**FLINT PLANNING COMMISSION**

**Meeting Minutes**

**January 24, 2017**

**Commissioners Present Staff Present**

Robert Wesley, Chair Kevin Schronce, Lead Planner

Robert Jewell Reed Eriksson, City Attorney

Denise Allen Corey Christensen, Zoning Coordinator

Patrick Ryals

Elizabeth Jordan, Vice Chair **Commissioners Not Present**

Phyllis McCree Harry Ryan

Carol-Anne Blower, Secretary

Leora Campbell

**ROLL CALL:**

Chairman Wesley called the meeting to order at 6:15 p.m. Roll was taken and a quorum was present. The meeting was held in the Committee-of-the-Whole Room, 3rd Floor, City Hall.

**ADDITIONS/CHANGES TO THE AGENDA:**

Club Medz signage was added to Reports.

**ADOPTION OF THE AGENDA:**

***M/S – Ryals/Allen***

Motion to adopt the meeting agenda as amended.

***Unanimously carried.***

***MINUTES:***

The commission reviewed the minutes from January 10, 2017

***M/S – Jordan/Allen***

Motion to adopt the minutes of January 10, 2017

***Unanimously carried.***

**PUBLIC FORUM:**

There were no public comments.

**CASE REVIEWS:**

There were no case reviews.

**SITE PLAN REVIEW:**

**SPR 16-872: Warehouse Addition**

Applicant: DCC Construction, Inc.

Location: 1200 S. Averill Ave Parcel ID 41-16-201-009

Contact: Tony Gibson

Jason Orchard and Josh Morris spoke on behalf of the applicant. Chad Crystal is the architect. They are seeking approval from the planning Commission for a 4,600 square foot addition to the existing facility. The existing facility is 41,000 square foot.

Commissioner Allen asked about the 8 issues that were brought up in the site plan review. They had all been addressed in the revisions.

Commissioner Campbell asked about the statement from the city engineer and inquired about where the loading dock is. Mr. Crystal replied it is not actually a loading dock it is a loading bay.

Commissioner Allen asked if the correct telephone number was added to the site plans. Mr. Crystal replied yes.

Commissioner McCree drew attention to page 4 of the site plan review and asked about the size of the parcel. Mr. Crystal replied that the parcel will remain the same size.

**M/S – Campbell/McCree**

Motion to approve SPR 17-872, warehouse addition, 1200 S. Averill Ave, Parcel ID # 41-16-201-009.

***Unanimously carried.***

**PUBLIC HEARING**:

None

**REPORTS:**

Corey Christensen spoke about a zoning violation at the Club Medz Medical Marijuana Dispensary. Staff was notified of illegal signage and will be taking action on this zoning violation.

**RESOLUTIONS:**

None

**OLD BUSINESS:**

Kevin Schronce gave an update on the draft zoning code. He will be meeting with Commissioner Campbell and Councilmen Nelson the following Monday.

Mr. Schronce also gave an update on the Master Plan. Mr. Schronce passed out the Final Choice Neighborhoods Plan that was submitted to HUD. The meeting for last week was cancelled because of freezing rain and was rescheduled for February 7th. The next step is for the Housing Commission to enter into an agreement with Norstar Development and the goal is to submit to MSHDA in the fall. There is uncertainty at the federal level regarding further implementation funding and they have been advised to wait on that to see what happens.

Mr. Schronce passed out the neighborhood resource calendar. Habitat was awarded some funds to do neighborhood level projects.

A chart was passed out with staff names and job description. Commissioner Jewell requested an organizational chart.

**NEW BUSINESS:**

Commissioner Ryals announced that this year is the 50th anniversary for Fair Housing. There will be an event to celebrate on August 24th on the lawn by City Hall.

**ADJOURNMENT**:

M/S – Ryals/Allen

***Unanimously carried***