

**FLINT HISTORIC DISTRICT COMMISSION**  
**Meeting Minutes**  
**July 2, 2020**

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**Commissioners Present**

Heather Burnash, Chair  
Beverly Davis, Vice Chair  
Michael Hurley  
Kurt Neiswender  
Joe Schipani  
Stephanie Wright

**Staff Present**

Suzanne Wilcox, Director of Planning  
Keizy Anpalagan, GIS Technician  
Kelly Thompson, Assistant City Attorney

**ROLL CALL:**

Chairperson Burnash called the meeting to order at 5:37 p.m. Roll was taken and a quorum was present.

The meeting was via Zoom and phone conferencing as approved.

**ADOPTION OF THE AGENDA:**

*Voice Vote*

Motion to adopt the meeting agenda

M/S – Hurley/Schipani

*Unanimously carried.*

**MINUTES OF PREVIOUS MEETING AND DISPOSAL:**

Minutes for the meeting of May 14, 2020, were presented.

*Voice Vote*

Motion to approve the minutes of May 14, 2020.

M/S – Schipani/Davis

*Unanimously carried.*

**PUBLIC FORUM:**

No one spoke.

**CERTIFICATES OF APPROPRIATENESS/NOTICES TO PROCEED:**

**Applicant:** *Bret Crandall*

**Property Owner:** *Same*

**Location:** 315 West 4th, Ave. Flint MI

House Renovation

*Final*

Mr. Crandall presented his application to renovate his home, which he had recently purchased from the land bank. Mr. Crandall discussed the work he wanted to do on the front porch. Mr. Crandall proposed removing the current porches from the house and replacing a with wood wrap around the porch. Mr. Crandall discussed the design concept he wanted to incorporate into his porch design.

Commissioner Burnash asked what type of flooring would be used on the porch. Mr. Crandal said treated wood.

Commissioner Schipani discussed the history of the home and why bricks were used on the porch in the '90s without Historic District Approval.

Commissioner Schipani asked M. Crandall if the spindles and railing would be to code. Mr. Crandall said yes. Commissioner Schipani asked about the stairs. Mr. Crandall said the wood used will be similar to what is being used on the deck.

Commissioner Neiswender asked what color would the porch be painted. Mr. Crandall said white to match the rest of the house.

Commissioner Burnash asked if there would be any other repairs made to the home. Mr. Crandall said the only renovations to the house would be done on the porches.

Commissioners' discussed the original design of the porches with the applicant.

Commissioner Burnash said the proposed design of the spindles and columns being square goes with the plain style of the house. Commissioner Burnash asked if there would be skirting placed underneath the porch. Mr. Crandall said yes.

Commissioner Burnash asked if Mr. Crandall was planning on a second entrance with steps. Mr. Crandall said yes.

***M/S – Hurley/Schipani***

Motion to approve.

***Motion carried.***

## **OLD BUSINESS:**

Capitol Theatre Signage

Mrs. Thompson addressed the Commission. Mrs. Thompson said Mike Reiter of BS&I will be issuing citations within the next couple of weeks. Mrs. Thompson said they wanted to make sure the businesses were open. Commissioner Burnash said she believed they are all open.

Commissioner's discussed that future signs installed on the Capitol Building must be uniform in design.

Mrs. Thompson asked Keizzy Anpalagan if she was aware of any communication Planning and Zoning may have received from the applicant. Ms. Anpalagan said she was not aware of any communications.

*Final*

Saginaw St. Bricks:

Mrs. Thompson said she emailed Betty Weidman and John Dailey whom both work for DPW. Ms. Thompson said this was the second email she had sent them. The first was sent in May 2020. Currently, she has not received a response from either of these individuals. Commissioner Burnash said she had followed up with Commissioner Davis and spoke with Greg Feidler with the Greater Flint Arts Council. Mr. Feidler said Consumers had told him back in January that the Saginaw street project would be happening this summer and the plans were completed and ready to go.

Commissioner Burnash said, so far the Historic Commission has not been made a part of the planning process. Mrs. Thompson said she would keep trying to reach out to Ms. Weisman and Mr. Dailey and/or go through other channels to get to them if they don't respond.

Demolition Blight, Historic District Ordinance, Legal Description Boundaries and Other Provisions to update

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Mrs. Thompson said staff is working to increase communications between City Departments to determine how to better notify the Commission when Historic District resources are put on the demolition list. Commissioner Burnash said she believes Historic District properties are flagged when applicants apply for demo permits through the City Building Department. Mrs. Thompson said she would get with staff to discuss their procedure.

Mrs. Thompson said she was planning on working with staff to update the Historic District resource list. Then said her tentative plan is to cross-reference the current list with old meeting minutes, the report from Carriage Town Review Commission to reduce the size of it, and revise the boundaries. Mrs. Thompson said once we update the resource list we can update the ordinance. Mrs. Thompson said she will work with staff to incorporate the resource list, updated ordinance, membership roster, bylaws, and Secretary of Interior Standards into new binders.

#### **NEW BUSINESS:**

Commissioner Schipani noted a fence that may have been put up illegally at 401 West Second Ave. Mrs. Thompson said she would check with Mike Reiter about the fence to see if it was permitted.

#### **ADJOURNMENT:**

*M/S – Schipani /Neiswender*

The meeting was adjourned at 6:22 p.m.

*Unanimously carried.*

*Final*