

**FLINT HISTORIC DISTRICT COMMISSION**  
**Special Meeting**  
**Minutes**  
**October 19, 2018**

---

**Commissioners Present**

Dale Suomela, Chair  
Heather Burnash, Vice-Chair  
Michael Hurley  
Stephanie Wright  
Beverly Davis

**Staff Present**

Corey Christensen, Zoning Coordinator  
Andy Aamodt, Planner I  
Kelly Kiertzner, Assistant City Attorney

**ROLL CALL:**

Chairman Suomela called the meeting to order at 5:36 p.m. Roll was taken and a quorum was present. The meeting was held in the McKenzie Room, 2<sup>nd</sup> Floor, Flint City Hall.

**ADDITIONS/CHANGES TO THE AGENDA:**

There were no additions or changes to the agenda.

**ADOPTION OF THE AGENDA:**

*M/S – Hurley/Wright*

Motion to adopt the meeting agenda as presented.

*Unanimously carried.*

**MINUTES OF PREVIOUS MEETING AND DISPOSAL:**

Minutes will be available at the November regularly scheduled meeting.

**PUBLIC FORUM:**

No one spoke.

**CERTIFICATES OF APPROPRIATENESS/NOTICES TO PROCEED:**

**Applicant:** St. Paul's Episcopal Church

**Property Owner:** St. Paul's Episcopal Church

**Location:** 711 S. Saginaw St. (Parcel ID 41-18-134-009)

*Replacement of light fixtures.*

Andy Aamodt updated the Commission that upon reaching out to the applicant, the applicant could not be present at this meeting. The applicant verbalized an agreement to have the application reviewed at the November 1<sup>st</sup> regularly scheduled meeting.

*M/S –Hurley/Burnash*

Motion to postpone application, at 711 S. Saginaw St. (Parcel ID 41-18-134-009) until the November 1st regularly scheduled meeting, at the request of the applicant.

*Approved unanimously.*

**Applicant:** Carriage Town LD HALP  
**Property Owner:** Carriage Town LTD Div. Housing  
**Location:** 405 W. Water St. (Parcel ID 40-13-229-016)  
*Roof repair and replacement of shingles.*

Matt Conley, of Maxim Roofing, presented the application. The installation of the exact color, design, and material of shingles will take place. These will be for all the roofs of the apartment complex.

Commissioner Hurley asked about any other changes such as chimneys, vents, gutters, etc. Mr. Conley confirmed these will not be changed.

Commissioner Wright asked about the ridge venting. Mr. Conley stated these will be changed out and then re-installed as the exact same.

***M/S –Hurley/Burnash***

Motion to approve application as presented, at 405 W. Water St. (Parcel ID 40-13-229-016).  
***Approved unanimously.***

**Applicant:** Robert Edgar  
**Property Owner:** Genesee County Youth Corporation  
**Location:** 512 S. Grand Traverse St. (Parcel ID 40-13-279-037)  
*Repair of approach and steps.*

Bob Edgar, of Genesee County Youth Corporation, presented the application. Their shelter facility is for homeless youth aged 17-21. The cement approach and stairs repair is extremely necessary. They are planning on conducting the south approach and stairs repair first.

Commissioner Wright commented that these conditions appear very hazardous. Mr. Edgar confirmed they have used caution tape to discourage entry at this approach.

Mr. Edgar explained the project further and stated the railings will be pulled and then reinstalled as is.

Commissioner Hurley asked if the work is limited just to the stairs and approach, but not the bricks and porch foundation. Mr. Edgar confirmed that is correct.

Commissioner Burnash asked if the work will include the public sidewalk. Mr. Edgar confirmed it will not.

Commissioner Suomela commented that the steps and the railing should be built to code. As presented, their plan could have issues with that. He stated this is a building code concern however and not to be reviewed by the HDC.

***M/S – Wright/Davis***

Motion to approve application as presented, with condition that railing will be re-installed to current code, at 512 S. Grand Traverse St. (Parcel ID 40-13-279-037).  
***Approved unanimously.***

**OLD BUSINESS:**

**925 Avon St. Application**

Andy Aamodt stated that the 925 Avon St. application was withdrawn by the applicant.

**Civic Park Demolitions**

Commissioner Davis stated demolition work has resumed in the Civic Park neighborhood.

**NEW BUSINESS:**

There was no new business.

**ADJOURNMENT:**

*M/S – Burnash/Wright*

The meeting was adjourned at 6:17 p.m.

*Unanimously carried.*