

FLINT HISTORIC DISTRICT COMMISSION
Meeting Minutes
January 2, 2020

Commissioners Present

Heather Burnash, Chair
Joe Schipani
Michael Hurley
Beverly Davis, Vice Chair
Kurt Neiswender

Commissioners Absent

Stephanie Wright

Staff Present

Bill Vandercook, Planner I
Kelly Thompson, Assistant City Attorney

ROLL CALL:

Chairperson Burnash called the meeting to order at 5:40 p.m. Roll was taken and a quorum was present. The meeting was held in the Planning & Development Conference Room, South Building, Flint City Hall.

ADOPTION OF THE AGENDA:

M/S – Neiswender/Davis

Motion to adopt the Agenda and move 308 University to first case heard.

Voice Vote - Unanimously carried.

MINUTES OF PREVIOUS MEETING AND DISPOSAL:

Minutes for the meeting of November 17, 2020 were presented.

M/S – Neiswender/Davis

Motion to approve the minutes of November 7, 2019.

Voice – Vote Unanimously carried.

PUBLIC FORUM:

No one spoke.

CERTIFICATES OF APPROPRIATENESS/NOTICES TO PROCEED:

Applicant: *Jon Mason*

Property Owner: *Same*

Location: 308 University Ave. (PID #40-12-476-039)

Replace existing roof and re-support front porch.

Jon Mason presented his application. Jon said he wanted to begin replacing his roof and re-supporting the porch to prevent further deterioration. Jon addressed how water was leaking into the house due to roof shingles failing. Jon discussed his current need to replace front porch columns and install supports to insure the porch would not detach from house. Jon explained his intent was to begin initial repairs to prevent further damage. Jon said he needed to remove some iron railing and intended to reuse the railing

provided it could be salvaged. Jon said he planned to restore more of the home in the future and would come back to the board with a broader plan later.

M/S – Neiswender/Schipani

Motion to approve application to install a new roof and support front porch, at 308 University Ave. (PID # 40-12-477-018), conditional upon wrought iron fence to be re-installed, pictured columns to be installed and 6x6 post to be 4x4.

Approved unanimously.

Applicant: *Bret Crandell*

Property Owner: *Same*

Location: 315 W. 4th Ave. (PID #40-12-476-002)

Strip and Install new roof shingles

Commissioners reviewed the application on behalf of Mr. Crandall. Commissioners discussed Mr. Crandall's proposal to re-place his roof. Commissioners agreed the roof should be replaced. Commissioners agreed materials Mr. Crandall proposed for roof restorations were appropriate.

M/S – Hurley/Neiswender

Motion to approve application to re-place existing roof at 315 W. Ave. (PID#40-12-476-002), conditional upon no additional work demo to be conducted, for example chimney shall remain intact, no approval for gutters, eaves troughs.

Approved unanimously.

Applicant: *Carlene Boyd*

Property Owner: *Same*

Location: 314 Second Ave. (PID#40-12-477-012)

Replace existing roof, existing siding and windows

M/S – Hurley/Neiswender

Motion to move Charlene Boyd's application to February 6, meeting (due to a family emergency).

Approved unanimously.

OLD BUSINESS:

Assistant City Attorney Thompson will continue working with Mike to resolve the issue and is still in the process of drafting a letter to send to Capitol Theater tenants.

Saginaw St. Bricks: Commissioners discussed the need to be involved in the further development of plans the Cities Engineering Department is completing. They would still like to have a representative from the Department give an up-date on street repaving plans for downtown.

Bill Vandercook informed the Commission that according to Adam Moore, the Engineering Department had a discussion with the Planning Department, and at this time there is nothing they can report due to a

lack of resources to start the project. Once they have the resources they intend to work with HDC on a plan.

NEW BUSINESS:

Possibility of adding one new commissioner.

ADJOURNMENT:

M/S –Schipani/Neiswender

The meeting was adjourned at 6:22 p.m.

Unanimously carried.