

# 2020-2021 ACTION PLAN CITY OF FLINT, MICHIGAN February 8<sup>th</sup>, 2020

Annual Action Plan 2019

OMB Control No: 2506-0117 (exp. 06/30/2018)

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# **Executive Summary**

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

The City of Flint in Genesee County, Michigan, has completed the five-year planning process for the Program Years 2017/2018 - 2021/2022 Consolidated Plan. The purpose of the Five-Year Consolidated Plan is to identify strategies for affordable housing, prevent homelessness, ensure fair housing, expand economic opportunities, improve neighborhoods, and more. The Consolidated Plan provides the vision that guides policies and the use of City resources to address these important issues over a five-year period.

Of the priority needs identified in the Consolidated Plan, the City will focus on the following in its 2020-21 Annual Action Plan:

• Affordable Housing: Multi-Family Rehabilitation, Multi-Family New Construction, Homeowner Housing Rehabilitation, Housing Counseling

• Economic Development: Façade Improvements, Micro-enterprise Assistance, Commercial Rehabilitation

- Elimination of Slum and Blight: Code Enforcement, Demolition and Clearance, Neighborhood Cleanups
- Fair Housing: Discrimination Testing
- Homelessness Prevention and Services: Veteran Housing, Homeowner Assistance
- Job Training/Workforce Development: Financial Opportunity Center, Adult Learning
- Public Safety: Facility Improvements
- Rapid Rehousing
- Recreational Opportunities: Park Facility Improvements
- Senior Services: Senior Center Operations, Home Delivered Meals
- Special Needs Services: Special Services Advocacy, Sexual Assault Center, Adult Education and Training
- Transitional and Emergency Shelters
- Youth Programs and Services: Afterschool Programs, Youth Recreation, Youth Counseling

The City receives an annual allocation of approximately \$3.9 million in Community Development Block Grant (CDBG) funds, \$800,000 in HOME Investment Partnerships Program (HOME) funds, approximately \$500,000 in Emergency Shelter Grant (ESG) funds. The City anticipates receiving about \$24 million in total funding over a period of five years from the U.S. Department of Housing and Urban Development (HUD).

#### 2. Summarize the objectives and outcomes identified in the Plan

Annual Action Plan 2020 This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The City of Flint's Housing goals include creating desirable, stable, and inclusive neighborhood, with a range of affordable and attractive housing options available to a diverse population. There are six objectives the city is addressing by funding activities that support and improve partnerships, as well as programs that reduce vacancies: to promote equity and social justice; to diversify housing stock; to ensure responsible and sustainable housing development; to expand affordable homeownership opportunities for all households; and to support owner occupied repairs.

The city is supporting its goal to prevent and reduce homelessness by funding activities that increase affordable housing stock and housing options, by expanding affordable homeownership opportunities to low income and at-risk persons, by developing an inventory of interim housing units for those which a "Housing First" strategy is inappropriate, by increasing permanent supportive housing with appropriate and available services and supports and by linking interim housing consumers to placement in permanent housing. To support its non-homeless special needs goal, the City continues to fund activities providing decent, affordable rental housing choices for low-income persons with special needs with or without supportive services.

The city continues to fund activities to support its eight Non-Housing Community Development objectives including eliminating blight and urban decay, strengthening the educational attainment of youth, promoting neighborhood revitalization through grants to neighborhood associations, providing services to residents to improve skills and increase access to employment opportunities, ensuring viable business ventures have access to capital and coaching, improving quality of life by providing parks, open space and recreation infrastructure that both meets the needs of the community and are sustainably maintained, providing parks, open space and recreational infrastructure to meet the needs of the community and leveraging green technology to reduce energy costs, improve air quality and increase long-term sustainability.

#### 3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

In the past, the City had an informal review committee to assist in assessing and determining allocations. In 2018 the City of Flint re-introduced an ordinance reinstating the Citywide Advisory Committee (CWAC). In this way, the City is held more accountable, transparent, and responsive to the public. The CWAC utilizes an evaluation and risk assessment process to make recommendations on funding. The risk assessment is meant to help address such items as slow spending, agency capacity, and issues with eligibility. The Division also continues to take a proactive approach in connecting residents with existing programs elsewhere in the community when needs are not able to be met by the limited resources it has available.

Flint continues to update its internal controls and procedures by mirroring best practices from other jurisdictions to deliver housing and community development services in an efficient manner.

#### 4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City took several steps to make the community aware of upcoming opportunities through the Action Plan process. In addition to posting on the City website and Facebook pages, staff attended and made announcements at a variety of neighborhood meetings to inform the community about specific deadlines and processes. Applications were released November 25, 2019. The required public needs hearing was held December 3, 2019. On December 5, 2019, the City hosted a mandatory ESG preproposal meeting as well as an agency workshop meeting. The required public needs hearing was held December 3, 2019. Applications were due to the City on December 19, 2019. Staff reviewed and conducted the required risk assessments from December 23 through January 14, 2020.

The CWAC met several times to deliberate and rank applications to formulate recommendations in February of 2020. On March 6, 2020 these recommendations were forwarded to the City Administration to review, make changes if desired, and then approve them to be input into a draft. In the same month, the impact of COVID-19 created uncertainty in communities across the nation, leading to waivers to be issued by HUD impacting deadlines for submissions. As a result, the City delayed its submission of the 2020 Annual Action Plan due to HUD waivers enabling grantees time to prevent, prepare for, and respond to coronavirus. This allowed the option of pivoting to address COVID-19 and the immediate needs of the community should they arise. Looking forward to December of 2020, the realization was made that with a large influx of CARES funds, the 2020-21 Annual Action plan could move forward as recommended by the CWAC and Administration.

#### 5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Public comments were made regarding the need for youth services and recreation, promoting home ownership, modernized, and maintained public infrastructure, homeowner education, and blight elimination. Notes from meetings and hearings are included in the attachment in the section "Public Participation".

### 6. Summary of comments or views not accepted and the reasons for not accepting them

All comments were accepted.

#### 7. Summary

The City of Flint continues to experience transitions in its administration and in its program staff as it implements its entitlement programs. In the 2020 year, the COVID-19 pandemic reinforced the need to adapt processes and procedures that are in place to meet the requirements of funding, allow for remote accesses, and to respond to the needs of the community. The City's Master Plan, and neighborhood planning initiatives related to the Master Plan remain important to the funding priorities for CDBG funds, as well as ongoing attempts to respond to the changing environment post water crisis, as well as in preparing for, preventing, and responding to COVID-19 both direct and indirectly.

## PR-05 Lead & Responsible Agencies – 91.200(b)

#### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	FLINT	
CDBG Administrator	FLINT	
HOME Administrator	FLINT	
ESG Administrator	FLINT	

Table 1 – Responsible Agencies

#### Narrative (optional)

The City of Flint Department of Planning and Development – Division of Community and Economic Development (CED) is the lead agency responsible for overseeing the development of the Consolidated Plan and Annual Action Plan. This Division is responsible for the day-to-day administration of CDBG, HOME, and ESG funding. However, CED worked with a number of entities, including neighborhood associations, an Advisory Committee, the Flint-Genesee Continuum of Care (CoC), residents, sub-recipients and other divisions within the City of Flint municipal structure in order to develop a meaningful document.

To maximize citizen participation, staff conducted outreach through a series of public notices, surveys, meetings, and hearings. As part of these efforts, low- and moderate-income residents, as well as service providers, were encouraged to provide input on the Consolidated Plan and Annual Action Plan. These survey responses, as well as the input provided during public hearings and community meetings were incorporated into this document. In addition, through its Planning Division, neighborhood meetings have been held throughout the year to collect information on the City's needs in specific areas. Below is the list of meetings attended by Planning staff:

- 1/14 Stevenson Block Club- Neighborhood Planning Overview
- 1/28 Ballenger Highway Neighborhood-Strategy and Project Planning Development Workshop

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- 2/7 Final Celebration / Housing development update
- 2/25 Ballenger Highway Neighborhood-Project Prioritization Workshop
- 3/8 Eastside Franklin Neighborhood Association- Neighborhood Planning & Neighborhood

#### **Profile Overview**

- 3/25 Ballenger Highway Neighborhood- Neighborhood Plan Review
- 4/4 Eastside Franklin Neighborhood Association-Asset and Problem Mapping Workshop4/7 Stevenson Block Club- Asset and Problem Mapping Workshop/Neighborhood Profile Review4/20 Flint Neighborhood Coalition (North Central Flint Neighborhood)- Neighborhood Planning Overview5/2 Eastside Franklin Neighborhood Association- Strategy and Project Planning Development Workshop5/8 Ballenger Highway Neighborhood-Park Planning Overview5/18 BNCP (Brownell Holmes Neighborhood Association)-Neighborhood Plan Review6/6 Eastside Franklin Neighborhood Association- Strategy and Project Planning Development Workshop6/21 Choice Neighborhood project implementation update and partner gathering6/29 Flint Neighborhood Coalition (North Central Flint Neighborhood Plan Review7/13 Atherton East Resident Housing update meeting

#### **Consolidated Plan Public Contact Information**

Inquiries, comments or complaints concerning the Plan, any amendments, or performance reports, can be conveyed by contacting City staff at:

City of Flint Planning and Development Department

Community and Economic Development Division

1101 S Saginaw St – South Building

Flint, MI 48502

Telephone: (810) 766-7426

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swilcox@cityofflint.com

Business hours: 9:00 a.m. to 5:00 p.m., Monday through Friday

Written complaints may also be made to the Detroit Field Office of the U.S. Department of Housing and Urban Development (HUD) at the following address:

U.S. Department of Housing and Urban Development

Community Planning and Development Division

Detroit Field Office

Patrick V. McNamara Federal Building

477 Michigan Avenue, 16th Floor

Detroit, MI 48226

Phone: (313) 234-7335

Fax: (313) 226-6689

Business hours: 8:00 a.m. to 4:30 p.m., Monday through Friday

# AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

#### 1. Introduction

The City uses a collaborative process to shape various programs into effective, coordinated strategies. This process also facilitates the opportunity for planning and citizen participation to take place in a comprehensive context, attempting to reduce duplication of effort at the local level.

# Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City will implement this Action Plan in coordination with public, private, and nonprofit agencies. Nonprofit agencies may include, but are not limited to, service providers and Community Housing Development Organizations (CHDOs). Additionally, the local County Health Department is a partner, and the City has a Chief Recovery Officer on staff to increase coordination and response to community needs. Private sector partners may include, but are not limited to, local financial institutions, developers, and local businesses. The City works closely with its many partners to design programs that address identified needs.

The below table outlines the types of agencies and organizations consulted throughout the program year and during the development of the City of Flint Consolidated Plan and Annual Action Plan. Organizations consulted included various service providers, CHDOs, Flint Housing Commission (FHC), the Flint/Genesee Continuum of Care, and the Genesee County Health Department, among others.

# Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City coordinated with the Flint/Genesee Continuum of Care through its most recent PIT and Homeless Assessment reports and with residents through community meetings. This consultation was pivotal in preparing the Needs Assessment and Strategic Plan components of the Consolidated Plan. In addition, through consultation and review of the most recent Flint Housing Commission Strategic Plan and the South Flint Community Plan, many FHC residents provided pivotal input for the Consolidated Plan. The City attends monthly Continuum of Care meetings and provides input and technical assistance on programs and policies.

Through the public participation process the City conducted several meetings to gain input from the public. Invitations were sent to the CoC in addition to several agencies that provide services to the homeless population.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Flint receives an Emergency Solutions Grant (ESG) which it subgrants to CoC agencies to provide services to individuals and families facing homelessness. Metro Community Development is the lead agency for the Flint/Genesee Continuum of Care (CoC). The COC works in partnership with the Michigan State Housing Development Authority (MSHDA) and the United States Department of Housing and Urban Development (HUD) towards the common goal to end homelessness in the United States within 10 years. Each year the Flint/Genesee County CoC applies for funding to support local efforts to prevent and end homelessness.

Metro Community Development is the coordinating agency, and the other COC agencies include: the Genesee County Metropolitan Planning Commission, City of Flint, Catholic Charities of Shiawassee and Genesee Counties, Flint Odyssey House, Genesee County Community Action Resource Department (GCCARD), Genesee County Youth Corporation, Genesee Health Systems (formally Genesee County Community Mental Health), My Brothers' Keeper, Shelter of Flint and the One Stop Housing Resource Center, YWCA Safehouse, Communities First, and many others.

The City of Flint consulted with the lead agency for the Flint/Genesee CoC, the Flint Housing Commission, affordable housing providers, various social service providers, County departments, and civic leaders. Additionally, the public, including but not limited to low- and moderate-income residents and other entities impacted by housing and community development activities, were noticed of community meetings by email, website, and posters, and public hearings by newspaper advertisements.

# 2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

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1	Agency/Group/Organization	GENESEE COUNTY
	Agency/Group/Organization Type	Services-Health
		Health Agency
		Other government - County
	What section of the Plan was addressed by	Non-Homeless Special Needs
	Consultation?	Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization	Stakeholder interview with agency leadership of Genesee County Health
	was consulted. What are the anticipated outcomes of	Department. Outcome will be on-going coordination to improve public health
	the consultation or areas for improved coordination?	within the City of Flint.
2	Agency/Group/Organization	FLINT HOUSING COMMISSION
	Agency/Group/Organization Type	РНА
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization	Stakeholder interview with agency leadership. Outcome will be on-going
	was consulted. What are the anticipated outcomes of	coordination to improve public housing and economic opportunities for low-
	the consultation or areas for improved coordination?	income residents and households within the City of Flint.
3	Agency/Group/Organization	Crim Fitness Foundation
	Agency/Group/Organization Type	Services-Children
		Services-Health
		Services-Education
	What section of the Plan was addressed by	Market Analysis
	Consultation?	

	•	
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Stakeholder interview with Agency Leadership. Outcome will be on-going coordination to improve public health and educational opportunities for low-income residentsm, specifically children, within the City of Flint.
4	Agency/Group/Organization	City of Flint
	Agency/Group/Organization Type	Services-Health Other government - Local
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Stakeholder interview with the City of Flint Chief Public Health Officer and the Flint ReCAST Coalition. Outcome will be on-going coordination to improve public health for low-income residents, specifically those most impacted by the Flint Water Emergency within the City of Flint.
5	Agency/Group/Organization	SHELTER OF FLINT
	Agency/Group/Organization Type	Services-homeless Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Stakeholder interview with Agency Leadership. Outcome will be on=going coordination to improve homelessness prevention services, MSHDA-mandated HARA capacity and emergency shelter services for the City of Flint.

6	Agency/Group/Organization	MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY
	Agency/Group/Organization Type	Housing Services - Housing
		Services-homeless Other government - State Planning organization
	What section of the Plan was addressed by Consultation?	Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Stakeholder interview with Agency leadership. Outcome will be on-going coordination to provide affordable housing for low-income residents and households in the City of Flint, which a deliberate effort in very low income (under 50% AMI), youth, veterans, seniors, and special needs
7	Agency/Group/Organization	COMMUNITIES FIRST INC
	Agency/Group/Organization Type	Housing Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Stakeholder interview with Agency Leadership. Outcome will be on-going coordination or the development of affordable rental housing, small businesses, and job training.
8	Agency/Group/Organization	METRO COMMUNITY DEVELOPMENT
	Agency/Group/Organization Type	Housing Regional organization Community Development Financial Institution

What section of the Plan was addressed by	Public Housing Needs
Consultation?	Homeless Needs - Chronically homeless
	Homeless Needs - Families with children
	Homelessness Needs - Veterans
	Homelessness Needs - Unaccompanied youth
	Homelessness Strategy
	Market Analysis
	Economic Development
Briefly describe how the Agency/Group/Organization	Stakeholder interview with Agency Leadership. Outcome will be on-going
was consulted. What are the anticipated outcomes of	coordination for the development of affordable rental housing and small
the consultation or areas for improved coordination?	business lending as well as coordination of the flint Genesee Continum of Care.
Agency/Group/Organization	C.S. Mott Foundation
Agency/Group/Organization Type	Civic Leaders
	Foundation
What section of the Plan was addressed by	Economic Development
Consultation?	Anti-poverty Strategy
Briefly describe how the Agency/Group/Organization	Interview with foundation leadership. Outcome will be on-going coordination
was consulted. What are the anticipated outcomes of	for health and education investment to mitigate the impact of the Flint Water
the consultation or areas for improved coordination?	Crisis, as well as coordination on the development of affordable housing and
	fostering and entrepreneurial environment in Flint to encourage small business
	investment.
Agency/Group/Organization	Genesee County Metro Planning Commission
Agency/Group/Organization Type	Regional organization
	Planning organization
What section of the Plan was addressed by	Market Analysis
Consultation?	
	Consultation? Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? Agency/Group/Organization Agency/Group/Organization Type What section of the Plan was addressed by Consultation? Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? Magency/Group/Organization Agency/Group/Organization Type What section of the Plan was addressed by

Briefly describe how the Agency/Group/Organization	On-going consultation and coordination
was consulted. What are the anticipated outcomes of	
the consultation or areas for improved coordination?	

#### Identify any Agency Types not consulted and provide rationale for not consulting

Elected officials representing the City of Flint at the state level were not consulted during Plan development due to the political nature of the Flint Water Crisis and the crucial need for input from those directly impacted. Other agencies and organizations not directly consulted were consulted indirectly by research of published plans and reports.

#### Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
		Shelter of Flint is the HARA for the State of Michigan ESG program and the HMIS Administrator
Continuum of Care	Shelter of Flint	for the Flint/Genesee Continuum of Care. Shelter of Flint serves as the local coordinated entry
		access point.

Table 3 – Other local / regional / federal planning efforts

#### Narrative (optional)

### AP-12 Participation – 91.105, 91.200(c)

# **1.** Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City provided multiple opportunities for agencies, stakeholders and citizens to provide input on the application process and the types of programs desired to support the community and its residents. Through neighborhood meetings, agency workshops, the required public hearing and the application process, Flint recognized that the comments were consistent in supporting the goals determined in the Consolidated Plan process.

#### **Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non- targeted/broad community Agency Workshop	An advertisement was placed in the Flint Journal 12/13/18 notifying of upcoming meetings and the availability of Requests for Proposals	Does not apply	Does not apply	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Hearing	Non- targeted/broad community	A Public Needs Hearing was held 12/3/19 at Berston Fieldhouse to notify residents and prospective subrecipients of expected resources and their ability to ask questions, comment and participate.	Prospective applicants were provided guidance relative to program requirements.	All comments accepted	
3	ESG Pre-proposal meeting	Prospective ESG Applicants	Representatives of prospective sub- recipient agencies attended the meeting held 12/5/19.	Staff provided guidance relative to ESG requirements	all comments accepted	
4	Newspaper Ad	Agency Application Workshop	On 12/5/19, approximately 30 people attended the agency workshop intended to address questions prospective applicants may have.	questions related to application process and requirements	All comments accepted	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Newspaper Ad	Non- targeted/broad community	On 2/7/21 an Ad was placed in the Flint Journal informing of availability of the Draft Annual Action Plan.	Not applicable	Not Applicable	
6	Public Meeting	Non- targeted/broad community	On March 30, 2021 a Public Hearing for comments on the Annual Action Plan was held.	Most comments were in regards to what funding is used for and the importance of receiving it.	All comments were accepted and questions answered during the meeting	

Table 4 – Citizen Participation Outreach

# **Expected Resources**

# AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

The Five-Year Consolidated Plan must identify the federal, state, local and private resources expected to be available to the City to address priority needs and specific objectives identified in the Strategic Plan. These resources are summarized in **Table 52**.

The City of Flint anticipates a total allocation of \$3,984,368

in CDBG funding, \$875,970 in HOME funding, and \$341,765 in ESG funding for the 2020/2021 program year. Program income may be realized over the course of the 2020/2021 program year and subsequent program years. These funds will be used for CDBG and HOME eligible activities consistent with the current goals and objectives identified in the Five-Year Consolidated Plan. CDBG funds will be used for housing and community development activities including, but not limited to, increasing homeownership, providing existing homeownership assistance (e.g. housing rehabilitation), public services, code enforcement/blight removal, public improvements and administration of the City's CDBG program.

Other resources, such as private and non-Federal public sources may become available to the City of Flint during the program year. For CDBG leveraging, these include funding from State and Federal grant sources, City Departments (e.g. Public Works, Parks and Recreation), public or social service providers, or other sources. The City will also look to leverage funds, if available, from Community Housing Development Organizations (CHDOs), Public Housing Authority (PHA), or other agencies and programs against CDBG, HOME, and ESG dollars.

The Annual Action Plan must summarize the City's priorities and the specific goals it intends to initiate and/or complete within the first-year of the Strategic Plan. These goals must be described in quantitative terms. The City of Flint has selected goal outcome indicators and quantities based on the anticipated performance measures of the 2018/19 Annual Action Plan. See **Table 57**.

In addition, the City has received several grant applications and other funding requests for a number of activities that ultimately will assist the City address the infrastructure, health, and safety issues created by the Flint water crisis. Some of these include:

• CDBG Supplemental Appropriation

- Drinking Water Revolving Loan Fund
- ReCAST grant
- EDA
- TIGER grant
- FAST START grants and assistance
- Multiple DNR grants

The City has also considered submitting a Section 108 Loan application to provide additional assistance to support the business community and improve the ability of the city to generate economic growth. Options are currently being considered, and once determined, will be presented to the Flint community for input prior to submission to HUD.

#### **Anticipated Resources**

Program	Source	Uses of Funds	Expe	cted Amou	nt Available Ye	ear 1	Expected	Narrative Description
	of Funds		Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$	Amount Available Remainder of ConPlan \$	
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	3,984,368	0	0	3,984,368	4,000,000	Additional resources for leveraging may include other State and Federal grant sources, City Departments, public service providers or other sources of funding

Program	Source	Uses of Funds	Expe	cted Amou	nt Available Ye	ear 1	Expected	Narrative Description
	of Funds		Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$	Amount Available Remainder of ConPlan \$	
HOME	public -	Acquisition						Additional resources for leveraging
	federal	Homebuyer						may include other State and Federal
		assistance						grant sources (CDBG)
		Homeowner rehab						
		Multifamily rental						
		new construction						
		Multifamily rental						
		rehab						
		New construction						
		for ownership						
		TBRA	875,970	0	0	875,970	900,000	
ESG	public -	Conversion and						Funding to assist with homeless
	federal	rehab for						prevention and homeless services.
		transitional housing						May leverage resources from non-
		Financial Assistance						profit services providers.
		Overnight shelter						
		Rapid re-housing						
		(rental assistance)						
		Rental Assistance						
		Services						
		Transitional						
		housing	341,765	0	0	341,765	350,000	

Table 5 - Expected Resources – Priority Table

#### Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how

Annual Action Plan 2020 matching requirements will be satisfied

# If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

To address the need of blight elimination, the City has a strategic approach to blight elimination through the "Blight Elimination Framework". The Blight Elimination Framework promotes collaborative, complementary, and effective blight elimination by directing blight elimination activities according to the City of Flint Master Plan. The framework specifically seeks to:

- Provide a clear direction for blight removal that can be applied by all partners
- Identify opportunities for improving current blight removal practices to be more cost- effective, sustainable, and complementary.
- Recommend new efforts for blight elimination based upon unmet needs.
- Share information regarding the state of blight and blight elimination in Flint to create common understanding.
- Demonstrate the prioritization of neighborhood stabilization and social equity throughout the framework.
- Set benchmarks necessary for blight elimination over the next five years.
- The City of Flint is supporting the blight elimination focus of the master plan through funding of several activities, including demolition, neighborhood cleanups, neighborhood beautification/tool shed, neighborhood mini grants, and code enforcement.

In addition, publicly owned land in the Choice Neighborhood is being utilized to develop 300 plus units of housing to relocate residents in the distressed Atherton East Flint Housing complex. Land is owned by the City of Flint or the Genesee County Land Bank, and is located in the Choice Neighborhood geographic area, which stretches up Saginaw Street, between Atherton Rd. on the south, and Wood St. on the north.

#### Discussion

# Annual Goals and Objectives

# AP-20 Annual Goals and Objectives

#### **Goals Summary Information**

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing	2017	2021	Affordable	Full Choice	Homeowner Housing	CDBG:	Public service activities for
	0			Housing	Area	Rehabilitation	\$443,877	Low/Moderate Income Housing
				Public Housing		Affordable Housing	HOME:	Benefit: 78 Households Assisted
				C C		(Rental and Owner	\$788,531	Rental units constructed: 103
						Occupied)	ESG: \$0	Household Housing Unit
						Fair Housing		Homeowner Housing
						Financial		Rehabilitated: 80 Household
						Literacy/Credit Repair		Housing Unit
2	Homelessness	2017	2021	Homeless		Special Needs Services	CDBG: \$0	Tenant-based rental assistance /
						Rapid Rehousing	HOME: \$0	Rapid Rehousing: 30 Households
						Homeless Prevention	ESG:	Assisted
						and Services	\$316,132	Overnight/Emergency
						Transitional and		Shelter/Transitional Housing Beds
						Emergency Shelters		added: 1805 Beds
								Homelessness Prevention: 45
								Persons Assisted
3	Non-Homeless	2017	2021	Non-Homeless		Special Needs Services	CDBG:	Public service activities other than
	Special Needs			Special Needs		Senior Services	\$138,000	Low/Moderate Income Housing
								Benefit: 550 Persons Assisted

Sort	Goal Name	Start	End	Category	Geographic	Needs Addressed	Funding	Goal Outcome Indicator
Order	Neg Heusing	Year	<b>Year</b> 2021	Neglieveng	Area	Elimination of Slum	CDBG:	Dublic Cosility on Infusctions
4	Non-Housing	2017	2021	Non-Housing				Public Facility or Infrastructure
	Community			Community		and Blight	\$2,605,925	Activities other than
	Development			Development		Youth Programs and	HOME: \$0	Low/Moderate Income Housing
						Services	ESG: \$0	Benefit: 0 Persons Assisted
						Code Enforcement		Public Facility or Infrastructure
						Job		Activities for Low/Moderate
						Training/Workforce		Income Housing Benefit: 7800
						Development		Households Assisted
						Financial		Public service activities other than
						Literacy/Credit Repair		Low/Moderate Income Housing
						Special Needs Services		Benefit: 2660 Persons Assisted
						Public Safety/Crime		Public service activities for
						Prevention		Low/Moderate Income Housing
						Recreational		Benefit: 11174 Households
						Opportunities		Assisted
						Energy Efficiency		Facade treatment/business
						Improvements		building rehabilitation: 2 Business
						Neighborhood		Jobs created/retained: 0 Jobs
						Improvements		Businesses assisted: 98 Businesses
								Assisted
								Buildings Demolished: 5 Buildings
								Housing Code
								Enforcement/Foreclosed Property
								Care: 600 Household Housing Unit
								Other: 100 Other

Sort	Goal Name	Start	End	Category	Geographic	Needs Addressed	Funding	Goal Outcome Indicator
Order		Year	Year		Area			
5	Program	2017	2021	Program			CDBG:	Other: 0 Other
	Administration			Administration			\$777,908	
							HOME:	
							\$84,001	
							ESG:	
							\$24 <i>,</i> 646	

Table 6 – Goals Summary

#### **Goal Descriptions**

1	Goal Name	Housing
	Goal Description	The city plans to address affordable housing, financial literacy and credit repair as well as owner occupied rehab by funding subrecipients Habitat for Humanity, Legal Services or Eastern Michigan, and developers. The city will continue to work to support these efforts.
2	Goal Name	Homelessness
	Goal Description	The City will use its funding to continue to help to prevent and reduce homelessness in the City of Flint.
3	Goal Name	Non-Homeless Special Needs
	Goal Description	The City will coordinate with non-profit aencies to provide services that address the mentally ill, developmentatlly disabled, elderly and other non-homeless special needs populations.

4	Goal Name	Non-Housing Community Development	
	Goal Description	Year two Non-Housing Community Development projects will include activities that focus on the elimination of slum and blight, public safety and crime prevention, community center efficiency upgrades, youth programs to enrich and provide recreational opportunities, economic development opportunities as well as comprehensive code enforcement. The City will continue to strive to be a proactive environmental leader with a clean, healthy and equitable system of parks, waterways and open spaces.	
5	Goal Name	Program Administration	
	Goal Description	Administration and Planning for CDBG, HOME and ESG grants.	

# Projects

# AP-35 Projects - 91.220(d)

#### Introduction

This section of the Annual Action Plan includes project information for each of the City's CDBG, HOME, and ESG-funded projects. Project information includes title, funding source, amount allocated, goal the project relates to in the 5-year Consolidated Plan, and project description.

#### Projects

#	Project Name
1	Administration, CDBG and HOME NON-COVID
2	Blight Elimination
3	Economic Development
4	Housing Rehab and Emergency Repair Program
5	Youth Services and Recreation
6	Special Needs Population Services
7	Fair Housing
8	Housing Counseling/Financial Literacy
10	Facility Improvements
11	Homelessness Prevention & Services
12	ESG 20FLINT

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

AP-38 Project Summary

**Project Summary Information** 

1	Project Name	Administration, CDBG and HOME NON-COVID
	Target Area	
	Goals Supported	Program Administration
	Needs Addressed	
	Funding	CDBG: \$796,565 HOME: \$87,439
	Description	The City of Flint will allocate 20% of it's CDBG allocation for the purposes of administering its CDBG projects and activities
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	The City of Flint will oversee its 2020-21 entitlement allocations using HOME and CDBG administration dollars set at the statutory maximums
2	Project Name	Blight Elimination
	Target Area	
	Goals Supported	Non-Housing Community Development
	Needs Addressed	Elimination of Slum and Blight Code Enforcement Neighborhood Improvements
	Funding	CDBG: \$1,592,375
	Description	The City of Flint will address blight with demolition, code enforcement, neighborhood cleanups and the community tool shed.
	Target Date	12/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 5 buildings will be demolished, 4,000 resident complaints will be addressed, and 450 structures will be inspecting and 450 tickets will be heard and managed by the City's Legal Department. The Neighborhood Clean-Up is estimated to assist 500 households. The Community Toolshed is estimated to benefit 1,950 households
	Location Description	Addresses and locations are determined according to information gathered from the Genesee County Land Bank, the Flint Property Portal, neighborhood representatives and as needed.

Planned ActivitiesThe City of Flint Blight Division will provide code enforcements services including inspections and processing of structurally deficient properties to determine if they should be placed on a future demolition list, response to resident blight concerns regarding issues such as trash and debris, open and unsecure structures, abandoned and wrecked vehicles and other pressing matters. GCLB will use CDBG funding to expand its strategic demolition program to demolish blighted structures. The blighted structures to be demolished will include a mix of commercial and residential structures and will be determined in a partnership with the City of Flint, primarily targeting low- to moderate-income census tracts. The COF Blight Department will provide large roll-off dumpsters and neighborhood cleanup support crews through subcontracts with additional agencies. The Community Toolshed will provide knowledge, assistance, and equipment to assist in maintenance and repair- filling the gap in public service capacity.Demolition of priority Commercial and/or residential properties within the City of Flint; Provide comprehensive code enforcement services in the City of Flint to arrest the decline of those areas outlined in the City's Code Enforcement Service Area; Blight
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residential properties within the City of Flint; Provide comprehensive code enforcement services in the City of Flint to arrest the decline of
code enforcement services in the City of Flint to arrest the decline of
those areas outlined in the City's Code Enforcement Service Area; Blight
elimination will provide large roll-off dumpsters and neighborhood
cleanup support crews through subcontracts with additional agencies.
They will also fund staff to oversee neighborhood cleanup programming
and to physically address targeted garbage, trash and debris issues
through the time of the blight elimination Coordinator, blight
management analyst and the dumpster & support crew contracts; The community toolshed program will fill gaps in public service capacity,
provide community-based knowledge, and access to equipment
regarding maintenance of vacant and blighted lots in Flint communities.
<ul> <li><sup>3</sup> Project Name</li> <li>Economic Development</li> </ul>
Target Area
Goals Supported         Non-Housing Community Development
Needs Addressed         Economic Development
Funding         CDBG: \$141,300
<b>Description</b> Economic development activities including facility improvements,
acquisition and rehabilitation and microenterprise assistance
Target Date         12/31/2022

	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 46 businesses will be assisted and 1 facility will be improved
	Location Description	These activities will be held city-wide
	Planned Activities	Economic Development activities will include Micro-enterprise assistance and technical assistance for area entreprenuers like marketing, legal support, accounting, business development assistance, and operational support. In addition, funds will be used to rehabilitate publicly or privately owned commercial/industrial property. Pop-up chalets will be a focus to provide retail space to budding entreprenuers.
4	Project Name	Housing Rehab and Emergency Repair Program
	Target Area	
	Goals Supported	Housing
	Needs Addressed	Homeowner Housing Rehabilitation Affordable Housing (Rental and Owner Occupied)
	Funding	CDBG: \$443,877 HOME: \$788,531
	Description	The City will undertake the funding of various programs including owner occupied rehabilitation and emergency repair to provide decent, safe and sanitary housing for its income qualified buyers/renters.
	Target Date	12/31/2022
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated 210 household housing units will be assisted through homeowner housing rehab and 50 household housing units will be created as affordable rental units and transitional housing facilities.
	Location Description	Citywide; 422 W. University Avenue; 1014 University Avenue

	Planned Activities	Genesee County Habitat for Humanity will use CDBG and HOME funds to provide assistance for Owner-Occupied Housing Repair, complementing their established Critical Home Repair Program specified for City-Wide Emergency Repair, and by constructing a new live-work duplex that will provide a diversified affordable housing option in the area. The MADE Institute will use funds to rehabilitate two homes to be used as transitional housing for Flint citizens returning to the community from Michigan's Prison System. There will be 2 homes renovated in order to serve 5 males and 5 females re-entering the community. The City hopes to reneovate or construct a mixed-use multi-family development.
5	Project Name	Youth Services and Recreation
	Target Area	
	Goals Supported	Non-Housing Community Development
	Needs Addressed	Youth Programs and Services
	Funding	CDBG: \$175,000
	Description	
	Target Date	12/31/2022
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 3,265 youths will be serviced through these activities.
	Location Description	Citywide
	Planned Activities	Big Brothers, Big Sisters of Genesee County will use funding to serve LMI clients to address safety and crime prevention in local neighborhoods by delivering one-to-one mentoring relationships with 60 youths aged 6-18. The Boys & Girls Club will utilize funding to support the salaries and benefits for mentors located at its main location on Averill. The City of Flint Fire Department will use funding to hold Camp Fire, a summer youth camp with a mission to provide youth a safe, dynamic, interactive, and physically challenging environmental to gain important skills and knowledge. The Flint Institute of Music will install its first North Flint satellite theatre education program, funds will pay for staff salaries, professional services, mileage, instructional supplies, program office supplies, and marketing. Sylvester Broom Empowerment Village will use funds for afterschool programming. The United Way of Genesee County will provide youth development opportunities through the support of small recreational programs

6	Project Name	Special Needs Population Services
	Target Area	
	Goals Supported	Non-Homeless Special Needs
	Needs Addressed	Special Needs Services Senior Services
	Funding	CDBG: \$255,500
	Description	Senior services and operations; Adult and Post-Incarcerated education and training, sexual assault victim services; legal services for water- affected youth; Counseling services
	Target Date	12/31/2022
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 1,095 special needs persons will be assisted and 38 senior citizens will be assisted.
	Location Description	Citywide

	Planned Activities	The Center for Higher Education Achievement will extend much needed academic services to North Flint residents who will attend trainings at the CHEA Adult Skill Center. Their program will increase basic literacy and numeracy skills and aid in GED completion of residents 25 and older. CHEA will also offer one-year remedial academic and GED training programs for post-incarcerated males aged 25 and older. The Faith Foundation HYPE program will provide professional career and educational training skills to youth and young adults ages 16-21 in order to empower them with the tools to become productive, responsible, self-determined members of society. Legal Services of Eastern Michigan will advocate for Flint children to receive eligible public benefits and disability, and to ensure Flint children and their families receive special education services through the public or charter school system. The Mott Literacy Center and the Flint and Genesee Literacy Network will seek-out, convene, align, and build capacity in providers who improve the lives of adults in Flint. The YWCA will continue to provide a stand-alone sexual assault clinic, the SAFE Center, located in Downtown Flint. The McFarlen Charitable Corp will provide a Senior Transitional Housing Pilot Program that will serve those 55 and older, homeless, and medically frail. The Valley Area Agency on Aging will provide a hot meal daily to homebound, frail seniors again from 60 years of age and older who reside in the City of Flint, in order to reduce nutritional risk. Using ESG funds, the Shelter of Flint will provide HMIS data collection.
7	Project Name	Fair Housing
	Target Area	
	Goals Supported	Non-Homeless Special Needs
	Needs Addressed	Fair Housing
	Funding	CDBG: \$22,500
	Description	CDBG funds primarily cover the costs of administering tests and geographically covers any eligible person or household within the City of Flint. The Fair Housing Center monitors for fair housing violations, provides training to mitigate the potential for infractions, and delivers direct advocacy for individuals victimized by housing discrimination.
	Target Date	12/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	It is estimate that 150 unique individuals will benefit from Fair Housing testing.

	Location Description	Citywide
	Planned Activities	
8	Project Name	Housing Counseling/Financial Literacy
	Target Area	
	Goals Supported	Non-Housing Community Development
	Needs Addressed	Fair Housing
	Funding	CDBG: \$30,000
	Description	Educate homebuyers, homeowners, and renters
	Target Date	12/31/2022
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated 75 persons will be assisted
	Location Description	Citywide
	Planned Activities	Genesee County Habitat for Humanity will provide a homeownership counseling program. This program will have trained staff provide information, advice, and assistance to homebuyers, homeowners, and renters with the goal of preventing loan defaults, foreclosures, non- payment of rents, and assisting homebuyers.
9	Project Name	Facility Improvements
	Target Area	
	Goals Supported	Non-Housing Community Development
	Needs Addressed	Sidewalk Improvements Neighborhood Improvements
	Funding	CDBG: \$522,250
	Description	Improvements to community centers and PPE for firefighters
	Target Date	12/31/2022
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 6 facilities will be improved.
	Location Description	Citywide

	Planned Activities	The City of Flint Fire Department will use funds for the removal and installation of vehicle exhaust system for the fire stations and to purchase Personal Protective Equipment in the form of specialized boots for all necessary staff in the department. Communities First will use funds to subcontract the installation of an energy efficient air conditioning system in the Community Enrichment Center so the space can be used year round. Evergreen Community Development Initiative will use funds to install new controls and systems to enhance the efficiency and lengthen the life of the heating and cooling systems in the Flint Development Center. Flint Cultural Corp will use funds to complete facility improvements, particularly new exhibit fabrication in the Discovery Hall that will be located in the new Sloan Museum Discovery slated to open in late 2021. The R.L. Jones Community Outreach Center will dedicate itself to the promotion and maintenance of optimal health and wellness for families who struggle with short term illnesses, rehabilitation and recovery of chronic diseases, much of which is related to the ongoing effects of the Flint Water Crisis and generational poverty in Flint.
10	Project Name	Homelessness Prevention & Services
	Target Area	
	Goals Supported	Non-Housing Community Development
	Needs Addressed	Environmental Justice
	Funding	CDBG: \$5,000
	Description	Provide services and information to LMI individuals and families through research and analysis that will aid in lead detoxification.
	Target Date	12/31/2022
	Estimate the number and type of families that will benefit from the proposed activities	10 unique individuals
	Location Description	Citywide
	Planned Activities	Universal Health and Kidney will provide services for lead detoxification of the Flint community. They will use CDBG funds to investigate possible interventions and report all findings in a formal public report with recommendations to distribute to the community
11	Project Name	ESG 20FLINT

Target Area	
Goals Supported	Homelessness
Needs Addressed	Homeless Prevention and Services Transitional and Emergency Shelters
Funding	ESG: \$341,765
Description	Provide services, counseling, and shelter to homeless persons, persons transitioning out of the prison system, and those at-risk for homelessness
Target Date	12/31/2022
Estimate the number and type of families that will benefit from the proposed activitiesIt is estimated 1,433 persons will benefit from the transiti 	
Location Description Citywide	
Planned Activities	Genesee County Youth Corp will use grant monies to help fund REACH, a 24-hour emergency shelter service for runaway and homeless youth ages 10-17. My Brother's Keeper will fund a 35 bed male shelter that serves unaccompanied men 18 and older. The Shelter of Flint will fund the operation and maintenance of their emergency shelter which provides immediate shelter for low income women, male and female single parent households, and 2 parent households for up to 90 days while they receive supportive services to help them develop and execute a sustainable housing plan. The Shelter of Flint will also support rapid rehousing by supporting case management services and direct client assistance. The YWCA will use funds to assist in operation and providing essential services at Safe House. Safe House provides shelter to approximately 250 women and 250 children each year. Communities First Inc. will provide homelessness prevention services to 26-28 residents of permanent supportive housing at Swayze Court Apartments. There is \$44,218.12 of ESG funds that is to go to an undetermined Homelessness Prevention and Services activity.

## AP-50 Geographic Distribution – 91.220(f)

# Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Three (3) areas have been designated as Local Target Areas within the City of Flint. While Local Target Areas allow the City to plan and invest in a coordinated manner, they do not limit the City from expending funds in other areas of Flint that also meet the eligibility requirements for low- and moderate-income benefit. Most projects funded through 2020-21 entitlement funds are city-wide.

#### **Geographic Distribution**

Target Area	Percentage of Funds
North Saginaw Area	0
Full Choice Area	0
Pierson Road Corridor Sub-Area	0

Table 8 - Geographic Distribution

#### Rationale for the priorities for allocating investments geographically

The Local Target Areas are the North Saginaw Area, the Full Choice Area, and the Pierson Road Corridor. These sub-areas were created as a complementary component to the Imagine Flint Master Plan. Community engagement was the cornerstone of Imagine Flint, and more than 5,000 people participated in nearly 300 outreach events throughout the planning process. The sub-area plan represents a clear and detailed listing of needs identified by the residents of these sub-areas. The areas selected for the 2017/2018-2021/2022 Plan were identified through data collection and analysis and the citizen participation process, and well as meetings with the City Council. Each of these areas meets the eligibility requirements for low- and moderate-income benefit.

#### Discussion

The majority of the City of Flint population (65.7%) is eligible to receive assistance (at or below 80% of the AMI) and the majority of census tracts are eligible for area benefit (51% or more living at or below 80% AMI). The need for investment is citywide and for that reason the entire city is designated as the geographic target. Most CDBG activities have an area that is designated as citywide, although there are three local target areas that have been identified. In the 2020-21 Action Plan, although there is significant investment in the CHOICE Implementation area, the local target areas as delineated in the Consolidated Plan do not have projects recommended for funding at this time.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

The City of Flint will utilize its CDBG and HOME funds to rehabilitate exiting housing units, as well as to support the construction of new affordable housing units. The one-year goals for affordable housing in the City of Flint for FY 2020 are listed in the section below. The city's Housing Investment Strategy guides how the City of Flint intends to invest its housing funds in order to maximize the return on investment, as well as provide the greatest benefit to the low- and moderate-income population.

One Year Goals for the Number of Households to be Supported		
Homeless	0	
Non-Homeless	61	
Special-Needs	0	
Total	61	

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through		
Rental Assistance	0	
The Production of New Units	6	
Rehab of Existing Units	55	
Acquisition of Existing Units	0	
Total	61	

Table 10 - One Year Goals for Affordable Housing by Support Type

#### Discussion

Although the primary means to achieving its housing goals are through CDBG-funded city-wide emergency repair, owner-occupied housing rehabilitation, and new HOME-assisted multi-family rental construction, the City indirectly supports its affordable housing needs through projects such as the Community Tool Shed, neighborhood cleanups, and its comprehensive code enforcement program. While not specifically providing housing rehab or adding to the housing inventory, these programs help preserve the housing stock through the provision of assistance to low- and moderate- income residents access to equipment to maintain their homes, as well as enforcing existing codes, helping to preserve existing neighborhoods.

## AP-60 Public Housing - 91.220(h)

#### Introduction

The Flint Housing Commission (FHC) provides housing assistance for eligible low-income families. A total of 1,115 conventional public housing units of various types are available to income qualifying families, seniors and persons with disabilities.

The Flint Housing Commission administers approximately 700 Section 8 Housing Choice Vouchers (HCV). These Vouchers allow a participant to live in a privately owned rental unit with the Flint Housing Commission subsidizing their rent for the difference between 30% of their income and the monthly rent charged.

### Actions planned during the next year to address the needs to public housing

The City of Flint, in conjunction with its community partners, has begun relocating FHC residents of Atherton East Apartments to new construction housing within the identified Choice Neighborhoods area. Through the Choice Neighborhoods (CN) program, the City will continue to support the Flint Housing Commission in developing a demolition strategy, leading to available land for utilization by a developer in tandem with the Choice Neighborhoods Implementation grant as the program phase's move forward. As a part of the commitment to support public housing, the City has awarded grants for new multi-family housing construction as well as rehabilitation of low-income housing in the 2020-21 Annual Action Plan. These projects will address high priority needs for low-to moderate income families not only residing in FHC properties, but within the City as a whole.

All current housing programs are available to residents of public housing and are designed to address the common needs experienced by low-income persons, including public housing residents. All residents, including those residing in public housing, are encouraged to participate in the Annual Action Plan Process, which includes open community meetings, comment periods, and the public hearing on the final funding recommendations.

# Actions to encourage public housing residents to become more involved in management and participate in homeownership

The City of Flint continues to work cooperatively with the Flint Housing Commission. The CN planning grant awarded in January 2015 allows the two entities (FHC & COF) to work together to create a plan for improved services and housing in South Flint. The target public housing development in Flint was Atherton East. The CN team has been working over the past two years with residents of Atherton East and the broader South Flint community, crafting a vision by choosing immediate and long-term projects to improve the overall quality of life within the project area. The plan was submitted to HUD in July of 2016, and HUD has approved the transformation plan. The City submitted a Choice Neighborhood Implementation Grant application in November 2017, which was subsequently awarded.

# If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Flint Housing Commission (FHC) was previously designated as a Troubled Performer by the U. S. Department of Housing and Urban Development based upon indicator scores of less than 60 percent as determined by HUD's Public Housing Assessment System (PHAS). The Public Housing Assessment System evaluates performance in four major operational areas - physical, financial, management and resident satisfaction.

Most recently, based on the HUD Housing Authority Profile, the FHC was assessed a score of 75 on the HA Performance. FHC designation is currently listed as "substandard physical".

#### Discussion

Over the course of the year, the City intends to continue its support of the Flint Housing Commission, particularly through the Choice Neighborhoods Program, but also when opportunities become available to coordinate resources, enhance neighborhood safety, and provide technical assistance.

## AP-65 Homeless and Other Special Needs Activities – 91.220(i)

#### Introduction

This section of the Annual Action Plan describes the City of Flint's one-year goal and the specific action steps it will undertake in the program year to carry out the homeless strategy identified in the Strategic Plan. Additionally, this section addresses any activities related to the supportive housing needs of non-homeless populations.

# Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

# Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Meeting homelessness challenges in the City of Flint is a County-wide collaborative effort among Flint/Genesee County Continuum of Care, composed of numerous individuals, agencies and organizations. However, the lead agency for the Flint/Genesee Continuum of Care is Metro Community Development.

The Genesee Homeless Awareness Task Force is responsible for collecting homeless data, conducting homeless needs assessments, Point in Time Counts, and developing community supported homeless strategies to end homelessness in the Flint/Genesee County area. The most recent Point in Time Count occurred in January of 2019.

The Continuum of Care has several Committees that work together on projects designed to end homelessness in Flint/Genesee County. These committees include the *Genesee County Homeless Awareness Task Force*, the *Committee Concerned with Housing*, and the *Project Homeless Connect Planning Committee*. These committees are more fully described in the Strategic Plan section of this document.

#### Addressing the emergency shelter and transitional housing needs of homeless persons

One of Flint's strategies for preventing and reducing homelessness is to assist non-profit service providers in obtaining additional funding sources for shelter services. Many of these non-profit service providers are CoC partnering agencies.

The Flint/Genesee County Continuum of Care has identified a number of sources of emergency shelter placement for the homeless in the Flint/Genesee County area. Emergency shelters offer a safe, secure, temporary place for individuals and households to reside while they seek more permanent housing or supportive services to facilitate access to permanent housing options.

#### Emergency shelters often are the point of entry into the homeless system, assisting those confronted Annual Action Plan

with an immediate loss of housing or those who are already homeless. Emergency shelters generally have a length of stay ranging from 1 to 90 days, depending on the individual program.

The type of facilities used includes congregate building for households with children or for homeless single adults, as well as hotel and motel vouchers. The following organizations offer emergency shelter in the Flint/Genesee areas:

- Carriage Town Ministries
- Catholic Charities of Shiawassee and Genesee Counties
- Genesee County Youth Corporation
- My Brother's Keeper of Genesee County
- Shelter of Flint, Inc.
- YWCA of Greater Flint, Inc.

The Flint/Genesee County Continuum of Care has identified nine sources of transitional housing placement for the homeless in the Flint/Genesee County area. Transitional housing offers housing and supportive services to special needs homeless populations comprised of persons with a history of mental illness, substance abuse, victims of domestic violence, HIV infection or AIDS, physical and developmental disabilities, as well as other homeless individuals and families. The purpose of transitional housing is to assist persons make the transition from homelessness to independent living or permanent supported housing. Transitional housing provides interim placement for persons or households who do not have immediate access to permanent housing or have multiple barriers impeding their access.

Transitional housing is limited to a length of stay of up to 24 months and provides an opportunity for persons to gain the personal and financial stability needed to transition to and maintain permanent housing. Required supportive services, which help promote residential stability, increase skill level/income, and greater self-determination, may be provided by the organization managing the housing or coordinated by that organization but provided by other public or private agencies. Supportive services may be provided on or off–site and include, but are not limited to, case management, recovery services, life skills training, mental health counseling, health care, and treatment for substance abuse. Services may continue up to six months after persons move from transitional to permanent housing. Transitional housing can be provided in a congregate setting or individual housing units at a single location or using scattered sites. The following organizations offer transitional housing in the Flint/Genesee County area:

- Genesee Health Systems
- Genesee County Youth Corporation
- My Brother's Keeper of Genesee County
- Shelter of Flint, Inc

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The Flint/Genesee County Continuum of Care has a number of sources of permanent housing placement for the homeless in the Flint/Genesee County area. Permanent Housing for homeless persons or families is long-term and safe, decent, and affordable. It is generally community based, private market housing designed to enable the homeless person or family to live as independently as possible in a permanent setting. However, it may include projects specifically developed for homeless individuals and families. This includes housing units available to the broader community and may or may not be subsidized. Such housing may be combined with the provision of supportive services provided by the organization managing the housing or coordinated by the applicant and provided by other public or private service agencies.

When services are combined with housing, the project is referred to as permanent supportive housing, which is generally provided to homeless persons with disabilities, primarily serving individuals and members of their household who have serious mental illnesses, chronic substance abuse problems, physical disabilities, or AIDS and related diseases. Supportive services are provided on site or coordinated through partnering agencies. Rental subsidies are encouraged but are not always available.

Rent is generally based on a percentage of the household income. Permanent supportive housing enables special needs populations to live as independently as possible in a permanent setting and can be provided in multi-family structures or scattered site apartments.

When possible, the City of Flint will continue to support organizations that provide permanent housing. The following organizations offer permanent supportive housing in the Flint/Genesee County area:

- Flint Odyssey House
- Genesee County Community Action Resource Department
- Genesee Health Systems
- Metro Community Development
- Shelter of Flint, Inc.
- Communities First

The Flint/Genesee County Continuum of Care has adopted the "housing first" model. This model aims to assist homeless people (with an emphasis placed on chronically homeless people) to minimize the amount of time that the person experiences homelessness before being placed into permanent housing. The Continuum of Care makes every effort to not only assist the client with housing, but to also provide

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support services to address client needs and reduce the risk of the client re-entering homelessness.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

According to the 2014-2018 American Community Survey (ACS), the percentage of individuals in poverty within the City of Flint is 32.7%. Earning a living wage is instrumental in preventing homelessness. This coupled with a lack of affordable permanent housing and discrimination in rent and lending practices puts the minority population in a particularly precarious situation with regard to the threat of becoming homeless.

For extremely low-income renters with children, supportive services such as quality affordable housing, funds for rent/utility arrearages, life skills, employment training and placement services, childcare, and transportation are critical to their ability to stay in permanent housing and to avoid becoming homeless.

The City of Flint will support the CoC in homeless prevention through Asset Building. The CoC aims to empower and encourage families to acquire and preserve assets, including a safe, decent, and affordable home, and achieve long-term financial success. This will be done through three specific goals:

- Educate families about housing choices.
- Empower families to access their housing choices.
- Preserve and expand quality, affordable housing opportunities.

A number of programs have been developed to assist in achieving the mission and goals that the CoC has developed:

- Financial Capability: Financial Literacy is designed to provide budgeting, savings, credit, and banking information to households.
- Foreclosure Intervention: Foreclosure Intervention Counseling provides struggling and delinquent homeowners assistance to stop foreclosure by developing insight into the causes of their financial issues and to determine foreclosure alternatives.
- Homebuyer Education: Designed to help homebuyers access the tools they need to be successful in the home purchase process and beyond.

Rental Assistance: Provides rental assistance to homeless families, youth, survivors of domestic violence, and individuals who are chronically homeless.

#### Discussion

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again as well as helping individuals and families avoid homelessness is a priority in the City of Flint. The City prioritizes its ESG funding to assist extremely low-income individuals and families. It has worked with the CoC members to develop a coordinated entry system (CES), ensuring that individuals and families can access the system easily and that available assistance is allocated as effectively as possible. The City's goal is to reduce waiting times, ensure assistance is provided when eligible, and to continue to protect some of our most vulnerable population.

The City of Flint will continue to work with stakeholders and homeless individuals to ensure that their needs are being met to the greatest extent possible.

## AP-75 Barriers to affordable housing – 91.220(j)

### Introduction:

Affordable housing is defined by HUD as the lack of affordable housing available for rental or purchase to low-and moderate-income families in which the families pay no more than 30 percent of their income for total housing costs, including utilities. For the City of Flint, barriers to affordable housing are: political, regulatory, development and financial barriers.

## Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City's strategies to remove barriers to affordable housing are outlined below:

- Assist with the implementation of the Housing and Neighborhoods Implementation Matrix located within the City of Flint Master Plan.
- Collaborate with internal city departments to re-establish the enforcement of substandard rental housing stock in the city through examining legal avenues to do so
- Establish a Landlord Rental Rehab Program that would encourage investment and improvement to the aging single and multi-family rental housing stock that exists
- Continue its partnership with the Genesee County Lank Bank to assemble properties for development similar to the assembly of sites for the Smith Village redevelopment project
- Work to build capacity of, and encourage partnerships between, non-profit organizations and for-profit builders developing affordable housing development projects
- Expand the use of subsidy programs by allocating more federal resources for affordable housing development and for programs that support residents remaining in their homes
- Seek other grant resources to address the need for additional subsidies to help finance the cost of construction as building costs continue to rise
- Finance public improvements to reduce the cost to build affordable housing
- Work with lenders and housing counseling organizations in order to address mortgage products that can increase the production of affordable housing and reduce the number of foreclosure actions within the Flint community
- Continue to coordinate and streamline internal systems in the areas of inspections, allocation of adequate financial resources for housing, plan review and zoning processes, disbursements and other identified areas that impact the delivery of affordable housing
- Address any policy and/or procedural changes required to ensure that the City of Flint incorporates energy efficiency standards into its building/rehab codes and all federally funded projects.
- Work with developers to apply for PILOT, LIHTC and other available credits to increase the Annual Action Plan

supply of affordable housing for low-income families in the City of Flint.

- Partnerships with local non-profit affordable housing agencies should be pursued by the City to establish an affordable housing revolving loan fund.
- Bolster partnerships with State and Federal agencies.

Work with public transit providers, like the MTA, to ensure routes connect multi-family housing developments to employment centers, schools, commercial nodes, and other important locations within Flint.

#### **Discussion:**

The opportunity exists for Flint to be at the forefront of sustainable housing development. This vision would integrate green space for recreation and gardening into the urban fabric, create equitable policies that encourage economic and racial integration, and create 21st century infrastructure whose lessons are not forgotten by future politicians' fiscal planning.

In 2016, with these things in mind, the City of Flint's Community and Economic Development division created and adopted a housing investment strategy meant to guide the investment of the City of Flint's limited funds for housing to incentivize projects that meet these criteria, creating an ecosystem for other similar investments both by nonprofit and for-profit developers. Updated in May of 2018, the investment strategy will continue to guide and inform the sustainable housing development in the city. This housing investment strategy encompasses many of the goals listed in the Housing and Neighborhoods Implementation Matrix located within the City of Flint Master Plan. A focus on utilizing federal resources to support programs that will stabilize neighborhoods, ensuring that developments are in line with the land use plan, and to diversify the housing stock available, allowing anyone to make Flint their home.

While these strategies will never fully eliminate the political, regulatory, development, and financial barriers to affordable housing, they are deliberate steps toward increasing the opportunities and improving the city's ability to leverage funds and energy to maximize impact on affordable housing.

## AP-85 Other Actions - 91.220(k)

#### Introduction:

This section of the Annual Action Plan describes the City of Flint's planned actions to carry out the following strategies outlined in the Strategic Plan.

- Foster and maintain affordable housing;
- Evaluate and reduce lead-based paint hazards;
- Reduce the number of poverty-level families;
- Develop institutional structure; and
- Enhance coordination.

In addition, the City has identified obstacles to meeting underserved needs and proposed actions to overcome those obstacles.

#### Actions planned to address obstacles to meeting underserved needs

Despite efforts made by the City and stakeholders, several significant obstacles to meeting underserved needs remain. Scarce resources are the greatest obstacle for the City of Flint to meet its underserved needs. Insufficient funding lessens the ability to fund many worthwhile public service programs, activities, and agencies. The City through its planning efforts, focusing resources, leveraging funds, will maximize the use of its limited resources to address its greatest needs and improve the quality of life for its residents.

The following obstacles need to be overcome to meet underserved needs:

- Lack of decent, safe, sound, and affordable owner and renter housing
- Low literacy rate
- Lack of economic opportunities
- Large number of vacant and abandoned properties
- High unemployment rate and loss of household income

Difficulty in obtaining bank loans and mortgages

#### Actions planned to foster and maintain affordable housing

The City of Flint is taking several actions to foster and maintain affordable housing:

- Assist with the implementation of the Housing and Neighborhoods Implementation Matrix located within the City of Flint Master Plan.
- Initiate and implement a housing investment strategy that supports the City's Master Plan

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- Continue its partnership with the Genesee County Lank Bank Authority to assemble properties for development similar to the assembly of sites for the Choice Neighborhoods project
- Continue emphasis on neighborhood preservation of existing affordable housing stock
- Work to build capacity of, and encourage partnerships with, non-profit organizations and forprofit builders for affordable housing development projects
- Expand the use of subsidy programs by allocating more federal resources for affordable housing development and for programs that support residents remaining in their homes
- Seek other grant resources to address the need for additional subsidies to help finance the cost of construction as building costs continue to rise
- Finance public improvements to reduce the cost to build affordable housing
- Work with lenders and housing counseling organizations in order to address mortgage products that can increase the production of affordable housing and reduce the number of foreclosure actions within the Flint community
- Continue to coordinate internal systems within City government in the areas of inspections, allocation of adequate financial resources for housing, plan review and zoning processes, disbursements and other identified areas that impact the delivery of affordable housing
- Address any policy and/or procedural changes required to ensure that the City of Flint incorporates energy efficiency standards into its building/rehab codes and all federally funded projects.
- To help serve first time home buyers, the Flint Housing Commission (FHC) provides homeownership assistance through its Housing Choice Voucher Program.
- The City should also continue to encourage developers and community development organizations to apply for Low-Income Housing Tax Credits (LIHTC) to increase the supply of housing for low-income families in Flint.
- Bolster partnerships with State and Federal agencies.
- Work with public transit providers, to ensure routes connect multi-family housing developments to employment centers, schools, commercial nodes, and other important locations within Flint.

In general, Flint will continue to work with non-profit housing developers and providers to increase the amount of affordable housing. The City will do this primarily through neighborhood planning efforts, code enforcement and blight reduction campaigns, and economic development initiatives consistent with the *Imagine Flint Master Plan* and those spearheaded by the City of Flint Economic Development Corporation.

#### Actions planned to reduce lead-based paint hazards

Lead was used as a pigment and drying agent in "alkyd" oil-based paint in most homes built before 1978. Lead may be present on any interior or exterior surface, particularly on woodwork, doors, and windows. In 1978, the US Consumer Product Safety Commission lowered the legal maximum lead content in most kinds of paint to a trace amount of 0.06%. The City of Flint has older housing stock compared to many other urban regions in the United States. The 2019 ACS 1-year estimates indicate the total percentage of housing units in the City of Flint constructed before 1980 to be 81% and only 19% of homes were constructed after 1980.

The City's homeownership and rehabilitation activities target low to moderate income households. The City will ensure that all its federally funded housing programs are in full compliance with the lead-based paint hazard regulations (24 CFR Part 35). This includes assisting households with the appropriate lead inspection, testing and abatement of hazards as required. The department participates in a workgroup of the Flint Registry, Flint Lead Free, which seeks to identify lead related programming and trainings, determine target audiences for training, and create a lead elimination report. This also includes participation in the State of Michigan Lead Safe Homes Program. Flint Lead Free now includes over 30 members from a variety of public, governmental, and private organizations.

In 2014 the City used the Flint River as a water source causing elevated lead levels prompting both the City and the County to issue health advisories. The City switched back to the Detroit water system in October 2015 and began chemically treating the water without good result. In December of 2015, Mayor Karen Weaver declared a State of Emergency in response to a man-made disaster caused by the City switching to the Flint River as a water source in 2014. Genesee County supported the call to action and the State followed suit in January 2016. Actions have been and continue to be taken to respond to this crisis by the City and community partners as it realizes the continued effects of this emergency on the community.

#### Actions planned to reduce the number of poverty-level families

The City of Flint acknowledges the need to address poverty throughout the community. According to the 2019 American Community Survey (ACS) 1-year estimates, the percentage of individuals in poverty within the City of Flint is 40.4%.

The City will seek to reduce the number of families that are below the poverty line. Flint will pursue the following strategies to reduce the number of poverty level families:

- Provide financial support to organizations offering necessary services, such as food, senior services, and counseling programs for extremely low-income persons.
- Continue to provide assistance to extremely low-income owner-occupied households in the improvement of their residences through the City's CDBG-funded Housing Rehabilitation.
- Provide homeownership programs to support homeownership and the accumulation of equity.
- Lead-based paint abatement through community partners to address child lead poisoning, which can affect future employment and earning capabilities.
- Fund infrastructure improvements (street, water main, sidewalk, etc.) to enhance neighborhoods and increase property values, while raising the pride of the residents as well as encouraging the introduction of economic development into distressed and impoverished areas.

- Provide financial support to organizations which provide referrals and assistance to special needs persons,
- Continue to fund agencies that provide financial counseling to allow residents to establish/repair credit, empowering those residents to gain a better financial future for themselves and their families
- Continue to work to address the replacement of lead water leads that have caused a higher level of lead within drinking water.
- Economic development programs aimed at developing job training and employability skills.
- Support youth and childcare programs, which provide mentoring and role models for children, and additionally helps parents secure and keep employment.

Through HUD's Section 3 program, the City of Flint and the FHC can also facilitate local economic development in concert with implementation of various public and affordable housing initiatives. Under Section 3, recipients of certain HUD financial assistance must provide job training, employment, and contract opportunities for low- or very low-income residents to the greatest extent possible, in connection with projects and activities in their neighborhoods.

The City of Flint will coordinate these strategies with organizations providing affordable housing programs and other services through regular communication with other public agencies and non-profit organizations. The objective of this communication is to facilitate the coordination of policies and programs, which will lead to the reduction in the number of poverty-level families in Flint.

### Actions planned to develop institutional structure

The City of Flint has a fairly well developed institutional structure. The structure includes organizations from several backgrounds and represent private firms, local, nonprofit agencies and local and state agencies.

The support of public, private and non-profit organizations is particularly important, and collaborating with them continues to be the focus of the institutional approach to meeting the needs identified in this plan. A list of such organizations is provided in **Table 53** of this document.

The Flint Housing Commission, the local Public Housing Authority, the Flint Housing Commission will continue to provide assistance to renter households through its public housing and Section 8 programs. Additionally, the Housing Commission provides necessary support services to renters including elderly renters, when available.

The lead agency for institutional delivery is the City of Flint Planning and Development Department, along with other City divisions and departments. These divisions and departments carryout objectives related to housing and community development. Furthermore, there are multiple nonprofit organizations that provide a range of public services, from programs to reduce homelessness to

programs for non-homeless special needs populations. The Flint/Genesee County Continuum of Care (COC) is a federally mandated body of homeless service providers. The COC works in partnership with the Michigan State Housing Development Authority (MSHDA) and the United States Department of Housing and Urban Development (HUD) towards the common goal to end homelessness in the United States within 10 years. Each year the Flint/Genesee County COC applies for funding to support local efforts to prevent and end homelessness.

Local public institutions of special importance include the State of Michigan, particularly the Michigan State Housing Development Agency (MSHDA). MSHDA provides an important support vehicle through both funding and direct technical assistance. In addition, coordination with Genesee County Government is important on a number of levels. The County provides a number of services through the Genesee County Metropolitan Planning Commission, Genesee County Land Bank, Genesee County Department of Human Services, Genesee County Community Mental Health Department, and Genesee County Youth Corporation. Continued coordination with Genesee County and these departments will be important through the Consolidated Plan term through the leveraging of resources, ideas, and services. An area which will be particularly important for coordination in the upcoming years is the requirement to partner with both the County and the Flint Housing Commission on a regional Assessment of Fair Housing (AFH). Genesee County ranks as the fifth most segr

The City of Flint has a strong Institutional delivery system. A wide range of services are available in the community, including homelessness prevention services, supportive services, and other services such as nutrition programs and youth programs (see **Table 54**). These programs are provided by nonprofit organizations and the Continuum of Care (CoC).

# Actions planned to enhance coordination between public and private housing and social service agencies

Each year, as a part of the CDBG application planning process, local agencies and organizations are invited to submit proposals for CDBG eligible activities. These groups participate in the consultation process by attending the public hearings, informational meetings, and completing survey forms. A complete list of these groups is included in the Exhibit Section of the Plan. The City of Flint works with many agencies to enhance coordination, including local, state, and federal stakeholders. The City continues to expand its outreach efforts to ensure that non-traditional applicants are aware of, and involved in, the process. The City works closely with the Flint Housing Commission and has secured the HUD Implementation Grant for the Choice Neighborhoods program. As the Choice Neighborhoods program moves forward, continued partnership efforts initiated with the Choice program planning process will be carried forward.

#### **Discussion:**

The City of Flint has many initiatives underway to continue the positive momentum gained with the adoption of the long overdue *Imagine Flint Master Plan*. The plan calls for action on many levels, and the

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Department of Planning and Development is organized so that those efforts can be seamlessly achieved. Over the course of the next year, the Department will continue to work with our residents, as well as other local, state, and federal partners to maximize efforts towards inclusion, equity, justice, and transparency.

## **Program Specific Requirements**

## AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction:

This section of the Action Plan contains information on funding for the City's CDBG program, including program income, proceeds from Section 108 loans, and other revenue anticipated to be received by the City (\$20,000)

### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the	
next program year and that has not yet been reprogrammed	50,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year	
to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has	
not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	50,000

### **Other CDBG Requirements**

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income.Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70%	
of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	70.00%

#### HOME Investment Partnership Program (HOME) Reference 24 CFR 91.220(I)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The HOME program dictates that projects financed using Home Investment Partnership Funds comply with the HOME Final Rule. These forms of investments are equity investments, interest and non- interest bearing loans or advances, interest subsidies, deferred payment loans and/or grants. The City of Flint does not intend to finance projects using any other forms of investment during the FY 2019-20 program year.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

All City of Flint housing programs that involve acquisition are modest single-family houses that do not exceed 95% of the area median purchase price. In the case of acquiring and rehabbing, the house has an estimated after rehab value that does not exceed 95% of the area median purchase price. Section 92.203(b) limits are used for homebuyer assistance or rehab of owner occupied single-family housing. All homebuyers are low-income who reside in the home. The City uses the recapture provision as stated in 92.254(a)(5) and uses the affordability standard stated in 92.254(a)(4). Recapture provisions apply to those programs, projects, and/or activities that may be ran by CHDO organizations and sub-recipients as well.

Specifically, as a condition of the provisions of the Deferred Loan, the Buyer agrees to repay the City the outstanding balance of the Loan upon the earliest to occur, within the applicable Recapture Period:

- A sale, refinance, conveyance, or other transfer of the Residence for consideration, excluding any sale, conveyance, or transfer (i) to a spouse upon a dissolution of a marriage; (ii) to the surviving spouse upon the death of a joint tenant Homeowner; (iii) by will, by foreclosure, or deed in lieu of foreclosure, or otherwise by operation of law; or (iv) as may be accepted by the City in writing; or
- The Residence is no longer the Buyer's principal place of residence or is converted in whole or in part to a rental unit; or
- There exists a default by the Buyer, beyond any applicable cure period, under the Promissory Note and Open-End Mortgage by and between the Buyers and the City or any other document evidencing the Loan.

For the purpose of this section, "Recapture Period" shall mean the applicable period based on affordability standards. In the case of sale, refinance, conveyance, or other transfer, the amount of repayment shall be the initial principal balance of the Loan or net proceeds of sale if full amount of outstanding assistance is not available. If none of these events described in clauses above occurs

prior to the expiration of the "Recapture Period", the Loan shall be forgiven in its entirety at the end of the affordability period.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

All projects financed using HOME funds will comply with the HOME Period of Affordability as identified below:

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

For the fiscal year 2019-20, the City does not intend to refinance any existing debt concerning multi-family projects.

#### Emergency Solutions Grant (ESG) Reference 91.220(I)(4)

1. Include written standards for providing ESG assistance (may include as attachment)

The City of Flint has an ESG Manual (Primer) that is attached to each contract with subrecipients. This Primer includes definitions of ESG terms and activities, general ESG requirements including eligible services and activities and system wide program standards, descriptions of program activities and all forms necessary for program implementation. A copy of the primer is attached to this document.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The City of Flint is well on its way to meeting the coordinated access system HUD is requiring be in place.

CES covers the entire geographic area claimed by the CoC.

CES is easily accessed by individuals and families seeking housing or services.

CES is well-advertised.

- CES includes a comprehensive and standardized assessment tool(s).
- CES provides an initial, comprehensive assessment of individuals and families for housing and

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#### services.

CES includes a specific policy to guide the operation of the centralized or coordinated assessment system to address the needs of individuals and families who are fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, or stalking, but who are seeking shelter or services from non-victim specific providers.

The Shelter of Flint operates the One Stop Housing Resource Center, which is a collaborative program among non-profit organizations that provide comprehensive housing placement services for people who are homeless, at risk of becoming homeless, or have special needs in Genesee County. One Stop strives to eliminate barriers for those served by providing services that meet the needs of the individual and family and enhances the community safety-net by placing homeless service providers in one, easily accessible location.

One Stop Housing Resource Center serves as the Housing Assessment & Resource Agency (HARA) for Genesee County. As the HARA, One Stop Genesee offers many different opportunities for individuals and families to receive vital services that meet their varying needs: central intake and assessment; referrals; screenings and inspections; Housing Choice Voucher assessments; and direct client assistance.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The City of Flint solicits applications for its ESG funding through a process that typically begins in November/December of each year. Organizations that are voting members of the CoC (for at least one year) are invited to apply for programs they are implementing which meet the ESG eligibility criteria. Applications are usually due in February, and a review/evaluation process begins then to assess organizational capacity, leveraging, application responsiveness, need addressed, matching funds and leveraging resources and more. The review committee makes recommendations to the CoC, who finalizes those recommendations, which are then forwarded to the Mayor. The Mayor considers input received, and formalizes recommendations in the form of a resolution to the Flint City Council, who then acts to approve the recommendations. This approval authorizes entering into contracts with each agency. Once contracts are executed, the organizations may begin implementing their respective programs.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

All subrecipients are required to provide for the participation of at least one homeless or formerly homeless individual on the board of directors or other equivalent policy-making entity of the subrecipient regarding facilities, services, and assistance receiving funding under ESG.

Homeless and formerly homeless individuals are also invited to attend monthly Continuum of Care meetings to ensure their input is heard.

5. Describe performance standards for evaluating ESG.

The City's contracts with organizations include performance benchmarks that identify when services will be provided, where they will be provided and how many individuals/families will be assisted. These are broken down into quarterly measurements. Contract performance is assessed monthly during desk monitoring to determine if the agency is performing satisfactorily towards meeting their performance benchmarks. Staff provide ongoing technical assistance to agencies to help them meet these goals.

The City of Flint works jointly with the Genesee County Metropolitan Planning Commission, and the State of Michigan to support the Flint-Genesee Continuum of Care. In recent months, areas needing improvement have been identified and the City will be working with the agencies in the Continuum, as well as the State and County, and HUD to improve upon administration and implementation of homeless activities.

## Attachments

#### **Citizen Participation Comments**

0009416993-01

Ad Content Proof CITY OF FLINT: NOTICE OF PUBLIC HEARING CONCERNING NEEDS Tuesday, December 3, 2019 Berston Field House 2000 Speingers St Berston Field House 3300 Saginaw St. Flint, MI 48505 5:30 to 6:30 p.m. The City of Flint, in order to meet federal Consolidated Planning requirements under 24 CFR (Code of Federal Regulations) Part 91, will hold a public needs hearing on Tuesday, December 3, 2019, at the Berston Field House, located at 3300 Sagi-naw St. Flint, MI 48505. The hearing will be held from 5:30 pm to 6:30 p.m. This public hearing is an opportu-nity for Flint stakeholders to make their community needs looven with respect to the City of continuents respect public hearing is all opportives to make their community needs known with respect to the City's entitlement grants. The Consolidated Plan con-sists of a 5-year strategic and an annual plan that bring needs and resources together in a coordinated housing and community de-velopment strategy with the goals of providing decent housing, creating suitable living environments and ex-panding economic opportuni-ties. Every year, communi-ties are required to submit an update to the Consolidat-ed Plan in the form of an An-nual Action Plan (AAP). The purpose of this hearing is to obtain the views of citizens, public agencies, non-profit organizations, and other in-terested parties on housing, emergency shelter, economic development, and supportive service needs of the City of Flint. Written public com-ments will also be accepted at the City of Flint Depart-ment of Planning and Devel-opment, Division of Com-munity and Economic Devel-opment, Division of Com-munity and Economic Devel-opment (DCED), 1101 S. Saginaw Street, South Building, Flint, Michigan, 4pproval of the Consolidated 48502. Approval of the Consolidated Plan and each one-year Ac-tion Plan update by the U.S. Department of Housing and Urban Development (HUD) is required for groups to obtain funding from HUD funded programs. Applicants for HUD programs must comply with the Consolidated Plan requirements. DCED will furnish reasonable auxiliary aids to the disabled or non-English speaking resi-dents upon 48 hours notice. Those requesting such serv-ices condendity hours the learners are Approval of the Consolidated

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11/21/2019 10:46AM 810-766-7436.
CDBG, HOME & ESG applications for the 2020-2021 Actions for the 2020-2021 Action Plan process are available starting November 25, 2019 in the Department of Planning and Development, Division of Community and Economic Development. Applications are due December 19, 2019. "PLEASE ALSO NOTE THE FOLLOWING IMPORTANT DATES"
Monday, November 25, 2019 - Applications released (via email, City website, and pickup in CED) ? Tuesday, December 3, 2019 - Public Needs Hearing (Berston Fieldhouse, 3300 Saginaw St., Flint, MI 5:30pm-6:30 pm) ? Thursday, December 5, 2019 - Agency Application Workshop (Dome Auditorium, 9:30am-11:00am) ? Thursday, December 5, 2019 - ESG Mandatory Pre-Proposal Workshop (Dome Auditorium, 1pm-3pm) ? Thursday, December 19, 2019 - CDBG, HOME, ESG applications due (CED, South Building, Flint City Hall - 5:00 pm) Please contact the Division of Community and Economic Development at 810-766-7436 with any questions.

Confidentiality Notice: This facsimile is intended only for its addressee and may contain information that is privileged, confidential or otherwise protected from disclosure. Dissemination, distribution or copying of this facsimile to the information by anyone other than the intended recipient is prohibited. If you have received this facsimile in error, please notify as immediately and return the facsimile by mail. 1/121/2019
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> Annual Action Plan 2020

## SIGN-IN SHEET

Public Needs Hearing / Berston Field House / 12.3.19 from 5:30-6:30 pm

Name	Organization	Email Address
Abel Delyado	Rentest	abelforflint Commil.com
Abd Delyalo Charlotte Masann	Building String Wanyn	
Jerome glams	Florts Firest Basketball	building strong the min 2 years with radams @ Flints Fines these letter li
Rico L. Phillips	FLANT INNER CITY YOUTH HOCKEY	
Donne Johnson		dioneiphron 1091 Durge balre
TACIA GOLDON	resident	tallagedon 2 e grant rom
Mike tright .	Commentions First The	MWrightw common for firsticions
Meshalle Mernt	Downtown Netspherhood Ussee	merritemident
Coleur VISOF	SBEV.	Unnell@Shev. Urg
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PASOR FLYNN	NFRC	ATSTOCKEGAIEFUTNINE YAHOO COM
Barmeon Constan	Damper Neighborhood 4300	kas all Cast. com
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	SIGN-IN SHEET		
Public Needs Hearing / Berston Field House / 12.3.19 from 5:30-6:30 pm			
Tony Payladero	Resident	Pulle Lew TRa Yohns	
Mark Baldwin	R-031 dent	501 E Cillespie Ave 48505	
John Mc Gurry	United Way of General Courts	johnnegar @ Aol.com	
Sean (rondy	City of Fild	Steward y @ City of find, com	
Milly Hildre	Genissic ISD	Stondy @ City of Aid. com Mikilder Egenesce isd. org	
Xarry Endres	Greak Right Health Copedian	KAUIN Coffint.org	
Above Pepitar	-The House of Esther	Yavier Offint. org ySmr ponton & ymail.com	
Huber Hutchison_	Re Habilat for Humanity	/ thitchison Querose - habituto	
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## Annual Action Plan 2020

## SIGN-IN SHEET

### Agency Application Workshop / Dome Auditorium / 12.5.19 from 9:30-11am

Name	Organization	Email Address
MARSHA TAROWER	MADE Tastilate	marshathroware me.com
MESHELLE MERSNITT	DOWNTOLD NORTHBURHOUD ASSO	mmerritteornidered
MARK Clement	METRO COmmunity Devel,	markk NClement @ yo hos. com
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Bob Nelson	St. Lupo N. E.W. Life	bobe Sipi-INC. COM
Sharon William	Flint Jackson Park Youth League	Tacksonpark to Outlook. com
Emily Leonard	BOYSK SIMIS CLUDS OF Greater Flint	eteonardebgdubfiint org
ashley Everhant	Neighty had Engagement Hub	director Chusiba pordenge unet hib a
Billic mitchell	CSF VS	britchellacity offint com
TAmitha Taylor	GCCARD	tataylor@co.genesee.mi.us
Alissa Paquette	Cor	a paquelte @ city off. at. 40-
Bridg the melanghen	Ennis Centufor Children	bridgitt- macaughey Brans Benter of
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AGENCY APP WORKSHOP 12.5.19

SIGN-IN SHEET			
Agency Application Workshop / Dome Auditorium / 12.5.19 from 9:30-11am			
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Israel Unger	Asbury CDC 3	funding @ Flint asbury. org	
Teresa Trantham	Legal Services of Eastern MI		
Desiree Smith	Legal Services of Castern MI	dsmith @ Isem . mi.org	
Angela Willie	Carriage Town Minister	advillin growingetown. org	
Vonde Willey	pletro ammon. 4 Dere		
Alicia Matthews	The House of Esther	aknattlews 913@ amail.com	
Shan Buckley	flint Justitute of Alusic	obuckley @ thetim, org	
Debra 4ndes	MBK	Nebraturps! mBk anymail. com	
Shelly Safi	Catholic Charities	ssaf e cosq c. org	
Chaeld Htc. Micconn	Building Strong Warren	building strong was non system was	
Christa Jones	Building String Women	1975 christationes@qmail.com	
SANdry S JOHRS	R.L. Jones Compunity Cutwach	REJONESCOC @ compust. net	
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AGENCY APP WORKSHOP 12.5.19

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#### CITY OF FLINT PROPOSED ANNUAL ACTION PLAN (Federal Fiscal Year 2020-21 CDBG, HOME, and ESG Grants)

Department of Planning and Development Division of Community and Economic Development Notice of 30-Day Public Comment Period & Public Hearing

COMMENT PERIOD: The 30-day comment period for the City of Flint's 1-year Annual Action Plan will begin Wednesday, February 10, 2021. The draft Annual Action Plan will also be made available for review online at <u>www.cityofflint.com/dced</u>, the main Flint Public Library temporary location, 4190 E. Court St., Burton, Genesee County Metropolitan Planning Commission office, 1101 Beach Street, and Flint Housing Commission, 3820 Richfield Road.

PUBLIC HEARING: The City of Flint will hold a public hearing on Monday, March 8, 2021 at 5:30 p.m. Pursuant to the amended Michigan Open Meetings Act and COVID 19 related Executive Orders, all City Council meetings are currently scheduled to be conducted electronically through StartMeeting by dialing (617)944-8177. This hearing is being held to provide for the opportunity for public comment on the City of Flint's proposed Annual Action Plan. Upon forty-eight hours notice, the City of Flint will furnish reasonable auxiliary aids and services to non-English speaking persons or persons with disabilities. Persons requiring auxiliary aids or services should contact Suzanne Wilcox, Division of Community and Economic Development (DCED), City of Flint, 1101 S. Saginaw Street, Flint, Michigan 48502, (810) 766-7426. Comments other than at the public hearing must be in writing and will be accepted at communitydevelopment@cityofflint.com.

Pursuant to provisions of the Housing and Community Development Act of 1974, as amended, the McKinney Act of 1987 and the National Affordable Housing Act of 1990, the City of Flint is publishing its proposed Annual Action Plan relative to Flint's 2020-21 Community Development Block Grant (CDBG), HOME Investment Partnership (HOME), and Emergency Solutions Grant (ESG) entitlement programs.

The public is advised that on or before Monday, March 24, 2021 Flint will submit to the U.S. Department of Housing and Urban Development (HUD) the 2020-21 Annual Action Plan. Prior to said submission, public comments are welcome on the proposed Annual Action Plan of the City of Flint in carrying out Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and HOME Investment Partnership (HOME) program activities. The proposed Annual Action Plan contains recommendations for funding for CDBG, HOME and ESG activities. These recommendations are listed in the sections that follow:

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) -The Housing and Community Development Act of 1974, as amended, entitles the City of Flint to carry out a CDBG program. The primary objectives of the program are to give maximum feasible priority to activities which (1) benefit low- and moderate-income families and individuals or aid in the prevention or elimination of blight; (2) improve the quality of housing and neighborhood environment in targeted neighborhoods; (3) explore economic opportunities for new and existing businesses and (4) alleviate other community needs posing serious threats to health and welfare. Pursuant to these objectives and incorporating any changes that might be made because of the public hearing, the City of Flint proposes to use approximately \$3,984,753.28 in CDBG funds made available with the 2020-21 program year entitlement allocation for the following activities:

#### ADMINISTRATION/PLANNING

\$796,950.80

PUBLIC SERVICES Big Brothers Big Sisters- Youth Program Boys & Girls Club- Great Futures Start Here Center for Higher Ed. Achievement- Adult Education Center for Higher Ed. Achievement- Post-Incarcerated Training City of Flint Blight Division Neighborhood Cleanups COF Fire Department- Camp FIRE Faith Foundation Resources- HYPE Program Flint Institute of Music- Flint Rep. (SBEV Satellite Program) Genesee County Habitat for Humanity- Homeownership Counseling Legal Services of Eastern Mich Special Services Advocacy Legal Services of Eastern Mich Fair Housing Center	\$40,000.00 \$20,000.00 \$40,000.00 \$49,713.00 \$10,000.00 \$45,000.00 \$15,000.00 \$30,000.00 \$22,000.00
McFarlan Charitable Corp Senior Transitional Program Mott Literacy Network- Adult Learning Centers	\$12,500.00 \$25,000.00
Neighborhood Engagement Hub (NEH)- Community Tool Shed Program	\$60,000.00
Sylvester Broome Emp. Village (SBEV)- After School Program United Way of Genesee County- Youth Recreation	\$50,000.00 \$40,000.00
Universal Health & Kidney- Healthcare Services Valley Area Agency on Aging (VAAA)- Home-delivered Meals Program	\$ 5,000.00 \$40,000.00 \$41,000.00
YWCA- SAFE Center TOTAL PUBLIC SERVICE	\$597,713.00

#### ECONOMIC DEVELOPMENT

Best Practices Consulting- Microenterprise Assistance	\$41,300.00
Metro Community Development- Pop-up Chalets	\$25,000.00
North Flint Reinvestment Corp Ujaama Village Retail Shops	\$25,000.00
TOTAL ECONOMIC DEVELOPMENT	\$ 91,300.00

FACILITY IMPROVEMENTS COF Econ. Development Corp Oak Business Center Roof Repairs COF Fire Department- Facility Improvements COF Fire Department- Personal Protective Equipment Communities First, Inc Community Enrichment Center HVAC Evergreen Community Dev. Initiative- Facility Improvements Flint Cultural Center Corp. (FCCC)- Facility Improvements - Water Table <u>R. L. Jones Comm. Outreach Center- Cooking &amp; Nutrition Education</u> TOTAL FACILITY IMPROVEMENTS	\$50,000.00 \$227,003.70 \$11,250.00 \$100,000.00 \$61,000.00 \$100,000.00 \$22,996.30 <b>\$572,250.00</b>
HOUSING	
Genesee County Habitat for Humanity- Owner-Occupied Housing Repair	\$213,877.48
Genesee County Habitat for Humanity- Emergency Repair Program	\$200,000.00
MADE Institute- Housing Rehabilitation	\$30,000.00
TOTAL HOUSING	\$443,877.48
BLIGHT ELIMINATION ACTIVITIES	
COF Blight Division- Code Enforcement	\$782,662.00
Genesee County Land Bank- Demolition	\$700,000.00
TOTAL BLIGHT ACTIVITIES	\$1,482,662.00
TOTAL CDBG USES	\$3,984,753.28

#### HOME INVESTMENT PARTNERSHIP PROGRAM (HOME)

The City of Flint as a Participating Jurisdiction is entitled to receive \$876,146 in 2020-21 HOME Investment Partnership funds from the U.S. Department of HUD under the National Affordable Housing Act of 1990. The primary purpose of the funds is to expand and maintain the stock of affordable housing. Pursuant to this purpose, and incorporating any changes that might be made as a result of the public hearing, the City of Flint proposes to use approximately \$876,146 in HOME funds made available with the 2020-21 program year, for the following activities:

City of Flint- HOME Admin (10% Cap)	\$ 87,614.60
Communities First, Inc University Park (CHDO Project)	\$488,531.40
Genesee County Habitat - 1014 University Ave. Development	
(CHDO Project)	\$300,000.00
TOTAL HOME USES:	\$876,146.00

#### EMERGENCY SOLUTIONS GRANT (ESG)

The City of Flint anticipates receipt of \$341,764.50 in 2020-21 Emergency Solutions Grant funds under subtitle B of Title IV of the Stewart B. McKinney Homeless Assistance Act, as amended by the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (Hearth Act). These funds are to be used to provide shelter, services and homeless

prevention, rapid re-housing assistance to families and individuals, as well as to support the required data collection and administrative activities. Pursuant to this purpose, the City of Flint proposes to use \$341,764.50 in ESG funds in the following manner:

ADMINISTRATION	\$25,632.38
SHELTER (OPERATIONS AND ESSENTIAL SERVICES)	
Genesee County Youth Corp. (GCYC)- REACH - SHELTER	\$39,000.00
My Brother's Keeper- In Safe Hands Program - SHELTER	\$39,000.00
Shelter of Flint- Emergency Shelter	\$88,059.00
YWCA- SAFE House - SHELTER	\$39,000.00
TOTAL SHELTER	\$205,059.00
HOMELESSNESS PREVENTION	
Shelter of Flint- Homelessness Prevention	\$10,000.00
Communities First, Inc Swayze - Homelessness Prevention	\$25,000.00
TBD- Homelessness Prevention	\$44,218.00
TOTAL HOMELESSNESS PREVENTION	\$79,218.00
RAPID RE-HOUSING	
Shelter of Shelter of Flint- Rapid Re-Housing	\$10,000.00
TOTAL RAPID RE-HOUSING	\$10,000.00
DATA COLLECTION	
Shelter of Flint- Data Collection - HMIS	\$21,855.00
TOTAL DATA COLLECTION	\$21,855.00
TOTAL ESG USES	\$341,764.38

### City of Flint Planning and Development Department CORRECTION TO AD PUBLISHED FEBRUARY 9, 2021

There was an error in the public notice published February 9, 2021 pertaining to the City of Flint's Annual Action Plan. An allocation for the HOME program in the amount of \$488,531.40 was incorrectly identified. That funding is still proposed for multi-family rental development but an agency is not yet recommended for funding.

Additionally, if you have comments on the City's funding allocations for the 2020-2021 Annual Action Plan, please call into a virtual meeting on March 8, 2021 at 5:30 PM by dialing (617) 944-8177 or the alternate number: +1 646 558 8656, Meeting ID: 880 6046 6736. Please check the Planning and Development, Community and Economic Development website <u>https://www.cityofflint.com/planning-and-development-2/community-and-economicdevelopment/</u> for which number will be activated.

## City of Flint Planning and Development Department CORRECTION TO AD PUBLISHED FEBRUARY 9, 2021

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Additionally, if you have comments on the City's funding allocations for the 2020-2021 Annual Action Plan, please call into a virtual meeting on March 8, 2021 at 5:30 PM by dialing (617) 944-8177. Please check the Planning and Development, Community and Economic Development website <u>https://www.cityofflint.com/planning-and-development-2/communityand-economic-development/</u> for any updates.

#### CITY OF FLINT PROPOSED ANNUAL ACTION PLAN

(Federal Fiscal Year 2020-21 CDBG, HOME, and ESG Grants) Department of Planning and Development Division of Community and Economic Developm ice of 30 Day Public Comment Period & Plan

nd Economic Development ment Period & Electronic Public Hearin and hire

ENT PERCO: The 30-day comment paried for the City of Flaris Lyace Annual Action Pion bagon on Tuesday, Fabi and is barge estimated with April 2, 2021. The dich Annual Action Pion has also been made available for melve o <u>April Internstyden</u> frameria Flari Habit barbay. (2024 Kixanalwy Smeet, Comeas Caury) Martapolitien (Roving) load, 1101 Baoch Sinwel, Flari City Hall Clerk's Office, 1101 S Segireou St, and the Rint Housing Commission, 3920 H Honning Common, 3820 Richfie

by, Dexber 3, 2020, the Michigen Supreme Courr (MSC) issued on order declaring the Energency Rowers of G K1 or an accommissional delegation of legislative activity, which was the princip automity relied on by Cowners V (2011) 19 issued accellate AMS Collis (1) in a cellur a COURD 19 issued accellate AMS Collis (1) in a cellur (2) COURD 19 issued accellate AMS Collis (1) in a cellur (2) COURD 19 issued accellate AMS Collis (1) in a cellur (2) in a cellur (

IC HEARNO: The City of First will hold o public hearing on Tuesday, March 30, 2021 of 5:30 p.m. via 20 https://si020-min.com.un/382222083447 менгод ID: 832 2208 3447, Praacode: 603401 or 1 655586556,83222083447 мя

is having is being held to provide for the opportunity to public connection the City of First proposed Annual Action F rylegit hours notice, the City of First will learnly reacceable outliney cold on distincts to reacting all potentian set will distink in Proposition gaining outliney and or settings fladed and the Private Connection of Economics and Economics and Economics and the comparison of the control outline and the City of First. Trait 5: Sogners Street, First Michigan 48:502, [810] 76:67-423. Connects on the filts hearing runs be inviting and all be occepted by energi to connect/potentiate/contrect/conference.

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cohiad fat ce or before Turdoy, April 27, 2021, Firt will submit to fee U.S. Department of Hou (HUC) ffee 2020-21. Annual Action Plan. Ying to said submission, public convents are webcare tool. Plan of the City of Thirt in conjung out Convention. The agency Solutions drowing (Science 1990), and House Plant and Science and Action content secontendations for funding for COSC, HOME on CISS activity. The accountediators

Van interviewen. WeikNIV BEVIECHEENI BLOCK GIANI' (CDBQ) -The Houing and Cannusty Development Act of 1974, as any MexNV DE Van Stranger and Stranger and Action and Action and Action and Action and Action time which (1) benefit have and notabeniverane institus and in an information and entimation and and suity a franking and negl-bahaad metriconnen in targeted negl-bahaads; (2) applies accornic appo-and suity advantance and (1) distribution and constraints and posity and an inter to have have val-and suity advantance and (1) distribution and enclass and and posity and an inter to have have val-and and transportants and (1) distribution and enclass and the 200301 programs are satisficated classions in the 200301 programs and satisfications in the 200301 programs are satisficated classions in the 200301 programs are satisficated classications in the 200301 programs are satisfica

ADMINISTRATION/PLANNING	\$796,950.80
Big Brathers Big Sisters – Yauth Program	\$40,000.00
Boys & Girls Club - Great Futures Start Here	\$20,000.00
Center for Higher Ed. Achievement - Adult Education	\$40,000.00
Center for Higher Ed. Achievement - Post-Incorceroted Training	\$30,000.00
City of Flint Bight Division Neighborhood Cleanups	\$49,713.00
COF Fire Department - Camp RBE	\$10,000.00
faith Foundation Resources - HYPE Program	\$45,000.00
fiint institute of Music - Flint Rep. (SBEV Sotellite Program)	\$15,000.00
Genesee County Habitat for Humanity - Homeownership Counseling	\$30,000.00
Lagol Sarvices of Ecolem Mich Special Sarvices Advococy	\$22,000.00
Legal Services of Eastern Mich Fair Hausing Center	\$22,500.00
McForlan Charilable Corp. – Seniar Tronsitional Program	\$12,500.00
Mat Literacy Network - Adult Learning Centers	\$25,000.00
Neighbarhoad Engagement Hub (NEH) – Community Tool Shed Program Sylveatur Bracine Emp. Village (SBEV) – After School Program	\$60,000.00 \$50,000.00
Sylvastar bracine brigs. V Edge (566V) – After School Program United Way of Generate County – Youth Recreation	\$40,000.00
unied way or Generale County – Houth Kachanon Universal Health & Kickey – Healthcare Services	\$ 5,000.00
universa realm a Narey - realmane services Valley Area Agency on Aging (NAAA) - Home-delivered Meals Program	\$40,000,00
YOREY Area Agency on Aging (WAVA) - Homedeaveled Meas Hogram YWCA – SAFE Center	\$41,000.00
TOTAL PUBLIC SERVICE	\$597,713.00
ECONOMIC DEVELOPMENT	474 000 00
Pop-Up Chalets - Metro Community Development	\$25,000.00
Ujzonio Villoge Retal Shops - N. Fint Reinvestment Carp.	\$25,000.00
Microenterprise Autologice - Best Proclices Consulting TOTAL ECONOMIC DEVELOPMENT	591,300.00
	341,200,00
HOUSING	
City-Wilde Emergency Repair- Habitat for Humanity	\$200,000.00
Made Institute - Housing Rehabilitation	\$30,000.00
Owner Occupied Rehob - Hobitat for Humanity	\$213,877,48
TOTAL HOUSING	\$443,877.48
HOUSING	
Garesee County Habitat for Humanity - Owner-Occupied Housing Repair	\$213,877.48
Generate County Hobitat for Humanity - Emergency Repair Program	\$200,000.00
MACE Institute-Housing Rehabilitation	\$30,000.00
TOTAL HOUSING	\$443,877.48
BUGHT ELWINATION ACTIVITIES	
Residential and Commercial Demaistran - GCIBA	\$700,000.00
Code Enforcement - COF Blight Elimination	\$782.662.00
TOTAL BLIGHT ACTIVITIES	\$1,482,662.00
ACUTY WPROVEMENTS	
Ock Business Center Roof Repoirs - COF Econ, Dex. Corp.	\$50,000.00
Focility Improvements - COF Fire Deportment	\$227.003.70
Personal Protective Equipment - COF Fire Department	\$11,250.00
Community Enrichment Center HVAC - Corn. First, Inc.	\$100,000,00
Facility Improvements - Evergreen Corri. Dev. Initiative	\$61,000,00
facility Inp. Water Table - First Gultural Center Corp.	\$100.000.00
Focility Inp. Comm Kitcher - R.L. Janes Carr, Outreach Center	\$29,996.30
TOTAL PUBLIC/FACILITY IMPROVEMENTS	\$572,250.00
TOTAL COBG USES	\$3,964,753,28
IUMA CDBD USES	\$1,984,751,28

CME ENVESTMENT PARINESSHIP PROCRAM (HOME) te C/p, of Plat to a Participating Juridiction is entitled to moxime \$876,146 in 2000-21 HOME Investment or U.S. Department of HUB under the Nacional Affoddate Housing Arc of 1990. The primary purpose in anywate this sub-optimised and the states. Provide the Suppose, and incorporating any Uniong and Display the Internet and the Support of the Suppose, the sub-optimised \$876,146 in HOME Internet 020021 program year, for the following constitution. fored a first

ived Flint -- Administration 1014 University Development - Hobitot for Hu TOTAL HOME USES: \$300,000,00 \$876,146.00

SAU HORE USE: MECRATY SOLUTIONS GRAVIT (ESD) in City of FAI anticipates manying of \$13.1.70.4.50 in 2020/21 Energisery Solutions Gravit Ands rudar rubritle B of Title I/ of this memory. Motionary Proversis Nationare Act, an amended by the Horneless Directance on Regist Tomston to Horsin to 2020 [Nearth Act]. These lunds are to be used to provide alrebuy, survivas ond honeless prevention, major lenkaning and not to Territis and Endviseds, was will not a sugarit for registed data calification and derivitatives and white. Pravanit to the prove, for City of Flot proposes to use \$1241,724.30 in ESO funds in the faithwing nonzeros: \$253252.3

ADMINISTRATION	\$25,632.38
SHEUTE (OPERATIONS AND ESSENTIAL SERVICES) REACH - Constan County Youth Corporation Subdru of Real and the service	\$39,000.00 \$88,059.00
Sofe House – YWCA In Sofe Houds – My Brothec's Keeper TOSAL SetUTR	\$39,000.00 \$39,000.00 \$205,059,00
HOWELESSNESS FREVENTION TID Seletro of Rim Securate/conducatess Provention - Communities First, Inc. TODU HOWELESSNESS PREVENTION	\$44,218,12 \$10,000,00 \$25,000,00 \$79,218,12
RAFIO REHICUSING Shifting of Film Total RAFIO BE HOUSING	\$10,000.00 \$10,000.00
data collection Swith of film Toral data collection	\$21,855.00 \$21,855.00
10TAL ESG USES	\$341,764.50

PANDEMIC POLITICS

## Divided we stand ... for now

relat

restrictions.

media."

e voting.

also were at the U.S. Capitol on Jan. 6 to

protest the Electoral College certification.

Only three, however, have faced charges

ed to the insurrection that day. Still, some experts drew a direct line from springtime Lansing to wintertime

Washington, saving anti-Whitmer sen-

timent allowed Michigan extremists to thrive in "a natural home."

uncomfortable, Sellek said, adding that many initially supported COVID-19

That made traditional Republicans

Nevertheless, the party shifted to

greater control by Trump supporters. "We'll continue to see traditional

Republicans speaking out about the importance of wearing masks and getting vaccinated," he said. "But then, they're

going to be criticized or attacked on social

Pandemic conditions also got stirred into the 2020 presidential election, the first such outing for Michigan's voter-ap-

proved 2018 law allowing no-reason absen-

promote it or to grant clerks more time to

A majority of voters for Trump ended up going absentee nonetheless. But his advantage with in-person voters gave him

initial leads in many areas as those ballots

slower absentee count produced more majorities for President Joe Biden, it opened another avenue for claims the elec-tion was "stolen."

Ultimately, a long-planned audit of the results turned up no evidence of foul play,

and Secretary of State Jocelyn Benson said

it proved a fair and accurate count, even as election suspicions persist. Pandemic-driven changes to the pres-

forced politics to really push harder into technology," Sellek said, "A lot more digi-tal targeting ... a lot more phones and a lot more regular, old U.S. mail."

He said campaigns and action commit-tees plowed money into social media and

dug deeply into data to reach specific audi-

"They're digging deeper into your per-

licly available, and it's legal." He said the push into the digital world

at the same time pushed Michiganders

into places that shielded them from ideas

they disliked. "People who are interested in arguing and fighting at this point in their lives (are) shying away from communicating with others, which then tends to push us fur-

ther into our corners," Sellek said.

When Trump leads vanished and the

prepare for the count.

were counted first.

It became popular as a way to stay safe

TIPPING THE ELECTION

#### Continues from A1

Republicans responded by suing to have the legal basis for her emergency orders declared unconstitutional. The issue reached the Michigan Supreme Court, which narrowly invalidated a governor's authority to issue orders under the Emergency Powers of the Governor Act of 1945.

Whitmer said the Oct. 2 ruling as "deeply disappointing" and defended her actions to "protect our seniors, small busi-

nesses and first responders." Meanwhile, Chatfield and Senate Major-ity Leader Mike Shirkey applauded the irt's decision to force Whitmer to "work with the Legislature." Whitmer leaned into issuing orders,

albeit narrower in scope, by invoking the administration's powers under the Pub-lic Health Code. While that has not seen a serious challenge in court, the GOP-controlled Legislature has turned to using its power over allocating money to try for a bigger say in the orders.

Most recently, its plan for spending federal relief tied school money to giving local health departments authority over reopenings, and the COVID-19 testing funds to its approval over health orders. Whitmer and Democratic lawmakers

have rejected the provisions, arguing the money should promptly flow to the needs. "We're doing everything to get every dollar to counter COVID," Carter said.

from infections, surging for the presiden-tial primary on March 10 — the very day the first Michigan cases were announced - and hitting a record for absentee voting "That's the No. 1 issue. If we can get COVID under control, then small businesses can in the May primary. That foreshadowed a staggering total of operate with people not worrying about absent ballots for November, with 57% of

going into restaurants (and) students can go back to school." more than 5.5 million votes cast. That set a turnout record to boot. Trump, meanwhile, had been denigrating mail-in voting, and many Republicans also were resisting or criticizing efforts to

#### FROM INSIDE THE BUILDING

Meanwhile, the coronavirus itself became an issue inside the Capitol as politicians appeared maskless, most famously when Rudy Giuliani testified and presented witnesses to a House oversight committee to back claims that fraud had cost President Donald Trump the

Shirkey drew attention in December when he went without a mask while seated for Chatfield's farewell speech as speaker, although he donned one to mingle. Shirkey later revealed he believed he was exposed to COVID-19 two days before and tested positive two days after.

He was one of more than a dozen lawmakers over the year who announced they had the virus, and several staff members also suffered infections.

Shirkey also fought Whitmer on the policy level, challenging her emergency idential campaign itself helped lay the groundwork. "The shutdown, and social distancing, orders early and often. He also generated

### controversy due to his sexist language regarding Whitmer and baselessly declar-ing there was election fraud. CROWING EXTREMISM

Outside the building, protests against coronavirus restrictions came early and often last year, from a drive-by rally to an "Operation Haircut" where barbers defied a ban by doing their work for free.

Tensions hit a peak at an April 30 rally that drew hundreds of protesters, many openly (and legally) carrying firearms into the Capitol while demanding entry to the House chamber. Some militia members with long guns hovered over senators from their gallery.

In the fall, some of those men were arrested in an alleged plot to kidnap Whit-mer and "start a civil war." Michiganders

# Whitmer pulls aside veil on separation deals

#### Continues from A1

The mea

LANSING

The state must also send agreements to the attorney general's office for approval sions under the law. as to form.

ares laid out in my Executive

Former Gov. Rick Snyder's adminis-ration handled things differently. MLive

other departments sought 10-day exten-

#### CITY OF FLINT PROPOSED ANNUAL ACTION PLAN (Federal Fiscal Year 2020-21 CDBG, HOME, and ESG Grants)

Department of Planning and Development Division of Community and Economic Development Amended Notice of 30-Day Public Comment Period & Electronic Public Hearing

COMMENT PERIOD: The 30-day comment period for the City of Flint's 1-year Annual Action Plan began on Tuesday, February 9, 2021, and is being extended until April 2, 2021. The draft Annual Action Plan has also been made available for review online at <u>www.cityofflint.com/dced</u>, the main Flint Public Library, 1026 E. Kearsley Street, Genesee County Metropolitan Planning Commission office, 1101 Beach Street, Flint City Hall Clerk's Office, 1101 S Saginaw St, and the Flint Housing Commission, 3820 Richfield Road.

On Friday, October 5, 2020, the Michigan Supreme Court (MSC) issued an order declaring the Emergency Powers of Governor (EPG) Act as an unconstitutional delegation of legislative authority, which was the primary authority relied on by Governor Whitmer for her COVID-19 related executive orders. Subsequently, Governor Whitmer requested that he MSC clarify that their order does not go into effect until October 30, 2020. On Monday October 12, 2020, the Michigan Supreme Court rejected Governor Whitmer's request to delay the effect of its decision to strike down the EPG. On Tuesday, October 13, 2020, Senate 8111 1108 passed, amending the Open Meetings Act to allow municipalities to hold electronic meetings before January 1, 2021 and retroactive to March 18, 2020. On Friday, October 16, 2020, Governor Whitmer signed into law Senate Bill 1108 amending the Open Meetings Act. On November 15, an order from the Michigan Department of Health and Human Services (DHHS) prohibits gatherings at non-residential venues beginning November 18. Therefore, pursuant to the amended Open Meetings Act and the DHHS order, the following meeting is scheduled electronically:

PUBLIC HEARING: The City of Flint will hold a public hearing on Tuesday, March 30, 2021 at 5:30 p.m. via Zoom at the following link: <u>https://us02web.zoom.us/j/83222083447</u> Meeting ID: 832 2208 3447, Passcode: 403401 or by One tap mobile +16465588656,83222083447##.

This hearing is being held to provide for the opportunity for public comment on the City of Flint's proposed Annual Action Plan. Upon forty-eight hours notice, the City of Flint will furnish reasonable auxiliary aids and services to non-English speaking persons or persons with disabilities. Persons requiring auxiliary aids or services should contact the Division of Community and Economic Development (DCED), City of Flint, 1101 S. Saginaw Street, Flint, Michigan 48502, (810) 766-7426. Comments other than at the public hearing must be in writing and will be accepted by email to <u>communitydevelopment@cityofflint.com</u>.

Pursuant to provisions of the Housing and Community Development Act of 1974, as amended, the McKinney Act of 1987 and the National Affordable Housing Act of 1990, the City of Flint is publishing its proposed Annual Action Plan relative to Flint's 2020-21 Community Development Block Grant (CDBG), HOME Investment Partnership (HOME), and Emergency Solutions Grant (ESG) entitlement programs.

The public is advised that on or before Tuesday, April 27, 2021, Flint will submit to the U.S. Department of Housing and Urban Development (HUD) the 2020-21 Annual Action Plan. Prior to said submission, public comments are welcome on the proposed Annual Action Plan of the City of Flint in carrying out Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and HOME Investment Partnership (HOME) program activities. The proposed Annual Action Plan contains recommendations for funding for CDBG, HOME and ESG activities. These recommendations are listed in the sections that follow:

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) -The Housing and Community Development Act of 1974, as amended, entitles the City of Flint to carry out a CDBG program. The primary objectives of the program are to give maximum feasible priority to activities which (1) benefit low- and moderate-income families and individuals or aid in the prevention or elimination of blight; (2) improve the quality of housing and neighborhood environment in targeted neighborhoods; (3) explore economic opportunities for new and existing businesses and (4) alleviate other community needs posing serious threats to health and welfare. Pursuant to these objectives and incorporating any changes that might be made as a result of the public hearing, the City of Flint proposes to use approximately \$3,959,753 in CDBG funds made available with the 2020-21 program year entitlement allocation for the following activities:

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ADMINISTRATION/PLANNING	\$796,950.80
PUBLIC SERVICES	
Big Brothers Big Sisters- Youth Program	\$40,000.00
Boys & Girls Club- Great Futures Start Here	\$20,000.00
Center for Higher Ed. Achievement- Adult Education	\$40,000.00
Center for Higher Ed. Achievement- Post Incarcerated	\$30,000.00
City of Flint Blight Div Neighborhood Clean-ups	\$49,713.00
COF Fire Department- Camp Fire	\$10,000.00
Faith Foundation Resources-HYPE Program	\$45,000.00
Flint Institute of Music- Flint Rep (SBEV Satellite Prog.)	\$15,000.00
Genesee County Habitat- Homeownership Counseling	\$30,000.00
Legal Services of Eastern Mich Special Services Advo.	\$22,000.00
Legal Services of Easter Mich Fair Housing Center	\$22,500.00
McFarlan Charitable Corp Senior Transitional Program	\$12,500.00
Mott Literacy Network- Adult Learning Centers	\$25,000.00
Neighborhood Engagement Hub- Comm. Tool Shed Prog.	\$60,000.00

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Sylvester Broome Emp. Village- After School Programs	\$50,000.00
United Way of Genesee County-Youth Recreation	\$40,000.00
Universal Health & Kidney – Healthcare Services	\$5,000.00
Valley Area Agency on Aging- Home Delivered Meals	\$40,000.00
YWCA- SAFE Center	\$41,000.00
TOTAL PUBLIC SERVICE	\$597,713.00
ECONOMIC DEVELOPMENT	
Pop-Up Chalets – Metro Community Development	\$25,000.00
Ujaama Village Retail Shops – N. Flint Reinvestment Corp.	\$25,000.00
Microenterprise Assistance – Best Practices Consulting	\$41,300.00
TOTAL ECONOMIC DEVELOPMENT	\$91,300.00
HOUSING City-Wide Emergency Repair- Habitat for Humanity	\$200,000.00
Made Institute – Housing Rehabilitation	\$30,000.00
Owner Occupied Rehab – Habitat for Humanity	\$213,877.48
	\$Z13,077.40
TOTAL HOUSING	\$443,877,48
TOTAL HOUSING	\$443,877.48
TOTAL HOUSING BLIGHT ELIMINATION ACTIVITIES	\$443,877.48
	\$443,877.48 \$700,000.00
BLIGHT ELIMINATION ACTIVITIES	
BLIGHT ELIMINATION ACTIVITIES Residential and Commercial Demolition – GCLBA	\$700,000.00
BLIGHT ELIMINATION ACTIVITIES Residential and Commercial Demolition – GCLBA Code Enforcement – COF Blight Elimination TOTAL BLIGHT ACTIVITIES	\$700,000.00 \$782,662.00
BLIGHT ELIMINATION ACTIVITIES Residential and Commercial Demolition – GCLBA Code Enforcement – COF Blight Elimination TOTAL BLIGHT ACTIVITIES FACILITY IMPROVEMENTS	\$700,000.00 <u>\$782,662.00</u> <b>\$1,482,662.00</b>
BLIGHT ELIMINATION ACTIVITIES         Residential and Commercial Demolition – GCLBA         Code Enforcement – COF Blight Elimination         TOTAL BLIGHT ACTIVITIES         FACILITY IMPROVEMENTS         Oak Business Center Roof Repairs – COF Econ. Dev. Corp.	\$700,000.00 <u>\$782,662.00</u> <b>\$1,482,662.00</b> \$50,000.00
BLIGHT ELIMINATION ACTIVITIES         Residential and Commercial Demolition – GCLBA         Code Enforcement – COF Blight Elimination         TOTAL BLIGHT ACTIVITIES         FACILITY IMPROVEMENTS         Oak Business Center Roof Repairs – COF Econ. Dev. Corp.         Facility Improvements – COF Fire Department	\$700,000.00 \$782,662.00 <b>\$1,482,662.00</b> \$50,000.00 \$227,003.70
BLIGHT ELIMINATION ACTIVITIES         Residential and Commercial Demolition – GCLBA         Code Enforcement – COF Blight Elimination         TOTAL BLIGHT ACTIVITIES         FACILITY IMPROVEMENTS         Oak Business Center Roof Repairs – COF Econ. Dev. Corp.         Facility Improvements – COF Fire Department         Personal Protective Equipment – COF Fire Department	\$700,000.00 \$782,662.00 <b>\$1,482,662.00</b> \$50,000.00 \$227,003.70 \$11,250.00
BLIGHT ELIMINATION ACTIVITIES         Residential and Commercial Demolition – GCLBA         Code Enforcement – COF Blight Elimination         TOTAL BLIGHT ACTIVITIES         FACILITY IMPROVEMENTS         Oak Business Center Roof Repairs – COF Econ. Dev. Corp.         Facility Improvements – COF Fire Department         Personal Protective Equipment – COF Fire Department         Community Enrichment Center HVAC – Com. First, Inc.	\$700,000.00 <u>\$782,662.00</u> <b>\$1,482,662.00</b> \$50,000.00 \$227,003.70 \$11,250.00 \$100,000.00
BLIGHT ELIMINATION ACTIVITIES         Residential and Commercial Demolition – GCLBA         Code Enforcement – COF Blight Elimination         TOTAL BLIGHT ACTIVITIES         FACILITY IMPROVEMENTS         Oak Business Center Roof Repairs – COF Econ. Dev. Corp.         Facility Improvements – COF Fire Department         Personal Protective Equipment – COF Fire Department         Community Enrichment Center HVAC – Com. First, Inc.         Facility Improvements – Evergreen Com. Dev. Initiative	\$700,000.00 <u>\$782,662.00</u> <b>\$1,482,662.00</b> \$50,000.00 \$227,003.70 \$11,250.00 \$100,000.00 \$61,000.00
BLIGHT ELIMINATION ACTIVITIES         Residential and Commercial Demolition – GCLBA         Code Enforcement – COF Blight Elimination         TOTAL BLIGHT ACTIVITIES         FACILITY IMPROVEMENTS         Oak Business Center Roof Repairs – COF Econ. Dev. Corp.         Facility Improvements – COF Fire Department         Personal Protective Equipment – COF Fire Department         Community Enrichment Center HVAC – Com. First, Inc.         Facility Improvements – Evergreen Com. Dev. Initiative         Facility Imp. Water Table – Flint Cultural Center Corp.	\$700,000.00 <u>\$782,662.00</u> <b>\$1,482,662.00</b> \$50,000.00 \$227,003.70 \$11,250.00 \$100,000.00 \$61,000.00 \$100,000.00
BLIGHT ELIMINATION ACTIVITIES         Residential and Commercial Demolition – GCLBA         Code Enforcement – COF Blight Elimination         TOTAL BLIGHT ACTIVITIES         FACILITY IMPROVEMENTS         Oak Business Center Roof Repairs – COF Econ. Dev. Corp.         Facility Improvements – COF Fire Department         Personal Protective Equipment – COF Fire Department         Community Enrichment Center HVAC – Com. First, Inc.         Facility Improvements – Evergreen Com. Dev. Initiative         Facility Imp. Water Table – Flint Cultural Center Corp.         Facility Imp. Comm Kitchen – R.L. Jones Com. Outreach Center	\$700,000.00 <u>\$782,662.00</u> <b>\$1,482,662.00</b> \$50,000.00 \$227,003.70 \$11,250.00 \$100,000.00 \$61,000.00 \$100,000.00 \$29,996.30
BLIGHT ELIMINATION ACTIVITIES         Residential and Commercial Demolition – GCLBA         Code Enforcement – COF Blight Elimination         TOTAL BLIGHT ACTIVITIES         FACILITY IMPROVEMENTS         Oak Business Center Roof Repairs – COF Econ. Dev. Corp.         Facility Improvements – COF Fire Department         Personal Protective Equipment – COF Fire Department         Community Enrichment Center HVAC – Com. First, Inc.         Facility Improvements – Evergreen Com. Dev. Initiative         Facility Imp. Water Table – Flint Cultural Center Corp.	\$700,000.00 <u>\$782,662.00</u> <b>\$1,482,662.00</b> \$50,000.00 \$227,003.70 \$11,250.00 \$100,000.00 \$61,000.00 \$100,000.00

#### TOTAL CDBG USES

\$3,984,753.28

#### HOME INVESTMENT PARTNERSHIP PROGRAM (HOME)

The City of Flint as a Participating Jurisdiction is entitled to receive \$876,146 in 2020-21 HOME Investment Partnership funds from the U.S. Department of HUD under the National Affordable Housing Act of 1990. The primary purpose of the funds is to expand and maintain the stock of affordable housing. Pursuant to this purpose, and incorporating any changes that might be made as a result of the public hearing, the City

of Flint proposes to use approximately \$876,146 in HOME funds made available with the 2020-21 program year, for the following activities:

City of Flint – Administration	\$87,614.60
Multi-Family- TBD	\$488,531.40
1014 University Development – Habitat for Humanity	\$300,000.00
TOTAL HOME USES:	\$876,146.00

#### EMERGENCY SOLUTIONS GRANT (ESG)

The City of Flint anticipates receipt of \$341,764.50 in 2020-21 Emergency Solutions Grant funds under subtitle B of Title IV of the Stewart B. McKinney Homeless Assistance Act, as amended by the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (Hearth Act). These funds are to be used to provide shelter, services and homeless prevention, rapid re-housing assistance to families and individuals, as well as to support the required data collection and administrative activities. Pursuant to this purpose, the City of Flint proposes to use \$341,764.50 in ESG funds in the following manner:

ADMINISTRATION	\$25,632.38
SHELTER (OPERATIONS AND ESSENTIAL SERVICES)	+
REACH – Genesee County Youth Corporation	\$39,000.00
Shelter of Flint	\$88,059.00
Safe House – YWCA	\$39,000.00
In Safe Hands – My Brother's Keeper	\$39,000.00
TOTAL SHELTER	\$205,059.00
HOMELESSNESS PREVENTION	
TBD	\$44,218.12
Shelter of Elint	\$10,000.00
Swayze-Homelessness Prevention – Communities First, Inc.	\$25,000.00
TOTAL HOMELESSNESS PREVENTION	\$79,218.12
RAPID RE-HOUSING	
Shelter of Flint	\$10,000.00
TOTAL RAPID RE-HOUSING	\$10,000.00
	1/
DATA COLLECTION	
Shelter of Flint	\$21,855.00
TOTAL DATA COLLECTION	\$21,855.00
TOTAL ESG USES	\$341,764.50

#### AAPH Public Meeting - March 30, 2021 - 5:30pm - Virtual

#### Suzanne Wilcox-

We are going to go ahead and open up this public hearing, I appreciate everyone hanging out with us while we get things situated, thank you all for joining us tonight. You may be aware the public hearing was originally scheduled for March 8th at Flint City Council. This is a little bit different, but we have done this in the past where we actually have public hearings separate from City Council. So, we appreciate your time joining us tonight and hopefully we have time to hear all of your comments. This is a process that is required as part of our Citizen Participation Plan to hold a public hearing, gather peoples uinput as part of our Action Plan Process and make recommendations. We take those comments and we include them as part of our action plan. They are revisited to determine if anything needs to be modified or amended based upon the comments we receive tonight. You all play a very important role in this process and I appreciate all of you joining us and hopefully commenting on the Action plan recommendations.

I think everyone had the opportunity, I think the notice was published, the revised notice, on March 16th so I think everyone has had the opportunity to review the recommendations. That is the purpose of this hearing so that as you look at the recommendation in the actual Action Plan, on the City's Planning and Development page. We are required to have the draft available to everyone, you can access it there. It is also available at several other places including the Main Flint Public Library, the Genesee County Metropolitan Planning Office, the Flint City Clerk's Office, and the Flint Housing Commission. So if you haven't had the opportunity to look at it online or at any of these places, please take a look at it and review these documents.

The format of tonight's meeting is going to be very similar, the purpose is not to have me talk the whole time, then we will turn it over to people. Keizzy will unmute and I will call names of people I see on the line, so then you can comment on the funding recommendations. There won't be any answers, at the end of the meeting we will respond generally to the comments we receive. But basically they all get assembled and included in the action plan and recorded to make sure we are taking those into consideration as we finalize the action plan recommendation. Then we will close the public hearing and that will be it.

The only other thing we are required to do is read a notice about the open meetings act and so I am going to read this statement and then we will start taking comments from you all - Suzanne reads the open meetings act.

So that is it for me, I will begin by introducing the other folks on the phone from the city.

#### INTRODUCTIONS OF CITY EMPLOYEES.

#### Suzanne Wilcox -

Again, thank you for joining us. What I am going to do is go through who I see on this call, and Keizzy will unmute you one at a time. Then you will have an opportunity to speak, if you do not wish to speak you are not required to, but this is your opportunity and I encourage all for you to speak at this time on the recommendations.

#### Best Practices Consulting - Laura Sigmon

I actually have no comment, but thank you for the opportunity.

#### Legal Services of Eastern Michigan - Jill Nylander

Hi Suzanne, similarly we did not have any comments; we were just welcoming the opportunity to participate.

#### Valley Area Agency on Aging - Yauschica Aubern

Hi, sorry I was unmuting, my name is Yaushica Aubern and I am with the Valley Area Agency on Aging, I just appreciate the opportunity to listen and I don't have any other comment at this time.

#### Genesee County United Way - John McGarry

Yeah, that's me, can you hear me? Okay, I appreciate the opportunity to participate in t the meeting my name is John McGarry and I live \*cannot make out\* LaFayette Street here in Flint, I have been here for over 40 years and I am a contract employee for the United Way here in Genesee County and my main goal there is to run and continue to run the United Way Youth Recreation Initiative, which has been funded for over 7 years now by CDBG. Of course this last year has been really tough on kids with the very limited opportunities for sports and recreational activities. So we are looking forward to getting started again hopefully when cases start to go down again, because as you probably know Michigan is the newest hot spot in the entire country. The goal of this program is to provide recreational opportunities to primarily inner city Flint youth who because of economic issues are not able to participate in various recreational opportunities that are available to all county youth. We provide things like uniforms, sports equipment, travel, tournament fees, and entry fees. Over the years we have served over 25 different youth groups and a typical year is 15-20. We are hopeful that the Covid Crisis will ease so we are able to get back in business soon and again we appreciate the opportunity to participate today.

#### Big Brothers, Big Sisters - Reta Stanley

Well good evening everyone, it's good to be here and see everyone. Thank you to the City for allowing us to speak on behalf of the children and families that we serve in Flint and Genesee County. I do have a quick question, but I will go ahead with my comments. Covid-19 has been especially challenging for serving organizations, as we try to keep our kids connected, And Big Brothers, Big Sisters - we continue to try and provide mentoring services through virtual platforms. So we had to navigate and transition our in person orientations and application process and then the actual one-to-one mentoring introductions, but we are still matching. We matched two kids just this week to mentors. And we know that Flint, the kids and families have been especially challenged because of the gaps in technology. But as an org, similar to those on this call, covid 19 has required us to really expand our roles to help in other areas. So we have helped, by today giving out some water to some families, by having drive by water give-aways and holiday parties, and we did have a fun day in the park during the summer months. What I am sharing is we have had to be pretty innovative to make sure we keep our kids connected. We have fundraising activities to make sure we have resources to do this, so the CDBG funding is especially important for us during this critical time. I just want to tsay the kids in the City of Flint, their parents have had to be their educators so they are relying on us and the mentors to help support them during this very critical time. I guess, what my question is, is that this is for the current fiscal year that ends June 30th, is that correct?

#### Carissa Dotson-

Hi, this carissa, this is actual for the 2020-21 program year that ends this June 30th.

#### Reta Stanley-

Thank you, that ends my comment.

#### Center for Higher Educational Achievement - Dr. Wells-Strozier

Hello, can you hear me? Oh great, first I want to say thank you everyone on the line and thank you for allowing me to participate in this meeting. The Center for Higher Educational Achievement, also known as CHEA, the City of Flint supports us with our Adult Literacy Program. We provide remedial academic training, which is basic reading, basic math, computer training, and GED prep for adults 25 years of age and older. As Reta was stating, with Covid, Covid has made us really, really - we already know, but parents are realizing that they are not in a position to be able to help their children academically. As Reta stated- the parents are relying on them to help with the mentoring, we are now having a lot of the parents who are coming to us who are at or below the grade level of their students. Recently we have had three mothers who have enrolled in our adult educational program who are at a second grade reading level, kindergarten in math, and one mother who cannot place at all, she is totally illiterate. These are parents coming from the City of Flint and we use the CDBG fund to pay for these opportunities to have one-on-one training. So it has been a bit of a challenge having funding coming in late this year, but we are very grateful to be able to still provide services for the residents. I do have two questions, I'm not sure if this is the time for them, but one of the questions I have is:

After this meeting, does City Council have anything to do with this any further? How long will this take to be submitted to HUD before funds can be available to us.

#### Suzanne Wilcox-

So yes, the City Council actually has to approve the Contracts. City Council approves entering into contracts, the City can submit the ACtion Plan with the mayor's signature. But Council is required to approve the contracts. So we typically take the Action Plan to council, so that they can approve those contracts, we then finalize the Action Plan. It is actually going to Council, to committee, next Wednesday, and hopefully for approval April 12th. At that point, we will finalize the Action Plan, there may be modifications based on City Council, and maybe from these comments, and then we submit it to HUD. We will submit it to HUD relatively quickly, a couple of days after Council Acts. Then HUD has 45 days to review the plan and issue our grant agreement. So we are looking at the beginning of June for funds to be available. I think most of you know the process of our contract development once we submit it to HUD, we complete our environmental, then we request contract development packets for you for the funding you receive and we work toward finalizing the contracts. With this year, it looks like the funding will be available sometime around June 1st.

#### Flint Cultural Center Corporation - Todd Slisher

Hello, hope everyone is well, nice to see all your faces on the zoom. I Want to thank the City for this Action Plan. I thought it was well thought and spread CDBG funds among a lot of organizations that serve the City of Flint. I really appreciate the work that people have done on that. In terms of FCCC and Sloan and Lognway, which I represent, we serve a lot of families and youth of the Flint area with after school programs and partnership programs, and we have done a lot of virtual programs, as I'm sure you can imagine because of covid. And outreach programs within the community. We really appreciate the thought and work the City of Flint have done, and all the partners that are within the plan. That's all I have got for tonight, so go ahead and pass it along to the next person.

#### Genesee County Youth Corporation - Jim Perlaki

Good evening, thank you for allowing us the privilege to speak on behalf of the plan. I don't have anything to comment other than full support for the development of the plan for CDBG and ESG. I have two questions as well, again as my colleagues have said, I don't know if this is the right place for them.

Suzanne, you have kinda outlined the process and how this grant application on behalf of the City would be completed. If it starts at the beginning of June and this is for the 2020-21 plan, ending June 30. Is it the City's plan to extend that end date, because that only leaves 30 days for expenditures on the grant funding, already being 11 months into the year.

Then, my second question has to do with not with this particular grant, but the former grant the City put out, reprogram dollars, I was wondering if there is any news on whether that is going to be acted on or if that has seized?

#### Suzanne Wilcox -

The first question, absolutely. You will not be expected to spend your entire grant within 30 days. We will be looking at a year contract from the time of execution of the grant

agreement. So if we agree on June 1st, 2021, it will go through May 31st of next year. So that is the plan. The second part of that answer, really answers the second question. We are really kind of trying to rule out several pots of money, I mean one of the reasons we have been struggling with the action plan has something to do with what you all have brought up, COVID. That has certainly impacted us as well. So with the 2020-21 Annual Action Plan dollars, we are also dealing with CARES Act dollars, and we will also be releasing RFP's for 2021-22. So we kind of have a strategy in terms of releasing those funds than it seems, just because releasing those funds requirements with the different pots of money and timelines and recordings to connect the amendments with. So our strategy for rolling out this money, to finalize the Action Plan, soon we will see recommendations for CARES act money, that is the next pot of money and that is primarily deemed with how that is connected with the 19-20 dollars. Connected meaning administratively within our system, so that we can actually follow the process of having a shortened comment period for that. Once we finish that, well probably at the same time, we will be releasing RFP's for 2021-22 action plan money. Then we have had to do some work on the reprogram dollars, just looking at how the money was allocated and given, all of it is more complicated than you want to know, but just how all the money connects with each other in the system we have had to do some working with those funding amounts and so that is still ongoing. So that is something, there might be some changes to that. We do still have those dollars and those recommendations made, we really are just going to get the other pots of money moving before we get the reprogram dollars and publish those. That's kind of our last step, although I know \*not sure what she said\* just in terms of logistics and uhm connection to different pots of money, you have to remember the reprogram money comes from different pots of old years money and that because of the way HUD reporting system is, that becomes a bit tricky. So we are working to get these other pots of money moving, then we will move reprogram dollars.

#### Jim Perlaki -

Thank you for that, I appreciate it.

#### Communities First, Inc. - Glenn Wilson

Yes, just quick question, just hoping to get a response back on whether the Action Plan, but we applied as a CHDO on the grant project on University, which originally listed as a CHDO project, then it was taken off the list and then the funds was put as "to be determined". You know, the project has already received \*inaudible\* from Michigan State Housing Authority and funds from the Federal \*inaudible\* bank, and some other partners as well. So just trying to figure out why it was on there as a draft and if there is something about if you apply as a CHDO why you would not receive funds if the project fits that particular criteria. So hopefully I can get a response to that by email or something. I just want to put that out there and get a response on that. But other than that, I think the Action Plan is put together nicely and is fair and ethical in terms of trying to get around to the community and hit different parts of the City and different programs. Very thankful, ya know, for the HVAC support over at the Community Enrichment Center. That should be open here pretty soon and this will allow the facility to stay open 365 days a year, because that place really got hot. In the Winter we were able to secure another \$50,000 on top of this \$100,000 that we were going to use as leverage to get that system put in, so we greatly appreciate that. But I definitely need some follow up and some answers on the grant and the CHDO application for that.

#### Suzanne Wilcox -

Thank you Glenn, we can respond to that. I can tell you generally that the original Action Plan that was published in the paper was published in error. Initially there was a recommendation and just for everybody's information, the way the process works is, recommendations are made to the administration who has the opportunity to review and revise. In some cases, it then goes to the City Council, and they have the same opportunity as part of their process once it's been published under 15%. So once the recommendations were initially made, there was a draft and unfortunately the publication that was published in the paper was published in error. It did not include the change that was approved after review. So ultimately there was a change that was made, it was published in the Flint Journal, so that's why that difference was there. I am happy to discuss that further with you, thank you for your comment, I appreciate that and if you have any other questions we can discuss that offline, but that is what happened with that.

#### Faith Foundation and Resources - Angela Watts

Thank you, good evening everyone. I wanted to thank you for the opportunity. Actually, the other people on the line prior to me asked the question I had and it was answered. So thank you.

#### Genesee County Habitat for Humanity - Tom Hutchison

Can you hear me? Oh, okay. I don't really have any comments except to say- we definitely appreciate the support of the city and your acknowledgement of the importance of affordable housing.

#### Metro Community Development - Brian Glowiak

Hi everyone, thank you again for the opportunity to participate, as well. Just want to say on behalf of Metro, we also support this comprehensive plan and just a couple of brief comments that we are associated with as the lead agency with the Genesee County CoC. We can attest that the need for homeless dollars is only growing and exacerbated by the pandemic. And as a CDFI the need for capital infusions and technical guidance for our small business community is ever growing, irrespective of the federal dollars that are flowing into the community. So, thank you.

#### Shelter of Flint - Shelly Hoffman

Thank you to the city for your support of our emergency shelter for families experiencing homelessness. It is much needed and very much appreciated. I would like to note that the ESG funds are in response to a proposal we submitted in December of 2019, and a great deal has changed in that nearly year and a half, and as your staff are most likely aware, we relinquished control of the HARA in March of 2020 and with that we no longer use Rapid Re-Housing dollars and we are no longer the HMIS administrator. You have funds allocated for those purposes that we will not be able to use for this round of funding, so I wanted you to be aware of that.

#### Suzanne Wilcox -

Thank you for that. I really appreciate that and that is a good point. I think that our intent was to move forward with this, recognizing that there are some changes that need to be made. Luckily, it's not changing categories so we can actually reallocate the funding to another vendor within the same category without changing the process. So we appreciate you recognizing that and we will be working on modifying that to the correct vendors to get the funds to the appropriate entity so that can be spent into the community.

#### Flint and Genesee Literacy Network - Jessica Kitchner

Jessica from the Flint and Genesee Literacy Network. We have no formal comment and just appreciate the opportunity to listen in.

#### LISC - Juan Zuniga

Sure, just a quick thank you to all of our City friends and all of our community partners out there. Loving what was in the plan and excited to see some new faces on there, as well. Thank you so much to the Shelter for sharing their updates, which is so great about these open meetings, which is so great.

Suzanne Wilcox asks if there are any more participants that want to speak, no response, gives closing points, and then ends the meeting.

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RESOLUTION NO .:	210159
PRESENTED:	APR - 7 2020
ADOPTED:	APR 1 8 7021

#### Resolution Authorizing Submission of the 2020-21 Annual Action Plan of the Consolidated Plan to the U.S. Department of Housing and Urban Development, and Approval of the Proposed Uses and Funding Recommendations for Community Development Block Grant, HOME Investment Partnerships and Emergency Solutions Grant Funds for the 2020-21 Program Year

#### BY THE MAYOR:

The City of Flint anticipates it will receive Title I Community Development Block Grant (CDBG) entitlement funds in the amount of \$3,984,754.00, HOME investment Partnerships (HOME) entitlement funds in the amount of \$876,146.00 and Emergency Solutions Grant (ESG) in the amount of \$341,765.00 for federal fiscal year 2020-21, covering the period of July 1, 2020, through June 30, 2021, as well as any subsequent years that HUD continues to make any balances available to the City; pursuant to submission of an application to the U.S. Department of Housing and Urban Development (HUD).

The City of Flint anticipates receipt of program income in an amount of approximately \$50,000.00 from CDBG and \$29,000.00 from HOME repayments of rehabilitation housing loans and other eligible activities.

In order to receive this funding, the U.S. Department of Housing and Urban Development requires the City of Flint to submit an annual Action Plan of the Consolidated Plan as a component of the 5-year Consolidated Plan. This plan includes the annual Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), and Emergency Solutions Grant (ESG) application.

City Administration finalized funding recommendations to for the proposed Action Plan in March 2021.

Funding will be made available in the following accounts for fature use upon signed grant agreement in the below accounts

Account Number	Account Name	Amount	Grant Code
274-748.100-502.748	Administration (CD8G)	796,950.80	FHUD-C09621
274-748.100-963-100	Administration (COBG)	796,950.80	FHUD-CDBG21
274-74B.272-802.748	Youth Mentoring- Big Brothers Big Sisters	40,000.00	FNUD-CDBG21
274-748.272-805.105	Youth Mentoring- Big Brothers Big Sisters	40,000.00	THUD-CDBG21

Advision 03/08/2026



RESOLUTION NO .:\_\_\_\_

PRESENTED:

ADOPTED:

274-748.535-502.748	Boys and Girls Club	20,000.05	FHUD-COBG21
274-748.535-805.105	Boys and Girls Club	20,000.00	FRUD-C08621
274-748.284-502.748	Center for Higher Educational Achievement	40,000.00	FHUD-COBG21
274-748.284-805.109	Center for Higher Educational Achievement, Adult Skill Center	40,000.00	FHUD-COBG21
274-748.284-502.748	Center for Higher Educational Achievement	30,000.00	FHUD-CDBG21
274-748.284-805.109	Center for Higher Educational Achievement, Post Incarcerated Males	30,000.00	FHUD-CDBG21
274-748-139-502.748	COF Flint Neighborhood Clean-ups	49,713.00	FHUD-CD8521
274-748.139-963.100	COF Flint Neighborhood Clean-ups	49,713.00	FHUD-COBG21
274-748.160-502.748	Cof FIRE, Camp Fire	10,000.00	FHUD-CDBG21
274-748.160-963.100	Cof FIRE, Camp Fire	10,000.00	FHUD-COBG21
274-746.315-502.748	HYPE - Faith Foundation Resources	45,000.00	FHUD-CDBG21
274-748.315-805.101	HYPE - Fallb Foundation Resources	45,000.00	FHUD-CDBG21
274-745.335-502.748	Flint institute of Music-Flint Rep (SBEV Satellite Prog.)	15,000.00	FHUD-COBG21
274-748.335-805.105	Flint Institute of Music- Flint Rep (SBEV Satellite Prog.)	15,000.00	FHUD-CD8G21
274-748.502-502.748	Genesee County Habitat- Homeownership Counseling	30,000.00	FRUD C09G21
274-748.502-805.119	Genesea County Habitat- Homeownership Counseling	30,000.00	FHUD-CDBG21
274-748.420-502.748	Legal Services of Eastern Michigan (advocacy)	22,000.00	FHUD-COBG21
274-748.420-805.104	Legal Services of Eastern Michigan (advocacy) Housing Discrimination Testing - Legal Services of Eastern	22,000.00	FHUD-CDBG21
274-748.422-502.748	Michigan	22,500.00	FHUD-CDBG21
274-748.422-805.111	Housing Discrimination Testing - Legal Services of Eastern Michigan	22,500.00	FHUD-COBG21
274-748.427-502.748	McFarlan Charitable Corp Senior Transitional Program	12,500.00	FHUD-COBGZ1
274-748.427-805.102	McFarlan Charitable Corp Senior Transitional Program	12,500.00	FHUO-CORG21
274-748.445-502.748	Mott Literacy Network- Adult Learning Centers	25,000.00	FHUD-COBG21
274-748.445-805.101	Mott Literacy Network- Adult Learning Centers	25,000.00	FHUD-CDBG21

Administration 03/06/2020



RESOLUTION NO.:

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PRESENTED:\_\_\_\_\_

ADOPTED:\_\_\_\_\_

1			
274-748.267-502.748	Neighborhood Engagement Hub/Toolshed	60,000.00	FHUD-CDBG21
274-748.267-8D5.126	Neighborhood Engagement Hub/Toolshed	60,000.00	FHUD-COBG21
274-748.459-502.748	Sylvester Broom Emp. Village - After School Programs	50,000.00	FNUD-C08G21
274-748.439-805.105	Sylvester Broom Emp. Village - After School Programs	50,000.00	FHUD-COB621
274-748.512-502.748	Youth Recreation - United Way	40,008.00	FRUD-CDBG21
274-748.512-805.205	Youth Recreation - United Way	40,000.00	FHUD-CDBG21
274-748.551-502.748	Universal Health & Kidney	5,000.00	FHUD-C08621
274 748.551-805.114	Universal Health & Kidney	5,000.00	FRUD-CDBG21
274-748.575-502.748	VALUEY AREA AGENCY ON AGING - sealor program	40,000.00	FHUD-CD8G21
274-748.575-805.102	VALLEY AREA AGENCY ON AGING - senior program	40,000.00	FHUD-COBG21
274-748.530-502.748	YWCA - Safe Center	41,000.00	FHUD-CDBG21
274-748.530-805.101	YWCA - Safe Center	41,000.00	FHUD-CDBG21
274-748.430-502.748	Pop-Up Chalets - Metro Community Development	25,000.00	FHUD-COBG21
274-748.430-805.405	Pop-Up Chalots - Metro Community Development	25,000.00	FHUD-COBG21
274-748.448.502.748	Ojaama Village Retail Shops - N. Flint Reinvestment Corp.	25,000.00	PHUD-CD8G21
274-748.448-805.405	Ujaama Village Retail Shops N. Flint Reinvestment Corp.	25,000.00	FHUD-CD8621
274-748.411-502.748	Best Practices Consulting	41,300.00	FHUD-COBG21
274-748.411-B05.429	Best Practices Consulting	41,300.00	FHUD-CDBG21
274-748.426-502.748	Nousing Rehabilitation - MAGE Institute	30,000.00	FHUD-CDBG21
274-748.426-805.327	Nousing Rehabilitation - MADE Institute	30,000.00	FHUD-CO8G21
274-748.502-502.748	Habitat for Hemanity CWE	200,000.00	FHUD-COBG21
274-748.502-805.327	Habitat for Humanity CWE	200,000.00	FHUD-CDBG21
274-748-502-502.748	Habitat for Humanity ODR	213,877.48	FHUD-CD8G21
274-748.502-805.327	Habitat for Humanity OQR	213,877,48	fអប្ស-cobg21

Advisionation \$256/3620



RESOLUTION NO.:\_\_\_\_\_

PRESENTED:

ADOPTED:

274-748.371-502.748	Genesee County Land Bank - Residential and Commercial Demolition	700,000.00	
274-748.371-805.076	Genesan County Land Bank - Residential and Commercial Demolition		FHUD-COBG21
274-748.140-502.748	COF Code Enforcement	700,000,00	FHUD-CD3G21
274-748.140-963.100	COF Code Enforcement	782,662.00	FHUD-COBG21
274-748.106-502.748	ALT EDC Oak Business Center Roof Repairs	50,000.00	FHUD-COB621
274-748.106-805.051	FLT EDC Oak Business Center Roof Repairs	50,000.00	FIND-CD8621
274-748.160-502.748	Facility Improvements - COF Fire Department	227,003.70	FHUD-CD9G21
274-748.160-963.100	Facility Improvements - COF Fire Department	227,003.70	FHUD-COBG21
274-748.160-502.748	Personal Protective Equipment – COF Fire Department	11,250.00	FHUD-CD8G21
274-748.160-953.100	Personal Protective Equipment ~ COF Fire Department	11,250.00	FHUD-CD8621
274-748.276-502.748	Communities First, Comm Enrichment HVAC repair	100,060.00	FHUD-COBG21
274-748.276-805.331	Communities First, Comm Enrichment HVAC repair	100,000.00	PHU0-C08G21
274-748.291-502.748	Facility Improvements - Evergroan Com. Dev. Initiative	61,000.00	FHUD-CDBG21
274-748-291-805.056	Facility Improvements - Evergreen Com. Dev. Initiative	61,000.00	FHUD-CDBG21
274-748.322-502.74B	Facility Imp. Water Table - Fiint Guitural Center Corp.	100,000.00	FHUD CDBG21
274-748.322-805.056	Facility Imp. Water Table – Flint Cultural Center Corp.	100,000.00	FHUD-COBG21
274-748.466-502.748	Facility Imp. Comm Kitchen – R.1. Jones Com. Outreach Center	22,996.30	FHUD-CD8G21
274-748.466-805.056	Facility Imp. Comm Kitchen – R.L. Jones Com. Outreach Center	22,996.30	FHUØ-CD8621
74-749.100-502.749	ADMINISTRATION (HOME)	87,614.60	FRUD- HOME21
274-749.100-963.100	ADMINISTRATION (HOME)	87,614.60	FHUD- HOME21
274-749.370-502.749	T80-Multi-Family	488,531.40	FHUD- HOME22
74-749.370-805.276	TO- Multi-Family 1014 University Development, Genesee County Habitat for	458,531.40	FHUD- HOME21
74-749.370-507.749	2014 Craversity Drivelopment, Genesee County Habitat for Humanity, CHDQ 2014 University Development, Genesee County Habitat for	300,000.00	FHUD- HOME21
274-749.370-805.276	Humaniky, CHOO	300,000.00	FHUD- HOME21

Administration 03/08/2016



RESOLUTION NO.:	
PRESENTED:	

ADOPTED:

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274-750.100-502.750	Administration (ESG)	25,632.38	FHUD-ESG21
274-750.100-702.000	Administration (ESG)	25,632.38	FHUD-ESG21
274-750.390-502.750	Genesee County Youth Corp	39,000.00	FHUD-ESG21
274-750.390-805.105	Geneses County Youth Corp	39,000.00	FHUD-ESG21
274-750.450-502.750	My Brother's Keeper - In Safe Hands/Shelter	39,000.00	FHUD-ESG21
274-750.450-805.101	My Brother's Keeper - In Safe Hands/Shelter	39,000.0D	FHUD-ESG21
274-750.482-502.750	Shelter of Flint-Emergency Shelter	88,059.00	FHUD-ESG21
274-750.482-805.101	Shelter of Flint- Entergency Shelter	88,059.00	FHUD-ESG21
274-750.530-502.750	YWCA- SAFE House/Sheker	39,003.00	FAUD-ESG21
274-750.530-805.101	YWCA SAFE House/Shelter	39,000.00	FHUD-ESG21
274-750 482-502.750	Shelter of Flint Homelessness Provention	10,000.00	FHUO-ESG21
274-750.482-805.101	Shelter of Flint Homolessness Prevention	10,000.00	FHUD-ESG21
274-750.276-502.750	Communities First, Inc Swayze/Homelessness Prevention	25,000.00	FHUD-ESG21
274-750.276-805.101	Communities First, Inc Swayze/Hamelessness Prevention	25,000.00	FHUD-ESG21
274-750.101-502.750	TBD. Homelessness Prevention	44,218.00	FHUD-ESG21
274-750.101-963.200	TBD- Homelessness Prevention	44,218.0D	FHUD-ESG21
274-750.482-502.750	Shelter of Filmt Rapid Rehousing	10,000.00	FHUD-ESG21
274-750.482-805.101	Shelter of Flint Rapid Rehousing	10,000.00	FHUD-ESG21
274-750.482-502.750	Shelter of Flint Data Collection	21,855.00	FHUD-ESG21
274-750.482-805.101	Shelter of Flint Data Collection	21,855.00	FHUD-ESG21

It is resolved, that City Officials approve the funding amounts and projects and authorize entering into contracts for the agencies listed below for the City's FY 2020-21 Community Development Block Grant program in the amount of \$3,984,754.00, FY 2020-21 HOME Investment Partnerships program in the amount of \$876,146.00, and FY 2020-21 Emergency

Administrative 63/66/2000

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RESOLUTION NO.:	
PRESENTED:	
ADOPTED:	

Solutions Grant program in the amount of \$341,765.00, and include any program income which might become available as a result of receipt of these funds.

### CDBG USES ADMINISTRATION/PLANNING

#### \$796,950.80

PUBLIC SERVICES	
Big Brothers Big Sisters- Youth Program	\$40,000.00
Boys & Girls Club- Great Futures Start Here	\$20,000.00
Center for Higher Ed. Achievement- Adult Education	\$40,000.00
Center for Higher Ed. Achievement-Post Incarcerated	\$30,000.00
City of Flint Blight Div Neighborhood Clean-ups	\$49,713.00
COF Fire Department- Camp Fire	S20,000.00
Faith Foundation Resources-HYPE Program	\$45,000.00
Flint Institute of Music- Flint Rep (SBEV Satellite Prog.)	S15,000,00
Genesee County Habitat- Homeownership Counseling	\$30,000,00
Legal Services of Eastern Mich Special Services Advo.	\$22,000,00
Legal Services of Easter Mich Fair Housing Center	\$22,500,00
McFarlan Charitable Corp Senior Transitional Program	\$12,500.00
Most Literacy Network- Adult Learning Centers	\$25,000,00
Neighborhood Engagement Hub- Comm. Tool Shed Prog.	\$60,000.00
Sylvester Broome Emp. Village- After School Programs	\$50,000,00
United Way of Genesee County-Youth Recreation	\$40,000,00
Universal Health & Kidney – Healthcare Services	\$5,000
Valley Area Agency on Aging- Home Delivered Meals	\$40,000.00
YWCA- SAFE Center	\$41,000.00
TOTAL PUBLIC SERVICE	\$597,713.00
ECONOMIC DEVELOPMENT	
Pon Jin Chalete Matrie Community David	

Pop-Up Chalets - Metro Community Development	\$25,000.00
Ujaama Village Retail Shops - N. Flint Reinvestment Corp.	\$25,000.00
Microenterprise Assistance - Best Practices Consulting	\$41,300.00
TOTAL ECONOMIC DEVELOPMENT	\$91,300.00
HOUSING	
Housing Rehabilitation - MADE Institute	\$30,000.00
City-Wide Emergency Repair- Habitat for Humanity	\$200,000,00
Owner Occupied Housing Repair - Habitat for Humanity	\$213,877.48
TOTAL HOUSING	\$443,877.48

Administration page/2529

A CALL CALL	RESOLUTION NO.:
A 800	PRESENTED:
	ADOPTED:
BLIGHT	
ELIMINATION ACTIVITIES	
Residential and Commercial Demolition - GCLI	BA \$700,000.00
Code Enforcement - COF Blight Filmination	\$782,662.00
TOTAL BLIGHT ACTIVITIES	\$1,482,662.00
FACILITY IMPROVEMENTS	
Oak Business Contex Base D	
Oak Business Center Roof Repairs - COF Econ. Facility Improvements - COF Fire Department	Dev. Corp. 550,000,00
Personal Protective Equipment – COF Fire Department	\$227,003.70
Community Enrichment Center HVAC – Corn, F	
Facility Improvements - Evergreen Com, Dev. h	
Facility Imp. Water Table - Flint Cultural Center	officiative \$61,000.00
Facility Imp. Comm Kitchen R.L. Jones Com.	Corp. \$100,000.00
TOTAL PUBLIC/FACILITY IMPROVEMENTS	Oureach Center \$22,996,30
T INTROVEMENT:	\$\$\$72,250.00
TOTAL CDBG USES	\$3,984,753.28
HOME USES	
ADMINISTRATION (HOME)	
ADMINISTRATION (HOME)	\$87,614.60
Multi-Family TBD	
1014 University Ave. (CHDO) - G.C. Habitat for	\$488,531,40
TOTAL HOME USES:	
	\$876,146.00
70.00	
ESG USES	
ADMENISTRATION (ESG)	
	\$25,632.38
SHELTER (OPERATIONS AND ESSENTIAL	SERVICES
Concise County Yould Corporation	Ster \$39,000.00
My Brother's Keeper. In Safe Hands/Shelter	\$39,000.00
Shelter of Fligt-Emergency Shelter	670 0 m m
YWCA-SAFE House/Shelter	\$39,000.00
TOTAL SHELTER	\$230,691.38
	34.54,071.30

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RESOLUTION NO .:	
PRESENTED:	
ADOPTED:	

 HOMELESSNESS PREVENTION

 Shelter of Flint
 \$10,000.00

 Communities First, Inc.- Swayze/Homelessness Prevention
 \$25,000.00

 TBD-Homelessness Prevention
 \$44,218.00

 TOTAL HOMELESSNESS PREVENTION
 \$79,218.00

RAPID RE-HOUSING	
Shelter of Flint	\$10.000.00
TOTAL RAPID RE-HOUSING DATA COLLECTION	\$10,000.00
Shelter of Flint- Data Collection/HMIS	\$21,855.00
TOTAL DATA COLLECTION	\$21,855.00
TOTAL ESG USES	\$341,764.38

It is resolved, that funds in an estimated amount of up to \$50,000 in CDBG program income received from loan repayments and other eligible activities, shall be made available for use as part of the FY 2020-21 Community Development Block Grant program and the budget amended as received;

Further resolved, that funds in an estimated amount of up to \$29,000 in HOME program income received from proceeds of sale and housing loans, shall be made available for use as part of the FY 2020-21 HOME Investment Partnerships program and the budget amonded as received;

Further resolved, that all sub recipient agencies shall conform to the standards and bidding procedures maintained by the City of Flint and such bid processes shall be approved as to form by the Chief Legal Officer of the City of Flint. Sub recipients may not obligate any funds, incur any costs, nor implement any physical activities until the Division of Community and Economic Development has completed the Environmental Review Record and/or received a release of funds from the U.S. Department of HUD and has issued a written notice to proceed to the sub recipient.

Further resolved, following notification that HUD has approved the 2020-21 Annual Action Plan through execution of a Grant Agreement with the City of Flint, the appropriate City Officials are authorized to do all things necessary to enter into sub-grantee agreements with the various agencies listed above.

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RESOLUTION NO .:	
PRESENTED:	
ADOPTED:	

**Further resolved**, upon receipt of the official award document from HUD, CDBG funds, the estimated revenues shall be increased to recognize receipt of such funds and an appropriation in the amount of \$3,984,754.00 shall be made to the Division of Community and Economic Development to fund the FY 2020-21 Community Development Block Grant program;

Further resolved, upon receipt of the official award document from HUD, HOMB funds, the estimated revenues shall be increased to recognize receipt of such funds and an appropriation in the amount of \$876,146.00 shall be made to the Division of Community and Economic Development to fund the FY 2020-21 HOME Investment Partnerships program;

Further resolved, upon receipt of the official award document from HUD, ESG funds, the estimated revenues shall be increased to recognize receipt of such funds and an appropriation in the amount of \$341,765.00 shall be made to the Division of Community and Economic Development to fund the FY 2020-21 Emergency Solutions Grant program;

Further resolved, that the appropriate officials are hereby authorized to do all things necessary to set up the appropriate accounts in the 274 Fund.

Farther resolved, that the appropriate city officials are hereby authorized to do all things necessary to move remaining unspent and available CDBG, HOME and ESG funds to fiscal year 2021and all years funding remains available.

APPROVED AS TO FORM:

Angela Wheeler, Chief Legal Officer

FOR THE CITY OF FLANT:

Sheldon Neeley, Mayor

### APPROVED AS TO FINANCE:

<u>Jennifer Ryan</u> Shabi Frayer, Chie Sinancial Officer

PROVED BY CATTY COLLECTER

Kate Fields, City Council President

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### **RESOLUTION STAFF REVIEW FORM**

### TODAY'S DATE: 03/09/2021

#### BID/PROPOSAL#

#### AGENDA ITEM TITLE:

Resolution authorizing approval of the 2020-21 Action Plan of the Consolidated Plan including funding recommendations by the City of Flint for the uses of Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grant (ESG) funds from the U.S. Department of HUD for the 2020-21 Program Year.

#### PREPARED BY

Suzanne Wilcox, Director, Department of Planning and Development

#### VENDOR NAME:

### BACKGROUND/SUMMARY OF PROPOSED ACTION:

Approval of the attached resolution authorizes submission of the 1-year Annual Action Plan, including funding accommendations for Community Development Block Grant (CDBG), and BOME Investment Partnerships (HOME) programs and Emergency Solutions Grant (ESG).

HUD has notified the City of Flint that its estimated 2020-21 allocations will be:

COBG	\$3,984,754.00
ROME	\$876,146.00
ESG	<u>\$341,765.00</u>
	\$5,202,665.00

The City may receive program income and plans to use the following additional funds as part of its CDBG allocation:

\$50,000.00 Program income from repayments for eligible activities including housing loans.

The City may also use the following additional funds as part of its HOME allocation:

\$29,000.00 Program income from proceeds of sale or housing loans.

The total HUD allocation, including program income, for FY2020-21 will be \$5,281,665.00

City Administration finalized its recommendations in February of 2021. The final proposed recommendations are included in the attached resolution,

Øloyee McClone –COF 02-03-20



The Division of Community and Economic Development published a notice of opportunity to comment on February 4, 2021. A 30-day public comment period was held from February 9, 2021 to March 11, 2021 and a public hearing was held on March 8, 2021 to receive citizen comments and concerns regarding the proposed Year 3 Annual Action Plan. The City will submit its 2020-21 Annual Action Plan to HUD by March 25, 2021.

HUD regulation S70.302 requires the City, prior to release of grant funds, to annually submit an Action Plan describing all activities and programs to be funded with CDBG, HOME and ESG funds for the upcoming fiscal year. The Division of Community and Economic Development requires approval of the attached resolution prior to entering into contracts with the opencies. Upon submission of the Plan, HUD has 45 days to review and approve the documents, prior to entering into contracts with the proposed sub recipients.

### FINANCIAL IMPLICATIONS:

With HUD approval of the proposed 1-year Action Plan, the City of Flint will receive access to \$3,984,754.00 in CDBG funds, \$876,246.00 in HOME funds, and \$342,765.00 in ESG funds to carry out housing, demolition, public services, homeless, and other eligible programs. CDBG program income for FY 2020-21 is estimated at \$50,000.00. HOME program income for FY 2020-21 is estimated at

# BUDGETED EXPENDITURE? YES 🛄 NO 🛄 IF NO, PLEASE EXPLAIN:

DEPT	Account Name	Account Number	Grant Code	Amount
P&D	Administration (CDBG)	274-748.100-502.748	FHUD-COBG21	796,950.80
2&D	Administration (CDBG)	274-748.100-963.100	FHUD-C08G21	
P&D	Youth Mentoring- Big Brothers Big Sisters	274-748.272-502.748	FHUD-CDBG21	796,950,80
P&D	Youth Mentoring-Big Brothers Big Sisters	274-748.272-805.105	FHUD-CD8G21	40,090.00
P&D	6oys and Girls Club	274-748.535-502.748		40,000.00
P&D	Boys and Girls Club	274-748.535-805.105	FHUD-CDBG21	20,000.00
	Center for Higher Educational	274-746.535-805,105	FHUD-CDBG21	20,000.00
P&0	Achievement Center for Higher	274-748.284-502.748	FHUD-CDBG21	40,000.00
P&D	Educational Achievement, Adult Skill Center	274-748.284-805.109	FHUD-CD8621	40,000.00
NED	Center for Higher Educational Achievement	274-748.284-502.748	FHUD-CD8621	30,000.00
-sp	Center for Higher Educational Achievement, Post			
en l	Incarcerated Males	274-748.284-805.109	FHUD-CDBG21	30,000.00
40	COF Flint Neighborhood Clean-ups	274-748.139-502.748	FHUD-COBG21	49,713.00
8.D	COF Flint Neighborhood Clean-ups	274-748.139-963.100	FHUD-CDBG21	49,713.00

@Joyce McClane ~COF 02-02-20

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P&0	Cof FIRE, Camp Fire	274-748.160-502.748	FHUD-CDBG21	10,000.00
P&D	Cof FIRE, Camp Fire	274-748.160-963.100		
	<b>HYPE - Paith Foundation</b>	1214-140.000-565.100	FHUD-CDBG21	10,000.00
P&D	Resources	274-748.315-502.748	FHUD-CD8G21	47.000.00
	HYPE - Faith Foundation	1010101010102,740		45,000.00
2&D	Resources	274-748.315-805.101	FHUD-COBG21	15 000 00
	Flint Institute of Music		1100-000321	45,000.00
	Flint Rep (SBEV Satellite			
P&D	Prog.)	274-748.335-5/02.748	FHUD-CDBG21	45 050 00
	Flint Institute of Music-		1400-000321	15,000.00
	Flint Rep (SBEV Satellite			ĺ
P&D	Prog.)	274-748.335-805.105	FHUD-CD8G21	17.000.00
	Gonesee County		1100-008021	15,000.00
	Habitat-		{	
	Homeownership			
P&D	Counseling	274-748.502-502.748	FHUD-CDBG21	30,000,00
	Genosee County	1		30,000,00
	Habitat-	1		
	Homeownership		{	
PâD	Counseling	274-748.502-805.119	FHUO-CDBG21	30,000.60
	Legal Services of Eastern			20/10/10
P&D	Michigan (advocacy)	274-748.420-502.748	FHUD-CDBG21	22,600,00
	Legal Services of Eastern			
P&D	Michigan (advocacy)	274-748.420-805.104	FHUD-C08G21	22,000.00
	Housing Discrimination			
	Testing - Legal Services			
28.D	of Eastern Michigan	274-748.422-502.748	FHUD-CDBG21	22,560.00
	Housing Discrimination			
	Testing - Legal Services			
P&.D	of Eastern Michigan	274-748.422-805.111	FHUD-CD8G21	22,500.00
	McFarlan Charitable			
P&D	Corp Senior			
-sap	Transitional Program	274-748.427-502.748	FHUD-CDBG21	12,500.00
	McFarlan Charitable Corp Senior		14	
P&D				
- au	Transitional Program	274-748.427-805.102	FHUD-C08G21	12,500.00
°&0	Mott Literacy Network-			
30	Adult Learning Centers	274-748.445-502.748	FRUD-CDBG21	25,000.00
P&D	Mott Literacy Network-			
100	Adult Learning Centers Neighborhood	274-748.445-805.201	FHUD-CDBG21	25,000.00
'&D	Engagement Muth/Toolshord			
30	Hub/Toolshed	274-748.267-502.748	FHUD-COBG21	60,000.00
	Neighborhood Engagement	{		
&D				
AD.	Hub/Toolshed	274-748.267-805.126	FHUD-CDBG21	60,000,00
	Sylvester Broom Emp.			
&D	Village - After School Programs		ſ	
¢ευ	Programs Subsector Research	274-748.499-502.748	FHUD-COBG21	50,000.00
	Sylvester Broom Emp. Village - After School			
	Programs	274-748.499-805.105	FHUD-CDBGZ1	
4D -				50,000.00

Whyte McClane -COF 02-01-20

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a subscription of				
	Youth Recreation -	The second se		-T
P&D	United Way	274-748.512-502.748	FHUO-COBG21	40,000.00
	Youth Recreation		1	40,041.00
P&D	United Way	274-748.512-805.105	FHUD-COB621	40.000.00
	Universal Health &		1100-00021	40,000,00
P&0	Kidney	274-748.551-502.748	FHUD-CD8G21	
	Universal Health &	214740.002.140	FR00-C08G21	5,000,00
P&D	Kidney	274-748.551-805.114	Dilling concert	
	VALLEY AREA AGENCY	274-740.331-803,114	FHUD-COBG21	5,000.00
	ON AGING - senior		1	
P&0	program	274-748.575-502.748		
	VALLEY AREA AGENCY	274-748.575-502.748	FHUD-CDBG21	40,000.00
	ON AGING - senior			
P&D	program	774 846 575 644 445		
P&D	and the second se	274-748.575-805.102	FHUD-CORG21	40,000.00
	YWCA - Safe Center	274-748.530-502.748	FHUD-CDBG21	41,090.00
P&D	YWCA - Safe Center	274-748.530-805.101	FHUD-CDBG21	41,000,00
	Pop-Up Chalets Metro		iner corder	41,000,00
	Community			
P&D	Development	274-748.430-502.748	FHUD-CD8G21	25,000.00
	Pop-Up Chalets - Matro	i i i i i i i i i i i i i i i i i i i		45,000.00
	Community		;	
P&D	Onvelopment	274-748.430-805.405	FHUD-CDBG21	25 000 00
	Ujaama Village Retail		1100-000022	25,000.00
	Shops - N. Flint			
P&0	Reinvestment Corp.	274-749.448-502.748	FHUD-CDBG21	
	Ujaama Viliage Retall	1	1100-000021	25,000.00
	Shops - N. Filmt			
P&D	Reinvestment Corp.	274-748.448-805.405	SHUD CODES	
	Best Practices	1 214 740.440-000.403	PHUD-CDBG21	25,000.00
P&D	Consulting	274-748,411-502,748	FHUD COOCAL	
	Best Practices	274 740/111-302,748	FHUD-CD8G21	41,300.00
P&D	Consulting	274-748.411-805.429	FUELD CODOLL	
	Housing Rehabilitation -	274-746.411-005.429	FHUD-CDBG21	41,300.00
P&D	MADE Institute	274-742 435 500 740	<b>FILLER FILLE</b>	
	Housing Rehabilitation -	274-748.426-502.748	FHUD-CDBG21	30,000.00
P&0	MADE Institute	274 748 494 004 007		
	Habitat for Humanity	274-748,426-805.327	FHUD-CD8G21	30,000.00
P&D	CWE	774.740 503 500 7		
	Hebitat for Humanity	274-748.502-502.748	FHUD-CDBG21	200,000.00
P&D	CWE	274.740 503 844		
	Habitat for Humanity	274-748_502-805.327	FHUD-CDBG21	200,000.00
P&D	OGR			
		274-748.502-502.748	FHUD CD8G21	213,877.48
P&0	Habitat for Humanity			
- 20		274 748.502-805.327	FHUD-CDBG21	213,877,48
	Genesee County Land			
P&D	Bank - Residential and	[ ]		
aD .	Commercial Demolition	274-748.371-502.748	FHUD-CDBG21	700,000.00
	Genesee County Land			
	Bank - Residential and			
18.0	Current terms of the			
_	Commercial Demolition	274-748.371-805.076	FHUD-CDBG21	700,000.00
P&D	Commercial Demolision COF Code Enforcement			700,000.00
		274-748.371-805.076 274-748.140-502.748 274-748.140-963.100	FHUD-CDBG21 FNUD-CDBG21 FNUD-CDBG21	782,662,00 782,662,00

@Soyce McClana -COF 02-03-20



Page         Part PDC Oak Business         Part Page Process         Style           Page         Center Roof Repairs         274-748.100-505.05         FHUD-CDBG21         50,000.00           Page         COF Fire Department         274-748.160-502.748         FHUD-CDBG21         227,003.70           Page         COF Fire Department         274-748.160-963.100         FHUD-CDBG21         227,003.70           Personal Protective         Equipment - COF Fire         Equipment - COF Fire         11,250.00         11,250.00           Personal Protective         Equipment - COF Fire         274-748.160-963.100         FHUD-CDBG21         11,250.00           Personal Protective         Equipment - COF Fire         274-748.276-502.748         FHUD-CDBG21         11,250.00           Communities First,         Communities First,         Communities First,         100,000.00         100,000.00           Communities First,         Communities First,         274-748.276-502.748         FHUD-CDBG21         100,000.00           Facility Improvements -         Evergreen Com, Dev.         274-748.291-502.748         FHUD-CDBG21         100,000.00           Facility Improvements -         Evergreen Com, Dev.         274-748.291-502.748         FHUD-CDBG21         100,000.00           Facility Improvements -         Evergreen Com, Dev.<	- interior	-121-			
Page         First PDC Cak Business         274-748.100-302,748         PHUD-CDBG21         50,000.00           PaGE         CoFF Rog Repairs         274-748.160-905.05         FHUD-CDBG21         227,003.70           PaGE         COFF Fire Department         274-748.160-905.100         FHUD-CDBG21         227,003.70           PaGE         COFF Fire Department         274-748.160-963.100         FHUD-CDBG21         227,003.70           Personal Protective         Equipment - COF Fire         Equipment - COF Fire         274-748.160-963.100         FHUD-CDBG21         11,250.00           Personal Protective         EQUIPment - COF Fire         274-748.160-963.100         FHUD-CDBG21         11,250.00           Communities First,         Communities First,         274-748.276-502.748         FHUD-CDBG21         100,000.00           Communities First,         Communities First,         274-748.276-502.748         FHUD-CDBG21         100,000.00           Communities First,         Communities First,         274-748.276-502.748         FHUD-CDBG21         100,000.00           Padity Inprovements -         Evergreen Com, Dev.         274-748.276-502.748         FHUD-CDBG21         100,000.00           Facility Improvements -         Evergreen Com, Dev.         274-748.276-502.748         FHUD-CDBG21         100,000.00		FLT EDC Oak Business		1	
FIT FOU Cask Business         274-748.106-805.051         FHUD-CDBG21         50,000.00           Facility Improvements - Facility Improvements - COF Fire Department         274-748.169-963.100         FHUD-CDBG21         227,003.70           Pace Cor Fire Department         274-748.160-963.100         FHUD-CDBG21         227,003.70           Personal Protective Equipment - COF Fire Department         274-748.160-963.100         FHUD-CDB621         227,003.70           Personal Protective Equipment - COF Fire Department         274-748.160-963.100         FHUD-CDB621         11,250.00           Communities First, Communities Firs	P&D	Center Roof Repairs	274-748.106-502.748	FMUD.CDB(c21	50.000 00
P80         Center Roof Repairs         274-748.105-805.051         FHUD-CDBG21         50,000.00           Pacifity Improvements         274-748.160-502.748         FHUD-CDBG21         227,003.70           Facility Improvements         274-748.160-963.100         FHUD-CDBG21         227,003.70           Personal Protective Equipment - COF Fire 200         274-748.160-963.100         FHUD-CDBG21         217,003.70           Personal Protective Equipment - COF Fire 200         274-748.160-963.100         FHUD-CDBG21         11,250.00           Communities First, Comm Eurichment HVAC         274-748.276-502.748         FHUD-CDBG21         11,250.00           Communities First, Comm Eurichment HVAC         274-748.276-502.748         FHUD-CDBG21         100,000.00           Communities First, Comm Eurichment HVAC         274-748.276-805.331         FHUD-CDBG21         100,000.00           *20         Personal Protective Facility Improvements- Evergreen Com, Dev.         274-748.276-805.331         FHUD-CDBG21         100,000.00           *20         Initiative Facility Improvements- Evergreen Com, Dev.         274-748.291-805.056         FHUD-CDBG21         100,000.00           *20         Facility Improvements- Evergreen Com, Dev.         274-748.322-502.748         FHUD-CDBG21         100,000.00           *20         Corp.         274-748.322-502.748         <				THOD CDBOZI	30,000.00
Pac         FacRity Improvements -         274-748.160-000001         5000000           PBLD         COF Fire Department         274-748.160-963.100         FHUD-CDB621         227,003.70           Personal Protective         Equipment - COF Fire         Department         274-748.160.963.100         FHUD-CDB621         227,003.70           Personal Protective         Equipment - COF Fire         Department         274-748.160.963.100         FHUD-CDB621         11,250.00           Communities First,         Communities First,         Communities First,         Communities First,         Communities First,           Communities First,         Communities First,         Communities First,         274-748.276-805.331         FHUD-CDB621         100,000.00           Communities First,         Communities First,         Communities First,         274-748.276-805.331         FHUD-CDB621         140,000.00           Paolity Improvements -         Evergreen Com, Dev.         1/24-748.291-502.748         FHUD-CDB621         140,000.00           Paolity Improvements -         Evergreen Com, Dev.         1/24-748.276-805.331         FHUD-CDB621         140,000.00           Facility Improvements -         Evergreen Com, Dev.         1/24-748.291-502.748         FHUD-CDB621         100,000.00           Facility Imp. Water Table         -         Fi	P&0		274-748 106-805 051	Edition constant	EA Abo on
P&D         CQF Fire Department         274-748.160-502.748         FHUD-CDBG21         227,003.70           P&D         CDF Fire Department         274-748.160-963.100         FHUD-CDBG21         227,003.70           Personal Protective         Equipment - COF Fire         274-748.160-963.100         FHUD-CDBG21         11,250.00           Personal Protective         Equipment - COF Fire         274-748.160-963.100         FHUD-CDBG21         11,250.00           Personal Protective         Equipment - COF Fire         274-748.160-963.100         FHUD-CDBG21         11,250.00           Page Protective         Equipment - COF Fire         274-748.26-502.748         FHUD-CDBG21         100,000.00           Communities First,         Communities First,         Communities First,         100,000.00         11,250.00           Communities First,         Communities First,         274-748.276-805.331         FHUD-CDBG21         100,000.00           Padity Improvements - Evergreen Com, Dev.         Firet Department         274-748.291-805.056         FHUD-CDBG21         61,000.00           Fadity Improvements - Evergreen Com, Dev.         Firet Cutural Center         274-748.322-502.748         FHUD-CDBG21         100,000.00           Fadity Imp. Comm         Z74-748.322-502.748         FHUD-CDBG21         100,000.00         Fadity Imp. Comm     <			1	INOD-COBG21	50,000.00
Pacifity Improvements – COF Fre Department         274-748.160 963.100         FHUD-CDBG21         227,003.70           Personal Protective Equipment - COF Fire Department         274-748.160 963.100         FHUD-CDBG21         227,003.70           Personal Protective Equipment - COF Fire Department         274-748.160-963.100         FHUD-CDBG21         11,250.00           Personal Protective Equipment - COF Fire Department         274-748.160-963.100         FHUD-CDBG21         11,250.00           Communities First, Comm Enrichment HVAC         274-748.160-963.100         FHUD-CDBG21         100,000.00           Comm Enrichment HVAC         274-748.276-502.748         FHUD-CDBG21         100,000.00           Comm Enrichment HVAC         274-748.276-805.331         FHUD-CDBG21         100,000.00           Comm Enrichment HVAC         274-748.276-805.331         FHUD-CDBG21         100,000.00           Facility Improvements - Evergreen Com, Dev.         274-748.291-805.056         FHUD-CDBG21         61,000.00           Facility Imp. Water Table - Flint Cultural Center         274-748.322-502.748         FHUD-CDBG21         100,000.00           Facility Imp. Comm Kitchen - R.L. Jones         274-748.322-502.748         FHUD-CDBG21         100,000.00           So Orn, Outreach Center         274-748.322-502.748         FHUD-CDBG21         20,000.00           So Orn,	P&D		274-748 162-502 749	GHUD CODICAL	222.000 00
PSD         COF Fire Department         274-748.160 963.100         FHUD-CDBG21         227,03.70           Personal Protective Equipment - COF Fire Department         274-748.160 502.748         FHUD-CDBG21         11,250.00           Personal Protective Equipment - COF Fire Department         274-748.150-963.100         FHUD-CDBG21         11,250.00           Communities First, Communities First, Comm Enrichment HVAC         274-748.150-963.100         FHUD-CDBG21         100,000.00           Communities First, Comm Enrichment HVAC         274-748.276-502.748         FHUD-CDBG21         100,000.00           Communities First, Comm Enrichment HVAC         274-748.276-805.331         FHUD-CDBG21         100,000.00           Facility Improvements - Evergreen Com, Dev.         274-748.291 502.748         FHUD-CDBG21         61,000.00           Facility Improvements - Evergreen Com, Dev.         274-748.291-505.056         FHUD-CDBG21         100,000.00           Facility Improvements - Evergreen Com, Dev.         274-748.322-502.748         FHUD-CDBG21         100,000.00           Facility Improvements - Evergreen Com, Dev.         274-748.322-502.748         FHUD-CDBG21         100,000.00           Facility Improvements - Evergreen Com, Dev.         274-748.322-502.748         FHUD-CDBG21         100,000.00           Facility Improvements - Evergreen Com, Devergreen Com, Everer         274-748.322-50			2747-10.103-302.748	PROD-C08621	227,003.70
Personal Protective Equipment - COF Fire Department         274-748.169 503.100         FHUD-CDBG21         227,003.70           Personal Protective Equipment - COF Fire Department         274-748.160 502.748         FHUD-CDBG21         11,250.00           Personal Protective Equipment - COF Fire Department         274-748.160-963.100         FHUD-CDBG21         11,250.00           Communities First, Comm Enrichment HVAC         274-748.276-502.748         FHUD-CDBG21         100,000.00           Communities First, Comm Enrichment HVAC         274-748.276-805.331         FHUD-CDBG21         146,000.00           PEOL         Productive Paolity Improvements - Evergreen Com, Dev.         274-748.291-502.748         FHUD-CDBG21         61,000.00           Paolity Improvements - Evergreen Com, Dev.         274-748.291-502.748         FHUD-CDBG21         61,000.00           Paolity Improvements - Evergreen Com, Dev.         274-748.291-502.748         FHUD-CDBG21         61,000.00           Paolity Improvements - Evergreen Com, Dev.         274-748.291-805.056         FHUD-CDBG21         100,000.00           Paolity Improvements - Evergreen Com, Dev.         274-748.322-905.056         FHUD-CDBG21         100,000.00           Paolity Imp. Comm Kitchen - R.L. Jones         274-748.322-905.056         FHUD-CDBG21         22,995.30           Sociity Imp. Comm Kitchen - R.L. Jones         274-748.466-805.055<	P&D		274-745 160 062 100	FUUE CONTRACT	
Equipment         COF Fire         274-743.160 502.748         FHUD-CD8621         11.250.00           Petronel Protective Equipment - COF Fire Department         274-743.160 502.748         FHUD-CD8621         11.250.00           28.0         Communities First, Communities First, Facility Improvements - Evergreen Com, Dev. Initiative         274-748.276-805.331         FHUD-CDB621         100,000.00           Facility Improvements - Evergreen Com, Dev. Initiative         274-748.291-805.056         FHUD-CDB621         61,000.00           Facility Imp, Water Table - Fint Cultural Center         274-748.322-502.748         FHUD-CDB621         100,000.00           Facility Imp, Comm Kitchen - R.L. Jones         274-748.322-805.056         FHUD-CDB621         20,000.00           Society Imp, Comm Kitchen - R.L. Jones         274-748.465-502.748         FHUD-CD8621         22,995.30           Society Imp, Comm Kitchen - R.L. Jones         274-748.465-502.749         FHUD-CD8621         22,995.30 </td <td></td> <td></td> <td>201-748.300 305.100</td> <td>FHUD-CDBG21</td> <td>227,003.70</td>			201-748.300 305.100	FHUD-CDBG21	227,003.70
P&D         Department         274-748.160 502.748         FHUD-CD8621         11,250.00           Personal Protective Equipment - COFFre Department         274-748.150-963.100         FHUD-CD8621         11,250.00           Communities First, Comm Euripanet HVAC         100,000.0D         11,250.00         11,250.00           Communities First, Comm Euripanet HVAC         274-748.276-502.748         FHUD-CD8621         110,000.0D           Communities First, Comm Euripanet HVAC         274-748.276-865.331         FHUD-CD8621         100,000.0D           Pageir         274-748.276-865.331         FHUD-CD8621         100,000.0D           Pageir         274-748.291-502.748         FHUD-CD8621         100,000.0D           Pageir         274-748.291-805.056         FHUD-CD8621         100,000.0D           Pageir         274-748.291-805.056         FHUD-CD8621         100,000.0D           Pacifity Imp. Water Table - Finit Cultural Center         274-748.322-502.748         FHUD-CD8621         100,000.0D           Pacifity Imp. Comm Kitchen - RL, Jones         274-748.322-805.056         FHUD-CD8621         100,000.0D           Pacifity Imp. Comm Kitchen - AL, Jones         274-748.322-805.056         FHUD-CD8621         22,995.30           ADMINISTRATION         274-748.466-805.055         FHUD-CD8621         22,995.30					
Personal Protective         Privates 160 502.748         PHUD-CD8621         11,250.00           State         Personal Protective         274-748.150-963.100         FHUD-CD8621         31,250.00           Communities First,         Communities First,         274-748.276-502.748         FHUD-CD8621         310,000.00           Communities First,         Communities First,         274-748.276-805.331         FHUD-CD8621         300,000.00           Communities First,         Communities First,         274-748.276-805.331         FHUD-CD8621         300,000.00           Pacifity Improvements - Evergreen Com, Dev.         Pacifity Improvements - Evergreen Com, Dev.         61,000.00         61,000.00           Facility Improvements - Evergreen Com, Dev.         Pacifity Improvements - Evergreen Com, Dev.         101,100,000.00         61,000.00           Facility Improvements - Evergreen Com, Dev.         Pacifity Improvements - Evergreen Com, Dev.         101,100,000.00         61,000.00           Facility Improvements - Evergreen Com, Dev.         274-748.322-502.748         FHUD-CD8621         20,000.00           Facility Improvements - Evergreen Com, Dev.         274-748.322-502.748         FHUD-CD8621         20,000.00           Facility Imp. Water Table - Flint Cultural Center         274-748.322-805.056         FHUD-CD8621         20,000.00           Society Habitat Center <td>0.2.0</td> <td></td> <td>074 240 400 000 0 40</td> <td></td> <td></td>	0.2.0		074 240 400 000 0 40		
Equipment - COF Fire Papartment         274-748.160-963.100         FHUD-COB621         11,250.00           Communities First, Communities First, Evergreen Com, Dev.         FHUD-CDB621         100,000.00           Facility Improvements - Evergreen Com, Dev.         274-748.291 502.748         FHUD-CDB621         61,000.00           Facility Improvements - Evergreen Com, Dev.         274-748.291 502.748         FHUD-CDB621         61,000.00           Facility Improvements - Evergreen Com, Dev.         274-748.322-502.748         FHUD-CDB621         100,000.00           Facility Imp, Water Table - Fint Cultural Center         274-748.322-805.056         FHUD-CDB621         100,000.00           Facility Imp. Comm Kitchen - R.L. Jones         274-748.322-805.056         FHUD-CDB621         22,995.30           & Com. Outreach Center         274-748.466-806.055         FHUD-CDB621         22,995.30           & Com. Outreach Center         274-748.370-502.749         FHUD-HOME21         87,614.60           & Outmach Center         274-749.370-502.749         FHUD-HOME21         488,531.40	100		2/4-748.160 502.748	FIUD CD8G21	11,250.00
P80         Department         274-748.150-963.100         FHUD-C08621         11,250.00           Communities First, Comm Excidement HVAC         274-748.276-502.748         FHUD-CD8621         100,000.00           Communities First, Comm Excidement HVAC         274-748.276-805.331         FHUD-CD8621         100,000.00           Pail         274-748.276-805.331         FHUD-CD8621         100,000.00           Pail         274-748.291 502.748         FHUD-CD8621         100,000.00           Facility Improvements - Evergreen Com, Dev. Initiative         274-748.291 502.748         FHUD-CD8621         61,000.00           Facility Improvements - Evergreen Com, Dev. Initiative         274-748.291-805.056         FHUD-CD8621         61,000.00           Facility Improvements - Evergreen Com, Dev. Initiative         274-748.322-502.748         FHUD-CD8621         100,000.00           Facility Imp. Water Table - Flint Cultural Center         274-748.322-805.056         FHUD-CD8621         100,000.00           Facility Imp. Comm Kitchen - RL. Jones         274-748.322-805.056         FHUD-CD8621         22,995.30           Stitky Imp. Comm Kitchen - AL. Jones         274-748.465-502.748         FHUD-C08621         22,995.30           Sub         Corm. Outreach Center         274-748.465-502.749         FHUD-HOME21         87,614.60           ADMINISTRATIO					
Communities First, Communities First, Evergreen Com, Dev. 274-748.291 502.748         FHUD-CDBG21         100,000.00           Facility Improvements – Evergreen Com, Dev. Initiative         274-748.291 502.748         FHUD-CDBG21         61,000.00           Facility Improvements – Evergreen Com, Dev. Initiative         274-748.291 502.748         FHUD-CDBG21         61,000.00           Facility Improvements – Evergreen Com, Dev. Initiative         274-748.322-502.748         FHUD-CDBG21         100,000.00           Facility Imp. Water Table – Finit Cultural Center         274-748.322-805.056         FHUD-CDBG21         100,000.00           Facility Imp. Comm Kitchen – R.L. Jones         274-748.465-502.748         FHUD-CDBG21         22,995.30           Storm Outreach Center         274-748.320-502.749         FHUD-HOME21         87,614.60           MUMINISTRATION         274-749.100-563.100         FHUD-HOME21         87,614.60           Multi Family- TBD         274-749.370-502.749         FHUD-HOME21         488,531.40           D1014 University Development, Ge	0%n				
Comm Eurichment HVAC regain         274-746.276-502.748         FHUD-CDBG21         100,000.0D           Communities First, Comm Enrichment HVAC repain         274-748.276-805.331         FHUD-CDBG21         140,000.00           Facility Improvements Evergreen Com, Dev.         274-748.291-502.748         FHUD-CDBG21         140,000.00           Facility Improvements - Evergreen Com, Dev.         274-748.291-502.748         FHUD-CDBG21         61,000.00           Facility Improvements - Evergreen Com, Dev.         274-748.291-805.056         FHUD-CDBG21         61,000.00           Facility Improvements - Evergreen Com, Dev.         274-748.322-502.748         FHUD-CDBG21         200,000.00           Facility Imp. Water Table - Finit Cultural Center         274-748.322-502.748         FHUD-CDBG21         100,000.00           Facility Imp. Water Table - Finit Cultural Center         274-748.322-805.056         FHUD-CDBG21         100,000.00           Facility Imp. Comm Kitchen - RL. Jones         274-748.465-502.748         FHUD-CDBG21         22,995.30           Sub         Com. Outreach Center         274-748.465-805.055         FHUD-CDBG21         22,995.30           Sub         Com. Outreach Center         274-749.100-502.749         FHUD-HOME21         87,614.60           Sub         (HOME)         274-749.370-502.749         FHUD-HOME21         87,614.60	Pau		274-748.160-963.100	FHUD-C08G21	11,250.00
28D         rggair         274-746.276-502.748         FHUD-CDBG21         100,000.00           Communities First, repair         274-748.276-805.331         FHUD-CDBG21         140,000.00           Facility Improvements Evergreen Com, Dev.         274-748.291-502.748         FHUD-CDBG21         140,000.00           Facility Improvements Evergreen Com, Dev.         274-748.291-502.748         FHUD-CDBG21         61,000.00           Facility Improvements - Evergreen Com, Dev.         274-748.291-502.748         FHUD-CDBG21         61,000.00           Facility Improvements - Evergreen Com, Dev.         274-748.291-805.056         FHUD-CDBG21         61,000.00           Facility Imp. Water Table - Fint Cultural Center         274-748.322-502.748         FHUD-CDBG21         100,000.00           Facility Imp. Comm Kitchen - R.L. Jones         274-748.322-805.056         FHUD-CDBG21         100,000.00           Facility Imp. Comm Kitchen - R.L. Jones         274-748.465-502.748         FHUD-CDBG21         22,995.30           S&D         Com. Outreach Center         274-748.466-805.055         FHUD-CDBG21         22,995.30           S&D         Com. Outreach Center         274-749.100-562.749         FHUD-HOME21         87,614.60           &D         MUHISTRATION         274-749.370-502.749         FHUD-HOME21         488,531.40           <				1	
Communities First, Communities First, Comm Enrichment HVAC repair         274-748-276-805.331         FHUD-CDBG21         100,000.00           Facility Improvements Evergreen Com, Dev.         274-748.291-502.748         FHUD-CDBG21         61,000.00           Facility Improvements - Evergreen Com, Dev.         274-748.291-502.748         FHUD-CDBG21         61,000.00           Facility Improvements - Evergreen Com, Dev.         274-748.291-502.748         FHUD-CDBG21         61,000.00           Facility Imp. Water Table - Finit Cultural Center         274-748.322-502.748         FRUD-CDBG21         100,000.00           Facility Imp. Water Table - Finit Cultural Center         274-748.322-502.748         FRUD-CDBG21         100,000.00           Facility Imp. Comm Kitchen - R.L. Jones         274-748.322-805.056         FHUD-CDBG21         100,000.00           Facility Imp. Comm Kitchen - R.L. Jones         274-748.466-805.055         FHUD-CDBG21         22,996.30           Stocken - R.L. Jones         274-748.466-805.055         FHUD-CDBG21         82,614.60           ADMINISTRATION         274-749.100-963.100         FHUD-HOME21         87,614.60           &D         (HOME)         274-749.370-502.749         FHUD-HOME21         488,531.40           &D         Multi Family- TBD         274-749.370-502.749         FHUD-HOME21         488,531.40					
Comm Enrichment HVAC repair         274-743.276-805.331         FHUD-CDBG21         180,000.00           Facility Improvements Evergreen Com, Dev.         274-748.291-502.748         FHUD-CDBG21         61,000.00           Facility Improvements – Evergreen Com, Dev.         274-748.291-502.748         FHUD-CDBG21         61,000.00           Facility Improvements – Evergreen Com, Dev.         274-748.291-805.056         FHUD-CDBG21         61,000.00           Facility Imp. Water Table – First Cultural Center         274-748.322-502.748         FHUD-CDBG21         100,000.00           Facility Imp. Water Table – First Cultural Center         274-748.322-805.056         FHUD-CDBG21         100,000.00           Facility Imp. Comm Kitchen – R.L. Jones         274-748.322-805.056         FHUD-CDBG21         22,996.30           Society Imp. Comm Kitchen – R.L. Jones         274-748.466-805.055         FHUD-CDBG21         22,996.30           Society Imp. Comm Kitchen – R.L. Jones         274-748.466-805.055         FHUD-CDBG21         22,996.30           Society Imp. Comm Kitchen – R.L. Jones         274-748.466-805.055         FHUD-CDBG21         22,996.30           ADMINISTRATION         274-749.100-963.100         FHUD-HOME21         87,614.60           ADMINISTRATION         274-749.370-502.749         FHUD-HOME21         488,531.40           Multi Family- TBD	PBU	and a state of the	274-748.276-502.748	FHUD-CDBG21	100,000.00
V8.0         repair         274-743.276-865.331         FHUD-CDB621         140,000.00           Facility Improvements Evergreen Com, Dev.         FHUD-CDB621         61,000.00           Facility Improvements - Evergreen Com, Dev.         274-748.291-502.748         FHUD-CDB621         61,000.00           Facility Improvements - Evergreen Com. Dev.         274-748.291-805.056         FHUD-CDB621         61,000.00           Facility Imp. Water Table - Fint Cultural Center         274-748.322-502.748         FHUD-CDB621         200,000.00           Facility Imp. Water Table - Fint Cultural Center         274-748.322-502.748         FHUD-CDB621         200,000.00           Facility Imp. Comm         Xitchen - R.L. Jones         274-748.322-805.056         FHUD-CDB621         200,000.00           SeD         Corp.         274-748.322-805.056         FHUD-CDB621         200,000.00           Seafity Imp. Comm         Xitchen - R.L. Jones         274-748.465-502.748         FHUD-CDB621         22,995.30           Seafity Imp. Comm         Xitchen - R.L. Jones         274-748.466-805.055         FIUD-CD8621         22,995.30           Seafity Imp. Comm         Xitchen - R.L. Jones         274-749.100-963.100         FHUD-HOME21         87,614.60           SuD         MUNISTRATION         274-749.370-502.749         FHUD-HOME21         88,531.40<					
Facility Improvements         274-748.291-502.748         FHUD-C08521         100,000.00           Facility Improvements - Evergreen Com, Dev. Initiative         274-748.291-502.748         FHUD-C08521         61,000.00           Facility Improvements - Evergreen Com, Dev. Initiative         274-748.291-805.056         FHUD-C08621         61,000.00           Facility Imp. Water Table - Finit Cultural Center         274-748.322-502.748         FH2D-C08621         200,000.80           Facility Imp. Water Table - Flint Cultural Center         274-748.322-805.056         FHUD-C08621         100,000.00           Facility Imp. Comm Kitchen - R.L. Jones         274-748.322-805.056         FHUD-C08621         200,000.00           Facility Imp. Comm Kitchen - R.L. Jones         274-748.465-502.748         FHUD-C08621         22,995.30           Socikty Imp. Comm Kitchen - R.L. Jones         274-748.466-805.055         FHUD-C08621         22,995.30           &D         Com. Outreach Center         274-748.466-805.055         FHUD-C08621         22,995.30           &D         ADMINISTRATION         274-749.370-502.749         FHUD-HOME21         87,614.60           &D         Multi Family- TBD         274-749.370-502.749         FHUD-HOME21         488,531.40           01034 University Development, Genesse County Habitat for         274-749.370-502.749         FHUD-HOME21					1
Facility Improvements - Evergreen Com, Dev.         274-748.291 502.748         FHUD-C08621         61,000.00           Facility Improvements - Evergreen Com, Dev.         FHUD-C08621         61,000.00           Facility Improvements - Evergreen Com, Dev.         FHUD-C08621         61,000.00           Facility Imp. Water Table - Finit Cultural Center         FHUD-C08621         200,000.00           Facility Imp. Water Table - Finit Cultural Center         274-748.322-502.748         FHUD-C08621         200,000.00           Facility Imp. Comm         274-748.322-805.056         FHUD-C08621         200,000.00           Facility Imp. Comm         274-748.322-805.056         FHUD-C08621         200,000.00           Facility Imp. Comm         Xitchen - R.L. Jones         274-748.455-502.748         FHUD-C08621         22,995.30           Facility Imp. Comm         Kitchen - R.L. Jones         274-748.466-805.055         FHUD-C08621         22,995.30           &D         Corn. Outreach Center         274-748.100-502.749         FHUD-HOME21         87,614.60           &D         Multi Family TBD         274-749.100-963.100         FHUD-HOME21         87,614.60           &D         Multi Family TBD         274-749.370-502.749         FHUD-HOME21         488,531.40           &D         Multi Family TBD         274-749.370-502.749	P&.D		274-748.276-805.331	FHUD-CDBG21	100,000.00
%2.D         Initiative         274-748.291-502.748         FHUD-CDBG21         61,000.0D           Fadility Improvements – Evergmen Com. Dev. Initiative         274-748.291-805.056         FHUD-CDBG21         61,000.00           Fadility Imp. Water Table – Flint Cultural Center         274-748.291-805.056         FHUD-CDBG21         100,000.00           Fadility Imp. Water Table – Flint Cultural Center         274-748.322-502.748         FHUD-CDBG21         100,000.00           Fadility Imp. Water Table – Flint Cultural Center         274-748.322-805.056         FHUD-CDBG21         100,000.00           Stichen – R.L. Jones         274-748.455-502.748         FHUD-CDBG21         22,995.30           Stichen – R.L. Jones         Stichen – R.L. Jones         FHUD-CDBG21         22,995.30           Scolity Imp. Comm Kitchen – R.L. Jones         274-748.466-805.055         FHUD-CDBG21         22,996.30           ADMINISTRATION         274-749.100-502.749         FHUD-HOME21         87,614.60           &D         Multi Family- TBD         274-749.370-502.749         FHUD-HOME21         488,531.40           &D         Multi Family- TBD         274-749.370-502.749         FHUD-HOME21         488,531.40           &D         Multi Family- TBD         274-749.370-502.749         FHUD-HOME21         488,531.40           &D         M		Facility Improvements			
Facility Impervements – Evergraan Com. Dev. Nuitiative         274-748.291-805.056         FHUD-C0BG21         61,000.00           Facility Imp. Water Table – Flint Cultural Center         274-748.291-805.056         FHUD-CDBG21         100,000.00           Facility Imp. Water Table – Flint Cultural Center         274-748.322-502.748         FRUD-CDBG21         100,000.00           Facility Imp. Water Table – Flint Cultural Center         274-748.322-805.056         FHUD-CDBG21         100,000.00           Facility Imp. Comm Kitchen – R.L. Jones         274-748.465-502.748         FHUD-CDBG21         22,995.30           &0         Com. Outreach Center         274-748.466-805.055         FHUD-CDBG21         22,995.30           &0         Com. Outreach Center         274-748.466-805.055         FHUD-CDBG21         22,995.30           &0         HOME)         274-748.466-805.055         FHUD-CDBG21         22,995.30           &0         HOME)         274-749.100-502.749         FHUD-HOME21         87,614.60           &D         (HOME)         274-749.370-502.749         FHUD-HOME21         87,614.60           &D         Multi Family- TBD         274-749.370-502.749         FHUD-HOME21         488,531.40           &D         Multi Family- TBD         274-749.370-502.749         FHUD-HOME21         488,531.40					
Facility Improvements – Evergraan Com. Dev.         Facility Improvements – Evergraan Com. Dev.         Facility Imp. Water Table – Finit Cultural Center         Facility Imp. Water Table – Finit Cultural Center         Facility Imp. Water Table – Finit Cultural Center         FRUD-CDBG21         \$200,000.00           Back         Corp.         274-748.322-502.748         FRUD-CDBG21         \$200,000.00           Facility Imp. Water Table – Flint Cultural Center         274-748.322-502.748         FHUD-CDBG21         \$200,000.00           Facility Imp. Comm Kitchen – R.L. Jones         274-748.322-805.056         FHUD-CDBG21         \$20,000.00           Stocken – R.L. Jones         274-748.465-502.748         FHUD-CDBG21         \$2,995.30           Stocken – R.L. Jones         Stocken – R.L. Jones         \$40         Corm. Outreach Center         \$274-748.466-805.055         FHUD-CDBG21         \$2,995.30           Stocken – R.L. Jones         ADMINISTRATION         \$40         \$74-749.100-963.100         \$80         \$60         \$60,000         \$61,600         \$61,600         \$62,614.60           &D         ADMINISTRATION         \$74-749.370-502.749         FHUD-HOME21         \$67,614.60         \$60         \$60,000         \$63.140           &D         Multi Family- TBD         \$274-749.370-502.749         FHUD-HOME21         \$68,531.40         \$60,000,000         \$60,000	98D		274-748.291-502.748	FHUQ-COBG21	61,000.00
SD         Initiative         274-748.291-805.056         FHUD-CDBG21         61,009.00           Facility Imp. Water Table - Finit Cultural Center         274-748.322-502.748         FRUD-CDBG21         100,000.00           Facility Imp. Water Table - Finit Cultural Center         274-748.322-502.748         FRUD-CDBG21         100,000.00           Facility Imp. Comm         274-748.322-805.056         FHUD-CDBG21         100,000.00           Facility Imp. Comm         274-748.322-805.056         FHUD-CDBG21         100,000.00           Facility Imp. Comm         Xitchen - R.L. Jones         274-748.465-502.748         FHUD-CDBG21         22,995.30           SkD         Com. Outreach Center         274-748.465-502.748         FHUD-CDBG21         22,995.30           SkD         Com. Outreach Center         274-748.466-805.055         FHUD-CDBG21         22,995.30           SkD         Com. Outreach Center         274-748.466-805.055         FHUD-CDBG21         22,995.30           SkD         (HOME)         274-749.100-502.749         FHUD-HOME21         87,614.60           SkD         (HOME)         274-749.370-502.749         FHUD-HOME21         488,531.40           Multi Family- TBD         274-749.370-502.749         FHUD-HOME21         488,531.40           1034 University         Developmen					
Facility Imp. Water Table         FRUD-CDBG21         61,009,00           *8.0         Corp.         274-748.322-502.748         FRUD-CDBG21         100,000.00           Facility Imp. Water Table         - Flint Cultural Center         274-748.322-502.748         FRUD-CDBG21         100,000.00           Facility Imp. Water Table         - Flint Cultural Center         274-748.322-502.748         FRUD-CDBG21         100,000.00           Facility Imp. Comm         Xitchen - R.L. Jones         274-748.322-805.056         FHUD-CDBG21         22,995.30           & Com. Outreach Center         274-748.465-502.748         FHUD-CDBG21         22,995.30           & Com. Outreach Center         274-748.466-805.055         FHUD-CDBG21         22,995.30           & ADMINISTRATION         274-749.100-502.749         FHUD-HOME21         87,614.60           & D         (HOME)         274-749.100-963.100         FHUD-HOME21         87,614.60           & D         Multi Family- TBD         274-749.370-502.749         FHUD-HOME21         488,531.40           & D         Multi Family- TBD         274-749.370-502.749         FHUD-HOME21         488,531.40           & D         Multi Family- TBD         274-749.370-502.749         FHUD-HOME21         488,531.40           & D134 University         Development, Genes					
Facility Imp. Water Table - Fint Cultural Center         274-748.322-502.748         FRUD-CDBG21         100,000.00           Facility Imp. Water Table - Fint Cultural Center         274-748.322-502.748         FRUD-CDBG21         100,000.00           Facility Imp. Comm Kitchen – R.L. Jones         274-748.322-805.056         FHUD-CDBG21         100,000.00           Facility Imp. Comm Kitchen – R.L. Jones         274-748.465-502.748         FHUD-CDBG21         22,995.30           Society Imp. Comm Kitchen – R.L. Jones         274-748.465-502.748         FHUD-CDBG21         22,995.30           Society Imp. Comm Kitchen – R.L. Jones         274-748.466-805.055         FHUD-CDBG21         22,995.30           Society Imp. Comm Kitchen – R.L. Jones         274-748.466-805.055         FHUD-CDBG21         22,995.30           Society Imp. Comm Kitchen – R.L. Jones         274-749.100-963.100         FHUD-HOME21         87,614.60           &D         (HOME)         274-749.370-502.749         FHUD-HOME21         87,614.60           &D         Multi Family- TBD         274-749.370-502.749         FHUD-HOME21         488,531.40           1014 University Development, Genesee County Habitat for 8D         J014 University Development, Genesee County Habitat for SO	P&D		274-748.291-805.056	FHUD-CDBG21	61,000,00
28.0         Corp.         274-748.322-502.748         FRUD-CDBG21         100,000.00           Facility Imp. Water Table – Flint Cultural Center         274-748.322-805.056         FHUD-CDBG21         100,000.00           S&D         Corp.         274-748.322-805.056         FHUD-CDBG21         100,000.00           Facility Imp. Comm         Kitchen – R.L. Jones         274-748.465-502.748         FHUD-CDBG21         22,995.30           &D         Com. Outreach Center         274-748.466-805.055         FHUD-CDBG21         22,995.30           &D         Com. Outreach Center         274-748.466-805.055         FHUD-CDBG21         22,995.30           &D         Com. Outreach Center         274-749.100-502.749         FHUD-HOME21         87,614.60           &D         (HOME)         274-749.100-963.100         FHUD-HOME21         87,614.60           &D         Multi Family-TBD         274-749.370-502.749         FHUD-HOME21         488,531.40           &D         Multi Family-TBD         274-749.370-805.276         FHUD-HOME21         488,531.40           &D         Multi Family-TBD         274-749.370-502.749         FHUD-HOME21         488,531.40           &D         Multi Family-TBD         274-749.370-502.749         FHUD-HOME21         488,531.40           &D		Facility Imp. Water Table			
Facility Imp. Water Table         - Flint Cultural Center         274-748.322-805.056         FHUD-CD8G21         100,000.00           #acility Imp. Comm         Xtchen = RL. Jones         274-748.322-805.056         FHUD-CD8G21         100,000.00           #acility Imp. Comm         Xtchen = RL. Jones         274-748.465-502.748         FHUD-CD8G21         100,000.00           #acility Imp. Comm         Kitchen = RL. Jones         274-748.465-502.748         FHUD-CD8G21         22,995.30           #acility Imp. Comm         Kitchen = RL. Jones         274-748.466-805.055         FHUD-CD8G21         22,996.30           #ADMINISTRATION         84D         Com. Outreach Center         274-748.466-805.055         FHUD-HOME21         87,614.60           #ADMINISTRATION         274-749.100-963.100         FHUD-HOME21         87,614.60           &D         Multi Family-TBD         274-749.370-502.749         FHUD-HOME21         488,531.40           &D         Multi Family-TBD         274-749.370-805.276         FHUD-HOME21         488,531.40           &D         Multi Family-TBD         274-749.370-502.749         FHUD-HOME21         360,000.00           &D         Multi Family-TBD         274-749.370-502.749         FHUD-HOME21         360,000.00           &D         Multi Family-TBD         274-749.370-502		- Ffint Cultural Center		i	
Facility bmp. Water Table – Flint Cultural Center         274-748.322-805.056         FHUD-CD8G21         100,000.00           Facility Imp. Comm Kitchen – R.L. Jones         274-748.322-805.056         FHUD-CD8G21         120,000.00           SaD         Corn. Outreach Center         274-748.465-502.748         FHUD-C08G21         22,995.30           SaD         Com. Outreach Center         274-748.466-805.055         FHUD-C08G21         22,995.30           SaD         Com. Outreach Center         274-748.466-805.055         FHUD-C08G21         22,995.30           SaD         Com. Outreach Center         274-749.100-502.749         FHUD-HOME21         87,614.60           &D         (HOME)         274-749.100-963.100         FHUD-HOME21         87,614.60           &D         Multi Family-TBD         274-749.370-502.749         FHUD-HOME21         488,531.40           &D         Multi Family-TBD         274-749.370-805.276         FHUD-HOME21         488,531.40           0134 University         Development, Genesee         County Habitat for         200,000.00         2014 University         300,000.00           2014 University         Development, Genesee         County Habitat for         300,000.00         300,000.00	P&D	Corp.	274-748.322-502.748	EHBID-CDBG21	100.000.00
&D         Corp.         274-748.322-805.056         FHUD-CD8G21         100,000.00           Facility Imp. Comm Kitchen – R.L. Jones         X <td></td> <td>Facility Imp. Water Table</td> <td></td> <td></td> <td>1 100,00000</td>		Facility Imp. Water Table			1 100,00000
Facility Imp. Comm         EXHYRA::::::::::::::::::::::::::::::::::::		- Flint Cultural Center			1
Facility Imp. Comm Kitchen = RL. Jones         274-748.465-502.748         FHUD-C08G21         22,995.30           Sacikty Imp. Comm Kitchen = AL. Jones         274-748.465-502.748         FHUD-C08G21         22,995.30           Sacikty Imp. Comm Kitchen = AL. Jones         274-748.465-805.055         FILUD-C08G21         22,996.30           SkD         Com. Outreach Center         274-748.466-805.055         FILUD-C08G21         22,996.30           SkD         Com. Outreach Center         274-748.466-805.055         FILUD-C08G21         22,996.30           SkD         (HOME)         274-749.100-502.749         FHUD-HOME21         87,614.60           &D         Multi Family-TBD         274-749.370-502.749         FHUD-HOME21         488,531.40           &D         Multi Family-TBD         274-749.370-805.276         FHUD-HOME21         488,531.40           &D         Multi Family-TBD         274-749.370-805.276         FHUD-HOME21         488,531.40           &D         Di014 University         Development, Genesse         County Habitat for         300,000.00           &D         2014 University         Development, Genesse         County Habitat for         300,000.00           &D         Winnersity         Development, Genesse         County Habitat for         Statementer         Statementer	P&D	Corp.	274-748.322-805.056	ENEID, CDB/621	100,000,00
Kitchen – R.I. Jones         Z74-748.465-502.748         FHUD-C08621         22,995.30           Socikty Inip. Comm Kitchen – R.L. Jones         Socikty Inip. Comm Kitchen – R.L. Jones         Socikty Inip. Comm Kitchen – R.L. Jones         Z74-748.465-502.748         FHUD-C08621         22,995.30           &D         Com. Outreach Center         Z74-748.466-805.055         FHUD-C08621         Z2,995.30           &D         ADMINISTRATION         Z74-749.100-502.749         FHUD-HOME21         87,614.60           &D         (HOME)         Z74-749.100-963.100         FHUD-HOME21         87,614.60           &D         Multi Family- TBD         Z74-749.370-502.749         FHUD-HOME21         488,531.40           &D         Multi Family- TBD         Z74-749.370-805.276         FHUD-HOME21         488,531.40           &D         Multi Family- TBD         Z74-749.370-805.276         FHUD-HOME21         488,531.40           &D         Development, Genesse County Habitat for         Z74-749.370-502.749         FHUD-HOME21         300,000.00           2014 University Development, Genesse County Habitat for         Z74-749.370-502.749         FHUD-HOME21         300,000.00		Facility Imp. Comm		1100.000321	100,000.00
&D         Com. Outreach Center         274-748.465-502.748         FHUD-C08621         22,995.30           Sacikty Inip. Comm Kitchen ~ AL. Jones         Kitchen ~ AL. Jones         274-748.465-805.055         FILUD-C08621         22,996.30           &D         Com. Outreach Center         274-748.466-805.055         FILUD-C08621         22,996.30           &D         ADMINISTRATION         274-749.100-502.749         FHUD-HOME21         87,614.60           &D         MUNISTRATION         274-749.100-963.100         FHUD-HOME21         87,614.60           &D         Multi Family- TBD         274-749.370-502.749         FHUD-HOME21         488,531.40           &D         Multi Family- TBD         274-749.370-805.276         FHUD-HOME21         488,531.40           014         University         Development, Genesee         County Habitat for         80         FHUD-HOME21         300,000.00           2014         University         Development, Genesee         County Habitat for         300,000.00         300,000.00					
Socikty Inip. Comm Kitchen ~ R.L. Jones         274-748.466-805.055         FHUD-CD8621         22,996.30           ADMINISTRATION         274-749.100-502.749         FHUD-HOME21         87,614.60           &D         (HOME)         274-749.100-963.100         FHUD-HOME21         87,614.60           &D         Multi Family- TBD         274-749.370-502.749         FHUD-HOME21         87,614.60           &D         Multi Family- TBD         274-749.370-502.749         FHUD-HOME21         488,531.40           &D         Multi Family- TBD         274-749.370-805.276         FHUD-HOME21         488,531.40           &D         Multi Family- TBD         274-749.370-805.276         FHUD-HOME21         488,531.40           0134 University         Development, Genesee         County Habitat for         300,000.00         2014 University           Development, Genesee         County Habitat for         274-749.370-502.749         FHUD-HOME21         300,000.00	P&0		274.748.465.502.748	ENUD CORCOL	
Kitchen – A.L. Jones         Z74-748.466-805.055         FIIUD-C08621         Z2,996.30           ADMINISTRATION         274-749.100-502.749         FHUD-HOME21         87,614.60           &D         (HOME)         274-749.100-963.100         FHUD-HOME21         87,614.60           &D         (HOME)         274-749.370-502.749         FHUD-HOME21         87,614.60           &D         Multi Family-TBD         274-749.370-502.749         FHUD-HOME21         488,531.40           &D         Multi Family-TBD         274-749.370-805.276         FHUD-HOME21         488,531.40           &D         Multi Family-TBD         274-749.370-805.276         FHUD-HOME21         488,531.40           &D         1014 University         Development, Genesee         FHUD-HOME21         300.000.00           2014 University         Development, Genesee         County Habitat for         S00.000.00         S014 University           Development, Genesee         County Habitat for         S00.000.00         S014 University         S00.000.00         S014 University         S00.000.00				1100-000021	46,995.30
%D         Com. Dutreach Center         274-748.466-805.055         FIIUD-C08621         22,996.30           &D         ADMINISTRATION         274-749.100-502.749         FHUD-HOME21         87,614.60           &D         (HOME)         274-749.100-963.100         FHUD-HOME21         87,614.60           &D         (HOME)         274-749.370-502.749         FHUD-HOME21         87,614.60           &D         Multi Family-TBD         274-749.370-502.749         FHUD-HOME21         488,531.40           &D         Multi Family-TBD         274-749.370-805.276         FHUD-HOME21         488,531.40           01014 University         Development, Genesse         County Habitat for         80         Humanity, CHDO         274-749.370-502.749         FHUD-HOME21         300.000.00           2014 University         Development, Genesse         County Habitat for         300.000.00					
ADMINISTRATION         274-748-808-805.055         FHUD-LOBIS21         22,996.30           &D         ADMINISTRATION         274-749.100-502.749         FHUD-HOME21         87,614.60           ADMINISTRATION         274-749.100-963.100         FHUD-HOME21         87,614.60           &D         (HOME)         274-749.370-502.749         FHUD-HOME21         87,614.60           &D         Multi Family-TBD         274-749.370-502.749         FHUD-HOME21         488,531.40           &D         Multi Family-TBD         274-749.370-805.276         FHUD-HOME21         488,531.40           ID14 University         Development, Genesse         County Habitat for         488,537.40         488,531.40           ID14 University         Development, Genesse         County Habitat for         300,000.00         3014 University           Development, Genesco         County Habitat for         274-749.370-502.749         FHUD-HOME21         300,000.00	P&D		274-748 466-905 AFE	Ellup.coecos	
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ADMINISTRATION         274-749.100-302.749         PHUD-HOME21         87,614.60           &D         (HOME)         274-749.100-963.100         FHUD-HOME21         87,614.60           &D         Multi Family-TBD         274-749.370-502.749         FHUD-HOME21         488,531.40           &D         Multi Family-TBD         274-749.370-805.276         FHUD-HOME21         488,531.40           Dovelopment, Genesse         County Habitat for         8.D         Humanity, CHDO         274-749.370-502.749         FHUD-HOME21         300,000.00           2014 University         Development, Genesce         County Habitat for         8.D         Humanity, CHDO         274-749.370-502.749         FHUD-HOME21         300,000.00	2&D		274-749 100 503 740	ENUD HOLES	
&D         (HOME)         274-749.100-963.100         FHUD-HOME21         87,614.60           &D         Multi Family-TBD         274-749.370-502.749         FHUD-HOME21         488,531.40           &D         Multi Family-TBD         274-749.370-805.276         FHUD-HOME21         488,531.40           0.014 University         Development, Genesse         FHUD-HOME21         488,531.40           &D         Humanity, CHDO         274-749.370-502.749         FHUD-HOME21         300,000.00           2014 University         Development, Genesce         FHUD-HOME21         300,000.00           2014 University         Development, Genesce         FHUD-HOME21         300,000.00			×(4-745.100-SO2.749	FHUD-HOME21	87,614.60
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Initial Control         Energy         Energy         ABB 531.40           1014 University         Development, Genesse         County Habitat for         4BB 531.40           8.D         Humanity, CHDO         274-749.370-502.749         FHUD-HOME21         300,000.00           1014 University         Development, Genesce         County Habitat for         500         FHUD-HOME21         300,000.00		Multi Family-TBD	274-749.370-502.749	FHUD HOME21	488,531.40
1014 University     Heb/S12.40       Development, Genesse     County Habitat for       &D     Humanity, CHDO     274-749.370-502.749       FHUD-HOME21     360.000.00       2014 University     Development, Genesco       County Habitat for     County Habitat for	P&.D	Multi Family- TBD	274-749.370-805.276	FHUD-HOME21	
Development, Genesse         County Habitat for           &D         Humanity, OHDO         274-749.370-502.749         FHUD-HOME21         300,000.00           2014 University         Development, Genesce         County Habitat for         300,000.00	1			CONTRACTOR OF	430,331,40
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&D         Humanity, CHDO         274-749.370-502.749         FHUD-HOME21         300.000.00           1014 University         Development, Genesco         County Habitat for         500					
1014 University Development, Genesco County Habitat for	P&D		274-749.370-502 749	EHRID, HOMAKAY	200.000.00
Development, Genesco County Habitat for		1014 University		HUD-HUWE21	300,000.00
County Habitat for					
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	P&D		274-749.370-805.276	EHUD-HOME22	200.000.00
				100-10ME21	300/000.00

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P&D	Administration (ESG)	274-750.100-502.750	FHUD-ESG21	25,632.38
P&D	Administration (ESG)	274-750,100-702.000	FHUD-ESG21	25,632.38
	Genesee County Youth			
F&D	Corp	274-750.390-502.750	FHUD-ESG21	39,000.00
P&D	Genesee County Youth Corp	274-750.390-605.105	FHUD-ESG21	39,000.00
	My Brother's Keeper - In			35,000.00
P&D	Safe Hands/Shelter	274 750.450-502.750	FHUD-ESG21	39,000.00
	My Brother's Keeper - In	}		
P&D	Safe Hands/Shelter	274-750.450-805.101	FHUD-ESG21	39,000.00
	Shelter of Flint-			
P&D	Emergency Sheiter	274-750-482-502.750	FHUD-ESG21	88,059.00
I	Shefter of Flint			
P&D	Emergency Shelter	274-750.482-805.101	FHUD ESG21	88,059.00
I	YWCA-SAFE			
P&0	House/Shelter YWCA- SAFE	274-750.530-502.750	FHUD-ESG21	39,000,00
P&0	YWCA- SAFE House/Shelter	274 250 500 005	-	
rarp -	Shelter of Flins	274-750.530-805.101	FHUD-ESG21	39,000.00
	Homelessness			
P&D	Prevention	274-750.482-502.750	ENUS ROOM	10.000.00
	Shelter of Filmt	274-730.462-302.750	FHUD-ESG21	10,000.00
	Homelessness			
P&D	Prevention	274-750.482-805.101	FHUD-ESG21	10,000.00
	Communities First, Inc		1100-23621	#0y00000
	Swayze/Homelessness			}
P&D	Prevention	274-750.276-502.750	FHUD-ESG21	25,000.00
	Communities First, Inc			
	Swayze/Homelessness			
P&D	Prevention	274-750,276-805.101	FHUD-ESG21	25,000.00
	TBD- Homelessness			
PED	Prevention	274-750.101-502.750	FHUD-ESG21	44,218.00
	TBD- Homelessness			
P&D	Prevention	274-750.101-963.100	FRUD-ESG21	44,218.00
	Shelter of Flint Rapid			1
P&0	Rehousing	274-750,482-502.750	FHUD-ESG21	10,000.00
P&D	Shelter of Flint Rapid			
	Rehousing Shalter of Flint factor	274-750.482-805.101	FHUD-ESG21	10,000.00
	Shelter of Flint Data Collection			
	Shelter of Rint Data	274-750.482-502.750	FHUD-ESG21	21,855.00
P&D	Collection	174 754 402 005 444	Friday Street	21,855.00
racu	Conection	274-750.482-805.101	FHUD-ESG21	21,855.00

PRE-ENCUMBERED? YES 🗌 NO 🗹 REQUISITION NO:

ACCOUNTING APPROVAL: Carissa L Dotson Date: 3/9/21

WILL YOUR DEPARTMENT NEED A CONTRACT? YES [] NO []

Cloyee McClane -COF 02-02-20

DEuropalante de	CITY OF FLINT	
(If yes, please indicate how m	any years for the contract)	YEARS
WHEN APPLICABLE, IF MORE BUDGET YEAR: (This will depu	THAN ONE (1) YEAR, PLEASE E and on the term of the bid prop	STIMATE TOTAL AMOUNT FOR EACH
BUDGET YEAR 1		
BUDGET YEAR 2		
BUDGET YEAR 3		
OTHER IMPLICATIONS (I.e., co	llective bargaining}: None.	
TAFF RECOMMENDATION: (	PLEASE SELECT): 🗹 APPRO	VED ] NOT APPROVED
DEPARTMENT HEAD SIGNATU	RE: <u>Suzanne</u> Wilcox	
	Suzanne Wilcox,	Director, Planning and Development

Dioyce McClone --COF 92-02-20

### **Grantee Unique Appendices**



- 1. Maps
- 2. Public Participation
- 3. SF 424
- 4. Certifications
- 5. ESG Primer Document
- 6. Fair Housing Recommendations

City of Flint, MI

Appendix



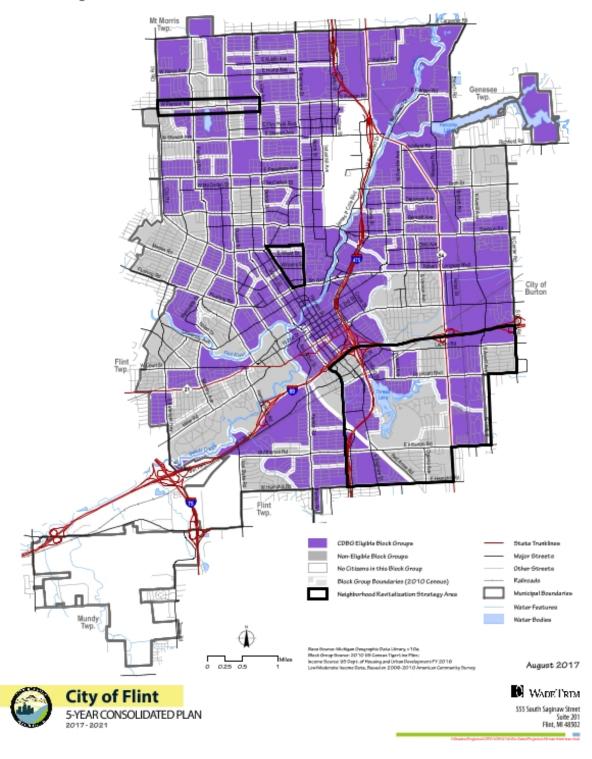
City of Flint, MI

2017/2018 - 2021/2022 Consolidated Plan

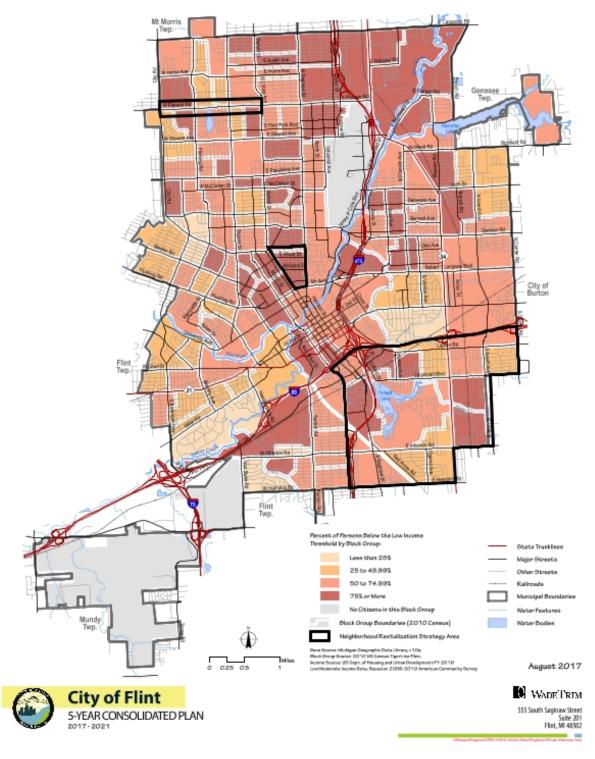
Appendix-Maps

Annual Action Plan 2020

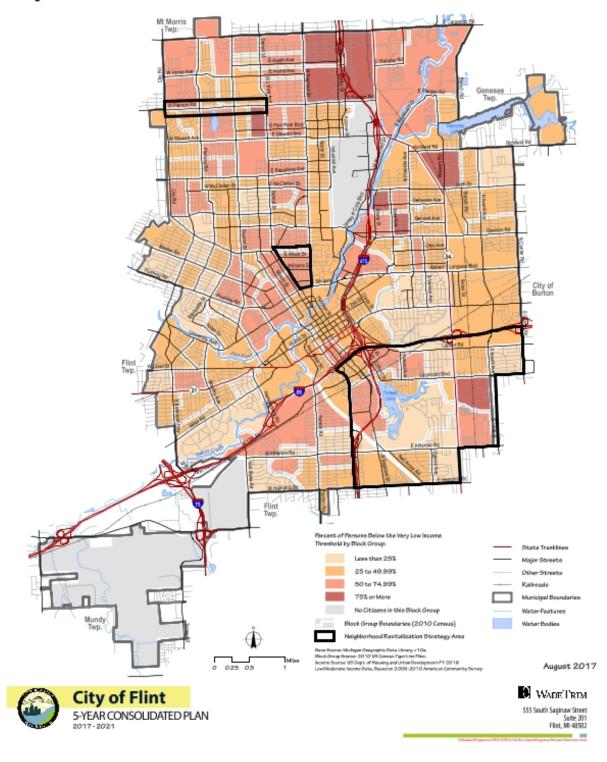
# CDBG Eligible Areas



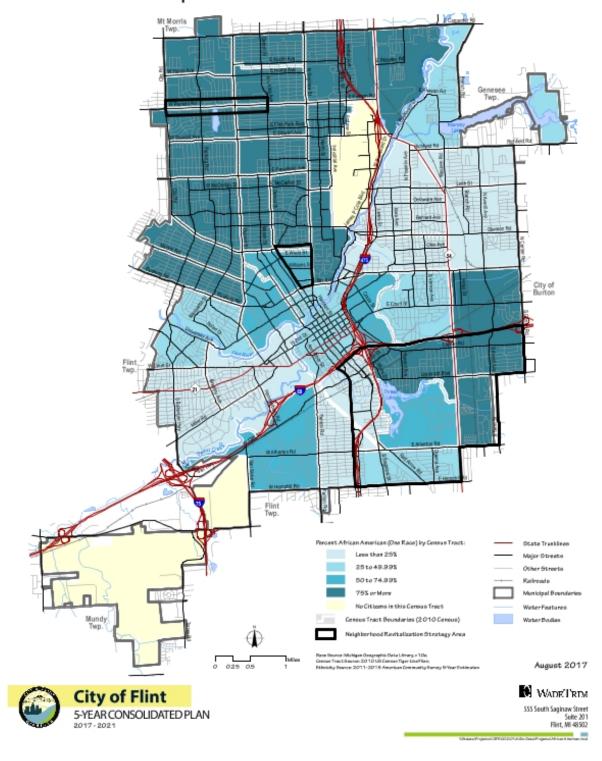
## Low Income Persons



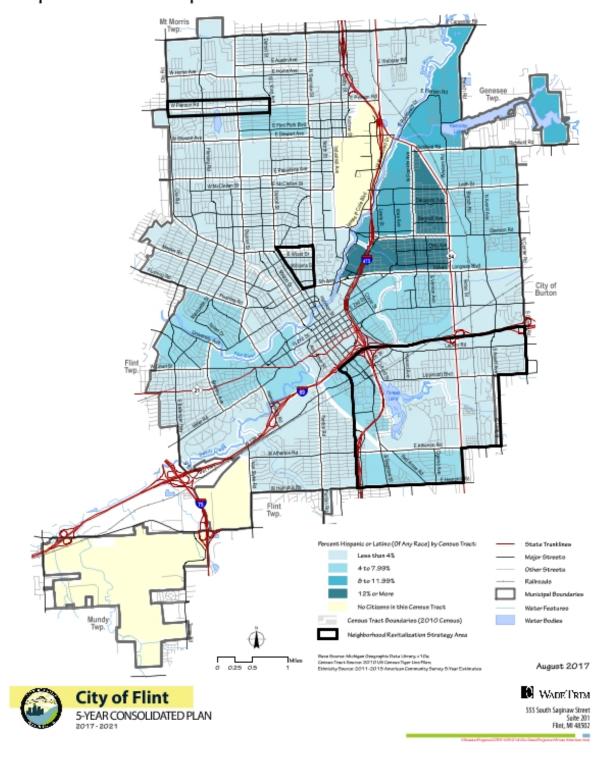
# Very Low Income Persons



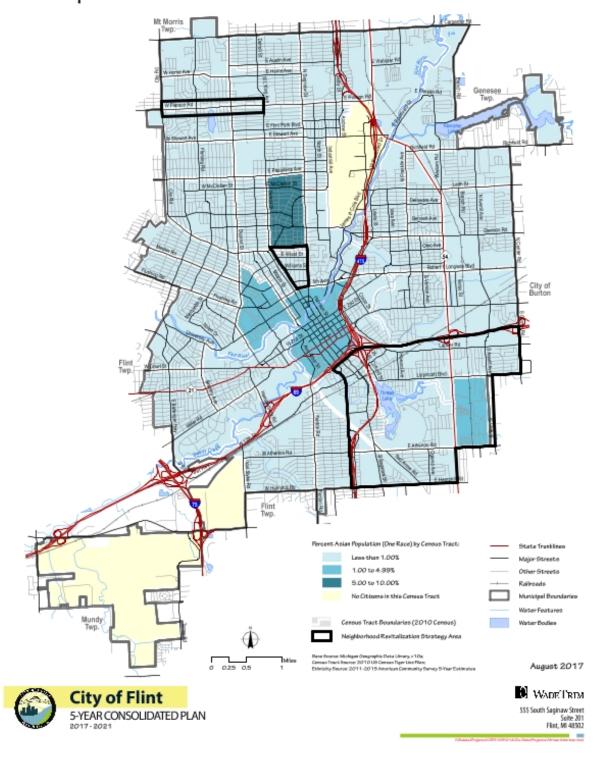
# African American Population

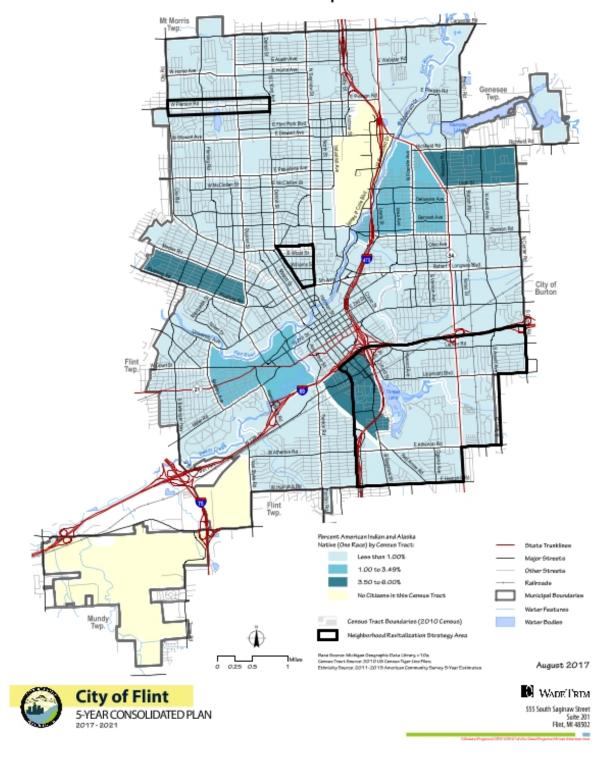


# Hispanic or Latino Population



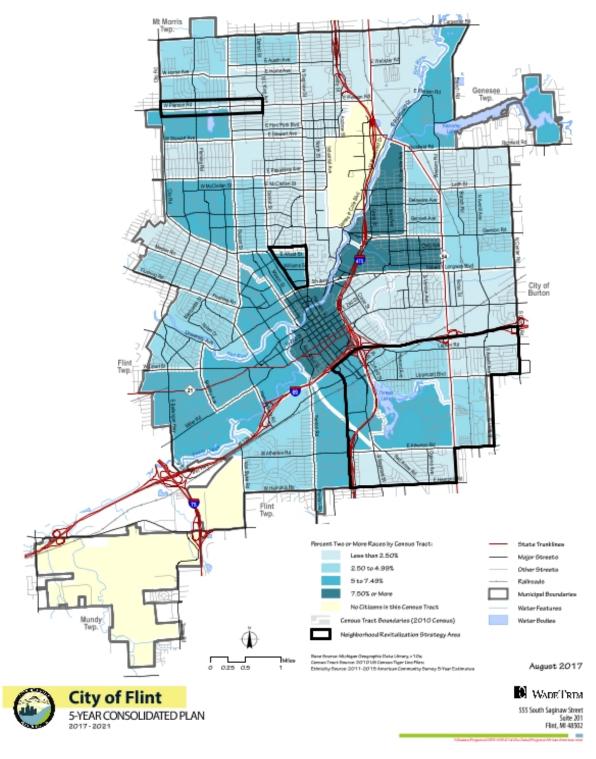
# Asian Population





# American Indian and Alaska Native Population

# Two or More Races





City of Flint, MI

2017/2018 - 2021/2022 Consolidated Plan

Appendix-Public Participation

City of Flint Mail - 2018-19 Action Plan process



Carissa Dotson <cdotson@cityofflint.com>

# 2018-19 Action Plan process

1 message

## Suzanne Wilcox <swilcox@cityofflint.com>

Wed, Dec 13, 2017 at 9:55 AM To: abron@vetbizcentral.org, Anne Grantner <agrantner@shelterofflint.org>, ahood@metroflint.org, Amy Hovey <amoore@cityofflint.com>, amycunez@ywcaflint.org, andy.leavitt@mail.house.gov, "Martin, Anthony P <anthony.p.martin@hud.gov>, Andrew Brown <asbrown@cityofflint.com>, Angela Wheeler <awheeler@cityofflint.com>, Brian Bailey <bbaileygccard@yahoo.com>, Benson Ekong <bekong@universalems.net>, bmorgan@flintandgenesee.org, "Nolden, Bryant\* <BNolden@co.genesee.mi.us>, bob.ennis@enniscenter.org, Daryl Brooks <brooksdaryl@comcast.net>, Betty Wideman <br/>
<br/>
deman@cityofflint.com>, Brian Willingham <br/>
<br/>
bwillingham@cityofflint.com>, Chennelle Dismond <cdismond@metroflint.org>, "CHEA Adult Ed. Center" <centerforhigher@yahoo.com>, Christina Kelly <ckelly@thelandbank.org>, Carma Lewis <clewisneh@gmail.com>, Cheryl McHallam <cmchallam@lisc.org>, CS-Julie Lopez <csjulielopez@gmail.com>, "Christopher J. Stallworth (CStallworth@mott.org)" <CStallworth@mott.org>, Norma Sain <csvnp@sbcglobal.net>, Devon Bernritter <dbernritter@cityofflint.com>, "Darryl B." <dbuchanan@universalems.net>, Dwyna Dunlap <ddunlap@cityofflint.com>, derrick\_mathis@stabenow.senate.gov, David Leclerc <dleclerc@metroflint.org>, "Newcombe, Dan" <dnewcombe@co.genesee.mi.us>, Deyhana Thompson <dthompson@cityofflint.com>, Dawn Wisner <dwisner@whaleychildren.org>, ethrash-sall@pvm.org, Essence Wilson <ewilson@communitiesfirstinc.org>, Faith Finholm <ffinholm@thelandbank.org>, Jesse Carpenter <flintpal@aol.com>, flintwater@miareaumc.org, Gary Kidd <garyk@disnetwork.org>, Glenn Wilson <gwilson@communitiesfirstinc.org>, Harmony Langford <harmony@ywcaflint.org>, "Dr. Herbert Miller II" <hm2@earthlink.net>, Hughey Newsome <hnewsome@cityofflint.com> iamher.iamthechange@gmail.com, JaNel Jamerson <janel.jamerson@mcc.edu>, Jan Worth-Nelson <janworth1118@gmail.com>, jason@sipi.solutions, jdones@unitedwaygenesee.org, Jamie Gaskin <jgaskin@unitedwaygenesee.org>, \*Joseph Martin (jmmartin@mott.org)" <jmmartin@mott.org>, Jameca Patrick-Singleton <jpatrick-singleton@cityofflint.com>, "jvenable@unitedwaygenesee.org" <jvenable@unitedwaygenesee.org>, Jerri Winfrey-Carter <jwinfrey-carter@cityofflint.com>, James Yake <jyake@geneseeisd.org>, Juan Zuniga <jzuniga@geneseehabitat.org>, Kathy Boles <kboles@valleyaaa.org>, Ken Kuna <ken.kuna@gmail.com>, kentakee <kentakee@ymail.com>, Kevin Miller <KLMiller@cityofflint.com>, Kevin Schronce <kschronce@cityofflint.com>, Kristin Stevenson <kstevenson@cityofflint.com>, Laura Sigmon <laura.sigmon@yourpracticescoach.com>, Leanne Barkus leanne.barkus@mcc.edu>, Latrelle Holmes <lholmes@bbbsflint.org>, Lidi.E.Armenta@hud.gov, lindaf@disnetwork.org, Liz Ruediger ruediger@shelterofflint.org>, Lynn Williams <lwilliams@cfgf.org>, Lynne Peterson Margaret Kato <mkato@geneseehabitat.org>, Mary Lorah-Hammond <mlorahhammond@gstmiworks.org>, "Purcell, Matthew" <mpurcell@co.genesee.mi.us>, Michele Wildman <mwildman@thelandbank.org>, Natalie Pruett <natalie.k.pruett@gmail.com>, "pastorreggieflynn@yahoo.com" <pastorreggieflynn@yahoo.com>, Patrick Brady <pbrady@cityofflint.com>, Pamela Pugh <ppugh@cityofflint.com>, Ravi Yalamanchi <ravi@metroflint.org>, Raymond Barton <rbarton@cityofflint.com>, Robert Bincsik <rbincsik@cityofflint.com>, Reggie Flynn <reggieflynn45@gmail.com>, Tommy McDoniel <revmcdoniel@gmail.com>, Raul Garcia <rgarcia@cityofflint.com>, Rick Johnson <rjohnson@cityofflint.com>, Roy Lash <rlash@cityofflint.com>, Reta Stanley <rstanley@bbbsflint.org>, Steve Branch <sbranch@cityofflint.com>, Sean Croudy <scroudy@cityofflint.com>, Sheery Houston <sheery.houston@enniscenter.org>, shellysparks22@yahoo.com, Sue Peters <speters@cfgf.org>, Sarah Quellmalz <squellmalz@cityofflint.com>, tamsden@theleadershipgroup.biz, "tclarke@ruthmott.org\", Timothy Johnson" <tjohnson@cityofflint.com>, trachelleyoung@gmail.com, troach@crim.org, trobinson@bgclubflint.org, tslisher@sloanlongway.org, TTRANTHAM@lsem-mi.org, twyatt@kettering.edu, Victoria Cooper <vcooper@cityofflint.com>, Vincent Slocum <vslocum@geneseehabitat.org>, Yolanda Gray <ygray@cityofflint.com>, yjmrpenton@gmail.com, Emily Doerr <edoerr@cityofflint.com>, Glenda Dunlap <GDunlap@cityofflint.com>, Carissa Dotson <cdotson@cityofflint.com>, Gloria Shavers <gshavers@cityofflint.com>, Jesse Buchanan <jbuchanan@cityofflint.com>, bnelson@bgclubflint.org

### Good morning all:

You are receiving this email because you are a recipient of current CDBG/HOME/ESG funds, or have expressed an interest in applying for these funds. Attached please find a copy of the 2018 Action Plan timeline for CDBG, HOME, and ESG funding. Please note that RFP's are being released on Thursday, 21, 2017. They are being emailed to current and past ESG, CDBG and HOME subrecipients, and upon request by those receiving this email. Please feel free to forward this email to any organization you feel may be interested.

A Public Needs hearing will be held on Tuesday, January 9, 2017 from 4:30 to 6:30pm at Berston Fieldhouse (tentative location), located at 3300 Saginaw Street. This public hearing is an opportunity for Flint stakeholders to make their

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City of Flint Mail - 2018-19 Action Plan process

community needs known with respect to the City's entitlement grants.

### \*Please note the following important dates\*

- December 18, 2017 Agency Workshop to discuss Action Plan process (Dome Auditorium)
- Thursday, December 21, 2017 Applications released (via email and pickup in CED)
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We encourage you to bring your questions regarding proposed eligible projects to the workshops.

Responses are due back to the DCED by 5:00 on Wednesday, January 31, 2018. Please call the Division of Community and Economic Development or email me or other CED staff with questions.

Thank you all for your work!

Suzanne

Suzanne Wilcox Interim Director Department of Planning and Development 1101 S Saginaw St. Flint, MI 48502 (810) 766-7426 x 3001 Please note that my extension has changed (3001)

### 2 attachments

Eligible Activities.pdf

Action Plan Timeline External.doc 34K

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City of Flint Mail - Fwd: 2018-19 Action Plan process - email#2



Carissa Dotson <cdotson@cityofflint.com>

# Fwd: 2018-19 Action Plan process - email#2

1 message

Roy Lash <rlash@cityofflint.com> To: Carissa Dotson <cdotson@cityofflint.com> Mon, Jul 23, 2018 at 3:00 PM

Røy Lash

Community Development Grant Coordinator City of Flint Department of Planning and Development P: 810.766.7426 x3009 Fx: 810.766.7356

rlash@cityofflint.com

 Forwarded message ----From: Suzanne Wilcox <swilcox@cityofflint.com> Date: Thu, Dec 14, 2017 at 9:38 AM Subject: Fwd: 2018-19 Action Plan process - email#2 To: <abron@vetbizcentral.org>, Anne Grantner <agrantner@shelterofflint.org>, <ahood@metrofflint.org>, Amy Hovey <a href="carbox-comparison-com Moore <amoore@cityofflint.com>, Amy Cuneaz <amycuneaz@ywcaflint.org>, <andy.leavitt@mail.house.gov>, Martin, Anthony P <anthony.p.martin@hud.gov>, Andrew Brown <asbrown@cityofflint.com>, Angela Wheeler <awheeler@cityofflint.com>, Brian Bailey <bbaileygccard@yahoo.com>, Benson Ekong <br/> <br <br/>shorgan@flintandgenesee.org>, <br/>shelson@bgclubflint.org>, Nolden, Bryant <BNolden@co.genesee.mi.us> <br/>
<br/> Betty Wideman <bwideman@cityofflint.com>, Brian Willingham <bwillingham@cityofflint.com>, Chennelle Dismond <cdismond@metroflint.org>, CHEA Adult Ed. Center <centerforhigher@yahoo.com>, <cferris@crim.org>, Christina Kelly <ckelly@thelandbank.org>, Carma Lewis <clewisneh@gmail.com>, Cheryl McHallam <cmchallam@lisc.org>, CS-Julie Lopez <csjulielopez@gmail.com>, Christopher J. Stallworth (CStallworth@mott.org) <CStallworth@mott.org>, Norma Sain <csvnp@sbcglobal.net>, Devon Bernitter <dbernitter@cityofflint.com>, Darryl B. <dbuchanan@universalems.net>, Dwyna Dunlap <ddunlap@cityofflint.com>, <derrick\_mathis@stabenow.senate.gov>, David Leclerc <dleclerc@metroflint.org>, Newcombe, Dan <dnewcombe@co.genesee.mi.us>, Deyhana Thompson <dthompson@cityofflint.com>, Dawn Wisner <dwisner@whaleychildren.org>, <edna.sabucco@att.net>, <eldersanders@att.net>, <ethrash-sall@pvm.org>, Essence Wilson <ewilson@communitiesfirstinc.org>, Faith Finholm <finholm@thelandbank.org>, Jesse Carpenter <flintpal@aol.com>, <flintwater@miareaumc.org>, Gary Kidd <garyk@disnetwork.org>, gtdna flint <gtdna.flintmi@gmail.com>, Glenn Wilson <gwilson@communitiesfirstinc.org>, Harmony Langford <harmony@ywcaflint.org>, Dr. Herbert Miller II <hm2@earthlink.net>, Hughey Newsome <hr/>
<hr/> JaNel Jamerson <janel.jamerson@mcc.edu>, Jan Worth-Nelson <janworth1118@gmail.com>, <jason@sipi.solutions>, Jesse Buchanan <jbuchanan@cityofflint.com>, <jdones@unitedwaygenesee.org>, Jamie Gaskin <igaskin@unitedwaygenesee.org>, Joseph Martin (immartin@mott.org) <immartin@mott.org>, <ion@factorytwo.org>, Jameca Patrick-Singleton <jpatrick-singleton@cityofflint.com>, jvenable@unitedwaygenesee. org <jvenable@unitedwaygenesee.org>, Jerri Winfrey-Carter <jwinfrey-carter@cityofflint.com>, James Yake <kboles@valleyaaa.org>, Ken Kuna <ken.kuna@gmail.com>, kentakee <kentakee@ymail.com>, Kevin Miller <KLMiller@cityofflint.com>, Kevin Schronce <kschronce@cityofflint.com>, Kristin Stevenson <kstevenson@cityofflint.com>, Laura Sigmon <laura.sigmon@yourpracticescoach.com>, Leanne Barkus Peterson <lynne.peterson@berston.org>, <madeinstituteflint@gmail.com>, <maryum.rasool@ empowermentvillageflint.org>, Mary Jarvis <mjarvis@cityofflint.com>, Margaret Kato <mkato@geneseehabitat.org>, Mary Lorah-Hammond <mlorahhammond@gstmiworks.org>, Purcell, Matthew <mpurcell@co.genesee.mi.us>, Michele Wildman <mwildman@thelandbank.org>, Natalie Pruett <natalie.k.pruett@gmail.com>, <pastorreggieflynn@yahoo.com>, Patrick Brady <pbr/>pbrady@cityofflint.com>, Pamela Pugh <ppre>cpugh@cityofflint.com>, Ravi Yalamanchi <ravi@metroflint.org>, Raymond Barton <rbarton@cityofflint.com>, Robert Bincsik <rbincsik@cityofflint.com>, Reggie Flynn

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#### City of Flint Mail - Fwd: 2018-19 Action Plan process - email#2

<reggieflynn45@gmail.com>, <Regina.Willis@peacefinancial.org>, Tommy McDoniel <revmcdoniel@gmail.com>, Raul Garcia <rgarcia@cityofflint.com>, Rick Johnson <rjohnson@cityofflint.com>, Roy Lash <rlash@cityofflint.com>, Reta Stanley <rstanley@bbbsflint.org>, Sandra S Jones <sandrasjones@comcast.net>, Steve Branch <sbranch@cityofflint.com>, Sean Croudy <scroudy@cityofflint.com>, Sheery Houston <sheery.houston@enniscenter. org>, <shellysparks22@yahoo.com>, Sue Peters <speters@cff.org>, Sarah Quellmalz <squellmalz@cityofflint.com>, <tamsden@theleadershipgroup.biz>, <tclarke@ruthmott.org>, <timabdulmatin82@cicloud.com>, Timothy Johnson <tjohnson@cityofflint.com>, <trachelleyoung@gmail.com>, Theresa Roach <troach@crim.org>, <torbinson@bgclubflint.org>, <tslisher@sloanlongway.org>, <TTRANTHAM@lsem-mi.org>, <twyatt@kettering.edu>, Victoria Cooper <vcooper@cityofflint.com>, Vincent Slocum <vslocum@geneseehabitat.org>, Yolanda Gray <ygray@cityofflint.com>, yonne penton <yjmrpenton@gmail.com>

### Hello all --

Please note that there was a typo in my email yesterday. RFP's will be released **Thursday, December 21, 2017**. They will be emailed to everyone on this list, available online on the City of Flint's website, and available for pickup in the CED office located in the basement of the South Building in City Hall (access off of 7th Street over the pedestrian bridge, or via the dome entrance). Please let me know if you have any questions.

We encourage everyone interested in applying for CDBG, HOME, or ESG funds to attend the workshops and the public needs hearing.

Thanks Suzanne

(original message below)

#### Good afternoon all:

You are receiving this email because you are a recipient of current CDBG/HOME/ESG funds, or have expressed an interest in applying for these funds. Attached please find a copy of the 2018 Action Plan timeline for CDBG, HOME, and ESG funding. Please note that RFP's are being released on Thursday, 21, 2017. They are being emailed to current and past ESG, CDBG and HOME subrecipients, and upon request by those receiving this email. Please feel free to forward this email to any organization you feel may be interested.

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Suzanne Wilcox Interim Director Department of Planning and Development 1101 S Saginaw St. Flint, MI 48502 (810) 766-7426 x 3001 Please note that my extension has changed (3001)

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City of Flint Mail - Fwd: Meeting times



Carissa Dotson <cdotson@cityofflint.com>

# Fwd: Meeting times

1 message

Roy Lash <rlash@cityofflint.com> To: Carissa Dotson <cdotson@cityofflint.com> Mon, Jul 23, 2018 at 3:00 PM

# Røy Lash

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#### City of Flint Mail - Fwd: Meeting times

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Hello again!

The times for the workshops are as follows:

Monday December 18 CDBG Workshop - 12:00 -2:00 (City of Flint Dome Auditorium) Thursday, January 4 ESG mandatory Pre-Proposal meeting - 10:00 - 11:00 (City of Flint Dome Auditorium) Thursday, January 4 Agency Application Workshop - 1:00 - 3:00 (City of Flint Dome Auditorium) Tuesday, January 9 Public Needs Hearing - 4:30 - 6:30 (Berston)

Parking for the Dome Auditorium is available in the employee parking lot accessible off 7th Street behind City Hall.

See you there! Thanks Suzanne

Suzanne Wilcox Interim Director Department of Planning and Development 1101 S Saginaw St. Flint, MI 48502 (810) 766-7426 x 3001 Please note that my extension has changed (3001)

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County of Genesce

55 Julie Branch

Being duly sworn deposes and say he/she is Principal Clerk of

# THE FLINT JOURNAL DAILY EDITION

a newspaper published and circulated in the County of Genesee and otherwise qualified according to Supreme Court Rule; and that the annexed notice, taken from said paper, has been duly published in said paper on the following day(day)

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Stephen Branch Interim City Administrator

Factors to consider in your proposal

(RFP released this Thursday the 21st and due by 5pm on Wednesday, January 21, 2018)

Review by both CED Staff and community members

SENTENCE - what program, serving how many people,

1) Consolidated Plan and Master Plan compliance

2) Health and Safety priorities (Flint Water Crisis)

3) Cap on Public Services, slum/blight activities

10) YOU SHOULD BE ABLE TO SUMMARIZE IN A

5) Agency/Staff Capacity and Experience

### CDBG 101 Workshop - What, Why, and When?

City Hall Dome – 12pm Monday, December 18, 2017

1) Crucial items to consider

- a. Must be a 501(c)3 with proven financial capacity to be eligible to apply that is in "Good Standing" with the city - no taxes owed or unpaid water bills
- b. It is a 100% reimbursement program with documentation required to show every cent was spent on an eligible cost
- c. Funds must be spent and billed for in a consistent timely manner
- d. All payment requests must have accompanying benefit data to show that the residents who received the services met program eligibility requirements
- e. Documentation, documentation, documentation
  - i. If federal monitoring requirements are not met, agency repays the funds to city
  - ii. Hard copy retention policy is 7 years

# 2) Eligible Activities

- a. Must run a program general agency operations or building maintenance not eligible
- b. Public Services
  - i. Youth Services
    - ii. Senior Services
  - iii. Health Care
  - iv. Public Safety
  - v. Fair Housing
  - vi. Literacy
  - vii. Other
- c. Public Infrastructure
  - i. Community Centers
    - ii. Parks
    - iii. Streets, sidewalks, and bridges
- d. Blight Elimination
  - i. Code enforcement
  - ii. Neighborhood Clean-ups
  - iii. Neighborhood Toolshed
- and exactly how are CDBG funds being used?

4) Project-ready status

7) Section 3 compliance

8) Davis Bacon compliance

Low/Mod Service Area Map

- e. Housing Rehabilitation
  - i. Owner-occupied emergency repair and other rehabilitation if owners in good standing

9)

- f. Economic Development
  - i. Job Training
  - ii. Facade Improvement
  - iii. Microenterprise Development

# CITY OF FLINT 1101 SOUTH SAGINAW ST. SOUTH BUILDING FLINT, MICHIGAN 48502 Community and Economic Development Office: 810.766.7436 WEBSITE: cityofflint.com

# Annual Action Plan 2020

Agency CDBG Workshop / Dome Auditorium / 12.18.17 from 12-2pm

Name	Organization	Email Address
MARK EVANS	METRO CONT. Doro	lant devani & metroffint. ong
KNIGH ALWENNON	City	KSterrymon @ cim
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PAT BRADY	FPD	PBRADYECITYOFFLINT
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Kick Johnson	FP2	Rohnsone aborfflint. Con -
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Shelly Sparks	ECOI	Chelyspartis 22@ Vabro.com
Sean Groudy	City of Flind	Scrondy @ Cityattint .com
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Agency CDBG Workshop / Dome Auditorium / 12.18.17 from 12-2pm

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ESG Mandatory Pre-Proposal Meeting / Dome Auditorium / 01.04.18 from 10-11am

		A thurst @ metofledolg
Name	Organization	Email Address
Tracey Hurd	Metro Community Development	
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Bob Edgar	GCYC	gene Biofond mi Carg
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# ESG Mandatory Pre-Proposal Meeting / Dome Auditorium / 01.04.18 from 10-11am

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Agency Application Workshop / Dome Auditorium / 01.04.18 from 1-3pm

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# LAURA. SIGMON @ YOUR PRACTICES COACH. COM

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-	PAT BRADY	PD	PBRAIN @ LITIOFFLINT
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# Agency Application Workshop / Dome Auditorium / 01.04.18 from 1-3pm





Stephen Branch Interim City Administrator

2018-2019 Action Plan Pu	blic Needs Hearing 1/9/18
Sign-in Sheet: Berston I	Fieldhouse 4:30-6:30pm
NAME	ADDRESS
Shall A Braham	3713 Evergener Plang 4/1502
1 John McGarny	MIECT St 34, Unreducy - Flat MI
Ineresa Roach	1614 Stranklin Ave 1803 VOST
- Aark Mock	3702 Greenbrock Los 48507
Bheyl Christon	1721 Chelsen für Frint 48503
Linnell Jones Mckeny	4089 Squine lune Flishy
Juan Zunga	101 BURTON SE FIRST MI 48503
DONNA CALVIN	1856 HOSLER ST 93
Jim Richardeen	2020 E 2nd St. FILL 48603
Angela Lots	347 Portido Drive
Mark Badum	501 E. Gillespie 48585
SANDRA HODGES	2023 UNICEN DRIVE Flint 48503
Lyna Williams	722 W. Hemilion Fligt 04
Carma Lewis	3216 MLKing Ave 05
Edger Clarke	1190 E ALMA AVE 'OS
Norma Sain	127 East A

CITY OF FLINT 1101 SOUTH SAGINAW ST. SOUTH BUILDING FLINT, MICHIGAN 48502 OFFICE: 810.766.7426 WEBSITE: cityofflint.com





Stephen Branch Interim City Administrator

# 2018-2019 Action Plan Public Needs Hearing 1/9/18 Sign-in Sheet: Berston Fieldhouse 4:30-6:30pm NAME ADDRESS Martinez 4030 Risedurph St. Busten, M. 48807 225 E.F.F.H. St Ste 200 Flint, MI 48502 3031 W Ruthalee UK RD Holy MI 48442 5283 C io R いた ほをくいい 432 St Sulte 222 Elint MJ N Saginaw 4950 SOGS Stanley R. 48506 เปลเสร US & contat 61 322 M. 48505 410 5 MA 0.3 ้ญา Kert R 1022) ø. 4810 2035 4845 ð blis. an the

CITY OF FLINT 1101 SOUTH SAGINAW ST. SOUTH BUILDING FLINT, MICHIGAN 48502 OFFICE: 810.766.7426 WEBSITE: cityofflint.com

> Annual Action Plan 2020





Stephen Branch Interim City Administrator

<u>2018-2019 Action Plan Pu</u>	blic Needs Hearing 1/9/18
Sign-in Sheet: Berston I	Fieldhouse 4:30-6:30pm
NAME	ADDRESS
Sugar Breach	HILL N. Salivanse. 4805
Angela Wilmen	
Rico L. Phillips	1513 Ridgelawn Ave Flint 03 4134 Charten DAK DR FLINT 48507
BETA Stanley	2737 Thomas, FRT 18504
Beta Stanling	HID E. Second St. 48903
Dencé Price	HET Has Northball Carta
MARY VIZCARRA	436 S. Saginan St 48502
Noncy Switzer	916 Bradley. 4850-8
ADAM Maars	434 Anon ST. 48503
Brian Landh	2524 Circle Dr. 48507
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CITY OF FLINT 1101 SOUTH SAGINAW ST. SOUTH BUILDING FLINT, MICHIGAN 48502 OFFICE: B10.766.7426 WEBSITE: cityofflint.com

> Annual Action Plan 2020





Stephen Branch Interim City Administrator

# 2018-2019 Action Plan Public Needs Hearing 1/9/18 Sign-in Sheet: Berston Fieldhouse 4:30-6:30pm NAME **ADDRESS** Custer 428 ic 50 C.O.A ne F21 4 B 40 08 32 F 0M 500 Cloverda ъ́ни 48503 naneuf 403 W. 644 St. Fliat, MI 48503 2301 Sloar $\epsilon$ 9 OB ( S 06

CITY OF FLINT 1101 SOUTH SAGINAW ST. SOUTH BUILDING FLINT, MICHIGAN 48502 OFFICE: 810.766.7426 WEBSITE: cityofflint.com

# Public Needs Hearing

9-Jan-18 4:30 p.m. – 6:30 p.m.

The meeting was called to order at 4:38 p.m. at the Berston Field House by Planning and Development Director, Suzanne Wilcox for the purposes of the public needs hearing for the 18-19 COF Action Plan

Suzanne Wilcox inquired if all present could hear and encouraged comments so that the needs of the community can be identified.

There was a CDBG workshop December 18, 2017 held in the Flint Dome. The RFPs were released December 21, 2017 and, the ESG mandatory pre-proposal meeting, as well as another CDBG / HOME workshop were both held January 4, 2018.

January 31, 2018 is deadline for agencies to submit responses to the RFPs. They can still attain applications by leaving their email address on the sign-in-sheet. WORD versions will be sent tonight or earlier

Period of review and compilation will happen, and be reviewed by a committee of community residents. There will be a 30 day comment period and the goal is to publish on March 30, 2018.

April 9, 2018 is the City Council public hearing. The comment period ends 4/27 and CED is hoping to submit no later than May 7, 2018.

Suzanne and Emily said agencies can submit in writing, or by email their public hearing comments.

# PUBLIC COMMENTS:

# Carma Lewis - Flint Neighborhoods United

Demolition of burned out commercial buildings had made the community safe and residents feel more comfortable in their neighborhood. When the City starts demolishing commercial building on main streets the city will look better.

Terry Bankert - Property Owner and Business Owner

His recollection is there is a number of community development sites, but there is nothing done for downtown. He hopes the Ethics and Accountability board wants to spend correctly.

Jim Richardson - NEH, 3216 Martin Luther King Ave.

Blight conditions remain an impediment in the city. The toolshed has a significant role in maintaining lots. The volunteers and groups have made 1200 plus checkouts. It's a strategy to control neighborhood blight. Neighborhood organizations provided plans, objectives, and strategies. Consideration should be made available for the neighborhood plans. Provided written comments to staff.

Theresa Roach - Crim Fitness Foundation

CDBG funds should support sidewalk improvements, street lighting and repair streets to make more bikeable and walkable and allow access to get to jobs in the community. She'd like to bring in a professional to help neighborhood groups implement safe routes to school and make it safer for kids that are walking in the neighborhood. She would like support. Ms. Roach would also like to see more help in getting more to come to the hearings, implementation of the neighborhood plans. Would like to see safe biking and walking programs. Groups and residents have heart but need support to get it done.

### Quincy Murphy - Urban Transportation Development

Focus on the target area where real people live. The city needs to leverage more dollars in the planning department rather than agencies or organizations applying for individual funds. Put the funds into the planning and development department to improve the neglected parks like Eagle Park. Find funding to hire the youth to work in communities and get kids off the street.

# John McGary - United Way

The United Way Youth Recreation issues small grants to grassroots neighborhoods communities for equipment, travel, leasing, tournament fees, etc. Youth within the City of Flint can take advantage of recreation. Mr. McGary introduced Lynell Jones McKinney and Jesse Martinez to talk about how important youth recreation is and how all money has been exhausted. Lynell Jones McKinney talked about the importance of learning instructions and mastering a sport and how kids connected to mentors will be provided an opportunity to learn and then hopefully they'll come back and invest in the City. Jesse Martinez spoke about how the Flint Area United Soccer Club is interested in providing an opportunity to inspire kids to become tapped into their full potential. They need funding, goals, equipment and a place to play. Martinez stated they can only help Flint kids but they would like to help Genesee County kids, too.

#### Mark Baldwin - 505 E Gillespie

If you are afraid to board up the houses that are in the neighborhoods, what can we expect from the police? Perhaps we can get funding to take reports. Perhaps we can get funds to train individuals to do citizen safety.

# Jack Stock – Kettering

Came to listen to find opportunities where Kettering can collaborate to be good corporate citizens. Would like to emphasize that organizations that are able to leverage and partner are rewarded in the spirit of collaborating.

### Ed Clark - North Flint Reinvestment

The mission of the Reinvestment Corporation is to reinvest in the community. Sees need for healthy food to mitigate lead and fresh access points for affected citizens. Wants there to be owners in the community of the grocery store (cooperative).

Jeannette Edwards - Holmes Neighborhood Association North Flint Action Committee

Educate kids and have a training center. The skill center is closed. Flint needs a training center so they can be trained to make a decent living and to be able to invest in community. Need reading programs, computer programs, and auto mechanic programs.

### Susaye - Broome Center Empowerment Village

Flint needs a community youth hub and partners like PAL. Flint needs to continue to reach out to other partners in the community.

#### Angela Lyze - Faith Foundation Resources

Would like quality job training programs for youth. Unemployment is high, the city needs to reinvest in grass root organizations by giving the funding to the smaller businesses and not always the larger businesses because they can't do it all. Spreading funding throughout the community where residents see action.

### Nancy Sweitzer - West Flint Community Watch

See more commercial demolition being done.

# Shelia Graham - Resident / Educator/Dance Studio

More funding should go toward youth programs to provide youth pride and jobs. There's a need for centers that train both parents and children. Reading is an issue for kids in the community. Kids need a safe place to go. Provide places with people who care to see our youth and give programs to be sure that these parents are educated, too.

### Sandra Hodges - Resident

The Miller Road area needs the sidewalks and curbs done to make kids and the crossing guard less fearful. Ms. Hodges proposes a third lane from Ballenger to Hammerberg like Corunna road. Build greenspaces in communities. Create a demolition program that teaches people how to renew, reuse and rebuild. We need to rebuild areas like the Longfellow area and the area by the hospital to bring back our community. We need to create summer programs and outdoor activities to keep kids more active. Need for school kids to run programs – expose them to become leaders.

### Nick Ester – Resident

Most of the community doesn't have access to vehicles but the whole city is built for cars. It would be great to focus on sidewalks (oak trees are pushing the sidewalk upward) and restoration would show that we value people that live in our neighborhood. We need streetlights and sidewalks, especially on high traffic roads.

# Chris Frye - Flint Neighborhoods United

The city needs to invite people to live here on our land and in our empty houses that are still livable. Proposed low cost housing and a graduated tax schedule.

# Pamela Reed – VAAA

We are losing elderly residents and need to make it so people want to stay and give back to the community. Need access to food, bus stops, lit streets. We need people to feel safe.

### Latrelle Holmes - Big Brothers Big Sisters

We need youth mentoring for adults and high school seniors to mentor youth that signs up - community based mentoring to provide positive outcomes.

#### Kristin Stevenson – Resident

Need a community meeting to see where the funds are being allocated showing the community this is what's been done. Even if not applying for funding.

### Thomas Hutchinson – Habitat for Humanity of Genesee County

Need more funding for critical home repair including furnaces and emergency repairs.

### Adam Moore - Resident

The Planning Department is hearing what you're saying about public facilities. There will be additional outreach and a new plan. In order to meet the minimum recommended national and statewide goals, Flint would need just under eight million dollars. The need is great and we are committed to working with you in a strategic way and leveraging wherever possible. Thank you to the partners that are here.

### Sandra Jones - Resident

Would like to see us spend money so HUD can see we need it. Would like someone to show funded organizations how to partner with other organizations to maximize resources.

#### Lisa Ray - Resident

Need summer programs for kids.

# Joyce Peer - Resident

Need education center to focus on literacy, robotics chess, etc. Need beautification on Saginaw Street.

#### Heidi Phaneuf – Grand Traverse District Neighborhood

509 and 513 W. 7th Street. Were on funded demo list until the cost went up to high. Asking for CDBG to match the hardest hit funds, only to be turned down. Other blocks have built beautiful homes but without funds it will sit there indefinitely.

#### Rico Phillips – Resident

Appreciate listening - as a firefighter tearing down buildings has positively impacted the fire department. If money is available, commercial structures are more dangerous to firefighters. As a

mentor, ask about kid's goals when they get older - in suburbia, they have an idea. In Flint, there's no goal or dream. The reality is most don't have the educational level to achieve their college/professional dreams. We need to help with education and programs to build these kids pride up. Youth Hockey is a nontraditional highly skilled sport with ice rinks all over. Cooperatives and partnerships help. Funds are important to the youth and the mentoring of the youth. Volunteers needed for helping so invite them to adopt the program for a week. Enrich our kids culturally.

### Frasier Walker - Resident

Positive things happening but not on Ballenger Hwy and Court St, with the abandoned apartments not boarded up. No answer from Blight, on it more to get answers about what they're going to do. Need to start with our little kids and be involved in teaching them - positive people need to help them and be there. Need jobs. Only difference is abandoned buildings need changes. A clean positive area. GET MORE JOBS then we can get people move in.

### Connie Edwards - Resident

Martin Luther King Street group and NEH at McClellan and Pasadena are trying to build MLK up. There are only 8 members (all over 60) but they will take any volunteers. They are trying to get youth to partner

# Bryant Nolden - Executive Director Friends of Berston

Creative Expression Dance Studio, safe places, FWC Berston boxing, next Wednesday going to open up the Berston success center. A room in the basement with 14 computers to help those who work on the literacy skills. A homework room after 4pm and a quiet area to study. Exciting things coming up and at Berston. Thanks for coming.

### Suzanne Wilcox - City of Flint

Suzanne Wilcox heard powerful things and everyone wants the best for Flint. Resources are limited and it's important to be aware that we are only dealing with 3.5 million and a little over 2 million is available to the community. We look for common themes of what needs are and build our funding on the consolidated plan and the action plan. In the 20 years of employment, it is good to see so many speakers. There is a public hearing for April 9 and all are encouraged to come. It's also your opportunity to come and get your message out. A lot of the programs we fund I don't think that people are aware of - and of the projects you speak of and want to see funded, some are being funded right now and you may not even know it. There are a lot of areas of investment in Flint and FLINT is making a great effort to get into the community and hear what it wants to be funded.

Meeting adjourned at 628pm.

Community Needs Hearing January 9, 2018 Berston Field House

Comments made by: Jim Richardson Neighborhood Engagement Hub 3216 M L King Ave Flint MI 48505 810-348-5331

> Blight conditions remain an impediment for blocks and neighborhoods. The Community Tool Shed lending program provided a significant role with cleaning the debris and weeds and with the maintenance of residential lots. During the growing season neighborhood residents, community and volunteer work teams made better than 1,200 check-outs of tools. While limited in scope, the tool lending program had a significant impact with controlling the blight.

The need remains for residential lot maintained and neighborhood residents continue to be willing to provide the work. Supporting community tool shed lending programs is a proven strategy toward controlling neighborhood blight and I encourage the program as a high priority for use of CDBG funds.

 In 2017 several Neighborhood Organizations prepared Neighborhood Plans either threw the City of Flint Planning division or on their own. These Neighborhood Plans identify specific neighborhood building objectives and strategies.

Consideration should be given to making available federal program resources administered by the City of Flint Department of Community and Economic Development for the implementation of objectives and strategies identified in neighborhood plans. 1/11/2018

City of Flint Mail - Fwd: public hearing



Emily Doerr <edoerr@cityofflint.com>

# Fwd: public hearing

1 message

### Kevin Miller <klmiller@cityofflint.com>

Thu, Jan 11, 2018 at 10:40 AM To: Suzanne Wilcox <swilcox@cityofflint.com>, Emily Collins-Hamel <edoerr@cityofflint.com>

FYI --- Forwarded message -----From: Reta Stanley <rstanley@bbbsflint.org> Date: Wed, Jan 10, 2018 at 10:13 PM Subject: public hearing To: Kevin Miller <klmiller@cityofflint.com>

Dear Kevin,

I would like to submit the following comments related to yesterday's public hearing:

There is consensus among the majority of community members who attended that youth programming with emphasis on mentoring opportunities is critical to the success of young people and should be given priority for funding. With more than 25 years in the field of youth mentoring, I believe the unique one to one model of Big Brothers Big Sisters deserves full consideration . There are several important factors to consider when allocating dollars including but not limited to programs that have:

- Evidence Based/Promising Practices ٠
- Capacity to implement
- Child Safety Practices
- Ability to leverage other funding
- Trained, Culturally Competent Staff .
- Results /Outcome measurements
- Ability to attact mentors and/or volunteers
- Commitment to diversity

Thank you for allowing the public to voice their concerns, ideas

Sincerely,

### Reta Stanley

President/CEO

Big Brothers Big Sisters of Flint and Genesee County

https://mail.google.com/mail/u/0/?ui=2&ik=57654c7d53&jsver=pkG7biCEwPU.en.&view=pt&search=inbox&th=160e5e19c240abef&simI=160e5e19c24... 1/2

1/11/2018

City of Flint Mail - Fwd: public hearing

410 E. Second Street

Flint, Michigan 48503

(810) 235-0617 work (810) 235-0689

www.bbbsflint.org

Start Something ...

Kevin



City of Flint, CED Kevin L. Miller Community Development Grant Coordinator Sec::810.766.7426 ext. 3023 office | 810.766.7351 fax "0:: kImiller@cityofflint.com Sec::1101 South Saginaw Street, RM S-8 | Flint, MI | 48502 www.cityoflint.com

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D2 SUNDAY, JUNE 24, 2018 THE FUNT JOURNAL

#### CITY OF FLINT PROPOSED ANNUAL ACTION PLAN (Federal Histor Year 2018 19 CDBG, HOWE, and ESG Granis)

Dapartment of Planning and Development Division of Community and Economic Development Notice of 30 Day Public Common Pariod & Public Hearing E(

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HC

COWVENT PERIOD: The 30 day comment aeriad for the City of Flint's 1-year Annual Action Plan will begin Sonday. June 24, 2019. The draft Annual Action Plan will be also be made available for review on the at <u>second</u> year finit.com/detad.

PUBLIC HEARING: The City of Hint will hold a public learning on July 18, 2018 at 6:00 p.m. in the Effet City Council Chambers, located at 1101 S. Saginaw Street, Hint, Michigan. This bearing is being held to provide for the apportunity for public comment on the City of Finitk emprand Annual Action Plan. Upon Farty-eight hours active, the City of Finitk in assemble auxiliary tilds and services to non-English speaking persons or persons with disabilities. Persons requiring a tailorly adds or services should context Suzanne Wilcox, Division of Community and Economic Development (DCED), City of Finit, 1101 S. Saginaw Street, Hint, Midligon 46502, (B10) 766-7422. Comments other than at the public bearing must be in writing and will be accepted by DCED to be attention of Suzenne Wilcox.

Pursuant to provisions of the Housing and Community Development Act of 1974, as amended, the WcKinney Act of 1987 and the National Affordable Housing Act of 1990, the City of film is publishing its proposed Annual Action Plan relative to Find's 20, 8-19 Community Development Block Gran (DDBC), HOWE Investment Portnership (FOME), and Emergency Solutions Crant (ESC) and emergency.

The public is advised that on or before August 16, 2018, Elint will submit to the U.S. Department of Housing and Union Development (LUD) the 2018-19 Annual Action Plan. Frian to sold submission, public commants are welcome on the proposed Annual Action Plan. Frian to sold submission, public commanity Development Block Grant (CERG), En exprosy Solutions Grant (ESG), and POME investment Partnership (HOWE) program activities. The proposed Annual Action Plan contains recommendations for funding for CDBG, HOWE and ESG activities. These recommendations are listed in the sections that follow:

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBC). The Housing and Community Development Act of 1974, as amended, entitles the City of Flint to curry out a CDBG aragram. The primary objectives of the program are to give maximum inabile priority to activities which (1) benefit low are moderate income families and individuals or aid in the prevention or elimination of blight, (2) improve the quality of housing and neighborhood environment in angeted neighborhoods: (3) explore account opportunities for new and existing businesses and (4) alleviate other community reeds posing sectors threats to health and welfare. Persuant to these objectives are incompositing any charges that might be made as a result of the public hearing, the City of Flint propases to use approximately \$3,872,807 in CDBG (unds made available with the 2018-19 program year entitlement allocation for the following activities:

ADMINISTRATION/PLANNING	\$774,561.40
ACTIVITY DELIVERY	\$117,302
PUBLIC SERVICES	
Sustainable Mentoring - Big Brothers/Big Sisters	\$46,600
Academic Training Adult Skill Center - CHEA	\$22,500
Academic Training Post Incor Moles - CHEA	\$17,500
Choice Neighborhood Sefery - COF Police Dpt.	\$323,118 *NESA
PAL - COF Folice Department	\$35,000
Community Counseling - Ermis Center for Children	S90.000
REACH - Genesee County Youth Corporation	535 000
Traverse Place - Genesee County Youth Corporation	\$35,000
Romeownership Courseling - Hobiot for Humanity	\$40,000
Advacacy Program - LSEW	\$20,000
Foir Housing - LSEM	\$20,000
Financial Opportunity Center - USC	\$40,000
Allenchool/Summer Samp - McStee Theater	\$35,000
Youth Leadership Callab Matt Literacy Network	\$50,000
Alterschool Program - Sylvester Broome Emp. Center	\$20,000
You'r fecreation - United Way	\$50,000
Home Delivered Weals - VAAA	\$40,000
Safe Center - YWCA of Greater Fint	\$20,340
TOTAL PUBLIC SERVICE	\$\$93,458

ECONOMIC DEVELOPMENT	
Microenterprise Assistance - Best Practices Consulting	\$50,000
Colinery Job Training - Communities First	\$78,000
HYPE - Fuilt Foundation Resources FOTAL ECONOMIC DEVELOPMENT	\$25,000
LODIE ECCARCINIC DEVELOPMENT	\$145,000
HOUSING	
Overer Occupied Rehab - Habitat for Humanity TOTAL HOUSING	\$233,244
	\$233,244
BLIGHT ELIMINATION ACTIVITIES Residential and Commercial Denalition - OCLEA/City	
Code Enforcement - DPD	\$675,000 \$630,000
Community Toolshedist - Gaussies County Load Rook	\$74,242
Neighborhood Cleonuce - DPD	\$90,000
TOTAL BLIGHT ACTIVITIES	\$1,429,242
PUBLIC INFRASTRUCTURE	
Personal Protective Equipment - First Fire Department	\$55,000
Neighborhood Febancements Program - BPD	\$50,000
Community Center Improvements - DPD Community Enrichment Caster - Communities First	\$50,000
Park Excility launovements - DPD	\$75,000
TOTAL PUBLIC/FACILITY IMPROVEMENTS	\$280,000
	1200,000
TOTAL CDBG USES	\$3,872,807
HOME INVESTMENT PARTNERSHIP PROGRAM (HOME) the City of Flint was Participating Josiediction is antibled to receive an a HOWE Investment Partnership hands 'non the U.S. Department of HUE Hacking Act of 1990. The primary purpose of the Earch is to exp affordable housing. Pursuant to this surpace, and incorporating an as a merell of the public learing, the City of Flint proposes to use app hands made available with the 2018-19 program year, for the following	Ounder the National Affordable and and maintain the stack of 9 changes that might be made
City of Hint - Aderinishation	\$90,936
Multi-Family Rental Development - Communities Hirst, Inc. CHDO Operating	\$360,000
TOTAL HOME USES:	\$25,000 \$465,936
EMERGENCY SOLUTIONS GRANT (ESG) The City of Eloit antioperes receipt of approximately \$320,915 in 201 Grant brids under subcile 8 of Title IV of the Stewart 8. McKinney For amended by the Hamiles Energency Assistance and Rapid Transitio (Hearth Ard). These founds are to be used to provide sheler, services a re-housing assistance to families and individuals, as well as to support and administrative activities. Persuant to this purpose, the City of Eloit ESG Funds in the following mannet:	meless Assistance Act, as h to Housing Act of 2009 and homeless provention, rapid the required data collector.
ADMINISTRATION	\$24,061.12
SHELTER (OPERATIONS AND ESSENTIAL SERVICES)	
Schasse County Youth Corporation - REACH	\$35,000
Wy Brather's Keeper Steher of Flinr	\$35,000
A MARK OF THIS	\$100,250.38 Pos.com
OTAL SHELTER	<u>325,000</u> \$195,280.38
OMELESSNESS PREVENTION	
BD Weber of Eint	\$25,000
IOTAL HOMELESSNESS PREVENTION	\$25,000
APID RE-HOUSING	\$50,000
ihalter of Flint	\$30,000
OTAL RAPID RE-HOUSING	\$30,000
DATA COLLECTION	
Auto Community Development	ka:
OTAL DATA COLLECTION	\$21,473.50 \$21,473.50
OTAL ESG USES	
a sea men dana	\$320,815.00

# STATE OF MICHIGAN

County of Genesce

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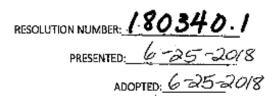
# THE FLINT JOURNAL DAILY EDITION

a newspaper published and circulated in the County of Genesce and otherwise qualified according to Supreme Court Rule; and that the annexed notice, taken from said paper, has been duly published in said paper on the following day(days)

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	Quincy Murphy	Name	<b>E</b>
	328 E MYRTLE AVP. Murphyoung	Address	City of Flint Action Plan Public Hearing Wednesday, July 18, 2018, 5:00 p.m. Flint City Council Chambers
	orphyouncy 73 Oyuboo. com	Email	





Resolution to Set a Public Hearing on July 18, 2018 in the City of Flint Council Chambers, 1101 S. Saginaw Street, Flint, Michigan, to Allow Review and Receive Public Comment on the Annual Action Plan.

BY THE MAYOR:

The City of Flint receives Community Development Block Grant (CD3G); HOME Investment Partnerships Program funds (HOME), and Emergency Solutions Grant (ESG) from the U.S. Department of Housing and Urban Development and is required to report on the use of such CDBG, HOME, and ESG funds each year. The City is also required to provide interested citizens the opportunity to examine the Annual Action Plan and to make comments on the use of these funds.

The City of Flint will make copies of the report available to the public in the main branch of the Flint Public Library, Flint Rousing Commission, Genesee County Metropolitan Planning Commission, the Division of Community and Economic Development, and the Office of the City Clerk.

A public hearing will be held on the 18<sup>th</sup> day of July 2018 at 5:00 p.m. in the City of Flint Council Chambers, 1101 S. Saginaw Street, Flint, Michigan, to allow review and receive public comment on the Annual Action Plan.

IT IS RESOLVED, that the Department of Planning and Development, Division of Community and Economic Development, will hold a Public Hearing on July 18, 2018 for the purposes of allowing review of the Annual Action Plan and to receive public comment.

APP City Attorney

ADMINISTRATION:

Dr. Karen W. Weaver, Mayor

CITY COUNCIL:

KAMO A WW

## CITY OF FLINT, MICHIGAN <u>FLINT CITY COUNCIL</u> SPECIAL CITY COUNCIL MEETING Wednesday, July 18, 2018 – 5:08 p.m.

<u>ROLL CALL</u>: Council President Herbert J. Winfrey, Councilperson Eric Mays, Councilperson Maurice D. Davis, Councilperson Santino J. Guerra, Councilperson Jerri Winfrey-Carter, Councilperson Allan Griggs, Councilperson Eva Worthing

Absent: Council Vice President Monica Galloway, Councilperson Kate Fields

Also: City Clerk Inez Brown

# <u>PUBLIC HEARING NO. 180340.6</u> – A Public Hearing for the purpose of receiving citizens' comments on the Proposed Annual Action Plan (Federal Fiscal Year 2018-19 CDBG, HOME and ESG Grants)

Suzanne Wilcox, Planning and Development Director, opened the public hearing by introducing her staff. She then gave a brief introduction of the Action Plan.

"Tonight's public hearing is really the opportunity for citizens to comment on the recommendations and on the draft Action Plan, which was made available on June 24<sup>th</sup>. We've been going through this process really since last December and it culminated in the review and evaluation of several applications for Community Development Block Grant, for HOME Investment Partnership, and for Emergency Solutions Grant. So, what has been published, and what is available to the public, are the recommendations that were developed through the evaluation process, the CWAC members that all of you appointed participated with us in that process, culminating in these recommendations that are in front of you tonight. We are in the midst of a 30-day comment period as you know. Tonight the public hearing will be held and we are looking to bring a resolution to you on Monday for approval as we talked about in the timeline with Council President Winfrey, Councilman Mays, on the timeline to submit our Action Plan to HUD by next Friday.

"So, what you have in front of you are the recommendations. Our allocation this year is for the three different programs: for CDBG, we're being allocated \$3,872,807.00; for HOME, we're being allocated \$909,367.00; and for ESG, we're being allocated \$320,815.00. So the recommendations total those amounts. You'll see there's two categories, as we discussed with Council President Winfrey and Councilman Mays, there's two categories that are to be determined: One is HOME.

"We had some excess funding in terms of the amount of applications that we received – we didn't receive enough requests for applications so we will actually be doing an RFP for that, and then in ESG, we have about \$25,000 that we are also looking to do another RFP for rapid rehousing purposes. So, those are the only two funding sources that are not entirely allocated. CDBG is fully allocated. So, with that I'd like to stop and give members of the public an opportunity to comment. All comments will be assembled and compiled into the actual Action Plan, which will be finalized, and again, as I said, submitted to HUD next week. So everyone that submits a comment tonight or if we receive written comments those are all incorporated into the document and we will respond to them."

 Quincy Murphy, 322 E. Myrtle Ave., and a representative of Urban Transformation Development, stated:

"We applied for some funding. We didn't get a interview, didn't know the recommendations were until tonight. I met with Councilman Guerra. We went through what we do in the community. We been doing this work for over 25 years, dealing with blight. It's not working. In this application, up under the No. 5 Summary of Public Comment, regarding community needs – elimination of slum and blight. That's mainly a lot of the work that I do in the community. It's a struggle to be out there volunteering for 20 years without the necessary resources to be able to do what we trying to do. Everybody don't have the vision that we have when dealing with blight. Some concern that applicants that didn't apply – that applied – didn't get the-didn't even get interviewed. Usually, well probably about 5 or 6 years ago, when we used to apply we got interviewed and still got denied. I haven't received any money since City Administrator Gregory Eason was the City Administrator. They gave us \$60,000.00 up under Salem Housing and we executed that very well. This time we went up under Habitat to try to apply for some funding. No interview whatsoever.

"My other concern is housing – housing rehab. When I looked at Objective to Promote Equity and Social Justice in Housing, Councilman Mays, I can recall you bringing up a statement of houses need to be demolished in your area. And one of the things that the staff stated was 'in order to use Community Development Block Grant dollars to demolish houses, you gotta have some kind of housing development plan over there in that area.' So down there where my mother live on Marengo in between Industrial and Selby, there is houses down there been vacant since Johnny Tucker was the Councilman. Johnny Coleman, Bryant Nolden, Kerry Nelson, and it's still abandoned. And when you go to the Land Bank (and ask) can we get some demo dollars, they don't have it. "The Hardest Hit funds stopped at North Street, from North to Saginaw. So when you go and ask can I get a new roof put on my house, we don't do homes in that particular area. It's a problem, my time is up, I'll be following up with a letter."

He was told he still has seven minutes.

"My issue is when it comes down to Community Development Block Grant dollars over the past years, people like Quincy Murphy that's been out there in the trenches working outta have a seat at the table to figure out what really need to happen. Cause everybody don't have our vision – especially those who don't live in our community. And I'm not saying I have the answer, but being denied 99 percent of the time, I should have got something right by now. I feel like the process as far as when people put in applications, at least we outta get a interview. And plead our case. One of the issues that I met with my Councilman was to let you see the behind the scenes of what it takes for us to do what we do in the community to function and you know the struggle is real, cause you saw it firsthand.

"There is masses amounts of blight in the blight elimination plan with the blight department downstairs or the blight court is not going to address the issues of Land Bank-owned properties – that's the major issue in the community dealing with blight. The Hardest Hit funds does not address neighborhoods that's underserved.

"Community Development Block Grant dollars does not allow for funds to demolish homes in areas that don't have housing development. Housing rehab dollars does not target the whole City of Flint - it only target a certain area. You have two CHODOS- Habitat for Humanity and Communities First. If you go and call and ask somebody 'I need to get my house rehabbed' or 'I need a new roof' they gonna say 'call Habitat' or it was 'call Flint NIPP.' That don't exist no more. The people in my neighborhood is struggling to try to find housing rehab dollars - it may not be no emergency. So, in the summary when they talk about emergency housing and - it won't address that area. Because you can't find a agency that's working in the area to help a young lady down the street from my mother, 84 years old, living with barely plumbing in her home. Barely a roof over her head. Barely windows in her house. So who's gonna help her? But you talking about it in this five-year plan housing. If we don't look at the underserved areas when it comes down to Community Development Block Grant dollars, in this five-year summary and you all submit this five-year summary to the state we locked in. So because you all may approve this, or hopefully you all may reconsider, those people that's in that gray area - that house been sitting for over 30 years and all kind of raccoons and rats and all kind of animals coming out of there, gonna continue to be there.

"Because when you call Michele Weiler (Wildman) at Land Bank, they don't have the funds and the only funds they working with is Hardest Hit funds. Eighteen hundred houses demolished out of Hardest Hit funds and none of em hit down there where my mother live at. The whole industrial area, houses, one after the next, abandoned, open, cross the street, abandon, open, nono-no-no funds to demolish em. So, here we gonna submit a five-year plan that will not address that, will not address those people that wanna stay, that don't wanna move, that need to have some kind of help to rehab their house, don't have it, no agencies out there helping. If you call GCARD you gonna be on the waiting list forever. And they only doing weatherization, and when they come in and replace the window, the window gotta be hanging out in order for them to replace it, other than that they gonna put some plastic up.

"I think what's happening, these elderly people that's living in these neighborhoods, they gonna wait it out. They gonna move, they kids ain't gonna want the houses because the houses is tooif you read the I-475 history, when the St. John area was around before they knew that I-475 was coming in they wouldn't let those people over there get permits or nothing. They let that neighborhood go down so bad to about time they came in to buy out them people – they houses was worth some crumbs.

"My mother don't plan on moving. My sister don't plan on moving. Ms. Williams that live down the street, she don't plan on moving. Them people been over there-they comfortable over there. They love they-they pay taxes and they deserve the same housing, social justice, objectives to promote equity and social justice in housing, as anybody that live on a street with 40 or 50 or 60 houses. It's not happening; it's unfortunate. I thought I was coming for a committee meeting today, but thank God I came cause this is happening. I wanted to speak on it. I'm not trying to throw nobody under the bus. It ain't targeted at anybody. It's reality. It's the issue. If you read the Civil Rights report from the Water Crisis, it was some injustice done and been going on for a whole bunch of years and we need to change this dynamic.

"When they make a announcement tomorrow, they announcing that 30 million is coming into the City of Flint for the south side to do some housing development. And as a result of 30 million dollars coming to the south side of Flint, or the borderline of the north end a little bit off of Fifth Street, ain't none coming down there over there by where my mom been faithfully paying her taxes for years. Ain't no money coming down there on Russell Street. No rehab dollars is coming over there. For those whose left down there in that area to have to-that don't wanna move, that wanna see they house improved. I'm gonna close by saying this: We voted for you all to do the right thing. Enough is enough. I respect the administration and the work that they put in this five-year plan but it's not getting the job done. Thank you."

## President Winfrey closed Public Hearing No. 180340.6 at 5:27 p.m.

180340.2

RESOLUTION NUMBER:

PRESENTED:	7-23-2018
ADOPTED:	7-23-2018

Resolution Authorizing Submission of the 2018-19 Annual Action Plan of the Consolidated Plan to the U.S. Department of Housing and Urban Development, and Approval of the Proposed Uses and Funding Recommendations for Community Development Block Grant , HOME Investment Partnerships and Emergency Solutions Grant Funds for the 2018-19 Program Year

### BY THE MAYOR:

The Oty of Flint anticipates it will receive Title LCommunity Development Block Grant (CDBG) entitlement funds in the amount of \$3,872,807, HOME Investment Partnerships (HOME) entitlement funds in the amount of \$909,357, and Emergency Solutions Grant (ESG) in the amount of \$320,815 for federal fiscal year 2018-19, covering the period of July 1, 2018, through June 30, 2019, as well as any subsequent years that HUD continues to make any balances available to the City; pursuant to submission of an application to the U.S. Department of Housing and Urban Development (HDD).

The City of Flint anticipates receipt of program income in an amount of approximately \$30,000 from CDBG and HOME repayments of rehabilitation and economic development loans.

In order to centeive this funding, the U.S. Department of Housing and Urban Development requires the City of Flint to submit an annual Action Plan of the Consolidated Plan as a component of the 5-year Consolidated Plan. This plan includes the annual Community Development Block Grant (CDBC), HOME Investment Partnerships Program (HOME), and Emergency Solutions Grant (ESG) application.

City Administration finalized funding recommendations to for the proposed Action Plan in June 2018.

It **is resolved**, that City Officials approve the funding amounts and projects and authorize entering into contracts for the agencies listed below for the City's FY 2018-19 Community Development Block Grant program in the amount of \$3,872,807, FY 2018-19 HO/ME Investment Partnerships program in the amount of \$909,367, and FY 2018-19 Emergency.

Solutions Grant program in the amount of \$320,815, and include any program income which might become available as a result of receipt of these funcs.

CDBG USES	
ADMINISTRATION/PLAN NING	\$774,561.40
ACTIVITY DELIVERY	\$117,302
PUBLIC SERVICES	
Sustainable Mentoring - Big Brothers/Big Sisters	\$40,000
Academic Training Adult Skill Center – CHEA	\$22,500
Academic Training Post Incar, Males – CHFA	\$17,500
Choice Neighborhood Safety – COF Police Dpt.	\$323,118 *NRSA
PAL - COF Police Department	\$35, <b>CO</b> O
Community Counseling – Ennis Center for Children	\$50,600
REACH - Genesee County Youth Corporation	\$35,000
Traverse Place Genesee County Youth Corporation	\$35,000
Romeownership Counseling - Habitat for Humanity	\$40,000
Advacacy Program – USEM	\$20,000
Fair Housing – LSEM	\$20,000
Financial Orgontunity Center – USC	\$4C,000
Afterschool/Summer Comp – McCree Theater	\$35,000
Youth Leadership Collab. – Mott Literacy Network	\$50,00 <b>0</b>
Afterschool Program – Sylvester Broome Emp. Center	\$20,000
Youth Recreation – United Way	\$50,00 <b>0</b>
Home De Ivered Meals ~ VAAA	\$40,000
Safe Center YWCA of Greater Fligt	\$20.340
TOTAL PUBLIC SERVICE	\$893,458
ECONOMIC DEVELOPMENT	
Microenterprise Assistance - Best Practices Consulting	\$50,000
Cuinary Job Training – Communities First	\$70,000
HYPE – Faith Foundation Resources	\$25,000
TOTAL ECONOMIC DEVELOPMENT	\$145,000
HOUSING	
Owner Occupied Rehab - Habitat for Humanity	\$233,244
TOTAL HOUSING	\$233,244
BLIGHT ELIMINATION ACTIVITIES	
Residential and Commercial Demolition – GCLBA/City	\$675,000
Code Enforcement – DPD	\$63G,DDQ
Community Toolshed(s) - Genesee County Land Bank	\$74,242
Neighborhood Cleanups - DPD	\$50 <u>,000</u>

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TOTAL BLIGHT ACTIVITIES	\$1,429,242
TO ME DEIGHT ACTIVITIES	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~

## PUBLIC INFRASTRUCTURE

ADMINISTRATION.

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Parsonal Protective Equipment – Fint Fire Department	\$35,000
Neighborhood Enhancements Program – DPD	\$30,000
Community Center Improvements – DPD	\$30,000
Community Enrichment Center – Communities First	\$75,000
Park Facility Improvements – DPD	\$30,000
TOTAL 2UBLIC/FACILITY IMPROVEMENTS	\$280,000
TOTAL CDBG USES	\$3,872,807
to the coold data	

## HOME USES

City of Hint – Administration	\$90,936
Mu:b-Family Rental Development - Communities First, Inc.	\$350,000
Multi-Family Renta: Development - Norstar Development	\$259,175
CHBO Operating	\$25,000
TRD	\$184,256
TOTAL HOME USES:	\$909,367

## ESG USES

\$24,061.12

SHELTER (OPERATIONS AND ESSENTIAL SERVICES)	
Genesee County Youth Corporation - REACH	\$35,000.0D
My Brother's Keeper	\$35,000.00
Shelter of Flint	\$97,250.00
YWCA	\$25,000.00
TOTAL SHELTER	\$192,250.00
HOMELESSNESS PREVENTION	
T3C	\$25,000.00
<u>Shelter of Flint</u>	\$28,030.38
TOTAL HOMELESSNESS PREVENTION	\$53,030.38
RAPID RE-HOUSING	
Shelter of Cline	\$30,000. <u>00</u>
TOTAL RAPID RE-HOUSING	\$30,000.00

DATA COLLECTION	
Shelter of Flint	\$21,473.50
TOTAL DATA COLLECTION	\$21,473.50

#### TOTAL ESG USES

\$320,815.00

Further resolved, that funds in an estimated amount of up to \$20,000 in CDBG program income received from loan repayments, shall be made available for use as part of the FY 2018-19 Community Development Block Grant program and the budget amended as received;

Further resolved, that funds in an estimated amount of up to \$10,000 in HOMF program income received from loan repayments, shall be made available for use as part of the PY 2018-19 HOME Investment Partnerships program and the budget amended as received;

Further resolved, that all subrecipient agencies shall conform to the standards and bidding procedures maintained by the City of Flint and such bid processes shall be approved as to form by the Chief Legal Officer of the City of Flint. Subrecipients may not obligate any funds, incur any costs, non-implement any physical activities until the Division of Community and Economic Development has completed the Environmental Review Record and/or received a release of funds from the U.S. Department of HUD and has issued a written notice to proceed to the subrecipient.

Further resolved, following notification that HUD has approved the 2018-19 Annual Action Plan through execution of a Grant Agreement with the City of Flint, the appropriate City Officials are authorized to do all things necessary to enter into sub-grantee agreements with the various agencies listed above.

Further resolved, upon receipt of the official award document from HUD, CDBG funds, the estimated revenues shall be increased to recognize receipt of such funds and an appropriation in the amount of \$3,872,807 shall be made to the Division of Community and Economic Oevelopment to fund the FY 2018-19 Community Development Block Grant program;

Further resolved, upon receipt of the official award document from HUD, HOME funds, the estimated revenues shall be increased to recognize receipt of such funds and an appropriation in the amount of \$000,367 shall be made to the Division of Community and Economic Development to fund the FY 2018-19 HOME investment Partnerships program;

**Further resolved**, upon receipt of the official award document from HuD, ESG funds, the estimated revenues shall be increased to recognize receipt of such funds and an appropriation in the amount of \$320,815 shall be made to the Division of Community and Economic Development to fund the FY 2018-19 Emergency Solutions Grant program;

**Further resolved**, that the appropriate officials are hereby authorized to do all things necessary to set up the appropriate accounts in the 274 Fund.

Further resolved, that the appropriate city officials are hereby authorized to do all things necessary to move remaining unspent and available CDBG, HOME and ESC funds to fiscal year 2019.

APPROVED AS TO FINANCE:

Hughey Newsome Chief Financial Officer

ADMINISTRATION:

eallen

Dr. Karen W. Weaver Mayor

APPROVED AS TO FORM:

Aligeia Wheeler Chief Legal Officer

CITY COUNCIL:

Herbert, Winfrey

Council President

## APPENDIX TO CERTIFICATIONS

## INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

#### Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**ESG Primer Document** 

City of Flint, MI

2017/2018 - 2021/2022 Consolidated Plan

Appendix-ESG Primer Documents

Annual Action Plan 2020

## CITY OF FLINT EMERGENCY SOLUTIONS GRANT (ESG) PRIMER

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## i. General ESG Requirements

- Eligible Services and Activities
- System Wide Program Standards

## A. General ESG Requirements – "System-wide Requirements"

- 1) Program Description
- 2) Con Plan Consultation with CoC Requirement
- 3) Coordinating with CoC/Area-Wide Systems Coordination
- 4) Coordinated Intake and Assessment
- 5) Match Requirements
- 6} Confidentiality
- 7) Participation Termination
- 8) HMIS Participation
- 9) Case Management
- 10) Ineligible Applicants
- 11) Record Retention
- 12) Documentation of Services
- 13) Summary of Services
- 14) Conflict of Interest Policy
- 15) Faith-Based Organizations
- 16) Written Policies and Procedures

## II. Program Activities

#### A. Street Outreach

- 1) Evaluation of Program Participant Eligibility and Needs
- 2) Essential Services
- 3) Facility of Service Delivery
- 4) Targeting and Providing Essential Services
- 5) Requirements and Limitations

#### **B.** Shelter Operations and Essential Services

- 1) Documentation of Homeless Eligibility
- 2) Eligible Costs and Activities
- 3] Shelter Housing Standards
- 4) Written Policies and Procedures
- 5) Evaluation of Program Participant Eligibility and Needs
- 6) Prohibition Against Involuntary Family Separation
- 7) Cost of Providing URA Assistance

#### C. Homelessness Prevention

- 1) Eligible Costs and Activities
- 2) Eligibility Recertification
- 3) Rental Assistance and Financial Payments
- 4) Housing Stability Case Management Documentation
- 5) Use With Other Subsidies
- 6) Housing Stabilization/Relocation
- 7) Documentation of At Risk and Homeless Status
- 8) Documentation of Insufficient Support
- 9) Income Verification
- 10) Lease Documentation
- 11) Rental Agreement
- 12) Ownership Verification
- 13) Housing Standards
- 14) FMR and Rent Reasonableness Documentation
- 15) Legal Services

#### D. Rapid Re-Housing

- 1) Eligible Costs and Activities
- 2) Evaluation of Program Participant Eligibility and Needs
- 3) Eligibility Recertification
- 4) Rental Assistance and Financial Payments
- 5) Housing Stability Case Management Documentation
- 6} Use With Other Subsidies
- 7) Documentation of lasufficient Support
- 8) Lease Documentation
- 9) Ownership Verification
- 10) Rental Agreement
- 11) Housing Standards
- 12} FMR and Rent Reasonableness Documentation
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#### E. Forms

- 1) 'But-For' Certification
- 2) Calculation Worksheet
- 3) Tracking of Income
- 4) At-Risk Certification
- 5) Homeless Certification
- 6) Rent Reasonableness
- 7) Staff Affidavit of Eligibility
- 8) Payment Request Checklist
- 9} Invoicing Summary

Emergency Solutions Grant Services - Program Summary

This document identifies all of the Emergency Solutions Grant (ESG) Eligible Services, Financial Assistance and Activities allowable under HUD's ESG Interim Rule.

Use of this document and the City of Flint ESG Primer document does not change any sub-recipient's responsibility to read and understand with the ESG Interim Rule.

This document does not address HMIS Costs or Administrative Costs. It is intended to assist program staff by consolidating the information currently available through an array of different resources.

#### Eligible Services, Activities, and Financial Assistance:

Street Outreach

Shelter Rehabilitation, Renovation and Conversion

Emergency Shelter Essential Services
Emergency Shelter Operations

- Homelessness Prevention Services Component
- Rapid Re-housing Component
  - 1. Housing Relocation and Stabilization Services
  - 2. Short-term and medium-term rental assistance

## Street Outreach

Eligible Program Participants are individuals and families who are homeless and living in a place not meant for human habitation.

Street Outreach services are provided on the street or in parks, abandoned huildings, bus stations, campgrounds, and in other such settings where unsheltered persons are staying. Staff salaries related to carrying out street outreach activities are also eligible costs.

Street Outreach services must be included under the Street Outreach component in the interim rule to be eligible costs with ESG funds.

- 1. Engagement
- 2. Case Management
- 3. Emergency Health Services
- 4. Emergency Mental Health Services
- 5. Transportation
- 6. Services to Special Populations

## **Emergency Shelter Essential Services**

Eligible ESG Program participants are individuals and families who are homeless and residing in emergency shelter.

## Eligible Activities

Eligible activities are the following essential services and staff costs related to carrying out these activities. Services must be included under the emergency shelter component in the interim rule to be eligible costs with ESG funds.

Shelter essential services:

- 1. Case Management
- 2. Life Skills
- 3. Child Care
- 4. Mental Health Services
- 5. Education Services
- 6. Employment Assistance and Job Training
- 7. Outpatient Health Services
- 8. Legal Services
- 9. Substance Abuse Treatment Services
- 10. Transportation
- 11. Services for Special Populations

## Emergency Shelter: Operations

#### Shelter Operations

Costs to operate and maintain emergency shelters and also provide other emergency lodging when appropriate

#### Shelter Operations costs:

- 1. Maintenance (including minor or routine repairs)
- 2. Food
- 3. Furnishings
- 4. Rent
- 5. Equipment
- 6. Security
- 7. Fuel
- 8. Insurance
- 9. Utilities
- 10. Supplies necessary for the operation of the emergency shelter
- 11. Hotel or motel voucher for family or individual\*

\*Hotel or motel vouchers are only eligible when no appropriate emergency shelter is available.

Homelessness Prevention and Rapid Re-Housing Services

#### Eligible Financial Assistance and Services and Activities: Within the Homelessness Prevention Component ESG funds may be used to provide:

- Housing Relocation and Stabilization Services; and
- Short- and/or Medium-Term Rental Assistance as necessary to prevent an individual or family from moving into an emergency shelter or another place not meant for human habitation. This assistance, referred to as homelessness prevention, may be provided to individuals and families who meet the criteria under the "at risk of homelessness" definition, or who meet the criteria in paragraph (2), (3), or (4) of the "homeless" definition and have an annual income below 30 percent of median family income for the area, as determined by HUD.

The costs of homelessness prevention and rapid re-housing are only eligible to the extent that the assistance is necessary to help the program participant regain stability in the program participant's current permanent housing or move into other permanent housing and achieve stability in that housing. Homelessness prevention must be provided in accordance with the **housing relocation and stabilization services** requirements, the **short-term and medium-term rental assistance requirements** and the Program Requirements.

These types of assistance together are Homeless Prevention Component of ESG and may be provided to program participants who meet the At-Risk of homelessness criteria.

Housing Relocation and Stabilization Services

#### Financial Assistance:

ESG funds may be used to pay housing owners, utility companies, and other third parties for the following costs:

- 1. Rental application fees
- 2. Security deposits equal to no more than 2 months' rent.
- 3.Last month's rent
- 4. Utility deposits
- 5. Utility payments: Up to 24 months of utility payments per program participant, per service, including up to 6 months of utility payments in arrears, per service. A partial payment of a utility bill counts as one month.
- 6. Moving costs

Services or activities necessary to assist participants in locating, obtaining, and retaining suitable permanent housing, include the following:

- 1. Assessment of housing barriers, needs, and preferences
- 2. Development of an action plan for locating housing
- 3. Housing search
- 4. Outreach to and negotiation with owners
- 5. Assistance with submitting rental applications and understanding leases
- Assessment of housing for compliance with Emergency Solutions Grant (ESG) requirements for habitability, lead-based paint, and rent reasonableness
- 7. Assistance with obtaining utilities and making moving arrangements
- 8. Tenant counseling
- 9. Housing stability case management

Short-term and Medium-term Rental Assistance

An ESG recipient or sub-recipient recipient may provide a program participant with up to 24 months of rental assistance during any 3-year period. This assistance may be short-term rental assistance, medium-term rental assistance, payment of rental arrears, or any combination of this assistance.

#### Eligible Costs

The following are eligible rental assistance costs subject to the rent restrictions identified below Short-term rental assistance: up to 3 months of rent.

Medium-term rental assistance: more than 3 months but not more than 24 months rent

 Payment of rental arrears consists of a one-time payment for up to 6 months of rent in arrears, including any late fees on those arroars.

Rental assistance may be tenant- based or project-based,

CITY OF FLINT ESG PROGRAM STANDARDS

## System-Wide ESG Program Standards

The City of Flint ESG Rapid Re-Housing Grantees, sub-recipients and sub-recipient subcontractors must comply with the following requirements and procedures to ensure compliance with the homeless definition set forth by HUD and the Request for Responses issued by the City of Flint. Both sets of requirements are incorporated into all ESG contracts. The City of Flint requires all sub-recipients to adhere to the reporting guidelines below. Prior to authorizing services or financial assistance, the documentation listed in the following sections must be obtained and copied for the case record. HUD requires the order of priority be:

- First, third-party documentation, signed and dated, on the documenting organization's official letterhead\*
- (2) Intake worker observations; and
- (3) Certification from the person seeking assistance

\*While third-party documentation is preferred, lack of this documentation must not prevent ahousehold from being immediately admitted to emergency shelter, receiving street outreach services, or receiving services provided by a victim service provider.

Note: According to the ESG Interim Rule records contained in an HMIS or comparable database used by victim service providers are acceptable evidence of third-party documentation in conjunction with intake worker observations if the HMIS retains an auditable history of all entries, including the person who entered the data, the date of entry, and the change made; and if the HMIS prevents overrides any changes of the dates on which entries are made.

Topic	Standard
ESG Program Description	<ul> <li>The purpose of the ESG program is to assist individuals and families quickly regainstability in permanent housing after experiencing a housing erisis or homelessness.</li> <li>ESG funds are available for five program components: street outreach, emergency shelter, homelessness prevention, rapid re-housing assistance, and data collection through the Homeless Management Information System or HMIS. Recipients also receive administration funds with a statutory cap of 7.5 percent. Below is a summary of the components and related eligible costs:</li> <li>Street Outreach: funds may cover costs related to essential services for unsheltered persons (including emergency health or mental health care engagement, case management, and services for special populations.</li> <li>Emergency Shelter: funds may be used for renovation of emergency shelte facilities and the operation of those facilities, as well as services for the residents (including case management, child care, education, employment assistance and job training, legal, mental health, substance abuse treatment transportation, and services for special populations)</li> </ul>

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<ul> <li>Homelessness Prevention and Rapid Re-Housing: both components fund housing relocation and stabilization services (including rental application fees, security deposits, utility deposits or payments, last month's rent and housing search and placement activities). Funds may also be used for short- or medium-term rental assistance for those who are at-risk of becoming homeless or transitioning to stable housing.</li> <li>HMIS: funds may be used to pay the costs for contributing data to the HMIS designated by the Continuum of Care for the area. Eligible activities include (computer hardware, software, or equipment, technical support, office space, salaries of operators, staff training custs, and participation fees).</li> </ul>	
Therecipient and its sub-recipients mustdocument their compliance with the requirement for consulting with the Continuum(s) of Care and coordinating and integrating ESG assistance with programs targeted toward homeless people and mainstream service and assistance programs.	
AnESG recipient and its sub-recipients must keep documentation evidencing the use of, and written intake procedures for the centralized or coordinated assessment system(s) developed by the Continuum of Care(s) in accordance with the requirements established by HUD. Note: This requirement does not go into effect until the CoC establishes the centralized or coordinated assessment system(s).	
<ul> <li>ESG Sub-recipients and sub-subrecipients must makematching contributions to supplementthe recipient's ESG program in anamount that equals the amount of ESGfunds provided by the City of Flint.</li> <li>Eligible sources of matchingcontributions. Matching contributions may beobtained from any source, including anyFederal source other than the ESGprogram, as well as state, local, andprivate sources. However, the followingrequirements apply to matchingcontributions from a Federal source of funds: <ol> <li>The recipient must ensure the lawsgoverning any funds to be used asmatching contributions Grant (ESG) funds.</li> <li>If ESG funds are used to satisfy thematching requirements of anotherFederal program, then funding from thatprogram may not be used to satisfy thematching requirements under thissection.</li> </ol> </li> </ul>	

	CITY OF FLINT ESG PROGRAM STANDARDS
	contributions must be expended within the expendituredeadline in § 576.203, and noncashcontributions must be made within the expenditure deadline in § 576.203.Contributions used to match aprevious ESG grant may not be used tomatch a subsequent ESG grant.Contributions that have been orwill be counted as satisfying a matchingrequirement of another Federal grant oraward may not count as satisfying thematching requirement of this section.
	<ul> <li>Eligible types of matchingcontributions. The matchingrequirement may be met by one or bothof the following:</li> <li>1) Cash contributions. Cashexpended for allowable costs, as definedin OMB Circulars A-87 (2 CFR part 225)and A-122 (2 CFR part 230), of therecipient or subrecipient.</li> <li>(2) Noncash contributions. The valueof any real property, equipment, goods,or services contributed to the recipient'sor subrecipient's ESG program,provided that if the recipient orsubrecipient had to pay for them withgrant funds, the costs would have beenallowable. Noncash contributions mayalso include the purchase value of anydonated building.</li> </ul>
	Calculating the amount of noncashcontributions. (1) To determine thevalue of any donated material orbuilding, or of any lease, the recipientmust use a method reasonablycalculated to establish the fair marketvalue. Services provided by individualsmust be valued at rates consistent withthose ordinarily paid for similar work in the recipient's or subrecipient's organization. If the
	recipient orsubrecipient does not have employeesperforming similar work, the rates mustbe consistent with those ordinarily paidby other employers for similar work in the same labor market.
	The recipient and where applicable, its sub-recipients must keep records of the source and use of contributions made to satisfy the ESG matching requirement. The records must indicate the particular fiscal year grant for which each matching contribution is counted. The records must show how the value placed on third-party, non-cash contributions was derived. To the extent feasible, volunteer services must be supported by the same methods that the organization uses to support the allocation of regular personnel costs.
Confidentiality	<ul> <li>(1) Recipient and its sub-recipients must develop and implement written procedures to ensure:         <ul> <li>(i) All records containing personally identifying information (as defined in HUD's standards for participation, data collection, and reporting in a local HMIS) of any individual or family who applies for and/or receives ESG assistance will be kept secure and confidential;</li> </ul> </li> </ul>
	(ii) The address or location of any domestic violence, dating violence, sexual assault, or stalking shelter project assisted under the ESG will not be made public, except with writtenauthorization of the person responsible for the operation of the shelter; and

	CITY OF FLINT ESG PROGRAM STANDARDS
	<ul><li>(iii) The address or location of any housing of a program participant will not be made public, except as provided under a preexisting privacy policy of the recipient or sub-recipient and consistent with state and local law regarding privacy and obligations of confidentiality.</li><li>(2) The confidentiality procedures of the recipient and its sub-recipients must be in writing and must be maintained in accordance with this section.</li></ul>
Termination Policies	Each ESG sub-recipient must have a termination policy in place that meets the following specifications:
	<ul> <li>Written notice to the household containing clear a statement defining the reason for termination</li> </ul>
	<ul> <li>An appeal process, in which the household is given the opportunity to presen written or oral objections before a person other than the person (or a subordinate of that person) who made or approved the termination decision</li> </ul>
	<ul> <li>Prompt written notice of the final decision to the household</li> </ul>
	Termination of ESG services does not bar the program participant from receiving further assistance at a later date if they again meet all ESG eligibility requirements.
Case Management	Case management services must be offered to every ESG household with the intention of assisting the household in obtaining housing and maintaining long term housing stability. A plan must be developed to assist the household with retaining permanent housing after ESG assistance ends, taking into account the household's current and/or expected income and expenses, and other public or private assistance for which the household may be eligible. The following documentation shall be recorded in each household's case record to document case management services offered through ESG
	<ul> <li>creation of a Housing Stability Plan</li> </ul>
	<ul> <li>creation of a personalized budget, taking into consideration the participants current and expected income and all expenses</li> </ul>
	<ul> <li>documentation of monthly meetings with the case manager"</li> </ul>
	<ul> <li>notes and/or copies of referrals to mainstream benefits and other resources and follow up notes on whether the household was able to access the service/benefit</li> </ul>
	*A sub-recipient may be exempt from the monthly meeting requirement if the Violence Against Women Act of 1994 or the Family Violence Prevention and

	CITY OF FLINT ESG PROGRAM STANDARDS
	Services Act prohibits the sub-recipient from making its shelter or housing conditional on the participant's acceptance of services.
Ineligible Applicants	Sub-recipients are required to keep a case record for each household that applies for and is determined ineligible for ESG Homelessness Prevention services by the sub- recipient. The case record must include documentation of the reason for that determination.
	If a household successfully completes an intake and application for eligibility and is determined ineligible for assistance, they have the right to receive in writing a notice of ineligibility* and the right to request a review of the decision. If a review of the decision is requested, the review must be performed by a staff member who is familiar with the ESG program, but unfamiliar with the household requesting the review process is different than a hearing, therefore no testimony will be taken, and that any additional documentation that they would like to be completed within 15 days of the request for review. At the end of the review, the sub-recipient should notify the household of the final decision in writing at the address provided by the applicant.
Documentation of Services and Assistance Provided	The sub-recipient must keep records of thetypes of essential services, rentalassistance, and housing stabilizationand relocation services provided underthe sub-recipient's program and the amountsspent on these services and assistance and whether they are costs charged to match or against the ESG grant.
Period of Record Retention	Documentation of each household's qualification for ESG Rapid Re-Housing assistance must be retained for 5 years after the expenditure of all funds from the grant under which the household was served. Copies made by scanning, photocopying, or similar methods may be substituted for the original records.
HMIS	ESG sub-recipients must document participation in HMIS (or a comparable database by sub-recipients with a primary mission of serving victims of domestic violence or providing legal services.) The City of Flint requires that sub-recipients gather both "universal" data elements and "program" level data elements in order to successfully complete an entry assessment, quarterly assessments, and an exit assessment into the HMIS system for each eligible household.
	The City of Flint requires that all sub-recipients submit a Quarterly Performance Report (QPR) for their program on a quarterly basis. The QPR report should be pulled from your HMIS system, converted to a .pdf and emailed to Metro Community Development, with copies to the City of Flint. Submission deadlines are:

	<ul> <li>October 15<sup>th</sup>, 2012</li> <li>January 15, 2012</li> <li>April 15<sup>th</sup>, 2012</li> <li>July 15<sup>th</sup>, 2012 (Final QPR)</li> </ul>
	City of Flint sub-recipients are responsible for monitoring the accuracy and quality of their data and working with their HMIS lead agency if any problems arise. Sub recipients are also responsible for any data collected by organizations they may hav sub-contracts with.
Conflicts of Interest/Codes of Conduct	The recipient and its sub-recipients must keep records to show compliance with HUD's organizational conflicts-of-interest requirements, a copy of the personal conflicts of interest policy or codes of conduct, and records supporting exceptions of the personal conflicts of interest prohibitions.
Faith-based activities	The recipient and its sub-recipients must document their compliance with the faith based activities requirements as listed below:
	<ul> <li>Organizations that are directly funded under the City of Flint's ESG program may not engage in inherently religious activities, such as worship, religiou instruction, or prosclytization as part of the programs or services funde under ESG. If an organization conducts these activities, the activities must b offered separately, in time or location, from the programs or services funde under ESG, and participation must be voluntary for households.</li> </ul>
	<ul> <li>Any religious organization that receives City of Flint ESG funds retains it independence from Federal, State, and local governments, and may continu to carry out its mission, including the definition, practice, and expression of its religious beliefs, provided that the religious organization does not us ESG funds to directly support any inherently religious activities, such a worship, religious instruction, or proselytization. Among other things, faith based organizations may use space in their facilities to provide ESG-funde services, without removing religious art, icons, scriptures, or other religious symbols. An ESG sub-recipient retains its authority over its interna governance, and the organization may retain religious terms in it organization's name, select its board members on a religious basis, an include religious references in its organization's mission statements and other governing documents.</li> </ul>
	<ul> <li>A sub-recipient that receives ESG funds shall not, in providing ESG assistance, discriminate against an eligible household on the basis of religion or religious belief.</li> </ul>

	CITY OF FLINT ESG PROGRAM STANDARDS	
Other Federal Requirements	<ul> <li>The recipient and its sub-recipients must document their compliance with the Federequirements, as applicable, including:</li> <li>(1) Records demonstrating compliance with the nondiscrimination and equipportunity requirements under Other Federal Requirements, including deconcerning race, ethnicity, disability status, sex, and family characteristics persons and households who are applicants for, or program participants in, a program or activity funded in whole or in part with ESG funds and the affirmative outreach requirements.</li> </ul>	
	<ul> <li>(2) Records demonstrating compliance with the uniform administrative requirements in 24 CFR part 85 (for governments) and 24 CFR part 84 (for nonprofit organizations).</li> <li>(3) Records demonstrating compliance with the environmental review requirements, including flood insurance requirements.</li> <li>(4) Certifications and disclosure forms required under the lobbying and</li> </ul>	
Written Policies and Procedures	disclosure requirements in 24 CFR part 87. The recipients and its sub-recipients shall all compile and have available for client and City of Flint review policies and procedures detailing at least the following: • Description of services provided • Description of eligibility standards and required documentation (as	
	<ul> <li>appropriate)</li> <li>Evaluation and documentation of participant needs</li> <li>Housing stability planning</li> <li>Due Process and Termination</li> </ul>	
	<ul> <li>Emergency shelters will also have policies and procedures describing:</li> <li>Admissions procedure</li> <li>Length of stay</li> <li>Other shelter requirements</li> </ul>	

Adapted from Commonwealth of Massachusetts Dept of Housing and Community Development ESG Materials 2/7/13

CITY OF FLINT ESG PROGRAM STANDARDS

## Street Outreach Program Standards

The City of Flint ESG Street Outreach Grantees, sub-recipients and sub-recipient subcontractors must comply with the following requirements and procedures to ensure compliance with the homeless definition set forth by HUD and the Request for Responses issued by the City of Flint. Both sets of requirements are incorporated into all City of Flint ESG contracts. The City of Flint requires all sub-recipients to adhere to the reporting guidelines below. Prior to authorizing services or financial assistance, the documentation listed in the following sections must be obtained and copied for the case record. HUD requires the order of priority be:

- First, third-party documentation, signed and dated, on the documenting organization's official letterhead\*
- (2) Intake worker observations; and
- (3) Certification from the person seeking assistance

## "While third-party documentation is preferred, lack of this documentation must not prevent a household from being immediately admitted to emergency shelter, receiving street outreach services, or receiving services provided by a victim service provider.

**Note:** According to the ESG Interim Rule records contained in an HMIS or comparable database used by victim service providers are acceptable evidence of third-party documentation in conjunction with intake worker observations if the HMIS retains an auditable history of all entries, including the person who entered the data, the date of entry, and the change made; and if the HMIS prevents overrides any changes of the dates on which entries are made.

Торіс	Standards for Street Outreach	
Documentation of Homeless Eligibility	ESG funds may be used to provide street outreach services to eligible homeless individuals and families. To be eligible the household must meet <u>the criteria</u> for Category 1. (Households who meet the criteria for Category 4 must also meet the criteria for Category 1.) The following documentation must be obtained and copied into each household's case record accordingly:	
	<ul> <li>Category 1. Literally Homeless:</li> <li>(1) If the household qualifies as literally homeless because they are residing in a place not meant for human habitation, acceptable documentation is a description by an outreach worker of the conditions where the household was living and the dates observed; a written referral by another housing or service provider describing the situation and dates, or a certification by the head of household seeking assistance stating that (s)he resided in an emergency shelter or place not</li> </ul>	

	CITY OF FLINT ESG PROGRAM STANDARDS		
	meant for human habitation. The certification should describe the living situation and include the dates the household resided there.		
Documentation of Homeless Eligibility (Continued)	(2) If the household qualifies as literally homeless because he or she resided in a emergency shelter or place not meant for human habitation and is exiting a institution where he or she resided for 90 days or less, acceptable evidence includes the evidence described in paragraph in (1) above of this section		
	AND one of the following:		
	(i) Discharge paperwork or a written or oral referral from a social worker, car manager, or other appropriate official of the institution, stating the name ar location of the institution, beginning and end dates of the time residing in th institution. All oral statements must be recorded by the intake worker; or		
	(ii) Where the evidence in paragraph (2)(i) of this section is not obtainable, written record of the intake worker's due diligence in attempting to obtain the evidence described in paragraph (2)(i) AND a certification by the individual seeking assistance that states he or she is exiting or has just exited a institution where he or she resided for 90 days or less.		
	Street Outreach participants also have the following additional limitations on eligibility within Category 1:		
	<ul> <li>Individuals and families must be living on the streets (or othe places not meant for human habitation) and be unwilling to unable to access services in emergency shelter</li> </ul>		
	Category 4. Fleeing/Attempting to Flee Domestic Violence:		
	Households that meet the criteria for Category 4 must also meet the criteria fo Category 1 to qualify for Rapid Re-Housing services under ESG programs.		
	For a household fleeing domestic violence, dating violence, sexual assault, stalking, other dangerous or life-threatening conditions related to violence, acceptable eviden includes:		
	(1) An oral statement by the household seeking assistance the he/she is fleeing that situation, that no subsequent residence has be identified, and that the household lacks the resources or support network e.g., family, friends, faith-based or other social networks, needed to obtate other housing.		
	(2) If the individual or family is receiving shelter or servic provided by a victim service provider, the oral statement must be document by either a certification by the head of household, or a certification by the intake worker.		

	CITY OF FLINT ESG PROGRAM STANDARDS			
Documentation of Homeless Eligibility (Continued)	<b>OTHERWISE</b> , the oral statement that the individual or head of house seeking assistance has not identified a subsequent residence and lacks resources or support networks, <i>e.g.</i> , family, friends, faith-based or other s networks, needed to obtain housing must be documented by a certification the individual or head of household that the oral statement is true complete,			
	(3) AND, where the safety of the individual or family would not be jeopardized, the domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening condition must be verified by a written observation by the intake worker or a written referral by a housing or service provider, social worker, legal assistance provider, health-care provider, law enforcement agency, legal assistance provider, pastoral counselor, or any other organization from whom the individual or head of household has sought assistance for domestic violence, dating violence, sexual assault, or stalking. The written referral or observation need only include the minimum amount of information necessary to document that the individual or family is fleeing, or attempting to flee domestic violence, dating violence, sexual assault, and stalking.			
Eligible Activities and Costs	Eligible costs for ESG Street Outreach activities include essential services to eligible participants provided on the street and in other places not meant for human habitation to individuals and families who are unable or unwilling to enter emergency shelter.			
	<ul> <li>Eligible Activities and Costs include: <ol> <li>Engagement: Activities to locate, identify and build</li> <li>relationships with unsheltered homeless people for purpose of providing</li> <li>immediate support, intervention, and connections to services</li> <li>a. Initial assessment of needs and eligibility</li> <li>b. Crisis counseling</li> <li>c. Addressing urgent physical needs</li> <li>d. Connecting to and providing info and referral.</li> <li>e. Cell phone costs of outreach workers</li> </ol> </li> <li>2. Case Management: Assessing housing and service needs, and arranging/coordinating/monitoring the delivery of individualized services</li> <li>a. Using centralized/coordinated assessment system</li> <li>b. Evaluating and documenting eligibility</li> <li>c. Connseling</li> <li>d. Developing/securing/coordinating services</li> <li>e. Helping obtain Federal, state, and local benefits</li> <li>f. Monitoring/evaluating participant progress</li> <li>g. Providing information and referral to other providers</li> <li>h. Developing and individualized housing/service plan</li> <li>3. Emergency Health Services: Outpatient treatment of urgent</li> </ul>			
	medical conditions by licensed medical professionals a. Assessing participants' health needs and developing treatment			

Eligible Activities and Costs (cont.)	plans         b.       Assisting participants to understand their health needs         c.       Providing or helping participants obtain appropriate emergency medical treatment         d.       Providing medication and follow-up services         4. <u>Emergency Mental Health Services</u> : Outpatient treatment of urgent mental health conditions by licensed professionals in community-based settings         a.       Crisis interventions         b.       Prescription of psychotropic medications         c.       Medication management         d.       Combinations of therapeutic approaches to address multiple problems         5. <u>Transportation</u> : Travel by outreach workers, social workers, medical professionals or other service providers during the provision of eligible street outreach services         a.       Transporting unsheltered people to emergency shelters or other service facilities         b.       Cost of participant's travel on public transit         c.       Mileage allowance for outreach workers to visit participants         d.       Purchasing or leasing a vehicle for use in conducting outreach activities, including the cust of gas, insurance, taxes and maintenance for the vehicle.         6. <u>Services to Special Populations</u> : Otherwise eligible essential	
	services that have been tailored to address the special needs of homeless youth victims of domestic violence and/or people living with HIV/AIDS who are literally homeless	
Evaluation of Eligibility and Needs	The recipient or its subrecipient must conduct an initial evaluation to determine the eligibility of each individual or family's eligibility for ESG assistance and the amount and types of assistance the individual or family needs to regain stability in permanent housing. These evaluations must be conducted in accordance with the centralized or coordinated assessment requirements.	

Adapted from Commonwealth of Massachusetts Dept of Housing and Community Development ESG Materials 2/7/13

## CITY OF FLINT ESG PROGRAM STANDARDS

## Shelter Operations and Essential Services Program Standards

The City of Flint ESG Shelter Operations sub-recipients and sub-recipient subcontractors must comply with the following requirements and procedures to ensure compliance with the homeless definition set forth by HUD and the Request for Responses issued by the City of Flint. Both sets of requirements are incorporated into all City of Flint ESG contracts. The City of Flint requires all sub-recipients to adhere to the reporting guidelines below. Prior to authorizing services or financial assistance, the documentation listed in the following sections must be obtained and copied for the case record. HUD requires the order of priority be:

- First, third-party documentation, signed and dated, on the documenting organization's official letterhead\*
- (2) Intake worker observations; and
- (3) Certification from the person seeking assistance

\*While third-party documentation is preferred, lack of this documentation must not prevent a household from being immediately admitted to emergency shelter, receiving street outreach services, or receiving services provided by a victim service provider.

Note: According to the ESG Interim Rule records contained in an HMIS or comparable database used by victim service providers are acceptable evidence of third-party documentation in conjunction with intake worker observations if the HMIS retains an auditable history of all entries, including the person who entered the data, the date of entry, and the change made; and if the HMIS prevents overrides any changes of the dates on which entries are made.

Торіс	Standards for Shelter Operations		
Documentation of Homeless Eligibility	ESG funds may be used to provide essential services to eligible homeless individuals and families.		
	To be eligible the household must meet the criteria for <b>Category 1</b> . (Households who meet the criteria for Category 4 must also meet the criteria for Category 1.) The following documentation must be obtained and copied into each household's case record accordingly:		
	Category 1. Literally Homeless:		
	(1) If the household qualifies as literally homeless because they are residing in a place not meant for human habitation, acceptable documentation is a description by an outreach worker of the conditions where the household was living and the dates observed; a written referral by another housing or service provider describing the situation and dates, or a certification by the head of household seeking assistance stating that (s)he resided in an emergency shelter or place not meant for human habitation. The certification should describe the living situation		

Documentation	
	and include the dates the household resided there.
of Homeless Eligibility (Continued)	(2) If the household qualifies as literally homeless because he or she resided in an emergency shelter or place not meant for human habitation and is exiting at institution where he or she resided for 90 days or less, acceptable evidence includes the evidence described in paragraph in (1) above of this section
	AND one of the following:
	(i) Discharge paperwork or a written or oral referral from a social worker, case manager, or other appropriate official of the institution, stating the name and location of the institution, beginning and end dates of the time residing in the institution. All oral statements must be recorded by the intake worker; or
	(ii) Where the evidence in paragraph (2)(i) of this section is not obtainable, a written record of the intake worker's due diligence in attempting to obtain the evidence described in paragraph (2)(i) AND a certification by the individual seeking assistance that states he or she is exiting or has just exited an institution where he or she resided for 90 days or less.
	Street Outreach participants also have the following additional limitations on eligibility within Category 1:
	<ul> <li>Individuals and families must be living on the streets (or other places not meant for human habitation) and be unwilling to unable to access services in emergency shelter</li> </ul>
	Documentation includes:
	Written observation by the outreach worker; or
	<ul> <li>Written referral by another housing or service provider; or Certification by the individual or head of household seeking assistance stating that (s)he was living on the street or in shelter;</li> </ul>
	<ul> <li>For individuals exiting an institution—use one of the forms of evidence above and;</li> </ul>
	<ul> <li>Discharge paperwork or written/oral referral; or</li> </ul>
	<ul> <li>Written record of intake worker's due diligence to obtain</li> </ul>
	above evidence and certification by individual that they exited institution.
	Category 2. Imminent Risk of Homeless
	Definition 1 – Individuals and Families:
	An individual or family who:
	<ul> <li>(i) Has an annual income below 30% of median family income for the area [se below for detail]; AND</li> </ul>

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of Homeless Eligibility (Continued)	(ii) Does not have sufficient resources or support networks immediately available to prevent them from moving to an emergency shelter or another place defined in Category 1 of the "homeless" definition [ see below for detail]; AND
	(iii) Meets one of the following conditions:
	<ul> <li>(A) Has moved because of economic reasons 2 or more times during the 60 days immediately preceding the application for assistance; OR</li> <li>(B) Is living in the home of another because of economic hardship; OR</li> <li>(C) Has been notified that their right to occupy their current housing or living situation will be terminated within 21 days after the date of application for assistance; OR</li> <li>(D) Lives in a hotel or motel and the cost is not paid for by charitable organizations or by Federal, State, or local government programs for low income individuals; OR</li> <li>(E) Lives in an SRO or efficiency apartment unit in which there reside more than 2 persons or lives in a larger housing unit in which there reside more than one and a half persons per room; OR</li> <li>(F) Is exiting a publicly funded institution or system of care; OR</li> <li>(G) Otherwise lives in housing that has characteristics associated will instability and an increased risk of homelessness, as identified in the recipient's approved Con Plan.</li> </ul>
	A child or youth who does not qualify as homeless under the homeless definition, bu qualifies as homeless under another Federal statute
	Definition 3 – Families with Children and Youth:
	An unaccompanied youth who does not qualify as homeless under the homeless definition, but qualifies as homeless under section 725(2) of the McKinney-Vent Homeless Assistance Act, and the parent(s) or guardian(s) or that child or youth i living with him or her.
	Category 3. Homeless under other Federal Statutes:
	Unaccompanied youth under 25 years of age, or families with children and youth, wh do not otherwise qualify as homeless under this definition, but who:
	<ul> <li>Are defined as homeless under the other listed federal statutes</li> <li>Have not had a lease, ownership interest, or occupancy agreement in permanent housing during the 60 days prior to the homeless</li> </ul>

	CITY OF FLINT ESG PROGRAM STANDARDS
Documentation of Homeless	<ul> <li>assistance application; Have experienced persistent instability as measured by two moves or more during the preceding 60 days; <u>and</u></li> <li>Can be expected to continue in such status for an extended period of time due to special needs or barriers</li> </ul>
Eligibility (Continued)	Documentation includes:
	<ul> <li>Certification by the nonprofit or state/local government that the individual or head of household seeking assistance met the criteria of homelessness under another federal statute; and</li> </ul>
	<ul> <li>Certification of no permanent housing in the preceding 60 days; and</li> </ul>
	<ul> <li>Certification by the individual or head of household, and any available supporting documentation, that (s)he has moved two or more times in the past 60 days; and</li> </ul>
	<ul> <li>Documentation of special needs or 2 or more barriers.</li> </ul>
	Category 4. Fleeing/Attempting to Flee Domestic Violence:
	For a household fleeing domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions related to violence, acceptable evidence includes:
	(1) An oral statement by the household seeking assistance that he/she is fleeing that situation, that no subsequent residence has beer identified, and that the household lacks the resources or support networks <i>e.g.</i> , family, friends, faith-based or other social networks, needed to obtain other housing.
	(2) If the individual or family is receiving shelter or services provided by a victim service provider, the oral statement must be documented by either a certification by the head of household, or a certification by the intake worker. OTHERWISE, the oral statement that the individual or head of household seeking assistance has not identified a subsequent residence and lacks the resources or support networks, e.g., family, friends, faith-based or other socia networks, needed to obtain housing must be documented by a certification by
	the individual or head of household that the oral statement is true and complete,
	(3) AND, where the safety of the individual or family would not be jeopardized, the domestic violence, dating violence, sexual assault stalking, or other dangerous or life-threatening condition must be verified by written observation by the intake worker or a written referral by a housing of
Documentation of Homeless	service provider, social worker, legal assistance provider, health-car provider, law enforcement agency, legal assistance provider, pastors

	CITY OF FLINT ESG PROGRAM STANDARDS
Eligibility (Continued)	counselor, or any other organization from whom the individual or head of household has sought assistance for domestic violence, dating violence, sexual assault, or stalking. The written referral or observation need only include the minimum amount of information necessary to document that the individual or family is fleeing, or attempting to flee domestic violence, dating violence, sexual assault, and stalking.
	Documentation includes:
	For Victim Service Providers:
	<ul> <li>An oral statement by the individual or head of household seeking assistance which states: they are fleeing; they have no subsequent residence; and they lack resources. Statement must be documented by a self- certification or a certification by the intake worker.</li> </ul>
	For Non-Victim Service Providers:
	<ul> <li>Oral statement by the individual or head of household seeking assistance that they are fleeing. This statement is documented by a self- certification or by the caseworker. Where the safety of the individual/family is not jeopardized, the oral statement must be verified; and</li> </ul>
	<ul> <li>Certification by the individual or head of household that no subsequent residence has been identified; <u>and</u></li> </ul>
	<ul> <li>Self-certification or other written documentation, that the individual or family lacks the financial resources and support networks to obtain other permanent housing.</li> </ul>
Eligible Activities and Costs	Eligible costs for ESG Emergency Shelter activities include essential services to persons in emergency shelters and the operation of emergency shelters. Staff costs related to carrying out emergency shelter activities are also eligible.
	Eligible Essential Services Activities and Costs include:         1.       Case Management: Assessing housing and service needs, and arranging/coordinating/monitoring the delivery of individualized services         a.       Using centralized/coordinated assessment system         b.       Evaluating and documenting eligibility         c.       Counseling         d.       Developing/securing/coordinating services         e.       Helping obtain Federal, state, and local benefits         f.       Monitoring/evaluating participant progress         g.       Providing information and referral to other providers         h.       Developing and individualized housing/service plan         2.       Child Care: Licensed child care for program participants with children under the age of 13, or disabled children under the age of 18

	а.	Child care costs		
	b.	Meals and snacks		
	с,	Comprehensive and coordinated sets of appropriate		
	dev	relopmental activities		
	3.	Education Services: Instruction or training to enhance		
	participant	s' ability to obtain and maintain housing: literacy, English literacy,		
	GED, consumer education, health education, and substance abuse prevention			
	a.	Educational services/sill-building		
	b.	Screening, assessment and testing		
	с.	Individual or group instruction		
	d.	Tutoring		
1	c.	Provision of books, supplies and instructional material		
	f.	Counseling		
	g.	Referral to community resources		
	4.	Employment Assistance and Job Training: Services assisting		
	participant	s secure employment and job training programs		
	а.	Classroom, online and/or computer instruction		
	b.	On-the-job instruction		
	с.	Job finding, skill-building		
	d.	Reasonable stipends in employment assistance and job training		
	pro	grams		
Eligible	e.	Books and instructional material		
Activities and	f.	Employment screening, assessment, or testing		
Costs (cont.)	g.	Structured job-seeking support		
coold (conti)	h.	Special training and tutoring, including literacy training and		
	pre-vocational training			
	i.	Counseling or job coaching		
	j.	Referral to community resources.		
	5.	Outpatient Health Services: Direct outpatient treatment of		
		nditions provided by licensed medical professionals		
	н.	Assessing health problems and developing a treatment plan		
	b.	Assisting program participants to understand their health need		
1.	<ul> <li>Providing or helping participants obtain appropriate medica</li> </ul>			
	treatment, preventive medical care, and health maintenance services,			
		luding emergency medical services		
	d.	Providing medication and follow-up services		
	e. 6.	Providing preventive and non-cosmetic dental care		
		Legal Services: Necessary legal services regarding matters that		
		ith the program participant's ability to obtain and retain housing		
	и.	Hourly fees for legal advice and representation by licensed		
	b.	erneys and certain other fees-for-service		
		Client intake, preparation of cases for trial, provision of legal		
		rice, representation at hearings, and counseling		
	υ.	Filing fees and other necessary court costs		
	d.	Legal representation and advice to resolve legal problems that		
	pre	vent participants from obtaining or retaining permanent housing:		
		i. Child support		
		ii. Guardianship		

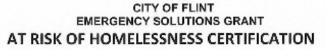
	iii. Paternity					
	iv. Emancipation					
	v. Legal separation					
	vi. Resolution of outstanding criminal warrants					
	vii. Appeal of veterans and public benefit claim denials					
	viii. Orders of protection and other civil remedies for victims of					
	domestic violence, dating violence, sexual assault, and stalking					
	<ol><li>Life Skills Training: Critical life management skills necessary</li></ol>					
	to assist the program participant to function independently in the community					
	<ol> <li>Budgeting resources</li> </ol>					
	<li>b. Managing money</li>					
	c. Managing a household					
	d. Resolving conflict					
	<ul> <li>Shopping for food and needed items</li> </ul>					
	f. Improving nutrition					
	g. Using public transportation					
	h. Parenting					
	<ol> <li>Mental Health Services: Direct outpatient treatment of mental</li> </ol>					
	health conditions by licensed professionals in community-based sottings					
	<ol> <li>Crisis interventions</li> </ol>					
Eligible	<li>b. Individual, family or group therapy sessions</li>					
Activities and	<ul> <li>Prescription of psychotropic medications or explanations about</li> </ul>					
Costs (cont.)	the use and management of medications					
	<li>d. Combinations of therapeutic approaches to address multiple</li>					
	problems					
	9. <u>Substance Abuse Treatment Services</u> : Substance abuse					
	treatment services provided by licensed or certified professionals, designed to					
	prevent, reduce, eliminate or deter relapse of substance abuse or addictive					
	behaviors					
	<ol> <li>Client intake and assessment</li> </ol>					
	<li>b. Outpatient treatment for up to thirty days</li>					
	<ul> <li>Group and individual counseling</li> </ul>					
	d. Drug testing					
	<ol> <li><u>Transportation</u>: Travel by outreach workers, social workers,</li> </ol>					
	medical professionals or other service providers during the provision of					
	eligible street outreach services					
	<ul> <li>Transporting unsheltered people to emergency shelters or oth</li> </ul>					
	service facilities					
	<li>b. Cost of participant's travel on public transit</li>					
	<ul> <li>Mileage allowance for outreach workers to visit participants</li> </ul>					
	<ul> <li>Purchasing or leasing a vehicle for use in conducting outreach</li> </ul>					
	activities, including the cost of gas, insurance, taxes and maintenance					
	for the vehicle.					
	<ol> <li>Services to Special Populations: Otherwise eligible essential</li> </ol>					
	services that have been tailored to address the special needs of homeless yout					
	victims of domestic violence and/or people living with HIV/AIDS who are					
	literally homeless					

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Activities and       0.       Food         Costs (cont.)       d.       Fuel         e.       Insurance       f.         f.       Utilities       g.         g.       Food       h.         h.       Furnishings       i.         i.       Equipment       j.         Sheller       Sheller meters and the emergency sheller is available)         Sheller       The records must include documentation of compliance with HUD's shelter at housing standards, as described in 24 CFR 576.403         Any emergency sheller that receives assistance for shelter operations must also meet the following minimum safety, sanitation, and privacy standards. The recipient may also establish standards that exceed or add to these minimum standards.         1.       Structure and materials. The shelter building must be structurally sound i protect residents. Any renovation (including major rehabilitation an conversion) carried out with ESG assistance must use Energy Star and Water Sense products and appliances.         2.       Access. The shelter must be accessible in accordance with Section 504 of the Rehabilitation Act (20 U.S.C. 194) and implementing regulations at 2 CFR part 100; and Title II of the Americans with Disabilities Act (42 U.S.C. 12131 et seq.) and 28 CFR pr 35; where applicable.         3.       Space and security. Except where the shelter is intended for day use only the shelter must provide such program participant in the shelter with an acceptable place to sleep and adequate space and security for themselves and their b	Eligible					
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Shelter Standards Checklist (cont.)	<ol> <li>8. Illumination and electricity. The shelter must have adequate natural or artificial illumination to permit normal indoor activities and support health and safety. There must be sufficient electrical sources to permit the safe use of electrical appliances in the shelter.</li> <li>9. Food preparation. Food preparation areas, if any, must contain suitable space and equipment to store, prepare, and serve food in a safe and sanitary manner.</li> <li>10. Sanitary conditions. The shelter must be maintained in a sanitary condition.</li> <li>11. Fire safety. There must be at least one working smoke detector in each occupied unit of the shelter. Where possible, smoke detectors must be located near sleeping areas. The fire alarm system must be designed for hearing-impaired residents. All public areas of the shelter must have at least one working smoke detector. There must also be a second means of exiting the building in the event of fire or other emergency.</li> </ol>
Evaluation of Eligibility and Needs	The subrecipient must conduct an initial evaluation to determine the eligibility of each individual or family's eligibility for ESG assistance and the amount and types of assistance the individual or family needs to regain stability in permanent housing. These evaluations must be conducted in accordance with the centralized or coordinated assessment requirements.

Adapted from Commonwealth of Massachusetts Dept of Housing and Community Development ESG Materials 2/7/13

ESG Form No. 3 - Prevention



ESG Household Name:

DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT TRUST - TEAMORC - THE MEST

Date:

This is to certify the above individual or household is currently at risk of homelessness based on the category checked and required documentation.

Check only one Category and complete only that section

CATEGORY 1: An individual or family: (must have income 30% below AMI, lack sufficient resources & meets 1 of the following risk factors)

Has an annual income below 30% of AMI (must have documentation of income eligibility; AND

Lacks sufficient resources or support networks immediately available to prevent homelessness (must complete Self-Certification Form No. 4) supported by other documentation when practical such as termination notice, unemployment compensation statement, bank statement, healthcare/utility bill showing arrears)

#### AND meets 1 of the following risk factors with acceptable documentation

- Risk 1: Persistent housing instability has moved because of economic reasons 2 or more times during the 60 days immediately preceding the application for assistance (must document the following 2 criteria):
  - Housing history must demonstrate 2 or more moves within 60 days: documentation may include HMIS records, referral from housing/service provider, letter from tenant/owner (*intake abservation not appropriate*); and
  - Economic reasons may include termination from employment, unexpected medical costs, inability to maintain housing including utilities, etc: documentation may include notice of termination, healthcare bills indicating arrears, utility bills indicating arrears (*intake observation not oppropriate*).

Risk 2: Living in the home of another because of economic hardship (must document the following 2 criteria):

- Housing must be in the home of another (i.e., doubled up): documentation may include letter from tenant/homeowner (intake observation may be appropriate); and
- Economic reasons may include termination from employment, unexpected medical costs, inability to maintain housing including utilities, etc: documentation may include notice of termination, healthcare bills indicating arrears, utility bills indicating arrears (*intake observation not appropriate*).

Risk 3: Housing loss within 21 days – has been notified their right to occupy their current housing or living situation will be terminated within 21 days after the date of application for assistance: notification to leave within 21 days <u>must be written and</u> <u>only third party source/written is appropriate</u> (must document 1 of the following criteria):

- If tenant/homeowner: eviction notice, court order to leave within 21 days; or
- If living with another (doubled up): eviction letter from tenant/homeowner.

Risk 4: Uving in a rented hotel or motel and cost is not paid for by charitable organization or by Federal, State, or local government programs for low-income individuals (must document the following 2 criteria):

Housing must be in a hotel/motel: documentation may include either letter from hotel/motel manager or intake observation: and

Costs have not been covered by charitable organization or government program: documentation - cancelled check.

Risk 5: Living in a severely over-crowded unit as defined by US Census Bureau: lives in an SRO or efficiency apartment unit in which there reside more than 2 persons or lives in a larger housing unit in which there reside more than 1% persons per room (must document the following):

Number of rooms in unit AND number of individuals living in unit: documentation may include lease, unit details from Tax Assessor's Office, intake observation.

Page 1 of 2

# AT RISK OF HOMELESSNESS CERTIFICATION

### Category 1: An individual or family (continued):

 Risk 6: Exiting publicly funded institution or system of care (must document the following):
 Discharge from healthcare facility, mental health facility, foster care or other youth facility or correction program: documentation – discharge paperwork or referral letter.

Risk 7: Living in housing associated with instability and an increased risk of homelessness. For example: being a young household with a young child, lacking transportation to work, or other circumstances or berriers as identified in your community.

(documentation must include):

Self-certification (Form No. 5) or other written documentation describing the circumstances and that the individual or family lacks financial resources and support networks to obtain other permanent housing.

### CATEGORY 2: Unaccompanied Children and Youth

A child or youth who does not qualify as homeless under the homeless definition, but qualifies as homeless under another Federal statute (must document the following):

Verification of Homeless Status must be provided by agency administoring applicable Federal program: documentation must be Third Party – Written ONLY; Certification of homeless status (letter or standardized form).

#### CATEGORY 3: Families with Children and Youth

An unaccompanied youth who does not qualify as homeless under the homeless definition, but qualifies as homeless under section 725(2) of the McKinney-Vento Homeless Assistance Act, and the parent(s) or guardian(s) or that child or youth if living.

with him or her (must document the following).

Third Party – Written ONLY; must have documentation of homeless status, which may be letter or referral provided by agency administering the Federal Program AND must confirm family/guardian is residing with children/youth.

Intake Staff Signature: \_\_\_\_\_

Date:

Adapted from Michigan State Housing Development Authority ESG Materials

Page 2 of 2

CITY OF FLINT ESG PROGRAM STANDARDS

# Homelessness Prevention Program Standards

The City of Flint ESG Homelessness Preventionsub-recipients and any subcontractors must comply with the following requirements and procedures to ensure compliance with the homeless definition set forth by HUD and the Request for Responses issued by the City of Flint. Both sets of requirements are incorporated into all City ESG contracts. The City requires all sub-recipients to adhere to the reporting guidelines below. Prior to authorizing services or financial assistance, the documentation listed in the following sections must be obtained and copied for the case record. HUD requires the order of priority be:

- First, third-party documentation, signed and dated, on the documenting organization's official letterhead\*
- (2) Intake worker observations
- (3) Certification from the person seeking assistance

<sup>2</sup>While third-party documentation is preferred, lack of this documentation must not prevent a household from being immediately admitted to emergency shelter, receiving street outreach services, or receiving services provided by a victim service provider.

Note: According to the ESG Interim Rule records contained in an HMIS or comparable database used by victim service providers are acceptable evidence of third-party documentation in conjunction with intake worker observations if the HMIS retains an auditable history of all entries, including the person who entered the data, the date of entry, and the change made; and if the HMIS prevents overrides or changes of the dates on which entries are made.

Topic	Standards for Homelessness Prevention				
Documentation of At-Risk of Homelessness Eligibility Status	ESG funds may be used to provide housing relocation and stabilization services and short and/or medium term rental assistance, as necessary, to prevent a household from moving into an emergency shelter or another place that would render them homeless according to HUD criteria. To be eligible for ESG homelessness prevention assistance the household must meet one of the three definitions below:				
	Definition 1 – Individuals and Families:				
	An individual or family who: (i) Has an annual income below 30% of median family income for the area [see below for detail]; AND				
	(ii) Does not have sufficient resources or support networks immediately				

	CITY OF FLINT ESG PROGRAM STANDARDS
Documentation of At-Risk of Homelessness	available to prevent them from moving to an emergency shelter or another place defined in Category 1 of the "homeless" definition [ see below for detail]: AND
Eligibility Status (Continued)	(iii) Meets one of the following conditions:
	<ul> <li>(A) Has moved because of economic reasons 2 or more times during the 60 days immediately preceding the application for assistance; OR</li> <li>(B) Is living in the home of another because of economic hardship; OR</li> <li>(C) Has been notified that their right to occupy their current housing or living situation will be terminated within 21 days after the date of application for assistance; OR</li> <li>(D) Lives in a hotel or motel and the cost is not paid for by charitable organizations or by Federal, State, or local government programs for low-</li> </ul>
	<ul> <li>income individuals; OR</li> <li>(B) Lives in an SRO or efficiency apartment unit in which there reside more than 2 persons or lives in a larger housing unit in which there reside more than one and a half persons per room; OR</li> <li>(F) Is exiting a publicly funded institution or system of care; OR</li> <li>(G) Otherwise lives in housing that has characteristics associated with instability and an increased risk of homelessness, as identified in the recipient's approved Con Plan.</li> </ul>
	Definition 2 - Unaccompanied Children and Youth:
	A child or youth who does not qualify as homeless under the homeless definition, but qualifies as homeless under another Federal statute
	Definition 3 – Families with Children and Youth:
	An unaccompanied youth who does not qualify as homeless under the homeless definition, but qualifies as homeless under section 725(2) of the McKinney-Vento Homeless Assistance Act, and the parent(s) or guardian(s) or that child or youth if living with him or her.
	Documentation of imminent risk of homelessness includes:
	<ul> <li>A court order resulting from an eviction action notifying the individual or family that they must leave; <u>or</u></li> <li>For individuals and families leaving a hotel or motel—evidence that they lack the financial resources to stay; <u>or</u></li> <li>A documented and verified oral statement; <u>and</u></li> </ul>

Documentation of At-Risk of Homelessness Eligibility Status (Continued)	<ul> <li>Certification that no subsequent residence has been identified; and</li> <li>Self-certification or other written documentation that the individual of family lacks the financial resources and support necessary to obtain permanent housing</li> </ul>					
Eligible Activities and Costs	The purpose of homeless prevention assistance is to prevent persons from becoming homeless in a shelter or an unsheltered situation and to help such persons regain stability in their current housing or other permanent housing.					
	Eligible activities include: 1. Housing Relocation and Stabilization Services					
	2. Short- and Medium-Term Rental Assistance					
	Eligible Housing Relocation and Stabilization Services costs include:					
	Housing Relocation Financial Assistance:					
	<ol> <li><u>Rental application fees</u>: Application fee that is charged by the owner to all applicants</li> </ol>					
	<ol> <li>Security Deposits: Equal to no more than 2 months' rent</li> <li>Last Month's Rent: Paid to the owner of housing at the time security deposit and first month's rent are paid</li> <li><u>Moving Costs</u>: Moving costs, such as truck rental or hiring a moving company, including certain temporary storage fees</li> <li><u>Utility Deposits</u>: Standard Utility deposit required by the utility company for all customers (i.e. gas, electric, water, sewage)</li> <li><u>Utility Payments</u>: Up to 24 months of utility payments per participant, per service (i.e. gas, electric, water/sewage), including up to 6 months of arrearages, per service</li> </ol>					
	Housing Stabilization Services:					
	<ol> <li><u>Housing Search and Placement</u>:         <ol> <li>Assessment of housing barriers, needs and preferences</li> <li>Development of an action plan for locating housing</li> <li>Housing search and outreach to and negotiation with owner</li> </ol> </li> </ol>					
	<ul> <li>Assistance with submitting rental applications and understanding leases</li> </ul>					
	<ul> <li>Assessment of housing for compliance with ESG requirements for habitability, lead based paint, and rent</li> </ul>					
	reasonableness f. Assistance with obtaining utilities and making moving					
	arrangements					

	CITY OF FLINT ESG PROGRAM STANDARDS
Eligible Activities and Costs (cont.)	<ol> <li><u>Housing Stability Case Management:</u> Assessing, arranging, coordinating, and monitoring the delivery of individualized services to facilitate housing stability         <ul> <li><u>Using the centralized or coordinated assessment system</u></li> </ul> </li> </ol>
	to conduct the initial evaluation and re-evaluation           b.         Counseling           c.         Developing, securing and coordinating services including           Federal, state, and local benefits         Monitoring and evaluating program participant progress           e.         Providing information and referrals to other providers
	<ul> <li>f. <u>Developing an individualized housing and service plans</u></li> <li>3. <u>Mediation</u>: Mediation between the program participant and the owner or persons with whom the program participant is living, to prevent the program participant from losing permanent housing in which they currently reside</li> </ul>
	a. Time and/or services associated with mediation activities     4. Legal Services: Legal services that are necessary to     resolve a legal problem that prohibits the program participant from     obtaining or maintaining permanent housing
	<ul> <li>a. Hourly fees for legal advice and presentation</li> <li>b. Fees based on the actual service performed</li> <li>c. Client intake, preparation of cases for trial, provisoin of legal advice, representation at hearings, and counseling</li> </ul>
	<ul> <li>d. Filing fees and other necessary court costs</li> <li>e. Sub-recipient's employees' salaries and other costs necessary to perform the services, if the sub-recipient is a legal services provider and performs the services itself</li> <li>f. Legal representation and advice to resolve legal problems</li> </ul>
	that prevent participants from obtaining or retaining permanent housing: i. Child support
	<ul> <li>ii. Guardianship</li> <li>iii. Paternity</li> <li>iv. Emancipation</li> <li>v. Legal separation</li> <li>vi. Resolution of outstanding criminal warrants</li> </ul>
	<ul> <li>vii. Appeal of veterans and public benefit claim denials</li> <li>viii. Orders of protection and other civil remedies for victims of domestic violence, dating violence, sexual assault, and stalking</li> <li>5. Credit Repair: Services necessary to assist program</li> </ul>
	<ul> <li>a. <u>Credit Repair</u>, Services necessary in assist program participants with critical skills related to household budgeting, managing money, accessing a free personal credit report, and resolving personal credit problems         <ul> <li>a. Credit counseling</li> </ul> </li> </ul>
	b. Other related services

	CITY OF FLINT ESG PROGRAM STANDARDS
Eligible Activities and Costs (cont.)	Short- and Medium-Term Rental Assistance Costs include:         1.       Short-Term Rental Assistance: Up to 3 months         2.       Medium-Term Rental Assistance: 4 – 24 months         3.       Payment of Rental Arrears: One-time payment up to 6 months, including any late fees on those arrears*         Combination of Three Types of Rental Assistance: Total not to exceed 24 months, during any 3 year period, including any payment for last month's rent
Documentation of Insufficient Financial Resources and Support Networks	All ESG case records must include the most reliable evidence available to show that the household does not have sufficient resources or support networks; e.g., family, friends, faith-based or other social networks, immediately available to attain housing stability and that 'but for' the ESG assistance the household would become literally homeless. A "But For" Certification must be placed in each households file both at intake and at each quarterly re-certification. See "But For" Certification form.
Income Verification	<ul> <li>To meet income eligibility guidelines for ESG homelessness prevention services, households must have an annual income less than 30 percent of median family income for the area, as determined by HUD. To comply with HUD standards, the City expects complete income information to be gathered at intake and included in the ESG assessment information in HMIS at intake and at each subsequent re-certification.</li> <li>A written income calculation that demonstrates the household's annual income is below 30% of the median income for the corresponding household size in the area must be included in each participants file at intake and at each re-certification.</li> <li>For each household that receives ESG Homelessness Prevention assistance, the following documentation of annual income must be gathered at intake and updated on a quarterly basis: <ul> <li>(1) Income evaluation form containing the minimum requirements specified by HUD and completed by the ESG provider at intake and each subsequent recertification; AND</li> <li>(2) Source documents for the assets held by the household and income received over the most recent period for which representative data is available before the date of the evaluation (<i>e.g.</i>, wage stubs, unemployment comp. statement, public benefits statement, bank statement);</li> </ul></li></ul>

Verification (cont.)	statement by the relevant third party on the company or organization's letterhead (e.g., employer, government benefits administrator) or the written certification by the recipient's or sub- recipient's intake staff of the oral verification by the relevant third party of the income the household received over the most recent period for which representative data is available; <b>OR</b>
	(4) To the extent that source documents and third party verification are unobtainable, a self-declaration of income completed by each adult in the household stating the amount of income the household received for the most recent period AND a written certification from the intake worker/or other staff member at re-certification documenting the efforts made to obtain third party verification of income.
Rental Assistance, Move In Assistance, Utility Assistance)	<ul> <li>Case records for each ESG household must clearly document any financial payments made on behalf of the participant as an ESG service, including:</li> <li>copies of any and all utility statements, clearly documenting the amount of arrears owed by the program participant and the amount paid by the ESG sub-recipient</li> <li>copies of any and all utility statements, clearly documenting the amount of utility deposit assistance necessary in order to turn the utilities on and any amount paid by the ESG sub-recipient</li> <li>clear documentation of moving costs, such as truck rental or a moving company, including clear documentation of the amount paid by the ESG sub-recipient</li> <li>in the case of storage fees, documentation must clearly provide that the fees were accrued after the date the program participant began receiving ESG assistance and before the participant moved into permanent housing. Clear documentation of the amount of assistance (up to 3 months storage) paid by the ESG sub-recipient</li> <li>case records must include clear documentation for these payments made to property owners for the provision of rental assistance or move in assistance, and supporting documentation for these payments, including dates of occupancy by program participants. See Lease Documentation, Ownership and Rental Agreement between Sub-recipient and Property Owner sections below.</li> </ul>

Households with a Housing Voucher or other form of Housing Assistance paid with Public Funds	<ol> <li>Payment for up to six months in rent arrearages for the participant's portion of the rent or up to six months in utility arrearages.</li> <li>Mediation or legal services to resolve a landlord/tenant dispute.</li> <li>Sub-recipients are responsible for documenting in the case file that the eligible household was a recipient of publicly assisted rental assistance and the case record must clearly document the months of rental arrearage assistance and that the assistance offered was for the tenant portion of the rent only. All mediation and legal services offered to resolve a landlord/tenant dispute must be recorded in the household's case record according to the documentation requirements for legal services.</li> </ol>			
Relocating a Homelessness Prevention Eligible Household	If an eligible household cannot demonstrate that they will be able to maintain the cost of the unit after ESG assistance ends, sub-recipients may use ESG funds to assist with re-locating the household rather than using prevention services to help them remain in their current housing, provided that the financial services are not available to the household through other programs and that the household is not moving into housing with publicly assisted rental assistance. Eligible re-location costs may include: <ul> <li>Rental application fees (if applied to all applicants)</li> <li>Utility deposits</li> <li>Security deposit up to 2 full month's rent</li> </ul>			
	<ul> <li>Security deposit up to 2 functional science.</li> <li>First month's rent</li> <li>Moving costs (truck rental or hiring a moving company, including certain temporary storage fees)</li> <li>Sub-recipients must obtain documentation that the household is not able to remain in their current unit and/or document that the household will not be able</li> </ul>			
Lease Documentation	to maintain rent in their current unit and must move. A legally binding, <u>written</u> lease for the unit between the owner and the household is required prior to a sub-recipient authorizing any payment to the property owner (including first, last, or security deposit payments.) Only when the assistance is solely for rental arrears may an oral agreement be accepted in place of a written lease and only if the oral agreement gives the household an enforceable leasehold interest under state law and the agreement and rent owed are sufficiently documented by the property owner's financial records, rent ledgers or cancelled checks. The oral agreement must then be documented by the sub-recipient on the organization or property owner's official letterhead detailing the address of the unit, the rent amount, move in date, and the term of tenant occupancy.			

CITY OF FLINT ESG PROGRAM STANDARDS						
	stability case management or legal services, then a written lease is not necessary.					
Ownership	Proof of current ownership of the unit must be obtained prior to any financial payments made to the property owner. Documentation of ownership may include a copy of a deed, water bill, mortgage payment, or tax bill.					
Rental Agreement between Sub- recipient and Property Owner	An agreement between the property owner and the ESG sub-recipient must he obtained and placed in the case record for every household that receives renta assistance, and or move-in assistance paid to the property owner, including first month's rent. Per HUD requirements, this agreement must set forth the terms under which assistance will be provided. The agreement must provide that during the term of the agreement, the property owner must give the ESG sub- recipient a copy of any notice given to the household to vacate the unit used under state or local law to commence an eviction action against the household including a notice to quit.					
	A rental agreement between the sub-recipient and the property owner is no necessary if the sub-recipient is not offering payment to the property owner.					
Housing Standards Checklist	<u>Habitability standards apply for all households receiving Homelessness</u> <u>Prevention services under ESG, including rental arrears only, or legal assistance</u> <u>only.*</u> The case record for the eligible household must include a completed ESC Housing Shelter & Housing Standards Inspection Checklist or a copy of the inspection report completed by a HUD certified inspector.					
	Lead Based Paint standards also apply for all households receiving homelessness prevention services under ESG. Visual assessments must be completed on al units receiving assistance if constructed before 1978 <u>AND</u> a child under 6 or a pregnant woman will live there. Documentation of the visual inspection completed by qualified staff must be kept in the case record. All staff members that will be responsible for completing visual assessments must have documentation that they are qualified to do so. HUD offers an online visual assessment training that should be completed by all staff members conducting inspections. The certification of completion by staff members should be kept with the sub-recipients ESG administrative records.					
	The training can be found at: http://www.hud.gov/offices/lead/training/visualassessment/h00101.htm.					
Fair Market Rent (FMR) and Rent	ESG requires housing units to meet BOTH rent reasonableness standards ANE HUD's published Fair Market Rent standards.					
Reasonableness	Fair Market Rent established by HUD may be found a http://www.huduser.org/portal/datasets/fmr/fmrs/FY2013code/selectGeography. dn					

CITY OF FLINT ESG PROGRAM STANDARDS

CITY OF FLINT ESG PROGRAM STANDARDS

		0 Bdr	1 Bdr	2 Bdr	3 Bdr	4 Bdr
	FLINT 2013	423	547	711	928	1048
	shall not equ for occupance the monthly	al more th y (excludi allowance	an the total r ng late fees a for utilities	nonthly rent nd pet fees) a	for the unit, a nd, if the ten telephone) es	andards, the rea my fees require ant pays utilitie tablished by th ated.
Case Management	intention of a term housing retaining per household's private assis documentatic case manager • crea	assisting the stability, manent ho current an- tance for on shall be ment servio tion of a H	te household A plan must using after E d/or expected which the h recorded in ces offered th fousing Stabil	in obtaining be develope SG assistance income and ousehold ma each househor rough ESG: ity Plan	housing and d to assist the ends, taking expenses, an y be eligible old's case roo	usehold with th maintaining lor e household wit into account th d other public of The following ord to docume onsideration th
	<ul> <li>doci case pers</li> <li>Noti reso acce How revi</li> </ul>	icipants cu umentation managem on. Quarte es and/or urces and ess the serv vever, case ew.	rrent income of monthly n tent meetings rly re-certific copies of re follow up no vice/benefit. C notes must b	and all expen- meetings with may be con- ation must be eferrals to motes on wheth ase notes ma- e kept in the o	ses in the case main pleted over completed in ainstream be ner the house ber the house by be complet case record for	nager.* (month the phone or in
	Violence Against Women Act of 1994 or the Family Violence Prevention and Services Act prohibit the sub-recipient from making its shelter or housing conditional on the participant's acceptance of services. Sub-recipients may use ESG funds to pay for legal services to resolve landlord/tenant disputes, if the services are necessary to resolve a legal problem that prohibits the household from obtaining permanent housing or will likely					
	result in the reside.HUD	participa habitabilit	nt losing per	rmanent hous	sing in which	h they current Services are the

	Documentation of all legal services provided and the amounts spent on suc- services must be recorded in each household's case record.
Re-certification	Quarterly re-certifications are required for each household receiving homelessness prevention services through City of Flint ESG. The quarterly re- certification must be completed through a face to face meeting, recorded in HMIS and must be documented in the case record by
	<ul> <li>a new ESG income evaluation form, including updated income an assets documentation</li> <li>a new "But For" certification</li> </ul>
	<ul> <li>clear case notes documenting any changes in household composition</li> </ul>
	The quarterly re-certification must include a review of all financial document and a certification that the household still lacks the resources and suppor networks necessary to retain housing without ESG funding. A new quarterl assessment must be completed in HMIS at each re-certification.

Adapted from Commonwealth of Massachusetts Dept of Housing and Community Development ESG Materials 2/7/13

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Annual Action Plan 2020



## CITY OF FLINT EMERGENCY SOLUTIONS GRANT Housing Habitability Standards Inspection Checklist

ESG Form No. 14 - Prevention & Re-housing

**Instructions:** Please check if the property meets the criterio. The property must meet all standards in order to be approved. A copy of this checklist should be placed in the client file.

Approved	Element				
	<ol> <li>Structure and materials: The structures must be structurally sound so as not to pose any threat to the health and safety of the occupants and so as to protect the residents from hazards.</li> </ol>				
	<ol> <li>Access: The housing must be accessible and capable of being utilized without unauthorized use of other private properties. Structures must provide alternate means of egress in case of fire.</li> </ol>				
	<ol> <li>Space and security: Each resident must be afforded adequate space and security for themselves and their belongings. Each resident must be provided with an acceptable place to sleep.</li> </ol>				
	<ol> <li>Interior air quality: Every room or space must be provided with natural or mechanical ventilation. Structures must be free of pollutants in the air at levels that threaten the health of residents.</li> </ol>				
	5. Water Supply: The water supply must be free from contamination.				
	<ol><li>Sanitary Facilities: Residents must have access to sufficient sanitary facilities that are in proper operating condition, may be used in privacy, and are adequate for personal cleanliness and the disposal of human waste.</li></ol>				
	<ol><li>Thermal environment: The housing must have adequate heating and/or cooling facilities in proper operating condition.</li></ol>				
	8. Illumination and electricity: The housing must have adequate natural or artificial illumination to permit normal indoor activities and to support the health and safety of residents. Sufficient electrical sources must be provided to permit use of essential electrical appliances while assuring safety from fire.				
	<ol> <li>Food preparation and refuse disposal: All food preparation areas must contain suitable space and equipment to store, prepare, and serve food in a sanitary manner.</li> </ol>				
	<ol> <li>Sanitary condition: The housing and any equipment must be maintained in sanitary condition.</li> </ol>				
	11. Lead-based paint: If the structure was built prior to 1978, and a child under the age of six or a pregnant woman will reside in the property, and the property has a defective paint surface inside or outside the structure, the property cannot be approved until the defective surface is repaired by at least scraping and painting the surface with two coats of non-lead based paint. Defective paint surface means: applicable surface on which paint is cracking, scaling, chipping, peeling or loose. If a child under age six residing in the property has an Elevated Blood Level, paint surfaces must be tested for lead-based paint.				

PAGE 1 of 2

## ESG Form No. 14 - Prevention & Re-housing

12. Fire safety: Both conditions below must be met to meet this standard.
a. Each unit must include at least one battery-operated or hard-wired smoke detector, in proper working condition, on each occupied level of the unit. Smoke detectors must be located, to the extent practicable, in a hallway adjacent to a bedroom. If the unit is occupied by hearing- impaired persons, smoke detectors must have an alarm system designed for hearing-impaired persons in each bedroom occupied by a hearing-impaired person.
b. The public areas of all housing must be equipped with a sufficient number, but not less than one for each area, of battery-operated or hard-wired smoke detectors. Public areas include, but are not limited to, laundry rooms, day care centers, hallways, stainwells, and other common areas.

### CERTIFICATION STATEMENT

I certify that I am <u>not</u> a HUD certified inspector and I have evaluated the property located at the address below to the best of my ability and find the following:

	The property meets all of the above standards		
	The property does not meet all of the above standards. <i>List I</i> Form No. 14.	nspection deficie	ncies on ESG
	The property is Rent Reasonable		
	_The property is not Rent Reasonable		
Therefore	, I make the following determination:		
	The property is approved.		
	The property is not approved.		
	d Name:		
	Apartment # City	State	Zip
Evaluator	's Signature:	Date:	
Print Nan	ne:		
			PAGE 2 of 2

Adapted from Michigan State Housing Development Authority ESG Materials



# CITY OF FLINT EMERGENCY SOLUTIONS GRANT HOMELESS CERTIFICATION

ESG Household Name:

Date:

ESG Form No. 2 - Prevention and Re-housing

This is to certify the above individual or household is currently homeless based on the category checked and required documentation. \*\* <u>THE GENERAL HOMELESS CERTIFICATION MUST BE COMPLETED FOR EACH HOUSEHOLD.</u>

#### **\*\*GENERAL HOMELESS CERTIFICATION**

This category is eligible for Rapid Re-housing Assistance

#### CATEGORY 1: Literally Homeless

Individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:

- (i) Has a primary nighttime residence that is a public or private place not meant for human habitation; or
- (ii) Is living in a publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state and local government programs).

To certify homeless status for the above, must provide documentation of 1 of the following:

- Written observation by the outreach worker; or
- Written referral by another housing or service provider; or
- For their refer to by another housing or service provider, or Certification by the individual or head of household seeking assistance stating that (s)he was living on the streets or in shelter (form No. 5).

Individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:

(iii) Is exiting an institution where (s)he has resided for 90 days or less <u>and</u> who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution (documentation must include one of the above

forms of evidence AND 1 of the following).

Discharge paperwork or written/oral referral; or

Written record of intake worker's due diligence to obtain above evidence and certification by individual that they exited institution (Form No. 5).

Please note categories 2 thru 4 are considered "homeless" but receive assistance under Prevention CATEGORY 2: Imminent Risk of Homelessness

Individual or family who will imminently lose their primary nighttime residence, provided that:

- (i) Residence will be lost within 14 days of the date of application for homeless assistance;
  - (ii) No subsequent residence has been identified; and
  - (iii) The individual or family lacks the resources or support networks needed to obtain other permanent housing.

ESG Form No. 2 - Prevention and Re-housing

## HOMELESS CERTIFICATION

#### CATEGORY 2: Imminent Risk of Homelessness (cont.)

Documentation must include 1 of the following:

A court order resulting from an eviction action notifying the individual or family that they must leave; or

🔲 For individual and families leaving a hotel or motel—evidence that they lack the financial resources to stay

- (Form No. 5); or
  A documented and verified oral statement.
- In addition to 1 of the above, documentation must include BOTH of the following:

Certification that no subsequent residence has been identified (Form No. 5); AND

Page 1 of 2

Self-certification or other written documentation that the individual lock the financial resources and support necessary to obtain permanent housing (Form No. 5).

#### **CATEGORY 3: Homeless under Other Federal Statutes**

Unaccompanied youth under 25 years of age, or families with children and youth, who do not otherwise qualify as homeless under this definition, but who:

- (i) Are defined as homeless under the other listed federal statutes;
- Have not had a lease, ownership interest, or occupancy agreement in permanent housing during the 6D days prior to the homeless assistance application;
- (iii) Have experienced persistent instability as measured by 2 moves or more during the preceding 60 days; and
- (iv) Can be expected to continue in such status for an extended period of time due to special needs or barriers.

#### Documentation must include all of the following:

- Certification by the nonprofit or state or local government that the individual or head of household seeking assistance met the criteria of homelesaness under another federal statute; and
- Certification of no public housing in the last 60 days; and
- Certification by the individual or head of household, and any available supporting documentation, that (s)he has moved 2 or more times in the past 60 days; and
- Documentation of special needs or 2 or more barriers.

### CATEGORY 4: Fleeing/Attempting to Flee Domestic Violence

Any individual or family who:

- (i) Is fleeing, or is attempting to flee, domestic violence;
- (I) Has no other residence; and
- (iii) Lacks the resources or support networks to obtain other permanent housing
- Documentation required:
- For victim service providers:
  - An oral statement by the individual or head of household seeking assistance which states: they are fleeing; they have no subsequent residence; and they lack resources. Statement must be documented by a self-certification (Form No. 5) or a certification by the intake worker.
- For non-victim service provider (must document <u>all</u> of the following):
  - Oral statement by the individual or freed of household seeking assistance that they are fielding. This statement is documented by a self-contification (Form No. 5) or by the coseworker. Where the safety of the individual or family is not jeopardized, the oral statement must be verified; and
  - Certification by the individual or head of household that no subsequent residence has been identified (Form No. 5); and
  - Self cortification, or other written documentation, that the individual or family lacks the financial resources and support networks to obtain other permanent housing (Form No. 5).

Intake Staff Signature: \_\_\_\_

Date: \_\_\_\_\_

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Adapted from Michigan State Housing Development Authority ESG Materials

ESG Form No. 17 Prevention & Re-housing



### CITY OF FLINT EMERGENCY SOLUTIONS GRANT OWNER CERTIFICATION - LEAD PAINT

\*\*Only to be used for units that failed Housing Habitability Standards Inspection and had repairs that involved deteriorated paint.

The undersigned hereby certifies that the property located at (full address):

is in compliance with the Housing Habitability Standards requirements related to lead-based paint as indicated below (Check ALL appropriate boxes):

- The described property, including dwelling units, common areas, and exterior painted surfaces, has been found to be free of lead-based paint by a certified lead-based paint inspector. The lead-based paint inspector's report is either attached or has already been provided to the ESG Program Administrator.
- The described property was inspected by a certified lead-based paint inspector and lead-based paint was identified. All identified lead-based paint has been removed from the property, and the reports of the lead-based paint inspector and the certified lead-based paint abatement supervisor, are attached or have already been provided to ESG Program Administrator.
- Because the described property was constructed prior to January 1, 1978 and there is a child under 6 years of age in residence ongoing lead-based paint maintenance activities have been incorporated into regular building operations in accordance with 24 CFR 35.1355(a).

Corrective action to address lead-based paint hazards at the described property that were required by MSHDA to meet Housing Habitability Standards, have been completed in accordance with all requirements established by 24 CFR Part 35, including (The boxes below do not apply when paint stabilization is below "De Minimis" levels):

- The work was completed by persons trained to conduct lead-hazard reduction activities or was supervised by a certified lead-based paint abatement supervisor.
- Occupants of the dwelling unit(s) and their belongings were protected during the course of the work.
- The lead hazard work site was properly prepared and maintained during the course of the work.
- A person certified to conduct clearance examinations performed a clearance test and the result indicated that clearance was achieved.
- Occupants have been properly notified of the results of any lead-based paint hazard evaluation and reduction, including the results of the clearance examination.

ESG Form No. 17 Prevention & Re-housing

Owner's Signature:	
Printed Name:	Date:
Local Office:	ESG DMINSTRATOR USE ONLY Variant Name: 5SG Activit: Distribution: Lansked, BSG Activity.

Adapted from Michigan State Housing Development Authority ESG Materials

ESG FORM No. 12 PREVENTION & RE-HOUSING



# CITY OF FLINT EMERGENCY SOLUTIONS GRANT

### RENT REASONABLENESS CHECKLIST AND CERTIFICATION

To verify that the rent for the unit you have selected is reasonable, find the address of another unit in the neighborhood that is similar to the unit you have chosen. It must be the same type of unit and have the same number of bedrooms. The rent must be the same or more than the rent for the unit you have selected. Some ideas for places to look for comparable units include the local paper, the owner, your friends, local real estate agents and the Michigan Housing Locator at <u>www.MichiganHousingLocator.com</u>. Printouts (of 3 comparable units) from the Michigan Housing Locator may be placed in the client file in lieu of Form No. 12 to document rent reasonableness.

pt. 1-4 Floors pt. 5+Floors uplex/Townhouse lanufactured Home ingle Family ther	Apt. 1-4 Floors Apt. 5+Floors Duplex/Townhouse Manufactured Home Single Family Other	Apt. 1-4 Floors Apt. 5+Floors Duplex/Townhouse Manufactured Home Single Family Other	Apt. 1-4 Flaors Apt. 5+Floors Duplex/Townhouse Manufactured Home Single Family Other
pt. 5+Floors uplex/Townhouse Ianuïactured Home ingle Family	Apt. 0+Floors Duplex/Townhouse Manufactured Home Single Family	Apt. S+Floors Duplex/Townhouse Manufactured Home Single Family	Apt. 5+Floors Duplex/Townhouse Manufactured Home Single Family
uplex/Townhouse lanufactured Home ingle Family	Duplex/Townhouse Manufactured Home Single Family	Duplex/Townhouse Manufactured Home Single Family	Duplex/Townhouse Manufactured Home Single Family
ther	Other	Olher	Other
r Conditioner arbege Disposal Istwasher Jashor/Diyor arpet acreational Facilities. torage Areas arking aintenance Service ousing Services ther	Air Conditioner Garbage Disposal Dishwasher WasherDiyer Carpot Recreational Facilities. Storage Arcas Parking Maintenance Service Housing Services Diffee	Air Conditioner Garbage Disposal Dishwasher Washer/Diyer Carpet Recreational Facilities. Storage Areas Parking Maintenance Service Housing Services Other	Air Conditioner Garbage Disposel Dishwasher WashenDyer Garpet Recreational Facilities. Storage Arbas Parking Maintenance Service Housing Services Other:
	rbege Disposal shwashar ashor/Diyer rpot recational Facilities. orage Areas rking intenance Service	where a bisposal     Garbage Disposal       shwashar     Dishwashar       ashor/Dyer     Washer/Dyer       rpot     Carpot       contractional Facilities.     Recreational Facilities.       brage Areas     Storage Areas       rking     Parising       bintenance Services     Maintenance Services       using Services     Housing Services	Integration         Garbage Disposal         Garbage Disposal           shwasher         Dishwasher         Dishwasher           ashcr/Drycr         Wesher/Dryer         Washer/Dryer           rpct         Carpet         Carpet           constrained Facilities.         Recreational Facilities.         Recreational Facilities.           proge Arbas         Storage Arbas         Storage Arbas           rking         Parking         Parking           parking Services         Housing Services         Maintenance Service

PAGE 1 OF 2

Highest Cost Utility included in rent:	Yes No	Yes No	Yèe No	Yes No
Monthly Rental Rate:				
Handicap Accessible:	Yee No	Yes No	Yea No	Yes No

## CERTIFICATION:

## A. Comparison with Fair Market Rent

Proposed Contract Rent

Applicable Fair Market Rent (For Comparison Only) S\_\_\_\_\_

### B. Rent Reasonableness

Based upon a comparison with rents for comparable units, I have determined that the proposed rent for the unit [] is [] is not reasonable.

Name:	
Signature:	Dete:
Title:	
Agency:	

ADAPTED FROM MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY ESG MATERIALS

PAGE 2.07 2

ESG Form No. 7 - Prevention & Re-housing



# CITY OF FLINT EMERGENCY SOLUTIONS GRANT

## STAFF AFFIDAVIT OF ELIGIBILITY FOR ESG

Purpose: This form serves as documentation that:

- 1. The program participant(s) named below meets all eligibility criteria for ESG assistance;
- 2. This eligibility determination is based on true and complete information;
- Neither the staff member making this determination nor his or her supervisor are related to the program participant through family, business or other personal tics; and
- This eligibility has not resulted from, nor will result in, any financial benefit to the staff member making this determination, his or her supervisor, or anyone related to them.

**Instruction:** This form must be completed for each program participant upon the determination of his or eligibility for ESG assistance. This form must be signed and dated by the ESG staff person who makes this determination and that person's supervisor and kept in the program participant's case file. *This form will remain valid, unless a different staff person re-determines the program participant's eligibility, at which time a new affidavit is required.* 

Head of Household Name:	
"Names of Other Household Members:	

\*\*All members in the household that will benefit from ESG assistance should be listed.

Required Certifications: Each person signing below certifies to the following:

- To the best of my knowledge, the program participant named above meets all requirements to receive assistance under the ESG program;
- To the best of my knowledge and ability, all of the information used in making this eligibility determination is true and complete;
- 3. I am not related to the program participant through family, business or other personal ties;
- To the best of my knowledge, neither I nor anyone related to me has received or will receive any financial benefit for this eligibility determination;
- I understand that fraud is investigated by the Department of Housing and Urban Development, Office of Inspector General, and may be punished under Foderal laws to include, but not limited to 18 U.S.C. 1001 and 18 U.S.C. 841;
- I understand that if any of these certifications is found to be false. I will be subject to criminal, civil and administrative penalties and sanctions.

ESG Staff Signature:	Date:
ESG Supervisor Signature:	Date:

Adapted from Michigan State Housing Development Authority ESG Materials

ESG Form No. 7 - Prevention & Re-housing

	CITY OF FLINT EMERGENCY SOLUTIONS GRANT VERIFICATION TRACKING OF INCOME		
AND ECONOMIC DEVELOPMENT Trist - Teanver - Enriness			
Head of Household:	Date:		
Intake/Screening	3-month Certification		
Agencies must record all attemp	ots to obtain required verifications in the order specified:		
Yes – Complete calculation No – Proceed to Third Part	e verification documents provided by the client? n worksheet (Form No. 10 to determine eligibility). ly Written. (Provide explanation). Go to Step 2 if income could not		
	d ESG Form No. 9, Verification of Income, to Income Source(s).		
Documents received within Documents not received wi	(Retain copy of form(s) in client file) 10 business days – Complete calculation worksheet (Form No. 10). ithin 10 business days – Proceed to Third Party Oral. Go to Step 3 if fied in Step 2.		
Documents received within     Documents not received wi     income could not be veri     Step 3. Third Party Oral: Intake	10 business days – Complete calculation worksheet (Form No. 10). ithin 10 business days – Proceed to Third Party Oral. <b>Go to Step 3 if</b>		
Documents received within     Documents not received wi     income could not be veri      Step 3. Third Party Oral: Intake a     Record date, source(s) contact      If sufficient income information	10 business days – Complete calculation worksheet (Form No. 10). ithin 10 business days – Proceed to Third Party Oral. Go to Step 3 if fied in Step 2. staff contacts third-party sources identified by the household. ted and income information or reason(s) for not obtaining information: is provided, complete Calculation Worksheet (Form No. 10) to		
Documents received within     Documents not received wi     income could not be veri      Step 3. Third Party Oral: Intake a     Record date, source(s) contact      If sufficient income information     determine eligibility; otherwise,	10 business days – Complete calculation worksheet (Form No. 10). ithin 10 business days – Proceed to Third Party Oral. Go to Step 3 if fied in Step 2. staff contacts third-party sources identified by the household. ted and income information or reason(s) for not obtaining information:		
Documents received within     Documents not received wi     income could not be veri      Step 3. Third Party Oral: Intake a     Record date, source(s) contact      If sufficient income information     determine eligibility; otherwise,     I certify, under penalty of penalty	10 business days – Complete calculation worksheet (Form No. 10). ithin 10 business days – Proceed to Third Party Oral. <b>Go to Step 3</b> if <b>fied in Step 2</b> . staff contacts third-party sources identified by the household. ted and income information or reason(s) for not obtaining information: is provided, complete Calculation Worksheet (Form No. 10) to proceed to Step 4, Self-Certification.		
Documents received within     Documents not received within     Istep 3. Third Party Oral: Intake s     Record date, source(s) contact      If sufficient income information     determine eligibility; otherwise,     It certify, under penalty of per Intake Staff Signature:	a 10 business days – Complete calculation worksheet (Form No. 10). ithin 10 business days – Proceed to Third Party Oral. <b>Go to Step 3</b> if <b>fied in Step 2</b> . staff contacts third-party sources identified by the household. ted and income information or reason(s) for not obtaining information: is provided, complete Calculation Worksheet (Form No. 10) to proceed to Step 4, Self-Certification. arjury, this information is true and correct to the best of my knowledge		
Documents received within Documents not received wi income could not be veri Step 3. Third Party Oral: Intakes Record date, source(s) contact If sufficient income information determine eligibility; otherwise, I certify, under penalty of pe Intake Staff Signature: Step 4. Self-Certification: ONLY Steps 1, 2 & 3.	a 10 business days – Complete calculation worksheet (Form No. 10). ithin 10 business days – Proceed to Third Party Oral. Go to Step 3 if fied in Step 2. staff contacts third-party sources identified by the household. ted and income information or reason(s) for not obtaining information: is provided, complete Calculation Worksheet (Form No. 10) to proceed to Step 4, Self-Certification. erjury, this information is true and correct to the best of my knowledge Date: use Step 4 to verify income after attempting and documenting erjury, that the information I have provided on this form is true and		
Documents received within Documents not received within Documents not received within Documents not received within Step 3. Third Party Oral: Intakes Record date, source(s) contact If sufficient income information determine eligibility; otherwise, I certify, under penalty of period Intake Staff Signature: Step 4. Self-Certification: ONLY Steps 1, 2 & 3. I certify, under penalty of period correct, to the best of my kee Source:	a 10 business days – Complete calculation worksheet (Form No. 10). ithin 10 business days – Proceed to Third Party Oral. Go to Step 3 if fied in Step 2. staff contacts third-party sources identified by the household. ted and income information or reason(s) for not obtaining information: is provided, complete Calculation Worksheet (Form No. 10) to proceed to Step 4, Self-Certification. arjury, this information is true and correct to the bost of my knowledge Date: use Step 4 to verify income after attempting and documenting erjury, that the information I have provided on this form is true and nowledge. Amt Frequency:		
Documents received within Documents not received wi income could not be veri Step 3. Third Party Oral: Intake s Record date, source(s) contact If sufficient income information determine eligibility; otherwise, I certify, under penalty of pe Intake Staff Signature: Step 4. Self-Certification: ONLY Steps 1, 2 & 3. I certify, under penalty of p correct, to the best of my k Source: Source:	a 10 business days – Complete calculation worksheet (Form No. 10). ithin 10 business days – Proceed to Third Party Oral. Go to Step 3 if fied in Step 2. staff contacts third-party sources identified by the household. ted and income information or reason(s) for not obtaining information: is provided, complete Calculation Worksheet (Form No. 10) to proceed to Step 4, Self-Certification. arjury, this information is true and correct to the best of my knowledge Date: use Step 4 to verify income after attempting and documenting arjury, that the information I have provided on this form is true and nowledge.		

### ESG Form No. 8 - Prevention & Re-housing

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I certify, under penalty of perjury, that I do not have income from any source at this time. This is true and correct to the best of my knowledge.

Client Signature:	 	Date:	
-			

Adapted from Michigan State Housing Development Authority ESG Materials

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CITY OF FLINT ESG PROGRAM STANDARDS

## Rapid Re-Housing Program Standards

The City of Flint ESG Rapid Re-Housing Grantees, sub-recipients and sub-recipient subcontractors must comply with the following requirements and procedures to ensure compliance with the homeless definition set forth by HUD and the Request for Responses issued by the City of Flint. Both sets of requirements are incorporated into all City of Flint ESG contracts. The City of Flint requires all sub-recipients to adhere to the reporting guidelines below. Prior to authorizing services or financial assistance, the documentation listed in the following sections must be obtained and copied for the case record. HUD requires the order of priority be:

- First, third-party documentation, signed and dated, on the documenting organization's official letterhead\*
- (2) Intake worker observations; and
- (3) Certification from the person seeking assistance

\*While third-party documentation is preferred, lack of this documentation must not prevent ahousehold from being immediately admitted to emergency shelter, receiving street outreach services, or receiving services provided by a victim service provider.

Note: According to the ESG Interim Rule records contained in an HMIS or comparable database used by victim service providers are acceptable evidence of third-party documentation in conjunction with intake worker observations if the HMIS retains an auditable history of all entries, including the person who entered the data, the date of entry, and the change made; and if the HMIS prevents overrides any changes of the dates on which entries are made.

Topic	Standards for Rapid Re-Housing
Documentation of Homeless Eligibility	ESG funds may be used to provide housing relocation and stabilization services and short and/or medium-term rental assistance as necessary to help a homeless household move as quickly as possible into permanent housing.
	To be eligible the household must meet the criteria for Category 1. (Households what meet the criteria for Category 4 must also meet the criteria for Category 1.) The following documentation must be obtained and copied into each household's case record accordingly:

	CITY OF FLINT ESG PROGRAM STANDARDS
Documentation	Category 1. Literally Homeless:
of Homeless Eligibility (Continued)	(1) If the household qualifies as literally homeless because they are residing in a place not meant for human habitation, acceptable documentation is a description by an outreach worker of the conditions where the household was living and the dates observed; a written referral by another housing or service provider describing the situation and dates, or a certification by the head of household seeking assistance stating that (s)he resided in an emergency shelter or place not meant for human habitation. The certification should describe the living situation and include the dates the household resided there.
	(2) If the household qualifies as literally homeless because he or she resided in an emergency shelter or place not meant for human habitation and is exiting an institution where he or she resided for 90 days or less, acceptable evidence includes the evidence described in paragraph in (1) above of this section
	AND one of the following:
	(i) Discharge paperwork or a written or oral referral from a social worker, case manager, or other appropriate official of the institution, stating the name and location of the institution, beginning and end dates of the time residing in the institution. All oral statements must be recorded by the intake worker; or
	(ii) Where the evidence in paragraph (2)(i) of this section is not obtainable, a written record of the intake worker's due diligence in attempting to obtain the evidence described in paragraph (2)(i) AND a certification by the individual socking assistance that states he or she is exiting or has just exited an institution where he or she resided for 90 days or less.
	Documentation includes:
	<ul> <li>Written observation by the outreach worker; or</li> <li>Written referral by another housing or service provider; or</li> <li>Certification by the individual or head of household seeking assistance stating that (s)he was living on the street or in shelter;</li> <li>For individuals exiting an institution—use one of the forms of evidence above and:         <ul> <li>Discharge paperwork or written/oral referral; or</li> <li>Written record of intake worker's due diligence to obtain above evidence and certification by individual that they exited institution.</li> </ul> </li> </ul>
	Category 4. Fleeing/Attempting to Flee Domestic Violence:
Documentation	Households that meet the criteria for Category 4 must also meet the criteria for Category 1 to qualify for Rapid Re-Housing services under ESG programs.
Doounientation	

	CITY OF FLINT ESG PROGRAM STANDARDS
of Homeless Eligibility (Continued)	For a household fleeing domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions related to violence, acceptable evidence includes:
	(1) An oral statement by the household seeking assistance that he/sheis fleeing that situation, that no subsequent residence has been identified, and that the household lacks the resources or support networks, e.g., family, friends, faith-based or other social networks, needed to obtain other housing.
	(2) If the individual or family is receiving shelter or services provided by a victim service provider, the oral statement must be documented by either a certification by the head of household, or a certification by the intake worker.
	<b>OTHERWISE</b> , the oral statement that the individual or head of household seeking assistance has not identified a subsequent residence and lacks the resources or support networks, <i>e.g.</i> , family, friends, faith-based or other social networks, needed to obtain housing must be documented by a certification by the individual or head of household that the oral statement is true and complete,
	(3) AND, where the safety of the individual or family would not be jeopardized, the domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening condition must be verified by a written observation by the intake worker or a written referral by a housing or service provider, social worker, legal assistance provider, health-care provider, law enforcement agency, legal assistance provider, pastoral counselor, or any other organization from whom the individual or head of household has sought assistance for domestic violence, dating violence, sexual assault, or stalking. The written referral or observation need only include the minimum amount of information necessary to document that the individual or family is fleeing, or attempting to flee domestic violence, dating violence, sexual assault, and stalking.
	Documentation includes:
	For Victim Service Providers:
	<ul> <li>An oral statement by the individual or head of household seeking assistance which states: they are fleeing; they have no subsequent residence; and they lack resources. Statement must be documented by a self- certification or a certification by the intake worker.</li> </ul>
	For Non-Victim Service Providers:
	<ul> <li>Oral statement by the individual or head of household seeking assistance that they are fleeing. This statement is documented by a self- certification or by the caseworker. Where the safety of the individual/family is</li> </ul>

	CITY OF FLINT ESG PROGRAM STANDARDS
	not jeopardized, the oral statement must be verified; and
	<ul> <li>Certification by the individual or head of household that no subsequent residence has been identified; and</li> </ul>
	Self-certification or other written documentation, that the individual or family lacks the financial resources and support networks to obtain other permanent housing.
Eligible Activities and Costs	The purpose of rapid re-housing assistance is to help homeless individuals and families living on the streets or in an emergency shelter transition as quickly as possible into permanent housing and then, to help such persons <i>achieve stability</i> in that housing.
	Eligible activities include:
	1. Housing Relocation and Stabilization Services
	2. Short- and Medium-Term Rental Assistance
	Eligible Housing Relocation and Stabilization Services costs include:
	Housing Relocation Financial Assistance:
	1. <u>Rental application fees</u> : Application fee that is charged by the owner to all applicants
	Security Deposits: Equal to no more than 2 months' rent <u>Last Month's Rent</u> : Paid to the owner of housing at the time     security deposit and first month's rent are paid
	<ol> <li>Moving Costs: Moving costs, such as truck rental or hiring a</li> </ol>
	moving company, including certain temporary storage fees
	<ol> <li><u>Utility Deposits</u>: Standard Utility deposit required by the utility company for all customers (i.e. gas, electric, water, sewage)</li> </ol>
	6. Utility Payments: Up to 24 months of utility payments per
	participant, per service (i.e. gas, electric, water/sewage), including up to 6 months of arrearages, per service
	Housing Stabilization Services;
	1. Housing Search and Placement:
	<ul> <li>Assessment of housing barriers, needs and preferences</li> </ul>
	<ul> <li>b. Development of an action plan for locating housing</li> <li>c. Housing search and outreach to and negotiation with owner</li> </ul>
	d. Assistance with submitting rental applications and
	understanding leases
	<ul> <li>Assessment of housing for compliance with ESG requirements</li> </ul>
	for habitability, lead based paint, and rent reasonableness
	<li>f. Assistance with obtaining utilities and making moving arrangements</li>
	g. Tenant counseling
	<ol> <li>Housing Stability Case Management: Assessing, arranging,</li> </ol>

# CITY OF FLINT ESG PROGRAM STANDARDS

	CITY OF FLINT ESG PROGRAM STANDARDS
	and the state and an established at the second state the thread and the state of the state of the state of the
	coordinating, and monitoring the delivery of individualized services to
	facilitate housing stability
	<ul> <li>Using the centralized or coordinated assessment system to an an an and a system to a system to a system to a system.</li> </ul>
Eligible	conduct the initial evaluation and re-evaluation
Activities and	b. Counseling
Costs (cont.)	<ul> <li>Developing, securing and coordinating services including Federal, state, and local benefits</li> </ul>
	<ol> <li>Monitoring and evaluating program participant progress</li> </ol>
	e. Providing information and referrals to other providers
	<li>f. Developing an individualized housing and service plans</li>
	<ol> <li>Mediation: Mediation between the program participant and the</li> </ol>
	owner or persons with whom the program participant is living, to prevent the
	program participant from losing permanent housing in which they currently
	reside
	<ul> <li>a. Time and/or services associated with mediation activities</li> </ul>
	<ol> <li>Legal Services: Legal services that are necessary to resolve a</li> </ol>
	legal problem that prohibits the program participant from obtaining or
	maintaining permanent housing
	<ul> <li>Hourly fees for legal advice and presentation</li> </ul>
	<li>b. Fees based on the actual service performed</li>
	<ul> <li>Client intake, preparation of cases for trial, provision of legal</li> </ul>
	advice, representation at hearings, and counseling
	<ol> <li>Filing fees and other necessary court costs</li> </ol>
	<ul> <li>Sub-recipient's employees' salaries and other costs necessary</li> </ul>
	to perform the services, if the sub-recipient is a legal services provider
	and performs the services itself
	<li>f. Legal representation and advice to resolve legal problems that</li>
	prevent participants from obtaining or retaining permanent housing:
	<ol> <li>Child support</li> </ol>
	ii. Guardianship
	iii. Paternity
	iv. Emancipation
	v. Legal separation
	vi. Resolution of outstanding criminal warrants
	vii. Appeal of veterans and public benefit claim denials
	viii. Orders of protection and other civil remedies for victims of
	domestic violence, dating violence, sexual assault, and stalking
	<ol> <li>Credit Repair: Services necessary to assist program</li> </ol>
	participants with critical skills related to household budgeting, managing
	money, accessing a free personal credit report, and resolving personal credit
	problems
	a. Credit counseling
	<ul> <li>b. Other related services</li> </ul>
	b. Onerrelated services
	Short- and Medium-Term Rental Assistance Costs include:
	1. Short-Term Rental Assistance: Up to 3 months
	<ol> <li>Medium-Term Rental Assistance: 4 – 24 months</li> </ol>

	<ol> <li>Payment of Rental Arrears: One-time payment up to 6 months, including any late fees on those arrears*</li> <li>Combination of Three Types of Rental Assistance: Total not to exceed 24 months, during any 3 year period, including any payment for last month's rent</li> </ol>
Serving Households with a Housing Voucher or other form of Housing Assistance paid with Public Funds	<ul> <li>Households in housing with publicly assisted rental assistance may only receiver assistance with the following activities:</li> <li>1. Payment for up to six months in rent arrearages for the participant's portion of the rent or up to six months in utility arrearages.</li> <li>2. Mediation or legal services to resolve a landlord/tenant dispute.</li> <li>Sub-recipients are responsible for documenting in the case file that the eligible household was a recipient of publicly assisted rental assistance and the case record must clearly document the months of rental arrearage assistance and that the assistance offered was for the tenant portion of the rent only. All mediation and lega services offered to resolve a landlord/tenant dispute must be recorded in the household's case record according to the documentation requirements for lega services.</li> </ul>
Documentation of Insufficient Financial Resources and Support Networks	All sub-recipient ESG case records must clearly document that the participant lacks any and all alternative options that could lead to permanent housing and 'but for' the ESG assistance the household would become literally homeless. A "But For' Certification must be placed in each households file both at intake and at each quarterly assessment or re-certification. See "But For" Certification form.
Income Eligibility Documentation at Intake and during Quarterly Assessment's	A household that has been documented as meeting the homeless eligibility criteria for Rapid Re-Housing does not have to meet the requirement of having income less than 30% of AMI either at intake or during quarterly assessments. However, the City of Flint expects complete income information to be gathered at intake and included in the ESG Assessment information in HMIS at intake and during each subsequent quarterly assessment. If during the ESG intake staff learns that a household has income above 30% of the AMI, this will have no impact on the household's Rapid Re-Housing eligibility until the 12 month re-certification. Income documents are expected to be collected and maintained on a quarterly basis and kept in the case record to assist the household with creating a Housing Stability Plan, locating housing and maintaining it The City will monitor case records to verify that the client's income was considered when developing the Housing Stability Plan and placing a client into housing.
	For each household that receives City of Flint ESG Rapid Re-Housing assistance, the following documentation of annual income must be gathered at intake and updated of

	CITY OF FLINT ESG PROGRAM STANDARDS
	a quarterly basis:
	(1) Income evaluation form containing the minimum requirements specified by HUD and completed by the ESG provider at intake and each subsequent quarterly assessment; <b>AND</b>
Income Eligibility Documentation at Intake and during Quarterly Assessment's (Continued)	(2) Source documents for the assets held by the household and income received over the most recent period for which representative data is available before the date of the evaluation (e.g., wage statement, unemployment compensation statement, public benefits statement, bank statement);
	(3) To the extent that source documents are unobtainable, a written statement by the relevant third party (e.g., employer, government benefits administrator) or the written certification by the recipient's or sub-recipient's intake staff, on the documenting organizations official letterhead, of the oral verification by the relevant third party of the income the household received over the most recent period for which representative data is available; <b>OR</b>
	(4) To the extent that source documents and third party verification are unobtainable, a Self-declaration of Income form completed by each adult in the household stating the amount of income the household received for the most recent period is representative of the amount of income that the household is reasonably expected to receive over the 3-month period following the assessment.
Financial Payments (Rental Assistance, Move In Assistance, Utility Assistance)	Case records for each ESG household must clearly document any financial payments made on behalf of the participant as an ESG service, including:
	<ul> <li>copies of any and all utility statements, clearly documenting the amount of arrears owed by the program participant and the amount paid by the ESG sub-recipient</li> </ul>
	<ul> <li>copies of any and all utility statements, clearly documenting the amount of utility deposit assistance necessary in order to turn the utilities on and any amount paid by the ESG sub-recipient</li> </ul>
	<ul> <li>clear documentation of moving costs, such as truck rental or a moving company, including clear documentation of the amount paid by the ESG sub-recipient</li> </ul>
	<ul> <li>in the case of storage fees, documentation must clearly provide that the fees were accrued after the date the program participant began receiving ESG assistance and before the participant moved into permanent housing. Clear documentation of the amount of assistance (up to 3 months storage) paid by the ESG sub-receipient</li> </ul>
	<ul> <li>case records must include clear documentation of payments made to property owners for the provision of rental assistance or move in assistance,</li> </ul>

	CITY OF FLINT ESG PROGRAM STANDARDS
	and supporting documentation for these payments, including dates of occupancy by program participants. See <u>Lease Documentation</u> , <u>Ownership and Rental Agreement between Sub-recipient and Property</u> <u>Owner</u> sections below.
Lease Documentation	A legally binding, <u>written</u> lease for the unit between the owner and the household is required prior to a sub-recipient authorizing any payment to the property owner (including first, last, or security deposit payments.) Only when the assistance is solely for rental arrears may an oral agreement be accepted in place of a written lease and <b>only</b> if the oral agreement gives the household an enforceable leasehold interest under state law and the agreement and rent owed are sufficiently documented by the property owner's financial records, rent ledgers or cancelled checks. The oral agreement must be documented by the sub-recipient on the organization or property owner's official letterhead detailing the address of the unit, the rent amount, the move in date, and the term of tenant occupancy.
Ownership	Proof of ownership of the unit must be obtained prior to any financial payments made to the property owner. Documentation of ownership may include a copy of a deed, water bill, mortgage payment, or tax bill.
Rental Agreement between Sub- recipient and Property Owner	For each household eligible to receive financial assistance to be paid to a property owner, including move in assistance, an agreement between the property owner and the ESG sub-recipient must be obtained and placed in the case record. Per HUD requirements, this agreement must set forth the terms under which assistance will be provided. The agreement must provide that, during the term of the agreement, the property owner must give the ESG sub-recipient a copy of any notice given to the household to vacate the unit used under state or local law to commence an eviction action against the household, including a 14 day notice to quit.
Housing Standards Checklist	The records must include documentation of compliance with HUD's shelter and housing standards. Completion of a Shelter & Housing Standards Inspection Checklist or a copy of the inspection report completed by a HUD certified inspector must be in the case record for all clients receiving financial assistance (security deposit, first and last month, rental assistance, moving or storage fees, or utility assistance.)
Fair Market Rent (FMR) and Rent Reasonableness	ESG requires housing units to meet BOTH rent reasonableness standards AND HUD's published Fair Market Rent standards. Fair Market Rent established by HUD may be found at: http://www.huduser.org/portal/datasets/fmr/fmrs/FY2013code/selectGeography.odn
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	CITY OF FLINT ESG PROGRAM STANDARDS
	For purposes of calculating rent under rent reasonableness standards, the rent shall not equal more than the total monthly rent for the unit, any fees required for occupancy (excluding late fees and pet fees) and, if the tenant pays utilities, the monthly allowance for utilities (excluding telephone) established by the public housing authority for the area in which the housing is located.
Case Management	Case management services must be offered to every ESG household with the intention of assisting the household in obtaining housing and maintaining long term housing stability. A plan must be developed to assist the household with retaining permanent housing after ESG assistance ends, taking into account the household's current and/or expected income and expenses, and other public or private assistance for which the household may be eligible. The following documentation shall be recorded in each household's case record to document case management services offered through ESG: <ul> <li>ereation of a Housing Stability Plan</li> </ul>
	<ul> <li>creation of a personalized budget, taking into consideration the participants current and expected income and all expenses</li> </ul>
	<ul> <li>documentation of monthly meetings with the case manager*</li> </ul>
	<ul> <li>notes and/or copies of referrals to mainstream benefits and other resources and follow up notes on whether the household was able to access the service/benefit</li> </ul>
	*A sub-recipient may be exempt from the monthly meeting requirement if the Violence Against Women Act of 1994 or the Family Violence Prevention and Services Act prohibits the sub-recipient from making its shelter or housing conditional on the participant's acceptance of services.
Quarterly Assessments	On a quarterly basis, all Rapid Re-Housing households must be re-assessed and updated information entered into HMIS. The quarterly assessment should be documented in the case record, as well, by
	<ul> <li>a new ESG income evaluation form, including updated income and asseb documentation</li> <li>a new "But For" certification,</li> <li>clear case notes documenting any changes in household composition</li> </ul>
	The quarterly assessment process shall include a review of all financial documents and a certification that the household still lacks the resources and support network necessary to retain housing without ESG funding.
	An increase in a household's income to over 30% of Arca Median Income (AMI)at a

	quarterly assessment does not make the household ineligible for continued assistance.
Re- Certification	Re-certifications are required for every household who receives rapid re-housing assistance longer than one year.
Documentation	For further guidance on re-certifications, please see the ESG Interim Rule 24 CFR Part 576.500.
	(http://www.hudhre.info/documents/HEARTH_ESGInterimRule&ConPlanConformin gAmendments.pdf)

Adapted from Commonwealth of Massachusetts Dept of Housing and Community Development ESG Materials 2/7/13

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### CITY OF FLINT EMERGENCY SOLUTIONS GRANT Housing Habitability Standards Inspection Checklist

ESG Form No. 14 - Prevention & Re-housing

Instructions: Please check if the property meets the criteria. The property must meet all standards in order to be approved. A copy of this checklist should be placed in the client file.

Approved	Element				
	<ol> <li>Structure and materials: The structures must be structurally sound so as not to pose any threat to the health and safety of the occupants and so as to protect the residents from hazards.</li> </ol>				
	<ol> <li>Access: The housing must be accessible and capable of being utilized without unauthorized use of other private properties. Structures must provide alternate means of egress in case of fire.</li> </ol>				
	<ol> <li>Space and security: Each resident must be afforded adequate space and security for themselves and their belongings. Each resident must be provided with an acceptable place to sleep.</li> </ol>				
	<ol> <li>Interior air quality: Every room or space must be provided with natural or mechanical ventilation. Structures must be free of pollutants in the air at levels that threaten the health of residents.</li> </ol>				
	5. Water Supply: The water supply must be free from contamination.				
	<ol><li>Sanitary Facilities: Residents must have access to sufficient sanitary facilities that are in proper operating condition, may be used in privacy, and are adequate for personal cleanliness and the disposal of human waste.</li></ol>				
	<ol><li>Thermal environment: The housing must have adequate heating and/or cooling facilities in proper operating condition.</li></ol>				
	8. Illumination and electricity: The housing must have adequate natural or artificial illumination to permit normal indoor activities and to support the health and safety of residents. Sufficient electrical sources must be provided to permit use of essential electrical appliances while assuring safety from fire.				
	<ol> <li>Food preparation and refuse disposal: All food preparation areas must contain suitable space and equipment to store, prepare, and serve food in a sanitary manner.</li> </ol>				
	<ol> <li>Sanitary condition: The housing and any equipment must be maintained in sanitary condition.</li> </ol>				
	11. Lead-based paint: If the structure was built prior to 1978, and a child under the age of six or a pregnant woman will reside in the property, and the property has a defective paint surface inside or outside the structure, the property cannot be approved until the defective surface is repaired by at least scraping and painting the surface with two coats of non-lead based paint. Defective paint surface means: applicable surface on which paint is cracking, scaling, chipping, peeling or loose. If a child under age six residing in the property has an Elevated Blood Level, paint surfaces must be tested for lead-based paint.				

PAGE 1 of 2

### ESG Form No. 14 - Prevention & Re-housing

	12. Fire safety:	Both conditions below must be met to meet this standard.
	a.	Each unit must include at least one battery-operated or hard-wired smoke detector, in proper working condition, on each occupied level of the unit. Smoke detectors must be located, to the extent practicable, in a hal way adjacent to a bedroom. If the unit is occupied by hearing- impaired persons, smoke detectors must have an alarm system designed for hearing-impaired persons in each bedroom occupied by a hearing-impaired person.
	ь.	The public areas of all housing must be equipped with a sufficient number, but not less than one for each area, of battery-operated or hard-wired smoke detectors. Public areas include, but are not limited to, laundry rooms, day care centers, hallways, stairwells, and other common areas.
CERTIFICATIO	ON STATEMENT	

I certify that I am <u>not</u> a HUD certified inspector and I have evaluated the property located at the address below to the best of my ability and find the following:

	The property meets all of the above standards		
-	The property does not most all of the above standards. Form No. 14.	List inspection deficiencies on E	SG
	The property is Rent Reasonable		
	The property is not Rent Reasonable		
Therefore	I make the following determination:		
	The property is approved.		
	The property is not approved.		
Household	i Name:		
Street Ado	Iress:		
	Apartment # City	y State Zip	
Evaluator	s Signature:	Date:	
Print Nam	e:		
			E 2 of 2
		111+	

Adapted from Michigan State Housing Development Authority ESG Materials



### CITY OF FLINT EMERGENCY SOLUTIONS GRANT HOMELESS CERTIFICATION

ESG Household Name:

Date:

ESG Form No. 2 - Prevention and Re-housing

This is to certify the above individual or household is currently homeless based on the category checked and required documentation. \*\* THE GENERAL HOMELESS CERTIFICATION MUST BE COMPLETED FOR EACH HOUSEHOLD.

#### **\*\*GENERAL HOMELESS CERTIFICATION**

This category is eligible for Rapid Re-housing Assistance

#### **CATEGORY 1: Literally Homeless**

Individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:

- (i) Has a primary nighttime residence that is a public or private place not meant for human habitation; or
- (ii) Is living in a publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state and local government programs).

To certify homeless status for the above, must provide documentation of 1 of the following:

- Written observation by the outreach worker; or
- Written referral by another housing or service provider; or
- Certification by the individual or head of household seeking assistance stating that (s)he was living on the streets or in shelter (Form No. 5).

Individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:

(iii) Is exiting an institution where (s)he has resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution (documentation must include one of the above

- forms of evidence AND 1 of the following).
- Discharge paperwork or written/oral referral; or
  - Written record of intake worker's due diligence to obtain above evidence and certification by individual that they exited institution (Form No. 5).

Please note categories 2 thru 4 are considered "homeless" but receive assistance under Prevention CATEGORY 2: Imminent Risk of Homelessness

Individual or family who will imminently lose their primary nighttime residence, provided that: (i) Residence will be lost within 14 days of the date of application for homeless assistance;

- (ii) No subsequent residence has been identified; and
- (iii) The individual or family lacks the resources or support networks needed to obtain other permanent housing.

ESG Form No. 2 - Prevention and Re-housing

### HOMELESS CERTIFICATION

### CATEGORY 2: Imminent Risk of Homelessness (cont.)

Documentation must include 1 of the following:

A court order resulting from an eviction action notifying the individual or family that they must leave; or

- For individual and families leaving a hotel or motel-evidence that they lack the financial resources to stay
- (Form No. 5); or A documented and verified oral statement.
- In addition to 1 of the above, documentation must include BOTH of the following:

Certification that no subsequent residence has been identified (Form No. 5); AND

Page 1 of 2

Self-certification or other written documentation that the individual lack the financial resources and support necessary to obtain permanent housing (Form No. 5).

### CATEGORY 3: Homeless under Other Federal Statutes

Unaccompanied youth under 25 years of age, or families with children and youth, who do not otherwise qualify as homeless under this definition, but who:

- $\langle l\rangle$  . Are defined as homeless under the other listed federal statutes:
- (ii) Have not had a lease, ownership interest, or occupancy agreement in permanent housing during the 60 days prior to the homeless assistance application;
- (iii) Have experienced persistent instability as measured by 2 moves or more during the preceding 60 days; and
- (iv) Can be expected to continue in such status for an extended period of time due to special needs or borriers.

#### Documentation must include all of the following:

- Certification by the nonprofit or state or local government that the individual or head of bousehold seeking assistance met the criteria of homelessness under another federal statute; and
- Certification of no public housing in the last 50 days; and
- Certification by the individual or head of household, and any available supporting documentation, that (s)he has moved 2 or more times in the past 60 days; and
- Documentation of special needs or 2 or more barriers.

### CATEGORY 4: Fleeing/Attempting to Flee Domestic Violence

Any individual or family who:

- (i) Is fleeing, or is attempting to flee, domestic violence;
- (ii) Has no other residence; and
- (iii) Lacks the resources or support networks to obtain other permanent housing
- Documentation required:

For victim service providers:

- An oral statement by the individual or head of household seeking assistance which states: they are fleeling; they have no subsequent residence; and they lack resources. Statement must be documented by a self-certification (Form No. 5) or a certification by the intake worker.
- For non-victim service provider (must document <u>all</u> of the following):
  - Oral statement by the individual or head of household seeking assistance that they are fleeing. This statement is documented by a self-certification (Form No. 5) or by the caseworker. Where the safety of the individual or family
  - is not jeopardized, the oral statement must be verified; and
  - Certification by the individual or head of household that no subsequent residence has been identified (Form No. 5); and
  - Self-certification, or other written documentation, that the individual or family lacks the financial resources and support networks to obtain other permanent housing (Form No. 5).

Intake Staff Signature:

Date: \_\_\_\_\_

Page 2 of 2

Adapted from Michigan State Housing Development Authority ESG Materials

ESG Form No. 17 Prevention & Re-housing



### CITY OF FLINT EMERGENCY SOLUTIONS GRANT OWNER CERTIFICATION - LEAD PAINT

\*\*Only to be used for units that failed Housing Habitability Standards Inspection and had repairs that involved deteriorated paint.

The undersigned hereby certifies that the property located at (full address):

is in compliance with the Housing Habitability Standards requirements related to lead-based paint as indicated below (Check ALL appropriate boxes):

- The described property, including dwelling units, common areas, and exterior painted surfaces, has been found to be free of lead-based paint by a certified lead-based paint inspector. The lead-based paint inspector's report is either attached or has already been provided to the ESG Program Administrator.
- The described property was inspected by a certified lead-based paint inspector and lead-based paint was identified. All identified lead-based paint has been removed from the property, and the reports of the lead-based paint inspector and the certified lead-based paint abatement supervisor, are attached or have already been provided to ESG Program Administrator.
- Because the described property was constructed prior to January 1, 1978 and there is a child under 6 years of age in residence ongoing lead-based paint maintenance activities have been incorporated into regular building operations in accordance with 24 CFR 35.1355(a).
- Corrective action to address lead-based paint hazards at the described property that were required by MSHDA to meet Housing Habitability Standards, have been completed in accordance with all requirements established by 24 CFR Part 35, including (The boxes below do not apply when paint stabilization is below "De Minimis" levels):
  - The work was completed by persons trained to conduct lead-hazard reduction activities or was supervised by a certified lead-based paint abatement supervisor.
  - Occupants of the dwelling unit(s) and their belongings were protected during the course of the work.
  - The lead hazard work site was properly prepared and maintained during the course of the work.
  - A person certified to conduct clearance examinations performed a clearance test and the result indicated that clearance was achieved.
  - Occupants have been properly notified of the results of any lead-based paint hazard evaluation and reduction, including the results of the clearance examination.

ESG Form No. 17 Prevention & Re-housing

Owner's Signeture:	
Printed Name:	Date:
Local Office:	ESG DMINISTRATOR USE ONLY Teram, Name: ISSG Admin Distribution: Landicrd, BSG Admin.

Adapted from Michigan State Housing Development Authority ESG Materials

Annual Action Plan 2020

ESG FORM NO. 12 PREVENTION & RE+HOUSING



### CITY OF FLINT EMERGENCY SOLUTIONS GRANT

### RENT REASONABLENESS CHECKLIST AND CERTIFICATION

To verify that the rent for the unit you have selected is reasonable, find the address of another unit in the neighborhood that is similar to the unit you have chosen. It must be the same type of unit and have the same number of bedrooms. The rent must be the same or more than the rent for the unit you have selected. Some ideas for places to look for comparable units include the local paper, the owner, your friends, local real estate agents and the Michigan Housing Locator at <u>www.MichiganHousingLocator.com</u>. Printouts (of 3 comparable units) from the Michigan Housing Locator may be placed in the client file in lieu of Form No. 12 to document rent reasonableness.

	Selected Unit	Unit #1	Unit #2	Unit #3
Address of Unit:				
Type of Unit/Construction:	Apt. 1-4 Floors Apt. 5+Floors	Apt. 1-4 Floors Apt. 5+Floors	Apt. 1-4 Floors Apt. 5+Floors	Apt. 1-4 Floors Apt. 5+Floors
(Circle applicable type)	Apt. 5-Hibors Duplex/Townhouse Manufactured Home Single Family Other	Apt 5 Hindors Duplex/Townhouse Menufactured Home Single Family Other	Apt or House Duplex/Lownhouse Manufactured Home Single Family Other:	NpL S-Hades Duples/Townhouse Manufactured Home Single Family Other
Number of Bedrooms:				
Approximate Square Footage:				
General Housing Condition:				
Location/ Accessibility (i.e., near schools, bus, park, etc.):				
Amenities: Circle <u>all</u> that apply	Air Conditioner Gerbage Disposal Dishwasher Washer/Diver Carpet Recreational Facilities. Storage Areas Farking Maintenance Service Housing Services Other.	Air Canditioner Garbage Disposal Dishwasher Washer/Dryer Carpet Recreational Facilities. Storage Areas Parking Maintenance Service Housing Services Other	Air Conditioner Garbage Disposal Distwasher WasheoDojer Carpet Recreational Facilities. Storage Amas Parking Maintenance Service Housing Services Other.	Air Conditioner Geithege Disposal Dishwashar WashenDiyer Carpet Recreational Facilities. Storage Areas Parking Maintenance Service Housing Services Other:

PAGE 1 OF 2

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Highest Cost Utility included in rent:	Yes Na	Yea No	Yes No	Yes No
Monthly Rental Rate:				
Handicap Accessible:	Yes Na	Yes No	Yes Na	Yes No

### **CERTIFICATION:**

### A. Comparison with Fair Market Rent

Proposed Contract Rent

Applicable Fair Market Rent (For Comparison Only)

### B. Rent Reasonableness

Based upon a comparison with rents for comparable units, I have determined that the proposed rent for the unit [] is [] is not reasonable.

Name:	
Signature:	Date:
Title:	
Agency:	

ADAPTED FROM MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY ESG MATERIALS

PAGE 2 OF 2

ESG Form No. 7 - Prevention & Re-housing



### EMERGENCY SOLUTIONS GRANT STAFF AFFIDAVIT OF ELIGIBILITY FOR ESG

CITY OF FLINT

Purpose: This form serves as documentation that:

- 1. The program participant(s) named below meets all eligibility criteria for ESG assistance;
- 2. This eligibility determination is based on true and complete information;
- Neither the staff member making this determination nor his or her supervisor are related to the program participant through family, business or other personal ties; and
- This eligibility has not resulted from, nor will result in, any financial benefit to the staff member making this determination, his or her supervisor, or anyone related to them.

**Instruction:** This form must be completed for each program participant upon the determination of his or eligibility for ESG assistance. This form must be signed and dated by the ESG staff person who makes this determination and that person's supervisor and kept in the program participant's case file. *This form will remain valid, unless a different staff person re-determines the program participant's eligibility, at which time a new affidavit is required.* 

\*\*All members in the household that will benefit from ESG assistance should be listed.

Required Certifications: Each person signing below certifies to the following:

- To the best of my knowledge, the program participant named above meets all requirements to receive assistance under the ESG program;
- To the best of my knowledge and ability, all of the information used in making this eligibility determination is true and complete;
- 3. I am not related to the program participant through family, business or other personal ties;
- To the best of my knowledge, neither I nor anyone related to me has received or will receive any financial benefit for this eligibility determination;
- I understand that fraud is investigated by the Department of Housing and Urban Development, Office of Inspector General, and may be punished under Federal laws to include, but not limited to 18 U.S.C. 1001 and 18 U.S.C. 641;
- I understand that if any of these certifications is found to be false, I will be subject to criminal, civil and administrative penalties and sanctions.

ESG Staff Signature:	Date:
ESG Supervisor Signature:	Date:

Adapted from Michigan State Housing Development Authority ESG Materials

ESG Form No. 7 - Prevention & Re-housing

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TRIMENT OF COMMUNITY ECONOMIC DEVELOPMENT TERMORE - THE MESS		ACKING OF INCOME
of Household:		Date:
Intake/Screening	3-month C	Certification
cies must record all attempts	to obtain required verificat	tions in the order specified:
Third Party Source: Were v     Yes – Complete calculation w     No – Proceed to Third Party V     be verified in Step 1.	rorksheet (Form No. 10 to det Written. (Provide explanation)	ed by the client? termine eligibility). . Go to Step 2 if income could not
2. Third Party Written: Send E ate Form(s) sent/faxed:		of Income, to Income Source(s). of form(s) in client file)
Documents not received withi income could not be verified 3. Third Party Oral: Intake stat	n 10 business days – Procee d in Step 2. ff contacts third-party sources	calculation worksheet (Form No. 10). d to Third Party Oral. <b>Go to Step 3 if</b> s identified by the household. eason(s) for not obtaining information:
sufficient income information is etermine eligibility; otherwise, pr	roceed to Step 4, Self-Certif	
		Date:
4. Self-Certification: ONLY us Steps 1, 2 & 3.	e Step 4 to verify income a	fter attempting and documenting
I certify, under penalty of perja correct, to the best of my know		e provided on this form is true and
ource:	Amt.	Frequency:
ource:	Amt Amt	Frequency:

### ESG Form No. 8 - Prevention & Re-housing

I certify, under penalty of perjury, that I do not have income from any source at this time. This is true and correct to the best of my knowledge.

Client Signature:	Date:
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Adapted from Michigan State Housing Development Authority ESG Materials

Annual Action Plan 2020

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## ESG Housing Options and Resources Eligibility "But For" Certification

Applicant Name:

This document is to certify that the above named applicant or household has explored all re-housing options and all available resources. The case manager also certifies that a comprehensive assessment was completed and that the findings are such that the above named applicant or household would remain homeless **but** for ESG RBH assistance. (see attached assessment)

### **Client Certification**

Under penalty of perjury I, \_\_\_\_\_\_\_\_affirm the following statements to be true.

- a. Laffirm that I have explored all housing options, (family, friends, public housing, and private housing), and that I have not been able to secure housing.
- b. I affirm that I have accurately reported my family composition and total family income.
- I affirm that my household lacks the financial resources and support networks needed to obtain immediate housing (i.e. start up costs, etc.).
- d. I affirm that I am not receiving financial assistance for the same reason that I am applying for ESG funds.
- e. Taffirm that I would re-main homeless but for ESG assistance.

Applicant's Signature	Date:
Case Manager Certification	
Under penalty of perjury I,	affirm the following statements to be true.
	that the above named applicant has proven that they have at been successful with securing housing .

- b. Upon completion of assessment, Laffirm that the above named applicant/household lacks the financial resources and support networks needed to obtain immediate housing.
- c. I certify that I have completed a thorough assessment, including alternative housing options, income and asset verifications and homeless verifications, and believe that the above named applicant or household would re-main homeless but the ESG assistance.

Case Manager's Signature

Date:

Adapted from Commonwealth of Massachusetts Dept of Housing and Community Development ESG Materials 2/7/13

ESG Form No. 2 - Prevention and Re-housing



### CITY OF FLINT EMERGENCY SOLUTIONS GRANT HOMELESS CERTIFICATION

ESG Household Name:

Date: \_

This is to certify the above individual or household is currently homeless based on the category checked and required documentation. \*\* <u>THE GENERAL HOMELESS CERTIFICATION MUST BE COMPLETED FOR EACH HOUSEHOLD.</u>

#### \*\*GENERAL HOMELESS CERTIFICATION

This category is eligible for Rapid Re-housing Assistance

#### CATEGORY 1: Literally Homeless

Individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:

- (i) Has a primary nighttime residence that is a public or private place not meant for human habitation; or
- (ii) Is living in a publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state and local government programs).

To certify homeless status for the above, must provide documentation of 1 of the following:

- Written observation by the outreach worker; or
- Written referral by another housing or service provider; or
- Certification by the individual or head of household seeking assistance stating that (s)he was living on the streets or in shelter (Form No. 5).

Individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:

(iii) Is exiting an institution where (s)he has resided for 90 days or less <u>and</u> who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution (documentation must include one of the above form of middeen AND 1 of the followidee).

- forms of evidence <u>AND</u> 1 of the following).
  - Discharge paperwork or written/oral referral; or
  - Written record of Intake worker's due diligence to obtain above evidence and certification by individual that they exited institution (Form No. 5).

Please note categories 2 thru 4 are considered "homeless" but receive assistance under Prevention

#### CATEGORY 2: Imminent Risk of Homelessness

Individual or family who will imminently lose their primary nighttime residence, provided that:

(i) Residence will be lost within 14 days of the date of application for homeless assistance;

- (II) No subsequent residence has been identified; and
- (iii) The individual or family lacks the resources or support networks needed to obtain other permanent housing.

ESG Form No. 2 - Prevention and Re-housing

### HOMELESS CERTIFICATION

### CATEGORY 2: Imminent Risk of Homelessness (cont.)

Documentation must include 1 of the following:

A court order resulting from an eviction action notifying the individual or family that they must loove; or

For individual and families leaving a hotel or motel-evidence that they lack the financial resources to stay

- (Form No. 5); or
  A documented and verified oral statement.
- A documented and verified oral statement.
- In addition to 1 of the above, documentation must include BOTH of the following:

Certification that no subsequent residence has been identified (Form No. 5); AND

Page 1 of 2

Self-certification or other written documentation that the individual lack the financial resources and support necessary to obtain permanent housing (Form No. 5).

#### **CATEGORY 3: Homeless under Other Federal Statutes**

Unaccompanied youth under 2S years of age, or families with children and youth, who do not otherwise qualify as homeless under this definition, but who:

- (i) Are defined as homeless under the other listed federal statutes;
- (ii) Have not had a lease, ownership interest, or accupancy agreement in permanent housing during the 50 days prior to the homeless assistance application;
- (iii) Have experienced persistent instability as measured by 2 moves or more during the preceding 60 days; and
- (iv) Can be expected to continue in such status for an extended period of time due to special needs or barriers.

#### Documentation must include all of the following:

- Certification by the nonprofit or state or local government that the individual or head of household seeking assistance met the criteria of homelessness under another federal statute; and
- Certification of no public housing in the last 60 days; and
- Certification by the individual or head of household, and any available supporting documentation, that (s)he has moved 2 or more times in the past 60 days; and
- Documentation of special needs or 2 or more barriers.

### CATEGORY 4: Fleeing/Attempting to Flee Domestic Violence

Any individual or family who:

- (i) is fleeing, or is attempting to flee, domestic violence;
- (ii) Has no other residence; and
- (iii) Lacks the resources or support networks to obtain other permanent housing
- Documentation required:

For victim service providers:

- An oral statement by the individual or head of household seeking assistance which states: they are fleeing; they have no subsequent residence; and they lack resources. Statement must be documented by a self-certification (Form No. 5) or a certification by the intake worker.
- For non-victim service provider (must document <u>all</u> of the following):
  - Orol statement by the individual or head of household seeking assistance that they are floring. This statement is documented by a self-certification (Form No. 5) or by the caseworker. Where the safety of the individual or family is not jeopardized, the oral statement must be verified; and
  - Certification by the individual or head of household that no subsequent residence has been identified (Form No. 5); and
  - Self-certification, or other written documentation, that the individual or family lacks the financial resources and support networks to obtain other permanent housing (Form No. 5).

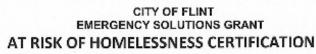
Intake Staff Signature: \_\_\_\_

Date: \_\_\_\_

Adapted from Michigan State Housing Development Authority ESG Materials

Page 2 of 2

ESG Form No. 3 - Prevention



ESG Household Name:

DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT TRUST - TERMUSIC - THEOREES

Date:

This is to certify the above individual or household is currently at risk of homelessness based on the category checked and required documentation.

Check only one Category and complete only that section

**CATEGORY 1:** An individual or family: (must have income 30% below AMI, lack sufficient resources & meets 1 of the following risk factors)

Has an annual Income below 30% of AMI (must have documentation of income eligibility; AND

Lacks sufficient resources or support networks immediately available to prevent homelessness (must complete Solf-Certification Form No. 4) supported by other documentation when practical such as termination notice, unemployment compensation statement, bank statement, healthcare/utility bill showing arrears)

#### AND meets 1 of the following risk factors with acceptable documentation

Risk 1: Persistent housing instability - has moved because of economic reasons 2 or more times during the 60 days immediately
preceding the application for assistance (must document the following 2 criteria):

 Housing history must demonstrate 2 or more moves within 60 days: documentation may include HMIS records, referral from housing/service provider, letter from tenant/owner (intake observation not appropriate); and

Economic reasons may include termination from employment, unexpected medical costs, inability to maintain housing including utilities, etc: documentation may include notice of termination, healthcare bills indicating arrears, utility bills indicating arrears (*intake observation not oppropriate*).

Risk 2: Living in the home of another because of economic hardship (must document the following 2 criteria):

- Housing must be in the home of another (i.e., doubled up): documentation may include letter from tenant/homeowner (Intake observation may be appropriate); and
- Economic reasons may include termination from employment, unexpected medical costs, inability to maintain housing including utilities, etc: documentation may include notice of termination, healthcare bills indicating arrears, utility bills indicating arrears (*intake observation not appropriate*).

Risk 3: Housing loss within 21 days – has been notified their right to occupy their current housing or living situation will be terminated within 21 days after the date of application for assistance: notification to leave within 21 days <u>must be written and</u> <u>only third party source/written is appropriate</u> (must document 1 of the following criteria):

If tenant/homeowner: eviction notice, court order to leave within 21 days; or

If living with another (doubled up): eviction letter from tenant/homeowner.

Risk 4: Uving in a rented hotel or motel and cost is not paid for by charitable organization or by Federal, State, or local government programs for low-income individuals (must document the following 2 criteria):

Housing must be in a hotel/motel: documentation may include either letter from hotel/motel manager or intake observation; and

Costs have not been covered by charitable organization or government program: documentation – cancelled check.

Risk 5: Living in a severely over-crowded unit as defined by US Census Bureau: lives in an SRO or efficiency apartment unit in which there reside more than 2 persons or lives in a larger housing unit in which there reside more than 1% persons per room (must document the following):

Number of rooms in unit <u>AND</u> number of individuals living in unit: documentation may include lease, unit details from Tax Assessor's Office, Intake observation.

Page 1 of 2

### AT RISK OF HOMELESSNESS CERTIFICATION

#### Category 1: An individual or family (continued):

Risk 6: Exiting publicly funded institution or system of care (must document the following):

Discharge from healthcare facility, mental health facility, foster care or other youth facility or correction program: documentation – discharge paperwork or referral letter.

Risk 7: Living in housing associated with instability and an increased risk of homelessness. For example: being a young household with a young child, lacking transportation to work, or other circumstances or barriers as identified in your community.

(documentation must include):

Self-certification (Form No. 5) or other written documentation describing the circumstances and that the individual or family lacks financial resources and support networks to obtain other permanent housing.

#### CATEGORY 2: Unaccompanied Children and Youth

A child or youth who does not qualify as homeless under the homeless definition, but qualifies as homeless under another Federal statute (must document the following):

Verification of Homeless Status must be provided by agency administering applicable Federal program: documentation must be Third Party ~ Written ONLY; Certification of homeless status (letter or standardized form).

### CATEGORY 3: Families with Children and Youth

An unaccompanied youth who does not qualify as homeless under the homeless definition, but qualifies as homeless under
 section 725(2) of the McKinney-Vento Homeless Assistance Act, and the parent(s) or guardian(s) or that child or youth if living with him or her (must document the following).

Third Party – Written ONLY: must have documentation of homeless status, which may be letter or referral provided by agency administering the Federal Program AND must confirm family/guardian is residing with children/yooth.

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Intake Staff Signature: \_\_\_\_\_

Date:	

Adapted from Michigan State Housing Development Authority ESG Materials

Page 2 of 2

ESG Form No. 4 - Prevention & Re-housing



# EMERGENCY SOLUTIONS GRANT

CITY OF FLINT

### STAFF AFFIDAVIT OF ELIGIBILITY FOR ESG

Purpose: This form serves as documentation that:

- 1. The program participant(s) named below meets all eligibility criteria for ESG assistance;
- 2. This eligibility determination is based on true and complete information;
- Neither the staff member making this determination nor his or her supervisor are related to the program participant through family, business or other personal ties; and
- This eligibility has not resulted from, nor will result in, any financial benefit to the staff member making this determination, his or her supervisor, or anyone related to them.

**Instruction:** This form must be completed for each program participant upon the determination of his or eligibility for ESG assistance. This form must be signed and dated by the ESG staff person who makes this determination and that person's supervisor and kept in the program participant's case file. *This form will remain valid, unless a different staff person re-determines the program participant's eligibility, at which time a new affidavit is required.* 

Head of Household Name:	
**Names of Other Household Members:	

\*\*All members in the household that will benefit from ESG assistance should be listed.

Required Certifications: Each person signing below certifies to the following:

- To the best of my knowledge, the program participant named above meets all requirements to receive assistance under the ESG program;
- To the best of my knowledge and ability, all of the information used in making this eligibility determination is true and complete;
- 3. I am not related to the program participant through family, business or other personal ties;
- To the best of my knowledge, neither I nor anyone related to me has received or will receive any financial benefit for this eligibility determination;
- I understand that fraud is investigated by the Department of Housing and Urban Development, Office of Inspector General, and may be punished under Federal laws to include, but not limited to 18 U.S.C. 1001 and 18 U.S.C. 641;
- I understand that if any of these certifications is found to be false, I will be subject to criminal, civil and administrative penalties and sanctions.

ESG Staff Signature:	Date:
ESG Supervisor Signature:	Date:

Adapted from Michigan State Housing Development Authority ESG Materials

### ESG Form No. 4 - Prevention & Re-housing

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DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT BALST - TERMORE - THE INFEST	CITY OF FLINT EMERGENCY SOLUTIONS GRANT VERIFICATION TRACKING OF INCOME		
Head of Household:	Date:		
Intake/Screening	3-month Certification		
Agencies must record all attemp	ts to obtain required verifications in the order specified:		
<ul> <li>Yes – Complete calculation</li> <li>No – Proceed to Third Party</li> </ul>	a verification documents provided by the client? a worksheet (Form No. 10 to determine eligibility). y Written. (Provide explanation). <b>Go to Step 2 if income could not</b>		
Step 2. Third Party Written: Send	d ESG Form No. 9, Verification of Income, to Income Source(s).		
Date Form(s) sent/faxed: Documents received within Documents not received will income could not be verif Step 3. Third Party Oral: Intake s	<ul> <li>d ESG Form No. 9, Verification of Income, to Income Source(s).</li> <li>(Retain copy of form(s) in client file)</li> <li>10 business days – Complete calculation worksheet (Form No. 10).</li> <li>thin 10 business days – Proceed to Third Party Oral. Go to Step 3 if fied in Step 2.</li> <li>taff contacts third-party sources identified by the household.</li> <li>ed and income information or reason(s) for not obtaining information:</li> </ul>		
Date Form(s) sent/faxed: Documents received within Documents not received will income could not be verif Step 3. Third Party Oral: Intake s Record date, source(s) contactor If sufficient income information	(Retain copy of form(s) in client file) 10 business days – Complete calculation worksheet (Form No. 10). thin 10 business days – Proceed to Third Party Oral. <b>Go to Step 3 if</b> <b>fied in Step 2.</b> taff contacts third-party sources identified by the household. ed and income information or reason(s) for not obtaining information: is provided, complete Calculation Worksheet (Form No. 10) to		
Date Form(s) sent/faxed: Documents received within Documents not received within income could not be verif Step 3. Third Party Oral: Intake s Record date, source(s) contactor If sufficient income information determine eligibility; otherwise,	(Retain copy of form(s) in client file) 10 business days – Complete calculation worksheet (Form No. 10). thin 10 business days – Proceed to Third Party Oral. <b>Go to Step 3 if ied in Step 2.</b> taff contacts third-party sources identified by the household. ed and income information or reason(s) for not obtaining information: is provided, complete Calculation Worksheet (Form No. 10) to proceed to Step 4, Self-Certification.		
Date Form(s) sent/faxed: Documents received within Documents not received within income could not be verif Step 3. Third Party Oral: Intake s Record date, source(s) contact If sufficient income information determine eligibility; otherwise, I certify, under penalty of pe	(Retain copy of form(s) in client file) 10 business days – Complete calculation worksheet (Form No. 10). thin 10 business days – Proceed to Third Party Oral. <b>Go to Step 3 if fied in Step 2.</b> taff contacts third-party sources identified by the household. ed and income information or reason(s) for not obtaining information: is provided, complete Calculation Worksheet (Form No. 10) to proceed to Step 4, Self-Certification. rjury, this information is true and correct to the best of my knowledge.		
Date Form(s) sent/faxed: Documents received within Documents not received within income could not be verif Step 3. Third Party Oral: Intake s Record date, source(s) contact If sufficient income information determine eligibility; otherwise, I certify, under penalty of pe	(Retain copy of form(s) in client file) 10 business days – Complete calculation worksheet (Form No. 10). thin 10 business days – Proceed to Third Party Oral. <b>Go to Step 3 if ied in Step 2.</b> taff contacts third-party sources identified by the household. ed and income information or reason(s) for not obtaining information: is provided, complete Calculation Worksheet (Form No. 10) to proceed to Step 4, Self-Certification.		
Date Form(s) sent/faxed: Documents received within Documents not received will income could not be verifing Step 3. Third Party Oral: Intake so Record date, source(s) contactor If sufficient income information determine eligibility; otherwise, It certify, under penalty of	(Retain copy of form(s) in client file) 10 business days – Complete calculation worksheet (Form No. 10). thin 10 business days – Proceed to Third Party Oral. Go to Step 3 if fied in Step 2. taff contacts third-party sources identified by the household. ed and income information or reason(s) for not obtaining information:		
Date Form(s) sent/faxed: Documents received within Documents not received within income could not be verifing Step 3. Third Party Oral: Intake s Record date, source(s) contactor If sufficient income information determine eligibility; otherwise, If certify, under penalty of per- Intake Staff Signature: Step 4. Self-Certification: ONLY of Steps 1, 2 & 3. I certify, under penalty of per-	(Retain copy of form(s) in client file) 10 business days – Complete calculation worksheet (Form No. 10). thin 10 business days – Proceed to Third Party Oral. <b>Go to Step 3 if fied in Step 2.</b> taff contacts third-party sources identified by the household. ed and income information or reason(s) for not obtaining information:		

### ESG Form No. 5 -- Prevention & Re-housing

I certify, under penalty of perjury, that I do not have income from any source at this time. This is true and correct to the best of my knowledge.

Client Signature:	Date:

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Adapted from Michigan State Housing Development Authority ESG Materials

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ESG FORM ND. 6 PREVENTION & RE-HOUSING



### CITY OF FLINT EMERGENCY SOLUTIONS GRANT

### RENT REASONABLENESS CHECKLIST AND CERTIFICATION

To verify that the rent for the unit you have selected is reasonable, find the address of another unit in the neighborhood that is similar to the unit you have chosen. It must be the same type of unit and have the same number of bedrooms. The rent must be the same or more than the rent for the unit you have selected. Some ideas for places to look for comparable units include the local paper, the owner, your friends, local real estate agents and the Michigan Housing Locator at www.MichiganHousingLocator.com. Printouts (of 3 comparable units) from the Michigan Housing Locator may be placed in the dient file in lieu of Form No. 12 to document rent reasonableness.

	Selected Unit	Unit #1	Unit #2	Unit #3
Address of Unit:				
Type of Unit/Construction:	Apt. 1-4 Floors Apt. 6+Floors	Apt. 1-4 Floors Apt. 5+Floors	Apt. 1-4 Floors Apt. 5+Floors	Apt. 1-4 Floors Apt. 5+Floors
(Circle applicable type)	Apt. 5446075 Duplex/Townhouse Manufactured Home Single Family Other	Duplex/Townhouse Menufectured Home Single Family Other	Apr. Shiftons Duplex/Townhouse Manufactured Home Single Family Other	Duplex/Townhouse Manufactured Home Single Family Other
Number of Bedrooms:				
Approximate Square Footage:				
General Housing Condition:				
Location/ Accessibility (i.e., near schools, bus, park, etc.):				
Amenities: Circle <u>all</u> that apply	Air Conditioner Garbage Disposal Dishwasher Washer/Diver Carpat Recreational Facilities. Storage Areas Parking Maintenance Service Housing Services Other	Air Conditionar Garbage Disposal Dishwasher Washer/Dryer Carpet Recreational Facilities. Storage Areas Parking Maintenance Service Housing Services Other	Air Conditioner Garbage Disposal Dishwasher Washen/Dryer Carpet Recreational Facilities. Storage Areas Parking Maintenance Service Housing Services. Other	Air Conditioner Garbage Disposel Dishwasher Washer/Diyer Carpet Recreational Facilities. Storage Arcas Parking Maintenance Service Hausing Services Char
Approximate year built:	Other	Other	Other	Other

PAGE 1 OF 2

Highest Cost Utility included in rent:	Yes No	Yes No	Yes No	Yes No
Monthly Rental Rate:				
Handicap Accessible:	Yes Na	Yes No	Yes No	Yes No

### CERTIFICATION:

### A. Comparison with Fair Market Rent

Proposed Contract Rent

Applicable Fair Market Rent (For Comparison Only) \$\_\_\_\_\_

### B. Rent Reasonableness

Based upon a comparison with rents for comparable units, I have determined that the proposed rent for the unit [] is [] is not reasonable.

Name:	
Signature:	Date:
Title:	
Agency:	

ADAPTED FROM MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY ESG MATERIALS

PAGE 2 OF 2

ESG Form No.7 Prevention & Re-housing



### CITY OF FLINT EMERGENCY SOLUTIONS GRANT

### CALCULATION WORKSHEET

	A	ssets (listed on ESG 5	creening Intake)		
Family Member	C or I*	Туре	Cash Value	Dividend/ Interest Rate	Actual Income
		Totals			
If to	tal cash value o	of assets exceeds \$5,000, mil	ltiply total times HUD	passbook rate. (2%)	
lf to					
C - Current family owned a	(Add great issets, list cash va	of assets exceeds \$5,000, m or of Actual Income from Assets No	or imputed income to re	on-asset income below)	
C - Current family owned a	(Add great issets, list cash vs d of assets, includ	of assets exceeds \$5,000, miler of Actual Income from Assets for a factual Income from Assets for e only the difference between m	or imputed income to re arket value and the gros	on-asset income below) s amount	
C - Current family owned a	(Add great ssets, list cash vs d of assets, includ Annua	of assets exceeds \$5,000, m or of Actual Income from Assets No	ar imputed income to re arket value and the gros G Screening Inta	on-asset income below) s amount	
C - Current family owned a	(Add great issets, list cash vs d of assets, includ	of assets exceeds \$5,000, miler of Actual Income from Assets for a factual Income from Assets for e only the difference between m	or imputed income to re arket value and the gros	on-asset income below) s amount	
C – Current family owned a I = Imputed, family dispose	(Add great ssets, list cash vs d of assets, includ Annua Wages/	of assets exceeds \$5,000, m er of Actual Income from Assets live e only the difference between m Il Income (listed on ES Benefits/Pensions	ar imputed income to re arket value and the gros SG Screening int Public Assistance	ohasset income below) s amount ake)* Other Income	(A) Total
C – Current family owned a I = Imputed, family dispose	(Add great issets, list cash vs d of assets, includ <u>Annua</u> Wages/ Salaries	of assets exceeds \$5,000, m er of Actual Income from Assets live e only the difference between m I Income (listed on ES Benefits/Pensions To	ar imputed income to n arket value and the gros G Screening int Public Assistance tal Anticipated Inco	on asset income below) s amount ake)* Other Income Other Income me (except assets)	(A) Total
C – Current family owned a I = Imputed, family dispose	(Add great ssets, list cash vs d of assets, includ Annua Wages/	of assets exceeds \$5,000, m er of Actual Income from Assets live e only the difference between m Il Income (listed on ES Benefits/Pensions	ar imputed income to n arket value and the gros G Screening int Public Assistance tal Anticipated Inco	on asset income below) s amount ake)* Other Income Other Income me (except assets) acome + Assets)	(A) Total
C – Current family owned a I = Imputed, family dispose	(Add great issets, list cash vs d of assets, includ <u>Annua</u> Wages/ Salaries	of assets exceeds \$5,000, m or of Actual Income from Assets be e only the difference between m it Income (listed on ES Benefits/Pensions To TOTAL Gross Annua	ar imputed income to n arket value and the gros G Screening int Public Assistance tal Anticipated Inco	on asset income bolow) s amount ake)* Other Income Other Income me (except assets) income + Assets) % AMI	(A) Total (B)

### \*\*Eligibility

Prevention and Re-housing: Gross Annual Household Income at admission and recertification must be below 30% of the AMI.

Yes No

Household income must be verified and documented every 3 months.

Verified By:

Date:

Adapted from Michigan State Housing Development Authority ESG Materials

ESG Form No. 8 Prevention & Re-housing



EMERGENCY SOLUTIONS GRANT

### SUMMARY NOTICE OF LEAD-BASED PAINT RISK ASSESSMENT

\*\*(for pre-1978 housing with a child age 6 or under who has an identified Environmental Intervention Blood Lead Level)

CITY OF FLINT

Address/location of property or structure(s) this summary notice applies to:

Lead-based paint risk assessment description: Date(s) of risk assessment:

Summary of risk assessment results (check all that apply):

- No lead-based paint hazards were found.
- Lead-based paint hazards were found.
- A brief summary of the findings of the risk assessment is provided below (required if lead-based paint hazards were found).

<u>Summary of types and location of lead-based paint hazards.</u> List the housing unit numbers and common areas (for multifamily housing), bare soil locations, dust-lead locations, and/or building components (including type of room or space, and the material underneath the paint), and types of lead-based paint hazards found:

Contact person for more information about the risk assessment: Printed

Name: Address:	Organization: Telephone:
Person who prepared this	s summary notice:
Printed Name:	Signature:
Organization:	Date:
Address:	Telephone:
Distribution:	Landlord, ESG Administrator
	ESG Administrator

Adapted from Michigan State Housing Development Authority ESG Materials

		GRANT
ESG Pay Request Inf		Date of
Agency Name:		Receipt:
Program:		
Contract # :	EX	piration Date:
Payment Req # : Amount \$	ORet	um pay request to agency if contract is expired
Fiscal Year:		
Assigned Program Specialist:		
Balance on contract	O <sup>Re</sup>	atum pay request to agency if no funda are available
Pay Request Eligibility	Yes	No
Are there any items in pay requests that required procurement?		
If yes, was evidence of procurement provided		agency
Are there any items in pay request that required compliance with Section 3?		
If yes, was evidence of Section 3 compliance provided?		agency
Pay Request Checklist	Yes	No
Payment request is signed and dated		
All pages of financial and activity reports are submitted		
Performance reports is included(tbd)		agency
Math accuracy double checked		
Agency balances match internal records		
Monthly expenditure amounts match cover sheet		
Expenditures occurred within budgeted categories		agency
Expenditure Detail Form completed by agency. For payroll, expenditure detail should identify individual staft names, wage amounts charged, fringe methodology		
Expenditure detail agrees with approved budget		

Page 1

EMERGENCY SOLUTI	ONS C	GRAN	NT	
Pay Request Documentation (Agency must provide all documentation to support evidence of expenditures. Payment request should not be signed until all required documentation is attached).	Yes	No	n/a	
Backup exists and corresponds with expenditure detail				
For wages pay request includes evidence of hourly amount and number of hours that comprise request				
For wages pay request includes evidence of hourly amount and number of hours that comprise request				
For wages timesheets and daily activity logs are included				
For wages, timesheets and daily activity logs include total hours worked (for all funding sources), total amount charged to grant, distribution if applicable				
For wages daily activity logs are complete, thorough, and reflect eligible work performed				
For fringes, pay request includes evidence of fringes paid, amount, formula used to calculate amounts, and distribution/allocation to staff				
Supporting documentation for all expenditures is included. Examples of documentation include invoices, receipts, timesheets, daily activity logs, vendor information, procurement/bid documentation, etc.				
Evidence of payment is included for all expenditures (canceled check, bank statement, general ledger report, receipt)				

Page 2

ray nequest rives	ssing/History	Yes	No	
Revisions needed?				
Revision #1 Date	Amount Chang	e (if any)		
Revision #2 Date	Amount Chang	e (if any)		
Revision #3 Date	Amount Chang	e (if any)		
Revision #4 Date	Amount Chang	e (if any)		
Date Finalized - submitted to D				
esk Monitoring - Comment	S			
			1210/101	
				and the second second second

### Documentation Requirements for <u>CITY ESG Invoices</u>

### ORDER OF INVOICE

- 1. Payment Request Checklist Financial and Activity Report Expenditure Detail
- All supporting documentation
  - Supporting documentation must be in order of the City's Payment Request Checklist.
     Each line item should have the supporting documentation stopled ingeliher.

For example, documentation for salaries should be a stapled packet of time sheets (collabe by staff member, then by date), salary and benefits break out chart/explanation, evidence of payment

 Financial assistance documentation should be separated by client and all client expenses should be stapled together in one packet.

For example if you are paying rent for a client and have also paid utilities for a client with a different check, you should include all this information in one packet and using one client file checklist.

Examples of how financial assistance documents should be compiled:

### Rent/Deposit Payment

Copy of Check and...

FIRST TIME PAYMENT: Copy of full lease, be sure lease includes: Amount of deposit, pro-rated rent, rent amount Landlord and Cilent signatures Client's name on lease Landlord's name on lease Dates that lease starts and ends (include month-to month agreement form if lease is still in use, but expired) Verification of homelessness or risk of homelessness

SECOND, THIRD, etc PAYMENT: Copy of first and fast page of lease

\*as long as first page shows rental amount and last page shows client and landlord signatures

Utility Payment Copy of Check Copy of Full Lease and... UTILITY DISCONNECT: Copy of disconnection notice and documentation from Consumers stating how it was determined that the amount is NOT more than 6 months of utility arrears UTILITY PAYMENT: Copy of utility bill stating reason why agency had to pay client's utilities

Storage/Moving Services Copy of Check Copy of invoice from storage unit company or moving service NOTE: these payments must be in accordance with the Cost Comparison Chart.

### Staff Salaries

Payroll Journal Complete Staff and Benefits Chart Time Sheets for ALL staff paid with FSG funds Time sheet signed by staff and supervisor Documentation of ALL Fringes Inducing: Invoice from health insurance company, copy of corresponding check, invoice from retirement company, copy of corresponding check, etc

### Mileage Expenses

Mileage Log must document "to" and "from" destination Mileage Log must document "start" and "stop" times Mileage Log must be signed off by supervisor and employee

### Administrative Expenses

RENT FOR OFFICE SPACE Copy of rent invoice/agreement Copy of check NOTE: Rent must be in compliance with the City's Rent Cost Al costion Form

### OFFICE SUPPLY/EQUIPMENT

Evidence of Procurement (see Procurement Guidance below): Purchases must be made in compliance with City's Standard Operating Procedures. Copy of receipts for supplies Copy of check or other evidence of payment

#### PROCUREMENT FILE DOCUMENTATION

The following documents must be maintained for all procurements required for the purchase of goods/services. Documents must be submitted collectively as part of the first request for reimbursement for goods/services subject to procurement.

- Narrative statement describing how firm was selected, including all components listed below
- Ad(s) published in Flint Journal and any other newspaper of general circulation or trade magazines
- 3. Request for Proposals/Bid Documents
- 4. Bid Tabulation Document, including
  - a. Date of bid opening
  - b. Signatures of all employees/staff present at bid opening
  - c. Summary List of Proposals/Bids Received
  - d. Price quoted for good/service
- 5. Copies of actual Proposals/Bids Received
- 6. Evaluation Tool Criteria
- Evaluation committee (if applicable)
  - a. list of evaluation committee members
  - b. copies of evaluation summaries
  - c. evaluation committee recommendation
  - d. cost analysis
- List of firms not selected
- 9. Copies of Approval/Denial Letters sent to all firms
- 10. Notice to Proceed
- 11. Copy of Contract

Sample Procurement Narrative Statement:

Agency X is seeking case management services. On September 10, 2010, Agency X published a notice in the Flint Journal requesting proposals from qualified case managers. A copy of the RFP was made available to the public online, and at the Agency X headquarters. RFPS ware available for twenty-one (21 days), from September 10 – October 1, 2010. On October 1, 2010, at 4:30 p.m., proposals were opened at the Agency X headquarters. Staff present included Jana Doe and Bill Nya. Four (4) proposals were received from the following firms: Org 1, Org 2, Org 3, and Org 4.

An evaluation committee of five individuals was established. The five individuals reviewed the proposals, completed a written evaluation of each proposal, and mat on October 7, 2010 to finalize their recommendations. Bused on price, qualifications, experience, and capacity, Org 2 was selected to provide case management services and was sent an award letter on October 8, 2010. Denial letters to the other three organizations were mailed on October 8, 2010 also. A resolution authorizing services was prepared and a contract was approved on October 20, 2010.

Copies of all documents referenced above are attached.

## Fair Housing Recommendations

City of Flint, MI

2017/2018 - 2021/2022 Consolidated Plan

Appendix-Fair Housing Recommendations

Annual Action Plan 2020

### Fair Housing Recommendations for the City of Flint - Fair Housing Center and LSEM

Patricia Baird, Program Manager, Fair Housing Center Jill Nylander, Executive Director, Legal Services of Eastern Michigan

The obligation to Affirmatively Further Fair Housing (AFFH) has been in the Fair Housing Act since 1968. It is a legal condition regulated by the federal government requiring those receiving federal funds to take meaningful actions to overcome historic patterns of segregation, promote fair housing choice, and encourage inclusive communities; free from discrimination. Its purpose is to address significant disparities in housing needs, replacing segregated living patterns with integrated living patterns, changing racially and ethnically concentrated areas of poverty into areas of opportunity, and fostering and maintaining compliance with civil rights and fair housing laws. The following are actions to Affirmatively Further Fair Housing in the City of Flint:

- Continue supporting the Fair Housing Center's testing program, testing apartments, real estate, mobile home communities, and lending institutions.
- Provide community awareness regarding fair housing laws, where to report, how to file a housing discrimination complaint, and that filing a fair housing complaint has no cost regardless of income.
- Provide incentives to public housing and other subsidized housing communities regarding the legal obligation to include the correct percentage of barrier free housing.
- Provide incentives to public housing and other subsidized housing communities regarding the need for additional family housing with two or more bedrooms.
- Bring government parking lots, buildings, and web pages into compliance with ADA regulations.
- Have available/displayed fair housing flyers, brochures, and posters.
- > Include/amend language in zoning ordinances regarding service animals.
- Include a grievance procedure in zoning ordinances for people with disabilities regarding service animals, modifications, and accommodation requests.
- Provide incentives for builders to include a certain percentage of the units for low income families.
- Provide a three hour fair housing training to all municipalities receiving federal funds.
- Have a representative designated as a fair housing advocate to answer fair housing questions and/or refer people to the Fair Housing Center of Eastern Michigan.
- Have a designated person participate in the Flint Area Community Housing Resource Board (CHRB) meetings.
- Provide financing support or host the April Fair Housing Month Conference or other outreach projects.
- Provide incentives or preferences to developers who locate multifamily and individual scattered low income sites in racially integrated neighborhoods.
- The City should inform the Fair Housing Center all of the new builds for multi-family housing in the area to ensure that the structures are in compliance with ADA regulations.
- The City should update their zoning Ordinances to allow group homes for disabled in single family zoned areas.