



Dr. Karen W. Weaver
Mayor

**CITY OF FLINT
DEPARTMENT OF PLANNING AND DEVELOPMENT**



Stephen Branch
Interim City Administrator

CDBG 101 Workshop – What, Why, and When?

City Hall Dome – 12pm
Monday, December 18, 2017

1) Crucial items to consider

- a. Must be a 501(c)3 with proven financial capacity to be eligible to apply that is in “Good Standing” with the city – no taxes owed or unpaid water bills
- b. It is a 100% reimbursement program with documentation required to show every cent was spent on an eligible cost
- c. Funds must be spent and billed for in a consistent timely manner
- d. All payment requests must have accompanying benefit data to show that the residents who received the services met program eligibility requirements
- e. Documentation, documentation, documentation
 - i. If federal monitoring requirements are not met, agency repays the funds to city
 - ii. Hard copy retention policy is 7 years

2) Eligible Activities

- a. Must run a program – general agency operations or building maintenance not eligible
- b. Public Services
 - i. Youth Services
 - ii. Senior Services
 - iii. Health Care
 - iv. Public Safety
 - v. Fair Housing
 - vi. Literacy
 - vii. Other
- c. Public Infrastructure
 - i. Community Centers
 - ii. Parks
 - iii. Streets, sidewalks, and bridges
- d. Blight Elimination
 - i. Code enforcement
 - ii. Neighborhood Clean-ups
 - iii. Neighborhood Toolshed
- e. Housing Rehabilitation
 - i. Owner-occupied emergency repair and other rehabilitation – if owners in good standing
- f. Economic Development
 - i. Job Training
 - ii. Façade Improvement
 - iii. Microenterprise Development

Factors to consider in your proposal

(RFP released this Thursday the 21st and due by 5pm on Wednesday, January 21, 2018)

- 1) Consolidated Plan and Master Plan compliance
- 2) Health and Safety priorities (Flint Water Crisis)
- 3) Cap on Public Services, slum/blight activities
- 4) Project-ready status
- 5) Agency/Staff Capacity and Experience
- 6) Low/Mod Service Area Map
- 7) Section 3 compliance
- 8) Davis Bacon compliance
- 9) Review by both CED Staff and community members
- 10) YOU SHOULD BE ABLE TO SUMMARIZE IN A SENTENCE – what program, serving how many people, and exactly how are CDBG funds being used?