

CONTRACT CHECKLIST

For those terms which are non-applicable, mark as N/A

- Resolution** ____
- Notice to Proceed** ____
- Applicable Law** ____
- Arbitration** ____
- City Income Tax Withholding** ____
- Compensation** ____
- Contract Documents** ____
- Disclaimer of Contractual Relationship With Subcontractors** ____
- Effective Date** ____
- Certification, Licensing, Debarment, Suspension and Other Responsibilities** ____
- Force Majeure** ____
- Furnishing of Bonds** ____
- Good Standing** ____
- Indemnification** ____
- Independent Contractor** ____
- Insurance/Worker's Compensation** ____
- Laws and Ordinances** ____
- Liquidated Damages** ____
- Modifications** ____
- No Third-Party Beneficiary** ____
- Non-Assignability** ____
- Non-Disclosure/Confidentiality** ____
- Non-Discrimination** ____
- Anti-Lobbying** ____
- Ethics** _____
- Notices** ____
- Records Property of City** ____
- Scope of Services** ____

Severability _____

Sole Proprietor Worker's Compensation Substitute _____

Standards of Performance _____

Subcontracting _____

Termination _____

Time of Performance _____

Union Compliance _____

Waiver _____

Whole Agreement _____

Notes:

If any additional terms are included, please describe why they are included.

Updated January 31, 2020