

OFFICE OF THE CITY COUNCIL



MEMORANDUM

To: Whom It May Concern  
From: Janell Johnson - City Council Secretary  
Date: March 22, 2021  
RE: **CITY COUNCIL APPROVED RESOLUTIONS/ORDINANCES  
(March 15, 2021)**

The attached copies of City Council APPROVED resolutions (as listed below) are being distributed to you as a matter of record.

If applicable, abstracts of ordinances as approved by council are also included.

RESOLUTIONS (as ADOPTED by City Council – March 15, 2021)

210096	210104	210125
210097	210120	
210103	210121.1	

ORDINANCES (as ADOPTED by City Council – March 15, 2021)



210096

RESOLUTION NO.: \_\_\_\_\_  
PRESENTED: FEB 22 2021  
ADOPTED: MAR 15 2021

**RESOLUTION RECOMMENDING THE RE-APPOINTMENT OF ELIZABETH JORDAN TO  
THE FLINT PLANNING COMMISSION**

**BY THE MAYOR:**

Under state law PA 33, the Flint Planning Commission is charged with the creation of the Master Plan and recommendation of the plan for adoption by Flint City Council.

**WHEREAS**, Eva Worthing recommends the re-appointment of Elizabeth Jordan to another three-year term on the Flint Planning Commission as Ward 9 Representative, with said term to expire March 1, 2024; and

**IT IS RESOLVED**, that the Flint City Council approves the re-appointment of Elizabeth Jordan to another three-year term on the Flint Planning Commission as Ward 9 Representative, with said term commenced on March 1, 2021 and to expire on March 1, 2024.

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Angela Wheeler, Chief Legal Officer

**FOR THE CITY OF FLINT:**

  
\_\_\_\_\_  
Sheldon A. Neeley, Mayor

**APPROVED BY CITY COUNCIL:**

  
\_\_\_\_\_  
Kate Fields, City Council President



Elizabeth Jordan is a lifelong resident of the City of Flint and lives in the same neighborhood she grew up in on the city's south side. She has extensive experience in the nonprofit and philanthropic sector, having worked for the past 15 years at the Ruth Mott Foundation. In that capacity, she has helped to design and facilitate community engagement processes that center the voices of residents as well as craft strategies that advance resident-identified priorities for youth development, economic opportunity, public safety, and neighborhoods. She also serves as a

Racial Healing Practitioner with the Truth, Racial Healing, and Transformation initiative and previously taught Cultural Competence in Healthcare at the University of Michigan-Flint. Her academic background is in Social Relations and she has a Master's Degree in International Peace Studies from the University of Notre Dame.

Elizabeth's service to the community includes having been the 9th Ward representative to the City of Flint Planning Commission since 2009 and founding the Montessori for Flint community group, which partnered with the Flint Community Schools to offer the only free, public Montessori elementary program in the county. She also serves on the board of directors of the Rotary Club of Flint. She has a blended family, having graduated from Flint Central and being married to a Viking. Elizabeth has two funny, boisterous sons who make sure she gets to spend some time playing every day. Elizabeth enjoys being out in nature, yoga, and playing piano.

## Elizabeth Jordan

401 Burroughs Ave.  
Flint, MI 48507  
(810) 610-7209  
jordanel19@yahoo.com

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### Objective:

To advance the work of organizations that promote equity and positive life outcomes for residents of Flint, Michigan.

### Education:

- Kroc Institute for International Peace Studies, University of Notre Dame: South Bend, IN. MA, Peace Studies, High Honors (2004).
- James Madison College, Michigan State University: East Lansing, MI. BA, Social Relations, High Honors, Honors College, Specialization in Peace and Justice Studies (2003).

### Skills:

- Program planning, implementation, evaluation, and analysis.
- Leading a team to achieve outcomes.
- Project management.
- Workshop design and facilitation.
- Conflict mediation and cross-cultural communication.
- Development and application of racial, class, gender, and other equity lenses.
- Cultivating community relationships.
- Verbal and written communication.

### Work Experience:

**Interim Vice President of Programs, Ruth Mott Foundation (December 2018-March 2019), Senior Program Officer (2016-), Program Officer (2008-2016), Program Assistant (2005-2008).** Develops, implements, and evaluates Foundation strategies and cultivating high-impact initiatives in tandem with community members and funding partners. Applies deep knowledge of grantmaking processes and the local community to improve internal systems. Guides the organization through a staff-wide process of cultural change to increase trust among team members. Designs and facilitates community engagement workshops and convenings to support the Foundation's strategy. Synthesizes complex sources of information into coherent plans, thoughtful analysis, and recommendations to the board of trustees.

**Lecturer, University of Michigan-Flint (2010-2018).** Instructed a 300/500 level cultural competency class for future health and human service providers that built personal awareness of identities, attitudes, biases, values, and beliefs. Equipped students with skills to tailor care to meet patients' individual needs on the basis of factors like race, age, class, sexual orientation, disability, religion, gender, and national origin and analyze policies to promote health equity.

**Program Director, International Academy of Flint (2004-2005).** Managed a team of three full-time and several part-time staff implementing a 21<sup>st</sup> Century Community Learning Center grant from the Michigan Department of Education at two elementary sites. After quickly improving program quality, was given added responsibility for grades 7-9. Oversaw all aspects of afterschool and summer programming, including planning, staffing, training, evaluation, partnership development, and student/parent relations.

### Volunteer and Civic Experience:

**Board Member, Rotary Club of Flint (2018-, Member 2014-)** Chaired youth leadership initiatives and developed programs to address Rotary International priorities of service to others and advancing world understanding, goodwill, and peace through the fellowship of business, professional, and community leaders.

**Parent Liaison, Montessori for Flint (2015-2019)** Co-founded a community organization to advocate for and provide guidance on public Montessori preschool and elementary programs in Flint, Michigan. Spearheaded a partnership with the Flint Community Schools that resulted in a pilot elementary Montessori classroom within the district in 2016 and grew to five classrooms (four elementary and one pre-kindergarten) in 2018. Coordinated a team of volunteers that organized family engagement, strategic planning, social media, and outreach.

**Planning Commissioner, 9<sup>th</sup> Ward- City of Flint (2009-, Vice-Chair 2012-)** Helped lead the *Imagine Flint* Master Plan, a nationally-recognized comprehensive plan that involved more than 5,000 people in a participatory community process and was unanimously adopted by the City of Flint. Served as the liaison of the Planning Commission to the Choice Neighborhoods Initiative, which secured a \$500,000 planning grant and \$30 million implementation grant from the US Department of Housing and Urban Development to transform distressed public housing communities into thriving, equitable neighborhoods.

**Co-Facilitator, Leadership Development in Interethnic Relations (2008-2011)** Co-facilitated cohorts of an intensive three-month intergroup development program to help participants build intercultural awareness and skills in order to create a socially just society.

**Board Member, Conflict Resolution Center (2005-2011)** Participated in strategic planning, fund development, and executive search committees for a medium-sized non-profit providing court-referred and community-based mediation services to residents of nine counties.

**Board Member, Great Lakes Invitational Conference Association (2001-2016)** Served as Secretary-General (2009), Secretary (2005-2009) and Development Director (2012-2015) for a volunteer-based non-profit organization that provided global peace education conferences for high school students.

### Specialized Training:

- Racial Healing Practitioner Training from the Truth, Racial Healing and Transformation initiative and Rx Racial Healing.
- Foundations of Leadership management training from Nexa Learning.
- Michigan Community Leadership Network through the Council on Michigan Foundations.
- German Marshall Fund Dialogues for Change.
- Peer Action Learning Network through the Council on Michigan Foundations.
- Power of Dialogue workshop from the Public Conversations Project (Essential Partners).
- Victim-Offender Reconciliation Program training from Elkhart, Indiana's Center for Community Justice.
- Sustained Dialogue training and practice at the University of Notre Dame.

References available upon request.



210097

RESOLUTION NO.: \_\_\_\_\_

PRESENTED: FEB 22 2021

ADOPTED: MAR 15 2021

**RESOLUTION RECOMMENDING THE APPOINTMENT OF BRIAN LARKIN TO THE  
HUMAN RELATIONS COMMISSION**

**BY THE MAYOR:**

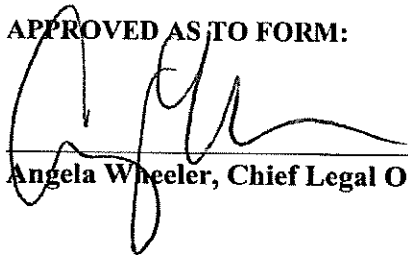
Per the City Charter that went into effect on Jan. 1, 2018, the Human Relations Commission shall be comprised of nine members, one from each ward in the City of Flint.

**WHEREAS**, Each Council member shall appoint one resident of his or her ward to serve on the Commission, which aims to assist in the elimination of prejudice, hate and discrimination and promote equality in the treatment of all residents;

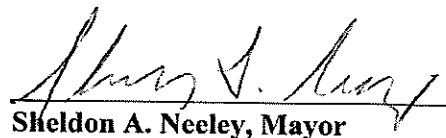
**WHEREAS**, Eva Worthing recommends the appointment of Brian Larkin (2821 Circle Drive, Flint, Michigan 48507), to a two-year term on the Human Relations Commission as Ward 9 Representative; and

**BE IT RESOLVED**, that the Flint City Council approves the appointment of Brian Larkin (2821 Circle Drive, Flint, Michigan 48507) to a two-year term on the Human Relations Commission as Ward 9 Representative, with said term to commence on March 1, 2021 and to expire on March 1, 2023.

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Angela Wheeler, Chief Legal Officer

**FOR THE CITY OF FLINT:**

  
\_\_\_\_\_  
Sheldon A. Neeley, Mayor

**APPROVED BY CITY COUNCIL:**

  
\_\_\_\_\_  
Kate Fields, City Council President

# Brian Larkin

2821 Circle Dr. Flint, MI 48507  
(810) 210-2607  
larkinbr@gmail.com

## Education

2007-2009  
MSP, Urban & Regional Planning  
Florida State University

2002-2006  
BA, Business Administration  
Morehouse College, *cum laude*

## Public Office

2015  
City of Flint Charter Review  
Commission

2015  
Receivership Transition Advisory Board

## Organizations

2018-2019  
Association of Black Foundation  
Executives

2016-2019  
Emerging Professionals in  
Philanthropy

2013 - Present  
Flint Public Library Board of Trustees  
- Vice President

2011- Present  
Alpha Phi Alpha Fraternity –President  
Emeritus (Flint Chapter)

2007- 2011  
National Municipal Government  
Sustainability Group

## Work Experience

*2021- present*

### **Center for Community Progress**

#### *Director, National Land Bank Network*

Develop and led a national network focused on advancing the field of land banking through **federal policy, peer to peer learning, mentorship, and technical assistance.**

*2015; 2019-2021*

### **City of Flint**

#### *Chief of Staff (2019)*

#### *Director, Planning and Development (2015)*

Oversee all City Functions on behalf of the Mayor. Initiate and manage special projects in the areas of **neighborhood development, strategic partnerships, and community branding.** Monitor and support **budget development** and implementation. Serve as **governmental liaison** to municipal, state and federal agencies and elected officials. Directly responsible for the implementation of the **Master Plan.**

*2016- 2019*

### **Charles Stewart Mott Foundation**

#### *Associate Program Officer*

Grantmaking activities focused on Flint, MI. Creation of a **neighborhood revitalization strategy.** Collective impact approaches that align resources geographically. Focused on enhanced local capacity, and improvements to the **built environment.**

*2014 -2015*

### **Flint & Genesee Chamber of Commerce**

#### *Director, Core Initiatives*

Coordinated engagement between **staff and boards.** Identify strategies for internal **leadership development.** Handles the primary responsibility for **community outreach** and engagement. Directing all **public policy** initiatives.

*2012-2014*

### **Michigan Governor's Office of Urban & Metropolitan Initiatives**

#### *Associate Director*

Led the Flint Satellite Office. Focus on urban core revitalization.

# Brian Larkin

2821 Circle Dr Flint  
(810) 210-2607  
larkinbr@gmail.com

## Volunteer Activities

Alpha Esquire Leadership Group Mentor  
March of Dimes March for  
Babies/Celebrity Chef Auction  
Big Brothers Big Sisters Lunch Buddy  
Program  
Flint Community Schools Project Mentor  
International Academy Food Pantry

## Education Awards

2009 Rackham Merit Fellowship Award  
Recipient, University of Michigan  
2008 Florida Planning and Zoning  
Association Award  
2007 Segal AmeriCorps Education  
Award

## Technical Skills

BS&A  
Fluxx  
Microsoft Office Suite  
Microsoft CRM (Customer Relationship  
Management)  
Geographic Information Systems (GIS)  
SPSS (Statistical Package for the Social  
Science)

## Work Experience (continued)

2011-2012

**Keep Genesee County Beautiful**  
*Program Assistant*

2011

**Genesee County Land Bank**  
*Program Coordinator*  
Countywide vacant land maintenance program

2011

**University of Michigan**  
*GSI Instructor*  
UP507 Intermediate GIS & UP 504 Introduction to Statistics

2010

**University of Michigan**  
*Research Assistant*  
Conducting surveys and interviews of CDCs

## Conferences and Workshops

2016 Center for Community Progress Reclaiming Vacant Properties,  
Baltimore, MD  
2016 American Planning Association, Phoenix, AZ *presenter*  
2015 Locus Michigan Leadership Summit, Detroit, MI  
2013 Bruner Loeb Forum on Legacy Cities, Detroit, MI  
2012 Robert Wood Johnson Foundation Healthy Kids Healthy Communities.  
**Participant.** Chapel Hill, NC  
2010 City After Abandonment Author Symposium, **coordinator and chapter  
critique** Ann Arbor, MI  
2008 American Collegiate Society of Planners Chicago, IL  
2008 Florida Planning Zoning Association Annual Conference, **travel grant  
and scholarship** St. Augustine, FL (**produced an article for the  
professional newsletter entitled "What is Planning"**)  
2008 National Box City Program, Chaires Elementary, **team leader**  
Tallahassee, FL  
2007 University of Michigan Social, Behavioral, and Economic Sciences  
PREVIEW **travel grant** Ann Arbor, MI  
2007 Florida Chapter, American Planning Association Conference, Orlando,  
FL  
2007 Greater Flint Fair Housing Workshop, **presenter** Flint, MI





CITY OF FLINT

210103

PROPOSAL #21000572

RESOLUTION NO: \_\_\_\_\_

PRESENTED: MAR - 3 2021

ADOPTED: MAR 15 2021

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO SORENSEN GROSS COMPANY FOR THE DORT PUMP STATION REHABILITATION**

The Finance Department - Division of Purchases and Supplies solicited proposals for the Dort Pump Station Rehabilitation, a project for the Water System Infrastructure Improvements for the Nation (WIIN); and

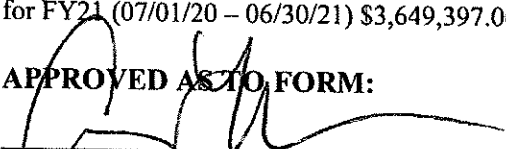
Sorensen Gross Company, 3407 Torrey Road, Flint, Michigan 48507, was the low bidder from twenty (20) solicitations for said requirements based on highest score and lowest price.

Funding for said services are available in the following account for FY21 (07/01/20 - 06/30/21):

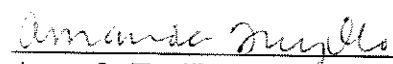
Account Number	Account Name	Amount
496-552.000-801.076 FEPA18WIIN1	Dort Pumping Station	\$ 3,649,397.00
<b>FY21 (07/01/20 - 06/30/21) Total</b>		<b>\$ 3,649,397.00</b>

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to issue a contract to Sorensen Gross Company for Dort Pump Station Rehabilitation in the amount not to exceed for FY21 (07/01/20 - 06/30/21) \$3,649,397.00.

APPROVED AS TO FORM:

  
Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

  
Amanda Trujillo, Acting Chief Financial Officer

FOR THE CITY OF FLINT:

  
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

  
Kate Fields, City Council President

APPROVED AS TO PURCHASING:

  
Joyce A. McClane, Purchasing Manager



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: February 23, 2021

BID/PROPOSAL# 21000572

AGENDA ITEM TITLE: Resolution to Sorenson Gross Company for the Dort Pump Station Rehabilitation

PREPARED BY: Yolanda Gray, Department of Public Works Accounting Supervisor

VENDOR NAME: Sorenson Gross Company

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Department of Purchases and Supplies solicited a proposal for the Dort pump state rehabilitation, a proposed project for the Water System Infrastructure Improvements for the Nation (WIIN). Sorenson Gross Company was selected as the low bidder from twenty (2) solicitations in an amount not to exceed \$3,649,397.00. Funding will be made available from the WIIN account 496-552.000-801.076 FEPA18WIIN-1.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES NO x [ ] IF NO, PLEASE EXPLAIN: This wasn't a budgeted expenditure due to unforeseen COVID-19. However EGLE will provide reimbursable WIIN funding for additional costs.

Table with 5 columns: Dept., Name of Account, Account Number, Grant Code, Amount. Row 1: 496, Dort Pumping Station, 496-552.000-801.076, FEPA18WIIN-1, \$3,649,397.00. Row 2: FY21 GRAND TOTAL, \$3,649,397.00

PRE-ENCUMBERED? YES NO x [ ] REQUISITION NO:

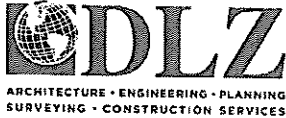
Handwritten initials 'YGG' in a circle

ACCOUNTING APPROVAL: Yolanda Gray Date: 2-23-21

WILL YOUR DEPARTMENT NEED A CONTRACT? YES [ ] NO [ ] (If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1



INNOVATIVE IDEAS  
EXCEPTIONAL DESIGN  
UNMATCHED CLIENT SERVICE

February 23, 2021

Joyce McClane  
Purchasing Manager  
City of Flint  
1101 Saginaw St  
Flint, Michigan 48502

RE: City of Flint Dort Pump Station Rehabilitation

REF: DLZ File No. 1949-0188-00

Dear Ms. McClane,

Please find attached the tabulation of bids opened on December 14, 2020 for the above referenced project. The project was publicly advertised on the City website, on BidNet (formerly MITN), and in the local newspaper by the City of Flint Purchasing Department. A mandatory pre-bid meeting was held on November 18, 2020. Twenty (20) firms were present at this meeting:

- Weiss Construction Company
- Reliance Building Company
- Cross Construction Group
- Z Contractors, Inc.
- Systems Specialties
- Brown & Sons Roofing
- The Garland Company
- D.C. Byers
- Lang Constructors, Inc.
- Sorensen Gross Company
- L. D'Agostini & Sons, Inc.
- Commercial Contracting Corp.
- Bloom Roofing Systems, Inc.
- Midwest Power Systems
- D.F. Best Company, Inc.
- KSB SupremeServ by KSB Dubric, Inc.
- CSM Mechanical
- J. Ranck Electric, Inc.
- Lutz roofing Company, Inc.
- Doublejack Electric Co.

Of the twenty (20) contractors to attend the pre-bid meeting, only four (4) submitted bids: Cross Construction (\$3,586,000.00), Sorensen Gross Company (\$3,649,397.00), Reliance Building Company (4,075,000.00), and Commercial Contracting Corp. (\$4,120,079.00). Cross Construction submitted the lowest bid at \$3,586,000.00.

These bids were higher than the \$2.931M construction estimate created by DLZ. The attached bid tabulation details the submitted costs for each work item listed in the Bid Form. Cross Construction failed to provide the



INNOVATIVE IDEAS  
EXCEPTIONAL DESIGN  
UNMATCHED CLIENT SERVICE

City of Flint Dort Pump Station Rehabilitation  
Contractor Bid Review and Recommendation  
Page 2 of 3

required bidding documents detailing attempts to garner DBE participation on the project. Cross was given two separate deadlines to submit the required paperwork: one for 12/23 and one for 12/30. Cross failed to provide the proper backing documents on both of those dates which resulted in the dismissal of their bid.

Sorensen Gross Company was the next lowest bidder for the project. Their submitted bid price had a total bid amount summary of \$3,647,000.00 but their unit price sum equals \$3,649,397.00. This number was corrected on the attached bid tab by our office while tabulating all the bids. Significant variances in estimated costs from Sorensen Gross are found on the following line items:

**Difference Between Estimate and Bid**

- #1 – \$101,386.00
- #3 – (\$136,078.00)
- #4 – (\$217,468.00)
- #6 – \$48,000.00
- #7 – (\$61,086.00)
- #8 – (\$33,039.00)
- #9 – (\$143,586.00)
- #10 – (\$23,373.00)
- #13 – \$40,000.00
- #15 – \$28,600.00
- #16 – (\$31,528.00)
- #19 – (\$33,128.00)
- #20 – (\$143,784.00)
- #21 – \$19,999.00
- #23 – \$25,820.00
- #25 – \$40,000.00
- #27 – \$17,000.00
- #29 – \$91,500.00
- #30 – \$33,000.00
- #35 – (\$377,886.00)

Items 1-2, 6, 11-15, 17, 21-25, and 27-30 were all bid lower than estimated while items 3-5, 7-10, 16, 18-20, 31-32, and 34 were bid higher than estimated. The total bid price is \$718,397.00 higher than estimated costs, with more than half of that difference accounted for on the #35 - *Secondary Water Supply Interconnection* line item, but this price was in line with two of the other three bids submitted. Other significantly higher costs are found in the #3 - *Demo of Wall Sections Influent Channel*, #4 - *48" Influent Manifold*, #9 - *Intermediate Bearing Supports*, and #20 - *200 HP 480 volt VFD's*.

Sorensen was higher than the other bidders on two line items: #7 – *10" Butterfly Valves (3-4x higher)* and #9 – *Intermediate Bearing Supports (5-6x higher)*. Sorensen was significantly low compared to other bidders on line items #15 – *Ships Ladder*, #25 *Piping/Fittings*, and #29 – *Mobilization*.

DLZ staff has contacted several references for Sorensen Gross. The responses to these inquiries were all favorable, with each owner recommending them for hire.



INNOVATIVE IDEAS  
EXCEPTIONAL DESIGN  
UNMATCHED CLIENT SERVICE

City of Flint Dort Pump Station Rehabilitation  
Contractor Bid Review and Recommendation  
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Based on their bid and references, DLZ recommends that the contract be awarded to Sorensen Gross Company of Flint, Michigan in the amount of \$3,649,397.00.

Sincerely,  
DLZ, Inc.

Brian Bachler, P.E.  
Municipal Construction Manager

ENC: Bid Tabulation



INNOVATIVE IDEAS  
EXCEPTIONAL DESIGN  
UNMATCHED CLIENT SERVICE

City of Flint: **Dort Pump Station Rehabilitation**  
Date of Letting: 12/14/2020

Item No.	Description	Estimated Quantity	Unit	CROSS CONSTRUCTION		SORENSEN GROSS COMPANY		RELIANCE BUILDING COMPANY		COMMERCIAL CONTRACTING CORP.	
				Unit Price	Item Price	Unit Price	Item Price	Unit Price	Item Price	Unit Price	Item Price
1	Remove and Replace Roof	1.00	LS	\$ 300,000.00	\$ 300,000.00	\$ 248,614.00	\$ 248,614.00	\$ 260,000.00	\$ 260,000.00	\$ 260,224.00	\$ 260,224.00
2	Demo for Access Hatches and Two New Hatches	2.00	EA	\$ 7,500.00	\$ 15,000.00	\$ 2,250.00	\$ 4,500.00	\$ 19,000.00	\$ 19,000.00	\$ 39,328.50	\$ 78,657.00
3	Demo of Wall Section Influent Channel	1.00	LS	\$ 80,000.00	\$ 80,000.00	\$ 161,078.00	\$ 161,078.00	\$ 160,000.00	\$ 160,000.00	\$ 124,193.00	\$ 124,193.00
4	48" Influent Manifold	1.00	LS	\$ 550,000.00	\$ 550,000.00	\$ 487,468.00	\$ 487,468.00	\$ 520,000.00	\$ 520,000.00	\$ 725,069.00	\$ 725,069.00
5	48" Butterfly Valve & Operator	1.00	LS	\$ 51,000.00	\$ 51,000.00	\$ 38,000.00	\$ 38,000.00	\$ 40,000.00	\$ 40,000.00	\$ 39,624.00	\$ 39,624.00
6	30" Butterfly Valve	6.00	EA	\$ 17,000.00	\$ 102,000.00	\$ 12,000.00	\$ 72,000.00	\$ 14,000.00	\$ 84,000.00	\$ 13,436.50	\$ 80,619.00
7	10" Butterfly Valve	3.00	EA	\$ 7,000.00	\$ 21,000.00	\$ 24,862.00	\$ 74,586.00	\$ 6,700.00	\$ 20,100.00	\$ 6,642.00	\$ 19,926.00
8	Three Horizontal Split Case Pumps with Motor and Shafts	3.00	EA	\$ 167,000.00	\$ 501,000.00	\$ 176,013.00	\$ 528,039.00	\$ 170,000.00	\$ 510,000.00	\$ 179,908.00	\$ 539,724.00
9	Intermediate Bearing Supports	3.00	EA	\$ 11,000.00	\$ 33,000.00	\$ 62,862.00	\$ 188,586.00	\$ 11,000.00	\$ 33,000.00	\$ 10,624.00	\$ 31,872.00
10	Grating on Existing Intermediate Bearing Supports	1.00	EA	\$ 30,000.00	\$ 30,000.00	\$ 29,870.00	\$ 29,870.00	\$ 6,800.00	\$ 6,800.00	\$ 20,879.00	\$ 20,879.00
11	Reagents less Cl <sub>2</sub> Analyzer	1.00	EA	\$ 70,000.00	\$ 70,000.00	\$ 7,527.00	\$ 7,527.00	\$ 10,000.00	\$ 10,000.00	\$ 10,161.00	\$ 10,161.00
12	Pressure Transducer	1.00	EA	\$ 10,000.00	\$ 10,000.00	\$ 1,955.00	\$ 1,955.00	\$ 2,300.00	\$ 2,300.00	\$ 7,903.00	\$ 7,903.00
13	Cl Feed Systems Complete with Injection Piping	2.00	EA	\$ 35,000.00	\$ 70,000.00	\$ 20,000.00	\$ 40,000.00	\$ 29,000.00	\$ 58,000.00	\$ 29,126.50	\$ 58,253.00
14	Handrailing	1.00	LS	\$ 55,000.00	\$ 55,000.00	\$ 10,500.00	\$ 10,500.00	\$ 11,000.00	\$ 11,000.00	\$ 29,455.00	\$ 29,455.00
15	Ships Ladder	4.00	EA	\$ 70,000.00	\$ 280,000.00	\$ 2,850.00	\$ 11,400.00	\$ 3,400.00	\$ 13,600.00	\$ 9,474.50	\$ 37,898.00
16	Masonry Repair	1.00	LS	\$ 60,000.00	\$ 60,000.00	\$ 71,528.00	\$ 71,528.00	\$ 50,000.00	\$ 50,000.00	\$ 56,903.00	\$ 56,903.00
17	Sidewalk Replacement	1.00	LS	\$ 30,000.00	\$ 30,000.00	\$ 4,332.00	\$ 4,332.00	\$ 9,500.00	\$ 9,500.00	\$ 9,903.00	\$ 9,903.00
18	Lighting	1.00	LS	\$ 60,000.00	\$ 60,000.00	\$ 71,443.00	\$ 71,443.00	\$ 57,000.00	\$ 57,000.00	\$ 70,000.00	\$ 70,000.00
19	Transformer	1.00	EA	\$ 71,000.00	\$ 71,000.00	\$ 108,128.00	\$ 108,128.00	\$ 99,000.00	\$ 99,000.00	\$ 68,871.00	\$ 68,871.00
20	200 Hp 480V VFDs	3.00	EA	\$ 95,000.00	\$ 285,000.00	\$ 122,928.00	\$ 368,784.00	\$ 190,000.00	\$ 570,000.00	\$ 133,331.00	\$ 400,593.00
21	Electrical Equipment Demo	1.00	EA	\$ 45,000.00	\$ 45,000.00	\$ 15,001.00	\$ 15,001.00	\$ 17,000.00	\$ 17,000.00	\$ 19,193.00	\$ 19,193.00
22	New Pass Door	1.00	EA	\$ 20,000.00	\$ 20,000.00	\$ 10,149.00	\$ 10,149.00	\$ 9,300.00	\$ 9,300.00	\$ 16,034.00	\$ 16,034.00
23	Rest Room Rehabilitation	1.00	LS	\$ 60,000.00	\$ 60,000.00	\$ 14,180.00	\$ 14,180.00	\$ 35,000.00	\$ 35,000.00	\$ 17,912.00	\$ 17,912.00
24	Painting	1.00	LS	\$ 45,000.00	\$ 45,000.00	\$ 49,343.00	\$ 49,343.00	\$ 56,000.00	\$ 56,000.00	\$ 72,645.00	\$ 72,645.00
25	Piping, Fittings	1.00	LS	\$ 305,000.00	\$ 305,000.00	\$ 125,000.00	\$ 125,000.00	\$ 350,000.00	\$ 350,000.00	\$ 310,212.00	\$ 310,212.00
26	PLC Programming Allowance	1.00	LS	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
27	Remove & Plug Service Gate	1.00	LS	\$ 20,000.00	\$ 20,000.00	\$ 1,500.00	\$ 1,500.00	\$ 8,500.00	\$ 8,500.00	\$ 13,850.00	\$ 13,850.00
28	Check Wiring for Existing VFD for Pump #1 and Complete Wiring	2.00	EA	\$ 20,000.00	\$ 40,000.00	\$ 3,000.00	\$ 6,000.00	\$ 17,000.00	\$ 34,000.00	\$ 27,700.00	\$ 55,400.00
29	Mobilization	1.00	LS	\$ 10,000.00	\$ 10,000.00	\$ 15,000.00	\$ 15,000.00	\$ 17,000.00	\$ 17,000.00	\$ 28,226.00	\$ 28,226.00
30	Start Up	1.00	LS	\$ 120,000.00	\$ 120,000.00	\$ 8,500.00	\$ 8,500.00	\$ 120,000.00	\$ 120,000.00	\$ 49,678.00	\$ 49,678.00
31	Arc Flash Analysis	2.00	EA	\$ 15,000.00	\$ 30,000.00	\$ 1,500.00	\$ 3,000.00	\$ 2,800.00	\$ 5,600.00	\$ 5,645.00	\$ 11,290.00
32	Short Circuit Calculation	1.00	LS	\$ 6,000.00	\$ 6,000.00	\$ 10,000.00	\$ 10,000.00	\$ 11,000.00	\$ 11,000.00	\$ 11,290.00	\$ 11,290.00
33	Contingency Allowance	1.00	LS	\$ 6,000.00	\$ 6,000.00	\$ 10,000.00	\$ 10,000.00	\$ 11,000.00	\$ 11,000.00	\$ 11,290.00	\$ 11,290.00
34	Building Permit Allowance	1.00	LS	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00
35	Secondary Water Supply Interconnection	1.00	LS	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00

\* CORRECTED BY ENGINEER

TOTAL BASE BID \$ 3,586,000.00

\$ 4,075,000.00

\$ 4,120,079.00



210104

RESOLUTION NO.: \_\_\_\_\_

PRESENTED: MAR - 3 2021

ADOPTED: MAR 15 2021

**RESOLUTION AUTHORIZING THE CITY OF FLINT TO ENTER INTO AN AGREEMENT WITH THE UNITED WAY OF GENESEE COUNTY MAKING THEM A SUB-GRANTEE OF THE CITY'S 2017 W. K. KELLOGG FOUNDATION GRANT**

**BY THE CITY ADMINISTRATOR:**

**WHEREAS,** The City of Flint received a grant from the W. K. Kellogg Foundation (WKKF) under the FY17-18 budget in the amount of \$2,957,800 which the City of Flint Council approved under resolution 180060 on February 20, 2018; and

**WHEREAS,** The budget for the grant was written to include funds to assist with workforce development through incentivizing companies to hire Flint residents; and

**WHEREAS,** The United Way of Genesee County has agreed to administer the issuing of such funds in accordance with requirements from the WKKF grant and approved grant budget through December 31, 2021; and

Accounts being used to set up the grant accounts upon approval are:

Account Number	Grant code	account name	amount
296-728.400-801.000	LKELL18-E&CD	W.K. Kellogg Foundation Grant	\$105,000

**BE IT IS RESOLVED,** that the appropriate City Officials are authorized to do all things necessary to enter into an agreement with the United Way of Genesee County to act as subgrantee to the City's 2017 WKKF grant and to allocate above said funds as stated in the grant budget.

**APPROVED AS TO FORM:**

Angela Wheeler  
Angela Wheeler, Chief Legal Officer

**APPROVED AS TO FINANCE**

Amanda Trujillo  
Amanda Trujillo,  
Acting, Chief Financial Officer

**FOR THE CITY OF FLINT:**

Clyde Edwards  
Clyde Edwards, City Administrator

**APPROVED BY CITY COUNCIL:**

Kate Fields  
Kate Fields, Council President



# CITY OF FLINT

## RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 2/10/2021

BID/PROPOSAL#

**AGENDA ITEM TITLE:** Resolution recommending an agreement with the United Way of Genesee County to administer a workforce development grant

**PREPARED BY** Khalfani Stephens  
*(Please type name and Department)*

**VENDOR NAME:**

**BACKGROUND/SUMMARY OF PROPOSED ACTION:**

This is a resolution recommending an agreement with the United Way of Genesee County to administer a workforce development grant which is to be funded by the W. K. Kellogg Foundation (WKKF) grant that the City received in 2018. For a fee of 5% (\$5,000) the United Way will oversee the disbursement of \$100,000 to help individuals acquire the tools, equipment or skills needed to obtain jobs paying not less than \$13/ hr.

**FINANCIAL IMPLICATIONS:** This will require funds to be drawn down by the United Way from time to time, but will not affect the general fund, these are all dollars from the WKKF grant.

**BUDGETED EXPENDITURE?** YES  NO  IF NO, PLEASE EXPLAIN: The income from this was not anticipated in this budget year.

Dept.	Name of Account	Account Number	Grant Code	Amount
Economic Development	W.K. Kellogg Foundation Grant	296-728.400-801.000	LKELL18-E&CD	\$105,000
<b>FY19/20 GRAND TOTAL</b>				<b>\$105,000</b>





**CITY OF FLINT**

**PRE-ENCUMBERED?** YES  NO  **REQUISITION NO:**

**ACCOUNTING APPROVAL:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**WILL YOUR DEPARTMENT NEED A CONTRACT?** YES  NO   
*(If yes, please indicate how many years for the contract) 1 YEARS*

**WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)**

**BUDGET YEAR 1**

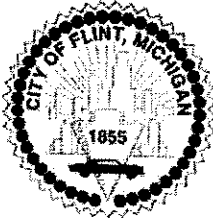
**BUDGET YEAR 2**

**BUDGET YEAR 3**

**OTHER IMPLICATIONS (i.e., collective bargaining):**

**STAFF RECOMMENDATION: (PLEASE SELECT):**  **APPROVED**  **NOT APPROVED**

**DEPARTMENT HEAD SIGNATURE:** \_\_Khalfani Stephens, Economic Development Director  
*(PLEASE TYPE NAME, TITLE)*



RESOLUTION NO.: 210120  
PRESENTED: MAR - 3 2021  
ADOPTED: MAR 15 2021

**RESOLUTION AUTHORIZING DEARBORN NATIONAL LIFE INSURANCE COMPANY AS  
THE PROVIDER FOR LIFE AND SHORT-TERM DISABILITY INSURANCE**

**BY THE MAYOR:**

**WHEREAS**, Dearborn National Life Insurance Company began providing the City of Flint with life insurance and short-term disability insurance in February 2018 and has continued to do so through March 1, 2021. Dearborn National Life Insurance Company has extended an offer to continue providing this same coverage at the current rates that will be guaranteed through March 1, 2023; and

**WHEREAS**, based on price, customer service, and its strategic relationship with Blue Cross Blue Shield which will allow the City additional savings, the Department of Human Resources is recommending that Dearborn National Life Insurance Company be retained to continue providing coverage to the City of Flint through March 1, 2023. Funding for this request will come from account number 627-853.300-732.000; and

**BE IT RESOLVED**, that the appropriate officials are hereby authorized to do all things necessary to enter into an agreement with Dearborn National Life Insurance Company to continue providing the City with its short-term disability and life insurance coverage for the remainder of FY21 through June 30, 2021 for the amount of \$75,000; \$150,000 for FY2022, and \$100,000 for the period July 1, 2022 through March 1, 2023, for a total cost not to exceed \$325,000.

**APPROVED AS TO FORM:**

Angela Wheeler  
Angela Wheeler (Feb 24, 2021 10:44 EST)

**Angela Wheeler, Chief Legal Officer**

**APPROVED AS TO FINANCE:**

Shelbi Frayer  
Shelbi Frayer (Feb 24, 2021 10:35 EST)

**Shelbi Frayer, Interim Chief Financial Officer**

**FOR THE CITY OF FLINT:**

Sheldon A. Neeley  
**Mayor Sheldon A. Neeley**

**APPROVED BY CITY COUNCIL:**

Kate Fields  
**Kate Fields, Council President**

## RESOLUTION STAFF REVIEW

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**DATE:** February 23, 2021

**Agenda Item Title:** Dearborn Life Insurance Company as the Provider for Life and Short-term Disability Insurance

**Prepared By:** V. Foster for Eddie Smith, Department of Human Resources

**Background/Summary of Proposed Action:**

As a result of collective bargaining negotiations, the City of Flint provides short-term disability and life insurance for its active employees. Manquen Vance (formerly known as Cornerstone Municipal Group) acts as the City's third-party administrator for those benefits.

In 2018, Manquen Vance solicited bids to 11 carriers for life insurance and short-term disability insurance as requested by the City of Flint. As a result, Dearborn National Life was selected as the preferred carrier to provide the City with its life and short-term disability coverage for the period March 2018 through February 2021. Since that time, Dearborn National Life has extended an offer to continue coverage at the current rates through March 1, 2023 as outlined in the attached renewal analysis.

The Department of Human Resources is recommending the City continue its short-term disability and life insurance coverage through Dearborn National Insurance Company at the guaranteed rates through March 1, 2023. Based on current staffing levels, premium amounts are projected to be \$75,000 for the current fiscal year ending June 30, 2021; \$150,000 for FY2022; and \$100,000 for the period July 1, 2022 through March 1, 2023. Funding will come from life insurance account #627-853.300-732.000.

**Budgeted Expenditure?** Yes

**Account No.:** 627-853.300-732.000

**Pre-encumbered?** No

**Other Implications (i.e., collective bargaining):**

**Staff Recommendation:**

It is the recommendation of the Department of Human Resources to extend the agreement with Dearborn National Life Insurance Company for its short-term disability and life insurance for a two-year period through March 1, 2023.

**Recommendation Approval:**

*Eddie L. Smith*  
Eddie L. Smith (Feb 23, 2021 20:29 EST)

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Eddie Smith, Director  
Human Resources and Labor Relations

**Dearborn Life Insurance Company**

701 E. 22<sup>nd</sup> Street, Suite 300 – Lombard, IL 60148

CITY OF FLINT  
ATTN: CRYSTAL DORSEY  
50 W. BIG BEAVER, STE 220  
TROY MI 48084

November 18, 2020

**Subject: Renewal Analysis**  
**Group Policy Number: EAB1000095**  
**Anniversary Date: March 1, 2021**

Dear Policyholder:

We would like to thank you for allowing us the opportunity to provide you and your employees with Group insurance products.

We have reviewed the current demographics of your group insurance programs. We are pleased to inform you that there will be no change in the existing rates for the upcoming renewal period. Rates will be guaranteed until March 1, 2023.

<u>Products</u>	<u>Current Rates</u>	<u>Renewal Rates</u>
Life	\$0.155 per \$1,000	\$0.155 per \$1,000
AD&D	\$0.02 per \$1,000	\$0.02 per \$1,000
Short Term Disability	\$0.418 per \$10	\$0.418 per \$10

If you have any questions pertaining to your renewal, or would like more information including the availability of other products as well as a quote for additional benefit programs, please contact your local Dearborn Life Insurance Company sales office or insurance broker.

We value our relationship with you and look forward to providing quality service to you in the future.

Sincerely,

Ancillary Underwriting Department

Cc CORNERSTONE MUNICIPAL ADVISORY GROUP  
50 BIG BEAVER RD, STE 220  
TROY MI 48084

180036

SUBMISSION NO.: CA5942018

PRESENTED: 1-31-18

ADOPTED: 2-12-2018

**RESOLUTION AUTHORIZING DEARBORN NATIONAL LIFE INSURANCE COMPANY  
AS THE PROVIDER FOR LIFE AND SHORT-TERM DISABILITY INSURANCE**

**BY THE MAYOR:**

Cornerstone Municipal Advisory Group, as the City's third party administrator for health care and benefit services, solicited proposals for life insurance and short term disability insurance as requested by the City of Flint; and

Dearborn National Life Insurance Company, 1020 31<sup>st</sup> Street, Downers Grove, IL, 60515, was determined to be the most competitive bid based on price, customer service, and its strategic relationship with Blue Cross Blue Shield which will allow the City additional savings. Funding for this request will come from account number 627-853.300-717.000; and

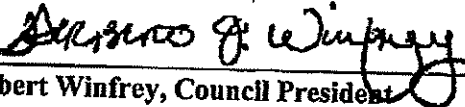
**IT IS RESOLVED** that the Finance Department do all things necessary to enter into a three-year agreement with Dearborn National Insurance Company for its life and short-term disability insurance coverage in the amount of \$43,238 for March 1 through June 30, 2018; \$135,046 for FY19, \$145,713 for FY20 and \$97,142 from July 1, 2020 through February 2021 for a cost not to exceed \$421,139.

  
\_\_\_\_\_  
Angela Wheeler  
Chief Legal Officer

  
\_\_\_\_\_  
Hughé Newsome  
Interim Chief Financial Officer

  
\_\_\_\_\_  
Dr/ Karen W. Weaver, Mayor

**CITY COUNCIL:**

  
\_\_\_\_\_  
Herbert Winfrey, Council President

18-6307

**RESOLUTION STAFF REVIEW**

**DATE:** January 31, 2018

**Agenda Item Title:** Dearborn Life Insurance Company as the Provider for Life and Short-term Disability Insurance

**Prepared By:** V. Foster, Finance Division

**Background/Summary of Proposed Action:**

The City of Flint offers life and short term disability (STD) insurance to active employees through The Standard Insurance Company. The City implemented STD insurance in July 2014 as a result of collective bargaining negotiations.

The City is approaching the end of a two-year agreement with Standard, which was accepted in March 2016. In late 2017, The Standard provided Cornerstone with a copy of the City's March 2018 renewal with a 15.3% annual increase over two years. Cornerstone Municipal Advisory Group, as the City's third-party administrator for health care and benefit services, solicited proposals for life insurance and short term disability insurance as requested by the City of Flint from 11 insurance carriers of which seven responded with quotes. All carriers were asked to provide best and final offers.

After review of the top three lowest responsive bidders, the Finance Department is recommending Dearborn National as the STD insurance carrier for the next three years. Funding for this request will come from account number 627-853.300-717.000.

The Finance Department is recommending the City into a three-year agreement with Dearborn National Insurance Company for its life and short-term disability insurance coverage in the amount of \$43,238 for March 1 through June 30, 2018; \$135,046 for FY19, \$145,713 for FY20, and \$97,142 from July 1, 2020 through February 2021.

**Financial Implications**

**Budgeted Expenditure?** Yes

**Account No.:**  
627-853.300-717.000

**Pre-encumbered?**

**Other Implications (i.e., collective bargaining):**

**Staff Recommendation:**

It is the recommendation of the Finance Department to engage the services of Dearborn National Life Insurance Company for its short term disability and life insurance.

Staff Person: *V. Foster*  
V. Foster

Approval: *Dawn Steele*  
Dawn Steele, Deputy Finance Director

# City of Flint

## Life and Disability Renewal and RFP Analysis

March 2018 Renewal

Prepared by:  
Cornerstone Municipal Advisory Group  
50 W. Big Beaver, Suite 200  
Troy, MI 48064  
Phone: 248-878-2100  
Fax: 248-878-2101  
[www.cornerstonemunicipal.com](http://www.cornerstonemunicipal.com)

 **Cornerstone**municipal

Life and Short Term Disability (STD) Market Results – Pros/Cons

	Pros	Cons
OneAmerica	<ol style="list-style-type: none"> <li>Lowest cost</li> <li>3 year rate guarantee</li> </ol>	<ol style="list-style-type: none"> <li>Newer to group market</li> <li>Our office has no experience with this organization</li> <li><u>Concerning quote assumptions</u> <ol style="list-style-type: none"> <li>30% cap in police and fire</li> <li>no urban locations will be insured</li> <li>no elected officials</li> <li>certain conditions are subject to pre-ex</li> </ol> </li> </ol>
Dearborn National	<ol style="list-style-type: none"> <li>Relationship with BCBSM which <del>may</del> allow for future flexibility</li> <li>Our office has a few clients with DN and have experienced positive customer service and flexibility</li> <li>3 year rate guarantee</li> <li>If Rx stays with BCBSM, they will offer an additional \$10k total to the COF over years 2-3</li> </ol>	<ol style="list-style-type: none"> <li>Second lowest cost over full three year offer</li> </ol>
Unum	<ol style="list-style-type: none"> <li>Third lowest over 3 years (2 year RG)</li> <li>Our office has positive experience with UNUM</li> </ol>	<ol style="list-style-type: none"> <li>Only a two year rate guarantee</li> </ol>



## Life and Short Term Disability (STD) Market Results – Overview (1<sup>st</sup> year)

	Annual Cost - Standard			Dollar Increase	Percentage Increase	RG
	Life/AD&D	STD	Total			
Current	\$46,274	\$148,860	\$195,134			
Original Renewal	\$46,274	\$178,632	\$224,906	\$29,772	15.3%	2 yrs
Final Renewal	\$37,581	\$166,723	\$204,304	\$9,170	4.7%	2 yrs

Proposed Alternatives - 3/1/18 effective date						
Plan Design	Basic Life/AD&D	STD	Total	Cost Change	Percentage	
OneAmerica	\$30,337	\$95,270	\$125,607	-\$69,527	-35.6%	3 yrs
Unum	\$38,940	\$89,316	\$128,256	-\$66,878	-34.3%	2 yrs
Dearborn National <sup>2</sup>	\$25,266	\$124,447	\$149,713	-\$45,422	-23.3%	3 yrs
MetLife	\$30,582	\$119,981	\$150,563	-\$44,572	-22.8%	2 1/2 yrs
SunLife	\$36,241	\$120,577	\$156,818	-\$38,317	-19.6%	2 yrs
Hartford	\$25,198	\$159,578	\$184,776	-\$10,358	-5.3%	2 yrs
OCHS	\$26,715	\$190,541	\$217,255	\$22,121	11.3%	3 1/2 yrs

**Notes**

1. Average age now 44 when it was 47 2 years ago
2. Dearborn National savings does not reflect additional BCBS credit

## Life and Short Term Disability (STD) Market Results – Overview (full offer)

	Annual Cost - Standard			Dollar Increase	RG
	Life/AD&D	STD	Total		
Current	\$46,274	\$148,860	\$195,134		
Original Renewal	\$46,274	\$178,632	\$224,906	\$28,772	2 yrs
Final Renewal	\$37,581	\$166,723	\$204,304	\$8,170	2 yrs

Proposed Alternatives - 3/1/18 effective date					
Plan Design	First Year Cost	First Year Savings	Total Savings 3 Years	Notes	
OneAmerica	\$125,607	-\$69,527	-\$208,582		3 yrs
Dearborn National	\$129,713	-\$65,422	-\$166,265	Includes BCBSM credits of \$20k in year 1 and \$5k each years 2 & 3	3 yrs
Unum	\$128,256	-\$66,878	-\$133,756	Only offering 2 year rate guarantee - cannot assume any 3rd year savings	2 yrs

**Notes**

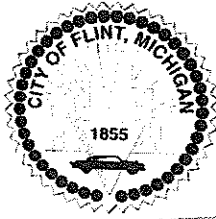
1. Average age now 44 when it was 47 2 years ago
2. If the City retains Rx with BCBSM, they will offer an additional invoice credit in years 2 and 3 of \$5k per year (\$10k total)

## Life and Short Term Disability (STD) Overview

- The City of Flint offers life and short term disability (STD) Insurance to active employees through The Standard Insurance Company
- The City implemented STD insurance in July 2014 as a result of collective bargaining negotiations
- The City is approaching the end of a two year agreement with the Standard, which was accepted March 2016
  - At March 2016, The Standard issued a 40.9% increase for one year. As a result, our office conducted a full market analysis
  - The increase was a result of escalating life and STD claim activity
  - We solicited proposals from ten carriers and received responses from six. All responses would have increased the City's costs over current and renewal
  - Although there weren't any competitive alternatives, we leveraged the ongoing RFP to reduce Standard's renewal to a 35.3% increase and locked the pricing for two years. This saved the City \$8,591 per year
- In late 2017, The Standard provided our office with a copy of the City's March 2018 renewal with a 15.3% annual increase over two years. Once again, we sent the coverage out to market as a result
- Due to reducing claims and a reduction in the City's average age, the City's life and STD coverage have become more attractive to the market (as seen on the following pages)
- We asked all carriers to provide best and final offers, which are illustrated on the following pages

## Life and Short Term Disability (STD) Market Results - Carriers

Carriers	Response
<b>Insurance Carriers</b>	
Standard	Inforce
Dearborn National	Provided Quote
Hartford	Provided Quote
Lincoln Financial	Declined to Quote (Not competitive)
MetLife	Provided Quote
Minnesota Life (OCHS)	Provided Quote
Mutual of Omaha	Declined to Quote (Not competitive)
OneAmerica	Provided Quote
Reliance Standard	Declined to Quote (Not competitive)
SunLife	Provided Quote
Unum	Provided Quote



## DOCUMENT WORKSHEET

<b><u>MAYOR'S SIGNATURE</u></b>  <input type="checkbox"/> Contract <del><input type="checkbox"/> Resolution</del> <input type="checkbox"/> Agreement	<b>DATE</b>
<b><u>FORWARD TO CITY CLERK</u></b>  <input type="checkbox"/> Emailed <input type="checkbox"/> Office Delivery	<b>DATE</b>
<b><u>DEPARTMENT HEAD</u></b>  <input type="checkbox"/> Contract <input type="checkbox"/> Resolution <input type="checkbox"/> Agreement	<b>DATE</b>
<b>URGENCY SUBMISSION</b>	<b>DATE</b>
<b>COMMENTS</b>	



RESOLUTION NO.: 210/21.1

PRESENTED: MAR - 3 2021

ADOPTED: MAR 15 2021

**RESOLUTION AUTHORIZING FY2020/FY2021 QUARTERLY BUDGET AMENDMENT**

**BY THE MAYOR:**


**WHEREAS**, the City of Flint's operating budget is monitored on an ongoing basis by the Finance Department and City department heads and changes to an approved operating budget are required from time to time; and

**WHEREAS**, the Department of Finance is recommending certain fiscal appropriation amendments to the 2020/2021 City of Flint operating budget as follows in accordance with State Public Act 2 of 1968 as amended.

	Amended FY2020/21 Budget	Proposed Amendments through 12/31/2020	Proposed Amended FY2020/21 Budget
<b>GENERAL FUND</b> 101 Expenditures	73,298,208.67	166,834.79	73,465,043.46

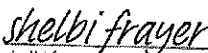
**BE IT RESOLVED**, that the appropriate officials are hereby authorized to do all things necessary to incorporate the approved appropriation changes into the 2020/2021 operating budget of the City of Flint.

**APPROVED AS TO FORM:**

  
Angela Wheeler (Mar 3, 2021 09:59 EST)

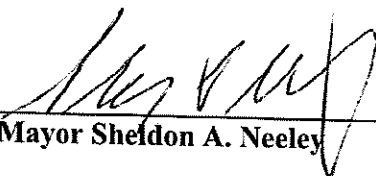
Angela Wheeler, Chief Legal Officer

**APPROVED AS TO FINANCE:**

  
shelbi frayer (Mar 3, 2021 09:27 EST)

Shelbi Frayer, Interim Chief Financial Officer

**FOR THE CITY OF FLINT:**

  
Mayor Sheldon A. Neeley

**APPROVED BY CITY COUNCIL:**

  
Kate Fields, Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: February 17, 2021

BID/PROPOSAL#

AGENDA ITEM TITLE: Budget Adjustment

PREPARED BY: Chay Linseman

VENDOR NAME:

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Blight Management division would like to adjust the FY21 budget to add and expand budgets in funding lines for wages and benefits. During last year's budget process, inadequate funding was requested in each account. Blight Management is unable to perform duties such as picking up trash and debris, mowing grass, trimming brush and back bushes, boarding and securing vacant properties, removing illegal dumping, etc. The Blight Management division is requesting additional funding from the 101-General Fund to cover wages and benefits through FY21.

FINANCIAL IMPLICATIONS: Add and increase budgets to wage and benefits lines with the funds coming from the General Fund - 101.

BUDGETED EXPENDITURE? YES [ ] NO [ ] IF NO, PLEASE EXPLAIN:

Table with 5 columns: Dept., Name of Account, Account Number, Grant Code, Amount. Rows include Blight Mgmt. Wages, Holiday Pay, Temp. and Seasonal Employees, Unemployment Compensation, FICA, Overtime, and a total row for FY21 GRAND TOTAL.

PRE-ENCUMBERED? YES [ ] NO [ ] REQUISITION NO:

ACCOUNTING APPROVAL: \_\_\_\_\_ Date: \_\_\_\_\_

WILL YOUR DEPARTMENT NEED A CONTRACT? YES [ ] NO [X] (If yes, please indicate how many years for the contract) YEARS



## CITY OF FLINT

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STAFF RECOMMENDATION: (PLEASE SELECT):  APPROVED  NOT APPROVED

DEPARTMENT HEAD SIGNATURE: \_\_\_\_\_

*Clyde Edwards*



## RESOLUTION STAFF REVIEW

---

**Date:** 2/16/2021

**Agenda Item Title:** Budget Amendment-Banking Fees (online payments)

**Prepared By:** V. Foster for Amanda Trujillo

**Background/Summary of Proposed Action:**

From March 2020 when the pandemic began through November 17, 2020, the City discontinued the practice of charging the bank processing fees for online payments. The FY21 budget does not include funding to cover this expense. The processing fees for the period July-September 2020 were included in a prior period budget amendment. The bank fees for the period October 1, 2020-November 17, 2020 total \$43,534.79. The Department of Finance is requesting additional funding from the 101-General Fund to cover the bank processing fees for online payments incurred during the period October 1, 2020-November 17, 2020.

**Financial Implications:**

**Budgeted Expenditure?** No

**Account Number:** 101-253.200-801.100

**Staff Recommendation:** It is the recommendation of the Department of Finance that the FY21 budget be amended with use of 101-General Fund balance in the amount of \$43,534.79 to cover online payment (credit card & e-check) processing fees for the period October 1, 2020-November 17, 2020.

Approved:



Amanda Trujillo (Feb 16, 2021 15:54 EST)

Amanda Trujillo

Acting Chief Financial Officer and City Treasurer

OCTOBER 2020 FEES

**Partner Paid Fee**  
**\$25,260.36**  
**\$436.80**  
**\$0.00**  
**\$25,697.16**

NOVEMBER 2020 FEES

**Partner Paid Fee**  
**\$17,562.68**  
**\$274.95**  
**\$0.00**  
**\$17,837.63**



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: January 29, 2021

BID/PROPOSAL#

AGENDA ITEM TITLE: Budget amendment

PREPARED BY: Kathryn Neumann for Lee Osborne

VENDOR NAME:

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Maintenance Division would like to amend the FY21 budget to cover shortages in supplies and professional services. During last year's budget process, adequate funding was requested in each account but was modified and lowered by Finance staff before the budget was adopted. Maintenance is unable to perform tasks such as snow plowing of city parking lots and sidewalks without modifying this budget. The money will be moved from wages that were allocated for an additional position, as it is unlikely to be filled in the current fiscal year. The money from wages will be transferred to supplies and professional services.

FINANCIAL IMPLICATIONS: Transfer of funds from 702.000 wages to operating expenses

BUDGETED EXPENDITURE? YES [ ] NO [ ] IF NO, PLEASE EXPLAIN:

Table with 5 columns: Dept., Name of Account, Account Number, Grant Code, Amount. Rows include General Fund entries for 753.200-801.000 and 753.200-726.000, and a total of \$44,000.

PRE-ENCUMBERED? YES [ ] NO [ ] REQUISITION NO:

ACCOUNTING APPROVAL: \_\_\_\_\_ Date: \_\_\_\_\_

WILL YOUR DEPARTMENT NEED A CONTRACT? YES [ ] NO [x] (If yes, please indicate how many years for the contract) YEARS

STAFF RECOMMENDATION: (PLEASE SELECT): [x] APPROVED [ ] NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Jennifer Ryan 02/16/2021 Jennifer Ryan

**RESOLUTION: 210125**

**PRESENTED: 3-8-21**

**ADOPTED: MAR 15 2021**

**Resolution Recommending the Appointment of  
Lisa M. Squier to the Board of Review**

**BY THE CLERK:**

Clarence Campbell's term on the Board of Review expired in December 2018, although he continued to serve; and

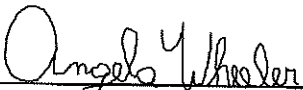
Mr. Campbell resigned from the Board of Review, representing the 4th Ward, in November 2020; and

Kate Fields, 4th Ward Flint City Councilperson, recommends the appointment of Lisa M. Squier (1301 Maplewood Avenue, Flint, MI 48506) to the Board of Review, to fill Mr. Campbell's unexpired term.

**THEREFORE, BE IT RESOLVED**, the Flint City Council recommends the appointment of Lisa M. Squier to fill the remainder of Mr. Campbell's three-year term, which expires January 1, 2022.

**APPROVED AS TO FORM:**

**APPROVED BY FLINT CITY COUNCIL:**

  
\_\_\_\_\_  
Angela Wheeler, Chief Legal Officer

  
\_\_\_\_\_  
Kate Fields, City Council President

1301 Maplewood Ave.  
Flint, MI 48506

P:810-292-2655  
E: lmsquier@hotmail.com

# Lisa M. Squier

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## Qualifications

I am seeking opportunities in education. I have experience in K-12, community college, and university. My experience includes teaching (online and in classroom), teaching assistance, research, training program design and implementation, curriculum and training manual design, APA and MLA writing styles, and tutoring. I have worked with K-college students and am experienced in working with those who face cognitive or socio-economic educational challenges. I have a bachelor's and a Masters in Psychology and I am all but dissertation in my doctorate degree

## Experience

1/2020-current Mott Community College Flint, MI  
Psychology Instructor-Part time

- Design curriculum.
- Instruct 25-50 students in Introduction to Psychology.
- Grading, rubric creation, reporting.
- Create and implement transition for my class from in-class to online instruction in response to COVID-19 pandemic
- Academic and personal counseling of students through pandemic..
- Use of Canvas, Zoom, and other online educational formats
- Ongoing training in online education, international collaborative education

When the switch from in-class to online instruction first began, most students were given an extra week off school while instructors made the transition. I not only kept my students on track during that period, but my students moved ahead of schedule. The lowest grade in my course was a "C", and my students also completed several extra credit projects that were not originally in the curriculum. I taught my students to take the lessons from this course and apply them to their real-life experiences, using these lessons to help them and others to cope during this traumatic period in their lives.

12/2016-9/2018 MiDEQ/PIE Mgmt Flint, MI  
CORE Program Coordinator

- Train and supervise 2-20 CORE Program Educators.
- Act as liaison between community residents and water access resource programs.
- Work with to determine and represent resident needs with state representatives.
- Provide access to safe water for Flint residents, including assessment and installation of necessary water filtration systems.
- Some management, scheduling, timekeeping, goal assessment, human resources, and educator/resident/state worker mediation.

2/2014-Current Independent Tutor Flint, MI  
Math/English/Psychology tutor

- Test students on current grade levels K-university.
- Compare current levels with required competencies.
- Work with students/parents to bring students up to required competencies.
- Design curriculum to assist student in reaching educational goals.
- Monitor and evaluate student progress.

8/2014-12/1/2014 Mount Saint Mary's College Los Angeles, CA  
Teachers Assistant/Psychology Research Methods

- Assisted in instruction of Psychology Research Methods Lab, both in classroom and online.
- Created instructional aids to assist students APA style writing requirements.
- Tutored students that requested extra help.
- Graded student work.
- Evaluated student progress.

2/2013-5/31/2013 Academic Advantage Los Angeles, CA  
Independent instructor-Math/English

- Scheduled tutoring sessions with parents.
- Student pre/post instruction assessment.
- Curriculum design.
- Increased student ability with Mathematics and English.
- Engaged special needs students in the learning process.
- Met instructional requirements of the "No Child Left Behind" program.
- Engaged students in online learning skills as well as individual learning skills.

Education

Expected 2022	Walden University	Minneapolis, MN
▪ PhD	Social Psychology	3.75 GPA
2015	Walden University	Minneapolis, MN
▪ M.S.	Social Psychology	3.73 GPA
2011	California State Univ.	Northridge, CA
▪ B.A.	General Psychology.	3.53 GP