

# **City of Flint, Michigan**

*Third Floor, City Hall  
1101 S. Saginaw Street  
Flint, Michigan 48502  
www.cityofflint.com*



## **Meeting Agenda - Final**

**Wednesday, April 3, 2019**

**5:00 PM**

**Committee Room**

### **GRANTS COMMITTEE**

*Jerri Winfrey-Carter, Chairperson, Ward 5*

*Eric Mays, Ward 1*

*Santino J. Guerra, Ward 3*

*Herbert J. Winfrey, Ward 6*

*Allan Griggs, Ward 8*

*Maurice D. Davis, Ward 2*

*Kate Fields, Ward 4*

*Monica Galloway, Ward 7*

*Eva L. Worthing, Ward 9*

*Inez M. Brown, City Clerk*

## ROLL CALL

## ADDITIONS/CHANGES TO AGENDA

*Council shall vote on any changes/additions to the agenda.*

## RESOLUTIONS

**190130** CO#4/Contract/Habitat for Humanity/HOME Investment Partnership Funds/Rehabilitation/Two (2) Homes

Resolution resolving that the proper city officials are authorized to enter into Change Order #4 to increase the Genesee County Habitat for Humanity HOME Investment Partnership Agreement by \$6,137.85, as requested by the Division of Community and Economic Development [Planning & Development General Fund Acct. No. 101-371.209-801.000.] [NOTE: Resolution EME6752014 authorized the Division of Community and Economic Development to enter into a contract with Genesee County Habitat for Humanity to complete rehabilitation of several properties that had been started and never completed by Salem Housing. In order to avoid repayment of grant dollars, the two remaining properties included in Contract 14-134 must be completed and sold to income qualified buyers. To complete the rehabilitation, \$6,137.85 of general fund dollars are needed to pay for work previously paid for with grant funds but destroyed by vandalism.]

**190131** Reprogramming/Unspent Community Development Block Grant (CDBG) Funds/Contract/Flint Fire Department

Resolution resolving that the appropriate city officials are hereby authorized to do all things necessary, including budget amendments, to enter into a \$900,000.00 contract with the Flint Fire Department for the purchase of fire protection vehicles. [NOTE: The Department of Community and Economic Development has identified Community Development Block Grant (CDBG) funds from expired contracts and completed activities in the amount of \$900,000.00 that are available for reprogramming. It has been determined by recommendation of the Advisory Panel and Administration that these funds will be best used to purchase two (2) fire trucks to serve the community.]

## DISCUSSION ITEMS

**170071** Referral/Spent & Unspent Funds/CDBG, HOME & ESG

Referral by Councilperson Fields to ADMIN/PLANNING & DEVELOPMENT, re: She would like monthly reports on grant funding - both spent and unspent funds - for CDBG, HOME and ESG. [Referral Action Date: 1/18/2017 @ Grants Committee Meeting.]

**170072** Referral/Unexecuted Contracts/CDBG, HOME & ESG Funds

Referral by Councilperson Fields to ADMIN/PLANNING & DEVELOPMENT, re: She would like a list of any unexecuted contracts for CDBG, HOME and ESG funds, and an explanation for why the contracts were not executed. [Referral Action Date: 1/18/2017 @ Grants Committee Meeting.]

**180013** Referral/Letters/Requests for Reprogrammed Grant Money

A referral by Councilperson Fields to PLANNING & DEVELOPMENT: She would like copies of the letters received in Planning & Development requesting reprogrammed grant funds and the staff reviews concerning the letters. [Referral Action Date: 1/22/2018 @ Special Affairs Committee Meeting.]

**180027** Referral/Copy/Letter to Metro Community Development

Referral by Councilperson Fields to PLANNING & DEVELOPMENT: She would like a copy of the letter from HUD that chastised Metro Community Development. [Referral Action Date: 1/17/2018 @ Grants Committee Meeting.]

**180028** Referral/Copy/Expenditures/Smith Village

Referral by Councilperson Fields to PLANNING & DEVELOPMENT: She would like a breakdown of expenditures in Smith Village, including date, amount spent and what was paid for with HOME dollars. She would also like to know why Smith Village was moved from HOME to Neighborhood Stabilization funds and who in Planning and Development monitored Smith Village activity that got the city into disallowed costs. She also asks for bid results. [Referral Action Date: 1/22/2018 @ City Council Meeting.]

**180184** Referral/Available Grant Money/Demolition of Mobile Home Park

A referral as requested by Councilperson Guerra to Planning & Development: He would like to know if there is grant money available to demolish Shady Acres Mobile Home Park. [Referral Action Date: 4/4/2018 @ Governmental Operations Committee Meeting.]

## **NEW BUSINESS**

## **ADJOURNMENT**

190130

RESOLUTION NO.: \_\_\_\_\_

PRESENTED: 4-4-19

ADOPTED: \_\_\_\_\_

Resolution Authorizing the Division of Community and Economic Development to execute Chang Order #4 to increase the Genesee County Habitat for Humanity contract 14-134 by \$6,137.85 for a total of \$222,137.85.

BY CITY COUNCIL:

Resolution EME6752014 authorized the Division of Community and Economic Development to enter into a contract with Genesee County Habitat for Humanity to complete rehabilitation of several properties that had been started, and never completed, by Salem Housing. The amount of the existing contract is \$216,000.00.


In order to avoid repayment of grant dollars, the two remaining properties included in 14-134 must be completed and sold to income qualified buyers. To complete rehabilitation, \$6,137.85 of general fund dollars are needed to pay for work previously paid for with grant funds but destroyed by vandalism.

Funds for the program are available in Planning and Development General Fund Account 101-371.209-801.000 in the amount of \$6,137.85.

IT IS RESOLVED, that appropriate City officials are authorized to execute Change Order #4 to increase the Genesee County Habitat for Humanity HOME Purchase, Rehab, Resale Contract 14-134 by \$6,137.85 in account 101-371.209-801.000.

  
\_\_\_\_\_  
Angela Wheeler  
Chief Legal Officer

  
\_\_\_\_\_  
Hughey Newsome  
Chief Financial Officer

  
\_\_\_\_\_  
Dr. Karen W. Weaver, Mayor

\_\_\_\_\_  
Herbert Winfrey, Council President

RESOLUTION STAFF REVIEW FORM

DATE: March 20, 2019

Agenda Item Title:

Resolution Authorizing the Division of Community and Economic Development to execute Chang Order #4 to increase the Genesee County Habitat for Humanity contract 14-134 by \$6,137.85 for a total of \$222,137.85.

Prepared By: Sarah Quellmalz, HOME Program Manager

Requestor: Department of Planning and Development

Background/Summary of Proposed Action:

The Division of Community and Economic Development entered a contract with Genesee County Habitat for Humanity to complete rehabilitation of several properties that had been started, and never completed, by Salem Housing. The amount of the existing contract, is \$216,000.00.

There are two (2) remaining addresses to complete: 621 W Hamilton and 317 Witherbee, both included in the existing 14-134 contract. As the majority of the work that remains to be complete has been paid for with HOME grant funds in the past, then destroyed by vandalism, it is necessary to utilize general fund to allow for completion of the work, the home then sold to an income qualified buyer, and the grant activity closed out, preventing a repayment of any funds already put into the homes.

Financial Implications:

Funding in the amount of 6,137.85 is available in Planning & Development General Fund account 101-371.209-801.000.

Budgeted Expenditure: Yes  No  Please explain, if no:

Account #: Reviewed and approved by C. Dotson   
\$6,137.85 is currently available in 101-371.209-801.000.

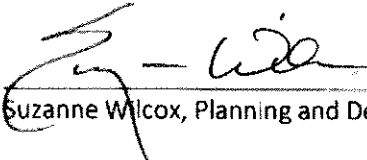
Upon adoption of the resolution, specific accounts will be created to identify the agency and activity

Pre-encumbered: Yes  No  Requisition #: 190001877 

Other Implications: There are no other known implications at this time.

Staff Recommendation: Staff recommends approval of this resolution.

APPROVAL

  
Suzanne Wilcox, Planning and Development Director



190131

RESOLUTION NUMBER \_\_\_\_\_

PRESENTED: 4-4-19

ADOPTED: \_\_\_\_\_

**RESOLUTION**

**RESOLUTION AUTHORIZING APPROPRIATE CITY OFFICIALS TO DO ALL THINGS NECESSARY TO ENTER INTO \$900,000.00 AGREEMENT WITH THE FLINT FIRE DEPARTMENT FOR THE PURCHASE OF FIRE TRUCKS USING COMMUNITY DEVELOPMENT BLOCK GRANT DOLLARS**

**BY MAYOR:**

The Department of Community and Economic Development has identified Community Development Block Grant (CDBG) funds from expired contracts and completed activities in the amount of \$900,000.00 that are available for reprogramming.

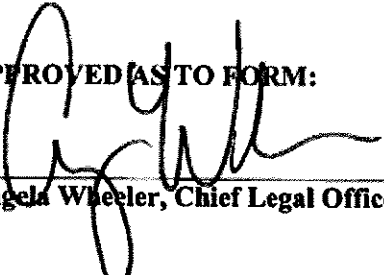
It has been determined by recommendation of the Advisory Panel and Administration that these funds will be best used to purchase two (2) fire trucks to serve the community

Funds are identified and available in the following accounts:

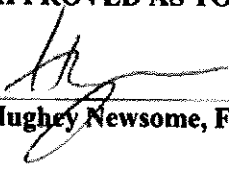
FCDBGPRIOR	274-748.101-502.748	274-748.101-700.100	13703.00
FHUD14CDBG	274-748.101-502.748	274-748.101-700.100	883.28
FHUD15CDBG	274-748.101-502.748	274-748.101-700.100	11,736.73
FHUD16CDBG	274-748.101-502.748	274-748.101-700.100	23,940.40
FHUD17CDBG	274-748.101-502.748	274-748.101-700.100	321,099.67
FHUD18CDBG	274-748.101-502.748	274-748.101-700.100	332,827.06
FHUD19CDBG	274-748.101-502.748	274-748.101-700.100	195,809.86
			900,000.00

**IT IS RESOLVED**, that appropriate City Of Flint officials are authorized to do all things necessary including budget amendments to enter into a \$900,000.00 contract with the Flint Fire Department for the purchase of fire protection vehicles.

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Angela Wheeler, Chief Legal Officer

**APPROVED AS TO FINANCE:**

  
\_\_\_\_\_  
Hughey Newsome, Finance Director

**FOR THE CITY OF FLINT:**

  
\_\_\_\_\_  
Dr. Karen W. Weaver, Mayor

**APPROVED BY CITY COUNCIL**

\_\_\_\_\_  
Herbert Winfrey, City Council President

**RESOLUTION STAFF REVIEW**

Date: March 25, 2019

**Agenda Item Title: Resolution to Process a Budget Amendment of Community Development Block Grant Funds in the Amount of \$900,000.00 from CDBG uncommitted accounts and Make Said Funds Available for MOU with Flint Fire Department for the purpose of purchasing (2) Fire Trucks.**

Prepared by:  
Carissa Dotson

Summary of Proposed Action: The Advisory Committee recommended the allocation of \$900,000.00 to the Flint Fire Department for the purpose of purchasing (2) two fire trucks. Funds are available in the below uncommitted accounts and will be moved to the appropriate accounts upon adoption

Financial Implications:  
Upon adoption of the resolution, funds will become available in BS&A.

Pre-encumbered?: Yes\_\_\_ No **XXXXX** Requisition: n/a

Account No. From:

FCDBGPRIOR	274-748.101-502.748	274-748.101-700.100	13,703.00
FHUD14CDBG	274-748.101-502.748	274-748.101-700.100	883.28
FHUD15CDBG	274-748.101-502.748	274-748.101-700.100	11,736.73
FHUD16CDBG	274-748.101-502.748	274-748.101-700.100	23,940.40
FHUD17CDBG	274-748.101-502.748	274-748.101-700.100	321,099.67
FHUD18CDBG	274-748.101-502.748	274-748.101-700.100	332,827.06
FHUD19CDBG	274-748.101-502.748	274-748.101-700.100	195,809.86
			900,000.00
MOVE TO	274-748.160-502.748	274-748.160-977.500	900,000.00

Reviewed and approved by C. Dotson

*C. Dotson*  
 PO 18-000875 Liq  
 17-000 257 Liq  
 & BA pending

Other implications (i.e. collective bargaining):  
No other implications are known at this time.

Staff Recommendation: Recommend Approval

**APPROVAL**

*Suzanne Wilcox*  
 \_\_\_\_\_  
 Suzanne Wilcox, Director Planning and Development



CITY OF FLINT  
JOURNAL ENTRY

JE:

POST DATE:  
ENTRY DATE: 02/14/19

ENTERED BY: cdotson  
JOURNAL:

DESCRIPTION: To fund

GL #	DESCRIPTION	DR	CR	GRANT
274-748.101-502.748	To make available for 900k contract w/FFD		13,703.00	FCDBGPRIOR
274-748.101-502.748	To make available for 900k contract w/FFD		883.28	FHUD14CDBG
274-748.101-502.748	To make available for 900k contract w/FFD		11,736.73	FHUD15CDBG
274-748.101-502.748	To make available for 900k contract w/FFD		23,940.40	FHUD16CDBG
274-748.101-502.748	To make available for 900k contract w/FFD		321,099.67	FHUD17CDBG
274-748.101-502.748	To make available for 900k contract w/FFD		332,827.06	FHUD18CDBG
274-748.101-502.748	To make available for 900k contract w/FFD		195,809.86	FHUD19CDBG
274-748.101-700.100	To make available for 900k contract w/FFD	13,703.00		FCDBGPRIOR
274-748.101-700.100	To make available for 900k contract w/FFD	883.28		FHUD14CDBG
274-748.101-700.100	To make available for 900k contract w/FFD	11,736.73		FHUD15CDBG
274-748.101-700.100	To make available for 900k contract w/FFD	23,940.40		FHUD16CDBG
274-748.101-700.100	To make available for 900k contract w/FFD	321,099.67		FHUD17CDBG
274-748.101-700.100	To make available for 900k contract w/FFD	332,827.06		FHUD18CDBG
274-748.101-700.100	To make available for 900k contract w/FFD	195,809.86		FHUD19CDBG
274-748.160-502.748	Funds 900K for Fire Trucks	13,703.00		FCDBGPRIOR
274-748.160-502.748	Funds 900K for Fire Trucks	883.28		FHUD14CDBG
274-748.160-502.748	Funds 900K for Fire Trucks	11,736.73		FHUD15CDBG
274-748.160-502.748	Funds 900K for Fire Trucks	23,940.40		FHUD16CDBG
274-748.160-502.748	Funds 900K for Fire Trucks	321,099.67		FHUD17CDBG
274-748.160-502.748	Funds 900K for Fire Trucks	332,827.06		FHUD18CDBG
274-748.160-502.748	Funds 900K for Fire Trucks	195,809.86		FHUD19CDBG
274-748.160-977.500	Funds 900K for Fire Trucks		13,703.00	FCDBGPRIOR
274-748.160-977.500	Funds 900K for Fire Trucks		883.28	FHUD14CDBG
274-748.160-977.500	Funds 900K for Fire Trucks		11,736.73	FHUD15CDBG
274-748.160-977.500	Funds 900K for Fire Trucks		23,940.40	FHUD16CDBG
274-748.160-977.500	Funds 900K for Fire Trucks		321,099.67	FHUD17CDBG
274-748.160-977.500	Funds 900K for Fire Trucks		332,827.06	FHUD18CDBG
274-748.160-977.500	Funds 900K for Fire Trucks		195,809.86	FHUD19CDBG
		1,800,000.00	1,800,000.00	

Prepared By: Carissa Dotson  
Carissa Dotson, Accounting Supervisor

Date \_\_\_\_\_

Approval n/a

Date \_\_\_\_\_

