

City of Flint, Michigan

*Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com*



Meeting Agenda - Final

Wednesday, July 17, 2019

5:00 PM

Committee Room

FINANCE COMMITTEE

Monica Galloway, Chairperson, Ward 7

*Eric Mays, Ward 1
Santino J. Guerra, Ward 3
Jerri Winfrey-Carter, Ward 5
Allan Griggs, Ward 8*

*Maurice D. Davis, Ward 2
Kate Fields, Ward 4
Herbert Winfrey, Ward 6
Eva L. Worthing, Ward 9*

Inez M. Brown, City Clerk

ROLL CALL

CHANGES AND/OR ADDITIONS TO THE AGENDA

Council shall vote on any agenda changes.

PUBLIC SPEAKING

Members of the public shall have no more than two (2) minutes to address the City Council on any subject.

SPECIAL ORDERS

190212 Special Order/Budget-to-Actuals/Other Reports

A Special Order as requested by Councilperson Kate Fields to allow the Finance Department to discuss quarterly budget amendments, budget-to-actuals and other reports as required by the new Flint City Charter.

190084 Special Order/Discussion of Letter

A special order as requested by Councilperson Mays, re: He would like to discuss a letter addressed to Councilpersons Fields, Griggs and Worthing.

190046 Special Order/Update/Investigative Hearing

Special Order as requested by Councilperson Mays to allow Attorney Harrell Milhouse to update City Council members on the Investigative Hearing regarding the flow of money from the State of Michigan to the City of Flint.

190045 Special Order/Master Fee Schedule/Review of Fees/Service Charges

Special Order as requested by Councilperson Mays concerning the recently amended (Resolution No. 180351 -- adopted July 23, 2018) Master Fee Schedule that added fees for micro-cell equipment, and to allow discussion of lowering service charge fees for low income residents.

190015 Special Order/Status of Water Fund/Water Liens

A Special Order as requested by Councilperson Fields and Worthing to discuss the status of the city's Water Fund and Water Liens.

RESOLUTIONS

190267 Annual Supply/Chemrite, Inc./Phosphoric Acid 75 Percent NSF Grade

Resolution resolving that the Department of Purchases and Supplies, upon City Council's approval, is authorized to issue a purchase order to Chemrite, Inc. for (the annual supply of) Phosphoric Acid 75 percent NSF grade, as requested by

the Water Plant, in an amount NOT-TO-EXCEED \$80,000.00 [Water Fund Acct. No. 591-545.200-740.500.]

- 190268** Annual Supply/JCI Jones Chemicals, Inc./Sodium Hydroxide 25 Percent NSF Grade

Resolution authorizing the Department of Purchases & Supplies, upon City Council's approval, to issue a purchase order to JCI Jones Chemicals, Inc. for (the annual supply of) Sodium Hydroxide 25 percent NSF grade, as requested by the Water Plant, in an amount NOT-TO-EXCEED \$160,000.00 [Water Fund Acct. No. 591-545.200-740.500.]

- 190269** Annual Supply/Alexander Chemical Corp./Liquid Chlorine/Sodium Hypochlorite 12.5 Percent NSF Grade

Resolution resolving that the Department of Purchases & Supplies, upon City Council's approval, is authorized to issue a purchase order to Alexander Chemical Corp. for (the annual supply of) Liquid Chlorine/Sodium Hypochlorite 12.5 percent NSF grade, as requested by the Water Plant, in an amount NOT-TO-EXCEED \$80,000.00 [Water Fund Acct. No. 591-545.200-740-500.]

- 190270** Annual Supply/Vulcan Signs/Traffic Signs/MD Solutions/Traffic Posts

Resolution authorizing the Department of Purchases & Supplies, upon City Council's approval, to issue a purchase order to Vulcan Signs for traffic signs, in an amount NOT-TO-EXCEED \$80,000.00, and to MD Solutions for traffic posts, in an amount NOT-TO-EXCEED \$87,000.00, as requested by Traffic Engineering.

- 190271** CO#1/Contract/Wade Trim/Construction Engineering Services/Kearsley Street Rehabilitation Project/Chevrolet Avenue to Beach Street

Resolution resolving that the proper city officials, upon City Council's approval, are authorized to enter into Change Order #1 to the contract [with Wade Trim] for additional construction engineering services for the Kearsley Street Rehabilitation Project, from Chevrolet Avenue to Beach Street, as requested by Transportation, in an amount NOT-TO-EXCEED \$80,000.00, and a revised total NOT-TO-EXCEED \$363,200.00 [Major Street Fund Acct. No. 202-441.702-801.000 = \$70,000.00 and Acct. No. 496-555.000-801.052 = \$10,000.00].

- 190272** Grant Agreement/Michigan Department of Environment, Great Lakes and Energy (EGLE) fka MDEQ/Water Distribution Training

Resolution authorizing the appropriate City Officials to do all things necessary to [accept a grant from the Michigan Department of Environment, Great Lakes and Energy (EGLE) fka MDEQ for water distribution training with the Department of Public Works (DPW)] and to amend the FY2019-2020 budget with the proper revenue and expenditures and roll forward any future fiscal years, and abide by the terms and conditions of the grant from the Michigan Department of Environment, Great Lakes and Energy (EGLE), in the amount of \$26,750.00, to Grand Fund 296,

under the Grant Code SEGLE-TSRV19, and a local match in the amount of \$26,750.00 from Water Fund Acct. No. 591-540.202-958.000, as requested by DPW.

190273 Settlement/Stevie Hill v. City of Flint

Resolution resolving that the City Administrator authorizes settlement of the claim made by Stevie Hill, in the amount of \$15,000.00, in satisfaction of any and all claims arising out of the litigation matter, with payment drawn from the appropriated funds in the Litigation and Suits Line Item No. 677-266.200-956.300. [NOTE: An Executive Session was requested on this matter on July 2, 2019.]

DISCUSSION ITEMS

190259 Referral/Damage Claims/Invoices/Damages Caused By Contractors

Referral by Councilperson Guerra to ADMIN/FINANCE/LAW, re: He would like copies of invoices and/or damage claims that have been filed and/or paid due to damage from FastStart contractors. [Referral Action Date: 7/2/2019 @ Finance Committee Meeting.]

190265 Referral/Pipe Replacement and Restoration Services/Role of Rowe Professional Services Co.

Referral by Councilperson Mays to ADMIN/DPW/LEGAL, re: With regard to its current contract with the City for FAST Start Program project management services, he would like to know what Rowe's role is in general for the entire program and, specifically, about Rowe's engagement when it comes to water service line restoration services. He also asks whether or not Rowe should be involved with the potential "re-bid" process that the Administration may be working on for service line restoration services. [Referral Action Date: 7/10/2019 @ Special City Council Meeting]

190266 Referral/Attendance Request/Rowe Professional Services Co.

Referral by Councilperson Mays to ADMIN/DPW/ROWE, re: He requests that representatives from Rowe Professional Services Co. attend the July 17, 2019 Finance Committee meeting in order to discuss Rowe's role as project management for FAST Start Program services and, particularly, the transfer of FAST Start Program addresses from the former program management company, AECOM. [Referral Action Date: 7/10/2019 @ Special City Council Meeting]

OLD, OUTSTANDING DISCUSSION ITEMS

170061 Referral/Copy/Public Relations Contract

Referral by Councilperson Fields to ADMIN/LEGAL, re: She would like a copy of the public relations contract that was entered into with pipe replacement funding.

[Referral Action Date: 1/18/2017 @ Finance Committee Meeting.]

- 170194** Repair/Copper Service Line/618 W. Alma
- Referral by Councilperson Mays to ADM: He would like to know when the city plans to repair a ruptured copper service line at 618 W. Alma. [Referral Action Date: 4/19/2017 @ Finance Committee Meeting.]
- 170422** Copies/Bid/Contract/Martin Waymire
- Referral by Councilperson Fields to FIN/LEGAL: She would like copies of the bid and the contract for public relations firm Martin Waymire. [Referral Action Date: 6/19/2017 @ Finance Committee Meeting.]
- 170424** Discussion Item/Water Assistance Program/Disadvantaged/Elderly Customers
- Discussion item as requested by Councilperson Mays: He would like to talk about a water assistance program and/or agencies that can assist disadvantaged and/or elderly water customers. [Referral Action Date: 6/19/2017 @ Finance Committee Meeting.]
- 170577** Reimbursements/State of Michigan/City of Flint Departments
- Referral from Councilperson Mays to FINANCE DIRECTOR: Regarding State of Michigan reimbursements to all city departments except Finance (see Discussion Item 170390): What has been requested and what has been reimbursed? [Referral Action Date: 11/21/17 @ Finance Committee Meeting.]
- 170601** Referral/2016 Tax Reverted Property/5306 North Street
- Referral by Councilpersons Mays and Guerra to LEGAL: He would like to know how and when the ownership of 5306 North Street (old Jefferson Elementary School) will be returned to the 2nd Chance Church (5306 North Street was the only tax reverted property whose transfer from Genesee County the City of Flint did not object to in 2016). [Referral Action Date: 12/13/2017 @ Special City Council Meeting.]
- 180001** Payments/State of Michigan's \$25 Million Discretionary Fund
- Referral and discussion item from Councilperson Mays to FIN: How much money has been taken from the State of Michigan's \$25 million in discretionary funds and what was it used for? [Referral Action Date: 1/3/18 @ Finance Committee Meeting.]
- 180002** Referral/Positions/Water Plant/Water Service Center/Wage Study
- Referral by Councilperson Fields to HUMAN RESOURCES/WATER SERVICE CENTER/DPW: She would like a list of all unfilled positions at the Water Plant and Water Service Center; she would like the list also to include what certifications are needed for each position, what the compensation packages are, and what the city has done so far to recruit for these positions. She is also asking if a wage study

for City of Flint positions has been completed (or started). [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]

180015 Referral/List/Water Customers With Estimated Bills

Referral by Councilperson Mays to FIN: He would like a list of water customers who had estimated bills and then were hit with high bills when actual readings were used. He would also like to know if these customers still have "holds" on their accounts and if they are in danger of having their water shut off. [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]

180025 Referral/Copy/'Transfer of Property'

A referral from Councilperson Mays to LAW: He would like a copy of the Legal Department's interpretation of "Transfer of Property." [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

180074 Referral/Copies/Current & Revised/WIIN Project Plans

Referral by Councilperson Fields TO FINANCE/DPW, re: She would like copies of the plans, both old and new, for the WIIN grant, and a rationale for the amounts assigned to each. (For example, money allocated to the Water Plant was reduced after the city signed the long-term water deal with the Great Lakes Water Authority). [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

180080 Referral/Kellogg Grant/Entire Proposal

A referral from Councilperson Fields to ADMIN/LAW, re: She would like a copy of the entire Kellogg Grant proposal. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

180084 Referral/Police Department/Number of Lawsuits/Cost of Lawsuits

A referral from Councilperson Fields to LAW, re: She would like to know how many lawsuits there have been in the last two years involving the Flint Police Department, including the status for each and the total estimated cost. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

180160 Discussion Item/Itemized Water Fund Revenues & Expenditures

A discussion item as requested by Councilperson Mays regarding the city's Water Fund. He would like itemized revenues and expenditures. [Referral Action Date: 3/22/2018 @ Finance Committee Meeting.]

180180 Referral/Community Development Block Grant (CDBG) Money/Salvation Army

A referral as requested by Councilperson Mays to Planning & Development: He would like to know if Community Development Block Grant (CDBG) money can be given to the Salvation Army. [Referral Action Date: 4/4/2018 @ Finance Committee Meeting.]

180204 Referral/Trial Water Shut-Off/Shut-On Policy

A referral as requested by Councilperson Fields to FIN: She would like to know how the new Trial Collection Policy for shutting water off and turning it back on it working. [Referral Action Date: 4/18/2018 @ Finance Committee Meeting.]

180206 Referral/Cost/Parliamentarian

A referral as requested by Councilperson Fields to CITY CLERK: She would like to know the cost for the City Council to hire a Parliamentarian. [Referral Action Date: 4/18/2018 @ Finance Committee Meeting.]

180234 Update/Great Lakes Water Authority Contract

A referral from Councilperson Fields to LEGAL: re, she would like an update on the Great Lakes Water Authority (GLWA) contract, particularly the additional elements within the contract. [Referral Action Date: 5/9/2018 @ Finance Committee Meeting.]

180294 Referral/LED Street Lights

Referral by Councilpersons Fields and Guerra to ADMIN, re: An action plan and project steps (equipment and labor) concerning the LED street lights. [Referral Action Date: 6/20/2018 @ Finance Committee Meeting.]

180297 Referral/Breakdown/Chief of Staff Budget

Referral by Councilperson Fields to FINANCE, re: She would like a detailed breakdown of the \$75,000.00 budgeted for the Chief of Staff, including how, who, when and the date it was spent. [Referral Action Date: 6/25/2018 @ Special Affairs Committee Meeting.]

180298 Referral/Breakdown/Budgets/Mayor & City Administrator

Referral by Councilperson Fields to FINANCE, re: She would like a detailed, itemized breakdown of the budgets for Mayor and City Administrator, particularly for wages and salaries -- who they're for and how much each earns. [Referral Action Date: 6/25/2018 @ Special Affairs Committee Meeting.]

180300 Referral/Quarterly Budget Amendment Reports

Referral by Councilperson Fields to FINANCE, re: She would like to see quarterly budget amendment reports that are supposed to be supplied to City Council per the newly adopted City Charter. [Referral Action Date: 6/25/2018 @ Special Affairs Committee Meeting.]

180356 Discussion Item/Investigative Hearing

Councilperson Mays asked that a discussion item about the Investigative Hearing City Council members approved for financial issues related to the Water Crisis be

placed on the Finance Committee Agenda. [Referral Action Date: 7/9/2018 @ Finance Committee Meeting.]

- 180365** Attendance Request/Discussion/Filling Budgeted Positions in Water/Sewer
- Referral from Councilperson Mays to HUMAN RESOURCES/DEPARTMENT OF PUBLIC WORKS, re: He would like for Makini Jackson, Director of Human Resources, and Rob Binscik, Director of DPW, to attend the next Finance Committee meeting to discuss unfilled budgeted positions in water and sewer as identified on an organizational chart distributed at the last Finance Committee Meeting. [Referral Action Date: 7/18/2018 @ Finance Committee Meeting.]
- 180369** Referral/Number of Employees Needed/Turning Water On and Off
- Referral from Councilperson Mays to DEPARTMENT OF PUBLIC WORKS/FINANCE, re: He would like a breakdown of personnel needed to turn water on and then to turn water off. [Referral Action Date: 7/18/2018 @ Finance Committee Meeting.]
- 180419** Referral/Payments from Water Fund to Subcontractors
- Referral by Councilperson Fields to LAW, re: She would like to justification for paying a subcontractor (Arco) out of the Water Fund without City Council permission. [Referral Action Date: 8/8/2018 @ Finance Committee Meeting.]
- 180437** Referral/Accounting/Water Funds/Grant Funds/Budget Amendments
- Referral by Councilperson Fields to FIN, re: She would like a detailed accounting of all 591 and 296 funds (with detailed subsets) and any from other accounts that the city has used to accept Water Funds/Grants, has paid invoices and expenditures from, and all related Budget Amendments made since January 2016 to current that relate to these funds. [Referral Action Date: 8/22/2018 @ Finance Committee Meeting.]
- 180438** Referral/Lead Service Line Replacements/Those Paid/Those Submitted for Reimbursement
- Referral by Councilperson Fields to FIN, re: She would like any lead service line replacements that have been paid and/or submitted for reimbursement by contractors since May 2018 to current. [Referral Action Date: 8/22/2018 @ Finance Committee Meeting.]
- 180472** Referral/Contract Clauses/Great Lakes Water Authority (GLWA)/Collection Rate/Transmission Pipe
- A referral as requested by Councilperson Fields to FIN/LEGAL: She would like the clauses in the Great Lakes Water Authority (GLWA) that speak to the collection rate for water/sewer customers and the transmission pipe. [Referral Action Date: 9/5/2018 @ Finance Committee Meeting.]

- 180474** Referral/Status of 'New' Program Manager/Division of Community & Economic Development (DCED)
- A referral as requested by Councilperson Galloway to FIN/LEGAL/HR: Planning & Development Director Suzanne Wilcox has a clause in her contract that allows her to return to her former position (Program Manager for DCED) in the event that her supervisory position doesn't work out. But her former job was recently filled. Councilperson Galloway would like to know what would happen to the "new" Program Manager if Ms. Wilcox decided to return to that position. [Referral Action Date: 9/5/2018 @ Finance Committee Meeting.]
- 180508** Referral/Questions/Finance/Contracts/Invoices/Financial Statements/Rizzo
- A referral as requested by Councilpersons Fields and Galloway to FIN: They would like answers to questions posed in a memo to Finance Director Hughey Newsome regarding contracts, invoices (including any outstanding invoices) and various financial statements, and specific questions about invoices and payments to trash company Rizzo (copy of memo provided). They would also like the account(s) the money was taken from, proof that it was budgeted, information regarding who authorized (signed the payments), and an answer as to why Rizzo was paid in 2018 and not 2016 or 2017. [Referral Action Date: 9/24/2018 @ Finance Committee Meeting.]
- 180509** Referral/Line Item Details/Revenues/Expenditures/Invoices Paid/First \$2 Million/State of Michigan
- A referral as requested by Councilperson Fields to FIN: She would like line item details of revenues in and expenditures out on the first \$2 million received from the State of Michigan. She would also like line item accounts and invoices paid from this \$2 million. [Referral Action Date: 9/24/2018 @ Finance Committee Meeting.]
- 180510** Referral/Federal Procurement Rules/Sub-Contractors
- A referral as requested by Councilperson Fields to FIN/LEGAL: She would like a copy of the federal procurement rules as it relates to sub-contractors. [Referral Action Date: 9/24/2018 @ Finance Committee Meeting.]
- 180511** Referral/Attendance/Planning & Development Director/Action Plan
- A referral as requested by Councilperson Mays to PLANNING & DEVELOPMENT: He would like for Planning & Development Director Suzanne Wilcox to attend the next Finance Committee meeting to discuss Special Order 180448 - the final allocations of the recent Action Plan, as well as any leftover funds. [Referral Action Date: 9/24/2018 @ Finance Committee Meeting.]
- 180512** Referral/Attendance/Finance Committee Meeting/Lead Line Replacements, Etc.
- A referral as requested by Councilperson Mays to FIN/DPW/LEGAL/

MAYOR/ADMIN: He wants to discuss lead line replacements, including hydrovacing, excavation and restoration, with Mayor Weaver, Mr. Gilcreast, and DPW Director Rob Binscik, and representatives from the following: Aecom, Goyette Mechanical and Martha Brown Custom Builders, LLC. He also asks that City Attorney Angela Wheeler weigh in on whether this conversation should take place in open or closed session. [Referral Action Date: 9/24/2018 @ Finance Committee Meeting.]

180529 Referral/Revenue to Turn On, Turn Off Water Service

A referral as requested by Councilperson Galloway to FIN: How much revenue is generated from shutting off water? Turning on water? Was the water study that was promised ever completed? If so, what were the results? [Referral Action Date: 10/3/2018 @ Finance Committee Meeting.]

180532 Referral/Zito Construction

A referral as requested by Councilperson Galloway to FIN/DPW: She would like to know if Zito Construction is being assessed liquidated damages, according to their contract. Also, what are the estimated damages? How many houses does Zito need to complete? What else do they need to complete as part of their contract? [Referral Action Date: 10/3/2018 @ Finance Committee Meeting.]

180570 Referral/Waste Collection Contract

Referral by Councilperson Mays to ADMIN/DPW re: He would like a copy of the current waste collection contract with Republic for waste/rubbish collection. [Referral Action Date: 10/22/2018 @ City Council Meeting.]

180599 Referral/Attorneys Hired by the City

Referral as requested by Councilperson Fields to LEGAL, re: She would like a listing of every attorney and/or law firm that has been hired by the City during the calendar years of 2015 through 2018, with totals for each attorney/firm listed by the same years. [Referral Action Date: 11/19/2018 @ Special Affairs Committee Meeting.]

180600 Referral/City Contract Totals/Lead Line Replacement Program

Referral as requested by Councilperson Fields to ADMIN/DPW, re: She would like to know the current contract totals for lead service line replacement work contractors and subcontractors, up to and including AECOM, ARCO, DLZ, E Holdings (E & L Construction), Super Construction, A&S. Zito, Orchard, AFSCME, W.T. Stevens, Goyette, etc. [Referral Action Date: 11/19/2018 @ Special Affairs Committee Meeting.]

180601 Referral/Lead Pipe Contractors and Subcontractors

Referral as requested by Councilperson Fields to ADMIN/DPW, re: She would like a listing of every contractor and subcontractor who has done or is doing work for

the city concerning lead pipe replacement, with list to include phase worked, dates worked and payment/contract totals. [Referral Action Date: 11/19/2018 @ Special Affairs Committee Meeting.]

180604 Discussion Item/Water Account Trends

Referral by Councilperson Fields: She would like to know if there are trends that can be identified in the city's Water Account. [Referral Action Date: 11/20/2018 @ Finance Committee Meeting.]

180605 Referral/Aecom/Procedures & Sub-Contractors

Referral by Councilperson Fields: She would like to see documents that show Aecom followed proper procurement procedures, per the company's contract, and that the city approved all of their sub-contractors [Referral Action Date: 11/20/2018 @ Finance Committee Meeting.]

180614 Referral/Aecom/Written Documentation/Scope of Work

Referral from Councilperson Fields to ADMIN/DPW: She would like written documentation of the change in scope of work that was given to Aecom that allowed them think they could continue working and move beyond 6,000 service lines. [Referral Action Date: 12/5/2018 @ Finance Committee Meeting.]

180615 Referral/Aecom/\$1.1 Million Change Order/Line Items

Referral from Councilperson Fields to FIN: She would like a copy of the line items that represent the \$1.1 million in Aecom's change order. [Referral Action Date: 12/5/2018 @ Finance Committee Meeting.]

190035 Referral/Report/Funding/Service Line Replacement Program

Referral from Councilperson Fields to FIN: She would like all funding utilized for the Service Line Replacement Program in a cohesive, understandable report from the beginning of the project to date, including all revenue paid in to all pertinent city accounts, identified by name, amount, purpose for use and date (including name and account numbers in subsets); all expenditures paid out, identified by name paid to, amount, purpose for use and date (including phase and date, and what account it was paid out of; all reimbursements requested, all paid and all outstanding, with pertinent details, and any reimbursement requests that were denied (with accompanying correspondence); all accounts payable at this point in time for this program, with pertinent details; a list of any/all funds encumbered for this program, at this point in time; a list of total accomplishments by any contractor paid for this program (include Phase and specific activity in detail); the total amount still available to be used for the Service Line Replacement Program, to include management of same program. [Referral Action Date: 1/23/2019 @ Finance Committee Meeting.]

190036 Referral/Local Capacity Development Line Item of the Water Infrastructure Improvements for the Nation (WIIN) Plan

Referral from Councilperson Fields to FIN: She would like a full report of the narrative of intended use and how it has been used, with all financial detail, regarding the Local Capacity Development line item of the Water Infrastructure Improvements for the Nation (WIIN) plan. [Referral Action Date: 1/23/2019 @ Finance Committee Meeting.]

190055 Referral/Monthly Progress Report/Economic Development

Referral by Councilperson Griggs to ADMIN/PLANNING and DEVELOPMENT, re: He requests that the Economic Development Division provide monthly progress reports to the City Council. [Referral Action Date: 2/04/2019 @ City Council Meeting.]

190072 Referral/Response/When \$433,276.00 is Reimbursed

Referral from Councilperson Fields to FIN: She would like to be notified when the \$433,276.00 is reimbursed to the City of Flint from the State of Michigan. [Referral Action Date: 2/20/2019 @ Finance Committee Meeting.]

190073 Referral/Number of Signatures Needed/Proposals on Ballot

A referral as requested by Councilperson Mays to CITY CLERK, re: He would like to know how many signatures are needed to get a ballot proposal on the August ballot if Councilmembers reject the five current proposals before them. [Referral Action Date: 2/20/2019 @ Finance Committee Meeting.]

190081 Referral/Increase in Salary and Benefits/Mayor and City Council

Referral by Councilperson Fields to ADMIN/FIN, re: She would like to know where the money will be coming from to cover the recent increases in salaries and/or benefits for the mayor and council, per recent action of the Local Officers Compensation Commission (LOCC). [Referral Action Date: 2/25/2019 @ City Council Meeting.]

190083 Referral/Salaries for Appointees

Referral by Councilperson Fields to ADMIN/FIN, re: She would like to know the salaries for all appointees, as follows: salary or hourly rate at time of hire, salary or hourly rate at time of appointment, current salary or hourly rates - as well as all raises from the time of appointment until now. [Referral Action Date: 2/25/2019 @ City Council Meeting.]

190113 Referral/Aging Report for Accounts Receivable

Referral by Councilperson Fields to ADMIN/FIN/TREASURY, re: She would like to know how much the City of Flint is carrying in past-due accounts receivable and how far back the balances go. She would also like a copy of the AR Aging Report. [Referral Action Date: 3/21/2019 @ Finance Committee Meeting.]

190114 Referral/Revenues/Turning Water Shut-Offs/Water Shut-ons

Referral by Councilperson Fields to ADMIN/FIN/TREASURY, re: She would like to know how much the City of Flint brings in for water shut-offs and shut-ons and if that number has gone up or down in recent months. [Referral Action Date: 3/21/2019 @ Finance Committee Meeting.]

190162 City of Flint/County of Genesee/Flint Holding Facility Operation

Discussion item as requested by Councilperson Guerra, re: He would like to know if the City of Flint will ever take over operation of the Flint Holding Facility, and how much that would cost versus outsourcing to Genesee County. [Referral Action Date: 4/17/2019 @ Finance Committee Meeting.]

190205 Referral/FastStart Restoration

Referral by Councilperson Guerra to ADMIN/DPW, re: He would like to know if city personnel can spot-check areas of the city where restoration has been completed to ensure that proper procedures were followed. [Referral Action Date: 5/22/2019 @ Finance Committee Meeting.]

190255 Referral/Section 108 Loans

Referral by Councilperson Galloway to FINANCE/PLANNING AND DEVELOPMENT/ADMIN, re: She would like to know the particulars regarding any Section 108 Loans that are outstanding, since 2013, to include the who, what, where, why, etc. [Referral Action Date: 6/24/2019 @ Special Affairs Committee Meeting]

190229 Appropriateness/Special Order 190084

Referral by Councilperson Fields to LAW, re: Is it appropriate to have Special Order 190084 (concerning a letter written to the state by three Councilpersons) on the agenda since it is part of a lawsuit filed by Councilman Mays against six council members? [Referral @ 6-5-19 Finance Committee Meeting.]

NEW BUSINESS

ADJOURNMENT

190267

BID # (20000501)

SUBMISSION NO

PRESENTED

ADOPTED

7-17-19

BY THE CITY ADMINISTRATOR

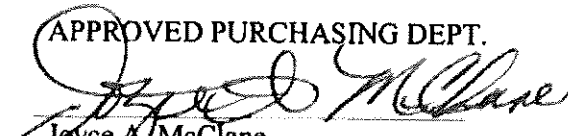
RESOLUTION FOR CHEMRITE FOR PHOSPHORIC ACID 75% NSF GRADE

The Department of Purchases and Supplies has solicited a proposal for **Chemrite for Phosphoric Acid 75% NSF** by the Department of **Public Works – Water Plant**; and

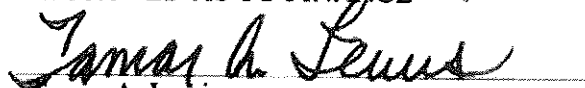
Chemrite, Inc., 5202 Belle Wood Court, Suite 104, Buford, GA is the lowest bidder and meets all specifications for said requirements. The funding for this request is available in the FY20 budget account 591-545.200-740.500; and

IT IS RESOLVED, Department of Purchases and Supplies is to issue a purchase order to **JCI Jones Chemicals, Inc., for Sodium Hydroxide 25% NSF Grade** in the amount not to exceed **\$85,000.00** for the FY20 budget.

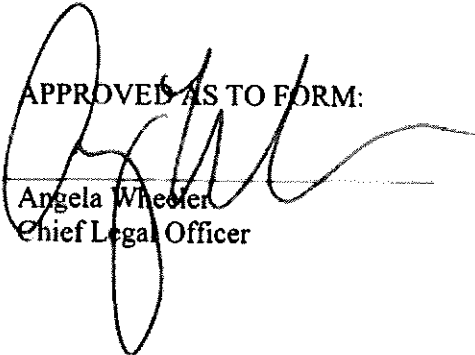
APPROVED PURCHASING DEPT.


Joyce A. McClane
Purchasing Manager

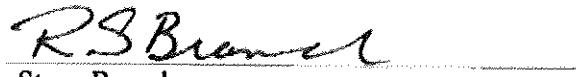
APPROVED AS TO FINANCE


Tamar A. Lewis
Deputy Finance Director

APPROVED AS TO FORM:


Angela Wheeler
Chief Legal Officer

APPROVED AS TO FINANCE:


Steve Branch
City Administrator

RESOLUTION STAFF REVIEW

DATE: June 24, 2019

Agenda Item Title: Resolution Authorizing Appropriate City of Flint Officials to Issue a Purchase Order to Chemrite for Phosphoric Acid 75% NSF Grade

Background/Summary of Proposed Action

The City of Flint Water Plant solicited bids to supply phosphoric acid 75% NSF for daily operations. Chemrite was the lowest bidder and meets all specifications for the requested product. It is recommended that Chemrite be issued a purchase order in the amount not to exceed \$85,000.00 for phosphoric acid 75% NSF Grade. Funding is available in the FY20 account 591-545.200-740.500

Financial Implications:

Pre-encumbered?: Yes No Requisition: 190001540

Other Implications (i.e., collective bargaining):

Staff Recommendation: Recommend Approval

Staff Person: Robert Bivash
(Dept Head or other authorized staff)

19-8104

190268

BID # (20000513)

SUBMISSION NO

PRESENTED

7-17-19

ADOPTED

BY THE CITY ADMINISTRATOR

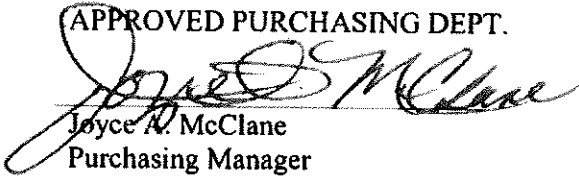
RESOLUTION FOR SODIUM HYDROXIDE 25% NSF GRADE

The Department of Purchases and Supplies has solicited a proposal for **Sodium Hydroxide 25% NSF Grade** by the Department of **Public Works – Water Plant**; and

JCI Jones Chemicals, Inc., 18000 Payne Street, Riverview, MI is the lowest bidder and meets all specifications for said requirements. The funding for this request is available in the FY20 budget account 591-545.200-740.500; and

IT IS RESOLVED, Department of Purchases and Supplies is to issue a purchase order to **JCI Jones Chemicals, Inc., for Sodium Hydroxide 25% NSF Grade** in the amount not to exceed **\$160,000.00** for the FY20 budget.

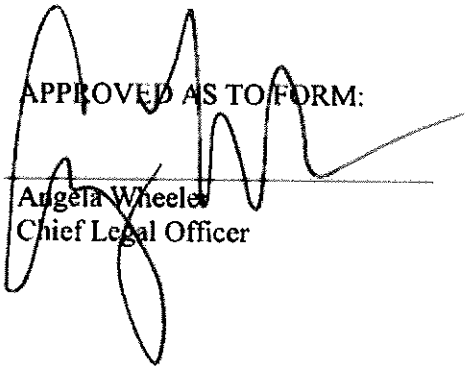
APPROVED PURCHASING DEPT.


Joyce K. McClane
Purchasing Manager

APPROVED AS TO FINANCE


Tamar A. Lewis
Deputy Finance Director

APPROVED AS TO FORM:


Angela Wheeler
Chief Legal Officer

APPROVED AS TO FINANCE:


Steve Branch
City Administrator

FY20

RESOLUTION STAFF REVIEW

DATE: June 24, 2019

Agenda Item Title: Resolution Authorizing Appropriate City of Flint Officials to Issue a Purchase Order to JCI Jones Chemicals for Sodium Hydroxide 25% NSF Grade at the Water Plant

Background/Summary of Proposed Action

The City of Flint Water Plant solicited bids to supply sodium hydroxide 25% NSF Grade for daily operations. JCI Jones Chemicals was the lowest bidder and meets all specifications for requested services. It is recommended that JCI Jones Chemicals be issued a purchase order in an amount not to exceed \$160,000.00. Funding is available in the FY20 account 591-545.200-740.500.

Financial Implications:

Pre-encumbered?: Yes x No ___ Requisition: 190001539

Other Implications (i.e., collective bargaining):

Staff Recommendation: Recommend Approval

Staff Person: Robert Binsich
(Dept Head or other authorized staff)

198111

190269

BID # (20000500)

SUBMISSION NO

PRESENTED

7-17-19

ADOPTED

BY THE CITY ADMINISTRATOR

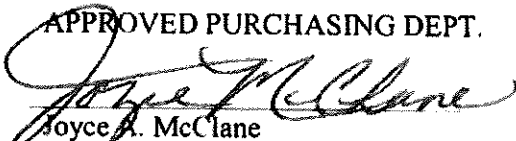
RESOLUTION FOR LIQUID CHLORINE/SODIUM HYPOCHLORITE 12.5%

The Department of Purchases and Supplies has solicited a proposal for **Liquid Chlorine/Sodium Hypochlorite 12.5%** by the Department of **Public Works – Water Plant**; and


Alexander Chemical Corporation, 315 Fifth Street, Peru, IL is the lowest bidder from solicitations for said requirements. The funding for this request is available in the FY20 budget account 591-545.200-740.500; and

IT IS RESOLVED, Department of Purchases and Supplies is to issue a purchase order to **Alexander Chemical Corporation**, for **Liquid Chlorine/Sodium Hypochlorite 12.5%** in the amount not to exceed **\$80,000.00** for the FY20 budget.


APPROVED PURCHASING DEPT.


Joyce A. McClane
Purchasing Manager

APPROVED AS TO FINANCE


Tamar A. Lewis
Deputy Finance Director

APPROVED AS TO FORM:


Angela Wheeler
Chief Legal Officer

APPROVED AS TO FINANCE:


Steve Branch
City Administrator

FY20

RESOLUTION STAFF REVIEW

DATE: June 24, 2019

Agenda Item Title: Resolution Authorizing Appropriate City of Flint Officials to Issue a Purchase Order to Alexander Chemical for Liquid Chlorine/Sodium Hypochlorite 12.5%

Background/Summary of Proposed Action

The City of Flint Water Plant solicited bids to supply liquid chlorine/sodium hypochlorite 12.5% for daily operations. Alexander Chemical was the lowest bidder and meets all specifications for the requested product. It is recommended that Alexander Chemical be issued a purchase order in the amount not to exceed \$80,000.00 for liquid chlorine/sodium hypochlorite. Funding is available in the FY20 account 591-545.200-740.500.

Financial Implications:

Pre-encumbered?: Yes x No Requisition: 190001537

Other Implications (i.e., collective bargaining):

Staff Recommendation: Recommend Approval

Staff Person: Robert Binisch
(Dept Head or other authorized staff)

19-8110

190270

BID # (20000004)

SUBMISSION NO

PRESENTED

7-17-19

ADOPTED

BY THE CITY ADMINISTRATOR

RESOLUTION FOR TRAFFIC SIGNS & POSTS

The Department of Purchases and Supplies has solicited a proposal for Traffic Signs and Posts by the Transportation Division; and

Vulcan Signs, P.O. Box 1850 Foley, Alabama is the qualified bidder for Traffic Signs and meets specifications for said requirements (\$80,000.00). MD Solutions, 8225 Estetes Parkway, Plain City, OH is the qualified bidder for Posts and meets specifications for said requirements (\$87,000.00). The funding for this request is available in the FY20 budget in multiple accounts; and

IT IS RESOLVED, Department of Purchases and Supplies is to issue a purchase order to Vulcan Signs for Traffic Signs in the amount not to exceed \$80,000.00 and MD Solutions for Posts in the amount not to exceed \$87,000.00 for the FY20 budget.

APPROVED PURCHASING DEPT.

APPROVED AS TO FINANCE

Joyce A. McClane
Purchasing Manager

Tamar A. Lewis
Deputy Finance Director

APPROVED AS TO FORM:
Angela Wheeler
Chief Legal Officer

APPROVED AS TO FINANCE:
Steve Branch
City Administrator

FY20



CITY OF FLINT

DEPARTMENT OF PUBLIC WORKS

Dr. Karen W. Weaver
Mayor

Betty J. Wideman
Transportation Division Manager

June 5, 2019

TO: Joyce A. McClane
Purchasing Manager

FROM: Betty J. Wideman *BW*
Transportation Division Manager

SUBJECT: RECOMMENDATION – TRAFFIC SIGNS AND POSTS, BID #20-004

I have carefully reviewed the bids for traffic signs and posts. I am recommending a split bid - the low bidder for posts, MD Solutions, in the annual amount not to exceed \$87,000.00 and the low bidder for signs, Vulcan Signs, in the annual amount not to exceed \$80,000.00.

Requisition 190002079 to MD Solutions for posts has been updated.
Requisition 190002090 to Vulcan Signs for traffic signs has been updated.

If you have any questions or concerns, feel free to give me a call at ext. 2801.

/krn

MEMORANDUM

TO: Joyce McClane
Purchasing

FROM: Rodney McGaha
Traffic & Sign Coordinator

DATE: May 17, 2019

SUBJECT: **BIDS FOR POSTS**

Having reviewed the quotes in response to this bid request, of the three bids received MD Solutions has the best combination of reasonable price and timely delivery, along with providing bids on all listed posts. Therefore, I recommend accepting the bid from MD Solutions. Should you have any further questions or need any other help, call me anytime at X2622.

M E M O R A N D U M

TO: Joyce McClane
Purchasing

FROM: Rodney McGaha
Traffic & Sign Coordinator

DATE: May 17, 2019

SUBJECT: **BIDS FOR TRAFFIC SIGNS**

Having reviewed the quotes in response to this bid request, of the three bids received Vulcan Signs has reasonable prices and timely delivery, along with providing bids on all listed signs. I recall no difficulties with Vulcan in the past and consider this to be a good company to work with. Therefore, I recommend accepting the bid from Vulcan Signs. Should you have any further questions or need any other help, call me anytime at X2622.

19-8107

190271

(Proposal 19000532)

SUBMISSION NO _____

PRESENTED: 7-17-19

ADOPTED: _____

BY THE CITY ADMINISTRATOR:


RESOLUTION TO WADE TRIM FOR ADDITIONAL CONSTRUCTION ENGINEERING SERVICES FOR KEARSLEY STREET

On September 24, 2018, the Proper City Officials, upon City Council's approval, were authorized to enter into a contract with Wade Trim, 555 Saginaw St, Suite 201, Flint, Michigan for construction engineering services for the Kearsley Street rehabilitation between Chevrolet Ave. and Beach St. in an amount not to exceed \$283,200.00; and


The Department of Transportation is requesting additional engineering services to cover a previously unknown tunnel by GM Tool & Die that runs under Kearsley Street under the intersection of Kearsley St. and Stevenson in the amount of \$80,000.00. Funding for said services will come from the following accounts: 202-441.702-801.000 (\$70,000), 496-555.000-801.052 (\$10,000); and

IT IS RESOLVED, that the Proper City Officials, upon City Council's approval, are hereby authorized to enter into change order #1 to the contract for additional construction engineering services for the Kearsley Street rehabilitation from Chevrolet Ave. to Beach Street in the amount of \$80,000.00 and a revised amount not to exceed \$363,200.00.

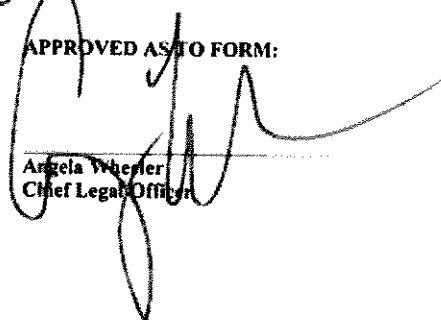
APPROVED PURCHASING DEPT.:


Joyce A. McClane
Purchasing Manager

APPROVED AS TO FINANCE:


Tamar A. Lewis
Deputy Financial Director

APPROVED AS TO FORM:


Angela Wheeler
Chief Legal Officer


Steve Branch, City Administrator

180478

(Proposal 19000532)

SUBMISSION NO. _____

PRESENTED: 9-24-2018

ADOPTED: 9-24-2018

RESOLUTION TO WADE TRIM COMPANY FOR CONSTRUCTION ENGINEERING SERVICES FOR KEARLSEY STREET

BY THE MAYOR

RESOLUTION


The Department of Purchases and Supplies solicited a proposal for professional engineering services and major construction projects for a five year period starting with the FY19 fiscal year; and

On July 9, 2018, the Proper City Officials authorized the City to pre-qualify five engineering firms to provide engineering services for construction projects based on receiving "letters of interest" from said selected firms to determine who will be selected to perform engineering services for projects as they emerge; and

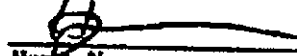
The Department of Public Works/Transportation Division has received letters of interest along with pricing information from three of the pre-qualified selected engineering firms to provide preliminary engineering services on the Kearsley Street rehabilitation between Chevrolet Ave. and Beach St, and Wade Trim, 555 S. Saginaw St., Suite 201, Flint, Michigan was the lowest responsive vendor selected to perform said services. The funding for this request will come from the following account number: 202-441.702-801.000; and

IT IS RESOLVED, that the Proper City Officials, upon City Council's approval, are hereby authorized to enter into a contract with Wade Trim for construction engineering services for the Kearsley Street rehabilitation from Chevrolet Ave. to Beach Street project in an amount not to exceed \$283,200.00. (Major Street Fund)


APPROVED PURCHASING DEPT.:


Holly Newsome
for Purchasing Department

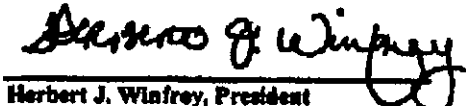
APPROVED AS TO FINANCE:


Holly Newsome
Chief Financial Officer

APPROVED AS TO FORM:


Angela Wicks
Chief Legal Officer


Steve Branch, City Administrator


Herbert J. Winfrey, President
City Council

SUBMISSION NO.: 190272

PRESENTED: 7-17-19

ADOPTED: _____

RESOLUTION AUTHORIZING THE ACCEPTANCE OF GRANT FUNDING FROM MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY (EGLE) FOR TRAINING SERVICES WITH THE CITY OF FLINT

BY THE MAYOR:

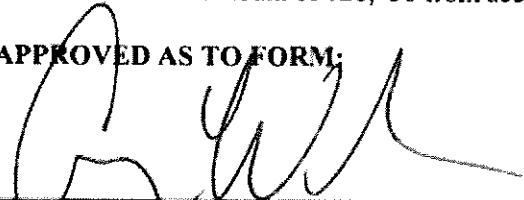
The City of Flint has been approved to accept a grant award in the amount of \$26,750 from Michigan Department of Environment, Great Lakes, and Energy (EGLE), for water distribution training with the Department of Public Works.

WHEREAS, the total training costs is \$53,500, which consists of EGLE funding of \$26,750 and local match of \$26,750; and

WHEREAS, this project is designed to develop skills and habits that result in the best standard operational techniques;

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to amend the FY19-20 budget with the proper revenue and expenditures and roll forward any future fiscal years , and abide by the terms and conditions of the grant from the Michigan Department of Environment, Great Lakes, and Energy (EGLE), in the amount of \$26,750 to **Grant Fund 296**, under the Grant Code **SEGLE-TSRV19** and local match in the amount of \$26,750 from account **591-540.202-958.000**.

APPROVED AS TO FORM:




Angela Wheeler, Chief Legal Officer


APPROVED AS TO FINANCE:



Tamar Lewis, Deputy Finance Director



Dr. Karen W. Weaver, Mayor



Steve Branch, City Administrator

CITY COUNCIL:

Herbert Winfrey, Council President

RESOLUTION STAFF REVIEW

DATE: June 8, 2019

Agenda Item Title: Resolution Authorizing the Acceptance of Grant funding from Michigan Department Environment, Great Lakes, and Energy (EGLE) for training services with the City of Flint.

Background/Summary of Proposed Action

The City of Flint Department of Public works has been approved to accept a grant award in the amount of \$26,750 for water distribution training. Total training costs is \$53,500, which consists of EGLE funding of \$26,750 and local match of \$26,750. This project is designed to develop skills and habits that result in the best standard operational techniques.

Financial Implications:

Pre-encumbered?: Yes ___ No x Requisition:

mmp

Other Implications (i.e., collective bargaining):

Staff Recommendation: Recommend Approval

Staff Person: _____
(Dept Head or other authorized staff)

Resolution Routing

Yolanda asked us to route this after it is signed

TO: Resolution Signatories
FROM: UTILITIES-DPW
SUBJECT: RESOLUTIONs FOR APPROVAL

This RESOLUTION have been forwarded to you for your respective review and approval.

Date recorded: July 8, 2019 No. 19-8117

** All documents should be reviewed within three (3) working days after receipt by your office.

Contractor: **Michigan Department of EGLE**

Resolution Content: Resolution Authorizing Acceptance of Grant Funding
for water distribution training

The attached resolution is submitted to the Legal Dept. for approval as to form only:

The **Legal Department** reviewed this **RESOLUTION**, as to form and by signing this form approves as to **FORM ONLY**.

Review and Approval:	<u>IN</u>	<u>OUT</u>	<u>APPROVAL</u>
1. City Attorney (Form Only)	<u>7/8/19</u>	<u>7/9/19</u>	<u>A.W.</u>
2. Finance	<u>7/9/19</u>	<u>7/10/19</u>	<u>T.L.</u>
3 Mayor	_____	_____	_____

Please call Yolanda Gray @ ext 3503 for pick up Thank You.

Melanie @ ext 3501

190273

RESOLUTION NO. _____

PRESENTED: 7-17-19

ADOPTED: _____

RESOLUTION TO APPROVE SETTLEMENT BETWEEN THE CITY OF FLINT AND STEVIE HILL

BY THE CITY ADMINISTRATOR:

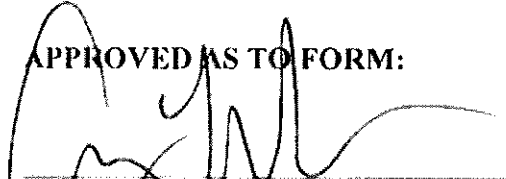
Executive Session was requested in this matter on July 2, 2019; and

Although the City of Flint admits no liability in the claims filed by Stevie Hill, the Department of Law recommends settlement of this matter.

All parties have agreed to settlement in this matter in the amount of \$15,000.00; and

IT IS RESOLVED that the City Administrator hereby authorizes settlement of the claim made by Stevie Hill, in the amount of \$15,000.00, in satisfaction of any and all claims arising out of said matter. Payment shall be drawn from appropriated funds in the Litigation and Suits line item 677-266.200-956.300.

APPROVED AS TO FORM:



Angela Wheeler, Chief Legal Officer

FOR THE CITY OF FLINT:



Steve Branch, City Administrator

APPROVED AS TO FINANCE:



Tamar Lewis, Deputy Finance Director

APPROVED BY CITY COUNCIL:

Herbert Winfrey, City Council President

Resolution Routing

TO: Resolution Signatories
FROM: **Law Department**
SUBJECT: RESOLUTION FOR APPROVAL

This RESOLUTION has been forwarded to you for your respective review and approval.

Date recorded: 7/9/2019

All documents should be reviewed within three working days after receipt by your office.

Settlement Hill

The attached resolution is submitted to the Legal Dept. for approval as to form only:

Review and Approval:	IN	OUT	Approval
1. City Attorney (Form Only):		7/9	<u>AW</u>
2. Finance			
3. Mayor			

Please call Jennifer at ex. 2082