

City of Flint, Michigan

*Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com*



Meeting Agenda - Final

Wednesday, December 4, 2019

5:00 PM

Committee Room

FINANCE COMMITTEE

Eric Mays, Chairperson, Ward 1

*Maurice D. Davis, Ward 2
Kate Fields, Ward 4
Herbert Winfrey, Ward 6
Allan Griggs, Ward 8*

*Santino J. Guerra, Ward 3
Jerri Winfrey-Carter, Ward 5
Monica Galloway, Ward 7
Eva L. Worthing, Ward 9*

Inez M. Brown, City Clerk

ROLL CALL

CHANGES AND/OR ADDITIONS TO AGENDA

Council shall vote on any agenda changes.

PUBLIC SPEAKING

Members of the public shall have no more than two (2) minutes to address the City Council on any subject.

COUNCIL RESPONSE

Councilpersons may respond to any public speaker, but only one response and only when all public speakers have been heard. Individual council response is limited to two (2) minutes and is subject to all rules of decorum and discipline.

SPECIAL ORDER

190046 Special Order/Update/Investigative Hearing

Special Order as requested by Councilperson Mays to allow Attorney Harrell Milhouse to update City Council members on the Investigative Hearing regarding the flow of money from the State of Michigan to the City of Flint.

RESOLUTIONS

190395 Sale of Properties/Acquired from the Genesee County Treasurer

Resolution resolving that the Flint City Council authorizes the appropriate City Officials to do all things necessary to facilitate the sale of the following properties in the following amounts: 1113 W. Hamilton Avenue, Flint, for \$100.00. [NOTE: The Flint City Council adopted a policy, Resolution No. 180627, on April 8, 2019, entitled "City of Flint Policy of Disposition of Acquired Genesee County Treasurer Properties," to handle the sale of such properties.]

190396 Sale of Properties/Acquired from the Genesee County Treasurer

Resolution resolving that the Flint City Council authorizes the appropriate City Officials to do all things necessary to facilitate the sale of the following properties in the following amounts: 1814 W. Hobson Avenue, Flint, for \$500.00. [NOTE: The Flint City Council adopted a policy, Resolution No. 180627, on April 8, 2019, entitled "City of Flint Policy of Disposition of Acquired Genesee County Treasurer Properties," to handle the sale of such properties.]

190397 Sale of Properties/Acquired from the Genesee County Treasurer

Resolution resolving that the Flint City Council authorizes the appropriate City Officials to do all things necessary to facilitate the sale of the following properties in the following amounts: 1901 Laurel Oak Drive, Flint, for \$1,000.00. [NOTE: The

Flint City Council adopted a policy, Resolution No. 180627, on April 8, 2019, entitled "City of Flint Policy of Disposition of Acquired Genesee County Treasurer Properties," to handle the sale of such properties.]

190398 Sale of Properties/Acquired from the Genesee County Treasurer

Resolution resolving that the Flint City Council authorizes the appropriate City Officials to do all things necessary to facilitate the sale of the following properties in the following amounts: 1736 W. Hobson Avenue, Flint, for \$1,000.00. [NOTE: The Flint City Council adopted a policy, Resolution No. 180627, on April 8, 2019, entitled "City of Flint Policy of Disposition of Acquired Genesee County Treasurer Properties," to handle the sale of such properties.]

190454 Budget Amendments/Transfer of Funds/Water Fund/Sewer Fund/Unfunded Positions

Resolution resolving that the appropriate city officials are authorized to do all things necessary to process a budget amendment to the FY2020 adopted budget allocating funds from 591 Water Fund balance in the amount of \$166,833.71 to the following personnel accounts: Wages & Standby Pay Acct. No. 591-540.100-702.000 = \$90,678.72; Direct Fringes Acct. No. 591-540.100-719.000 = \$8,161.08; Indirect Fringes Acct. No. 591-540.100-719.200 = \$14,498.22; and Defined Benefit Acct. No. 591-540.100-719.150 = \$53,495.69; AND, allocating funds from 590 Sewer Fund balance in the amount of \$166,833.71 to the following personnel accounts: Wages & Standby Pay Acct. No. 590-540.100-702.000 = \$90,678.72; Direct Fringes Acct. No. 590-540.100-719.000 = \$8,161.08; Indirect Fringes Acct. No. 590-540.100-719.200 = \$14,498.22; and Defined Benefit Acct. No. 590-540.100-719.150 = \$53,495.69, as requested by Water and Sewer. [NOTE: The positions of Water Distribution and Sewer Maintenance Supervisor were inadvertently removed from the current fiscal year budget and are critical to the operation of these departments.]

DISCUSSION ITEMS

190485 Referral/Disposition of City Assets

Referral as requested by Councilperson Fields, re: She would like a copy of the ordinance for disposition of city assets, if there is one. [Referral Action Date: 11/20/2019 @ Finance Committee.]

190486 Referral/Properties Acquired from the Genesee County Treasurer/Grant Dollars Spent

Referral as requested by Councilperson Fields, re: She would like to know if any grant (federal or state) dollars were spent on any of the properties that the city acquired from the Genesee County Treasurer and are attempting to sell. [Referral Action Date: 11/20/2019 @ Finance Committee.]

OLD, OUTSTANDING DISCUSSION ITEMS

170061 Referral/Copy/Public Relations Contract

Referral by Councilperson Fields to ADMIN/LEGAL, re: She would like a copy of the public relations contract that was entered into with pipe replacement funding. [Referral Action Date: 1/18/2017 @ Finance Committee Meeting.]

170194 Repair/Copper Service Line/618 W. Alma

Referral by Councilperson Mays to ADM: He would like to know when the city plans to repair a ruptured copper service line at 618 W. Alma. [Referral Action Date: 4/19/2017 @ Finance Committee Meeting.]

170422 Copies/Bid/Contract/Martin Waymire

Referral by Councilperson Fields to FIN/LEGAL: She would like copies of the bid and the contract for public relations firm Martin Waymire. [Referral Action Date: 6/19/2017 @ Finance Committee Meeting.]

170577 Reimbursements/State of Michigan/City of Flint Departments

Referral from Councilperson Mays to FINANCE DIRECTOR: Regarding State of Michigan reimbursements to all city departments except Finance (see Discussion Item 170390): What has been requested and what has been reimbursed? [Referral Action Date: 11/21/17 @ Finance Committee Meeting.]

180002 Referral/Positions/Water Plant/Water Service Center/Wage Study

Referral by Councilperson Fields to HUMAN RESOURCES/WATER SERVICE CENTER/DPW: She would like a list of all unfilled positions at the Water Plant and Water Service Center; she would like the list also to include what certifications are needed for each position, what the compensation packages are, and what the city has done so far to recruit for these positions. She is also asking if a wage study for City of Flint positions has been completed (or started). [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]

180015 Referral/List/Water Customers With Estimated Bills

Referral by Councilperson Mays to FIN: He would like a list of water customers who had estimated bills and then were hit with high bills when actual readings were used. He would also like to know if these customers still have "holds" on their accounts and if they are in danger of having their water shut off. [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]

180074 Referral/Copies/Current & Revised/WIIN Project Plans

Referral by Councilperson Fields TO FINANCE/DPW, re: She would like copies of the plans, both old and new, for the WIIN grant, and a rationale for the amounts assigned to each. (For example, money allocated to the Water Plant was reduced after the city signed the long-term water deal with the Great Lakes Water Authority). [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

180080 Referral/Kellogg Grant/Entire Proposal

A referral from Councilperson Fields to ADMIN/LAW, re: She would like a copy of the entire Kellogg Grant proposal. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

180084 Referral/Police Department/Number of Lawsuits/Cost of Lawsuits

A referral from Councilperson Fields to LAW, re: She would like to know how many lawsuits there have been in the last two years involving the Flint Police Department, including the status for each and the total estimated cost. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

180160 Discussion Item/Itemized Water Fund Revenues & Expenditures

A discussion item as requested by Councilperson Mays regarding the city's Water Fund. He would like itemized revenues and expenditures. [Referral Action Date: 3/22/2018 @ Finance Committee Meeting.]

180180 Referral/Community Development Block Grant (CDBG) Money/Salvation Army

A referral as requested by Councilperson Mays to Planning & Development: He would like to know if Community Development Block Grant (CDBG) money can be given to the Salvation Army. [Referral Action Date: 4/4/2018 @ Finance Committee Meeting.]

180204 Referral/Trial Water Shut-Off/Shut-On Policy

A referral as requested by Councilperson Fields to FIN: She would like to know how the new Trial Collection Policy for shutting water off and turning it back on it working. [Referral Action Date: 4/18/2018 @ Finance Committee Meeting.]

180206 Referral/Cost/Parliamentarian

A referral as requested by Councilperson Fields to CITY CLERK: She would like to know the cost for the City Council to hire a Parliamentarian. [Referral Action Date: 4/18/2018 @ Finance Committee Meeting.]

180234 Update/Great Lakes Water Authority Contract

A referral from Councilperson Fields to LEGAL: re, she would like an update on the Great Lakes Water Authority (GLWA) contract, particularly the additional elements within the contract. [Referral Action Date: 5/9/2018 @ Finance Committee Meeting.]

180294 Referral/LED Street Lights

Referral by Councilpersons Fields and Guerra to ADMIN, re: An action plan and project steps (equipment and labor) concerning the LED street lights. [Referral

Action Date: 6/20/2018 @ Finance Committee Meeting.]

- 180297** Referral/Breakdown/Chief of Staff Budget
- Referral by Councilperson Fields to FINANCE, re: She would like a detailed breakdown of the \$75,000.00 budgeted for the Chief of Staff, including how, who, when and the date it was spent. [Referral Action Date: 6/25/2018 @ Special Affairs Committee Meeting.]
- 180298** Referral/Breakdown/Budgets/Mayor & City Administrator
- Referral by Councilperson Fields to FINANCE, re: She would like a detailed, itemized breakdown of the budgets for Mayor and City Administrator, particularly for wages and salaries -- who they're for and how much each earns. [Referral Action Date: 6/25/2018 @ Special Affairs Committee Meeting.]
- 180300** Referral/Quarterly Budget Amendment Reports
- Referral by Councilperson Fields to FINANCE, re: She would like to see quarterly budget amendment reports that are supposed to be supplied to City Council per the newly adopted City Charter. [Referral Action Date: 6/25/2018 @ Special Affairs Committee Meeting.]
- 180356** Discussion Item/Investigative Hearing
- Councilperson Mays asked that a discussion item about the Investigative Hearing City Council members approved for financial issues related to the Water Crisis be placed on the Finance Committee Agenda. [Referral Action Date: 7/9/2018 @ Finance Committee Meeting.]
- 180365** Attendance Request/Discussion/Filling Budgeted Positions in Water/Sewer
- Referral from Councilperson Mays to HUMAN RESOURCES/DEPARTMENT OF PUBLIC WORKS, re: He would like for Makini Jackson, Director of Human Resources, and Rob Binscik, Director of DPW, to attend the next Finance Committee meeting to discuss unfilled budgeted positions in water and sewer as identified on an organizational chart distributed at the last Finance Committee Meeting. [Referral Action Date: 7/18/2018 @ Finance Committee Meeting.]
- 180419** Referral/Payments from Water Fund to Subcontractors
- Referral by Councilperson Fields to LAW, re: She would like to justification for paying a subcontractor (Arco) out of the Water Fund without City Council permission. [Referral Action Date: 8/8/2018 @ Finance Committee Meeting.]
- 180437** Referral/Accounting/Water Funds/Grant Funds/Budget Amendments
- Referral by Councilperson Fields to FIN, re: She would like a detailed accounting of all 591 and 296 funds (with detailed subsets) and any from other accounts that the city has used to accept Water Funds/Grants, has paid invoices and expenditures

from, and all related Budget Amendments made since January 2016 to current that relate to these funds. [Referral Action Date: 8/22/2018 @ Finance Committee Meeting.]

- 180438** Referral/Lead Service Line Replacements/Those Paid/Those Submitted for Reimbursement

Referral by Councilperson Fields to FIN, re: She would like any lead service line replacements that have been paid and/or submitted for reimbursement by contractors since May 2018 to current. [Referral Action Date: 8/22/2018 @ Finance Committee Meeting.]

- 180472** Referral/Contract Clauses/Great Lakes Water Authority (GLWA)/Collection Rate/Transmission Pipe

A referral as requested by Councilperson Fields to FIN/LEGAL: She would like the clauses in the Great Lakes Water Authority (GLWA) that speak to the collection rate for water/sewer customers and the transmission pipe. [Referral Action Date: 9/5/2018 @ Finance Committee Meeting.]

- 180474** Referral/Status of 'New' Program Manager/Division of Community & Economic Development (DCED)

A referral as requested by Councilperson Galloway to FIN/LEGAL/HR: Planning & Development Director Suzanne Wilcox has a clause in her contract that allows her to return to her former position (Program Manager for DCED) in the event that her supervisory position doesn't work out. But her former job was recently filled. Councilperson Galloway would like to know what would happen to the "new" Program Manager if Ms. Wilcox decided to return to that position. [Referral Action Date: 9/5/2018 @ Finance Committee Meeting.]

- 180509** Referral/Line Item Details/Revenues/Expenditures/Invoices Paid/First \$2 Million/State of Michigan

A referral as requested by Councilperson Fields to FIN: She would like line item details of revenues in and expenditures out on the first \$2 million received from the State of Michigan. She would also like line item accounts and invoices paid from this \$2 million. [Referral Action Date: 9/24/2018 @ Finance Committee Meeting.]

- 180510** Referral/Federal Procurement Rules/Sub-Contractors

A referral as requested by Councilperson Fields to FIN/LEGAL: She would like a copy of the federal procurement rules as it relates to sub-contractors. [Referral Action Date: 9/24/2018 @ Finance Committee Meeting.]

- 180512** Referral/Attendance/Finance Committee Meeting/Lead Line Replacements, Etc.

A referral as requested by Councilperson Mays to FIN/DPW/LEGAL/MAYOR/ADMIN: He wants to discuss lead line replacements,

including hydrovacating, excavation and restoration, with Mayor Weaver, Mr. Gilcreast, and DPW Director Rob Binscik, and representatives from the following: Aecom, Goyette Mechanical and Martha Brown Custom Builders, LLC. He also asks that City Attorney Angela Wheeler weigh in on whether this conversation should take place in open or closed session. [Referral Action Date: 9/24/2018 @ Finance Committee Meeting.]

180529 Referral/Revenue to Turn On, Turn Off Water Service

A referral as requested by Councilperson Galloway to FIN: How much revenue is generated from shutting off water? Turning on water? Was the water study that was promised ever completed? If so, what were the results? [Referral Action Date: 10/3/2018 @ Finance Committee Meeting.]

180599 Referral/Attorneys Hired by the City

Referral as requested by Councilperson Fields to LEGAL, re: She would like a listing of every attorney and/or law firm that has been hired by the City during the calendar years of 2015 through 2018, with totals for each attorney/firm listed by the same years. [Referral Action Date: 11/19/2018 @ Special Affairs Committee Meeting.]

180600 Referral/City Contract Totals/Lead Line Replacement Program

Referral as requested by Councilperson Fields to ADMIN/DPW, re: She would like to know the current contract totals for lead service line replacement work contractors and subcontractors, up to and including AECOM, ARCO, DLZ, E Holdings (E & L Construction), Super Construction, A&S. Zito, Orchard, AFSCME, W.T. Stevens, Goyette, etc. [Referral Action Date: 11/19/2018 @ Special Affairs Committee Meeting.]

180601 Referral/Lead Pipe Contractors and Subcontractors

Referral as requested by Councilperson Fields to ADMIN/DPW, re: She would like a listing of every contractor and subcontractor who has done or is doing work for the City concerning lead pipe replacement, with list to include phase worked, dates worked and payment/contract totals. [Referral Action Date: 11/19/2018 @ Special Affairs Committee Meeting.]

180604 Discussion Item/Water Account Trends

Referral by Councilperson Fields: She would like to know if there are trends that can be identified in the city's Water Account. [Referral Action Date: 11/20/2018 @ Finance Committee Meeting.]

180605 Referral/Aecom/Procedures & Sub-Contractors

Referral by Councilperson Fields: She would like to see documents that show Aecom followed proper procurement procedures, per the company's contract, and that the city approved all of their sub-contractors [Referral Action Date: 11/20/2018 @ Finance Committee Meeting.]

180614 Referral/Aecom/Written Documentation/Scope of Work

Referral from Councilperson Fields to ADMIN/DPW: She would like written documentation of the change in scope of work that was given to Aecom that allowed them think they could continue working and move beyond 6,000 service lines. [Referral Action Date: 12/5/2018 @ Finance Committee Meeting.]

180615 Referral/Aecom/\$1.1 Million Change Order/Line Items

Referral from Councilperson Fields to FIN: She would like a copy of the line items that represent the \$1.1 million in Aecom's change order. [Referral Action Date: 12/5/2018 @ Finance Committee Meeting.]

190004 Referral/Opinion/Contract Terms/Aecom

Referral from Councilperson Fields to FIN: She would like a written opinion from City Attorney Angela Wheeler stating whether or not she believes that AECOM has fulfilled the terms of its current contract. [Referral Action Date: 1/9/2019 @ Finance Committee Meeting.]

190035 Referral/Report/Funding/Service Line Replacement Program

Referral from Councilperson Fields to FIN: She would like all funding utilized for the Service Line Replacement Program in a cohesive, understandable report from the beginning of the project to date, including all revenue paid in to all pertinent city accounts, identified by name, amount, purpose for use and date (including name and account numbers in subsets); all expenditures paid out, identified by name paid to, amount, purpose for use and date (including phase and date, and what account it was paid out of; all reimbursements requested, all paid and all outstanding, with pertinent details, and any reimbursement requests that were denied (with accompanying correspondence); all accounts payable at this point in time for this program, with pertinent details; a list of any/all funds encumbered for this program, at this point in time; a list of total accomplishments by any contractor paid for this program (include Phase and specific activity in detail); the total amount still available to be used for the Service Line Replacement Program, to include management of same program. [Referral Action Date: 1/23/2019 @ Finance Committee Meeting.]

190036 Referral/Local Capacity Development Line Item of the Water Infrastructure Improvements for the Nation (WIIN) Plan

Referral from Councilperson Fields to FIN: She would like a full report of the narrative of intended use and how it has been used, with all financial detail, regarding the Local Capacity Development line item of the Water Infrastructure Improvements for the Nation (WIIN) plan. [Referral Action Date: 1/23/2019 @ Finance Committee Meeting.]

190055 Referral/Monthly Progress Report/Economic Development

Referral by Councilperson Griggs to ADMIN/PLANNING and DEVELOPMENT, re: He requests that the Economic Development Division provide monthly progress reports to the City Council. [Referral Action Date: 2/04/2019 @ City Council Meeting.]

190072 Referral/Response/When \$433,276.00 is Reimbursed

Referral from Councilperson Fields to FIN: She would like to be notified when the \$433,276.00 is reimbursed to the City of Flint from the State of Michigan. [Referral Action Date: 2/20/2019 @ Finance Committee Meeting.]

190073 Referral/Number of Signatures Needed/Proposals on Ballot

A referral as requested by Councilperson Mays to CITY CLERK, re: He would like to know how many signatures are needed to get a ballot proposal on the August ballot if Councilmembers reject the five current proposals before them. [Referral Action Date: 2/20/2019 @ Finance Committee Meeting.]

190081 Referral/Increase in Salary and Benefits/Mayor and City Council

Referral by Councilperson Fields to ADMIN/FIN, re: She would like to know where the money will be coming from to cover the recent increases in salaries and/or benefits for the mayor and council, per recent action of the Local Officers Compensation Commission (LOCC). [Referral Action Date: 2/25/2019 @ City Council Meeting.]

190083 Referral/Salaries for Appointees

Referral by Councilperson Fields to ADMIN/FIN, re: She would like to know the salaries for all appointees, as follows: salary or hourly rate at time of hire, salary or hourly rate at time of appointment, current salary or hourly rates - as well as all raises from the time of appointment until now. [Referral Action Date: 2/25/2019 @ City Council Meeting.]

190113 Referral/Aging Report for Accounts Receivable

Referral by Councilperson Fields to ADMIN/FIN/TREASURY, re: She would like to know how much the City of Flint is carrying in past-due accounts receivable and how far back the balances go. She would also like a copy of the AR Aging Report. [Referral Action Date: 3/21/2019 @ Finance Committee Meeting.]

190114 Referral/Revenues/Turning Water Shut-Offs/Water Shut-ons

Referral by Councilperson Fields to ADMIN/FIN/TREASURY, re: She would like to know how much the City of Flint brings in for water shut-offs and shut-ons and if that number has gone up or down in recent months. [Referral Action Date: 3/21/2019 @ Finance Committee Meeting.]

190162 City of Flint/County of Genesee/Flint Holding Facility Operation

Discussion item as requested by Councilperson Guerra, re: He would like to

know if the City of Flint will ever take over operation of the Flint Holding Facility, and how much that would cost versus outsourcing to Genesee County. [Referral Action Date: 4/17/2019 @ Finance Committee Meeting.]

190205 Referral/FastStart Restoration

Referral by Councilperson Guerra to ADMIN/DPW, re: He would like to know if city personnel can spot-check areas of the city where restoration has been completed to ensure that proper procedures were followed. [Referral Action Date: 5/22/2019 @ Finance Committee Meeting.]

190229 Appropriateness/Special Order 190084

Referral by Councilperson Fields to LAW, re: Is it appropriate to have Special Order 190084 (concerning a letter written to the state by three Councilpersons) on the agenda since it is part of a lawsuit filed by Councilman Mays against six council members? [Referral @ 6-5-19 Finance Committee Meeting.]

190255 Referral/Section 108 Loans

Referral by Councilperson Galloway to FINANCE/PLANNING AND DEVELOPMENT/ADMIN, re: She would like to know the particulars regarding any Section 108 Loans that are outstanding, since 2013, to include the who, what, where, why, etc. [Referral Action Date: 6/24/2019 @ Special Affairs Committee Meeting.]

190259 Referral/Damage Claims/Invoices/Damages Caused By Contractors

Referral by Councilperson Guerra to ADMIN/FINANCE/LAW, re: He would like copies of invoices and/or damage claims that have been filed and/or paid due to damage from FastStart contractors. [Referral Action Date: 7/2/2019 @ Finance Committee Meeting.]

190265 Referral/Pipe Replacement and Restoration Services/Role of Rowe Professional Services Co.

Referral by Councilperson Mays to ADMIN/DPW/LEGAL, re: With regard to its current contract with the City for FAST Start Program project management services, he would like to know what Rowe's role is in general for the entire program and, specifically, about Rowe's engagement when it comes to water service line restoration services. He also asks whether or not Rowe should be involved with the potential "re-bid" process that the Administration may be working on for service line restoration services. [Referral Action Date: 7/10/2019 @ Special City Council Meeting.]

190266 Referral/Attendance Request/Rowe Professional Services Co.

Referral by Councilperson Mays to ADMIN/DPW/ROWE, re: He requests that representatives from Rowe Professional Services Co. attend the July 17, 2019 Finance Committee meeting in order to discuss Rowe's role as project management for FAST Start Program services and, particularly, the transfer of

FAST Start Program addresses from the former program management company, AECOM. [Referral Action Date: 7/10/2019 @ Special City Council Meeting.]

190291 Water Fund Reimbursement

Referral by Councilperson Fields to ADMIN/FIN, re: She would like to know if the \$433,000.00 that was paid out of the Water Fund for what were initially termed "ineligible expenses," but were later okayed by the state, according to Huey Newsome, were ever repaid into the Water Fund? [Referral Action Date: 7/17/19 Finance Committee Meeting.]

190292 Water Fund Status

Referral by Councilperson Fields to ADMIN/FIN, re: She would like to know the status of the Water Fund, including the number of outstanding bills, and if there is a plan in place to fix the fund if it's in a deficit. [Referral Action Date: 7/17/19 Finance Committee Meeting.]

190337 Referral/Legal Opinion/Auditing Contract/Statute of Limitations

Referral by Councilperson Mays to CITY ATTORNEY, re: He requests a legal opinion regarding city council's motion during the August 12th council meeting to require a 5-year statute of limitations (as opposed to a 2-year SOL) concerning the contract with Rehmann Robson for FY2019 auditing services. [Referral Action Date: 8/12/2019 @ City Council Meeting.]

190344 Referral/Details/Communications Plan

Referral by Councilperson Fields to ADMIN/LEGAL, re: She would like additional details on who is called during specific emergencies and who would be the backup in case of vacation/sickness. [Referral Action Date: 8/7/2019 @ Finance Committee Meeting.]

190384 Referral/Charges for Water Meters

Referral by Councilperson Worthing to FIN/TREASURER, re: She would like to know why the city is charging customers for water meters when it (the city) is getting them for free. [Referral Action Date: 9/4/2019 @ Finance Committee Meeting.]

190385 Referral/Attendance Request

Referral by Councilperson Worthing to FIN/TREASURER, re: She asks that Treasurer Amanda Trujillo be present at the next Finance Committee meeting. [Referral Action Date: 9/4/2019 @ Finance Committee Meeting.]

190387 Referral/Kellogg Grant

Referral by Councilperson Galloway to ADM: re: She would like an update on the Kellogg Grant, including personnel assigned to it. [Referral Action Date: 9/4/2019

@ Finance Committee Meeting.]

190400 Referral/Water Billing and Shut-Offs

Referral from Councilperson Worthing to TREASURER/ADMIN, re: She would like to know why some businesses and churches are allowed to have water bills with high arrearages and no shut-off notices, while residents are held to a different standard. [Referral Action Date: 9/4/2019 @ Finance Committee Meeting.]

190427 Referral/Cities of Comparable Size/Policies for Acquired Homes

A referral from Councilperson Worthing to LAW, re: She would like copies of policies for acquired homes (see Resolution No. 190398), from cities of comparable size to Flint. [Referral Action Date: 10/9/2019 @ Finance Committee Meeting.]

190428 Referral/Pricing/Policies for Acquired Homes

A referral from Councilperson Guerra to LAW/PLANNING & DEVELOPMENT, re: He would like to know if the prices being charged in Resolutions 190376 through 190398 are adequate. [Referral Action Date: 10/9/2019 @ Finance Committee Meeting.]

190456 Referral/City of Flint Acquired Homes/Financial Implications

A referral from Councilperson Griggs to FIN/PLANNING & DEVELOPMENT, re: He would like to know if there will be financial repercussions (such as sales/gift taxes from the IRS or any other penalties) for selling the houses in Resolutions 190376 through 190398 cheaper than market value. [Referral Action Date: 10/23/2019 @ Finance Committee Meeting.]

190457 Referral/Water Distribution and Sewer Maintenance Supervisor

A referral from Councilperson Galloway to FIN/ADM, re: She would like to know why the city is trying to fill positions in water and sewer now when the mandate to hire came from the Environmental Protection Agency (EPA) in 2016 (see Resolution No. 190454). [Referral Action Date: 10/23/2019 @ Finance Committee Meeting.]

190469 Referral/Value of Properties Acquired by the City from the County Treasurer

Referral by Councilperson Fields to PLANNING and DEVELOPMENT, re: She would like to know the SEV for all of the houses that the tax reverted properties/parcels that the City of Flint has acquired from the Genesee County Treasurer over the last few years. [Referral Action Date: 10/31/2019 @ Special Affairs Committee]

190472 Referral/Closure of FY2018-19 Accounting Records

Referral by Councilperson Fields to FIN/CITY ADM, re: She would like to know

if the books have been closed for the 2018-19 Fiscal Year so the audit can be completed. [Referral Action Date: 10/23/2019 @ Finance Committee]

190483 Referral/Number of Customers Disconnected from City Water in a Month

A referral as requested by Councilperson Griggs to FIN: How many customers does the city disconnect from city water each month? [Referral Action Date: 11/20/2019 @ Finance Committee Meeting.]

NEW BUSINESS

ADJOURNMENT

190395

RESOLUTION NO: _____

PRESENTED: 9-23-2019

ADOPTED: _____

**RESOLUTION AUTHORIZING THE SALE OF PROPERTIES ACQUIRED BY
THE CITY OF FLINT FROM THE GENESEE COUNTY TREASURER**

BY THE FLINT CITY COUNCIL:

The Flint City Council adopted Resolution 170588.1 on December 13, 2017, to keep seven (7) properties that were scheduled to be transferred to the Genesee County Treasurer; and

The Flint City Council adopted a policy, Resolution No. 180627, on April 8, 2019, entitled "City of Flint Policy of Disposition of Acquired Genesee County Treasurer Properties" to handle the sale of such properties.

IT IS RESOLVED, that the Flint City Council authorizes the appropriate City Officials to do all things necessary to facilitate the sale of the following properties in the following amounts:

_____ 1113 W. Hamilton Avenue for \$100.00.

APPROVED AS TO FORM:

APPROVED AS TO FINANCE:

Angela Wheeler
Chief Legal Officer

Tamar Lewis
Deputy Finance Director

Karen W. Weaver, Mayor

Herbert J. Winfrey, Council President

190396

RESOLUTION NO: _____

PRESENTED: 9-23-2019

ADOPTED: _____

RESOLUTION AUTHORIZING THE SALE OF PROPERTIES ACQUIRED BY THE CITY OF FLINT FROM THE GENESEE COUNTY TREASURER

BY THE FLINT CITY COUNCIL:

The Flint City Council adopted Resolution 170588.1 on December 13, 2017, to keep seven (7) properties that were scheduled to be transferred to the Genesee County Treasurer; and

The Flint City Council adopted a policy, Resolution No. 180627, on April 8, 2019, entitled "City of Flint Policy of Disposition of Acquired Genesee County Treasurer Properties" to handle the sale of such properties.

IT IS RESOLVED, that the Flint City Council authorizes the appropriate City Officials to do all things necessary to facilitate the sale of the following properties in the following amounts:

_____ 1814 W. Hobson Avenue for \$500.00.

APPROVED AS TO FORM:

APPROVED AS TO FINANCE:

Angela Wheeler
Chief Legal Officer

Tamar Lewis
Deputy Finance Director

Karen W. Weaver, Mayor

Herbert J. Winfrey, Council President

190397

RESOLUTION NO: _____

PRESENTED: 9-23-2019

ADOPTED: _____

**RESOLUTION AUTHORIZING THE SALE OF PROPERTIES ACQUIRED BY
THE CITY OF FLINT FROM THE GENESEE COUNTY TREASURER**

BY THE FLINT CITY COUNCIL:

The Flint City Council adopted Resolution 170588.1 on December 13, 2017, to keep seven (7) properties that were scheduled to be transferred to the Genesee County Treasurer; and

The Flint City Council adopted a policy, Resolution No. 180627, on April 8, 2019, entitled "City of Flint Policy of Disposition of Acquired Genesee County Treasurer Properties" to handle the sale of such properties.

IT IS RESOLVED, that the Flint City Council authorizes the appropriate City Officials to do all things necessary to facilitate the sale of the following properties in the following amounts:

_____ 1901 Laurel Oak Drive for \$1,000.00.

APPROVED AS TO FORM:

APPROVED AS TO FINANCE:

Angela Wheeler
Chief Legal Officer

Tamar Lewis
Deputy Finance Director

Karen W. Weaver, Mayor

Herbert J. Winfrey, Council President

190398

RESOLUTION NO: _____

PRESENTED: 9-23-2019

ADOPTED: _____

**RESOLUTION AUTHORIZING THE SALE OF PROPERTIES ACQUIRED BY
THE CITY OF FLINT FROM THE GENESEE COUNTY TREASURER**

BY THE FLINT CITY COUNCIL:

The Flint City Council adopted Resolution 170588.1 on December 13, 2017, to keep seven (7) properties that were scheduled to be transferred to the Genesee County Treasurer; and

The Flint City Council adopted a policy, Resolution No. 180627, on April 8, 2019, entitled "City of Flint Policy of Disposition of Acquired Genesee County Treasurer Properties" to handle the sale of such properties.

IT IS RESOLVED, that the Flint City Council authorizes the appropriate City Officials to do all things necessary to facilitate the sale of the following properties in the following amounts:

_____ 1736 W. Hobson Avenue for \$1,000.00.

APPROVED AS TO FORM:

APPROVED AS TO FINANCE:

Angela Wheeler
Chief Legal Officer

Tamar Lewis
Deputy Finance Director

Karen W. Weaver, Mayor

Herbert J. Winfrey, Council President

190454

RESOLUTION NO. _____

PRESENTED: 10-23-19

ADOPTED: _____

**RESOLUTION AUTHORIZING A BUDGET AMENDMENT
ALLOCATING \$166,833.71 FROM SEWER (590) FUND BALANCE AND
\$166,833.71 FROM WATER (591) FUND BALANCE TO THE WATER
AND SEWER FY2020 BUDGET**

BY THE CITY ADMINISTRATOR:

WHEREAS, the City of Flint, Department of Public Works, Water and Sewer Departments, desires to amend the FY19-20 approved budget for the purpose of funding the Water Distribution and Sewer Maintenance Supervisor positions which were inadvertently removed from the current fiscal year budget and are critical to the operation of these departments; and

WHEREAS, the FY19-20 year-end budget for Water Distribution and Sewer Maintenance has a positive balance and sufficient funding exists in the 591-Water and 590-Sewer Fund balance.

THEREFORE BE IT RESOLVED, that the appropriate City Officials authorize to do all things necessary to process a budget amendment to the FY 20 adopted budget allocating funds from 591- Water Fund balance in the amount of \$166,833.71 to the following personnel accounts:

591-540.100-702.000 - \$90,678.72 wages and standby pay
591-540.100-719.000 - \$8,161.08 direct fringes
591-540.100-719.200 - \$14,498.22 indirect fringes
591-540.100-719-150 - \$53,495.69 defined benefit

AND 590 - Sewer Fund balance in the amount of - \$166,833.71 to the following personnel accounts:

590-540.100-702.000 - \$90,678.72 wages and standby pay
590-540.100-719.000 - \$8,161.08 direct fringes
590-540.100-719-200 - \$14,498.22 indirect fringes
590-540.100-719.150 - \$53,495.69 defined benefit

APPROVED AS TO FORM:



Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:



Tamar Lewis, Deputy Finance Director

FOR THE CITY OF FLINT:



Steve Branch, City Administrator

APPROVED BY CITY COUNCIL:

Herbert Winfrey, City Council President

RESOLUTION STAFF REVIEW

DATE: 8-6-19

Agenda Item Title: FY 19-20 Adopted Budget Correction

Prepared By: Cheri Priest, WSC Administrative Manager

Background/Summary of Proposed Action: The City of Flint Water and Sewer Departments are requesting an amendment to the adopted FY19-20 budget. The Water Distribution and Sewer Maintenance Supervisor (water department) and Sewer Systems Supervisor (sewer department) were both inadvertently removed from the budget. These positions are crucial to the operation of the Water and Sewer Departments. An eligibility list exists for both positions. As soon as the positions are added back into the adopted budget, interviews will be held, selections made, positions filled and budgeted accordingly.

Financial Implications: Adequate funding has been allocated in the below listed accounts.

Budgeted Expenditure? Yes No Please explain if no: *mm*

| | | | | | |
|--------------------|---------------------|---------------------|-----------|---------------------|---------------------|
| Account No: | 591-540.100-702.000 | \$ 90,678.72 | <i>if</i> | 590-540.100-702.000 | \$ 90,678.72 |
| | 591-540.100-719.100 | \$ 8,161.08 | | 590-540.100-719.100 | \$ 8,161.08 |
| | 591-540.100-719.200 | \$14,498.22 | | 590-540.100-719.200 | \$14,498.22 |
| | 591-540.100-719.150 | \$53,495.69 | | 590-540.100-719.150 | \$53,495.69 |
| | | <i>\$166,833.71</i> | | | <i>\$166,833.71</i> |

Pre-encumbered? Yes No Requisition # N/A

Other Implications (i.e., collective bargaining): None

Staff Recommendation: Recommend Approval

Staff Person: Robert Bincslk
Robert Bincslk, Director of Public Works

*Total BIA
AMT
\$ 333,667.42*

WATER SERVICE CENTER

| Accn | ID | Position | FTE | Dept ID | Borgain Unit | Retirement Plan | Base Salary | GL Number | GL Distrib % | 2019-2020 Wages | 2019-2020 Direct Fringe | 2019-2020 Indirect Fringe | 2019-2020 Defined Benefit | 2019-2020 Hybrid DB | 2019-2020 Hybrid DC | 2019-2020 HCSP | Total Year |
|------|----|-------------------------------|-----|---------|--------------|-----------------|-------------|---------------------|--------------|-----------------|-------------------------|---------------------------|---------------------------|---------------------|---------------------|----------------|------------|
| | 1 | Sewer Systems Supervisor | 1 | 2496 | Exempt | Defined Benefit | 90678.72 | 590-540-208-702.000 | 1.00 | 90678.72 | 8161.08 | 14498.22 | 53495.69 | 0.00 | 0.00 | 0.00 | 166,833.71 |
| | 2 | Water Distribution Supervisor | 1 | 2493 | Exempt | Defined Benefit | 90678.72 | 591-540-100-702.000 | 1.00 | 90678.72 | 8161.08 | 14498.22 | 53495.69 | 0.00 | 0.00 | 0.00 | 166,833.71 |

Resolution Routing

TO: Resolution Signatories
FROM: DPW/Utilities Water Service Center
SUBJECT: RESOLUTIONs FOR APPROVAL

This RESOLUTION have been forwarded to you for your respective review and approval.

Date recorded: October 2, 2019 No. 19-8158

* All documents should be reviewed within three (3) working days after receipt by your office

Contractor:

Resolution Content: _____

The attached resolution is submitted to the Legal Dept. for approval as to form only:

The **Legal Department** reviewed this **RESOLUTION**, as to form and by signing this form approves as to **FORM ONLY**.

| Review and Approval: | <u>IN</u> | <u>OUT</u> | <u>APPROVAL</u> |
|------------------------------|---------------------------|----------------|--------------------------|
| 1. City Attorney (Form Only) | <u>10-2-19</u> | <u>10-2-19</u> | <u><i>Q.L.</i></u> |
| 2. Finance Director | <u>10-2-19</u> | <u>10-4-19</u> | <u>See Reso Attached</u> |
| 3. Mayor | _____ | _____ | _____ |
| | _____ | _____ | _____ |
| | _____ | _____ | _____ |

Please call Cheri Priest @ ext.3408 for pick up Thank You.