

# **City of Flint, Michigan**

*Third Floor, City Hall  
1101 S. Saginaw Street  
Flint, Michigan 48502  
[www.cityofflint.com](http://www.cityofflint.com)*



## **Meeting Agenda - Final**

**Thursday, November 8, 2018**

**5:00 PM**

**Committee Room**

### **FINANCE COMMITTEE**

*Eric Mays, Chairperson, Ward 1*

*Maurice D. Davis, Ward 2  
Kate Fields, Ward 4  
Herbert J. Winfrey, Ward 6  
Allan Griggs, Ward 8*

*Santino J. Guerra, Ward 3  
Jerri Winfrey-Carter, Ward 5  
Monica Galloway, Ward 7  
Eva L. Worthing, Ward 9*

*Inez M. Brown, City Clerk*

## ROLL CALL

## SPECIAL ORDERS

**180420** Special Order/Master Fee Schedule

A Special Order as requested by Councilperson Mays concerning the recently amended (Reso No. 180351 - adopted July 23, 2018) Master Fee Schedule that added fees for micro-cell equipment.

**180421** Special Order/Flint Police Sergeants Union Retiree Insurance Recipients

A Special Order as requested by Councilperson Mays to discuss Michael Brown's Emergency Order No. 20 regarding Flint Police Sergeants Union Retiree Insurance Recipients.

**180549** Special Order/Budget-to-Actuals/Other Financial Reports

Special Order as requested by Councilperson Fields to allow Finance Director Hughey Newsome to discuss quarterly budget amendments, budget-to-actuals and other reports as required by the new Flint City Charter. [NOTE: See Supplemental Materials for a copy of the latest budget-to-actuals report.]

**180550** Special Order/WRAP Program

Special Order as requested by Councilperson Fields to allow Finance Director Hughey Newsome to update City Council on the Water Residential Assistance Program (WRAP), including a list of FAQs (frequently asked questions) for the program (formerly Discussion Item No. 180016).

**180551** Special Order/Finances/Ethics & Accountability Board

Special Order as requested by Councilperson Fields to discuss finances with members of the Ethics & Accountability Board.

## RESOLUTIONS

**180561** Multi-Year/Contract/Boyd's Lawn & Landscaping/Snow Removal/City Hall/Other City Facilities

Resolution resolving that the proper city officials, upon City Council's approval, are hereby authorized to enter into a two-year contract with Boyd's Lawn & Landscaping, for snow removal services at City Hall and other city facilities, in an annual amount NOT-TO-EXCEED \$50,200.00, and an aggregate spend amount of \$100,400.00, as requested by Maintenance [General Fund Acct. No. 101-753.200-801.000 = \$40,000.00 Acct. No. 101-371.209-801.000 = \$3,000.00, Parks/Recreation Fund Acct. No. 208-752.102-801.000 = \$6,000.00, and Oak

Business Center Acct. No. 583-735.204-811.000 = \$1,200.00.]

**180562** Contract/The Lake Agency/Property, Inland Marine, Contractors' Equipment & Crime Insurance

Resolution resolving that the appropriate city officials are authorized to enter into a contract with The Lake Agency to provide Property, Inland Marine, Contractors' Equipment and Crime Insurance through Traveler's Insurance and Hartford Steam Boiler, as requested by Finance, at a cost NOT-TO-EXCEED \$160,619.00, for the period 11-1-18 through 11-1-19 [Self Insurance Fund Acct. No. 677-174.851-955.000.]

**180563** CO#1/Contract/Wade Trim, Inc./Preliminary Design Services/Watermain Replacement/Transportation Investment Generating Economic Recovery (TIGER) Grant

Resolution resolving that the proper City Officials, upon City Council's approval, are hereby authorized to enter into change order #1 with Wade Tim, Inc. for additional preliminary design services for additional construction activities for the TIGER (Transportation Investment Generating Economic Recovery) grant project and watermain replacement that were not on the original Scope of Work plan, in the amount of \$315,597.82, and a revised NOT-TO-EXCEED total of \$935,597.82, as requested by Public Works [Major Street Fund Acct. No. 202-441.702-801.000 = \$238,597.82, and Acct. No. 202-449.200-801.000 = \$60,000.00, and Water Fund Acct. No. 591-540.202-801.000 = \$17,000.00.]

**180564** FY2019/Budget Amendment/Transfer of Funds/HB0848/State of Michigan/Money for Local Transportation Projects

Resolution resolving that the appropriate city officials, upon City Council's approval, are authorized to do all things necessary to appropriate revenue and expense in the amount of \$1,571,478.40 in the following accounts: Major Streets Revenue Acct. No. 202-000.300-556.000 = \$1,571,478.40, and Major Streets Expense Acct. No. 202-441.702-801.000 = \$785,739.20 and Acct. No. 202-000.300-700.100 = \$785,739.20 (for the second installment from the state), as requested by Transportation. NOTE: On June 21, 2018, Gov. Rick Snyder signed House Bill 0848 in law that provides an additional \$300 million from the General Fund for transportation projects statewide. The city was notified that it would receive two equal installments of \$785,739.20. The first installment was received on October 10, 2018. The money will be used for Court Street improvements (\$509,589.20) and for Carpenter Road bridge improvements (\$276,150.00).

**180565** Settlement Agreement/Willis v Snyder, et al./U.S. District Court Case No. 17-13998

Resolution resolving that the City Administrator hereby authorizes settlement in the litigation matter of Willis v Snyder, et al., U.S. District Court Case No. 17-13998, in the amount of \$7,500.00, in satisfaction of any and all claims arising out of said

matter, with payment drawn from appropriated funds in Litigation & Suits Acct. No. 677-266.200-956.300.

## DISCUSSION ITEMS

### 180557 Discussion Item/Water Backup

A discussion item as requested by Councilperson Griggs: He would like to discuss the backup plan for water. [Referral Action Date: 10/17/2018 @ Finance Committee Meeting.]

### 180569 Discussion Item/Office of the Ombudsperson

A discussion item as requested by Councilperson Mays, re: He would like to discuss the appointment of an ombudsperson and the financial implications with regard to the new City Charter. [Referral Action Date: 10/22/2018 @ City Council Meeting.]

### 180570 Referral/Waste Collection Contract

Referral by Councilperson Mays to ADMIN/DPW re: He would like a copy of the current waste collection contract with Republic for waste/rubbish collection. [Referral Action Date: 10/22/2018 @ City Council Meeting.]

## OLD, OUTSTANDING DISCUSSION ITEMS

### 170061 Referral/Copy/Public Relations Contract

Referral by Councilperson Fields to ADMIN/LEGAL, re: She would like a copy of the public relations contract that was entered into with pipe replacement funding. [Referral Action Date: 1/18/2017 @ Finance Committee Meeting.] [NOTE: Resent 10-17-18 -- one bid received, are there others?]

### 170066 Referral/Business Customers/Legal Action/Multi-Unit Developments

Referral by Councilperson Mays to ADMIN/LEGAL, re: He would like the law department to provide information on how to pursue action against owners of multi-unit developments when the renters pay their water bills but the landlord does not, and if that can be written into an ordinance. [Referral Action Date: 1/18/2017 @ Finance Committee Meeting.]

### 170194 Repair/Copper Service Line/618 W. Alma

Referral by Councilperson Mays to ADM: He would like to know when the city plans to repair a ruptured copper service line at 618 W. Alma. [Referral Action Date: 4/19/2017 @ Finance Committee Meeting.]

### 170422 Copies/Bid/Contract/Martin Waymire

Referral by Councilperson Fields to FIN/LEGAL: She would like copies of the bid and the contract for public relations firm Martin Waymire. [Referral Action Date: 6/19/2017 @ Finance Committee Meeting.] [NOTE: Resent 10-17-18. Contract received, but not the bid.]

**170424** Discussion Item/Water Assistance Program/Disadvantaged/Elderly Customers

Discussion item as requested by Councilperson Mays: He would like to talk about a water assistance program and/or agencies that can assist disadvantaged and/or elderly water customers. [Referral Action Date: 6/19/2017 @ Finance Committee Meeting.]

**170577** Reimbursements/State of Michigan/City of Flint Departments

Referral from Councilperson Mays to FINANCE DIRECTOR: Regarding State of Michigan reimbursements to all city departments except Finance (see Discussion Item 170390): What has been requested and what has been reimbursed? [Referral Action Date: 11/21/17 @ Finance Committee Meeting.]

**170601** Referral/2016 Tax Reverted Property/5306 North Street

Referral by Councilpersons Mays and Guerra to LEGAL: He would like to know how and when the ownership of 5306 North Street (old Jefferson Elementary School) will be returned to the 2nd Chance Church (5306 North Street was the only tax reverted property whose transfer from Genesee County the City of Flint did not object to in 2016). [Referral Action Date: 12/13/2017 @ Special City Council Meeting.] [NOTE: Resent 10-17-18.]

**180001** Payments/State of Michigan's \$25 Million Discretionary Fund

Referral and discussion item from Councilperson Mays to FIN: How much money has been taken from the State of Michigan's \$25 million in discretionary funds and what was it used for? [Referral Action Date: 1/3/18 @ Finance Committee Meeting.]

**180002** Referral/Positions/Water Plant/Water Service Center/Wage Study

Referral by Councilperson Fields to HUMAN RESOURCES/WATER SERVICE CENTER/DPW: She would like a list of all unfilled positions at the Water Plant and Water Service Center; she would like the list also to include what certifications are needed for each position, what the compensation packages are, and what the city has done so far to recruit for these positions. She is also asking if a wage study for City of Flint positions has been completed (or started). [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.] [NOTE: Resent 10-17-18.]

**180015** Referral/List/Water Customers With Estimated Bills

Referral by Councilperson Mays to FIN: He would like a list of water customers who had estimated bills and then were hit with high bills when actual readings were used. He would also like to know if these customers still have "holds" on their accounts and if they are in danger of having their water shut off. [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]

**180025** Referral/Copy/"Transfer of Property"

A referral from Councilperson Mays to LAW: He would like a copy of the Legal Department's interpretation of "Transfer of Property." [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

**180055** Referral/Reprogramming/Unspent CDBG Grant Funds/HUD Regulations/Email Exchange

Referral by Councilperson Galloway to PLANNING and DEVELOPMENT, re: She requests copies of the HUD rules/policies that govern the distribution and reprogramming of unspent CDBG grant funds. She also requests a copy of the email exchange between Interim Planning and Development Director Suzanne Wilcox and HUD representatives with regard to \$442,200.00 reprogrammed funds (See Resolution No. 180011, as adopted by the City Council on January 22, 2018). [Referral Action Date: 2/12/2018 @ Special Affairs Committee Meeting.] [NOTE: Resent 10-17-18.]

**180073** Discussion Item/Road Restoration/Previous/Ongoing

Discussion item proposed by Councilperson Fields, re: She would like a discussion item about road restoration, previous and ongoing, for Governmental Operations. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

**180074** Referral/Copies/Current & Revised/WIIN Project Plans

Referral by Councilperson Fields TO FINANCE/DPW, re: She would like copies of the plans, both old and new, for the WIIN grant, and a rationale for the amounts assigned to each. (For example, money allocated to the Water Plant was reduced after the city signed the long-term water deal with the Great Lakes Water Authority). [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

**180080** Referral/Kellogg Grant/Entire Proposal

A referral from Councilperson Fields to ADMIN/LAW, re: She would like a copy of the entire Kellogg Grant proposal. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

**180084** Referral/Police Department/Number of Lawsuits/Cost of Lawsuits

A referral from Councilperson Fields to LAW, re: She would like to know how many lawsuits there have been in the last two years involving the Flint Police

Department, including the status for each and the total estimated cost. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

**180160** Discussion Item/Itemized Water Fund Revenues & Expenditures

A discussion item as requested by Councilperson Mays regarding the city's Water Fund. He would like itemized revenues and expenditures. [Referral Action Date: 3/22/2018 @ Finance Committee Meeting.]

**180180** Referral/Community Development Block Grant (CDBG) Money/Salvation Army

A referral as requested by Councilperson Mays to Planning & Development: He would like to know if Community Development Block Grant (CDBG) money can be given to the Salvation Army. [Referral Action Date: 4/4/2018 @ Finance Committee Meeting.]

**180204** Referral/Trial Water Shut-Off/Shut-On Policy

A referral as requested by Councilperson Fields to FIN: She would like to know how the new Trial Collection Policy for shutting water off and turning it back on it working. [Referral Action Date: 4/18/2018 @ Finance Committee Meeting.]

**180206** Referral/Cost/Parliamentarian

A referral as requested by Councilperson Fields to CITY CLERK: She would like to know the cost for the City Council to hire a Parliamentarian. [Referral Action Date: 4/18/2018 @ Finance Committee Meeting.]

**180234** Update/Great Lakes Water Authority Contract

A referral from Councilperson Fields to LEGAL: re, she would like an update on the Great Lakes Water Authority (GLWA) contract, particularly the additional elements within the contract. [Referral Action Date: 5/9/2018 @ Finance Committee Meeting.]

**180294** Referral/LED Street Lights

Referral by Councilpersons Fields and Guerra to ADMIN, re: An action plan and project steps (equipment and labor) concerning the LED street lights. [Referral Action Date: 6/20/2018 @ Finance Committee Meeting.]

**180297** Referral/Breakdown/Chief of Staff Budget

Referral by Councilperson Fields to FINANCE, re: She would like a detailed breakdown of the \$75,000.00 budgeted for the Chief of Staff, including how, who, when and the date it was spent. [Referral Action Date: 6/25/2018 @ Special Affairs Committee Meeting.]

**180298** Referral/Breakdown/Budgets/Mayor & City Administrator

Referral by Councilperson Fields to FINANCE, re: She would like a detailed, itemized breakdown of the budgets for Mayor and City Administrator, particularly for wages and salaries -- who they're for and how much each earns. [Referral Action Date: 6/25/2018 @ Special Affairs Committee Meeting.]

**180300** Referral/Quarterly Budget Amendment Reports

Referral by Councilperson Fields to FINANCE, re: She would like to see quarterly budget amendment reports that are supposed to be supplied to City Council per the newly adopted City Charter. [Referral Action Date: 6/25/2018 @ Special Affairs Committee Meeting.]

**180302** Discussion Item/Budgetary Requirements/Ethics & Accountability Board

Referral by Councilperson Mays to FINANCE, re: He would like to add a discussion about budgetary requirements as they relate to the Ethics and Accountability Board on the Finance Committee Agenda. [Referral Action Date: 6/25/2018 @ City Council Meeting.]

**180356** Discussion Item/Investigative Hearing

Councilperson Mays asked that a discussion item about the Investigative Hearing City Council members approved for financial issues related to the Water Crisis be placed on the Finance Committee Agenda. [Referral Action Date: 7/9/2018 @ Finance Committee Meeting.]

**180365** Attendance Request/Discussion/Filling Budgeted Positions in Water/Sewer

Referral from Councilperson Mays to HUMAN RESOURCES/DEPARTMENT OF PUBLIC WORKS, re: He would like for Makini Jackson, Director of Human Resources, and Rob Binscik, Director of DPW, to attend the next Finance Committee meeting to discuss unfilled budgeted positions in water and sewer as identified on an organizational chart distributed at the last Finance Committee Meeting. [Referral Action Date: 7/18/2018 @ Finance Committee Meeting.]

**180369** Referral/Number of Employees Needed/Turning Water On and Off

Referral from Councilperson Mays to DEPARTMENT OF PUBLIC WORKS/FINANCE, re: He would like a breakdown of personnel needed to turn water on and then to turn water off. [Referral Action Date: 7/18/2018 @ Finance Committee Meeting.]

**180418** Referral/Dates/Activities in FastStart

Referral by Councilperson Galloway to FIN, re: She would like to see dates for each of the activities described on Page 6 of the FastStart presentation given by the Finance Director at the last Finance Committee meeting. [Referral Action Date: 8/8/2018 @ Finance Committee Meeting.]



**180419** Referral/Payments from Water Fund to Subcontractors

Referral by Councilperson Fields to LAW, re: She would like to justification for paying a subcontractor (Arco) out of the Water Fund without City Council permission. [Referral Action Date: 8/8/2018 @ Finance Committee Meeting.]

**180435** Referral/Rizzo/Payments/Invoices/Authorization

Referral by Councilperson Galloway to FIN, re: She would like documentation for all Rizzo payments, including dates (of invoices and date(s) of payment), account(s) the money was taken from, proof that it was budgeted, and information regarding who authorized (signed) the payment(s). She would also like to know if there are any outstanding invoices. [Referral Action Date: 8/22/2018 @ Finance Committee Meeting.]

**180436** Referral/Accounts/Invoices Paid/\$2 Million/State of Michigan

Referral by Councilperson Fields to FIN, re: She would like a detailed accounting (line item with accounts and invoices paid) of the first \$2 million of State of Michigan advance money. [Referral Action Date: 8/22/2018 @ Finance Committee Meeting.]

**180437** Referral/Accounting/Water Funds/Grant Funds/Budget Amendments

Referral by Councilperson Fields to FIN, re: She would like a detailed accounting of all 591 and 296 funds (with detailed subsets) and any from other accounts that the city has used to accept Water Funds/Grants, has paid invoices and expenditures from, and all related Budget Amendments made since January 2016 to current that relate to these funds. [Referral Action Date: 8/22/2018 @ Finance Committee Meeting.]

**180438** Referral/Lead Service Line Replacements/Those Paid/Those Submitted for Reimbursement

Referral by Councilperson Fields to FIN, re: She would like any lead service line replacements that have been paid and/or submitted for reimbursement by contractors since May 2018 to current. [Referral Action Date: 8/22/2018 @ Finance Committee Meeting.]

**180442** Discussion Item/Purchase of Front End Loader

Discussion Item as requested by Councilperson Mays, re: He would like to discuss the possibility of purchasing a front end loader, specifically to assist workers with blight abatement. [Referral Action Date: 8/27/2018 @ City Council Meeting]

**180472** Referral/Contract Clauses/Great Lakes Water Authority (GLWA)/Collection Rate/Transmission Pipe

A referral as requested by Councilperson Fields to FIN/LEGAL: She would like the clauses in the Great Lakes Water Authority (GLWA) that speak to the collection rate for water/sewer customers and the transmission pipe. [Referral Action Date: 9/5/2018 @ Finance Committee Meeting.]

**180474** Referral/Status of 'New' Program Manager/Division of Community & Economic Development (DCED)

A referral as requested by Councilperson Galloway to FIN/LEGAL/HR: Planning & Development Director Suzanne Wilcox has a clause in her contract that allows her to return to her former position (Program Manager for DCED) in the event that her supervisory position doesn't work out. But her former job was recently filled. Councilperson Galloway would like to know what would happen to the "new" Program Manager if Ms. Wilcox decided to return to that position. [Referral Action Date: 9/5/2018 @ Finance Committee Meeting.]

**180508** Referral/Questions/Finance/Contracts/Invoices/Financial Statements/Rizzo

A referral as requested by Councilperson Fields to FIN: She would like answers to questions she posed in a memo to Finance Director Hughey Newsome regarding contracts, invoices and various financial statements, and specific questions about invoices and payments to trash company Rizzo (copy of memo provided). [Referral Action Date: 9/24/2018 @ Finance Committee Meeting.]

**180509** Referral/Line Item Details/Revenues/Expenditures/First \$2 Million/State of Michigan

A referral as requested by Councilperson Fields to FIN: She would like line item details of revenues in and expenditures out on the first \$2 million received from the State of Michigan. She would also like a copy of the invoices paid from this \$2 million. [Referral Action Date: 9/24/2018 @ Finance Committee Meeting.]

**180510** Referral/Federal Procurement Rules/Sub-Contractors

A referral as requested by Councilperson Fields to FIN/LEGAL: She would like a copy of the federal procurement rules as it relates to sub-contractors. [Referral Action Date: 9/24/2018 @ Finance Committee Meeting.]

**180511** Referral/Attendance/Planning & Development Director/Action Plan

A referral as requested by Councilperson Mays to PLANNING & DEVELOPMENT: He would like for Planning & Development Director Suzanne Wilcox to attend the next Finance Committee meeting to discuss Special Order 180448 - the final allocations of the recent Action Plan, as well as any leftover funds. [Referral Action Date: 9/24/2018 @ Finance Committee Meeting.]

**180512** Referral/Attendance/Finance Committee Meeting/Lead Line Replacements, Etc.

A referral as requested by Councilperson Mays to FIN/DPW/LEGAL /MAYOR/ADMIN: He wants to discuss lead line replacements, including hydrovac-ing, excavation and restoration, with Mayor Weaver, Mr. Gilcreast, and DPW Director Rob Binscik, and representatives from the following: Aecom, Goyette Mechanical and Martha Brown Custom Builders, LLC. He also asks that City Attorney Angela Wheeler weigh in on whether this conversation should take place in open or closed session. [Referral Action Date: 9/24/2018 @ Finance Committee Meeting.]

**180529** Referral/Revenue to Turn On, Turn Off Water Service

A referral as requested by Councilperson Galloway to FIN: How much revenue is generated from shutting off water? Turning on water? Was the water study that was promised ever completed? If so, what were the results? [Referral Action Date: 10/3/2018 @ Finance Committee Meeting.]

**180530** Discussion Item/Poverty Exemption/Water Customers

A discussion item as requested by Councilperson Galloway: She would like a discussion on resuming the poverty exemption for water customers that the Emergency Manager eliminated. [Referral Action Date: 10/3/2018 @ Finance Committee Meeting.]

**180532** Referral/Zito Construction

A referral as requested by Councilperson Galloway to FIN/DPW: She would like to know if Zito Construction is being assessed liquidated damages, according to their contract. Also, what are the estimated damages? How many houses does Zito need to complete? What else do they need to complete as part of their contract? [Referral Action Date: 10/3/2018 @ Finance Committee Meeting.]

## **NEW BUSINESS**

## **ADJOURNMENT**

18-6458

180561

(Proposal 190000541)

SUBMISSION NO \_\_\_\_\_

PRESENTED: 11-7-18

ADOPTED: \_\_\_\_\_

**RESOLUTION TO BOYD'S LAWN & LANDSCAPING FOR SNOW REMOVAL AT CITY HALL AND OTHER CITY FACILITIES**

BY THE CITY ADMINISTRATOR:

**RESOLUTION**

The Department of Purchases & Supplies has solicited proposals for providing snow removal services to City Hall and other City facilities for a two year period as requested by Maintenance Division; and


Boyd's Lawn & Landscaping, 1093 Corydon Dr., Mt. Morris, Michigan was the low bidder from three solicitations for said requirements. Funding for said services will come from the following accounts: 101-753.200-801.000 (\$40,000.00), 101-371.209-801.000 (\$3,000), 208-752.102-801.000 (\$6,000.00), 583-735.204-811.000 (\$1,200); and

IT IS RESOLVED, that the Proper City Officials, upon City Council's approval, are hereby authorized to enter into a two year contract with Boyd's Lawn & Landscaping for providing snow removal services to City Hall and other City facilities in an annual amount not to exceed \$50,200.00 and an aggregate spend amount of \$100,400.00. (General Fund, Park/Recreation Fund, Oak Business Center – in the accounts listed above) \$50,200.00 pending adoption of the FY20 budget

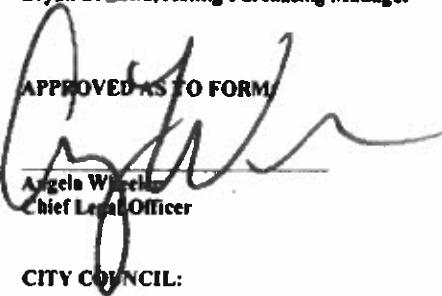
APPROVED PURCHASING DEPT.:

  
Bryan D. Bond, Acting Purchasing Manager

APPROVED AS TO FINANCE:

  
Hugh Newsome  
Chief Financial Officer

APPROVED AS TO FORM:

  
Angela Wheeler  
Chief Legal Officer

  
Dr. Karen W. Weaver, Mayor

CITY COUNCIL:

\_\_\_\_\_  
Herbert J. Winfrey, Council President

FY19 – KRN

## RESOLUTION STAFF REVIEW

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**DATE:** October 23, 2018

**Agenda Item Title:** Boyd's Lawn & Landscaping

**Prepared By:** Kathryn Neumann for Robert Bincsik

**Background/Summary of Proposed Action:**

The purpose of this resolution is to get approval to issue a contract for snow plowing City of Flint properties. The Maintenance Department does not have the personnel to do all of the snowplowing themselves.

**Financial Implications:** Funding is available in the account listed below.

**Budgeted Expenditure?** Yes  No  Please explain if no:

**Account No.:** 101-753.200-801.000, 101-371.209-801.000, 208-752.102-801.000,  
583-735.204-811.000

**Pre-encumbered?** Yes  No  **Requisition #** 180001199, 180001195,  
180000403

**Other Implications (i.e., collective bargaining):** None

**Staff Recommendation:** Recommend Approval

**Staff Person:** Robert Bincsik  
Robert Bincsik, Director of Public Works

SEALED PROPOSALS RECEIVED PURCHASING DEPARTMENT ON OCTOBER 11, 2018  
 FOR SNOW REMOVAL SERVICES  
 PROPOSAL #19-541

Boyd's Lawn & Landscaping 5103 W. Coldwater Rd. Flint, MI	Clean Cut Complete PO Box 373 Lennon, MI	Austin Morgan Companies 936 E. Boulevard Flint, MI	Marathon Resource Mgmt. Group PO Box 112 Ashland, VA
\$1005.00 salt only \$2150.00 plow and salt	\$2905.00 salt only \$4700.00 plow and salt	\$1485.00 salt only \$3430.00 plow and salt	\$1755.00 salt only \$3920.00 plow and salt

18-6459

180562

RESOLUTION NO.: \_\_\_\_\_

PRESENTED: 11-7-18

ADOPTED: \_\_\_\_\_

**RESOLUTION AUTHORIZING LAKE AGENCY TO PROVIDE  
PROPERTY INSURANCE COVERAGE**

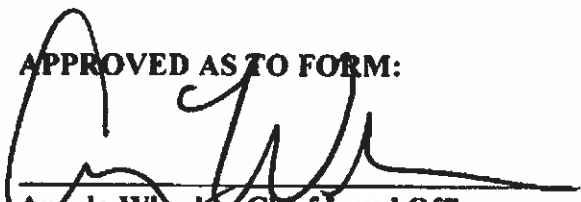
**BY THE MAYOR:**

The City of Flint's Property, Inland Marine, Contractors Equipment and Crime coverage is currently provided by the Traveler's Insurance Company and Hartford Steam Boiler through the City's insurance broker, the Lake Agency.

The Lake Agency, in consultation with the Finance Department, has evaluated the current coverage amounts and updated the necessary building and equipment lists. Lake Agency is recommending that the current coverages be continued, for a total premium not to exceed \$160,619.00.

**IT IS RESOLVED**, that the appropriate City officials are authorized to enter into a contract with The Lake Agency to provide the City with Property, Inland Marine, Contractors Equipment and Crime Insurance through Traveler's Insurance and Hartford Steam Boiler at a cost not to exceed \$160,619.00 for the period 11/01/18-11/01/19. Funding for these services will come from account 677-174.851-955.000.

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Angela Wheeler, Chief Legal Officer

**APPROVED AS TO FINANCE:**

  
\_\_\_\_\_  
Hughey Newsome, Chief Financial Officer

  
\_\_\_\_\_  
Dr. Karen W. Weaver, Mayor

**CITY COUNCIL:**

\_\_\_\_\_  
Herbert J. Winfrey, Council President

## RESOLUTION STAFF REVIEW

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**DATE:** October 26, 2018

**Agenda Item Title:** Lake Agency – Property Insurance and Equipment Coverage

**Prepared By:** Mary Jarvis, Finance Department

**Background/Summary of Proposed Action:**

The City's Property, Equipment Breakdown and Inland Marine coverage is currently provided by Traveler's Insurance Company and Hartford Steam Boiler through the City's insurance broker, the Lake Agency. The premium cost for the coverage period 11/1/17-11/1/18 was \$177,507.00.

Traveler's Insurance and Hartford Steam Boiler, through Lake Agency, has submitted a proposal for the commercial property, equipment breakdown and inland marine policy for a total premium of \$160,619.00. The Chubb Insurance Company submitted a higher quote that included property coverage but excluded equipment. Seven other carriers declined to provide quotes.

The Finance Department, based on the recommendation of Lake Agency, is recommending that the City continue its coverage with Traveler's and Hartford Steam Boiler for the period 11/1/18-11/1/19.

**Financial Implications**

There are sufficient funds budgeted for this purpose. Failure to pay this premium would result in cancellation of the policy and no property protection for the existing structures and equipment.

**Budgeted Expenditure?** X Yes No Please explain if no:

**Account No.:** 677-174.851-955.000

**Pre-encumbered?** X Yes No Requisition # 180001207

**Other Implications (i.e., collective bargaining):**

**Staff Recommendation:**

It is the recommendation of the Finance Department that this policy premium be paid in the amount of \$160,619.00 and the policy renewed.

Staff Person: Mary Jarvis  
Mary Jarvis

Approval: Hughy Newsome  
Hughy Newsome, Chief Finance Officer



18-6457

180563

(Proposal #18000562)

SUBMISSION NO.: \_\_\_\_\_

PRESENTED: 11-7-2018

ADOPTED: \_\_\_\_\_

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO WADE TRIM FOR PRELIMINARY DESIGN SERVICES FOR TIGER GRANT PROJECT AND WATERMAIN REPLACEMENT**

**RESOLUTION**

On November 17, 2017, the Proper City Officials were authorized to enter into a contract with Wade Trim, Inc., 555 S. Saginaw St., Suite 201, Flint, Michigan for preliminary design services for the Tiger grant project and watermain replacement as requested by the Department of Public Works in the amount of \$620,000.000; and

Wade Trim has expanded the scope of work to utilize both the Tiger Grant project and WIIN water main project due to additional construction activities not originally planned. Wade Trim has identified cost savings throughout the project design that allows the City of Flint to address these additional activities. To achieve the new scope of work, the original engineering services fee needs to be increased \$315,597.82. Funding for said services will come from the following accounts: 202-441.702-801.000 (\$238,597.82), 591-540.202-801.000 (\$17,000.00), 202-449.200-801.000 (\$60,000); and

IT IS RESOLVED, that the Proper City Officials, upon City Council's approval, are hereby authorized to enter into change order #1 to the contract with Wade Trim, Inc. for additional preliminary design services for additional construction activities for the Tiger grant project and watermain replacement that were not on the original Scope of Work plan, in the amount of \$315,597.82 and a revised not to exceed total of \$935,597.82. (Major Street Fund – in the accounts listed above)


APPROVED PURCHASING DEPT.:

  
Bryan D. Bond, Acting Purchasing Manager

APPROVED AS TO FINANCE:

  
Hughie Newsome  
Chief Financial Officer

APPROVED AS TO FORM:

  
Angela Whittier  
Chief Legal Officer

  
Dr. Karen W. Weaver, Mayor

## RESOLUTION STAFF REVIEW

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**DATE:** October 23, 2018

**Agenda Item Title:** Wade Trim -- additional Tiger Grant activities

**Prepared By:** Kathryn Neumann for Betty Wideman

**Background/Summary of Proposed Action:**

On November 17, 2017, Wade Trim was awarded the preliminary engineering services for the Tiger grant project and watermain replacement. Wade Trim has identified cost savings throughout the project design to allow additional construction activities not originally planned, but desired by the City and fit within the existing budgets. These increases include funding for the bridge substructure and full replacement design (Carman Creek on Atherton Rd.); wholesale sidewalk replacement; storm sewer replacement investigation and replacement and traffic signal modifications to allow for the elimination of the boulevard on Dupont St. There is also engineering work on the additional water distribution main to complete the loop on Dupont north and eliminate the water services from the existing water transmission main.

This is part of the \$20 million dollar Tiger Grant the City was awarded in 2016.

**Financial Implications:** There is money in the accounts listed below.

**Budgeted Expenditure?** Yes  No  Please explain if no:

**Account No.:** 202-441.702-801.000, 591-540.202-801.000, 202-449.200-801.000

**Pre-encumbered?** Yes  No  Requisition # 18001070

**Other Implications (i.e., collective bargaining):** None

**Staff Recommendation:** Recommend Approval

**Staff Person:** Betty J. Wideman  
Betty Wideman, Transportation Division Manager

180564

SUBMISSION NO.: \_\_\_\_\_

PRESENTED: 11-7-18

ADOPTED: \_\_\_\_\_

**RESOLUTION AUTHORIZING THE PROPER CITY OFFICIALS TO DO ALL THINGS  
NECESSARY TO RECOGNIZE REVENUE IN 202-000.300-556.000 AND LIKE  
APPROPRIATIONS FOR COURT STREET REHABILITATION AND UPGRADING THE  
CARPENTER ROAD BRIDGE**

**BY THE CITY ADMINISTRATOR:**

On June 21, 2018 Governor Snyder signed HB0848 into law (PA 207 of 2018) that provides an additional \$300 million from the general fund for transportation projects statewide. These funds are to be used for the construction or preservation of city streets,

The City was notified by email on October 8, 2018 that the funding would be distributed this year in two equal installments with the regular MTF monthly payments. The City received the first installment on October 10, 2018 in the amount of \$785,739.20 and expects the second installment for the same amount in early 2019. The Transportation Department is anticipating using \$509,589.20 of this funding for Court Street improvements and \$276,150 for Carpenter Road bridge improvements. The Transportation Department has not yet determined what the second installment of \$785,739.20 will be used for.

The Transportation Department would like to amend the FY19 adopted budget to recognize this additional revenue and to appropriate this funding.

IT IS RESOLVED, that appropriate City Officials are authorized to do all things necessary to appropriate revenue and expense in the amount of \$1,571,478.40 in the following accounts; revenue account 202-000.300-556.000 for \$1,571,478.40 and expense accounts 202-441.702-801.000 for \$785,739.20 for the first installment and account 202-000.300-700.100 for the second installment of \$785,739.20

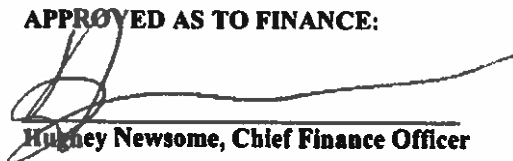
BE IT FURTHER RESOLVED, that any remaining unspent funds in FY19 will roll forward into subsequent budgets.

APPROVED AS TO FORM:

  
Angela Wheeler, Chief Legal Officer

  
Dr. Karen M. Weaver, Mayor

APPROVED AS TO FINANCE:

  
Hughey Newsome, Chief Finance Officer

  
Steve Branch, City Administrator

**RESOLUTION STAFF REVIEW**

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**DATE:** October 23, 2018

**Agenda Item Title:** RESOLUTION AUTHORIZING THE PROPER CITY OFFICIALS TO DO ALL THINGS NECESSARY TO RECOGNIZE REVENUE IN 202-000.300-546.000 AND 203-000.300-546.00 AND LIKE APPROPRIATIONS BE USED FOR COURT STREET REHABILITATION AND CARPENTER RD. BRIDGE IMPROVEMENTS

**Prepared By:** Kathryn Neumann for Betty Wideman

**Background/Summary of Proposed Action:** Authorize proper City Officials to do all things necessary to recognize revenue and to transfer said funds to the necessary accounts to perform Court Street rehabilitation and Carpenter Rd. bridge improvements.

**Financial Implications:** None

**Budgeted Expenditure?** Yes  No  Please explain if no:

**Account No.:** Multiple

**Other Implications (i.e., collective bargaining):** None

**Staff Recommendation:** Recommend Approval

**Staff Person:** Betty J. Wideman  
Betty Wideman, Transportation Division Manager



Dawn Steele <dsteele@cityofflnt.com>

### PA 207 of 2018 FAQ

1 message

Michigan Dept of Transportation <MDOT@govsubscriptions.michigan.gov>  
Reply-To: MDOT@govsubscriptions.michigan.gov  
To: dsteele@cityofflnt.com

Thu, Oct 11, 2018 at 11:00 AM



### PA 207 of 2018 Frequently Asked Questions

- **Where do I put the money?** It must be recorded as Other State Grants in either the Major or the Local Street funds. The agency can decide where it needs the money most (i.e., if you need all the money in the Local Street fund then put it there). Treasury says the local units should use an open Other State Grants account (a program revenue) within the range of 556-569. For cities and villages, this should be reported on line 17 - f of the City/Village Act 51 report. For counties, this should be reported on line 63 of the County Act 51 report.
- **What can I use the money for?** The money must be used for Act 51 eligible activities on either a Major/Primary or Local road on your certified map.
- **When will I get the rest of the money?** The second payment will be done around January 10, 2019.
- **How much will the next payment be?** For cities and villages, the amount received in January will be the same as the amount received in October (plus or minus a few pennies for rounding). For counties, the amount received in January will be similar to the amount received in October, adjusted to the actual registration tax revenue collections reported for each county for the most recent 12 months.
- **Why Does the Description say September 2018 MTF in the SIGMA Vendor Self Service Information?** The interface file that sends the payments from ADARS to SIGMA did not list the proper check description. This should be corrected before the January payment.

This information is also available at: [https://www.michigan.gov/documents/mdot/PA\\_207\\_of\\_2018\\_FAQ\\_635724\\_7.pdf](https://www.michigan.gov/documents/mdot/PA_207_of_2018_FAQ_635724_7.pdf)

180565

RESOLUTION NO.: \_\_\_\_\_

PRESENTED: 11-7-18

ADOPTED: \_\_\_\_\_

**RESOLUTION TO APPROVE SETTLEMENT OF WILLIS V SNYDER, ET AL., U.S DISTRICT COURT NO. 17-13998**

**BY THE CITY ADMINISTRATOR:**

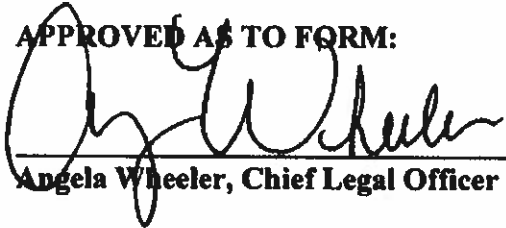
Executive Session was requested in this matter on October 22, 2018; and

Although the City of Flint admits no liability in the claims filed by Antwan Willis, the Department of Law recommends settlement of this matter.

All parties have agreed to settlement in this matter in the amount of \$7,500.00; and

**IT IS RESOLVED** that the City Administrator hereby authorizes settlement in the matter of *Willis V Snyder, et al., U.S District Court No. 17-13998*, in the amount of \$7,500.00, in satisfaction of any and all claims arising out of said matter. Payment shall be drawn from appropriated funds in the Litigation and Suits line item 677-266.200-956.300.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

  
\_\_\_\_\_  
Hughley Newsome, Chief Financial Officer

FOR THE CITY OF FLINT:

  
\_\_\_\_\_  
Steve Branch, City Administrator

APPROVED BY CITY COUNCIL:

\_\_\_\_\_  
Herbert Winfrey, City Council President

# Resolution Routing

**TO:** Resolution Signatories  
**FROM:** **Law Department**  
**SUBJECT:** RESOLUTION FOR APPROVAL

This RESOLUTION has been forwarded to you for your respective review and approval.

**Date recorded:** 10/23/2018 18-6453

All documents should be reviewed within three working days after receipt by your office.

## Settlement Willis

The attached resolution is submitted to the Legal Dept. for approval as to form only:

<b>Review and Approval:</b>	<b>IN</b>	<b>OUT</b>	<b><u>Approval</u></b>
1. City Attorney (Form Only):		10/23/2018	
2. Finance		10/23/2018	H.N.
3. City Administrator			

**Please call Jennifer at ex. 2082**