

# **City of Flint, Michigan**

*Third Floor, City Hall  
1101 S. Saginaw Street  
Flint, Michigan 48502  
www.cityofflint.com*



## **Meeting Agenda - Final**

**Wednesday, March 3, 2021**

**5:00 PM**

**ELECTRONIC PUBLIC MEETING**

### **FINANCE COMMITTEE**

*Santino J. Guerra, Chairperson, Ward 3*

*Eric Mays, Ward 1  
Kate Fields, Ward 4  
Herbert J. Winfrey, Ward 6  
Allan Griggs, Ward 8*

*Maurice D. Davis, Ward 2  
Jeri Winfrey-Carter, Ward 5  
Monica Galloway, Ward 7  
Eva Worthing, Ward 9*

*Inez M. Brown, City Clerk*

*Davina Donahue, Deputy City Clerk*

**SPECIAL PUBLIC NOTICE -- ELECTRONIC PUBLIC MEETING****AMENDED PUBLIC NOTICE****In Accordance with the Newly Revised Open Meetings Act  
FLINT CITY COUNCIL ELECTRONIC PUBLIC MEETING**

On Friday, October 5, 2020, the Michigan Supreme Court (MSC) issued an order declaring the Emergency Powers of Governor (EPG) Act as an unconstitutional delegation of legislative authority, which was the primary authority relied on by Governor Whitmer for her COVID-19 related executive orders. Subsequently, Governor Whitmer requested that the MSC clarify that their order does not go into effect until October 30, 2020. On Monday October 12, 2020, the Michigan Supreme Court rejected Governor Whitmer's request to delay the effect of its decision to strike down the EPG. On Tuesday, October 13, 2020, Senate Bill 1108 passed, amending the Open Meetings Act to allow municipalities to hold electronic meetings before January 1, 2021 and retroactive to March 18, 2020. On Friday, October 16, 2020, Governor Whitmer signed into law Senate Bill 1108 amending the Open Meetings Act. On November 15, an order from the Michigan Department of Health and Human Services (DHHS) prohibits gatherings at non-residential venues beginning November 18. Therefore, pursuant to the amended Open Meetings Act and the DHHS order, the following meeting is scheduled electronically:

**Flint City Council Committee Meetings  
(Finance, Governmental Operations, Legislative & Grants)  
Wednesday, March 3, 2021, at 5 p.m.**

The public and media may listen to the meeting online by live stream at <https://www.youtube.com/channel/UCp2cWTuocUM3awU4xXWzwaw> or through Start Meeting Solution by dialing (617) 944-8177.

1. In order to speak during the PUBLIC SPEAKING PERIOD of each meeting by telephone, participants will also call (617) 944-8177:

- a. All callers will be queued and muted until the Public Speaking portion of each agenda;
- b. Public speakers will be unmuted in order and asked if they wish to address the City Council ON ANY SUBJECT;
- c. Public speakers should state and spell their name for the record and will be allowed two (2) minutes for public speaking during each meeting;
- d. The speaker will be returned to mute after the 2 minutes have expired;
- e. After the telephonic public speakers for the last committee meeting are completed, emailed public comments will be read by the City Clerk. All emailed public comments will be timed for 2 minutes;
- f. Per Rules Governing Meetings of the Council (Rule 7.1 VII), there will only be one speaking opportunity per speaker per meeting.

Consequently, public participants who call in and speak during the public speaking period of the meetings WILL NOT have written comments as submitted read by the City Clerk.

2. The public may send public comments by email to [CouncilPublicComment@cityofflint.com](mailto:CouncilPublicComment@cityofflint.com) no later than 10 minutes prior to the meeting start time of 5 p.m.

3. Persons with disabilities may participate in the meeting by the above-mentioned means or by emailing a request for an accommodation to [CouncilPublicComment@cityofflint.com](mailto:CouncilPublicComment@cityofflint.com), with the subject line Request for Accommodation, or by contacting the City Clerk at (810) 766-7418 to request accommodation - including but not limited to interpreters.

If there are any questions concerning this notice, please direct them to City Council office at (810) 766-7418.

## ROLL CALL

## MEMBER REMOTE ANNOUNCEMENT

*Pursuant to the newly revised Open Meetings Act, each Council member shall state that they are attending the meeting remotely and shall state where he or she is physically located (county or city and state).*

## MEMBER CONTACT INFORMATION

*Eric Mays - (810) 922-4860; Maurice Davis - mdavis@cityofflint.com; Santino Guerra - sguerra@cityofflint.com; Kate Fields - kfields@cityofflint.com; Jerri Winfrey-Carter - jwinfrey-carter@cityofflint.com; Herbert Winfrey - (810) 691-7463; Monica Galloway - mgalloway@cityofflint.com; Allan Griggs - agriggs@cityofflint.com; Eva Worthing - eworthing@cityofflint.com.*

## PROCEDURES ON CONDUCTING ELECTRONIC MEETINGS

*All boards and commissions must adhere to all laws established under the Michigan Compiled Laws and in accordance with the revisions to the Open Meetings Act adopted in Senate Bill 1108, as passed on October 13, 2020, and signed into law on October 16, 2020.*

## PUBLIC SPEAKING

## COUNCIL RESPONSE

## SPECIAL ORDERS

- 210106** Special Order/Apartment Complexes With High Water Bills
- A Special Order as requested by Councilperson Galloway to discuss the two apartment complexes that owe more than 1.2 million dollars, and the impact on tenants.
- 210107** Special Order/Dialogue/New Interim Chief Financial Officer/Two Deputy Chief Financial Officers
- A Special Order as requested by Councilperson Galloway to have dialogue with the city's new Interim Chief Financial Officer and two Deputy Chief Financial Officers.
- 210108** Special Order/Pipe Replacement Program
- A Special Order as requested by Councilperson Mays to discuss the city's pipe replacement program.
- 210109** Special Order/Aecomm
- A Special Order as requested by Councilperson Mays to discuss the replacement of Aecomm.

- 210110** Special Order/State of Michigan/Reimbursement/COVID-19-Related Expenses  
A Special Order as requested by Councilperson Mays to discuss reimbursement from the State of Michigan for COVID-19-related expenses.
- 210111** Special Order/Audit  
A Special Order as requested by Councilperson Mays to discuss the city's audit.
- 210112** Special Order/Attendance Request/Mayor Sheldon Neeley/Eric Scorsone/Copy/Mr. Scorsone's Contract  
A Special Order as requested by Councilperson Mays and voted on by City Council to review Eric Scorsone's contract with Mr. Scorsone and Mayor Sheldon Neeley.

## RESOLUTIONS

- 210103** Contract/Sorensen Gross Construction Co./Dort Pump Station Rehabilitation  
Resolution resolving that the appropriate city officials, upon City Council's approval, are authorized to do all things necessary to issue a contract to Sorensen Gross Construction Co. for Dort Pump Station rehabilitation, in an amount NOT-TO-EXCEED \$3,649,397.00, as requested by the Department of Public Works [Water Infrastructure Improvements for the Nation (WIIN) Fund Acct. No. 496-552.000-801.076].
- 210120** Multi-Year Agreement/Dearborn National Insurance Co./Third-Party Administrator/Life & Short-Term Disability Insurance  
Resolution resolving that the appropriate officials are hereby authorized to do all things necessary to enter into an agreement with Dearborn National Insurance Co. to continue providing the city with its life and short-term disability insurance coverage, in the amount of \$75,000.00 for the rest of FY2021, \$150,000.00 for FY2022, and \$100,000 for the period July 1, 2022 through March 1, 2023, for a total cost NOT-TO-EXCEED \$325,000.00, as requested by Human Resources, with funding to come from Acct. No. 627-853.300-732.000. [NOTE: The city's healthcare consultant, Manquen Vance, selected Dearborn National Insurance Co. after a bidding process to administer its life and short-term disability insurance coverage.]
- 210121** Budget Amendment/Transfer of Funds/FY2020-2021 Quarterly Budget Amendment  
Resolution resolving that the appropriate city officials are hereby authorized to do all things necessary to incorporate the approved appropriation changes into the FY2020-2021 operating budget of the City of Flint, as requested by Finance. [NOTE: The city is adding \$210,834.79 in expenditures to the City's General Fund

for Blight Management, the discontinuation of bank processing fees for online payments, and shortages in supplies and professional services for Maintenance.]

**DISCUSSION ITEMS**

**OUTSTANDING DISCUSSION ITEMS**

**ADJOURNMENT**



CITY OF FLINT

210103

PROPOSAL #21000572

RESOLUTION NO: \_\_\_\_\_

PRESENTED: MAR - 3 2021

ADOPTED: \_\_\_\_\_

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO SORENSEN GROSS COMPANY FOR THE DORT PUMP STATION REHABILITATION**

The Finance Department - Division of Purchases and Supplies solicited proposals for the Dort Pump Station Rehabilitation, a project for the Water System Infrastructure Improvements for the Nation (WIIN); and

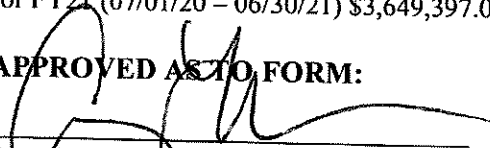
Sorensen Gross Company, 3407 Torrey Road, Flint, Michigan 48507, was the low bidder from twenty (20) solicitations for said requirements based on highest score and lowest price.

Funding for said services are available in the following account for FY21 (07/01/20 - 06/30/21):

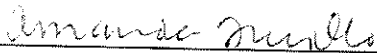
Account Number	Account Name	Amount
496-552.000-801.076 FEPA18WIIN1	Dort Pumping Station	\$ 3,649,397.00
<b>FY21 (07/01/20 - 06/30/21) Total</b>		<b>\$ 3,649,397.00</b>

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to issue a contract to Sorensen Gross Company for Dort Pump Station Rehabilitation in the amount not to exceed for FY21 (07/01/20 - 06/30/21) \$3,649,397.00.

APPROVED AS TO FORM:

  
Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

  
Amanda Trujillo, Acting Chief Financial Officer

FOR THE CITY OF FLINT:

  
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

\_\_\_\_\_  
Kate Fields, City Council President

APPROVED AS TO PURCHASING:

  
Joyce A. McClane, Purchasing Manager



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: February 23, 2021

BID/PROPOSAL# 21000572

AGENDA ITEM TITLE: Resolution to Sorenson Gross Company for the Dort Pump Station Rehabilitation

PREPARED BY: Yolanda Gray, Department of Public Works Accounting Supervisor

VENDOR NAME: Sorenson Gross Company

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Department of Purchases and Supplies solicited a proposal for the Dort pump state rehabilitation, a proposed project for the Water System Infrastructure Improvements for the Nation (WIIN). Sorenson Gross Company was selected as the low bidder from twenty (2) solicitations in an amount not to exceed \$3,649,397.00. Funding will be made available from the WIIN account 496-552.000-801.076 FEPA18WIIN-1.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES NO x IF NO, PLEASE EXPLAIN: This wasn't a budgeted expenditure due to unforeseen COVID-19. However EGLE will provide reimbursable WIIN funding for additional costs.

Table with 5 columns: Dept., Name of Account, Account Number, Grant Code, Amount. Row 1: 496, Dort Pumping Station, 496-552.000-801.076, FEPA18WIIN-1, \$3,649,397.00. Row 2: FY21 GRAND TOTAL, \$3,649,397.00

PRE-ENCUMBERED? YES NO x REQUISITION NO:

Handwritten initials in a circle

ACCOUNTING APPROVAL: Yolanda Gray Date: 2-23-21

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO (If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1



INNOVATIVE IDEAS  
EXCEPTIONAL DESIGN  
UNMATCHED CLIENT SERVICE

February 23, 2021

Joyce McClane  
Purchasing Manager  
City of Flint  
1101 Saginaw St  
Flint, Michigan 48502

RE: City of Flint Dort Pump Station Rehabilitation

REF: DLZ File No. 1949-0188-00

Dear Ms. McClane,

Please find attached the tabulation of bids opened on December 14, 2020 for the above referenced project. The project was publicly advertised on the City website, on BidNet (formerly MITN), and in the local newspaper by the City of Flint Purchasing Department. A mandatory pre-bid meeting was held on November 18, 2020. Twenty (20) firms were present at this meeting:

- Weiss Construction Company
- Reliance Building Company
- Cross Construction Group
- Z Contractors, Inc.
- Systems Specialties
- Brown & Sons Roofing
- The Garland Company
- D.C. Byers
- Lang Constructors, Inc.
- Sorensen Gross Company
- L. D'Agostini & Sons, Inc.
- Commercial Contracting Corp.
- Bloom Roofing Systems, Inc.
- Midwest Power Systems
- D.F. Best Company, Inc.
- KSB SupremeServ by KSB Dubric, Inc.
- CSM Mechanical
- J. Ranck Electric, Inc.
- Lutz roofing Company, Inc.
- Doublejack Electric Co.

Of the twenty (20) contractors to attend the pre-bid meeting, only four (4) submitted bids: Cross Construction (\$3,586,000.00), Sorensen Gross Company (\$3,649,397.00), Reliance Building Company (4,075,000.00), and Commercial Contracting Corp. (\$4,120,079.00). Cross Construction submitted the lowest bid at \$3,586,000.00.

These bids were higher than the \$2.931M construction estimate created by DLZ. The attached bid tabulation details the submitted costs for each work item listed in the Bid Form. Cross Construction failed to provide the





INNOVATIVE IDEAS  
EXCEPTIONAL DESIGN  
UNMATCHED CLIENT SERVICE

City of Flint Dort Pump Station Rehabilitation  
Contractor Bid Review and Recommendation  
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required bidding documents detailing attempts to garner DBE participation on the project. Cross was given two separate deadlines to submit the required paperwork: one for 12/23 and one for 12/30. Cross failed to provide the proper backing documents on both of those dates which resulted in the dismissal of their bid.

Sorensen Gross Company was the next lowest bidder for the project. Their submitted bid price had a total bid amount summary of \$3,647,000.00 but their unit price sum equals \$3,649,397.00. This number was corrected on the attached bid tab by our office while tabulating all the bids. Significant variances in estimated costs from Sorensen Gross are found on the following line items:

**Difference Between Estimate and Bid**

- |                       |                        |
|-----------------------|------------------------|
| • #1 – \$101,386.00   | • #16 – (\$31,528.00)  |
| • #3 – (\$136,078.00) | • #19 – (\$33,128.00)  |
| • #4 – (\$217,468.00) | • #20 – (\$143,784.00) |
| • #6 – \$48,000.00    | • #21 – \$19,999.00    |
| • #7 – (\$61,086.00)  | • #23 – \$25,820.00    |
| • #8 – (\$33,039.00)  | • #25 – \$40,000.00    |
| • #9 – (\$143,586.00) | • #27 – \$17,000.00    |
| • #10 – (\$23,373.00) | • #29 – \$91,500.00    |
| • #13 – \$40,000.00   | • #30 – \$33,000.00    |
| • #15 – \$28,600.00   | • #35 – (\$377,886.00) |

Items 1-2, 6, 11-15, 17, 21-25, and 27-30 were all bid lower than estimated while items 3-5, 7-10, 16, 18-20, 31-32, and 34 were bid higher than estimated. The total bid price is \$718,397.00 higher than estimated costs, with more than half of that difference accounted for on the #35 - *Secondary Water Supply Interconnection* line item, but this price was in line with two of the other three bids submitted. Other significantly higher costs are found in the #3 - *Demo of Wall Sections Influent Channel*, #4 - *48" Influent Manifold*, #9 - *Intermediate Bearing Supports*, and #20 - *200 HP 480 volt VFD's*.

Sorensen was higher than the other bidders on two line items: #7 – *10" Butterfly Valves (3-4x higher)* and #9 – *Intermediate Bearing Supports (5-6x higher)*. Sorensen was significantly low compared to other bidders on line items #15 – *Ships Ladder*, #25 *Piping/Fittings*, and #29 – *Mobilization*.

DLZ staff has contacted several references for Sorensen Gross. The responses to these inquiries were all favorable, with each owner recommending them for hire.



INNOVATIVE IDEAS  
EXCEPTIONAL DESIGN  
UNMATCHED CLIENT SERVICE

City of Flint Dort Pump Station Rehabilitation  
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Based on their bid and references, DLZ recommends that the contract be awarded to Sorensen Gross Company of Flint, Michigan in the amount of \$3,649,397.00.

Sincerely,  
DLZ, Inc.

Brian Bachler, P.E.  
Municipal Construction Manager

ENC: Bid Tabulation



City of Flint: Dori Pump Station Rehabilitation  
Date of Letting: 12/14/2020

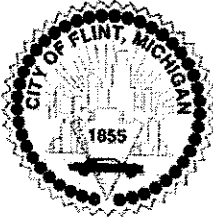
Item No.	Description	Estimated Quantity	Unit	CROSS CONSTRUCTION		SORENSEN GROSS COMPANY		RELIANCE BUILDING COMPANY		COMMERCIAL CONTRACTING CORP.	
				Unit Price	Item Price	Unit Price	Item Price	Unit Price	Item Price	Unit Price	Item Price
1	Remove and Replace Roof	1.00	LS	\$ 300,000.00	\$ 300,000.00	\$ 248,614.00	\$ 248,614.00	\$ 260,000.00	\$ 260,000.00	\$ 260,224.00	\$ 260,224.00
2	Demo for Access Hatches and Two New Hatches	2.00	EA	\$ 7,500.00	\$ 15,000.00	\$ 2,250.00	\$ 4,500.00	\$ 9,500.00	\$ 19,000.00	\$ 39,328.50	\$ 78,657.00
3	Demo of Wall Section Influent Channel	1.00	LS	\$ 80,000.00	\$ 80,000.00	\$ 161,078.00	\$ 161,078.00	\$ 160,000.00	\$ 160,000.00	\$ 124,193.00	\$ 124,193.00
4	48" Influent Manifold	1.00	LS	\$ 550,000.00	\$ 550,000.00	\$ 487,468.00	\$ 487,468.00	\$ 520,000.00	\$ 520,000.00	\$ 725,069.00	\$ 725,069.00
5	48" Butterfly Valve & Operator	1.00	LS	\$ 51,000.00	\$ 51,000.00	\$ 38,000.00	\$ 38,000.00	\$ 40,000.00	\$ 40,000.00	\$ 39,624.00	\$ 39,624.00
6	30" Butterfly Valve	6.00	EA	\$ 17,000.00	\$ 102,000.00	\$ 12,000.00	\$ 72,000.00	\$ 14,000.00	\$ 84,000.00	\$ 13,436.50	\$ 80,619.00
7	10" Butterfly Valve	3.00	EA	\$ 7,000.00	\$ 21,000.00	\$ 24,862.00	\$ 74,586.00	\$ 6,700.00	\$ 20,100.00	\$ 6,642.00	\$ 19,926.00
8	Three Horizontal Split Case Pumps with Motor and Shafts	3.00	EA	\$ 167,000.00	\$ 501,000.00	\$ 176,013.00	\$ 528,039.00	\$ 170,000.00	\$ 510,000.00	\$ 179,908.00	\$ 539,734.00
9	Intermediate Bearing Supports	3.00	EA	\$ 11,000.00	\$ 33,000.00	\$ 62,862.00	\$ 188,586.00	\$ 11,000.00	\$ 33,000.00	\$ 10,624.00	\$ 31,872.00
10	Grating on Existing Intermediate Bearing Supports	1.00	EA	\$ 30,000.00	\$ 30,000.00	\$ 29,870.00	\$ 29,870.00	\$ 6,800.00	\$ 6,800.00	\$ 20,879.00	\$ 20,879.00
11	Reagents less Cl <sub>2</sub> Analyzer	1.00	EA	\$ 70,000.00	\$ 70,000.00	\$ 7,527.00	\$ 7,527.00	\$ 10,000.00	\$ 10,000.00	\$ 10,161.00	\$ 10,161.00
12	Pressure Transducer	1.00	EA	\$ 10,000.00	\$ 10,000.00	\$ 1,955.00	\$ 1,955.00	\$ 2,300.00	\$ 2,300.00	\$ 7,903.00	\$ 7,903.00
13	Cl <sub>2</sub> Feed Systems Complete with Injection Piping	2.00	EA	\$ 35,000.00	\$ 70,000.00	\$ 20,000.00	\$ 40,000.00	\$ 29,000.00	\$ 58,000.00	\$ 29,126.50	\$ 58,253.00
14	Handrailing	1.00	LS	\$ 55,000.00	\$ 55,000.00	\$ 3,400.00	\$ 3,400.00	\$ 3,400.00	\$ 3,400.00	\$ 29,455.00	\$ 29,455.00
15	Ships Ladder	4.00	EA	\$ 70,000.00	\$ 280,000.00	\$ 3,850.00	\$ 15,400.00	\$ 11,000.00	\$ 44,000.00	\$ 9,474.50	\$ 37,898.00
16	Masonry Repair	1.00	LS	\$ 60,000.00	\$ 60,000.00	\$ 71,528.00	\$ 71,528.00	\$ 50,000.00	\$ 50,000.00	\$ 56,903.00	\$ 56,903.00
17	Sidewalk Replacement	1.00	LS	\$ 30,000.00	\$ 30,000.00	\$ 4,332.00	\$ 4,332.00	\$ 9,500.00	\$ 9,500.00	\$ 7,903.00	\$ 7,903.00
18	Lighting	1.00	LS	\$ 60,000.00	\$ 60,000.00	\$ 71,443.00	\$ 71,443.00	\$ 57,000.00	\$ 57,000.00	\$ 70,000.00	\$ 70,000.00
19	Transformer	1.00	EA	\$ 71,000.00	\$ 71,000.00	\$ 108,128.00	\$ 108,128.00	\$ 99,000.00	\$ 99,000.00	\$ 68,871.00	\$ 68,871.00
20	200 Hp 480V VFDs	1.00	EA	\$ 95,000.00	\$ 95,000.00	\$ 122,928.00	\$ 122,928.00	\$ 190,000.00	\$ 190,000.00	\$ 133,531.00	\$ 133,531.00
21	Electrical Equipment Demo	1.00	EA	\$ 45,000.00	\$ 45,000.00	\$ 15,001.00	\$ 15,001.00	\$ 17,000.00	\$ 17,000.00	\$ 19,193.00	\$ 19,193.00
22	New Pass Door	1.00	EA	\$ 20,000.00	\$ 20,000.00	\$ 10,149.00	\$ 10,149.00	\$ 9,300.00	\$ 9,300.00	\$ 16,034.00	\$ 16,034.00
23	Rest Room Rehabilitation	1.00	LS	\$ 60,000.00	\$ 60,000.00	\$ 14,180.00	\$ 14,180.00	\$ 35,000.00	\$ 35,000.00	\$ 17,912.00	\$ 17,912.00
24	Painting	1.00	LS	\$ 45,000.00	\$ 45,000.00	\$ 49,343.00	\$ 49,343.00	\$ 56,000.00	\$ 56,000.00	\$ 72,645.00	\$ 72,645.00
25	Piping, Fittings	1.00	LS	\$ 305,000.00	\$ 305,000.00	\$ 125,000.00	\$ 125,000.00	\$ 350,000.00	\$ 350,000.00	\$ 310,212.00	\$ 310,212.00
26	PLC Programming Allowance	1.00	LS	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
27	Remove & Plug Service Gate	2.00	EA	\$ 20,000.00	\$ 40,000.00	\$ 1,500.00	\$ 3,000.00	\$ 8,500.00	\$ 17,000.00	\$ 13,850.00	\$ 27,700.00
28	Check Wiring for Existing VFD for Pump #1 and Complete Wiring	1.00	LS	\$ 10,000.00	\$ 10,000.00	\$ 15,000.00	\$ 15,000.00	\$ 17,000.00	\$ 17,000.00	\$ 28,226.00	\$ 28,226.00
29	Mobilization	1.00	LS	\$ 120,000.00	\$ 120,000.00	\$ 8,500.00	\$ 8,500.00	\$ 120,000.00	\$ 120,000.00	\$ 49,678.00	\$ 49,678.00
30	Start Up	2.00	EA	\$ 15,000.00	\$ 30,000.00	\$ 1,500.00	\$ 3,000.00	\$ 2,800.00	\$ 5,600.00	\$ 5,645.00	\$ 11,290.00
31	Arc Flash Analysis	1.00	LS	\$ 6,000.00	\$ 6,000.00	\$ 10,000.00	\$ 10,000.00	\$ 11,000.00	\$ 11,000.00	\$ 11,290.00	\$ 11,290.00
32	Short Circuit Calculation	1.00	LS	\$ 6,000.00	\$ 6,000.00	\$ 10,000.00	\$ 10,000.00	\$ 11,000.00	\$ 11,000.00	\$ 11,290.00	\$ 11,290.00
33	Contingency Allowance	1.00	LS	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00
34	Building Permit Allowance	1.00	LS	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
35	Secondary Water Supply Interconnection	1.00	LS	\$ 275,000.00	\$ 275,000.00	\$ 657,886.00	\$ 657,886.00	\$ 670,000.00	\$ 670,000.00	\$ 675,882.00	\$ 675,882.00

\* CORRECTED BY ENGINEER

TOTAL BASE BID \$ 3,586,000.00

\$ 4,075,000.00

\$ 4,120,079.00



RESOLUTION NO.: 210120  
PRESENTED: MAR - 3 2021  
ADOPTED: \_\_\_\_\_

**RESOLUTION AUTHORIZING DEARBORN NATIONAL LIFE INSURANCE COMPANY AS  
THE PROVIDER FOR LIFE AND SHORT-TERM DISABILITY INSURANCE**

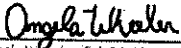
**BY THE MAYOR:**

**WHEREAS**, Dearborn National Life Insurance Company began providing the City of Flint with life insurance and short-term disability insurance in February 2018 and has continued to do so through March 1, 2021. Dearborn National Life Insurance Company has extended an offer to continue providing this same coverage at the current rates that will be guaranteed through March 1, 2023; and

**WHEREAS**, based on price, customer service, and its strategic relationship with Blue Cross Blue Shield which will allow the City additional savings, the Department of Human Resources is recommending that Dearborn National Life Insurance Company be retained to continue providing coverage to the City of Flint through March 1, 2023. Funding for this request will come from account number 627-853.300-732.000; and


**BE IT RESOLVED**, that the appropriate officials are hereby authorized to do all things necessary to enter into an agreement with Dearborn National Life Insurance Company to continue providing the City with its short-term disability and life insurance coverage for the remainder of FY21 through June 30, 2021 for the amount of \$75,000; \$150,000 for FY2022, and \$100,000 for the period July 1, 2022 through March 1, 2023, for a total cost not to exceed \$325,000.

**APPROVED AS TO FORM:**

  
Angela Wheeler (Feb 24, 2021 10:44 EST)

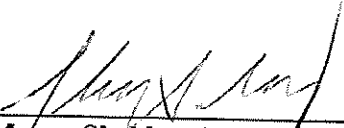
Angela Wheeler, Chief Legal Officer

**APPROVED AS TO FINANCE:**

  
Shelbi Frayer (Feb 24, 2021 10:35 EST)

Shelbi Frayer, Interim Chief Financial Officer

**FOR THE CITY OF FLINT:**

  
Mayor Sheldon A. Neeley

**APPROVED BY CITY COUNCIL:**

\_\_\_\_\_  
Kate Fields, Council President

## RESOLUTION STAFF REVIEW

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**DATE:** February 23, 2021

**Agenda Item Title:** Dearborn Life Insurance Company as the Provider for Life and Short-term Disability Insurance

**Prepared By:** V. Foster for Eddie Smith, Department of Human Resources

**Background/Summary of Proposed Action:**

As a result of collective bargaining negotiations, the City of Flint provides short-term disability and life insurance for its active employees. Manquen Vance (formerly known as Cornerstone Municipal Group) acts as the City's third-party administrator for those benefits.

In 2018, Manquen Vance solicited bids to 11 carriers for life insurance and short-term disability insurance as requested by the City of Flint. As a result, Dearborn National Life was selected as the preferred carrier to provide the City with its life and short-term disability coverage for the period March 2018 through February 2021. Since that time, Dearborn National Life has extended an offer to continue coverage at the current rates through March 1, 2023 as outlined in the attached renewal analysis.

The Department of Human Resources is recommending the City continue its short-term disability and life insurance coverage through Dearborn National Insurance Company at the guaranteed rates through March 1, 2023. Based on current staffing levels, premium amounts are projected to be \$75,000 for the current fiscal year ending June 30, 2021; \$150,000 for FY2022; and \$100,000 for the period July 1, 2022 through March 1, 2023. Funding will come from life insurance account #627-853.300-732.000.

**Budgeted Expenditure?** Yes

**Account No.:** 627-853.300-732.000

**Pre-encumbered?** No

**Other Implications (i.e., collective bargaining):**

**Staff Recommendation:**

It is the recommendation of the Department of Human Resources to extend the agreement with Dearborn National Life Insurance Company for its short-term disability and life insurance for a two-year period through March 1, 2023.

**Recommendation Approval:**

*Eddie L. Smith*  
Eddie L. Smith (Feb 23, 2021 20:29 EST)

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Eddie Smith, Director  
Human Resources and Labor Relations

# Dearborn Life Insurance Company

701 E. 22<sup>nd</sup> Street, Suite 300 – Lombard, IL 60148

CITY OF FLINT  
ATTN: CRYSTAL DORSEY  
50 W. BIG BEAVER, STE 220  
TROY MI 48084

November 18, 2020

**Subject: Renewal Analysis**  
**Group Policy Number: EAB1000095**  
**Anniversary Date: March 1, 2021**

Dear Policyholder:

We would like to thank you for allowing us the opportunity to provide you and your employees with Group insurance products.

We have reviewed the current demographics of your group insurance programs. We are pleased to inform you that there will be no change in the existing rates for the upcoming renewal period. Rates will be guaranteed until March 1, 2023.

<u>Products</u>	<u>Current Rates</u>	<u>Renewal Rates</u>
Life	\$0.155 per \$1,000	\$0.155 per \$1,000
AD&D	\$0.02 per \$1,000	\$0.02 per \$1,000
Short Term Disability	\$0.418 per \$10	\$0.418 per \$10

If you have any questions pertaining to your renewal, or would like more information including the availability of other products as well as a quote for additional benefit programs, please contact your local Dearborn Life Insurance Company sales office or insurance broker.

We value our relationship with you and look forward to providing quality service to you in the future.

Sincerely,

Ancillary Underwriting Department

Cc CORNERSTONE MUNICIPAL ADVISORY GROUP  
50 BIG BEAVER RD, STE 220  
TROY MI 48084

180036

SUBMISSION NO.: CA5942018

PRESENTED: 1-31-18

ADOPTED: 2-12-2018

**RESOLUTION AUTHORIZING DEARBORN NATIONAL LIFE INSURANCE COMPANY  
AS THE PROVIDER FOR LIFE AND SHORT-TERM DISABILITY INSURANCE**

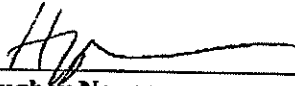
**BY THE MAYOR:**


Cornerstone Municipal Advisory Group, as the City's third party administrator for health care and benefit services, solicited proposals for life insurance and short term disability insurance as requested by the City of Flint; and

Dearborn National Life Insurance Company, 1020 31<sup>st</sup> Street, Downers Grove, IL, 60515, was determined to be the most competitive bid based on price, customer service, and its strategic relationship with Blue Cross Blue Shield which will allow the City additional savings. Funding for this request will come from account number 627-853.300-717.000; and

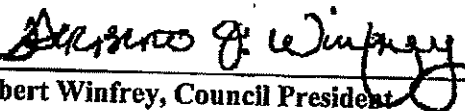
**IT IS RESOLVED** that the Finance Department do all things necessary to enter into a three-year agreement with Dearborn National Insurance Company for its life and short-term disability insurance coverage in the amount of \$43,238 for March 1 through June 30, 2018; \$135,046 for FY19, \$145,713 for FY20 and \$97,142 from July 1, 2020 through February 2021 for a cost not to exceed \$421,139.

  
\_\_\_\_\_  
Angela Wheeler  
Chief Legal Officer

  
\_\_\_\_\_  
Hughey Newsome  
Interim Chief Financial Officer

  
\_\_\_\_\_  
Dr/Karen W. Weaver, Mayor

**CITY COUNCIL:**

  
\_\_\_\_\_  
Herbert Winfrey, Council President

18-6307

**RESOLUTION STAFF REVIEW**

**DATE:** January 31, 2018

**Agenda Item Title:** Dearborn Life Insurance Company as the Provider for Life and Short-term Disability Insurance

**Prepared By:** V. Foster, Finance Division

**Background/Summary of Proposed Action:**

The City of Flint offers life and short term disability (STD) insurance to active employees through The Standard Insurance Company. The City implemented STD insurance in July 2014 as a result of collective bargaining negotiations.

The City is approaching the end of a two-year agreement with Standard, which was accepted in March 2016. In late 2017, The Standard provided Cornerstone with a copy of the City's March 2018 renewal with a 15.3% annual increase over two years. Cornerstone Municipal Advisory Group, as the City's third-party administrator for health care and benefit services, solicited proposals for life insurance and short term disability insurance as requested by the City of Flint from 11 insurance carriers of which seven responded with quotes. All carriers were asked to provide best and final offers.

After review of the top three lowest responsive bidders, the Finance Department is recommending Dearborn National as the STD insurance carrier for the next three years. Funding for this request will come from account number 627-853.300-717.000.

The Finance Department is recommending the City into a three-year agreement with Dearborn National Insurance Company for its life and short-term disability insurance coverage in the amount of \$43,238 for March 1 through June 30, 2018; \$135,046 for FY19, \$145,713 for FY20, and \$97,142 from July 1, 2020 through February 2021.

**Financial Implications**

**Budgeted Expenditure?** Yes

**Account No.:**  
627-853.300-717.000

**Pre-encumbered?**

**Other Implications (i.e., collective bargaining):**

**Staff Recommendation:**

It is the recommendation of the Finance Department to engage the services of Dearborn National Life Insurance Company for its short term disability and life insurance.

Staff Person:   
V. Foster

Approval:   
Dawn Steele, Deputy Finance Director



# City of Flint

## Life and Disability Renewal and RFP Analysis

March 2018 Renewal

Prepared by:  
Cornerstone Municipal Advisory Group  
50 W. Big Beaver, Suite 200  
Troy, MI 48064  
Phone: 248-878-2100  
Fax: 248-878-2101  
[www.cornerstonemunicipal.com](http://www.cornerstonemunicipal.com)

  Cornerstonemunicipal 

Life and Short Term Disability (STD) Market Results - Pros/Cons

	Pros	Cons
OneAmerica	<ol style="list-style-type: none"> <li>Lowest cost</li> <li>3 year rate guarantee</li> </ol>	<ol style="list-style-type: none"> <li>Newer to group market</li> <li>Our office has no experience with this organization</li> <li><u>Concerning quote assumptions</u> <ol style="list-style-type: none"> <li>30% cap in police and fire</li> <li>no urban locations will be insured</li> <li>no elected officials</li> <li>certain conditions are subject to pre-ex</li> </ol> </li> </ol>
Dearborn National	<ol style="list-style-type: none"> <li>Relationship with BCBSM which <u>may</u> allow for future flexibility</li> <li>Our office has a few clients with DN and have experienced positive customer service and flexibility</li> <li>3 year rate guarantee</li> <li>If Rx stays with BCBSM, they will offer an additional \$10k total to the COF over years 2-3</li> </ol>	<ol style="list-style-type: none"> <li>Second lowest cost over full three year offer</li> </ol>
Unum	<ol style="list-style-type: none"> <li>Third lowest over 3 years (2 year RG)</li> <li>Our office has positive experience with UNUM</li> </ol>	<ol style="list-style-type: none"> <li>Only a two year rate guarantee</li> </ol>

## Life and Short Term Disability (STD) Market Results – Overview (1<sup>st</sup> year)

	Annual Cost - Standard			Dollar Increase	Percentage Increase	RG
	Life/AD&D	STD	Total			
Current	\$46,274	\$148,860	\$195,134			
Original Renewal	\$46,274	\$178,632	\$224,906	\$29,772	15.3%	3 yrs
Final Renewal	\$37,581	\$166,723	\$204,304	\$9,170	4.7%	2 yrs

Proposed Alternatives - 3/1/18 effective date						
Plan Design	Basic Life/AD&D	STD	Total	Cost Change	Percentage	
OneAmerica	\$30,337	\$95,270	\$125,607	-\$69,527	-35.6%	3 yrs
Unum	\$38,940	\$89,316	\$128,256	-\$66,878	-34.3%	2 yrs
Dearborn National <sup>2</sup>	\$25,266	\$124,447	\$149,713	-\$45,422	-23.3%	3 yrs
MetLife	\$30,582	\$119,981	\$150,563	-\$44,572	-22.8%	2 1/2 yrs
SunLife	\$36,241	\$120,577	\$156,818	-\$38,317	-19.6%	2 yrs
Hartford	\$25,198	\$159,578	\$184,776	-\$10,358	-5.3%	2 yrs
OCHS	\$26,715	\$190,541	\$217,255	\$22,121	11.3%	3 1/2 yrs

**Notes**

1. Average age now 44 when it was 47 2 years ago
2. Dearborn National savings does not reflect additional BCBS credit

## Life and Short Term Disability (STD) Market Results - Overview (full offer)

	Annual Cost - Standard			Dollar Increase	RG
	Life/AD&D	STD	Total		
Current	\$46,274	\$148,860	\$195,134		
Original Renewal	\$46,274	\$178,632	\$224,906	\$28,772	2 yrs
Final Renewal	\$37,581	\$166,723	\$204,304	\$8,170	2 yrs

Proposed Alternatives - 3/1/18 effective date					
Plan Design	First Year Cost	First Year Savings	Total Savings 3 Years	Notes	
OneAmerica	\$125,607	-\$69,527	-\$208,582		3 yrs
Dearborn National	\$129,713	-\$65,422	-\$166,265	Includes BCBSM credits of \$20k in year 1 and \$5k each years 2 & 3	3 yrs
Unum	\$128,256	-\$66,878	-\$133,756	Only offering 2 year rate guarantee - cannot assume any 3rd year savings	2 yrs

**Notes**

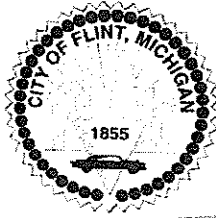
1. Average age now 44 when it was 47 2 years ago
2. If the City retains Rx with BCBSM, they will offer an additional invoice credit in years 2 and 3 of \$5k per year (\$10k total)

## Life and Short Term Disability (STD) Overview

- The City of Flint offers life and short term disability (STD) Insurance to active employees through The Standard Insurance Company
- The City implemented STD insurance in July 2014 as a result of collective bargaining negotiations
- The City is approaching the end of a two year agreement with the Standard, which was accepted March 2016
  - At March 2016, The Standard issued a 40.9% increase for one year. As a result, our office conducted a full market analysis
  - The increase was a result of escalating life and STD claim activity
  - We solicited proposals from ten carriers and received responses from six. All responses would have increased the City's costs over current and renewal
  - Although there weren't any competitive alternatives, we leveraged the ongoing RFP to reduce Standard's renewal to a 35.3% increase and locked the pricing for two years. This saved the City \$8,591 per year
- In late 2017, The Standard provided our office with a copy of the City's March 2018 renewal with a 15.3% annual increase over two years. Once again, we sent the coverage out to market as a result
- Due to reducing claims and a reduction in the City's average age, the City's life and STD coverage have become more attractive to the market (as seen on the following pages)
- We asked all carriers to provide best and final offers, which are illustrated on the following pages

## Life and Short Term Disability (STD) Market Results - Carriers

Carriers	Response
<b>Insurance Carriers</b>	
Standard	Inforce
Dearborn National	Provided Quote
Hartford	Provided Quote
Lincoln Financial	Declined to Quote (Not competitive)
MetLife	Provided Quote
Minnesota Life (OCHS)	Provided Quote
Mutual of Omaha	Declined to Quote (Not competitive)
OneAmerica	Provided Quote
Reliance Standard	Declined to Quote (Not competitive)
SunLife	Provided Quote
Unum	Provided Quote



## DOCUMENT WORKSHEET

<b><u>MAYOR'S SIGNATURE</u></b> <input type="checkbox"/> Contract <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Agreement	<b>DATE</b>
<b><u>FORWARD TO CITY CLERK</u></b> <input type="checkbox"/> Emailed <input type="checkbox"/> Office Delivery	<b>DATE</b>
<b><u>DEPARTMENT HEAD</u></b> <input type="checkbox"/> Contract <input type="checkbox"/> Resolution <input type="checkbox"/> Agreement	<b>DATE</b>
<b>URGENCY SUBMISSION</b>	<b>DATE</b>
<b>COMMENTS</b>	



RESOLUTION NO.: 210121  
PRESENTED: MAR - 3 2021  
ADOPTED: \_\_\_\_\_

**RESOLUTION AUTHORIZING FY2020/FY2021 QUARTERLY BUDGET AMENDMENT**

**BY THE MAYOR:**


**WHEREAS**, the City of Flint's operating budget is monitored on an ongoing basis by the Finance Department and City department heads and changes to an approved operating budget are required from time to time; and

**WHEREAS**, the Department of Finance is recommending certain fiscal appropriation amendments to the 2020/2021 City of Flint operating budget as follows in accordance with State Public Act 2 of 1968 as amended.

	Amended FY2020/21 Budget	Proposed Amendments through 12/31/2020	Proposed Amended FY2020/21 Budget
<b>GENERAL FUND</b> 101 Expenditures	73,298,208.67	210,834.79	73,509,043.46

**BE IT RESOLVED**, that the appropriate officials are hereby authorized to do all things necessary to incorporate the approved appropriation changes into the 2020/2021 operating budget of the City of Flint.

**APPROVED AS TO FORM:**

  
Angela Wheeler (Feb 24, 2021 15:33 EST)

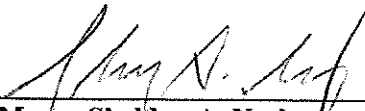
**Angela Wheeler, Chief Legal Officer**

**APPROVED AS TO FINANCE:**

  
Shelbi Frayer (Feb 24, 2021 13:19 EST)

**Shelbi Frayer, Interim Chief Financial Officer**

**FOR THE CITY OF FLINT:**

  
**Mayor Sheldon A. Neeley**

**APPROVED BY CITY COUNCIL:**

\_\_\_\_\_  
**Kate Fields, Council President**





CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: February 17, 2021

BID/PROPOSAL#

AGENDA ITEM TITLE: Budget Adjustment

PREPARED BY: Chay Linseman

VENDOR NAME:

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Blight Management division would like to adjust the FY21 budget to add and expand budgets in funding lines for wages and benefits. During last year's budget process, inadequate funding was requested in each account. Blight Management is unable to perform duties such as picking up trash and debris, mowing grass, trimming brush and back bushes, boarding and securing vacant properties, removing illegal dumping, etc. The Blight Management division is requesting additional funding from the 101-General Fund to cover wages and benefits through FY21.

FINANCIAL IMPLICATIONS: Add and increase budgets to wage and benefits lines with the funds coming from the General Fund - 101.

BUDGETED EXPENDITURE? YES [ ] NO [ ] IF NO, PLEASE EXPLAIN:

Table with 5 columns: Dept., Name of Account, Account Number, Grant Code, Amount. Rows include Wages - Full Time (Non-Exempt), Holiday Pay, Temp. and Seasonal Employees, Unemployment Compensation, FICA (Social Security), Overtime, and a total row for FY21 GRAND TOTAL.

PRE-ENCUMBERED? YES [ ] NO [ ] REQUISITION NO:

ACCOUNTING APPROVAL: \_\_\_\_\_ Date: \_\_\_\_\_

WILL YOUR DEPARTMENT NEED A CONTRACT? YES [ ] NO [X]

(If yes, please indicate how many years for the contract) \_\_\_\_\_ YEARS



# CITY OF FLINT

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STAFF RECOMMENDATION: (PLEASE SELECT):  APPROVED  NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Clyde D. Edwards  
Clyde D. Edwards (Feb 25, 2021 11:13 EST)

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Clyde Edwards

## RESOLUTION STAFF REVIEW

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**Date:** 2/16/2021

**Agenda Item Title:** Budget Amendment-Banking Fees (online payments)

**Prepared By:** V. Foster for Amanda Trujillo

**Background/Summary of Proposed Action:**

From March 2020 when the pandemic began through November 17, 2020, the City discontinued the practice of charging the bank processing fees for online payments. The FY21 budget does not include funding to cover this expense. The processing fees for the period July-September 2020 were included in a prior period budget amendment. The bank fees for the period October 1, 2020-November 17, 2020 total \$43,534.79. The Department of Finance is requesting additional funding from the 101-General Fund to cover the bank processing fees for online payments incurred during the period October 1, 2020-November 17, 2020.

**Financial Implications:**

**Budgeted Expenditure?** No

**Account Number:** 101-253.200-801.100

**Staff Recommendation:** It is the recommendation of the Department of Finance that the FY21 budget be amended with use of 101-General Fund balance in the amount of \$43,534.79 to cover online payment (credit card & e-check) processing fees for the period October 1, 2020-November 17, 2020.

Approved:

  
Amanda Trujillo (Feb 16, 2021 15:54 EST)

Amanda Trujillo  
Acting Chief Financial Officer and City Treasurer

**OCTOBER 2020 FEES**

**Partner Paid Fee**  
**\$25,260 36**  
**\$436 80**  
**50 00**  
**\$25,697 16**

**NOVEMBER 2020 FEES**

**Partner Paid Fee**  
**\$17,562 68**  
**\$274 95**  
**50 00**  
**\$17,837 63**



# CITY OF FLINT

## RESOLUTION STAFF REVIEW FORM

**TODAY'S DATE:** January 29, 2021

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** Budget amendment

**PREPARED BY:** Kathryn Neumann for Lee Osborne

**VENDOR NAME:**

**BACKGROUND/SUMMARY OF PROPOSED ACTION:**

The Maintenance Division would like to amend the FY21 budget to cover shortages in supplies and professional services. During last year's budget process, adequate funding was requested in each account but was modified and lowered by Finance staff before the budget was adopted. Maintenance is unable to perform tasks such as snow plowing of city parking lots and sidewalks without modifying this budget. The money will be moved from wages that were allocated for an additional position, as it is unlikely to be filled in the current fiscal year. The money from wages will be transferred to supplies and professional services.

**FINANCIAL IMPLICATIONS:** Transfer of funds from 702.000 wages to operating expenses

**BUDGETED EXPENDITURE?** YES  NO  IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
101	General Fund	753.200-801.000	N/A	\$24,000
101	General Fund	753.200-726.000		\$20,000
<b>FY21 GRAND TOTAL</b>				<b>\$44,000</b>

**PRE-ENCUMBERED?** YES  NO  **REQUISITION NO:**

**ACCOUNTING APPROVAL:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**WILL YOUR DEPARTMENT NEED A CONTRACT?** YES  NO   
(If yes, please indicate how many years for the contract) YEARS

**STAFF RECOMMENDATION: (PLEASE SELECT):**  **APPROVED**  **NOT APPROVED**

**DEPARTMENT HEAD SIGNATURE:** Jennifer Ryan 02/16/2021  
Jennifer Ryan



# DOCUMENT WORKSHEET

<p><b><u>MAYOR'S SIGNATURE</u></b></p> <p><input type="checkbox"/> Contract</p> <p><input checked="" type="checkbox"/> Resolution</p> <p><input type="checkbox"/> Agreement</p> <p><i>Bud. ADJ.</i></p>	<p><b>DATE</b></p> <p><i>2/25/21</i></p>
<p><b><u>FORWARD TO CITY CLERK</u></b></p> <p><input type="checkbox"/> Emailed</p> <p><input type="checkbox"/> Office Delivery</p>	<p><b>DATE</b></p>
<p><b><u>DEPARTMENT HEAD</u></b></p> <p><input type="checkbox"/> Contract</p> <p><input type="checkbox"/> Resolution</p> <p><input type="checkbox"/> Agreement</p>	<p><b>DATE</b></p>
<p><b>URGENCY SUBMISSION</b></p>	<p><b>DATE</b></p>
<p><b>COMMENTS</b></p>	