

City of Flint, Michigan

*Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com*



Meeting Agenda - Final

Wednesday, July 20, 2016

5:00 PM

Committee Room

FINANCE COMMITTEE

Scott Kincaid, Chairperson, Ward 9

Eric Mays, Ward 1

Kerry L. Nelson, Ward 3

Wantwaz D. Davis, Ward 5

Monica Galloway, Ward 7

Jacqueline Poplar, Ward 2

Kate Fields, Ward 4

Herbert J. Winfrey, Ward 6

Vicki VanBuren, Ward 8

Inez M. Brown, City Clerk

ROLL CALL**RESOLUTIONS**

- 160294** Three-Year Contract/M & M Pavement Marking, Inc./Traffic Pavement Marking Services
- Resolution authorizing the proper city officials to enter into a (three-year) contract with M & M Pavement Marking for traffic pavement marking services, as requested by Traffic Engineering, in an amount NOT-TO-EXCEED \$300,000.00 (\$90,000.00 for FY2017, \$100,000.00 for FY2018 and \$110,000.00 for FY2019, pending adoption of each yearly budget) [Major Street Fund Acct. No. 202-443.201-801.000].
- 160295** Annual Supply/Etna Supply/Water Main & Service Connection Parts
- Resolution resolving that the Department of Purchases & Supplies is (authorized) to issue a purchase order to Etna Supply for (the annual supply of) water main and service parts, as requested by the Water Service Center, in an amount NOT-TO-EXCEED \$145,000.00 [Water Fund Acct. No. 591-540.202-726.000].
- 160296** Annual Supply/Fire Hydrants Manhole Covers & Catch Basin Grates
- Resolution authorizing the Department of Purchases & Supplies to issue a purchase order to EJ USA for (the annual supply of) fire hydrants manhole covers and catch basin grates, as requested by the Water Service Center, in an amount NOT-TO-EXCEED \$180,000.00 [Water Fund Acct. No. 591-540.202-726.000 = \$100,000.00 and Sewer Fund Acct. No. 590-540.208-726.000].
- 160297** Annual Supply/Aldridge Trucking/Sand & Various Stones
- Resolution authorizing the Department of Purchases and Supplies to issue purchase orders to Aldridge Trucking for (the annual supply of) fill sand, mason sand, 2NS sand, 3CS sand and various stones, as requested by Street Maintenance and the Water Service Center, in an amount NOT-TO-EXCEED \$96,000.00 [Major Street Fund Acct. No. 202-449.201-726.000 = \$7,500.00 and Acct. No. 202-449.203-726.000 = \$3,500.00; Water Fund Acct. No. 591-540.202-726.000 = \$40,000.00; and Sewer Fund Acct. No. 590-540.208-726.000 = \$40,000.00 and Acct. No. 590-550.202-775.000 = \$5,000.00].
- 160299** Two-Year Contracts/York Repair, Inc./Motor Preventive Maintenance Services
- Resolution resolving that the proper city officials are hereby authorized to enter into contracts with York Repair, Inc., for two-year motor preventative maintenance services, at a cost NOT-TO-EXCEED \$45,000 for FY2017 and \$45,000.00, pending adoption of the FY2018 budget, as requested by

Utilities/Water Service Center [Sewer Fund Acct. No. 590-550.202-775.000 = \$3,000.00 and Acct. No. 590-550.202-930.000 = \$17,000.00 and Water Fund Acct. No. 591-545.201-930.000 = \$25,000].

160301 Contract/Environmental Consulting and Technology (ECT), Inc./Engineering Services/Chevy Commons

Resolution resolving that the proper city officials are hereby authorized to enter into a contract with Environmental Consulting and Technology (ECT), Inc. for (additional) engineering services for the Chevy Commons Phytoremediation Project, in an amount NOT-TO-EXCEED \$200,000.00, with funds to be made available from USDA Forest Service Grant Acct. No. 296-690.391-801.000 FUSDA14CHEVY, as requested by Planning & Development.

160306 Contracts/Oak Construction/Removal/Concrete Patching & Joint Repair Services

Resolution resolving that the proper city officials are hereby authorized to enter into contracts with Oak Construction for concrete patching and joint repair services, as requested by the Utilities/Water Plant/Water Pollution Control, in an amount NOT-TO-EXCEED \$110,000.00 [Sewer Fund Acct. No. 590-550.202-930.000 = \$70,000.00 and Water Fund Acct. No. 591-545.201-930.000 = \$40,000.00].

160307 Annual Supply/Hach Company/Hach Laboratory Supplies

Resolution authorizing the Department of Purchases & Supplies is to issue (annual) purchase orders to Hach Company for the third year of a three-year agreement for Hach laboratory supplies, as requested by Utilities/DPW, in an amount NOT-TO-EXCEED \$34,400.00, and a three-year total expenditure of \$115,200.00 [Sewer Fund Acct. No. 590-550.100-740.200 = \$4,400.00 and Water Fund Acct. No. 591-545.200-726.000 = \$30,000.00].

160308 CO#___/Contract/Cut Rite Lawn Services/Mowing Abatement/Right of Ways

Resolution resolving that the proper City Officials are authorized to enter into change order #___ (to the contract with) Cut Rite Lawn Services for mowing abatement of right-of-ways, as requested by DPW/Transportation, in an amount NOT-TO-EXCEED \$50,000.00, with an aggregate spend amount of \$95,000.00 (FY2017 at \$20,000.00; \$30,000.00 pending adoption of FY2018 Budget) [Major Street Fund Acct. No. 202-449.201-801.000 = \$7,500.00 and Local Street Fund Acct. No. 203-449.201-801.000 = \$12,500.00]. [NOTE: During FY2016 Cut Rite Lawn Services was awarded a contract and performed services with an aggregate value of \$45,000.00. DPW/Transportation is requesting an additional \$20,000.00 for FY2017 and \$30,000.00 for FY2018.]

160309 Annual Supply/Arnold Sales/Janitorial Supplies

Resolution authorizing the Department of Purchases and Supplies to issue purchase orders to Arnold Sales for (the annual supply of) janitorial supplies, as requested by the DPW/Maintenance Division, in an amount

NOT-TO-EXCEED \$80,000.00 for FY2017, and \$80,000.00 for FY2018 and \$80,000.00 for FY2019, pending adoption of the respective budgets [General Fund Acct. No. 101-338.201-726.000 = \$18,000 and Acct. No. 101-753.200-726.000, and Sewer Fund Acct. No. 590-550.202-775.000].

160310 Annual Supply/Office Depot/Office Supplies/Various Departments

Resolution resolving that the Department of Purchases & Supplies is authorized to issue purchase orders to Office Depot for (the annual supply of) office supplies, as requested by various departments, in an amount NOT-TO-EXCEED \$109,740.00 [General Fund, Major Street Fund, Local Street Fund, Police Fund, Drug Law Enforcement Fund, Sewer Fund, Water Fund and Fleet/Central Garage Fund]; AND, resolving that the Finance Department has the discretion to spend an additional amount of no more than five (5) percent of the annual requested spend amount to Office Depot for unanticipated requests that may be submitted during the next year.

160311 Contract/3-Year/Duke's Root Control/Sewer Line Chemical Root Control Services

Resolution authorizing the proper city officials to enter into a three-year contract with Dukes Root Control for sewer line chemical root control services, as requested by Utilities/Water Service Center, in an annual amount NOT TO EXCEED \$350,000.00 for FY2017, and \$350,000.00 for FY2018 and \$350,000.00 for FY2019, pending adoption of the respective budgets [Sewer Fund Acct. No. 590-540.300-801.000].

OLD OUTSTANDING DISCUSSION ITEMS

160190 Discussion/Reimbursements/State of Michigan

A discussion of reimbursements from the State of Michigan, as requested by the administration.

160160 Contracts/PSAs

Referral made by Councilperson Kate Fields to FINANCE: She would like a list of all Professional Service Agreements (PSAs) -- who they were to, what they were for, how much they were for, etc. -- and a list of any and all contracts that have been executed since Mayor Weaver took office. Please provide in writing for all councilpersons.

160157 Donations/Policy/Procedure

Referral made by Councilperson Vicki VanBuren: She would like a copy of the policy/procedure for receiving/expending donation dollars. Please provide in writing for all councilpersons.

160156 Water Line Replacements Requested by the Environmental Protection Agency (EPA)

Referral made by Councilperson Kate Fields: The EPA has requested that certain services lines be replaced. She would like to know the expenditures of funds for the program, who the contractors were/are and how they were/are selected, how the properties were/are selected, what has been found in the pipes where work has been done and how much is/was the cost per residence. Please provide in writing for all councilpersons.

160154 University Park/Service Charges

From Councilperson Wantwaz Davis: Why are service charges higher in University Park than they are anywhere else in the city, and who made the determination to give those residents 3/8-inch lines rather than 5/8-inch lines? (For Public Works and Planning & Development).

160119 Discussion Item/Use of Pipeline

Discussion Item as requested by Councilperson Nelson (4-11-2016 City Council Meeting), re: A discussion regarding whether or not the City is paying to use the section of pipeline that was sold to the Genesee County Drain Commission (after the switch was made to the Flint River) in order to receive water from the Detroit Water & Sewerage Department until the Karegnondi pipeline is complete. If so, how much is the City paying to use this section of pipeline?

160114 Discussion Item/Secondary Water Source

Discussion Item as requested by Councilperson Mays (3-28-2016 City Council Meeting), re: A discussion concerning a secondary (back-up) water source for the city.

160086 Discussion/Demolition

Councilperson Eric Mays asks if the money from the Hardest Hit Funds is encumbered or if Council members can make suggestions on what properties to demolish.

160080 Discussion/Water Bill Credits

Councilperson Wantwaz Davis would like something in writing that explains the water bill credit in simple terms so that Council members can relay it to their constituents.

150907 Discussion Item/Shears v. City of Flint

Referral from Councilperson Mays to CITY ADMINISTRATOR/MAYOR/LEGAL DEPARTMENT. He would like an update on communications between the City and Attorney Val Washington (re: Shears v. City of Flint) and, more specifically, discussion of possible water service refunds and/or credits.

**DISCUSSION ITEMS THAT WERE REFERRED TO
COMMITTEE-OF-THE-WHOLE BUT ARE APPEARING ON THE
APPROPRIATE COMMITTEE AGENDA FOR DISCUSSION & DISPOSAL**

160225 Discussion Item/Republic Services Bid Information

Referral by Councilperson Mays to PURCHASING: He requests the presence of Purchasing Director Derrick Jones at the June 27, 2016, Committee-of-the-Whole Meeting to discuss 160113 (Republic Services).

160224 Discussion Item/Liability/Water Line Replacement Program

Referral by Councilperson Fields to LEGAL DEPARTMENT: She wonders who holds the liability if a contractor makes a mistake on a water line replacement job (like damaging a sewer pipe)?

160222 Discussion Item/Master Fee Schedule/Issuance of RFPs

Referral by Councilperson Fields to LEGAL DEPARTMENT: She would like to know if the city can issue RFPs for the same work again, after all the bids have been opened and viewed.

160221 Discussion Item/Master Fee Schedule/RFPs

Referral by Councilperson Fields to LEGAL DEPARTMENT: She would like to know how the city can send out RFPs with pricing from a Master Fee Schedule that has not yet been approved by the City Council.

160220 Discussion Item/Attendance Request/Committee-of-the-Whole Meeting

Referral by Councilperson Mays to MAYOR/CITY ADMINISTRATOR/OTHERS: Councilperson Mays is requesting that the following individuals attend the Committee-of-the-Whole meeting at 4:30 p.m. Monday, June 27, 2016, to discuss various aspects of the proposed service line replacement fee: Mayor Karen Weaver, City Administrator Sylvester Jones, Kay Muhammad, Jesse Buchanan, Sam Muma and representatives from the Legal and Finance Departments.

160113 Discussion Item/Republic Services

Discussion Item as requested by Councilperson Mays (3-28-2016 COTW Meeting), re: A discussion of Republic Services' bid information with CA Sylvester Jones and Mr. Hicks from Republic Services.

ADJOURNMENT