

City of Flint, Michigan

*Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com*



Meeting Agenda - Final

Wednesday, April 4, 2018

5:00 PM

Committee Room

FINANCE COMMITTEE

Kate Fields, Chairperson, Ward 4

*Eric Mays, Ward 1
Santino J. Guerra, Ward 3
Herbert J. Winfrey, Ward 6
Allan Griggs, Ward 8*

*Maurice D. Davis, Ward 2
Jeri Winfrey-Carter, Ward 5
Monica Galloway, Ward 7
Eva L. Worthing, Ward 9*

Inez M. Brown, City Clerk

ROLL CALL**RESOLUTIONS**

- 180158** Adoption/City Council Budget Priorities/Fiscal Years 2019 and 2020
- Resolution resolving that the City of Flint FY19 and FY20 Budget Priorities are approved. [NOTE: The City Council, working with the Mayor and City staff, have created the City of Flint FY19 and FY20 Budget Priorities.]
- Leftover from 3/28/18 Special City Council Meeting (Meeting adjourned before action was taken)*
- 180159** Adoption/FY2019-FY2023 Vision, Mission and Goals of the City of Flint Strategic Plan
- Resolution resolving that the City of Flint FY2019-FY2023 Vision, Mission, and Goals of the Strategic Plan are approved. [NOTE: Ordinance No. 3855, Section 2-106, Development and Update of Strategic Plan, requires City Council adoption of an update of the Strategic Plan in preparation of the bi-annual budget. The Mayor and City Council, working with City administration and staff, have created the City of Flint FY2019-FY2023 Vision, Mission, and Goals of the Strategic Plan.]
- Leftover from 3/28/18 Special City Council Meeting (Meeting adjourned before action was taken)*
- 180164** Multi-Year Lease/Tri-County International Trucks, Inc./Navistar Capital/Four (4) Tandem Axle Dump Trucks
- Resolution resolving that the proper city officials, upon City Council's approval, are hereby authorized to order four (4) tandem axle dump trucks with underbody, wing and front snow plows, and to enter into a six-year lease agreement with Tri-County International Trucks, Inc., with leasing through Navistar Capital, for an amount NOT-TO-EXCEED \$146,979.74 annually for six years (pending adoption of each year's budget), with a one dollar buyout at the end, as requested by Street Maintenance [Fleet/Central Garage Fund Acct. No. 661-451.100-940.000].
- 180165** Andritz Separation, Inc./Sludge Dewatering Filter Belt Press Replacement Roller & Bearings
- Resolution resolving that the Department of Purchases & Supplies, upon City Council's approval, is hereby authorized to issue a purchase order to Andritz Separation, Inc. for sludge dewatering filter belt press replacement rollers and bearings, as requested by Utilities/Water Pollution Control, in an amount NOT-TO-EXCEED \$154,792.19 [Sewer Fund Acct. No. 590-550.300-977.000].
- 180166** Metron-Farnier, LLC/Residential and Commercial Water Meters

Resolution resolving that the Department of Purchases and Supplies, upon City Council's approval, is authorized to issue a purchase order to Metron-Farnier, LLC for approximately 2,200 residential and commercial water meters, as requested by the Water Service Center, in an amount NOT-TO-EXCEED \$400,000.00 [Sewer Fund Acct. No. 590-540.207-726.000 = \$200,000.00 and Water Fund Acct. No. 591-540.200-726.000 = \$200,000.00].

180167 Cannon Equipment/Ford F550/Aerial & Post Puller/Driver

Resolution authorizing the Department of Purchases and Supplies, upon City Council's approval, to issue a purchase order to Cannon Equipment for a Ford 550 with an aerial and post puller/driver, in an amount NOT-TO-EXCEED \$142,497.00, as requested by Fleet [Fleet/Central Garage Fund Acct. No. 661-451.100-977.500]. [NOTE: According to the Staff Review, the proposed vehicle will replace a bucket truck used by Traffic Maintenance that is 20 years old and in constant need of repairs.]

180168 Genesee Conservation District (GCD)/Additional Hazardous Tree Removals/Management of City's Street Tree Activities

Resolution resolving that the Mayor is authorized to allocate an additional \$150,000.00 to the Genesee Conservation District (GCD) to provide supplemental funding to contract tree removals identified as critical removals per the tree inventory emergency tree maintenance activities, and to manage the city's street tree activities through June 30, 2018, as requested by Street Maintenance [Major Street Fund Acct. No. 202-449.215-801.000 = \$64,000.00 and Local Streets Fund Acct. No. 203-449.215-801.000 = \$86,000.00.] [NOTE: On July 9, 2012, the City of Flint entered into a partnership with GDC via a Memorandum of Understanding (MOU), which authorized GDC to manage contracts for annual hazardous tree removals, maintain a wood utilization effort, and perform community plantings throughout the city. The MOU has no expiration date, but must be reviewed and amended as deemed necessary and agreed to by the parties. On October 11, 2017, the proper city officials allocated \$150,000.00 to GCD to provide supplemental funding to contract hazardous tree removals in the City of Flint and manage the city's street tree activities through June 30, 2018.]

180169 Application/Waiver/Underfunded Status/City of Flint/Retirement Health System/Retirement Pension System

Resolution resolving that appropriate city officials are authorized to do all things necessary to apply for a waiver of underfunded status for the City of Flint's Retirement Health System and Retirement Pension System. [NOTE: On December 20, 2017, the State of Michigan enacted Act 202 of 2017 (Protecting Local Government Retirement Benefits Act). Pursuant to this Act, the State Treasurer shall annually establish uniform actuarial assumptions of retirement systems. In addition, the State Treasurer shall create an evaluation system and provide for review and oversight under this act of an underfunded local unit of government. Since the actuarial accrued liability of the city's retirement health system is less

than 40 percent funded and the actuarial accrued liability of the city's retirement pension system is less than 60 percent funded, the City of Flint may apply for a waiver of underfunded status for each system. An application for underfunded status must be approved by the executive and legislative branches.]

180170 Settlement/Tim LeClair/Grievance No. A-24-16, A-16-24 and A30507-1600-17

Resolution resolving that the Acting City Administrator hereby authorizes settlement of Grievance No. A-24-16, A-16-24 and A30507-1600-17. [NOTE: Tim LeClair will receive \$1,000.00 for costs associated with educational activities/ courses taken in pursuit of job-related certifications and 16 hours of PTO time credited to his PTO bank in satisfaction of any and all claims arising out of said matter. AFSCME Council 25 and/or AFSCME Local 1600 will provide a lump sum of \$500.00 to the City of Flint. [NOTE: Resolution does not specify which fund the \$1,000.00 will come out of.]

180171 Contract/Belfor Property Restoration/Fire Restoration/McKinley Center

Resolution resolving that the proper city officials, upon City Council's approval, are hereby authorized to enter into a contract with Belfor Property Restoration for McKinley Center fire restoration, as requested by Planning & Development, in an amount NOT-TO-EXCEED \$94,780.32 [HUD/CDBG Fund Acct. No. 274-748.215-801.000.]

180172 Change Order #4/Contract/Division of Community and Economic Development (DCED)/Court Street Village/Mold Abatement/1108 South Grand Traverse Street

Resolution resolving that the appropriate city officials are authorized to execute change order #4 to increase the Genesee County Habitat for Humanity HOME Purchase, Rehab, Resale Contract 15-037 by \$10,000.00, for a total revised contract of \$84,000.00 [General Fund Acct. No. 101-371.209-801.000.] [NOTE: Resolution EMA0132015 authorized DCED to enter into a contract with Court Street Village Non-Profit to complete rehabilitation of 1108 South Grand Traverse Street and subsequently sell the property. The existing contract of \$74,000.00 is composed of HOME grant funds. The property suffered mold damage and HOME funds cannot be used to repair it. So it is necessary to utilize the General Fund to allow for completion of the work.]

DISCUSSION ITEMS

180160 Discussion Item/Itemized Water Fund Revenues & Expenditures

A discussion item as requested by Councilperson Mays regarding the city's Water Fund. He would like itemized revenues and expenditures. [Referral Action Date: 3/22/2018 @ Finance Committee Meeting.]

180161 Referral/Justification/\$60 Service Fee

A referral as requested by Councilperson Fields to FIN: she would like justification for the \$60 ready-for-use charge on customers' water/sewer bills. [Referral Action Date: 3/22/2018 @ Finance Committee Meeting.]

OLD, OUTSTANDING DISCUSSION ITEMS

170061 Referral/Copy/Public Relations Contract

Referral by Councilperson Fields to ADMIN/LEGAL, re: She would like a copy of the public relations contract that was entered into with pipe replacement funding. [Referral Action Date: 1/18/2017 @ Finance Committee Meeting.]

170066 Referral/Business Customers/Legal Action/Multi-Unit Developments

Referral by Councilperson Mays to ADMIN/LEGAL, re: He would like the law department to provide information on how to pursue action against owners of multi-unit developments when the renters pay their water bills but the landlord does not, and if that can be written into an ordinance. [Referral Action Date: 1/18/2017 @ Finance Committee Meeting.]

170388 Discussion Item/Ward Accounts

Discussion item from Councilperson Mays: He would like a discussion of ward accounts on the next Finance Committee Meeting agenda. [Referral Action Date: 7/6/2017 @ Finance Committee Meeting.]

170390 Discussion Item/State of Michigan Reimbursements

Discussion item from Councilperson Mays: He would like a discussion item about State of Michigan reimbursements to other city departments on the next Finance Committee Meeting agenda. [Referral Action Date: 7/6/2017 @ Finance Committee Meeting.]

170420 Ordinances/Oversight/Residential Medical Marijuana

Referral by Councilperson Galloway to LAW/PLANNING & DEVELOPMENT: She would like to know if ordinances can be written for better oversight of residential medical marijuana. [Referral Action Date: 6/19/2017 @ Finance Committee Meeting.]

170422 Copies/Bid/Contract/Martin Waymire

Referral by Councilperson Fields to GENERAL MCDANIEL: She would like copies of the bid and the contract for public relations firm Martin Waymire. [Referral Action Date: 6/19/2017 @ Finance Committee Meeting.]

170424 Discussion Item/Water Assistance Program/Disadvantaged/Elderly Customers

Discussion item as requested by Councilperson Mays: He would like to talk about a water assistance program and/or agencies that can assist disadvantaged and/or

elderly water customers. [Referral Action Date: 6/19/2017 @ Finance Committee Meeting.]

170577 Reimbursements/State of Michigan/City of Flint Departments

Referral from Councilperson Mays to FINANCE DIRECTOR: Regarding State of Michigan reimbursements to all city departments except Finance (see Discussion Item 170390): What has been requested and what has been reimbursed? [Referral Action Date: 11/21/17 @ Finance Committee Meeting.]

170600 Referral/Objection to the Transfer of Tax Reverted Property from Genesee County to the City of Flint

Referral by Councilperson Fields to FIN/ADMIN: Public Act 123 requires the Treasurer of Genesee County to give a list to the Flint City Clerk containing all of the city property that the Treasurer has foreclosed upon and that has not been sold prior to December 1st. These properties automatically revert back to the City of Flint unless written objection is received by Genesee County. At this time, objected properties are ultimately managed by the Genesee County Land Bank Authority. Ms. Fields would like to know the approximate annual number of tax reverted properties the City of Flint has objected to transferring that ended up being managed by the Land Bank, for as long as this has been the process. [Referral Action Date: 12/11/2017 @ Special Affairs Committee Meeting.]

170601 Referral/2016 Tax Reverted Property/5306 North Street

Referral by Councilperson Mays to LEGAL: He would like to know how and when the ownership of 5306 North Street (old Jefferson Elementary School) will be returned to the 2nd Chance Church (5306 North Street was the only tax reverted property whose transfer from Genesee County the City of Flint did not object to in 2016). [Referral Action Date: 12/13/2017 @ Special City Council Meeting.]

180001 Payments/State of Michigan's \$25 Million Discretionary Fund

Referral and discussion item from Councilperson Mays to FIN: How much money has been taken from the State of Michigan's \$25 million in discretionary funds and what was it used for? [Referral Action Date: 1/3/18 @ Finance Committee Meeting.]

180002 Referral/Positions/Water Plant/Water Service Center/Wage Study

Referral by Councilperson Fields to HUMAN RESOURCES/WATER SERVICE CENTER/DPW: She would like a list of all unfilled positions at the Water Plant and Water Service Center; she would like the list also to include what certifications are needed for each position, what the compensation packages are, and what the city has done so far to recruit for these positions. She is also asking if a wage study for City of Flint positions has been completed (or started). [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]

- 180003** Referral/Change Orders/Fast Start Vendors
- Referral by Councilperson Galloway to ADMIN/FIN: She would like a list of Change Orders -- and amount of increase for each Change Order -- for each company contracted to work on the Fast Start Program. [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]
- 180014** Referral/List/Emergency Manager Orders
- Referral by Councilperson Fields to LAW: She would like a list of Emergency Manager Orders and the following information about them: A synopsis of each, what is still in effect and a link to find them online. [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]
- 180015** Referral/List/Water Customers With Estimated Bills
- Referral by Councilperson Mays to FIN: He would like a list of water customers who had estimated bills and then were hit with high bills when actual readings were used. He would also like to know if these customers still have "holds" on their accounts and if they are in danger of having their water shut off. [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]
- 180016** Referral/List/FAQs/Water Residential Assistance Program (WRAP)
- Referral by Councilperson Fields to FIN: She would like a list of FAQs (frequently asked questions) for the WRAP (Water Residential Assistance Program). [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]
- 180019** Referral/City of Flint/How Much Unfilled Positions Are Worth
- A referral by Councilperson Galloway for FINANCE/HUMAN RESOURCES: She would like to know how much the 87 unfilled positions in the City of Flint are worth. [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]
- 180020** Referral/Water Fund Revenues
- A referral by Councilperson Griggs for FIN: He would like to know why revenue in the Water Fund increased in 2012. [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]
- 180021** Referral/Accounts/Long Outstanding Balance Sheet Account
- A referral from Councilperson Galloway to FIN: She would like to know what the accounts are in the "Long Outstanding Balance Sheet Account" on Page 14 of the Audit Report Summary. [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]
- 180022** Referral/Information Requested of Community & Economic Development

A referral from Councilperson Galloway to FIN: She would like to know when the information (that has not been received) was requested of the Community and Economic Development Division and why it hasn't been received yet (so that the Single Audit can be completed). [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

180023 Referral/Breakdown/\$100,000.00 For Seven (7) Homes

A referral from Councilperson Guerra to FIN/LAW/PLANNING & DEVELOPMENT: He would like a breakdown of the \$100,000.00 that the city says is needed to secure the seven (7) homes that the city recently assumed ownership of and prepare them for transfer. [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

180025 Referral/Copy/'Transfer of Property'

A referral from Councilperson Mays to LAW: He would like a copy of the Legal Department's interpretation of "Transfer of Property." [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

180026 Referral/Explanation/Need for Security, Maintenance, Insurance, Etc./Seven (7) Recently Acquired Homes

A referral from Councilperson Mays to LAW: He would like a written basis for why the city needs security, maintenance, insurance, realtor fees, etc. on the seven homes that it recently assumed ownership of? [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

180051 Referral/Discussion Item/Citizens' Participation Plan/HUD Guidelines

Referral by Councilperson Fields to PLANNING & DEVELOPMENT: She would like a discussion item on the Citizens' Participation Plan. She would also like past Citizens' Participation Plans and HUD guidelines for such plans provided to the City Council. [Referral Action Date: 2/7/2018 @ Finance Committee Meeting.]

180055 Referral/Reprogramming/Unspent CDBG Grant Funds/HUD Regulations/Email Exchange

Referral by Councilperson Galloway to PLANNING and DEVELOPMENT, re: She requests copies of the HUD rules/policies that govern the distribution and reprogramming of unspent CDBG grant funds. She also requests a copy of the email exchange between Interim Planning and Development Director Suzanne Wilcox and HUD representatives with regard to \$442,200.00 reprogrammed funds (See Resolution No. 180011, as adopted by the City Council on January 22, 2018). [Referral Action Date: 2/12/2018 @ Special Affairs Committee Meeting.]

180057 Referral/Life Insurance/Short-Term Disability Insurance/Flint City Council

Referral by Councilperson Fields to CITY ATTORNEY/FINANCE, re: She would like for the Legal and Finance departments to investigate what it would take to reinstitute the ability of the City Council to pay into a retirement benefits fund (life insurance; short-term disability insurance). [Referral Action Date: 2/12/2018 @ Special Affairs Committee Meeting.]

180058

Discussion Item/Guidelines for Granting Hardship Exemptions from Property Taxes/Attendance Request/Assessor Staci Bassi

Discussion Item as requested by Councilperson Galloway, with referral to ASSESSMENTS, re: She asks that City Assessor Staci Bassi attend the 2/21/2018 Governmental Operations Committee meeting in order to continue discussion about the guidelines for granting hardship exemptions from property taxes, including questions regarding (non) eligibility for renters (See Resolution No. 180037, as adopted by the City Council on February 12, 2018). [Referral Action Date: 2/12/2018 @ City Council Meeting.]

180074

Referral/Copies/Current & Revised/WIIN Project Plans

Referral by Councilperson Fields TO FINANCE/DPW, re: She would like copies of the plans, both old and new, for the WIIN grant, and a rationale for the amounts assigned to each. (For example, money allocated to the Water Plant was reduced after the city signed the long-term water deal with the Great Lakes Water Authority). [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

180075

Discussion Item/Water System Projects

A discussion item as proposed by Councilperson Fields, re: She would like to discuss water system projects at the next Finance Committee Meeting. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

180076

Referral/Last Appearance Date/Ret. Brig. Gen. Michael McDaniel

A referral by Councilperson Galloway to DPW, re: She would like to know when Ret. Brig. Gen. Michael McDaniel last appeared before Council. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

180077

Referral/Ward Mowing Zones/Bid Documents

A referral from Councilperson Galloway to DPW/PURCHASING, re: She would like Ward maps outlining mowing zones and the original bid documents by potential contractors. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

180078

Referral/Emergency Manager/Orders 10 and 33

A referral from Councilperson Fields to LAW, re: She would like an update on Emergency Manager Orders 10 and 33. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

- 180079** Referral/Repealing/Amending Emergency Manager Orders
- A referral from Councilperson Fields to LAW, re: She would like to discuss the process of amending/appealing Emergency Manager Orders. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]
- 180080** Referral/Kellogg Grant/Entire Proposal
- A referral from Councilperson Fields to ADMIN/LAW, re: She would like a copy of the entire Kellogg Grant proposal. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]
- 180081** Referral/Role/Economic Development Corp. (EDC)
- A referral from Councilperson Fields to PLANNING/DEVELOPMENT, re: She would like for City Council members to be given an explanation of the Economic Development Corp. (EDC) -- what it does and what role it plays in the City of Flint. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]
- 180082** Referral/Executive Session/Police Lawsuit
- A referral from Councilperson Fields to LAW, re: She requests an executive session on the lawsuit where police allegedly returned a gun to a suicidal person. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]
- 180083** Referral/Executive Session/Water Crisis Lawsuits
- A referral from Councilperson Mays to LAW, re: He requests an executive session on any outstanding litigation from the water crisis where the city and/or state are named as defendants. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]
- 180084** Referral/Police Department/Number of Lawsuits/Cost of Lawsuits
- A referral from Councilperson Fields to LAW, re: She would like to know how many lawsuits there have been in the last two years involving the Flint Police Department, including the status for each and the total estimated cost. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]
- 180085** Referral/Employment Contract/Whitney Frasier-Jenkins
- A referral from Councilperson Fields to LAW/HUMAN RESOURCES, re: She would like the employment contract for Whitney Frasier-Jenkins and a copy of her work log. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]
- 180142** Referral/Executive Session/Lawsuit Over Water Rates

A referral from Councilperson Fields to LAW, re: She requests an executive session on the lawsuit filed by former Councilperson Scott Kincaid regarding water rates. [Referral Action Date: 3/12/2018 @ Special Affairs Committee Meeting.]

NEW BUSINESS

ADJOURNMENT