

# **City of Flint, Michigan**

*Third Floor, City Hall  
1101 S. Saginaw Street  
Flint, Michigan 48502  
[www.cityofflint.com](http://www.cityofflint.com)*



## **Meeting Agenda - Final**

**Wednesday, February 21, 2018**

**5:00 PM**

**Committee Room**

### **FINANCE COMMITTEE**

*Kate Fields, Chairperson, Ward 4*

*Eric Mays, Ward 1  
Santino J. Guerra, Ward 3  
Herbert J. Winfrey, Ward 6  
Allan Griggs, Ward 8*

*Maurice Davis, Ward 2  
Jerri Winfrey-Carter, Ward 5  
Monica Galloway, Ward 7  
Eva Worthing, Ward 9*

*Inez M. Brown, City Clerk*

## ROLL CALL

## SPECIAL ORDER

180042 Special Order/Alan Wong/AECOM

Special Order as requested by the Finance Department to allow Alan Wong and other representatives of AECOM to present an update on the Fast Start Program.

## RESOLUTIONS

180052 CO#2/SSS Printing/Contracts/Additional Required Mailings/Water Bills

Resolution resolving that the proper City Officials, upon City Council approval, are authorized to enter into change order #2 to the contract with SSS Printing for additional required mailings to existing water customers, as requested by Finance/Customer Services, in an amount NOT-TO-EXCEED \$62,734.00, for a total aggregate amount of \$216,520.00 [General Fund Acct. No. 101-253.202-729.000 = \$13,914.00, Acct. No. 101-253.203-729.000 = \$13,820.00, Acct. No. 101-253.202-900.000 = \$25,000.00 and Acct. No. 101-253.203-900.000 = \$10,000.00].

180053 Additional Supply/Solenis, LLC/Emulsion Polymer

Resolution authorizing the Department of Purchases & Supplies, upon City Council's approval, to issue a purchase order to Solenis, LLC for additional emulsion polymer that has been received in an amount of \$25,920.00, for an aggregate spend to the vendor during the previous fiscal year to \$99,920.00, as requested by Water Pollution Control [Sewer Fund Acct. No. 590-550.100-740.500]. [During FY2017, the Purchasing Department issued a purchase order to Solenis, LLC, in an amount not to exceed \$74,000.00.]

180054 Two-Year Contract/Boyd's Lawn & Landscaping/Mowing Parks, Trails, Cemeteries, Centers & Triangles

Resolution resolving that the proper city officials, upon City Council's approval, are hereby authorized to enter into a (two-year) contract with Boyd's Lawn & Landscaping for mowing parks, trails, cemeteries, centers and triangles, in an amount NOT-TO-EXCEED \$120,600.00, as requested by Planning & Development [General Fund Acct. No. 101-753.200-801.000 = \$4,480.00 and Parks/Recreation Fund Acct. No. 208-752.102-801.000 = \$116,120.00]. [Administration Submission No. CA3352017.]

## DISCUSSION ITEMS

180031 Budget-to-Actual Report

City of Flint Interim Chief Financial Officer Hughey Newsome will discuss the budget-to-actual report and key findings through December 31, 2017.

**180055** Referral/Reprogramming/Unspent CDBG Grant Funds/HUD Regulations/Email Exchange

Referral by Councilperson Galloway to PLANNING and DEVELOPMENT, re: She requests copies of the HUD rules/policies that govern the distribution and reprogramming of unspent CDBG grant funds. She also requests a copy of the email exchange between Interim Planning and Development Director Suzanne Wilcox and HUD representatives with regard to \$442,200.00 reprogrammed funds (See Reso. No. 180011, as adopted by the City Council on January 22, 2018). [Referral Action Date: 2/12/2018 @ Special Affairs Committee Meeting]

**180057** Referral/Life Insurance/Short-Term Disability Insurance/Flint City Council

Referral by Councilperson Fields to CITY ATTORNEY/FINANCE, re: She would like for the Legal and Finance departments to investigate what it would take to reinstitute the ability of the City Council to pay into a retirement benefits fund (life insurance; short-term disability insurance). [Referral Action Date: 2/12/2018 @ Special Affairs Committee Meeting]

**180058** Discussion Item/Guidelines for Granting Hardship Exemptions from Property Taxes/Attendance Request/Assessor Staci Bassi

Discussion Item as requested by Councilperson Galloway, with referral to ASSESSMENTS, re: She asks that City Assessor Staci Bassi attend the 2/21/2018 Governmental Operations Committee meeting in order to continue discussion about the guidelines for granting hardship exemptions from property taxes, including questions regarding (non) eligibility for renters (See Reso. No. 180037, as adopted by the City Council on February 12, 2018). [Referral Action Date: 2/12/2018 @ City Council Meeting]

## **OLD, OUTSTANDING DISCUSSION ITEMS**

**170061** Referral/Copy/Public Relations Contract

Referral by Councilperson Fields to ADMIN/LEGAL, re: She would like a copy of the public relations contract that was entered into with pipe replacement funding. [Referral Action Date: 1/18/2017 @ Finance Committee Meeting.]

**170066** Referral/Business Customers/Legal Action/Multi-Unit Developments

Referral by Councilperson Mays to ADMIN/LEGAL, re: He would like the law department to provide information on how to pursue action against owners of multi-unit developments when the renters pay their water bills but the landlord does not, and if that can be written into an ordinance. [Referral Action Date: 1/18/2017 @ Finance Committee Meeting.]

- 170388** Discussion Item/Ward Accounts
- Discussion item from Councilperson Mays: He would like a discussion of ward accounts on the next Finance Committee Meeting agenda. [Referral Action Date: 7/6/2017 @ Finance Committee Meeting.]
- 170390** Discussion Item/State of Michigan Reimbursements
- Discussion item from Councilperson Mays: He would like a discussion item about State of Michigan reimbursements to other city departments on the next Finance Committee Meeting agenda. [Referral Action Date: 7/6/2017 @ Finance Committee Meeting.]
- 170420** Ordinances/Oversight/Residential Medical Marijuana
- Referral by Councilperson Galloway to LAW/PLANNING & DEVELOPMENT: She would like to know if ordinances can be written for better oversight of residential medical marijuana. [Referral Action Date: 6/19/2017 @ Finance Committee Meeting.]
- 170422** Copies/Bid/Contract/Martin Waymire
- Referral by Councilperson Fields to GENERAL MCDANIEL: She would like copies of the bid and the contract for public relations firm Martin Waymire. [Referral Action Date: 6/19/2017 @ Finance Committee Meeting.]
- 170424** Discussion Item/Water Assistance Program/Disadvantaged/Elderly Customers
- Discussion item as requested by Councilperson Mays: He would like to talk about a water assistance program and/or agencies that can assist disadvantaged and/or elderly water customers. [Referral Action Date: 6/19/2017 @ Finance Committee Meeting.]
- 170577** Reimbursements/State of Michigan/City of Flint Departments
- Referral from Councilperson Mays to FINANCE DIRECTOR: Regarding State of Michigan reimbursements to all city departments except Finance (see Discussion Item 170390): What has been requested and what has been reimbursed? [Referral Action Date: 11/21/17 @ Finance Committee Meeting.]
- 170600** Referral/Objection to the Transfer of Tax Reverted Property from Genesee County to the City of Flint
- Referral by Councilperson Fields to FIN/ADMIN: Public Act 123 requires the Treasurer of Genesee County to give a list to the Flint City Clerk containing all of the city property that the Treasurer has foreclosed upon and that has not been sold prior to December 1st. These properties automatically revert back to the City of Flint unless written objection is received by Genesee County. At this time, objected properties are ultimately managed by the Genesee County Land Bank Authority.

Ms. Fields would like to know the approximate annual number of tax reverted properties the City of Flint has objected to transferring that ended up being managed by the Land Bank, for as long as this has been the process. [Referral Action Date: 12/11/2017 @ Special Affairs Committee Meeting.]

**170601** Referral/2016 Tax Reverted Property/5306 North Street

Referral by Councilperson Mays to LEGAL: He would like to know how and when the ownership of 5306 North Street (old Jefferson Elementary School) will be returned to the 2nd Chance Church (5306 North Street was the only tax reverted property whose transfer from Genesee County the City of Flint did not object to in 2016). [Referral Action Date: 12/13/2017 @ Special City Council Meeting.]

**180001** Payments/State of Michigan's \$25 Million Discretionary Fund

Referral and discussion item from Councilperson Mays to FIN: How much money has been taken from the State of Michigan's \$25 million in discretionary funds and what was it used for? [Referral Action Date: 1/3/18 @ Finance Committee Meeting.]

**180002** Referral/Positions/Water Plant/Water Service Center/Wage Study

Referral by Councilperson Fields to HUMAN RESOURCES/WATER SERVICE CENTER/DPW: She would like a list of all unfilled positions at the Water Plant and Water Service Center; she would like the list also to include what certifications are needed for each position, what the compensation packages are, and what the city has done so far to recruit for these positions. She is also asking if a wage study for City of Flint positions has been completed (or started). [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]

**180003** Referral/Change Orders/Fast Start Vendors

Referral by Councilperson Galloway to ADMIN/FIN: She would like a list of Change Orders -- and amount of increase for each Change Order -- for each company contracted to work on the Fast Start Program. [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]

**180014** Referral/List/Emergency Manager Orders

Referral by Councilperson Fields to LAW: She would like a list of Emergency Manager Orders and the following information about them: A synopsis of each, what is still in effect and a link to find them online. [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]

**180015** Referral/List/Water Customers With Estimated Bills

Referral by Councilperson Mays to FIN: He would like a list of water customers who had estimated bills and then were hit with high bills when actual readings

were used. He would also like to know if these customers still have "holds" on their accounts and if they are in danger of having their water shut off. [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]

**180016** Referral/List/FAQs/Water Residential Assistance Program (WRAP)

Referral by Councilperson Fields to FIN: She would like a list of FAQs (frequently asked questions) for the WRAP (Water Residential Assistance Program). [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]

**180019** Referral/City of Flint/How Much Unfilled Positions Are Worth

A referral by Councilperson Galloway for FINANCE/HUMAN RESOURCES: She would like to know how much the 87 unfilled positions in the City of Flint are worth. [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

**180020** Referral/Water Fund Revenues

A referral by Councilperson Griggs for FIN: He would like to know why revenue in the Water Fund increased in 2012. [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

**180021** Referral/Accounts/Long Outstanding Balance Sheet Account

A referral from Councilperson Galloway to FIN: She would like to know what the accounts are in the "Long Outstanding Balance Sheet Account" on Page 14 of the Audit Report Summary. [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

**180022** Referral/Information Requested of Community & Economic Development

A referral from Councilperson Galloway to FIN: She would like to know when the information (that has not been received) was requested of the Community and Economic Development Division and why it hasn't been received yet (so that the Single Audit can be completed). [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

**180023** Referral/Breakdown/\$100,000.00 For Seven (7) Homes

A referral from Councilperson Guerra to FIN/LAW/PLANNING & DEVELOPMENT: He would like a breakdown of the \$100,000.00 that the city says is needed to secure the seven (7) homes that the city recently assumed ownership of and prepare them for transfer. [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

**180025** Referral/Copy/'Transfer of Property'

A referral from Councilperson Mays to LAW: He would like a copy of the Legal Department's interpretation of "Transfer of Property." [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

180026 Referral/Explanation/Need for Security, Maintenance, Insurance, Etc./Seven (7)  
Recently Acquired Homes

A referral from Councilperson Mays to LAW: He would like a written basis for why the city needs security, maintenance, insurance, realtor fees, etc. on the seven homes that it recently assumed ownership of? [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

## **NEW BUSINESS**

## **ADJOURNMENT**