

**210211 Special Order/City Ordinances/Written Report**

*A Special Order as requested by Council President Fields to receive a written report from the City Clerk updating the timelines and processes/tasks needed to get all of the City Ordinances current on the city web site. The report should also include the identification of the funds needed (budgeted and/or unbudgeted) to accomplish this task.*

**MAY 2021**

Submit copies of Flint City Council approved ordinances to American Legal Publishing (ALP) for inclusion under "New Legislation", September 2016 to present.

Staff works to ensure that the proper legally-adopted document is sent to ALP at this time.

***\*\*COPIES OF FLINT CITY ORDINANCES SHOULD BE MADE AVAILABLE ON THE CITY WEBSITE (BY WAY OF AMERICAN LEGAL PUBLISHING) WITHIN A FEW WEEKS.\*\****

**JUNE 2021**

Determine which attachments for all "New Legislation" documents will need to be included in the City Code of Ordinances as appendices, etc.

Prepare final ordinance documents for ALP, ensuring that all ordinances forwarded are in the correct format for ALP's dissemination for Flint's municipal code.

**JULY 2021**

Work with American Legal Publishing to establish a chronological order for amended ordinance sections.

Determine with ALP any corrections that will need to be made by the City Council, by way of possible additional ordinance amendments, in order to cohesively work towards the recodification of the City's Code.

**AUGUST 2021 – DECEMBER 2021**

American Legal Publishing works to update the City Code of Ordinances based on all amended Code sections to date.

***\*\*NOTE: STAFF WILL CONTINUOUSLY FORWARD COPIES OF LEGALLY-ADOPTED ORDINANCE AMENDMENTS TO ALP.\*\****

**BUDGET/FUNDS NEEDED**

\$20,000 has been requested for the upcoming fiscal year for this purpose. If additional funds are required, the Clerk will address City Council at that time.