

NOTE: Work shall not start until the permit has been issued. If work is started

prior to obtaining a permit, the City may fine up to \$1,000.00

PENALTY: Written Order to Stop Construction, Fines up to \$1,000.00

APPLICATION FOR MECHANICAL PERMIT CITY OF FLINT

BUSINESS SERVICES & PERMITTING DIVISION

1101 S. Saginaw St. - RM S106 - (810) 766-7284

Monday - Thursday 9am - 3pm

** Michigan Mechanical Code 2021 in effect **

Date: _____

Permit # _____

Check # _____

Inspector _____

Has a building permit been obtained for the project?

☐ Yes ☐ No ☐ Not Required

☐ New ☐ Existing

☐ Commercial ☐ Residential

I. Job Location

II. Applicant/Contractor Information

Street Address of Job Location			Applicant Name		
			Contractor Name		
Name of Owner/Agent			Address		
Address			City		
City	State	Zip Code	State		Zip Code
Phone #			Phone #		
Driver's License #		Expiration Date	Email		
Fed. Employer ID (or reason for exemption)			St of MI Mechanical Contractor License #		Expiration Date
MESC Employer # (or reason for exemption)			Workers Comp Insurance Carrier (or reason for exemption)		

III. Fee Chart

	Items	Total		Items	Total
Application Base Fee (non-refundable)	1	\$ 75.00	Air Handlers - Self Contained Vent. & Exhaust fans under 1,500 CFM	\$14.00	
Furnace & Boilers (gas/oil burning equipment, new or used) \$60.00 INCLUDING THE FOLLOWING EQUIPMENT WHEN INSTALLED AT THE SAME TIME: 1. Power Exhaust \$14.00 2. Flue damper, vent damper \$14.00 3. Humidifiers \$14.00 4. Electronic air cleaner \$14.00 5. Condensate pumps			(circle one) Ducts, Insulation, Fire Suppress./Protection Systems, Hydronic Piping (based on bid price) Under \$3,000 \$60.00 \$3,000 - \$7,999 \$93.00 \$8,000 - \$10,999 \$130.00 \$11,000 - \$15,000 \$151.00 For each additional \$3,000 over \$15,000 add \$25.00		
Chimney Liner w/ Furnace \$9.00 Chimney Liner only \$15.00			1,500 - 10,000 CFM Roof Top Units \$60.00 Over 10,000 CFM Roof Top Units \$114.00		
Chimney, factory built (Class A & B) incl. breeching & combustion venting \$39.00			Heat Recovery units or thru-the-wall fan coil vents each \$22.00		
Solid Fuel equip-complete (includes chimney, wood stoves, fireplace stove, & add-on furnaces) \$52.00			Unit Heaters \$32.00		
Gas Piping, each outlet \$14.00 New insulation, each outlet			Water Heater (installed with Furnace) \$15.00		
Central Air Conditioning/Heat Pump \$57.00			Miscellaneous (flue damper/vent damper) \$14.00		
Solar Domestic Hot Water System \$57.00 Solar Equip. 1st panel (piping fee inc.) & tank \$57.00 Additional Panels \$14.00			Incinerators \$57.00 Humidifiers \$14.00		
Chiller \$193.00			Electric Air Cleaner w/ Washer \$14.00 Condensate Pumps \$14.00		

Refrigeration - Evaporator coils			LPC & Fuel Oil tanks (piping fee included)	\$39.00		
Under 5 HP per cooler unit	\$60.00		Com. Range Hoods (lab hoods incl. associated duct & exhaust fan)	\$57.00		
5 HP and over per cooler unit	\$84.00		Exhaust fan for bathrooms	\$14.00		
Cooling Towers	\$110.00		Other spec. hoods & ducted exhaust systems)	\$51.00		
Compressor 15 HP to 50 HP	\$84.00		Additional Inspection	\$160.00		
Over 50 HP	\$114.00		(MINIMUM PERMIT FEE)	\$160.00		
Barbecues, commercial	\$60.00		Mechanical Contractor Registration	\$15.00		

(To register, please send a copy of your driver's and state licenses & proof of liability insurance & expiration date)

* \$75 of Permit Fee is non-refundable *

** Permit includes one inspection only **

TOTAL FEES: _____

**** MAKE CHECKS PAYABLE TO "CITY OF FLINT" ****

IV. APPLICANT SIGNATURE (must be legible)

Section 23a of the State Construction Act of 1972, Act No. 230 of the Public Act of 1972 being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violations of 23a are subject to civil fines.

Signature of Licensee or Homeowner
(Homeowner must also sign affidavit below)

V. HOMEOWNER AFFIDAVIT (must be legible)

I hereby certify the electrical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Electrical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the local electrical inspector. I will cooperate with the local electrical inspector and assume the

Signature of Homeowner

Instructions for completing Application

GENERAL: Mechanical work shall not be started until the application for permit has been filed with the Business Services and Permitting Division. All installations shall be in conformance with the State Electrical Code. No work shall be concealed until it has been inspected.

The name of the inspector and the telephone number will be provided on the permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the location and permit number.

EXPIRATION OF PERMIT: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after

If work is started prior to obtaining a permit, the City may:

- Charge a fine up to \$1,000.00
- Stop the work until a permit is obtained.
- Issue an appearance ticket requiring the contractor or owner to appear in District Court, where a fine and /or jail sentence may be imposed.
- Refer the information to the City, County, or State Attorney's Office for appropriate action.
- Any combination or all of the above.

A PERMIT WILL BE CANCELED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELED PERMITS CANNOT BE REINSTATED

Notice of Payment Deadline

The required payment must be submitted within five (5) days. If payment is not received within this period, the permit application will be canceled.