



City of Flint, Michigan

Third Floor, City Hall
1101 S. Saginaw Street Flint,
Michigan 48502
www.cityofflint.com

Meeting Agenda – FINAL

Monday, May 11, 2026

5:30 PM

City Council Chambers

CITY COUNCIL

Candice Mushatt, President, Ward 7
Jonathan Jarrett, Vice President, Ward 9

Leon El-Alamin, Ward 1
LaShawn Johnson, Ward 3
Jerri Winfrey-Carter, Ward 5

Ladel Lewis, Ward 2
Judy Priestley, Ward 4
Tonya Burns, Ward 6

Dennis Pfeiffer, Ward 8

Davina Donahue, City Clerk

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PRAYER OR BLESSING

READING OF DISORDERLY PERSONS CITY CODE SUBSECTION

Any person that persists in disrupting this meeting will be in violation of Flint City Code Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any

meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators will be removed from the meetings.

REQUEST FOR AGENDA CHANGES/ADDITIONS

PUBLIC COMMENT

Members of the public who wish to address the City Council or its committees must register before the meeting begins. A box will be placed at the entrance to the Council Chambers for collection of registrations. No additional speakers or slips will be accepted after the meeting begins.

Members of the public shall have no more than three (3) minutes per speaker during public comment, with only one speaking opportunity per speaker.

COUNCIL RESPONSE

Councilmembers may respond once to all public speakers only after all public speakers have spoken. An individual Councilmember's response shall be limited to two (2) minutes.

CONSENT AGENDA

Per the amended Rules Governing Meetings of the Flint City Council (as adopted by the City Council on Monday, April 22, 2024), the Chair may request the adoption of a "Consent Agenda". After a motion to adopt a Consent Agenda is made and seconded, the Chair shall ask for separations. Any agenda item on a Consent Agenda shall be separated at the request of any Councilmember. After any separations, there is no debate on approving the Consent Agenda — it shall be voted on or adopted without objection.

PRESENTATION OF MINUTES

260146 DRAFT/PROPOSED Summary Minutes/Flint City Council/Special Affairs Committee Meeting/April 13, 2026

DRAFT/PROPOSED Summary Minutes of the Special Affairs Committee Meeting/Meeting held Monday, April 13, 2026, at 4:32 p.m., in the Council Chambers, 3rd Floor, City Hall.

260147 DRAFT/PROPOSED Summary Minutes/Flint City Council/Regular City Council Meeting/April 13, 2026

DRAFT/PROPOSED Summary Minutes of the Meeting/Meeting held Monday, April 13, 2026, at 7:15 p.m., in the Council Chambers, 3rd Floor, City Hall.

PETITIONS AND COMMUNICATIONS

260152 Communication/Flint Planning Commission/ Final Report/ RZ 26-01/Petition to rezone eight (8) parcels of land along the Lapeer Rd corridor

Communication from Flint Planning Commission to the Flint City Council, submitted on Monday, April 22, 2026, re: RZ 26-01 , a final report for a petition to rezone eight (8) parcels of land along the Lapeer Rd corridor for the TN-s, Traditional Neighborhood-Medium Density district to the CE, Commerce and Employment district was heard and evaluated before the Planning Commission (Commission) at its April 14th, 2026, meeting.

RESOLUTIONS

260089.1 Amended Acceptance/Genesee County Senior Millage Funding/Eric Mays Senior and Community Service Center/Amend/FY2026 Budget

Resolution resolving that the Flint City Council hereby authorizes the acceptance of \$54,744.00 in Senior Millage funding from the Genesee County Department of Senior Services for the operation and programming of the Eric B. Mays Senior and Community Service Center; AND, further resolving that the FY2026 City of Flint Budget is hereby amended, [and the FY2027 City of Flint Budget be adopted] to recognize and appropriate these funds for senior center programming, operations, and related allowable expenditures in accordance with the terms of the Senior Millage agreement.

260143 Deere Credit, INC/ Purchase Wheel Loader

Resolution resolving that the Division of Purchases and Supplies, upon City Council's approval, is hereby authorized to issue a purchase order to Deere Credit, Inc. for the purchase of a John Deere wheel loader in an amount not to exceed \$80,805.88. [NOTE: The City of Flint, Department of Finance, Fleet Division, has been making lease payments on a John Deere wheel loader that is used by the Street Maintenance Division. The amount of the lease consisted of five yearly payments of \$26,442.59 for

a total lease of \$177,849.00. The lease agreement was for a final payout of \$80,805.88 if the City decided to purchase said equipment.]

260144 CO #1/D.H.T. Transport LLC/FY2026, FY2027 and FY2028/Sludge Hauling Service

Resolution resolving that the Proper City Officials are hereby authorized to do all things necessary to process Change Order-1 to the Purchase Order to D.H.T. Transport LLC, 2695 West Vassar Road, MI 48757 for Water Pollution Control Sludge Hauling/Transportation Services, in the not-to-exceed FY-2026 amount of \$305,000.00, with the option to extend for a fourth year. AND further resolving pending budget adoption of the FY-2027 & FY-2028 budgets, revised amounts for this service will be \$313,000.00 and \$321,000.00 respectively. AND further resolving this will be revised three-(3) year contract total of \$939,000.00 an increase of \$138,200.00 for the contract period.[NOTE: WPC Management miscalculated the annual cost of said services, and requires additional allocations to ensure that funding for this service is sufficient for each of the approved fiscal years, which includes the current fiscal year.]

260145 Third Quarter Budget Amendment/ Fiscal Year 2026

Resolution resolving that the appropriate officials are authorized to do all things necessary to incorporate the approved appropriation changes into the FY2026 operating budget of the City of Flint in the total amount of \$30,025,000.00. [NOTE: Third Quarter FY26 Budget Amendments to include the following Funds/Divisions; General Fund, Major Street Fund, Local Street Fund, Public Safety Fund, Police Fund, Parks and Recreation Fund, Street Lighting Fund, Rubbish Fund, Building Fund, Sewer Fund, Water Fund, Fringes Benefit, IT Services, and Motor Pool.]

260148 Grant Acceptance/City Clerk's Office/Early Voting Wage Reimbursement

Resolution resolving that the appropriate City official are authorized to do all things necessary to accept and appropriate grant award funding from the Genesee County Clerk to the Flint City Clerk's Office to provide early voting wage reimbursement for the November 2, 2024, Election, in the total award amount of \$6,792.00.

260149 Grant Acceptance/Flint Police Department Foundation

Resolution resolving that the appropriate City Officials, upon City Council's approval, are now authorized to accept the Flint Police Foundation Grant, amend the FY26 budget, appropriate funding for the future fiscal years for as long as the funds are available from the funder, and abide by the terms and conditions of the grant, in the amount of \$127,000.00 to grant budget code PFPF-NSODA25.

260151 Setting of Public Hearing/Vacation of a 0.07 Acre Section of Brush Alley

Resolution resolving that a Public Hearing to consider the vacation of a 0.07-acre Section of Brush Alley from E. 4th Street to the Northern parcel line of property located at 718 Harrison Street shall be held on the _____ day of _____, 2026 at _____, in the City Council Chambers, 3rd Floor, City Hall, 1101 S. Saginaw St., Flint Michigan, AND, further resolving that the City Clerk shall cause notice of such hearing to be published in an official paper of general circulation not less than two (2) weeks prior before the said hearing.

LICENSES

260142 Liquor License Request/Casa Amigos, LLC/2804 Richfield Road/Ward 3

Local Government Approval (Flint City Council) recommending to the Michigan Liquor Control Commission an application for a New Class C License with Sunday Sales to be located at 2804 Richfield Road, Flint, MI, 48506, Genesee County. [Applicant(s): Nancy Hernandez-Montelongo]

INTRODUCTION AND FIRST READING OF ORDINANCES

250414.1-T Code Amendment/Ordinance/Chapter 35/Personnel, Article V, Working Conditions

An ordinance to amend the Flint City Code of Ordinances by amending Chapter 35, Personnel; Article V, Working Conditions, by amending Section 35-89, Holidays. [NOTE: This Ordinance was amended to add the holiday Good Friday.]

260134 Code Amendment/Ordinance/Chapter 11 (Building Code)

An Ordinance to amend the Flint City Code of Ordinances by amending Chapter 11. An Ordinance to amend the Flint City Code of Ordinances by amending Chapter 11, Building Code by adding Article I, vacant buildings, by adding section(s) 11-3.1 through 11-3.11. [NOTE: This ordinance shall take effect thirty (30) days after adoption.]

260150 Code Amendment/Ordinance/Chapter 19 (Fire Protection)

An ordinance to amend the Flint City Code of Ordinances by amending, Chapter 19, Fire Protection, Article 1, In General, Section 19-1, International Fire Code Adopted. [NOTE: A printed copy of the current version of modifications amendments or City of Flint administrative amendments, shall be kept on file with the City Clerk's Office for public inspection.]

INTRODUCTION AND FIRST READING OF ORDINANCES (May Be Referred from Special Affairs)

260122 Code Amendment/Ordinance/Chapter 18 (Taxation; Funds; Purchasing)/ Article IV (Purchasing)

An Ordinance to amend the Flint City Code of Ordinances by amending Chapter 18 (Taxation; Funds; Purchasing), Article IV (Purchasing), by amending Section 18-21.4 (Competitive Sealed Proposals-Approved Thresholds).

FINAL COUNCIL COMMENTS

Final Council Comments shall be limited to two (2) minutes.

ADJOURNMENT



260146

City of Flint, Michigan

Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
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MEETING MINUTES – FINAL

Monday, April 13, 2026

4:32 PM

City Council Chambers

SPECIAL AFFAIRS COMMITTEE

Jonathan Jarrett, Vice President, Ward 9

Leon El-Alamin, Ward 1

LaShawn Johnson, Ward 3

Jerri Winfrey-Carter, Ward 5

Candice Mushatt, Ward 7

Ladel Lewis, Ward 2

Judy Priestley, Ward 4

Tonya Burns, Ward 6

Dennis Pfeiffer, Ward 8

Davina Donahue, City Clerk

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ROLL CALL

Present: Councilmember Johnson, Priestley, Winfrey-Carter, Burns, Mushatt and Jarrett

Absent: Councilmember El-Alamin, Lewis, and Pfeiffer

READING OF DISORDERLY PERSONS CITY CODE SUBSECTION

Read into Record

REQUEST FOR AGENDA CHANGES/ADDITIONS

Clerk Donahue requested that add-on number 1, which is a contract from Community Based Organization Partner's CBOP for FY26 Byrne State Crisis Intervention Program (SCIP) be added to the agenda. Vice President Jarrett added without objection.

PUBLIC COMMENT

10 Public Speakers

COUNCIL RESPONSE

Councilmembers to respond (Burns, Winfrey-Carter, Mushatt and Priestley)

CONSENT AGENDA

COUNCIL MOTION

*A motion was made by Councilmember Mushatt, seconded by Councilmember Priestley, that the ARPA Funds opinion be made public and read into record. Per Attorney Gurley "from the Legal Departments standpoint, legal opinions are normally confidential. So, with your motion, you are asking to waive that confidentiality, and the Law Department does not object to that. But for future reference, the legal opinions are confidential under Attorney Client Privilege. But again, at this juncture the Law Department does not have an objection to the contents of this legal opinion being read into the record. "That motion PASSED by the following vote:

Aye: 6- Councilmember Johnson, Councilmember Priestley, Councilmember Winfrey-Carter, Councilmember Burns, Councilmember Mushatt and Councilmember Jarrett

No: 0-

Absent: Councilmember El-Alamin, Councilmember Lewis and Councilmember Pfeiffer

*A Motion was made by Councilmember Mushatt, said she wanted to enter that into the record, Councilmember Jarret ordered without objection.

Councilmember Mushatt said "on today April 13 at 4:25 p.m. and this legal opinion is regarding, and this is the specific determination of whether American Rescue Plan Act Funding that City Council approved for revenue

replacement must be approved by City Council before it is allocated. And it goes on to say that the issues the fourth ward Councilperson has requested a legal opinion on whether resolutions requesting funding from the 40 million dollars, 40 million American Rescue Plan Act also known as ARPA for revenue replacement that City Council approved transferring into the General Fund must be spent on the specific ARPA categories. Additionally, must City Council approve the spending resolution before the funds are allocated or reassigned. The question is based on Resolution 230464.1 Adopted on December 29, 2023, the answer is yes with public purpose guidelines also being met. There is also facts and analysis section which says City Council acts through its approved Resolutions and Ordinances. Resolutions support ministerial duties of the Legislative body such as to express determination or to direct an action or to approve a singular event. Ordinances provide the laws for a community and are more permanent. Further spending from the General Fund has restrictions. Further spending from the General Fund has restrictions that the funds must have a public purpose to determine whether an expenditure is a public purpose as whether the expenditure confers a direct benefit of reasonably general character to a significant part of the public. And it goes on to give a little bit more background about ARPA and how ARPA funding was afforded to the city. I want to go down to the conclusion where it says in summary Resolution 230464.1 permits City Council to approve funding from the 40 million that was transferred to the General Fund for nine ARPA categories and subcategories but there may be additional restrictions in ensuring that spending also meets a public purpose and other constraints that apply to the General funding Fund spending. It is important to note that the City is not obligated to spend the 40 million revenue replacement dollars by the end of 2026. That rule only applies to ARPA funding in the 287 account. And so, there's that. And just to go back as a reminder that was the conclusion. But again, when it says a public purpose or other constraints that apply to the General Fund spending and again that was just basically whether their expenditures confers a direct benefit of reasonably general character to a significant part of the public which our categories did."

RESOLUTIONS

260089.1 Amended Resolution/Acceptance/Genesee County Senior Millage Funding/Eric Mays Senior and Community Service Center/Amend/FY2026 Budget

An amended resolution resolving that the Flint City Council hereby authorizes the acceptance of \$54,744.00 in Senior Millage funding from the Genesee County Department of Senior Services for the operation and programming of the Eric B. Mays Senior and Community Service Center; AND, further resolving that the FY2026 City of Flint Budget is hereby amended, [and the FY2027 City of Flint Budget be adopted] to recognize and appropriate these funds for senior center programming, operations, and related allowable expenditures in accordance with the terms of the Senior Millage agreement. [NOTE: Resolution amended to change language in the Resolved paragraph.]

SEPARATED FROM THE MASTER RESOLUTION (CONSENT AGENDA)

APPOINTMENTS

260107 Appointment/Flint Planning Commission/Dylan M. Luna

Resolution resolving that the Flint City Council approves the appointment of Dylan M. Luna, Flint MI 48503, to the 7th ward seat on the Planning Commission, to fill the vacant ward seat with such term commencing immediately and expiring March 31, 2029.

SEPARATED FROM THE MASTER RESOLUTION (CONSENT AGENDA)

ORDINANCES

250414-T Code Amendment/Ordinance/Chapter 35/Personnel, Article V, Working Conditions

An ordinance to amend the Flint City Code of Ordinances by amending Chapter 35, Personnel; Article V, Working Conditions, by amending Section 35-89, Holidays.

SEPARATED FROM THE MASTER RESOLUTION (CONSENT AGENDA)

260122 Code Amendment/Emergency Ordinance/Chapter 18/Taxation, Funds; Purchasing/ Article IV, Purchasing

An ordinance to amend the Flint City Code of Ordinances by amending Chapter 18/Taxation, Funds; Purchasing, Article IV, Purchasing/Section 18-21.4 (Competitive Sealed Proposals-Approved Thresholds).

SEPARATED FROM THE MASTER RESOLUTION (CONSENT AGENDA)

- 260123** Contract/ Community Based Organization Partner's CBOP/FY26 Byrne State Crisis Intervention Program (SCIP)

Resolution resolving that the appropriate City officials are authorized to enter into a contract with Community Based Organization Partners (CBOP) for fiduciary and administrative services related to the Byrne State Crisis Intervention Program (SCIP) grant, for a total amount not to exceed \$238,153, for the duration of the grant period ending June 30, 2027. Further resolving that this Agreement shall be governed by all applicable federal grant regulations, including the U.S. Department of Justice Financial Guide and Uniform Guidance (2 CFR Part 200), and any applicable state and local requirements.

SEPARATED FROM THE MASTER RESOLUTION (CONSENT AGENDA)

SPECIAL ORDERS/DISCUSSION ITEMS

- 260120** Discussion Item/City Golf Course

A 15-minute Discussion Item as requested by 6th Ward Councilmember Burns to discuss City Golf Course.

Held

- 260121** Special Order/Flint Housing Commission (FHC)

A 15-minute Special Order requested by 6th Ward Councilmember Burns for a presentation from Flint Housing Commission to discuss housing and updates for Flint.

***A motion was made by Councilmember Burns, seconded by Councilmember Mushatt to add 15 additional minutes to the discussion. Vice President Jarrett order it without objection. No vote was taken.**

Held

CONSENT AGENDA VOTE

***A motion was made by Councilmember Mushatt, seconded by Councilmember Priestley, to Approve the Consent Agenda with any**

separations. Councilmember Mushatt asked for a full separation. No vote was taken.

SEPARATED FROM THE MASTER RESOLUTION (CONSENT AGENDA)

260089.1 Amended Resolution/Acceptance/Genesee County Senior Millage Funding/Eric Mays Senior and Community Service Center/Amend/FY2026 Budget

An amended resolution resolving that the Flint City Council hereby authorizes the acceptance of \$54,744.00 in Senior Millage funding from the Genesee County Department of Senior Services for the operation and programming of the Eric B. Mays Senior and Community Service Center; AND, further resolving that the FY2026 City of Flint Budget is hereby amended, [and the FY2027 City of Flint Budget be adopted] to recognize and appropriate these funds for senior center programming, operations, and related allowable expenditures in accordance with the terms of the Senior Millage agreement. [NOTE: Resolution amended to change language in the Resolved paragraph.]

***A motion was made by Councilmember Priestley, seconded by Councilmember Mushatt, that this matter be sent to Council (4-13-26). This motion FAILED by the following vote:**

Aye: 3- Councilmember Johnson, Councilmember Priestley and Councilmember Mushatt

No: 3- Councilmember Winfrey-Carter, Councilmember Burns and Councilmember Jarrett

Absent: Councilmember El-Alamin, Councilmember Lewis, and Councilmember Pfeiffer

***A motion was made by Councilmember Burns, seconded by Councilmember Mushatt, that this matter be sent to Finance (4-22-26). This motion PASSED by the following vote:**

Aye: 5- Councilmember Johnson, Councilmember Priestley, Councilmember Burns, Councilmember Mushatt and Councilmember Jarrett

No: 1- Councilmember Winfrey-Carter

Absent: Councilmember El-Alamin, Councilmember Lewis, and Councilmember Pfeiffer

260107 Appointment/Flint Planning Commission/Dylan M. Luna

Resolution resolving that the Flint City Council approves the appointment of Dylan M. Luna, Flint MI 48503, to the 7th ward seat on the Planning Commission, to fill the vacant ward seat with such term commencing immediately and expiring March 31, 2029.

***A motion was made by Councilmember Priestley, seconded by Councilmember Johnson, that this matter be sent to Council (4-13-26). This motion PASSED by the following vote:**

Aye: 6- Councilmember Johnson, Councilmember Priestley, Councilmember Winfrey-Carter, Councilmember Burns, Councilmember Mushatt and Councilmember Jarrett

No: 0-

Absent: Councilmember El-Alamin, Councilmember Lewis, and Councilmember Pfeiffer

250414-T Code Amendment/Ordinance/Chapter 35/Personnel, Article V, Working Conditions

An ordinance to amend the Flint City Code of Ordinances by amending Chapter 35, Personnel; Article V, Working Conditions, by amending Section 35-89, Holidays.

***A motion was made by Councilmember Mushatt, seconded by Councilmember Priestley, that this matter be sent to Legislative Committee (4-22-26). This motion PASSED by the following vote:**

Aye: 6- Councilmember Johnson, Councilmember Priestley, Councilmember Winfrey-Carter, Councilmember Burns, Councilmember Mushatt and Councilmember Jarrett

No: 0-

Absent: Councilmember El-Alamin, Councilmember Lewis, and Councilmember Pfeiffer

260122 Code Amendment/Emergency Ordinance/Chapter 18/Taxation, Funds; Purchasing/ Article IV, Purchasing

An ordinance to amend the Flint City Code of Ordinances by amending Chapter 18/Taxation, Funds; Purchasing, Article IV, Purchasing/Section 18-21.4 (Competitive Sealed Proposals-Approved Thresholds).

***A motion was made by Councilmember Priestley, seconded by Councilmember Mushatt, that this matter be sent to Council (4-13-26). No vote was taken.**

***A motion was made by Councilmember Priestley, seconded by Councilmember Mushatt, that this matter be sent to Legislative Committee (4-22-26). This motion PASSED by the following vote:**

Aye: 5- Councilmember Johnson, Councilmember Priestley, Councilmember Winfrey-Carter, Councilmember Mushatt, and Councilmember Jarrett

No: 1- Councilmember Burns

Absent: Councilmember El-Alamin, Councilmember Lewis, and Councilmember Pfeiffer

260123 Contract/ Community Based Organization Partner's CBOP/FY26 Byrne State Crisis Intervention Program (SCIP)

Resolution resolving that the appropriate City officials are authorized to enter into a contract with Community Based Organization Partners (CBOP) for fiduciary and administrative services related to the Byrne State Crisis Intervention Program (SCIP) grant, for a total amount not to exceed \$238,153, for the duration of the grant period ending June 30, 2027. Further resolving that this Agreement shall be governed by all applicable federal grant regulations, including the U.S. Department of Justice Financial Guide and Uniform Guidance (2 CFR Part 200), and any applicable state and local requirements.

*A motion was made by Councilmember Mushatt, seconded by Councilmember Priestley, that this matter be sent to Council (4-13-26). This motion PASSED by the following vote:

Aye: 6- Councilmember Johnson, Councilmember Priestley,
Councilmember Winfrey-Carter, Councilmember Burns,
Councilmember Mushatt and Councilmember Jarrett

No: 0-

Absent: Councilmember El-Alamin, Councilmember Lewis, and
Councilmember Pfeiffer

ADJOURNMENT

Councilmember Priestley, seconded by Councilmember Mushatt, made a motion to Adjourn. This Special Affairs Committee Meeting Adjourned at 7:05 p.m.

This motion PASSED by a VOTE of 6:0

Absent: Councilmember El-Alamin, Councilmember Lewis and Councilmember Pfeiffer

*Respectfully transcribed and submitted,
Christel Snider
City Council Secretary*



City of Flint, Michigan

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MEETING MINUTES – FINAL

Monday, April 13, 2026

7:15 PM

City Council Chambers

CITY COUNCIL

Candice Mushatt, President, Ward 7
Jonathan Jarrett, Vice President, Ward 9

Leon El-Alamin, Ward 1	Ladel Lewis, Ward 2
LaShawn Johnson, Ward 3	Judy Priestley, Ward 4
Jerri Winfrey-Carter, Ward 5	Tonya Burns, Ward 6
Dennis Pfeiffer, Ward 8	
Davina Donahue, City Clerk	

CALL TO ORDER

Council President Mushatt called this Regular City Council meeting to order at 7:15 p.m.

ROLL CALL

Present: Councilmember Johnson, Priestley, Winfrey-Carter, Burns, Mushatt and Jarrett

Absent: Councilmember El-Alamin, Lewis, and Pfeiffer

PLEDGE OF ALLEGIANCE

Councilmember Burns

PRAYER OR BLESSING

Councilmember Johnson

READING OF DISORDERLY PERSONS CITY CODE SUBSECTION

Read into Record

REQUEST FOR AGENDA CHANGES/ADDITIONS

None

PUBLIC HEARING

260078.6 Public Hearing/Vacation of the alley between Leith Street and McClellan Street

A Public Hearing to consider the vacation of the alley between Leith Street and McClellan Street. The owners of the property located at 3009 N. Saginaw Street are requesting the alley vacation for a redevelopment project that will include the addition of gas pumps, a canopy and improvements to the parking lot of the already existing liquor store.

Held

PUBLIC COMMENT

7 Public Speakers

COUNCIL RESPONSE

Councilmembers to respond (Burns, Winfrey-Carter, Priestley, and Mushatt)

CONSENT AGENDA

PRESENTATION OF MINUTES

260116 DRAFT/PROPOSED Summary Minutes/Flint City Council/Finance Committee Meeting/March 18, 2026

DRAFT/PROPOSED Summary Minutes of the Finance Committee Meeting/Meeting held Wednesday, March 18, 2026, at 5:15 p.m., in the Council Chambers, 3rd Floor, City Hall.

This Matter was ADOPTED on the Consent Agenda

260117 DRAFT/PROPOSED Summary Minutes/Flint City Council/Governmental Operations Committee Meeting/March 18, 2026

DRAFT/PROPOSED Summary Minutes of the Governmental Operations Committee Meeting/Meeting held Wednesday, March 18, 2026, at 7:10 p.m., in the Council Chambers, 3rd Floor, City Hall.

This Matter was ADOPTED on the Consent Agenda

260118 DRAFT/PROPOSED Summary Minutes/Flint City Council/Special Affairs Committee Meeting/March 23, 2026

DRAFT/PROPOSED Summary Minutes of the Special Affairs Committee Meeting/Meeting held Monday, March 23, 2026, at 4:37 p.m., in the Council Chambers, 3rd Floor, City Hall.

This Matter was ADOPTED on the Consent Agenda

260119 DRAFT/PROPOSED Summary Minutes/Flint City Council/Council Meeting/March 23, 2026

DRAFT/PROPOSED Summary Minutes of the Flint City Council Meeting/Meeting held Monday, March 23, 2026, at 8:41 p.m., in the Council Chambers, 3rd Floor, City Hall.

This Matter was ADOPTED on the Consent Agenda

PETITIONS AND COMMUNICATIONS

260114 Communications/Flint Planning Commission/Final Report/MDR 25-01 (Petition to approve the proposed City of Flint Regional Police and Fire Training Center located at 4221 Industrial Ave.)

A Communication dated February 9, 2026, from the City of Flint Planning Commission to the Flint City Council/City Clerk, re: MDR 25-01, a final report for a petition to approve the proposed City of Flint Regional Police and Fire Training Center located at 4221 Industrial Ave. (PID 47-31-183-028), plus 35 additional parcels bounded by E. Stewert Ave., Black Ave., Carlton St., and Industrial Ave., was heard and

evaluated before the Planning Commission (Commission) at its December 9th, 2025 & January 27th, 2026 meetings.

This Matter was ADOPTED on the Consent Agenda

260115 Communications/Flint Planning Commission/Final Report/PC 25-09/Brush Alley Vacation

A Communication dated March 18, 2026, from the City of Flint Planning Commission to the Flint City Council/Cit Clerk, re: PC 25-09, a Final Report for a petition to vacate the City of Flint public right-of-way know as Brush Alley, from E. 4th St. to the northern parcel line of 718 Harrison St. was heard and evaluated before the Planning Commission (Commission) at its February 24th, 2026, meeting.

This Matter was ADOPTED on the Consent Agenda

APPOINTMENTS (May Be Referred from Special Affairs)

260107 Appointment/Flint Planning Commission/Dylan M. Luna

Resolution resolving that the Flint City Council approves the appointment of Dylan M. Luna, Flint MI 48503, to the 7th ward seat on the Planning Commission, to fill the vacant 7th ward seat with such term commencing immediately and expiring March 31, 2029.

This Matter was ADOPTED on the Consent Agenda

RESOLUTIONS

260073 Budget Amendment/2025-26 Annual Action Plan/U.S. Department of Housing and Urban Development Community Development Block Grant

Resolution resolving that the appropriate city officials are hereby authorized to do all things necessary to complete budget amendments to recognize revenue and appropriate expenditures based on received grant agreements for the 2026-2026 program year in CDBG (\$3,588,954.00), HOME (\$653,710.41) and ESG (\$323,965.00) funds to fiscal year 2026 and for any years those funds remain available; AND further resolving that the appropriate city officials are hereby

authorized to do all things necessary to enter into subrecipient agreements equal to the revised award amounts as included in the above table, utilize administrative funds as identified.

(SEPARATED FROM THE MASTER RESOLUTION (CONSENT AGENDA))

260091.1 Initiate Process/Hiring Sign Language Interpreters/City Council Meetings

Resolution resolving that the Flint City Council will do all things necessary to initiate the processes for providing sign language interpreters for its regularly-scheduled City Council meetings, for a time period of April 2026 through June 2026, with funding in an amount NOT-TO-EXCEED \$25,000.00, to come from the city's [General] Funds.

This Matter was ADOPTED on the Consent Agenda

260108 CO #1/Detroit Salt

Resolution resolving that the Division of Purchases & Supplies, upon City Council's approval, is hereby authorized to issue change order #1 to the purchase order with Detroit Salt, Inc. for additional bulk salt to refill the salt barn so it is full for next season, in the amount not to exceed \$80,000.00 and a revised aggregate amount of \$400,000.00.

This Matter was ADOPTED on the Consent Agenda

260109 Jack Doheny Supply/Parts and Repairs/Vactor Combination Vehicles

Resolution resolving that the Division of Purchases & Supplies, upon City Council's approval, is hereby authorized to issue a Purchase Order to Jack Dohney Supply for Water Service Center parts and repairs in an amount not-to-exceed \$90,000.00 for an overall total of \$164,950.00 for FY25-26 (07/01/25-06/30/2026).

This Matter was ADOPTED on the Consent Agenda

260110 Contract/Ace Saginaw Paving Company

Resolution resolving that the Proper City Officials, upon City Councils approval, are hereby authorized to enter into a contract with Ace

Saginaw Paving Company for paving several major roads in FY26 & FY27, in the amount not-to-exceed \$2,348,536.58, plus a 10% contingency for a total of \$2,583,390.24. [NOTE: The roads to be paved are as follows: Richfield Rd. (from Frankling to Branch); Ann Arbor (from I-69 to 2nd St); Pershing (from Zimmerman to Miller Rd.); Glenwood Ave (from Court St. to Fox St.); E. Boulevard (from Dort Hwy. to Pierson Rd.), E. Pierson Rd. (from E. Boulevard Dr. to Western Rd.); Kearsley St. (from Crapo to Thomson); Davison Rd. (from Lewis St. to Dort Hwy.) and Stewart Ave. (from Saginaw St. to Andrews). The Department of Public Works is requesting to enter into an agreement for FY26 & FY27 with Ace Saginaw Paving Company.]

This Matter was ADOPTED on the Consent Agenda

260112 Contract/Rehmann Robson, LLC/FY2026, FY2027 and FY2028 Audits

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to enter into a three-year contract with Rehmann Robson for auditing services for FY2026 for the amount of \$250,000.00, FY2027 for the amount of \$260,000.00 and FY2028 for the amount of \$270,000.00 for a total contract price of \$780,000.00 plus out-of-pocket expenses not-to-exceed \$15,000.

This Matter was ADOPTED on the Consent Agenda

CONSENT AGENDA VOTE

Councilmember Priestley, seconded by Councilmember Johnson, made a motion to Approve the Consent Agenda with any separations (Reso No. 260073 [Separated from the Consent Agenda]). This Motion PASSED by the following vote:

Aye: 6- Councilmember Johnson, Councilmember Priestley, Councilmember Burns, Councilmember Mushatt, Councilmember Pfeiffer and Councilmember Jarrett

No: 0-

Absent: Councilmember El-Alamin, Councilmember Lewis, and Councilmember Winfrey-Carter

SEPARATED FROM MASTER RESOLUTION (CONSENT AGENDA)

260073

Budget Amendment/2025-26 Annual Action Plan/U.S. Department of Housing and Urban Development Community Development Block Grant

Resolution resolving that the appropriate city officials are hereby authorized to do all things necessary to complete budget amendments to recognize revenue and appropriate expenditures based on received grant agreements for the 2026-2026 program year in CDBG (\$3,588,954.00), HOME (\$653,710.41) and ESG (\$323,965.00) funds to fiscal year 2026 and for any years those funds remain available; AND further resolving that the appropriate city officials are hereby authorized to do all things necessary to enter into subrecipient agreements equal to the revised award amounts as included in the above table, utilize administrative funds as identified.

***A motion was made by Councilmember Priestley, seconded by Councilmember Johnson, that this matter be ADOPTED. This motion FAILED by the following vote:**

Aye: 4- Councilmember Johnson, Councilmember Priestley, Councilmember Mushatt and Councilmember Jarrett

No: 2- Councilmember Winfrey-Carter and Councilmember Burns

Absent: Councilmember El-Alamin, Councilmember and Lewis Councilmember Pfeiffer

***A motion was made by Councilmember Priestley, seconded by Councilmember Johnson, that this matter be sent to Finance (4-22-26). This motion PASSED by the following vote:**

Aye: 6- Councilmember Johnson, Councilmember Priestley, Councilmember Winfrey-Carter, Councilmember Burns, Councilmember Mushatt, and Councilmember Jarrett

No: 0-

Absent: Councilmember El-Alamin, Councilmember Lewis, and Councilmember Pfeiffer

FINAL COUNCIL COMMENTS

ADJOURNMENT

Councilmember Priestley, seconded by Councilmember Jarrett, made a motion to Adjourn. This Regular City Council Meeting Adjourned at 8:03 p.m.

This motion PASSED by a VOTE of 6:0

Absent: Councilmember El-Alamin, Councilmember Lewis, and Councilmember Pfeiffer

Respectfully transcribed and submitted,

Christel Snider

City Council Secretary

260089.1

RESOLUTION: _____

PRESENTED: 3-23-2026

ADOPTED: _____

Amended Resolution Authorizing Acceptance of \$54,744 in Genesee County Senior Millage Funding for the Eric Mays Senior and Community Service Center and Amending the FY2026 Budget Accordingly

WHEREAS, the Genesee County Board of Commissioners approved Senior Millage funding through the Genesee County Department of Senior Services to support senior center programming and services for residents age sixty (60) and older; and

WHEREAS, the City of Flint operates the Eric Mays Senior and Community Service Center, which has been awarded \$54,744 in Senior Millage funding for the period January 1, 2026 through September 30, 2026 to support senior programming, operations and services; and

WHEREAS, the acceptance of this funding will support programs and services that improve the health, safety and quality of life for senior residents of the City of Flint and throughout Genesee County; and

WHEREAS, it is necessary to amend the FY2026 City of Flint Budget to recognize and appropriate the Senior Millage funds for the operation of the Eric Mays Senior and Community Service Center.

Funding shall be allocated to the following expenditure account(s):

Dept.	Name of Account	Account Number	Grant CODE	Amount
Mayor-Community Centers	SUPPLIES	208-752.160-752.000		\$20,344.00
Mayor-Community Centers	PROFESSIONAL SERVICES	208-752.160-801.000		\$25,000.00
Mayor-Community Centers	COMMUNITY PROMOTION	208-752.160-880.000		\$2,000.00
Mayor-Community Centers	POSTAGE	208-752.160-902.000		\$400.00

Mayor-Community Centers	COPYING SERVICES	208-752.160-903.000	\$1,500.00
Mayor-Community Centers	EDUCATION TRAINING, & CONFER	208-752.160-958.000	\$2,500.00
Mayor-Community Centers	UTILITIES	208-752.160-920.000	\$3,000.00
FY26 GRAND TOTAL			\$54,744.00

IT IS RESOLVED that the Flint City Council hereby authorizes the acceptance of \$54,744 in Senior Millage funding from the Genesee County Department of Senior Services for the operation and programming of the Eric B. Mays Senior and Community Service Center; and

IT IS FURTHER RESOLVED, that the FY2026 City of Flint Budget is hereby amended, [and the FY2027 City of Flint Budget be adopted] to recognize and appropriate these funds for senior center programming operations, and related allowable expenditures in accordance with the terms of the Senior Millage agreement.

APPROVED AS TO FORM:

APPROVED AS TO FINANCE:

JoAnne Gurley, Chief Legal Officer

Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:

APPROVED BY CITY COUNCIL:

Clyde Edwards, City Administrator



260143

RESOLUTION NO.: _____

PRESENTED: 5-6-2024

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

RESOLUTION TO DEERE CREDIT, INC. FOR THE PURCHASE OF A WHEEL LOADER

The City of Flint, Department of Finance, Fleet Division, has been making lease payments on a John Deere wheel loader that is used by the Street Maintenance Division. The amount of the lease consisted of five yearly payments of \$26,442.59 for a total lease of \$177,849.00. The lease agreement was for a final payout of \$80,805.88 if the City decided to purchase said equipment.


Deere Credit, Inc., 6400 NW 86th St., Johnston, IA is the leasing company and the Street Maintenance Division wishes to purchase the John Deere wheel loader. There is adequate funding for said purchases from the listed account:

Account Number	Account Name	Amount
202-449.201-977.000	Equipment	\$ 80,805.88
	FY26 GRAND TOTAL	\$ 80,805.88

IT IS RESOLVED, that The Division of Purchases and Supplies, upon City Council’s approval, is hereby authorized to issue a purchase order to Deere Credit, Inc. for the purchase of a John Deere wheel loader in an amount not to exceed \$80,805.88.


FOR THE CITY OF FLINT:


APPROVED BY CITY COUNCIL:


Clyde Edwards/ AD638 (Apr 30, 2026 12:52:18 EDT)
Clyde Edwards, City Administrator


APPROVED AS TO FORM:

APPROVED AS TO FINANCE:


JoAnne Gurley (Apr 30, 2026 11:31:35 EDT)
JoAnne Gurley, City Attorney


Phillip Moore (Apr 30, 2026 10:26:03 EDT)
Phillip Moore, Chief Financial Officer

APPROVED AS TO PURCHASING:


Lauren Rowley, Purchasing Manager



STAFF REVIEW FORM

Effective: April 1, 2026

(Do not alter or modify this form without written permission from the City Administrator)

TODAY'S DATE: April 17, 2026

BID PROPOSAL #: _____

AGENDA ITEM TITLE: Purchase of a wheel loader

PREPARED BY: Kathryn Neumann

VENDOR NAME: Deere Credit, Inc.

Section 1. BACKGROUND/SUMMARY OF PROPOSED ACTION..

Vendor Compliance (This vendor has been properly vetted and the responses are below) :

Federal gov't	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
State gov't	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

NOTE: Preparer MUST include a response to the conditions below:

- Did we do an assessment of first consideration to internal City of Flint staff and resources (explain)?
- Why was this vendor chosen?
- What history does this vendor have with the City of Flint?
- What steps will be taken to do a post-performance of the vendor?

In 2020, the City leased a John Deere wheel loader to be used for various tasks at Street Maintenance. The least terms were annual payments of \$26,442.59 and a final purchase price of \$80,805.88, which was due at the end of the lease. Deere Credit is the financial company owned by John Deere to handle lease/purchases. The City has decided to purchase the wheel loader. A final payment to Deere Credit is due. This loader is used in the day-to-day operations of Street Maintenance, including but not limited to pushing leaves in the fall, loading salt into dump trucks in winter and it loading sweeper dumps in dump trucks so they can be taken to the landfill. The value of this front end loader is over \$200,000.

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

- Sole Source (Please attach sole source statement to requisition)
- Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)
 - *Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services
- (3) Quotes (please attach all quotes to your requisition)



STAFF REVIEW FORM

Effective: April 1, 2026

(Do not alter or modify this form without written permission from the City Administrator)

Section 2. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES..

Fiscal Year	Account	PO Number	FY PO Amount	FY Expensed	Resolution
FY25	203-449.201-977.000	25-007973	\$13,513.24	\$13,513.24	
FY23	202 & 203-449.201-977.000	23-005713	\$38,345.95	\$30,926.28	
FY23	202 & 203-449.201-977.000	23-005724	\$98,121.61	\$98,120.59	190191
FY22	202 & 203-449.201-977.000	22-004707	\$31,650.65	\$31,650.65	
FY22	202 & 203-449.201-977.000	22-004719	\$101,846	\$101,846	190191

Section 3. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS..

The benefit to the Citizen's of the City of Flint is that front-end loaders are indispensable machines providing high productivity, versatility, and efficiency. They excel at scooping, transporting, and dumping materials like salt, leaves and dirt spoils, utilizing hydraulic power to lift heavy loads.

Section 4. FINANCIAL IMPLICATIONS..

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES NO IF NO, PLEASE EXPLAIN:

NOTE: Accountant MUST include the following information:

- What is the total amount budgeted for this purpose?
- What percentage is being spent with this vendor?
- What is the justification for spending this amount of money with this vendor?
- What percentage is being spent out of each line item used in this request?
- List all the known budgeted funds from that line item.



STAFF REVIEW FORM

Effective: April 1, 2026

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Total Purchase Amount: \$80,805.88
 Line-Item: 202-449.201-977.000
 Streets Equipment
 Total Line Budget: \$1,109,900
 Purchase: \$80,805.88, 7% of Total Line Item of Streets Equipment
 BA (Budget Adjustment) Posted 4/15/2026, \$120,000 was taken from Repairs & Maintenance as this was an unutilized account. The John Deere Wheel Loader was not in the Equipment Budget, but now after BA, it is properly accounted for. R+M: 202-449.201-930.00. Current budget after BA is \$75,750.00. Current utilization of this R+M account is 0%, nothing is spent or encumbered out of this account.

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant CODE	Amount
Streets	Equipment	202-449.201-977.000		\$80,805.88
FY26 GRAND TOTAL				\$80,805.88

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1: _____
 BUDGET YEAR 2: _____
 BUDGET YEAR 3: _____

OTHER IMPLICATIONS (i.e., collective bargaining).. _____

PRE-ENCUMBERED? YES NO REQUISITION NO: 260011395

ACCOUNTING APPROVAL: Jo Janicki (Apr 21, 2026 16:40:03 EDT) Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

Section 5. RESOLUTION DEFENSE TEAM..

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Dan Schiller	810 691-4788



STAFF REVIEW FORM

Effective: April 1, 2026

(Do not alter or modify this form without written permission from the City Administrator)

2		
3		
4		

STAFF RECOMMENDATION: (PLEASE SELECT): APPROVED NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Dan Schiller
Dan Schiller (Apr 22, 2026 00:12:54 EDT)
 (Danny Schiller, Provisional Director of Transportation)

ADMINISTRATION APPROVAL: [Signature]
Clyde Edwards (Apr 22, 2026 13:10:08 EDT)
 (\$20,000 or above spending authorizations)

Section 6. VENDOR EVALUATION..

Business Title: Deere Credit, Inc. Vendor ID: 0000004770
 Review Period: _____ Department: Street Maintenance
 Project Name: Purchase of a wheel loader Project Type: Equipment

Vendor Goals:

The City has owned this piece of equipment for the past five years. It has performed well, that is why the City has decided to buy it. John Deere Credit is the financial company that handles the lease purchases.

1 = Poor 2 = Fair 3 = Sufficient 4 = Good 5 = Excellent

Job Knowledge:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Work Quality:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Timeliness:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Compliance with Contract:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Warranty (If Product):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>



STAFF REVIEW FORM

Effective: April 1, 2026

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Responsiveness:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cost Effectiveness:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dependability:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Total Performance:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Overall Rating:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

DEFECTS (IF ANY): IF CHECKED, PLEASE EXPLAIN:

Performance / Other Comments:

REVIEWER'S SIGNATURE: _____

Date: _____



Deere Credit, Inc.
PO Box 6600
Johnston, IA 50131-6600

6010

CITY OF FLINT
PO BOX 246
FLINT, MI 48501-0246

Co-Obtitor or Guarantor:

See Contract for Details

Dear CITY OF FLINT,

Thank you for choosing John Deere Financial. We appreciate your business and the opportunity to be your trusted financial resource. We are committed to understanding your business, and providing the flexible financing solutions and customer service to accommodate your needs in good and challenging times. Please review and retain the enclosed insert filled with helpful information and tips to get the most from your John Deere Financial experience.

This letter is confirmation that your lease contract described below has been accepted by John Deere Financial and your account is setup. This is not an invoice.

The account number is 030-0063090-016

The details for this transaction include:

LEASE TERM START DATE	07 July 2020
LEASE TERM END DATE	07 July 2025
FIRST PAYMENT DUE DATE	07 July 2020
NUMBER OF PAYMENTS	6

LEASED EQUIPMENT				
QTY.	NEW/ USED	MFR.	MODEL	EQUIPMENT DESCRIPTION
1	NEW	JD	S44L	S44L WHEEL LOADER
PRODUCT ID NO. 1DW844LNCLF76857				

Equipment Location:
1101 S SAGINAW ST
FLINT, MI 48502-1420

You can easily manage your account or make a payment online by using MYJDFACCOUNT.COM

If you prefer to mail a payment, please include your account number on the check and mail to John Deere Financial, PO Box 4450, Carol Stream, IL 60197-4450

For additional questions, please contact our Customer Service Representatives at 1-800-771-0681

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ORIGINAL INVOICE

Invoice Date 10/23/2025
Page 1 of 2
Invoice Number 0063090
CITY OF FLINT
PO BOX 246
FLINT MI 48501

DID YOU KNOW!

Log on to MyJDFAccount.com for secure and confidential access to your John Deere Financial account.

TOTAL AMOUNT DUE \$80,805.88
Due Date 7/7/2025

QUESTIONS?

Visit us online: MyJDFAccount.com
Call us: 1-800-488-8732

LEASE ACCOUNT INFORMATION

Lease Maturity Date 7/7/2025
Lessee's Reference Number 0063090

IMPORTANT INFORMATION ABOUT YOUR ACCOUNT

Your lease information is now available 24/7 at MyJDFAccount.com. Make payments view your account information and more!

Every dishonored check received will result in a fee of \$20 or in an amount not to exceed the highest amount permitted by state law.

▼ Detach and return the bottom remittance portion with your payment in an enclosed envelope ▼



P.O. Box 6600
Johnston, IA 50131-6600
USA

CITY OF FLINT
Account Number : 030-0063090-016

TOTAL AMOUNT DUE \$80,805.88
Due Date: 7/7/2025

Amount Enclosed \$

Please include account number and make check payable to:

CITY OF FLINT
PO BOX 246
FLINT MI 48501

DEERE CREDIT, INC.
PO BOX 4450
CAROL STREAM, IL 60197-4450



RESOLUTION NO.: 260144
 PRESENTED: 5-6-2024
 ADOPTED: _____

PROPOSAL 26000500
 Tracking: A0634

BY THE CITY ADMINISTRATOR:

**RESOLUTION CHANGE ORDER-1 TO D.H.T. TRANSPORT LLC FOR
 THREE-(3) YEAR (FY 2026, FY 2027 & FY 2028) WPC SLUDGE HAULING SERVICE**

WHEREAS, The Division of Purchases and Supplies solicited bids for three-year WPC Sludge Disposal Services (FY-2026, FY-2027, and FY-2028) as requested by Water Pollution Control, a Division of Public Works. This service provides sludge hauling to an approved landfill for biosolids cake and grit disposal.

WHEREAS, WPC Management miscalculated the annual cost of said services, and requires additional allocations to ensure that funding for this service is sufficient for each of the approved fiscal years which includes the current fiscal year.

WHEREAS, D.H.T. Transport LLC was the sole, responsive bidder of said solicitation. WPC recommends that D.H.T. Transport LLC be awarded Change Order-1 to increase the funding allocations for the three-year contract in the amounts of \$44,800.00 – FY 2026, \$46,400.00 – FY 2027, and \$47,000.00 – FY 2028 to provide said services. The revised annual not to exceed amounts will be \$305,000.00 for FY-2026, \$313,000.00 for FY-2027, and \$321,000.00 for FY-2028, a three-year aggregate total of \$939,000.00, with the option to extend for an additional year pending adoption of each fiscal year. Funding is to come from the following account:


Account Number	Account Name/ Grant Code	Amount
590-550.100-815.550	WPC-Sludge Disposal	\$44,800.00
	Original Council Approved Amount (Resolution 250254-T, 08/11/2025)	\$260,200.00
	FY 2026 Revised TOTAL	\$305,000.00

IT IS RESOLVED, that the Proper City Officials are hereby authorized to do all things necessary to process Change Order-1 to the Purchase Order to D.H.T. Transport LLC, 2695 West Vassar Road, Reese, MI 48757 for Water Pollution Control Sludge Hauling/Transportation Services, in the not-to-exceed FY-2026 amount of \$305,000.00, with the option to extend for a fourth year.

BE IT ALSO RESOLVED, pending budget adoption of the FY-2027 & FY-2028 budgets, revised amounts for this service will be \$313,000.00 and \$321,000.00 respectively.

BE IT FURTHER RESOLVED, this will be a revised three-(3) year contract total of \$939,000.00 an increase of \$138,200.00 for the contract period.


APPROVED AS TO FORM:


 JoAnne Gurley (Apr 30, 2026 16:57:48 EDT)
 Joanne Gurley, City Attorney

APPROVED AS TO FINANCE:


 Phillip Moore (May 1, 2026 11:43:12 EDT)
 Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:


 Clyde Edwards / A0634 (May 1, 2026 11:50:08 EDT)
 Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO PURCHASING:


 Lauren Rowley, Purchasing Manager



STAFF REVIEW FORM

Effective: April 1, 2026

(Do not alter or modify this form without written permission from the City Administrator)

TODAY'S DATE: 4/9/2026
 BID PROPOSAL#: P26000500
 AGENDA ITEM TITLE: Sludge Cake Transport - Change Order 1
 PREPARED BY: Jeanette Best
 VENDOR NAME: DHT Transport, LLC

Section 1. BACKGROUND/SUMMARY OF PROPOSED ACTION .

Vendor Compliance (This vendor has been properly vetted and the responses are below) :

Federal gov't	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
State gov't	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

NOTE: Preparer **MUST** include a response to the conditions below:

- Did we do an assessment of first consideration to internal City of Flint staff and resources (explain)?
- Why was this vendor chosen?
- What history does this vendor have with the City of Flint?
- What steps will be taken to do a post-performance of the vendor?

Water Pollution Control (WPC) generates approximately 16,000 wet tons of biosolids cake and grit ("residuals") from its wastewater treatment process annually. Residuals must be transported off plant site to a landfill or other disposal site every weekday. The services are to be provided with fixed rates, for a period of three fiscal years. The Contract, if approved, will be in effect for FY2026, FY2027, and FY2028. The City has used this vendor since 2017 with satisfactory results. They have experience with the WPC needs for consistent service and have provided it.

WPC recommended that the only bidder, DHT Transport, LLC be awarded the three-year bid for Transport Services (hauling) in the amount of \$260,200.00 (FY 2026), \$266,600.00 (FY2027), and \$274,000.00 (FY 2028), a three-(3) year total of \$800,800.00.

A change order is requested to correct a miscalculation in the amount necessary for the Transport Services. It seems that the original calculation was based on 12 months (48 weeks) instead of 52 weeks (1 year) of service, and potential for additional runs were not considered. The correction for FY 2026 is \$44,800, for a total of \$305,000 which is the amount that was included in FY 2026 budget. Corrections for FY 2027 and FY 2028, pending adoption of the budgets, are FY 2027 - \$46,400, annual total, \$313,000 and FY 2028 - \$47,000, annual total \$321,000. The three (3) year total is \$939,000.



STAFF REVIEW FORM

Effective: April 1, 2026

(Do not alter or modify this form without written permission from the City Administrator)

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

- Sole Source (Please attach sole source statement to requisition)
- Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)

*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

- (3) Quotes (please attach all quotes to your requisition)

Section 2. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES..

Fiscal Year	Account	PO Number	FY PO Amount	FY Expensed	Resolution
2025	590-550.100-815.500	1,085,000.00	280,000.00	257,245.75	240412-T
2024	590-550.100-815.500	523,000.00	290,000.00	269,999.32	220288
2023	590-550.100-815.500	509,100.00	250,000.00	249,374.74	220288
2022	590-550.100-812.000	693,000.00	250,000.00	226,155.00	210264
2021	590-550.100-812.000	668,500.00	218,500.00	188,931.50	180384

Section 3. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS..

This purchase will ensure that the NPDES Permit requirements are met for the proper operation of the WPC.

Section 4. FINANCIAL IMPLICATIONS..

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES NO IF NO, PLEASE EXPLAIN:

NOTE: Accountant MUST include the following information:

- What is the total amount budgeted for this purpose?
- What percentage is being spent with this vendor?
- What is the justification for spending this amount of money with this vendor?
- What percentage is being spent out of each line item used in this request?
- List all the known budgeted funds from that line item.



STAFF REVIEW FORM

Effective: April 1, 2026

(Do not alter or modify this form without written permission from the City Administrator)

This is not an ARPA expense. Adequate funding is available in the current approved budget for this required service.

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant CODE	Amount
DPW-WPC	Sludge Disposal Services	590-550.100-815.500		FY2026 CO 1 \$44,800.00
DPW-WPC	Sludge Disposal Services	590-550.100-815.500		FY2027 CO 1 \$46,400.00
DPW-WPC	Sludge Disposal Services	590-550.100-815.500		FY2028 CO 1 \$47,000.00
FY26 GRAND TOTAL				\$44,800.00

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1: \$305,000 .00 (original FY26 + \$44,800.00)

BUDGET YEAR 2: \$313,000.00 (original FY27 + \$46,400.00)

BUDGET YEAR 3: \$321,000.00 (original FY28 + \$47,000)

OTHER IMPLICATIONS (i.e., collective bargaining).. None

PRE-ENCUMBERED? YES NO REQUISITION NO: 260011391

ACCOUNTING APPROVAL: [Signature] Date: 04/20/2026

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

Section 5. RESOLUTION DEFENSE TEAM..

(Place the names of those who can defend this resolution at City Council)

NAME	PHONE NUMBER



STAFF REVIEW FORM

Effective: April 1, 2026

(Do not alter or modify this form without written permission from the City Administrator)

1	Jeanette Best	810 691-9811
2		
3		
4		

STAFF RECOMMENDATION: (PLEASE SELECT): APPROVED NOT APPROVED

DEPARTMENT HEAD SIGNATURE:

WPC/DPW Manager

(Name, Title)

ADMINISTRATION APPROVAL:

(\$20,000 or above spending authorizations)

Signature on the following page

Section 6. VENDOR EVALUATION..

Business Title:

DHT Transport, LLC

Vendor ID:

Review Period:

Annually

Department:

DPW-WPC

Project Name:

Sludge Disposal
Transportation

Project Type:

Transportation
of sludge cake
to the landfill

Vendor Goals:

Timely supply of trucking trailers and hauling to the landfill.

1 = Poor 2 = Fair 3 = Sufficient 4 = Good 5 = Excellent

Job Knowledge:

Work Quality:



STAFF REVIEW FORM

Effective: April 1, 2026

(Do not alter or modify this form without written permission from the City Administrator)

Timeliness:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Compliance with Contract:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Warranty (if Product):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responsiveness:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cost Effectiveness:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Dependability:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Total Performance:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Overall Rating:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

DEFECTS (IF ANY): IF CHECKED, PLEASE EXPLAIN:

Performance / Other Comments:

DHT has been hauling dewatered biosolids for the WPCF since 2017. They are responsive to our requests when we need additional loads hauled and they coordinate with the landfill. DHT knows our schedule and has trailers staged at the plant for easy exchange of full trailers.

REVIEWER'S SIGNATURE: _____ Date: _____

Signature: CDE
Clyde Edwards (Apr 15, 2026 14:51:37 EDT)
 Email: cedwards@cityofflint.com

Client#: 60051

HAUBR

ACORD™

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 04/24/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER: Saginaw Bay Underwriters, 1258 S. Washington, P. O. Box 1928, Saginaw, MI 48605. CONTACT NAME: Amy Jo List, CIC, CISR. PHONE: 989 752-8600. FAX: (A/C, No.):. E-MAIL ADDRESS: alist@sbuins.com. INSURER(S) AFFORDING COVERAGE: INSURER A: Auto Owners Insurance Co. NAIC #: 18988. INSURER B: National Interstate Insurance Co. NAIC #: 32620. INSURER C: Federal Insurance Co. NAIC #: 002084. INSURER D: Hartford Fire Insurance Co. NAIC #: 19682. INSURER E: Endurance American Specialty NAIC #: 41718. INSURER F: Twin City Fire Insurance Co. NAIC #: 29459.

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Table with columns: INSR LTR, TYPE OF INSURANCE, ADDL INSR, SUBR WVD, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Rows include: A COMMERCIAL GENERAL LIABILITY (1405217925), D AUTOMOBILE LIABILITY (83UENOH7010), B UMBRELLA LIAB AND EXCESS LIAB (UHT001136804), F WORKERS COMPENSATION AND EMPLOYERS' LIABILITY (83WEOH7009), C Motor Truck Cargo and Reefer Coverage (06659684).

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Insurer B: Excess Liability (National Interstate) #UHT001136804 \$3,000,000 goes over the Auto Liability.
Insurer B: Excess Liability (National Interstate) #UHT001136804 \$4,000,000 goes over General Liability and Employers Liability.
Insurer E: Excess Liability (Endurance American Specialty) Policy Term 03/01/2026 - 03/01/2027 #ELD30032828503 - \$5,000,000 goes over (National Interstate) \$4,000,000 excess over General Liability and (See Attached Descriptions)

CERTIFICATE HOLDER: City of Flint, 1101 S Saginaw St, Flint, MI 48501. CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE: [Signature]

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DESCRIPTIONS (Continued from Page 1)

Employers Liability only.

-Pollution Liability broad coverage for covered autos is included in the Automobile Policy form #CA9948.

-Form MCS-90 is included. Waiver of Subrogation does apply.

**** Supplemental Name ****

Hausbeck Brothers, Inc. DBA D.H.T. DBA D.H.T. Logistics

David Hausbeck

D.H.T. Specialized, LLC

D.H.T. Transport, LLC

D.H.T. Express, LLC

D.H.T. Agricultural Transport, LLC

City of Flint and including all elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and their board members, employees and volunteers are included as additional insureds with respects to the general liability on a primary and non contributory basis and the auto liability. 30 Day notice of cancellation (10 Day Notice for nonpayment of premium) applies. (6/17)



27860091

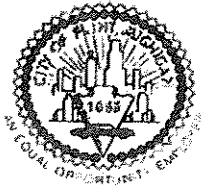


STATE OF MICHIGAN
CSCL/CD- 2700 - DOMESTIC LIMITED LIABILITY
COMPANY ANNUAL STATEMENT

Corporations Division Administrator
FILED
Doc #: 27860091
Filed Date: 1/15/2026

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS LIMITED LIABILITY COMPANY ANNUAL STATEMENT <i>Required by Section 207, Act 23, Public Act of 1993</i>		
Limited Liability Company Information		
The present name of the limited liability company is:	DHT TRANSPORT LLC	
The identification number assigned by the Bureau is:	801831294	
Filing Year	2026	
The name of the resident agent at the registered office is: DAVID L HAUSBECK		
Address 2695 W VASSAR RD, REESE, MI 48757		
Mailing Address 2695 W VASSAR RD, REESE, MI 48757		
Attestations		
<input checked="" type="checkbox"/> I understand that the information I enter into the online system is public information and will appear online and on copy requests exactly as I enter it into the system.		
<input checked="" type="checkbox"/> I have been authorized by the business entity to file this document online.		
<input checked="" type="checkbox"/> I, HEREBY SWEAR AND/OR AFFIRM, under penalty of law, including criminal prosecution, that the facts contained in this document are true. I certify that I am signing this document as the person(s) whose signature is required, or as an agent of the person(s) whose signature is required, who has authorized me to place his/her signature on this document.		
Signature		
<u>Authorized Agent</u>	<u>DHT TRANSPORT / DAVE HAUSBECK</u>	<u>DEDRA GILMOUR</u>
<u>Signer's Capacity</u>	<u>On behalf of</u>	<u>Sign Here</u>
<u>01/15/2026</u>		
<u>Date</u>		

STATE OF MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS



Department of Finance - Treasury

Sheldon Neeley
Mayor

Clyde Edwards
City Administrator

Good Standing Certification

Applicant and/or Business Clearance

All applicants for City of Flint funded programs, including federal programs, must remain current and not in default on any obligations related to taxes, fines, penalties, water service, licenses or other forms of penalties.

APPLICANT NAME: David L Hausbeck

HOME ADDRESS: _____

DBA: Hausbeck Brother, Inc./ DHT Transport LLC

BUSINESS ADDRESS: 2695 W. Vassar Road, Reese MI 48757

Please include addresses of all properties in the name of other current and/or former businesses, parent company, subsidiaries and/or divisions. Also, please include all former names used while conducting business with the City.

This section to be completed by the Department of Finance - Customer Service Division

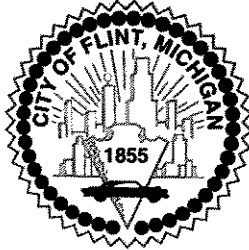
Please check the following divisions for the status of current and delinquent obligations owed to the City of Flint. Please circle the appropriate response for each division.

WATER DIV.	CURRENT	DELINQUENT	<i>No water acct located</i>
PROPERTY TAXES DIV.	CURRENT	DELINQUENT	<i>No prop tax located</i>
INCOME TAX DIV.	CURRENT	DELINQUENT	<i>No city of Flint income</i>
ENFORCEMENT	CURRENT	DELINQUENT	<i>tax record</i>
MR	CURRENT	DELINQUENT	<i>No m r located</i>

If delinquencies exist, please indicate the date, type and amount of obligation:

City Staff Person and Date

Heilys Herbert, 4-20-2026
City of Flint Customer Serv. Representative and Date



SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES
Sludge Cake Transport Services
PROPOSAL# 26000500

Approximate Annual Quantities – Not Guaranteed
 Furnish as requested for the period 07/1/25 – 6/30/28

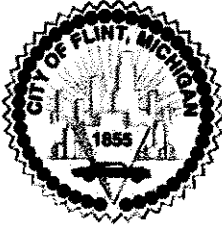
Bidder #1: DHT Transport LLC
Reese, MI

Landfill	Location	Distance (Miles)	FY 2026 (07/01/25–06/30/26)	FY 2027 (07/01/26–06/30/27)	FY 2028 (07/01/27–06/30/28)
Republic Citizens	Grand Blanc, MI	10.2	\$489.99	\$502.24	\$514.80
Brent Run	Montrose, MI	15.0	\$489.99	\$502.24	\$514.80
Venice Park	Lennon, MI	13.8	\$489.99	\$502.24	\$514.80
Waste Management	Birch Run, MI	21.3	\$538.44	\$551.90	\$565.70

	Extra Hard Copies	Electronic Copy Received
DHT Transport LLC	Yes	No

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



RESOLUTION NO.: 250254-T

PRESENTED: 8-6-2025

ADOPTED: 8-11-2025

PROPOSAL 26000500

Tracking: A0506

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO D.H.T. TRANSPORT LLC FOR
THREE-(3) YEAR (FY 2026, FY 2027 & FY 2028) WPC SLUDGE HAULING SERVICE**

WHEREAS, The Division of Purchases and Supplies solicited bids for three-year WPC Sludge Disposal Services (FY-2026, FY-2027, and FY-2028) as requested by Water Pollution Control, a Division of Public Works. This service provides sludge hauling to an approved landfill for biosolids cake and grit disposal.

WHEREAS, Proper sludge disposal is defined by and a requirement of the NPDES permit.

WHEREAS, D.H.T. Transport LLC was the sole, responsive bidder of said solicitation. WPC recommends that D.H.T. Transport LLC be awarded a three-year contract to provide said services in the amounts of \$260,200.00 for FY-2026, \$266,600.00 for FY-2027, and \$274,000.00 for FY-2028, a three-year total of \$800,800.00, with the option to extend for an additional year pending adoption of each fiscal year.

Funding is to come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
590-550.100-815.550	WPC-Sludge Disposal	\$260,200.00
	FY 2026 TOTAL	\$260,200.00

IT IS RESOLVED, that the Proper City Officials are hereby authorized to do all things necessary to issue a Purchase Order to D.H.T. Transport LLC, 2695 West Vassar Road, Reese, MI 48757 for Water Pollution Control Sludge Hauling/Transportation Services, in the not-to-exceed FY-2026 amount of \$260,200.00, pending budget adoption of the FY-2027 & FY-2028 budgets, \$266,600.00 and \$274,000.00 respectively, with the option to extend for an additional year.

APPROVED AS TO FORM:

JoAnne Gurley
JoAnne Gurley (Jul 29, 2025 10:18:13 EDT)

Joanne Gurley, City Attorney

APPROVED AS TO FINANCE:

Phillip Moore
Phillip Moore (Jul 25, 2025 10:30:05 EDT)

Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:

Clyde D. Edwards / A0506
Clyde D. Edwards (Jul 25, 2025 14:58:54 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

OS

APPROVED AS TO PURCHASING:

Lauren Rowley

Lauren Rowley, Purchasing Manager



CITY OF FLINT

** STAFF REVIEW FORM **

Effective: July 10, 2025

TODAY'S DATE: 07/09/2025
BID/PROPOSAL: P26000500
AGENDA ITEM TITLE: SLUDGE CAKE TRANSPORT
PREPARED BY: Jeanette Best, WPC/DPW Manager
VENDOR NAME: DHT Transport, LLC

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor Compliance (This vendor has been properly vetted and the responses are below):

Federal government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

Water Pollution Control (WPC) generates approximately 16,000 wet tons of biosolids cake and grit ("residuals") from its wastewater treatment process annually. Residuals must be transported off plant site to a landfill or other disposal site every weekday. The services are to be provided with fixed rates, for a period of three fiscal years. The Contract, if approved, will be in effect for FY2026, FY2027, and FY2028. The City has used this vendor since 2017 with satisfactory results. They have experience with the WPC needs for consistent service and have provided it.

WPC recommended that the only bidder, DHT Transport, LLC be awarded the three-year bid for Transport Services (hauling) in the amount of \$260,200.00 (FY 2026), \$266,600.00 (FY2027), and \$274,000.00 (FY 2028), a three-(3) year total of \$800,800.00.

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

- Sole Source (Please attach sole source statement to requisition)
 Competitive Bid Process (Please attach bid tabulation/documents to requisition)
 Cooperative Contract (MIDeal, Sourcwell, GSA, or other municipality)

*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

- (3) Quotes (please attach all quotes to your requisition)



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: July 10, 2025

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
2025	590-550.100-815.500	1,085,000.00	280,000.00	257,245.75	240412-T
2024	590-550.100-815.500	523,000.00	290,000.00	269,999.32	220288
2023	590-550.100-815.500	509,100.00	250,000.00	249,374.74	220288
2022	590-550.100-812.000	693,000.00	250,000.00	226,155.00	210264
2021	590-550.100-812.000	668,500.00	218,500.00	188,931.50	180384

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

This purchase order will ensure that the NPDES Permit requirements are met for proper operation of the WPC.

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES NO IF NO, PLEASE EXPLAIN:

This is not an ARPA expense.

This is not an ARPA expense. Adequate funding (24%) is available in the current approved budget for this required service.

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
DPW - WPC	Sludge Disposal Services	590-550.100-815.500		260,200.00
FY26 GRAND TOTAL				260,200.00

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \$260,200.00 (FY 2026)

BUDGET YEAR 2 \$266,600.00 (FY 2027)

BUDGET YEAR 3 \$274,000.00 (FY 2028)



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: July 10, 2025

OTHER IMPLICATIONS (i.e., collective bargaining): None.

PRE-ENCUMBERED? YES NO **REQUISITION NO:** 260010348

ACCOUNTING APPROVAL: *A. Hall* **Date:** 07/14/2025

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

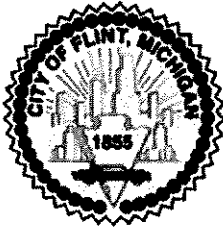
	NAME	PHONE NUMBER
1	Jeanette Best	810-691-9811
2		
3		

STAFF RECOMMENDATION: (PLEASE SELECT): **APPROVED** **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: *Jeanette M. Best*
(Jeanette M. Best, WPC/DPW Manager)

CDE

ADMINISTRATION APPROVAL: Clyde D. Edwards (Jul 21, 2025 17:03 EDT)
(for \$20,000 or above spending authorizations)



RESOLUTION NO.: 260145
 PRESENTED: 5-6-2026
 ADOPTED: _____

BY THE CITY ADMINISTRATOR:

RESOLUTION AUTHORIZING THIRD QUARTER FY26 BUDGET AMENDMENT

WHEREAS, the City of Flint's operating budget is monitored on an ongoing basis by the Finance Department and City department heads and changes to an approved operating budget are required from time to time. And;

WHEREAS, the Department of Finance is recommending certain fiscal appropriation amendments to the FY2026 City of Flint operating budget as follows in accordance with State Public Act 2 of 1968 as amended. And;

FY2026 Proposed Third Quarter Budget Amendments	Amended FY2026 Budget as of 3/31/2025	Proposed Amendment for FY2026 Q3 End	Proposed Amended FY2026 Budget	Estimated Ending Fund Balance
General Fund – Clerk's Office 101 Expenditures – W&F & Prof. Svcs	\$406,589	\$0	\$406,589	\$22,771,087
General Fund – Election Workers 101 Expenditures – W&F & Prof. Svcs	\$335,995	\$0	\$335,995	\$22,771,087
General Fund – City Council 101 Expenditures – W&F & Prof. Svcs	\$1,173,741	\$25,000	\$1,198,741	\$22,746,087
General Fund – All Departments 101 Revenue – State Grant	\$65,466,373	\$17,460,875	\$82,927,248	\$40,206,962
General Fund – All Departments 101 Expenditures – MERS Defined Benefit Pension	\$102,750,155	\$17,460,875	\$120,211,030	\$22,746,087
Major Street – All Departments 202 Revenue – State Grant	\$13,080,362	\$719,719	\$13,800,081	\$29,841,969
Major Street – All Departments 202 Expenditures – MERS Defined Benefit Pension	\$16,460,956	\$719,719	\$17,180,675	\$29,122,250
Local Street – All Departments 203 Revenue – State Grant	\$4,940,903	\$657,966	\$5,598,869	\$1,653,495
Local Street – All Departments 203 Expenditures – MERS Defined Benefit Pension	\$9,958,686	\$657,966	\$10,616,652	\$995,529
Public Safety – All Departments 205 Revenue – State Grant	\$6,196,380	\$2,337,840	\$8,534,220	\$4,703,263
Public Safety – All Departments 205 Expenditures – MERS Defined Benefit Pension	\$5,894,218	\$2,337,840	\$8,232,058	\$2,365,423
Police Fund – All Departments 207 Revenue – State Grant	\$2,051,090	\$853,214	\$2,904,304	\$3,188,948

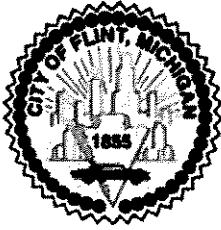


RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

Police Fund – All Departments 207 Expenditures – MERS Defined Benefit Pension	\$2,152,768	\$853,214	\$3,005,982	\$2,335,734
Parks & Rec. – All Departments 208 Revenue – State Grant	\$834,722	\$22,456	\$857,178	\$469,158
Parks & Rec. – All Departments 208 Expenditures – MERS Defined Benefit Pension	\$871,525	\$22,456	\$893,981	\$446,702
Street Lighting – All Departments 219 Revenue – State Grant	\$2,972,000	\$4,209	\$2,976,209	\$5,740,165
Street Lighting – All Departments 219 Expenditures – MERS Defined Benefit Pension	\$3,793,023	\$4,209	\$3,797,232	\$5,735,956
Rubbish Fund – All Departments 226 Revenue – State Grant	\$6,463,615	\$35,649	\$6,499,264	\$658,589
Rubbish Fund – All Departments 226 Expenditures – MERS Defined Benefit Pension	\$7,105,954	\$35,649	\$7,141,603	\$622,940
Building Fund – All Departments 249 Revenue – State Grant	\$2,335,000	\$536,141	\$2,871,141	\$3,542,879
Building Fund – All Departments 249 Expenditures – MERS Defined Benefit Pension	\$3,786,763	\$536,141	\$4,322,904	\$3,006,738
Sewer Fund – All Departments 590 Revenue – State Grant	\$114,475,618	\$1,996,492	\$116,472,110	\$104,685,238
Sewer Fund – All Departments 590 Expenditures – MERS Defined Benefit Pension	\$121,488,450	\$1,996,492	\$123,484,942	\$102,688,746
Water Fund – All Departments 591 Revenue – State Grant	\$34,978,486	\$1,743,859	\$36,722,345	\$91,496,442
Water Fund – All Departments 591 Expenditures – MERS Defined Benefit Pension	\$45,589,536	\$1,743,859	\$47,333,395	\$89,752,583
Fringe Benefit – All Departments 627 Revenue – State Grant	\$37,014,250	\$56,140	\$37,071,390	\$4,468,918
Fringe Benefit – All Departments 627 Expenditures – MERS Defined Benefit Pension	\$41,179,410	\$56,140	\$41,235,550	\$4,412,778
IT Services – All Departments 636 Revenue – State Grant	\$4,158,000	\$294,737	\$4,452,737	\$3,191,304
IT Services – All Departments 636 Expenditures – MERS Defined Benefit Pension	\$4,624,029	\$294,737	\$4,918,766	\$2,896,567
Motor Pool – All Departments 661 Revenue – State Grant	\$5,194,000	\$280,703	\$5,474,703	\$8,903,986
Motor Pool – All Departments 661 Expenditures – MERS Defined Benefit Pension	\$8,496,163	\$280,703	\$8,776,866	\$8,623,283
General Fund – Legal 101 Expenditures – Prof Svcs & Xfers Out	\$1,632,697	\$3,000,000	\$4,632,697	\$19,746,087
Total Amendment		\$30,025,000		



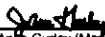
RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____


IT IS RESOLVED, that the appropriate officials are hereby authorized to do all things necessary to incorporate the approved appropriation changes into the FY2026 operating budget of the City of Flint.

APPROVED AS TO FORM:


JoAnne Gurley (May 1, 2026 15:52:17 EDT)


Joanne Gurley, City Attorney

APPROVED AS TO FINANCE:


Phillip Moore (May 1, 2026 15:12:41 EDT)

Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:


Clyde Edwards/ AD641 (May 1, 2026 18:20:37 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:



STAFF REVIEW FORM

Effective: April 1, 2026

(Do not alter or modify this form without written permission from the City Administrator)

TODAY'S DATE: 4/22/2026
 BID PROPOSAL #: N.A.
 AGENDA ITEM TITLE: Clerk's Office Third Quarter Budget Amendment
 PREPARED BY: Davina Donahue
 VENDOR NAME: N.A.

Section 1. BACKGROUND/SUMMARY OF PROPOSED ACTION..

Vendor Compliance (This vendor has been properly vetted and the responses are below) :

Federal gov't	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
State gov't	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

NOTE: Preparer **MUST** include a response to the conditions below:

- Did we do an assessment of first consideration to internal City of Flint staff and resources (explain)?
- Why was this vendor chosen?
- What history does this vendor have with the City of Flint?
- What steps will be taken to do a post-performance of the vendor?

This is a 3rd quarter budget adjustment for the Clerk's Office and City Council. Granicus is a vendor that part of the budget adjustment is for. We did an internal assessment and the software is needed. We are already under contract with them, just adding additional services. They bought out the original company and we have been utilizing their product for over 20 years. The performance is assessed with each meeting and there is no foreseeable end to the use of their product.

We are choosing the sole source below because this is just adding to th4e product.

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

- Sole Source (Please attach sole source statement to requisition)
- Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)
 - *Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services
- (3) Quotes (please attach all quotes to your requisition)



STAFF REVIEW FORM

Effective: April 1, 2026

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Section 2. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES..

Fiscal Year	Account	PO Number	FY PO Amount	FY Expensed	Resolution

Section 3. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS..

Section 4. FINANCIAL IMPLICATIONS..

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES NO IF NO, PLEASE EXPLAIN:

NOTE: Accountant MUST include the following information:

- What is the total amount budgeted for this purpose?



STAFF REVIEW FORM

Effective: April 1, 2026

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WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

Section 5. RESOLUTION DEFENSE TEAM..

(Place the names of those who can defend this resolution at City Council)

	NAME
1	Davina Donahue
2	
3	
4	

STAFF RECOMMENDATION: (PLEASE SELECT): APPROVED NOT APPROVED

DEPARTMENT HEAD SIGNATURE:

Davina Donahue

(Name, Title)

ADMINISTRATION APPROVAL:
(\$20,000 or above spending authorizations)

C. Edwards
Clyde Edwards (Apr 24, 2026 08:07:43 PDT)

Section 6. VENDOR EVALUATION..

Business Title:	Granicus, LLC	Vendor ID:	000006112
Review Period:	FY26	Department:	Clerk's Office
Project Name:	Maintenance Legi-Star	Project Type:	Software

Vendor Goals:

Storage and maintenance of city files and contracts and to modernize and stabilize our meeting and legislative operations.



STAFF REVIEW FORM

Effective: April 1, 2026

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	1 = Poor	2 = Fair	3 = Sufficient	4 = Good	5 = Excellent
Job Knowledge:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Work Quality:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Timeliness:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Compliance with Contract:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Warranty (If Product):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Responsiveness:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cost Effectiveness:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dependability:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Total Performance:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Overall Rating:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

DEFECTS (IF ANY): IF CHECKED, PLEASE EXPLAIN:

N.A.

Performance / Other Comments:

They help to drive transparency and public information availability while streamlining operations and recovering resources

REVIEWER'S SIGNATURE: *Arina Andrews*

Date: 04/23/2026

RESOLUTION: 260091.1

PRESENTED: 3-18-2026

ADOPTED: 4-13-2026

RESOLUTION TO INITIATE THE PROCESS FOR HIRING SIGN LANGUAGE INTERPRETERS FOR CITY COUNCIL MEETINGS

BY THE CLERK:

The Flint City Council desires to do all things necessary "to ensure that individuals with disabilities have equal access to participate" in its meetings; and

The Flint City Council currently broadcasts its meetings on the Official Flint City Council YouTube channel, which provides closed captioning for the hearing impaired. Other ADA accommodations that could be considered by the City Council include, but are not limited to, sign language interpreters, virtual meeting participation, etc. City Council will also need to make budget amendments to allow for any accommodation(s) it chooses to adopt; and

The Flint City Council wishes to do all things necessary to provide sign language interpreters for City Council meetings at this time.

IT IS RESOLVED, that the Flint City Council will do all things necessary to initiate the processes for providing sign language interpreters for its regularly-scheduled City Council meetings, for a time period of April 2026 to June 2026, with funding in an amount NOT-TO-EXCEED \$25,000.00, to come from the City's [General] Funds.

APPROVED AS TO FORM:

APPROVED BY CITY COUNCIL:

JoAnne Gurley, Chief Legal Officer

CS

101-101.000.801.000
for sign language
interpreters for
City Council Mtgs



STAFF REVIEW FORM

Effective: April 1, 2026

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TODAY'S DATE: 4/28/2026
 BID PROPOSAL #: N.A.
 AGENDA ITEM TITLE: Finance Third Quarter Budget Amendment
 PREPARED BY: Chay Linseman
 VENDOR NAME: N.A.

Section 1. BACKGROUND/SUMMARY OF PROPOSED ACTION..

Vendor Compliance (This vendor has been properly vetted and the responses are below) :

Federal gov't	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
State gov't	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

NOTE: Preparer **MUST** include a response to the conditions below:

- Did we do an assessment of first consideration to internal City of Flint staff and resources (explain)?
- Why was this vendor chosen?
- What history does this vendor have with the City of Flint?
- What steps will be taken to do a post-performance of the vendor?

1855

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

- Sole Source (Please attach sole source statement to requisition)
- Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- Cooperative Contract (MIDeal, Sourcewell, GSA, or another municipality)
*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services
- (3) Quotes (please attach all quotes to your requisition)



STAFF REVIEW FORM

Effective: April 1, 2026

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Section 2. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES..

Fiscal Year	Account	PO Number	FY PO Amount	FY Expensed	Resolution
N.A.					

N.A.

Section 3. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS..

N.A.

Section 4. FINANCIAL IMPLICATIONS..

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES NO IF NO, PLEASE EXPLAIN:

NOTE: Accountant MUST include the following information:

- What is the total amount budgeted for this purpose?
- What percentage is being spent with this vendor?
- What is the justification for spending this amount of money with this vendor?
- What percentage is being spent out of each line item used in this request?
- List all the known budgeted funds from that line item.

This is a 3rd quarter budget adjustment for Finance to accept the MI Local Retirement Grant Program for FY26 in the amount of \$27,000,000 and add the revenue and expenditures budgets amending FY26 in those areas.

If this grant is not accepted, the City of Flint will remain in further deficit to pertaining to OPEB liabilities. As a result of this award, the FY26 budget must be amended to recognize revenue and expenditure applied across departments within the City.



STAFF REVIEW FORM

Effective: April 1, 2026

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BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN: We will need a budget amendment as indicated in the table below.

Dept.	Name of Account	Account Number	Grant CODE	Amount
Finance	State Grants - Other	See Attachment – Multiple Rev	N.A.	\$27,000,000
Finance	MERS Defined Benefit Pension	See Attachment – Multiple Exp	N.A.	\$27,000,000
FY26 GRAND TOTAL				\$0

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1: +/- \$0
 BUDGET YEAR 2: _____
 BUDGET YEAR 3: _____

OTHER IMPLICATIONS (i.e., collective bargaining).. _____

PRE-ENCUMBERED? YES NO REQUISITION NO: _____

ACCOUNTING APPROVAL: [Signature] Date: 04/28/2026

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

Section 5. RESOLUTION DEFENSE TEAM..

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Phillip Moore	810-766-7266 ext 2301
2		
3		

STAFF RECOMMENDATION: (PLEASE SELECT): APPROVED NOT APPROVED

DEPARTMENT HEAD SIGNATURE: [Signature]
Phillip Moore (Apr 29, 2026 07:32:36 EDT)
(Name, Title)

ADMINISTRATION APPROVAL: [Signature]
Chris Roberts (Apr 29, 2026 17:42:36 EDT)
(\$20,000 or above spending authorizations)



STAFF REVIEW FORM

Effective: April 1, 2026

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Section 5. VENDOR EVALUATION..

Business Title:	N.A.	Vendor ID:	
Review Period:		Department:	
Project Name:		Project Type:	

Vendor Goals:

N.A.

	1 = Poor	2 = Fair	3 = Sufficient	4 = Good	5 = Excellent
Job Knowledge:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Work Quality:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Timeliness:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Compliance with Contract:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Warranty (If Product):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responsiveness:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cost Effectiveness:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dependability:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Performance:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall Rating:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

DEFECTS (IF ANY): IF CHECKED, PLEASE EXPLAIN:

N.A.



STAFF REVIEW FORM

Effective: April 1, 2026

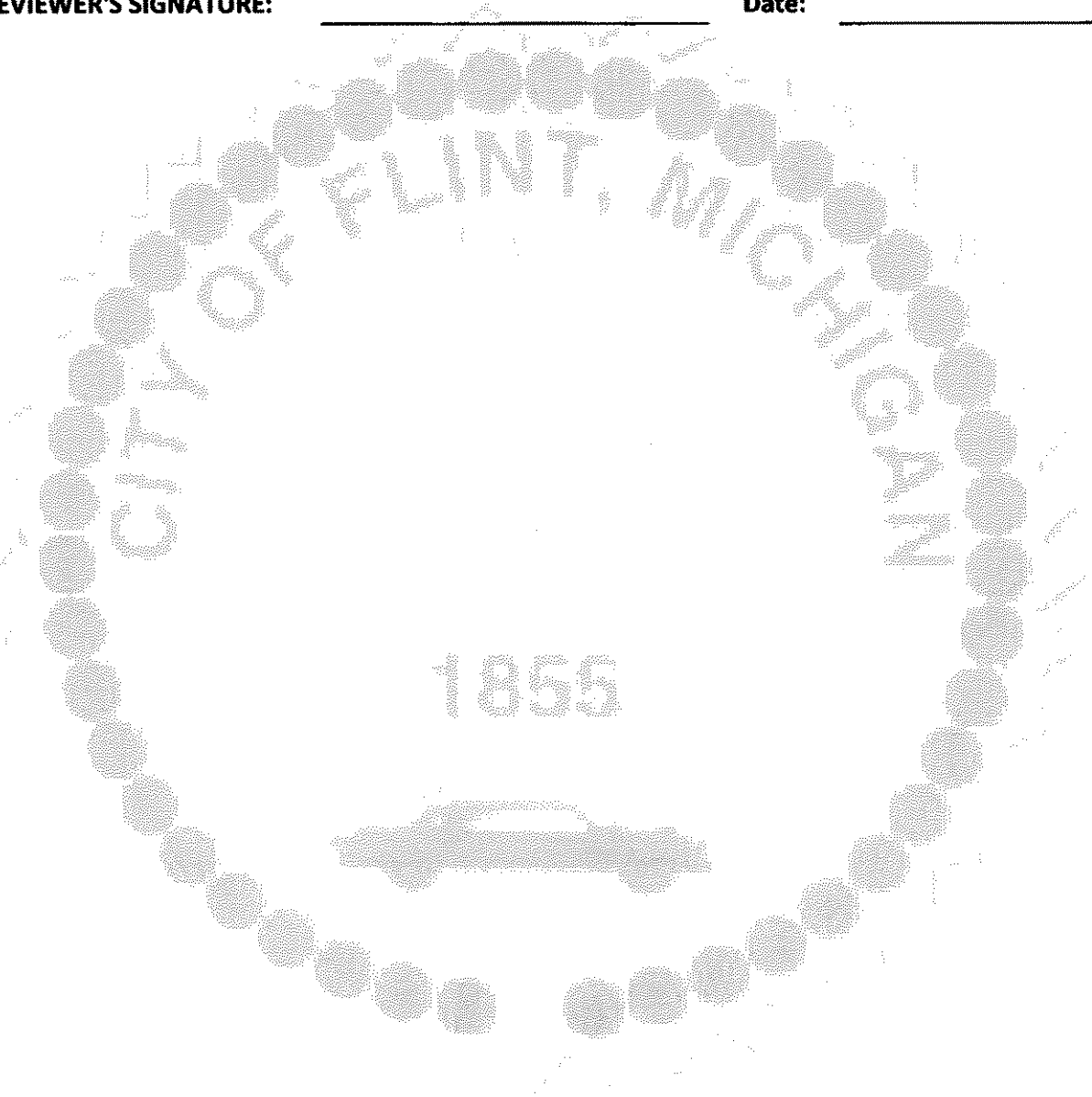
(Do not alter or modify this form without written permission from the City Administrator)

Performance / Other Comments:

N.A.

REVIEWER'S SIGNATURE: _____

Date: _____



Revenue: State Grant

Fund	GL Number	Fund Name	State Grant
101	101-000.000-569.000	General Fund	17,460,875.00
202	202-000.000-569.000	Major Street	719,719.00
203	203-000.000-569.000	Local Street	667,966.00
205	205-000.000-569.000	Public Safety	2,337,840.00
207	207-000.000-569.000	Police Fund	853,214.00
208	208-000.000-569.000	Parks/Recreation	22,456.00
219	219-000.000-569.000	Street Lightling	4,209.00
226	226-000.000-569.000	Rubbish Collection	35,649.00
249	249-000.000-569.000	Building Department	536,141.00
590	590-000.000-569.000	Sewer	1,996,492.00
591	591-000.000-569.000	Water	1,743,859.00
627	627-000.000-569.000	Fringe Benefit	56,140.00
636	636-000.000-569.000	IT Services	294,737.00
661	661-000.000-569.000	Motor Pool	280,703.00
			27,000,000.00

Expenditures: State Grant

FUND	GL NUMBER	DESCRIPTION	FY26 Amend Budget	Pension Grant Addn'l Contribution	Revised FY26 Budget
101	101-101.000-717.010	MERS DEFINED BENEFIT PENSION	81,756	112,281	194,037
101	101-171.000-717.010	MERS DEFINED BENEFIT PENSION	453,232	622,454	1,075,686
101	101-172.000-717.010	MERS DEFINED BENEFIT PENSION	51,097	70,175	121,272
101	101-173.000-717.010	MERS DEFINED BENEFIT PENSION	75,624	103,860	179,484
101	101-191.100-717.010	MERS DEFINED BENEFIT PENSION	245,268	336,844	582,112
101	101-215.000-717.010	MERS DEFINED BENEFIT PENSION	40,878	56,141	97,019
101	101-215.200-717.010	MERS DEFINED BENEFIT PENSION	40,878	56,141	97,019
101	101-230.200-717.010	MERS DEFINED BENEFIT PENSION	168,621	231,579	400,200
101	101-233.000-717.010	MERS DEFINED BENEFIT PENSION	40,878	56,141	97,019
101	101-253.200-717.010	MERS DEFINED BENEFIT PENSION	408,779	661,604	970,183
101	101-257.000-717.010	MERS DEFINED BENEFIT PENSION	204,390	280,703	485,093
101	101-262.000-717.010	MERS DEFINED BENEFIT PENSION	81,756	112,281	194,037
101	101-266.000-717.010	MERS DEFINED BENEFIT PENSION	204,390	280,703	485,093
101	101-288.000-717.010	MERS DEFINED BENEFIT PENSION	81,756	112,281	194,037
101	101-269.000-717.010	MERS DEFINED BENEFIT PENSION	20,439	28,070	48,509
101	101-270.000-717.010	MERS DEFINED BENEFIT PENSION	122,634	168,422	291,056
101	101-301.000-717.010	MERS DEFINED BENEFIT PENSION	5,380,469	7,389,370	12,769,839
101	101-336.000-717.010	MERS DEFINED BENEFIT PENSION	4,038,164	5,545,890	9,584,054
101	101-701.000-717.010	MERS DEFINED BENEFIT PENSION	220,485	302,807	523,292
101	101-703.000-717.010	MERS DEFINED BENEFIT PENSION	61,930	85,053	146,983
101	101-728.014-717.010	MERS DEFINED BENEFIT PENSION	20,439	28,070	48,509
101	101-732.000-717.010	MERS DEFINED BENEFIT PENSION	670,035	920,205	1,590,240
202	202-447.201-717.010	MERS DEFINED BENEFIT PENSION	145,117	199,299	344,416
202	202-449.200-717.010	MERS DEFINED BENEFIT PENSION	49,054	67,369	116,423
202	202-449.201-717.010	MERS DEFINED BENEFIT PENSION	175,773	241,401	417,174
202	202-449.203-717.010	MERS DEFINED BENEFIT PENSION	120,590	165,615	286,205
202	202-449.211-717.010	MERS DEFINED BENEFIT PENSION	4,088	5,614	9,702

202	202-450.100-717.010	MERS DEFINED BENEFIT PENSION	28,432	40,421	69,853
203	203-447.201-717.010	MERS DEFINED BENEFIT PENSION	55,186	75,791	130,977
203	203-449.200-717.010	MERS DEFINED BENEFIT PENSION	16,352	22,457	38,809
203	203-449.201-717.010	MERS DEFINED BENEFIT PENSION	171,688	235,791	407,479
203	203-449.203-717.010	MERS DEFINED BENEFIT PENSION	120,589	165,613	286,202
203	203-449.211-717.010	MERS DEFINED BENEFIT PENSION	4,087	5,613	9,700
203	203-449.215-717.010	MERS DEFINED BENEFIT PENSION	81,755	112,280	194,035
203	203-450.100-717.010	MERS DEFINED BENEFIT PENSION	29,432	40,421	69,853
205	205-315.201-717.010	MERS DEFINED BENEFIT PENSION	822,153	1,129,120	1,951,273
205	205-339.201-717.010	MERS DEFINED BENEFIT PENSION	880,113	1,208,720	2,088,833
207	207-315.204-717.010	MERS DEFINED BENEFIT PENSION	621,256	853,214	1,474,470
208	208-752.102-717.010	MERS DEFINED BENEFIT PENSION	16,351	22,456	38,807
219	219-448.000-717.010	MERS DEFINED BENEFIT PENSION	3,065	4,209	7,274
226	226-528.201-717.010	MERS DEFINED BENEFIT PENSION	25,957	35,649	61,606
249	249-371.100-717.010	MERS DEFINED BENEFIT PENSION	390,384	536,141	926,525
590	590-536.101-717.010	MERS DEFINED BENEFIT PENSION	53,652	73,884	127,336
590	590-540.100-717.010	MERS DEFINED BENEFIT PENSION	81,755	112,280	194,035
590	590-540.207-717.010	MERS DEFINED BENEFIT PENSION	61,316	84,210	145,526
590	590-540.208-717.010	MERS DEFINED BENEFIT PENSION	459,876	631,580	1,091,456
590	590-550.100-717.010	MERS DEFINED BENEFIT PENSION	490,535	673,686	1,164,221
590	590-550.200-717.010	MERS DEFINED BENEFIT PENSION	20,438	28,069	48,507
590	590-550.202-717.010	MERS DEFINED BENEFIT PENSION	286,145	392,983	679,128
591	591-536.100-717.010	MERS DEFINED BENEFIT PENSION	53,652	73,884	127,336
591	591-536.206-717.010	MERS DEFINED BENEFIT PENSION	20,438	28,069	48,507
591	591-540.100-717.010	MERS DEFINED BENEFIT PENSION	71,536	98,245	169,781
591	591-540.200-717.010	MERS DEFINED BENEFIT PENSION	51,097	70,175	121,272
591	591-540.202-717.010	MERS DEFINED BENEFIT PENSION	602,949	828,072	1,431,021
591	591-545.200-717.010	MERS DEFINED BENEFIT PENSION	265,706	364,912	630,618
591	591-545.201-717.010	MERS DEFINED BENEFIT PENSION	204,389	280,702	485,091
627	627-000.001-717.010	MERS DEFINED BENEFIT PENSION	20,439	28,070	48,509
627	627-270.360-717.010	MERS DEFINED BENEFIT PENSION	20,439	28,070	48,509
636	636-228.000-717.010	MERS DEFINED BENEFIT PENSION	214,609	294,737	509,346
661	661-229.000-717.010	MERS DEFINED BENEFIT PENSION	204,390	280,703	485,093

APPROPRIATIONS - ALL FUNDS

19,659,681

27,000,000

46,659,681.00

Key Information for Grantees

PA 121 of 2024, the FY25 Michigan budget and FY24 supplemental, includes funding for special grants intended for a single recipient. The budget includes language (called boilerplate) that provides a description of the project as well as certain requirements that all projects must comply with. Boilerplate language is binding and all projects must comply with the rules and regulations contained in the language.

You can find the budget bill [here](#). Transparency boilerplate was included in all department budgets and the FY24 supplemental.

Important information to note:

- The attached application will be used to develop and execute a grant agreement between each grantee and the relevant department. Grantees should work with their Legislative Sponsor to return the following application form to the State Budget Office.
- All applications must be submitted and legislative sponsors identified no later than December 13, 2024 pursuant to boilerplate.
- Eligible grantees include: units of local government, public authorities or other political instrumentalities, institutions of higher education, other state departments, entities registered with the department of licensing and regulatory affairs (LARA) or the department of attorney general (AG) that have been in existence for at least 12 months, or other entities that can demonstrate through tax filings or government records that they have been in existence for at least 12 months.
 - To check registration with LARA, check [here](https://cofs.lara.state.mi.us/SearchApi/Search/Search):
 - To check registration with AG, check [here](https://www.ag.state.mi.us/CharitableTrust/frmDisclaimer.aspx):
- Please ensure primary grant contact on the application is the fiduciary contact for the project.
- If the attached application is incomplete or missing information, grant processing may be delayed.
- To receive funds, all organizations must be registered in the State of Michigan SIGMA Vendor Self-Service (VSS) System. More information about registering for VSS can be found [here](#).
- Within 60 days of an executed grant agreement, an initial disbursement of up to 50% will be provided to the grantee. Please note, a 50% initial payment is not guaranteed nor required, and any advanced payments may be subject to additional approvals from the Office of Financial Management pursuant to the Financial Management Guide of the State of Michigan. (Defined terms and conditions are included in the grant agreement).

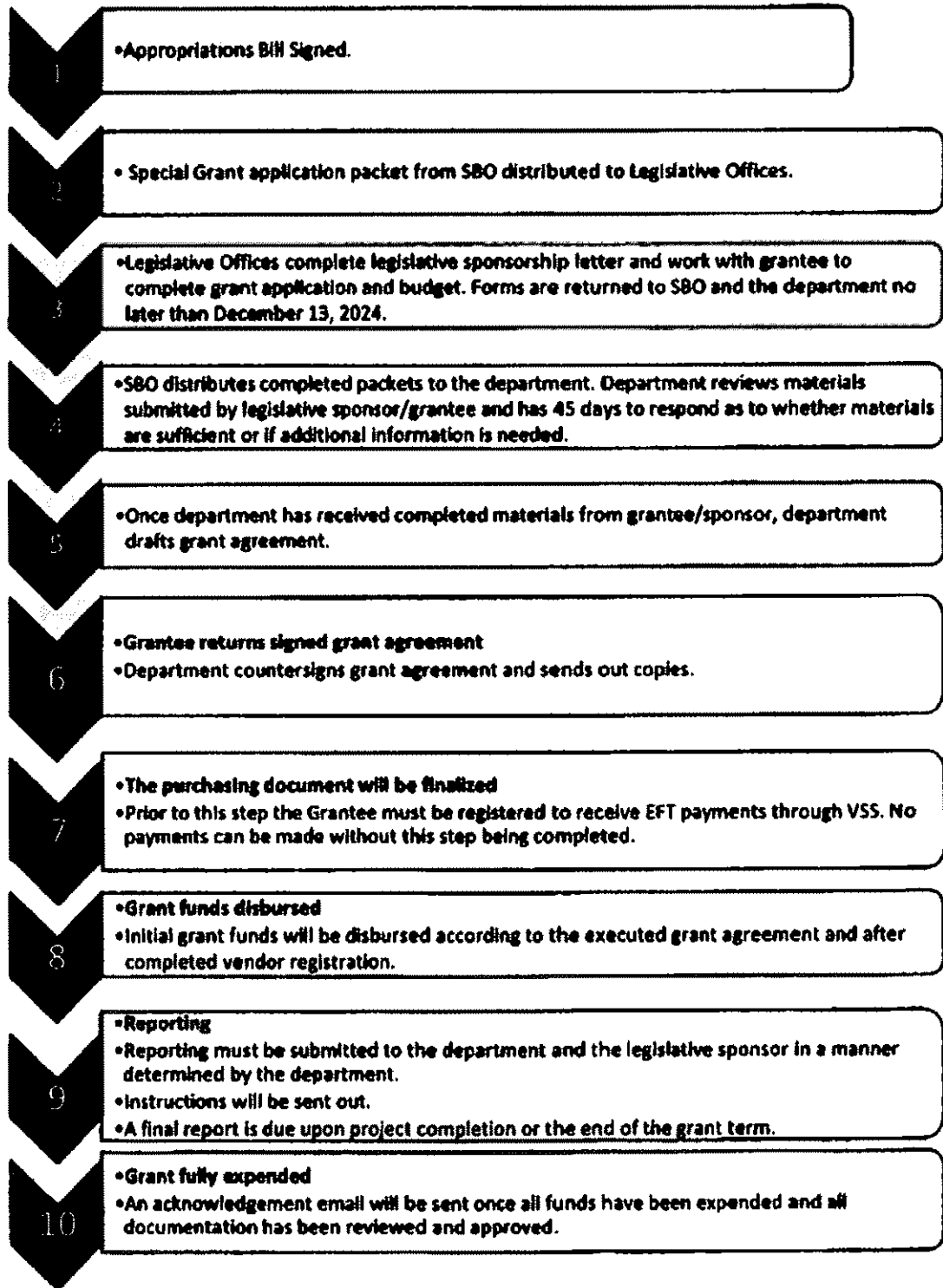
- **After the initial disbursement, additional funds will be disbursed on a reimbursement basis after verification that previous funds were expended in accordance with the project purpose.**
- **There is no requirement to have match funds for the grant.**
- **The grant cannot be increased or deviated from the boilerplate language.**
- **Grant funds can only be used for expenditures that occur on or after the effective date of the appropriations act unless otherwise specified in department policy.**
- **Any interest over \$1,000 earned on grant funds, while in the possession of the grantee, must be returned to the State of Michigan.**
- **Any questions that arise prior to submitting a grant application should be directed to the Grantee's Legislative Sponsor.**
- **Any questions that arise after submitting a grant application should be directed to the department.**
- **For timing and next steps, please review the attached process document.**

Completed application materials can be submitted to:

DTMB-SBOGrantForms@michigan.gov

Special Grant Process

This process flow is a general guideline; some projects will differ. Please feel free to contact us at any time if you have questions or concerns related to the process or the specifics of your grant.



Special Grant Application Form

Official Grantee: **City of Flint**

Grantee Full Address: **1101 S. Saginaw Street, Flint, MI 48502**

Grantee Primary Contact: **Seamus Bannon**

Phone: **810-875-0772**

Email: **sbannon@cityofflint.com**

Legislative Sponsor(s): **Cherry**

Appropriated Amount: **27,000,000.00**

Cherry

Cherry

Questions for Legislative Sponsor

1. Is the legislative sponsor and/or any family members of the legislative sponsor associated with this organization? (Ex: board member, employee, financial donor, etc.) **No**

If so, please explain:

2. Does this grant comply with the provisions of Article IV, §10 of the Michigan Constitution and PA 318 of 1968, MCL 15.301 to 15.310? **Yes**

Questions for Official Grantee

1. Is the grantee a unit of local government, public authority or other political instrumentality as authorized by law, institution of higher education, or other state department? **Yes**

2. If no, is the entity registered with the department of licensing and regulatory affairs or the department of attorney general and been in existence for at least the 12 months preceding the effective date of this act? **N/A**

3. If the answers to #1 and #2 are no, does the grantee have other state or federal tax filings or other government records that demonstrate the grantee has been in existence for at least the 12 months preceding the effective date of this act? **N/A**

If yes, please attach any relevant records.

4. Please describe the public purpose of the project, demonstrating it is consistent with language authorizing grant in PA 121 of 2024. Please provide additional explanation that gives more detail than is currently contained in the boilerplate language.

\$27M in funding will be contributed to the Flint Pension Fund. For years, the city has struggled to make an actuarial determined contribution (ADC) given the funding level of the pension system. This grant will go directly to fund the city's long-term liabilities.

*Grantees can check registration with LARA [here](#) and with AG [here](#).

5. Fill out the anticipated dollar amount for each respective category of the budget, using the excel budget form provided. Please note the general administrative expense cannot exceed 10% of the grant amount.
6. Anticipated time-frame for each cost identified in the budget (this will reflect the period of the grant).

Fiscal year 2025 (July 1, 2025 to June 30, 2026)

7. I acknowledge that the boilerplate language related to this grant has been read and confirm that all requirements for the grantee and project comply with the boilerplate language pertaining to this grant. (Sign to acknowledge)

Seamus Bannon

8. I acknowledge that I will be required to submit progress reports and a final report including:

- i. A summary of the Grant Activities performed over the period determined by the department;
- ii. An accounting of Grantee's actual expenditure of all funds on the Project over the period determined by the department, including the breakdown of Grantee's actual use of Grant funds on the Project within each applicable category of the Budget, and corresponding copies of supporting documentation of such expenditures, such as receipts, general ledgers, or other evidence of expenditure activity statements; the Grantee's estimated percentage of completion of the Project; and
- iii. Any other information deemed relevant by Grantee to support the Grant Activities actually performed.

9. Identify authorized signer(s) for Grant Agreement.

Clyde W. Edwards

10. Please be advised any portion of the grant funds paid to grantee and not spent or not spent in accordance with the grant agreement must be returned to the department.

NOTICE:

This Grant Application Form is not a legally binding agreement and should not be viewed as such. Moreover, the Grant Application Form does not embody all of the terms and conditions of the grant agreement and neither the department nor the grantee will be bound until there is an executed grant agreement that sets forth all the terms and conditions.

sbannon

xerox

sbannon

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10/23/24 08:36 AM

Xerox[®] AltaLink[™] C8135 MFP

Special Grant Project Budget

Please enter the major cost elements of the project, selecting from the drop down list options. If you select an activity with a ":" please add a few additional words of description in the "Other/Additional Notes" column. You will be asked to report based on these budget categories. It is recommended that the budget have between 2-5 line items. Keeping the budget at a fairly high-level minimizes the need to amend the budget if the project costs deviate slightly from the plan. The "Local" and "Other" columns are optional. Six line items is the maximum allowed.

1. Grantor: City of Flint	2. Project Title: Pension Funding Grant		
3. Project Cost Elements: Assistance with the actuarial determined contribution (ADC) for our pension payment. Activities Other: Direct Payment to Plan Provider (MERS)	Michigan Enhancement Grant	Local Funding	Other Funding
	\$	\$	\$
Total \$	-	-	27,000,000.00
	\$	-	\$
			27,000,000.00

Total \$ 27,000,000.00



STAFF REVIEW FORM

Effective: April 1, 2026

(Do not alter or modify this form without written permission from the City Administrator)

TODAY'S DATE: May 1, 2026
 BID PROPOSAL #: N.A.
 AGENDA ITEM TITLE: Law Department – Third Quarter Budget Amendment
 PREPARED BY: V. Foster for J. Gurley
 VENDOR NAME: N.A.

Section 1. BACKGROUND/SUMMARY OF PROPOSED ACTION..

Vendor Compliance (This vendor has been properly vetted and the responses are below) :

Federal gov't	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
State gov't	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

NOTE: Preparer MUST include a response to the conditions below:

- Did we do an assessment of first consideration to internal City of Flint staff and resources (explain)?
- Why was this vendor chosen?
- What history does this vendor have with the City of Flint?
- What steps will be taken to do a post-performance of the vendor?

The City's Self-Insurance Fund (677) requires additional funding to cover outstanding expenses. Unanticipated litigation costs and significant legal settlements have created a shortfall in the Self-Insurance Fund that requires replenishment through a budget transfer. The Law Department is requesting a transfer of \$3M from General Fund (101) to the Self-Insurance Fund (677).

The transfer of funds request includes an increase of the Claims & Settlements budget by \$2M and Supplies and Operating Expenses budget by \$1M to cover Professional Services, which includes outside legal counsel engaged in defending the City of Flint.

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

- Sole Source (Please attach sole source statement to requisition)
- Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)
*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services
- (3) Quotes (please attach all quotes to your requisition)



STAFF REVIEW FORM

Effective: April 1, 2026

(Do not alter or modify this form without written permission from the City Administrator)

Section 2. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES..

Fiscal Year	Account	PO Number	FY PO Amount	FY Expensed	Resolution

Section 3. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS..

Payment of settlements as ordered by courts must be paid without delay or the city could face sanctions and additional legal fees.

Section 4. FINANCIAL IMPLICATIONS..

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES NO IF NO, PLEASE EXPLAIN:

NOTE: Accountant MUST include the following information:

- What is the total amount budgeted for this purpose?
- What percentage is being spent with this vendor?
- What is the justification for spending this amount of money with this vendor?
- What percentage is being spent out of each line item used in this request?
- List all the known budgeted funds from that line item.

BUDGETED EXPENDITURE? YES NO **IF NO, PLEASE EXPLAIN:** As stated, the funds need to be budgeted to the transfer account to then be distributed to the GLs that will fund the previously described areas of need.

Dept.	Name of Account	Account Number	Grant CODE	Amount
Legal	Transfers out (FUND 667)	101-000.000-995.667	N.A.	\$3,000,000
Legal	Transfers In (FUND 101)	677-000.000-699.101	N.A.	\$3,000,000
Legal	Professional Services	677-266.200-812.000	N.A.	\$1,000,000
Legal	Litigations & Suits	677-266.200-956.300	N.A.	\$2,000,000
FY26 GRAND TOTAL				\$3,000,000



STAFF REVIEW FORM

Effective: April 1, 2026

(Do not alter or modify this form without written permission from the City Administrator)

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1: _____
BUDGET YEAR 2: _____
BUDGET YEAR 3: _____

OTHER IMPLICATIONS (i.e., collective bargaining).. _____

PRE-ENCUMBERED? YES NO REQUISITION NO: _____

ACCOUNTING APPROVAL: [Signature] Date: 05/01/2026

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

Section 5. RESOLUTION DEFENSE TEAM..

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Joanne Gurley, City Attorney	766-7146
2	Phillip Moore, Chief Financial Officer	766-7266
3		
4		

STAFF RECOMMENDATION: (PLEASE SELECT): APPROVED NOT APPROVED

DEPARTMENT HEAD SIGNATURE: [Signature]
JoAnne Gurley (May 1, 2026 15:52:17 EDT)
(Name, Title)

ADMINISTRATION APPROVAL: [Signature]
Clyde Edwards/ A0641 (May 1, 2026 16:20:37 EDT)

Section 6. VENDOR EVALUATION..



STAFF REVIEW FORM

Effective: April 1, 2026

(Do not alter or modify this form without written permission from the City Administrator)

Business Title:

Vendor ID:

Review Period:

Department:

Project Name:

Project Type:

Vendor Goals:

Large empty box for Vendor Goals.

1 = Poor 2 = Fair 3 = Sufficient 4 = Good 5 = Excellent

Job Knowledge:

Work Quality:

Timeliness:

Compliance with Contract:

Warranty (If Product):

Responsiveness:

Cost Effectiveness:

Dependability:

Total Performance:

Overall Rating:

DEFECTS (IF ANY): IF CHECKED, PLEASE EXPLAIN:

Large empty box for Defects.



STAFF REVIEW FORM

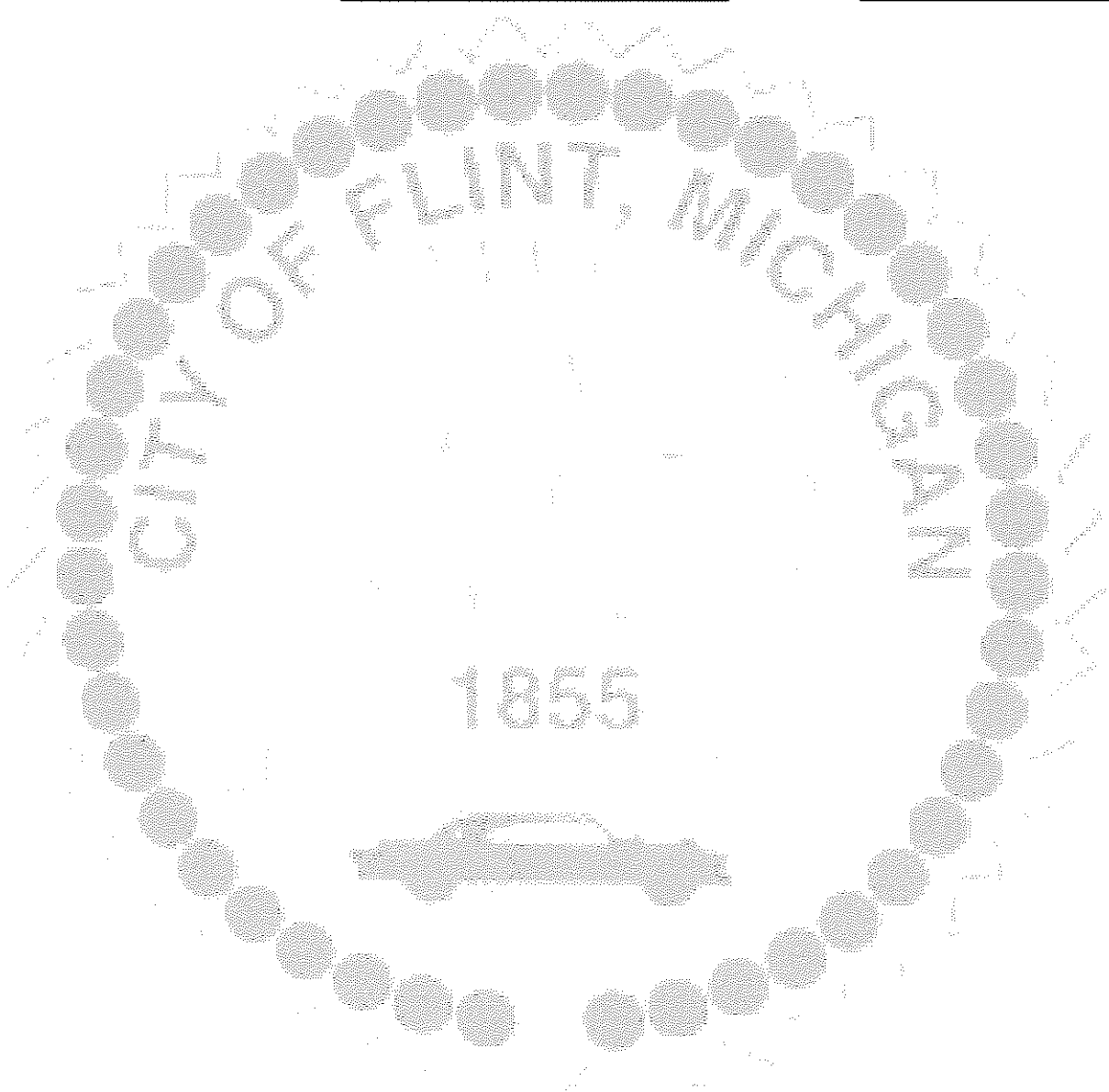
Effective: April 1, 2026

(Do not alter or modify this form without written permission from the City Administrator)

Performance / Other Comments:

REVIEWER'S SIGNATURE: _____

Date: _____



RESOLUTION: 260148

PRESENTED: 5-6-2026

ADOPTED: _____

**RESOLUTION TO ACCEPT GRANT FUNDING TO THE CITY CLERK'S OFFICE FOR
AN EARLY VOTING WAGE REIMBURSEMENT FOR THE NOVEMBER 5, 2024
GENERAL ELECTION**

BY THE CITY CLERK:

In 2024, the State of Michigan provided early voting wage reimbursement opportunities to all counties and jurisdictions that conducted early voting for the November 5, 2024 Election; and

The Flint City Clerk's Office submitted a wage reimbursement grant request to the Michigan Bureau of Elections in the amount of \$6,792.00 for the November 5, 2024 Election; and

The Early Voting Wage Reimbursement Grant award, in the amount of \$6,792.00, was distributed to the Genesee County Clerk for distribution to all Genesee County municipalities.

IT IS RESOLVED, that the appropriate City Officials are authorize to do all things necessary to accept and appropriate grant award funding from the Genesee County Clerk to the Flint City Clerk's Office to provide early voting wage reimbursement for the November 2, 2024 Election, in the total award amount of \$6,792.00.

APPROVED AS TO FORM:

APPROVED AS TO FINANCE:

JoAnne Gurley, City Attorney

Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:

APPROVED BY CITY COUNCIL:

Clyde Edwards, City Administrator

INVOICE

MAKE CHECKS PAYABLE TO: TREASURER, CITY OF FLINT

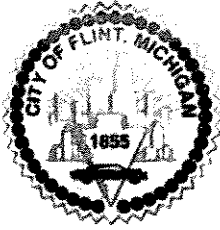
City of Flint
1101 S. Saginaw St., Room 201C
Flint, MI 48502

TO: **GENESEE COUNTY CLERK
ELECTION DIVISION
1101 BEACH ST.
FLINT, MI 48502
(810) 257-3283**

DATE: May 14, 2025

DESCRIPTION	PRICE
EV Grant Round 1 Reimbursement	
EV Grant Round 2 Reimbursement	
EV Grant August Reimbursement	\$6,792.00
EV Grant November Reimbursement	
EV Grant Makeup Round Reimbursement	
TOTAL	\$6,792.00

DUE AND PAYABLE UPON RECEIPT



260149

PRESENTED: 5-6-2026

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

RESOLUTION TO ACCEPT THE FLINT POLICE FOUNDATION GRANT TO THE FLINT POLICE DEPARTMENT, AND AMEND THE FY26 BUDGET IN THE AMOUNT OF \$127,000

WHEREAS, The Flint Police Foundation has awarded the City of Flint \$127,000.00 for Neighborhood Safety Officers and Police Department Data Analyst wages and fringe benefits and data analysis; and

WHEREAS, this grant is possible due to funding awarded by the Flint Police Foundation on October 18, 2025, and;

WHEREAS, the grantor has confirmed the grant funds remain available to the City of Flint for eligible expenditures incurred between April 1, 2025 and March 31, 2026 and;;

Account Number	Account Name	Amount
296-315.707-581.300	Other Grants – NSODA 25	\$127,000.00
	Total	\$127,000.00

IT IS RESOLVED, that the appropriate City Officials, upon City Council’s approval, are now hereby authorized to accept the Flint Police Foundation Grant, amend the FY26 budget, appropriate funding for future fiscal years for as long as the funds are available from the funder, and abide by the terms and conditions of the grant, in the amount of \$127,000.00 to grant budget code PFPF-NSODA25.

APPROVED AS TO FORM:

JoAnne Gurley
JoAnne Gurley (May 1, 2026 15:05:37 EDT)
Joanne Gurley, Chief Legal Officer

APPROVED AS TO FINANCE:

Paul Borle
Paul Borle (May 1, 2026 10:35:34 EDT)
Paul Borle, Deputy Chief Financial Officer

FOR THE CITY OF FLINT:

Clyde Edwards
Clyde Edwards/ A0639 (May 1, 2026 15:21:57 EDT)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

City Council President



STAFF REVIEW FORM

Revised April 1, 2026

(Do not alter or modify this form without written permission from the City Administrator)

TODAY'S DATE: 4/22/26

BID PROPOSAL #: _____

AGENDA ITEM TITLE: RESOLUTION TO ACCEPT THE FLINT POLICE FOUNDATION GRANT TO THE FLINT POLICE DEPARTMENT, AND AMEND THE FY26 BUDGET IN THE AMOUNT OF \$127,000

PREPARED BY: Angela Amerman

VENDOR NAME: Flint Police Foundation

Section 1. BACKGROUND/SUMMARY OF PROPOSED ACTION..

Vendor Compliance (This vendor has been properly vetted and the responses are below) :

Federal gov't	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
State gov't	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

NOTE: Preparer MUST include a response to the conditions below:

- **Did we do an assessment of first consideration to internal City of Flint staff and resources (explain)?**
- **Why was this vendor chosen?**
- **What history does this vendor have with the City of Flint?**
- **What steps will be taken to do a post-performance of the vendor?**

The Flint Police Foundation has awarded a grant of \$127,000.00 to the City of Flint Police Department for the period April 1, 2025, through March 31, 2026. The Foundation received the funding to support this grant in October 2025. The grant funds are to be allocated in accordance with the approved budget, consisting of \$97,000 for NSO staffing expenses and \$30,000.00 data analysis staffing expenses. This is a reimbursable grant. Payment will be issued to the Flint Police Department upon submission and approval of eligible expenditure. I have only been the Police Departments accountant since April 2022. There have been four previous grants from the Flint Police Foundation for the same amount and for the same purpose.

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

- Sole Source (Please attach sole source statement to requisition)
- Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)
*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services
- (3) Quotes (please attach all quotes to your requisition)



STAFF REVIEW FORM

Effective April 1, 2026

(Do not alter or modify this form without written permission from the City Administrator)

Section 2. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)// PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES..

Fiscal Year	Account	PO Number	FY PO Amount	FY Expensed	Resolution
FY25	296-315.703-581.300			\$127,000.00	240549-T
FY24	296-315.703-581.300			\$127,000.00	230410
FY23	296-315.703-581.300			\$127,000.00	220515
FY22	296-315.703-581.000			\$127,000.00	220070

I have only been the Police Departments accountant since April 2022. There have been four previous grants from the Flint Police Foundation for the same amount and for the same purpose.

Section 3. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS..

The grant funding provides a direct benefit to both city operations and the residents by offsetting payroll expenses. The financial support from the grant helps the city sustain the current staffing levels. Maintaining these positions ensures continuity in the NSO officers and data analysis efforts to clean up the city.

Section 4. FINANCIAL IMPLICATIONS..

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES NO IF NO, PLEASE EXPLAIN:

NOTE: Accountant MUST include the following information:

- What is the total amount budgeted for this purpose?
- What percentage is being spent with this vendor?
- What is the justification for spending this amount of money with this vendor?
- What percentage is being spent out of each line item used in this request?
- List all the known budgeted funds from that line item.

The total amount budgeted is \$127,000.00. The funds will be expensed as \$97,000.00 for NSO payroll expenses and \$30,000.00 for data analysis payroll expenses.

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:



STAFF REVIEW FORM

Effective April 1, 2026

(Do not alter or modify this form without written permission from the City Administrator)

Dept.	Name of Account	Account Number	Grant CODE	Amount
Police	Wages – Full Time	296-315.707-702.010	PFPF-NSODA25	93,102.45
Police	Holiday Pay	296-315.707-706.000	PFPF-NSODA25	4,735.39
Police	Unemployment Compensation	296-315.707-710.100	PFPF-NSODA25	1,446.31
Police	FICA (Social Security)	296-315.707-710.200	PFPF-NSODA25	6,563.60
Police	Medicare	296-315.707-701.300	PFPF-NSODA25	1,535.07
Police	Worker's Compensation	296-315.707-713.000	PFPF-NSODA25	4,690.51
Police	Employer Health Care Savings Plan	296-315.707-714.300	PFPF-NSODA25	3,288.90
Police	MERS Hybrid Defined Contribution	296-315.707-716.100	PFPF-NSODA25	4,028.40
Police	MERS Hybrid Defined Benefit Pension	296-315.707-717.100	PFPF-NSODA25	6,485.33
Police	Life Insurance	296-315.707-718.200	PFPF-NSODA25	210.33
Police	Accrued Absences	296-315.707-719.100	PFPF-NSODA25	913.71
FY26 GRAND TOTAL				\$127,000.00

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1: _____
 BUDGET YEAR 2: _____
 BUDGET YEAR 3: _____

OTHER IMPLICATIONS (i.e., collective bargaining).. _____

PRE-ENCUMBERED? YES NO REQUISITION NO: _____

ACCOUNTING APPROVAL: _____ Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

Section 5. RESOLUTION DEFENSE TEAM.

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Terence Green Police Chief	
2	Angela Amerman	
3		



STAFF REVIEW FORM

Effective: April 1, 2026

(Do not alter or modify this form without written permission from the City Administrator)

4		
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STAFF RECOMMENDATION: (PLEASE SELECT): **APPROVED** **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Terence Green
Terence Green (Apr 24, 2026 22:57:46 EDT)
 (Terence Green, Police Chief)

ADMINISTRATION APPROVAL: Clyde Edwards
Clyde Edwards (Apr 27, 2026 20:18:24 EDT)
 (\$20,000 or above spending authorizations)

Section 6: VENDOR EVALUATION..

Business Title:	Vendor ID:
Review Period:	Department:
Project Name:	Project Type:

Vendor Goals:

1855

	1 = Poor	2 = Fair	3 = Sufficient	4 = Good	5 = Excellent
Job Knowledge:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Work Quality:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Timeliness:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Compliance with Contract:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Warranty (If Product):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responsiveness:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



STAFF REVIEW FORM

April 1, 2026

(Do not alter or modify this form without written permission from the City Administrator)

Cost Effectiveness:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dependability:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Performance:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall Rating:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

DEFECTS (IF ANY): IF CHECKED, PLEASE EXPLAIN:

Performance / Other Comments:

REVIEWER'S SIGNATURE:

_____ 1855

Date:



Flint Police Foundation
540 S. Saginaw Street
Flint, Michigan 48502

October 18, 2025

Chief Terence Green
Flint Police Department
210 E. 5th Street
Flint, Michigan 48502

Dear Chief Green,

I am pleased to inform you that the Flint Police Foundation has granted \$127,000 to the Flint Police Department for the period April 1, 2025, through March 31, 2026. This grant is possible due to funding received by the Flint Police Foundation on October 17, 2025.

This grant is to be expended for (1) NSO expenses and (2) Flint Police Department data analysis expenses, as detailed in the budget below. This grant is being awarded to the Flint Police Department on a reimbursable basis. Payments will be issued to the Flint Police Department upon receipt of proof of expense expenditures.

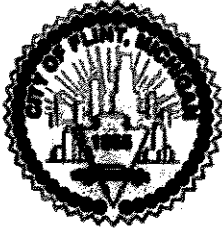
Budget	
Line Item	Amount
NSO Expenses	\$97,000
Data Analysis	\$30,000
Total	\$127,000

Thank you for your work and commitment towards improving public health and safety in Flint. It has been a pleasure to support this work and we are confident that it will continue to positively impact the quality of life of Flint residents.

Sincerely,

A handwritten signature in black ink, appearing to read "Natalie Pruett".

Natalie Pruett
Executive Director



RESOLUTION NO.: 260151
PRESENTED: 5-6-2026
ADOPTED: _____

AO642

RESOLUTION TO APPROVE HOLDING A PUBLIC HEARING FOR THE VACATION OF A 0.07 ACRE SECTION OF BRUSH ALLEY FROM E. 4th STREET TO THE NORTHERN PARCEL LINE OF THE PROPERTY LOCATED AT 718 HARRISON STREET

BY THE CITY ADMINISTRATOR:

The City of Flint desires to provide due notice to all persons interested as to the time and place of a hearing in respect to the proposed action of this body to vacate a 0.07-acre section of Brush Alley from E. 4th Street to the northern parcel line of property located at 718 Harrison Street for the purpose of the installation of new mechanical equipment and will include the redevelopment of the Masonic Temple. The City reserves its rights to all public easements located on the subject property.

The Petitioner Community First Inc. seeks the vacation to structurally repair the vaults underneath the alley to avoid its collapse.

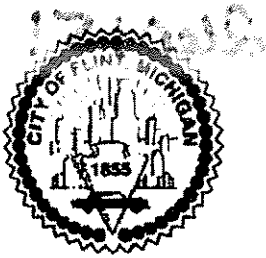
The Planning Commission held a public hearing on February 24, 2026, to hear from the community on the proposed vacation and discontinuance of the above described street, alley, or public ground.

Pursuant to Section 42-25 of the Flint City Code, City Council shall hold a public hearing to hear any objections to the proposed vacation and discontinuance of the above-described alley, for a time not less than four weeks on when objections are to be heard.

The Planning and Development Department requests that this Honorable Body approve holding a public hearing for the vacation of the alley a 0.07-acre section of Brush Alley from E. 4th Street to the northern parcel line of the property located at 718 Harrison Street while reserving easements for public utility or other public purposes. as requested by the property owners of 3009 N. Saginaw Street.

THEREFORE, IT IS RESOLVED that a public hearing to consider the vacation of a 0.07-acre Section of Brush Alley from E. 4th Street to the northern parcel line of property located at 718 Harrison Street shall be held on the _____ day of _____, 2026 at _____, in the City Council Chambers, 3rd Floor, City Hall, 1101 S. Saginaw St., Flint, Michigan.

IT IS FURTHER RESOLVED that the City Clerk shall cause notice of such hearing to be published in an official paper of general circulation not less than two (2) weeks prior before the said hearing.



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

APPROVED AS TO FORM:


JoAnne Gurley, Chief Legal Officer

APPROVED AS TO FINANCE:

Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:


Elyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Candice Mushatt, Council President

CITY OF FLINT
DEPT. OF BUSINESS AND COMMUNITY SERVICES
Planning & Zoning Division

Memorandum

To: Clyde Edwards, City Administrator
Flint City Council

From: Montel Menifee, Deputy Director of Business Services

Subject: PC 25-09 – Brush Alley Vacation Petition

Applicant Communities First, Inc petitioned to vacate a 0.07-acre section of Brush Alley from E. 4th St to the northern parcel line of property located at 718 Harrison St.

On February 24th, 2026, the Planning Commission recommended approval of the proposed vacation petition and further certified their findings on March 24th, 2026.

The vacation petition was requested in order for Communities First, Inc to install new mechanical equipment in the area being proposed for vacation as it is necessary for the redevelopment of the Masonic Temple, which Communities First, Inc owns.

It should be noted that there are public utilities present within the proposed area to be vacated, therefore a utility easement is required.



CITY OF FLINT
DEPARTMENT OF BUSINESS & COMMUNITY SERVICES
Planning & Zoning Division

Sheldon Nealey,
Mayor

Final Report

March 10th, 2026

To:
City of Flint Planning Commission

From:
Brian Acheff – Zoning Coordinator

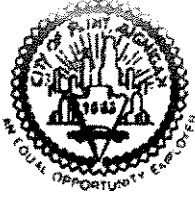
RE: PC 25-09 Brush Alley Vacation - Final Report

PC 25-09, a petition to vacate the City of Flint public right-of-way known as Brush Alley, from E. 4th St to the northern parcel line of 718 Harrison St was heard and evaluated before the Planning Commission (Commission) at its February 24th, 2026, meeting. At the aforementioned Planning Commission meeting, the Commission found that the petition satisfied the applicable review criteria to make a final recommendation to City Council to approve PC 25-09 by resolution with the condition that before the final report for PC 25-09 can move forward for certification before the Commission that the applicant (Communities First, Inc) resolve any concerns or dispute with the adjacent property that is St. Paul's Episcopal Church (St. Paul's), regarding any effects that the proposed vacation or the proposed mechanical equipment that will be placed in the area to be vacated might effect St. Paul's property. At the March 10th, 2026, Planning Commission meeting Communities First, Inc provided their findings to the Commission regarding correspondence with St. Paul's, and it was found that the proposed vacation of Brush Alley and the proposed mechanical equipment will have no detrimental effects on St. Paul's property and that St. Paul's further supports the vacation of the subject segment of Brush Alley, and therefore the Commission can and shall certify its findings and the Commission Chair affix their signature to this final report as required per §42-25(b)¹ of Flint City Code.

(this space intentionally left blank)

¹§42-25(b) of Flint City Code states that "after completion of the hearing before the Planning Commission, the Planning Commission shall prep its final report and recommendation and submit it to the City Council within 15 days following the meeting of the Planning Commission at which the report is made final. The receipt of the final report shall be noticed in the minutes of the City Council."

CITY OF FLINT 1101 SOUTH SAGINAW ST. ROOM 5105 FLINT, MICHIGAN 48502
OFFICE: 810-766-7355 WEBSITE: www.cityofflint.com

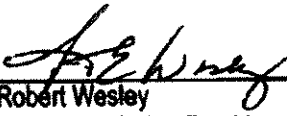


CITY OF FLINT
DEPARTMENT OF BUSINESS & COMMUNITY SERVICES
Planning & Zoning Division

Sheldon Neeley,
Mayor

Plan Commission Action PC 25-09 | City of Flint Right-of-Way Vacation

The City of Flint Planning Commission (Commission) at its meeting on February 24th, 2026, moved to positively recommend to City of Flint, City Council (City Council) to approve by resolution the petition PC 25-09, a petition to vacate the City of Flint right-of-way known as Brush Alley, located between E 4th St and the norther parcel line of 718 Harrison St. Based on the above findings the Commission hereby certifies its findings as the final report to City Council on this 24 day of March of 2026, satisfying §42-25(b) of City of Flint City Code.



Robert Wesley
Plan Commission President



Brian Acheff
Zoning Coordinator



CITY OF FLINT
DEPARTMENT OF BUSINESS & COMMUNITY SERVICES
Planning & Zoning Division

Sheldon Neeley,
Mayor

Attachments

1. PC 25-09 Staff Report
2. February 24th, 2026, Planning Commission Meeting Minutes
3. PC 25-09 Memo to the Planning Commission
4. March 10th, 2026, Planning Commission Meeting Minutes

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CITY OF FLINT
DEPARTMENT OF BUSINESS & COMMUNITY SERVICES
Planning & Zoning Division

Sheldon Neeley,
Mayor

Memorandum

February 18th, 2026

To: City of Flint Planning Commission

From: Brian Acheff, Zoning Coordinator

RE: PC 25-09 Postponement and Next Steps

The subject vacation petition PC 25-09 was originally scheduled to be heard at the December 9, 2025, Planning Commission meeting. Though due to deficiencies identified by City Engineering and the Sewer Department regarding the surveys provided by the applicant, a postponement of PC 25-09 to a later date was requested by the applicant so that they may revise the required surveys to satisfy said review comments; PC 25-09 was therefore postponed at the December 9, 2025, Planning Commission meeting. It should be noted that at the time of postponement, at the December 9, 2025, Planning Commission meeting, the case was not heard, and the public hearing was never opened, therefore PC 25-09 will appear under the Public Hearings section of the February 24, 2026, Planning Commission agenda.

As of the date of this memo, the review comments regarding the required survey have been satisfied, and PC 25-09 has been legally noticed to be heard before the Planning Commission at its February 24, 2026, meeting.



CITY OF FLINT
DEPARTMENT OF BUSINESS & COMMUNITY SERVICES
Planning & Zoning Division

Sheldon Neeley,
Mayor

PC 25-09 Staff Report

Board / Commission:	City of Flint Planning Commission
Meeting Date:	Tuesday, December 9th, 2025
Location:	1101 S Saginaw St, Flint, MI 48502
File Number:	PC 25-09
Petition Type:	Alley Vacation
Applicant:	Glenn Wilson (<i>on behalf of Communities First, Inc</i>)
Property Owner	City of Flint
Location:	Between 4 th Street and Block 4, Lot 8 of the "Village of Flint River" plat
Parcel ID (PID)	N/A
Ward:	9
Current Zoning:	No currently zoned, is currently Public Right-of-Way (ROW)
Future Zoning:	DC, Downtown Core

Request:

The applicant Glenn Wilson on behalf of Communities First, Inc is seeking a positive recommendation from the City of Flint Planning Commission to the City of Flint, City Council for approval by resolution to vacate 0.07 acres of the public right-of-way known as Brush Alley; said section of Brush Alley is located between E 4th St and the norther parcel line of Block 4, Lot 8 of the "Village of Flint River" platted subdivision (718 Harrison St).

Property Background:

The subject alley being vacated was platted as part of the Village of Flint River (1835) subdivision (Lib 18, Pg 4 Genesee County Records). This section of Brush Alley is bound by the Masonic Temple to the west, E 4th St to the south, a parking lot designated with the parcel number 41-18-134-005 to the east, and the parking lot for St Paul Episcopal Church, which was part of Brush alley, but was vacated in 1997.



CITY OF FLINT
DEPARTMENT OF BUSINESS & COMMUNITY SERVICES
Planning & Zoning Division

Sheldon Neeley,
Mayor

Project Background:

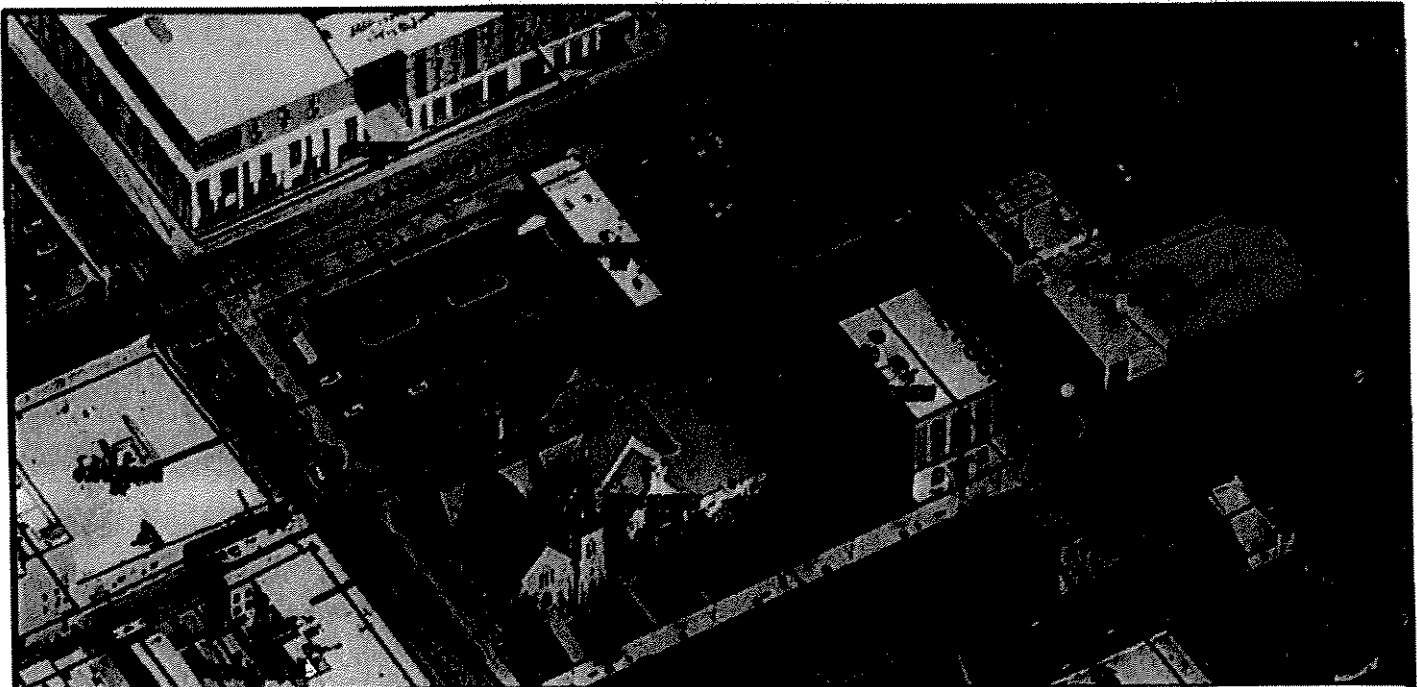
The subject vacation petition regards the redevelopment of the Masonic Temple, which is owned by Communities First, Inc; if vacated, the applicant intends to install ground mounted mechanical equipment within area to be vacated (see Exhibit C).

Utility Infrastructure

Public Infrastructure & Easement

Public utility infrastructure in the form of a sixty inch (60") sanitary sewer main exists with the subject alley.

Due to there being public utility infrastructure being located with the area that is proposed to be vacated, an easement to the City of Flint will be required for the purposes of operation, repair, maintenance, and replacement of the utility assets that are within the area subject to vacation; such easement will be a legal instrument that will require a legal description outlining the extent of the easement and a survey delineating the area of said easement; this legal instrument is to be part of the resolution to be acted upon by City Council.



The purple box in the figure above is a generalized delineation of the area of interest regarding the subject vacation petition.

CITY OF FLINT 1101 SOUTH SAGINAW ST. ROOM S105 FLINT, MICHIGAN 48502
OFFICE: 810-766-7355 WEBSITE: www.cityofflint.com



CITY OF FLINT
DEPARTMENT OF BUSINESS & COMMUNITY SERVICES
 Planning & Zoning Division

Sheldon Neeley,
 Mayor

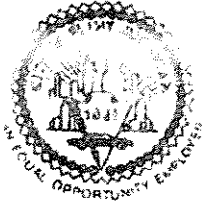
Department Reviews:

Department	Status	Comments
Water Department	Approved	See Exhibit D
Sewer Department	Approved w/ Conditions	See Exhibit D
Traffic Engineering	Approved	None
City Engineering	Approved w/ Conditions	See Exhibit D

Land Use/ Compatibility: The property is currently City of Flint owned public right-of-way and is surrounded by the following zoning districts:

Direction	Existing Zoning	Comprehensive Plan Land Use
North	Right-of-Way (Brush Alley)	Right-of-Way (Brush Alley)
South	Right-of-Way (E 4 th St)	Right-of-Way (E 4 th St)
East	DC, Downtown Core	DC, Downtown Core
West	DC, Downtown Core	DC, Downtown Core

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CITY OF FLINT
DEPARTMENT OF BUSINESS & COMMUNITY SERVICES
Planning & Zoning Division

Sheldon Neeley,
Mayor

Exhibits Attached to this Report:

Exhibit A – PC 25-09 Vacation Application

Exhibit B – Surveys of Proposed Vacation

Exhibit C – Site Plan Conveying Proposed Mechanical Equipment

Exhibit D – Department Review Forms

Exhibit E – Village of Flint River Plat

Exhibit F – Letter of Support

Recommendation

The Planning Commission's duty on a street vacation is to make a recommendation to City Council for approval or denial of the petition by resolution based on the merits of the application, planning principles, input from various City departments, utility companies, and transportation agencies.

Staff finds that the petition to vacate, the City of Flint Right-of-Way (*Brush Alley*) between E 4th St and Block 4, Lot 8 of the "Village of Flint River" platted subdivision, PC 25-09, **has satisfied** the applicable review criteria to make a **positive recommendation** to City Council for approval by resolution.

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CITY OF FLINT
DEPARTMENT OF BUSINESS & COMMUNITY SERVICES
Planning & Zoning Division

Sheldon Neeley,
Mayor

Planning Commission Action PC 25-09 | City of Flint Alley Vacation

The City of Flint Planning Commission is hereby making a positive recommendation to the City of Flint, City Council, to approve petition PC 25-09, a petition to vacate the City of Flint right-of-way (Brush Alley) between E 4th St and Block 4, Lot 8 of the "Village of Flint River" platted subdivision, on this 24 day of February of 2026.

Robert Wesley
Plan Commission President

Brian Acheff
Zoning Coordinator



CITY OF FLINT
DEPARTMENT OF BUSINESS & COMMUNITY SERVICES
Planning & Zoning Division

Sheldon Neeley,
Mayor

PC 25-09 Sample Motions

Positive Recommendation:

I motion to make a positive recommendation to City Council for approval by resolution regarding the subject vacation petition PC 25-09, to vacate the City owned alley located between E 4th St and 718 Harrison St, as the subject vacation petition, **has satisfied** the applicable review criteria.

Positive Recommendation with Condition:

I motion to make a positive recommendation with condition(s) to City Council for approval by resolution regarding the subject vacation petition PC 25-09, to vacate the City owned alley located between E 4th St and 718 Harrison St, as the subject vacation petition, **has satisfied** the applicable review criteria; the recommended condition of approval is as follows:

Negative Recommendation:

I motion to make a negative recommendation to City Council to deny the subject vacation petition PC 25-09, to vacate the City owned alley located between E 4th St and 718 Harrison St, as the subject vacation petition, **has not satisfied** the applicable review criteria; the Commission findings supporting its' negative recommendation is(are) as follows:

Postponement:

I motion to postpone the hearing of the subject alley vacation petition, PC 25-09, the proposed vacation of the City owned alley located between E 4th St and 718 Harrison St till the next regularly scheduled meeting as the subject vacation petition, PC 25-09, **has not satisfied** the applicable review criteria and further information is needed as follows:

1. ...
2. ...
3. ...
4. ...

EXHIBIT A

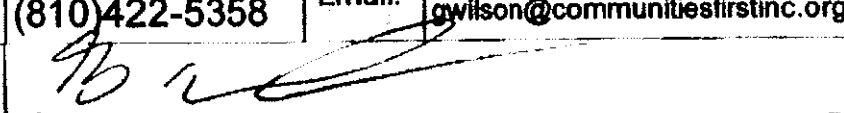
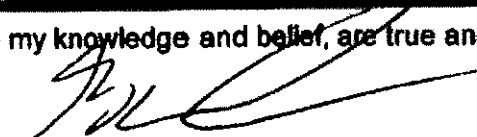
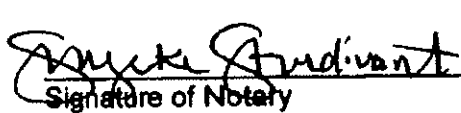


Fee: \$1500 + \$100 / linear feet of street
 Date Rec'd: 11/14/25
 Application #: PC 25-09
 Meeting Date: 11/19/25 & 2/24/26

City of Flint
 Department of Business and Community Services
 1101 S Saginaw Street Room S105, Flint, MI 48502
 Phone: (810)766-7426
www.cityofflint.com/zoning-division/

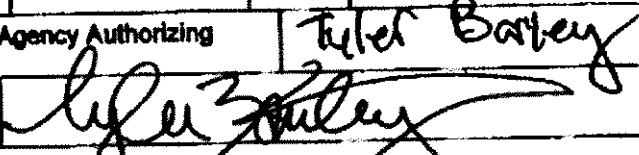
Application for Street, Alley, or Other Public Ground Vacation	
<input type="checkbox"/> Street Vacation	<input checked="" type="checkbox"/> Alley Vacation
<input type="checkbox"/> Other Public Ground Vacation	
Property Information	Street/Alley/Other Public Ground to be Vacated: Brush Alley (see attached survey)
	Nearest Cross Streets: East 4th Street & Brush Street
	Located between: East 4th Street (street) & Brush Street (street)
	Legal Description: The southerly 95.49 feet of Brush Alley (30 feet wide), being part of Block 4 of "Village of Flint River" as recorded in Liber 18, Page 4 of Genesee County Records.
	Acresage: 2,865 sq ft or 0.07 acres
	Address(es) & Parcel I.D. Number(s) (if applicable): N/A; alley does not currently have an address or Parcel ID. CFI intends to do a parcel combination upon alley vacation and ownership transfer.
	Zoning District (if applicable): Downtown Core (DC)
	The vault underneath the alley is in critical and unstable condition with potential collapse imminent. Communities First, Inc., which owns the adjacent parcels, intends to structurally repair the vaults by infilling and capping them. This is an emergency and we are working with our contractor (Lurvey Construction) and the City to securely infill the vaults and avoid collapse of the alley.

EXHIBIT A

Applicant Information				
Applicant	Name:	Glenn Wilson		
	Firm:	Communities First, Inc.		
	Address:	1112 W. Bristol Rd.		
	City:	Flint		
	State:	MI	Zip Code:	48507
	Phone:	(810)422-5358	Email:	gwilson@communitiesfirstinc.org
	Applicant Signature:			
Applicant Notarization				
The above information and attached exhibits, to my knowledge and belief, are true and correct.				
<u>Glenn Wilson</u> Printed Name of Applicant		 Signature of Applicant		
<u>Shyrekia Sturdivant</u> Notary Public's Name (printed)		 Signature of Notary		
_____ My Commission Expires		_____ State; County		
Subscribed and sworn to before me this <u>7th</u> day of <u>November</u> , (Day) (Month)				
<u>2025</u> (Year)				

SHYREKA STURDIVANT
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF GENESEE
My Commission Expires April 06, 2031

EXHIBIT A

Owner Information				
[REDACTED]	Name:	City of Flint		
	Firm:			
	Address:	1101 S Saginaw St		
	City:	Flint		
	State:	MI	Zip Code:	48502
	Phone:		Email:	
	Designee of Agency Authorizing Vacation:	Tulsa Barber		
	Designee Signature:			

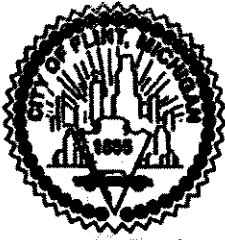
Please note:

The non-refundable fee made payable to the City of Flint must accompany your application.

For fees, please reference the City of Flint Master Fee Schedule.

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EXHIBIT A



City of Flint
Department of Business and Community Services
1101 S Saginaw Street Room 8105, Flint, MI 48502
Phone: (810)768-7426
<https://www.cityofflint.com/department/bca/>

Affidavit & Consent of Owner

Project Brush Alley Location

Docket PC 25-09
(If Applicable)

Complete and submit if applicant is different from the property owner.

I (we) City of Flint

NAME(S)

After being first duly sworn, depose and say:

1. That I/we are the owner(s) of the real estate located at (see Attached Survey)
(Please include the Address(es) and Parcel Identification Number(s) (PID))
(For requests that appertain to multiple parcels of real property attach (s) notarized exhibit(s) to this affidavit)
2. That I/we have read and examined the Application, and are familiar with its contents.
3. That I/we have no objection to, and consent to such request as set forth in the application.
4. Such request being made by the applicant (is) (is not) a condition to the sale or lease of the above referenced property.

(AFFIANT)

STATE OF MICHIGAN)

) SS:

COUNTY OF Genesee

Subscribed and sworn to before me this 17 day of November, 2025
(Day) (Month) (Year)

Victoria Cooper Wasserman Seal:

[Signature], Notary Public
(Signature)

My Commission expires: 2-14-2026

County of Residence: Genesee

EXHIBIT A

VACATION OF STREET, ALLEY, OR PUBLIC GROUNDS **APPLICATION PROCEDURES**

- 1) Prior to application, please contact the City of Flint Zoning Division staff to discuss the vacation request to ensure that the applicant is aware of the effects the vacation may have and any responsibilities that may apply to the applicant should the vacation be approved.
- 2) Submit application to City of Flint Zoning Division; include with the application:
 - a) The associated non-refundable \$1500 flat fee and \$100 per linear foot of street / road, made payable to the "City of Flint";
 - b) A survey with legal description of the requested vacation;
 - c) A copy of the original plat map identifying the subject area and adjoining properties
 - d) Any letters from all the applicable utility companies indicating no objection to the vacation;
 - e) If applicable, the attached petition form with names, addresses and signatures of abutting property owners of the requested vacation for verification of concurrence with the requested vacation.
 - f) Any other information you feel necessary for the Planning Commission to review your request.
- 3) Notice of Public Hearing:
 - a) **Legal Notice:** No less than 15 days before the public hearing, Zoning staff will prepare a public notice to be published in the Flint Journal, giving notice of the public hearing, and outlining the applicant's request.
 - b) **Public Notice:** No less than 15 days before the public meeting, Zoning Staff will send a mailed notice, via USPS, to property owners within 300 feet of the subject site to inform them of the request and when and where the public hearing will take place.

EXHIBIT A

VACATION OF STREET, ALLEY, OR PUBLIC GROUNDS **APPLICATION PROCEDURES**

4) Application Review

- a) Zoning staff reviews the application, any additional materials submitted, and conducts a site visit. A staff report is generated and submitted to the Planning Commission summarizing the merits of the application, planning principals, input from various City departments, utility companies, transportation agencies, and any other relevant background information.
- b) Prior to the public hearing, the Planning Commission reviews all application materials, the staff review, and conducts a site visit of the subject site.

5) Planning Commission

- a) During the public hearing portion of the Planning Commission meeting, the applicant has the opportunity to address the Commission regarding the vacation request. In addition, anyone with interest in the case is also given an opportunity to address the Commission, either for or against the requested vacation. The Planning Commission considers all public input prior to rendering a recommendation.
- b) After public comment is given, the Commission will deliberate on the merits of the case and vote on a recommendation to forward to the Flint City Council. The application is then forwarded to City Council with the Planning Commission's recommendation.

6) City Council

- a) The Flint City Council will schedule a public hearing, publish a notice of said public hearing and hold the public hearing at one of their regularly scheduled meetings. The Flint City Council renders the final decision to approve or deny the application for the requested vacation.
- b) A vacation and discontinuance of street, alley, or public ground requires approval of City Council and adoption by Resolution. Should the vacation be approved, the city property shall cease to be part of the city public system and the land will become the property of the adjoining landowner and placed on the assessment rolls for the purpose of taxation. The city may reserve an easement for public utility purposes. It becomes the new owner's responsibility to maintain the property they have acquired.

EXHIBIT A

VACATION OF STREET, ALLEY, OR PUBLIC GROUNDS APPLICATION PROCEDURES

- 7) Upon approval, within 30 days the City Clerk shall record a certified copy of the resolution with the Register of Deeds for Genesee County and forward a certified copy of the resolution to the State Treasurer.

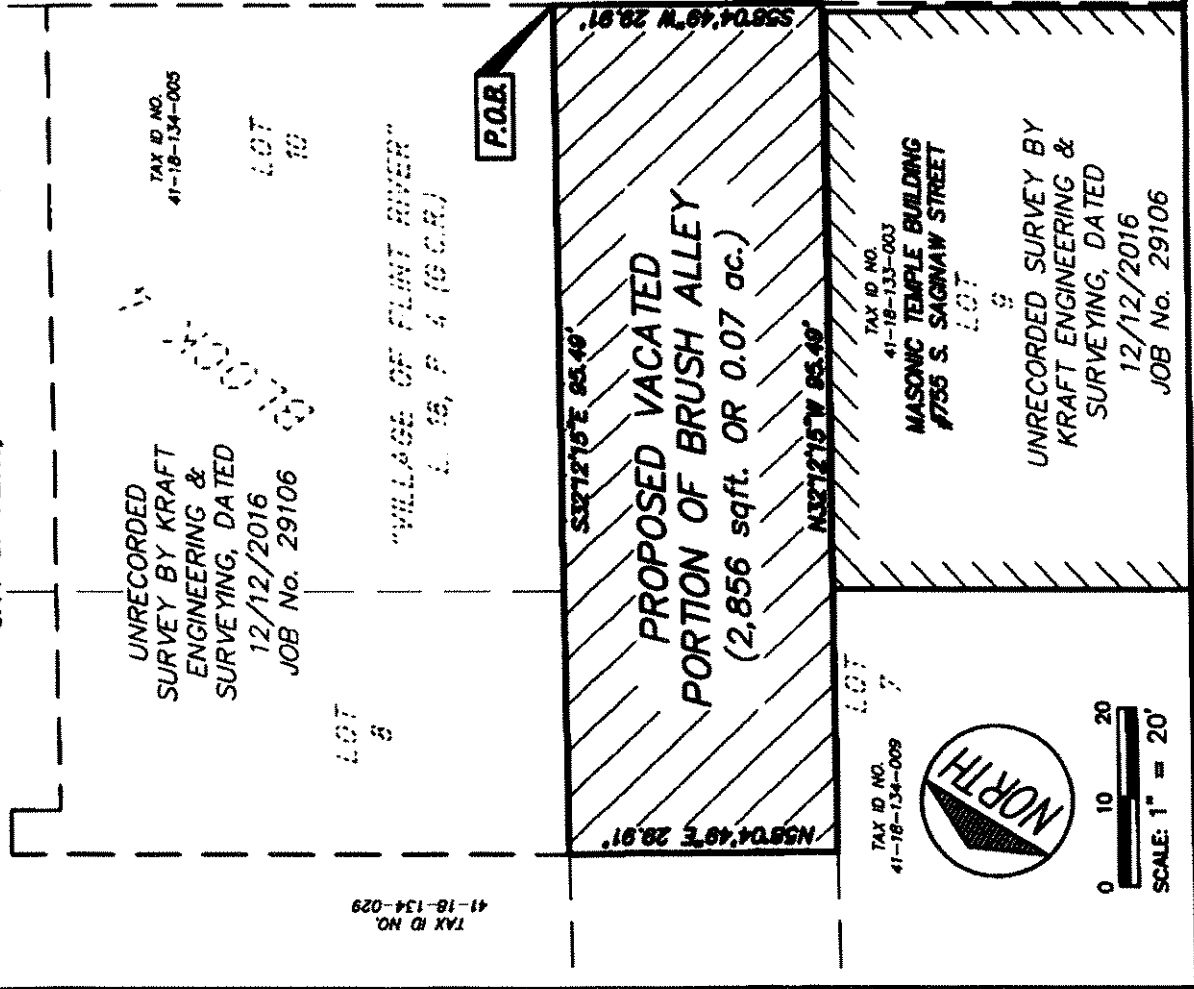
Please use the following link below in **BLUE**, to review the City of Flint, City Code language for the vacation of streets, alleys, or other public grounds:
City of Flint City Code Chapter 50, 542-25

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EXHIBIT B

SKETCH OF VACATION OF PORTION OF "BRUSH ALLEY" PART OF BLOCK 4 OF "VILLAGE OF FLINT RIVER" RECORDED IN L. 18, P. 4, G.C.R. CITY OF FLINT, GENESEE COUNTY, MICHIGAN

PREPARED FOR:
COMMUNITIES FIRST INC
415 W COURT ST
FLINT, MI 48603

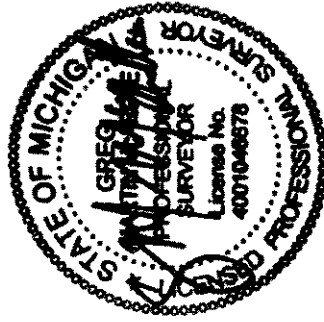


LEGAL DESCRIPTION:

PROPOSED VACATION OF PORTION OF BRUSH ALLEY: Part of Block 4 of "VILLAGE OF FLINT RIVER" as recorded in Liber 18, Page 4 of Genesee County Records, City of Flint, Genesee County, Michigan, being more particularly described as: BEGINNING at the Southwest corner of Lot 10 of said Block 4 of "VILLAGE OF FLINT RIVER"; thence S59°04'49"W along the Northerly line of Fourth Street, 28.91 feet to the Southeast corner of Lot 9 of said plat; thence N32°15'W along the Westerly line of Brush Alley and Easterly line of said Lot 9, 95.49 feet; thence N59°04'49"E, 29.91 feet to the Easterly line of said Brush Alley and the Westerly line of Lot 8 of said plat; thence S32°15'E, along the Easterly line of Brush Alley and the Westerly line of Lot 8 and Lot 10 of said plat, 95.49 feet to the POINT OF BEGINNING. Containing 0.07 acres of land and subject to easements and restrictions of record, if any.

NOTES:

1. NO FIELD WORK WAS COMPLETED FOR THIS SKETCH.
2. BASIS OF BEARING IS THE NORTH LINE OF FOURTH STREET PER SURVEY BY KRAFT ENGINEERING AND SURVEYING, INC. JOB NO. 29106 DATED 12-21-2016.
3. NO TITLE WORK HAS BEEN SUPPLIED BY THE CLIENT FOR PURPOSES OF THIS SURVEY. THEREFORE NO GUARANTEE IS MADE THAT ANY OR ALL EASEMENTS BOTH RECORDED AND UNRECORDED ARE SHOWN ON THIS SURVEY.



FOURTH ST

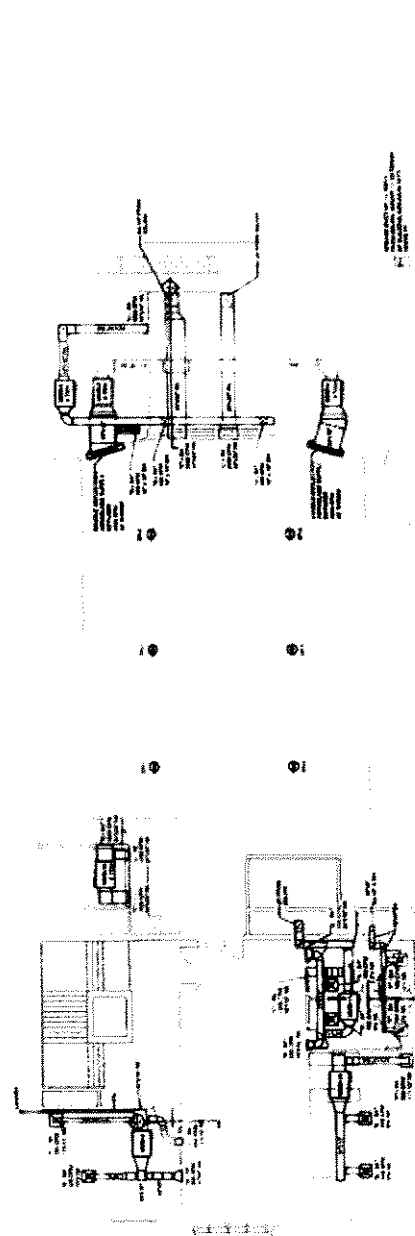
meridian
LAND SURVEYING
info@meridianls.com

940 S. GRAND TRAVERSE ST
FLINT, MI 48602
TEL: 810-339-6605

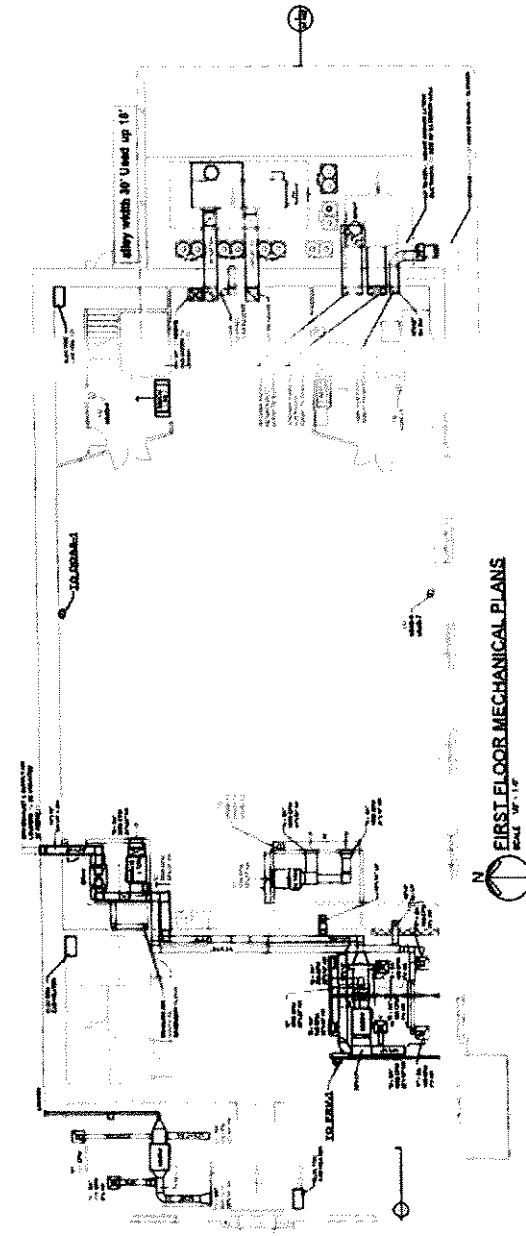
DATE: 2-17-26	FLD/OFC: DS/MA
JOB No. 2025174	SHEET: 1 of 1

EXHIBIT C

DATE: 12/15/10
 PROJECT: MASONIC TEMPLE



FIRST FLOOR BALCONY MECHANICAL PLAN



<p>MASONIC TEMPLE MECHANICAL FIRST FLOOR PLAN</p> <p>M 101</p>	<p>DATE: 12/15/10 PROJECT: MASONIC TEMPLE</p>
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CITY OF FLINT
DEPARTMENT OF BUSINESS AND COMMUNITY SERVICES
Zoning Division

EXHIBIT D

PLAN REVIEW & COMPLIANCE ROUTING FORM					
Project Information					
Project Number	PC 25-09				
Project Name	Brush Alley Vacation north of 4th street				
Address of Project:	Associated with 755 S Saginaw St (Masonic Temple)				
Routing Date:	1/30/26				
Project Contact:	Glenn Wilson (810) 422-5358 gwilson@communitiesfirstinc.org				
Instructions:	<p>Plan Review: After the attached application and submitted plans have been reviewed, please complete the Reviewing Agency Comments section of the form, and submit a copy to the City of Flint Zoning Coordinator</p> <p>For city departments: complete this form as a fillable PDF. Add label to the end of file name as APPROVED, APPROVED W/CONDITIONS, or PENDING.</p>				
Reviewing Agency Comments					
Agency Name:	City of Flint				
Reviewed By (Name & Title):	Abdul A. Khandker, Ph.D., P.E. - City Engineer				
Review Type: (Check all that apply)	<input type="checkbox"/> Water	<input type="checkbox"/> Sanitary Sewer	<input type="checkbox"/> Stormwater	<input type="checkbox"/> Fire	<input type="checkbox"/> Traffic / Right-of-Way
	<input type="checkbox"/> Zoning	<input checked="" type="checkbox"/> City Engineering		<input type="checkbox"/> Building:	
Agency Review Decision:	<input type="checkbox"/> Approved as Submitted		<input checked="" type="checkbox"/> Approved with Conditions (List conditions in the comments)		<input type="checkbox"/> Pending (List items to be addressed by applicant)
Date & Time of Decision:	February 2, 2026 @ 2:03pm				
Comments:	<p>1) Easement for City Utilities must be shown on final drawing of Vacation area.</p> <p>2) Proper manhole access to City Utilities must be provided</p> <p>3) Construction above ground need to wait for Official approval.</p> <p>4) Underground work may be allowed before vacation process is completed.</p>				



CITY OF FLINT
 DEPARTMENT OF BUSINESS AND COMMUNITY SERVICES
 Zoning Division

EXHIBIT D

PLAN REVIEW & COMPLIANCE ROUTING FORM	
Project Information	
Project Number	PC 25-09
Project Name	Brush Alley Vacation
Address of Project:	Associated with 755 S Saginaw St (Masonic Temple)
Routing Date:	1/30/26
Project Contact:	Glenn Wilson (810) 422-5358 gwilson@communitiesfirstinc.org
Instructions:	<p>Plan Review: After the attached application and submitted plans have been reviewed, please complete the Reviewing Agency Comments section of the form, and submit a copy to the City of Flint Zoning Coordinator</p> <p>For city departments: complete this form as a fileable PDF. Add label to the end of file name as APPROVED, APPROVED WCONDITIONS, or PENDING.</p>
Reviewing Agency Comments	
Agency Name:	City of Flint
Reviewed By (Name & Title):	Howard "Dan" Hudson - Water Distribution Supervisor
Review Type: (Check all that apply)	<input checked="" type="checkbox"/> Water <input type="checkbox"/> Sanitary Sewer <input type="checkbox"/> Stormwater <input type="checkbox"/> Fire <input type="checkbox"/> Traffic / Right-of-Way
	<input type="checkbox"/> Zoning <input type="checkbox"/> City Engineering <input type="checkbox"/> Building:
Agency Review Decision:	<input checked="" type="checkbox"/> Approved as Submitted <input type="checkbox"/> Approved with Conditions <small>(List conditions in the comments)</small> <input type="checkbox"/> Pending <small>(List items to be addressed by applicant)</small>
Date & Time of Decision:	February 3, 2026 @ 1:48pm
Comments:	Water has no pipes or valves in Brush alley, so we have no issue with the city vacating the alley. Doing so will not effect the city water infrastructure, maintenance of the system at all.



Sheldon Neasey,
Mayor

CITY OF FLINT
DEPARTMENT OF BUSINESS AND COMMUNITY SERVICES
Zoning Division

EXHIBIT D

PLAN REVIEW & COMPLIANCE ROUTING FORM					
Project Information					
Project Number	PC 25-09				
Project Name	Brush Alley Vacation				
Address of Project:	Associated with 755 S Saginaw St (Masonic Temple)				
Routing Date:	1/22/26				
Project Contact:	Glenn Wilson (810) 422-5358 gwilson@communitiesfirstinc.org				
Instructions:	<p>Plan Review: After the attached application and submitted plans have been reviewed, please complete the Reviewing Agency Comments section of the form, and submit a copy to the City of Flint Zoning Coordinator</p> <p>For city departments: complete this form as a fillable PDF. Add label to the end of file name as APPROVED, APPROVED WCONDITIONS, or PENDING.</p>				
Reviewing Agency Comments					
Agency Name:	City of Flint				
Reviewed By (Name & Title):	Entrice Mitchell Sewer System Supervisor				
Review Type: (Check all that apply)	<input type="checkbox"/> Water	<input checked="" type="checkbox"/> Sanitary Sewer	<input checked="" type="checkbox"/> Stormwater	<input type="checkbox"/> Fire	<input type="checkbox"/> Traffic / Right-of-Way
	<input type="checkbox"/> Zoning	<input type="checkbox"/> City Engineering		<input type="checkbox"/> Building:	
Agency Review Decision:	<input type="checkbox"/> Approved as Submitted		<input checked="" type="checkbox"/> Approved with Conditions (List conditions in the comments)	<input type="checkbox"/> Pending (List items to be addressed by applicant)	
Date & Time of Decision:	1/26/26 8:00am				
Comments:	In order to vacate this alley, the sanitary sewer lines and manholes would need to be lined. Completing this work would help reinforce the existing structures and reduce the risk of future issues. Any additional construction or expansion related to the Masonic Temple would make it increasingly difficult to perform maintenance or repairs in the alley unless these improvements are completed in advance.				



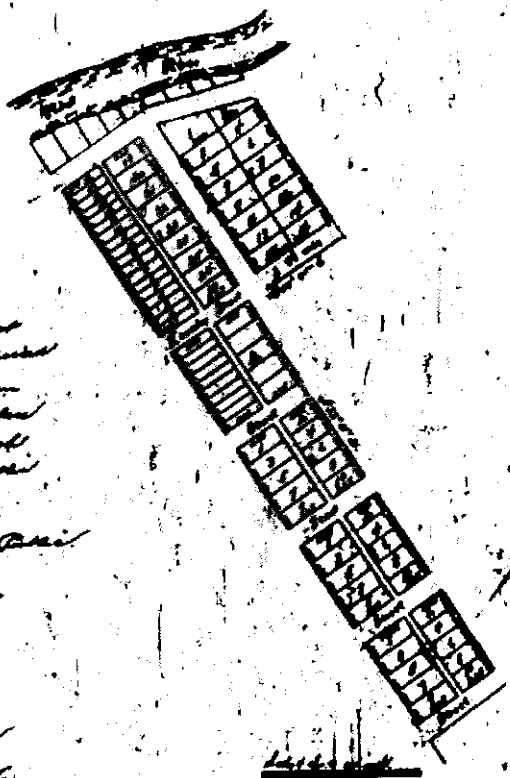
Sheldon Neesley,
Mayor

CITY OF FLINT
DEPARTMENT OF BUSINESS AND COMMUNITY SERVICES
Zoning Division

EXHIBIT D

PLAN REVIEW & COMPLIANCE ROUTING FORM	
Project Information	
Project Number	PC 25-09
Project Name	Brush Alley Vacation
Address of Project:	Associated with 755 S Saginaw St (Masonic Temple)
Routing Date:	1/30/26
Project Contact:	Glenn Wilson (810) 422-5358 gwilson@communitiesfirstinc.org
Instructions:	<p>Plan Review: After the attached application and submitted plans have been reviewed, please complete the Reviewing Agency Comments section of the form, and submit a copy to the City of Flint Zoning Coordinator</p> <p>For city departments: complete this form as a fillable PDF. Add label to the end of file name as APPROVED, APPROVED WCONDITIONS, or PENDING.</p>
Reviewing Agency Comments	
Agency Name:	City of Flint
Reviewed By (Name & Title):	Dan Schiller - Interim Transportation Director
Review Type: (Check all that apply)	<input type="checkbox"/> Water <input type="checkbox"/> Sanitary Sewer <input type="checkbox"/> Stormwater <input type="checkbox"/> Fire <input checked="" type="checkbox"/> Traffic / Right-of-Way
	<input type="checkbox"/> Zoning <input type="checkbox"/> City Engineering <input type="checkbox"/> Building:
Agency Review Decision:	<input checked="" type="checkbox"/> Approved as Submitted <input type="checkbox"/> Approved with Conditions (List conditions in the comments) <input type="checkbox"/> Pending (List items to be addressed by applicant)
Date & Time of Decision:	February 4, 2026 @ 10:38pm
Comments:	None.

Map of a part
of the
Village of Saint Paul
in the year 1852



Plan of the
Barracks of the
1st Regt of Ill. Inf.
at Fort Snelling
St. Paul, Minn.
1852

Designed by
Capt. J. M. Smith
of the 1st Regt. Ill. Inf.
and
Lieut. J. M. Smith
of the 1st Regt. Ill. Inf.

I hereby certify that this plan is a correct copy of the
plan as approved by the Adjutant General's Office
and the Department of the Interior, and that the same
is now on file in the office of the Adjutant General.

Done at St. Paul, Minn., this 11th day of June, 1852.
J. M. Smith
Adjutant General

612
375
367
100
216
300



ST. PAUL'S EPISCOPAL CHURCH
STPAULSCHURCHFLINT.COM

September 25, 2025

Communities First, Inc.
1112 W. Bristol Rd.
Flint, MI 48507

Re: Alley Vacation of Existing Brush Alley Behind Flint Masonic Temple (755 S. Saginaw St.)

Dear Sir or Madam,

I am sending this letter as the Rector of St. Paul's Episcopal Church (711 S. Saginaw St. Flint, MI 48502), the immediate neighbor to Communities First, Inc.'s property at 755 S. Saginaw Street known as the former Masonic Temple. We are fully supportive of vacating the alley behind the Masonic Temple (known as Brush Alley) in favor of Communities First, Inc.

Should you have any questions, please don't hesitate to reach out.

Sincerely,

Tom+

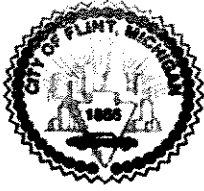
The Rev. Thomas Manney
Rector
St. Paul's Episcopal Church
rector@stpaulschurchflint.com

711 SOUTH SAGINAW STREET
FLINT, MICHIGAN 48502-1589
(810) 234-8637

STPAULSCHURCHFLINT@GMAIL.COM

BUT SEEK THE WELFARE OF THE CITY...FOR IN ITS WELFARE YOU WILL FIND YOUR WELFARE.

-JEREMIAH 29:7



Sheldon Neeley
Mayor

CITY OF FLINT

FLINT PLANNING COMMISSION

Meeting Minutes
February 24th, 2026

Commissioners Present

Robert Wesley, Chair
Carol-Anne Blower, Vice-Chair
Blake Strozier
Robert Jewell
Edquan Dantzler

Staff Present

Donyele Darrough, Assistant City Attorney
Brian Acheff, Zoning Coordinator
Montel Menifee, Deputy Director of Business Services
Roderick Slaughter, Int Deputy Director of Community Services

Absent:

Lynn Sorenson, Secretary
Nadia Rodriguez
Mona Munroe-Younis (*excused*)
Rodrick Green (*excused*)

ROLL CALL:

Chairperson Wesley called the meeting to order at 5:51 p.m. Roll was taken, and a quorum was present.

The meeting was held both in-person in the City Council Chambers and via Zoom conferencing as approved.

Roll Call:

Commissioner Dantzler: Present	Secretary Sorenson: Absent
Vice Chair Blower: Present	Commissioner Munroe-Younis: Absent
Commissioner Jewell: Present	Commissioner Strozier: Present
Commissioner Rodriguez: Absent	Chairperson Wesley: Present
Commissioner Green: Absent	

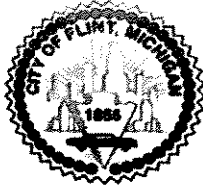
ADDITIONS/CHANGES TO THE AGENDA:

Commissioner Jewell requested the following additions be made to the agenda under "Old Business":

- Planning Commissioner Attendance
- Planning Commissioner Sequence of Terms
- Business Services Staffing Update

Commissioner Jewell requested the following addition be made to the agenda under "New Business" of the March 10th, 2026, Planning Commission meeting

- Planning Commission meeting cancellation process and procedure.



Sheldon Neeley
Mayor

CITY OF FLINT

FLINT PLANNING COMMISSION

ADOPTION OF THE AGENDA:

Commissioner Wesley asked for a motion to approve the agenda. Commissioner Strozier motioned to accept the agenda as amended. Vice Chair Blower seconded the motion.

M/S – Strozier/Blower
Unanimously carried by voice vote

MINUTES OF PREVIOUS MEETINGS:

The draft minutes of January 27th, 2026, were presented.

Commissioner Jewell noted that Montel Menifee being the new Deputy Director of Business Services has not been clarified before the Commission.

Commissioner Jewell noted that there was missing information from following documents that were part of the January 27th, 2026 Planning Commission meeting packet:

- Documents Enclosed Memo
- The “Old Business” section of the the agenda
- The “New Business” section of the agenda

Commissioner Jewell noted that the Marihuana Memo was absent from the from the January 27th, 2026, Planning Commission minutes.

Commissioner Strozier made a motion to approve the minutes of January 27th, 2026, as corrected. Vice Chair Blower seconded the motion.

Roll Call:

Commissioner Dantzler: Yes

Vice Chair Blower: Yes

Commissioner Jewell: Yes

Commissioner Rodriguez: Absent

Commissioner Green: Absent

Secretary Sorenson: Absent

Commissioner Munroe-Younis: Absent

Commissioner Strozier: Yes

Chairperson Wesley: Yes

M/S – Strozier/Blower
5 yes – 0 no – 0 abstain



Sheldon Neeley
Mayor

CITY OF FLINT

FLINT PLANNING COMMISSION

PUBLIC FORUM:

Chairperson Wesley opened the floor for public forum. No one spoke.

PUBLIC HEARINGS:

- **PC 25-09 Brush Alley Vacation Petition**
 - Brian presented the PC 25-09 staff report.
 - Commissioner Jewell questioned if the conditional approval comments from the City Engineering Department and the Sewer Department would be applicable if the Commission approved PC 25-09. Brian went on to state that the conditions outlined by the City Engineering Department and Sewer Department would not be applicable in terms of said conditions that would be added to a positive recommendation to approve PC 25-09; Brian further stated the conditions outlined by the City Engineering Department and Sewer Department should be noted and accounted for by the applicant prior to commencing work if PC 25-09 is approved, and that the applicant should be coordinating with the City Engineering Department and Sewer Department so that said conditions are satisfied.
 - Michael Wright from Communities First Inc (property owner representative), and Kurt Neiswender (project Architect) presented as the project applicants; Mr. Wright gave an overview of the request, the existing conditions of the adjacent property, and the proposed request to install mechanical equipment in the area to be vacated if PC 25-09 is approved.
 - Mr. Neiswender further expounded upon the existing conditions of the Masonic Temple vaults, of which one is located within, under the alley and stated that himself, Communities First, and the City of Flint have been coordinating to stabilize the vaults by filling them in and ensure that the area proposed to be vacated is safe.
 - Commissioner Jewell asked if Communities First, Inc owned part of the parking lot located east adjacent to the subject segment of Brush Alley. Mr. Wright and Mr. Neiswender fielded Commissioner Jewell's question.
 - Commissioner Jewell further questioned the applicants if they were aware of the conditions from the City Engineering Department and Sewer Department; the applicants stated they were and are working with the City to address them.

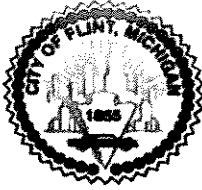


**Sheldon Neeley
Mayor**

CITY OF FLINT

FLINT PLANNING COMMISSION

- Chairman Wesley opened the floor for the public comment.
- Walter Peak (representative of St Paul's Episcopal Church) spoke not in favor or against PC 25-02, though instead spoke from a perspective of requesting clarification of what will happen to the parcel of land that St Paul's Episcopal Church is located on if PC 25-09 is approved. He further shared his concern that he was under the presumption that the segment of the alley adjacent behind St Paul's was not part of the vacation petition. Brian explained PC 25-09 is a petition to vacated Brush Alley from the Northern parcel line 718 Harrison St, and that if vacated the alley will be split 50/50 down its centerline and will be absorbed into adjacent parcels that abut the alley. Brian further stated that the City of Flint Assessments Division would be a good resource for how St Paul's parcel would be affected if the subject segment of Brush Alley is vacated. Mr. Peak further questioned if the alley is vacated, will the proposed mechanical equipment will affect St. Paul's parcel? Brian stated that he would be happy to consult with Mr. Peak after the meeting or at another time as Mr. Peak had exceeded his allotted three (3) minutes to speak for public comment. Brian further reiterated what happened to the alley if vacated.
- Chairman Wesley asked if the Commission decided to approve PC 25-09, would it effect adjacent parcels; Brian stated is would, as the effected parcels would absorb a portion of the alley.
- Commissioner Strozier reiterated Brian's explanation of what will happen if the alley is vacated and further made the point that there would be not encroachment of parcel lines by the mechanical equipment; Commissioner Strozier asked Brian if his statement was correct; Brian stated that all improvements made by Communities First would have to be on the parcel(s) of land that they own and cannot encroach required parcel lines or required setbacks.
- Chairman Welsey questioned the description of the area to be vacated; Brian clarified and answered Chairman Wesley's questions.
- Joel Arnold on behalf of Communities First, Inc asked Brian to clarify what "Lot 8" on Exhibit B of the staff report represented; Brian clarified that "Lot 8" of Exhibit B of the staff report is the parcel addressed 718 Harrison St.
- Chairman Wesley closed public comment and opened deliberation amongst the Commission.



**Sheldon Neeley
Mayor**

CITY OF FLINT

FLINT PLANNING COMMISSION

- Commissioner Jewell asked if there had been any prior correspondence; Brian stated that there was a letter of support from St Paul's which was attached to the staff report as Exhibit F.
- Commissioner Dantzler requested clarification from Brian if the prior vacation of Brush Alley abutting St Paul's was vacated at once or if it had to come back before the Planning Commission. Brian clarified that he did not know. Commissioner Dantzler further questioned why all of Brush Alley abutting St Paul's was not vacated. Mr. Wright stated that they discovered no information, outside of St Paul's meeting minutes regarding the history of Brush Alley abutting St Paul's being vacated.
- Commissioner Jewell stated that due to a gap of information in what was actually vacated regarding the segment of Brush Alley from E 3rd St to E. 4th St, and the confusion from the representative from St Paul, that the Commission should move to postpone PC 25-09 to a future Planning Commission meeting agenda.
- Commissioner Strozier made a motion to make a positive recommendation to City Council with the condition that the applicant resolve any confusion that St Paul's may have.
- Vice Chair Blower seconded the motion and stated that Zoning Staff administratively approve the petition and report back to the Commission. Brian and Montel clarified that it is outside the authority of the Zoning Division to administratively approve a vacation petition. The motion was amended to include that after the applicant and St Paul's has resolved any confusion or dispute, the applicant is to report back to the Planning Commission at the March 10th, 2026, Planning Commission meeting.

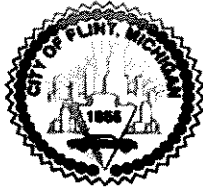
Roll Call:

Commissioner Dantzler: Yes
Vice Chair Blower: Yes
Commissioner Jewell: Yes
Commissioner Rodriguez: Absent
Commissioner Green: Absent

Secretary Sorenson: Absent
Commissioner Munroe-Younis: Absent
Commissioner Strozier: Yes
Chairperson Wesley: Yes

M/S – Strozier/Blower

5yes, 0 no, 0 abstain
The motion carried.



Sheldon Neeley
Mayor

CITY OF FLINT

FLINT PLANNING COMMISSION

SITE PLAN REVIEW:

No Site Plan Review applications were scheduled to be heard.

NEW BUSINESS:

- **PCW 26-01 3086 E. Court St – Planning Commission Waiver Petition**
 - Brian read the staff report.
 - Commissioner Jewell commented on the applicant's response to waiver approval criteria question number one (1) regarding "*keeping a neat, attractive, and orderly front yard where the trailer is located*", and then questioned how will the City enforce and ensure that the applicant will indeed keep a neat, attractive, and orderly front yard? Brian responded by stating that the City of Flint zoning ordinance's provisions for how to enforce the storage of outdoor materials that become noncompliant is how the City would maintain compliance. Commissioner Jewell reiterated his prior question, and Brian reiterated his prior statement. Chairman Welsey stated that enforcement would be like any other enforcement regarding noncompliance through utilization of the ordinance.
 - Commissioner Dantzler inquired and asked Brian to elaborate on the required landscaping and screening for outdoor storage. Brian further elaborated and provided an analysis of this section of the staff report. Commissioner Dantzler further questioned why, in the applicant responses there was no response to why some type of landscaping or screening cannot be provided. Brian said that question would be better addressed by the applicant.
 - Brad Langstraat, Director of Tires for K&R Tire commented on why the request for the waiver was needed and further stated that the required screening would be quite lengthy and would require the installation gates that would interfere with the business operation of other tenants they K&R Tire shares the building with. Mr. Langstraat further provided background on the property and why K&R Business chose to locate at 3086 E Court St, and stated they would prefer to move the holding vessel to the eastern side of the building, though to due to easement issues with the abutting railroad properties, that can be accomplished and due to the configuration of the operations inside the building that moving the holding vessel to anywhere else is not an option.
 - Mr. Langstraat provide insight on the purpose of the trailer and stated that the holding vessel will be kept in good condition and that K&R Takes pride in keeping an attractive looking property.



Sheldon Neeley
Mayor

CITY OF FLINT

FLINT PLANNING COMMISSION

- Mr. Langstraat further provided information on the nature of their lease and the potential of purchasing the building.
- Commissioner Dantzler confirmed with the applicant they share the property with First Student bussing company.
- Kenneth McCullen stated he was the branch manager of K&R Tire Flint and that if there are any issues, you can contact him.
- Commissioner Dantzler stated that he was in support of the waiver petition and that for the record stated that there are other business in the proximal area that could use screening.
- Vice Chair Blower stated that at first, she thought there should be some type of screening, though due to the potential conflicts with the number of buses and that there are other properties that could use screening more than the subject property, she is in support of the waiver.
- Commissioner Strozier made a motion to approve PCW 26-01; Vice Chair Blower seconded the motion.

Roll Call:

Commissioner Dantzler: Yes

Vice Chair Blower: Yes

Commissioner Jewell: Yes

Commissioner Rodriguez: Absent

Commissioner Green: Absent

Secretary Sorenson: Absent

Commissioner Munroe-Younis: Absent

Commissioner Strozier: Yes

Chairperson Wesley: Yes

M/S – Strozier/Blower

5 yes, 0 no, 0 abstain

The motion carried.

ADJOURNMENT:

Chairman Wesley inquired with Attorney Darrough if due to Commissioner Strozier needing to leave, that a lack of quorum can result in adjournment; attorney Darrough confirmed.

M/S –

Unanimously carried by voice vote.

Meeting adjourned at 7:21 PM.



**CITY OF FLINT
FLINT PLANNING COMMISSION**

MEMORANDUM

March 4th, 2026

TO: City of Flint Planning Commission
FROM: Brian Acheff - Zoning Coordinator
RE: PC 25-09 Applicant Findings

Commissioners,

At the February 24th, 2026, Planning Commission meeting, PC 25-09, a petition to vacate 0.07 acres of Brush Alley from E. 4th St to the northern parcel line of 718 Harrison St, was recommended for approval with the condition that the applicant (Communities First, Inc) resolve any concerns or dispute with St. Paul's Episcopal Church regarding the effects of the vacation on their property if approved and the effects of the proposed mechanical equipment to be placed directly behind the Masonic Temple which is adjacent/abutting St Paul's Episcopal Church, and report back to the Planning Commission with their findings at the March 10, 2026, Planning Commission Meeting. If the findings are satisfactory then the recommendation of approval can move forward to its final report and City Council.



Sheldon Neeley
Mayor

CITY OF FLINT

FLINT PLANNING COMMISSION

Draft Meeting Minutes
March 10th, 2026

Commissioners Present

Robert Wesley - Chair
Carol-Anne Blower - Vice-Chair
Blake Strozier (*Arrived after the meeting was called to order*)
Robert Jewell
Edquan Dantzler
Rodrick Green
Mona Munroe-Younis

Staff Present

Brian Acheff - Zoning Coordinator
Montel Menifee - Deputy Director of Business Services
Donyele Darrough - Assistant City Attorney
Roderick Slaughter - Int Deputy Director of Community Services
Dequan Allen - Community Planner

Absent:

Lynn Sorenson, Secretary
Nadia Rodriguez

ROLL CALL:

Chairperson Wesley called the meeting to order at 5:46 p.m. Roll was taken, and a quorum was present.

The meeting was held both in-person in the Dome Auditorium and via Zoom conferencing as approved.

Roll Call:

Commissioner Dantzler: Present
Vice Chair Blower: Present
Commissioner Jewell: Present
Commissioner Rodriguez: Absent
Commissioner Green: Present

Secretary Sorenson: Absent
Commissioner Munroe-Younis: Present
Commissioner Strozier: Absent
Chairperson Wesley: Present

ADDITIONS/CHANGES TO THE AGENDA:

Commissioner Jewell inquired on why the agenda has been rearranged, moving "Old Business" up on the agenda. Chairman Wesley stated that there is pertinent business to take care from the February 24th, 2026, Planning Commission meeting that fall under "Old Business" of the March 10th, 2026, meeting agenda.



Sheldon Neeley
Mayor

CITY OF FLINT

FLINT PLANNING COMMISSION

Commissioner Jewell further stated that the following additions, which were under the “Old Business” section of the February 24th, 2026, Planning Commission agenda, be made to the March 10th, 2026, agenda under “Old Business”:

- Planning Commission Attendance
- Planning Commission Sequence of Terms
- Business and Community Services Staffing Update

Commissioner Jewell additionally stated that “Planning Commission Cancellation Process” was requested to be added to the “New Business” section of the March 10th, 2026, agenda at the February 24th, 2026, Planning Commission meeting, though it was not put onto the agenda under “New Business” of the March 10th, 2026, Planning Commission meeting agenda, thus Commissioner Jewell requested that it be put under “New Business” of the March 24th, 2026, Planning Commission agenda.

ADOPTION OF THE AGENDA:

Commissioner Wesley asked for a motion to approve the agenda. Vice Chair Blower motioned to accept the agenda as amended; Commissioner Munroe-Younis seconded the motion.

Roll Call:

Commissioner Dantzler: Yes

Vice Chair Blower: Yes

Commissioner Jewell: Yes

Commissioner Rodriguez: Absent

Commissioner Green: Yes

Secretary Sorenson: Absent

Commissioner Munroe-Younis: Yes

Commissioner Strozier: Absent

Chairperson Wesley: Yes

M/S – Strozier/Blower

7 yes – 0 no – 0 abstain

MINUTES OF PREVIOUS MEETINGS:

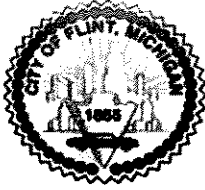
The draft minutes of February 24th, 2026, were presented.

Commissioner Dantzler mentioned that the March 10th, 2026, agenda mentioned “January 24th, 2026” instead of “February 24th, 2026” regarding the meeting minutes section.

Commissioner Jewell noted several grammatical errors found within the minutes.

Commissioner Jewell further noted that Montel Menfee being the new Deputy Director of Business Services has not been clarified before the Commission.

Commissioner Strozier made a motion to approve the minutes of February 24th, 2026, as corrected. Commissioner Munroe-Younis seconded the motion.



Sheldon Neeley
Mayor

CITY OF FLINT

FLINT PLANNING COMMISSION

Roll Call:

Commissioner Dantzer: Yes
Vice Chair Blower: Yes
Commissioner Jewell: Yes
Commissioner Rodriguez: Absent
Commissioner Green: Yes

Secretary Sorenson: Absent
Commissioner Munroe-Younis: Abstain
Commissioner Strozier: Yes
Chairperson Wesley: Yes

M/S – Strozier/Blower

6 yes – 0 no – 1 abstain

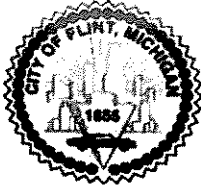
PUBLIC FORUM:

Chairperson Wesley opened the floor for public forum. No one spoke.

PUBLIC HEARINGS:

- **PC 26-01 304 W. Tobias St – Special Land Use Petition**

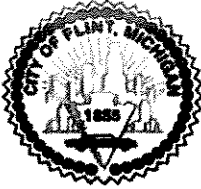
- Brian made sure that the applicant was present, then read the staff report.
- Vice Chair Blower inquired whether the applicant needed to obtain approval from the City of Flint or from the State of Michigan based on the subject Adult Foster Care (AFC) Small Group Home being required to be treated as a residential use of property and that it must be permitted by right in residential zones per the Michigan Zoning Enabling Act. Brian answered by stating that the facility would have needed a zoning permit from the City of Flint to operate an AFC Small Group Home for a facility of up to six (6) residents at the subject property.
- Commissioner Jewell inquired about the application process and whether there was reasoning for why the increase to up to seven (7) to twelve (12) people is needed. Brian answered that he did not know as this application was originally being managed by Dalton Castle (former Planner I for the City of Flint) and that it would be best to direct that specific question to the applicant.
- Vice Chair Blower inquired about whether the parking requirement calculations considered facility staff. Brian answered by stating that the zoning ordinance did not consider the number of facility staff when calculating the required number of parking spaces for the facility.



**Sheldon Neeley
Mayor**

CITY OF FLINT FLINT PLANNING COMMISSION

- Commissioner Jewell inquired if there are any major obstacles based on the staff review in regard to approving PC 26-01. Brian answered by stating that the Commission should take into account the staff report, the applicant's responses to the approval criteria, and letters of opposition when making their decision as the Planning Commission makes a decision regarding approval and not Zoning Staff.
- Commissioner Strozier asked if there have been any prior code violations, Brian stated that there were no violations to his knowledge.
- The applicant Kaylie LaClair of Hope Network presented an overview of the request and provided background on the subject Adult Foster Care Small Group Home. She stated that the AFC in its current form is a "Permanent Home Property" where individuals live at the property permanently. She further stated that if PC 26-01 is approved that Hope Network plans on only increasing the occupancy of the facility by two (2) people, making the total number of people living at the facility eight (8), and not utilizing the maximum capacity of twelve (12) persons offered by the Special Land Use designation.
- Ms. LaClair further stated that the facility houses mentally and physically disabled persons, who do not drive, so the available parking on site is for staff, and that Hope Network is looking into purchasing the adjacent lot to the west to develop into more parking.
- Ms. LaClair stated there have been no recorded violations in her tenure at Hope Network managing facilities.
- Vice Chair Blower asked Ms. LaClair about staffing at the facility. Ms. LaClair stated that staff works in three shifts and there is a maximum of four (4) staff at the facility at a given time, with medical staff periodically stopping by.
- Commissioner Strozier inquired on if residents are allowed to come and go from the facility at their leisure and if there have been any concerns with residents coming and going as they please. Ms. LaClair stated that this is true that residents are allowed to come and go at their own leisure, and that there were instances in the past where residents who are considered "elopers", try to wander off into the public and not return to the facility; Ms. LaClair further stated that occurrences with "elopers" have not happened recently at the facility and that Hope Network has policies in place for "elopers" and how to ensure that an "eloper" is returned to the facility in a safe manner.



Sheldon Neeley
Mayor

CITY OF FLINT

FLINT PLANNING COMMISSION

- Commissioner Dantzler inquired on if Hope Network has received any complaints from neighboring property owners regarding the parking situation. Ms. LaClair stated that she is not aware of any complaints or that any complaints have not be shared with her, and she will address such complaints if they exist.
- Commissioner Jewell inquired if the AFC Small Group Home is equipped to handle an increase in residents from six (6) people to eight (8) people. Ms. LaClair stated that that facility is equipped to handle up to twelve (12) people. Commissioner Jewell further inquired on the need for the increase in residents. Ms. LaClair stated that there is a great need in the community to offer such services.
- Chairman Wesley inquired on the rules regarding orientation for new residents and Ms. LaClair provided insight on the process and procedure of how new residents are able to be a part of the subject AFC Small Group Home located at 304 W. Tobias St, Flint, MI 48503. Chairman Wesley further inquired on the rules and procedures regarding curfews. Ms. LaClair stated that due the residents recipient rights that Hope Network cannot legally restrict or prevent residents from leaving the facility at their own leisure.
- Commissioner Strozier inquired where do the vehicles used for resident transport reside. Ms. LaClair stated they are located and stored off-site and further stated most staff do not drive and that at most there are always at maximum four (4) vehicles on site regarding staff.
- Commissioner Munroe-Younis inquired on the procedures to prevent residents from "eloping" (escaping). Ms. LaClair stated that though Hope Network cannot restrict them from leaving that staff will suggest better times to leave the premises or that staff will follow the residents off the premises to ensure their safety and the publics safety.
- Commissioner Green inquired on details of the creek located in the rear of the property.
- Vice Chair Blower asked if the facility had a relationship with the neighbors. Ms. LaClair stated she does not have a relationship with the neighbors, though facility staff should have a relationship with the neighbors. Vice Chair Blower further stated that the Commission had received two (2) letters of opposition regarding PC 26-01 and inquired if there had been any correspondence with the neighbors regarding issues that have arisen. Ms. LaClair stated she had not known of any correspondence with neighbors regarding issues.



Sheldon Neeley
Mayor

CITY OF FLINT

FLINT PLANNING COMMISSION

- Chairman Wesley raised concern regarding the residents of the facility wandering the neighborhood and knocking on other property owner's doors. Ms. LaClair did not dispute that these actions may be taking place but questioned whether it was residents that were part of a prior program than the one that the facility currently operates under.
- Chairman Wesley inquired on new resident orientation and house guidelines and whether the residents understand them. Ms. LaClair confirmed that there are facility guidelines, though said guidelines may not restrict when residents come and go from the premises due to their recipient rights.
- Commissioner Munroe-Younis inquired on what policies are in place to keep facility staff from parking in inappropriate places. Ms. LaClair answered by saying that facility staff can be written up and she will be looking into that matter to ensure it ceases.
- Commissioner Munroe-Younis inquired about the fence encroaching the neighboring property to the east. Ms. LaClair said that this issue will be taken care of when the weather breaks.
- Chairman Wesley opened public comment in favor of PC 26-01; no one spoke in favor.
- Chairman Wesley opened public comment in opposition of PC 26-01; Mr. Alfred Scherret, an owner of many neighboring properties spoke out regarding:
 - The fence that is encroaching on his property.
 - Facility Staff parking on his property.
 - The facility residents having free reign when deciding to leave the facility.
 - The creek behind the house and its depth.
 - A person was found deceased down at the creek.
- Mr. Scherret further stated that he would not have a problem with PC 26-01 being approved if the applicant:
 - The property line issue was situated regarding the fence.
 - If Hope Network bought the Genesee County Land Bank property to the west for more parking.
 - If the residents did not have free reign to wander the neighborhood.
- Chairman Wesley stated that the additional email stating opposition should be added to the record.

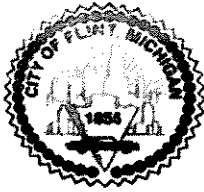


Sheldon Neeley
Mayor

CITY OF FLINT

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- Commissioner Jewell asked if there had been any other communications or correspondence regarding PC 26-01; Brian answered that there had not been any.
- Discussion was opened by the Commission; Commissioner Munroe-Younis stated that criteria #1 and criteria #6 for which the Commission bases their decision on may have not been satisfied and that an approval should include conditions, and that a postponement may be warranted. Chairman Wesley stated that a postponement may not be the best way to go about the case.
- Vice Chair Blower stated that she was concerned about the applicant's presentation versus the letters of opposition.
- Commissioner Dantzler confirmed that there are issues that need to be addressed with the application, and further stated he is in support of conditions being placed on the application.
- Commissioner Strozier inquired with Brian if conditions are placed on the internal operation of the facility, how are they enforced. Brian stated that it is not within the Commissions authority to place conditions on the internal operation of the facility.
- Vice Chair Blower inquired about whether a denial would interfere with the facility being able to operate as it is currently; Brian stated it would not.
- Commissioner Jewell stated that since the facility's issues are with the operation as it currently is and not with the Special Land Use application that the applicant may choose to withdraw the PC 26-01 and reapply after resolving the existing issues.
- Commissioner Munroe-Younis stated that there is a need in the community for such facilities to exist and that the best thing to do might be to approve PC 26-02 with conditions; she further expounded on what the potential conditions might be. Commissioner Dantzler suggested that a timeline to accomplish the conditions may be warranted.



**Sheldon Neeley
Mayor**

CITY OF FLINT FLINT PLANNING COMMISSION

- Commissioner Munroe-Younis made a motion to approved with conditions PC 26-01; Commissioner Green seconded the motion. The conditions of approval were:
 - The facility shall fence in its back and side yards without encroaching neighboring properties.
 - Facility staff parking polices shall be established.

Roll Call:

Commissioner Dantzer: Yes

Vice Chair Blower: Yes

Commissioner Jewell: Yes

Commissioner Rodriguez: Absent

Commissioner Green: Yes

Secretary Sorenson: Absent

Commissioner Munroe-Younis: Yes

Commissioner Strozier: Yes

Chairperson Wesley: Yes

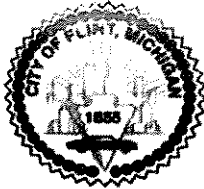
M/S – Munroe-Younis/Green

7yes, 0 no, 0 abstain

The motion carried.

NEW BUSINESS:

- **PC 25-09 Brush Alley Vacation Petition – Applicant Findings**
 - Brian read the memo associated with PC 25-09.
 - Michael Wright on behalf of Communities First, Inc stated that Communities First, Inc and St. Paul's Episcopal Church have come to an agreement via a reciprocal access easement that will drafted and will go into effect once the vacation application is approved.
 - The Commission acknowledged the applicant has fulfilled their obligation to return before the Commission to preset their findings and that the dispute / confusion between St. Paul's and Communities First has been resolved.



Sheldon Neesley
Mayor

CITY OF FLINT

FLINT PLANNING COMMISSION

- **MDR 25-01 Final Report**

- Brian presented the MDR 25-01 final report.
- Vice Chair Blower made a motion to accept the final report of MDR 25-01 final and that it be forwarded to City Council for approval; Commissioner Strozier seconded the motion.

Roll Call:

Commissioner Dantzler: Yes

Vice Chair Blower: Yes

Commissioner Jewell: Yes

Commissioner Rodriguez: Absent

Commissioner Green: Yes

Secretary Sorenson: Absent

Commissioner Munroe-Younis: Yes

Commissioner Strozier: Yes

Chairperson Wesley: Yes

M/S – Strozier/Blower

7 yes, 0 no, 0 abstain

The motion carried.

SITE PLAN REVIEW:

No Site Plan Review applications were scheduled to be heard.

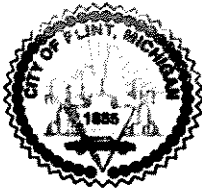
OLD BUSINESS:

- **Planning Commission Member Attendance**

- Commissioner Jewell mentioned that for several meetings the Commission has questioned the status of the Commissioner in Ward 7 and inquired with staff on the status of a representative for Ward 7. Montel stated that City Council had a community member in mind to fill the Ward 7 seat on the Planning Commission.

- **Planning Commissioner Sequence of Terms**

- Commissioner Jewell inquired about the appropriate process for sequencing of Commissioner terms. Brian stated that in a monthly meeting between Zoning Staff, Legal Counsel, the Planning Commission Chair and Vice Chair, it was decided that the presented draft for the sequencing of Planning Commissioner terms may be used as presented.



**Sheldon Neeley
Mayor**

CITY OF FLINT

FLINT PLANNING COMMISSION

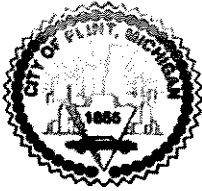
- **Business and Community Services Staffing Update**
 - Montel Meniffee introduced himself as the new Deputy Director of Business services and it was noted that Dalton Castle – Planner I and Mikesha Loring Program Manager have since left the City of Flint for new positions elsewhere.
 - Commissioner Jewell additionally requested an organizational chart.

CASE REVIEWS MEMO

- Brian stated that there were no updates for cases on pages one (1) and two (2) of the memo and further stated that he was working on getting updated information that was requested by Commissioners Dantzler and Jewell.
- Brian went over cases that are pending City Council action.
- Brian gave an update on the March 17, 2026, Zoning Board of Appeals (ZBA) meeting, specifically that there is one case to be heard. Vice Chair Blower mentioned that the ZBA information that was not presented at the February 24th, 2026, Planning Commission meeting due to a loss of quorum was not provided in the ZBA update for the March 10th, 2026, Planning Commission meeting and that at the March 24th, 2026, Planning Commission meeting, said information should be provided in the Case Reviews memo.
- Brian and Montel stated there are not updates regarding marihuana case review, though Montel stated there would be an update at a future meeting.

REPORTS MEMO

- Brian stated there was no update regarding Redevelopment Ready Communities (RRC).
- Dequan went over the Comprehensive Plan update memos from Community Services Staff and Progressive Companies.
- Commissioner Strozier commented on the list of stakeholders and whether there is information on what is being said within community members who work and live in the City of Flint, and not just stakeholders who work in Flint and live outside the City limits. Dequan stated he would try to provide such information and that the list is just part of the preplanning and that more people who work and live inside the City of Flint would be engaged at a later date in the Comprehensive Plan update process.



CITY OF FLINT FLINT PLANNING COMMISSION

**Sheldon Neeley
Mayor**

- Vice Chair Blower inquired if there is information that can be provided to citizens who engage with members of the Commissions so that the Commissioners are able to field questions from citizens in their ward.
- Commissioner Dantzler inquired on the status of Comprehensive Plan Update Memorandum of Understanding (MOU). Rod and Dequan went over that the incorrect version of the MOU was presented before City Council and that they are figuring out the correct version of the MOU and once that is straightened out that it will be forward onto City Council.
- Chairman Wesley inquired on what happened with the letter that he had written to City Council regarding the importance of the MOU and stated that the letter should be presented with the MOU before City Council at an upcoming meeting when the MOU is represented.

TEXT AMENDMENTS

- Brian stated that there are no text amendment updates.

RESOLUTIONS

- Brian stated that there are no resolutions.

ADJOURNMENT:

Commissioner Jewell made a motion to adjourn the meeting which was seconded by Vice Chair Blower.

Meeting adjourned at 8:18 PM.

Signature:

Email: cedwards@cityofflint.com

ORDINANCE NO. _____

An ordinance to amend the Flint City Code of Ordinances by amending Chapter 35, Personnel, Article V, Working Conditions.

IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF FLINT:

Section 1. An Ordinance to amend the Flint City Code of Ordinances by amending Chapter 35, Personnel; Article V, Working Conditions, by amending Section 35-89, Holidays, with shall read in its entirety as follows:

§ 35-89 Holidays

(A)~~(a)~~ Holiday observance.

(1) The following days shall be designated as holidays:

- (a) ~~(f)~~ New Year's Eve;
- (b) ~~(g)~~ New Year's Day;
- (c) ~~(h)~~ Martin Luther King Day;
- (d) **GOOD FRIDAY;**
- (e) ~~(i)~~ Memorial Day;
- (f) ~~(j)~~ Juneteenth;
- (g) ~~(a)~~ Independence Day;
- (h) ~~(b)~~ Labor Day;
- (i) ~~(e)~~ Thanksgiving Day;
- (j) **THE DAY AFTER THANKSGIVING DAY;**
- (k) ~~(d)~~ Christmas Eve; and
- (l) ~~(e)~~ Christmas Day; and

(2) All holidays shall be observed on the actual calendar day of their occurrence except in the following situations:

- (a) Martin Luter King Day shall be observed on a Monday; and
- (b) For employees with a normal workweek which enables them to have every Saturday and/or Sunday off, any holiday which has a calendar date falling on a Saturday and/or Sunday, the calendar date shall be ignored and the holiday shall be observed as follows:
 - (1) Holidays occurring on a Saturday will be observed on the preceding Friday;
 - (2) Holidays occurring on a Sunday will be observed on the following Monday;

- (3) Consecutive holidays occurring on Friday and Saturday will be observed on Thursday and Friday; and
- (4) Consecutive holidays occurring on Sunday and Monday will be observed on Monday and Tuesday; and

(B) ~~(b)~~ Holiday benefits -regular shift.

Regular shift employees who are not required to work their regular shift on any holiday set forth in subsection ~~(a)~~ **(A)** above shall receive eight hours pay at their straight time hourly rate.

(C) ~~(c)~~ Holiday benefits – other than regular shift.

(1) Any regular employee allocated to level 22B and below required to work four or more hours in excess of a regular work shift on any holiday set forth in subsection ~~(a)~~ **(A)** hereof shall be paid one additional hour of pay at their straight time hourly rate for each hour worked in excess of eight, or in lieu of such payment the employee may elect to be to be credited with one hour annual leave for each hour worked in excess of eight on that day.

(2) Any regular employee allocated to level 22B and below called in to work less than a full shift on any holiday set forth in subsection ~~(a)~~ **(A)** above, whether or not the employee was on standby, shall, in addition to the compensation set forth in subsection ~~(b)~~ **(B)** above, be credited with one hour annual leave for each hour worked on the holiday.

(D) ~~(d)~~ Duplication of holiday benefits.

Employees required to work both the calendar date and the designated date of a holiday shall receive holiday benefits only for the calendar date of the holiday.

(E) ~~(e)~~ Unauthorized leave.

Employees who are absent the last scheduled work day preceding the holiday, or the first scheduled work day following a holiday, which absence is not authorized, shall receive no pay for the holiday.

Section 2. This Ordinance shall become effective this _____ day of _____, 2026.

Adopted this _____ day of _____, 2026, A.D.

APPROVED AS TO FORM:

JoAnne Gurley, City Attorney

FOR THE CITY:

Sheldon A. Neeley, Mayor

Davina G. Donahue, City Clerk

260134

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE FLINT CITY CODE OF ORDINANCES BY AMENDING CHAPTER 11.

IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF FLINT:

SEC. 1. AN ORDINANCE TO AMEND THE FLINT CITY CODE OF ORDINANCES BY AMENDING CHAPTER 11, BUILDING CODE BY ADDING ARTICLE I, VACANT BUILDINGS, BY ADDING SECTION(S) 11-3.1 THROUGH 11-3.11 WHICH SHALL READ IN THEIR ENTIRETY AS FOLLOWS:

§11-3.1 PURPOSE.

- (1) IT SHALL BE THE POLICY OF THE CITY OF FLINT TO REQUIRE THAT OWNERS OR POSSESORS OF VACANT BUILDINGS, MUST REGISTER THESE STRUCTURES WITH THE CITY OF FLINT BUILDING AND SAFETY INSPECTIONS DEPARTMENT.
- (2) THE PURPOSE OF THIS ARTICLE IS TO HELP PROTECT THE HEALTH, SAFETY AND WELFARE OF THE CITIZENS OF THE CITY OF FLINT BY PREVENTING BLIGHT, PROTECTING PROPERTY VALUES AND NEIGHBORHOOD INTEGRITY, AVOIDING THE CREATION AND MAINTENANCE OF NUISANCES AND ENSURING SAFE AND SANITARY MAINTENANCE OF DWELLINGS. FURTHER, IT IS IMPORTANT FOR THE CITY TO BE ABLE TO CONTACT OWNERS OF VACANT PROPERTIES FOR PROPERTY MAINTENANCE, FIRE SAFETY AND POLICE PURPOSES.
- (3) THIS ARTICLE SHALL BE KNOWN AS THE "CITY OF FLINT VACANT BUILDING ORDINANCE."

§11-3.2 DEFINITIONS.

THE FOLLOWING WORDS, TERMS AND PHRASES, WHEN USED IN THIS ARTICLE SHALL HAVE THE MEANINGS ASCRIBED TO THEM IN THIS SECTION:

ABANDONED PROPERTY MEANS A RESIDENTIAL OR COMMERCIAL STRUCTURE THAT IS VACANT AND MEETS ONE OR MORE OF THE FOLLOWING CRITERIA:

- (a) PROVIDES A LOCATION FOR LOITERING, VAGRANCY, UNAUTHORIZED ENTRY OR OTHER CRIMINAL ACTIVITY.
- (b) HAS BEEN VACANT FOR MORE THAN SIXTY DAYS.

- (c) HAS BEEN BOARDED OR PARTIALLY BOARDED RESTRICTING INGRESS AND EGRESS THROUGH WINDOWS AND/OR DOORS FOR AT LEAST THIRTY DAYS.
- (d) HAS REAL ESTATE TAXES IN ARREARS FOR A PERIOD OF TIME EXCEEDING 365 DAYS.
- (e) HAS EITHER WATER, SEWER, ELECTRIC OR GAS OR ANY OF THE FOREGOING UTILITIES DISCONNECTED, ILLEGALLY CONNECTED OR NOT IN USE FOR MORE THAN SIXTY (60) DAYS.
- (f) HAS NOT BEEN MAINTAINED IN COMPLIANCE WITH THE CITY CODE REQUIREMENTS THAT RELATE TO PROPERTY MAINTENANCE.
- (g) HAS BEEN ONLY PARTIALLY COMPLETED AND IS NOT FIT FOR HUMAN OCCUPANCY.
- (h) HAS HAD ITS WIRING, PLUMBING OR OTHER FIXTURES ESSENTIAL FOR OCCUPANCY REMOVED.
- (i) THE OWNER HAS NO INTENT TO RETURN TO OR MAINTAIN THE PROPERTY.

DEPARTMENT MEANS THE DEPARTMENT OF PLANNING, BUILDING AND DEVELOPMENT.

FORECLOSURE MEANS THE PROCESS BY WHICH A MORTGAGE IS ENFORCED AGAINST A PARCEL OF REAL PROPERTY THROUGH SALE OR OFFERING FOR SALE TO SATISFY THE DEBT OF THE TRUSTOR (BORROWER).

MORTGAGE MEANS A RECORDED LIEN OR INTEREST IN REAL PROPERTY TO SECURE PAYMENT OF A LOAN.

MORTGAGEE MEANS A PERSON, FIRM, OR CORPORATION HOLDING A MORTGAGE ON A PROPERTY

OWNER MEANS AN INDIVIDUAL, CO-PARTNERSHIP, ASSOCIATION, CORPORATION, COMPANY, FIDUCIARY, OR OTHER PERSON OR LEGAL ENTITY HAVING A LEGAL OR EQUITABLE TITLE TO REAL PROPERTY AND ANY LENDER UNDER A NOTE SECURED BY A MORTGAGE OR ANY PERSON, FIRM, OR CORPORATION HOLDING A MORTGAGE ON A RESIDENTIAL STRUCTURE THAT HAS INITIATED, IS IN THE PROCESS OF, OR HAS COMPLETED FORECLOSURE PROCEEDINGS, FILED A COMPLAINT FOR FORECLOSURE BY JUDICIAL ACTION OR IS PUBLISHING A NOTICE OF FORECLOSURE BY ADVERTISEMENT

VACANT PROPERTY MEANS AN IMPROVED LOT OR PARCEL OF REAL PROPERTY WITH AT LEAST ONE BUILDING OR STRUCTURE THAT IS NOT

CURRENTLY USED OR OCCUPIED. PROVIDED, HOWEVER, A BUILDING OR STRUCTURE WHICH REMAINS FURNISHED, UTILITIES CONNECTED OR IN USE, AND THE PROPERTY MAINTAINED WHILE THE OWNER IS ABSENT, SHALL NOT BE CONSIDERED ABANDONED.

REGISTRATION OF VACANT AND ABANDONED PROPERTY.

AN OWNER OF A VACANT PROPERTY IN THE CITY SHALL REGISTER THAT PROPERTY WITH THE DEPARTMENT BY FILING A COMPLETED "REGISTRATION OF VACANT PROPERTY" FORM CONTAINING ALL THE INFORMATION REQUIRED BY THIS ARTICLE ON FORMS PROVIDED BY THE DEPARTMENT AND BY PAYING ANY REGISTRATION AND INSPECTION FEES REQUIRED BY THIS ARTICLE WITHIN THE FOLLOWING TIMES:

- 1. A VACANT AND ABANDONED PROPERTY SHALL BE REGISTERED WITHIN 60 DAYS OF THE VACANCY UNLESS AN EXCEPTION IN ACCORDANCE WITH SECTION 11-3.7.**
- 2. ABANDONED RESIDENTIAL PROPERTY SHALL BE REGISTERED IN ACCORDANCE WITH SECTION 151.073 OF THE FLINT CITY CODE OF ORDINANCES.**

§ 11-3.3 MORTGAGEE'S OBLIGATION TO DETERMINE VACANCY OR ABANDONMENT

A MORTGAGEE WHO BECOMES AN OWNER, AS DEFINED HEREIN, AS A RESULT OF THE INITIATION OF FORECLOSURE PROCEEDINGS, SHALL AT ALL TIMES EXERCISE REASONABLE CARE TO DETERMINE IF THE PROPERTY IS VACANT OR ABANDONED. IF THE MORTGAGEE DETERMINES THE PROPERTY IS VACANT OR ABANDONED, OR IF THROUGH THE EXERCISE OF REASONABLE CARE SHOULD HAVE DETERMINED THE PROPERTY IS VACANT OR ABANDONED, THE MORTGAGEE SHALL, WITHIN 21 DAYS, COMPLY WITH THE REGISTRATION REQUIREMENTS OF THIS ARTICLE.

§ 11-3.4 REGISTRATION FORM

OWNERS OR THEIR DESIGNEE WHO ARE REQUIRED TO REGISTER THEIR PROPERTIES PURSUANT TO THIS ARTICLE SHALL DO SO BY SUBMITTING A COMPLETED FORM CONTAINING THE INFORMATION SPECIFIED IN THIS SECTION. THE FORM MAY BE PROVIDED BY AN AGENT FOR AN OWNER PROVIDED THE AGENT'S WRITTEN AUTHORIZATION FROM THE OWNER IS PROVIDED WITH THE FORM. THE FORM SHALL INCLUDE ALL OF THE FOLLOWING INFORMATION:

- 1. THE ADDRESS OF THE PROPERTY AND THE NAME AND ADDRESS OF**

ALL OWNERS OF THE PROPERTY. IF THE PROPERTY OWNER IS A LIMITED LIABILITY COMPANY, THE NAME AND ADDRESS OF THE MANAGING MEMBER AND/OR REGISTERED AGENT. IF THERE ARE NO MANAGING MEMBERS, THE NAME AND ADDRESS OF ALL MEMBERS. IF ANY OF THE MEMBERS OR MANAGING MEMBERS REQUIRED TO BE DISCLOSED UNDER THIS SECTION ARE LIMITED LIABILITY COMPANIES, THE PROCESS MUST BE REPEATED UNTIL NAMES AND ADDRESSES OF INDIVIDUALS ARE IDENTIFIED.

- 2. A MAILING ADDRESS WHERE MAIL MAY BE SENT THAT WILL BE ACKNOWLEDGED AS RECEIVED BY THE OWNER.**
- 3. THE NAME OF AN INDIVIDUAL OR LEGAL ENTITY RESPONSIBLE FOR THE CARE AND CONTROL OF THE PROPERTY AS WELL AS THE CURRENT ADDRESS, TELEPHONE NUMBER AND EMAIL ADDRESS WHERE COMMUNICATIONS MAY BE SENT THAT WILL BE ACKNOWLEDGED AS RECEIVED BY THE INDIVIDUAL RESPONSIBLE FOR THE CARE AND CONTROL OF THE PROPERTY.**
- 4. THE NAME AND ADDRESS OF ANY AGENT SUBMITTING THE FORM ON BEHALF OF THE OWNER.**
- 5. THE REASON FOR THE VACANCY OF THE PROPERTY AND THE DATE OF THE VACANCY OCCURRED.**
- 6. THE NAME AND ADDRESS OF ANY AND ALL MORTGAGE HOLDERS.**
- 7. THE NAME AND ADDRESS OF ANY OTHER PERSONS WITH A PROPERTY INTEREST IN THE SUBJECT PROPERTY.**

§ 11-3.5 REQUIREMENT TO KEEP INFORMATION CURRENT

IF AT ANY TIME THE INFORMATION CONTAINED IN THE REGISTRATION FORM REQUIRED PURSUANT TO THIS ARTICLE IS NO LONGER VALID, THE OWNER SHALL, WITHIN TEN (10) DAYS, FILE A NEW FORM CONTAINING VALID, CURRENT INFORMATION. THERE SHALL BE NO FEE TO UPDATE AN EXISTING REGISTERED OWNER'S CURRENT INFORMATION.

§ 11-3.6 INSPECTIONS

VACANT OR ABANDONED PROPERTY, INCLUDING THE SURROUNDING REAL PROPERTY, REQUIRED TO BE REGISTERED IN ACCORDANCE WITH THIS ARTICLE SHALL BE SUBJECT TO AN INITIAL EXTERIOR INSPECTION BY THE DEPARTMENT, UPON REGISTRATION. THE OWNER SHALL PAY THE INSPECTION FEE PURSUANT TO SEC. 11-3.9

FOLLOWING THE INITIAL INSPECTION, IN ORDER TO ENSURE THAT VACANT AND ABANDONED PROPERTIES ARE SAFE, SECURED, AND WELL-MAINTAINED, ALL VACANT OR ABANDONED PROPERTIES, INCLUDING THE SURROUNDING REAL PROPERTY, SHALL BE SUBJECT TO ADDITIONAL

EXTERIOR INSPECTIONS ON ONE OR MORE OF THE FOLLOWING BASIS:

- 1. BY AREA, SUCH AS AN ENTIRE BLOCK, NEIGHBORHOOD, OR HISTORIC DISTRICT, SUCH THAT ALL VACANT OR ABANDONED PROPERTIES IN A PREDETERMINED GEOGRAPHICAL AREA WILL BE INSPECTED SIMULTANEOUSLY, OR WITHIN A SHORT PERIOD OF TIME.**
- 2. BY COMPLAINT, SUCH THAT COMPLAINTS OF PROPERTY MAINTENANCE VIOLATIONS OR VIOLATIONS OF THE REQUIREMENTS OF THIS ARTICLE SHALL BE INSPECTED WITHIN A REASONABLE TIME.**
- 3. BY RECURRENT VIOLATIONS, SUCH THAT ANY PROPERTY WHICH IS FOUND TO HAVE A HIGH INCIDENCE OF RECURRENT OR UNCORRECTED VIOLATIONS MAY BE INSPECTED MORE FREQUENTLY.**
- 4. WHENEVER REASONABLE CAUSE EXISTS TO BELIEVE THAT THERE IS A VIOLATION OF THE PROPERTY MAINTENANCE CODE OR THIS ARTICLE ON ANY VACANT OR ABANDONED PROPERTY OR OTHER CONDITIONS WHICH MAKES THE STRUCTURE OR PREMISES UNSAFE, DANGEROUS, OR HAZARDOUS.**
- 5. FOR THE PURPOSE OF RE-INSPECTION TO ENSURE THE CORRECTION OF ANY VIOLATIONS IN EXISTENCE OF A PREVIOUS INSPECTION.**

§ 11-3.7 REGISTRATION EXCEPTIONS

PROPERTY OWNERS MAY BE EXEMPT FROM REGISTERING THEIR VACANT PROPERTY FOR THE FOLLOWING SITUATIONS WITH APPROPRIATE PROOF:

- a. THE PROPERTY OWNER IS SELLING THE PROPERTY TO A BONAFIDE BUYER AND THE TRANSITION FOR THE CLOSING IS WITHIN THREE MONTHS.**
- b. THE PROPERTY IS UNDER PERMITTED CONSTRUCTION OR REHABILITATION FOR LESS THAN SIX MONTHS.**
- c. THE PROPERTY IS ACTIVELY BEING MARKETED FOR RENT OR SALE FOR LESS THAN ONE YEAR.**
- d. THE PROPERTY IS SUBJECT TO PROBATE DISPOSITION.**
- e. THE PROPERTY IS OWNED BY A GOVERNMENTAL ENTITY**

§ 11-3.8 VIOLATIONS

ANY VIOLATIONS OF THE CITY CODE OR THIS ARTICLE WHICH ARE DETECTED UPON ANY OF THE INSPECTIONS BY THE DEPARTMENT SHALL BE FULLY REPAIRED AND REMEDIED WITHIN THIRTY (30) DAYS OF NOTICE TO THE OWNER, OR WITHIN SUCH ADDITIONAL TIME AS PERMITTED BY THE DEPARTMENT.

DEPARTMENT EMPLOYEES, CITY OFFICIALS, POLICE AND FIRE OFFICIALS OR THEIR AGENTS, MEMBERS OF THE PUBLIC OR NEIGHBORHOOD ORGANIZATIONS MAY REPORT A PROPERTY AS VACANT TO THE DEPARTMENT FOR FURTHER INVESTIGATION.

§ 11-3.9 REGISTRATION, INSPECTION AND OTHER FEES

ALL FEES APPLICABLE TO THIS ARTICLE SHALL BE SET FROM TIME TO TIME BY RESOLUTION OF THE CITY COUNCIL, WHICH FEES SHALL INCLUDE A REGISTRATION FEE, AN INSPECTION FEE, A RE- INSPECTION FEE, A CERTIFICATE OF COMPLIANCE FEE AND SUCH OTHER RELATED FEES ESTABLISHED BY RESOLUTION OF THE CITY COUNCIL. THE PAYMENT OF ALL FEES REQUIRED UNDER THIS ARTICLE IS SECURED BY A LIEN AGAINST THE PROPERTY SUBJECT TO ENFORCEMENT IN THE SAME MANNER AS AD VALOREM REAL PROPERTY TAXES. PAYMENT OF THE REGISTRATION AND INSPECTION FEE IS DUE UPON FILING OF THE REGISTRATION. PAYMENT OF RE- INSPECTION FEES IS DUE WITHIN 30 DAYS OF MAILING OF THE BILL.

FEES: THE FEE TO REGISTER A VACANT PROPERTY ANNUALLY SHALL BE \$250 OR AS STATED IN THE MASTER FEE SCHEDULE.

§ 11-3.10 MAINTENANCE AND SECURITY REQUIREMENTS

AN OWNER OF A VACANT OR ABANDONED PROPERTY SHALL COMPLY WITH ALL OF THE FOLLOWING MAINTENANCE AND SECURITY REQUIREMENTS: PROPERTY SHALL BE KEPT FREE FROM WEEDS, GRASS MORE THAN SIX INCHES (6") HIGH, DRY BRUSH, DEAD VEGETATION, TRASH, JUNK, DEBRIS, BUILDING MATERIALS, ACCUMULATION NEWSPAPERS, CIRCULARS, FLYERS, NOTICES, EXCEPT THOSE REQUIRED BY FEDERAL, STATE OR LOCAL LAW, DISCARDED ITEMS INCLUDING BUT NOT LIMITED TO FURNITURE, CLOTHING, LARGE AND SMALL APPLIANCES, PRINTED MATERIAL, SIGNAGE, CONTAINERS, EQUIPMENT, CONSTRUCTION MATERIALS OR ANY OTHER ITEMS THAT GIVE THE APPEARANCE THAT THE PROPERTY IS ABANDONED.

- 1. PROPERTY SHALL BE MAINTAINED FREE OF GRAFFITI, TAGGING, OR SIMILAR MARKINGS.**
- 2. ALL YARDS SHALL BE LANDSCAPED AND PROPERLY MAINTAINED. LANDSCAPING INCLUDES, BUT IS NOT LIMITED TO, GRASS, GROUND COVERS, BUSHES, TREES, SHRUBS, HEDGES, OR SIMILAR PLANTINGS. MAINTENANCE INCLUDES, BUT IS NOT LIMITED TO, CUTTING, PRUNING, AND MOWING OF REQUIRED LANDSCAPING AND REMOVAL OF ALL TRIMMINGS.**
- 3. POOLS, SPAS, AND OTHER WATER FEATURES SHALL BE COVERED WITH AN INDUSTRY APPROVED SAFETY COVER AND SHALL ALSO POOLS, SPAS, AND OTHER WATER FEATURES SHALL BE COVERED WITH AN INDUSTRY APPROVED SAFETY COVER AND SHALL ALSO COMPLY WITH THE MINIMUM SECURITY FENCING AND BARRIER REQUIREMENTS OF APPLICABLE BUILDING AND EXISTING STRUCTURES/PROPERTY MAINTENANCE CODES AND ORDINANCES.**

4. PROPERTY SHALL BE MAINTAINED IN A SECURE MANNER SO AS NOT TO BE ACCESSIBLE TO UNAUTHORIZED PERSONS. SECURE MANNER INCLUDES, BUT IS NOT LIMITED TO, THE CLOSURE AND LOCKING OF WINDOWS, DOORS, GATES AND ANY OTHER OPENING OF SUCH SIZE THAT MAY ALLOW A CHILD OR OTHER PERSON TO ACCESS THE INTERIOR OF THE PROPERTY AND/OR STRUCTURES. BROKEN WINDOWS MUST BE REPAIRED OR REPLACED WITH LIKE GLAZING MATERIALS WITHIN FOURTEEN (14) DAYS, EXCEPT AS OTHERWISE PROVIDED IN THE EXISTING STRUCTURES CODE. BOARDING UP OF OPEN OR BROKEN WINDOWS IS PROHIBITED EXCEPT AS AUTHORIZED BY THE DIRECTOR OF BUILDING, PLANNING AND DEVELOPMENT OR HIS OR HER DESIGNEE.
5. ELECTRICAL POWER AND NATURAL GAS SHALL BE PROVIDED TO ALL VACANT AND ABANDONED PROPERTY OR STRUCTURES TO POWER ALL MECHANICAL EQUIPMENT TO MAINTAIN A MINIMUM AMBIENT INTERIOR TEMPERATURE OF NOT LESS THAN 45 DEGREES FAHRENHEIT DURING THE MONTHS OF SEPTEMBER THROUGH APRIL OF EACH CALENDAR YEAR AND TO POWER A SUMP PUMP. ALL VACANT OR ABANDONED PROPERTY SHALL HAVE THE BUILDING PROPERLY WINTERIZED SO AS TO PREVENT THE BURSTING OF WATER PIPES.
6. PROPERTY SHALL BE MAINTAINED IN COMPLIANCE WITH ALL OTHER APPLICABLE CODE REQUIREMENTS.
7. PROPERTY SHALL BE MAINTAINED IN COMPLIANCE WITH ALL OTHER APPLICABLE CODE REQUIREMENTS.

§ 11-3.11 PENALTY

ANY VIOLATIONS OF THE REQUIREMENTS OF THIS ARTICLE SHALL BE DEEMED TO BE A MUNICIPAL CIVIL INFRACTION PUNISHABLE AS A CIVIL INFRACTION IN ACCORDANCE WITH STATE LAW AND SECTION 1-13 OF THIS CODE. EACH DAY THAT A VIOLATION EXISTS AFTER EXPIRATION OF ANY TIME PERIOD SET FORTH HEREIN SHALL CONSTITUTE A SEPARATE OFFENSE. INSTITUTION OF CIVIL INFRACTION PROCEEDINGS SHALL NOT RESTRICT THE CITY FROM PURSUING FURTHER REMEDIES.

The ordinance shall take effect thirty (30) days after adoption hereof.

Sec. 2. This Ordinance shall become effective this _____ day of _____, 2026, A.D.

Adopted this _____ day of _____, 2026, A.D.

FOR THE CITY:

FOR THE CITY COUNCIL:

Sheldon A. Neeley, Mayor

Council President

APPROVED AS TO FORM:

JoAnne Gurley, City Attorney

260150

ORDINANCE NO. _____

An ordinance to amend the Flint City Code of Ordinances by amending Chapter 19, Fire Protection; Article I, In General, Section 19-1, International Fire Code Adopted.

IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF FLINT:

Sec. 1. An Ordinance to amend the Flint City Code of Ordinances by amending Chapter 19, Fire Protection, Article I, In General, Section 19-1, International Fire Code Adopted, which shall read in its entirety as follows:

§19-1. INTERNATIONAL FIRE CODE ADOPTED.

Pursuant to the provisions of MCL § 117.3K, the 2024 International Fire Code ~~and any future editions and amendments~~ as published by the International Code Council, Inc., except such portions as are hereinafter deleted, modified or amended, together with such City of Flint administrative amendments to the 2024 International Fire Code, as may be adopted by the City Council from time to time and filed with the City Clerk's office for public inspection, are hereby adopted by reference to provide for the prevention of fires and the protection of persons and property from exposure to the dangers of fire and explosion. **A PRINTED COPY OF THE CURRENT VERSION OF THE INTERNATIONAL FIRE CODE, ALONG WITH ANY DELETIONS, MODIFICATIONS, AMENDMENTS OR CITY OF FLINT ADMINISTRATIVE AMENDMENTS, SHALL BE KEPT ON FILE WITH THE CITY CLERK'S OFFICE FOR PUBLIC INSPECTION.**

Sec. 2. This Ordinance shall become effective 30 days after enactment.

Adopted this _____ day of _____ 2026.

APPROVED AS TO FORM:

FOR THE CITY:

JoAnne Gurley, City Attorney

Sheldon A. Neeley, Mayor

Davina Donahue, City Clerk