



City of Flint

Department of Purchases & Supplies

Sheldon A. Neeley

TO: All Proposers
FROM: Lauren Rowley, Purchasing Manager
DATE: **April 14, 2026**
SUBJECT: **Addendum #01 – P26000539: REMODELING OF FLINT FORE STATION KITCHENS #6 & #8**

This addendum has been issued to address the following vendor Q&A:

Q1.) Does the drawing provided in the RFP apply to both kitchens?

A1.) Yes. The kitchens are identical in specification terms.

Q2.) Can you elaborate on the scope of work required for the ceiling tiles in both kitchens?

A2.) Station #8 ceiling grid needs replacement along with the replacement of 2x2 ceiling tiles. Station #6 ceiling grid will remain as-is, but 2x2 ceiling tiles need to be replaced with new.

Q3.) The kitchen island cabinets are currently accessible from both sides. Will the replacements be the same, or accessible from just one side?

A3.) The accessibility of the are shall remain the same as far as the configuration goes.

Q4.) What are the requirements for cabinet key access?

A4.) As stated in the drawing in the RFP, “all cabinet drawers and doors are to be lockable with label holders. Please provide individual and master key.” Key accessibility shall accommodate (3) working shifts of Fire Department employees to keep their belongings safe.

Q5.) Are hood vents needed above the ranges?

A5.) Currently, Station #8 has a hood range vented to the exterior. We would like Station #6 to also have a hood vent installed, which also shall vent to the exterior.

Q6.) What is the required cabinet finish?

A6.) Per the drawings in the RFP, cabinets should be “plastic laminate finish with adjustable drawers”. We will also accept a comparable alternative to that finish if you choose to provide that, but please specify which materials/finish that would be in your submitted proposal.

Q7.) On average, how frequently would projects be requested, 1–5 per month or more?

A7.) It is typical for (1) project per month to be completed, sometimes less, sometimes more depending on the size and price of the project.



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All other bidding terms, requirements, and conditions continue as indicated in the remaining original bid documents.

The Purchasing Manager, Lauren Rowley, is an officer for the City of Flint with respect to this RFP.

In the submission of their proposal, Proposer must acknowledge receipt of this addendum. Proposer shall acknowledge this addendum by signing and returning one copy of this notice with their submission.

Company Name: _____

Address: _____

City / State / Zip: _____

Telephone: _____ Fax: _____ Email: _____

Print Name: _____ Title: _____

Signature: _____ Date: _____

Thank you,

Lauren Rowley, Purchasing Manager