



City of Flint

Department of Purchases & Supplies

Sheldon A. Neeley

TO: All Proposers
FROM: Lauren Rowley, Purchasing Manager
DATE: **April 13, 2026**
SUBJECT: **Addendum #01 – P26000537: GENERAL CONTRACTING SERVICES**

This addendum has been issued to address the following vendor Q&A:

Q1.) *On the cost proposal form for hourly rates, several common trades and roles appear to be missing (such as electrician, plumber, and supervision). How would these items be compensated or billed?*

A1.) The City of Flint has separate contracts for as-needed services for those trades including Electrical Services, HVAC and Plumbing Services. Those are not required trades for the RFP.

Q2.) *What would be the average dollar amount per project?*

A2.) It is difficult to determine an average as the projects are as-needed and of various sizes and types. Services range from environmental remediation services, painting, drywall, installation of carpet squares, ceiling tile replacements, etc.

Q3.) *If awarded the contract, how would a typical project proceed? For example: If the City of Flint requests an estimate for a project, would the estimate need to include both labor (with estimated hours and dollar amount based on the awarded rates) and estimated material and equipment costs? Is that assumption correct?*

A3.) That assumption is correct.

Q4.) *When requested to provide an estimate for a project, is there a deadline when this estimate has to be provided, and can time spent preparing an estimate be invoiced for?*

A4.) Deadlines/timelines will be discussed with the Facilities Maintenance Director. Time spent to prepare an estimate shall not be billed separately, but included in your overall project quote for time, materials, and labor.

Q5.) *9. Will any of the work be required to be performed at night? If so, is there additional compensation or a night differential provided?*

A5.) There is a possibility that some projects may need to be completed after-hours or on the weekends. You may provide separate/contingency pricing for that in your submitted proposal. This will be discussed with facilities and the contractor on whether or not that is required for a particular project.

Q6.) *If the given work with result in debris/trash, can we use City of Flint dumpsters if it's not an unreasonable amount?*

A6.) Yes, those can be used within reason of the amount of trash and debris is not out of the ordinary.



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Q7.) Page 23, Scope C.2 states the following: "Contractor is required to work with the City of Flint's subcontractors" Will the awarded contractor ever be required to use the City's existing subcontractors/vendors, or can we always self-perform those trades using our own crews?

A7.) Each project and its requirements will be approved and communicated with the Facilities Maintenance Director. Typically, the city's awarded contractors will work with you on these projects (electrical, HVAC, Plumbing).

Q8.) On average, how frequently would projects be requested, 1-5 per month or more?

A8.) It is typical for (1) project per month to be completed, sometimes less, sometimes more depending on the size and price of the project.

All other bidding terms, requirements, and conditions continue as indicated in the remaining original bid documents.

The Purchasing Manager, Lauren Rowley, is an officer for the City of Flint with respect to this RFP.

In the submission of their proposal, Proposer must acknowledge receipt of this addendum. Proposer shall acknowledge this addendum by signing and returning one copy of this notice with their submission.

Company Name: _____

Address: _____

City / State / Zip: _____

Telephone: _____ Fax: _____ Email: _____

Print Name: _____ Title: _____

Signature: _____ Date: _____

Thank you,

Lauren Rowley, Purchasing Manager