



# City of Flint, Michigan

Third Floor, City Hall  
1101 S. Saginaw Street  
Flint, Michigan 48502  
[www.cityofflint.com](http://www.cityofflint.com)

## Meeting Agenda – AMENDED

Monday, March 23, 2026

4:30 PM

AGENDA AMENDED to Add Special Order No. 260106

City Council Chambers

### SPECIAL AFFAIRS COMMITTEE

Jonathan Jarrett, Vice President, Ward 9

Leon El-Alamin, Ward 1

LaShawn Johnson, Ward 3

Jerri Winfrey-Carter, Ward 5

Candice Mushatt, Ward 7

Ladel Lewis, Ward 2

Judy Priestley, Ward 4

Tonya Burns, Ward 6

Dennis Pfeiffer, Ward 8

Davina Donahue, City Clerk

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## ROLL CALL

## READING OF DISORDERLY PERSONS CITY CODE SUBSECTION

*Any person that persists in disrupting this meeting will be in violation of Flint City Code Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators will be removed from the meetings.*

## REQUEST FOR AGENDA CHANGES/ADDITIONS

## **PUBLIC COMMENT**

*Members of the public who wish to address the City Council or its committees must register before the meeting begins. A box will be placed at the entrance to the Council Chambers for collection of registrations. No additional speakers or slips will be accepted after the meeting begins.*

*Members of the public shall have no more than three (3) minutes per speaker during public comment, with only one speaking opportunity per speaker.*

## **COUNCIL RESPONSE**

*Councilmembers may respond once to all public speakers only after all public speakers have spoken. An individual Councilmember's response shall be limited to two (2) minutes.*

## **CONSENT AGENDA**

*Per the amended Rules Governing Meetings of the Flint City Council (as adopted by the City Council on Monday, April 22, 2024), the Chair may request the adoption of a "Consent Agenda". After a motion to adopt a Consent Agenda is made and seconded, the Chair shall ask for separations. Any agenda item on a Consent Agenda shall be separated at the request of any Councilmember. After any separations, there is no debate on approving the Consent Agenda – it shall be voted on or adopted without objection.*

## **RESOLUTIONS**

**260071**      Rescind Resolution 250391.1-T/\$150,000.00 ARPA Funding/North Flint Reinvestment

Resolution resolving that Resolution 250391.1-T is hereby rescinded and replaced in its entirety; AND further resolving that the appropriate City Officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate \$150,000 in funding to North Flint Reinvestment. Before the funds are spent, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with applicable U.S. Department of the Treasury Final Rule and related federal guidance.

**260073** Budget Amendment/2025-26 Annual Action Plan/U.S. Department of Housing and Urban Development Community Development Block Grant

Resolution resolving that the appropriate city officials are hereby authorized to do all things necessary to complete budget amendments to recognize revenue and appropriate expenditures based on received grant agreements for the 2026-2026 program year in CDBG (\$3,588,954.00), HOME (\$653,710.41) and ESG (\$323,965.00) funds to fiscal year 2026 and for any years those funds remain available; AND further resolving that the appropriate city officials are hereby authorized to do all things necessary to enter into subrecipient agreements equal to the revised award amounts as included in the above table, utilize administrative funds as identified.

**260089** Acceptance/Genesee County Senior Millage Funding/Eric Mays Senior and Community Service Center/Amend/FY2026 Budget

Resolution resolving that the Flint City Council hereby authorizes the acceptance of \$54,744.00 in Senior Millage funding from the Genesee County Department of Senior Services for the operation and programming of the Eric B. Mays Senior and Community Service Center; AND, further resolving that the FY2026 City of Flint Budget is hereby amended to recognize and appropriate these funds for senior center programming, operations, and related allowable expenditures in accordance with the terms of the Senior Millage agreement.

**260091** Sign Language Interpreters/City Council Meetings

Resolution resolving that the Flint City Council will do all things necessary to initiate the processes for providing sign language interpreters for its regularly-scheduled City Council meetings, for a time period of April 2026 through June 2026, with funding in an amount NOT-TO-EXCEED \$25,000.00, to come from the city's Opioid Settlement Funds.

## **ORDINANCES**

**250414-T** Code Amendment/Ordinance/Chapter 35/Personnel, Article V, Working Conditions

An ordinance to amend the Flint City Code of Ordinances by amending Chapter 35, Personnel; Article V, Working Conditions, by amending Section 35-89, Holidays.

**SPECIAL ORDERS/DISCUSSION ITEMS**

**260103** Special Order/Best Practices Consulting

A 7-minute Special Order as requested by 2<sup>nd</sup> Ward Councilmember Lewis to allow representatives from Best Practices Consulting to provide a brief overview of their organization and services.

**260104** Special Order/Ethics and Accountability Board (EAB)

A 15-minute Special Order as requested by 2<sup>nd</sup> Ward Councilmember Lewis to hear from Ethics and Accountability Board (EAB) Chairman William Harris regarding EAB appointments.

**260106** Special Order/Update/Flint Housing Commission (FHC) Audit

A 20-minute Special Order as requested by Council Vice President Jarrett and 6th Ward Councilmember Burns concerning an update on the Flint Housing Commission's Audit.

**ADJOURNMENT**

260071



RESOLUTION NO.: \_\_\_\_\_

PRESENTED: 2-23-2026

ADOPTED: \_\_\_\_\_

**RESOLUTION TO RESCIND RESOLUTION 250391.1-T AND AUTHORIZE \$150,000.00 IN ARPA FUNDING TO NORTH FLINT REINVESTMENT**

**BY THE CITY COUNCIL:**

**WHEREAS**, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which may be utilized by the City for defined purposes. In 2023, the City of Flint obligated all ARPA funds received, of which approximately \$40 million was obligated as “revenue replacement”; and

**WHEREAS**, on November 24, 2025, the Flint City Council passed Resolution 250391.1-T awarding \$150,000.00 in ARPA funding to North Flint Food Market Cooperative; and

**WHEREAS**, the entity name referenced in Resolution 250391.1-T was incorrect; and

**WHEREAS**, the correct legal name of the intended recipient is North Flint Reinvestment; and

**WHEREAS**, no funds were disbursed and no contract was executed pursuant to Resolution 250391.1-T; and

**WHEREAS**, it was the intent of the City Council to award said funding to North Flint Reinvestment; and

**BE IT RESOLVED**, that Resolution 250391.1-T is hereby rescinded and replaced in its entirety; and

Funding is to come from the following account:

Account Number	Subrecipient	Amount
101-728.019-801.000	North Flint Reinvestment	\$150,000.00

**BE IT FURTHER RESOLVED**, that the appropriate City officials are hereby authorized to do all things necessary, including executing any necessary agreements, to appropriate \$150,000.00 in funding to North Flint Reinvestment. Before the funds are spent, the City of Flint’s ARPA administration, compliance, and implementation firm shall review and ensure compliance with applicable U.S. Department of the Treasury Final Rule and related federal guidance.

**APPROVED AS TO FORM:**

**APPROVED BY CITY COUNCIL:**

\_\_\_\_\_  
JoAnne Gurley, City Attorney

\_\_\_\_\_



RESOLUTION NO.: 260073

PRESENTED: 3-4-2026

ADOPTED: \_\_\_\_\_

**Resolution Authorizing Budget Amendment and Amendments to Subrecipient Awards for the 2025-26 Annual Action Plan for the U.S. Department of Housing and Urban Development Community Development Block Grant, HOME Investment Partnerships Program and Emergency Solutions Grant and to Enter into Amended Agreements for the 2025-26 Program Year Based on Actual Award Amounts**

**BY THE CITY ADMINISTRATOR:**

**WHEREAS**, The City of Flint Annual Action Plan Resolution 250147-T authorized accepting and appropriating estimated grant awards of Title I Community Development Block Grant (CDBG) entitlement funds in the amount of \$3,143,208, HOME Investment Partnerships Program (HOME) entitlement funds in the amount of \$626,222.08, and Emergency Solutions Grant (ESG) in the amount of \$335,614.00 for federal fiscal year 2025-26, for the period of July 1, 2025, through June 30, 2026, as well as any subsequent years that HUD continues to make any balances available to the City; pursuant to submission of an application to the U.S. Department of Housing and Urban Development (HUD).

**WHEREAS**, The City of Flint in Its Annual Action Plan Resolution 250147-T authorized administrative allocations and subrecipient awards according to the estimated award amounts; and

**WHEREAS**, the City of Flint received its actual grant awards and received a 2% increase in CDBG Entitlement Funds in the amount of \$3,588,954.00, a 4% increase in HOME Entitlement funds in the amount of \$653,710.41 and a reduction of 3% in Emergency Solution Grant funds in the amount of \$323,965.00; and

**WHEREAS**, the City of Flint in Its Citizen Participation Plan stated subrecipient awards would be adjusted proportionately according to fully executed grant agreements; and

**WHEREAS**, the table below calculates increases and decreases based on proportional changes and includes the revised award amounts un the 'Revised' Award column in the table below; therefore

ACCOUNT NAME	ACCOUNT NUMBER	GRANT CODE	Authorized in 250147-T	Revised Award	Allocation Changes
CDBG 2026 Revenue Acct.	279-737.999-522.748	FHUD-CDBG26	\$3,501,819.70	\$3,588,954.00	2%
Administration/Planning (CDBG)	279-737.000-963.000	FHUD-CDBG26	\$700,363.94	\$717,790.80	\$17,426.86
City of Flint Blight - CODE ENFORCEMENT	279-737.140-963.000	FHUD-CDBG26	\$539,556.80	\$552,982.36	\$13,425.56
Best Practices Consulting Services LLC	279-737.411-805.429	FHUD-CDBG26	\$45,000.00	\$46,119.72	\$1,119.72
Catholic Charities of Shiawassee and Genesee Counties NESK	279-737.498-805.054	FHUD-CDBG26	\$168,626.00	\$172,821.85	\$4,195.85
Friends of Berston	279-737.359-805.057	FHUD-CDBG26	\$313,000.00	\$320,788.25	\$7,788.25
Insight Research Institute	279-737.413-805.067	FHUD-CDBG26	\$260,000.00	\$266,469.47	\$6,469.47



**RESOLUTION NO.:** \_\_\_\_\_

**PRESENTED:** \_\_\_\_\_

**ADOPTED:** \_\_\_\_\_

City of Flint, Lead Based Paint, Public Health	279-737.721-805.335	FHUD-CDBG26	\$350,000.00	\$358,708.90	\$8,708.90
Genesee County Habitat for Humanity - CWE	279-737.502-805.327	FHUD-CDBG26	\$250,000.00	\$256,220.64	\$6,220.64
Genesee County Habitat for Humanity - OOR	279-737.502-805.327	FHUD-CDBG26	\$350,000.00	\$358,708.90	\$8,708.90
Neighborhood Engagement Hub	279-737.267-805.126	FHUD-CDBG26	\$55,332.36	\$56,709.17	\$1,376.81
Big Brothers big Sisters of Flint and Genesee County	279-737.272-805.105	FHUD-CDBG26	\$50,000.00	\$51,244.13	\$1,244.13
Center for Higher Educational Achievement	279-737.284-805.109	FHUD-CDBG26	\$80,000.00	\$81,990.61	\$1,990.61
Faith Foundation Resources	279-737.315-805.101	FHUD-CDBG26	\$70,000.00	\$71,741.78	\$1,741.78
Genesee County Habitat for Humanity	279-737.502-805.119	FHUD-CDBG26	\$15,000.00	\$15,373.24	\$373.24
Legal Services of Eastern Michigan (LSEM)	279-737.422-805.111	FHUD-CDBG26	\$20,000.00	\$20,497.65	\$497.65
Voices for Children Advocacy Center	279-737.516-805.105	FHUD-CDBG26	\$70,000.00	\$71,741.78	\$1,741.78
YWCA of Greater Flint	279-737.530-805.101	FHUD-CDBG26	\$70,000.00	\$71,741.78	\$1,741.78
ESG Match	\$94,940.60	FHUD-CDBG26			
Catholic Charities of Shiawassee & Genesee Counties HP	279-737.498-805.054	FHUD-CDBG26	\$31,400.00	\$32,181.31	\$781.31
My Brother's Keeper of Genesee County, Inc SHELTER	279-737.440-805.054	FHUD-CDBG26	\$15,000.00	\$15,373.24	\$373.24
Reach Resource Services - Shelter	279-737.392-805.071	FHUD-CDBG26	\$6,000.00	\$6,149.30	\$149.30
Shelter of Flint Shelter	279-737.480-805.054	FHUD-CDBG26	\$26,540.60	\$27,201.00	\$660.40
YWCA of Greater Flint Shelter	279-737.530-805.071	FHUD-CDBG26	\$10,000.00	\$10,248.83	\$248.83
Reach Resource Services - Outreach	279-737.392-805.054	FHUD-CDBG26	\$6,000.00	\$6,149.30	\$149.30
HOME 2026 Revenue Acct.	<b>279-735.999-530.000</b>	FHUD-HOME26	\$629,222.08	\$653,710.41	4%
City of Flint - HOME Admin(10% Cap)	279-735.000-963.000	FHUD-HOME26	\$62,922.08	\$65,370.91	\$2,448.83
CHDO RESERVE TBD	279-737.104-963.000	FHUD-HOME26	\$94,383.31	\$98,056.56	\$3,673.25
Habitat for Humanity of Genesee County DPA	279-735.271-805.303	FHUD-HOME26	\$471,916.69	\$490,282.94	\$18,366.25
ESG 2026 Revenue Acct.	279-733.999-531.000	FHUD-ESG26	\$335,614.00	\$323,965.00	-3%
City of Flint Administration (ESG)	279-733.000-963.000	FHUD-ESG26	\$25,171.05	\$24,297.38	(\$873.67)



**RESOLUTION NO.:** \_\_\_\_\_

**PRESENTED:** \_\_\_\_\_

**ADOPTED:** \_\_\_\_\_

Catholic Charities of Shiawassee & Genesee Counties	279-733.301-805.101	FHUD-ESG26	\$56,400.00	\$54,442.38	(\$1,957.62)
Catholic Charities of Shiawassee & Genesee Counties RR	279-733.301-805.101	FHUD-ESG26	\$18,600.00	\$17,954.40	(\$645.60)
My Brother's Keeper of Genesee County, Inc	279-733.450-805.101	FHUD-ESG26	\$40,000.00	\$38,611.62	(\$1,388.38)
Reach Resource Services	279-733.390-805.105	FHUD-ESG26	\$30,000.00	\$28,958.71	(\$1,041.29)
Shelter of Flint	279-733.482-805.101	FHUD-ESG26	\$66,368.40	\$64,064.78	(\$2,303.62)
YWCA of Greater Flint	279-733.530-805.101	FHUD-ESG26	\$35,000.00	\$33,785.17	(\$1,214.83)
Reach Resource Services	279-733.390-805.105	FHUD-ESG26	\$30,000.00	\$28,958.71	(\$1,041.29)
TBD	<b>279-733.101-963.000</b>	FHUD-ESG26	\$34,074.55	\$32,891.84	(\$1,182.71)
				<b>Net Change</b>	<b>\$99,973.63</b>

**IT IS RESOLVED**, that appropriate city officials are hereby authorized to do all things necessary to complete budget amendments to recognize revenue and appropriate expenditures based on received grant agreements for the 2025-2026 program year in CDBG (\$3,588,954.00), HOME (\$653,710.41) and ESG (\$323,965.00) funds to fiscal year 2026 and for any years those funds remain available; and

**IT IS FURTHER RESOLVED** that appropriate city officials are hereby authorized to do all things necessary to enter into subrecipient agreements equal to the revised award amounts as included in the above table, utilize administrative funds as identified

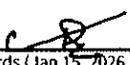
**APPROVED AS TO FORM:**

  
 \_\_\_\_\_  
 JoAnne Gurley (Jan 14, 2026 16:06:08 EST)  
**JoAnne Gurley, City Attorney**

**APPROVED AS TO FINANCES:**

  
 \_\_\_\_\_  
 Phillip Moore (Jan 15, 2026 08:36:07 EST)  
**Phillip Moore, Chief  
 Financial Officer**

**FOR THE CITY OF FLINT:**

  
 \_\_\_\_\_  
 CD Edwards (Jan 15, 2026 11:06:22 EST)  
**Clyde Edwards, City Administrator**

**APPROVED BY CITY COUNCIL:**

\_\_\_\_\_



# CITY OF FLINT

## \*\* STAFF REVIEW FORM \*\*

Effective: August 1, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

TODAY'S DATE: 10/17/2025

BID/PROPOSAL# Citizen Participation Process

AGENDA ITEM TITLE: Resolution Authorizing Budget Amendment and Proportional Changes to Subrecipient Agreements and Administrative Oversight per Actual CDBG, HOME and ESG 2025-2026 grant awards

PREPARED BY: Business & Community Services/Operations Division

VENDOR NAME: Various non-profit subrecipient agencies and City of Flint Administrative Oversight

### Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

**Vendor Compliance (This vendor has been properly vetted and the responses are below):**

Federal government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

**NOTE: Preparer MUST include a response to the conditions below:**

- Did we do an assessment of first consideration to internal City of Flint staff and resources (explain)?
- Why was this vendor chosen?
- What history does this vendor have with the City of Flint?
- What steps will be taken to do a post-performance of the vendor?

This resolution adjusts allocations directly proportionate to previously awarded subrecipient allocations and authorizes Flint to recognize revenue and appropriate additional funds according to actual grant agreement amounts versus the estimated amounts as authorized in Annual Action Plan resolution 250147-T adopted 5/12/25. Subrecipient are not procured. Rather, funds awarded to Flint must be allocated through a citizen participation plan that includes requests for proposals, risk assessments, staff reviews, CWAC review, public hearings, a comment period and required publication and consultations. This process selects subrecipients who are tasked with carrying out all grant requirements on behalf of the City of Flint. To be compliant with regulatory requirements, changes in allocations must be directly proportionate to awarded funds as the City indicated in its publications in MLIVE and through the City website.



# CITY OF FLINT

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### PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

Sole Source (Please attach sole source statement to requisition)

Competitive Bid Process (Please attach bid tabulation/documents to requisition)

The Department conducted requests for proposals and a review that includes grant eligibility, risk assessments, and a public process. These are subrecipients vs procured vendors.

Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)

\*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

(3) Quotes (please attach all quotes to your requisition)

### Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	PO Number	FY PO Amount	FY Expensed	Resolution

Administration reviewed the amounts allocated and awarded through Annual Action Plan resolution 250147-T. This resolution does not change awarded subrecipients, it proportionately increases or decreases subrecipient agreements and administrative allocations according to actual grant awards. AAP resolution 250147-T did not authorize the Department of Business and Community Services to enter into agreements based on actual grant awards or to establish or reduce awarded funds based on fully executed grant agreements.

### Section III.

**POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: August 1, 2025*

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AAP resolution 250147-T was submitted prior to Congressional appropriations. The resolution authorized a total of \$3,501,819.70 in CDBG but the actual grant award was \$3,588,954.00 – an increase of approximately 2%. The AAP resolution awarded \$629,222.08 in HOME funds but the actual grant award was \$653,710.41 – an increase of approximately 4%. The resolution also authorized \$335,614.00 in HESG funds but the actual grant award was \$323,965.00 – a reduction of approximately 3%. In its Citizen Participation advertisement, Flint stated it would increase or decrease allocations directly proportionate to awarded funds. This resolution does not change any public benefit previously reported, it adjusts all CDBG line items up by 2%, all HOME line items up by 4% and reduces HESG line items by 3%.

From the staff review accompanying AAP Resolution 250147-T:

Adopting this resolution will provide critical funding for programs that directly improve the quality of life for Flint residents across our neighborhoods including facility improvements to community centers and public spaces; to Blight by addressing code violations and maintaining neighborhood standards to improve safety, increase property values and restore community pride; to Housing by repairing existing homes to address health and safety concerns and preserve or increase affordable housing for current residents; to address Homelessness by supporting vulnerable families with emergency assistance and supportive services to maintain stable housing and prevent displacement; to implement Down Payment Assistance and create pathways to homeownership for first-time buyers. This comprehensive approach addresses our community's most pressing needs while creating jobs, attracting investment, and building a foundation for sustainable growth. By investing in both physical infrastructure and human services, we're not just improving buildings, we're strengthening the fabric of our neighborhoods and creating opportunities for all Flint residents to thrive.

#### **Section IV: FINANCIAL IMPLICATIONS:**

##### **IF ARPA related Expenditure:**

Has this request been reviewed by E&Y Firm: YES  NO  IF NO, PLEASE EXPLAIN: Not an ARPA related expenditure

##### **NOTE: Accountant MUST include the following information:**

- What is the total amount budgeted for this purpose?
- What percentage is being spent with this vendor?
- What is the justification for spending this amount of money with this vendor?
- What percentage is being spent out of each line item used in this request?
- List all the known budgeted funds from that line item.



# CITY OF FLINT

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*Effective: August 1, 2025*

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This resolution does not change selected subrecipients. Rather, this resolution authorizes the Department of Business and Community Services to adjust awarded CDBG, HOME and ESG dollars in an amount directly proportionate to changes in the adopted resolution versus the actual grant awards. Per the Citizen Participation Plan that includes the MLive Advertisement, Flint must increase or decrease each line item proportionately. The total increase in CDBG is 2% (\$87,134.30), in HOME is 4% (\$24,488.33) and the reduction in ESG is 3% (\$11,649.00).

**BUDGETED EXPENDITURE?** YES  NO  **IF NO, PLEASE EXPLAIN:** Resolution 250147-T only authorized acceptance of estimated CDBG, HOME and ESG awards and authorized entry into contracts according to those estimated amounts. To establish the additional funds in CDBG and HOME and account for the reduction in ESG, a budget amendment is required. This resolution will also authorize changes to awarded amounts in an amount proportionate to actual grant awards through HUD CPD.

Account Name	Account Number	Grant Code	Reso 250147-T	Revised Award/Contract	Allocation Changes
CDBG 2026 Revenue Acct.	<b>279-737.999-522.748</b>	FHUD-CDBG26	\$3,501,819.70	\$3,588,954.00	2%, \$87,134.30
Administration/Planning (CDBG)	279-737.000-963.000	FHUD-CDBG26	\$700,363.94	\$717,790.80	\$17,426.86
City of Flint Blight - CODE ENFORCEMENT	279-737.140-963.000	FHUD-CDBG26	\$539,556.80	\$552,982.36	\$13,425.56
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Genesee County Habitat for Humanity	279-737.502-805.119	FHUD-CDBG26	\$15,000.00	\$15,373.24	\$373.24
Legal Services of Eastern Michigan (LSEM)	279-737.422-805.111	FHUD-CDBG26	\$20,000.00	\$20,497.65	\$497.65
Voices for Children Advocacy Center	279-737.516-805.105	FHUD-CDBG26	\$70,000.00	\$71,741.78	\$1,741.78
YWCA of Greater Flint	279-737.530-805.101	FHUD-CDBG26	\$70,000.00	\$71,741.78	\$1,741.78
Catholic Charities of Shiawassee & Genesee Counties HP	279-737.498-805.054	FHUD-CDBG26	\$31,400.00	\$32,181.31	\$781.31
My Brother's Keeper of Genesee County, Inc SHELTER	279-737.440-805.054	FHUD-CDBG26	\$15,000.00	\$15,373.24	\$373.24
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City of Flint - HOME Admin(10% Cap)	279-735.000-963.000	FHUD-HOME26	\$62,922.08	\$65,370.91	\$2,448.83
CHDO RESERVE TBD	279-737.104-963.000	FHUD-HOME26	\$94,383.31	\$98,056.56	\$3,673.25
Habitat for Humanity of Genesee County DPA	279-735.271-805.303	FHUD-HOME26	\$471,916.69	\$490,282.94	\$18,366.25
ESG 2026 Revenue Acct.	279-733.999-531.000	FHUD-ESG26	\$335,614.00	\$323,965.00	-3%, (\$11,649.00)
City of Flint Administration (ESG)	279-733.000-963.000	FHUD-ESG26	\$25,171.05	\$24,297.38	(\$873.67)
Catholic Charities of Shiawassee & Genesee Counties	279-733.301-805.101	FHUD-ESG26	\$56,400.00	\$54,442.38	(\$1,957.62)
Catholic Charities of Shiawassee & Genesee Counties RR	279-733.301-805.101	FHUD-ESG26	\$18,600.00	\$17,954.40	(\$645.60)
My Brother's Keeper of Genesee County, Inc	279-733.450-805.101	FHUD-ESG26	\$40,000.00	\$38,611.62	(\$1,388.38)
Reach Resource Services	279-733.390-805.105	FHUD-ESG26	\$30,000.00	\$28,958.71	(\$1,041.29)



# CITY OF FLINT

## \*\* STAFF REVIEW FORM \*\*

Effective: August 1, 2025

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Shelter of Flint	279-733.482-805.101	FHUD-ESG26	\$66,368.40	\$64,064.78	(\$2,303.62)
YWCA of Greater Flint	279-733.530-805.101	FHUD-ESG26	\$35,000.00	\$33,785.17	(\$1,214.83)
Reach Resource Services	279-733.390-805.105	FHUD-ESG26	\$30,000.00	\$28,958.71	(\$1,041.29)
TBD	279-733.101-963.000	FHUD-ESG26	\$34,074.55	\$32,891.84	(\$1,182.71)
				<b>FY26 TOTAL Allocation Changes</b>	99,973.63

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \_\_\_\_\_

BUDGET YEAR 2 \_\_\_\_\_

BUDGET YEAR 3 \_\_\_\_\_

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

PRE-ENCUMBERED? YES  NO  REQUISITION NO:

ACCOUNTING APPROVAL: Carissa Dotson Date: 11/04/2025

WILL YOUR DEPARTMENT NEED A CONTRACT? YES  NO

**Section V: RESOLUTION DEFENSE TEAM:**

**(Place the names of those who can defend this resolution at City Council)**

	<u>NAME</u>	<u>PHONE NUMBER</u>
1	Rod Slaughter	(810) 766-7426 x3019
2		
3		



# CITY OF FLINT

## \*\* STAFF REVIEW FORM \*\*

Effective: August 1, 2025

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STAFF RECOMMENDATION: (PLEASE SELECT):  **APPROVED**  **NOT APPROVED**

Seamus Bannon

11/05/2025

DEPARTMENT HEAD SIGNATURE:

Seamus Bannon (Nov 5, 2025 12:07:32 EST)

(Name, Title)

CD Edwards

01/15/2026

**ADMINISTRATION APPROVAL:**

CD Edwards (Jan 15, 2026 11:06:22 EST)

*(\$20,000 or above spending authorizations)*



RESOLUTION NO.: 260089

PRESENTED: 3-18-2026

ADOPTED: \_\_\_\_\_

**BY THE CITY ADMINISTRATOR:**

**Resolution Authorizing Acceptance of \$54,744 in Genesee County Senior Millage Funding for the Eric Mays Senior and Community Service Center and Amending the FY2026 Budget Accordingly**

**WHEREAS**, the Genesee County Board of Commissioners approved Senior Millage funding through the Genesee County Department of Senior Services to support senior center programming and services for residents age sixty (60) and older; and

**WHEREAS**, the City of Flint operates the Eric Mays Senior and Community Service Center, which has been awarded \$54,744 in Senior Millage funding for the period January 1, 2026 through September 30, 2026 to support senior programming, operations, and services; and

**WHEREAS**, the acceptance of this funding will support programs and services that improve the health, safety, and quality of life for senior residents of the City of Flint and throughout Genesee County; and

**WHEREAS**, it is necessary to amend the FY2026 City of Flint Budget to recognize and appropriate the Senior Millage funds for the operation of the Eric Mays Senior and Community Service Center.

Funding shall be allocated to the following expenditure account(s):

Dept.	Name of Account	Account Number	Grant CODE	Amount
Mayor – Community Centers	SUPPLIES	208-752.160-752.000		\$ 20,344.00
Mayor – Community Centers	PROFESSIONAL SERVICES	208-752.160-801.000		\$ 25,000.00
Mayor – Community Centers	COMMUNITY PROMOTION	208-752.160-880.000		\$ 2,000.00
Mayor – Community Centers	POSTAGE	208-752.160-902.000		\$ 400.00
Mayor – Community Centers	COPYING SERVICES	208-752.160-903.000		\$ 1,500.00
Mayor – Community Centers	EDUCATION, TRAINING, & CONFER	208-752.160-958.000		\$ 2,500.00



RESOLUTION NO.: \_\_\_\_\_

PRESENTED: \_\_\_\_\_

ADOPTED: \_\_\_\_\_

Mayor – Community Centers	UTILITIES	208-752.160-920.000		\$ 3,000.00
<b>FY26 GRAND TOTAL</b>				<b>\$54,744.00</b>

**IT IS RESOLVED**, that the Flint City Council hereby authorizes the acceptance of \$54,744 in Senior Millage funding from the Genesee County Department of Senior Services for the operation and programming of the Eric B. Mays Senior and Community Service Center; and

**IT IS FURTHER RESOLVED**, that the FY2026 City of Flint Budget is hereby amended to recognize and appropriate these funds for senior center programming, operations, and related allowable expenditures in accordance with the terms of the Senior Millage agreement.

**APPROVED AS TO FORM:**

*JoAnne Gurley*  
 JoAnne Gurley (Mar 16, 2026 17:27:11 EDT)  
**Joanne Gurley, City Attorney**

**APPROVED AS TO FINANCE:**

*Phillip Moore*  
 Phillip Moore (Mar 17, 2026 09:28:03 EDT)  
**Phillip Moore, Chief Financial Officer**

**FOR THE CITY OF FLINT:**

*Clyde Edwards*  
 Clyde Edwards (Mar 17, 2026 09:42:56 EDT)  
**Clyde Edwards, City Administrator**

**APPROVED BY CITY COUNCIL:**

\_\_\_\_\_



# STAFF REVIEW FORM

Effective: March 16, 2026

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**TODAY'S DATE:** 3/16/2026

**BID PROPOSAL #:** \_\_\_\_\_

**AGENDA ITEM TITLE:** Resolution to accept and appropriate Genesee County Senior Millage for Mays Senior Center

**PREPARED BY:** Christian Baldwin

**VENDOR NAME:** Genesee County

## Section 1: BACKGROUND/SUMMARY OF PROPOSED ACTION..

**Vendor Compliance (This vendor has been properly vetted and the responses are below) :**

Federal gov't	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
State gov't	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO

**The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.**

**NOTE: Preparer MUST include a response to the conditions below:**

- **Did we do an assessment of first consideration to internal City of Flint staff and resources (explain)?**
- **Why was this vendor chosen?**
- **What history does this vendor have with the City of Flint?**
- **What steps will be taken to do a post-performance of the vendor?**

This agreement is a contract between the Genesee County Department of Senior Services and the City of Flint for the operation of the Eric Mays Senior and Community Service Center from January 1, 2026 through September 30, 2026. Under the contract, Genesee County will provide up to \$54,744 in Senior Millage funding (Level 1 funding) to support programs and services that improve the health, safety, and quality of life for county residents age 60 and older. The City of Flint agrees to operate the center in accordance with program requirements, including maintaining at least 40 hours of weekly operations and programming, providing educational and health-related activities, offering nutrition and transportation services, tracking participation, submitting monthly reimbursement requests with supporting documentation, and complying with financial, reporting, safety, and nondiscrimination standards.

The agreement also outlines rules for eligible expenditures, staff background checks and training, financial oversight, equipment ownership, audits, and program compliance, with the county retaining authority to withhold payments or terminate the contract if requirements are not met.

**\*\*\* BELOW DESCRIBE THE VENDOR REVIEW PROCESS ( VENDOR EVALUATION METHOD )**



# STAFF REVIEW FORM

Effective: March 16, 2026

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### PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

- Sole Source (Please attach sole source statement to requisition)
- Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)  
\*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services
- (3) Quotes (please attach all quotes to your requisition)

### Section 2. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES..

Fiscal Year	Account	PO Number	FY PO Amount	FY Expensed	Resolution

### Section 3. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS..

Key benefits include:



# STAFF REVIEW FORM

Effective: March 16, 2026

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## 1. Expanded services for seniors

The funding supports educational, health, and social programming that helps older adults stay active, informed, and engaged in their community.

## 2. Improved health and wellness

Programs such as exercise classes, health screenings, wellness education, and nutrition services can help seniors maintain physical and mental health.

## 3. Access to meals and nutrition support

The center must provide congregate meal or nutrition programming, helping address food insecurity and promote healthy eating among seniors.

## 4. Transportation assistance

Transportation services to and from the center or for essential trips (such as grocery shopping or medical appointments) help seniors maintain independence.

## 5. Social connection and reduced isolation

Regular programming, events, and group activities give seniors opportunities to socialize, which can reduce loneliness and improve overall well-being.

## 6. Access to social services and resources

The center provides information, referrals, and assistance with programs such as housing resources, benefits enrollment, or health coverage.

## 7. Safe and consistent community space

The agreement requires the center to remain open at least 40 hours per week with a full-time director, ensuring residents have a reliable location for services and activities.

## 8. Local economic and community impact

The funding helps support staff positions, programming, and operations within the city while leveraging county millage funds to provide services that Flint might otherwise have to fund locally.

## Section 4: FINANCIAL IMPLICATIONS..

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES  NO  IF NO, PLEASE EXPLAIN:

**NOTE: Accountant MUST include the following information:**

- What is the total amount budgeted for this purpose?
- What percentage is being spent with this vendor?
- What is the justification for spending this amount of money with this vendor?
- What percentage is being spent out of each line item used in this request?



# STAFF REVIEW FORM

Effective: March 16, 2026

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- List all the known budgeted funds from that line item.

## Budget Highlights

**Total Award:** The contract provides up to \$54,744 in Senior Millage funding to the Eric Mays Senior and Community Service Center, operated by the City of Flint under the administration of the Genesee County Department of Senior Services.

**Funding Level:** The center is funded at Level 1, which corresponds to the minimum required monthly programming and service benchmarks for senior centers under the Senior Millage program.

**Reimbursement Structure:** Funds are reimbursed monthly, meaning the City must first incur eligible expenses and then submit documentation (invoices, payroll records, receipts, etc.) for reimbursement.

**Monthly Cap:** Reimbursement requests typically cannot exceed 1/9 of the total award per month (about \$6,083) unless prior approval is granted by the county.

**Eligible Expense Categories:** Budgeted expenditures generally fall into four categories:

**Administration:** salaries, fringe benefits, legal services

**Operations:** facility maintenance, insurance, utilities, office supplies

**Programming:** senior activities, events, and services

**Equipment:** computers, software, or other approved equipment purchases

These categories align with the budget and reimbursement forms attached to the contract.

**Deadline for Reimbursements:** All reimbursement receipts must be submitted no later than October 31, 2026 to be eligible for payment.

**In short:** The agreement provides \$54,744 in reimbursable funding from the Genesee County Senior Millage to support the operations, programming, and administration of the Eric Mays Senior and Community Service Center during the January–September 2026 program period

**BUDGETED EXPENDITURE?** YES  NO  **IF NO, PLEASE EXPLAIN:** The City was awarded this millage funding through a competitive application process that was not finalized until February of



# STAFF REVIEW FORM

Effective: March 16, 2026

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2026. A resolution is now required to amend the FY26 budget and appropriate the funding within the Parks and Recreation fund.

Dept.	Name of Account	Account Number	Grant CODE	Amount
Mayor – Community Centers	SUPPLIES	208-752.160-752.000		\$ 10,000.00
Mayor – Community Centers	PROFESSIONAL SERVICES	208-752.160-801.000		\$ 25,000.00
Mayor – Community Centers	COMMUNITY PROMOTION	208-752.160-880.000		\$ 2,000.00
Mayor – Community Centers	POSTAGE	208-752.160-902.000		\$ 400.00
Mayor – Community Centers	COPYING SERVICES	208-752.160-903.000		\$ 1,500.00
Mayor – Community Centers	EDUCATION, TRAINING, & CONFER	208-752.160-958.000		\$ 2,500.00
Mayor – Community Centers	EQUIPMENT	208-752.160-977.000		\$ 10,344.00
Mayor – Community Centers	UTILITIES	208-752.160-920.000		\$ 3,000.00
<b>FY26 GRAND TOTAL</b>				<b>\$54,477.00</b>

**WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)**

BUDGET YEAR 1: \_\_\_\_\_

BUDGET YEAR 2: \_\_\_\_\_

BUDGET YEAR 3: \_\_\_\_\_

OTHER IMPLICATIONS (i.e., collective bargaining).. \_\_\_\_\_

PRE-ENCUMBERED? YES  NO  REQUISITION NO: \_\_\_\_\_

ACCOUNTING APPROVAL: Christian Baldwin (Mar 16, 2026 14:33:28 EDT) Date: 03/16/2026

WILL YOUR DEPARTMENT NEED A CONTRACT? YES  NO



# STAFF REVIEW FORM

Effective: March 16, 2026

(Do not alter or modify this form without written permission from the City Administrator)

## Section 5: RESOLUTION - DEFENSE TEAM..

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1		
2		
3		
4		

STAFF RECOMMENDATION: (PLEASE SELECT):  APPROVED  NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Gennois R. Wiggins  
Gennois R. Wiggins (Mar 16, 2026 14:48:33 EDT)  
(Name, Title)

ADMINISTRATION APPROVAL: Clyde Edwards  
Clyde Edwards (Mar 16, 2026 16:49:16 EDT)  
(\$20,000 or above spending authorizations)

## Section 6: VENDOR EVALUATION..

Business Title: \_\_\_\_\_ Vendor ID: \_\_\_\_\_

Review Period: \_\_\_\_\_ Department: \_\_\_\_\_

Project Name: \_\_\_\_\_ Project Type: \_\_\_\_\_

Vendor Goals:



# STAFF REVIEW FORM

Effective: March 16, 2026

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	1 = Poor	2 = Fair	3 = Sufficient	4 = Good	5 = Excellent
Job Knowledge:	<input type="checkbox"/>				
Work Quality:	<input type="checkbox"/>				
Timeliness:	<input type="checkbox"/>				
Compliance with Contract:	<input type="checkbox"/>				
Warranty (if product):	<input type="checkbox"/>				
Responsiveness	<input type="checkbox"/>				
Cost effectiveness:	<input type="checkbox"/>				
Dependability:	<input type="checkbox"/>				
Total Performance:	<input type="checkbox"/>				
Overall Rating:	<input type="checkbox"/>				

DEFECTS (IF ANY): YES  NO  IF NO, PLEASE EXPLAIN:

----------------------

Performance / Other comments:

--

REVIEWER'S SIGNATURE: \_\_\_\_\_

Date: \_\_\_\_\_

**CONTRACT BETWEEN**

**The County of Genesee,  
a Municipal Corporation,  
Acting By and Through  
Genesee County Department of Senior Services  
324 South Saginaw Street, Suite 7A  
Flint, Michigan 48502**

And

**City of Flint  
1101 South Saginaw Street  
Flint, Michigan 48502  
A Local Unit of Government**

hereinafter referred to as the "OPERATING ENTITY,"  
the entity operating the **Eric Mays Senior and Community Service Center**,  
hereinafter referred to as the "Senior Center" or "**CENTER.**"  
The COUNTY and OPERATING ENTITY together hereinafter referred to as the  
"**PARTIES.**"

**For the period from January 1, 2026, through September 30, 2026**

**WHEREAS**, the Genesee County Board of Commissioners adopted a 2025-2026 Senior Millage – Senior Center Program ("Program") budget with the objective of providing Senior Citizen Services Millage (the "Senior Millage") funds to county senior centers for the purpose of increasing and enhancing senior citizen services, beyond those offered by senior centers prior to the Senior Millage, with funding from the Senior Millage previously authorized by the electorate of Genesee County; and

**WHEREAS** the objective of the Senior Millage is to fund services that improve the health, safety, and quality of life for Genesee County residents aged 60 years or older; and

**WHEREAS** Genesee County hereinafter referred to as the "COUNTY" is responsible for administering and expending the Senior Millage as adopted and amended by the Genesee County Board of Commissioners, and for assuring compliance with Program requirements; and

**WHEREAS** the OPERATING ENTITY operates a CENTER that has been designated as a preferred focal point for comprehensive and coordinated service to seniors in their own neighborhood; and

**WHEREAS** the OPERATING ENTITY has adequately represented in its application to the COUNTY that it intends to undertake or continue programs that will provide comprehensive and coordinated services to Genesee County seniors, and that it is eligible to receive Program funding; and

**WHEREAS**, because the objectives of the Program coincide with the objectives of the OPERATING ENTITY, the two parties have, therefore, entered this Contract.

**NOW, THEREFORE**, in consideration of the mutual covenants and premises set forth herein, the parties agree as follows:

1. The Contract term commences on January 1, 2026, and continues through September 30, 2026. The Contract is effective upon approval by the Genesee County Board of Commissioners.

The County has the option to extend this Contract for one (1) additional one-year term (the "Extension Term"). The Senior Services Director is authorized to execute the Extension Term on behalf of Genesee County.

2. The OPERATING ENTITY agrees to accept the terms of this Contract and those stated in its submitted application for Senior Millage funding and further agrees to perform the services described in this Contract, the Center's application, and in the attachments listed below, all of which are incorporated by reference to this Contract:

Attachment A:	2025-2026 Senior Millage – Senior Center Program Budget & Revenue Sheet
Attachment B:	2025-2026 Senior Millage – Senior Center Program Monthly Reimbursement Request Form
Attachment C:	ICHAT Form
Attachment D:	Genesee County Senior Services Purchasing Regulations and Genesee County Travel Regulations
Attachment E:	Levels of Monthly Service and Programming Definitions
Attachment F:	Event Sign-in Sheet and Monthly Address Report

This document governs if a conflict exists between this document and those incorporated by reference or the application.

3. The OPERATING ENTITY agrees that the terms and conditions set forth herein are a reasonable and appropriate means to assure that the use of Senior Millage funds complies with all 2025-2026 Senior Millage – Senior Center Program requirements, and further agrees to perform within the policies applicable to program requirements stated:
  - a. Senior Centers shall continue to provide the level of service to maintain the associated funding level. For centers failing to meet the benchmarks for two consecutive months following notification, the funding may be reduced to the dollar amount calculated for the level of service.

- b. Senior Centers may solicit and accept funds such as donations from many sources including foundations, the public or private sector, individuals, fundraiser events, and other activities, to enhance center programming and operations. Membership fees may also be classified as donations if the service included as part of the fee is offered by the senior center to seniors who choose to not purchase a membership. A center's request for donations shall not be directly tied to the provision of a millage-supported service nor shall a donation result in undue influence over a center for the donating party's private or personal interests. The OPERATING ENTITY shall, within 30 days of receipt of funds, disclose to Genesee County all funds received as alternate sources of income, including donations, membership fees, and revenue.
4. The COUNTY agrees to award the OPERATING ENTITY a total amount not to exceed \$54,744.00 for the full term of the Contract for support of services for seniors through the expenditures described in the approved budget submitted by the OPERATING ENTITY, Attachment A to this Contract, said amount to be disbursed and reimbursed as stated in paragraphs 5 of this Contract; subject, however, to limitations contained in this Contract as to the use of Senior Millage funds and possible termination of the Contract due to failure to comply with Program requirements. This Operating Entity is awarded \$54,744.00 and is funded at Level 1.
5. The OPERATING ENTITY shall submit to the COUNTY monthly Reimbursement Request Reports, using the format provided in Attachment B of this Contract. All 2025-2026 Program funds will be reimbursed by the COUNTY to the OPERATING ENTITY based on approval of monthly reimbursement requests as documented by invoices and other supporting documentation. Monthly supporting documentation includes the following but is not intended to be all-inclusive: time sheets, copies of payroll/invoices, bank statements, canceled checks, credit card statements, and profit and loss statements. Monthly reimbursement payments will begin in February 2026 for January reimbursements, or as soon thereafter as requests are submitted and approved.
  - a. The total amount of fees collected for any program, class, or event for which Senior Millage reimbursement is sought shall be noted on the reimbursement request and deducted from the submitted cost.
  - b. All operating and equipment expenditure reimbursement requests for credit and/or debit card purchases must be made using a card issued in the name of the senior center or the municipality under the governing body. Each reimbursement request must include a copy of the full credit or debit card invoice and a copy of the issued check.
  - c. OPERATING ENTITY shall not be reimbursed for any reimbursement request including a receipt or invoice in which a portion of the receipt or invoice has been redacted, obscured, or blacked out.

6. The OPERATING ENTITY shall track, maintain, and report senior event participation and address information. The monthly address report and event sign-in forms, as set forth in Attachment F, must be submitted no later than the 21<sup>st</sup> of each month.
7. Properly documented requests for reimbursement submitted to the COUNTY by the 21<sup>st</sup> of each month will be processed and, if approved, disbursed by the 15<sup>th</sup> of the next month. Requests submitted later than the 21<sup>st</sup> of each month and incomplete requests (e.g., inadequate supporting documentation) will be processed in the following reimbursement cycle. At its sole discretion, the COUNTY will deem expenditures as either eligible or ineligible for each reimbursement. The COUNTY may, at its discretion and upon reasonable notice, require the OPERATING ENTITY to complete reports additional to those attached to this Contract regarding the CENTER'S expenses and activities.
8. The following criteria apply for reimbursements:
  - a. The monthly reimbursement will not exceed 1/9 of the total funding award (approximately \$6,083) unless the Operating Entity has obtained prior approval from the Department of Senior Services. If the Center or Operating Entity is found to be in noncompliance, reimbursement requests may not receive approval until the concern(s) of non-compliance are corrected to the satisfaction of the County.
  - b. Senior Millage funds may be used to provide increases in salaries or compensation packages for any employee or contractor. Any employee wages will comply with any state and federal minimum wage law.
  - c. Senior Millage funds may not be used to buy gifts or gift cards for employees, interns, senior citizen participants, or board members. Senior Millage funds cannot be used for volunteer or intern stipends, or housing.
  - d. All requested reimbursement receipts for this Contract term must be received by the Department of Senior Services by October 31, 2026, including utility payments. Receipts received after this date will not be reimbursed. Submitted items must be invoices or receipts; purchase orders are not reimbursable.
  - e. Subject to subparagraph 8d above, reimbursement requests must be submitted within 90 days of the date of service of the activity for which reimbursement is sought, or within 45 days of the date of invoice or receipt, whichever occurs later. Exceptions apply to requests related to annual bills, memberships, or services extending beyond the current fiscal year. This includes but is not limited to payroll, utility bills, phone bills, software subscriptions, memberships, service contracts, trainings or conferences, and credit card purchases. The remaining portions of

the reimbursement requests may be submitted at the start of the following fiscal year.

- f. Monthly reimbursement requests can include no more than two months of supplies for the center, including office, operating, or food supplies.
  - g. All equipment purchases and any facility improvements must be purchased and/or completed by August 2026, to allow Department of Senior Service staff to confirm purchases and improvements before the end of the fiscal year.
  - h. Senior Millage funds may not be used to purchase daily meals for the senior center without prior approval from the Department of Senior Services.
9. The OPERATING ENTITY agrees to document all revenue. Monetary transactions (cash or check) must be documented, and a receipt issued. Keep documentation related to revenue such as receipts on-site at the CENTER for review by the Department of Senior Services.
10. The OPERATING ENTITY may submit a maximum of one budget amendment per quarter. All budget adjustments must be approved by the Department of Senior Services, and the Board of Commissioners, when required. All budget adjustments must be approved by the Department of Senior Services, not to exceed \$29,999,99. The Board of Commissioners' approval is required for budget amendments over the amount of \$30,000.
11. The OPERATING ENTITY agrees to provide to all Genesee County senior residents aged 60 and over wishing to use services at the CENTER, without any fee differential based on where within the County the senior citizen resides, and a minimum of activities per month for Level 1, respectively for the following services: educational programs (4); health programs (8); and social services (available) as set forth in Attachment E.
12. The OPERATING ENTITY agrees to offer and have available daily, congregate meals and/or nutritional programs; transportation services which may be provided by the CENTER or through the Mass Transportation Authority.
13. The OPERATING ENTITY agrees to adhere to senior programming, state, and federal guidelines, and regulations, including but not limited to meal regulations.
14. The OPERATING ENTITY agrees to employ a full-time, on-site Director of the CENTER.
15. The OPERATING ENTITY agrees to keep the CENTER open and accessible to seniors a minimum of forty (40) hours; 5 days per week, except for County or State recognized holidays or other local units of government-approved building

closures. Programming must be scheduled for a minimum of forty (40) hours per week.

16. The OPERATING ENTITY agrees to implement the 2025-2026 Program in accordance with the projected budget contained in its application and included as Attachment A to this Contract, subject to any prior approval limitations set forth therein.
17. The OPERATING ENTITY agrees to implement appropriate and adequate methods to evaluate and report on its operational and programmatic performance, including, but not limited to, individual activity participation numbers of seniors, financial record keeping, revenue and expenditures incurred, local maintenance of effort commitments and other applicable supportive documentation of expenditures supported by 2025-2026 Program funds.
18. The OPERATING ENTITY agrees to perform criminal background checks annually on paid staff or volunteers with access to personal information within 15 days of the individual's commencement or submit the proper paperwork to the Department of Senior Services to do the background checks. See Attachment C. Proof of performance of the required background check shall be submitted to the Department of Senior Services within 21 days of the individual's commencement. The Operating Entity agrees to perform yearly criminal background checks on all board members. See Attachment C. The OPERATING ENTITY further agrees that costs associated with persons meeting the following criteria will not be paid utilizing Senior Millage funds:
  - a. Persons having a felony conviction in this state or elsewhere within the last 10 years; or
  - b. Persons having a felony charge pending in this state or elsewhere; or
  - c. Persons having a misdemeanor conviction in this state or elsewhere within the last 10 years involving theft, assault, battery, drug-related, or any abusive crimes; or
  - d. Persons having a misdemeanor charge pending in this state or elsewhere involving theft, assault, battery, drug-related, or any abusive crimes.

The COUNTY retains the right to deny reimbursement for salary requests, or recapture paid reimbursements by withholding from future requests if it determines that the individual for whom the request is/was made falls within any of the above categories.

19. The OPERATING ENTITY agrees to perform tests for tuberculosis for all paid staff and volunteer workers who will have direct contact with food preparation and/or distribution tasks and shall submit to the COUNTY proof of said tests within 15 days of their commencement. All other paid staff and volunteers are

only required to have a tuberculosis test at the time of hire. It is recommended that all paid staff and volunteers are tested for tuberculosis on an annual basis. The OPERATING ENTITY further agrees that individuals having positive test results will not be permitted to continue in such functions.

20. The OPERATING ENTITY agrees to perform face-to-face CPR/FIRST AID and AED training for all paid staff and contracted employees (excluding instructors and seasonal workers) and shall submit to the COUNTY proof of training within 30 days of their commencement. The OPERATING ENTITY agrees to have on-site an AED machine.
21. The OPERATING ENTITY agrees to comply with mandatory fire, safety, public health codes and standards and local building codes, and to provide annually evidence of continued compliance with current documentation, certifications and/or licenses, as applicable.
22. The OPERATING ENTITY agrees to include the **exact** statement and the Genesee County logo in all printed materials, newsletter, program and registration materials, special events, center's website, advertisements, program presentations, etc. funded in whole or in part with Senior Millage dollars: ***"This program and/or service is fully or partially funded by Genesee County Senior Millage funds. Your tax dollars are at work."***
23. The OPERATING ENTITY agrees to email the monthly newsletter by the 5<sup>th</sup> of each month to the Department of Senior Services. The OPERATING ENTITY also agrees to allow the Department of Senior Services or their Commissioner to place an ad in the newsletter six times per year with statistics or correspondence concerning programs funded by the Senior Millage.
24. The OPERATING ENTITY shall complete the expenditures described in its approved budget (Attachment A of this Contract) no later than the end of the Program Year, September 30, 2026.
25. The OPERATING ENTITY acknowledges that, at any time, the COUNTY may withhold payment of reimbursements if, in its sole assessment, the COUNTY determines that the OPERATING ENTITY has failed to comply with any Program requirements. In addition, any funds provided pursuant to the 2025-2026 Program are subject to repayment to the COUNTY if, in its sole assessment, the COUNTY determines that the OPERATING ENTITY has failed to comply with Program requirements at any time during the 2025-2026 Program period or a prior period.
26. The COUNTY may terminate this Contract without notice at any time during the Contract term if it determines that the OPERATING ENTITY has failed to substantially comply with Contract requirements. At the COUNTY'S option, the OPERATING ENTITY may be given fourteen (14) days' notice and the opportunity to cure the deficiencies in its Program. Furthermore, this Contract may be terminated by the County for any reason related to changing objectives

of the Senior Services Program or due to diminution of funds by giving the OPERATING ENTITY written notice of the effective date of termination. All costs and liabilities associated with this Contract will cease as of the effective date of termination. Requests for funding for costs up to that date will be subject to the COUNTY assessment of acceptability.

27. This Contract may be modified by the parties only by a written document signed by authorized representatives.
28. The OPERATING ENTITY agrees that, during its tenure and for one year thereafter, none of its members, officers, or employees who exercise any functions or responsibilities with respect to the performance of the activities which are subject to this Contract shall have any interest, direct or indirect, in any subcontract or the proceeds thereof for work to be performed in connection with this Contract. The OPERATING ENTITY further agrees to incorporate a provision prohibiting such interest in all subcontracts regarding the performance of such activities.
29. The OPERATING ENTITY agrees that no individual who serves as a member of the governing board or is a member of a Board Committee or advisory committee may be employed as a staff member during his/her term of office. The OPERATING ENTITY further agrees that no Senior Millage funds shall be used to pay for the services of any employee or contractor who is a member of the immediate family of a member of the OPERATING ENTITY's governing board or of the director of the CENTER unless the individual was hired before the year 2006 and has been in continuous employment with the CENTER since being hired. A member of an immediate family shall include any of the following persons: Husband, Wife, Father, Father-in-law, Mother, Mother-in-law, Sister, Sister-in-law, Brother, Brother-in-law, Son, Son-in-law, Daughter, Daughter-in-law, niece, nephew, grandchildren, aunt, uncle, cousin, stepparent, step-sibling, or domestic partner.
30. The OPERATING ENTITY agrees that no individual who serves as a member of the OPERATING ENTITY's governing board or is a member of a board committee or advisory committee will receive any payment for services from the OPERATING ENTITY.
31. The OPERATING ENTITY agrees that the Director of the CENTER will be an employee of the OPERATING ENTITY and will not hold a voting position on the governing board of the OPERATING ENTITY. The OPERATING ENTITY further agrees that the Director shall have no authority regarding the selection, evaluation, nomination, appointment, or election of any member of the governing board. It shall be the responsibility of the governing board to review and approve decisions by the Director.
32. The OPERATING ENTITY and its employees are not Genesee County employees.

33. The OPERATING ENTITY shall comply with all federal, state, or local laws, regulations and standards, processes, and any amendments thereto, as they may apply to the performance of this Contract.
34. The OPERATING ENTITY agrees to adhere to its own procurement standards or, in the absence of such acceptable standards, to the Genesee County Senior Services Purchasing Regulations as set forth in Attachment D to this Contract. The OPERATING ENTITY agrees to adhere to its own travel regulations or, in the absence of such acceptable regulations, to the Genesee County Travel Regulations as set forth in Attachment D to this Contract. Notwithstanding the preceding, no reimbursements for overnight travel or travel outside of Genesee County shall be made from Senior Millage funds without prior approval of the Genesee County Board of Commissioners. Additionally, reimbursement costs for any travel shall not exceed those rates set forth in the Genesee County Travel Regulations.
35. The OPERATING ENTITY agrees to allow the COUNTY to enter a contract with a firm to administer an annual Audited Financial Report of the CENTER operations. It is understood that a copy of the audit is required as part of the application for funding. No reimbursements for the performance period of this Contract will be made prior to a copy of the audit being provided. The OPERATING ENTITY shall submit a copy of the filed 990, 1099, and W-2 forms for the current year.
36. The OPERATING ENTITY agrees that political campaign intervention, including directly or indirectly participating or intervening in any political campaign on behalf of, or in opposition to, any candidate for elective public office, is prohibited.
  - a. Political campaign intervention includes:
    - i. Contributing to political campaign funds.
    - ii. Making public statements of position (verbal or written) by or on behalf of the senior center in favor or opposition to any candidate for public office.
    - iii. Distributing statements prepared by others that favor or oppose any candidate for public office.
    - iv. Making public statements of position.
    - v. Allowing a candidate to use the center's assets or facilities if the equivalent opportunity is not provided to all other candidates.
    - vi. Making partisan comments in official senior center publications or at official functions of the senior center.
    - vii. Political fundraising at the senior center.

- b. Political campaign intervention does not include:
  - i. Taking a position on public policy issues as a senior center, so long as the message does not favor or oppose a certain candidate or otherwise violate the political campaign intervention prohibition.
  - ii. Promotion of voter registration in a non-partisan manner.
  - iii. Encouragement of voter participation in a non-partisan manner.
  - iv. Providing voter education / voter guides in a non-partisan manner.
  - v. Non-partisan candidate forums or debates at the senior center.
  - vi. Candidates appearing or speaking at events of the senior center in a non-candidate capacity.
  - vii. Supporting the Senior Millage
- 37. The OPERATING ENTITY agrees that title to any approved equipment purchased in whole or part using Senior Millage funds shall vest with the County of Genesee upon acquisition. The Senior Services Director may, in writing, waive the requirements of this paragraph for any purchase. Waiver in one instance, shall not constitute automatic future waiver regarding the requirements of this paragraph. For this section, equipment is defined as tangible, non-expendable, personal property having a useful life of more than 1 year and an acquisition cost of \$1,000.00 or more per unit. Equipment purchases not included in the submitted budget are automatically unapproved unless a formal budget amendment is submitted to the Senior Services Director.
- 38. The OPERATING ENTITY agrees to notify the Senior Services Director of damage, theft, or replacement of any equipment purchased with Senior Millage funds within 48 hours of such occurrence. When applicable, a copy of the police report must be submitted to the Senior Services Director within two weeks of the occurrence. The OPERATING ENTITY further agrees to repair or replace damaged or stolen equipment or to reimburse the COUNTY with the millage-funded purchase cost utilizing non-senior millage funds. Failure to repair or replace such equipment shall result in repayment to the COUNTY of the millage-funded purchase cost by reducing payments to the OPERATING ENTITY of submitted reimbursement requests by the cost of the equipment until repayment has been achieved.
- 39. Each party to this Contract will remain responsible for any claims arising out of that party's performance of this Contract, as provided for in this Contract or by law. This Contract is not intended to either increase or decrease either party's liability to or immunity from tort claims. This Contract is not intended to give, nor will it be interpreted as giving, either party a right of indemnification either by contract or at law for claims arising out of the performance of this Contract.

Further, in the event the OPERATING ENTITY becomes involved in, or is threatened with, litigation related to this Contract, or the activities supported by the 2025-2026 Senior Millage – Senior Center Program, the OPERATING ENTITY shall immediately notify the COUNTY, wherein the COUNTY may enter into such litigation to protect the interests of the COUNTY as they may appear.

40. The OPERATING ENTITY shall not discriminate against any employee or applicant for employment with respect to hiring, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex (including, but not limited to, pregnancy, sexual orientation, or gender identity), disability, marital status, height, weight, or genetic information.
41. The OPERATING ENTITY agrees that the COUNTY may, at reasonable times and without notice, visit and inspect the CENTER and discuss or survey the CENTER'S activities with seniors who agree to participate.
42. The OPERATING ENTITY gives the COUNTY, or any other representatives designated by the COUNTY, the right to visit the CENTER at reasonable times and without notice, to examine all records, books, and papers related to the performance of activities which are the subject of this Contract.
43. The OPERATING ENTITY acknowledges that the COUNTY as a public body is subject to the Michigan Freedom of Information Act. Records held by the COUNTY are public unless exempted. Notwithstanding the foregoing, confidential information collected and provided to the COUNTY by the OPERATING ENTITY as part of its reporting requirements shall be used solely for purposes of performing and evaluating the performance of this Contract and will not be retained.
44. That failure by the COUNTY to insist upon strict adherence to any terms of this Contract shall not be considered a waiver or deprive the COUNTY of the right thereafter to insist upon strict adherence to that term, or any other term, of this Contract.
45. The Contract Administrator of this Contract is the Senior Services Director, Lynn M. Radzilowski. Obligations of or to the COUNTY in this Contract will be performed by or provided to, the Contract Administrator, or her designee.

The individual or officer signing this Contract certifies by their name that they are authorized to sign this Contract on behalf of the responsible governing board, official, entity, or contractor.

**COUNTY OF GENESEE**

**CITY OF FLINT**

**By:** \_\_\_\_\_  
Dale K. Weighill, Chairperson  
Genesee County Board of Commissioners

**By:** \_\_\_\_\_  
Sheldon Neeley, Mayor  
City of Flint

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**

RESOLUTION: 260091

PRESENTED: 3-18-2026

ADOPTED: \_\_\_\_\_

**RESOLUTION TO INITIATE THE PROCESS FOR HIRING SIGN LANGUAGE INTERPRETERS FOR CITY COUNCIL MEETINGS**

**BY THE CLERK:**

The Flint City Council desires to do all things necessary "to ensure that individuals with disabilities have equal access to participate" in its meetings; and

The Flint City Council currently broadcasts its meetings on the Official Flint City Council YouTube channel, which provides closed captioning for the hearing impaired. Other ADA accommodations that could be considered by the City Council include, but are not limited to, sign language interpreters, virtual meeting participation, etc. City Council will also need to make budget amendments to allow for any accommodation(s) it chooses to adopt; and

The Flint City Council wishes to do all things necessary to provide sign language interpreters for City Council meetings at this time.

**IT IS RESOLVED**, that the Flint City Council will do all things necessary to initiate the processes for providing sign language interpreters for its regularly-scheduled City Council meetings, for a time period of April 2026 to June 2026, with funding in an amount NOT-TO-EXCEED \$25,000.00, to come from the City's Opioid Settlement Funds.

**APPROVED AS TO FORM:**

**APPROVED BY CITY COUNCIL:**

\_\_\_\_\_  
**JoAnne Gurley, Chief Legal Officer**

\_\_\_\_\_

ORDINANCE NO. \_\_\_\_\_

An ordinance to amend the Flint City Code of Ordinances by amending Chapter 35, Personnel, Article V, Working Conditions.

IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF FLINT:

Section 1. An Ordinance to amend the Flint City Code of Ordinances by amending Chapter 35, Personnel; Article V, Working Conditions, by amending Section 35-89, Holidays, with shall read in its entirety as follows:

§ 35-89 Holidays

(A)(a) Holiday observance.

(1) The following days shall be designated as holidays:

- (a) (f) New Year's Eve;
- (b) (g) New Year's Day;
- (c) (h) Martin Luther King Day;
- (d) (i) Memorial Day;
- (e) (j) Juneteenth;
- (f) (a) Independence Day;
- (g) (b) Labor Day;
- (h) (e) Thanksgiving Day;
- (i) **THE DAY AFTER THANKSGIVING DAY;**
- (j) (d) Christmas Eve;
- (k) (e) Christmas Day; and
- (l) **THE DAY AFTER CHRISTMAS DAY.**

(2) All holidays shall be observed on the actual calendar day of their occurrence except in the following situations:

- (a) Martin Luter King Day shall be observed on a Monday; and
- (b) For employees with a normal workweek which enables them to have every Saturday and/or Sunday off, any holiday which has a calendar date falling on a Saturday and/or Sunday, the calendar date shall be ignored and the holiday shall be observed as follows:
  - (1) Holidays occurring on a Saturday will be observed on the preceding Friday;
  - (2) Holidays occurring on a Sunday will be observed on the following Monday;

- (3) Consecutive holidays occurring on Friday and Saturday will be observed on Thursday and Friday; and
- (4) Consecutive holidays occurring on Sunday and Monday will be observed on Monday and Tuesday; and
- (5) **CONSECUTIVE HOLIDAYS OCCURRING ON THURSDAY, FRIDAY AND SATURDAY WILL BE OBSERVED ON THURSDAY, FRIDAY AND MONDAY; AND**
- (6) **CONSECUTIVE HOLIDAYS OCCURRING ON FRIDAY, SATURDAY AND SUNDAY AND MONDAY WILL BE OBSERVED ON THURSDAY, FRIDAY AND MONDAY; AND**
- (7) **CONSECUTIVE HOLIDAYS OCCURRING ON SATURDAY, SUNDAY AND MONDAY WILL BE OBSERVED ON FRIDAY, MONDAY AND TUESDAY; AND**
- (8) **CONSECUTIVE HOLIDAYS OCCURRING ON SUNDAY, MONDAY AND TUESDAY WILL BE OBSERVED ON MONDAY, TUESDAY AND WEDNESDAY.**

**(B) ~~(b)~~ Holiday benefits -regular shift.**

Regular shift employees who are not required to work their regular shift on any holiday set forth in subsection ~~(a)~~ **(A)** above shall receive eight hours pay at their straight time hourly rate.

**(C) ~~(c)~~ Holiday benefits – other than regular shift.**

(1) Any regular employee allocated to level 22B and below required to work four or more hours in excess of a regular work shift on any holiday set forth in subsection ~~(a)~~ **(A)** hereof shall be paid one additional hour of pay at their straight time hourly rate for each hour worked in excess of eight, or in lieu of such payment the employee may elect to be to be credited with one hour annual leave for each hour worked in excess of eight on that day.

(2) Any regular employee allocated to level 22B and below called in to work less than a full shift on any holiday set forth in subsection ~~(a)~~ **(A)** above, whether or not the employee was on standby, shall, in addition to the compensation set forth in subsection ~~(b)~~ **(B)** above, be credited with one hour annual leave for each hour worked on the holiday.

**(D) ~~(d)~~ Duplication of holiday benefits.**

Employees required to work both the calendar date and the designated date of a holiday shall receive holiday benefits only for the calendar date of the holiday.

**(E) ~~(e)~~ Unauthorized leave.**