



# City of Flint, Michigan

Third Floor, City Hall  
1101 S. Saginaw Street  
Flint, Michigan 48502  
[www.cityofflint.com](http://www.cityofflint.com)

## Meeting Agenda – FINAL Wednesday, March 4, 2026 5:00 PM

### City Council Chambers

### FINANCE COMMITTEE

Judy Priestley, Chairperson, Ward 4

Leon El-Alamin, Ward 1  
LaShawn Johnson, Ward 3  
Tonya Burns, Ward 6  
Dennis Pfeiffer, Ward 8

Ladel Lewis, Ward 2  
Jerri Winfrey-Carter, Ward 5  
Candice Mushatt, Ward 7  
Jonathan Jarrett, Ward 9

Davina Donahue, City Clerk

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### ROLL CALL

### READING OF DISORDERLY PERSONS CITY CODE SUBSECTION

*Any person that persists in disrupting this meeting will be in violation of Flint City Code Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators will be removed from the meetings.*

### REQUEST FOR AGENDA CHANGES/ADDITIONS

### PUBLIC COMMENT

*Members of the public who wish to address the City Council or its committees must register before the meeting begins. A box will be placed at the entrance to the Council Chambers for collection of registrations. No additional speakers or slips will be accepted after the meeting begins.*

*Members of the public shall have no more than three (3) minutes per speaker during public comment, with only one speaking opportunity per speaker.*

## **COUNCIL RESPONSE**

*Councilmembers may respond once to all public speakers only after all public speakers have spoken. An individual Councilmember's response shall be limited to two (2) minutes.*

## **CONSENT AGENDA**

*Per the amended Rules Governing Meetings of the Flint City Council (as adopted by the City Council on Monday, April 22, 2024), the Chair may request the adoption of a "Consent Agenda". After a motion to adopt a Consent Agenda is made and seconded, the Chair shall ask for separations. Any agenda item on a Consent Agenda shall be separated at the request of any Councilmember. After any separations, there is no debate on approving the Consent Agenda – it shall be voted on or adopted without objection.*

## **RESOLUTIONS**

**260073** Budget Amendment/2025-26 Annual Action Plan/U.S. Department of Housing and Urban Development Community Development Block Grant

Resolution resolving that the appropriate city officials are hereby authorized to do all things necessary to complete budget amendments to recognize revenue and appropriate expenditures based on received grant agreements for the 2026-2026 program year in CDBG (\$3,588,954.00), HOME (\$653,710.41) and ESG (\$323,965.00) funds to fiscal year 2026 and for any years those funds remain available; AND further resolving that the appropriate city officials are hereby authorized to do all things necessary to enter into subrecipient agreements equal to the revised award amounts as included in the above table, utilize administrative funds as identified.

**260074** CO #1/Sorensen Gross Company/Cedar Street Pump Station Rehabilitation

Resolution resolving that the appropriate City Officials, are to do all things necessary to enter into change order #1 with Sorensen Gross Company, for the Cedar Street Pump Station Rehabilitation, in a change order amount NOT-TO-EXCEED \$130,348.00 with a total contract amount NOT-TO-EXCEED \$5,276,244.00 for FY26 (07/01/25-6/30/26).[NOTE: Construction has taken place for the Cedar Street Pump Station Rehabilitation and has been discovered through inspections that additional work is required: electric unit heaters, steel at panel/louver opening, CMU wall, water line replacements, asbestos abatement, exhaust fans, and boiler controls for a total cost NOT-TO-EXCEED \$130,348.00.]

**260075** CO #1/Pullman SST Inc/Cedar Street Reservoir Rehabilitation

Resolution resolving that the appropriate City Officials, are to do all things necessary to enter into change order #1 with Pullman SST Inc., for the Cedar Street Reservoir Rehabilitation, in a change order amount NOT-TO-EXCEED \$287,480.00, with a total contract amount not to exceed \$4,047,280.00 for FY26 (07/01/25-06/30/26).[NOTE Construction has taken place for the Cedar Street Reservoir Rehabilitation and has been delayed due to additional required work after inspections: hatch riser concrete repairs, expansion joint repair, south panel electrical junction box, east hatch riser concrete repairs, additional roof hatch replacement, and additional limit switches, for a total cost NOT-TO-EXCEED \$287,480.00.]

**260076** LaFontaine Ford/Eight (8) GMC Trucks

Resolution resolving that the Division of Purchase and Supplies, upon City Council's approval, is hereby authorized to issue a Purchase Order to LaFontaine Automotive Group for the purchase of eight (8) trucks in an amount NOT-TO-EXCEED \$524,431.50 for FY26 (07/01/25-06/30/2026).

**260077** Sorensen Gross Company LLC/Rehabilitation /Water Pollution Control Lift Station 5

Resolution resolving that the proper City Officials are hereby authorized to do all things necessary to enter into a contract with Sorensen Gross Company LLC, 111 E. Court Street, Suite 1A, Flint, Michigan 48502 for the Water Pollution-Lift Station 5 Rehabilitation, in the NOT-TO-EXCEED amount of \$1,267,000.00, with a 6% contingency in the amount of \$76,020.00 for unforeseen conditions , a grand NOT-TO-EXCEED total of \$1,343,020.00 for the project duration as long as funding is available; AND further resolving that use of said contingency funds is subject to the review and approval of the City Administrator or their designee(s) in writing.

**260084** Contract Amendment/Rowe Professional Services/Prime Professional/St. John Street Memorial Park Project

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to approve entering into a contract with Rowe Professional Services to act as the Prime Professional for the St. John Memorial Park Project, for an amount NOT-TO-EXCEED \$154,816.00.

## **CLOSED (EXECUTIVE) SESSION**

*Pursuant to MCL 15.268(1)(c) and (h), the Law Department is requesting a Closed Session with the Flint City Council to discuss the Flint Police Officers' Association's Tentative [Collective Bargaining] Agreement.*

## **ADJOURNMENT**



RESOLUTION NO.: 260073

PRESENTED: 3-4-2026

ADOPTED: \_\_\_\_\_

**Resolution Authorizing Budget Amendment and Amendments to Subrecipient Awards for the 2025-26 Annual Action Plan for the U.S. Department of Housing and Urban Development Community Development Block Grant, HOME Investment Partnerships Program and Emergency Solutions Grant and to Enter into Amended Agreements for the 2025-26 Program Year Based on Actual Award Amounts**

**BY THE CITY ADMINISTRATOR:**

**WHEREAS**, The City of Flint Annual Action Plan Resolution 250147-T authorized accepting and appropriating estimated grant awards of Title I Community Development Block Grant (CDBG) entitlement funds in the amount of \$3,143,208, HOME Investment Partnerships Program (HOME) entitlement funds in the amount of \$626,222.08, and Emergency Solutions Grant (ESG) in the amount of \$335,614.00 for federal fiscal year 2025-26, for the period of July 1, 2025, through June 30, 2026, as well as any subsequent years that HUD continues to make any balances available to the City; pursuant to submission of an application to the U.S. Department of Housing and Urban Development (HUD).

**WHEREAS**, The City of Flint in Its Annual Action Plan Resolution 250147-T authorized administrative allocations and subrecipient awards according to the estimated award amounts; and

**WHEREAS**, the City of Flint received its actual grant awards and received a 2% increase in CDBG Entitlement Funds in the amount of \$3,588,954.00, a 4% increase in HOME Entitlement funds in the amount of \$653,710.41 and a reduction of 3% in Emergency Solution Grant funds in the amount of \$323,965.00; and

**WHEREAS**, the City of Flint in Its Citizen Participation Plan stated subrecipient awards would be adjusted proportionately according to fully executed grant agreements; and

**WHEREAS**, the table below calculates increases and decreases based on proportional changes and includes the revised award amounts un the 'Revised' Award column in the table below; therefore

ACCOUNT NAME	ACCOUNT NUMBER	GRANT CODE	Authorized in 250147-T	Revised Award	Allocation Changes
CDBG 2026 Revenue Acct.	279-737.999-522.748	FHUD-CDBG26	\$3,501,819.70	\$3,588,954.00	2%
Administration/Planning (CDBG)	279-737.000-963.000	FHUD-CDBG26	\$700,363.94	\$717,790.80	\$17,426.86
City of Flint Blight - CODE ENFORCEMENT	279-737.140-963.000	FHUD-CDBG26	\$539,556.80	\$552,982.36	\$13,425.56
Best Practices Consulting Services LLC	279-737.411-805.429	FHUD-CDBG26	\$45,000.00	\$46,119.72	\$1,119.72
Catholic Charities of Shiawassee and Genesee Counties NESK	279-737.498-805.054	FHUD-CDBG26	\$168,626.00	\$172,821.85	\$4,195.85
Friends of Berston	279-737.359-805.057	FHUD-CDBG26	\$313,000.00	\$320,788.25	\$7,788.25
Insight Research Institute	279-737.413-805.067	FHUD-CDBG26	\$260,000.00	\$266,469.47	\$6,469.47



**RESOLUTION NO.:** \_\_\_\_\_

**PRESENTED:** \_\_\_\_\_

**ADOPTED:** \_\_\_\_\_

City of Flint, Lead Based Paint, Public Health	279-737.721-805.335	FHUD-CDBG26	\$350,000.00	\$358,708.90	\$8,708.90
Genesee County Habitat for Humanity - CWE	279-737.502-805.327	FHUD-CDBG26	\$250,000.00	\$256,220.64	\$6,220.64
Genesee County Habitat for Humanity - OOR	279-737.502-805.327	FHUD-CDBG26	\$350,000.00	\$358,708.90	\$8,708.90
Neighborhood Engagement Hub	279-737.267-805.126	FHUD-CDBG26	\$55,332.36	\$56,709.17	\$1,376.81
Big Brothers big Sisters of Flint and Genesee County	279-737.272-805.105	FHUD-CDBG26	\$50,000.00	\$51,244.13	\$1,244.13
Center for Higher Educational Achievement	279-737.284-805.109	FHUD-CDBG26	\$80,000.00	\$81,990.61	\$1,990.61
Faith Foundation Resources	279-737.315-805.101	FHUD-CDBG26	\$70,000.00	\$71,741.78	\$1,741.78
Genesee County Habitat for Humanity	279-737.502-805.119	FHUD-CDBG26	\$15,000.00	\$15,373.24	\$373.24
Legal Services of Eastern Michigan (LSEM)	279-737.422-805.111	FHUD-CDBG26	\$20,000.00	\$20,497.65	\$497.65
Voices for Children Advocacy Center	279-737.516-805.105	FHUD-CDBG26	\$70,000.00	\$71,741.78	\$1,741.78
YWCA of Greater Flint	279-737.530-805.101	FHUD-CDBG26	\$70,000.00	\$71,741.78	\$1,741.78
ESG Match	\$94,940.60	FHUD-CDBG26			
Catholic Charities of Shiawassee & Genesee Counties HP	279-737.498-805.054	FHUD-CDBG26	\$31,400.00	\$32,181.31	\$781.31
My Brother's Keeper of Genesee County, Inc SHELTER	279-737.440-805.054	FHUD-CDBG26	\$15,000.00	\$15,373.24	\$373.24
Reach Resource Services - Shelter	279-737.392-805.071	FHUD-CDBG26	\$6,000.00	\$6,149.30	\$149.30
Shelter of Flint Shelter	279-737.480-805.054	FHUD-CDBG26	\$26,540.60	\$27,201.00	\$660.40
YWCA of Greater Flint Shelter	279-737.530-805.071	FHUD-CDBG26	\$10,000.00	\$10,248.83	\$248.83
Reach Resource Services - Outreach	279-737.392-805.054	FHUD-CDBG26	\$6,000.00	\$6,149.30	\$149.30
HOME 2026 Revenue Acct.	<b>279-735.999-530.000</b>	FHUD-HOME26	\$629,222.08	\$653,710.41	4%
City of Flint - HOME Admin(10% Cap)	279-735.000-963.000	FHUD-HOME26	\$62,922.08	\$65,370.91	\$2,448.83
CHDO RESERVE TBD	279-737.104-963.000	FHUD-HOME26	\$94,383.31	\$98,056.56	\$3,673.25
Habitat for Humanity of Genesee County DPA	279-735.271-805.303	FHUD-HOME26	\$471,916.69	\$490,282.94	\$18,366.25
ESG 2026 Revenue Acct.	279-733.999-531.000	FHUD-ESG26	\$335,614.00	\$323,965.00	-3%
City of Flint Administration (ESG)	279-733.000-963.000	FHUD-ESG26	\$25,171.05	\$24,297.38	(\$873.67)



**RESOLUTION NO.:** \_\_\_\_\_

**PRESENTED:** \_\_\_\_\_

**ADOPTED:** \_\_\_\_\_

Catholic Charities of Shiawassee & Genesee Counties	279-733.301-805.101	FHUD-ESG26	\$56,400.00	\$54,442.38	(\$1,957.62)
Catholic Charities of Shiawassee & Genesee Counties RR	279-733.301-805.101	FHUD-ESG26	\$18,600.00	\$17,954.40	(\$645.60)
My Brother's Keeper of Genesee County, Inc	279-733.450-805.101	FHUD-ESG26	\$40,000.00	\$38,611.62	(\$1,388.38)
Reach Resource Services	279-733.390-805.105	FHUD-ESG26	\$30,000.00	\$28,958.71	(\$1,041.29)
Shelter of Flint	279-733.482-805.101	FHUD-ESG26	\$66,368.40	\$64,064.78	(\$2,303.62)
YWCA of Greater Flint	279-733.530-805.101	FHUD-ESG26	\$35,000.00	\$33,785.17	(\$1,214.83)
Reach Resource Services	279-733.390-805.105	FHUD-ESG26	\$30,000.00	\$28,958.71	(\$1,041.29)
TBD	<b>279-733.101-963.000</b>	FHUD-ESG26	\$34,074.55	\$32,891.84	(\$1,182.71)
				<b>Net Change</b>	<b>\$99,973.63</b>

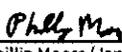
**IT IS RESOLVED**, that appropriate city officials are hereby authorized to do all things necessary to complete budget amendments to recognize revenue and appropriate expenditures based on received grant agreements for the 2025-2026 program year in CDBG (\$3,588,954.00), HOME (\$653,710.41) and ESG (\$323,965.00) funds to fiscal year 2026 and for any years those funds remain available; and

**IT IS FURTHER RESOLVED** that appropriate city officials are hereby authorized to do all things necessary to enter into subrecipient agreements equal to the revised award amounts as included in the above table, utilize administrative funds as identified

**APPROVED AS TO FORM:**

  
 \_\_\_\_\_  
 JoAnne Gurley (Jan 4, 2026 16:06:08 EST)  
**JoAnne Gurley, City Attorney**

**APPROVED AS TO FINANCES:**

  
 \_\_\_\_\_  
 Phillip Moore (Jan 15, 2026 08:36:07 EST)  
**Phillip Moore, Chief Financial Officer**

**FOR THE CITY OF FLINT:**

  
 \_\_\_\_\_  
 CD Edwards (Jan 15, 2026 11:06:22 EST)  
**Clyde Edwards, City Administrator**

**APPROVED BY CITY COUNCIL:**

\_\_\_\_\_



# CITY OF FLINT

## \*\* STAFF REVIEW FORM \*\*

Effective: August 1, 2025

*(Do Not Alter or modify this form without written permission from the City Administrator)*

**TODAY'S DATE:** 10/17/2025

**BID/PROPOSAL#** Citizen Participation Process

**AGENDA ITEM TITLE:** Resolution Authorizing Budget Amendment and Proportional Changes to Subrecipient Agreements and Administrative Oversight per Actual CDBG, HOME and ESG 2025-2026 grant awards

**PREPARED BY:** Business & Community Services/Operations Division

**VENDOR NAME:** Various non-profit subrecipient agencies and City of Flint Administrative Oversight

### **Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

**Vendor Compliance (This vendor has been properly vetted and the responses are below):**

Federal government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

**The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.**

**NOTE: Preparer MUST include a response to the conditions below:**

- **Did we do an assessment of first consideration to internal City of Flint staff and resources (explain)?**
- **Why was this vendor chosen?**
- **What history does this vendor have with the City of Flint?**
- **What steps will be taken to do a post-performance of the vendor?**

This resolution adjusts allocations directly proportionate to previously awarded subrecipient allocations and authorizes Flint to recognize revenue and appropriate additional funds according to actual grant agreement amounts versus the estimated amounts as authorized in Annual Action Plan resolution 250147-T adopted 5/12/25. Subrecipient are not procured. Rather, funds awarded to Flint must be allocated through a citizen participation plan that includes requests for proposals, risk assessments, staff reviews, CWAC review, public hearings, a comment period and required publication and consultations. This process selects subrecipients who are tasked with carrying out all grant requirements on behalf of the City of Flint. To be compliant with regulatory requirements, changes in allocations must be directly proportionate to awarded funds as the City indicated in its publications in MLIVE and through the City website.



**CITY OF FLINT**

**\*\* STAFF REVIEW FORM \*\***

*Effective: August 1, 2025*

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**PROCUREMENT (MUST BE SPECIFIED)**

**Please specify how this vendor was identified: (Check one)**

Sole Source (Please attach sole source statement to requisition)

Competitive Bid Process (Please attach bid tabulation/documents to requisition)

The Department conducted requests for proposals and a review that includes grant eligibility, risk assessments, and a public process. These are subrecipients vs procured vendors.

Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)

\*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

(3) Quotes (please attach all quotes to your requisition)

**Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

Fiscal Year	Account	PO Number	FY PO Amount	FY Expensed	Resolution

Administration reviewed the amounts allocated and awarded through Annual Action Plan resolution 250147-T. This resolution does not change awarded subrecipients, it proportionately increases or decreases subrecipient agreements and administrative allocations according to actual grant awards. AAP resolution 250147-T did not authorize the Department of Business and Community Services to enter into agreements based on actual grant awards or to establish or reduce awarded funds based on fully executed grant agreements.

**Section III.**

**POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**



## CITY OF FLINT

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AAP resolution 250147-T was submitted prior to Congressional appropriations. The resolution authorized a total of \$3,501,819.70 in CDBG but the actual grant award was \$3,588,954.00 – an increase of approximately 2%. The AAP resolution awarded \$629,222.08 in HOME funds but the actual grant award was \$653,710.41 – an increase of approximately 4%. The resolution also authorized \$335,614.00 in HESG funds but the actual grant award was \$323,965.00 – a reduction of approximately 3%. In its Citizen Participation advertisement, Flint stated it would increase or decrease allocations directly proportionate to awarded funds. This resolution does not change any public benefit previously reported, it adjusts all CDBG line items up by 2%, all HOME line items up by 4% and reduces HESG line items by 3%.

From the staff review accompanying AAP Resolution 250147-T:

Adopting this resolution will provide critical funding for programs that directly improve the quality of life for Flint residents across our neighborhoods including facility improvements to community centers and public spaces; to Blight by addressing code violations and maintaining neighborhood standards to improve safety, increase property values and restore community pride; to Housing by repairing existing homes to address health and safety concerns and preserve or increase affordable housing for current residents; to address Homelessness by supporting vulnerable families with emergency assistance and supportive services to maintain stable housing and prevent displacement; to implement Down Payment Assistance and create pathways to homeownership for first-time buyers. This comprehensive approach addresses our community's most pressing needs while creating jobs, attracting investment, and building a foundation for sustainable growth. By investing in both physical infrastructure and human services, we're not just improving buildings, we're strengthening the fabric of our neighborhoods and creating opportunities for all Flint residents to thrive.

#### Section IV: FINANCIAL IMPLICATIONS:

##### IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES  NO  IF NO, PLEASE EXPLAIN: Not an ARPA related expenditure

##### **NOTE: Accountant MUST include the following information:**

- What is the total amount budgeted for this purpose?
- What percentage is being spent with this vendor?
- What is the justification for spending this amount of money with this vendor?
- What percentage is being spent out of each line item used in this request?
- List all the known budgeted funds from that line item.



# CITY OF FLINT

## \*\* STAFF REVIEW FORM \*\*

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This resolution does not change selected subrecipients. Rather, this resolution authorizes the Department of Business and Community Services to adjust awarded CDBG, HOME and ESG dollars in an amount directly proportionate to changes in the adopted resolution versus the actual grant awards. Per the Citizen Participation Plan that includes the MLive Advertisement, Flint must increase or decrease each line item proportionately. The total increase in CDBG is 2% (\$87,134.30), in HOME is 4% (\$24,488.33) and the reduction in ESG is 3% (\$11,649.00).

**BUDGETED EXPENDITURE?** YES  NO  **IF NO, PLEASE EXPLAIN:** Resolution 250147-T only authorized acceptance of estimated CDBG, HOME and ESG awards and authorized entry into contracts according to those estimated amounts. To establish the additional funds in CDBG and HOME and account for the reduction in ESG, a budget amendment is required. This resolution will also authorize changes to awarded amounts in an amount proportionate to actual grant awards through HUD CPD.

Account Name	Account Number	Grant Code	Reso 250147-T	Revised Award/Contract	Allocation Changes
CDBG 2026 Revenue Acct.	279-737.999-522.748	FHUD-CDBG26	\$3,501,819.70	\$3,588,954.00	2%, \$87,134.30
Administration/Planning (CDBG)	279-737.000-963.000	FHUD-CDBG26	\$700,363.94	\$717,790.80	\$17,426.86
City of Flint Blight - CODE ENFORCEMENT	279-737.140-963.000	FHUD-CDBG26	\$539,556.80	\$552,982.36	\$13,425.56
Best Practices Consulting Services LLC	279-737.411-805.429	FHUD-CDBG26	\$45,000.00	\$46,119.72	\$1,119.72
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Big Brothers big Sisters of Flint and Genesee County	279-737.272-805.105	FHUD-CDBG26	\$50,000.00	\$51,244.13	\$1,244.13
Center for Higher Educational Achievement	279-737.284-805.109	FHUD-CDBG26	\$80,000.00	\$81,990.61	\$1,990.61



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Genesee County Habitat for Humanity	279-737.502-805.119	FHUD-CDBG26	\$15,000.00	\$15,373.24	\$373.24
Legal Services of Eastern Michigan (LSEM)	279-737.422-805.111	FHUD-CDBG26	\$20,000.00	\$20,497.65	\$497.65
Voices for Children Advocacy Center	279-737.516-805.105	FHUD-CDBG26	\$70,000.00	\$71,741.78	\$1,741.78
YWCA of Greater Flint	279-737.530-805.101	FHUD-CDBG26	\$70,000.00	\$71,741.78	\$1,741.78
Catholic Charities of Shiawassee & Genesee Counties HP	279-737.498-805.054	FHUD-CDBG26	\$31,400.00	\$32,181.31	\$781.31
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City of Flint Administration (ESG)	279-733.000-963.000	FHUD-ESG26	\$25,171.05	\$24,297.38	(\$873.67)
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Catholic Charities of Shiawassee & Genesee Counties RR	279-733.301-805.101	FHUD-ESG26	\$18,600.00	\$17,954.40	(\$645.60)
My Brother's Keeper of Genesee County, Inc	279-733.450-805.101	FHUD-ESG26	\$40,000.00	\$38,611.62	(\$1,388.38)
Reach Resource Services	279-733.390-805.105	FHUD-ESG26	\$30,000.00	\$28,958.71	(\$1,041.29)



**CITY OF FLINT**

**\*\* STAFF REVIEW FORM \*\***

*Effective: August 1, 2025*

*(Do Not Alter or modify this form without written permission from the City Administrator)*

Shelter of Flint	279-733.482-805.101	FHUD-ESG26	\$66,368.40	\$64,064.78	(\$2,303.62)
YWCA of Greater Flint	279-733.530-805.101	FHUD-ESG26	\$35,000.00	\$33,785.17	(\$1,214.83)
Reach Resource Services	279-733.390-805.105	FHUD-ESG26	\$30,000.00	\$28,958.71	(\$1,041.29)
TBD	<b>279-733.101-963.000</b>	FHUD-ESG26	\$34,074.55	\$32,891.84	(\$1,182.71)
				<b>FY26 TOTAL</b>	<b>99,973.63</b>
				<b>Allocation Changes</b>	

**WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)**

**BUDGET YEAR 1** \_\_\_\_\_

**BUDGET YEAR 2** \_\_\_\_\_

**BUDGET YEAR 3** \_\_\_\_\_

**OTHER IMPLICATIONS (i.e., collective bargaining):**

**PRE-ENCUMBERED?** YES  NO  **REQUISITION NO:**

**ACCOUNTING APPROVAL:** Carissa Dotson **Date:** 11/04/2025

**WILL YOUR DEPARTMENT NEED A CONTRACT?** YES  NO

**Section V: RESOLUTION DEFENSE TEAM:**

**(Place the names of those who can defend this resolution at City Council)**

	<b>NAME</b>	<b>PHONE NUMBER</b>
<b>1</b>	<b>Rod Slaughter</b>	<b>(810) 766-7426 x3019</b>
<b>2</b>		
<b>3</b>		



**CITY OF FLINT**

**\*\* STAFF REVIEW FORM \*\***

*Effective: August 1, 2025*

*(Do Not Alter or modify this form without written permission from the City Administrator)*

STAFF RECOMMENDATION: (PLEASE SELECT):  **APPROVED**  **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Seamus Bannon 11/05/2025  
Seamus Bannon (Nov 5, 2025 12:07:32 EST)  
(Name, Title)

**ADMINISTRATION APPROVAL:** CD Edwards 01/15/2026  
CD Edwards (Jan 15, 2026 11:06:22 EST)  
(\$20,000 or above spending authorizations)



RESOLUTION NO.: 260074

PRESENTED: 3-4-2026

ADOPTED: \_\_\_\_\_

BY THE CITY ADMINISTRATOR:

**WHEREAS**, The Department of Finance solicited proposals (#24000505) as part of the City of Flint's EPA order for the rehabilitation of the Cedar Street Pump Station Rehabilitation for the Department of Public Works & Utilities Water Treatment Plant.

**WHEREAS**, Sorensen Gross Company was the lowest qualified bidder and was approved to enter into a contract not to exceed \$5,145,896.00

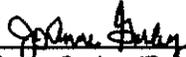
**WHEREAS**, Construction has taken place for the Cedar Street Pump Station Rehabilitation and has been discovered through inspections that additional work is required: electric unit heaters, steel at panel/louver openings, CMU wall, water line replacements, asbestos abatement, exhaust fans, and boiler controls for a total cost not to exceed \$130,348.00.

**WHEREAS**, The Water Treatment Plant is requesting an authorization to enter into change order #1 with Sorensen Gross Company in the amount not to exceed \$130,348.00, with funding coming from the following account:

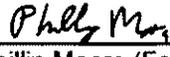
Account Number	Account Name/ Grant Code	Amount
496-536.702-802.076	Cedar Street Pump Station - SARP	\$130,348.00
	<b>FY2026 GRAND TOTAL</b>	<b>\$130,348.00</b>

**BE IT RESOLVED**, That the Appropriate City Officials, are to do all things necessary to enter into change order #1 with Sorensen Gross Company., for the Cedar Street Pump Station Rehabilitation, in a change order amount not to exceed \$130,348.00, with a total contract amount not to exceed \$5,276,244.00 for FY26 (07/01/25-6/30/26).

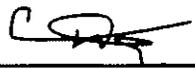
**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
JoAnne Gurley (Feb 6, 2026 15:41:04 EST)  
JoAnne Gurley, Chief Legal Officer

**APPROVED AS TO FINANCE:**

  
\_\_\_\_\_  
Phillip Moore (Feb 9, 2026 15:48:28 EST)  
Phillip Moore, Chief Financial Officer

**FOR THE CITY OF FLINT:**

  
\_\_\_\_\_  
Clyde D. Edwards / A0605 (Feb 10, 2026 11:52:16 EST)  
**Clyde Edwards, City Administrator**

**APPROVED BY CITY COUNCIL:**



## **CITY OF FLINT**

### **\*\* STAFF REVIEW FORM \*\***

*Effective: November 14, 2025*

*(Do Not Alter or modify this form without written permission from the City Administrator)*

**TODAY'S DATE:** February 2, 2026

**BID/PROPOSAL#** 24000505

**AGENDA ITEM TITLE:** Change Order #1 Cedar Street Pump Station Rehabilitation

**PREPARED BY:** Yolanda Gray, Department of Public Works & Utilities

**VENDOR NAME:** Sorensen Gross

#### **Section 1: BACKGROUND/SUMMARY OF PROPOSED ACTION**

The City of Flint solicited proposal #24000505 as part of the City of Flint's EPA order for the rehabilitation of the Cedar Street Pumpstation. Sorensen Gross was the lowest qualified bidder and was awarded a contract not to exceed \$5,145,896.00. Construction has taken place and is delayed due to additional work required not to exceed \$130,348.00 for a total contract price not to exceed \$5,276,244.00, with funds available from State ARPA funds (SARP). The additional work is:

**CE #11R1 – Electric Unit Heaters in Chlorine Room:** Cost to provide and install electric unit heaters in the Chlorine Room. Currently, no heat is provided in the Chlorine Room and it is requested for the system operation during the winter. \$36,271.00

**Benefit to the City:** Prevents freezing conditions and ensures reliable winter operation of critical chlorine system equipment.

**Why Necessary:** The later design change introducing a new wall eliminated passive heat from adjacent spaces, creating a risk of freezing conditions in the chlorine room.

Installing dedicated unit heaters protects chemical systems, maintains safe disinfection capability, and avoids costly emergency failures during cold weather.

**CE #13 – Steel at Panel/Louver Openings:** Costs to provide and install steel plates and tube supports at the panel/louver openings. \$17,933.00

**Benefit to the City:** Improves structural stability and long-term durability of building openings exposed during construction.

**Why Necessary:** Installing proper steel reinforcement prevents deformation, weather intrusion, and future structural repair costs.

**CE #17 – New CMU Wall:** Costs to construct a new CMU wall to support the existing beam while the chimney is removed. The existing structural configuration did not match record drawings. \$3,309.00

**Benefit to the City:** Maintains structural integrity of the building during chimney removal and prevents potential structural movement.



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: November 14, 2025*

*(Do Not Alter or modify this form without written permission from the City Administrator)*

**Why Necessary:** Field conditions differed from drawings, requiring additional structural support to ensure safe and code-compliant construction.

**CE #18 – Water Line Replacements:** Cost to provide and install new water service lines within the Pump Station basement, including demolition of existing galvanized and copper lines that are corroded but not in the original scope. \$19,393.00

**Benefit to the City:** Improves water system reliability and eliminates corroded piping that could fail or impact water quality.

**Why Necessary:** Replacing deteriorated lines now prevents leaks, service disruption, and more costly emergency repairs in the future.

**CE #19 – Additional Asbestos Abatement:** Additional costs for asbestos removal at 19 windows, environmental testing, and lead abatement for blue water piping.

**Benefit to the City:** Protects worker safety, public health, and regulatory compliance during construction activities.

**Why Necessary:** Proper abatement is legally required and prevents liability, project delays, and environmental violations.

**CE #20 – Exhaust Fans 1 & 2 Power:** Costs to install power feeds for exhaust fans 1 & 2. \$8,484.00

**Benefit to the City:** Ensures proper ventilation and safe air quality within the facility.

**Why Necessary:** Providing dedicated power allows exhaust systems to operate reliably, reducing moisture, corrosion, and hazardous air buildup.

**RFQ 11 – Boiler Controls:** Cost to replace solenoid valves with new thermostats and controls for the Hydronic Heating System. The original scope retained existing infrastructure, but the City requested replacement with basement water line work. \$41,290.00

**Benefit to the City:** Improves heating system efficiency, reliability, and operational control.

**Why Necessary:** Upgrading aging controls reduces maintenance issues, prevents winter failures, and supports long-term facility performance.

***Vendor Compliance (This vendor has been properly vetted and the responses are below):***

Federal government	(All documentation current, no violations)	<input type="checkbox"/> YES <input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

**The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.**



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

Effective: November 14, 2025

*(Do Not Alter or modify this form without written permission from the City Administrator)*

**NOTE: Preparer MUST include a response to the conditions below:**

- **Did we do an assessment of first consideration to internal City of Flint staff and resources (explain)?**
- **Why was this vendor chosen?**
- **What history does this vendor have with the City of Flint?**
- **What steps will be taken to do a post-performance of the vendor?**

The City of Flint solicited proposal #24000505 as part of the City of Flint's EPA order for the rehabilitation of the Cedar Street Pump Station Rehabilitation. Sorensen Gross was the lowest qualified bidder and was awarded a contract not to exceed \$5,145,896.00. Sorensen Gross has provided services for the City of Flint Department of Public Works on prior projects: WIIN Dort Pump Station Rehabilitation project and the SRF Clarifier & B Grit Rehabilitation. After the completion of the respective project, a close out meeting will be scheduled with the vendor to ensure all services have met the specified requirements

#### **\*\*\*\*\* BELOW DESCRIBE THE VENDOR REVIEW PROCESS (VENDOR EVALUATION METHOD)**

A RFQ or RFP is requested to find the most qualified vendor. After a RFQ or RFP is presented the vendor is evaluated to review if all scope of services information was provided. The vendor will be from the most qualified and costs. After the vendor is selected screening will take place for federal, state and local compliance requirements. Regular meetings will take place to review the services and progress of the project.

#### **PROCUREMENT (MUST BE SPECIFIED)**

**Please specify how this vendor was identified: (Check one)**

- Sole Source (Please attach sole source statement to requisition)
- Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)

\*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

- (3) Quotes (please attach all quotes to your requisition)

**Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**



**CITY OF FLINT**

**\*\* STAFF REVIEW FORM \*\***

Effective: November 14, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

Fiscal Year	Account	PO Number	FY PO Amount	FY Expensed	Resolution
2025	496-536-702.802.076	24-007453	5,145,896.00	4,333,329	230243

**Section III:**

**POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

Explained in background summary.

**Section IV: FINANCIAL IMPLICATIONS:**

**IF ARPA related Expenditure:**

Has this request been reviewed by E&Y Firm: YES  NO  IF NO, PLEASE EXPLAIN:

**NOTE: Accountant MUST include the following information:**

- What is the total amount budgeted for this purpose?
- What percentage is being spent with this vendor?
- What is the justification for spending this amount of money with this vendor?
- What percentage is being spent out of each line item used in this request?
- List all the known budgeted funds from that line item.

The total awarded amount for the Cedar Street Pump Station was \$5,145,896.00 and 84% was spent. The justification of spending this amount is due to this project being an ongoing construction service. There will be 100% of the awarded amount expensed from the 496-536.702-802.076 SARP account.



**CITY OF FLINT**

**\*\* STAFF REVIEW FORM \*\***

*Effective: November 14, 2025*

*(Do Not Alter or modify this form without written permission from the City Administrator)*

BUDGETED EXPENDITURE? YES  NO  IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
	Cedar Street Pump Sorensen	496-536.702-802.076	SARP	130,348.00
		<b>FY26 GRAND TOTAL</b>		<b>130,348.00</b>

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \_\_\_\_\_

BUDGET YEAR 2 \_\_\_\_\_

BUDGET YEAR 3 \_\_\_\_\_

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

PRE-ENCUMBERED? YES  NO  REQUISITION NO:

ACCOUNTING APPROVAL: Yolanda Gray  
Yolanda Gray (Feb 4, 2026 13:15:26 EST) Date: \_\_\_\_\_

WILL YOUR DEPARTMENT NEED A CONTRACT? YES  NO

**Section V: RESOLUTION DEFENSE TEAM:**



**CITY OF FLINT**

**\*\* STAFF REVIEW FORM \*\***

*Effective: November 14, 2025*

*(Do Not Alter or modify this form without written permission from the City Administrator)*

**(Place the names of those who can defend this resolution at City Council)**

	<b>NAME</b>	<b>PHONE NUMBER</b>
<b>1</b>	<b>Marwan Salahuddin</b>	
<b>2</b>	<b>Scott Dungee</b>	
<b>3</b>		

**STAFF RECOMMENDATION: (PLEASE SELECT):**  **APPROVED**  **NOT APPROVED**

*Marwan Salahuddin*

**DEPARTMENT HEAD SIGNATURE:**

Marwan Salahuddin (Feb 4, 2026 13:22:16 EST)

*(Name, Title)*

**ADMINISTRATION APPROVAL:**

*CD Edwards*  
CD Edwards (Feb 5, 2026 14:58:23 EST)

*\$20,000 or above spending authorizations)*



RESOLUTION NO.: 260075

PRESENTED: 3-4-2026

ADOPTED: \_\_\_\_\_

BY THE CITY ADMINISTRATOR:

**WHEREAS**, The Department of Finance solicited proposals (#24000504) as part of the City of Flint's EPA order for the rehabilitation of the Cedar Street Reservoir Rehabilitation for the Department of Public Works & Utilities Water Treatment Plant.

**WHEREAS**, Pullman SST Inc., was the sole bidder and was approved to enter into a contract not to exceed \$3,759,800.00.

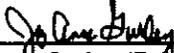
**WHEREAS**, Construction has taken place for the Cedar Street Reservoir Rehabilitation and has been delayed due to additional required work after inspections: hatch riser concrete repairs, expansion joint repair, south panel electrical junction box, east hatch riser concrete repairs, additional roof hatch replacement, and additional limit switches, for a total cost not to exceed \$287,480.00.

**WHEREAS**, The Water Treatment Plant is requesting an authorization to enter into change order #1 with Pullman SST Inc., in the amount not to exceed \$287,480.00, with funding coming from the following account:

Account Number	Account Name/ Grant Code	Amount
496-536.702-802.067	Cedar Street Reservoir - SARP	\$287,480.00
	<b>FY2026 GRAND TOTAL</b>	<b>\$287,480.00</b>

**BE IT RESOLVED**, That the Appropriate City Officials, are to do all things necessary to enter into change order #1 with Pullman SST Inc., for the Cedar Street Reservoir Rehabilitation, in a change order amount not to exceed \$287,480.00, with a total contract amount not to exceed \$4,047,280.00 to for FY26 (07/01/25-6/30/26).

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
JoAnne Gurley (Feb 6, 2026 16:55:09 EST)  
JoAnne Gurley, Chief Legal Officer

**APPROVED AS TO FINANCE:**

  
\_\_\_\_\_  
Philip Moore (Feb 9, 2026 07:41:00 EST)  
Philip Moore, Chief Financial Officer

**FOR THE CITY OF FLINT:**

  
\_\_\_\_\_  
Clyde D. Edwards / A0604 (Feb 9, 2026 15:31:42 EST)  
Clyde Edwards, City Administrator

**APPROVED BY CITY COUNCIL:**



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: November 14, 2025*

*(Do Not Alter or modify this form without written permission from the City Administrator)*

**TODAY'S DATE:** February 2, 2026

**BID/PROPOSAL#** 24000504

**AGENDA ITEM TITLE:** Change Order #1 Cedar Street Reservoir Rehabilitation

**PREPARED BY:** Yolanda Gray, Department of Public Works & Utilities

**VENDOR NAME:** Pullman SST Inc.

#### **Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION**

The City of Flint solicited proposal #24000504 as part of the City of Flint's EPA order for the rehabilitation of the Cedar Street Reservoir Rehabilitation. Pullman SST Inc., was the only qualified bidder and was awarded a contract not to exceed \$3,759,800.00. Construction has taken place and is delayed due to additional work required at a cost not to exceed \$287,400.00 for a total contract amount not to exceed \$4,047,280.00, with funding available from State ARPA funds (SARP). The additional work is the following:

**CE #2 – Hatch Riser Concrete Repairs:** Costs to replace the deteriorated concrete at the Reservoir #1 east hatch riser. The extent of the concrete repairs was much greater than anticipated after exploratory digging and surface testing. \$49,400.00

**Benefit to the City:** Prevents further structural deterioration and safety hazards by restoring compromised concrete.

**Why Necessary:** Exploratory work revealed deeper deterioration that could lead to structural failure or infiltration if not addressed. Repairing now avoids higher emergency repair costs and protects critical water infrastructure.

**CE #3 – Expansion Joint Repair Alternative:** Additional costs to convert the original base bid item "expansion joint repairs" to the use of the proposed Combiflex system. During inspection, it was determined that the existing joint sealant was intact. However, a sealing cover system needed to be installed over the existing joint sealant. \$18,030.00

**Benefit to the City:** Provides long-term waterproofing and reduces maintenance needs.

**Why Necessary:** A protective sealing cover was required to maintain watertight integrity and prevent leakage or structural damage. The Combiflex system extends service life and minimizes future repair costs.

**CE #5 – South Panel Electrical Junction Box:** Costs to replace the south panel electrical junction box. \$9,000.00

**Benefit to the City:** Improves electrical safety and operational reliability of reservoir systems.

**Why Necessary:** A failing junction box could cause equipment malfunction, outages, or safety risks. Replacement ensures uninterrupted and safe operation.

**CE #16 – East Hatch Riser Concrete Repairs:** Costs to replace the entire east hatch riser roof and extend down



**CITY OF FLINT**

**\*\* STAFF REVIEW FORM \*\***

*Effective: November 14, 2025*

*(Do Not Alter or modify this form without written permission from the City Administrator)*

three feet (3') on all perimeter walls located at the north reservoir. The extent of the concrete repairs was much greater than anticipated after exploratory digging and surface testing. \$198,600.00

Benefit to the City: Restores full structural integrity of a major water storage asset.

Why Necessary: Deterioration was significantly more extensive than anticipated, requiring full replacement.

Addressing now prevents failure, leakage, and much higher reconstruction costs later.

**CE #18 – Additional Roof Hatch Replacement:** Costs to provide and install a roof hatch that was not previously identified for replacement. \$8,950.00

Benefit to the City: Ensures safe, secure, and compliant roof access.

Why Necessary: The hatch condition was only discovered during construction. Replacement prevents contamination risk, safety hazards, and future emergency repair.

**CE #23 – Additional Limit Switches:** Costs to install and provide four (4) additional limit switches at the reservoir roof hatches. This is due to two (2) new hatches and two (2) existing malfunctioning limit switches. \$3,500.00

Benefit to the City: Enhances safety monitoring and operational control of hatch systems.

Why Necessary: Two new hatches and two malfunctioning switches required reliable position indication. This prevents equipment damage, safety incidents, and future troubleshooting

**Vendor Compliance (This vendor has been properly vetted and the responses are below):**

Federal government	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

**The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.**

**NOTE: Preparer MUST include a response to the conditions below:**

- Did we do an assessment of first consideration to internal City of Flint staff and resources (explain)?
- Why was this vendor chosen?
- What history does this vendor have with the City of Flint?
- What steps will be taken to do a post-performance of the vendor?

The City of Flint solicited proposal #24000504 as part of the City of Flint's EPA order for the rehabilitation of the Cedar Street Reservoir Rehabilitation. Pullman SST Inc., was the only qualified bidder and was awarded a contract not to exceed \$3,759,800.00. Pullman has provided services for the City of Flint Department of Public Works on prior project: WIIN Dort Reservoir Rehabilitation project. After the completion of the respective project, a close out meeting will be scheduled with the vendor to ensure all services have met the specified requirements



**CITY OF FLINT**

**\*\* STAFF REVIEW FORM \*\***

*Effective: November 14, 2025*

*(Do Not Alter or modify this form without written permission from the City Administrator)*

**\*\*\*\*\* BELOW DESCRIBE THE VENDOR REVIEW PROCESS (VENDOR EVALUATION METHOD)**

A RFQ or RFP is requested to find the most qualified vendor. After a RFQ or RFP is presented the vendor is evaluated to review if all scope of services information was provided. The vendor will be from the most qualified and costs. After the vendor is selected screening will take place for federal, state and local compliance requirements. Regular meetings will take place to review the services and progress of the project.

**PROCUREMENT (MUST BE SPECIFIED)**

**Please specify how this vendor was identified: (Check one)**

- Sole Source (Please attach sole source statement to requisition)
- Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- Cooperative Contract (MIDeal, Sourcwell, GSA, or other municipality)
  - \*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services
- (3) Quotes (please attach all quotes to your requisition)

**Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

Fiscal Year	Account	PO Number	FY PO Amount	FY Expensed	Resolution
2025	496-536-702.802.067	24-007453	3,759,800.00	3,036,083.00	230243

**Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

Explained in background summary.



**CITY OF FLINT**

**\*\* STAFF REVIEW FORM \*\***

*Effective: November 14, 2025*

*(Do Not Alter or modify this form without written permission from the City Administrator)*

**Section IV: FINANCIAL IMPLICATIONS**

**IF ARPA related Expenditure:**

Has this request been reviewed by E&Y Firm: YES  NO  IF NO, PLEASE EXPLAIN:

**NOTE: Accountant MUST include the following information:**

- What is the total amount budgeted for this purpose?
- What percentage is being spent with this vendor?
- What is the justification for spending this amount of money with this vendor?
- What percentage is being spent out of each line item used in this request?
- List all the known budgeted funds from that line item.

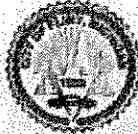
The total awarded amount for the Cedar Street Reservoir was \$3,759,800.00 and 81% was spent. The justification of spending this amount is due to this project being an ongoing construction service. There will be 100% of the awarded amount expensed from the 496-536.702-802.067 SARP account.

**BUDGETED EXPENDITURE? YES  NO  IF NO, PLEASE EXPLAIN:**

Dept.	Name of Account	Account Number	Grant Code	Amount
	Cedar Street Reservoir Pullman	496-536.702-802.076	SARP	287,480.00
		<b>FY26 GRAND TOTAL</b>		<b>287,480.00</b>

**WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)**

**BUDGET YEAR 1** \_\_\_\_\_



**CITY OF FLINT**

**\*\* STAFF REVIEW FORM \*\***

Effective: November 14, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

BUDGET YEAR 2 \_\_\_\_\_

BUDGET YEAR 3 \_\_\_\_\_

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES  NO  REQUISITION NO:

*Yolanda Gray*

ACCOUNTING APPROVAL: Yolanda Gray (Feb 4, 2026 13:17:39 EST) Date: \_\_\_\_\_

WILL YOUR DEPARTMENT NEED A CONTRACT? YES  NO

**Section V: RESOLUTION DEFENSE TEAM:**

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Marwan Salahuddin	
2	Scott Dungee	
3		

STAFF RECOMMENDATION: (PLEASE SELECT):  APPROVED  NOT APPROVED

*Marwan Salahuddin*

DEPARTMENT HEAD SIGNATURE: Marwan Salahuddin (Feb 4, 2026 13:23:16 EST)

(Name, Title)

*Clyde D. Edwards*

ADMINISTRATION APPROVAL: Clyde D. Edwards (Feb 4, 2026 14:38:12 EST)

(\$20,000 or above spending authorizations)



RESOLUTION NO.: 260076

PRESENTED: 3-4-2026

ADOPTED: \_\_\_\_\_

**BY THE CITY ADMINISTRATOR:**

**RESOLUTION TO LAFONTAINE FORD FOR THE PURCHASE OF EIGHT (8) GMC TRUCKS**

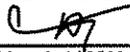
The City of Flint Water Service Center, Utilities Division, requests a purchase order be issued to LaFontaine Automotive Group of Highland for the purchase of eight trucks (see attached quotes). These vehicles will replace 7 trucks, (3) 2013's (7041, 7042, 7043), (2) 2017's (7064 & 7064) and (2) 2015's (E14-7757 & 7062). Pricing is per MiDeal contract#240000001210. These trucks are used daily in both water and sewer departments to transport tools and equipment to various job sites. All old vehicles will be auctioned off in accordance with City of Flint procedures. The cost of the new vehicles includes necessary outfitting.

This is a qualified purchase under MiDeal State Contract #240000001206. There is adequate funding for said purchases from the listed accounts:

591-540.202-977.500	Vehicle	\$307,083.40
590-540.208-977.500	Vehicle	\$217,348.10
	<b>FY 26 TOTAL:</b>	<b>\$524,431.50</b>

**IT IS RESOLVED**, that The Division of Purchases and Supplies, upon City Council's approval, is hereby authorized to issue a Purchase Order to LaFontaine Automotive Group for the purchase of eight (8) trucks in an amount not to exceed \$524,431.50 for FY26 (07/01/25-06/30/2026).

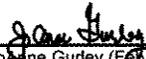
**FOR THE CITY OF FLINT:**

  
Clyde D. Edwards / A5589 (Feb 18, 2026 16:25:34 EST)  
**Clyde Edwards, City Administrator**

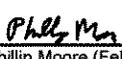
**APPROVED BY CITY COUNCIL:**

\_\_\_\_\_

**APPROVED AS TO FORM:**

  
Joanne Gurley (Feb 18, 2026 11:35:06 EST)  
**Joanne Gurley, City Attorney**

**APPROVED AS TO FINANCE:**

  
Phillip Moore (Feb 13, 2026 10:31:57 EST)  
**Phillip Moore, Chief Financial Officer**

**APPROVED AS TO PURCHASING:**

  
Lauren Rowley  
**Lauren Rowley, Purchasing Manager**



**CITY OF FLINT**

**\*\* STAFF REVIEW FORM \*\***

*Effective: November 14, 2025*

*(Do Not Alter or modify this form without written permission from the City Administrator)*

**TODAY'S DATE:** December 30, 2025

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** New Vehicle Purchase – Lafontaine Automotive Group

**PREPARED BY:** Cheri Priest for Entrice "Jiggy" Mitchell, Sewer Systems Supervisor  
Howard "Dan" Hudson, Water Distribution Supervisor

**VENDOR NAME:** Lafontaine Automotive Group

**Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

**Vendor Compliance (This vendor has been properly vetted and the responses are below):**

Federal government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

**The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.**

**NOTE: Preparer MUST include a response to the conditions below:**

- **Did we do an assessment of first consideration to internal City of Flint staff and resources (explain)?**
- **Why was this vendor chosen?**
- **What history does this vendor have with the City of Flint?**
- **What steps will be taken to do a post-performance of the vendor?**

These vehicles are used in the day-to-day functions of the water and sewer departments in the performance of their duties. These vehicles are used to transport tools and supplies needed for the water mains and sewer construction crews. This purchase will replace 7 trucks – (3) 2013's (7041, 7042 & 7043) – water, (2) 2017's (7064 & 7065) and (2) 2015 (E14-7757 & 7062) – sewer. The sewer department will be keeping truck # 7063 for use as a spare when the regular vehicles are down for maintenance or repairs. This vendor was chosen as a MiDeal #240000001210 vendor, and the trucks are currently in stock. The water and sewer departments has used Lafontaine Automotive in the past and have received excellent customer service from them.



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: November 14, 2025*

*(Do Not Alter or modify this form without written permission from the City Administrator)*

**\*\*\*\*\* BELOW DESCRIBE THE VENDOR REVIEW PROCESS (VENDOR EVALUATION METHOD)**

Will be based on:

Product/Service Quality: Did the vendor comply with specifications, was there any defect or warranty claims?

Cost Management: Did the vendor adhere to the agreed pricing?

Delivery & Timeliness: Was the service or product provided in the specified time frame?

Service & Support: Was the vendor responsive? If there was a problem, was the issue resolved?

Risk Management: If there is a contract, did they adhere to contract requirements?

#### **PROCUREMENT (MUST BE SPECIFIED)**

**Please specify how this vendor was identified: (Check one)**

Sole Source (Please attach sole source statement to requisition)

Competitive Bid Process (Please attach bid tabulation/documents to requisition)

Cooperative Contract (MIDeal, Sourcwell, GSA, or other municipality)

\*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

(3) Quotes (please attach all quotes to your requisition)



## CITY OF FLINT

### \*\* STAFF REVIEW FORM \*\*

Effective: November 14, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

#### Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	PO Number	FY PO Amount	FY Expensed	Resolution
2025	590-540.208-977.000	25-8382	221,641.00	221,641.00	250163-T*
2025	590-540.208-977.000	25-8368	104,190.00	104,190.00	250163-T*
2024	591-540.100-977.000 590-540.100-977.000	24-6690	315,308.00	315,308.00	230411
2023	591-540.202-863.000 590-540.208-863.000	23-5902	136,080.00	136,080.00	230174
	*It appears that this resolution covered 2 PO's but for the total number of vehicles				

#### Section III.

#### POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

Having working equipment and vehicles allows water service center personnel to provide more reliable services as new trucks break down far less often resulting in fewer response delays. New vehicles reduce costly repairs and downtime, saving money over time. The WSC tries to adhere to a 5-year vehicle rotation but that is not always possible. There are some vehicles in our fleet that are almost 30 years old and in some cases is impossible to find repair parts.



**CITY OF FLINT**

**\*\* STAFF REVIEW FORM \*\***

*Effective: November 14, 2025*

*(Do Not Alter or modify this form without written permission from the City Administrator)*

**Section IV: FINANCIAL IMPLICATIONS:**

**IF ARPA related Expenditure:**

**Has this request been reviewed by E&Y Firm: YES  NO  IF NO, PLEASE EXPLAIN:**

**NOTE: Accountant MUST include the following information:**

- What is the total amount budgeted for this purpose?
- What percentage is being spent with this vendor?
- What is the justification for spending this amount of money with this vendor?
- What percentage is being spent out of each line item used in this request?
- List all the known budgeted funds from that line item.

\$1,300,000.00 has been allocated for sewer department vehicle purchases  
 This purchase represents 16.7% of the \$1,300,000.00  
 Lafontaine Ford - \$217,348.10

\$1,000,000.00 has been allocated for water department vehicle purchases.  
 This amount represents 19.19% of the \$1,600,000.00 (I transferred \$600,000.00 into vehicle account 1-21-26)  
 Lafontaine Ford - \$307,083.40

I have included some previous purchases for Lafontaine even though they did not use the below GL#'s.

**BUDGETED EXPENDITURE? YES  NO  IF NO, PLEASE EXPLAIN:**

Dept.	Name of Account	Account Number	Grant Code	Amount
2493	Vehicle	591-540.202-977.500	N/A	\$307,083.40
2496	Vehicle	590-540.208-977.500		\$217,348.10
<b>FY26 GRAND TOTAL</b>				<b>\$524,431.50</b>



# CITY OF FLINT

## \*\* STAFF REVIEW FORM \*\*

Effective: November 14, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \_\_\_\_\_

BUDGET YEAR 2 \_\_\_\_\_

BUDGET YEAR 3 \_\_\_\_\_

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES  NO  REQUISITION NO: 260011070

ACCOUNTING APPROVAL: Cheri Priest Date: 01/22/2026

WILL YOUR DEPARTMENT NEED A CONTRACT? YES  NO

### Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Howard "Dan" Hudson	810-365-7448
2	Entrice "Jiggy" Mitchell	810-691-4345
3		

STAFF RECOMMENDATION: (PLEASE SELECT): X  APPROVED  NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Entrice Mitchell 01/22/2026  
Entrice Mitchell, Sewer Systems Supervisor

DEPARTMENT HEAD SIGNATURE: Howard D. Hudson 01/22/2026  
Howard Hudson, Water Distribution Supervisor

ADMINISTRATION APPROVAL: [Signature] CD Edwards (Jan 22, 2026 12:55:04 EST)  
\$20,000 or above spending authorizations)



RESOLUTION NO.: 260077

PRESENTED: 3-4-2026

ADOPTED: \_\_\_\_\_

Bid Proposal: 2600522  
Tracking: A0608

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO SORENSEN GROSS COMPANY LLC FOR  
THE REHABILITATION OF WATER POLLUTION CONTROL LIFT STATION 5**

**WHEREAS**, The Department of Public Works, Water Pollution Control (WPC is the City's wastewater treatment facility) encountered vandalism on June 4, 2025. An assailant used a stolen front loader to damage many structures throughout the City including WPC's Lift Station 5 located at the corner of Brownell Boulevard and Dayton Street.

**WHEREAS**, The Department of Purchases and Supplies solicited proposals to rehabilitate the Lift Station which was near collapse and is currently temporarily braced. Functionality will diminish if the facility is not rehabilitated including upgrades that must meet current building codes. The estimated project period is from May 2026 through December 2026.

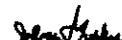
**WHEREAS**, The Department of Purchases and Supplies solicited bids for said rehab, and Sorensen Gross Company LLC was the lowest, most qualified, responsive Bidder. Below is the cost for this building rehabilitation project:

Account Number	Account Name/ Grant Code	Description	Amount
590-550.300-974.000	Land Improvements	Station 5 Rehabilitation	\$207,000.00
590-550.300-976.000	Building Additions & Improvements	Station 5 Rehabilitation	\$710,000.00
590-550.300-977.000	Capital Improvements – Equipment	Station 5 Rehabilitation	\$350,000.00
590-550.300-801.000	Professional Services	6% Contingency	\$76,020.00
		<b>FY 2026 - 2027 TOTAL</b>	<b>\$1,343,020.00</b>

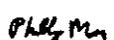
**IT IS RESOLVED**, that the Proper City Officials are hereby authorized to do all things necessary to enter into a contract with Sorensen Gross Company LLC, 111 E. Court Street, Suite 1A, Flint, Michigan 48502 for the Water Pollution – Lift Station 5 Rehabilitation, in the not-to-exceed amount of \$1,267,000.00, with a 6% contingency in the amount of \$76,020.00 for unforeseen conditions, a grand not-to-exceed total of \$1,343,020.00 for the project duration as long as funding is available.

**BE IT FURTHER RESOLVED**, that use of said contingency funds is subject to the review and approval of the City Administrator or their designee(s) in writing.

**APPROVED AS TO FORM:**

  
JoAnne Gurley (Feb 12, 2026 14:43:10 EST)  
\_\_\_\_\_  
Joanne Gurley, City Attorney

**APPROVED AS TO FINANCE:**

  
Phillip Moore (Feb 12, 2026 09:19:31 EST)  
\_\_\_\_\_  
Phillip Moore, Chief Financial Officer

**FOR THE CITY OF FLINT:**

  
Clyde D. Edwards / A0608 (Feb 12, 2026 16:51:14 EST)  
\_\_\_\_\_  
Clyde Edwards, City Administrator

**APPROVED BY CITY COUNCIL:**

**APPROVED AS TO PURCHASING:**

  
Lauren Rowley, Purchasing Manager



## CITY OF FLINT

### \*\* STAFF REVIEW FORM \*\*

Effective: November 14, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

**TODAY'S DATE:** January 29, 2026

**BID/PROPOSAL#** 26000522

**AGENDA ITEM TITLE:** Lift Station #5 Rehabilitation

**PREPARED BY:** Jeanette Best, WPC/DPW Manager

**VENDOR NAME:** Sorensen Gross Company

#### **Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

**Vendor Compliance (This vendor has been properly vetted and the responses are below):**

Federal government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

**The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.**

**NOTE: Preparer MUST include a response to the conditions below:**

- **Did we do an assessment of first consideration to internal City of Flint staff and resources (explain)?**
- **Why was this vendor chosen?**
- **What history does this vendor have with the City of Flint?**
- **What steps will be taken to do a post-performance of the vendor?**

Early in the morning of June 4, 2025 Water Pollution Control's lift station 5 suffered a critical structural failure. Someone in a stolen backhoe rammed the building repeatedly and other structures throughout the City. Since then, WPC staff, along with a structural engineer from Tetra Tech, have braced, secured, and evaluated the 20' by 17' brick building. Currently, the Station is functional, conveying sewage in as normal operation. However, the brick building, originally built in the 1950s, must be replaced and brought up to current codes. All the electrical, HVAC, and pump controls must be replaced. This lift station is critical to keep the sewage moving through the collection system and prevent basement backups.

The reconstruction project was advertised for bids and two contractors bid on it. The lowest complete bid was by Sorensen Gross Company. This construction company has worked on several CWSRF Projects at the WPCF over the past several years. Their work has always been satisfactory and on budget.

CDE/ authorized administration version November 14, 2025



# CITY OF FLINT

## \*\* STAFF REVIEW FORM \*\*

Effective: November 14, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

### \*\*\*\*\* BELOW DESCRIBE THE VENDOR REVIEW PROCESS (VENDOR EVALUATION METHOD)

WPC will use the vendor evaluation scorecard that was updated on November 14, 2025 as the final evaluation process.

#### PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

- Sole Source (Please attach sole source statement to requisition)
- Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)
  - \*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services
- (3) Quotes (please attach all quotes to your requisition)

### Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	PO Number	FY PO Amount	FY Expensed	Resolution
2024	590-550.200-976.000 590-550.300-976.000	24-006997	\$11,400.00 \$29,654.00	\$11,400.00 \$29,654.00	N/A
22 - 26	590-550.421-802.076	23-005829	\$7,408,057.00	\$7,549,430.57	210379

### Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

Reconstruction of Lift Station 5 will ensure proper operation of the collection system that send wastewater to the WPCF. This rebuild will also update an old structure and outdated electrical and process controls to increase longevity of the facility to protect the neighborhood residents from sewer backups.

### Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES  NO  IF NO, PLEASE EXPLAIN:

**NOTE: Accountant MUST include the following information:**

- What is the total amount budgeted for this purpose?
- What percentage is being spent with this vendor?
- What is the justification for spending this amount of money with this vendor?
- What percentage is being spent out of each line item used in this request?
- List all the known budgeted funds from that line item.

CDE/ authorized administration version November 14, 2025





# CITY OF FLINT

## \*\* STAFF REVIEW FORM \*\*

Effective: November 14, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

### Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Jeanette Best	810 691-9811
2	John Florshinger	810 577-8909
3		

STAFF RECOMMENDATION: (PLEASE SELECT):  APPROVED  NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Jeanette H. Best  
 (Jeanette Best, WPC/DPW manager)

Marwan Salahuddin  
 (Marwan Salahuddin, Deputy DPW Director)

**ADMINISTRATION APPROVAL:** CD Edwards  
 (\$20,000 or above spending authorizations)  
 (CD Edwards (Feb 11, 2026 10:55:19 EST))



RESOLUTION NO.: 260084  
 PRESENTED: 3-04-2026  
 ADOPTED: \_\_\_\_\_

AO615

**RESOLUTION TO AMEND ROWE PROFESSIONAL SERVICES' CONTRACT TO ACT AS THE PRIME PROFESSIONAL FOR THE ST. JOHN STREET MEMORIAL PARK PROJECT**

**BY THE CITY ADMINISTRATOR:**

**WHEREAS**, the City of Flint received a grant from Michigan Department of Natural Resources/Spark (MDNR) for St. John Memorial Park improvements in 2023 for \$1,000,000; and

**WHEREAS**, A/E Collaborative LLC was the lowest qualified bidder but did not complete the architectural and construction services; and

**WHEREAS**, Rowe Professional Services worked with the City in securing permits from Michigan Department of Environment, Great Lakes and Energy (EGLE) for this project; and

**WHEREAS**, through MiDeals cooperative, Rowe has submitted a proposal to amend their contract to act as the Prime Professional to assist with the bidding process, submittal and review process, project management of construction contractors; and

**WHEREAS**, Rowe will also provide survey and site grading, permitting, geotechnical, and construction engineering services; and

**WHEREAS**, these professional services are slated to cost \$154,816 for Rowe to assist with this project, and to complete the park improvements within the grant deadline.

Dept.	Name of Account	Account Number	Grant Code	Amount
Parks	Professional Services	296-751.719-801.000	SMDNR-SPRK23	154,816.00

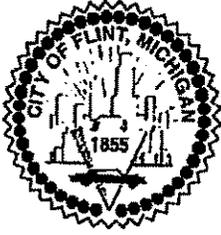
**THEREFORE, IT IS RESOLVED** that the appropriate City officials are authorized to do all things necessary to approve entering into a contract with Rowe Professional Services to act as the Prime Professional for the St. John Memorial Park project for an amount Not-to-Exceed \$154,816.

**APPROVED AS TO FORM:**

**APPROVED AS TO FINANCE:**

JoAnne Gurley  
 JoAnne Gurley, City Attorney

\_\_\_\_\_  
 Philip Moore, Chief Financial Officer



**FOR THE CITY OF FLINT:**

  
\_\_\_\_\_  
Clyde D. Edwards, City Administrator

**APPROVED BY CITY COUNCIL:**

\_\_\_\_\_



**CITY OF FLINT**

**\*\* STAFF REVIEW FORM \*\***

*Effective: November 14, 2025*

*(Do Not Alter or modify this form without written permission from the City Administrator)*

**TODAY'S DATE:** 2-27-2026

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:**

**RESOLUTION TO AMMEND CONTRACT WITH ROWE PROFESSIONAL SERVICES COMPANY TO ACT AS THE PRIME PROFESSIONAL THROUGH THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES (MDNR) FOR THE ST. JOHN MEMORIAL PARK PROJECT**

**PREPARED BY:** Diana Degner

**VENDOR NAME:** Rowe Professional Services Company

**Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

**Vendor Compliance (This vendor has been properly vetted and the responses are below):**

Federal government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

**The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.**

**NOTE: Preparer MUST include a response to the conditions below:**

- **Did we do an assessment of first consideration to internal City of Flint staff and resources (explain)?**
- **Why was this vendor chosen?**
- **What history does this vendor have with the City of Flint?**
- **What steps will be taken to do a post-performance of the vendor?**

- Yes, an assessment was conducted, and it was determined that the project falls outside the scope of work that can be completed by internal City of Flint staff and resources.
  - The vendor was chosen based on the evaluation criteria outlined in the RFP, including qualifications, pricing, and proposed timeline. The selected vendor met all the necessary requirements to become an approved contractor with the City of Flint
  - Rowe has done business with the City of Flint before and holds a great reputation as a vendor.



# CITY OF FLINT

## \*\* STAFF REVIEW FORM \*\*

Effective: November 14, 2025

*(Do Not Alter or modify this form without written permission from the City Administrator)*

- As part of the City's standard permitting process, all vendors are required to undergo a post-permit inspection before any payment is issued. In addition to the post-permit inspection, the vendor's performance will be reviewed based on adherence to project timelines, budget, quality of work, and communication. This evaluation will inform future contracting decisions.

### \*\*\*\*\* BELOW DESCRIBE THE VENDOR REVIEW PROCESS (VENDOR EVALUATION METHOD)

The vendor review process is evaluated according to the following criteria:

1. Experience and Qualifications
2. Cost Proposal
3. References and Reputation
4. Project Schedule and Timeline
5. Pricing
6. Prior Experience and Project Examples

### PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

- Sole Source (Please attach sole source statement to requisition)
- Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)

\*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

- (3) Quotes (please attach all quotes to your requisition)

### Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE) / PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	PO Number	FY PO Amount	FY Expensed	Resolution



**CITY OF FLINT**

**\*\* STAFF REVIEW FORM \*\***

*Effective: November 14, 2025*

*(Do Not Alter or modify this form without written permission from the City Administrator)*

[Empty rectangular box for notes or comments]

**Section III.**

**POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

**Improved Quality & Timely Completion**

- Experienced project management increases the likelihood of delivering a high-quality, durable installation on schedule.

**Professional Project Oversight**

- Dedicated project management reduces strain on city staff.
- Clear timelines, milestones, risk management, and budget tracking improve accountability.

**Section IV: FINANCIAL IMPLICATIONS:**

**IF ARPA related Expenditure:**

**Has this request been reviewed by E&Y Firm: YES  NO  IF NO, PLEASE EXPLAIN:**

**NOTE: Accountant MUST include the following information:**

- **What is the total amount budgeted for this purpose?**
- **What percentage is being spent with this vendor?**
- **What is the justification for spending this amount of money with this vendor?**
- **What percentage is being spent out of each line item used in this request?**
- **List all the known budgeted funds from that line item.**



# CITY OF FLINT

## \*\* STAFF REVIEW FORM \*\*

Effective: November 14, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

• \$154,816

• 100%

• They will provide complete oversight on a constrained timeline

• 100%

BUDGETED EXPENDITURE? YES  NO  IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Parks	Professional Services	296-751.719-801.000	SMDNR -SPRK2 3	154,816.00
<b>FY26 GRAND TOTAL</b>				<b>154,816.00</b>

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 154,816.00

BUDGET YEAR 2 \_\_\_\_\_



**CITY OF FLINT**

**\*\* STAFF REVIEW FORM \*\***

Effective: November 14, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

BUDGET YEAR 3 \_\_\_\_\_

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES  NO  REQUISITION NO: 260011218

ACCOUNTING APPROVAL: \_\_\_\_\_ Date: \_\_\_\_\_

WILL YOUR DEPARTMENT NEED A CONTRACT? YES  NO

**Section V: RESOLUTION DEFENSE TEAM:**

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Rod Slaughter	Ext. 3019
2	Diana Degner	810-265-3024
3		

STAFF RECOMMENDATION: (PLEASE SELECT):  APPROVED  NOT APPROVED

DEPARTMENT HEAD SIGNATURE: \_\_\_\_\_  
(Name, Title)

ADMINISTRATION APPROVAL: Clyde D. Edwards  
\$20,000 or above spending authorizations)