



# City of Flint, Michigan

Third Floor, City Hall  
1101 S. Saginaw Street  
Flint, Michigan 48502  
[www.cityofflint.com](http://www.cityofflint.com)

## Meeting Agenda – AMENDED

Wednesday, January 21, 2026

5:00 PM

AGENDA AMENDED to Remove Reso No. 260026

City Council Chambers

### FINANCE COMMITTEE

Judy Priestley, Chairperson, Ward 4

Leon El-Alamin, Ward 1

LaShawn Johnson, Ward 3

Tonya Burns, Ward 6

Dennis Pfeiffer, Ward 8

Ladel Lewis, Ward 2

Jerri Winfrey-Carter, Ward 5

Candice Mushatt, Ward 7

Jonathan Jarrett, Ward 9

Davina Donahue, City Clerk

\*\*\*\*\*

### ROLL CALL

### READING OF DISORDERLY PERSONS CITY CODE SUBSECTION

*Any person that persists in disrupting this meeting will be in violation of Flint City Code Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators will be removed from the meetings.*

### REQUEST FOR AGENDA CHANGES/ADDITIONS

## **PUBLIC COMMENT**

*Members of the public who wish to address the City Council or its committees must register before the meeting begins. A box will be placed at the entrance to the Council Chambers for collection of registrations. No additional speakers or slips will be accepted after the meeting begins.*

*Members of the public shall have no more than three (3) minutes per speaker during public comment, with only one speaking opportunity per speaker.*

## **COUNCIL RESPONSE**

*Councilmembers may respond once to all public speakers only after all public speakers have spoken. An individual Councilmember's response shall be limited to two (2) minutes.*

## **CONSENT AGENDA**

*Per the amended Rules Governing Meetings of the Flint City Council (as adopted by the City Council on Monday, April 22, 2024), the Chair may request the adoption of a "Consent Agenda". After a motion to adopt a Consent Agenda is made and seconded, the Chair shall ask for separations. Any agenda item on a Consent Agenda shall be separated at the request of any Councilmember. After any separations, there is no debate on approving the Consent Agenda – it shall be voted on or adopted without objection.*

## **RESOLUTIONS**

### **260024** NYE Uniform Company/Uniforms/Flint Police Department

Resolution resolving that the proper City Officials, upon the City Council's approval, are hereby authorized to purchase uniforms, alterations, sewing on of patches and embroidery on shirts in an amount NOT-TO-EXCEED \$100,000.00 for July 1, 2025, through June 30, 2026.

### **260025** Contract/Michigan State University/Flint ReCAST Program Evaluation

Resolution resolving that the appropriate City officials are hereby authorized to award ReCAST funding and enter into a contract with Michigan State University for the 12-month grant period from September 30, 2025 – September 29, 2026 in a total amount NOT-TO-EXCEED \$100,125.00, for services relating to Year 5 of the Flint ReCAST

program, including conducting and convening ReCAST grantee meetings, program record maintenance, staff support, ReCAST grant compliance, and financial and status report production. [Michigan State University's mission includes conducting research of the highest caliber that seeks to answer questions and create solutions in order to expand human understanding and make a positive difference, both locally and globally.]

**260027** Xylem Dewatering Solutions, Inc./Leak Detection Survey Program/Water Service Center

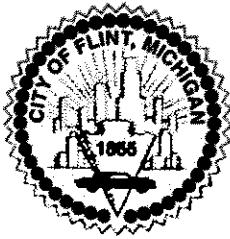
Resolution resolving that the Division of Purchases & Supplies, upon City Council's approval, is hereby authorized to issue a Purchase Order to Xylem Dewatering Solutions, Inc. in an amount NOT-TO-EXCEED \$192,000.00 for FY2026 (07/01/25-06/30/26) for the purchase of leak detection survey services. [These services are essential to the functioning of the Water Service Center to detect potential underground watermain breaks before they externally surface and cause complications and damage.]

## **SPECIAL ORDERS/DISCUSSION ITEMS**

**260020-T** Discussion Item/Future of Water Rates/Water Fund

A Discussion Item as requested by Finance Chairperson Judy Priestley for a 15-minute discussion on the future of water rates and the water fund.

## **ADJOURNMENT**



RESOLUTION NO.: 260024

PRESENTED: 1-21-2026

ADOPTED: \_\_\_\_\_

Proposal #24000028

**Resolution to NYE Uniform Company for Uniforms for the City of  
Flint Police Department**

**BY THE CITY ADMINISTRATOR:**

**WHEREAS,** The Division of Purchases and Supplies solicited proposals for the City of Flint Police Department for uniform shirts and pants, alterations and sewing on patches and embroidery on shirts:

**WHEREAS,** NYE Uniform Company, 1030 Scribner Ave BW, Grand Rapids MI was the lowest bidder. Funding for said purchases will come from the following account:

Account Number	Account Name	Amount
101-301.000-758.000	Uniforms	\$100,000.00

**IT IS RESOLVED,** that the proper City Officials, upon the City Council's approval, are hereby authorized to purchase uniforms, alterations, sewing on of patches and embroidery on shirts in an amount not to exceed \$100,000.00 for July 1, 2025, through June 30, 2026.


**APPROVED AS TO FORM:**

  
JoAnne Gurley (Dec 12, 2025 09:55:15 EST)  
**Joanne Gurley, Chief Legal Officer**

**APPROVED AS TO FINANCE:**

  
Phillip Moore (Dec 12, 2025 08:50:26 EST)  
**Phillip Moore, Chief Financial Officer**

**FOR THE CITY OF FLINT:**

  
Clyde P. Edwards / A0581 (Dec 15, 2025 17:08:56 EST)  
**Clyde Edwards, City Administrator**

**APPROVED BY CITY COUNCIL:**

\_\_\_\_\_  
**City Council President**

**APPROVED AS TO PURCHASING:**

  
**Lauren Rowley, Purchasing Manager**



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: November 14, 2025*

*(Do Not Alter or modify this form without written permission from the City Administrator)*

**TODAY'S DATE:** 12/6/2025

**BID/PROPOSAL#** 24000028

**AGENDA ITEM TITLE:** Resolution to NYE Uniform Company for Uniforms for the City of Flint Police Department

**PREPARED BY:** Angela Amerman

**VENDOR NAME:** NYE Uniform Company

#### **Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

**Vendor Compliance (This vendor has been properly vetted and the responses are below):**

Federal government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

**The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.**

**NOTE: Preparer MUST include a response to the conditions below:**

- **Did we do an assessment of first consideration to internal City of Flint staff and resources (explain)?**
- **Why was this vendor chosen?**
- **What history does this vendor have with the City of Flint?**
- **What steps will be taken to do a post-performance of the vendor?**

The Police Department is in need of uniforms for new recruits and officers. Some of the current officer's uniforms need replacement. The Police Department would like to continue to use the NYE Uniform Company, who was the lowest bidder from bid 21000609 for uniforms, alterations, sewing on patches and embroidery on shirts. There is no department in the City that is able to provide the needed services. The Police Department has been using this vendor since fiscal year 2021. The City of Flint Police Department is requesting a purchase order in the amount of \$100,000.00 for uniforms, alterations, sewing on patches and embroidery on shirts.

#### **\*\*\*\*\* BELOW DESCRIBE THE VENDOR REVIEW PROCESS (VENDOR EVALUATION METHOD)**

A vendor evaluation scorecard will be used to evaluate the vendor.



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: November 14, 2025*

*(Do Not Alter or modify this form without written permission from the City Administrator)*

#### **PROCUREMENT (MUST BE SPECIFIED)**

**Please specify how this vendor was identified: (Check one)**

☐ Sole Source (Please attach sole source statement to requisition)

☒ Competitive Bid Process (Please attach bid tabulation/documents to requisition)

☐ Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)

\*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

☐ (3) Quotes (please attach all quotes to your requisition)

#### **Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

Fiscal Year	Account	PO Number	FY PO Amount	FY Expensed	Resolution
FY25	101-301.000-758.000	25-007667	\$97,000.00	\$91,848.32	250144-T
FY24	101-303.203-758.000	24-006336	\$63,000.00	\$62,273.72	
FY23	101-303.203-758.000	23-005519	\$27,255.00	\$27,251.31	
FY21	101-303.203-758.000	21-003543	\$65,000.00	\$64,698.67	

#### **Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

Police uniforms play an important role in both the daily operation of law enforcement and overall wellbeing of the residents in a community. Police uniforms make officers easily identifiable, which helps in emergency situations. This visual presence can help residents feel safer. It can also act as a deterrent to potential criminal activity. People are less likely to commit crimes when they see law enforcement around. Uniforms ensure a standard, professional appearance, which promotes discipline and unity within the police force. Police uniforms are designed to be practical and provide necessary tools and gear. This allows officers to carry out their duties effectively and safely. Uniforms contribute to a sense of pride and camaraderie among officers, which can enhance team dynamics and overall job satisfaction. Officers who feel a sense of unity are more likely to work well together, ensuring smoother operation in the city.



## CITY OF FLINT

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#### **Section IV: FINANCIAL IMPLICATIONS:**

IF ARPA related Expenditure: n/a

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

**NOTE: Accountant MUST include the following information:**

- What is the total amount budgeted for this purpose?
- What percentage is being spent with this vendor?
- What is the justification for spending this amount of money with this vendor?
- What percentage is being spent out of each line item used in this request?
- List all the known budgeted funds from that line item.

The total amount budgeted for this purchase is \$100,000.00 and one hundred percent of the budgeted funds are allocated to be spent with this vendor. Using this vendor ensures that the uniforms are consistent in color, fabric, stitching, and appearance across the entire department. This vendor has always provided the uniforms or repair needed in a timely fashion with quality repairs. This is a preferred vendor for the Police Department. There is one budget line being used for this request and the percentage being used is eighty-one and a half percent for this request. The known budgeted funds are for uniforms for recruits while attending the academy.

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Police	Uniforms	101-301.000-758.000		\$100,000.00
		<b>FY26 GRAND TOTAL</b>		<b>\$100,000.00</b>

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \_\_\_\_\_

BUDGET YEAR 2 \_\_\_\_\_

BUDGET YEAR 3 \_\_\_\_\_



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: November 14, 2025*

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**OTHER IMPLICATIONS (i.e., collective bargaining):**

**PRE-ENCUMBERED?** YES ☒ NO ☐ **REQUISITION NO:** 260011014

**ACCOUNTING APPROVAL:** Angela Amerman **Date:** \_\_\_\_\_


**WILL YOUR DEPARTMENT NEED A CONTRACT?** YES ☐ NO ☐


**Section V: RESOLUTION DEFENSE TEAM:**

**(Place the names of those who can defend this resolution at City Council)**

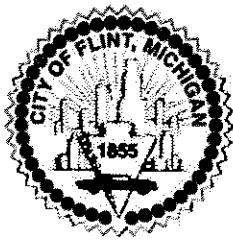
	<b>NAME</b>	<b>PHONE NUMBER</b>
<b>1</b>	Terence Green	
<b>2</b>	Jeff Antcliff	
<b>3</b>		

**STAFF RECOMMENDATION: (PLEASE SELECT):** ☒ **APPROVED** ☐ **NOT APPROVED**

**DEPARTMENT HEAD SIGNATURE:**   
jeff antcliff (Dec 11, 2025 14:08:04 EST)  
(Jeff Antcliff, Deputy Police Chief)

**ADMINISTRATION APPROVAL:**   
CD Edwards (Dec 11, 2025 14:38:47 EST)  
\$20,000 or above spending authorizations)





RESOLUTION NO.: 260025  
PRESENTED: 1-21-2026  
ADOPTED: \_\_\_\_\_

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO ENTER INTO A CONTRACT WITH MICHIGAN STATE  
UNIVERSITY FOR FLINT RECAST PROGRAM EVALUATION**

**WHEREAS**, In July 2021, the City of Flint was awarded grant number: 1 H79SM084918-01, for \$5,000,000.00, over a five-year period. The funding is allocated for the Flint Resiliency in Communities After Stress and Trauma (ReCAST) (Performance period September 30, 2021 – September 29, 2026);

**WHEREAS**, the primary strategy of Flint ReCAST is to assist high-risk youth and families in the City of Flint, impacted by the Flint Water Emergency, by promoting resilience and equity through implementation of evidence-based programming as well as linkages to trauma-informed behavioral health services;

**WHEREAS**, Michigan State University's mission includes conducting research of the highest caliber that seeks to answer questions and create solutions in order to expand human understanding and make a positive difference, both locally and globally;

**WHEREAS**, Michigan State University will enter a performance-based contract over the duration of the grant program, providing program evaluation, as required by SAMHSA;

**WHEREAS**, Funding is to come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
296-649.700-801.000	Professional Services / FHHS21RECAST	\$100,125

**IT IS RESOLVED**, that the appropriate City officials are hereby authorized to award ReCAST funding and enter into a contract with Michigan State University for the 12-month grant period from September 30, 2025 – September 29, 2026 in a total amount not-to-exceed \$100,125.00, for services relating to Year 5 of the Flint ReCAST program, including conducting and convening ReCAST grantee meetings, program record maintenance, staff support, ReCAST grant compliance, and financial and status report production.

APPROVED AS TO FORM:

Joanne Gurley  
Joanne Gurley (Jan 2, 2025 18:15:35 EST)

Joanne Gurley, City Attorney

APPROVED AS TO FINANCE:

Phillip Moore  
Phillip Moore (Jan 5, 2025 07:34:03 EST)

Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:

Clyde Edwards  
Clyde D Edwards / A0586 (Jan 6, 2025 10:17:33 EST)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

\_\_\_\_\_



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: August 1, 2025*

*(Do Not Alter or modify this form without written permission from the City Administrator)*

**TODAY'S DATE:** 9/24/2025

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** Resolution to subaward ReCAST dollars to Michigan State University

**PREPARED BY:** Christian Baldwin

**VENDOR NAME:** Michigan State University

#### **Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

**Vendor Compliance (This vendor has been properly vetted and the responses are below):**

Federal government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

**The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.**

**NOTE: Preparer MUST include a response to the conditions below:**

- Did we do an assessment of first consideration to internal City of Flint staff and resources (explain)?
- Why was this vendor chosen?
- What history does this vendor have with the City of Flint?
- What steps will be taken to do a post-performance of the vendor?

The purpose of this resolution is to award a contract to Michigan State University for program evaluation of Flint ReCAST. Program evaluation, at 10% of the annual grant budget is a requirement of the grant. Included in this process:

- Michigan State University will serve at the Flint ReCAST Project external evaluator
- Michigan State University will be monitored through monthly communication with the City of Flint, including progress and data reports consistent with project milestones
- Michigan State University will collaborate with Flint ReCAST to identify the best metrics for evaluating program success and execute necessary



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: August 1, 2025*

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#### **PROCUREMENT (MUST BE SPECIFIED)**

**Please specify how this vendor was identified: (Check one)**

- ☒ Sole Source (Please attach sole source statement to requisition)  
☐ Competitive Bid Process (Please attach bid tabulation/documents to requisition)  
☐ Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)

\*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

- ☐ (3) Quotes (please attach all quotes to your requisition)

#### **Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

Fiscal Year	Account	PO Number	FY PO Amount	FY Expensed	Resolution
2025	296-649.700-801.000	25-008907	\$99,999	\$91,627.59	240578-T
2024	296-649.700-801.000	24-006815	\$109,807	\$109,780.43	230337
2023	296-649.700-801.000	23-005583	\$100,000	\$100,000	
2022	296-649.700-801.000	22-004496	\$100,000	\$100,000	210511

#### **Section III.**

**POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

The MSU Evaluation team will help provide insight on best practices and how to better implement the Flint ReCAST grant within the Flint community. The evaluation will help to improve the mental health of Flint residents as well as improve overall health outcomes of Flint residents.



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: August 1, 2025*

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#### **Section IV: FINANCIAL IMPLICATIONS:**

**IF ARPA related Expenditure:**

**Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:**

**NOTE: Accountant MUST include the following information:**

- What is the total amount budgeted for this purpose?
- What percentage is being spent with this vendor?
- What is the justification for spending this amount of money with this vendor?
- What percentage is being spent out of each line item used in this request?
- List all the known budgeted funds from that line item.

In July 2021, the City of Flint was awarded the ReCAST grant from the U.S. Department of Health and Human Services Substance Abuse and Mental Health Services Administration, grant no. 1H79SM084918-01, for \$1,000,000 which is renewable for up to 5 years totaling \$5,000,000. On September 17<sup>th</sup>, 2025, the City was awarded the 5<sup>th</sup> year award of \$999,853, grant no. 5H79SM084918-05, covering the budget period of September 30<sup>th</sup>, 2025 through September 29<sup>th</sup>, 2026.

The approved budget is as follows:

Personnel (non-research): \$103,034

Fringe Benefits: \$45,551

Travel: \$2,232

Supplies: \$2,232

Contractual: \$827,402

Indirect Cost: \$19,605

Total Federal Share: \$999,853

Local Match Required: \$0

Total Award: \$999,853

The contractual budget line includes funding for 4 subawards to the City's implementation partners, as follows:

Greater Flint Health Coalition: \$475,836



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: August 1, 2025*

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Crim Fitness Foundation: \$104,543

Genesee Health System: \$146,898

Michigan State University: \$100,125

Total: \$827,402

The subaward to Michigan State University for \$100,125 represents 12.1% of the total amount budgeted for contractual agreements.

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Mayor	Professional Services	296-649.700-801.000	FHHS21RECAST	\$100,125.00
		FY26 GRAND TOTAL		\$100,125.00

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \_\_\_\_\_

BUDGET YEAR 2 \_\_\_\_\_

BUDGET YEAR 3 \_\_\_\_\_

OTHER IMPLICATIONS *(i.e., collective bargaining)*:



## CITY OF FLINT

### \*\* STAFF REVIEW FORM \*\*

Effective: August 1, 2025

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PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO:

ACCOUNTING APPROVAL: Christian Baldwin (Sep 24, 2025 16:36:30 EDT) Date: \_\_\_\_\_

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

#### Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Shelly Sparks-Green	810-766.7346 ext 2049
2	Michelle Scott	810-766-7280 ext 2067
3	Clyde Edwards	

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Shelly Sparks-Green (Sep 26, 2025 09:13:03 EDT)  
(Name, Title)

ADMINISTRATION APPROVAL: CD Edwards (Oct 1, 2025 16:44:16 EDT)  
\$20,000 or above spending authorizations)



RESOLUTION NO.: 260027  
PRESENTED: 1-21-2026  
ADOPTED: \_\_\_\_\_

PROPOSAL #25000530  
BY THE CITY ADMINISTRATOR:

**RESOLUTION TO XYLEM DEWATERING SOLUTIONS, INC. FOR A LEAK DETECTION  
SURVEY PROGRAM**

**WHEREAS**, The Division of Purchases and Supplies solicited proposals for Leak Detection Services as requested by the City of Flint Water Service Center.

**WHEREAS**, Xylem Dewatering Solutions Inc, 8920 State Route 108 Suite B, Columbia, MD 21045 was the sole bidder for leak detection and surveying services. These services are essential to the functioning of the Water Service Center to detect potential underground watermain breaks before they externally surface and cause complications and damage.

Funding for said purchases will come from the following account:

591-540.300-801.000	Capital Improvement	\$192,000.00
	<b>FY26 GRAND TOTAL:</b>	<b>\$192,000.00</b>


**IT IS RESOLVED** that The Division of Purchases & Supplies, upon City Council's approval, is hereby authorized to issue a Purchase Order to Xylem Dewatering Solutions, Inc. in an amount not to exceed \$192,000.00 for FY2026 (07/01/25-06/30/26) for the purchase of leak detection survey services.

**APPROVED AS TO FORM:**

  
Joanne Gurley (Jan 9, 2026 10:15:33 EST)

**Joanne Gurley, City Attorney**

**APPROVED AS TO FINANCE:**

  
Phillip Moore (Jan 5, 2026 07:34:24 EST)

**Phillip Moore, Chief Finance Officer**

**FOR THE CITY OF FLINT:**

  
Clyde D. Edwards (Jan 9, 2026 12:24:45 EST)

**Clyde Edwards, City Administrator**

**APPROVED BY CITY COUNCIL:**

**APPROVED AS TO PURCHASING:**



**Lauren Rowley, Purchasing Manager**



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: November 14, 2025*

*(Do Not Alter or modify this form without written permission from the City Administrator)*

**TODAY'S DATE:** December 1, 2025

**BID/PROPOSAL#** 25000530

**AGENDA ITEM TITLE:** Water Main Leak Detection

**PREPARED BY:** Cheri Priest, Utilities – for Howard Hudson, Water Distribution Supervisor

**VENDOR NAME:** Xylem (Wach's) Dewatering Solutions

**Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

***Vendor Compliance (This vendor has been properly vetted and the responses are below):***

Federal government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

**NOTE:** Preparer **MUST** include a response to the conditions below:

- Did we do an assessment of first consideration to internal City of Flint staff and resources (explain)?
- Why was this vendor chosen?
- What history does this vendor have with the City of Flint?
- What steps will be taken to do a post-performance of the vendor?

The City of Flint water department performs leak detection services every other year but going forward will provide yearly. City of Flint water department staff have neither the expertise nor equipment to perform this service. The request was put out to bid and Wach's was the sole bidder. We last used this vendor in 2015 for valve exercising with no issues and will evaluate once the project is complete.





## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: November 14, 2025*

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**\*\*\*\*\* BELOW DESCRIBE THE VENDOR REVIEW PROCESS (VENDOR EVALUATION METHOD)**

Will be based on:

Product/Service Quality: Did the vendor comply with specifications, was there any defect or warranty claims?

Cost Management: Did the vendor adhere to the agreed pricing?

Delivery & Timeliness: Was the service provided in the specified time frame?

Service & Support: Was the vendor responsive? If there was a problem, was the issue resolved?

Risk Management: If there is a contract, did they adhere to contract requirements?

#### **PROCUREMENT (MUST BE SPECIFIED)**

**Please specify how this vendor was identified: (Check one)**

☐ Sole Source (Please attach sole source statement to requisition)

☒ Competitive Bid Process (Please attach bid tabulation/documents to requisition)

☐ Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)

\*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

☐ (3) Quotes (please attach all quotes to your requisition)

#### **Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

Fiscal Year	Account	PO Number	FY PO Amount	FY Expensed	Resolution
	Not used since 2015				



## **CITY OF FLINT**

### **\*\* STAFF REVIEW FORM \*\***

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#### **Section III.**

#### **POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

Leak detection uses equipment that can detect unknown underground water main breaks. This service provides many benefits to residents such as lower long term water bills by detecting leaks that otherwise would not be seen and preventing thousands of gallons of water from vanishing underground, which can help keep rates lower. Leak detecting can mean fewer service disruptions which result in emergency shut offs which greatly inconvenience residents as there is not always enough time to notify of an impending shutdown during an emergency. Residents benefit by decreasing the number of sinkholes, street collapses or basements flooding. Leaks can reduce water pressure and allow contaminants to enter the distribution system. Repairing them early helps maintain consistently safe and clean water. Overall, this program saves money, preventing big problems and keeping the system flowing smoothly.

#### **Section IV: FINANCIAL IMPLICATIONS:**

##### **IF ARPA related Expenditure:**

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

##### **NOTE: Accountant MUST include the following information:**

- What is the total amount budgeted for this purpose?
- What percentage is being spent with this vendor?
- What is the justification for spending this amount of money with this vendor?
- What percentage is being spent out of each line item used in this request?
- List all the known budgeted funds from that line item.

\$5,200,000.00 has been awarded for capital improvement projects for the water department.  
\$192,000.00 has been allocated to this vendor. The amount was determined by the results of an open bid whereby pricing was solicited based on the bid specifications.  
This amount represents 3.7% of the capital improvement account.

There have been no other allocations to this GL# this FY year.



## CITY OF FLINT

### \*\* STAFF REVIEW FORM \*\*

Effective: November 14, 2025

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BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
2493	Capital Improvement	591-540.300-801.000	N/A	\$192,000.00
		FY26 GRAND TOTAL		\$192,000.00

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \_\_\_\_\_

BUDGET YEAR 2 \_\_\_\_\_

BUDGET YEAR 3 \_\_\_\_\_

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES ☐ NO ☐ REQUISITION NO: 260010996

ACCOUNTING APPROVAL: Cheri Priest Date: 12/01/2025

WILL YOUR DEPARTMENT NEED A CONTRACT? YES X ☐ NO ☐



## CITY OF FLINT

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#### Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Howard Hudson	810-365-7448
2	Entrice Mitchell	810-691-4345
3		

STAFF RECOMMENDATION: (PLEASE SELECT): X


☐

APPROVED


☐

NOT APPROVED

DEPARTMENT HEAD SIGNATURE:

  
Howard Hudson (Dec 1, 2025 16:00:33 EST)

ADMINISTRATION APPROVAL:

  
CD Edwards (Dec 10, 2025 14:29:07 EST)

\$20,000 or above spending authorizations)