



City of Flint, Michigan

Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com

Meeting Agenda – FINAL Wednesday, November 5, 2025 5:00 PM

City Council Chambers

FINANCE COMMITTEE

Judy Priestley, Chairperson, Ward 4

Leon El-Alamin, Ward 1
LaShawn Johnson, Ward 3
Tonya Burns, Ward 6
Dennis Pfeiffer, Ward 8

Ladel Lewis, Ward 2
Jerri Winfrey-Carter, Ward 5
Candice Mushatt, Ward 7
Jonathan Jarrett, Ward 9

Davina Donahue, City Clerk

ROLL CALL

READING OF DISORDERLY PERSONS CITY CODE SUBSECTION

Any person that persists in disrupting this meeting will be in violation of Flint City Code Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators will be removed from the meetings.

REQUEST FOR AGENDA CHANGES/ADDITIONS

PUBLIC COMMENT

Members of the public who wish to address the City Council or its committees must register before the meeting begins. A box will be placed at the entrance to the Council Chambers for collection of registrations. No additional speakers or slips will be accepted after the meeting begins.

Members of the public shall have no more than three (3) minutes per speaker during public comment, with only one speaking opportunity per speaker.

COUNCIL RESPONSE

Councilmembers may respond once to all public speakers only after all public speakers have spoken. An individual Councilmember's response shall be limited to two (2) minutes.

CONSENT AGENDA

Per the amended Rules Governing Meetings of the Flint City Council (as adopted by the City Council on Monday, April 22, 2024), the Chair may request the adoption of a "Consent Agenda". After a motion to adopt a Consent Agenda is made and seconded, the Chair shall ask for separations. Any agenda item on a Consent Agenda shall be separated at the request of any Councilmember. After any separations, there is no debate on approving the Consent Agenda – it shall be voted on or adopted without objection.

RESOLUTIONS

250335-T Application and Proposed Budget/Senior Millage Funding/Genesee County/McKinley Center

Resolution resolving that the City Council approves the submission of an application and the proposed budget to Genesee County to apply for the Genesee County Senior Millage funding for the McKinley Center. [NOTE: To apply for senior millage proceeds, Genesee County requires organizations to complete an application with a proposed budget and resolution from the legislative body approving the submission of the referenced documents.] [NOTE: The total budget submitted by the City of Flint for the McKinley Center Operating Budget is \$132,923.33.]

250365-T LaFontaine Automotive Group /Four (4) Pickup Trucks/DPW/Street Maintenance Division

Resolution resolving that the Division of Purchases and Supplies, upon City Council's approval, is hereby authorized to issue a purchase order to LaFontaine Automotive Group for the purchase of four pickup trucks in an amount not-to-exceed \$269,472.00. [NOTE: The purchase includes one GMC Sierra 3500 crew cab and three Chevrolet Silverado 3500 pickup trucks and the upfitting for each of the trucks. These Trucks are replacing four Ford pickup trucks, which will be auctioned.]

250366-T Professional Services Agreement/City of Flint/F&V Operations and Resource Management

Resolution resolving that the Flint City Council approves the Professional Services Agreement between the City of Flint and F&V Operations and Resource Management, Inc., for back-up operator in charge of support services in an amount not-to-exceed \$296,430.00.[NOTE:A laboratory technician and supervisor have been hired and are receiving assistance from FVOP to maintain compliance and retain the laboratory certification. FVOP will assume previous laboratory responsibilities while the staff develops with anticipation of a reduction in the scope of services when all staff are certified.]

250367-T Grant Acceptance/ Blight Equipment/Obligate Grant Funding/Towards Specified Equipment

Resolution resolving that the appropriate City officials are hereby authorized to do all things necessary to accept grant funding in the amount of \$1,000,000.00 awarded under Grant Number FLINTBLIGHT25 from the State of Michigan Department of Labor and Economic Opportunity (LEO), amend the FY26 budget, and appropriate revenue and expenditure amounts in future fiscal years as long as the funding remains available, AND, further resolving that the proper City officials are hereby authorized to do all things necessary to issue purchase orders to vendors procured according to the City of Flint Purchasing policy and procedures including MacQueen Equipment, LLC, Carleton Equipment Company, Flint New Holland, Inc., Jack Doheny Companies, Inc., and Royal truck & Utility Trailer for blight removal equipment and associated supplies in a total amount not-to-exceed \$900,000.

250368-T Authorization Grant/Site Preparation, Demolition and Remediation/Properties and Land Located Around Fire Station 4/Fire and Police Training Center

Resolution resolving that the proper City Officials, upon the City Council approval, are hereby authorized to take all actions necessary to carry out the site preparation, demolition and site remediation of the properties and land surrounding Fire Station 4 adjust FY26 budget and make funds available through future fiscal years; funding for the demolition and site remediation will come from revenue replacement ARPA funds.

250369-T Budget Amendment/Appropriate Additional Funding/Blight Department/ FY26

Resolution resolving that the appropriate City officials are hereby authorized to do all things necessary to amend the FY2026 budget and appropriate additional funding to the Blight department in an amount not-to-exceed \$1,008,956.59.[NOTE: Additional funding in the amount of \$1,008,956.59 is needed by the Blight department to continue to expand blight abatement activities, including but not limited to an increase in demolitions of blighted structures throughout the City of Flint and the onboarding of an internal demolition crew.]

250370-T First Quarter/ FY26 Budget Amendment

Resolution resolving that the appropriate officials are hereby authorized to do all things necessary to incorporate the approved appropriation changes into the FY2026 operating budget of the City of Flint. [NOTE: The Department of Finance is recommending certain fiscal appropriation amendments to the FY2026 City of Flint operating budget as follows in accordance with State Public Act 2 of 1968 as amended.]

250371-T Reallocation of Funds/ARPA Category/City Council Ward Priorities

Resolution resolving that that the appropriate City Officials do all things necessary to appropriate funding from the General Fund – ARPA Category

funding source account to providing funding for City Council Ward Priorities, in the amount of \$30,000.00 for each ward, at a total amount of \$270,000.00, with each City Councilmember subsequently detailing said ward priorities by resolution after the funding has been appropriated.

SPECIAL ORDERS/DISCUSSION ITEMS

250372-T Discussion Item/Cannabis-Marihuana Revenue Update

A Discussion Item as requested by Council President Lewis in order to receive and update from the Administration regarding the City's cannabis/marihuana taxing revenues (eg. How much money has been received by the City; what has this revenue been utilized for to date, etc.).

250373-T Discussion Item/City Council Professional Services

A Discussion Item as requested by Council President Lewis in order to discuss the body's priorities for the Professional Services monies in the City Council's General Fund Budget Line Item.

ADJOURNMENT



250335-T

PRESENTED:

10-8-2025

ADOPTED:

**RESOLUTION APPROVING THE CITY OF FLINT'S SUBMISISON OF AN
APPLICATION AND PROPOSED BUDGET TO GENESSEE COUNTY FOR SENIOR
MILLAGE FUNDING FOR THE MCKINLEY CENTER**

BY THE CITY ADMINISTRATOR :

WHEREAS, in 2025, the City of Flint resumed operations at its McKinley Center located at 249 Peer Avenue; and

WHEREAS, McKinley provides needed services and activities to community members living in Flint; and

WHEREAS, Flint residents voted to approve the Genesee County Senior Millage; and

WHEREAS, the City of Flint seeks to apply for Genesee County Senior Millage funding for the McKinley Center; and

WHEREAS, to apply for senior millage proceeds, Genesee County requires organizations to complete an application with a proposed budget and a resolution from the legislative body approving the submission of the referenced documents.

THEREFORE, BE IT RESOLVED that the Flint City Council approves the submission of an application and the proposed budget to Genesee County to apply for the Genesee County Senior Millage funding for the McKinley Center.

APPROVED AS TO FORM:


JoAnne Gurley, City Attorney

APPROVED AS TO FINANCE:


Phillip Moore (Oct 2, 2025 12:37:12 EDT)
Phillip Moore, Chief Financial Officer

APPROVED AS TO THE CITY:


Clyde D. Edwards, City Administrator

Flint City Council

FY26 McKinley Center Operating Budget, 9/29/2025

Summary	
Budget Categories	Budget Needed
Supplies	\$23,716.67
Professional Services	\$74,466.67
Community Promotion/Outreach	\$5,000.00
Postage	\$600.00
Printing/Copying Services	\$2,040.00
Training/Professional Development for City Staff	\$0.00
Equipment/Furniture	\$24,100.00
Other (Please describe in detail)	\$0.00
Utilities	\$3,000.00
Total	\$132,923.33



250365-T

RESOLUTION NO.: _____

PRESENTED: 11-5-2025

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO LAFONTAINE AUTOMOTIVE GROUP FOR
THE PURCHASE OF FOUR (4) PICKUP TRUCKS**

The City of Flint, Department of Public Works, Street Maintenance Division, is requesting the purchase of four (4) pickup trucks. The purchase includes one GMC Sierra 3500 crew cab and three Chevrolet Silverado 3500 pickup trucks and the upfitting for each of the trucks. These trucks are replacing four Ford pickup trucks, which will be auctioned.

LaFontaine Automotive Group, 7120 Dexter-Ann Arbor Rd., Dexter, MI is a pre-qualified dealer with the State of Michigan, MiDeal Contract #2400000001210. There is adequate funding for said purchases from the listed account:

Account Number	Account Name	Amount
661-229.000-977.500	Equipment	\$ 269,472.00
	FY26 GRAND TOTAL	\$ 269,472.00

IT IS RESOLVED, that The Division of Purchases and Supplies, upon City Council's approval, is hereby authorized to issue a purchase order to LaFontaine Automotive Group for the purchase of four pickup trucks in an amount not to exceed \$269,472.00.

FOR THE CITY OF FLINT:

CD Edwards / 10529
CD Edwards / 10529 (Oct 22, 2025 15:37:22 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO FORM:

JoAnne Gurley
JoAnne Gurley (Oct 23, 2025 12:20:11 EDT)

JoAnne Gurley, City Attorney

APPROVED AS TO FINANCE:

Phillip Moore
Phillip Moore (Oct 17, 2025 09:39:07 EDT)

Phillip Moore, Chief Financial Officer

APPROVED AS TO PURCHASING:

Lauren Rowley

Lauren Rowley, Purchasing Manager

KRN - 2025



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: August 1, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

TODAY'S DATE: 9/8/2025

BID/PROPOSAL#

AGENDA ITEM TITLE: 3500HD Pickup Truck Order Request – Street Dept

PREPARED BY: Marquita Blair, Fleet Administrator

VENDOR NAME: Lafontaine Automotive Group

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor Compliance (This vendor has been properly vetted and the responses are below):

Federal government	(All documentation current, no violations)	☐ YES	☐ NO
State government	(All documentation current, no violations)	☒ YES	☐ NO
City of Flint	(All documentation current, no violations)	☒ YES	☐ NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

NOTE: Preparer MUST include a response to the conditions below:

- Did we do an assessment of first consideration to internal City of Flint staff and resources (explain)?
- Why was this vendor chosen?
- What history does this vendor have with the City of Flint?
- What steps will be taken to do a post-performance of the vendor?

The City of Flint uses MiDEAL to choose vendors. MiDEAL is the State of Michigan's extended purchasing program, allowing eligible organizations like municipalities to buy goods and services using existing State of Michigan contracts at a reduced cost and without the need to process separate bids.

The City of Flint has used this dealer for multiple vehicles purchases throughout the years.

Post performance review will be based on the transaction details. Whether the ETA was precise, any price changes, vehicle changes, delivery concerns etc.

Street Maintenance is requesting one GMC Sierra 3500 crew cab and three Chevrolet Silverado 3500 pickup trucks to replace four Ford crew cab trucks (which will be auctioned). Two vendors submitted pricing, LaFontaine



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Automotive Group was chosen because they quoted the 2025 model year and had them in stock. Todd Wenzel Buick-GMC's quote was for 2026 models, which are in production and then they would send them to Knapheide for upfitting. That timeframe would have delayed delivery of the trucks by months.

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

☐ Sole Source (Please attach sole source statement to requisition)

☐ Competitive Bid Process (Please attach bid tabulation/documents to requisition)

☒ Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)

*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

☐ (3) Quotes (please attach all quotes to your requisition)

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	PO Number	FY PO Amount	FY Expensed	Resolution
FY25	101-337.701-977.500	25-007981	\$53,070.00	2025	N/A
FY25	590-536-101-977.500 591-536.100-977.500	25-008035	\$34,145.00	2025	N/A
FY25	590-540.208-977.000	25-008368	\$104,190.00	2025	N/A
FY25	265-310.206-977.500	25-008390	\$55,740.00	2025	N/A

PO 25-007981 Replaced Fire Dept Pickup truck

Req# 250009638

PO 25-008035 Added vehicle to Water Plant for Engineers

Req# 250009695

PO 25-008368 Replaced WSC aged out vehicles

Req # 250010295

PO 25-008390 Police Dept trucked to replace the total accident vehicle

Req # 250010316



CITY OF FLINT

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Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

These trucks will be used by Street Maintenance personnel for day to day operations.

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☐ NO ☒ IF NO, PLEASE EXPLAIN:

NOTE: Accountant MUST include the following information:

- What is the total amount budgeted for this purpose?
- What percentage is being spent with this vendor?
- What is the justification for spending this amount of money with this vendor?
- What percentage is being spent out of each line item used in this request?
- List all the known budgeted funds from that line item.

\$ 269,472.00 is 15% of this line item.

The entirety of this line item, in the amount of \$1,785,873.00, is dedicated to purchasing Fleet Vehicles. The justification is that the Transportation department needs their pick-up trucks replaced and these are MiDeal contract pick-ups that have the specs needed.

The other budgeted items currently are:

Tri County Equipment for \$158,568.69 (1x Semi Truck)

Berger Chevrolet for \$434,776.00 (8x Police Tahoe's)

The remaining \$923,056.00 remains unallocated but budgeted towards New or Used City Vehicle Purchases.

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Fleet	Motor Pool Fund	661-229.000-977.500		\$269,472.00



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		FY26 GRAND TOTAL	\$269,472.00

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 _____

BUDGET YEAR 2 _____

BUDGET YEAR 3 _____

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 260010802

ACCOUNTING APPROVAL: *Jo Janaki* Jo Janaki (Oct 15, 2025 10:01:00 EDT) Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	<u>NAME</u>	<u>PHONE NUMBER</u>
1	Marquita Blair	9/8/2025
2		
3		

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: *Marquita Blair* Marquita Blair (Oct 15, 2025 10:02:12 EDT)
(Marquita Blair, Fleet Administrator)

ADMINISTRATION APPROVAL: *CD Edwards / A0529* CD Edwards / A0529 (Oct 21, 2025 15:37:22 EDT)
\$20,000 or above spending authorizations)



RESOLUTION NO.: **250366-T**

PRESENTED: **11-5-2025**

ADOPTED: _____

BY THE CITY
ADMINISTRATOR:

**RESOLUTION APPROVING THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE
CITY OF FLINT AND F&V OPERATIONS AND RESOURCE MANAGEMENT**

WHEREAS, The Flint City Council approved resolution 230321 to F&V Operations and Resource Management (FVOP) to provide lab staff and backup operator in charge for the water plant and,

WHEREAS, A monthly agreement of \$22,905.00 was proposed (total year \$265,140.00) that automatically renews each calendar year which includes a cost of living adjustment to the lump sum rate base on the United States Department of Labor, Bureau of Statistics, Employment Cost Index, twelve (12) month percent change and,

WHEREAS, A laboratory technician and supervisor have been hired and are receiving assistance from FVOP to maintain compliance and retain the laboratory certification. FVOP will assume previous laboratory responsibilities while the staff develops with anticipation of a reduction in the scope of services when all staff are certified and,

WHEREAS, Operations services will be provided on a lump sum basis at a proposed monthly fee of \$24,702.50 (total year \$296,430.00) and will be prorated for any partial month with funding available from account 591-545.200-801.000 and,

Account Number	Account Name/ Grant Code	Amount
591-545.200-801.000	Professional Services	\$296,430.00
	FY2025 GRAND TOTAL	\$296,430.00

BE IT RESOLVED, that the Flint City Council approves the Professional Services Agreement between the City of Flint and F&V Operations and Resource Management, Inc., for back-up operator in charge of support services in an amount not to exceed \$296,430.00

APPROVED AS TO FORM:


JoAnne Gurley (Oct 15, 2025 23:43:31 EDT)
JoAnne Gurley, Chief Legal Officer

APPROVED AS TO FINANCE:


Philip Moore (Oct 16, 2025 10:23:36 EDT)
Philip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:


Clyde Edwards / A0544 (Oct 22, 2025 10:27:11 EDT)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: August 1, 2025

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TODAY'S DATE: October 10, 2025

BID/PROPOSAL#

AGENDA ITEM TITLE: Lab Staff Services and Backup Operation In Charge

PREPARED BY: Yolanda Gray

VENDOR NAME: F & V Operations Resource Management

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor Compliance (This vendor has been properly vetted and the responses are below):

Federal government	(All documentation current, no violations)	☐ YES ☐ NO
State government	(All documentation current, no violations)	☒ YES ☐ NO
City of Flint	(All documentation current, no violations)	☐ YES ☐ NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

NOTE: Preparer MUST include a response to the conditions below:

- Did we do an assessment of first consideration to internal City of Flint staff and resources (explain)?
- Why was this vendor chosen?
- What history does this vendor have with the City of Flint?
- What steps will be taken to do a post-performance of the vendor?

On September 20, 2023, the Flint City approved Resolution 230321 to F&V Operations Resource Management to provide lab staff services and back up operator in charge for the City of Flint's Water Plant due to the lack of a lab supervisor and coverage in the absence of the plant supervisor, Scott Dungee. F&V proposed monthly fee agreement of \$22,905.00 that automatically renews each calendar year which includes an adjustment to the lump sum rate based on the United States Department of Labor, Bureau of Labor Statistics, Employment Cost, twelve (12) month percent change.

F&V Operations Resource Management was selected by EGLE to provide full water operations in lab staff services for the water plant in 2017 during the water crisis and continued to operate in this function until 2023 when a certified D-1 water plant supervisor was hired. F&V has made certain the water plant stays in compliance with all safe drinking water regulated by the EPA and EGLE.



CITY OF FLINT

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PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

- ☐ Sole Source (Please attach sole source statement to requisition)
☐ Competitive Bid Process (Please attach bid tabulation/documents to requisition)
☐ Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)

*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

- ☐ (3) Quotes (please attach all quotes to your requisition)

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	PO Number	FY PO Amount	FY Expensed	Resolution
2021	591-545.200-801.000	20-002776	\$382,715.36	\$382,715.36	180496.2
2022	591-545.200-801.000	22-004401	\$303,909.20	\$303,909.2	180496.2
2023	591-545.200-801.000	23-005215	\$375,631.80	\$375,631.80	180496.2
2024	591-545.200-801.000	24-006732	\$273,860.00	\$267,374.08	230321
2025	591-545.200-801.000	25-008070	\$286,129.32	\$286,129.32	230321

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

This request benefits the City of Flint by protecting the public health, provide supervision and control over the public water supply, prescribes the powers and duties of EGLE, provides capacity assessments an source water assessments of public water supply and the examination, certification and regulation of persons operating the system and provides the continuous adequate operation of the public water supply.



CITY OF FLINT

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Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure: n/a

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

NOTE: Accountant MUST include the following information:

- What is the total amount budgeted for this purpose?
- What percentage is being spent with this vendor?
- What is the justification for spending this amount of money with this vendor?
- What percentage is being spent out of each line item used in this request?
- List all the known budgeted funds from that line item.

The FY26 amount budgeted for account 591-545.200-801.000 (Professional Services) is \$831,550
The percentage being spent on said services is 36%. F&V was approved to enter into a contract in 2023 to provide services with an automatic yearly renewal. The full amount (100%) \$296,430.00 is being requested for the calendar year.

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
	Professional Services	591-545.200-801.000		\$296,430.00
		FY26 GRAND TOTAL		\$296,430.00

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 _____

BUDGET YEAR 2 _____



CITY OF FLINT

** STAFF REVIEW FORM **

Effective: August 1, 2025

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BUDGET YEAR 3 _____

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 260010867

ACCOUNTING APPROVAL:

Yolanda Gray

Date: 10-13-25

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐

Section V. RESOLUTION DEFENSE TEAM

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Scott Dungee	
2	Yolanda Gray	
3		

STAFF RECOMMENDATION: (PLEASE SELECT): ☐ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE:

Scott Dungee 10-13-25
(Name, Title)

ADMINISTRATION APPROVAL:

CD Edwards (Oct 13, 2025 11:28:59 EDT)

\$20,000 or above spending authorizations)



RESOLUTION NO.: 250367-T

PRESENTED: 11-5-2025

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO ACCEPT LEO GRANT TO FUND BLIGHT EQUIPMENT AND TO
OBLIGATE THE GRANT FUNDING TOWARDS SPECIFIED EQUIPMENT**

WHEREAS, the City of Flint Office of Blight Elimination has been awarded \$1,000,000.00 in grant funding from the State of Michigan Department of Labor and Economic Opportunity (LEO) under Grant Number FLINTBLIGHT25. The reimbursable grant supports the purchase of equipment and supplies for the removal of structural and non-structural blight within the City of Flint;

WHEREAS, the equipment to be procured—including, but not limited to, a Loader, Sky Lyft Truck, Stump Grinder, Trailer, and other essential operational supplies—will significantly enhance the City's capacity to manage and eliminate blight in an effective, coordinated, and sustained manner;

WHEREAS, the following vendors are designated to supply the specified equipment through cooperative purchasing contracts or public bidding processes: MacQueen Equipment, LLC; Carleton Equipment Company; Flint New Holland, Inc; Jack Doheny Companies, Inc; and Royal Truck & Utility Trailer;

WHEREAS, Funding is to come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
296-732.50-977.000	EQUIPMENT	\$800,000.00
Multiple	Wages/Fringes	\$100,000.00
296-732.250-752.000	Supplies	\$100,000.00
	TOTAL	\$1,000,000.00

IT IS RESOLVED, That the appropriate City officials are hereby authorized to do all things necessary to accept grant funding in the amount of \$1,000,000.00 awarded under Grant Number FLINTBLIGHT25 from the State of Michigan Department of Labor and Economic Opportunity (LEO), amend the FY26 budget, and appropriate revenue and expenditure amounts in future fiscal years as long as the funding remains available;

IT IS FURTHER RESOLVED, That the proper City officials are hereby authorized to do all things necessary to issue purchase orders to vendors procured according to the City of Flint Purchasing policy and procedures including MacQueen Equipment, LLC, Carleton Equipment Company, Flint New Holland, Inc., Jack Doheny Companies, Inc., and Royal truck & Utility Trailer for blight removal equipment and associated supplies in a total amount not-to-exceed \$900,000.

APPROVED AS TO FORM:


Joanne Gurley (Oct 22, 2025 16:18:11 EDT)

Joanne Gurley, City Attorney

APPROVED AS TO FINANCE:


Phillip Moore (Oct 22, 2025 16:29:34 EDT)

Phillip Moore, Chief Financial Officer



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

FOR THE CITY OF FLINT:

CD Edwards / A0546 (Oct 22, 2025 16:31:52 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO PURCHASING:

Lauren Rowley, Purchasing Manager



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: August 1, 2025

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TODAY'S DATE: 9/15/2025

BID/PROPOSAL#

AGENDA ITEM TITLE: Resolution to accept LEO Grant to Fund Blight Equipment

PREPARED BY: Christian Baldwin

VENDOR NAME: State of Michigan, Department of Labor and Economic Opportunity

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor Compliance (This vendor has been properly vetted and the responses are below):

Federal government	(All documentation current, no violations)	☐ YES	☐ NO
State government	(All documentation current, no violations)	☐ YES	☐ NO
City of Flint	(All documentation current, no violations)	☐ YES	☐ NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

NOTE: Preparer MUST include a response to the conditions below:

- Did we do an assessment of first consideration to internal City of Flint staff and resources (explain)?
- Why was this vendor chosen?
- What history does this vendor have with the City of Flint?
- What steps will be taken to do a post-performance of the vendor?

Requesting authorization from the City Council to accept a grant from the State of Michigan Department of Labor and Economic Opportunity in the amount of \$1,000,000. The budget for the grant is as follows:

Equipment: \$800,000.00

Administrative Salaries and Fringes: \$100,000.00

Supplies: \$100,000.00

Total: \$1,000,000.00

Requesting further approval from the City Council to appropriate the grant funds and issue purchase orders to the following vendors who are able to supply needed Blight elimination equipment and whom were selected in accordance with the City's purchasing ordinance and policies and procedures:

MacQueen Equipment, LLC



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: August 1, 2025

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Carleton Equipment Company,
Flint New Holland, Inc.,
Jach Doheny Companies, Inc.,
And Royal Truck & Utility Trailer

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

- ☐ Sole Source (Please attach sole source statement to requisition)
☐ Competitive Bid Process (Please attach bid tabulation/documents to requisition)
☐ Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)
 *Contract must be attached to your requisition and contract must appear on the
 vendor's quote for goods/services
☐ (3) Quotes (please attach all quotes to your requisition)

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	PO Number	FY PO Amount	FY Expensed	Resolution

Section III.



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: August 1, 2025

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POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

--

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

NOTE: Accountant MUST include the following information:

- What is the total amount budgeted for this purpose?
- What percentage is being spent with this vendor?
- What is the justification for spending this amount of money with this vendor?
- What percentage is being spent out of each line item used in this request?
- List all the known budgeted funds from that line item.

--

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: August 1, 2025

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Dept.	Name of Account	Account Number	Grant Code	Amount
Mayor – Blight	Revenues	296-732.250-569.000	SLEO-FLBLT25	\$1,000,000.00
Mayor – Blight	Supplies	296-732.250-752.000	SLEO-FLBLT25	\$100,000.00
Mayor – Blight	Equipment	296-732.250-977.000	SLEO-FLBLT25	\$800,000.00
Mayor – Blight	Indirect Costs	296-732.250-969.100	SLEO-FLBLT25	\$100,000.00
FY26 GRAND TOTAL				\$2,000,000.00

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 _____

BUDGET YEAR 2 _____

BUDGET YEAR 3 _____

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

PRE-ENCUMBERED? YES ☐ NO ☐ **REQUISITION NO:**

ACCOUNTING APPROVAL: 
Christian Baldwin (Sep 15, 2025 11:21:49 EDT) **Date:** _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: August 1, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	<u>NAME</u>	<u>PHONE NUMBER</u>
1		
2		
3		

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:

W. D. Brown
Wilfred Brown (Sep 15, 2025 13:51:01 EDT)

(Name, Title)

ADMINISTRATION APPROVAL:

C. D. Edwards
Clyde D. Edwards (Sep 15, 2025 19:57:38 EDT)

\$20,000 or above spending authorizations)



RESOLUTION NO.: 250368-T
PRESENTED: 11-5-2025
ADOPTED: _____

BY THE CITY
ADMINISTRATOR:

**RESOLUTION AUTHORIZING SITE PREPARATION, DEMOLITION AND REMEDIATION OF
PROPERTIES AND LAND LOCATED AROUND FIRE STATION 4 FOR THE FIRE AND POLICE
TRAINING CENTER**

WHEREAS, The Flint Fire Department and the Flint Police Department are ready to move to the next phase for the Fire and Police Training Center,

WHEREAS, some of the surrounding parcels of Fire Station 4 (4309 Industrial Avenue) currently contains structures and/or environmental hazards that are no longer usable or pose safety concerns, and therefore require demolition and site remediation and;

WHEREAS, proper site preparation, including demolition of unsafe or obsolete structures and environmental remediation, is essential to ensure the safe and effective development of the Fire and Police Training Center;

WHEREAS, the proposed demolition and remediation shall comply with all applicable laws, environmental regulations, and safety standards;

WHEREAS, the funding will come from the revenue replacement ARPA funds.

Account Number	Account Name	Amount
101-337.974-974.000	FIRE ARPA	\$500,000.00
101-305.974-974.000	POLICE ARPA	\$500,000.00
	Total	\$1,000,000.00

IT IS RESOLVED, That the proper City Officials, upon the City Council approval, are hereby authorized to take all actions necessary to carry out the site preparation, demolition and site remediation of the properties and land surrounding Fire Station 4 adjust FY26 budget and make funds available through future fiscal years; funding for the demolition and site remediation will come from revenue replacement ARPA funds.

APPROVED AS TO FORM:

JoAnne Gurley
JoAnne Gurley (Oct 22, 2025 16:29:18 EDT)

Joanne Gurley, Chief Legal Officer

FOR THE CITY OF FLINT:

CD Edwards / A0548
CD Edwards / A0548 (Oct 22, 2025 16:30:22 EDT)

Clyde Edwards, City Administrator

APPROVED AS TO FINANCE:

Phillip Moore
Phillip Moore (Oct 22, 2025 13:17:43 EDT)

Phillip Moore, Chief Financial Officer

APPROVED BY CITY COUNCIL:



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: August 1, 2025

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TODAY'S DATE: 10/21/2025

BID/PROPOSAL#

AGENDA ITEM TITLE: RESOLUTION AUTHORIZING THE SITE PERPARATION AND DEMOLITION OF ALL PARCELS AND REMEDIATION OF LAND LOCATED AROUND FIRE STATION 4 FOR THE FIRE AND POLICE TRAINING CENTER

PREPARED BY: Candice Smith – Police Department and Karen Shim – Fire Department

VENDOR NAME: CITY OF FLINT

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor Compliance (This vendor has been properly vetted and the responses are below):

Federal government	(All documentation current, no violations)	☒ YES	☐ NO
State government	(All documentation current, no violations)	☒ YES	☐ NO
City of Flint	(All documentation current, no violations)	☒ YES	☐ NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

NOTE: Preparer MUST include a response to the conditions below:

- Did we do an assessment of first consideration to internal City of Flint staff and resources (explain)?
- Why was this vendor chosen?
- What history does this vendor have with the City of Flint?
- What steps will be taken to do a post-performance of the vendor?

The Flint Police and Fire Departments are requesting the approval from the City Council for \$1,000,000.00 for site preparation and the demolition of all necessary properties for the Fire and Police Training Center. All work will be preformed by City of Flint employees. The assessment of first consideration was completed on 10/21/25. The City of Flint was chosen to do the work because there is now an in house demolish department.

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

- ☐ Sole Source (Please attach sole source statement to requisition)
- ☐ Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- ☒ Cooperative Contract (MIDeal, Sourcwell, GSA, or other municipality)

*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: August 1, 2025

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[] (3) Quotes (please attach all quotes to your requisition)

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	PO Number	FY PO Amount	FY Expensed	Resolution

Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

A fire and police training facility provides improved safety, more effective responses, and better inter-agency cooperation. It allows emergency personnel to practice skills in a controlled environment, leading to better performance during real emergencies, reduced injuries, and more efficient use of resources. Cross-training also builds trust and teamwork between police and fire departments for incidents where they must work together. The Police officers will not have to travel to Shiawassee County for training. The training facility will serve as a state-of-the-art center here in the City of Flint for the police and fire personnel. The training center will generate revenue by charging external agencies and departments to use the facility.

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☐ NO ☒ IF NO, PLEASE EXPLAIN:

NOTE: Accountant MUST include the following information:

- What is the total amount budgeted for this purpose?
- What percentage is being spent with this vendor?
- What is the justification for spending this amount of money with this vendor?
- What percentage of each line item's budget is being spent in this request?

Total project Budget \$1,000,000
Demolition \$390,000
Tree Removal \$200,000

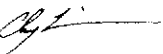


CITY OF FLINT

** STAFF REVIEW FORM **

Effective: August 1, 2025

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ACCOUNTING APPROVAL:  Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	N/A	
2	N/A	
3	N/A	

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Terence Green Theron S. Wiggins
Terence Green (Oct 22, 2025 12:08:12 EDT) Theron S. Wiggins (Oct 22, 2025 12:15:26 EDT)
(Terence Green, Chief of Police) (Theron Wiggins, Fire Chief)

ADMINISTRATION APPROVAL: 
CD Edwards (Oct 22, 2025 10:52:35 EDT)
(for \$20,000 or above spending authorizations)



RESOLUTION NO.:

250369-T

PRESENTED:

11-5-2025

ADOPTED:

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO AMEND THE FY26 BUDGET AND APPROPRIATE
ADDITIONAL FUNDING FOR THE BLIGHT DEPARTMENT**

WHEREAS, the adopted FY26 budget allocated funding for personnel and operating expenses within the Blight department in the amount of \$1,142,228.00; and

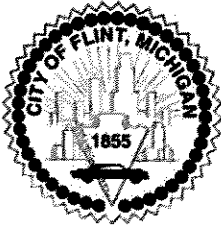
WHEREAS, the total FY26 expenditures for the Blight department are projected to be \$2,151,184.59; and

WHEREAS, the Blight department's FY25 budget was supplemented by a \$1,000,000 grant that ended 12/31/2024; and

WHEREAS, additional funding in the amount of \$1,008,956.59 is needed by the Blight department to continue to expand blight abatement activities, including but not limited to an increase in demolitions of blighted structures throughout the City of Flint and the onboarding of an internal demolition crew; and

WHEREAS, funding will be allocated to the following account(s):

Account Number	Account Name/ Grant Code	Amount
101-732.000-702.010	WAGES	\$ 213,000.00
101-732.000-703.000	OVERTIME	\$ 10,500.00
101-732.000-706.000	HOLIDAY PAY	\$ 8,520.00
101-732.000-710.100	UNEMPLOYMENT COMPENSATION (SUTA)	\$ 3,132.27
101-732.000-710.200	FICA (SOCIAL SECURITY)	\$ 14,385.24
101-732.000-710.300	MEDICARE	\$ 3,364.29
101-732.000-713.000	WORKERS COMPENSATION	\$ 7,536.91
101-732.000-714.300	EMPLOYER HEALTH CARE SAVINGS PLAN (HCSP)	\$ 5,625.00
101-732.000-716.100	MERS HYBRID DEFINED CONTRIBUTION PENSION	\$ 8,772.19
101-732.000-717.010	MERS DEFINED BENEFIT PENSION	\$ 83,675.74
101-732.000-717.100	MERS HYBRID DEFINED BENEFIT PENSION	\$ 13,379.81
101-732.000-718.010	HEALTH INSURANCE PREMIUMS	\$ 40,932.38
101-732.000-718.300	LIFE INSURANCE	\$ 405.62
101-732.000-718.400	OPTICAL INSURANCE	\$ 134.26
101-732.000-718.500	DENTAL INSURANCE	\$ 1,119.20



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

101-732.000-719.100	ACCRUED ABSENCES	\$	1,722.72
101-732.000-752.000	SUPPLIES	\$	28,782.00
101-732.000-758.000	UNIFORMS	\$	1,997.00
101-732.000-801.000	PROFESSIONAL SERVICES	\$	525,988.96
101-732.000-863.900	VEHICLE & EQUIPMENT INTRACITY	\$	25,000.00
101-732.000-902.000	POSTAGE	\$	50.00
101-732.000-903.000	COPYING SERVICES	\$	933.00
101-732.000-958.000	EDUCATION, TRAINING, & CONFER	\$	10,000.00
	FY26 GRAND TOTAL		\$1,008,956.59

IT IS RESOLVED, that the appropriate City officials are hereby authorized to do all things necessary to amend the FY2026 budget and appropriate additional funding to the Blight department in an amount not-to-exceed \$1,008,956.59.

APPROVED AS TO FORM:


JoAnne Gurley (Oct 22, 2025 16:33:21 EDT)
Joanne Gurley, City Attorney

FOR THE CITY OF FLINT:


CD Edwards / A0547 (Oct 22, 2025 16:39:39 EDT)
Clyde Edwards, City Administrator

APPROVED AS TO FINANCE:


Phillip Moore (Oct 22, 2025 16:36:51 EDT)
Phillip Moore, Chief Financial Officer

APPROVED BY CITY COUNCIL:



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: August 1, 2025

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TODAY'S DATE: 9/15/2025

BID/PROPOSAL#

AGENDA ITEM TITLE: 1st Quarter FY26 Budget Amendment for Blight Department

PREPARED BY: Christian Baldwin

VENDOR NAME: N/A

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor Compliance (This vendor has been properly vetted and the responses are below):

Federal government	(All documentation current, no violations)	☐ YES	☐ NO
State government	(All documentation current, no violations)	☐ YES	☐ NO
City of Flint	(All documentation current, no violations)	☐ YES	☐ NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

NOTE: Preparer MUST include a response to the conditions below:

- Did we do an assessment of first consideration to internal City of Flint staff and resources (explain)?
- Why was this vendor chosen?
- What history does this vendor have with the City of Flint?
- What steps will be taken to do a post-performance of the vendor?

The Blight Department is requesting an additional \$1,008,956.58 to be appropriated from the general fund for increased blight elimination activities including but not limited to a large increase in demolitions of blighted structures throughout the City of Flint.

This budget amendment will have a net result of increasing the amounts of funding appropriated to two budget categories within the Blight Department, as follows:

Personnel: \$416,205.62

Operating Expenses: \$592,750.96

For a total increase in amounts appropriated to the Blight department of \$1,008,956.58.



CITY OF FLINT

**** STAFF REVIEW FORM ****

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The increase of \$416,205.62 in the Personnel budget is to provide sufficient funding to cover wage and fringe expenses for the remainder of FY26 for an internal Blight demolition crew consisting of (1) DEMO Construction Analyst, (1) DEMO Construction Supervisor, and (3) DEMO Construction Operators. The administration has indicated its desire to create this demolition team which would allow the City to respond quicker and more effectively and efficiently to matters related to the necessary demolition of blighted structures.

The increase of \$592,750.96 in the Operating Expenses budget is to provide sufficient funding for increased blight abatement activities and the demolition of blighted structures, including 31 residential parcels and 5 commercial parcels. The expected total cost for the demolitions is \$1,069,975.96, \$646,057.00 of which will be covered by already allocated CDBG funds, and the remaining \$423,918.96 is being requested to be appropriated from the general fund. Additional supplies, uniforms, vehicle usage, training costs are expected to coincide with the increased blight abatement and blight demolition activities, as well as additional professional services such as yard waste disposal, tree and stump removal, and pest control.

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

- ☐ Sole Source (Please attach sole source statement to requisition)
☐ Competitive Bid Process (Please attach bid tabulation/documents to requisition)
☐ Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)

*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

- ☐ (3) Quotes (please attach all quotes to your requisition)

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	PO Number	FY PO Amount	FY Expensed	Resolution



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: August 1, 2025

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Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

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Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

NOTE: Accountant MUST include the following information:

- What is the total amount budgeted for this purpose?
- What percentage is being spent with this vendor?
- What is the justification for spending this amount of money with this vendor?
- What percentage is being spent out of each line item used in this request?
- List all the known budgeted funds from that line item.

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CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: August 1, 2025

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BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Mayor – Blight	WAGES	101-732.000-702.010		\$ 213,000.00
Mayor – Blight	OVERTIME	101-732.000-703.000		\$ 10,500.00
Mayor – Blight	HOLIDAYPAY	101-732.000-706.000		\$ 8,520.00
Mayor – Blight	UNEMPLOYMENT COMPENSATION (SUTA)	101-732.000-710.100		\$ 3,132.27
Mayor – Blight	FICA(SOCIAL SECURITY)	101-732.000-710.200		\$ 14,385.24
Mayor – Blight	MEDICARE	101-732.000-710.300		\$ 3,364.29
Mayor – Blight	WORKERS COMPENSATION	101-732.000-713.000		\$ 7,536.91
Mayor – Blight	EMPLOYER HEALTH CARE SAVINGS PLAN (HCSP)	101-732.000-714.300		\$ 5,625.00
Mayor – Blight	MERS HYBRID DEFINED CONTRIBUTION PENSION	101-732.000-716.100		\$ 8,772.19
Mayor – Blight	MERS DEFINED BENEFIT PENSION	101-732.000-717.010		\$ 83,675.74
Mayor – Blight	MERS HYBRID DEFINED BENEFIT PENSION	101-732.000-717.100		\$ 13,379.81
Mayor – Blight	HEALTH INSURANCE PREMIUMS	101-732.000-718.010		\$ 40,932.38
Mayor – Blight	LIFE INSURANCE	101-732.000-718.300		\$ 405.62
Mayor – Blight	OPTICAL INSURANCE	101-732.000-718.400		\$ 134.26



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: August 1, 2025

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Mayor – Blight	DENTAL INSURANCE	101-732.000-718.500		\$ 1,119.20
Mayor – Blight	ACCRUED ABSENCES	101-732.000-719.100		\$ 1,722.72
Mayor – Blight	SUPPLIES	101-732.000-752.000		\$ 28,782.00
Mayor – Blight	UNIFORMS	101-732.000-758.000		\$ 1,997.00
Mayor – Blight	PROFESSIONAL SERVICES	101-732.000-801.000		\$ 525,988.96
Mayor – Blight	VEHICLE & EQUIPMENT INTRACITY	101-732.000-863.900		\$ 25,000.00
Mayor – Blight	POSTAGE	101-732.000-902.000		\$ 50.00
Mayor – Blight	COPYING SERVICES	101-732.000-903.000		\$ 933.00
Mayor – Blight	EDUCATION, TRAINING, & CONFER	101-732.000-958.000		\$ 10,000.00
		FY26 GRAND TOTAL		\$1,008,956.59

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 _____

BUDGET YEAR 2 _____

BUDGET YEAR 3 _____

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES ☐ NO ☐ **REQUISITION NO:**



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: August 1, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

ACCOUNTING APPROVAL: *C. Baldwin* Christian Baldwin (Sep 15, 2025 16:55:53 EDT) Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1		
2		
3		

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: *W. Brown*
Wilfred Brown (Sep 15, 2025 17:40:45 EDT)
(Name, Title)

C. Edwards
ADMINISTRATION APPROVAL: Clyde D. Edwards (Sep 15, 2025 18:18:35 EDT)
\$20,000 or above spending authorizations)

09/11/2025

BUDGET REPORT FOR CITY OF FLINT

Calculations as of 06/30/2025

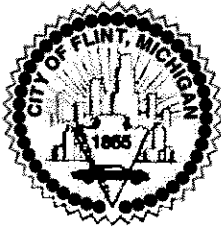
2025-26
PARTMENT REQUEST FINANCE RECOMMENDED

	Budget Adjustment - Increase/(Decrease)
Personnel	416,205.62
Operating	592,750.96
Total	1,008,956.58

GL NUMBER	DESCRIPTION	BUDGET	BUDGET Difference	Budget Adjustment - Increase/(Decrease)	New Budget
Expenditure					
101-732.000-702.010	WAGES	672,567.00	339,021.00	\$ 213,000.00	552,021.00
101-732.000-702.020	SALARIED EMPLOYEE (EXEMPT)			\$ -	0.00
101-732.000-703.000	OVERTIME	30,800.00	28,000.00	\$ 10,500.00	38,500.00
101-732.000-705.000	SICK, VACATION AND ACCRUED LEAVE PAY				0.00
101-732.000-706.000	HOLIDAY PAY	26,903.00	13,561.00	\$ 8,520.00	22,081.00
101-732.000-707.000	TEMPORARY AND SEASONAL EMPLOYEES			\$ -	0.00
101-732.000-710.100	UNEMPLOYMENT COMPENSATION (SUTA)	9,859.00	5,138.00	\$ 3,132.27	8,270.27
101-732.000-710.200	FICA (SOCIAL SECURITY)	45,277.00	23,595.00	\$ 14,385.24	37,981.24
101-732.000-710.300	MEDICARE	10,589.00	5,518.00	\$ 3,364.29	8,882.29
101-732.000-713.000	WORKERS COMPENSATION	32,591.00	20,115.00	\$ 7,536.91	27,651.91
101-732.000-714.300	EMPLOYER HEALTH CARE SAVINGS PLAN (HCSP)	24,000.00	15,000.00	\$ 5,625.00	20,625.00
101-732.000-716.100	MERS HYBRID DEFERRED CONTRIBUTION PENSION	26,300.00	13,982.00	\$ 8,772.19	22,734.19
101-732.000-717.010	MERS DEFINED BENEFIT PENSION	327,023.00	343,844.00	\$ 83,675.74	427,519.74
101-732.000-717.100	MERS HYBRID DEFERRED BENEFIT PENSION	43,647.00	21,296.00	\$ 13,379.81	34,675.81
101-732.000-718.010	HEALTH INSURANCE PREMIUMS	135,625.00	84,154.00	\$ 40,932.38	125,086.38
101-732.000-718.300	LIFE INSURANCE	1,733.00	1,082.00	\$ 405.62	1,487.62
101-732.000-718.400	OPTICAL INSURANCE	568.00	358.00	\$ 134.26	492.26
101-732.000-718.500	DENTAL INSURANCE	4,961.00	2,985.00	\$ 1,119.20	4,104.20
101-732.000-719.100	ACCRUED ABSENCES	10,577.00	4,598.00	\$ 1,722.72	6,320.72
101-732.000-752.000	SUPPLIES	37,482.00	8,700.00	(28,782.00)	37,482.00
	FOOTNOTE AMOUNTS:				
(2025-26 To ?) SUPPLIES FOR BLIGHT REMOVAL		23,609.00			
	FOOTNOTE AMOUNTS:				
(2025-26 To ?) PARTS FOR EQUIPMENT		11,860.00			
	FOOTNOTE AMOUNTS:				
(2025-26 To ?) MULCH		210.00			
	FOOTNOTE AMOUNTS:				
(2025-26 To ?) OFFICE SUPPLIES		1,746.00			
	FOOTNOTE AMOUNTS:				
(2025-26 To ?) SOIL		58.00			
	FOOTNOTE AMOUNTS:				
(2025-26 To ?) TOTAL:		37,482.00			
GL # FOOTNOTE TOTAL:		11,297.00	9,300.00	(1,997.00)	11,297.00
101-732.000-758.000	UNIFORMS				
(2023-24 To ?) BOOTS, UNIFORMS SAFETY GEAR					
	FOOTNOTE AMOUNTS:	3,090.00			
(2025-26 To ?) 20 PAIRS OF BOOTS @ \$150/PAIR					
	FOOTNOTE AMOUNTS:	7,706.00			
(2025-26 To ?) UNIFORMS					
	FOOTNOTE AMOUNTS:	500.00			
(2025-26 To ?) WORK GLOVES					

	GL # FOOTNOTE TOTAL:		11,286.00						
101-732.000-901.000	PROFESSIONAL SERVICES		597,988.96		72,000.00	(525,988.96)	\$	525,988.96	597,988.96
	(2023-24 To ?) GENESSEE WASTE - NO MORE GRANT MONEY TO PAY FOR DISPOSAL								
	(2023-24 To ?) ROAD KILL REMOVAL								
	FOOTNOTE AMOUNTS:		423,918.96						
	(2025-26 To ?) DEMO								
	FOOTNOTE AMOUNTS:		2,163.00						
	(2025-26 To ?) DUMPSTER RENTAL								
	FOOTNOTE AMOUNTS:		577.00						
	(2025-26 To ?) MARKETING								
	FOOTNOTE AMOUNTS:		50,000.00						
	(2025-26 To ?) PEST CONTROL								
	FOOTNOTE AMOUNTS:		11,330.00						
	(2025-26 To ?) TREE AND STUMP REMOVAL								
	FOOTNOTE AMOUNTS:		80,000.00						
	(2025-26 To ?) WASTE DISPOSAL								
	FOOTNOTE AMOUNTS:		30,000.00						
	(2025-26 To ?) YARD WASTE REMOVAL								
	GL # FOOTNOTE TOTAL:		546,693.00						
101-732.000-805.076	CLEARANCE AND DEMOLITION								
101-732.000-861.000	TRANSPORTATION - MILEAGE REIMBURSEMENT		2,451.00						
	FOOTNOTE AMOUNTS:		2,451.00						
	(2025-26 To ?) MILEAGE REIMBURSEMENT								
101-732.000-963.900	VEHICLE & EQUIPMENT INTRACITY		150,000.00		125,000.00	(25,000.00)	\$	25,000.00	150,000.00
	(2023-24 To ?) MORE EMPLOYEES USING CITY VEHICLES								
	FOOTNOTE AMOUNTS:		150,000.00						
	(2025-26 To ?) MONTHLY FLEET CHARGES								
101-732.000-900.000	PRINTING & PUBLISHING		400.00		400.00	0.00	\$	-	400.00
101-732.000-902.000	POSTAGE		400.00		350.00	(50.00)	\$	50.00	400.00
	(2023-24 To ?) ILLEGLE VIOLATION NOTICES TO BE MAILED								
	FOOTNOTE AMOUNTS:		100.00						
	(2025-26 To ?) MAILING								
	FOOTNOTE AMOUNTS:		300.00						
	(2025-26 To ?) POSTAGE								
	GL # FOOTNOTE TOTAL:		400.00						
101-732.000-903.000	COPYING SERVICES		1,183.00		250.00	(933.00)	\$	933.00	1,183.00
	(2024-25 To ?) XEROX PAYMENTS / 2 PRINTERS								
	FOOTNOTE AMOUNTS:		1,183.00						
	(2025-26 To ?) MONTHLY COPY CHARGES								
101-732.000-958.000	EDUCATION, TRAINING, & CONFER		10,000.00			(10,000.00)	\$	10,000.00	10,000.00
	(2023-24 To ?) TRAIN NEW EMPLOYEES								
	(2023-24 To ?) CONFERENCE ATTENDANCE								
	FOOTNOTE AMOUNTS:		10,000.00						
	(2025-26 To ?) TRAINING NEW EMPLOYEES - INCREASE FOR FORESTRY AND DEMO								
101-732.000-977.000	EQUIPMENT		4,000.00		4,000.00	0.00	\$	-	4,000.00
	FOOTNOTE AMOUNTS:		4,000.00						
	(2025-26 To ?) TOOLS AND OTHER EQUIPMENT								
101-732.000-992.400	LEASE FINANCING PRINCIPAL					0.00	\$	-	0.00
101-732.000-994.000									
TOTAL EXPENDITURE			2,166,926.00		1,142,228.00	(592,750.96)	\$	1,008,956.58	2,151,184.58

[illegible]

RESOLUTION NO.: **250370-T**PRESENTED: **11-5-2025**

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

RESOLUTION AUTHORIZING FIRST QUARTER FY26 BUDGET AMENDMENT

WHEREAS, the City of Flint's operating budget is monitored on an ongoing basis by the Finance Department and City department heads and changes to an approved operating budget are required from time to time. And;

WHEREAS, the Department of Finance is recommending certain fiscal appropriation amendments to the FY2026 City of Flint operating budget as follows in accordance with State Public Act 2 of 1968 as amended. And;

FY2026 Proposed First Quarter Budget Amendments	Amended FY2026 Budget as of 9/30/2025	Proposed Amendments for FY2026 Q1 End	Proposed Amended FY2026 Budget	Estimated Ending Fund Balance
General Fund - Blight 101 Expenditures – Wages & Fringe	\$922,228	\$416,206	\$1,338,434	\$11,972,881
General Fund - Blight 101 Expenditures – Other Operating	\$220,000	\$592,751	\$812,751	\$11,380,130
General Fund – CSC - Treasury 101 Expenditures – Wages & Fringe	\$2,293,350	(\$30,000)	\$2,263,350	\$11,380,130
General Fund – CSC/Treasury 101 Expenditures – Other Operating	\$1,148,300	\$30,000	\$1,178,300	\$11,380,130
Major Street Fund - Street Repairs 202 Expenditures – Other Operating	\$3,803,330	\$2,300,000	\$6,103,330	\$22,928,935
Local Street Fund - Street Repairs 203 Expenditures – Other Operating	\$4,904,200	(\$2,300,000)	\$2,604,200	\$2,095.258
Sewer Fund – WSC/Construction 590 Expenditures – Wage & Fringe	\$2,929,216	\$391,800	\$3,321,016	\$76,964,154
Water Fund – Utilities/Water Admin 591 Expenditures – Other Operating	\$10,683,996	\$30,000	\$10,713,996	\$69,319,235
Water Fund – Water Plant/Operations 591 Expenditures – Other Operating	\$11,127,933	\$280,000	\$11,407,933	\$69,039,235
Water Fund – Water Plant/Dam Maint. 591 Expenditures – Other Operating	\$498,000	\$60,000	\$558,000	\$68,979,235
Water Fund – Water Plant/Improvement 591 Expenditures – Capital Outlay	\$2,040,500	\$75,000	\$2,115,500	\$68,904,235
Total Amendment		\$1,845,757		



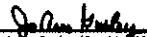
RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

IT IS RESOLVED, that the appropriate officials are hereby authorized to do all things necessary to incorporate the approved appropriation changes into the FY2026 operating budget of the City of Flint.

APPROVED AS TO FORM:


JoAnne Gurley (Oct 20, 2025 17:42:29 EDT)

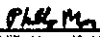
Joanne Gurley, City Attorney

FOR THE CITY OF FLINT:


CD Edwards / A0549 (Oct 22, 2025 10:02:43 EDT)

Clyde Edwards, City Administrator

APPROVED AS TO FINANCE:


Phillip Moore (Oct 20, 2025 16:01:57 EDT)

Phillip Moore, Chief Financial Officer

APPROVED BY CITY COUNCIL:



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: August 1, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

TODAY'S DATE: 9/15/2025

BID/PROPOSAL#

AGENDA ITEM TITLE: 1st Quarter FY26 Budget Amendment for Blight Department

PREPARED BY: Christian Baldwin

VENDOR NAME: N/A

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor Compliance (This vendor has been properly vetted and the responses are below):

Federal government	(All documentation current, no violations)	☐ YES	☐ NO
State government	(All documentation current, no violations)	☐ YES	☐ NO
City of Flint	(All documentation current, no violations)	☐ YES	☐ NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

NOTE: Preparer MUST include a response to the conditions below:

- Did we do an assessment of first consideration to internal City of Flint staff and resources (explain)?
- Why was this vendor chosen?
- What history does this vendor have with the City of Flint?
- What steps will be taken to do a post-performance of the vendor?

The Blight Department is requesting an additional \$1,008,956.58 to be appropriated from the general fund for increased blight elimination activities including but not limited to a large increase in demolitions of blighted structures throughout the City of Flint.

This budget amendment will have a net result of increasing the amounts of funding appropriated to two budget categories within the Blight Department, as follows:

Personnel: \$416,205.62

Operating Expenses: \$592,750.96

For a total increase in amounts appropriated to the Blight department of \$1,008,956.58.



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: August 1, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

The increase of \$416,205.62 in the Personnel budget is to provide sufficient funding to cover wage and fringe expenses for the remainder of FY26 for an internal Blight demolition crew consisting of (1) DEMO Construction Analyst, (1) DEMO Construction Supervisor, and (3) DEMO Construction Operators. The administration has indicated its desire to create this demolition team which would allow the City to respond quicker and more effectively and efficiently to matters related to the necessary demolition of blighted structures.

The increase of \$592,750.96 in the Operating Expenses budget is to provide sufficient funding for increased blight abatement activities and the demolition of blighted structures, including 31 residential parcels and 5 commercial parcels. The expected total cost for the demolitions is \$1,069,975.96, \$646,057.00 of which will be covered by already allocated CDBG funds, and the remaining \$423,918.96 is being requested to be appropriated from the general fund. Additional supplies, uniforms, vehicle usage, training costs are expected to coincide with the increased blight abatement and blight demolition activities, as well as additional professional services such as yard waste disposal, tree and stump removal, and pest control.

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

- ☐ Sole Source (Please attach sole source statement to requisition)
- ☐ Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- ☐ Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)
- *Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services
- ☐ (3) Quotes (please attach all quotes to your requisition)

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	PO Number	FY PO Amount	FY Expensed	Resolution



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: August 1, 2025

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Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

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Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

NOTE: Accountant MUST include the following information:

- What is the total amount budgeted for this purpose?
- What percentage is being spent with this vendor?
- What is the justification for spending this amount of money with this vendor?
- What percentage is being spent out of each line item used in this request?
- List all the known budgeted funds from that line item.

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CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: August 1, 2025

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BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Mayor – Blight	WAGES	101-732.000-702.010		\$ 213,000.00
Mayor – Blight	OVERTIME	101-732.000-703.000		\$ 10,500.00
Mayor – Blight	HOLIDAYPAY	101-732.000-706.000		\$ 8,520.00
Mayor – Blight	UNEMPLOYMENT COMPENSATION (SUTA)	101-732.000-710.100		\$ 3,132.27
Mayor – Blight	FICA(SOCIAL SECURITY)	101-732.000-710.200		\$ 14,385.24
Mayor – Blight	MEDICARE	101-732.000-710.300		\$ 3,364.29
Mayor – Blight	WORKERS COMPENSATION	101-732.000-713.000		\$ 7,536.91
Mayor – Blight	EMPLOYER HEALTH CARE SAVINGS PLAN (HCSP)	101-732.000-714.300		\$ 5,625.00
Mayor – Blight	MERS HYBRID DEFINED CONTRIBUTION PENSION	101-732.000-716.100		\$ 8,772.19
Mayor – Blight	MERS DEFINED BENEFIT PENSION	101-732.000-717.010		\$ 83,675.74
Mayor – Blight	MERS HYBRID DEFINED BENEFIT PENSION	101-732.000-717.100		\$ 13,379.81
Mayor – Blight	HEALTH INSURANCE PREMIUMS	101-732.000-718.010		\$ 40,932.38
Mayor – Blight	LIFE INSURANCE	101-732.000-718.300		\$ 405.62
Mayor – Blight	OPTICAL INSURANCE	101-732.000-718.400		\$ 134.26



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: August 1, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

Mayor – Blight	DENTAL INSURANCE	101-732.000-718.500		\$ 1,119.20
Mayor – Blight	ACCRUED ABSENCES	101-732.000-719.100		\$ 1,722.72
Mayor – Blight	SUPPLIES	101-732.000-752.000		\$ 28,782.00
Mayor – Blight	UNIFORMS	101-732.000-758.000		\$ 1,997.00
Mayor – Blight	PROFESSIONAL SERVICES	101-732.000-801.000		\$ 525,988.96
Mayor – Blight	VEHICLE & EQUIPMENT INIRACITY	101-732.000-863.900		\$ 25,000.00
Mayor – Blight	POSTAGE	101-732.000-902.000		\$ 50.00
Mayor – Blight	COPYING SERVICES	101-732.000-903.000		\$ 933.00
Mayor – Blight	EDUCATION, TRAINING, & CONFER	101-732.000-958.000		\$ 10,000.00
		FY26 GRAND TOTAL		\$1,008,956.59

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 _____

BUDGET YEAR 2 _____

BUDGET YEAR 3 _____

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES ☐ NO ☐ **REQUISITION NO:**



CITY OF FLINT

** STAFF REVIEW FORM **

Effective: August 1, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

ACCOUNTING APPROVAL: C. Baldwin Christian Baldwin (Sep 15, 2025 16:55:53 EDT) Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1		
2		
3		

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: W. H. Brown
Wilfred Brown (Sep 15, 2025 17:40:45 EDT)
(Name, Title)

ADMINISTRATION APPROVAL: C. D. Edwards
Clyde D. Edwards (Sep 15, 2025 18:18:35 EDT)
\$20,000 or above spending authorizations)



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: August 1, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

TODAY'S DATE: October 9, 2025

BID/PROPOSAL#

AGENDA ITEM TITLE: FY26 1st Qtr. Budget Amendment – Customer Service Center/Treasury Division

PREPARED BY: V. Foster for Amanda Trujillo

VENDOR NAME: N/A

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor Compliance (This vendor has been properly vetted and the responses are below):

Federal government	(All documentation current, no violations)	☐ YES	☐ NO
State government	(All documentation current, no violations)	☐ YES	☐ NO
City of Flint	(All documentation current, no violations)	☐ YES	☐ NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

NOTE: Preparer MUST include a response to the conditions below:

- Did we do an assessment of first consideration to internal City of Flint staff and resources (explain)?
- Why was this vendor chosen?
- What history does this vendor have with the City of Flint?
- What steps will be taken to do a post-performance of the vendor?

On 11/20/24, Flint City Council adopted Resolution #240512-T authorizing an agreement with Innovative Software Services, Inc. for \$763,894.80 for FY26.

On 6/11/25, Flint City Council adopted Resolution #250196-1-7. The resolution included \$750,000 for the Treasury Division's Professional Services budget. This resulted in a lack of funding for the Innovative contract.

A budget amendment of \$30,000 is requested to cover wages for FY26 Professional Service expenses. This amount will cover any additional, smaller expenses that are appropriated to professional services.



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: August 1, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

☐ Sole Source (Please attach sole source statement to requisition)

☐ Competitive Bid Process (Please attach bid tabulation/documents to requisition)

☐ Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)

*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

☐ (3) Quotes (please attach all quotes to your requisition)

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	PO Number	FY PO Amount	FY Expensed	Resolution

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

Will ensure income tax returns are processed and refunds issued in a timely manner.

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

NOTE: Accountant MUST include the following information:

- What is the total amount budgeted for this purpose?
- What percentage is being spent with this vendor?
- What is the justification for spending this amount of money with this vendor?
- What percentage is being spent out of each line item used in this request?



CITY OF FLINT

** STAFF REVIEW FORM **

Effective: August 1, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

- List all the known budgeted funds from that line item.

N/A – Purchase previously approved on Reso #240512-T.

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
CSC-Treasury	Professional Services	101-253.200-801.000	Increase	30,000.00
CSC-Treasury	Wages	101-253.200-702.010	Decrease	-30,000.00
FY26 GRAND TOTAL				-

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 _____

BUDGET YEAR 2 _____

BUDGET YEAR 3 _____

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES ☐ NO ☐ REQUISITION NO:

ACCOUNTING APPROVAL: _____ Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: August 1, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	<u>NAME</u>	<u>PHONE NUMBER</u>
1	Phillip Moore	2301
2	Amanda Trujillo	2104
3		

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: *Amanda Trujillo*
Amanda Trujillo (Oct 10, 2025 12:12:15 EDT)
Amanda Trujillo, Treasurer

ADMINISTRATION APPROVAL: *[Signature]*
CD Edwards / A0549 (Oct 22, 2025 10:02:43 EDT)
\$20,000 or above spending authorizations)



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: July 10, 2025

TODAY'S DATE: October 9th, 2025

AGENDA ITEM TITLE: Q1 – Budget Amendment – Streets/Transportation

PREPARED BY: Jo Janiski for Donald Thompson, Transportation Director

VENDOR NAME: None

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor Compliance (This vendor has been properly vetted and the responses are below):

Federal government	(All documentation current, no violations)	☐ YES	☐ NO
State government	(All documentation current, no violations)	☐ YES	☐ NO
City of Flint	(All documentation current, no violations)	☐ YES	☐ NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

The Transportation Department is requesting a Budget Amendment in the amount of \$2,300,000.00 Transfer from Local Streets Fund (203) to the Major Streets Fund (202).

This is to cover the Major Street Paving Bid in the Approximated Amount \$2,348,586.58.

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

- ☐ Sole Source (Please attach sole source statement to requisition)
- ☐ Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- ☐ Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)
 - *Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services
- ☐ (3) Quotes (please attach all quotes to your requisition)

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: July 10, 2025

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution

Approx. 25% of Major Street Revenue is transferred every year to the Local Street Fund. No more than 25% of the Major Street Revenue can be transferred every year. This Budget Amendment reduces the Scheduled Transfer in the Transfers In/Out Accounts and also amends the Budget for Professional services in Major Streets (Fund 203) taken from Local Streets Fund (Fund 203).

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

Paving Major Streets with Contractors is beneficial to the residents. The Street Crews do Local Paving internally; this Budget Amendment will fund just one program in for proper asset management of our Street System.

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

Current Line-Item Budget Amount:

202-449.201-801.000: \$1,250,000

203-449.201-801.000: \$2,657,450

202-996.000-995.203: \$3,100,000

202-966.000-955.203: \$3,100,000

Budget Amendment Amount: (+/-) **\$2,300,000.00**



CITY OF FLINT

** STAFF REVIEW FORM **

Effective: July 10, 2025

After Budget Amendment:

202-449.201-801.000: \$3,550,000

203-449.201-801.000: \$357,450

202-996.000-995.203: \$800,000

202-966.000-955.203: \$800,000

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Streets	Professional Services	202-449.201-801.000		2,300,000
Streets	Professional Services	203-449.201-801.000		(2,300,000)
Streets	Transfers-In	202-996.000-995.203		(2,300,000)
Streets	Transfers-Out	202-966.000-955.203		(2,300,000)
		FY26 GRAND TOTAL		-

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 _____

BUDGET YEAR 2 _____

BUDGET YEAR 3 _____

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

PRE-ENCUMBERED? YES ☐ NO ☐ REQUISITION NO: N/A

ACCOUNTING APPROVAL: Jo Janicki (Oct 9, 2025 14:52:22 EDT) Date: _____



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: July 10, 2025

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Donald Thompson	
2	Jo Janiski	810-210-9889
3		

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Don Thompson
Don Thompson (Oct 9, 2025 14:53:33 EDT)
(Name, Title)

ADMINISTRATION APPROVAL: CD
CD Edwards / A0549 (Oct 22, 2025 10:02:43 EDT)
(for \$20,000 or above spending authorizations)



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: August 1, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

TODAY'S DATE: October 8, 2025

BID/PROPOSAL#

AGENDA ITEM TITLE: 1st Quarter FY26 Budget Amendment for Sewer Department

PREPARED BY: Cheri Priest for Entrice Mitchell, Sewer Systems Supervisor

VENDOR NAME: N/A

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor Compliance (This vendor has been properly vetted, and the responses are below):

Federal government	(All documentation current, no violations)	☐ YES	☐ NO
State government	(All documentation current, no violations)	☐ YES	☐ NO
City of Flint	(All documentation current, no violations)	☐ YES	☐ NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

NOTE: Preparer MUST include a response to the conditions below:

- Did we do an assessment of first consideration to internal City of Flint staff and resources (explain)?
- Why was this vendor chosen?
- What history does this vendor have with the City of Flint?
- What steps will be taken to do a post-performance of the vendor?

The Sewer Department is requesting an additional \$500,00 to be appropriated from the sewer fund balance positions that were requested in the original requested FY budget. Due to time constraints, city council allocated funding from the FY 25 sewer department budget for FY26. The FY25 budget did not include 5 positions that were requested to be added to the current budget. The requested sewer department budget was allocating additional funding for the addition/creation of 5 positions. The State of Michigan is requesting that the sewer department have additional staffing to dedicate to MS4 duties. We currently have a newly created position of an MS4 Coordinator and that position requires a crew to carry out the necessary and required storm water duties. The sewer department also requested the creation of a City Works Administrator position. This Sewer Department position would be responsible for all city works asset management duties, including getting various other departments on line with the program so that all



CITY OF FLINT

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work orders will be in one central accessible location. City works is a work order and call center tracking system, which we are required to provide (on the water side) by the State of Michigan. The system will track all calls and complaints from start to finish. City works is the program chose when the Sate of Michigan issued a SAW grant to the sewer fund to implement a required asset management program. (other items were also covered by this grant)

This budget amendment will have a net result of increasing the amounts of funding appropriated to the wage and fringe benefits categories within the Sewer Department. This increase will provide sufficient funding to cover wage and fringe expenses for the remainder of FY26.

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

☐ Sole Source (Please attach sole source statement to requisition)

☐ Competitive Bid Process (Please attach bid tabulation/documents to requisition)

☐ Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality) *Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services[] (3) Quotes (please attach all quotes to your requisition)

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	PO Number	FY PO Amount	FY Expensed	Resolution



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: August 1, 2025

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Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

Section IV: FINANCIAL IMPLICATIONS: None

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

NOTE: Accountant MUST include the following information:

- What is the total amount budgeted for this purpose?
- What percentage is being spent with this vendor?
- What is the justification for spending this amount of money with this vendor?
- What percentage is being spent out of each line item used in this request?
- List all the known budgeted funds from that line item.



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: August 1, 2025

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BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
2496	Wages	590-540.208-702.010		\$207,800.00
2496	Fring Benefits	Various		\$184,000.00
		FY26 GRAND TOTAL		\$391,800.00

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 _____

BUDGET YEAR 2 _____

BUDGET YEAR 3 _____

OTHER IMPLICATIONS (i.e., collective bargaining): None

PRE-ENCUMBERED? YES X ☐ NO ☐ REQUISITION NO:

ACCOUNTING APPROVAL: Cheri Priest Date: 10/10/2025

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1		
2		
3		



CITY OF FLINT

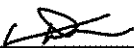
**** STAFF REVIEW FORM ****

Effective: August 1, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

STAFF RECOMMENDATION: (PLEASE SELECT): ☐ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Entrice Mitchell 10/10/2025
Entrice Mitchell, Sewer Systems Supervisor Date

ADMINISTRATION APPROVAL: 
CD Edwards / A0549 (Oct 22, 2025 10:02:43 EDT)
\$20,000 or above spending authorizations)



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: August 1, 2025

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TODAY'S DATE: October 8, 2025

BID/PROPOSAL#

AGENDA ITEM TITLE: First Quarter Budget Amendment

PREPARED BY: Yolanda Gray

VENDOR NAME: Utilities/ Water Plant

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor Compliance (This vendor has been properly vetted and the responses are below):

Federal government	(All documentation current, no violations)	☐ YES	☐ NO
State government	(All documentation current, no violations)	☐ YES	☐ NO
City of Flint	(All documentation current, no violations)	☐ YES	☐ NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

NOTE: Preparer MUST include a response to the conditions below:

- Did we do an assessment of first consideration to Internal City of Flint staff and resources (explain)?
- Why was this vendor chosen?
- What history does this vendor have with the City of Flint?
- What steps will be taken to do a post-performance of the vendor?

First quarter budget amendment to request additional funding for Utilities/Water Plant accounts from Water Fund Balance in order to cover necessary FY26 requisitions, professional service agreements, laboratory supplies, and mandated EGLE/State of Michigan activities. Due to insufficient funding for the current FY25 the Utilities and Water Plant can't encumber funds for the upcoming professional services, water plant operations and lab services, office equipment, repairs and maintenance.

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

- ☐ Sole Source (Please attach sole source statement to requisition)
- ☐ Competitive Bid Process (Please attach bid tabulation/documents to requisition)



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: August 1, 2025

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☐ Cooperative Contract (MiDeal, Sourcewell, GSA, or other municipality)

*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

☐ (3) Quotes (please attach all quotes to your requisition)

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	PO Number	FY PO Amount	FY Expensed	Resolution

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Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

This budget amendment is necessary to protect the public health and provide control over the public water supply as mandated by the Department of Environment, Great Lakes, and Energy (EGLE).



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: August 1, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure: n/a

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

NOTE: Accountant MUST include the following information:

- What is the total amount budgeted for this purpose?
- What percentage is being spent with this vendor?
- What is the justification for spending this amount of money with this vendor?
- What percentage is being spent out of each line item used in this request?
- List all the known budgeted funds from that line item.

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
	Professional Services	591-536.100-801.000		\$30,000.00
	Lab Supplies	591-545.200-757.000		\$15,000.00
	Professional Services	591-545.200-801.000		\$250,000.00
	Repairs and Maintenance	591-545.203-930.000		\$60,000.00
	Professional Services	591-545.300-801.000		\$75,000.00
	Office Equipment	591-545.200-977.000		\$15,000.00
		FY26 GRAND TOTAL		\$445,000.00

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 _____



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: August 1, 2025

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BUDGET YEAR 2 _____

BUDGET YEAR 3 _____

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 260010867

ACCOUNTING APPROVAL:

Yolanda Gray

Date: 10-8-25

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Scott Dungee	
2	Yolanda Gray	
3		

STAFF RECOMMENDATION: (PLEASE SELECT): ☐ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE:

Scott Dungee
(Name/Title)

10-9-25

ADMINISTRATION APPROVAL: CD Edwards / A0549 (Oct 22, 2025 10:02:43 EDT)

\$20,000 or above spending authorizations)

RESOLUTION NO.: **250371 - T**

PRESENTED: November 5, 2025

ADOPTED: _____

**RESOLUTION TO DO ALL THINGS NECESSARY TO UTILIZE \$270,000.00 IN
GENERAL FUNDS – ARPA CATEGORY FOR CITY COUNCIL WARD PRIORITIES**

BY THE CITY COUNCIL:

The City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be utilized by the City for defined purposes. In 2023, the City of Flint obligated all of the ARPA funding received, of which approximately \$40 million was obligated as “revenue replacement”; and

The Flint City Council recommends reallocating \$270,000.00 in General Fund – ARPA Category funding for City Council Ward Priorities, utilizing \$30,000.00 for each of the nine (9) wards; and

The City Council requests that City Administration do all things necessary to reallocate \$270,000.00 for City Council Ward Priorities by Monday, November 17, 2025, with each City Councilmember subsequently naming said ward priorities by resolution after the funding has been appropriated.

IT IS RESOLVED, that the appropriate City Officials do all things necessary to appropriate funding from the General Fund – ARPA Category funding source account to providing funding for City Council Ward Priorities, in the amount of \$30,000.00 for each ward, at a total amount of \$270,000.00, with each City Councilmember subsequently detailing said ward priorities by resolution after the funding has been appropriated.

APPROVED AS TO FORM:

APPROVED BY CITY COUNCIL:

JoAnne Gurley, City Attorney