



City of Flint, Michigan

Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com

Meeting Agenda – FINAL Wednesday, November 19, 2025 5:00 PM

City Council Chambers

FINANCE COMMITTEE

Judy Priestley, Chairperson, Ward 4

Leon El-Alamin, Ward 1

LaShawn Johnson, Ward 3

Tonya Burns, Ward 6

Dennis Pfeiffer, Ward 8

Ladel Lewis, Ward 2

Jerri Winfrey-Carter, Ward 5

Candice Mushatt, Ward 7

Jonathan Jarrett, Ward 9

Davina Donahue, City Clerk

ROLL CALL

READING OF DISORDERLY PERSONS CITY CODE SUBSECTION

Any person that persists in disrupting this meeting will be in violation of Flint City Code Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators will be removed from the meetings.

REQUEST FOR AGENDA CHANGES/ADDITIONS

PUBLIC COMMENT

Members of the public who wish to address the City Council or its committees must register before the meeting begins. A box will be placed at the entrance to the Council Chambers for collection of registrations. No additional speakers or slips will be accepted after the meeting begins.

Members of the public shall have no more than three (3) minutes per speaker during public comment, with only one speaking opportunity per speaker.

COUNCIL RESPONSE

Councilmembers may respond once to all public speakers only after all public speakers have spoken. An individual Councilmember's response shall be limited to two (2) minutes.

RECONSIDERATION

250371-T Reallocation of Funds/ARPA Category/City Council Ward Priorities

Resolution resolving that the appropriate City Officials do all things necessary to appropriate funding from the General Fund – ARPA Category funding source account to providing funding for City Council Ward Priorities, in the amount of \$30,000.00 for each ward, at a total amount of \$270,000.00, with each City Councilmember subsequently detailing said ward priorities by resolution after the funding has been appropriated.

CONSENT AGENDA

Per the amended Rules Governing Meetings of the Flint City Council (as adopted by the City Council on Monday, April 22, 2024), the Chair may request the adoption of a "Consent Agenda". After a motion to adopt a Consent Agenda is made and seconded, the Chair shall ask for separations. Any agenda item on a Consent Agenda shall be separated at the request of any Councilmember. After any separations, there is no debate on approving the Consent Agenda – it shall be voted on or adopted without objection.

RESOLUTIONS

250386-T Reallocation of APRA Funds/North Flint Food Market Cooperative

Resolution resolving that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account

#101-287.000-963.000 to North Flint Food Market Cooperative, in the amount of \$150,000. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations. [NOTE: City Administration recommends reallocating \$150,000 of ARPA funds, previously obligated for revenue replacement, to North Flint Food Market Cooperative.]

250391-T Reallocation of APRA Funds/North Flint Food Market Cooperative

Resolution resolving that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-287.000-963.000 to North Flint Food Market Cooperative, in the amount of \$300,000. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations. [NOTE: City Administration recommends reallocating \$300,000 of ARPA funds, previously obligated for revenue replacement, to North Flint Food Market Cooperative.]

250387-T Contract/Lurvey Construction, LLC/South Building Lower-Level Office Renovations/Phase I/Department of Business and Community Services

Resolution resolving that the appropriate City Officials are authorized to enter into a contract with Lurvey Construction, LLC for Phase I completion of the South Building Lower-level office renovations for the Department of Business & Community Services for an overall total amount NOT-TO-EXCEED \$322,016.80 for FY2026 (07/01/25-06/30/26). [NOTE: The South Building Lower-Level area of City Hall is in major disrepair and doesn't meet the functional needs of the Department of Business & Community Services. This project will include improvements to the electrical, lighting, drop ceiling, painting, mold remediation, flooring, window treatments and workstation furniture allowing the space to serve as a functional and safe office space for multiple employees within this department.]

250388-T Metron-Farnier, LLC/ Purchase of Water Meters/Water Service Center

Resolution resolving that The Division of Purchases & Supplies, upon City Council's approval, is hereby authorized to issue a Purchase Order to Metron-Farnier, LLC in an amount NOT-TO-EXCEED \$576,000.00 for FY2026 (07/01/25-06/30/26) for the purchase of water meters for the Water Service Center. [NOTE: The City of Flint Water Service Center, Utilities Division, is requesting a purchase order be issued to Metron-Farnier for the purchase of residential and commercial water meters. Metron-Farnier (which is already in place in the meter reading system) is the sole source vendor of Metron water meters utilized and distributed by the City of Flint Water Service Center.]

250389-T Grant Extension/Budget Amendment/2022 BJA FY 22 Office of Justice Programs/Community-Based Violence Intervention and Prevention Initiative (CVIPI)/Through September 30, 2026

Resolution resolving that the appropriate City officials are hereby authorized to do all things necessary to amend the FY26 budget and continue to appropriate the associated revenues and expenditures from the 2022 BJA FY22 Office of Justice Programs Community Based Violence Intervention and Prevention Initiative (CVIPI) grant, using grant code FDOJ-CVIPI22, in future fiscal years for as long as funds remain available from the funder, through September 30, 2026. [NOTE: The Flint City Council approved the acceptance of the 2022 BJA Office of Justice Programs Community-Based Violence Intervention and Prevention Initiative Grant on October 24, 2022 and to appropriate revenues and expenditures through September 30, 2025, via resolution 220454.]

250390-T MTech Company/Two (2) Sewer Cleaning Combination Trucks/DPW/Sewer Department

Resolution resolving that the proper City Officials, upon City Council's approval, are hereby authorized to issue a purchase order to the MTech Company for the purchase of (2) sewer cleaning combination trucks in an amount NOT-TO-EXCEED \$749,580.84 for FY26 budget (07/01/25-06/30/26). [NOTE: The Department of Public Works, Sewer Department

will be purchasing two (2) Super Products, Camel Max Series sewer cleaning combination trucks. This vehicle purchase will replace vehicle #7406, a 2019 Freightliner Vactor, and vehicle #7407, a 2019 Freightliner Vactor. Both vehicles will be traded in on this purchase. Total price for these vehicles is \$749,580.84 which includes a trade in amount of \$225,000.00 per vehicle.]

RESOLUTIONS (May Be Reconsidered)

250371-T Reallocation of Funds/ARPA Category/City Council Ward Priorities

Resolution resolving that the appropriate City Officials do all things necessary to appropriate funding from the General Fund – ARPA Category funding source account to providing funding for City Council Ward Priorities, in the amount of \$30,000.00 for each ward, at a total amount of \$270,000.00, with each City Councilmember subsequently detailing said ward priorities by resolution after the funding has been appropriated.

ADJOURNMENT

RESOLUTION NO.: **250371 - T**

PRESENTED: November 5, 2025

ADOPTED: _____

**RESOLUTION TO DO ALL THINGS NECESSARY TO UTILIZE \$270,000.00 IN
GENERAL FUNDS – ARPA CATEGORY FOR CITY COUNCIL WARD PRIORITIES**

BY THE CITY COUNCIL:

The City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be utilized by the City for defined purposes. In 2023, the City of Flint obligated all of the ARPA funding received, of which approximately \$40 million was obligated as “revenue replacement”; and

The Flint City Council recommends reallocating \$270,000.00 in General Fund – ARPA Category funding for City Council Ward Priorities, utilizing \$30,000.00 for each of the nine (9) wards; and

The City Council requests that City Administration do all things necessary to reallocate \$270,000.00 for City Council Ward Priorities by Monday, November 17, 2025, with each City Councilmember subsequently naming said ward priorities by resolution after the funding has been appropriated.

IT IS RESOLVED, that the appropriate City Officials do all things necessary to appropriate funding from the General Fund – ARPA Category funding source account to providing funding for City Council Ward Priorities, in the amount of \$30,000.00 for each ward, at a total amount of \$270,000.00, with each City Councilmember subsequently detailing said ward priorities by resolution after the funding has been appropriated.

APPROVED AS TO FORM:

APPROVED BY CITY COUNCIL:

JoAnne Gurley, City Attorney

250386-T

RESOLUTION NO.: _____

PRESENTED: 11-19-2025

ADOPTED: _____

RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO AWARD \$150,000 TO THE NORTH FLINT FOOD CO-OP

BY THE CITY ADMINISTRATOR:

Whereas, in 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all of the ARPA funding received, of which approximately \$40 million was obligated as "revenue replacement" on December 20, 2023; and

Whereas, City Administration recommends reallocating \$300,000 of ARPA funds, previously obligated for revenue replacement, to North Flint Food Market Cooperative.

Reallocated funds will be moved from Acct #101-287.000-963.000 follows:

Account	Description	Amount
101-728.019-801.000	North Flint Food Market Coooperative	\$150,000

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-287.000-963.000 to North Flint Food Market Cooperative in the amount of \$150,000. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

FOR THE CITY:

FOR THE CITY COUNCIL:

Clyde D. Edwards, City Administrator

APPROVED AS TO FORM:

APPROVED AS TO FINANCE:

JoAnne Gurley, City Attorney

Phillip Moore, Chief Financial Officer



250391-T

RESOLUTION NO.: _____

PRESENTED: 11-19-2025

ADOPTED: _____

RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO AWARD \$300,000 TO THE NORTH FLINT FOOD CO-OP

BY THE CITY ADMINISTRATOR:

Whereas, in 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all of the ARPA funding received, of which approximately \$40 million was obligated as “revenue replacement” on December 20, 2023; and

Whereas, City Administration recommends reallocating \$300,000 of ARPA funds, previously obligated for revenue replacement, to North Flint Food Market Cooperative.

Reallocated funds will be moved from Acct #101-287.000-963.000 follows:

Account	Description	Amount
101-728.019-801.000	North Flint Food Market Cooperative	\$300,000

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-287.000-963.000 to North Flint Food Market Cooperative in the amount of \$300,000. Based on review and validation of the appropriate fund use by the City’s compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

For the City:

CLYDE D EDWARDS / A0297
CLYDE D EDWARDS / A0297 (Aug 30, 2024 11:35 EDT)

Clyde D. Edwards, City Administrator

For the City Council:

Approved as to Form:

JK
Joseph Kuptz (Aug 30, 2024 09:44 EDT)

Joseph Kuptz , City Attorney

Approved as to Finance:

Phillip Moore
Phillip Moore (Aug 30, 2024 10:20 EDT)

Phillip Moore, Chief Financial Officer



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

PREPARED BY: Seamus Bannon

VENDOR NAME: North Flint Food Co-Op

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

The North Flint Food Market Cooperative (NFFM) is Flint's first cooperative grocery. A co-op is different from a traditional grocery store because it is owned by its members. Community members and organizations can purchase memberships as an investment during the store's development and once it is opened.

Everyone will have the ability to purchase food at the market when it opens, however only members will receive certain perks. When the market opens for business, residents will have access to healthy foods not currently available in this area which has been labeled as a food desert.

The NFFM will provide employment and job training opportunities for local residents. The goal will be to create careers for residents who live in nearby neighborhoods. Individuals who work at the market will have advancement opportunities allowing them to establish long-term employment.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

Everyone will have the ability to purchase food at the market when it opens, however only members will receive certain perks. When the market opens for business, residents will have access to healthy foods not currently available in this area which has been labeled as a food desert.



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

The NFFM will provide employment and job training opportunities for local residents. The goal will be to create careers for residents who live in nearby neighborhoods. Individuals who work at the market will have advancement opportunities allowing them to establish long-term employment.

Section IV: FINANCIAL IMPLICATIONS:

In 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all of the ARPA funding received, of which approximately \$40 million was obligated as "revenue replacement;" City Administration recommends reallocating \$300,000 of ARPA funds, previously obligated for revenue replacement, to provide funding to the North Flint Food Co-Op

Account	Description	Amount
101-728.019-801.000	North Flint Food Market Cooperative	\$300,000

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:

PRE-ENCUMBERED? YES NO REQUISITION NO:

ACCOUNTING APPROVAL:  Date: 08/29/2024

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3




CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

OTHER IMPLICATIONS (*i.e., collective bargaining*):

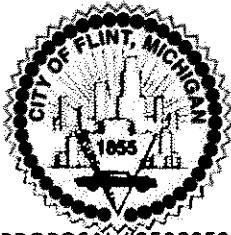
STAFF RECOMMENDATION: (PLEASE SELECT): **APPROVED** **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:



Shelly Sparks-Green (Aug 30, 2024 09:32 EDT)

(Name, Title)



PROPOSAL #25000529

BY THE CITY ADMINISTRATOR:

RESOLUTION NO.: 250387-T

PRESENTED: 11-19-2025

ADOPTED: _____

RESOLUTION TO LURVEY CONSTRUCTION, LLC FOR PHASE I OF THE SOUTH BUILDING LOWER-LEVEL OFFICE RENOVATIONS

WHEREAS, The City of Flint Division of Purchases & Supplies solicited proposals on behalf of the Department of Business & Community Services via P25000529. Lurvey Construction, LLC, Flint, MI was the sole responsive bidder for this solicitation.

WHEREAS, The South Building Lower-Level area of City Hall is in major disrepair and doesn't meet the functional needs of the Department of Business & Community Services. This project will include improvements to the electrical, lighting, drop ceiling, painting, mold remediation, flooring, window treatments and workstation furniture allowing the space to serve as a functional and safe office space for multiple employees within this department.


WHEREAS, Lurvey submitted a total bid of \$288,765.00. During a post-bid walk-through with the contractor, revisions for furniture/partitions totaling \$25,000.00 plus contingency to allow for any unforeseen repairs needed for the space due to the current disrepair, is resulting in an additional \$33,251.80. The Department of Business & Community Services is requesting a grand total of \$322,016.80 for the completion of Phase I of this project.

The funding will come from the following account(s):

Account Number	Department/ Grant Code	Amount
296-737.310-976.000	Business & Comm. Services/OFAEC-2021	\$256,189.13
101-701.000-976.000	Business & Comm. Services/Bldg Add. & Improve	\$65,827.67
	FY26 GRAND TOTAL	\$322,016.80

IT IS RESOLVED, the appropriate City Officials are hereby authorized to enter into a contract with Lurvey Construction, LLC for the Phase I completion of the South Building Lower-level office renovations for the Department of Business & Community Services for an overall total amount not to exceed \$322,016.80 for FY2026 (07/01/25-06/30/26).

APPROVED AS TO FORM:




JoAnne Gurley (Nov 5, 2025 18:22:51 EST)
Joanne Gurley, City Attorney

APPROVED AS TO FINANCE:



Phillip Moore (Nov 5, 2025 16:53:18 EST)
Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:



CD Edwards / A0567 (Nov 5, 2025 19:14:08 EST)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO PURCHASING:



Lauren Rowley, Purchasing Manager



CITY OF FLINT

** STAFF REVIEW FORM **

Effective: August 1, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

TODAY'S DATE: October 28, 2025

BID/PROPOSAL# 25000529

AGENDA ITEM TITLE: Resolution authorizing agreement with Lurvey Construction for South Building Lower-Level Renovations (Phase One)

PREPARED BY: Business and Community Services Department

VENDOR NAME: Lurvey Construction, LLC.

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor Compliance (This vendor has been properly vetted and the responses are below):

Federal government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

NOTE: Preparer MUST include a response to the conditions below:

- **Did we do an assessment of first consideration to internal City of Flint staff and resources (explain)?**
- **Why was this vendor chosen?**
- **What history does this vendor have with the City of Flint?**
- **What steps will be taken to do a post-performance of the vendor?**

The Department of Business and Community Services solicited bids in June to complete renovations of the lower level of the south building. Improvements will include flooring, electrical, lights, drop ceiling, window treatments, workstation partitions/furniture and paint to address damages from mold and deferred maintenance.

Lurvey was the sole qualified bidder for the renovation work for a total bid of \$288,765. During a walkthrough with the contractor, revisions for furniture/partitions plus contingency to allow for any unforeseen repairs needed for the space due to the current state of disrepair, is resulting in an additional \$33,251.80. This brings the grand total of the project to \$322,016.80.



CITY OF FLINT

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The Department will evaluate performance by attending weekly construction meetings hosted by the contractor and ensuring work is on schedule and on or under budget.

This project will be considered phase one of the work needed to repair south building lower-level office spaces. Phase 2 work is to be bid out separately once the work is spec'd out, with a separate scope and budget.

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

- Sole Source (Please attach sole source statement to requisition)
- Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- Cooperative Contract (MIDeal, Sourcwell, GSA, or other municipality)

*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

- (3) Quotes (please attach all quotes to your requisition)

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	PO Number	FY PO Amount	FY Expensed	Resolution
2024	249-371.100-967.000	25-008017	\$2,617,198.00	\$2,550,032.00	240080

Lurvey was the contractor selected to renovate the South Building upper level in FY2024. The project was completed satisfactorily.

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:



CITY OF FLINT

** STAFF REVIEW FORM **

Effective: August 1, 2025

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This renovation project will provide significant benefits to city operations by creating safer working conditions through the remediation of environmental hazards and moisture-damaged surfaces. The improvements will enhance employee health and productivity while maximizing the use of existing city facilities. Additionally, the renovated space will provide better working environments that support efficient city service delivery.

Improvements will allow more employees to work within the same amount of space; previous employee capacity was 8, and this work will enable up to 14 employees to occupy the same space.

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure: N/A – not ARPA

Has this request been reviewed by E&Y Firm: YES NO IF NO, PLEASE EXPLAIN:

NOTE: Accountant MUST include the following information:

- What is the total amount budgeted for this purpose?
- What percentage is being spent with this vendor?
- What is the justification for spending this amount of money with this vendor?
- What percentage is being spent out of each line item used in this request?
- List all the known budgeted funds from that line item.

- Total amount budgeted for this purpose is \$322,016.80
- 100% of encumbered funds is being spent with this vendor
- Work on this space is needed prior to re-occupancy by displaced staff
- All funds will be spent out of the building renovations line of identified accounts
- Budgeted funds and amounts are outlined in the table below

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
B&CS	Building Additions & Improvements	296-737.310-976.000	OFAEC-2021	\$256,189.13
B&CS	Building Additions & Improvements	101-701.000-976.000	n/a – general fund	\$65,827.67



CITY OF FLINT

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		FY26 GRAND TOTAL	\$322,016.80
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WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 _____

BUDGET YEAR 2 _____

BUDGET YEAR 3 _____

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES NO **REQUISITION NO:** 260010933

ACCOUNTING APPROVAL: Carissa Dotson **Date:** _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Seamus Bannon	810-766-7426 x2014
2		
3		



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: August 1, 2025

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STAFF RECOMMENDATION: (PLEASE SELECT): **APPROVED** **NOT APPROVED**

Seamus Bannon

DEPARTMENT HEAD SIGNATURE: Seamus Bannon (Oct 29, 2025 16:51:26 EDT)

(Name, Title)

A handwritten signature in black ink, appearing to read "CD Edwards".

ADMINISTRATION APPROVAL: CD Edwards (Oct 30, 2025 11:04:51 EDT)

(\$20,000 or above spending authorizations)



250388-T

RESOLUTION NO.: _____

PRESENTED: 11-19-2025

ADOPTED: _____

PROPOSAL #22000529
BY THE CITY ADMINISTRATOR:

RESOLUTION TO METRON-FARNIER, LLC, FOR THE PURCHASE OF WATER METERS

WHEREAS, The Division of Purchases and Supplies solicited proposals in FY23 via P22000529 for the AMI Water Meter Upgrade project. Metron-Farnier, LLC was awarded as the lowest responsive bidder for this project with the approval of City Council with the adoption of Resolution #220290 on July 22, 2022.

WHEREAS, The City of Flint Water Service Center, Utilities Division, is requesting a purchase order be issued to Metron-Farnier for the purchase of residential and commercial water meters. Metron-Farnier (which is already in place in the meter reading system) is the sole source vendor of Metron water meters utilized and distributed by the City of Flint Water Service Center.

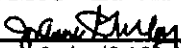
WHEREAS, The City of Flint Water Service Center, Utilities Division, is requesting the proposed amount of \$576,000.00 for the purchase of residential & commercial water meters. There is adequate funding for said purchase in the listed accounts.

Funding for said purchases will come from the following account:

591-540.200-752.000	Supplies	\$288,000.00
590-540.207-752.000	Supplies	\$288,000.00
	FY26 GRAND TOTAL:	\$576,000.00

IT IS RESOLVED, that The Division of Purchases & Supplies, upon City Council's approval, is hereby authorized to issue a Purchase Order to Metron-Farnier, LLC in an amount not to exceed \$576,000.00 for FY2026 (07/01/25-06/30/26) for the purchase of water meters for the Water Service Center.

APPROVED AS TO FORM:


JoAnne Gurley (Oct 30, 2025 12:10:44 EDT)


Joanne Gurley, City Attorney

APPROVED AS TO FINANCE:


Phillip Moore (Oct 13, 2025 08:51:18 EDT)

Phillip Moore, Chief Finance Officer

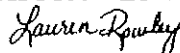
FOR THE CITY OF FLINT:


CD Edwards / A0559 (Oct 30, 2025 13:03:40 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO PURCHASING:



Lauren Rowley, Purchasing Manager



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: August 1, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

TODAY'S DATE: October 8, 2025

BID/PROPOSAL#

AGENDA ITEM TITLE: Water Meters

PREPARED BY: Cheri Priest for Entrice Mitchell, Sewer Systems Supervisor

VENDOR NAME: Metron-Farnier, LLC

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor Compliance (This vendor has been properly vetted, and the responses are below):

Federal government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

NOTE: Preparer MUST include a response to the conditions below:

- Did we do an assessment of first consideration to internal City of Flint staff and resources (explain)?
- Why was this vendor chosen?
- What history does this vendor have with the City of Flint?
- What steps will be taken to do a post-performance of the vendor?



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Effective: August 1, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

The water department requests an emergency purchase order be issued to Metron-Farnier for the short-term purchase of residential and commercial water meters, pending a larger request to be presented to city council. Our current stock of water meters is nearing depletion and Metron-Farnier will not process a meter order without a purchase order in place. The water department has been utilizing this vendor for water meters (except for the large meter change out program completed in 2022 by another vendor) since 2005. We have had nothing but issues with the large meter change out vendor in that the water meters keep failing and they do not seem to know why. Metron offers an interchangeable meter register which can be programmed for any meter size, the meters are reusable, interchangeable and tamper resistant (no wires to be cut). The previous change out vendor's meters do not have interchangeable heads, the meter register cannot be reprogrammed back to a 0 meter read when reusing, are not tamper resistant (have wires that can be cut) and have what we consider a high ongoing failure rate. We have returned the defective meters (shipping paid by City of Flint) to the vendor who cannot offer any explanation as to the continuing failures other than the numbers fall within their companywide failure rate. We currently have 2-meter reading systems in place and to keep our operations streamlined we cannot introduce another meter brand with its own meter reading system. In our almost 20 years of purchasing meters from Metron-Farnier, we have experienced none of the above issues with our meter purchases and installations. Metron-Farnier is the sole source for Metron water meters. The current price list is attached and there is no increase in price from 2024.

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

Sole Source (Please attach sole source statement to requisition)

Competitive Bid Process (Please attach bid tabulation/documents to requisition)

Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality) *Contract must be

attached to your requisition and contract must appear on the vendor's quote for goods/services [] (3)

Quotes (please attach all quotes to your requisition)



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: August 1, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	PO Number	FY PO Amount	FY Expensed	Resolution
2025	590-540.200-752.000 591-540.207-752.000	25-7783	625,000.00	624,975.23	240411-T
2024	590-540.200-752.000 591-540.207-752.000	24-6217	573,600.00	571,868.40	230210
2023	590-540.200-752.000 591-540.207-752.000	23-5107	140,000.00	140,000.00	220317 – dept funded 220292 – grant funded

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The current water meters are remote reading which allows for improved meter reading which translates into more accurate water bills for residents. The remote reading meter also can detect if a resident has a leak, which when notified, allows residents to repair any internal plumbing issues they may have and eliminate large water bills due to unseen leaks. There are no environmental implications for this water meter. Metron-Farnier complies with the no lead in water meter’s federal requirements. This short-term purchase will allow the City of Flint to purchase approximately 190 residential water meters. Metron-Farnier is a sole source vendor for the sale of Metron meters which are manufactured in Colorado. There are no partnerships or collaborations, other than the vendor, for the purchase of these meters.



CITY OF FLINT

** STAFF REVIEW FORM **

Effective: August 1, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

Section IV: FINANCIAL IMPLICATIONS: None

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES NO IF NO, PLEASE EXPLAIN:

NOTE: Accountant MUST include the following information:

- What is the total amount budgeted for this purpose?
- What percentage is being spent with this vendor?
- What is the justification for spending this amount of money with this vendor?
- What percentage is being spent out of each line item used in this request?
- List all the known budgeted funds from that line item.

S90 – Sewer - \$37,000.00 allocated which represents 11% of the \$325,000.00 in the meter reading – sewer account

S91 – Water - \$37,000.00 allocated which represents 11% of the \$325,00.00 in the meter reading - water account

The only supplies that come out of the meter reading water & sewer accounts are meters. The entire \$650,000.00 combined is allocated for this purchase. We will be processing a larger council request for the remainder of the funds.

BUDGETED EXPENDITURE? YES X NO IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
2496	Supplies	590-540.207-752.000	N/A	\$37,000.00
2493	Supplies	591-540.200-801.000	N/A	\$37,000.00
FY26 GRAND TOTAL				\$74,000.00



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: August 1, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 _____

BUDGET YEAR 2 _____

BUDGET YEAR 3 _____

OTHER IMPLICATIONS (i.e., collective bargaining): None

PRE-ENCUMBERED? YES NO REQUISITION NO: 26-10265

ACCOUNTING APPROVAL: Cheri Priest Date: 10/08/2025

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

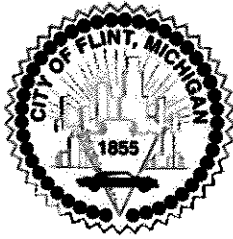
	<u>NAME</u>	<u>PHONE NUMBER</u>
1	N/A	
2		
3		

STAFF RECOMMENDATION: (PLEASE SELECT): APPROVED NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Entrice Mitchell 10/08/2025
Entrice Mitchell, Sewer Systems Supervisor Date

ADMINISTRATION APPROVAL: CD Edwards (Oct 8, 2025 13:40:45 EDT)

\$20,000 or above spending authorizations)



RESOLUTION NO.: 250389-T

PRESENTED: 11-19-2025

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

RESOLUTION AUTHORIZING THE EXTENSION OF THE 2022 BJA FY 22 OFFICE OF JUSTICE PROGRAMS COMMUNITY BASED VIOLENCE INTERVENTION AND PREVENTION INITIATIVE GRANT THROUGH SEPTEMBER 30TH, 2026

WHEREAS, on September 29th, 2022, the City of Flint was awarded the 2022 BJA FY22 Office of Justice Programs Community Based Violence Intervention and Prevention Initiative Grant: Award Number 15PBJA-22-GG-14743-CVIP; and

WHEREAS, the total amount awarded is \$1,500,000 over a three year period (October 1st 2022 – September 30th 2025), with no local funding match required; and

WHEREAS, the funding is for the implementation of the Flint Community Based Violence Intervention and Prevention Initiative (CVIPI); and

WHEREAS, the Flint CVIPI seeks to implement evidence-informed strategies to reduce and prevent violent crime in the City of Flint including efforts to address gang and gun violence, based on partnership with community residents, local government agencies, victim service providers, community-based organizations (CBOs), law enforcement, hospitals, researchers, and other community stakeholders; and

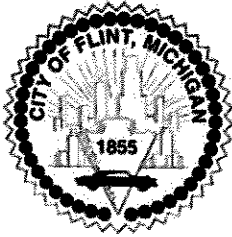
WHEREAS, The Flint City Council approved the acceptance of the 2022 BJA Office of Justice Programs Community Based Violence Intervention and Prevention Initiative Grant on October 24th, 2022 and to appropriate revenues and expenditures through September 30th, 2025, via resolution 220454; and

WHEREAS, the City applied for and was granted by BJA a no-cost extension of the period of performance through September 30th, 2026; and

WHEREAS, as of September 30th, 2025, the City has expended and or obligated \$751,497.36 of the total \$1,500,000 award; and

WHEREAS, Funding is to come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
296-301.798-702.010	WAGES /FDOJ-CVPI22	51,562.83
296-301.798-702.020	SALARIED EMPLOYEE (EXEMPT)/FDOJ-CVPI22	0.00
296-301.798-705.000	SICK, VACATION AND ACCRUED LEAVE PAY/FDOJ-CVPI22	8,121.92
296-301.798-706.000	HOLIDAY PAY/FDOJ-CVPI22	481.68
296-301.798-708.100	CASH IN LIEU OF BENEFITS (INSURANCE OPT)/FDOJ-CVPI22	0.00



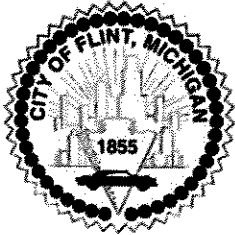
RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

296-301.798-710.100	UNEMPLOYMENT COMPENSATION (SUTA)/FDOJ-CVPI22	1,504.12
296-301.798-710.200	FICA (SOCIAL SECURITY)/FDOJ-CVPI22	4,522.70
296-301.798-710.300	MEDICARE/FDOJ-CVPI22	3,627.09
296-301.798-713.000	WORKERS COMPENSATION/FDOJ-CVPI22	3,185.75
296-301.798-714.300	EMPLOYER HEALTH CARE SAVINGS PLAN (HCSP)/FDOJ-CVPI22	975.57
296-301.798-716.100	MERS HYBRID DEFINED CONTRIBUTION PENSION/FDOJ-CVPI22	2,952.58
296-301.798-717.100	MERS HYBRID DEFINED BENEFIT PENSION/FDOJ-CVPI22	1,639.48
296-301.798-718.010	HEALTH INSURANCE PREMIUMS/FDOJ-CVPI22	11,625.19
296-301.798-718.300	LIFE INSURANCE/FDOJ-CVPI22	919.63
296-301.798-718.400	OPTICAL INSURANCE/FDOJ-CVPI22	589.13
296-301.798-718.500	DENTAL INSURANCE/FDOJ-CVPI22	1,908.85
296-301.798-719.100	ACCRUED ABSENCES/FDOJ-CVPI22	1,039.87
296-301.798-752.000	SUPPLIES/FDOJ-CVPI22	2,583.06
296-301.798-801.000	PROFESSIONAL SERVICES/FDOJ-CVPI22	543,665.22
296-301.798-861.000	TRANSPORTATION - MILEAGE REIMBURSEMENT/FDOJ-CVPI22	620.00
296-301.798-958.000	EDUCATION, TRAINING, & CONFER/FDOJ-CVPI22	7,295.94
296-301.798-963.000	UNALLOCATED BUDGET APPROPRIATIONS/FDOJ-CVPI22	0.00
296-301.798-969.100	INDIRECT COST ALLOCATION/FDOJ-CVPI22	99,682.03
	TOTAL	748,502.64

IT IS RESOLVED, that the appropriate City officials are hereby authorized to do all things necessary to amend the FY26 budget and continue to appropriate the associated revenues and expenditures from the 2022 BJA FY22 Office of Justice Programs Community Based Violence Intervention and Prevention Initiative (CVIPI) grant, using grant code FDOJ-CVPI22, in future fiscal years for as long as funds remain available from the funder, through September 30th, 2026.



**APPROVED AS TO
FORM:**

JoAnne Gurley
JoAnne Gurley (Nov 5, 2025 21:59:09 EST)
Joanne Gurley, City Attorney

FOR THE CITY OF FLINT:

CD
CD Edwards / A0566 (Nov 5, 2025 10:35:26 EST)
Clyde Edwards, City Administrator

RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

APPROVED AS TO FINANCE:

Phillip Moore
Phillip Moore (Nov 5, 2025 09:21:10 EST)
Phillip Moore, Chief Financial Officer

APPROVED BY CITY COUNCIL:



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: August 1, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

TODAY'S DATE: 10/28/2025

BID/PROPOSAL#

AGENDA ITEM TITLE: RESOLUTION AUTHORIZING THE EXTENSION OF THE 2022 BJA FY 22 OFFICE OF JUSTICE PROGRAMS COMMUNITY BASED VIOLENCE INTERVENTION AND PREVENTION INITIATIVE GRANT THROUGH SEPTEMBER 30TH, 2026

PREPARED BY: Latrese Brown

VENDOR NAME: Department of Justice

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor Compliance (This vendor has been properly vetted and the responses are below):

Federal government	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

NOTE: Preparer MUST include a response to the conditions below:

- **Did we do an assessment of first consideration to internal City of Flint staff and resources (explain)?**
- **Why was this vendor chosen?**
- **What history does this vendor have with the City of Flint?**
- **What steps will be taken to do a post-performance of the vendor?**

The vendor has maintained a longstanding and collaborative partnership with the City of Flint since the initial CVIPI award in 2022. Throughout this grant cycle, they have supported the City's Community Violence Intervention Office in executing the initiative's objectives, including managing community-based subawards, facilitating monthly Community Safety Collaborative meetings, and maintaining evaluation partnerships with Michigan State University. Their continued involvement has strengthened the City's ability to coordinate stakeholders, implement evidence-based strategies, and sustain public safety outcomes making them a trusted and proven partner for the CVIPI grant extension through September 30, 2026.



CITY OF FLINT

** STAFF REVIEW FORM **

Effective: August 1, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

- Sole Source (Please attach sole source statement to requisition)
- Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)
 - *Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services
- (3) Quotes (please attach all quotes to your requisition)

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	PO Number	FY PO Amount	FY Expensed	Resolution

N/A

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

Approving this extension benefits the City of Flint by allowing the continuation of the Department of Justice Community Violence Intervention and Prevention Initiative (CVIPI) through September 30, 2026. This extension will ensure that the remaining federal funds—at no cost to the City—can be fully utilized to support ongoing community-based efforts to reduce gun and gang violence. Since first receiving the \$1.5 million award in 2022,



CITY OF FLINT

** STAFF REVIEW FORM **

Effective: August 1, 2025

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the City has built strong partnerships with local organizations, law enforcement, hospitals, and researchers to address violence through a coordinated, data-driven approach. Extending the grant period allows this important work to continue without interruption, preserves the progress already made, and strengthens collaboration across agencies and neighborhoods most impacted by violence. Ultimately, this funding helps the City of Flint maintain critical prevention programming, sustain local capacity, and advance its public safety and community healing goals without drawing from the City's general fund.

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES NO IF NO, PLEASE EXPLAIN:

NOTE: Accountant MUST include the following information:

- What is the total amount budgeted for this purpose?
- What percentage is being spent with this vendor?
- What is the justification for spending this amount of money with this vendor?
- What percentage is being spent out of each line item used in this request?
- List all the known budgeted funds from that line item.

The total award amount is \$1,500,000.00.

As of 9/30/2025, \$751,497.36 of the \$1,500,000 award had been expended or obligated, leaving \$748,502.64 unobligated.

The remaining funds will be allocated according to the table below:

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:



CITY OF FLINT

** STAFF REVIEW FORM **

Effective: August 1, 2025

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Dept.	Name of Account	Account Number	Grant Code	Amount
Mayor	WAGES /FDOJ-CVIPI22	296-301.798-702.010	FDOJ-CVIPI22	51,562.83
Mayor	SALARIED EMPLOYEE (EXEMPT)/FDOJ-CVIPI22	296-301.798-702.020	FDOJ-CVIPI22	0.00
Mayor	SICK, VACATION AND ACCRUED LEAVE PAY/FDOJ-CVIPI22	296-301.798-705.000	FDOJ-CVIPI22	8,121.92
Mayor	HOLIDAY PAY/FDOJ-CVIPI22	296-301.798-706.000	FDOJ-CVIPI22	481.68
Mayor	CASH IN LIEU OF BENEFITS (INSURANCE OPT)/FDOJ-CVIPI22	296-301.798-708.100	FDOJ-CVIPI22	0.00
Mayor	UNEMPLOYMENT COMPENSATION (SUTA)/FDOJ-CVIPI22	296-301.798-710.100	FDOJ-CVIPI22	1,504.12
Mayor	FICA (SOCIAL SECURITY)/FDOJ-CVIPI22	296-301.798-710.200	FDOJ-CVIPI22	4,522.70
Mayor	MEDICARE/FDOJ-CVIPI22	296-301.798-710.300	FDOJ-CVIPI22	3,627.09
Mayor	WORKERS COMPENSATION/FDOJ-CVIPI22	296-301.798-713.000	FDOJ-CVIPI22	3,185.75
Mayor	EMPLOYER HEALTH CARE SAVINGS PLAN (HCSP)/FDOJ-CVIPI22	296-301.798-714.300	FDOJ-CVIPI22	975.57
Mayor	MERS HYBRID DEFINED CONTRIBUTION PENSION/FDOJ-CVIPI22	296-301.798-716.100	FDOJ-CVIPI22	2,952.58
Mayor	MERS HYBRID DEFINED BENEFIT PENSION/FDOJ-CVIPI22	296-301.798-717.100	FDOJ-CVIPI22	1,639.48
Mayor	HEALTH INSURANCE PREMIUMS/FDOJ-CVIPI22	296-301.798-718.010	FDOJ-CVIPI22	11,625.19
Mayor	LIFE INSURANCE/FDOJ-CVIPI22	296-301.798-718.300	FDOJ-CVIPI22	919.63
Mayor	OPTICAL INSURANCE/FDOJ-CVIPI22	296-301.798-718.400	FDOJ-CVIPI22	589.13



CITY OF FLINT

** STAFF REVIEW FORM **

Effective: August 1, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

Mayor	DENTAL INSURANCE/FDOJ-CVIPI22	296-301.798-718.500	FDOJ-CVIPI22	1,908.85
Mayor	ACCRUED ABSENCES/FDOJ-CVIPI22	296-301.798-719.100	FDOJ-CVIPI22	1,039.87
Mayor	SUPPLIES/FDOJ-CVIPI22	296-301.798-752.000	FDOJ-CVIPI22	2,583.06
Mayor	PROFESSIONAL SERVICES/FDOJ-CVIPI22	296-301.798-801.000	FDOJ-CVIPI22	543,665.22
Mayor	TRANSPORTATION - MILEAGE REIMBURSEMENT/FDOJ-CVIPI22	296-301.798-861.000	FDOJ-CVIPI22	620.00
Mayor	EDUCATION, TRAINING, & CONFER/FDOJ-CVIPI22	296-301.798-958.000	FDOJ-CVIPI22	7,295.94
Mayor	UNALLOCATED BUDGET APPROPRIATIONS/FDOJ-CVIPI22	296-301.798-963.000	FDOJ-CVIPI22	0.00
Mayor	INDIRECT COST ALLOCATION/FDOJ-CVIPI22	296-301.798-969.100	FDOJ-CVIPI22	99,682.03
FY26 GRAND TOTAL				\$748,502.64

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 _____

BUDGET YEAR 2 _____

BUDGET YEAR 3 _____

OTHER IMPLICATIONS *(i.e., collective bargaining)*:



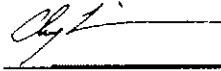
CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: August 1, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

PRE-ENCUMBERED? YES NO REQUISITION NO:

ACCOUNTING APPROVAL:  Date: 11/05/2025

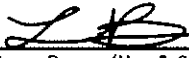
WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO


Section V: RESOLUTION DEFENSE TEAM:

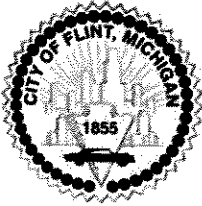
(Place the names of those who can defend this resolution at City Council)

	<u>NAME</u>	<u>PHONE NUMBER</u>
1	Latrese Brown	810-410-2020
2		
3		

STAFF RECOMMENDATION: (PLEASE SELECT): **APPROVED** **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: 
Latrese Brown (Nov 5, 2025 10:13:12 EST)
(Name, Title)

ADMINISTRATION APPROVAL: 
CD Edwards / A0566 (Nov 5, 2025 10:35:26 EST)
\$20,000 or above spending authorizations)



250390-T

RESOLUTION NO.: _____

PRESENTED: 11-19-2025

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

RESOLUTION TO MTECH FOR THE PURCHASE OF (2) SEWER CLEANING COMBINATION TRUCKS

WHEREAS, The Department of Public Works, Sewer Department, has utilized the State of Minnesota's Sourcewell program, 101221-SPL to solicit a quote from MTECH, 5642 Transportation Blvd, Cleveland, OH 44125 for the purchase of (2) Super Products Camel Max Series sewer cleaning combination trucks. This vehicle purchase will replace vehicle #7406, a 2019 Freightliner Vactor, and vehicle #7407, a 2019 Freightliner Vactor. Both vehicles will be traded in on this purchase. Total price for these vehicles is \$749,580.84 which includes a trade in amount of \$225,000.00 per vehicle.

WHEREAS, The City of Flint Sewer Department, Utilities Division, is requesting the amount of \$749,580.384 for this purchase. Funding will come from the following account:

Account Number	Account Name/Grand Code	Amount
590-540.208-977.500	Vehicle	\$749,580.84
	FY26 GRAND TOTAL	\$749,580.84

IT IS RESOLVED, that the Proper City Officials, upon City Council's approval, are hereby authorized to issue a purchase order to the MTECH Company for the purchase of (2) sewer cleaning combination trucks in an amount not to exceed \$749,580.84 for FY26 budget (07/01/25-06/30/26).

APPROVED AS TO FORM:

JoAnne Gurley
JoAnne Gurley (Nov 5, 2025 18:34:15 EST)
Joanne Gurley, City Attorney

APPROVED AS TO FINANCE:

Phillip Moore
Phillip Moore (Nov 5, 2025 15:59:39 EST)
Phillip Moore, Chief Finance Officer

FOR THE CITY OF FLINT:

CD
CD Edwards / A0550 (Nov 5, 2025 19:16:26 EST)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

City Council President

APPROVED AS TO PURCHASING:

Lauren Rowley
Lauren Rowley, Purchasing Manager



CITY OF FLINT

** STAFF REVIEW FORM **

Effective: August 1, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

TODAY'S DATE: October 11, 2025

BID/PROPOSAL# Sourcewell#101221-SPL

AGENDA ITEM TITLE: Sewer Cleaning Combination Truck

PREPARED BY: Cheri Priest for Entrice Mitchell, Sewer Systems Supervisor

VENDOR NAME: MTech Company

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor Compliance (This vendor has been properly vetted, and the responses are below):

Federal government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

NOTE: Preparer MUST include a response to the conditions below:

- Did we do an assessment of first consideration to internal City of Flint staff and resources (explain)?
- Why was this vendor chosen?
- What history does this vendor have with the City of Flint?
- What steps will be taken to do a post-performance of the vendor?



CITY OF FLINT

** STAFF REVIEW FORM **

Effective: August 1, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

The sewer department requests the purchase of two (2) Super Camel Max Series Sewer Cleaning Combination trucks. These vehicles will replace vehicle #'s 7406 and 7407 which are both 2019 Freightliner vacor-jets. The current vehicles are the work horses of the sewer cleaning section of the sewer department. These vehicles are used every day to clean and maintain the sanitary and storm sewer systems. This maintenance is required to keep the lines flowing smoothly and alleviate any main line stoppages. These trucks are also used to assist sewer construction in their repairs by hydro excavating the repair location, which decreases dig time to expose the repair. We purchased another sewer cleaning combination truck from this vendor last FY and are happy with its performance and operation. We have no issues with the vendor as they are very responsive to our needs. When the crew have a question about the operation of the vehicle, our sales will come on site to explain and perform minor repairs, if needed. Each vehicle has a trade-in value of \$225,000.00. The WSC tries to adhere to a 5 year change out on these vehicles due to wear and tear, but due to the cost, we cannot rotate all our current vehicles (currently have (4) 2019 vacors in our fleet). The sewer department intends on trading in the final 2 vacors in FY27, pending adopted funding.

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

Sole Source (Please attach sole source statement to requisition)

Competitive Bid Process (Please attach bid tabulation/documents to requisition)

Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality) *Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

(3) Quotes (please attach all quotes to your requisition)

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	PO Number	FY PO Amount	FY Expensed	Resolution
2025	590-540.208-977-500	25-8359	374,790.42	374,790.42	250126-T
	FY25 first time vendor used since 2018				



CITY OF FLINT

** STAFF REVIEW FORM **

Effective: August 1, 2025

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Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

These vehicles are needed to keep the City of Flint's sewer systems (sanitary and storm) in working order. Without these vehicles, the sewer cleaning section of the sewer department would be unable to function. When the sewer lines are properly maintained and cleaned, resident sewer backups caused by issues in the sewer mains greatly decreases and therefore decreases the City of Flint's damage claim/lawsuit liability. There are no partnerships or collaborations, all sewer system maintenance is performed by City of Flint employees.

Section IV: FINANCIAL IMPLICATIONS: None

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES NO IF NO, PLEASE EXPLAIN:

NOTE: Accountant MUST include the following information:

- What is the total amount budgeted for this purpose?
- What percentage is being spent with this vendor?
- What is the justification for spending this amount of money with this vendor?
- What percentage is being spent out of each line item used in this request?
- List all the known budgeted funds from that line item.

The total amount budgeted for this FY is \$1,300,000.00.

\$749,580.84 is requested with this vendor, which represents 57% of the total allocation for the sewer department vehicle purchases.

The justification for this amount is based on the vehicle quote minus the trade-in value.

The only other purchase from this account is \$186,627.00 for the purchase of a John Deere 410 Backhoe loader. The PO has been issued (26-8909) but the tractor has not been delivered yet.



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BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
2496	Vehicles	590-540.208-977.500	N/A	\$749,580.84
		FY26 GRAND TOTAL		\$749,580.84

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 _____

BUDGET YEAR 2 _____

BUDGET YEAR 3 _____

OTHER IMPLICATIONS (i.e., collective bargaining): None

PRE-ENCUMBERED? YES NO REQUISITION NO: 26-10893

ACCOUNTING APPROVAL: Cheri Priest Date: 11/05/2025

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	<u>NAME</u>	<u>PHONE NUMBER</u>
1	Entrice Mitchell	810-691-4345
2		
3		



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STAFF RECOMMENDATION: (PLEASE SELECT): X **APPROVED** **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Entrice Mitchell 11/05/2025
Entrice Mitchell, Sewer Systems Supervisor Date

ADMINISTRATION APPROVAL: _____
(\$20,000 or above spending authorizations)