



# City of Flint, Michigan

Third Floor, City Hall  
1101 S. Saginaw Street  
Flint, Michigan 48502  
[www.cityofflint.com](http://www.cityofflint.com)

**Meeting Agenda – FINAL**  
**Wednesday, October 8, 2025**  
**5:00 PM**

**City Council Chambers**

## **FINANCE COMMITTEE**

**Judy Priestley, Chairperson, Ward 4**

**Leon El-Alamin, Ward 1**  
**LaShawn Johnson, Ward 3**  
**Tonya Burns, Ward 6**  
**Dennis Pfeiffer, Ward 8**

**Ladel Lewis, Ward 2**  
**Jerri Winfrey-Carter, Ward 5**  
**Candice Mushatt, Ward 7**  
**Jonathan Jarrett, Ward 9**

**Davina Donahue, City Clerk**

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### **ROLL CALL**

### **READING OF DISORDERLY PERSONS CITY CODE SUBSECTION**

*Any person that persists in disrupting this meeting will be in violation of Flint City Code Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators will be removed from the meetings.*

### **REQUEST FOR AGENDA CHANGES/ADDITIONS**

### **PUBLIC COMMENT**

*Members of the public who wish to address the City Council or its committees must register before the meeting begins. A box will be placed at the entrance to the Council Chambers for collection of registrations. No additional speakers or slips will be accepted after the meeting begins.*

*Members of the public shall have no more than three (3) minutes per speaker during public comment, with only one speaking opportunity per speaker.*

## **COUNCIL RESPONSE**

*Councilmembers may respond once to all public speakers only after all public speakers have spoken. An individual Councilmember's response shall be limited to two (2) minutes.*

## **RECONSIDERATIONS**

### **250290-T      Reallocation of APRA Funds/North Flint Food Market Cooperative**

Resolution resolving that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-287.000-963.000 to North Flint Food Market Cooperative, in the amount of \$300,000. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations. [NOTE: City Administration recommends reallocating \$300,000 of ARPA funds, previously obligated for revenue replacement, to North Flint Food Market Cooperative.]

## **CONSENT AGENDA**

*Per the amended Rules Governing Meetings of the Flint City Council (as adopted by the City Council on Monday, April 22, 2024), the Chair may request the adoption of a "Consent Agenda". After a motion to adopt a Consent Agenda is made and seconded, the Chair shall ask for separations. Any agenda item on a Consent Agenda shall be separated at the request of any Councilmember. After any separations, there is no debate on approving the Consent Agenda – it shall be voted on or adopted without objection.*

## **RESOLUTIONS**

**250299-T** Contract/Synergy Construction Group/Lead-Based Paint Hazard Control Abatement Services

Resolution resolving that the Proper City Officials are authorized to enter into a Contract for FY26 with Synergy Construction Group, in an amount NOT-TO-EXCEED \$106,529.50, which accounts for the \$96,845.00 base bid, plus any potential unforeseen contingencies at a 10% cost (\$9,684.050), for abatement of four unsafe Lead Hazard Homes with the city limits.

**250232-T** CO#1/Contract/Lutz Roofing Company/Roof Replacement/Water Plan

Resolution resolving that the appropriate City Officials issue a purchase order [Change Order No. 1] to Lutz Roofing Company, in an amount NOT-TO-EXCEED \$950.00, for FY26 (07/01/25-6/30/26). [NOTE: A change order is needed to the Contract with Lutz Roofing Company to pay the additional \$950.00 with funds available from account 591-545.300-976.000, for a final contract price of \$1,073,150.00.]

**250233-T** Grant Award/Michigan Department of Environment, Great Lakes and Energy (EGLE)/Flint River Watershed Support Grant

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to appropriate grant award funding, and abide by the terms and conditions of the Grant Award Agreement from the State of Michigan Department of Environment, Great Lakes and Energy (EGLE), in the total award amount of \$39,970.00, AND, further resolving that the City Administrator, Chief Financial Officer, and [Water Pollution Control/Department of Public Works] WPC/DPW Manager be authorized as signatories and representatives for all activities associated with the Grant. [NOTE: MI-EGLE awarded the Flint River Watershed Support Grant to provide funding to procure a canine trained in the scent detection of E. Coli.]

**250234-T** CO#2/Contract/Weinstein Electric Co./Additional Electrical Services

Resolution resolving that the proper City Officials are authorized to enter into Change Order No. 2 to the Contract with Weinstein Electric Co. for

additional electrical services, in the amount of \$10,000.00, for FY2026 (07/01/25-06/30/26), and for revised aggregate three-year amount of \$458,248.00. [NOTE: The City of Flint Department of Public Works, Water Plant Division, is requesting \$10,000.00 worth of funding for Weinstein Electric for as-needed electrical services and repairs for FY 2026.]

**250235-T**      Application and Proposed Budget/Senior Millage Funding/Genesee County/McKinley Center

Resolution resolving that the City Council approves the submission of an application and the proposed budget to Genesee County to apply for the Genesee County Senior Millage funding for the McKinley Center. [NOTE To apply for senior millage proceeds, Genesee County requires organizations to complete an application with a proposed budget and resolution from the legislative body approving the submission of the referenced documents.] [NOTE: The total budget submitted by the City of Flint for the McKinley Center Operating Budget is \$132,923.33.]

**250236-T**      Application and Proposed Budget/Senior Millage Funding/Genesee County/Eric B. Mays Senior and Community Services Center

Resolution resolving that City Council approves the proposed budget and urges City Officials to do all things necessary to apply for the Genesee County Senior Millage funding for the Eric B. Mays Senior and Community Services Center. [NOTE: Per Genesee County, an application for this funding and the budget proposal requires Council approval.] [NOTE: The total budget submitted by the City of Flint for the Eric B. Mays Senior and Community Services Center Operating Budget is \$176,003.33.]

**250237-T**      Tyler Technologies/New World Systems/Police Management System Maintenance Renewal

Resolving that the appropriate City Officials are authorized to continue using Tyler Technologies, in the amount of \$170,206.82, for FY26 (07/01/2025-06/30/26), and \$184,859.66 pending adoption of FY27 (07/01/2026-06/30/27), for a combined total of \$355,066.48. [NOTE: The Flint Police Department utilizes Tyler Technologies New World Systems

software for CAD, Law Enforcement Records, Fire Records, Public Safety Interface, Photo Imaging, Mobile Management Server, and Mobile Client Laptop.]

**250238-T**      Contract/Curbco Sweeping, Inc./Street Sweeping

Resolution resolving that the proper City Officials are authorized to enter into a Contract with Curbco Sweeping, Inc. for the second year of street sweeping services, in an amount NOT-TO-EXCEED \$311,688.00. [NOTE: The Street Maintenance Division is requesting to extend the Contract with Curbco for a second year to help with street sweeping until ordered street sweepers are delivered.]

**250239-T**      Grant Spending Deadline Extension/State of Michigan Grant/FY26 Police Vehicles/Chevrolet Tahoes, Harley Davidsons and Community Bus

Resolution resolving that the State of Michigan has granted the City of Flint an extension to spend remaining funds, totaling \$1,008,486.78, for the purchase of the eight (8) Chevrolet Tahoe Police Pursuit Vehicles, four (4) Harley Davidson FLHTP Police EL, and one (1) Police Community Bus, and all upfitting costs. These funds may be appropriated for revenue and expenditures for as long as such funds remain available from the funder; and [resolving] that the City of Flint shall appropriate and utilize these funds in accordance with the extension terms and applicable funding guidelines, ensuring compliance with all relevant state and local regulations. [NOTE: The original end date for this grant was September 30, 2025. The State has granted an extension to the City through December 31, 2026.]

**250240-T**      Grant Acceptance/State of Michigan Municipal Support

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to accept Municipal Support for Public Safety Grant No. 31MS01-2, amend the FY26 budget, appropriate funding for future fiscal years through September 30, 2028, for \$1,500,000.00 (Grant Budget Code No. SMDT-MSG25). [NOTE: The State of Michigan approved an award for \$1,500,000.00 to the City of Flint for Municipal Support, to be

utilized for Sign-On and Retention Bonuses for Fire and Police Officers, Performance Bonuses and Professional Development for Fire Officers, and Timekeeping Software.]

## **RESOLUTIONS (May Be Reconsidered)**

### **250290-T      Reallocation of APRA Funds/North Flint Food Market Cooperative**

Resolution resolving that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-287.000-963.000 to North Flint Food Market Cooperative, in the amount of \$300,000. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations. [NOTE: City Administration recommends reallocating \$300,000 of ARPA funds, previously obligated for revenue replacement, to North Flint Food Market Cooperative.]

## **ADJOURNMENT**



RESOLUTION NO.: 250290-T

PRESENTED: 9-8-2025

ADOPTED: \_\_\_\_\_

**RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO AWARD \$300,000  
TO THE NORTH FLINT FOOD CO-OP**

**BY THE CITY ADMINISTRATOR:**

**Whereas**, in 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all of the ARPA funding received, of which approximately \$40 million was obligated as “revenue replacement” on December 20, 2023; and

**Whereas**, City Administration recommends reallocating \$300,000 of ARPA funds, previously obligated for revenue replacement, to North Flint Food Market Cooperative.

Reallocated funds will be moved from Acct #**101-287.000-963.000** follows:

Account	Description	Amount
101-728.019-801.000	North Flint Food Market Cooperative	\$300,000

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-287.000-963.000 to North Flint Food Market Cooperative in the amount of \$300,000. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

**For the City:**

CLYDE D EDWARDS / A0297  
CLYDE D EDWARDS / A0297 (Aug 30, 2024 11:35 EDT)

**Clyde D. Edwards, City Administrator**

**For the City Council:**

**Approved as to Form:**

JK  
Joseph Kuptz (Aug 30, 2024 09:44 EDT)

**Joseph Kuptz, City Attorney**

**Approved as to Finance:**

Philly Moore  
Phillip Moore (Aug 30, 2024 10:20 EDT)

**Phillip Moore, Chief Financial Officer**



## CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

**PREPARED BY:** Seamus Bannon

**VENDOR NAME:** North Flint Food Co-Op

### **Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

The North Flint Food Market Cooperative (NFFM) is Flint's first cooperative grocery. A co-op is different from a traditional grocery store because it is owned by its members. Community members and organizations can purchase memberships as an investment during the store's development and once it is opened.

Everyone will have the ability to purchase food at the market when it opens, however only members will receive certain perks. When the market opens for business, residents will have access to healthy foods not currently available in this area which has been labeled as a food desert.

The NFFM will provide employment and job training opportunities for local residents. The goal will be to create careers for residents who live in nearby neighborhoods. Individuals who work at the market will have advancement opportunities allowing them to establish long-term employment.

### **Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

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### **Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

Everyone will have the ability to purchase food at the market when it opens, however only members will receive certain perks. When the market opens for business, residents will have access to healthy foods not currently available in this area which has been labeled as a food desert.





## CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

The NFFM will provide employment and job training opportunities for local residents. The goal will be to create careers for residents who live in nearby neighborhoods. Individuals who work at the market will have advancement opportunities allowing them to establish long-term employment.

### Section IV: FINANCIAL IMPLICATIONS:

In 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all of the ARPA funding received, of which approximately \$40 million was obligated as "revenue replacement;" City Administration recommends reallocating \$300,000 of ARPA funds, previously obligated for revenue replacement, to provide funding to the North Flint Food Co-Op

Account	Description	Amount
101-728.019-801.000	North Flint Food Market Cooperative	\$300,000

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

PRE-ENCUMBERED? YES ☐ NO ☐ REQUISITION NO:

ACCOUNTING APPROVAL: \_\_\_\_\_

Date: 08/29/2024

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3



# CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

**OTHER IMPLICATIONS** (*i.e., collective bargaining*):

**STAFF RECOMMENDATION:** (*PLEASE SELECT*): ☒ **APPROVED**  
**APPROVED**

☐ **NOT**

**DEPARTMENT HEAD SIGNATURE:**

Shelly Sparks-Green  
Shelly Sparks-Green (Aug 30, 2024 09:32 EDT)

(Name, Title)

RESOLUTION NO.: 250299-TPRESENTED: 9-15-2025

ADOPTED: \_\_\_\_\_

PROPOSAL #25000517

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO CONTRACTOR SYNERGY CONSTRUCTION GROUP FOR LEAD-BASED  
PAINT HAZARD CONTROL ABATEMENT SERVICES**

**WHEREAS**, The Division of Purchases & Supplies solicited proposals for License Lead Provider Services for the Office of Public Health, Lead-Based Paint Hazard Control Division


**WHEREAS**, The Division of Lead-Based Paint Hazard control has awarded a qualified vendor, Synergy Construction Group, Rochester Hills, MI, this proposal at a requested FY26 cost of \$106,529.50 which accounts for the \$96,845.00 base bid plus any potential unforeseen contingencies at a 10% cost (\$9,684.50) for Lead Abatement services and Healthy Homes repairs of all lead hazards on (1) unit within the city.

**Funding is to come from the following account(s):**

Account Number	Account Name/Grant Code	Amount
296-171.711-801.000	Professional Services/FHUD LBPHC21	\$96,845.00
279-737.721-805.335	FHUD-CDBG26	\$9,684.50
	<b>FY2026 Total</b>	<b>\$106,529.50</b>

**IT IS RESOLVED**, that the Proper City Officials are hereby authorized to enter into contract for FY26 with Synergy Construction Group in an amount not to exceed \$106,529.50 which accounts for the \$96,845.00 base bid plus any potential unforeseen contingencies at a 10% cost (\$9,684.050), for abatement of four unsafe Lead Hazard Homes within the city limits.

Approved as to Form:

  
Joanne Gurley (Aug 27, 2025 16:19:26 EDT)  
Joanne Gurley, Chief Legal Officer

Approved as to Finance:

  
Phillip Moore (Aug 27, 2025 11:38:46 EDT)  
Phillip Moore, Chief Financial Officer

For the City of Flint:

  
Clyde D. Edwards (Aug 28, 2025 14:15:44 EDT)  
Clyde D. Edwards, City Administrator

Approved by Council:



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: March 5, 2025*

**TODAY'S DATE:** 6/17/2025

**BID/PROPOSAL#** 25000517

**AGENDA ITEM TITLE:** Lead-Based Paint Hazard Control

**PREPARED BY:** Andrew Tolles

**VENDOR NAME:** Synergy Construction Group

#### **Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

**Vendor Compliance (This vendor has been properly vetted and the responses are below):**

Federal government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

The City of Flint, Michigan, has received proposals from qualified, licensed, and lead-certified contractors experienced in lead-based paint interim and/or abatement. The scope of work will be determined by the City of Flint Lead-Based Paint Hazard Control (COF LBPHC) Program Manager and approved Lead Inspector/Risk Assessor, who will provide a Lead Inspection Risk Assessment (LIRA) Report.

The selected contractor, in collaboration with the city-approved Lead Inspector/Risk Assessor, will be responsible for designing and bidding on projects, managing the necessary construction paperwork, and providing oversight and labor for up to one unit. Contractors must demonstrate experience in working with residents and adhering to deadlines. Additionally, they are required to comply with federal and state laws and to maintain positive relationships with both the City of Flint and the Michigan Department of Health and Human Services.

Synergy Construction Group, located in Rochester Hills, MI, has submitted a proposal with a requested cost of \$106,529.50. This amount includes the base bid of \$96,845 and potential unforeseen contingencies calculated at 10%, totaling \$9,684.50. The proposal covers Lead Abatement Services and Healthy Homes repairs for all lead hazards in one unit within the city.

#### **PROCUREMENT (MUST BE SPECIFIED)**

**Please specify how this vendor was identified: (Check one)**



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: March 5, 2025*

- ☐ Sole Source (Please attach sole source statement to requisition)  
☒ Competitive Bid Process (Please attach bid tabulation/documents to requisition)  
☐ Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)  
    \*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services  
☐ (3) Quotes (please attach all quotes to your requisition)

#### **Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
2025	296-172.711-801.000	\$462,683.00	\$800.00	\$600.00	N/A
2024	296-171.711-801.000	\$1,679,666.19	\$21,880.00	\$21,880.00	
	269-171.711-801.000	\$472,683.00	\$5,897.00	\$5,897.00	

#### **Section III.**

#### **POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

Our city is committed to improving living conditions and promoting healthy living. We are utilizing the Healthy Homes Dollars from HUD for home repairs. In addition, the Lead dollars are allocated to remove lead hazards from homes with pregnant individuals or children under six. This approach will ensure a safer and healthier environment for all our residents. It will also strengthen our partnership with HUD and open up more funding opportunities in the future.



**CITY OF FLINT**  
**\*\* STAFF REVIEW FORM \*\***  
*Effective: March 5, 2025*

**Section IV: FINANCIAL IMPLICATIONS:**

**IF ARPA related Expenditure: Not ARPA**

**Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:**

**BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:**

Dept.	Name of Account	Account Number	Grant Code	Amount
Mayor/Lead -Based Paint	Professional Services-Lead Abatement	296-171.729-801.000	FHUD- LBPHC2 4	\$106,529.50
		<b>FY26 GRAND TOTAL</b>		<b>\$106,529.50</b>

**WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)**

**BUDGET YEAR 1** \_\_\_\_\_

**BUDGET YEAR 2** \_\_\_\_\_

**BUDGET YEAR 3** \_\_\_\_\_

**OTHER IMPLICATIONS (i.e., collective bargaining):**

**PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO:**



**CITY OF FLINT**  
**\*\* STAFF REVIEW FORM \*\***

Effective: March 5, 2025

ACCOUNTING APPROVAL: Cape 4  
Christian Baldwin (Jun 25, 2025 13:16 EDT) Date: \_\_\_\_\_

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

**Section V: RESOLUTION DEFENSE TEAM:**

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Michael Carpenter	810-938-7486
2	Andrew Tolles	810-353-9662
3		

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Michael Carpenter  
Michael Carpenter (Jun 23, 2025 17:56 EDT)  
(Name, Title)

ADMINISTRATION APPROVAL: Clyde D Edwards  
Clyde D Edwards (Jun 25, 2025 13:19 EDT)  
(for \$20,000 or above spending authorizations)

# Assistance Award/Amendment

U.S. Department of Housing and  
Urban Development  
Office of Administration

1. Assistance Instrument <input type="checkbox"/> Cooperative Agreement <input checked="" type="checkbox"/> Grant		2. Type of Action <input type="checkbox"/> Award <input checked="" type="checkbox"/> Amendment	
3. Instrument Number <b>MILHB0802-24</b>	4. Amendment Number <b>1</b>	5. Effective Date of this Action <b>See Block #20</b>	6. Control Number
7. Name and Address of Recipient <b>City of Flint 1101 S. Saginaw St. Flint, MI 48502-1420</b>		8. HUD Administering Office <b>HUD, Office of Lead Hazard Control and Healthy Homes 451 Seventh Street, SW Room 8236 Washington, DC 20410</b>	
10. Recipient Project Manager <b>Shelly Sparks-Green, ssgreen@cityofflint.com, 810-880-3404</b>		8a. Name of Administrator <b>Oscar Franklin Oscar.V.Franklin@hud.gov</b>	8b. Telephone Number <b>202-402-4897</b>
11. Assistance Arrangement <input checked="" type="checkbox"/> Cost Reimbursement <input type="checkbox"/> Cost Sharing <input type="checkbox"/> Fixed Price		12. Payment Method <input type="checkbox"/> Treasury Check Reimbursement <input type="checkbox"/> Advance Check <input checked="" type="checkbox"/> Automated Clearinghouse	
13. HUD Payment Office <b>U.S. Dept. of HUD CFO Accounting Center, 6AF 801 Cherry St., Unit #45 Ste. 2500 Fort Worth, TX 76102</b>		9. HUD Government Technical Representative <b>Sacsheen Scott, Sacsheen.S.Scott@hud.gov, 202-402-4370</b>	
14. Assistance Amount <b>Previous HUD Amount \$3,059,006.68</b>		15. HUD Accounting and Appropriation Data <b>8622/240174 221RLH/RLHR LR1 00/98 - \$3,059,006.68</b>	15b. Reservation number <b>LBPHC-06</b>
<b>HUD Amount this action \$0.00</b>		<b>Amount Previously Obligated \$3,059,006.68</b>	
<b>Total HUD Amount \$3,059,006.68</b>		<b>Obligation by this action \$0.00</b>	
<b>Recipient Amount \$350,000.00</b>		<b>Total Obligation \$3,059,006.68</b>	
<b>Total Instrument Amount \$3,409,006.68</b>			

## 16. Description

Employer Identification: 38-6004611



UEI: G2XM HBJC HKX5

Program: LR1

The purpose of this amendment is to reflect the following changes to the Period of Performance and Administrative Sections:

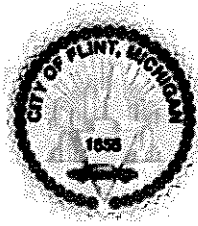
1. Change Period of Performance: April 1, 2025 - April 1, 2029 (48 months)
2. Updating block 10.

## ALL OTHER TERMS AND CONDITIONS OF THIS GRANT REMAINS UNCHANGED

17 <input checked="" type="checkbox"/> Recipient is required to sign and return three (3) copies of this document to the HUD Administering Office		18 <input type="checkbox"/> Recipient is not required to sign this document.	
19 Recipient (By Name)		20. HUD (By Name) <b>Bria Trimble, Grant Officer</b>	
Signature & Title 	Date (mm/dd/yyyy) <b>3/19/2025</b>	Signature & Title 	Date (mm/dd/yyyy) <b>03/18/2025</b>



250232-T



RESOLUTION NO.: \_\_\_\_\_

PRESENTED: 10-8-2025

ADOPTED: \_\_\_\_\_

BY THE CITY ADMINISTRATOR:

**WHEREAS,** The Department of Finance solicited proposals (#24000529) for roof replacement for the Department of Public Works Water Plant and Lutz Roofing Company was the low bidder from.

**WHEREAS,** Flint City Council approved the issuance of the contract with Lutz Roofing Company for this Priority #1 via Resolution #240074 on March 18, 2024, for a total contract amount not to exceed \$396,600.00.

**WHEREAS,** Proposal #24000529 identified Priority #2 as the second phase of the roof replacement project which was completed in June 2025 which included sections C, F, G, H, N and O of the water plant with a total bid price not to exceed \$1,072,200.00.

**WHEREAS,** The total of completed work for Priority #2 is \$1,073,150.00 after the final billing in the amount of \$950.00 was submitted. A change order is needed to pay the additional \$950.00 with funds available from account 591-545.300-976.000 for a final contract price of \$1,073,150.00.

Account Number	Account Name/ Grant Code	Amount
591-545.300-976.000	Building Additions & Improvements	\$950.00
	<b>FY2026 GRAND TOTAL</b>	<b>\$950.00</b>

**BE IT RESOLVED,** That the Appropriate City Officials, upon City Council's approval, a purchase order will be issued to Lutz Roofing Company in an amount not to exceed \$950.00 for FY26 (07/01/25-6/30/26)

**APPROVED AS TO FORM:**

*JoAnne Gurley*  
JoAnne Gurley (Sep 17, 2025 22:48:57 EDT)  
JoAnne Gurley, Chief Legal Officer

**APPROVED AS TO FINANCE:**

*Philip Moore*  
Philip Moore (Sep 18, 2025 06:58:74 EDT)  
Philip Moore, Chief Financial Officer

**FOR THE CITY OF FLINT:**

*Clyde D. Edwards / A0528*  
Clyde D. Edwards / A0528 (Sep 19, 2025 17:57:21 EDT)  
Clyde Edwards, City Administrator

**APPROVED BY CITY COUNCIL:**



**CITY OF FLINT**  
**\*\* STAFF REVIEW FORM \*\***

*Effective: August 1, 2025*

*(Do Not Alter or modify this form without written permission from the City Administrator)*

**TODAY'S DATE:** September 2, 2025

**BID/PROPOSAL#** 24000529

**AGENDA ITEM TITLE:** Change Order #1 Water Plant Roofing

**PREPARED BY:** Yolanda Gray

**VENDOR NAME:** Wade Trim

**Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION**

**Vendor Compliance (This vendor has been properly vetted and the responses are below):**

Federal government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

**NOTE: Preparer MUST include a response to the conditions below:**

- Did we do an assessment of first consideration to internal City of Flint staff and resources (explain)?
- Why was this vendor chosen?
- What history does this vendor have with the City of Flint?
- What steps will be taken to do a post-performance of the vendor?

The Department of Purchasing received proposals for a three (3) phase Water plant roof replacement. Bids were received from five (5) contractors. Lutz Roofing was the lowest qualified bidder for all three (3) phases. Phase I and specified roofing areas was completed in May 2024 in the amount of \$396,660.00. Phase II services was not to exceed \$1,072,200.00. Phase II was completed in June 2025 in the amount of \$1,073,150.00 which includes a total of \$950.00 in excess of proposed cost. The final billing of \$950.00 has been submitted and a change order is required to pay this final cost. Each phase was submitted with daily reports and final inspection took place with the contractor and water plant staff.

**PROCUREMENT (MUST BE SPECIFIED)**



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

Effective: August 1, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

Please specify how this vendor was identified: (Check one)

☐ Sole Source (Please attach sole source statement to requisition)

☒ Competitive Bid Process (Please attach bid tabulation/documents to requisition)

☐ Cooperative Contract (MIDeal, Sourcwell, GSA, or other municipality)

\*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

☐ (3) Quotes (please attach all quotes to your requisition)

#### **Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

Fiscal Year	Account	PO Number	FY PO Amount	FY Expensed	Resolution
2024	591-545.300-801.0000	24-0069145	\$436,236.00	\$396,660.00	240074
2025	591-545.300-976.000	25-008250	\$1,072,200.00	\$1,073,150.00	2500094-T

#### **Section III.**

**POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS**

The repairs/replacements allow the water plant to work in a safe environment; as well as adhere to the Occupational Safety and Health Administration (OSHA) which sets and enforces workplace safety and health standards to prevent work related injuries, illnesses, and fatalities.



**CITY OF FLINT**

**\*\* STAFF REVIEW FORM \*\***

Effective: August 1, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

**Section IV: FINANCIAL IMPLICATIONS**

IF ARPA related Expenditure:n/a

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

**NOTE: Accountant MUST include the following information:**

- What is the total amount budgeted for this purpose?
- What percentage is being spent with this vendor?
- What is the justification for spending this amount of money with this vendor?
- What percentage is being spent out of each line item used in this request?
- List all the known budgeted funds from that line item.

The total amount budgeted for this phase was \$1,072,200.00. The contractor used 100% of the budgeted amount and an additional 1%. The contractor submitted a request for proposal (RFP) including the specified roof areas and costs for each.

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
	Professional Services	591-536.100-801.000		\$950.00
		<b>FY26 GRAND TOTAL</b>		<b>\$950.00</b>



**CITY OF FLINT**  
**\*\* STAFF REVIEW FORM \*\***

*Effective: August 1, 2025*

*(Do Not Alter or modify this form without written permission from the City Administrator)*

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \_\_\_\_\_

BUDGET YEAR 2 \_\_\_\_\_

BUDGET YEAR 3 \_\_\_\_\_

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 260010775

ACCOUNTING APPROVAL: Yolanda Gray Date: \_\_\_\_\_  
Yolanda Gray (Sep 2, 2025 15:14:35 EDT)

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐

**Section V: RESOLUTION DEFENSE TEAM:**

*(Place the names of those who can defend this resolution at City Council)*

	NAME	PHONE NUMBER
1	Scott Dungee	
2	Yolanda Gray	
3		

STAFF RECOMMENDATION: *(PLEASE SELECT)*: ☐ APPROVED ☐ NOT APPROVED



**CITY OF FLINT**

**\*\* STAFF REVIEW FORM \*\***

*Effective: August 1, 2025*

*(Do Not Alter or modify this form without written permission from the City Administrator)*

DEPARTMENT HEAD SIGNATURE: Scott Dungee  
Scott Dungee (Sep 2, 2025 4:44:24 PM)  
(Name, Title)

**ADMINISTRATION APPROVAL:** \_\_\_\_\_  
*(\$20,000 or above spending authorizations)*



Tracking: A0530

**250233-T**

RESOLUTION NO.: \_\_\_\_\_  
PRESENTED: 10-8-2025  
ADOPTED: \_\_\_\_\_

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY FOR  
WPC GRANT AWARD PER PUBLIC ACT 121**

**WHEREAS**, The Department of Public Works, Water Pollution Control operates the Public Treatment Works facility under the National Pollutant Discharge Elimination System Permit (MI00022926); and

**WHEREAS**, Water Pollution Control submitted the Flint River Watershed Support Grant Application, with approval of the City Administrator, in support of their Water Quality Inspection for E. Coli activism to Michigan EGLE with the grant period from August 15, 2025 to September 30, 2026; and

**WHEREAS**, This grant will provide funding to procure a canine trained in the scent detection of E. Coli; and

**WHEREAS**, MI-EGLE has awarded the Flint River Watershed Support Grant to DPW-WPC in the amount of \$39,970.00 with a \$0.00 match for procuring said canine for the purpose stated above.

Dept.	Name of Account	Account Number	Grant Code	Amount
DPW-WPC	Supplies	296-550.450-752.000	SEGLE-WQIEC	\$3,350.00
DPW-WPC	Professional Services	296-550.450-801.000	SEGLE-WQIEC	\$36,620.00
FY 2026 GRAND TOTAL				\$39,970.00

**THEREFORE, BE IT RESOLVED**, That the appropriate City Officials are hereby authorized to do all things necessary to appropriate grant award funding, and abide by the terms and conditions of the grant award agreement from the State of Michigan Department of Environment, Great Lakes and Energy, in the total award amount of \$39,970.00; and

**BE IT FURTHER RESOLVED**, That the City Administrator, Chief Financial Officer, and WPC/DPW Manager be authorized as signatories and representatives for all activities associated with the grant listed above.

APPROVED AS TO FORM:

Joanne Gurley  
Joanne Gurley (Sep 26, 2025 12:47:24 EDT)

Joanne Gurley, City Attorney

APPROVED AS TO FINANCE:

Phillip Moore  
Phillip Moore (Sep 29, 2025 10:52:58 EDT)

Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:

C.D. Edwards / A0530  
C.D. Edwards / A0530 (Sep 30, 2025 12:38:45 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: August 1, 2025*

*(Do Not Alter or modify this form without written permission from the City Administrator)*

**TODAY'S DATE:** 9/3/2025

**BID/PROPOSAL#** MI-EGLE Grant

**AGENDA ITEM TITLE:** Grant Acceptance, Watershed Council Support Grant P.A. 121;  
Project Name: *Water Quality Inspection for E. Coli using a Trained Scent Detection Canine*

**PREPARED BY:** Tiffany Minder – DPW - Water Pollution Control

**VENDOR NAME:** Environment, Great Lakes, and Energy - State of Michigan (EGLE)

#### **Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

**Vendor Compliance (This vendor has been properly vetted and the responses are below):**

Federal government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

**NOTE:** Preparer MUST include a response to the conditions below:

- Why was this vendor chosen?
- What history does this vendor have with the City of Flint?
- What steps will be taken to do a post-performance of the vendor?

The State of Michigan Department of Environment, Great Lakes and Energy has granted the City of Flint Water Pollution Control Division \$39,970.00 to purchase a scent detection canine trained to sniff out and eliminate sources of human fecal contamination (human waste) in storm drains that flow into the surface waters of Flint.

#### **PROCUREMENT (MUST BE SPECIFIED)**

**Please specify how this vendor was identified: (Check one)**

- ☒ Sole Source (Please attach sole source statement to requisition)
- ☐ Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- ☐ Cooperative Contract (MIDeal, Sourcwell, GSA, or other municipality)

\*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

- ☐ (3) Quotes (please attach all quotes to your requisition)





## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: August 1, 2025*

*(Do Not Alter or modify this form without written permission from the City Administrator)*

**Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

Fiscal Year	Account	PO Number	FY PO Amount	FY Expensed	Resolution
This is a Grant that will be used solely for this procurement for the first time					

**Section III.**

**POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

This grant money will be used to implement the City of Flint's Water Pollution Control Canine Scent Tracking Program which will use a Sniffer Dog to locate and eliminate sources of human fecal contamination in the surface waters within the City of Flint. The water bodies that will be positively impacted by this project are Brent Run, Carmen Creek, Carr Drain, Flint River, Gilkey Creek, Kearsley Creek, Swartz Creek, and Thread Creek which collectively embody 19,748 acres of surface water. The Sniffer Dog will be able to detect the presence of human fecal matter and alert handlers to its presence at any of the City's 345 outfalls, 8,338 manholes, or 14,962 catch basins. The positive alert for human fecal matter would be an indicator of the presence of E. coli and direct Water Pollution Control staff to perform immediate source tracing. Compared to laboratory analysis, the use of Sniffer Dogs is accurate, fast, and relatively cheap. The time that it takes the dog to either alert or ignore a potential source is roughly 10 seconds. This represents a huge efficiency in source identification and elimination as opposed to the traditional method of sample collection and lab analysis. It is estimated that between 4 and 16 manhours and between \$100 and \$500 in laboratory supplies could be saved per source tracing event. While a novel approach to Illicit Discharge Elimination Program (IDEP) practices, the use of sniffer dogs to detect human fecal contamination has been in practice since the early 2000's and the State of Michigan Department of Environment, Great lakes, and Energy EGLE has recognized their use as a valid, effective, and efficient approach for bacteria source tracking. Note that the IDEP Program is a required component of the City's NPDES Permit with specific attention being placed on reducing E. coli levels in surface waters.

Pursuit of this Grant and establishment of the Water Pollution Control Canine Scent Tracking Program have already been approved by Former DPW Administrator Kenneth Miller, City Administrator Clyde Edwards, and Mayor Neeley. Full proposal is attached.



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

Effective: August 1, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

#### Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure: YES ☐ NO ☒

Has this request been reviewed by E&Y Firm: YES ☐ NO ☒ IF NO, PLEASE EXPLAIN:

**NOTE: Accountant MUST include the following information:**

- What is the total amount budgeted for this purpose?
- What percentage is being spent with this vendor?
- What is the justification for spending this amount of money with this vendor?
- What percentage is being spent out of each line item used in this request?
- List all the known budgeted funds from that line item.

N/A. The State of Michigan Department of Environment, Great Lakes and Energy has granted the City of Flint Water Pollution Control Division \$39,970.00 to purchase a scent detection canine trained to sniff out and eliminate sources of human fecal contamination (human waste) in storm drains that flow into the surface waters of Flint. 100% of the grant funding will be used solely for this purpose.

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN: This is \$0.00 grant.

Dept.	Name of Account	Account Number	Grant Code	Amount
DPW-WPC	Supplies	296-550.450-752.000	SEGLE-WQIEC	\$3,350.00
DPW-WPC	Professional Services	296-550.450-801.000	SEGLE-WQIEC	\$36,620.00
FY26 GRAND TOTAL				\$39,970.00

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1: \$39,970.00

BUDGET YEAR 2: \$00,000.00

BUDGET YEAR 3: \$00,000.00

OTHER IMPLICATIONS - (explain, i.e., collective bargaining): None.

N/A - This is a grant from the State of Michigan. Grant money is being awarded to the City of Flint Water Pollution Control. There are no internal staff qualified nor equipped to perform the tasks approved by this grant.

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO: The requisition(s) for the canine and support supplies will be entered once Council approves the acceptance of this grant.



## CITY OF FLINT

### \*\* STAFF REVIEW FORM \*\*

Effective: August 1, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

ACCOUNTING APPROVAL: *K. Wallace*

Date: 9/16/2025

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

*The Grant Contract/Agreement is Attached.*

**Section V: RESOLUTION DEFENSE TEAM: (Council approval is not required < \$75,000.00)**

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Jeanette Best	810-766-7210 x3622
2	Tiffany Minder	810-766-7210 x3634
3		

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: *Jeanette M. Best*  
(Jeanette M. Best. WPC/DPW Manager)

ADMINISTRATION APPROVAL: *C. Edwards*  
Clyde D. Edwards (Sep 17, 2025 17:23:47 EDT)  
\$20,000 or above spending authorizations)



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF  
ENVIRONMENT, GREAT LAKES, AND ENERGY  
WATER RESOURCES DIVISION



PHILLIP D. ROOS  
DIRECTOR

July 9, 2025

VIA EMAIL

Tiffany Minder  
City of Flint- Water Pollution Control  
G-4652 Beecher Road  
Flint, Michigan 48532

Dear Tiffany Minder:

I am pleased to inform you that the Department of Environment, Great Lakes, and Energy (EGLE) has completed our review of applications submitted last December for funding under the Watershed Council Program. Your application for the Water Quality Inspection for *E. Coli* using a trained scent detection project has been awarded \$39,970.

This award is contingent upon the finalization of a grant contract between EGLE and your organization. The grant contract will contain the terms and conditions for the expenditure of funds as well as your workplan, timeline, and budget. It is our goal to complete negotiations and sign a contract for this project as soon as possible. A contract must be signed by both your organization and the State of Michigan on or before Monday, September 15, 2025, or the award will be withdrawn.

If you have questions regarding this grant award, please contact Rob Selesky, Nonpoint Source Unit, Great Lakes Watersheds Assessment, Restoration, and Management Section, Water Resources Division, at 517-331-7690 or [SeleskyR1@Michigan.gov](mailto:SeleskyR1@Michigan.gov).

Sincerely,

Jerrod Sanders, Director  
Water Resources Division  
269-350-1801

cc: Alyssa Riley, EGLE  
Robert Sweet, EGLE  
Rob Selesky, EGLE  
Barney Boyer, EGLE  
File #2025-0233

250234-T



Proposal 24000538

RESOLUTION NO.: \_\_\_\_\_

PRESENTED: 10-8-2025

ADOPTED: \_\_\_\_\_

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO WEINSTEIN ELECTRIC CO. FOR ADDITIONAL  
ELECTRICAL SERVICES - CHANGE ORDER #2**

**WHEREAS**, On June 24, 2024, the Proper City Officials were authorized to enter into a contract (Resolution 240254) with Weinstein Electric, 705 Kelso St., Flint, Michigan for electrical services in the annual amount of \$88,000.00 and a three-year aggregate amount not to exceed \$264,000.00, and

**WHEREAS**, On April 21, 2025 Flint City Council adopted Resolution 250090-T, authorizing Change Order #1 to the three-year contract with Weinstein for an additional FY2025 amount of \$184,248.00, bringing the three-year aggregate contract total to \$448,248.00.


**WHEREAS**, The City of Flint Department of Public Works, Water Plant Division, is requesting \$10,000 worth of funding for Weinstein Electric for as-needed electrical services and repairs for FY2026.

FY2026 Funding will come from the following accounts:

Account Number	Account Name	Amount
101-230.200-930.000	Repairs & Maintenance- Facilities	\$75,000.00
590-550.200-930.000	Repairs & Maintenance-WPC	\$3,000.00
590-550.202-930.000	Repairs & Maintenance-WPC	\$10,000.00
591-545.201-930.000	Repairs & Maintenance- W. Plant	\$10,000.00
	<b>FY26 GRAND TOTAL</b>	<b>\$ 98,000.00</b>

**IT IS RESOLVED**, upon City Council's approval, that the Proper City Officials are hereby authorized to enter into change order #2 to the contract with Weinstein Electric Co. for additional electrical services, in the amount of \$10,000.00 for FY2026 (07/01/25-06/30/26) and for a revised aggregate three-year amount of \$458,248.00.


FOR THE CITY OF FLINT:

  
Clyde D. Edwards (Sep 19, 2025 15:30:09 EDT)

Clyde Edwards, City Administrator


APPROVED BY CITY COUNCIL:

APPROVED AS TO FORM:

  
JoAnne Gurley (Aug 20, 2025 22:27:26 EDT)

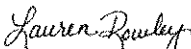
JoAnne Gurley  
City Attorney

APPROVED AS TO FINANCE:

  
Phillip Moore (Aug 11, 2025 10:41:10 EDT)

Phillip Moore  
Chief Finance Officer

APPROVED AS TO PURCHASING:



Lauren Rowley, Purchasing Manager



**CITY OF FLINT**  
**\*\* STAFF REVIEW FORM \*\***

*Effective: July 10, 2025*

**TODAY'S DATE:** July 18, 2025

**BID/PROPOSAL#** 24-538

**AGENDA ITEM TITLE:** Electrical supplies

**PREPARED BY:** Kathryn Neumann for Lee Osborne, Facilities Maintenance Operations Manager

**VENDOR NAME:** Weinstein Electric Co.

**Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

***Vendor Compliance (This vendor has been properly vetted and the responses are below):***

Federal government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

**The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.**

Note – response to include: (Why was the vendor selected? What qualifies the vendor to do the work? Cite any past history of work with the City of Flint. Discuss how we will evaluate performance.

The City of Flint has used Weinstein Electric for several years through the competitive bidding process for electrical services. Weinstein Electric is a Flint based company, last year they moved and made the commitment to Flint to stay in Flint. They have been in business for almost 80 years and are a union company. Their many electricians are very familiar with city buildings and have done many major projects with the City of Flint, such as the City Council renovations, the Dome renovations and renovations to every city office that have taken place in the past ten years.

**PROCUREMENT (MUST BE SPECIFIED)**

**Please specify how this vendor was identified: (Check one)**

- ☐ Sole Source (Please attach sole source statement to requisition)
- ☒ Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- ☐ Cooperative Contract (MIDeal, Sourcwell, GSA, or other municipality)
- \*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services
- ☐ (3) Quotes (please attach all quotes to your requisition)



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: July 10, 2025*

**Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
FY25	101-230.200-801.000		\$75,000	\$65,684	240255
FY24	101-230.200-801.000		\$202,511	\$202,381	240009
FY23	636-228.000-977.000		\$47,330	\$47,330	
FY23	296-752.161-801.000		\$34,400	\$15,800	
FY22	444-230.200-976.000		\$48,167	\$48,167	

### **Section III.**

**POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

Reliable electrical work ensures uninterrupted operations across City facilities. While often unnoticed, consistent lighting and power are essential to safety, functionality, and public confidence. These services support effective facility management, foster operational efficiency, and reduce downtime. Strong vendor partnerships in this area help maintain infrastructure integrity and minimize service disruptions.

### **Section IV: FINANCIAL IMPLICATIONS:**

**IF ARPA related Expenditure:**

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

Electrical Services – Weinstein Electric Co. comes out of the General Fund per this GL Line Item: 101-230.200-801.000 (Maintenance – Professional Services)

For 101 – Electrical Services, \$75,000 has been encumbered to Weinstein Electric Co., representing 19% of the \$400,690 total line item budget.

The expectation for 101-230.200-801.000 under this line item is for the following:







**CITY OF FLINT**  
**\*\* STAFF REVIEW FORM \*\***  
*Effective: July 10, 2025*

	NAME	PHONE NUMBER
1	Lee Osborne	810 691-6786
2		
3		

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: lee osborne  
lee osborne (Jul 18, 2025 14:08 EDT)  
(Lee Osborne, Facilities Maintenance Operations Manager)

**ADMINISTRATION APPROVAL:** CSE  
Clyde D. Edwards (Jul 21, 2025 14:17 EDT)  
(for \$20,000 or above spending authorizations)



**CITY OF FLINT**  
**\*\* STAFF REVIEW FORM \*\***  
*Effective: March 5, 2025*

**TODAY'S DATE:** June 23, 2025

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** Electrical Support Services

**PREPARED BY:** John Florshinger, Utilities Maintenance & SCADA Supervisor

**VENDOR NAME:** Weinstein Electric

**Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

**Vendor Compliance (This vendor has been properly vetted and the responses are below):**

Federal government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

The Purchasing Department received proposals for various electrical services for a three-year period and Weinstein Electric was the lowest responsive bidder. The Maintenance division is responsible for the building maintenance in all city buildings. These services are also used by Water Pollution Control (WPC). WPC maintains three electricians and one electrical foreman on staff support WPC, the Water Plant and the Water Service Center. This contract is used to provide the balance of the manpower needed to fulfill its maintenance and repair requirements at WPC. WPC also uses this yearly contract for electrical support work for which the City does not have adequate specialized equipment and training, such as repair of medium voltage equipment.

Weinstein Electric was the lowest qualified responsive bidder for Electrical Support Services

**PROCUREMENT (MUST BE SPECIFIED)**

**Please specify how this vendor was identified: (Check one)**

- ☐ Sole Source (Please attach sole source statement to requisition)  
☒ Competitive Bid Process (Please attach bid tabulation/documents to requisition)  
☐ Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)

\*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

- ☐ (3) Quotes (please attach all quotes to your requisition)



**CITY OF FLINT**  
**\*\* STAFF REVIEW FORM \*\***  
*Effective: March 5, 2025*

**Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution

**Section III.**

**POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

City employees benefit by working in safe buildings.

**Section IV: FINANCIAL IMPLICATIONS:**

IF ARPA related Expenditure: N/A

Has this request been reviewed by E&Y Firm: YES ☐ NO ☒ IF NO, PLEASE EXPLAIN:

This is not an ARPA expense. Adequate funding has been allocated in the approved budget for this service.

**BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:**

Dept.	Name of Account	Account Number	Grant Code	Amount
DPW	Repairs & Maintenance	590-550.200-930.000		\$3,000.00
DPW	Repairs & Maintenance	590-550.202-930.000		\$10,000.00
		<b>FY26 GRAND TOTAL</b>		<b>\$13,000.00</b>

**WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)**

**BUDGET YEAR 1**

**BUDGET YEAR 2**

**BUDGET YEAR 3**



**CITY OF FLINT**

**\*\* STAFF REVIEW FORM \*\***

*Effective: March 5, 2025*

**OTHER IMPLICATIONS (i.e., collective bargaining):** None

**PRE-ENCUMBERED?** YES ☒ NO ☐ **REQUISITION NO:** 260010432

**ACCOUNTING APPROVAL:** *L. Stalla* **Date:** *6/30/25*

**WILL YOUR DEPARTMENT NEED A CONTRACT?** YES ☐ NO ☒

**Section V: RESOLUTION DEFENSE TEAM:** (Council approval is not required < \$75,000.00)

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1		
2		
3		

**STAFF RECOMMENDATION: (PLEASE SELECT):** ☒ **APPROVED** ☐ **NOT APPROVED**

**DEPARTMENT HEAD SIGNATURE:** *Jeanette M. Best*  
(Jeanette M. Best, WPC/DPW Manager)

**ADMINISTRATION APPROVAL:** \_\_\_\_\_  
(for \$20,000 or above spending authorizations)



**CITY OF FLINT**  
**\*\* STAFF REVIEW FORM \*\***  
*Effective: March 5, 2025*

**TODAY'S DATE:** June 4, 2025

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** 24/7 ELECTRICAL SUPPORT SERVICES

**PREPARED BY:** Melanie Poisson for the Water Plant

**VENDOR NAME:** WEINSTEIN ELECTRIC

**Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

**Vendor Compliance (This vendor has been properly vetted and the responses are below):**

Federal government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

**The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.**

The Purchasing Department received proposals for various electrical services for a three-year period and Weinstein Electric was the lowest responsive bidder. The Maintenance division is responsible for the building maintenance in all city buildings. These services are also used by the Water Plant (WTP). WTP maintains one electrician and no electrical foremen on staff. The contract is used to provide the balance of the manpower needed to fulfill it's maintenance and repair requirements at WTP. WTP also uses this yearly contract for electrical support work for which the City does not have adequate specialized equipment and training, such as repair of medium voltage equipment. The contract is through FY27.

Please issue a purchase order for FY26 in the amount of \$10,000.00 to be used from account 591-545.200-801.000.

**PROCUREMENT (MUST BE SPECIFIED)**

**Please specify how this vendor was identified: (Check one)**

- ☐ Sole Source (Please attach sole source statement to requisition)  
☒ Competitive Bid Process (Please attach bid tabulation/documents to requisition)  
☐ Cooperative Contract (MIDeal, Sourcwell, GSA, or other municipality)

\*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

- ☐ (3) Quotes (please attach all quotes to your requisition)



**CITY OF FLINT**  
**\*\* STAFF REVIEW FORM \*\***  
*Effective: March 5, 2025*

**Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
	N/A				

This is the first year we are obtaining this service.

**Section III,**  
**POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

The City of Flint will benefit by having proper operation of equipment which in turn allows the water plant to function and continue to provide safe drinking water. The water plant is a 24/7 facility and as such may need services at anytime in the event of an electrical emergency.

**Section IV: FINANCIAL IMPLICATIONS:**

**IF ARPA related Expenditure:**

Has this request been reviewed by E&Y Firm: YES ☐ NO ☒ IF NO, PLEASE EXPLAIN:

N/A

**BUDGETED EXPENDITURE?** YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
DPW-WTP	Professional Services	591-545.200-801.000		\$10,000.00
		<b>FY26 GRAND TOTAL</b>		<b>\$10,000.00</b>



## CITY OF FLINT

### \*\* STAFF REVIEW FORM \*\*

Effective: March 5, 2025

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \_\_\_\_\_

BUDGET YEAR 2 \_\_\_\_\_

BUDGET YEAR 3 \_\_\_\_\_

OTHER IMPLICATIONS (i.e., collective bargaining): NONE

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 260010020

ACCOUNTING APPROVAL: \_\_\_\_\_

*Yolanda Gray*  
(Yolanda Gray, Utilities Accountant)

Date: 6-10-25

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

#### Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Scott Dungee	810-265-3059
2	Mike Beckley	810-577-8276
3	Brandon McVay	810-938-8086

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: \_\_\_\_\_

*Scott Dungee 6/10/2025*  
(Scott Dungee, Water Plant Supervisor)

ADMINISTRATION APPROVAL: \_\_\_\_\_

(for \$20,000 or above spending authorizations)



250235-  
RESOLUTION NO.:

PRESENTED: 10-8-2025

ADOPTED: \_\_\_\_\_

**RESOLUTION APPROVING THE CITY OF FLINT'S SUBMISISON OF AN  
APPLICATION AND PROPOSED BUDGET TO GENESSEE COUNTY FOR SENIOR  
MILLAGE FUNDING FOR THE MCKINLEY CENTER**

**BY THE CITY ADMINISTRATOR :**

**WHEREAS**, in 2025, the City of Flint resumed operations at its McKinley Center located at 249 Peer Avenue; and

**WHEREAS**, McKinley provides needed services and activities to community members living in Flint; and

**WHEREAS**, Flint residents voted to approve the Genesee County Senior Millage; and

**WHEREAS**, the City of Flint seeks to apply for Genesee County Senior Millage funding for the McKinley Center; and

**WHEREAS**, to apply for senior millage proceeds, Genesee County requires organizations to complete an application with a proposed budget and a resolution from the legislative body approving the submission of the referenced documents.

**THEREFORE, BE IT RESOLVED** that the Flint City Council approves the submission of an application and the proposed budget to Genesee County to apply for the Genesee County Senior Millage funding for the McKinley Center.

**APPROVED AS TO FORM:**

Jo Anne Gurley  
JoAnne Gurley, City Attorney

**APPROVED AS TO FINANCE:**

Phillip Moore  
Phillip Moore (Oct 2, 2025 12:37:12 EDT)  
Philip Moore, Chief Financial Officer

**APPROVED AS TO THE CITY:**

Clyde D. Edwards  
Clyde D. Edwards, City Administrator

\_\_\_\_\_  
Flint City Council



## FY26 McKinley Center Operating Budget, 9/29/2025

Summary	
Budget Categories	Budget Needed
Supplies	\$23,716.67
Professional Services	\$74,466.67
Community Promotion/Outreach	\$5,000.00
Postage	\$600.00
Printing/Copying Services	\$2,040.00
Training/Professional Development for City Staff	\$0.00
Equipment/Furniture	\$24,100.00
Other (Please describe in detail)	\$0.00
Utilities	\$3,000.00
<b>Total</b>	<b>\$132,923.33</b>



**250236-T**  
RESOLUTION NO.:

PRESENTED: 10-8-2025

ADOPTED: \_\_\_\_\_

**RESOLUTION APPROVING THE CITY OF FLINT'S PROPOSED BUDGET AND  
APPLICATION FOR SENIOR MILLAGE FUNDING FOR ERIC B. MAYS SENIOR AND  
COMMUNITY SERVICES CENTER CENTER**

**BY THE CITY ADMINISTRATOR :**

**WHEREAS**, in March 2025, the City of Flint assumed operations of the Eric B. Mays Senior and Community Services Center; and

**WHEREAS**, this center provides much needed services to senior citizens living in Flint; and

**WHEREAS**, the City of Flint seeks to apply for Genesee County Senior Millage funding for the center; and

**WHEREAS**, per Genesee County, an application for this funding and the budget proposal requires council approval ; and

**THEREFORE, BE IT RESOLVED** that City Council approves the proposed budget and urges City officials to do all things necessary to apply for the Genesee County Senior Millage funding for the Eric B. Mays Senior and Community Services center.

**Approved as to Form:**

JoAnne Gurley

**JoAnne Gurley, City Attorney**

CD  
CD Edwards / A0539 (Oct 2, 2025 14:07:24 EDT)

**Clyde D. Edwards, City Administrator**

**Approved as to Finance:**

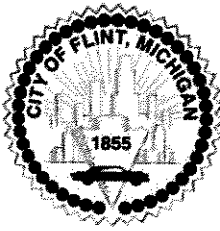
Phillip Moore  
Phillip Moore (Oct 2, 2025 12:36:46 EDT)

**Philip Moore, Chief Financial Officer**

**Flint City Council**

## FY26 Mays Senior Center Operating Budget, 9/29/2025

Summary	
Budget Categories	Budget Needed
Supplies	\$24,816.67
Professional Services	\$74,466.67
Community Promotion/Outreach	\$5,000.00
Postage	\$600.00
Printing/Copying Services	\$2,040.00
Training/Professional Development for City Staff	\$10,000.00
Equipment/Furniture	\$41,080.00
Other (Please describe in detail)	\$0.00
Utilities	\$3,000.00
Capital Improvements	\$15,000.00
<b>Total</b>	<b>\$176,003.33</b>



RESOLUTION NO.: 250237-T  
PRESENTED: 10-8-2025  
ADOPTED: \_\_\_\_\_

**Resolution Authorizing the Maintenance Renewal of Police Management System Tyler Technologies New World Systems**

**BY THE CITY ADMINISTRATOR:**

**WHEREAS,** The City of Flint Police Department is requesting approval for the use of Tyler Technologies New World Systems Software for two fiscal years FY26 and FY27; and


**WHEREAS,** The City of Flint Police Department utilizes Tyler Technologies New World Systems software for CAD, Law Enforcement Records, Fire Records, Public Safety Interface, Photo Imaging, Mobile Management server, and Mobile Client Laptop. Tyler Technologies New World Systems Software; and

**WHEREAS,** In August 2024, the Flint Police Department changed to cloud-based services with Tyler Technologies; and

Account Number	Account Name	Amount
101-301.000-931.000	Maintenance Agreements	\$170,206.82
	<b>Total</b>	<b>\$170,206.82</b>


**IT IS RESOLVED,** That the appropriate City Officials, upon the City Council approval, are hereby authorized to continue using Tyler Technologies in the amount of \$170,206.82 for FY26 (07/01/2025–06/30/26), and \$184,859.66 pending adoption of FY27 (07/01/2026–06/30/27), for a combined total of \$355,066.48.

**APPROVED AS TO FORM:**

  
JoAnne Gurley (Sep 11, 2025 10:10:41 EDT)


**Joanne Gurley, Chief Legal Officer**

**APPROVED AS TO FINANCE:**

  
Phillip Moore (Sep 10, 2025 06:27:01 EDT)

**Phillip Moore, Chief Financial Officer**

**FOR THE CITY OF FLINT:**

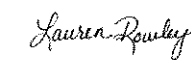
  
Clyde D Edwards (Sep 15, 2025 11:32:15 EDT)

**Clyde Edwards, City Administrator**

**APPROVED BY CITY COUNCIL:**

\_\_\_\_\_  
**City Council President**

**APPROVED AS TO PURCHASING:**

  
**Lauren Rowley, Purchasing Manager**



## **CITY OF FLINT**

### **\*\* STAFF REVIEW FORM \*\***

*Effective: August 1, 2025*

*(Do Not Alter or modify this form without written permission from the City Administrator)*

**TODAY'S DATE:** 08/20/2025

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** MAINTENANCE RENEWAL OF NEW WORLD – FY26

**PREPARED BY:** Candice Smith – Police Department

**VENDOR NAME:** TYLER TECHNOLOGIES

#### **Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

**Vendor Compliance (This vendor has been properly vetted and the responses are below):**

Federal government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

**The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.**

**NOTE: Preparer MUST include a response to the conditions below:**

- Did we do an assessment of first consideration to internal City of Flint staff and resources (explain)?
- Why was this vendor chosen?
- What history does this vendor have with the City of Flint?
- What steps will be taken to do a post-performance of the vendor?

The Police Department is requesting the approval from the Purchasing Department for a Purchase Order for \$170,206.82 to Tyler Technologies for the maintenance renewal of the New World System software. Tyler Technologies/New World has been the vendor for the Police Department since at least 2004. The Police Department has created a scorecard system to evaluate its vendors.

#### **PROCUREMENT (MUST BE SPECIFIED)**

**Please specify how this vendor was identified: (Check one)**

- ☐ Sole Source (Please attach sole source statement to requisition)
- ☐ Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- ☒ Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)

\*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

- ☐ (3) Quotes (please attach all quotes to your requisition)



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: August 1, 2025*

*(Do Not Alter or modify this form without written permission from the City Administrator)*

#### **Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

Fiscal Year	Account	PO Number	FY PO Amount	FY Expensed	Resolution
2023	Maintenance Agreements	23-004798	\$74,311.63	\$74,311.63	N/A
2024	Maintenance Agreements	24-006227	\$78,082.72	\$78,082.72	230216
2025	Maintenance Agreements	25-007602	\$82,710.55	\$82,710.55	240283
2025	Maintenance Agreements	25-008067	\$246,707.71	\$163,997.52	240585-T
2025	Maintenance Agreements	25-008075	\$6,000.00	\$6,000.00	N/A

#### **Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

A law enforcement Records Management System is a digital system for creating, storing, and managing all types of records and data for law enforcement operations, including incident reports, arrest logs, case files, and more. These systems use a centralized database to provide powerful search and retrieval capabilities, track incident patterns, support strategic planning, and improve overall efficiency and public accountability. It provides detectives and other law enforcement officials with tools to manage case files, track progress, and update case statuses. Officers can enter reports directly from their mobile devices while in the field.

#### **Section IV: FINANCIAL IMPLICATIONS:**

##### **IF ARPA related Expenditure:**

Has this request been reviewed by E&Y Firm: YES ☐ NO ☒ IF NO, PLEASE EXPLAIN:

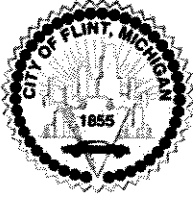
**NOTE: Accountant MUST include the following information:**

- What is the total amount budgeted for this purpose?
- What percentage is being spent with this vendor?
- What is the justification for spending this amount of money with this vendor?
- What percentage of each line item's budget is being spent in this request?

\$170,206.82 was budgeted for FY26.

100% of the \$170,206.82 is being spent with this vendor. The justification for budgeting to spend \$170,206.82 with this vendor is that cloud-based service was needed due to a cyber-attack in August of 2024. A three-year agreement was signed. This is the second year of the agreement. The total budget for maintenance agreements in the Police 101 fund budget is \$453,311.00. The percentage being spent out of this line item is 37.5 percent. Known budgeted funds for this line include twenty-five other software and maintenance agreements for FY26.





RESOLUTION NO.: 250238-T

PRESENTED: 10-8-2025

ADOPTED: \_\_\_\_\_

Bid 24000026

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO CURBCO SWEEPING, INC. FOR STREET SWEEPING**


On July 22, 2024, the Proper City Officials were authorized to enter into a contract per resolution 240288 with Curbcos Sweeping, Inc., 3145 S. Dye Rd., Flint, Michigan for street sweeping for the period ending June 30, 2025 in the amount of \$299,700.00.

The Street Maintenance Division is requesting to extend said contract for a second year to help with street sweeping until the previously ordered street sweepers are delivered. Funding will come from the following account:

Account Number	Account Name	Amount
203-449.201-801.000	Professional Services	\$ 311,688.00
	<b>FY26 GRAND TOTAL</b>	<b>\$311,688.00</b>

**IT IS RESOLVED**, that the Proper City Officials are hereby authorized to enter into a contract with Curbcos Sweeping, Inc. for the second year of street sweeping services, in the amount not to exceed \$311,688.00.

**FOR THE CITY OF FLINT:**

  
Clyde D Edwards (Sep 19, 2025 13:53:38 EDT)

Clyde Edwards, City Administrator

**APPROVED BY CITY COUNCIL:**


\_\_\_\_\_

**APPROVED AS TO FORM:**

  
JoAnne Gurley (Sep 18, 2025 18:04:06 EDT)

JoAnne Gurley  
City Attorney

**APPROVED AS TO FINANCE:**

  
Phillip Moore (Aug 25, 2025 07:40:31 EDT)

Phillip Moore  
Chief Finance Officer

**APPROVED AS TO PURCHASING:**



Lauren Rowley, Purchasing Manager

FY26 - KRN





## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: August 1, 2025*

*(Do Not Alter or modify this form without written permission from the City Administrator)*

**TODAY'S DATE:** August 15, 2025

**BID/PROPOSAL#** 24000026

**AGENDA ITEM TITLE:** Street sweeping

**PREPARED BY:** Kathryn Neumann for Rodney McGaha, Director of Transportation

**VENDOR NAME:** Curbco Sweeping, Inc.

#### **Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

**Vendor Compliance (This vendor has been properly vetted and the responses are below):**

Federal government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

**The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.**

**NOTE: Preparer MUST include a response to the conditions below:**

- Did we do an assessment of first consideration to internal City of Flint staff and resources (explain)?
- Why was this vendor chosen?
- What history does this vendor have with the City of Flint?
- What steps will be taken to do a post-performance of the vendor?

Last year Street Maintenance requested bids to sweep the City of Flint streets while waiting on new street sweepers. Current equipment keeps breaking down and city crews are sweeping when the equipment is working. Curbco Sweeping, Inc. was the sole bidder. They are a sweeping company and they swept all the local streets last fiscal year and did a good job. The City has not received the sweepers that are on order. All work is checked before payment is made. Curbco has a good relationship with the City of Flint and there is regular communication. The City directs Curbco where to sweep, based on snow plowing maps. The work is measurable because it's easy to see if the street has been swept.



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: August 1, 2025*

*(Do Not Alter or modify this form without written permission from the City Administrator)*

#### **PROCUREMENT (MUST BE SPECIFIED)**

**Please specify how this vendor was identified: (Check one)**

- ☐ Sole Source (Please attach sole source statement to requisition)  
☒ Competitive Bid Process (Please attach bid tabulation/documents to requisition)  
☐ Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)

\*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

- ☐ (3) Quotes (please attach all quotes to your requisition)

#### **Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

Fiscal Year	Account	PO Number	FY PO Amount	FY Expensed	Resolution
FY25	203-449.201-801.000		\$299,610	\$299,610	240288

#### **Section III.**

#### **POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

The residents will have clean streets from one end of the City of Flint to the other end. Clean streets improve environmental quality, enhance public health and increase safety. It also prevents hazards such as street flooding and accidents.

#### **Section IV: FINANCIAL IMPLICATIONS:**



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: August 1, 2025*

*(Do Not Alter or modify this form without written permission from the City Administrator)*

**IF ARPA related Expenditure:**

**Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:**

**NOTE: Accountant MUST include the following information:**

- What is the total amount budgeted for this purpose?
- What percentage is being spent with this vendor?
- What is the justification for spending this amount of money with this vendor?
- What percentage is being spent out of each line item used in this request?
- List all the known budgeted funds from that line item.

Street Sweeping – Curbco comes out of Local Streets per this GL Line Item:  
203-449.201-801.000 (Local Streets – Professional Services)

For 203 – Local Street Sweeping, a total of \$315,510 is budgeted. \$311,688 was bid by Curbco, representing 47% of the total line-item budget. Curbco is the only vendor utilized for this street sweeping.

This comes in \$3,822 under budget, increasing the amount of unallocated in this line item from \$135,490 to \$139,312.00. See below for the full budget breakdown:

The expectation for 203 under this line item is for the following:

\$139,312 for FY26 Unallocated  
\$134,000 for FY26 Mowing  
\$24,150 for FY26 Dumping Street Debris  
\$27,300 (+5%) for FY26 Installation of Speed Humps  
\$5,000 for FY26 Licenses  
\$1,000 for FY26 Towing  
\$15,000 for FY26 Repairs  
**\$311,688 FY26 Street Sweeping**  
\$657,450.00 Total Budget for GL: 203-449.201-801.000

Local Streets Vendor Breakdown for this purpose:

\$311,688 Curbco (47%)  
**\$315,510 Total Budgeted for Street Sweeping**  
\$3,822 Under Budget for this Purpose

This is a bid-based contract.



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

Effective: August 1, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Streets	Professional Services	203-449.201-801.000		\$70,000
Streets	Professional Services	203-449.201-801.000		\$241,688
		FY26 GRAND TOTAL		\$311,688.00

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \_\_\_\_\_

BUDGET YEAR 2 \_\_\_\_\_

BUDGET YEAR 3 \_\_\_\_\_

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 260010508

ACCOUNTING APPROVAL: gag John (Aug 19, 2025 09:13:33 EDT) Date: \_\_\_\_\_

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

#### Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Rodney McGaha	810 691-3106
2		
3		



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

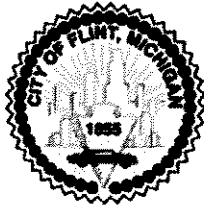
*Effective: August 1, 2025*

*(Do Not Alter or modify this form without written permission from the City Administrator)*

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Rodney McGaha  
Rodney McGaha (Aug 19, 2025 09:23:07 EDT)  
(Rodney McGaha, Director of Transportation)

**ADMINISTRATION APPROVAL:** Clyde D Edwards  
Clyde D Edwards (Sep 19, 2025 13:53:38 EDT)  
\$20,000 or above spending authorizations)



RESOLUTION NO.:

250239-T

PRESENTED:

10-8-2025

ADOPTED:

MIDEAL CONTRACT #240000001191  
P26000518

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO EXTEND STATE OF MICHIGAN GRANT SPENDING DEADLINE AND PURCHASE  
FY26 POLICE VEHICLES – CHEVROLET TAHOES, HARLEY DAVIDSONS AND COMMUNITY BUS**

**WHEREAS**, on June 24, 2024, the City Council approved the acceptance of the State of Michigan grant in the amount of \$2,750,000.00 via Resolution 240253 which is a reimbursement grant; and

**WHEREAS**, the original end date of this grant was September 30th, 2025 and to date \$1,741,513.22 has been spent on 16 patrol vehicles and 6 undercover vehicles; and

**WHEREAS**, the State of Michigan has granted an extension to the City of Flint through December 31, 2026 to spend the remaining funds in the amount of, \$1,008,486.78; and

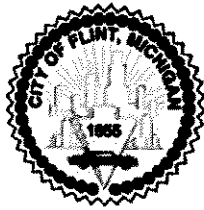
**WHEREAS** the City of Flint Department of Fleet seeks authorization to utilize the State of Michigan's grant for the following vehicle purchases:

- MiDeal Contract #240000001191 for the purchase of eight (8) Chevrolet Tahoe Police Pursuit Vehicles (PPVs) at a total cost of \$434,776.00, or \$54,347.00 per unit;
- The purchase of four (4) 2025 Harley Davidson FLHTP Police EL at a total cost of \$117,524.00, or \$29,381.00 per unit;
- The purchase of one (1) Police Community Bus at a total cost of \$121,050.00
- Remaining funds in the amount of \$335,136.78 will be used towards any additional upfitting costs of the above mentioned vehicles;

**WHEREAS**, the City of Flint Department of Fleet will collaborate with the Purchasing Department to insure that all purchases are compliant with the City of Flint purchasing ordinances; and


Funding is to come from the following account(s):

Account Number	Account	Purpose	Amount
296-301.200-977.500	Vehicles	8 Chevrolet Tahoe's	\$434, 776.00
296-301.200-977.500	Vehicles	4 Harley Davidson	\$117,524.00
296-301.200-977.500	Vehicles	1 Police Community Bus	\$121,050.00
296-301.200-977.000	Equipment	Additional Upfitting	\$335,136.78
		<b>FY2026 TOTAL</b>	<b>\$1,008,486.78</b>



IT IS RESOLVED, the State of Michigan has granted the City of Flint an extension to spend the remaining funds totaling \$1,008,486.78 for the purchase of the eight (8) Chevrolet Tahoe Police Pursuit Vehicles, four (4) Harley Davidson FLHTP Police EL, one (1) Police Community Bus and all upfitting costs, and these funds may be appropriated for revenue and expenditures for as long as such funds remain available from the funder; that the City of Flint shall appropriate and utilize these funds in accordance with the extension terms and applicable funding guidelines, ensuring compliance with all relevant state and local regulations.

APPROVED AS TO FORM:

  
Joanne Gurley, City Attorney

APPROVED AS TO FINANCE:

  
Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:

A0524   
Clyde Edwards, City Administrator  
10-1-25

APPROVED BY CITY COUNCIL:

\_\_\_\_\_

APPROVED AS TO PURCHASING:

  
Lauren Rowley, Purchasing Manager



**CITY OF FLINT**  
**\*\* STAFF REVIEW FORM \*\***

*Effective: August 1, 2025*

*(Do Not Alter or modify this form without written permission from the City Administrator)*

**TODAY'S DATE:** 9/30/2025

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** State of Michigan Grant, Multi Unit Purchase

**PREPARED BY:** Marquita Blair, Fleet Administrator

**VENDOR NAME:** Berger Chevrolet / Harley Davidson / Bob Maxey Ford

**Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

**Vendor Compliance (This vendor has been properly vetted and the responses are below):**

Federal government	(All documentation current, no violations)	<input type="checkbox"/> YES <input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

**The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.**

**NOTE: Preparer MUST include a response to the conditions below:**

- Did we do an assessment of first consideration to internal City of Flint staff and resources (explain)?
- Why was this vendor chosen?
- What history does this vendor have with the City of Flint?
- What steps will be taken to do a post-performance of the vendor?

The City of Flint Department of Fleet seeks authorization to utilize the State of Michigan's grant for the following vehicle purchases:

- Berger Chevrolet is a MiDeal participant. MiDeal Contract #240000001191 for the purchase of eight (8) Chevrolet Tahoe Police Pursuit Vehicles (PPVs) at a total cost of \$434,776.00, or \$54,347.00 per unit;
- Vehicle City Harley Davidson aka Central Michigan Motorsports LLC (Sole Source) for the purchase of four (4) 2025 Harley Davidson FLHTP Police EL motorcycles at a total cost of \$117,524.00, or \$29,381.00 per unit;
- Bob Maxey Ford was awarded Bid Proposal # 26000518 for the purchase of one (1) Police Community Bus at a total cost of \$121,050.00

Remaining funds in the amount of \$335,136.78 will be used towards any additional upfitting costs of the above-mentioned vehicles.





## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: August 1, 2025*

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Post performance review will be based on the transaction details, for example, whether the ETA is precise, any price changes, vehicle changes, delivery concerns etc.

#### **PROCUREMENT (MUST BE SPECIFIED)**

**Please specify how this vendor was identified: (Check one)**

☒ Sole Source (Please attach sole source statement to requisition)

☒ Competitive Bid Process (Please attach bid tabulation/documents to requisition)

☒ Cooperative Contract (MIDeal, Sourcwell, GSA, or other municipality)

\*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

☐ (3) Quotes (please attach all quotes to your requisition)

#### **Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

Fiscal Year	Account	PO Number	FY PO Amount	FY Expensed	Resolution
FY25	296-301.200-977.000	24-007220	\$522,781.00	2025	XXXX
FY26	Parts 661-229.000-930.00	26-008821	\$10,000.00	2026	N/A
FY26	Parts 661-000.000-101.114	26-008813	\$2850.00	2026	N/A
FY25	Supplies – 661-229.000-930.000	25-008362	\$134.85	2025	N/A
FY25	Repairs 661-229.000-930.000	25008326	\$1746.66	2025	N/A

We previously purchased 10 (ten) Chevy Tahoe PPV units in FY25 from Berger that have been outfitted and are now patrolling the streets the Flint. Req # 240008677



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

Effective: August 1, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

CK10706 2024 CHEVROLET TAHOE PPVS 296-301.200-077.000	2	EA	\$1,967,000	\$103,934.00
STOCK CK10706 - 4WD TAHOE POLICE PURSUIT VEHICLES BLACK BERGER 8 2024 CHEVROLET TAHOE 4WD 4DR				
CK10706 2024 CHEVROLET TAHOE PPVS 296-301.200-077.000	3	EA	\$1,609,000	\$184,827.60
CK10706 2024 CHEVROLET TAHOE PPVS 296-301.200-077.000	5	EA	\$2,804,000	\$264,020.00

Total PO Amount **\$522,781.00**

Vehicle City Harley Davidson is our service vendor for our police department fleet of Harley Davidson motorcycles. They perform our PMs (preventative maintenance), supply us with parts and service requests.

Bob Maxel Ford is a new dealer to our network; this will be our first purchase from this vendor.

#### Section III.

**POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

The Fleet Department must revisit council again to request upfitting costs for this extensive list of vehicles and equipment. The Tahoe's and motorcycles will need to be outfitted with essential gear including radios, computers, restraint devices, safety equipment, light, sirens and other accessories as needed all aimed at enhancing public safety and policing effectiveness in the City of Flint. Patrol plays a critical role in providing immediate assistance to the community and responding to emergencies as they are our first responders. The presence of marked patrol vehicles seen around the city enhances the deterrence and reduction of crime.

#### Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☐ NO ☒ IF NO, PLEASE EXPLAIN:

**NOTE: Accountant MUST include the following information:**

- What is the total amount budgeted for this purpose?
- What percentage is being spent with this vendor?
- What is the justification for spending this amount of money with this vendor?



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: August 1, 2025*

*(Do Not Alter or modify this form without written permission from the City Administrator)*

- What percentage is being spent out of each line item used in this request?
- List all the known budgeted funds from that line item.

The funding will be deducted from the Police Cruiser's Grant  
The Remaining Operational Budget on this Grant is \$1,008,486.78  
The Purchases are as follows:  
8 Tahoe's - \$434,776.00 (Bid & MiDeal)  
    **43% of Remaining Budget**  
4 Motorcycles - \$117,524.00 (Quotes)  
    **12% of Remaining Budget**  
1 Bus - \$121,050.00 (Bid)  
    **12% of Remaining Budget**  
Additional Upfitting - \$335,136.78 (Vendor To Be Decided)  
    **33% of Remaining Budget**  
  
**\$1,008,486.78 – 100% Operational Grant Utilization**

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Fleet	296-301-200-977.500	Vehicle	SLEO-CRSR24	\$434,776.00
Fleet	296-301-200-977.500	Vehicle	SLEO-CRSR24	\$117,524.00
Fleet	296-301-200-977.500	Vehicle	SLEO-CRSR24	\$121,050.00
Fleet	296-301-200-977.000	Equipment	SLEO-CRSR24	\$335,136.78
<b>FY26 GRAND TOTAL</b>				<b>\$1,008,486.78</b>

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \_\_\_\_\_

BUDGET YEAR 2 \_\_\_\_\_



## CITY OF FLINT

### \*\* STAFF REVIEW FORM \*\*

Effective: August 1, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

BUDGET YEAR 3 \_\_\_\_\_

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 260010804 (8) Tahoes  
260010864 (4) Motrocycles  
260010865 (1) Community Bus

ACCOUNTING APPROVAL: [Signature] Date: 9/30/25

GRANT ACCOUNTING APPROVAL: [Signature] Date: 9/31/25

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

#### Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Marquita Blair	810-423-5650
2		
3		

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: \_\_\_\_\_

(Name, Title)

ADMINISTRATION APPROVAL:  
\$20,000 or above spending authorizations)

[Signature] 10-1-25



RESOLUTION NO.: **250240-T**  
PRESENTED: 10-8-2025  
ADOPTED: \_\_\_\_\_

**RESOLUTION TO ACCEPT STATE OF MICHIGAN MUNICIPAL SUPPORT GRANT**

**BY THE CITY ADMINISTRATOR:**

**WHEREAS**, the State of Michigan has approved an award for \$1,500,000 to the City of Flint for Municipal Support for Public Safety grant number 31MS01-24; and

**WHEREAS**, the funds will be utilized in compliance with the program agreement and approved program budget through the end of the program date September 30, 2028, as outlined below:

Budget Category	Budget Description	Budget Amount
Salary and Wages	Sign-On Bonuses: Fire and Police	\$ 450,000
Salary and Wages	Retention Bonuses: Fire and Police	\$ 652,456
Salary and Wages	Performance Bonuses: Fire	\$ 95,000
Training	Professional Development: Fire	\$ 142,500
Technology	Admin – Timekeeping Software	\$ 160,044
	<b>Total Grant Budget</b>	<b>\$ 1,500,000</b>

**IT RESOLVED** that the appropriate City officials are hereby authorized to do all things necessary to accept Municipal Support for Public Safety grant 31MS01-2, amend the FY26 budget, appropriate funding for future fiscal years through September 30, 2028, for \$1,500,000 (grant budget code SMDT-MSG25).

**APPROVED AS TO FORM:**

*JoAnne Gurley*  
JoAnne Gurley (Sep 28, 2025 22:39:27 EDT)  
**Joanne Gurley, Chief Legal Officer**

**APPROVED AS TO FINANCE:**

*Phillip Moore*  
Phillip Moore (Sep 26, 2025 14:07:27 EDT)  
**Phillip J. Moore, Chief Financial Officer**

**FOR THE CITY OF FLINT:**

*CD Edwards / A0535*  
CD Edwards / A0535 (Sep 30, 2025 12:38:05 EDT)  
**Clyde Edwards, City Administrator**

**APPROVED BY CITY COUNCIL:**



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: August 1, 2025*

*(Do Not Alter or modify this form without written permission from the City Administrator)*

**TODAY'S DATE:** September 23, 2025

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** RESOLUTION TO ACCEPT STATE OF MI MUNICIPAL SUPPORT GRANT \$1.5M

**PREPARED BY:** V. Foster for HR Director Ed Smith

**VENDOR NAME (Grant Awarded by):** State of Michigan

**Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

*Vendor Compliance (This vendor has been properly vetted and the responses are below):*

Federal government	(All documentation current, no violations)	<input type="checkbox"/> YES <input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input type="checkbox"/> YES <input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input type="checkbox"/> YES <input type="checkbox"/> NO

**The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.**

**NOTE:** Preparer MUST include a response to the conditions below:

- Did we do an assessment of first consideration to internal City of Flint staff and resources (explain)?
- Why was this vendor chosen?
- What history does this vendor have with the City of Flint?
- What steps will be taken to do a post-performance of the vendor?

The State of Michigan has granted the City of Flint \$1,500,000 as municipal support for Public Safety. These funds will be utilized for retention and recruitment, training, and technology timekeeping software.

**PROCUREMENT (MUST BE SPECIFIED)**

**Please specify how this vendor was identified: (Check one)**

- ☒ Sole Source (Please attach sole source statement to requisition)
- ☐ Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- ☐ Cooperative Contract (MIDeal, Sourcwell, GSA, or other municipality)

\*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

- ☐ (3) Quotes (please attach all quotes to your requisition)



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: August 1, 2025*

*(Do Not Alter or modify this form without written permission from the City Administrator)*

**Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

Fiscal Year	Account	PO Number	FY PO Amount	FY Expensed	Resolution

**Section III.**

**POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

**The Municipal Support grant is centered on promoting public safety. Below are key benefits:**

- **Offering hiring incentives:** This grant can fund special incentives to attract a diverse pool of qualified candidates, which may include sign-on bonuses.
- **Funding recruitment campaigns:** This grant can help support marketing efforts to attract new recruits.
- **To enhance competitive salaries and benefits:** This grant will help fund competitive entry-level salaries and fringe benefits for new hires, which can lead to higher job satisfaction and reduced turnover.
- **Funding professional development:** Investing in ongoing training and professional development can help retain skilled first responders by giving them clear career paths.
- **Providing specialized training:** Grants can fund specialized training for handling hazardous materials, addressing terrorism incidents, or participating in crisis intervention teams, which improves a department's overall response capabilities.
- **Improving emergency response:** Enhanced staffing levels and retention helps the fire and police departments to more effectively and safely respond to emergencies. Studies have shown that a reduction in response times comes with an increase in the number of trained personnel available at an incident scene.



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

Effective: August 1, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

#### Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN: N/A

**NOTE: Accountant MUST include the following information:**

- What is the total amount budgeted for this purpose?
- What percentage is being spent with this vendor?
- What is the justification for spending this amount of money with this vendor?
- What percentage is being spent out of each line item used in this request?
- List all the known budgeted funds from that line item.

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Account Name	Grant Code	Amount
Police & Fire	TBD	SMDT-MSG25	\$1,500,000
FY26 GRAND TOTAL			\$1,500,000

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \_\_\_\_\_

BUDGET YEAR 2 \_\_\_\_\_

BUDGET YEAR 3 \_\_\_\_\_

OTHER IMPLICATIONS (i.e., collective bargaining): N/A

PRE-ENCUMBERED? YES ☐ NO ☐ REQUISITION NO:

ACCOUNTING & GRANTS ADMIN APPROVAL: 

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐





## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: August 1, 2025*

*(Do Not Alter or modify this form without written permission from the City Administrator)*

#### **Section V: RESOLUTION DEFENSE TEAM:**

**(Place the names of those who can defend this resolution at City Council) N/A (below limit)**

	NAME	PHONE NUMBER
1	Eddie Smith	810-766-7280
2	Phillip Moore	810-766-7268
3		

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Eddie L. Smith  
Ed Smith, Human Resources & Labor Relations Director

**ADMINISTRATION APPROVAL:** \_\_\_\_\_  
\$20,000 or above spending authorizations)



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

RACHAEL EUBANKS  
STATE TREASURER

September 16, 2025

Eddie Smith  
Human Resources Director  
City of Flint  
1101 S. Saginaw St  
Flint, MI 48502

Dear Mr. Smith:

**Re: Notification of Intent to Award – Municipal Support Grants**

The Michigan Department of Treasury (Treasury) – Revenue Sharing and Grants Division received your grant application, budget, and supporting documentation for the Municipal Support Grants grant program. We are pleased to inform you that Treasury has approved the application materials submitted and has approved the City of Flint (Flint) for a grant award in the amount of **\$1,500,000**.

**Next Step**

To receive the Final Award, Treasury must receive a signed copy of the Grant Agreement, including initials and date on Appendix A.

Submission of the signed Grant Agreement, with initials on Appendix A, will signify acceptance of the grant award and will be considered agreement to all provisions specified in the Notification of Intent to Award letter, and the Grant Agreement.

Please send the required documents by email to [Treas-Grants@michigan.gov](mailto:Treas-Grants@michigan.gov).

Upon Treasury's review and acceptance/approval of the signed Grant Agreement, Treasury will sign the Grant Agreement. Treasury will return an executed copy of the Grant Agreement along with the Final Award letter, after which time the grantee will be responsible for the submission of grant compliance reporting and reimbursement requests.

Awarded funds will not be released until a completed grant agreement has been finalized. Reminder, grant funds are distributed on a reimbursement basis.

Congratulations on the grant award. We appreciate your interest in the Municipal Support Grants grant program and look forward to working with you on this project. If you have any questions, please let us know. We can be reached at (517) 335-7484.

Sincerely,

A handwritten signature in cursive script that reads "Evah Cole".

Evah Cole, Division Administrator  
Revenue Sharing and Grants Division

Enclosure

c: Clyde Edwards, City Administrator