



City of Flint

Department of Purchases & Supplies

Sheldon A. Neeley

TO: All Proposers
FROM: Lauren Rowley, Purchasing Manager
DATE: **October 14, 2025**
SUBJECT: **Addendum #01 – P26000520: CITY HALL SECURITY OFFICER SERVICES**

This addendum has been issued to address the following Q&A:

Q1.) Is there a bond required for this RFP?

A1.) No.

Q2.) Under Prevailing Wage the Davis-Bacon Act would not apply to security services as that is for construction laborers and mechanics. However, would the Services Contract Act (SCA) apply under this RFP?

A2.) No. The Service Contract Act (SCA) applies only to contracts entered into by the Federal government, or the District of Columbia, not to contracts solely with state or local governments. Prevailing wages for these services are not required.

Q3.) Does the city of Flint currently subcontract security at City Hall?

A3.) Currently, no. The City previously utilized unarmed security officer services through D.M. Burr.

Q4.) Does the City want armed security, unarmed security, or one of each?

A4.) we request the presence of armed security personnel on site.

Q5.) Would there ever be a need for a marked security vehicle?

A5.) if multiple security guards are contracted, a marked vehicle would be advantageous for enhancing security visibility. This arrangement would also facilitate patrols around the exterior of the property. If your firm is able to provide this as service, please provide pricing as an additional/separate line item on the bid sheet.

Q6.) In the previous RFP. It was determined the 9-hour shifts included 1-hour unpaid break. Is this still the case? If not, would the City prefer to have multiple officers cover the 45-hour work week, or would the City accept invoicing for overtime?

A6.) It is recommended that we maintain the terms of the previous contract, which stipulates a nine-hour workday inclusive of a one-hour lunch break. Any required overtime should be requested exclusively through authorized City officials and/or the police department.

Q7.) What equipment will be used to provide screening?

A7.) Due to this being a public location, we are not screening visitors. Therefore, there is no requirement for screening equipment or the maintenance thereof.

(Q&A CONTINUED)



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Q8.) We would like a clearer explanation and understanding about what is meant by “Armed security officers will provide more “hands-on” protection.?”

A8.) An armed guard is defined as a security personnel carrying a firearm that is licensed through state regulations, permitting them to carry such a weapon, having completed the necessary certifications relevant to their employment. Our expectations will be to prevent any potentially unsafe incidents from occurring at City Hall that could be a threat to the public, citizens and/or employees and those currently within the building conducting normal city business.

All other bidding terms, requirements, and conditions continue as indicated in the remaining original bid documents.

The Purchasing Manager, Lauren Rowley, is an officer for the City of Flint with respect to this RFP.

In the submission of their proposal, Proposer must acknowledge receipt of this addendum. Proposer shall acknowledge this addendum by signing and returning one copy of this notice with their submission.

Company Name: _____

Address: _____

City / State / Zip: _____

Telephone: _____ Fax: _____ Email: _____

Print Name: _____ Title: _____

Signature: _____ Date: _____

Thank you,

Lauren Rowley, Purchasing Manager