



City of Flint, Michigan

Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com

Meeting Agenda – FINAL
Wednesday, September 10, 2025
4:00 PM

City Council Chambers
SPECIAL CITY COUNCIL

Ladel Lewis, President, Ward 2
Candice Mushatt, Vice President, Ward 7

Leon El-Alamin, Ward 1
Judy Priestley, Ward 4
Tonya Burns, Ward 6

LaShawn Johnson, Ward 3
Jerri Winfrey-Carter, Ward 5
Dennis Pfeiffer, Ward 8

Jonathan Jarrett, Ward 9

Davina Donahue, City Clerk

This Special City Council Meeting was called by Council Vice President Candice Mushatt and Finance Chairperson Judy Priestley for the following purpose(s): I. To Consider the Following Resolutions for Approval: [1] Reso No. 250290-T (Resolution Approving Reallocation of ARPA Funds to Award \$300,000 to the North Flint Food Co-op); [2] Reso No. TBD (Resolution Approving Reallocation of \$44,000 in ARPA Funds to Flint Institute of Music); [3] Reso No. TBD (Resolution Approving Settlement of Barton v Neeley); [4] Reso No. TBD (Resolution to Hubbell, Roth & Clark Inc. for Phase II Construction Document Design of the Flint Fire and Police Department's Training Complex for FY26); [5] Reso No. 250278-T (Resolution Approving the 2025 National Opioids Settlement with Purdue {and Certain of Its Affiliates} and the Sackler Family); [6] Reso No. 250279-T (Resolution Approving the 2025 Updated Michigan State-Subdivision Agreement for Allocation of Opioid Settlement Agreements Including Settlement of the Generic Manufacturer Opioid Claims); [7] Reso No. TBD (Resolution Recognizing Prevailing Wage Standards for City-Funded Construction Projects); [8] Reso No. 250277-T (Resolution to Approve Collective Bargaining Agreement Between the City of Flint and Police Officers Labor Council – Flint Police Department Sergeants); [9] Reso No. 250223-T (Resolution to Accept a Financial Recovery Technical Assistance Grant from C.S. Mott Foundation and Amend the FY26 Budget in the Amount of \$750,000); [10] Reso No. 250198-T (Contract with

Fleis & Vanderbrink for a Water Asset Management and Water Reliability Plan); [11] Reso No. 250182-T (Resolution Authorizing Accepting the Grant Continuing Professional Education {CPE} from the State of Michigan Commission on Law Enforcement Standards in the Amount of \$99,000.00); [12] Reso No. TBD (Resolution Approving the Appointment of Sheila P. Fulmore to the Gloria Coles Flint Public Library Trustees); and [13] Reso No. TBD (Resolution Approving the Appointment of Robert J.F. Widigan to the Hurley Board of Hospital Managers).

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PRAYER OR BLESSING

READING OF DISORDERLY PERSONS CITY CODE SUBSECTION

Any person that persists in disrupting this meeting will be in violation of Flint City Code Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators will be removed from the meetings.

PUBLIC COMMENT

Members of the public who wish to address the City Council or its committees must register before the meeting begins. A box will be placed at the entrance to the Council Chambers for collection of registrations. No additional speakers or slips will be accepted after the meeting begins.

Members of the public shall have no more than three (3) minutes per speaker during public comment, with only one speaking opportunity per speaker.

COUNCIL RESPONSE

Councilmembers may respond once to all public speakers only after all public speakers have spoken. An individual Councilmember's response shall be limited to two (2) minutes.

CONSENT AGENDA

Per the amended Rules Governing Meetings of the Flint City Council (as adopted by the City Council on Monday, April 22, 2024), the Chair may request the adoption of a "Consent Agenda". After a motion to adopt a Consent Agenda is made and seconded, the Chair shall ask for separations. Any agenda item on a Consent Agenda shall be separated at the request of any

Councilmember. After any separations, there is no debate on approving the Consent Agenda — it shall be voted on or adopted without objection.

RESOLUTIONS

250290-T Reallocation of APRA Funds/North Flint Food Market Cooperative

Resolution resolving that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-287.000-963.000 to North Flint Food Market Cooperative, in the amount of \$300,000. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations. [NOTE: City Administration recommends reallocating \$300,000 of ARPA funds, previously obligated for revenue replacement, to North Flint Food Market Cooperative.]

250293-T Reallocation of ARPA Funds/Flint Institute of Music

Resolution resolving that the appropriate City Officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-612.008-801.000 to Flint Institute of Music in the amount of \$44,000.00. [NOTE: This funding will expand FIM's current Hocus Focus program offerings to include more schools, youth-serving institutions, and to utilize Hocus Focus Analytics throughout Greater Flint.]

250294-T Approving Settlement/Barton v. Neeley

Resolution resolving that the Flint City Council approves settlement in Case Number 2:23-cv-10051-NGE-KGA, in the amount of \$225,000.00, in satisfaction of any and all claims arising from [the matter of Barton v Neeley]. Payment shall be drawn from appropriated funds from Account Number: 677-266.200-956.300

250295-T Hubbell, Roth, & Clark, INC/Phase II Construction Document Design/Flint Fire and Police Department/Training Complex for FY26

Resolution resolving that the appropriate City officials, upon City Council's approval, are hereby authorized to extend the contract with Hubbell, Roth & Clark, Inc. to provide preliminary & conceptual design for the Flint Police and Fire Department(s) training complex in an amount NOT-TO-EXCEED \$189,835.50 for FY26 (07/01/2025-06/30/26) with \$122,968.50 coming from the 101-336.000-976.000 and \$66,867.00 coming from the 265-310.206-801.000.

250278-T Settlement/2025 National Opioids Settlement with Purdue (and Certain of Its Affiliates) and the Sackler Family

Resolution resolving that the appropriate City officials are authorized to do all things necessary to approve, effectuate and/or enter into the 2025 settlement with the Purdue Estate and certain other parties, as well as the Sacklers. [NOTE: A new proposed national opioids settlement has been reached with Purdue (and certain of its affiliates) and the Sackler Family. The proposed settlement is being implemented in connection with Purdue's bankruptcy proceedings, and consists of, among other things, a settlement of claims against the Sacklers and certain other parties, and settlements of direct claims against the Sacklers held by the City of Flint (among other parties).]

250279-T Settlement/2025 Updated Michigan State Subdivision Agreement/Allocation of Opioid Settlement Agreements/Generic Manufacturer National Opioid Claims

Resolution resolving that the appropriate City officials are authorized to do all things necessary to approve, effectuate and/or enter into the 2025 Michigan State-Subdivision Agreement for Allocation of Opioid Settlement Agreements, as well as settlement of the Generic Manufacturer National Opioid Claims, which includes the Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun Pharmaceutical and Zydus National Opioid Settlements. [NOTE: An updated 2025 Michigan State-Subdivision Agreement for Allocation of Opioid Settlement Agreements has been proposed. The updated agreement restates, combines, and amends all prior Michigan State-Subdivision Agreements. To provide greater certainty in what proposed uses of

opioid settlement funds qualify as opioid remediation, and to provide greater coordination and transparency, the updated agreement: (1) allows participating local governments to request generalized guidance from the Michigan Department of Attorney General on certain topics, (2) institutes an annual reporting requirement for the State and some participating local governments, and (3) allows participating local governments and the State to ask each other for additional information about opioid expenditures or allocations.]

250296-T Prevailing Wage Standards/City-Funded Construction Projects

Resolution resolving that to stabilize the local workforce and enhance the community, the City of Flint may preferentially award construction contracts to successful bidders, to the extent provided by law, that pay their subcontractors and construction mechanics not less than the prevailing wage rates and fringe benefits, on city projects.

250277-T Collective Bargaining Agreement (CBA)/City of Flint/Police Officers Labor Council – Flint Police Department Sergeants

Resolution resolving that Flint City Council RATIFIES the Tentative Agreement between the City of Flint and Police Officers Labor Council – Flint Police Department Sergeants. [NOTE: The parties have reached a Tentative Agreement regarding a successor Collective Bargaining Agreement to their previous CBA, which was effective through June 30, 2024.]

250223-T Grant Acceptance/Financial Recovery Technical Assistance/C.S. Mott Foundation

Resolution resolving that the appropriate City Officials are authorized to accept the Charles Stewart Mott Foundation Grant, amend the FY26 budget, appropriate funding for future fiscal years for as long as the funds are available from the funder, and abide by the terms and conditions of the grant, in the amount of \$750,000.00, to Grant Budget Code LCSM-FRTA-25. [NOTE: These funds will be used to provide operational and staff support.]

250198-T Contract/Fleis & Vanderbrink/Water Asset Management/Water Reliability Plan/Department of Public Works (DPW) Water Division

Resolution resolving that the appropriate City Officials are authorized to enter into a contract with Fleis & Vanderbrink for a Water Asset Management and Water Reliability Plan, as ordered by EGLE [Michigan Department of Environment, Great Lakes, and Energy], in an amount NOT-TO-EXCEED \$136,000.00. [NOTE: This plan is a requirement of the City of Flint's Administrative Consent Order (ACO) with the EGLE.]

250182-T Grant Acceptance/Continuing Professional Education (CEP)/State of Michigan Commission/Law Enforcement Standards

Resolution resolving that the appropriate City officials are hereby authorized to do all things necessary to accept the funds enacted by Michigan Legislature PA1, amend the FY25 budget, appropriate award funding for revenue and expenditures in future fiscal years as long as the funds are available from the funder, and abide by the terms and conditions of the award from the State of Michigan, in the amount of \$99,000, to grant code SMLES-CPE25. [NOTE: For the purpose of in-service training for licensed law enforcement officers employed by the City.]

APPOINTMENTS

250297-T Appointment/Gloria Coles Flint Public Library District Board/Sheila P. Fulmore

Resolution resolving that the Flint City Council approves the appointment of Sheila P. Fulmore (Flint, MI 48503), to serve a three-year term on the Gloria Coles Flint Public Library Board of Trustees, with such term commencing immediately and expiring on September 8, 2028, as recommended by Mayor Sheldon Neeley. [NOTE: This appointment is to fill a vacant seat.]

250298-T Appointment/Hurley Board of Hospital Managers/Robert J.F. Widigan

Resolution resolving that the Flint City Council approves the appointment of Robert J.F. Widigan (Flint, Michigan, 48507) to serve a five-year term on the Hurley Board of Hospital Managers, with such term commencing immediately and expiring April 30, 2030. [NOTE: This appointment is to fill an open vacancy for Jason Caya.]

FINAL COUNCIL COMMENTS

Final Council Comments shall be limited to two (2) minutes.

ADJOURNMENT



RESOLUTION NO.: 250290-T

PRESENTED: 9-08-2025

ADOPTED: _____

**RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO AWARD \$300,000
TO THE NORTH FLINT FOOD CO-OP**

BY THE CITY ADMINISTRATOR:

Whereas, in 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all of the ARPA funding received, of which approximately \$40 million was obligated as “revenue replacement” on December 20, 2023; and

Whereas, City Administration recommends reallocating \$300,000 of ARPA funds, previously obligated for revenue replacement, to North Flint Food Market Cooperative.

Reallocated funds will be moved from Acct #101-287.000-963.000 follows:

Account	Description	Amount
101-728.019-801.000	North Flint Food Market Cooperative	\$300,000

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-287.000-963.000 to North Flint Food Market Cooperative in the amount of \$300,000. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

For the City:

CLYDE D EDWARDS / A0297
CLYDE D EDWARDS / A0297 (Aug 30, 2024 11:35 EDT)

Clyde D. Edwards, City Administrator

For the City Council:

Approved as to Form:

9294
Joseph Kuptz (Aug 30, 2024 09:44 EDT)

Joseph Kuptz , City Attorney

Approved as to Finance:

Phillip Moore
Phillip Moore (Aug 30, 2024 10:20 EDT)

Phillip Moore, Chief Financial Officer



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

PREPARED BY: Seamus Bannon

VENDOR NAME: North Flint Food Co-Op

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

The North Flint Food Market Cooperative (NFFM) is Flint's first cooperative grocery. A co-op is different from a traditional grocery store because it is owned by its members. Community members and organizations can purchase memberships as an investment during the store's development and once it is opened.

Everyone will have the ability to purchase food at the market when it opens, however only members will receive certain perks. When the market opens for business, residents will have access to healthy foods not currently available in this area which has been labeled as a food desert.

The NFFM will provide employment and job training opportunities for local residents. The goal will be to create careers for residents who live in nearby neighborhoods. Individuals who work at the market will have advancement opportunities allowing them to establish long-term employment.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

Everyone will have the ability to purchase food at the market when it opens, however only members will receive certain perks. When the market opens for business, residents will have access to healthy foods not currently available in this area which has been labeled as a food desert.



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

The NFFM will provide employment and job training opportunities for local residents. The goal will be to create careers for residents who live in nearby neighborhoods. Individuals who work at the market will have advancement opportunities allowing them to establish long-term employment.

Section IV: FINANCIAL IMPLICATIONS:

In 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all of the ARPA funding received, of which approximately \$40 million was obligated as "revenue replacement;" City Administration recommends reallocating \$300,000 of ARPA funds, previously obligated for revenue replacement, to provide funding to the North Flint Food Co-Op

Account	Description	Amount
101-728.019-801.000	North Flint Food Market Cooperative	\$300,000

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

PRE-ENCUMBERED? YES ☐ NO ☐ REQUISITION NO:

ACCOUNTING APPROVAL: _____

Date: 08/29/2024

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

OTHER IMPLICATIONS (*i.e.*, *collective bargaining*):

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:

Shelly Sparks-Green
Shelly Sparks-Green (Aug 30, 2024 09:32 EDT)

(Name, Title)



RESOLUTION NO.:

250293-T

PRESENTED:

9-10-2025

ADOPTED:

RESOLUTION APPROVING REALLOCATION OF \$44,000 IN ARPA FUNDS TO FLINT INSTITUTE OF MUSIC

BY THE CITY ADMINISTRATOR:

Whereas, in 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all of the ARPA funding received, of which approximately \$40 million was obligated as “revenue replacement” on December 20, 2023; and

Whereas, One of the Flint Institute of Music’s goals is to restore and/or improve quality of life for Flint youth; and

Whereas, This funding will expand FIM’s current Hocus Focus program offerings to include more schools, youth-serving institutions, and to utilize Hocus Focus Analytics throughout Greater Flint.; and

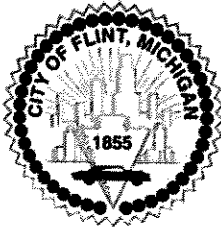
Whereas, Hocus Focus consists of 45-minute customizable interactive activities developed in alignment with Common Core Standards that combine education with the art of magic to help students improve their abilities in planning, sequencing, organization, concentration, memory, and communication – key factors to academic success; and

Whereas, City Administration recommends reallocating \$44,000 in ARPA funds, originally intended for revenue replacement to Flint Institute of Music; and

Reallocated funds will be moved from Acct #101-287.000-963.000 follows:

Account	Description	Amount
101-612.008-801.000	Flint Institute of Music	\$44,000

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-612.008-801.000 to Flint Institute of Music in the amount of \$44,000.



RESOLUTION NO.: _____

PRESENTED:

ADOPTED:

Approved as to Form:

JoAnne Gurley
JoAnne Gurley (Mar 5, 2025 22:48 EST)
JoAnne Gurley, Chief Legal Officer

Approved as to Finance:

Phillip Moore
Phillip Moore (Mar 6, 2025 07:42 EST)
Philip Moore, Chief Financial Officer

Clyde D Edwards / A0411
Clyde D Edwards / A0411 (Mar 6, 2025 08:14 EST)
Clyde D. Edwards, City Administrator

Flint City Council



RESOLUTION NO.: _____

PRESENTED:

ADOPTED:

TODAY'S DATE: 2/4/25

BID/PROPOSAL#

AGENDA ITEM TITLE: RESOLUTION APPROVING REALLOCATION OF \$44,000 IN ARPA FUNDS TO FLINT INSTITUTE OF MUSIC

PREPARED BY:

VENDOR NAME: Flint Institute of Music

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

To restore and/or improve quality of life for Flint youth, FIM seeks funding to expand our current Hocus Focus program offerings to include more schools, youth-serving institutions, and to utilize Hocus Focus Analytics throughout Greater Flint.

Designed to support the learning of students with varying degrees of educational challenges and abilities (autistic, cognitively delayed, learning disabled, etc.), Hocus Focus consists of 45-minute customizable interactive activities developed in alignment with Common Core Standards that combine education with the art of magic to help students improve their abilities in planning, sequencing, organization, concentration, memory, and communication – key factors to academic success.

Dr. Kevin Spencer, creator of Hocus Focus, is a world-renowned illusionist, teaching artist, researcher, and faculty in the Special Education program at Carlow University, teaching the intersection of the arts for special populations.

Arts-integrated interventions, like Hocus Focus, encourage youth with special needs to embrace their uniqueness, using simple magic tricks to enhance successes and shift the way other-abled students see themselves. When integrated into core curriculum, it can provide significant advancements in critical thinking, problem solving, and self-confidence – the primary component to dedication. To master anything, including education, you must first believe that you can.

Serving 500 students annually, leveraging Dr. Spencer's relationship with the Marion Crouse Instructional Center, and FIM's relationships with more than two dozen local schools and youth-serving organizations, FIM hopes to advance the use of Hocus Focus Analytics over a three-year timeline to help 2/3 of engaged youth to:

- adapt behaviors to suit individual learning abilities
- increase ability to maintain focus, and



RESOLUTION NO.: _____

PRESENTED:

ADOPTED:

- increase ability to recall sequential steps
All skills necessary to improve performance in science, mathematics, ELA and social studies.

Geographic Area: Citywide

**Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/
PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution

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Section III.

**POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE
PARTNERSHIPS AND COLLABORATIONS:**

In the wake of the COVID-19 pandemic, concern for our youth has spiked. Forced isolation, compromised school districts and curriculum, have exacerbated an already volatile situation, and exhausted already limited resources to serve special populations. Without sufficient resources to provide in-school remediation, the percentage of youth in need of special education services has continued to increase year-over-year, going from 13.8% prior to the pandemic, to 14.8% during the 2020 school year, to 15.1% today, with 9000 registered Special Education students in Genesee County. Hocus Focus is a creative instructional approach to support the learning of students with varying degrees of educational challenges and abilities including autistic, cognitively delayed, and learning-disabled students. The activities are motivational, promote positive self-expression, and reinforce many key skills needed for student success.



RESOLUTION NO.: _____

PRESENTED:

ADOPTED:

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

Account	Description	Amount
101-612.008-801.000	Flint Institute of Music	\$44,000

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$

BUDGET YEAR 2

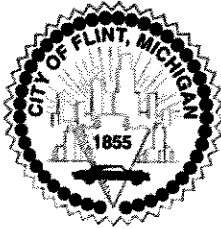
BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

PRE-ENCUMBERED? YES ☐ NO ☐ REQUISITION NO:

ACCOUNTING APPROVAL:  Date: 02/27/2025

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐



RESOLUTION NO.: _____

PRESENTED:

ADOPTED:

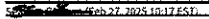
Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	<u>NAME</u>	<u>PHONE NUMBER</u>
1	Jessica Carlo	
2		
3		

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:

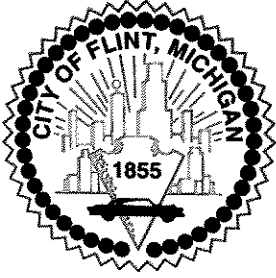
 4/6/2025 10:17 EST

(Name, Title)

ADMINISTRATION APPROVAL:

Clyde D Edwards / A0411
Clyde D Edwards / A0411 (Mar 6, 2025 08:14 EST)

(for \$20,000 or above spending authorizations)



250294-T

RESOLUTION NO.: _____

PRESENTED: 9-10-2025

ADOPTED: _____

**RESOLUTION APPROVING SETTLEMENT OF
BARTON v NEELEY**

BY THE CITY ADMINISTRATOR:

An Executive Session was held in the referenced matter on Monday, June 23, 2025 in accordance with MCL 15.268(e) and MCL 15.268(h) of the Open Meetings Act; and

Plaintiff Raymond C. Barton has accepted the City of Flint's settlement offer pending City Council approval; and

Although the City of Flint admits no liability in the claim filed by Plaintiff, the Department of Law recommends settling all claims for \$225,000.00.

IT IS RESOLVED that the Flint City Council approves settlement in Case Number 2:23-cv-10051-NGE-KGA, in the amount of \$225,000.00, in satisfaction of any and all claims arising from said matter. Payment shall be drawn from appropriated funds from Account Number: 677-266.200-956.300.

For the City

For City Council

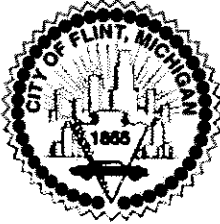
Clyde Edwards, City Administrator

APPROVED AS TO FORM:

APPROVED AS TO FINANCE:

Joanne Gurley, City Attorney

Phillip Moore, Chief Financial Officer



RESOLUTION NO.: **250295-T**
PRESENTED: **9-10-2025**
ADOPTED: _____

**Resolution to Hubbell, Roth, & Clark, INC for Phase II Construction
Document Design of the Flint Fire and Police Departments Training Complex
for FY26**

BY THE CITY ADMINISTRATOR:

WHEREAS, The City of Flint Police and Fire Departments utilized the State of Michigan's MIDEAL contract #00885 for Hubbell, Roth, & Clark, INC. for conceptual and preliminary design as well as the construction document design for a new Police and Fire Department Training Complex; and

WHEREAS, On February 12, 2024, City Council adopted resolution 240032 authorizing the City to enter into a contract with Hubbell, Roth & Clark, Inc. to provide preliminary and conceptual design of the Police and Fire Departments training complex in an amount not-to exceed \$524,155.00 for FY24; and

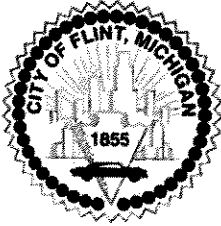
WHEREAS, Hubbell, Roth & Clark, Inc. has completed preliminary and conceptual designs for the Fire Department in the amount of \$53,612.69 in FY24 and \$51,833.31 for the Police Department in FY24 for the Police and Fire Department training complex; and

WHEREAS, On August 12, 2024, City Council adopted resolution 240338 authorizing the City to enter into a contract with Hubbell, Roth & Clark, Inc. to provide preliminary and conceptual design of the Police and Fire Departments training complex in an amount not-to exceed \$418,709.00 for FY25; and

WHEREAS, Hubbell, Roth & Clark, Inc. has completed preliminary and conceptual designs and are now in phase II construction document design for the Fire Department in the amount of \$89,918.81 in FY25 and for the Police Department in the amount of \$138,954.69 in FY25 for the Police and Fire Department training complex; and

WHEREAS, The Police Department and Fire department is asking to extend the contract with Hubbell, Roth & Clark, Inc. for phase II construction document designs for the Fire and Police Department training complex, the Police Department will be using \$66,867.00 from the 265 fund and the Fire Department using \$122,968.50 from the 101 Fund for FY26, this is not a changed order, project is taking a bit longer than originally planned;

Account Number	Account Name	Amount
101-336.000-976.000	Fire Building Additions & Improvements	\$122,968.50
265-310.206-801.000	Police Professional Services	\$66,867.00
FY26 Grand Total		\$189,835.50



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

IT IS RESOLVED, that the appropriate City officials, upon City Council's approval, are hereby authorized to extend the contract with Hubbell, Roth & Clark, Inc. to provide preliminary & conceptual design for the Flint Police and Fire Department(s) training complex in an amount not-to-exceed \$189,835.50 for FY26 (07/01/2025-06/30/26) with \$122,968.50 coming from the 101-336.000-976.000 and \$66,867.00 coming from the 265-310.206-801.000.

APPROVED AS TO FORM:

Joanne Gurley
Joanne Gurley (Sep 9, 2025 15:05:49 EDT)
Joanne Gurley, Chief Legal Officer

APPROVED AS TO FINANCE:

Phillip Moore
Phillip Moore (Aug 15, 2025 08:52:52 EDT)
Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:

Clyde D. Edwards / A0516
Clyde D. Edwards / A0516 (Sep 9, 2025 15:49:16 EDT)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

, City Council President

APPROVED AS TO PURCHASING:

Lauren Rowley
Lauren Rowley, Purchasing Manager



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: July 10, 2025

TODAY'S DATE: 07/15/25

BID/PROPOSAL# MIDEAL CONTRACT #00885

AGENDA ITEM TITLE: Resolution to Hubbell, Roth, & Clark, INC for Phase II Construction Document Design of the Flint Fire and Police Departments Training Complex for FY26

PREPARED BY: Angela Amerman – Fire

VENDOR NAME: Hubbell, Roth & Clark INC

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor Compliance (This vendor has been properly vetted and the responses are below):

Federal government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

Note – response to include: (Why was the vendor selected? What qualifies the vendor to do the work? Cite any past history of work with the City of Flint. Discuss how we will evaluate performance.

Hubbell, Roth & Clark (HRC) Consulting Engineers, MiDeal Contract No. #00885, through Request for Proposal HRC Job No 20230821, was the awarded bidder to begin engineering services for the joint Fire and Police Training Complex located at 4309 Industrial Avenue Flint, MI 48505 (formerly Fire Station #4). Initial concept drawings, prepared by Gazall, Lewis & Associates, were used as a starting point for design. Phase I, Preliminary/Conceptual (Schematic) Design and Phase II, Construction Document Design projects are outlined in HRC Job No 20230821 dated 11/06/2023.

HRC is qualified to do the work. Their criteria were reviewed as outlined in the proposal specifications and determined to be the best value for the City. Over the past years, mainly with Water Pollution Control (WPC), HRC has provided the City of Flint engineering design services for various improvements such as storm/wastewater asset management plan development services, including wastewater plant and pump station projects (WPC Proposal 17-549), design and construction engineering services for disinfection improvements (WPC Bid 19-562), engineering services for secondary clarifier improvements (WPC Proposal 21-560) and interior and exterior renovation improvements to the Development/BSI Division of Planning and Development in the South Building of City Hall (HRC Job No 20230606).



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: July 10, 2025

For the joint Fire and Police Department Training Complex, HRC's performance will be evaluated by adhering to the project's outline of goals and objectives which contain the scope of services that will be used as a benchmark to identify areas where the project excels or needs necessary adjustments. There are eight (8) tasks to be completed. Phase I, Preliminary/Conceptual (Schematic) Design has three tasks and all are 100% completed. With Phase II, Tasks 4 – 7 are 55% complete and at task 8, construction bidding assistance will occur, which is presently 0% complete. As the project progresses, HRC will hold meetings with City Officials to provide updated cost estimates for discussion at Phase II 50% and 95% review meetings. HRC will make sure the cost of the project aligns with our budgetary constraints and include clarification of expectations for both the City and HRC.

Resolution 240032 was adopted on February 12, 2024, for \$266,500 for the Fire Department. In FY24 there were expenses of \$53,612.69 for the Fire Department. Resolution 240338 was adopted on August 12, 2024, for \$212,887.31. In FY25 there was \$80,326.56 expense. Leaving a balance of \$132,560.75 for the Fire Department. The Fire Department would like to continue with the project in FY26 using the remaining \$132,560.75 that was part of the adopted originally adopted contracted amount in FY24.

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

- ☐ Sole Source (Please attach sole source statement to requisition)
☐ Competitive Bid Process (Please attach bid tabulation/documents to requisition)
☒ Cooperative Contract (MIDeal, Sourcwell, GSA, or other municipality)

*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

- ☐ (3) Quotes (please attach all quotes to your requisition)

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
FY25	101-336.000-976.000	\$212,887.31	\$212,887.31	\$89,918.81	240338
FY25	265-310.206-801.000	\$205,821.69	\$205,821.69	\$138,954.69	240338
FY24	101-337.000-976.000	\$266,500.00	\$266,500.00	\$53,612.69	240032
FY24	265-310.206-801.000	\$257,665.00	\$257,665.00	\$51,833.31	240032



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: July 10, 2025

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The training facility will serve as a state-of-the-art center where police and fire personnel can receive ongoing training and develop strategies to effectively serve and protect the city's residents.

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure: N/A

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

Note – response to include: (What percentage of the account is being allocated for this purpose and a justification for that amount? Is there an expectation to use more dollars from this account for this purpose? When?

Seventeen and a half percent of the account is being allocated for this purpose. The department budgeted for this expense. There is no expectation to use more dollars from this account for this purpose.

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Fire	Building Additions & Improve	101-336.000-976.000		\$122,968.50
		FY26 GRAND TOTAL		\$122,968.50

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: July 10, 2025

BUDGET YEAR 1 _____

BUDGET YEAR 2 _____

BUDGET YEAR 3 _____

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 25-008062

ACCOUNTING APPROVAL: Angela Amerman Karen Shim Date: _____
Angela Amerman (Jul 31, 2025 17:58:06 EDT) Karen Shim (Aug 1, 2025 09:45:05 EDT)

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Theron Wiggins	
2		
3		

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Theron S. Wiggins
Theron S. Wiggins (Aug 4, 2025 08:52:25 EDT)
(Theron Wiggins, Fire Chief)

ADMINISTRATION APPROVAL: Clyde D. Edwards
Clyde D. Edwards (Aug 5, 2025 12:17:44 EDT)
(for \$20,000 or above spending authorizations)



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: July 10, 2025

TODAY'S DATE: 7/15/25

BID/PROPOSAL# MIDEAL CONTRACT #00885

AGENDA ITEM TITLE: Resolution to Hubbell, Roth, & Clark, INC for Phase II Construction Document Design of the Flint Fire and Police Departments Training Complex for FY26

PREPARED BY: Angela Amerman – Police

VENDOR NAME: Hubbell, Roth & Clark INC

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor Compliance (This vendor has been properly vetted and the responses are below):

Federal government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

Note – response to include: (Why was the vendor selected? What qualifies the vendor to do the work? Cite any past history of work with the City of Flint. Discuss how we will evaluate performance.

Resolution 240032 was adopted on February 12, 2024, for \$257,655 for the Police Department. In FY24 there were expenses of \$51,833.31 for the Police Department. Resolution 240338 was adopted on August 12, 2024, for \$205,821.69. In FY25 there was \$129,362.44 in expense, leaving a balance of \$76,459.25 for the Police Department. The Police Department would like to continue with the project in FY26 using the remaining \$76,459.25 that was part of the originally adopted contracted amount in FY24.

Hubbell, Roth & Clark (HRC) Consulting Engineers, MiDeal Contract No. #00885, through Request for Proposal HRC Job No 20230821, was the awarded bidder to begin engineering services for the joint Fire and Police Training Complex located at 4309 Industrial Avenue Flint, MI 48505 (formerly Fire Station #4). Initial concept drawings, prepared by Gazall, Lewis & Associates, were used as a starting point for design. Phase I, Preliminary/Conceptual (Schematic) Design and Phase II, Construction Document Design projects are outlined in HRC Job No 20230821 dated 11/06/2023.

HRC is qualified to do the work. Their criteria were reviewed as outlined in the proposal specifications and determined to be the best value for the City. Over the past years, mainly with Water Pollution Control (WPC), HRC has provided the City of Flint engineering design services for various improvements such as



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: July 10, 2025

storm/wastewater asset management plan development services, including wastewater plant and pump station projects (WPC Proposal 17-549), design and construction engineering services for disinfection improvements (WPC Bid 19-562), engineering services for secondary clarifier improvements (WPC Proposal 21-560) and interior and exterior renovation improvements to the Development/BSI Division of Planning and Development in the South Building of City Hall (HRC Job No 20230606).

For the joint Fire and Police Department Training Complex, HRC's performance will be evaluated by adhering to the project's outline of goals and objectives which contain the scope of services that will be used as a benchmark to identify areas where the project excels or need necessary adjustments. There are eight (8) tasks to be completed. Phase I, Preliminary/Conceptual (Schematic) Design has three tasks and all are 100% completed. With Phase II, Tasks 4 – 7 are 55% complete and at task 8, construction bidding assistance will occur, which is presently 0% complete. As the project progresses, HRC will hold meetings with City Officials to provide updated cost estimates for discussion at Phase II 50% and 95% review meetings. HRC will make sure the cost of the project aligns with our budgetary constraints and include clarification of expectations for both the City and HRC.

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

- ☐ Sole Source (Please attach sole source statement to requisition)
☐ Competitive Bid Process (Please attach bid tabulation/documents to requisition)
☒ Cooperative Contract (MIDeal, Sourcwell, GSA, or other municipality)

*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

- ☐ (3) Quotes (please attach all quotes to your requisition)

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
FY25	101-336.000-976.000	\$212,887.31	\$212,887.31	\$89,918.81	240338
FY25	265-310.206-801.000	\$205,821.69	\$205,821.69	\$138,954.69	240338
FY24	101-337.000-976.000	\$266,500.00	\$266,500.00	\$53,612.69	240032
FY24	265-310.206-801.000	\$257,665.00	\$257,665.00	\$51,833.31	240032



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: July 10, 2025

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The training facility will serve as a state-of-the-art center where police and fire personnel can receive ongoing training and develop strategies to effectively serve and protect the city's residents.

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure: N/A

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

Note – response to include: (What percentage of the account is being allocated for this purpose and a justification for that amount? Is there an expectation to use more dollars from this account for this purpose? When?

Twenty-one percent of the account is being allocated for this purpose. The department budgeted for this expense. There is no expectation to use more dollars from this account for this purpose.

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Police	Police Professional Services	265-310.206-801.000		\$66,867.00
		FY26 GRAND TOTAL		\$66,867.00



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: July 10, 2025

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 _____

BUDGET YEAR 2 _____

BUDGET YEAR 3 _____

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 25-008062

ACCOUNTING APPROVAL: Angela Amerman Date: _____
Angela Amerman (Jul 31, 2025 16:33:59 EDT)

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Terence Green	
2	Jeff Antcliff	
3		

STAFF RECOMMENDATION: *(PLEASE SELECT)*: ☒ APPROVED ☐ NOT APPROVED



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: July 10, 2025

DEPARTMENT HEAD SIGNATURE: Terence Green
Terence Green (Aug 1, 2025 10:13:00 EDT)
(Terence Green, Police Chief)

ADMINISTRATION APPROVAL: CDE
Clyde D. Edwards (Aug 1, 2025 11:11:46 EDT)
(for \$20,000 or above spending authorizations)



240338

RESOLUTION NO.: _____

PRESENTED: 8-7-2024

ADOPTED: 8-12-2024

Resolution to Hubbell, Roth, & Clark, INC for Preliminary & Conceptual Design of the Flint Fire and Police Departments Training Complex for FY25

BY THE CITY ADMINISTRATOR:

WHEREAS, The City of Flint Police and Fire Departments utilized the State of Michigan's MIDEAL contract #00885 for Hubbell, Roth, & Clark, INC. for the conceptual and preliminary design as well as the construction document design for a new Police and Fire Department Training Complex; and

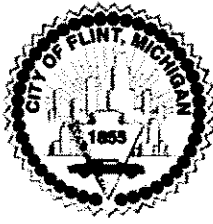
WHEREAS, On February 12, 2024, City Council adopted resolution 240032 authorizing the City to enter into a contract with Hubbell, Roth & Clark, Inc. to provide preliminary and conceptual design of the Police and Fire Departments training complex in an amount not-to exceed \$524,155.00 for FY24; and

WHEREAS, Hubbell, Roth & Clark, Inc. has completed preliminary and conceptual designs for the Fire Department in the amount of \$53,612.69 in FY24 and \$51,833.31 for the Police Department in FY24 for the Police and Fire Department training complex; and


WHEREAS, The Police Department and Fire department is asking to extend the contract with Hubbell, Roth & Clark, Inc. for preliminary and conceptual designs for the Police and Fire Department training complex, the Police Department is asking for \$212,887.31 from the 265 fund and the Fire Department is asking for \$205,821.69 from the 101 Fund for FY25;

Account Number	Account Name	Amount
101-337.000-976.000	Fire Building Additions & Improvements	\$212,887.31
265-310.206-801.000	Police Professional Services	\$205,821.69
FY25 Grand Total		\$418,709.00

IT IS RESOLVED, that the appropriate City officials, upon City Council's approval, are hereby authorized to extend the contract with Hubbell, Roth & Clark, Inc. to provide preliminary & conceptual design for the Flint Police and Fire Department(s) training complex in an amount not-to-exceed \$418,709.00 for FY25 (07/01/2024-06/30/25) with \$212,887.31 coming from the 101 fund and \$205,821.69 coming from the 265 fund.



APPROVED AS TO FORM:


William Kim (Jul 23, 2024 11:46 EDT)

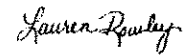
William Kim, Chief Legal Officer

FOR THE CITY OF FLINT:


CLYDE D. EDWARDS / A0274
CLYDE D. EDWARDS / A0274 (Jul 24, 2024 15:11 EDT)

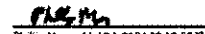
Clyde Edwards, City Administrator

APPROVED AS TO PURCHASING:



Lauren Rowley, Purchasing Manager

APPROVED AS TO FINANCE:


Phillip Moore (Jul 24, 2024 08:12 EDT)

Phillip Moore, Chief Financial Officer

APPROVED BY CITY COUNCIL:





CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

TODAY'S DATE: 07/16/2024

BID/PROPOSAL# MI DEAL CONTRACT #00885

AGENDA ITEM TITLE: Fire and Police Department Training Complex

PREPARED BY: Angela Amerman – Police

VENDOR NAME: Hubble, Roth & Clark Inc.

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Resolution 240032 was approved on February 12, 2024, for \$257,655 for the Police Department. In FY24 there were expenses of \$51,833.31 for the Police Department. Leaving a balance of \$205,821.69 for the Police Department. The Police Department is asking for the funds that were not used in FY24 to come from fund balance for FY25.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Resolution 240032

265-310.206-801.000 \$257,665 and only \$51,833.31 was used. Leaving \$205,821.69 still needed.

101-337.000-976.000 \$266,500 and only \$53,612.69 was used. Leaving \$212,887.31 still needed.

Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The training facility will aim to be a State-of-the-art location where police and fire can learn and continue training strategies to best serve and protect the residents of the city.

Section IV: FINANCIAL IMPLICATIONS:

This would lower the 265 fund balance by \$205,821.69.

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN: Expense was approved for FY24 but has not been approved for FY25.



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

Dept	Name of Account	Account Number	Grant Code	Amount
Police	Professional Services	265-310.206-801.000		\$205,821.69
		FY25 GRAND TOTAL		\$205,821.69

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 24-006911

ACCOUNTING APPROVAL: Angela Amerman
Angela Amerman (Jul 16, 2024 13:49 EDT) Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Terence Green
Terence Green (Jul 16, 2024 13:51 EDT)
(Terence Green, Police Chief)



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

TODAY'S DATE: 07/16/2024

BID/PROPOSAL# MI DEAL CONTRACT #00885

AGENDA ITEM TITLE: Fire and Police Department Training Complex

PREPARED BY: Angela Amerman – Fire

VENDOR NAME: Hubble, Roth & Clark Inc.

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Resolution 240032 was approved on February 12, 2024, for \$266,500 for the Fire Department. In FY24 there were expenses of \$53,612.69 for the Fire Department. Leaving a balance of \$212,887.31 for the Fire Department. The Fire Department is asking for the funds that were not used in FY24 to come from fund balance for FY25.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Resolution 240032 approved on February 12, 2024 and allocated the funds for the 101 and 265 funds. 101-337.000-976.000 \$266,500 and only \$53,612.69 was used. Leaving \$212,887.31 still needed. 265-310.206-801.000 \$257,665 and only \$51,833.31 was used. Leaving \$205,821.69 still needed.

Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The training facility will aim to be a State-of-the-art location where police and fire can learn and continue training strategies to best serve and protect the residents of the city.

Section IV: FINANCIAL IMPLICATIONS:

This would lower the 101 fund balance by \$212,887.31.

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN: Expense was approved for FY24 but has not been approved for FY25.



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

Dept.	Name of Account	Account Number	Grant Code	Amount
Fire	Building Additions & Improvements	101-337.000-976.000		\$212,887.31
		FY25 GRAND TOTAL		\$212,887.31

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 24-006911

ACCOUNTING APPROVAL: Angela Amerman
Angela Amerman (Jul 16, 2024 13:47 EDT) Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

STAFF RECOMMENDATION: *(PLEASE SELECT)*: ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Theron S. Wiggins
Theron S. Wiggins (Jul 18, 2024 12:20 EDT)
(Theron Wiggins, Fire Chief)



MIDEAL CONTRACT #00885
BY THE CITY ADMINISTRATOR:

RESOLUTION NO.: 240032
PRESENTED: FEB - 7 2024
ADOPTED: FEB 12 2024

**RESOLUTION TO HUBBELL, ROTH & CLARK, INC FOR PRELIMINARY & CONCEPTUAL DESIGN OF
THE FLINT FIRE AND POLICE DEPARTMENT TRAINING COMPLEX**

WHEREAS, The City of Flint Police and Fire Departments utilized the State of Michigan's MIDEAL contract #00885 for Hubbell, Roth & Clark, Inc. for the conceptual and preliminary design as well as the construction document design of a new Police and Fire Department Training Complex.

WHEREAS, The new training complex will be home to a state-of-the-art gun range as well as a fire training and response facility. This new complex will provide additional safety for residents and businesses within the city, as well as support fire and police recruitment, training and retaining efforts making public safety for the City more effective. This complex can also become a revenue generator to invite outside law enforcement and fire response teams' growth opportunities, as there is a lack of a complex of this nature in any close geographical proximity.

WHEREAS, Hubbell, Roth & Clark will work with both Department's teams to ensure conceptual and schematic design of this project as well as the design for the bid process of the construction of these facilities. This contract is to be funded by both the Police and Fire Departments.

The Funds will come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
101-337.000-976.000	FIRE BUILDING ADDITIONS & IMPROVEMENTS	\$266,500.00
265-310.206-801.000	POLICE PROFESSIONAL SERVICES	\$257,655.00
FY24 GRAND TOTAL		\$ 524,155.00

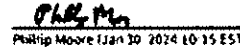
IT IS RESOLVED, That the Appropriate City Officials, upon City Council's approval, are hereby authorized to enter into a contract with Hubbell, Roth & Clark, Inc. to provide preliminary & conceptual design of the Flint Police and Fire Department(s) training complex in an amount not-to-exceed \$524,155.00 for FY24 (07/01/23-06/30/24).

APPROVED AS TO FORM:


William Kim (Jan 30, 2024 10:21 EST)

William Kim, City Attorney

APPROVED AS TO FINANCE:


Phillip Moore (Jan 30, 2024 10:15 EST)

Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:

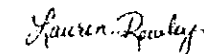

CLYDE D EDWARDS (Jan 30, 2024 11:26 EST)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:



APPROVED AS TO PURCHASING:



Lauren Rowley, Purchasing Manager



CITY OF FLINT

STAFF REVIEW FORM

DATE: January 25, 2024

BID/PROPOSAL#

AGENDA ITEM TITLE: Flint Fire and Police Department Training Complex Design and Construction

PREPARED BY: Karen Shim, Fire Department

VENDOR NAME: Hubbell, Roth & Clark Consulting Engineers

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Flint Fire Department is requesting approval of a purchase order in the amount of \$266,500.00 to Hubbell, Roth and Clark Consulting Engineers (HRC), a MiDeal Contract #00885 to begin Phase I Schematic Design and Phase II Construction Document Design as outlined in the Request for Proposal dated 11/6/2023 (HRC Job No. 20230821) to create the joint Fire and Police Training Facility Complex located at 4309 Industrial Avenue (formerly Flint Fire Station #4).

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
FIRE	Building Additions & Improvements	101-337.000-976.000		\$266,500.00
		FY24 GRAND TOTAL		\$266,500.00

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 240008161

ACCOUNTING APPROVAL: Karen Shim Date: 1/25/2024

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

(If yes, please indicate how many years for the contract) _____ YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1:

BUDGET YEAR 2:

BUDGET YEAR 3:



CITY OF FLINT

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Theron S. Wiggins
Theron S. Wiggins, Fire Chief



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 01/25/2024

BID/PROPOSAL#: MI DEAL CONTRACT #00885

AGENDA ITEM TITLE: FIRE AND POLICE DEPARTMENT TRAINING COMPLEX

PREPARED BY: Candice Smith - Police Department

VENDOR NAME: HUBBLE, ROTH & CLARK INC.

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Police Department is requesting the approval for a Purchase Order in the amount of \$257,655.00 to Hubble, Roth and Clark for a proposed Fire and Police Training Complex. The City of Flint Fire and Police Departments wish to create a joint training facility complex located around Fire Station #4, northwest of the former Buick City complex. This proposal is to include renovations/additions to the existing building and construction of a new training building to include meeting/training rooms, bathrooms, shooting range, possible substation, training tower/controlled burn structure and such other civil improvements as needed. These funds will be coming from the Police Department's 265 Fund.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Police	Professional Services	265-310.206-801.000		\$257,655.00
		FY-24 GRAND TOTAL		\$257,655.00

PRE-ENCUMBERED? YES ☐ NO ☒ **REQUISITION NO:** 24-0008161

ACCOUNTING APPROVAL: Candice Smith **Date:** Candice Smith (Jan 24, 2018) 14:17

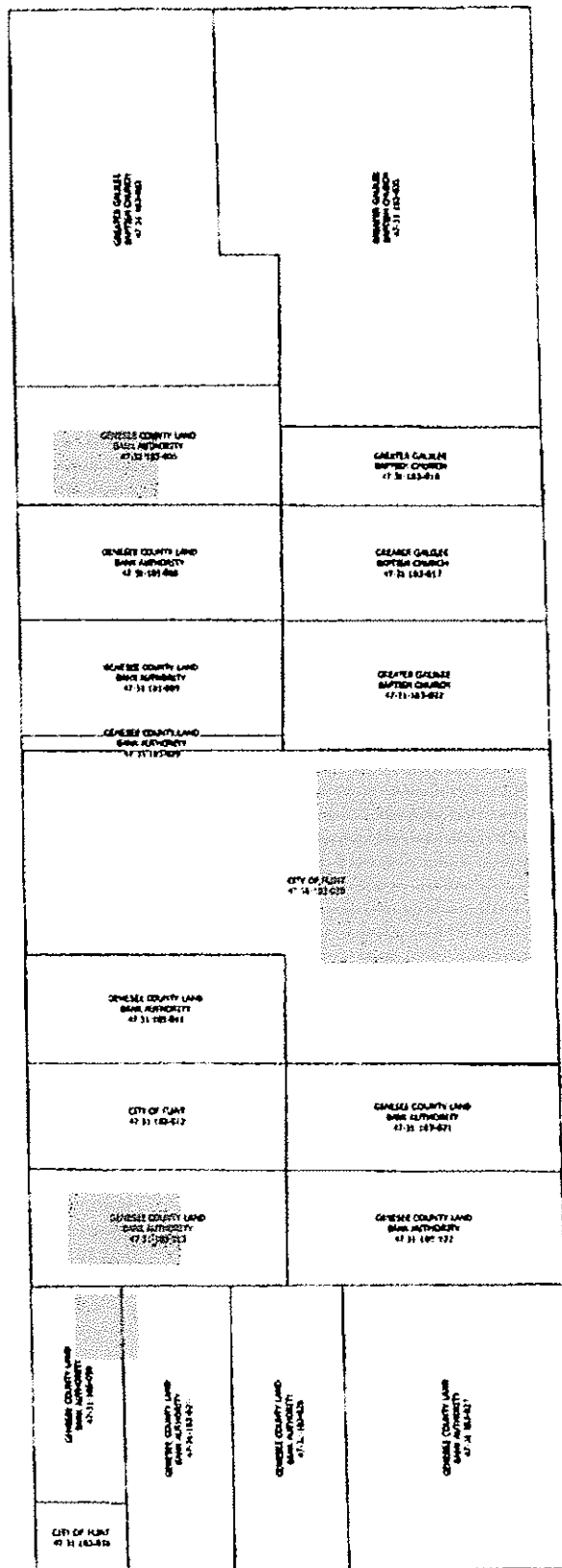
WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

OTHER IMPLICATIONS (i.e., collective bargaining): NONE

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Terence Green
Terence Green Ju-55 2024-14-58 E-7
(Terence Green - Chief of Police)

Fire Training Center



City Parcels

Fire Building Parcel

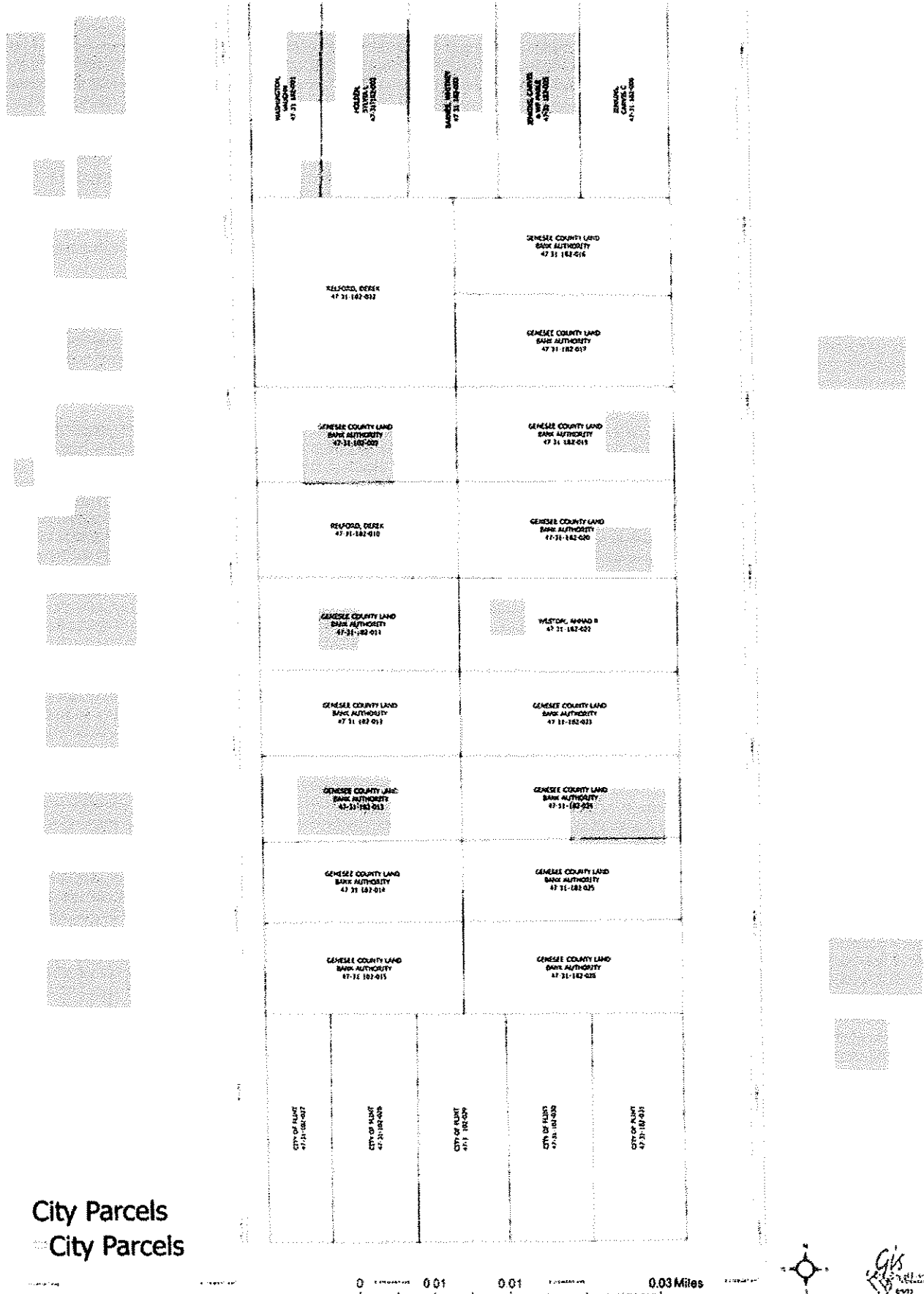
Parcels

0 0.01 0.01 0.03 Miles



City of Fort

Police Shooting Range





535 Lakeside Drive
Bloomfield Hills, MI 48302-0360

248-454-6100

www.hrcengr.com



November 6, 2023

City of Flint Fire Station #1
310 E. 5th Street
City of Flint, MI 48502

Attn: Chief Theron Wiggins, Flint Fire Chief
Building Official

Re: Request for Proposal
Flint Fire and Police Department Training Complex
Preliminary/Conceptual Design and Construction Document Design

HRC Job No. 20230821
MIDEAL Contract #00885

Dear Chief Wiggins:

In accordance with your request, Hubbell, Roth & Clark, Inc. (HRC) is pleased to provide this proposal for Design Engineering of the proposed Joint Fire and Police Department Training Complex, located on City owned parcels around the existing abandoned Fire Station at 4221 Industrial Avenue. HRC is excited to include Redstone Architects, Inc., a nationally recognized leader in law enforcement and fire station designs, as a subconsultant.

Initial concept drawings, prepared by Gazall, Lewis & Associates, as well as our October 10, 2023 site visit, will be used as the starting point for design. We are proposing two (2) Design Phases:

- **Phase 1** – Preliminary and conceptual design phase during which Police and Fire personnel will provide feedback about their departments' wants and needs for the facility. Additionally, a preliminary cost estimate will be developed for budgeting purposes.
- **Phase 2** – Construction Document Design phase where construction documents will be created which the City will use to obtain competitive construction quotes from qualified contractors.

Project Understanding:

The City of Flint Fire and Police Departments wish to create a joint training facility complex located at and around the abandoned Fire Station #4, northwest of the former Buick City complex at Industrial and Stewart Avenues. Preliminary site improvements could include:

- Renovations/addition to the 1960's era Fire Station #4 to accommodate training rooms, toilet and shower facilities, offices, storage and possible third party EMS vehicle staging.
- Construction of a new Police Training Building to include meeting/training rooms, toilet facilities, shooting range, storage and a possible police substation.
 - The police training facility is intended to be designed such that it could be "rented" to third party organizations for training.
- Construct a new Fire/Police training tower/controlled burn structure.
- Site civil improvements such as: screening walls, security fencing & gates, storm water management, sanitary and watermain improvements, site lighting, parking lots/paved surfaces, access drives, etc.
- Possible elimination of Roberts Street right-of-way to provide a secure site with no thru public traffic.
- Possible emergency generator backup for both buildings.

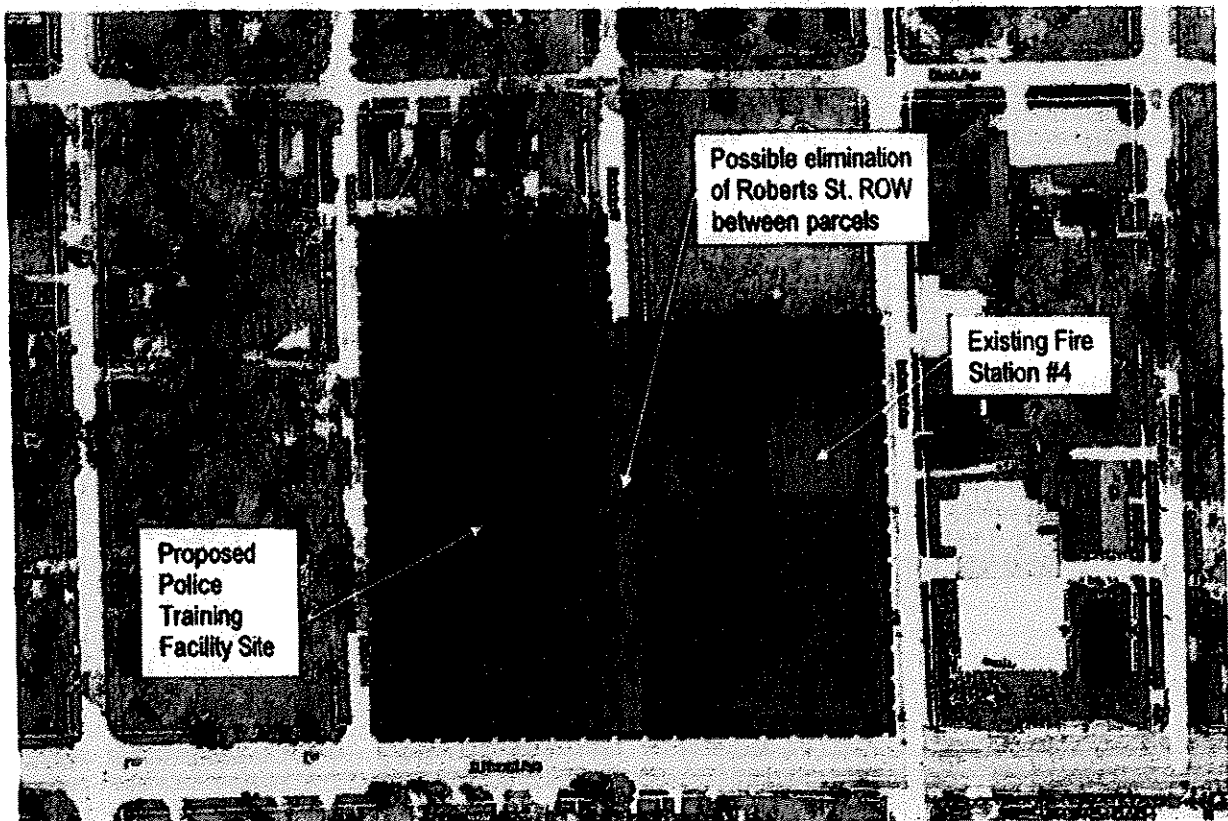


Figure 1: Proposed Site Location

Scope of Services:

HRC will provide the following Professional Design Services for this project:

Phase I – Schematic Design

1. Needs Assessment Questionnaire – Project stakeholders will participate in a Needs Assessment Questionnaire that will be distributed to gather relevant information for incorporation into the concept plans.
2. Needs Assessment Meeting with City Staff – The HRC Team and City staff will meet to review the Questionnaire and determine basic spatial needs and space/task adjacency relationships for both renovation and new plan components. The Team will also visit the existing Fire Station #4 to document existing conditions and collect reference photographs and information.
3. Floor Plan Options – The HRC Team will provide up to (3) site & building plan option sketches for each building based on the information established in the Needs Assessment document and meeting.
4. Develop Preliminary Construction Cost Estimate (with Contingency) for budgetary purposes.

5. **1st Review Discussion Meeting** – The HRC Team will review Conceptual Plan Options with City Staff in order to finalize proposed improvements and present Preliminary Construction Cost Estimate. At this meeting HRC will assist City staff with value engineering efforts to make sure the cost of the project aligns with your budgetary constraints.
6. Provide finalized conceptual site & building plans, exterior elevations and color 2-D renderings based on feedback from review meeting.
7. Update Preliminary Construction Cost Estimate (with Contingency) for budgetary purposes.
8. **2nd Review Discussion Meeting** – The HRC Team will meet with City Staff to discuss final conceptual plan and Updated Preliminary Construction Cost Estimate. At this meeting HRC will assist City staff with value engineering efforts to make sure the cost of the project aligns with your budgetary constraints.
9. The following efforts will be completed in conjunction with the above listed tasks:
 - a. Complete hazardous materials survey of existing Fire Station, to include both lead and asbestos inventory. The survey will be performed by a qualified Third-Party Testing Agency as a subconsultant to HRC.
 - b. Obtain Soil Borings for the proposed site(s) which will be used to determine and evaluate the general subsurface conditions at the site and to develop related foundation recommendations for the support of the proposed structures and construction considerations as they relate to the proposed project.
 - c. Complete a site topographic/boundary survey to include:
 - i. Locate property monuments/corners, structure drops, limited laser scanning, easement, and right-of-way establishment.
 - ii. Create existing parcels boundary drawing.
 - iii. Create exhibit for road vacation, if needed.
 - iv. Create legal description and documents for combination of City owned parcels.
 - d. Contact manufacturers of prefabricated Training Tower Structures and engage them in preliminary planning efforts.
 - e. Initial electrical and gas coordination with DTE/Consumers.
 - f. As needed, discuss project objectives with Zoning Board of Appeals, City Engineering Staff, Building Department, Site Plan Review process.

Phase II – Construction Document Design

1. Includes attendance at up to six (6) meetings:
 - a. Kick off Meeting to start Phase II.
 - b. Interior Design Review Meeting.
 - c. If requested, conduct one (1) presentation to City Staff and/or Council.
 - d. Hold Design Review Meetings at the 50% and 90% Level (for Phase II).
 - e. Conduct one (1) public outreach meeting.
2. Develop Concept Documents into complete set of Construction Bid Plans & Specifications to include: demolition and site clearing, site civil, landscape design, architectural building design, firing range design, structural, electrical, mechanical/plumbing, water service lead, storm, security, sanitary and fire suppression.

3. Provide interior and exterior finish selections & interior design.
4. Develop bid package for Training Tower Structure.
5. Provide updated cost estimates for discussion at Phase II 50% and 95% review meetings.
6. Submit plans for ZBA (if required), building department and site plan review processes.
7. If needed, assist with vacation of a portion of Roberts Street ROW between E. Stewart and Black Ave.
8. Assist Owner with Bidding, including attendance at Pre-Bid meeting responding to contractor clarification questions, issuing an addendum (as needed), evaluation of bidder qualifications, bid tab creation, unit pricing check, and verification of contractor references.

Clarifications:

HRC includes this section so as to clarify the expectations both for the Owner and HRC.

1. HRC has included provisions for providing colored 2-D renderings of the proposed building(s). 3-D renderings and additional views are able to be provided for an additional fee if desired.
2. Our effort does not include a circulation or traffic impact study or other traffic related studies or data collection.
3. It is our understanding that public comment on the proposed Fire Station is not required as part of Phase I.
4. Our effort for combining of parcels is based on City ownership of all parcels and will not require assessment or fee take of any adjacent parcels or additional right-of-way needs.
5. The Training Tower Structure is assumed to be a shipping container style structure to be designed and manufactured by others. As part of our scope, we would provide coordination for any necessary foundations and utilities.
6. It is assumed that Fire Station 4 is in a condition that will allow for its' remodeling. Services related to demolishing and rebuilding this building are not included in the scope of this proposal.
7. Construction Administration services are not being provided as part of this scope of work. In order to better accommodate the exact construction work scope planned, a separate Construction Administration proposal will be provided, if requested, once the design documents and bidding phases of work are complete.
8. It is assumed that the existing site utilities are of the appropriate size and condition to supply the new building(s), i.e., sanitary, water, gas, electrical and voice/data. If changes to City owned mainline infrastructure are required, HRC will provide an additional proposal for these design efforts.
9. Our scope does not include additional meetings beyond what is noted above. Attendance at ZBA, Council, and other meetings related to Site Plan Review process are not included in our scope but can be provided as an additional service if desired.

Fee:

The Lump Sum Fees associated with the Scope of Work outlined in this Proposal are broken down below:

Phase I – Schematic Design

Task 1 – Needs Assessment, Meetings, Project Admin & Utility Coordination	\$ 32,980.00
Task 2 – Topographic Survey, Geotech Investigation & Fire Station #4 Hazardous Materials Survey	\$ 34,070.00
Task 3 – Preliminary Site Plan, Building Concept Plans and Cost Estimates	\$ 56,240.00
Subtotal Phase I	\$ 123,290.00

Phase II – Construction Document Design

Task 4 – Progress Meetings (6), Project Administration & Construction Cost Estimates	\$ 29,830.00
Task 5 – Site Civil, Security, Fencing & Roberts Street ROW Abandonment	\$ 99,880.00
Task 6 – Fire Station #4 Remod, New Police Training Facility & Assistance with Training Tower	\$ 238,950.00
Task 7 – ZBA, Building Department and Site Plan Approval Process	\$ 15,030.00
Task 8 – Construction Bidding Assistance	\$ 8,330.00
Subtotal Phase II	\$ 392,020.00

Total Lump Sum Fee for Professional Engineering Services **\$ 515,310.00**

Thank you very much for the opportunity to work with you on this important project. Should you have any questions regarding this Proposal, or require any additional information, please do not hesitate to contact the undersigned.

Very truly yours,

HUBBELL, ROTH & CLARK, INC.



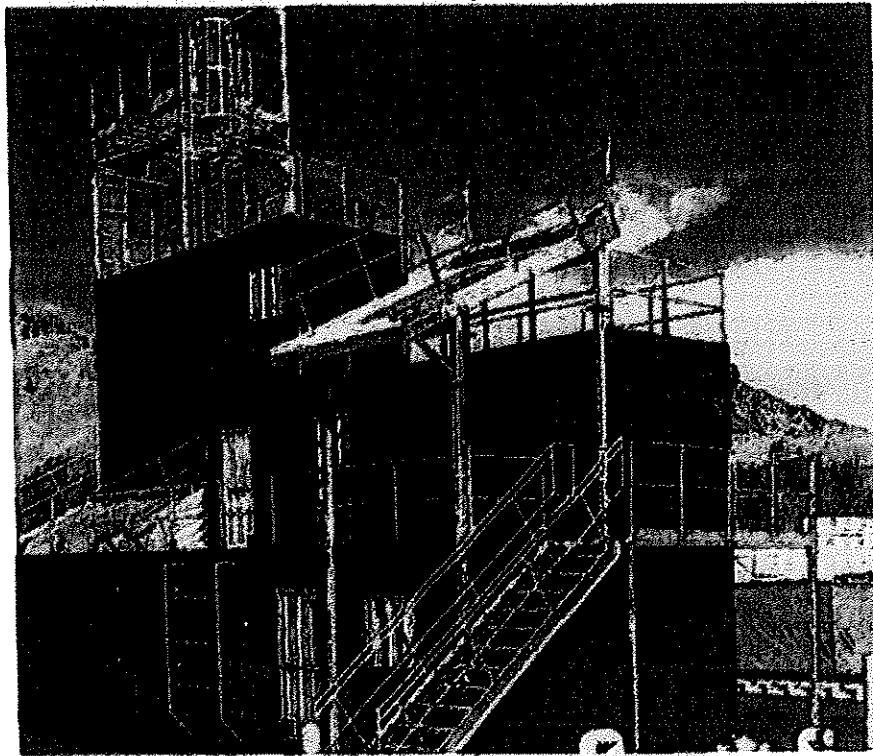
Roland N. Alix, P.E.
Principal / Vice President



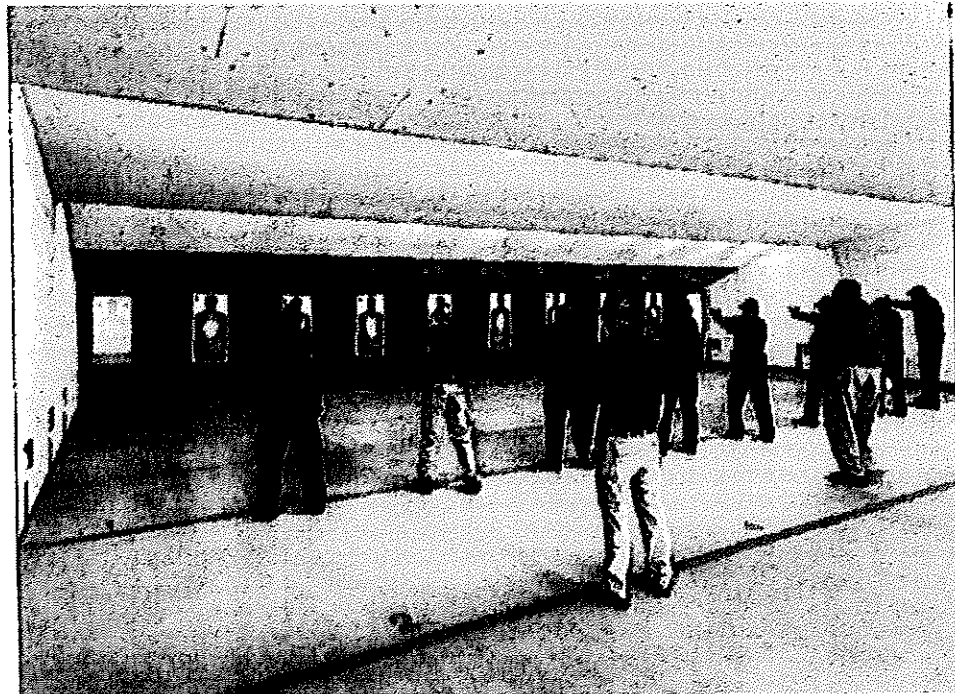
Adrianna Melchior, AIA, LEED AP
Associate

Attachment: Redstone Architects Firm Profile
HRC Terms and Conditions

pc: HRC; File
City of Flint; R. Dixon, J. Antcliff



Example Training Tower Structure Image



Example Shooting Range Image

AGREEMENT BETWEEN OWNER AND HUBBELL, ROTH & CLARK, INC. (HRC) FOR PROFESSIONAL SERVICES

THIS IS AN AGREEMENT effective as of ("Effective Date") between
City of Flint ("Owner")
and Hubbell, Roth & Clark, Inc. (HRC) ("Engineer")
HRC agrees to provide the services described below to Owner for Flint Fire and Police Department Training Complex
Preliminary Conceptual Design and Construction Document Design ("Project").
Description of HRC's Services. See HRC Proposal Dated November 6, 2023

Owner and HRC further agree as follows.

1.01 Basic Agreement

A. HRC shall provide, or cause to be provided, the services set forth in this Agreement, and Owner shall pay HRC for such Services as set forth in Paragraph 9.01.

2.01 Payment Procedures

A. *Preparation of Invoices* HRC will prepare a monthly invoice in accordance with HRC's standard invoicing practices and submit the invoice to Owner.

B. *Payment of Invoices* Invoices are due and payable within 30 days of receipt. If Owner fails to make any payment due HRC for services and expenses within 30 days after receipt of HRC's invoice, the amounts due HRC will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day. In addition, HRC may, without liability, after giving seven days written notice to Owner, suspend services under this Agreement until HRC has been paid in full all amounts due for services, expenses, and other related charges. Payments will be credited first to interest and then to principal.

3.01 Additional Services

A. If authorized by Owner, or if required because of changes in the Project, HRC shall furnish services in addition to those set forth above.

B. Owner shall pay HRC for such additional services as follows. For additional services of HRC's employees engaged directly on the Project an amount equal to the cumulative hours charged to the Project by each class of HRC's employees times standard hourly rates for each applicable billing class; plus reimbursable expenses and HRC's consultants' charges, if any.

4.01 Termination

A. The obligation to provide further services under this Agreement may be terminated:

1. For cause,

- a. By either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the Agreement's terms through no fault of the terminating party.

2 By HRC:

- a. Upon seven days written notice if HRC believes that HRC is being requested by Owner to furnish or perform services contrary to HRC's responsibilities as a licensed professional; or
- b. Upon seven days written notice if the HRC's services for the Project are delayed or suspended for more than 90 days for reasons beyond HRC's control.

HRC shall have no liability to Owner on account of such termination.

Notwithstanding the foregoing, this Agreement will not terminate as a result of a substantial failure under paragraph 4.01.A.1.a if the party receiving such notice begins, within seven days of receipt of such notice, to correct its failure and proceeds diligently to cure such failure within no more than 30 days of receipt of notice; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days after the date of receipt of the notice.

3. For convenience,

- a. By Owner effective upon the receipt of notice by HRC.

B. The terminating party under paragraphs 4.01.A.1 or 4.01.A.2 may set the effective date of termination at a time up to 30 days later than otherwise provided to allow HRC to demobilize personnel and equipment from the Project site, to complete tasks whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble Project materials in orderly files.

5.01 Controlling Law

A. This Agreement is to be governed by the law of the state in which the Project is located.

6.01 Successors, Assigns, and Beneficiaries

A. Owner and HRC each is hereby bound and the partners, successors, executors, administrators, and legal representatives of Owner and HRC (and to the extent permitted by paragraph 6.01.B the assigns of Owner and HRC) are hereby bound to the other party to this Agreement and to the partners, successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.

B. Neither Owner nor HRC may assign, sublet, or transfer any rights under or interest (including, but without limitation, moneys that are due or may become due) in this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

7.01 General Considerations

A. The standard of care for all professional engineering and related services performed or furnished by HRC under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. HRC makes no warranties, express or implied, under this Agreement or otherwise, in connection with HRC's services. HRC and its consultants may use or rely upon the design services of others provided by or through the Owner, including, but not limited to, contractors, manufacturers, and suppliers.

B. HRC shall not at any time supervise, direct, or have control over any contractor's work, nor shall HRC have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, for safety precautions and programs incident to a contractor's work progress, nor for any failure of any contractor to comply with laws and regulations applicable to contractor's work. HRC shall not have authority to stop the contractor's work.

C. HRC neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform its work in accordance with the contract between Owner and such contractor.

D. HRC shall not be responsible for the acts or omissions of any contractor, subcontractor, or supplier, or of any contractor's agents or employees or any other persons (except HRC's own employees) at the Project site

or otherwise furnishing or performing any of construction work; or for any decision made on interpretations or clarifications of the construction contract given by Owner without consultation and advice of HRC.

E. The general conditions for any construction contract documents prepared hereunder are to be the "Standard General Conditions of the Construction Contract.

F. If this contract results in a construction project, the Owner agrees to cause the General Contractor and its subcontractors to indemnify and name HRC and its sub-consultants as Additional Insured's on their General Liability policies on a primary and non-contributory basis.

G. In an effort to resolve any conflicts that arise during the design and construction of the Project or following the completion of the Project, the Owner and the Engineer agree that all disputes between them arising out of or relating to this Agreement or the Project shall be submitted to nonbinding mediation unless the parties mutually agree otherwise.

The Owner and the Engineer further agree to include a similar mediation provision in all agreements with independent contractors and consultants retained for the Project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with their subcontractors, sub-consultants, suppliers and fabricators, thereby providing for mediation as the primary method for dispute resolution between the parties to all those agreements.

H. All design documents prepared or furnished by HRC are instruments of service, and HRC retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed.

I. To the fullest extent permitted by law, Owner and HRC (1) waive against each other, and the other's employees, officers, directors, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to the Project, and (2) agree that HRC's total liability to Owner under this Agreement shall be limited to \$50,000 or the total amount of compensation received by HRC, whichever is greater. This limitation shall apply regardless of the cause of action or legal theory plead or asserted.

J. The parties acknowledge that HRC's scope of services does not include any services related to a Hazardous Environmental Condition (the presence of asbestos, PCBs, petroleum, hazardous substances or waste, and radioactive materials). If HRC or any other party encounters a Hazardous Environmental Condition, HRC may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the Project affected thereby until Owner: (i) retains appropriate specialist consultants or contractors to identify and, as appropriate, abate, remediate, or remove the Hazardous Environmental Condition; and (ii) warrants that the Site is in full compliance with applicable Laws and Regulations.

8.01 Total Agreement

A. This Agreement (consisting of pages 1 to 4 inclusive together with HRC Proposal Dated 11/03/2023 and any expressly incorporated appendix), constitutes the entire agreement between Owner and HRC and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

9.01 Payment (Lump Sum Basis)

A. Using the procedures set forth in paragraph 2.01, Owner shall pay HRC as follows:

- 1. A Lump Sum amount of \$ 515,310.00**

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which is indicated on page 1

OWNER:

HRC.

By:

By

Title.

Title:

Date Signed:

Date Signed

Address for giving notices.

Address for giving notices

Hubbell, Roth & Clark, Inc.

555 Hulet Drive

Bloomfield Hills MI 48302



RESOLUTION NO.:

250278-T

PRESENTED:

8-25-2025

ADOPTED:

**RESOLUTION APPROVING THE 2025 NATIONAL OPIOIDS SETTLEMENT
WITH PURDUE (AND CERTAIN OF ITS AFFILIATES) AND THE SACKLER
FAMILY**

BY THE CITY ADMINISTRATOR:

A new proposed national opioids settlement has been reached with Purdue (and certain of its affiliates) and the Sackler Family. The proposed settlement is being implemented in connection with Purdue's bankruptcy proceedings, and consists of, among other things, a settlement of Purdue's claims against the Sacklers and certain other parties, and settlements of direct claims against the Sacklers held by the City of Flint (among other parties).

City Administration and the Law Department recommend approving the City of Flint's participation in the 2025 national opioid settlement with the Purdue Estate and certain other parties, as well as the Sacklers.

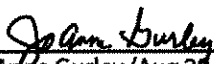
IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to approve, effectuate and/or enter into the 2025 settlement with the Purdue Estate and certain other parties, as well as the Sacklers.

FOR THE CITY OF FLINT:

FOR THE CITY COUNCIL:

Clyde Edwards, City Administrator

APPROVED AS TO FORM:



JoAnne Gurley (Aug 27, 2025 16:45:51 EDT)
JoAnne Gurley, City Attorney



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: August 1, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

TODAY'S DATE: August 22, 2024

BID/PROPOSAL#

AGENDA ITEM TITLE: RESOLUTION APPROVING THE 2025 NATIONAL OPIOID SETTLEMENT WITH PURDUE (AND CERTAIN OF ITS AFFILIATES) AND THE SACKLER FAMILY

PREPARED BY: Joseph N. Kuptz, Chief Deputy City Attorney

VENDOR NAME:

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor Compliance (This vendor has been properly vetted and the responses are below):

Federal government	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

NOTE: Preparer MUST include a response to the conditions below:

- Did we do an assessment of first consideration to internal City of Flint staff and resources (explain)?
- Why was this vendor chosen?
- What history does this vendor have with the City of Flint?
- What steps will be taken to do a post-performance of the vendor?

A new proposed national opioids settlement has been reached with Purdue (and certain of its affiliates) and the Sackler Family. The proposed settlement is being implemented in connection with Purdue's bankruptcy proceedings, and consists of, among other things, a settlement of Purdue's claims against the Sacklers and certain other parties, and settlements of direct claims against the Sacklers held by the City of Flint (among other parties).

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

☐ Sole Source (Please attach sole source statement to requisition)



CITY OF FLINT
**** STAFF REVIEW FORM ****

Effective: August 1, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

☐ Competitive Bid Process (Please attach bid tabulation/documents to requisition)

☐ Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)

*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

☐ (3) Quotes (please attach all quotes to your requisition)

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	PO Number	FY PO Amount	FY Expensed	Resolution

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

Settlement of these claims will provide funds to the City of Flint to be used in accordance with the applicable settlement agreement(s).



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: August 1, 2025

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Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

NOTE: Accountant MUST include the following information:

- What is the total amount budgeted for this purpose?
- What percentage is being spent with this vendor?
- What is the justification for spending this amount of money with this vendor?
- What percentage is being spent out of each line item used in this request?
- List all the known budgeted funds from that line item.

Settlement of these claims will provide funds to the City of Flint to be used in accordance with the applicable settlement agreement(s).

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
		FY26 GRAND TOTAL		

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 _____

BUDGET YEAR 2 _____

BUDGET YEAR 3 _____



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: August 1, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES ☐ NO ☐ **REQUISITION NO:**

ACCOUNTING APPROVAL: _____ **Date:** _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	<u>NAME</u>	<u>PHONE NUMBER</u>
1	JoAnne Gurley	810.766.7146
2	Joseph N. Kuptz	810.766.7146
3		

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Joseph Kuptz (Aug 22, 2025 16:42:11 EDT)
Joseph N. Kuptz, Chief Deputy City Attorney

ADMINISTRATION APPROVAL: _____
\$20,000 or above spending authorizations)



RESOLUTION NO.:

250279-T

PRESENTED:

8-25-2025

ADOPTED:

RESOLUTION APPROVING THE 2025 UPDATED MICHIGAN STATE-SUBDIVISION AGREEMENT FOR ALLOCATION OF OPIOID SETTLEMENT AGREEMENTS INCLUDING SETTLEMENT OF THE GENERIC MANUFACTURER NATIONAL OPIOID CLAIMS

BY THE CITY ADMINISTRATOR:

An updated 2025 Michigan State-Subdivision Agreement for Allocation of Opioid Settlement Agreements has been proposed. The updated agreement restates, combines, and amends all prior Michigan State-Subdivision Agreements. To provide greater certainty in what proposed uses of opioid settlement funds qualify as opioid remediation, and to provide greater coordination and transparency, the updated agreement: (1) allows participating local governments to request generalized guidance from the Michigan Department of Attorney General on certain topics, (2) institutes an annual reporting requirement for the State and some participating local governments, and (3) allows participating local governments and the State to ask each other for additional information about opioid expenditures or allocations.

The updated 2025 Michigan State-Subdivision Agreement also provides for settlement of the Generic Manufacturer National Opioid Claims, which includes the Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun Pharmaceutical and Zydus National Opioid Settlements.

City Administration and the Law Department recommend approving the City of Flint's execution of the updated 2025 Michigan State-Subdivision Agreement for Allocation of Opioid Settlement Agreements, as well as settlement of the Generic Manufacturer National Opioid Claims, which includes the Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun Pharmaceutical and Zydus National Opioid Settlements.


IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to approve, effectuate and/or enter into the 2025 Michigan State-Subdivision Agreement for Allocation of Opioid Settlement Agreements, as well as settlement of the Generic Manufacturer National Opioid Claims, which includes the Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun Pharmaceutical and Zydus National Opioid Settlements.

FOR THE CITY OF FLINT:

FOR THE CITY COUNCIL:

Clyde Edwards, City Administrator

APPROVED AS TO FORM:


JoAnne Gurley (Aug 22, 2025 16:44:43 EDT)

JoAnne Gurley, City Attorney



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: August 1, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

TODAY'S DATE: August 22, 2024

BID/PROPOSAL#

AGENDA ITEM TITLE: RESOLUTION APPROVING THE 2025 UPDATED MICHIGAN STATE-SUBDIVISION AGREEMENT FOR ALLOCATION OF OPIOID SETTLEMENT AGREEMENTS INCLUDING SETTLEMENT OF THE GENERAL MANUFACTURER NATIONAL OPIOID CLAIMS

PREPARED BY: Joseph N. Kuptz, Chief Deputy City Attorney

VENDOR NAME:

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor Compliance (This vendor has been properly vetted and the responses are below):

Federal government	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

NOTE: Preparer MUST include a response to the conditions below:

- **Did we do an assessment of first consideration to internal City of Flint staff and resources (explain)?**
- **Why was this vendor chosen?**
- **What history does this vendor have with the City of Flint?**
- **What steps will be taken to do a post-performance of the vendor?**

An updated 2025 Michigan State-Subdivision Agreement for Allocation of Opioid Settlement Agreements has been proposed. The updated agreement restates, combines, and amends all prior Michigan State-Subdivision Agreements. To provide greater clarity in what proposed uses of opioid settlement funds qualify as opioid remediation, and to provide greater coordination and transparency, the updated agreement: (1) allows participating local governments to request generalized guidance from the Michigan Department of Attorney General on certain topics, (2) institutes an annual reporting requirement for the State and some participating local governments, and (3) allows participating local governments and the State to ask each other for additional information about opioid expenditures or allocations.



CITY OF FLINT
**** STAFF REVIEW FORM ****

Effective: August 1, 2025

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The updated 2025 Michigan State-Subdivision Agreement also provides for settlement of the Generic Manufacturer National Opioid Claims, which includes the Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun Pharmaceutical and Zydus National Opioid Settlements.

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

- ☐ Sole Source (Please attach sole source statement to requisition)
☐ Competitive Bid Process (Please attach bid tabulation/documents to requisition)
☐ Cooperative Contract (MIDeal, Sourcwell, GSA, or other municipality)

*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

- ☐ (3) Quotes (please attach all quotes to your requisition)

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	PO Number	FY PO Amount	FY Expensed	Resolution

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Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: August 1, 2025

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Settlement of these claims will provide funds to the City of Flint to be used in accordance with the applicable settlement agreement(s).

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

NOTE: Accountant **MUST** include the following information:

- What is the total amount budgeted for this purpose?
- What percentage is being spent with this vendor?
- What is the justification for spending this amount of money with this vendor?
- What percentage is being spent out of each line item used in this request?
- List all the known budgeted funds from that line item.

Settlement of these claims will provide funds to the City of Flint to be used in accordance with the applicable settlement agreement(s).

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
		FY26 GRAND TOTAL		

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: August 1, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

BUDGET YEAR 1 _____

BUDGET YEAR 2 _____

BUDGET YEAR 3 _____

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES ☐ NO ☐ REQUISITION NO:

ACCOUNTING APPROVAL: _____ Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	JoAnne Gurley	810.766.7146
2	Joseph N. Kuptz	810.766.7146
3		

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Joseph Kuptz (Aug 22, 2025 16:43:36 EDT)

Joseph N. Kuptz, Chief Deputy City Attorney



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: August 1, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

ADMINISTRATION APPROVAL: _____

\$20,000 or above spending authorizations)



250296-T

RESOLUTION NO.: _____

PRESENTED: 9-10-25

ADOPTED: _____

BY THE MAYOR:

**RESOLUTION RECOGNIZING PREVAILING WAGE STANDARDS FOR
CITY-FUNDED CONSTRUCTION PROJECTS**

WHEREAS, Michigan Public Act 10 of 2023 in part requires that contractors and subcontractors shall pay to its construction mechanics prevailing wages and fringe benefits for State of Michigan construction projects; and

WHEREAS, the Davis-Bacon Act (DBA) was enacted by Congress on March 3, 1931, mandates that federal contracts over \$2,000 for the construction, alteration, and/or repair of public buildings or public works shall contain a clause setting forth the minimum wages to be paid to various classifications of laborers and mechanics; and

WHEREAS, a local municipality may award a contract to a successful bidder who employs construction mechanics and subcontractors and voluntarily pays prevailing wages on city-funded projects; and

WHEREAS, providing prevailing wages and benefits can stabilize the local workforce and enhance a community because of the increased compensation; and

WHEREAS, the City of Flint acknowledges that it is in the best interest of the City to award successful bidders who voluntarily pay their subcontractors and construction mechanics the established prevailing wage and fringe benefits on local construction projects.

THEREFORE, IT IS RESOLVED that to stabilize the local workforce and enhance the community, the City of Flint may preferentially award construction contracts to successful bidders, to the extent provided by law, that pay their subcontractors and construction mechanics not less than the prevailing wage rates and fringe benefits, on city projects.

FOR THE CITY:

Sheldon A. Neeley, Mayor

Clyde Edwards, City Administrator

APPROVED AS TO FINANCE:

Phillip Moore, Chief Financial Officer

FOR CITY COUNCIL:

City Council

APPROVED AS TO FORM:

JoAnne Gurley, City Attorney



RESOLUTION NO.: 250277-T
PRESENTED: 8-25-2025
ADOPTED: _____

**RESOLUTION TO APPROVE COLLECTIVE BARGAINING AGREEMENT
BETWEEN THE CITY OF FLINT AND POLICE OFFICERS LABOR COUNCIL –
FLINT POLICE DEPARTMENT SERGEANTS**

BY THE CITY ADMINISTRATOR:

The City of Flint and Police Officers Labor Council – Flint Police Department Sergeants have negotiated a successor Collective Bargaining Agreement (CBA).

WHEREAS, the parties have reached a Tentative Agreement regarding a successor Collective Bargaining Agreement to their previous CBA, which was effective through June 30, 2024. The Tentative Agreement is attached.

WHEREAS, the membership of Police Officers Labor Council – Flint Police Department Sergeants ratified the Tentative Agreement on August 13, 2025.

WHEREAS, City Administrator Clyde Edwards recommends that the Flint City Council ratify the Tentative Agreement.

THEREFORE, IT IS RESOLVED that the Flint City Council **RATIFIES** the Tentative Agreement between the City of Flint and Police Officers Labor Council – Flint Police Department Sergeants.

APPROVED AS TO FORM:

JoAnne Gurley
JoAnne Gurley, Chief Legal Officer

APPROVED AS TO FINANCE:

Phillip Moore
Phillip Moore (Aug 25, 2025 15:12:38 EDT)
Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:

Clyde D. Edwards (Aug 25, 2025 16:12:42 EDT)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

City Council



250223-T

RESOLUTION NO.: _____

PRESENTED: 7-23-2025

ADOPTED: _____

**RESOLUTION TO ACCEPT A FINANCIAL RECOVERY TECHNICAL ASSISTANCE GRANT
FROM C.S. MOTT FOUNDATION AND AMEND THE FY26 BUDGET IN THE AMOUNT OF
\$750,000**

BY THE CITY ADMINISTRATOR:

WHEREAS, the Charles Stewart Mott Foundation has awarded the City of Flint grant number 2025-13689 (Financial Recovery Technical Assistance); and

WHEREAS, these funds will be used to provide operational and staff support; and

WHEREAS, the grant period is July 1 2025 - June 30 2026; and

Account Number	Grant Code	Account Name	Amount
TBD	LCSM-25-FRTA	2025 FRTA GRANT	\$750,000.00
		Total	\$750,000.00

IT IS RESOLVED that the appropriate City Officials, upon City Council's approval, are now hereby authorized to accept the Charles Stewart Mott Foundation Grant, amend the FY26 budget, appropriate funding for future fiscal years for as long as the funds are available from the funder, and abide by the terms and conditions of the grant, in the amount of \$750,000.00 to grant budget code LCSM-FRTA-25.

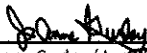


RESOLUTION NO.:

PRESENTED:

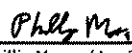
ADOPTED:

APPROVED AS TO FORM:



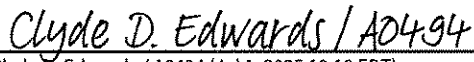
JoAnne Gurley (Jun 29, 2025 21:09 EDT)
JoAnne Gurley, City Attorney

APPROVED AS TO FINANCE:



Phillip Moore (Jun 30, 2025 08:02 EDT)
Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT



Clyde D. Edwards / A0494 (Jul 1, 2025 10:10 EDT)
Clyde D. Edwards, City Administrator

APPROVED BY CITY COUNCIL:

City Council



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: March 5, 2025

TODAY'S DATE: 6/16/25

BID/PROPOSAL#

AGENDA ITEM TITLE: RESOLUTION TO ACCEPT A FINANCIAL RECOVERY TECHNICAL ASSISTANCE GRANT FROM C.S. MOTT FOUNDATION AND AMEND THE FY26 BUDGET IN THE AMOUNT OF \$750,000

PREPARED BY: Seamus Bannon

VENDOR NAME:

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor Compliance (This vendor has been properly vetted and the responses are below):

Federal government	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

The Charles Stewart Mott Foundation has granted the City of Flint \$750,000.00 to provide operational and staffing support. These funds will build foundational competencies across multiple departments that will enable the City of Flint to provide quality services that meet the immediate needs of residents as well as develop and implement strategies that build citywide resilience.

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

- ☐ Sole Source (Please attach sole source statement to requisition)
- ☐ Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- ☐ Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)

*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

- ☐ (3) Quotes (please attach all quotes to your requisition)

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: March 5, 2025

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
FY23	LCSM-23-FRTA	\$750,000.00	\$750,000.00	\$750,000.00	230186

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Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

These funds will build foundational competencies across multiple departments that will enable the City of Flint to provide quality services that meet the immediate needs of residents as well as develop and implement strategies that build citywide resilience.
--

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

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CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: March 5, 2025

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

Account Number	Grant Code	Account Name	Amount
TBD	LCSM-25-FRTA	2025 FRTA GRANT	\$750,000.00
		Total	\$750,000.00

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

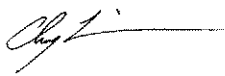
BUDGET YEAR 1 _____

BUDGET YEAR 2 _____

BUDGET YEAR 3 _____

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

PRE-ENCUMBERED? YES ☐ NO ☐ REQUISITION NO:

ACCOUNTING APPROVAL:  Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Seamus Bannon	
2	Shelly Sparks Green	
3		




CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: March 5, 2025

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: 
Scot Robinson (Jun 26, 2025 13:17 EDT)
(Name, Title)

ADMINISTRATION APPROVAL: _____
(for \$20,000 or above spending authorizations)



June 11, 2025

The Honorable Sheldon Neeley
Mayor, City of Flint
1101 S. Saginaw Street
Flint, MI 48502-1420

Project: Financial Recovery Technical Assistance
(Grant No. 2025-13689)

Dear Mayor Neeley:

We are pleased to inform you that the Charles Stewart Mott Foundation has approved a grant in the amount of \$750,000 to the City of Flint for the above-referenced project for the period July 1, 2025, through June 30, 2026.

Grant Payments

This letter or your proposal may set forth specific goals or objectives that your organization expects to achieve during the grant period. For accounting purposes, the Mott Foundation is not requiring that your organization achieve any specific goal or objective as a condition (or barrier) to your receipt and retention of the grant funds, except for the following:

- This grant will be paid upon approval of any outstanding reports and receipt of any unspent funds.

The Mott Foundation reserves the right to discontinue, modify, or withhold any payments that might otherwise be due under this grant or any other outstanding grant, to require a refund of any unexpended grant funds, or both, if, in the Mott Foundation's judgment, any of the following occur with respect to this grant or any other grant from the Mott Foundation to your organization:

1. Grant funds have been used for purposes other than those contemplated by this commitment letter.
2. Such action is necessary to comply with the requirements of any law or regulation affecting either your organization's or the Mott Foundation's responsibilities under the grant.

The Honorable Sheldon Neeley
June 11, 2025
Page 2 (Grant No. 2025-13689)

3. Your organization ceases to conduct this project, or circumstances change such that it becomes impractical or impossible for you to carry out this project.
4. Your organization's performance under this grant has not been satisfactory, as determined by the Mott Foundation in its reasonable discretion. Although the Mott Foundation expects your organization to work toward achieving the goals and objectives described in your proposal, unless a specific condition (or barrier) is identified above, the failure to obtain any specific goal or objective will not, alone, be cause for the Mott Foundation to determine that your organization's performance has not been satisfactory, but may be relevant in determining whether your overall performance has (or has not) been satisfactory.
5. The Mott Foundation has not received and approved all reports due from your organization prior to the payment date.

The Mott Foundation's judgment on these matters will be final and binding.

Mott Foundation Contact Person and Resources

Please direct all correspondence and questions relating to this grant to Jamii Tata, Program Officer.

For general information regarding Mott Foundation grant procedures and other grant related questions, we encourage you to visit the Grantee Resources section of our website at www.mott.org/grantee-resources.

Another resource available to grantees is the Grantee Portal. The Grantee Portal provides real-time information on your grant's reporting requirements and due dates. By using the Grantee Portal, you may view a copy of this commitment letter, download copies of forms, and upload required reports directly to the Mott Foundation. For more information about the Grantee Portal, contact your program officer or login at <https://mott.fluxx.io>. The grant's primary project contact, Seamus Bannon, can login at <https://mott.fluxx.io> with their registered email address.

Use of Grant

Under United States law, Mott Foundation grant funds may be expended only for charitable, scientific, literary, religious, or educational purposes, as specified in section 170(c)(2)(B) of the Internal Revenue Code of 1986, as amended. This grant is to be expended solely in support of the objectives detailed in your proposal submitted February 12, 2025.

Your organization shall not, directly or indirectly, engage in, support or promote violence or terrorist activities.



The Honorable Sheldon Neeley
June 11, 2025
Page 3 (Grant No. 2025-13689)

Your organization confirms that this project is under its complete control. Your organization further confirms that it has and will exercise control over the process of selecting any consultant, that the decision made or that will be made on any such selection is completely independent of the Mott Foundation, and further, that there does not exist an agreement, written or oral, under which the Mott Foundation has caused or may cause the selection of a consultant.

Mott Foundation grant funds may not be used for lobbying expenditures.

Mott Foundation grant funds may not be used for re-granting to secondary organizations.

Your organization may charge this grant only for expenditures incurred or services performed during the grant period specified in this letter.

Your organization may charge this grant only for line item expenditures that were included in your approved budget as referenced in the "Reports" section of this letter. The addition of new line items must have the prior written approval of the Mott Foundation.

Expenditures may not exceed the approved budget amount for the following line item:

- Professional Development and Memberships.

Grant Accounting

Your organization is required to maintain financial records for expenditures and receipts relating to this grant, retaining these records and other supporting documentation for five years after the grant's termination date.

Your organization is also required to permit the Mott Foundation to have reasonable access to your files, records and personnel during the term of this grant and for five years thereafter for the purpose of making financial audits, verifications, or program evaluations.

Unless a specific condition (or barrier) is listed in the "Grant Payments" section of this letter, the Mott Foundation does not intend, in its own financial statements, to treat this grant as a "conditional contribution" described under Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2018-08. Your organization should make its own determination as to how to account for this grant in your financial statements and is not required (under FASB ASU 2018-08) to adopt the same accounting treatment as the Mott Foundation.

Reports

The Mott Foundation requires the following report to be submitted for this grant:

Report Type:	For Period Ending:	Due on or Before:
Final Report	June 30, 2026	August 1, 2026



The Honorable Sheldon Neeley
June 11, 2025
Page 4 (Grant No. 2025-13689)

The report must include the following parts, which must be submitted together:

1. **A narrative report** summarizing what was accomplished by the expenditure of funds during the reporting period. Your grant proposal indicated that your organization will work toward achieving certain goals and objectives during the grant period, and the narrative report should include a description of progress made toward achieving the following reporting objectives:
 - Overall assessment of the current state of capacity within city administration.
 - Update on consultants utilized and a summary of their work.
 - Copy of the executive search contract.
 - Number of positions posted.
 - Number of persons hired.
 - Number of raises implemented.
 - Changes or restructuring of departments within city hall to streamline services to residents.
 - New activities that are underway in the economic development office.
 - Number of site plans, permits and business licenses approved/issued.
 - Activities that took place and services provided to Flint residents through the office of public health.
 - List of partnerships with local nonprofits that helped the city assist residents during the grant period.
 - The city's use of American Rescue Plan Act (ARPA) funds, including uses of all ARPA funds, process for distributing funds, organizations receiving funds and projects completed or ongoing with those funds.
2. **A financial report** showing the approved budget, expenditures against each line item since the start of the grant, and balances remaining (or overruns) for each line item. For the final report, you must explain all overrun variances that exceed both one thousand dollars (\$1,000) and 10% of the budgeted line item amount.

Your organization must report against the approved budget of \$1,420,675 submitted on February 12, 2025 (which may be greater than the amount of the Mott Foundation grant). If the approved budget covers multiple years, each report should include cumulative expenditures since the beginning of the grant period. The report must also include a summary of all funding received for this project (listed by source and grant period).

Unless a specific condition (or barrier) is listed in the "Grant Payments" section of this letter, the Mott Foundation is not requiring that your organization achieve any of the reporting objectives listed above as a condition (or barrier) to your receipt and retention of the grant funds. Rather,



The Honorable Sheldon Neeley
June 11, 2025
Page 5 (Grant No. 2025-13689)

the reporting objectives are meant to capture your progress in achieving the goals and objectives identified in your grant proposal.

Reports and other grant requirements should be submitted online via the Mott Foundation's Grantee Portal. A default portal account has been setup for the primary project contact. The project contact can login at <https://mott.fluxx.io> with their registered email address. Please contact your program officer if you need assistance or to change the project contact. Standard reporting templates and other forms are available for download via the Grantee Portal.

Undisbursed Funds

Your organization is required to return any undisbursed project funds on a prorata basis to the Mott Foundation within two months after the end of this grant. The prorata refund is computed by multiplying the total undisbursed project funds by the ratio of Mott Foundation funding to total funding received for this project for the grant period. Any refund of less than \$100 will be waived.

Compliance with Laws

Your organization may not use any portion of the grant funds to undertake any activity for any purpose other than one specified in section 170(c)(2)(B) of the Internal Revenue Code. Further, the Mott Foundation reserves the right to discontinue, modify, or withhold any payments that might otherwise be due under this grant or to require a refund of any unexpended grant funds if, in the Mott Foundation's judgment, such action is necessary to comply with the requirements of any law or regulation.

Public Information

The Mott Foundation will include information on this grant in its periodic public reports. The Mott Foundation also welcomes grantees to make announcements of grants upon return of this signed commitment letter. A copy of any release should be sent to the Mott Foundation's Communications Department prior to its dissemination. The department is available to provide assistance in your communications efforts.

Acceptance

This letter contains the entire agreement between your organization and the Charles Stewart Mott Foundation, and there are no conditions or stipulations, oral or written, governing the use of the grant funds other than those contained in this letter.

If your organization agrees to the grant conditions as stated, please **sign and return, via DocuSign**, one complete copy of this letter **with an electronic signature** of an appropriate representative of your organization in the space provided. In countersigning this letter, this individual represents to the Mott Foundation that he/she has the authority to sign this letter on the organization's behalf.





RESOLUTION NO.: **250198-T**

PRESENTED: **6-18-2025**

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

WHEREAS, the Department of Finance solicited proposals (#25000521) for an asset management and water reliability plan for the Department of Public Works Water Division as required of the City of Flint's Administrative Consent Order (ACO) with the Michigan Department of Environment, Great Lakes, and Energy (EGLE).

WHEREAS, there were four (4) responsive bidders and Fleis & Vanderbrink was the most qualified bidder with a proposed price not to exceed \$136,000.00. Funding for said services will come from 591-540.202-801.000 and 591-545.200-801.000.

Account Number	Account Name/ Grant Code	Amount
591-545.200-801.000	Professional Services	\$118,000.00
591-540.202-801.000	Professional Services	\$18,000.00
	FY 2025 TOTAL	\$136,000.00

BE IT RESOLVED, That the Appropriate City Officials, upon City Council's approval, are hereby authorized to enter into a contract with Fleis & Vanderbrink for a water asset management and water reliability plan as ordered by EGLE, in an amount **NOT-TO-EXCEED \$136,000.00**

APPROVED AS TO FORM:

JoAnne Gurley
JoAnne Gurley (May 16, 2025 14:02 EDT)
JoAnne Gurley, Chief Legal Officer

APPROVED AS TO FINANCE:

Phillip Moore
Phillip Moore (May 19, 2025 17:27 EDT)
Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:

Clyde D. Edwards / A0468
Clyde D. Edwards / A0468 (May 19, 2025 16:40 EDT)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:



CITY OF FLINT
**** STAFF REVIEW FORM ****
Effective: March 5, 2025

TODAY'S DATE: May 6, 2025

BID/PROPOSAL# 25000521

AGENDA ITEM TITLE: Asset Management and Water Reliability Plan

PREPARED BY: Yolanda Gray

VENDOR NAME: Fleis & Vanderbrink

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor Compliance (This vendor has been properly vetted and the responses are below):

Federal government	(All documentation current, no violations)	<input type="checkbox"/> YES <input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input type="checkbox"/> YES <input type="checkbox"/> NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

The Michigan Department of Environment, Great Lakes and Energy (EGLE) has required the City of Flint Department of Public Works Water Division to complete an asset management and water reliability plan . There were four (4) responsive bidders with Fleis & Vanderbrink being the most qualified bidder at a contract price not to exceed \$136,000.00

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

- ☐ Sole Source (Please attach sole source statement to requisition)
☒ Competitive Bid Process (Please attach bid tabulation/documents to requisition)
☐ Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)
 *Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services
☐ (3) Quotes (please attach all quotes to your requisition)

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES



CITY OF FLINT
**** STAFF REVIEW FORM ****

Effective: March 5, 2025

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution

This is the first contract for the purpose of an asset management and water reliability study.

Section III:

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

Said services will provide value of all assets and provide a proper water rate.

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:



CITY OF FLINT
**** STAFF REVIEW FORM ****

Effective: March 5, 2025

Dept.	Name of Account	Account Number	Grant Code	Amount
	Professional Services	591-545.200-801.000		\$118,000.00
	Professional Services	591-545.202-801.000		\$18,000.00
		FY25 GRAND TOTAL		\$136,000.00

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

PRE-ENCUMBERED? YES ☐ NO ☐ REQUISITION NO:

Yolanda Gray
ACCOUNTING APPROVAL

Date: _____

Yolanda Gray (May 7, 2025 10:47 EDT)

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)



CITY OF FLINT
**** STAFF REVIEW FORM ****
Effective: March 5, 2025

	<u>NAME</u>	<u>PHONE NUMBER</u>
1	Scott Dungee	
2		
3		

STAFF RECOMMENDATION: (PLEASE SELECT): ☐ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Scott Dungee
Scott Dungee (May 7, 2025 12:58 EDT)
(Name, Title)

ADMINISTRATION APPROVAL: CDE
Clyde D. Edwards (May 7, 2025 12:23 EDT)
(for \$20,000 or above spending authorizations)

REQUEST FOR PROPOSAL

RFP

Water System Asset Management Plan and Water Reliability Study for the City of Flint

Introduction

The City of Flint, Finance Department—Division of Purchases & Supplies, is seeking a qualified engineering firm to develop an Asset Management Plan (AMP) and Water Reliability Study for the water treatment plant (WTP), reservoirs, pump stations, booster station and distribution system that meets the State of Michigan, Environment, Great Lakes, and Energy's (EGLE) requirements. Below is a description of the water system and background of the AMP efforts at the City of Flint (City); the scope of work that includes a description of the requirements for an AMP and Water Reliability Study; the project goals; and the proposal format and evaluation/selection criteria.

Background

The City of Flint operates a public water system which supplies drinking water to a population of over 80,252 through 582 miles of distribution mains. The system supplies an average of 13.2 million gallons per day (MGD). It is estimated that the City of Flint's first water distribution pipelines were installed as early as 1912. The City currently purchases finished water from Great Lakes Water Authority (GLWA), boosting the concentration of chlorine and orthophosphate for corrosion control and adjusting the PH, prior to distribution. The City also owns and operates the Flint Water Treatment Plant (WTP), which was originally constructed in 1952 and renovated in 2014. Four pump stations, Pump Station #4, Cedar Street, Torrey Road, West Side Avenue Pump Stations were constructed in 1948, 1948, 1948, and 1972, respectively. The City maintains five water storage facilities (Cedar Street, Dort, and West Side Reservoirs, Clear Well #4, and WTP Elevated Storage Tank).

In 2008, the City of Flint Water System Review (Michigan Department of Environmental Quality (MDEQ) 2008) cited many key improvements necessary to the water supply, including the recommendation to develop an Asset Management System. The City embarked on asset management activities including field verification of hydrants and valves, the development of a GIS-based model, the development of a replacement program for assets more than fifty years old, and various assessments of pumping and treatment facilities. In 2017, an extensive Asset Management Plan was completed by Arcadis and funded through the federal WINN Grants. This process was guided by EGLE and the Environmental Protection Agency (EPA). This AMP included an assessment of the GIS data gaps. The water mains were linked to the hydraulic model and the GIS network structures were populated based on the hydraulic model for the system including tanks, reservoirs, and pumps. Water main asset installation dates were also added to the GIS. For vertical assets, there was a specific level of detail that was defined for mechanical, electrical, HVAC, and structural assets to determine how these would be tracked.

Since this AMP was developed and submitted in 2017, the City has completed a number of capital projects to the water system including:

1. In 2021, 5.8 miles of 36" ductile iron pipe was laid down to make up the City's first option for a secondary water supply source from Genesee County Drain Commission and Water; this back up water supply replaced using the Flint River as a backup water supply.
2. In 2022, a new Chemical Feed Building was added to the WTP to establish 24-7 chemical feeding of three primary chemicals that are required by EGLE to meet the safe drinking water act 399 compliance standards.
 - a. Phosphoric Acid (75%)
 - b. Sodium Hypochlorite (12.5%)
 - c. Sodium Hydroxide (25%)
3. In 2020, the 20-million-gallon Dort reservoir was completely restored and put back in service.
4. In 2023, the Dort pump station was completely restored and re-designed to meet demands of 15 MGD firm capacity.
5. In 2020, five new water quality panels were installed at various locations throughout the distribution system to monitor the water quality.
6. In 2022, the 2-million-gallon elevated tower was fully restored inside and out and several upgrades were done to increase the integrity of the tower to include 24" air gaps on the overflow and drain.
7. Currently, Baxter & Potter GLWA control station is under restoration design and will be replaced in 2026.
8. Currently, the Torrey Road booster station is undergoing a survey to determine its future design.
9. Currently, the 20-million-gallon Cedar Street reservoir is undergoing a complete restoration and will be finished by February of 2025.
10. Currently, the Cedar Street pump station is undergoing a full restoration which will incorporate three new VFD pumps with a firm capacity of 7 MGD. This project will be completed by March 2026.

Scope of Work

Asset Management Plan

The MDEQ Guidance, linked below, requires five core components to an AMP: Asset Inventory, Level of Service, Critical Assets, Revenue Structure, and Capital Improvement Project Plan. The AM Program Review Checklist provides specific details as to what information should be included in each section. In addition to meeting these minimum requirements, the AMP should consider other best practices, such as: Asset Management Guidance and Best Practices (USEPA 2008); Asset Management Systems Requirements and Guidelines for the Application of ISO 55000-2 (International Organization for Standardization 2014); International Infrastructure Management Manual (IIMM 2015); IAM Anatomy of Asset Management (Institute of Asset Management 2015).

The Engineering Firm must follow the Safe Drinking Water Act (SDWA) Rule 1606 (R 325.11606): **Community water supplies; additional general plan requirements; asset management program; capital improvements plan. Community Water supplies shall include in the general plan each of the following and meet the requirements listed below.**

- Meets the criteria established within the MDEQ Asset Management Program Checklist and Asset Management Guidance for Water Systems:
https://www.michigan.gov/egle/about/organization/drinking_water_and_environmental_health/community-water-supply/asset-management.
- Includes the following core components: Asset Inventory, Level of Service, Critical Assets, Capital Improvement Project Plan, and Revenue Structure
- A summary describing the method used to assess the criticality of assets considering the likely hood and consequence of failure.
- Addresses all assets related to potable water distribution, pumping, and storage assets maintained by the City's Department of Public Works - Water Service Center and Water Treatment Plant divisions
- A capital improvements plan that identifies waterworks system needs for 5-year and 20-year planning periods.
- Contains a schedule for the development and implementation of an AM Program that can be achieved in 3-5 years
- A summary detailing the funding structure and rate methodology that needs to be incorporated into the AMP plus provides sufficient resources to implement the asset management program.

Water Reliability Study

The purpose of this study is to satisfy the requirements of the Michigan Department of Environment, Great Lakes and Energy (EGLE) Michigan Safe Drinking Water Act (SDWA), and the Rules promulgated pursuant to the Act (P.A. 399 of 1976, as amended). Part 12 of the Rules indicates that Type 1 water suppliers (community supply) are required to conduct a reliability study every five (5) years to determine the adequacy of the system to meet the water demands at a certain pressure. The previous water reliability study for the City of Flint was completed in 2016. The Michigan Department of Environmental Quality (MDEQ) requested that the City's reliability study be updated once again in 2025. The principal elements of this Reliability Study, which provide the requirements to satisfy Part 12 of Michigan's Safe Drinking Water Act (SDWA), include the following:

1. Study of Water Supply Requirements
 - a. Basic planning data, including current population, number of service connections,
 - b. and equivalent residential units.
 - c. Present, 5-Year and 20-Year projected average daily, maximum daily and peak hour demands.
 - d. Present, 5-Year and 20-Year projected fire flow demands.
 - e. Basis of demand projections.
 - f. Water shortage response plan for emergencies.
2. Required Capacity of Waterworks System
 - a. Rated capacity from the treatment system.
 - b. Finished water storage capacity in excess of the established normal waterworks system requirements.

3. Interruption of Power Service
4. Interruption in Water Service to Distribution System

The scope of this study will include analyzing the water system's response to current and estimated future water and firefighting demands, as well as supply and storage requirements within the service area. The City is currently conducting a Hydraulic Study for the water system that can be used for the Water Reliability Study. The planning period for this system evaluation includes current, five year (year 2030), and twenty-year (year 2045) demand projections. The year 2025 is anticipated as a planning year and projects presented in the five-year plan are estimated to commence in 2026. Previous studies have included the following components:

- Evaluation of historical trends of population growth, development, service area expansion, and water use.
- Projection of future population, service area, and water requirements.
- Evaluation of existing facilities.
- Identification of recommended upgrades.

Project Goals

Establish a strategic and proactive program for management of the WTP, pump stations, and reservoirs that shall:

1. Enable staff to update asset inventory, and record and update existing conditions of assets in each system.
2. Optimize existing operations and maintenance procedures and provide this in a format that will allow for later integration with a computerized maintenance management system (CMMS).
3. Optimize use of available capital investment dollars and identify resources needs (e.g., equipment, staffing, funding, technology).
4. The final report must include the complete set of asset data that is digitally stored and formatted so that it will integrate with a CMMS such as Antero, which is currently in use at the City's Water Pollution Control.
5. The final reports must be done by December 31, 2025

PROPOSAL FORMAT AND EVALUATION/SELECTION CRITERIA

QBS will be the method used for selection. Proposals shall contain a clear, accurate, and detailed description of the scope of work, technical requirements, and the consultant's qualifications necessary for the service to be rendered. It should detail the services to be performed, deliverables to be provided, estimated schedule for the performance of the work, and applicable standards, specifications, and policies. Proposals should be prepared economically using 11-point font and single-sided paper. Each proposal should have one original bound proposal, one unbound copy, and one electronic flash drive copy. All cost proposal sheets should be in a sealed envelope within the sealed proposal envelope. The inside envelope shall have the name of the project and the name of the firm with the address and indicate that the bid prices are within on the outside of the envelope. All not-to-exceed costs are to be included in the bid. All mileage, equipment, testing, surveying, and any sub-contractor's costs shall be part of the not to exceed bid price.

Respondents should organize proposals into the following sections:

A. Title Page and Table of Contents All pages to be numbered and shown in the Table of Contents (pages 1 and 2)

B. Professional Qualifications –

1. State the full name and address of your organization and the office location where work will be performed. Include the history of the firm and the types of engineering services provided. Identify the technical details that make the firm uniquely qualified for this project. (Title this section B1. Firms History)
2. Include your organization chart with the names of the key personnel by skill and qualifications that will be employed in this project study. Show where the personnel will be physically located during the time, they are engaged in this project study. (Title this section B2. Organization Chart)
3. For each of the personnel Identify in Section B2 and any other individuals you consider key to the success of this project. Provide resumes (2-page maximum) including surveyors and any sub-consultant(s). (Title this section B3. Professional Qualifications)

C. Past Involvement with Similar Projects –

1. Provide a minimum of 2 projects that showcase a similar experience to the project being proposed. The related projects must have been completed in the last 10 years. The projects should show your Firm's proven ability to develop cost and detailed study. (Title this section C1. Similar Projects)
2. On each of the above-related projects:
 - a) Give the size and the scope of the project.
 - b) Show the date that the project's design started.
 - c) Show the proposed design completion date.
 - d) Show the date that the actual study was completed.
 - e) Show the original estimated cost for the project.
 - f) Show the finished bid cost for construction.
 - g) Show the key personnel of the two projects and what their role was.
 - h) Bold type or underline the key personnel of these projects that will be working on our project.
 - i) Please explain the reasons if projects were over or under 10% of the engineer's estimate at the study stage. If all projects came in on cost indicate this.
3. Provide a list of two (2) references for similar project studies including their contact's name, agency, telephone number, and email address. (Title this section C2. References)

D. Project Challenges-

1. What do you see as the biggest challenges for completing the engineering study for this Project? How will your company overcome these challenges? (Title this section D1. Challenges)
2. How will the engineering firm make sure the City of Flint knows the best path to follow for re-building or replacing the booster pump station? (Title this section D2. Best Outcome)
3. How will the engineering firm make sure the City of Flint knows the best path to follow for re-building or replacing the booster pump station? (Title this section D2. Best Outcome)"
4. How will the engineering firm make sure the City of Flint knows the best path to follow for creating a complete Asset Management/Dist. System Reliability Study moving forward (Title this section D2. Best Outcome)

E. Proposed Work Plan –

1. Provide a detailed flow chart, which lists chronologically all tasks determined to be necessary to accomplish the work of this project. The work plan shall be sufficiently detailed and clear to identify the progress milestones including when project tasks and deliverables a timeline and schedule for design depicting the sequence and duration of tasks showing how the work will be organized and executed. (Title this section E1. Timeline)
2. Include information that your firm believes is pertinent to the success of the project that may not have been requested or identified. (Title this section E2. Pertinent Information)
3. Provide details of what Quality Control and Quality Assurance will be utilized in the study and estimate the cost for this project (Title this section E3. QC/QA)

F. Capacity to follow instructions –

1. All the instructions for the proposal have been followed and completed.

The written proposal shall be evaluated on the clarity and content of their responses. The evaluators will include the Water Plant Personnel and the Director of Public Works at 4500 North Dort Hwy. Flint, MI 48505.

This RFP will be graded both as the most highly qualified consultant and in terms of the cost. The lowest bid may or may not be picked. All bids will be based on the percentage of the lowest bid. In-state or local preference may be used as an RFP selection or consultant evaluation factor.



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F: 810.771.7860
www.fveng.com

E2. PERTINENT INFORMATION

Not only does F&V have vast experience in completing water reliability studies and developing asset management plans for drinking water systems, we also have vast experience working with the City of Flint DPW – Water Service Center and Water Treatment Plant divisions. Our engineering staff will work with **Rob Jones**, a project manager for F&V, who has first-hand experience working at the Flint Water Treatment Plant and Water Laboratory. Other F&V staff who have experience with the water treatment plant and laboratory are **Catherine Winn, Stewart Beach, Ben Pank, and Ken Flagstadt**.

F&V began assisting Flint with interim certified water operator services in 2017, preparing and submitting daily, weekly, and monthly water quality reports to EGLE, and providing evaluations and recommendations for the required water system chemical additions. Since we began this project, the City of Flint has met or exceeded drinking water quality standards throughout the system.

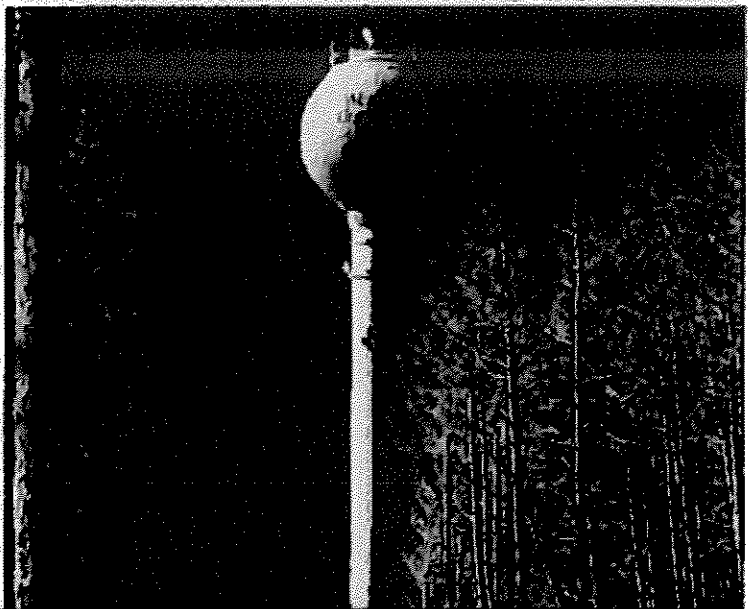
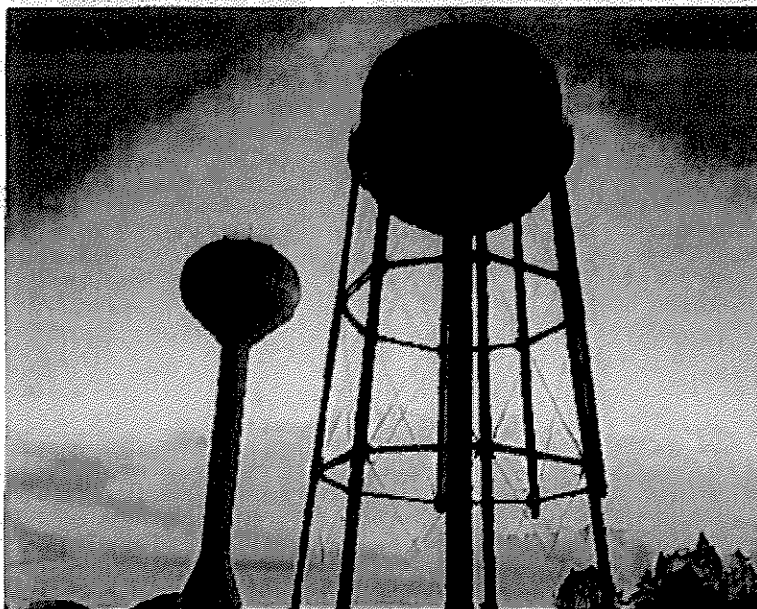
F&V expanded their support to the City that same year by providing laboratory analysis and distribution system sampling services. These services were initiated within days of being requested due to the unexpected departure of the City's laboratory staff. F&V stepped into the breach to maintain compliance with EGLE's demanding Water Quality Parameter sampling protocols, and retained the City's Certified Drinking Water Laboratory status, saving them thousands of dollars in contract laboratory fees. **In May 2019, we earned a Certificate of Excellence for Laboratory Data Accuracy.**

F&V staff administered the City's lead and copper sampling plan, coordinating with engineers and contractors to fulfill EGLE's rigorous sampling and reporting requirements throughout the City's multi-year lead service line replacement efforts.

F&V has received great commendations from the City, EGLE, and USEPA for our role in maintaining compliance with operations, laboratory and sampling services, and reporting.

F&V has also provided training for City water system operators and laboratory employees, allowing the city to transition back to municipal operations while still providing a safety net of support for both operations and lab.

Because we have operators on staff, F&V is knowledgeable in implementing WAMPs through Computerized Maintenance and Management System (CMMS) software, including Antero and CityWorks. Several of our operations projects utilize Antero for CMMS and work orders, and we are also currently working with a client to bring their CMMS into CityWorks.



ADDITIONAL EXPERIENCE

Various Communities

WATER RELIABILITY STUDY EXPERIENCE OVERVIEW

F&V has assisted over 100 communities plan and perform water reliability studies across the state and has a highly trained staff experienced in working on water systems of similar size and complexity to yours. Our reports are written to the standard that they are often used by communities as the basis for future funding applications for capital projects. We have a very successful track record of assisting our clients in obtaining grant funding to complete needed repairs.

At F&V, we are very proud of the quality and comprehensive nature of the Water System Reliability Studies that we prepare for our clients. Past clients have said that the study and associated maps are very useful for their long-term planning and budgeting. We have long strived to prepare a report that both satisfies the regulatory requirements of the EGLE and serves as an easy to understand, useful planning document for the municipality.

Communities include:

- Allendale Charter Township
- Bangor-Monitor Metropolitan Water District
- Barry Township
- Bay County
- Beaver Township
- Beecher Metropolitan District
- Berrien Springs
- Birch Run Township
- Camp Grayling Training
- City of Auburn
- City of Bangor
- City of Belding
- City of Big Rapids
- City of Dexter
- City of East Grand Rapids
- City of Essexville
- City of Grand Blanc
- City of Grand Haven
- City of Harbor Springs
- City of Harrison
- City of Hudsonville
- City of Huntington Woods
- City of Jonesville
- City of Manton
- City of Montrose
- City of Muskegon Heights
- City of Newaygo
- City of Northville
- City of Pentwater
- City of Plainwell
- City of Portland
- City of Potterville
- City of Reed City
- City of Scottville
- City of Springfield
- City of St. Louis
- City of Three Rivers
- City of Vassar
- City of Wayland
- City of Yale

- Emmett Charter Township
- Frankenlust Township
- Fraser Township
- Grosse Pointe Shores
- Gun Plain Township
- Hampton Township
- Kalamazoo Lake Sewer and Water Authority
- Kawkawlin Township
- Kinross Charter Township
- Leoni Charter Township
- Monitor Township
- Portsmouth Township
- Taymouth Township
- Town of Ossian, IN
- Town of Lagro, IN
- Town of Markle, IN
- Town of Windfall, IN
- Village of Augusta
- Village of Bear Lake
- Village of Bellaire
- Village of Benzonia
- Village of Berrien Springs
- Village of Beulah
- Village of Bloomingdale
- Village of Breckenridge
- Village of Buckley
- Village of Centreville
- Village of Colon
- Village of Constantine
- Village of Deckerville
- Village of Dundee
- Village of Eau Claire
- Village of Edmore
- Village of Grosse Pointe Shores
- Village of Hesperia
- Village of Homer
- Village of Howard City
- Village of Lakeview
- Village of Lawrence
- Village of Lyons
- Village of Marion
- Village of Mattawan
- Village of Middleville
- Village of Muir
- Village of Nashville
- Village of New Lothrop
- Village of Northport
- Village of Oxford
- Village of Pentwater
- Village of Pewamo
- Village of Posen
- Village of Quincy
- Village of Roscommon
- Village of Saranac
- Village of Shelby
- Village of Sheridan
- Village of Stockbridge
- Village of Suttons Bay
- Village of Westphalia
- West Shore Community College
- Williams Township
- Yankee Springs Township

WATER ASSET MANAGEMENT EXPERIENCE OVERVIEW

Our approach to asset management is centered around a powerful assessment software tool that takes the mountains of field and office information collected on utility assets, organizes it, prioritizes asset condition based on user defined risk criteria and identifies rehabilitation recommendations. We can build a customized analytical model of your utility system tailored to your specific needs and goals. F&V's expertise in GIS allows us to create a detailed mapping of utility assets with links to critical assessment data and record drawings.

From these results, we help communities develop detailed and accurate short- and long-term CIP for their systems to keep the community's infrastructure strong and functioning.

Communities include:

- Allegan County Drain Commissioner
- Allendale Charter Township
- Arcadia Township
- Argentine Township
- Bangor Charter Township
- Bay County Department of Water & Sewer
- Bedford Charter Township
- Beecher Metropolitan District
- Berlin Charter Township
- Big Creek / Mentor Utility Authority
- Blackman Charter Township
- Branch County Department of Public Works
- Branch County Drain Commissioner
- Charter Township of Au Sable

- Charter Township of Brighton
- Charter Township of Hampton
- Charter Township of Portsmouth
- Cherry Grove Township
- City of Albion
- City of Auburn
- City of Belding
- City of Big Rapids
- City of Coleman
- City of Croswell
- City of Dowagiac
- City of East Tawas
- City of Essexville
- City of Grand Blanc
- City of Harrison
- City of Hillsdale
- City of Hudson
- City of Hudsonville
- City of Huntington Woods
- City of Lapeer
- City of Manton
- City of Mt. Pleasant
- City of Newaygo
- City of Norway
- City of Ovid
- City of Pinconning
- City of Plainwell
- City of Portland
- City of Reed City
- City of Saugatuck
- City of Scottville
- City of Springfield
- City of Sturgis
- City of Tawas City
- Columbia Township
- Covert Township
- Davison Township
- Elba Township
- Emmett Charter Township
- Fife Lake Utility Authority
- Frankenlust Township
- Gun Lake Area Sewer & Water Authority
- Gun Plain Charter Township
- Hampton Charter Township
- Hillsdale Board of Public Utilities
- Kalamazoo County Drain Commission
- Kalamazoo Lake Sewer & Water Authority
- Kawkawlin Township
- Monitor Township
- Mundy Township
- North Muskegon
- Northport / Leelanau Township Utilities Authority
- Onkama Township
- Paw Paw Township
- Pennfield Charter Township
- Plainfield Charter Township
- St. Joseph County Drain Commissioner
- Southwest Barry Co. Sewer & Water Authority
- Tawas Utility Authority – Blair County
- Tittabawassee Township
- Village of Augusta
- Village of Bellaire
- Village of Benzonia
- Village of Berrien Springs
- Village of Bloomingdale
- Village of Breckenridge
- Village of Breedsville
- Village of Burr Oak
- Village of Caledonia
- Village of Carleton
- Village of Centreville
- Village of Clarksville
- Village of Colon
- Village of Constantine
- Village of Deckerville
- Village of Edmore
- Village of Elberta
- Village of Fife Lake
- Village of Hesperia
- Village of Hopkins
- Village of Howard City
- Village of Hudsonville
- Village of Lennon
- Village of Lincoln
- Village of Mattawan
- Village of Mendon
- Village of Mesick
- Village of Nashville
- Village of Northport
- Village of Onkama
- Village of Paw Paw
- Village of Pewamo
- Village of Quincy
- Village of Sand Lake
- Village of Saranac
- Village of Sheridan
- Village of Stockbridge
- Village of Suttons Bay
- Village of Union City
- Village of Vernon
- Village of Westphalia
- Williams Charter Township

E3. QC/QA



Quality shall always be considered first and foremost. The hiring of staff, workplace and materials provided, management guidance, training, time, and effort shall all reflect the requirement that quality is the number one priority at F&V. The ability of F&V to provide a quality product shall be required during the design, construction, and close out of all projects.

F&V has set five goals with quality based objectives:

- **Goal 1:** Provide engineering services to solve our client's problems while maintaining a work environment that is fun and challenging.
- **Goal 2:** Serve the client as a firm; not as individuals. Internal peer review on project designs, studies and important issues is required. All work shall have consistent presentations from the firm.
- **Goal 3:** Provide value in what we design and in the services rendered. Alternatives shall be properly studied with senior staff being part of the team to evaluate alternatives. Allow creativity yet manage risk. Facilitate the training of staff and allow for ongoing personal and technical growth.
- **Goal 4:** Provide our services on a timely basis. A team effort requires total cooperation and communication from all members of the team. The QA/QC process must help – not hinder our success.
- **Goal 5:** Provide services on a cost-effective basis, minimizing re-designs, minimizing risks to our client and to the firm and making a profit. Internal and external communication is critical. Projects must be thought out well and scope of services monitored. Checklists shall be utilized where appropriate.

Quality Statement

A Quality Statement shall be prepared for each project. The QS shall contain:

- All information to properly identify the project, the client, the form of contract, the project locations and scope, the scope of services, the project manager and principal-in-charge, the project team members, the schedule, the budget, and the milestones for QA/QC reviews
- Procedures and standards to be used on the project

We feel that the effectiveness of our quality is demonstrated in the fact that, on the average, construction costs increases during construction related to non-owner scope additions on projects has averaged to be within 1% of the as-bid amount. This compares to 3% that traditionally can be expected in our industry.

DEFINITIONS OF QC, QA AND QCP

Quality Control (QC): The review, supervision, and guidance by experienced individuals at various stages of a project conducted to assist and guide the project team in completing the work correctly while meeting the goals and objectives of the client.

Quality Assurance (QA): The process of continuous updating and improving the firm's standards, guidelines and checklists as they are used by the project team in completing a project to assure that the work and services provided to the client are complete, accurate and useful.

Quality Control Plan (QCP): A written statement or plan with outlined procedures and guidelines including both QC and QA to be used by the project team in meeting the client's expectations, goals and objectives. The QCP identifies individuals responsible for QC and the specific work plan, budget and schedule to be followed by the project team.

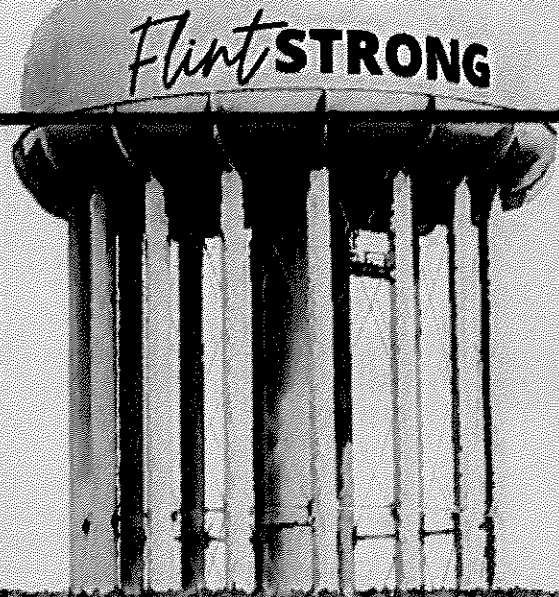
COST PROPOSAL

WATER SYSTEM ASSET MANAGEMENT PLAN AND WATER RELIABILITY STUDY

PROPOSAL NO. 25000521

Submitted to:
City of Flint

April 9, 2025
P50049

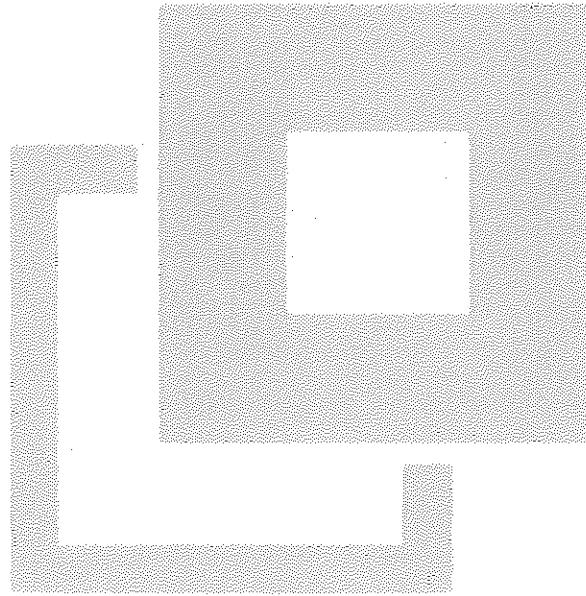


COST PROPOSAL

Our proposed not-to-exceed fee includes all labor and reimbursable expenses and is based on the scope of services described in this proposal.

Deliverable	Not-to-Exceed Fee
Water Reliability Study	\$18,000
Water Asset Management Plan*	\$118,000
F&V Project Total \$136,000	

*The budget for the Water Asset Management Plan includes up to five days of select water distribution survey completed by a one-person survey crew to fill-in any identified gaps in the water distribution asset inventory / GIS map. Should additional survey time be required, we can provide a contract amendment based on \$175 per hour for authorization *prior* to incurring any additional costs.

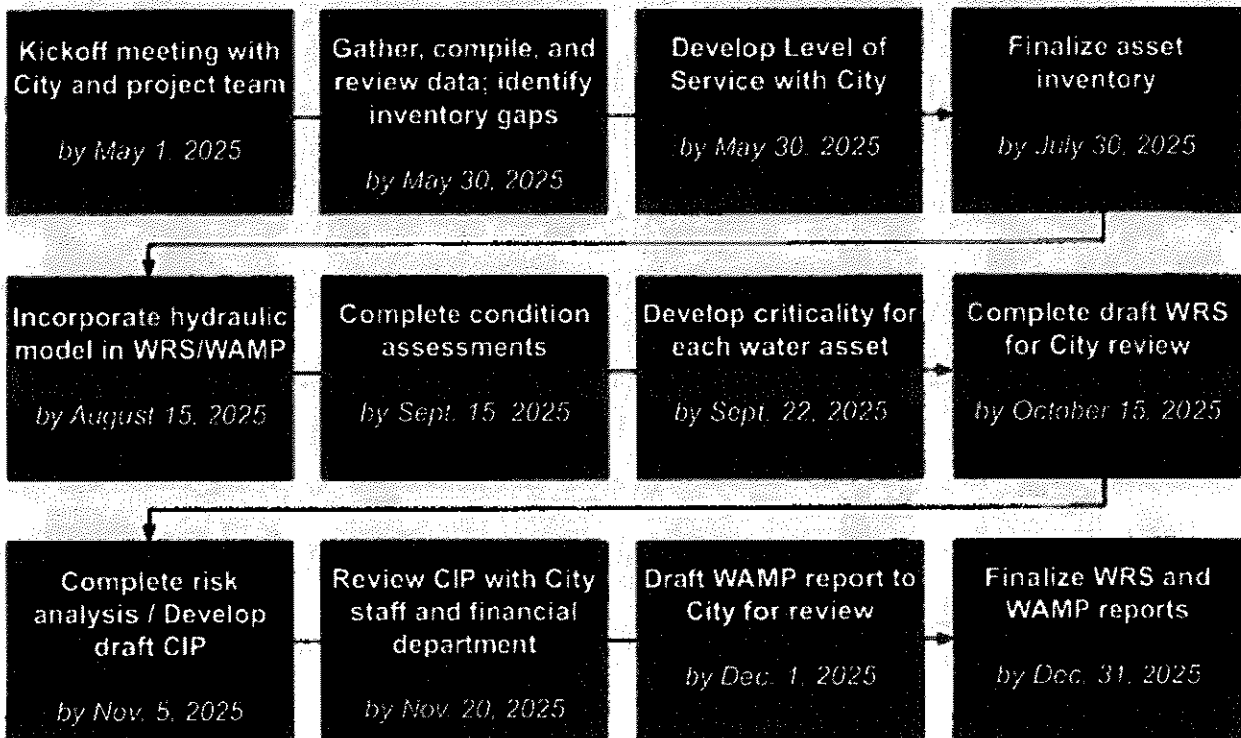


SECTION E

PROPOSED WORK PLAN

E1. TIMELINE

Our scope of work to complete the WRS and WAMP is detailed after the timeline with critical milestones summarizing the detailed scope of work.



WATER RELIABILITY STUDY DETAILED SCOPE OF WORK

F&V will complete a Water Reliability Study for the City of Flint as required by Part 12 Rules of Safe Drinking Water Act 399, PA 1976, as amended.

During the kickoff meeting, F&V will review the current system operations with the City to gain an understanding of the system and functions of each component and will review the 2016 Reliability Study and note any changes to the system or its operations that have occurred since then. F&V will request from the City all pertinent data needed to complete the study, including, but not limited to:

- Historical water usage records (well pumpage, well condition reports, treated water production, billed customer usage, etc.)
- Water quality analytical testing records
- Storage tank inspection reports
- Pump inspection/capacity test reports and pump curves
- SCADA operational settings for storage tanks, pumps, and valves

F&V will review and analyze the data, then determine 20-year water usage projections based on historical population and water usage trends.

We understand that TetraTech is currently updating the City's hydraulic model and completing a hydraulic study to evaluate system hydraulic performance at current and future demands and desired fire flows. Results from the hydraulic study, including current and future system hydraulic performance for current, 5-year, and 20-year planning periods, will be incorporated into the WRS.

We have assumed that a copy of the hydraulic model will be made available to us if additional hydraulic modeling simulations are needed to finalize the WRS report.

F&V will synthesize a technical report that details the complete findings of the reliability study and satisfies the Act 399 requirements for a WRS. The report will review the existing water system and the condition of the watermain, pumping facilities, storage tanks, and any other system components. Historic and projected water demands and any trends identified in the data will be presented. The hydraulic study by others will be summarized in the final WRS report. The evaluation of the distribution, water supply, and water storage capacities with related figures will be provided. Short-term and long-term recommended improvements to the system will be listed with estimated costs and system performance after implementation of the improvements will be evaluated. Recommendations for the WRS report will also be incorporated in the WAMP.

The draft report will be sent to the City for review, and any feedback will be incorporated into the draft report to be submitted to EGLE. F&V will then incorporate feedback received from EGLE, as needed, and the study will be finalized.

WATER ASSET MANAGEMENT PLAN DETAILED SCOPE OF WORK

F&V will complete a WAMP in accordance with EGLE guidance and industry best practices. The WAMP will include the five core components of an AMP, including Asset Inventory, Level of Service, Critical Assets, Revenue Structure, and Capital Improvement Plan. We anticipate collaboration and meetings with City staff as necessary during the course of the project to review key information and draft plans before finalizing the final deliverables.

TASK 1. WATER SYSTEM ASSET INVENTORY AND DOCUMENTATION

A comprehensive asset inventory of all existing watermain, pumping, treatment, and storage facilities will be gathered and recorded. Factors such as age, size, useful life, replacement cost, and condition of all these assessments will be determined. Locations and operational status of valves and hydrants will be incorporated to the asset inventory, if available. Locations and materials of service lines will be incorporated into the asset inventory, if available.

We understand that the City maintains a GIS map and database. This database will be used as the basis for the distribution system asset inventory. F&V will review the database, compare it to the hydraulic model pipe network, and discuss any recent updates to the system with staff that may not be reflected in the current GIS. If any data gaps are identified, F&V will work with City staff to fill the gaps and add data to the GIS database through record drawings, specific, limited survey, or other information.

F&V will review the existing inventory for pumping, treatment, and storage facilities and update the inventory to reflect changes since the 2017 WAMP was completed to represent the current system inventory.

TASK 2. LEVEL OF SERVICE DEVELOPMENT

F&V will work with the City to develop the Level of Service. We will establish and define the way the water system utility managers, operators, and public officials want the water system to perform over the long term, as follows:

- Develop a draft Level of Service document to establish goals and performance criteria that the utility wishes to meet. The key components to address will be as follows:
 - a. Communicate the system's operation to the customers
 - b. Determine critical assets
 - c. Provide a means of assessing overall system performance
 - d. Provide a direct link between costs and service

- e. Serve as an internal guide for system management and operations staff
- f. Provide information for system annual report
- Finalize the expected level of service and prepare a final Level of Service document.
- Assist the City to draft a new Level of Service document and solicit input from public on reasonable and attainable levels of service and anticipated risks and costs.

TASK 3. CRITICAL ASSETS

F&V will work with the City to complete a risk analysis of the assets, including both a condition assessment, anticipated useful life, and criticality assessment of the City's water assets.

- F&V will complete a field condition assessment of operations-related fixed assets, including pumping facilities, storage, and water treatment facilities. The assessment will include the following information:
 - » Brief description and GPS location of asset
 - » Photographic documentation of asset
 - » Narrative of asset condition based on field inspection
 - » Recommended improvement/replacement of assets including timelines and costs for inclusion with the CIP

Note that the old Water Treatment Plant will only be assessed considering it as an asset (including electrical distribution equipment, HVAC, offices, laboratory, operation center, etc) and not for its ability to treat water.

- Distribution assets will be assessed based on material, age, break history and/or other operation and maintenance data, and hydraulic study recommendations.

Once the condition assessment information is gathered, a **criticality assessment** will be performed to understand the most important assets to be monitored, repaired, or replaced. This will allow the City to better manage their assets and will aid in the decision making for where to allocate operation and maintenance and capital improvement funds. Likelihood of failure and consequence of failure factors will be entered into a GIS and spreadsheet-based risk analysis calculation.

TASK 4. CAPITAL IMPROVEMENT PLAN

From this criticality assessment and risk analysis, a prioritized CIP will be created to provide costs for the repair and replacement actions that must be implemented. The CIP will identify a list of short-term (1-5 years) and long-term (5-20 years) capital projects to meet the Level of Service goals. The CIP will include a proposed implementation schedule for the short-term improvements.

TASK 5: REVENUE STRUCTURE DEVELOPMENT

F&V will work with the City's financial team to develop a funding and rate methodology to implement recommendations from the WAMP and CIP. We can coordinate with the City's internal financial department and/or a third party rate consultant/municipal financial advisor to:

- Review of existing rate structure by meter size, user classification, outside customers, current rate resolutions/ordinances, and past rate studies
- Review of current revenue and OM&R expenses and estimates of required budget line-item costs for the next five years to meet level of service goals and CIP implementation
- Develop a proposed updated water rate structure
- Make recommendations for needed rate increases over the next five years
- Assist the City in presentation of proposed rate structure in public meeting

THE FOLLOWING PAGES MUST BE COMPLETED AND INCLUDED WITH SUBMITTAL IN THE FOLLOWING ORDER.

Purchasing Checklist:

- ☒ Exhibit A - Complete Proposal Submittal with detailed Summary of Pricing
- ☒ Exhibit B - Qualifications and Licenses Requirements
- ☒ Exhibit C - Disclosure of Supplier Responsibility Statement
- ☒ Exhibit D - List of References
- ☒ Exhibit E - Certificate of Insurance
- ☐ Exhibit F - Non-Bidder's Response
- ☒ Exhibit G - City of Flint Affidavit



❖ EXHIBIT A - SUBMITTAL WITH DETAILED SUMMARY OF PRICING

SCOPE OF WORK ATTACHED SEPARATELY.

1. Failure to use this bid form shall result in bid disqualification.
2. Failure to bid on all items shall result in an "incomplete bid" determination.
3. List value-added considerations on a separate sheet of paper.
4. All bid pricing to include shipping and freight charges.

THIS PAGE MUST BE COMPLETED AND INCLUDED WITH THE BID

The undersigned hereby certifies, on behalf of the respondent named in this Certification (the "Respondent"), that the information provided in this offer submitted to the City of Flint, Department of Purchase and Supplies is accurate and complete, and that I am duly authorized to submit same. I hereby certify that the Respondent has reviewed all documents and requirements included in this offer and accept its terms and conditions.

Terms: Net 30

Fed. ID #: 38-3088518

Company (Respondent): Fleis & VandenBrink

Address: 9475 Holly Road, Ste 201

City, State & Zip Code: Grand Blanc, MI 48439

Phone / Fax Number: 810.743.9120 FAX: 810.771.7860

Email: jdevol@fveng.com

Print Name and Title: John DeVol, PE - President

(Authorized Representative)

Signed: 

(Authorized Representative)

EXHIBIT B - QUALIFICATIONS AND LICENSES REQUIREMENTS

Please give a synopsis of your qualifications and experience with this service:

F&V has vast experience with water reliability studies and asset management plans.

Please list Licenses:

This information is provided on resumes in section B.3

How long have you been in business?

32 years.

Have you done business with the City of Flint?

Yes.

If yes, please state the project name.

Water Plant Operation Services
Fenton Road Improvements
Grand Traverse Greenway Scoping

EXHIBIT C – DISCLOSURE OF SUPPLIER RESPONSIBILITY STATEMENT

1. List any convictions of any person, subsidiary, or affiliate of the company, arising out of obtaining, or attempting to obtain a public or private contract, or subcontract, or in the performance of such contract or subcontract.

N/A

2. List any convictions of any person, subsidiary, or affiliate of this company for offenses such as embezzlement, theft, fraudulent schemes, etc. or any other offense indicating a lack of business integrity or business honesty which affect the responsibility of the contractor.

N/A

3. List any convictions or civil judgments under state or federal antitrust statutes.

N/A

4. List any violations of contract provisions such as knowingly (without good cause) to perform, or unsatisfactory performance, in accordance with the specifications of a contract.

N/A

5. List any prior suspensions or debarments by any government agency.

N/A

6. List any contracts not completed on time.

N/A

7. List any documented violations of federal or state labor laws, regulations or standards, or occupational safety and health rules.

N/A

**❖ EXHIBIT D – LIST OF REFERENCES: (3) SIMILAR SCOPE OF WORK FROM
THE LAST 5 YEARS**

Providing the following contact information enables the City of Flint to contact those accounts as references.

Reference #1:

Company/Municipality: Leoni Township
Contact Person: Mike Jester Title: Township Manager
Address: 913 Fifth Street
City: Michigan Center State: MI Zip: 49524
Telephone: 517.764.7400 Fax: _____
Email: mjester@leonitownship.com
Type of Project: WRS and AMP - More details in Section C.

Project Timeline (Dates): 2020 Budget: \$40,000

Reference #2:

Company/Municipality: Beecher Metropolitan District
Contact Person: Tyrone McCloud Title: Administrative Superintendent
Address: G-1057 Louis Avenue
City: Flint State: MI Zip: 48505
Telephone: 810.787.6527 Fax: _____
Email: Tyrone@beecherwater.us
Type of Project: WAMP and WSRS - More details in Section C

Project Timeline (Dates): 2024 Budget: \$409,372

**❖ EXHIBIT D – LIST OF REFERENCES: (3) SIMILAR SCOPE OF WORK FROM
THE LAST 5 YEARS (CONTINUES)**

Reference #3:

Company/Municipality: City of Hudsonville

Contact Person: R. Tyler Dotson

Title: City Manager

Address: 3275 Central Blvd

City: Hudsonville

State: MI

Zip: 49426

Telephone: 269.214.0022

Fax: _____

Email: rtdotson@hudsonville.org

Type of Project: DAMP and WSRS - More details in Section C

Project Timeline (Dates): 2024

Budget: \$229,000

LARA Corporations Online Filing System

Department of Licensing and Regulatory Affairs

ID Number: 800744506

[Request certificate](#)[Return to Results](#)[New search](#)Summary for: **F&V OPERATIONS & RESOURCE MANAGEMENT, INC.**The name of the DOMESTIC PROFIT CORPORATION: **F&V OPERATIONS & RESOURCE MANAGEMENT, INC.**

Entity type: DOMESTIC PROFIT CORPORATION

Identification Number: 800744506 Old ID Number: 04162K

Date of Incorporation in Michigan: 10/18/2011

Purpose: All Purpose Clause

Term: Perpetual

Most Recent Annual Report: 2024

[Most Recent Annual Report with Officers & Directors](#)**The name and address of the Resident Agent:**

Resident Agent Name: JOHN DEVOL

Street Address: 2960 LUCERNE DR SE

Apt/Suite/Other:

City: GRAND RAPIDS

State: MI

Zip Code: 49546

Registered Office Mailing address:

P.O. Box or Street Address: 2960 LUCERNE DR SE

Apt/Suite/Other:

City: GRAND RAPIDS

State: MI

Zip Code: 49546

The Officers and Directors of the Corporation:

Title	Name	Address
PRESIDENT	JOHN DEVOL	2960 LUCERNE DR SE GRAND RAPIDS, MI 495
TREASURER	CRAIG SHUMAKER	2960 LUCERNE DR SE GRAND RAPIDS, MI 495
SECRETARY	BRIAN RICE	2960 LUCERNE DR SE GRAND RAPIDS, MI 495
DIRECTOR	LAWRENCE J FLEIS	2960 LUCERNE DR SE GRAND RAPIDS, MI 495
DIRECTOR	PAUL GALDES	2960 LUCERNE DR SE GRAND RAPIDS, MI 495
DIRECTOR	ROBERT WILCOX	2960 LUCERNE DR SE GRAND RAPIDS, MI 495

Act Formed Under: 284-1972 Business Corporation Act

Total Authorized Shares: 60,000

☒ **Written Consent**

[View Assumed Names for this Business Entity](#)

View filings for this business entity:

ALL FILINGS
ANNUAL REPORT/ANNUAL STATEMENTS
ARTICLES OF INCORPORATION
RESTATED ARTICLES OF INCORPORATION
RESTATED ARTICLES OF INCORPORATION

[View filings](#)

Comments or notes associated with this business entity:

[LARA FOIA Process](#) [Transparency](#) [State Web Sites](#)

[Michigan.gov Home](#) [ADA](#) [Michigan News](#) [Policies](#)

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Corporations
Online Filing System

Department of Licensing and Regulatory Affairs

Form Revision Date 07/2016

ANNUAL REPORT

For use by DOMESTIC PROFIT CORPORATION

(Required by Section 911, Act 284, Public Act of 1972)

The identification number assigned by the Bureau is: 800744506

Annual Report Filing Year: 2024

1. Corporation Name:

P&V OPERATIONS & RESOURCE MANAGEMENT, INC.

☒ On behalf of the corporation, I certify that no changes have occurred in required information since the last year filed report.

This document must be signed by an authorized officer or agent:

Signed this 18th Day of March, 2024 by:

Signature	Title	Title if 'Other' was selected
Curtis M. DeVries	Authorized Agent	

By selecting ACCEPT, I hereby acknowledge that this electronic document is being signed in accordance with the Act. I further certify that to the best of my knowledge the information provided is true, accurate, and in compliance with the Act.

☐ Decline ☒ Accept

MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
FILING ENDORSEMENT

This is to Certify that the 2024 ANNUAL REPORT

for

F&V OPERATIONS & RESOURCE MANAGEMENT, INC.

ID Number: 800744506

received by electronic transmission on March 18, 2024 , is hereby endorsed.

Filed on March 18, 2024 , by the Administrator.

The document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.



In testimony whereof, I have hereunto set my hand and affixed the Seal of the Department, in the City of Lansing, this 18th day of March, 2024.

Linda Clegg

***Linda Clegg, Director
Corporations, Securities & Commercial Licensing Bureau***



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/24/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Olivier-VanDyk Insurance Agency
2780 44th Street SW
Wyoming MI 49519

CONTACT NAME: Certificates Department

PHONE (A/C, Ho, Ext): 616-454-0800

FAX (A/C, Ho): 616-454-7100

E-MAIL: certificates@ovdinsurance.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Citizens Ins Co Of Amer

31534

INSURER B: Arch Insurance Company

11150

INSURER C: Aspen Specialty Insurance Co

43460

INSURER D:

INSURER E:

INSURER F:

INSURED
F&V Companies, Inc.
Fleis & VandenBrink Engineering, Inc.
2960 Lucerne Dr SE
Grand Rapids MI 49546

FLEISVA-01

COVERAGES

CERTIFICATE NUMBER: 1466301896

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADOL SUBR RFRD RFRD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER	Y	ZAGLB9268500	10/1/2024	10/1/2025	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COM/PROP AGG \$ 4,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		ZACAT9311600	10/1/2024	10/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$		CX010CE24	10/1/2024	10/1/2025	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	ZAWC19779301	10/1/2024	10/1/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Rented/Leased Equipment		R7IH224218	10/1/2024	10/1/2025	Limit \$76,000
B	Hired Auto Physical Damage		ZACAT9311600	10/1/2024	10/1/2025	Limit 100,000 MPO COMP/COLL DED \$100/\$500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

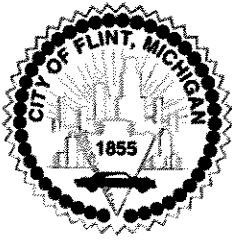
CANCELLATION

City of Flint
1101 South Saginaw Street
Flint MI 48502

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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RESOLUTION NO.: 250182-T

PRESENTED: 6-4-2025

ADOPTED: _____

Resolution Authorizing accepting the grant Continuing Professional Education (CPE) from the State of Michigan Commission on Law Enforcement Standards in the amount of \$99,000.00

BY THE CITY ADMINISTRATOR:

WHEREAS, The City of Flint Police Department has been awarded funds, in the amount of \$99,000.00, from the State of Michigan for the purpose of in-service training for licensed law enforcement officers employed by the City; and

WHEREAS, The Michigan Legislature recognized the importance of continuing education for law enforcement and enacted PA1 to appropriately fund the initiative; and

WHEREAS, The City of Flint Police Department will benefit from the funds to offset the cost of the new continuing professional education required by the State of Michigan commission on Law Enforcement Standards;

Account Number	Account Name	Amount
296-326.201-958.000	Education, Training & Conference	\$99,000.00

IT IS RESOLVED, that the appropriate City officials are hereby authorized to do all things necessary to accept the funds enacted by Michigan Legislature PA1, amend the FY25 budget, appropriate award funding for revenue and expenditures in future fiscal years as long as the funds are available from the funder, and abide by the terms and conditions of the award from the State of Michigan, in the amount of \$99,000, to grant code SMLES-CPE25.

APPROVED AS TO FORM:

JoAnne Gurley
JoAnne Gurley (May 23, 2025 09:53 EDT)

Joanne Gurley, Chief Legal Officer

APPROVED AS TO FINANCE:

Phillip Moore
Phillip Moore (May 23, 2025 09:12 EDT)

Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:

Clyde D. Edwards / A0471
Clyde D. Edwards / A0471 (May 23, 2025 11:33 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

City Council President



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: March 5, 2025

TODAY'S DATE: May 20, 2025

BID/PROPOSAL#

AGENDA ITEM TITLE: Resolution Authorizing accepting the grant Continuing Professional Education (CPE) from the State of Michigan Commission on Law Enforcement Standards in the amount of \$99,000.00

PREPARED BY: Angela Amerman

VENDOR NAME: State of Michigan

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor Compliance (This vendor has been properly vetted and the responses are below):

Federal government	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

The Police Department would like to accept the \$99,000.00 from the State of Michigan Commission on Law Enforcement Standards to be used as allowed by the grant. The Michigan Legislature recognized the importance of continuing education for law enforcement and enacted PA1 to appropriately fund this initiative.

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

- ☐ Sole Source (Please attach sole source statement to requisition)
- ☐ Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- ☐ Cooperative Contract (MIDeal, Sourcwell, GSA, or other municipality)

*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

- ☐ (3) Quotes (please attach all quotes to your requisition)

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: March 5, 2025

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
FY24	296-325.200-958.000	\$49,000.00			240279

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The Police Department will benefit from the funds to offset the cost of the continuing professional education requirements required by the State of Michigan commission on Law Enforcement Standards.

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure: n/a

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Police	Education, Training & Conference	296-326.201-958.000	SMLES-CPE25	\$99,000.00
		FY25 GRAND TOTAL		\$99,000.00



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: March 5, 2025

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

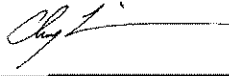
BUDGET YEAR 1 _____

BUDGET YEAR 2 _____

BUDGET YEAR 3 _____

OTHER IMPLICATIONS (*i.e., collective bargaining*):

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO:

ACCOUNTING APPROVAL:  Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	<u>NAME</u>	<u>PHONE NUMBER</u>
1	Terence Green	
2	Jeff Antcliff	
3		

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: March 5, 2025

DEPARTMENT HEAD SIGNATURE: Terence Green
Terence Green (May 23, 2025 09:05 EDT)
(Terence Green, Police Chief)

ADMINISTRATION APPROVAL: _____
(for \$20,000 or above spending authorizations)



MSP MCOLES

MCOLES Official Correspondence: Continuing Professional Education 2025 Curriculum and Funding Updates

December 17, 2024

December 17, 2024

Dear Law Enforcement Community,

This letter contains important updates regarding Continuing Professional Education (CPE) (I) curriculum requirements and (II) funding distribution for calendar year 2025.

In June, the Commission initiated a three-year pilot program for CPE, based on nationally recognized research and development protocols. This program aims to prioritize important training topics and align them with best practices and current issues in law enforcement, reinforcing the Commission's dedication to improving law enforcement capability and professionalism.

I. CPE CURRICULUM REQUIREMENTS

CPE requirements for calendar year 2025 will consist of 8 hours of Commission-designated training topics and 16 hours of agency-selected training topics. This structure allows for customization based on individual needs while ensuring comprehensive professional development. Additionally, the Commission has updated the Quick Reference Guide via the CPE webpage, providing a glimpse of the CPE curriculum guidelines for the next three years, from 2025 through 2027.

While at least 24 hours of education and training are required for calendar year 2025, the Commission strongly encourages agencies to exceed the standard to meet the agency's needs and foster professional development.

II. CPE FUNDING DISTRIBUTION

Funding has been secured for professional development, with each full-time equivalent (FTE) position receiving \$1,000 to meet the 2025 CPE standard. The Commission expects each agency will receive their 2025 CPE distribution within the next two weeks identified as "2025 CPE Distribution for Licensed LE Officers."

Any surplus CPE funds may be utilized by the agency for professional education/training of licensed law enforcement officers or, when necessary, to acquire equipment to facilitate CPE education/training. Such education/training must meet specific conditions to ensure they contribute meaningfully to professional development:

- It enhances law enforcement performance, professionalism, public and officer safety, and officer decision making
- It is pre-approved by the law enforcement agency head or their delegate
- It is pre-approved by the Commission

For comprehensive information on accessing CPE resources, including a list of approved vendors offering recognized courses, answers to frequently asked questions, funding guidelines, and instructions for registering in-service training programs within the Michigan Information and Tracking Network (MITN), [please visit our dedicated CPE webpage](#).

Thank you for your commitment to excellence in law enforcement.

Respectfully,

Timothy S. Bourgeois

Executive Director

Michigan Commission on Law Enforcement Standards

**MCOLES Official Correspondence: Continuing Professional Education 2025
Curriculum and Funding Updates**

Copyright State of Michigan

2025 CPE Distributions *(made Dec 2024)*

AGENCY	FTEs	Payment
ADRIAN POLICE DEPARTMENT	30	\$ 30,000.00
ADRIAN TOWNSHIP POLICE DEPARTMENT	3	\$ 3,000.00
AKRON POLICE DEPARTMENT	1	\$ 1,000.00
ALBION DPS	15	\$ 15,000.00
ALCONA COUNTY SHERIFFS OFFICE	12	\$ 12,000.00
ALGER COUNTY SHERIFFS OFFICE	10	\$ 10,000.00
ALLEGAN COUNTY PROSECUTING ATTORNEY	1	\$ 1,000.00
ALLEGAN COUNTY SHERIFFS OFFICE	74	\$ 74,000.00
ALLEGAN POLICE DEPARTMENT	8	\$ 8,000.00
ALLEN PARK POLICE DEPARTMENT	38	\$ 38,000.00
ALMA DEPARTMENT OF PUBLIC SAFETY	12	\$ 12,000.00
ALMONT POLICE DEPARTMENT	7	\$ 7,000.00
ALPENA COUNTY SHERIFFS OFFICE	16	\$ 16,000.00
ALPENA POLICE DEPARTMENT	15	\$ 15,000.00
AMTRAK RAILROAD POLICE	1	\$ 1,000.00
ANN ARBOR POLICE DEPARTMENT	106	\$ 106,000.00
ANTRIM COUNTY SHERIFFS OFFICE	20	\$ 20,000.00
ARENAC COUNTY SHERIFFS OFFICE	13	\$ 13,000.00
ARGENTINE TOWNSHIP POLICE DEPARTMENT	7	\$ 7,000.00
ARMADA POLICE DEPARTMENT	5	\$ 5,000.00
AU GRES POLICE DEPARTMENT	1	\$ 1,000.00
AUBURN HILLS POLICE DEPARTMENT	48	\$ 48,000.00
AUGUSTA POLICE DEPARTMENT	1	\$ 1,000.00
BAD AXE POLICE DEPARTMENT	7	\$ 7,000.00
BANCROFT POLICE DEPARTMENT	1	\$ 1,000.00
BANGOR POLICE DEPARTMENT	6	\$ 6,000.00
BARAGA COUNTY SHERIFFS OFFICE	7	\$ 7,000.00
BARAGA POLICE DEPARTMENT	2	\$ 2,000.00
BARODA-LAKE TOWNSHIP POLICE DEPARTMENT	7	\$ 7,000.00
BARRY COUNTY SHERIFFS OFFICE	31	\$ 31,000.00
BARRY TOWNSHIP POLICE DEPARTMENT	2	\$ 2,000.00
BARRYTON POLICE DEPARTMENT	1	\$ 1,000.00

BATH TOWNSHIP POLICE DEPARTMENT	11	\$ 11,000.00
BATTLE CREEK POLICE DEPARTMENT	116	\$ 116,000.00
BAY CITY DPS	53	\$ 53,000.00
BAY COUNTY SHERIFFS OFFICE	40	\$ 40,000.00
BAY MILLS TRIBAL POLICE DEPARTMENT	13	\$ 13,000.00
BEAVERTON POLICE DEPARTMENT	4	\$ 4,000.00
BELDING POLICE DEPARTMENT	8	\$ 8,000.00
BELLAIRE POLICE DEPARTMENT	2	\$ 2,000.00
BELLEVILLE POLICE DEPARTMENT	8	\$ 8,000.00
BELLEVUE POLICE DEPARTMENT	1	\$ 1,000.00
BENTON HARBOR POLICE DEPARTMENT	18	\$ 18,000.00
BENTON TOWNSHIP POLICE DEPARTMENT	13	\$ 13,000.00
BENZIE COUNTY SHERIFFS OFFICE	19	\$ 19,000.00
BERKLEY DPS	29	\$ 29,000.00
BERRIEN COUNTY SHERIFFS OFFICE	78	\$ 78,000.00
BERRIEN SPRINGS-ORONOKO TOWNSHIP POLICE DEPARTMENT	9	\$ 9,000.00
BEVERLY HILLS DPS	23	\$ 23,000.00
BIG RAPIDS DPS	19	\$ 19,000.00
BIRCH RUN POLICE DEPARTMENT	7	\$ 7,000.00
BIRMINGHAM POLICE DEPARTMENT	33	\$ 33,000.00
BISHOP INTERNATIONAL AIRPORT AUTHORITY	13	\$ 13,000.00
BLACKMAN TOWNSHIP DPS	39	\$ 39,000.00
BLISSFIELD POLICE DEPARTMENT	5	\$ 5,000.00
BLOOMFIELD HILLS DPS	23	\$ 23,000.00
BLOOMFIELD TOWNSHIP POLICE DEPARTMENT	64	\$ 64,000.00
BOYNE CITY POLICE DEPARTMENT	7	\$ 7,000.00
BRANCH COUNTY SHERIFFS OFFICE	16	\$ 16,000.00
BRECKENRIDGE POLICE DEPARTMENT	1	\$ 1,000.00
BRIDGEPORT TOWNSHIP POLICE DEPARTMENT	9	\$ 9,000.00
BRIDGMAN POLICE DEPARTMENT	5	\$ 5,000.00
BRIGHTON POLICE DEPARTMENT	17	\$ 17,000.00
BRONSON POLICE DEPARTMENT	4	\$ 4,000.00
BROWN CITY POLICE DEPARTMENT	3	\$ 3,000.00
BROWNSTOWN TOWNSHIP POLICE DEPARTMENT	35	\$ 35,000.00
BUCHANAN POLICE DEPARTMENT	9	\$ 9,000.00

BUENA VISTA TOWNSHIP POLICE DEPARTMENT	11	\$	11,000.00
BURTON POLICE DEPARTMENT	31	\$	31,000.00
CADILLAC POLICE DEPARTMENT	14	\$	14,000.00
CALHOUN COUNTY PROSECUTING ATTORNEY	2	\$	2,000.00
CALHOUN COUNTY SHERIFFS OFFICE	65	\$	65,000.00
CAMBRIDGE TOWNSHIP POLICE DEPARTMENT	4	\$	4,000.00
CANADIAN PACIFIC RAILWAY POLICE DEPARTMENT	8	\$	8,000.00
CANTON TOWNSHIP DPS	84	\$	84,000.00
CAPAC POLICE DEPARTMENT	3	\$	3,000.00
CAPITAL REGION AIRPORT AUTHORITY POLICE DEPT	9	\$	9,000.00
CARLETON POLICE DEPARTMENT	2	\$	2,000.00
CARO POLICE DEPARTMENT	7	\$	7,000.00
CARROLLTON TOWNSHIP POLICE DEPARTMENT	5	\$	5,000.00
CARSON CITY POLICE DEPARTMENT	2	\$	2,000.00
CASEVILLE POLICE DEPARTMENT	2	\$	2,000.00
CASPIAN POLICE DEPARTMENT	1	\$	1,000.00
CASS CITY POLICE DEPARTMENT	6	\$	6,000.00
CASS COUNTY SHERIFFS OFFICE	26	\$	26,000.00
CASSOPOLIS POLICE DEPARTMENT	4	\$	4,000.00
CENTER LINE DPS	19	\$	19,000.00
CENTRAL LAKE POLICE DEPARTMENT	1	\$	1,000.00
CENTRAL MICHIGAN UNIVERSITY POLICE DEPARTMENT	21	\$	21,000.00
CHARLEVOIX COUNTY SHERIFFS OFFICE	21	\$	21,000.00
CHARLEVOIX POLICE DEPARTMENT	6	\$	6,000.00
CHARLOTTE POLICE DEPARTMENT	14	\$	14,000.00
CHEBOYGAN COUNTY SHERIFFS OFFICE	24	\$	24,000.00
CHEBOYGAN POLICE DEPARTMENT	8	\$	8,000.00
CHELSEA POLICE DEPARTMENT	11	\$	11,000.00
CHESANING POLICE DEPARTMENT	5	\$	5,000.00
CHESTERFIELD TOWNSHIP POLICE DEPARTMENT	47	\$	47,000.00
CHIKAMING TOWNSHIP POLICE DEPARTMENT	5	\$	5,000.00
CHIPPEWA COUNTY SHERIFFS OFFICE	18	\$	18,000.00
CHOCOLAY TOWNSHIP POLICE DEPARTMENT	5	\$	5,000.00
CLARE COUNTY SHERIFFS OFFICE	21	\$	21,000.00
CLARE POLICE DEPARTMENT	7	\$	7,000.00

CLAWSON POLICE DEPARTMENT	16	\$	16,000.00
CLAY TOWNSHIP POLICE DEPARTMENT	18	\$	18,000.00
CLAYTON TOWNSHIP POLICE DEPARTMENT	6	\$	6,000.00
CLINTON COUNTY SHERIFFS OFFICE	30	\$	30,000.00
CLINTON POLICE DEPARTMENT	4	\$	4,000.00
CLINTON TOWNSHIP POLICE DEPARTMENT	90	\$	90,000.00
CLIO POLICE DEPARTMENT	4	\$	4,000.00
CN RAILWAY POLICE	12	\$	12,000.00
COLDWATER POLICE DEPARTMENT	18	\$	18,000.00
COLEMAN POLICE DEPARTMENT	2	\$	2,000.00
COLOMA TOWNSHIP POLICE DEPARTMENT	8	\$	8,000.00
COLON POLICE DEPARTMENT	2	\$	2,000.00
COLUMBIA TOWNSHIP POLICE DEPARTMENT	6	\$	6,000.00
CONSTANTINE POLICE DEPARTMENT	3	\$	3,000.00
CORUNNA POLICE DEPARTMENT	4	\$	4,000.00
COVERT TOWNSHIP POLICE DEPARTMENT	7	\$	7,000.00
CRAWFORD COUNTY SHERIFFS OFFICE	17	\$	17,000.00
CROSWELL POLICE DEPARTMENT	5	\$	5,000.00
CRYSTAL FALLS POLICE DEPARTMENT	1	\$	1,000.00
DAVISON POLICE DEPARTMENT	6	\$	6,000.00
DAVISON TOWNSHIP POLICE DEPARTMENT	21	\$	21,000.00
DEARBORN HEIGHTS POLICE DEPARTMENT	61	\$	61,000.00
DEARBORN POLICE DEPARTMENT	186	\$	186,000.00
DECATUR POLICE DEPARTMENT	5	\$	5,000.00
DECKERVILLE POLICE DEPARTMENT	1	\$	1,000.00
DELTA COMMUNITY COLLEGE DPS	8	\$	8,000.00
DELTA COUNTY SHERIFFS OFFICE	18	\$	18,000.00
DENTON TOWNSHIP POLICE DEPARTMENT	4	\$	4,000.00
DEPARTMENT OF NATURAL RESOURCES	250	\$	250,000.00
DETROIT POLICE DEPARTMENT	2290	\$	2,290,000.00
DETROIT PUBLIC SCHOOLS COMMUNITY DISTRICT PD	37	\$	37,000.00
DETROIT TRANSIT POLICE DEPARTMENT	18	\$	18,000.00
DEWITT POLICE DEPARTMENT	7	\$	7,000.00
DEWITT TOWNSHIP POLICE DEPARTMENT	14	\$	14,000.00
DICKINSON COUNTY SHERIFFS OFFICE	14	\$	14,000.00

DOUGLAS POLICE DEPARTMENT	5	\$	5,000.00
DOWAGIAC POLICE DEPARTMENT	11	\$	11,000.00
DRYDEN TOWNSHIP POLICE DEPARTMENT	5	\$	5,000.00
DUNDEE POLICE DEPARTMENT	9	\$	9,000.00
DURAND POLICE DEPARTMENT	7	\$	7,000.00
EAST GRAND RAPIDS DPS	26	\$	26,000.00
EAST JORDAN POLICE DEPARTMENT	5	\$	5,000.00
EAST LANSING POLICE DEPARTMENT	44	\$	44,000.00
EAST TAWAS POLICE DEPARTMENT	2	\$	2,000.00
EASTERN MICHIGAN UNIVERSITY POLICE DEPARTMENT	29	\$	29,000.00
EASTPOINTE POLICE DEPARTMENT	42	\$	42,000.00
EATON COUNTY SHERIFFS OFFICE	58	\$	58,000.00
EATON RAPIDS POLICE DEPARTMENT	8	\$	8,000.00
EAU CLAIRE POLICE DEPARTMENT	1	\$	1,000.00
ECORSE POLICE DEPARTMENT	17	\$	17,000.00
ELK RAPIDS POLICE DEPARTMENT	6	\$	6,000.00
ELKTON POLICE DEPARTMENT	1	\$	1,000.00
ELSIE POLICE DEPARTMENT	1	\$	1,000.00
EMMET COUNTY SHERIFFS OFFICE	26	\$	26,000.00
EMMETT TOWNSHIP DPS	12	\$	12,000.00
ERIE TOWNSHIP POLICE DEPARTMENT	5	\$	5,000.00
ESCANABA DPS	30	\$	30,000.00
ESSEXVILLE DPS	6	\$	6,000.00
EVART POLICE DEPARTMENT	3	\$	3,000.00
FAIRHAVEN TOWNSHIP POLICE DEPARTMENT	2	\$	2,000.00
FARMINGTON DPS	21	\$	21,000.00
FARMINGTON HILLS POLICE DEPARTMENT	109	\$	109,000.00
FENTON POLICE DEPARTMENT	15	\$	15,000.00
FERNDALE POLICE DEPARTMENT	38	\$	38,000.00
FERRIS STATE UNIVERSITY DPS	12	\$	12,000.00
FLAT ROCK POLICE DEPARTMENT	18	\$	18,000.00
FLINT POLICE DEPARTMENT	99	\$	99,000.00
FLINT TOWNSHIP POLICE DEPARTMENT	36	\$	36,000.00
FLUSHING POLICE DEPARTMENT	13	\$	13,000.00
FLUSHING TOWNSHIP POLICE DEPARTMENT	9	\$	9,000.00

FORSYTH TOWNSHIP POLICE DEPARTMENT	7	\$ 7,000.00
FOWLerville POLICE DEPARTMENT	9	\$ 9,000.00
FRANKENMUTH POLICE DEPARTMENT	9	\$ 9,000.00
FRANKFORT POLICE DEPARTMENT	3	\$ 3,000.00
FRANKLIN POLICE DEPARTMENT	10	\$ 10,000.00
FRASER DPS	26	\$ 26,000.00
FREEPORT POLICE DEPARTMENT	1	\$ 1,000.00
FREMONT POLICE DEPARTMENT	9	\$ 9,000.00
FRUITPORT TOWNSHIP POLICE DEPARTMENT	11	\$ 11,000.00
GAGETOWN POLICE DEPARTMENT	1	\$ 1,000.00
GALIEN POLICE DEPARTMENT	1	\$ 1,000.00
GARDEN CITY POLICE DEPARTMENT	33	\$ 33,000.00
GARFIELD TOWNSHIP POLICE DEPARTMENT	1	\$ 1,000.00
GAYLORD POLICE DEPARTMENT	12	\$ 12,000.00
GENESEE COUNTY PARKS & RECREATION	13	\$ 13,000.00
GENESEE COUNTY SHERIFFS OFFICE	128	\$ 128,000.00
GENESEE TOWNSHIP POLICE DEPARTMENT	20	\$ 20,000.00
GERRISH TOWNSHIP POLICE DEPARTMENT	7	\$ 7,000.00
GIBRALTAR POLICE DEPARTMENT	9	\$ 9,000.00
GLADSTONE DPS	9	\$ 9,000.00
GLADWIN COUNTY SHERIFFS OFFICE	14	\$ 14,000.00
GLADWIN POLICE DEPARTMENT	6	\$ 6,000.00
GOGEBIC COUNTY SHERIFFS OFFICE	15	\$ 15,000.00
GR FORD INTNATL AIRPORT POLICE DEPARTMENT	18	\$ 18,000.00
GRAND BEACH-MICHIANA POLICE DEPARTMENT	5	\$ 5,000.00
GRAND BLANC POLICE DEPARTMENT	16	\$ 16,000.00
GRAND BLANC TOWNSHIP POLICE DEPARTMENT	40	\$ 40,000.00
GRAND HAVEN DPS	30	\$ 30,000.00
GRAND LEDGE POLICE DEPARTMENT	16	\$ 16,000.00
GRAND RAPIDS COMMUNITY COLLEGE POLICE	13	\$ 13,000.00
GRAND RAPIDS POLICE DEPARTMENT	265	\$ 265,000.00
GRAND TRAVERSE BAND TRIBAL POLICE DEPARTMENT	11	\$ 11,000.00
GRAND TRAVERSE COUNTY SHERIFFS OFFICE	70	\$ 70,000.00
GRAND VALLEY STATE UNIVERSITY DPS	20	\$ 20,000.00
GRANDVILLE POLICE DEPARTMENT	24	\$ 24,000.00

GRANT POLICE DEPARTMENT	3	\$	3,000.00
GRATIOT COUNTY SHERIFFS OFFICE	25	\$	25,000.00
GRAYLING POLICE DEPARTMENT	5	\$	5,000.00
GREEN OAK CHARTER TOWNSHIP POLICE DEPARTMENT	15	\$	15,000.00
GREENVILLE DPS	15	\$	15,000.00
GROSSE ILE TOWNSHIP POLICE DEPARTMENT	15	\$	15,000.00
GROSSE POINTE DPS	22	\$	22,000.00
GROSSE POINTE FARMS DPS	31	\$	31,000.00
GROSSE POINTE PARK DPS	27	\$	27,000.00
GROSSE POINTE SHORES DPS	15	\$	15,000.00
GROSSE POINTE WOODS POLICE DEPARTMENT	29	\$	29,000.00
GUN LAKE TRIBE DPS	17	\$	17,000.00
HAMBURG TOWNSHIP POLICE DEPARTMENT	18	\$	18,000.00
HAMPTON TOWNSHIP DPS	9	\$	9,000.00
HAMTRAMCK POLICE DEPARTMENT	34	\$	34,000.00
HANCOCK POLICE DEPARTMENT	10	\$	10,000.00
HANNAHVILLE TRIBAL POLICE DEPARTMENT	9	\$	9,000.00
HARBOR BEACH POLICE DEPARTMENT	4	\$	4,000.00
HARBOR SPRINGS POLICE DEPARTMENT	6	\$	6,000.00
HARPER WOODS POLICE DEPARTMENT	22	\$	22,000.00
HART POLICE DEPARTMENT	6	\$	6,000.00
HARTFORD POLICE DEPARTMENT	5	\$	5,000.00
HASTINGS POLICE DEPARTMENT	12	\$	12,000.00
HAZEL PARK POLICE DEPARTMENT	35	\$	35,000.00
HIGHLAND PARK DPS	16	\$	16,000.00
HILLSDALE COUNTY SHERIFFS OFFICE	21	\$	21,000.00
HILLSDALE POLICE DEPARTMENT	14	\$	14,000.00
HOLLAND DPS	55	\$	55,000.00
HOLLY POLICE DEPARTMENT	12	\$	12,000.00
HOME TOWNSHIP POLICE DEPARTMENT	2	\$	2,000.00
HOUGHTON COUNTY SHERIFFS OFFICE	20	\$	20,000.00
HOUGHTON POLICE DEPARTMENT	10	\$	10,000.00
HOWELL POLICE DEPARTMENT	15	\$	15,000.00
HUDSON POLICE DEPARTMENT	4	\$	4,000.00
HUNTINGTON WOODS DPS	17	\$	17,000.00

HURON CLINTON METROPOLITAN AUTHORITY POLICE DEPT	42	\$	42,000.00
HURON COUNTY SHERIFFS OFFICE	21	\$	21,000.00
HURON POTAWATOMI POLICE DEPARTMENT	18	\$	18,000.00
HURON TOWNSHIP POLICE DEPARTMENT	27	\$	27,000.00
IMLAY CITY POLICE DEPARTMENT	8	\$	8,000.00
INDIANFIELDS TOWNSHIP POLICE DEPARTMENT	1	\$	1,000.00
INGHAM COUNTY SHERIFFS OFFICE	73	\$	73,000.00
INKSTER POLICE DEPARTMENT	20	\$	20,000.00
IONIA COUNTY SHERIFFS OFFICE	22	\$	22,000.00
IONIA DPS	14	\$	14,000.00
IOSCO COUNTY SHERIFFS OFFICE	6	\$	6,000.00
IRON COUNTY SHERIFFS OFFICE	9	\$	9,000.00
IRON MOUNTAIN POLICE DEPARTMENT	13	\$	13,000.00
IRON RIVER POLICE DEPARTMENT	4	\$	4,000.00
IRONWOOD DPS	13	\$	13,000.00
ISABELLA COUNTY SHERIFFS OFFICE	22	\$	22,000.00
ISHPEMING POLICE DEPARTMENT	10	\$	10,000.00
ISHPEMING TOWNSHIP POLICE DEPARTMENT	3	\$	3,000.00
JACKSON COUNTY SHERIFFS OFFICE	46	\$	46,000.00
JACKSON POLICE DEPARTMENT	45	\$	45,000.00
JONESVILLE POLICE DEPARTMENT	2	\$	2,000.00
KALAMAZOO COUNTY PROSECUTING ATTORNEY	4	\$	4,000.00
KALAMAZOO COUNTY SHERIFFS OFFICE	104	\$	104,000.00
KALAMAZOO DPS	229	\$	229,000.00
KALAMAZOO TOWNSHIP POLICE DEPARTMENT	32	\$	32,000.00
KALAMAZOO VALLEY COMMUNITY COLLEGE DPS	7	\$	7,000.00
KALKASKA COUNTY SHERIFFS OFFICE	19	\$	19,000.00
KALKASKA POLICE DEPARTMENT	4	\$	4,000.00
KEEGO HARBOR POLICE DEPARTMENT	5	\$	5,000.00
KELLOGG COMMUNITY COLLEGE DPS	4	\$	4,000.00
KENT COUNTY SHERIFFS OFFICE	271	\$	271,000.00
KENTWOOD POLICE DEPARTMENT	61	\$	61,000.00
KEWEENAW BAY TRIBAL POLICE DEPARTMENT	2	\$	2,000.00
KEWEENAW COUNTY SHERIFFS OFFICE	7	\$	7,000.00
KINDE POLICE DEPARTMENT	1	\$	1,000.00

KINGSFORD DPS	18	\$	18,000.00
KINGSTON POLICE DEPARTMENT	1	\$	1,000.00
KINROSS TOWNSHIP POLICE DEPARTMENT	2	\$	2,000.00
KIRTLAND COMMUNITY COLLEGE DPS	2	\$	2,000.00
LAC VIEUX DESERT TRIBAL POLICE DEPARTMENT	3	\$	3,000.00
LAINGSBURG POLICE DEPARTMENT	1	\$	1,000.00
LAKE ANGELUS POLICE DEPARTMENT	4	\$	4,000.00
LAKE COUNTY SHERIFFS OFFICE	17	\$	17,000.00
LAKE LINDEN POLICE DEPARTMENT	1	\$	1,000.00
LAKE ODESSA POLICE DEPARTMENT	3	\$	3,000.00
LAKE ORION POLICE DEPARTMENT	4	\$	4,000.00
LAKEVIEW POLICE DEPARTMENT	3	\$	3,000.00
LANSE POLICE DEPARTMENT	3	\$	3,000.00
LANSING COMMUNITY COLLEGE POLICE DEPARTMENT	11	\$	11,000.00
LANSING POLICE DEPARTMENT	188	\$	188,000.00
LANSING TOWNSHIP POLICE DEPARTMENT	13	\$	13,000.00
LAPEER COUNTY SHERIFFS OFFICE	48	\$	48,000.00
LAPEER POLICE DEPARTMENT	19	\$	19,000.00
LAPEER TOWNSHIP POLICE DEPARTMENT	1	\$	1,000.00
LATHRUP VILLAGE POLICE DEPARTMENT	11	\$	11,000.00
LAURIUM POLICE DEPARTMENT	2	\$	2,000.00
LAWRENCE POLICE DEPARTMENT	1	\$	1,000.00
LAWTON POLICE DEPARTMENT	3	\$	3,000.00
LEELANAU COUNTY SHERIFFS OFFICE	20	\$	20,000.00
LENAWEE COUNTY PROSECUTING ATTORNEY	1	\$	1,000.00
LENAWEE COUNTY SHERIFFS OFFICE	38	\$	38,000.00
LENNON POLICE DEPARTMENT	1	\$	1,000.00
LESLIE POLICE DEPARTMENT	4	\$	4,000.00
LEXINGTON POLICE DEPARTMENT	3	\$	3,000.00
LINCOLN PARK POLICE DEPARTMENT	42	\$	42,000.00
LINCOLN TOWNSHIP POLICE DEPARTMENT	16	\$	16,000.00
LINDEN POLICE DEPARTMENT	7	\$	7,000.00
LITCHFIELD POLICE DEPARTMENT	3	\$	3,000.00
LITTLE RIVER BAND OF OTTAWA INDIANS DPS	15	\$	15,000.00
LITTLE TRAVERSE BAY TRIBAL POLICE	7	\$	7,000.00

LIVINGSTON COUNTY SHERIFFS OFFICE	64	\$ 64,000.00
LIVONIA POLICE DEPARTMENT	124	\$ 124,000.00
LOWELL POLICE DEPARTMENT	6	\$ 6,000.00
LUCE COUNTY SHERIFFS OFFICE	6	\$ 6,000.00
LUDINGTON POLICE DEPARTMENT	14	\$ 14,000.00
LUNA PIER POLICE DEPARTMENT	2	\$ 2,000.00
MACKINAC COUNTY SHERIFFS OFFICE	13	\$ 13,000.00
MACKINAC ISLAND POLICE DEPARTMENT	6	\$ 6,000.00
MACKINAW CITY POLICE DEPARTMENT	6	\$ 6,000.00
MACOMB COMMUNITY COLLEGE POLICE DEPARTMENT	28	\$ 28,000.00
MACOMB COUNTY SHERIFFS OFFICE	258	\$ 258,000.00
MADISON HEIGHTS POLICE DEPARTMENT	45	\$ 45,000.00
MADISON TOWNSHIP POLICE DEPARTMENT	5	\$ 5,000.00
MANCELONA POLICE DEPARTMENT	2	\$ 2,000.00
MANISTEE COUNTY SHERIFFS OFFICE	13	\$ 13,000.00
MANISTEE POLICE DEPARTMENT	11	\$ 11,000.00
MANISTIQUE DPS	8	\$ 8,000.00
MANTON POLICE DEPARTMENT	1	\$ 1,000.00
MARENISCO TOWNSHIP POLICE DEPARTMENT	1	\$ 1,000.00
MARINE CITY POLICE DEPARTMENT	7	\$ 7,000.00
MARLETTE POLICE DEPARTMENT	5	\$ 5,000.00
MARQUETTE COUNTY SHERIFFS OFFICE	24	\$ 24,000.00
MARQUETTE POLICE DEPARTMENT	32	\$ 32,000.00
MARSHALL POLICE DEPARTMENT	14	\$ 14,000.00
MARYSVILLE POLICE DEPARTMENT	16	\$ 16,000.00
MASON COUNTY SHERIFFS OFFICE	25	\$ 25,000.00
MASON POLICE DEPARTMENT	11	\$ 11,000.00
MATTAWAN POLICE DEPARTMENT	5	\$ 5,000.00
MAYVILLE POLICE DEPARTMENT	1	\$ 1,000.00
MECOSTA COUNTY SHERIFFS OFFICE	21	\$ 21,000.00
MELVINDALE POLICE DEPARTMENT	16	\$ 16,000.00
MEMPHIS POLICE DEPARTMENT	3	\$ 3,000.00
MENDON POLICE DEPARTMENT	1	\$ 1,000.00
MENOMINEE COUNTY SHERIFFS OFFICE	15	\$ 15,000.00
MENOMINEE POLICE DEPARTMENT	15	\$ 15,000.00

MERIDIAN TOWNSHIP POLICE DEPARTMENT	33	\$ 33,000.00
METAMORA TOWNSHIP POLICE DEPARTMENT	6	\$ 6,000.00
METRO POLICE AUTHORITY OF GENESEE COUNTY	25	\$ 25,000.00
MICHIGAN DEPARTMENT OF ATTORNEY GENERAL	62	\$ 62,000.00
MICHIGAN HOUSE OF REPRESENTATIVES	15	\$ 15,000.00
MICHIGAN SENATE POLICE DEPARTMENT	16	\$ 16,000.00
MICHIGAN STATE POLICE	1949	\$ 1,949,000.00
MICHIGAN STATE UNIVERSITY POLICE DEPARTMENT	67	\$ 67,000.00
MICHIGAN TECHNOLOGICAL UNIVERSITY DPS	11	\$ 11,000.00
MIDLAND COUNTY SHERIFFS OFFICE	40	\$ 40,000.00
MIDLAND POLICE DEPARTMENT	49	\$ 49,000.00
MILAN POLICE DEPARTMENT	15	\$ 15,000.00
MILFORD POLICE DEPARTMENT	20	\$ 20,000.00
MILLINGTON POLICE DEPARTMENT	1	\$ 1,000.00
MINDEN CITY POLICE DEPARTMENT	1	\$ 1,000.00
MISSAUKEE COUNTY SHERIFFS OFFICE	12	\$ 12,000.00
MONROE COUNTY SHERIFFS OFFICE	84	\$ 84,000.00
MONROE POLICE DEPARTMENT	35	\$ 35,000.00
MONTAGUE POLICE DEPARTMENT	5	\$ 5,000.00
MONTCALM COUNTY SHERIFFS OFFICE	22	\$ 22,000.00
MONTMORENCY COUNTY SHERIFFS OFFICE	17	\$ 17,000.00
MONTROSE TOWNSHIP POLICE DEPARTMENT	9	\$ 9,000.00
MORENCI POLICE DEPARTMENT	4	\$ 4,000.00
MORRICE POLICE DEPARTMENT	1	\$ 1,000.00
MOTT COMMUNITY COLLEGE DPS	19	\$ 19,000.00
MOUNT MORRIS POLICE DEPARTMENT	6	\$ 6,000.00
MOUNT MORRIS TOWNSHIP POLICE DEPARTMENT	25	\$ 25,000.00
MOUNT PLEASANT POLICE DEPARTMENT	26	\$ 26,000.00
MUNISING POLICE DEPARTMENT	4	\$ 4,000.00
MUSKEGON COUNTY SHERIFFS OFFICE	50	\$ 50,000.00
MUSKEGON HEIGHTS POLICE DEPARTMENT	23	\$ 23,000.00
MUSKEGON POLICE DEPARTMENT	69	\$ 69,000.00
MUSKEGON TOWNSHIP POLICE DEPARTMENT	15	\$ 15,000.00
NAPOLEON TOWNSHIP POLICE DEPARTMENT	6	\$ 6,000.00
NASHVILLE POLICE DEPARTMENT	2	\$ 2,000.00

NEGAUNEE POLICE DEPARTMENT	8	\$ 8,000.00
NEW BALTIMORE POLICE DEPARTMENT	16	\$ 16,000.00
NEW BUFFALO POLICE DEPARTMENT	9	\$ 9,000.00
NEW ERA POLICE DEPARTMENT	1	\$ 1,000.00
NEW LOTHROP POLICE DEPARTMENT	2	\$ 2,000.00
NEWAYGO COUNTY SHERIFFS OFFICE	30	\$ 30,000.00
NEWAYGO POLICE DEPARTMENT	6	\$ 6,000.00
NILES POLICE DEPARTMENT	15	\$ 15,000.00
NORFOLK SOUTHERN RAILROAD POLICE	8	\$ 8,000.00
NORTH MUSKEGON POLICE DEPARTMENT	8	\$ 8,000.00
NORTHERN MICHIGAN UNIVERSITY POLICE DEPARTMENT	17	\$ 17,000.00
NORTHFIELD TOWNSHIP POLICE DEPARTMENT	11	\$ 11,000.00
NORTHVILLE POLICE DEPARTMENT	11	\$ 11,000.00
NORTHVILLE TOWNSHIP DPS	36	\$ 36,000.00
NORTON SHORES POLICE DEPARTMENT	36	\$ 36,000.00
NORWAY POLICE DEPARTMENT	6	\$ 6,000.00
NOVI POLICE DEPARTMENT	68	\$ 68,000.00
OAK PARK DPS	45	\$ 45,000.00
OAKLAND COMMUNITY COLLEGE DPS	22	\$ 22,000.00
OAKLAND COUNTY PROSECUTING ATTORNEY	12	\$ 12,000.00
OAKLAND COUNTY SHERIFFS OFFICE	617	\$ 617,000.00
OAKLAND UNIVERSITY POLICE DEPARTMENT	18	\$ 18,000.00
OAKLEY POLICE DEPARTMENT	1	\$ 1,000.00
OCEANA COUNTY SHERIFFS OFFICE	20	\$ 20,000.00
OGEMAW COUNTY SHERIFFS OFFICE	18	\$ 18,000.00
OLIVET POLICE DEPARTMENT	1	\$ 1,000.00
ONTONAGON COUNTY SHERIFFS OFFICE	6	\$ 6,000.00
ONTWA TOWNSHIP-EDWARDSBURG POLICE DEPARTMENT	6	\$ 6,000.00
ORCHARD LAKE POLICE DEPARTMENT	11	\$ 11,000.00
OSCEOLA COUNTY SHERIFFS OFFICE	21	\$ 21,000.00
OSCODA COUNTY SHERIFFS OFFICE	10	\$ 10,000.00
OSCODA TOWNSHIP POLICE DEPARTMENT	11	\$ 11,000.00
OTISVILLE POLICE DEPARTMENT	1	\$ 1,000.00
OTSEGO COUNTY SHERIFFS OFFICE	10	\$ 10,000.00
OTSEGO POLICE DEPARTMENT	7	\$ 7,000.00

OTTAWA COUNTY SHERIFFS OFFICE	138	\$	138,000.00
OVID POLICE DEPARTMENT	2	\$	2,000.00
OWENDALE POLICE DEPARTMENT	1	\$	1,000.00
OWOSSO POLICE DEPARTMENT	19	\$	19,000.00
OXFORD POLICE DEPARTMENT	7	\$	7,000.00
PAW PAW POLICE DEPARTMENT	8	\$	8,000.00
PECK POLICE DEPARTMENT	1	\$	1,000.00
PENTWATER POLICE DEPARTMENT	3	\$	3,000.00
PERRY POLICE DEPARTMENT	4	\$	4,000.00
PETOSKEY DPS	18	\$	18,000.00
PIGEON POLICE DEPARTMENT	1	\$	1,000.00
PINCKNEY POLICE DEPARTMENT	6	\$	6,000.00
PINCONNING POLICE DEPARTMENT	1	\$	1,000.00
PITTSFIELD TOWNSHIP DPS	41	\$	41,000.00
PLAINWELL DPS	9	\$	9,000.00
PLEASANT RIDGE POLICE DEPARTMENT	6	\$	6,000.00
PLYMOUTH POLICE DEPARTMENT	15	\$	15,000.00
PLYMOUTH TOWNSHIP POLICE DEPARTMENT	27	\$	27,000.00
POKAGON TRIBAL POLICE	43	\$	43,000.00
PORT AUSTIN POLICE DEPARTMENT	2	\$	2,000.00
PORT HURON POLICE DEPARTMENT	53	\$	53,000.00
PORTAGE POLICE DEPARTMENT	62	\$	62,000.00
PORTLAND POLICE DEPARTMENT	6	\$	6,000.00
POTTERVILLE POLICE DEPARTMENT	3	\$	3,000.00
PRAIRIEVILLE TOWNSHIP POLICE DEPARTMENT	2	\$	2,000.00
PRESQUE ISLE COUNTY SHERIFFS OFFICE	12	\$	12,000.00
QUINCY POLICE DEPARTMENT	2	\$	2,000.00
RAISIN TOWNSHIP DPS	4	\$	4,000.00
READING POLICE DEPARTMENT	2	\$	2,000.00
REDFORD TOWNSHIP POLICE DEPARTMENT	53	\$	53,000.00
REED CITY POLICE DEPARTMENT	4	\$	4,000.00
REESE POLICE DEPARTMENT	2	\$	2,000.00
RICHFIELD TOWNSHIP DPS	6	\$	6,000.00
RICHFIELD TOWNSHIP POLICE DEPARTMENT	8	\$	8,000.00
RICHLAND POLICE DEPARTMENT	4	\$	4,000.00

RICHLAND TOWNSHIP POLICE DEPARTMENT	4	\$ 4,000.00
RICHMOND POLICE DEPARTMENT	11	\$ 11,000.00
RIVER ROUGE POLICE DEPARTMENT	16	\$ 16,000.00
RIVERVIEW POLICE DEPARTMENT	21	\$ 21,000.00
ROCHESTER POLICE DEPARTMENT	21	\$ 21,000.00
ROCKFORD DPS	11	\$ 11,000.00
ROCKWOOD POLICE DEPARTMENT	7	\$ 7,000.00
ROGERS CITY POLICE DEPARTMENT	6	\$ 6,000.00
ROMEO POLICE DEPARTMENT	8	\$ 8,000.00
ROMULUS POLICE DEPARTMENT	41	\$ 41,000.00
ROOSEVELT PARK POLICE DEPARTMENT	6	\$ 6,000.00
ROSCOMMON COUNTY SHERIFFS OFFICE	26	\$ 26,000.00
ROSEVILLE POLICE DEPARTMENT	67	\$ 67,000.00
ROSS TOWNSHIP POLICE DEPARTMENT	1	\$ 1,000.00
ROTHBURY POLICE DEPARTMENT	1	\$ 1,000.00
ROYAL OAK POLICE DEPARTMENT	73	\$ 73,000.00
SAGINAW CHIPPEWA TRIBAL POLICE DEPARTMENT	28	\$ 28,000.00
SAGINAW COUNTY SHERIFFS OFFICE	57	\$ 57,000.00
SAGINAW POLICE DEPARTMENT	59	\$ 59,000.00
SAGINAW TOWNSHIP POLICE DEPARTMENT	41	\$ 41,000.00
SAGINAW VALLEY STATE UNIVERSITY POLICE	9	\$ 9,000.00
SALINE POLICE DEPARTMENT	11	\$ 11,000.00
SANDUSKY POLICE DEPARTMENT	5	\$ 5,000.00
SANILAC COUNTY SHERIFFS OFFICE	29	\$ 29,000.00
SAULT STE MARIE POLICE DEPARTMENT	19	\$ 19,000.00
SAULT STE MARIE TRIBE POLICE DEPARTMENT	23	\$ 23,000.00
SCHOOLCRAFT COLLEGE POLICE DEPARTMENT	16	\$ 16,000.00
SCHOOLCRAFT COUNTY SHERIFFS OFFICE	3	\$ 3,000.00
SCHOOLCRAFT POLICE DEPARTMENT	3	\$ 3,000.00
SCOTTVILLE POLICE DEPARTMENT	1	\$ 1,000.00
SEBEWAING POLICE DEPARTMENT	3	\$ 3,000.00
SHELBY POLICE DEPARTMENT	2	\$ 2,000.00
SHELBY TOWNSHIP POLICE DEPARTMENT	80	\$ 80,000.00
SHEPHERD POLICE DEPARTMENT	2	\$ 2,000.00
SHIAWASSEE COUNTY PROSECUTING ATTORNEY	1	\$ 1,000.00

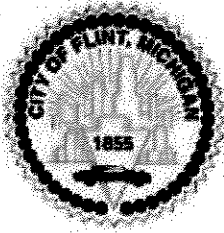
SHIAWASSEE COUNTY SHERIFFS OFFICE	33	\$	33,000.00
SOMERSET TOWNSHIP POLICE DEPARTMENT	2	\$	2,000.00
SOUTH HAVEN POLICE DEPARTMENT	19	\$	19,000.00
SOUTH LYON POLICE DEPARTMENT	15	\$	15,000.00
SOUTH ROCKWOOD POLICE DEPARTMENT	4	\$	4,000.00
SOUTHFIELD POLICE DEPARTMENT	114	\$	114,000.00
SOUTHGATE POLICE DEPARTMENT	36	\$	36,000.00
SPARTA POLICE DEPARTMENT	8	\$	8,000.00
SPRING ARBOR TOWNSHIP POLICE DEPARTMENT	2	\$	2,000.00
SPRINGPORT TOWNSHIP POLICE DEPARTMENT	2	\$	2,000.00
ST. CHARLES POLICE DEPARTMENT	3	\$	3,000.00
ST. CLAIR CITY POLICE DEPARTMENT	8	\$	8,000.00
ST. CLAIR COUNTY SHERIFFS OFFICE	82	\$	82,000.00
ST. CLAIR SHORES POLICE DEPARTMENT	81	\$	81,000.00
ST. IGNACE POLICE DEPARTMENT	3	\$	3,000.00
ST. JOHNS POLICE DEPARTMENT	9	\$	9,000.00
ST. JOSEPH COUNTY SHERIFFS OFFICE	27	\$	27,000.00
ST. JOSEPH DPS	23	\$	23,000.00
ST. JOSEPH TOWNSHIP POLICE DEPARTMENT	11	\$	11,000.00
ST. LOUIS POLICE DEPARTMENT	7	\$	7,000.00
STANTON POLICE DEPARTMENT	3	\$	3,000.00
STERLING HEIGHTS POLICE DEPARTMENT	157	\$	157,000.00
STOCKBRIDGE POLICE DEPARTMENT	2	\$	2,000.00
STURGIS POLICE DEPARTMENT	21	\$	21,000.00
SUMPTER TOWNSHIP POLICE DEPARTMENT	17	\$	17,000.00
SYLVAN LAKE POLICE DEPARTMENT	5	\$	5,000.00
TAWAS CITY POLICE DEPARTMENT	3	\$	3,000.00
TAYLOR POLICE DEPARTMENT	70	\$	70,000.00
TECUMSEH POLICE DEPARTMENT	14	\$	14,000.00
THOMAS TOWNSHIP POLICE DEPARTMENT	8	\$	8,000.00
THREE OAKS POLICE DEPARTMENT	2	\$	2,000.00
THREE RIVERS POLICE DEPARTMENT	13	\$	13,000.00
TITTABAWASSEE TOWNSHIP POLICE DEPARTMENT	11	\$	11,000.00
TRAVERSE CITY POLICE DEPARTMENT	28	\$	28,000.00
TRENTON POLICE DEPARTMENT	33	\$	33,000.00

TROY POLICE DEPARTMENT	106	\$ 106,000.00
TUSCARORA TOWNSHIP POLICE DEPARTMENT	8	\$ 8,000.00
TUSCOLA COUNTY SHERIFFS OFFICE	23	\$ 23,000.00
UBLY POLICE DEPARTMENT	1	\$ 1,000.00
UNADILLA TOWNSHIP POLICE DEPARTMENT	2	\$ 2,000.00
UNION CITY POLICE DEPARTMENT	5	\$ 5,000.00
UNIONVILLE POLICE DEPARTMENT	1	\$ 1,000.00
UNIVERSITY OF MICHIGAN DEARBORN DPS	12	\$ 12,000.00
UNIVERSITY OF MICHIGAN DPS	60	\$ 60,000.00
UNIVERSITY OF MICHIGAN FLINT DPS	20	\$ 20,000.00
UTICA POLICE DEPARTMENT	13	\$ 13,000.00
VAN BUREN COUNTY SHERIFFS OFFICE	61	\$ 61,000.00
VAN BUREN TOWNSHIP POLICE DEPARTMENT	42	\$ 42,000.00
VASSAR POLICE DEPARTMENT	6	\$ 6,000.00
VERNON POLICE DEPARTMENT	1	\$ 1,000.00
VICKSBURG POLICE DEPARTMENT	6	\$ 6,000.00
WALKER POLICE DEPARTMENT	39	\$ 39,000.00
WALKERVILLE POLICE DEPARTMENT	1	\$ 1,000.00
WALLED LAKE POLICE DEPARTMENT	11	\$ 11,000.00
WARREN POLICE DEPARTMENT	225	\$ 225,000.00
WASHTENAW COMMUNITY COLLEGE DPS	6	\$ 6,000.00
WASHTENAW COUNTY SHERIFFS OFFICE	135	\$ 135,000.00
WATERFORD TOWNSHIP POLICE DEPARTMENT	52	\$ 52,000.00
WATERSMEET TOWNSHIP POLICE DEPARTMENT	1	\$ 1,000.00
WATERVLIET POLICE DEPARTMENT	4	\$ 4,000.00
WAYLAND POLICE DEPARTMENT	5	\$ 5,000.00
WAYNE COUNTY AIRPORT AUTHORITY POLICE DEPARTMENT	90	\$ 90,000.00
WAYNE COUNTY COMMUNITY COLLEGE POLICE AUTHORITY	21	\$ 21,000.00
WAYNE COUNTY PROSECUTING ATTORNEY	22	\$ 22,000.00
WAYNE COUNTY SHERIFFS OFFICE	387	\$ 387,000.00
WAYNE POLICE DEPARTMENT	23	\$ 23,000.00
WAYNE STATE UNIVERSITY DPS	47	\$ 47,000.00
WEST BLOOMFIELD TOWNSHIP POLICE DEPARTMENT	74	\$ 74,000.00
WEST BRANCH POLICE DEPARTMENT	6	\$ 6,000.00
WESTERN MICHIGAN UNIVERSITY POLICE DEPARTMENT	32	\$ 32,000.00

WESTLAND POLICE DEPARTMENT	71	\$ 71,000.00
WEXFORD COUNTY SHERIFFS OFFICE	23	\$ 23,000.00
WHITE CLOUD POLICE DEPARTMENT	3	\$ 3,000.00
WHITE LAKE TOWNSHIP POLICE DEPARTMENT	28	\$ 28,000.00
WHITE PIGEON POLICE DEPARTMENT	3	\$ 3,000.00
WHITEHALL POLICE DEPARTMENT	8	\$ 8,000.00
WILLIAMSTON POLICE DEPARTMENT	5	\$ 5,000.00
WIXOM POLICE DEPARTMENT	21	\$ 21,000.00
WOLVERINE LAKE POLICE DEPARTMENT	8	\$ 8,000.00
WOODHAVEN POLICE DEPARTMENT	28	\$ 28,000.00
WOODLAND TOWNSHIP POLICE DEPARTMENT	1	\$ 1,000.00
WYANDOTTE POLICE DEPARTMENT	34	\$ 34,000.00
WYOMING POLICE DEPARTMENT	93	\$ 93,000.00
YALE POLICE DEPARTMENT	5	\$ 5,000.00
YPSILANTI POLICE DEPARTMENT	22	\$ 22,000.00
ZEELAND POLICE DEPARTMENT	10	\$ 10,000.00
ZILWAUKEE POLICE DEPARTMENT	1	\$ 1,000.00

TOTAL: \$ 17,615,000.00

250297-T



RESOLUTION NO.: _____

PRESENTED: 9-10-2025

ADOPTED: _____

**RESOLUTION APPROVING THE APPOINTMENT OF SHEILA P.
FULMORE TO THE GLORIA COLES FLINT PUBLIC LIBRARY BOARD
OF TRUSTEES**

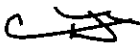
The District Library Agreement provides that three (3) members of the Board of Trustees shall be appointed by the mayor with the approval of City Council

Pursuant to that authority, Mayor Sheldon A. Neeley appoints Sheila P. Fulmore of Flint, MI, 48503, to the Gloria Coles Flint Public Library Board of Trustees, to fill an open vacancy.

BE IT RESOLVED that the Flint City Council approves the appointment of Sheila P. Fulmore (Flint 48503) to serve a three-year term on the Gloria Coles Flint Public Library Board of Trustees, with such term commencing immediately and expiring on September 8th, 2028.

For the City:


For the City Council:



Clyde D. Edwards (Sep 10, 2025 13:29:58 EDT)

Clyde D. Edwards, City Administrator

Approved as to Form:



JoAnne Gurley (Sep 10, 2025 12:00:05 EDT)

JoAnne, City Attorney

Sheila P. Fulmore

413 Garland St. Unit 2 Flint, MI 48503

Phone: (810) 241-6124; Email: Spfulmore0402@gmail.com

Objective:

Over 25 years' experience in a variety of roles that demonstrated my leadership skills including a global perspective, understanding and sensitivity. Ability to prioritize, organize and delegate multiple tasks with inputs inclusive of diverse teams to make decisions aligned with strategic goals. Able to lead with the ability to conceptualize, implement and deliver results.

Skills:

- Quality Improvement
- Leadership
- Mentoring
- Computer/Software
- NextGen Ambulatory (CCHIT)
- Practice Management
- Project Management
- HIPAA Compliance
- Exceeds Goals and Deadlines
- Customer Service
- Electronic Filing
- Critical Thinker
- Multi-Tasker
- Attention to Details
- Team Player
- Self-Starter
- Flexible
- Problem Solver
- Dedicated

Education:

- **Central Michigan University – Mount Pleasant, MI**
Master of Science Administration, 2009
- **Baker College – Flint, MI**
Bachelor of Human Service, 2007

Professional Experience:

Robert Half Office Team-- Troy, MI

May 2013 – July 2019

Office Consultant

- Conducted administrative duties to ensure company efficiency.
- Completed operational requirements by scheduling and assigning administrative projects and expediting work results.
- Negotiated with vendors when ordering company supplies.
- Managed corporate stock rooms and/or libraries
- Trained and/or supervised clerical workers and clients.

SBS Inc. – Flint, MI

September 2013 – May 2019

Care Giver/Partner (Part Time)

- Provided companionship daily by lending an ear or a shoulder to lean on.
- Assisted clients in addressing everyday personal needs such as toileting, bathing and grooming.
- Performed light housekeeping activities such as cleaning, dusting and vacuuming and manage laundry ironing and activities.
- The ability to provide care across a variety of settings, including group homes and day service programs.

Oakland Primary Health Services (OPHS) – Pontiac, MI

June 2010 – August 2013

Front Desk Supervisor/ Business Analyst

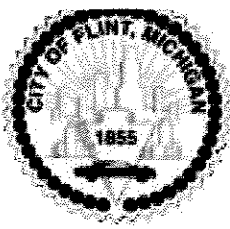
- Proven ability to perform strategic planning and priority setting for billing department.
- Motivated direct reports and managed multiple projects concurrently.
- Maintained and streamlined billing and collection processes and Accounts Receivable.
- Proven track record for improving process efficiencies and solving problems.
- Managed staffing discussions and planning/interviews and team building.

Blue Cross Blue Shield of Michigan- Lansing MI

November 2005 – October 2009

Billing Manager/Administrative Coordinator

- Completed weekly, monthly, and annual provider productivity reports for Medical Director.
- Managed Health Center Call Centers and workflow for front desk and call center staff.
- Efficiently supervised and performed insurance verification and pre-certification and pre-authorization functions.
- Implementation of Practice Management System NextGen (PM) and Electronic Medical Records (EHR) system.



RESOLUTION NO.: 250 248-T

PRESENTED: 9-10-2025

ADOPTED: _____

**RESOLUTION APPROVING THE APPOINTMENT OF ROBERT J.F. WIDIGAN
TO THE HURLEY BOARD OF HOSPITAL MANAGERS**

Section 6-201(A) of the Flint City Charter provides that members of the Board of hospital managers shall "consist of fifteen (15) members appointed by the mayor with the approval of the City Council."

Pursuant to that authority, Mayor Sheldon A. Neeley appoints Robert J. F. Widigan, of Flint, MI, 48507, to the Board of Hospital Managers, to fill the open vacancy for Jason Caya.

BE IT RESOLVED that the Flint City Council approves the appointment of Robert J.F. Widigan (Flint 48507) to serve a five-year term on the Hurley Board of Hospital Managers, with such term commencing immediately and expiring on September 8th, 2030.

For the City:

For the City Council:

Clyde D. Edwards (Sep 10, 2025 13:30:27 EDT)

Clyde D. Edwards, City Administrator

Approved as to Form:

JoAnne Gurley (Sep 10, 2025 12:01:59 EDT)

JoAnne Gurley, City Attorney

ROBERT J.F. WIDIGAN

+1-810-569-8296
www.robertwidigan.com
1117 W. Maple Ave. | Flint, MI 48507

Professional Summary

Strategic financial and operational executive with a proven track record in local, regional, and state government. Currently serving as Chief Strategy Officer for Wayne County, driving fiscal sustainability, operational transformation, and policy innovation. Expertise in municipal finance, strategic planning, governmental accounting, and restructuring initiatives that enhance economic resilience and public trust. Committed to bridging the gap between rural and urban communities, with a passion for addressing the complex financial and operational challenges facing Michigan's diverse municipalities.

Key Competencies

Strategic Planning | Municipal Finance | Operational Restructuring | Fiscal Oversight | Policy Development | Collective Bargaining | Risk Management | Executive Leadership

Work Experience

Chief Strategy Officer, Wayne County, Michigan

Sept. 2024 to Present

- » Report directly to the Deputy CEO and CEO, leading strategic initiatives to enhance operational efficiency, fiscal sustainability, and service delivery across County departments
- » Conduct comprehensive evaluation of County Personnel/Human Resources operations, including HR and administrative functions, to drive efficiency, streamline workflows, and enhance organizational effectiveness
- » Oversee long-term operational sustainability planning, ensuring alignment with financial objectives, policy priorities, and community needs
- » Provide strategic guidance on municipal finance, revenue optimization, and risk management, leveraging expertise in multi-fund, multi-year budgeting and governmental accounting
- » Collaborate with executive leadership and department heads to ensure compliance with best practices, transparency, and regulatory requirements
- » Utilize data-driven decision-making, economic forecasting, and technology solutions to drive operational improvements and fiscal accountability

Chief Deputy Financial Officer & Acting Budget Director, Wayne County, Michigan

Apr. 2023 to Sept. 2024

- » Reported directly to the CFO, serving as the second-in-command for financial leadership
- » Responsible for the strategic oversight, coordination, and implementation of activities related to the budget, with comprehensive oversight of a budget exceeding \$2.25 billion
- » Assisted with the coordination of the annual external audit and oversee the publication of the Comprehensive Annual Financial Report (CAFR)
- » Monitored the County's debt service, including analysis of debt financing or refinancing and compliance with continuing disclosure undertakings. Participated in the issuance of County debt, including preliminary offering statements and related tasks for debt issuance
- » Collaborated with the CFO and County Treasurer to monitor and report on County's liquidity position; responsible for all reporting necessary to monitor cash position of the County
- » Represented the Department of Management and Budget at Commission committee hearings, including the Audit Committee, Ways & Means, Government Operations, and Full Board, contributing to informed decision-making and governance

Chief Financial Officer, City of Flint, Genesee County, Michigan

Aug. 2021 to Apr. 2023

- » Directed and oversaw all aspects of the City's finances, including income tax, property tax, distribution of tax bills, Customer Service Center (Treasury), cash management, accounts receivable, and debt management; including supervision of professionals and support staff in the Departments of Finance, Treasury, Assessing, Facilities Maintenance, Fleet Services, IT, and Purchasing
- » Advised the Mayor, City Administrator, and City Council on all financial matters related to the financial status of the City

- » Administered the management of nearly \$95 million in American Rescue Plan funds received by the City of Flint, including the investment funds not obligated, in a short-term ladder portfolio of U.S. Treasuries, as the City moved forward with this historic opportunity to deploy these one-time funds
- » Generated the City's L-4029 form from all levying, taxing entities; confirmed if any approved and certified ballot proposals were properly included on the tax roll, and consulted with the Assessor on verifying the tax roll and annual taxable value projections
- » Directed investment strategy and oversight, optimizing cash flow through short- and long-term ladder portfolio management to deliver a predictable income stream
- » Coordinated with the City Treasurer to ensure timely and accurate bi-annual billing, collection, accounting, and distribution of collected property taxes in accordance with State law and City's charter
- » Monitored the collection and allocation of all City revenue, including property taxes, income taxes, and State revenue sharing
- » Ensured compliance with all rules and regulations governing financial activities in the City, including federal and Michigan State Laws, City ordinances, and the City charter
- » Worked with State Treasury leadership to develop an Income Tax Administration agreement between the City and the State
- » Worked with State Legislature and partners to help ensure funding was set aside in the state of Michigan's FY23 General Omnibus Budget to support the City's retirement system
- » Coordinated outside professionals to generate results beneficial to the taxpayers with the issuance of the Economic Development Corporation of the City of Flint's Limited Obligation Revenue Refunding Bonds, Series 2022, to refinance prior bonds resulting in net present value savings of more than \$900,000
- » Worked with the City's Municipal Advisor, bond counsel, underwriters and rating agencies on annual continuing undertaking disclosure to EMMA and BondLink to enhance investor relations and engagement
- » Partnered with the University of Michigan's Ford School of Public Policy to team with a nonprofit data standard-setter, XBRL US, to create and pilot an open data standard for government financial reporting
 - Article: *"A Chance to Make Government Financial Data Transparent and User-Friendly"*
- » Utilized programs such as GovInvest to construct and monitor long-range financial projections of revenues and expenditures, labor costing modules, and OPEB and pension debt scenarios
- » Reviewed and authorized all economic terms for tentative Collective Bargaining Agreements (CBA) during CBA negotiations
- » Implemented internal controls and financial reporting enhancements, reducing audit findings by 40% (FY21–FY22)

Finance Director, City of Lansing, Ingham and Eaton Counties, Michigan

Aug. 2020 to Aug. 2021

- » Led the City's access to the capital markets by coordinating outside professionals and achieving results beneficial to the taxpayers on three financings, saving the City a net present value savings of \$1.33 million, comprised of:
 - Capital Improvement and Refunding Bonds, Series 2020 had net present value savings of \$265,000 (15.23%)
 - TIFA and LBA Refunding Bonds had net present value savings of \$1,063,575 (8.05%)
- » Worked with internal and external professionals to facilitate two Installment Purchase Agreements (PA 99 of 1933) for new capital improvements
 - New capital improvements at Jackson Field (Lugnats Stadium) and refinance the City's outstanding portion
 - New capital improvements at parks, community centers, fire stations, police buildings, general office space, and the Lansing Pedway to increase energy efficiency and lowering carbon footprint of City operations having projected cost savings estimated at \$20.2 million over 20 years
- » Coordinated with the City's Municipal Advisor, bond counsel, and other outside professionals to implement a city-wide Drain Code tax with traditional special assessments for improvements within the Montgomery Drain Drainage District

Village Manager, Village of Shelby, Oceana County, Michigan

June 2018 to Aug. 2020

- » Served as the chief executive of the village government and oversaw day-to-day operations
- » Co-led a leadership team of internal and external partners to conduct a community assessment of the Shelby area and develop a comprehensive report to identify and address the community's greatest needs: Housing, the downtown, attracting and retaining quality jobs, and creating a more integrated, inclusive community

- » Oversaw administrative policy, financial budgeting and operations, distribution of tax bills, property tax collections, compliance with State statute reporting requirements, community engagement, communications, economic development, forging public-private collaborations, and building partnerships with local, regional, and state government
- » Developed public policies and local ordinances, working with local governments and planning commissions to implement policies and procedures that promote diverse and equitable housing, empower small business, workforce development, and blight elimination

Departmental Analyst, Michigan Bureau of Local Government and School Services **June 2014 to June 2018**

- » Team member which researched and presented data to internal and external leadership in compliance with State statutes
- » Responsible for analyzing trends, compiling local government data, reviewing municipal budgets and cash flows to prepare reports to internal and external leadership for long-range strategic planning and engagement
- » Recommended alternative strategies for financial and operational structuring to maximize allocated budget resources for municipal governments

Board & Leadership Experience

Vice President Board of Directors, Oceana County Economic Alliance **Oct. 2018 – Aug. 2020**

- » Served as a board member, offering strategic guidance on regional economic development initiatives to drive sustainable growth
- » Collaborated with business leaders, municipal officials, and stakeholders to advance job creation, workforce development, and investment opportunities across Oceana County
- » Advised on economic policies and business attraction strategies, enhancing the County's financial sustainability and infrastructure development

Co-Chair, Clayton Township Planning Commission **May 2015 to June 2018**

- » Led updates to the Township's Master Plan, aligning growth strategies with fiscal sustainability

Treasurer, Genesee County Planning Commission Metropolitan Alliance **Jan. 2013 to June 2018**

- » Provided fiscal oversight and financial planning for regional transportation and infrastructure initiatives, ensuring fiscal sustainability and compliance with state and federal funding requirements

President and Councilmember, Village of Lennon, Lennon, Michigan **Sept. 2009 to Feb. 2017**

- » Served as Councilmember for the Village; part-time (September 2009 to November 2016)
- » Spearheaded financial oversight, budget development, and governance strategies to support municipal operations

Education

Bachelor of Business Administration (BBA), University of Michigan – Flint, School of Management **May 2014**

- » Beta Alpha Psi, International Honor Organization for Financial Information Students and Professionals

Awards

2023 Bond Buyer Rising Star **June 2023**

- » The Bond Buyer's Rising Stars program recognizes young professionals in the municipal finance industry who are under the age of 40. The program highlights the sector's brightest minds by honoring those who have made positive contributions to their community and demonstrated exceptional leadership, collaboration skills, innovation, and creativity

Professional Memberships

Government Finance Officers Association (GFOA)

Michigan Government Finance Officers Association (MGFOA)

Volunteerism

Shelby Optimist Club Member, Optimist International **Nov. 2018 to Present**

Rotary Club Member, Rotary International **July 2018 to Present**