



# City of Flint

## Department of Purchases & Supplies

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Sheldon A. Neeley

TO: All Proposers  
FROM: Lauren Rowley, Purchasing Manager  
DATE: **September 12, 2025**  
SUBJECT: **Addendum #01 – P26000515: HISTORIC PRESERVATION NOISE  
ABATEMENT/CONTROL**

**This addendum has been issued to include the Annual Action Plan (attached) as requested by vendors during the Pre-Bid Meeting:**

All other bidding terms, requirements, and conditions continue as indicated in the remaining original bid documents.

The Purchasing Manager, Lauren Rowley, is an officer for the City of Flint with respect to this RFP.

**In the submission of their proposal, Proposer must acknowledge receipt of this addendum. Proposer shall acknowledge this addendum by signing and returning one copy of this notice with their submission.**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City / State / Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Thank you,

**Lauren Rowley, Purchasing Manager**



RESOLUTION NO.: 250147-T

PRESENTED: 5-7-2025

ADOPTED: 5-12-2025

**Resolution Authorizing Approval of the 2025-26 Annual Action Plan and Proposed Uses and Funding Recommendations for the U.S. Department of Housing and Urban Development Community Development Block Grant, HOME Investment Partnerships and Emergency Solutions Grant Funds for the 2025-26 Program Year**

**BY THE CITY ADMINISTRATOR:**

**WHEREAS,** The City of Flint expects to receive Title I Community Development Block Grant (CDBG) entitlement funds in the amount of \$3,501,819.70, HOME Investment Partnerships (HOME) entitlement funds in the amount of \$629,222.08, and Emergency Solutions Grant (ESG) in the amount of \$335,614.00 for federal fiscal year 2025-26, covering the period of July 1, 2025, through June 30, 2026, as well as any subsequent years that HUD continues to make any balances available to the City; pursuant to submission of an application to the U.S. Department of Housing and Urban Development (HUD).

**WHEREAS,** The City of Flint anticipates receipt of program income in an amount of approximately \$8,225.34 from CDBG eligible activities and

**WHEREAS,** In order to receive this funding, the U.S. Department of Housing and Urban Development requires the City of Flint to submit an Annual Action Plan as a component of its Consolidated Plan. This plan includes the annual Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), and Emergency Solutions Grant (ESG) application.

**WHEREAS,** City Administration finalized funding recommendations for the proposed Action Plan in March 2025.

**IT IS RESOLVED,** that City Officials approve the funding amounts and projects and authorize entering into contracts for the agencies listed below for the City's FY 2025-26 Community Development Block Grant program in the estimated amount of \$3,501,819.70 FY 2026-26, HOME Investment Partnerships program in the estimated amount of \$629,222.08 and FY 2025-26 Emergency Solutions Grant program in the estimated amount of \$335,614.00, and include any program income which might become available as a result of receipt of these funds and previous funds.

**LIST OF 2025-26 AWARDS**

AGENCY NAME	PROGRAM NAME	Resolution
Administration		\$700,363.94
Blight		
City of Flint Blight	Code Enforcement	\$539,556.80
<b>Blight Total</b>		<b>\$539,556.80</b>
Economic Development		
Best Practices Consulting Services LLC	Flint Small Business Initiative	\$45,000.00
<b>Economic Development Total</b>		<b>\$45,000.00</b>
Facility Improvement		



**RESOLUTION NO.:** \_\_\_\_\_

**PRESENTED:** \_\_\_\_\_

**ADOPTED:** \_\_\_\_\_

Catholic Charities of Shiawassee and Genesee Counties	NESK Upgrades	\$168,626.00
Friends of Berston	Berston Outdoor Facility Improvements	\$313,000.00
Insight Research Institute	Medical Psychology Expansion	\$260,000.00
<b>Facility Improvement Total</b>		<b>\$741,626.00</b>
<b>Housing Rehabilitation</b>		
City of Flint	Lead Based Paint Hazard Control (LBPHC)	\$350,000.00
Genesee County Habitat for Humanity	City-Wide Emergency (CWE) Repair	\$250,000.00
Genesee County Habitat for Humanity	Owner Occupied Repair	\$350,000.00
<b>Housing Total</b>		<b>\$950,000.00</b>
<b>Public Service</b>		
Neighborhood Engagement Hub	Neighborhood Toolshed	\$55,332.36
Big Brothers big Sisters of Flint and Genesee County	Mentoring Brighter Futures	\$50,000.00
Center for Higher Educational Achievement	Adult Literacy & Supportive Services Program	\$80,000.00
Faith Foundation Resources	HYPE Program	\$70,000.00
Genesee County Habitat for Humanity	Housing Counseling	\$15,000.00
Legal Services of Eastern Michigan (LSEM)	Fair Housing Enforcement Initiative	\$20,000.00
Voices for Children Advocacy Center	Serving Abused and Neglected Children and Youth	\$70,000.00
YWCA of Greater Flint	Sexual Assault Forensic Exam (SAFE) Center	\$70,000.00
Catholic Charities of Shiawassee & Genesee Counties	ESG Match	\$31,400.00
My Brother's Keeper of Genesee County, Inc	ESG Match	\$15,000.00
Reach Resource Services Shelter	ESG Match	\$6,000.00
Shelter of Flint	ESG Match	\$26,540.60
YWCA of Greater Flint	ESG Match	\$10,000.00
Reach Resource Services Outreach	ESG Match	\$6,000.00
<b>Public Service Total</b>		<b>\$525,272.96</b>
<b>CDING Total</b>		<b>\$3,501,819.70</b>
<b>HOME</b>		
HOME Admin		\$62,922.08
HOME CHDO	CHDO Requirement	\$94,383.31
Habitat for Humanity of Genesee County	Down Payment Assistance Program	\$471,916.69
<b>HOME Total</b>		<b>\$629,222.08</b>
<b>ESG</b>		
ESG Admin		\$25,171.05
Catholic Charities of Shiawassee & Genesee Counties	One-Stop Housing- Homeless Prevention	\$56,400.00
Catholic Charities of Shiawassee & Genesee Counties	One-Stop Housing - Rapid Re-Housing	\$18,600.00
My Brother's Keeper of Genesee County, Inc	In Safe Hands - Shelter	\$40,000.00
Reach Resource Services	Reach - Shelter	\$30,000.00
Shelter of Flint	Family Emergency Shelter - Shelter	\$66,368.40
YWCA of Greater Flint	Safe House - Shelter	\$35,000.00
Reach Resource Services	Street Outreach - Street Outreach	\$30,000.00



RESOLUTION NO.: \_\_\_\_\_

PRESENTED: 5-7-2025

ADOPTED: 5-12-2025

	TBD	\$34,074.55
ESG Total		\$335,814.00

**IT IS RESOLVED**, that funds in an estimated amount of \$8,225.34 in CDBG program income received from loan repayments and other eligible activities, shall be made available for use as part of the FY 2025-26 Community Development Block Grant program and the budget amended as received;


**FURTHER RESOLVED**, that all sub recipient agencies shall conform to the standards and bidding procedures maintained by the City of Flint and such bid processes shall be approved as to form by the Chief Legal Officer of the City of Flint. Sub recipients may not obligate any funds, incur any costs, nor implement any physical activities until the Division of Community Services has completed the Environmental Review Record and/or received a release of funds from the U.S. Department of HUD and has issued a written notice to proceed to the subrecipient.

**FURTHER RESOLVED**, following notification that HUD has approved the 2025-26 Annual Action Plan through execution of a Grant Agreement with the City of Flint, the appropriate City Officials are authorized to do all things necessary to enter into sub-grantee agreements with the various agencies listed above.

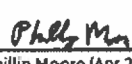
**FURTHER RESOLVED**, that the appropriate officials are hereby authorized to do all things necessary to set up the appropriate accounts in the 279 Fund;

**FURTHER RESOLVED**, that the appropriate city officials are hereby authorized to do all things necessary to move remaining unspent and available CDBG, HOME and ESG funds to fiscal year 2025 and for as many years as funding remains available.


**APPROVED AS TO FORM:**

  
JoAnne Gurley (Apr 24, 2025 17:30 EDT)  
JoAnne Gurley, City Attorney


**APPROVED AS TO FINANCES:**

  
Phillip Moore (Apr 24, 2025 12:40 EDT)  
Phillip Moore, Chief  
Financial Officer

**FOR THE CITY OF FLINT:**

  
Clyde D. Edwards / A0446 (Apr 24, 2025 17:43 EDT)  
Clyde Edwards, City Administrator

**APPROVED BY CITY COUNCIL:**





## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: March 5, 2025*

**TODAY'S DATE:** 4/8/2025

**BID/PROPOSAL#** Citizen Participation Process Pursuant to 24 CFR §91.105

**AGENDA ITEM TITLE:** 2025-2026 Annual Action Plan Proposed Uses and Funding Recommendations

**PREPARED BY:** Ashly Harris, Deputy Director Community Services, Business and Community Services

**VENDOR NAME:** Various Agencies

#### **Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

***Vendor Compliance (This vendor has been properly vetted and the responses are below):***

Federal government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

City of Flint is expecting to receive Title I Community Development Block Grant (CDBG) entitlement funds in the amount of \$3,501,819.70, HOME Investment Partnerships (HOME) entitlement funds in the amount of \$626,222.08, and Emergency Solutions Grant (ESG) in the amount of \$335,641.00 for federal fiscal year 2025-26, covering the period of July 1, 2025, through June 30, 2026, as well as any subsequent years that HUD continues to make any balances available to the City; pursuant to submission of an application to the U.S. Department of Housing and Urban Development (HUD). Funds are used to support community development through housing, facilities improvements, homelessness prevention and public service activities throughout the city.

#### **PROCUREMENT (MUST BE SPECIFIED)**

**Please specify how this vendor was identified: (Check one)**

☐ Sole Source (Please attach sole source statement to requisition)

☒ Competitive Bid Process (Please attach bid tabulation/documents to requisition)

HUD regulation 24 CFR § 91.105, requires Citizen Participation versus procurement. Applicants are vetted on multiple factors through staff and Flint CWAC members. Funds are not available to requisition.

☐ Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)

\*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

☐ (3) Quotes (please attach all quotes to your requisition)



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: March 5, 2025*

#### **Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution

The allocated amounts for each agency were reviewed with administration during procurement and selection process. Complete information is available in the RFP Packages.

#### **Section III.**

#### **POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

Adopting this resolution will provide critical funding for programs that directly improve the quality of life for Flint residents across our neighborhoods:

- Facility Improvements: Upgrading community centers, and public spaces to create safe, accessible gathering places for families, seniors, and youth programs
- Blight Code Enforcement: Addressing code violations and maintaining neighborhood standards to improve safety, increase property values, and restore community pride
- Housing Rehabilitation: Repairing existing homes to address health and safety concerns, improve energy efficiency, and preserve affordable housing stock for current residents
- Homelessness Prevention: Supporting vulnerable families with emergency assistance and supportive services to maintain stable housing and prevent displacement
- Down Payment Assistance: Creating pathways to homeownership for first-time buyers, building generational wealth and stabilizing neighborhoods with committed residents

This comprehensive approach addresses our community's most pressing needs while creating jobs, attracting investment and building a foundation for sustainable growth. By investing in both physical infrastructure and human services, we're not just improving buildings—we're strengthening the fabric of our neighborhoods and creating opportunities for all Flint residents to thrive.



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: March 5, 2025*

#### **Section IV: FINANCIAL IMPLICATIONS:**

##### **IF ARPA related Expenditure:**

Has this request been reviewed by E&Y Firm: YES ☐ NO ☒ IF NO, PLEASE EXPLAIN:

The U.S. Department of Housing and Urban Development requires the City of Flint to submit an Annual Action Plan as a component of its Consolidated Plan to release funding. This plan includes the annual Community Development Block Grant (CDBG), HOME Investment Partnership Program (HOME), AND Emergency Solutions Grant (ESG) application. Activities must meet the Low to Moderate Income requirements as defined by HUD. This is not ARPA related and therefore not subject to EY review.

**BUDGETED EXPENDITURE?** YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Name of Account	Account Number	Grant Code	Amount
CDBG 2025 Revenue Acct.	279-737.999-522.748	FHUD- CDBG26	\$3,501,819.70
Administration/Planning (CDBG)	279-737.000-963.000	FHUD- CDBG26	\$700,363.94
City of Flint Blight	279-737.140-963.000	FHUD- CDBG26	\$539,556.80
Best Practices Consulting Services LLC	279-737.411-805.429	FHUD- CDBG26	\$45,000.00
Catholic Charities of Shiawassee and Genesee Counties	279-737.498-805.054	FHUD- CDBG26	\$168,626.00
Friends of Berston	279-737.359-805.057	FHUD- CDBG26	\$313,000.00
Insight Research Institute	279-737.413-805.067	FHUD- CDBG26	\$260,000.00
City of Flint- LBPH	279-737.721-805.335	FHUD- CDBG26	\$350,000.00
Genesee County Habitat for Humanity	279-737.502-805.327	FHUD- CDBG26	\$250,000.00
Genesee County Habitat for Humanity	279-737.502-805.327	FHUD- CDBG26	\$350,000.00
Neighborhood Engagement Hub- Toolshed	279-737.267-805.126	FHUD- CDBG26	\$55,332.36
Big Brothers big Sisters of Flint and Genesee County	279-737.272-805.105	FHUD- CDBG26	\$50,000.00
Center for Higher Educational Achievement	279-737.284-805.109	FHUD- CDBG26	\$80,000.00
Faith Foundation Resources	279-737.315-805.101	FHUD- CDBG26	\$70,000.00
Genesee County Habitat for Humanity	279-737.502-805.119	FHUD- CDBG26	\$15,000.00
Legal Services of Eastern Michigan (LSEM)	279-737.422-805.111	FHUD- CDBG26	\$20,000.00



# CITY OF FLINT

## **\*\* STAFF REVIEW FORM \*\***

*Effective: March 5, 2025*

Voices for Children Advocacy Center	279-737.516-805.105	FHUD- CDBG26	\$70,000.00
YWCA of Greater Flint	279-737.530-805.101	FHUD- CDBG26	\$70,000.00
Catholic Charities of Shiawassee & Genesee Counties HP	279-737.498-805.054	FHUD- CDBG26	\$31,400.00
My Brother's Keeper of Genesee County, Inc SHELTER	279-737.440-805.054	FHUD- CDBG26	\$15,000.00
Reach Resource Services - Shelter	279-737.392-805.071	FHUD- CDBG26	\$6,000.00
Shelter of Flint Shelter	279-737.480-805.054	FHUD- CDBG26	\$26,540.60
YWCA of Greater Flint Shelter	279-737.530-805.071	FHUD- CDBG26	\$10,000.00
Reach Resource Services - Outreach	279-737.392-805.054	FHUD- CDBG26	\$6,000.00
HOME 2025 Revenue Acct.	279-735.999-530.000	FHUD-HOME26	\$629,222.08
City of Flint - HOME Admin (10% Cap)	279-735.000-963.000	FHUD-HOME26	\$62,922.08
CHDO Reserve	279-737.104-963.000	FHUD-HOME26	\$94,383.31
Habitat for Humanity of Genesee County	279-735.271-805.303	FHUD-HOME26	\$471,916.69
ESG 2025 Revenue Acct.	279-733.999-531.000	FHUD-ESG26	\$335,614.00
City of Flint Administration (ESG)	279-733.000-963.000	FHUD-ESG26	\$25,171.05
Catholic Charities of Shiawassee & Genesee Counties	279-733.301-805.101	FHUD-ESG26	\$56,400.00
Catholic Charities of Shiawassee & Genesee Counties	279-733.301-805.101	FHUD-ESG26	\$18,600.00
My Brother's Keeper of Genesee County, Inc	279-733.450-805.101	FHUD-ESG26	\$40,000.00
Reach Resource Services	279-733.390-805.105	FHUD-ESG26	\$30,000.00
Shelter of Flint	279-733.482-805.101	FHUD-ESG26	\$66,368.40
YWCA of Greater Flint	279-733.530-805.101	FHUD-ESG26	\$35,000.00
Reach Resource Services	279-733.390-805.105	FHUD-ESG26	\$30,000.00
TBD	279-733.101-963.000	FHUD-ESG26	\$34,074.55
<b>FY26 GRAND TOTAL</b>			<b>\$4,466,655.78</b>

**WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)**

**BUDGET YEAR 1** \_\_\_\_\_

**BUDGET YEAR 2** \_\_\_\_\_





## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: March 5, 2025*

BUDGET YEAR 3 \_\_\_\_\_

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO:

ACCOUNTING APPROVAL: Carissa Dotson Date: 04/24/2025

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

#### Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Ashly Harris	Ext. 3002
2		
3		

STAFF RECOMMENDATION: (PLEASE SELECT): ☐ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Ashly Harris  
(Name, Title)

ADMINISTRATION APPROVAL: Clyde D. Edwards / A0446  
Clyde D. Edwards / A0446 (Apr 24, 2025 12:24 EDT)  
(for \$20,000 or above spending authorizations)



RESOLUTION NO.: 250154-T  
PRESENTED: 5-12-2025  
ADOPTED: 5-12-2025

BY THE CITY ADMINISTRATOR:

**RESOLUTION SETTING A PUBLIC HEARING DATE FOR THE DRINKING WATER  
SYSTEM IMPROVEMENTS 2026 DRINKING WATER STATE REVOLVING FUND (DWSRF)  
PROJECT PLAN**

BY THE CITY ADMINISTRATOR:

**WHEREAS,** the City of Flint Department of Public Works & Utilities is applying for funding through the State of Michigan's Drinking Water State Revolving Fund (DWSRF) for the replacement of the Torrey Road Booster Station and replacement of the Northwest Transmission Main; and

**WHEREAS,** a public hearing is necessary to apply for financial assistance for these projects; and

**WHEREAS,** the Department of Public Works & Utilities is requesting that the public hearing be held during the City Council Meeting on May 27, 2025, at 5:30 p.m., in City Council Chambers to receive public comments related to these projects; and

**WHEREAS,** holding the public hearing on this date will allow the City to submit its application by the June 1, 2025, deadline.

**THEREFORE, IT IS RESOLVED** that the City Council approves holding a public hearing on May 27, 2025, at 5:30 p.m., during the City Council Meeting in City Council Chambers, to receive public comment on the City of Flint's 2026 Drinking Water State Revolving (DWSRF) Project Plan for improvements at the Torrey Road Booster Station and Replacement of the Northwest Transmission Main.

APPROVED AS TO FORM:

JoAnne Gurley  
JoAnne Gurley (May 9, 2025 14:03 EDT)  
JoAnne Gurley, Chief Legal Officer

FOR THE CITY OF FLINT:

Clyde D. Edwards  
Clyde D. Edwards (May 12, 2025 18:07 EDT)  
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

CS