



# City of Flint, Michigan

Third Floor, City Hall  
1101 S. Saginaw Street  
Flint, Michigan 48502  
[www.cityofflint.com](http://www.cityofflint.com)

## Meeting Agenda – 2<sup>nd</sup> AMENDMENT

Wednesday, August 20, 2025

5:00 PM

### SECOND AGENDA AMENDMENT to Add Reso. No. 250268-T and Reso No. 250269-T

#### City Council Chambers

#### FINANCE COMMITTEE

Judy Priestley, Chairperson, Ward 4

Leon El-Alamin, Ward 1  
LaShawn Johnson, Ward 3  
Tonya Burns, Ward 6  
Dennis Pfeiffer, Ward 8

Ladel Lewis, Ward 2  
Jerri Winfrey-Carter, Ward 5  
Candice Mushatt, Ward 7  
Jonathan Jarrett, Ward 9

Davina Donahue, City Clerk

\*\*\*\*\*

#### ROLL CALL

#### READING OF DISORDERLY PERSONS CITY CODE SUBSECTION

*Any person that persists in disrupting this meeting will be in violation of Flint City Code Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators will be removed from the meetings.*

## **REQUEST FOR AGENDA CHANGES/ADDITIONS**

### **PUBLIC COMMENT**

*Members of the public who wish to address the City Council or its committees must register before the meeting begins. A box will be placed at the entrance to the Council Chambers for collection of registrations. No additional speakers or slips will be accepted after the meeting begins.*

*Members of the public shall have no more than three (3) minutes per speaker during public comment, with only one speaking opportunity per speaker.*

### **COUNCIL RESPONSE**

*Councilmembers may respond once to all public speakers only after all public speakers have spoken. An individual Councilmember's response shall be limited to two (2) minutes.*

### **CONSENT AGENDA**

*Per the amended Rules Governing Meetings of the Flint City Council (as adopted by the City Council on Monday, April 22, 2024), the Chair may request the adoption of a "Consent Agenda". After a motion to adopt a Consent Agenda is made and seconded, the Chair shall ask for separations. Any agenda item on a Consent Agenda shall be separated at the request of any Councilmember. After any separations, there is no debate on approving the Consent Agenda – it shall be voted on or adopted without objection.*

### **RESOLUTIONS**

**250182-T** Grant Acceptance/Continuing Professional Education (CEP)/State of Michigan Commission/Law Enforcement Standards

Resolution resolving that the appropriate City officials are hereby authorized to do all things necessary to accept the funds enacted by Michigan Legislature PA1, amend the FY25 budget, appropriate award funding for revenue and expenditures in future fiscal years as long as the funds are available from the funder, and abide by the terms and conditions of the award from the State of Michigan, in the amount of \$99,000, to grant code SMLES-CPE25. [NOTE: For the purpose of in-service training for licensed law enforcement officers employed by the City.]

**250198-T** Contract/Fleis & Vanderbrink/Water Asset Management/Water Reliability Plan/Department of Public Works (DPW) Water Division

Resolution resolving that the appropriate City Officials are authorized to enter into a contract with Fleis & Vanderbrink for a Water Asset Management and Water Reliability Plan, as ordered by EGLE [Michigan Department of Environment, Great Lakes, and Energy], in an amount NOT-TO-EXCEED \$136,000.00. [NOTE: This plan is a requirement of the City of Flint's Administrative Consent Order (ACO) with the EGLE.]

**250223-T** Grant Acceptance/Financial Recovery Technical Assistance/C.S. Mott Foundation

Resolution resolving that the appropriate City Officials are authorized to accept the Charles Stewart Mott Foundation Grant, amend the FY26 budget, appropriate funding for future fiscal years for as long as the funds are available from the funder, and abide by the terms and conditions of the grant, in the amount of \$750,000.00, to Grant Budget Code LCSM-FRTA-25. [NOTE: These funds will be used to provide operational and staff support.]

**250260-T** Alexander Chemical Corporation/Phosphoric Acid 75%/Water Plant

Resolution resolving that the Division of Purchases and Supplies is authorized to issue a Purchase Order to Alexander Chemical Corporation for the supply of Phosphoric Acid 75% NSF grade for the Water Plant, in an amount NOT-TO-EXCEED \$125,000.00 for FY26 (07/01/25-06/30/26).

**250261-T** PVS Technologies Inc./Aqueous Ferrous Chloride/Water Pollution Control

Resolution resolving that the proper City Officials are hereby authorized to do all things necessary to issue a Purchase Order to PVS Technologies, Inc. for the supply of Aqueous Ferrous Chloride to Water Pollution Control for FY 2026, in the NOT-TO-EXCEED amount of \$220,000.00.

**250262-T** Polydyne Inc./Liquid Emulsion Polymer/Water Pollution Control

Resolution resolving that the proper City Officials are authorized to do all things necessary to issue a Purchase Order to Polydyne Inc. for the supply

of Polymer to Water Pollution Control, in the NOT-TO-EXCEED FY2026 approved budget amount of \$250,000.00, and authorize the optional year, FY2027 in the same amount, for a two-year NOT-TO-EXCEED amount of \$500,000.00, pending budget adoption.

**250263-T** AIS Construction Equipment/Two (2) John Deere Backhoe Loaders

Resolution resolving that the Division of Purchases and Supplies is authorized to issue a Purchase Order to AIS Construction Equipment for the purchase of two (2) John Deere backhoe loaders, in an amount NOT-TO-EXCEED \$373,254.00 for FY26 (07/01/25-06/30/2026). [NOTE: These loaders will replace the 2 loaders (1 sewer and 1 water) that were turned in in June 2025 at the end of their lease.]

**250267-T** Americans with Disabilities Act (ADA) Requirements/Reasonable Accommodations for Flint City Council Meetings

Resolution resolving that that the Flint City Council will do all things necessary to initiate the processes for providing reasonable City Council meeting accommodations for individuals with disabilities, starting by determining if modifications are needed to ensure equal access, deciding what those accommodations will be, and making the necessary budget amendments in order to address overall meeting participation by individuals with disabilities, as well as specific requests for meeting accommodations.

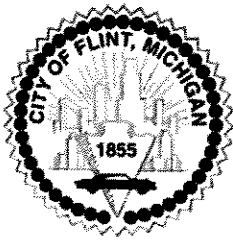
**250268-T** Contract/Professional Services Agreement (PSA)/Wade Trim/Western Road Bridge Project/Design, Engineering and Construction Services

Resolution resolving that the proper City Officials are authorized to do all things necessary to enter into a contract with Wade Trim for the design, engineering and construction engineering services for the Western Road Bridge Project, in an amount NOT-TO-EXCEED \$298,500.00. [NOTE: the Western Road Bridge over Kearsley Creek is scheduled for superstructure replacement through the MDOT Local Bridge Program. Funding was awarded in 2024 and construction anticipated in 2027. While construction costs will require a 5% local match, the preliminary engineering, design, and construction engineering costs will be fully covered by the City of Flint.

**250269-T** Contract/ROWE Professional Services Company/Grand Traverse Street Bridge Replacement Project/Design and Construction Engineering Services

Resolution resolving that the proper City Officials are authorized to do all things necessary to enter into a contract with ROWE Professional Services Company for design and construction engineering services for the Grand Traverse Street Bridge Replacement Project, in an amount NOT-TO-EXCEED \$345,075.00. [NOTE: The City of Flint, Transportation Division, seeks to advance the Grand Traverse Street Bridge Replacement Project through the engagement of professional engineering services to support both the design phase and the construction engineering phase necessary for the planned reconstruction of the bridge over the Flint River, in accordance with MDOT, FHWA, and AASHTO standards.

## **ADJOURNMENT**



RESOLUTION NO.: 250182-T

PRESENTED: 6-4-2025

ADOPTED: \_\_\_\_\_

**Resolution Authorizing accepting the grant Continuing Professional Education (CPE) from the State of Michigan Commission on Law Enforcement Standards in the amount of \$99,000.00**

**BY THE CITY ADMINISTRATOR:**

**WHEREAS**, The City of Flint Police Department has been awarded funds, in the amount of \$99,000.00, from the State of Michigan for the purpose of in-service training for licensed law enforcement officers employed by the City; and

**WHEREAS**, The Michigan Legislature recognized the importance of continuing education for law enforcement and enacted PA1 to appropriately fund the initiative; and

**WHEREAS**, The City of Flint Police Department will benefit from the funds to offset the cost of the new continuing professional education required by the State of Michigan commission on Law Enforcement Standards;

Account Number	Account Name	Amount
296-326.201-958.000	Education, Training & Conference	\$99,000.00

**IT IS RESOLVED**, that the appropriate City officials are hereby authorized to do all things necessary to accept the funds enacted by Michigan Legislature PA1, amend the FY25 budget, appropriate award funding for revenue and expenditures in future fiscal years as long as the funds are available from the funder, and abide by the terms and conditions of the award from the State of Michigan, in the amount of \$99,000, to grant code SMLES-CPE25.

**APPROVED AS TO FORM:**

JoAnne Gurley  
JoAnne Gurley (May 24, 2025 09:53 EDT)

**Joanne Gurley, Chief Legal Officer**

**APPROVED AS TO FINANCE:**

Phillip Moore  
Phillip Moore (May 23, 2025 09:12 EDT)

**Phillip Moore, Chief Financial Officer**

**FOR THE CITY OF FLINT:**

Clyde D. Edwards / A0471  
Clyde D. Edwards / A0471 (May 23, 2025 11:33 EDT)

**Clyde Edwards, City Administrator**

**APPROVED BY CITY COUNCIL:**

\_\_\_\_\_  
**City Council President**



## **CITY OF FLINT**

### **\*\* STAFF REVIEW FORM \*\***

*Effective: March 5, 2025*

**TODAY'S DATE:** May 20, 2025

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** Resolution Authorizing accepting the grant Continuing Professional Education (CPE) from the State of Michigan Commission on Law Enforcement Standards in the amount of \$99,000.00

**PREPARED BY:** Angela Amerman

**VENDOR NAME:** State of Michigan

#### **Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

**Vendor Compliance (This vendor has been properly vetted and the responses are below):**

Federal government	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

The Police Department would like to accept the \$99,000.00 from the State of Michigan Commission on Law Enforcement Standards to be used as allowed by the grant. The Michigan Legislature recognized the importance of continuing education for law enforcement and enacted PA1 to appropriately fund this initiative.

#### **PROCUREMENT (MUST BE SPECIFIED)**

**Please specify how this vendor was identified: (Check one)**

- ☐ Sole Source (Please attach sole source statement to requisition)
- ☐ Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- ☐ Cooperative Contract (MIDeal, Sourcwell, GSA, or other municipality)
  - \*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services
- ☐ (3) Quotes (please attach all quotes to your requisition)

#### **Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

Effective: March 5, 2025

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
FY24	296-325.200-958.000	\$49,000.00			240279

#### Section III.

**POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

The Police Department will benefit from the funds to offset the cost of the continuing professional education requirements required by the State of Michigan commission on Law Enforcement Standards.

#### Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure: n/a

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Police	Education, Training & Conference	296-326.201-958.000	SMLES-CPE25	\$99,000.00
		<b>FY25 GRAND TOTAL</b>		<b>\$99,000.00</b>





## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: March 5, 2025*

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

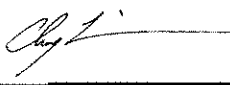
BUDGET YEAR 1 \_\_\_\_\_

BUDGET YEAR 2 \_\_\_\_\_

BUDGET YEAR 3 \_\_\_\_\_

OTHER IMPLICATIONS (*i.e., collective bargaining*):

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO:

ACCOUNTING APPROVAL:  Date: \_\_\_\_\_

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

#### **Section V: RESOLUTION DEFENSE TEAM:**

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Terence Green	
2	Jeff Antcliff	
3		

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**



**CITY OF FLINT**

**\*\* STAFF REVIEW FORM \*\***

*Effective: March 5, 2025*

**DEPARTMENT HEAD SIGNATURE:** Terence Green  
Terence Green (May 23, 2025 09:05 EDT)  
(Terence Green, Police Chief)

**ADMINISTRATION APPROVAL:** \_\_\_\_\_  
(for \$20,000 or above spending authorizations)



## MSP MCOLES

# MCOLES Official Correspondence: Continuing Professional Education 2025 Curriculum and Funding Updates

December 17, 2024

**December 17, 2024**

Dear Law Enforcement Community,

This letter contains important updates regarding Continuing Professional Education (CPE) (I) curriculum requirements and (II) funding distribution for calendar year 2025.

In June, the Commission initiated a three-year pilot program for CPE, based on nationally recognized research and development protocols. This program aims to prioritize important training topics and align them with best practices and current issues in law enforcement, reinforcing the Commission's dedication to improving law enforcement capability and professionalism.

### **I. CPE CURRICULUM REQUIREMENTS**

CPE requirements for calendar year 2025 will consist of 8 hours of Commission-designated training topics and 16 hours of agency-selected training topics. This structure allows for customization based on individual needs while ensuring comprehensive professional development. Additionally, the Commission has updated the Quick Reference Guide via the CPE webpage, providing a glimpse of the CPE curriculum guidelines for the next three years, from 2025 through 2027.

While at least 24 hours of education and training are required for calendar year 2025, the Commission strongly encourages agencies to exceed the standard to meet the agency's needs and foster professional development.

## II. CPE FUNDING DISTRIBUTION

Funding has been secured for professional development, with each full-time equivalent (FTE) position receiving \$1,000 to meet the 2025 CPE standard. The Commission expects each agency will receive their 2025 CPE distribution within the next two weeks identified as "2025 CPE Distribution for Licensed LE Officers."

Any surplus CPE funds may be utilized by the agency for professional education/training of licensed law enforcement officers or, when necessary, to acquire equipment to facilitate CPE education/training. Such education/training must meet specific conditions to ensure they contribute meaningfully to professional development:

- It enhances law enforcement performance, professionalism, public and officer safety, and officer decision making
- It is pre-approved by the law enforcement agency head or their delegate
- It is pre-approved by the Commission

For comprehensive information on accessing CPE resources, including a list of approved vendors offering recognized courses, answers to frequently asked questions, funding guidelines, and instructions for registering in-service training programs within the Michigan Information and Tracking Network (MITN), [please visit our dedicated CPE webpage](#).

Thank you for your commitment to excellence in law enforcement.

Respectfully,

**Timothy S. Bourgeois**

Executive Director

Michigan Commission on Law Enforcement Standards

**MCOLES Official Correspondence: Continuing Professional Education 2025  
Curriculum and Funding Updates**

Copyright State of Michigan

## 2025 CPE Distributions *(made Dec 2024)*

AGENCY	FTEs	Payment
ADRIAN POLICE DEPARTMENT	30	\$ 30,000.00
ADRIAN TOWNSHIP POLICE DEPARTMENT	3	\$ 3,000.00
AKRON POLICE DEPARTMENT	1	\$ 1,000.00
ALBION DPS	15	\$ 15,000.00
ALCONA COUNTY SHERIFFS OFFICE	12	\$ 12,000.00
ALGER COUNTY SHERIFFS OFFICE	10	\$ 10,000.00
ALLEGAN COUNTY PROSECUTING ATTORNEY	1	\$ 1,000.00
ALLEGAN COUNTY SHERIFFS OFFICE	74	\$ 74,000.00
ALLEGAN POLICE DEPARTMENT	8	\$ 8,000.00
ALLEN PARK POLICE DEPARTMENT	38	\$ 38,000.00
ALMA DEPARTMENT OF PUBLIC SAFETY	12	\$ 12,000.00
ALMONT POLICE DEPARTMENT	7	\$ 7,000.00
ALPENA COUNTY SHERIFFS OFFICE	16	\$ 16,000.00
ALPENA POLICE DEPARTMENT	15	\$ 15,000.00
AMTRAK RAILROAD POLICE	1	\$ 1,000.00
ANN ARBOR POLICE DEPARTMENT	106	\$ 106,000.00
ANTRIM COUNTY SHERIFFS OFFICE	20	\$ 20,000.00
ARENAC COUNTY SHERIFFS OFFICE	13	\$ 13,000.00
ARGENTINE TOWNSHIP POLICE DEPARTMENT	7	\$ 7,000.00
ARMADA POLICE DEPARTMENT	5	\$ 5,000.00
AU GRES POLICE DEPARTMENT	1	\$ 1,000.00
AUBURN HILLS POLICE DEPARTMENT	48	\$ 48,000.00
AUGUSTA POLICE DEPARTMENT	1	\$ 1,000.00
BAD AXE POLICE DEPARTMENT	7	\$ 7,000.00
BANCROFT POLICE DEPARTMENT	1	\$ 1,000.00
BANGOR POLICE DEPARTMENT	6	\$ 6,000.00
BARAGA COUNTY SHERIFFS OFFICE	7	\$ 7,000.00
BARAGA POLICE DEPARTMENT	2	\$ 2,000.00
BARODA-LAKE TOWNSHIP POLICE DEPARTMENT	7	\$ 7,000.00
BARRY COUNTY SHERIFFS OFFICE	31	\$ 31,000.00
BARRY TOWNSHIP POLICE DEPARTMENT	2	\$ 2,000.00
BARRYTON POLICE DEPARTMENT	1	\$ 1,000.00

BATH TOWNSHIP POLICE DEPARTMENT	11	\$ 11,000.00
BATTLE CREEK POLICE DEPARTMENT	116	\$ 116,000.00
BAY CITY DPS	53	\$ 53,000.00
BAY COUNTY SHERIFFS OFFICE	40	\$ 40,000.00
BAY MILLS TRIBAL POLICE DEPARTMENT	13	\$ 13,000.00
BEAVERTON POLICE DEPARTMENT	4	\$ 4,000.00
BELDING POLICE DEPARTMENT	8	\$ 8,000.00
BELLAIRE POLICE DEPARTMENT	2	\$ 2,000.00
BELLEVILLE POLICE DEPARTMENT	8	\$ 8,000.00
BELLEVUE POLICE DEPARTMENT	1	\$ 1,000.00
BENTON HARBOR POLICE DEPARTMENT	18	\$ 18,000.00
BENTON TOWNSHIP POLICE DEPARTMENT	13	\$ 13,000.00
BENZIE COUNTY SHERIFFS OFFICE	19	\$ 19,000.00
BERKLEY DPS	29	\$ 29,000.00
BERRIEN COUNTY SHERIFFS OFFICE	78	\$ 78,000.00
BERRIEN SPRINGS-ORONOKO TOWNSHIP POLICE DEPARTMENT	9	\$ 9,000.00
BEVERLY HILLS DPS	23	\$ 23,000.00
BIG RAPIDS DPS	19	\$ 19,000.00
BIRCH RUN POLICE DEPARTMENT	7	\$ 7,000.00
BIRMINGHAM POLICE DEPARTMENT	33	\$ 33,000.00
BISHOP INTERNATIONAL AIRPORT AUTHORITY	13	\$ 13,000.00
BLACKMAN TOWNSHIP DPS	39	\$ 39,000.00
BLISSFIELD POLICE DEPARTMENT	5	\$ 5,000.00
BLOOMFIELD HILLS DPS	23	\$ 23,000.00
BLOOMFIELD TOWNSHIP POLICE DEPARTMENT	64	\$ 64,000.00
BOYNE CITY POLICE DEPARTMENT	7	\$ 7,000.00
BRANCH COUNTY SHERIFFS OFFICE	16	\$ 16,000.00
BRECKENRIDGE POLICE DEPARTMENT	1	\$ 1,000.00
BRIDGEPORT TOWNSHIP POLICE DEPARTMENT	9	\$ 9,000.00
BRIDGMAN POLICE DEPARTMENT	5	\$ 5,000.00
BRIGHTON POLICE DEPARTMENT	17	\$ 17,000.00
BRONSON POLICE DEPARTMENT	4	\$ 4,000.00
BROWN CITY POLICE DEPARTMENT	3	\$ 3,000.00
BROWNSTOWN TOWNSHIP POLICE DEPARTMENT	35	\$ 35,000.00
BUCHANAN POLICE DEPARTMENT	9	\$ 9,000.00

BUENA VISTA TOWNSHIP POLICE DEPARTMENT	11	\$ 11,000.00
BURTON POLICE DEPARTMENT	31	\$ 31,000.00
CADILLAC POLICE DEPARTMENT	14	\$ 14,000.00
CALHOUN COUNTY PROSECUTING ATTORNEY	2	\$ 2,000.00
CALHOUN COUNTY SHERIFFS OFFICE	65	\$ 65,000.00
CAMBRIDGE TOWNSHIP POLICE DEPARTMENT	4	\$ 4,000.00
CANADIAN PACIFIC RAILWAY POLICE DEPARTMENT	8	\$ 8,000.00
CANTON TOWNSHIP DPS	84	\$ 84,000.00
CAPAC POLICE DEPARTMENT	3	\$ 3,000.00
CAPITAL REGION AIRPORT AUTHORITY POLICE DEPT	9	\$ 9,000.00
CARLETON POLICE DEPARTMENT	2	\$ 2,000.00
CARO POLICE DEPARTMENT	7	\$ 7,000.00
CARROLLTON TOWNSHIP POLICE DEPARTMENT	5	\$ 5,000.00
CARSON CITY POLICE DEPARTMENT	2	\$ 2,000.00
CASEVILLE POLICE DEPARTMENT	2	\$ 2,000.00
CASPIAN POLICE DEPARTMENT	1	\$ 1,000.00
CASS CITY POLICE DEPARTMENT	6	\$ 6,000.00
CASS COUNTY SHERIFFS OFFICE	26	\$ 26,000.00
CASSOPOLIS POLICE DEPARTMENT	4	\$ 4,000.00
CENTER LINE DPS	19	\$ 19,000.00
CENTRAL LAKE POLICE DEPARTMENT	1	\$ 1,000.00
CENTRAL MICHIGAN UNIVERSITY POLICE DEPARTMENT	21	\$ 21,000.00
CHARLEVOIX COUNTY SHERIFFS OFFICE	21	\$ 21,000.00
CHARLEVOIX POLICE DEPARTMENT	6	\$ 6,000.00
CHARLOTTE POLICE DEPARTMENT	14	\$ 14,000.00
CHEBOYGAN COUNTY SHERIFFS OFFICE	24	\$ 24,000.00
CHEBOYGAN POLICE DEPARTMENT	8	\$ 8,000.00
CHELSEA POLICE DEPARTMENT	11	\$ 11,000.00
CHESANING POLICE DEPARTMENT	5	\$ 5,000.00
CHESTERFIELD TOWNSHIP POLICE DEPARTMENT	47	\$ 47,000.00
CHIKAMING TOWNSHIP POLICE DEPARTMENT	5	\$ 5,000.00
CHIPPEWA COUNTY SHERIFFS OFFICE	18	\$ 18,000.00
CHOCOLAY TOWNSHIP POLICE DEPARTMENT	5	\$ 5,000.00
CLARE COUNTY SHERIFFS OFFICE	21	\$ 21,000.00
CLARE POLICE DEPARTMENT	7	\$ 7,000.00

CLAWSON POLICE DEPARTMENT	16	\$	16,000.00
CLAY TOWNSHIP POLICE DEPARTMENT	18	\$	18,000.00
CLAYTON TOWNSHIP POLICE DEPARTMENT	6	\$	6,000.00
CLINTON COUNTY SHERIFFS OFFICE	30	\$	30,000.00
CLINTON POLICE DEPARTMENT	4	\$	4,000.00
CLINTON TOWNSHIP POLICE DEPARTMENT	90	\$	90,000.00
CLIO POLICE DEPARTMENT	4	\$	4,000.00
CN RAILWAY POLICE	12	\$	12,000.00
COLDWATER POLICE DEPARTMENT	18	\$	18,000.00
COLEMAN POLICE DEPARTMENT	2	\$	2,000.00
COLOMA TOWNSHIP POLICE DEPARTMENT	8	\$	8,000.00
COLON POLICE DEPARTMENT	2	\$	2,000.00
COLUMBIA TOWNSHIP POLICE DEPARTMENT	6	\$	6,000.00
CONSTANTINE POLICE DEPARTMENT	3	\$	3,000.00
CORUNNA POLICE DEPARTMENT	4	\$	4,000.00
COVERT TOWNSHIP POLICE DEPARTMENT	7	\$	7,000.00
CRAWFORD COUNTY SHERIFFS OFFICE	17	\$	17,000.00
CROSWELL POLICE DEPARTMENT	5	\$	5,000.00
CRYSTAL FALLS POLICE DEPARTMENT	1	\$	1,000.00
DAVISON POLICE DEPARTMENT	6	\$	6,000.00
DAVISON TOWNSHIP POLICE DEPARTMENT	21	\$	21,000.00
DEARBORN HEIGHTS POLICE DEPARTMENT	61	\$	61,000.00
DEARBORN POLICE DEPARTMENT	186	\$	186,000.00
DECATUR POLICE DEPARTMENT	5	\$	5,000.00
DECKERVILLE POLICE DEPARTMENT	1	\$	1,000.00
DELTA COMMUNITY COLLEGE DPS	8	\$	8,000.00
DELTA COUNTY SHERIFFS OFFICE	18	\$	18,000.00
DENTON TOWNSHIP POLICE DEPARTMENT	4	\$	4,000.00
DEPARTMENT OF NATURAL RESOURCES	250	\$	250,000.00
DETROIT POLICE DEPARTMENT	2290	\$	2,290,000.00
DETROIT PUBLIC SCHOOLS COMMUNITY DISTRICT PD	37	\$	37,000.00
DETROIT TRANSIT POLICE DEPARTMENT	18	\$	18,000.00
DEWITT POLICE DEPARTMENT	7	\$	7,000.00
DEWITT TOWNSHIP POLICE DEPARTMENT	14	\$	14,000.00
DICKINSON COUNTY SHERIFFS OFFICE	14	\$	14,000.00



DOUGLAS POLICE DEPARTMENT	5	\$ 5,000.00
DOWAGIAC POLICE DEPARTMENT	11	\$ 11,000.00
DRYDEN TOWNSHIP POLICE DEPARTMENT	5	\$ 5,000.00
DUNDEE POLICE DEPARTMENT	9	\$ 9,000.00
DURAND POLICE DEPARTMENT	7	\$ 7,000.00
EAST GRAND RAPIDS DPS	26	\$ 26,000.00
EAST JORDAN POLICE DEPARTMENT	5	\$ 5,000.00
EAST LANSING POLICE DEPARTMENT	44	\$ 44,000.00
EAST TAWAS POLICE DEPARTMENT	2	\$ 2,000.00
EASTERN MICHIGAN UNIVERSITY POLICE DEPARTMENT	29	\$ 29,000.00
EASTPOINTE POLICE DEPARTMENT	42	\$ 42,000.00
EATON COUNTY SHERIFFS OFFICE	58	\$ 58,000.00
EATON RAPIDS POLICE DEPARTMENT	8	\$ 8,000.00
EAU CLAIRE POLICE DEPARTMENT	1	\$ 1,000.00
ECORSE POLICE DEPARTMENT	17	\$ 17,000.00
ELK RAPIDS POLICE DEPARTMENT	6	\$ 6,000.00
ELKTON POLICE DEPARTMENT	1	\$ 1,000.00
ELSIE POLICE DEPARTMENT	1	\$ 1,000.00
EMMET COUNTY SHERIFFS OFFICE	26	\$ 26,000.00
EMMETT TOWNSHIP DPS	12	\$ 12,000.00
ERIE TOWNSHIP POLICE DEPARTMENT	5	\$ 5,000.00
ESCANABA DPS	30	\$ 30,000.00
ESSEXVILLE DPS	6	\$ 6,000.00
EVART POLICE DEPARTMENT	3	\$ 3,000.00
FAIRHAVEN TOWNSHIP POLICE DEPARTMENT	2	\$ 2,000.00
FARMINGTON DPS	21	\$ 21,000.00
FARMINGTON HILLS POLICE DEPARTMENT	109	\$ 109,000.00
FENTON POLICE DEPARTMENT	15	\$ 15,000.00
FERNDALE POLICE DEPARTMENT	38	\$ 38,000.00
FERRIS STATE UNIVERSITY DPS	12	\$ 12,000.00
FLAT ROCK POLICE DEPARTMENT	18	\$ 18,000.00
FLINT POLICE DEPARTMENT	99	\$ 99,000.00
FLINT TOWNSHIP POLICE DEPARTMENT	36	\$ 36,000.00
FLUSHING POLICE DEPARTMENT	13	\$ 13,000.00
FLUSHING TOWNSHIP POLICE DEPARTMENT	9	\$ 9,000.00

FORSYTH TOWNSHIP POLICE DEPARTMENT	7	\$ 7,000.00
FOWLERVILLE POLICE DEPARTMENT	9	\$ 9,000.00
FRANKENMUTH POLICE DEPARTMENT	9	\$ 9,000.00
FRANKFORT POLICE DEPARTMENT	3	\$ 3,000.00
FRANKLIN POLICE DEPARTMENT	10	\$ 10,000.00
FRASER DPS	26	\$ 26,000.00
FREEPORT POLICE DEPARTMENT	1	\$ 1,000.00
FREMONT POLICE DEPARTMENT	9	\$ 9,000.00
FRUITPORT TOWNSHIP POLICE DEPARTMENT	11	\$ 11,000.00
GAGETOWN POLICE DEPARTMENT	1	\$ 1,000.00
GALIEN POLICE DEPARTMENT	1	\$ 1,000.00
GARDEN CITY POLICE DEPARTMENT	33	\$ 33,000.00
GARFIELD TOWNSHIP POLICE DEPARTMENT	1	\$ 1,000.00
GAYLORD POLICE DEPARTMENT	12	\$ 12,000.00
GENESEE COUNTY PARKS & RECREATION	13	\$ 13,000.00
GENESEE COUNTY SHERIFFS OFFICE	128	\$ 128,000.00
GENESEE TOWNSHIP POLICE DEPARTMENT	20	\$ 20,000.00
GERRISH TOWNSHIP POLICE DEPARTMENT	7	\$ 7,000.00
GIBRALTAR POLICE DEPARTMENT	9	\$ 9,000.00
GLADSTONE DPS	9	\$ 9,000.00
GLADWIN COUNTY SHERIFFS OFFICE	14	\$ 14,000.00
GLADWIN POLICE DEPARTMENT	6	\$ 6,000.00
GOGEBIC COUNTY SHERIFFS OFFICE	15	\$ 15,000.00
GR FORD INTNATL AIRPORT POLICE DEPARTMENT	18	\$ 18,000.00
GRAND BEACH-MICHIANA POLICE DEPARTMENT	5	\$ 5,000.00
GRAND BLANC POLICE DEPARTMENT	16	\$ 16,000.00
GRAND BLANC TOWNSHIP POLICE DEPARTMENT	40	\$ 40,000.00
GRAND HAVEN DPS	30	\$ 30,000.00
GRAND LEDGE POLICE DEPARTMENT	16	\$ 16,000.00
GRAND RAPIDS COMMUNITY COLLEGE POLICE	13	\$ 13,000.00
GRAND RAPIDS POLICE DEPARTMENT	265	\$ 265,000.00
GRAND TRAVERSE BAND TRIBAL POLICE DEPARTMENT	11	\$ 11,000.00
GRAND TRAVERSE COUNTY SHERIFFS OFFICE	70	\$ 70,000.00
GRAND VALLEY STATE UNIVERSITY DPS	20	\$ 20,000.00
GRANDVILLE POLICE DEPARTMENT	24	\$ 24,000.00

GRANT POLICE DEPARTMENT	3	\$	3,000.00
GRATIOT COUNTY SHERIFFS OFFICE	25	\$	25,000.00
GRAYLING POLICE DEPARTMENT	5	\$	5,000.00
GREEN OAK CHARTER TOWNSHIP POLICE DEPARTMENT	15	\$	15,000.00
GREENVILLE DPS	15	\$	15,000.00
GROSSE ILE TOWNSHIP POLICE DEPARTMENT	15	\$	15,000.00
GROSSE POINTE DPS	22	\$	22,000.00
GROSSE POINTE FARMS DPS	31	\$	31,000.00
GROSSE POINTE PARK DPS	27	\$	27,000.00
GROSSE POINTE SHORES DPS	15	\$	15,000.00
GROSSE POINTE WOODS POLICE DEPARTMENT	29	\$	29,000.00
GUN LAKE TRIBE DPS	17	\$	17,000.00
HAMBURG TOWNSHIP POLICE DEPARTMENT	18	\$	18,000.00
HAMPTON TOWNSHIP DPS	9	\$	9,000.00
HAMTRAMCK POLICE DEPARTMENT	34	\$	34,000.00
HANCOCK POLICE DEPARTMENT	10	\$	10,000.00
HANNAHVILLE TRIBAL POLICE DEPARTMENT	9	\$	9,000.00
HARBOR BEACH POLICE DEPARTMENT	4	\$	4,000.00
HARBOR SPRINGS POLICE DEPARTMENT	6	\$	6,000.00
HARPER WOODS POLICE DEPARTMENT	22	\$	22,000.00
HART POLICE DEPARTMENT	6	\$	6,000.00
HARTFORD POLICE DEPARTMENT	5	\$	5,000.00
HASTINGS POLICE DEPARTMENT	12	\$	12,000.00
HAZEL PARK POLICE DEPARTMENT	35	\$	35,000.00
HIGHLAND PARK DPS	16	\$	16,000.00
HILLSDALE COUNTY SHERIFFS OFFICE	21	\$	21,000.00
HILLSDALE POLICE DEPARTMENT	14	\$	14,000.00
HOLLAND DPS	55	\$	55,000.00
HOLLY POLICE DEPARTMENT	12	\$	12,000.00
HOME TOWNSHIP POLICE DEPARTMENT	2	\$	2,000.00
HOUGHTON COUNTY SHERIFFS OFFICE	20	\$	20,000.00
HOUGHTON POLICE DEPARTMENT	10	\$	10,000.00
HOWELL POLICE DEPARTMENT	15	\$	15,000.00
HUDSON POLICE DEPARTMENT	4	\$	4,000.00
HUNTINGTON WOODS DPS	17	\$	17,000.00

HURON CLINTON METROPOLITAN AUTHORITY POLICE DEPT	42	\$	42,000.00
HURON COUNTY SHERIFFS OFFICE	21	\$	21,000.00
HURON POTAWATOMI POLICE DEPARTMENT	18	\$	18,000.00
HURON TOWNSHIP POLICE DEPARTMENT	27	\$	27,000.00
IMLAY CITY POLICE DEPARTMENT	8	\$	8,000.00
INDIANFIELDS TOWNSHIP POLICE DEPARTMENT	1	\$	1,000.00
INGHAM COUNTY SHERIFFS OFFICE	73	\$	73,000.00
INKSTER POLICE DEPARTMENT	20	\$	20,000.00
IONIA COUNTY SHERIFFS OFFICE	22	\$	22,000.00
IONIA DPS	14	\$	14,000.00
IOSCO COUNTY SHERIFFS OFFICE	6	\$	6,000.00
IRON COUNTY SHERIFFS OFFICE	9	\$	9,000.00
IRON MOUNTAIN POLICE DEPARTMENT	13	\$	13,000.00
IRON RIVER POLICE DEPARTMENT	4	\$	4,000.00
IRONWOOD DPS	13	\$	13,000.00
ISABELLA COUNTY SHERIFFS OFFICE	22	\$	22,000.00
ISHPEMING POLICE DEPARTMENT	10	\$	10,000.00
ISHPEMING TOWNSHIP POLICE DEPARTMENT	3	\$	3,000.00
JACKSON COUNTY SHERIFFS OFFICE	46	\$	46,000.00
JACKSON POLICE DEPARTMENT	45	\$	45,000.00
JONESVILLE POLICE DEPARTMENT	2	\$	2,000.00
KALAMAZOO COUNTY PROSECUTING ATTORNEY	4	\$	4,000.00
KALAMAZOO COUNTY SHERIFFS OFFICE	104	\$	104,000.00
KALAMAZOO DPS	229	\$	229,000.00
KALAMAZOO TOWNSHIP POLICE DEPARTMENT	32	\$	32,000.00
KALAMAZOO VALLEY COMMUNITY COLLEGE DPS	7	\$	7,000.00
KALKASKA COUNTY SHERIFFS OFFICE	19	\$	19,000.00
KALKASKA POLICE DEPARTMENT	4	\$	4,000.00
KEEGO HARBOR POLICE DEPARTMENT	5	\$	5,000.00
KELLOGG COMMUNITY COLLEGE DPS	4	\$	4,000.00
KENT COUNTY SHERIFFS OFFICE	271	\$	271,000.00
KENTWOOD POLICE DEPARTMENT	61	\$	61,000.00
KEWEENAW BAY TRIBAL POLICE DEPARTMENT	2	\$	2,000.00
KEWEENAW COUNTY SHERIFFS OFFICE	7	\$	7,000.00
KINDE POLICE DEPARTMENT	1	\$	1,000.00

KINGSFORD DPS	18	\$ 18,000.00
KINGSTON POLICE DEPARTMENT	1	\$ 1,000.00
KINROSS TOWNSHIP POLICE DEPARTMENT	2	\$ 2,000.00
KIRTLAND COMMUNITY COLLEGE DPS	2	\$ 2,000.00
LAC VIEUX DESERT TRIBAL POLICE DEPARTMENT	3	\$ 3,000.00
LAINGSBURG POLICE DEPARTMENT	1	\$ 1,000.00
LAKE ANGELUS POLICE DEPARTMENT	4	\$ 4,000.00
LAKE COUNTY SHERIFFS OFFICE	17	\$ 17,000.00
LAKE LINDEN POLICE DEPARTMENT	1	\$ 1,000.00
LAKE ODESSA POLICE DEPARTMENT	3	\$ 3,000.00
LAKE ORION POLICE DEPARTMENT	4	\$ 4,000.00
LAKEVIEW POLICE DEPARTMENT	3	\$ 3,000.00
LANSE POLICE DEPARTMENT	3	\$ 3,000.00
LANSING COMMUNITY COLLEGE POLICE DEPARTMENT	11	\$ 11,000.00
LANSING POLICE DEPARTMENT	188	\$ 188,000.00
LANSING TOWNSHIP POLICE DEPARTMENT	13	\$ 13,000.00
LAPEER COUNTY SHERIFFS OFFICE	48	\$ 48,000.00
LAPEER POLICE DEPARTMENT	19	\$ 19,000.00
LAPEER TOWNSHIP POLICE DEPARTMENT	1	\$ 1,000.00
LATHRUP VILLAGE POLICE DEPARTMENT	11	\$ 11,000.00
LAURIUM POLICE DEPARTMENT	2	\$ 2,000.00
LAWRENCE POLICE DEPARTMENT	1	\$ 1,000.00
LAWTON POLICE DEPARTMENT	3	\$ 3,000.00
LEELANAU COUNTY SHERIFFS OFFICE	20	\$ 20,000.00
LENAWEE COUNTY PROSECUTING ATTORNEY	1	\$ 1,000.00
LENAWEE COUNTY SHERIFFS OFFICE	38	\$ 38,000.00
LENNON POLICE DEPARTMENT	1	\$ 1,000.00
LESLIE POLICE DEPARTMENT	4	\$ 4,000.00
LEXINGTON POLICE DEPARTMENT	3	\$ 3,000.00
LINCOLN PARK POLICE DEPARTMENT	42	\$ 42,000.00
LINCOLN TOWNSHIP POLICE DEPARTMENT	16	\$ 16,000.00
LINDEN POLICE DEPARTMENT	7	\$ 7,000.00
LITCHFIELD POLICE DEPARTMENT	3	\$ 3,000.00
LITTLE RIVER BAND OF OTTAWA INDIANS DPS	15	\$ 15,000.00
LITTLE TRAVERSE BAY TRIBAL POLICE	7	\$ 7,000.00

LIVINGSTON COUNTY SHERIFFS OFFICE	64	\$ 64,000.00
LIVONIA POLICE DEPARTMENT	124	\$ 124,000.00
LOWELL POLICE DEPARTMENT	6	\$ 6,000.00
LUCE COUNTY SHERIFFS OFFICE	6	\$ 6,000.00
LUDINGTON POLICE DEPARTMENT	14	\$ 14,000.00
LUNA PIER POLICE DEPARTMENT	2	\$ 2,000.00
MACKINAC COUNTY SHERIFFS OFFICE	13	\$ 13,000.00
MACKINAC ISLAND POLICE DEPARTMENT	6	\$ 6,000.00
MACKINAW CITY POLICE DEPARTMENT	6	\$ 6,000.00
MACOMB COMMUNITY COLLEGE POLICE DEPARTMENT	28	\$ 28,000.00
MACOMB COUNTY SHERIFFS OFFICE	258	\$ 258,000.00
MADISON HEIGHTS POLICE DEPARTMENT	45	\$ 45,000.00
MADISON TOWNSHIP POLICE DEPARTMENT	5	\$ 5,000.00
MANCELONA POLICE DEPARTMENT	2	\$ 2,000.00
MANISTEE COUNTY SHERIFFS OFFICE	13	\$ 13,000.00
MANISTEE POLICE DEPARTMENT	11	\$ 11,000.00
MANISTIQUE DPS	8	\$ 8,000.00
MANTON POLICE DEPARTMENT	1	\$ 1,000.00
MARENISCO TOWNSHIP POLICE DEPARTMENT	1	\$ 1,000.00
MARINE CITY POLICE DEPARTMENT	7	\$ 7,000.00
MARLETTE POLICE DEPARTMENT	5	\$ 5,000.00
MARQUETTE COUNTY SHERIFFS OFFICE	24	\$ 24,000.00
MARQUETTE POLICE DEPARTMENT	32	\$ 32,000.00
MARSHALL POLICE DEPARTMENT	14	\$ 14,000.00
MARYSVILLE POLICE DEPARTMENT	16	\$ 16,000.00
MASON COUNTY SHERIFFS OFFICE	25	\$ 25,000.00
MASON POLICE DEPARTMENT	11	\$ 11,000.00
MATTAWAN POLICE DEPARTMENT	5	\$ 5,000.00
MAYVILLE POLICE DEPARTMENT	1	\$ 1,000.00
MECOSTA COUNTY SHERIFFS OFFICE	21	\$ 21,000.00
MELVINDALE POLICE DEPARTMENT	16	\$ 16,000.00
MEMPHIS POLICE DEPARTMENT	3	\$ 3,000.00
MENDON POLICE DEPARTMENT	1	\$ 1,000.00
MENOMINEE COUNTY SHERIFFS OFFICE	15	\$ 15,000.00
MENOMINEE POLICE DEPARTMENT	15	\$ 15,000.00

MERIDIAN TOWNSHIP POLICE DEPARTMENT	33	\$ 33,000.00
METAMORA TOWNSHIP POLICE DEPARTMENT	6	\$ 6,000.00
METRO POLICE AUTHORITY OF GENESEE COUNTY	25	\$ 25,000.00
MICHIGAN DEPARTMENT OF ATTORNEY GENERAL	62	\$ 62,000.00
MICHIGAN HOUSE OF REPRESENTATIVES	15	\$ 15,000.00
MICHIGAN SENATE POLICE DEPARTMENT	16	\$ 16,000.00
MICHIGAN STATE POLICE	1949	\$ 1,949,000.00
MICHIGAN STATE UNIVERSITY POLICE DEPARTMENT	67	\$ 67,000.00
MICHIGAN TECHNOLOGICAL UNIVERSITY DPS	11	\$ 11,000.00
MIDLAND COUNTY SHERIFFS OFFICE	40	\$ 40,000.00
MIDLAND POLICE DEPARTMENT	49	\$ 49,000.00
MILAN POLICE DEPARTMENT	15	\$ 15,000.00
MILFORD POLICE DEPARTMENT	20	\$ 20,000.00
MILLINGTON POLICE DEPARTMENT	1	\$ 1,000.00
MINDEN CITY POLICE DEPARTMENT	1	\$ 1,000.00
MISSAUKEE COUNTY SHERIFFS OFFICE	12	\$ 12,000.00
MONROE COUNTY SHERIFFS OFFICE	84	\$ 84,000.00
MONROE POLICE DEPARTMENT	35	\$ 35,000.00
MONTAGUE POLICE DEPARTMENT	5	\$ 5,000.00
MONTCALM COUNTY SHERIFFS OFFICE	22	\$ 22,000.00
MONTMORENCY COUNTY SHERIFFS OFFICE	17	\$ 17,000.00
MONTROSE TOWNSHIP POLICE DEPARTMENT	9	\$ 9,000.00
MORENCI POLICE DEPARTMENT	4	\$ 4,000.00
MORRICE POLICE DEPARTMENT	1	\$ 1,000.00
MOTT COMMUNITY COLLEGE DPS	19	\$ 19,000.00
MOUNT MORRIS POLICE DEPARTMENT	6	\$ 6,000.00
MOUNT MORRIS TOWNSHIP POLICE DEPARTMENT	25	\$ 25,000.00
MOUNT PLEASANT POLICE DEPARTMENT	26	\$ 26,000.00
MUNISING POLICE DEPARTMENT	4	\$ 4,000.00
MUSKEGON COUNTY SHERIFFS OFFICE	50	\$ 50,000.00
MUSKEGON HEIGHTS POLICE DEPARTMENT	23	\$ 23,000.00
MUSKEGON POLICE DEPARTMENT	69	\$ 69,000.00
MUSKEGON TOWNSHIP POLICE DEPARTMENT	15	\$ 15,000.00
NAPOLEON TOWNSHIP POLICE DEPARTMENT	6	\$ 6,000.00
NASHVILLE POLICE DEPARTMENT	2	\$ 2,000.00

NEGAUNEE POLICE DEPARTMENT	8	\$ 8,000.00
NEW BALTIMORE POLICE DEPARTMENT	16	\$ 16,000.00
NEW BUFFALO POLICE DEPARTMENT	9	\$ 9,000.00
NEW ERA POLICE DEPARTMENT	1	\$ 1,000.00
NEW LOTHROP POLICE DEPARTMENT	2	\$ 2,000.00
NEWAYGO COUNTY SHERIFFS OFFICE	30	\$ 30,000.00
NEWAYGO POLICE DEPARTMENT	6	\$ 6,000.00
NILES POLICE DEPARTMENT	15	\$ 15,000.00
NORFOLK SOUTHERN RAILROAD POLICE	8	\$ 8,000.00
NORTH MUSKEGON POLICE DEPARTMENT	8	\$ 8,000.00
NORTHERN MICHIGAN UNIVERSITY POLICE DEPARTMENT	17	\$ 17,000.00
NORTHFIELD TOWNSHIP POLICE DEPARTMENT	11	\$ 11,000.00
NORTHVILLE POLICE DEPARTMENT	11	\$ 11,000.00
NORTHVILLE TOWNSHIP DPS	36	\$ 36,000.00
NORTON SHORES POLICE DEPARTMENT	36	\$ 36,000.00
NORWAY POLICE DEPARTMENT	6	\$ 6,000.00
NOVI POLICE DEPARTMENT	68	\$ 68,000.00
OAK PARK DPS	45	\$ 45,000.00
OAKLAND COMMUNITY COLLEGE DPS	22	\$ 22,000.00
OAKLAND COUNTY PROSECUTING ATTORNEY	12	\$ 12,000.00
OAKLAND COUNTY SHERIFFS OFFICE	617	\$ 617,000.00
OAKLAND UNIVERSITY POLICE DEPARTMENT	18	\$ 18,000.00
OAKLEY POLICE DEPARTMENT	1	\$ 1,000.00
OCEANA COUNTY SHERIFFS OFFICE	20	\$ 20,000.00
OGEMAW COUNTY SHERIFFS OFFICE	18	\$ 18,000.00
OLIVET POLICE DEPARTMENT	1	\$ 1,000.00
ONTONAGON COUNTY SHERIFFS OFFICE	6	\$ 6,000.00
ONTWA TOWNSHIP-EDWARDSBURG POLICE DEPARTMENT	6	\$ 6,000.00
ORCHARD LAKE POLICE DEPARTMENT	11	\$ 11,000.00
OSCEOLA COUNTY SHERIFFS OFFICE	21	\$ 21,000.00
OSCODA COUNTY SHERIFFS OFFICE	10	\$ 10,000.00
OSCODA TOWNSHIP POLICE DEPARTMENT	11	\$ 11,000.00
OTISVILLE POLICE DEPARTMENT	1	\$ 1,000.00
OTSEGO COUNTY SHERIFFS OFFICE	10	\$ 10,000.00
OTSEGO POLICE DEPARTMENT	7	\$ 7,000.00



OTTAWA COUNTY SHERIFFS OFFICE	138	\$ 138,000.00
OVID POLICE DEPARTMENT	2	\$ 2,000.00
OWENDALE POLICE DEPARTMENT	1	\$ 1,000.00
OWOSSO POLICE DEPARTMENT	19	\$ 19,000.00
OXFORD POLICE DEPARTMENT	7	\$ 7,000.00
PAW PAW POLICE DEPARTMENT	8	\$ 8,000.00
PECK POLICE DEPARTMENT	1	\$ 1,000.00
PENTWATER POLICE DEPARTMENT	3	\$ 3,000.00
PERRY POLICE DEPARTMENT	4	\$ 4,000.00
PETOSKEY DPS	18	\$ 18,000.00
PIGEON POLICE DEPARTMENT	1	\$ 1,000.00
PINCKNEY POLICE DEPARTMENT	6	\$ 6,000.00
PINCONNING POLICE DEPARTMENT	1	\$ 1,000.00
PITTSFIELD TOWNSHIP DPS	41	\$ 41,000.00
PLAINWELL DPS	9	\$ 9,000.00
PLEASANT RIDGE POLICE DEPARTMENT	6	\$ 6,000.00
PLYMOUTH POLICE DEPARTMENT	15	\$ 15,000.00
PLYMOUTH TOWNSHIP POLICE DEPARTMENT	27	\$ 27,000.00
POKAGON TRIBAL POLICE	43	\$ 43,000.00
PORT AUSTIN POLICE DEPARTMENT	2	\$ 2,000.00
PORT HURON POLICE DEPARTMENT	53	\$ 53,000.00
PORTAGE POLICE DEPARTMENT	62	\$ 62,000.00
PORTLAND POLICE DEPARTMENT	6	\$ 6,000.00
POTTERVILLE POLICE DEPARTMENT	3	\$ 3,000.00
PRAIRIEVILLE TOWNSHIP POLICE DEPARTMENT	2	\$ 2,000.00
PRESQUE ISLE COUNTY SHERIFFS OFFICE	12	\$ 12,000.00
QUINCY POLICE DEPARTMENT	2	\$ 2,000.00
RAISIN TOWNSHIP DPS	4	\$ 4,000.00
READING POLICE DEPARTMENT	2	\$ 2,000.00
REDFORD TOWNSHIP POLICE DEPARTMENT	53	\$ 53,000.00
REED CITY POLICE DEPARTMENT	4	\$ 4,000.00
REESE POLICE DEPARTMENT	2	\$ 2,000.00
RICHFIELD TOWNSHIP DPS	6	\$ 6,000.00
RICHFIELD TOWNSHIP POLICE DEPARTMENT	8	\$ 8,000.00
RICHLAND POLICE DEPARTMENT	4	\$ 4,000.00

RICHLAND TOWNSHIP POLICE DEPARTMENT	4	\$ 4,000.00
RICHMOND POLICE DEPARTMENT	11	\$ 11,000.00
RIVER ROUGE POLICE DEPARTMENT	16	\$ 16,000.00
RIVERVIEW POLICE DEPARTMENT	21	\$ 21,000.00
ROCHESTER POLICE DEPARTMENT	21	\$ 21,000.00
ROCKFORD DPS	11	\$ 11,000.00
ROCKWOOD POLICE DEPARTMENT	7	\$ 7,000.00
ROGERS CITY POLICE DEPARTMENT	6	\$ 6,000.00
ROMEO POLICE DEPARTMENT	8	\$ 8,000.00
ROMULUS POLICE DEPARTMENT	41	\$ 41,000.00
ROOSEVELT PARK POLICE DEPARTMENT	6	\$ 6,000.00
ROSCOMMON COUNTY SHERIFFS OFFICE	26	\$ 26,000.00
ROSEVILLE POLICE DEPARTMENT	67	\$ 67,000.00
ROSS TOWNSHIP POLICE DEPARTMENT	1	\$ 1,000.00
ROTHBURY POLICE DEPARTMENT	1	\$ 1,000.00
ROYAL OAK POLICE DEPARTMENT	73	\$ 73,000.00
SAGINAW CHIPPEWA TRIBAL POLICE DEPARTMENT	28	\$ 28,000.00
SAGINAW COUNTY SHERIFFS OFFICE	57	\$ 57,000.00
SAGINAW POLICE DEPARTMENT	59	\$ 59,000.00
SAGINAW TOWNSHIP POLICE DEPARTMENT	41	\$ 41,000.00
SAGINAW VALLEY STATE UNIVERSITY POLICE	9	\$ 9,000.00
SALINE POLICE DEPARTMENT	11	\$ 11,000.00
SANDUSKY POLICE DEPARTMENT	5	\$ 5,000.00
SANILAC COUNTY SHERIFFS OFFICE	29	\$ 29,000.00
SAULT STE MARIE POLICE DEPARTMENT	19	\$ 19,000.00
SAULT STE MARIE TRIBE POLICE DEPARTMENT	23	\$ 23,000.00
SCHOOLCRAFT COLLEGE POLICE DEPARTMENT	16	\$ 16,000.00
SCHOOLCRAFT COUNTY SHERIFFS OFFICE	3	\$ 3,000.00
SCHOOLCRAFT POLICE DEPARTMENT	3	\$ 3,000.00
SCOTTVILLE POLICE DEPARTMENT	1	\$ 1,000.00
SEBEWAING POLICE DEPARTMENT	3	\$ 3,000.00
SHELBY POLICE DEPARTMENT	2	\$ 2,000.00
SHELBY TOWNSHIP POLICE DEPARTMENT	80	\$ 80,000.00
SHEPHERD POLICE DEPARTMENT	2	\$ 2,000.00
SHIAWASSEE COUNTY PROSECUTING ATTORNEY	1	\$ 1,000.00

SHIAWASSEE COUNTY SHERIFFS OFFICE	33	\$	33,000.00
SOMERSET TOWNSHIP POLICE DEPARTMENT	2	\$	2,000.00
SOUTH HAVEN POLICE DEPARTMENT	19	\$	19,000.00
SOUTH LYON POLICE DEPARTMENT	15	\$	15,000.00
SOUTH ROCKWOOD POLICE DEPARTMENT	4	\$	4,000.00
SOUTHFIELD POLICE DEPARTMENT	114	\$	114,000.00
SOUTHGATE POLICE DEPARTMENT	36	\$	36,000.00
SPARTA POLICE DEPARTMENT	8	\$	8,000.00
SPRING ARBOR TOWNSHIP POLICE DEPARTMENT	2	\$	2,000.00
SPRINGPORT TOWNSHIP POLICE DEPARTMENT	2	\$	2,000.00
ST. CHARLES POLICE DEPARTMENT	3	\$	3,000.00
ST. CLAIR CITY POLICE DEPARTMENT	8	\$	8,000.00
ST. CLAIR COUNTY SHERIFFS OFFICE	82	\$	82,000.00
ST. CLAIR SHORES POLICE DEPARTMENT	81	\$	81,000.00
ST. IGNACE POLICE DEPARTMENT	3	\$	3,000.00
ST. JOHNS POLICE DEPARTMENT	9	\$	9,000.00
ST. JOSEPH COUNTY SHERIFFS OFFICE	27	\$	27,000.00
ST. JOSEPH DPS	23	\$	23,000.00
ST. JOSEPH TOWNSHIP POLICE DEPARTMENT	11	\$	11,000.00
ST. LOUIS POLICE DEPARTMENT	7	\$	7,000.00
STANTON POLICE DEPARTMENT	3	\$	3,000.00
STERLING HEIGHTS POLICE DEPARTMENT	157	\$	157,000.00
STOCKBRIDGE POLICE DEPARTMENT	2	\$	2,000.00
STURGIS POLICE DEPARTMENT	21	\$	21,000.00
SUMPTER TOWNSHIP POLICE DEPARTMENT	17	\$	17,000.00
SYLVAN LAKE POLICE DEPARTMENT	5	\$	5,000.00
TAWAS CITY POLICE DEPARTMENT	3	\$	3,000.00
TAYLOR POLICE DEPARTMENT	70	\$	70,000.00
TECUMSEH POLICE DEPARTMENT	14	\$	14,000.00
THOMAS TOWNSHIP POLICE DEPARTMENT	8	\$	8,000.00
THREE OAKS POLICE DEPARTMENT	2	\$	2,000.00
THREE RIVERS POLICE DEPARTMENT	13	\$	13,000.00
TITTABAWASSEE TOWNSHIP POLICE DEPARTMENT	11	\$	11,000.00
TRAVERSE CITY POLICE DEPARTMENT	28	\$	28,000.00
TRENTON POLICE DEPARTMENT	33	\$	33,000.00

TROY POLICE DEPARTMENT	106	\$ 106,000.00
TUSCARORA TOWNSHIP POLICE DEPARTMENT	8	\$ 8,000.00
TUSCOLA COUNTY SHERIFFS OFFICE	23	\$ 23,000.00
UBLY POLICE DEPARTMENT	1	\$ 1,000.00
UNADILLA TOWNSHIP POLICE DEPARTMENT	2	\$ 2,000.00
UNION CITY POLICE DEPARTMENT	5	\$ 5,000.00
UNIONVILLE POLICE DEPARTMENT	1	\$ 1,000.00
UNIVERSITY OF MICHIGAN DEARBORN DPS	12	\$ 12,000.00
UNIVERSITY OF MICHIGAN DPS	60	\$ 60,000.00
UNIVERSITY OF MICHIGAN FLINT DPS	20	\$ 20,000.00
UTICA POLICE DEPARTMENT	13	\$ 13,000.00
VAN BUREN COUNTY SHERIFFS OFFICE	61	\$ 61,000.00
VAN BUREN TOWNSHIP POLICE DEPARTMENT	42	\$ 42,000.00
VASSAR POLICE DEPARTMENT	6	\$ 6,000.00
VERNON POLICE DEPARTMENT	1	\$ 1,000.00
VICKSBURG POLICE DEPARTMENT	6	\$ 6,000.00
WALKER POLICE DEPARTMENT	39	\$ 39,000.00
WALKERVILLE POLICE DEPARTMENT	1	\$ 1,000.00
WALLED LAKE POLICE DEPARTMENT	11	\$ 11,000.00
WARREN POLICE DEPARTMENT	225	\$ 225,000.00
WASHTENAW COMMUNITY COLLEGE DPS	6	\$ 6,000.00
WASHTENAW COUNTY SHERIFFS OFFICE	135	\$ 135,000.00
WATERFORD TOWNSHIP POLICE DEPARTMENT	52	\$ 52,000.00
WATERSMEET TOWNSHIP POLICE DEPARTMENT	1	\$ 1,000.00
WATERVLIET POLICE DEPARTMENT	4	\$ 4,000.00
WAYLAND POLICE DEPARTMENT	5	\$ 5,000.00
WAYNE COUNTY AIRPORT AUTHORITY POLICE DEPARTMENT	90	\$ 90,000.00
WAYNE COUNTY COMMUNITY COLLEGE POLICE AUTHORITY	21	\$ 21,000.00
WAYNE COUNTY PROSECUTING ATTORNEY	22	\$ 22,000.00
WAYNE COUNTY SHERIFFS OFFICE	387	\$ 387,000.00
WAYNE POLICE DEPARTMENT	23	\$ 23,000.00
WAYNE STATE UNIVERSITY DPS	47	\$ 47,000.00
WEST BLOOMFIELD TOWNSHIP POLICE DEPARTMENT	74	\$ 74,000.00
WEST BRANCH POLICE DEPARTMENT	6	\$ 6,000.00
WESTERN MICHIGAN UNIVERSITY POLICE DEPARTMENT	32	\$ 32,000.00

WESTLAND POLICE DEPARTMENT	71	\$ 71,000.00
WEXFORD COUNTY SHERIFFS OFFICE	23	\$ 23,000.00
WHITE CLOUD POLICE DEPARTMENT	3	\$ 3,000.00
WHITE LAKE TOWNSHIP POLICE DEPARTMENT	28	\$ 28,000.00
WHITE PIGEON POLICE DEPARTMENT	3	\$ 3,000.00
WHITEHALL POLICE DEPARTMENT	8	\$ 8,000.00
WILLIAMSTON POLICE DEPARTMENT	5	\$ 5,000.00
WIXOM POLICE DEPARTMENT	21	\$ 21,000.00
WOLVERINE LAKE POLICE DEPARTMENT	8	\$ 8,000.00
WOODHAVEN POLICE DEPARTMENT	28	\$ 28,000.00
WOODLAND TOWNSHIP POLICE DEPARTMENT	1	\$ 1,000.00
WYANDOTTE POLICE DEPARTMENT	34	\$ 34,000.00
WYOMING POLICE DEPARTMENT	93	\$ 93,000.00
YALE POLICE DEPARTMENT	5	\$ 5,000.00
YPSILANTI POLICE DEPARTMENT	22	\$ 22,000.00
ZEELAND POLICE DEPARTMENT	10	\$ 10,000.00
ZILWAUKEE POLICE DEPARTMENT	1	\$ 1,000.00

**TOTAL: \$ 17,615,000.00**



RESOLUTION NO.: **250198-T**

PRESENTED: **6-18-2025**

ADOPTED: \_\_\_\_\_

BY THE CITY ADMINISTRATOR:

**WHEREAS**, the Department of Finance solicited proposals (#25000521) for an asset management and water reliability plan for the Department of Public Works Water Division as required of the City of Flint's Administrative Consent Order (ACO) with the Michigan Department of Environment, Great Lakes, and Energy (EGLE) .

**WHEREAS**, there were four (4) responsive bidders and Fleis & Vanderbrink was the most qualified bidder with a proposed price not to exceed \$136,000.00. Funding for said services will come from 591-540.202-801.000 and 591-545.200-801.000.

Account Number	Account Name/ Grant Code	Amount
591-545.200-801.000	Professional Services	\$118,000.00
591-540.202-801.000	Professional Services	\$18,000.00
	<b>FY 2025 TOTAL</b>	<b>\$136,000.00</b>

**BE IT RESOLVED**, That the Appropriate City Officials, upon City Council's approval, are hereby authorized to enter into a contract with Fleis & Vanderbrink for a water asset management and water reliability plan as ordered by EGLE, in an amount **NOT-TO-EXCEED \$136,000.00**

**APPROVED AS TO FORM:**

JoAnne Gurley  
JoAnne Gurley (May 16, 2025 14:02 EDT)  
JoAnne Gurley, Chief Legal Officer

**APPROVED AS TO FINANCE:**

Philip Moore  
Philip Moore (May 16, 2025 17:27 EDT)  
Philip Moore, Chief Financial Officer

**FOR THE CITY OF FLINT:**

Clyde D. Edwards / A0468  
Clyde D. Edwards / A0468 (May 19, 2025 16:40 EDT)  
Clyde Edwards, City Administrator

**APPROVED BY CITY COUNCIL:**



**CITY OF FLINT**  
**\*\* STAFF REVIEW FORM \*\***

*Effective: March 5, 2025*

**TODAY'S DATE:** May 6, 2025

**BID/PROPOSAL#** 25000521

**AGENDA ITEM TITLE:** Asset Management and Water Reliability Plan

**PREPARED BY:** Yolanda Gray

**VENDOR NAME:** Fleis & Vanderbrink

**Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

**Vendor Compliance (This vendor has been properly vetted and the responses are below):**

Federal government	(All documentation current, no violations)	<input type="checkbox"/> YES <input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input type="checkbox"/> YES <input type="checkbox"/> NO

**The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.**

The Michigan Department of Environment, Great Lakes and Energy (EGLE) has required the City of Flint Department of Public Works Water Division to complete an asset management and water reliability plan . There were four (4) responsive bidders with Fleis & Vanderbrink being the most qualified bidder at a contract price not to exceed \$136,000.00

**PROCUREMENT (MUST BE SPECIFIED)**

**Please specify how this vendor was identified: (Check one)**

- ☐ Sole Source (Please attach sole source statement to requisition)  
☒ Competitive Bid Process (Please attach bid tabulation/documents to requisition)  
☐ Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)

\*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

- ☐ (3) Quotes (please attach all quotes to your requisition)

**Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**



**CITY OF FLINT**  
**\*\* STAFF REVIEW FORM \*\***

*Effective: March 5, 2025*

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution

This is the first contract for the purpose of an asset management and water reliability study.

**Section III:**

**POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

Said services will provide value of all assets and provide a proper water rate.

**Section IV: FINANCIAL IMPLICATIONS:**

**IF ARPA related Expenditure:**

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

**BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:**





**CITY OF FLINT**  
**\*\* STAFF REVIEW FORM \*\***  
*Effective: March 5, 2025*

Dept.	Name of Account	Account Number	Grant Code	Amount
	Professional Services	591-545.200-801.000		\$118,000.00
	Professional Services	591-545.202-801.000		\$18,000.00
		<b>FY25 GRAND TOTAL</b>		<b>\$136,000.00</b>

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES ☐ NO ☐ REQUISITION NO:

Yolanda Gray  
ACCOUNTING REVIEW

Date: \_\_\_\_\_

Yolanda Gray (May 7, 2025 10:47 EDT)

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

**Section V: RESOLUTION DEFENSE TEAM:**

(Place the names of those who can defend this resolution at City Council)



**CITY OF FLINT**  
**\*\* STAFF REVIEW FORM \*\***

*Effective: March 5, 2025*

	<u>NAME</u>	<u>PHONE NUMBER</u>
1	Scott Dungee	
2		
3		

**STAFF RECOMMENDATION: (PLEASE SELECT):** ☐ **APPROVED** ☐ **NOT APPROVED**

**DEPARTMENT HEAD SIGNATURE:** Scott Dungee  
Scott Dungee (May 7, 2025 12:58 EDT)  
(Name, Title)

**ADMINISTRATION APPROVAL:** Clyde D. Edwards  
Clyde D. Edwards (May 7, 2025 12:23 EDT)  
(for \$20,000 or above spending authorizations)

# REQUEST FOR PROPOSAL

## RFP #

### Water System Asset Management Plan and Water Reliability Study for the City of Flint

#### Introduction

The City of Flint, Finance Department—Division of Purchases & Supplies, is seeking a qualified engineering firm to develop an Asset Management Plan (AMP) and Water Reliability Study for the water treatment plant (WTP), reservoirs, pump stations, booster station and distribution system that meets the State of Michigan, Environment, Great Lakes, and Energy's (EGLE) requirements. Below is a description of the water system and background of the AMP efforts at the City of Flint (City); the scope of work that includes a description of the requirements for an AMP and Water Reliability Study; the project goals; and the proposal format and evaluation/selection criteria.

#### Background

The City of Flint operates a public water system which supplies drinking water to a population of over 80,252 through 582 miles of distribution mains. The system supplies an average of 13.2 million gallons per day (MGD). It is estimated that the City of Flint's first water distribution pipelines were installed as early as 1912. The City currently purchases finished water from Great Lakes Water Authority (GLWA), boosting the concentration of chlorine and orthophosphate for corrosion control and adjusting the PH, prior to distribution. The City also owns and operates the Flint Water Treatment Plant (WTP), which was originally constructed in 1952 and renovated in 2014. Four pump stations, Pump Station #4, Cedar Street, Torrey Road, West Side Avenue Pump Stations were constructed in 1948, 1948, 1948, and 1972, respectively. The City maintains five water storage facilities (Cedar Street, Dort, and West Side Reservoirs, Clear Well #4, and WTP Elevated Storage Tank).

In 2008, the City of Flint Water System Review (Michigan Department of Environmental Quality (MDEQ) 2008) cited many key improvements necessary to the water supply, including the recommendation to develop an Asset Management System. The City embarked on asset management activities including field verification of hydrants and valves, the development of a GIS-based model, the development of a replacement program for assets more than fifty years old, and various assessments of pumping and treatment facilities. In 2017, an extensive Asset Management Plan was completed by Arcadis and funded through the federal WINN Grants. This process was guided by EGLE and the Environmental Protection Agency (EPA). This AMP included an assessment of the GIS data gaps. The water mains were linked to the hydraulic model and the GIS network structures were populated based on the hydraulic model for the system including tanks, reservoirs, and pumps. Water main asset installation dates were also added to the GIS. For vertical assets, there was a specific level of detail that was defined for mechanical, electrical, HVAC, and structural assets to determine how these would be tracked.

Since this AMP was developed and submitted in 2017, the City has completed a number of capital projects to the water system including:

1. In 2021, 5.8 miles of 36" ductile iron pipe was laid down to make up the City's first option for a secondary water supply source from Genesee County Drain Commission and Water; this back up water supply replaced using the Flint River as a backup water supply.
2. In 2022, a new Chemical Feed Building was added to the WTP to establish 24-7 chemical feeding of three primary chemicals that are required by EGLE to meet the safe drinking water act 399 compliance standards.
  - a. Phosphoric Acid (75%)
  - b. Sodium Hypochlorite (12.5%)
  - c. Sodium Hydroxide (25%)
3. In 2020, the 20-million-gallon Dort reservoir was completely restored and put back in service.
4. In 2023, the Dort pump station was completely restored and re-designed to meet demands of 15 MGD firm capacity.
5. In 2020, five new water quality panels were installed at various locations throughout the distribution system to monitor the water quality.
6. In 2022, the 2-million-gallon elevated tower was fully restored inside and out and several upgrades were done to increase the integrity of the tower to include 24" air gaps on the overflow and drain.
7. Currently, Baxter & Potter GLWA control station is under restoration design and will be replaced in 2026.
8. Currently, the Torrey Road booster station is undergoing a survey to determine its future design.
9. Currently, the 20-million-gallon Cedar Street reservoir is undergoing a complete restoration and will be finished by February of 2025.
10. Currently, the Cedar Street pump station is undergoing a full restoration which will incorporate three new VFD pumps with a firm capacity of 7 MGD. This project will be completed by March 2026.

## Scope of Work

### Asset Management Plan

The MDEQ Guidance, linked below, requires five core components to an AMP: Asset Inventory, Level of Service, Critical Assets, Revenue Structure, and Capital Improvement Project Plan. The AM Program Review Checklist provides specific details as to what information should be included in each section. In addition to meeting these minimum requirements, the AMP should consider other best practices, such as: Asset Management Guidance and Best Practices (USEPA 2008); Asset Management Systems Requirements and Guidelines for the Application of ISO 55000-2 (International Organization for Standardization 2014); International Infrastructure Management Manual (IIMM 2015); IAM Anatomy of Asset Management (Institute of Asset Management 2015).

The Engineering Firm must follow the Safe Drinking Water Act (SDWA) Rule 1606 (R 325.11606): **Community water supplies; additional general plan requirements; asset management program; capital improvements plan. Community Water supplies shall include in the general plan each of the following and meet the requirements listed below.**

- Meets the criteria established within the MDEQ Asset Management Program Checklist and Asset Management Guidance for Water Systems:  
[https://www.michigan.gov/egle/about/organization/drinking\\_water\\_and\\_environmental\\_health/community-water-supply/asset-management](https://www.michigan.gov/egle/about/organization/drinking_water_and_environmental_health/community-water-supply/asset-management).
- Includes the following core components: Asset Inventory, Level of Service, Critical Assets, Capital Improvement Project Plan, and Revenue Structure
- A summary describing the method used to assess the criticality of assets considering the likely hood and consequence of failure.
- Addresses all assets related to potable water distribution, pumping, and storage assets maintained by the City's Department of Public Works - Water Service Center and Water Treatment Plant divisions
- A capital improvements plan that identifies waterworks system needs for 5-year and 20-year planning periods.
- Contains a schedule for the development and implementation of an AM Program that can be achieved in 3-5 years
- A summary detailing the funding structure and rate methodology that needs to be incorporated into the AMP plus provides sufficient resources to implement the asset management program.

#### Water Reliability Study

The purpose of this study is to satisfy the requirements of the Michigan Department of Environment, Great Lakes and Energy (EGLE) Michigan Safe Drinking Water Act (SDWA), and the Rules promulgated pursuant to the Act (P.A. 399 of 1976, as amended). Part 12 of the Rules indicates that Type 1 water suppliers (community supply) are required to conduct a reliability study every five (5) years to determine the adequacy of the system to meet the water demands at a certain pressure. The previous water reliability study for the City of Flint was completed in 2016. The Michigan Department of Environmental Quality (MDEQ) requested that the City's reliability study be updated once again in 2025. The principal elements of this Reliability Study, which provide the requirements to satisfy Part 12 of Michigan's Safe Drinking Water Act (SDWA), include the following:

1. Study of Water Supply Requirements
  - a. Basic planning data, including current population, number of service connections, and equivalent residential units.
  - b. Present, 5-Year and 20-Year projected average daily, maximum daily and peak hour demands.
  - c. Present, 5-Year and 20-Year projected fire flow demands.
  - d. Basis of demand projections.
  - e. Water shortage response plan for emergencies.
2. Required Capacity of Waterworks System
  - a. Rated capacity from the treatment system.
  - b. Finished water storage capacity in excess of the established normal waterworks system requirements.

3. Interruption of Power Service
4. Interruption in Water Service to Distribution System

The scope of this study will include analyzing the water system's response to current and estimated future water and firefighting demands, as well as supply and storage requirements within the service area. The City is currently conducting a Hydraulic Study for the water system that can be used for the Water Reliability Study. The planning period for this system evaluation includes current, five year (year 2030), and twenty-year (year 2045) demand projections. The year 2025 is anticipated as a planning year and projects presented in the five-year plan are estimated to commence in 2026. Previous studies have included the following components:

- Evaluation of historical trends of population growth, development, service area expansion, and water use.
- Projection of future population, service area, and water requirements.
- Evaluation of existing facilities.
- Identification of recommended upgrades.

#### Project Goals

Establish a strategic and proactive program for management of the WTP, pump stations, and reservoirs that shall:

1. Enable staff to update asset inventory, and record and update existing conditions of assets in each system.
2. Optimize existing operations and maintenance procedures and provide this in a format that will allow for later integration with a computerized maintenance management system (CMMS).
3. Optimize use of available capital investment dollars and identify resources needs (e.g., equipment, staffing, funding, technology).
4. The final report must include the complete set of asset data that is digitally stored and formatted so that it will integrate with a CMMS such as Antero, which is currently in use at the City's Water Pollution Control.
5. The final reports must be done by December 31, 2025

#### PROPOSAL FORMAT AND EVALUATION/SELECTION CRITERIA

QBS will be the method used for selection. Proposals shall contain a clear, accurate, and detailed description of the scope of work, technical requirements, and the consultant's qualifications necessary for the service to be rendered. It should detail the services to be performed, deliverables to be provided, estimated schedule for the performance of the work, and applicable standards, specifications, and policies. Proposals should be prepared economically using 11-point font and single-sided paper. Each proposal should have one original bound proposal, one unbound copy, and one electronic flash drive copy. All cost proposal sheets should be in a sealed envelope within the sealed proposal envelope. The inside envelope shall have the name of the project and the name of the firm with the address and indicate that the bid prices are within on the outside of the envelope. All not-to-exceed costs are to be included in the bid. All mileage, equipment, testing, surveying, and any sub-contractor's costs shall be part of the not to exceed bid price.

Respondents should organize proposals into the following sections:

A. Title Page and Table of Contents All pages to be numbered and shown in the Table of Contents (pages 1 and 2)

B. Professional Qualifications –

1. State the full name and address of your organization and the office location where work will be performed. Include the history of the firm and the types of engineering services provided. Identify the technical details that make the firm uniquely qualified for this project. (Title this section B1. Firms History)
2. Include your organization chart with the names of the key personnel by skill and qualifications that will be employed in this project study. Show where the personnel will be physically located during the time, they are engaged in this project study. (Title this section B2. Organization Chart)
3. For each of the personnel Identify in Section B2 and any other individuals you consider key to the success of this project. Provide resumes (2-page maximum) including surveyors and any sub-consultant(s). (Title this section B3. Professional Qualifications)

C. Past Involvement with Similar Projects –

1. Provide a minimum of 2 projects that showcase a similar experience to the project being proposed. The related projects must have been completed in the last 10 years. The projects should show your Firm's proven ability to develop cost and detailed study. (Title this section C1. Similar Projects)
2. On each of the above-related projects:
  - a) Give the size and the scope of the project.
  - b) Show the date that the project's design started.
  - c) Show the proposed design completion date.
  - d) Show the date that the actual study was completed.
  - e) Show the original estimated cost for the project.
  - f) Show the finished bid cost for construction.
  - g) Show the key personnel of the two projects and what their role was.
  - h) Bold type or underline the key personnel of these projects that will be working on our project.
  - i) Please explain the reasons if projects were over or under 10% of the engineer's estimate at the study stage. If all projects came in on cost indicate this.
3. Provide a list of two (2) references for similar project studies including their contact's name, agency, telephone number, and email address. (Title this section C2. References)

**D. Project Challenges-**

1. What do you see as the biggest challenges for completing the engineering study for this Project? How will your company overcome these challenges? (Title this section D1. Challenges)
2. How will the engineering firm make sure the City of Flint knows the best path to follow for re-building or replacing the booster pump station? (Title this section D2. Best Outcome)
3. How will the engineering firm make sure the City of Flint knows the best path to follow for re-building or replacing the booster pump station? (Title this section D2. Best Outcome)"
4. How will the engineering firm make sure the City of Flint knows the best path to follow for creating a complete Asset Management/Dist. System Reliability Study moving forward (Title this section D2. Best Outcome)

**E. Proposed Work Plan –**

1. Provide a detailed flow chart, which lists chronologically all tasks determined to be necessary to accomplish the work of this project. The work plan shall be sufficiently detailed and clear to identify the progress milestones including when project tasks and deliverables a timeline and schedule for design depicting the sequence and duration of tasks showing how the work will be organized and executed. (Title this section E1. Timeline)
2. Include information that your firm believes is pertinent to the success of the project that may not have been requested or identified. (Title this section E2. Pertinent Information)
3. Provide details of what Quality Control and Quality Assurance will be utilized in the study and estimate the cost for this project (Title this section E3. QC/QA)

**F. Capacity to follow instructions –**

1. All the instructions for the proposal have been followed and completed.

The written proposal shall be evaluated on the clarity and content of their responses. The evaluators will include the Water Plant Personnel and the Director of Public Works at 4500 North Dort Hwy. Flint, MI 48505.

This RFP will be graded both as the most highly qualified consultant and in terms of the cost. The lowest bid may or may not be picked. All bids will be based on the percentage of the lowest bid. In-state or local preference may be used as an RFP selection or consultant evaluation factor.





**FLEIS & VANDENBRINK**

DESIGN. BUILD. OPERATE.

9475 Holly Road, Ste 201  
Grand Blanc, MI 48439  
P: 810.743.9120  
F: 810.771.7860  
[www.fveng.com](http://www.fveng.com)

## E2. PERTINENT INFORMATION

Not only does F&V have vast experience in completing water reliability studies and developing asset management plans for drinking water systems, we also have vast experience working with the City of Flint DPW – Water Service Center and Water Treatment Plant divisions. Our engineering staff will work with **Rob Jones**, a project manager for F&V, who has first-hand experience working at the Flint Water Treatment Plant and Water Laboratory. Other F&V staff who have experience with the water treatment plant and laboratory are **Catherine Winn, Stewart Beach, Ben Pank, and Ken Flagstadt**.

F&V began assisting Flint with interim certified water operator services in 2017, preparing and submitting daily, weekly, and monthly water quality reports to EGLE, and providing evaluations and recommendations for the required water system chemical additions. Since we began this project, the City of Flint has met or exceeded drinking water quality standards throughout the system.

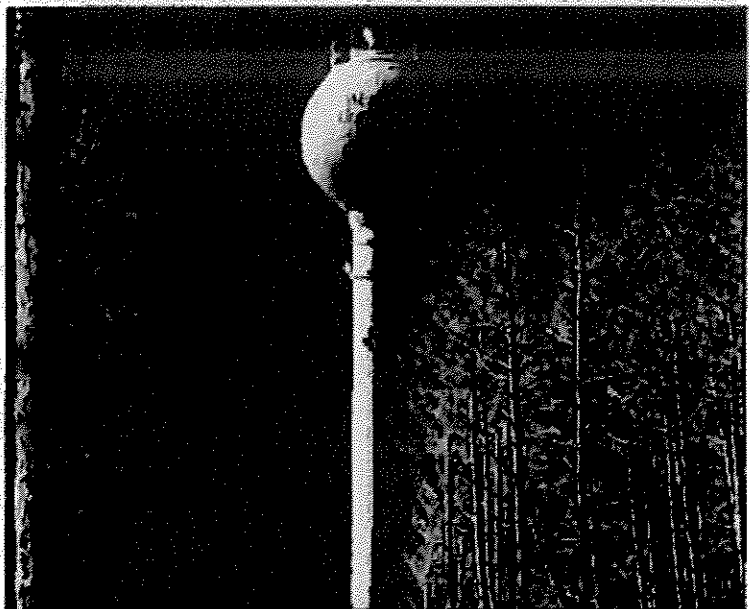
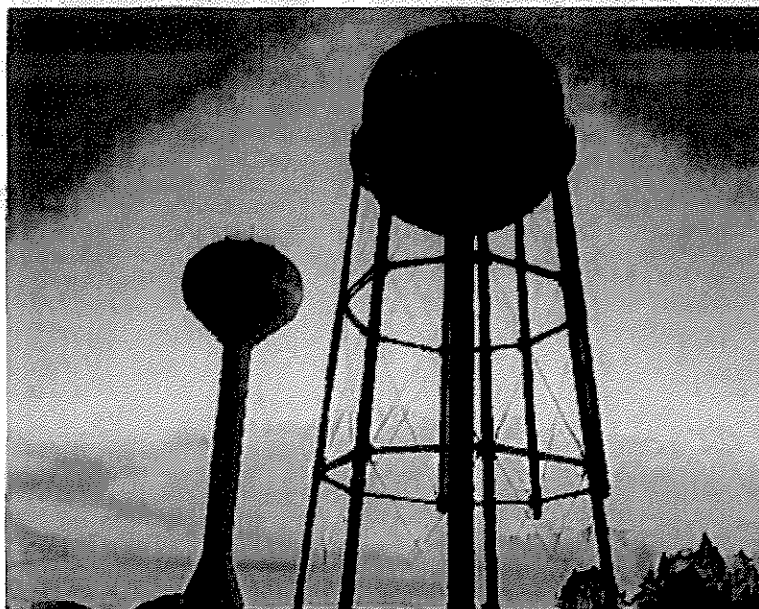
F&V expanded their support to the City that same year by providing laboratory analysis and distribution system sampling services. These services were initiated within days of being requested due to the unexpected departure of the City's laboratory staff. F&V stepped into the breach to maintain compliance with EGLE's demanding Water Quality Parameter sampling protocols, and retained the City's Certified Drinking Water Laboratory status, saving them thousands of dollars in contract laboratory fees. **In May 2019, we earned a Certificate of Excellence for Laboratory Data Accuracy.**

F&V staff administered the City's lead and copper sampling plan, coordinating with engineers and contractors to fulfill EGLE's rigorous sampling and reporting requirements throughout the City's multi-year lead service line replacement efforts.

F&V has received great commendations from the City, EGLE, and USEPA for our role in maintaining compliance with operations, laboratory and sampling services, and reporting.

F&V has also provided training for City water system operators and laboratory employees, allowing the city to transition back to municipal operations while still providing a safety net of support for both operations and lab.

Because we have operators on staff, F&V is knowledgeable in implementing WAMPs through Computerized Maintenance and Management System (CMMS) software, including Antero and CityWorks. Several of our operations projects utilize Antero for CMMS and work orders, and we are also currently working with a client to bring their CMMS into CityWorks.



## **ADDITIONAL EXPERIENCE**

Various Communities

### **WATER RELIABILITY STUDY EXPERIENCE OVERVIEW**

F&V has assisted over 100 communities plan and perform water reliability studies across the state and has a highly trained staff experienced in working on water systems of similar size and complexity to yours. Our reports are written to the standard that they are often used by communities as the basis for future funding applications for capital projects. We have a very successful track record of assisting our clients in obtaining grant funding to complete needed repairs.

At F&V, we are very proud of the quality and comprehensive nature of the Water System Reliability Studies that we prepare for our clients. Past clients have said that the study and associated maps are very useful for their long-term planning and budgeting. We have long strived to prepare a report that both satisfies the regulatory requirements of the EGLE and serves as an easy to understand, useful planning document for the municipality.

#### **Communities include:**

- Allendale Charter Township
- Bangor-Monitor Metropolitan Water District
- Barry Township
- Bay County
- Beaver Township
- Beecher Metropolitan District
- Berrien Springs
- Birch Run Township
- Camp Grayling Training
- City of Auburn
- City of Bangor
- City of Belding
- City of Big Rapids
- City of Dexter
- City of East Grand Rapids
- City of Essexville
- City of Grand Blanc
- City of Grand Haven
- City of Harbor Springs
- City of Harrison
- City of Hudsonville
- City of Huntington Woods
- City of Jonesville
- City of Manton
- City of Montrose
- City of Muskegon Heights
- City of Newaygo
- City of Northville
- City of Pentwater
- City of Plainwell
- City of Portland
- City of Pottsville
- City of Reed City
- City of Scottville
- City of Springfield
- City of St. Louis
- City of Three Rivers
- City of Vassar
- City of Wayland
- City of Yale

- Emmett Charter Township
- Frankenlust Township
- Fraser Township
- Grosse Pointe Shores
- Gun Plain Township
- Hampton Township
- Kalamazoo Lake Sewer and Water Authority
- Kawkawlin Township
- Kinross Charter Township
- Leoni Charter Township
- Monitor Township
- Portsmouth Township
- Taymouth Township
- Town of Ossian, IN
- Town of Lagro, IN
- Town of Markle, IN
- Town of Windfall, IN
- Village of Augusta
- Village of Bear Lake
- Village of Bellaire
- Village of Benzonia
- Village of Berrien Springs
- Village of Beulah
- Village of Bloomingdale
- Village of Breckenridge
- Village of Buckley
- Village of Centreville
- Village of Colon
- Village of Constantine
- Village of Deckerville
- Village of Dundee
- Village of Eau Claire
- Village of Edmore
- Village of Grosse Pointe Shores
- Village of Hesperia
- Village of Homer
- Village of Howard City
- Village of Lakeview
- Village of Lawrence
- Village of Lyons
- Village of Marion
- Village of Mattawan
- Village of Middleville
- Village of Muir
- Village of Nashville
- Village of New Lothrop
- Village of Northport
- Village of Oxford
- Village of Pentwater
- Village of Pewamo
- Village of Posen
- Village of Quincy
- Village of Roscommon
- Village of Saranac
- Village of Shelby
- Village of Sheridan
- Village of Stockbridge
- Village of Suttons Bay
- Village of Westphalia
- West Shore Community College
- Williams Township
- Yankee Springs Township

#### **WATER ASSET MANAGEMENT EXPERIENCE OVERVIEW**

Our approach to asset management is centered around a powerful assessment software tool that takes the mountains of field and office information collected on utility assets, organizes it, prioritizes asset condition based on user defined risk criteria and identifies rehabilitation recommendations. We can build a customized analytical model of your utility system tailored to your specific needs and goals. F&V's expertise in GIS allows us to create a detailed mapping of utility assets with links to critical assessment data and record drawings.

From these results, we help communities develop detailed and accurate short- and long-term CIP for their systems to keep the community's infrastructure strong and functioning.

#### **Communities include:**

- Allegan County Drain Commissioner
- Allendale Charter Township
- Arcadia Township
- Argentine Township
- Bangor Charter Township
- Bay County Department of Water & Sewer
- Bedford Charter Township
- Beecher Metropolitan District
- Berlin Charter Township
- Big Creek / Mentor Utility Authority
- Blackman Charter Township
- Branch County Department of Public Works
- Branch County Drain Commissioner
- Charter Township of Au Sable

- Charter Township of Brighton
- Charter Township of Hampton
- Charter Township of Portsmouth
- Cherry Grove Township
- City of Albion
- City of Auburn
- City of Belding
- City of Big Rapids
- City of Coleman
- City of Croswell
- City of Dowagiac
- City of East Tawas
- City of Essexville
- City of Grand Blanc
- City of Harrison
- City of Hillsdale
- City of Hudson
- City of Hudsonville
- City of Huntington Woods
- City of Lapeer
- City of Manton
- City of Mt. Pleasant
- City of Newaygo
- City of Norway
- City of Ovid
- City of Pinconning
- City of Plainwell
- City of Portland
- City of Reed City
- City of Saugatuck
- City of Scottville
- City of Springfield
- City of Sturgis
- City of Tawas City
- Columbia Township
- Covert Township
- Davison Township
- Elba Township
- Emmett Charter Township
- Fife Lake Utility Authority
- Frankenlust Township
- Gun Lake Area Sewer & Water Authority
- Gun Plain Charter Township
- Hampton Charter Township
- Hillsdale Board of Public Utilities
- Kalamazoo County Drain Commission
- Kalamazoo Lake Sewer & Water Authority
- Kawkawlin Township
- Monitor Township
- Mundy Township
- North Muskegon
- Northport / Leelanau Township Utilities Authority
- Onekama Township
- Paw Paw Township
- Pennfield Charter Township
- Plainfield Charter Township
- St. Joseph County Drain Commissioner
- Southwest Barry Co. Sewer & Water Authority
- Tawas Utility Authority – Blair County
- Tittabawassee Township
- Village of Augusta
- Village of Bellaire
- Village of Benzonia
- Village of Berrien Springs
- Village of Bloomingdale
- Village of Breckenridge
- Village of Breedsville
- Village of Burr Oak
- Village of Caledonia
- Village of Carleton
- Village of Centreville
- Village of Clarksville
- Village of Colon
- Village of Constantine
- Village of Deckerville
- Village of Edmore
- Village of Elberta
- Village of Fife Lake
- Village of Hesperia
- Village of Hopkins
- Village of Howard City
- Village of Hudsonville
- Village of Lennon
- Village of Lincoln
- Village of Mattawan
- Village of Mendon
- Village of Mesick
- Village of Nashville
- Village of Northport
- Village of Onekama
- Village of Paw Paw
- Village of Pewamo
- Village of Quincy
- Village of Sand Lake
- Village of Saranac
- Village of Sheridan
- Village of Stockbridge
- Village of Suttons Bay
- Village of Union City
- Village of Vernon
- Village of Westphalia
- Williams Charter Township

## E3. QC/QA



Quality shall always be considered first and foremost. The hiring of staff, workplace and materials provided, management guidance, training, time, and effort shall all reflect the requirement that quality is the number one priority at F&V. The ability of F&V to provide a quality product shall be required during the design, construction, and close out of all projects.

F&V has set five goals with quality based objectives:

- **Goal 1:** Provide engineering services to solve our client's problems while maintaining a work environment that is fun and challenging.
- **Goal 2:** Serve the client as a firm; not as individuals. Internal peer review on project designs, studies and important issues is required. All work shall have consistent presentations from the firm.
- **Goal 3:** Provide value in what we design and in the services rendered. Alternatives shall be properly studied with senior staff being part of the team to evaluate alternatives. Allow creativity yet manage risk. Facilitate the training of staff and allow for ongoing personal and technical growth.
- **Goal 4:** Provide our services on a timely basis. A team effort requires total cooperation and communication from all members of the team. The QA/QC process must help – not hinder our success.
- **Goal 5:** Provide services on a cost-effective basis, minimizing re-designs, minimizing risks to our client and to the firm and making a profit. Internal and external communication is critical. Projects must be thought out well and scope of services monitored. Checklists shall be utilized where appropriate.

### Quality Statement

A Quality Statement shall be prepared for each project. The QS shall contain:

- All information to properly identify the project, the client, the form of contract, the project locations and scope, the scope of services, the project manager and principal-in-charge, the project team members, the schedule, the budget, and the milestones for QA/QC reviews
- Procedures and standards to be used on the project

We feel that the effectiveness of our quality is demonstrated in the fact that, on the average, construction costs increases during construction related to non-owner scope additions on projects has averaged to be within 1% of the as-bid amount. This compares to 3% that traditionally can be expected in our industry.

### DEFINITIONS OF QC, QA AND QCP

**Quality Control (QC):** The review, supervision, and guidance by experienced individuals at various stages of a project conducted to assist and guide the project team in completing the work correctly while meeting the goals and objectives of the client.

**Quality Assurance (QA):** The process of continuous updating and improving the firm's standards, guidelines and checklists as they are used by the project team in completing a project to assure that the work and services provided to the client are complete, accurate and useful.

**Quality Control Plan (QCP):** A written statement or plan with outlined procedures and guidelines including both QC and QA to be used by the project team in meeting the client's expectations, goals and objectives. The QCP identifies individuals responsible for QC and the specific work plan, budget and schedule to be followed by the project team.



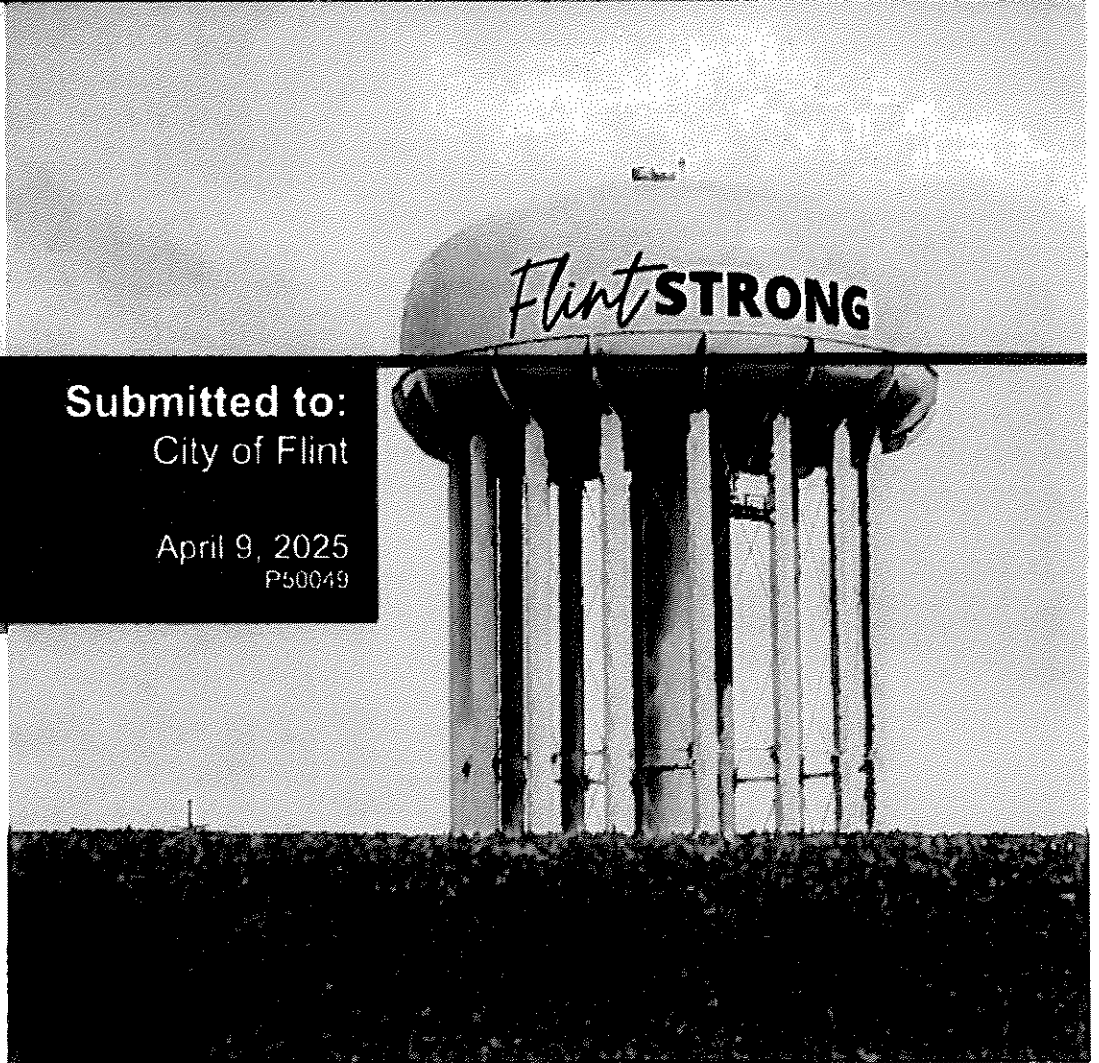
## COST PROPOSAL

# WATER SYSTEM ASSET MANAGEMENT PLAN AND WATER RELIABILITY STUDY

PROPOSAL NO. 25000521

Submitted to:  
City of Flint

April 9, 2025  
P50049



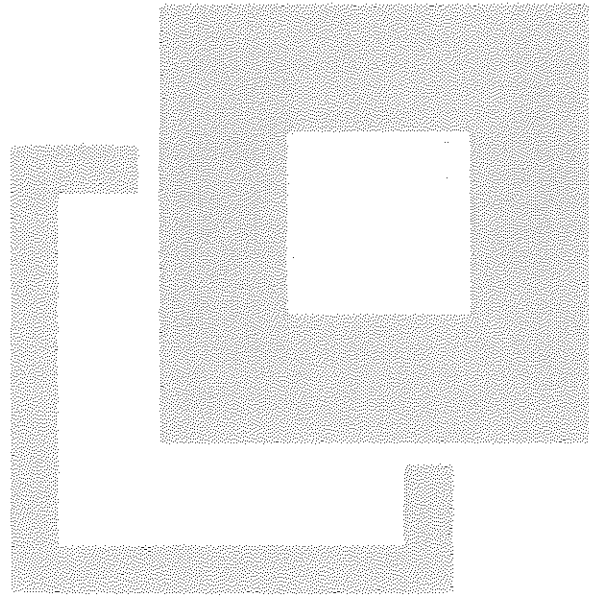
## COST PROPOSAL

Our proposed not-to-exceed fee includes all labor and reimbursable expenses and is based on the scope of services described in this proposal.

Deliverable	Not-to-Exceed Fee
Water Reliability Study	\$18,000
Water Asset Management Plan*	\$118,000
F&V Project Total	\$136,000

\*The budget for the Water Asset Management Plan includes up to five days of select water distribution survey completed by a one-person survey crew to fill-in any identified gaps in the water distribution asset inventory / GIS map. Should additional survey time be required, we can provide a contract amendment based on \$175 per hour for authorization *prior* to incurring any additional costs.



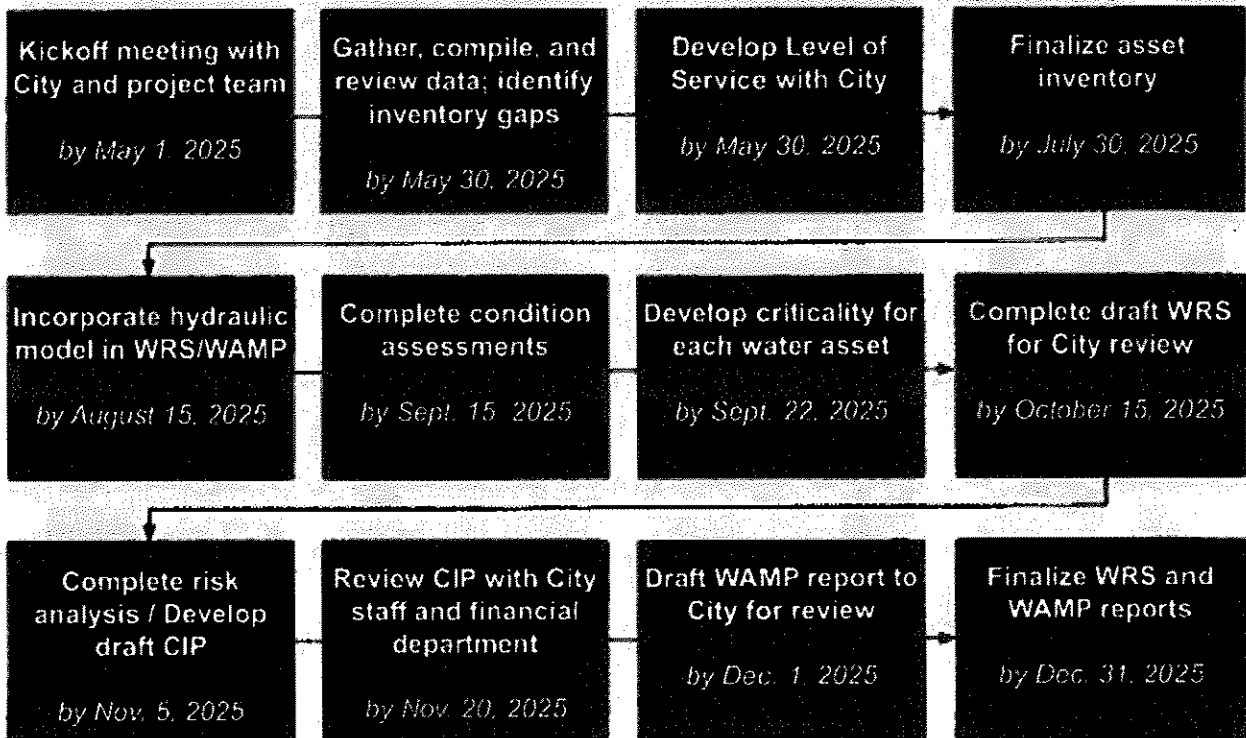


# SECTION E

# **PROPOSED WORK PLAN**

## E1. TIMELINE

Our scope of work to complete the WRS and WAMP is detailed after the timeline with critical milestones summarizing the detailed scope of work.



### WATER RELIABILITY STUDY DETAILED SCOPE OF WORK

F&V will complete a Water Reliability Study for the City of Flint as required by Part 12 Rules of Safe Drinking Water Act 399, PA 1976, as amended.

During the kickoff meeting, F&V will review the current system operations with the City to gain an understanding of the system and functions of each component and will review the 2016 Reliability Study and note any changes to the system or its operations that have occurred since then. F&V will request from the City all pertinent data needed to complete the study, including, but not limited to:

- Historical water usage records (well pumpage, well condition reports, treated water production, billed customer usage, etc.)
- Water quality analytical testing records
- Storage tank inspection reports
- Pump inspection/capacity test reports and pump curves
- SCADA operational settings for storage tanks, pumps, and valves

F&V will review and analyze the data, then determine 20-year water usage projections based on historical population and water usage trends.

We understand that TetraTech is currently updating the City's hydraulic model and completing a hydraulic study to evaluate system hydraulic performance at current and future demands and desired fire flows. Results from the hydraulic study, including current and future system hydraulic performance for current, 5-year, and 20-year planning periods, will be incorporated into the WRS.

We have assumed that a copy of the hydraulic model will be made available to us if additional hydraulic modeling simulations are needed to finalize the WRS report.

F&V will synthesize a technical report that details the complete findings of the reliability study and satisfies the Act 399 requirements for a WRS. The report will review the existing water system and the condition of the watermain, pumping facilities, storage tanks, and any other system components. Historic and projected water demands and any trends identified in the data will be presented. The hydraulic study by others will be summarized in the final WRS report. The evaluation of the distribution, water supply, and water storage capacities with related figures will be provided. Short-term and long-term recommended improvements to the system will be listed with estimated costs and system performance after implementation of the improvements will be evaluated. Recommendations for the WRS report will also be incorporated in the WAMP.

The draft report will be sent to the City for review, and any feedback will be incorporated into the draft report to be submitted to EGLE. F&V will then incorporate feedback received from EGLE, as needed, and the study will be finalized.

## **WATER ASSET MANAGEMENT PLAN DETAILED SCOPE OF WORK**

F&V will complete a WAMP in accordance with EGLE guidance and industry best practices. The WAMP will include the five core components of an AMP, including Asset Inventory, Level of Service, Critical Assets, Revenue Structure, and Capital Improvement Plan. We anticipate collaboration and meetings with City staff as necessary during the course of the project to review key information and draft plans before finalizing the final deliverables.

### **TASK 1. WATER SYSTEM ASSET INVENTORY AND DOCUMENTATION**

A comprehensive asset inventory of all existing watermain, pumping, treatment, and storage facilities will be gathered and recorded. Factors such as age, size, useful life, replacement cost, and condition of all these assessments will be determined. Locations and operational status of valves and hydrants will be incorporated to the asset inventory, if available. Locations and materials of service lines will be incorporated into the asset inventory, if available.

We understand that the City maintains a GIS map and database. This database will be used as the basis for the distribution system asset inventory. F&V will review the database, compare it to the hydraulic model pipe network, and discuss any recent updates to the system with staff that may not be reflected in the current GIS. If any data gaps are identified, F&V will work with City staff to fill the gaps and add data to the GIS database through record drawings, specific, limited survey, or other information.

F&V will review the existing inventory for pumping, treatment, and storage facilities and update the inventory to reflect changes since the 2017 WAMP was completed to represent the current system inventory.

### **TASK 2. LEVEL OF SERVICE DEVELOPMENT**

F&V will work with the City to develop the Level of Service. We will establish and define the way the water system utility managers, operators, and public officials want the water system to perform over the long term, as follows:

- Develop a draft Level of Service document to establish goals and performance criteria that the utility wishes to meet. The key components to address will be as follows:
  - a. Communicate the system's operation to the customers
  - b. Determine critical assets
  - c. Provide a means of assessing overall system performance
  - d. Provide a direct link between costs and service

- e. Serve as an internal guide for system management and operations staff
- f. Provide information for system annual report
- Finalize the expected level of service and prepare a final Level of Service document.
- Assist the City to draft a new Level of Service document and solicit input from public on reasonable and attainable levels of service and anticipated risks and costs.

### **TASK 3. CRITICAL ASSETS**

F&V will work with the City to complete a risk analysis of the assets, including both a condition assessment, anticipated useful life, and criticality assessment of the City's water assets.

- F&V will complete a field condition assessment of operations-related fixed assets, including pumping facilities, storage, and water treatment facilities. The assessment will include the following information:
  - » Brief description and GPS location of asset
  - » Photographic documentation of asset
  - » Narrative of asset condition based on field inspection
  - » Recommended improvement/replacement of assets including timelines and costs for inclusion with the CIP

Note that the old Water Treatment Plant will only be assessed considering it as an asset (including electrical distribution equipment, HVAC, offices, laboratory, operation center, etc) and not for its ability to treat water.

- Distribution assets will be assessed based on material, age, break history and/or other operation and maintenance data, and hydraulic study recommendations.

Once the condition assessment information is gathered, a **criticality assessment** will be performed to understand the most important assets to be monitored, repaired, or replaced. This will allow the City to better manage their assets and will aid in the decision making for where to allocate operation and maintenance and capital improvement funds. Likelihood of failure and consequence of failure factors will be entered into a GIS and spreadsheet-based risk analysis calculation.

### **TASK 4. CAPITAL IMPROVEMENT PLAN**

From this criticality assessment and risk analysis, a prioritized CIP will be created to provide costs for the repair and replacement actions that must be implemented. The CIP will identify a list of short-term (1-5 years) and long-term (5-20 years) capital projects to meet the Level of Service goals. The CIP will include a proposed implementation schedule for the short-term improvements.

### **TASK 5: REVENUE STRUCTURE DEVELOPMENT**

F&V will work with the City's financial team to develop a funding and rate methodology to implement recommendations from the WAMP and CIP. We can coordinate with the City's internal financial department and/or a third party rate consultant/municipal financial advisor to:

- Review of existing rate structure by meter size, user classification, outside customers, current rate resolutions/ordinances, and past rate studies
- Review of current revenue and OM&R expenses and estimates of required budget line-item costs for the next five years to meet level of service goals and CIP implementation
- Develop a proposed updated water rate structure
- Make recommendations for needed rate increases over the next five years
- Assist the City in presentation of proposed rate structure in public meeting

**THE FOLLOWING PAGES MUST BE COMPLETED AND INCLUDED WITH SUBMITTAL IN THE FOLLOWING ORDER.**

**Purchasing Checklist:**

- ☒ Exhibit A - Complete Proposal Submittal with detailed Summary of Pricing
- ☒ Exhibit B -Qualifications and Licenses Requirements
- ☒ Exhibit C – Disclosure of Supplier Responsibility Statement
- ☒ Exhibit D - List of References
- ☒ Exhibit E - Certificate of Insurance
- ☐ Exhibit F – Non-Bidder's Response
- ☒ Exhibit G – City of Flint Affidavit



## ❖ EXHIBIT A - SUBMITTAL WITH DETAILED SUMMARY OF PRICING

**SCOPE OF WORK ATTACHED SEPARATELY.**

1. Failure to use this bid form shall result in bid disqualification.
2. Failure to bid on all items shall result in an "incomplete bid" determination.
3. List value-added considerations on a separate sheet of paper.
4. All bid pricing to include shipping and freight charges.

**THIS PAGE MUST BE COMPLETED AND INCLUDED WITH THE BID**

The undersigned hereby certifies, on behalf of the respondent named in this Certification (the "Respondent"), that the information provided in this offer submitted to the City of Flint, Department of Purchase and Supplies is accurate and complete, and that I am duly authorized to submit same. I hereby certify that the Respondent has reviewed all documents and requirements included in this offer and accept its terms and conditions.

Terms: Net 30

Fed. ID #: 38-3088518

Company (Respondent): Fleis & VandenBrink

Address: 9475 Holly Road, Ste 201

City, State & Zip Code: Grand Blanc, MI 48439

Phone / Fax Number: 810.743.9120 FAX: 810.771.7860

Email: jdevol@fveng.com

Print Name and Title: John DeVol, PE - President

(Authorized Representative)

Signed: 

(Authorized Representative)

## **EXHIBIT B - QUALIFICATIONS AND LICENSES REQUIREMENTS**

**Please give a synopsis of your qualifications and experience with this service:**

F&V has vast experience with water reliability studies and asset management plans.

**Please list Licenses:**

This information is provided on resumes in section B.3

**How long have you been in business?**

32 years.

**Have you done business with the City of Flint?**

Yes.

**If yes, please state the project name.**

Water Plant Operation Services  
Fenton Road Improvements  
Grand Traverse Greenway Scoping



## **EXHIBIT C – DISCLOSURE OF SUPPLIER RESPONSIBILITY STATEMENT**

1. List any convictions of any person, subsidiary, or affiliate of the company, arising out of obtaining, or attempting to obtain a public or private contract, or subcontract, or in the performance of such contract or subcontract.

N/A

2. List any convictions of any person, subsidiary, or affiliate of this company for offenses such as embezzlement, theft, fraudulent schemes, etc. or any other offense indicating a lack of business integrity or business honesty which affect the responsibility of the contractor.

N/A

3. List any convictions or civil judgments under state or federal antitrust statutes.

N/A

4. List any violations of contract provisions such as knowingly (without good cause) to perform, or unsatisfactory performance, in accordance with the specifications of a contract.

N/A

5. List any prior suspensions or debarments by any government agency.

N/A

6. List any contracts not completed on time.

N/A

7. List any documented violations of federal or state labor laws, regulations or standards, or occupational safety and health rules.

N/A

**❖ EXHIBIT D – LIST OF REFERENCES: (3) SIMILAR SCOPE OF WORK FROM  
THE LAST 5 YEARS**

Providing the following contact information enables the City of Flint to contact those accounts as references.

**Reference #1:**

Company/Municipality: Leoni Township  
Contact Person: Mike Jester Title: Township Manager  
Address: 913 Fifth Street  
City: Michigan Center State: MI Zip: 49524  
Telephone: 517.764.7400 Fax: \_\_\_\_\_  
Email: mjester@leonitownship.com  
Type of Project: WRS and AMP - More details in Section C.

Project Timeline (Dates): 2020 Budget: \$40,000

**Reference #2:**

Company/Municipality: Beecher Metropolitan District  
Contact Person: Tyrone McCloud Title: Administrative Superintendent  
Address: G-1057 Louis Avenue  
City: Flint State: MI Zip: 48505  
Telephone: 810.787.6527 Fax: \_\_\_\_\_  
Email: Tyrone@becherwater.us  
Type of Project: WAMP and WSRS - More details in Section C

Project Timeline (Dates): 2024 Budget: \$409,372

**❖ EXHIBIT D – LIST OF REFERENCES: (3) SIMILAR SCOPE OF WORK FROM  
THE LAST 5 YEARS (CONTINUES)**

**Reference #3:**

Company/Municipality: City of Hudsonville

Contact Person: R. Tyler Dotson

Title: City Manager

Address: 3275 Central Blvd

City: Hudsonville

State: MI

Zip: 49426

Telephone: 269.214.0022

Fax: \_\_\_\_\_

Email: rtdotson@hudsonville.org

Type of Project: DAMP and WSRS - More details in Section C

Project Timeline (Dates): 2024

Budget: \$229,000

# LARA Corporations Online Filing System

Department of Licensing and Regulatory Affairs

**ID Number: 800744506**[Request certificate](#)[Return to Results](#)[New search](#)**Summary for: F&V OPERATIONS & RESOURCE MANAGEMENT, INC.****The name of the DOMESTIC PROFIT CORPORATION: F&V OPERATIONS & RESOURCE MANAGEMENT, INC.****Entity type: DOMESTIC PROFIT CORPORATION****Identification Number: 800744506 Old ID Number: 04162K****Date of Incorporation in Michigan: 10/18/2011****Purpose: All Purpose Clause****Term: Perpetual****Most Recent Annual Report: 2024****Most Recent Annual Report with Officers & Directors****The name and address of the Resident Agent:****Resident Agent Name:** JOHN DEVOL**Street Address:** 2960 LUCERNE DR SE**Apt/Suite/Other:****City:** GRAND RAPIDS**State:** MI**Zip Code:** 49546**Registered Office Mailing address:****P.O. Box or Street Address:** 2960 LUCERNE DR SE**Apt/Suite/Other:****City:** GRAND RAPIDS**State:** MI**Zip Code:** 49546**The Officers and Directors of the Corporation:**

Title	Name	Address
PRESIDENT	JOHN DEVOL	2960 LUCERNE DR SE GRAND RAPIDS, MI 495
TREASURER	CRAIG SHUMAKER	2960 LUCERNE DR SE GRAND RAPIDS, MI 495
SECRETARY	BRIAN RICE	2960 LUCERNE DR SE GRAND RAPIDS, MI 495
DIRECTOR	LAWRENCE J FLEIS	2960 LUCERNE DR SE GRAND RAPIDS, MI 495
DIRECTOR	PAUL GALDES	2960 LUCERNE DR SE GRAND RAPIDS, MI 495
DIRECTOR	ROBERT WILCOX	2960 LUCERNE DR SE GRAND RAPIDS, MI 495

**Act Formed Under: 284-1972 Business Corporation Act**

**Total Authorized Shares: 60,000**

 **Written Consent**

**[View Assumed Names for this Business Entity](#)**

**View filings for this business entity:**

**ALL FILINGS  
ANNUAL REPORT/ANNUAL STATEMENTS  
ARTICLES OF INCORPORATION  
RESTATED ARTICLES OF INCORPORATION  
RESTATED ARTICLES OF INCORPORATION**

**[View filings](#)**

**Comments or notes associated with this business entity:**

[LARA FOIA Process](#)

[Transparency](#)

[State Web Sites](#)

[Michigan.gov Home](#)

[ADA](#)

[Michigan News](#)

[Policies](#)

Copyright 2025 State of Michigan

**LARA**

Corporations  
Online Filing System

Department of Licensing and Regulatory Affairs

Form Revision Date 07/2016

## ANNUAL REPORT

For use by DOMESTIC PROFIT CORPORATION

(Required by Section 911, Act 284, Public Act of 1972)

The Identification number assigned by the Bureau is: 800744506

Annual Report Filing Year: 2024

1. Corporation Name:

FRV OPERATIONS & RESOURCE MANAGEMENT, INC.

☒ On behalf of the corporation, I certify that no changes have occurred in required information since the last year filed report.

This document must be signed by an authorized officer or agent:

Signed this 18th Day of March, 2024 by:

Signature	Title	Title if "Other" was selected
Curtis M. DeVries	Authorized Agent	

By selecting ACCEPT, I hereby acknowledge that this electronic document is being signed in accordance with the Act. I further certify that to the best of my knowledge the information provided is true, accurate, and in compliance with the Act.

☐ Decline ☒ Accept

***MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS***  
***FILING ENDORSEMENT***

***This is to Certify that the 2024 ANNUAL REPORT***

***for***

***F&V OPERATIONS & RESOURCE MANAGEMENT, INC.***

***ID Number: 800744506***

***received by electronic transmission on March 18, 2024 , is hereby endorsed.***

***Filed on March 18, 2024 , by the Administrator.***

***The document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.***



***In testimony whereof, I have hereunto set my hand and affixed the Seal of the Department, in the City of Lansing, this 18th day of March, 2024.***

*Linda Clegg*

***Linda Clegg, Director  
Corporations, Securities & Commercial Licensing Bureau***



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/24/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Olivier-VanDyk Insurance Agency 2780 44th Street SW Wyoming MI 49519		<b>CONTACT NAME:</b> Certificates Department <b>PHONE (A/C, Ho, Ext):</b> 616-454-0800 <b>FAX (A/C, Ho):</b> 616-454-7100 <b>E-MAIL:</b> certificates@ovdinsurance.com <b>ADDRESS:</b>		
<b>INSURED</b> F&V Companies, Inc. Fleis & VandenBrink Engineering, Inc. 2960 Lucerne Dr SE Grand Rapids MI 49546		<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
		INSURER A: Citizens Ins Co Of Amer		31534
		INSURER B: Arch Insurance Company		11150
		INSURER C: Aspen Specialty Insurance Co		43460
		INSURER D:		
		INSURER E:		
INSURER F:				

**COVERAGES**

CERTIFICATE NUMBER: 1466301896

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR RSD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER	Y	ZAGL89208500	10/1/2024	10/1/2025	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - COMPROP AGG \$4,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		ZACAT9311600	10/1/2024	10/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$		CX010CE24	10/1/2024	10/1/2025	EACH OCCURRENCE \$10,000,000 AGGREGATE \$10,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	ZAWCI9779301	10/1/2024	10/1/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
A	Rented/Lessed Equipment		R7IH224218	10/1/2024	10/1/2025	Limit \$75,000
B	Hired Auto Physical Damage		ZACAT9311600	10/1/2024	10/1/2025	Limit 100,000 MPD COMPCOLL DED \$100/\$500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**City of Flint  
1101 South Saginaw Street  
Flint MI 48502

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.





RESOLUTION NO.: 250223-T  
PRESENTED: 7-23-2025  
ADOPTED: \_\_\_\_\_

**RESOLUTION TO ACCEPT A FINANCIAL RECOVERY TECHNICAL ASSISTANCE GRANT  
FROM C.S. MOTT FOUNDATION AND AMEND THE FY26 BUDGET IN THE AMOUNT OF  
\$750,000**

**BY THE CITY ADMINISTRATOR:**

**WHEREAS**, the Charles Stewart Mott Foundation has awarded the City of Flint grant number 2025-13689 (Financial Recovery Technical Assistance); and

**WHEREAS**, these funds will be used to provide operational and staff support; and

**WHEREAS**, the grant period is July 1 2025 - June 30 2026; and

Account Number	Grant Code	Account Name	Amount
TBD	LCSM-25-FRTA	2025 FRTA GRANT	\$750,000.00
		<b>Total</b>	<b>\$750,000.00</b>

**IT IS RESOLVED** that the appropriate City Officials, upon City Council's approval, are now hereby authorized to accept the Charles Stewart Mott Foundation Grant, amend the FY26 budget, appropriate funding for future fiscal years for as long as the funds are available from the funder, and abide by the terms and conditions of the grant, in the amount of \$750,000.00 to grant budget code LCSM-FRTA-25.

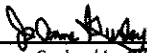


**RESOLUTION NO.:**

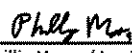
**PRESENTED:**

**ADOPTED:**


**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
JoAnne Gurley (Jun 29, 2025 21:09 EDT)  
JoAnne Gurley, City Attorney

**APPROVED AS TO FINANCE:**

  
\_\_\_\_\_  
Phillip Moore (Jun 30, 2025 08:02 EDT)  
Phillip Moore, Chief Financial Officer

**FOR THE CITY OF FLINT**

  
\_\_\_\_\_  
Clyde D. Edwards / A0494 (Jul 1, 2025 10:10 EDT)  
Clyde D. Edwards, City Administrator

**APPROVED BY CITY COUNCIL:**

\_\_\_\_\_  
City Council



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: March 5, 2025*

**TODAY'S DATE:** 6/16/25

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** RESOLUTION TO ACCEPT A FINANCIAL RECOVERY TECHNICAL ASSISTANCE GRANT FROM C.S. MOTT FOUNDATION AND AMEND THE FY26 BUDGET IN THE AMOUNT OF \$750,000

**PREPARED BY:** Seamus Bannon

**VENDOR NAME:**

#### **Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

**Vendor Compliance (This vendor has been properly vetted and the responses are below):**

Federal government	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

The Charles Stewart Mott Foundation has granted the City of Flint \$750,000.00 to provide operational and staffing support. These funds will build foundational competencies across multiple departments that will enable the City of Flint to provide quality services that meet the immediate needs of residents as well as develop and implement strategies that build citywide resilience.

#### **PROCUREMENT (MUST BE SPECIFIED)**

**Please specify how this vendor was identified: (Check one)**

- ☐ Sole Source (Please attach sole source statement to requisition)
- ☐ Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- ☐ Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)

\*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

- ☐ (3) Quotes (please attach all quotes to your requisition)

#### **Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: March 5, 2025*

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
FY23	LCSM-23-FRTA	\$750,000.00	\$750,000.00	\$750,000.00	230186

#### **Section III:**

**POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

These funds will build foundational competencies across multiple departments that will enable the City of Flint to provide quality services that meet the immediate needs of residents as well as develop and implement strategies that build citywide resilience.

#### **Section IV: FINANCIAL IMPLICATIONS:**

**IF ARPA related Expenditure:**

**Has this request been reviewed by E&Y Firm: YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:**



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: March 5, 2025*

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

Account Number	Grant Code	Account Name	Amount
TBD	LCSM-25-FRTA	2025 FRTA GRANT	\$750,000.00
		<b>Total</b>	\$750,000.00

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

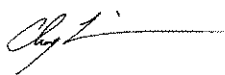
BUDGET YEAR 1 \_\_\_\_\_

BUDGET YEAR 2 \_\_\_\_\_

BUDGET YEAR 3 \_\_\_\_\_

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

PRE-ENCUMBERED? YES ☐ NO ☐ REQUISITION NO:

ACCOUNTING APPROVAL:  Date: \_\_\_\_\_

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐

#### **Section V: RESOLUTION DEFENSE TEAM:**

*(Place the names of those who can defend this resolution at City Council)*

	NAME	PHONE NUMBER
1	Seamus Bannon	
2	Shelly Sparks Green	
3		

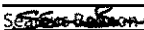


## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: March 5, 2025*

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:   
Scot Robinson (Jun 26, 2025 13:17 EDT)  
(Name, Title)

**ADMINISTRATION APPROVAL:** \_\_\_\_\_  
(for \$20,000 or above spending authorizations)



June 11, 2025

The Honorable Sheldon Neeley  
Mayor, City of Flint  
1101 S. Saginaw Street  
Flint, MI 48502-1420

Project: Financial Recovery Technical Assistance  
(Grant No. 2025-13689)

Dear Mayor Neeley:

We are pleased to inform you that the Charles Stewart Mott Foundation has approved a grant in the amount of \$750,000 to the City of Flint for the above-referenced project for the period July 1, 2025, through June 30, 2026.

Grant Payments

This letter or your proposal may set forth specific goals or objectives that your organization expects to achieve during the grant period. For accounting purposes, the Mott Foundation is not requiring that your organization achieve any specific goal or objective as a condition (or barrier) to your receipt and retention of the grant funds, except for the following:

- This grant will be paid upon approval of any outstanding reports and receipt of any unspent funds.

The Mott Foundation reserves the right to discontinue, modify, or withhold any payments that might otherwise be due under this grant or any other outstanding grant, to require a refund of any unexpended grant funds, or both, if, in the Mott Foundation's judgment, any of the following occur with respect to this grant or any other grant from the Mott Foundation to your organization:

1. Grant funds have been used for purposes other than those contemplated by this commitment letter.
2. Such action is necessary to comply with the requirements of any law or regulation affecting either your organization's or the Mott Foundation's responsibilities under the grant.

The Honorable Sheldon Neeley  
June 11, 2025  
Page 2 (Grant No. 2025-13689)

3. Your organization ceases to conduct this project, or circumstances change such that it becomes impractical or impossible for you to carry out this project.
4. Your organization's performance under this grant has not been satisfactory, as determined by the Mott Foundation in its reasonable discretion. Although the Mott Foundation expects your organization to work toward achieving the goals and objectives described in your proposal, unless a specific condition (or barrier) is identified above, the failure to obtain any specific goal or objective will not, alone, be cause for the Mott Foundation to determine that your organization's performance has not been satisfactory, but may be relevant in determining whether your overall performance has (or has not) been satisfactory.
5. The Mott Foundation has not received and approved all reports due from your organization prior to the payment date.

The Mott Foundation's judgment on these matters will be final and binding.

#### Mott Foundation Contact Person and Resources

Please direct all correspondence and questions relating to this grant to Jamii Tata, Program Officer.

For general information regarding Mott Foundation grant procedures and other grant related questions, we encourage you to visit the Grantee Resources section of our website at [www.mott.org/grantee-resources](http://www.mott.org/grantee-resources).

Another resource available to grantees is the Grantee Portal. The Grantee Portal provides real-time information on your grant's reporting requirements and due dates. By using the Grantee Portal, you may view a copy of this commitment letter, download copies of forms, and upload required reports directly to the Mott Foundation. For more information about the Grantee Portal, contact your program officer or login at <https://mott.fluxx.io>. The grant's primary project contact, Seamus Bannon, can login at <https://mott.fluxx.io> with their registered email address.

#### Use of Grant

Under United States law, Mott Foundation grant funds may be expended only for charitable, scientific, literary, religious, or educational purposes, as specified in section 170(c)(2)(B) of the Internal Revenue Code of 1986, as amended. This grant is to be expended solely in support of the objectives detailed in your proposal submitted February 12, 2025.

Your organization shall not, directly or indirectly, engage in, support or promote violence or terrorist activities.





The Honorable Sheldon Neeley  
June 11, 2025  
Page 3 (Grant No. 2025-13689)

Your organization confirms that this project is under its complete control. Your organization further confirms that it has and will exercise control over the process of selecting any consultant, that the decision made or that will be made on any such selection is completely independent of the Mott Foundation, and further, that there does not exist an agreement, written or oral, under which the Mott Foundation has caused or may cause the selection of a consultant.

Mott Foundation grant funds may not be used for lobbying expenditures.

Mott Foundation grant funds may not be used for re-granting to secondary organizations.

Your organization may charge this grant only for expenditures incurred or services performed during the grant period specified in this letter.

Your organization may charge this grant only for line item expenditures that were included in your approved budget as referenced in the "Reports" section of this letter. The addition of new line items must have the prior written approval of the Mott Foundation.

Expenditures may not exceed the approved budget amount for the following line item:

- Professional Development and Memberships.

#### Grant Accounting

Your organization is required to maintain financial records for expenditures and receipts relating to this grant, retaining these records and other supporting documentation for five years after the grant's termination date.

Your organization is also required to permit the Mott Foundation to have reasonable access to your files, records and personnel during the term of this grant and for five years thereafter for the purpose of making financial audits, verifications, or program evaluations.

Unless a specific condition (or barrier) is listed in the "Grant Payments" section of this letter, the Mott Foundation does not intend, in its own financial statements, to treat this grant as a "conditional contribution" described under Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2018-08. Your organization should make its own determination as to how to account for this grant in your financial statements and is not required (under FASB ASU 2018-08) to adopt the same accounting treatment as the Mott Foundation.

#### Reports

**The Mott Foundation requires the following report to be submitted for this grant:**

Report Type:	For Period Ending:	Due on or Before:
Final Report	June 30, 2026	August 1, 2026



The Honorable Sheldon Neeley  
June 11, 2025  
Page 4 (Grant No. 2025-13689)

**The report must include the following parts, which must be submitted together:**

1. **A narrative report** summarizing what was accomplished by the expenditure of funds during the reporting period. Your grant proposal indicated that your organization will work toward achieving certain goals and objectives during the grant period, and the narrative report should include a description of progress made toward achieving the following reporting objectives:
  - Overall assessment of the current state of capacity within city administration.
  - Update on consultants utilized and a summary of their work.
  - Copy of the executive search contract.
  - Number of positions posted.
  - Number of persons hired.
  - Number of raises implemented.
  - Changes or restructuring of departments within city hall to streamline services to residents.
  - New activities that are underway in the economic development office.
  - Number of site plans, permits and business licenses approved/issued.
  - Activities that took place and services provided to Flint residents through the office of public health.
  - List of partnerships with local nonprofits that helped the city assist residents during the grant period.
  - The city's use of American Rescue Plan Act (ARPA) funds, including uses of all ARPA funds, process for distributing funds, organizations receiving funds and projects completed or ongoing with those funds.
2. **A financial report** showing the approved budget, expenditures against each line item since the start of the grant, and balances remaining (or overruns) for each line item. For the final report, you must explain all overrun variances that exceed both one thousand dollars (\$1,000) and 10% of the budgeted line item amount.

**Your organization must report against the approved budget of \$1,420,675 submitted on February 12, 2025** (which may be greater than the amount of the Mott Foundation grant). If the approved budget covers multiple years, each report should include cumulative expenditures since the beginning of the grant period. The report must also include a summary of all funding received for this project (listed by source and grant period).

Unless a specific condition (or barrier) is listed in the "Grant Payments" section of this letter, the Mott Foundation is not requiring that your organization achieve any of the reporting objectives listed above as a condition (or barrier) to your receipt and retention of the grant funds. Rather,



The Honorable Sheldon Neeley  
June 11, 2025  
Page 5 (Grant No. 2025-13689)

the reporting objectives are meant to capture your progress in achieving the goals and objectives identified in your grant proposal.

Reports and other grant requirements should be submitted online via the Mott Foundation's Grantee Portal. A default portal account has been setup for the primary project contact. The project contact can login at <https://mott.fluxx.io> with their registered email address. Please contact your program officer if you need assistance or to change the project contact. Standard reporting templates and other forms are available for download via the Grantee Portal.

#### Undisbursed Funds

Your organization is required to return any undisbursed project funds on a prorata basis to the Mott Foundation within two months after the end of this grant. The prorata refund is computed by multiplying the total undisbursed project funds by the ratio of Mott Foundation funding to total funding received for this project for the grant period. Any refund of less than \$100 will be waived.

#### Compliance with Laws

Your organization may not use any portion of the grant funds to undertake any activity for any purpose other than one specified in section 170(c)(2)(B) of the Internal Revenue Code. Further, the Mott Foundation reserves the right to discontinue, modify, or withhold any payments that might otherwise be due under this grant or to require a refund of any unexpended grant funds if, in the Mott Foundation's judgment, such action is necessary to comply with the requirements of any law or regulation.

#### Public Information

The Mott Foundation will include information on this grant in its periodic public reports. The Mott Foundation also welcomes grantees to make announcements of grants upon return of this signed commitment letter. A copy of any release should be sent to the Mott Foundation's Communications Department prior to its dissemination. The department is available to provide assistance in your communications efforts.

#### Acceptance

This letter contains the entire agreement between your organization and the Charles Stewart Mott Foundation, and there are no conditions or stipulations, oral or written, governing the use of the grant funds other than those contained in this letter.

If your organization agrees to the grant conditions as stated, please **sign and return, via DocuSign**, one complete copy of this letter **with an electronic signature** of an appropriate representative of your organization in the space provided. In countersigning this letter, this individual represents to the Mott Foundation that he/she has the authority to sign this letter on the organization's behalf.





RESOLUTION NO.: 250260-T

PRESENTED: 8-20-2025

ADOPTED: \_\_\_\_\_

PROPOSAL #25000001

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO ALEXANDER CHEMICAL CORPORATION FOR PHOSPHORIC ACID 75%  
FOR THE WATER PLANT FOR FISCAL YEAR 2026**

**WHEREAS**, the Department of Purchases & Supplies solicited bids for Phosphoric Acid 75% NSF grade for a two-year(2024-2026) period on behalf of the Water Plant, Alexander Chemical Corporation was the awarded bidder for the two-year period (2024-2026). The essential water treatment chemical is utilized to create a protective coating on pipes to prevent contamination such as lead from entering the water supply as required by the EPA and EGLE.

**WHEREAS**, the Water Plant is requesting \$125,000.00 for Phosphoric Acid 75% NSF for FY26.

Account Number	Account Name/ Grant Code	Amount
591-545.200-753.000	Treatment Chemicals	\$125,000.00
	<b>FY 2026 TOTAL</b>	<b>\$125,000.00</b>

**BE IT RESOLVED**, that the Division of Purchases & Supplies is hereby authorized to issue a Purchase Order to Alexander Chemical Corporation for the supply of Phosphoric Acid 75% NSF grade for the Water Plant, in an amount not to exceed \$125,000.00 for FY26 (07/01/25-06/30/26).

**APPROVED AS TO FORM:**

JoAnne Gurley  
JoAnne Gurley (Aug 6, 2025 11:13:24 EDT)  
JoAnne Gurley, Chief Legal Officer

**APPROVED AS TO FINANCE:**

Phillip Moore  
Phillip Moore (Aug 6, 2025 11:15:36 EDT)  
Phillip Moore, Chief Financial Officer

**FOR THE CITY OF FLINT:**

Clyde D. Edwards / A0514  
Clyde D. Edwards / A0514 (Aug 6, 2025 13:07:00 EDT)  
Clyde Edwards, City Administrator

**APPROVED BY CITY COUNCIL:**



**CITY OF FLINT**  
**\*\* STAFF REVIEW FORM \*\***

*Effective: July 10, 2025*

**TODAY'S DATE:** July 14, 2025

**BID/PROPOSAL#** 25000001

**AGENDA ITEM TITLE:** PHOSPHORIC ACID

**PREPARED BY:** Melanie Poisson for the Water Plant

**VENDOR NAME:** ALEXANDER CHEMICAL

**Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

**Vendor Compliance (This vendor has been properly vetted and the responses are below):**

Federal government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

**The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.**

Phosphoric Acid is essential for water treatment to create a protective coating on pipes which can prevent contaminants such as lead from entering the water supply as well as to maintain all EPA and EGLE requirements. Alexander Chemical was selected via bidding process and awarded a 2-year agreement. This is the second year.

Please create a purchase order in the amount of \$125,000.00 to be used from account 591-545.200-753.000.

**PROCUREMENT (MUST BE SPECIFIED)**

**Please specify how this vendor was identified: (Check one)**

- ☐ Sole Source (Please attach sole source statement to requisition)
- ☒ Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- ☐ Cooperative Contract (MIDeal, Sourcwell, GSA, or other municipality)
- \*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services
- ☐ (3) Quotes (please attach all quotes to your requisition)

**Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

Effective: July 10, 2025

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
FY25	591-545.200-753.000	\$420,000.00	\$250,000.00	\$58,014	240335
FY24	591-545.200-753.000	\$420,000.00	\$42,000.00	\$40,971.49	230265
FY23	591-545.200-753.000	Unavailable	\$158,481.91	\$158,481.91	230265
FY22	591-545.200-753.000	Unavailable	\$159,000.00	\$153,244.99	220323

FY24, FY23 and FY22 were serviced by Shannon Chemical. That's as far back as the information in BSA will show me.

#### **Section III,**

**POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

The chemical will aid in the treatment of Flint water which is delivered to the residents of the City of Flint for safe drinking and usage. This will also keep us in compliance with EPA and EGLE standards which will avoid fines.

#### **Section IV: FINANCIAL IMPLICATIONS:**

**IF ARPA related Expenditure:**

Has this request been reviewed by E&Y Firm: YES ☐ NO ☒ IF NO, PLEASE EXPLAIN:

N/A

**BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:**

Dept.	Name of Account	Account Number	Grant Code	Amount
DPW-WTP	Treatment Chemicals	591-545.200-753.000		\$125,000.00
		<b>FY26 GRAND TOTAL</b>		<b>\$125,000.00</b>

**WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)**



**CITY OF FLINT**  
**\*\* STAFF REVIEW FORM \*\***

*Effective: July 10, 2025*

BUDGET YEAR 1 \_\_\_\_\_

BUDGET YEAR 2 \_\_\_\_\_

BUDGET YEAR 3 \_\_\_\_\_

OTHER IMPLICATIONS (i.e., collective bargaining): NONE

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 260010299

ACCOUNTING APPROVAL: \_\_\_\_\_

*(Yolanda Gray, Utilities Accountant)*

Date: 7-14-25

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

**Section V: RESOLUTION DEFENSE TEAM:**

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Scott Dungee	810-265-3059
2	Mike Beckley	810-577-8276
3	Brandon McVay	810-938-8086

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: \_\_\_\_\_

*(Scott Dungee, Water Plant Supervisor)*

ADMINISTRATION APPROVAL: \_\_\_\_\_

(for \$20,000 or above spending authorizations)



PROPOSAL B25-008

TRACKING: A0507

RESOLUTION NO.: 250261-T

PRESENTED: 8-20-2025

ADOPTED: \_\_\_\_\_

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO PVS TECHNOLOGIES INC. FOR AQUEOUS FERROUS CHLORIDE**

**WHEREAS**, The Division of Purchases and Supplies solicited bids for the 2 year supply of aqueous ferrous chloride (FY 2024 and FY 2025) as requested by Water Pollution Control. Ferrous Chloride is required for phosphorus removal during the wastewater treatment process, and said removal is stipulated by the National Pollution Discharge Elimination System (NPDES) permit.

**WHEREAS**, The current vendor, PVS Technologies Inc., has agreed to extend their pricing for a third year.

**WHEREAS**, WPC recommends that the lowest responsive bidder, PVS Technologies Inc., be awarded the purchase order for the supply of Aqueous Ferrous Chloride for FY 2026 in the not to exceed amount of \$220,000.000.

Funding is to come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
590-550.100-753.000	WPC-Treatment Chemicals	\$220,000.00
	<b>FY 2026 TOTAL</b>	<b>\$220,000.00</b>


**IT IS RESOLVED**, that the Proper City Officials are hereby authorized to do all things necessary to issue a Purchase Order to PVS Technologies, Inc., 10900 Harper Avenue, Detroit, Michigan, 48213 for the supply of Aqueous Ferrous Chloride to Water Pollution Control for FY 2026 in the not-to-exceed amount of \$220,000.00.

**APPROVED AS TO FORM:**

  
JoAnne Gurley (Jul 31, 2025 09:41:36 EDT)

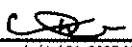
Joanne Gurley, City Attorney

**APPROVED AS TO FINANCE:**

  
Phillip Moore (Jul 28, 2025 07:48:07 EDT)

Phillip Moore, Chief Financial Officer


**FOR THE CITY OF FLINT:**

  
Clyde D. Edwards (Jul 31, 2025 12:26:34 EDT)

Clyde Edwards, City Administrator

**APPROVED BY CITY COUNCIL:**

**APPROVED AS TO PURCHASING:**



Lauren Rowley, Purchasing Manager





## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: July 10, 2025*

**TODAY'S DATE:** 7/9/2025

**BID/PROPOSAL:** B23-024

**AGENDA ITEM TITLE:** Aqueous Ferrous Chloride

**PREPARED BY:** Krystal Wallace, DPW-Water Pollution Control

**VENDOR NAME:** PVS Technologies Inc.

#### **Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

***Vendor Compliance (This vendor has been properly vetted and the responses are below):***

Federal government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

Water Pollution Control uses Ferrous Chloride to remove the phosphorus from the wastewater as required by their Michigan National Pollutant Discharge Elimination System (NPDES) Permit. Phosphorus is considered a pollutant for waterways and must be removed prior to discharging WPC final effluent water into the Flint River. Excess phosphorus causes increased growth of algae, algal toxins, and large aquatic plants, which can result in eutrophication (decreased levels of dissolved oxygen).

The FY 2025 vendor, PVS Technologies Inc., which has supplied this acceptable process chemical in the past has agreed to extend their most recent bid pricing through FY 2026.

#### **PROCUREMENT (MUST BE SPECIFIED)**

**Please specify how this vendor was identified: (Check one)**

- ☐ Sole Source (Please attach sole source statement to requisition)
- ☒ Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- ☐ Cooperative Contract (MIDeal, Sourcwell, GSA, or other municipality)

\*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

- ☐ (3) Quotes (please attach all quotes to your requisition)



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: July 10, 2025*

**Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
2025	590-550.100-753.000	550,000.00	240,000.00	149,477.20	230187
2024	590-550.100-753.000	523,500.00	220,000.00	162,020.13	230187
2023	590-550.100-753.000	576,000.00	140,000.00 45,000.00	140,000.00 15,069.44	220265 230098
2022	590-550.100-753.000	444,000.00	120,000.00	120,000.00	200249
2021	590-550.100-753.000	332,000.00	120,000.00	118,359.04	200249

**Section III.**

**POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

Phosphorus removal is required by EGLE and the EPA for maintaining the health and safety of the surrounding areas, residents, and environment. Eutrophication will deprive the waterways of oxygen, decimating the inhabitants.

**Section IV: FINANCIAL IMPLICATIONS:**

**IF ARPA related Expenditure: N/A**

**Has this request been reviewed by E&Y Firm: YES ☐ NO ☒ IF NO, PLEASE EXPLAIN:**

This is not an ARPA expense. The FY 2026 approved budget has \$220,000.00 allocated in the Treatment Chemicals GL for this procurement. This purchase is 40.0% of the said GL.

**BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:**

Dept.	Name of Account	Account Number	Grant Code	Amount
DPW-WPC	Treatment Chemicals	590-550.100-753.000		\$220,000.00
		<b>FY26 GRAND TOTAL</b>		<b>\$220,000.00</b>



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

Effective: July 10, 2025

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \_\_\_\_\_

BUDGET YEAR 2 \_\_\_\_\_

BUDGET YEAR 3 \_\_\_\_\_

OTHER IMPLICATIONS (i.e., collective bargaining): None.

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 260010418

ACCOUNTING APPROVAL:  Date: 7/22/2025


WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐

Section V: RESOLUTION DEFENSE TEAM: *(Council approval is not required < \$75,000.00)*  
(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Jeanette Best	810.691-9811
2		
3		

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE:   
(Jeanette M. Best, DPW/WPC Manager)

  
**ADMINISTRATION APPROVAL:** Clyde D. Edwards (Jul 23, 2025 16:38:43 EDT)  
(for \$20,000 or above spending authorizations)



PROPOSAL B25-008

TRACKING: A0509

RESOLUTION NO.: 250262-T

PRESENTED: 8-20-2025

ADOPTED: \_\_\_\_\_

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO POLYDYNE INC FOR THE SUPPLY OF LIQUID EMULSION POLYMER**

**WHEREAS**, The Division of Purchases and Supplies solicited bids for two-year pricing with the option for a third year to procure Polymer (FY-2025, FY-2026, and FY-2027 [optional]) as requested by Water Pollution Control, a Division of Public Works. This chemical is used in the process of dewatering treated wastewater prior to biosolids cake and grit disposal.

**WHEREAS**, Proper sludge dewatering is a requirement of the landfill for acceptance.

**WHEREAS**, Polydyne Inc. was the lowest, qualified bidder of said solicitation. WPC recommends that Polydyne Inc. be awarded the, FY-2026 purchase order for \$250,000.00 and authorize the optional year, FY-2027, in the same amount, a two-year not to exceed total of \$500,000.00 pending adoption of relevant subsequent fiscal years.

Funding is to come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
590-550.100-753.000	WPC-Treatment Chemicals	\$250,000.00
	<b>FY 2026 TOTAL</b>	<b>\$250,000.00</b>

**IT IS RESOLVED**, that the Proper City Officials are hereby authorized to do all things necessary to issue a Purchase Order to Polydyne Inc., One Chemical Plant Road, Riceboro, GA 31323 for the supply of Polymer to Water Pollution Control in the not-to-exceed FY-2026 approved budget amount of \$250,000.00 and authorize the optional year, FY-2027, in the same amount, a two-year not to exceed total of \$500,000.00 pending budget adoption.

**APPROVED AS TO FORM:**

*JoAnne Gurley*  
JoAnne Gurley (Aug 6, 2025 11:10:07 EDT)

**Joanne Gurley, City Attorney**

**APPROVED AS TO FINANCE:**

*Phillip Moore*  
Phillip Moore (Jul 25, 2025 16:29:16 EDT)

**Phillip Moore, Chief Financial Officer**

**FOR THE CITY OF FLINT:**

*Clyde D. Edwards / A0509*  
Clyde D. Edwards / A0509 (Aug 6, 2025 13:10:45 EDT)

**Clyde Edwards, City Administrator**

**APPROVED BY CITY COUNCIL:**

\_\_\_\_\_

**APPROVED AS TO PURCHASING:**

*Lauren Rowley*

**Lauren Rowley, Purchasing Manager**



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: July 10, 2025*

**TODAY'S DATE:** 6/27/2025

**BID/PROPOSAL#** B25-008

**AGENDA ITEM TITLE:** LIQUID CATIONIC POLYMER

**PREPARED BY:** Don Lewis, DPW-WPC

**VENDOR NAME:** Polydyne Inc.

#### **Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

**Vendor Compliance (This vendor has been properly vetted and the responses are below):**

Federal government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

The Water Pollution Control Facility operates a sludge dewatering process as part of its solid's disposal program. Liquid Emulsion type cationic polymer is required to dewater sludge prior to transport to landfill. Solid's disposal is necessary to operate the plant and fulfill the requirements of WPC's National Pollution Discharge Elimination System (NPDES) permit.

This is year 2 of 2-year agreement with an optional 3<sup>rd</sup> year with Polydyne.

#### **PROCUREMENT (MUST BE SPECIFIED)**

**Please specify how this vendor was identified: (Check one)**

- ☐ Sole Source (Please attach sole source statement to requisition)
- ☒ Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- ☐ Cooperative Contract (MIDeal, Sourcwell, GSA, or other municipality)
- \*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services
- ☐ (3) Quotes (please attach all quotes to your requisition)



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: July 10, 2025*

**Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
2025	590-550.100-753.000	550,000.00	250,000.00	240,538.00	240334
2024	590-550.100-753.000	523,500.00	220,000.00	216,621.60	230189
2023	590-550.100-753.000	576,000.00	351,000.00	319,144.00	220322

**Section III.**

**POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

Coagulation of sludge removing pollutants and solids from the sewage received from the residence.

**Section IV: FINANCIAL IMPLICATIONS:**

IF ARPA related Expenditure: N/A

Has this request been reviewed by E&Y Firm: YES ☐ NO ☒ IF NO, PLEASE EXPLAIN:

This is not an ARPA expense. Adequate funding (45.45%) has been allocated in the approved budget for this service. Wet weather events may require additional funding for the material.

**BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:**

Dept.	Name of Account	Account Number	Grant Code	Amount
DPW	Treatment Chemicals	590-550.100-753.000		\$250,000.00
		<b>FY26 GRAND TOTAL</b>		<b>\$250,000.00</b>

**WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)**

**BUDGET YEAR 1** \_\_\_\_\_

**BUDGET YEAR 2** \_\_\_\_\_

**BUDGET YEAR 3** \_\_\_\_\_



**CITY OF FLINT**  
**\*\* STAFF REVIEW FORM \*\***

*Effective: July 10, 2025*

OTHER IMPLICATIONS (i.e., collective bargaining): None.

PRE-ENCUMBERED? YES ☐ NO ☐ REQUISITION NO: 260010419

ACCOUNTING APPROVAL: *K. Halla* Date: 7/22/2025

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐

**Section V: RESOLUTION DEFENSE TEAM: (Council approval is not required < \$75,000.00)**

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Jeanette Best	810-691-9811
2		
3		

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: \_\_\_\_\_

*Jeanette M Best*  
(Jeanette M Best, DPW/WPC Manager)

**ADMINISTRATION APPROVAL:** \_\_\_\_\_

*CDE*  
Clyde D. Edwards (Jul 23, 2025 16:38:43 EDT)

(for \$20,000 or above spending authorizations)



**250263-T**

RESOLUTION NO.: \_\_\_\_\_

PRESENTED: 8-20-2025

ADOPTED: \_\_\_\_\_

**BY THE CITY ADMINISTRATOR:**

**RESOLUTION TO AIS CONSTRUCTION EQUIPMENT FOR THE PURCHASE OF TWO (2) JOHN DEERE BACKHOE LOADERS**

The City of Flint Water Service Center, Utilities Division, requests a purchase order be issued to AIS Construction Equipment for the purchase of two (2) John Deere Backhoe Loaders. These loaders will replace the 2 loaders (1 – sewer and 1 – water) that were turned in June 2025 at the end of their lease.

This is a qualified purchase under MiDeal State Contract #240000000158. There is adequate funding for said purchases from the listed accounts:

590-540.208-977.500	Vehicle	\$190,446.00
591-540.202-977.500	Vehicle	\$182,808.00
	<b>TOTAL:</b>	<b>\$373,254.00</b>

**IT IS RESOLVED**, that The Division of Purchases and Supplies, upon City Council's approval, is hereby authorized to issue a Purchase Order to AIS Construction Equipment for the purchase of two (2) John Deere backhoe loaders in an amount not to exceed \$373,254.00 for FY26 (07/01/25-06/30/2026).

**FOR THE CITY OF FLINT:**

Clyde D. Edwards / AD505  
Clyde Edwards, City Administrator

**APPROVED BY CITY COUNCIL:**

\_\_\_\_\_

**APPROVED AS TO FORM:**

JoAnne Gurley  
JoAnne Gurley (Aug 6, 2025 17:11:47 EDT)  
JoAnne Gurley, City Attorney

**APPROVED AS TO FINANCE:**

Philip Moore  
Philip Moore (Aug 6, 2025 09:07:27 EDT)  
Philip Moore, Chief Financial Officer

**APPROVED AS TO PURCHASING:**

Lauren Rowley  
Lauren Rowley, Purchasing Manager





## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: July 10, 2025*

**TODAY'S DATE:** July 21, 2025

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** Purchase 2 Backhoe Loaders

**PREPARED BY:** Cheri Priest, WSC Administrative Manager

**VENDOR NAME:** AIS Construction Equipment

#### **Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

***Vendor Compliance (This vendor has been properly vetted, and the responses are below):***

Federal government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

As an authorized dealer and service provider, the WSC utilizes AIS Construction Equipment for all our John Deere Equipment needs, in conjunction with MiDeal contract# 240000000158. The water and sewer department currently have 2 backhoe's that are leased and required to be turned in by June 30, 2025. This purchase request will replace these 2 backhoes. The WSC has utilized AIS Construction Equipment since we consolidated our excavation equipment to John Deere. We evaluate their performance based on the service they provide, and we have no issues with their repair service, which is done at our site.

#### **PROCUREMENT (MUST BE SPECIFIED)**

**Please specify how this vendor was identified: (Check one)**

- ☐ Sole Source (Please attach sole source statement to requisition)
- ☐ Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- ☒ Cooperative Contract (MiDeal, Sourcewell, GSA, or another municipality)

\*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

- ☐ (3) Quotes (please attach all quotes to your requisition)



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: July 10, 2025*

**Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
2025	590-540.208-863.000 591-540.202-863.000	500,000.00	340,708.00	340,708.00	240481-T
2024	591-540.100-977.000	1,000,000.00	146,373.00	146,373.00	240249
2023	590-540.208-863.900	300,000.00	272,559.00	272,559.00	230115

**Section III.**

**POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

This equipment is critical to the performance of all excavation digs for water and sewer. These include, but are not limited to, sanitary and storm sewer repairs, house lead repairs, manhole and catch basin repairs, water main repairs, valve and hydrant repairs/replacements and cut and plugs. These are all functions that need to be performed to keep the infrastructure functioning as intended. The residents benefit as they can utilize their water and sewer utilities without worrying that they are functioning properly. These repairs keep the water and sewer infrastructure running to prevent residents having any disruptions in their services.



**CITY OF FLINT**  
**\*\* STAFF REVIEW FORM \*\***  
*Effective: July 10, 2025*

**Section IV: FINANCIAL IMPLICATIONS:**

**IF ARPA related Expenditure:**

**Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:**

Approximately 38% of the total sewer department's yearly account allocation has been designated for this purchase  
Approximately 18/% of the total water department's yearly account allocation has been designated for this purchase.  
There are no expectations that additional funding will be requested for this request.

**BUDGETED EXPENDITURE? YES X ☒ NO ☐ IF NO, PLEASE EXPLAIN:**

Dept.	Name of Account	Account Number	Grant Code	Amount
2496	590-540.208-977.500	Vehicle	N/A	190,446.00
2493	591-540-202-977.500	Vehicle	N/A	182,808.000
		<b>FY26 GRAND TOTAL</b>		<b>373,254.000</b>

**WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)**

**BUDGET YEAR 1** \_\_\_\_\_

**BUDGET YEAR 2** \_\_\_\_\_

**BUDGET YEAR 3** \_\_\_\_\_



**CITY OF FLINT**

**\*\* STAFF REVIEW FORM \*\***

*Effective: July 10, 2025*

OTHER IMPLICATIONS (i.e., collective bargaining): None

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 25-10233

ACCOUNTING APPROVAL: Cheri Priest Date: \_\_\_\_\_

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

**Section V: RESOLUTION DEFENSE TEAM:**

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Jiggy Mitchell	810-691-4345
2		
3		

STAFF RECOMMENDATION: (PLEASE SELECT): X ☐ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Entrice Mitchell  
Entrice Mitchell, Sewer Systems Supervisor

ADMINISTRATION APPROVAL: Clyde D. Edwards / A0505  
Clyde D. Edwards / A0505 (Aug 6, 2025 13:13:43 EDT)  
(for \$20,000 or above spending authorizations)

RESOLUTION: 250267-T

PRESENTED: 8-20-2025

ADOPTED: \_\_\_\_\_

**RESOLUTION TO INITIATE THE PROCESS FOR HIRING SIGN LANGUAGE  
INTERPRETERS AND/OR PROVIDING OTHER REASONABLE  
ACCOMMODATIONS FOR CITY COUNCIL MEETINGS**

**BY THE CLERK:**

The Flint City Council desires “to ensure that individuals with disabilities have equal access to participate” in its meetings; and

The Americans with Disabilities Act (ADA) and Michigan Attorney General Dana Nessel’s 2022 Legal Opinion No. 7318 state that requests for accommodations received from qualified individuals with a disability must be considered by a local board or commission, with possible meeting modifications made that do not cause an undue burden, or alter the nature of the board or commissions’ meetings; and

The Flint City Council currently broadcasts its meetings on the Official Flint City Council YouTube channel, which provides closed captioning for the hearing impaired. Other ADA accommodations that could be considered by the City Council include, but are not limited to, assistive listening devices, sign language interpreters, virtual meeting participation, etc. City Council will also need to make budget amendments to allow for any accommodation(s) it chooses to adopt.

The Flint City Council must evaluate the effect of its current services, practices and policies to determine if modifications are, in fact, needed to ensure equal access, as well as to decide if these adjustments would cause any undue burdens before acting on them.

**IT IS RESOLVED**, that the Flint City Council will do all things necessary to initiate the processes for providing reasonable City Council meeting accommodations for individuals with disabilities, starting by determining if modifications are needed to ensure equal access, deciding what those accommodations will be, and making the necessary budget amendments in order to address overall meeting participation by individuals with disabilities, as well as specific requests for meeting accommodations.

**APPROVED AS TO FORM:**

**APPROVED BY CITY COUNCIL:**

\_\_\_\_\_  
JoAnne Gurley, Chief Legal Officer



RESOLUTION NO.: 350268-T  
PRESENTED: 8-20-2025  
ADOPTED: \_\_\_\_\_

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH WADE TRIM FOR THE DESIGN, ENGINEERING, AND CONSTRUCTION SERVICES FOR THE WESTERN ROAD BRIDGE**

**WHEREAS**, the Western Road Bridge over Kearsley Creek is scheduled for superstructure replacement through the MDOT Local Bridge Program. Funding was awarded in 2024 and construction anticipated in 2027. While construction costs will require a 5% local match, the preliminary engineering, design, and construction engineering costs will be fully covered by the City of Flint;

**WHEREAS**, the City of Flint Transportation Division will accept the proposal submitted by Wade Trim, 555 S. Saginaw St., Flint, MI to provide the required engineering services under Cooperative MiDeal Contract #00997, in an amount not to exceed \$298,500.00. Funding is to come from the following account:

Account Number	Account Name/ Grant Code	Amount
202-449.201-801.000	PROFESSIONAL SERVICES	\$298,500.00
	<b>FY2025 TOTAL</b>	<b>\$298,500.00</b>

**IT IS RESOLVED**, that the Proper City Officials, upon City Council approval, are hereby authorized to do all things necessary to enter into a contract with Wade Trim for the design, engineering and construction engineering services for the Western Road Bridge Project, in an amount not-to-exceed \$298,500.00.

**FOR THE CITY OF FLINT:**

Clyde D. Edwards / A0488  
Clyde D. Edwards / A0488 (Aug 13, 2025 08:10:57 EDT)

**Clyde Edwards, City Administrator**

**APPROVED BY CITY COUNCIL:**

\_\_\_\_\_

**APPROVED AS TO FORM:**

JoAnne Gurley  
JoAnne Gurley (Aug 12, 2025 17:58:32 EDT)

**JoAnne Gurley, City Attorney**

**APPROVED AS TO FINANCE:**

Phillip Moore  
Phillip Moore (Aug 11, 2025 10:42:57 EDT)

**Phillip Moore, Chief Financial Officer**

**APPROVED AS TO PURCHASING:**

Lauren Rowley

**Lauren Rowley, Purchasing Manager**



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: August 1, 2025*

*(Do Not Alter or modify this form without written permission from the City Administrator)*

**TODAY'S DATE:** August 8, 2025

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** Design, engineering and construction services for the Western Rd. bridge

**PREPARED BY:** Jo Janiski and Kathryn Neumann

**VENDOR NAME:** Wade Trim

#### **Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

***Vendor Compliance (This vendor has been properly vetted and the responses are below):***

Federal government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

**The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.**

**NOTE: Preparer MUST include a response to the conditions below:**

- **Did we do an assessment of first consideration to internal City of Flint staff and resources (explain)?**
- **Why was this vendor chosen?**
- **What history does this vendor have with the City of Flint?**
- **What steps will be taken to do a post-performance of the vendor?**

Applications for the Local Bridge Program were submitted last year to MDOT for the rehabilitation of the Western Road Bridge over Kearsley Creek. In October 2024, MDOT informed the City of Flint that the bridge had been selected for construction in the 2027 fiscal year. Construction costs will require a 5% local match, while all preliminary engineering, design, and construction engineering costs will be the responsibility of the City. With this resolution approving a \$298,500.00 contract to Wade Trim, the engineering for the Western Road Bridge will be secured.

The bridge will be fully redesigned in compliance with MDOT standards, with reconstruction scheduled to begin in FY27.



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: August 1, 2025*

*(Do Not Alter or modify this form without written permission from the City Administrator)*

Wade Trim has submitted a proposal to provide the required engineering services under Cooperative MiDeal Contract #00997. The City has used Wade Trim for several projects, with positive outcomes every time. They are also easy to communicate with. The City Engineers are responsible for following up on this project.

#### **PROCUREMENT (MUST BE SPECIFIED)**

**Please specify how this vendor was identified: (Check one)**

- ☐ Sole Source (Please attach sole source statement to requisition)  
☐ Competitive Bid Process (Please attach bid tabulation/documents to requisition)  
☒ Cooperative Contract (MiDeal, Sourcewell, GSA, or other municipality)

\*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

- ☐ (3) Quotes (please attach all quotes to your requisition)

#### **Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

Fiscal Year	Account	PO Number	FY PO Amount	FY Expensed	Resolution
FY25	202-450.100-801.000		\$17,600		
FY24	202-450.202-801.000	\$3,192,000	\$44,700	\$44,677	
FY24	202-450.100-801.000	\$51,000	\$52,000	\$49,875	
FY23	202-450.202-801.000	\$8,470,000	\$1,249,680	\$1,067,756	220427
FY22	202-450.202-801.000		\$118,000	\$117,925	210040

#### **Section III.**

**POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**





## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: August 1, 2025*

*(Do Not Alter or modify this form without written permission from the City Administrator)*

The selection of the Western Road Bridge over Kearsley Creek for the MDOT Local Bridge Program provides critical infrastructure investment with minimal local financial burden—a 5% City match. This project addresses a structurally poor bridge, enhancing safety and reliability for residents. As an MDOT-let project, the City benefits from MDOT oversight, ensuring compliance with state and federal standards while reducing administrative workload for City staff. The collaboration also strengthens Flint's partnership with MDOT and positions the City favorably for future funding opportunities.

For Flint residents, the FY27 replacement of the Western Road Bridge over Kearsley Creek will improve daily travel safety and reliability by addressing a structurally deficient bridge. The project ensures a safe connection for drivers, pedestrians, and emergency services, while also supporting sustainable transportation infrastructure. With MDOT managing the project, residents can expect professional oversight and minimized construction delays. The low 5% City match maximizes the impact of limited local funds, allowing more resources to be directed toward other community needs.

#### **Section IV: FINANCIAL IMPLICATIONS:**

##### **IF ARPA related Expenditure:**

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

##### **NOTE: Accountant MUST include the following information:**

- What is the total amount budgeted for this purpose?
- What percentage is being spent with this vendor?
- What is the justification for spending this amount of money with this vendor?
- What percentage is being spent out of each line item used in this request?
- List all the known budgeted funds from that line item.

Western Road Bridge Engineering comes out of Major Streets per this GL Line Item:  
202-449.201-801.000

For 202 – Major Streets Professional Services, a total of \$1,250,000 is budgeted, \$298,500 towards Wade Trim is 24% of this total line item's budget.

The expectation for 202 the items budgeted from this account is the following:

\$150,000 for Mowing

\$400,000 for Crack Sealing



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: August 1, 2025*

*(Do Not Alter or modify this form without written permission from the City Administrator)*

\$700,000 for Mill & Pave Projects

\$4,500 for DPW Search

T\$298,500 expense for Western Road Bridge Engineering was not allocated initially during Budget meetings last year, so this may require a budget adjustment or amendment later in FY26. **24% of this total line item's budget.**

The justification for spending this amount of money with this vendor is based on City Engineer's proposal acceptance.

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Transportation	Professional Services	202-449.201-801.000	None	\$298,500.00
		FY25 GRAND TOTAL		\$298,500.00

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \_\_\_\_\_

BUDGET YEAR 2 \_\_\_\_\_

BUDGET YEAR 3 \_\_\_\_\_

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 250010143



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

Effective: August 1, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

ACCOUNTING APPROVAL: *Agile* Jo Benko (Aug 8, 2025 16:37:26 EDT) Date: \_\_\_\_\_

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

#### Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Abdul Khandker	
2	Olayinka Ajimoko	
3	Rod McGaha	

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: *Rodney McGaha* Rodney McGaha (Aug 11, 2025 08:02:09 EDT)  
(Rodney McGaha, Director of Transportation)

**ADMINISTRATION APPROVAL:** *Clyde D. Edwards / A0488* Clyde D. Edwards / A0488 (Aug 13, 2025 08:10:57 EDT)  
(for \$20,000 or above spending authorizations)



RESOLUTION NO.: 250269-T

PRESENTED: 8-20-2025

ADOPTED: \_\_\_\_\_

**BY THE CITY ADMINISTRATOR:**

**RESOLUTION TO AUTHORIZE CONTRACT WITH ROWE PROFESSIONAL SERVICES COMPANY FOR  
ENGINEERING SERVICES FOR THE GRAND TRAVERSE STREET BRIDGE REPLACEMENT PROJECT**


**WHEREAS**, the City of Flint, Transportation Division, seeks to advance the Grand Traverse Street Bridge Replacement Project through the engagement of professional engineering services to support both the design phase and the construction engineering phase necessary for the planned reconstruction of the bridge over the Flint River, in accordance with MDOT, FHWA, and AASHTO standards; and

**WHEREAS**, the City of Flint Transportation Division will accept the proposal submitted by ROWE Professional Services Company, 540 S. Saginaw St., Flint, MI to provide the required engineering services under Cooperative MiDeal Contract #00998, in an amount not to exceed \$345,075.00. Funding will come from the following account:

Account Number	Account Name/ Grant Code	Amount
202-449.201-801.000	PROFESSIONAL SERVICES	\$345,075.00
	<b>FY2025 TOTAL</b>	<b>\$345,075.00</b>

**IT IS RESOLVED**, that the Proper City Officials, upon City Council Approval, are hereby authorized to do all things necessary to enter into a contract with ROWE Professional Services Company for design and construction engineering services for the Grand Traverse Street Bridge Replacement Project, in an amount not-to-exceed \$345,075.00. (pending adoption of the FY26 budget)

**FOR THE CITY OF FLINT:**


  
Clyde D. Edwards (Aug 20, 2025 12:09:14 EDT)

**Clyde Edwards, City Administrator**

**APPROVED BY CITY COUNCIL:**

\_\_\_\_\_

**APPROVED AS TO FORM:**

  
JoAnne Gurley (Aug 20, 2025 11:33:41 EDT)

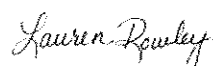
**JoAnne Gurley, City Attorney**

**APPROVED AS TO FINANCE:**

 *for*  
Paul Borlo for (Aug 20, 2025 10:16:46 EDT)

**Phillip Moore, Chief Financial Officer**

**APPROVED AS TO PURCHASING:**



**Lauren Rowley, Purchasing Manager**



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: August 1, 2025*

*(Do Not Alter or modify this form without written permission from the City Administrator)*

**TODAY'S DATE:** August 19, 2025

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** Grand Traverse bridge replacement

**PREPARED BY:** Kathryn Neumann for Rodney McGaha, Director of Transportation

**VENDOR NAME:** Rowe Professional Services Co.

#### **Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

***Vendor Compliance (This vendor has been properly vetted and the responses are below):***

Federal government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

**The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.**

**NOTE: Preparer MUST include a response to the conditions below:**

- **Did we do an assessment of first consideration to internal City of Flint staff and resources (explain)?**
- **Why was this vendor chosen?**
- **What history does this vendor have with the City of Flint?**
- **What steps will be taken to do a post-performance of the vendor?**

The Grand Traverse Street Bridge over the Flint River is in need of full reconstruction due to ongoing deterioration. As a critical route providing direct access to Hurley Hospital and other key destinations, addressing the structural deficiencies of this bridge is a high priority for the City of Flint.

This resolution authorizes the first phase of the project—Design, Preliminary Engineering and Construction Engineering design services—to be completed by Rowe Engineering under Cooperative MiDeal Contract #00998. Rowe's proposal totals \$345,075.00 and includes all necessary design work in accordance with MDOT, FHWA, and AASHTO standards.

ROWE has submitted a proposal to provide the required engineering services under Cooperative MiDeal Contract #00998



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: August 1, 2025*

*(Do Not Alter or modify this form without written permission from the City Administrator)*

#### **PROCUREMENT (MUST BE SPECIFIED)**

**Please specify how this vendor was identified: (Check one)**

- ☐ Sole Source (Please attach sole source statement to requisition)  
☐ Competitive Bid Process (Please attach bid tabulation/documents to requisition)  
☒ Cooperative Contract (MIDeal, Sourcwell, GSA, or other municipality)

\*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

- ☐ (3) Quotes (please attach all quotes to your requisition)

#### **Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

Fiscal Year	Account	PO Number	FY PO Amount	FY Expensed	Resolution
FY25	202-447.200-801.000		\$1,900	0	
FY25	202-447.200-801.000		\$3,300	\$3,300	
FY25	202-447.200-801.000		\$30,000	\$7,000	
FY24	202-450.100-801.000		\$32,850	\$5,202	
FY24	202-450.100-801.000		\$7,000	\$4,900	

#### **Section III.**

**POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

Reconstructing the Grand Traverse Street Bridge over the Flint River is essential to maintaining a safe and accessible transportation network in Flint. The bridge serves as a primary route to Hurley Hospital, making its reliability critical for emergency vehicles, hospital staff, patients, and daily commuters. Replacing the aging structure will improve travel safety, reduce long-term maintenance costs, and ensure uninterrupted access to a vital community resource.



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: August 1, 2025*

*(Do Not Alter or modify this form without written permission from the City Administrator)*

Completing this design phase positions the City to move forward on the future construction phases, while demonstrating a commitment to investing in core infrastructure that directly impacts the transportation network, public safety and connectivity.

#### **Section IV: FINANCIAL IMPLICATIONS:**

**IF ARPA related Expenditure:**

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

**NOTE: Accountant MUST include the following information:**

- What is the total amount budgeted for this purpose?
- What percentage is being spent with this vendor?
- What is the justification for spending this amount of money with this vendor?
- What percentage is being spent out of each line item used in this request?
- List all the known budgeted funds from that line item.

--

**BUDGETED EXPENDITURE?** YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Transp.	Professional Services	202-449.201-801.000		\$345,075.00
		<b>FY26 GRAND TOTAL</b>		<b>\$345,075.00</b>



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

Effective: August 1, 2025

(Do Not Alter or modify this form without written permission from the City Administrator)

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \_\_\_\_\_

BUDGET YEAR 2 \_\_\_\_\_

BUDGET YEAR 3 \_\_\_\_\_

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 260010290

ACCOUNTING APPROVAL: Jo Jan (Aug 19, 2025 13:10:06 EDT) Date: \_\_\_\_\_

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

#### Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Abdul Khandker	
2	Olayinka Ajimoko	
3	Rod McGaha	810 691-3106

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Rodney McGaha  
(Rodney McGaha, Director of Transportation)

ADMINISTRATION APPROVAL: Clyde D. Edwards (Aug 20, 2025 12:09:14 EDT)  
\$20,000 or above spending authorizations)