



City of Flint

Department of Purchases & Supplies

Sheldon A. Neeley

TO: All Proposers
FROM: Lauren Rowley, Purchasing Manager
DATE: **August 01, 2025**
SUBJECT: **Addendum #01 – P26000507: HEAVY TOWING SERVICES**

This addendum has been issued to include the missing Scope of Work from the originally published RFP. Please see the following document, and include it completed in your submission. Sorry for any inconvenience this may have caused

All other bidding terms, requirements, and conditions continue as indicated in the remaining original bid documents.

The Purchasing Manager, Lauren Rowley, is an officer for the City of Flint with respect to this RFP.

In the submission of their proposal, Proposer must acknowledge receipt of this addendum. Proposer shall acknowledge this addendum by signing and returning one copy of this notice with their submission.

Company Name: _____

Address: _____

City / State / Zip: _____

Telephone: _____ Fax: _____ Email: _____

Print Name: _____ Title: _____

Signature: _____ Date: _____

Thank you,

Lauren Rowley, Purchasing Manager

Requirements

City of Flint, Michigan
Department of Purchases and Supplies
Fleet Management Division

Specifications for Heavy Vehicle Towing Class 3,4,5,6,7, and 8 for City of Flint Owned Vehicles

Heavy Towing

Sealed proposals are being requested by the City of Flint, Michigan for heavy vehicle towing according to the following specifications. Furnish as requested for the period July 1, 2025 to June 30, 2027. Approximate quantities are not guaranteed. Proposers should note the due date and time. Proposals received after such time will not be considered.

General Specifications

The successful proposal will provide towing services for all City of Flint construction equipment, compressors, medium and heavy trucks (not including cards and light duty trucks). Determination of award is to be based on a towing service for a representative sample of City of Flint equipment. Prices for vehicles other than those sampled are to be at the same percentage discount from list prices as those submitted in response to this proposal. The successful proposer will be required to submit a schedule of list prices to allow the City of Flint to determine invoice amounts for audit purposes.

A towing service, for the purpose of this quote, will include (individual tow jobs may or may not include all the listed items).

- Drop Drive Shaft
- Pin Off the Brakes
- Possible axle removal
- Coordinate Drop-Off Location with Fleet Maintenance Garage Foreman

Estimated Contract Cost

The City of Flint expects total towing costs for the contract resulting from this invitation to be approximately \$10,000 annually. However, in submitting this proposal it is understood that no guarantee of quantity or total expenditure under a contract resulting from this invitation is implied. The City of Flint reserves the right to reject or accept any or all proposals, or to contract with other vendors for these services during the contract period.

Invoicing

The successful bidder will be required to submit two (2) copies of invoices with each tow provided. One copy will be given to Fleet Services at 702 W. 12th Street, Flint, MI, 48503 at time of service. The second (original) copy will be emailed to the Finance Department Accounts

Payable (accountspayable@cityofflint.com) Room 203, 1101 S. Saginaw Street, Flint, MI, 48502.

This is a requirement.

Quote Evaluation Criteria - Heavy Towing

Proposer fills in examples. These are examples of typical required services by the City for evaluation purposes and are not all inclusive of potential requested services. Proposer should provide information regarding numbers and types of equipment available with towing capacities. Please indicate normal response times after initial call and any special rates for emergencies after normal business hours. Tows are to be for disabled City of Flint vehicles to the City of Flint Central Garage or final repair facility as designated by the Fleet Administrator or Garage Foreman.

1. Unit: Sullivan Air Compressor (or others)

Service Type	<u>Cost</u>
Flat Tow in City Limits:	\$ _____
Pick-Up Fee:	\$ _____
Additional Rate/Mile Outside City of Flint:	\$ _____
Additional Costs (Describe):	\$ _____

2. Unit: Elgin Pelican Street Sweeper (or others)

Service Type	<u>Cost</u>
Flat Tow in City Limits:	\$ _____
Pick-up Fee:	\$ _____
Additional Rate/Mile Outside City of Flint:	\$ _____
Additional Costs (Describe):	\$ _____

3. Unit: International Dump Truck (and other similar and smaller dump trucks)

Service Type	<u>Cost</u>
Flat Tow in City Limits:	\$ _____
Pick-Up Fee:	\$ _____
Additional Rate/Mile Outside City of Flint:	\$ _____
Additional Costs (Describe):	\$ _____

4. Unit: John Deere 410 Backhoe (or other similar type excavating equipment)

Service Type	<u>Cost</u>
Flat Tow in City Limits:	\$ _____
Pick-Up Fee:	\$ _____
Additional Rate/Mile Outside City of Flint:	\$ _____
Additional Costs (Describe):	\$ _____

5. Unit: Cars / Light Trucks owned by the City of Flint (as may be requested specifically by Fleet Services in emergency)

Service Type	<u>Cost</u>
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Flat Tow in City Limits:	\$ _____
Pick-Up Fee:	\$ _____
Additional Rate/Mile Outside City of Flint:	\$ _____
Additional Costs (Describe):	\$ _____