



City of Flint, Michigan

Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com

Meeting Agenda – FINAL
Wednesday, July 23, 2025
5:00 PM

City Council Chambers

FINANCE COMMITTEE

Judy Priestley, Chairperson, Ward 4

Leon El-Alamin, Ward 1

VACANT, Ward 3

Tonya Burns, Ward 6

Dennis Pfeiffer, Ward 8

Ladel Lewis, Ward 2

Jerri Winfrey-Carter, Ward 5

Candice Mushatt, Ward 7

Jonathan Jarrett, Ward 9

Davina Donahue, City Clerk

ROLL CALL

READING OF DISORDERLY PERSONS CITY CODE SUBSECTION

Any person that persists in disrupting this meeting will be in violation of Flint City Code Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators will be removed from the meetings.

REQUEST FOR AGENDA CHANGES/ADDITIONS

PUBLIC COMMENT

Members of the public who wish to address the City Council or its committees must register before the meeting begins. A box will be placed at the entrance to the Council Chambers for collection of registrations. No additional speakers or slips will be accepted after the meeting begins.

Members of the public shall have no more than three (3) minutes per speaker during public comment, with only one speaking opportunity per speaker.

COUNCIL RESPONSE

Councilmembers may respond once to all public speakers only after all public speakers have spoken. An individual Councilmember's response shall be limited to two (2) minutes.

CONSENT AGENDA

Per the amended Rules Governing Meetings of the Flint City Council (as adopted by the City Council on Monday, April 22, 2024), the Chair may request the adoption of a "Consent Agenda". After a motion to adopt a Consent Agenda is made and seconded, the Chair shall ask for separations. Any agenda item on a Consent Agenda shall be separated at the request of any Councilmember. After any separations, there is no debate on approving the Consent Agenda – it shall be voted on or adopted without objection.

RESOLUTIONS

250176-T CO#1/Funding Phase II/Police Department/City Hall Camera
Installation

Resolution resolving that the proper City Officials, upon the City Council approval, are hereby authorized to do all things necessary to amend the end date from 6/30/2024 to 6/30/2025 in an amount NOT-TO-EXCEED \$336,484.53 of ARPA funds and an additional \$14,348.84 from the City of Flint Police department FY25 budget. For a total NOT-TO-EXCEED \$350,833.37. [NOTE: The City of Flint Police Department is requesting a change order in the amount of \$14,348.84 to complete the internal camera project; due to the renovations of the South Building it was determined that more cameras were needed.]

250177-T Reallocation ARPA Funds/The Flint In Home Plumbing Program

Resolution resolving that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-287.000-963.000 to Flint In Home Plumbing Program in the amount NOT-TO-EXCEED \$510,000.00 amend FY 25 budget and make funds available for any future financial year as long as funds remain. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations. [NOTE: This grant will provide Home inspections and a total home plumbing pipe replacement and exposure prevention outreach to families while eliminating lead hazards from home faucets, water lines, water heaters etc. by replacing them with new lead-free components. The City Administrator proposes the reallocation of an \$510,000 in ARPA funds as Match funding for this program.]

250198-T Contract/Fleis & Vanderbrink/Water Asset Management/Water Reliability Plan/Department of Public Works Water Division

Resolution resolving that the Appropriate City Officials, upon City Council's approval, are hereby authorized to enter into a contract with Fleis & Vanderbrink for a water asset management and water reliability plan as ordered by EGLE, in an amount NOT-TO-EXCEED \$136,000.00. [NOTE: This plan is a requirement of the City of Flint's Administrative Consent Order (ACO) with the Michigan Department of Environment, Great Lakes, and Energy (EGLE).]

250221-T Grant Agreement/Flint Township/Multi-Jurisdictional Edward Byrne Memorial Justice Assistance Grant (JAG)/Flint Police Department

Resolution resolving that the appropriate City officials, upon the City Council approval, are hereby authorized to do all things necessary to enter into the Justice Assistance Grant (JAG) agreement by and between the City of Flint and Flint Township and the Department of Justice, accept the JAG award, amend the FY25 budget, appropriate award funding for revenue and expenditures in future fiscal years as long as the funds are available from the funder, and abide by the terms and

conditions of the award from the State of Michigan, in the amount of \$69,642.00, to grant code FDOJ-JAG24. [NOTE: Funding from this grant allows for innovative technology, computer software or hardware, uniforms, and tactical equipment for the police department.]

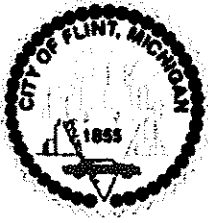
250222-T Contract/Anytime Restoration SVS/Residential Roofing
Replacement/Repair Program

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to enter into a contract with Anytime Restoration SVS to complete up to 12 residential properties in the amount NOT-TO-EXCEED \$182,500.50 over the 12 month grant period.

250223-T Grant Acceptance/Financial Recovery Technical Assistance/C.S. Mott
Foundation/Amend FY26 Budget

Resolution resolving that the appropriate City Officials, upon City Council's approval, are now hereby authorized to accept the Charles Stewart Mott Foundation Grant, amend the FY26 budget, appropriate funding for future fiscal years for as long as the funds are available from the funder, and abide by the terms and conditions of the grant, in the amount of \$750,000.00 to grant budget code LCSM-FRTA-25. [NOTE: These funds will be used to provide operational and staff support.]

ADJOURNMENT



250176-T

RESOLUTION NO.: _____

PRESENTED: 6-4-2025

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

RESOLUTION TO AUTHORIZE AN AMENDMENT TO RESOLUTION 230406 FOR FUNDING FOR PHASE II OF POLICE DEPARTMENT CITY HALL CAMERA INSTALLATION FROM FY2024 TO FY2025

WHEREAS, The City of Flint Police Department is requesting an extension to use the ARPA funds that were allocated to the City of Flint Police Department from the ARPA Contingency Fund for Phase II of New Camera Installation City Hall Complex Interior; the end date would be amended from June 30, 2024, to June 30, 2025, and

WHEREAS The City Council adopted resolution 230406 on November 27, 2023, approving a contract in an amount not to exceed \$336,484.53 and

Whereas, according to adopted resolution 220464.1 the ARPA allocation plan allocated funds to a Contingency Fund, and

WHEREAS The City of Flint Police Department is requesting a change order in the amount of \$14,348.84 to complete the internal camera project; due to the renovations of the South Building it was determined that more cameras were needed; and

Account Number	Account Name	Amount
287-305.701-977.810 FY24	Equipment – Police - ARPA	\$334,017.37
287-305.701-977.810 FY25	Equipment – Police - ARPA	\$2,467.16
265-310.206-977.000 FY25	Equipment	\$14,348.84
	Grand Total	\$350,833.37

IT IS RESOLVED That the proper City Officials, upon the City Council approval, are hereby authorized to do all things necessary to amend the end date from 6/30/2024 to 6/30/2025 in an amount not to exceed \$336,484.53 of ARPA funds and an additional \$14,348.84 from the City of Flint Police department FY25 budget. For a total not to exceed \$350,833.37.

APPROVED AS TO FORM:

Joanne Gurley
City of Flint, Michigan

Joanne Gurley, Chief Legal Officer

APPROVED AS TO FINANCE:

Phillip Moore
City of Flint, Michigan

Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:

Clyde P. Edwards / A0459
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

City Council President



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

APPROVED AS TO PURCHASING:

Lauren Rowley

Lauren Rowley, Purchasing Manager



CITY OF FLINT
**** STAFF REVIEW FORM ****
Effective: March 5, 2025

TODAY'S DATE: May 2, 2025

BID/PROPOSAL#

AGENDA ITEM TITLE: Resolution to Authorize an Amendment to Resolution 230406 for Funding for Phase II of Police Department City Hall Camera Installation from FY2024 to FY2025

PREPARED BY: Angela Amerman

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor Compliance (This vendor has been properly vetted and the responses are below):

Federal government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

The City of Flint is requesting a change order to complete the internal camera project at North Building, City Hall and the South Building. Sonitrol Great Lakes have expanded their network to provide new and updated cameras. In FY24 most of the cameras were purchased and installed within City Hall and the North Building. Renovations to the south building were about to start at the beginning of FY25. So, the internal camera project could not be completed at that time. After the south building renovations were completed Sonitrol Great Lakes installed CCTV System in the South Building. The internal camera project is now complete.

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

- ☒ Sole Source (Please attach sole source statement to requisition)
☐ Competitive Bid Process (Please attach bid tabulation/documents to requisition)
☐ Cooperative Contract (MIDeal, Sourcewell, GSA, or another municipality)

*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

- ☐ (3) Quotes (please attach all quotes to your requisition)

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES



CITY OF FLINT
**** STAFF REVIEW FORM ****

Effective: March 5, 2025

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
FY25	287-305.701-977.810	\$2,467.16	\$2,467.16	0	230406
FY24	287-305.701-977.810	\$336,484.53	\$336,484.53	\$334,017.37	230406
FY23	444-230.200-976.000	\$123,364.45	\$119,436.45	\$119,436.45	230031

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The footage from the cameras can clarify disputes or complaints, ensuring fair treatment by city employees and help to protect workers from threats or unsafe conditions. The video evidence can protect the City from false claims or lawsuits, reducing legal costs. While reducing vandalism, theft, or misuse of public property.

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:



CITY OF FLINT

** STAFF REVIEW FORM **

Effective: March 5, 2025

Dept.	Name of Account	Account Number	Grant Code	Amount
Police	Equipment	265-310.206-977.000		\$14,348.84
Police	Equipment - Police	287-305.701-977.810	FUSDT-CSLFRF	\$2,467.16
		FY25 GRAND TOTAL		\$16,816.00

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 _____

BUDGET YEAR 2 _____

BUDGET YEAR 3 _____

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 24-006723 ARPA Funds

ACCOUNTING APPROVAL: Angela Amerman Angela Amerman (May 3, 2025 15:14 EDT) Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Terence Green	
2	Jeff Antcliff	



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: March 5, 2025

3		
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STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: *Terence Green*
Terence Green (May 5, 2025 09:38 EDT)
(Terence Green, Police Chief)

ADMINISTRATION APPROVAL: *Clyde D. Edwards*
Clyde D. Edwards (May 5, 2025 10:10 EDT)
(for \$20,000 or above spending authorizations)

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Mar 8, 2025



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Search Editor

- ☐ Any Words 
- ☐ All Words 
- ☐ Exact Phrase 

e.g. 123456789, Smith Corp

"alarm management"



"Sonitrol Great Lakes"



Entity



Location



Status



- ☒ Active
- ☒ Inactive

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LARA Corporations Online Filing System

Department of Licensing and Regulatory Affairs

ID Number: 801169528

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Summary for: ALARM MANAGEMENT II L.L.C.

The name of the DOMESTIC LIMITED LIABILITY COMPANY: ALARM MANAGEMENT II L.L.C.

Entity type: DOMESTIC LIMITED LIABILITY COMPANY

Identification Number: 801169528 Old ID Number: LC8346

Date of Organization in Michigan: 08/29/1995

Purpose: All Purpose Clause

Term: Perpetual

The name and address of the Resident Agent:

Resident Agent Name: LEO S WANSTREET

Street Address: 7241 FENTON RD

Apt/Suite/Other:

City: GRAND BLANC

State: MI

Zip Code: 48439

Registered Office Mailing address:

P.O. Box or Street Address: 7241 FENTON RD

Apt/Suite/Other:

City: GRAND BLANC, MI

State: MI

Zip Code: 48439

Act Formed Under: 023-1993 Michigan Limited Liability Company Act

Managed By:

Members

[View Assumed Names for this Business Entity](#)

View filings for this business entity:

ALL FILINGS

ANNUAL REPORT/ANNUAL STATEMENTS

CERTIFICATE OF CORRECTION

CERTIFICATE OF CHANGE OF REGISTERED OFFICE AND/OR RESIDENT AGENT

RESIGNATION OF RESIDENT AGENT

CERTIFICATE OF ASSUMED NAME

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Comments or notes associated with this business entity:

4/23/25, 5:03 PM

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The name of the DOMESTIC LIMITED LIABILITY COMPANY: **ALARM MANAGEMENT II L.L.C.**

Identification Number: **801169528**

Old ID Number: **LC8346**

Assumed Name	Creation Date	Renewal Date	Expiration Date	Text of filing reflects existing law where named
SONITROL GREAT LAKES	5/5/2016		12/31/2020	
SONITROL TRI-COUNTY	3/23/2001	10/17/2011	12/31/2016	

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Department of Finance - Treasury

Sheldon Nealey
Mayor

Clyde Edwards
City Administrator

Good Standing Certification

Applicant and/or Business Clearance

All applicants for City of Flint funded programs, including federal programs, must remain current and not in default on any obligations related to taxes, fines, penalties, water service, licenses or other forms of penalties.

APPLICANT NAME: Alarm Management

HOME ADDRESS: _____

DBA: Sontrol Great Lakes

BUSINESS ADDRESS: G-7241 Fenton Rd. Grand Blanc 48438

Please include addresses of all properties in the name of other current and/or former businesses, parent company, subsidiaries and/or divisions. Also, please include all former names used while conducting business with the City.

This section to be completed by the Department of Finance - Customer Service Division

Please check the following divisions for the status of current and delinquent obligations owed to the City of Flint. Please circle the appropriate response for each division.

WATER DIV.
PROPERTY TAXES DIV.
INCOME TAX DIV.
ENFORCEMENT
MR

CURRENT
CURRENT
CURRENT
CURRENT
CURRENT

DELINQUENT
DELINQUENT
DELINQUENT
DELINQUENT
DELINQUENT

No water in Name
No property in Name

If delinquencies exist, please indicate the date, type and amount of obligation:

City Staff Person and Date

[Signature] 5/2/25
City of Flint Customer Serv. Representative and Date

Sonitrol Great Lakes

7241 Fenton Rd
Grand Blanc, MI 48439

(248) 473-9400

TO: City Of Flint, Michigan
Attn: Finance Dept.
P.O. Box 246
Flint, MI 48501

INVOICE

Invoice Number Invoice Date

574458 03/20/2025

Customer Number Terms

13887 Net 10

REMIT: Sonitrol Great Lakes - Michigan
Dept 9513
PO Box 30516
Lansing, MI 48909-8016

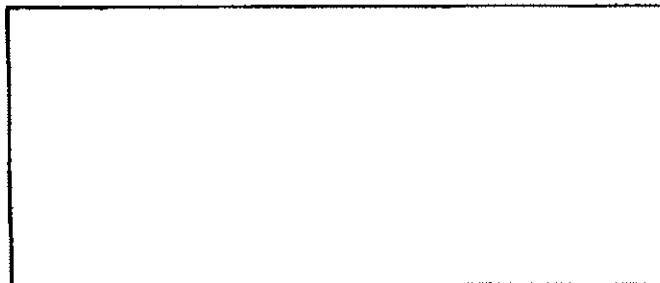
CUSTOMER NAME	CUST NO	PO NUMBER	INVOICE DATE	TERMS
City Of Flint, Michigan	13887	21-003356	03/20/2025	Net 10

Description	Rate	Quantity	Amount
City Of Flint, Michigan: 210 E Fifth Street - Flint, MI 48502			
Install CCTV System	\$11,316.00	1.00	\$11,316.00
		Subtotal	\$11,316.00
		Taxes	\$0.00
		Total	\$11,316.00
		Payments/Credits	\$0.00
		Net Due	\$11,316.00

As Of	Invoice No	Description	Amount	Net Due
03/20/2025	574458	Installation Services	\$11,316.00	\$11,316.00

Sonitrol Great Lakes - Michigan

Dept 9513
PO Box 30516
Lansing, MI 48909-8016
(248) 473-9400



Sonitrol Great Lakes

7241 Fenton Rd
Grand Blanc, MI 48439

(248) 473-9400

INVOICE

Invoice Number

574472

Invoice Date

03/21/2025

Customer Number

13887

Terms

Net 10

TO: City Of Flint, Michigan
Attn: Finance Dept.
P.O. Box 246
Flint, MI 48501

REMIT: Sonitrol Great Lakes - Michigan
Dept 9513
PO Box 30516
Lansing, MI 48909-8016

CUSTOMER NAME

City Of Flint, Michigan

CUST NO

13887

PO NUMBER

21-003356

INVOICE DATE

03/21/2025

TERMS

Net 10

Description

City Of Flint, Michigan: 210 E Fifth Street - Flint, MI 48502

Install CCTV System

Rate

Quantity

Amount

\$5,500.00

1.00

\$5,500.00

Subtotal

\$5,500.00

Taxes

\$0.00

Total

\$5,500.00

Payments/Credits

\$0.00

Net Due

\$5,500.00

As Of Invoice No Description
03/21/2025 574472 Installation Services

Amount

\$5,500.00

Net Due

\$5,500.00

Sonitrol Great Lakes - Michigan

Dept 9513
PO Box 30516
Lansing, MI 48909-8016
(248) 473-9400



230406

RESOLUTION NO.: _____

PRESENTED: NOV - 8 2023

ADOPTED: NOV 27 2023

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO SONITROL GREAT LAKES, PHASE II OF NEW CAMERA INSTILATION
CITY HALL COMPLEX INTERIOR**


WHEREAS, The City of Flint has indoor and outdoor cameras throughout the police department and city hall complex that were installed and are maintained by Sonitrol Great Lakes, 7241 Fenton Rd., Grand Blanc, MI. The police department has utilized the services of Sonitrol for many years for security related cameras and access controls.

WHEREAS, Sonitrol Great Lakes has provided a proposal that will provide interior cameras that will tie into the existing system, as well as maintain the system for phase Two of new cameras to be installed throughout the police department and City Hall complex interior for safety and monitoring purposes.

GL/ACCOUNT #	ACCOUNT NAME /GRANT CODE	AMOUNT REQUESTED
287-305.701-977.810	EQUIPMENT/FUSDT-CSLFRF	\$336,484.53
	FY-2024 TOTAL:	\$336,484.53

IT IS RESOLVED, That the proper City officials, upon City Council's approval, are hereby authorized to enter into contract with Sonitrol Great Lakes for the installation and maintaining of the phase II interior cameras installed during FY24 at City Hall, in a project amount not to exceed \$336,484.53 for FY24 (07/01/23 - 06/30/24) This Resolution is for all the funds to come from the Contingency Funds.


APPROVED AS TO FORM.


William Kim (Oct 16, 2023 11:44 EDT)
William Kim, City Attorney

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Oct 24, 2023 17:40 EDT)
Clyde Edwards, City Administrator

APPROVED AS TO PURCHASING


Lauren Rowley, Purchasing Manager

APPROVED AS TO FINANCE:


Phillip Moore (Oct 17, 2023 15:54 EDT)
Phillip Moore, Chief Financial Officer

APPROVED BY CITY COUNCIL:


City Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 10/05/2023

BID/PROPOSAL#:

AGENDA ITEM TITLE: Internal Camera Project – Phase II

PREPARED BY: Candice Smith - Police Department

VENDOR NAME: Sonitrol

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Police Department is requesting that Purchasing approve a request for Sonitrol in the amount of \$336,484.53 to update the internal cameras. Sonitrol has submitted a proposal that will expand their existing network to provide new and updated cameras inside the City Hall complex. This is Phase II of the camera project.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Police	Equipment	287-305.701-977.810	FUSD- CSLFRF	\$336,484.53
		FY-24 GRAND TOTAL		\$336,484.53

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO: 24-0007837

ACCOUNTING APPROVAL: Candice Smith
Chief of Police Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

OTHER IMPLICATIONS (i.e., collective bargaining): NONE

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Terence Green
Chief of Police
(Terence Green – Chief of Police)

SONITROL®

COMMERCIAL WASTE REMEDIATION

Sonitrol Great Lakes



QTY	Description
1	Avigilon AI NVR Premium
64	4MP Indoor Dome Cameras
48	Avigilon Dual Head Camera
1	Avigilon 8MP Camera
9	12MP Fisheye Dome Cameras
1	Avigilon 8MP PTZ Camera
1	Avigilon 12MP Fisheye Camera
1	Dome Bubble & Cover
1	Avigilon Surface Mount Adapter
124	Enterprise Edition camera channel

Video Surveillance Total	\$334,169.53
Monthly Professional Services Total	\$2,315.00

PRODUCT AND SERVICE GUARANTEE:

- Phone App for Off-Site Viewing
- 24-Hour Monitoring by Our Internal Central Station
- Lifetime Equipment & Service Warranty
- Loaner Guarantee
- Annual Preventative Maintenance
- HealthCheck
- Software Upgrade Service
- Emergency Service Guarantee
- Lifetime Support & Training
- Lifetime Technical Assistance

Notes:

- The above price does not include applicable taxes, permits or the labor to pull permits if permits are needed.
- The above price is subject to a 50% deposit, with balance due upon completion of installation.
- This proposal is good for 30 days from above date.

	LIFETIME EQUIPMENT & SERVICE WARRANTY	EMERGENCY SERVICE GUARANTEE	ANNUAL PREVENTATIVE MAINTENANCE VISIT	SOFTWARE UPGRADE SERVICE	24-HOUR SUPPORT	LIFETIME TECHNICAL ASSISTANCE
Standard	✓	✓	✓	✓	✓	✓
Advanced						
Enterprise						
Cloud Storage						
Cloud Backup						
IT & Technical Support						

***Benefits listed above are only available with enrollment in a monthly service plan

Total Proposal Amount	\$334,169.53
Monthly Professional Services	\$2,315.00

The above price excludes tax.

Shonte Crafts
Customer Account Specialist

scrafts@sonitrolgroupus.com
Phone: (263) 873-9400 Ext. 3160





Lauren Rowley <lrowley@cityofflint.com>

ARPA Vetting- Sonitrol Police Cameras

5 messages

Lauren Rowley <lrowley@cityofflint.com>

Mon, Dec 18, 2023 at 5:11 PM

To: Brian Jarzynski <brian.jarzynski@ey.com>, Stacy L Semos <Stacy.Semos@ey.com>

Cc: Candice Smith <cdsmith@cityofflint.com>

Hello,

Please see the attached approved resolution. I want to ensure this was vetted properly, as I did not draft this resolution for council.

Thanks,

Lauren Rowley

City of Flint

Purchasing Manager

(810) 766-7340 ext #2904

**APPROVED RESOLUTION- Sonitrol Cameras Phase II ARPA.pdf**
384K

Lauren Rowley <lrowley@cityofflint.com>

Thu, Dec 28, 2023 at 9:52 AM

To: Brian Jarzynski <brian.jarzynski@ey.com>, Stacy L Semos <Stacy.Semos@ey.com>

Cc: Candice Smith <cdsmith@cityofflint.com>

Just following up on this as Sgt. Booth is ready to proceed.

Thanks!

[Quoted text hidden]

Stacy L Semos <Stacy.Semos@ey.com>

Tue, Jan 2, 2024 at 1:17 PM

To: Lauren Rowley <lrowley@cityofflint.com>, Brian Jarzynski <Brian.Jarzynski@ey.com>

Cc: Candice Smith <cdsmith@cityofflint.com>

Hi Lauren,

I hope you had a nice holiday. What was the procurement process for the cameras and maintenance?

Best, Stacy

Stacy L Semos | Manager | Assurance Services | Forensics & Integrity Services

Ernst & Young LLP

Cell: 517-862-7513 | Stacy.Semos@ey.com

My pronouns are: she/her/hers

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Lauren Rowley <lrowley@cityofflint.com>

Tue, Jan 2, 2024 at 1:18 PM

To: Stacy L Semos <Stacy.Semos@ey.com>

Cc: Brian Jarzynski <Brian.Jarzynski@ey.com>, Candice Smith <cdsmith@cityofflint.com>

Thanks Stacy. Same to you! These cameras are sole sourced as they are in addition to cameras we already have. It is an expansion of our current system more or less.

[Quoted text hidden]

3 attachments



Image001.jpg
25K



Image001.jpg
25K



Image001.jpg
25K

Stacy L Semos <Stacy.Semos@ey.com>

Tue, Jan 2, 2024 at 3:27 PM

To: Lauren Rowley <lrowley@cityofflint.com>

Cc: Brian Jarzynski <Brian.Jarzynski@ey.com>, Candice Smith <cdsmith@cityofflint.com>

Thanks Lauren, yes this is a permissible use.

[Quoted text hidden]

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RESOLUTION NO.: 220464.1

PRESENTED: OCT 24 2022

ADOPTED: OCT 24 2022

RESOLUTION ADOPTING ARPA ALLOCATION PLAN

BY THE CITY COUNCIL:

Under the American Rescue Plan Act (ARPA), the City of Flint received grant funding from the Coronavirus Local Fiscal Recovery Fund through the US Department of Treasury in the amount of \$94,726,664.00, to address public health and economic impacts of the COVID-19 public health emergency, respond to workers performing essential work during the COVID-19 public health emergency, provide government services to the extent of the reduction in revenue due to the COVID-19 public health emergency, and to make necessary investments in infrastructure.

\$34,374,696.00 of the City's ARPA funding has already been allocated and/or spent for these purposes. The remaining \$60,351,968.00 must be spent by December 31, 2026, to cover eligible costs incurred during the period that begins on March 3, 2021 and ends on December 31, 2024.

IT IS RESOLVED that the Flint City Council adopts the ARPA Allocation Plan, listed below, as its plan for allocating the remaining \$60,351,968.00 of the City's remaining ARPA funding

	Previously Authorized Allocations of ARPA Funds	Allocation of Remaining ARPA Funds	Community Grants (not in Remaining ARPA Funds Allocations)
Neighborhood Improvement	28,400,000.00	13,735,000.00	9,660,000.00
Economic Development	0.00	8,275,000.00	3,000,000.00
Public Safety	600,000.00	3,720,000.00	1,000,000.00
Public Health	1,250,000.00	8,250,000.00	4,500,000.00
Infrastructure	1,600,000.00	400,000.00	0.00
Revenue Replacement	404,334.00	21,122,618.00	0.00
Contingency	0.00	5,000,000.00	0.00
Premium Pay	2,769,712.00	0.00	0.00
Administration	1,150,650.00	2,649,350.00	0.00
Grand Totals	\$34,374,696.00	\$60,351,968.00	\$16,160,000.00

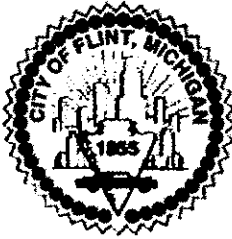
IT IS FURTHER RESOLVED that the appropriate City officials are asked to implement this allocation plan, including identifying and submitting specific grantees or expenditures for Council approval, in accordance with the requirements of City, State, and Federal law.

Flint City Council Proposed ARPA Allocation Plan

		<u>Current Proposed Allocation with Revenue Funds</u>	<u>Community Grants</u>
Neighborhood Improvement			
HB-02	Neighborhood Clean Up		
HB-03	Alternative Uses for Vacant Lots	2,210,000.00	1,210,000.00
HB-04	Homeowner Education	250,000.00	500,000.00
HB-05	Home Repair & Improvement Grants	50,000.00	50,000.00
HB-06	Community Development Gap Financing	5,000,000.00	5,000,000.00
	Improve Parks and Community Centers (Moved from Public Health)	1,400,000.00	1,400,000.00
PH-02			
Total Neighborhood Improvement		<u>4,825,000.00</u>	<u>1,500,000.00</u>
		13,735,000.00	9,600,000.00
Economic Development			
ED-02	Loans to Businesses		
ED-03	Clean-up Buick City	375,000.00	
ED-04	Property Disposition	3,200,000.00	
ED-05	Improve Technology For Economic Development	175,000.00	
ED-06	Oak Business Center	600,000.00	
ED-08	Business Grants Covid Recovery	875,000.00	
	Youth Job Training	600,000.00	500,000.00
Total Economic Development		<u>2,500,000.00</u>	<u>2,500,000.00</u>
		8,275,000.00	3,000,000.00
Public Safety			
PS-01	Hiring Bonuses (Police and Fire)		
PS-02	Police Training	0.00	
PS-03	Purchase 20 Cameras	100,000.00	
	Purchase 15 Vehicles for Detective Bureau (Moved to Revenue Replacement)	200,000.00	
PS-04			
PS-05	Witness Protection Program	0.00	
	Clear Cold Cases in Conjunction with Detroit Crime Commission (Moved to Revenue Replacement)	300,000.00	
PS-06			
	Add 500 streetlights, Replace 2000 Lights With LED Bulbs	0.00	
PS-07			
PS-08	PAL Pilot Project (500 children)	2,800,000.00	
PS-09	Pilot for Dispute Resolution	250,000.00	
PS-10	Gun Bounty	250,000.00	1,000,000.00
PS-11	Speed Humps (Moved to Revenue Replacement)	0.00	
PS-12	Third Party Review of 911 Responses to City Calls	0.00	
	Secured Lot for City Employees, including Police	0.00	
Total Public Safety		<u>70,000.00</u>	
		3,970,000.00	1,000,000.00
Public Health and Youth Development			
	Food Access and Food System Support (Ex. Food Pantries, Urban Gardens)		
PH-04			
PH-05	Mental Health Referrals and Services and Support Homelessness	1,000,000.00	1,000,000.00
	Water Affordability Project	1,000,000.00	1,000,000.00
		500,000.00	
proposed	Youth Wellness (education, leadership, recreation)	250,000.00	
proposed	Health Care Access, Equity & Research	500,000.00	500,000.00
Total Public Health		<u>2,000,000.00</u>	<u>2,000,000.00</u>
		5,250,000.00	4,500,000.00

Flint City Council Proposed ARPA Allocation Plan

	<u>Current Proposed Allocation with Remaining Funds</u>	<u>Community Grants</u>
Infrastructure		
Water Main Miller Road		
Total Infrastructure	400,000.00	
	400,000.00	0.00
Revenue Replacement		
Speed Humps (74,576 spent) (Moved from Public Safety)	13,142,188.00	
Sidewalk Repair	126,430.00	
City Public Health Office (moved from Public Health & Youth C	2,000,000.00	
Excavator (moved from Infrastructure)	425,000.00	
Dump Truck (moved from Infrastructure)	320,000.00	
Skid Steer (moved from Infrastructure)	150,000.00	
Renovate Council Chambers	140,000.00	
Additional Fire Department Equipment	500,000.00	
Ward Priorities (20,000,000)	1,000,000.00	
Clear Cold Cases in Conjunction with Detroit Crime	270,000.00	
PS-06 Commission (Moved from Public Safety)	300,000.00	
PS-04 Purchase Vehicles for Detective Bureau (Moved from		
Public Safety)	450,000.00	
HB-09 Removal of City Owned Trees (Moved from Neighborhood In	2,000,000.00	
Total Revenue Replacement	20,872,618.00	0.00
Contingency		
Future Reserves		
Total Contingency	5,000,000.00	
	5,000,000.00	0.00
Premium Pay		
Premium Pay		
Total Premium Pay	0.00	
	0.00	0.00
Administration		
Total Administration	2,849,350.00	
	2,849,350.00	0.00
Grand Totals	\$ 60,351,968.00	\$ 18,160,000.00



RESOLUTION NO.: 250177-T

PRESENTED: 6-4-2025

ADOPTED: _____

**RESOLUTION APPROVING REALLOCATION OF \$510,000 IN ARPA FUNDS TO
THE FLINT IN HOME PLUMBING PROGRAM**

BY THE CITY ADMINISTRATOR:

Whereas, in 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all of the ARPA funding received, of which approximately \$40 million was obligated as "revenue replacement" on December 20, 2023; and

Whereas, on March 1, 2025, the City of Flint was awarded a grant in the amount of \$489,544.00 over 29 months from the Michigan Department of Health and Human Services (MDHHS), Grant number EJ-Impact-0010. The funding is allocated for the Lead Based Paint Hazard Control Program (LBPHC). (Performance period March 1, 2025 – September 30, 2027)

Whereas, the primary strategy of the EJ-Impact program is to address lead-based hazards in local homes whose water tested positive for lead from a 2 bottle test kit.

Whereas, this grant will provide Home inspections and a total home plumbing pipe replacement and exposure prevention outreach to families while eliminating lead hazards from home faucets, water lines, water heaters etc. by replacing them with new lead-free components

Whereas, the City Administration proposes the reallocation of an \$510,000 in ARPA funds as Match funding for this program; and

Reallocated funds will be moved from Acct #101-287.000-963.000 follows:

Account	Description	Amount
101-230.287-801.000	Flint in Home Plumbing Program	\$510,000

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-287.000-963.000 to Flint In Home Plumbing Program in the amount not to exceed \$510,000.00 amend FY 25 budget and make funds available for any future financial year as long as funds remain.. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

For the City:

Clyde D. Edwards / A0476
Clyde D. Edwards / A0476 (May 30, 2025 14:15 EDT)

Clyde D. Edwards, City Administrator

For the City Council:

Approved as to Form:

JoAnne Gurley
JoAnne Gurley (May 30, 2025 14:12 EDT)

JoAnne Gurley, City Attorney

Approved as to Finance:

Phillip Moore
Phillip Moore (May 29, 2025 16:54 EDT)

Phillip Moore, Chief Financial Officer



CITY OF FLINT
**** STAFF REVIEW FORM ****

Effective: March 5, 2025

TODAY'S DATE: 5/25/25

BID/PROPOSAL#

AGENDA ITEM TITLE: RESOLUTION APPROVING REALLOCATION OF \$510,000 IN ARPA FUNDS TO THE FLINT IN HOME PLUMBING PROGRAM

PREPARED BY: Seamus Bannon

VENDOR NAME:

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor Compliance (This vendor has been properly vetted and the responses are below):

Federal government	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

Participating households will receive a comprehensive assessment of their plumbing systems, along with referrals to all relevant programs, including the "LBPHC", which is the City of Flint's Lead-Based Paint Hazard Control Program that has been serving the community since 2018. Contractors awarded will be responsible for the abatement of both interior lead and galvanized plumbing within these homes. Properties that are likely to contain interior lead and/or galvanized plumbing will be identified using results from existing two-bottle water testing kits.

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

- ☐ Sole Source (Please attach sole source statement to requisition)
- ☐ Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- ☐ Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)

*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

- ☐ (3) Quotes (please attach all quotes to your requisition)



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: March 5, 2025

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution

--

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

Our city is committed to improving living conditions and promoting healthy living for approximately 100 homes. We are utilizing EGLE Dollars and these match fund dollars for home faucet replacement and lead education for a safer way of living with hazards.

This program is for homes within the city of flint that have tested positive for lead in the home water system. This approach will ensure a safer and healthier environment for all our residents. It will also strengthen our partnership with EGLE and open up more funding opportunities in the future.



CITY OF FLINT
**** STAFF REVIEW FORM ****

Effective: March 5, 2025

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Mayors	Flint In Home Plumbing Program	101-230.287-801.000		\$510,000.00
		FY25 GRAND TOTAL		\$510,000.00

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 _____

BUDGET YEAR 2 _____

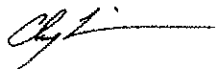
BUDGET YEAR 3 _____

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES ☐ NO ☐ REQUISITION NO:



CITY OF FLINT
**** STAFF REVIEW FORM ****
Effective: March 5, 2025

ACCOUNTING APPROVAL:  Date: _____

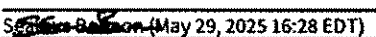
WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Michael Carpenter	
2	Shelly Sparks Green	
3		

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: 
(Name, Title)

ADMINISTRATION APPROVAL: _____
(for \$20,000 or above spending authorizations)



RESOLUTION NO.:

250198-T

PRESENTED:

6-18-2025

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

WHEREAS, the Department of Finance solicited proposals (#25000521) for an asset management and water reliability plan for the Department of Public Works Water Division as required of the City of Flint's Administrative Consent Order (ACO) with the Michigan Department of Environment, Great Lakes, and Energy (EGLE) .

WHEREAS, there were four (4) responsive bidders and Fleis & Vanderbrink was the most qualified bidder with a proposed price not to exceed \$136,000.00. Funding for said services will come from 591-540.202-801.000 and 591-545.200-801.000.

Account Number	Account Name/ Grant Code	Amount
591-545.200-801.000	Professional Services	\$118,000.00
591-540.202-801.000	Professional Services	\$18,000.00
	FY 2025 TOTAL	\$136,000.00

BE IT RESOLVED, That the Appropriate City Officials, upon City Council's approval, are hereby authorized to enter into a contract with Fleis & Vanderbrink for a water asset management and water reliability plan as ordered by EGLE, in an amount **NOT-TO-EXCEED \$136,000.00**

APPROVED AS TO FORM:

JoAnne Gurley
JoAnne Gurley (May 16, 2025 14:02 EDT)
JoAnne Gurley, Chief Legal Officer

APPROVED AS TO FINANCE:

Philip Moore
Philip Moore (May 16, 2025 14:27 EDT)
Philip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:

Clyde D. Edwards / A0468
Clyde D. Edwards / A0468 (May 19, 2025 16:40 EDT)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:



CITY OF FLINT
**** STAFF REVIEW FORM ****

Effective: March 5, 2025

TODAY'S DATE: May 6, 2025

BID/PROPOSAL# 25000521

AGENDA ITEM TITLE: Asset Management and Water Reliability Plan

PREPARED BY: Yolanda Gray

VENDOR NAME: Fleis & Vanderbrink

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor Compliance (This vendor has been properly vetted and the responses are below):

Federal government	(All documentation current, no violations)	<input type="checkbox"/> YES <input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input type="checkbox"/> YES <input type="checkbox"/> NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

The Michigan Department of Environment, Great Lakes and Energy (EGLE) has required the City of Flint Department of Public Works Water Division to complete an asset management and water reliability plan . There were four (4) responsive bidders with Fleis & Vanderbrink being the most qualified bidder at a contract price not to exceed \$136,000.00

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

- ☐ Sole Source (Please attach sole source statement to requisition)
☒ Competitive Bid Process (Please attach bid tabulation/documents to requisition)
☐ Cooperative Contract (MIDeal, Sourcwell, GSA, or other municipality)
 *Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services
☐ (3) Quotes (please attach all quotes to your requisition)

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES



CITY OF FLINT
**** STAFF REVIEW FORM ****

Effective: March 5, 2025

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution

This is the first contract for the purpose of an asset management and water reliability study.

Section III:

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

Said services will provide value of all assets and provide a proper water rate.

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: March 5, 2025

Dept.	Name of Account	Account Number	Grant Code	Amount
	Professional Services	591-545.200-801.000		\$118,000.00
	Professional Services	591-545.202-801.000		\$18,000.00
		FY25 GRAND TOTAL		\$136,000.00

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES ☐ NO ☐ REQUISITION NO:

Yolanda Gray
ACCOUNTING APPROVAL

Date: _____

Yolanda Gray (May 7, 2025 10:47 EDT)

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

Section V: RESOLUTION DEFENSE TEAM;

(Place the names of those who can defend this resolution at City Council)



CITY OF FLINT
**** STAFF REVIEW FORM ****
Effective: March 5, 2025

	<u>NAME</u>	<u>PHONE NUMBER</u>
1	Scott Dungee	
2		
3		

STAFF RECOMMENDATION: (PLEASE SELECT): ☐ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Scott Dungee
Scott Dungee (May 7, 2025 12:58 EDT)
(Name, Title)

ADMINISTRATION APPROVAL: Clyde D. Edwards
Clyde D. Edwards (May 7, 2025 12:23 EDT)
(for \$20,000 or above spending authorizations)

REQUEST FOR PROPOSAL

RFP

Water System Asset Management Plan and Water Reliability Study for the City of Flint

Introduction

The City of Flint, Finance Department—Division of Purchases & Supplies, is seeking a qualified engineering firm to develop an Asset Management Plan (AMP) and Water Reliability Study for the water treatment plant (WTP), reservoirs, pump stations, booster station and distribution system that meets the State of Michigan, Environment, Great Lakes, and Energy's (EGLE) requirements. Below is a description of the water system and background of the AMP efforts at the City of Flint (City); the scope of work that includes a description of the requirements for an AMP and Water Reliability Study; the project goals; and the proposal format and evaluation/selection criteria.

Background

The City of Flint operates a public water system which supplies drinking water to a population of over 80,252 through 582 miles of distribution mains. The system supplies an average of 13.2 million gallons per day (MGD). It is estimated that the City of Flint's first water distribution pipelines were installed as early as 1912. The City currently purchases finished water from Great Lakes Water Authority (GLWA), boosting the concentration of chlorine and orthophosphate for corrosion control and adjusting the PH, prior to distribution. The City also owns and operates the Flint Water Treatment Plant (WTP), which was originally constructed in 1952 and renovated in 2014. Four pump stations, Pump Station #4, Cedar Street, Torrey Road, West Side Avenue Pump Stations were constructed in 1948, 1948, 1948, and 1972, respectively. The City maintains five water storage facilities (Cedar Street, Dort, and West Side Reservoirs, Clear Well #4, and WTP Elevated Storage Tank).

In 2008, the City of Flint Water System Review (Michigan Department of Environmental Quality (MDEQ) 2008) cited many key improvements necessary to the water supply, including the recommendation to develop an Asset Management System. The City embarked on asset management activities including field verification of hydrants and valves, the development of a GIS-based model, the development of a replacement program for assets more than fifty years old, and various assessments of pumping and treatment facilities. In 2017, an extensive Asset Management Plan was completed by Arcadis and funded through the federal WINN Grants. This process was guided by EGLE and the Environmental Protection Agency (EPA). This AMP included an assessment of the GIS data gaps. The water mains were linked to the hydraulic model and the GIS network structures were populated based on the hydraulic model for the system including tanks, reservoirs, and pumps. Water main asset installation dates were also added to the GIS. For vertical assets, there was a specific level of detail that was defined for mechanical, electrical, HVAC, and structural assets to determine how these would be tracked.

Since this AMP was developed and submitted in 2017, the City has completed a number of capital projects to the water system including:

1. In 2021, 5.8 miles of 36" ductile iron pipe was laid down to make up the City's first option for a secondary water supply source from Genesee County Drain Commission and Water; this back up water supply replaced using the Flint River as a backup water supply.
2. In 2022, a new Chemical Feed Building was added to the WTP to establish 24-7 chemical feeding of three primary chemicals that are required by EGLE to meet the safe drinking water act 399 compliance standards.
 - a. Phosphoric Acid (75%)
 - b. Sodium Hypochlorite (12.5%)
 - c. Sodium Hydroxide (25%)
3. In 2020, the 20-million-gallon Dort reservoir was completely restored and put back in service.
4. In 2023, the Dort pump station was completely restored and re-designed to meet demands of 15 MGD firm capacity.
5. In 2020, five new water quality panels were installed at various locations throughout the distribution system to monitor the water quality.
6. In 2022, the 2-million-gallon elevated tower was fully restored inside and out and several upgrades were done to increase the integrity of the tower to include 24" air gaps on the overflow and drain.
7. Currently, Baxter & Potter GLWA control station is under restoration design and will be replaced in 2026.
8. Currently, the Torrey Road booster station is undergoing a survey to determine its future design.
9. Currently, the 20-million-gallon Cedar Street reservoir is undergoing a complete restoration and will be finished by February of 2025.
10. Currently, the Cedar Street pump station is undergoing a full restoration which will incorporate three new VFD pumps with a firm capacity of 7 MGD. This project will be completed by March 2026.

Scope of Work

Asset Management Plan

The MDEQ Guidance, linked below, requires five core components to an AMP: Asset Inventory, Level of Service, Critical Assets, Revenue Structure, and Capital Improvement Project Plan. The AM Program Review Checklist provides specific details as to what information should be included in each section. In addition to meeting these minimum requirements, the AMP should consider other best practices, such as: Asset Management Guidance and Best Practices (USEPA 2008); Asset Management Systems Requirements and Guidelines for the Application of ISO 55000-2 (International Organization for Standardization 2014); International Infrastructure Management Manual (IIMM 2015); IAM Anatomy of Asset Management (Institute of Asset Management 2015).

The Engineering Firm must follow the Safe Drinking Water Act (SDWA) Rule 1606 (R 325.11606): Community water supplies; additional general plan requirements; asset management program; capital improvements plan. Community Water supplies shall include in the general plan each of the following and meet the requirements listed below.

- Meets the criteria established within the MDEQ Asset Management Program Checklist and Asset Management Guidance for Water Systems:
https://www.michigan.gov/eagle/about/organization/drinking_water_and_environmental_health/community-water-supply/asset-management.
- Includes the following core components: Asset Inventory, Level of Service, Critical Assets, Capital Improvement Project Plan, and Revenue Structure
- A summary describing the method used to assess the criticality of assets considering the likely hood and consequence of failure.
- Addresses all assets related to potable water distribution, pumping, and storage assets maintained by the City's Department of Public Works - Water Service Center and Water Treatment Plant divisions
- A capital improvements plan that identifies waterworks system needs for 5-year and 20-year planning periods.
- Contains a schedule for the development and implementation of an AM Program that can be achieved in 3-5 years
- A summary detailing the funding structure and rate methodology that needs to be incorporated into the AMP plus provides sufficient resources to implement the asset management program.

Water Reliability Study

The purpose of this study is to satisfy the requirements of the Michigan Department of Environment, Great Lakes and Energy (EGLE) Michigan Safe Drinking Water Act (SDWA), and the Rules promulgated pursuant to the Act (P.A. 399 of 1976, as amended). Part 12 of the Rules indicates that Type 1 water suppliers (community supply) are required to conduct a reliability study every five (5) years to determine the adequacy of the system to meet the water demands at a certain pressure. The previous water reliability study for the City of Flint was completed in 2016. The Michigan Department of Environmental Quality (MDEQ) requested that the City's reliability study be updated once again in 2025. The principal elements of this Reliability Study, which provide the requirements to satisfy Part 12 of Michigan's Safe Drinking Water Act (SDWA), include the following:

1. Study of Water Supply Requirements
 - a. Basic planning data, including current population, number of service connections, and equivalent residential units.
 - b. Present, 5-Year and 20-Year projected average daily, maximum daily and peak hour demands.
 - c. Present, 5-Year and 20-Year projected fire flow demands.
 - d. Basis of demand projections.
 - e. Water shortage response plan for emergencies.
2. Required Capacity of Waterworks System
 - a. Rated capacity from the treatment system.
 - b. Finished water storage capacity in excess of the established normal waterworks system requirements.

3. Interruption of Power Service
4. Interruption in Water Service to Distribution System

The scope of this study will include analyzing the water system's response to current and estimated future water and firefighting demands, as well as supply and storage requirements within the service area. The City is currently conducting a Hydraulic Study for the water system that can be used for the Water Reliability Study. The planning period for this system evaluation includes current, five year (year 2030), and twenty-year (year 2045) demand projections. The year 2025 is anticipated as a planning year and projects presented in the five-year plan are estimated to commence in 2026. Previous studies have included the following components:

- Evaluation of historical trends of population growth, development, service area expansion, and water use.
- Projection of future population, service area, and water requirements.
- Evaluation of existing facilities.
- Identification of recommended upgrades.

Project Goals

Establish a strategic and proactive program for management of the WTP, pump stations, and reservoirs that shall:

1. Enable staff to update asset inventory, and record and update existing conditions of assets in each system.
2. Optimize existing operations and maintenance procedures and provide this in a format that will allow for later integration with a computerized maintenance management system (CMMS).
3. Optimize use of available capital investment dollars and identify resources needs (e.g., equipment, staffing, funding, technology).
4. The final report must include the complete set of asset data that is digitally stored and formatted so that it will integrate with a CMMS such as Antero, which is currently in use at the City's Water Pollution Control.
5. The final reports must be done by December 31, 2025

PROPOSAL FORMAT AND EVALUATION/SELECTION CRITERIA

QBS will be the method used for selection. Proposals shall contain a clear, accurate, and detailed description of the scope of work, technical requirements, and the consultant's qualifications necessary for the service to be rendered. It should detail the services to be performed, deliverables to be provided, estimated schedule for the performance of the work, and applicable standards, specifications, and policies. Proposals should be prepared economically using 11-point font and single-sided paper. Each proposal should have one original bound proposal, one unbound copy, and one electronic flash drive copy. All cost proposal sheets should be in a sealed envelope within the sealed proposal envelope. The inside envelope shall have the name of the project and the name of the firm with the address and indicate that the bid prices are within on the outside of the envelope. All not-to-exceed costs are to be included in the bid. All mileage, equipment, testing, surveying, and any sub-contractor's costs shall be part of the not to exceed bid price.

Respondents should organize proposals into the following sections:

A. Title Page and Table of Contents All pages to be numbered and shown in the Table of Contents (pages 1 and 2)

B. Professional Qualifications –

1. State the full name and address of your organization and the office location where work will be performed. Include the history of the firm and the types of engineering services provided. Identify the technical details that make the firm uniquely qualified for this project. (Title this section B1. Firms History)
2. Include your organization chart with the names of the key personnel by skill and qualifications that will be employed in this project study. Show where the personnel will be physically located during the time, they are engaged in this project study. (Title this section B2. Organization Chart)
3. For each of the personnel identified in Section B2 and any other individuals you consider key to the success of this project. Provide resumes (2-page maximum) including surveyors and any sub-consultant(s). (Title this section B3. Professional Qualifications)

C. Past Involvement with Similar Projects –

1. Provide a minimum of 2 projects that showcase a similar experience to the project being proposed. The related projects must have been completed in the last 10 years. The projects should show your Firm's proven ability to develop cost and detailed study. (Title this section (C1. Similar Projects)
2. On each of the above-related projects:
 - a) Give the size and the scope of the project.
 - b) Show the date that the project's design started.
 - c) Show the proposed design completion date.
 - d) Show the date that the actual study was completed.
 - e) Show the original estimated cost for the project.
 - f) Show the finished bid cost for construction.
 - g) Show the key personnel of the two projects and what their role was.
 - h) Bold type or underline the key personnel of these projects that will be working on our project.
 - i) Please explain the reasons if projects were over or under 10% of the engineer's estimate at the study stage. If all projects came in on cost indicate this.
3. Provide a list of two (2) references for similar project studies including their contact's name, agency, telephone number, and email address. (Title this section C2. References)

D. Project Challenges-

1. What do you see as the biggest challenges for completing the engineering study for this Project? How will your company overcome these challenges? (Title this section D1. Challenges)
2. How will the engineering firm make sure the City of Flint knows the best path to follow for re-building or replacing the booster pump station? (Title this section D2. Best Outcome)
3. How will the engineering firm make sure the City of Flint knows the best path to follow for re-building or replacing the booster pump station? (Title this section D2. Best Outcome)"
4. How will the engineering firm make sure the City of Flint knows the best path to follow for creating a complete Asset Management/Dist. System Reliability Study moving forward (Title this section D2. Best Outcome)

E. Proposed Work Plan –

1. Provide a detailed flow chart, which lists chronologically all tasks determined to be necessary to accomplish the work of this project. The work plan shall be sufficiently detailed and clear to identify the progress milestones including when project tasks and deliverables a timeline and schedule for design depicting the sequence and duration of tasks showing how the work will be organized and executed. (Title this section E1. Timeline)
2. Include information that your firm believes is pertinent to the success of the project that may not have been requested or identified. (Title this section E2. Pertinent Information)
3. Provide details of what Quality Control and Quality Assurance will be utilized in the study and estimate the cost for this project (Title this section E3. QC/QA)

F. Capacity to follow instructions –

1. All the instructions for the proposal have been followed and completed.

The written proposal shall be evaluated on the clarity and content of their responses. The evaluators will include the Water Plant Personnel and the Director of Public Works at 4500 North Dort Hwy. Flint, MI 48505.

This RFP will be graded both as the most highly qualified consultant and in terms of the cost. The lowest bid may or may not be picked. All bids will be based on the percentage of the lowest bid. In-state or local preference may be used as an RFP selection or consultant evaluation factor.




FLEIS & VANDENBRINK
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Grand Blanc, MI 48439
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F: 810.771.7860
www.fveng.com

E2. PERTINENT INFORMATION

Not only does F&V have vast experience in completing water reliability studies and developing asset management plans for drinking water systems, we also have vast experience working with the City of Flint DPW – Water Service Center and Water Treatment Plant divisions. Our engineering staff will work with Rob Jones, a project manager for F&V, who has first-hand experience working at the Flint Water Treatment Plant and Water Laboratory. Other F&V staff who have experience with the water treatment plant and laboratory are Catherine Winn, Stewart Beach, Ben Pank, and Ken Flagstadt.

F&V began assisting Flint with interim certified water operator services in 2017, preparing and submitting daily, weekly, and monthly water quality reports to EGLE, and providing evaluations and recommendations for the required water system chemical additions. Since we began this project, the City of Flint has met or exceeded drinking water quality standards throughout the system.

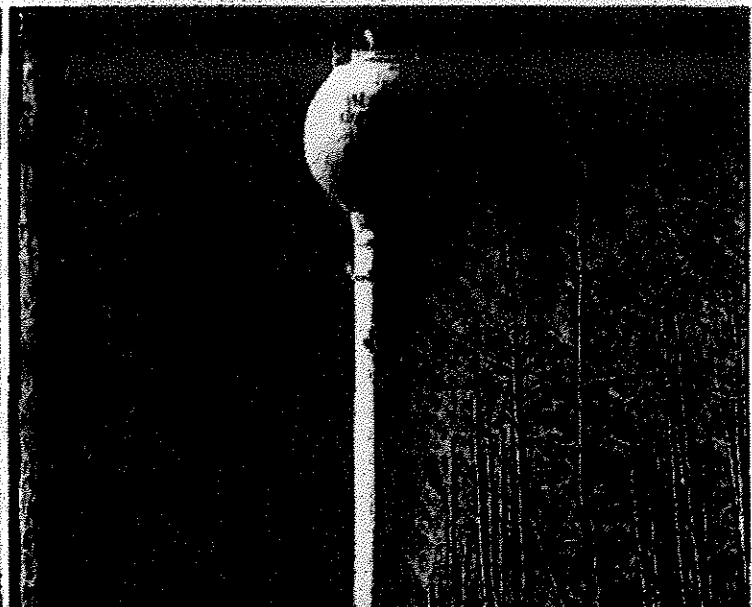
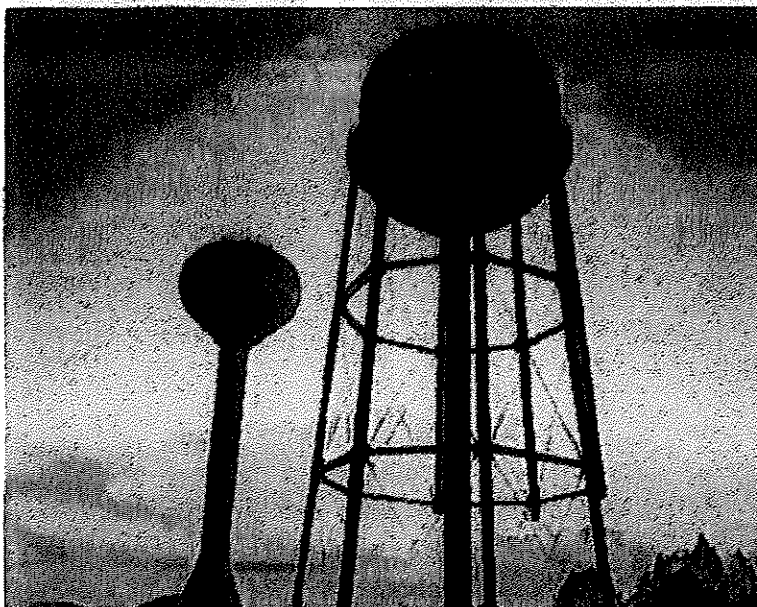
F&V expanded their support to the City that same year by providing laboratory analysis and distribution system sampling services. These services were initiated within days of being requested due to the unexpected departure of the City's laboratory staff. F&V stepped into the breach to maintain compliance with EGLE's demanding Water Quality Parameter sampling protocols, and retained the City's Certified Drinking Water Laboratory status, saving them thousands of dollars in contract laboratory fees. In May 2019, we earned a Certificate of Excellence for Laboratory Data Accuracy.

F&V staff administered the City's lead and copper sampling plan, coordinating with engineers and contractors to fulfill EGLE's rigorous sampling and reporting requirements throughout the City's multi-year lead service line replacement efforts.

F&V has received great commendations from the City, EGLE, and USEPA for our role in maintaining compliance with operations, laboratory and sampling services, and reporting.

F&V has also provided training for City water system operators and laboratory employees, allowing the city to transition back to municipal operations while still providing a safety net of support for both operations and lab.

Because we have operators on staff, F&V is knowledgeable in implementing WAMPs through Computerized Maintenance and Management System (CMMS) software, including Antero and CityWorks. Several of our operations projects utilize Antero for CMMS and work orders, and we are also currently working with a client to bring their CMMS into CityWorks.



ADDITIONAL EXPERIENCE

Various Communities

WATER RELIABILITY STUDY EXPERIENCE OVERVIEW

F&V has assisted over 100 communities plan and perform water reliability studies across the state and has a highly trained staff experienced in working on water systems of similar size and complexity to yours. Our reports are written to the standard that they are often used by communities as the basis for future funding applications for capital projects. We have a very successful track record of assisting our clients in obtaining grant funding to complete needed repairs.

At F&V, we are very proud of the quality and comprehensive nature of the Water System Reliability Studies that we prepare for our clients. Past clients have said that the study and associated maps are very useful for their long-term planning and budgeting. We have long strived to prepare a report that both satisfies the regulatory requirements of the EGLE and serves as an easy to understand, useful planning document for the municipality.

Communities include:

- Allendale Charter Township
- Bangor-Monitor Metropolitan Water District
- Barry Township
- Bay County
- Beaver Township
- Beecher Metropolitan District
- Berrien Springs
- Birch Run Township
- Camp Grayling Training
- City of Auburn
- City of Bangor
- City of Belding
- City of Big Rapids
- City of Dexter
- City of East Grand Rapids
- City of Essexville
- City of Grand Blanc
- City of Grand Haven
- City of Harbor Springs
- City of Harrison
- City of Hudsonville
- City of Huntington Woods
- City of Jonesville
- City of Manton
- City of Montrose
- City of Muskegon Heights
- City of Newaygo
- City of Northville
- City of Pentwater
- City of Plainwell
- City of Portland
- City of Pottsville
- City of Reed City
- City of Scottville
- City of Springfield
- City of St. Louis
- City of Three Rivers
- City of Vassar
- City of Wayland
- City of Yale

- Emmett Charter Township
- Frankenlust Township
- Fraser Township
- Grosse Pointe Shores
- Gun Plain Township
- Hampton Township
- Kalamazoo Lake Sewer and Water Authority
- Kawkawlin Township
- Kinross Charter Township
- Leoni Charter Township
- Monitor Township
- Portsmouth Township
- Taymouth Township
- Town of Ossian, IN
- Town of Lagro, IN
- Town of Markle, IN
- Town of Windfall, IN
- Village of Augusta
- Village of Bear Lake
- Village of Bellaire
- Village of Benzonia
- Village of Berrien Springs
- Village of Beulah
- Village of Bloomingdale
- Village of Breckenridge
- Village of Buckley
- Village of Centreville
- Village of Colon
- Village of Constantine
- Village of Deckerville
- Village of Dundee
- Village of Eau Claire
- Village of Edmore
- Village of Grosse Pointe Shores
- Village of Hesperia
- Village of Homer
- Village of Howard City
- Village of Lakeview
- Village of Lawrence
- Village of Lyons
- Village of Marion
- Village of Mattawan
- Village of Middleville
- Village of Muir
- Village of Nashville
- Village of New Lothrop
- Village of Northport
- Village of Oxford
- Village of Pentwater
- Village of Pewamo
- Village of Posen
- Village of Quincy
- Village of Roscommon
- Village of Saranac
- Village of Shelby
- Village of Sheridan
- Village of Stockbridge
- Village of Suttons Bay
- Village of Westphalia
- West Shore Community College
- Williams Township
- Yankee Springs Township

WATER ASSET MANAGEMENT EXPERIENCE OVERVIEW

Our approach to asset management is centered around a powerful assessment software tool that takes the mountains of field and office information collected on utility assets, organizes it, prioritizes asset condition based on user defined risk criteria and identifies rehabilitation recommendations. We can build a customized analytical model of your utility system tailored to your specific needs and goals. F&V's expertise in GIS allows us to create a detailed mapping of utility assets with links to critical assessment data and record drawings.

From these results, we help communities develop detailed and accurate short- and long-term CIP for their systems to keep the community's infrastructure strong and functioning.

Communities include:

- Allegan County Drain Commissioner
- Allendale Charter Township
- Arcadia Township
- Argentine Township
- Bangor Charter Township
- Bay County Department of Water & Sewer
- Bedford Charter Township
- Beecher Metropolitan District
- Berlin Charter Township
- Big Creek / Mentor Utility Authority
- Blackman Charter Township
- Branch County Department of Public Works
- Branch County Drain Commissioner
- Charter Township of Au Sable

- Charter Township of Brighton
- Charter Township of Hampton
- Charter Township of Portsmouth
- Cherry Grove Township
- City of Albion
- City of Auburn
- City of Belding
- City of Big Rapids
- City of Coleman
- City of Croswell
- City of Dowagiac
- City of East Tawas
- City of Essexville
- City of Grand Blanc
- City of Harrison
- City of Hillsdale
- City of Hudson
- City of Hudsonville
- City of Huntington Woods
- City of Lapeer
- City of Manton
- City of Mt. Pleasant
- City of Newaygo
- City of Norway
- City of Ovid
- City of Pinconning
- City of Plainwell
- City of Portland
- City of Reed City
- City of Saugatuck
- City of Scottville
- City of Springfield
- City of Sturgis
- City of Tawas City
- Columbia Township
- Covert Township
- Davison Township
- Elba Township
- Emmett Charter Township
- Fife Lake Utility Authority
- Frankenlust Township
- Gun Lake Area Sewer & Water Authority
- Gun Plain Charter Township
- Hampton Charter Township
- Hillsdale Board of Public Utilities
- Kalamazoo County Drain Commission
- Kalamazoo Lake Sewer & Water Authority
- Kawkawlin Township
- Monitor Township
- Mundy Township
- North Muskegon
- Northport / Leelanau Township Utilities Authority
- Onekama Township
- Paw Paw Township
- Pennfield Charter Township
- Plainfield Charter Township
- St. Joseph County Drain Commissioner
- Southwest Barry Co. Sewer & Water Authority
- Tawas Utility Authority – Blair County
- Tittabawassee Township
- Village of Augusta
- Village of Bellaire
- Village of Benzonia
- Village of Berrien Springs
- Village of Bloomingdale
- Village of Breckenridge
- Village of Breedsville
- Village of Burr Oak
- Village of Caledonia
- Village of Carleton
- Village of Centreville
- Village of Clarksville
- Village of Colon
- Village of Constantine
- Village of Deckerville
- Village of Edmore
- Village of Elberta
- Village of Fife Lake
- Village of Hesperia
- Village of Hopkins
- Village of Howard City
- Village of Hudsonville
- Village of Lennon
- Village of Lincoln
- Village of Mattawan
- Village of Mendon
- Village of Mesick
- Village of Nashville
- Village of Northport
- Village of Onekama
- Village of Paw Paw
- Village of Pewamo
- Village of Quincy
- Village of Sand Lake
- Village of Saranac
- Village of Sheridan
- Village of Stockbridge
- Village of Suttons Bay
- Village of Union City
- Village of Vernon
- Village of Westphalia
- Williams Charter Township

E3. QC/QA



Quality shall always be considered first and foremost. The hiring of staff, workplace and materials provided, management guidance, training, time, and effort shall all reflect the requirement that quality is the number one priority at F&V. The ability of F&V to provide a quality product shall be required during the design, construction, and close out of all projects.

F&V has set five goals with quality based objectives:

- **Goal 1:** Provide engineering services to solve our client's problems while maintaining a work environment that is fun and challenging.
- **Goal 2:** Serve the client as a firm; not as individuals. Internal peer review on project designs, studies and important issues is required. All work shall have consistent presentations from the firm.
- **Goal 3:** Provide value in what we design and in the services rendered. Alternatives shall be properly studied with senior staff being part of the team to evaluate alternatives. Allow creativity yet manage risk. Facilitate the training of staff and allow for ongoing personal and technical growth.
- **Goal 4:** Provide our services on a timely basis. A team effort requires total cooperation and communication from all members of the team. The QA/QC process must help – not hinder our success.
- **Goal 5:** Provide services on a cost-effective basis, minimizing re-designs, minimizing risks to our client and to the firm and making a profit. Internal and external communication is critical. Projects must be thought out well and scope of services monitored. Checklists shall be utilized where appropriate.

Quality Statement

A Quality Statement shall be prepared for each project. The QS shall contain:

- All information to properly identify the project, the client, the form of contract, the project locations and scope, the scope of services, the project manager and principal-in-charge, the project team members, the schedule, the budget, and the milestones for QA/QC reviews
- Procedures and standards to be used on the project

We feel that the effectiveness of our quality is demonstrated in the fact that, on the average, construction costs increases during construction related to non-owner scope additions on projects has averaged to be within 1% of the as-bid amount. This compares to 3% that traditionally can be expected in our industry.

DEFINITIONS OF QC, QA AND QCP

Quality Control (QC): The review, supervision, and guidance by experienced individuals at various stages of a project conducted to assist and guide the project team in completing the work correctly while meeting the goals and objectives of the client.

Quality Assurance (QA): The process of continuous updating and improving the firm's standards, guidelines and checklists as they are used by the project team in completing a project to assure that the work and services provided to the client are complete, accurate and useful.

Quality Control Plan (QCP): A written statement or plan with outlined procedures and guidelines including both QC and QA to be used by the project team in meeting the client's expectations, goals and objectives. The QCP identifies individuals responsible for QC and the specific work plan, budget and schedule to be followed by the project team.

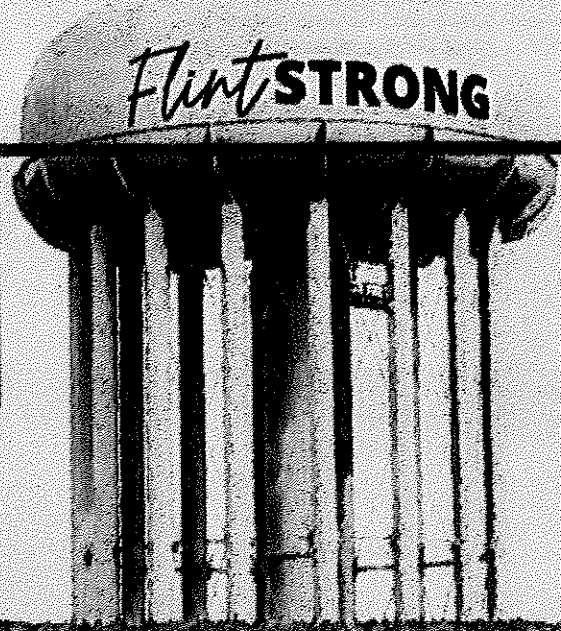
COST PROPOSAL

WATER SYSTEM ASSET MANAGEMENT PLAN AND WATER RELIABILITY STUDY

PROPOSAL NO. 25000521

Submitted to:
City of Flint

April 9, 2025
P50049

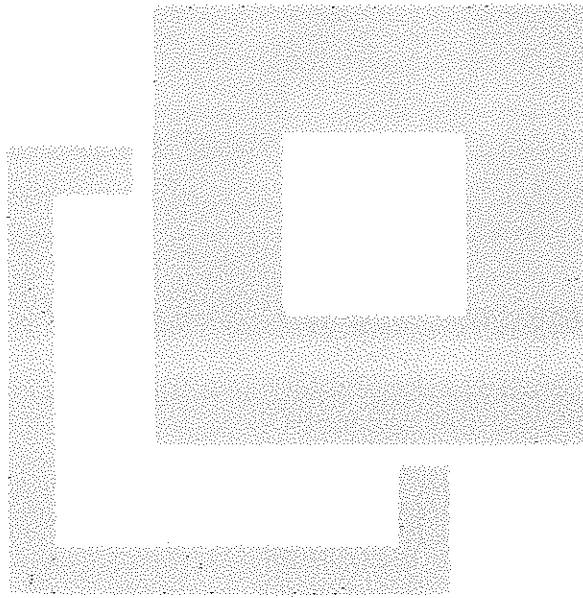


COST PROPOSAL

Our proposed not-to-exceed fee includes all labor and reimbursable expenses and is based on the scope of services described in this proposal.

Deliverable	Not-to-Exceed Fee
Water Reliability Study	\$18,000
Water Asset Management Plan*	\$118,000
F&V Project Total \$136,000	

*The budget for the Water Asset Management Plan includes up to five days of select water distribution survey completed by a one-person survey crew to fill-in any identified gaps in the water distribution asset inventory / GIS map. Should additional survey time be required, we can provide a contract amendment based on \$175 per hour for authorization prior to incurring any additional costs.

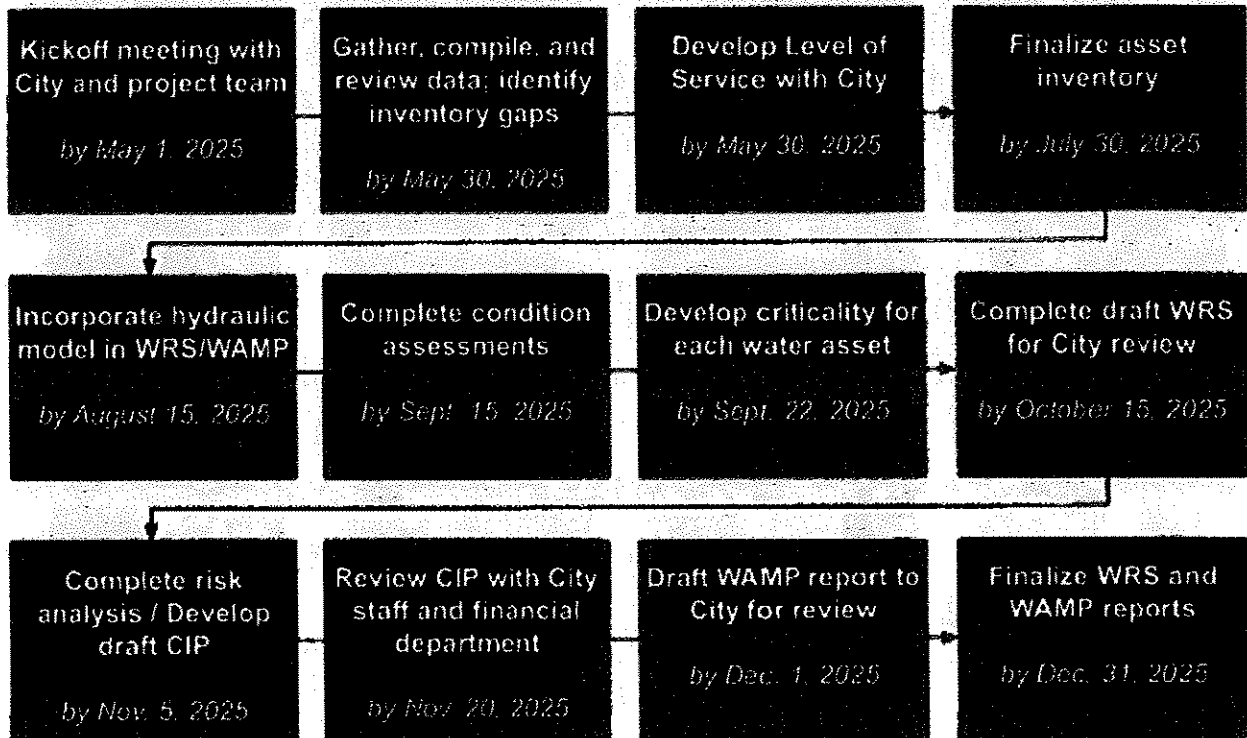


SECTION E

PROPOSED WORK PLAN

E1. TIMELINE

Our scope of work to complete the WRS and WAMP is detailed after the timeline with critical milestones summarizing the detailed scope of work.



WATER RELIABILITY STUDY DETAILED SCOPE OF WORK

F&V will complete a Water Reliability Study for the City of Flint as required by Part 12 Rules of Safe Drinking Water Act 399, PA 1976, as amended.

During the kickoff meeting, F&V will review the current system operations with the City to gain an understanding of the system and functions of each component and will review the 2016 Reliability Study and note any changes to the system or its operations that have occurred since then. F&V will request from the City all pertinent data needed to complete the study, including, but not limited to:

- Historical water usage records (well pumpage, well condition reports, treated water production, billed customer usage, etc.)
- Water quality analytical testing records
- Storage tank inspection reports
- Pump inspection/capacity test reports and pump curves
- SCADA operational settings for storage tanks, pumps, and valves

F&V will review and analyze the data, then determine 20-year water usage projections based on historical population and water usage trends.

We understand that TetraTech is currently updating the City's hydraulic model and completing a hydraulic study to evaluate system hydraulic performance at current and future demands and desired fire flows. Results from the hydraulic study, including current and future system hydraulic performance for current, 5-year, and 20-year planning periods, will be incorporated into the WRS.

We have assumed that a copy of the hydraulic model will be made available to us if additional hydraulic modeling simulations are needed to finalize the WRS report.

F&V will synthesize a technical report that details the complete findings of the reliability study and satisfies the Act 399 requirements for a WRS. The report will review the existing water system and the condition of the watermain, pumping facilities, storage tanks, and any other system components. Historic and projected water demands and any trends identified in the data will be presented. The hydraulic study by others will be summarized in the final WRS report. The evaluation of the distribution, water supply, and water storage capacities with related figures will be provided. Short-term and long-term recommended improvements to the system will be listed with estimated costs and system performance after implementation of the improvements will be evaluated. Recommendations for the WRS report will also be incorporated in the WAMP.

The draft report will be sent to the City for review, and any feedback will be incorporated into the draft report to be submitted to EGLE. F&V will then incorporate feedback received from EGLE, as needed, and the study will be finalized.

WATER ASSET MANAGEMENT PLAN DETAILED SCOPE OF WORK

F&V will complete a WAMP in accordance with EGLE guidance and industry best practices. The WAMP will include the five core components of an AMP, including Asset Inventory, Level of Service, Critical Assets, Revenue Structure, and Capital Improvement Plan. We anticipate collaboration and meetings with City staff as necessary during the course of the project to review key information and draft plans before finalizing the final deliverables.

TASK 1. WATER SYSTEM ASSET INVENTORY AND DOCUMENTATION

A comprehensive asset inventory of all existing watermain, pumping, treatment, and storage facilities will be gathered and recorded. Factors such as age, size, useful life, replacement cost, and condition of all these assessments will be determined. Locations and operational status of valves and hydrants will be incorporated to the asset inventory, if available. Locations and materials of service lines will be incorporated into the asset inventory, if available.

We understand that the City maintains a GIS map and database. This database will be used as the basis for the distribution system asset inventory. F&V will review the database, compare it to the hydraulic model pipe network, and discuss any recent updates to the system with staff that may not be reflected in the current GIS. If any data gaps are identified, F&V will work with City staff to fill the gaps and add data to the GIS database through record drawings, specific, limited survey, or other information.

F&V will review the existing inventory for pumping, treatment, and storage facilities and update the inventory to reflect changes since the 2017 WAMP was completed to represent the current system inventory.

TASK 2. LEVEL OF SERVICE DEVELOPMENT

F&V will work with the City to develop the Level of Service. We will establish and define the way the water system utility managers, operators, and public officials want the water system to perform over the long term, as follows:

- Develop a draft Level of Service document to establish goals and performance criteria that the utility wishes to meet. The key components to address will be as follows.
 - a. Communicate the system's operation to the customers
 - b. Determine critical assets
 - c. Provide a means of assessing overall system performance
 - d. Provide a direct link between costs and service

- e. Serve as an internal guide for system management and operations staff
- f. Provide information for system annual report
- Finalize the expected level of service and prepare a final Level of Service document.
- Assist the City to draft a new Level of Service document and solicit input from public on reasonable and attainable levels of service and anticipated risks and costs.

TASK 3. CRITICAL ASSETS

F&V will work with the City to complete a risk analysis of the assets, including both a condition assessment, anticipated useful life, and criticality assessment of the City's water assets.

- F&V will complete a field condition assessment of operations-related fixed assets, including pumping facilities, storage, and water treatment facilities. The assessment will include the following information:
 - » Brief description and GPS location of asset
 - » Photographic documentation of asset
 - » Narrative of asset condition based on field inspection
 - » Recommended improvement/replacement of assets including timelines and costs for inclusion with the CIP

Note that the old Water Treatment Plant will only be assessed considering it as an asset (including electrical distribution equipment, HVAC, offices, laboratory, operation center, etc) and not for its ability to treat water.

- Distribution assets will be assessed based on material, age, break history and/or other operation and maintenance data, and hydraulic study recommendations.

Once the condition assessment information is gathered, a **criticality assessment** will be performed to understand the most important assets to be monitored, repaired, or replaced. This will allow the City to better manage their assets and will aid in the decision making for where to allocate operation and maintenance and capital improvement funds. Likelihood of failure and consequence of failure factors will be entered into a GIS and spreadsheet-based risk analysis calculation.

TASK 4. CAPITAL IMPROVEMENT PLAN

From this criticality assessment and risk analysis, a prioritized CIP will be created to provide costs for the repair and replacement actions that must be implemented. The CIP will identify a list of short-term (1-5 years) and long-term (5-20 years) capital projects to meet the Level of Service goals. The CIP will include a proposed implementation schedule for the short-term improvements.

TASK 5: REVENUE STRUCTURE DEVELOPMENT

F&V will work with the City's financial team to develop a funding and rate methodology to implement recommendations from the WAMP and CIP. We can coordinate with the City's internal financial department and/or a third party rate consultant/municipal financial advisor to:

- Review of existing rate structure by meter size, user classification, outside customers, current rate resolutions/ordinances, and past rate studies
- Review of current revenue and OM&R expenses and estimates of required budget line-item costs for the next five years to meet level of service goals and CIP implementation
- Develop a proposed updated water rate structure
- Make recommendations for needed rate increases over the next five years
- Assist the City in presentation of proposed rate structure in public meeting

THE FOLLOWING PAGES MUST BE COMPLETED AND INCLUDED WITH SUBMITTAL IN THE FOLLOWING ORDER.

Purchasing Checklist:

- ☒ Exhibit A - Complete Proposal Submittal with detailed Summary of Pricing
- ☒ Exhibit B –Qualifications and Licenses Requirements
- ☒ Exhibit C – Disclosure of Supplier Responsibility Statement
- ☒ Exhibit D - List of References
- ☒ Exhibit E - Certificate of Insurance
- ☐ Exhibit F – Non-Bidder's Response
- ☒ Exhibit G – City of Flint Affidavit



❖ **EXHIBIT A - SUBMITTAL WITH DETAILED SUMMARY OF PRICING**

SCOPE OF WORK ATTACHED SEPARATELY.

1. Failure to use this bid form shall result in bid disqualification.
2. Failure to bid on all items shall result in an "incomplete bid" determination.
3. List value-added considerations on a separate sheet of paper.
4. All bid pricing to include shipping and freight charges.

THIS PAGE MUST BE COMPLETED AND INCLUDED WITH THE BID

The undersigned hereby certifies, on behalf of the respondent named in this Certification (the "Respondent"), that the information provided in this offer submitted to the City of Flint, Department of Purchase and Supplies is accurate and complete, and that I am duly authorized to submit same. I hereby certify that the Respondent has reviewed all documents and requirements included in this offer and accept its terms and conditions.

Terms: Net 30

Fed. ID #: 38-3088518

Company (Respondent): Fleis & VandenBrink

Address: 9475 Holly Road, Ste 201

City, State & Zip Code: Grand Blanc, MI 48439

Phone / Fax Number: 810.743.9120 FAX: 810.771.7860

Email: jdevol@fveng.com

Print Name and Title: John DeVoi, PE - President

(Authorized Representative)

Signed: 

(Authorized Representative)

EXHIBIT B - QUALIFICATIONS AND LICENSES REQUIREMENTS

Please give a synopsis of your qualifications and experience with this service:

F&V has vast experience with water reliability studies and asset management plans.

Please list Licenses:

This information is provided on resumes in section B.3

How long have you been in business?

32 years.

Have you done business with the City of Flint?

Yes.

If yes, please state the project name.

Water Plant Operation Services
Fenton Road Improvements
Grand Traverse Greenway Scoping

EXHIBIT C – DISCLOSURE OF SUPPLIER RESPONSIBILITY STATEMENT

- 1. List any convictions of any person, subsidiary, or affiliate of the company, arising out of obtaining, or attempting to obtain a public or private contract, or subcontract, or in the performance of such contract or subcontract.**

N/A

- 2. List any convictions of any person, subsidiary, or affiliate of this company for offenses such as embezzlement, theft, fraudulent schemes, etc. or any other offense indicating a lack of business integrity or business honesty which affect the responsibility of the contractor.**

N/A

- 3. List any convictions or civil judgments under state or federal antitrust statutes.**

N/A

- 4. List any violations of contract provisions such as knowingly (without good cause) to perform, or unsatisfactory performance, in accordance with the specifications of a contract.**

N/A

- 5. List any prior suspensions or debarments by any government agency.**

N/A

- 6. List any contracts not completed on time.**

N/A

- 7. List any documented violations of federal or state labor laws, regulations or standards, or occupational safety and health rules.**

N/A

**❖ EXHIBIT D – LIST OF REFERENCES: (3) SIMILAR SCOPE OF WORK FROM
THE LAST 5 YEARS**

Providing the following contact information enables the City of Flint to contact those accounts as references.

Reference #1:

Company/Municipality: Leoni Township
Contact Person: Mike Jester Title: Township Manager
Address: 913 Fifth Street
City: Michigan Center State: MI Zip: 49524
Telephone: 517.764.7400 Fax: _____
Email: mjester@leontownship.com
Type of Project: WRS and AMP - More details in Section C.

Project Timeline (Dates): 2020 Budget: \$40,000

Reference #2:

Company/Municipality: Beecher Metropolitan District
Contact Person: Tyrone McCloud Title: Administrative Superintendent
Address: G-1057 Louis Avenue
City: Flint State: MI Zip: 48505
Telephone: 810.787.6527 Fax: _____
Email: Tyrone@beecherwater.us
Type of Project: WAMP and WSRS - More details in Section C

Project Timeline (Dates): 2024 Budget: \$409,372

❖ EXHIBIT D – LIST OF REFERENCES: (3) SIMILAR SCOPE OF WORK FROM
THE LAST 5 YEARS (CONTINUES)

Reference #3:

Company/Municipality: City of Hudsonville

Contact Person: R. Tyler Dotson

Title: City Manager

Address: 3275 Central Blvd

City: Hudsonville

State: MI

Zip: 49426

Telephone: 269.214.0022

Fax: _____

Email: rtdotson@hudsonville.org

Type of Project: DAMP and WSRS - More details in Section C

Project Timeline (Dates): 2024

Budget: \$229,000

LARA Corporations Online Filing System

Department of Licensing and Regulatory Affairs

ID Number: 800744506[Request certificate](#)[Return to Results](#)[New search](#)**Summary for: F&V OPERATIONS & RESOURCE MANAGEMENT, INC.****The name of the DOMESTIC PROFIT CORPORATION: F&V OPERATIONS & RESOURCE MANAGEMENT, INC.****Entity type: DOMESTIC PROFIT CORPORATION****Identification Number: 800744506 Old ID Number: 04162K****Date of Incorporation in Michigan: 10/18/2011****Purpose: All Purpose Clause****Term: Perpetual****Most Recent Annual Report: 2024****Most Recent Annual Report with Officers & Directors****The name and address of the Resident Agent:****Resident Agent Name: JOHN DEVOL****Street Address: 2960 LUCERNE DR SE****Apt/Suite/Other:****City: GRAND RAPIDS****State: MI****Zip Code: 49546****Registered Office Mailing address:****P.O. Box or Street Address: 2960 LUCERNE DR SE****Apt/Suite/Other:****City: GRAND RAPIDS****State: MI****Zip Code: 49546****The Officers and Directors of the Corporation:**

Title	Name	Address
PRESIDENT	JOHN DEVOL	2960 LUCERNE DR SE GRAND RAPIDS, MI 495
TREASURER	CRAIG SHUMAKER	2960 LUCERNE DR SE GRAND RAPIDS, MI 495
SECRETARY	BRIAN RICE	2960 LUCERNE DR SE GRAND RAPIDS, MI 495
DIRECTOR	LAWRENCE J FLEIS	2960 LUCERNE DR SE GRAND RAPIDS, MI 495
DIRECTOR	PAUL GALDES	2960 LUCERNE DR SE GRAND RAPIDS, MI 495
DIRECTOR	ROBERT WILCOX	2960 LUCERNE DR SE GRAND RAPIDS, MI 495

Act Formed Under: 284-1972 Business Corporation Act

Total Authorized Shares: 60,000

Written Consent

View Assumed Names for this Business Entity

View filings for this business entity:

ALL FILINGS
ANNUAL REPORT/ANNUAL STATEMENTS
ARTICLES OF INCORPORATION
RESTATED ARTICLES OF INCORPORATION
RESTATED ARTICLES OF INCORPORATION

View filings

Comments or notes associated with this business entity:

[LARA FOIA Process](#) [Transparency](#) [State Web Sites](#)

[Michigan.gov Home](#) [ADA](#) [Michigan News](#) [Policies](#)

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Corporations
Online Filing System

Department of Licensing and Regulatory Affairs

Form Revision Date 07/2016

ANNUAL REPORT

For use by DOMESTIC PROFIT CORPORATION

(Required by Section 911, Act 284, Public Act of 1972)

The Identification number assigned by the Bureau is: 800744506

Annual Report Filing Year: 2024

1. Corporation Name:

TRV OPERATIONS & RESOURCE MANAGEMENT, INC.

☒ On behalf of the corporation, I certify that no changes have occurred in required information since the last year filed report.

This document must be signed by an authorized officer or agent:

Signed this 18th Day of March, 2024 by:

Signature	Title	Title if "Other" was selected
Curtis M. DeVries	Authorized Agent	

By selecting ACCEPT, I hereby acknowledge that this electronic document is being signed in accordance with the Act. I further certify that to the best of my knowledge the information provided is true, accurate, and in compliance with the Act.

☐ Decline ☒ Accept

MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
FILING ENDORSEMENT

This is to Certify that the 2024 ANNUAL REPORT
for

F&V OPERATIONS & RESOURCE MANAGEMENT, INC.

ID Number: 800744506

received by electronic transmission on March 18, 2024 ***, is hereby endorsed.***

Filed on March 18, 2024 ***, by the Administrator.***

The document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.



In testimony whereof, I have hereunto set my hand and affixed the Seal of the Department, in the City of Lansing, this 18th day of March, 2024.

Linda Clegg

Linda Clegg, Director
Corporations, Securities & Commercial Licensing Bureau



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/24/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. IF SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Olivier-VanDyk Insurance Agency
2780 44th Street SW
Wyoming MI 49519

CONTACT
Certificates DepartmentPHONE
Toll Free: 616-454-0000FAX
Toll Free: 616-454-7100E-MAIL
certificates@ovdinsurance.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Citizens Ins Co Of Amer

31534

INSURER B: Arch Insurance Company

11150

INSURER C: Aspen Specialty Insurance Co

43460

INSURER D:

INSURER E:

INSURER F:

INSURED
F&V Companies, Inc.
Fleis & VandenBrink Engineering, Inc.
2980 Lucerne Dr SE
Grand Rapids MI 49548

FLEISVA-01

COVERAGES

CERTIFICATE NUMBER: 1466301896

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE OF INSURANCE	ADDITIONAL INSURED	POLICY NUMBER	POLICY EFF DATE (MM/DD/YYYY)	POLICY EXP DATE (MM/DD/YYYY)	LIMITS
<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR CENTL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER	Y	ZAGL89208500	10/1/2024	10/1/2025	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$300,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - COMPROP AGG \$4,000,000 \$
<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		ZACAT9311600	10/1/2024	10/1/2025	COMBINED SINGLE LIMIT (Per accident) \$2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$		CX010CE24	10/1/2024	10/1/2025	EACH OCCURRENCE \$10,000,000 AGGREGATE \$10,000,000 \$
<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in MI) If yes, describe under DESCRIPTION OF OPERATIONS below	V/N N/A	ZAWC19779301	10/1/2024	10/1/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
<input type="checkbox"/> A Rented/Licensed Equipment <input type="checkbox"/> B Hired Auto Physical Damage		R71H224216 ZACAT9311600	10/1/2024 10/1/2024	10/1/2025 10/1/2025	Limit Unit MPD COMPCOLL DED \$75,000 100,000 \$100/\$500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

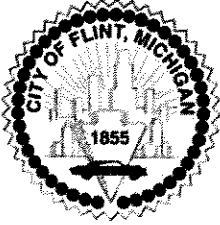
CANCELLATION

City of Flint
1101 South Saginaw Street
Flint MI 48502

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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RESOLUTION NO.:

250221-T

PRESENTED:

7-23-2025

ADOPTED: _____

Resolution Authorizing entering into a grant agreement with Flint Township for participation in a Multi-Jurisdictional Edward Byrne Memorial Justice Assistance Grant (JAG) funded by the Department of Justice

BY THE CITY ADMINISTRATOR:

WHEREAS, The City of Flint Police Department has been awarded grant funds, in the amount of \$69,642.00, from Flint Township for the purpose of participating with other police agencies in a multi-jurisdictional grant, known as the Justice Assistance Grant (JAG); and

WHEREAS, The Justice Assistance Grant (JAG) is a three-year grant, funded by the Department of Justice, with no local match required; and

WHEREAS, Funding from this grant allows for innovative technology, computer software or hardware, uniforms, and tactical equipment for the police department;

Account Number	Account Name	Amount
296-301.823-977.000	Equipment	\$69,642.00
	Total	\$69,642.00

IT IS RESOLVED, that the appropriate City officials, upon the City Council approval, are hereby authorized to do all things necessary to enter into the Justice Assistance Grant (JAG) agreement by and between the City of Flint and Flint Township and the Department of Justice, accept the JAG award, amend the FY25 budget, appropriate award funding for revenue and expenditures in future fiscal years as long as the funds are available from the funder, and abide by the terms and conditions of the award from the State of Michigan, in the amount of \$69,642.00, to grant code FDOJ-JAG24.

APPROVED AS TO FORM:

JoAnne Gurley
JoAnne Gurley (Jun 30, 2025 13:31 EDT)

Joanne Gurley, Chief Legal Officer

APPROVED AS TO FINANCE:

Phillip Moore
Phillip Moore (Jun 30, 2025 09:42 EDT)

Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:

Clyde D. Edwards
Clyde D. Edwards (Jul 9, 2025 15:30 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

City Council President



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: March 5, 2025

TODAY'S DATE: June 9, 2025

BID/PROPOSAL#

AGENDA ITEM TITLE: Resolution Authorizing entering into a grant agreement with Flint Township for participation in a Multi-Jurisdictional Edward Byrne Memorial Justice Assistance Grant (JAG) funded by the Department of Justice

PREPARED BY: Angela Amerman

VENDOR NAME: Department of Justice

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor Compliance (This vendor has been properly vetted and the responses are below):

Federal government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

Edward Byrne Memorial Justice Assistance Grant (JAG) Program is the leading federal source of criminal justice funding to state and local jurisdictions. Administered by the Bureau of Justice Assistance (BJA), the JAG Program provides states, territories, tribes and local governments with critical funding necessary to reduce and prevent crime, lower recidivism, and promote a fair and safe criminal justice system.

The Police Department is requesting approval for the acceptance of \$69,642.00 from the Department of Justice for the purpose of participating with other police agencies in the multi-jurisdictional grant. This is a three-year grant funded by the Department of Justice. The funding from this grant allows the Police Department to purchase innovative technology, police equipment, ranging from computer software/hardware, uniforms and tactical equipment.

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

- ☐ Sole Source (Please attach sole source statement to requisition)
- ☐ Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- ☐ Cooperative Contract (MIDeal, Sourcwell, GSA, or other municipality)

*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: March 5, 2025

[] (3) Quotes (please attach all quotes to your requisition)

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
2023	Education & Equipment	\$93,064.00		\$93,064.00	230291
2022	Overtime, Education & Equipment	\$106,387.00		\$106,387.00	220379
2021	Equipment	\$123,767.00		\$123,767.00	230131
2020	Overtime, Education & Equipment	\$110,588.00		\$110,588.00	210613
2019	Overtime, Education & Equipment	\$114,903.00		\$114,903.00	200016

--

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The benefit to the City of Flint residents is the Police department will be better equipped to help reduce crime. The benefit to City of Flint operations would be that the Police department would have additional funds for innovative technology, police equipment, ranging from computer software/hardware, uniforms and tactical equipment.
--

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure: n/a



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: March 5, 2025

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Police	Equipment	296-301.823-977.000	FDOJ-JAG24	69,642.00
		FY26 GRAND TOTAL		\$69,642.00

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 _____

BUDGET YEAR 2 _____

BUDGET YEAR 3 _____

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO:

ACCOUNTING APPROVAL: Angela Amerman
Angela Amerman (Jun 27, 2025 16:54 EDT) Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: March 5, 2025

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Terence Green	
2	Jeff Antcliff	
3		

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Terence Green
Terence Green (Jun 30, 2025 09:32 EDT)
(Terence Green, Chief of Police)

ADMINISTRATION APPROVAL: Clyde D. Edwards
Clyde D. Edwards / (Jul 3, 2025 13:41 EDT)
(for \$20,000 or above spending authorizations)

JUST GRANTS APPLICATION NUMBER:

Application A-501383, FY2024

The State of Michigan
County of Genesee

Known by all these present

INTERLOCAL AGREEMENT
BETWEEN THE CITY OF BURTON, CITY OF FLINT,
TOWNSHIP OF FLINT, TOWNSHIP OF MOUNT MORRIS
AND COUNTY OF GENESEE.

2024 BYRNE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AWARD

This agreement is made and entered into this 16th day of September 2024 by and between the City of Burton, City of Flint, Township of Mount Morris, Township of Flint, and the County of Genesee, acting as lawfully authorized by and through their governing bodies, witnesseth:

WHEREAS, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party or parties: and

WHEREAS, each governing body finds that the performance of this Agreement is in the best interest of all parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the service or functions under this agreement: and:

WHEREAS, the municipalities believe it to be in their best interests to reallocate the JAG funds.

NOW THEREFORE, the City of Burton, City of Flint, Township of Flint, Township of Mount Morris and County of Genesee, agree as follows:

Section 1.

The Charter Township of Flint shall act as the applicant, reporting, and fiduciary entity for the FY 2024 Genesee County JAG Initiative.

Section 2.

FY 2024 JAG funds shall be allocated as follows:

Genesee County	\$ 6,498
City of Burton	\$ 14,344
City of Flint	\$ 69,642
Flint Township	\$ 27,588
Mount Morris Township	<u>\$ 11,892</u>
Total	\$129,964

JUST GRANTS APPLICATION NUMBER:

Application A-501383, FY2024

Section 3.

The Charter Township of Flint shall be the applicant, reporting, and fiduciary entity.

Section 4.

The Charter Township of Flint shall establish and maintain an interest-bearing trust account for the FY 2024 JAG award and shall allocate interest earned to each municipality in accordance with said municipality's unexpended award amount.

Section 5.

The Charter Township of Flint shall reimburse each municipality for authorized expenses and costs associated with FY 2024 JAG programs, from the trust account upon receipt of documentation of expenditure from the requesting municipality.

Section 6.

Each municipality agrees to use their allocated funds for the FY 2024 JAG Initiative program until September 30, 2027.

Section 7.

Nothing in the performance of this Agreement shall impose any liability for claims against the City of Burton, City of Flint, Township of Flint, Township of Mount Morris, and the County of Genesee.

Section 8.

Each party to this agreement will be responsible for its own actions in providing services under this agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other parties.

Section 9.

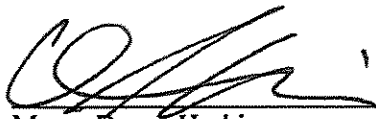
The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

JUST GRANTS APPLICATION NUMBER:

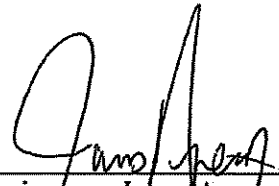
Application A-501383. FY2024

Section 10.

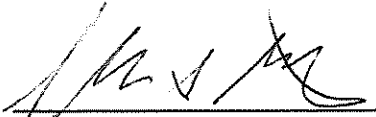
By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.



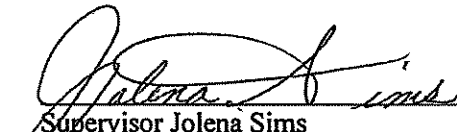
Mayor Duane Haskins
City of Burton



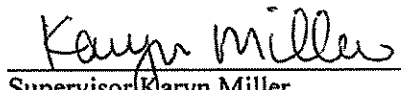
Chairperson James Avery
Genesee County Board of Commissioners



Mayor Sheldon Neeley
City of Flint



Supervisor Jolena Sims
Charter Township of Mount Morris



Supervisor Karyn Miller
Charter Township of Flint


10/7/24



RESOLUTION NO.: 250222-T
PRESENTED: 7-23-2025
ADOPTED: _____

**RESOLUTION TO ENTER CONTRACT WITH ANYTIME RESTORATION SVS FOR
RESIDENTIAL ROOFING REPLACEMENT/REPAIR PROGRAM**

BY THE CITY ADMINISTRATOR:

WHEREAS, The City of Flint received \$94.7 million in American Rescue Plan Act (ARPA) funding, with \$850,000 allocated to the Residential Roofing Replacement Program. This program will fund exterior roof repairs for 52 homes, supporting neighborhood stabilization efforts and enhancing the quality of life for Flint residents

WHEREAS, the Residential Roofing Replacement Program aligns with the City's commitment to improve neighborhood conditions and housing stability, by assisting homeowners with critical roofing improvements;

WHEREAS, Anytime Restoration SVS, was selected through a competitive bidding process, to serve as one of the primary contractors for the roofing replacement based on demonstrated expertise, capacity, and commitment to quality workmanship;

WHEREAS, Anytime Restoration SVS will enter into a performance-based, 12-month contract with the City of Flint to:

- Conduct roof inspections and property assessments,
- Coordinate with eligible homeowners to finalize project scopes,
- Source quality roofing materials,
- Complete residential roof replacements or repair in compliance with federal funding guidelines, and
- Adhere to all ARPA regulatory, reporting, and documentation requirements.

Account Code	Description	Amount
FUSDT-CSLFRF	287-721.350-801.000 Professional Svs	\$182,500.50

IT IS RESOLVED that appropriate City Officials are authorized to do all things necessary to enter into a contract with Anytime Restoration Svs to complete up to 12 residential properties in the amount not to exceed \$182,500.50 over the 12 month grant period.

Approved as to Form:

JoAnne Gurley
JoAnne Gurley (Jun 29, 2025 21:27 EDT)
Joanne Gurley, Chief Legal Officer

Approved as to Finance:

Phillip Moore
Phillip Moore (Jun 4, 2025 07:55 EDT)
Phillip Moore, Chief Financial Officer

For the City of Flint:

Clyde D. Edwards / A0477
Clyde D. Edwards / A0477 (Jul 1, 2025 10:21 EDT)
Clyde D. Edwards, City Administrator

Approved by Council:



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: March 5, 2025

TODAY'S DATE: 05/23/2025

BID/PROPOSAL#

AGENDA ITEM TITLE: Resolution to enter contract with Anytime Restoration SVS for Residential Roofing Replacement/Repair Program

PREPARED BY: Mikesha Loring

VENDOR NAME: Anytime Restoration SVS

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor Compliance (This vendor has been properly vetted and the responses are below):

Federal government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

The City of Flint Community Services Division has released a Request for Proposals (RFP) seeking qualified contractors to implement a Residential Roofing Program. This initiative is designed to provide essential roof repairs and replacements for Flint residents facing critical roofing issues. The program supports the City's broader goals of stabilizing housing, preserving aging housing stock, and preventing neighborhood blight.

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

☐ Sole Source (Please attach sole source statement to requisition)

☒ Competitive Bid Process (Please attach bid tabulation/documents to requisition)

☐ Cooperative Contract (MIDeal, Sourcwell, GSA, or other municipality)

*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

☐ (3) Quotes (please attach all quotes to your requisition)



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: March 5, 2025

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The residential roofing program helps residents by making homes safer and more stable while preventing any leaks and structural damage to the home. It offers financial relief and boost property value. It improves neighborhood appearance and increases energy efficiency. Overall, the program strengthens communities by encouraging pride in homeownership and long-term neighborhood improvement.

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure: N/A

Has this request been reviewed by E&Y Firm: YES ☐ NO ☒ IF NO, PLEASE

EXPLAIN: N/A

All work must be completed, paid for, and drawn 05/20/2026 and be compliant with all statutory and regulatory requirements as defined by ARPA.



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: March 5, 2025

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Business and Community Services	Prof Services	287-721.350-801.000	FUSDT-CSLFRF	\$182,500.50
		FY25 GRAND TOTAL		

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 _____

BUDGET YEAR 2 _____

BUDGET YEAR 3 _____

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO:

ACCOUNTING APPROVAL: Carissa Dotson Date: 06/03/2025

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: March 5, 2025

	<u>NAME</u>	<u>PHONE NUMBER</u>
1	Ashly Harris	Ext. 3002
2	Mikeshia Loring	Ext 2004
3		

STAFF RECOMMENDATION: (PLEASE SELECT):
APPROVED


☐

APPROVED


☐

NOT

DEPARTMENT HEAD SIGNATURE:

 Jun 3, 2025 15:16 EDT

(Name, Title)

ADMINISTRATION APPROVAL: 
Clyde D. Edwards (Jun 3, 2025 15:00 EDT)
(for \$20,000 or above spending authorizations)



Sheldon A. Neeley
Mayor

City of Flint

Department of Planning and Development
Neighborhood Planning Division

MEMORANDUM

To: Lauren Rowley, Purchasing Manager

From: Mikesha Loring, Implementation Manager

Date: June 2, 2025

Subject: ARPA Roof Replacement / Repair Program

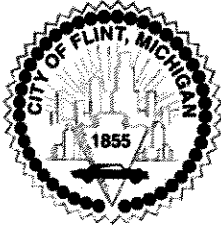
Background:

The City of Flint completed a competitive bidding process in April 2025, and as a result the contractor Anytime Restoration was selected as a responsible bidder to replace and repair residential roofs located in the City of Flint in the amount of \$182,500.50. This project is funded by ARPA and aligns with the City of Flint's Imagine Flint neighborhood plan.

Company	Cost
Anytime Restoration	\$182,500.50

Recommendations and Justification:

The Community Services Division strongly recommends selecting Anytime Restoration to install and complete the roofing services. We have highly favorable feedback from references who have worked with them on similar projects and they have showcased their capacity to meet our project requirements and deliver results that align with our specifications.



250223-T

RESOLUTION NO.: _____

PRESENTED: 7-23-2025

ADOPTED: _____

**RESOLUTION TO ACCEPT A FINANCIAL RECOVERY TECHNICAL ASSISTANCE GRANT
FROM C.S. MOTT FOUNDATION AND AMEND THE FY26 BUDGET IN THE AMOUNT OF
\$750,000**

BY THE CITY ADMINISTRATOR:

WHEREAS, the Charles Stewart Mott Foundation has awarded the City of Flint grant number 2025-13689 (Financial Recovery Technical Assistance); and

WHEREAS, these funds will be used to provide operational and staff support; and

WHEREAS, the grant period is July 1 2025 - June 30 2026; and

Account Number	Grant Code	Account Name	Amount
TBD	LCSM-25-FRTA	2025 FRTA GRANT	\$750,000.00
		Total	\$750,000.00

IT IS RESOLVED that the appropriate City Officials, upon City Council's approval, are now hereby authorized to accept the Charles Stewart Mott Foundation Grant, amend the FY26 budget, appropriate funding for future fiscal years for as long as the funds are available from the funder, and abide by the terms and conditions of the grant, in the amount of \$750,000.00 to grant budget code LCSM-FRTA-25.



RESOLUTION NO.:

PRESENTED:

ADOPTED:

APPROVED AS TO FORM:

JoAnne Gurley
JoAnne Gurley (Jun 29, 2025 21:09 EDT)
JoAnne Gurley, City Attorney

APPROVED AS TO FINANCE:

Phillip Moore
Phillip Moore (Jun 30, 2025 08:02 EDT)
Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT

Clyde D. Edwards / A0494
Clyde D. Edwards / A0494 (Jul 1, 2025 10:10 EDT)
Clyde D. Edwards, City Administrator

APPROVED BY CITY COUNCIL:

City Council



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: March 5, 2025

TODAY'S DATE: 6/16/25

BID/PROPOSAL#

AGENDA ITEM TITLE: RESOLUTION TO ACCEPT A FINANCIAL RECOVERY TECHNICAL ASSISTANCE GRANT FROM C.S. MOTT FOUNDATION AND AMEND THE FY26 BUDGET IN THE AMOUNT OF \$750,000

PREPARED BY: Seamus Bannon

VENDOR NAME:

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor Compliance (This vendor has been properly vetted and the responses are below):

Federal government	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

The Charles Stewart Mott Foundation has granted the City of Flint \$750,000.00 to provide operational and staffing support. These funds will build foundational competencies across multiple departments that will enable the City of Flint to provide quality services that meet the immediate needs of residents as well as develop and implement strategies that build citywide resilience.

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

- ☐ Sole Source (Please attach sole source statement to requisition)
- ☐ Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- ☐ Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)
 - *Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services
- ☐ (3) Quotes (please attach all quotes to your requisition)

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: March 5, 2025

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
FY23	LCSM-23-FRTA	\$750,000.00	\$750,000.00	\$750,000.00	230186

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

These funds will build foundational competencies across multiple departments that will enable the City of Flint to provide quality services that meet the immediate needs of residents as well as develop and implement strategies that build citywide resilience.

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: March 5, 2025

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

Account Number	Grant Code	Account Name	Amount
TBD	LCSM-25-FRTA	2025 FRTA GRANT	\$750,000.00
		Total	\$750,000.00

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 _____

BUDGET YEAR 2 _____

BUDGET YEAR 3 _____

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

PRE-ENCUMBERED? YES ☐ NO ☐ REQUISITION NO:

ACCOUNTING APPROVAL:  Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Seamus Bannon	
2	Shelly Sparks Green	
3		




CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: March 5, 2025

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:  Steven Robinson (Jun 26, 2025 13:17 EDT)
(Name, Title)

ADMINISTRATION APPROVAL: _____
(for \$20,000 or above spending authorizations)



June 11, 2025

The Honorable Sheldon Neeley
Mayor, City of Flint
1101 S. Saginaw Street
Flint, MI 48502-1420

Project: Financial Recovery Technical Assistance
(Grant No. 2025-13689)

Dear Mayor Neeley:

We are pleased to inform you that the Charles Stewart Mott Foundation has approved a grant in the amount of \$750,000 to the City of Flint for the above-referenced project for the period July 1, 2025, through June 30, 2026.

Grant Payments

This letter or your proposal may set forth specific goals or objectives that your organization expects to achieve during the grant period. For accounting purposes, the Mott Foundation is not requiring that your organization achieve any specific goal or objective as a condition (or barrier) to your receipt and retention of the grant funds, except for the following:

- This grant will be paid upon approval of any outstanding reports and receipt of any unspent funds.

The Mott Foundation reserves the right to discontinue, modify, or withhold any payments that might otherwise be due under this grant or any other outstanding grant, to require a refund of any unexpended grant funds, or both, if, in the Mott Foundation's judgment, any of the following occur with respect to this grant or any other grant from the Mott Foundation to your organization:

1. Grant funds have been used for purposes other than those contemplated by this commitment letter.
2. Such action is necessary to comply with the requirements of any law or regulation affecting either your organization's or the Mott Foundation's responsibilities under the grant.

The Honorable Sheldon Neeley
June 11, 2025
Page 2 (Grant No. 2025-13689)

3. Your organization ceases to conduct this project, or circumstances change such that it becomes impractical or impossible for you to carry out this project.
4. Your organization's performance under this grant has not been satisfactory, as determined by the Mott Foundation in its reasonable discretion. Although the Mott Foundation expects your organization to work toward achieving the goals and objectives described in your proposal, unless a specific condition (or barrier) is identified above, the failure to obtain any specific goal or objective will not, alone, be cause for the Mott Foundation to determine that your organization's performance has not been satisfactory, but may be relevant in determining whether your overall performance has (or has not) been satisfactory.
5. The Mott Foundation has not received and approved all reports due from your organization prior to the payment date.

The Mott Foundation's judgment on these matters will be final and binding.

Mott Foundation Contact Person and Resources

Please direct all correspondence and questions relating to this grant to Jamii Tata, Program Officer.

For general information regarding Mott Foundation grant procedures and other grant related questions, we encourage you to visit the Grantee Resources section of our website at www.mott.org/grantee-resources.

Another resource available to grantees is the Grantee Portal. The Grantee Portal provides real-time information on your grant's reporting requirements and due dates. By using the Grantee Portal, you may view a copy of this commitment letter, download copies of forms, and upload required reports directly to the Mott Foundation. For more information about the Grantee Portal, contact your program officer or login at <https://mott.fluxx.io>. The grant's primary project contact, Seamus Bannon, can login at <https://mott.fluxx.io> with their registered email address.

Use of Grant

Under United States law, Mott Foundation grant funds may be expended only for charitable, scientific, literary, religious, or educational purposes, as specified in section 170(c)(2)(B) of the Internal Revenue Code of 1986, as amended. This grant is to be expended solely in support of the objectives detailed in your proposal submitted February 12, 2025.

Your organization shall not, directly or indirectly, engage in, support or promote violence or terrorist activities.



The Honorable Sheldon Neeley
June 11, 2025
Page 3 (Grant No. 2025-13689)

Your organization confirms that this project is under its complete control. Your organization further confirms that it has and will exercise control over the process of selecting any consultant, that the decision made or that will be made on any such selection is completely independent of the Mott Foundation, and further, that there does not exist an agreement, written or oral, under which the Mott Foundation has caused or may cause the selection of a consultant.

Mott Foundation grant funds may not be used for lobbying expenditures.

Mott Foundation grant funds may not be used for re-granting to secondary organizations.

Your organization may charge this grant only for expenditures incurred or services performed during the grant period specified in this letter.

Your organization may charge this grant only for line item expenditures that were included in your approved budget as referenced in the "Reports" section of this letter. The addition of new line items must have the prior written approval of the Mott Foundation.

Expenditures may not exceed the approved budget amount for the following line item:

- Professional Development and Memberships.

Grant Accounting

Your organization is required to maintain financial records for expenditures and receipts relating to this grant, retaining these records and other supporting documentation for five years after the grant's termination date.

Your organization is also required to permit the Mott Foundation to have reasonable access to your files, records and personnel during the term of this grant and for five years thereafter for the purpose of making financial audits, verifications, or program evaluations.

Unless a specific condition (or barrier) is listed in the "Grant Payments" section of this letter, the Mott Foundation does not intend, in its own financial statements, to treat this grant as a "conditional contribution" described under Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2018-08. Your organization should make its own determination as to how to account for this grant in your financial statements and is not required (under FASB ASU 2018-08) to adopt the same accounting treatment as the Mott Foundation.

Reports

The Mott Foundation requires the following report to be submitted for this grant:

Report Type:	For Period Ending:	Due on or Before:
Final Report	June 30, 2026	August 1, 2026



The Honorable Sheldon Neeley
June 11, 2025
Page 4 (Grant No. 2025-13689)

The report must include the following parts, which must be submitted together:

1. A **narrative report** summarizing what was accomplished by the expenditure of funds during the reporting period. Your grant proposal indicated that your organization will work toward achieving certain goals and objectives during the grant period, and the narrative report should include a description of progress made toward achieving the following reporting objectives:
 - Overall assessment of the current state of capacity within city administration.
 - Update on consultants utilized and a summary of their work.
 - Copy of the executive search contract.
 - Number of positions posted.
 - Number of persons hired.
 - Number of raises implemented.
 - Changes or restructuring of departments within city hall to streamline services to residents.
 - New activities that are underway in the economic development office.
 - Number of site plans, permits and business licenses approved/issued.
 - Activities that took place and services provided to Flint residents through the office of public health.
 - List of partnerships with local nonprofits that helped the city assist residents during the grant period.
 - The city's use of American Rescue Plan Act (ARPA) funds, including uses of all ARPA funds, process for distributing funds, organizations receiving funds and projects completed or ongoing with those funds.
2. A **financial report** showing the approved budget, expenditures against each line item since the start of the grant, and balances remaining (or overruns) for each line item. For the final report, you must explain all overrun variances that exceed both one thousand dollars (\$1,000) and 10% of the budgeted line item amount.

Your organization must report against the approved budget of \$1,420,675 submitted on February 12, 2025 (which may be greater than the amount of the Mott Foundation grant). If the approved budget covers multiple years, each report should include cumulative expenditures since the beginning of the grant period. The report must also include a summary of all funding received for this project (listed by source and grant period).

Unless a specific condition (or barrier) is listed in the "Grant Payments" section of this letter, the Mott Foundation is not requiring that your organization achieve any of the reporting objectives listed above as a condition (or barrier) to your receipt and retention of the grant funds. Rather,



the reporting objectives are meant to capture your progress in achieving the goals and objectives identified in your grant proposal.

Reports and other grant requirements should be submitted online via the Mott Foundation's Grantee Portal. A default portal account has been setup for the primary project contact. The project contact can login at <https://mott.fluxx.io> with their registered email address. Please contact your program officer if you need assistance or to change the project contact. Standard reporting templates and other forms are available for download via the Grantee Portal.

Undisbursed Funds

Your organization is required to return any undisbursed project funds on a prorata basis to the Mott Foundation within two months after the end of this grant. The prorata refund is computed by multiplying the total undisbursed project funds by the ratio of Mott Foundation funding to total funding received for this project for the grant period. Any refund of less than \$100 will be waived.

Compliance with Laws

Your organization may not use any portion of the grant funds to undertake any activity for any purpose other than one specified in section 170(c)(2)(B) of the Internal Revenue Code. Further, the Mott Foundation reserves the right to discontinue, modify, or withhold any payments that might otherwise be due under this grant or to require a refund of any unexpended grant funds if, in the Mott Foundation's judgment, such action is necessary to comply with the requirements of any law or regulation.

Public Information

The Mott Foundation will include information on this grant in its periodic public reports. The Mott Foundation also welcomes grantees to make announcements of grants upon return of this signed commitment letter. A copy of any release should be sent to the Mott Foundation's Communications Department prior to its dissemination. The department is available to provide assistance in your communications efforts.

Acceptance

This letter contains the entire agreement between your organization and the Charles Stewart Mott Foundation, and there are no conditions or stipulations, oral or written, governing the use of the grant funds other than those contained in this letter.

If your organization agrees to the grant conditions as stated, please **sign and return, via DocuSign**, one complete copy of this letter **with an electronic signature** of an appropriate representative of your organization in the space provided. In countersigning this letter, this individual represents to the Mott Foundation that he/she has the authority to sign this letter on the organization's behalf.

