



# City of Flint, Michigan

Third Floor, City Hall  
1101 S. Saginaw Street  
Flint, Michigan 48502  
[www.cityofflint.com](http://www.cityofflint.com)

## Meeting Agenda – AMENDED

Wednesday, July 23, 2025

5:00 PM

Agenda Amended to Add Reso. No. 250239-T and Reso. No. 250240-T

### City Council Chambers

### FINANCE COMMITTEE

Judy Priestley, Chairperson, Ward 4

Leon El-Alamin, Ward 1

VACANT, Ward 3

Tonya Burns, Ward 6

Dennis Pfeiffer, Ward 8

Ladel Lewis, Ward 2

Jerri Winfrey-Carter, Ward 5

Candice Mushatt, Ward 7

Jonathan Jarrett, Ward 9

Davina Donahue, City Clerk

\*\*\*\*\*

### ROLL CALL

### READING OF DISORDERLY PERSONS CITY CODE SUBSECTION

*Any person that persists in disrupting this meeting will be in violation of Flint City Code Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators will be removed from the meetings.*

### REQUEST FOR AGENDA CHANGES/ADDITIONS



## **PUBLIC COMMENT**

*Members of the public who wish to address the City Council or its committees must register before the meeting begins. A box will be placed at the entrance to the Council Chambers for collection of registrations. No additional speakers or slips will be accepted after the meeting begins.*

*Members of the public shall have no more than three (3) minutes per speaker during public comment, with only one speaking opportunity per speaker.*

## **COUNCIL RESPONSE**

*Councilmembers may respond once to all public speakers only after all public speakers have spoken. An individual Councilmember's response shall be limited to two (2) minutes.*

## **CONSENT AGENDA**

*Per the amended Rules Governing Meetings of the Flint City Council (as adopted by the City Council on Monday, April 22, 2024), the Chair may request the adoption of a "Consent Agenda". After a motion to adopt a Consent Agenda is made and seconded, the Chair shall ask for separations. Any agenda item on a Consent Agenda shall be separated at the request of any Councilmember. After any separations, there is no debate on approving the Consent Agenda – it shall be voted on or adopted without objection.*

## **RESOLUTIONS**

**250176-T**      CO#1/Funding Phase II/Police Department/City Hall Camera Installation

Resolution resolving that the proper City Officials, upon the City Council approval, are hereby authorized to do all things necessary to amend the end date from 6/30/2024 to 6/30/2025 in an amount NOT-TO-EXCEED \$336,484.53 of ARPA funds and an additional \$14,348.84 from the City of Flint Police department FY25 budget. For a total NOT-TO-EXCEED \$350,833.37. [NOTE: The City of Flint Police Department is requesting a change order in the amount of \$14,348.84 to complete the internal camera project; due to the renovations of the South Building it was determined that more cameras were needed.]

**250177-T**      Reallocation ARPA Funds/The Flint In Home Plumbing Program



Resolution resolving that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-287.000-963.000 to Flint In Home Plumbing Program in the amount NOT-TO-EXCEED \$510,000.00 amend FY 25 budget and make funds available for any future financial year as long as funds remain. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations. [NOTE: This grant will provide Home inspections and a total home plumbing pipe replacement and exposure prevention outreach to families while eliminating lead hazards from home faucets, water lines, water heaters etc. by replacing them with new lead-free components. The City Administrator proposes the reallocation of an \$510,000 in ARPA funds as Match funding for this program.]

**250198-T** Contract/Fleis & Vanderbrink/Water Asset Management/Water Reliability Plan/Department of Public Works Water Division

Resolution resolving that the Appropriate City Officials, upon City Council's approval, are hereby authorized to enter into a contract with Fleis & Vanderbrink for a water asset management and water reliability plan as ordered by EGLE, in an amount NOT-TO-EXCEED \$136,000.00. [NOTE: This plan is a requirement of the City of Flint's Administrative Consent Order (ACO) with the Michigan Department of Environment, Great Lakes, and Energy (EGLE).]

**250221-T** Grant Agreement/Flint Township/Multi-Jurisdictional Edward Byrne Memorial Justice Assistance Grant (JAG)/Flint Police Department

Resolution resolving that the appropriate City officials, upon the City Council approval, are hereby authorized to do all things necessary to enter into the Justice Assistance Grant (JAG) agreement by and between the City of Flint and Flint Township and the Department of Justice, accept the JAG award, amend the FY25 budget, appropriate award funding for revenue and expenditures in future fiscal years as long as the funds are available from the funder, and abide by the terms and



conditions of the award from the State of Michigan, in the amount of \$69,642.00, to grant code FDOJ-JAG24. [NOTE: Funding from this grant allows for innovative technology, computer software or hardware, uniforms, and tactical equipment for the police department.]

**250222-T** Contract/Anytime Restoration SVS/Residential Roofing Replacement/Repair Program

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to enter into a contract with Anytime Restoration SVS to complete up to 12 residential properties in the amount NOT-TO-EXCEED \$182,500.50 over the 12 month grant period.

**250223-T** Grant Acceptance/Financial Recovery Technical Assistance/C.S. Mott Foundation/Amend FY26 Budget

Resolution resolving that the appropriate City Officials, upon City Council's approval, are now hereby authorized to accept the Charles Stewart Mott Foundation Grant, amend the FY26 budget, appropriate funding for future fiscal years for as long as the funds are available from the funder, and abide by the terms and conditions of the grant, in the amount of \$750,000.00 to grant budget code LCSM-FRTA-25. [NOTE: These funds will be used to provide operational and staff support.]

**250239-T** Contract/Old World Construction/Residential Roofing Replacement Program

Resolution resolving that appropriate City Officials are authorized to do all things necessary to enter into a contract with Old World Construction to complete up to 12 residential properties [through a Residential Roofing Replacement Program], in the amount NOT-TO-EXCEED \$182,500.50 over [a] 12-month grant period.

**250240-T** Change Order Extension/Michigan Fence Company/Flint Police Department Security Fencing/Amendment of Reso No. 240447-T

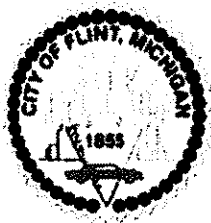
Resolution resolving that the Proper City Officials are authorized to do all things necessary to extend the Change Order with Michigan Fence



Company for the completion of the fencing project [to secure the parking lots surrounding employees and department vehicles at the Police Department] from June 30, 2025, to June 30, 2026, in an amount NOT-TO-EXCEED \$27,996.00 for FY26 (07/01/24-06/30/25), for an overall project total NOT-TO-EXCEED \$78,114.20. Before ARPA funds are distributed, the City of Flint ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules. The referenced allocated ARPA funds for this project will be paid from the American Rescue Plan Act Fund (287). The remaining funds will come from the Police Department's (101) funds. [NOTE: According to adopted resolution No. 220464.1, the ARPA allocation plan allocates \$70,000.00 for a Secured Lot for City Employees, including Police. The final phase of this fencing is to secure the fencing's perimeter. Michigan Fence has provided a quote of \$27,996.00.]

## **ADJOURNMENT**





250176-T

RESOLUTION NO.: \_\_\_\_\_

PRESENTED: 6-4-2025

ADOPTED: \_\_\_\_\_

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO RESOLUTION 230406 FOR  
FUNDING FOR PHASE II OF POLICE DEPARTMENT CITY HALL CAMERA  
INSTALLATION FROM FY2024 TO FY2025**

**WHEREAS**, The City of Flint Police Department is requesting an extension to use the ARPA funds that were allocated to the City of Flint Police Department from the ARPA Contingency Fund for Phase II of New Camera Installation City Hall Complex Interior; the end date would be amended from June 30, 2024, to June 30, 2025, and

**WHEREAS** The City Council adopted resolution 230406 on November 27, 2023, approving a contract in an amount not to exceed \$336,484.53 and

**Whereas**, according to adopted resolution 220464.1 the ARPA allocation plan allocated funds to a Contingency Fund, and

**WHEREAS** The City of Flint Police Department is requesting a change order in the amount of \$14,348.84 to complete the internal camera project; due to the renovations of the South Building it was determined that more cameras were needed; and

Account Number	Account Name	Amount
287-305.701-977.810 FY24	Equipment – Police - ARPA	\$334,017.37
287-305.701-977.810 FY25	Equipment – Police - ARPA	\$2,467.16
265-310.206-977.000 FY25	Equipment	\$14,348.84
	Grand Total	\$350,833.37

**IT IS RESOLVED** That the proper City Officials, upon the City Council approval, are hereby authorized to do all things necessary to amend the end date from 6/30/2024 to 6/30/2025 in an amount not to exceed \$336,484.53 of ARPA funds and an additional \$14,348.84 from the City of Flint Police department FY25 budget. For a total not to exceed \$350,833.37.

APPROVED AS TO FORM:

Joanne Gurley, Chief Legal Officer

APPROVED AS TO FINANCE:

Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:

  
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

\_\_\_\_\_  
City Council President





RESOLUTION NO.: \_\_\_\_\_

PRESENTED: \_\_\_\_\_

ADOPTED: \_\_\_\_\_

**APPROVED AS TO PURCHASING:**

*Lauren Rowley*

**Lauren Rowley, Purchasing Manager**





**CITY OF FLINT**  
**\*\* STAFF REVIEW FORM \*\***  
*Effective: March 5, 2025*

**TODAY'S DATE:** May 2, 2025

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** Resolution to Authorize an Amendment to Resolution 230406 for Funding for Phase II of Police Department City Hall Camera Installation from FY2024 to FY2025

**PREPARED BY:** Angela Amerman

**Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

***Vendor Compliance (This vendor has been properly vetted and the responses are below):***

Federal government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

The City of Flint is requesting a change order to complete the internal camera project at North Building, City Hall and the South Building. Sonitrol Great Lakes have expanded their network to provide new and updated cameras. In FY24 most of the cameras were purchased and installed within City Hall and the North Building. Renovations to the south building were about to start at the beginning of FY25. So, the internal camera project could not be completed at that time. After the south building renovations were completed Sonitrol Great Lakes installed CCTV System in the South Building. The internal camera project is now complete.

**PROCUREMENT (MUST BE SPECIFIED)**

**Please specify how this vendor was identified: (Check one)**

- ☒ Sole Source (Please attach sole source statement to requisition)  
☐ Competitive Bid Process (Please attach bid tabulation/documents to requisition)  
☐ Cooperative Contract (MIDeal, Sourcewell, GSA, or another municipality)

\*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

- ☐ (3) Quotes (please attach all quotes to your requisition)

**Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**





**CITY OF FLINT**  
**\*\* STAFF REVIEW FORM \*\***  
*Effective: March 5, 2025*

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
FY25	287-305.701-977.810	\$2,467.16	\$2,467.16	0	230406
FY24	287-305.701-977.810	\$336,484.53	\$336,484.53	\$334,017.37	230406
FY23	444-230.200-976.000	\$123,364.45	\$119,436.45	\$119,436.45	230031

**Section III.**

**POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

The footage from the cameras can clarify disputes or complaints, ensuring fair treatment by city employees and help to protect workers from threats or unsafe conditions. The video evidence can protect the City from false claims or lawsuits, reducing legal costs. While reducing vandalism, theft, or misuse of public property.

**Section IV: FINANCIAL IMPLICATIONS:**

**IF ARPA related Expenditure:**

**Has this request been reviewed by E&Y Firm: YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:**

**BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:**





## CITY OF FLINT

### \*\* STAFF REVIEW FORM \*\*

Effective: March 5, 2025

Dept.	Name of Account	Account Number	Grant Code	Amount
Police	Equipment	265-310.206-977.000		\$14,348.84
Police	Equipment - Police	287-305.701-977.810	FUSDT-CSLFRF	\$2,467.16
		<b>FY25 GRAND TOTAL</b>		<b>\$16,816.00</b>

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \_\_\_\_\_

BUDGET YEAR 2 \_\_\_\_\_

BUDGET YEAR 3 \_\_\_\_\_

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 24-006723 ARPA Funds

ACCOUNTING APPROVAL: Angela Amerman Angela Amerman (Mar 3, 2025 15:11 EDT) Date: \_\_\_\_\_

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

#### Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Terence Green	
2	Jeff Antcliff	





## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: March 5, 2025*

3		
---	--	--

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Terence Green  
Terence Green (May 5, 2025 09:38 EDT)  
(Terence Green, Police Chief)

ADMINISTRATION APPROVAL: Clyde D. Edwards  
Clyde D. Edwards (May 5, 2025 10:10 EDT)  
(for \$20,000 or above spending authorizations)



 An official website of the United States government [Here's how you know](#)



**Subaward Reporting is live on SAM.gov** [Show Details](#)  
**Mar 8, 2025**

✕

[See All Alerts](#)

**Scheduled SAM Maintenance** [Show Details](#)  
**Apr 22, 2025**

✕



[Home](#) [Search](#) [Data Bank](#) [Data Services](#) [Help](#)

**Search**




All Words

e.g. 1606N020Q02

[Search Results](#)[Saved Searches](#)**Filter By****Keyword Search**

For more information on how to use our keyword search, visit our [help guide](#)

**Simple Search****Search Editor**

- ☐ Any Words 
- ☐ All Words 
- ☐ Exact Phrase 

e.g. 123456789, Smith Corp

"alarm management"

✕

"Sonitrol Great Lakes"

✕

Entity



Location



Status



- ☒ Active
- ☒ Inactive

[Reset](#) [Entity Information](#) [All Entity Information](#)[Entities](#)[Disaster Response Registry](#)[Responsibility / Quality](#)



# No matches found

We couldn't find a match for your search criteria.

Please try another search or go back to previous results.

[Go Back](#)



[Feedback](#)

## Our Website

[About This Site](#)

[Our Community](#)

[Release Notes](#)

[System Alerts](#)

## Policies

[Terms of Use](#)

[Privacy Policy](#)

[Restricted Data Use](#)

[Freedom of Information Act](#)

[Accessibility](#)

## Our Partners

[Acquisition.gov](#)

[USASpending.gov](#)

[Grants.gov](#)

[More Partners](#)

## Customer Service

[Help](#)

[Check Entity Status](#)

[Federal Service Desk](#)

[External Resources](#)

[Contact](#)



### WARNING

This is a U.S. General Services Administration Federal Government computer system that is **"FOR OFFICIAL USE ONLY."** This system is subject to monitoring. Individuals found performing unauthorized activities are subject to disciplinary action including criminal prosecution.

This system contains Controlled Unclassified Information (CUI). All individuals viewing, reproducing or disposing of this information are required to protect it in accordance with 32 CFR Part 2002 and GSA Order CIO 2103.2 CUI Policy.

[SAM.gov](#)

Official website of the U.S. General Services Administration



# LARA Corporations Online Filing System

Department of Licensing and Regulatory Affairs

ID Number: 801169528

[Request certificate](#)[Return to Results](#)[New search](#)

Summary for: ALARM MANAGEMENT II L.L.C.

The name of the DOMESTIC LIMITED LIABILITY COMPANY: ALARM MANAGEMENT II L.L.C.

Entity type: DOMESTIC LIMITED LIABILITY COMPANY

Identification Number: 801169528 Old ID Number: LC8346

Date of Organization in Michigan: 08/29/1995

Purpose: All Purpose Clause

Term: Perpetual

## The name and address of the Resident Agent:

Resident Agent Name: LEO S WANSTREET

Street Address: 7241 FENTON RD

Apt/Suite/Other:

City: GRAND BLANC

State: MI

Zip Code: 48439

## Registered Office Mailing address:

P.O. Box or Street Address: 7241 FENTON RD

Apt/Suite/Other:

City: GRAND BLANC, MI

State: MI

Zip Code: 48439

Act Formed Under: 023-1993 Michigan Limited Liability Company Act

## Managed By:

Members

[View Assumed Names for this Business Entity](#)

## View filings for this business entity:

ALL FILINGS

ANNUAL REPORT/ANNUAL STATEMENTS

CERTIFICATE OF CORRECTION

CERTIFICATE OF CHANGE OF REGISTERED OFFICE AND/OR RESIDENT AGENT

RESIGNATION OF RESIDENT AGENT

CERTIFICATE OF ASSUMED NAME

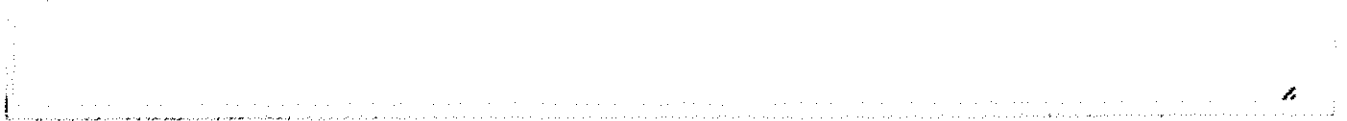
[View filings](#)

Comments or notes associated with this business entity:



4/23/25, 5:03 PM

Search Summary State of Michigan Corporations Division



[LARA FOIA Process](#)   [Transparency](#)   [State Web Sites](#)

[Michigan.gov Home](#)   [ADA](#)   [Michigan News](#)   [Policies](#)

Copyright 2025 State of Michigan



# LARA Corporations Online Filing System

Department of Licensing and Regulatory Affairs

[Print](#) [New Search](#)

The name of the DOMESTIC LIMITED LIABILITY COMPANY: ALARM MANAGEMENT II L.L.C.

Identification Number: 801169528

Old ID Number: LC8346

Assumed Name	Creation Date	Renewal Date	Expiration Date	Location and Website Assuming New Name Name
SONITROL GREAT LAKES	5/5/2016		12/31/2020	
SONITROL TRI-COUNTY	3/23/2001	10/17/2011	12/31/2016	

[Back to Business Entity Summary](#)
[LARA FOIA Process](#)
[Transparency](#)
[State Web Sites](#)
[Michigan.gov Home](#)
[ADA](#)
[Michigan News](#)
[Policies](#)





Sheldon Nealey  
Mayor

## Department of Finance - Treasury

Clyde Edwards  
City Administrator

### Good Standing Certification Applicant and/or Business Clearance

All applicants for City of Flint funded programs, including federal programs, must remain current and not in default on any obligations related to taxes, fines, penalties, water service, licenses or other forms of penalties.

**APPLICANT NAME:** Alarm Management

**HOME ADDRESS:** \_\_\_\_\_

**DBA:** Sontrol Great Lakes

**BUSINESS ADDRESS:** G-7241 Fenton Rd. Grand Blanc 48439

Please include addresses of all properties in the name of other current and/or former businesses, parent company, subsidiaries and/or divisions. Also, please include all former names used while conducting business with the City.

*This section to be completed by the Department of Finance - Customer Service Division*

Please check the following divisions for the status of current and delinquent obligations owed to the City of Flint. Please circle the appropriate response for each division.

WATER DIV.  
PROPERTY TAXES DIV.  
INCOME TAX DIV.  
ENFORCEMENT  
MR

CURRENT  
CURRENT  
CURRENT  
CURRENT  
CURRENT

DELINQUENT *No water in Name*  
DELINQUENT *No property in Name*  
DELINQUENT  
DELINQUENT  
DELINQUENT

If delinquencies exist, please indicate the date, type and amount of obligation:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
City Staff Person and Date

*[Signature]* 5/2/25  
City of Flint Customer Serv. Representative and Date



# Sonitrol Great Lakes

7241 Fenton Rd  
Grand Blanc, MI 48439

(248) 473-9400

TO: City Of Flint, Michigan  
Attn: Finance Dept.  
P.O. Box 246  
Flint, MI 48501

## INVOICE

Invoice Number	Invoice Date
574458	03/20/2025
Customer Number	Terms
13887	Net 10

REMIT: Sonitrol Great Lakes - Michigan  
Dept 9513  
PO Box 30516  
Lansing, MI 48909-8016

CUSTOMER NAME	CUST NO	PO NUMBER	INVOICE DATE	TERMS
City Of Flint, Michigan	13887	21-003356	03/20/2025	Net 10

### Description

City Of Flint, Michigan: 210 E Fifth Street - Flint, MI 48502

Install CCTV System

Rate	Quantity	Amount
\$11,316.00	1.00	\$11,316.00

Subtotal \$11,316.00

Taxes \$0.00

Total \$11,316.00

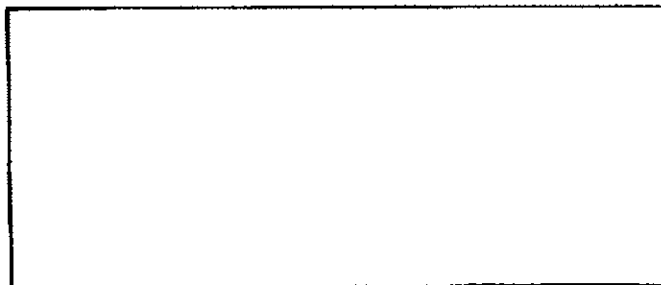
Payments/Credits \$0.00

Net Due \$11,316.00

As Of	Invoice No	Description	Amount	Net Due
03/20/2025	574458	Installation Services	\$11,316.00	\$11,316.00

## Sonitrol Great Lakes - Michigan

Dept 9513  
PO Box 30516  
Lansing, MI 48909-8016  
(248) 473-9400





# Sonitrol Great Lakes

7241 Fenton Rd  
Grand Blanc, MI 48439

(248) 473-9400

## INVOICE

Invoice Number

574472

Invoice Date

03/21/2025

Customer Number

13887

Terms

Net 10

TO: City Of Flint, Michigan  
Attn: Finance Dept.  
P.O. Box 246  
Flint, MI 48501

REMIT: Sonitrol Great Lakes - Michigan  
Dept 9513  
PO Box 30516  
Lansing, MI 48909-8016

CUSTOMER NAME

City Of Flint, Michigan

CUST NO

13887

PO NUMBER

21-003356

INVOICE DATE

03/21/2025

TERMS

Net 10

### Description

City Of Flint, Michigan: 210 E Fifth Street - Flint, MI 48502

Install CCTV System

Rate

\$5,500.00

Quantity

1.00

Amount

\$5,500.00

Subtotal

\$5,500.00

Taxes

\$0.00

Total

\$5,500.00

Payments/Credits

\$0.00

Net Due

\$5,500.00

As Of

03/21/2025

Invoice No

574472

Description

Installation Services

Amount

\$5,500.00

Net Due

\$5,500.00

## Sonitrol Great Lakes - Michigan

Dept 9513  
PO Box 30516  
Lansing, MI 48909-8016  
(248) 473-9400





230406

RESOLUTION NO.: \_\_\_\_\_

PRESENTED: NOV - 8 2023

ADOPTED: NOV 27 2023

**BY THE CITY ADMINISTRATOR:**

**RESOLUTION TO SONITROL GREAT LAKES, PHASE II OF NEW CAMERA INSTILATION  
CITY HALL COMPLEX INTERIOR**

**WHEREAS**, The City of Flint has indoor and outdoor cameras throughout the police department and city hall complex that were installed and are maintained by Sonitrol Great Lakes, 7241 Fenton Rd., Grand Blanc, MI. The police department has utilized the services of Sonitrol for many years for security related cameras and access controls.

**WHEREAS**, Sonitrol Great Lakes has provided a proposal that will provide interior cameras that will tie into the existing system, as well as maintain the system for phase Two of new cameras to be installed throughout the police department and City Hall complex interior for safety and monitoring purposes.

GL/ACCOUNT #	ACCOUNT NAME /GRANT CODE	AMOUNT REQUESTED
287-305.701-977.810	EQUIPMENT/FUSDT-CSLFRF	\$336,484.53
	<b>FY-2024 TOTAL:</b>	<b>\$336,484.53</b>

**IT IS RESOLVED**, That the proper City officials, upon City Council's approval, are hereby authorized to enter into contract with Sonitrol Great Lakes for the installation and maintaining of the phase II interior cameras installed during FY24 at City Hall, in a project amount not to exceed \$336,484.53 for FY24 (07/01/23 - 06/30/24) This Resolution is for all the funds to come from the Contingency Funds.

**APPROVED AS TO FORM:**

  
William Kim [Oct 16, 2023 11:44 EDT]

**William Kim, City Attorney**

**APPROVED AS TO FINANCE:**

  
Phillip Moore [Oct 16, 2023 1:54 EDT]

**Phillip Moore, Chief Financial Officer**

**FOR THE CITY OF FLINT:**

  
CLYDE D EDWARDS [Oct 24, 2023 17:40 EDT]

**Clyde Edwards, City Administrator**

**APPROVED BY CITY COUNCIL:**

  
City Council President

**APPROVED AS TO PURCHASING:**

  
Lauren Rowley, Purchasing Manager





## CITY OF FLINT

### RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 10/05/2023

BID/PROPOSAL#:

AGENDA ITEM TITLE: Internal Camera Project – Phase II

PREPARED BY: Candice Smith - Police Department

VENDOR NAME: Sonitrol

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Police Department is requesting that Purchasing approve a request for Sonitrol in the amount of \$336,484.53 to update the internal cameras. Sonitrol has submitted a proposal that will expand their existing network to provide new and updated cameras inside the City Hall complex. This is Phase II of the camera project.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Police	Equipment	287-305.701-977.810	FUSDT- CSLFRF	\$336,484.53
FY-24 GRAND TOTAL				\$336,484.53

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO: 24-0007837

ACCOUNTING APPROVAL: Candice Smith Date: \_\_\_\_\_  
(Signature of Candice Smith, 10/05/2023)

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

OTHER IMPLICATIONS (i.e., collective bargaining): NONE

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Terence Green  
(Signature of Terence Green, 10/05/2023)  
(Terence Green – Chief of Police)



# **SONITROL®**

COMMERCIAL & INDUSTRIAL WASTE REMEDIATION

## **Sonitrol Great Lakes**





QTY	Description
1	Avigilon AI NVR Premium
64	4MP Indoor Dome Cameras
48	Avigilon Dual Head Camera
1	Avigilon 8MP Camera
9	12MP Fisheye Dome Cameras
1	Avigilon 8MP PTZ Camera
1	Avigilon 12MP Fisheye Camera
1	Dome Bubble & Cover
1	Avigilon Surface Mount Adapter
124	Enterprise Edition camera channel

Video Surveillance Total	\$334,169.53
Monthly Professional Services Total	\$2,315.00

### PRODUCT AND SERVICE GUARANTEE:

- Phone App for Off-Site Viewing
- 24-Hour Monitoring by Our Internal Central Station
- Lifetime Equipment & Service Warranty
- Loaner Guarantee
- Annual Preventative Maintenance
- HealthCheck
- Software Upgrade Service
- Emergency Service Guarantee
- Lifetime Support & Training
- Lifetime Technical Assistance

### Notes:

- The above price does not include applicable taxes, permits or the labor to pull permits if permits are needed.
- The above price is subject to a 50% deposit, with balance due upon completion of installation.
- This proposal is good for 30 days from above date.

	10-YEAR EQUIPMENT & SERVICE WARRANTY	24-HOUR GUARANTEE	ANNUAL PREVENTATIVE MAINTENANCE	SOFTWARE UPGRADE SERVICE	EMERGENCY SERVICE GUARANTEE	LOANER GUARANTEE & REPLACEMENT	LIFETIME TECHNICAL ASSISTANCE
WARRANTY	✓	✓	✓	✓	✓	✓	✓
24-HOUR MONITORING							
ANNUAL PREVENTATIVE MAINTENANCE							
SOFTWARE UPGRADE SERVICE							
EMERGENCY SERVICE GUARANTEE							
LOANER GUARANTEE & REPLACEMENT							
LIFETIME TECHNICAL ASSISTANCE							

\*\*\*Benefits listed above are only available with enrollment in a monthly service plan



**Total Proposal Amount**  
**Monthly Professional Services**

**\$334,169.53**  
**\$2,315.00**

*The above price excludes tax.*





**Shonte Crafts**  
*Customer Account Specialist*

*scrafts@sonitrolgeoservices.com*  
Phone: (248) 473-9400 Ext. 5967







Lauren Rowley &lt;lrowley@cityofflint.com&gt;

**ARPA Vetting- Sontrol Police Cameras**

5 messages

Lauren Rowley &lt;lrowley@cityofflint.com&gt;

Mon, Dec 18, 2023 at 5:11 PM

To: Brian Jarzynski &lt;brian.jarzynski@ey.com&gt;, Stacy L Semos &lt;Stacy.Semos@ey.com&gt;

Cc: Candice Smith &lt;cdsmith@cityofflint.com&gt;

Hello,

Please see the attached approved resolution. I want to ensure this was vetted properly, as I did not draft this resolution for council.

Thanks,

--

**Lauren Rowley**

City of Flint

Purchasing Manager

(810) 766-7340 ext #2904


**APPROVED RESOLUTION- Sontrol Cameras Phase II ARPA.pdf**  
 384K

Lauren Rowley &lt;lrowley@cityofflint.com&gt;

Thu, Dec 28, 2023 at 9:52 AM

To: Brian Jarzynski &lt;brian.jarzynski@ey.com&gt;, Stacy L Semos &lt;Stacy.Semos@ey.com&gt;

Cc: Candice Smith &lt;cdsmith@cityofflint.com&gt;

Just following up on this as Sgt. Booth is ready to proceed.

Thanks!

[Quoted text hidden]

Stacy L Semos &lt;Stacy.Semos@ey.com&gt;

Tue, Jan 2, 2024 at 1:17 PM

To: Lauren Rowley &lt;lrowley@cityofflint.com&gt;, Brian Jarzynski &lt;Brian.Jarzynski@ey.com&gt;

Cc: Candice Smith &lt;cdsmith@cityofflint.com&gt;

Hi Lauren,

I hope you had a nice holiday. What was the procurement process for the cameras and maintenance?

Best, Stacy

**Stacy L Semos | Manager | Assurance Services | Forensics & Integrity Services**

Ernst &amp; Young LLP

Cell: 517-862-7513 | Stacy.Semos@ey.com

My pronouns are: she/her/hers



[Quoted text hidden]

Any tax advice in this e-mail should be considered in the context of the tax services we are providing to you. Preliminary tax advice should not be relied upon and may be insufficient for penalty protection.

The information contained in this message may be privileged and confidential and protected from disclosure. If the reader of this message is not the intended recipient, or an employee or agent responsible for delivering this message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately by replying to the message and deleting it from your computer.

Notice required by law: This e-mail may constitute an advertisement or solicitation under U.S. law, if its primary purpose is to advertise or promote a commercial product or service. You may choose not to receive advertising and promotional messages from Ernst & Young LLP (except for My EY, which tracks e-mail preferences through a separate process) at this e-mail address by opting out of emails through EY's Email Preference Center. Our principal postal address is One Manhattan West, New York, NY 10001. Thank you. Ernst & Young LLP

Lauren Rowley <lrowley@cityofflint.com>

Tue, Jan 2, 2024 at 1:18 PM

To: Stacy L Semos <Stacy.Semos@ey.com>

Cc: Brian Jarzynski <Brian.Jarzynski@ey.com>, Candice Smith <cdsmith@cityofflint.com>

Thanks Stacy. Same to you! These cameras are sole sourced as they are in addition to cameras we already have. It is an expansion of our current system more or less.

[Quoted text hidden]

### 3 attachments



Image001.jpg  
25K



Image001.jpg  
25K



Image001.jpg  
25K

Stacy L Semos <Stacy.Semos@ey.com>

Tue, Jan 2, 2024 at 3:27 PM

To: Lauren Rowley <lrowley@cityofflint.com>

Cc: Brian Jarzynski <Brian.Jarzynski@ey.com>, Candice Smith <cdsmith@cityofflint.com>

Thanks Lauren, yes this is a permissible use.

[Quoted text hidden]

[Quoted text hidden]

[Quoted text hidden]



Any tax advice in this e-mail should be considered in the context of the tax services we are providing to you. Preliminary tax advice should not be relied upon and may be insufficient for penalty protection.

---

The information contained in this message may be privileged and confidential and protected from disclosure. If the reader of this message is not the intended recipient, or an employee or agent responsible for delivering this message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately by replying to the message and deleting it from your computer.

Notice required by law: This e-mail may constitute an advertisement or solicitation under U.S. law, if its primary purpose is to advertise or promote a commercial product or service. You may choose not to receive advertising and promotional messages from Ernst & Young LLP (except for My EY, which tracks e-mail preferences through a separate process) at this e-mail address by opting out of emails through EY's Email Preference Center. Our principal postal address is One Manhattan West, New York, NY 10001. Thank you. Ernst & Young LLP

[Quoted text hidden]





**220464.1**

**RESOLUTION NO.:** \_\_\_\_\_  
**PRESENTED:** OCT 24 2022  
**ADOPTED:** OCT 24 2022

**RESOLUTION ADOPTING ARPA ALLOCATION PLAN**

**BY THE CITY COUNCIL:**

Under the American Rescue Plan Act (ARPA), the City of Flint received grant funding from the Coronavirus Local Fiscal Recovery Fund through the US Department of Treasury in the amount of \$94,726,664.00, to address public health and economic impacts of the COVID-19 public health emergency, respond to workers performing essential work during the COVID-19 public health emergency, provide government services to the extent of the reduction in revenue due to the COVID-19 public health emergency, and to make necessary investments in infrastructure.

\$34,374,696.00 of the City's ARPA funding has already been allocated and/or spent for these purposes. The remaining \$60,351,968.00 must be spent by December 31, 2026, to cover eligible costs incurred during the period that begins on March 3, 2021 and ends on December 31, 2024.

**IT IS RESOLVED** that the Flint City Council adopts the ARPA Allocation Plan, listed below, as its plan for allocating the remaining \$60,351,968.00 of the City's remaining ARPA funding

	Previously Authorized Allocations of ARPA Funds	Allocation of Remaining ARPA Funds	Community Grants (Not in Remaining ARPA Funds Allocations)
Neighborhood Improvement	28,400,000.00	13,735,000.00	9,880,000.00
Economic Development	0.00	8,275,000.00	3,000,000.00
Public Safety	600,000.00	3,720,000.00	1,000,000.00
Public Health	1,280,000.00	5,280,000.00	4,500,000.00
Infrastructure	1,800,000.00	400,000.00	0.00
Revenue Replacement	404,334.00	21,122,818.00	0.00
Contingency	0.00	5,000,000.00	0.00
Premium Pay	2,769,712.00	0.00	0.00
Administration	1,190,650.00	2,649,360.00	0.00
<b>Grand Totals</b>	<b>\$34,374,696.00</b>	<b>\$60,351,968.00</b>	<b>\$16,160,000.00</b>

**IT IS FURTHER RESOLVED** that the appropriate City officials are asked to implement this allocation plan, including identifying and submitting specific grantees or expenditures for Council approval, in accordance with the requirements of City, State, and Federal law.



# **Flint City Council Proposed ARPA Allocation Plan**

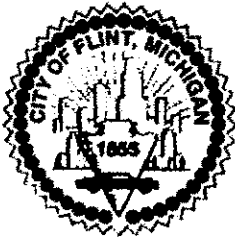
	<u>Council Proposed Allocation with Remaining Funds</u>	<u>Community Grants</u>
<b>Neighborhood Improvement</b>		
HB-02 Neighborhood Clean Up		
HB-03 Alternative Uses for Vacant Lots	2,210,000.00	1,210,000.00
HB-04 Homeowner Education	250,000.00	500,000.00
HB-05 Home Repair & Improvement Grants	50,000.00	50,000.00
HB-06 Community Development Gap Financing	5,000,000.00	5,000,000.00
HB-06 Improve Parks and Community Centers (Moved from Public Health)	1,400,000.00	1,400,000.00
PH-02		
<b>Total Neighborhood Improvement</b>	<u>4,825,000.00</u>	<u>1,900,000.00</u>
	13,735,000.00	9,600,000.00
<b>Economic Development</b>		
ED-02 Loans to Businesses		
ED-03 Clean-up Bulky City	375,000.00	
ED-04 Property Disposition	3,200,000.00	
ED-05 Improve Technology For Economic Development	175,000.00	
ED-06 Oak Business Center	600,000.00	
ED-06 Business Grants Covid Recovery	875,000.00	
ED-06 Youth Job Training	600,000.00	500,000.00
<b>Total Economic Development</b>	<u>2,500,000.00</u>	<u>2,500,000.00</u>
	8,275,000.00	3,000,000.00
<b>Public Safety</b>		
PS-01 Hiring Bonuses (Police and Fire)		
PS-02 Police Training	0.00	
PS-03 Purchase 20 Cameras	100,000.00	
PS-04 Purchase 15 Vehicles for Detective Bureau (Moved to Revenue Replacement)	200,000.00	
PS-05 Witness Protection Program	0.00	
PS-06 Clear Cold Cases in Conjunction with Detroit Crime Commission (Moved to Revenue Replacement)	300,000.00	
PS-07 Add 500 streetlights, Replace 2000 Lights With LED Bulbs	0.00	
PS-08 PAL Pilot Project (500 children)	2,800,000.00	
PS-09 Pilot for Dispute Resolution	250,000.00	
PS-10 Gun Bounty	250,000.00	1,000,000.00
PS-11 Speed Humps (Moved to Revenue Replacement)	0.00	
PS-12 Third Party Review of 911 Response to City Calls	0.00	
Secured Lot for City Employees, including Police	0.00	
<b>Total Public Safety</b>	<u>70,000.00</u>	
	3,970,000.00	1,000,000.00
<b>Public Health and Youth Development</b>		
PH-04 Food Access and Food System Support (Ex. Food Pantries, Urban Gardens)		
PH-05 Mental Health Referrals and Services and Support Homelessness	1,000,000.00	1,000,000.00
Water Affordability Project	1,000,000.00	1,000,000.00
proposed Youth Wellness (education, leadership, recreation)	500,000.00	
proposed Health Care Access, Equity & Research	250,000.00	
<b>Total Public Health</b>	<u>500,000.00</u>	<u>500,000.00</u>
	2,000,000.00	2,000,000.00
	5,250,000.00	4,500,000.00



# Flint City Council Proposed ARPA Allocation Plan

	<u>Council Proposed Allocation with Remainder Funds</u>	<u>Community Grants</u>
Infrastructure		
Water Main Miller Road		
Total Infrastructure	<u>400,000.00</u>	<u>0.00</u>
Revenue Replacement		
Speed Humps (74,570 spent) (Moved from Public Safety)	13,142,188.00	
Sidewalk Repair	128,430.00	
City Public Health Office (moved from Public Health & Youth [	2,000,000.00	
Excavator (moved from Infrastructure)	425,000.00	
Dump Truck (moved from Infrastructure)	320,000.00	
Sidd Steer (moved from Infrastructure)	150,000.00	
Renovate Council Chambers	140,000.00	
Additional Fire Department Equipment	500,000.00	
Ward Priorities (postward)	1,000,000.00	
Clear Cold Cases in Conjunction with Detroit Crime	270,000.00	
PS-08 Commission (Moved from Public Safety)	350,000.00	
PS-04 Purchase Vehicles for Detective Bureau (Moved from		
Public Safety)	450,000.00	
HB-08 Removal of City Owned Trees (Moved from Neighborhood In	<u>2,000,000.00</u>	<u>0.00</u>
Total Revenue Replacement	<u>20,872,618.00</u>	<u>0.00</u>
Contingency		
Future Reserves		
Total Contingency	<u>5,000,000.00</u>	<u>0.00</u>
Premium Pay		
Premium Pay		
Total Premium Pay	<u>0.00</u>	<u>0.00</u>
Administration		
Total Administration	<u>2,849,350.00</u>	<u>0.00</u>
Grand Totals	<u>2,849,350.00</u>	<u>0.00</u>
	<u>\$ 60,351,948.00</u>	<u>\$ 19,160,000.00</u>





RESOLUTION NO.: 250177-T  
PRESENTED: 6-4-2025  
ADOPTED: \_\_\_\_\_

**RESOLUTION APPROVING REALLOCATION OF \$510,000 IN ARPA FUNDS TO  
THE FLINT IN HOME PLUMBING PROGRAM**

**BY THE CITY ADMINISTRATOR:**

**Whereas**, in 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all of the ARPA funding received, of which approximately \$40 million was obligated as "revenue replacement" on December 20, 2023; and

**Whereas**, on March 1, 2025, the City of Flint was awarded a grant in the amount of \$489,544.00 over 29 months from the Michigan Department of Health and Human Services (MDHHS), Grant number EJ-Impact-0010. The funding is allocated for the Lead Based Paint Hazard Control Program (LBPHC). (Performance period March 1, 2025 – September 30, 2027)

**Whereas**, the primary strategy of the EJ-Impact program is to address lead-based hazards in local homes whose water tested positive for lead from a 2 bottle test kit.

**Whereas**, this grant will provide Home inspections and a total home plumbing pipe replacement and exposure prevention outreach to families while eliminating lead hazards from home faucets, water lines, water heaters etc. by replacing them with new lead-free components

**Whereas**, the City Administration proposes the reallocation of an \$510,000 in ARPA funds as Match funding for this program; and

Reallocated funds will be moved from Acct #101-287.000-963.000 follows:

Account	Description	Amount
101-230.287-801.000	Flint in Home Plumbing Program	\$510,000

**IT IS RESOLVED** that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-287.000-963.000 to Flint In Home Plumbing Program in the amount not to exceed \$510,000.00 amend FY 25 budget and make funds available for any future financial year as long as funds remain.. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.



**For the City:**

Clyde D. Edwards / A0476  
Clyde D. Edwards / A0476 (May 30, 2025 14:15 EDT)

**Clyde D. Edwards, City Administrator**

**For the City Council:**

\_\_\_\_\_

**Approved as to Form:**

JoAnne Gurley  
JoAnne Gurley (May 30, 2025 14:12 EDT)

**JoAnne Gurley, City Attorney**

**Approved as to Finance:**

Phillip Moore  
Phillip Moore (May 29, 2025 16:54 EDT)

**Phillip Moore, Chief Financial Officer**





## **CITY OF FLINT**

### **\*\* STAFF REVIEW FORM \*\***

*Effective: March 5, 2025*

**TODAY'S DATE:** 5/25/25

**BID/PROPOSAL#**

**AGENDA ITEM TITLE: RESOLUTION APPROVING REALLOCATION OF \$510,000 IN ARPA FUNDS TO THE FLINT IN HOME PLUMBING PROGRAM**

**PREPARED BY:** Seamus Bannon

**VENDOR NAME:**

**Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

***Vendor Compliance (This vendor has been properly vetted and the responses are below):***

Federal government	(All documentation current, no violations)	<input type="checkbox"/> YES <input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input type="checkbox"/> YES <input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input type="checkbox"/> YES <input type="checkbox"/> NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

Participating households will receive a comprehensive assessment of their plumbing systems, along with referrals to all relevant programs, including the "LBPHC", which is the City of Flint's Lead-Based Paint Hazard Control Program that has been serving the community since 2018. Contractors awarded will be responsible for the abatement of both interior lead and galvanized plumbing within these homes. Properties that are likely to contain interior lead and/or galvanized plumbing will be identified using results from existing two-bottle water testing kits.

**PROCUREMENT (MUST BE SPECIFIED)**

**Please specify how this vendor was identified: (Check one)**

- ☐ Sole Source (Please attach sole source statement to requisition)
- ☐ Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- ☐ Cooperative Contract (MIDeal, Sourcwell, GSA, or other municipality)

\*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

- ☐ (3) Quotes (please attach all quotes to your requisition)





## **CITY OF FLINT**

### **\*\* STAFF REVIEW FORM \*\***

*Effective: March 5, 2025*

**Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

<b>Fiscal Year</b>	<b>Account</b>	<b>FY GL Allocation</b>	<b>FY PO Amount</b>	<b>FY Expensed</b>	<b>Resolution</b>

--

### **Section III.**

**POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

Our city is committed to improving living conditions and promoting healthy living for approximately 100 homes. We are utilizing EGLE Dollars and these match fund dollars for home faucet replacement and lead education for a safer way of living with hazards.

This program is for homes within the city of flint that have tested positive for lead in the home water system. This approach will ensure a safer and healthier environment for all our residents. It will also strengthen our partnership with EGLE and open up more funding opportunities in the future.





**CITY OF FLINT**  
**\*\* STAFF REVIEW FORM \*\***

*Effective: March 5, 2025*

**Section IV: FINANCIAL IMPLICATIONS:**

**IF ARPA related Expenditure:**

**Has this request been reviewed by E&Y Firm: YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:**

**BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:**

Dept.	Name of Account	Account Number	Grant Code	Amount
Mayors	Flint In Home Plumbing Program	101-230.287-801.000		\$510,000.00
		<b>FY25 GRAND TOTAL</b>		<b>\$510,000.00</b>

**WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)**

**BUDGET YEAR 1** \_\_\_\_\_

**BUDGET YEAR 2** \_\_\_\_\_

**BUDGET YEAR 3** \_\_\_\_\_

**OTHER IMPLICATIONS (i.e., collective bargaining):**

**PRE-ENCUMBERED? YES ☐ NO ☐ REQUISITION NO:**





**CITY OF FLINT**  
**\*\* STAFF REVIEW FORM \*\***  
*Effective: March 5, 2025*

ACCOUNTING APPROVAL:  Date: \_\_\_\_\_

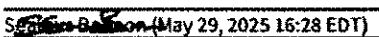
WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐

**Section V: RESOLUTION DEFENSE TEAM:**

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Michael Carpenter	
2	Shelly Sparks Green	
3		

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE:  (May 29, 2025 16:28 EDT)  
(Name, Title)

**ADMINISTRATION APPROVAL:** \_\_\_\_\_  
(for \$20,000 or above spending authorizations)





RESOLUTION NO.:

**250198-T**

PRESENTED:

**6-18-2025**

ADOPTED: \_\_\_\_\_

BY THE CITY ADMINISTRATOR:

**WHEREAS**, the Department of Finance solicited proposals (#25000521) for an asset management and water reliability plan for the Department of Public Works Water Division as required of the City of Flint's Administrative Consent Order (ACO) with the Michigan Department of Environment, Great Lakes, and Energy (EGLE).

**WHEREAS**, there were four (4) responsive bidders and Fleis & Vanderbrink was the most qualified bidder with a proposed price not to exceed \$136,000.00. Funding for said services will come from 591-540.202-801.000 and 591-545.200-801.000.

Account Number	Account Name/ Grant Code	Amount
591-545.200-801.000	Professional Services	\$118,000.00
591-540.202-801.000	Professional Services	\$18,000.00
	<b>FY 2025 TOTAL</b>	<b>\$136,000.00</b>

**BE IT RESOLVED**, That the Appropriate City Officials, upon City Council's approval, are hereby authorized to enter into a contract with Fleis & Vanderbrink for a water asset management and water reliability plan as ordered by EGLE, in an amount **NOT-TO-EXCEED \$136,000.00**

APPROVED AS TO FORM:

JoAnne Gurley  
JoAnne Gurley (May 16, 2025 14:02 EDT)  
JoAnne Gurley, Chief Legal Officer

APPROVED AS TO FINANCE:

Philip Moore  
Philip Moore (May 19, 2025 17:27 EDT)  
Philip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:

Clyde D. Edwards / A0468  
Clyde D. Edwards / A0468 (May 19, 2025 16:40 EDT)  
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:





**CITY OF FLINT**  
**\*\* STAFF REVIEW FORM \*\***

*Effective: March 5, 2025*

**TODAY'S DATE:** May 6, 2025

**BID/PROPOSAL#** 25000521

**AGENDA ITEM TITLE:** Asset Management and Water Reliability Plan

**PREPARED BY:** Yolanda Gray

**VENDOR NAME:** Fleis & Vanderbrink

**Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

**Vendor Compliance (This vendor has been properly vetted and the responses are below):**

Federal government	(All documentation current, no violations)	<input type="checkbox"/> YES <input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input type="checkbox"/> YES <input type="checkbox"/> NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

The Michigan Department of Environment, Great Lakes and Energy (EGLE) has required the City of Flint Department of Public Works Water Division to complete an asset management and water reliability plan . There were four (4) responsive bidders with Fleis & Vanderbrink being the most qualified bidder at a contract price not to exceed \$136,000.00

**PROCUREMENT (MUST BE SPECIFIED)**

**Please specify how this vendor was identified: (Check one)**

- ☐ Sole Source (Please attach sole source statement to requisition)  
☒ Competitive Bid Process (Please attach bid tabulation/documents to requisition)  
☐ Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)  
    \*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services  
☐ (3) Quotes (please attach all quotes to your requisition)

**Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**





**CITY OF FLINT**  
**\*\* STAFF REVIEW FORM \*\***

*Effective: March 5, 2025*

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution

This is the first contract for the purpose of an asset management and water reliability study.

**Section III:**

**POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

Said services will provide value of all assets and provide a proper water rate.

**Section IV: FINANCIAL IMPLICATIONS:**

**IF ARPA related Expenditure:**

**Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:**

**BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:**





**CITY OF FLINT**  
**\*\* STAFF REVIEW FORM \*\***

*Effective: March 5, 2025*

Dept.	Name of Account	Account Number	Grant Code	Amount
	Professional Services	591-545.200-801.000		\$118,000.00
	Professional Services	591-545.202-801.000		\$18,000.00
		<b>FY25 GRAND TOTAL</b>		<b>\$136,000.00</b>

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES ☐ NO ☐ REQUISITION NO:

Volanda Gray  
ACCOUNTING APPROVAL  
Volanda Gray (May 7, 2025 10:47 EDT)

Date: \_\_\_\_\_

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

Section V: RESOLUTION DEFENSE TEAM;

(Place the names of those who can defend this resolution at City Council)





## CITY OF FLINT

# \*\* STAFF REVIEW FORM \*\*

Effective: March 5, 2025

	NAME	PHONE NUMBER
1	Scott Dungee	
2		
3		

STAFF RECOMMENDATION: (PLEASE SELECT): ☐ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Scott Dungee  
Scott Dungee (May 7, 2025 12:58 EDT)  
(Name, Title)

CDE  
ADMINISTRATION APPROVAL: Clyde D. Edwards (May 7, 2025 12:23 EDT)  
(for \$20,000 or above spending authorizations)



# REQUEST FOR PROPOSAL

## RFP #

### Water System Asset Management Plan and Water Reliability Study for the City of Flint

#### Introduction

The City of Flint, Finance Department—Division of Purchases & Supplies, is seeking a qualified engineering firm to develop an Asset Management Plan (AMP) and Water Reliability Study for the water treatment plant (WTP), reservoirs, pump stations, booster station and distribution system that meets the State of Michigan, Environment, Great Lakes, and Energy's (EGLE) requirements. Below is a description of the water system and background of the AMP efforts at the City of Flint (City); the scope of work that includes a description of the requirements for an AMP and Water Reliability Study; the project goals; and the proposal format and evaluation/selection criteria.

#### Background

The City of Flint operates a public water system which supplies drinking water to a population of over 80,252 through 582 miles of distribution mains. The system supplies an average of 13.2 million gallons per day (MGD). It is estimated that the City of Flint's first water distribution pipelines were installed as early as 1912. The City currently purchases finished water from Great Lakes Water Authority (GLWA), boosting the concentration of chlorine and orthophosphate for corrosion control and adjusting the PH, prior to distribution. The City also owns and operates the Flint Water Treatment Plant (WTP), which was originally constructed in 1952 and renovated in 2014. Four pump stations, Pump Station #4, Cedar Street, Torrey Road, West Side Avenue Pump Stations were constructed in 1948, 1948, 1948, and 1972, respectively. The City maintains five water storage facilities (Cedar Street, Dort, and West Side Reservoirs, Clear Well #4, and WTP Elevated Storage Tank).

In 2008, the City of Flint Water System Review (Michigan Department of Environmental Quality (MDEQ) 2008) cited many key improvements necessary to the water supply, including the recommendation to develop an Asset Management System. The City embarked on asset management activities including field verification of hydrants and valves, the development of a GIS-based model, the development of a replacement program for assets more than fifty years old, and various assessments of pumping and treatment facilities. In 2017, an extensive Asset Management Plan was completed by Arcadis and funded through the federal WINN Grants. This process was guided by EGLE and the Environmental Protection Agency (EPA). This AMP included an assessment of the GIS data gaps. The water mains were linked to the hydraulic model and the GIS network structures were populated based on the hydraulic model for the system including tanks, reservoirs, and pumps. Water main asset installation dates were also added to the GIS. For vertical assets, there was a specific level of detail that was defined for mechanical, electrical, HVAC, and structural assets to determine how these would be tracked.



Since this AMP was developed and submitted in 2017, the City has completed a number of capital projects to the water system including:

1. In 2021, 5.8 miles of 36" ductile iron pipe was laid down to make up the City's first option for a secondary water supply source from Genesee County Drain Commission and Water; this back up water supply replaced using the Flint River as a backup water supply.
2. In 2022, a new Chemical Feed Building was added to the WTP to establish 24-7 chemical feeding of three primary chemicals that are required by EGLE to meet the safe drinking water act 399 compliance standards.
  - a. Phosphoric Acid (75%)
  - b. Sodium Hypochlorite (12.5%)
  - c. Sodium Hydroxide (25%)
3. In 2020, the 20-million-gallon Dort reservoir was completely restored and put back in service.
4. In 2023, the Dort pump station was completely restored and re-designed to meet demands of 15 MGD firm capacity.
5. In 2020, five new water quality panels were installed at various locations throughout the distribution system to monitor the water quality.
6. In 2022, the 2-million-gallon elevated tower was fully restored inside and out and several upgrades were done to increase the integrity of the tower to include 24" air gaps on the overflow and drain.
7. Currently, Baxter & Potter GLWA control station is under restoration design and will be replaced in 2026.
8. Currently, the Torrey Road booster station is undergoing a survey to determine its future design.
9. Currently, the 20-million-gallon Cedar Street reservoir is undergoing a complete restoration and will be finished by February of 2025.
10. Currently, the Cedar Street pump station is undergoing a full restoration which will incorporate three new VFD pumps with a firm capacity of 7 MGD. This project will be completed by March 2026.

## Scope of Work

### Asset Management Plan

The MDEQ Guidance, linked below, requires five core components to an AMP: Asset Inventory, Level of Service, Critical Assets, Revenue Structure, and Capital Improvement Project Plan. The AM Program Review Checklist provides specific details as to what information should be included in each section. In addition to meeting these minimum requirements, the AMP should consider other best practices, such as: Asset Management Guidance and Best Practices (USEPA 2008); Asset Management Systems Requirements and Guidelines for the Application of ISO 55000-2 (International Organization for Standardization 2014); International Infrastructure Management Manual (IIMM 2015); IAM Anatomy of Asset Management (Institute of Asset Management 2015).



The Engineering Firm must follow the Safe Drinking Water Act (SDWA) Rule 1606 (R 325.11606): Community water supplies; additional general plan requirements; asset management program; capital improvements plan. Community Water supplies shall include in the general plan each of the following and meet the requirements listed below.

- Meets the criteria established within the MDEQ Asset Management Program Checklist and Asset Management Guidance for Water Systems:  
[https://www.michigan.gov/egle/about/organization/drinking\\_water\\_and\\_environmental\\_health/community-water-supply/asset-management](https://www.michigan.gov/egle/about/organization/drinking_water_and_environmental_health/community-water-supply/asset-management).
- Includes the following core components: Asset Inventory, Level of Service, Critical Assets, Capital Improvement Project Plan, and Revenue Structure
- A summary describing the method used to assess the criticality of assets considering the likely hood and consequence of failure.
- Addresses all assets related to potable water distribution, pumping, and storage assets maintained by the City's Department of Public Works - Water Service Center and Water Treatment Plant divisions
- A capital improvements plan that identifies waterworks system needs for 5-year and 20-year planning periods.
- Contains a schedule for the development and implementation of an AM Program that can be achieved in 3-5 years
- A summary detailing the funding structure and rate methodology that needs to be incorporated into the AMP plus provides sufficient resources to implement the asset management program.

#### Water Reliability Study

The purpose of this study is to satisfy the requirements of the Michigan Department of Environment, Great Lakes and Energy (EGLE) Michigan Safe Drinking Water Act (SDWA), and the Rules promulgated pursuant to the Act (P.A. 399 of 1976, as amended). Part 12 of the Rules indicates that Type 1 water suppliers (community supply) are required to conduct a reliability study every five (5) years to determine the adequacy of the system to meet the water demands at a certain pressure. The previous water reliability study for the City of Flint was completed in 2016. The Michigan Department of Environmental Quality (MDEQ) requested that the City's reliability study be updated once again in 2025. The principal elements of this Reliability Study, which provide the requirements to satisfy Part 12 of Michigan's Safe Drinking Water Act (SDWA), include the following:

1. Study of Water Supply Requirements
  - a. Basic planning data, including current population, number of service connections, and equivalent residential units.
  - b. Present, 5-Year and 20-Year projected average daily, maximum daily and peak hour demands.
  - c. Present, 5-Year and 20-Year projected fire flow demands.
  - d. Basis of demand projections.
  - e. Water shortage response plan for emergencies.
2. Required Capacity of Waterworks System
  - a. Rated capacity from the treatment system.
  - b. Finished water storage capacity in excess of the established normal waterworks system requirements.



3. Interruption of Power Service
4. Interruption in Water Service to Distribution System

The scope of this study will include analyzing the water system's response to current and estimated future water and firefighting demands, as well as supply and storage requirements within the service area. The City is currently conducting a Hydraulic Study for the water system that can be used for the Water Reliability Study. The planning period for this system evaluation includes current, five year (year 2030), and twenty-year (year 2045) demand projections. The year 2025 is anticipated as a planning year and projects presented in the five-year plan are estimated to commence in 2026. Previous studies have included the following components:

- Evaluation of historical trends of population growth, development, service area expansion, and water use.
- Projection of future population, service area, and water requirements.
- Evaluation of existing facilities.
- Identification of recommended upgrades.

#### Project Goals

Establish a strategic and proactive program for management of the WTP, pump stations, and reservoirs that shall:

1. Enable staff to update asset inventory, and record and update existing conditions of assets in each system.
2. Optimize existing operations and maintenance procedures and provide this in a format that will allow for later integration with a computerized maintenance management system (CMMS).
3. Optimize use of available capital investment dollars and identify resources needs (e.g., equipment, staffing, funding, technology).
4. The final report must include the complete set of asset data that is digitally stored and formatted so that it will integrate with a CMMS such as Antero, which is currently in use at the City's Water Pollution Control.
5. The final reports must be done by December 31, 2025

#### PROPOSAL FORMAT AND EVALUATION/SELECTION CRITERIA

QBS will be the method used for selection. Proposals shall contain a clear, accurate, and detailed description of the scope of work, technical requirements, and the consultant's qualifications necessary for the service to be rendered. It should detail the services to be performed, deliverables to be provided, estimated schedule for the performance of the work, and applicable standards, specifications, and policies. Proposals should be prepared economically using 11-point font and single-sided paper. Each proposal should have one original bound proposal, one unbound copy, and one electronic flash drive copy. All cost proposal sheets should be in a sealed envelope within the sealed proposal envelope. The inside envelope shall have the name of the project and the name of the firm with the address and indicate that the bid prices are within on the outside of the envelope. All not-to-exceed costs are to be included in the bid. All mileage, equipment, testing, surveying, and any sub-contractor's costs shall be part of the not to exceed bid price.



Respondents should organize proposals into the following sections:

A. Title Page and Table of Contents All pages to be numbered and shown in the Table of Contents (pages 1 and 2)

B. Professional Qualifications –

1. State the full name and address of your organization and the office location where work will be performed. Include the history of the firm and the types of engineering services provided. Identify the technical details that make the firm uniquely qualified for this project. (Title this section B1. Firms History)
2. Include your organization chart with the names of the key personnel by skill and qualifications that will be employed in this project study. Show where the personnel will be physically located during the time, they are engaged in this project study. (Title this section B2. Organization Chart)
3. For each of the personnel Identify in Section B2 and any other individuals you consider key to the success of this project. Provide resumes (2-page maximum) including surveyors and any sub-consultant(s). (Title this section B3. Professional Qualifications)

C. Past Involvement with Similar Projects –

1. Provide a minimum of 2 projects that showcase a similar experience to the project being proposed. The related projects must have been completed in the last 10 years. The projects should show your Firm's proven ability to develop cost and detailed study. (Title this section (C1. Similar Projects)
2. On each of the above-related projects:
  - a) Give the size and the scope of the project.
  - b) Show the date that the project's design started.
  - c) Show the proposed design completion date.
  - d) Show the date that the actual study was completed.
  - e) Show the original estimated cost for the project.
  - f) Show the finished bid cost for construction.
  - g) Show the key personnel of the two projects and what their role was.
  - h) Bold type or underline the key personnel of these projects that will be working on our project.
  - i) Please explain the reasons if projects were over or under 10% of the engineer's estimate at the study stage. If all projects came in on cost indicate this.
3. Provide a list of two (2) references for similar project studies including their contact's name, agency, telephone number, and email address. (Title this section C2. References)



**D. Project Challenges-**

1. What do you see as the biggest challenges for completing the engineering study for this Project? How will your company overcome these challenges? (Title this section D1. Challenges)
2. How will the engineering firm make sure the City of Flint knows the best path to follow for re-building or replacing the booster pump station? (Title this section D2. Best Outcome)
3. How will the engineering firm make sure the City of Flint knows the best path to follow for re-building or replacing the booster pump station? (Title this section D2. Best Outcome)"
4. How will the engineering firm make sure the City of Flint knows the best path to follow for creating a complete Asset Management/Dist. System Reliability Study moving forward (Title this section D2. Best Outcome)

**E. Proposed Work Plan –**

1. Provide a detailed flow chart, which lists chronologically all tasks determined to be necessary to accomplish the work of this project. The work plan shall be sufficiently detailed and clear to identify the progress milestones including when project tasks and deliverables a timeline and schedule for design depicting the sequence and duration of tasks showing how the work will be organized and executed. (Title this section E1. Timeline)
2. Include information that your firm believes is pertinent to the success of the project that may not have been requested or identified. (Title this section E2. Pertinent Information)
3. Provide details of what Quality Control and Quality Assurance will be utilized in the study and estimate the cost for this project (Title this section E3. QC/QA)

**F. Capacity to follow instructions –**

1. All the instructions for the proposal have been followed and completed.

The written proposal shall be evaluated on the clarity and content of their responses. The evaluators will include the Water Plant Personnel and the Director of Public Works at 4500 North Dort Hwy. Flint, MI 48505.

This RFP will be graded both as the most highly qualified consultant and in terms of the cost. The lowest bid may or may not be picked. All bids will be based on the percentage of the lowest bid. In-state or local preference may be used as an RFP selection or consultant evaluation factor.





  
**FLEIS & VANDENBRINK**  
DESIGN. BUILD. OPERATE.

9475 Holly Road, Ste 201  
Grand Blanc, MI 48439  
P. 810.743.9120  
F. 810.771.7860  
[www.fveng.com](http://www.fveng.com)



## E2. PERTINENT INFORMATION

Not only does F&V have vast experience in completing water reliability studies and developing asset management plans for drinking water systems, we also have vast experience working with the City of Flint DPW – Water Service Center and Water Treatment Plant divisions. Our engineering staff will work with Rob Jones, a project manager for F&V, who has first-hand experience working at the Flint Water Treatment Plant and Water Laboratory. Other F&V staff who have experience with the water treatment plant and laboratory are Catherine Winn, Stewart Beach, Ben Pank, and Ken Flagstadt.

F&V began assisting Flint with interim certified water operator services in 2017, preparing and submitting daily, weekly, and monthly water quality reports to EGLE, and providing evaluations and recommendations for the required water system chemical additions. Since we began this project, the City of Flint has met or exceeded drinking water quality standards throughout the system.

F&V expanded their support to the City that same year by providing laboratory analysis and distribution system sampling services. These services were initiated within days of being requested due to the unexpected departure of the City's laboratory staff. F&V stepped into the breach to maintain compliance with EGLE's demanding Water Quality Parameter sampling protocols, and retained the City's Certified Drinking Water Laboratory status, saving them thousands of dollars in contract laboratory fees. In May 2019, we earned a Certificate of Excellence for Laboratory Data Accuracy.

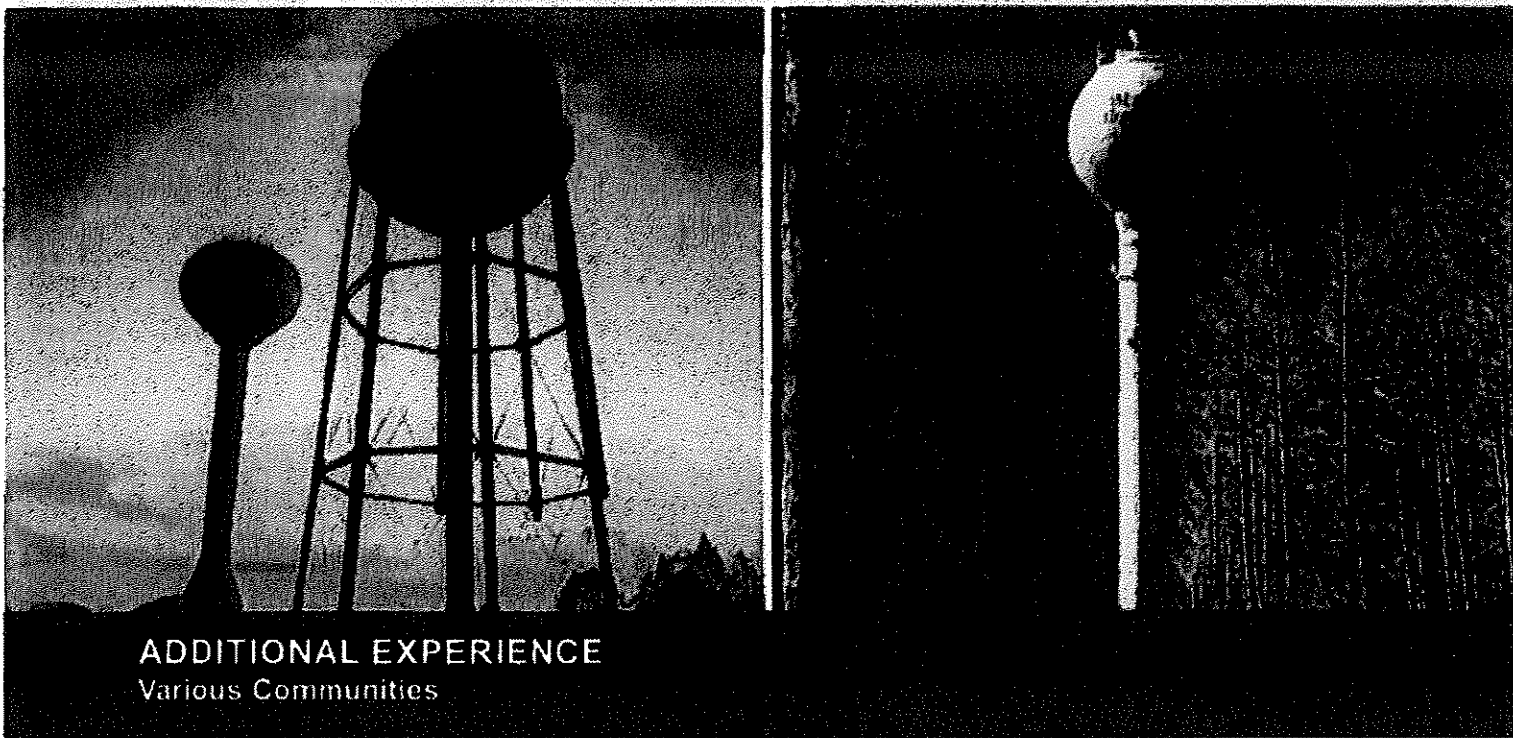
F&V staff administered the City's lead and copper sampling plan, coordinating with engineers and contractors to fulfill EGLE's rigorous sampling and reporting requirements throughout the City's multi-year lead service line replacement efforts.

F&V has received great commendations from the City, EGLE, and USEPA for our role in maintaining compliance with operations, laboratory and sampling services, and reporting.

F&V has also provided training for City water system operators and laboratory employees, allowing the city to transition back to municipal operations while still providing a safety net of support for both operations and lab.

Because we have operators on staff, F&V is knowledgeable in implementing WAMPs through Computerized Maintenance and Management System (CMMS) software, including Antero and CityWorks. Several of our operations projects utilize Antero for CMMS and work orders, and we are also currently working with a client to bring their CMMS into CityWorks.





## ADDITIONAL EXPERIENCE

Various Communities

### WATER RELIABILITY STUDY EXPERIENCE OVERVIEW

F&V has assisted over 100 communities plan and perform water reliability studies across the state and has a highly trained staff experienced in working on water systems of similar size and complexity to yours. Our reports are written to the standard that they are often used by communities as the basis for future funding applications for capital projects. We have a very successful track record of assisting our clients in obtaining grant funding to complete needed repairs.

At F&V, we are very proud of the quality and comprehensive nature of the Water System Reliability Studies that we prepare for our clients. Past clients have said that the study and associated maps are very useful for their long-term planning and budgeting. We have long strived to prepare a report that both satisfies the regulatory requirements of the EGLE and serves as an easy to understand, useful planning document for the municipality.

#### **Communities include:**

- Allendale Charter Township
- Bangor-Monitor Metropolitan Water District
- Barry Township
- Bay County
- Beaver Township
- Beecher Metropolitan District
- Berrien Springs
- Birch Run Township
- Camp Grayling Training
- City of Auburn
- City of Bangor
- City of Belding
- City of Big Rapids
- City of Dexter
- City of East Grand Rapids
- City of Essexville
- City of Grand Blanc
- City of Grand Haven
- City of Harbor Springs
- City of Harrison
- City of Hudsonville
- City of Huntington Woods
- City of Jonesville
- City of Manton
- City of Montrose
- City of Muskegon Heights
- City of Newaygo
- City of Northville
- City of Pentwater
- City of Plainwell
- City of Portland
- City of Potterville
- City of Reed City
- City of Scottville
- City of Springfield
- City of St. Louis
- City of Three Rivers
- City of Vassar
- City of Wayland
- City of Yale



- Emmett Charter Township
- Frankenlust Township
- Fraser Township
- Grosse Pointe Shores
- Gun Plain Township
- Hampton Township
- Kalamazoo Lake Sewer and Water Authority
- Kawkawlin Township
- Kinross Charter Township
- Leoni Charter Township
- Monitor Township
- Portsmouth Township
- Taymouth Township
- Town of Ossian, IN
- Town of Lagro, IN
- Town of Markle, IN
- Town of Windfall, IN
- Village of Augusta
- Village of Bear Lake
- Village of Bellaire
- Village of Benzonia
- Village of Berrien Springs
- Village of Beulah
- Village of Bloomingdale
- Village of Breckenridge
- Village of Buckley
- Village of Centreville
- Village of Colon
- Village of Constantine
- Village of Deckerville
- Village of Dundee
- Village of Eau Claire
- Village of Edmore
- Village of Grosse Pointe Shores
- Village of Hesperia
- Village of Homer
- Village of Howard City
- Village of Lakeview
- Village of Lawrence
- Village of Lyons
- Village of Marion
- Village of Mattawan
- Village of Middleville
- Village of Muir
- Village of Nashville
- Village of New Lothrop
- Village of Northport
- Village of Oxford
- Village of Pentwater
- Village of Pewamo
- Village of Posen
- Village of Quincy
- Village of Roscommon
- Village of Saranac
- Village of Shelby
- Village of Sheridan
- Village of Stockbridge
- Village of Suttons Bay
- Village of Westphalia
- West Shore Community College
- Williams Township
- Yankee Springs Township

#### **WATER ASSET MANAGEMENT EXPERIENCE OVERVIEW**

Our approach to asset management is centered around a powerful assessment software tool that takes the mountains of field and office information collected on utility assets, organizes it, prioritizes asset condition based on user defined risk criteria and identifies rehabilitation recommendations. We can build a customized analytical model of your utility system tailored to your specific needs and goals. F&V's expertise in GIS allows us to create a detailed mapping of utility assets with links to critical assessment data and record drawings.

From these results, we help communities develop detailed and accurate short- and long-term CIP for their systems to keep the community's infrastructure strong and functioning.

#### **Communities include:**

- Allegan County Drain Commissioner
- Allendale Charter Township
- Arcadia Township
- Argentine Township
- Bangor Charter Township
- Bay County Department of Water & Sewer
- Bedford Charter Township
- Beecher Metropolitan District
- Berlin Charter Township
- Big Creek / Mentor Utility Authority
- Blackman Charter Township
- Branch County Department of Public Works
- Branch County Drain Commissioner
- Charter Township of Au Sable



- Charter Township of Brighton
- Charter Township of Hampton
- Charter Township of Portsmouth
- Cherry Grove Township
- City of Albion
- City of Auburn
- City of Belding
- City of Big Rapids
- City of Coleman
- City of Croswell
- City of Dowagiac
- City of East Tawas
- City of Essexville
- City of Grand Blanc
- City of Harrison
- City of Hillsdale
- City of Hudson
- City of Hudsonville
- City of Huntington Woods
- City of Lapeer
- City of Manton
- City of Mt. Pleasant
- City of Newaygo
- City of Norway
- City of Ovid
- City of Pinconning
- City of Plainwell
- City of Portland
- City of Reed City
- City of Saugatuck
- City of Scottville
- City of Springfield
- City of Sturgis
- City of Tawas City
- Columbia Township
- Covert Township
- Davison Township
- Elba Township
- Emmett Charter Township
- Fife Lake Utility Authority
- Frankenlust Township
- Gun Lake Area Sewer & Water Authority
- Gun Plain Charter Township
- Hampton Charter Township
- Hillsdale Board of Public Utilities
- Kalamazoo County Drain Commission
- Kalamazoo Lake Sewer & Water Authority
- Kawkawlin Township
- Monitor Township
- Mundy Township
- North Muskegon
- Northport / Leelanau Township Utilities Authority
- Onekama Township
- Paw Paw Township
- Pennfield Charter Township
- Plainfield Charter Township
- St. Joseph County Drain Commissioner
- Southwest Barry Co. Sewer & Water Authority
- Tawas Utility Authority – Blair County
- Tittabawassee Township
- Village of Augusta
- Village of Bellaire
- Village of Benzonia
- Village of Berrien Springs
- Village of Bloomingdale
- Village of Breckenridge
- Village of Breedsville
- Village of Burr Oak
- Village of Caledonia
- Village of Carleton
- Village of Centreville
- Village of Clarksville
- Village of Colon
- Village of Constantine
- Village of Deckerville
- Village of Edmore
- Village of Elberta
- Village of Fife Lake
- Village of Hesperia
- Village of Hopkins
- Village of Howard City
- Village of Hudsonville
- Village of Lennon
- Village of Lincoln
- Village of Mattawan
- Village of Mendon
- Village of Mesick
- Village of Nashville
- Village of Northport
- Village of Onekama
- Village of Paw Paw
- Village of Pewamo
- Village of Quincy
- Village of Sand Lake
- Village of Saranac
- Village of Sheridan
- Village of Stockbridge
- Village of Suttons Bay
- Village of Union City
- Village of Vernon
- Village of Westphalia
- Williams Charter Township



## E3. QC/QA



Quality shall always be considered first and foremost. The hiring of staff, workplace and materials provided, management guidance, training, time, and effort shall all reflect the requirement that quality is the number one priority at F&V. The ability of F&V to provide a quality product shall be required during the design, construction, and close out of all projects.

F&V has set five goals with quality based objectives:

- **Goal 1:** Provide engineering services to solve our client's problems while maintaining a work environment that is fun and challenging.
- **Goal 2:** Serve the client as a firm; not as individuals. Internal peer review on project designs, studies and important issues is required. All work shall have consistent presentations from the firm.
- **Goal 3:** Provide value in what we design and in the services rendered. Alternatives shall be properly studied with senior staff being part of the team to evaluate alternatives. Allow creativity yet manage risk. Facilitate the training of staff and allow for ongoing personal and technical growth.
- **Goal 4:** Provide our services on a timely basis. A team effort requires total cooperation and communication from all members of the team. The QA/QC process must help – not hinder our success.
- **Goal 5:** Provide services on a cost-effective basis, minimizing re-designs, minimizing risks to our client and to the firm and making a profit. Internal and external communication is critical. Projects must be thought out well and scope of services monitored. Checklists shall be utilized where appropriate.

### Quality Statement

A Quality Statement shall be prepared for each project. The QS shall contain:

- All information to properly identify the project, the client, the form of contract, the project locations and scope, the scope of services, the project manager and principal-in-charge, the project team members, the schedule, the budget, and the milestones for QA/QC reviews
- Procedures and standards to be used on the project

We feel that the effectiveness of our quality is demonstrated in the fact that, on the average, construction costs increases during construction related to non-owner scope additions on projects has averaged to be within 1% of the as-bid amount. This compares to 3% that traditionally can be expected in our industry.

### DEFINITIONS OF QC, QA AND QCP

**Quality Control (QC):** The review, supervision, and guidance by experienced individuals at various stages of a project conducted to assist and guide the project team in completing the work correctly while meeting the goals and objectives of the client.

**Quality Assurance (QA):** The process of continuous updating and improving the firm's standards, guidelines and checklists as they are used by the project team in completing a project to assure that the work and services provided to the client are complete, accurate and useful.

**Quality Control Plan (QCP):** A written statement or plan with outlined procedures and guidelines including both QC and QA to be used by the project team in meeting the client's expectations, goals and objectives. The QCP identifies individuals responsible for QC and the specific work plan, budget and schedule to be followed by the project team.



## COST PROPOSAL

# WATER SYSTEM ASSET MANAGEMENT PLAN AND WATER RELIABILITY STUDY

PROPOSAL NO. 25000521

Submitted to:  
City of Flint

April 9, 2025  
P50049





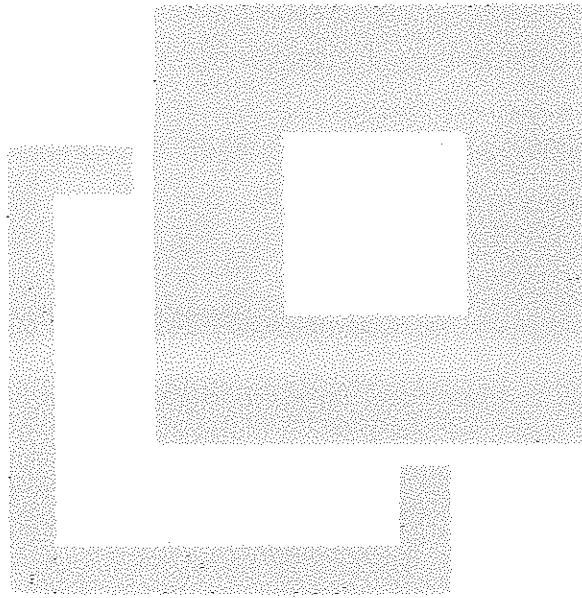
## COST PROPOSAL

Our proposed not-to-exceed fee includes all labor and reimbursable expenses and is based on the scope of services described in this proposal.

Deliverable	Not-to-Exceed Fee
Water Reliability Study	\$18,000
Water Asset Management Plan*	\$118,000
F&V Project Total \$136,000	

\*The budget for the Water Asset Management Plan includes up to five days of select water distribution survey completed by a one-person survey crew to fill-in any identified gaps in the water distribution asset inventory / GIS map. Should additional survey time be required, we can provide a contract amendment based on \$175 per hour for authorization *prior* to incurring any additional costs.





# SECTION E

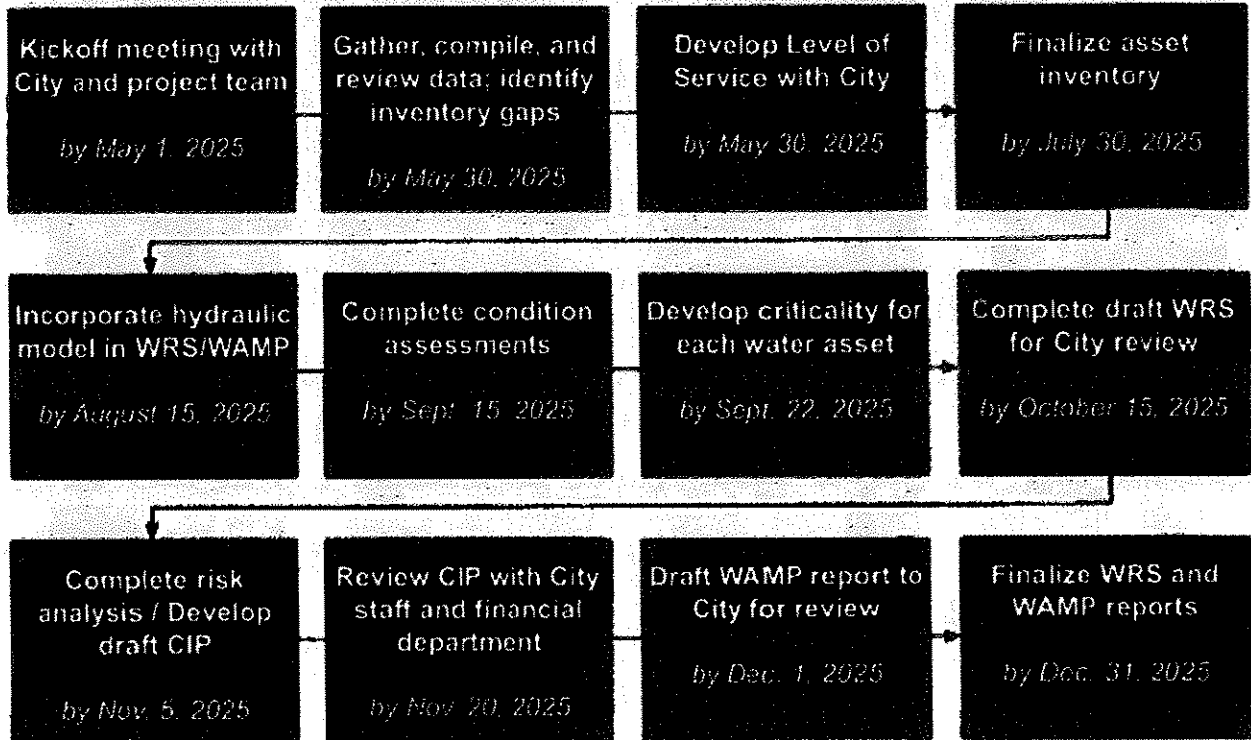
# **PROPOSED WORK**

# **PLAN**



## E1. TIMELINE

Our scope of work to complete the WRS and WAMP is detailed after the timeline with critical milestones summarizing the detailed scope of work.



### WATER RELIABILITY STUDY DETAILED SCOPE OF WORK

F&V will complete a Water Reliability Study for the City of Flint as required by Part 12 Rules of Safe Drinking Water Act 399, PA 1976, as amended.

During the kickoff meeting, F&V will review the current system operations with the City to gain an understanding of the system and functions of each component and will review the 2016 Reliability Study and note any changes to the system or its operations that have occurred since then. F&V will request from the City all pertinent data needed to complete the study, including, but not limited to:

- Historical water usage records (well pumpage, well condition reports, treated water production, billed customer usage, etc.)
- Water quality analytical testing records
- Storage tank inspection reports
- Pump inspection/capacity test reports and pump curves
- SCADA operational settings for storage tanks, pumps, and valves

F&V will review and analyze the data, then determine 20-year water usage projections based on historical population and water usage trends.

We understand that TetraTech is currently updating the City's hydraulic model and completing a hydraulic study to evaluate system hydraulic performance at current and future demands and desired fire flows. Results from the hydraulic study, including current and future system hydraulic performance for current, 5-year, and 20-year planning periods, will be incorporated into the WRS.



We have assumed that a copy of the hydraulic model will be made available to us if additional hydraulic modeling simulations are needed to finalize the WRS report.

F&V will synthesize a technical report that details the complete findings of the reliability study and satisfies the Act 399 requirements for a WRS. The report will review the existing water system and the condition of the watermain, pumping facilities, storage tanks, and any other system components. Historic and projected water demands and any trends identified in the data will be presented. The hydraulic study by others will be summarized in the final WRS report. The evaluation of the distribution, water supply, and water storage capacities with related figures will be provided. Short-term and long-term recommended improvements to the system will be listed with estimated costs and system performance after implementation of the improvements will be evaluated. Recommendations for the WRS report will also be incorporated in the WAMP.

The draft report will be sent to the City for review, and any feedback will be incorporated into the draft report to be submitted to EGLE. F&V will then incorporate feedback received from EGLE, as needed, and the study will be finalized.

## **WATER ASSET MANAGEMENT PLAN DETAILED SCOPE OF WORK**

F&V will complete a WAMP in accordance with EGLE guidance and industry best practices. The WAMP will include the five core components of an AMP, including Asset Inventory, Level of Service, Critical Assets, Revenue Structure, and Capital Improvement Plan. We anticipate collaboration and meetings with City staff as necessary during the course of the project to review key information and draft plans before finalizing the final deliverables.

### **TASK 1. WATER SYSTEM ASSET INVENTORY AND DOCUMENTATION**

A comprehensive asset inventory of all existing watermain, pumping, treatment, and storage facilities will be gathered and recorded. Factors such as age, size, useful life, replacement cost, and condition of all these assessments will be determined. Locations and operational status of valves and hydrants will be incorporated to the asset inventory, if available. Locations and materials of service lines will be incorporated into the asset inventory, if available.

We understand that the City maintains a GIS map and database. This database will be used as the basis for the distribution system asset inventory. F&V will review the database, compare it to the hydraulic model pipe network, and discuss any recent updates to the system with staff that may not be reflected in the current GIS. If any data gaps are identified, F&V will work with City staff to fill the gaps and add data to the GIS database through record drawings, specific, limited survey, or other information.

F&V will review the existing inventory for pumping, treatment, and storage facilities and update the inventory to reflect changes since the 2017 WAMP was completed to represent the current system inventory.

### **TASK 2. LEVEL OF SERVICE DEVELOPMENT**

F&V will work with the City to develop the Level of Service. We will establish and define the way the water system utility managers, operators, and public officials want the water system to perform over the long term, as follows:

- Develop a draft Level of Service document to establish goals and performance criteria that the utility wishes to meet. The key components to address will be as follows:
  - a. Communicate the system's operation to the customers
  - b. Determine critical assets
  - c. Provide a means of assessing overall system performance
  - d. Provide a direct link between costs and service



- e. Serve as an internal guide for system management and operations staff
- f. Provide information for system annual report
- Finalize the expected level of service and prepare a final Level of Service document.
- Assist the City to draft a new Level of Service document and solicit input from public on reasonable and attainable levels of service and anticipated risks and costs.

### **TASK 3. CRITICAL ASSETS**

F&V will work with the City to complete a risk analysis of the assets, including both a condition assessment, anticipated useful life, and criticality assessment of the City's water assets.

- F&V will complete a field condition assessment of operations-related fixed assets, including pumping facilities, storage, and water treatment facilities. The assessment will include the following information:
  - » Brief description and GPS location of asset
  - » Photographic documentation of asset
  - » Narrative of asset condition based on field inspection
  - » Recommended improvement/replacement of assets including timelines and costs for inclusion with the CIP

Note that the old Water Treatment Plant will only be assessed considering it as an asset (including electrical distribution equipment, HVAC, offices, laboratory, operation center, etc) and not for its ability to treat water.

- Distribution assets will be assessed based on material, age, break history and/or other operation and maintenance data, and hydraulic study recommendations.

Once the condition assessment information is gathered, a **criticality assessment** will be performed to understand the most important assets to be monitored, repaired, or replaced. This will allow the City to better manage their assets and will aid in the decision making for where to allocate operation and maintenance and capital improvement funds. Likelihood of failure and consequence of failure factors will be entered into a GIS and spreadsheet-based risk analysis calculation.

### **TASK 4. CAPITAL IMPROVEMENT PLAN**

From this criticality assessment and risk analysis, a prioritized CIP will be created to provide costs for the repair and replacement actions that must be implemented. The CIP will identify a list of short-term (1-5 years) and long-term (5-20 years) capital projects to meet the Level of Service goals. The CIP will include a proposed implementation schedule for the short-term improvements.

### **TASK 5: REVENUE STRUCTURE DEVELOPMENT**

F&V will work with the City's financial team to develop a funding and rate methodology to implement recommendations from the WAMP and CIP. We can coordinate with the City's internal financial department and/or a third party rate consultant/municipal financial advisor to:

- Review of existing rate structure by meter size, user classification, outside customers, current rate resolutions/ordinances, and past rate studies
- Review of current revenue and OM&R expenses and estimates of required budget line-item costs for the next five years to meet level of service goals and CIP implementation
- Develop a proposed updated water rate structure
- Make recommendations for needed rate increases over the next five years
- Assist the City in presentation of proposed rate structure in public meeting



**THE FOLLOWING PAGES MUST BE COMPLETED AND INCLUDED WITH SUBMITTAL IN THE FOLLOWING ORDER.**

**Purchasing Checklist:**

- ☒ Exhibit A - Complete Proposal Submittal with detailed Summary of Pricing
- ☒ Exhibit B –Qualifications and Licenses Requirements
- ☒ Exhibit C – Disclosure of Supplier Responsibility Statement
- ☒ Exhibit D - List of References
- ☒ Exhibit E - Certificate of Insurance
- ☐ Exhibit F – Non-Bidder's Response
- ☒ Exhibit G – City of Flint Affidavit





❖ **EXHIBIT A - SUBMITTAL WITH DETAILED SUMMARY OF PRICING**

**SCOPE OF WORK ATTACHED SEPARATELY.**



1. Failure to use this bid form shall result in bid disqualification.
2. Failure to bid on all items shall result in an "incomplete bid" determination.
3. List value-added considerations on a separate sheet of paper.
4. All bid pricing to include shipping and freight charges.

**THIS PAGE MUST BE COMPLETED AND INCLUDED WITH THE BID**

The undersigned hereby certifies, on behalf of the respondent named in this Certification (the "Respondent"), that the information provided in this offer submitted to the City of Flint, Department of Purchase and Supplies is accurate and complete, and that I am duly authorized to submit same. I hereby certify that the Respondent has reviewed all documents and requirements included in this offer and accept its terms and conditions.

Terms: Net 30

Fed. ID #: 38-3088518

Company (Respondent): Fleis & VandenBrink

Address: 9475 Holly Road, Ste 201

City, State & Zip Code: Grand Blanc, MI 48439

Phone / Fax Number: 810.743.9120 FAX: 810.771.7860

Email: jdevol@fveng.com

Print Name and Title: John DeVol, PE - President  
(Authorized Representative)

Signed:   
(Authorized Representative)



## **EXHIBIT B - QUALIFICATIONS AND LICENSES REQUIREMENTS**

**Please give a synopsis of your qualifications and experience with this service:**

F&V has vast experience with water reliability studies and asset management plans.

**Please list Licenses:**

This information is provided on resumes in section B.3

**How long have you been in business?**

32 years.

**Have you done business with the City of Flint?**

Yes.

**If yes, please state the project name.**

Water Plant Operation Services  
Fenton Road Improvements  
Grand Traverse Greenway Scoping



## EXHIBIT C – DISCLOSURE OF SUPPLIER RESPONSIBILITY STATEMENT

1. List any convictions of any person, subsidiary, or affiliate of the company, arising out of obtaining, or attempting to obtain a public or private contract, or subcontract, or in the performance of such contract or subcontract.

N/A

---

2. List any convictions of any person, subsidiary, or affiliate of this company for offenses such as embezzlement, theft, fraudulent schemes, etc. or any other offense indicating a lack of business integrity or business honesty which affect the responsibility of the contractor.

N/A

---

3. List any convictions or civil judgments under state or federal antitrust statutes.

N/A

---

4. List any violations of contract provisions such as knowingly (without good cause) to perform, or unsatisfactory performance, in accordance with the specifications of a contract.

N/A

---

5. List any prior suspensions or debarments by any government agency.

N/A

---

6. List any contracts not completed on time.

N/A

---

7. List any documented violations of federal or state labor laws, regulations or standards, or occupational safety and health rules.

N/A

---



**❖ EXHIBIT D – LIST OF REFERENCES: (3) SIMILAR SCOPE OF WORK FROM  
THE LAST 5 YEARS**

Providing the following contact information enables the City of Flint to contact those accounts as references.

**Reference #1:**

Company/Municipality: Leoni Township  
Contact Person: Mike Jester Title: Township Manager  
Address: 913 Fifth Street  
City: Michigan Center State: MI Zip: 49524  
Telephone: 517.764.7400 Fax: \_\_\_\_\_  
Email: mjester@leonitownship.com  
Type of Project: WRS and AMP - More details in Section C.

Project Timeline (Dates): 2020 Budget: \$40,000

**Reference #2:**

Company/Municipality: Beecher Metropolitan District  
Contact Person: Tyrone McCloud Title: Administrative Superintendent  
Address: G-1057 Louis Avenue  
City: Flint State: MI Zip: 48505  
Telephone: 810.787.6527 Fax: \_\_\_\_\_  
Email: Tyrone@beecherwater.us  
Type of Project: WAMP and WSRS - More details in Section C

Project Timeline (Dates): 2024 Budget: \$409,372



❖ EXHIBIT D – LIST OF REFERENCES: (3) SIMILAR SCOPE OF WORK FROM  
THE LAST 5 YEARS (CONTINUES)

Reference #3:

Company/Municipality: City of Hudsonville

Contact Person: R. Tyler Dotson

Title: City Manager

Address: 3275 Central Blvd

City: Hudsonville

State: MI

Zip: 49426

Telephone: 269.214.0022

Fax: \_\_\_\_\_

Email: rtdotson@hudsonville.org

Type of Project: DAMP and WSRS - More details in Section C

Project Timeline (Dates): 2024

Budget: \$229,000



[Home](#)[About LARA](#)[LARA Home](#)[Contact LARA](#)[Online Services](#)[News](#)[Michigan](#)

# Corporations Online Filing System

Department of Licensing and Regulatory Affairs

**ID Number: 800744506**

[Request certificate](#)

[Return to Results](#)

[New search](#)

**Summary for: F&V OPERATIONS & RESOURCE MANAGEMENT, INC.**

**The name of the DOMESTIC PROFIT CORPORATION: F&V OPERATIONS & RESOURCE MANAGEMENT, INC.**

**Entity type: DOMESTIC PROFIT CORPORATION**

**Identification Number: 800744506 Old ID Number: 04162K**

**Date of Incorporation in Michigan: 10/18/2011**

**Purpose: All Purpose Clause**

**Term: Perpetual**

**Most Recent Annual Report: 2024**

**Most Recent Annual Report with Officers & Directors**

**The name and address of the Resident Agent:**

**Resident Agent Name: JOHN DEVOL**

**Street Address: 2960 LUCERNE DR SE**

**Apt/Suite/Other:**

**City: GRAND RAPIDS**

**State: MI**

**Zip Code: 49546**

**Registered Office Mailing address:**

**P.O. Box or Street Address: 2960 LUCERNE DR SE**

**Apt/Suite/Other:**

**City: GRAND RAPIDS**

**State: MI**

**Zip Code: 49546**

**The Officers and Directors of the Corporation:**

Title	Name	Address
PRESIDENT	JOHN DEVOL	2960 LUCERNE DR SE GRAND RAPIDS, MI 495
TREASURER	CRAIG SHUMAKER	2960 LUCERNE DR SE GRAND RAPIDS, MI 495
SECRETARY	BRIAN RICE	2960 LUCERNE DR SE GRAND RAPIDS, MI 495
DIRECTOR	LAWRENCE J FLEIS	2960 LUCERNE DR SE GRAND RAPIDS, MI 495
DIRECTOR	PAUL GALDES	2960 LUCERNE DR SE GRAND RAPIDS, MI 495
DIRECTOR	ROBERT WILCOX	2960 LUCERNE DR SE GRAND RAPIDS, MI 495



**Act Formed Under: 284-1972 Business Corporation Act**

**Total Authorized Shares: 60,000**

**Written Consent**

**View Assumed Names for this Business Entity**

**View filings for this business entity:**

ALL FILINGS  
ANNUAL REPORT/ANNUAL STATEMENTS  
ARTICLES OF INCORPORATION  
RESTATED ARTICLES OF INCORPORATION  
RESTATED ARTICLES OF INCORPORATION  
RESTATED ARTICLES OF INCORPORATION

**View filings**

**Comments or notes associated with this business entity:**

[LARA FOIA Process](#) [Transparency](#) [State Web Sites](#)

[Michigan.gov Home](#) [ADA](#) [Michigan News](#) [Policies](#)

Copyright 2025 State of Michigan





Corporations  
Online Filing System

Department of Licensing and Regulatory Affairs

Form Revision Date 07/2016

## ANNUAL REPORT

For use by DOMESTIC PROFIT CORPORATION

(Required by Section 911, Act 284, Public Act of 1972)

The identification number assigned by the Bureau is: 800744506

Annual Report Filing Year: 2024

1. Corporation Name:

(B) OPERATIONS & RESOURCE MANAGEMENT, INC.

☒ On behalf of the corporation, I certify that no changes have occurred in required information since the last year filed report.

This document must be signed by an authorized officer or agent:

Signed this 18th Day of March, 2024 by:

Signature	Title	Title if "Other" was selected
Curtis M. DeVries	Authorized Agent	

By selecting ACCEPT, I hereby acknowledge that this electronic document is being signed in accordance with the Act. I further certify that to the best of my knowledge the information provided is true, accurate, and in compliance with the Act.

☐ Decline ☒ Accept



***MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS***  
***FILING ENDORSEMENT***

***This is to Certify that the 2024 ANNUAL REPORT***

***for***

***F&V OPERATIONS & RESOURCE MANAGEMENT, INC.***

***ID Number: 800744506***

***received by electronic transmission on March 18, 2024 , is hereby endorsed.***

***Filed on March 18, 2024 , by the Administrator.***

***The document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.***



***In testimony whereof, I have hereunto set my hand and affixed the Seal of the Department, in the City of Lansing, this 18th day of March, 2024.***

*Linda Clegg*

***Linda Clegg, Director  
Corporations, Securities & Commercial Licensing Bureau***





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/24/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Olivier-VanDyk Insurance Agency 2780 44th Street SW Wyoming MI 49519		<b>CONTACT NAME:</b> Certificates Department <b>PHONE (AC No Ext):</b> 616-454-0800 <b>FAX (AC No Ext):</b> 616-454-7100 <b>E-MAIL ADDRESS:</b> certificates@ovdinsurance.com		
<b>INSURED</b> F&V Companies, Inc. Fleis & VandenBrink Engineering, Inc. 2960 Lucerne Dr SE Grand Rapids MI 49546		<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
		INSURER A: Citizens Ins Co Of Amer		31534
		INSURER B: Arch Insurance Company		11150
		INSURER C: Aspen Specialty Insurance Co		43460
		INSURER D:		
		INSURER E:		

**COVERAGES**

CERTIFICATE NUMBER: 1466301896

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

OVER LTR	TYPE OF INSURANCE	ADDL SUBS (IND. WORD)	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER	Y	ZAGL69206500	10/1/2024	10/1/2025	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - COMPROP AGG \$4,000,000 \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		ZACAT9311600	10/1/2024	10/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$		CX010CE24	10/1/2024	10/1/2025	EACH OCCURRENCE \$10,000,000 AGGREGATE \$10,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in MI) If yes, describe under DESCRIPTION OF OPERATIONS below	Y IN <input type="checkbox"/> N/A	ZAWCI9779301	10/1/2024	10/1/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
A	Rent/Less Equipment Hired Auto Physical Damage		R7IH224218 ZACAT9311600	10/1/2024 10/1/2024	10/1/2025 10/1/2025	Limit \$75,000 100,000 \$100/\$500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**City of Flint  
1101 South Saginaw Street  
Flint MI 48502

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.





RESOLUTION NO.: 250221-T  
PRESENTED: 7-23-2025  
ADOPTED: \_\_\_\_\_

**Resolution Authorizing entering into a grant agreement with Flint Township for participation in a Multi-Jurisdictional Edward Byrne Memorial Justice Assistance Grant (JAG) funded by the Department of Justice**

**BY THE CITY ADMINISTRATOR:**

**WHEREAS,** The City of Flint Police Department has been awarded grant funds, in the amount of \$69,642.00, from Flint Township for the purpose of participating with other police agencies in a multi-jurisdictional grant, known as the Justice Assistance Grant (JAG); and

**WHEREAS,** The Justice Assistance Grant (JAG) is a three-year grant, funded by the Department of Justice, with no local match required; and

**WHEREAS,** Funding from this grant allows for innovative technology, computer software or hardware, uniforms, and tactical equipment for the police department;

Account Number	Account Name	Amount
296-301.823-977.000	Equipment	\$69,642.00
	Total	\$69,642.00

**IT IS RESOLVED,** that the appropriate City officials, upon the City Council approval, are hereby authorized to do all things necessary to enter into the Justice Assistance Grant (JAG) agreement by and between the City of Flint and Flint Township and the Department of Justice, accept the JAG award, amend the FY25 budget, appropriate award funding for revenue and expenditures in future fiscal years as long as the funds are available from the funder, and abide by the terms and conditions of the award from the State of Michigan, in the amount of \$69,642.00, to grant code FDOJ-JAG24.

**APPROVED AS TO FORM:**

JoAnne Gurley  
JoAnne Gurley (Jun 30, 2025 13:31 EDT)  
**Joanne Gurley, Chief Legal Officer**

**APPROVED AS TO FINANCE:**

Phillip Moore  
Phillip Moore (Jun 30, 2025 09:42 EDT)  
**Phillip Moore, Chief Financial Officer**

**FOR THE CITY OF FLINT:**

Clyde D. Edwards  
Clyde D. Edwards (Jul 9, 2025 15:30 EDT)  
**Clyde Edwards, City Administrator**

**APPROVED BY CITY COUNCIL:**

\_\_\_\_\_  
**City Council President**





**CITY OF FLINT**  
**\*\* STAFF REVIEW FORM \*\***  
*Effective: March 5, 2025*

**TODAY'S DATE:** June 9, 2025

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** Resolution Authorizing entering into a grant agreement with Flint Township for participation in a Multi-Jurisdictional Edward Byrne Memorial Justice Assistance Grant (JAG) funded by the Department of Justice

**PREPARED BY:** Angela Amerman

**VENDOR NAME:** Department of Justice

**Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

***Vendor Compliance (This vendor has been properly vetted and the responses are below):***

Federal government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

Edward Byrne Memorial Justice Assistance Grant (JAG) Program is the leading federal source of criminal justice funding to state and local jurisdictions. Administered by the Bureau of Justice Assistance (BJA), the JAG Program provides states, territories, tribes and local governments with critical funding necessary to reduce and prevent crime, lower recidivism, and promote a fair and safe criminal justice system. The Police Department is requesting approval for the acceptance of \$69,642.00 from the Department of Justice for the purpose of participating with other police agencies in the multi-jurisdictional grant. This is a three-year grant funded by the Department of Justice. The funding from this grant allows the Police Department to purchase innovative technology, police equipment, ranging from computer software/hardware, uniforms and tactical equipment.

**PROCUREMENT (MUST BE SPECIFIED)**

**Please specify how this vendor was identified: (Check one)**

- ☐ Sole Source (Please attach sole source statement to requisition)
- ☐ Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- ☐ Cooperative Contract (MIDeal, Sourcwell, GSA, or other municipality)

\*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services





## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: March 5, 2025*

[ ] (3) Quotes (please attach all quotes to your requisition)

**Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
2023	Education & Equipment	\$93,064.00		\$93,064.00	230291
2022	Overtime, Education & Equipment	\$106,387.00		\$106,387.00	220379
2021	Equipment	\$123,767.00		\$123,767.00	230131
2020	Overtime, Education & Equipment	\$110,588.00		\$110,588.00	210613
2019	Overtime, Education & Equipment	\$114,903.00		\$114,903.00	200016

**Section III.**

**POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

The benefit to the City of Flint residents is the Police department will be better equipped to help reduce crime. The benefit to City of Flint operations would be that the Police department would have additional funds for innovative technology, police equipment, ranging from computer software/hardware, uniforms and tactical equipment.

**Section IV: FINANCIAL IMPLICATIONS:**

IF ARPA related Expenditure: n/a





## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: March 5, 2025*

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Police	Equipment	296-301.823-977.000	FDOJ-JAG24	69,642.00
		FY26 GRAND TOTAL		\$69,642.00

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \_\_\_\_\_

BUDGET YEAR 2 \_\_\_\_\_

BUDGET YEAR 3 \_\_\_\_\_

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO:

ACCOUNTING APPROVAL: Angela Amerman  
Angela Amerman (Jun 27, 2025 16:54 EDT) Date: \_\_\_\_\_

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐





## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: March 5, 2025*

#### **Section V: RESOLUTION DEFENSE TEAM:**

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Terence Green	
2	Jeff Antcliff	
3		

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Terence Green  
Terence Green (Jun 30, 2025 09:32 EDT)  
(Terence Green, Chief of Police)

Clyde D. Edwards  
**ADMINISTRATION APPROVAL:** Clyde D. Edwards / (Jul 3, 2025 13:41 EDT)  
(for \$20,000 or above spending authorizations)



JUST GRANTS APPLICATION NUMBER:

Application A-501383, FY2024

The State of Michigan  
County of Genesee

Known by all these present

INTERLOCAL AGREEMENT  
BETWEEN THE CITY OF BURTON, CITY OF FLINT,  
TOWNSHIP OF FLINT, TOWNSHIP OF MOUNT MORRIS  
AND COUNTY OF GENESEE.

2024 BYRNE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AWARD

This agreement is made and entered into this 16<sup>th</sup> day of September 2024 by and between the City of Burton, City of Flint, Township of Mount Morris, Township of Flint, and the County of Genesee, acting as lawfully authorized by and through their governing bodies, witnesseth:

**WHEREAS**, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party or parties: and

**WHEREAS**, each governing body finds that the performance of this Agreement is in the best interest of all parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the service or functions under this agreement: and:

**WHEREAS**, the municipalities believe it to be in their best interests to reallocate the JAG funds.

**NOW THEREFORE**, the City of Burton, City of Flint, Township of Flint, Township of Mount Morris and County of Genesee, agree as follows:

**Section 1.**

The Charter Township of Flint shall act as the applicant, reporting, and fiduciary entity for the FY 2024 Genesee County JAG Initiative.

**Section 2.**

FY 2024 JAG funds shall be allocated as follows:

Genesee County	\$ 6,498
City of Burton	\$ 14,344
City of Flint	\$ 69,642
Flint Township	\$ 27,588
Mount Morris Township	<u>\$ 11,892</u>
<b>Total</b>	<b>\$129,964</b>



JUST GRANTS APPLICATION NUMBER:

Application A-501383, FY2024

**Section 3.**

The Charter Township of Flint shall be the applicant, reporting, and fiduciary entity.

**Section 4.**

The Charter Township of Flint shall establish and maintain an interest-bearing trust account for the FY 2024 JAG award and shall allocate interest earned to each municipality in accordance with said municipality's unexpended award amount.

**Section 5.**

The Charter Township of Flint shall reimburse each municipality for authorized expenses and costs associated with FY 2024 JAG programs, from the trust account upon receipt of documentation of expenditure from the requesting municipality.

**Section 6.**

Each municipality agrees to use their allocated funds for the FY 2024 JAG Initiative program until September 30, 2027.

**Section 7.**

Nothing in the performance of this Agreement shall impose any liability for claims against the City of Burton, City of Flint, Township of Flint, Township of Mount Morris, and the County of Genesee.

**Section 8.**

Each party to this agreement will be responsible for its own actions in providing services under this agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other parties.

**Section 9.**

The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

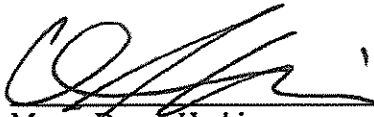


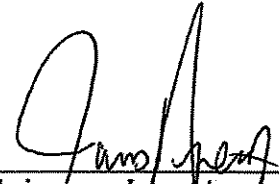
JUST GRANTS APPLICATION NUMBER:

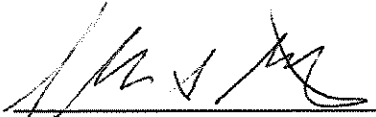
Application A-501383. FY2024

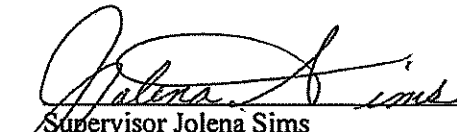
**Section 10.**

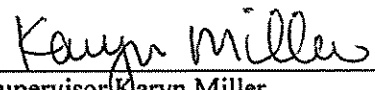
By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.

  
\_\_\_\_\_  
Mayor Duane Haskins  
City of Burton

  
\_\_\_\_\_  
Chairperson James Avery  
Genesee County Board of Commissioners

  
\_\_\_\_\_  
Mayor Sheldon Neeley  
City of Flint

  
\_\_\_\_\_  
Supervisor Jolena Sims  
Charter Township of Mount Morris

  
\_\_\_\_\_  
Supervisor Karyn Miller  
Charter Township of Flint

  
10/7/24





RESOLUTION NO.: 250222-T  
PRESENTED: 7-23-2025  
ADOPTED: \_\_\_\_\_

**RESOLUTION TO ENTER CONTRACT WITH ANYTIME RESTORATION SVS FOR  
RESIDENTIAL ROOFING REPLACEMENT/REPAIR PROGRAM**

**BY THE CITY ADMINISTRATOR:**

**WHEREAS**, The City of Flint received \$94.7 million in American Rescue Plan Act (ARPA) funding, with \$850,000 allocated to the Residential Roofing Replacement Program. This program will fund exterior roof repairs for 52 homes, supporting neighborhood stabilization efforts and enhancing the quality of life for Flint residents

**WHEREAS**, the Residential Roofing Replacement Program aligns with the City's commitment to improve neighborhood conditions and housing stability, by assisting homeowners with critical roofing improvements;

**WHEREAS**, Anytime Restoration SVS, was selected through a competitive bidding process, to serve as one of the primary contractors for the roofing replacement based on demonstrated expertise, capacity, and commitment to quality workmanship;

**WHEREAS**, Anytime Restoration SVS will enter into a performance-based, 12-month contract with the City of Flint to:

- Conduct roof inspections and property assessments,
- Coordinate with eligible homeowners to finalize project scopes,
- Source quality roofing materials,
- Complete residential roof replacements or repair in compliance with federal funding guidelines, and
- Adhere to all ARPA regulatory, reporting, and documentation requirements.

Account Code	Description	Amount
FUSDT-CSLFRF	287-721.350-801.000 Professional Svs	\$182,500.50

**IT IS RESOLVED** that appropriate City Officials are authorized to do all things necessary to enter into a contract with Anytime Restoration Svs to complete up to 12 residential properties in the amount not to exceed \$182,500.50 over the 12 month grant period.

**Approved as to Form:**

JoAnne Gurley  
JoAnne Gurley (Jun 29, 2025 21:27 EDT)  
Joanne Gurley, Chief Legal Officer

**Approved as to Finance:**

Phillip Moore  
Phillip Moore (Jun 29, 2025 21:55 EDT)  
Phillip Moore, Chief Financial Officer

**For the City of Flint:**

Clyde D. Edwards / A0477  
Clyde D. Edwards / A0477 (Jul 1, 2025 10:21 EDT)  
Clyde D. Edwards, City Administrator

**Approved by Council:**

\_\_\_\_\_





## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: March 5, 2025*

**TODAY'S DATE:** 05/23/2025

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** Resolution to enter contract with Anytime Restoration SVS for Residential Roofing Replacement/Repair Program

**PREPARED BY:** Mikesha Loring

**VENDOR NAME:** Anytime Restoration SVS

**Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

**Vendor Compliance (This vendor has been properly vetted and the responses are below):**

Federal government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

The City of Flint Community Services Division has released a Request for Proposals (RFP) seeking qualified contractors to implement a Residential Roofing Program. This initiative is designed to provide essential roof repairs and replacements for Flint residents facing critical roofing issues. The program supports the City's broader goals of stabilizing housing, preserving aging housing stock, and preventing neighborhood blight.

**PROCUREMENT (MUST BE SPECIFIED)**

**Please specify how this vendor was identified: (Check one)**

☐ Sole Source (Please attach sole source statement to requisition)

☒ Competitive Bid Process (Please attach bid tabulation/documents to requisition)

☐ Cooperative Contract (MIDeal, Sourcwell, GSA, or other municipality)

\*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

☐ (3) Quotes (please attach all quotes to your requisition)





## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: March 5, 2025*

**Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution

### **Section III.**

**POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

The residential roofing program helps residents by making homes safer and more stable while preventing any leaks and structural damage to the home. It offers financial relief and boost property value. It improves neighborhood appearance and increases energy efficiency. Overall, the program strengthens communities by encouraging pride in homeownership and long-term neighborhood improvement.

### **Section IV: FINANCIAL IMPLICATIONS:**

**IF ARPA related Expenditure: N/A**

**Has this request been reviewed by E&Y Firm: YES ☐ NO ☒ IF NO, PLEASE**

**EXPLAIN: N/A**

All work must be completed, paid for, and drawn 05/20/2026 and be compliant with all statutory and regulatory requirements as defined by ARPA.





## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: March 5, 2025*

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Business and Community Services	Prof Services	287-721.350-801.000	FUSDT-CSLFRF	\$182,500.50
		FY25 GRAND TOTAL		

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \_\_\_\_\_

BUDGET YEAR 2 \_\_\_\_\_

BUDGET YEAR 3 \_\_\_\_\_

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO:

ACCOUNTING APPROVAL: Carissa Dotson Date: 06/03/2025

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

#### Section V: RESOLUTION DEFENSE TEAM:

*(Place the names of those who can defend this resolution at City Council)*





## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: March 5, 2025*

	<u>NAME</u>	<u>PHONE NUMBER</u>
1	Ashly Harris	Ext. 3002
2	Mikeshia Loring	Ext 2004
3		

STAFF RECOMMENDATION: (PLEASE SELECT):

☐

APPROVED

☐

NOT

APPROVED

DEPARTMENT HEAD SIGNATURE:

 Jun 3, 2025 15:16 EDT

(Name, Title)

ADMINISTRATION APPROVAL:  Jun 3, 2025 15:00 EDT

(for \$20,000 or above spending authorizations)





**Sheldon A. Neeley**  
Mayor

# City of Flint

Department of Planning and Development  
Neighborhood Planning Division

## MEMORANDUM

To: Lauren Rowley, Purchasing Manager

From: Mikesha Loring, Implementation Manager

Date: June 2, 2025

Subject: ARPA Roof Replacement / Repair Program

### Background:

The City of Flint completed a competitive bidding process in April 2025, and as a result the contractor Anytime Restoration was selected as a responsible bidder to replace and repair residential roofs located in the City of Flint in the amount of \$182,500.50. This project is funded by ARPA and aligns with the City of Flint's Imagine Flint neighborhood plan.

Company	Cost
Anytime Restoration	\$182,500.50

### Recommendations and Justification:

The Community Services Division strongly recommends selecting Anytime Restoration to install and complete the roofing services. We have highly favorable feedback from references who have worked with them on similar projects and they have showcased their capacity to meet our project requirements and deliver results that align with our specifications.





**250223-T**

**RESOLUTION NO.:** \_\_\_\_\_

**PRESENTED:** 7-23-2025

**ADOPTED:** \_\_\_\_\_

**RESOLUTION TO ACCEPT A FINANCIAL RECOVERY TECHNICAL ASSISTANCE GRANT  
FROM C.S. MOTT FOUNDATION AND AMEND THE FY26 BUDGET IN THE AMOUNT OF  
\$750,000**

**BY THE CITY ADMINISTRATOR:**

**WHEREAS**, the Charles Stewart Mott Foundation has awarded the City of Flint grant number 2025-13689 (Financial Recovery Technical Assistance); and

**WHEREAS**, these funds will be used to provide operational and staff support; and

**WHEREAS**, the grant period is July 1 2025 - June 30 2026; and

Account Number	Grant Code	Account Name	Amount
TBD	LCSM-25-FRTA	2025 FRTA GRANT	\$750,000.00
		<b>Total</b>	<b>\$750,000.00</b>

**IT IS RESOLVED** that the appropriate City Officials, upon City Council's approval, are now hereby authorized to accept the Charles Stewart Mott Foundation Grant, amend the FY26 budget, appropriate funding for future fiscal years for as long as the funds are available from the funder, and abide by the terms and conditions of the grant, in the amount of \$750,000.00 to grant budget code LCSM-FRTA-25.






**RESOLUTION NO.:**

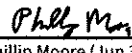
**PRESENTED:**

**ADOPTED:**


**APPROVED AS TO FORM:**

  
JoAnne Gurley (Jun 29, 2025 21:09 EDT)  
JoAnne Gurley, City Attorney

**APPROVED AS TO FINANCE:**

  
Phillip Moore (Jun 30, 2025 08:02 EDT)  
Phillip Moore, Chief Financial Officer

**FOR THE CITY OF FLINT**

  
Clyde D. Edwards / A0494 (Jul 1, 2025 10:10 EDT)  
Clyde D. Edwards, City Administrator

**APPROVED BY CITY COUNCIL:**

\_\_\_\_\_  
City Council





## **CITY OF FLINT**

### **\*\* STAFF REVIEW FORM \*\***

*Effective: March 5, 2025*

**TODAY'S DATE:** 6/16/25

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** RESOLUTION TO ACCEPT A FINANCIAL RECOVERY TECHNICAL ASSISTANCE GRANT FROM C.S. MOTT FOUNDATION AND AMEND THE FY26 BUDGET IN THE AMOUNT OF \$750,000

**PREPARED BY:** Seamus Bannon

**VENDOR NAME:**

#### **Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

***Vendor Compliance (This vendor has been properly vetted and the responses are below):***

Federal government	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input type="checkbox"/> YES	<input type="checkbox"/> NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

The Charles Stewart Mott Foundation has granted the City of Flint \$750,000.00 to provide operational and staffing support. These funds will build foundational competencies across multiple departments that will enable the City of Flint to provide quality services that meet the immediate needs of residents as well as develop and implement strategies that build citywide resilience.

#### **PROCUREMENT (MUST BE SPECIFIED)**

**Please specify how this vendor was identified: (Check one)**

- ☐ Sole Source (Please attach sole source statement to requisition)
- ☐ Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- ☐ Cooperative Contract (MIDeal, Sourcwell, GSA, or other municipality)
  - \*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services
- ☐ (3) Quotes (please attach all quotes to your requisition)

#### **Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**





## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: March 5, 2025*

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
FY23	LCSM-23-FRTA	\$750,000.00	\$750,000.00	\$750,000.00	230186

--

#### Section III.

**POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

These funds will build foundational competencies across multiple departments that will enable the City of Flint to provide quality services that meet the immediate needs of residents as well as develop and implement strategies that build citywide resilience.
--

#### Section IV: FINANCIAL IMPLICATIONS:

**IF ARPA related Expenditure:**

**Has this request been reviewed by E&Y Firm: YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:**

--





## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: March 5, 2025*

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

Account Number	Grant Code	Account Name	Amount
TBD	LCSM-25-FRTA	2025 FRTA GRANT	\$750,000.00
		<b>Total</b>	<b>\$750,000.00</b>

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

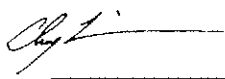
BUDGET YEAR 1 \_\_\_\_\_

BUDGET YEAR 2 \_\_\_\_\_

BUDGET YEAR 3 \_\_\_\_\_

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

PRE-ENCUMBERED? YES ☐ NO ☐ REQUISITION NO:

ACCOUNTING APPROVAL:  Date: \_\_\_\_\_

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐

#### **Section V: RESOLUTION DEFENSE TEAM:**

*(Place the names of those who can defend this resolution at City Council)*

	NAME	PHONE NUMBER
1	Seamus Bannon	
2	Shelly Sparks Green	
3		






## **CITY OF FLINT**

### **\*\* STAFF REVIEW FORM \*\***

*Effective: March 5, 2025*

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:   
Seneca Robinson (Jun 26, 2025 13:17 EDT)  
(Name, Title)

**ADMINISTRATION APPROVAL:** \_\_\_\_\_  
(for \$20,000 or above spending authorizations)





CHARLES STEWART  
MOTT FOUNDATION

June 11, 2025

**The Honorable Sheldon Neeley**  
**Mayor, City of Flint**  
**1101 S. Saginaw Street**  
**Flint, MI 48502-1420**

**Project: Financial Recovery Technical Assistance  
(Grant No. 2025-13689)**

Dear Mayor Neeley:

We are pleased to inform you that the Charles Stewart Mott Foundation has approved a grant in the amount of \$750,000 to the City of Flint for the above-referenced project for the period July 1, 2025, through June 30, 2026.

### Grant Payments

**This letter or your proposal may set forth specific goals or objectives that your organization expects to achieve during the grant period. For accounting purposes, the Mott Foundation is not requiring that your organization achieve any specific goal or objective as a condition (or barrier) to your receipt and retention of the grant funds, except for the following:**

- This grant will be paid upon approval of any outstanding reports and receipt of any unspent funds.

The Mott Foundation reserves the right to discontinue, modify, or withhold any payments that might otherwise be due under this grant or any other outstanding grant, to require a refund of any unexpended grant funds, or both, if, in the Mott Foundation's judgment, any of the following occur with respect to this grant or any other grant from the Mott Foundation to your organization:

1. Grant funds have been used for purposes other than those contemplated by this commitment letter.
2. Such action is necessary to comply with the requirements of any law or regulation affecting either your organization's or the Mott Foundation's responsibilities under the grant.



The Honorable Sheldon Neeley  
June 11, 2025  
Page 2 (Grant No. 2025-13689)

3. Your organization ceases to conduct this project, or circumstances change such that it becomes impractical or impossible for you to carry out this project.
4. Your organization's performance under this grant has not been satisfactory, as determined by the Mott Foundation in its reasonable discretion. Although the Mott Foundation expects your organization to work toward achieving the goals and objectives described in your proposal, unless a specific condition (or barrier) is identified above, the failure to obtain any specific goal or objective will not, alone, be cause for the Mott Foundation to determine that your organization's performance has not been satisfactory, but may be relevant in determining whether your overall performance has (or has not) been satisfactory.
5. The Mott Foundation has not received and approved all reports due from your organization prior to the payment date.

The Mott Foundation's judgment on these matters will be final and binding.

#### Mott Foundation Contact Person and Resources

Please direct all correspondence and questions relating to this grant to Jamii Tata, Program Officer.

For general information regarding Mott Foundation grant procedures and other grant related questions, we encourage you to visit the Grantee Resources section of our website at [www.mott.org/grantee-resources](http://www.mott.org/grantee-resources).

Another resource available to grantees is the Grantee Portal. The Grantee Portal provides real-time information on your grant's reporting requirements and due dates. By using the Grantee Portal, you may view a copy of this commitment letter, download copies of forms, and upload required reports directly to the Mott Foundation. For more information about the Grantee Portal, contact your program officer or login at <https://mott.fluxx.io>. The grant's primary project contact, Seamus Bannon, can login at <https://mott.fluxx.io> with their registered email address.

#### Use of Grant

Under United States law, Mott Foundation grant funds may be expended only for charitable, scientific, literary, religious, or educational purposes, as specified in section 170(c)(2)(B) of the Internal Revenue Code of 1986, as amended. This grant is to be expended solely in support of the objectives detailed in your proposal submitted February 12, 2025.

Your organization shall not, directly or indirectly, engage in, support or promote violence or terrorist activities.





The Honorable Sheldon Neeley  
June 11, 2025  
Page 3 (Grant No. 2025-13689)

Your organization confirms that this project is under its complete control. Your organization further confirms that it has and will exercise control over the process of selecting any consultant, that the decision made or that will be made on any such selection is completely independent of the Mott Foundation, and further, that there does not exist an agreement, written or oral, under which the Mott Foundation has caused or may cause the selection of a consultant.

Mott Foundation grant funds may not be used for lobbying expenditures.

Mott Foundation grant funds may not be used for re-granting to secondary organizations.

Your organization may charge this grant only for expenditures incurred or services performed during the grant period specified in this letter.

Your organization may charge this grant only for line item expenditures that were included in your approved budget as referenced in the "Reports" section of this letter. The addition of new line items must have the prior written approval of the Mott Foundation.

Expenditures may not exceed the approved budget amount for the following line item:

- Professional Development and Memberships.

#### Grant Accounting

Your organization is required to maintain financial records for expenditures and receipts relating to this grant, retaining these records and other supporting documentation for five years after the grant's termination date.

Your organization is also required to permit the Mott Foundation to have reasonable access to your files, records and personnel during the term of this grant and for five years thereafter for the purpose of making financial audits, verifications, or program evaluations.

Unless a specific condition (or barrier) is listed in the "Grant Payments" section of this letter, the Mott Foundation does not intend, in its own financial statements, to treat this grant as a "conditional contribution" described under Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2018-08. Your organization should make its own determination as to how to account for this grant in your financial statements and is not required (under FASB ASU 2018-08) to adopt the same accounting treatment as the Mott Foundation.

#### Reports

The Mott Foundation requires the following report to be submitted for this grant:

Report Type:	For Period Ending:	Due on or Before:
Final Report	June 30, 2026	August 1, 2026





The Honorable Sheldon Neeley  
June 11, 2025  
Page 4 (Grant No. 2025-13689)

**The report must include the following parts, which must be submitted together:**

1. A **narrative report** summarizing what was accomplished by the expenditure of funds during the reporting period. Your grant proposal indicated that your organization will work toward achieving certain goals and objectives during the grant period, and the narrative report should include a description of progress made toward achieving the following reporting objectives:
  - Overall assessment of the current state of capacity within city administration.
  - Update on consultants utilized and a summary of their work.
  - Copy of the executive search contract.
  - Number of positions posted.
  - Number of persons hired.
  - Number of raises implemented.
  - Changes or restructuring of departments within city hall to streamline services to residents.
  - New activities that are underway in the economic development office.
  - Number of site plans, permits and business licenses approved/issued.
  - Activities that took place and services provided to Flint residents through the office of public health.
  - List of partnerships with local nonprofits that helped the city assist residents during the grant period.
  - The city's use of American Rescue Plan Act (ARPA) funds, including uses of all ARPA funds, process for distributing funds, organizations receiving funds and projects completed or ongoing with those funds.
2. A **financial report** showing the approved budget, expenditures against each line item since the start of the grant, and balances remaining (or overruns) for each line item. For the final report, you must explain all overrun variances that exceed both one thousand dollars (\$1,000) and 10% of the budgeted line item amount.

**Your organization must report against the approved budget of \$1,420,675 submitted on February 12, 2025** (which may be greater than the amount of the Mott Foundation grant). If the approved budget covers multiple years, each report should include cumulative expenditures since the beginning of the grant period. The report must also include a summary of all funding received for this project (listed by source and grant period).

Unless a specific condition (or barrier) is listed in the "Grant Payments" section of this letter, the Mott Foundation is not requiring that your organization achieve any of the reporting objectives listed above as a condition (or barrier) to your receipt and retention of the grant funds. Rather,





the reporting objectives are meant to capture your progress in achieving the goals and objectives identified in your grant proposal.

Reports and other grant requirements should be submitted online via the Mott Foundation's Grantee Portal. A default portal account has been setup for the primary project contact. The project contact can login at <https://mott.fluxx.io> with their registered email address. Please contact your program officer if you need assistance or to change the project contact. Standard reporting templates and other forms are available for download via the Grantee Portal.

#### Undisbursed Funds

Your organization is required to return any undisbursed project funds on a prorata basis to the Mott Foundation within two months after the end of this grant. The prorata refund is computed by multiplying the total undisbursed project funds by the ratio of Mott Foundation funding to total funding received for this project for the grant period. Any refund of less than \$100 will be waived.

#### Compliance with Laws

Your organization may not use any portion of the grant funds to undertake any activity for any purpose other than one specified in section 170(c)(2)(B) of the Internal Revenue Code. Further, the Mott Foundation reserves the right to discontinue, modify, or withhold any payments that might otherwise be due under this grant or to require a refund of any unexpended grant funds if, in the Mott Foundation's judgment, such action is necessary to comply with the requirements of any law or regulation.

#### Public Information

The Mott Foundation will include information on this grant in its periodic public reports. The Mott Foundation also welcomes grantees to make announcements of grants upon return of this signed commitment letter. A copy of any release should be sent to the Mott Foundation's Communications Department prior to its dissemination. The department is available to provide assistance in your communications efforts.

#### Acceptance

This letter contains the entire agreement between your organization and the Charles Stewart Mott Foundation, and there are no conditions or stipulations, oral or written, governing the use of the grant funds other than those contained in this letter.

If your organization agrees to the grant conditions as stated, please **sign and return, via DocuSign**, one complete copy of this letter **with an electronic signature** of an appropriate representative of your organization in the space provided. In countersigning this letter, this individual represents to the Mott Foundation that he/she has the authority to sign this letter on the organization's behalf.





RESOLUTION NO.: 250239-TPRESENTED: 7-23-2025

ADOPTED: \_\_\_\_\_

**RESOLUTION TO ENTER CONTRACT WITH OLD WORLD CONSTRUCTION RESIDENTIAL ROOFING REPLACEMENT PROGRAM****BY THE CITY ADMINISTRATOR:**

**WHEREAS,** The City of Flint received \$94.7 million in American Rescue Plan Act (ARPA) funding, with \$850,000 allocated to the Residential Roofing Replacement Program. This program will fund exterior roof repairs for 52 homes, supporting neighborhood stabilization efforts and enhancing the quality of life for Flint residents.;

**WHEREAS,** the Residential Roofing Replacement Program aligns with the City's commitment to improve neighborhood conditions and housing stability, by assisting homeowners with critical roofing improvements;

**WHEREAS,** the City of Flint has selected Old World Construction, through a competitive bidding process, to serve as one of the primary contractors for the roofing replacement based on demonstrated expertise, capacity, and commitment to quality workmanship;

**WHEREAS,** Old World Construction will enter into a performance-based, 12 month contract with the City of Flint to:

- Conduct roof inspections and property assessments,
- Coordinate with eligible homeowners to finalize project scopes,
- Source quality roofing materials,
- Complete residential roof replacements in compliance with federal funding guidelines, and
- Adhere to all ARPA regulatory, reporting, and documentation requirements;

Account Code	Description	Amount
FUSDT-CSLFRF	287-721.350-801.000 Professional Services	\$182,500.50

**IT IS RESOLVED** that appropriate City Officials are authorized to do all things necessary to enter into a contract with Old World Construction to complete up to 12 residential properties in the amount not to exceed \$182,500.50 over the 12 month grant period.

**Approved as to Form:**

JoAnne Gurley  
JoAnne Gurley (Jun 18, 2025 15:52 EDT)  
Joanne Gurley, Chief Legal Officer

**Approved as to Finance:**

Phillip Moore  
Phillip Moore (Jun 6, 2025 06:52 EDT)  
Phillip Moore, Chief Financial Officer

**For the City of Flint:**

Clyde D Edwards / A0474  
Clyde D Edwards / A0474 (Jun 18, 2025 18:56 EDT)  
Clyde D. Edwards, City Administrator

**Approved by Council:**

\_\_\_\_\_





## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: March 5, 2025*

**TODAY'S DATE:** 05/23/2025

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** Resolution to enter contract with Old World Construction for Residential Roofing Replacement/Repair Program

**PREPARED BY:** Mikesha Loring

**VENDOR NAME:** Old World Construction

#### **Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

*Vendor Compliance (This vendor has been properly vetted and the responses are below):*

Federal government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

The City of Flint Community Services Division has released a Request for Proposals (RFP) seeking qualified contractors to implement a Residential Roofing Program. This initiative is designed to provide essential roof repairs and replacements for Flint residents facing critical roofing issues. The program supports the City's broader goals of stabilizing housing, preserving aging housing stock, and preventing neighborhood blight.

#### **PROCUREMENT (MUST BE SPECIFIED)**

**Please specify how this vendor was identified: (Check one)**

☐ Sole Source (Please attach sole source statement to requisition)

☒ Competitive Bid Process (Please attach bid tabulation/documents to requisition)

☐ Cooperative Contract (MIDeal, Sourcwell, GSA, or other municipality)

\*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

☐ (3) Quotes (please attach all quotes to your requisition)





## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: March 5, 2025*

**Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution

--

### **Section III.**

**POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

The residential roofing program helps residents by making homes safer and more stable while preventing any leaks and structural damage to the home. It offers financial relief and boost property value. It improves neighborhood appearance and increases energy efficiency. Overall, the program strengthens communities by encouraging pride in homeownership and long-term neighborhood improvement.

### **Section IV: FINANCIAL IMPLICATIONS:**

**IF ARPA related Expenditure: N/A**

**Has this request been reviewed by E&Y Firm: YES ☐ NO ☒ IF NO, PLEASE EXPLAIN: N/A**

All work must be completed, paid for, and drawn 05/20/2026 and be compliant with all statutory and regulatory requirements as defined by ARPA.





**CITY OF FLINT**

**\*\* STAFF REVIEW FORM \*\***

*Effective: March 5, 2025*

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Business and Community Services	Pro Svcs	287-721.350-801.000	FUSDT-CSLFRF	\$182,500.50
		FY25 GRAND TOTAL		

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \_\_\_\_\_

BUDGET YEAR 2 \_\_\_\_\_

BUDGET YEAR 3 \_\_\_\_\_

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO:

ACCOUNTING APPROVAL: Carissa Dotson Date: \_\_\_\_\_

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

**Section V: RESOLUTION DEFENSE TEAM:**

**(Place the names of those who can defend this resolution at City Council)**





## CITY OF FLINT

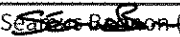
### **\*\* STAFF REVIEW FORM \*\***

*Effective: March 5, 2025*

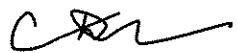
	<u>NAME</u>	<u>PHONE NUMBER</u>
1	Ashly Harris	Ext. 3002
2	Mikesha Loring	Ext 2004
3		

STAFF RECOMMENDATION: (PLEASE SELECT): ☐ **APPROVED** ☐ **NOT**  
**APPROVED**

DEPARTMENT HEAD SIGNATURE: \_\_\_\_\_

 Sharon Robinson (Jun 5, 2025 20:42 EDT)

(Name, Title)

ADMINISTRATION APPROVAL:   
Clyde D. Edwards (Jun 3, 2025 14:47 EDT)  
(for \$20,000 or above spending authorizations)





**Sheldon A. Neeley**  
Mayor

# City of Flint

Department of Planning and Development  
Neighborhood Planning Division

## MEMORANDUM

To: Lauren Rowley, Purchasing Manager

From: Mikesha Loring, Implementation Manager

Date: June 2, 2025

Subject: ARPA Roof Replacement / Repair Program

### Background:

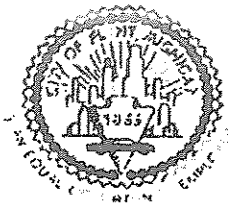
The City of Flint completed a competitive bidding process in April 2025, and as a result the contractor Old World Construction was selected as a responsible bidder to replace and repair residential roofs located in the City of Flint in the amount of \$182,500.50. This project is funded by ARPA and aligns with the City of Flint's Imagine Flint neighborhood plan.

Company	Cost
Old World Construction	\$182,500.50

### Recommendations and Justification:

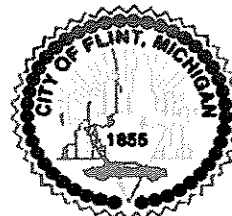
The Community Services Division strongly recommends selecting Old World Construction to install and complete the roofing services. We have highly favorable feedback from references who have worked with them on similar projects and they have showcased their capacity to meet our project requirements and deliver results that align with our specifications.





Sheldon Neeley  
Mayor

## Department of Planning and Development



Clyde Edwards  
City Administrator

### Good Standing Certification

### Applicant and/or Business Clearance

All applicants for City of Flint funded programs, including federal programs, must remain current and not in default on any obligations related to taxes, fines, penalties, water service, licenses or other forms of penalties.

**APPLICANT NAME:** Old World Construction LLC

**HOME ADDRESS:** \_\_\_\_\_

**DBA:** Lead Specialist LLC

**BUSINESS ADDRESS:** 29488 Woodward Ave #170 Royal Oak, MI 48073

Please include addresses of all properties in the name of other current and/or former businesses, parent company, subsidiaries and/or divisions. Also, please include all former names used while conducting business with the City.

### *This section to be completed by the Department of Finance - Customer Service Div.*

Please check the following divisions for the status of current and delinquent obligations owed to the City of Flint. Please circle the appropriate response for each division.

**WATER DIV.**  
**PROPERTY TAXES DIV.**  
**INCOME TAX DIV.**  
**ENFORCEMENT**

**CURRENT**  
**CURRENT**  
**CURRENT**  
**CURRENT**

**DELINQUENT** No water in Name  
**DELINQUENT** No property in Name  
**DELINQUENT** } No Act in Name  
**DELINQUENT**

### *This section to be completed by the Department of Community and Economic Development*

**DCED/EDC:** **CURRENT** **DELINQUENT** **N/A**  
(108 Loans, EDC loans, mortgage repayments, etc.)

\_\_\_\_\_  
City of Flint DCED Representative and Date

If delinquencies exist, please indicate the date, type and amount of obligation:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
DCED Staff Person and Date

Lesley Brown, 6/2/25  
City of Flint Customer Serv. Representative and Date



# LARA Corporations Online Filing System

Department of Licensing and Regulatory Affairs

**ID Number:** 802093816[Request certificate](#)[Return to Results](#)[New search](#)**Summary for:** OLD WORLD CONSTRUCTION LLC**The name of the DOMESTIC LIMITED LIABILITY COMPANY:** OLD WORLD CONSTRUCTION LLC**Entity type:** DOMESTIC LIMITED LIABILITY COMPANY**Identification Number:** 802093816 **Old ID Number:** F1877K**Date of Organization in Michigan:** 06/09/2017**Purpose:** All Purpose Clause**Term:** Perpetual**The name and address of the Resident Agent:****Resident Agent Name:** AARON BIEDENBACH**Street Address:** 29488 WOODWARD AVE STE 170**Apt/Suite/Other:****City:** ROYAL OAK**State:** MI**Zip Code:** 48073**Registered Office Mailing address:****P.O. Box or Street Address:** 60 E MILWAUKEE ST**Apt/Suite/Other:** 243**City:** DETROIT**State:** MI**Zip Code:** 48202**Act Formed Under:** 023-1993 Michigan Limited Liability Company Act**Managed By:**

Members

[View Assumed Names for this Business Entity](#)**View filings for this business entity:**

ALL FILINGS

ANNUAL REPORT/ANNUAL STATEMENTS

CERTIFICATE OF CORRECTION

CERTIFICATE OF CHANGE OF REGISTERED OFFICE AND/OR RESIDENT AGENT

RESIGNATION OF RESIDENT AGENT

CERTIFICATE OF ASSUMED NAME

[View filings](#)**Comments or notes associated with this business entity:**





[LARA FOIA Process](#)   [Transparency](#)   [State Web Sites](#)

[Michigan.gov Home](#)   [ADA](#)   [Michigan News](#)   [Policies](#)

Copyright 2025 State of Michigan





[Home](#)   [Search](#)   [Data Bank](#)   [Data Services](#)   [Help](#)

< **Core Data**



**Entity Registration**

**Core Data**

**Business Information**

**Entity Types**

**Financial Information**

**Points of Contact**

**Assertions**

**Reps and Certs (FAR/DFARS)**

**Reps and Certs (Financial Assistance)**

**Exclusions**

**Responsibility / Qualification**

**Entity Information**

**OLD WORLD CONSTRUCTION LLC**

Active Registration

Unique Entity ID      CAGE/NCAGE  
**KCJJC3ZF2JL8    9CSD4**

*Expiration Date*  
**Jul 20, 2025**



Physical Address  
**560 Marquette DR**  
**Detroit, Michigan**  
**48214-3640, United States**

Mailing Address  
**60 E Wilwaukee ST, #2243**  
**Detroit, Michigan**  
**48202, United States**

Purpose of Registration  
**All Awards**

Version

Current Record

BUSINESS INFORMATION

Doing Business As (blank)	URL (blank)
Division Name Old World Construction	Division Number (blank)
Congressional District Michigan 13	State/Country of Incorporation Michigan, United States

Registration Dates

Activation Date Jul 23, 2024	Initial Registration Date Aug 10, 2022
Submission Date Jul 20, 2024	

Owner	CAGE	Legal Business Name
-------	------	------------------------

Immediate Owner	(blank)	(blank)
Highest Level Owner	(blank)	(blank)

Entity Dates

Entity Start Date Jun 9, 2017	Fiscal Year End Close Date Mar 31
----------------------------------	---

Executive Compensation

Registrants in the System for Award Management (SAM) respond to the Executive Compensation questions in accordance with Section 6202 of P.L. 110-252, amending the Federal Funding Accountability and Transparency Act (P.L. 109-282). This information is not displayed in SAM. It is sent to USAspending.gov for display in association with an eligible award. Maintaining an active registration in SAM demonstrates the registrant responded to the questions.

SAM SEARCH AUTHORIZATION



I authorize my entity's non-sensitive information to be displayed in SAM public search results:

 Yes

ENTITY TYPES

Business Types

Entity Structure	Sole Proprietorship
Entity Type	Business or Organization
Profit Structure	For Profit Organization
Organization Factors	(blank)

Socio-Economic Types


Minority-Owned Business, Self Certified Small Disadvantaged Business, Women-Owned Small Business, Women-Owned Business, Black American Owned

Check the registrant's Reps & Certs, if present, under FAR 52.212-3 or FAR 52.219-1 to determine if the entity is an SBA-certified HUBZone small business concern. Additional small business information may be found in the SBA's Dynamic Small Business Search if the entity completed the SBA supplemental pages during registration.

FINANCIAL INFORMATION

Payments

Accepts Credit Card Payments  
Yes

Debt Subject To Offset   
No

ACCOUNT DETAILS

EFT Indicator **0000**  
CAGE Code **9CSD4**



## POINTS OF CONTACT

---

### Electronic Business

---

#### Primary Point of Contact

##### Juanquita Richardson

Address

60 E Milwaukee #2243

Detroit, Michigan 48202

United States

---

### Government Business

---

#### Primary Point of Contact

##### Juanquita Richardson

Address

60 E Milwaukee #2243

Detroit, Michigan 48202

United States

---



Feedback

#### Our Website

[About This Site](#)

[Our Community](#)

[Release Notes](#)

[System Alerts](#)

#### Our Partners

[Acquisition.gov](#)

[USASpending.gov](#)

[Grants.gov](#)

[More Partners](#)



## Policies

[Terms of Use](#)[Privacy Policy](#)[Restricted Data Use](#)[Freedom of Information Act](#)[Accessibility](#)

## Customer Service

[Help](#)[Check Entity Status](#)[Federal Service Desk](#)[External Resources](#)[Contact](#)

### WARNING

This is a U.S. General Services Administration Federal Government computer system that is **"FOR OFFICIAL USE ONLY."** This system is subject to monitoring. Individuals found performing unauthorized activities are subject to disciplinary action including criminal prosecution.

This system contains Controlled Unclassified Information (CUI). All individuals viewing, reproducing or disposing of this information are required to protect it in accordance with 32 CFR Part 2002 and GSA Order CIO 2103.2 CUI Policy.

SAM.gov

An official website of the U.S. General Services Administration





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/11/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> VTC Insurance Group 37000 Grand River Ave Ste 150  Farmington Hills MI 48335		<b>CONTACT NAME:</b> Jody Oliveto <b>PHONE (A/C, No, Ext):</b> (248) 471-0970 <b>E-MAIL ADDRESS:</b> joliveto@vtcins.com <b>FAX (A/C, No):</b> (248) 471-0641	
<b>INSURED</b> Old World Construction, DBA: Lead Specialist LLC 29488 Woodward #170  Royal Oak MI 48073		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Palomar Excess and Surplus Insurance Co <b>INSURER B:</b> Progressive Casualty Insurance Co <b>INSURER C:</b> LM Insurance Corp <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	
		<b>NAIC #</b> 16754 24260 33600	

**COVERAGES****CERTIFICATE NUMBER:** 25-26 Master**REVISION NUMBER:**


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			CEEPP-25-0000199-00	4/4/2025	4/4/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			00164802	4/11/2025	4/11/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			CEEPP-25-0000201-00	4/4/2025	4/4/2026	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A		WC5335B254N5015	3/8/2025	3/8/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Pollution Liability-Occurrence			CEEPP-25-0000199-00	4/4/2025	4/4/2026	Each Pollution Incident/Aggregate \$1M/\$2M
A	Professional Liab-Claims Made			CEEPP-25-0000199-00	4/4/2025	4/4/2026	Each Claim/Aggregate \$1M/\$2M

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Proposal No. 25000523 Where required by written contract, City of Flint is add'l insured for General Liability (GL) as respects ongoing & completed operations. General Liability includes waiver of subrogation on behalf of additional insured as required by written contract and where allowed by law. Insurer will endeavor to mail 30 days written notice of cancellation to the certificate holder; however, failure to do so will impose no liability of any kind upon the insurer or its agents or representatives.

**CERTIFICATE HOLDER****CANCELLATION**

City of Flint Finance Dept. Division of Purchases and S 1101 S. Saginaw St Room 203 Flint, MI 48502	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Alan Chandler/JOLIVE 

© 1988-2014 ACORD CORPORATION. All rights reserved.





Sheldon Neeley  
Mayor

## REQUEST FOR PROPOSALS

PROPOSAL NO. 25000523

Publish Date: 3/24/25

The City of Flint, Finance Department of Purchases & Supplies, is soliciting sealed bids for providing:

### RESIDENTIAL ROOF REPLACEMENT PROGRAM

Per the attached additional requirements.

If your firm is interested in providing the services requested, please submit:

Submit to City:

- 1 original, printed, signed, original proposals and signed addenda
- 2 additional copies unbound
- 1 electronic copy

Please follow the following bid timeline.

### Questions

All written questions shall be directed Lauren Rowley, Purchasing Manager by **Wednesday, April 2, 2025, by 10am EST** to [lrowley@cityofflint.com](mailto:lrowley@cityofflint.com).

### Pre-Bid Conference

A mandatory pre-bid conference will be held **A mandatory pre-bid conference will be held on Monday, March 31, 2025 at 11am EST in the Flint City Hall Dome, 1101 S. Saginaw Street, Flint, MI, 48502.** This conference will be hosted by the Community Services Division. **An intent to intend must be sent to Mikesha Loring, Program Manager at [mloring@cityofflint.com](mailto:mloring@cityofflint.com) by Friday, March 28, 2025, at 10am. Please contact Mikesha regarding all concerns regarding this conference.** Attendance of this conference is a requirement, and failure to attend may result in disqualification of your bid.

### Bid Submission Requirements

1. The mail in **HARD COPY** with the original signature (signed documents) must be received by **Tuesday, April 15, 2025, by 12:00 P.M. (EST)**, City of Flint, Finance Department - Division of Purchases and Supplies, 1101 S. Saginaw St., Room 203, Flint, MI, 48502. Bids must be in a sealed envelope clearly identifying the proposal name and proposal number.
2. **Electronic Copy**, please email to [PurchasingBids@cityofflint.com](mailto:PurchasingBids@cityofflint.com) by **Tuesday, April 15, 2025, by 12:00 P.M. (EST)**. Please note that in the subject line of the email, type in the proposal name and number.
3. Faxed bids are not accepted.
4. Both mail in proposal and electronic submittal must be received by due date and time.

### Bid Opening

#### Bid Opening

Tuesday, April 15 · 12:00 – 12:30pm

Time zone: America/New\_York

Google Meet joining info

Video call link: <https://meet.google.com/dwm-eeww-shj>

Or dial: (US) +1 929-324-2847 PIN: 653 212 137#

More phone numbers: <https://tel.meet/dwm-eeww-shj?pin=2148722829974>

All additional proposal documents, requirements, addendums, specifications, and plans/drawings (if utilized) are



available on the Purchasing page of the City of Flint's web site at <https://www.cityofflint.com/purchasing/>.

Effective immediately upon release of these Bidding Documents, and until notice of contract award, all official communications from proposers regarding the requirements of this Bid shall be directed to:

Lauren Rowley  
810-766-7340  
[lrowley@cityofflint.com](mailto:lrowley@cityofflint.com)

The City, or designee, shall distribute all official changes, modifications, responses to questions or notices relating to the requirements of this Bid. Addendum to this Bid may be developed and shared with all Vendors. Any other information of any kind from any other source shall not be considered official, and proposers relying on other information do so at their own risk.

**NOTICE TO VENDOR** Offers, subject to the conditions made a part hereof, will be received at this office, *1101 S. Saginaw St., Flint, MI 48502 for the following:*

---

City of Flint has partnered with BidNet as part of the MITN Purchasing Group (branded page link) to post bid opportunities to this site. As a vendor, you can register with the MITN Purchasing Group and be sure that you see all available bids and opportunities. By selecting automatic bid notification, your company will receive emails once the City of Flint has a bid opportunity that matches your company's business. In addition, the site handles bid opportunities, RFPs, and RFQs for other member governmental agencies throughout Michigan. The City of Flint looks forward to providing you with more bid information and simplifying the entire bid, proposal, and quote processes for everyone involved. We appreciate your cooperation and welcome your participation. If you need help registering, please call the MITN Purchasing Group support department toll free 1-800-835-4603 option #2.

Link to City of Flint open solicitations:

[MITN Purchasing Group](#) (branded page link)

---

#### INSTRUCTIONS TO VENDORS

- 1) **PRE-BID INFORMATION AND QUESTIONS:** Each bid that is timely received will be evaluated on its merit and completeness of all requested information. In preparing bids, Bidders are advised to rely only upon the contents of this Request for Proposals (RFP) and accompanying documents and any written clarifications or addenda issued by the City of Flint. If a Bidder finds a discrepancy, error or omission in the RFP package, or requires any written addendum thereto, the Bidder is requested to notify the Purchasing contact noted on the cover of this RFP, so that written clarification may be sent to all prospective Bidders. **THE CITY OF FLINT IS NOT RESPONSIBLE FOR ANY ORAL INSTRUCTIONS.** All questions must be submitted in writing to the Finance Department of Purchases and Supplies before any pre-bid deadline (if specified) or at least one (1) week prior to the proposal opening date indicated on the front of this document.
- 2) **RFP MODIFICATIONS:** The City of Flint has the right to correct, modify or cancel the RFP, in whole or in part, or to reject any Bid, in whole or in part, within the discretion of the City of Flint, or their designee. If any such changes are made, all known recipients of the RFP will be sent a copy of such changes. If any changes are made to this RFP document by any party other than the City of Flint, the original document in the City of Flint's files takes precedence.
- 3) **PROPOSAL SUBMISSION:**
  - a) The Bidder must include the following items, or the proposal may be deemed non-responsive:
    - i) All forms contained in this RFP, fully completed.



- b) Bids must be submitted to the Finance Department of Purchases and Supplies, City of Flint, 1101 S. Saginaw Street, Room 203, Flint, Michigan 48502 by the date and time indicated as the deadline. The Purchasing Department time stamp will determine the official receipt time. It is each Bidder's responsibility to insure that their proposal is time stamped by the Purchasing Department by the deadline. This responsibility rests entirely with the Bidder, regardless of delays resulting from postal handling or for any other reasons. Proposals will be accepted at any time during the normal course of business only, said hours being 8:00 a.m. to 5:00 p.m. local time, Monday through Friday, legal holidays as exception.
  - c) Bids must be enclosed in a sealed, non-transparent envelope, box or package, and clearly marked on the outside with the following: RFP Title, RFP Number, Deadline and Bidder's name.
  - d) Submission of a bid establishes a conclusive presumption that the Bidder is thoroughly familiar with the Request for Proposals (RFP), and that the Contractor understands and agrees to abide by each and all of the stipulations and requirements contained therein.
  - e) All prices and notations must be typed or printed in ink. No erasures are permitted. Mistakes may be crossed out and corrections must be initialed in ink by the person(s) signing the bid.
  - f) Proposals sent by email, facsimile, or other electronic means will not be considered unless specifically authorized in this RFP.
  - g) All costs incurred in the preparation and presentation of the bid are the Bidder's sole responsibility; no pre-bid costs will be reimbursed to any Bidder. All documentation submitted with the proposal will become the property of the City of Flint.
  - h) Proposals must be held firm for a minimum of 120 days.
- 4) **EXCEPTIONS:** Bidder shall clearly identify any proposed deviations from the Terms or Scope in the Request for Proposals. Each exception must be clearly defined and referenced to the proper paragraph in this RFP. The exception shall include, at a minimum, the proposed substitute language and opinion as to why the suggested substitution will provide equivalent or better service and performance. If no exceptions are noted in the bid, the City of Flint will assume complete conformance with this specification and the successful Bidder will be required to perform accordingly. Bids not meeting all requirements may be rejected.
- 5) **DUPLICATE BIDS:** No more than one (1) bid from any Bidder including its subsidiaries, affiliated companies and franchises will be considered by the City of Flint. In the event multiple proposals are submitted in violation of this provision, the City will have the right to determine which bid will be considered or, at its sole option, reject all such multiple proposals.
- 6) **WITHDRAWAL:** Bids may only be withdrawn by written notice prior to the date and time set for the opening of bids. No bid may be withdrawn after the deadline for submission.
- 7) **REJECTION/GOOD STANDING:** The City of Flint reserves the right to reject any or all bids, or to accept or reject any bid in part, and to waive any minor informality or irregularity in bids received if it is determined by the City of Flint, or their designee, that the best interest of the City will be served by doing so. No bid will be considered from any person, firm or corporation in arrears or in default to the City on any contract, debt, taxes or other obligation, or if the Bidder is debarred by the City of Flint from consideration for a contract award pursuant to Section 18-21.5 (d) of Article IV of the "Purchasing Ordinance of the City of Flint".
- 8) **PROCUREMENT POLICY:** Procurement for the City of Flint will be handled in a manner providing fair opportunity to all businesses. This will be accomplished without abrogation or sacrifice of quality and as determined to be in the best interest of the City. The City of Flint and their officials have the vested authority to execute a contract, subject to City Council and Mayoral approval where required.
- 9) **BID SIGNATURES:** Bids must be signed by an authorized official of the Bidder. Each signature represents



binding commitment upon the Bidder to provide the goods and/or services offered to the City of Flint if the Bidder is determined to be the lowest Responsive and Responsible Bidder.

- 10) **CONTRACT AWARD/SPLIT AWARDS:** The City of Flint reserves the right to award by item and/or group of items. The Bidder to whom the award is made will be notified at the earliest possible date. Tentative acceptance of the bid, intent to recommend award of a contract and actual award of the contract will be provided by written notice sent to the Bidder at the address designated in the bid if a separate Agreement is required to be executed. After a final award of the Agreement by the City of Flint, the Contractor/Vendor must execute and perform said Agreement. All proposals must be firm for at least 120 days from the due date of the proposal. If, for any reason, a contract is not executed with the selected Bidder within 14 days after notice of recommendation for award, then the City may recommend the next lowest responsive and responsible Bidder.
- 11) **NO RFP RESPONSE:** Bidders who receive this RFP but who do not submit a bid should return this RFP package stating "No Bid" and are encouraged to list the reason(s) for not responding. Failure to return this form may result in removal of the Bidder's name from all future lists.
- 12) **FREEDOM OF INFORMATION ACT (FOIA) REQUIREMENTS:** Bids are subject to public disclosure after the deadline for submission in accordance with state law.
- 13) **ARBITRATION:** Contractor/Vendor agrees to submit to arbitration all claims, counterclaims, disputes and other matters in question arising out of or relating to this agreement or the breach thereof. The Contractor's/Vendor's agreement to arbitrate shall be specifically enforceable under the prevailing law of any court having jurisdiction to hear such matters. Contractor's/Vendor's obligation to submit to arbitration shall be subject to the following provisions:
  - a) Notice of demand for arbitration must be submitted to the City in writing within a reasonable time after the claim, dispute or other matter in question has arisen. A reasonable time is hereby determined to be fourteen (14) days from the date the party demanding the arbitration knows or should have known the facts giving rise to their claim, dispute or question. In no event may the demand for arbitration be made after the time when institution of legal or equitable proceedings based on such claim dispute or other matters in question would be barred by the applicable statute of limitation.
  - b) Within fourteen (14) days from the date that demand for arbitration is received by the City, each party shall submit to the other the name of one person to serve as an arbitrator. The two arbitrators together shall then select a third person, the three together shall then serve as a panel in all proceedings. Any decision concurred in by a majority of the three shall be a final binding decision.
  - c) The final decision rendered by said arbitrators shall be binding and conclusive and shall be subject to specific enforcement by a court of competent jurisdiction.
  - d) The costs of the arbitration shall be split and borne equally between the parties and such costs are not subject to shifting by the arbitrator.
  - e) This provision shall survive the expiration or termination of this Agreement in perpetuity.
- 14) **BID HOLD:** The City of Flint may hold bids for a period of one hundred twenty (120) days from opening, for the purpose of reviewing the results and investigating the qualifications of bidders prior to making an award.
- 15) **NONCOMPLIANCE:** Failure to deliver in accordance with specifications will be cause for the City of Flint and they may cancel the contract or any part thereof and purchase on the open market, charging any additional cost to the Contractor/Vendor.



- 16) **DISCLAIMER OF CONTRACTUAL RELATIONSHIP:** Nothing contained in these documents shall create any contractual relationship between the City and any Subcontractor or Sub-subcontractor.
- 17) **ERRORS AND OMISSIONS:** Bidder is not permitted to take advantage of any obvious errors or omissions in specifications.
- 18) **INTERPRETATION:** In the event that any provision contained herein shall be determined by a court of competent jurisdiction or an appropriate administrative tribunal to be contrary to the provision of law or to be unenforceable for any reason, then, to the extent necessary and possible to render the remainder of this Agreement enforceable, such provision may be modified or severed by such court or administrative tribunal having jurisdiction over this Agreement and the interpretation thereof, or the parties hereto, so as to, as nearly as possible, carry out the intention of the parties hereto, considering the purpose of the entire Agreement in relation to such provision.
- 19) **LAWS AND ORDINANCES:** The Bidder shall obey and abide by all of the laws, rules and regulations of the Federal Government, State of Michigan, Genesee County and the City of Flint, applicable to the performance of this Agreement, including, but not limited to, labor laws, and laws regulating or applying to public improvement, local government, and its operational requirements.
- 20) **LOCAL PREFERENCE:** Contractors/bidders located within the corporate city limits of Flint, Michigan may be given a seven percent (7%) competitive price advantage. Additionally, if the lowest responsible bidder is not located within the limits of the City of Flint, but is located within the County of Genesee, and said bidder does not exceed the bid of the lowest non-local bidder by more than three and one-half percent (3-1/2%), then said lowest Genesee County bidder may be determined to be the lowest responsible bidder, and make the award to such Genesee County bidder accordingly, subject to the approval of the City Council. If the lowest non-local bidder does not exceed that of any Proposers/bidders by (7%) inside the City of Flint or (3-1/2%) inside the County of Genesee, then the Purchasing Director shall be allowed to request that the lowest local vendor match the price offered by the lowest non-local vendor.
- 21) **MATERIAL WORKMANSHIP AND STANDARDS OF PERFORMANCE:** The Bidder agrees to exercise independent judgment and to complete performance under this Agreement in accordance with sound professional practices. In entering into this Agreement, the City is relying upon the professional reputation, experience, certification and ability of the Bidder by her/him/themselves or by others employed by her/him/them and working under their direction and control. The continued effectiveness of this Agreement during its term or any renewal term shall be contingent, in part, upon the Bidder maintaining her/his/their operating qualifications in accordance with the requirements of federal, state and local laws. All materials furnished must be new, of latest model and standard first grade quality, or best workmanship and design, unless otherwise expressly specified. Bidder, if required, must furnish satisfactory evidence of quality materials; offers of experimental or unproven equipment may be disregarded.
- 22) **MODIFICATIONS/CHANGES:** Any modification to this agreement must be in writing and signed by the authorized employee, officer, board or council representative authorized to make such modifications pursuant to the State law and local ordinances.
- 23) **NON-COLLUSION:** The Bidder acknowledges that by signing this document that she/he/they is/are duly authorized to make said offer on behalf of the company she/he/they represent(s) and that said bid is genuine and not sham or collusive and not made in the interests or on behalf of any person not therein named, and that she/he/they and said bidder have not directly induced or solicited any other person(s) or corporation to refrain from responding to this solicitation and that she/he/they and said bidder have not in any manner sought by collusion to secure to themselves and said bidder any advantage over any other bidder.
- 24) **NON-DISCRIMINATION:** Pursuant to the requirements of 1976 P.A. 453 (Michigan Civil Rights Act) and 1976 P.A.



220 (Michigan Handicapped Rights Act), the local unit and its agent agree not to discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, marital status or because of a handicap that is unrelated to the person's ability to perform the duties of nondiscrimination provision identical to this provision and binding upon any and all contractors and subcontractors. A breach of this covenant shall be regarded as a material breach of this contract.

- 25) **SUBCONTRACTING:** No subcontract work shall be started prior to the written approval of the subcontractor by the City. The City reserves the right to accept or reject any subcontractor.
- 26) **UNION COMPLIANCE:** Bidder agrees to comply with all regulations and requirements of any national or local union(s) that may have jurisdiction over any of the materials, facilities, services or personnel to be furnished by the City.
- 27) **WAIVER:** Failure of the City to insist upon strict compliance with any of the terms, covenants or conditions of this Agreement shall not be deemed a waiver of that term, covenant or condition or of any other term, covenant or condition. Any waiver or relinquishment of any right or power hereunder at any one or more times shall not be deemed a waiver or relinquishment of that right or power at any other time.
- 28) **CITY INCOME TAX WITHHOLDING:** Contractor and any subcontractor engaged in this contract shall withhold from each payment to his employees the City income tax on all of their compensation subject to tax, after giving effect to exemptions, as follows:
- a) Residents of the City:  
At a rate equal to 1% of all compensation paid to the employee who is a resident of the City of Flint.
  - b) Non-residents:  
At a rate equal to 1/2% of the compensation paid to the employee for work done or services performed in the City of Flint.
- These taxes shall be held in trust and paid over to the City of Flint in accordance with City ordinances and State law. Any failure to do so shall constitute a substantial and material breach of this contract.
- 29) **CONTRACT DOCUMENTS:** The invitation for proposal, instructions to proposal, proposal, affidavit, addenda (if any), statement of Bidder's qualifications (when required), general conditions, special conditions, performance bond, labor and material payment bond, insurance certificates, technical specifications, and drawings, together with this agreement, form the contract, and they are as fully a part of the contract as if attached hereto or repeated herein.
- 30) **DISCLAIMER OF CONTRACTUAL RELATIONSHIP WITH SUBCONTRACTORS:** Nothing contained in the Contract Documents shall create any contractual relationship between the City and any Subcontractor or Sub-subcontractor.
- 31) **EFFECTIVE DATE:** Any agreement between the City and the Bidder shall be effective upon the date that it is executed by all parties hereto.
- 32) **FORCE MAJEURE:** Neither party shall be responsible for damages or delays caused by Force Majeure nor other events beyond the control of the other party and which could not reasonably have anticipated the control of the other party and which could not reasonably have been anticipated or prevented. For purposes of this Agreement, Force Majeure includes, but is not limited to, adverse weather conditions, floods, epidemics, war, riot, strikes, lockouts, and other industrial disturbances; unknown site conditions, accidents, sabotage, fire, and acts of God. Should Force Majeure occur, the parties shall mutually agree on the terms and conditions upon which the services may continue.



- 33) **INDEMNIFICATION:** To the fullest extent permitted by law, Bidder agrees to defend, pay on behalf of, indemnify, and hold harmless the City of Flint, its elected and appointed officials, employees and volunteers and others working on behalf of the City of Flint, including the Project Manager, against any and all claims, demands, suits, or losses, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the City of Flint, its elected and appointed officials, employees, volunteers or others working on behalf of the City of Flint, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which may arise as a result of Bidder's acts, omissions, faults, and negligence or that of any of his employees, agents, and representatives in connection with the performance of this contract. Should the Bidder fail to indemnify the City in the above-mentioned circumstances, the City may exercise its option to deduct the cost that it incurs from the contract price forthwith. These provisions shall survive the termination or expiration of any agreement entered into as a result of this request. HRD
- 34) **INDEPENDENT CONTRACTOR:** No provision of this contract shall be construed as creating an employer-employee relationship. It is hereby expressly understood and agreed that Bidder is an "independent contractor" as that phrase has been defined and interpreted by the courts of the State of Michigan and, as such, Bidder is not entitled to any benefits not otherwise specified herein.
- 35) **NO THIRD-PARTY BENEFICIARY:** No contractor, subcontractor, mechanic, material man, laborer, vendor, or other person dealing with the principal Contractor shall be, nor shall any of them be deemed to be, third-party beneficiaries of this contract, but each such person shall be deemed to have agreed (a) that they shall look to the principal Contractor as their sole source of recovery if not paid, and (b) except as otherwise agreed to by the principal Contractor and any such person in writing, they may not enter any claim or bring any such action against the City under any circumstances. Except as provided by law, or as otherwise agreed to in writing between the City and such person, each such person shall be deemed to have waived in writing all rights to seek redress from the City under any circumstances whatsoever.
- 36) **NON-ASSIGNABILITY:** Contractor shall not assign or transfer any interest in this contract without the prior written consent of the City provided, however, that claims for money due or to become due to Contractor from the City under this contract may be assigned to a bank, trust company, or other financial institution without such approval. Notice of any such assignment or transfer shall be furnished promptly to the City.
- 37) **NON-DISCLOSURE/CONFIDENTIALITY:** Contractor agrees that the documents identified herein as the contract documents are confidential information intended for the sole use of the City and that Contractor will not disclose any such information, or in any other way make such documents public, without the express written approval of the City or the order of the court of appropriate jurisdiction or as required by the laws of the State of Michigan.
- 38) **RECORDS PROPERTY OF CITY:** All documents, information, reports and the like prepared or generated by Contractor as a result of this contract shall become the sole property of the City of Flint.
- 39) **SEVERABILITY:** In the event that any provision contained herein shall be determined by a court or administrative tribunal to be contrary to a provision of state or federal law or to be unenforceable for any reason, then, to the extent necessary and possible to render the remainder of this Agreement enforceable, such provision may be modified or severed by such court or administrative tribunal so as to, as nearly as possible, carry out the intention of the parties hereto, considering the purpose of the entire Agreement in relation to such provision. The invalidation of one or more terms of this contract shall not affect the validity of the remaining terms.
- 40) **TERMINATION:** This contract may be terminated by either party hereto by submitting a notice of termination to the other party. Such notice shall be in writing and shall be effective 30 days from the date it is submitted unless otherwise agreed to by the parties hereto. Contractor, upon receiving such notice and prorated payment upon termination of this contract shall give to the City all pertinent records, data, and information



created up to the date of termination to which the City, under the terms of this contract, is entitled.

- 41) **TIME PERFORMANCE:** Contractor's services shall commence immediately upon receipt of the notice to proceed and shall be carried out forthwith and without reasonable delay.
- 42) **EVALUATION OF PROPOSAL:** In the City's evaluation of proposals, at minimum: cost, serviceability, financial stability, and all requirements set forth in this document shall be considered as selection and award criteria unless otherwise specified.
- 43) **PREVAILING WAGE:** When applicable, all work for this project, including that of any subcontractor or sub-subcontractor, must meet Davis-Bacon Act requirements and full prevailing wage. Information on Davis-Bacon reporting and requirements, including payroll reporting, can be found at: <https://www.dol.gov/whd/govcontracts/dbra.htm>
- 44) **INSURANCE & BONDS:** The bidder whose proposal is accepted will be required to furnish bonds and evidence of insurance within five days from date of Notice of Award. In case of failure or refusal on the part of the bidder to furnish bonds, if required, within the set period, the amount of deposit may be forfeited to the county and the contract may be awarded to the next lowest responsible bidder. Upon the notification of award and approval of the bond, the deposit will be returned to the proposer. The deposit of persons other than the one to whom an award is made will be returned to the person or persons making the proposal immediately after the contract and bonds have been executed.
- 45) **PROPOSAL SUBMISSION:** Proposals and all information requested of the vendor shall be entered in the appropriate spaces. Failure to do so may disqualify the vendor's offer. An authorized officer or employee of the bidder shall submit the proposal.
- 46) **PRICES:** Prices proposed shall be for new products in current production unless otherwise specified. Where refurbished or discontinued items are offered they must be clearly identified as such. Prices proposed shall be exclusive of any rebates due the City. Any rebates the City may be entitled to should be shown as a separate line item and include expiration date.  
Corrections and/or modifications received after the bid closing time specified will not be accepted. Unit prices prevail.  
All prices will be bid F.O.B. DESTINATION, INCLUDE ALL DELIVERY AND ANY ADDITIONAL CHARGES, and remain in effect as specified in the quotation.
- 47) **AWARD:** Unless otherwise stated in the proposal documents, the City cannot guarantee exclusivity of the contract for the proposed products or services.  
Award of the proposal shall be based upon a combination of factors, including but not limited to, adherence to proposal requirements, references and any other factors that may be in the City's best interest. The City reserves the right to reject any and all bids, and to waive any defect or irregularity in bids. The City reserves the right to accept and separate items in the bid; and to accept the proposal that in the opinion of the City is to the best advantage and interest of the public we serve. The City also has the right to re-solicit bids if it is deemed to be in the best interest of the City. The City reserves the right to reject low bids which have major deviations from our specification; to accept a higher quotation which has only minor deviations. By signing the bid, the vendor agrees to accept a split award unless the awarded vendor clearly indicates that it takes exception. The bid will be awarded to that responsible, responsive bidder whose proposal conforms to this solicitation, and will be most advantageous to the City, with regard not only to price, but also to availability of product, location and quality of product considered.

The City reserves the right to award all line items, to make no award or to award on an individual line item basis, whichever is deemed to be in the best interest of the City.



Time of delivery may be a consideration in the award.

- 48) **ETHICS IN PURCHASING:** Bidders and proposers are required to comply with Flint City Ordinance 3865 in its entirety. It is incumbent upon and the responsibility of the bidder to become familiar with and comply with the Purchasing ordinances as outlined in 3865 covering chapter 18 of the Flint City Ordinances. Bidder/Proposer acknowledges in accordance with Flint City Ordinance Section 18-21.19 Ethics in Purchasing, any and all communication about the bid selection process should be directed to those City employees delegated with the authority with respect to all purchases of goods and services.

Bidder/Proposer acknowledges and agrees that while a procurement is pending, bidders and proposers shall not communicate about the solicitation with any City employee, agent, or elected official, other than the purchasing director or other City personnel identify in the solicitation. This means that bidder and proposer are prohibited from communicating orally or by written communications, including but not limited to voicemail messages, social media, email, in person, among any other form of communication while the award is pending, to the aforementioned, with the exception to those employees designated by the City. If you are unclear about the process, it is your duty and obligation to contact the designated employee(s) for clarification.

Violations of the ethics provision of the ordinance, without regard to if the violation rises to the level of a criminal violation, may subject the bidder or proposer to debarment.

- 49) **BID PROTESTS:** If Bidder/Proposal believe that they are aggrieved in connection with the solicitation or award of the purchase order or contract, they may protest the action to the City as outlined in Flint City Charter Section 18-21.15.



**THE FOLLOWING PAGES MUST BE COMPLETED AND INCLUDED WITH SUBMITTAL IN THE FOLLOWING ORDER.**

**Purchasing Checklist:**

- ☐ Exhibit A - Complete Proposal Submittal with detailed Summary of Pricing
- ☐ Exhibit B –Qualifications and Licenses Requirements
- ☐ Exhibit C – Disclosure of Supplier Responsibility Statement
- ☐ Exhibit D - List of References
- ☐ Exhibit E - Certificate of Insurance
- ☐ Exhibit F – Non-Bidder's Response
- ☐ Exhibit G – City of Flint Affidavit





❖ EXHIBIT A - SUBMITTAL WITH DETAILED SUMMARY OF PRICING

SCOPE OF WORK ATTACHED SEPARATELY.



1. Failure to use this bid form shall result in bid disqualification.
2. Failure to bid on all items shall result in an "incomplete bid" determination.
3. List value-added considerations on a separate sheet of paper.
4. All bid pricing to include shipping and freight charges.

**THIS PAGE MUST BE COMPLETED AND INCLUDED WITH THE BID**

The undersigned hereby certifies, on behalf of the respondent named in this Certification (the "Respondent"), that the information provided in this offer submitted to the City of Flint, Department of Purchase and Supplies is accurate and complete, and that I am duly authorized to submit same. I hereby certify that the Respondent has reviewed all documents and requirements included in this offer and accept its terms and conditions.

Terms: \_\_\_\_\_

Fed. ID #: 821827221

Company (Respondent): Old World Construction

Address: 2937 E Grand Blvd 3rd Floor

City, State & Zip Code: Detroit MI 48202

Phone / Fax Number: 2485566639 FAX: \_\_\_\_\_

Email: owcllc8@gmail.com

Print Name and Title: Juanquita Richardson Administrative Project Manager  
(Authorized Representative)

Signed:   
(Authorized Representative)



## **EXHIBIT B - QUALIFICATIONS AND LICENSES REQUIREMENTS**

**Please give a synopsis of your qualifications and experience with this service:**

Our company provides comprehensive roof replacement service supported by a dedicated team of professionals committed to delivering high quality roofing solutions. Our operational structure and efficient project management will provide quality assurance and customer satisfaction. Old World Construction has a proven track record of meeting goals and timelines throughout Wayne County as a roofing and general contractor.

**Please list Licenses:**

Construction Licenses / Environmental: Builders, Lead based paint/ Asbestos Abatement Contractor

Inspection/Scope of Work Licenses/ Certifications: Energy Auditor (BPI)/ Lead based paint inspector, risk assessor and elevated blood level investigator

**How long have you been in business?**

Old World Construction been in business since 06/09/2017

**Have you done business with the City of Flint?**

No, not yet.

**If yes, please state the project name.**



Michigan Department of Licensing and Regulatory Affairs  
Bureau of Construction Codes  
Residential Builders Section  
P.O. Box 30254  
Lansing, MI 48909

Michigan Department of Licensing and Regulatory Affairs  
Bureau of Construction Codes  
Company Builder License  
Q.O. - JUANQUITA RICHARDSON

OLD WORLD CONSTRUCTION LLC  
DBA - LEAD SPECIALIST LLC  
29488 WOODWARD AVE #170  
ROYAL OAK, MI 48073

License No: 262100155      Expiration Date: 05/31/2027

OLD WORLD CONSTRUCTION LLC  
DBA - LEAD SPECIALIST LLC  
29488 WOODWARD AVE #170  
ROYAL OAK, MI 48073

GRETCHEN WHITMER  
Governor

**Michigan Department of Licensing and Regulatory Affairs  
Bureau of Construction Codes  
Company Builder License**

OLD WORLD CONSTRUCTION LLC  
DBA - LEAD SPECIALIST LLC  
29488 WOODWARD AVE #170  
ROYAL OAK, MI 48073

**Qualifying Officer:  
JUANQUITA RICHARDSON  
Qualifying Officer #  
242100096**

**MUST BE DISPLAYED IN A CONSPICUOUS PLACE**

License No.  
262100155

Expiration Date:  
05/31/2027

This document is duly  
issued under the laws of the  
State of Michigan



**Home Energy Professional Certification**  
**Juanquita Richardson**

is awarded to


BPI ID# 5072028

who has successfully completed a comprehensive  
evaluation and is a certified

**Energy Auditor**

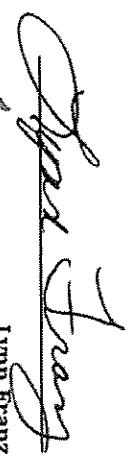
as of November 4, 2024

Expires: 11/4/2027

  
Larry Zarker  
Chief Executive Officer



SM

  
**ANAB**  
ACCREDITED  
NATIONAL  
LABORATORY  
Lynn Franz  
Chief Operating Officer

**BUILDING PERFORMANCE INSTITUTE, INC.**



**MDHHS**



**JUANQUITA RICHARDSON**  
LEAD ABATEMENT SUPERVISOR  
LEAD INSPECTOR/RISK ASSESSOR  
EBL INVESTIGATOR

**P-007744**

ANNUAL FEE  
DUE:

**03/31/25**



TRAINING &  
EXAM DUE:

**03/31/27**

LEAD CERTIFICATION AND  
COMPLIANCE ASSURANCE SECTION





This certifies that

# Old World Construction.

in accordance to the Michigan Lead Abatement Act of  
1998 is recognized as a certified

**LEAD ABATEMENT FIRM**

**C-001096**

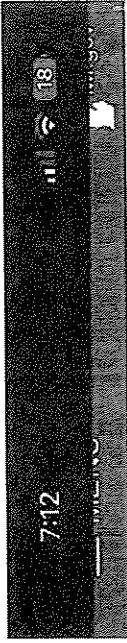
This certification permits the Lead Abatement Firm named  
above to perform lead-based paint abatement in the  
State of Michigan until

**December 31, 2025**

Lead Certification and  
Compliance Assurance  
Section Manager

12/26/2024





## Individual Profile for RICHARDSON, JUANQUITA

### Name and Address

**Name**

RICHARDSON, JUANQUITA

**Address**

29488 WOODWARD #170  
ROYAL OAK, MI 48073

### License Information

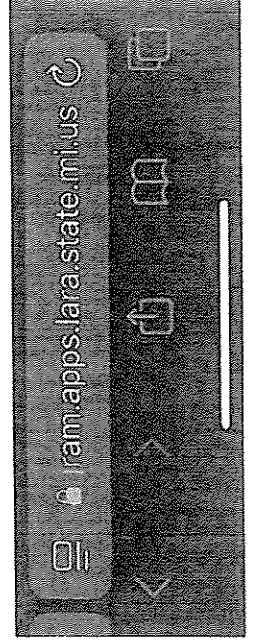
**Accreditation Type:** Contractor/Supervisor

**ID#:** A55913

**Status:** Apprvd - Full

**Expiration Date:** 1/15/2026

**Training Expiration Date:** 12/6/2025





## EXHIBIT C – DISCLOSURE OF SUPPLIER RESPONSIBILITY STATEMENT

1. List any convictions of any person, subsidiary, or affiliate of the company, arising out of obtaining, or attempting to obtain a public or private contract, or subcontract, or in the performance of such contract or subcontract.

No

---

2. List any convictions of any person, subsidiary, or affiliate of this company for offenses such as embezzlement, theft, fraudulent schemes, etc. or any other offense indicating a lack of business integrity or business honesty which affect the responsibility of the contractor.

No

---

3. List any convictions or civil judgments under state or federal antitrust statutes.

No

---

4. List any violations of contract provisions such as knowingly (without good cause) to perform, or unsatisfactory performance, in accordance with the specifications of a contract.

No

---

5. List any prior suspensions or debarments by any government agency.

No

---

6. List any contracts not completed on time.

No

---

7. List any documented violations of federal or state labor laws, regulations or standards, or occupational safety and health rules.

No

---

---



**❖ EXHIBIT D – LIST OF REFERENCES: (3) SIMILAR SCOPE OF WORK FROM  
THE LAST 5 YEARS**

Providing the following contact information enables the City of Flint to contact those accounts as references.

**Reference #1:**

Company/Municipality: City of Detroit Housing and Revitalization Deptment  
Contact Person: Faris Fakhouri Title: Chief of Housing Compliance Inspections  
Address: 2 Woodward Ave Suite 908  
City: Detroit State: Michigan Zip: 48226  
Telephone: 3133480110 Fax: \_\_\_\_\_  
Email: fakhourif@detroitmi.gov

Type of Project: Work varies and is site specific. Roofs, gutters, hvac, lead based paint hazards and other health hazard and safety related and code violations

Project Timeline (Dates): 14 days for three projects Budget: Combined \$45,000.00 (\$15 ave per job)

**Reference #2:**

Company/Municipality: Wayne Metro Action Agency  
Contact Person: Sitara Govender Title: Executive Director Green Healthy Homes  
Address: 7130 Woodward Ave  
City: Detroit State: Michigan Zip: 48202  
Telephone: 2482108261 Fax: \_\_\_\_\_  
Email: sgovender@waynemetro.org

Type of Project: Critical home repair: roof, gutters and windows. Home assessments and energy audits  
We service all of Wayne county

Project Timeline (Dates): 21 days (3) roof/gutter/ Budget: \$53,646.00

(1) Windows and railing

This work order and some bids range from 3 projects to five projects with 21 day completion. This timeframe included scheduling contract signing, obtaining permits, the "WORK", final inspection and invoicing.



❖ EXHIBIT D – LIST OF REFERENCES: (3) SIMILAR SCOPE OF WORK FROM  
THE LAST 5 YEARS (CONTINUES)

**Reference #3:**

Company/Municipality: City of Detroit Housing and Revitalization Deptment

Contact Person: LeKalvin Harris Title: Manager of housing Inspections City of Detroit HRD

Address: 2 Woodward Ave Suite 908

City: Detroit State: Michigan Zip: 48226

Telephone: 586-365-8002

Fax: \_\_\_\_\_

Email: Lekalvin.harris@detroitmi.gov

Type of Project: Critical home repair: roof ( new rafters/fire and smoke damage) , gutters, windows,  
hvac and plumbing etc.

Project Timeline (Dates): 14 days for three projects Budget: \$60,457.00

Two roofs/gutter jobs and one electric

Sometime the scope of work timelines overlaps during the height of construction season.



# REFERENCE FORM

Name of Reference. Old World Construction  
(Company Name)

Contact Person LeKalvin Harris Title Manager of housing inspections City of Detroit HRD

Phone No. 586-365-8002 Fax No. \_\_\_\_\_

E-mail address Lekalvin.harris@detroitmi.gov

Dates of Service March 2022 to present

## Description of Services Provided:

Juanquita Keta Richardson "Old World Construction" has been an exceptional contractor  
for our programs they have provided great service to our customers. We have several programs  
in our single-family home repairs which include roof replacments, gutters, and HVAC systems to  
sewer line replacments. Dealing with her and the company she represents is a breeze she handles  
difficult situation with respect and cladd and with a sense of urgency to the point I wish we had  
more contractors like her and her company. If you would like to hear more or in need  
of more information, please feel free to reach out to me.



# REFERENCE FORM

Name of Reference. Old World Construction  
(Company Name)

Contact Person Sitara Govender

Title Executive Director, Green & Healthy Homes, Wayne Metropolitan Community Action Agency

Phone No. 248-210-8261 Fax No. n/a

E-mail address sgovender@waynemetro.org

Dates of Service 3/2024 to present day [2025]

---

## Description of Services Provided:

It is my privilege to provide this reference form for Old World Construction, a key partner in our home repair and weatherization programs at Wayne Metropolitan Community Action Agency. Over the course of our collaboration, Old World Construction has consistently delivered high-quality workmanship and demonstrated exceptional professionalism, making them an invaluable asset to our programs and the communities we serve.

Old World Construction specializes in home assessments and crucial home repair services, including roofing and gutters. Their team is committed to excellence, as evidenced by the consistently positive feedback we receive from clients who have benefitted from their work. Our clients frequently praise the company for their thorough assessments, attention to detail, and high standards of execution.

I would like to specifically highlight Keta Richardson, the owner of Old World Construction, who has become a standout figure in our programs. Clients have often shared how much they appreciate her kindness, attentiveness, and willingness to go above and beyond to answer their questions and address their concerns. Keta's ability to create a warm and supportive environment for clients during what can often be a stressful time speaks volumes about her professionalism and genuine care for others. I have no doubt that Keta and Old World Construction will be a valuable asset to the City of Detroit's programming like she is to ours.



# REFERENCE FORM

Name of Reference. Old World Construction  
(Company Name)

Contact Person Faris Fakhouri Title Housing Development Officer

Phone No. 313-348-0110 Fax No. \_\_\_\_\_

E-mail address Fakhourif@detroitmi.gov

Dates of Service March 2022 to present

Description of Services Provided:

Old World Construction has been completing work for Housing & Revitalization Department's Single-Family Home Repair Programs for three (3) years now. Work varies and is site specific. These Programs cover lead-based paint hazards, along with other health and safety related hazards, and code violations.

Old World Construction, through all of their work with our department, has been courteous, a team player, and understanding. Their work is always on schedule and always finished in a satisfactory manner. I always appreciate the lines of communication with any unexpected or unforeseen manors, that allow us to work together, with the program participants, for a quick and high-quality resolve.

I highly recommend Old World Construction for all General Construction and most Lead-Paint Remediation needs.

Services provided: Roofs, Gutters, Porch Rebuilds, Driveways and other concrete work, window and door replacements, bathroom and kitchen upgrades, HVAC, Plumbing, Electrical, and so on.



## ❖ EXHIBIT E – CERTIFICATE OF INSURANCE

### INSURANCE REQUIREMENTS

The Contractor shall notify all insurance agents and companies retained by the Contractor that these insurance requirements shall be included in any Agreement between the Contractor and the City of Flint.

The Contractor shall purchase and maintain, at its sole expense and as long as it is providing services to the City, the following insurance coverage:

Commercial General Liability - Occurrence form, including coverage for bodily injury, personal injury, property damage (broad form), premises/operations, blanket contractual, and products/completed operations. Coverage shall be endorsed to include the City as an additional insured for work performed by the Contractor in accordance with the Agreement.

#### Minimum Limits:

- \$1,000,000 per occurrence/\$2,000,000 general aggregate
- \$2,000,000 aggregate for products and completed operations
- \$1,000,000 personal and advertising injury

Automobile - Michigan "no-fault" coverage, and residual automobile liability, comprehensive form, covering owned, hired, and non-owned automobiles. Coverage shall be endorsed to include the City as an additional insured for work performed by the Contractor in accordance with the Agreement.

#### Minimum Limits:

- No-fault coverages - statutory
- \$500,000 per person/\$1,000,000 per accident - bodily injury
- \$500,000 per occurrence - property damage
- A combined single limit of \$1,000,000 per occurrence

Workers' Compensation and Employer's Liability- Statutory coverage or proof acceptable to the City of approval as a self-insurer by the State of Michigan.



## ❖ EXHIBIT E – CERTIFICATE OF INSURANCE (CONTINUES)

### Minimum Limits:

- Workers' Compensation - statutory
- Employer's Liability - \$100,000 each accident/\$100,000 disease - each employee
- \$500,000 disease - policy limit

Professional Liability – Covering acts, errors or omissions of a professional nature committed or alleged to have been committed by the Contractor or any of its subcontractors. Coverage shall be effective upon the date of the Agreement and shall remain effective for a period of three (3) years after the date of final payment thereunder. Such coverage shall be endorsed to include any subcontractors hired by the City.

### Minimum Limits:

- \$1,000,000 per occurrence, \$1,000,000 annual aggregate

Insurance coverage shall cover all claims against the City of Flint, its officials and employees, arising out of the work performed by the Contractor or any subcontractors under the Agreement. Should any work be subcontracted, it shall be the responsibility of the Contractor to maintain Independent Contractor's Protective Liability Insurance with limits equal to those specified above for Commercial General Liability Insurance. In addition, the Contractor shall provide proof of Workers' Compensation Insurance for all subcontractors in compliance with the required statutory limits of the State of Michigan.

Said policies of insurance shall be with companies licensed to do business in the State of Michigan and in a form satisfactory to the City. All insurance companies must maintain a rating of B+, VIII or better from AM. Best Company. Certificates of insurance with a thirty-(30) day cancellation clause shall be filed with and approved by the City at least five (5) days in advance of commencing work under the Agreement. Cancellation, material restriction, non-renewal or lapse of any of the required policies shall be grounds for immediate termination of the Agreement by the City.

The City reserves the right to request a complete certified copy of the policies for the above coverage's.

Any reduction or exhaustion in the limits of required insurance coverage shall not be deemed to limit the indemnification afforded in accordance with the Agreement or any amendments thereto.

Depending on the subject matter of the transaction, the City may require other insurance coverage in addition to the coverage's contained herein.

***THE BID NUMBER IS TO APPEAR ON ALL INSURANCE CERTIFICATES***

## ❖ EXHIBIT F – NON-BIDDER'S RESPONSE



EXHIBIT G -- CITY OF FLINT AFFADAVIT

FOR CORPORATION

STATE OF Michigan

S.S.

COUNTY OF Wayne

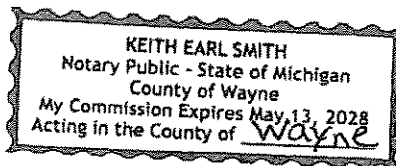
Juanita Richardson being duly sworn, deposes and says that she/he/they  
is MANAGING MEMBER of Old World Construction  
(Official Title) (Name of Corporation)

a corporation duly organized and doing business under the laws of the State of Michigan  
the corporation making the within and foregoing bid; that they executed said bid in behalf of said corporation by  
authority of its Board of Directors; that said bid is genuine and not sham or collusive and is not made in the  
interests of or on behalf of any person not herein named, and that they have not and said bidder has not directly  
or indirectly induced or solicited any other person or corporation to refrain from bidding; that they have not and  
said bidder has not in any manner sought by collusion to secure to themselves or to said corporation an advantage  
over other bidders.

Subscribed and sworn to before me at Wayne County, Michigan, in said County and State,  
this 29<sup>th</sup> day of March, A.D. 2025

Keith Earl Smith

\*Notary Public, Wayne County, Michigan  
My Commission expires May 13, 2028





AFFIDAVIT FOR INDIVIDUAL

STATE OF Michigan

S.S.

COUNTY OF Wayne

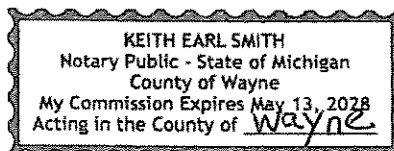
JUANQUITA RICHARDSON being duly sworn,  
deposes and says that they are the person making the above bid; and that said bid is genuine and not sham or  
collusive, and is not made in the interest of or on behalf of any person not therein named, and that they have not  
directly or indirectly induced or solicited any bidder to put in a sham bid; that they have not directly or indirectly  
induced or solicited any other person or corporation to refrain from bidding, and that they have not in any manner  
sought by collusion to secure themselves any advantage over other bidders.

Subscribed and sworn to before me at Wayne County, Michigan, In said County and State,  
this 29th day of March, A.D. 2025,

Keith Earl Smith

My Commission expires May 13, 2028

\*Notary Public, Wayne County, Michigan





### Overview

The City of Flint is seeking qualified contractor(s) to operate the City of Flint ARPA Roof Replacement Program for City residents. This project will include 55 homes whose roof conditions vary. The purpose of this RFP is to compile a vendor pool of qualified contractors to complete this project. This project will be overseen by the Community Services Division. After the mandatory pre-bid conference held on Monday, March 31, 2025, the contractors will provide pricing on services listed below. An example scope of work for each home might include but not be limited to the following:

1. Building Permit:
2. Demolition & Disposal
3. Wrap Fascia-Aluminum
4. Soffit Remove & Replace
5. Tear off and reroof shingles – All Sheathing
6. Tear off and Reroof Shingles
7. Gutter/Downspout – 5" Seamless
8. Roof ventilation – Combined Soffit and Ridge
9. Fascia 1" x 6"

### Requirements

The successful, responsive bidder is to submit the following:

- Michigan Builder's or Remodeler's License
- Certificate of insurance. Minimum insurance
- A comprehensive equipment list with the number of employees
- Three recent municipal or other relevant references with projects listed

### Other Requirements

- The contractor is to be in good standing with Sam.Gov for federal compliance and LARA for state compliance.
- The contractor is to follow the 2015 Michigan Residential Code. Work will be overseen by the Community Services, and Failure to comply will result in the termination of the contract.
- All materials supplied shall be new and under warranty.
- Demolition and Disposal of materials shall be done under local, state, and federal requirements. The contractor is responsible for providing their own dumpsters and arranging pickup and disposal of materials. Any lead-based paint should be disposed of based on EPA standards.
- All work will be reviewed carefully by the Program Manager. Payment of each invoice will be issued upon approval of the work performed. The City operates on a Net 30 basis.
- The awarded contractor will be required to consult with homeowners over arbitrary things such as timing, color of paint, trims, etc, if necessary.

### Phases

Phase One: Publication



- **This bid is set to be published on Monday, March 24, 2025.** This is a publicly available RFP accessible on <https://www.bidnetdirect.com/mitn/cityofflint> and the City of Flint Website at <https://www.cityofflint.com/purchasing/>. Any communications or addenda will be posted to these two platforms. **Any questions regarding this solicitation should be directed to Lauren Rowley, Purchasing Manager, until Wednesday, April 2, 2025 at 10 am local time.**

Phase Two: Mandatory Pre-Bid Conference

- **A mandatory pre-bid conference will be held on Monday, March 31, 2025 in the Flint City Hall Dome, 1101 S. Saginaw Street, Flint, MI, 48502.** This meeting will be facilitated by the Community Services Division. At this meeting, the list of 55 properties will be made available.

Phase Three: Bid Submission

- **The successful, responsive bidder is to provide four (4) hard copies of each bid with an electronic copy being provided to the Purchasing Department at [purchasingbids@cityofflint.com](mailto:purchasingbids@cityofflint.com) by Tuesday, April 8, 2025 by 11am EST.** It is recommended that the successful, responsible bidder is to also provide the following information: Three (3) references of recent previous work done with municipal governments or large-scale projects doing similar work. These references will be considered in the evaluation. Also include a certificate of insurance along with permits, certifications, licenses, and a staffing list with equipment.

Phase Four: Interviews

- The Community Services Division will be conducting interviews with each responsive bidder to determine eligibility.

Phase Five: Evaluation & Award

- Each bid will be evaluated by the Community Services Division based on the following: interviews, pricing, experience, references, capacity, and availability. **The Community Services Division expects to refer to the Purchasing Division with recommendations by May 1, 2025.** If the total contract price exceeds \$75,000, then this project must be approved by the Flint City Council.

Phase Six: Contract

- Each awarded contractor will be provided with a contract contingent on approval from the City Administration and Council. The Project Manager will assign work based on the qualifications of the contractors. The work may be divided into segments, wards, etc. The contractor will be responsible for doing inspections and writing a scope of work for each property. They are expected to work directly with the homeowners as needed.
- No work is to be performed without a signed contract and an issued purchase order. The contractor is to adhere to all negotiated contract terms. Failure to adhere to these requirements may result in the cancellation of the contract.

Phase Seven: Inspection & Scope of Work

- All work performed must be completed in accordance with contract terms. Conditions are subject to change with any and all contract modifications being approved by the Project Manager, Legal, and City Council if necessary.

Phase Nine: Completion



- This project is considered complete when all contract terms have been satisfied upon review with the City of Flint Administration and the Project Manager. The estimated completion date is by October of 2025.

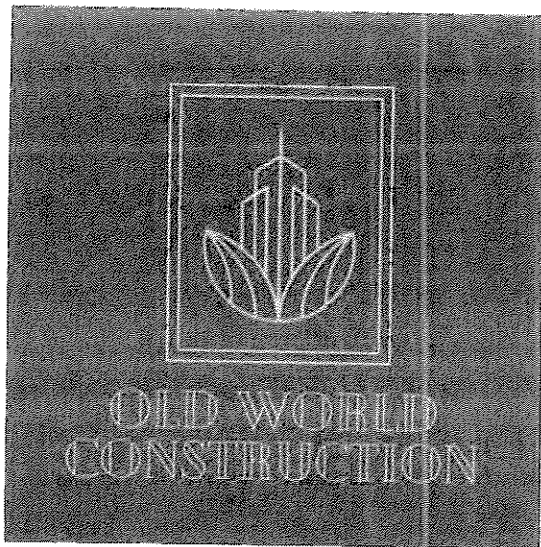
#### Pricing

Pricing is estimated cost of labor and materials ONLY. Awarded bidders will provide their own scope of work upon assignment, inspection, and walkthrough of the homes.

Item	Description	Unit	Unit Price	Quantity	Total Cost
Building Permit	Apply for and obtain a building permit	EA	410	55	22550.00
Demolition & Disposal	Placement of 20-yard dumpster and debris removal	Lump Sum	24750	55	24750
Wrap Fascia - Aluminum	Enclose trim with .027 white aluminum breaker stock	Square Foot	20.00		20.00
Soffit Remove & Replace	Remove & replace soffit with vinyl vented soffit	Square Foot	20.00		20.00
Tear off & Reroof - All Sheathing	Remove all roofing & sheathing, install new	Square Foot	702		702
Tear off & Reroof - Partial Sheathing	Remove roofing, replace up to 5 SF per 100 SF of defective sheathing	Square Foot	605.00		605.00
Gutter/Downspout - 5" Seamless	Install new 5" K Type seamless aluminum gutter system	Linear Foot	13.50		13.50
Roof Ventilation - Soffit & Ridge	Install soffit and ridge ventilation per specifications	Square Foot	15		15
Fascia 1" x 6"	Install a 1"x 6" #2 pine fascia with bevel cut joints using galvanized finish nails. Caulk over joints and wrap with aluminum coil stock back caulked and nailed 6" on center	Linear Foot	35		35

Note: All unit prices should be filled based on contractor's rates. Quantity estimates should be determined based on project scope for all 55 homes.



**STAFF:**

1. Administrator project manager: Juanquita Richardson
2. Project manager: Chanelle Franklin
3. Development specialist: Kim Dawson
4. Permit/documentation administrator: Cindy Richardson
5. General labor: James Stevenson
6. General labor: Anthony Taylor

**Subcontractors (roof/gutters):** five crews -committed to project( depending on the award size, additional roofing crews will be added)

**Subcontractors (gutters):** 2 crews- committed to project

**Supplier:** ABC Supply Highland Park, MI. Jeffrey /.  
Larry sales and delivery team respectfully.

**Construction Management System:** Clickup

**Equipment :**

1. Trucks
2. Ladders
3. Fall protection
4. Safety ropes
5. Roof brackets
6. Safety glass
7. Coil roofing nailers
8. Utility knife
9. Roofing shovels
10. Torches
11. Ladders
12. Tape measure
13. Roofing hammer
14. Gloves
15. Safety goggles
16. Dumpsters
17. Hammer Tackers
18. Drills
19. Extension cords
20. Generators
21. Trim Break

**Material:**

Synthetic underlayment, ice and water shield and drip edge

IKO Cambridge limited lifetime warranty asphalt dimensional shingles

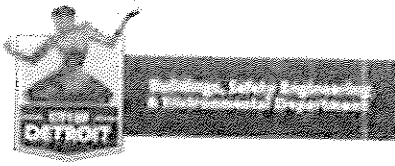
- Specification and standards
  - ASTM D6161 Class F
  - ASTM E108/UL790 Class A
  - ASTM D7158 Class H
  - FM 4473 Class 3
  - Blue green algae resistant
  - Limited wind warranty, 110 mph
  - Iron clad 10 years

Shingle colors:

- Dual black
- Charcoal gray
- Earthtone cedar
- Dual grey
- Driftwood
- Dual brown
- Weatherwood
- Harvard Slate

***Client material and labor warranty packet.***





City of Detroit  
Buildings, Safety Engineering and Environmental Department  
Building Division  
Coleman A. Young Municipal Center  
2 Woodward Avenue, 4th Floor, Suite 408, Detroit, Michigan 48226  
(313) 224-3202

## BUILDING PERMIT

SITE ADDRESS: 17202 ST AUBIN

PERMIT NO.: RES2025-00800

PARCEL NUMBER: 09015671.

SECTOR:

APPLIED: 03/17/2025

TYPE OF WORK: Alteration

ISSUED: 03/21/2025

ESTIMATED COST: \$13,965.00

EXPIRES: 09/17/2025

USE: One Family

PMR No.:

PERMIT DESCRIPTION: Exterior alterations per document  
(Subject to Field Approval.)

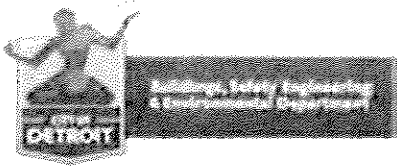
ZONING DISTRICT:	R1-Single-Family Residential	USE GRP:	R-3 310.5	FL AREA:
BLDG TYPE CODE:	5B - COMBUSTIBLE (FP 000)	STORIES:	2	GROUND AREA:
BETWEEN:	Between	and		SIZE: 5489.00
LOT NO.:	SUBDIVISION:	09015671.		

<u>Owner</u>	<u>Applicant</u>	<u>Contractor</u>
Brian Meadows 17202 St. Aubin DETROIT, MI 48226	OLD WORLD CONSTRUCTION LLC 29488 WOODWARD #170 ROYAL OAK, MI 48073	OLD WORLD CONSTRUCTION LLC 29488 WOODWARD #170 ROYAL OAK, MI 48073

Fees			
Type	Status	Date	Amount
Building Permit Fee	INVOICED	03/17/2025	\$680.51
Total:			\$680.51

Please be advised per the 2015 Michigan Building Code: Each permit issued by the code official under the provisions of the code shall expire by limitation and become null and void if the work authorized by the permit has not begun within 180 days from the issued date of the permit or if not inspected, after the work has begun for a period of 180 days. Before the work may be restarted, the permit shall be reinstated if the code has not changed. If the code has changed and the work was not started, a new permit is required based on the current requirements.





City of Detroit  
Buildings, Safety Engineering and Environmental Department  
Building Division  
Coleman A. Young Municipal Center  
2 Woodward Avenue, 4th Floor, Suite 408, Detroit, Michigan 48226  
(313) 224-3202

## **BUILDING PERMIT**

**SITE ADDRESS:** 3487 CRANE **PERMIT NO.:** RES2025-00678  
**PARCEL NUMBER:** 19010251. **SECTOR:** **APPLIED:** 03/06/2025  
**TYPE OF WORK:** Residential Rehab **ISSUED:** 03/10/2025  
**ESTIMATED COST :** \$16,600.00 **EXPIRES:** 09/06/2025  
**USE:** Two Family **PMR No.:**  
**PERMIT DESCRIPTION:** Exterior renovations (roofing) per provided documents. (Subject to field approval.)

**ZONING DISTRICT:** R2-Two Family Residential **USE GRP:** R-3 310.5 **FL AREA:**  
**BLDG TYPE CODE:** 5B - COMBUSTIBLE (FP 000) **STORIES:** 2 **GROUND AREA:**  
**BETWEEN:** Between and **SIZE:** 5286.00  
**LOT NO.:** **SUBDIVISION:** 19010251.

<u>Owner</u>	<u>Applicant</u>	<u>Contractor</u>
Eleanor Flowers 3487 CRANE ST DETROIT, MI 48214 193	OLD WORLD CONSTRUCTION LLC 29488 WOODWARD #170 ROYAL OAK, MI 48073	OLD WORLD CONSTRUCTION LLC 29488 WOODWARD #170 ROYAL OAK, MI 48073

Fees			
Type	Status	Date	Amount
Building Permit Fee	INVOICED	03/06/2025	\$782.78
Total:			\$782.78

Please be advised per the 2015 Michigan Building Code: Each permit issued by the code official under the provisions of the code shall expire by limitation and become null and void if the work authorized by the permit has not begun within 180 days from the issued date of the permit or if not inspected, after the work has begun for a period of 180 days. Before the work may be restarted, the permit shall be reinstated if the code has not changed. If the code has changed and the work was not started, a new permit is required based on the current requirements.





240407-T

RESOLUTION NO.: \_\_\_\_\_

PRESENTED: 9-04-2024

ADOPTED: SEP 09 2024

**RESOLUTION TO UTILIZE ARPA FUNDS TO RESPOND TO THE IMPACTS OF THE PANDEMIC ON HOUSING FOR FLINT HOMEOWNERS – CITY TO RUN CITY-WIDE ROOF REPAIR PROGRAM WITH FUNDS PREVIOUSLY ALLOCATED TO GCCARD**

In 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all of the ARPA funding received, of which approximately \$40 million was obligated as “revenue replacement” on December 20, 2023;

City Administration recommends reallocating \$850,000 that was previously allocated to GCCARD (but they were unable to execute a contract due to lack of staff capacity) to the Community Services Division to be used for a citywide roof repair program. Existing staff will oversee this program that will utilize a lottery system for picking the chosen applicants and there will be 8 applicants chosen from all 9 wards (so long as there are eligible applicants from which to choose).

Account Number	Account Name / Grant Code	Total Amount
287-721.350-801.000 FUSDT-CSLFRF	FUSDT-CSLFRF Neighborhood Improvement [home repair] reallocated from GCCARD for city-ran program	\$850,000

**IT IS RESOLVED** that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding to the City’s Community Services Division. Based on review and validation of the appropriate fund use by the City’s compliance firm, implementation of these funds will be consistent and compliant with US Department Treasury requirements and previously approved authorizations.

For the City:

Clyde D. Edwards / A0289  
Clyde D. Edwards / A0289 (Aug 9, 2024 14:24 EDT)  
Clyde D. Edwards, City Administrator

For the City Council:

[Signature]

Approved as to Form:

[Signature]  
Joseph Kuptz (Aug 9, 2024 13:11 EDT)  
Joseph Kuptz, Acting City Attorney

Approved as to Finance:

[Signature]  
Phillip Moore (Aug 9, 2024 12:48 EDT)  
Phillip Moore, Chief Financial Officer



## **RESOLUTION STAFF REVIEW**

**TODAY'S DATE:** August 7, 2024

**BID/PROPOSAL#** N/A

**AGENDA ITEM TITLE:**

**RESOLUTION TO UTILIZE ARPA FUNDS TO RESPOND TO THE IMPACTS OF THE PANDEMIC ON HOUSING FOR FLINT HOMEOWNERS – CITY TO RUN CITY-WIDE ROOF REPAIR PROGRAM WITH FUNDS PREVIOUSLY ALLOCATED TO GCCARD**

**PREPARED BY:** Emily Doerr

**VENDOR NAME:** N/A

### **Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

To be eligible for these grants, homeowners need to have been in their house for at least one (1) year, be under 300% of the federal poverty level depending on their household size and be in good standing with the City of Flint (water bills and property taxes paid). Existing staff will oversee this program that will utilize a lottery system for picking the chosen applicants and there will 8 applicants chosen from all 9 wards (so long as there are eligible applicants from which to choose).

### **Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE) / PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

These funds were allocated to GCCARD via resolution 230254.1 (adopted on 8/23/23) and the contract 23-067 was sent to GCCARD for execution on 2/20/24. The sub-recipient responded on 6/26/24 informing the city that their Weatherization team (who was the staff members that were going to implement the grant) would be laid off effective 6/28/24 and thus GCCARD would not be able to execute the contract to administer the program.

### **Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

An estimated 72 owner-occupied lower-income homeowners will receive a new / repaired roof through this program that will be administered by the city which will benefit their daily living experiences while stability their home values and decreasing their utility costs.

### **Section IV: FINANCIAL IMPLICATIONS:**

The program will be administered by the city with a 5% administration rate. Program delivery costs including roof permits and inspections will be outside of that 5% for staff costs.



BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN: N/A

Dept.	Name of Account	Account Number	Grant Code	Amount
		FY24 GRAND TOTAL		

PRE-ENCUMBERED? YES ☐ NO ☐ REQUISITION NO:

ACCOUNTING APPROVAL:  Date: 08/09/2024

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3

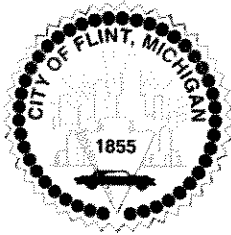
OTHER IMPLICATIONS *(i.e., collective bargaining)*:

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE:   
Emily Doerr (Aug 9, 2024 12:19 EDT)

Emily Doerr, Director – Business and Community Services





RESOLUTION NO.: 250240-T

PRESENTED: 7-23-2025

ADOPTED: \_\_\_\_\_

**BY THE CITY ADMINISTRATOR:**

**RESOLUTION AUTHORIZING THE FLINT POLICE DEPARTMENT TO AMEND  
RESOLUTION 240447-T**

**WHEREAS,** The City of Flint Police Department is requesting an extension to use the ARPA funds that were allocated to the City of Flint Police Department to furnish and install two gate operators to secure the fencing's perimeter and complete the fence project; the end date would change from June 30, 2025, to June 30, 2026, and

**WHEREAS,** The City of Flint Division of Purchases & Supplies solicited proposals on behalf of the Police Department for fencing to secure the parking lots surrounding employees and department vehicles at the City of Flint Police Department, and

**WHEREAS,** The Police Department awarded the lowest qualified bidder, Michigan Fence Company, Flint, MI to be awarded for this contract, and City Council authorized this contract by adopting resolution 230290 on August 28, 2023, in the amount not to exceed \$50,118.20 using allocated ARPA Building Addition & Improvement funds, and

**WHEREAS,** according to adopted resolution 220464.1 the ARPA allocation plan allocates \$70,000.00 for to Secured Lot for City Employees, including Police.

**WHEREAS,** The final phase of this fencing is to secure the fencing's perimeter. Michigan Fence has provided a quote of \$27,996.00.

Account Number	Account Name	Amount
287-305.701-976.000	Building Additions & Improve/FUSDT-CSLFRF	\$24,438.00
101-301.000-977.000	Police Department Equipment	\$3,558.00
	<b>FY2026 Total</b>	<b>\$27,996.00</b>

**IT IS RESOLVED,** That the proper City Officials, upon the City Council approval, are hereby authorized all things necessary to extend the change order with Michigan Fence Company for the completion of the fencing project from June 30, 2025, to June 30, 2026 in an amount not to exceed \$27,996.00 for FY26 (07/01/24-06/30/25) for an overall project total not to exceed \$78,114.20. Before ARPA funds are distributed, The City of Flint ARPA administration, compliance and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules. The referenced allocated ARPA funds for this project will be paid from the American Rescue Plan Act Fund (287). The remaining funds will come from the Police Departments (101) funds.





RESOLUTION NO.: \_\_\_\_\_

PRESENTED: \_\_\_\_\_

ADOPTED: \_\_\_\_\_

**APPROVED AS TO FORM:**

*Jo Anne Gurley*  
JoAnne Gurley (Jul 13, 2025 18:17 EDT)  
**Joanne Gurley, Chief Legal Officer**

**APPROVED AS TO FINANCE:**

*Phillip Moore*  
Phillip Moore (Jul 19, 2025 10:47 EDT)  
**Phillip Moore, Chief Financial Officer**

**FOR THE CITY OF FLINT:**

*Clyde D. Edwards/A0498*  
Clyde D. Edwards/A0498 (Jul 18, 2025 09:10 EDT)  
**Clyde Edwards, City Administrator**

**APPROVED BY CITY COUNCIL:**

\_\_\_\_\_  
**City Council President**

**APPROVED AS TO PURCHASING:**

*Lauren Rowley*  
**Lauren Rowley, Purchasing Manager**





## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: March 5, 2025*

**TODAY'S DATE:** 07/03/2025

**BID/PROPOSAL#** 23000542

**AGENDA ITEM TITLE:** RESOLUTION AUTHORIZING THE FLINT POLICE DEPARTMENT TO AMEND RESOLUTION 240447-T

**PREPARED BY:** Angela Amerman Finance/Police Department

**VENDOR NAME:** Michigan Fence Company

#### **Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

***Vendor Compliance (This vendor has been properly vetted and the responses are below):***

Federal government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
State government	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
City of Flint	(All documentation current, no violations)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

The Flint Police Department had solicited proposals for fencing to secure the parking lots surrounding employee and department vehicle parking. Michigan Fence Company was awarded the bid as the lowest qualified bidder. The Police department is requesting Purchasing to extend the end date of purchase order 25-008034 to June 30, 2026. The installation was approved under Adopted Resolution 240447-T.

#### **PROCUREMENT (MUST BE SPECIFIED)**

**Please specify how this vendor was identified: (Check one)**

- ☐ Sole Source (Please attach sole source statement to requisition)
- ☒ Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- ☐ Cooperative Contract (MIDeal, Sourcwell, GSA, or other municipality)
- \*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services
- ☐ (3) Quotes (please attach all quotes to your requisition)

#### **Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**





## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: March 5, 2025*

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
2025	101-336.000-801.000	\$9,892.00	\$9,892.00	\$9,892.00	n/a
2024	287-305.701-976.000	\$50,118.20	\$50,118.20	\$45,462.00	230290
2024	590-550.300-976.000	\$17,699.00	\$17,699.00	\$17,699.00	n/a
2024	202-447.201-801.000	\$5,818.00	\$5,818.00	\$5,818.00	n/a
2024	202-449.201-976.000	\$16,536.00	\$16,536.00	\$16,536.00	n/a

#### **Section III.**

**POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

The benefit to the City of Flint residents is the reduction in police vehicles, city vehicles and employee vehicles being tampered with or stolen. The fence prevents unauthorized access to sensitive equipment such as firearms and electronic devices stored in police, city and employee's vehicles. The action demonstrates that the City of Flint is taking proactive steps to secure its resources.

#### **Section IV: FINANCIAL IMPLICATIONS:**

**IF ARPA related Expenditure:**

**Has this request been reviewed by E&Y Firm:** YES ☒ NO ☐ **IF NO, PLEASE EXPLAIN:**

**BUDGETED EXPENDITURE?** YES ☒ NO ☐ **IF NO, PLEASE EXPLAIN:**





## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*Effective: March 5, 2025*

Dept.	Name of Account	Account Number	Grant Code	Amount
Police	Building Additions & Improve	287-305.701-976.000	FUSDT-CSLFRF	\$24,438.00
Police	Equipment	101-301.000-977.000		\$3,558.00
<b>FY26 GRAND TOTAL</b>				<b>\$27,996.00</b>

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \_\_\_\_\_

BUDGET YEAR 2 \_\_\_\_\_

BUDGET YEAR 3 \_\_\_\_\_

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 250009389

ACCOUNTING APPROVAL: Angela Amerman   
Angela Amerman (Jun 10, 2025 08:45 EDT) Date: \_\_\_\_\_

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

#### Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Terence Green	
2	Tyrone Booth	





## CITY OF FLINT

# \*\* STAFF REVIEW FORM \*\*

Effective: March 5, 2025

3		
---	--	--

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Terence Green  
Terence Green (Jul 10, 2025 10:26 EDT)  
(Terence Green, Police Chief)

**ADMINISTRATION APPROVAL:** Clyde D. Edwards  
Clyde D. Edwards (Jul 7, 2025 09:53 EDT)  
(for \$20,000 or above spending authorizations)





RESOLUTION NO.:

240447-7

PRESENTED:

10-9-2024

ADOPTED:

1-8-2025

PROPOSAL #23000542

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO MICHIGAN FENCE COMPANY FOR POLICE DEPARTMENT FENCE**  
**CHANGE ORDER FOR GATE INSTALLATION**

**WHEREAS,** The City of Flint Division of Purchases & Supplies solicited proposals on behalf of the Police Department for fencing to secure the parking lots surrounding employee and department vehicles at the City of Flint Police Department via P23000542.

**WHEREAS,** The Police Department awarded the lowest qualified bidder, Michigan Fence Company, Flint, MI to be awarded for this contract, and City Council authorized this contract by adopting Resolution #230290 on August 28, 2023 in the amount no to exceed \$50,118.20 using allocated ARPA Building Addition & Improvement funds.

**WHEREAS,** The final phase of this fencing is to install a gate to secure the fencing's perimeter. Michigan Fence has provided a quote of \$27,996.00 for the gate as the original installers of the fencing last year.

The funding will come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
*287-305.701-976.000	Building Additions & Improve/FUSDT-CSLFRF	\$21,242.00
101-301.000-977.000	Police Department Equipment	\$6,754.00
	<b>FY2025 TOTAL</b>	<b>\$27,996.00</b>

**IT IS RESOLVED,** That the Appropriate City Officials are hereby authorized to enter into a change order with Michigan Fence Company for the installation of the gate on the Police Department Fence in an amount not to exceed \$27,996.00 for FY25 (07/01/24-06/30/25) for an overall project total not to exceed \$78,114.20. Before ARPA funds are distributed, The City of Flint ARPA administration, compliance and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules. The referenced allocated ARPA Funds for this project will be paid from the American Rescue Plan Act Fund (287).

APPROVED AS TO FORM:

Joseph Kuptz  
Joseph Kuptz (Oct 2, 2024 12:36 EDT)  
Joseph Kuptz, Acting City Attorney

APPROVED AS TO FINANCE:

Phillip Moore  
Phillip Moore (Oct 2, 2024 12:30 EDT)  
Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:

Clyde D Edwards / A0312  
CLYDE D EDWARDS / A0312 (Oct 2, 2024 14:39 EDT)  
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

[Signature]

APPROVED AS TO PURCHASING:

Lauren Rowley  
Lauren Rowley, Purchasing Manager





# CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

**TODAY'S DATE:** 09/30/2024

**BID/PROPOSAL#** 23000542 (Resolution Number 230290)

**AGENDA ITEM TITLE:** POLICE DEPARTMENT GATE INSTALLATION

**PREPARED BY:** Candice Smith – Police Department

**VENDOR NAME:** MICHIGAN FENCE COMPANY

**Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

The Police Department is requesting Purchasing to approve a Purchase Order in the amount of \$27,996.00 to install the gate for the 8-guage fence that has already been installed. This installation was approved under Adopted Resolution 230290.

**Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES)**

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
2024	Building Additions & Improve	287-305.701-976.000	\$50,118.20	\$48,758	230290

**Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

This fence is needed to secure the parking lots surrounding employee and department vehicle parking for the City of Flint Police Department.

**Section IV. FINANCIAL IMPLICATIONS:**

**IF ARPA related Expenditure:**

Has this request been reviewed by E&Y Firm: YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

N/A

**BUDGETED EXPENDITURE?** YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:









# MICHIGAN FENCE COMPANY, INC.

G-3059 West Hill Rd  
Flint, MI 48507

Phone: (810) 235-4581  
Fax: (810) 235-9348

May 21, 2024

City of Flint Police Department  
210 E. Fifth Street  
Flint, Michigan 48502

RE: Gate Operators

Dear Tyrone Booth,

We appreciate the opportunity to present this proposal for your fence requirements. The following is a brief description of the materials to be supplied by Michigan Fence Company, Inc.

Furnish and install two (2) IHSL24UL LiftMaster commercial gate operators with heaters, safety edges front & back, and loop detectors. Supply gooseneck stand for electrician to install controls. Install four (4) 4" Sch40 bollards for protection of gooseneck.

**Labor & Material**

**\$27,996.00**

**To accept this proposal, please sign, date, and return by fax or mail.**

Signed by \_\_\_\_\_ Date \_\_\_\_\_

*Due to the changes happening within the current steel market, prices are subject to change according to the market. Electrical service to operator and conduit to the keypad or gooseneck stand is not included in this estimate and is provided by others.*

The price quoted above is only for the listed material and footages and any changes will result in a change in price.

**PLEASE NOTE THAT THE PROPERTY OWNER IS RESPONSIBLE TO MARK ALL PROPERTY LINES AND TO OBTAIN ANY AND ALL PERMITS NECESSARY.**

*Installer shall call Miss-Dig for location of underground utilities; however, the customer is responsible for the location and marking of all other buried cables and/or any underground obstructions not designed by Miss-Dig. Some of these cables and/or obstructions may be, but are not limited to, cable TV lines, underground sprinkler lines, swimming pool electrical and water lines, and electrical, gas, or telephone lines.*

Once again, we appreciate this opportunity to present you with this proposal. We look forward to hearing from you.

Sincerely,

*Jason Stefanik*



*Pride In Fencing Since 1955*





230290  
RESOLUTION NO.: \_\_\_\_\_PRESENTED: AUG 23 2023ADOPTED: AUG 28 2023

Proposal #23000542

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO MICHIGAN FENCE COMPANY FOR AN 8-GAUGE BLACK CHAIN LINK FENCE FOR THE POLICE DEPARTMENT**

The Division of Purchases and Supplies solicited proposals for fencing to secure the parking lots surrounding employee and department vehicle parking for the City of Flint Police Department and the Water Service Center. Three sealed proposals were received and:


The Police Department has recommended, that the lowest bidder Michigan Fence Company, 3059 W. Hill Road, Flint, MI be awarded the contract for these said services:

The Police Department is requesting a contract with Michigan Fence Company for \$50,118.20, in an FY24 amount not to exceed \$50,118.20. The bid was for \$45,562.00 and would like to include a ten percent contingency of \$4,556.20 for unforeseen circumstances.

Account Number	Account Name	Amount
287-305.701-976.000	ARPA - Building Additions & Improve	\$50,118.20

IT IS RESOLVED, that the Proper City Officials, upon City Council's approval, are hereby authorized to enter into a contract with Michigan Fence Company for fencing services, for a total not to exceed \$50,118.20, for FY24 (07/01/23 - 06/30/24).

APPROVED AS TO FORM:

  
William Kim (Jul 19, 2023 09:25 EDT)

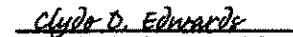
William Kim, City Attorney

APPROVED AS TO FINANCE:

  
Jane Mager (Jul 20, 2023 09:13 EDT)

Jane Mager, Acting Chief Financial Officer

FOR THE CITY OF FLINT:

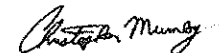
  
Clyde D. Edwards (Jul 20, 2023 13:13 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

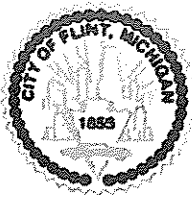


APPROVED AS TO PURCHASING



Christopher Mumby, Interim Purchasing Manager





230290

RESOLUTION NO.: \_\_\_\_\_  
PRESENTED: AUG 23 2023  
ADOPTED: AUG 28 2023

Proposal #23000542

**BY THE CITY ADMINISTRATOR:**

**RESOLUTION TO MICHIGAN FENCE COMPANY FOR AN 8-GAUGE BLACK CHAIN LINK FENCE FOR THE POLICE DEPARTMENT**

The Division of Purchases and Supplies solicited proposals for fencing to secure the parking lots surrounding employee and department vehicle parking for the City of Flint Police Department and the Water Service Center. Three sealed proposals were received and:

The Police Department has recommended, that the lowest bidder Michigan Fence Company, 3059 W. Hill Road, Flint, MI be awarded the contract for these said services:

The Police Department is requesting a contract with Michigan Fence Company for \$50,118.20, in an FY24 amount not to exceed \$50,118.20. The bid was for \$45,562.00 and would like to include a ten percent contingency of \$4,556.20 for unforeseen circumstances.

Account Number	Account Name	Amount
287-305.701-976.000	ARPA - Building Additions & Improve	\$50,118.20

**IT IS RESOLVED**, that the Proper City Officials, upon City Council's approval, are hereby authorized to enter into a contract with Michigan Fence Company for fencing services, for a total not to exceed \$50,118.20, for FY24 (07/01/23 - 06/30/24).

**APPROVED AS TO FORM:**

William Kim (Jul 19, 2023 09:25 EDT)

**William Kim, City Attorney**

**APPROVED AS TO FINANCE:**

Jane Mager (Jul 20, 2023 09:33 EDT)

**Jane Mager, Acting Chief Financial Officer**

**FOR THE CITY OF FLINT:**

Clyde D. Edwards (Jul 20, 2023 10:19 EDT)

**Clyde Edwards, City Administrator**

**APPROVED BY CITY COUNCIL:**

[Signature]

**APPROVED AS TO PURCHASING**

Christopher Mumby

**Christopher Mumby, Interim Purchasing Manager**









## CITY OF FLINT

**WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐**

*(If yes, please indicate how many years for the contract) 1 YEARS*

**WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)***

**BUDGET YEAR 1**


**BUDGET YEAR 2**

**BUDGET YEAR 3**

**OTHER IMPLICATIONS *(i.e., collective bargaining)*:**


**STAFF RECOMMENDATION: *(PLEASE SELECT)*: ☒ APPROVED ☐ NOT APPROVED**

**DEPARTMENT HEAD SIGNATURE:**

  
Terence Green : Jul 19, 2013 09:28 EDT

*(PLEASE TYPE NAME, TITLE)*



 An official website of the United States government [Here's how you know](#)



**Records Retention Policy Impacts Old SAM Registration Data**

**Show Details**

May 21, 2025



**See All Alerts**

**Subaward Reporting is live on SAM.gov** **Show Details**

Mar 8, 2025



[Home](#)

[Search](#)

[Data Bank](#)

[Data Services](#)

[Help](#)

**Search**

All Words

e.g. 1606N020Q02

**Search Results**

**Saved Searches**




**Filter By**


## Keyword Search

For more information on how to use our keyword search, visit our [help guide](#)

**Simple Search**

**Search Editor**

☐ Any Words 

☐ All Words 

☐ Exact Phrase 

e.g. 1606N020Q02

"Michigan Fence Company"



## Federal Organizations

Enter Code or Name







Status



Active



Inactive

Reset

All Domains

Contracting

Federal Assistance

Entity Information

Federal Hierarchy

Wage De

# No matches found

Your search did not return any results for active records.  
Would you like to include inactive records in your search results?

Search Inactive

Go Back



Feedback

## Our Website

About This Site

Our Community

Release Notes

System Alerts

## Policies

Terms of Use

Privacy Policy

Restricted Data Use

Freedom of Information Act

Accessibility

## Our Partners

Acquisition.gov

USASpending.gov

Grants.gov

More Partners

## Customer Service

Help

Check Entity Status

Federal Service Desk

External Resources

Contact





⚠ WARNING

This is a U.S. General Services Administration Federal Government computer system that is **"FOR OFFICIAL USE ONLY."** This system is subject to monitoring. Individuals found performing unauthorized activities are subject to disciplinary action including criminal prosecution.

This system contains Controlled Unclassified Information (CUI). All individuals viewing, reproducing or disposing of this information are required to protect it in accordance with 32 CFR Part 2002 and GSA Order CIO 2103.2 CUI Policy.

SAM.gov

An official website of the U.S. General Services Administration





Business Trademark

Login

Home

Search

Forms

# Business Search

As of 7/3/2025 we have processed all business filings received in our office through 06/25/2025.

**To file a document or annual report/statement for an existing entity, search for the entity, select Request Access from the slide-out drawer, complete the questions, refresh the webpage, and select File Subsequent Document or File Annual Report/Statement.**

**The same process applies to order certificates and copies.**

You must be logged in to file documents or order certificates and copies. Click on the Login button in the top right. If you do not have an account, create one. The credentials from the previous system did not transfer to this system.

Business Search Info:

Michigan Fence Company

Advanced

Results: 2

Name	Filing Date	Status	AR Standing	Ent
------	-------------	--------	-------------	-----

[Skip to main content](#)

MICHIGAN FENCE COMPANY  
Matched Names: MICHIGAN FENCE COMPANY, INC.

Entity Name	MICHIGAN FENCE COMPANY
Identification #	800179498
Jurisdiction	Michigan
Entity Type	Domestic Profit Corporation
Entity Status	Active
AR Standing	Good
Common Shares	50000
AR Due Date	05/15/2026
Initial Filing Date	08/01/1979
Last Report with Officers and Directors	2018
Resident Agent Name	DEBORAH HARRIS
Registered Office Street Address	G-3059 W HILL RD, FLINT, MI 48507
President Name & Address	DEBORAH HARRIS 3059 WEST HILL ROAD, FLINT, MI 48507
Secretary Name & Address	BRIAN HARRIS 3059 WEST HILL ROAD, FLINT, MI 48507
Treasurer Name & Address	BRIAN HARRIS 3059 WEST HILL ROAD, FLINT, MI 48507



Business Trademark

MICHIGAN FENCE COMPANY  
Matched Names:  
MICHIGAN FENCE COMPANY, INC.  
MICHIGAN FENCE COMPANY OF YPSILANTI

> 08/01/1979

> 02/22/1989

MICHIGAN FENCE COMPANY  
Matched Names: MICHIGAN FENCE COMPANY, INC.

Doi  
Prc  
Cor

Good

Active

Entity Name  
MICHIGAN FENCE COMPANY

Identification #  
800179498

Jurisdiction  
Michigan

Entity Type  
Domestic Profit Corporation

Entity Status  
Active

AR Standing  
Good

Common Shares  
50000

AR Due Date  
05/15/2026

Initial Filing Date  
08/01/1979

Last Report with Officers and Directors  
2018

Resident Agent Name  
DEBORAH HARRIS

Registered Office Street Address  
G-3059 W HILL RD, FLINT, MI 48507

President Name & Address  
DEBORAH HARRIS 3059 WEST HILL ROAD, FLINT, MI 48507

Secretary Name & Address  
BRIAN HARRIS 3059 WEST HILL ROAD, FLINT, MI 48507

Treasurer Name & Address  
BRIAN HARRIS 3059 WEST HILL ROAD, FLINT, MI 48507







## Department of Finance - Treasury

Sheldon Neeley  
Mayor

Clyde Edwards  
City Administrator

### Good Standing Certification

#### Applicant and/or Business Clearance

All applicants for City of Flint funded programs, including federal programs, must remain current and not in default on any obligations related to taxes, fines, penalties, water service, licenses or other forms of penalties.

**APPLICANT NAME:** Michigan Fence Company

**HOME ADDRESS:** \_\_\_\_\_

**DBA:** \_\_\_\_\_

**BUSINESS ADDRESS:** 3059 W. Hill Rd, Flint, MI 48507

Please include addresses of all properties in the name of other current and/or former businesses, parent company, subsidiaries and/or divisions. Also, please include all former names used while conducting business with the City.

#### ***This section to be completed by the Department of Finance - Customer Service Division***

Please check the following divisions for the status of current and delinquent obligations owed to the City of Flint. Please circle the appropriate response for each division.

WATER DIV.  
PROPERTY TAXES DIV.  
INCOME TAX DIV.  
ENFORCEMENT  
MR

CURRENT  
CURRENT  
CURRENT  
CURRENT  
CURRENT

DELINQUENT  
DELINQUENT  
DELINQUENT  
DELINQUENT  
DELINQUENT

*no record found*  
*no record found*  
*withholding order*  
*withholding order*  
*No record found*

If delinquencies exist, please indicate the date, type and amount of obligation:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Angela Amerman

Angela Amerman (Jul 3, 2025 17:56 EDT)

City Staff Person and Date

Herbert 7.7.2025

City of Flint Customer Serv. Representative and Date





MICHFEN-02

KREILLY

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/30/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Oakland Insurance Agency 8055 Ortonville Road Clarkston, MI 48348	<b>CONTACT NAME:</b>		
	<b>PHONE (A/C, No, Ext):</b> (248) 647-2500 <b>FAX (A/C, No):</b> (248) 647-4689		
	<b>E-MAIL ADDRESS:</b> certrequest@oaklandinsurance.com		
<b>INSURED</b>  Michigan Fence Company Inc. G-3059 W Hill Rd Flint, MI 48507	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
	<b>INSURER A : Emcasco Insurance Company</b>		<b>21407</b>
	<b>INSURER B : Employers Mutual Casualty Co.</b>		<b>21415</b>
	<b>INSURER C :</b>		
	<b>INSURER D :</b>		
	<b>INSURER E :</b>		
		<b>INSURER F :</b>	

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	X		5D88088	6/1/2025	6/1/2026	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000
	<input checked="" type="checkbox"/> XCU Included						MED EXP (Any one person) \$ 10,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:						PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY			5E88088	6/1/2025	6/1/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per person) \$
	<input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY						BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR			5J88088	6/1/2025	6/1/2026	EACH OCCURRENCE \$ 2,000,000
	<input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$ 2,000,000
	DED <input checked="" type="checkbox"/> RETENTION \$ 0						
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N	N/A	5H88088	6/1/2025	6/1/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$ 500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 500,000
							E.L. DISEASE - POLICY LIMIT \$ 500,000
B	Leased Rented Equip			5C88088	6/1/2025	6/1/2026	Limit (\$500 Ded) 100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Additional insureds as required by written contract, City of Flint, with respect to general liability.

## CERTIFICATE HOLDER

## CANCELLATION

City of Flint 1101 S Saginaw St Flint, MI 48502	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 