

City of Flint, Michigan

Third Floor, City Hall 1101 S. Saginaw Street Flint, Michigan 48502 <u>www.cityofflint.com</u>

Meeting Agenda – FINAL

Monday, June 23, 2025 5:30 PM

City Council Chambers

CITY COUNCIL

Ladel Lewis, President, Ward 2 Candice Mushatt, Vice President, Ward 7

Leon El-Alamin, Ward 1 Judy Priestley, Ward 4 Tonya Burns, Ward 6 Jon

I 1VACANT, Ward 3I 4Jerri Winfrey-Carter, Ward 5I 6Dennis Pfeiffer, Ward 8Jonathan Jarrett, Ward 9

Davina Donahue, City Clerk

CALL TO ORDER

City Clerk Davina Donahue shall informally call this City Council meeting to order for the purpose of electing a City Council President, in accordance with Section 3-201 (B) of the Flint City Charter.

ROLL CALL

ORGANIZATION OF THE CITY COUNCIL (Council President)

The City Council shall elect from its members a presiding officer who shall be known as the President of the Council

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CALL TO ORDER (President-Elect)

The President-Elect shall formally call this City Council meeting to order.

ORGANIZATION OF THE CITY COUNCIL (Council Vice President)

The City Council shall elect from its members an officer who shall be known as the Vice President of the Council.

ORGANIZATION OF THE CITY COUNCIL (Other Officers and Committees)

The City Council may elect such other officers as it deems necessary.

The President-Elect of the City Council may appoint committee officers (Finance, Legislative, and Governmental Operations) and sub-committees as deemed necessary.

PLEDGE OF ALLEGIANCE

PRAYER OR BLESSING

READING OF DISORDERLY PERSONS CITY CODE SUBSECTION

Any person that persists in disrupting this meeting will be in violation of Flint City Code Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators will be removed from the meetings.

REQUEST FOR AGENDA CHANGES/ADDITIONS

PUBLIC COMMENT

Members of the public who wish to address the City Council or its committees must register before the meeting begins. A box will be placed at the entrance to the Council Chambers for collection of registrations. No additional speakers or slips will be accepted after the meeting begins.

Members of the public shall have no more than three (3) minutes per speaker during public comment, with only one speaking opportunity per speaker.

COUNCIL RESPONSE

Councilmembers may respond once to all public speakers only after all public speakers have spoken. An individual Councilmember's response shall be limited to two (2) minutes.

CONSENT AGENDA

Per the amended Rules Governing Meetings of the Flint City Council (as adopted by the City Council on Monday, April 22, 2024), the Chair may request the adoption of a "Consent Agenda". After a motion to adopt a Consent Agenda is made and seconded, the Chair shall ask for separations. Any agenda item on a Consent Agenda shall be separated at the request of any Councilmember. After any separations, there is no debate on approving the Consent Agenda — it shall be voted on or adopted without objection.

PRESENTATION OF MINUTES

250219-T DRAFT/PROPOSED Summary Minutes/Flint City Council/City Council Meeting/May 27, 2025

DRAFT/PROPOSED Summary Minutes of the City Council Meeting/Meeting held Tuesday, May 27, 2025, at 7:13 p.m., in the Council Chambers, 3rd Floor, City Hall.

RESOLUTIONS

250178-T CO #1/MDOT Contract/Resurfacing 12th Street/Fenton Rd. to Grand Traverse St.

Resolution resolving that appropriate City Officials are authorized to do all things necessary to enter into change order #1 to MDOT Contract No. 22-5376, Job No. 207627CON for additional work on resurfacing along 12th St. from Fenton Rd. to Grand Traverse St., in the amount to exceed the Local Share of \$21,331.00 for a total of \$121,470.00. (Major Street Fund). [NOTE: It was discovered that the curb and gutter were wider than anticipated, causing more material and work. In addition, the bids for the project came back higher than anticipated. These costs account for approximately 6.26% of contract increase. MDOT increased the contract amount, which increased our local share by \$16,331.00, plus a contingency fee of \$5,000.00.]

250179-T Increase Flint Public Art Project/Extend Their Contract

Resolution resolving that the appropriate City Officials are hereby authorized to do all things necessary including budget amendments to process a change order to increase contract 24-005 with Flint Public Art Project by \$15,000.00 for a total contract amount of \$82,000 and to extend through 08/01/25. [NOTE: The Flint Public Art Project will continue to provide and design murals to the Smith Village/Choice Neighborhood Grant to support the CNI program.]

250180-T Contract/CDW-G/Licensing Renewal for VMware/IT Department

Resolution resolving that the Division of Purchases and Supplies, upon City Council's approval, is hereby authorized to do all things necessary to enter the contract with CDW-G to provide licensing for VMware and support for a total contract amount of \$89,733.60, allocations for FY 25 pending approval. [NOTE: The IT Department needs to renew the licensing for VMware. VMware is the software currently being used for virtualization of our servers. The current license has expired. Almost all of the City's servers are virtualized in the VMware Environment and renewal is for five (5) years.]

250181-T Contract/Anytime Restoration Services/Lead Based Paint Hazard Control Abatement Service

Resolution resolving that the Proper City Officials is hereby authorized to enter into a contract for FY25 with AnyTime Restoration in an amount NOT-TO-EXCEED \$98,778.90 which accounts for the \$89,799.00 base bid plus any potential unforeseen contingencies at a 10% cost (\$8,979.90), for the abatement of four unsafe Lead Hazard Homes within the city limits.

250183-T Contract/Sebis Direct Inc/Printing, Sorting and Mailing/Property Taxes and Water Bills

Resolution resolving that the appropriate city officials are authorized to do all things necessary to enter into a 3-year contract with Sebis Direct Inc. for printing, sorting, mailing of property taxes and water bills along with additional postage as needed for a FY26 total amount NOT-TO-EXCEED \$361,912.00 pending budget adoption, a FY27 total amount NOT-TO-EXCEED \$361,912.00 pending budget adoption, and a FY28 Page 4 of 12

total amount NOT-TO-EXCEED \$363,168.00 pending budget adoption, for an aggregate (3) year grand total NOT-TO-EXCEED \$1,086,992.00 with additional postage as needed.

250184.1-T Settlement/Diamond M. Jackson v Matthew Porter

Resolution resolving that City Council approves settlement in the matter of Diamond M. Jackson v Matthew Porter, United States District Court for the Eastern District of Michigan case number 24-cv-12189, in the amount of \$175,000, in satisfaction of any claims against the City and Officer Matthew Porter arising from said matter. Payment shall be drawn from appropriated funds in the Litigation and Suits line item 677-266.200-956.300. [NOTE: This resolution was amended to correct the date on the executive session, from June 4, 2025, to June 18, 2025.]

250197-T Accept/(MDHHS) Michigan Department of Health and Human Services/Lead Education & Faucet Replacement Grant/Amend 2024-2025 Budget/To Accommodate Funds

Resolution resolving that the appropriate City officials are authorized to do all things necessary to, accept the Lead Education and Faucet Replacement Program, amend the 2024-25 budget, appropriate grant funding for revenue and expenditures in future fiscal years as long as funds are available from the funder, and abide by the terms and conditions of the grant from The Michigan Department of Health and Human Services, in the amount NOT-TO-EXCEED \$33,000 over the 9-month period, from April 1, 2025-September 30, 2025.

250199-T Contract/Lake Star Construction Services, Inc./Commercial Façade at 1309 N. Saginaw St./1319 N. Saginaw St./The Choice Neighborhood

Resolution resolving that the appropriate City Officials are authorized to do all things necessary including budget amendments to enter into an agreement with Lake Star Construction Services, INC. in an amount NOT-TO-EXCEED \$250,000.00 for the purposes of façade improvements at the properties located at 1309 N. Saginaw Street and 1319 N. Saginaw Street. [NOTE: The façade improvements will create an inviting, functional, and visually appealing exterior that Page 5 of 12

complements the surrounding area, helping the facility blend with the local environment and standing out as a well-maintained and approachable location, and improvements can be completed and drawn within the grant period.]

250200-T INA Store Inc./Purchase Two Wheel Loaders/Street Maintenance Division

Resolution resolving that The Division of Purchases and Supplies, upon City Council's approval, is hereby authorized to issue a purchase order to Ina Store Inc. for the purchase of two Case 621G wheel loaders in an amount NOT-TO-EXCEED \$406,122.36.

250201-T Accept/(EGLE) Michigan Department of Environment, Great Lakes, and Energy/Flint- In Home Plumbing Replacement Program/Amend 2024-2025 Budget/To Accommodate Funds

Resolution resolving that the appropriate City officials are authorized to do all things necessary to, accept the Flint-In Home Plumbing Program, amend the 2024-25 budget, appropriate grant funding for revenue and expenditures in future fiscal years as long as funds are available from the funder, and abide by the terms and conditions of the grant from The Michigan Department of Environment, Great Lakes, And Energy in the amount NOT-TO-EXCEED \$489,544.00 over the 29-month grant period, from April 1, 2025 – September 30, 2027.

250202-T Amend/The Choice Neighborhood Grant Agreement/Clark Commons Endowment Trust

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to abide by the terms of The Department of Housing and Urban Development (HUD) for the use of all remaining eligible funds of the Choice Neighborhood grant, to appropriate revenue and expenditure amounts, and to make funds available in the current and subsequent fiscal years that funding continues to remain available, AND, further resolving that the appropriate City Officials are hereby authorized to do all things necessary to enter into contract with Communities of Hope in the amount available upon the close of the Page 6 of 12

grant. [NOTE: The Department of Business and Community Services wishes to establish an endowment trust with the remaining unexpended funds from this contract, estimated at \$750,000.00, to continue services to residents within the area in alignment with the amended Choice Neighborhood grant.]

250203-T Contract/Renova One (Renovating Roofing)/Residential Roofing Replacement Program

> Resolution resolving that appropriate City Officials are authorized to do all things necessary to enter into a contract with Renova One (Renovation Roofing) to complete up to 12 residential properties in the amount NOT-TO-EXCEED \$182,500.50 over the 12 month grant period.

250204.1-T Contract/We Preserve Michigan/Residential Roofing Replacement/Repair Program

> Resolution resolving that appropriate City Officials are authorized to do all things necessary to enter into a contract with We Preserve Michigan to complete up to 12 residential properties in the amount NOT-TO-EXCEED \$182,500.50 over the 12 month grant period. [NOTE: This resolution was amended to have the resolve paragraph reflect the company We Preserve Michigan.]

250205-T Contract/Lighthouse Insurance Group/City of Flint Workers' Compensation/ Excess Policy Period 7/1/25-7/1/26

Resolution resolving that the appropriate City Officials are authorized to enter into a contract with Lighthouse Insurance Group to provide the City with excess workers' compensation and terrorism insurance coverage through Midwest Employers Insurance Company at a combined premium cost amount NOT-TO-EXCEED \$163,550.00 for the period beginning 7/1/25 to 7/1/26. Funding for these services will come from account 677-267.651-955.000, pending adoption of the FY2026 budget.

250206-T Contract/Ambulance Liability Coverage

Resolution resolving that the appropriate City Officials are authorized to enter into an agreement with Lighthouse, an Alera Group, to provide the City with ambulance liability coverage for the 12 months of 7/125-7/1/26. Pending adoption of the FYE2026 budget, funding will come from general ledger account #677-267.651-955.000.

250207-T Reallocation/City of Flint's Coronavirus Aid, Relief and Economic Security (CARES) Act Community Development Block Grant

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to reallocate funding [in the amount of \$200,000.00 to [the Greater Flint Health Coalition/Food Pantry for \$150,000.00, and the Neighborhood Engagement Hug/Community Toolshed for \$50,000] in appropriate accounts and to enter into contracts or memorandums of understanding for proposed new activities to address Covid-19 as identified. [NOTE: The City of Flint's Finance Department has procured a citywide comprehensive grants management system that fulfills the operational requirements of the Division of Community Services, rendering the individual system no longer necessary, so funds initially allocated for this initiative are now available.]

250208-T Grant Acceptance/C.S. Mott Foundation/Atherton East Apartments Demolition-Choice Neighborhood Project

Resolution resolving that the appropriate City Officials are authorized to accept the Charles Stewart Mott Foundation Grant, amend the FY25 budget, appropriate funding for future fiscal years for as long as the funds are available from the funder, and abide by the terms and conditions of the grant, in the amount of \$2,000,000.00, AND, further resolving that the appropriate City Officials are hereby authorized to do all things necessary to process a change order to increase contract 19-035D with Flint Housing Commission by \$2,000,000.00.

250209-T Change Order/Contract/Flint Housing Commission/Demolition and Resident Relocation Services/Atherton East Choice Neighborhood Project Resolution resolving that the appropriate City Officials are authorized to do all things necessary, including budget amendments, to process a change order to increase Contract No. 19-035D with the Flint Housing Commission by \$425,305.00, for a revised total contract amount not-to-exceed \$4,993,396.00. [NOTE: An additional \$425,305.00 is required to complete demolition and resident relocation for the Atherton East Choice Neighborhood Project.]

250210-T Settlement/Michael Cochran v City of Flint

Resolution resolving that the Flint City Council approves the settlement in the matter of Michael Cochran v. City of Flint et al, Genesee County Circuit Court Case No. 24-120713-CZ, in the amount off \$43,437 in enhanced retirement contribution payable to the Michigan Employment Retirement System ("MERS") and \$32,500.00 in attorney fees and costs, for the complete satisfaction of all claims arising from said matter. Payment shall be drawn from appropriated funds in Account 677-266.200-956.300.

250211-T Resolution Correction/Resolution No. 240415-T/Resolution Authorizing the City of Flint to Enter into an Agreement with Rehmann Robson LLC for the FY2024 Audit

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to make corrections as needed to any revenue and expenditure accounts in order to make payments as submitted to Rehmann Robson, LLC for charges related to auditing services for the City of Flint's FY2023-2024 Audit, in an amount not-to-exceed \$274,000.00 for professional services rendered, plus out-of-pocket expenses not expected to exceed \$15,000.00. Per the signed Engagement Letter, Rehmann Robson LLC will also notify the City Council in writing as soon as practical after identification of the need for testing any additional major programs, as well as to explain any additional fees after the identification of any problems incurred when preparing for the audit.

250212-T Agreement/Rehmann Robson LLC/Auditing Services/Fiscal Year 2025 Audit Resolution resolving that the appropriate City Officials are authorized to do all things necessary to engage the services of Rehmann Robson LLC for the City of Flint's FY2025 auditing services, in an amount not expected to exceed \$291,000.00, plus out of pocket expenses not expected to exceed \$15,000.00. Per the Engagement Letter, Rehmann Robson LLC will also notify the City Council in writing as soon as practical after identification of the need for testing any additional major programs, as well as to explain any additional fees after the identification of any problems incurred when preparing for the audit.

RESOLUTIONS (May Be Referred from Special Affairs)

250214-T 2025 Operating Millage/City of Flint Downtown Development Authority/Millage Rate of 1.8806 Mills

Resolution resolving that the City Council of the City of Flint adopts the levy of 1.8806 mills for ensuing (FY2025-2026) Downtown Development Authority operating budget.

250189-T Approve Lease/Portion McKinley Center/Genesee Conservation District Organization

Resolution resolving that the Flint City Council approves the lease by and between the City of Flint and the Genesee Conservation District, on the previously mentioned terms, and authorizes City of Flint officials to enter into and execute such lease.

250182-T Grant Acceptance/Continuing Professional Education (CEP)/State of Michigan Commission/Law Enforcement Standards

Resolution resolving that the appropriate City officials are hereby authorized to do all things necessary to accept the funds enacted by Michigan Legislature PA1, amend the FY25 budget, appropriate award funding for revenue and expenditures in future fiscal years as long as the funds are available from the funder, and abide by the terms and conditions of the award from the State of Michigan, in the amount of \$99,000, to grant code SMLES-CPE25. [NOTE: For the purpose of inservice training for licensed law enforcement officers employed by the City.]

250188-T Approving \$25,000/Emergency Funding/Flint Genesee Job Corps Center

Resolution resolving that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #288-266.209-963.000 to Flint Genesee Job Corps Center Emergency Fund in the amount NOT-TO-EXCEED \$25,000.00 amend FY 25 Budget and make funds available for any future financial year as long as funds remain. [NOTE: The center currently serves 147 students, many of whom live on site and rely on the program for basic needs.]

250216-T Charitable Gaming License/The Action Foundation

Resolution resolving that the Action Foundation is recognized as a nonprofit organization operating in the city of Flint for the purpose of obtaining charitable gaming licenses, as issued by the State of Michigan, Bureau of State Lottery, Charitable Gaming Division, relative to conducting charity and fundraising events, as allowed by Act 382 of the Public Acts of 1972, as amended.

250218-T Prevailing Wage Standards/City-Funded Construction Projects

Resolution resolving that to stabilize the local workforce and enhance the community, the City of Flint shall preferentially award construction contracts to successful bidders, to the extent provided by law, that pay their subcontractors and construction mechanics not less than the prevailing wage rates and fringe benefits, on City projects.

CONSIDERATION OF APPLICANTS (CANDIDATES) - 3RD WARD COUNCILMEMBER

Consideration of Applicants/Candidates Regarding the Vacancy in the Office of 3rd Ward Council Member, per Flint City Charter Section 2-410(B).

CURRENT APPLICANTS/CANDIDATES:

- 1. Beverly L. Biggs-Leavy
- 2. AC Dumas
- 3. Richard F. Jones
- 4. Kerry L. Nelson

This Consideration of Applicants will continue for a total of thirty (30) rounds of council members' roll call votes for candidates.

By the 15th round, if the council body has not reached a majority vote for any one candidate, each council member will be allowed three (3) minutes in total to discuss their reasoning for supporting or opposing each candidate.

The consideration roll call will then continue until the 30th round.

FINAL COUNCIL COMMENTS

Final Council Comments shall be limited to two (2) minutes.

ADJOURNMENT





City of Flint, Michigan

Third Floor, City Hall 1101 S. Saginaw Street Flint, Michigan 48502 www.cityofflint.com

Meeting Minutes -FINAL

Tuesday, May 27, 2025 7:13 PM

City Council Chambers

CITY COUNCIL

Ladel Lewis, President, Ward 2 Candice Mushatt, Vice President, Ward 7

Leon El-Alamin, Ward 1 Judy Priestley, Ward 4 Tonya Burns, Ward 6

1 VACANT, Ward 3 Jerri Winfrey-Carter, Ward 5 Dennis Pfeiffer, Ward 8 Jonathan Jarrett, Ward 9

Davina Donahue, City Clerk

CALL TO ORDER

City Clerk Davina Donahue called this City Council meeting back to order at 7:13 p.m. for the purpose of electing a City Council President, in accordance with Section 3-201(B) of the Flint City Charter.

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ROLL CALL

Present: Councilmembers Lewis, Priestley, Winfrey-Carter, Burns, Mushatt, Pfeiffer, and Jarrett Absent: Councilmember El-Alamin

COUNCIL MOTION

Councilmember Priestley, seconded by Councilmember Lewis, made a motion to move the Organization of the City Council (Council President, Vice President, and Other Officers and Committees) vote to the end of the agenda. This motion PASSED by the following vote:

Aye: 5 – Councilmember Lewis, Councilmember Priestley, Councilmember Winfrey-Carter, Councilmember Mushatt, and Councilmember Jarrett

No: 2 - Councilmember Burns, and Councilmember Pfeiffer

Absent: Councilmember El-Alamin

PLEDGE OF ALLEGIANCE

Led by Councilmember Mushatt

PRAYER OR BLESSING

Prayer led by Councilmember Priestley

READING OF DISORDERLY PERSONS CITY CODE SUBSECTION

Read Into Record

REQUEST FOR AGENDA CHANGES/ADDITIONS

Councilmember Priestley, seconded by Councilmember Mushatt, made a motion to move add-on #1 (Resolution Adopting a Final Project Planning Document for Water System Improvements and Designating an Authorized Project Representative) after Presentation of Minutes. President Lewis added without objection. Also, added without objection, the Special Order regarding the Drinking Water State Revolving Project Plan for System Improvements presentation before the Public Hearing, requested by Councilmember Priestley.

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SPECIAL ORDER

Mike Leuffgen and Kyle Gall, Representatives from DLZ Engineering, presented a brief presentation on the Drinking Water State Revolving Project Plan for System Improvements before the Public Hearing.

PUBLIC HEARING

250154.6 Public Hearing/Drinking Water System Improvements/2026 Drinking Water State Revolving Fund (DWSRF)/Project Plan

A Public Hearing on the City of Flint's 2026 Drinking Water State Revolving (DWSRF) Project Plan for improvements at the Torrey Road Booster Station and Replacement of the Northwest Transmission Main.

HEARING HELD

PUBLIC COMMENT

3 Public Speakers

COUNCIL RESPONSE

Councilmembers to respond (Priestley, Burns, Pfeiffer, and Mushatt)

CONSENT AGENDA

PRESENTATION OF MINUTES

250166-T DRAFT/PROPOSED Summary Minutes/Flint City Council/Finance Committee Meeting/May 7, 2025

> DRAFT/PROPOSED Summary Minutes of the Finance Committee Meeting held Wednesday, May 7, 2025, at 5:00 p.m., in the Council Chambers, 3rd Floor, City Hall.

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Council/Legislative 250167-T DRAFT/PROPOSED Summary Minutes/Flint City Committee Meeting/May 7, 2025 DRAFT/PROPOSED Summary Minutes of the Legislative Committee Meeting held Wednesday, May 7, 2025, at 6:37 p.m., in the Council Chambers, 3rd Floor, City Hall. 250168-T DRAFT/PROPOSED Summary Minutes/Flint City Council/Governmental Operations Committee Meeting/May 7, 2025 DRAFT/PROPOSED Summary Minutes of the Governmental Operations Committee Meeting held Wednesday, May 7, 2025, at 7:14 p.m., in the Council Chambers, 3rd Floor, City Hall. 250169-T DRAFT/PROPOSED Summary Minutes/Flint City Council/Special Affairs Committee Meeting/May 12, 2025 DRAFT/PROPOSED Summary Minutes of the Special Affairs Committee Meeting held Monday, May 12, 2025, at 4:36 p.m., in the Council Chambers, 3rd Floor, City Hall. 250170-T DRAFT/PROPOSED Summary Minutes/Flint City Council/Regular City Council Meeting/May 12, 2025 DRAFT/PROPOSED Summary Minutes of the Regular City Council Meeting held Monday, May 12, 2025, at 6:45 p.m., in the Council Chambers, 3rd Floor, City Hall. 250171-T DRAFT/PROPOSED Summary Minutes/Flint City Council/Special City Council Meeting/May 14, 2025 DRAFT/PROPOSED Summary Minutes of the Flint Special City Council Meeting held Wednesday, May 14, 2025, at 5:34 p.m., in the Council Chambers, 3rd Floor, City Hall.

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RESOLUTIONS

250173-T Adoption/A Final Project Planning Document/Water System Improvements/Designating Authorized Project Representative

Resolution resolving that the City of Flint formally adopts said Project Planning Document and agrees to implement the selected alternative Improving Existing Infrastructure, AND, further resolving that the City Administrator, a position currently held by Clyde D. Edwards, is designated as the authorized representative for all activities associated with the project referenced above, including the submittal of said Project Planning Document as the first step in applying to the State of Michigan for a Drinking Water State Revolving Fund Loan to assist in the implementation of the selected alternative.

250156.1-T Assessment/Street Lighting Costs/FY2026

Resolution resolving that effective July 1, 2025, the cost of operating, maintaining, and improving street lighting, as contemplated under MCL 117.4d, shall be assessed against the special lighting district to provide for the operational costs of the current system and to enable upgrades and improvements to street lighting throughout the City. The assessment will be collected through the property bill for all property owners. The amount to be assessed will be adjusted annually to reflect the projected cost for the operational, maintenance, and improvement costs, and the number of property owners, AND, further resolving that the cost per parcel for the July 2025 tax bill will be set at \$64.18 per parcel, AND, further resolving that all funds shall be used exclusively for the purpose intended for the payment of costs permitted under MCL 117.4d(2)(b), including engineering, financial, legal, administrative services, and operation and maintenance of the City street lighting system. [NOTE: This resolution was amended to change the dollar amount from \$72.18 to \$64.18]

250157.1-T User Fee/Municipal Solid Waste Costs/FY2026

Resolution resolving that effective July 1, 2025, the cost of collecting, disposing of, and city-related operating, maintenance, and collection activities as contemplated

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under MCL 117.1 et seq and MCL 141.101 et seq., shall be charged to each residential and multi-family dwellings up to four units; AND, further resolving effective July 1, 2025, the user fee shall be \$210.56 to be charged to residential and multi-family dwellings up to four units, and the charge shall be calculated on the number of units and the charge shall be placed on the July 2025 tax bill; AND, further resolving that commercial and industrial properties will not be charged as they do not receive waste collection services from the City; AND, further resolving that all funds shall be used exclusively for the purpose intended – for the payment of costs permitted under MCL 117.1 et seq., and Revenue Bond Act of 1933, Act 94 as amended MCL 141.101 et seq. including collection, disposal, legal and administrative services associated and appropriated for in the City's Garbage Collection Special Revenue Fund. [NOTE: This resolution was amended to change the dollar amount from \$202.56 to \$210.56]

250165-T 2025 Operating Millage/City of Flint/Taxable Valuation of Real and Personal Property

Resolution resolving that there shall be levied against every dollar of all taxable property appearing on the 2024 Assessment Rolls of the City of Flint, through the constitutional and statutory processes of County and State Equalization, a total of Eighteen and Nine Thousand Nine Hundred Forty-eight Ten Thousandths (18.9948) mills of which Seven and Four Thousand Five Hundred Eighty Seven Ten Thousandths (7.4587) mills shall be for General City Operating Purposes; Two and Four Thousand Eight Hundred Sixty Two Ten Thousandths (2.4862) mills shall be for retirement of debt, improvements and other purposes as provided in Section 7-201 of the Flint City Charter, as amended; One and Nine Thousand Eight Ninety Thousandths (1.9890) mills shall be for Police Services; Four Thousand Nine Hundred Seventy Two Ten Thousandths (0.4972) mill shall be for the purpose of improvements and maintenance of City parks, forestry and recreation services; Five Thousand Nine Hundred Sixty Seven Ten Thousandths (0.5967) mill shall be for the purpose of funding public transportation services in the City by the Mass Transportation Authority; and, Five and Nine Thousand Six Hundred Seventy (5.9670) mills shall be for Police and Fire Services, AND, further resolving that the City Assessor be and is hereby authorized to prepare the City of Flint 2025 Tax Roll Page 6 of 10 by spreading said taxes authorized and levied for City of Flint purposes, School purposes, and Special Authority purposes in one column of said tax roll, and the provisional parts of said rate; namely, General City Operating purposes, Debt Services and Capital Improvement Programs, School purposes and Special Authority purposes, be shown on the Tax Statement.

RESOLUTIONS (May Be Referred from Special Affairs)

250160-T Adoption/Fiscal Year 2026 City of Flint Budget

Resolution resolving that the proposed FY2026 City of Flint Budget, as presented to City Council on March 3, 2025, is adopted consistent with the Uniform Budgeting and Accounting Act, MCL 141.421 et seq, and Section 7-101 of the Flint City Charter, AND, further resolving that the FY2026 City of Flint Budget is premised on the establishment of water and sewer and rates by the Chief Financial Officer sufficient to generate the estimated revenue stated herein, and the adoption of the following tax levies, pursuant to State statute, for a total City level of 19.10 mills; General Operating (7.50 mills), Public Improvement (2.50 mills), Police Services (2.00 mills), Public Transportation (0.60 mills), Parks & Recreation (0.50 mills), Police & Fire Protection (6.00 mills), totaling 19.10 mills, AND, further resolving that the City adopts the FY2026 City of Flint Budget as follows: General Fund (101), Major Street Fund (202), Local Street Fund (203), Public Safety Fund (205), Neighborhood Policing Fund (207), Parks & Recreation Fund (208), Street Lighting Fund (219), Garbage & Rubbish Fund (226), Building Inspection Fund (249), Drug Law Enforcement Fund (265), Section 108 Loans Fund (285), Debt Service Fund (301), Public Improvement Fund (444), Sewer Fund (590), and Water Fund (591), with the amendments, AND, further resolving that the City hereby establishes the estimated revenue budgets for the funds listed in various City departments, divisions, boards, commissions, and other activities as FY2026 City of Flint Budget.

250161-T Change Order Overage/A-Z Renovation Unlimited/Lead Remediation Service for FY25

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Resolution resolving that the Proper City Officials are hereby authorized to pay the change order overages for the 1 home awarded to AZ Renovations For Lead Remediation Services for FY25 in an amount NOT-TO-EXCEED \$8,500.00. [NOTE: This proposal at a requested FY25 cost of \$8,500.00 for overages owed to AZ will for lead abatement services.]

250162-T Contract/A-Z Renovation/Lead Based Paint Hazard Control Abatement Services

Resolution resolving that the Proper City Officials are hereby authorized to enter into a contract for FY25 with A-Z Renovations Unlimited in an amount NOT-TO-EXCEED \$326,704.40 which accounts for the \$297,004.00 base bid plus any potential unforeseen contingencies at a 10% cost (\$29,700.40), for the abatement of six unsafe Lead Hazard Homes within the city limits.

250163-T LaFontaine Automotive Group/Purchase Five (5) Trucks/Sewer Department

Resolution resolving that upon City Council's approval, that the Division of Purchases and Supplies is authorized to issue a purchase order to Lafontaine Automotive Group for the purchase of two (2) 2025 GMC Sierra 2500 Double cab long box 4WD trucks, one (1) 2024 Chevrolet 1-ton EZ dump truck and two (2) 2025 Chevrolet 1-ton EZ dump trucks in the amount of \$327,831.00. [NOTE: The following 2 vehicles will be traded in, 2013 Chevrolet 2500HD 4WD pickup and a 2015 1-ton EZ dump truck. The other three vehicles will either be repurposed for use at the WSC or auctioned off in accordance with established City of Flint disposal policies.]

250164-T Contract/Dell Marketing LP/Three Year Microsoft Licensing Renewal/Information Technology Department

Resolution resolving that the Division of Purchases and Supplies, upon City Council's approval, is hereby authorized to issue a Purchase Order with Dell Marketing, LP for a Microsoft licensing renewal, including an annual contingency, in the amount NOT-TO-EXCEED \$25,854.48 for the remainder of FY25 (05/01/25 – 06/30/25), \$166,666.66 for FY26 (07/01/25 – 04/30/26) pending budget adoption, \$166,666.66 for FY27 (07/01/26 – 06/30/27) pending budget adoption and \$140,812.19 (07/01/27 – 06/30/28) pending budget adoption, for the total aggregate amount NOT-Page **8** of **10**

TO-EXCEED \$500,000.00. [NOTE: This licensing provides city-wide access to Microsoft servers, computer services and Office 365 Applications for employees. The IT Department is also requesting additional annual contingency funding in the amount of \$11,539.80 for each fiscal year to cover any additional licenses needed for newly hired employees.]

250172-T Adoption/2025-2026 Master Fee Schedule

Resolution resolving that the Biennial Master Fee Schedule, which includes Water and Wastewater Volumetric Rates and Service Charges, be approved and implemented as outlined, and kept on file with the City Clerk, AND, further resolving that the Biennial Master Fee Schedule can and will be modified, should the need arise, at any time during the biennial timeframe for fiscal year FY2026, AND, further resolving that the appropriate City Officials are hereby authorized to do all things necessary to implement and collect the attached user fees, effective July 1, 2025.

ORGANIZATION OF THE CITY COUNCIL (Council President)

CALL TO ORDER (President-Elect)

ORGANIZATION OF THE CITY COUNCIL (Council Vice President)

ORGANIZATION OF THE CITY COUNCIL (Other Officers and Committees)

CONSIDERATION OF APPLICANTS (CANDIDATES) - 3RD WARD COUNCILMEMBER

FINAL COUNCIL COMMENTS

ADJOURNMENT

Council President Lewis Adjourned this Flint City Council Meeting at 8:51 p.m., Due to a Lack of a Quorum.

Page 9 of 10

Respectfully transcribed and submitted,

Jasmine Green City Council Secretary

Page 10 of 10



RESOLUTION NO.:	250178-T
PRESENTED: 6	
ADOPTED:	

Resolution Authorizing Appropriate City of Flint Officials to Do All Things Necessary to enter into change order #1 to MDOT Contract 23-5376, Job No. 207627CON for resurfacing along 12th Street from Fenton Rd. to Grand Traverse St.

BY THE CITY ADMINISTRATOR:

On October 23, 2023, per resolution 230333, the Proper City Officials were authorized to do all things necessary to enter into MDOT Contract 22-5376, Job No. 207627CON for the resurfacing along 12th St. from Fenton Rd. to Grand Traverse St., in the Local Share amount not to exceed \$100,140.00.

Once the project was started, it was discovered that the curb and gutter were wider than anticipated, causing more material and work. In addition, the bids for the project came back higher than anticipated. These costs account for approximately 6.26% of contract increase. MDOT increased the contract amount, which increased our local share by \$16,331.00, plus a contingency fee of \$5,000.00. Funding is available in the following account:

202-450.202-801.000	Major Street Fund	\$21,331.00
	Grand Total of Local Share	\$21,331.00

IT IS RESOLVED, that appropriate City Officials are authorized to do all things necessary to enter into change order #1 to MDOT Contract No. 22-5376, Job No. 207627CON for additional work on resurfacing along 12th St. from Fenton Rd. to Grand Traverse St., in the amount to exceed the Local Share of \$21,331.00 for a total of \$121,470.00. (Major Street Fund)

FOR THE CITY OF FLINT: Chyde D. Edwards (May 21, 2025 14:55 E01) Clyde Edwards, City Administrator APPROVED BY CITY COUNCIL:

APPROVED AS TO FORM:

JoAnne Gurley, City Attorney

APPROVED AS TO FINANCE:

The Moore (May 21, 2025 08:12 EDT)

Phillip Moore, Chief Financial Officer

2025 – KRN



Effective: March 5, 2025

TODAY'S DATE: May 20, 2025

BID/PROPOSAL#

AGENDA ITEM TITLE: Resurfacing of 12th St., change order #1

PREPARED BY: Kathryn Neumann for Rodney McGaha, Director of Transportation

VENDOR NAME: Michigan Department of Transportation (MDOT)

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor Compliance (This vendor has been properly vetted and the responses are below):

Federal government	(All documentation current, no violations)	[X YES [] NO
State government	(All documentation current, no violations)	[X] YES [] NO
City of Flint	(All documentation current, no violations)	[X] YES [] NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

12th Street was resurfaced between Fenton Rd. and Grand Traverse St. and was an MDOT project. MDOT sent the City of Flint a contract before the project began with estimated costs. From the beginning, the estimated costs were short because the bids came back higher than anticipated. Per the existing cross section within the contract documents, the route consisted of 40 feet of composite pavement with separate curb and gutter. Upon a review of the project site, it was discovered the existing gutter had been overlayed with HMA pavement and the route was slightly wider. This resulted in an increase to the Item and correlating Cold Milling HMA Surface item above. These costs account for approximately 6.26% of contract increase.

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

[X] Sole Source (Please attach sole source statement to requisition)

- [] Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- [] Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)
 - *Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services
- [] (3) Quotes (please attach all quotes to your requisition)



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: March 5, 2025

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE **RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

Fiscal	Account	FY GL	FY PO	FY	Resolution
Year		Allocation	Amount	Expensed	
FY24	202-450.202-801.000		\$247,300	\$211,947	240072
FY24	202-450.202-801.000		\$100,140	\$96,364	230333
FY23	202-450.202-801.000		\$474,690	\$474,690	230148
FY23	202-450.202-801.000		\$173,610	\$148,872	230064
FY22	202-450.202-801.000		\$30,000	\$21,679	

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

Asphalt pavement offers high skid resistance and provide high contrast in color between asphalt pavement and road markers, giving drivers better road visibility in any weather condition. A smoother road also protects cars from costly repairs from deteriorating roads.

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:	
Has this request been reviewed by E&Y Firm:	YES NO IF NO, PLEASE EXPLAIN:

BUDGETED EXPENDITURE? YES 🔀 NO 🗌 IF NO, PLEASE EXPLAIN:



CITY OF FLINT

** STAFF REVIEW FORM **

Effective: March 5, 2025

Dept.	Name of Account	Account Number	Grant Code	Amount
Trans	Professional Services	202-450.202-801.000		\$21,331.00
				www
		FY25 GRAND TO	ΓAL	\$21,331.00

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 _____

BUDGET YEAR 2 _____

BUDGET YEAR 3 _____

OTHER IMPLICATIONS (*i.e., collective bargaining*):

PRE-ENCUMBERED?	YES	\boxtimes	NO		REQUI	SITION N	O: 250	010090
ACCOUNTING APPROV	AL:	anted (A	(ay 20, 202	5 10:04 EDT)			Date:	
WILL YOUR DEPARTM	ENT N	EEI) A (CONT	RACT?	YES 🗌	NO	\boxtimes

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Rodney McGaha	810 691-3106
2	Jo Janiski	
3		

STAFF RECOMMENDATION: (PLEASE SELECT): APPROVED NOT APPROVED

CDE/ authorized administration version March 5, 2025



Effective: March 5, 2025

DEPARTMENT HEAD SIGNATURE: Rodney McGaha Rodney McGaha (May 20, 2025 11:19)

(Rodney McGaha, Director of Transportation)

ADMINISTRATION APPROVAL; Clyde D. Edwards (May 21, 2025 14:55 EDT)

(for \$20,000 or above spending authorizations)

CDE/ authorized administration version March 5, 2025



RESOLUTION NO.: 250179-1

PRESENTED: 6-4-2025

ADOPTED:_____

RESOLUTION TO INCREASE THE FLINT PUBLIC ART PROJECT BY \$15,000 AND EXTEND THEIR CONTRACT.

BY THE CITY ADMINISTRATOR:

WHEREAS, the City of Flint was awarded a \$30 million grant from the U.S. Department of Housing and Urban Development from the Choice Neighborhood Initiative (CNI) Grant program to revitalize the area surrounding Atherton East and South Flint, as well as the location of new proposed housing;

WHEREAS, the primary strategy of the City of Flint's CNI grant is to implement the approved Transformation Plan through the demolition and replacement of the obsolete Atherton East public housing development (Housing), implementation of several neighborhood strategies to revitalize the area (Neighborhoods), and ensuring that residents in the Choice Neighborhood areas are comprehensively assisted with improved access to basic services (People);

WHEREAS, the Flint Public Art Project was originally contracted with the City of Flint for four (4) placemaking (murals) activities within the Smith Village neighborhood for the Choice Neighborhood Grant on 02/06/2024.

WHEREAS, the Flint Public Art Project was the sole source and is the only organization in the area that manages large-scale murals, such as preparation, installation, and maintenance.

WHEREAS, the Flint Public Art Project will continue to provide and design murals to the Smith Village/ Choice neighborhood to support the CNI program with an increase to their budget of \$15,000 to the CNI grant, which will increase the contract amount to

Account Code	Description	Amount
296-704.801-801.000 FHUD18CHOICE	Professional Services: Place Making Original Contract Amount	\$67,000.00
296-704.801-801.000 FHUD18CHOICE	Professional Services: Place Making Additional Amount	\$15,000.00
	Total Contract	\$82,000.00

IT IS RESOLVED that the appropriate City Officials are hereby authorized to do all things necessary including budget amendments to process a change order to increase contract 24-005 with Flint Public Art Project by \$15,000.00 for a total contract amount of \$82,000 and to extend through 08/01/25.

Approved as to Form:

For the City of Flint:

Chief Legal Officer

- . . .

Clyde D. Edwards / A0453

Clyde DdEdwards; @ity Administrator

Approved as to Finance:

Philly Mr.

Philip Moore, Chief Financia Officer

Approved by Council:



Effective: March 5, 2025

TODAY'S DATE: 04/24/25

BID/PROPOSAL#

AGENDA ITEM TITLE: Resolution to increase the Flint Public Art Project (FPAP) by \$15,000 and extend the contract.

PREPARED BY: Mikesha Loring

VENDOR NAME: Flint Public Art Project

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor Compliance (This vendor has been properly vetted and the responses are below):

Federal government	(All documentation current, no violations)	[x] YES [] NO
State government	(All documentation current, no violations)	[x] YES [] NO
City of Flint	(All documentation current, no violations)	[x] YES [] NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

As part of the Critical Community Improvement Plan approved by HUD under the Choice Neighborhood Initiative, placemaking activities will be carried out within the Smith Village neighborhood. Flint Public Art Project has been contracted by the City of Flint in February 2024 to execute four murals on commercial buildings located within the Choice area (Smith Village). FPAP has extensive experience installing many murals in the greater Flint area. All funds are restricted for use within the designated Choice Area only.

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

- [x] Sole Source (Please attach sole source statement to requisition)
- [] Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- [] Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)
 - *Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services
- [] (3) Quotes (please attach all quotes to your requisition)



Effective: March 5, 2025

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
24/25	296-704.801-801.000 FHUD18CHOICE	\$67,000	\$67,000	\$49,000	N/A

Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

Murals bring meaningful benefits to the neighborhood. One, created through collaboration among residents, captures the area's rich history while imagining its future potential. Another mural, featured on the body shop, was developed jointly by city staff, the artist, and the business owner, reinforcing his role as a positive, long-term presence in the community.

A third mural, located within the Avenue Green Space, is designed to serve as a scenic backdrop for outdoor family photos. This piece includes interactive elements, such as a surrounding sensory wall, inviting engagement from all ages.

Neighbors have shared that the murals are breathing new life into the area and helping to deter graffiti. Each mural tells a distinct story, collectively contributing to a more vibrant, welcoming, and visually dynamic community.

Section IV: FINANCIAL IMPLICATIONS:

FUNDS ARE AVAILABLE IN EXPENSE ACCOUNT 296-704.801-801.000 FHUD18CHOICE All work must be completed, paid for, and drawn by 08/01/2025 and be compliant with all statutory and regulatory requirements as defined by the Choice Implementation Neighborhood Plan and grant-based accounting. Any expenditures incurred after 08/01/25 are not eligible to be reimbursed by HUD.



Effective: March 5, 2025

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES NO X IF NO, PLEASE EXPLAIN: This is not ARPA related and does not require EY review

BUDGETED EXPENDITURE? YES 🗌 NO 🗌 IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Business and Community Services	FHUD18CHOICE	296-704.801-801.000		\$82,000.00
		FY25 GRAND TOT.	AL	\$82,000.00

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 _____

BUDGET YEAR 2 _____

BUDGET YEAR 3 _____

OTHER IMPLICATIONS (*i.e.*, *collective bargaining*):

PRE-ENCUMBERED? YES NO REQUISITION NO: 250010070

ACCOUNTING APPROVAL: Caríssa Dotsov Date: 04/24/2025

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

CDE/ authorized administration version March 5, 2025



Effective: March 5, 2025

Section V: RESOLUTION DEFENSE TEAM: (Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Ashly Harris	EXT.3002
2	Mikesha Loring	EXT 2004
3		

STAFF RECOMMENDATION: (PLEASE SELECT): APPROVED

DEPARTMENT HEAD SIGNATURE:

Ashly Harris 5/6/25

(Name, Title)

NOT

Clyde D. Edwards (May 7, 2025 09:42 EDT)

ADMINISTRATION APPROVAL: Clyde D (for \$20,000 or above spending authorizations)

Planning and Development Department



Sheldon Neeley Mayor Clyde Edwards City Administator

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49502

Good Standing Certification Applicant and/or Business Clearance

All applicants for City of Flint funded programs, including federal programs, must remain current and not in default on any obligations related to taxes, fines, penalties, water service, licenses or other forms of penalties.

APPLICANT NAME:

HOME ADDRESS:

DBA:

[Contractor Name]

BUSINESS ADDRESS:

Please include addresses of all properties in the name of other current and/or former businesses, parent company, subsidiaries and/or divisions. Also, please include all former names used while conducting business with the City.

MSM

This section to be completed by the Department of Finance - Customer Service Div.

Please check the following divisions for the status of current and delinquent obligations owed to the City of Flint. Please circle the appropriate response for each division.

DELINQUENT No Water in Norm DELINQUENT No property in Norm DELINQUENT? No Ject in Nov DELINQUENT? No Ject in Nov

This section to be completed by the Division of Community Development

DCED/EDC:	CURRENT	DELINQUENT	N/A
(108 Loans,	EDC loans, mortgage re	epayments, etc)	

City of Flint Representative and Date

If delinquencies exist, please indicate the date, type and amount of obligation:

City Staff Person and Date City of Flint Customer Serv) Representative and Date

* DCED 1101 S. Saginaw St., FLINT, MICHIGAN 48502 (810) 768-7438 Fax (810) 766-7351 *

	Corporations Online Filing Syst				
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ID Number: 8022386		Request	certificate	Return to Results	New search
Summary for: FLINT	PUBLIC ART PROJECT				
The name of the DOM	ESTIC NONPROFIT CORPORA	TION: FLINT	PUBLIC ART	PROJECT	
Entity type: DOMEST	IC NONPROFIT CORPORATION				
Identification Numbe					
			······		
)ate of Incorporation	In Michigan: 09/21/2018	· · · · · · · · · · · · · · · · · · ·			
Purpose: Other					
ferm: Perpetual					
Host Recent Annual R	aport: 2024	Most Pacant	Annual De	port with Officers a	Directors: 2024
					Directors: 2024
The name and addres	s of the Resident Agent:				
Resident Agent Name:	JOSEPH SCHIPANI				
Street Address:	104 E FAUBLE ST.				
Apt/Suite/Other:					
City:	DURAND	State:	MI	Zip Code: 4	8429
Registered Office Mai	ling address:				
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Acts Subject To: 162-1982 Nonprofit Corporation Act

The corporation is formed on a Membership basis.

Written Consent

https://cofs.lara.state.mi.us/CorpWeb/CorpSearch/CorpSummary.aspx?token=nBxlLn58HwVtv4JMRDwTm1cWblopjmzlgq3FCQzRMH7Z0mRAdeXC1...

View filings for this business entity:	
ALL FILINGS ANNUAL REPORT/ANNUAL STATEMENTS ARTICLES OF INCORPORATION ARTICLES OF INCORPORATION RESTATED ARTICLES OF INCORPORATION	
View filings	-AIR-A. MI. MYANA AL-YALI AL-LALA AL-LA
Comments or notes associated with this business entity:	
	/

LARA FOIA Process

Transparency State

State Web Sites

Michigan.gov Home ADA Michigan News Policies

Copyright 2025 State of Michigan

Signed this 18th Day of April, 2025 by:

Signature	Title Title
Steven Barber	Authorized Agent

By selecting ACCEPT, I hereby acknowledge that this electronic document is being signed in accordance with the Act. I further certify that to the best of my knowledge the information provided is true, accurate, and in compliance with the Act. C Decline @ Accept

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MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS

FILING ENDORSEMENT

This is to Certify that the 2024 ANNUAL REPORT

for

FLINT PUBLIC ART PROJECT

ID Number:

802238699

received by electronic transmission on April 18, 2025 , is hereby endorsed.

Filed on April 18, 2025 , by the Administrator.

The document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.



In testimony whereof, I have hereunto set my hand and affixed the Seal of the Department, in the City of Lansing, this 18th day of April, 2025.

Lunda (

Linda Clegg, Director Corporations, Securities & Commercial Licensing Burk



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 05/18/2025

CEF BEL	S CERTIFICATE IS ISSUED AS A MA RTIFICATE DOES NOT AFFIRMATIV .OW. THIS CERTIFICATE OF INSUR PRESENTATIVE OR PRODUCER, AN	ELY RANC	or n E dc	EGATIVELY AMEND, EX DES NOT CONSTITUTE A	(TEND (DR ALTER T	HE COVERA	GE AFFORDED BY THE F	POLICIES	3
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174 West 4th Street, Suite 204				PHONE		a ut Athinah la	(A/C, No):	·····	·····	
New York, NY 10014					ADDRESS: support@thimble.com					
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INSURED Flint Public Art Project					INSURER B :					22608
713 Thomson St, Flint, MI, 48503					INSURER C : INSURER D :					
info@flintpublicartproject.com										
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The ACORD name and logo are registered marks of ACORD

LOC #: 1

ACORD

ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY Verifly Insurance Services, LLC DBA Thimble Insurance Serv	NAMED INSURED Flint Public Art Project 713 Thomson St, Flint, MI, 48503			
POLICY NUMBER		info@flintpublicartproject.com		
IBL-P33KGMPB3J				
	IC CODE 2608	EFFECTIVE DATE: 02/06/2025 5:32 PM EST		
ADDITIONAL REMARKS				

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM, FORM NUMBER: Acord 25 FORM TITLE: Certificate of Liability Insurance

Description of Operations (con't)

all boards, commissions and/or authorities and their board members, employees and volunteers are name as additional insured with respects to General, Auto, & Umbrella Liability as required by written contract.

Episodic Coverage (THSN CG 02 04 02 21) for policy number IBL-P33KGMPB3J until 02/06/2027 5: PM EST

Filter By	Î	< All Domains	Contracting Federal Assistance	Entity Information
Keyword Search For more information on how to use our keyword search, visit our help guide [Z]	ur keyword search,	Showing 1 - 1 of 1 results FLINT PUBLIC ART PROJECT	DJECT • ID Assigned Physical Address	
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DESIGNATED ADDITIONAL INSURED

This endorsement modifies insurance provided under the following: COMMERCIAL GENERAL LIABILITY COVERAGE FORM PROFESSIONAL LIABILITY COVERAGE FORM

SCHEDULE

Name of Designated Person or Organization (including its departments and attached agencies, its directors, officers, officials, employees, representatives and agents):

Any person(s) or organization(s) for whom you have agreed in writing in a contract or agreement that such person(s) or organization(s) be added as an additional insured on your policy.

E-Mail Address:

- A. SECTION II WHO IS AN INSURED is amended to include as an additional insured the person(s) or organization(s) shown in the SCHEDULE above, but only with respect to liability for "bodily injury", "property damage", "personal and advertising injury" or "wrongful acts" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:
 - 1. In the performance of your ongoing operations; or
 - 2. In connection with your premises owned by or rented to you.

However:

- 1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
- 2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.
- B. With respect to the insurance afforded to these additional insureds, the following is added to LIM-ITS OF INSURANCE section of the coverage form

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

- 1. Required by the contract or agreement; or
- 2. Available under the applicable limits of insurance shown in the Declarations;

whichever is less.

- C. If this policy is cancelled or nonrenewed for any reason, we will deliver notice of the cancellation or non-renewal to any Designated Person or Organization shown in the SCHEDULE above at the email address shown above.
- D. This endorsement shall not increase the applicable limits of insurance shown in the Declaration

All other terms and conditions remain unchanged.

THSN IL 20 20 10 20	© Verifiy Insurance Services, Inc. 2020	Page 1 of 1
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WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US (WAIVER OF SUBROGATION)

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART ELECTRONIC DATA LIABILITY COVERAGE PART LIQUOR LIABILITY COVERAGE PART POLLUTION LIABILITY COVERAGE PART DESIGNATED SITES POLLUTION LIABILITY LIMITED COVERAGE PART DESIGNATED SITES PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART RAILROAD PROTECTIVE LIABILITY COVERAGE PART UNDERGROUND STORAGE TANK POLICY DESIGNATED TANKS

SCHEDULE

Name Of Person(s) Or Organization(s):

Any person(s) or organization(s) for whom you have agreed in writing in a contract or agreement that such person(s) or organization(s) be added as an additional insured on your policy.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The following is added to Paragraph 8. Transfer Of Rights Of Recovery Against Others To Us of Section IV – Conditions:

We waive any right of recovery against the person(s) or organization(s) shown in the Schedule above because of payments we make under this Coverage Part. Such waiver by us applies only to the extent that the insured has waived its right of recovery against such person(s) or organization(s) prior to loss. This endorsement applies only to the person(s) or organization(s) shown in the Schedule above.

DESIGNATED ADDITIONAL INSURED

This endorsement modifies insurance provided under the following: COMMERCIAL GENERAL LIABILITY COVERAGE FORM PROFESSIONAL LIABILITY COVERAGE FORM

SCHEDULE

Name of Designated Person or Organization (including its departments and attached agencies, its directors, officers, officials, employees, representatives and agents): City of Flint

E-Mail Address:

dljohnson@cityofflint.com

- A. SECTION II WHO IS AN INSURED is amended to include as an additional insured the person(s) or organization(s) shown in the SCHEDULE above, but only with respect to liability for "bodily injury", "property damage", "personal and advertising injury" or "wrongful acts" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:
 - 1. In the performance of your ongoing operations; or
 - 2. In connection with your premises owned by or rented to you.

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However:

- 1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
- 2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.
- B. With respect to the insurance afforded to these additional insureds, the following is added to LIM-ITS OF INSURANCE section of the coverage form

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

- 1. Required by the contract or agreement; or
- 2. Available under the applicable limits of insurance shown in the Declarations;

whichever is less.

- C. If this policy is cancelled or nonrenewed for any reason, we will deliver notice of the cancellation or non-renewal to any Designated Person or Organization shown in the SCHEDULE above at the email address shown above.
- D. This endorsement shall not increase the applicable limits of insurance shown in the Declaration

All other terms and conditions remain unchanged.

PRIMARY AND NONCONTRIBUTORY – OTHER INSURANCE CONDITION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART LIQUOR LIABILITY COVERAGE PART PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

The following is added to the **Other Insurance** Condition and supersedes any provision to the contrary:

Primary And Noncontributory Insurance

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy provided that:

- (1) The additional insured is a Named Insured under such other insurance; and
- (2) You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US (WAIVER OF SUBROGATION)

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART ELECTRONIC DATA LIABILITY COVERAGE PART LIQUOR LIABILITY COVERAGE PART POLLUTION LIABILITY COVERAGE PART DESIGNATED SITES POLLUTION LIABILITY LIMITED COVERAGE PART DESIGNATED SITES PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART RAILROAD PROTECTIVE LIABILITY COVERAGE PART UNDERGROUND STORAGE TANK POLICY DESIGNATED TANKS

SCHEDULE

Name Of Person(s) Or Organization(s): City of Flint dljohnson@cityofflint.com

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The following is added to Paragraph 8. Transfer Of Rights Of Recovery Against Others To Us of Section IV – Conditions:

We waive any right of recovery against the person(s) or organization(s) shown in the Schedule above because of payments we make under this Coverage Part. Such waiver by us applies only to the extent that the insured has waived its right of recovery against such person(s) or organization(s) prior to loss. This endorsement applies only to the person(s) or organization(s) shown in the Schedule above.

Date: 2/6/2024

Item Title: Flint Public Art Project (FPAP) - Choice Neighborhood Improvement (CNI)

Contract #24-005 with Flint Public Art Project in the amount of \$67,000 to complete placemaking projects within the neighborhood of Smith Village.

Prepared by: Diana Degner

Author: Diana Degner

Requestor: Diana Degner

Background/Summary of Proposed Action:

As part of the Critical Community Improvement Plan approved by HUD under the Choice Neighborhood Initiative, placemaking activities will be carried out within the Smith Village neighborhood. This is to include installation of four murals around the Smith Village and Clark Commons neighborhood. Murals will be installed using High quality Kobra Paint, with built in UV protection and seal coat, by artist Johnny Fletcher, Magda Love, J Muzacz, Nomad Clan, Michael Cobley, Kevin Burdick. Flint Public Art Project will oversee all activities related to mural installation and maintenance. FPAP is the only organization of its kind in the area. They have extensive experience installing hundreds of murals in the greater Flint area. This includes procurement of artists, materials, lodging, and coordinating community engagement. Murals will be installed no later than August 1st, 2024.

Financial Implications:

There are no known financial implications.

Budgeted Expenditure? Yes 🛛 🛛 No 🗌 Please e	xplain if no:
Account No. 296-704.801-801.000 FHUD18CHOICE Ex	pense: \$
296-704.801-529.000 (revenue) <u>Pre-encumbered</u> ? Yes No Requisition #: 2	
Accounting Approval: Carissa Dotson (Jun 18, 2024 07:20 EDT)	Date: 06/18/2024
Other Implications (i.e., collective bargaining):	
There are no known implications.	
Environmental Review: Categorically Excluded, 1 Categorically Excluded, 5 Environmental Assessme Not Applicable	Subject to 58.5
Environmental Approval:	02/21/2004 Date: 06/18/2024
Supervisor Approval: Emily Doerr (July 2024 13:45 EDT)	Date: 06/18/2024

Staff Recommendation:

Staff recommend approval of this contract.

Planning and Development



CITY OF FLINT MICHIGAN



Flint Public Art Project Choice Neighborhood Improvements (CNI) \$67,000 FY 2024-FY 2024

CONTRACTS

CONTRACT CHECKLIST For those terms which are non-applicable, mark as N/A

Resolution N/A Notice to Proceed Upon execution of contract Applicable Law _pg. 1____ Arbitration pg. 3____ City Income Tax Withholding pg. 3 Compensation pg. 2 Contract Documents _pg(s) 1-2____ Disclaimer of Contractual Relationship with Subcontractors pg. 3 Effective Date pg. 7 Certification, Licensing, Debarment, Suspension and Other Responsibilities Force Majeure _pg. 4____ Furnishing of Bonds N/A Good Standing pg. 4 Indemnification _pg. 4____ Independent Contractor pg. 4 **Insurance/Worker's Compensation** pg(s) 4-5 Laws and Ordinances pg. 5 Liquidated Damages _N/A____ Modifications pg. 5 No Third-Party Beneficiary pg. 6 Non-Assignability _pg. 6____ Non-Disclosure/Confidentiality pg. 6 Non-Discrimination pg. 6____ Anti-Lobbying _pg. 6____ Ethics __pg. 6____ COVID-19 Policies and Training N/A Notices _pg. 6____ Records Property of City pg. 6

Scope of Services _pg. 1___ Severability _pg. 7___ Sole Proprietor Worker's Compensation Substitute _N/A____ Standards of Performance _pg(s) 2-3___ Subcontracting _pg. 7___ Termination _pg. 7___ Time of Performance _pg. 7___ Union Compliance _pg. 7___ Waiver _pg. 7___ Whole Agreement _pg(s) 7-8___

Notes:

If any additional terms are included, please describe why they are included.

Updated May 6, 2021

PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF FLINT PLANNING AND DEVELOPMENT DEPARTMENT- NEIGHBORHOOD PLANNING DIVISION AND

FLINT PUBLIC ART PROJECT

This agreement (hereinafter "Agreement") by and between the City of Flint, a Michigan Municipal Corporation, 1101 S. Saginaw Street, Flint, MI 48502, (hereinafter the "City"), and Flint Public Art Project, 3102 N. Center Rd. 48506 (hereinafter referred to as "Contractor").

1. Applicable Law: This Agreement and all related disputes shall be governed by and interpreted in accordance with the laws of the State of Michigan.

2. Claims and Disputes: Contractor agrees that for all claims, disputes, and other matters arising out of or relating to this agreement, Contractor must first request the City's consent to arbitrate. Such a request must be made within 30 days from the date the Contractor learns of or should have known the facts giving rise to the claim, dispute or question.

- (a) Notice of a request for arbitration must be submitted in writing by certified mail or personal service upon the City Attorney.
- (b) Within 60 days from the date a request for arbitration is received by the City, the City shall inform Contractor whether it agrees to arbitrate. If the City does not consent, the Contractor may proceed with an action in a court of competent jurisdiction in Genesee County, Michigan. If the City does consent, then within 30 days of the consent each party shall submit to the other the name of one person to serve as an arbitrator. The two arbitrators together shall then select a third person, the three together shall then serve as a panel in all proceedings. Any unanimous decision of the three arbitrators shall be a final binding decision. The City's failure to respond to a timely, conforming request for arbitration is deemed consent to arbitration.
- (c) The costs of the arbitration shall be split and borne equally between the parties and such costs are not subject to shifting by the arbitrator.
- (d) Contractor's failure to comply with any portion (including timeliness) of this provision shall be deemed a permanent waiver and forfeiture of the claim, dispute, or question.
- (e) This provision shall survive the expiration or termination of this Agreement in perpetuity.
- (f) Any and all arbitration shall be conducted in Genesee County, Michigan.

3. City Income Tax Withholding: Contractor and any subcontractor engaged in this contract shall withhold from each payment to his employees the City income tax on all of their compensation subject to City tax, after giving effect to exemptions. Such withholding shall be at a rate equal to 1% of all compensation paid to the employee who is a resident of the City of Flint, and $\frac{1}{2}$ % of the compensation paid to the employee who is a non-resident of the City of Flint.

4. **Compensation**: The City shall pay for such services as have been set forth herein within 45 days of submission of proper invoices, releases, affidavits, and the like. Notwithstanding, the contract price shall not exceed \$67,000. Contractor recognizes that the City does not guarantee it will require any set amount of services. Contractor's services will be utilized as needed and as determined solely by the City of Flint. Contractor expressly acknowledges that it, without limitation, has no right to payment of an amount exceeding the amount set forth in this Section. Contractor agrees that oral agreements by City officials to pay a greater amount are not binding.

- (a) Contractor shall submit itemized invoices for all services provided under this Agreement identifying:
 - (i) Supplies \$5,000
- (vi) Project Management \$2,000
- Spray Paint \$5,000 (vii) Travel, Lodging Food \$3,000
- (iii) Artist Stipend \$20,000
- (iv) Wall Prep 8,000

(ii)

(v) Lift Rental - \$4,000

Invoices shall be submitted to:

City of Flint Accounts Payable P.O. Box 246 Flint, MI 48501-0246

It is solely within the discretion of the City as to whether Contractor has provided a proper invoice. The City may require additional information or waive requirements as it sees fit.

5. Contract Documents: The invitation for bids, instructions to bidders, proposal, affidavit, addenda (if any), statement of bidder's qualifications (when required), general conditions, special conditions, performance bond, labor and material payment bond, insurance certificates, technical specifications, and drawings, together with this agreement, form the entire agreement, and they are as fully a part of the agreement as if attached hereto or repeated herein. If any conflicts exist between the terms and conditions of this Agreement and the above described list of documents, the terms and conditions of this Agreement are controlling.

6. Disclaimer of Contractual Relationship With Subcontractors: Nothing contained in the Contract Documents shall create any contractual relationship between the City and any Subcontractor or Sub-subcontractor.

7. Effective Date: This contract shall be effective upon the date that it is executed by all parties and presented to the City of Flint Clerk.

This contract shall not extend beyond fiscal year (2024/2025).

8. Certification, Licensing, Debarment, Suspension and Other Responsibilities: Contractor warrants and certifies that Contractor and/or any of its principals are properly certified and licensed to perform the duties required by this contract in accord with laws, rules, and regulations, and is not presently debarred, suspended, proposed for debarment or declared ineligible for the award of any Federal contracts by any Federal agency. Contractor may not continue to or be compensated for any work performed during any time period where the debarment, suspension or ineligibility described above exists or may arise in the course of Contractor contractual relationship with the City. Failure to comply with this section constitutes a material breach of this Contract. Should it be determined that contractor performed work under this contract while in non-compliance with this provision, Contractor agrees to reimburse the City for any costs that the City must repay to any and all entities.

9. Force Majeure: Neither party shall be responsible for damages or delays caused by Force Majeure or other events beyond the control of the other party, and which could not reasonably have been anticipated or prevented. For purposes of this Agreement, Force Majeure includes, but is not limited to, adverse weather conditions, floods, epidemics or pandemics, war, riot, strikes, lockouts, and other industrial disturbances; unknown site conditions, accidents, sabotage, fire, and acts of God. Should Force Majeure occur, the parties shall mutually agree on the terms and conditions upon which the services may continue within seven days of the discovery of the event.

10. Good Standing: Contractor must remain current and not be in default of any obligations due the City of Flint, including the payment of taxes, water & sewer costs, fines, penalties, licenses, or other monies. Violations of this clause shall constitute a substantial and material breach of this contract, which shall constitute good cause for the termination of this contract.

11. Indemnification: To the fullest extent permitted by law, Contractor agrees to defend, pay on behalf of, indemnify, and hold harmless the City of Flint, its elected and appointed officials, employees and volunteers and other working on behalf of the City of Flint, against any and all claims, demands, suits, or losses, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the City of Flint, its elected and appointed officials, employees, volunteers or others working on behalf of the City of Flint, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which may arise as a result of Contractor's acts, omissions, faults, and negligence, or that of any of his employees, agents, and representatives in connection with the performance of this contract. Should the Contractor fail to indemnify the City in the above-mentioned circumstances, the City may exercise its option to deduct the cost that it incurs from the contract price forthwith or may file an action in a court of competent jurisdiction, the costs of which shall be paid by Contractor. This provision shall survive the termination and/or expiration of this agreement, in perpetuity. 12. Independent Contractor: No provision of this contract shall be construed as creating an employer-employee relationship. It is hereby expressly understood and agreed that Contractor is an "independent contractor" as that phrase has been defined and interpreted by the courts of the State of Michigan and, as such, Contractor is not entitled to any benefits not otherwise specified herein.

13. Insurance/Worker's Compensation: Contractor shall not commence work under this contract until he has procured and provided evidence of the insurance required under this section. All coverage shall be obtained from insurance companies licensed and authorized to do business in the State of Michigan unless otherwise approved by the City's Finance Department. Policies shall be reviewed by the City's Finance Department for completeness and limits of coverage. All coverage shall be with insurance carriers acceptable to the City of Flint. Contractor shall maintain the following insurance coverage for the duration of the contract.

- (a) <u>Commercial General Liability</u> coverage of not less than one million dollars (\$1,000,000) combined single limit with the City of Flint, and including all elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and their board members, employees and volunteers, named as "Additional Insureds." This coverage shall be written on an ISO occurrence basis form and shall include: Bodily Injury, Personal Injury, Property Damage, Contractual Liability, Products and Completed Operations, Independent Contractors; Broad Form Commercial General Liability Endorsement, (XCU) Exclusions deleted and a per contract aggregate coverage. This coverage shall be primary to the Additional Insureds, and not contributing with any other insurance or similar protection available to the Additional Insureds, whether said other available coverage be primary, contributing, or excess.
- (b) <u>Workers Compensation Insurance</u> in accordance with Michigan statutory requirements, including Employers Liability coverage.
- (c) <u>Commercial Automobile Insurance</u> in the amount of not less than \$1,000,000 combined single limit per accident with the City of Flint, and including all elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and their board members, employees and volunteers, named as "Additional Insureds." This coverage shall be written on ISO business auto forms covering Automobile Liability, code "any auto."
- (d) <u>Professional Liability Errors and Omissions</u>. All projects involving the use of Architects, civil engineers, landscape design specialists, and other professional services must provide the City of Flint with evidence of Professional Liability coverage in an amount not less than one million dollars (\$1,000,000). Evidence of this coverage must be provided for a minimum of three years after project completion. Any deductibles or self-insured retention must be declared to and approved by the City. In addition, the total dollar value of all claims paid out on the policy shall be declared. At the option of the City, either the insurer shall reduce

or eliminate such deductibles or self-insured retention with respect to the City, its officials, employees, agents and volunteers; or Contractor shall procure a bond guaranteeing payment of losses and related investigation, claim, administration, and defense expenses.

Contractor shall furnish the City with two certificates of insurance for all coverage requested with original endorsements for those policies requiring the Additional Insureds. All certificates of insurance must provide the City of Flint with not less than 30 days advance written notice in the event of cancellation, non-payment of premium, non-renewal, or any material change in policy coverage. In addition, the wording "Endeavor to" and "but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives" must be removed from the standard ACORD cancellation statement. These certificates must identify the City of Flint, Finance Department, as the "Certificate Holder." Contractor must provide, upon request, certified copies of all insurance policies. If any of the above polices are due to expire during the term of this contract, Contractor shall deliver renewal certificates and copies of the new policies to the City of Flint at least ten days prior to the expiration date. Contractor shall ensure that all subcontractors utilized obtain and maintain all insurance coverage required by this provision.

14. Laws and Ordinances: Contractor shall obey and abide by all of the laws, rules and regulations of the Federal Government, State of Michigan, Genesee County and the City of Flint, applicable to the performance of this agreement, including, but not limited to, labor laws, and laws regulating or applying to public improvements.

15. Modifications: Any modifications to this contract must be in writing and signed by the parties or the authorized employee, officer, board or council representative of the parties authorized to make such contractual modifications under State law and local ordinances.

16. No Third-Party Beneficiary: This Agreement is for the sole benefit of the parties and their respective successors, and nothing in this Agreement, express or implied, is intended to or shall confer on any other person or entity any legal or equitable right, benefit or remedy of any nature whatsoever under or by reason of this Agreement.

17. Non-Assignability: Contractor shall not assign or transfer any interest in this contract without the prior written consent of the City.

18. Non-Disclosure/Confidentiality: Contractor agrees that Contractor will not disclose any such information provided to Contractor in furtherance of this Agreement, or in any other way make such documents public, without the express written approval of the City or the order of a court of competent jurisdiction.

19. Non-Discrimination: The Contractor shall comply with the Elliott Larsen Civil Rights Act, 1976 PA 453, as amended, MCL 37.2101 et seq., the Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended, MCL 37.1101 et seq., and all other federal, state, and local fair

employment practices and equal opportunity laws and covenants that it shall not discriminate against any employee or applicant for employment, to be employed in the performance of this Agreement, with respect to his or her hire, tenure, terms, conditions, or privileges of employment, or any matter directly or indirectly related to employment, because of his or her race, religion, color, national origin, age, sex, height, weight, marital status, association with the federal government, or physical or mental disability that is unrelated to the individual's ability to perform the duties of a particular job or position or status with respect to public assistance. A breach of this covenant is a material breach of this Agreement.

20. Anti-Lobbying: The Contractor shall not use any of the grant funds awarded in this Agreement for the purpose of lobbying as defined in the State of Michigan's lobbying statute, MCL 4.415(2). The Contractor shall not use any of the grant funds awarded in this Agreement for the purpose of litigation against the State or City. Further, the Contractor agrees to require that language of this assurance be included in the award documents of all subawards.

21. Ethics: Pursuant to the Flint City Charter 1-602 (I), every public servant, volunteer and city contractor is to receive training and be provided with a copy of the ethical standards set forth in 1-602 of the Charter. Therefore, Contractor acknowledges receipt of Flint City Charter 1-602 and agrees that Contractor and its staff shall abide by the terms therein and participate in any training provided by the City as may be necessary from time to time.

22. Notices: Notices to the City of Flint shall be deemed sufficient if in writing and mailed, postage prepaid, addressed to Emily Doerr and Davina Donahue, City Clerk, City of Flint, 1101 S. Saginaw Street, Flint, Michigan 48502, or to such other address as may be designated in writing by the City from time to time. Notices to Contractor shall be deemed sufficient if in writing and mailed, postage prepaid, addressed to Flint Public Art Project 3102 N. Center Rd. Flint MI 48506, or to such other address as may be designated in writing by Contractor from time to time.

23. Records Property of City: All documents, information, reports and the like prepared or generated by Contractor as a result of this contract shall become the sole property of the City of Flint, and shall be disclosed to the City upon request.

24. Scope of Services: Contractor shall provide all of the materials, labor, equipment, supplies, machinery, tools, superintendence, insurance and other accessories and services necessary to complete the project in accordance with the proposal submitted on October 27 2023, to include the installation of four murals within the neighborhood of Smith Village which is includes the boundaries of: north of E. Fifth Avenue, south of Mary St., east of Martin Luther King Blvd., and west of N. Saginaw. Murals will be installed using high quality Kobra paint, with built in UV protection and seal coat. Murals will be installed no later than August 1st 2024. The standard of care for all professional services performed or furnished by Contractor under this Agreement will be the skill and care used by members of Contractor's profession practicing under similar circumstances at the same time in the same locality.

All work not conforming to these requirements, including substitutions not properly approved and authorized, may be considered defective. In addition to any other remedies the City may have, if, within one year of the date of substantial completion of work, or within one year after acceptance by the City, or within such longer period of time as may be prescribed by law, any of the work is found to be defective or not in accord with the contract documents, Contractor shall correct promptly after receipt of a written notice from the City to do so, unless the City has previously given Contractor a written acceptance of such condition.

25. Severability: If any terms of this Agreement or the application of them to any person or circumstance are determined to be null and void, ineffectual, invalid or unenforceable by any competent tribunal, the remaining terms or the application of the terms to persons or circumstances other than to those which were determined to be invalid or unenforceable shall not be affected and shall continue in full force and effect.

26. Standards of Performance: Contractor agrees to perform pursuant to the Agreement in a timely, professional, safe and workmanlike manner consistent with standards in the trade, profession or industry. Contractor agrees that all of the obligations required by it under this Agreement shall be performed by it or by others employed by it and working under its direction and control.

27. Subcontracting: No subcontract work, if permitted by the City, shall be started prior to the written approval of the subcontractor by the City. The City reserves the right to accept or reject any subcontractor.

28. Termination: In the event of a failure by either party to perform any material provision of this Contract, the other side shall give written notice of the breach along with 30 days to cure the breach. If after the 30-day period, the breach has not been cured, the non-breaching party may terminate the contract. Either party may also terminate the contract if required by law to do so.

29. Time of Performance: Contractor's services shall commence immediately upon receipt of the notice to proceed and shall be carried out forthwith and without reasonable delay.

30. Union Compliance: Contractor agrees to comply with all regulations and requirements of any national or local union(s) that may have jurisdiction over any of the materials, facilities, services, or personnel to be furnished by the City. However, this provision does not apply if its application would violate Public Act 98 of 2011.

31. Waiver: Failure of the City to insist upon strict compliance with any of the terms, covenants, or conditions of this Agreement shall not be deemed a waiver of any term, covenant, or condition. Any waiver or relinquishment of any right or power hereunder at any one or more times shall not be deemed a waiver or relinquishment of that right or power at any other time.

32. Conduct:

(a.) <u>Hatch Act</u> – The Contractor agrees that no funds provided, nor personnel employed under this contract, shall be in any way or to any extent engaged in the conduct of political activities in violation of Chapter 15 of Title V United States Code, per the Hatch Act of 1939, as amended.

(b.) <u>Conflict of Interest</u> – In addition to the conflicts of interest requirements in 2 CFR Part 200 Subpart B, 200.122, no person who is an employee, agent, consultant, officer, or elected or

CONTRACTOR

Joe Schipani (Jun 18, 2024 17:27 CDT)

Its President

Title

Date 06/18/2024

CITY OF FLINT, a Michigan Municipal Cor

CLYDE DEDWARDS CLYDE DEDWARDS (Jun 18, 2024 15:38 EDT) 06/18/2024

Date

Clyde Edwards, City Administrator

APPROVED AS TO FORM

William Kim (Jun 18, 2024 14:50 EDT)

William Kim, City Attorney

06/18/2024

Date



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY 05/13/2024

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	OWNED SCHEDULED AUTOS				- - 		BODILY INJURY (Per accident) \$		
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	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N		Ì					PER OTH- STATUTE ER	
{	ANY PROPRIETOR/PARTNER/EXECUTIVE	N/A					*	E.L. EACH ACCIDENT \$	
	(Mandatory in NH)							E.L. DISEASE - EA EMPLOYEE \$	
 	DESCRIPTION OF OPERATIONS below		+				••••••••••••••••••••••••	E.L. DISEASE - POLICY LIMIT \$	
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en an	y of Flint, and including all elected ployees and volunteers, all boards d their board embers, employees and volunteers	, cor	nmis	sions and/or authorities	THI	E EXPIRATION	DATE THERE	DESCRIBED POLICIES BE CANC OF, NOTICE WILL BE DELIVERE ICY PROVISIONS.	
					AUTHO	DRIZED REPRES	ENTATIVE	Mir dl	
	(r	omni	ete a	ddress on form Acord 101)				Jeneraty	
L					.1	@1	988-2015 A	CORD CORPORATION. All	rights recor

The ACORD name and logo are registered marks of ACORD

AGENCY CUSTOMER ID:	: flintpublicartproject@gmail.com	Ì

ACORD	ADDITIONA	L REMA	RKS SCHEDULE	Page 1 of 1		
AGENCY Verifly Insurance Services, LLC DB/ POLICY NUMBER	A Thimble Insurance	Services	NAMED INSURED Flint Public Art Project 3102 N Center Rd, Flint, MI, 48506 flintpublicartproject@gmail.com			
IBL-FKWXG2A5N		1				
CARRIER National Specialty Insurance Co	mpany	NAIC CODE 22608	EFFECTIVE DATE: 05/13/2024 5:40 PM EDT			
ADDITIONAL REMARKS						
THIS ADDITIONAL REMARKS FORM IS FORM NUMBER: <u>Acord 25</u> FORM TI			urance			
Description of Operation	ns (con't)			***************************************		
Episodic Coverage (TH PM EDT	SN CG 02 04 02	2 21) for p	oolicy number IBL-FKWXG2A5N un	til 05/13/2026 5:4		
Certificate Holder						
commissions and/or aul	thorities and the nd volunteers a	ir board re listed a	ted officials, all employees and volu as additional insured with respect to	·		
Coverage is primary an	d non-contributo	ory as it a	pplies to the General Liability.			
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ACORD 101 (2008/01)		a and loss -	© 2008 ACORD CORPOR	ATION. All rights reser		
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Division	n of Community & Economic Development	
Sheldon Neeley Mayor		Clyde Edwards City Administrator
	Good Standing Certification	
	olicant and/or Business Clea	
All applicants for City of Flint funded programs, any obligations related to taxes, fines, penalties		
APPLICANT NAME:	1int Public Ar	+ Project
HOME ADDRESS: 31	02 N. Center R	2d. Flint MI 48506
OBA:		
BUSINESS ADDRESS:		<u></u>
Please include addresses of all properties in th subsidiaries and/or divisions. Also, please incl		• • •
This section to be completed by the De	partment of Finance - Customer Se	rvice Div.
Please check the following divisions for the sta the City of Flint. Please circle the appropriate	tus of current and delinquent obligations	owed to
WATER DIV. PROPERTY TAXES DIV.	CURRENT DELIN CURRENT DELIN	NQUENT Water Locd w/ Greneses, (NQUENT No Just
INCOME TAX DIV. ENFORCEMENT	CURRENT DELI CURRENT DELI	NQUENT 3 No Acet in Name
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DCED/EDC: CURRENT (108 Loans, EDC loans, mortg	DELINQUENT N//	• • • • • • • • •
•••••••••••••••••••••••••••••••••••••••	Glenda R. Dunlap	/ 06/14/2024
	Glenda R. Dunlap (Jun 14, 2024 18:00 EDT) City of Flint DCED Represent	
If delinquencies exist, please indicat		
Mikesha Loring (Jun 17, 2024 14:08 EDT) / 06/17/2024	iesley liggin	8, 12/5/23
DCED Staff Person and Date	City of Flint Customer Serv.	Representative and Date
* DCED 1101 S. Saginaw St	t., FLINT, MICHIGAN 48502 (810) 766-74	136 Fax (810) 766-7351 Good Standing Form Revised 9/25/2023 All previous editions obsolete

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US (WAIVER OF SUBROGATION)

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART ELECTRONIC DATA LIABILITY COVERAGE PART LIQUOR LIABILITY COVERAGE PART POLLUTION LIABILITY COVERAGE PART DESIGNATED SITES POLLUTION LIABILITY LIMITED COVERAGE PART DESIGNATED SITES PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART RAILROAD PROTECTIVE LIABILITY COVERAGE PART UNDERGROUND STORAGE TANK POLICY DESIGNATED TANKS

SCHEDULE

Name Of Person(s) Or Organization(s): City of Flint dljohnson@cityofflint.com

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The following is added to Paragraph 8. Transfer Of Rights Of Recovery Against Others To Us of Section IV – Conditions:

We waive any right of recovery against the person(s) or organization(s) shown in the Schedule above because of payments we make under this Coverage Part. Such waiver by us applies only to the extent that the insured has waived its right of recovery against such person(s) or organization(s) prior to loss. This endorsement applies only to the person(s) or organization(s) shown in the Schedule above.

LAN.GOV[®] FLINT PUBLIC ART PROJECT

Unique Entity ID	CAGE / NCAGE	Purpose of Registration
CZ1NS55MSH44	8BAH3	Federal Assistance Awards Only
Registration Status	Expiration Date	
Active Registration	Jan 2, 2024	
Physical Address	Mailing Address	
703 Mason ST	703 Mason ST.	
Flint, Michigan 48503-2421	Flint, Michigan 48503	
United States	United States	
Businesa information		
Doing Business as	Division Name	Division Number
(blank)	(blank)	(blank)
Congressional District	State / Country of Incorporation	URL
Michigan 05	Michigan / United States	http://flintpublicartproject.com/
Registration Dates		
Activation Date	Submission Date	Initial Registration Date
Jan 4, 2023	Jan 2, 2023	May 3, 2019
Entity Dates		
Entity Start Date	Fiscal Year End Close Date	
Jan 1, 2019	Dec 31	
Immediate Owner		
CAGE	Legal Business Name	
(blank)	(blank)	
Highest Level Owner		***************************************
		•

Highest Level Owner	
CAGE	Legal Business Name
(blank)	(blank)

Executive Compensation

Registrants in the System for Award Management (SAM) respond to the Executive Compensation questions in accordance with Section 6202 of P.L. 110-252, amending the Federal Funding Accountability and Transparency Act (P.L. 109-282). This information is not displayed in SAM, it is sent to USAspending.gov for display in association with an eligible award. Maintaining an active registration in SAM demonstrates the registrant responded to the questions.

Proceedings Questions

Registrants in the System for Award Management (SAM.gov) respond to proceedings questions in accordance with FAR 52.209-7, FAR 52.209-9, or 2. C.F.R. 200 Appendix XII. Their responses are displayed in the responsibility/qualification section of SAM.gov. Maintaining an active registration in SAM.gov demonstrates the registrant responded to the proceedings questions.

Exclusion Summary

Active Exclusions Records?

No

SAM Search Authorization

I authorize my entity's non-sensitive information to be displayed in SAM public search results:

Yes

Entity Types

Business Types

Entity Structure Corporate Entity (Tax Exempt) Entity Type Business or Organization Organization Factors (blank)

Socio-Economic Types

Check the registrant's Reps & Certs, if present, under FAR 52.212-3 or FAR 52.219-1 to determine if the entity is an SBA-certified HUBZone small business concern. Additional small business information may be found in the SBA's Dynamic Small Business Search if the entity completed the SBA supplemental pages during registration.

Financial Information			
Accepts Credit Card Pi No	ayments	Debt Subject To Offset No	
EFT Indicator		CAGE Code 8BAH3	
0000		0DAN-3	
Points of Contact Electronic Busines	9 19	and the second second second	
9. Joseph Schipani, Exe	acutive Director	703 Mason Street Flint , Michigan 48503 United States	
Government Busin	0655		
& Sandra Branch, Pres	ident	1051 Arapaho DR Burton , Mi chigan 48509 United States	
Service Classificatio			
NAICS Codes			
Primary	NAICS Codes		NAICS THE
Disaster Response			n an an Anna a Anna an Anna an

This entity does not appear in the disaster response registry.



CITY OF FLINT DEPARTMENT OF BUSINESS AND COMMUNITY SERVICES

Sheldon A. Neeley Mayor Emily Doerr Director



From: Emily Doerr, Business and Community Services

To: Lauren Rowley, Purchasing Manager:

Date: February 12, 2024

Re: Vendor Selection

The Planning and Development Department wishes to inform you that the Flint Public Art Project has been selected for the preparation, installation, and maintenance of murals in the neighborhood of Smith Village as part of the Choice Neighborhood Initiative – Critical Community Improvement plan. It is my recommendation that we proceed with awarding the contract for the base bid to Flint Public Art Project at the proposed amount of \$67,000.

This contract is sole sourced due to the nature of the project. The Flint Public Art Project is the only organization in the area that manages the preparation, installation, and maintenance of large-scale murals.

Signature:

Email:



RESOLUTION NO.: 2501 80 -T

PRESENTED: 6-4-2025

ADOPTED:

MIDEAL Contract #071B6600110 BY THE CITY ADMINISTRATOR:

A0463-RESOLUTION TO CDW-G FOR LICENSING RENEWAL FOR VMWARE

WHEREAS, the City of Flint Information Technology Department needs to renew the licensing for VMware. VMWare is our software for virtualization of our servers. Our current license has expired. Almost all of the City's servers are virtualized in the VMware Environment and renewal is for five (5) years.

WHEREAS, CDW-G submitted a quote to the city through the MI Master Computing – MiDeal (071B6600110) contract to complete this renewal of VMware and provide support for these services.

WHEREAS, the Information Technology Department is requesting \$89,733.60 to complete this licensing renewal for FY25.

The Funds will come from the following account(s):

Account Number	Account Name	Amount
636-228.000-814.600	Computer Software	\$89,733.60
	Grand Total FY25	\$89,733.60

Total Contract Amount: \$89,733.60

IT IS RESOLVED, that the Division of Purchases and Supplies, upon City Council's approval, is hereby authorized to do all things necessary to enter the contract with CDW-G to provide licensing for VMware and support for a total contract amount of \$89,733.60, allocations for FY 25 pending approval.

APPROVED AS TO FORM:

John Hay 2025 18:11 EDT)

JoAnne Gurley, Chief Legal Officer

FOR THE CITY OF FLINT:

Cpc-

Clyde D. Edwards (May 22, 2025 16:10 EDT) Clyde Edwards, City Administrator

APPROVED AS TO PURCHASING: Lauren Rowley

Lauren Rowley, Purchasing Manager

APPROVED AS TO FINANCE:

Phase My

Philip Moore (May 13, 2025 13:43 E01) Phillip Moore, Chief Financial Officer

APPROVED BY CITY COUNCIL:

City Council President



CITY OF FLINT ** STAFF REVIEW FORM **

Effective: March 5, 2025

TODAY'S DATE:4/28/2025BID/PROPOSAL#VMware License Renewal – 5 yearsPREPARED BY:Monique ColeVENDOR NAME:CDW-G

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor Compliance (This vendor has been properly vetted and the responses are below):

Federal government	(All documentation current, no violations)	[x] YES [] NO
State government	(All documentation current, no violations)	[x] YES [] NO
City of Flint	(All documentation current, no violations)	[] YES [] NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

VMWare is our software used for virtualization of our servers. Almost all City servers are virtualized in the VMware environment, and this is the support contract. VMware core offering allows businesses to run multiple operating systems and applications on a single physical server, creating "virtual machines" that share the server's resources. Our current license has expired. This license renewal is for five(5) years.

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

[] Sole Source (Please attach sole source statement to requisition)

- [] Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- [X] Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)
 - *Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services
- [] (3) Quotes (please attach all quotes to your requisition)



CITY OF FLINT ** STAFF REVIEW FORM **

Effective: March 5, 2025

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
24	636-228.000-814.600		\$24,000.00		
16	636-228.000-814.600		\$15,412.82		
				÷	

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

VMware benefits the City of Flint by enabling virtualization, allowing the city to run multiple operating systems and applications on a single physical server. This leads to cost savings, increased efficiency, and greater flexibility in IT infrastructure management.

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES NO IF NO, PLEASE EXPLAIN:

BUDGETED EXPENDITURE? YES 🔀 NO 🗌 IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
IT	Computer Software	636-228.000-814.600		\$89,733.60
		FY25 GRAND TO	TAL	\$89,733.60



CITY OF FLINT ** STAFF REVIEW FORM ** Effective: March 5, 2025

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \$89,733.60

BUDGET YEAR 2

BUDGET YEAR 3 _____

OTHER IMPLICATIONS (*i.e., collective bargaining*):

PRE-ENCUMBERED?	YES 🖂		REQUISITION NO:	250010103
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ACCOUNTING APPROVAL:	Monique Cole	Date:	05/13/25
	U		

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Jeff Keen	
2	Zach Smith	
3		

STAFF RECOMMENDATION: (PLEASE SELECT):	\boxtimes	APPROVED		NOT APPROVED
DEPARTMENT HEAD SIGNATURE: Jeff Koen May 13, 24		жерт) Jeff Keen, IT Director	•	
ADMINISTRATION APPROVAL	<u> </u>			

(for \$20,000 or above spending authorizations)

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Cor	noration		1 Alexandre	
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artment of Licensing	and Regulatory A	mairs 3		
ID Number: 801870346		Request certificate	Return to Results New se	arch
Summary for: CDW GOVER	INMENT LLC			
The name of the FOREIGN	LIMITED LIABILITY CO	MPANY: CDW GOVERNME	NT LLC	
			anna an a chuir ann an Arainn an san Airtean Airtean ann an Airtean Airtean Airtean Airtean Airtean Airtean Air	
Entity type: FOREIGN LIMI	TED LIABILITY COMPANY			
Identification Number: 801		D9074X		
Date of Qualification in Mich	vigan: 01/07/2010			
Drganized under the laws o	f: the state of Illinois			
Purpose:				
	······································			
Term: Perpetual		······································		
The name and address of t	he Basidant Agant:			
Resident Agent Name:	-	DRATING SERVICE (COMPAN	IY)	
Street Address:	3410 BELLE CHASE WAY	•	•••	
Apt/Suite/Other:	SUITE 600			
City:	EAST LANSING	State: MI	Zip Code: 48911	
Registered Office Mailing a	ddress:			
P.O. Box or Street Address:	3410 BELLE CHASE WAY	ť		
Apt/Suite/Other:	STE 600			
City:	LANSING	State: MI	Zip Code: 48911	
	+			
Acts Subject To: 023-1993	Michigan Limited Liability	Company Act		
View filings for this busines	s entity:			
ALL FILINGS				· · · · · · · · · · · · · · · · · · ·
ANNUAL REPORT/ANNUAL ST				
	REGISTERED OFFICE AND	OR RESIDENT AGENT		
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Michigan.gov Home ADA Michigan News Policies

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250181-T



RESOLUTION NO.:

PRESENTED: _

TED: <u>6-4-2025</u>

ADOPTED: --

PROPOSAL #25000517

ID#-- ANYTIME

BY THE CITY ADMINISTRATOR:

RESOLUTION TO CONTRACTOR ANYTIME RESTORATION SERVICES FOR LEAD BASED PAINT HAZARD CONTROL ABATEMENT SERVICES

WHEREAS, The Division of Purchases & Supplies solicited proposals for Licence Lead Provider Services for the Office of Public Health, Lead Based Paint Hazard Control Division.

WHEREAS, The Division of Lead Based Paint Hazard control has awarded a qualified vendor, AnyTime Restoration Sevices, Warren, MI 48092 this proposal at a requested FY25 cost of \$98,778.00 which accounts for the \$89,799.00 base bid plus any potential unforeseen contingencies at a 10% cost (\$8,979.90) for Lead Abatement services and Healthy Homes repairs of all lead hazards on (4) units within the city.

Funding is to come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
296-171.711-801.000	Professional Services/FHUD LBPHC21	\$67,050.00
296-172.711-801.000	Professional Services/HH LBPHC21	\$31,728.90
	FY2025 TOTAL	\$98,778.90

IT IS RESOLVED, that the Proper City Officials is hereby authorized to enter into a contract for FY25 with AnyTime Restoration in an amount not-to-exceed \$98,778.90 which accounts for the \$89,799.00 base bid plus any potential unforeseen contingencies at a 10% cost (\$8,979.90), for the abatement of four unsafe Lead Hazard Homes within the city limits.

PPROVED AS TO FORM: Gurley, City Attorney

Manne Gurley, City Attorney Officer

FOR THE CITY OF FLINT:	
Clyde D. Edwards / A0450	
Cayde D. Edwards / A0450 (May 14, 2015 12:58 EDT)	

APPROVED AS TO FINANCE:

Phillip Moore, Chief Financial

•

APPROVED BY CITY COUNCIL:

Clyde Edwards, City Administrator

City Council

APPROVED AS TO PURCHASING:

Lauren Rowley

Lauren Rowley, Purchasing Manager



** Effective: March 5, 2025

TODAY'S DATE: 3/25/2025

. . <u>1</u>

BID/PROPOSAL# 25000517

AGENDA ITEM TITLE: Lead-Based Paint Hazard Control

PREPARED BY: Michael O.D. Carpenter

VENDOR NAME: AnyTime Restoration Services

Section I BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor Compliance (This vendor has been properly vetted and the responses are below):

Federal government (All documentation current, no violations) [x] YES [] NO State government (All documentation current, no violations) [x] YES [] NO City of Flint (All documentation current, no violations) [x] YES [] NO

The requesting authority is validating that this vender has been in full compliance with all past contract povisions and has not violated the terms of any contract with the City of Film.

The City of Flint, Michigan, has received proposals from qualified, licensed, and lead-certified contractors experienced in lead-based paint hazard interim control and/or abatement. The scope of work will be determined by the City of Flint Lead-Based Paint Hazard Control (COF LBPHC) Program Manager and an approved Lead Inspector/Risk Assessor, who will provide a Lead Inspection Risk Assessment (LIRA) Report.

The selected contractor, in collaboration with the City-approved Lead Inspector/Risk Assessor, will be responsible for designing and bidding on projects, managing the necessary construction paperwork, and providing oversight and labor for up to four units. Contractors must demonstrate experience in working with residents and adhering to deadlines. Additionally, they are required to comply with federal and state laws and to maintain positive relationships with both the City of Flint and the Michigan Department of Health and Human Services.

AnyTime Restoration Services, located in Warren, MI, has submitted a proposal with a requested cost of \$98,778.90 for FY25. This amount includes the base bid of \$89,799.00 and potential unforeseen contingencies calculated at 10%, totaling \$8,979.90. The proposal covers Lead Abatement services and Healthy Homes repairs for all Lead Hazards in four units within the city.

PROCUREMENT (MUST BE SPECIFIED) Please specify how this vendor was identified: (Check one) [] Sole Source (Please attach sole source statement to requisition)

CDE/ authorized administration version March 5, 2025



CITY OF FLINT ** STAFF REVIEW FORM **

Effective: March 5, 2025

[x] Competitive Bid Process (Please attach bid tabulation/documents to requisition) [] Cooperative Contract (MiDeal, Sourcewell, GSA, or other municipality)

*Contract must be attached to your requisition, and the contract must appear on the vendor's quote for goods/services

[] (3) Quotes (please attach all quotes to your requisition)

Sectional PREVIOUS AULOCATIONS (INCLUDE AUTACCOUNTS USED FOR THIS PURPOSE) / PROVIDE RESOLUTION OR CONTRACT INFORMATION (HAT/APPLIES

Fisca I Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
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Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE | PARTNERSHIPS AND COLLABORATIONS ! Our city is committed to improving living conditions and promoting healthy living. We are utilizing the Healthy Homes Dollars from HUD for home repairs. In addition, the Lead dollars are allocated to remove lead hazards from homes with pregnant individuals or children under six. This approach will ensure a safer and healthier environment for all our residents. It will also strengthen our partnership with HUD and open up more funding opportunities in the future.

CDE/ authorized administration version March 5, 2025



CITY OF FLINT ** STAFF REVIEW FORM

** Effective: March 5, 2025

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure: Not ARPA

Has this request been reviewed by E&Y Firm: YES NO IF NO, PLEASE EXPLAIN:

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount	
Mayor	Professional Services/Healthy Homes	296-172.711-801.000	FHUD-LBPHC 21	\$31,728.90	
	Professional Services/FHUD LBPHC21	296-171.711-801.000	FHUD-LBPHC 21	\$67,050.00	
<u> </u>		FY25 GRAND	TOTAL	\$98,778.90	

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1

BUDGET YEAR 2 _____

BUDGET YEAR 3

OTHER IMPLICATIONS (I.e., collective bargaining):

PRE-ENCUMBERED? YES NO REQUISITION NO: 250009475

CDE/ authorized administration version March 5, 2025



CITY OF FLINT ** STAFF REVIEW FORM

** Effective: March 5, 2025

Date: 3/27/25 ACCOUNTING APPROVAL:

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

Section WRESOLUTION DEPENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER	
1	Michael Carpenter	810-938-7486	
2	Andrew Tolles	810-237-2046	
3			

STAFF RECOMMENDATION: (PLEASE SELECT): APPROVED NOT/APPROVED

DEPARTMENT HEAD SIGNATURE:

(Name, Title)

ADMINISTRATION APPROVAL:

\$20,000 or above spending authorizations)

CDE/ authorized administration version March 5, 2025

(for

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RESOLUTION NO.:

PRESENTED: 6-4-2025

ADOPTED:

PROPOSAL #25000518 BY THE CITY ADMINISTRATOR:

RESOLUTION AUTHORIZING AGREEMENT WITH SEBIS DIRECT INC FOR PRINTING, SORTING AND MAILING OF PROPERTY TAXES AND WATER BILLS

WHEREAS, The City of Flint Division of Purchases & Supplies recently solicited proposals for printing, sorting, and mailing of property taxes and water bills on behalf of the Customer Service Center.

WHEREAS, The Customer Service Center has recommended the contract be awarded to qualified bidder, Sebis Direct Inc. for a 3-year period for an aggregate cost of \$1,086,992.00 for mailing services, including printing, sorting, and mailing of property taxes and water bills. This total includes up to \$332,000.00 annually for postage, with the annual service cost being \$361,912.00 for FY2026, \$361,912.00 for FY2027 and \$363,168.00 for FY 2028. Additional postage costs will be as-needed, due to volume of mailing and associated USPS postage increases if applicable.

Account Number	Account Name	Amount
101-253.200-900.000	CUSTOMER SERVICES- TREASURY OPERATIONS-	\$29,912.00
	PRINTING AND PUBLISHING	
101-253.200-902.000	CUSTOMER SERVICES- TREASURY OPERATIONS-	\$332,000.00
	POSTAGE	
	FY26 Total	\$361,912.00
101-253.200-900.000	CUSTOMER SERVICES- TREASURY OPERATIONS-	\$29,912.00
	PRINTING AND PUBLISHING	
101-253.200-902.000	CUSTOMER SERVICES- TREASURY OPERATIONS-	\$332,000.00
	POSTAGE	
	FY27 Total	\$361,912.00
101-253.200-900.000	CUSTOMER SERVICES- TREASURY OPERATIONS-	\$31,168.00
	PRINTING AND PUBLISHING	
101-253.200-902.000	CUSTOMER SERVICES- TREASURY OPERATIONS-	\$332,000.00
	POSTAGE	
	FY28 Total	\$363,168.00
	3 Year Grand Total	\$1,086,992.00

Funding will come from the following accounts:

IT IS RESOLVED, that the appropriate city officials are authorized to do all things necessary to enter into a 3-year contract with Sebis Direct Inc. for printing, sorting, mailing of property taxes and water bills along with additional postage as needed for a FY26 total amount not to exceed \$361,912.00 pending budget adoption, a FY27 total amount not to exceed \$363,168.00 pending budget adoption, for an aggregate (3) year grand total not to exceed \$1,086,992.00 with additional postage as needed.

APPROVED AS TO FORM:

John Dully Joanne Gurley (May 21, 2025 16:50 EDT)

Joanne Gurley, City Attorney

<u>Clyde D. Edwards / A0465</u> Clyde D. Edwards / A0465 (May 22, 2025 10:18 EDT)

Clyde Edwards, City Administrator

APPROVED AS TO PURCHASING:

Lauren Rowley.

Lauren Rowley, Purchasing Manager

APPROVED AS TO FINANCE:

 Phillip Moore (May 14, 2025 10:20 EDT)

Phillip Moore, Chief Financial Officer

City Council



Effective: March 5, 2025

TODAY'S DATE: 4/23/25

BID/PROPOSAL# RFP 25000518

AGENDA ITEM TITLE: Printing and Sorting and mailing of Property Taxes and Water Bills

PREPARED BY: KFowler

VENDOR NAME: Sebis Direct Inc.

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor Compliance (This vendor has been properly vetted and the responses are below):

Federal government	(All documentation current, no violations)	[X] YES [] NO
State government	(All documentation current, no violations)	[X] YES [] NO
City of Flint	(All documentation current, no violations)	[X] YES [] NO
The requesting authority	is validating that this vendor has been in full co	mpliance with all past
contract provisions and	has not violated the terms of any contract with t	the City of Flint.

The Customer Service Center/ Treasury desires to enter into a 3-year contract with Sebis Direct Inc. for printing, sorting, and mailing tax and water bills. Sebis Direct Inc. is compatible with our current BS&A system and meets all requirements submitted in Bid Request for Proposal 25000518 including but not limited to: meeting due dates, producing correct document type and sizes, possesses software needed to accept and send files, and the ability to make any necessary changes to documents without large delay in production. The Treasury Dept./Customer Service will be able to utilize the systems Sebis Direct Inc. has to be able to Update Messages on bills, view previous bills, track mailings, track postage expenses in addition to all requirements needed per the RFP.

Sebis Direct Inc. has submitted a proposal for printing, mailing, and sorting water and tax bills for FY26 for \$29,912.00, FY27 for \$29,912.00 and FY28 for \$31,168.00. Postage not included.

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

- [] Sole Source (Please attach sole source statement to requisition)
- [X] Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- [] Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)
 - *Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services
- [] (3) Quotes (please attach all quotes to your requisition)



Effective: March 5, 2025

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
	····				

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

Sebis Direct Inc. has the equipment and staffing to process, print, and mail water and property tax bills on behalf of the City of Flint. The equipment they have allows the processing of bills to be done quickly and efficiently. The Access Direct website that City of Flint personnel will be able to use will allow us to track mailings, find address issues, and update important messages and information on bills quickly. The attached proposal includes other benefits and features Sebis Direct Inc. offers.

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1			 - 11				1.00					•			•		 	 		S		 _			

IF ARPA related Expenditure:

YES 📃 NO	IF NO	, PLEASE EXPLAIN:
	YES 📃 NO	YES 🔄 NO 🔄 IF NO



Effective: March 5, 2025

BUDGETED EXPENDITURE? YES 🔀 NO 🗌 IF NO, PLEASE EXPLAIN:

			Grant	
Dept.	Name of Account	Account Number	Code	Amount
	CUSTOMER SERVICES-			
	TREASURY OPERATIONS-			
CSC	PRINTING AND PUBLISHING	101-253.200-900.000		\$29,912.00
	CUSTOMER SERVICES-			
	TREASURY OPERATIONS-			
	POSTAGE	101-253.200-902.000		\$332,000.00
		FY26 GRAND TOT	'AL	\$361,912.00
	CUSTOMER SERVICES-			
	TREASURY OPERATIONS-			
CSC	PRINTING AND PUBLISHING	101-253.200-900.000		\$29,912.00
	CUSTOMER SERVICES-			
	TREASURY OPERATIONS-			
	POSTAGE	101-253.200-902.000		\$332,000.00
		FY27 GRAND TOT	AL	\$361,912.00
	CUSTOMER SERVICES-			
	TREASURY OPERATIONS-			
CSC	PRINTING AND PUBLISHING	101-253.200-900.000		\$31,168.00
	CUSTOMER SERVICES-			
	TREASURY OPERATIONS-			
	POSTAGE	101-253.200-902.000		\$332,000.00
		FY28 GRAND TOT	AL	\$363,168.00

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \$361,912.00

BUDGET YEAR 2 \$361,912.00

BUDGET YEAR 3 \$363,168.00

OTHER IMPLICATIONS (*i.e., collective bargaining***)**:



Effective: March 5, 2025

PRE-	ENCUMBERED? YE	s 🛛 no 🗌 REQUISITION	NO: 250	00100061
ACC	OUNTING APPROVAL:	Amanda Dujillo Amanda Trujillo (May 13, 2025 13:56 EDT)	Date:	05/13/2025
WILI	L YOUR DEPARTMENT	NEED A CONTRACT? YES 🛛] NO	
The state of the second se	on V: RESOLUTION DEFEN			
(Place	e the names of those who e	can defend this resolution at City Co	ouncil)	
[]	NAME	PHONE N	UMBER	
1	Amondo Truillo	910-766	7015	

	NAME	PHONE NUMBER
1	Amanda Trujillo	810-766-7015
2	Tiffany Leppan	810-766-7015
3	Phillip Moore	810-766-7266

STAFF RECOMMENDATION: (PLEASE S	ELECT): X APPROVED NOT APPROVED
DEPARTMENT HEAD SIGNATURE:	Amanda Dujillo Amanda Trujillo (May 13, 2025 13:56 EDT)
	Amanda Trujillo- City of Flint Treasurer
	Phily My
FINANCE DEPARTMENT SIGNATURE:	Phillip Moore (May 13, 2025 14:01 EDT)
	Phillip Moore- Chief Financial Officer
	Ct co

ADMINISTRATION APPROVAL:

Clyde D. Edwards (May 13, 2025 15:18 EDT)

(for \$20,000 or above spending authorizations)

Bidder 1: Wolverine

	FY26	FY27	FY28	TOTAL
Tax Bills	\$12,600.00	\$12,600.00	\$12,600.00	\$37,800.00
Water Bills	\$21,600.00	\$21,600.00	\$21,600.00	\$64,800.00
500 Shut off Notices	\$15,000.00	\$15,000.00	\$15,000.00	\$45,000.00
			GRAND TOTAL	\$147,600.00

*Postage not included

Bidder 2: Lasercom

<u> </u>	FY26	FY27	FY28	TOTAL
Tax Bills	\$9,805.00	\$9,805.00	\$9,805.00	\$29,415.00
Water Bills	\$12,924.00	\$12,924.00	\$12,924.00	\$38,772.00
500 Shut off Notices	\$3,000.00	\$3,000.00	\$3,000.00	\$9,000.00
			GRAND TOTAL	\$77,187.00

*Postage not included

Bidder 3: Amsive

	FY26	FY27	FY28	TOTAL
Tax Bills	\$10,760.00	\$11,040.00	\$11,400.00	\$33,200.00
Water Bills	\$54,360.00	\$56,160.00	\$57,600.00	\$168,120.00
500 Shut off Notices	\$4,860.00	\$4,980.00	\$5,460.00	\$15,300.00
			GRAND TOTAL	\$216,620.00

*Postage not included

Bidder 4: Questmark

			GRAND TOTAL	\$242,223.88
500 Shut off Notices	\$3,249.96	\$3,327.96	\$3,405.96	\$9,983.88
Water Bills	\$57,600.00	\$59,040.00	\$60,480.00	\$177,120.00
Tax Bills	\$17,920.00	\$18,360.00	\$18,840.00	\$55,120.00
	FY26	FY27	FY28	TOTAL

*Postage not included

Bidder 5: Sebis Direct Inc.

	FY26	FY27	FY28	TOTAL
Tax Bills	\$11,240.00	\$11,240.00	\$11,680.00	\$34,160.00
Water Bills	\$16,200.00	\$16,200.00	\$16,920.00	\$49,320.00
500 Shut off Notices	\$2,472.00	\$2,472.00	\$2,568.00	\$7,512.00
	*****		GRAND TOTAL	\$90,992.00

*Postage not included

<u>Wolverine</u>

BID ANALYSIS FORM

Interested vendors are to complete this document and submit it as part of their bid packet.

Section A- Tax Bills

Description	Year 1 Award date - 7/1/25- 6/30/26 (A)	Year 2 07/01/26- 06/30/27 (B)	Year 3 07/01/27- 06/30/28 (C)	Total – 3 Year (A+B+C)
Summer Property Tax Bill - Furnish as requested for the period through 6/30/28 the printing, sorting, and mailing of tax bill to include 2 page 4-part coupon, 1 for payment in ful and 1 for each installment with due dates of 7/31, 10/31, and 2/28, as outlined in specification of this bid citizens by 7/1 of each year. Vend is to price for approximately 40,0 bills.	ll, e i. by lor 00			2 22,700.5
 Winter Property Tax bill requested for the period throug 6/30/28 the printing, sorting, an mailing of 1 page 2-part tax bill is to be received by citizens by with a bill reflecting a due date 2/14. One mailing of approxim 40,000 bills. Grand Total - Item 1 + Item 	nd \$5,20 that 12/1 of ately			0.00 6 15,600

.

ltem #	Description	Year 1 Award date – 6/30/25 (A)	Year 2 07/01/26- 06/30/27 (B)	Year 3 07/01/27- 06/30/28 (C)	Total – 3 Year (A+B+C)
1	Water Bills - Furnish as requested for the period through 6/30/28 printing, sorting, and mailing of water bill as outlined in specification of this bid. Approximately 30,000 bills are sent out each month. 9 cycles of bills mailed throughout each month. Vendor is to provide pricing to perform work on a monthly basis.	a Obleg	s.Colza	86.Cidea	TB15
		/mth.	/mth.	/mth.	/mth.
2	Shutoff Notices - Furnish as requested for the period through 6/30/28 printing, sorting, and mailing of shutoff notices on a weekly basis. Vendor is to provide pricing to perform work on a monthly basis based on sending out 500-2000 notices a week.		\$1,250,2		
		/mth.	/mth.	/mth.	/mth.
3	Grand Total - Item 1 + Item 2 +-	+0610g	\$1250.0 . Oldea	\$1,250,9 r.Oblea	

Section B – Water Bills and Shutoff Notices

NOTEHL is a colea variable theses on oil processes.



250184.1-T

ADOPTED:_____

$\label{eq:resolutionapproving} Resolution approving settlement of \\ DIAMOND\,M.\, JACKSON\,\vee\, MATTHEW\, PORTER$

BY THE CITY ADMINISTRATOR:

An Executive Session is being requested in the referenced matter on Wednesday, June 18, 2025 in accordance with MCL 15.268(e) of the Open Meetings Act; and

Plaintiff Diamond M. Jackson has accepted the City of Flint's settlement offer pending City Council approval; and

Although the City of Flint admits no liability in the claim filed by plaintiff, the Department of Law recommends settling all claims for \$175,000.00.

IT IS RESOLVED that the Flint City Council approves settlement in Case Number 24cv-12189, in the amount of \$175,000.00, in satisfaction of any and all claims arising from said matter. Payment shall be drawn from appropriated funds from Account Number: 677-266.200-956.300. [NOTE: This resolution was amended to correct the date on the executive session, from June 4, 2025 to June 18, 2025.]

For the City	For City Council
Clyde Edwards, City Administrator	
APPROVED ASTO FORM:	APPROVED AS TO FINANCE:
Joanne Gurley, City Attorney	Phillip Moore, Chief Financial officer



250197-T PRESENTED: <u>(-18-2025</u>

ADOPTED:

RESOLUTION TO CITY COUNCIL TO ACCEPT (MDHHS) MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES, LEAD EDUCATION & FAUCET REPLACEMENT GRANT FOR \$33,000.00 AND AMEND TO 2024-2025 BUDGET TO ACCOMMODATE THESE FUNDS

BY THE CITY ADMINISTRATOR:

Whereas, On April 1, 2025, the City of Flint was awarded a grant in the amount of \$33,000.00 over a 9-month period from the Michigan Department of Health and Human Services (MDHHS), Grant number LEAPA-2025. The funding is allocated for the Lead Based Paint Hazard Control Program (LBPHC). (Performance period April 1, 2025 - September 30, 2025).

Whereas, the primary strategy of the LEAP program is to address lead-based hazards in local homes where children under the age of six reside or visit.

Whereas, this grant will provide lead education and exposure prevention outreach to families while eliminating lead hazards from home faucets by replacing them with new lead-free components.

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to, accept the Lead Education and Faucet Replacement Program, amend the 2024-25 budget, appropriate grant funding for revenue and expenditures in future fiscal years as long as funds are available from the funder, and abide by the terms and conditions of the grant from The Michigan Department of Health and Human Services, in the amount not to exceed \$33,000 over the 9-month grant period, from April 1, 2025-September 30, 2025.

Approved as to Form:

JoAnne Gurley (May 21, 2025 18:14 EDT)

JoAnne Gurley, Chief Legal Officer

Approved as to Finance:

Philly May Phillip Moore (May 22, 2025 11:33 EDT) **Phil Moore, Chief Financial Officer**

Clyde D. Edwards (Jun 4, 2025 15:27 EDT) Clyde D. Edwards, City Administrator

City Council



Effective: March 5, 2025

TODAY'S DATE: 5/07/2025

BID/PROPOSAL# N/A

AGENDA ITEM TITLE: MDHHS Lead Education & Faucet Replacement Program

PREPARED BY: Michael O.D. Carpenter

VENDOR NAME: Michigan Department of Health & Human Services

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor Compliance (This vendor has been properly vetted and the responses are below):

Federal government	(All documentation current, no violations)	[]YES []N	10
State government	(All documentation current, no violations)	[]YES []N	10
City of Flint	(All documentation current, no violations)	[]YES []N	10

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

The Federal Lead Action Plan, developed by the Michigan Department of Health and Human Services, aims to reduce lead exposure through collaboration among local and state agencies. This initiative focuses on diminishing childhood exposure to lead from sources such as homes and drinking water faucets. As part of the plan, Medicaid-listed homeowners are provided with information about the dangers of lead exposure and its historical context.

The MDHHS Lead Education & Faucet Replacement program, funded by grant number LEAPA-2025, educates residents about lead hazards and facilitates the replacement of dangerous lead faucets in low-income housing.

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

- [] Sole Source (Please attach sole source statement to requisition)
- [] Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- [] Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)
 - *Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services
- [] (3) Quotes (please attach all quotes to your requisition)



Effective: March 5, 2025

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal	Account	FY GL	FY PO	FY	Resolution
Year		Allocation	Amount	Expensed	
	· · · · · · · · · · · · · · · · · · ·				

N/A

Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

Our city is committed to improving living conditions and promoting healthy living for approximately 100 homes. We are utilizing MDHHS Dollars from the state for home faucet replacement and lead education for a safer way of living with hazards.

This program is for homes with pregnant individuals or children under six who are on the Medicaid list. This approach will ensure a safer and healthier environment for all our residents. It will also strengthen our partnership with MDHHS State PM's and open up more funding opportunities in the future.

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure: NO

Has this request been reviewed by E&Y Firm: YES 🗆 NO 🗆 IF NO, PLEASE EXPLAIN:



Effective: March 5, 2025

BUDGETED EXPENDITURE? YES D NO D IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
		FY25 GRAND TO	OTAL	

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 _____

BUDGET YEAR 2 _____

BUDGET YEAR 3 _____

OTHER IMPLICATIONS (*i.e., collective bargaining*):

PRE-ENCUMBERED? YES \Box NO \Box REQUISITION NO:

ACCOUNTING APPROVAL: Christian Baldwin (May 20, 2025 09:39 EDT) Date: 05/20/2025

WILL YOUR DEPARTMENT NEED A CONTRACT? YES \Box NO \Box

CDE/ authorized administration version March 5, 2025



Effective: March 5, 2025

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Michael Carpenter	
2	Andrew Tolles	
3		

STAFF RECOMMENDATION: (PLEASE SELECT):

APPROVED

□ NOT APPROVED

ſ

DEPARTMENT HEAD SIGNATURE: Michael Carpenter (May 20, 2025 09:52 EDT)

(Name, Title)

ADMINISTRATION APPROVAL:_

(for \$20,000 or above spending authorizations)

DCH-1294, DATA USE AND NON-DISCLOSURE AGREEMENT CONCERNING PROTECTED HEALTH INFORMATION OR OTHER CONFIDENTIAL INFORMATION

Michigan Department of Health and Human Services (MDHHS)

(Revised 12-24)

Parties who are interested in acquiring data from the Michigan Department of Health and Human Services (MDHHS) may be required to complete and submit this application to Compliance & Data Governance. Depending on the nature of the data being requested, third parties may be required to share their security protocols and guidelines with MDHHS for review. In addition, there may be a need to satisfy certain Department of Technology, Management and Budget's (DTMB) security requirements to ensure that the data will be securely maintained by the data recipient, and also to ensure that any potential risk of a breach is minimized.

SECTION 1 – INSTRUCTIONS

- 1. Use this form if the data recipient is an entity outside of the State of Michigan government and is requesting MDHHS data.
- 2. Spell out all acronyms when initially referenced.
- 3. Complete and submit to MDHHS-DataRequests@michigan.gov within Compliance & Data Governance.
- 4. After the application is logged by Compliance & Data Governance, a review will be conducted. Be prepared for additional follow-up questions related to privacy or security.
- 5. This application is not an agreement until authorized by the Chief Compliance Officer and all signatures have been affixed. This agreement is subject to annual review and is valid for up to three years after CCO signature unless otherwise specified.

SECTION 2 – INFORMATION

Project Title				
Lead Education & Faucet Replacement Pro	ogram (LEAP)- Flint			
Request Number 202501-8	Data Recipient Michael O.D. Carpente	r		
Organization City of Flint				
Address	City	State	Zip Code	
1101 S. Saginaw St	Flint	MI	48502	
Phone NumberEmail Address810-237-2019MCarpenter@cityoff	Lint.com			
In accordance with this agreement, data are provided to the Data Recipient by the Michigan Department of Health and Human Services (MDHHS) Sponsors' Bureau/Division on full execution of this agreement and full payment of fees as indicated below.				
Fees				
Yes (see separate fee agreement)	🛛 No			
The parties agree to the provisions specified in this agreement, the Health Insurance Portability and Accountability Act (HIPAA), and all other applicable public health, research, and confidentiality laws.				

SECTION 3 – DATA SOURCE AND MDHHS SPONSOR(S)

Identify the MDHHS program area(s) and MDHHS system(s) that serve as the Source of the Requested Data. (e.g., EMS Trauma and Preparedness and Michigan EMS Information System [MI-EMSIS]) Michigan Public Health Institute (MPHI) & Medical Services Administration are the sources of the requested data. The data is used by the grantee, City of Flint, to implement a lead education and faucet replacement program in Flint, Michigan.

The Lead Services Section shall also provide the Grantee access to the secured survey collecting tool RedCap to manage home visit and plumbing assessments required to be completed under this MDHHS LEAP grant. Data provided under this Agreement will be used in a confidential manner in accordance with the provisions set forth in MCL 333.5473a.

Identify the MDHHS program sponsor(s) for the Requested Data. A sponsor is needed for each area providing data.

Sponsor	
Brant Cole	
Title/Program	
~	Operations Director
Phone Number	Email Address
517-243-5297	coleb3@michigan.gov
	coleb3@michigan.gov ogram sponsor(s) for the Requested Data. A sponsor is needed for each area

Sponsor Carin Speidel		
Title/Program Division of Envt I	Health Director	
Phone Number 517-243-6227	Email Address SpeidelC@michigan.gov	

SECTION 4 – DATA SOURCE, PURPOSE, USE, DESCRIPTION, APPROVAL (if human subject research) What is the Data Recipient's Purpose for, and Specific Use of, the Data?

1. Describe with detail why these data are requested (e.g., Research, Statistics, Public Health, Health Care Operations, Administration of the Medicaid Program). Lead Education & Faucet Replacement Program (LEAP) shall provide the Grantee a list of Medicaid enrolled households in the grantee service area. The list will be used to assist in outreach efforts and to verify eligibility for the program who seeks to serve Medicaid enrolled households only. The data is requested to serve public health needs around lead in water for identified high risk communities.

Grantee will complete all outreach efforts, including letter mailings, to eligible households living within targeted areas following MDHHS Engagement Protocol.Eligible households living within the service area that express an interest in the Program will be scheduled to receive a home visit plumbing assessment through the grantee's LEAP program and may result in the household receiving a replacement faucet.

Access to the RedCap survey data system is requested for the purpose of collecting home visit and plumbing assessment data required for administration of MDHHS' LEAP grant.

- Describe the law or regulation authorizing the use of the data, how the data will be used/disclosed, or incorporate by reference and attach a copy of the research protocol, work plan, or request letter that details the purpose and use of data, etc.
 - a. Legal Authority

Medicaid Conf Reg 42 CFR 431.300: MCL 333.5473a recognizes the importance of establishing programs that provide homeowners with the opportunity to learn about potential lead hazards and lead-safe practices. Lead-safe MDHHS-1294 (Rev. 9-23) Previous edition obsolete. 3 practices would include providing lead education and plumbing assessments as well as faucet replacements to reduce lead hazards. To supplement this law, the Grantee will be using Medicaid data to outreach and provide assessments for qualifying members of the public to receive education and lead safe faucets.

b. Data Use

The Medicaid address data received from MPHI will be shared through secured File Transfer Application (FTA) for use by MDHHS staff within Division of Environmental Health and the grantee. They will only receive data for their community and will use it to verify eligibility to participate in the grant program and services.

The RedCap database is accessible via secured login. RedCap will be used as a survey collecting mechanism during grantee in-person home visits.

c. Attachment Name

3. Describe the data requested, addressing sections a.-h. below:

a. Specify or attach a list of ALL data elements requested (e.g., age, gender, etc.) and time periods (e.g., January 2013 through January 2015).

MDHHS Division of Environmental Health LEAP program coordinators receive data monthly from Michigan Public Health Institute (MPHI). The address data for eligible households received from MPHI will be shared with the grantee via FTA. Data to be shared shall include the following (using the minimum necessary discretion to complete necessary outreach work): Medicaid beneficiary name, phone number, beneficiary ID, date of birth, age, street address, city, zip code, county, pregnancy status, water filter & faucet status, and lead services abatement status. We will begin sharing data 2/1/2025 and expect to continue monthly data sharing until the project completes in January of 2027.

b. Specify if the data requested is identifiable, de-identified, or a limited data set as defined by HIPAA. Data from the LEAP Program is identifiable.

c. Specify the medium requested (e.g., electronic, hard copy, etc.). Electronically through the State of Michigan's FTA site.

- d. Specify the method of data transfer from MDHHS to Data Recipient (e.g., DCH-File Transfer, MiEncrypt email, access to data warehouse, name of other SFTP being used, etc.).
 The data will be electronically shared with the grantee's Program Director through secured FTA on a monthly basis.
- e. Specify where and how the data will be stored and protected (e.g., encryption, password protected, access controlled, etc.).
 The data will be stored in the secured FTA for the grantee to retrieve.
 Then, the grantee will password protect the downloaded Excel file by using at least 12 characters, combination of uppercase letters, lowercase letters, numbers, and symbols.
- f. Specify how access to the data will be managed (e.g., describe your access management protocol, how is access to the data granted and terminated, etc.).
 MDHHS Lead Services Section is managing access to the data via the FTA (i.e., MDHHS is providing the data (list of addresses) to grantee).
 Access to the data is only achievable if the recipient/grantee is an authorized/approved user with the FTA site. MDHHS Lead Services Section Program Coordinator will require grantee to request access to designated grantee FTA area for only individuals and roles specified below in section 3g. MDHHS Lead Services Program Coordinator will approve or deny access to individual in FTA system. MDHHS Program Coordinator will revoke access to the data by removing user from designated grantee FTA area if grantee employee is no longer employed there, no longer working on aforementioned grant or needs to be terminated from working with the program. Routine review of all users assigned/approved to access the FTA will be performed quarterly.
- g. Specify with name and title of all whom will have access to the data.
 2 individuals at City of Flint will have access to the data.
 Michael Carpenter, Program Manager
 Andrew Tolles, Program Assistant
- h. Specify whether the data will be destroyed after it is no longer needed and provide an anticipated data destruction date. This includes all original files, copies made of the files, any derivatives or subsets of the files and any manipulated files. The requester may not retain any copies, derivatives, or manipulated files held by all individuals who had access to, and from all the computers/storage devices where the files were processed/stored in accordance with the terms and conditions of the DUA. Data recipients may be asked to complete an MDHHS-5684, MDHHS Attestation of Data Destruction form and submit to MDHHS Compliance (MDHHS-Compliance-Office@michigan.gov) to verify destruction.

Data will be kept through project completion but no later than the agreement expiration (January 2027).

Research Project (Complete this box if requested data will be used for human subject research).

Is MDHHS Institutional Review Board (IRB) (human subjects research) approval required?

If yes, MDHHS Approval Number (Attach MDHHS Approval form).

Is a HIPAA Informed Consent/Authorization Waiver Required?

If yes, attach documentation of HIPAA Authorization/Informed Consent Waiver.

SECTION 5 – AGREEMENT CONDITIONS

With regard to data provided under this agreement, the Data Recipient agrees to:

- 1. Use and disclose the data only in accordance with this agreement, or as otherwise required by law.
- 2. Limit access to these data only to those described and authorized in this agreement; (MDHHS may require the specific identification of the person(s) or the agency/division/office that is permitted access. Identify if needed.)
- Use appropriate safeguards to prevent use or disclosure of the information other than as provided by this agreement; (MDHHS sponsor may require description of the security procedures that will be in place and followed.)
- 4. Use of AI technology for any purpose connected with MDHHS data must be disclosed in detail within this agreement and be approved prior to sharing data. If you plan to use AI technology, provide a detailed purpose and description of use below, including the name and type of AI being used.
- 5. Ensure that any agent(s) or subcontractor(s) who access these data agree to the same restrictions and conditions that apply to the data recipient; (MDHHS sponsor may stipulate that release of data to a subcontractor cannot be done without the written authorization of MDHHS.)
- 6. Make no attempt to identify or contact the individuals, providers, or health plans within the data provided unless approved in this agreement; (Describe any agreed upon exceptions if needed.)
- 7. Data recipient must provide MDHHS at least thirty days to review and provide comments on papers, publications, or presentations that the data recipient plans to submit for publication or presentation. Data recipient agrees that it will not publish or disseminate any protected health information, personally identifiable information, or data that might make it possible, directly, or indirectly, to identify an individual. Data recipient must acknowledge the MDHHS program as appropriate (e.g., source of data, etc.), assume full responsibility for the analysis and interpretation of the data, and provide a copy of the publication or presentation to MDHHS. To the extent data recipient requires technical assistance in analyzing or interpreting the data and when such assistance goes beyond providing non-manipulated data, MDHHS reserves the right to request that these activities be considered a substantial contribution to the research being conducted and that the provision of such assistance may warrant MDHHS be considered as a research collaborator or co-author in any resulting publications or presentations.

- 8. Return or destroy all originals and copies of any potentially identifiable information upon completion of project, or upon request, unless otherwise approved in this agreement. This includes, but is not limited to magnetic tape, micro disk files, paper records, etc. If not returned to the MDHHS, then the data must be destroyed, e.g., use a CD/DVD shredder to destroy CD Roms, DVDs, etc., erase floppy/zip disks using a magnet, shred paper records, clean computer hard drives with a program designed to wipe a disk by overwriting, etc. MDHHS-5684, Affidavit of Destruction of all Department Data must be completed for data not returned to MDHHS.
- 9. Not use the data provided to engage in any method, act, or practice which constitutes a commercial solicitation or advertisement of goods, services, or real estate to consumers; and
- 10. Not present data received under this Agreement in a legal, administrative, or other action where such presentation will result in personally identifiable information of Data subjects being made public.
- 11. In the event of any act, error or omission, negligence, misconduct, or breach on the part of Data Recipient or their third party that compromises or is suspected to compromise the security, confidentiality, or integrity of State Data, the Data Recipient must (a) notify the State as soon as practicable but no later than twenty-four (24) hours of becoming aware of such occurrence; (b) cooperate with the State in investigating the occurrence, including making available all relevant records, logs, files, data reporting, and other materials required to comply with applicable law or as otherwise required by the State; (c) in the case of PII or PHI, at the State's sole election, (i) with approval and assistance from the State, notify the affected individuals who comprise the PII or PHI as soon as practicable but no later than is required to comply with applicable law, or, in the absence of any legally required notification period, within five (5) calendar days of the occurrence; or reimburse the State for any costs in notifying the affected individuals; in the case of PII, provide third-party credit and identity monitoring services to each of the affected individuals who comprise the PII for the period required to comply with applicable law, or, in the absence of any legally required monitoring services, for no less than twenty-four (24) months following the date of notification to such individuals; perform or take any other actions required to comply with applicable law as a result of the occurrence; pay for any costs associated with the occurrence, including but not limited to any costs incurred by the State in investigating and resolving the occurrence, including reasonable attorney's fees associated with such investigation and resolution; hold harmless the State for any and all claims, including reasonable attorneys' fees, costs, and incidental expenses, which may be suffered by, accrued against, charged to, or recoverable from the State in connection with the occurrence.

12. Upon written notice, at any time during the term of this Agreement, MDHHS and its authorized representatives shall have the right to audit and examine the security practices and procedures, facilities, resources, plans, procedures and books and records of the Data Recipient and any thirdparty representatives of the Data Recipient where MDHHS data (whether identifiable, de-identified, or a limited data set) has been requested and received by, or on behalf of, the Data Recipient, MDHHS shall have the right to audit, examine, and make copies of extracts from all related records in whatever form they may be kept, whether written, electronic, or other relating to or pertaining to this Agreement kept by or under the control of the Data Recipient, its employees, agents, assigns, successors, and subcontractors at the sole expense of the Data Recipient (except as otherwise provided in this Agreement). Such audit and examination rights shall be, at a minimum, for the purpose of verifying Data Recipient's compliance with this Agreement, including all applicable data protection requirements. Notwithstanding anything herein, in the event of a data security incident the Data Recipient shall and shall cause its third-party representatives to permit an audit hereunder more frequently than once per year, as may be requested by MDHHS. Data Recipient shall immediately correct any deficiencies identified by MDHHS. Failure or refusal to correct any identified deficiencies or failure or refusal to allow MDHHS to audit and examine in accordance with this Agreement may restrict the Data Recipient or the Data Recipient's third parties from future access to MDHHS data.

The MDHHS may cancel this agreement with proper notice.

The unauthorized use or disclosure of confidential information is punishable by imprisonment or fine or both under state and federal laws specific to the data released.

Do not affix signatures until review has been completed by MDHHS Compliance & Data Governance.

SECTION 6 – DATA RECIPIENT SIGNATURE

I, THE DATA RECIPIENT, HAVE READ, UNDERSTAND, AND AGREE TO THE ABOVE CONDITIONS.

Name of Responsible Data Recipient/authorized person Michael O.D. Carpenter

Title

Program Manager

Email

MCarpenter@cityofflint.com

Signature and Date of Responsible Data Recipient E-SIGNED by Michael Carpenter on 2025-01-22 14:01:33 EST

SECTION 7 – MDHHS SPONSOR SIGNATURE

I, the MDHHS sponsor, understand the role and responsibilities of a sponsor and fully accept this role.

Name of Responsible MDHHS Sponsor

Brant Cole

Title

Medicaid System Ops Dir.

Signature and Date of Responsible MDHHS Sponsor on 2026-01-27 15:04:05 EST

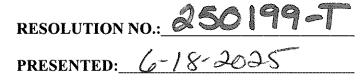
MDHHS CHIEF COMPLIANCE OFFICER SIGNATURE

MDHHS Chief Compliance Officer Tony Weber

Signature and Date of MDHHS Chief Compliance Officer

The Michigan Department of Health and Human Services (MDHHS) does not discriminate against any individual or group on the basis of race, national origin, color, sex, disability, religion, age, height, weight, familial status, partisan considerations, or genetic information. Sex-based discrimination includes, but is not limited to, discrimination based on sexual orientation, gender identity, gender expression, sex characteristics, and pregnancy.

AUTHORITY: This form is acceptable to the Michigan Department of Health and Human Services as compliant with HIPAA privacy regulations, 45 CFR Parts 160 and 164 as amended. **COMPLETION:** Is required if disclosure is requested.



ADOPTED:

RESOLUTION AUTHORIZING CONTRACT WITH LAKE STAR CONSTRUCTION SERVICES, INC. IN THE AMOUNT OF \$250,000.00 FOR COMMERCIAL FACADE AT 1309 N. SAGINAW ST. AND 1319 N. SAGINAW ST. LOCATED WITHIN THE CHOICE NEIGHBORHOOD

BY THE CITY ADMINISTRATOR:

WHEREAS, the City of Flint was awarded a \$30 million grant from the U.S. Department of Housing and Urban Development from the Choice Neighborhood Implementation (CNI) Grant program to revitalize the area surrounding Atherton East and South Flint, as well as the location of new proposed housing;

WHEREAS, the primary strategy of the City of Flint's CNI grant is to implement the approved Transformation Plan through the demolition and replacement of the obsolete Atherton East public housing development (Housing), implementation of several neighborhood strategies to revitalize the area (Neighborhoods), and ensuring that residents in the Choice Neighborhood areas are comprehensively assisted with improved access to basic services (People);

WHEREAS, the properties located at 1309 N. Saginaw St. and 1319 N. Saginaw St. are within the Choice Neighborhood area, façade improvements are part of the approved transformation neighborhood strategy;

WHEREAS, the façade improvements will create an inviting, functional, and visually appealing exterior that complements the surrounding area, helping the facility blend with the local environment and standing out as a well-maintained and approachable location, and the improvements can be completed and drawn within the grant period;

WHEREAS, Lake Star Construction Services INC. will enter a performance-based contract throughout five months to complete property assessments, collaborate with business owners, implement exterior improvements and repairs to include sourcing materials, overseeing construction, and adhering to HUD Choice regulatory standards for two properties.

WHEREAS, Funding is available for the façade improvement contract, funding is available in the below account and will be moved to an appropriate account upon adoption.

ſ	Dept.	Name of Account	Account Number	Grant Code	Amount
		Unallocated Budget			
	B&CS	Appropriations	296-704.801-963.000	FHUD18CHOICE	\$250,000.00

IT IS RESOLVED that appropriate City Officials are authorized to do all things necessary including budget amendments to enter into an agreement with Lake Star Construction Services, INC. in an amount not to exceed \$250,000.00 for the purposes of façade improvements at the properties located at 1309 N Saginaw Street and 1319 N. Saginaw.





RESOL	JUTION	NO.:	

PRESENTED:_____

ADOPTED:_____

Approved as to Form:

JoAnne Gurley (Jun 5, 1025 11:34 EDT) Joanne Gurley, Chief Legal Officer

For the City of Flint: <u>Clyde D. Edwards / A0473</u> <u>Clyde D. Edwards / A0473</u> Clyde D. Edwards, City Administrator

Approved as to Finance:

Phillip Moore (May 29, 2025 15:45 EDT) Phillip Moore, Chief Financial Officer

Approved by Council:



Effective: March 5, 2025

TODAY'S DATE: 05/27/25

BID/PROPOSAL#

AGENDA ITEM TITLE: Resolution for Lake Star Construction Services INC. to receive funding of \$250,000 for implementing a Commercial Façade on properties located at 1309 N. Saginaw St. and 1319 N. Saginaw within the Choice Neighborhood.

PREPARED BY: Mikesha Loring

VENDOR NAME: Lake Star Construction Services INC.

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor Compliance (This vendor has been properly vetted and the responses are below):

Federal government	(All documentation current, no violations)	[x] YES [] NO
State government	(All documentation current, no violations)	[x] YES [] NO
City of Flint	(All documentation current, no violations)	[x] YES [] NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

Lake Star Construction Services INC. will provide commercial façade assistance for the HUD-funded CHOICE project. Under Choice grant requirements, entities are selected through an application process and meetings with stakeholders and HUD. The project aims to create an inviting, functional, and visually appealing exterior that complements the surrounding area. All funds are restricted for use within the designated Choice Area only.

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

[] Sole Source (Please attach sole source statement to requisition)

- [x] Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- [] Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)

*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

[] (3) Quotes (please attach all quotes to your requisition)



Effective: March 5, 2025

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
24/25	296-721.000-802.000	\$74,999	\$74,999	\$0	N/A
24/25	296.171.711-801.000	\$107,470.00	\$107,470.00	\$36,000	240173

Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The Commercial Façade project could benefit the City of Flint and its residents because it aligns and complements the City's ongoing development efforts in the Clark Commons area. The project is contributing to the city's long-term growth and development, improved visual appeal, enhanced curb appeal, improved living conditions, strengthening social relationships among residents, increase in property values, and attracting investment to create new businesses, with Doyle Ryder Elementary being directly across the street it's more appeasing to visitors and welcoming to possible new students.

Section IV: FINANCIAL IMPLICATIONS:

FUNDS ARE AVAILABLE IN EXPENSE ACCOUNT 296-704.801-963.000 FHUD18CHOICE and will be made available in 296-704.801-801.000 upon adoption.



Effective: March 5, 2025

All work must be completed, paid for, and drawn by 08/01/2025 and be compliant with all statutory and regulatory requirements as defined by the Choice Implementation Neighborhood Plan and grant-based accounting. Any expenditures incurred after 08/01/25 are not eligible to be reimbursed by HUD.

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES INO IF NO, PLEASE EXPLAIN:

BUDGETED EXPENDITURE? YES 🗹 NO 🗌 IF NO, PLEASE EXPLAIN:

		FY25 GRAND TOT		\$250,000
Community Services	FHUD18CHOICE	296-704.801-963.000		\$250,000
Dept. Business and	Name of Account	Account Number	Grant Code	Amount

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 _____

BUDGET YEAR 2

BUDGET YEAR 3 _____

OTHER IMPLICATIONS (*i.e.*, *collective bargaining*):

PRE-ENCUMBERED? YES Z NO REQUISITION NO: 250009938

ACCOUNTING APPROVAL:	Carissa	Dotson	Date:	05/28/2025
ACCOULTERO HEIRO (HE).			Dutte	



Effective: March 5, 2025

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Ashly Harris	EXT.3002
2	Mikesha Loring	EXT 2004
3		

STAFF RECOMMENDATION: (PLEASE SELECT): APPROVED NOT APPROVED

DEPARTMENT HEAD SIGNATURE:

Sector 2005 on (Hay 29, 2025 10:56 EDT)

(Name, Title)

ADMINISTRATION APPROVAL: Clyde D. Edwards (May 29, 2025 11:04 EDT)

(for \$20,000 or above spending authorizations)



Sheidon A. Neeley Mayor



Department of Planning and Development Neighborhood Planning Division

> Emily Doerr Director

MEMORANDUM

То:	Lauren Rowley, Purchasing Manager
From:	Mikesha Loring, Neighborhood Implementation Manager
Сору:	Ashly Harris Deputy Director
Date:	May 6, 2025
Subject:	CNI Commercial Façade Program

Background:

In April 2025, the City of Flint concluded a competitive bidding process and selected Lake Star Construction Services Inc. as the responsible contractor to carry out the Commercial Façade project at 1309 and 1319 N. Saginaw Street. This project is funded through the Choice Neighborhood grant and supports the goals of the program.

Company	Budget
Lake Star Construction Services	\$250,000

Recommendations and Justification:

The Community Services Division strongly recommends selecting Lake Star Construction Services. We have highly favorable feedback from references who have worked with them on similar projects, and they have showcased their capacity to meet our project requirements and deliver results that align with our specifications.



SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES Commercial Façade Program PROPOSAL# 25000525 Approximate Annual Quantities – Not Guaranteed

Furnish as requested for the period 07/1/24 - 6/30/26

	General Conditions	Management Fee	Insurance	Contingency	Total Amount
LakeStar Corportation	18%	15%		5%	\$97,500
	Lump Sum: \$45,000	Lump Sum: \$37,500	\$2,500	\$12,500	
Anytime Restoration	37.5%	30%		25%	\$40,000
	\$15,000	\$12,500	\$2,500	\$10,000	

	Anytime Construction	Lakestar Corporation
	Warren, MI	Detroit, Ml
Pre-Bid Meeting Attended	Yes	Yes
Extra Hard Copies	No	Yes
Electronic Copy Received	Yes	Yes



Updated Bid Sheet Pg 23 for Commercial Facade Improvements RFP NO. 25000525

Dispute Resolution – The contractor will also be expected to assist in resolving any disputes between construction contractors and property owners, including issues related to warranties, quality of work, or compliance with the agreed-upon work scope. The contractor should act as a mediator to ensure that both parties are satisfied and that issues are resolved promptly and efficiently.

Payment request - The City of Flint will review all contractor requests for payment. The contractor must submit appropriate documentation, including compliance with Choice HUD regulations and any other necessary paperwork as required by the City of Flint staff. Payments will be authorized by the property owner only after successful review and confirmation that work is progressing as per the contract.

Close out – Work with the City of Flint to provide all required documentation for project closeout in accordance with Choice HUD regulations.

Budget

All amounts assume the value of the cost of work to be \$125,000 per building which is a total of \$250,000.

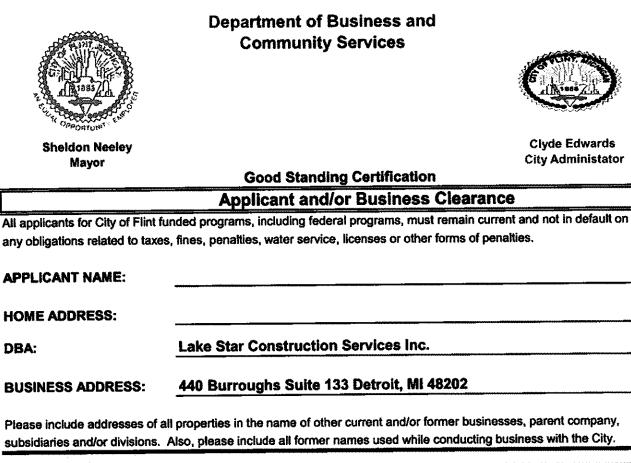
Please complete the following budget and include in your bid response.

1. GC General Conditions As a % 18% Lump Sum = \$ 45,000	
--	--

Includes supervision, quality control, temporary protection, construction equipment, safety, daily cleanup and final cleanup, dumpsters, start up and close out costs, site and building testing, any required bonds per RFP.

3.	Management Fee	As a % <u>15%</u>	Lump Sum =	\$_37,500
2.	Insurance		Lump Sum =	\$ <u>2500</u>
4.	Contengency	As a % <u>.5%</u>	Lump Sum =	\$ <u>12,500</u>

Total Amount: \$<u>97,500</u>



This section to be completed by the Department of Finance - Customer Service Div.

Please check the following divisions for the status of current and delinquent obligations owed to the City of Flint. Please circle the appropriate response for each division.

WATER DIV.	CURRENT	DELINQUENT NO Notor in name
PROPERTY TAXES DIV.	CURRENT	DELINQUENT NO PROPERty in Name
INCOME TAX DIV.	CURRENT	DELINQUENT 3 NO Acct in Name
ENFORCEMENT	CURRENT	DELINQUENT 3 NO Acct in Name

This section to be completed by the Department of Community and Economic Development

DELINQUENT N/A DCED/EDC: CURRENT (108 Loans, EDC loans, mortgage repayments, etc)

City of Flint DCED Representative and Date

If delinquencies exist, please indicate the date, type and amount of obligation:

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1	(Justan Axur I IICI	$ _{\Delta}$
DCED Staff Person and Date	City of Flint Customer Serve Representative and Date	
	\bigcirc	Good Stan



Title	Name	Address
PRESIDENT	CHARLES BAILEY	440 BURROUGHS STE 133 DETROIT, MI 48202 USA
PRESIDENT	CHARLES BAILEY	440 BURROUGH STE 133 DETROIT, MI 48202 USA
TREASURER	CHARLES BAILEY	440 BURROUGH STE 133 DETROIT, MI 48202 USA
TREASURER	CHARLES BAILEY	440 BURROUGHS STE 133 DETROIT, MI 48202 USA
SECRETARY	CHARLES BAILEY	440 BURROUGHS STE 133 DETROIT, MI 48202 USA
SECRETARY	CHARLES BAILEY	440 BURROUGH STE 133 DETROIT, MI 48202 USA
DIRECTOR	CHARLES BAILEY	440 BURROUGH STE 133 DETROIT, MI 48202 USA
DIRECTOR	CHARLES BAILEY	440 BURROUGHS STE 133 DETROIT, MI 48202 USA

Act Formed Under: 284-1972 Business Corporation Act

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Total Authorized Shares: 60,000

Written Consent

View filings for this business entity:

ALL FILINGS

ANNUAL REPORT/ANNUAL STATEMENTS ARTICLES OF INCORPORATION RESTATED ARTICLES OF INCORPORATION RESTATED ARTICLES OF INCORPORATION

View filings

Comments or notes associated with this business entity:

LARA FOIA Process Transparency State Web Sites

Michigan.gov Home ADA Michigan News Policies

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SAM.gov

An official website of the United States government	Here's how you know
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	Scheduled Apr 22, 202	SAM Maintenance 5	Show Details		$\overline{\mathbf{x}}$				
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< Core Data

Entity Registration	
Core Data	
Business Information	
Entity Types	
Financial Information	
Points of Contact	
Assertions	
Reps and Certs (FAR/DFARS)	
Reps and Certs (Financial Assistance)	
Exclusions	
Responsibility / Qualification	·····

Entity Information

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Active Registration

LAKE STAR CONSTRUCTION SERVICES, INC.

SAM.gov

Mailing Address 440 Burroughs

Detroit, Michigan

48202-3449, United States

Suite 133

Expiration Date

Nov 27, 2025

Unique Entity ID CAGE/NCAGE **N2EMYPAANX35 9GK29**

Physical Address

440 Burroughs Suite 133 Detroit, Michigan 48202-3449, United States

Purpose of Registration **All Awards**

Version

Current Record

BUSINESS INFORMATION

Doing Business As (blank)	URI (bla	L ank)	Registration D	ates
Division Name (blank) Congressional Distric Michigan 13	(bla ct Sta Ince	ision Number ank) te/Country of orporation higan, United States	Activation Date Dec 2, 2024 Submission Date Nov 27, 2024	Initial Registration Date Feb 1, 2023
Owner	CAGE	Legal Business Name	Entity Dates	
Immediate Owner Highest Level Owner	. ,	(blank) (blank)	Entity Start Date May 17, 2013	Fiscal Year End Close Date Dec 31

Executive Compensation

Registrants in the System for Award Management (SAM) respond to the Executive Compensation questions in accordance with Section 6202 of P.L. 110-252, amending the Federal Funding Accountability and Transparency Act (P.L. 109-282). This information is not displayed in SAM. It is sent to USAspending.gov for

A S 1 22 DATE MUNDORVYYN 04/30/2025 OF INFORMATION THE CERTIFICATE IEND, EXTEND OR POLICIES BELOW. NAIC # 13196 11347
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DESCRIPTION OF OPERATIONS / LOCATIONS / VENICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

THE CITY OF FLINT, AND INCLUDING ALL ELECTED AND APPOINTED OFFICIALS, ALL EMPLOYEES AND VOLUNTEERS, ALL BOARDS, COMMISSIONS AND/OR AUTHORITIES AND THEIR BOARD MEMBERS, EMPLOYEES AND VOLUNTEERS ARE NAMED AS ADDITIONAL INSURED WITH RESPECT TO GENERAL, AUTO & UMBRELLA LIABILITY AS REQUIRED BY WRITTEN CONTRACT.

CERTIFICATE HOLDER	CANCELLATION
CITY OF FLINT 1101 S. SAGINAW STREET	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED DEFORE THE EXPRATION DATE THEREOF, THE ISSUIRS INSURER WILL ENDEAVOR TO MAIL <u>30</u> DAYS WRITTEN
FLINT, MI 48502	DATE THEREOF, THE REQUEST HOUSER WILL EADEAVOR TO HAIL <u></u> DATE WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL
	INPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR
	REPRESENTATIVES.

OTHER



ADOPTED:_____

BY THE CITY ADMINISTRATOR:

RESOLUTION TO INA STORE INC. FOR THE PURCHASE OF TWO WHEEL LOADERS

The City of Flint, Department of Public Works, Street Maintenance Division, is requesting a purchase order be issued to Ina Store Inc., 4770 Zelle Dr., Bridgeport, MI for the purchase of two new Case 621G wheel loaders.

This is a qualified purchase under Sourcewell #011723, Flint Sourcewell account 80495. There is adequate funding for said purchases from the listed account:

Account Number	Account Name	Amount
202-449.201-977.000	Equipment	\$ 406,122.36
	FY25 GRAND TOTAL	\$ 406,122.36

IT IS RESOLVED, that The Division of Purchases and Supplies, upon City Council's approval, is hereby authorized to issue a purchase order to Ina Store Inc. for the purchase of two Case 621G wheel loaders in an amount not to exceed \$406,122.36.

FOR THE CITY OF FLINT:

APPROVED BY CITY COUNCIL:

Clyde D. Edwards / A0469 Clyde D. Edwards / A0469 (Jun 11, 2025 12:28 EDT)

Clyde Edwards, City Administrator

APPROVED AS TO FORM:

APPROVED AS TO FINANCE:

Gen Hinter The Gurley (Jun 11, 2025 12:21 EDT) JoAnne Gurley, City Attorney

Philp My Phillip Moore (Jun 9, 2025 09:11 EDT)

Phillip Moore, Chief Financial Officer

APPROVED AS TO PURCHASING:

Lauren Rowley.

Lauren Rowley, Purchasing Manager

KRN - 2025



Effective: March 5, 2025

TODAY'S DATE: June 5, 2025

BID/PROPOSAL#

AGENDA ITEM TITLE: Two new wheel loaders

PREPARED BY: Kathryn Neumann for Rodney McGaha, Director of Transportation

VENDOR NAME: Ina Store

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor Compliance (This vendor has been properly vetted and the responses are below):

Federal government	(All documentation current, no violations)	[X] YES	[]NO
State government	(All documentation current, no violations)	[X] YES	[] NO
City of Flint	(All documentation current, no violations)	[X] YES	[] NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

Street Maintenance is requesting to purchase two new wheel loaders. These wheel loaders are replacing old equipment and are used during leaf pickup. They are also used in the 12th Street Yards to load road salt, sand, topsoil, etc., as well as they are used to move fallen trees out of the street. The City has been renting wheel loaders to assist in the day to day operations, when these two loaders are purchased the City can send back the rental units.

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

[] Sole Source (Please attach sole source statement to requisition)

- [] Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- [X] Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)
 - *Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services
- [] (3) Quotes (please attach all quotes to your requisition)

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES



Effective: March 5, 2025

Fiscal	Account	FY GL	FY PO	FY	Resolution
Year		Allocation	Amount	Expensed	
FY25	202 & 203-449.201- 977.000		\$217,641	\$217,641	240303
FY25	202 & 203-449.201- 940.000		\$31,200	\$31,200	
FY25	202-449.201-977.000		\$5,600	\$5,600	
FY25	202-449.201-977.000		\$1,841	\$1,841	

Ina Store is a new vendor for Street Maintenance

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

These loaders are essential to the day-to-day operations of Street Maintenance. They help keep City streets safe by removing obstacles from the roadway, they load road salt into the trucks that spread salt on the roadways when it is slippery out.

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

The start of the second of the	Has this request been reviewed b	y E&Y Firm: Y		IF NO. PLEASE EXPLAIN:
--	----------------------------------	---------------	--	------------------------

BUDGETED EXPENDITURE? YES 🛛 NO 🗌 IF NO, PLEASE EXPLAIN:



Effective: March 5, 2025

Dept.	Name of Account	Account Number	Grant Code	Amount
Streets	Equipment	202-449.201-977.000		\$406,122.36
		FY25 GRAND TO	ΓAL	\$406,122.36

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 _____

BUDGET YEAR 2 _____

BUDGET YEAR 3 _____

OTHER IMPLICATIONS (*i.e., collective bargaining*):

PRE-ENCUMBERED?	YES 🖂	NO 🗌	REQUISITION NO: 250010110
-----------------	-------	------	----------------------------------

ACCOUNTING APPROVAL:	30 mm 6 (Jun 5, 2025 13 49 EDT;	Date:

WILL YOUR DEPARTMENT NEED A CONTRACT? YES DO

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Rodney McGaha	810 691-3106
2		
3		



Effective: March 5, 2025

 STAFF RECOMMENDATION: (PLEASE SELECT):
 APPROVED
 NOT APPROVED

 DEPARTMENT HEAD SIGNATURE:
 Rodney McGaha Rodney McGaha(Jun 9, 2025 06:03 EDT)
 (Rodney McGaha, Director of Transportation)

 Clude D. Edwards / A0469

ADMINISTRATION APPROVAL: Ciyde D. Edwards / A0469 (Jun 11, 2025 12:28 EDT)

(for \$20,000 or above spending authorizations)

CDE/ authorized administration version March 5, 2025

Ina Store Inc.

4770 Zelle Dr. Bridgeport Michigan Phone: 989 777 1900 Fax: 989 777 1908 EMAIL: tim@theinastore.com

DATE: P.O.

Quote 5/6/2025

то

City of Flint 1101 s Saginaw St. Flint Michigan 48502 Quote good for 30 days

SALES PERSON	DELIVER OR PICKUP	PAID	PRE PAID OR C.O.D.
Tim Brown	Delivered		PO #

AMOUNT	DESCRIPTION	SERIAL NUM.		TOTAL
Option 2	1 Case 621G xr loader equipped	tbd		•
	as listed on CNH retail offer sheet			
	with 4N1 clam bucket and coupler		-	
	new order sourcewell # 011723			
	flint sourcewell account# 80495	еа	221,158.65	221,158.65
and	1 Case 621 G zbar loader equipped as			•
	listed on cnh retail offer sheet with			
	discount for rental paid			
	(machine you have right now)			
		ea	206,963.71	206,963.71
· · · · · · · · · · · · · · · · · · ·	Rental paid discount		22,000.00	(22,000.00)
	muni no tax			•
			SUBTOTAL	\$ 406,122.36
Other Comment	s or Special Instructions		TAX RATE	0.000%
ALL USED EQUIP	MENT SOLD AS IS NO WARRANTY		TAX	
ALL CONTRACTS	SUBJECT TO A \$150.00 DOC FEE.		S&H	\$ -
PRICING BASED C	ON ON HAND INVENTORY GOOD FOR 30 DA		DOWN PMT	
WARRANTY SERV	ICE CALL/TRUCKING SUBJECT TO \$75.00		TOTAL	\$ 406,122.36

Authorized by



50201-T

PRESENTED: 19-18-2025

ADOPTED:

RESOLUTION TO CITY COUNCIL TO ACCEPT (EGLE) MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY FOR FLINT- IN HOME PLUMBING REPLACEMENT PROGRAM FOR \$489,544.00 AND AMEND TO 2024-2025 BUDGET TO ACCOMMODATE THESE FUNDS

BY THE CITY ADMINISTRATOR:

Whereas, On March 1, 2025, the City of Flint was awarded a grant in the amount of \$489,544.00 over 29 months from the Michigan Department of Health and Human Services (MDHHS), Grant number EJ-Impact-0010. The funding is allocated for the Lead Based Paint Hazard Control Program (LBPHC). (Performance period March 1, 2025 – September 30, 2027).

Whereas, the primary strategy of the EJ-Impact program is to address lead-based hazards in local homes whose water tested positive for lead from a 2 bottle test kit.

Whereas, this grant will provide Home inspections and a total home plumbing pipe replacement and exposure prevention outreach to families while eliminating lead hazards from home faucets, water lines, water heaters etc. by replacing them with new lead-free components.

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to, accept the Flint-In Home Plumbing Program, amend the 2024-25 budget, appropriate grant funding for revenue and expenditures in future fiscal years as long as funds are available from the funder, and abide by the terms and conditions of the grant from The Michigan Department of Environment, Great Lakes, And Energy in the amount not to exceed \$489,544.00 over the 29-month grant period, from April 1, 2025- September 30, 2027.

Approved as to Form:

Johnne Gurley (May 21, 2025 18:20 EDT) JoAnne Gurley, Chief Legal Officer Approved as to Finance:

Phillip Moore (May 22, 2025 11:32 EDT) Phillip Moore, Chief Financial Officer

Clyde D. Edwards (Jun 3, 2025 15:04 EDT) Clyde D. Edwards, City Administrator

City Council



CITY OF FLINT ** STAFF REVIEW FORM ** Effective: March 5, 2025

TODAY'S DATE: 5/07/2025

BID/PROPOSAL# N/A

AGENDA ITEM TITLE: Environmental Justice Impact Grant Program Flint-In Home Plumbing Program

PREPARED BY: Michael O.D. Carpenter

VENDOR NAME: Michigan Department of Environment, Great Lakes, and Energy (EGLE)

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor Compliance (This vendor has been properly vetted and the responses are below):

Federal government	(All documentation current, no violations)	[] YES	[] NO
State government	(All documentation current, no violations)	[] YES	[]NO
City of Flint	(All documentation current, no violations)	[] YES	[] NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

Participating households will receive a comprehensive assessment of their plumbing systems, along with referrals to all relevant programs, including the "LBPHC", which is the City of Flint's Lead-Based Paint Hazard Control Program that has been serving the community since 2018. Contractors awarded will be responsible for the abatement of both interior lead and galvanized plumbing within these homes. Properties that are likely to contain interior lead and/or galvanized plumbing will be identified using results from existing two-bottle water testing kits.

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

- [] Sole Source (Please attach sole source statement to requisition)
- [] Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- [] Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)
 - *Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services
- [] (3) Quotes (please attach all quotes to your requisition)



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: March 5, 2025

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
	······································				
:					

N/A

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

Our city is committed to improving living conditions and promoting healthy living for approximately 100 homes. We are utilizing EGLE Dollars from the state for home faucet replacement and lead education for a safer way of living with hazards.

This program is for homes within the city of flint that has tested positive for lead in the home water system. This approach will ensure a safer and healthier environment for all our residents. It will also strengthen our partnership with EGLE and open up more funding opportunities in the future.

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure: NO

Has this request been reviewed by E&Y Firm: YES 🗆 NO 🗆 IF NO, PLEASE EXPLAIN:

N/A

BUDGETED EXPENDITURE? YES 🗆 NO 🗆 IF NO, PLEASE EXPLAIN:



Effective: March 5, 2025

Name of Account	Account Number	Grant Code	Amount
			<u> </u>
	EV25 CD AND TO	TAT	
	Name of Account		Name of Account Account Number Code FY25 GRAND TOTAL

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 _____

BUDGET YEAR 2 _____

BUDGET YEAR 3 _____

OTHER IMPLICATIONS (*i.e., collective bargaining*):

PRE-ENCUMBERED? YES □ NO □ REQUISITION NO:

	CAPEND		05/20/2025
ACCOUNTING APPROVAL:	Christian Baldwin (May 20, 2025 09:39 EDT)	Date:	

WILL YOUR DEPARTMENT NEED A CONTRACT? YES \Box NO \Box



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: March 5, 2025

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Michael Carpenter	
2	Andrew Tolles	
3		

STAFF RECOMMENDATION: (PLEASE SELECT):		Č	NOT APPROVED
DEPARTMENT HEAD SIGNATURE: Michael Carpenter	((May 20, 2025 09:54 EDT)		
	(Name, Title)		

ADMINISTRATION APPROVAL:_

(for \$20,000 or above spending authorizations)





MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY MICHIGAN ENVIRONMENTAL JUSTICE IMPACT GRANTS APPLICATION FORM

Instructions

Public Act 119 of 2023, Section 1004, authorizes the issuance of grants for public health protection in environmental justice communities from the Michigan Department of Environment, Great Lakes, and Energy (EGLE). Grants may be awarded for eligible activities that reduce environmental health burdens in communities with environmental justice concerns.

Applicants can apply for up to \$500,000. Grant applications must be received by July 15, 2024, at 11:59pm to be funded. Grants will be awarded by early September, 2024. Federally recognized Tribes, community-based organizations (including grassroots and frontline organizations), schools, institutions of higher education, and local governments are eligible to apply. Additional details are discussed on the Environmental Justice Impact Grant website. Applicants must not appear on the Federal Debarment and Suspension List and must be in good standing with EGLE programs (i.e., no EGLE grant revoked or terminated and no demonstrated inability to manage a grant or meet obligations in a project contract with EGLE).

Application for Environmental Justice Impact Grant

Applicant Name: City of Flint Mayor's Office

Project Title: Flint In-Home Plumbing

Project Impacted Community (Neighborhood, area, or other place name): City of Flint, Michigan

Project Category:

- Community Improvement Project
- □ Pollution Monitoring
- □ School/Daycare Indoor Air Quality
- □ Contamination/Blight Remediation & Redevelopment

EQP1130(Rev.

Brief Project Summary (up to 250 words): This City of Flint is partnering with the Greater Flint Health Coalition and Local Initiatives Support Corporation (LISC) to abate in-home lead and galvanized plumbing. Corrosive water can cause lead to leach from old pipes in homes. Residents have expressed that replacing in-home plumbing is a form of restorative justice after the Water Crisis. There is currently no funding to address this environmental justice issue. Public Health Navigators from Greater Flint Health Coalition will provide targeted outreach to residents whose water has tested positive for lead in the past and help with the Lead Based Paint Hazard Program and the work that we are already completing with the walls and windows. City of Flint's Public Health Navigators in the Office of Public Health will assist with the LBPHC program to overcoming barriers. Local Initiatives Support Corporation will facilitate partner meetings, review outreach materials, provide guidance on universal outreach and assist with a funding proposal to continue the project beyond this grant. The City of Flint's Lead Based Paint Hazard Control program will obtain bids from contractors, hire them, oversee the work and coordinate postwork inspections.

Total Dollar Amount Being Requested: \$489,544.05

Estimated Project Start Date: 8/30/2024

Estimated Project End Date: 7/31/2024

Eligible Applicant Type:

- □ Federally Recognized Tribe
- □ Community-Based Nonprofit Organization
- □ School
- Local Government
- □ Institution of Higher Education

Project Contact #1 (Authorized Signatory)

Name: Shelly Green- Sparks

Title: Chief Resilience Officer

Address: 1101 South Saginaw Flint, Mi 48503

Phone: 810-293-4372

Email: ssgreen@cityofflint.com

Project Contact #2 (Project Partner or other, if applicable)

Name: Michael O.D. Carpenter

Title: Lead-Based Paint Hazard Control Program Manager

Address: 1101 South Saginaw Flint, Mi 48503

Phone: <u>810-237-2019</u>

Email: Mcarpenter@cityofflint.com

Attachments

Applicants must attach:

1) a *Project Workplan,* including the following sections with responses to the questions in the program guidance:

- ✓ Section 1: Project narrative
- ✓ Section 2: Linkage to impacted community MiEJScreen report (required)
- ✓ Section 3: Project activities, deliverables, and target dates Project Timeline chart (use required template) ✓ Section 4: Partnerships and community engagement
- ✓ Section 5: Programmatic Capability any available partner MOUs/contracts for proposed project ○ any available letters of support for proposed project 2) *Project Cost Detail* attachments, including:
- ✓ Detailed project budget table (<u>use required template</u>)
- ✓ Budget narrative (3-page limit)
- ✓ Any available vendor or contractor estimates/quotes

Submit your completed *Project Workplan* and *Project Cost Detail*, along with any additional attachments, with your *Environmental Justice Impact Grant Application*. Additional guidance is included on the <u>Environmental Justice Impact Grant website</u>.

Ranking/Scoring

Scores will be based on the criteria established on the Environmental Justice Impact Grant website.

Certification

I certify that the information provided in this application is complete, true, and accurate to the best of my knowledge.

Print Name: Shelly Green-Sparks

Print Title: Chief Resilience Officer/ Authorizing Official

Shelly Sparks-Green (Jul 15, 2024 17:55 EDT)

Signature

Submission

Submit completed form and applicable attachments to EGLE-CentralGrants@Michigan.gov.

07/15/2024

Date

If you need this information in an alternate format, contact <u>EGLE-Accessibility@Michigan.gov</u> or call 800-662-9278.

EGLE does not discriminate on the basis of race, sex, religion, age, national origin, color, marital status, disability, political beliefs, height, weight, genetic information, or sexual orientation in the administration of any of its programs or activities, and prohibits intimidation and retaliation, as required by applicable laws and regulations.

This form and its contents are subject to the Freedom of Information Act and may be released to the public.



RESOLUTION NO.:	RESOLUTION NO ·	250	203	T
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PRESENTED: 6-18-2025

ADOPTED:_

RESOLUTION AUTHORIZING THE AMENDMENT OF THE CHOICE NEIGHBORHOOD GRANT AGREEMENT TO ESTABLISH THE CLARK COMMONS ENDOWMENT TRUST

BY THE CITY ADMINISTRATOR

WHEREAS, The City of Flint was awarded grant funding from the U.S. Department of Housing & Urban Development in the amount of \$30,000,000 for the implementation of the Imagine Flint South Flint Community Plan Choice Neighborhoods Initiative; and

WHEREAS, This program, led by the City of Flint Department of Business and Community Services in collaboration with the Flint Housing Commission, has worked to relocate the Atherton East public housing development, improve access to services, and implement stabilization efforts throughout the South Flint Neighborhood over the past seven years; and

WHEREAS, To further this initiative, a contract valued in the amount of \$4,524,000.00 was executed with Mott Community College for their role as the People Plan project lead in the grant implementation as outlined in the grant application and approved by HUD; and

WHEREAS, The Department of Business and Community Services wishes to establish an endowment trust with the remaining unexpended funds from this contract, estimated at \$750,000.00, to continue services to residents within the area in alignment with the amended Choice Neighborhood grant; and

WHEREAS, The following accounts will fund this endowment:

Account Number	Account Name/Grant Code	Amount
296-704.802-801.000	FHUD18CHOICE	\$750,000.00
	Total	\$750,000.00

IT IS RESOLVED that appropriate City Officials are hereby authorized to do all things necessary to abide by the terms of The Department of Housing and Urban Development(HUD) for the use of all remaining eligible funds of the Choice Neighborhood grant, to appropriate revenue and expenditure amounts, and to make funds available in the current and subsequent fiscal years that funding continues to remain available.

BE IT FURTHER RESOLVED that appropriate City Officials are hereby authorized to do all things necessary to enter into contract with Communities of Hope in the amount available upon the close of the grant.

For the City:

LIES

Clyde D. Edwards (Jun 3, 2025 09:49 EDT) Clyde D. Edwards, City Administrator

Approved as to Form:

Jo anne Huley

JoAnne Gurley (Jun 1/2025 19:42 EDT) JoAnne Gurley, City Attorney For the City Council:

Approved as to Finance:

Philly May

Phillip Moore (May 29, 2025 15:43 EDT) Phillip Moore, Chief Finance Officer

Addendum to the FY2017 Choice Neighborhoods Implementation Grant Agreement (MI5F519CNG117) for Atherton East/South Flint

Endowment Trust

This Addendum of the Choice Neighborhoods Implementation Grant Agreement (the "Addendum") is made by and between the City of Flint ("Grantee" or "City"), Flint Housing Commission ("Co-Lead Grantee" or "FHC"), and the United States Department of Housing and Urban Development ("HUD") as of the date of HUD's execution of this Addendum. For the purposes of implementing and operating the Endowment Trust, this Addendum hereby incorporates the Choice Neighborhoods Implementation Grant Agreement MI5F519CNG117, dated September 19, 2018 ("Grant Agreement"), plus Amendment to the FY2017 Choice Neighborhoods Implementation Grant Agreement dated August 27, 2024 ("Amendment #1"). All references to the Grant Agreement, whether in the Choice Neighborhoods Grant Agreement, Amendment #1, or in this Addendum, shall be deemed for purposes of this Addendum to mean the Grant Agreement as supplemented and modified by this Addendum and will include any amendments hereto (unless the context requires otherwise).

Recitals

WHEREAS, HUD awarded a Fiscal Year 2017 Choice Neighborhoods Implementation Grant (the "Choice Neighborhoods Grant") to the Grantee to support the Transformation Plan that has been developed for Atherton East in the South Flint neighborhood. The Grantee and HUD entered into a grant agreement for the Choice Neighborhoods funds (the "Grant Agreement");

WHEREAS, consistent with Article IV.L.2 of the Grant Agreement, the Grantee wishes to establish a Clark Commons Endowment Trust for supportive services using Choice Neighborhoods Grant funds that will be used solely for certain limited purposes specified herein (the "Endowment Trust Account");

WHEREAS, the Grantee intends to enter into a contract with Communities of HOPE Inc. ("CoH" or "Endowment Trust Manager") to implement and manage the Endowment Trust Account on the City's behalf for the benefit of the households that live at Clark Commons I, II and III (collectively "Clark Commons");

WHEREAS, this Addendum is intended to establish requirements with which the Grantee must comply in order to place the Choice Neighborhoods grant funds into the Endowment Trust Account and set forth the purposes for which the funds in the Endowment Trust Account may be used;

NOW, THEREFORE, the Grantee and HUD hereby covenant and agree as follows:

- The Grantee hereby agrees to give approximately \$500,000 of the Choice Neighborhoods Grant funds provided to the Grantee pursuant to the Grant Agreement to the Endowment Trust Manager who will deposit the funds into the Endowment Trust Account opened by the Endowment Trust Manager.
- 2. The approximately \$500,000 in Choice Neighborhoods funds shall be released by HUD promptly following execution hereof, drawn down by the Grantee, and subsequently provided by the Grantee to the Endowment Trust Manager to deposit into the Endowment Trust Account.
- 3. The Parties acknowledge that endowment funds are and shall remain throughout the existence of the Endowment, Choice Neighborhoods grant funds that will only be utilized for eligible supportive services expenses per the Choice Neighborhoods program. The Grantee shall require regular reporting of Endowment Trust Account activity from the Endowment Trust Manager including annual audit reports.
- 4. Funds placed in the Endowment Trust Account shall be utilized solely for planning, providing, and evaluation of community and support services for the primary benefit of the assisted housing residents of Clark Commons, and former residents of the Atherton East housing development occupying other public and/or assisted housing in accordance with the Transformation Plan.
- 5. Nothing herein shall prohibit the Grantee or Endowment Trust Manager from using non-Choice Neighborhoods Grant funds made available to the Grantee or Endowment Trust Manager and placed in the Endowment Trust Account to provide supportive services to non-assisted housing residents of Clark Commons.
- 6. The initial funds so deposited into the Endowment Trust Account shall be deemed to be Choice Neighborhoods grant funds. The Endowment Trust Manager may establish a segregated sub account within the Endowment Trust Account for any non-Choice Neighborhoods Grant funds to be made available for supportive services to non-assisted housing residents of Clark Commons and the expenditure of funds from such sub account can be attributed to services for non-assisted housing residents of Clark Commons.
- 7. The Endowment Trust Manager shall invest funds in (a) direct obligations fully guaranteed by the United States of America or any agency therefore, (b) certificates of deposit and repurchase agreements (for a term not to exceed 30 days) which are fully insured by the Federal Deposit Insurance Corporation, (c) a money market fund limited to U.S. government obligations, U.S. agency obligations, or repurchase agreements backed by such obligations, or (d) such other investments approved in writing by the Grantee, provided that such other investments must be consistent with HUD notices on permitted investments or approved in writing by HUD.

- 8. Interest accrued on Choice Neighborhoods grant funds shall be deemed to constitute "Program Income", as defined in 24 C.F.R. § 200.1, or successor regulation. The Grantee and Endowment Trust Manager will ensure the use of such Program Income (a) during the grant period in accordance with 24 C.F.R. § 200.307, or successor regulation, and the Grant Agreement, only for eligible program costs pursuant to the Transformation Plan, and (b) after the end of the grant period, for eligible supportive services costs for assisted housing residents of Clark Commons. Concerning (a) and (b) in the case of Choice Neighborhoods endowments, any interest or program income earned from Choice Neighborhoods endowment funds must be reinvested back into the endowment and be specifically addressed in the CNI Program Income Certification.
- 9. The Grantee hereby agrees and acknowledges that this Addendum must be implemented in a manner consistent with all applicable federal, state and local statutory, regulatory and executive order requirements, including those set forth in the Grant Agreement and its Appendix A.
- 10. The Grantee and Endowment Trust Manager shall provide HUD with an annual certification, certifying that the Endowment Trust Manager has used the funds in the Endowment Trust Account in compliance with this Addendum. The annual certification shall be provided to HUD until all Endowment funds are expended.
- 11. This Addendum expressly survives the termination or closeout of the Grant Agreement. This Addendum shall remain in effect so long as any of the rental units of Clark Commons remain subject to the governing multifamily documents or until such time as all of the funds in the Endowment Trust Account have been expended in accordance with this Addendum, whichever shall be sooner. For good cause and in accordance with Choice Neighborhoods Requirements, HUD may approve the termination of this Addendum prior to all funds in the Endowment Trust having been expended provided such funds revert to the Grantee to be used for purposes permitted by the Choice Neighborhoods Requirements. All terms or definitions in this Addendum will continue to be defined consistent with the Grant Agreement and/or NOFO, as applicable.
- 12. This Addendum may not be altered, modified, or rescinded without the written approval of HUD.

IN WITNESS WHEREOF, the parties have caused this Addendum to be duly executed as of the day and year last written below.

CITY OF FLINT

By: _____ Sheldon Neeley, Mayor

Date: _____

FLINT HOUSING COMMISSION

Ву: _____ David A. Northern, Sr., Chief Executive Officer

Date: _____

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

By: ______ Marianne Nazzaro, Deputy Assistant Secretary for Office of Public Housing **Investments** (confirm title with HUD before signing)

Date: _____



Effective: March 5, 2025

TODAY'S DATE: 5/14/2025

BID/PROPOSAL# N/A

AGENDA ITEM TITLE: Amendment to Choice Neighborhood Implementation Grant Agreement for Clark Commons Endowment Trust

PREPARED BY: Ashly Harris

VENDOR NAME: n/a

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor Compliance (This vendor has been properly vetted and the responses are below):

Federal government	(All documentation current, no violations)	[X] YES [] NO
State government	(All documentation current, no violations)	[X] YES [] NO
City of Flint	(All documentation current, no violations)	[X] YES [] NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

The City of Flint received a \$30 million HUD grant for the Imagine Flint South Flint Community Plan Choice Neighborhoods Initiative, which has been implemented over seven years by the Department of Business and Community Services with the Flint Housing Commission to relocate Atherton East public housing, improve services, and stabilize the South Flint Neighborhood. After executing a \$4,524,000 contract with Mott Community College as the People Plan project lead, the Department now seeks to establish an endowment trust with approximately \$750,000 in remaining funds to sustain services in the area. We are seeking council approval to establish the trust and enter into an agreement with Communities of Hope to implement people services until the trust is fully expended.

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

- [x] Sole Source (Please attach sole source statement to requisition)
- [] Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- [] Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)
 - *Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services
- [] (3) Quotes (please attach all quotes to your requisition)



Effective: March 5, 2025

This is a federal grant. Funds were allocated based on community input project evaluations and risk assessments.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Allocation	Amount	Expensed	Resolution
	Allocation	Allocation Amount	Allocation Amount Expensed

While the City of Flint has not previously established a direct financial relationship with Communities of Hope, we have successfully collaborated with their staff members who are already deeply connected to the Choice Neighborhoods initiative. This organization has provided valuable relocation assistance and essential people-centered services throughout the Choice area, demonstrating their effectiveness and familiarity with the community's specific needs.

Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

Establishing this endowment trust delivers critical benefits to the South Flint community by ensuring the continued provision of essential services to residents in the Choice Neighborhoods area beyond the grant's lifecycle. Without this trust, the City of Flint would be forced to return all unexpended funds to HUD by the September 30th deadline, effectively ending vital community support programs. By creating this sustainable funding mechanism, residents will maintain access to services they've come to rely on, with implementation through Communities of Hope—a non-profit organization already deeply embedded within the neighborhood as an arm of the property manager. This approach leverages existing community relationships and infrastructure, maximizing impact while providing continuity of care for vulnerable residents. The trust represents a forward-thinking solution that transforms temporary grant funding into a lasting community asset, demonstrating the City's commitment to long-term neighborhood stability and resident wellbeing.

Section IV: FINANCIAL IMPLICATIONS:



Effective: March 5, 2025

IF ARPA related Expenditure: No				
Has this request been reviewed by E&Y Firm:	YES NO IF NO, PLEASE EXPLAIN:			
utilized by the September 30th deadline. Establishin	e U.S. Department of Housing & Urban Development if not g this endowment trust ensures approximately \$750,000 er than being forfeited back to the federal government.			

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:

Dept.	Name of Account		rant ode Amount
B&CS	FHUD18CHOICE	296-704.802-801.000	\$750,000.00
			······································
		FY25 GRAND TOTAL	\$750,000.00

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1

BUDGET YEAR 2 _____

BUDGET YEAR 3 _____

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED?	YES 🗌 NO 🗌	REQUISITION NO:
	n1 1'	

ACCOUNTING APPROVAL: _____ Date: _____



Effective: March 5, 2025

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Ashly Harris	(810)766-7426 ext. 3002
2		
3		

STAFF RECOMMENDATION: (PLEASE SELECT):

DEPARTMENT HEAD SIGNATURE: Section Reason (May 29, 2025 10:55 EDT)

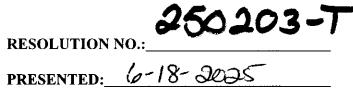
(Name, Title)

APPROVED

ADMINISTRATION APPROVAL: Clyde D. Edwards (May 29, 2025 11:06 EDT)

(for \$20,000 or above spending authorizations)

NOT APPROVED



ADOPTED:

RESOLUTION TO ENTER CONTRACT WITH RENOVA ONE (RENOVATING ROOFING) RESIDENTIAL ROOFING REPLACEMENT PROGRAM

BY THE CITY ADMINISTRATOR:

WHEREAS, The City of Flint received \$94.7 million in American Rescue Plan Act (ARPA) funding, with \$850,000 allocated to the Residential Roofing Replacement Program. This program will fund exterior roof repairs for 52 homes, supporting neighborhood stabilization efforts and enhancing the quality of life for Flint residents.

WHEREAS, the Residential Roofing Replacement Program aligns with the City's commitment to improve neighborhood conditions and housing stability, by assisting homeowners with critical roofing improvements;

WHEREAS, the City of Flint has selected Renova One (Renovation Roofing), through a competitive bidding process, to serve as one of the primary contractors for the roofing replacement based on demonstrated expertise, capacity, and commitment to quality workmanship;

WHEREAS, Renova One (Renovation Roofing) will enter into a performance-based, 12 month contract with the City of Flint to:

- Conduct roof inspections and property assessments, .
- Coordinate with eligible homeowners to finalize project scopes, ٠
- Source quality roofing materials,
- Complete residential roof replacements in compliance with federal funding guidelines, and ٠
- Adhere to all ARPA regulatory, reporting, and documentation requirements; ٠

Account Code	Description	Amount
FUSDT-CSLFRF	287-721.350-801.000 Professional Services	\$182,500.50

IT IS RESOLVED that appropriate City Officials are authorized to do all things necessary to enter into a contract with Renova One (Renovation Roofing) to complete up to 12 residential properties in the amount not to exceed \$182,500.50 over the 12 month grant period.

Approved as to Form:

Gurley (Jun 12, 2025 15:48 EDT)

Joanne Gurley, Chief Legal Officer

For the City of Flint:

<u>Clyde D. Edwards / A0478</u> Clyde D. Edwards / A0478 (Jun 14, 2025 13:24 EDT)

Clyde D. Edwards, City Administrator

Approved as to Finance:

Philly My

Phillip Moore (Jun 6, 2025 10:51 EDT) **Phillip Moore, Chief Financial Officer**

Approved by Council:





Effective: March 5, 2025

TODAY'S DATE: 05/23/2025

BID/PROPOSAL#

AGENDA ITEM TITLE: Resolution to enter contract with Renova One (Renovation Roofing) for Residential Roofing Replacement/Repair Program

PREPARED BY: Mikesha Loring

VENDOR NAME: Renova One (Renovation Roofing)

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor Compliance (This vendor has been properly vetted and the responses are below):

Federal government	(All documentation current, no violations)	[x] YES	[]NO
State government	(All documentation current, no violations)	[x] YES	[]NO
City of Flint	(All documentation current, no violations)	[x] YES	[]NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

The City of Flint Community Services Division has released a Request for Proposals (RFP) seeking qualified contractors to implement a Residential Roofing Program. This initiative is designed to provide essential roof repairs and replacements for Flint residents facing critical roofing issues. The program supports the City's broader goals of stabilizing housing, preserving aging housing stock, and preventing neighborhood blight.

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

[] Sole Source (Please attach sole source statement to requisition)

[x] Competitive Bid Process (Please attach bid tabulation/documents to requisition)

[] Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)

*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

[] (3) Quotes (please attach all quotes to your requisition)



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: March 5, 2025

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution

Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The residential roofing program helps residents by making homes safer and more stable while preventing any leaks and structural damage to the home. It offers financial relief and boost property value. It improves neighborhood appearance and increases energy efficiency. Overall, the program strengthens communities by encouraging pride in homeownership and long-term neighborhood improvement.

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure: N/A Has this request been reviewed by E&Y Firm: EXPLAIN: N/A

YES		NO	\boxtimes	IF	NO,	PLEASE
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All work must be completed, paid for, and drawn 05/20/2026 and be compliant with all statutory and regulatory requirements as defined by ARPA.



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: March 5, 2025

BUDGETED EXPENDITURE? YES 🛛 NO 🗌 IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Business and Community Services	Prof Services	287-721.350-801.000	FUSDT-CSLFRF	\$182,500.50
		FY25 GRANI	D TOTAL	

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 _____

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES NO REQUISITION NO:

ACCOUNTING APPROVAL:	Carissa Dotson	Date:	06/03/2025

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

Section V: RESOLUTION DEFENSE TEAM: (Place the names of those who can defend this resolution at City Council)



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: March 5, 2025

	NAME	PHONE NUMBER
1	Ashly Harris	Ext. 3002
2	Mikesha Loring	Ext 2004
3		

STAFF RECOMMENDATION: (PLEASE SELECT): APPROVED NOT APPROVED

DEPARTMENT HEAD SIGNATURE:

Sector Barrow (Jun 6, 2025 10:39 EDT)

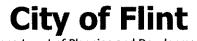
(Name, Title)

ADMINISTRATION APPROVAL: Clyde D. Edwards (Jun 6, 2025 10:15 EDT)

(for \$20,000 or above spending authorizations)



Sheldon A. Neeley Mayor



Department of Planning and Development Neighborhood Planning Division

MEMORANDUM

To:	Lauren Rowley, Purchasing Manager
From:	Mikesha Loring, Implementation Manager
Date:	June 2, 2025
Subject:	ARPA Roof Replacement / Repair Program

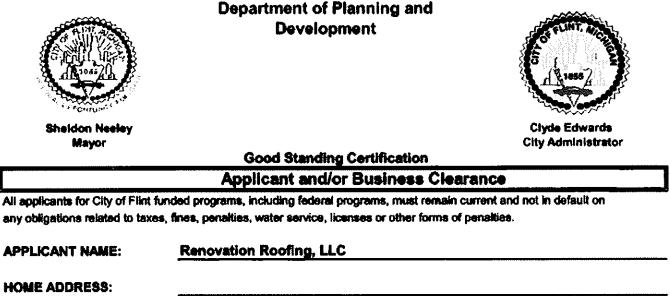
Background:

The City of Flint completed a competitive bidding process in April 2025, and as a result the contractor Renova One (Renovation Roofing) was selected as a responsible bidder to replace and repair residential roofs located in the City of Flint in the amount of \$182,500.50. This project is funded by ARPA and aligns with the City of Flint's Imagine Flint neighborhood plan.

Company	Cost
Renova One (Renovation Roofing)	\$182,500.50

Recommendations and Justification:

The Community Services Division strongly recommends selecting Renova One (Renovation Roofing) to install and complete the roofing services. We have highly favorable feedback from references who have worked with them on similar projects and they have showcased their capacity to meet our project requirements and deliver results that align with our specifications.



DBA:	Renova One	-
BUSINESS ADDRESS:	2525 Industrial Row dr. Troy, MI 48084	

Please include addresses of all properties in the name of other current and/or former businesses, parent company, subsidiaries and/or divisions. Also, please include all former names used while conducting business with the City.

This section to be completed by the Depertment of Finance - Customer Service Div.

Please check the following divisions for the status of current and delinquent obligations owed to the City of Flint. Please circle the appropriate response for each division.

WATER DIV. CURRE PROPERTY TAXES DIV. CURRE INCOME TAX DIV. CURRE ENFORCEMENT CURRE	ENT DELINQUENT No property in Name ENT DELINQUENT 3, 10, Act in Name
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This section to be completed by the Department of Community and Economic Development

DCED/EDC: CURRENT DELINQUENT (106 Loans, EDC loans, mortgage repayments, etc.)

N/A

City of Flint DCED Representative and Date

If delinquencies exist, please indicate the date, type and amount of obligation:

,	Juslan Kum , 6/2/25
DCED Staff Person and Date	City of Flint Castomer Serv. Representative and Date

* DCED 1101 S. Saginaw St., FLINT, MICHIGAN 48502 (810) 766-7436 Fax (810) 766-7361 * Good Standing Form Revised 5/30/2025

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Date of Incorporati	ion in Michie	an: 02/21/2003					
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Act Formed Under: 284-1972 Business Corporation Act

Total Authorized Shares: 60,000

Written Consent

View filings for this business entity:	
ALL FILINGS	etha
ANNUAL REPORT/ANNUAL STATEMENTS	Ø.
ARTICLES OF INCORPORATION	
RESTATED ARTICLES OF INCORPORATION	
RESTATED ARTICLES OF INCORPORATION	
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View filings	

Comments or notes associated with this business entity:

LARA FOIA Process	Transparency	State Web Sites

Michigan.gov Home ADA

Michigan News Policies

1.

Copyright 2025 State of Michigan

SAM.gov

Expiration Date

Dec 27, 2025

Unique Entity ID CAGE/NCAGE E1ANEBJLHHV6 4QPD5

Physical Address

2525 Industrial Row DR Troy, Michigan 48084-7037, United States

Purpose of Registration All Awards

Mailing Address 2525 Industrial Row DR Troy, Michigan 48084-7037, United States

Version

Current Record

BUSINESS INFORMATION

Doing Business As (blank)	UR ww	L w.glrroofinginc.com	Registration D	ates
Division Name Great Lakes Roofing, Inc.		ision Number ank)	Activation Date Dec 31, 2024	Initial Registration Date Dec 18, 2024
Congressional District Michigan 11	Inc	te/Country of orporation higan, United States	Submission Date Dec 27, 2024	
Owner	CAGE	Legal Business Name	Entity Dates	
Immediate Owner	(blank)	(blank)	Entity Start Date Feb 4, 1990	Fiscal Year End Close Date
Highest Level Owner	(blank)	(blank)		Dec 31

Executive Compensation

Registrants in the System for Award Management (SAM) respond to the Executive Compensation questions in accordance with Section 6202 of P.L. 110-252, amending the Federal Funding Accountability and Transparency Act (P.L. 109-282). This information is not displayed in SAM. It is sent to USAspending.gov for

Client#: 10574

ACORD

RENROO

DATE (MM/DD/YYYY)

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REQUEST FOR PROPOSALS

PROPOSAL NO. 25000523

Publish Date: 3/24/25

Sheidon Neeley Mayor

The City of Flint, Finance Department of Purchases & Supplies, is soliciting sealed bids for providing:

RESIDENTIAL ROOF REPLACEMENT PROGRAM

Per the attached additional requirements.

If your firm is interested in providing the services requested, please submit:

Submit to City:

1 original, printed, signed, original proposals and signed addenda

- 2 additional copies unbound
- 1 electronic copy

Please follow the following bid timeline.

Questions

All written questions shall be directed Lauren Rowley, Purchasing Manager by Webboulder, And 2, 1941, or Strain EST to Irowley@cityofflint.com.

Pre-Bid Conference

A mandatory pre-bid conference will be held A mandatory pre-bid conference will be held on **Moretry**, March 31, 2025 at 11am EST in the Flint City Hall Dome, 1101 S. Saginaw Street, Flint, MI, 48502. This conference will be hosted by the Community Services Division. An Intent to Intend must be sent to Mikesha Loring, Program Manager at mloring@cityofflint.com by Friday, March 28, 2025, at 10am. Please contact Mikesha regarding all concerns regarding this conference. Attendance of this conference is a requirement, and failure to attend may result in disqualification of your bid.

Bid Submission Requirements

1. The mail in <u>HARD COPY</u> with the original signature (signed documents) must be received by **Tuesday, April 15, 2025, by** 12:00 P.M. (EST), City of Flint, Finance Department - Division of Purchases and Supplies, 1101 S. Saginaw St., Room 203, Flint, MI, 48502. Bids must be in a sealed envelope clearly identifying the proposal name and proposal number.

- <u>Electronic Copy</u>, please email to <u>PurchasingBids@cityofflint.com</u> by <u>Tuesday</u>, <u>April 15</u>, 2025, by 12:00 P.M. (EST). Pease note that in the subject line of the email, type in the proposal name and number.
- 3. Faxed bids are not accepted.
- 4. Both mail in proposal and electronic submittal must be received by due date and time.

Bid Opening

Bid Opening Tuesday, April 15 · 12:00 - 12:30pm Time zone: America/New_York Google Meet joining info Video call link: https://meet.google.com/dwm-eeww-shj Or dial: (US) +1 929-324-2847 PIN: 653 212 137# More phone numbers: <u>https://tel.meet/dwm-eeww-shi?pin=2148722829974</u> All additional proposal documents, requirements, addendums, specifications, and plans/drawings (if utilized) are All additional proposal documents, requirements, addendums, specifications, and plans/drawings (if utilized) are

available on the Purchasing page of the City of Flint's web site at https://www.cityofflint.com/purchasing/.

Effective immediately upon release of these Bidding Documents, and until notice of contract award, all official communications from proposers regarding the requirements of this Bid shall be directed to:

Lauren Rowley 810-766-7340 Irowley@cityofflint.com

The City, or designee, shall distribute all official changes, modifications, responses to questions or notices relating to the requirements of this Bid. Addendum to this Bid may be developed and shared with all Vendors. Any other information of any kind from any other source shall not be considered official, and proposers relying on other information do so at their own risk:

NOTICE TO VENDOR Offers, subject to the conditions made a part hereof, will be received at this office, *1101 S. Saginaw St., Flint, MI 48502 for the following:*

City of Flint has partnered with BidNet as part of the <u>MITN Purchasing Group</u> (branded page link) to post bid opportunities to this site. As a vendor, you can register with the <u>MITN Purchasing Group</u> and be sure that you see all available bids and opportunities. By selecting automatic bid notification, your company will receive emails once the City of Flint has a bid opportunity that matches your company's business. In addition, the site handles bid opportunities, RFPs, and RFQs for other member governmental agencies throughout Michigan. The City of Flint looks forward to providing you with more bid information and simplifying the entire bid, proposal, and quote processes for everyone Involved. We appreciate your cooperation and welcome your participation. If you need help registering, please call the MITN Purchasing Group support department toll free 1-800-835-4603 option #2.

Link to City of Flint open solicitations: <u>MITN Purchasing Group</u> (branded page link)

INSTRUCTIONS TO VENDORS

- 1) PRE-BID INFORMATION AND QUESTIONS: Each bid that is timely received will be evaluated on its merit and completeness of all requested information. In preparing bids, Bidders are advised to rely only upon the contents of this Request for Proposals (RFP) and accompanying documents and any written clarifications or addenda issued by the City of Flint. If a Bidder finds a discrepancy, error or omission in the RFP package, or requires any written addendum thereto, the Bidder is requested to notify the Purchasing contact noted on the cover of this RFP, so that written clarification may be sent to all prospective Bidders. THE CITY OF FLINT IS NOT RESPONSIBLE FOR ANY ORAL INSTRUCTIONS. All questions must be submitted in writing to the Finance Department of Purchases and Supplies before any pre-bid deadline (if specified) or at least one (1) week prior to the proposal opening date indicated on the front of this document.
- 2) RFP MODIFICATIONS: The City of Flint has the right to correct, modify or cancel the RFP, in whole or in part, or to reject any Bid, in whole or in part, within the discretion of the City of Flint, or their designee. If any such changes are made, all known recipients of the RFP will be sent a copy of such changes. If any changes are made to this RFP document by any party other than the City of Flint, the original document in the City of Flint's files takes precedence.

3) **PROPOSAL SUBMISSION:**

- a) The Bidder must include the following items, or the proposal may be deemed non-responsive:
 - i) All forms contained in this RFP, fully completed.

- b) Bids must be submitted to the Finance Department of Purchases and Supplies, City of Flint, 1101 S. Saginaw Street, Room 203, Flint, Michigan 48502 by the date and time indicated as the deadline. The Purchasing Department time stamp will determine the official receipt time. It is each Bidder's responsibility to insure that their proposal is time stamped by the Purchasing Department by the deadline. This responsibility rests entirely with the Bidder, regardless of delays resulting from postal handling or for any other reasons. Proposals will be accepted at any time during the normal course of business only, said hours being 8:00 a.m. to 5:00 p.m. local time, Monday through Friday, legal holidays as exception.
- c) Bids must be enclosed in a sealed, non-transparent envelope, box or package, and clearly marked on the outside with the following: RFP Title, RFP Number, Deadline and Bidder's name.
- d) Submission of a bid establishes a conclusive presumption that the Bidder is thoroughly familiar with the Request for Proposals (RFP), and that the Contractor understands and agrees to abide by each and all of the stipulations and requirements contained therein.
- e) All prices and notations must be typed or printed in ink. No erasures are permitted. Mistakes may be crossed out and corrections must be initialed in ink by the person(s) signing the bid.
- f) Proposals sent by email, facsimile, or other electronic means will not be considered unless specifically authorized in this RFP.
- g) All costs incurred in the preparation and presentation of the bid are the Bidder's sole responsibility; no pre-bid costs will be reimbursed to any Bidder. All documentation submitted with the proposal will become the property of the City of Flint.
- h) Proposals must be held firm for a minimum of 120 days.
- 4) EXCEPTIONS: Bidder shall clearly identify any proposed deviations from the Terms or Scope in the Request for Proposals. Each exception must be clearly defined and referenced to the proper paragraph in this RFP. The exception shall include, at a minimum, the proposed substitute language and opinion as to why the suggested substitution will provide equivalent or better service and performance. If no exceptions are noted in the bid, the City of Flint will assume complete conformance with this specification and the successful Bidder will be required to perform accordingly. Bids not meeting all requirements may be rejected.
- 5) DUPLICATE BIDS: No more than one (1) bid from any Bidder including its subsidiaries, affiliated companies and franchises will be considered by the City of Flint. In the event multiple proposals are submitted in violation of this provision, the City will have the right to determine which bid will be considered or, at its sole option, reject all such multiple proposals.
- 6) WITHDRAWAL: Bids may only be withdrawn by written notice prior to the date and time set for the opening of bids. No bid may be withdrawn after the deadline for submission.
- 7) REJECTION/GOOD STANDING: The City of Flint reserves the right to reject any or all bids, or to accept or reject any bid in part, and to waive any minor informality or irregularity in bids received if it is determined by the City of Flint, or their designee, that the best interest of the City will be served by doing so. No bid will be considered from any person, firm or corporation in arrears or in default to the City on any contract, debt, taxes or other obligation, or if the Bidder is debarred by the City of Flint from consideration for a contract award pursuant to Section 18-21.5 (d) of Article IV of the "Purchasing Ordinance of the City of Flint".
- 8) PROCUREMENT POLICY: Procurement for the City of Flint will be handled in a manner providing fair opportunity to all businesses. This will be accomplished without abrogation or sacrifice of quality and as determined to be in the best interest of the City. The City of Flint and their officials have the vested authority to execute a contract, subject to City Council and Mayoral approval where required.
- 9) BID SIGNATURES: Bids must be signed by an authorized official of the Bidder. Each signature represents

binding commitment upon the Bidder to provide the goods and/or services offered to the City of Flint if the Bidder is determined to be the lowest Responsive and Responsible Bidder.

- 10) CONTRACT AWARD/SPLIT AWARDS: The City of Flint reserves the right to award by item and/or group of items. The Bidder to whom the award is made will be notified at the earliest possible date. Tentative acceptance of the bid, intent to recommend award of a contract and actual award of the contract will be provided by written notice sent to the Bidder at the address designated in the bid if a separate Agreement is required to be executed. After a final award of the Agreement by the City of Flint, the Contractor/Vendor must execute and perform said Agreement. All proposals must be firm for at least 120 days from the due date of the proposal. If, for any reason, a contract is not executed with the selected Bidder within 14 days after notice of recommendation for award, then the City may recommend the next lowest responsive and responsible Bidder.
- 11) NO RFP RESPONSE: Bidders who receive this RFP but who do not submit a bid should return this RFP package stating "No Bid" and are encouraged to list the reason(s) for not responding. Failure to return this form may result in removal of the Bidder's name from all future lists.
- 12) FREEDOM OF INFORMATION ACT (FOIA) REQUIREMENTS: Bids are subject to public disclosure after the deadline for submission in accordance with state law.
- 13) ARBITRATION: Contractor/Vendor agrees to submit to arbitration all claims, counterclaims, disputes and other matters in question arising out of or relating to this agreement or the breach thereof. The Contractor's/Vendor's agreement to arbitrate shall be specifically enforceable under the prevailing law of any court having jurisdiction to hear such matters. Contractor's/Vendor's obligation to submit to arbitration shall be subject to the following provisions:
 - a) Notice of demand for arbitration must be submitted to the City in writing within a reasonable time after the claim, dispute or other matter in guestion has arisen. A reasonable time is hereby determined to be fourteen (14) days from the date the party demanding the arbitration knows or should have known the facts giving rise to their claim, dispute or question. In no event may the demand for arbitration be made after the time when institution of legal or equitable proceedings based on such claim dispute or other matters in question would be barred by the applicable statute of limitation.
 - b) Within fourteen (14) days from the date that demand for arbitration is received by the City, each party shall submit to the other the name of one person to serve as an arbitrator. The two arbitrators together shall then select a third person, the three together shall then serve as a panel in all proceedings. Any decision concurred in by a majority of the three shall be a final binding decision.
 - c) The final decision rendered by said arbitrators shall be binding and conclusive and shall be subject to specific enforcement by a court of competent jurisdiction.
 - d) The costs of the arbitration shall be split and borne equally between the parties and such costs are not subject to shifting by the arbitrator.
 - e) This provision shall survive the expiration or termination of this Agreement in perpetuity.
- 14) BID HOLD: The City of Flint may hold bids for a period of one hundred twenty (120) days from opening, for the purpose of reviewing the results and investigating the qualifications of bidders prior to making an award.
- 15) NONCOMPLIANCE: Failure to deliver in accordance with specifications will be cause for the City of Flint and they may cancel the contract or any part thereof and purchase on the open market, charging any additional cost to the Contractor/Vendor.

- 16) DISCLAIMER OF CONTRACTUAL RELATIONSHIP: Nothing contained in these documents shall create any contractual relationship between the City and any Subcontractor or Sub-subcontractor.
- 17) ERRORS AND OMISSIONS: Bidder is not permitted to take advantage of any obvious errors or omissions in specifications.
- 18) INTERPRETATION: In the event that any provision contained herein shall be determined by a court of competent jurisdiction or an appropriate administrative tribunal to be contrary to the provision of law or to be unenforceable for any reason, then, to the extent necessary and possible to render the remainder of this Agreement enforceable, such provision may be modified or severed by such court or administrative tribunal having jurisdiction over this Agreement and the interpretation thereof, or the parties hereto, so as to, as nearly as possible, carry out the intention of the parties hereto, considering the purpose of the entire Agreement in relation to such provision.
- 19) LAWS AND ORDINANCES: The Bidder shall obey and abide by all of the laws, rules and regulations of the Federal Government, State of Michigan, Genesee County and the City of Flint, applicable to the performance of this Agreement, including, but not limited to, labor laws, and laws regulating or applying to public improvement, local government, and its operational requirements.
- 20) LOCAL PREFERENCE: Contractors/bidders located within the corporate city limits of Flint, Michigan may be given a seven percent (7%) competitive price advantage. Additionally, if the lowest responsible bidder is not located within the limits of the City of Flint, but is located within the County of Genesee, and said bidder does not exceed the bid of the lowest non-local bidder by more than three and one-half percent (3-1/2%), then said lowest Genesee County bidder may be determined to be the lowest responsible bidder, and make the award to such Genesee County bidder accordingly, subject to the approval of the City Council. If the lowest non-local bidders by (7%) inside the City of Flint or (3-1/2%) inside the County of Genesee, then the Purchasing Director shall be allowed to request that the lowest local vendor match the price offered by the lowest non-local vendor.
- 21) MATERIAL WORKMANSHIP AND STANDARDS OF PERFORMANCE: The Bidder agrees to exercise independent judgment and to complete performance under this Agreement in accordance with sound professional practices. In entering into this Agreement, the City is relying upon the professional reputation, experience, certification and ability of the Bidder by her/him/themselves or by others employed by her/him/them and working under their direction and control. The continued effectiveness of this Agreement during its term or any renewal term shall be contingent, in part, upon the Bidder maintaining her/his/their operating qualifications in accordance with the requirements of federal, state and local laws. All materials furnished must be new, of latest model and standard first grade quality, or best workmanship and design, unless otherwise expressly specified. Bidder, if required, must furnish satisfactory evidence of quality materials; offers of experimental or unproven equipment may be disregarded.
- 22) MODIFICATIONS/CHANGES: Any modification to this agreement must be in writing and signed by the authorized employee, officer, board or council representative authorized to make such modifications pursuant to the State law and local ordinances.
- 23) NON-COLLUSION: The Bidder acknowledges that by signing this document that she/he/they is/are duly authorized to make said offer on behalf of the company she/he/they represent(s) and that said bid is genuine and not sham or collusive and not made in the interests or on behalf of any person not therein named, and that she/he/they and said bidder have not directly induced or solicited any other person(s) or corporation to refrain from responding to this solicitation and that she/he/they and said bidder have not directly induced or solicited any other person(s) or corporation to refrain from responding to this solicitation and that she/he/they and said bidder have not in any manner sought by collusion to secure to themselves and said bidder any advantage over any other bidder.
- 24) NON-DISCRIMINATION: Pursuant to the requirements of 1976 P.A. 453 (Michigan Civil Rights Act) and 1976 P.A.

220 (Michigan Handicapped Rights Act), the local unit and its agent agree not to discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, marital status or because of a handicap that is unrelated to the person's ability to perform the duties of nondiscrimination provision identical to this provision and binding upon any and all contractors and subcontractors. A breach of this covenant shall be regarded as a material breach of this contract.

- 25) SUBCONTRACTING: No subcontract work shall be started prior to the written approval of the subcontractor by the City. The City reserves the right to accept or reject any subcontractor.
- 26) UNION COMPLIANCE: Bidder agrees to comply with all regulations and requirements of any national or local union(s) that may have jurisdiction over any of the materials, facilities, services or personnel to be furnished by the City.
- 27) WAIVER: Failure of the City to insist upon strict compliance with any of the terms, covenants or conditions of this Agreement shall not be deemed a waiver of that term, covenant or condition or of any other term, covenant or condition. Any waiver or relinquishment of any right or power hereunder at any one or more times shall not be deemed a waiver or relinquishment of that right or power at any other time.
- 28) CITY INCOME TAX WITHHOLDING: Contractor and any subcontractor engaged in this contract shall withhold from each payment to his employees the City income tax on all of their compensation subject to tax, after giving effect to exemptions, as follows:
 - a) Residents of the City: At a rate equal to 1% of all compensation paid to the employee who is a resident of the City of Flint.
 - b) Non-residents: At a rate equal to 1/2% of the compensation paid to the employee for work done or services performed in the City of Flint.

These taxes shall be held in trust and paid over to the City of Flint in accordance with City ordinances and State law. Any failure to do so shall constitute a substantial and material breach of this contract.

- 29) CONTRACT DOCUMENTS: The invitation for proposal, instructions to proposal, proposal, affidavit, addenda (if any), statement of Bidder's qualifications (when required), general conditions, special conditions, performance bond, labor and material payment bond, insurance certificates, technical specifications, and drawings, together with this agreement, form the contract, and they are as fully a part of the contract as if attached hereto or repeated herein.
- 30) DISCLAIMER OF CONTRACTUAL RELATIONSHIP WITH SUBCONTRACTORS: Nothing contained in the Contract Documents shall create any contractual relationship between the City and any Subcontractor or Subsubcontractor.
- 31) EFFECTIVE DATE: Any agreement between the City and the Bidder shall be effective upon the date that it is executed by all parties hereto.
- 32) FORCE MAJURE: Neither party shall be responsible for damages or delays caused by Force Majeure nor other events beyond the control of the other party and which could not reasonably have anticipated the control of the other party and which could not reasonably have been anticipated or prevented. For purposes of this Agreement, Force Majeure includes, but is not limited to, adverse weather conditions, floods, epidemics, war, not, strikes, lockouts, and other industrial disturbances; unknown site conditions, accidents, sabotage, fire, and acts of God. Should Force Majeure occur, the parties shall mutually agree on the terms and conditions upon which the services may continue.

- 33) INDEMNIFICATION: To the fullest extent permitted by law, Bidder agrees to defend, pay on behalf of, indemnify, and hold harmless the City of Flint, its elected and appointed officials, employees and volunteers and others working on behalf of the City of Flint, including the Project Manager, against any and all claims, demands, suits, or losses, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the City of Flint, its elected and appointed officials, employees, volunteers or others working on behalf of the City of Flint, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which may arise as a result of Bidder's acts, omissions, faults, and negligence or that of any of his employees, agents, and representatives in connection with the performance of this contract. Should the Bidder fail to indemnify the City in the abovementioned circumstances, the City may exercise its option to deduct the cost that it incurs from the contract price forthwith. These provisions shall survive the termination or expiration of any agreement entered into as a result of this request.
- 34) INDEPENDENT CONTRACTOR: No provision of this contract shall be construed as creating an employeremployee relationship. It is hereby expressly understood and agreed that Bidder is an "independent contractor" as that phrase has been defined and interpreted by the courts of the State of Michigan and, as such, Bidder is not entitled to any benefits not otherwise specified herein.
- 35) NO THIRD-PARTY BENEFICIARY: No contractor, subcontractor, mechanic, material man, laborer, vendor, or other person dealing with the principal Contractor shall be, nor shall any of them be deemed to be, third-party beneficiaries of this contract, but each such person shall be deemed to have agreed (a) that they shall look to the principal Contractor as their sole source of recovery if not paid, and (b) except as otherwise agreed to by the principal Contractor and any such person in writing, they may not enter any claim or bring any such action against the City under any circumstances. Except as provided by law, or as otherwise agreed to in writing between the City and such person, each such person shall be deemed to have waived in writing all rights to seek redress from the City under any circumstances whatsoever.
- 36) NON-ASSIGNABILITY: Contractor shall not assign or transfer any interest in this contract without the prior written consent of the City provided, however, that claims for money due or to become due to Contractor from the City under this contract may be assigned to a bank, trust company, or other financial institution without such approval. Notice of any such assignment or transfer shall be furnished promptly to the City.
- 37) NON-DISCLOSURE/CONFIDENTIALITY: Contractor agrees that the documents identified herein as the contract documents are confidential information intended for the sole use of the City and that Contractor will not disclose any such information, or in any other way make such documents public, without the express written approval of the City or the order of the court of appropriate jurisdiction or as required by the laws of the State of Michigan.
- 38) **RECORDS PROPERTY OF CITY:** All documents, information, reports and the like prepared or generated by Contractor as a result of this contract shall become the sole property of the City of Flint.
- 39) SEVERABILITY: In the event that any provision contained herein shall be determined by a court or administrative tribunal to be contrary to a provision of state or federal law or to be unenforceable for any reason, then, to the extent necessary and possible to render the remainder of this Agreement enforceable, such provision may be modified or severed by such court or administrative tribunal so as to, as nearly as possible, carry out the intention of the parties hereto, considering the purpose of the entire Agreement in relation to such provision. The invalidation of one or more terms of this contract shall not affect the validity of the remaining terms.
- 40) **TERMINATION:** This contract may be terminated by either party hereto by submitting a notice of termination to the other party. Such notice shall be in writing and shall be effective 30 days from the date it is submitted unless otherwise agreed to by the parties hereto. Contractor, upon receiving such notice and prorated payment upon termination of this contract shall give to the City all pertinent records, data, and information

created up to the date of termination to which the City, under the terms of this contract, is entitled.

- 41) TIME PERFORMANCE: Contractor's services shall commence immediately upon receipt of the notice to proceed and shall be carried out forthwith and without reasonable delay.
- 42) EVALUATION OF PROPOSAL: In the City's evaluation of proposals, at minimum: cost, serviceability, financial stability, and all requirements set forth in this document shall be considered as selection and award criteria unless otherwise specified.
- 43) PREVAILING WAGE: When applicable, all work for this project, including that of any subcontractor or subsubcontractor, must meet Davis-Bacon Act requirements and full prevailing wage. Information on Davis-Bacon reporting and requirements, including payroll reporting, can be found at: <u>https://www.dol.gov/whd/govcontracts/dbra.htm</u>
- 44) INSURANCE & BONDS: The bidder whose proposal is accepted will be required to furnish bonds and evidence of insurance within five days from date of Notice of Award. In case of failure or refusal on the part of the bidder to furnish bonds, if required, within the set period, the amount of deposit may be forfeited to the county and the contract may be awarded to the next lowest responsible bidder. Upon the notification of award and approval of the bond, the deposit will be returned to the proposer. The deposit of persons other than the one to whom and award is made will be returned to the person or persons making the proposal immediately after the contract and bonds have been executed.
- 45) **PROPOSAL SUBMISSION:** Proposals and all information requested of the vendor shall be entered in the appropriate spaces. Failure to do so may disgualify the vendor's offer. An authorized officer or employee of the bidder shall submit the proposal.
- 46) PRICES: Prices proposed shall be for new products in current production unless otherwise specified. Where refurbished or discontinued items are offered they must be clearly identified as such. Prices proposed shall be exclusive of any rebates due the City. Any rebates the City may be entitled to should be shown as a separate line item and include expiration date.

Corrections and/or modifications received after the bid closing time specified will not be accepted. Unit prices prevail.

All prices will be bid F.O.B. DESTINATION, INCLUDE ALL DELIVERY AND ANY ADDITIONAL CHARGES, and remain in effect as specified in the quotation.

47) AWARD: Unless otherwise stated in the proposal documents, the City cannot guarantee exclusivity of the contract for the proposed products or services.

Award of the proposal shall be based upon a combination of factors, including but not limited to, adherence to proposal requirements, references and any other factors that may be in the City's best interest. The City reserves the right to reject any and all bids, and to waive any defect or irregularity in bids. The City reserves the right to accept and separate items in the bid;

and to accept the proposal that in the opinion of the City is to the best advantage and interest of the public we serve. The City also has the right to re-solicit bids if it is deemed to be in the best interest of the City.

The City reserves the right to reject low bids which have major deviations from our specification; to accept a higher quotation which has only minor deviations. By signing the bid, the vendor agrees to accept a split award unless the awarded vendor clearly indicates that it takes exception. The bid will be awarded to that responsible, responsive bidder whose proposal conforms to this solicitation, and will be most advantageous to the City, with regard not only to price, but also to availability of product, location and quality of product considered.

The City reserves the right to award all line items, to make no award or to award on an individual line item basis, whichever is deemed to be in the best interest of the City.

Time of delivery may be a consideration in the award.

48) ETHICS IN PURCHASING: Bidders and proposers are required to comply with Flint City Ordinance 3865 in its entirety. It is incumbent upon and the responsibility of the bidder to become familiar with and comply with the Purchasing ordinances as outlined in 3865 covering chapter 18 of the Flint City Ordinances. Bidder/Proposer acknowledges in accordance with Flint City Ordinance Section 18-21.19 Ethics in Purchasing, any and all communication about the bid selection process should be directed to those City employees delegated with the authority with respect to all purchases of goods and services.

Bidder/Proposer acknowledges and agrees that while a procurement is pending, bidders and proposers shall not communicate about the solicitation with any City employee, agent, or elected official, other than the purchasing director or other City personnel identify in the solicitation. This means that bidder and proposer are prohibited from communicating orally or by written communications, including but not limited to voicemail messages, social media, email, in person, among any other form of communication while the award is pending, to the aforementioned, with the exception to those employees designated by the City. If you are unclear about the process, it is your duty and obligation to contact the designated employee(s) for clarification.

Violations of the ethics provision of the ordinance, without regard to if the violation rises to the level of a criminal violation, may subject the bidder or proposer to debarment.

49) BID PROTESTS: If Bidder/Proposal believe that they are aggrieved in connection with the solicitation or award of the purchase order or contract, they may protest the action to the City as outlined in Flint City Charter Section 18-21.15.

THE FOLLOWING PAGES MUST BE COMPLETED AND INCLUDED WITH SUBMITTAL IN THE FOLLOWING ORDER.

Purchasing Checklist:

- Exhibit A Complete Proposal Submittal with detailed Summary of Pricing
- Exhibit B –Qualifications and Licenses Requirements
- Exhibit C Disclosure of Supplier Responsibility Statement
- Exhibit D List of References
- Exhibit E Certificate of Insurance
- Exhibit F Non-Bidder's Response
- Exhibit G City of Flint Affadavit

* EXHIBIT A - SUBMITTAL WITH DETAILED SUMMARY OF PRICING

SCOPE OF WORK ATTACHED SEPARATELY.

- 1. Failure to use this bid form shall result in bid disqualification.
- 2. Failure to bid on all items shall result in an "incomplete bid" determination.
- 3. List value-added considerations on a separate sheet of paper.
- 4. All bid pricing to include shipping and freight charges.

THIS PAGE MUST BE COMPLETED AND INCLUDED WITH THE BID

The undersigned hereby certifies, on behalf of the respondent named in this Certification (the "Respondent"), that the information provided in this offer submitted to the City of Flint, Department of Purchase and Supplies is accurate and complete, and that I am duly authorized to submit same. I hereby certify that the Respondent has reviewed all documents and requirements included in this offer and accept its terms and conditions.

Terms:	Fed. ID #: 37-1471115
Company (Respondent):	Renovation Roofing, LLC dba Renova One
Address:	2525 Industrial Row Dr
City, State & Zip Code:	Troy, MI 48084
Phone / Fax Number:	<u>(248) 268-1914</u> FAX:
Email:	jake@glroofinginc.com
Print Name and Title:	Jake Grimaldi, Project Manager (Authorized Representative)
Signed:	(Authorized Representative)
	· //

EXHIBIT B - QUALIFICATIONS AND LICENSES REQUIREMENTS

Please give a synopsis of your qualifications and experience with this service:

Renova One brings over 35 years of combined experience in the roofing and exterior renovation industry. Our team has extensive knowledge of residential roof replacements, including permitting, code compliance, and project coordination. We specialize in large-scale municipal and residential projects and are well-versed in Davis-Bacon wage compliance and ARPA- funded program requirements. Our experience ensures quality workmanship, timely delivery, and full regulatory compliance across all aspects of exterior systems.

Please list Licenses:

Michigan Builders License #

How long have you been in business?

35 Years

Have you done business with the City of Flint?

Yes

If yes, please state the project name.

Aldridge Place – 5838 Edgar Holt Dr, Flint MI 48505 Mine Manor – 3800 Richfield Rd, Flint MI 48506 Howard Estates – 1928 Howard Ave, Flint MI 48503

EXHIBIT C - DISCLOSURE	OF SUPPLIER RESI	PONSIBILITY STATEMENT

1. List any convictions of any person, subsidiary, or affiliate of the company, arising out of obtaining, or attempting to obtain a public or private contract, or subcontract, or in the performance of such contract or subcontract.

	N/A
2.	List any convictions of any person, subsidiary, or affiliate of this company for offenses such as embezzlement, theft, fraudulent schemes, etc. or any other offense indicating a lack of business integrity or business honesty which affect the responsibility of the contractor.
	N/A
3.	List any convictions or civil judgments under state or federal antitrust statutes.
	N/A
4.	List any violations of contract provisions such as knowingly (without good cause) to perform, or unsatisfactory performance, in accordance with the specifications of a contract.
	N/A
5.	List any prior suspensions or debarments by any government agency.
	N/A
6.	List any contracts not completed on time.
	N/A
7.	List any documented violations of federal or state labor laws, regulations or standards, or occupational safety and health rules.
	N/A

EXHIBIT D – LIST OF REFERENCES: (3) SIMILAR SCOPE OF WORK FROM THE LAST 5 YEARS

Reference #1:	
Company/Municipality: City of Detroit Renew Detroit	t
Contact Person: Brittany Drake	Title: Construction Manager
Address:	
City: Detroit	State: <u>Michigan</u> Zip:
Telephone: (313)348-8153	Fax:
Email: Brittany.drake@detroitmi.gov	
Type of Project: Renew Detroit - an ARPA funded re	sidential roofing replacement program for the City of Del
Project Timeline (Dates): 04/21 – 01/25	Budget:
Reference #2:	
	mission
	Title: Construction Manager
Address: Grand Ave	
Address: <u>Grand Ave</u> City: <u>Highland Park</u>	State: Michigan Zip:
Address: <u>Grand Ave</u> City: <u>Highland Park</u> Telephone: <u>(248) 366-9444</u>	State: <u>Michigan</u> Zip: Fax:
Address: <u>Grand Ave</u> City: <u>Highland Park</u> Telephone: <u>(248) 366-9444</u> Email: <u>clmarchitects@ameritech.net</u>	State: <u>Michigan</u> Zip: Fax:
Address: <u>Grand Ave</u> City: <u>Highland Park</u> Telephone: <u>(248) 366-9444</u> Email: <u>clmarchitects@ameritech.net</u>	State: <u>Michigan</u> Zip: Fax:

EXHIBIT D – LIST OF REFERENCES: (3) SIMILAR SCOPE OF WORK FROM THE LAST 5 YEARS (CONTINUES)

Reference #3:	
Company/Municipality: Detroit Housing Commissio	<u>n</u>
Contact Person: Jason Borher	Title: Construction Manager
Address: Soujourner Truth 4810 E Nevada	
City: Detroit	State: MichiganZip:
Telephone: (313) 220-09998	Fax:
Email:	
Type of Project: Reroof	
Project Timeline (Dates):	Budget:

*** EXHIBIT E – CERTIFICATE OF INSURANCE**

INSURANCEREQUIREMENTS

The Contractor shall notify all insurance agents and companies retained by the Contractor that these insurance requirements shall be included in any Agreement between the Contractor and the City of Flint.

The Contractor shall purchase and maintain, at its sole expense and as long as it is providing services to the City, the following insurance coverage:

Commercial General Liability - Occurrence form, including coverage for bodily injury, personal injury, property damage (broad form), premises/operations, blanket contractual, and products/completed operations. Coverage shall be endorsed to include the City as an additional insured for work performed by the Contractor in accordance with the Agreement.

Minimum Limits:

- \$1,000,000 per occurrence/\$2,000,000 general aggregate
- \$2,000,000 aggregate for products and completed operations
- \$1,000,000 personal and advertising injury

Automobile - Michigan "no-fault" coverage, and residual automobile liability, comprehensive form, covering owned, hired, and non-owned automobiles. Coverage shall be endorsed to include the City as an additional insured for work performed by the Contractor in accordance with the Agreement.

Minimum Limits:

- No-fault coverages statutory
- \$500,000 per person/\$1,000,000 per accident bodily injury
- \$500,000 per occurrence property damage
- A combined single limit of \$1,000,000 per occurrence

Workers' Compensation and Employer's Liability- Statutory coverage or proof acceptable to the City of approval as a self-insurer by the State of Michigan.

✤ EXHIBIT E – CERTIFICATE OF INSURANCE (CONTINUES)

Minimum Limits:

- Workers' Compensation statutory
- Employer's Liability \$100,000 each accident/\$100,000 disease each employee
- \$500,000 disease policy limit

Professional Liability – Covering acts, errors or omissions of a professional nature committed or alleged to have been committed by the Contractor or any of its subcontractors. Coverage shall be effective upon the date of the Agreement and shall remain effective for a period of three (3) years after the date of final payment thereunder. Such coverage shall be endorsed to include any subcontractors hired by the City.

Minimum Limits:

• \$1,000,000 per occurrence, \$1,000,000 annual aggregate

Insurance coverage shall cover all claims against the City of Flint, its officials and employees, arising out of the work performed by the Contractor or any subcontractors under the Agreement. Should any work be subcontracted, it shall be the responsibility of the Contractor to maintain Independent Contractor's Protective Liability Insurance with limits equal to those specified above for Commercial General Liability Insurance. In addition, the Contractor shall provide proof of Workers' Compensation Insurance for all subcontractors in compliance with the required statutory limits of the State of Michigan.

Said policies of insurance shall be with companies licensed to do business in the State of Michigan and in a form satisfactory to the City. All insurance companies must maintain a rating of B+, VIII or better from AM. Best Company. Certificates of insurance with a thirty-(30) day cancellation clause shall be filed with and approved by the City at least five (5) days in advance of commencing work under the Agreement. Cancellation, material restriction, non-renewal or lapse of any of the required policies shall be grounds for immediate termination of the Agreement by the City.

The City reserves the right to request a complete certified copy of the policies for the above coverage's.

Any reduction or exhaustion in the limits of required insurance coverage shall not be deemed to limit the indemnification afforded in accordance with the Agreement or any amendments thereto.

Depending on the subject matter of the transaction, the City may require other insurance coverage in addition to the coverage's contained herein.

THE BID NUMBER IS TO APPEAR ON ALL INSURANCE CERTIFICATES

EXHIBIT F – NON-BIDDER'S RESPONSE

VENDOR'S NAME:

NON-BIDDER'SRESPONSE

For the purpose of facilitating your firm's response to our invitation to bid, the City of Flint is interested in ascertaining reasons for prospective bidder's failure to respond to "Invitations to Bid". If your firm is not responding to this bid, please indicate the reason(s) by checking any appropriate item(s) below and return this form to the above address.

We are not responding to this "Invitation to Bid" for the following reason(s):

	Items or materials requested not manufactured by us or not available to our company.
	Our items and/or materials do not meet specifications.
	Specifications not clearly understood or applicable (too vague, too rigid, etc.).
	Quantities too Small.
	Insufficient time allowed for preparation of bid.
	Incorrect address used. Our correct mailing address is:
	Our branch / division handles this type of bid. We have forwarded this bid on to them but for the future the correct name and mailing address is:
	OTHER:
Thank you for y	your participation in this bid.

✤ EXHIBIT G – CITY OF FLINT AFFADAVIT

AFFIDAVIT FOR INDIVIDUAL

STATE OF	Michigan		
COUNTY	of <u>Macc</u>	mb naldi	S.S. being duly sworn,
collusive, directly c induced o	, and is not made in the or indirectly induced co or solicited any other	ne interest of or on b r solicited any bidde person or corporatio	the above bid; and that said bid is genuine and not sham or ehalf of any person not therein named, and that they have not r to put in a sham bid; that they have not directly or indirectly on to refrain from bidding, and that they have not in any manner ntage over other bidders.
Subscribe	ed and sworn to befo	re me at	3 51 pm, in said County and State,
this	Clina AMM NA Rission expires County Public, State of County of Maca My Commission Expires J Action in the County of Maca	day of	Notary Public, Mccond County, MI

* EXHIBIT G - CITY OF FLINT AFFADAVIT

	1	FOR CORPORATIO	N	
STATE OF		S.S.		
Jake Griman	ldi .	0	luly sworn, deposes and s	
	of <u>KMC</u>		Ang LLC da R	<u>enova</u> one
(Official Title)		•	Corporation)	
a corporation duly organized and o the corporation making the within authority of its Board of Directors; interests of or on behalf of any per or indirectly induced or solicited a said bidder has not in any manner over other bidders.	and foregoing that said bid rson not herei ny other perso	g bid; that they ex is genuine and no n named, and tha on or corporation	ecuted said bid in behalf t sham or collusive and is t they have not and said b to refrain from bidding; th	not made in the idder has not directly iat they have not and
Subscribed and sworn to before m	ne at	3:52 pm	, in said County a	ind State,
this <u>/y</u>	daγ of	" O	A.D. 20_21	
		<u> </u>		
My Commission expiresンレ	620	*Notary Public, _ <u>ス了</u>	Macon 5 County,	
Acting to the second se	26			

Overview

The City of Flint is seeking qualified contractor(s) to operate the City of Flint ARPA Roof Replacement Program for City residents. This project will include 55 homes whose roof conditions vary. The purpose of this RFP is to compile a vendor pool of qualified contractors to complete this project. This project will be overseen by the Community Services Division. After the mandatory pre-bid conference held on Monday, March 31, 2025, the contractors will provide pricing on services listed below. An example scope of work for each home might include but not be limited to the following:

- 1. Building Permit:
- 2. Demolition & Disposal
- 3. Wrap Fascia-Aluminum
- 4. Soffit Remove & Replace
- 5. Tear off and reroof shingles All Sheathing
- 6. Tear off and Reroof Shingles
- 7. Gutter/Downspout 5" Seamless
- 8. Roof ventilation Combined Soffit and Ridge
- 9. Fascia 1" x 6"

Requirements

The successful, responsive bidder is to submit the following:

- Michigan Builder's or Remodeler's License
- Certificate of insurance. Minimum insurance
- A comprehensive equipment list with the number of employees
- Three recent municipal or other relevant references with projects listed

Other Requirements

- The contractor is to be in good standing with Sam.Gov for federal compliance and LARA for state compliance.
- The contractor is to follow the 2015 Michigan Residential Code. Work will be overseen by the Community Services, and Failure to comply will result in the termination of the contract.
- All materials supplied shall be new and under warranty.
- Demolition and Disposal of materials shall be done under local, state, and federal requirements. The contractor is responsible for providing their own dumpsters and arranging pickup and disposal of materials. Any lead-based paint should be disposed of based on EPA standards.
- All work will be reviewed carefully by the Program Manager. Payment of each invoice will be issued upon approval of the work performed. The City operates on a Net 30 basis.
- The awarded contractor will be required to consult with homeowners over arbitrary things such as timing, color of paint, trims, etc, if necessary.

Phases

Phase One: Publication

• This bid is set to be published on Monday, March 24, 2025. This is a publicly available RFP accessible on https://www.bidnetdirect.com/mitn/cityofflint and the City of Flint Website at https://www.bidnetdirect.com/mitn/cityofflint and the City of Flint Website at https://www.bidnetdirect.com/mitn/cityofflint and the City of Flint Website at https://www.cityofflint.com/purchasing/. Any communications or addenda will be posted to these two platforms. Any questions regarding this solicitation should be directed to Lauren Rowley, Purchasing Manager, until Wednesday, April 2, 2025 at 10 am local time.

Phase Two: Mandatory Pre-Bid Conference

• A mandatory pre-bid conference will be held on Monday, March 31, 2025 in the Flint City Hall Dome, 1101 S. Saginaw Street, Flint, MI, 48502. This meeting will be facilitated by the Community Services Division. At this meeting, the list of 55 properties will be made available.

Phase Three: Bid Submission

The successful, responsive bidder is to provide four (4) hard copies of each bid with an
electronic copy being provided to the Purchasing Department at
purchasingbids@cityofflint.com by Tuesday, April 8, 2025 by 11am EST. It is recommended
that the successful, responsible bidder is to also provide the following information: Three (3)
references of recent previous work done with municipal governments or large-scale projects
doing similar work. These references will be considered in the evaluation. Also include a
certificate of insurance along with permits, certifications, licenses, and a staffing list with
equipment.

Phase Four: Interviews

The Community Services Division will be conducting interviews with each responsive bidder to determine eligibility.

Phase Five: Evaluation & Award

 Each bid will be evaluated by the Community Services Division based on the following: interviews, pricing, experience, references, capacity, and availability. The Community Services Division expects to refer to the Purchasing Division with recommendations by May 1, 2025. If the total contract price exceeds \$75,000, then this project must be approved by the Flint City Council.

Phase Six: Contract

- Each awarded contractor will be provided with a contract contingent on approval from the City Administration and Council. The Project Manager will assign work based on the qualifications of the contractors. The work may be divided into segments, wards, etc. The contractor will be responsible for doing inspections and writing a scope of work for each property. They are expected to work directly with the homeowners as needed.
- No work is to be performed without a signed contract and an issued purchase order. The contractor is to adhere to all negotiated contract terms. Failure to adhere to these requirements may result in the cancellation of the contract.

Phase Seven: Inspection & Scope of Work

 All work performed must be completed in accordance with contract terms. Conditions are subject to change with any and all contract modifications being approved by the Project Manager, Legal, and City Council if necessary.

Phase Nine: Completion

• This project is considered complete when all contract terms have been satisfied upon review with the City of Flint Administration and the Project Manager. The estimated completion date is by October of 2025.

Pricing

Pricing is estimated cost of labor and materials ONLY. Awarded bidders will provide their own scope of work upon assignment, inspection, and walkthrough of the homes.

IRM	Hese Indian	ijini,	Unit Phine	Cuantity	(inta) Cost
Building Permit	Apply for and obtain a building permit	EA	273	55	\$15,015
Demolition & Disposal	Placement of 20-yard dumpster and debris removal	Lump Sum	435	55	\$ 23,925
Wrap Fascia Aluminum	Enclose trim with .027 white aluminum breaker stock	Square Foot	\$ 3/sq	TBD	
Soffit Remove & Replace	Remove & replace soffit with vinyl vented soffit	Square Foot	\$ 4/sq	TBD	
Tear off & Reroof – All Sheathing	Remove all roofing & sheathing, install new	Square Foot	\$390/sq	TBD	
Tear off & Reroof - Partial Sheathing	Remove roofing, replace up to 5 SF per 100 SF of defective sheathing	Square Foot	\$ 250/sq	TBD	
Gutter/Downspout - 5" Seamless	Install new 5" K Type seamless aluminum gutter system	Linear Foot	\$8.5/If	TBD	
Roof Ventilation - Soffit & Ridge	Install soffit and ridge ventilation per specifications	Square Foot	\$6/sq	TBD	
Fascia 1" x 6"	Install a 1"x 6" #2 pine fascia with bevel cut joints using galvanized finish nails. Caulk over joints and wrap with aluminum coll stock back caulked and nailed 6" on center	Linear Foot	\$4/sq	TBD	

Note: All unit prices should be filled based on the contractor's rates. Quantity estimates should be determined based on project scope for all 55 homes.

240407-7

RESOLUTION NO.:	
PRESENTED: 9-04-2024	
ADOPTED:SEP 0 9 2024	
	RESOLUTION NO.: PRESENTED: $9-04-2024$ SED 0.9.2024

RESOLUTION TO UTILIZE ARPA FUNDS TO RESPOND TO THE IMPACTS OF THE PANDEMIC ON HOUSING FOR FLINT HOMEOWNERS – CITY TO RUN CITY-WIDE ROOF REPAIR PROGRAM WITH FUNDS PREVIOUSLY ALLOCATED TO GCCARD

In 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all of the ARPA funding received, of which approximately \$40 million was obligated as "revenue replacement" on December 20, 2023;

City Administration recommends reallocating \$850,000 that was previously allocated to GCCARD (but they were unable to execute a contract due to lack of staff capacity) to the Community Services Division to be used for a citywide roof repair program. Existing staff will oversee this program that will utilize a lottery system for picking the chosen applicants and there will 8 applicants chosen from all 9 wards (so long as there are eligible applicants from which to choose).

Account Number	Account Name / Grant Code	Total Amount
287-721.350-801.000	FUSDT-CSLFRF Neighborhood Improvement	\$850,000
FUSDT-CSLFRF	[home repair] reallocated from GCCARD for	
	city-ran program	

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding to the City's Community Services Division. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department Treasury requirements and previously approved authorizations.

For the City:

Clyde D. Edwards / AD289 Clyde D. Edwards / A0289 (Aug 9, 2024 14:24 EDT)

Clyde D. Edwards, City Administrator

Approved as to Form:

Joseph Kuptz (Aug 9, 2024 13:11 EDT) Joseph Kuptz, Acting City Attorney

For the City Council:

Approved as to Finance:

Philly Man Phillip Moore (Aug 9, 2024 12:48 EDT) **Phillip Moore, Chief Financial Officer**

RESOLUTION STAFF REVIEW

TODAY'S DATE: August 7, 2024

BID/PROPOSAL# N/A

AGENDA ITEM TITLE:

RESOLUTION TO UTILIZE ARPA FUNDS TO RESPOND TO THE IMPACTS OF THE PANDEMIC ON HOUSING FOR FLINT HOMEOWNERS - CITY TO RUN CITY-WIDE ROOF REPAIR PROGRAM WITH FUNDS PREVIOUSLY ALLOCATED TO GCCARD

PREPARED BY: Emily Doerr

VENDOR NAME: N/A

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

To be eligible for these grants, homeowners need to have been in their house for at least one (1) year, be under 300% of the federal poverty level depending on their household size and be in good standing with the City of Flint (water bills and property taxes paid). Existing staff will oversee this program that will utilize a lottery system for picking the chosen applicants and there will 8 applicants chosen from all 9 wards (so long as there are eligible applicants from which to choose).

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE) / PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

These funds were allocated to GCCARD via resolution 230254.1 (adopted on 8/23/23) and the contract 23-067 was sent to GCCARD for execution on 2/20/24. The sub-recipient responded on 6/26/24 informing the city that their Weatherization team (who was the staff members that were going to implement the grant) would be laid off effective 6/28/24 and thus GCCARD would not be able to execute the contract to administer the program.

Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

An estimated 72 owner-occupied lower-income homeowners will receive a new / repaired roof through this program that will be administered by the city which will benefit their daily living experiences while stability their home values and decreasing their utility costs.

Section IV: FINANCIAL IMPLICATIONS:

The program will be administered by the city with a 5% administration rate. Program delivery costs including roof permits and inspections will be outside of that 5% for staff costs.

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN: N/A

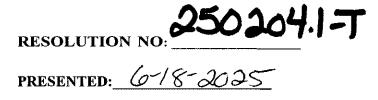
Dept.	Name of Account	Account Number	Grant Code	Amount
			. 	
		FY24 GRAND TO1	FAL	

PRE-ENCUMBERED? YES NO REQUISITION NO:
ACCOUNTING APPROVAL: Date: 08/09/2024
WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO
WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)
BUDGET YEAR 1 \$
BUDGET YEAR 2
BUDGET YEAR 3
OTHER IMPLICATIONS (i.e., collective bargaining):
STAFF RECOMMENDATION: (PLEASE SELECT): APPROVED ON NOT

DEPARTMENT HEAD SIGNATURE:

Emily Doerr (Aug 9, 2024 12:19 EDT)

Emily Doerr, Director - Business and Community Services



0 11855	

ADOPTED:_____

RESOLUTION TO ENTER CONTRACT WITH WE PRESERVE MICHIGAN FOR RESIDENTIAL ROOFING REPLACEMENT/REPAIR PROGRAM

BY THE CITY ADMINISTRATOR:

WHEREAS, The City of Flint received \$94.7 million in American Rescue Plan Act (ARPA) funding, with \$850,000 allocated to the Residential Roofing Replacement Program. This program will fund exterior roof repairs for 52 homes, supporting neighborhood stabilization efforts and enhancing the quality of life for Flint residents.;

WHEREAS, the Residential Roofing Replacement Program aligns with the City's commitment to improve neighborhood conditions and housing stability, by assisting homeowners with critical roofing improvements;

WHEREAS, We Preserve Michigan, was selected through a competitive bidding process, to serve as one of the primary contractors for the roofing replacement based on demonstrated expertise, capacity, and commitment to quality workmanship;

WHEREAS, We Preserve Michigan will enter into a performance-based, 12-month contract with the City of Flint to:

- Conduct roof inspections and property assessments,
- Coordinate with eligible homeowners to finalize project scopes,
- Source quality roofing materials,
- Complete residential roof replacements or repair in compliance with federal funding guidelines, and
- Adhere to all ARPA regulatory, reporting, and documentation requirements.

Account Code	Description	Amount
FUSDT-CSLFRF	282-721.350-801.000 ProfServices	\$ 182,500.50

IT IS RESOLVED that appropriate City Officials are authorized to do all things necessary to enter into a contract with We Preserve Michigan to complete up to 12 residential properties in the amount not to exceed \$182,500.50 over the 12 month grant period. [NOTE: This resolution was amended to have the resolve paragraph reflect the company We Preserve Michigan.]

Approved as to Form:

Approve as to Finance:

Phillip Moore, Chief Financial Officer

Joanne Gurley, Chief Legal Officer

For the City of Flint:

Approved by Council:

Clyde D. Edwards, City Administrator





RESOLUTION NO.:_____

PRESENTED: 6-18-2025

ADOPTED:_____

BY THE CITY ADMINISTRATOR:

RESOLUTION AUTHORIZING LIGHTHOUSE INSURANCE GROUP TO PROVIDE THE CITY OF FLINT WITH WORKERS' COMPENSATION **EXCESS POLICY FOR THE PERIOD 7/1/25-7/1/26**

WHEREAS, Lighthouse Insurance Group, the City's insurance broker, solicited proposals for Excess Worker's Compensation coverage. Lighthouse Insurance Group recommends the selection of Midwest Employers Insurance Company at the cost of \$163,550.00; and

WHEREAS, the Department of Finance recommends retaining Lighthouse Insurance Group to provide the City with excess workers' compensation insurance coverage through Midwest Employers Insurance Company. The policy will cover the period of 7/1/25 through 7/1/26 for \$158,786.00 and Terrorism Coverage of \$4,764.00, for a combined total premium of \$163,500.00. The policy maintains the same coverage as the prior year.

GL/Account #	Account Name	Amount Requested
677-267.651-955.000	Risk and Benefit – Insurance	\$163,550.00
	FY2025 Total:	\$163,550.00

IT IS RESOLVED, that the appropriate City officials are authorized to enter into a contract with Lighthouse Insurance Group to provide the City with excess workers' compensation and terrorism insurance coverage through Midwest Employers Insurance Company at a combined premium cost amount not to exceed \$163,550.00 for the period beginning 7/1/25 to 7/1/26. Funding for these services will come from account 677-267.651-955.000, pending adoption of the FY2026 budget.

APPROVED AS TO FORM:

JoAnne Gurley (Jun 19, 2025 16:57 EDT)

Joanne Gurley, City Attorney

Clyde D. Edwards / AD484 Clyde D. Edwards / A0484 (Jun 14, 2025 13:26 EDT)

Clyde Edwards, City Administrator

APPROVED AS TO FINANCE:

Phillip Moore (Jun 13, 2025 07:40 EDT) Phillip Moore, Chief Financial Officer

City Council



CITY OF FLINT ** STAFF REVIEW FORM **

Effective: March 5, 2025

TODAY'S DATE: June 3, 2025

BID/PROPOSAL#

AGENDA ITEM TITLE: Excess Workers' Compensation Insurance Policy Renewal – Midwest Employer's Insurance Company

PREPARED BY: V. Foster

VENDOR NAME: Lighthouse Alera Group

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor Compliance (This vendor has been properly vetted and the responses are below):

Federal government	(All documentation current, no violations)	[x] YES	[] NO
State government	(All documentation current, no violations)	[x] YES	[] NO
City of Flint	(All documentation current, no violations)	[x] YES	[] NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

The City of Flint's current Excess Workers Compensation insurance policy expires on June 30, 2025. The City is utilizing its insurance broker Lighthouse Group to bid and negotiate an excess workers' compensation policy for the period 7/1/25-7/1/26.

The City's current provider, Midwest Employers Insurance Company, submitted a quote for \$163,550.00, which includes Terrorism coverage. Of the markets approached, Midwest was the only one to provide a quote. Safety National was not able to compete with Midwest Employers Rates.

Based on the bid results, the Department of Finance requests that Lighthouse Group provide the City with workers' compensation insurance coverage through Midwest Employers Insurance Company for \$158,786.00 and an additional \$4,764.00 for Terrorism coverage.

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

- [] Sole Source (Please attach sole source statement to requisition)
- [X] Competitive Bid Process (Please attach bid tabulation/documents to requisition) See attached proposal
- [] Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)



CITY OF FLINT

**** STAFF REVIEW FORM ****

Effective: March 5, 2025

*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

[] (3) Quotes (please attach all quotes to your requisition)

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal	Account	FY GL Allocation	FY PO	FY	Resolution
Year			Amount	Expensed	
FY25	Insurance	677-267-651.955.000	\$136,978.00	FY25	240225
FY24	Insurance	677-267.651-955.000	\$124,997.00	FY24	230197
FY23	Insurance	677-267.651-955.000	\$112,427.00	FY23	220245

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDES PARTNERSHIPS AND COLLABORATIONS:

The City's excess workers' compensation policy manages the financial risks associated with workers' compensation claims, particularly severe injuries or long-term disabilities.

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm:	YES	NO IF NO, PLEASE EXPLAIN:
---	-----	---------------------------

N/A

BUDGETED EXPENDITURE? YES 🔀 NO 🗔 IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Risk/Insurance	Insurance	677-267.651-955.000	N/A	\$163,550.00
		FY25 GRAND TO	TAL	\$163,500.00

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 _____



CITY OF FLINT

** STAFF REVIEW FORM **

Effective: March 5, 2025

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (*i.e., collective bargaining*):

PRE-ENCUMBERED? YES 🗌 NO 🛛 REQUISITION NO:

ACCOUNTING APPROVAL: V. Foster Date: 6/3/25

WILL YOUR DEPARTMENT NEED A CONTRACT? YES 🛛 NO 🗌

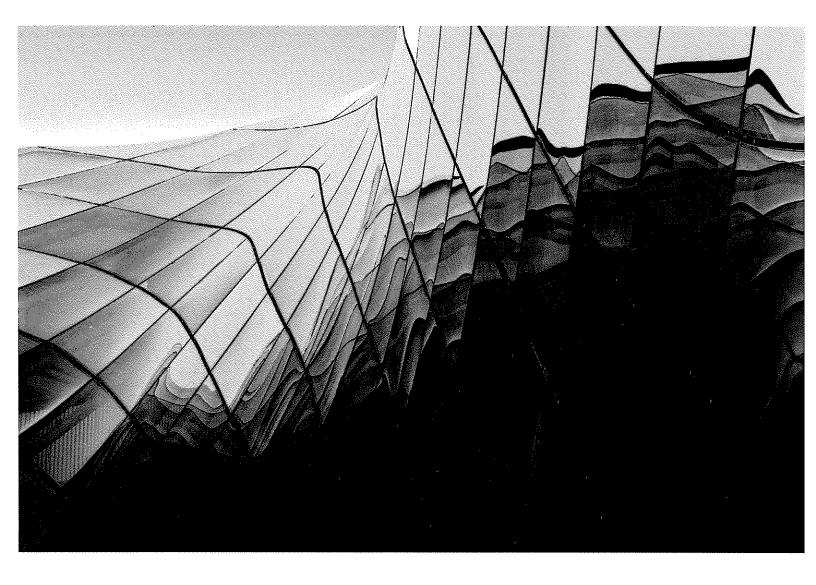
Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME		PHONE NUMBER
1	Phillip Moore		810-766-7266
2		*************************************	
3	222 ··································		
STAF	F RECOMMENDATION: (PLEA	SE SELECT): 🖂 I	APPROVED NOT APPROVED
DEPA	RTMENT HEAD SIGNATURE:	Phillip Moore (Jun 13, 202	5 07:40 EDT)
		Phillip Moore, Chief Fir	nancial Officer

ADMINISTRATION APPROVAL:___

(for \$20,000 or above spending authorizations)



Insurance Proposal Prepared For

City of Flint

Effective 07/01/2025 to 07/01/2026

At a glance

When your business begins and ends with people, it's important to build lifelong client relationships rooted in trust and worth. We believe in delivering tailored solutions and comprehensive strategies to help businesses, individuals, families and communities achieve their goals.

Areas of expertise

Comprehensive solutions for employers and employees





EMPLOYEE BENEFITS

PROPERTY AND CASUALTY





MEALTH SERVICES

RETIREMENT PLAN SERVICES

How we work

COLLABORATIVELY

Collaboration is our North Star. We believe that collaboration helps us achieve client service excellence and ensures we grow with integrity, both as an organization and as individuals. Our collaborative culture exponentially increases our clients' access to expertise and new perspectives.

PURPOSEFULLY

Our clients benefit from our national resources and expertise with the purposeful advantage of local service. We elevate the client experience by providing a greater depth and breadth of resources, thinking innovatively and working together with both our clients and our colleagues to preserve strong community relationships.

SYNERGISTICALLY

We thrive and succeed when everyone contributes with their own backgrounds and competencies. Our differences make us stronger, and we're committed to keeping a diverse team to serve all of our clients' complex needs.

By the numbers

\$1.3B to gross revenue 1 Lill largest P&C agency In the U.S.

33rd in the 2024 Crain's Chicago Business SO Fastiast Growing Companies

Stronger together

National Expertise. Local Service.



For more information, visit aleragroup.com.

*Sistems accurate as of 3/31/74

Workers Compensation

Locations

Address	City	State	Zip
1101 S Saginaw St	Flint	MI	48502
210 E Fifth St	Flint	МІ	48502
310 E 5th St	Flint	МІ	48502
1525 ML King Ave	Flint	MI	48502
3402 Western Rd	Flint	MI	48502
702 W 12th St	Flint	МІ	48503
716 W Pierson	Flint	MI	48503
3310 E Court St	Flint	MI	48503
202 E Atherton Rd	Flint	MI	48504
4500 N Dort Hwy	Flint	MI	48506
G-4652 Beecher Rd	Flint	МІ	48507
4813 Clio Road	Flint	MI	48504

Part 1 Workers Compensation State Information

State

MI

Part 2 Employers Liability Information

Coverage	Limit
Each Accident	1,000,000
Disease-Policy Limit	1,000,000
Disease-Each Employee	1,000,000

Rating Information

State	Class Code	Categories, Duties, Classifications	Renewal Exposure	Expiring Exposure
MI	5509	Street or Road Maintenance	1,830,724	1,587,297
MI	6306	Sewer Op or Drivers	1,214,322	1,052,856
MI	6319	Gas or Main Connections	1,738,463	1,507,303
MI	7520	Waterworks	1,271,054	1,102,045
MI	7539	Meter Readers	Electronic	Electronic
MI	7704	Firefighters	4,661,442	4,041,620
MI	7720	Police Officers	7,270,466	6,303,727
MI	8392	Garage Employees	470,178	407,659
MI	8810	Clerical	9,495,517	8,232,918
MI	8820	Attorney	698,091	605,267
MI	9015	Janitorial/Maintenance	342,201	296,699
MI	9502	Street Cleaning	401,867	348,431
MI	9510	Municipal Employees	2,785,075	2,414,750
MI	7580	Sewage Disposal Plant Oper	2,657,318	2,303,980
MI	9101	Schools – All Others	0	0
		Total Payrol	34,836,718	30,204,552

Premium Summary

City of Flint

Coverage	Carrier	Expi r ing Premium	Renewal Premium	Premium Difference	2-Year Term Option
Excess Workers Compensation	Midwest Employers Casualty	\$136,978	\$158,786	\$21,808	\$317,572*
Terrorism	Midwest Employers Casualty	\$4,109	\$4,764	\$655	\$4,764*
	Total Program	\$141,087	\$163,550	\$22,463	\$322,336*

All quoted premiums are annual estimates

Policy documents and endorsements will be delivered electronically unless otherwise requested

Underwriting Notes

• *2-Year Term Option – Total Deposit Due \$158,786

Marketing Notes

• Safety National - Could not compete with Midwest Employers Rates.

This insurance proposal is based upon your insurance history and the information that you have provided. It is your responsibility to review each item to make sure that you have all the coverages that you need, and that the limits of liability are appropriate.

Agreement and Acceptance

The undersigned insured acknowledges that they have read and understood the Insurance Proposal as presented by Alera Group and authorizes them to bind coverage. Effective Date: 07/01/2025

Policy Type: Excess Workers Compensation

PROPOSED COVERAGE HAS BEEN REJECTED/MODIFIED AS OUTLINED:

1.			

- 2.
- 3.
- 4

Named	Insured:	City	of	Flint
-------	----------	------	----	-------

Title: _____

Signature: _____ Date: _____

RETURN TO THE ATTENTION OF: Cort Niemi EMAIL: Cort.Niemi@aleragroup.com MAIL: Alera Group 56 Grandville Ave, Ste 300

Grand Rapids, MI 49503

Loss Control Services

1. Risk Assessment and Hazard Identification

- Conduct workplace safety audits and risk assessments to identify potential hazards
- Advise on sustainable solutions and control measures
- Multi-level assessments: Facility wide (i.e. mock OSHA), equipment risk assessment, SOP/Task Hazard Analysis, etc.

2. Safety Training & Education

- Design and deliver customized safety training programs in a variety of formats (live instruction, remote instruction, self-paced e-Learning)
- Provide access to safety Learning Management System (LMS) for self-paced learning including pre-built training content.
- Train-the-Trainer programs to ensure organization can self-manage safety education.

3. Compliance and Regulatory Assistance

- Identify compliance gaps within operations (i.e. OSHA, DOT, etc)
- Identify opportunities for best-in-class solutions with industry and consensus safety standards (i.e. ANSI, NIOSH)
- Assist in compliant recordkeeping and documentation

4. Loss Control and Claims Management

- Analyze incident and insurance claim history to identify loss patterns
- Provide guidance on loss control strategies and claim submission process
- Advise on accident prevention measures to reduce the frequency and severity of claims
- Assist in the resolution of insurance claims and minimize financial loss

5. Safety Management System (SMS) Implementation and Support

- Guide in the development and implementation of sustainable safety management system
- Review existing safety procedures to identify compliance gaps and opportunities for improvement
- Participation in internal safety committees

Commercial Coverage Options

In addition to the below coverage options, there may be more insurance products available for your consideration.

Property

We do not determine property values, as we do not have any specific expertise in making this evaluation. It is in your best interest to evaluate the amount of your contents to determine the appropriate limits. Additionally, it is in your best interest to seek a building valuation survey to determine the appropriate construction cost of any building coverage.

- Off Premises Power Failure
- Spoilage Coverage
- Business Income & Extra Expense
- Ordinance or Law
- Vacancy Permit
- Builders Risk
- Mfg Selling Price
- Property of Others
- Leased or Rented Property
- Peak Season Coverage
- Equipment Breakdown
- Earthquake
- Flood
- Dependent Property

General Liability

Higher limits may also be available for General Liability coverages.

- Employment Practices Liability
- Liquor Liability
- Employee Benefits Liability
- Product Recall Coverage
- Pollution Liability

Inland Marine

- Installation Floater
- Replacement Cost
- Miscellaneous Tools / Equipment
- Leased or Rented Equipment
- Sign Coverage
- Scheduled Equipment / Tools
- Valuable Papers / Accounts Receivable
- Bailee Liability
- Patterns, Dies, Molds

Crime

- Employee Dishonesty
- Forgery / Alterations
- Money & Securities

Business Auto

- Drive Other Car
- Hired & Non-Owned Auto Liability
- Hired Car Physical Damage

Miscellaneous

- Umbrella Liability / Higher Limits on Current Umbrella
- Professional Liability
- Data Breach / Cyber Liability
- Directors & Officers Coverage
- Fiduciary Liability
- Bonds
- Trade Credit Insurance

Cyber Liability Quiz

What is your Internet Privacy and/or Security Risk?

Take this quick quiz to determine your level of risk.

- 1. Are you involved in any of the following industries:
 - Education
 - Healthcare
 - Financial Services
 - Retail
- 2. Do you provide services to clients on your website?
- 3. Do you collect, receive, transmit or store personally identifiable information or personal health information? For example, Social Security numbers, driver's license numbers, email addresses, bank account numbers, credit/debit card numbers, etc.
- 4. Do you need to develop or update procedures to comply with privacy legislation? For Example, Health Insurance Portability and Accountability Act – HIPPA, The Gramm-Leach Bliley Act or other legislation with respect to the protection of other confidential information?
- 5. Do your employees use laptops, cell phones, smart phones, or tablets?
- 6. Do you store sensitive data on your network in the cloud or even in paper files?
- 7. Do you manage the content of your website and/or host the infrastructure yourself instead of using a third party?
- 8. Do you have a Written Information Security Plan?

Your Score:

2 or less answered yes: Your risk is low. However, Cyber Liability coverage is worth considering.

3 to 4 answered yes:

Your risk is great and obtaining Cyber Liability should be a priority.

5 or more answered yes:

Your risk is significant! Without proper coverage afforded by Cyber Liability, the financial wellbeing of your company is at risk!

A ALERAGROUP

Life Insurance Review and Audit

Program

For individuals and families

- Life insurance
- Return of premium life insurance
- Annuities
- Disability income protection
- Long-term care
- Life insurance review and audit program
- Individual mortgage pay-off in event of death

For business owners

- Business continuation planning (life and disability insurance)
- Key person coverage (life and disability insurance)
- Debt coverage or life insurance required by bank
- Estate analysis legacy trust
- Executive owner premier audit program
- Voluntary products

As a client Alera Group, you are eligible to take advantage of our Life Insurance Review and Audit Program free of charge. An evaluation of your personal and business life insurance policies can provide the reassurance your plans are set to meet your needs when and how you expect them to.

Our seasoned Life Insurance and Executive Benefits team will provide an in-depth and objective review of the life insurance you have in place today. With direct access to more than 30 insurance carriers, we will propose only the best alternatives directly in line with your goals and budget. Life insurance coverage can change over time, therefore we recommend policies be reviewed every three years.

Since over 80% of life insurance policies don't live up to client expectations due to overpriced premiums, incorrect design, or early termination, this review is of tremendous value by providing peace of mind and protection for what matters most.

If you are interested in Alera Group's life insurance services, contact your sales executive to get started.



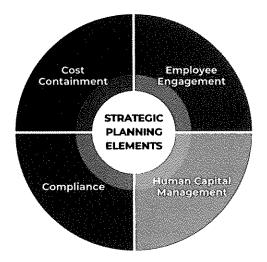
Strategic Employee Benefits Planning

INNOVATIVE STRATEGIES. ACTIONABLE POWERFUL RESULTS.

The key to a successful and sustainable employer-sponsored health plan is being proactive. An employer's value perception is maximized when employees receive benefits that meet their unique needs.

Our innovative approach to strategic benefits planning helps employers evaluate their current needs, explore new opportunities, and identify goals for the future – all while keeping their employees front and center. The end result of this process? A custom Playbook – a clear, multi-year strategic plan with actionable steps to take your benefits plan from where it is today to where it needs to be in the future.

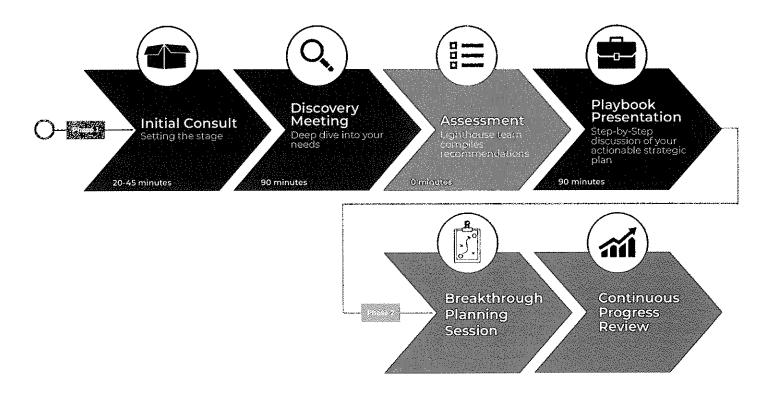
Moving forward, your Playbook will guide your organization's benefit decisions, ultimately resulting in a greater return on investment for every dollar spent on your employee benefit programs.



YOUR PLAYBOOK WILL HELP:

- Create a high-value perception of benefit programs
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- Improve administrative procedures
- Control costs through creative plan design
- Maintain organizational compliance

The Alera Group Playbook process creates a roadmap to help achieve each client's perfect vision of their benefit programs and platform.





56 Grandville Ave SW | STE 300 | Grand Rapids, MI 49503 800-344-3531 | www.lighthouse.aleragroup.com

	250206	-7
RESOLUTION NO.	•	
PRESENTED:	18-2025	
ADOPTED:		

RESOLUTION AUTHORIZING AMBULANCE LIABILITY COVERAGE

BY THE CITY ADMINISTRATOR:

WHEREAS, the City of Flint's current ambulance insurance policy runs through 6/30/2025. The Lighthouse, an Alera Group, the City's current broker, solicited proposals for ambulance liability coverage; and

WHEREAS, the Department of Finance is recommending that Lighthouse be retained to provide the City with ambulance liability coverage for the period 7/1/25-7/1/26 for a cost of \$86,495.00. Insurance coverage will be provided by the Hudson Insurance Company.

Year	Name of Account	GL Account #	Amount
FYE2026	Risk-Insurance	677-267.651-955.000	\$86,495.00
		TOTAL	\$86,495.00

IT RESOLVED that the appropriate City officials are authorized to enter into an agreement with Lighthouse, an Alera Group, to provide the City with ambulance liability coverage for the 12 months of 7/1/25-7/1/26. Pending adoption of the FYE2026 budget, funding will come from general ledger account #677-267.651-955.000.

APPROVED AS TO FORM:

Dan trulks

Joanne Gurley (Jun 16 2025 10:01 EDT) Joanne Gurley, Chief Legal Officer

APPROVED AS TO FINANCE:

Philly May

Phillip Moore (May 23, 2025 08:04 EDT) Phillip J. Moore, Chief Financial Officer

FOR THE CITY OF FLINT:

Clude D. Edwards / A0470 Clyde D. Edwards / A0470 (Jun 17, 2025 15:57 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:



CITY OF FLINT ** STAFF REVIEW FORM **

Effective: March 5, 2025

TODAY'S DATE: May 21, 2025

BID/PROPOSAL#

AGENDA ITEM TITLE: Ambulance Liability Coverage (Hudson Insurance Company)

PREPARED BY: V. Foster

VENDOR NAME: Lighthouse Group (Alera)

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor Compliance (This vendor has been properly vetted and the responses are below):

Federal government	(All documentation current, no violations)	[x] YES	[] NO
State government	(All documentation current, no violations)	[x] YES	[] NO
City of Flint	(All documentation current, no violations)	[x] YES	[] NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

The City of Flint's Ambulance Liability policy is due for renewal on 7/1/25. Due to the type of specialty insurance ambulance service providers require, the number of carriers offering such coverage is limited. Nationwide and National Interstate all declined to provide quotes. Per the Lighthouse Group, the City's insurance broker, no other markets are available for this type of risk. The City's current provider for ambulance liability coverage is the Hudson Insurance Company. Hudson submitted a quote offering renewal terms for an amount of \$86,495 for July 1, 2025, to July 1, 2026.

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

- [] Sole Source (Please attach sole source statement to requisition)
- [x] Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- [] Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)
 - *Contract must be attached to your requisition and the contract must appear on the vendor's quote for goods/services
- [] (3) Quotes (please attach all quotes to your requisition)



CITY OF FLINT ** STAFF REVIEW FORM **

Effective: March 5, 2025

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE) / PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal	Account	FY GL Allocation	FY PO	FY	Resolution
Year			Amount	Expensed	
FYE25	Insurance	677-267.651-955.000	\$58,988.00	\$58,988.00	

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

Since the new ambulance service was introduced in 2024, the Flint Fire Department has provided residents with greater access to emergency medical services. The ambulance program has proven successful since then, and the number of ambulances in the FFD fleet has grown to three.

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm:	YES 🗌] NO 🔲 IF NO, PLEASE EXPLAIN:

N/A

BUDGETED EXPENDITURE? YES 🔀 NO 🗌 IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Finance	Risk-Insurance	677-267.651-955.000	N/A	\$86,495.00
		FY25/FY26 GRAND	TOTAL	\$86,495.00

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \$ BUDGET YEAR 2 \$ BUDGET YEAR 3 \$

OTHER IMPLICATIONS (i.e., collective bargaining): None



CITY OF FLINT

** STAFF REVIEW FORM **

Effective: March 5, 2025

PRE-ENCUMBERED?	YES 🗌 NO 🖾	REQUISITION NO: (pending adoption of FY26 budget)
ACCOUNTING APPROV	AL: V. Foster	Date: 5/21/25

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

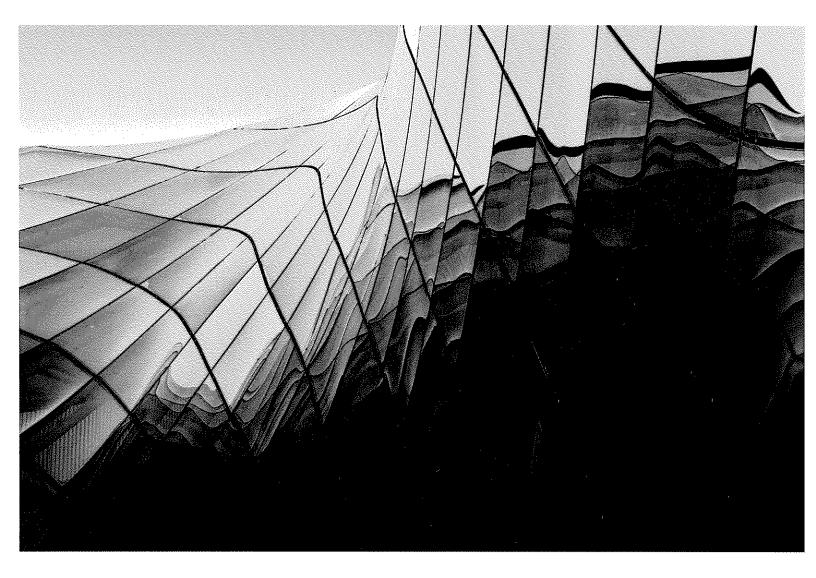
Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER	
1	Phillip Moore	810-766-7266	
2	Chief Theron Wiggins	810-762-7336	
3			

STAFF RECOMMENDATION: (PLEAS	SE SELECT): 🛛 APPROVED 🗌 NOT APPROVED
	Philly May
DEPARTMENT HEAD SIGNATURE:	Phillip Moore (May 23, 2025 08:04 EDT)
	Phillip Moore, Chief Financial Officer
	Clyde D. Edwards / A0470
ADMINISTRATION APPROVAL:	Clyde D. Edwards / A0470 (Jun 17, 2025 15:57 EDT)

(for \$20,000 or above spending authorizations)



Insurance Proposal Prepared For City of Flint

Effective 07-01-2025 to 07-01-2026

ALERAGROUP At a glance

When your business begins and ends with people, it's important to build lifelong client relationships rooted in trust and worth. We believe in delivering tailored solutions and comprehensive strategies to help businesses, individuals, families and communities achieve their goals.

Areas of expertise

Comprehensive solutions for employers and employees





How we work

Collaboration is our North Star. We believe that collaboration helps us achieve client service excellence and ensures we grow with integrity,

both as an organization and as individuals. Our collaborative culture exponentially increases our

clients' access to expertise and new perspectives.

Our clients benefit from our national resources

and expertise with the purposeful advantage of local service. We elevate the client experience by providing a greater depth and breadth of resources, thinking innovatively and working together with both our clients and our colleagues to preserve

to keeping a diverse team to serve all of our clients'

strong community relationships.

SYNERGISTICALLY

COLLABORATIVELY

PURPOSEFULLY

PROPERTY AND CASUALTY





WEALTH SERVICES







Stronger together

National Expertise. Local Service.



For more information, visit aleragroup.com.

"Statistics accurate as of 3/3 1/24

We thrive and succeed when everyone contributes with their own backgrounds and competencies. Our differences make us stronger, and we're committed

LAN SAN SEACHANEL - COLUZE

complex needs.

Named Insureds

- City of Flint
- dba City of Flint (Fire Department)

Commercial Automobile

Coverages/Limits

Coverage Description	Limits	Deductible	
Combined Single Limits Liability	1,000,000	0	
Personal Injury Protection	250,000	0	
Property Protection Insurance	1,000,000	0	
Comprehensive	Stated Value	10,000	
Broadened Collision	Stated Value	10,000	
Towing & Storage	10,000	0	

Covered Auto Symbols

Liability	7
Property Protection Insurance	5
Personal Injury Protection	5
Comprehensive	7
Collision	
Towing & Storage	

Covered Auto Symbols:

1-Any Auto
2-Owned Autos
3-Owned Private Passenger Autos
4-Owned Autos Other Than Private Passenger Autos
5-All Owned Autos Which Require No-Fault Coverage
6-Owned Autos Subject to Compulsory UM Laws
7-Autos Specified on Schedule
8-Hired Autos
9-Non-Owned Autos

Vehicle Schedule

Year	Make	VIN	Stated Value		Comp Ded	Coll Ded
2023	Ford	1FDBR1CG6PKB89891	225,000	Х	10,000	10,000
2023	Ford	1FDBW2CG8PKB90085	182,417	Х	10,000	10,000
2023	Ford	1FDBW2CG6PKB90084	182,417	Х	10,000	10,000

Premium Summary

City of Flint

Coverage	Carrier	Expiring Premium	Renewal Premium	
Ambulance Liability	Hudson Insurance Company	\$58,988	\$86,495	\$27,507
	Total Program	\$58,988	\$86,495	\$27,507

All quoted premiums are annual estimates

Policy documents and endorsements will be delivered electronically unless otherwise requested

Subjectivities

Completed Hudson Insurance Application

Markets Approached

- Nationwide Declined not a market for Ambulance
- National Interstate To small of an exposure
- No other markets available for this risk due to size. If we had 10 or more ambulances we can approach National Interstate.

This insurance proposal is based upon your insurance history and the information that you have provided. It is your responsibility to review each item to make sure that you have all the coverages that you need, and that the limits of liability are appropriate.

Agreement and Acceptance

The undersigned insured acknowledges that they have read and understood the Insurance Proposal as presented by Alera Group and authorizes them to bind coverage. Effective Date: 07/01/2025

Policy Type: Ambulance Liability

PROPOSED COVERAGE HAS BEEN REJECTED/MODIFIED AS OUTLINED:

1		
ł	٠	

2.

3.

4

Named	Insured:	City of Flint
-------	----------	---------------

Title: _____

Signature: _____ Date: _____

RETURN TO THE ATTENTION OF: Cort Niemi EMAIL: Cort.Niemi@aleragroup.com MAIL: Alera Group 56 Grandville Ave, Ste 300 Grand Rapids, MI 49503

Commercial Coverage Options

In addition to the below coverage options, there may be more insurance products available for your consideration.

Property

We do not determine property values, as we do not have any specific expertise in making this evaluation. It is in your best interest to evaluate the amount of your contents to determine the appropriate limits. Additionally, it is in your best interest to seek a building valuation survey to determine the appropriate construction cost of any building coverage.

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General Liability

Higher limits may also be available for General Liability coverages.

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- Liquor Liability
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What is your Internet Privacy and/or Security Risk?

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- 8. Do you have a Written Information Security Plan?

Your Score:

2 or less answered yes:

Your risk is low. However, Cyber Liability coverage is worth considering.

3 to 4 answered yes:

Your risk is great and obtaining Cyber Liability should be a priority.

5 or more answered yes:

Your risk is significant! Without proper coverage afforded by Cyber Liability, the financial wellbeing of your company is at risk!

This proposal is a summation of the limits, terms, coverages, and conditions all of which are superseded by the actual issued policy.

ALERAGROU

Life Insurance Review and Audit

For individuals and familiesLife insurance

Program

- Return of premium life
 insurance
- Annuities
- Disability income protection
- Long-term care
- Life insurance review and audit program
- Individual mortgage pay-off in event of death

For business owners

- Business continuation planning (life and disability insurance)
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- Voluntary products

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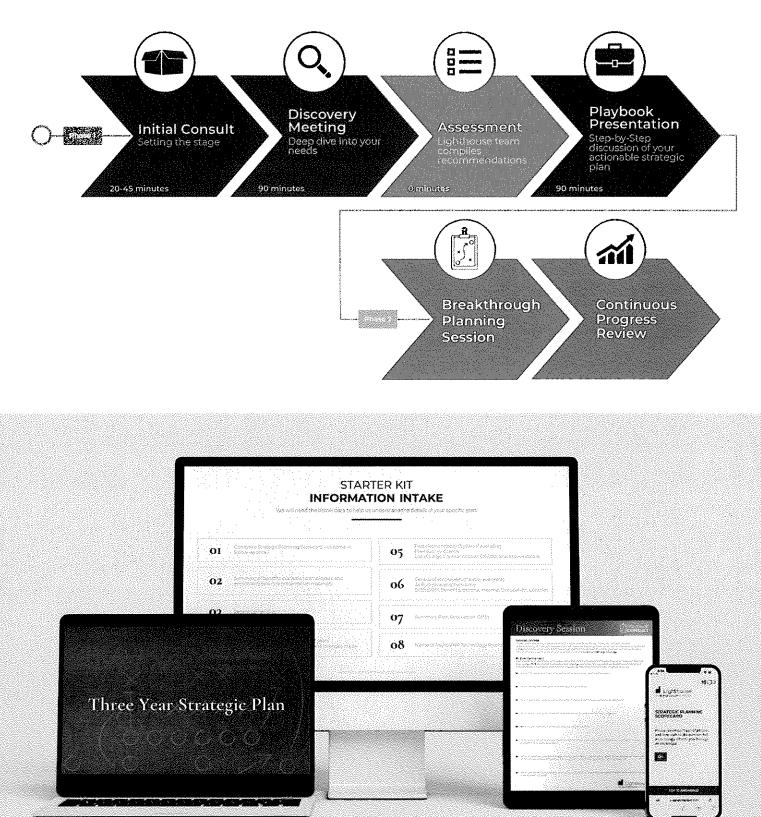
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YOUR PLAYBOOK WILL HELP:

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56 Grandville Ave SW | STE 300 | Grand Rapids, MI 49503 800-344-3531 | www.lighthouse.aleragroup.com





presented: 6-18-2025

ADOPTED:_____

RESOLUTION AUTHORIZING REALLOCATION OF THE CITY OF FLINT'S CORONAVIRYS AID, RELIEF, AND ECONOMIC DEVELOPMENT SECURITY (CARES) ACT COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

BY THE MAYOR:

WHEREAS, , In March 2020, in response to the pandemic declaration by the World Health Organization, this nation enacted the Coronavirus Aid, Relief, and Economic Security (CARES) Act (P.L. 116-136), which made Community Development Block Grant coronavirus response (CDBG-CV) funds available to prevent, prepare for and respond to Covid-19, the respiratory illness caused by a type of coronavirus identified in 2019. The City of Flint received CDBG-CV funds in the amount of \$2,830,392.

WHEREAS, CDBG-CV funds were initially awarded to agencies through Resolution No. 210368.1, adopted August 10, 2021, to carry out activities that prevent, prepare for, and respond to Covid-19.

WHEREAS, CDBG-CV funds reallocated to various agencies including City of Flint for a grants management system through Resolution No. 240121, adopted April, 8th, 2024, to carry out activities that prevent, prepare for, and respond to Covid-19.

WHEREAS, the City of Flint's Finance Department has procured a citywide comprehensive grants management system that fulfills the operational requirements of the Division of Community Services, rendering the individual system no longer necessary; and

WHEREAS, funds allocated for this initiative are available in the accounts listed below;

Dept.	Name of Account	Account #	Grant #	Amount
Business and Community Services	CDBG Cares Act Revenue Account	282-737.101-522.748	FHUD- CDBGCA	\$200,000.00
Business and Community Services	CDBG Cares Act Uncommitted Account	282-737.101-963.000	FHUD- CDBGCA	\$200,000.00

WHEREAS, the City has identified subrecipient agencies who have interest and capacity to use these restricted funds timely and eligibly are listed below.

Agency	Brief Description	Amount
Greater Flint Health Coalition	Food Pantry	\$150,000.00
Neighborhood Engagement Hub	Community Toolshed	\$50,000.00
	Total	\$200,000.00

IT IS RESOLVED That the appropriate City Officials are hereby authorized to do all things necessary to reallocate funding to the agencies listed above in appropriate accounts and to enter into contracts or memorandums of understanding for proposed new activities to address Covid-19 as identified in the table herein.

APPROVED AS TO FORM:

APPROVED AS TO FINANCE:

JoAnne Gurley

City Attorney

Phillip More (Jun 17, 2025 14:18 EDT)

Phillip Moore Chief Financial Officer

ADMINISTRATION:

CITY COUNCIL:

<u>Clyde D. Edwards / 40485</u> Cryde Fedwards⁵ (Jun 17, 2025 17:22 EDT)

City Administrator

City Council President



Effective: March 5, 2025

TODAY'S DATE: 6/9/2025

BID/PROPOSAL# N/A

AGENDA ITEM TITLE: : RESOLUTION AUTHORIZING REALLOCATION OF FLINT'S CORONOVIRUS AID, RELIEF, AND ECONOMIC DEVELOPMENT SECURITY (CARES) ACT COMMUNITY DEVELOPMENT BLOCK GRANT(CDBG)

PREPARED BY: ASHLY HARRIS

VENDOR NAME: VARIOUS

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor Compliance (This vendor has been properly vetted and the responses are below):

Federal government	(All documentation current, no violations)	[X] YES	[] NO
State government	(All documentation current, no violations)	[X] YES	[] NO
City of Flint	(All documentation current, no violations)	[X] YES	[] NO

The requesting authority is validating that this vendor has been in full compliance with all past contract provisions and has not violated the terms of any contract with the City of Flint.

In April of 2024, the City of Flint allocated \$200,000 for a grants management system to support the Division of Community Services in administering grants under its purview. Following the City's adoption of a comprehensive citywide grants management system, the individual divisional investment is no longer required, creating an opportunity to redirect these funds toward direct community benefit initiatives. Community Services proposes reallocating these funds to support two critical community projects: the Neighborhood Engagement Hub - Neighborhood Tool-shed and the Greater Flint Health Coalition Food Pantry. Both initiatives align with the City of Flint's Consolidated Plan objectives and demonstrate clear connections to COVID-19 response, preparedness, and community resilience.

The Greater Flint Health Coalition Food Pantry serves as a vital component of the community's COVID-19 response infrastructure by addressing food insecurity that disproportionately affects vulnerable populations, including elderly residents, individuals with underlying health conditions, and low-income families who face the highest risk of severe COVID-19 outcomes. The pantry provides essential nutrition support that strengthens immune systems and reduces susceptibility to severe illness while enabling safe food distribution protocols that minimize exposure risks compared to traditional grocery shopping for high-risk individuals. Additionally, the food pantry establishes sustainable food security infrastructure that can rapidly scale during public health emergencies, creates decentralized distribution networks that reduce strain on commercial food systems during supply chain disruptions, and develops community partnerships and volunteer networks



Effective: March 5, 2025

essential for emergency response coordination. This infrastructure reduces the necessity for vulnerable populations to frequent multiple retail locations, supports quarantine and isolation compliance by providing food access to households unable to shop due to COVID-19 symptoms or exposure, and maintains community health stability to prevent secondary health crises that could overwhelm healthcare systems during pandemic surges.

The Neighborhood Engagement Hub and Community Toolshed addresses the economic and social impacts of COVID-19 by providing essential tools and resources for residents who experienced job loss or reduced income due to the pandemic. This initiative enables community members to maintain safe, healthy living environments without significant financial investment while supporting local economic recovery by reducing household expenses and enabling skill development. The toolshed also addresses the social isolation effects of COVID-19 through structured community engagement opportunities that provide safe, outdoor-focused activities supporting mental health while maintaining appropriate social distancing. These activities create community connections that facilitate mutual ald and support networks essential during health emergencies while enhancing community capacity for self-reliance during supply chain disruptions or emergency situations.

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

- [] Sole Source (Please attach sole source statement to requisition)
- [x] Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- [] Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)
 - *Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services
- [] (3) Quotes (please attach all quotes to your requisition)

This is a federal grant. Funds were allocated based on community input project evaluations and risk assessments.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
2022	274-748.409-502.748	2022	\$125,000.00	\$123,250.00	210370
2022	274-748.267-805.126	2022	\$75,000.00	\$75,000.00	210370
2023	279-737.267-805.126	2023	\$75,000.00	\$75,000.00	230151
	273 737.207 303.120		<i>913,000.00</i>	\$75,000.00	230131



Effective: March 5, 2025

Both activities were included in the 2022 Annual Action Plan.

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

Greater Flint Health Coalition: The GFHC will provide CBDG-cv funds to City of Flint food pantries and food
distribution sites ("sites") to assist them in improving healthy food access for residents in need
of supplemental and emergency food. The GFHC will also provide support to the sites as
necessary, including:
Determination of each site's needs and priorities in providing clients with healthy food
Determination of the nutrition and related needs of each site's clients
Implementation of new policies and procedures to better serve each site's clients
Procurement of equipment and supplies to build capacity and sustainability (e.g., coolers to store fresh
produce or shelving to increase food storage space)
The following food pantries and food distribution sites will receive funding and support from
GFHC: Bethel AME, Flint City Church, Franklin Avenue Mission, St. Luke's N.E.W. Life Center, St.
Mark Community Outreach Center and Martus Luna Food Pantry
Neighborhood Engagement Hub - Neighborhood Toolshed: The Community Toolshed will use CDBGcv funds
to support the elimination of blight in Flint's low -to moderate income neighborhoods by loaning power and
hand tools to neighborhood or community volunteers. Equipment is used by Community members to clear
debris and trash, cut down overgrown vegetation, maintain properties and public parks, and plant community
gardens throughout the City of Flint.

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure: No Has this request been reviewed by E&Y Firm:	YES 🔲 NO 🛄 IF NO, PLEASE EXPLAIN:
N/A	

BUDGETED EXPENDITURE?	YES		NO		IF NO,	, PLEASE EXPLAIN
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Effective: March 5, 2025

Dept.	Name of Account	Account Number	Grant Code	Amount
B&CS	CDBG Cares Act Revenue Account	282-737.101-522.748	FHUD- CDBGCA	\$200,000.00
B&CS	CDBG Cares Act Uncommitted Account	282-737.101-963.000	FHUD- CDBGCA	\$200,000.00
		FY26 GRAND TO	DTAL	\$200,000.00

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 _____

BUDGET YEAR 2 _____

BUDGET YEAR 3 _____

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED?	YES 🗌	NO 🗌	REQUISITION NO:
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ACCOUNTING APPROVAL	<u>Carissa</u> Dotson	Date:	-
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WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Ashly Harris	(810)766-7426 ext 3002
2		
3		



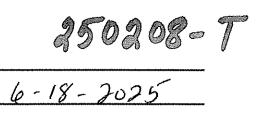
Effective: March 5, 2025

STAFF RECOMMENDATION: (PLEASE SELECT): APPROVED NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Section (Jun 17, 2025 07:15 EDT)

(Name, Title)

ADMINISTRATION APPROVAL: Clyde D. Edwards (Jun 10, 2025 17:00 EDT) (for \$20,000 or above spending authorizations)





PRESENTED:

ADOPTED:

RESOLUTION AUTHORIZING ACCEPTANCE OF \$2,000,000 C. S. MOTT FOUNDATION GRANT ATHERTON EAST APARTMENTS DEMOLITION -CHOICE NEIGHBORHOOD PROJECT

BY CITY ADMINISTRATOR:

WHEREAS, The Charles Stewart Mot Foundation has awarded the City of Flint \$2,000,000.00; and

WHEREAS, These funds are to be used for the completion of the Choice Neighborhoods' Atherton East Demolition project; and

WHEREAS, Contract 19-035D authorized by city council by resolution 250052 February 2025 has a current amount of \$2,568,091.03 of which \$2,012,100.00 is for demolition and abatement; and

Account Number	Account Name / Grant Code	Amount
Contract Amount	FHUD18CHOICE	\$2,568,091.03
TBD	C.S. Mott Grant	\$2,000,000.00
	Total Amount	\$4,568,091.03

IT IS RESOLVED that the appropriate City Officials, upon City Council's approval, are now hereby authorized to accept the Charles Stewart Mott Foundation Grant, amend the FY25 budget, appropriate funding for future fiscal years for as long as the funds are available from the funder, and abide by the terms and conditions of the grant, in the amount of \$2,000,000.00

BE IT FURTHER RESOLVED that the appropriate City Officials are hereby authorized to do all things necessary to process a change order to increase contract 19-035D with Flint Housing Commission by \$2,000,000.00.

For the City:

For the City Council:

<u>Clyde D. Edwards / A0490</u> Clyde D Edwards / A0490 (Jun 17, 2025 17 23 EDT)

Clyde D. Edwards, City Administrator

Approved as to Form:

Approved as to Finance:

Philly May Philip Moore (Jun 17, 2025 16:14 ED1)

Phillip Moore, Chief Finance Officer

JoAnne Gurley, City Attorney



TODAY'S DATE: 6/16/2025

BID/PROPOSAL# N/A

AGENDA ITEM TITLE: RESOLUTION AUTHORIZING ACCEPTANCE OF \$2,000,000 C. S. MOTT FOUNDATION GRANT ATHERTON EAST APARTMENTS DEMOLITION -CHOICE NEIGHBORHOOD PROJECT

PREPARED BY: Ashly Harris, Deputy Director of Business and Community Services

VENDOR NAME: FLINT HOUSING COMMISSION

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor Compliance (This vendor has been properly vetted and the responses are below):

Federal government	(All documentation current, no violations)	[X] YES	[] NO
State government	(All documentation current, no violations)	[X] YES	[] NO
City of Flint	(All documentation current, no violations)	[X] YES	
The requesting authorit	ty is validating that this vendor has been in full o	compliance	with all
	and has not violated the terms of any contract		

In July 2018, the City received \$30,000,000.00 of grant funding from the U.S. Department of Housing and Urban Development (HUD) to implement the Transformation Plan created through the South Flint Choice Neighborhoods Initiative. The program is being led by the Department of Business and Community Services with the Flint Housing Commission (FHC), Mott Community College (Mott), and RCS Development to allow the City to move forward with the relocation of Atherton East Townhomes and implement the projects outlined in the vision of the South Flint Community Plan.

Previous FHC Change Orders:

Change Order #1: Added relocation services to FHC contract, an activity originally in the grant but declined by the housing developer Norstar /property manager

Change Order #2: Covered security costs at Atherton East for management improvements after resident issues were discovered

Change Order #3: Provided additional relocation services funding to cover costs of moving residents from Atherton East to new homes, including Clark Commons (funds transferred from the people budget) **Change Order #4:** Added funds to complete abatement to demolish the entire Atherton East apartments (36 dwelling structures containing 188 dwelling units and 4 non-dwelling units), increasing contract 19-035D by \$2,012,100 for a revised contract amount of \$2,568,091.03.



Effective: March 5, 2025

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

[x] Sole Source (Please attach sole source statement to requisition)

[] Competitive Bid Process (Please attach bid tabulation/documents to requisition)

[] Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)

*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

[] (3) Quotes (please attach all quotes to your requisition)

This is a federal grant. Funds were allocated based on community input project evaluation risk assessments, and HUD

Section IJ. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal	Account	FY GL	FY PO Amount	FY	Resoluti
Year		Allocation		Expensed	on
	296-691.401-	\$192,280.03	\$192,280.03	\$147,038.81	180622
	801.000/ 296-				
	691.405-502.000				
	296-691.405-	\$222,310.00	\$414,590.03	\$222,286.86	190429
- 	801.000/ / 296-	Relocation			
	691.405-502.000				
	296-691.405-	\$41,580.00	\$456,170.03	\$0	200514
	801.000/ 296-	Management			
	691.405-502.000	Improvements			
FY	296-	\$99,821.00	\$555,991.03		220035
21/22	691.401.502.000/	Relocation			
	296-691.401-				
	963.100				



CITY OF FLINT

** STAFF REVIEW FORM **

Effective: March 5, 2025

FY 25	296-704.801-529.000	\$2,012,100	\$2,568,091	\$0.00	250052-T
		Abatement			

The Flint Housing Commission serves as co-grantee for the 2018 Choice Neighborhood Grant. All previous change orders fall within the original budget framework and have received HUD approval. As anticipated with long-term projects, adjustments have been necessary to accommodate rising construction costs since the grant's inception. The initial 2018 budget allocated \$2,012,100 for abatement and demolition work. Following the competitive bidding process, actual project costs have increased to \$5 million, as reflected in the current change order.

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

Atherton East Apartments is a severely blighted property that has become an eyesore, attracting squatters and creating safety concerns. Demolishing this building will help eliminate illegal dumping, enhance safety and security in the neighborhood, boost property values nearby, and improve local amenities.

Section IV: FINANCIAL IMPLICATIONS: Funds are available in expense account 296-704.801-963.00 FHUD18CHOICE and will be moved to 296-704.805-801.000 FHUD18CHOICE upon adoption" is what we need for the expense accounts.

IF ARPA related Expenditure: No

Has this request been reviewed by E&Y Firm: YES NO IF NO, PLEASE EXPLAIN: N/A

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
B&CS	TBD	TBD	CSMOTT	\$2,000,000.00
		FY25 GRAND	TOTAL	\$2,000,000.00



Effective: March 5, 2025

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BL	JD	GET	YE.	AR	1	

BUDGET YEAR 2 _____

Βι	JDG	iet	YE	AR	3	

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED?	YES 🗌 NO 🗌	REQUISITION NO: n/a reso	o to accept
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ACCOUNTING APPROVAL:	<u>Carissa</u>	Dotson	Date:
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WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Ashly Harris	(810)766-7426 ext 3002
2	Seamus Bannon	(810)237-2014
3		

STAFF RECOMMENDATION: (PLEASE SELECT):	APPROVED	NOT APPROVED
DEPARTMENT HEAD SIGNATURE:	5	
	(Name, Title)	
ADMINISTRATION APPROVAL	Clyde D. Edwards (Jun 17, 2025 16:04 EDT)	

(for \$20,000 or above spending authorizations)

250209-T 6-18-2025



PRESENTED:__

ADOPTED:__

RESOLUTION AUTHORIZING FUNDING FOR DEMOLITION AND RESIDENT RELOCATION SERVICES FOR THE ATHERTON EAST CHOICE NEIGHBORHOOD PROJECT

BY CITY ADMINISTRATOR:

WHEREAS, the City of Flint accepted a \$30,000,000 Choice Implementation grant for specific community revitalization activities; and

WHEREAS, City Council has previously authorized multiple contract amendments with Flint Housing Commission (Contract 19-035) totaling \$2,568,091.03 for Choice Neighborhoods oversight, relocation services, security, and abatement at Atherton East; and

WHEREAS, Council authorized acceptance of \$2,000,000 from C.S. Mott Foundation for partial Atherton East demolition; and

WHEREAS, an additional \$425,305 is required to complete demolition and resident relocation, including \$114,405 for remaining demolition costs and \$310,899.08 for FHC relocation services and administration.

Account Number	Account Name / Grant Code	Amount
296-704.801-529.000	FHUD18CHOICE	\$2,568,091.03
TBD	C.S. Mott Grant	\$2,000,000.00
296-704.801-529.000	FHUD18CHOICE	\$425,305.00
	Total	\$2,401,378.23

IT IS RESOLVED that appropriate City Officials are hereby authorized to do all things necessary including budget amendments to process a change order to increase contract 19-035D with Flint Housing Commission by \$425,305 for a revised total contract amount not to exceed \$4,993,396.00

For the City:

For the City Council:

Clyde D. Edwards / A0491 Clyde D. Edwards / A0491 (Jun 17, 2025 17-24 EDT)

Clyde D. Edwards, City Administrator

Approved as to Form:

Approved as to Finance:

Philly May

Phillip Moore (Jun 17, 2025 16:15 EDT) Phillip Moore, Chief Finance Officer

JoAnne Gurley, City Attorney



Effective: March 5, 2025

TODAY'S DATE: 6/16/2025

BID/PROPOSAL# N/A

AGENDA ITEM TITLE: RESOLUTION AUTHORIZING FUNDING FOR DEMOLITION AND RESIDENT RELOCATION SERVICES FOR THE ATHERTON EAST CHOICE NEIGHBORHOOD PROJECT

PREPARED BY: Ashly Harris, Deputy Director of Business and Community Services

VENDOR NAME: FLINT HOUSING COMMISION

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor Compliance (This vendor has been properly vetted and the responses are below):

Federal government	(All documentation current, no violations)	[X] YES [] NO
State government	(All documentation current, no violations)	[X] YES [] NO
City of Flint	(All documentation current, no violations)	[X]YES []NO
The requesting authority	/ is validating that this vendor has been in full co	mpliance with all past
contract provisions and	has not violated the terms of any contract with I	he City of Flint,

In July 2018, the City received \$30,000,000.00 of grant funding from the U.S. Department of Housing and Urban Development (HUD) to implement the Transformation Plan created through the South Flint Choice Neighborhoods Initiative. The program is being led by the Department of Business and Community Services with the Flint Housing Commission (FHC), Mott Community College (Mott), and RCS Development to allow the City to move forward with the relocation of Atherton East Townhomes and implement the projects outlined in the vision of the South Flint Community Plan.

Previous FHC Change Orders:

Change Order #1: Added relocation services to FHC contract, an activity originally in the grant but declined by the housing developer Norstar /property manager

Change Order #2: Covered security costs at Atherton East for management improvements after resident issues were discovered

Change Order #3: Provided additional relocation services funding to cover costs of moving residents from Atherton East to new homes, including Clark Commons (funds transferred from the people budget) **Change Order #4:** Added funds to complete abatement to demolish the entire Atherton East apartments (36 dwelling structures containing 188 dwelling units and 4 non-dwelling units), increasing contract 19-035D by \$2,012,100 for a revised contract amount of \$2,568,091.03.



Effective: March 5, 2025

Current Change Order #5:

Will include the previous resolution authorizing acceptance of \$2M from C.S. Mott Foundation to fund partial demolition of Atherton East in the amount of \$2,000,000. This resolution will add \$425,305 which includes \$114,405 for remaining demolition cost, \$265,529.40 for cost incurred by FHC to relocate former Atherton East residents and \$43,786.98 for FHC administration.

PROCUREMENT (MUST BE SPECIFIED)

Please specify how this vendor was identified: (Check one)

[x] Sole Source (Please attach sole source statement to requisition)

- [] Competitive Bid Process (Please attach bid tabulation/documents to requisition)
- [] Cooperative Contract (MIDeal, Sourcewell, GSA, or other municipality)

*Contract must be attached to your requisition and contract must appear on the vendor's quote for goods/services

[] (3) Quotes (please attach all quotes to your requisition)

This is a federal grant. Funds were allocated based on community input project evaluation risk assessments, and HUD approval.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resoluti on
	296-691.401- 801.000/ 296- 691.405-502.000	\$192,280.03	\$192,280.03	\$147,038.81	180622
	296-691.405- 801.000/ / 296- 691.405-502.000	\$222,310.00 Relocation	\$414,590.03	\$222,286.86	190429
	296-691.405- 801.000/ 296- 691.405-502.000	\$41,580.00 Management Improvements	\$456,170.03	\$0	200514
FY 21/22	296- 691.401.502.000/ 296-691.401- 963.100	\$99,821.00 Relocation	\$555,991.03		220035



Effective: March 5, 2025

FY 25	296-704.801-529.000	\$2,012,100	\$2,568,091	\$0.00	250052-T
		Abatement			

The Flint Housing Commission serves as co-grantee for the 2018 Choice Neighborhood Grant. All previous change orders fall within the original budget framework and have received HUD approval. As anticipated with long-term projects, adjustments have been necessary to accommodate rising construction costs since the grant's inception. The initial 2018 budget allocated \$2,012,100 for abatement and demolition work. Following the competitive bidding process, actual project costs have increased to \$5 million, as reflected in the current change order.

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

Atherton East Apartments is a severely blighted property that has become an eyesore, attracting squatters and creating safety concerns. Demolishing this building will help eliminate illegal dumping, enhance safety and security in the neighborhood, boost property values nearby, and improve local amenities.

Section IV: FINANCIAL IMPLICATIONS: Funds are available in expense account 296-704.8	01-
963.00 FHUD18CHOICE and will be moved to 296-704.805-801.000 FHUD18CHOICE up	
adoption" is what we need for the expense accounts.	

IF ARPA related Expenditure: No	
Has this request been reviewed by E&Y Firm:	YES NO IF NO, PLEASE EXPLAIN:

N/A

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
B&CS	FHUD18CHOICE	296-704.801-529.000	FHUD18CHOICE	\$425,305
B&CS	TBD	TBD	CSMOTT	\$2,000,000.00
		FY25 GRANE) TOTAL	\$2,425,305



Effective: March 5, 2025

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET	YEAR	1	

BUDGET YEAR 2 _____

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED?	YES 🔲 NO 🗌	REQUISITION N	O: subject to PO liquidations
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ACCOUNTING APPROVAL:	Carissa Dotson	Date:	
			Party

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Ashly Harris	(810)766-7426 ext 3002
2	Seamus Bannon	(810)237-2014
3		

STAFF RECOMMENDATION: (PLEASE SELECT):	APPROVED	NOT APPROVED
DEPARTMENT HEAD SIGNATURE:	un 17, 2025 15:19 EDT)	
	(Name, Title)	
C		
ADMINISTRATION APPROVAL: Clyde D. Edwards (Ju	n 17. 2025 16:03 EDT)	
(for \$20,000 or above enoughing with estimations)		

(for \$20,000 or above spending authorizations)





PRESENTED: 6-18-2025

ADOPTED:_____

RESOLUTION APPROVING SETTLEMENT OF MICHAEL COCHRAN v. CITY OF FLINT ET AL

BY THE CITY ADMINISTRATOR:

An Executive Session was held in this matter on Wednesday, June 18, 2025; and

Plaintiff Michael Cochran has accepted the City of Flint's settlement offer; and

Although the City of Flint admits no liability in the claim filed by Michael Cochran, the Department of Law recommends settling all claims in this suit for Plaintiff to receive an enhanced retirement pension contribution and attorney fees.

IT IS RESOLVED that the Flint City Council approves the settlement in the matter of *Michael Cochran v. City of Flint et al*, Genesee County Circuit Court Case No. 24-120713-CZ, in the amount of \$43,437 in enhanced retirement contribution payable to the Michigan Employment Retirement System ("MERS") and \$32,500.00 in attorney fees and costs, for the complete satisfaction of all claims arising from said matter. Payment shall be drawn from appropriated funds in Account 677-266.200- 956.300.

For the City:

For City Council:

Clyde Edwards, City Administrator

APPROVED AS TO FORM:

JoAnne Gurley, City Attorney

RESOLUTION:	250211-7
PRESENTED:	6-18-2025

٩D	OP	TED:	
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RESOLUTION APPROVING A CORRECTION TO RESOLUTION NO. 240415-T, A RESOLUTION AUTHORIZING THE CITY OF FLINT TO ENTER INTO AN AGREEMENT FOR AUDITING SERVICES WITH REHMANN ROBSON, LLC FOR THE FY2024 AUDIT

BY THE FLINT CITY COUNCIL:

On September 9, 2024, the Flint City Council adopted Resolution No. 240415-T entering into an agreement with Rehmann Robson, LLC for Auditing Services for the City of Flint's FY2023/2024 Audit, for a total contract amount of \$259,000.00, plus out-of-pocket expenses not-to-exceed \$10,000.00; and

On August 6, 2024, Rehmann Robson, LLC forwarded an Engagement Letter to the City of Flint for Auditing Services for the fiscal year ended June 30, 2024, that included Rehmann's responsibilities for a financial statement audit. This Engagement Letter estimated that fees for professional services rendered for the City's FY2024 Audit were not expected to exceed \$274,000.00, plus out-of-pocket expenses not expected to exceed \$15,000.00; and

The Engagement Letter's fee included a single audit with up to three major programs and stated that any additional major programs required to be tested would increase Rehmann's fee by \$9,500.00 for each major program in excess of the original three. Rehmann also detailed an additional fee of \$43,500.00, separate from any necessary change orders, that would be charged to the City of Flint in the event that the City does not have the necessary staff to prepare for the audit to allow for an efficient audit process; and

This August 6, 2024 Engagement Letter was Acknowledged and Accepted by the City of Flint on September 18, 2024, necessitating a correction to Resolution No. 240415-T for the Rehmann Robson, LLC Agreement for Auditing Services for the City of Flint's FY2024 Audit.

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to make corrections as needed to any revenue and expenditure accounts in order to make payments as submitted to Rehmann Robson, LLC for charges related to auditing services for the City of Flint's FY2023-2024 Audit, in an amount not-to-exceed \$274,000.00 for professional services rendered, plus out-of-pocket expenses not expected to exceed \$15,000.00. Per the signed Engagement Letter, Rehmann Robson LLC will also notify the City Council in writing as soon as practical after identification of the need for testing any additional major programs, as well as to explain any additional fees after the identification of any problems incurred when preparing for the audit.

APPROVED AS TO FORM:

APPROVED AS TO FINANCE:

JoAnne Gurley, City Attorney

FOR THE CITY:

Phillip Moore, Chief Financial Officer

APPROVED BY CITY COUNCIL:

Clyde Edwards, City Administrator

2	50	212	!-7
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RESOLUTION:

PRESENTED: 6-18-2025

ADOPTED: _____

RESOLUTION AUTHORIZING THE CITY OF FLINT TO ENTER INTO AN AGREEMENT FOR AUDITING SERVICES WITH REHMANN ROBSON LLC FOR THE FY2025 AUDIT

BY THE CITY COUNCIL:

On March 28, 2025, Rehmann Robson LLC forwarded an Engagement Letter to the City of Flint for Auditing Services for the fiscal year ended June 30, 2025, that included information regarding Rehmann Robson's responsibilities in a financial statement audit, such as testing and reporting on compliance with laws and regulations; and

Rehmann Robson LLC has estimated a professional services fee for the audit of the City's financial statements in an amount not expected to exceed \$291,000.00, plus out of pocket costs in an amount not expected to exceed \$15,000.00; and

The estimated fee includes a single audit with up to three major programs, with any additional programs required to be tested increasing the fee by \$9,500.00 for each major program in excess of three. If any additional procedures are required, a change order will be issued and billed upon the completion of the procedures. If the City of Flint does not have the necessary staff to appropriately prepare for the audit, there will be an additional fee of \$50,000.00, separate from any change orders, with Rehmann notifying the City Council in writing explaining those additional fees as soon as practical after the identification of the problem, and in advance of incurring said fees.

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to engage the services of Rehmann Robson LLC for the City of Flint's FY2025 auditing services, in an amount not expected to exceed \$291,000.00, plus out of pocket expenses not expected to exceed \$15,000.00. Per the Engagement Letter, Rehmann Robson LLC will also notify the City Council in writing as soon as practical after identification of the need for testing any additional major programs, as well as to explain any additional fees after the identification of any problems incurred when preparing for the audit.

APPROVED AS TO FORM:	APPROVED AS TO FINANCE:
JoAnne Gurley, City Attorney	Phillip Moore, Chief Financial Officer
FOR THE CITY:	APPROVED BY CITY COUNCIL:
Clyde Edwards, City Administrator	