

OFFICE OF THE CITY COUNCIL



MEMORANDUM

TO: Whom It May Concern
FROM: Davina Donahue – City Clerk 
DATE: October 25, 2023
RE: CITY COUNCIL APPROVED RESOLUTIONS/ORDINANCES
(October 23, 2023)

The attached copies of City Council APPROVED resolutions (listed below) are being distributed to you as a matter of record. If applicable, ordinances as approved by council are also detailed below.

Agenda items that were FAILED and/or DROPPED by council are noted here as well. Thank you.

RESOLUTIONS (as ADOPTED by City Council – October 23, 2023)

230252.1	230312	230331	230332	230333	230335
230336	230337	230338	230339	230340	230341
230342	230346	230347	230349	230350	230351
230355	230357	230360	230361	230363	230365
230366	230370	230371	230372	230373	

NOTE:

ORDINANCES (as ADOPTED by City Council – October 23, 2023)

NOTE: Ordinance abstracts only outline what was approved by the City Council during this meeting, as every adopted ordinance is subject to veto by the Mayor.

MISC AGENDA ITEMS (as FAILED/DROPPED by City Council – October 23, 2023)

FAILED –

POSTPONED INDEFINITELY –

Reso No. 230328 [Suspension – 2nd Ward Councilperson LLewis @ Charter Violations]

Reso No. 230329 [Suspension – 3rd Ward Councilperson QMurphy @ Charter Violations]

MUNICIPAL CENTER

1101 S. SAGINAW STREET

FLINT, MICHIGAN 48502

(810) 766-7418

FAX (810) 766-7032



RESOLUTION NO.:

230252.1

PRESENTED:

AUG 28 2023

ADOPTED:

OCT 23 2023

**RESOLUTION TO UTILIZE ARPA FUNDS TO RESPOND TO THE IMPACTS OF THE
PANDEMIC ON HOUSING FOR FLINT HOMEOWNERS – CONTRACT WITH COURT
STREET VILLAGE FOR THE PAINT PROJECT**

The City of Flint is a duly created and validly existing political subdivision of the State of Michigan under the Constitution and laws of the state of Michigan, and;

On March 11, 2021, the President of the United States of America signed into law the “American Rescue Plan Act of 2021”, also known as House Resolution 1319, an Act approved by the Congress of the United States, and which authorized the Treasury of the United States to disburse certain funds to local governments, including the City of Flint, which could be used for specific and defined purposes, and;

In accordance with the American Rescue Plan Act of 2021, the City of Flint wishes to exercise its right to extend and disseminate assistance to impacted households tied to specific criteria, as authorized by the Act, to assist citizens who may have been impacted financially by the ongoing COVID-19 Pandemic.

The administration recommends funding up to \$225,000 for Court Street Village to continue to provide home repair and improvement resources through The Paint Project to city of Flint residents. Funding is to come from the following account:

Account Number	Account Name / Grant Code	Amount
287-721.150-801.000	FUSDT-CSLFRF	\$225,000

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to provide funding to Court Street Village and appropriate funding for revenue and expenditures in future fiscal years, for as long as funds are available from the funder. Funds will be paid from the American Rescue Plan Act fund (287). Before funds are spent, the City of Flint’s ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules.

For the City:**For the City Council:**

Clyde D. Edwards, City Administrator**Approved as to Form:****Approved as to Finance:**

William Kim, City Attorney

Jane Mager, acting Chief Financial Officer

RESOLUTION STAFF REVIEW

Date: August 2, 2023

Agenda Item Title:

RESOLUTION TO UTILIZE ARPA FUNDS TO RESPOND TO THE IMPACTS OF THE PANDEMIC ON HOUSING FOR FLINT HOMEOWNERS – CONTRACT WITH COURT STREET VILLAGE FOR THE PAINT PROJECT

Prepared by:

Latrese Brown, Community Liaison and Emily Doerr, Director of Planning and Development

Background/Summary of Proposed Action:

On October 24, 2022, the Flint City Council adopted an ARPA Allocation Plan for allocating the remaining \$60,351,968.00 of the City's remaining ARPA funding. The category of Neighborhood Improvement (\$13,735,000 total) included \$5,000,000 for home repair / improvement programs to provide assistance to homeowners. A Notice of Funds Available was put out to the community and 12 applications were received with the total applications valuing \$10,720,660.00.

Through the utilization of a specific rubric and review/scoring process, 5 of the 12 applications as well as an additional recommendation for Disability Network for accessibility modifications totaling \$4,625,000 have been chosen by the Mayor for recommendation for funding. These selected organizations address community priorities, meet eligibility requirements, are backed by evidence of effectiveness, promote equitable outcomes, leverage other dollars, and are financially sustainable.

To be eligible for these grants, homeowners need to have been in their house for at least one (1) year, be under 300% of the federal poverty level depending on their household size and be in good standing with the City of Flint (water bills and property taxes paid). Lower-income households will take priority over households with greater levels of income. Additionally, residents are encouraged to utilize the Michigan Homeowner Assistance Fund (MIHAF) to receive assistance with property taxes and water bills but they can also use ARPA funds (from the \$15,000 per household amount) to get into Good Standing.

Financial Implications:

American Rescue Plan Act funds must be obligated by 12/31/24 and fully expended by 12/31/26.

Budgeted Expenditure: Yes ___ No X **Please explain, if no:**

Project Type	Organization Name	Amount	Max per Household	Goal # Impacted
External Paint Project	Court St. Village	\$225,000	\$15,000	13

Pre-encumbered: Yes ___ No x

Requisition #: _____

Other Implications: No other implications are known at this time.

Staff Recommendation: Staff recommends approval of this resolution.

APPROVAL _____

Emily Doerr, Director, Planning and Development



230312

RESOLUTION NO.: _____

PRESENTED: SEP - 6 2023

ADOPTED: OCT 23 2023

RESOLUTION FOR CITY COUNCIL SUPPORT OF REDUCING LANES FOR 5TH AND COURT STREETS IN THE CITY OF FLINT FROM ANN ARBOR STREET TO LAPEER ROAD

WHEREAS, the Michigan Department of Transportation (MDOT) has commissioned DLZ, Michigan to perform a corridor study of 5TH and Court Street in the City of Flint from Ann Arbor Street (western border) to Lapeer Road (eastern border); and

WHEREAS, the City of Flint acknowledges the need to enhance the safety and accessibility of its urban corridors for all modes of transportation, including vehicular, pedestrian, and cyclist traffic and the City of Flint is committed to improving the quality of life for its residents by creating more pedestrian and cyclist-friendly infrastructure that aligns with the Imagine Flint Comprehensive Plan; and

WHEREAS, the Michigan Department of Transportation conducted virtual Public Hearings on May 11th, 2021 and August 26th, 2021 to receive input from residents of the City of Flint; and

WHEREAS, reducing the number of lanes is a proven way to decrease speeds and afford the city the opportunity to invest in multi-modal transportation infrastructure like "protected bike lanes" which are designated lanes for cyclists that are physically separated from vehicular traffic by a barrier, such as flexible posts, curbs, or planters, providing an added layer of safety and encouraging cycling as a viable mode of transportation;

IT IS RESOLVED, that the City Council of the City of Flint wholeheartedly supports the implementation of lane reduction (sometimes referred to as "road diets") of Court Street and 5th Street, commencing from Ann Arbor Street to the intersection of 5th and Court Streets with Lapeer Rd.

For the City:

CLYDE D EDWARDS
CLYDE D EDWARDS (Aug 30, 2023 14:40 EDT)

Clyde D. Edwards, City Administrator

For the City Council:

[Signature]

Approved as to Form:

[Signature]
William Kim (Aug 30, 2023 13:55 EDT)

William Kim, City Attorney

Approved as to Finance:

[Signature]
Jane Mager (Aug 30, 2023 14:00 EDT)

Jane Mager, acting Chief Financial Officer

RESOLUTION STAFF REVIEW

Date: August 29, 2023

Agenda Item Title:

RESOLUTION FOR CITY COUNCIL SUPPORT OF REDUCING LANES FOR 5TH AND COURT STREETS IN THE CITY OF FLINT FROM ANN ARBOR STREET TO LAPEER ROAD

Prepared by:

Emily Doerr, Director of Planning and Development

Background/Summary of Proposed Action:

The City of Flint's "Imagine Flint" Comprehensive Plan describes the need to enhance the safety and accessibility of its urban corridors for all modes of transportation, including vehicular, pedestrian, and cyclist traffic and the City of Flint is committed to improving the quality of life for its residents by creating more pedestrian and cyclist-friendly infrastructure. MDOT will cover the costs of this lane reduction which will lead to reduced speeds of motor vehicles as well as give space for protected bike lane installation.

Financial Implications: MDOT is covering all costs for this project.

Budgeted Expenditure: Yes ___ No X Please explain, if no:

Pre-encumbered: Yes ___ No x **Requisition #:** _____

Other Implications: No other implications are known at this time.

Staff Recommendation: Staff recommends approval of this resolution.

APPROVAL 
Emily Doerr (August 30, 2023 13:52 EDT)

Emily Doerr, Director, Planning and Development

230331



RESOLUTION NO.: _____

PRESENTED: OCT - 4 2023

ADOPTED: OCT 23 2023

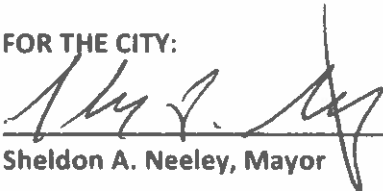
Resolution Approving 2023 Strategic Budgeting Plan

As part of the City's budgeting process, section 7-101(A)(3) of the Flint City Charter provides that "the City Council shall pass and the Mayor shall adopt a resolution updating the City of Flint's strategic plan for the next fiscal year. The plan shall state the City of Flint's goals, prioritized objectives, and measures for success for the next fiscal year. The City Council shall utilize the City of Flint's Comprehensive Plan, input from the Mayor, and input from the public in updating the strategic plan."

Pursuant to that section of the Flint City Charter, Mayor Sheldon Neeley proposes the attached strategic budgeting plan for Council's consideration.

IT IS RESOLVED by the City of Flint that the attached strategic budget plan is hereby approved.

FOR THE CITY:


Sheldon A. Neeley, Mayor

FOR THE CITY COUNCIL:



APPROVED AS TO FORM:


William Y. Kim, City Attorney

APPROVED AS TO FINANCE:


Phillip Moore, acting Chief Financial Officer



CITY OF FLINT

2023 STRATEGIC BUDGETING PLAN

In developing this 2023 Strategic Budgeting Plan, as required by Section 7-101(A)(3) of the Flint City Charter, our focus is to establish the goals, objectives, and measures of success that will rebuild a safer community, healthier neighborhoods, and opportunities for youth over the upcoming decades.

This strategic budgeting plan prioritizes the services, programs, and skilled staff needed to fulfil the vision of providing high quality City services that will help keep Flint strong. In accordance with Section 7-101, this strategic budgeting plan will guide the development of the FY2024 budget.

This year, generous federal funding has provided important opportunities to support and grow our work in key areas. We are actively seeking federal dollars to invest in our community and support needed services. However, it is critical that we take advantage of every opportunity to secure State funding and that the State provide local governments with more flexible and progressive ways to raise revenue.

GOAL: REBUILD THE CITY OF FLINT'S RESIDENTS, BUSINESSES, AND NEIGHBORHOODS

Objective 1: Attack crime and blight

Measures of success:

- Reduce crime rates in the City of Flint.
- Conduct cleanups of blighted properties.
- Secure grant funding to demolish privately-owned blighted structures.

Objective 2: Reverse population decline

Measures of success:

- Create housing and talent programs encouraging young adults to live in Flint.
- Establish partnerships with federal/state partners highlighting Flint as an attractive destination for legal immigration & refugees.



CITY OF FLINT

2023 STRATEGIC BUDGETING PLAN

Objective 3: Revitalize the City's business environment

Measures of success:

- Identify commercial corridors to target for revitalization.
- Exercise the City of Flint's powers under the Corridor Improvement Authority Act to create Corridor Improvement Authorities to enable sustainable funding of these commercial corridors.

GOAL: REBUILD THE CITY OF FLINT FOR FUTURE GENERATIONS

Objective 4: Facilitate entrepreneurial activity by City of Flint residents

Measures of success:

- Secure funding from public and private partners to highlight new investment opportunities in the City.
- Connect small businesses with grants to support startup and development activities in the City.

Objective 5: Encourage land ownership by current homeowners & residents

Measures of success:

- Increase the percentage of owner-occupied parcels in the City.

Objective 6: Modernize the City's transportation & energy infrastructure

Measures of success:

- Form partnerships with other governmental or private entities to invest in the City's transportation and energy infrastructure.

GOAL: REBUILD THE CITY OF FLINT'S GOVERNMENT

Objective 7: Update the City's water and transportation infrastructure

Measures of success:

- Secure grant funding to update the City's water and transportation infrastructure to better match the City's current needs
- Increase available alternatives to meet the transportation needs of the City's residents (i.e. more bus shelters, road diets, speed humps, bike lanes)



CITY OF FLINT

2023 STRATEGIC BUDGETING PLAN

Objective 8: Address the City's pension and legacy costs

Measures of success:

- Increase the percentage that the City's pension fund is funded.

Objective 9: New City Hall/Metroplex

Measures of success:

- Conduct feasibility study on constructing a new City Hall/metroplex
- Identify potential ROI and long-term savings of replacing City Hall
- Explore possible funding sources



RESOLUTION NO.:

PRESENTED: OCT - 4 2023

ADOPTED: OCT 23 2023

Resolution Authorizing Appropriate City of Flint Officials to Do All Things Necessary to enter into change order #1 to MDOT Contract 23-5030, Job No. 206084CON for the removal and replacement of bridge structure #2840, which carries Fenton Rd. over Thread Creek.

BY THE CITY ADMINISTRATOR:

On March 13, 2023, The appropriate City Officials were authorized to do all things necessary to enter into MDOT Contract No. 23-5030, for the removal and replacement of bridge structure #2840, which carries Fenton Rd. over Thread Creek in the amount of \$119,858.00 plus potential overruns in the amount of \$12,000.00 for a total of \$131,858.00.

There were delays in starting the project, which resulted in additional costs. As the project progressed, contaminated soil was discovered, design changes to the bridge were necessary and there were changes to storm sewers, all of which resulted in higher overall costs. The overall increase to the contract resulted in a change to the local share of an additional \$41,752.00. The total cost of this contract is \$3,072,199.87 and the local municipality pays 5%. The City of Flint adds an additional \$20,000.00 to pay for overruns. Funding is available in the following account:

202-450.202-801.000	Major Street Fund	\$41,752.00
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IT IS RESOLVED, that appropriate City Officials are authorized to do all things necessary to enter into change order #1 to MDOT Contract No. 23-5030 for additional costs to the removal and replacement of bridge structure #2840, which carries Fenton Rd. over Thread Creek, in the amount of \$41,752.00 and a revised total of \$173,610.00, (Major Street Fund)

APPROVED AS TO FINANCE:

Phillip Moore

Philip Moore (Sep 26, 2023 08:54 EDT)

Philip Moore
Acting Chief Financial Officer

CLYDE EDWARDS

CLYDE EDWARDS (Sep 26, 2023 11:38 EDT)

Clyde Edwards, City Administrator

APPROVED AS TO FORM:

William Kim

William Kim (Sep 26, 2023 09:52 EDT)

William Kim
City Attorney

[Signature]

City Council

2023-KRN

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: September 26, 2023

BID/PROPOSAL# N/A

AGENDA ITEM TITLE: Change order #1 - MDOT Contract 23-5030, Job No. 206084CON – Replacement of structure #2840, which carries Fenton Rd. over Thread Creek

PREPARED BY Kathryn Neumann for Rodney McGaha, Director of Transportation

VENDOR NAME: State of Michigan (MDOT)

BACKGROUND/SUMMARY OF PROPOSED ACTION:

This change order covers overruns for the replacement of bridge structure #2840, which carries Fenton Rd. over Thread Creek. There were delays in starting the project because the City had to acquire land and the homeowner passed away. This delayed everything by six months. There were also increased costs due to a design change to the new bridge and drainage changes. When digging the footings for the new bridge, it was discovered there was contaminated soil that needed to be remediated and disposal at a special dump site. That unexpected problem alone increased costs to the State of Michigan over \$100,000.00.

FINANCIAL IMPLICATIONS: The city is responsible for the projected cost after deduction of Federal aid. MDOT has the authority under Public Act 51 of 1951 to request the Treasurer to withhold City's MTF payment to secure the City's participation in the project.

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
202	Major Street Fund	450.202-801.000		\$ 41,752.00
		FY24 GRAND TOTAL		\$ 41,752.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 240007789

ACCOUNTING APPROVAL: Kathryn Neumann
Kathryn Neumann (Sep 26, 2023 08:07 EDT) **Date:** _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐
(If yes, please indicate how many years for the contract)

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:

Rodney McGaha
Rodney McGaha (Sep 26, 2023 08:39 EDT)
Rodney McGaha, Director of Transportation



RESOLUTION NO.:

230064

PRESENTED:

MAR - 8 2023

ADOPTED:

MAR 13 2023

Resolution Authorizing Appropriate City of Flint Officials to Do All Things Necessary to enter into MDOT Contract 23-5030, Job No. 206084CON for the purpose of fixing the rights and obligations of the parties in agreeing to the following: the removal and replacement of the structure #2840, which carries Fenton Rd. over Thread Creek, including concrete abutments with steel H-piles, structural concrete bridge approach slabs, riprap, curb and gutter, sidewalk, earthwork, hot mix asphalt approach reconstruction, storm sewer, guardrail, permanent signing and pavement markings; and all together with necessary related work.

BY THE CITY ADMINISTRATOR:

MDOT has submitted to the City of Flint Contract 23-5030, Job No. 206084CON for the purpose of fixing the rights and obligations of the parties in agreeing to the following: the removal and replacement of the structure #2840 with pre-stressed concrete bulb tee beams, which carries Fenton Rd. over Thread Creek, including concrete abutments with steel H-piles, structural concrete bridge approach slabs, riprap, curb and gutter, sidewalk, earthwork, hot mix asphalt approach reconstruction, storm sewer, guardrail, permanent signing and pavement markings; and all together with necessary related work.

The present estimated project cost is \$2,397,150.00, with a Federal share of \$1,917,720.00, State Local Bridge Funds \$359,572.00 and the local share of \$119,858.00 (City of Flint), which is the project cost after a deduction of Federal aid. The State of Michigan allows overruns without City of Flint authorization, so the City of Flint has allowed an additional \$12,000.00 to be used if necessary. Funding is available in the following account:

202-450.202-801.000	Major Street Fund	\$131,858.00
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IT IS RESOLVED, that appropriate City Officials are authorized to do all things necessary to enter into MDOT Contract No. 23-5030, including local contribution of \$119,858.00 plus potential overruns in the amount of \$12,000.00 for a total of \$131,858.00. (Major Street Fund)

IT IS FURTHER RESOLVED, I, Sheldon A. Neeley, Mayor, am the duly authorized City official authorized to sign MDOT Contract 23-5030 on behalf of the City of Flint.

APPROVED AS TO FINANCE

APPROVED AS TO FORM

Robert J.F. Widigan

Robert J.F. Widigan (Feb 21, 2023 13:13 EST)

Robert J. F. Widigan
Chief Financial Officer

William Kim

William Kim
City Attorney

Clyde Edwards

Clyde Edwards (Feb 22, 2023 10:37 EST)

Clyde Edwards, City Administrator

2023-KRN

MAR 13 2023



RESOLUTION NO.:

OCT - 4 2023

PRESENTED:

OCT 23 2023

ADOPTED:

Resolution Authorizing Appropriate City of Flint Officials to Do All Things Necessary to enter into MDOT Contract 23-5376, Job No. 207627CON for the purpose of fixing the rights and obligations of the parties in agreeing to the following: hot mix asphalt cold milling and resurfacing along 12th Street from Fenton Rd. to Grand Traverse Street, including concrete curb ramps, curb and gutter, permanent signing and pavement markings for a 4-to-3 lane conversion; and all together with necessary related work.

BY THE CITY ADMINISTRATOR:

MDOT has submitted to the City of Flint Contract 23-5376, Job No. 207627CON for the purpose of fixing the rights and obligations of the parties in agreeing to the following: hot mix asphalt cold milling and resurfacing along 12th Street from Fenton Rd. to Grand Traverse Street, including concrete curb ramps, curb and gutter, permanent signing and pavement markings for a 4-to-3 lane conversion; and all together with necessary related work.

The present estimated project cost is \$450,700.00, with a Federal share of \$360,560.00 and the local share of \$90,140.00 (City of Flint), which is the project cost after a deduction of Federal aid. The State of Michigan allows overruns without City of Flint authorization, so the City of Flint has allowed an additional \$10,000.00 to be used if necessary. Funding is available in the following account:

202-450.202-801.000	Major Street Fund	\$100,140.00
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IT IS RESOLVED, that appropriate City Officials are authorized to do all things necessary to enter into MDOT Contract No. 23-5376, Job No. 207627CON, including local contribution of \$90,140.00 plus potential overruns in the amount of \$10,000.00 for a total of \$100,140.00. (Major Street Fund)

IT IS FURTHER RESOLVED, I, Sheldon A. Neeley, Mayor, am the duly authorized City official authorized to sign MDOT Contract 23-5376 on behalf of the City of Flint.

APPROVED AS TO FINANCE:

APPROVED AS TO FORM:

Phillip Moore
Phillip Moore (Sep 26, 2023 08:53 EDT)

Philip Moore
Acting Chief Financial Officer

Clyde Edwards
CLYDE D. EDWARDS (Sep 26, 2023 11:39 EDT)

Clyde Edwards, City Administrator

William Kim
William Kim (Sep 26, 2023 09:52 EDT)

William Kim
City Attorney

City Council
City Council

2023-KRN

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: September 26, 2023

BID/PROPOSAL# N/A

AGENDA ITEM TITLE: MDOT Contract 23-5376, Job No. 207627CON – Repaving 12th Street between Fenton Rd. and Grand Traverse Street

PREPARED BY Kathryn Neumann for Rodney McGaha, Director of Transportation

VENDOR NAME: State of Michigan (MDOT)

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The purpose of this agreement is for hot mix asphalt cold milling and resurfacing along 12th Street from Fenton Rd. to Grand Traverse Street, including concrete curb ramps, curb and gutter, permanent signing and pavement markings for a 4-to-3 lane conversion; and all together with necessary related work.

FINANCIAL IMPLICATIONS: The city is responsible for the projected cost after deduction of Federal aid. MDOT has the authority under Public Act 51 of 1951 to request the Treasurer to withhold City's MTF payment to secure the City's participation in the project.

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
202	Major Street Fund	450.202-801.000		\$ 100,140.00
FY24 GRAND TOTAL				\$ 100,140.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 240007802

ACCOUNTING APPROVAL: Kathryn Neumann Kathryn Neumann (Sep 26, 2023 08:03 EDT) **Date:** _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐
(If yes, please indicate how many years for the contract)

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:

Rodney McGaha
Rodney McGaha (Sep 26, 2023 08:37 EDT)
Rodney McGaha, Director of Transportation

September 6, 2023

EXHIBIT I

CONTROL SECTION	STU 25000
JOB NUMBER	207627CON
PROJECT	23A0811

ESTIMATED COST

CONTRACTED WORK

Estimated Cost	\$450,700
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COST PARTICIPATION

GRAND TOTAL ESTIMATED COST	\$450,700
Less Federal Funds	<u>\$360,560</u>
BALANCE (REQUESTING PARTY'S SHARE)	\$ 90,140

NO DEPOSIT



RESOLUTION NO.: _____

PRESENTED: _____ OCT - 4 2023

ADOPTED: _____ OCT 23 2023

BY THE CITY ADMINISTRATOR:

RESOLUTION TO OFFICE DEPOT FOR OFFICE SUPPLIES

WHEREAS, the Division of Purchases & Supplies has utilized a three-year agreement (FY2021-2023) for office supplies from Office Depot through the Oakland County, MI America Saves cooperative procurement contract for office supplies.

WHEREAS, The Division of Purchases and Supplies recommends entering into the new Oakland County, MI America Saves 3-year (FY2024-2026) Contract for city-wide office supplies.

Funding is to come from the following account(s) for FY2024 Office Supplies:

Account Number	Account Name/Department	Amount
202-449.201-752.000	Supplies-DPW, Streets	3,000.00
202-447.201-752.000	Supplies-DPW Transportation	2,000.00
101-191.100-752.000	Supplies-Finance	1,800.00
590-550.100-752.000	Supplies-WPC	6,000.00
591-536.100-752.000	Supplies-Water Plant, Admin.	1,500.00
591-545.200-752.000	Supplies-Water Plant, Office	4,000.00
661-229.000-752.000	Supplies-Fleet	3,000.00
590-540.208-752.000	Supplies-WSC	2,750.00
591-540.208-752.000	Supplies-WSC	2,750.00
101-262.000-752.000	Supplies-Clerk, N. Building	4,000.00
101-262.000-752.000	Supplies-Clerk, Elections	6,000.00
101-101.000-752.000	Supplies-Clerk, City Council	3,500.00
101-215.200-752.000	Supplies-Clerk, Licensing	4,500.00
101-266.000-752.000	Supplies-Law	1,850.00
249-371.000-752.000	Supplies-Dev, BSI	3,700.00
101-305.000-752.000	Supplies-Police, Chief	1,500.00
101-303.200-752.000	Supplies-Police, Records I.D.	4,500.00
101-310.200-752.000	Supplies-Police, Criminal I.B.	3,500.00
101-301.202-752.000	Supplies-Police, Juvenile	450.00
265-310.206-752.000	Supplies-Police, SIU	1,000.00
101-315.000-752.000	Supplies-Police, Ops Bureau	3,500.00
207-315.204-752.000	Supplies-COPS Office	3,000.00
101-701.000-752.000	Supplies-Masterplan, Planning	1,800.00
101-703.000-752.000	Supplies-Zoning, Med Marij.	5,500.00
296-704.801-752.000 FHUD18CHOICE	Supplies-Neighborhood Choice Implementation	5,000.00
101-257.000-752.000	Supplies-Assessment	2,000.00
208-752.102-752.000	Supplies-Parks	500.00



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

Account Number	Account Name/Department	Amount
279-737.000-752.000 FHUD-CDBG21	Supplies-CED, CDBG Office	5,000.00
202-450.100-752.000	Supplies-Trans Admin Office	1,400.00
226-528.201-752.000	Supplies-Trans Admin Sanitation	500.00
636-228.000-752.000	Supplies-IT, IS Office	3,000.00
101-233.000-752.000	Supplies-Finance, Purchasing	1,200.00
101-253.200-752.000	Supplies-CSC	1,320.00
101-253.202-752.000	Supplies-CSC	1,320.00
101-253.203-752.000	Supplies-CSC	660.00
101-253-204-752.000	Supplies-CSC	500.00
101-270.000-752.000	Supplies- HR	1,500.00
101-337.000-752.000	Supplies- Fire Dept.	\$35,000.00
	FY2024 GRAND TOTAL	\$134,000.00

IT IS RESOLVED, That the Division of Purchases & Supplies, is hereby authorized to issue Purchase Orders to Office Depot (ODP) to provide office supplies for FY2024 (07/01/23-06/30/24) in the mount of amount of \$134,000.00.

BE IT FURTHER RESOLVED, that the Purchasing division has the discretion to spend an additional amount of no more than 10% of the annual requested spend amount of Office Depot for unanticipated requests that may be submitted during FY2024.

APPROVED AS TO FORM:


William Kim (Sep 28, 2023 16:00 EDT)

William Kim, City Attorney

APPROVED AS TO FINANCE:


Phillip Moore (Sep 28, 2023 15:15 EDT)

Phillip Moore, Acting Chief Financial Officer

FOR THE CITY OF FLINT:


CLYDE D EDWARDS (Sep 28, 2023 16:11 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:



APPROVED AS TO PURCHASING:



Lauren Rowley, Purchasing Manager

Buyer: SNG

CONTRACT NUMBER: 010418

Event # 00292

CONTRACT between the COUNTY OF OAKLAND and CONTRACTOR

Not To Exceed Amount: \$2,500,000		Effective Date: October 1, 2023	Expiration Date: September 30, 2026
Contract Description:	Office Supplies and Coop_-America Saves		
Contractor Address:		Contract Administrator Information:	
Vendor No: 5836 ODP Business Solutions, LLC 6600 North Military Trail Boca Raton, FL 33496		ODP Business Solutions, LLC Valya Broyer Valya.broyer@odpbusiness.com Or Krystal Gilbert Krystal.gilbert@odpbusiness.com	
Buyer and Purchasing Information:		County Contract Administrator and Using Department:	
Scott N. Guzzy OAKLAND COUNTY PURCHASING 2100 Pontiac Lake Rd 41W Waterford, MI 48328-2762 248-858-0511		OAKLAND COUNTY	

The County and Contractor may be referred to individually as a "Party" or collectively as the "Parties." The Parties agree to the attached terms and conditions:

FOR THE CONTRACTOR:

SIGN: 
Valya Broyer (Sep 4, 2023 20:50 CDT)

Valya Broyer Vice President

ODP
PWA

FOR THE COUNTY:

SIGN: 
Scott Guzzy (Sep 5, 2023 07:17 CDT)

Scott N. Guzzy, CPPO, MBA, Purchasing Administrator

EXHIBIT IX

SCOPE OF CONTRACTOR DELIVERABLES/FINANCIAL OBLIGATIONS

Contractor agrees to supply to County the office products that are ordered by the County, which are provided for in this exhibit and in Exhibit X, at the prices set forth therein.

1. **PRICING**

a. **Core List.** Items set forth on Exhibit X attached hereto (the "Core List") will be priced as set forth therein. With the exception of paper, toner/ink, and can liner items, Core List pricing will be updated on a semi-annual basis (January and July). Pricing for paper, toner/ink, and can liner items on the Core List may be updated on a calendar quarter and thereafter will be updated no more than one time per calendar quarter. Upon request, and when available, Contractor Depot shall provide County with manufacturer documentation to verify that paper, toner/ink price and can liner adjustments are being appropriately passed through to County. Contractor will meet with County on an annual basis (or as otherwise necessary) to review the items on the Core List.

Items on the Core List may be updated from time to time (to address additions, deletions, substitutions, and alternate products) in Contractor's discretion, upon notification by Contractor to County (including via e-mail).

b. **Non-Core Items.** Items not on the Core List ("Non-Core Items"), but which are identified in the primary catalog (which may be either printed or virtual) for "contract" customers that is in circulation at the time of the order ("ODP Catalog"), will be priced at a discount as shown in the below table, off of the regular sales price (promotions excluded) set forth on www.odpbusiness.com at the time of the order, exclusive of bulk pricing discounts or other specials. Notwithstanding anything herein to the contrary, the price offering set forth in the first sentence of this subsection may not apply to (i) products in the following categories (as such categories are identified on www.odpbusiness.com): Custom Printing, Copy and Print Services, Promotional Products, Gift Cards, and Warranties; and (ii) clearance items, and/or promotional items, including, but not limited to, Instant Savings, Coupon Savings, Mail-In Savings, and Bundled Savings (collectively, "Excluded Categories"). Non-Core Items that are not identified in the ODP Catalog but which are available on www.odpbusiness.com at the time of order ("ODP Web Assortment") shall be priced at web match as set forth on www.odpbusiness.com at the time of order.

ODP Catalog Product Category	Percent Discount
Technology	10%
Furniture	20%
Cleaning & Breakroom	15%
Paper	25%
Ink/Toner	15%
Binders	20%

Filing/Dated/Forms	25%
Mailing/Shipping/Labels/Notetaking	20%
General Office Supplies	25%
School Supplies	25%
Storage	20%
Writing	25%
Other	15%

2. **Delivery/Minimum Order Value.** Contractor shall institute a Fifty Dollar (\$50.00) minimum order value per delivered order. Orders that do not comply with such minimum order value will be processed subject to a special handling fee. Additional freight charges may apply for items exceeding certain attributes regarding weight and/or dimensions, furniture, bulk items, cases of bottled water and other beverages, Hawaii, Alaska and Puerto Rico orders, special orders and/or rush deliveries.
3. **America Saves Program.** The County has determined to permit Contractor use of the terms and conditions of this Contract to sell Products and Services to other governmental entities ("**Participating Agency**") as part of the "America Saves" Program (the "Program"). The terms of this arrangement between County and Contractor are set forth in a separate agreement. In no event shall County be considered a dealer, remarketer, agent or other representative of Contractor.

ADDITIONAL PROGRAM TERMS

For purposes of this Contract, "**Spend**" shall mean County's paid-for purchases, net of taxes, shipping costs, returns, discounts, credits, any incentives amortized for the applicable period, rebates actually paid, employee purchases under any type of purchasing program, postage, shipping and mailing services, technology items, non-code and special order furniture, paper, gift cards and warranties, and "**Contract Year**" shall mean the twelve (12) month period, commencing on the Effective Date and each subsequent twelve (12) month period thereafter during the Initial Term or any Renewal Term.

The incentive(s)/rebate(s) offered hereunder are contingent on County being in compliance with all terms and conditions set forth in this Contract, including, where applicable, achieving Minimum Annual Spend. To the extent County fails to remit complete and timely payment on any invoice, Contractor shall have the right to offset any monies otherwise due and owing for rebates/incentives earned against any amounts owed by County due to delinquent County invoices.

1. **Annual Spend Rebate.** Provided County is in compliance with the payment terms set forth in this Contract, Contractor shall pay County an Annual Spend Rebate based on Spend per Contract Year. Annual Spend Rebates will be paid to County within sixty (60) days of the end of each Contract Year. Payment shall be based on the following rebate tiers:

Annual Spend	Rebate Percentage
--------------	-------------------

\$0.00 - \$150,000.	0
\$150,000.01 - \$500,000.	2%
\$500,000.01 - \$1,000,000.	3%
\$1,000,000.01 +	4%

2. **Point of Sale Discount.** Provided County is in compliance with the payment terms set forth in this Contract, County shall receive a point-of-sale discount based on pre-tax order size as set forth in the table below. This point-of-sale discount excludes orders that include inventory that is not stocked in an Office Depot facility at the time of the order, special orders, furniture, technology products, in-store purchases, and services (i.e. assembly and product protection plans). Applicable discounts will be reflected on the corresponding invoice.

Order Size (pre-tax)	Discount %
\$100. to \$199.99	1%
\$200. to \$1,000.	1.5%

3. **Aggregate America Saves Spend Rebate.** If at the end of each Contract year, the annual aggregate Spend of the County and America Saves Program Participating Agencies reaches Twenty Million Dollars (\$20,000,000.00) Contractor shall pay an additional rebate to County and each Participating Agency within sixty (60) days of the end of each Contract Year. Payment shall be based on the following rebate tiers:

Annual Spend	Rebate Percentage
\$20,000,000. - \$29,999,999.	0.25%
\$30,000,000. - \$39,999,999.	0.50%
\$40,000,000. - \$49,999,999.	0.75%
\$50,000,000. +	1%

4. **Annual Administrative Fee.** Provided County is in compliance with the payment terms set forth in this Contract, Contractor shall pay County, as Lead Agency for the America Saves Program, an Annual Administrative Fee ("Fee") of one-half of one percent (.5%) of Participating Agency Spend per Contract Year. The Fee will be paid to County semi-annually within sixty (60) days of January 1st and July 1st of each Contract Year.

EXECUTION COPY

**AMENDMENT #2 TO AGREEMENT GRANTING
OFFICE DEPOT, LLC. PERMISSION TO USE COUNTY OF OAKLAND'S PROFESSIONAL SERVICE
CONTRACT IN ITS "AMERICA SAVES" PROGRAM**

This Amendment #2 to Agreement Granting Office Depot, LLC. Permission to Use County of Oakland's Professional Service Contract in its "America Saves" Program (this "**Amendment**") is made and entered into as of the 1st day of October, 2023 (the "**Amendment #2 Effective Date**"), by and between Office Depot, LLC. ("**Contractor**"), ODP Business Solutions, LLC ("**ODP**") and County of Oakland ("**County**").

WHEREAS, County and Contractor entered into that certain Agreement Granting Office Depot, LLC. Permission to Use County of Oakland's Professional Service Contract Number in its "America Saves" Program, dated as of July 1, 2011 (the "**Agreement**"), as amended, and the parties desire to further amend the Agreement, on the terms and conditions as provided herein; and

WHEREAS, Contractor desires to assign all of its right, title and interest under the Agreement to ODP, and ODP desires to assume all obligations under the Agreement, on the terms set forth herein; and

WHEREAS, ODP and Customer desire to amend the Agreement on the terms and conditions as provided herein; and

WHEREAS, the parties hereto agree that the Agreement is amended as stated herein and that this Amendment #1 shall be incorporated into the Agreement and made a part thereof.

NOW, THEREFORE, in consideration of the mutual covenants set forth herein the parties agree as follows:

1. Contractor hereby assigns all of its right, title and interest under the Agreement to its affiliate, ODP, and ODP hereby assumes all obligations under the Agreement. Any references to the term "Office Depot" or "Contractor", as used in the Agreement, shall now refer to "ODP."
2. The following terms and conditions of the Agreement shall be amended:
 - a. All references in the Agreement to "www.officedepot.com" shall be deleted and replaced with "www.odpbusiness.com".
3. Section 1 under "Purpose" shall be deleted in its entirety and replaced with the following:
 - "1. After a competitive bidding and selection process by County of Oakland, ODP and the County entered into a Contract, Contract Number 10418 ("Master Contract"), dated October 1, 2023, which provides for the purchase of various office supplies and equipment (the "Products") from ODP."
4. Section 4 of the Agreement shall be deleted in its entirety and replaced with the following:
 - "4. As defined in the Master Contract, "Spend" for the purposes of this Grant of Permission shall mean the aggregate paid-for purchases from ODP by Participating Agencies, net of taxes, shipping costs, returns, discounts, credits, any incentives amortized for the applicable period, rebates actually paid, employee purchases under any type of purchasing program, postage, shipping and mailing services, technology items, non-code and special order furniture, paper, gift cards and warranties, and "**Contract Year**" shall mean the twelve (12) month period, commencing on the Effective Date and each subsequent twelve (12) month period thereafter during the Initial Term or any Renewal Term. Participating Agencies shall be eligible for incentives relating to Spend as further described in Exhibit IX of the Master Contract."

EXECUTION COPY

5. Section 10 shall be deleted in its entirety and replaced with the following:

"10. This Agreement is effective on October 1, 2023, and shall run coterminous with the Initial Term and any extensions of the Master Contract. Either Party may terminate this Agreement upon 30 days' prior written notice to the other Party for any reason including convenience. Termination of this Agreement shall not affect the Master Contract between the County and ODP."

6. Capitalized terms not otherwise defined in this Amendment shall have the same meaning as set forth in the Agreement. This Amendment may be executed in any number of multiple counterparts, each of which shall be deemed an original but all of which together constitute one and the same instrument. Facsimile signatures will be considered original signatures. Any provision not specifically modified by this Amendment shall remain in full force and effect.

IN WITNESS WHEREOF, the undersigned have executed this Amendment #2 to Agreement as of the Amendment #2 Effective Date.

OFFICE DEPOT, LLC.

DocuSigned by
By: Steven Bluth
Name: Steven Bluth
Title: Senior Vice President
Date: 9/11/2023

COUNTY OF OAKLAND

DocuSigned by
By: Scott N. Guzzi
Name: Scott N. Guzzi
Title: Purchasing Administrator
Date: 9/11/2023

ODP BUSINESS SOLUTIONS, LLC

DocuSigned by
By: Valya Brayer
Name: Valya Brayer
Title: Vice President
Date: 9/11/2023

ODP
LOCAL
PHA



OAKLAND COUNTY EXECUTIVE DAVID COULTER

Purchasing

(248) 858-0511 | purchasing@oakgov.com

PURCHASING

Buyer SNG

AMENDMENT OF CONTRACT 010418**AMENDMENT #1****AMENDMENT #1 DATE: October 1, 2023**

This AMENDMENT #1 OF CONTRACT (hereafter this "Amendment #1") is made and entered into by and between the Contractor named and identified below, (hereafter "Contractor") and the COUNTY OF OAKLAND (hereafter "County") whose address is 2100 Pontiac Lake Rd, Waterford, MI 48328.

CONTRACTOR	ADDRESS
ODP Business Solutions, LLC	6600 North Military Trail
Vendor Number: 5836	Boca Raton, FL 33496

The County and Contractor agree and acknowledge that the purpose of this Amendment #1 is to modify as provided herein and otherwise continue the present contractual relationship between the Parties as described in their current contract with the same contract number as above.

In consideration of the extension of the mutual promises, representations, assurances, agreements, and provisions in the Contract and this Amendment #1, the adequacy of which is hereby acknowledged by the Parties, the County and Contractor hereby agrees to amend the current Contract as follows:

- 1.0 The County and Contractor agree that any and all defined words or phrases in the current Contract between the parties will apply equally to and throughout the amendment.
- 2.0 The Parties agree that any and all other terms and conditions set forth in the current Contract between the Parties shall remain in full force and effect and shall not be modified, excepted, diminished, or otherwise changed or altered by this Amendment #1 except as otherwise expressly provided for in this Amendment #1.
- 3.0 Description of Change: Exhibit IX, Section 2. of the Contract shall be deleted in its entirety and replaced with the following:

"2. Delivery/Minimum Order Value. Contractor shall institute a Twenty-Five Dollar (\$25.00) minimum order value per delivered order. Orders that do not comply with such minimum order value will be processed subject to a special handling fee of \$5.95. Additional freight charges may apply for items exceeding certain attributes regarding weight and/or dimensions, furniture, bulk items, cases of bottled water and other beverages, Hawaii, Alaska and Puerto Rico orders, special orders and/or rush deliveries."



OAKLAND COUNTY EXECUTIVE DAVID COULTER

Purchasing
(248) 858-0511 | purchasing@oakgov.com

For and in consideration of the mutual assurances, promises, acknowledgments, warrants, representations, and agreements set forth in the Contract and this Amendment #1, and for other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the undersigned hereby execute this Amendment #1 on behalf of the County, and Contractor and by doing so legally obligate and bind the County and Contractor to the terms and conditions of the Contract and this Amendment #1.

THE CONTRACTOR:



SIGN / DATE:

DocuSigned by:

Valya Broyer

9/7/2023

Valya Broyer, Vice President
ODP Business Solutions, LLC

THE COUNTY OF OAKLAND:

SIGN / DATE:

DocuSigned by:

Scott N. Guzzu

9/7/2023

Scott N. Guzzu, CPPO, MBA, Purchasing Administrator

XXX



RESOLUTION NO.:

230336

PRESENTED:

OCT - 4 2023

ADOPTED:

OCT 23 2023

**RESOLUTION TO ENTER CONTRACT WITH CRIM FITNESS FOUNDATION FOR
FLINT RECAST FOR COMMUNITY BASED MINDFULNESS TRAININGS****BY THE CITY ADMINISTRATOR:**

WHEREAS, in July 2021, the City of Flint was awarded grant number: 1 H79 SM084918-01, for \$5,000,000.00, over a five-year period. The funding is allocated for the Flint Resiliency in Communities After Stress and Trauma (ReCAST) (Performance period September 30, 2021 – September 29, 2026).

WHEREAS, the primary strategy of Flint ReCAST is to assist high-risk youth and families in the City of Flint, impacted by the Flint Water Emergency, by promoting resilience and equity through implementation of evidence-based programming as well as linkages to trauma-informed behavioral health services.

WHEREAS, The Crim Fitness Foundation's mission is to advocate for and support policy, systems and environment change that creates equitable access to safe opportunities to be physically active throughout Flint and Genesee County.

WHEREAS, the Crim Fitness Foundation will enter a performance-based contract over the duration of the grant program, providing mindfulness training as a partner on Flint ReCAST in collaboration with the City of Flint administration.

Account Number	Grant Code Account Name	Amount
296-649.700-801.000	FHHS21RECAST Professional Services	\$109,800.00

IT IS RESOLVED that the appropriate City Officials are authorized to do all things necessary to enter into a contract with Crim Fitness Foundation in the amount not-to-exceed \$109,800.00 over the third 12-month grant period, September 30, 2023 – September 29, 2024.

Approved as to Form:
William Kim (Sep 25, 2023 11:52 EDT)**William Kim, Chief Legal Officer****Approved as to Finance:**
Phillip Moore (Sep 25, 2023 12:33 EDT)**Phillip Moore, Interim Chief Financial Officer****For the City of Flint:**
CLYDE D EDWARDS (Sep 27, 2023 11:21 EDT)**Clyde D. Edwards, City Administrator****Approved by Council:**

RESOLUTION STAFF REVIEW

Date: September 12, 2023

Agenda Item Title:

RESOLUTION TO ENTER CONTRACT WITH THE CRIM FITNESS FOUNDATION FOR FLINT RECAST FOR COMMUNITY BASED MINDFULNESS TRAININGS

Prepared by:

Latrese Brown - Community Liaison, Mayor's Office

Background/Summary of Proposed Action:

This resolution aims to award a contract to the Crim Fitness Foundation for mindfulness training for Flint ReCAST. The Crim Fitness Foundation will focus on two projects during year three (3) including, mindfulness, ACEs, PCEs, and wellbeing classes to support Flint youth, parents, youth workers, and community members. Crim Fitness Foundation will provide Mindful Civic Leadership Training for Flint Police and Black community members. The CRIM will support Flint area First Responders with the completion of the Mindful Badge Peer Coaching Program to build a scalable and sustainable training model to reach interested First Responders. The Crim Fitness Foundation will conduct outreach to engage youth, families, and community members to participate in training and skill-building to advance the Flint ReCAST project objectives.

The Crim Fitness Foundation is the designated Flint/Genesee County organization to advocate for and support policy, systems and environment change that creates equitable access to safe opportunities to be physically active throughout Flint and Genesee County. CRIM has a lengthy track record of supporting effective outreach and engagement to the Flint ReCAST project's target population and a history of developing culturally appropriate training. The CRIM has supported residents and the City of Flint throughout all phases of the Flint Water Crisis and its recovery phase and is well suited to successfully deliver outcomes for the work plan.

Excluded from this process:

- No known exclusions

Financial Implications:

The \$109,800.00 will be encumbered from the Professional Services line in the Flint ReCAST budget:
1 H79 SM084918-01

Budgeted Expenditure: Yes ☒ No ☐ Please explain, if no:

Pre-encumbered: Yes ☒ No ☐ **Requisition #:** _____ **Other Implications:** No

other implications are known at this time.

Staff Recommendation: Staff recommends approval of this resolution.

APPROVAL  _____
Shelly Sparks-Green (Sep 27, 2023 09:48 EDT)

Account Number	Grant Code Account Name	Amount
296-649.700-801.000	FHHS21RECAST Professional Services	\$109,800.00

Administration 03/06/2020



RESOLUTION NO.:

230337

PRESENTED:

OCT - 4 2023

ADOPTED:

OCT 23 2023

**RESOLUTION TO MICHIGAN STATE UNIVERSITY FOR FLINT RECAST PROGRAM
EVALUATION**

BY THE CITY ADMINISTRATOR:

WHEREAS, in July 2021, the City of Flint was awarded grant number: 1 H79 SM084918-01, for \$5,000,000.00, over a five-year period. The funding is allocated for the Flint Resiliency in Communities After Stress and Trauma (ReCAST) (Performance period September 30, 2021 – September 29, 2026).

WHEREAS, the primary strategy of Flint ReCAST is to assist high-risk youth and families in the City of Flint, impacted by the Flint Water Emergency, by promoting resilience and equity through implementation of evidence-based programming as well as linkages to trauma-informed behavioral health services.

WHEREAS, the Michigan State University's mission includes conducting research of the highest caliber that seeks to answer questions and create solutions in order to expand human understanding and make a positive difference, both locally and globally.

WHEREAS, the Michigan State University will enter a performance-based contract over the duration of the grant program, providing program evaluation, as required by SAMHSA, not to exceed 10% of the total grant.

Account Number & Grant Code Account Name	Amount
296-649.700-801.000 FHHS21RECAST Professional Services	\$109,807.00

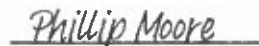
IT IS RESOLVED that the appropriate City Officials are authorized to do all things necessary to enter into a contract with Michigan State University in the amount not-to-exceed \$109,807.00 over the second 12 month grant period, September 30, 2023 – September 29, 2024.

Approved as to Form:


William Kim (Sep 25, 2023 11:14 EDT)

William Kim, Chief Legal Officer

Approved as to Finance:


Phillip Moore (Sep 26, 2023 12:47 EDT)

Phillip Moore, Interim Chief Financial Officer

For the City of Flint:


CLYDE D. EDWARDS (Sep 27, 2023 11:30 EDT)

Clyde D. Edwards, City Administrator

Approved by Council:



RESOLUTION STAFF REVIEW

Date: September 25, 2023

Agenda Item Title:

RESOLUTION TO MICHIGAN STATE UNIVERSITY FOR FLINT RECAST PROGRAM EVALUATION

Prepared by:

Latrese Brown - Community Liaison, Mayor's Office

Background/Summary of Proposed Action:

The purpose of this resolution is to award a contract to Michigan State University for program evaluation of Flint ReCAST. Program evaluation, at 10% of the annual grant budget is a requirement of the grant. Included in this process:

- Michigan State University will serve at the Flint ReCAST Project external evaluator
- Michigan State University will be monitored through monthly communication with the City of Flint, including progress and data reports consistent with project milestones
- Michigan State University will collaborate with Flint ReCAST to identify the best metrics for evaluating program success and execute necessary

Excluded from this process:

- No known exclusions

Financial Implications:

The \$109,807.00 will be encumbered from the Professional Services line in the Flint ReCAST budget: 1 H79 SM084918-01

Budgeted Expenditure: Yes ☒ No ☐ Please explain, if no:

Pre-encumbered: Yes ☒ No ☐ **Requisition #:** _____ **Other Implications:** No

other implications are known at this time.

Staff Recommendation: Staff recommends approval of this resolution.

APPROVAL Shelly Sparks=Green (Sep 27, 2023 09:38 EDT)

Account Number & Grant Code Account Name	Amount
296-649.700-801.000 FHHS21RECAST Professional Services	\$109,807.00



RESOLUTION NO.:

230338

PRESENTED:

OCT - 4 2023

ADOPTED:

OCT 23 2023

**RESOLUTION TO ENTER CONTRACT WITH GENESEE HEALTH SYSTEM FOR FLINT
RECAST FOR COMMUNITY BASED TRAININGS****BY THE CITY ADMINISTRATOR:**

WHEREAS, in July 2021, the City of Flint was awarded grant number: 1 H79 SM084918-01, for \$5,000,000.00, over a five-year period. The funding is allocated for the Flint Resiliency in Communities After Stress and Trauma (ReCAST) (Performance period September 30, 2021 – September 29, 2026).

WHEREAS, the primary strategy of Flint ReCAST is to assist high-risk youth and families in the City of Flint, impacted by the Flint Water Emergency, by promoting resilience and equity through implementation of evidence-based programming as well as linkages to trauma-informed behavioral health services.

WHEREAS, Genesee Health System's mission is to support recovery, prevention, health, and wellness of the body, the mind, and the community.

WHEREAS, the Genesee Health System will enter a performance-based contract over the duration of the grant program, providing mental health training as a partner on Flint ReCAST in collaboration with the City of Flint administration.

Account Number	Grant Code Account Name	Amount
296-649.700-801.000	FHHS21RECAST Professional Services	\$150,022.00

IT IS RESOLVED that the appropriate City Officials are authorized to do all things necessary to enter into a contract with Genesee Health System in the amount not-to-exceed \$150,022.00 over the second 12-month grant period, September 30, 2023 – September 29, 2024.

Approved as to Form:
William Kim (Sep 25, 2023 11:29 EDT)**William Kim, Chief Legal Officer****Approved as to Finance:**
Phillip Moore (Sep 25, 2023 11:36 EDT)**Phillip Moore, Interim Chief Financial Officer****For the City of Flint:**
CLYDE D. EDWARDS (Sep 27, 2023 11:21 EDT)**Clyde D. Edwards, City Administrator****Approved by Council:**

RESOLUTION STAFF REVIEW

Date: September 12, 2023

Agenda Item Title:

RESOLUTION TO ENTER CONTRACT WITH GENESEE HEALTH SYSTEM FOR FLINT RECAST FOR COMMUNITY BASED TRAININGS

Prepared by:

Latrese Brown - Community Liaison, Mayor's Office

Background/Summary of Proposed Action:

The purpose of this resolution is to award a contract to Genesee Health System (GHS) for behavioral health training for Flint ReCAST. GHS will provide contracted services associated with the delivery of a variety of community-based trainings, including mental health, first aid (multiple settings), skills for psychological recovery, family strengthening and resilience, trauma-focused treatment delivery for clinicians, and trauma-informed practices for first responders and youth-serving agencies. Funding will support GHS to provide community training for mental health promotion programs. Funding will also support the capacity of the Mobile Mental Health Unit and Virtual Behavioral Health Center to engage the priority population. GHS will conduct outreach to engage youth, families, and community members to participate in training and skill-building to advance the Flint ReCAST project objectives.

GHS is the designated Flint/Genesee County Community Mental Health Agency. GHS has a lengthy track record of supporting effective outreach and engagement to the Flint ReCAST project's target population and a history of developing culturally appropriate training. GHS has supported residents and the City of Flint throughout all phases of the Flint Water Crisis and its recovery phase and is well suited to successfully deliver outcomes for the work plan objectives they are associated with.

Excluded from this process:

- No known exclusions

Financial Implications:

The \$150,022.00 will be encumbered from the Professional Services line in the Flint ReCAST budget: 1 H79 SM084918-01

Budgeted Expenditure: Yes ☒ No ☐ Please explain, if no:

Pre-encumbered: Yes ☒ No ☐ **Requisition #:** _____ **Other Implications:** No

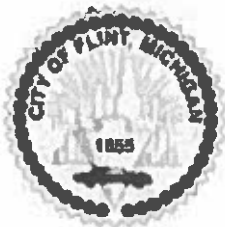
other implications are known at this time.

Staff Recommendation: Staff recommends approval of this resolution.

APPROVAL 
Shelly Sparks-Green (Sep 27, 2023 09:48 EDT)

Account Number	Grant Code Account Name	Amount
296-649.700-801.000	FHHS21RECAST Professional Services	\$150,022.00

Administration 03/06/2020



RESOLUTION NO.:

230339

PRESENTED:

OCT - 4 2023

ADOPTED:

OCT 23 2023

**AMENDED RESOLUTION AUTHORIZING THE CITY OF FLINT TO ENTER IN A
AGREEMENT WITH THE YWCA GREATER FLINT MAKING THEM A SUB-GRANTEE
OF THE CITY'S FY-22 SEXUAL ASSAULT KIT INITIATIVE (SAKI) GRANT FROM THE
DEPARTMENT OF JUSTICE**

BY THE CITY ADMINISTRATOR:

WHEREAS, The City of Flint Police Department received a U.S. Department of Justice (DOJ) Grant under the FY23 National Sexual Assault Kit Initiative (SAKI), in the amount of \$2,500,000.00, which the City of Flint Council approved under resolution 230015 on 01/23/2023; and

WHEREAS, the primary focus of SAKI is intended to help law enforcement officers and prosecutors in the City of Flint address challenges associated with unsubmitted SAKs in order to reduce the number of unsubmitted SAK's in their jurisdiction. This will give the City of Flint the evidence and tools to solve and reduce violent crimes associated with sexual assault, while achieving long term goal of improving the criminal justice response to sexual assault, and providing victim centered services.

WHEREAS, the YWCA Greater Flint was written in the original grant budget of \$142,272.00, and now requesting additional funding of \$45,000.00.

WHEREAS, the YWCA Greater Flint will enter a performance-based contract over the duration of the grant program, by providing a Victim Advocate as a partner in collaboration with the City of Flint Police Department SAKI Unit.

Account Number	Grant Code Account Name	Amount
296-301-732-801.000	Professional Services	\$142,272.00
296-301-732-801.000	Professional Services Overtime	\$45,000
	(10/1/2022 - 9/30/25) TOTAL	\$187,272.00

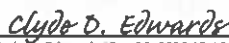
IT IS RESOLVED that the appropriate City Officials are authorized to do all things necessary to enter into an agreement with the YWCA Greater Flint in the amount not-to-exceed \$187,272.00 over the three-year grant period, October 1, 2022 – September 30, 2025.

Approved as to Form:


William Kim (Sep 21, 2023 14:46 EDT)

William Kim, Chief Legal Officer

For the City of Flint:


Clyde D. Edwards (Sep 28, 2023 12:10 EDT)

Clyde D. Edwards, City Administrator

Approved as to Finance:


Phillip Moore (Sep 20, 2023 13:41 EDT)

Phillip Moore, Chief Financial Officer

Approved by Council:





RESOLUTION NO.:

PRESENTED:

ADOPTED:

RESOLUTION STAFF REVIEW

Date: September 19, 2023

Agenda Item Title: RESOLUTION AUTHORIZING THE CITY OF FLINT TO ENTER IN A AGREEMENT WITH THE YWCA GREATER FLINT MAKING THEM A SUB-GRANTEE OF THE CITY'S FY-22 SEXUAL ASSAULT KIT INITIATIVE GRANT FROM THE DEPARTMENT OF JUSTICE

Prepared by:

Carissa Bush, SAKI Financial Assistant

Background/Summary of Proposed Action:

The purpose of this resolution is to award an agreement to the YWCA of Greater Flint for victim services. The YWCA has been providing services to Genesee County since 1908. This contract will leverage and offer the entire suite of services the the YWCA Greater Flint offers to victims of sexual assault. The YWCA of Greater Flint has partnered with the Flint SAKI Unit for over seven years due to grant funds awarded through the Department of Justice.

Locally, the YWCA Greater Flint has been serving the Flint and Genesee community for decades and has been a place of hope, healing and renewal. Serving 2,600 annually, the YWCA Greater Flint has offered safe places for women and children, while also advocating for race and gender equity.

Excluded from this process:

- No known exclusions

Financial Implications:

The \$182,272.00 will be encumbered from the Professional Services and Training line in the Flint SAKI budget: 15PBJA-22-GG-03768

Account Number	Grant Code Account Name	Amount
296-301-732-801.000	Professional Services	\$182,272.00
	TOTAL	\$187,272.00

FY 23	\$62,424.00
FY 24	\$62,424.00
FY 25	\$62,424.00
TOTAL	\$187,272.00

Budgeted Expenditure: Yes ☒ No ☐ Please explain, if no:

Pre-encumbered: Yes ☒ No ☐ **Requisition #:** _____ **Other Implications:** No

other implications are known at this time.

Staff Recommendation: Staff recommends approval of this resolution.

Department Head Signature Terence Green Terence Green (Sep 28, 2023 07:04 EDT) **DATE** 09/28/2023
(Terrance Green-Chief of Police)



RESOLUTION NO.:

230340

PRESENTED:

OCT - 4 2023

ADOPTED:

OCT 23 2023

RESOLUTION TO GREATER FLINT HEALTH COALITION FOR FLINT RECAST PROGRAM IMPLEMENTATION

BY THE CITY ADMINISTRATOR:

WHEREAS, in July 2021, the City of Flint was awarded grant number: 1 H79 SM084918-01, for \$5,000,000.00, over a five-year period. The funding is allocated for the Flint Resiliency in Communities After Stress and Trauma (ReCAST) (Performance period September 30, 2021 – September 29, 2026).

WHEREAS, the primary strategy of Flint ReCAST is to assist high-risk youth and families in the City of Flint, impacted by the Flint Water Emergency, by promoting resilience and equity through implementation of evidence-based programming, as well as linkages to trauma-informed behavioral health services.

WHEREAS, the Greater Flint Health Coalition mission is to improve the health status of residents and improve the quality and cost effectiveness of the health care system in the City of Flint.

WHEREAS, the Greater Flint Health Coalition is the established Flint ReCAST community implementation program manager as approved by the Substance Abuse and Mental Health Service Administration (SAMHSA) authorized work plan, with an established role as convener of the ReCAST Community Advisory Board and a track-record of success designing and implementing effective community based recovery strategies in response to the Flint Water Crisis among community agencies, residents, and institutional partners participating in ReCAST's Community Initiated Trauma Informed Program Strategy.

WHEREAS, the Greater Flint Health Coalition will enter a performance-based MOU over the duration of the grant program, providing program implementation, serve as the neutral convener of the Flint ReCAST Community Advisory Board, and coordinate integration and collaboration with community-based partners.

Account Number & Grant Code	Account Name	Amount
296-649.700-801.000 - FHHS21RECAST	Professional Services	\$472,449.00

IT IS RESOLVED that the appropriate City Officials are authorized to do all things necessary to enter into a contract with Greater Flint Health Coalition in the amount not-to-exceed \$472,449.00 over the third 12-month grant period, September 30, 2023 – September 29, 2024.



RESOLUTION NO.:

PRESENTED:

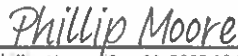
ADOPTED:

Approved as to Form:


William Kim (Sep 28, 2023 22:55 EDT)

William Kim, Chief Legal Officer

Approved as to Finance:


Phillip Moore (Sep 29, 2023 10:22 EDT)

Phillip Moore, Interim Chief Financial Officer

For the City of Flint:


CLYDE D EDWARDS (Oct 2, 2023 14:10 EDT)

Clyde D. Edwards, City Administrator

Approved by Council:





RESOLUTION NO.:

PRESENTED:

ADOPTED:

RESOLUTION STAFF REVIEW

Date: September 20, 2023

Agenda Item Title:

RESOLUTION TO GREATER FLINT HEALTH COALITION FOR FLINT RECAST PROGRAM IMPLEMENTATION

Prepared by:

Latrese Brown - Community Liaison, Mayor's Office

Background/Summary of Proposed Action:

The purpose of this resolution is to award a contract to Greater Flint Health Coalition for program implementation of Flint ReCAST

Included in this process:

- Lead the implementation of Flint ReCAST in collaboration with the City of Flint administration
- Serve as the neutral convener of the expanded Flint ReCAST Community Advisory Board
- Assist with the integration of Flint ReCAST community-based implementation partners, promoting collective impact work with youth and families to advance the project's goals and objectives
- Grant funds to community-based implementation partners as decided upon by the residents of Flint through community participatory budgeting
- Oversee data collection and reporting from the collective of community-implementation partners

Excluded from this process:

- No known exclusions

Financial Implications:

The \$472,449.00 will be encumbered from the Professional services line in the Flint ReCAST budget:

1 H79 SM084918-01

Budgeted Expenditure: Yes ☒ No ☐ Please explain, if no:

Pre-encumbered: Yes ☒ No ☐ **Requisition #:** _____

Other Implications: No other implications are known at this time.

Staff Recommendation: Staff recommends approval of this resolution.

APPROVAL Shelly Sparks-Green
Shelly Sparks-Green (Oct 2, 2023 09:01 EDT)



RESOLUTION NO.:

PRESENTED:

ADOPTED:

Account Number & Grant Code	Account Name	Amount
296-649.700-801.000 - FHHS21RECAST	Professional Services	\$472,449.00



RESOLUTION NO.:

230341

PRESENTED:

OCT - 4 2023

ADOPTED:

OCT 23 2023

BY THE CITY ADMINISTRATOR:

RESOLUTION AUTHORIZING FY2024 FIRST QUARTER BUDGET AMENDMENT

WHEREAS, the City of Flint's operating budget is monitored on an ongoing basis by the Finance Department and City department heads and changes to an approved operating budget are required from time to time. And;

WHEREAS, the Department of Finance is recommending certain fiscal appropriation amendments to the FY2024 City of Flint operating budget as follows in accordance with State Public Act 2 of 1968 as amended. And;

FY2024 Proposed First Quarter Budget Amendments	Amended FY2024 Budget as of 9/26/2023	Proposed Amendments for FY2024 Q1	Proposed Amended FY2024 Budget	Estimated Ending Fund Balance
IT SERVICES FUND 636 Expenditures	\$3,934,214	\$143,486	\$4,077,700	\$1,678,001
Water Fund 591 Expenditures	\$38,134,848	\$860,000	\$38,994,848	\$30,047,549
Total Amendment		\$1,003,486		

IT IS RESOLVED, that the appropriate officials are hereby authorized to do all things necessary to incorporate the approved appropriation changes into the FY2024 operating budget of the City of Flint.

APPROVED AS TO FORM:


William Kim (Sep 26, 2023 13:09 EDT)

William Kim, City Attorney

APPROVED AS TO FINANCE:


Phillip Moore (Sep 26, 2023 13:49 EDT)

Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:


CLYDE D. EDWARDS (Sep 26, 2023 13:53 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:







CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: September 26, 2023

AGENDA ITEM TITLE: First Quarter Budget Amendment DPW/Utilities-Water Plant

PREPARED BY: Yolanda Gray, Department of Public Works & Utilities

BACKGROUND/SUMMARY OF PROPOSED ACTION:

First quarter budget amendment to request additional funding for DPW/Utilities Water Plant accounts in order to cover all necessary requisitions currently on hold in the purchase order system and to complete work agreements with the State of Michigan /EGLE. Due to insufficient funding for the current FY24 the Water Plant and Utilities can't encumber funds for upcoming professional services, water plant operations and lab services, purchase of vehicles, rentals for back-up generators and repairs/maintenance, which are mandated by EGLE and support the City of Flint's reservoirs and pump stations.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES NO ☒ **IF NO, PLEASE EXPLAIN:** Due to insufficient funding expenditures can't be budgeted.

Fund	Name of Account	Account Number	Grant Code	Amount
591	Professional Services	591-536.100-801.000		\$ 30,000.00
591	Repairs and Maintenance	591-545.201-930.000		\$50,000.00
591	Repairs and Maintenance	591-545.203-930.000		\$125,000.00
591	Vehicles	591-545.300-977.500		\$60,000.00
591	Rentals	591-545.201-940.000		\$120,000.00
591	Professional Services	591-545.200-801.000		\$400,000.00
591	Professional Services	591-545.300-801.000		\$75,000.00
FY24 GRAND TOTAL				\$860,000.00

PRE-ENCUMBERED? YES NO ☒ **REQUISITION NO:**

ACCOUNTING APPROVAL: Yolanda Gray **Date:** 9-26-23

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: CLYDE D EDWARDS

CLYDE D EDWARDS (Sep 26, 2023 13:53 EDT)

(PLEASE TYPE NAME, TITLE)



230342

RESOLUTION NO.: _____

PRESENTED: OCT - 4 2023

ADOPTED: OCT 23 2023

**RESOLUTION TO ACCEPT A GRANT FROM MICHIGAN DEPARTMENT OF ENVIRONMENT,
GREAT LAKES, AND ENERGY (EGLE) FOR WATERMAIN AND CEDAR STREET RESERVOIR
AND PUMP STATION PROJECTS**

BY THE CITY ADMINSTRATOR:

The Michigan Department of Environment, Great Lakes, and Energy(EGLE) has awarded the City of Flint Department of Public Works & Utilities an American Rescue Plan (ARP funded) State Revolving Fund Grant for Cedar Street reservoir and pump station and water main projects.

Grant #DW-7722-01A has been awarded in the amount of \$11,850,000.00 for the Department of Public Works & Utilities to be utilized in compliance with the grant agreement and approved grant budget through the end of the grant.

BE IT RESOLVED that the appropriate City officials, upon City Council approval, are hereby authorized to do all things necessary to accept the grant funds set forth in the agreement of EGLE – ARP State Revolving Loan Fund #DW-7722-01A in the amount of \$11,850,000.00, to appropriate revenue and expenditure amount using grant code SARP-CDPKSTN, and to make the grant funds available in the current and subsequent fiscal years that funding continues to remain available by the grantor.

APPROVED AS TO FORM:


William Kim (Sep 29, 2023 12:25 EDT)

William Kim, Chief Legal Officer

APPROVED AS TO FINANCE:


Phillip Moore (Sep 29, 2023 14:24 EDT)

Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:


CLYDE D. EDWARDS (Sep 29, 2023 14:39 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL





CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: September 29, 2023

AGENDA ITEM TITLE: Resolution To Accept A Grant From Michigan Department of Environment, Great Lakes, and Energy (EGLE) for Watermain and Cedar Street Reservoir and Pump Station Projects

PREPARED BY: Yolanda Gray, Department of Public Works & Utilities

VENDOR NAME: EGLE

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Michigan Department of Environment, Great Lakes, and Energy (EGLE) has awarded the City of Flint- Department of Public Works & Utilities an American Rescue Plan (ARP funded) State Revolving Fund Grant for Cedar Street reservoir and pump station and water main projects in the amount of \$11,850,000.00. Grant #DW-7722-01A will be utilized in compliance with the grant agreement and approved grant budget through the end of the grant. Grant code **SARP-CDPKSTN** will be used with all project expenditures.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
			SARP-CDPKSTN	\$11,850,000.00
		FY24 GRAND TOTAL		\$11,850,000.00

PRE-ENCUMBERED? YES ☐ NO ☒ **REQUISITION NO:**

ACCOUNTING APPROVAL: Yolanda Gray **Date:** 9-29-23

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐
(If yes, please indicate how many years for the contract) YEARS

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: _____
(PLEASE TYPE NAME, TITLE)



**AMERICAN RESCUE PLAN – STATE REVOLVING FUND GRANT AGREEMENT
(ARP FUNDED)
BETWEEN THE
MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY
AND City of Flint**

This Grant Agreement ("Agreement") is made between the Michigan Department of Environment, Great Lakes, and Energy (EGLE), **Finance Division** ("State"), and City of Flint ("Grantee").

The purpose of this Agreement is to provide funding in exchange for work to be performed for the project named below. The State is authorized to provide grant assistance pursuant to P.A. 53 of 2022. This Agreement is subject to the terms and conditions specified herein.

PROJECT INFORMATION:

Project Name: WM, PS and Reservoir Rehab	Project #: DW-7722-01A
Amount of grant: \$11,850,000	100% of grant federal funding
Amount of match: none required	PROJECT TOTAL: \$11,850,000
Start Date: 3/3/2021	End Date: 12/31/2026

FISCAL RECOVERY FUND (FRF) ITEMS:

Recipient Type: Subrecipient

Can be used for allowable expenditures incurred on/or after: 3/3/2021

Federal Awarding Agency: US Department of Treasury CFDA Number and Name: 21.027

FAIN Number: SLFRP0127 Research and Development Award: ☐ Yes ☒ No

SLFRF Category: 5.11 Drinking water: Transmission & Distribution

SLFRF Short Name: FRF2969-772201

Major Program: ARPDW

GRANTEE CONTACT INFORMATION:

Name/Title: Clyde Edwards, City Administrator

Organization: City of Flint

Address: 1101 South Saginaw Street

City, State, ZIP: Flint, Michigan 48502

Phone Number: 810-237-2057

E-Mail Address: cedwards@cityofflint.com

Federal ID: 38-6004611

Grantee UEI Number: G2XMHBJCHKX5

SIGMA Vendor Number: CV0047760

STATE'S CONTACT INFORMATION:

Name/Title: Eric Pocan, Unit Supervisor

Division/Bureau/Office: Finance Division

Address: 525 W. Allegan Street

City, State, ZIP: Lansing, MI 48909

Phone Number: 517-231-8630

E-Mail Address: pocane@michigan.gov

The individuals signing below certify by their signatures that they are authorized to sign this Agreement on behalf of their agencies and that the parties will fulfill the terms of this Agreement, including any attached appendices, as set forth herein.

FOR THE GRANTEE:

E-SIGNED by Clyde Edwards
on 2023-08-11 11:21:44 EDT

Clyde Edwards, City Administrator

2023-08-11 11:21:44 UTC

Signature

Name/Title

Date

FOR THE STATE:

E-SIGNED by Kelly Green
on 2023-08-11 11:41:47 EDT

Kelly Green, Administrator

2023-08-11 11:41:47 UTC

Signature

Name/Title

Date

I. PROJECT SCOPE

This Agreement and its appendices constitute the entire Agreement between the State and the Grantee and may be modified only by written agreement between the State and the Grantee.

(A) The scope of this project is limited to the activities specified in Appendix A and such activities as are authorized by the State under this Agreement. Any change in project scope requires prior written approval in accordance with Section III, Changes, in this Agreement.

(B) By acceptance of this Agreement, the Grantee commits to complete the project identified in Appendix A within the time period allowed for in this Agreement and in accordance with the terms and conditions of this Agreement.

II. AGREEMENT PERIOD

Upon signature by the State, the Agreement shall be effective from the Start Date until the End Date on page 1. The State shall have no responsibility to provide funding to the Grantee for project work performed except between the Start Date and the End Date specified on page 1. Expenditures made by the Grantee prior to the Start Date or after the End Date of this Agreement are not eligible for payment under this Agreement.

III. CHANGES

Any changes to this Agreement shall be requested by the Grantee or the State in writing and implemented only upon approval in writing by the State. The State reserves the right to deny requests for changes to the Agreement or to the appendices. No changes can be implemented without approval by the State.

IV. GRANTEE DELIVERABLES AND REPORTING REQUIREMENTS

The Grantee shall submit deliverables and follow reporting requirements specified in Appendix A of this Agreement.

(A) The Grantee must complete and submit financial and/or progress reports according to a form and format prescribed by the State and must include supporting documentation of eligible project expenses. These reports shall be due according to the following:

Reporting Period	Due Date
Jan 1 – Jan 31	Feb 15
Feb 1 – Feb 28	Mar 15
Mar 1 – Mar 31	April 15
April 1 – April 30	May 15
May 1 – May 31	June 15
June 1 – June 30	July 15
July 1 – July 31	Aug 15

Aug 1 – Aug 31	Sept 15
Sept 1 – Sept 30	Before Oct 10*
Oct 1 – Oct 31	Nov 15
Nov 1 – Nov 30	Dec 15
Dec 1 – Dec 31	Jan 15

*Due to the State's year-end closing procedures, there will be an accelerated due date for the report covering July 1 – September 30. Advance notification regarding the due date for the quarter ending September 30 will be sent to the Grantee. If the Grantee is unable to submit a report in early October for the quarter ending September 30, an estimate of expenditures through September 30 must be submitted to allow the State to complete its accounting for that fiscal year.

The forms provided by the State shall be submitted to the State's contact at the address on page 1. All required supporting documentation (invoices, proof of payment, etc.) for expenses must be included with the report.

(B) The Grantee shall provide a final project report in a format prescribed by the State. The Grantee shall submit the final status report, including all supporting documentation for expenses, along with the final project report and any other outstanding products within 30 days of substantial completion of the project or the End Date of the Agreement.

V. GRANTEE RESPONSIBILITIES

(A) The Grantee agrees to abide by all applicable local, state, and federal laws, rules, ordinances, and regulations in the performance of this grant, including Uniform Guidance for Federal Awards (2 CFR 200).

(B) All local, state, and federal permits, if required, are the responsibility of the Grantee. Award of this grant is not a guarantee of permit approval by the State.

(C) The Grantee shall be solely responsible to pay all applicable taxes and fees, if any, that arise from the Grantee's receipt or execution of this grant.

(D) The Grantee is responsible for the professional quality, technical accuracy, timely completion, and coordination of all designs, drawings, specifications, reports, and other services submitted to the State under this Agreement. The Grantee shall, without additional compensation, correct or revise any errors, omissions, or other deficiencies in drawings, designs, specifications, reports, or other services.

(E) The State's approval of drawings, designs, specifications, reports, and incidental work or materials furnished hereunder shall not in any way relieve the Grantee of responsibility for the technical adequacy of the work. The State's review, approval, acceptance, or payment for any of the services shall not be construed as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement.

(F) The Grantee acknowledges that it is a crime to knowingly and willingly file false information with the State for the purpose of obtaining this Agreement or any payment under the Agreement, and that any such filing may subject the Grantee, its agents, and/or employees to criminal and civil prosecution and/or termination of the grant.

VI. USE OF MATERIAL

Unless otherwise specified in this Agreement, the Grantee may release information or material developed under this Agreement, provided it is acknowledged that the State funded all or a portion of its development.

The State, and federal awarding agency, if applicable, retains a royalty-free, nonexclusive and irrevocable right to reproduce, publish, and use in whole or in part, and authorize others to do so, any copyrightable material or research data submitted under this grant whether or not the material is copyrighted by the Grantee or another person. The Grantee will only submit materials that the State can use in accordance with this paragraph.

VII. ASSIGNABILITY

The Grantee shall not assign this Agreement or assign or delegate any of its duties or obligations under this Agreement to any other party without the prior written consent of the State. The State does not assume responsibility regarding the contractual relationships between the Grantee and any subcontractor.

VIII. SUBCONTRACTS & SUBAWARDS

The State reserves the right to deny the use of any consultant, contractor, associate, or other personnel to perform any portion of the project. The Grantee is solely responsible for all contractual activities performed under this Agreement. Further, the State will consider the Grantee to be the sole point of contact with regard to contractual matters, including payment of any and all charges resulting from the anticipated Grant. All subcontractors used by the Grantee in performing the project shall be subject to the provisions of this Agreement and shall be qualified to perform the duties required.

For all Subawards - 2 CFR 200.331 – 200.333 Subrecipient Monitoring and Management All pass-through entities must:

A) Ensure that every subaward is clearly identified to the subrecipient as a subaward and includes the following information at the time of the subaward and if any of these data elements change, include the changes in subsequent subaward modification. When some of this information is not available, the pass-through entity must provide the best information available to describe the Federal award and subaward. Required information includes:

(1) Federal award identification.

- (i) Subrecipient name (which must match the name associated with its unique entity identifier)
- (ii) Subrecipient's unique entity identifier
- (iii) Federal Award Identification Number (FAIN)

- (iv) Federal Award Date (see the definition of Federal award date in § 200.1 of this part) of award to the recipient by the Federal agency
- (v) Subaward Period of Performance Start and End Date
- (vi) Subaward Budget Period Start and End Date
- (vii) Amount of Federal Funds Obligated by this action by the pass-through entity to the subrecipient
- (viii) Total Amount of Federal Funds Obligated to the subrecipient by the pass-through entity including the current financial obligation
- (ix) Total Amount of the Federal Award committed to the subrecipient by the pass-through entity
- (x) Federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA)
- (xi) Name of Federal awarding agency, pass-through entity, and contact information for awarding official of the Pass-through entity
- (xii) Assistance Listings number and Title; the pass-through entity must identify the dollar amount made available under each Federal award and the Assistance Listings Number at time of disbursement
- (xiii) Identification of whether the award is R&D; and
- (xiv) Indirect cost rate for the Federal award (including if the de minimis rate is charged) per § 200.414

(2) All requirements imposed by the pass-through entity on the subrecipient so that the Federal award is used in accordance with Federal statutes, regulations and the terms and conditions of the Federal award

(3) Any additional requirements that the pass-through entity imposes on the subrecipient in order for the pass-through entity to meet its own responsibility to the Federal awarding agency including identification of any required financial and performance reports.

(4) (i) An approved federally recognized indirect cost rate negotiated between the subrecipient and the Federal Government. If no approved rate exists, the pass-through entity must determine the appropriate rate in collaboration with the subrecipient, which is either:

(A) The negotiated indirect cost rate between the pass-through entity and the subrecipient; which can be based on a prior negotiated rate between a different PTE and the same subrecipient. If basing the rate on a previously negotiated rate, the pass-through entity is not required to collect information justifying this rate, but may elect to do so;

(B) The de minimis indirect cost rate.

(ii) The pass-through entity must not require use of a de minimis indirect cost rate if the subrecipient has a Federally approved rate. Subrecipients can elect to use the cost allocation method to account for indirect costs in accordance with § 200.405(d).

(5) A requirement that the subrecipient permit the pass-through entity and auditors to have access to the subrecipient's records and financial statements as necessary for the pass-through entity to meet the requirements of this part,

(6) Appropriate terms and conditions concerning closeout of the subaward.

B) Evaluate each subrecipient's risk of noncompliance with Federal statutes, regulations, and the terms and conditions of the subaward for purposes of determining the appropriate subrecipient monitoring described in paragraphs (d) and (e) of this section, which may include consideration of such factors as:

(1) The subrecipient's prior experience with the same or similar subawards;

(2) The results of previous audits including whether or not the subrecipient receives a Single Audit in accordance with Subpart F of this part, and the extent to which the same or similar subaward has been audited as a major program.

(3) Whether the subrecipient has new personnel or new or substantially changed systems.

(4) The extent and results of Federal awarding agency monitoring (e.g., if the subrecipient also receives Federal awards directly from a Federal awarding agency).

C) Consider imposing specific subaward conditions upon a subrecipient if appropriate as described in § 200.208.

D) Monitor the activities of the subrecipient as necessary to ensure that the subaward is used for authorized purposes, in compliance with Federal statutes, regulations, and the terms and conditions of the subaward; and that subaward performance goals are achieved. Pass-through entity monitoring of the subrecipient must include:

(1) Reviewing financial and performance reports required by the pass-through entity.

(2) Following-up and ensuring that the subrecipient takes timely and appropriate action on all deficiencies pertaining to the Federal award provided to the subrecipient from the pass-through entity detected through audits, on-site reviews, and written confirmation from the subrecipient, highlighting the status of actions planned or taken to address Single Audit findings related to the particular subaward.

(3) Issuing a management decision for applicable audit findings pertaining only to the Federal award provided to the subrecipient from the pass-through entity as required by § 200.521.

(4) The pass-through entity is responsible for resolving audit findings specifically related to the subaward and not responsible for resolving crosscutting findings. If a subrecipient has a current Single Audit report posted in the Federal Audit Clearinghouse and has not otherwise been excluded from receipt of Federal funding (e.g., has been debarred or suspended), the pass-through entity may rely on the subrecipient's cognizant audit agency or cognizant oversight agency to perform audit follow-up and make management decisions related to cross-cutting findings in accordance with section § 200.513(a)(3)(vii). Such reliance does not eliminate the responsibility of the pass-through entity to issue subawards that conform to agency and award-specific requirements, to manage risk through ongoing subaward monitoring, and to monitor the status of the findings that are specifically related to the subaward.

E) Depending upon the pass-through entity's assessment of risk posed by the subrecipient (as described in paragraph (b) of this section), the following monitoring tools may be useful for the pass-through entity to ensure proper accountability and compliance with program requirements and achievement of performance goals:

- (1) Providing subrecipients with training and technical assistance on program-related matters; and
- (2) Performing on-site reviews of the subrecipient's program operations;
- (3) Arranging for agreed-upon-procedures engagements as described in § 200.425.

F) Verify that every subrecipient is audited as required by Subpart F of this part when it is expected that the subrecipient's Federal awards expended during the respective fiscal year equaled or exceeded the threshold set forth in § 200.501.

G) Consider whether the results of the subrecipient's audits, on-site reviews, or other monitoring indicate conditions that necessitate adjustments to the pass-through entity's own records.

(h) Consider taking enforcement action against noncompliant subrecipients as described in § 200.339 of this part and in program regulations.

H) 200.333 Fixed amount subawards

With prior written approval from the Federal awarding agency, a pass-through entity may provide subawards based on fixed amounts up to the Simplified Acquisition Threshold, provided that the subawards meet the requirements for fixed amount awards in §200.201 Use of grant agreements (including fixed amount awards), cooperative agreements, and contracts.

IX. NON-DISCRIMINATION

The Grantee shall comply with the Elliott Larsen Civil Rights Act, 1976 PA 453, as amended, MCL 37.2101 *et seq.*, the Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended, MCL 37.1101 *et seq.*, and all other federal, state, and local fair employment practices and equal opportunity laws and covenants that it shall not discriminate against any employee or applicant for employment, to be employed in the performance of this Agreement, with respect to his or her hire, tenure, terms, conditions, or privileges of employment, or any matter directly or indirectly related to employment, because of his or her race, religion, color, national origin, age, sex, height, weight, marital status, or physical or mental disability that is unrelated to the individual's ability to perform the duties of a particular job or position. The Grantee agrees to include in every subcontract entered into for the performance of this Agreement this covenant not to discriminate in employment. A breach of this covenant is a material breach of this Agreement.

X. UNFAIR LABOR PRACTICES

The Grantee shall comply with the Employers Engaging in Unfair Labor Practices Act, 1980 PA 278, as amended, MCL 423.321 *et seq.*

XI. LIABILITY

(A) The Grantee, not the State, is responsible for all liabilities as a result of claims, judgments, or costs arising out of activities to be carried out by the Grantee under this Agreement, if the liability is

caused by the Grantee, or any employee or agent of the Grantee acting within the scope of their employment or agency.

(B) Nothing in this Agreement should be construed as a waiver of any governmental immunity by the Grantee, the State, its agencies, or their employees as provided by statute or court decisions.

XII. CONFLICT OF INTEREST

No government employee, or member of the legislative, judicial, or executive branches, or member of the Grantee's Board of Directors, its employees, partner agencies, or their families shall benefit financially from any part of this Agreement.

XIII. ANTI-LOBBYING

If all or a portion of this Agreement is funded with federal funds, then in accordance with 2 CFR 200, as appropriate, the Grantee shall comply with the Anti-Lobbying Act, which prohibits the use of all project funds regardless of source, to engage in lobbying the state or federal government or in litigation against the State. Further, the Grantee shall require that the language of this assurance be included in the award documents of all subawards at all tiers.

If all or a portion of this Agreement is funded with state funds, then the Grantee shall not use any of the grant funds awarded in this Agreement for the purpose of lobbying as defined in the State of Michigan's lobbying statute, MCL 4.415(2). "Lobbying" means communicating directly with an official of the executive branch of state government or an official in the legislative branch of state government for the purpose of influencing legislative or administrative action." The Grantee shall not use any of the grant funds awarded in this Agreement for the purpose of litigation against the State. Further, the Grantee shall require that language of this assurance be included in the award documents of all subawards at all tiers.

XIV. DEBARMENT AND SUSPENSION

Each eligible applicant must obtain a Unique Entity Identifier (UEI) and maintain an active registration with the Federal System for Award Management (SAM). The SAM website is:
<https://www.sam.gov/SAM>.

By signing this Agreement, the Grantee certifies that it has checked the federal debarment/suspension list at www.SAM.gov to verify that its agents, and its subcontractors:

- (1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or the state.
- (2) Have not within a three-year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, as defined in 45 CFR 1185; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

- (3) Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in subsection (2).
- (4) Have not within a three-year period preceding this Agreement had one or more public transactions (federal, state, or local) terminated for cause or default.
- (5) Will comply with all applicable requirements of all other state or federal laws, executive orders, regulations, and policies governing this program.

XV. AUDIT AND ACCESS TO RECORDS

Federal Audit Requirements

- (A) (2 CFR 200.501) Audit required. A non-federal entity that expends \$750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single or program specific audit conducted for that year in accordance with the provisions of this part
- (B) (2 CFR 200.508) Auditee requirements:
 - a. Procure or otherwise arrange for the audit, if required.
 - b. Prepare appropriate financial statements, including the schedule of expenditures of Federal awards.
 - c. Promptly follow up and take corrective action on the audit findings.
 - d. Provide the auditor with access to personnel, accounts, books, records, supporting documentation, and other information as needed for the auditor to perform the audit.

The State reserves the right to conduct a programmatic and financial audit of the project, and the State may withhold payment until the audit is satisfactorily completed. The Grantee will be required to maintain all pertinent records and evidence pertaining to this Agreement, including grant and any required matching funds, in accordance with generally accepted accounting principles and other procedures specified by the State. The State or any of its duly authorized representatives must have access, upon reasonable notice, to such books, records, documents, and other evidence for the purpose of inspection, audit, and copying. The Grantee will provide proper facilities for such access and inspection. All records must be maintained through December 31, 2031.

XVI. INSURANCE

- (A) The Grantee must maintain insurance or self-insurance that will protect it from claims that may arise from the Grantee's actions under this Agreement.
- (B) The Grantee must comply with applicable workers' compensation laws while engaging in activities authorized under this Agreement.

XVII. OTHER SOURCES OF FUNDING

The Grantee guarantees that any claims for reimbursement made to the State under this Agreement must not be financed by any source other than the State under the terms of this Agreement. If funding is received through any other source, the Grantee agrees to delete from Grantee's billings, or to immediately refund to the State, the total amount representing such duplication of funding.

XVIII. COMPENSATION

(A) A breakdown of costs allowed under this Agreement is identified in Appendix A. The State will pay the Grantee a total amount not to exceed the amount on page 1 of this Agreement, in accordance with Appendix A, and only for expenses incurred and paid. All other costs necessary to complete the project are the sole responsibility of the Grantee.

(B) Expenses incurred by the Grantee prior to the Start Date or after the End Date of this Agreement are not allowed under the Agreement.

(C) The State will approve payment requests after approval of reports and related documentation as required under this Agreement.

(D) The State reserves the right to request additional information necessary to substantiate payment requests.

(E) Payments under this Agreement may be processed by Electronic Funds Transfer (EFT). The Grantee may register to receive payments by EFT at the SIGMA Vendor Self Service web site (<https://sigma.michigan.gov/webapp/PRDVSS2X1/AltSelfService>).

XIX. CLOSEOUT

(A) A determination of project completion, which may include a site inspection and an audit, shall be made by the State after the Grantee has met any match obligations, satisfactorily completed the activities, and provided products and deliverables described in Appendix A.

(B) Upon issuance of final payment from the State, the Grantee releases the State of all claims against the State arising under this Agreement. Unless otherwise provided in this Agreement or by State law, final payment under this Agreement shall not constitute a waiver of the State's claims against the Grantee.

(C) The Grantee shall immediately refund to the State any payments in excess of the costs allowed by this Agreement.

(D) Any funds received under the authorizing legislation for this program expended by the eligible applicant in a manner that does not adhere to the American Rescue Plan 117-2 or Uniform Guidance 2 CFR 200, as applicable, shall be returned to the state. If it is determined that an eligible applicant receiving funds under this act expends any funds under this act for a purpose that is not consistent with the requirements of the American Rescue Plan, Public Law 117-2, or Uniform Guidance 2 CFR 200, the state budget director is authorized to withhold payment of state funds, in part or in whole, payable from any state appropriation.

XX. CANCELLATION

This Agreement may be canceled by the State, upon 30 days written notice, due to Executive Order, budgetary reduction, other lack of funding, upon request by the Grantee, or upon mutual agreement by the State and Grantee. The State may honor requests for just and equitable compensation to the Grantee for all satisfactory and eligible work completed under this Agreement up until 30 days after

written notice, upon which time all outstanding reports and documents are due to the State and the State will no longer be liable to pay the grantee for any further charges to the grant.

XXI. TERMINATION

(A) This Agreement may be terminated by the State as follows.

(1) Upon 30 days written notice to the Grantee:

- a. If the Grantee fails to comply with the terms and conditions of the Agreement, or with the requirements of the authorizing legislation cited on page 1, or the rules promulgated thereunder, or other applicable law or rules.
- b. If the Grantee knowingly and willingly presents false information to the State for the purpose of obtaining this Agreement or any payment under this Agreement.
- c. If the State finds that the Grantee, or any of the Grantee's agents or representatives, offered or gave gratuities, favors, or gifts of monetary value to any official, employee, or agent of the State in an attempt to secure a subcontract or favorable treatment in awarding, amending, or making any determinations related to the performance of this Agreement.
- d. If the Grantee or any subcontractor, manufacturer, or supplier of the Grantee appears in the register of persons engaging in unfair labor practices that is compiled by the Michigan Department of Licensing and Regulatory Affairs or its successor.
- e. During the 30-day written notice period, the State shall withhold payment for any findings under subparagraphs a through d, above and the Grantee will immediately cease charging to the grant and stop earning match for the project (if applicable).

(2) Immediately and without further liability to the State if the Grantee, or any agent of the Grantee, or any agent of any subcontract is:

- a. Convicted of a criminal offense incident to the application for or performance of a State, public, or private contract or subcontract.
- b. Convicted of a criminal offense, including but not limited to any of the following: embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or attempting to influence a public employee to breach the ethical conduct standards for State of Michigan employees.
- c. Convicted under State or federal antitrust statutes; or
- d. Convicted of any other criminal offense that, in the sole discretion of the State, reflects on the Grantee's business integrity.
- e. Added to the federal or state Suspension and Debarment list.

(B) If a grant is terminated, the State reserves the right to require the Grantee to repay all or a portion of funds received under this Agreement.

XXII. IRAN SANCTIONS ACT

By signing this Agreement, the Grantee is certifying that it is not an Iran linked business, and that its contractors are not Iran linked businesses, as defined in MCL 129.312.

XXIII. PROTECTED PERSONALLY IDENTIFIABLE INFORMATION (PII) AND THE PRIVACY ACT.

In accordance with the Uniform Guidance (including but not limited to, sections §200.303 and §200.338) and the Privacy Act of 1974 (5 U.S.C. § 552a), the recipient is required to take reasonable measures to safeguard protected personally identifiable information and other information the US Department of Treasury or State of Michigan designates as sensitive or the recipient considers sensitive consistent with applicable Federal, State, local, and tribal laws regarding privacy and responsibility over confidentiality.

XXIV. STATUTORY CATEGORIES FOR USE OF FISCAL RECOVERY FUND (FRF)

The four statutory categories for use of FRF funds are included below as outlined in the guidance. The program design has been approved to ensure that the program meets one of the requirements below. Appendix A provides additional details on eligible uses to ensure it aligns with Treasury's guidance.

- (1) To respond to the COVID-19 public health emergency or its negative economic impacts
- (2) To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to such eligible workers of the recipient, or by providing grants to eligible employers that have eligible workers who performed essential work
- (3) For the provision of government services, to the extent of the reduction in revenue of such recipient due to the COVID-19 public health emergency, relative to revenues collected in the most recent full fiscal year of the recipient prior to the emergency
- (4) To make necessary investments in water, sewer, or broadband infrastructure

Treasury's Final Rule details compliance responsibilities and provides additional information on eligible and restricted uses of SLFRF award funds and reporting requirements. Your organization should review and comply with the information contained in Treasury's Interim Final Rule, and any subsequent final rule when building appropriate controls for SLFRF award funds.

Use of Funds Restrictions:

First, a recipient may not use SLFRF funds for a program, service, or capital expenditure that includes a term or condition that undermines efforts to stop the spread of COVID-19. A program or service that imposes conditions on participation or acceptance of the service that would undermine efforts to stop the spread of COVID-19 or discourage compliance with recommendations and guidelines in CDC guidance for stopping the spread of COVID-19 is not a permissible use of SLFRF funds.

Second, a recipient may not use SLFRF funds in violation of the conflict-of-interest requirements contained in the Award Terms and Conditions or the Office of Management and Budget's Uniform Guidance, including any self-dealing or violation of ethics rules. Recipients are required to establish policies and procedures to manage potential conflicts of interest.

Lastly, recipients should also be cognizant that federal, state, and local laws and regulations, outside of SLFRF program requirements, may apply. Furthermore, recipients are also required to comply with

other federal, state, and local background laws, including environmental laws and federal civil rights and nondiscrimination requirements, which include prohibitions on discrimination on the basis of race, color, national origin, sex, (including sexual orientation and gender identity), religion, disability, or age, or familial status (having children under the age of 18).

XXIV. DISCLOSURE OF INFORMATION

All reports and other printed or electronic material prepared by or for the Grantee under the Agreement will not be distributed without the prior written consent of the State except for items disclosed in response to a Freedom of Information Act request, Court Order or subpoena.]

XXVII. PREVAILING WAGE and LABOR AGREEMENT

This project is subject to the Davis-Bacon Act, 40 U S C 276a, *et seq*, which requires that prevailing wages and fringe benefits be paid to contractors and subcontractors performing on federally funded projects over \$2,000 for the construction, alteration, repair (including painting and decorating) of public buildings or works.

Grantee must provide either

- 1) a certificate for a project labor agreement, meaning a pre-hire collective bargaining agreement consistent with section 8(f) of the National Labor Relations Act (29 U.S.C. 158(f))
- 2) or provide a project workforce continuity plan, detailing:
 - a) How the recipient will ensure the project has ready access to a sufficient supply of appropriately skilled and unskilled labor to ensure high-quality construction throughout the life of the project, including a description of any required professional certifications and/or in-house training;
 - b) How the recipient will minimize risks of labor disputes and disruptions that would jeopardize timeliness and cost-effectiveness of the project;
 - c) How the recipient will provide a safe and healthy workplace that avoids delays and costs associated with workplace illnesses, injuries, and fatalities, including descriptions of safety training, certification, and/or licensure requirements for all relevant workers (e.g., OSHA 10, OSHA 30);
 - d) Whether workers on the project will receive wages and benefits that will secure an appropriately skilled workforce in the context of the local or regional labor market; and
☒ Yes ☐ No
 - e) Whether the project has completed a project labor agreement.
☐ Yes ☒ No

FEDERALLY FUNDED PROGRAM-SPECIFIC BOILERPLATE

Funds were added under sections 602 and 603 of section 9901 of the Social Security Act of section 9901 of Public Law No. 117-2, known as American Rescue Plan Act of 2021 ("ARPA"), signed into law on March 11, 2021 <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds> as the Coronavirus State and Local Fiscal Recovery Funds ("FRF"). The State of Michigan was awarded \$6.54 billion dollars under the Fiscal Recovery Fund, on May 13, 2021.

OMB Uniform Guidance for Non-federal Agencies Receiving These Funds The U.S. Department of Treasury has indicated in the Coronavirus State and Local Fiscal Recovery Fund Frequently Asked Questions that are accessible at U.S. Department of Treasury State and Local Fiscal Recovery Funds, located at <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule-FAQ.pdf>, that the SLFRF awards are generally subject to the requirements set forth in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 CRF Part 200 (the "Uniform Guidance"). All reimbursements requested under this program should be accounted for with supporting documentation. Eligible applicants should maintain documentation evidencing that the funds were expended in accordance with federal, state, and local regulations. In accordance with federal Uniform Guidance, funds received under this program shall be included on the eligible applicant's Schedule of Expenditures of Federal Awards (SEFA) and included within the scope of the eligible applicant's Single Audit.

Programs are required to follow the Uniform Guidance provisions that are included in the document. Applicants must review the eCFR Uniform Guidance at <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200?toc=1> for complete requirements.

The SLFRF awards are generally subject to the requirements set forth in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 CFR Part 200 (the "Uniform Guidance"). In all instances, your organization should review the Uniform Guidance requirements applicable to your organization's use of SLFRF funds, and SLFRF-funded projects. The following sections provide a general summary of your organization's compliance responsibilities under applicable statutes and regulations, including the Uniform Guidance, as described in the 2022 OMB Compliance Supplement Part 3. Compliance Requirements (issued May 12, 2022).

The Award Terms and Conditions of the SLFRF financial assistance agreement sets forth the compliance obligations for recipients pursuant to the SLFRF statute, the Uniform Guidance, and Treasury's Final Rule. Recipients should ensure they remain in compliance with all Award Terms and Conditions.

PROJECT-SPECIFIC REQUIREMENTS – APPENDIX A

Project Overview:

Saginaw Street watermain replacement and rehabilitation of the Cedar Street Pump Station and Reservoir.

EGLE approved estimated project costs include:

Task	Budget
Planning/Design	\$0
Construction	\$11,850,000
Equipment	\$0
Project Cost Subtotal	\$11,850,000
Total Grant Amount	\$11,850,000

Indirect costs are not allowed under this agreement.

Grantees must obligate all funds to any subrecipients by December 31, 2024. Therefore, all grantees must have a signed contract in place with all contracted parties for the work to be completed with these grant funds by December 31, 2024. All work pertaining to this project must be completed by 12/31/2026.

Program-specific Requirements:

1. Non-professional contractor services should be competitively bid.
2. A signed contract is needed for contracted services greater than \$50,000 prior to reimbursement.
3. Force account may be utilized with justification documenting the need. Force account fringe benefits are limited to 40 percent and holiday and overtime pay is not grant eligible. Utility indirect costs (rent, overhead, etc.) are not grant eligible. A detailed summary sheet(s) including name, title, hours worked, per hour compensation (show wages and fringes) of each municipal employee with time billed to the project, along with a description of the service the employee provided, is needed for reimbursement.
4. All local, state, and federal permits, if required, must be obtained by the grantee prior to construction.
5. "Tap" or "connection" fees that a public water system may use as a standard charge for new systems making a connection to their existing public water system may be eligible. In general, these charges must:

- a. Reflect the cost of the actual connection to the public water system,
- b. Be well documented and itemized,
- c. Be consistently applied to all connections,
- d. Not include anticipated costs or other costs the system may not incur,
- e. Not be punitive in nature to prevent a particular system from making a connection,
- f. Not also be included in a vendor contract.

Local fees that do not meet the criteria above, other than those associated with tangible construction (labor and materials) or inspection of new infrastructure associated with the grant, are not grant-eligible.

- 6. Completion of grant funded work does not constitute approval by the Department of Environment, Great Lakes, and Energy's Drinking Water and Environmental Health Division to meet a regulatory obligation. All compliance related questions need to be directed to your district engineer. All water systems need to meet required compliance deadlines and approval and execution of this grant contract does not alter a water supply's obligation to meet compliance deadlines.

Grant Administration and Close Out:

As mentioned previously, in Section IV, GRANTEE DELIVERABLES AND REPORTING REQUIREMENTS, the Grantee must complete and submit financial and progress reports and must include supporting documentation of eligible project expenses. Reports shall include the Financial Status Report Form with supporting cost documentation (i.e., vendor invoices), a report including a brief description of work completed during the reporting period, and any delays occurred or anticipated. Reports shall be due within 15 days of the end of each monthly reporting period. If applicant chooses not to submit reimbursement requests monthly, the EGLE project manager must be notified that no submission will be completed for the month.

The Grantee must provide a final project report, which shall include a summary of work completed utilizing grant funds, including any significant lessons learned and anticipated needs going forward. The Grantee shall submit the final status report, including the Financial Status Report Form with all supporting documentation for expenses, along with the final project report and any other outstanding products within 30 days of substantial completion of the project or the end date of the agreement whichever occurs first.

Grant information including grantee name, grant award amount, and a project summary will be shared with the legislature and posted on EGLE's website.

If you need this information in an alternate format, contact EGLE-Accessibility@Michigan.gov or call 800-662-9278.

EGLE does not discriminate on the basis of race, sex, religion, age, national origin, color, marital status, disability, political beliefs, height, weight, genetic information, or sexual orientation in the administration of any of its programs or activities, and prohibits intimidation and retaliation, as required by applicable laws and regulations. Questions or concerns should

be directed to the Nondiscrimination Compliance Coordinator at EGLE-NondiscriminationCC@Michigan.gov or 517-249-0906.

This form and its contents are subject to the Freedom of Information Act and may be released to the public.

230346



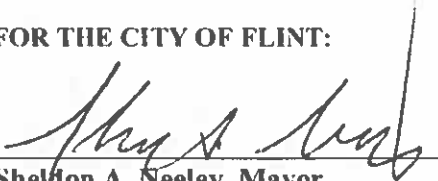
RESOLUTION NO.: _____
PRESENTED: OCT - 4 2023
ADOPTED: OCT 23 2023

**RESOLUTION APPROVING REAPPOINTMENT OF LYNN SORENSEN
TO THE FLINT PLANNING COMMISSION**

Mayor Sheldon A. Neeley re-appoints Lynn Sorensen, of 1702 Kenwood Ave., Flint, MI 48503, to the Flint Planning Commission, to fill the remainder of the three-year term ending on March 31, 2026.

BE IT RESOLVED that the Flint City Council approves the Lynn Sorensen, of 1702 Kenwood Ave., Flint, MI 48503, to the Flint Planning Commission, to fill the remainder of the three-year term ending on March 31, 2026.

FOR THE CITY OF FLINT:


Sheldon A. Neeley, Mayor

APPROVED BY CITY COUNCIL:



APPROVED AS TO FORM:


William Kim, City Attorney

230347



SRESOLUTION NO.: _____

PRESENTED: OCT - 4 2023

ADOPTED: OCT 23 2023

**RESOLUTION APPROVING APPOINTMENT OF JOSHUA BROWN
TO THE FLINT PLANNING COMMISSION**

Mayor Sheldon A. Neeley appoints Joshua Brown, of 6505 Parkbelt Dr., Flint, MI 48505, to the Flint Planning Commission, to fill the remainder of the three-year term ending on March 31, 2025.

BE IT RESOLVED that the Flint City Council approves the appointment of Joshua Brown, of 6505 Parkbelt Dr., Flint, MI 48505, to the Flint Planning Commission, to fill the remainder of the three-year term ending on March 31, 2025.

FOR THE CITY OF FLINT:


Sheldon A. Neeley, Mayor

APPROVED BY CITY COUNCIL:



APPROVED AS TO FORM:


William Kim, City Attorney

Contact

travelingman1914@gmail.com

www.linkedin.com/in/joshua-brown-b807b649 (LinkedIn)

Top Skills

Team Building

Customer Service

Inventory Management

Joshua Brown

Operative Plasterers' & Cement Masons' International Association

Flight

Summary

Experience in Several Construction Skilled Trades, Including Cement Masonry, Asbestos Removal, Abatement, and Demo. Experienced Material Handler and Forklift Operator. Skilled in Operations Management, Microsoft Word, Retail, Sales, and Team Building. Strong operations professional.

Experience

Hoover & Wells Inc.

Cement Mason

March 2021 - Present (1 year 5 months)

Detroit Metropolitan Area

OPERATIVE PLASTERERS & CEMENT MASONS INTERNATIONAL ASSOCIATION

Cement Mason

2019 - Present (3 years)

Flint, Michigan Area

Perfect Polish

Cement Mason

June 2019 - January 2021 (1 year 8 months)

Warren, Michigan, United States

General Motors - Lansing Grand River

Material Handler - LOC

February 2016 - January 2019 (3 years)

Lansing, MI

Asbestos Abatement Workers Regional Local 207

Asbestos Abatement

July 2013 - November 2015 (2 years 5 months)

Hazardous Material Handling including ASBESTOS, LEAD, and HAZMAT.

Inspired Green
Home Performance Tech
August 2012 - December 2012 (5 months)
Flint, MI

- Marketing "Helping Neighbors" residential program for Consumer's Energy by going door to door, doing cold calling, and utilizing customer referrals.
- Installing energy efficient products in residential homes.
- Educating residential customers about energy efficiency and conservation by providing home energy assessments.
- Maintaining accurate inventory levels and report writing.

New Paths, Inc.
Resident Staff Advisor
November 2011 - August 2012 (10 months)
Flint, MI

Monitor resident activity in accordance with the guidelines prescribed in the Program Manual, including the use of video monitors and/or security mirrors.

- Monitor resident movement within the building and when returning to the facility.
- Monitor resident departures from the facility in accordance with the guidelines prescribed in the Program Manual.
- Perform all required verification of resident movement outside the facility.
- Obtain/cooperate in securing urine drops according to the established random schedule, and document in the Resident Logbook.
- Ascribe to the Behavior Modification Program and utilize due care and fairness in rating resident behavior.
- Document resident behavior and interactions in the Resident Logbook.
- Communicate directives and other messages to staff in the electronic information system.
- Verbally highlight shift incidents or impressions to relieving shift and/or caseworker as needed.
- Interact appropriately with residents - providing listening ear and direction with problems.
- Report any problems and/or need for assistance to the supervisor on duty.
- Complete the appropriate forms, including the Resident Logbook, Medication Log, Antabuse, Work Project, etc., for each shift.
- Conduct and document room searches.
- Perform any other duties assigned by the Program Managers or Residential Supervisors.
- Perform roll call for meals (at appropriate time).

- Distribute medication and/or Antabuse as required/needed; documenting on adjacent forms.
- Comply with the resident out-building schedule(s).
- Provide feedback to all in-house residents.
- Monitor the door (when Central Security Station requests your assistance) (1st Floor)
- Conduct roll call to ensure residents are in their rooms by 11:00 p.m.
- Perform standard first aid for residents if needed.
- Perform telephone checks and document on residents' passes.

Walmart

Asset Protection Associate

March 2009 - May 2010 (1 year 3 months)

- Reducing shrink by apprehending shoplifters and conducting surveillance on team members.
- Reviewing reports to aid in shrink reduction.
- Conducting new hire orientation on safety and security.
- Conducting audits.

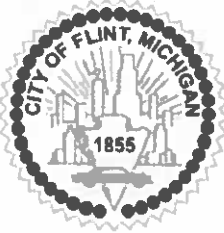
Education

Eastern Gateway Community College

Informational technology · (2019)

Grand Valley State University

230349



RESOLUTION NO.: _____

PRESENTED: OCT - 4 2023

ADOPTED: OCT 23 2023

**RESOLUTION APPROVING REAPPOINTMENT OF LOUIS HAWKINS TO THE BOARD OF
THE DOWNTOWN DEVELOPMENT AUTHORITY**

Mayor Sheldon A. Neeley reappoints Louis Hawkins, of 710 Columbia Lane, Flint MI 48503, to the Board of the Downtown Development Authority, to fill the remainder of the four-year term ending on March 31, 2027.

BE IT RESOLVED that the Flint City Council approves the reappointment of Louis Hawkins, of 710 Columbia Lane, Flint MI 48503, to the Board of the Downtown Development Authority, to fill the remainder of the four-year term ending on March 31, 2027.

FOR THE CITY OF FLINT:

APPROVED BY CITY COUNCIL:


Sheldon A. Neeley, Mayor



APPROVED AS TO FORM:


William Kim, City Attorney

430350



RESOLUTION NO.: _____

PRESENTED: OCT - 4 2023

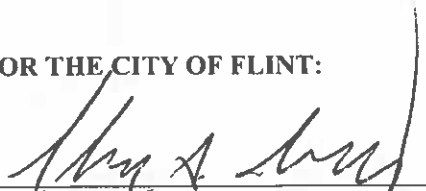
ADOPTED: OCT 23 2023

**RESOLUTION APPROVING APPOINTMENT OF SAMANTHA FARAH
TO THE HISTORIC DISTRICT COMMISSION**

Mayor Sheldon A. Neeley appoints Samantha Farah, of 224 East Court St. Flint, MI, to the Historic District Commission, to fill the remainder of the three-year term ending on March 31, 2026.

BE IT RESOLVED that the Flint City Council approves the appointment of Samantha Farah, of 224 East Court St. Flint, MI, to the Historic District Commission, to fill the remainder of the three-year term ending on March 31, 2026

FOR THE CITY OF FLINT:


Sheldon A. Neeley, Mayor

APPROVED BY CITY COUNCIL:



APPROVED AS TO FORM:


William Kim, City Attorney

SAMANTHA FARAH

224 East Court St. Flint, MI
810.407.4187
Samantha.e.farah@gmail.org



EXPERIENCE

Director - Food Systems | Crim Fitness Foundation

NOVEMBER 2019 – PRESENT

- Led program implementation of complex federal grants including SNAP-Ed.
- Strategically developed the Crim's Neighborhood Impact department, which includes fund diversification, securing over 4 million in funding over 4 years, and creating new programs and partnerships, and increasing staff capacity by 30%.
- Started, and Co-chair, the Flint and Genesee Food Policy Council with diverse stakeholders, secured funding, and inter-institutional leadership.

Community Nutrition Instructor | Michigan State University Extension

NOVEMBER 2018 – NOVEMBER 2019

- Educated more than 300 SNAP eligible participants in family budgeting, physical activity, and good nutrition using approved SNAP-Ed curricula.
- Secured partnerships with 18 organizations to schedule nutrition education class series and single presentations.

Grant Manager | Michigan State University Extension

NOVEMBER 2016 – NOVEMBER 2018

- Oversaw all activity for a \$1.8 million dollar Michigan Department of Health and Human Services grant and successfully completed all grant objectives over a two-year period.
- Supported the completion of projects by coordinating with local partners, securing contracts, and directing the work of 13 staff members.

Program Coordinator | Edible Flint

MAY 2012 – NOVEMBER 2016

- Lead a collaborative programmatic evaluation, engaging 83 survey participants, 55 focus group participants, and 15 key informants, collecting both quantitative and qualitative data.
- Facilitated weekly community-based participatory work groups and meetings that helped to direct the work of Edible Flint.



SKILLS

Written and Oral Communication: Strong public speaking, presentation, and communication skills. Proven experience in collaborating with a diverse range of stakeholders within the Flint community.

Organizational: Experience managing concurrent projects efficiently, being mindful of deadlines and expectations.

Interpersonal Skills: Works well in teams, cooperates, counsels, and delegates effectively.



EDUCATION

African and African American History | Michigan State University

2008 – 2012

Completed 94 credits toward a Bachelor of Arts degree in History



LEADERSHIP, AWARDS, & CERTIFICATIONS

Board Member | Flint Fresh Food Hub

JUNE, 2022

Board President | Edible Flint Leadership Board

APRIL, 2018 – APRIL, 2022

Diversity and Multi-cultural Team Award | Epsilon Sigma Phi

Michigan Alpha Psi Chapter

2017

ServSafe Manager Certification

2019

230351



RESOLUTION NO.: _____

PRESENTED: _____ OCT - 4 2023

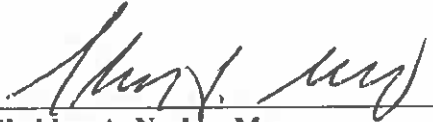
ADOPTED: _____ OCT 23 2023

**RESOLUTION APPROVING APPOINTMENT OF CADE SURFACE
TO THE HISTORIC DISTRICT COMMISSION**

Mayor Sheldon A. Neeley appoints Cade Surface, of 410 Mason St., Flint, MI 48503, to the Historic District Commission, to fill the remainder of the three-year term ending on March 31, 2026.

BE IT RESOLVED that the Flint City Council approves the appointment of Cade Surface, of 410 Mason St., Flint, MI 48503, to the Historic District Commission, to fill the remainder of the three-year term ending on March 31, 2026.

FOR THE CITY OF FLINT:


Sheldon A. Neeley, Mayor

APPROVED BY CITY COUNCIL:



APPROVED AS TO FORM:


William Kim, City Attorney

C A D E S U R F A C E

COMMUNITY DEVELOPMENT & DESIGN LEADER

Flint, Michigan • 810 569 2572 • csurface@crim.org • [linkedin.com/in/cade-surface](https://www.linkedin.com/in/cade-surface)

Flint-based, globally informed, urbanist specializing in human centered design and growing the ranks and capacities of community members to impact and improve the built environment. Self managed, forthright, and authentic in the delivery of recommendations and designing of strategies. Constantly expanding a knowledge base to offer the most informed and data driven approaches to the work. More than a decade of experience in preserving and building equitable, sustainable, and joyful communities.

NON-PROFIT & CONSULTING EXPERIENCE

THE CRIM FITNESS FOUNDATION

Flint, MI / 2015 - Present

I grew an entry-level direct programming position into a community-wide, capital improvement initiative, and led new strategies focused on building equity and health in Flint via excellent engagement, design and policy.

- **Led the creation of new work plans and staffing strategies** while supporting the nutrition team's transition toward a new and dynamic focus on neighborhood livability.
- **Deepened the relationship between the Crim and its major institutional partners**, including MDOT, The University of Michigan, and real estate development agencies.
- **Managed complex and specialized budgets** and equally demanding reporting responsibilities.
- **Recruited, trained, and managed a diverse team** of staff, interns, advisors, and volunteers.
- **Diversified revenue sources** by marking the Crim's technical expertise and managing relationships with nearby municipalities.
- **Represented and promoted the organization's values in grassroots, institutional and national venues.**
- **Grew cross-disciplinary community coalitions** by leading action-based strategic planning.
- **Designed and implemented strategies which secured over \$2.5 million from federal and state sources** for neighborhood PSE projects.
- **Grew the reach and ambition of the organization's policy, systems, and built environment initiatives.**

COMMUNITIES FIRST LLC

Flint, MI / 2019- Present

I built community consensus for a contentious mixed-use affordable housing proposal through mediation, and centering the project around place-based values of excellent street level design and a genuine commitment to public engagement. Added value by balancing resident and institutional interests in the creation of new real estate development plans.

- Prepared materials and facilitated events to reduce misinformation as a source of public opposition.
- **Activated a network of resident stakeholders** to help the developer secure financing and approval from public commissions.
- Directed neighborhood efforts to modify the design which ensured the project engaged well with sidewalks, and public spaces.
- **Prepared reports, presentations, and advocacy strategies** for use in municipal meetings.

PLACEMAKING U.S.

Flint, MI. / 2021 - 2022

I assisted the Project for Public Spaces, Placemaking US, and the Greater Flint Arts Council in the planning and hosting of the Flint Placemaking Week conference, a four-day international gathering of grassroots activists and urbanist thinkers around the subjects of place, economics, and Flint's role in the world.

- **Designed curricula, led tours, and hosted gatherings** that centered local voices and contexts to globally relevant conversations.
- Performed impact assessments, **led evaluation measures**, and maintained networks to inform the direction of local initiatives.
- Continued and extended the reach of local initiatives by offering workshops by invitation of the Portland Bureau of Transportation and the 30th Congress for the New Urbanism.

UPTOWN REINVESTMENT CORPORATION

Flint, MI / 2021-2022

I provided architectural, land use, and programming recommendations for numerous infill development proposals in service to health, social connection, and economic vitality.

- Facilitated public engagement, assessment, and feedback opportunities for residents to collaborate with developers on design improvements.
- Successfully advocated for gentle increases in density, mixed uses, and public-serving design elements.
- Stewarded proposals through neighborhood, commission, and city council approval processes.

THE UNIVERSITY OF MICHIGAN - FLINT.

Flint, MI. / 2014-2015

I led campus-wide active transportation initiatives focused on increasing the safety and accessibility of UM-Flint for its pedestrians, cyclists, and transit users.

- Convened the "Walk Bike Work Group." Facilitated meetings, prepared work plans, and recruited new members.
- Organized promotional campaigns for the campus transit services.
- Designed professional development programs with campus law enforcement.
- Conducted transportation policy research. Prepared and presented reports on best practices for university administration.

EASTERN MARKET DEVELOPMENT CORPORATION

Detroit, MI / 2013

I assisted in the execution of an award winning placemaking plan created by the "Project for Public Spaces" for Detroit's Eastern Market District as part of my internship in the "Semester in Detroit" program.

- Supported stakeholder meetings, engagement sessions, and design charrettes leading up to the construction of public plazas, a refurbished market shed, and streetscape projects.
- Developed communications and contact resources for the creation of business networks within the district.

THE FLINT RIVER CORRIDOR ALLIANCE

Flint, MI / 2011 - 2012

I organized and assisted in the facilitation of coalition meetings, provided support to committees and led outreach efforts to improve access, equity, and economic development along the Flint River.

- Performed research and led neighborhood asset mapping initiatives
- Convened focus groups guiding committees for the redevelopment of Chevy Commons, and Riverbank Park
- Supported significant grant applications and public funding campaigns through engagement events and public discussion facilitation.

EDUCATION

University of Michigan / Flint, MI / 2007 - 2011

Interdisciplinary Bachelors of Science program in Urban Studies, multiple internship and community research placements.

Wayne State University / Detroit, MI / 2012 - 2013

Invitational intensive program in urban planning. Completed complimentary coursework in policy, and community development

The Spanish Institute of Puebla / Puebla, MX / 2022

Completed a four semester equivalent immersive Spanish language program followed by ongoing remote learning. Conversationally proficient.

BOARD LEADERSHIP & VOLUNTEERISM

Community Development Workgroup Placemaking Committee
Chairman 2018 - 2020

Charles Stewart Mott Foundation Community Impact Panel 2019 - 2020

MDOT I-475 Community Advisory Board
2021 - Present

Carriage Town Historic Neighborhood Association Board
2018 - Present

University of Michigan Health Promotion Through Environmental Design Research Advisory Board 2019 - Present

Flint Residents for Stronger Neighborhoods
Founding member 2021 - Present

230355



RESOLUTION NO.: _____

PRESENTED: OCT - 4 2023

ADOPTED: OCT 23 2023

**RESOLUTION APPROVING REAPPOINTMENT OF WILLIAM HAMMOND TO THE
ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS**

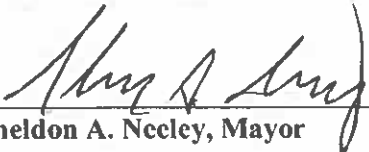
The Bylaws of the Economic Development Corporation of the City of Flint provide that, "[t]he Mayor of the City of Flint with the advice and consent of the Governing Body of the City of Flint, shall appoint the members of the board of directors."

William Hammond, of 511 Copeman, Flint MI, was first appointed to the Board of Directors for the EDC on 8/8/2012.

Pursuant to that authority, Mayor Sheldon A. Neeley reappoints William Hammond to the Board of Directors for the Economic Development Corporation, to fill the remainder of the term ending on 8/7/2024.

BE IT RESOLVED that the Flint City Council approves the reappointment of William Hammond to serve the remainder of the six-year term on the Board of Directors for the Economic Development Corporation, with such term commencing immediately and expiring on August 7, 2024.

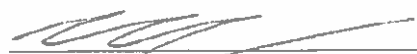
FOR THE CITY OF FLINT:


Sheldon A. Neeley, Mayor

APPROVED BY CITY COUNCIL:



APPROVED AS TO FORM:


William Kim, City Attorney

230357



RESOLUTION NO.: _____

PRESENTED: OCT - 4 2023

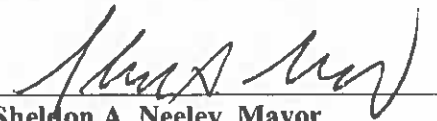
ADOPTED: OCT 23 2023

**RESOLUTION APPROVING REAPPOINTMENT OF JON MASON
TO THE BUILDING CODE BOARD OF APPEALS**

Pursuant to Flint Code of Ordinances 24-121, Mayor Sheldon A. Neeley reappoints Jon Mason, of 302 University Ave, Flint, MI 48503, to the Building Code Board of Appeals, to fill the remainder of a three-year term ending March 1, 2026.

BE IT RESOLVED that the Flint City Council approves the appointment of Jon Mason, of 302 University Ave, Flint, MI 48503, to the Building Code Board of Appeals, to fill the remainder of a three-year term ending March 1, 2026.

FOR THE CITY OF FLINT:


Sheldon A. Neeley, Mayor

APPROVED BY CITY COUNCIL:



APPROVED AS TO FORM:


William Kim, City Attorney



Jonathan Mason

302 University Avenue Flint, MI 48503

810-444-9968

I, Jon Mason have been a Flint resident, residing in Carriage Town for 5 years. I have been a property owner in Flint for 11 years. I have been in the construction field since 2000. I started my own construction company, Above & Beyond Concepts in 2008. For the last 5 years, I have been putting my focus on projects in Flint neighborhoods.

Carpentry Positions

- 2000-2008
 - Rough framing Crew- Laborer to foreman
- 2008-2012
 - On-site superintendent- Commercial construction projects
- 2012 -2019
 - High-end trim Carpentry
- 2012- current
 - Commercial Property Owner & Small Scale Developer

Awards & Acknowledgements

- Residential Builder License 2008

Professional References

- Derek Dohrman-Homeowner/Small scale developer - dohrman.derek@gmail.com
- Moses Timlin- Community Development- URC- mtimlin@uptownflint.org
- Joe Martin- CEO- URC- jmmartin@mott.org



PROPOSAL: 22000544

BY THE CITY ADMINISTRATOR:

RESOLUTION NO.:

PRESENTED: OCT 18 2023

OCT 23 2023

ADOPTED:

RESOLUTION TO WEINSTEIN ELECTRIC FOR ELECTRICAL SERVICES
FY24 CHANGE ORDER

WHEREAS, The Division of Purchases & Supplies solicited proposals for as-needed city wide electrical services through FY23 and Weinstein Electric was the lowest qualified bidder.

WHEREAS, City Council adopted Resolution #230209 on July 31, 2023 authorizing Weinstein's agreement to hold their bid price through June 30, 2024, and issue Purchase Orders for Facilities Maintenance in an amount not to exceed \$70,000.00 for FY2024 (07/01/23-06/30/24) for as needed electrical services.

WHEREAS, additional City divisions are requesting Purchase Orders for FY24 for electrical services to Weinstein Electric that were not originally included in Resolution #230209.

Funding is to come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
590-550.100-810.000	Professional Services- WPC	\$10,000.00
590-550.202-930.000	Repairs & Maintenance- WPC	\$3,000.00
223-728.304-976.000	Professional Services- OBC	\$15,000.00
*296-752.121-801.000	Professional Svcs.- Brennan Ctr./ PCSM-BSCI22	\$2,911.00
*296-752.161-801.000	Professional Svcs.- Hasselbring/ PCSM-HSCI22	\$10,450.00
FY2024 TOTAL		\$41,361.00

IT IS RESOLVED, that The Division of Purchases and Supplies is hereby authorized to issue additional Purchase Orders to Weinstein Electric in the amount of \$41,361.00 for an overall FY24 (07/01/23-06/30/24) Grand Total not to exceed \$111,361.00.

APPROVED AS TO FORM:


William Kim (Oct 7, 2023 16:02 EDT)

William Kim, City Attorney

APPROVED AS TO FINANCE:


Phillip Moore (Oct 6, 2023 14:42 EDT)

Phillip Moore, Acting Chief Financial Officer

FOR THE CITY OF FLINT:


CLYDE D EDWARDS (Oct 9, 2023 10:47 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:



APPROVED AS TO PURCHASING:



Lauren Rowley, Purchasing Manager



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: 06/09/2023

BID/PROPOSAL# P22-544 – See attached Bid Extension Letter

AGENDA ITEM TITLE: Electrical Support Services

PREPARED BY: John Florshinger, Utilities Maintenance & SCADA Supervisor

VENDOR NAME: Weinstein Electric Company

BACKGROUND/SUMMARY OF PROPOSED ACTION:

WPC maintains three (3) Electricians and one (1) Electrical Foreman on staff to support WPC, the Water Plant, and the Water Service Center. This includes all routine and most other utility electrical work. This contract is used to provide the balance of the manpower needed to fulfill its maintenance and repair requirements at WPC. WPC also uses this yearly contract for electrical support work for which the City does not have adequate specialized equipment and training, such as repair of medium voltage equipment.

Weinstein Inc. has agreed to hold their prices for Fiscal Year 24. Therefore, I recommend that Weinstein, Inc., be awarded the bid in the amount of \$13,000.00 for WPC electrical support services.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
DPW-WPC	Professional Services	590-550.100-801.000		10,000.00
DPW-WPC	Repairs/Maintenance	590-550.202-930.000		3,000.00
FY24 GRAND TOTAL				\$13,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 240007212

ACCOUNTING APPROVAL: [Signature] Date: 6/9/2023

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐
(If yes, please indicate how many years for the contract)

OTHER IMPLICATIONS (i.e., collective bargaining): None.

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: [Signature]
(Jeanette Best, WPC Manager)



CITY OF FLINT

RESOLUTION STAFF REVIEW

TODAY'S DATE: 9-19-23

BID/PROPOSAL#

AGENDA ITEM TITLE: Electrical Services – Weinstein Electric

PREPARED BY **Glenda R. Dunlap** .
Economic Development Corporation – Oak Business Center
Department of Planning and Development – CED Division

VENDOR NAME: Weinstein Electric

BACKGROUND/SUMMARY OF PROPOSED ACTION:

To address electrical service needs at the Oak Business Center for the fiscal year ending June 30, 2024, I anticipate expenses not to exceed \$15,000.

FINANCIAL IMPLICATIONS: \$15,000 from the EDC-OBC Building Additions & Improvements account.

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
	Building Improvements	223-728.304-976.000	N A	\$15,000
	FY23-24 GRAND TOTAL			\$15,000

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 240007457



CITY OF FLINT

ACCOUNTING APPROVAL: Mary Jarvis Date: 09/19/2023

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \$15,000

BUDGET YEAR 2 \$15,000

BUDGET YEAR 3 \$15,000

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Emily Doerr
Emily Doerr, Planning and Development, Director



Invoice

Weinstein Electric Company

213 West First Avenue
Flint, Michigan 48503-5695
Tel: 810-232-5934
Fax: 810-232-3218
E-mail: info@weinsteinelec.com

Invoice number: 82556
Invoice date: Sep. 12, 2023
Job No.: 238-1-035-23
Purchase Order:

Billing address:**City of Flint**

Attn: Accounts Payable
1101 S. Saginaw Street
Flint, Michigan 48501-0246

Site address:**Hasselbring Senior Center**

Attn: Lee Osborne
1002 W Home Ave
Flint, Michigan 48505-5119

Site Notes

Electrical Services
Miscellaneous electrical
Weinstein Electric Estimate No. 23-440

Work Description

Provide labor and material for the following:
Replace approximately Ninety Five (95) duplex receptacles and covers throughout the building.
Install GFIC receptacles throughout the building., Men's and Women's restrooms Kitchen etc.
Install one (1) quad outlet and circuit in Main Office by Lance's desk.
Install two (2) new 20-amp circuits with 4 outlets in the Kitchen.
All necessary miscellaneous boxes, cable, couplings, conduit, fittings, supports, wire, etc. to complete the project.

Summary

		Total (\$)
Total Labor and Material	(1.00 @ \$6,471.00)	6,471.00
Total		\$6,471.00



Invoice

Weinstein Electric Company

213 West First Avenue
Flint, Michigan 48503-5695
Tel: 810-232-5934
Fax: 810-232-3218
E-mail: info@weinsteinelec.com

Invoice number: **82557**
Invoice date: **Sep. 12, 2023**
Job No.: **238-1-035-23**
Purchase Order:

Billing address:

City of Flint
Attn: Accounts Payable
1101 S. Saginaw Street
Flint, Michigan 48501-0246

Site address:

Hasselbring Senior Center
Attn: Lee Osborne
1002 W Home Ave
Flint, Michigan 48505-5119

Site Notes

Electrical Services
Miscellaneous Ceiling Tile Work
Weinstein Electric Estimate No. 23-440A

Work Description

Provide labor and material for the following:
Remove all old ceiling speakers and replace opening with owner supplied tile
Remove and replace cameras , install new 2x2 tile with ceiling T's in openings
Remove and replace ceiling vents that were in 2x4 tile and replace tile with 2x2 tile and ceiling T's
Remove and reinstall data and phone jacks through out the building that were laying on the floors tough out the facility.
Replace section of duct work that was not properly supported
All necessary miscellaneous boxes, cable, couplings, conduit, fittings, supports, wire, etc. to complete the project.

Summary

		Total (\$)
Total Labor and Material	(1.00 @ \$3,979.00)	3,979.00
Total		\$3,979.00



Invoice

Weinstein Electric Company

213 West First Avenue
Flint, Michigan 48503-5695
Tel: 810-232-5934
Fax: 810-232-3218
E-mail: info@weinsteinelec.com

Invoice number: **82476**
Invoice date: **Aug. 31, 2023**
Job No.: **238-1-036-23**
Purchase Order:

Billing address:

City of Flint
Attn: Accounts Payable
1101 S. Saginaw Street
Flint, Michigan 48501-0246

Site address:

Brennan Community Center
Attn: Lee Osborne
1301 Pingree Avenue
Flint, Michigan 48503

Site Notes

Electrical Services

Work Description

Furnish labor ,material and lift to replace three (3) bad , 2-head egress lights and three (3) bad, 2-head exit/emergency lights in the main Gymnasium.

Summary

Total Labor and Material

(1.00 @ \$1,844.00)

Total (\$)

1,844.00

Total

\$1,844.00



Invoice

Weinstein Electric Company

213 West First Avenue
Flint, Michigan 48503-5695
Tel: 810-232-5934
Fax: 810-232-3218
E-mail: info@weinsteinelec.com

Invoice number: 82555
Invoice date: Sep. 12, 2023
Job No.: 238-1-036-23
Purchase Order:

Billing address:**City of Flint**

Attn: Accounts Payable
1101 S. Saginaw Street
Flint, Michigan 48501-0246

Site address:**Brennan Community Center**

Attn: Lee Osborne
1301 Pingree Avenue
Flint, Michigan 48503

Site Notes

Electrical Services

Work Description:

Provide labor and material to remove all old ceiling speakers throughout the building and install new ceiling pads in the openings.

Summary

Total Labor and Material

(1.00 @ \$1,067.00)

Total (\$)

1,067.00

Total

\$1,067.00



213 West First Avenue • Flint, Michigan 48503
Tel. (810) 232-5934 • Fax (810) 232-3218

March 10, 2023

City Of Flint
1101 S. Saginaw st.
Flint 48503

Attention: Mrs. Lauren Rowley
Purchasing Manager
Email: lrowley@cityofflint.com
Subject: Resolution to Weinstein Electric for Electrical Services
Resolution #210356

Ladies and Gentlemen:

Weinstein Electric Company will maintain our July 1 2022 to June 30, 2023 pricing for the July 1, 2023 to June 30, 2024 contract year.

If you have any questions or if we may be of further assistance, please do not hesitate to contact our office at (810) 232-5934.

Sincerely,
WEINSTEIN ELECTRIC COMPANY

Steven H. Cook
Senior Business Development



Rev 0 04/02/01





230361
RESOLUTION NO.: _____

PRESENTED: OCT 18 2023

ADOPTED: OCT 23 2023

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO FERGUSON ENTERPRISES, INC. FOR
WATER MAIN & WATER SERVICE PARTS**

WHEREAS, The Division of Purchases and Supplies solicited proposals for Water Service Center Stockroom Parts for (3) years. This WSC requires various water main and water service parts for operational purposes.

WHEREAS, Ferguson Enterprises, Inc., Newport News, VA, was the lowest bidder and for this solicitation. The Water Service Center is requesting a Purchase Order be issued for these supplies in the amount of \$150,000.00.

Funding will come from the following account:

Account Number	Name of Account	Amount
591-540.202-752.000	Supplies	\$150,000.00
	FY24 GRAND TOTAL	\$150,000.00

IT IS RESOLVED, that the Division of Purchases & Supplies is hereby authorized to issue a Purchase Order to Ferguson Enterprises, Inc. in the amount of \$150,000.00 for FY24 (07/01/23-06/30/24), \$150,000.00 for FY25 pending budget adoption, and \$150,000.00 for FY26 pending budget adoption for an aggregate three year total not to exceed \$450,000.00.

APPROVED AS TO FORM:


William Kim (Oct 5, 2023 14:40 EDT)

William Kim, City Attorney


APPROVED AS TO FINANCE:

Phillip Moore (Oct 5, 2023 15:01 EDT)

Phillip Moore, Acting Chief Financial Officer

FOR THE CITY OF FLINT:


CLYDE D. EDWARDS (Oct 6, 2023 13:11 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:



APPROVED AS TO PURCHASING:



Lauren Rowley, Purchasing Manager



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 10/3/23

BID/PROPOSAL# 24000019

AGENDA ITEM TITLE: Water Service/Water Main Repair Parts

PREPARED BY: Cheri Priest, Utilities - Water Service Center

VENDOR NAME: Ferguson Waterworks

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The WSC requests that a PO be issued to the above vendor for the purchase of water service and water main repair parts. This vendor is the low bidder of the 2 received, including discounts.
Year 1 of 3.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
2493	Supplies	591-540.202-726.000	N/A	150,000.00
FY23/24 GRAND TOTAL				150,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 24-00007483

ACCOUNTING APPROVAL: Cheri Priest Date: 10/04/2023
Cheri Priest Oct 4, 2023 13:58 EDT

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): X APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Paul Simpson
Paul Simpson (Oct 4, 2023 14:10 EDT)
Paul Simpson, Water Distribution Supervisor



CITY OF FLINT

Department of Public Works & Utilities

Sheldon Neeley
Mayor

Paul Simpson
Water Distribution Supervisor

Entrice Mitchell
Sewer Maintenance Supervisor

MEMORANDUM

TO: Lauren Rowley
Purchasing Manager

FROM: Paul Simpson 
Water Distribution Supervisor

DATE: October 4, 2023

SUBJECT: Bid Recommendation – Water Service Repair Parts

Recommend that bid #24000019 for the above items be awarded to Ferguson Waterworks, the low bidder.

Bidder #1: Etna Supply

Grand Rapids, MI



❖ EXHIBIT A - SUBMITTAL WITH DETAILED SUMMARY OF PRICING

The list below is a sample of parts purchased and is not intended to be an all-inclusive list of needed materials. Additional items and materials requested should be offered at a guaranteed price discounted from a published and verifiable list price or at manufacturer's invoice cost plus a percentage markup to the City of Flint.

Furnish as requested beginning 07-01-23 and ending 06-30-26.

For more information contact Cheri Priest at 810-766-7079 X3408.

LON#	ITEM ID	DESCRIPTION	YOM	UNIT COST
1	new part	Angle Ball Meter Valves w/handle BA23-23XW-NL	EA	53. ⁸⁰
2	6700146000	Corporation Stop, Cop 3/4" Ford #F-600-3	EA	34. ⁴⁵
3	6700116000	Coupling, cop-cop 3/4" Ford #C22-33	EA	19. ⁰⁰
4	6700125000	Coupling, cop-iron 3/4" Ford #C28-33	EA	15. ⁰⁰
5	6700175000	Coupling, cop-cop 3/4" Ford #C44-33	EA	20. ⁶⁰
6	new part	Ball Valve Curb Stop 3/4" Ford# B22-444-NL	EA	105. ⁰⁰
7	6700246000	Curb stop, iron 3/4" Ford #Z11-333	EA	48. ⁰⁰
8	6700178000	Coupling, iron 3/4" Ford #Q28-33	EA	31. ³⁰
9	6700439000	Valve, cop 3/4" Ford #B21-233D-HB-2	EA	56. ⁰⁰
10	6700439020	Valve iron, 3/4" (iron C&W) Ford #B11-233D-HB-2	EA	52. ⁰⁰
11	6700002040	Coupling, Meter 3/4" x 2." Ford #C38-23-2 5	EA	11. ⁰⁰
12	6700133000	Coupling, Compression 3/4" Ford #C84-33	EA	17. ⁰⁰
13	6700237050	Coupling, angle meter 3/4" Ford #L38-23	EA	16. ⁵⁰
		Valve, copper, 1" (cop C&W) B21-444-HB-34-NL	EA	102. ⁴⁰
		Valve, iron, 1" (iron C&W) B11-444-HB-34-NL	EA	95. ⁵⁰
14	6700147000	Corporation stop 1" Ford #F-600-4	EA	52. ⁶⁵
15	6700118000	Coupling, cop-cop 1" Ford #C22-44	EA	33. ⁴⁰
16	6700114000	Coupling, cop-iron 1" Ford #C28-44	EA	21. ⁵⁵
17	6700176000	Coupling cop-cop 1" Ford #C44-44	EA	23. ⁶⁵

18	new part	Ball Valve Curb Stop 1" Ford #B22-444-NL	EA	105
19	6700246020	Curb stop, iron 1" Ford #Z11-444	EA	83.50
20	6700171000	Coupling, iron 1" Ford #O28-44	EA	45.45
21	new part	A M S w/handles 1" Ford #KV23-444-HT-4	EA	69.50
		Ball Valve Curb Stop 1-1/2" Ford #B22-666NL		255
22	6700002020	Meter adapter, brass 1-1/2" - 1" Ford #A46	EA	163
23	6700135000	Coupling, compression 1" Ford #C84-44	EA	20
24	6700145000	Corporation stop, cop 2" Ford #F-600-7	EA	282
25	6700117000	Coupling, cop-cop 2" Ford #C22-77	EA	163.50
26	67001400100	Coupling, cop-iron 2" Ford #C28-77	EA	122
27	6700120000	Coupling, cop 2" Ford #C44-77	EA	106.50
28	new part	Ball Valve Curb stop, cop 2" Ford #B22-777NL	EA	417
29	6700158020	Curb stop, iron 2" Ford #B11-777	EA	271
30	6700002030	Meter adapter, brass " to 1" Ford #A47	EA	167.50
31	6700002060	Coupling, flanged " Ford #CF31-77	EA	64
32	8800000000	Gasket, 3/4", 100 per box Ford #GT-114	EA	.40¢
		Gasket, 1", 100 per box, Ford#		.45¢
		Brass Nipple, 3/4" x close	EA	2.20
33		Brass Nipple, 3/4" x 2"	EA	2.75
34		Brass Nipple, 3/4" x 3"	EA	3.75
35		Brass Nipple, 3/4" x 4"	EA	4.85
36		Brass Nipple, 3/4" x 6"	EA	7.10
		Brass Nipple, 1" x close	EA	2.25
37		Brass Nipple, 1" x 2"	EA	4.05
38		Brass Nipple, 1" x 3"	EA	5.40
39		Brass Nipple, 1" x 4"	EA	7.05
40		Brass Nipple, 1" x 6"	EA	10.35
		Brass Nipple, 1-1/5" x close	EA	6.40
		Brass Nipple, 1-1/2" x 2"	EA	6.88
		Brass Nipple, 1-1/2" x 3"	EA	9.50
V		Brass Nipple, 1-1/2" x 4"	EA	12.35
		Brass Nipple, 1-1/2" x 6"	EA	18.25
		Brass Nipple, 2" x close	EA	9.75
		Brass nipple, 2" x 4"	EA	15.90
		Brass Nipple, 2" x 6"	EA	23.45
41		Brass Bushing, 1" X 3/4" (reducer bushing)		4.25
42		Brass Bushing, 1 1/2" X 3/4" "	EA	11.35

43	Brass Bushing, 1 1/2" X 1" "	EA	9.30
44	Brass Bushing, 2" x 3/4" "	EA	16.55
45	Brass Bushing, 2" X 1" "	EA	16.55
46	Brass Bushing, 2" X 1 1/2" "	EA	13.75
47	Copper tubing, (Soft) Type K 3/4"	FT	5.55
	Copper tubing, (Soft) Type K 1"	FT	7.36
48	Copper Tubing, (Soft) Type K 1 1/2"	FT	11.84
49	Copper Tubing, (Soft) Type K 2"	FT	18.35
50	Mueller tapping grease #88366	EA	21.50
	Dresser style coupling, 3/4"x4-1/2"	EA	8.00
	Dresser style coupling, 3/4"x 2"	EA	8.00
2			
3			
4			
5	6" MECHANICAL JOINT C153	EA	15.50
6	16" BELL JOINT REPAIR CLAMP	EA	444
7	6" FLANGE PACK	EA	17.00
8	6" FLANGE GASKET FOR TAP SLEEVE	EA	2.50
9	6" MECHANICAL JOINT BLUE BOLT PACK	EA	23.65
10	6X6 TAP SLEEVE SS W/SS FLANGE	EA	746.00

* Pricing firm for 1 year expires 8/28/2024. For each additional year on contract, Etna will reach out to Vendor for a new quote one month prior to expiration and provide updated pricing. If no increase, Etna will not increase prices. If there is an increase on the vendor side, Etna will increase prices with the market or same margin but nothing more.

* The above does not apply to Copper. Copper prices are firm for 1 month from 8/28/2024. Prices cannot be held longer due to market and copper fluctuating. If no increase after a month, Etna will continue to honor until an increase.



❖ EXHIBIT A - SUBMITTAL WITH DETAILED SUMMARY OF PRICING

The list below is a sample of parts purchased and is not intended to be an all-inclusive list of needed materials. Additional items and materials requested should be offered at a guaranteed price discounted from a published and verifiable list price or at manufacturer's invoice cost plus a percentage markup to the City of Flint.

Furnish as requested beginning 07-01-23 and ending 06-30-26.
For more information contact Cheri Priest at 810-766-7079 X3408.

LON#	ITEM ID	DESCRIPTION	YOM	UNIT COST
1	new part	Angle Ball Meter Valves w/handle BA23-23XW-NL	EA	53.00
2	6700146000	Corporation Stop, Cop 3/4" Ford #F-600-3	EA	33.00
3	6700116000	Coupling, cop-cop 3/4" Ford #C22-33	EA	19.00
4	6700125000	Coupling, cop-iron 3/4" Ford #C28-33	EA	15.00
5	6700175000	Coupling, cop-cop 3/4" Ford #C44-33	EA	20.00
6	new part	Ball Valve Curb Stop 3/4" Ford# B22-444-NL	EA	73.00
7	6700246000	Curb stop, iron 3/4" Ford #Z11-333	EA	48.00
8	6700178000	Coupling, iron 3/4" Ford #Q28-33	EA	30.00
9	6700439000	Valve, cop 3/4" Ford #B21-233D-HB-2	EA	56.00
10	6700439020	Valve iron, 3/4" (iron C&W) Ford #B11-233D-HB-2	EA	51.00
11	6700002040	Coupling, Meter 3/4" x 2." Ford #C38-23-2 5	EA	11.00
12	6700133000	Coupling, Compression 3/4" Ford #C84-33	EA	16.50
13	6700237050	Coupling, angle meter 3/4" Ford #L38-23	EA	16.00
		Valve, copper, 1" (cop C&W) B21-444-HB-34-NL	EA	100.00
		Valve, iron, 1" (iron C&W) B11-444-HB-34-NL	EA	92.00
14	6700147000	Corporation stop 1" Ford #F-600-4	EA	51.00
15	6700118000	Coupling, cop-cop 1" Ford #C22-44	EA	33.00
16	6700114000	Coupling, cop-iron 1" Ford #C28-44	EA	21.00
17	6700176000	Coupling cop-cop 1" Ford #C44-44	EA	23.00

18	new part	Ball Valve Curb Stop 1"		EA	103.00
		Ford #B22-444-NL			
19	6700246020	Curb stop, iron 1"		EA	82.00
		Ford #Z11-444			
20	6700171000	Coupling, iron 1"		EA	44.00
		Ford #O28-44			
21	new part	A.M.S. w/handles 1"		EA	67.00
		Ford #KV23-444-HT-4			
		Ball Valve Curb Stop 1-1/2"			247.00
		Ford#B22-668NL			
22	6700002020	Meter adapter, brass 1-1/2" - 1"		EA	158.00
		Ford #A46			
23	6700135000	Coupling, compression 1"		EA	20.00
		Ford #C84-44			
24	6700145000	Corporation stop, cop 2"		EA	273.00
		Ford #F-600-7			
25	6700117000	Coupling, cop-cop 2"		EA	158.00
		Ford #C22-77			
26	67001400100	Coupling, cop-Iron 2":		EA	118.00
		Ford #C28-77			
27	6700120000	Coupling, cop 2"		EA	103.00
		Ford #C44-77			
28	new part	Ball Valve Curb stop, cop 2"		EA	402.00
		Ford #B22-777NL			
29	6700158020	Curb stop, iron 2"		EA	262.00
		Ford #B11-777			
30	6700002030	Meter adapter, brass " to 1"		EA	162.00
		Ford #A47			
31	6700002060	Coupling, flanged "		EA	63.00
		Ford #CF31-77			
32	8800000000	Gasket, 3/4", 100 per box		EA	.32
		Ford #GT-114			
		Gasket, 1", 100 per box, Ford#			
		Brass Nipple, 3/4" x close		EA	2.07
33		Brass Nipple, 3/4" x 2"		EA	8.00
34		Brass Nipple, 3/4" x 3"		EA	3.93
35		Brass Nipple, 3/4" x 4"		EA	4.46
36		Brass Nipple, 3/4" x 6"		EA	6.51
		Brass Nipple, 1" x close		EA	3.04
37		Brass Nipple, 1" x 2"		EA	3.75
38		Brass Nipple, 1" x 3"		EA	4.96
39		Brass Nipple, 1" x 4"		EA	6.46
40		Brass Nipple, 1" x 6"		EA	9.51
		Brass Nipple, 1-1/5" x close		EA	5.87
		Brass Nipple, 1-1/2" x 2"		EA	6.32
		Brass Nipple, 1-1/2" x 3"		EA	8.70
V		Brass Nipple, 1-1/2" x 4"		EA	10.57
		Brass Nipple, 1-1/2" x 6"		EA	15.61
		Brass Nipple, 2" x close		EA	8.93
		Brass nipple, 2" 4"		EA	13.60
		Brass Nipple, 2" x 6"		EA	20.08
41		Brass Bushing, 1" X 3/4" (reducer bushing)			3.15
42		Brass Bushing, 1 1/2" X 3/4" "		EA	8.39

43		Brass Bushing, 1 1/2" X 1" "		EA	6.88
44		Brass Bushing, 2" x 3/4" "		EA	12.24
45		Brass Bushing, 2" X 1" "		EA	12.24
46		Brass Bushing, 2" X 1 1/2" "		EA	10.16
47		Copper tubing, (Soft) Type K 3/4"		FT	5.70
		Copper tubing, (Soft) Type K 1"		FT	7.56
48		Copper Tubing, (Soft) Type K 1 1/2"		FT	12.17
49		Copper Tubing, (Soft) Type K 2"		FT	18.88
50		Mueller tapping grease #88366		EA	19.50
		Dresser style coupling, 3/4"x4-1/2"		EA	6.50
		Dresser style coupling, 3/4"x 2"		EA	3.50
2					
3					
4					
5		6" MECHANICAL JOINT C153		EA	42.00
6		16" BELL JOINT REPAIR CLAMP		EA	498.00
7		6" FLANGE PACK		EA	13.14
8		6" FLANGE GASKET FOR TAP SLEEVE		EA	2.72
9		6" MECHANICAL JOINT BLUE BOLT PACK		EA	35.63
10		6X6 TAP SLEEVE SS W/SS FLANGE		EA	610.00



230363

RESOLUTION NO.:

PRESENTED: OCT 18 2023

ADOPTED: OCT 23 2023

BY THE CITY ADMINISTRATOR:

RESOLUTION TO DETROIT SALT COMPANY FOR BULK SALT

WHEREAS, The City of Flint, DPW Department, has received notification from Genesee County Road Commission, that the bulk salt cooperative agreement with Detroit Salt Co., 12841 Sanders St., Detroit MI has been negotiated (\$65.37 per ton) for the City of Flint to procure bulk salt for winter maintenance.

WHEREAS, The City of Flint, Department of Public Works, is requesting \$375,000.00 for its annual purchase of bulk salt for winter road maintenance.

Funding for said services are available in the following account for FY24 (07/01/23- 06/30/2024):

Account Number	Account Name	Amount
202-449.203-752.000	SALT-MAJORS	\$ 206,500.00
203-449.203-752.000	SALT-LOCALS	\$168,500.00
	FY24 GRAND TOTAL	\$375,000.00

IT IS RESOLVED, That the Division of Purchases & Supplies is hereby authorized to issue a purchase order to Detroit Salt Company for bulk salt FY24 (07/01/23 – 06/30/24) in an amount not-to-exceed \$375,000.00.

APPROVED AS TO FORM:


William Kim (Oct 6, 2023 11:58 EDT)

William Kim, City Attorney

APPROVED AS TO FINANCE:


Phillip Moore (Oct 6, 2023 11:13 EDT)

Phillip Moore, Acting Chief Financial Officer

FOR THE CITY OF FLINT:

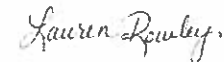

CLYDE D. EDWARDS (Oct 6, 2023 13:11 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:



APPROVED AS TO PURCHASING:



Lauren Rowley, Purchasing Manager



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: September 8, 2023

BID/PROPOSAL#

AGENDA ITEM TITLE: Rock salt for roadways

PREPARED BY Kathryn Neumann for Rodney McGaha, Director of Transportation

VENDOR NAME: Detroit Salt

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The purchase of road salt for the FY24 winter season is necessary in the winter months to maintain a safe and hazard free driving surface. The City purchases salt through a cooperative bid with the Genesee County Road Commission.

FINANCIAL IMPLICATIONS: There is money in the accounts listed below

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
202	Major Street Fund	449.203-752.000		\$206,500.00
203	Local Street Fund	449.203-752.000		\$168,500.00
FY24 GRAND TOTAL				\$375,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 240007084

ACCOUNTING APPROVAL: Kathryn Neumann
Kathryn Neumann (Sep 8, 2023 07:16 EDT) **Date:** _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) _____ YEARS

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Rodney McGaha
Rodney McGaha (Sep 8, 2023 07:19 EDT)
(Rodney McGaha, Director of Transportation)



**GENESEE COUNTY ROAD COMMISSION
PURCHASING OFFICE**

May 23, 2023

City of Flint
1101 S. Saginaw Street, Room #304
Flint, MI 48502

Subject: 2023-2024 - Winter Season—Item #32--Bulk Rock Salt

Ms. Kathryn Neumann:

This correspondence is to inform you that the Genesee County Road Commission Board of Commissioners approved the 2023-2024 Winter Season—Bulk Rock Salt Bid to the following company:

Detroit Salt Company
12841 Sanders Street
Detroit, MI 48217
Phone: (313) 841-5144

Each agency that is cooperatively purchasing from our salt bid will be responsible for ordering their salt separately. Salt will be ordered on an as needed basis.

Your projected usage of Salt for the 2023-2024 Winter Season is 8,000 tons. The unit price per ton is \$65.37.

I would like to reiterate that you will be dealing directly with the vendor for ordering and invoicing of your salt.

If you have any questions, please contact me at (810) 767-4920, ext. 271 or email: sjaeger@gcrc.org.

Sincerely,

A handwritten signature in cursive script that reads "Stephanie Jaeger".

Stephanie Jaeger
Purchasing Administrator

230365



RESOLUTION NO.: _____

PRESENTED: OCT 18 2023

ADOPTED: OCT 23 2023

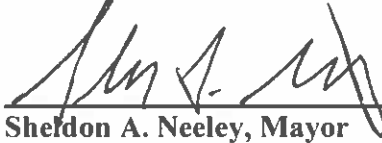
**RESOLUTION APPROVING THE APPOINTMENT OF PHILLIP MOORE AS CHIEF
FINANCIAL OFFICER**

BY THE MAYOR:

Pursuant to §4-203(D) of the Flint City Charter, the Mayor of the City of Flint hereby nominates Phillip Moore as Chief Financial Officer and recommends that his appointment be approved. As Chief Financial Officer, he shall be initially classified as a level 38, step 8 employee with an annual compensation rate of \$138,932.90, pursuant to the attached employment agreement.

IT IS RESOLVED that the Flint City Council approves of the appointment of Phillip Moore as Chief Financial Officer.

FOR THE CITY OF FLINT:



Sheldon A. Neeley, Mayor

APPROVED BY CITY COUNCIL:



APPROVED AS TO FORM:



William Kim, City Attorney

Resumé of Phillip J. Moore

PROFESSIONAL EXPERIENCE

Finance Officer- Pontiac General Employees Retirement System; November 2017 to May 2021

Serve as chief financial officer for the pension system with over \$500 million in assets. Oversee all accounting and budgeting for the pension system.

- * Guiding the system through the purchase of a new accounting system.
- * Lead in purchasing new technology such as copiers and computers.
- * Provide financial advice and analysis for future purchase and renovation of a new office for pension system.

City Manager- City of Alma, Michigan; 2003 to July 2017.

Serve as Chief Executive Officer for the City. Supervise all City operations, personnel, and serve as staff liaison to the City Commission

- Successful voter approved millage campaigns:
 - Library expansion
 - Central Dispatch operating surcharge
 - Neighborhood street rehabilitation
- Created the first Brownfield Redevelopment plans for City of Alma including property acquisition and cleanup. Several additional plans have been successfully adopted and implemented
- Led numerous collaborative efforts with area local government including:
 - Created Gratiot County Central Dispatch as separate, independent authority
 - Created county wide GIS Authority
 - Created Gratiot Solid Waste Authority
 - Created Gratiot Community Airport Authority
 - Created the Gratiot Water Authority
 - Lead regional master planning effort with 23 participating units of government
- Implemented long-term goal of converting Business U.S.-127 from one-way to two-way
- Supervised many major capital projects including:
 - Completed Riverwalk project
 - Library
 - Wastewater plant aeration tank
 - Expanded water plant to serve neighboring community
 - Transportation Service Center
 - Converting water plant to ground water project
 - Multi-Jurisdictional Rails to Trails project including connection to Riverwalk
 - Storm water diversion project
 - Downtown beautification project
- Negotiated growth and water agreement with neighboring township and city
- Oversaw the adoption of new master plan and new zoning ordinance
- Led economic development effort for City.
- Many successful grant applications
- Many successful technology projects

Assistant City Manager/Finance Director - City of Alma, Michigan; 1991 to 2003.

Served as Chief Financial Officer for the City. Supervised all financial reporting, accounting, purchasing, payroll, investments, budgeting, debt management and tax collection activities of the City. Manage the City in the absence of the City Manager. Responsible for personnel management including hiring, benefit management, labor negotiations, personnel policy development and employee relations. Oversee technology implementation including computers, telecommunications, television, networks, home page development and Internet. Active in Economic Development issues. Supervised City Clerk and election operations. Key accomplishments include:

- First G.F.O.A. Certificate of Achievement Award for Comprehensive Annual Financial Report.
- Comprehensive Annual Financial Report prepared in-house.
- Prepared City's first G.F.O.A. Distinguished Budget Award.
- Early implementer of G.A.S.B. Statement 34 - New Reporting Model
- Developed City's first Capital Improvement Program.
- Prepared balanced budget for every year with the City.
- Founder and elected first chairman of the Mid-Michigan Area Cable Consortium.
- Negotiated first regional cable franchise agreement.
- Developed uniform telecommunication ordinance.
- Developing Public, Education and Government Access on a regional basis
- Implemented new computer systems for general ledger, accounts payable, payroll, investment tracking, tax collection, utility billing, assessment roll processing, police records, work order processing, vehicle maintenance, voter registration, document imaging, geographical information system, permit and code enforcement tracking, library records, web site management, cemetery management, asset management, assorted networks.
- Re-wrote personnel manual.
- Wrote and implemented investment policy.
- Downsized Finance Department while increasing production of department.
- Assumed City Treasurer functions during staff downsizing.

Controller - Olivet College, Olivet, Michigan; 1986 to 1991

Supervised all financial reporting, accounting, payroll, accounts payable, accounts receivable, and banking functions for a small liberal arts college. Supervised the College's Computer Services. Assisted in the management of bookstore and conference activities. Directed personnel office. Key accomplishments included:

- Created computer laboratory for students.
- Designed, wrote, and implemented student payroll system.
- Designed, simplified, and implemented new student billing system-dramatically reducing the error rate in student receivables billing.
- Improved collections process. Removed the College from the U.S. Department of Education's watch list for colleges with serious default rates for NDSL (Perkins) Loans.
- Developed a financial aid monitoring, tracking, and forecasting system.
- Prepared financial statements.
- Served on College budget committee.

Agent - Prudential Insurance, Grand Rapids, Michigan; 1985 to 1986

Licensed agent for all Prudential products.

Finance Director - City of Grand Haven, Michigan; 1981 to 1985

Supervised all financial reporting, accounting, accounts payable, accounts receivable, investments, payroll, purchasing. Represented management for labor negotiations for five unions. Part of the Economic Development team. Wrote numerous grant proposals. Responsible for managing and selecting computer services. Key accomplishments included:

- Developed program budget format.
- Selected and implemented the first computer system for the City.
- Increased fund balance every year with the City.
- One year received more grant revenue than tax revenue.
- Improved internal controls.

Budget Analyst - Bureau of the Budget; Office of the Governor; State of Illinois; Springfield, Illinois. 1979 to 1981.

Prepared and reviewed budgets for the Department of Corrections and Department of Public Aid. Wrote financial analysis for all pending and enacted legislation affecting the Department of Corrections or the Department of Public Aid. Made recommendations for cost-saving ideas for the Governor's budget proposal. Wrote veto messages for the Governor. Prepared line-item veto recommendations and language for the Governor. Key accomplishments included:

- Developed a statistical model to predict prison population.
- Developed a statistical model to predict welfare role levels.
- Developed cost saving ideas for the Governor after the federal government cutbacks in 1981.

Other positions, while in school, included teaching assistant, internship with the Department of Defense, computer operator, construction field inspector, sailing instructor and stagecraft instructor.

Education

Earlham College, Bachelor of Arts with Honors in Mathematics 1977.

Carnegie-Mellon University, Master of Science in Public Management 1979.

Additional course work at Olivet College and Lansing Community College

Certified Management Accountant, Institute of Management Accountants 1991.

Certified Public Finance Officer. Government Finance Officer Association 2001 - member of first class of successful exam takers.

ICMA Credentialed Manager since 2003

Professional and Community Activities

Member of:

International City/County Management Association

International Personnel Management Association

Gratiot Community Hospital

Served on Buildings and Grounds Planning Committee

Government Finance Officers Association

Served on the special review committee to award Certificates of Achievements (5years)

Michigan Local Government Management Association

Serving on Professional Development Committee (3 years)

Served on Taxation and Finance Committee

Served on the web site committee (4 years)

Served on the Assistant Managers' Committee (2 years)

Michigan Municipal Finance Officer Association

Served on the Board of Directors (2 years)

Served on the Professional Development Committee and the Legislative Review Committee (1 year)

Served on the Nominating Committee (1 year)

Served on the Accounting Standards Committee (3 years)

Served as Co-Chair of the Committee

Conference speaker on the following topics:

“Meeting the GFOA Certificate of Achievement criteria”

“The Certificate of Achievement criteria under the New Reporting Model”

“Footnote Disclosures under the New Reporting Model”

“Municipal Electrification- The Alma Experience”

Municipal Treasurers Association

Michigan Treasurers Association

Institute of Management Accountants

Michigan Municipal League

Served on the Municipal Database Committee (2 years)

Served on the Taxation and Finance Committee

Shiawassee Community Mental Health Authority

Serving as Chair

Alma Kiwanis Club

Served as Chair of the Spiritual Aims Committee (2 years)

Served Chair of the Youth Services Committee

Served as Second Vice President,

Served as First Vice President

Served as Adopt-A-Highway Chair

Gratiot County United Way

Citizen Allocation Committee (4 years)

United Way Board of Directors

President 2002-2003

Gratiot Area Chamber of Commerce

Served as President (2 years)

Served on the Board of Directors (9 years)

Served on Co-Chair of the Legislative Committee

Served on the Web Site Development Committee- previously served as first Chair of committee

Served on strategic planning committee

Gratiot Area Solid Waste Authority

Served as Chair (5 years)

Gratiot Area Water Authority

Served as Chair

Gratiot Community Airport Authority

Served as Chair

Gratiot County Central Dispatch Authority

Served as Vice Chair

Gratiot Community Mental Health Board

Served 6 years

Grand Haven Economic Development Corporation

Served as Treasurer (4 years)

Friends of Alma Public Access

Served on the Board of Directors (6 years)

**EMPLOYMENT AGREEMENT
BETWEEN THE CITY OF FLINT AND PHILLIP J. MOORE**

This Employment Agreement ("Agreement") between the City of Flint ("City"), a Michigan municipal corporation, and Phillip J. Moore ("Employee")

1. Appointment:

The City, by its Mayor, appoints Employee as Chief Financial Officer, pursuant to §4-203(D) of the Flint City Charter. This appointment shall commence on September 6, 2023, and shall continue until terminated pursuant to the terms of this employment agreement. The parties further agree that Employee will begin full-time employment with the City by September 25, 2023.

This appointment is conditioned upon receiving the consent of the Flint City Council as required by §1-501(C) of the Flint City Charter. The City, by its Mayor, will submit this appointment to the City Council for its approval. While consent of the Flint City Council is pending, Employee shall be appointed as interim Chief Financial Officer, under the same terms as stated here, excepting that such interim appointment shall not last more than 90 days. If the Flint City Council consents or fails to act within 90 days, this interim appointment shall become permanent.

2. Scope of Services:

Employee shall perform the duties of the Chief Financial Officer, and shall include those enumerated for the Chief Financial Officer in the Flint City Code of Ordinances, Chapter 2, Article XV, Department of Finance, the Chief Financial Officer Job Description, and other duties that shall from time-to-time be required, in the discretion of the Mayor or his designee and he shall be subject to all work rules and policies established by the City of Flint

3. Compensation:

As the Director of Planning and Development, Employee shall be paid a salary based on an annual compensation rate of \$138,932.90, payable in regular timely installments at an hourly rate of \$66.79/hr. Employee is eligible for any step increases as may be provided for by the personnel rules of the City of Flint.

4. Benefits:

Employee shall be provided with fringe benefits equal to those now or hereinafter provided for an exempt employee allocated to Level 23 or above, including but not limited to, health care coverage, dental insurance, life insurance, personal time off, etc.; but expressly excluding membership in the Civil Service System. However, Employee shall be eligible to participate in the City of Flint retirement plan and other post-retirement benefits as provided to other employees, which may change from time-to-time. Some City benefits shall require employee contributions, which are determined annually.

For the purposes of providing to the Employee the above compensation and fringe benefits, the City of Flint shall place the Employee on the City's regular payroll so that said compensation and fringe benefits shall be provided to the Employee in the same manner as other employees of the City of Flint. For the purposes of PTO accrual and accumulation, Employee shall accrue and

accumulate PTO at the maximum rate for non-union employees as set forth in the City's personnel policies. In addition, Employee shall begin with 40 hours of PTO in his PTO bank.

5. **Termination:** Employee's appointment may be terminated by either party at any time for any reason. It is expressly agreed that there is no right of continued employment and that Employee serves at the pleasure of the Mayor. Upon termination, Employee shall be entitled to receive any unpaid salary due for hours worked in the next regularly scheduled payroll, and all unused PTO.
6. **Indemnification and Insurance:** To the fullest extent permitted by law, the City of Flint shall defend, pay on behalf of, indemnify, and hold harmless Employee against any and all claims, demands, suits, or losses, and providing for all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the Employee by reason of any injuries or damages that may arise as a result of his acts, omissions, faults or negligence in connection with Employee. The City of Flint may elect to provide appropriate insurance coverage, although the full indemnification of the Employee as articulated above shall not be in any way limited by the insurance coverage chosen by the City of Flint.
7. **Ethics:** Employee understands and agrees Employee will be subject to the ethics standards contained in Sections 1-602(C), (D), and (G) of the Flint City Charter.
8. **General Provisions:** There are no oral understandings, terms or conditions and no party has relied on any representation, express or implied, not contained in this Agreement. Any additions, deletions, or modifications to these terms of appointment must be in writing and signed by both parties. Michigan law shall govern this agreement and any disputes arising from or related to this agreement shall be subject to the exclusive jurisdiction of a court of competent jurisdiction in Genesee County. If any provision or portion of this Agreement is held to be invalid or unenforceable, the remainder of this Agreement shall not be affected and shall remain in full force and effect. This document, consisting of three (3) pages in its entirety, embodies the entire agreement between the parties.

EMPLOYEE:

Phillip Moore
Phillip Moore (Sep 6, 2023 15:13 EDT)

Phillip Moore

FOR THE CITY:

CLYDE D EDWARDS
CLYDE D EDWARDS (Sep 6, 2023 15:20 EDT)

Clyde Edwards, City Administrator

Sheldon A. Neeley
Sheldon A. Neeley, Mayor

APPROVED AS TO FORM:

William Kim
William Kim (Sep 6, 2023 14:52 EDT)
William Kim, City Attorney

230366



RESOLUTION NO.: _____

PRESENTED: OCT 18 2023

ADOPTED: OCT 23 2023

**RESOLUTION APPROVING APPOINTMENT OF MEGAN MCADOW
TO THE HISTORIC DISTRICT COMMISSION**

Mayor Sheldon A. Neeley appoints Megan McAdow, of 1811 Lincoln Dr, Flint MI 48503, to the Historic District Commission, to fill the remainder of the three-year term ending on March 31, 2026.

BE IT RESOLVED that the Flint City Council approves the appointment of Megan McAdow, of 1811 Lincoln Dr, Flint MI 48503, to the Historic District Commission, to fill the remainder of the three-year term ending on March 31, 2026.

FOR THE CITY OF FLINT:

APPROVED BY CITY COUNCIL:

Sheldon A. Neeley, Mayor

APPROVED AS TO FORM:

William Kim, City Attorney

MEGAN CALLEWAERT McADOW

(248) 798-4181 • MeganMcAdow@gmail.com

NONPROFIT & MUSEUM PROFESSIONAL—EXPERIENCED LEADER

Museum Director — Chief Curator — Project Manager — Exhibition & Program Designer — Arts Advocate

Experienced team and community leader, partner, and Historic Preservation advocate with over two decades in the museum and nonprofit field. Passionate about preserving and sharing history, arts and culture in relevant and sustainable ways. Committed to diversity, inclusion, and accessibility through dialogue-based communication through board, staff and community engagement.

Career Highlights:

- Committed to Diversity, Equity, Accessibility, and Inclusion (DEAI) most recently with DEAI Leadership Certification through Michigan Museums Association, member of the first Michigan cohort of the international Of/By/For All program, member of the inaugural cohort for SVSU's Diversity Leadership Program, and I am an active member of the SVSU Diversity, Equity, and Inclusion Council.
- Over 10 years working at Historic House Museums and Sites committed to National Historic preservation standards.
- Secured Michigan Historic Marker for Applewood Estate in Flint, MI
- Successfully pivoted Museum operations and programming in response to the COVID-19 Pandemic with new and robust online offerings as well as on-the-ground community engagement programs centered around art for youth.
- Experienced collections and exhibitions curator highlighting local, regional, national, and international artists in addition to showcasing permanent collections in dynamic ways.
- Effective fundraiser from local to federal donations and grants through the development and implementation of diversified short and long-range Fundraising Plans.
- Active leader in the Museum Field including board member of the Michigan Museums Association and an arts and culture advocate at the state and national level.
- Led successful opening of a historic estate museum to the public for the first time on a regular basis that included the development and implementation of interpretive tours, a new organization wide website, exhibits, programs, events, and two significant published books as well as the installation of Michigan historic markers. This project was continually guided by community feedback and focused on accessibility, diversity, and inclusion in all programs, exhibits, and events.
- Cultivated numerous partnerships, including over 80 different organizations in one year from neighboring Flint Institute of Arts to Communities First, Inc., to help expand audiences, leverage resources and build community both onsite and offsite.
- Supported granting efforts through application reviews, site visits and proposal discussions. The Ruth Mott Foundation funds an average of 50 grants per year, totaling \$5–6 million in support.
- Served on the leadership teams to help develop and implement the *Marshall M. Fredericks Sculpture Museum FY22 Interim Strategic Plan*, *Michigan Museums Association 2018-22 Strategic Plan*, *Ruth Mott Foundation 2016–20 Strategic Plan*, the *Edsel & Eleanor Ford House 2010-15 Strategic Plan* and the initial visioning and planning phases of the *Edsel & Eleanor Ford House Site Master Plan*.

Core Competencies:

Historic Preservation — Arts & Culture and Museum Advocacy — Community Engagement
Collections & Exhibitions Curation— Collections Care, Preservation & Conservation
Project & Event Management — Team, Community, & Museum Field Leadership — Board Engagement

EDUCATION

Master of Public Administration, UNIVERSITY OF MICHIGAN-DEARBORN
Dearborn, MI

Certification in Nonprofit Leadership

- Coursework included finance, contract development, human resource management, leadership, strategic planning, marketing, grant writing, and fund development.

Graduate Certificate: Museum Studies, GEORGE WASHINGTON UNIVERSITY
Washington, DC

Certification in Collections Management & Care

- Coursework included museum ethics, copyright law, registration, and preventive conservation.

Bachelor of Arts: Anthropology & Sociology (*cum laude*), OAKLAND UNIVERSITY
Rochester, MI

Minor in Studio Art

- Coursework included art history and material culture, studio photography, and videography.

PROFESSIONAL EXPERIENCE

MARSHALL M. FREDERICKS SCULPTURE MUSEUM

Saginaw, MI

Director, 2019–present

- Provide vision and leadership for AAM Accredited museum featuring extensive sculpture and archives collections of “America’s Public Sculptor” Marshall M. Fredericks focusing on preservation, display, interpretation, research, and scholarship.
- Increased and diversified attendance in records rates in just over one year during the fifteen months leading up to the museum’s temporary closure for COVID-19.
- Less than one month into COVID, led effort to continue reaching visitors through online with 360-degree tours of the museum and newly developed virtual exhibitions and field trips as well as out in the community with over 4,500 Art @ Home activity kits delivered to local youth.
- Envisioned and implemented two tri-county initiatives in the last year that include several key partners including three significant arts organizations, three county-wide library systems, and three colleges supported by over six national, regional, and local funders. View more online by clicking: [NEA Big Read: Great Lakes Bay Region](#) or [Public Art Passport: Great Lakes Bay Region](#).
- As chief curator I coordinate the rotating exhibition calendar of three to five temporary exhibitions per year with related programs, lectures, and events. Exhibitions are developed from permanent collections to works on loan from institutions and artists, from local to international. Additionally, I select the traveling exhibitions for the museum through partnerships with other curators and museums.
- Frequently partner with SVSU Art Studio Classes and additional student engagement with other university departments and classes, internships, and events. Annually host an Artist in Residence/Visiting Artist series.
- Successful fundraiser through individual donations, sponsorships, and grants. and grants, sponsorships Coordinate additional earned revenue including the three-dimensional scanning and casting of accurate reproductions of Marshall Fredericks sculptures for sale in the Museum Store.
- Recently completed first phase of the American Alliance of Museums (AAM) Reaccreditation process and completed the entire AAM Museum Assessment Program (MAP) for Collections Stewardship.
- Experienced in assessing and managing conservation and preservation needs including hiring conservators from across the country based on their specialization.
- Committed to advancing diversity, equity, accessibility, and inclusion both internally with staff, board, and programs as well as externally with community engagement.
- Enjoy participating and leading visioning and strategic planning efforts that balance museum and education best practices with innovation.

RUTH MOTT FOUNDATION / APPLEWOOD ESTATE

Flint, MI

Director, Collections & Education, 2016–2018**Collections & Exhibitions Manager, 2013–2015**

- Hired as the estate's first museum professional to lead the foundation through the process of opening the estate as a museum for the community.
- Led two departments, Collections & Education and Education & Events, consisting of 10–15 full- and part-time employees and interns as well as 150 active volunteers.
- Responsible for budget development and management of two departments averaging more than \$1 million per year (including project and management, proforma development, forecasting and reporting).
- Led efforts to preserve and share collections to support interpretation and education as well as advance scholarship around the life and work of Ruth and C.S. Mott.
- Maintained a programmatic emphasis on filling gaps identified by the community, addressing larger social issues, and bolstering partner organizations with educational resources and community events.

EDSEL & ELEANOR FORD HOUSE

Grosse Pointe Shores, MI

Collections & Exhibitions Manager, 2008–13**Collections Coordinator, 2005–08**

- Managed all aspects of registration, conservation, and access needs for the museum's collection of 10,000 objects; 2,000 books; photographs; and archives stored and displayed in an historic house museum including fine and decorative arts.
- Managed three full-time employees and developed a robust internship program.
- Developed and administered a departmental budget and institutional, cross-departmental exhibits budget.
- Initiated a rotating exhibits program and served as project manager for a minimum of four new internal and external exhibits annually.
- Drafted and edited materials for exhibits; press releases; and marketing, development, and educational programs.
- Incorporated technology into exhibits, including the first-ever iPod Touch tour of a historic site.
- Served on the Strategic Planning, Visioning and Interpretive, and Site Master Planning Committees.
- Participated in development activities including grant writing and reporting, donor and board relations, and community engagement events.
- Represented the museum in meetings with funding contacts at the Institute for Museum and Library Services, National Endowment for the Humanities, and National Trust for Historic Preservation.

DETROIT INSTITUTE OF ARTS

Detroit, MI

Museum Technician, 2003–05

- Department managed an encyclopedic collection of more than 65,000 objects during the most recent expansion and renovation as well as the award-winning reinterpretation of the DIA's collection.
- Designed and fabricated custom display solutions for collections. Installed all major exhibitions and galleries in partnership with education, curatorial and conservation teams.

OAKLAND COUNTY PIONEER & HISTORICAL SOCIETY

Pontiac, MI

Museum Assistant, 2001–02**Intern, 2000–01**

- Initiated and implemented the renovation of central exhibit space within the Pioneer Museum.
- Researched, photographed, and cataloged museum artifacts.

CRANBROOK INSTITUTE OF SCIENCE

Bloomfield Hills, MI

Museum Photographer, 2001–02

- Performed photographic documentation of collections for research, database, and publications.

PROFESSIONAL AFFILIATIONS & VOLUNTEERING

Michigan Museums Association Board, 2017–Present

Board Finance Committee; Conference Committee, Year-end Campaign Proxy

Greater Flint Arts Council, Art Gallery Exhibition & Competition Judge, 2021

Michigan Alliance for Conservation of Cultural Heritage Board, 2012–2019

Board Secretary; Board Nominating Committee

McLaren Hospital Centennial Planning Committee, 2018

Kettering University, Art Gallery Exhibition & Competition Judge, 2017

CONFERENCE SESSIONS, PRESENTATIONS, CURATED EXHIBIT(ION)S, PUBLICATIONS

Marshall M. Fredericks Sculpture Museum

- “Notes from the Quarantimes: Five Artists, One Pandemic, and a Dam Flood”; Exhibition Curator (2021)
- “Marshall Fredericks: The Architects’ Artist”; Exhibit Curator (2021)
- “Form Foundations: Figure Studies by Marshall M. Fredericks”; Exhibition Curator (2021)

Michigan Museums Association

- “ABC’s of Collections Management” day-long workshop; Lead facilitator (2018)

Michigan Museums Collections Managers Roundtable

- “The Touch Factor”; Presenter (2018)

American Association of State & Local History (AASLH)

- “Renewal: (Re)Designing a Site Based on Community Engagement and Evaluation”; Co-presenter (2017 conference)
- “Vehicle City Tour–Flint, Michigan”; Organizer/presenter (2016 conference)

Michigan Museums Association

- “How to Make it to the Top of the Heap: Perfecting Your Museum Resume”; Co-presenter (2018 conference)
- “Storytime at the Museum”; Conversation Station Co-host (2017 conference)
- “Share Your Story: Oral History Capture”; Conversation Station Organizer & Co-host (2017 conference)

Michigan History Magazine

- “Applewood Celebrates a Century”; Author (2016)

Applewood: The Charles Stewart Mott Estate

- “The Motts of Applewood” site-wide exhibit; Lead Curator (2016–Present)

Midwest Museums Association, Registrars Roundtable

- “Running Successful Internship Programs”; Presenter (2011)

Midwest Museums Association, Registrars Roundtable

- “Coordinating the Move of an Entire Collection”; Presenter (2007)

Supported Publications:

- *Charles Stewart Mott Biography*; Edward Renehan (2019)
- *Applewood: The Charles Stewart Mott Estate: One Hundred Years of Stories, 1916–2016*; Susan Newhof (2016) <http://www.ruthmottfoundation.org/applewood-book-2/>
- *Hugs Around Your Neck*; Kelly Care, Erin Caudell, Deborah Elliott, Ila Kelley, Rebecca Stack (2015)
 - Book developed and written by staff to support work around diversity and inclusion as well as literacy programming: <http://www.ruthmottfoundation.org/hugs-around-your-neck/>

GRANTS & AWARDS

- National Endowment for the Arts / Arts Midwest, Big Read Grant (2021)
- Michigan Arts and Culture Council (formerly known as MCACA), Project Support Grants (2019, 2020, 2021)
 - Received highest funding levels in the Project Support category the last three years based on peer-reviewers scoring
- National Endowment for the Humanities, CARES Grant (2020)
- Michigan Humanities Council Grants Recipient (2011, 2012 & 2013; 2020)
- AASLH Innovation Award for iPod Touch tour (2011)
- Rotary International Group Study Exchange, Hungary (2010)
- George Washington University, Columbian College of Arts & Sciences Fellowship (2008)
- Oakland University, Student Research Scholar Grant Award (2002)

CERTIFICATIONS, TRAINING, LIFELONG LEARNING

Management/Leadership:	SVSU Diversity, Equity, and Inclusion Council, Active Member (2022) Michigan Museums Association, DEAI Leadership Certification (2021) SVSU Diversity Leadership Program, Inaugural Cohort (2021) Of/By/For All, first Michigan cohort of the international Program (2020) IDEO: <i>Designing for Change</i> (2018) Lakeshore Ethnic Diversity Alliance: Diversity, Equity & Inclusion Series (2017-8) ZingTrain: <i>The Art of Giving Great Service</i> (2015-2017)
Professional Development:	Of/By/For All Cohort Retreat, Miami, FLA (2020) MuseumNext Marketing Summit, Los Angeles, CA (2019) Museum Hack Workshops, Flint & Detroit, MI (2018-2019) OF/BY/FOR ALL Campaign: <i>Community Engagement Bootcamp</i> (2018) AASLH: <i>Accessibility and Inclusivity at Museums and Historic Sites</i> (2016) MuseumNext Conference, Portland, OR (2017) Michigan Museums Association Annual Conference (2015-2017) National Trust for Historic Preservation Annual Conference, Chicago, IL (2017) Skill Path: <i>Effective Business Writing</i> (2016); <i>Effective Public Speaking</i> (2014) AASLH: <i>Project Management for History Professionals</i> (2014) AASLH: Archives Management Certification (2014) Heritage Preservation: <i>Outreach Activities for Collections Care</i> Certification (2013) Association of Registrars and Collections Specialists Conference, Chicago, IL (2013) Museum Computer Network Annual Conference, Seattle (2012); Austin (2010) Colonial Williamsburg: <i>Playing to the Galleries and Engaging New Audiences: The Public Face of Conservation</i> Workshop, Williamsburg, VA (2011) Midwest Regional Conservation Guild Annual Symposium, Detroit, MI (2010) Cultural Alliance of Southeastern Michigan Annual Meeting, Ann Arbor, MI (2009) Institute for Museum and Library Services: <i>Shaping Outcomes: Logic Models and Program Evaluation</i> Workshop, Grosse Pointe Shores, MI (2008) American Association of Museums: <i>Current Issues in Museum Management Seminar: Strategy and Skills-Building</i> , Seattle, WA (2008) <i>Grants 101: 3-Day Professional Grant writing Workshop</i> , Ann Arbor, MI (2008) Center for Nonprofit Success Detroit: Fundraising Summit, Detroit, MI (2008) Detroit Institute of Arts: <i>New Paradigms for Teaching and Learning in Museums Symposium</i> , Detroit, MI (2008)



RESOLUTION NO.:

230370

PRESENTED:

OCT 18 2023

ADOPTED:

OCT 23 2023

RESOLUTION TO AWARD \$50,000 TO LEGAL SERVICES OF EASTERN MICHIGAN TO PROVIDE ASSISTANCE TO LOW-INCOME RESIDENTS FACING FORECLOSURE OR EVICTION

The City of Flint Administration understands the critical need to assist residents facing foreclosure due to circumstances, including but limited to financial hardship due to the COVID-19 public health emergency. Legal Services of Eastern Michigan, Flint Michigan, provides legal services, assistance, advice, and education to low-income residents in the City of Flint, and has the capability to provide outreach and legal services for residents of the City of Flint who may be facing foreclosure and/or eviction.

The City of Flint would like to allocate \$50,000.00 of available ARPA funds to Legal Services of Eastern Michigan to provide legal outreach and assistance to City of Flint residents in need of legal assistance who are facing foreclosure or eviction. The City's compliance firm has reviewed this proposal and certifies that it complies with the latest US Department of Treasury rules.

Funding is to come from the following:

Account Number	Account Name	Amount
TBD	FUSDT-CSLFRF/ARPA	\$50,000.00
	FY24 GRAND TOTAL	\$50,000.00

IT IS RESOLVED, that the appropriate City officials are authorized to execute an agreement with Legal Services of Eastern Michigan to provide assistance to low-income residents facing foreclosure or eviction, in an amount not-to-exceed \$50,000.00, to be paid from the American Rescue Plan Act Fund (287).

FOR THE CITY OF FLINT:

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO FORM:

William Kim, City Attorney

APPROVED AS TO FINANCE:

Phillip Moore, interim Chief Financial Officer



230371
RESOLUTION NO.: _____

PRESENTED: OCT 23 2023

ADOPTED: OCT 23 2023

**RESOLUTION APPROVING SETTLEMENT OF
JESSICA KIRBY v CITY OF FLINT ET. AL.**

Executive session was held in this matter on October 18, 2023; and

Although the City of Flint admits no liability in the claim filed by Jessica Kirby as personal representative of the estate of Tommy Kirby, the Department of Law recommends settling all claims against the City and its officers in this matter for \$43,000.00.

IT IS RESOLVED that City Council approves settlement in the matter of *Jessica Kirby, as personal representative of the estate of Tommy Kirby v City of Flint, et al.*, Eastern District of Michigan Case No. 20-13088, in the amount of \$43,000.00, in satisfaction of any and all claims against the City and its officers arising from said matter. Payment shall be drawn from appropriated funds in the Litigation and Suits line item 677-266.200-956.300.

For the City

Clyde D. Edwards
Clyde D. Edwards (Oct 20, 2023 23:52 EDT)
Clyde Edwards, City Administrator

For City Council

[Signature]

APPROVED AS TO FORM:

William Kim
William Kim (Oct 20, 2023 11:30 EDT)
William Kim, City Attorney

APPROVED AS TO FINANCE:

Phillip Moore
Phillip Moore (Oct 20, 2023 11:38 EDT)
Phillip Moore, Chief Financial Officer



RESOLUTION STAFF REVIEW FORM

AGENDA ITEM / TITLE:	Resolution Approving Settlement of Jessica Kirby v City of Flint et al	BID / PROP. #:	N/A
PREPARED BY: (NAME & DEPT)	William Kim, City Attorney	DATE:	10/20/2023
VENDOR NAME:	N/A		
BACKGROUND/SUMMARY OF PROPOSED ACTION/FINANCIAL IMPLICATIONS:			
City Council was briefed on this case during closed session on October 18, 2023. Resolution approving settlement of <i>Jessica Kirby, as personal representative of the estate of Tommy Kirby v City of Flint, et al.</i> , Eastern District of Michigan Case No. 20-13088, in the amount of \$43,000.00, in satisfaction of any and all claims against the City and its officers arising from said matter. Payment shall be drawn from appropriated funds in the Litigation and Suits line item 677-266.200-956.300.			
BUDGETED EXPENDITURE?	Yes	X	No
PRE-ENCUMBERED?	Yes		No
IS A CONTRACT NEEDED?	Yes		No
LENGTH OF CONTRACT	N/A		
IF APPLICABLE, ESTIMATE AMT BY BUDGET YEAR:	\$0		
OTHER IMPLICATIONS (I.E. COLL. BARGAINING)	None.		

STAFF RECOMMENDS APPROVAL

DEPARTMENT HEAD SIGNATURE:


William Kim (Oct 20, 2023 11:30 EDT)
William Kim, City Attorney



230372

RESOLUTION NO.: _____

PRESENTED: OCT 23 2023

ADOPTED: OCT 23 2023

**RESOLUTION APPROVING SETTLEMENT OF
KEVIN THOMPSON v MICHAEL COCHRAN ET. AL.**

Executive session was held in this matter on October 18, 2023; and

Plaintiff Kevin Thompson has accepted the City of Flint's settlement offer; and

Although the City of Flint admits no liability in the claim filed by Kevin Thompson, the Department of Law recommends settling all claims against the City and its officers in this matter for \$90,000.00.

IT IS RESOLVED that City Council approves settlement in the matter of *Kevin Thompson v Michael Cochrane, City of Flint and Progressive Marathon Insurance Company*, Genesee County Circuit Court Case No. 22-116822-NI, in the amount of \$90,000.00, in satisfaction of any and all claims against the City and its officers arising from said matter. Payment shall be drawn from appropriated funds in the Litigation and Suits line item 677-266.200-956.300.

For the City

Clyde D. Edwards

Clyde D. Edwards (Oct 20, 2023 23:52 EDT)

Clyde Edwards, City Administrator

For City Council

[Signature]

APPROVED AS TO FORM:

William Kim

William Kim (Oct 20, 2023 11:30 EDT)

William Kim, City Attorney

APPROVED AS TO FINANCE:

Phillip Moore

Phillip Moore (Oct 20, 2023 11:38 EDT)

Phillip Moore, Chief Financial Officer



RESOLUTION STAFF REVIEW FORM

AGENDA ITEM / TITLE:	Resolution Approving Settlement of Kevin Thompson v Michael Cochrane et. al.	BID / PROPOSAL #:	N/A
PREPARED BY: (NAME & DEPT)	Thomas Sparrow, Assistant City Attorney	DATE:	10/20/2023
VENDOR NAME:	N/A		
BACKGROUND/SUMMARY OF PROPOSED ACTION/FINANCIAL IMPLICATIONS:			
Resolution approving settlement of Kevin Thompson v Michael Cochrane, City of Flint and Progressive Marathon Insurance Company, Genesee County Circuit Court Case No. 22-116822-NI, in the amount of \$90,000.00. City Council was briefed on this case during closed session on October 18, 2023.			
BUDGETED EXPENDITURE?	Yes	X	No
PRE-ENCUMBERED?	Yes		No
IS A CONTRACT NEEDED?	Yes		No
LENGTH OF CONTRACT	N/A		
IF APPLICABLE, ESTIMATE AMT BY BUDGET YEAR:	\$0		
OTHER IMPLICATIONS (I.E. COLL. BARGAINING)	None.		

STAFF RECOMMENDS APPROVAL

DEPARTMENT HEAD SIGNATURE:


William Kim (Oct 20, 2023 11:30 EDT)
William Kim, City Attorney

230373



RESOLUTION NO.: _____

PRESENTED: OCT 23 2023

ADOPTED: OCT 23 2023

**RESOLUTION APPROVING SETTLEMENT OF
JASON CATE v CITY OF FLINT ET. AL.**

Executive session was held in this matter on October 18, 2023; and

Although the City of Flint admits no liability in the claim filed by Jason Cate, the Department of Law recommends settling all claims against the City and its officers in this matter for \$195,000.00.

IT IS RESOLVED that City Council approves settlement in the matter of *Jason Cate v City of Flint, et al.*, Genesee County Circuit Court Case No. 19-113438, in the amount of \$195,000.00, in satisfaction of any and all claims against the City and its officers arising from said matter. Payment shall be drawn from appropriated funds in the Litigation and Suits line item 677-266.200-956.300.

For the City

Clyde D. Edwards

Clyde D. Edwards (Oct 20, 2023 23:52 EDT)

Clyde Edwards, City Administrator

For City Council

[Signature]

APPROVED AS TO FORM:

[Signature]

William Kim (Oct 20, 2023 11:30 EDT)

William Kim, City Attorney

APPROVED AS TO FINANCE:

Phillip Moore

Phillip Moore (Oct 20, 2023 11:38 EDT)

Phillip Moore, Chief Financial Officer



RESOLUTION STAFF REVIEW FORM

AGENDA ITEM / TITLE:	Resolution Approving Settlement of Jason Cate v City of Flint, et. al.	BID / PROP. #:	N/A
PREPARED BY: (NAME & DEPT)	William Kim, City Attorney	DATE:	10/20/2023
VENDOR NAME:	N/A		
BACKGROUND/SUMMARY OF PROPOSED ACTION/FINANCIAL IMPLICATIONS:			
Resolution approving settlement of <i>Jason Cate v City of Flint, et al</i> , Genesee County Circuit Court Case No. 19-113438, in the amount of \$195,000.00. City Council was briefed on this case during closed session on October 18, 2023. Payment shall be drawn from appropriated funds in the Litigation and Suits line item 677-266.200-956.300.			
BUDGETED EXPENDITURE?	Yes	X	No
PRE- ENCUMBERED?	Yes		No
Is A CONTRACT NEEDED?	Yes		No
LENGTH OF CONTRACT	N/A		
IF APPLICABLE, ESTIMATE AMT BY BUDGET YEAR:	\$0		
OTHER IMPLICATIONS (I.E. COLL. BARGAINING)	None.		

STAFF RECOMMENDS APPROVAL

DEPARTMENT HEAD SIGNATURE:


William Kim (Oct 20, 2023 11:30 EDT)
William Kim, City Attorney