

## OFFICE OF THE CITY COUNCIL



### MEMORANDUM

TO: Whom It May Concern  
FROM: Davina Donahue – City Clerk  
DATE: November 30, 2023  
RE: CITY COUNCIL APPROVED RESOLUTIONS/ORDINANCES  
(November 13, 2023)

The attached copies of City Council APPROVED resolutions (listed below) are being distributed to you as a matter of record. If applicable, ordinances as approved by council are also detailed below.

Agenda items that were FAILED and/or DROPPED by council are noted here as well. Thank you.

#### RESOLUTIONS (as ADOPTED by City Council – November 13, 2023)

230348	230358	230375	230394	230399	230400
230402	230405				

**NOTE:** Reso No. 230281.1 was amended to remove "...amend the FY24 budget..." from the Resolved paragraph; Reso No. 230304.1 was amended to change the dollar amount from \$50,000.00 to \$25,000.00, as well as to add Wards 2 and 5 to the third (3<sup>rd</sup>) paragraph.

#### ORDINANCES (as ADOPTED by City Council – November 13, 2023)

**NOTE:** Ordinance abstracts only outline what was approved by the City Council during this meeting, as every adopted ordinance is subject to veto by the Mayor.

#### MISC AGENDA ITEMS (as FAILED/DROPPED by City Council – November 13, 2023)

FAILED –

POSTPONED INDEFINITELY –

Resos No. 230310, 230374 (Special Affairs), 230388, 230389, 230390, 230397, 230398, and 230401

MUNICIPAL CENTER

1101 S. SAGINAW STREET      FLINT, MICHIGAN 48502      (810) 766-7418      FAX (810) 766-7032

230348



RESOLUTION NO.: \_\_\_\_\_

PRESENTED: OCT - 4 2023

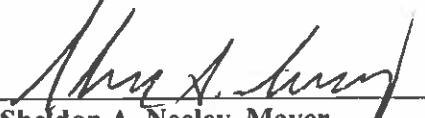
ADOPTED: NOV 13 2023

**RESOLUTION APPROVING REAPPOINTMENT OF ROBERT KITTEL TO THE BOARD OF  
THE DOWNTOWN DEVELOPMENT AUTHORITY**

Mayor Sheldon A. Neeley reappoints Robert Kittel, of 2010 Becker St, Flint, MI, to the Board of the Downtown Development Authority, to fill the remainder of the four-year term ending on March 31, 2026.

**BE IT RESOLVED** that the Flint City Council approves the reappointment of Robert Kittel, of 2010 Becker St, Flint, MI, to the Board of the Downtown Development Authority, to fill the remainder of the four-year term ending on March 31, 2026.

**FOR THE CITY OF FLINT:**

  
Sheldon A. Neeley, Mayor

**APPROVED BY CITY COUNCIL:**

  
\_\_\_\_\_

**APPROVED AS TO FORM:**

  
William Kim, City Attorney

230358



RESOLUTION NO.: \_\_\_\_\_

PRESENTED: OCT - 4 2023

ADOPTED: NOV 13 2023

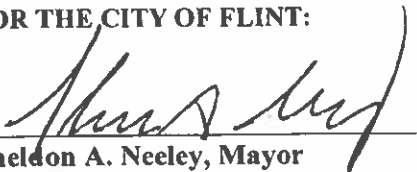
**RESOLUTION APPROVING REAPPOINTMENT OF GWEN HUDDLESTON  
TO THE HURLEY BOARD OF HOSPITAL MANAGERS.**

Section 6-201(A) of the Flint City Charter provides that members of the Board of Hospital Managers shall "consist of fifteen (15) members appointed by the Mayor with the approval of the City Council."


Pursuant to that authority, Mayor Sheldon A. Neeley reappoints Gwen Huddleston, of 1225 Eldorado Dr, Flint, MI 48504, to the Board of Hospital Managers, to fill the remainder of a term ending on April 30, 2027.

**BE IT RESOLVED** that the Flint City Council approves the reappointment of Gwen Huddleston, of 1225 Eldorado Dr, Flint, MI 48504, to the Board of Hospital Managers, to fill the remainder of a term ending on April 30, 2027.

**FOR THE CITY OF FLINT:**

  
Sheldon A. Neeley, Mayor

**APPROVED BY CITY COUNCIL:**

  
\_\_\_\_\_

**APPROVED AS TO FORM:**

  
William Kim, City Attorney

230375



RESOLUTION NO.: \_\_\_\_\_

PRESENTED: OCT 23 2023

ADOPTED: NOV 13 2023

**RESOLUTION APPROVING AMENDMENT OF WASTE COLLECTION SERVICES  
CONTRACT WITH PRIORITY WASTE LLC**

On September 7, 2021, City Council adopted Resolution #210367, authorizing a contract with Priority Waste LLC for waste collection services covering FY2022, FY2023, FY2024, and part of FY2025.

The City of Flint has recently received two grants to purchase trash and recycling carts totaling \$3,492,000.00. To implement those grants and avoid the need to return those grant funds, the City must amend the contract with Priority Waste LLC to facilitate the use of those trash and recycling carts, which are outside the scope of the original contract.

Priority Waste, LLC has agreed to amend the current contract to extend the term of the contract through June 30, 2028, remove the current contract provisions establishing rate increases for those years, extend the third-year (FY2024) rates through FY2028, and provide for an optional five (5) one-year contract extensions to cover FY2029, FY2030, FY2031, FY2032, and FY2033 at agreed-upon rates.

**IT IS RESOLVED** that the proper City officials are authorized to execute a change order to the contract with Priority Waste, LLC, extending the term of the contract to June 30, 2028, with the third-year rates to be extended through that period, in an amount not to exceed \$26,889,631.20 (aggregate amount \$46,616,378.40).

- \$6,722,407.80 pending adoption of the FY25 budget
- \$6,722,407.80 pending adoption of the FY26 budget
- \$6,722,407.80 pending adoption of the FY27 budget
- \$6,722,407.80 pending adoption of the FY28 budget

**IT IS FURTHER RESOLVED** that the proper City officials are requested to update City Council on a quarterly basis regarding the distribution of grant-funded carts to City residents.


**For the City**

  
Clyde Edwards (Oct 23, 2023 12:44 EDT)  
**Clyde Edwards, City Administrator**

**For City Council**



**APPROVED AS TO FORM:**

  
William Kim (Oct 23, 2023 10:16 EDT)  
**William Kim, City Attorney**

**APPROVED AS TO FINANCE:**

  
Phillip Moore (Oct 23, 2023 11:00 EDT)  
**Phillip Moore, interim Chief Financial Officer**



## RESOLUTION STAFF REVIEW FORM

<b>AGENDA ITEM / TITLE:</b>	<b>Resolution Approving Amendment of Waste Collection Services Contract with Priority Waste LLC</b>	<b>BID / PROP. #:</b>	<b>21-592</b>						
<b>PREPARED BY: (NAME &amp; DEPT)</b>	<b>Kathryn Neumann, Transportation Administrative Support Technician</b>	<b>DATE:</b>	<b>10/20/2023</b>						
<b>VENDOR NAME:</b>	<b>Priority Waste</b>								
<b>BACKGROUND/SUMMARY OF PROPOSED ACTION/FINANCIAL IMPLICATIONS:</b>									
<p>The City of Flint has been preliminarily awarded two grants for City of Flint residents for the procurement and distribution of recycling and trash carts, educational materials, and outreach efforts. To support the implementation of a cart program, the contract with Priority Waste must be amended to support this program. Priority Waste has agreed to extend the current contract until June 30, 2028, with five one-year options to extend, and will lock in pricing at the current third-year rate through June 30, 2028. After that date, the one-year options include guaranteed pricing at a 3% increase per year.</p> <p>In comparison, the current contract provides for price increases beginning in FY2025. The total costs for FY2025-FY2028 will save the City of Flint over \$2.2 million dollars. In addition, if the contract with Priority Waste is not amended, the City will have to return the approximately \$2.5 million in grant funding that it has received to fund this cart program.</p>									
<b>Dept</b>	<b>Name of Acct</b>	<b>Acct Number</b>	<b>Grant Code</b>	<b>Amount</b>					
Trans.	Professional Svcs	226.528.201-801.000		\$6,722,407.80					
<b>Grand Total Each Year:</b>				<b>\$6,722.407.80</b>					
<b>BUDGETED EXPENDITURE?</b>	Yes	X	No		<b>PRE-ENCUMBERED?</b>	Yes		No	X
<b>IS A CONTRACT NEEDED?</b>	Yes	X	No		<b>LENGTH OF CONTRACT</b>	<b>5 YEARS</b>			
<b>IF APPLICABLE, ESTIMATE AMT BY BUDGET YEAR:</b>	<b>\$6,722.407.80</b>								
<b>OTHER IMPLICATIONS (I.E. COLL. BARGAINING)</b>	<b>None.</b>								

### STAFF RECOMMENDS APPROVAL

DEPARTMENT HEAD SIGNATURE:

  
Rodney McGaha (Oct 21, 2023 12:00 EDT)  
Rodney McGaha, Director of Transportation



330574  
RESOLUTION NO.: \_\_\_\_\_

PRESENTED: \_\_\_\_\_ NOV - 2 2023

ADOPTED: \_\_\_\_\_ NOV 13 2023

## **RESOLUTION TO PROCEED WITH ARPA FUNDS GRANTS FOR INCREASED FOOD ACCESS**

The City of Flint is a duly created and validly existing political subdivision of the State of Michigan under the Constitution and laws of the State of Michigan, and;

On March 11, 2021, the President of the United States of America signed into law the "American Rescue Plan Act of 2021", also known as House Resolution 1319, an Act approved by the Congress of the United States, and which authorized the Treasury of the United States to disburse certain funds to local governments, including the City of Flint, which could be used for specific and defined purposes, and;

In accordance with the American Rescue Plan Act of 2021, the City of Flint wishes to exercise its right to extend and disseminate assistance to impacted households tied to specific criteria, as authorized by the Act, to assist citizens who may have been impacted financially by the ongoing COVID-19 Pandemic.

The administration recommends funding the Increase Food Access contracts in the amount of \$100,000 from the category of Public Health # HB06 as part of City Council Resolution 220464.1, Proposed ARPA Allocation Plan, on October 24, 2022. The information can also be found under the Public Health tab on the excel spreadsheet provided by E&Y.

According to the City of Flint ARPA plan, the desired outcomes for this category are:

- Make Flint families food secure
- Prioritize mental health
- Refurbish parks and community centers

Mayor Neeley and the administration were tasked with adjusting the amounts awarded and the selected organizations to make sure that the amount funded matched the council approved budget amount. The recommendations for Increased Food Access are from Mayor Neeley and the administration.

Attached to this resolution, you will find a detailed organization description including a summary, date established, past projects, and purpose of the requested funds listed on their ARPA application.

Funding is to come from the following account:

App #	INCREASING FOOD ACCESS: \$1,000,000 available			
1108	Organization	Funded Project Purpose	Original Request from Organization	Mayor Recommendation
	R.L. Jones Community Outreach Center	Access and Functional Needs Program	\$263,400	\$ 100,000
				<b>\$ 100,000</b>

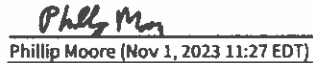
**IT IS RESOLVED** that the appropriate City officials are authorized to do all things necessary to provide funding to R.L. Jones Community Outreach Center, and, appropriate funding for revenue and expenditures in future fiscal years, for as long as funds are available from the funder. Funds will be paid from the American Rescue Plan Act fund (287). Before funds are spent, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules.

Approved as to Form:

  
William Kim (Nov 1, 2023 09:54 EDT)

William Kim, City Attorney

Approved as to Finance:

  
Phillip Moore (Nov 1, 2023 11:27 EDT)

Phillip Moore, Interim Chief Financial Officer

For the City:

  
CLYDE D EDWARDS (Nov 1, 2023 14:44 EDT)

Clyde D. Edwards, City Administrator

For the City Council:



## **RESOLUTION STAFF REVIEW**

**Date:** October 31, 2023

### **Agenda Item Title:**

## **RESOLUTION TO PROCEED WITH ARPA FUNDS GRANTS FOR INCREASED FOOD ACCESS**

### **Prepared by:**

Latrese Brown, Community Liaison

### **Background/Summary of Proposed Action:**

**R.L. Jones Community Outreach Center:** *Funding request and purpose:* **Requesting \$100,000 for Access and Functional Needs Program;** Since the Water Crisis, R.L. Jones Community Outreach Center has served as a Help Center/ Resource Center for seniors and families to receive water and food. R.L. Jones Community Outreach Center assists residents in 1,364 households weekly through their Access and Functional Needs (AFN) delivery service. The AFN Program Delivery Services division provides critical resources to citizens at their place of residence. The need for water delivery for seniors over the age of 85 has increased since the COVID-19 pandemic. They are continuing to provide foods high in protein and foods high in various vitamin nutrition. They also partner with GCCARD and the Food Bank of Eastern Michigan to purchase the various supplies used for our food distribution services.

The items distributed through all divisions have expanded including an increase in requests for cleaning and personal care items. They are now providing detergent, disinfectant cleaning supplies Clorox, Lysol Wipes, Hand Sanitizer, etc. Families show an increased need for baby food, toothpaste, bath soap, deodorant, milk, diapers, adult diapers, shampoo, conditioner, mouthwash, snacks, etc. While many of the residents they service are seniors through our AFN Delivery, many of them care for grandchildren and other young family members which increases the need for essentials for small children and babies.

In their area, normally senior citizens and the disabled do not get very good access to public transportation allowing them to get to a store to pick up everyday household items. In addition, their area of the city has no regular grocery stores that are within walking distance for many residents. Therefore, there was a huge need to have items brought to them which is what led to the development of the Access and Functional Needs Program. The senior population is particularly vulnerable to rising costs. Too many seniors are having to choose between purchasing prescriptions versus food, so they can step in to fill that gap and provide them with nutritious foods ensuring they no longer have to pick food or medication. There are definite health inequities that exist for these particularly vulnerable populations regarding food access. R.L. Jones Community Outreach Center works to address these inequities through the services we provide in the community.

### **History:**

For over 50 years, Greater Holy Temple Church Of God In Christ has been a landmark in North Flint and is the home of the R.L. Jones Community Outreach Center (COC) which was established in 2016. The Center is dedicated to the promotion and maintenance of optimal health and wellness for residents affected by the Economy, Water and COVID-19 Crisis and beyond.



They have four priority service areas: The Catherine's Closet of Hope, Access and Functional Needs Home Deliveries (AFN), Youth in Action and Adult Job Training Program (Job Readiness Program) and a Resource Center that includes Health and Wellness, Social Services and Food Distribution and Nutrition.

They are dedicated to the promotion and maintenance of optimal health and wellness for patients dealing with short-term illnesses, rehabilitation and recovery during the food insecurity crisis in Flint and the surrounding areas. The COC-Nutrition Center is located on the Northside of Flint, Michigan; and is a convenient and trusted resource hub for individuals seeking a holistic approach to address the effects of food insecurity and lead poisoning on their health and well-being.

The Resource Help Center provides weekly food distribution on Thursdays. Through our HELP Center we assist an average of 300 vehicles which equates to approximately 900 residents per week.

Families who receive SNAP benefits recently saw reductions in the COVID-19 emergency food assistance payments which they had been receiving. These families have been turning to the HELP Center to get food which was previously covered by their increased SNAP benefits. In addition, many of the families we service are not eligible for these benefits. They come from working class homes whose incomes are higher than the allowable amounts. As costs for goods have increased there has been a dramatic rise in health disparities regarding families being eligible to purchase healthy foods, so the HELP Center has helped fill this gap.

App #	INCREASING FOOD ACCESS: \$1,000,000 available			
1108	Organization	Funded Project Purpose	Original Request from Organization	Mayor Recommendation
	R.L. Jones Community Outreach Center	Access and Functional Needs Program	\$263,400	\$ 100,000
				<b>\$ 100,000</b>

**Financial Implications:** ARPA funds must be obligated by 12/31/24 and fully expended by 12/31/26.

**Budgeted Expenditure:** Yes \_\_\_ No X **Please explain, if no:**

**Pre-encumbered:** Yes \_\_\_ No x **Requisition #:** \_\_\_\_\_

**Other Implications:** No other implications are known at this time.

**Staff Recommendation:** Staff recommends approval of this resolution.

**APPROVAL** Shelly Sparks-Green  
 Shelly Sparks-Green (Nov 1, 2023 14:30 EDT)  
 Shelly Sparks-Green, Chief Resilience Office



RESOLUTION NO.: 230399

PRESENTED: NOV - 8 2023

ADOPTED: NOV 13 2023

**RESOLUTION AWARDDING ARPA FUNDS TO ASSIST GOOD CHURCH IN RESPONDING TO IMPACTS  
OF THE PANDEMIC ON BLIGHT IN WARD 3**

**BY THE MAYOR:**

**WHEREAS**, On March 11, 2021, the President of the United States of America signed into law the "American Rescue Plan Act of 2021", an Act approved by the Congress of the United States, and which authorized the Treasury of the United States to disburse certain funds to local governments, including the City of Flint, which could be used for specific and defined purposes;

In accordance with the American Rescue Plan Act of 2021, the City of Flint wishes to exercise its right to extend and disseminate assistance to impacted households tied to specific criteria, as authorized by the Act, to assist citizens who may have been impacted by the COVID-19 pandemic;

On October 24, 2022, the Flint City Council adopted an ARPA Allocation Plan for allocating the \$60,351,968.00 of the City's remaining ARPA funding. The category of Neighborhood Improvement (\$13,735,000 total) consisted of \$9,660,000 to be funded, including \$1,210,000 for neighborhood cleanup to provide blight removal assistance to Flint communities. The administration recommends funding \$50,000 to the Good Church for their "Serve Flint" Program. Funding is to come from the following account:

Account Number	Account Name / Grant Code	Amount
287-732.718-xxx-xxx	FUSDT-CSLFRF	\$50,000

**IT IS RESOLVED** that the appropriate City officials are authorized to do all things necessary to provide funding to the Good Church and appropriate funding for revenue and expenditures in future fiscal years, for as long as funds are available from the funder. Funds will be paid from the American Rescue Plan Act fund (287). Before funds are spent, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules.

**Approved as to Form:**


  
William Kim (Nov 7, 2023 13:08 EST)

**William Kim, Chief Legal Officer**

**Approved as to Finance:**

  
Phillip Moore (Nov 7, 2023 13:10 EST)

**Phillip Moore, Interim Chief Financial Officer**

  
CLYDE D EDWARDS (Nov 7, 2023 13:12 EST)

**Clyde D. Edwards, City Administrator**

  
**Flint City Council**

## **RESOLUTION STAFF REVIEW**

**Date:** November 6, 2023

**Agenda Item Title:**

**RESOLUTION AWARDING ARPA FUNDS TO ASSIST GOOD CHURCH IN RESPONDING TO IMPACTS OF THE PANDEMIC ON BLIGHT IN WARD 3**

**Prepared by:**

Latrese Brown, Community Liaison

**Background/Summary of Proposed Action**

**Good Church:** *Funding request and purpose:* **Requesting \$100,000, awarded \$50,000 for Serve Flint Program;** Serve Flint is a program housed at Good Church that makes neighborhood beautification the priority and standard in the community that they serve. With over 400+ volunteers, they are able to maintain many of the vacant lots in the one mile radius that surrounds their physical address, 1034 East Holbrook Ave. Over the past two years they have been able to purchase and maintain 16 vacant lots that surround them. They have also applied for ownership of 30 additional vacant lots in our one mile radius. Serve Flint conducted a clean up day where they impacted 20 neighborhood homes, and 30 vacant lots on May 1st 2022. Over 400 volunteers tackled major community blight problems and provided repairs for community homeowners, free of charge. The neighborhood was also provided with a number of dumpsters placed throughout the one mile radius so that residents could dispose of larger trash items without participating in illegal dumping. This clean up day is scheduled again for May 21, 2023. While this project made a lasting impact, Serve Flint operates year round to provide neighborhood beautification to the residents in this community. They have currently placed a permanent dumpster on our property to assist with illegal dumping, we provide minor home repairs to neighbors free of charge, as well as seasonal clean up for those not able to physically take care of their own property.

**History:** Good Church is a multicultural community that impacts as many lives as we can with the life-giving message and love of Jesus. As a People and as a multicultural church, they are seeking to enrich the lives of others that they encounter daily. During the height of Covid-19, Good Church participated in food distribution events at surrounding apartment complexes, and during this time the church also realized that there was a need for a community Laundromat. While the Good Church is focusing on blight elimination they are also in process of creating a community laundromat called "Good Laundry".

**Financial Implications:**

American Rescue Plan Act funds must be obligated by 12/31/24 and fully expended by 12/31/26.

**Budgeted Expenditure:** Yes \_\_\_ No X **Please explain, if no:**

Account Number	Account Name / Grant Code	Amount
287-732.718-xxx-xxx	FUSDT-CSLFRF	\$50,000

**Pre-encumbered:** Yes \_\_\_ No x

**Requisition #:** \_\_\_\_\_

**Other Implications:** No other implications are known at this time.

**Staff Recommendation:** Staff recommends approval of this resolution.

**APPROVAL** Shelly Sparks-Green  
Shelly Sparks-Green (Nov 7, 2023 13:12 EST)  
**Shelly Sparks-Green, Chief Resilience Officer**



230400

RESOLUTION NO.: \_\_\_\_\_

PRESENTED: \_\_\_\_\_ NOV - 8 2023

ADOPTED: \_\_\_\_\_ NOV 13 2023

**RESOLUTION TO PROCEED WITH ARPA FUNDS GAP FINANCING FOR RESIDENTIAL  
AND MIXED-USE PROJECTS FOR CATHOLIC CHARITIES SACRED HEART VILLAGE  
PROJECT**

**BY THE CITY ADMINSTRATOR**

**Whereas,** The City of Flint is a duly created and validly existing political subdivision of the State of Michigan under the Constitution and laws of the state of Michigan; and

**Whereas,** On March 11, 2021, the President of the United States of America signed into law the “American Rescue Plan Act of 2021”, also known as House Resolution 1319, an Act approved by the Congress of the United States, and which authorized the Treasury of the United States to disburse certain funds to local governments, including the City of Flint, which could be used for specific and defined purposes; and

**Whereas,** In accordance with the American Rescue Plan Act of 2021, the City of Flint wishes to exercise its right to extend and disseminate assistance to impacted households tied to specific criteria, as authorized by the Act, to assist citizens who may have been impacted financially by the ongoing COVID-19 Pandemic; and

**Whereas,** The administration recommends funding the Gap Financing contracts in the amount of \$1,400,000 from the category of Neighborhood Improvement # HB06 as part of City Council Resolution 220464.1, Proposed ARPA Allocation Plan, on October 24, 2022. The information can also be found under the Blight and Housing tab on the excel spreadsheet provided by E&Y.  
According to the City of Flint ARPA plan, the desired outcomes for this category are:

- Decreased blighted structures.
- Decrease migration out of Flint.
- Increased property values.
- More diverse housing options.

**Whereas,** Mayor Neeley and the administration were tasked with adjusting the amounts awarded and the selected organizations to make sure that the amount funded matched the council approved budget amount.; and

Attached to this resolution, you will find a detailed organization description including summary, date established, past projects, and purpose of the requested funds listed on their ARPA application.

Funding is to come from the following account:

App #	GAP FINANCING FOR RESIDENTIAL AND MIXED USE PROJECTS: \$1,400,000 available				
1188	Organization	Funded Project Purpose	Original Request from Organization	Mayor Recommendation	Account Number
	Catholic Charities	Sacred Heart Village	\$500,000	\$ 400,000	287-723.100-801.000
				<b>\$ 400,000</b>	

**IT IS RESOLVED** that the appropriate City officials are authorized to do all things necessary to provide funding to Catholic Charities and appropriate funding for revenue and expenditures in future fiscal years, for as long as funds are available from the funder. Funds will be paid from the American Rescue Plan Act fund (287). The City of Flint's ARPA compliance firm Ernst and Young has reviewed and approved compliance with the latest US Department of Treasury final rules.

**For the City:**

CLYDE D. EDWARDS

CLYDE D. EDWARDS (Nov 7, 2023 13:15 EST)

**Clyde D. Edwards, City Administrator**

**For the City Council:**



**Approved as to Form:**

William Kim

William Kim (Nov 7, 2023 13:09 EST)

**William Kim, City Attorney**

**Approved as to Finance:**

Phillip Moore

Phillip Moore (Nov 7, 2023 13:09 EST)

**Phillip Moore, Interim Chief Financial Office**

## **RESOLUTION STAFF REVIEW**

**Date:** November 1, 2023

**Agenda Item Title:**

**RESOLUTION TO PROCEED WITH ARPA FUNDS GAP FINANCING FOR RESIDENTIAL  
AND MIXED-USE PROJECTS FOR CATHOLIC CHARITIES SACRED HEART VILLAGE  
PROJECT**

**Prepared by:**

Latrese Brown, Community Liaison

**Background/Summary of Proposed Action:**

**Catholic Charities of Shiawassee and Genesee County:** *Funding request and purpose:* **Requesting \$500,000 awarded \$400,000** They have begun the process to build a tiny home community at 719 E. Moore St. called Sacred Heart Village, to provide safe and affordable housing for underserved members of the community. The funds will be used to prepare the land they own to build future phases of this program. They have the funding and scheduled services to be shovel ready prior to December 2024 for this phase of the program. This funding will cover most of the costs for excavation bringing central sewer, water, and power to the property in anticipation of the placement of twenty-six homes. This proposal is an opportunity for Flint to be an inspiration to communities across the United States looking to address housing concerns for underserved populations. This project will be the second Tiny Home community in Michigan and Catholic Charities has the reputation and longevity to bring together the support and resources to make it a success.

**History-** Catholic Charities of Genesee and Shiawassee Counties is a private, non-profit 501 C 3 organization. The Agency was established in 1941. The idea to start up the Agency was formulated in the 1930's when the residents of Flint strained under the burdens of rapid population growth and many people started to experience the struggles of the Great Depression.

**Past projects-** In Fall of 2017, the Agency opened their Center for Hope to the public. The Sr. Claudia Burke Center for Hope, named after the Sister Claudia, who had once worked at Catholic Social Services, which later become Catholic Outreach, whose entire mission was to serve the poor and most vulnerable, which is what the Center for Hope accomplishes.

**Desired Outcomes:** The Village will offer comprehensive services to help participants regain stability and thrive. These services will include counseling, suicide prevention, case management, employment services, financial literacy training, substance abuse treatment, and on-demand Veteran services. The Sacred Heart Village will provide a sense of community to those who have been marginalized, isolated and underserved because it will include a Community Center and garden. This will help participants develop relationships with their neighbors. This comprehensive approach will ensure that participants in the program have access to the resources they need to become self-sufficient.

App #	GAP FINANCING FOR RESIDENTIAL AND MIXED USE PROJECTS: \$1,400,000 available				
1188	Organization	Funded Project Purpose	Original Request from Organization	Mayor Recommendation	Account Number
	Catholic Charities	Sacred Heart Village	\$500,000	\$ 400,000	287-723.100-801.000
				<b>\$ 400,000</b>	

**Financial Implications:** ARPA funds must be obligated by 12/31/24 and fully expended by 12/31/26.

**Budgeted Expenditure:** Yes \_\_\_ No X Please explain, if no:

**Pre-encumbered:** Yes \_\_\_ No x **Requisition #:** \_\_\_\_\_

**Other Implications:** No other implications are known currently.

**Staff Recommendation:** Staff recommend approval of this resolution.

**APPROVAL** Shelly Sparks-Green  
Shelly Sparks-Green (Nov 7, 2023 1:13 EST)  
**Shelly Sparks-Green, Chief Resilience Officer**



230402



RESOLUTION NO.: \_\_\_\_\_

PRESENTED: NOV - 8 2023ADOPTED: NOV 13 2023

### Resolution Approving Lease for 4813 Clio Road

The City of Flint wishes to enter into an agreement to lease 4813 Clio Road, a property located in Hallwood Plaza, as part of a pilot project that will establish a customer service center on the north side of the City of Flint. This customer service center will allow residents of Flint's north side to have greater access to city services, including but not limited to payment of water bills and other City fees, as well as access to the City's public health office. This will also include a police mini-station.

1. Equitable access to services is a fundamental right for all residents of the City of Flint.
2. The elderly community, in particular, relies on these services and may face mobility challenges.
3. Accessible services ensure that the elderly can comfortably manage their bills and other essential tasks.
4. The City of Flint is proud to offer a dedicated center in North Flint to facilitate these services.
5. This center provides a convenient, local hub for residents who cannot easily travel to City Hall.
6. Elders can access services such as bill payment and information resources in a welcoming environment.
7. The center fosters a sense of independence and self-sufficiency for the elderly community.
8. It reduces the stress and inconvenience associated with traveling to distant locations.
9. Equitable service access at this North Flint center promotes social inclusion and engagement.
10. The City of Flint's commitment to this center strengthens the well-being and quality of life of all its residents, especially the elderly.

The proposed lease runs through December 31, 2024, and will cost the City \$4,500.00/month plus associated operational costs. Total costs, including associated costs, utilities, insurance, and other operational/facilities expenses, are projected to be less than \$108,000 per annum. Funding for this lease and the associated costs will be provided from account number 265-310.206-801.000

Name of Account	Account Number	Amount
Police Forfeiture	265-310.206-801.000	\$108,000.00
<b>Total</b>		<b>\$108,000.00</b>

**IT IS RESOLVED** that the appropriate City officials are authorized to do all things necessary to execute a lease for 4813 Clio Road, with an amount not to exceed \$108,000 per annum, and expiring on December 31, 2024, and to allocate available Police Forfeiture funds to appropriate the funding for revenue and expenditure in future fiscal years' budgets, in the amount of \$108,000, account number 265-310.206-801.000, with the ability to roll over any funds remaining to subsequent fiscal years through Dec. 31, 2024.

**FOR THE CITY:**

CLYDE D EDWARDS  
CLYDE D EDWARDS (Nov 7, 2023 13:12 EST)

**Clyde Edwards, City Administrator**

**FOR THE CITY COUNCIL**



**APPROVED AS TO FORM:**

William Kim  
William Kim (Nov 7, 2023 11:41 EST)

**William Y. Kim, City Attorney**

**APPROVED AS TO FINANCE:**

Phillip Moore  
Phillip Moore (Nov 7, 2023 13:11 EST)

**Phillip Moore, acting Chief Financial Officer**



## RESOLUTION STAFF REVIEW FORM

<b>AGENDA ITEM TITLE:</b>	<b>Resolution Approving Lease for 4813 Clio Road</b>	<b>BID/PROPOSAL #:</b>	<b>N/A</b>
<b>PREPARED BY: (NAME &amp; DEPARTMENT)</b>	<b>William Kim, City Attorney</b>	<b>DATE:</b>	<b>11/03/2023</b>
<b>VENDOR NAME:</b>	<b>Hallwood Plaza LLC</b>		

BACKGROUND/SUMMARY OF PROPOSED ACTION/FINANCIAL IMPLICATIONS:											
<p>The City of Flint wishes to enter into an agreement to lease 4813 Clio Road (the former Huntington Bank), a property located in Hallwood Plaza, as part of a pilot project to establish a customer service center on the north side of the City of Flint. This customer service center will allow residents of Flint's north side to have greater access to city services, including but not limited to payment of water bills and other City fees, as well as access to the City's public health office. This will also include a police mini-station</p> <p>The proposed lease runs through December 31, 2024, and will cost the City \$4,500.00/month plus associated costs. Total costs, including associated costs, utilities, insurance, and other operational/facilities expenses, are projected to be less than \$108,000 per annum.</p> <p>Funding for this lease will come from account number 265-310.206-801.000 in the amount of \$108,000.</p>											
<p><b>Purpose:</b></p> <ol style="list-style-type: none"> <li>Equitable access to services is a fundamental right for all residents of the City of Flint.</li> <li>The elderly community, in particular, relies on these services and may face mobility challenges.</li> <li>Accessible services ensure that the elderly can comfortably manage their bills and other essential tasks.</li> <li>The City of Flint is proud to offer a dedicated center in North Flint to facilitate these services.</li> <li>This center provides a convenient, local hub for residents who cannot easily travel to City Hall.</li> <li>Elders can access services such as bill payment and information resources in a welcoming environment.</li> <li>The center fosters a sense of independence and self-sufficiency for the elderly community.</li> <li>It reduces the stress and inconvenience associated with traveling to distant locations.</li> <li>Equitable service access at this North Flint center promotes social inclusion and engagement.</li> <li>The City of Flint's commitment to this center strengthens the well-being and quality of life of all its residents, especially the elderly.</li> </ol>											
<p><b>Partnerships</b></p> <ul style="list-style-type: none"> <li>Genesee Health Systems</li> <li>Transitional Housing</li> <li>Odessey House</li> <li>New Path</li> <li>Greater Flint Health Coalition</li> <li>Donations With Love Foundation</li> </ul>											
<b>BUDGETED EXPENDITURE?</b>		Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	<b>PRE-ENCUMBERED?</b>		Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
<b>IS A CONTRACT NEEDED?</b>		Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	<b>LENGTH OF CONTRACT</b>		1.25 YEARS			
<b>IF APPLICABLE, ESTIMATE AMOUNT BY BUDGET YEAR:</b>		\$108,000									

The proposed lease runs through December 31, 2024, and will cost the City \$4,500.00/month plus associated costs. Total costs, including associated costs, utilities, insurance, and other operational/facilities expenses, are projected to be less than \$108,000 per annum.

**Purpose:**

- ## Partnerships

- Genesee Health Systems
- Transitional Housing
- Odyssey House
- New Path
- Greater Flint Health Coalition
- Donations With Love Foundation

BUDGETED EXPENDITURE?	Yes			No	X		PRE-ENCUMBERED?	Yes			No	X	
IS A CONTRACT NEEDED?	Yes	X		No			LENGTH OF CONTRACT	1.25 YEARS					
IF APPLICABLE, ESTIMATE AMOUNT BY BUDGET YEAR:	\$108,000												

<b>OTHER IMPLICATIONS (I.E. COLLECTIVE BARGAINING)</b>	<b>None.</b>
--	--------------

<b>Name of Account</b>	<b>Account Number</b>	<b>Amount</b>
Police Forfeiture	265-310.206-801.000	\$108,000.00
<b>Total</b>		<b>\$108,000.00</b>

**STAFF RECOMMENDS APPROVAL**

**DEPARTMENT HEAD SIGNATURE:** Shelly Sparks-Green  
 Shelly Sparks-Green (Nov 7, 2023 11:40 EST)  
**Shelly Sparks-Green, Chief Resilience Officer**

230405

RESOLUTION NO.: \_\_\_\_\_

PRESENTED: NOV - 8 2023

ADOPTED: 11-13-2023

**RESOLUTION RECOGNIZING MERCEDES KITCHEN COOKING UP SUCCESS  
FOR THE PURPOSE OF OBTAINING A MICHIGAN CHARITABLE GAMING LICENSE**

**BY THE MAYOR:**

Mercedes Kitchen Cooking Up Success is a culinary program for beginner, intermediate, and advanced specialized training and employment opportunities for individuals who demonstrate an aptitude for a career in the professional cooking arena.

The City of Flint, being the local governing body with authority to grant local charitable gaming licenses that also conform to requirements set forth by the State of Michigan, recognizes Mercedes Kitchen Cooking Up Success as a non-profit organization, having made proper application for Charitable Gaming Licenses to conduct the following raffles:

1. On November 22, 2023, 1:00 p.m., at Luigi's Restaurant, 2132 Davison Road, Flint, MI 48506. Ticket prices are \$50.00 for 1 ticket (3 cheesecake giveaway).
2. On December 22, 2023 at 12:00 p.m., at 2838 E. Court Street, Flint, MI 48506. Ticket prices are \$100.00 for 1 ticket (automobile giveaway).

This resolution is submitted in accordance with the qualification process pursuant to the State of Michigan, Bureau of State Lottery, as allowed by Act 382 of the Public Act of 1972, as amended.

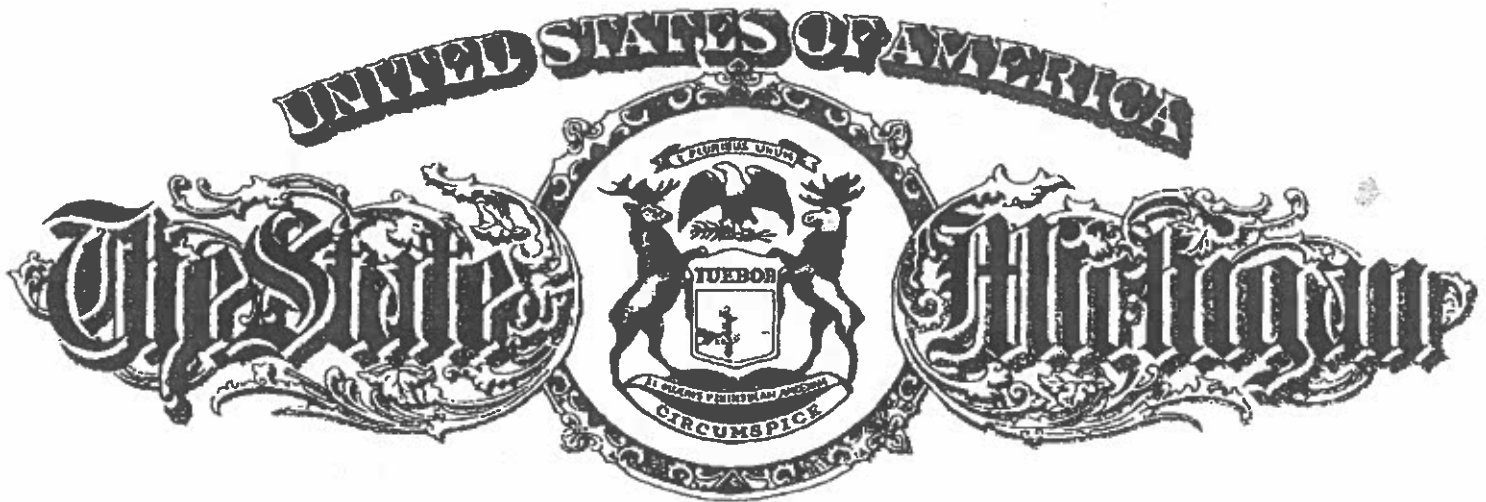
**IT IS RESOLVED**, that Mercedes Kitchen Cooking Up Success is recognized as a non-profit organization operating in the City of Flint for the purpose of obtaining a charitable gaming license, issued by the Michigan Lottery Charitable Gaming Division, as allowed by ACR 382 of the Public Acts of 1972, as amended.

**APPROVED AS TO FORM:**

**APPROVED BY CITY COUNCIL:**

  
\_\_\_\_\_  
William Kim, City Attorney

  
\_\_\_\_\_



Department of Licensing and Regulatory Affairs

Lansing, Michigan

This is to Certify That

**MERCEDES KITCHEN**

was validly incorporated on March 22, 2006, as a Michigan nonprofit corporation, and said corporation is validly in existence under the laws of this state.

This certificate is issued pursuant to the provisions of 1982 PA 162, as amended, to attest to the fact that the corporation is in good standing in Michigan as of this date and is duly authorized to conduct affairs in Michigan and for no other purpose.

This certificate is in due form, made by me as the proper officer, and is entitled to have full faith and credit given it in every court and office within the United States.

In testimony whereof, I have hereunto set my hand, in the City of Lansing, this 25th day of January, 2012.

A handwritten signature in black ink, appearing to read "A. Hughes", is written over a horizontal line.

Director

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **SEP 18 2007**

MERCEDES KITCHEN  
C/O MERCEDES KINNEE  
1101 S SAGINAW ST  
FLINT, MI 48502

Employer Identification Number:  
01-0862483  
DLN:  
307072025  
Contact Person:  
SHERRY Q WAN ID# 31052  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Public Charity Status:  
170(b)(1)(A)(vi)  
Form 990 Required:  
Yes  
Effective Date of Exemption:  
August 27, 2007  
Contribution Deductibility:  
Yes  
Advance Ruling Ending Date:  
December 31, 2011  
Addendum Applies:  
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. During your advance ruling period, you will be treated as a public charity. Your advance ruling period begins with the effective date of your exemption and ends with advance ruling ending date shown in the heading of the letter.

Shortly before the end of your advance ruling period, we will send you Form 8734, Support Schedule for Advance Ruling Period. You will have 90 days after the end of your advance ruling period to return the completed form. We will then notify you, in writing, about your public charity status.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.



# **NON-PROFIT ARTICLES OF INCORPORATION**

**PREPARED**

**BY**

**MERCEDES KINNEE**

**FOR**

**Mercedes Kitchen Cooking up Success, org.**

organization or organizations under section 501(c)(3).

**BY-LAWS OF**  
**MERCEDES KITCHEN, COOKING UP SUCCESS**  
**501(c)(3) A Nonprofit**

**Article 1: Purpose:** To help provide an eight week Culinary Arts program which is targeted towards hard to place Urban Youth Individuals. Talented individuals who shows an interest in the Culinary Arts, yet feels not ready for a college classroom setting. Mercedes Kitchen, Cooking up Success, offers them a feeling of belonging , yet we push to attain our goals in a non-institutional college setting.

These purposes will be accomplished through: A eight weeks Culinary Arts Course, with emphases on culinary, baking, recipe reading , measuring and most of all preparing to sell themselves to the public, not necessary their products first.

**ARTICLE 11: Location:** 1651 Woodlawn Park Drive, Flint, MI.48503

**ARTICLE 111: Board of Directors :**

1. Virginia Smith, 8384 Oak Shade Court, Davison, MI. 48423
2. Trachelle C. Young, 1612 Crescent Street, Flint, MI. 48503.

**Certification:** Participants who complete the entire 12-week program will receive certificates stating the skills they have obtained in the program. It is hoped that the certificates will come to have great merit with employers who are looking for exceptional, well-trained employees. In addition, participants will receive assistance in developing a portfolio. The portfolio will contain pictures of their baking creations and any awards they may win from baking contests.

## **Provision of the Articles**

- A. Purpose
- B. Non-Profit Capitalization
- C. Member Liability
- D. Activities Prohibited
- E. Recruitment
- F. Assessment
- G. Selection
- H. Compensations Salaries and Stipend
- I. Article of Incorporation/State of Michigan
- J. Department of the Treasury, Internal Revenue Service
- K.
- L. Accolades
- M. Selective Service

## PROVISION OF THE ARTICLES

**Purpose:** Mercedes Kitchen, cooking up Success, was organized exclusively for charitable, educational purpose in training hard to place urban youth in the culinary arts field.

**Nonprofit Capitalization:** No grant money received by the corporation shall benefit any member, trustee, officer or director of the corporation, or any private individual (except that reasonable compensation may be paid for services rendered to or for the corporation in connection with furtherance of its purpose).

**Member Liability:** The private property of this corporation's members, directors or officers shall not be *subject to the payment of corporation debts to any extent* whatsoever. No director or officer shall be liable for any relying in good faith upon the books or accounts or reports made to the corporation by any of its officials, members or independent accountant selected by the board of Directors.

**Activities Prohibited:** Attempting to influence legislation, participate in or intervene in publishing or distribution of statements, participating in political campaign on behalf of any candidate for public office.

**Recruitment:** The target population for this program will be inner-city and out-county individuals who are potential bakers and cooks, but are presently unemployed. All individuals be chosen by Mercedes Kinnee

**Assessment:** Assessment will be a part of the participant selection process. These type of assessment (baking knowledge, people skills, work ethics and artistic skills) are essential to ensure that the individuals selected have the potential to succeed.

**Selection:** Upon meeting funding, individuals will be interviewed for one of the 6 opening each quarter for the four quarter per calendar year in Mercedes Culinary Program for Beginners, evaluated on the following: mature, career plans, eagerness to learn, culinary skills, artistic ability and commitment.

**Preamble:** The following Articles of Incorporation shall be subject to and governed by the incorporation laws of Michigan.

**Organization:** Mercedes Kitchen Cooking up Success, a non-profit and non-stock corporation shall operate under the said name and shall be referred to as the "Non-Profit Organization". It shall have its headquarters and principal office in Flint, Michigan.

**Purpose:** Mercedes Kitchen Cooking up Success, a Non-Profit Organization shall exist and operate solely for charitable and non-profit purposes.

**Incorporators:** Mercedes Kitchen Cooking up Success, a non-profit was formed on August 07, 2007, by Mercedes Kinnee hereby shall be referred to as "incorporator".

The incorporator hereby outline the Articles of Incorporation as provided henceforth.

## **Articles Of Incorporation**

**Assets:** All assets of "said organization" shall appropriate all its assets for non-profit and charitable organization purposes only.

**Board of Directors:** The board of directors shall have the rights, privileges, powers and limited liability as permitted by law.

**Officers:** The officers shall be drawn exclusively from the members of the board and the organization.

**Corporate Instruments:** The Board of Directors shall have the power to execute corporate instruments.

**Records Keeping:** The Non-Profit Organization shall keep and maintain organization and financial records.

**Fiscal Year:** The fiscal year for this Non-Profit Organization shall end on December 1<sup>st</sup>.

**Registral Agent:** Mercedes Kinnee, 1651 Woodlawn Park Drive, Flint, Michigan, Phones 810-223-8454, email mercedeskitchen@yahoo.com

See Articles Department of Treasury, IRS EIN 01-0862483

Corporate State of Michigan, ID:800907654

JPMorgan Chase, Account # 00002940439645 Business Account

Amount Requested \$           .00

**ACCOLADES and MEMBERSHIPS**

- Flint Chamber of Commerce-Board Member.
- Zonta 1, Flint, Michigan, Member.
- Eastern Star Willie Charter Chapter # 160
- Genesee County Rotery Club, Member.
- Flint Housing Commission/President.
- Burton Glen Academy /President
- Silent Majority Club/President.
- Selective Service System/ 20 years member.
- Wall Street Journal: Never Say Never.
- Letter from President George W. Bush.

Email address: mercedeskitchen@yahoo.com

Phone Number: 810-233-8649 Line Number

Cell Number: 810-223-8454