

OFFICE OF THE CITY COUNCIL



MEMORANDUM

TO: Whom It May Concern
FROM: Davina Donahue – City Clerk 
DATE: May 26, 2023
RE: CITY COUNCIL APPROVED RESOLUTIONS/ORDINANCES
(May 22, 2023)

The attached copies of City Council APPROVED resolutions (listed below) are being distributed to you as a matter of record. If applicable, ordinances as approved by council are also detailed below.

Agenda items that were FAILED and/or DROPPED by council are noted here as well.
Thank you.

RESOLUTIONS (as ADOPTED by City Council – May 22, 2023)

230046	230127	230129	230130	230131	230132
230133	230136	230138	230139	230140	230142.1
230143	230144	230146	230147	230148	230149
230150	230152	230153	230154	230161	

NOTE: Reso No. 230142.1 was amended to add specific timelines in Paragraphs (3), (5) and (6).

ORDINANCES (as ADOPTED by City Council – May 22, 2023)

NOTE: Ordinance abstracts only outline what was approved by the City Council during this meeting, as every adopted ordinance is subject to veto by the Mayor.

MISC AGENDA ITEMS (as FAILED/DROPPED by City Council – May 22, 2023)

POSTPONED INDEFINITELY –

230046



RESOLUTION NO.: _____

PRESENTED: FEB 22 2023

ADOPTED: MAY 22 2023

**RESOLUTION RECOMMENDING THE APPOINTMENT OF BISHOP ROGER L JONES SR.
TO THE HURLEY BOARD OF HOSPITAL MANAGERS FILLING AN OPEN VACANCY.**

BY THE MAYOR:

Mayor Sheldon A. Neeley recommends the appointment of Bishop Roger L. Jones Sr. to complete the five-year term on the Hurley Board of Hospital Managers, with such term to commence immediately, and expires April 30th, 2028.

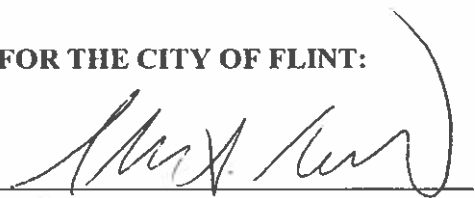
THEREFORE, BE IT RESOLVED that the Flint City Council approves the appointment of Bishop Roger L. Jones Sr (2222 Colfax Ave, Flint MI, 48503) to complete the vacancy term on the Hurley Board of Hospital Managers, with such term commenced immediately, and expires April 30, 2028.

APPROVED AS TO FORM:



William Kim, Chief Legal Officer

FOR THE CITY OF FLINT:



Sheldon A. Neeley, Mayor

APPROVED BY CITY COUNCIL:



For the Council

Bishop Roger L. Jones
Jurisdictional Prelate, Michigan Southeast Jurisdiction

Roger L. Jones was born June 30, 1937. At age 17, he preached his first sermon and at age 20 he was ordained as an Elder in the Church of God in Christ.

In 1955, he graduated from Booker T. Washington High School in Rocky Mount, North Carolina. He received his Associates Degree from Saints College Church of God in Christ, Lexington, Mississippi in 1960.

In 1963, the young Elder founded Greater Holy Temple COGIC with approximately 25 members and in the same year the ministry purchased a \$40,000 facility. Under his leadership the membership of the church grew over 200% between 1963 and 1964.

At its peak, Greater Holy Temple COGIC has served over 900 members in the \$1.9 million edifice, built in 1978. Bishop Jones has worked diligently to serve the community and fellow church ministries.

His State and National accomplishments are as follows:

District Superintendent: Appointed by Bishop J. S. Bailey – 1965
Chairman of State Finance & Expediting Committee
Vice-Chairman & Chairman, State Elders Council
Consecrated Bishop of the 3rd Ecclesiastical Jurisdiction of Southwest MI – 1985
Elected Chairman International Trustee Board 1977-1996
Currently serves as 1st Vice Chairman, Board of Bishops for Church Of God In Christ and Prelate of Michigan Southeast Jurisdiction

Bishop Jones is the author of two must reads, “When Life Hurts, Dreams Fade, Hope Again” and “Deliverance in Spiritual Warfare”.

Bishop Jones is a compassionate and nurturing spiritual father to many. God is doing a new thing in his life. He has come through many dangers, toils and snares, but God has given him the victory and a vision that shall come to pass.

230127



RESOLUTION NO.: _____
 PRESENTED: APR 24 2023
 ADOPTED: MAY 22 2023

Resolution Authorizing Appropriate City of Flint Officials to Do All Things Necessary to enter into change order #1 to MDOT Contract 21-5310, Job No. 207665CON for the Miller Rd. reconstruction from Ballenger Hwy. to Hammerberg Rd.

BY THE CITY ADMINISTRATOR:

On August 23, 2021, the Proper City Officials were authorized by City Council to enter into MDOT Contract 21-5310, Job No. 207665CON for the reconstruction on Miller Rd. from Ballenger Highway to Hammerberg Road in the amount of \$1,086,398.00.

The local share of the project costs increased by \$373,000.00 for new manhole covers, additional sidewalks and temporary milling for driveways. The material costs also increased while waiting for the watermain that was added later to the project. Funding is available in the following account:

202-450.202-801.000	Major Street Fund	\$373,000.00
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IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to enter into change order #1 to MDOT Contract No. 21-5310 for new manhole covers, additional sidewalks and temporary milling for driveways, in the amount of \$373,000.00 for a total of \$1,459,398.00. (Major Street Fund)

APPROVED AS TO FINANCE:

Jane Mager
 Jane Mager (Apr 11, 2023 14:40 EDT)

Jane Mager
 Acting Chief Finance Officer

CLYDE D EDWARDS
 CLYDE D EDWARDS (Apr 11, 2023 17:20 EDT)

Clyde Edwards, City Administrator

APPROVED AS TO FORM:

William Kim
 William Kim (Apr 11, 2023 14:43 EDT)

William Kim
 Chief Legal Officer

2023-KRN

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: April 11, 2023

BID/PROPOSAL# N/A

AGENDA ITEM TITLE: MDOT Contract 21-5310, Job No. 207665CON -
Change order #1 - Construction services for Miller Rd. from Ballenger Hwy. to Miller Rd.

PREPARED BY Kathryn Neumann for Rodney McGaha, Director of Transportation

VENDOR NAME: State of Michigan (MDOT)

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The purpose of this resolution is for fixing the rights and obligations of the parties in agreeing to the following: change order #1, adding new manhole covers, additional sidewalks and temporary milling for driveways on Miller Rd. from Ballenger Highway to Hammerberg Rd. The MDOT portion increased by \$536,894.58 and the local share (City of Flint's portion) is \$373,000.00.

FINANCIAL IMPLICATIONS: The city is responsible for the projected cost after deduction of Federal aid. MDOT has the authority under Public Act 51 of 1951 to request the Treasurer to withhold City's MTF payment to secure the City's participation in the project.

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
202	Major Street Fund	450.202-801.000		\$ 373,000.00
FY23 GRAND TOTAL				\$ 373,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 230006993

ACCOUNTING APPROVAL: Kathryn Neumann
Kathryn Neumann (Apr 11, 2023 14:28 EDT) **Date:** _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐
(If yes, please indicate how many years for the contract) 1 YEAR

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:

Rodney McGaha
Rodney McGaha (Apr 11, 2023 14:30 EDT)
Rodney McGaha, Director of Transportation



Proposal 23000500

230129
RESOLUTION NO.: _____

PRESENTED: MAY - 3 2023

ADOPTED: MAY 22 2023

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO MEI TOTAL ELEVATOR SOLUTIONS FOR CHANGE ORDER #1
FOR THE TWO-TRACTION ELEVATOR UPGRADES**

On July 11, 2022, the Proper City Officials were authorized to enter into a contract per resolution #220264 with MEI Total Elevator Solutions, 12499 Belden Ave., Livonia, Michigan for the upgrades of two-traction elevators at the City Hall, in an amount not to exceed \$344,153.00, and

While upgrading the elevators, it was discovered that the emergency bell unit needed to be replaced, which resulted a request to add monies to replace the bell and to have funds available for any future hidden damages that have yet to be discovered, in the amount of \$10,000.00. Funding for said services will come from the following account:


Account Number	Account Name	Amount
444-230.200-976.000	Public Improvement Fund	\$ 344,153.06
	FY23 GRAND TOTAL	\$344,153.06

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to enter into change order #1 to the contract with MEI Total Elevator Solutions for replacing the emergency bell unit and other unanticipated hidden damages, in an amount not to exceed \$10,000.00 and a revised amount of \$354,153.00.

APPROVED AS TO FORM:


William Kim (Apr 24, 2023 09:54 EDT)
William Kim
Chief Legal Officer

APPROVED AS TO FINANCE:


Jane Mager (Apr 24, 2023 09:27 EDT)
Jane Mager
Acting Chief Finance Officer

FOR THE CITY OF FLINT:

CLYDE D. EDWARDS
CLYDE D. EDWARDS (Apr 24, 2023 10:00 EDT)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:



APPROVED AS TO PURCHASING:

Christopher Mumby
Christopher Mumby (Apr 21, 2023 11:33 EDT)
Christopher Mumby, Interim Purchasing Manager



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: April 19, 2023

BID/PROPOSAL# 23-500

AGENDA ITEM TITLE: Elevator upgrades at City Hall, change order #1

PREPARED BY: Kathryn Neumann, Administrative Support Technician

VENDOR NAME: MEI Total Elevator Solutions

BACKGROUND/SUMMARY OF PROPOSED ACTION:

While the two elevators at City Hall are being upgraded, it was discovered that the emergency bell unit needed to be replaced. This was not expected and it was not part of the original bid. The Maintenance Division is asking for an additional \$10,000 to cover the cost of replacing the bell and to cover any additional hidden damages that have not yet been discovered.

FINANCIAL IMPLICATIONS: There is money in the account listed below.

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
444	Public Improvement Fund	230.200-976.000		\$ 10,000.00
		FY23 GRAND TOTAL		\$10,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 230007009

ACCOUNTING APPROVAL: Kathryn Neumann Kathryn Neumann (Apr 19, 2023 09:19 EDT) **Date:** _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

(If yes, please indicate how many years for the contract) 1 YEAR

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Lee Osborne lee osborne (Apr 19, 2023 13:49 EDT)
(Lee Osborne, Facilities Maintenance Operations Manager)



BID 23000018

BY THE CITY ADMINISTRATOR:

RESOLUTION TO POLYDYNE INC. FOR EMULSION POLYMER
CHANGE ORDER 2 – FY 2023

WHEREAS, The Division of Purchases and Supplies solicited bids for polymer for FY 2023 as requested by Water Pollution Control. Polymer is required for the process of dewatering sludge prior to disposal.

WHEREAS, Polydyne Inc., was the sole responsive bidder for this solicitation and the award was recommended by WPC. On August 3, 2022 City Council adopted resolution 220322 to fulfill this purchase request in the not to exceed amount of \$150,000.00.

WHEREAS, WPC previously requested change order-1 for an additional \$120,000.00, and is now requesting this change order-2. The additional polymer use is due to additional and updated dewatering processes. Satisfactorily dewatered sludge is required in order to be accepted at the landfill for disposal to fulfill the requirements of WPC's National Pollutant Discharge Elimination System permit.

Funding is to come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
590-550.100-753.000	WPC-Treatment Chemicals	\$81,000.00
	FY 2023 Change Order 2 TOTAL	\$81,000.00

IT IS RESOLVED, that the Proper City Officials are hereby authorized to issue an additional Purchase Order for FY 2023 to Polydyne, Inc. in the not-to-exceed amount of \$81,000.00 for the supply of Polymer to Water Pollution Control, a Fiscal Year Grand Total not-to-exceed amount of \$351,000.00.

APPROVED AS TO FORM:


William Kim (Apr 12, 2023 11:26 EDT)

William Kim, City Attorney

APPROVED AS TO FINANCE:


Jane Mager (Apr 19, 2023 09:28 EDT)

Jane Mager, Acting Chief Financial Officer

FOR THE CITY OF FLINT:


CLYDE D EDWARDS (Apr 19, 2023 11:44 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:



APPROVED AS TO PURCHASING:


Christopher Mumby (Apr 19, 2023 09:08 EDT)



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: 04/10/2023

BID/PROPOSAL: 22000018

AGENDA ITEM TITLE: Liquid Cationic Polymer

PREPARED BY: Water Pollution Control

VENDOR NAME: Polydyne Inc.

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Water Pollution Control Facility operates a sludge dewatering process as part of its solid's disposal program. Liquid Emulsion type cationic polymer is required to dewater sludge prior to transport to landfill. Solids disposal is necessary to operate the plant and fulfill the requirements of WPC's National Pollution Discharge Elimination System (NPDES) permit. Due to additional and updated dewatering processes additional polymer amounts are required.

FINANCIAL IMPLICATIONS: NA

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN: Adequate funding available

Dept.	Name of Account	Account Number	Grant Code	Amount
DPW	WPC – Treatment Chemicals	550.100-753.000		\$81,000.00
		Original Purchase Order		\$150,000.00
		Change Order – 1		\$120,000.00
		FY 2023 Revised Total		\$351,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 230006992

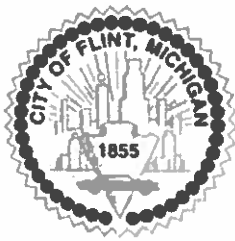
ACCOUNTING APPROVAL: *J. Wallace* Date: 04/12/2023

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

OTHER IMPLICATIONS (i.e., collective bargaining): NA

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

AUTHORIZED SIGNATURE: *Jeanette M. Best*
Jeanette M. Best, WPC Manager



RESOLUTION NO.:

890131

PRESENTED:

MAY - 3 2023

ADOPTED:

MAY 22 2023

Resolution Authorizing entering into a grant agreement with Flint Township for participation in a Multi-Jurisdictional Edward Byrne Memorial Justice Assistance Grant (JAG) funded by the Department of Justice

BY THE CITY ADMINISTRATOR:

WHEREAS, The City of Flint Police Department has obtained grant funds, in the amount of \$123,767.00, from Flint Township for the purpose of participating with other police agencies in a multi-jurisdictional grant, known as the Justice Assistance Grant (JAG); and

WHEREAS, The Justice Assistance Grant (JAG) is a three-year grant, funded by the Department of Justice, with no local match required; and

WHEREAS, Funding from this grant allows for overtime initiatives, education, training, conferences and equipment for the police department;


IT IS RESOLVED, that the appropriate City officials are hereby authorized to do all things necessary to enter into the Justice Assistance Grant (JAG) agreement by and between the City of Flint and Flint Township and the Department of Justice, accept the JAG award, amend the FY23 budget, appropriate award funding for revenue and expenditures in future fiscal years as long as the funds are available from the funder, and abide by the terms and conditions of the award from the State of Michigan, in the amount of \$123,767.00, to grant code FDOJ-JAG21.

APPROVED AS TO FORM:


William Kim (Apr 20, 2023 16:53 EDT)

William Kim, Chief Legal Officer

APPROVED AS TO FINANCE:


Jane Mager (Apr 20, 2023 16:54 EDT)

Jane Mager, Acting Chief Financial Officer

FOR THE CITY OF FLINT:


CLYDE D EDWARDS (Apr 24, 2023 10:42 EDT)

Clyde D. Edwards, City Administrator

APPROVED BY CITY COUNCIL:



City Council



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 04/19/2023

BID/PROPOSAL#:

AGENDA ITEM TITLE: EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG)

PREPARED BY: Candice Smith - Police Department

VENDOR NAME: DEPARTMENT OF JUSTICE

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Police Department is requesting the approval for the acceptance of \$123,767.00 from the Department of Justice for the purpose of participating with other police agencies in a multi-jurisdictional grant. This is a three-year grant funded by the Department of Justice. Funding from this grant allows for overtime initiatives, education, training, conferences and equipment for the Police Department.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Police	Revenue	296-301.797-528.900	FDOJ-JAG21	\$123,767.00
		FY-23 GRAND TOTAL		\$123,767.00

PRE-ENCUMBERED? YES ☐ NO ☒ **REQUISITION NO:**

ACCOUNTING APPROVAL: Candice Smith
Candice Smith (Apr 19, 2023 13:45 EDT) **Date:** _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

OTHER IMPLICATIONS (i.e., collective bargaining): NONE

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Terence Green
Terence Green (Apr 20, 2023 15:16 EDT)
(Terence Green – Chief of Police)

GMS APPLICATION NUMBER:

FY2021, JAG Application A-392066

The State of Michigan
County of Genesee

Known by all these present

INTERLOCAL AGREEMENT
BETWEEN THE CITY OF BURTON, CITY OF FLINT,
TOWNSHIP OF FLINT, TOWNSHIP OF MOUNT MORRIS
AND COUNTY OF GENESEE.

2021 BYRNE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AWARD

This agreement is made and entered into this 9th day of August, 2021 by and between the City of Burton, City of Flint, Township of Mount Morris, Township of Flint, and the County of Genesee, acting as lawfully authorized by and through their governing bodies, witnesseth:

WHEREAS, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party or parties: and

WHEREAS, each governing body finds that the performance of this Agreement is in the best interest of all parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the service or functions under this agreement: and:

WHEREAS, the municipalities believe it to be in their best interests to reallocate the JAG funds.

NOW THEREFORE, the City of Burton, City of Flint, Township of Flint, Township of Mount Morris and County of Genesee, agree as follows:

Section 1.

The Charter Township of Flint shall act as the applicant, reporting, and fiduciary entity for the FY 2021 Genesee County JAG Initiative.

Section 2.

FY 2021 JAG funds shall be allocated as follows:

Genesee County	\$ 9,123
City of Burton	\$ 9,931
City of Flint	\$123,767
Flint Township	\$ 29,459
Mount Morris Township	<u>\$ 10,181</u>
Total	\$182,461

GMS APPLICATION NUMBER:

FY2021, JAG Application A-392066

Section 3.

The Charter Township of Flint shall be the applicant, reporting, and fiduciary entity.

Section 4.

The Charter Township of Flint shall establish and maintain an interest-bearing trust account for the FY 2021 JAG award and shall allocate interest earned to each municipality in accordance with said municipality's unexpended award amount.

Section 5.

The Charter Township of Flint shall reimburse each municipality for authorized expenses and costs associated with FY 2021 JAG programs, from the trust account upon receipt of documentation of expenditure from the requesting municipality.

Section 6.

Each municipality agrees to use their allocated funds for the FY 2021 JAG Initiative program until September 30, 2024.

Section 7.

Nothing in the performance of this Agreement shall impose any liability for claims against the City of Burton, City of Flint, Township of Flint, Township of Mount Morris, and the County of Genesee.

Section 8.

Each party to this agreement will be responsible for its own actions in providing services under this agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other parties.

Section 9.

The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

**FY 2021 BYRNE JUSTICE ASSISTANCE GRANT
BUDGET NARRATIVE
Application: A-392066**

The five (5) municipalities eligible for FY 2021 JAG funding are; Genesee County, City of Burton, City of Flint, Township of Flint, Township of Mt. Morris. These municipalities have entered into a memorandum of understanding, agreeing to distribute the JAG funds for FY 2021 as follows;

Genesee County	\$ 9,123
City of Burton	\$ 9,931
City of Flint	\$123,767
Flint Township	\$ 29,459
Mt. Morris Township	\$ 10,181
Total	\$182,461

The FY 2021 JAG eligible communities in Genesee County share many common concerns and problems. Genesee County is an economically depressed area. Unemployment in Michigan continues to rank above the national average. State shared revenue for local municipalities has diminished and local resources remain scarce. Involved agencies find it difficult to fund much more than basic of police services. The Coronavirus pandemic has also eroded available funding.

The JAG eligible agencies have planned a variety of programs that are intended to work cooperatively to decrease crime and improve public safety. Each agency has proposed equipment and technology enhancements that would otherwise not be possible.

The **Flint Township Police Department** proposes to expend their allocated 2021 JAG funding to fund the purchase of traditional police equipment. This includes police vehicles, less lethal subject control devices, tactical equipment, computer software and hardware, tactical vests, tactical equipment, and in-car camera systems and body worn cameras (BWC).

The JAG allocation will be expended as follows: \$27,000 will be expended in the project area, Equipment/Technology; \$2,459 will be expended on grant administration.

Item Description	Cost/Units	Units	Total Cost
Traditional Police Equipment, including police vehicles, less lethal subject control devices, tactical equipment, computer hardware and software, tactical vests and tactical equipment and in-car camera systems and body worn cameras (BWC).	\$771.43/Officer	35 Officers	\$27,000
Equipment Total:			\$27,000
Civilian Employee overtime.	\$31.35/Hour	47.84 Hours	\$1,500.00
Sworn employee overtime.	\$58.26/Hour	16.46 Hours	\$959.00

Admin Set Aside: **\$ 2,459**
Flint Twp. PD Total Allocation: \$29,459

The **Mount Morris Township Police Department** shall use their \$10,181 in 2021 JAG funding to provide for traditional police equipment including police vehicles, computer software and hardware, uniforms, ammunition, tactical equipment, less lethal subject control devices, distraction devices, less lethal munitions, patrol vehicle equipment. \$10,181 will be expended in the project area: Equipment/Technology.

<u>Item Description</u>	<u>Cost/Units</u>	<u>Units</u>	<u>Total Cost</u>
Traditional police equipment including police vehicles, computer software and hardware, uniforms, ammunition, tactical equipment, less lethal subject control devices, distraction devices, less lethal munitions, and patrol vehicle equipment.	\$391.58/Officer	26 Officers	\$10,181

Mount Morris Township PD Total Allocation: \$9,931

The **Burton Police Department** shall use their \$9,931 in 2021 JAG funding to provide for traditional police equipment including police vehicles, computer software and hardware, uniforms, ammunition, tactical equipment, less lethal subject control devices, distraction devices, less lethal munitions. \$9,931 will be expended in the project area: Equipment/Technology.

<u>Item Description</u>	<u>Cost/Units</u>	<u>Units</u>	<u>Total Cost</u>
Traditional police equipment including police vehicles, computer software and hardware, uniforms, ammunition, tactical equipment, less lethal subject control devices, distraction devices, less lethal munitions, and patrol vehicle equipment.	\$320.35/Officer	31 Officers	\$9,931

Burton PD Total Allocation: \$9,931

The **Flint Police Department** shall use their \$123,767 in 2021 JAG funding to provide for traditional police equipment including police vehicles, computer software and hardware, uniforms, ammunition, tactical equipment, less lethal subject control devices, distraction devices, less lethal munitions. \$123,767 will be expended in the project area: Equipment/Technology.

<u>Item Description</u>	<u>Cost/Units</u>	<u>Units</u>	<u>Total Cost</u>
Traditional police equipment including police vehicles, computer software and hardware, uniforms, ammunition, tactical equipment, less lethal subject control devices, distraction devices, and less lethal munitions.	\$1,262.93/Officer	98 Officers	\$123,767

Flint PD Total Allocation: \$123,767

The **Office of Genesee County Sheriff** proposes to use their \$9,123 in 2021 JAG funding to purchase traditional police equipment, including police vehicles, computer software and hardware, uniforms, tactical equipment, less lethal electronic subject control devices, less lethal munitions, department dive team equipment, marine patrol equipment, patrol vehicle equipment, and bulletproof vests. The total JAG allocation of \$9,123 will be expended in the project area: Equipment/Technology.

<u>Item Description</u>	<u>Cost/Units</u>	<u>Units</u>	<u>Total Cost</u>
Traditional police equipment, including police vehicles, computer software and hardware, uniforms, tactical equipment, less lethal electronic subject control devices, less lethal munitions, department dive team equipment, marine patrol equipment, patrol vehicle equipment, and bulletproof vests.	\$76.02/Deputy	120 Deputies	\$9,123

Genesee County Sheriff Office Total Allocation: \$9,123

GMS APPLICATION NUMBER:

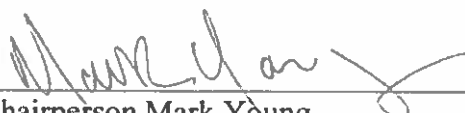
FY2021, JAG Application A-392066

Section 10.

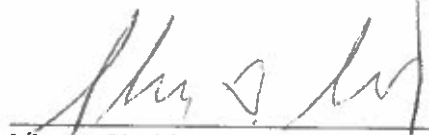
By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.



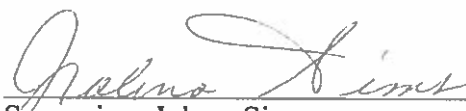
Mayor Duane Haskins
City of Burton



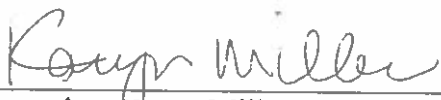
Chairperson Mark Young
Genesee County Board of Commissioners



Mayor Sheldon Neely
City of Flint



Supervisor Jolena Sims
Charter Township of Mount Morris



Supervisor Karyn Miller
Charter Township of Flint



230132

RESOLUTION NO.: _____

PRESENTED: MAY - 3 2023

ADOPTED: MAY 22 2023


BY THE CITY ADMINISTRATOR:**RESOLUTION TO TRUCK & TRAILER SPECIALTIES, INC. FOR THE PURCHASE OF
FOUR (4) TOW BEHIND AIR COMPRESSORS**

WHEREAS, The City of Flint Water Department is requesting the purchase of four (4) tow behind air compressors. The oldest compressor in the Water Department fleet is 24 years old. The current air compressors are long past their useful life span. The compressors are \$35,525.00 each. The equipment price is per the State of Michigan MiDeal contract# 071B7700086.

WHEREAS, The City of Flint Water Department, Utilities Division, is requesting the amount of \$142,100.00 for this equipment purchase. Funding for said purchase will come from the following account:

591540.202-863.000	Vehicle and Equipment Charges	\$142,100.00

IT IS RESOLVED, that the Proper City Officials, upon City Council's approval, are hereby authorized to approve this purchase in the amount of \$142,100.00.

APPROVED AS TO FORM:
William Kim (Apr 25, 2023 10:09 EDT)**William Kim, City Attorney****APPROVED AS TO FINANCE:**
Jane Mager (Apr 25, 2023 10:20 EDT)**Jane Mager, Acting Chief Financial Officer****FOR THE CITY OF FLINT:**
CLYDE D EDWARDS (Apr 26, 2023 16:34 EDT)**Clyde Edwards, City Administrator****APPROVED BY CITY COUNCIL:****APPROVED AS TO PURCHASING:**
Christopher Mumby (Apr 25, 2023 09:25 EDT)**Christopher Mumby, Acting Purchasing Manager**



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: 4-24-23

BID/PROPOSAL#

AGENDA ITEM TITLE: Tow behind air compressors

PREPARED BY: Cheri Priest, WSC Administrative Manager

VENDOR NAME: Truck & Trailer Specialties

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Water Department requests a purchase order be issued to Truck & Trailer Specialties for the purchase of **four (4)** tow behind diesel compressors. This equipment will replace some of the Water Department's current air compressors, some of which are 24 years old. See the attached specification sheet for equipment details. Price quoted is per MiDeal State Contract # 071B7700086.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Water	Vehicle & Equipment Charges	591-540.202-863.000	N/A	\$142,100.00
		FY23 GRAND TOTAL		\$142,100.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 23-0007023

ACCOUNTING APPROVAL: Cheri Priest Cheri Priest (Apr 24, 2023 13:40 EDT) **Date:** 04/24/2023

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Paul Simpson Paul Simpson (Apr 24, 2023 13:51 EDT)
Paul Simpson, Water Distribution Supervisor

TRUCK & TRAILER *Specialties, Inc.*

900 Grand Oaks Drive | Howell, MI 48843 | www.ttspec.com | ph: (517) 552-3855 | fx: (517) 552 3666

April 12, 2023

City of Flint
3310 E Court Street, Flint MI 48506
Attn: Paul Simpson, ph: (810) 397-7247

MIDEAL

State Contract Hyperlink No: 071B7700086

Equipment Quotation utilizing the state contract awarded to Truck & Trailer Specialties, Inc.

Tow Behind Diesel Rotary Screw Air Compressor including the following:

Boss brand, model# BOSSAIR FT4 DUT 185 Tow Behind
Towable Final Tier 4 Rotary Screw Air Compressor
Dimensions: 134" x 55" x 70"
Weight: 2,340 lbs.
Capacity: Up to 185 CFM @ 100 PSIG
Operating Pressure Range: 70 - 125 (4.9 - 8.6 Bar)
Engine make & model: ISUZU 4LEXABWO1 Tier 4 Final
Idle Speed: 1400 RPM
Fuel Tank Capacity: 30 Gal. (113.5L)
Horsepower @ rated RPM: 49 hp
Full Load Speed: 2400 RPM
Automatic 0 to 100% Capacity Control
Two-Stage Dry-Type Air Filter- External Access
Oil Level Sight Gauge
Side-by Side Coolers for Compressor and Engine
Cooler Access Panel for Cleaning
Steel Fuel Tank
15" Wheels & Tires
Lunette Eye Hitch on Height Adjustable Drawbar
Large Full Length Toolboxes in Each Side with Lockable Handles
Galvanneal Enclosure, Galvanized Wheel Wells and Internal Panels
Noise Level Limited to Maximum of 76 dBA at 7 Meters
Easily Removable Upper Enclosure
Automatic Shutdown and Protection System & Automatic Blowdown Valve
Unloaded Starting

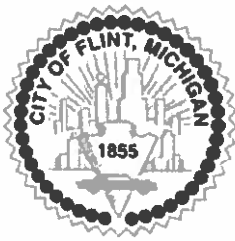
Install Two (2) Reelcraft 50' Hose Reels with 3/4" x 50' NPT-fitted air hoses (mos. CA33106 L & 601146-50)

Delivered pricing:	\$35,525.00 ea.
Delivered pricing for four (4) trailers:	\$142,100.00 ea.

Warranty: Three Year Warranty on Air End
Payment Terms: Net 30. Pricing effective for 30 days
FOB: City of Flint
Delivery: 10-12 weeks ARO

Thank you for the opportunity to quote.

Respectfully submitted by,
Jon Luea/Brian Bouwman



RESOLUTION NO.:

230133

PRESENTED:

MAY - 3 2023

MAY 2 2 2023

ADOPTED:

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO JACK DOHENY COMPANY FOR VACTOR REPAIRS AND
AUTHORIZING BUDGET AMENDMENT TO MOVE INSURANCE SETTLEMENT FUNDS**

WHEREAS, the Department of Public Works is requesting the issuance of a purchase order to Jack Doheny Company in the amount of \$239,198.15 to cover the cost of repairs to Vactor #7406.

WHEREAS, the Department of Finance is requesting to amend the FY2023 budget by moving \$214,198.15 insurance settlement proceeds received from Starr Surplus Lines Insurance Co. from Insurance Fund #677 to Sewer Fund #590 to cover the cost of repairs. The remaining balance of \$25,000.00 represents the City of Flint's responsibility to cover the insurance deductible.

IT IS RESOLVED, that the Purchasing Division is hereby authorized to issue a purchase order to Jack Doheny Company in the amount of \$239,198.15 for Vactor #7406 repairs.

IT IS FURTHER RESOLVED, that the appropriate officials are hereby authorized to do all things necessary to amend the FY2023 City of Flint budget by transferring insurance settlement funds in the amount of \$214,198.15 from the Insurance Fund #677 to Sewer Fund #590.

APPROVED AS TO FORM:


William Kim (Apr 25, 2023 10:05 EDT)

William Kim, City Attorney

APPROVED AS TO FINANCE:


Jane Mager (Apr 26, 2023 09:33 EDT)

Jane Mager, Acting Chief Financial Officer

FOR THE CITY OF FLINT:


CLYDE D EDWARDS (Apr 26, 2023 16:35 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:





CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 4/24/23

AGENDA ITEM TITLE: Vactor Repair

PREPARED BY: Cheri Priest, Utilities - Water Service Center

VENDOR NAME: Jack Doheny Supply

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Sewer Department requests a purchase order be issued to Jack Doheny Company for the repair of Vactor #7406, which was involved in an accident and sustained extensive damage. Of the \$239,198.15 required for repairs, \$214,198.15 is covered by the City of Flint's insurance. There is a remaining balance of \$25,000 for the insurance deductible to be paid by the Sewer Department. Please see the attached invoice for a detailed list of repairs. Jack Doheny was the original selling dealer when the vactor was purchased and considered the sole source provider for this repair.

A budget amendment of \$214,198.15 is being requested to move the insurance settlement funds from the #677 Insurance Fund to the #590 Sewer Fund. **The total cost not covered by insurance is the \$25,000 deductible.** A copy of the proof of loss from the insurance carrier is also attached.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES X

Dept.	Name of Account	Account Number	Grant Code	Amount
Sewer Fund	Vehicle and Equipment Charges	590-540.208-863.000	N/A	\$239,198.15
		FY23 GRAND TOTAL		\$239,198.15

PRE-ENCUMBERED? YES X NO

REQUISITION NO: 2300067022

ACCOUNTING APPROVAL: Cheri Priest
Cheri Priest (Apr 25, 2023 07:07 EDT)

Date: 04/25/2023

STAFF RECOMMENDATION: (PLEASE SELECT): X ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Entrice Mitchell

Entrice Mitchell, Sewer Maintenance Supervisor



Remit To:
Jack Doheny Company
L3846
Columbus OH, 43260-3846

INVOICE

Invoice No.

190828

Invoice Date 3/29/23

SERVICE

Invoice To
FLINT MICHIGAN, CITY OF
P.O. BOX 246
FINANCE DEPARTMENT
FLINT MI 48501

Ship To:
FLINT MICHIGAN, CITY OF
P.O. BOX 246
FINANCE DEPARTMENT
FLINT MI 48501

INFORMATION

Job Number:	38091	Due Date:	05/13/2023	Customer Code.:	FLIN0002
Service Date:	2/7/23	Taken By:	DJOHNS	Site Code:	_MAIN
Branch:	1100	Equip. Hours:	0	Site Contact:	
P.O. No.:	UNIT 7406	Equip. Miles:	6,970	Phone:	
Equip. No:	16747	Make:	VA	Serial No.:	19-11V-18917
Customer Eq. No:	7406	Model:	2100I	Chassis VIN:	1FVHG3FE8LHLW1537
Equip. Desc: 2115824I100A - VACTOR 2115 824 100G AUTO					

NOTES

Service Job Notes:

CITY OF FLINT ACCIDENT DAMAGE

THIS ESTIMATE IS FOR REPAIRING EXTENSIVE DAMAGE TO THE CITY OF FLINT 2100 I COMBINATION SEWER TRUCK SERIAL #19-11V-18917, INVOLVED IN A COLLISION WITH A LOW BRIDGE. THE SCOPE OF REPAIRS INVOLVED TO PUT THE TRUCK INTO FULL OPERATING CONDITION AS DELIVERED FROM THE THE DATE AT MANUFACTURE. THE ORDER OF REPAIRS WILL INVOLVE JDC WILL PROVIDE TOWING FOR THE CHASSIS AND DEBRIS BODY TO JDC REPAIR FACILITY. NOTE THAT DAMAGED DEBRIS BODY MUST BE FREE OF MATERIAL BEFORE TRANSPORT AS THIS WILL BE RESPONSIBLE BY THE CITY OF FLINT. THE COMPLETE SUBRFRAME, HYDRAULIC SYSTEM, VACUUM BLOWER, TRANSFERCASE WILL BE REMOVED TO BARE CHASSIS. THE BARE CHASSIS WILL THEN BE TOWED TO OUTSIDE REPAIR FACILITY FOR CHASSIS FRAME TO BE CHECKED AND STRAIGHTENED TO OEM SPECS WITH FULL AXLE ALIGNMENT. ONCE COMPLETED AT FRAME SHOP UNIT WILL BE TOWED BACK TO JDC FACILITY AND ASSEMBLY WILL PROCEED AS FOLLOWS. NEW SUBFRAME WILL BE INSTALLED, COMPLETE HYDRAULIC SYSTEM AND PUMPS WILL BE INSTALLED, TRANSFERCASE AND DRIVE LINE REINSTALLED, VACUUM BLOWER WILL BE EVALUATED AT TIME OF DISSASSEMBLY THE CONDITION OF THE BLOWER IS UNKNOWN IN MOST CIRCUMSTANCES IN THIS ACCIDENT THE BLOWER FEET MOUNTING CASTINGS CRACK. EITHER EXISTING OR NEW BLOWER WILL BE INSTALLED. BOOM WILL BE REINSTALLED, NEW DEBRIS BODY WILL BE INSTALLED AND FITTED ALL MOUNTING FEET AND PIVOT JOINTS, AND REAR DOOR MOUNTING HINGES AND LOCK BLOCKS ARE TACK WELDED AT FACTORY. FINAL FIT AND WELDING WILL BE PERFORMED. DEBRIS BODY WILL BE REMOVED AND PAINTED FACTORY FINISH WHITE. SUBFRAME AND ALL RELATED COMPONENTS WILL BE PAINTED FACTORY FINISH BLACK. FINAL ASSEMBLY WILL INCLUDE NEW TRASH PUMP IN DEBRIS BODY. THE REMAINDER OF ASSEMBLY WILL INCLUDE ALL TOOL BOXES, FENDERS, LIGHTING, SAFETY LIGHTING, WIRING HARNESSSES WILL BE NEW FROM CAB BACK TO REAR OF TRUCK. UPON FINAL ASSEMBLY A FULL OPERATIONAL TEST RUN OF ALL FUNCTIONS WILL BE TESTED. UPON COMPLETION UNIT WILL BE DOT COMPLIANT WITH ALL SAFTEY FUNCTIONS IN PLACE AT OEM SPEC. THIS IS AN ESTIMATE ONLY, FURTHER CHARGES MAY BE NECESSARY UPON DISSASSEMBLY. AFTER ALL ISSUES ARE IDENTIFIED FROM THE INSPECTION OF COLLISION. THE LEAD TIMES FOR DEBRIS BODY AND SUBFRAME ARE

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L3846
Columbus OH, 43260-3846

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SERVICE

16 TO 18 WEEKS UPON APPROVAL. IF THE JOB IS AWARDED ALL OF THE KNOWN PARTS WILL BE ORDERED, AND DISSASSEMBLY AND FRAME STRAIGHTENING WILL BE PERFORMED WHILE WAITING FOR PARTS TO ARRIVE. ESTIMATE DOES NOT INCLUDE BLOWER, WE WILL NEED TO REMOVE AND INSPECT BLOWER FOR DAMAGE. - 10 HOURS TO REMOVE AND INSPECT. IF BLOWER NEEDS TO BE REPLACED, REPLACEMENT BLOWER IS \$26,944.35. NOTE ALL REPAIRS PERFORMED IN CONJUNCTION WITH ESTIMATE 38091
INSTALLED NEW DEBRIS BODY ASSEMBLY.

DETAILS

Qty	Type	Part No.	Description	Rate	Price	Tax	Amount
98.50	LABOR	MAUL	GENERAL LABOR	\$125.00	\$12,312.50	\$0.00	\$12,312.50
9.50	LABOR	FLES	GENERAL LABOR	\$125.00	\$1,187.50	\$0.00	\$1,187.50
1.00	PART	VA-479620D	2100 PLUS SUBFRAME HARNESS	\$3,199.57	\$3,199.57	\$0.00	\$3,199.57
1.00	PART	VA-502947D	COVER PLATE, SUBFRAME, REAR	\$122.61	\$122.61	\$0.00	\$122.61
1.00	PART	ZZ-TOWING	TOW CHARGES	\$2,850.00	\$2,850.00	\$0.00	\$2,850.00
10.00	PART	VA-508637A	MICROPULSE ULTRA 6 LED	\$157.16	\$1,571.60	\$0.00	\$1,571.60
1.00	PART	VA-504016L	WATERTANK,AL,106L,CNTR,235GA L	\$5,215.25	\$5,215.25	\$0.00	\$5,215.25
1.00	PART	VA-508186A	DECAL,TRASH PUMP GREASE	\$1.50	\$1.50	\$0.00	\$1.50
1.00	PART	VA-63607BA	LOWER TAIL PLATE, SWIRLED	\$141.34	\$141.34	\$0.00	\$141.34
1.00	PART	VA-504019	WATERTANK,AL,30ID,UR,515GAL	\$10,252.36	\$10,252.36	\$0.00	\$10,252.36
1.00	PART	VA-504020	WATERTANK,AL,30ID,UL,515GAL	\$9,229.24	\$9,229.24	\$0.00	\$9,229.24
1.00	PART	VA-510355	CONTACTLESS ROTORY SENSOR	\$581.33	\$581.33	\$0.00	\$581.33
1.00	PART	VA-1099061	CARTRIDGE-HYD FILTER	\$155.49	\$155.49	\$0.00	\$155.49
1.00	PART	VA-1800143	DECAL,SAFETY TIE OFF POINT	\$10.95	\$10.95	\$0.00	\$10.95
1.00	PART	VA-1800148	DECAL,CONFINED SPACE,BILINGUAL	\$21.23	\$21.23	\$0.00	\$21.23
1.00	PART	VA-40620	SWITCH - MICRO	\$362.08	\$362.08	\$0.00	\$362.08
1.00	PART	VA-40621	SWITCH ARM	\$33.92	\$33.92	\$0.00	\$33.92
1.00	PART	VA-45658QA	DOUBLE ACTING TELESCOPIC CYL.	\$2,587.27	\$2,587.27	\$0.00	\$2,587.27
1.00	PART	VA-45716	COMPRESSION JOINT 10IN	\$581.64	\$581.64	\$0.00	\$581.64
4.00	PART	VA-45742AC	GROMMENT,RUBBER	\$3.23	\$12.92	\$0.00	\$12.92
2.00	PART	VA-45742C	LIGHT,RED L.E.D.	\$30.73	\$61.46	\$0.00	\$61.46
2.00	PART	VA-45742G	BACK-UP LIGHT,4" L	\$143.66	\$287.32	\$0.00	\$287.32
4.00	PART	VA-45743E	LIGHT,CLEARANCE,LED,RED	\$24.82	\$99.28	\$0.00	\$99.28
4.00	PART	VA-45746	GROMMET	\$2.78	\$11.12	\$0.00	\$11.12
4.00	PART	VA-46516A	TOGGLE BOLT CLAMP	\$35.27	\$141.08	\$0.00	\$141.08

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Columbus OH, 43260-3846

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Invoice No.

190828

Invoice Date 3/29/23

SERVICE

DETAILS

Qty	Type	Part No.	Description	Rate	Price	Tax	Amount
1.00	PART	VA-46608AB	F.S. LATITUDE SIG. MASTER 48IN	\$432.96	\$432.96	\$0.00	\$432.96
1.00	PART	VA-47394K	RUBBER HOSE 10IN X 14IN	\$140.29	\$140.29	\$0.00	\$140.29
1.00	PART	VA-48988FA	GS IP CAMERA W/IR (REAR)	\$672.66	\$672.66	\$0.00	\$672.66
1.00	PART	VA-48988HD	7M M/F ETHERNET CAMERA CABLE	\$298.50	\$298.50	\$0.00	\$298.50
64.00	PART	VA-49240-FT	PRE-LUBED HOSE, FT	\$3.50	\$574.00	\$0.00	\$574.00
1.00	PART	VA-49654A-SP	RUBBER SEAL ASSY - 10IN	\$437.82	\$437.82	\$0.00	\$437.82
2.00	PART	VA-503283R	TAILLIGHT BRACKET,AL	\$172.68	\$345.36	\$0.00	\$345.36
2.00	PART	VA-504642B	BOLTING STRAP, TAIL LIGHT BRKT	\$17.74	\$35.48	\$0.00	\$35.48
1.00	PART	VA-508186	DECAL, 2100 PLUS LUBE CHART	\$73.69	\$73.69	\$0.00	\$73.69
3.00	PART	VA-511843	CAB GUARD STROBE BRACKET	\$28.31	\$84.93	\$0.00	\$84.93
2.00	PART	VA-511957B	LOGO, 2100I 12X5.1	\$157.39	\$314.78	\$0.00	\$314.78
1.00	PART	VA-53676	DECAL, MOVING PARTS	\$6.87	\$6.87	\$0.00	\$6.87
3.00	PART	VA-62161D	DUMP CYL PIN WASHER	\$4.65	\$13.95	\$0.00	\$13.95
1.00	PART	VA-62196J	AIR PIPE WELDMENT	\$1,336.46	\$1,336.46	\$0.00	\$1,336.46
1.00	PART	VA-63833B	INLET HEAD WELDMENT 10IN	\$1,028.61	\$1,028.61	\$0.00	\$1,028.61
12.00	PART	VA-66603AE	TANK STRAP - 30IN ID TANK	\$74.12	\$889.44	\$0.00	\$889.44
1.00	PART	VA-89384CA	DECAL, DOOR PROP	\$10.09	\$10.09	\$0.00	\$10.09
4.00	PART	VA-502801A	CENTER SUPPORT WELDMENT, SUBFRA	\$430.46	\$1,721.84	\$0.00	\$1,721.84
1.00	PART	VA-502672DZZ	DEBRIS BODY, REAR DOOR, CYCLONES	\$88,589.36	\$88,589.36	\$0.00	\$88,589.36
1.00	PART	VA-503746D	COMPLETE SUB FRAME	\$28,262.10	\$28,262.10	\$0.00	\$28,262.10
30.00	LABOR	STRAUB	GENERAL LABOR	\$125.00	\$2,750.00	\$0.00	\$2,750.00
1.00	PART	VA-511308	IP CAMERA PIVOT BRACKET	\$16.57	\$16.57	\$0.00	\$16.57
1.00	PART	VA-58383	SEAL - 3/8 X 11 3/4 X 11 3/4	\$86.01	\$86.01	\$0.00	\$86.01
1.00	OTHER	OUTSIDE LABOR	HOSE ASSY	\$164.70	\$164.70	\$0.00	\$164.70
17.00	LABOR	FUGA	GENERAL LABOR	\$125.00	\$2,125.00	\$0.00	\$2,125.00
1.00	PART	SE-35740R	TRIO LIGHT	\$76.50	\$76.50	\$0.00	\$76.50
2.00	PART	VA-66430JT	RETAINING WASHER / BOLTED	\$5.43	\$10.86	\$0.00	\$10.86
4.00	PART	VA-45730	BAND CLAMP T/BOLT 6.28 - 6.59	\$5.66	\$22.64	\$0.00	\$22.64
50.00	PART	ZZ-SJO164	CABLE 16/4 SJO /FT	\$0.58	\$29.00	\$0.00	\$29.00
1.00	PART	VA-62161C	DUMP CYLINDER PIN WLD	\$55.91	\$55.91	\$0.00	\$55.91

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Jack Doheny Company
L3846
Columbus OH, 43260-3846

INVOICE

Invoice No.

190828

Invoice Date

3/29/23

SERVICE

DETAILS

Qty	Type	Part No.	Description	Rate	Price	Tax	Amount
1.00	PART	SE-15208	LICENSE PLATE LIGHT	\$3.47	\$3.47	\$0.00	\$3.47
1.00	PART	SE-43960	LICENSE LT BRKT	\$8.75	\$8.75	\$0.00	\$8.75
20.00	PART	ZZ-T605AA300	3" VAC HOSE, OIL	\$14.25	\$285.00	\$0.00	\$285.00
1.00	PART	JS-1009-HF-KIT	HYD FITTINGS	\$20.78	\$20.78	\$0.00	\$20.78
36.00	LABOR	SLIZ	GENERAL LABOR	\$125.00	\$4,500.00	\$0.00	\$4,500.00
1.00	OTHER	OUTSIDE PART	PVC PIPE COUPLERS AND GLUE	\$38.23	\$38.23	\$0.00	\$38.23
20.00	PART	ZZ-T605AA250	2 1/2" VAC HOSE, OIL	\$17.83	\$356.60	\$0.00	\$356.60
30.50	LABOR	NOVO	GENERAL LABOR	\$125.00	\$3,812.50	\$0.00	\$3,812.50
1.00	PART	ZZ-BPN3X8	3" X 8" NIPPLE	\$42.25	\$42.25	\$0.00	\$42.25
2.00	PART	TX-HS3K-20	1 1/4IN ISOBARIC SPIRAL 3,000 PSI TERA-GLIDE CVR	\$21.09	\$42.18	\$0.00	\$42.18
1.00	PART	TX-F4-2020-JFS	2020 JIC FEMALE SWIVEL	\$56.79	\$56.79	\$0.00	\$56.79
1.00	PART	TX-F4-2020-JFS 45M	2020 JIC FEMALE SWIVEL 45° BENT TUBE MEDIUM DROP	\$92.03	\$92.03	\$0.00	\$92.03
46.00	PART	TX-HB5K-6	3/8IN ISOBARIC BRAID 5,100 PSI TERA-GLIDE CVR	\$3.25	\$149.50	\$0.00	\$149.50
25.00	PART	TX-HB5K-8	1/2IN ISOBARIC BRAID 5,100 PSI TERA-GLIDE CVR	\$3.25	\$81.25	\$0.00	\$81.25
4.00	PART	TX-F2-0606-JFS	0606 JIC FEMALE SWIVEL	\$5.51	\$22.04	\$0.00	\$22.04
2.00	PART	TX-F2-0808-JFS	0808 JIC FEMALE SWIVEL	\$6.72	\$13.44	\$0.00	\$13.44
3.00	PART	TX-F2-1212-JFS	1212 JIC FEMALE SWIVEL	\$11.88	\$35.64	\$0.00	\$35.64
27.00	PART	TX-HB4K-12	3/4IN ISOBARIC BRAID 4,100 PSI TERA-GLIDE CVR	\$5.93	\$160.11	\$0.00	\$160.11
1.00	PART	HF-5000-08-08	08FP-08FP	\$7.05	\$7.05	\$0.00	\$7.05
1.00	PART	HF-2501-8-8	1/2MJ X 1/2MP 90 ELB	\$7.77	\$7.77	\$0.00	\$7.77
1.00	PART	TX-F2-0808-JFS 45M	0808 JIC FEMALE SWIVEL 45° BENT TUBE MEDIUM DROP	\$15.11	\$15.11	\$0.00	\$15.11
3.00	PART	JS-4EF4-S-LS	1/2" COUPLING FXF	\$35.00	\$105.00	\$0.00	\$105.00
1.00	PART	JS-E4F4-S	1/2" MALE X FEMALE	\$7.50	\$7.50	\$0.00	\$7.50
1.00	PART	VA-70537B	ADAPT, HYD, 8JICX10ORB 90° LG	\$20.87	\$20.87	\$0.00	\$20.87
1.00	PART	VA-70524B	ADAPT, HYD, 8JICX12ORB 45°	\$11.89	\$11.89	\$0.00	\$11.89
1.00	PART	TX-F2-0808-PM	0808 NPT MALE	\$4.98	\$4.98	\$0.00	\$4.98
1.00	OTHER	MISC CHARGE	PAINT SUPPLIES FOR MAIN VAC PIPE	\$1,975.00	\$1,975.00	\$0.00	\$1,975.00
2.00	PART	HF-2403-6	3/8 TUBE UNION	\$1.35	\$2.70	\$0.00	\$2.70
1.00	PART	HF-6500-12	MALE JIC X FEMALE JI	\$10.75	\$10.75	\$0.00	\$10.75

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L3846
Columbus OH, 43260-3846

INVOICE

Invoice No.

190828

Invoice Date

3/29/23

SERVICE

DETAILS

Qty	Type	Part No.	Description	Rate	Price	Tax	Amount
1.00	PART	VA-479620E	2100 PLUS DEBRIS BODY HARNESS	\$1,226.44	\$1,226.44	\$0.00	\$1,226.44
2.00	PART	VA-45817F	6IN X 4IN RUBBER HUMP HOSE	\$124.75	\$249.50	\$0.00	\$249.50
2.00	PART	VA-34999D	REAR BODY HINGE PIN WLD	\$60.35	\$120.70	\$0.00	\$120.70
7.00	PART	VA-45824F	HOSE,SUCTION/DISCHRG,3,ROY ALF	\$57.30	\$401.10	\$0.00	\$401.10
2.00	PART	JS-E4M4-S	1/2" MALE X MALE	\$7.50	\$15.00	\$0.00	\$15.00
2.00	PART	VA-36582A	BRACKET WELDMENT,HOSE MOUNTING	\$56.43	\$112.86	\$0.00	\$112.86
3.50	LABOR	SNOW	GENERAL LABOR	\$125.00	\$437.50	\$0.00	\$437.50
1.00	PART	ST-TP0300301	TRASH PUMP-CE MODEL	\$1,800.00	\$1,800.00	\$0.00	\$1,800.00
1.00	PART	HF-2403-12-12	12MJ-12MJ	\$7.45	\$7.45	\$0.00	\$7.45
2.00	PART	HF-2404-08-08	08MJ-08MP	\$3.54	\$7.08	\$0.00	\$7.08
1.00	PART	VA-502947D	COVER PLATE, SUBFRAME, REAR	\$1,109.03	\$1,109.03	\$0.00	\$1,109.03
2.00	PART	VA-44669	PIN - .500 DIA X 2.125	\$2.79	\$5.58	\$0.00	\$5.58
8.00	PART	VA 47974B	TT, P/T, 10/32X5/8, Z/C	\$0.59	\$4.72	\$0.00	\$4.72
2.00	PART	ZZ-451-006-518 VS	10M GREASE FITTING S	\$15.00	\$30.00	\$0.00	\$30.00
1.00	PART	HF-6801-4	1/4 MJIC X MOR 90°	\$3.95	\$3.95	\$0.00	\$3.95
1.00	PART	TX-F2-1212-JM	1212 JIC MALE	\$12.95	\$12.95	\$0.00	\$12.95
1.00	PART	VA-48988HD	7M M/F ETHERNET CAMERA CABLE	\$311.94	\$311.94	\$0.00	\$311.94
2.00	PART	VA-508637A	MICROPULSE ULTRA Y 6 LED	\$164.23	\$328.46	\$0.00	\$328.46
2.00	PART	SE-10385R	LAMP RED	\$26.75	\$53.50	\$0.00	\$53.50
2.00	PART	SE-94718	PIG TAIL / TL	\$3.51	\$7.02	\$0.00	\$7.02
2.00	PART	VA-45746	GROMMET	\$2.91	\$5.82	\$0.00	\$5.82
1.00	PART	SE-75020	3 WAY MALE HOUSING	\$1.00	\$1.00	\$0.00	\$1.00
1.00	PART	SE-75018	3 WAY FEMALE HSG	\$1.00	\$1.00	\$0.00	\$1.00
1.00	PART	VA-511656E	VACUUM PIPE WELDMENT, 7IN HXX	\$673.71	\$673.71	\$0.00	\$673.71
1.00	PART	VA-511656D	VACUUM PIPE WELDMENT, 7IN X 72IN	\$491.14	\$491.14	\$0.00	\$491.14
10.50	LABOR	MART	GENERAL LABOR	\$125.00	\$1,312.50	\$0.00	\$1,312.50
3.00	PART	SE-94707	LED PL3,PIGTAIL	\$5.50	\$16.50	\$0.00	\$16.50
1.00	PART	SE-725178	WIRE HARNESS TERMINAL HOUSING - OEM GROTE	\$7.84	\$7.84	\$0.00	\$7.84
1.00	PART	SE-725177	PRIMARY WIRE TERMINALS	\$7.86	\$7.86	\$0.00	\$7.86

PLEASE SEE OUR TERMS AND CONDITIONS ON OUR WEBSITE TEAMJDC.COM



Remit To:
Jack Doheny Company
L3846
Columbus OH, 43260-3846

INVOICE

Invoice No.

190828

Invoice Date 3/29/23

SERVICE

DETAILS

Qty	Type	Part No.	Description	Rate	Price	Tax	Amount
2.00	PART	JS-JDSMF-B	JDS 24 X 15 MUD FLAP	\$13.50	\$27.00	\$0.00	\$27.00
3.00	PART	VA-49248	UNION, LUBE SYSTEM	\$39.80	\$119.40	\$0.00	\$119.40
2.00	PART	SE-40052	3" REFLECTOR	\$4.00	\$8.00	\$0.00	\$8.00
2.00	PART	ZZ-506-510-VS	10M(1/8)X6M 90 ELBOW	\$19.50	\$39.00	\$0.00	\$39.00
1.00	PART	SE-40053	3" AMBER REFLECTOR	\$2.85	\$2.85	\$0.00	\$2.85
1.00	PART	HF-2406-06-04	06FJ-04MJ	\$3.63	\$3.63	\$0.00	\$3.63
4.00	PART	VA-49241	STRAIGHT PUSHLOCK FITTING FOR	\$25.13	\$100.52	\$0.00	\$100.52
1.00	PART	VA-507635F	TANK VENT STAND PIPE	\$220.47	\$220.47	\$0.00	\$220.47
1.00	PART	VA-508637B	MICROPULSE ULTRA 12 LED	\$194.31	\$194.31	\$0.00	\$194.31
1.00	PART	VA-511843A	REAR DOOR STROBE - P/S BRACKET	\$26.97	\$26.97	\$0.00	\$26.97
1.00	PART	VA-511843B	REAR DOOR STROBE - D/S BRACKET	\$26.92	\$26.92	\$0.00	\$26.92
2.00	PART	VA-1320995	DECAL, CLEAN OUT	\$8.99	\$17.98	\$0.00	\$17.98
3.00	PART	VA-1800128	DECAL,WARNING BOX/DOOR PROP	\$33.70	\$101.10	\$0.00	\$101.10
1.00	PART	VA-47047HC	DECAL,WARNING,PRESSURE RELIEF	\$40.96	\$40.96	\$0.00	\$40.96
5.00	PART	ZZ-SIDEWINDE R3	3" COVER W/ VELCRO	\$8.50	\$42.50	\$0.00	\$42.50
1.00	PART	ZF-1748XD	OIL FILTER	\$54.23	\$54.23	\$0.00	\$54.23
1.00	PART	SE-75028	6 WAY MALE HOUSING	\$1.08	\$1.08	\$0.00	\$1.08
1.00	PART	VA-1800165A	DECAL,GENERAL OPERATION,VACTOR	\$157.40	\$157.40	\$0.00	\$157.40
3.00	LABOR	SKAL	GENERAL LABOR	\$125.00	\$375.00	\$0.00	\$375.00
2.00	PART	ZZ-80W90	GEAR LUBE / QT.	\$13.84	\$27.68	\$0.00	\$27.68
60.00	PART	ZZ-AW68	HYDRAULIC OIL (G)	\$18.75	\$1,125.00	\$0.00	\$1,125.00
1.00	PART	VA-49929	SPRING CLIP HOLDER	\$14.02	\$14.02	\$0.00	\$14.02
1.00	PART	VA-45108HE	SINGLE AXIS J1939 JOYSTICK	\$1,166.38	\$1,166.38	\$0.00	\$1,166.38
1.00	PART	DX-ST35	3IN MALE NPT COMBO NIPPLE W/OUT KNURL UNPLATED STE	\$20.53	\$20.53	\$0.00	\$20.53
1.00	PART	VA-62637	PUMP MOUNTING PLATE	\$112.60	\$112.60	\$0.00	\$112.60
1.00	PART	VA-511694ZA	SHAFT SEAL	\$163.93	\$163.93	\$0.00	\$163.93
1.00	PART	VA-510138	DECAL,CYCLONE WASHOUT	\$3.14	\$3.14	\$0.00	\$3.14
1.00	PART	VA-48988FB	GS IP CAMERA W/IR (FRONT)	\$764.56	\$764.56	\$0.00	\$764.56
1.00	PART	VA-510138B	DECAL,HP CYCLONE WASHOUT	\$3.59	\$3.59	\$0.00	\$3.59

PLEASE SEE OUR TERMS AND CONDITIONS ON OUR WEBSITE TEAMJDC.COM



Remit To:
Jack Doheny Company
L3846
Columbus OH, 43260-3846

INVOICE

Invoice No.

190828

Invoice Date

3/29/23

SERVICE

DETAILS

Qty	Type	Part No.	Description	Rate	Price	Tax	Amount
1.00	PART	ZZ-LSZ52B	MICRO SWITCH	\$64.65	\$64.65	\$0.00	\$64.65
1.00	PART	VA-47049MU	DECAL,RODDER HOSE DATA,1,3000	\$8.20	\$8.20	\$0.00	\$8.20
1.00	PART	VA-505206A	MOUNTING BRACKET, MICROSWITCH	\$44.58	\$44.58	\$0.00	\$44.58
1.00	PART	VA-44542	CONNECTOR,1/2	\$11.98	\$11.98	\$0.00	\$11.98
(1.00)	PART	VA-1099061	CARTRIDGE-HYD FILTER	\$162.49	\$(162.49)	\$0.00	\$(162.49)
8.00	LABOR	GATE	GENERAL LABOR	\$125.00	\$1,000.00	\$0.00	\$1,000.00
1.00	PART	VA-45066E	CYLINDER,HYD,WELDED,3 X 3	\$482.21	\$482.21	\$0.00	\$482.21
1.00	OTHER			\$4,500.00	\$4,500.00	\$0.00	\$4,500.00

Labor Total:	\$55,812.50
Parts Total:	\$176,707.72
Consumables:	\$0.00
Freight:	\$0.00
Other:	\$6,677.93
Tax:	\$0.00
Total:	\$239,198.15

Name: _____

Signature: _____

Date: _____

Payment Terms: 45 DAYS FROM INVOICE

PLEASE SEE OUR TERMS AND CONDITIONS ON OUR WEBSITE TEAMJDC.COM

PROOF OF LOSS

DATE April 12, 2023

RE: INSURED : City of Flint
ADDRESS : 1101 S. Saginaw St. Room 203
CITY, STATE, ZIP : Flint, MI 48502
CLAIM NO : CHI22692461
POLICY NUMBER : ITC11203321
POLICY PERIOD : December 25, 2021 to December 25, 2022
INSURANCE CO. : Starr Surplus Lines Insurance Co.
AGENT/BROKER : AmWINS Brokerage of Illinois
TYPE LOSS : Collision
LOSS DATE : March 1, 2022
LOSS LOCATION : Flint, MI
SEDGWICK CLAIM NO : MIC22053780
LIEN HOLDER : None

Involved Risk : 2019 Freightliner Vactor – VIN: 1FVHG3FE8LHLW1537

LOSS COMPUTATION SUMMARY

PROPERTY DAMAGE : \$239,198.15
LESS DEDUCTIBLE : \$25,000.00
LESS PRIOR PAYMENT : \$150,000.00
FINAL PAYMENT : \$64,198.15

No property is mentioned herein but that involved in the loss and insured under this policy. The insured(s) agree(s) to notify the insurer in case of recovery of any part of the property for which a claim is being made. The said loss or damage did not originate by any intentional act, or design on part of the insured(s) and nothing has been done by or with the insured's(s) knowledge or consent to violate any of the conditions of the policy or render it void. Any attachments hereto are made a part of this Proof of Loss and Subrogation Agreement. It is expressly understood and agreed that the furnishing of the Proof of Loss and Subrogation Agreement to the insured(s), or the assistance of an adjuster or any person otherwise an agent of the Company in making of this Proof of Loss and Subrogation Agreement is an act of courtesy and is not a waiver of any of the rights of the insurance company. Any other information and/or documents required by the insurance company shall be furnished, wherever possible, on request and considered a part of this document. The insured(s) hereby assign(s), transfer(s), and set(s) over to the insurance company any and all claims or causes of action of whatsoever kind and nature, held now and hereafter by the policyholder(s), to recover against any person(s) or entity(ies) as the result of the loss described above to the extent of the payment(s) made by the insurance company. The insured(s) agree(s) that the insurance company may enforce the same in such manner as shall be necessary or appropriate for the use and benefit of the insurer, either in its own name or in the name of the insured(s) and that the insured(s) will furnish such materials, information or evidence within the insured(s) possession or control for any such claim, demand or cause of action has been made in favor of any person(s) or entity(ies). The insured(s) hereby make claim upon the insurance company as follows, in full and final settlement of the loss and damage arising therefrom, and agree that payment of the amount presented above constitutes full performance of the obligation(s) of the insurance company under the policy.

Witness my hand on : Date 4/17/2023 State Michigan County Genesee

Signature : Jane Mager

Personally appeared : Jane Mager signer of this document and made oath that it is true and that no material fact of any kind is withheld. Subscribed and sworn to me on the date above.

Notary Public : [Signature] Commission Expires 2/14/2026

ANY PERSON WHO KNOWINGLY, WITH INTENT TO INJURE, DEFRAUD OR DECEIVE ANY INSURANCE COMPANY FILES A STATEMENT OF CLAIM CONTAINING ANY FALSE, INCOMPLETE OR MISLEADING INFORMATION IS GUILTY OF A CRIME.

230136



RESOLUTION NO.: _____

PRESENTED: _____ MAY - 3 2023

ADOPTED: _____ MAY 22 2023

**RESOLUTION AUTHORIZING AN HONORARY STREET SIGN ON E. MYRTLE AVENUE
BETWEEN INDUSTRIAL AVENUE AND NORTH STREET FOR REV. A.J. POINTER
AVENUE**

BY THE CITY ADMINISTRATOR:

WHEREAS, The City of Flint adopted an honorary street sign policy; and

WHEREAS, Reverend A.J. Pointer has made significant contributions to the City of Flint through civic, cultural, and humanitarian efforts; and

WHEREAS, the Honorary Street Sign Policy allows for Councilmembers to introduce two honorary street titles per full four-year term in office; and

WHEREAS, an application has been made by Stephen Murphy to honor Reverend A.J. Pointer with an honorary street sign on a one block portion of E. Myrtle Avenue between Industrial Avenue and North Street; and


IT IS RESOLVED that the appropriate City officials are authorized to do all things to recognize Reverend A.J. Pointer with an honorary street sign designation on a one block portion of E. Myrtle Avenue between Industrial Avenue and North Street.

APPROVED AS TO FORM:


William Kim (Apr 26, 2023 13:16 EDT)

William Kim
City Attorney

ADMINISTRATION:


Clyde Edwards (Apr 26, 2023 13:33 CDT)

Clyde Edwards
City Administrator

CITY COUNCIL:



City Council



TODAY'S DATE: 4/20/23

BID/PROPOSAL# n/a

PREPARED BY Suzanne Wilcox, Director of Planning and Development
(Please type Name, Department, Phone Number)

VENDOR NAME: n/a

The City of Flint has adopted an honorary street sign policy that allows Councilmembers to introduce two honorary street titles per full four-year term. Councilperson Lewis would like to use one of her two authorized titles to honor Reverend A.J. Pointer, who has made a significant contribution to the City of Flint through civic, cultural, and humanitarian efforts. An application has been made to designate a portion of E. Myrtle Avenue between Industrial Avenue and North Street with an honorary street sign for Rev. A.J. Pointer.

FINANCIAL IMPLICATIONS: No financial implications.

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN: n/a

Dept.	Name of Account	Account Number	Grant Code	Amount
		FY22/23 GRAND TOTAL		

PRE-ENCUMBERED? YES ☐ NO ☒ **REQUISITION NO:**

ACCOUNTING APPROVAL: n/a **Date:**

FINANCE APPROVAL: n/a **Date:**

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒



CITY OF FLINT

(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): none

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Suzanne Wilcox, Director, Dept. of Planning and Development
(PLEASE TYPE NAME, TITLE)

HONORARY STREET SIGN ROUTING SHEET

Proper name of requested street: E. Myrtle Ave.

1st street intersecting the one block area: Industrial Ave.

2nd street intersecting the one block area: North St.

SEE APPLICATION PACKET ATTACHED

City Councilperson: I understand this is my ☒ **FIRST** ☐ **SECOND** honorary street sign introduced during my current term in office.

Ladel Lewis Ladel Lewis _____
PRINT NAME SIGN NAME DATE

Please return the routing sheet and application packet to the Planning & Zoning Office – South Building, City Hall or inter-office mail.



City of Flint - Honorary Street Sign Application

Honoree & Street Information

Name of Individual/Organization honored: Rev. A.J. Pointer
(as it would appear on the honorary street sign)

Proper Name of Requested Street: Myrtle Avenue

1st Street Intersecting the One Block Area: Industrial Avenue

2nd Street Intersecting the One Block Area (if applicable): North Street

Reason for Street Selection: This is the street he resided on and also the church where he pastored sits on this same street.

Please check all that apply and provide details where necessary

☒ Honoree is deceased

☒ Honoree was a resident of Flint, MI

Honoree Address during Flint Residency 911 East Myrtle Ave.

☐ Military Service: _____

☒ Civic Contributions: Dr. Pointer served as Chairman of the Board of Directors of Greater Flint O.I.C. Also served as Chairman of The Management team of Michigan State O.I.C. of America and Vice - chairman of the Michigan State O.I.C. of America.

✓ Cultural Contributions: Pastored Metropolitan Baptist Tabernacle for 41 years (1967-2008). Was the longest serving Pastor in the Church's 85 year history. Also served as Moderator of The Great Lakes Baptist District Association for 29 years, leading Flint based Baptist churches and representing them at State and National conventions.

□ Historic Contributions: _____

✓ Humanitarian Contributions: Established The Metropolitan Housing Development Corporation in 1972, an entity that stands and functions fully to this day. Established the Metropolitan Baptist Tabernacle scholarship fund that provides scholarships yearly for high school seniors and college students every year.

Honorary Street Sign Designation
Letter of Consent

Name: Lillian Joan Pointer

Street Address: 3215 Mackin Road Flint, Michigan 48504

March 22, 2023

RE: Honorary Street Sign Designation
ATTN: Mayor Sheldon Neeley

I, **Ms. Lillian Joan Pointer**, can confirm that I consent to the Honorary Street Sign designation of Myrtle Street, between Industrial Street and North Street, to be known as **Rev.A.J. Pointer** Street.

Thank you for this honor.

Sincerely,

Lillian Joan Pointer

Applicant InformationApplicant First Name: Stephen Applicant Last Name: MurphySignature of Applicant: [Signature] Date: March 17, 2023Address: 911 East Myrtle Avenue Flint, MI 48505Email: seus(murphy@icloud.com) Phone: (248) 497-7460Are you a family member of the individual to be honored? ☐ Yes ☒ No

If yes, what is your relation? _____

If no, you must provide a letter of consent from the individual's immediate family.

Required Materials: Please check the boxes to verify the required materials are included with your application.☒ \$150.00 check payable to the "City of Flint"☒ Sufficient documentation validating the above criteria is attached to aid city staff in the processing of the application.☒ Letter of consent (if the applicant is not an immediate family member of the individual).**Submit completed application to:**City of Flint
Planning & Zoning
1101 S. Saginaw St. S105
Flint, MI 48502**For office use only:**\$150.00 Application Fee Received: ☒Complete: ☒Incomplete: ☐Routed: ☒What materials are missing?



RESOLUTION NO.:

430138

PRESENTED:

MAY - 8 2023

ADOPTED:

MAY 22 2023

**RESOLUTION TO APPROVE COLLECTIVE BARGAINING
AGREEMENT BETWEEN THE CITY OF FLINT AND THE FLINT
FIREFIGHTERS UNION, LOCAL 352 IAFF, AFL-CIO**

BY THE CITY ADMINISTRATOR:

The City of Flint and the Flint Firefighters Union have negotiated a successor Collective Bargaining Agreement to the CBA that expired on June 30, 2021.

WHEREAS, the parties have reached a Tentative Agreement regarding a successor Collective Bargaining Agreement. The Tentative Agreement is attached.

WHEREAS, on April 21, 2023, the membership of Flint Firefighters Union ratified the Tentative Agreement.

WHEREAS, City Administrator Clyde Edwards recommends that the Flint City Council ratify the Tentative Agreement.

THEREFORE, IT IS RESOLVED that the Flint City Council **RATIFIES** the Tentative Agreement between the City of Flint and the Flint Firefighters Union.

APPROVED AS TO FORM:


William Kim (May 3, 2023 12:42 EDT)

William Kim, Chief Legal Officer

APPROVED AS TO FINANCE:


Jane Mager (May 2, 2023 12:23 EDT)

Jane Mager, Acting Chief Financial Officer

FOR THE CITY OF FLINT:


CLYDE D EDWARDS (May 4, 2023 13:16 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:


City Council



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 05/01/2023

BID/PROPOSAL# N/A

AGENDA ITEM TITLE: Collective Bargaining Agreement between City of Flint and Local 352, IAFF

PREPARED BY: Eddie Smith, Human Resources/Labor Relations

VENDOR NAME: N/A

BACKGROUND/SUMMARY OF PROPOSED ACTION:

We seek approval of a tentatively agreed collective bargaining agreement between City of Flint and Local 352, IAFF. The tentative agreement provides for a new wage scale for Firefighters, Trainees, and Second Drivers and a 3% general wage scale increase for other positions upon ratification. All scales will receive further 3% wage increases on the first pay periods following July 1, 2024 and July 1, 2025. Additionally, all current employees will receive a (gross) ratification bonus of \$3,500 or \$5,500, depending on bargaining unit seniority.

FINANCIAL IMPLICATIONS: **\$833,712** from ratification through expiration of CBA. This estimate is based on current bargaining unit employees and includes an estimate for increases to wage rate for regular hours and ratification incentives.

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount

PRE-ENCUMBERED? YES ☐ NO ☐ **REQUISITION NO:**

ACCOUNTING APPROVAL: _____ **Date:** _____

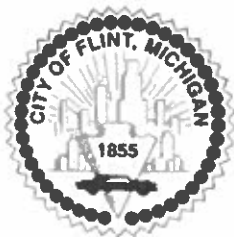
WILL YOUR DEPARTMENT NEED A CONTRACT? NO (already prepared)

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

OTHER IMPLICATIONS (i.e., collective bargaining): This discharges the City's bargaining obligation with Local 352, IAFF until June 2026.

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Eddie L. Smith
Eddie Smith, Director of Human Resources and Labor Relations



RESOLUTION NO.: 850137

PRESENTED: MAY - 8 2023

ADOPTED: MAY 22 2023

**RESOLUTION TO APPROVE COLLECTIVE BARGAINING
AGREEMENT BETWEEN THE CITY OF FLINT AND THE FLINT
POLICE OFFICERS LABOR COUNCIL**

BY THE CITY ADMINISTRATOR:

The City of Flint and the Police Officers Labor Council (representing members of the Flint Police Department possessing the rank of either Lieutenant or Captain) have negotiated a successor Collective Bargaining Agreement to the CBA that expired on June 30, 2021.

WHEREAS, the parties have reached a Tentative Agreement regarding a successor Collective Bargaining Agreement. The Tentative Agreement is attached.

WHEREAS, on April 17, 2023, the membership of the Police Officers Labor Council ratified the Tentative Agreement.

WHEREAS, City Administrator Clyde Edwards recommends that the Flint City Council ratify the Tentative Agreement.

THEREFORE, IT IS RESOLVED that the Flint City Council **RATIFIES** the Tentative Agreement between the City of Flint and the Flint Police Officers Labor Council.

APPROVED AS TO FORM:


William Kim (May 2, 2023 13:40 EDT)

William Kim, Chief Legal Officer

APPROVED AS TO FINANCE:


Jane Mager (May 2, 2023 12:06 EDT)

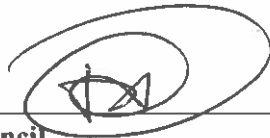
Jane Mager, Acting Chief Financial Officer

FOR THE CITY OF FLINT:


CLYDE D EDWARDS (May 3, 2023 11:44 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:


City Council

[illegible]



CITY OF FLINT

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO:

ACCOUNTING APPROVAL: _____ Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? NO (already prepared)

(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

OTHER IMPLICATIONS *(i.e., collective bargaining)*: This discharges the City's bargaining obligation with POLC – Flint Police Department Lieutenants and Captains

STAFF RECOMMENDATION: *(PLEASE SELECT)*: ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Eddie L. Smith
Eddie Smith, Director of Human Resources and Labor Relations

230140



RESOLUTION NO.: _____

PRESENTED: MAY - 8 2023

ADOPTED: MAY 22 2023

RESOLUTION RECOMMENDING THE APPOINTMENT OF ATTORNEY TRACHELLE C. YOUNG TO THE ETHICS AND ACCOUNTABILITY BOARD

BY THE MAYOR:

WHEREAS, pursuant to Sec. 3-501-3-505, of the new Flint City Charter adopted January 1, 2018, the Ethics and Accountability Board was created; and

WHEREAS, the Ethics and Accountability Board consists of eleven (11) members with two at-large – members appointed by the Mayor and each Council-person appointing one resident from their respective ward.

NOW THEREFORE, BE IT RESOLVED, that Mayor Sheldon A. Neeley hereby appoints Trachelle C. Young address Flint, MI 48503 to replace Art Evans who resigned February 2023, for a term of office commencing immediately and expiring June 25, 2024.

APPROVED AS TO FORM:


William Kim, Chief Legal Officer

FOR THE CITY OF FLINT:


Sheldon A. Neeley, Mayor

FOR CITY COUNCIL:



TRACHELLE C. YOUNG

ATTORNEY AT LAW

PROUD US ARMY VETERAN

CONTACT:



(810) 239-6302



Trachelleyoung@gmail.com



Flint, MI 48503

CAREER OBJECTIVE:

To use my knowledge, education, experience and skills to educate, empower and improve my community through the practice of law.

EDUCATION

December 1996

Juris Doctor (J.D.) In Law

Michigan State University
College of Law, Lansing,
Michigan

June 1992

BS In Criminal Justice

Jackson State University,
Jackson, MS

June 1988

High School Diploma

Flint Academy High School,
Flint, Michigan

EXPERIENCE

June 2011 - Present

Corporate Counsel

Hamilton Community Health Network, Flint, MI

- Interpret laws, rulings and HRSA regulations for the Board and corporation.
- Advise client concerning business transactions, claim liability, advisability of prosecuting and defending lawsuits and legal rights and obligations.

February 2009 - Present

Attorney-at-Law

Trachelle C. Young & Associates, P.L.L.C., Flint, MI

- Perform administrative and management functions related to the practice of law and running a law office.
- Summarize cases to judges and juries.
- Confer with colleagues specializing in appropriate areas of legal issue to establish and verify bases for legal proceedings.
- Prepare legal briefs and opinions and represent Defendants in state and federal courts.
- Analyze probable outcomes of cases, using knowledge of legal precedents.
- Interpret laws, rulings and regulations for individuals and businesses.

February 2004 - February 2009

City Attorney

City of Flint, Flint, MI

- Interpreted laws, City Charter and regulations for departments and executive and legislative branches.
- Searched for and examined public and other legal records to write opinions and protect city interests.
- Prepared legal briefs and opinions and represented the City in state and federal courts.

January 2002 - February 2004

Genesee County Assistant Prosecuting Attorney

- Prepared and conducted hearings in circuit, probate and district court.
- Assisted when required with proceedings at appellate and/or supreme or federal courts, as well as before administrative agencies;
- Interviewed complainants and police and issued orders for warrants in criminal cases.

June 1997 - December 2001

US Army Judge Advocate General Corp.

- Advised soldiers on family, civil and UCMJ matters
- Administrative Law Magistrate on pretrial confinement
- Trial Defense in court-martials defending soldiers

COMMUNITY SERVICE:

2022	Attorney collaborator with Genesee County Ignite Ambassador
2022	Attorney volunteer for County-wide Expungement workshop
2022	President of C.C. Keys National Historic & Educational Society
2020	Candidate for Genesee County Prosecutor
2018	Executive Director of Flint PAL, Inc.
2015	President & Founder, Sisters Seeking Success (SSS) Mentorship Program
2015	Collaboration with Westwood Heights School District for SSS
2014	Legal Redress Committee for NAACP - Flint Chapter
2012	Genesee County Law Day Legal Advisor
2010	Flint PAL Board Member
2008	Vermont Christian Church - Board Chair, Trustee
2007	Flint Community Schools Mock Trials Advisor
2005	Mallory, VanDyne & Scott Bar Association (Past President)
2004	Election Protection Legal Volunteer (every Presidential election)
1997	Member, Delta Sigma Theta Sorority, Inc.

LICENSES:

1997	Michigan State Bar
2011	USDC Western District of Michigan
2004	USDC Eastern District of Michigan
2005	United States Supreme Court

230142.1

RESOLUTION: _____

PRESENTED: _____ MAY - 8 2023

ADOPTED: _____ MAY 22 2023

RESOLUTION AUTHORIZING EXPEDITED DAMAGE CLAIMS PROCESSING

BY THE CITY COUNCIL:

The Flint City Council acknowledges the existence of a monetary fund administered by the Department of Law, Damage Claim Coordinator, for the payment of Damage Claims arising from, among other things, sewage backup.

The Flint City Council hereby authorizes the allocation of an additional \$250,000.00, to replenish the fund as necessary, without the need for further City Council approval, to facilitate the continued payment of Damage Claims as needed.

This resolution amends the current Damage Claim Processing procedure insofar as it relates to claims for sewage backup by enlarging the time for claimants to submit sewage backup claims from 45 days to sixty (60) days.

This resolution further amends the current Damage Claim Processing procedure insofar as it relates to claims for sewage backup by authorizing that only Damage Claim awards in excess of \$6,000.00 – formerly \$2,500.00 – require City Council approval, with said Damage Claim to be heard at the next City Council meeting from the date the Damage Claim was received by the Damage Claims Coordinator.

A grant letter in connection with a sewage backup claim must be drafted by the Department of Law and sent to the Claimant in no more than seven (7) days from the date of the determination to grant the claim.

If a sewage backup claimant accepts the grant letter, payment must be processed and the award issued to the claimant in no more than seven (7) days from the Department of Law's receipt of the claimant's acceptance of the grant letter.

The Flint City Counsel also hereby authorizes the submission of Damage Claims for sewage backup by email to further facilitate the expedited processing of claims. A city email address shall be established for that purpose.

Annexed hereto as "Attachment #1" is an Amended Damage Claim Form with the herein authorized amendments in red.

IT IS RESOLVED, that the Flint City Council authorizes and approves the foregoing.

APPROVED BY CITY COUNCIL:

A handwritten signature in black ink, consisting of a stylized 'S' or 'B' shape, is written over a horizontal line.

CITY OF FLINT

DAMAGE CLAIM SUBMISSION FORM



If you believe that the City of Flint is liable for damage to your property, you may use this form to submit your damage claim. Be advised that the majority of damage claims are denied under Michigan's governmental immunity laws, MCL 691.1401 *et seq.* If your claim satisfies all requirements to fall within an exception to those laws, the City of Flint may offer payment to settle your claims. **A damage claim against the City will only be considered for that portion not otherwise covered by insurance.**

Only the following types of damage claims may be submitted using this form:

- **Street/Sidewalk Claims** – Injuries/damages resulting from the City's failure to maintain streets & sidewalks over which it has jurisdiction.
- **City Building Claims** – Injuries/damages resulting from a defective condition in a City building that the City knew of and failed to remedy within a reasonable time.
- **City Vehicle Claims** – Injuries/damages resulting from the negligent operation of a City-owned vehicle by a City employee.
- **Sewage Disposal Event Claims** – Injuries/damages resulting from a defect in the City's sewer disposal system.

To submit your damage claim, complete the form below, and attach copies of any supplemental receipts, photos, or other supporting documents. **DO NOT SUBMIT ORIGINAL DOCUMENTS.** Sign and date the attestation at the end, and submit this form to the **City Clerk's Office, 1101 S. Saginaw St., 2nd Floor, Flint, MI 48502.** This form may also be submitted to via email to: [DAMAGE CLAIM EMAIL].

Based on the information provided, City staff will investigate your claim and determine whether any offer of payment will be made, and, if so, in what amount. An offer of payment is not an admission that the City is liable to the claimant. **While notarization is not required to submit a claim, you are encouraged to do so since any claim recommended for payment after the review process must be notarized, and the claimant must attest that the information provided is true and complete.** False statements under oath are a crime under §31-47 of the Flint Code of Ordinances.

CLAIMANT'S INFORMATION					
Claimant's Name		Phone Number		Email Address	
Mailing Address					
City		State		Zip	

TYPE OF DAMAGE CLAIM			
Street or Sidewalk <input type="checkbox"/>	City Building <input type="checkbox"/>	City Vehicle <input type="checkbox"/>	Sewage Backup <input type="checkbox"/>

CITY OF FLINT

DAMAGE CLAIM SUBMISSION FORM



DAMAGE CLAIM INFORMATION			
Date & Time of Loss/Injury		Amount of your Claim	
Describe the exact location where the loss, injury, or damage occurred. <i>(Attach supplemental documents if necessary).</i>			
Describe the circumstances of your injury, loss, or damage, including how you determined your claim's value. Attach any available supporting records (i.e. photos, receipts, repair estimates, etc.).			
NOTE: If your injury or loss involves a motor vehicle, your home, or the contents of either, identify any applicable insurance policies and attach a copy of the insurance declarations page(s) for those policies, identify any claims made against those policies, and list any monies paid to you under those policies.			
Have you filed any other claims against the City of Flint related to this loss?	<input type="checkbox"/> Yes <input type="checkbox"/> No	List any witnesses, including names and contact information	

I attest that the information provided here is true and complete.

Claimant's Signature:		Date:	
-----------------------	--	-------	--

NOTARY SECTION

_____ appeared before me on _____ and signed the above attestation as a free act and deed.

Notary Signature:	, Notary Public	County, Michigan	Commission Expires	
-------------------	-----------------	------------------	--------------------	--

Notarization is not required to submit a claim, but you are encouraged to do so at this time, since any claim recommended for payment after the review process must be notarized.



SHIELDON A. NEELEY
MAYOR

CITY OF FLINT

DEPARTMENT OF LAW

WILLIAM Y. KIM
CITY ATTORNEY

DAMAGE CLAIM PROCESSING

I. Purpose

The damage claim procedure provides a method to resolve certain kinds of potential/likely litigation against the City before a lawsuit is filed. Early resolution of potential litigation claims benefits the City by reducing the need to engage in protracted and costly litigation.

II. Definitions/Types of Damage Claims

1. **Claimant** – Person who brings a damage claim.
2. **Street/Sidewalk Claim:** Personal or property damage arising from the failure to maintain a street/highway (excepting county or state highways). MCL 691.1402; MCL 691.1402a.

A. Requirements:

- City knew or should have known of defect and had reasonable opportunity to repair defect (or apparent for 30+ days)
- Notice within 120 days of incident specifying exact location and nature of defect, injury sustained, and names of witnesses known at the time by the claimant.

3. **City Vehicle Claim:** Personal or property damage arising from the negligent operation of a City vehicle by a City employee.
4. **City Building Claim:** Personal or property damage arising from the dangerous or defective condition of a city-owned building.

A. Requirements:

- City knew or should have known of defect and had reasonable opportunity to repair defect (or apparent for 90+ days)
- Notice within 120 days of incident specifying exact location and nature of defect, injury sustained, and names of witnesses known at the time by the claimant.

5. **Sewage Backup:** Personal or property damage arising out of the overflow or backup of a sewage disposal system

A. Requirements

- Notice within [#] days after the date the damage or physical injury was discovered claimant's name, address, and telephone number, the address of the affected property, the date of discovery of any property damages or physical injuries, and a brief description of the claim.

CITY OF FLINT DEPARTMENT OF LAW

DAMAGE CLAIM PROCESSING

III. Procedure

1. Claimants will submit a damage claim form (available from the City Clerk's office or the City's website) to the City Clerk.
2. City Clerk's Office will forward the damage claim form to Law Department.
3. Initial Processing: Law Department staff will:
 - i. Assign a tracking number to the damage claim.
 - ii. Record receipt of the damage claim on the Law Department Tracking Matrix.
 - iii. Send form letter/email to Claimant acknowledging receipt of claim.
4. If necessary, Law Department staff request additional information from appropriate line department (i.e. prior complaints, street repair records, accident records, etc).
5. Based on information provided and available City records, Law Department staff will recommend either granting or denying the damage claim.
 - i. Grant recommendations should only be made where the claim clearly avoids governmental immunity. Any grant recommendations should also include a recommended award. Any award will only be recommended for the portion not covered by Claimants' insurance.
 - ii. Damage claims that do not avoid governmental immunity should be denied, and may be based on any reasonable grounds, including but not limited to:
 1. Failure to provide adequate information and/or supporting documents.
 2. Untimely submission of damage claim
 - a. [#] days for sewage backup claims.
 - b. 120 days for street/sidewalk and building.
 - c. 3 years for city vehicle claims.
 3. Failure to submit claim that avoids governmental immunity.
 4. Failure to mitigate damages.
 5. Failure to show insurance and/or make claim against available insurance. (in general, the City cannot act as the insurer of last resort).
6. If damage claim is granted, Law Department staff draft a tentative grant letter.
 - i. Grant letter must specify the amount to be paid.
 1. If award exceeds \$6,000.00, the payment requires City Council approval.
 2. Any grant will be conditioned on Claimant providing a waiver, release of claims, and having their claim application notarized.
 - ii. Grant letter to be reviewed, signed by City Attorney or designee, and sent to Claimant in no more than [#] days from the date of the determination to grant the claim.
 - iii. Claimant must respond to grant letter within 30 days –
 1. If Claimant fails to respond in 30 days, note failure and close file.
 2. If Claimant accepts and provides waiver and release:
 - a. <\$6,000: process payment in no more than [#] days and close file,
 - b. >\$6,000: prepare resolution and submit to Council. If approved, process payment and close file. If denied, notify Claimant of denial and close file.
7. If damage claim is denied, Law Department staff draft denial letter to Claimant.
 - i. Denial letter should specify the general reason(s) for denial.
 - ii. Denial letter to be reviewed and signed by City Attorney or designee.
 - iii. Close file.

230143



SUBMISSION NO.: _____

MAY 17 2023

PRESENTED: _____

ADOPTED: _____

MAY 22 2023

RESOLUTION TO ACCEPT THE MICHIGAN CLEAN WATER CORP STREAM CLEAN-UP GRANT FROM THE MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY, IN THE AMOUNT OF \$3,731.40 AND AMEND THE FY23 BUDGET

BY THE MAYOR:

Whereas, The City of Flint was awarded funding from the Michigan Department of Environment, Great Lakes, and Energy (EGLE) (award no.: VSCP-2023-11), and

Whereas, the Michigan Clean Water Corps (MiCorps) was created through Michigan Executive Order #2003-15 to assist EGLE in protecting Michigan's waterways, and

Whereas, the amount awarded is \$3,731.40, and

Whereas, the grant period is for four (4) months, from June 1st, 2023 to September 30th, 2023, with a final report due by October 31, 2023, and

Whereas, the grant is awarded to the Office of Public Health at the City of Flint to support the efforts of MiCorps, through EGLE, by coordinating a volunteer clean-up of Thread Creek;

Account Number & Grant Code	Account Name	Amount
296-171.724-752.000	Supplies	\$1,201.00
296-171.724-801.000	Professional Services	\$1,430.00
296-171.724-880.100	Comm. Related Activities Non-Political	\$600.00
296-171.724-969.100	Indirect Cost Allocation	\$500.40
	Total:	\$3,731.40

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to abide by the terms of the MiCorps grant #VSCP-2023-11, through EGLE, in the amount of \$3,731.40 for four (4) months, to appropriate revenue and expenditure amounts using grant code **SEGLE-STRM23**, and to make the grant funds available in the current and any subsequent fiscal years that funding continues to remain available by the grantor.

ADMINISTRATION:

Approved as to Form:


William Kim (May 11, 2023 15:23 EDT)

William Kim, City Attorney

For the City of Flint:


CLYDE D EDWARDS (May 11, 2023 15:36 EDT)

Clyde Edwards, City Administrator

Approved as to Finances:


Jane Mager (May 11, 2023 15:35 EDT)

Jane Mager, Acting Chief Financial Officer

Approved by City Council:



RESOLUTION STAFF REVIEW

DATE: May 5, 2023

Agenda Item Title: RESOLUTION TO ACCEPT THE MICHIGAN CLEAN WATER CORP STREAM CLEAN-UP GRANT FROM THE MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY, IN THE AMOUNT OF \$3,731.40 AND AMEND THE FY23 BUDGET

Prepared By: Faith Groesbeck

Background/Summary of Proposed Action:

This resolution is to accept an award granted to the City of Flint's Office of Public Health (OPH) from the Michigan Department of EGLE for activities through MiCorps's Volunteer Stream Cleanup Grant.

These funds were allocated to MiCorps through executive order #2003-15 to assist EGLE in protecting and monitoring Michigan's waterways. The purpose of the Volunteer Stream Clean-up grant is to "support local units of government in efforts to clean up garbage from Michigan's rivers, streams, and creeks" and is funded through fees generated from the sale of specialty water quality protection license plates.

The grant is a collaborative project between the Flint River Watershed Coalition, the Flint Neighborhood Engagement Hub and the South Side Neighborhood Coalition. The funds support our community partners and volunteers in a clean-up event. The City of Flint Blight program has generously offered to haul away non-tire trash pulled from the river. Once a date is set, City of Flint staff, City of Flint Councilmembers, and the community will be notified of this volunteer opportunity.

Research has shown that service to community and spending time in nature both benefit mental health. As the health of humans and nature are interconnected, protecting our source water benefits public health. The relationships nurtured in the writing and execution of this grant will facilitate collaboration on future projects and friendship.

Financial Implications

The FY24 budget will increase by \$3,731.40 for Fund 296 Department 171.724, with grant code SEGLE-STRM23, and are to be spent in full by September 30, 2023.

Budgeted Expenditure? No. The grant was awarded after the budget was created for FY24.

Account No.: Fund 296 Department 171.724 **Grant Code:** SEGLE-STRM23

Pre-encumbered? n/a Yes No ☒ Requisition #

Other Implications (i.e., collective bargaining):

Staff Recommendation:

Approval of this resolution is recommended.

Staff Person: 
Faith Groesbeck (May 11, 2023 14:51 EDT)

Approval: 

230144



SUBMISSION NO.: _____

PRESENTED: _____ MAY 17 2023

ADOPTED: _____ MAY 22 2023

**RESOLUTION APPROVING A BUDGET AMENDMENT AND AUTHORIZATION FOR
THE CITY OF FLINT TO ACCEPT A \$100,000.00 GRANT FROM THE US FEDERAL
COMMUNICATIONS COMMISSION**

BY THE MAYOR:

Whereas, The City of Flint was awarded funding from the Federal Communications Commission (award no.: ACOGP2340048-00), and

Whereas, the amount awarded is \$100,000, and

Whereas, the grant will extend for two (2) years, from May 15, 2023 to May 14, 2025, and

Whereas, the cumulative awarded amount may be \$100,000, and

Whereas, the grant is awarded to the Office of Public Health at the City of Flint to support the efforts of the US Federal Communications Commission to increase awareness of and enrollment in the Affordable Connectivity Program;

Account Number & Grant Code	Account Name	Amount
296-171.723-702.010	Wages - Full-Time (Non-Exempt)	\$24,536.00
296-171.723-702.020	Salaried Employee (Exempt)	\$3,527.24
296-171.723-705.000	Sick, Vacation And Accrued Leave Pay	\$0.00
296-171.723-706.000	Holiday Pay	\$1,485.00
296-171.723-708.100	Cash In Lieu Of Benefits (Insurance Opt)	\$0.00
296-171.723-710.100	Unemployment Compensation (SUTA)	\$450.00
296-171.723-710.200	FICA (Social Security)	\$2,100.00
296-171.723-710.300	Medicare	\$500.00
296-171.723-713.000	Workers Compensation	\$2,000.00
296-171.723-714.300	Employer Health Care Savings Plan (HCSP)	\$900.00
296-171.723-716.100	MERS Hybrid Defined Contribution Pension	\$950.00
296-171.723-717.100	MERS Hybrid Defined Benefit Pension	\$1,200.00
296-171.723-718.010	Health Insurance Premiums	\$5,392.76
296-171.723-718.300	Life Insurance	\$75.00
296-171.723-718.400	Optical Insurance	\$35.00
296-171.723-718.500	Dental Insurance	\$200.00
296-171.723-719.100	Accrued Absences	\$300.00
296-171.723-752.000	Supplies	\$20,000.00
296-171.723-801.000	Professional Services	\$14,274.00
296-171.723-900.000	Printing & Publishing	\$7,000.00
296-171.723-900.100	Marketing	\$2,500.00

296-171.723-902.000	Postage	\$1,000.00
296-171.723-903.000	Copying Services	\$1,500.00
296-171.723-958.000	Education, Training, & Conferences	\$75.00
296-171.723-969.100	Indirect Cost Allocation	\$10,000.00
	Total:	\$100,000.00

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to abide by the terms of the Affordable Connectivity grant #ACOGP2340048-00 in the amount of \$100,000.00 for two (2) years total, to appropriate revenue and expenditure amounts using grant code **FFCC-AGAP23**, and to make the grant funds available in the current and any subsequent fiscal years that funding continues to remain available by the grantor.

ADMINISTRATION:

Approved as to Form:


William Kim (May 12, 2023 10:42 EDT)

William Kim, City Attorney

Approved as to Finances:


Jane Mager (May 12, 2023 10:46 EDT)

Jane Mager, Acting Chief Financial Officer

For the City of Flint:


CLYDE D EDWARDS (May 12, 2023 12:05 EDT)

Clyde Edwards, City Administrator

Approved by City Council:



RESOLUTION STAFF REVIEW

DATE: May 9th, 2023

Agenda Item Title: RESOLUTION APPROVING A BUDGET AMENDMENT AND AUTHORIZATION FOR THE CITY OF FLINT TO ACCEPT A \$100,000.00 GRANT FROM THE US FEDERAL COMMUNICATIONS COMMISSION

Prepared By: Faith Groesbeck

Background/Summary of Proposed Action:

This resolution is to accept an award granted to the City of Flint's Office of Public Health (OPH) from the Federal Communications Commission to conduct activities for the Affordable Connectivity Program.

The overarching goal of the Affordable Connectivity Program (ACP) is to increase awareness of and enrollment in the Affordable Connectivity Program, which subsidizes the cost of Internet and computing equipment for qualifying, low-income households. The Public Health Navigators of the City of Flint's Office of Public Health have been navigating resources for residents since 2018, making this program fit well with current activities.

An analysis of ACP data by zip code, revealed that the highest program participation was where annual median household income was lowest and lowest participation was where it was highest, as would be expected. This finding was coupled with American Community Survey data (2015 – 2019) to show that the lowest percentage of households with an Internet subscription is in wards 1 and 7, where it is 50.4%, compared to 81.9% statewide and 83% for all United States households. This information will help the OPH to target efforts where the need is greatest.

ACP data showed that the ratio of subsidized devices per capita by zip code ranged from between 8 per thousand to 2 per 100 household. The low participation rate within this aspect of the program may be because of a lack of awareness or that, even when subsidized, the remaining cost for equipment is still out of reach for many residents. Having in-home computing equipment is essential to public health because it can increase the ability to search for quality care and other services. For these reasons, the grant was written to increase the affordability of computing devices, in collaboration with community partners, as an incentive for participating in civic, digital and health literacy education. The wards with the lowest percentage of households with one or more computing devices are in wards 5 (67%) and 1 (69.7%), compared to 80.7% of households citywide.

Although targeted to geographic locations and populations with the greatest need, the grant also allows funds advertising that will reach the entire City of Flint and the surrounding areas. People with Internet access and in-home computing devices are better able to be civically engaged, locate quality healthcare services, access healthcare records and results, make appointments to receive vaccines, avail themselves of telemedicine, and so much more. By moving the needle on connectivity, we will move the needle on population health.

Financial Implications

The FY23 budget will increase by \$100,000 for Fund 296 Department 171.712, with grant code FFCC-AGAP23, with the ability to roll over any remaining funds to subsequent fiscal years, until the end of the grant period on May 14, 2025.

Budgeted Expenditure? No. The grant was awarded after the budget was created for FY23.

Account No.: Fund 296 Department 171.723 **Grant Code:** FFCC-AGAP23

Pre-encumbered? n/a Yes No **X** Requisition #

Other Implications (i.e., collective bargaining):

Staff Recommendation:

Approval of this resolution is recommended.

Staff Person: 
Faith Grosbeck (May 12, 2023 10:24 EDT)

Approval: 

RESOLUTION NO.: 230146PRESENTED: MAY 17 2023ADOPTED: MAY 22 2023**PROPOSED TITLE****BY THE CITY ADMINISTRATOR:**

WHEREAS, On November 9, 2016, the City of Flint entered into a two-year agreement in the amount of \$244,961.00 with BS&A Software through May 1, 2018, for the continued used of various software applications that the City utilizes for financial data processing (Resolution # 160468). On Just 11, 2018, City Officials authorized entering into Change Order #1 to extend the agreement through May 1, 2019 for the amount of \$117,911.00 (resolution (180287). On July 08, 2019, City Officials authorized entering into Change Order #2 to extend the agreement through May 1, 2020, for the amount of \$120,738.00 (Resolution #190254) for a total contract amount of \$483,610.00. On August 24, 2020, City Officials authorized entering into Change Order #3 to extend the agreement through May 1, 2021, for amount of \$123,032.00 (Resolution# 200349). On May 24, 2021 City Officials authorized entering into Change Order #4 to extend the agreement through May 1, 2022 for the amount of \$124,752.00 (Resolution# 210234); On June 13, 2022 City Officials authorized entering into Change Order #5 to extend the agreement through May 1, 2023 for the amount of \$128,868.00 (Resolution# 220215) and

WHEREAS, The Information Services Division is requesting is requesting to enter into Change Order #6 to extend to extend the agreement with BS&A through May 1, 2024 under the same terms of the agreement for the amount of \$139,048.00. Funding for these services is to come from the following account, with \$23,174.67 in FY2023 and \$115,873.33 in FY2024, pending the adoption of the budget.

Account Number	Account Name	Amount
636-228.000-814.600	Computer Software	FY23 Total: \$23,174.67
		FY24 Total: \$115,873.33

GRAND TOTAL FY23/FY24: \$139,048.00

IT IS RESOLVED, that the Appropriate City Officials, are authorized to do all things necessary to enter into Change Order #6 to the contract with BS&A Software to provide software applications for the period May 1, 2023 through May 1, 2024, for the amount of \$139,048.00 and a total contract amount of \$999,300.00 under the same terms and conditions.

APPROVED AS TO FORM:**William Kim, City Attorney****APPROVED AS TO FINANCE:****Jane Mager , Acting Chief Financial Officer****FOR THE CITY OF FLINT:**
CLYDE D. EDWARDS (May 11, 2023 12:29 EDT)**APPROVED BY CITY COUNCIL:**



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: 04/25/2023

BID/PROPOSAL# [REDACTED]

AGENDA ITEM TITLE: BS&A Software

PREPARED BY Monique Cole, Information Technology
(Please type name and Department)

VENDOR NAME: BS&A

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Information Technology Division is requesting to enter into Change Order #6 to extend the agreement with BS&A through May 1, 2024 under the same terms of the original agreement for the amount of \$139,048.00. Funding for these services is to come from software account 636-228.000-814.600. BS&A Software provides the applications that the City uses for city financial data processing and is a sole proprietor. In order to continue using BS&A Software, a service agreement needs to be paid for 2023/2024.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
IT	Software	636-228.000-814.600		\$139,048.00
		FY23 GRAND TOTAL		\$23,174.67
		FY24 GRAND TOTAL		\$115,873.33

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 23007025

ACCOUNTING APPROVAL: _____ **Date:** _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒



CITY OF FLINT

(If yes, please indicate how many years for the contract) _____ YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \$23,174.67

BUDGET YEAR 2 \$115,873.33

BUDGET YEAR 3

BUDGET YEAR 4

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: _____


Jeff Keen, Apr 27, 2023 13:10 EDT

Jeff Keen, IT Director

DEPARTMENT HEAD MUST SIGN

BS& A Software

14965 Abbey Lane
Bath, MI 48808

INVOICE

Invoice Number: 146457
Invoice Date: May 1, 2023
Page: 1

Voice: 517-641-8900
Fax: 517-641-8960

Bill To:

CITY OF FLINT
FINANCE DEPARTMENT
PO BOX 246
FLINT, MI 48501
GENESEE

Customer ID	Customer PO	Payment Terms	
FLINCTYGENE	2		
Sales Rep ID	Shipping Method	Ship Date	Due Date
			5/31/23

Quantity	Description	Unit Price	Amount
1.00	BS&A Online Services - Annual Service/Support Fee per contract for the coverage dates of May 1st, 2023-May 1st, 2024	6,255.00	6,255.00
1.00	BS&A Online Services Employee Web Portal - annual service/support fee per contract for the coverage dates of May 1st, 2023-May 1st, 2024	9,784.00	9,784.00
1.00	Payroll System - annual service/support fee per contract for the coverage dates of May 1st, 2023-May 1st, 2024	9,784.00	9,784.00
1.00	Human Resource System - annual service/support fee per contract for the coverage dates of May 1st, 2023-May 1st, 2024	8,895.00	8,895.00
1.00	Time Sheets System - annual service/support fee per contract for the coverage dates of May 1st, 2023-May 1st, 2024	5,422.00	5,422.00
1.00	Community Development (Building) System -annual service/support fee per contract for the coverage dates of May 1st, 2023-May 1st, 2024	9,692.00	9,692.00
1.00	Accounts Payable System - annual service/support fee per contract for the coverage dates of May 1st, 2023-May 1st, 2024	7,676.00	7,676.00
1.00	Assessing System - annual service/support fee per contract for the coverage dates of May 1st, 2023-May 1st, 2024	9,537.00	9,537.00
1.00	Cash Receipting System - annual service/support fee per contract for the coverage dates of May 1st, 2023-May 1st, 2024	7,676.00	7,676.00
1.00	Delinquent Personal Property System - annual service/support	2,201.00	2,201.00

Subtotal	Continued
Sales Tax	Continued
Total Invoice Amount	Continued
Payment/Credit Applied	
TOTAL	Continued

Check/Credit Memo No:

BS& A Software14965 Abbey Lane
Bath, MI 48808**INVOICE**

Invoice Number: 146457

Invoice Date: May 1, 2023

Page: 2

Voice: 517-641-8900

Fax: 517-641-8960

Bill To:CITY OF FLINT
FINANCE DEPARTMENT
PO BOX 246
FLINT, MI 48501
GENESEE

Customer ID	Customer PO	Payment Terms	
FLINCTYGENE	2		
Sales Rep ID	Shipping Method	Ship Date	Due Date
			5/31/23

Quantity	Description	Unit Price	Amount
	fee per contract for the coverage dates of May 1st, 2023-May 1st, 2024		
1.00	Fixed Assets System - annual service/support fee per contract for the coverage dates of May 1st, 2023-May 1st, 2024	7,676.00	7,676.00
1.00	General Ledger/Budgeting System - annual service/support fee per contract for the coverage dates of May 1st, 2023-May 1st, 2024	9,039.00	9,039.00
1.00	Miscellaneous Receivables System- annual service/support fee per contract for the coverage dates of May 1st, 2023-May 1st, 2024	7,676.00	7,676.00
1.00	Purchase Order System- annual service/support fee per contract for the coverage dates of May 1st, 2023-May 1st, 2024	7,676.00	7,676.00
1.00	Utility Billing System - annual service/support fee per contract for the coverage dates of May 1st, 2023-May 1st, 2024	21,987.00	21,987.00
1.00	Tax System - annual service/support fee per contract for the coverage dates of May 1st, 2023-May 1st, 2024	8,072.00	8,072.00

Subtotal	139,048.00
Sales Tax	
Total Invoice Amount	139,048.00
Payment/Credit Applied	
TOTAL	139,048.00

Check/Credit Memo No:



RESOLUTION NO.: 230147

PRESENTED: MAY 17 2023

ADOPTED: MAY 22 2023

Proposal #21000540

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO WILLIAM E. WALTER FOR INDUSTRIAL HVAC SERVICES – FY 2023
CHANGE ORDER NO. 2**

WHEREAS, The Division of Purchases and Supplies solicited proposals for city-wide industrial HVAC services for a (3) year period, FY21– FY 23. William E. Walter, 1917 Howard Ave, Flint, MI, was awarded a contract as the responsive bidder out of two solicitations for said requirements.

WHEREAS, City Council authorized entering into year three of the three-year contract with William E. Walter for FY23 for an overall amount not to exceed 208,168.00 via Resolution #220340 on August 22, 2022.

WHEREAS, City Council authorized change order No. 1 to the three-year contract with William E. Walter for FY23 for an overall amount not to exceed \$333,426.00 via resolution #230032 on February 13, 2023.

WHEREAS, The Economic Development Corporation (EDC) is requesting additional funding for William E. Walter for the Oak Business Center unanticipated HVAC and plumbing services in the amount of \$3,500.

Funding is made available in the following accounts:

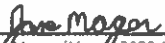
Account Number	Account Name	Amount
223-728.304-930.000	Repairs and Maintenance	\$ 3,500.00
	FY23 GRAND TOTAL	\$336,926.00

IT IS RESOLVED, that the EDC is hereby authorized to increase its Oak Business Center purchase order for FY23 (7-1-22 – 6-30-23) to William E. Walter to cover invoices for unanticipated plumbing/HVAC expenses in the amount not to exceed \$3,500 for an overall FY23 grand total not to exceed \$336,926.00.


APPROVED AS TO FORM:


William Kim (May 9, 2023 14:59 EDT)
William Kim, City Attorney

APPROVED AS TO FINANCE:


Jane Mager (May 9, 2023 15:05 EDT)
Jane Mager,
Acting Chief Financial Officer

FOR THE CITY OF FLINT:


CLYDE D EDWARDS (May 11, 2023 10:30 EDT)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:



APPROVED AS TO PURCHASING:


Christopher Mumby, Interim Purchasing Manager

PRE-ENCUMBERED? YES ☐ NO ☒ **REQUISITION NO:**

ACCOUNTING APPROVAL: _____ Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

(If yes, please indicate how many years for the contract) _____ YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:

Glenda R. Dunlap

For Planning and Development, Director



RESOLUTION NO.: 230148

PRESENTED: MAY 17 2023

ADOPTED: MAY 22 2023

Resolution Authorizing Payment to MDOT for repairs to U.S. Hwy. 23 Hill Road Overpass

BY THE CITY ADMINISTRATOR:

The Michigan Department of Transportation (MDOT) has submitted to the City of Flint an invoice to repair damage caused by a City of Flint vehicle to the Hill Road overpass on U.S. Highway 23. The amount owed for the repairs did not exceed the City's excess liability insurance policy deductible. Funding is available in the following account:

202-450.202-801.000	Major Street Fund	\$474,690.84
---------------------	-------------------	--------------

IT IS RESOLVED, that the appropriate officials are authorized to do all things necessary to pay MDOT Invoice #591-11098151 in the amount of \$474,690.84. Funding will come from Major Street Funds general ledger account number 202-450.202-801.000.

APPROVED AS TO FINANCE:


Jan Mager (May 16, 2023 13:03 EDT)

Jane Mager
Acting Chief Financial Officer

APPROVED AS TO FORM:


William Kim (May 10, 2023 15:14 EDT)

William Kim
City Attorney

CLYDE D EDWARDS
CLYDE D EDWARDS (May 11, 2023 10:35 EDT)

Clyde Edwards
City Administrator

APPROVED BY
CITY COUNCIL

MAY 22 2023

2023-KRN

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: May 10, 2023

BID/PROPOSAL# N/A

AGENDA ITEM TITLE: Resolution authorizing payment for repairs to the Hill Rd. over US23 bridge

PREPARED BY Kathryn Neumann for Rodney McGaha, Director of Transportation

VENDOR NAME: State of Michigan (MDOT)

BACKGROUND/SUMMARY OF PROPOSED ACTION:

A truck owned by the City of Flint accidentally struck the Hill Road overpass located over U.S. Highway 23. The amount owed for the repairs did not exceed the City's excess liability insurance policy deductible.

FINANCIAL IMPLICATIONS: There is money in the account listed below.

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
202	Major Street Fund	450.202-801.000		\$ 474,690.84
FY23 GRAND TOTAL				\$ 474,690.84

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 230007135

ACCOUNTING APPROVAL: Kirstie Troup Kirstie Troup May 10, 2023 12:53 EDT **Date:** _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract)

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:

Rodney McGaha
Rodney McGaha (May 10, 2023 12:55 EDT)
Rodney McGaha, Director of Transportation



RESOLUTION NO.:

230149

PRESENTED:

MAY 17 2023

ADOPTED:

MAY 22 2023

**RESOLUTION ALLOCATING ARPA FUNDING FOR ENVIRONMENTAL
REMEDiation AT CITY HALL**

The Flint City Council adopted the ARPA Allocation Plan on October 22, 2022 (agenda resolution #220464.1); and

There is an urgent need to investigate and potentially mitigate hazardous environmental conditions such as mold within Flint City Hall. The Administration is requesting that \$500,000.00 be allocated for the purpose of building improvements to address these health and safety concerns.

Prior to any funds being expended, all procurement will follow the City's purchasing ordinance and requests for proposals will be solicited for building improvements; and


IT IS RESOLVED, that the appropriate officials are hereby authorized to appropriate up to \$500,000.00 from the ARPA Contingency allocation, as set forth in the ARPA Allocation Plan referenced above. Before funds are distributed, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of the Treasury final rules. Funds will be paid from the American Rescue Plan Act fund (287).

APPROVED AS TO FORM:


William Kim (May 15, 2023 14:24 EDT)

William Kim, City Attorney

APPROVED AS TO FINANCE:


Jane Mager (May 15, 2023 14:15 EDT)

Jane Mager, Acting Chief Financial Officer

FOR THE CITY OF FLINT:


CLYDE D EDWARDS (May 15, 2023 15:34 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:





230150

RESOLUTION NO.: _____

PRESENTED: MAY 17 2023

ADOPTED: MAY 22 2023

BY THE CITY ADMINISTRATOR:

RESOLUTION AUTHORIZING THE CITY OF FLINT TO ENTER INTO AN AGREEMENT FOR AUDITING SERVICES WITH REHMANN ROBSON, LLC. FOR THE FY2023 AUDIT

Whereas the Department of Purchases and Supplies has solicited a proposal for auditing services for the fiscal year ending 2023 at the request of the Department of Finance; and

Rehmann Robson, LLC., 5800 Gratiot, Saginaw, MI, was the sole bidder with a proposal of \$259,000 plus out-of-pocket expenses for a one-year contract. Funding for this request will come from Professional Services account number 101-101.000-801.000; and

IT IS RESOLVED that the appropriate City Officials, pending adoption of the FY2024 budget, are authorized to do all things necessary to engage the services of Rehmann Robson, LLC. for FY2023 auditing services for the amount of \$259,000.00, plus out-of-pocket expenses not to exceed \$10,000.00.

APPROVED AS TO FORM:

APPROVED AS TO FINANCE:


William Kim (May 3, 2023 17:43 EDT)

William Kim, City Attorney


Jane Mager (May 4, 2023 17:41 EDT)

Jane Mager, Acting Chief Financial Officer

FOR THE CITY OF FLINT:

APPROVED BY CITY COUNCIL:


CLYDE D EDWARDS (May 8, 2023 13:35 EDT)

Clyde Edwards, City Administrator





CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: May 2, 2023

AGENDA ITEM TITLE: Auditing Services for FYE2023


BACKGROUND/SUMMARY OF PROPOSED ACTION:

State law requires the City to have an outside agency perform an annual audit that follows government accounting standards. At the request of the Dept. of Finance, the Purchasing Division solicited bids for auditing services for FY23. Rehmann Robson, LLC. was the sole bidder. The proposal submitted by Rehmann for a one-year agreement is \$259,000, plus an additional \$10,000 max for out-of-pocket expenses.

Pending the adoption of the FY24 budget, funding will be available in Professional Services account #101-101.000-801.000 to cover an amount not to exceed \$269,000.00. Any requests for additional funding will require prior Council approval.

PRE-ENCUMBERED? YES ☐ NO ☒ **REQUISITION NO:**

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENTAL APPROVAL: 
Jane Mager (May 2, 2023 17:41 EDT)
Jane Mager, Acting Chief Financial Officer



SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES
For Annual Financial Audit Services

P23-519

Approximate Annual Quantities – Not Guaranteed
Furnish as requested for the period 7/1/23 – 6/30/24

Bidder #1: Rehmann Robson, LLC
Saginaw, MI

Option 1 – A one year option for the year ended June 30, 2023, for \$259,000, plus out-of-pocket expenses.

Option 2 – A three-year option for the years ended June 30, 2023-2025, the fees would be as follows plus out-of-pocket expenses:

2023	\$255,000
2024	\$268,000
2025	\$281,000

Option 3 – A five-year option for the years ended June 30, 2023-2027, the fees would be as follows, plus out-of-pocket expenses:

2023	\$251,000
2024	\$260,000
2025	\$269,500
2026	\$279,500
2027	\$289,500

** Out-of-pocket expenses are not expected to exceed \$10,000 per year. Additional major programs, if required, would be billed separately at \$8,500 each. Fees will be increased by 15% if the City does not have the necessary internal or external staff to appropriately prepare for the audit.

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.

April 25, 2023

PROFESSIONAL AUDITING SERVICES

PROPOSAL FOR **City of Flint** **#23000519 – Annual Financial Audit Services**

Submitted by:
Douglas Deeter, CPA, Principal
doug.deeter@rehmann.com

Statement of Confidentiality: The information in this proposal is confidential and proprietary to Rehmann Robson LLC and is for your review only. It is not to be used for any other purpose without the written consent of Rehmann Robson LLC. This proposal is not a contract and does not constitute an offer of any services. It is subject to change without notice. Rehmann Robson LLC is not responsible for any errors or omissions in this proposal. © 2023 Rehmann Robson LLC. All Rights Reserved.

April 25, 2023

Jarin McGee
Chief Buyer
City of Flint
Finance Department - Division of Purchases and Supplies
1101 S. Saginaw St., Room 203
Flint, MI 48502

Rehmann Robson LLC ("Rehmann") greatly appreciates the opportunity to submit our proposal to audit the financial statements of City of Flint ("the City") for the year ending June 30, 2023. As a leading professional services firm serving the governmental industry, you can be confident that we are well positioned to serve the City. Our team will leverage industry experience, skills and knowledge of issues impacting the City to provide high-quality services in a timely, efficient manner.

Our mission is to bring energy, focus and integrity to every interaction — relentlessly pursuing expertise to accelerate your goals. This means that you will:

- Have your audits managed and performed by full-time governmental professionals
- Work with a team known for excellence and efficiency in government financial reporting
- Have access to customized training and value-added services
- Benefit from our extensive and unique use of technology
- Understand and appreciate our approach of budgeting *better hours* rather than *more hours*

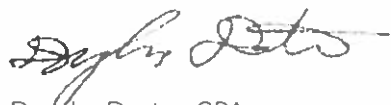
As a result of the large volume of governmental audits our team performs, we are intimately familiar with your industry – Rehmann understands your unique challenges, we know what to expect and we will share best practices. This depth will allow us to serve you from the very beginning with minimal disruption while maintaining a high level of engagement effectiveness and efficiency.

We look forward to hearing from you regarding your decision. In the meantime, please contact us with any questions you may have. This proposal is a firm, irrevocable offer for 120 days to provide independent auditing services at the prices quoted herein.

Thank you for considering Rehmann.

Sincerely,

Rehmann Robson LLC



Douglas Deeter, CPA
Principal



WHAT YOU’LL FIND INSIDE

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Addendum #0140



EXHIBIT A – COMPLETE PROPOSAL SUBMITTAL WITH DETAILED SUMMARY OF PRICING

❖ EXHIBIT A - SUBMITTAL WITH DETAILED SUMMARY OF PRICING**PROPOSAL NO. 23000519
ANNUAL FINANCIAL AUDIT SERVICES****EXHIBIT A – STATEMENT OF WORK**

The Contractor shall perform a financial audit of annual comprehensive financial report (ACFR) for each of the fiscal years during the contract term. The City's 2021/22 audited ACFR is available for examination at Flint City Hall, as well as on the City's website, www.cityofflint.com, on the Finance Department page.

1. SCOPE OF THE WORK**1.1 Time and Progress**

TIME IS OF THE ESSENCE in respect to the work contemplated hereunder, and the Firm agrees to do the work in conformity with the provisions set forth herein and to prosecute all work with all due diligence, so as to complete any work required under the contract within the shortest reasonable period of time.

The requested timetable for the audit is specified as follows:

<u>Date</u>	<u>Task</u>
April 25, 2023	Proposal Closes
TBD	Council Meeting
TBD	Contract Award
TBD	Schedules Finalized
TBD	Final Report

All schedules will be audited, approved, and released no later than **November 4th** so the MD&A and other aspects of the ACFR can be finalized by **December 20th**.

Please note this timeline is not meant to hold the Firm responsible for conditions over which it has no control, but it is intended to provide the City with information on how the project might progress using high quality standards necessary to implement a quality project.

THIS TIMETABLE SHOULD NOT BE VIEWED AS FIRM. IT REPRESENTS THE BEST PROJECTION BASED ON VARIABLES KNOWN AT THIS TIME. The schedule shall be finalized each year based on information known at that time.

1.2 Audits**1.2.1. Annual Financial Audit**

The Firm shall conduct the City's annual financial audit in accordance with generally accepted auditing standards as set forth by the American Institute of Certified Public Accountants and, if applicable, the provisions of the Single Audit Act of 1996 and the provisions of U.S. Office of Management and Budget

(OMB) Uniform Guidance (formerly OMB Circular A-133), Audits of states, local governments, and non-profit organizations.

1.2.2. Single Audit

The Firm shall conduct the City's Federal Single Audit (if required) in accordance with the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200 (Uniform Guidance.) The Firm will issue the Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards, Independent Auditor's Report on Compliance for Each Major Federal Program and Report on Internal Control over Compliance Required by the Uniform Guidance, and Schedule of Findings and Questioned Costs.

1.2.2. Internal Controls

In connection with the audit of the financial statements, the Firm shall consider, test, and report on internal controls in accordance with Generally Accepted Auditing Standards (GAAS), Government Auditing Standards and, when applicable, the Uniform Guidance.

The Firm will make an immediate, written report of all findings, adjustments, irregularities and/or illegal acts, or indications of illegal acts of which they become aware to the Director of Finance.

1.3. Report Preparation

1.3.1. ACFR Preparation

The Firm shall prepare the ACFR based on information provided by the city and audited by the firm. The ACFR shall include all relevant GASB Statements and financial schedules in the Statistical Section of the ACFR. The Firm

1.3.2. Required Reports – based on the audit work performed, the Firm shall prepare the following reports:

- A. The SAS 114 Governance/Management letter;
- B. The Form 496 Auditing Procedures Report and timely file with the Michigan Department of Treasury;
- C. The Data Collection Form, if applicable, and timely file via the Federal Audit Clearinghouse;
- D. The Michigan Form F-65 - Annual Local Unit Fiscal Report, if requested, and timely file with the Michigan Department of Treasury.

1.4. Other Assistance

City Finance Department staff will prepare necessary audit schedules as mutually agreed upon between the parties. City staff shall be available during the audit to assist the Firm by providing information and explanation. Since the Firm is preparing the ACFR and the Single Audit report, all available supporting documentation will be provided to the Firm, and City Finance Department staff will be responsible the transmittal letter, the MD&A, the Schedule of Federal Expenditures, and the non-financial statistical section, as applicable.

The Firm shall also assist the City with loading ACFR data into Workiva's platform, WDesk, or another similar program, to allow for "tagging" according to the XBRL taxonomy. The ACFR data will be in MS Word and Excel/CSV format. The ACFR must be able to be represented in an XBRL format using the most current taxonomy available.

The Firm shall provide guidance and assistance to the City staff in understanding and implementing GASB standards impacting the City. Assistance may include advice on presentation, disclosure issues, or assistance with responding to GFOA reviewer comments.

At the request of City Administration or City Council, the Firm may be required to present the audit results and the ACFR at a City Council meeting at no additional cost.

The Firm shall retain all books, records and other working papers relative to this contract for five (5) years after final payment. The City, its authorized agents, and/or state and federal Firms shall have full access to and the right to examine any of said material during said period.

1.5 Administration and Customer Service

1.5.1 Key Account Representative

The Firm will provide a principal or partner-level individual as the City's key account representative. This primary point of contact will work in collaboration with the City and will address the City's service and billing needs.

1.5.2 Staffing

The Firm will assign staff in alignment with the individual's experience, skills, and training. The Firm must provide consistent, high-quality staffing to assure timely and excellent results. In the event the Firm pulls staff from a City project to meet the Firm's other contracted obligations, the Firm will take all required steps to assure that City work does not suffer as a result.

1.5.3 Communication & Responsiveness

The Firm will provide the City consistent, prompt services. The Firm will be available and return communications promptly (within 24 business hours) by telephone, video conference and/or email. The Firm will participate in meetings as requested by the City.

1.5.4 Quality of Services

The Firm will provide the City with best quality audit services, in compliance with all applicable, state, federal and local laws and regulations. The Firm will stay current on all such requirements and best professional practices and will apply this knowledge to the services provided to the City. The Firm will work with care and diligence.

1.6 Special Considerations

The City of Flint will send its comprehensive annual financial report to the Government Finance Officers Association of the United States and Canada for review in its Certificate of Achievement for Excellence in Financial Reporting program.

1. Failure to use this bid form shall result in bid disqualification.
2. Failure to bid on all items shall result in an "incomplete bid" determination.
3. List value-added considerations on a separate sheet of paper.
4. All bid pricing to include shipping and freight charges.

THIS PAGE MUST BE COMPLETED AND INCLUDED WITH THE BID

The undersigned hereby certifies, on behalf of the respondent named in this Certification (the "Respondent"), that the information provided in this offer submitted to the City of Flint, Department of Purchase and Supplies is accurate and complete, and that I am duly authorized to submit same. I hereby certify that the Respondent has reviewed all documents and requirements included in this offer and accept its terms and conditions.

Terms: 120 DaysFed. ID #: 38-3635706Company (Respondent): Rehmann Robson LLCAddress: 5800 GratiotSuite 201City, State & Zip Code: Saginaw, MI 48638Phone / Fax Number: 989.799.9580 FAX: 989.799.0227Email: doug.deeter@rehmann.comPrint Name and Title: Douglas Deeter, CPA

(Authorized Representative)

Signed: 

(Authorized Representative)

MANDATORY REQUIREMENTS

Rehmann's role as the City's independent external auditor is to deliver assurance services in an efficient manner, without disruption to your staff, while maintaining a high level of quality.

INDEPENDENCE

Rehmann is independent (as defined under the independence standards in auditing standards generally accepted in the United States of America and the U.S. General Accounting Office's *Government Auditing Standards*) of City of Flint and all of its component units. We are aware of no professional relationships involving the City or any of its agencies or component units within the last five years which would represent potential conflicts of interest; however, we will provide the City with written notice of any pertinent professional relationships entered into during the term of our contract.

LICENSE TO PRACTICE

Rehmann and each certified public accountant to be assigned to the engagement are properly licensed to practice public accounting in the State of Michigan.

PEER REVIEW

The AICPA's peer review program requires that a CPA firm have an independent audit of its quality control documents, systems and procedures every three years. A copy of our most recent peer review report, which included a review of specific government engagements and for which Rehmann received a rating of *pass*, can be found here: www.rehmann.com/peer-review-report

AGENCY / DESK REVIEWS

The firm has no record of substandard work. Rehmann has received no negative comments from the numerous routine field and desk reviews which have taken place on the audits submitted to the various state departments and single audit clearing house over the last several years.

FIRM EXPERIENCE

Founded in 1941 as a single accounting firm, Rehmann has evolved into a fully integrated financial services and advisory firm that provides accounting and assurance, comprehensive technology, accounting and human resource solutions, specialized consulting and wealth management services. Our goal is to meet the demands of today's governments by offering a greater scope of resources and experience, all while employing a forward-thinking service model that guarantees complete client satisfaction and confidence.

GOVERNMENTAL INDUSTRY EXPERIENCE

Rehmann has a cross-functional team of professionals with extensive governmental industry experience. This unique group is dedicated specifically to serving clients in the public sector on a year-round basis and includes 75+ full-time professionals skilled in assurance services and accounting solutions for governmental entities. Other departments within our firm also work with public sector clients providing technology and human resource solutions.

WE SERVE
1,000 PUBLIC SECTOR
ENTITIES FIRM-WIDE



182.7 MILLION

Total revenue
in 2022



950+

Number of
associates



OFFICES

Located throughout
Michigan, Ohio and Florida

YOUR REHMAN OFFICE

Rehmann is committed to serving the City. Accordingly, your audits will be managed and performed by governmental audit and financial reporting professionals from our Saginaw office with technical standards support from Grand Rapids office executives. Two principals (the signing engagement principal and a concurring review principal), one manager, two seniors, and three to four staff auditors will be assigned to the City's audit. All individuals assigned to your audits will be full-time employees of Rehmann, assuring that you receive the local, personalized service you deserve.

Rehmann

EXPERIENCE AUDITING FEDERAL AWARDS

The professionals of Rehmann's public sector group are primarily focused on governmental accounting, auditing and consulting, so all members of the City's engagement team will have extensive experience in auditing federal programs. Each year, Rehmann audits organizations administering hundreds of millions of dollars in federal awards; that means the City will consistently receive meaningful comments and advice on how to enhance your financial management of those programs.

Single Audits Performed by Rehmann (for fiscal years ending in 2021)

TYPE OF ENTITY	NUMBER OF CLIENTS AUDITED	TOTAL FEDERAL EXPENDITURES
City	13	\$ 110,573,420
County	21	279,203,342
School	52	179,355,644
Other government	11	34,323,994
Not-for-profit	24	195,387,744
Higher education	17	351,375,476
Tribal government	2	58,266,517
Grand Total	140	<u>\$ 1,208,486,137</u>

EXCELLENCE IN GOVERNMENTAL FINANCIAL REPORTING

Rehmann's experience in assisting clients to receive (and keep receiving) the GFOA Certificate of Achievement for Excellence in Financial Reporting is extensive. Many of our executives volunteer their time as GFOA reviewers. On average, we assist **30 clients annually** in receiving the GFOA or ASBO Certificate, including cities, counties, school districts and other entities.

For first time submitters, we provide sample financial reports, the checklist used by the GFOA reviewers and spreadsheets for the statistical section. More importantly, we explain the process and identify the additional information that needs to be gathered, where it can be found and what the City will need to prepare. Whether a first-time submitter or long-time certificate recipient, Rehmann will provide a range of assistance with the statistical section, MD&A tables and transmittal letter narratives. We are also available to assist in addressing the prior year GFOA review comments.

CERTIFICATIONS AND MEMBERSHIPS

Rehmann is actively involved in industry associations that provide access to professionals with governmental and not-for-profit experience across the country.



More importantly, Rehmann professionals are involved in leading these organizations in the following ways:

- **CMHA:** Affiliate member, and regularly provides speakers for training
- **AICPA:** Member of the Government Audit Quality Center (GAQC)
- **MICPA:** Member/past chair of the governmental taskforce, and regularly provide speakers to train other CPAs across the state
- **GFOA:** Multiple special review committee members, and an advisor to the CAAFR Committee
- **MGFOA:** Multiple former board members and current member of the Standards Committee
- **AGA:** Multiple current and former AGA board members

CERTIFIED GOVERNMENT FINANCIAL MANAGERS



The Certified Government Financial Manager (CGFM) designation is a mark of excellence in government financial management, which signifies the highest level of education, experience and ethical standards in the government environment. Rehmann has 10 professionals with the designation.

CHARTERED GLOBAL MANAGEMENT ACCOUNTANTS



The Chartered Global Management Accountant (CGMA) designation was developed to recognize accounting professionals who have attained a proven track record of management accounting experience in business, industry or government. Rehmann has 30+ professionals with this designation.

THOUGHT LEADERSHIP AND EDUCATION

ACCESS TO CUSTOMIZED TRAINING FOR THE CITY

Drawing on our extensive background of providing auditing and consulting services to governmental and related not-for-profit entities, Rehmann has developed a wide array of training sessions specifically targeted to the public sector. Following are several options we have for government financial managers:

Governmental webinar series

Rehmann hosts webinars regularly to keep our clients and prospects updated on issues related to the public sector. Topics that may be covered at our governmental seminar series include accounting, auditing and financial reporting, the risk of fraud, pension updates, grants management, uniform guidance and subrecipient monitoring.

Publications

Rehmann will keep the City informed about important issues with regular communication and through our publications. Our monthly email newsletter, *Empower*, covers technical changes and addresses relevant, practical issues – authored by our dedicated team of Rehmann advisors.

CONTINUING PROFESSIONAL EDUCATION

To maintain our competitive edge and to stay ahead of the curve on technical quality, we place significant emphasis on continuing professional education with appropriate focus on industry specialization and relative responsibility levels. **All professionals designated as CPAs meet or exceed the State and GAO's CPE hour requirements through a variety of external and internal programs.**

For each industry association listed in this proposal, Rehmann professionals attend the majority of the training opportunities they offer, frequently as presenters. Internally each year, Rehmann sponsors multiple in-person and virtual training opportunities, governmental technical updates and updates on auditing standards with an emphasis on engagement planning, risk assessment, and analytical review techniques. Rehmann logs each CPE course that associates attend through our centralized CPE tracking software. Detailed CPE reports are readily available for specific individuals upon request.

SIMILAR ENGAGEMENTS



Over the past year, Rehmann has invested
125,000 HOURS
 in public sector client engagements providing
 assurance services and accounting solutions

 **25+**
Counties

 **60+**
School
Districts

 **20+**
Colleges &
Universities

 **50+**
Cities, Villages
& Townships

 **275+**
Not for Profit

 **110+**
Other Governmental
Entities

Rehmann serves a variety of other public sector entities including libraries, tribal governments, road commissions, transit authorities, public authorities, community mental health and affiliated providers, housing projects, medical care facilities and others.

STAFF QUALIFICATIONS AND EXPERIENCE

One Team. One Focus. Your Success – Your engagement will be managed by full-time governmental auditors, and your Rehmann team will have the optimal combination of skills and experience to support your success. As a result, these professionals will be able to work with you as peers, sharing knowledge and best practices, and meeting your completion deadline. Another continuing benefit will be ready access to these professionals to answer questions, discuss options and receive timely technical assistance. The Rehmann client service delivery model ensures you will have *direct access* to all members of your Rehmann team.

Engagement Principal | Douglas Deeter, CPA

Doug will be integrally involved in planning and overseeing your audits, ensuring we are meeting and exceeding your needs. He will provide access to additional resources available within the firm and through our industry networks.

Concurring Principal | Paul Matz, CPA, CGFM

Paul will be available as a backup for Doug or for partner rotation in future periods, if desired.

Manager | Jason Salzwedel, CPA

Jason has significant experience serving governmental entities and will be responsible for overseeing the engagement, completing audit procedures and supervising staff. He will maintain active communication with the City throughout the year.

Senior auditor

We will assign one of our experienced senior auditors (in-charge) to conduct and supervise the audit procedures. The specific individual assigned will be determined once the exact timing of the engagement is finalized. Whoever is assigned will be involved on a full-time basis for the duration of the audit for each annual audit and we will seek to assign the same in-charge for the entire audit contract term.

Staff auditors

Our staff accountants have one to five years of experience and will perform many of the audit procedures, as directed by the engagement executives. The final decision of which individual staff we will assign to your audits will be made when we prepare our schedule.

Client ambassador | Nicole Burgeson, Director of Client Services & Business Development

Nikki will serve as the City's client ambassador. In this role, Nikki will conduct client satisfaction assessments and communicate client-defined service improvements and new service standards back to the Rehmann team. Nikki will maintain an objective role to ensure we are doing all that we can to exceed your expectations.

Biographical resumes of these executives are included on the following pages.



DOUGLAS DEETER, CPA

PRINCIPAL

Governmental and Not-for-Profit Services

📞 989.797.8374

✉️ doug.deeter@rehmann.com

🎓 **Lake Superior State University**
BS, accounting
BS, business administration

I enjoy working directly with clients and providing them with the tools and resources they need to be successful.

CURRENT ROLE

Doug is a leader in the firm's governmental and not-for-profit assurance and consulting practice. He provides a range of assurance and outsourcing services to numerous governmental and not-for-profit clients.

Doug is a member of the firm's government audit quality control subcommittee, which ensures compliance with technical standards and firm-wide consistency. A thought leader in the industry, Doug leads training courses throughout the firm on new governmental standards.

SERVICE AREAS

- Governmental and not-for-profit auditing and consulting
- Federal award compliance and auditing
- K-12 and ISD/ESD audits
- Tribal governments and casinos
- Outsourced controllership and human resource services

EXPERIENCE

Doug's career began in 1999. He has been with Rehmann for 18 years overall. Throughout his career, Doug has served tribal governments and casinos, cities, counties, intermediate and local school districts, townships, community mental health authorities and not-for-profit organizations. Additionally, Doug has significant experience working as a controller/chief financial officer.

A CLOSER LOOK

- Doug has spoken at state conferences on topics including internal controls, accounting standards and fraud.
- Passionate about helping others succeed, Doug is a mentor in Rehmann's leadership development program.
- Doug is a member of the Government Finance Officers Association, Michigan Government Finance Officers Association, AICPA and MICPA.



PAUL R. MATZ, CPA, CGFM

PRINCIPAL | DIRECTOR OF PUBLIC SECTOR QUALITY MANAGEMENT
Governmental and Not-for-Profit Services

📞 231.739.9441

✉️ paul.matz@rehmann.com

🎓 Calvin College
BS, accountancy

I focus on being responsive, proactive, and staying ahead of deadlines. As a result, our clients see us as part of their team — not just their auditor.

CURRENT ROLE

Paul, the firm's director of public sector quality management, is the primary business advisor for a multitude of governmental and not-for-profit clients, leading financial statement audit and single audit engagements. With a concentration on serving the public sector, Paul is committed to helping clients improve their operations by sharing best practices.

Paul serves on Rehmann's government audit quality control subcommittee, ensuring compliance with technical standards and firm-wide consistency.

SERVICE AREAS

- Governmental and not-for-profit auditing and consulting
- Federal award compliance auditing
- GASB standards implementation
- School district auditing and consulting

EXPERIENCE

Paul joined Rehmann in 2009, during which time he has concentrated exclusively in the governmental and not-for-profit sector. With deep knowledge in the industry, Paul has assisted governments in various stages and is able to draw upon that experience to provide fresh ideas to his clients. Paul's public accounting career began in 2001 and he is licensed as a CPA in both Michigan and Florida.

Paul has extensive experience working with local and intermediate school districts, counties, cities, road commissions and a variety of not-for-profit organizations.

A CLOSER LOOK

- Keeping up-to-date on the latest industry standards, Paul is a member of the AGA West Michigan Chapter, the AICPA and MICPA — and he attends national and local continuing professional education programs.
- Actively involved in his community, Paul serves as the board treasurer for Western Michigan Christian High School.
- Paul makes it a priority to proactively discuss new and changing standards with his clients; most recently his clients have recognized an easy implementation of pension-related GASB pronouncements.



JASON D. SALZWEDEL, CPA

MANAGER

Governmental and Not-for-Profit Services

📞 989.799.9580

✉️ jason.salzweidel@rehmann.com

🎓 Northwood University
BBA, accounting

We develop an in-depth understanding of our clients' operations and think strategically from their perspective in order to serve as proactive business advisors.

CURRENT ROLE

Jason plans, conducts and manages audit engagements. He leads detail tests of complex audit areas and communicates with clients throughout the engagement to answer questions that may arise.

Jason also helps clients navigate new standards by determining the impact to each client and outlining action steps in preparation of implementation.

SERVICE AREAS

- Governmental and not-for-profit auditing and consulting
- Federal award compliance auditing
- GASB standards implementation

EXPERIENCE

Prior to joining Rehmann in 2019, Jason worked for a local accounting firm. Due to his experience, Jason has led internal training on various auditing topics. In addition, Jason trains associates on processes and GAAP requirements to ensure an efficient engagement and accurate financial reporting.

Jason has worked with counties, cities, townships, and various other governmental and not-for-profit organizations.

A CLOSER LOOK

- To stay current on industry changes and continue expanding his knowledge, Jason is an active member of the AICPA and the MICPA.
- Jason is passionate about teaching others and has been involved in leading many training opportunities throughout his career.



NICOLE S. BURGESON

DIRECTOR OF SALES

📞 989.797.8320

✉️ nikki.burgeson@rehmann.com

🎓 Ferris State University
BS, Business

CURRENT ROLE

Nikki is a Principal with Rehmann and is based in the Saginaw office. She leads the firm's team of professional sales associates and is also responsible for new business development for Rehmann's east region, including the Midland and Saginaw offices.

SERVICE AREAS

- Business development
- Sales team leadership
- New product and service development
- Client ambassador

EXPERIENCE

Nikki began her career in business development and sales in 1993. Before joining Rehmann in 2012, Nikki was an account executive for a major payment solutions provider, where she was nationally recognized for her achievements in growth. She was also vice president of business development for a Great Lakes Bay Area financial institution. Nikki's business experience has given her a unique ability to listen to client and prospect issues and introduce them to a Rehmann client service executive who can provide financially rewarding solutions.

In her role as a client ambassador, Nikki conducts client satisfaction assessments, participates in brainstorming sessions for client service improvements and resolves service challenges. She works with the Rehmann client service executive to develop strategic plans that meet client-defined expectations for performance and service. Nikki maintains an objective role to ensure we are exceeding our clients' expectations.

PROFESSIONAL ORGANIZATIONS

- Bay Future, Inc. | board member
- Stevens Center for Family Business | programming committee
- United Way of Bay County | past board president

SPECIFIC AUDIT APPROACH

Rehmann is committed to delivering high-quality assurance services in a timely, efficient manner.

DELIVERABLES

- Financial and single audit for the year ending June 30, 2023
- Preliminary notice of finding as potential audit issues are identified
- Preparation of a management letter of comments and recommendations
- Exit conference with management
- Presentations to the City Council
- Availability for ongoing technical assistance throughout the year

The format and presentation of the financial statements will conform to the applicable standards set forth by:

- Governmental Accounting Standards Board (GASB)
- American Institute of Certified Public Accountants (AICPA)
- Government Finance Officers Association (GFOA)
- U.S. Office of Management and Budget
- Michigan Department of Treasury

APPROACH

We will complete our work in four inter-related phases. A brief overview of our audit approach is provided below; a detailed explanation of the audit process and Rehmann's approach can be provided upon request.



Phase 1: Planning and risk assessment

Your Rehmann team will hold a planning meeting with the City prior to the start of the engagement to schedule our audit procedures, arrange for downloads of information, document internal controls over financial reporting and compliance, and review other materials. We will also begin preparing the format of the financial statements in Microsoft Excel.

Once the City has a reasonably-adjusted trial balance available, our team will analytically review the draft financial statements and document our assessment of audit risk by areas. We will use this information to tailor our standard audit programs to correlate with our risk assessment of the City's accounting and financial processing environment.

Phase 2: Audit procedures and testing

Working from the reasonably-adjusted trial balance, we will begin year-end audit procedures (also referred to as audit "fieldwork"). These procedures may include on-site fieldwork, remote audit procedures, or a mix of both. Our lead schedules and audit workpapers will be created based on the City's draft financial statements. Each audit area will be tested through a combination of analytical, substantive and sampling procedures, consistent with the tailored audit programs developed in Phase 1.

As these procedures are completed, our team will review the workpapers, quality control documents, and checklists as part of our formal system of quality control. All comments and issues generated by these reviews will be resolved in the field.

Phase 3: Prepare and review draft financial statements

Financial statement preparation continues through the entire audit process: once the financial statements and related notes have been compiled, they will also be processed through our formal quality control process.

In addition, we will summarize our recommendations and observations in writing and schedule an exit meeting with the City's management team to discuss our findings, including internal control and program compliance observations and recommendations.

Phase 4: Conclude audit and issue final financial statements

After management has reviewed the draft financial statements and any audit findings or recommendations, we will perform conclusion and issuance procedures. Once complete, we will provide final versions of the financial statements and reports.

SCHEDULE

Our anticipated schedule of audit milestone dates is intended to comply with your filing date. An initial estimate of such dates is as follows:

DESCRIPTION	DATE(S)
Planning phase	September 4, 2023 - September 6, 2023
Primary audit procedures (fieldwork)	October 2, 2023 - November 17, 2023
Draft reports	November 3, 2023
Final reports	December 20, 2023

Additionally, the following items will be required of the City:

1. City finance staff will meet with Rehmann by August 31, 2023 to develop a mutually agreed upon milestone timeline for the entire audit process that will allow for the issuance of the City's reports no later than December 20, 2023.
2. Once this timeline is set, if the City is not able to meet certain milestones in the agreed upon timeline and the audit cannot be issued by December 20, 2023, then the audit will not be completed and issued until subsequent to December 31, 2023 (i.e., it is understood that Rehmann staff will be unavailable during the holidays (December 21-31)).
3. The City will provide reasonably adjusted trial balances, schedule of expenditures of federal awards, general ledger detail and substantially all reconciled supporting documentation two weeks before the agreed upon fieldwork date.
4. The City staff (and outside contractors, if any) will be responsive to all audit requests and provide necessary information in a timely manner.

QUALITY CONTROL

In order to ensure that all engagements meet our high-quality standards, we have implemented a firm-wide system of quality control. The significant components of this system, as they relate to your audit, are as follows:

- All workpapers and audit programs are reviewed by the associates' immediate supervisors, and ultimately, the engagement principal.
- Draft financial statements and other reports are given a detailed review by an associate not connected with their preparation.
- Finally, the financial statements and other reports are reviewed for format, presentation and compliance with all applicable professional guidance and technical pronouncements by the engagement principal and two top-level executives independent of the engagement team.

Through this quality control process, we are able to assure our clients that their financial reports have been subjected to the most stringent review of technical compliance and reporting excellence available.

SIGNIFICANT EXECUTIVE INVOLVEMENT

You can expect substantial involvement from your engagement executives. When our most experienced people are investing a significant amount of time in an engagement, we will conduct the audit with optimal efficiency. In addition, we've experienced that frequent executive interaction with our clients strengthens our relationship, gives us a deeper understanding of your needs, and fully leverages the knowledge and experience of your Rehmann team.

EFFECTIVE USE OF TECHNOLOGY

Rehmann enhances our client experience using technology. Whether the City desires fieldwork to be completed onsite or offsite, rest assured that Rehmann has the capability to seamlessly meet your needs. Our enhanced audit technology includes:

- Data extraction, automation, and advanced data analysis tools to provide management with valuable insights
- Advanced analytics, artificial intelligence, and machine learning software to provide greater accuracy and efficiency

- Work from anywhere, anytime tools — a highly secure Virtual Private Network (VPN) enables Rehmann associates to access network data remotely, in a completely protected way
- Convenience for clients — Rehmann's cloud-based document exchange platform allows for secure, paperless document transfer from clients to their engagement team accessible anytime, anywhere. This platform also incorporates a digital document workflow to track status of requests and the audit.
- Ability to work with your IT department to obtain the audit documentation from your systems remotely, if desired
- Collaboration tools for communication — associates use secure tools for video conferencing and phone calls

DETAILED SUMMARY OF PRICING

Based on your request for proposal, the estimated fees are as follows:

Option 1 - a one-year option for the year ended June 30, 2023, for \$259,000, plus out-of-pocket expenses.

We are also offering a three-year contract option or a five-year contract option, which would provide cost savings to the City over several years. For context, the Government Finance Officers Association has issued a best practice, *Audit Procurement*, that states, "governmental entities should enter into multi-year agreements of at least five years in duration when obtaining the services of independent auditors".

Option 2 - a three-year option for the years ended June 30, 2023-2025, the fees would be as follows, plus out-of-pocket expenses:

2023	\$ 255,000
2024	268,000
2025	281,000

Option 3 - a five-year option for the years ended June 30, 2023-2027, the fees would be as follows, plus out-of-pocket expenses:

2023	\$ 251,000
2024	260,000
2025	269,500
2026	279,500
2027	289,500

The estimated fee for the audit of the financial statements will be charged at rates commensurate with the value of our professional services rendered and are not expected to exceed the cost options noted above, plus out-of-pocket costs such as mileage, food and hotels for the staff assigned to the City's audit while they are on-site at the City performing the audit. Out-of-pocket expenses are not expected to exceed \$10,000 per year.

This proposal is based on professional standards in effect as of the date of our proposal. Our fees are based on the assumption that the City will provide a reasonably adjusted trial balance at the beginning of our audit and that current standards remain applicable. Should the City require assistance in obtaining a reasonably adjusted trial balance or professional standards significantly change making our estimate unreasonable, we will work with the City in arriving at a new fee that is commensurate with the additional work and hours required prior to performing such services.

Our fees for the single audit, which are included in the pricing, contemplate a single audit with up to three major programs. Additional major programs, if required, would be billed separately at \$8,500 each, depending on the size and complexity of the related compliance requirements to be tested. Rehmann will notify City Council in writing as soon as practical after identification of the need for testing of additional major programs in accordance with the Uniform Guidance and in advance of incurring these fees.

Our proposal assumes that the City will have an appropriate level of staff (either City employees or supplemental employees provided by outside contractors) to provide the necessary resources to have the audit completed in a timely manner and that we will receive a reasonably adjusted trial balance with all accounts reconciled and supported by appropriate documentation two weeks before we start audit fieldwork. This level of advanced preparation is essential to an efficient audit process, as trying to audit a moving target is inherently difficult and costly. Based on the assumption that the City will have the necessary staff to appropriately prepare for the audit, our fees quoted above include an audit preparation discount of 15%. In any year of this proposal where the City does not have the necessary staff (internal or external) to appropriately prepare for the audit, the above fees will be increased by 15%. This is in addition to any change orders that the City may separately approve for our assistance in preparing a reasonable adjusted trial balance.

The City will be required to implement Governmental Accounting Standards Board Statement #96 (GASB 96), *Subscription-Based Information Technology Arrangements*, any additional assistance the City requires from Rehmann related to the implementation of this new standard will be considered an additional service outside the scope of the audit and will result in a fee in addition to the items noted in the above paragraph. A fee for this service will be discussed with the City Council prior to commencement of any additional services and a change order will be issued.

We will provide the City with ACFR data to allow the City to load ACFR data in Workiva's platform, WDesk, or other similar program, to tag the ACFR according to the XBRL taxonomy.

Per Addendum #01, F-65 preparation will be completed by the City. Should the City determine they would like assistance with preparation of the F-65, a change order will be issued at that time.

NEXT STEPS

Thank you for the opportunity to propose services to the City. We are confident Rehmann will meet and exceed your expectations. Please contact us with any questions you may have.

Douglas Deeter, CPA | 989.799.9580 | doug.deeter@rehmann.com



Rehmann

EXHIBIT B – QUALIFICATIONS AND LICENSES REQUIREMENTS

❖ EXHIBIT B - QUALIFICATIONS AND LICENSES REQUIREMENTS**Please give a synopsis of your qualifications and experience with this service:**

Rehmann provides audit services to hundreds of public sector entities. We have a cross-functional team of professionals with extensive governmental industry experience. This group is dedicated specifically to serving clients in the public sector on a year-round basis and includes 75+ full-time professionals skilled in assurance services and accounting solutions for governmental entities. Over the past year, Rehmann has invested 125,000 hours in public sector client engagements providing assurance services and accounting solutions.

Please list Licenses:

Rehmann and each certified public accountant to be assigned to the engagement are properly licensed to practice public accounting in the State of Michigan.

How long have you been in business?

Founded in 1941 as a single accounting firm, Rehmann has evolved into a fully integrated financial services and advisory firm that provides accounting and assurance, comprehensive technology, accounting and human resource solutions, specialized consulting and wealth management services. Our goal is to meet the demands of today's governments by offering a greater scope of resources and experience, all while employing a forward-thinking service model that guarantees complete client satisfaction and confidence.

Have you done business with the City of Flint?

Yes.

If yes, please state the project name.

Financial statement audit and single audit from 2019-2022.

EXHIBIT C – DISCLOSURE OF SUPPLIER RESPONSIBILITY STATEMENT

❖ EXHIBIT C – DISCLOSURE OF SUPPLIER RESPONSIBILITY STATEMENT

1. List any convictions of any person, subsidiary, or affiliate of the company, arising out of obtaining, or attempting to obtain a public or private contract, or subcontract, or in the performance of such contract or subcontract.

n/a

2. List any convictions of any person, subsidiary, or affiliate of this company for offenses such as embezzlement, theft, fraudulent schemes, etc. or any other offense indicating a lack of business integrity or business honesty which affect the responsibility of the contractor.

n/a

3. List any convictions or civil judgments under state or federal antitrust statutes.

n/a

4. List any violations of contract provisions such as knowingly (without good cause) to perform, or unsatisfactory performance, in accordance with the specifications of a contract.

n/a

5. List any prior suspensions or debarments by any government agency.

n/a

6. List any contracts not completed on time.

n/a

7. List any documented violations of federal or state labor laws, regulations or standards, or occupational safety and health rules.

n/a

EXHIBIT D – LIST OF REFERENCES

**❖ EXHIBIT D – LIST OF REFERENCES: (3) SIMILAR SCOPE OF WORK FROM
THE LAST 5 YEARS**

Providing the following contact information enables the City of Flint to contact those accounts as references.

Reference #1:

Company/Municipality: City of Lapeer
Contact Person: Kelly Hanna Title: Director of Financial Services
Address: 576 Liberty Park
City: Lapeer State: MI Zip: 48446
Telephone: 810.245.4203 Fax: 810.667.7157
Email: khanna@ci.lapeer.mi.us
Type of Project: Financial statement audit led by Doug Deeter

Project Timeline (Dates): Client since: 2021 Budget: Total staff hours: 300

Reference #2:

Company/Municipality: City of Grand Blanc
Contact Person: Wendy Jean-Buhrer Title: City Manager
Address: 203 E. Grand Blanc Rd
City: Grand Blanc State: MI Zip: 48439
Telephone: 810.694.1118 Fax: N/A
Email: citymanager@cityofgrandblanc.com
Type of Project: Financial statement audit led by Doug Deeter

Project Timeline (Dates): Client since: 2006 Budget: Total staff hours: 275

❖ EXHIBIT D – LIST OF REFERENCES: (3) SIMILAR SCOPE OF WORK FROM
THE LAST 5 YEARS (CONTINUES)

Reference #3:

Company/Municipality: Ingham County

Contact Person: Gregg Todd Title: Controller/Administrator

Address: Hilliard Building, 121 E. Maple

City: Mason, MI 48854 State: MI Zip: 48854

Telephone: 517.676.7203 Fax: 517.676.7306

Email: gtodd@ingham.org

Type of Project: Financial statement and single audit led by Doug Deeter

Project Timeline (Dates): Client since: 2022 Budget: Total staff hours: 1200

EXHIBIT E – CERTIFICATE OF INSURANCE

❖ EXHIBIT E – CERTIFICATE OF INSURANCE**INSURANCE REQUIREMENTS**

The Contractor shall notify all insurance agents and companies retained by the Contractor that these insurance requirements shall be included in any Agreement between the Contractor and the City of Flint.

The Contractor shall purchase and maintain, at its sole expense and as long as it is providing services to the City, the following insurance coverage:

Commercial General Liability - Occurrence form, including coverage for bodily injury, personal injury, property damage (broad form), premises/operations, blanket contractual, and products/completed operations. Coverage shall be endorsed to include the City as an additional insured for work performed by the Contractor in accordance with the Agreement.

Minimum Limits:

- \$1,000,000 per occurrence/\$2,000,000 general aggregate
- \$2,000,000 aggregate for products and completed operations
- \$1,000,000 personal and advertising injury

Automobile - Michigan "no-fault" coverage, and residual automobile liability, comprehensive form, covering owned, hired, and non-owned automobiles. Coverage shall be endorsed to include the City as an additional insured for work performed by the Contractor in accordance with the Agreement.

Minimum Limits:

- No-fault coverages - statutory
- \$500,000 per person/\$1,000,000 per accident - bodily injury
- \$500,000 per occurrence - property damage
- A combined single limit of \$1,000,000 per occurrence

Workers' Compensation and Employer's Liability- Statutory coverage or proof acceptable to the City of approval as a self-insurer by the State of Michigan.

❖ EXHIBIT E – CERTIFICATE OF INSURANCE (CONTINUES)

Minimum Limits:

- Workers' Compensation - statutory
- Employer's Liability - \$100,000 each accident/\$100,000 disease - each employee
- \$500,000 disease - policy limit

Professional Liability – Covering acts, errors or omissions of a professional nature committed or alleged to have been committed by the Contractor or any of its subcontractors. Coverage shall be effective upon the date of the Agreement and shall remain effective for a period of three (3) years after the date of final payment thereunder. Such coverage shall be endorsed to include any subcontractors hired by the City.

Minimum Limits:

- \$1,000,000 per occurrence, \$1,000,000 annual aggregate

Insurance coverage shall cover all claims against the City of Flint, its officials and employees, arising out of the work performed by the Contractor or any subcontractors under the Agreement. Should any work be subcontracted, it shall be the responsibility of the Contractor to maintain Independent Contractor's Protective Liability Insurance with limits equal to those specified above for Commercial General Liability Insurance. In addition, the Contractor shall provide proof of Workers' Compensation Insurance for all subcontractors in compliance with the required statutory limits of the State of Michigan.

Said policies of insurance shall be with companies licensed to do business in the State of Michigan and in a form satisfactory to the City. All insurance companies must maintain a rating of B+, VIII or better from AM. Best Company. Certificates of insurance with a thirty-(30) day cancellation clause shall be filed with and approved by the City at least five (5) days in advance of commencing work under the Agreement. Cancellation, material restriction, non-renewal or lapse of any of the required policies shall be grounds for immediate termination of the Agreement by the City.

The City reserves the right to request a complete certified copy of the policies for the above coverage's.

Any reduction or exhaustion in the limits of required insurance coverage shall not be deemed to limit the indemnification afforded in accordance with the Agreement or any amendments thereto.

Depending on the subject matter of the transaction, the City may require other insurance coverage in addition to the coverage's contained herein.

THE BID NUMBER IS TO APPEAR ON ALL INSURANCE CERTIFICATES

CERTIFICATE OF INSURANCE


GENERAL, AUTO, UMBRELLA

ACORD		CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY) 12/29/2022	
<p>THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.</p> <p>IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).</p>					
PRODUCER Hylant - Toledo 811 Madison Ave Toledo OH 43604		CONTACT NAME Kathy Hall, CIC, CPIA PHONE (A/C, H/L, M) 248-588-7485 E-MAIL ADDRESS kathy.hall@hylant.com		FAX (A/C, H/L) INSURER(S) AFFORDING COVERAGE	
INSURED Rehmann, LLC Rehmann Technology Solutions, LLC Rehmann Robeson LLC 5800 Gratiot Rd., Suite 201 Saginaw MI 48638		License# 23804 RE# MGR0-01		INSURER A Charter Oak Fire Insurance Co INSURER B Travelers Prop Cas Co of Amer INSURER C Travelers Casualty & Surety Co INSURER D The Travelers Indemnity Company INSURER E INSURER F	
COVERAGES		CERTIFICATE NUMBER: 1577141815		REVISION NUMBER:	
<p>THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.</p>					
USER I.D. A	TYPE OF INSURANCE <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC <input type="checkbox"/> OTHER	POLICY NUMBER P8304R219504COF22	POLICY EFF (MM/DD/YYYY) 11/1/2022	POLICY EXP (MM/DD/YYYY) 11/1/2023	LIMITS EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Per one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COM/PROP AGG \$2,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	POLICY NUMBER BA7S7823372243G	POLICY EFF (MM/DD/YYYY) 11/1/2022	POLICY EXP (MM/DD/YYYY) 11/1/2023	LIMITS COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10,000	POLICY NUMBER CUP4R2282482243	POLICY EFF (MM/DD/YYYY) 11/1/2022	POLICY EXP (MM/DD/YYYY) 11/1/2023	LIMITS EACH OCCURRENCE \$9,000,000 AGGREGATE \$9,000,000 \$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER MEMBER EXCLUDED? (Mandatory in MI) If yes, describe under DESCRIPTION OF OPERATIONS below	POLICY NUMBER UB-SR434496-23-43-G	POLICY EFF (MM/DD/YYYY) 1/1/2023	POLICY EXP (MM/DD/YYYY) 1/1/2024	LIMITS PER STATUTE <input type="checkbox"/> OTH ER <input type="checkbox"/> E L EACH ACCIDENT \$1,000,000 E L DISEASE - EA EMPLOYEE \$1,000,000 E L DISEASE - POLICY LIMIT \$1,000,000
C	Crime ERIISA	POLICY NUMBER 105909519	POLICY EFF (MM/DD/YYYY) 11/1/2022	POLICY EXP (MM/DD/YYYY) 11/1/2023	LIMITS Employee Theft 2,000,000 Emp Theft/Client Prop 5,000,000 ERIISA 1,500,000
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Employee Theft (including Money and Securities) - \$2M, Employee Theft of Client Property - \$5M, Forgery or Alteration - \$500,000, On Premises - \$100,000, Money Orders and Counterfeit Currency Fraud - \$100,000, In Transit - \$100,000					
CERTIFICATE HOLDER FOR INFORMATIONAL PURPOSES			CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Nicholas P. Hylant</i>		
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Rehmann

CERTIFICATE OF INSURANCE

PROFESSIONAL LIABILITY

ACORD		CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY)	
				04/28/22	
<p>THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.</p> <p>IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).</p>					
PRODUCER Affinity Insurance Services 1100 Virginia Drive, Suite 250 Fort Washington, PA 19034		CONTACT NAME: PHONE (A/C, No., Ext): E-MAIL: ADDRESS:		FAX (A/C, No.): INSURER(S) AFFORDING COVERAGE NAIC #	
INSURED Rehmann, LLC 5800 Gratiot Avenue Saginaw, MI 48638		INSURER A: Continental Casualty Company (CNA) INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:			
COVERAGES		CERTIFICATE NUMBER:		REVISION NUMBER:	
<p>THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.</p>					
INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)
	COMMERCIAL GENERAL LIABILITY CLAIMS MADE <input type="checkbox"/> OCCUR <input type="checkbox"/> GEVL AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> SUBJECT <input type="checkbox"/> LOC OTHER:				EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMPOD AGG \$ \$
	AUTOMOBILE LIABILITY ANY AUTO <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/>				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/>				EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER MEMBER EXCLUDED? <input type="checkbox"/> Y/N <input type="checkbox"/> N/A (Mandatory in MI) (If yes, describe under DESCRIPTION OF OPERATIONS below)				PER STATUTE <input type="checkbox"/> OTH ER <input type="checkbox"/> EL EACH ACCIDENT \$ EL DISEASE - EA EMPLOYEE \$ EL DISEASE - POLICY LIMIT \$
A	Professional Liability Insurance		ABF-275319302	05/01/22	05/01/23
\$10,000,000 per claim and in the annual aggregate					
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)					
Additional Insureds: Baker Tilly Rehmann Robson LLC, C-PAS, LLC, Dawson Wealth Management, LLC (01/01/2010), Kathryn Laethem (08/01/2005), Kerby Bailey LLC, Kerby Bailey & Associates, Inc, Rehmann Accounting, LLC; Rehmann Capital Advisory Group, LLC, Rehmann Capital Financial Group, LLC, Rehmann Consulting LLC, Rehmann Corporate Investigative Services, LLC, Rehmann Financial, LLC; Rehmann Financial Group, LLC; Rehmann Healthcare, LLC, Rehmann Insurance Group, LLC, Rehmann Payroll; Rehmann P.S.O. LLC, Rehmann Recruiting, LLC, Rehmann Robson, LLC; Rehmann Robson PC, Robson Accounting, Inc., Jay B. Berger (01/01/2008) for services rendered on behalf of direction of Rehmann Financial Group, LLC, Detroit Public School (06/05/2008), Rehmann International Wealth Managers LLC, but only for services rendered prior to 3/1/12.					
CERTIFICATE HOLDER			CANCELLATION		
Rehmann, LLC 5800 Gratiot Avenue Saginaw, MI 48638			SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.		
			AUTHORIZED REPRESENTATIVE: 		

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Rehmann

EXHIBIT F – NON-BIDDER’S RESPONSE

❖ EXHIBIT F – NON-BIDDER'S RESPONSE

VENDOR'S NAME: Rehmann Robson LLC

NON-BIDDER'S RESPONSE

For the purpose of facilitating your firm's response to our invitation to bid, the City of Flint is interested in ascertaining reasons for prospective bidder's failure to respond to "Invitations to Bid". If your firm is not responding to this bid, please indicate the reason(s) by checking any appropriate item(s) below and return this form to the above address.

We are **not** responding to this "Invitation to Bid" for the following reason(s):

☐ Items or materials requested not manufactured by us or not available to our company.

☐ Our items and/or materials do not meet specifications.

☐ Specifications not clearly understood or applicable (too vague, too rigid, etc.).

☐ Quantities too Small.

☐ Insufficient time allowed for preparation of bid.

☐ Incorrect address used. Our correct mailing address is:

☐ Our branch / division handles this type of bid. We have forwarded this bid on to them but for the future the correct name and mailing address is: _____

☐ OTHER: _____

Thank you for your participation in this bid.

AFFIDAVIT FOR INDIVIDUAL

STATE OF _____

S.S.

COUNTY OF _____

_____ being duly sworn,
deposes and says that they are the person making the above bid; and that said bid is genuine and not sham or collusive, and is not made in the interest of or on behalf of any person not therein named, and that they have not directly or indirectly induced or solicited any bidder to put in a sham bid; that they have not directly or indirectly induced or solicited any other person or corporation to refrain from bidding, and that they have not in any manner sought by collusion to secure themselves any advantage over other bidders.

Subscribed and sworn to before me at _____, in said County and State,

this _____ day of _____, A.D. 20____,

*Notary Public, _____ County, _____

My Commission expires _____, 20____

CITY OF FLINT, MICHIGAN AFFIDAVIT

FOR CORPORATION

STATE OF MichiganCOUNTY OF SaginawS.S. 

Douglas Deeter, CPA being duly sworn, deposes and says that she/he/they
is Principal of Rehmann Robson LLC

(Official Title)

(Name of Corporation)

a corporation duly organized and doing business under the laws of the State of Michigan
the corporation making the within and foregoing bid; that they executed said bid in behalf of said corporation by
authority of its Board of Directors; that said bid is genuine and not sham or collusive and is not made in the
interests of or on behalf of any person not herein named, and that they have not and said bidder has not directly
or indirectly induced or solicited any other person or corporation to refrain from bidding; that they have not and
said bidder has not in any manner sought by collusion to secure to themselves or to said corporation an advantage
over other bidders.

Subscribed and sworn to before me at _____, in said County and State,
this 24 day of April, A.D. 2023.


*Notary Public, Saginaw County, MIMy Commission expires 12-2, 2027**Brenda J. Fitzmaurice**

Notary Public - State of Michigan

County of Saginaw

Commission Expires December 02, 2027

Acting In The County Of Saginaw

ADDENDUM #01



City of Flint

Department of Purchases & Supplies

Sheldon A. Neeley

TO: All Proposers
FROM: Jarin McGee, Chief Buyer
DATE: April 18, 2023
SUBJECT: Addendum #01 – Proposal #23-519 – Annual Financial Audit Services

This addendum has been published to address the following questions:

1. Is the request for multiple years or only for fiscal year ending 6/30/23?
A. This RFP is just for the fiscal year ending 6/30/23.
2. If multiple years, what are the years the City is requesting a proposal for?
A. The Finance Department may choose to extend the contract by one (1) fiscal year. This is not a multi-year proposal.
3. When has the current auditor historically started fieldwork? Has the fieldwork been in-person, remote or hybrid?
A. Typically, field work begins in October. Fieldwork has been hybrid the past two years.
4. Please provide the fees paid for both the Financial Statement Audit and the Single Audit for the June 30, 2022 audit.
A. \$252,500 Audit and \$7,500 Single Audit.
5. The RFP indicates in section 1.3.2 that the F-65 is a required report, if requested. Has the F-65 historically been prepared by the City or the Auditor?
A. City prepares the F-65.
6. When is it anticipated that the City will be ready for audit fieldwork/when will the trial balance be ready to be audited?
A. September.
7. How many journal entries are normally made after giving the auditors the initial trial balance for fieldwork?
A. Approximately 15.
8. How many journal entries are normally proposed by the auditors?
A. Information is not readily available at the moment.
9. How many major programs are expected for the single audit for fiscal year 2023?
A. 3, possibly 4.
10. What are your expectations for GASB 96 implementation, and has the City started analyzing the potential impact of this new standard?
A. Implemented prior year, FYE2022.

All other bidding terms, requirements, and conditions continue as indicated in the remaining original bid documents.

The Chief Buyer, Jarin McGee, is an officer for the City of Flint with respect to this RFP.

In the submission of their proposal, Proposer must acknowledge receipt of this addendum. Proposer shall acknowledge this addendum by signing and returning one copy of this notice with their submission.

Company Name: Rehmann Robson LLC

5800 Gratiot, Suite 201

Address:

City of Flint • 1101 S. Saginaw St., Room 203 • Flint, Michigan 48502
www.CityofFlint.com • (810) 766-7340 • Fax: (810) 766-7240



City of Flint

Department of Purchases & Supplies

City / State / Zip: Saginaw, MI 48638

Telephone: 989.799.9580 Fax: 989.799.0227 Email: doug.deeter@rehmann.com

Print Name: Douglas Deeter, CPA Title: Principal

Signature:  Date: 4-25-23

Thank you.

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230132

RESOLUTION NO.: _____
PRESENTED: MAY 17 2023
ADOPTED: MAY 22 2023

RESOLUTION TO ADOPT THE 2023-2024 MASTER FEE SCHEDULE

BY THE MAYOR AND CITY COUNCIL:

Pursuant to the Home Rule Cities Act, *MCL 117 et seq.*, a local unit of government may defray the cost of services by collection of user fees; and

User fees are charged for services that benefit the individual or entity charged, and avoid municipal subsidization of services not provided to the general public; and

It is the desire of the City of Flint to ensure that user fees reflect the cost of services in fiscal year 2024.

IT IS RESOLVED that the Biennial Master Fee Schedule, which includes Water and Wastewater Volumetric Rates and Service Charges, attached hereto and made a part hereof, be approved and implemented as outlined, and kept on file with the City Clerk.

IT IS FURTHER RESOLVED that the attached Biennial Master Fee Schedule can and will be modified, should the need arise, at any time during the biennial timeframe for fiscal year FY2024.

BE IT FURTHER RESOLVED that the appropriate City Officials be and are hereby authorized to do all things necessary to implement and collect the attached user fees, effective July 1, 2023.

APPROVED AS TO FORM:

APPROVED AS TO FINANCE:


William Kim (May 11, 2023 10:53 EDT)

William Kim, City Attorney


Jane Mager (May 21, 2023 1:36 EDT)

Jane Mager, Acting Chief Financial Officer



Sheldon A. Neeley, Mayor

CITY COUNCIL:



City of Flint Master Fee Schedule

Division	Service Name / Fee Type	Fee
TRANSPORTATION, DEVELOPMENT, and ZONING DEPARTMENT		
Electrical	Registration Fee: Electrical Contractor	\$ 30.00
Plumbing	Registration Fee: Plumbing Contractor	\$ 15.00
Mechanical	Registration Fee: Mechanical Contractor	\$ 15.00
Engineering	Photocopies:	
	Letter/Legal	\$ 1.00
	Ledger	\$ 2.00
	Blueprints:	
	12" x 24"	\$ 2.00
	18" x 36"	\$ 4.00
	24" x 36"	\$ 6.00
	Large (per sq. ft.)	\$ 1.00
	Right-of-Way (ROW) Permit and Inspection	\$ 100.00
	Right-of-Way (ROW) Failure to pull permit	\$ 300.00
Permit Fees	Garbage Receptacles: Large Moveable	\$ 45.00
Permit Fees-Building: New Construction, Alterations, Renovations, Remodeling (based on cost of same)	Cost of Project:	Minimum \$140.00 per Inspection
	Up to \$2,000	\$ 140.00
	\$2,001 - \$50,000	\$ 140.00
	Plus, per \$1,000 or part thereof over \$2,000	\$ 27.00
	\$50,001 - \$500,000	\$ 1,100.00
	Plus, per \$1,000 or part thereof over \$50,000	\$ 23.00
	\$500,001 - \$1,000,000	\$ 7,850.00
	Plus, per \$1,000 or part thereof over \$500,000	\$ 18.00
	\$1,000,001 and over	\$ 12,850.00
	Plus, per \$1,000 or part thereof over \$1,000,000	\$ 11.00
Permit Fees-Fence	Re-inspection, if necessary	\$ 140.00
	<\$1,000 in cost, requiring only one inspection >\$1,000 in cost, same as for new construction Plus, per \$1,000 or part thereof over \$2,000	\$140.00 (All fence permits requiring 1 inspection)
Permit Fees-Signs	All Types: \$1.00 to \$2,000	\$ 140.00
	\$2,001 to \$50,000	\$ 140.00
	Plus, per \$500 over \$2,000	\$ 27.00
	\$50,001 and over	\$ 1,623.00
	Plus, per \$500 over \$50,001	\$ 12.00
Permit Fees-Signs (cont'd)	Trailers or Temporary Signs: Over 6 square feet in area, per move or relocation between site.	\$ 155.00
	Signs erected over public property, additional fee per square foot of area (one side)	\$ 18.00
	Signs, Types 3 & 4 on public property (excluding charitable purposes):	
	Annual Privilege Fee	\$ 225.00
	Plus, per square foot of area	\$ 1.00
Permit Fees-Reroofing or Residing	Value <\$5,000 requiring one inspection	\$ 140.00
	Value >\$5,000, same as new construction	\$ 140.00
	Plus, per \$1,000 or part thereof over \$2,000	\$ 27.00
	Removal of Aluminum Siding	\$ 140.00
Permit Fees-Certificate of Use & Occupancy	Issued w/Building Permit for:	
	Change in Use	\$ 140.00
	Same or Existing Prior Use	\$ 140.00
Permit Fees- Inspections	Fee per Hour (special requests & survey inspections, during regular working hours.)	\$ 200.00
Permit Fees- Demolition or Moving	Minimum Fee	\$ 140.00
	Plus, per 1,000 cubic of structure	\$ 9.00
	Special services or procedures-fee established by building official.	
Permit Fees- Miscellaneous	Residential Garages	\$ 140.00
Permit Fees-Parking Lot & Driveway Construction (all types)	Temporary structures, per 6 months	\$ 270.00
Permit Fees- Swimming Pools	1,000 square feet and over: Same Fee as for New Construction	same as new
Permit Fees-Tank Removal	Same Fee as for New Construction	same as new
Permit Fees-Trades	Above Ground & Underground Storage Tanks	\$ 140.00
Permit Fees-Appeals	Hourly Rate for Technical Trades	\$ 200.00
	Building Code Board of Appeals	\$ 350.00

City of Flint Master Fee Schedule

Division	Service Name / Fee Type	Fee
Permit Fees-Plan Examination (based on cost of project)	\$0 - \$50,000	\$ 330.00
	\$50,001 - \$500,00	\$ 336.00
	Plus, per \$1,000 or part thereof over \$50,000	\$ 9.00
	Over \$500,000	\$ 4,388.00
	Plus, per \$1,000 or part thereof over \$500,000	\$ 2.00
	Plan examination, mechanical, plumbing, electrical or site work only, per hour	\$ 200.00
	Simple alteration and additions, per hour	\$ 200.00
	Plan examination done by outside agency, City Administrative Charge	N/A
Permit Fees-Refund Policy	Administrative Fee for all cancelled or transferred permits	\$ 75.00
	Additional work already performed, per hour.	\$ 200.00
Permit Fees-Re-Submissions	Construction Projects/Approval of pre-manufactured units, per hour (1 hour minimum)	same as new
	(for work begun prior to obtaining proper permit)	
Permit Fees-Penalties	Up to \$5,000	\$ 412.00
	Over \$5,000	\$ 825.00
Permit Fees-Rentals	Rental License & Registration Fee (one-time)	\$ 250.00
	Inspection Fee (compliance w/IPMC) (tri-annual)	
	Multi-Family Dwellings:	
	Base Fee	\$ 105.00
	Per Building (after one)	\$ 38.00
	Per Unit (after one, less than 5)	\$ 90.00
	Per Unit (five through fifty)	\$ 75.00
	Per Unit (51 & over)	\$ 45.00
	Single Family Dwellings	\$ 225.00
	Two-Family Dwellings	\$ 300.00
	Vacant Property Registration	\$ 250.00
Permit Fees-Rentals (cont'd)	Inspection Fee (compliance w/IPMC) (additional inspections after two or complaint inspection)	\$ 75.00
	Penalty fees for non-registration and inspection:	
	1 & 2 Family	\$ 450.00
	3-10 Units	\$ 600.00
	Over 10 Units	\$ 1,000.00
Building Inspections	Complaint Inspection	\$ 150.00
Permit Fees-Basic Building Code	Disconnect sanitary sewer service line & water service line.	
	Water svc line 2" or less in diameter	\$ 169.00
	Water svc line >2" in diameter	\$ 720.00
	Sanitary sewer svc line 12" or less in diam.	\$ 169.00
	Sanitary sewer svc line >12" in diam.	\$ 720.00
Permit Fees-Mechanical Fees	Minimum Fee	\$ 140 per inspection
	Permit Base Fee	\$ 75.00
	Water Heaters	\$ 15.00
Permit Fees-Mechanical: Heating Equipment	Furnaces & Boilers	\$ 60.00
	Central Air Conditioning & Heat Pump	\$ 57.00
	Duct System/Hydronic Piping	\$ 57.00
	Power Exhaust/Plus Base Fee	\$ 14.00
	Exhaust Fan (for Bathroom & Kitchen Hoods)	\$ 14.00
	Flue Damper/Vent Damper Plus Base Fee	\$ 14.00
	Humidifiers/Plus Base Fee	\$ 14.00
	Electronic Air Cleaner/Plus Base Fee	\$ 14.00
	Condensate Pumps/Plus Base Fee	\$ 14.00
	Gas Piping, New Installation, Each Outlet	\$ 14.00
	Chimney	\$ 39.00
Permit Fees-Mechanical: Solid Fuel	Complete Wood Stoves, Fireplace Inserts, Add-on Furnaces	\$ 52.00
Permit Fees-Mechanical: Solar Equipment	Solar Equipment System	\$ 57.00
	Additional Panels	\$ 14.00
	Solar Domestic Hot Water System	\$ 57.00
	Additional Panels	\$ 14.00
Permit Fees- LPC & Fuel Oil Tanks	LPC & Fuel Oil Tanks, Piping Fee Included	\$ 39.00
Permit Fees-Engineering	Sidewalk and Approach Permit	\$ 42.00
	Excavation Permit	\$ 28.00
	Curb Cut Permit / LFT	\$ 7.00
	Storm Sewer Tap Inspection (2)	\$ 236.00
	Sanitary Wye Connection	\$ 482.00
	Grade Stakes	Time and Material
	Pavement Break: (Per Sq. Ft. Area) Add additional \$100.00 for Major Roads	
	0-16	\$ 828.00
	17-49	\$ 1,243.00

New

City of Flint Master Fee Schedule

Division	Service Name / Fee Type	Fee
	50-81	\$ 1,656.00
	82-100	\$ 2,208.00
	101-144	\$ 2,611.00
	145 and over	\$ 3,036.00
Permit Fees-Small Cell Wireless Facilities	<u>Permit Application Fee</u>	
	(a) For each small cell wireless facility attached to an existing utility pole; or	\$ 200.00
	(b) For each small cell wireless facility and new utility pole	\$ 300.00
	<u>Annual Permit Fee</u>	
	(a) For each small cell wireless facility attached to an existing utility pole; or	\$ 20.00
	(b) For each small cell wireless facility attached to a utility pole erected by or on behalf of the permit holder	\$ 125.00
Mechanical Fees-Incinerators	Incinerators	\$ 57.00
Mechanical Fees-Inspections	Hourly Rate	\$ 200.00
Mechanical Fees-Re-Inspections	Re-inspections or Final Inspection	\$ 140.00
Mechanical Fees-Special Inspection	Special Inspection Pertaining to Sale of Bldg	\$ 200.00
Mechanical Fees-Insurance	Insurance Inspections	\$ 200.00
Mechanical Fees-Overtime	Overtime Inspection: 1st hour	\$ 300.00
	Overtime Inspection: each additional hour	\$ 150.00
Mechanical Fees-Equipment	Inspected equipment...supplemental permit...minimum	\$ 140.00
Mechanical Fees-Refunds	Refunds/Transfers	\$ 75.00
Mechanical Fees-Refrigeration	Evaporator Coils under 5 h.p. (per cooler unit)	\$ 60.00
	Evaporator Coils 5 h.p. & over (per cooler unit)	\$ 84.00
Mechanical Fees-Compressor	15 h.p. to 50 h.p. (each compressor)	\$ 84.00
	Over 50 h.p. (each compressor)	\$ 114.00
Mechanical Fees-Chillers	Each Chiller	\$ 193.00
Mechanical Fees-Cooling Towers	Each Cooling Tower	\$ 110.00
Mechanical Fees-Duct System/Piping	Duct System/Hydronic Piping, Gaseous Hydrogen, Fire Suppression/Protection System:	
	Under \$3,000	\$ 60.00
	\$3,000 - \$7,999	\$ 93.00
	\$8,000 - \$10,999	\$ 130.00
	\$11,000 - \$15,000	\$ 151.00
	Each additional \$3,000 over \$15,000	\$ 25.00
Mechanical Fees-Ventilation/Exhaust	Fans under 1,500 cfm	\$ 14.00
	1,500 cfm to 10,000 cfm	\$ 60.00
	Over 10,000 cfm	\$ 114.00
Mechanical Fees-Heat Recovery	Heat Recovery & Wall Fan Coils	\$ 22.00
Mechanical Fees-Commercial Range	Commercial Range Hoods	\$ 57.00
Mechanical Fees-Other Hoods	Other Specified Hoods	\$ 51.00
Mechanical Fees-Barbecues	Commercial Barbecues	\$ 60.00
Mechanical Fees-Exhaust	Power Exhaust/Plus Base Fee	\$ 14.00
Mechanical Fees-Exhaust Fan	Exhaust Fan (for Bathroom)	\$ 14.00
Mechanical Fees-Flue/Vent Damper	Flue Damper/Vent Damper Plus Base Fee	\$ 14.00
Mechanical Fees-Humidifier	Humidifiers/Plus Base Fee	\$ 14.00
Mechanical Fees-Air Cleaners	Electronic Air Cleaner/Plus Base Fee	\$ 14.00
Mechanical Fees-Condensate Pump	Condensate Pumps/Plus Base Fee	\$ 14.00
Mechanical Fees-Gas Piping	New Installation, each outlet	\$ 14.00

City of Flint Master Fee Schedule

Division	Service Name / Fee Type	Fee
Mechanical Fees- Chimney	Chimney, includes Breaching	\$ 39.00
Plumbing Fees- Minimum	Minimum Fee	\$ 140 per inspection
	Permit Base Fee	\$ 75.00
	Water Heaters	\$ 15.00
	Fixtures, each	\$ 19.00
	Stacks, Vents	\$ 28.00
	Reduced pressure zone backflow preventor (ea)	\$ 19.00
Plumbing Fees- Water Distribution System	Distance from meter:	
	<1 inch	\$ 54.00
	1 inch	\$ 84.00
	2 inches	\$ 126.00
	3 inches	\$ 168.00
	4 inches	\$ 213.00
	>4 inches	\$ 273.00
Plumbing Fees- Sewer (Sanitary & Storm)	Up to 150 ft lines:	
	6 inches or less	\$ 140.00
	8 inches	\$ 166.00
	10 inches	\$ 180.00
	12 inches	\$ 200.00
	14 inches	\$ 208.00
	16 inches	\$ 217.00
	18 inches	\$ 237.00
	Over 18 inches	\$ 247.00
	Per foot over 150 feet	\$ 1.00
Plumbing Fees- Sump Line	Sump line is special rate	\$ 140.00
Plumbing Fees- Residential Sewer	Residential sewer, repair only, no base fee	\$ 140.00
Plumbing Fees- Manhole	Manhole & Catch Basins	\$ 43.00
Plumbing Fees- Sewage Sumps	Sewage Sumps, Ejections	\$ 20.00
Plumbing Fees- Connections	Connection of building drains to building sewer	\$ 24.00
Plumbing Fees- Heat Recliner	For industrial/commercial water heater, no base fee	\$ 140.00
Plumbing Fees- Lawn Sprinkler	Lawn Sprinkler System, no base fee	\$ 140.00
Plumbing Fees- Water Softener	Water Softener & Water Conditioner, no base fee	\$ 140.00
Plumbing Fees	Medical Gas	\$75 plus \$7.50 per connection
Plumbing Fees- Inspection	Hourly Rate	\$ 200.00
Plumbing Fees- Re-Inspection	Re-inspections or Final Inspection	\$ 140.00
Plumbing Fees- Special Inspection	Special Inspection Pertaining to Sale of Bldg	\$ 200.00
Plumbing Fees- Insurance	Insurance Inspections	\$ 200.00
Plumbing Fees- Overtime	Overtime Inspection: 1st hour	\$ 300.00
	Overtime Inspection: each additional hour	\$ 150.00
Plumbing Fees- Equipment	Supplemental Permit, minimum	\$ 140.00
Plumbing Fees-Refund	Refunds/Transfers	\$ 75.00
Electrical Fees	Residential/Commercial:	
	Minimum Fee	\$ 140 per inspection
	Permit Base Fee	
Electrical-Circuits	First & Second (each)	\$ 15.00
	Third & Over (each)	\$ 12.00
Electrical- Service/Power	Service for Light, Heat or Power:	
	Up to 100 amp switch	\$ 22.00
	Over 100 to 200 amp switch	\$ 51.00
	Over 200 to 400 amp switch	\$ 87.00
	Over 400 to 1,000 amp switch	\$ 144.00
	Over 1,000 to 2,000 amp switch	\$ 226.00
	Over 2,000 amp switch	\$ 240.00
Electrical-Signs	Each Sign	\$ 22.00
	Each Additional Sign	\$ 11.00

City of Flint Master Fee Schedule

Division	Service Name / Fee Type	Fee
Electrical - Fixtures/Plugs	Fixtures & Plugs each	\$ 3.00
Electrical-Power Units (hp)	Over 1/4 hp to 1.0 hp	\$ 26.00
	Over 1.0 hp to 10 hp	\$ 63.00
	Over 10 hp to 20 hp	\$ 77.00
	Over 20 hp to 30 hp	\$ 87.00
	Over 30 hp to 40 hp	\$ 102.00
	Over 40 hp to 50 hp	\$ 114.00
	Over 50 hp to 75 hp	\$ 150.00
	Over 75 hp to 100 hp	\$ 177.00
	Over 100 hp to 150 hp	\$ 202.00
	Over 150 hp	\$ 226.00
Electrical-Trailer Parks	Per Site	\$ 26.00
Electrical-Feeders	Feeders, Mains, Bus Ducts 50 feet or fraction	\$ 15.00
Electrical Fees- Inspection	Hourly Rate	\$ 200.00
Electrical Fees- Re-inspection	Re-inspections or Final Inspection	\$ 140.00
Electrical Fees- Special Inspection	Special Inspection Pertaining to Sale of Structure	\$ 200.00
Electrical Insurance	Insurance Inspections	\$ 200.00
Electrical Fees- Overtime Inspections	Per existing policy:	
	Overtime Inspection: 1st hour	\$ 300.00
	Overtime Inspection: each additional hour	\$ 150.00
Electrical Fees- Supplemental	Supplemental Permit, minimum fee	\$ 140.00
Electrical Fees- Refunds/Transfers	Minimum Fee	\$ 75.00
	Hourly Rate, work already performed	\$ 200.00
Building Inspections	Copies of Rental License	\$ 9.00
Building Inspections	Copies of V/N	\$ 9.00
Building Inspections	Copies, per sheet (over the counter)	\$ 9.00
Street Fees	Temporary Street Closure - Special Events	
	1-25 Barricades	\$ 25.00
	26-50 Barricades	\$ 50.00
	51-75 Barricades	\$ 75.00
	76-100	\$ 100.00
	100 Plus Barricades	\$ 150.00
Consumer Pavement Break	Concrete Driveways/Sidewalks (Sq. Ft.)	\$ 7.00
	Asphalt Driveways (Sq. Ft.)	\$ 12.00
	Saw Cutting (Lineal Ft.)	\$ 5.00
	Concrete Streets (Sq. Ft.)	\$ 17.00
	Concrete Streets (Majors)(Sq. Ft.)	\$ 20.00
	Asphalt Streets (Sq. Ft.)	\$ 15.00
	Asphalt Streets (Majors)(Sq. Ft.)	\$ 17.00
	Concrete/Asphalt Streets (Sq. Ft.)	\$ 16.00
	Concrete/Asphalt Streets (Majors)(Sq. Ft.)	\$ 18.00
	Concrete Curb (Lineal Ft.)	\$ 20.00
Street Restoration Inspection	Post inspection to verify backfill material for street restoration	\$ 70.00
Curb Construction-Reconstruction	Per lineal foot	\$ 7.00
	Application fee (includes permit administration, pre- and post-inspection only)	\$ 25.00
Drive Approach Construction-Reconstruction	Application fee (includes permit administration, pre- and post-inspection only)	\$ 25.00
	Additional on-site review (hourly rate)	\$ 25.00
Sidewalk Installation-Reconstruction Permit	Application fee (includes permit administration, pre- and post-inspection only)	\$ 25.00
	Fee for 1-2 squares under 200 sq feet; additional squares \$5 each	\$ 75.00
Street Cut	Excavation permit for Street Cut, plus additional \$1.50 per square foot for a road cut	\$ 100.00
	Excavation fee per address (includes permit, specifications for cutting and backfilling, saw cutting, pavement restoration, and inspections)	\$ 100.00
	Inspection fee (pre and post inspection permit)	\$ 25.00
	Blanket inspection fee per address for subcontractors	\$ 25.00
	Directional Boring Permit	\$ 45.00

City of Flint Master Fee Schedule

Division	Service Name / Fee Type	Fee
Street Maintenance ROW Inspection Fees	Concrete Sidewalks Inspection (\$0.75 per sq. ft. for each 125 sq. ft.)	\$ 93.75
	Asphalt Driveway Inspection (\$0.50 per sq. ft. for each 100 sq. ft.)	\$ 50.00
	Saw cutting Inspection (\$5 per Ln/Ft per ea. 14 ft.)	\$ 70.00
	Concrete Streets (\$2.50 per sq. ft. for ea. 100 sq. ft.)	\$ 250.00
	Concrete Major Streets (\$3.00 per sq. ft. for ea. 100 sq. ft.)	\$ 300.00
	Asphalt Streets (\$2.50 per sq. ft. for ea. 100 sq. ft.)	\$ 250.00
	Asphalt Streets (\$3 per sq. ft. for ea. 100 sq. ft.)	\$ 300.00
	Concrete/Asphalt Streets (\$2.50 per sq. ft. up to 100 sq. ft.)	\$ 250.00
	Concrete/Asphalt Major Streets (\$3 per sq. ft. up to 100 sq. ft.)	\$ 300.00
	Concrete Curb (\$20 per Ln/ft up to 8 Ln/ft)	\$ 160.00
	Directional Boring (<100) (\$0.90 per Ln/ft up to 48 Ln/ft)	\$ 43.20
	Directional Boring (>100) (\$0.50 per Ln/ft between 49-360 Ln/ft)	\$ 180.00
Street Maintenance Permit Violation Fees (failure to get permit or inspection)	Excavation without services location (Miss Dig)	\$ 250.00
	Excavation in green space, removal of sidewalks, and/or driveway approach without permit	\$ 250.00
	Backfilling in green space, pouring of concrete and/or asphalt for sidewalks, and/or driveway approach without inspection (removal of fill or materials may be ordered)	\$ 100.00
	Street excavation or cutting of street without permit or preconstruction inspection	\$ 500.00
	Street (Major) excavation or cutting of street without permit or preconstruction inspection	\$ 1,000.00
	Backfilling of street cut, pouring of concrete and/or asphalt without inspection and/or approval by ROW Enforcement Officer (removal of fill or materials may be ordered)	\$ 750.00
	Failure/improper traffic control and/or work zone safety violations (per day or occurrence)	\$ 500.00
FIRE DEPARTMENT		
n/a	Fire Incident or Ambulance Run Report	\$ 5.00
n/a	Code enforcement - per hour	\$ 70.00
n/a	CPR/AED Training Certification (Non-City Employees)	\$ 65.00
n/a	CPR/AED Training, City Employee Certification (City Employee)	\$ 50.00
n/a	First Aid/CPR/AED Training Certification, Non-City Employee	\$ 85.00
n/a	First Aid/CPR/AED Training Certification, City Employee	\$ 70.00
n/a	AHA-Skills Testing	\$ 10.00
n/a	Classes - blood born pathogen Non-City Employee	\$ 20.00
n/a	Classes - blood born pathogens, City Employee	\$ 16.00
n/a	EMS Classes	\$ 1,975.00
n/a	Firefighter I & II Classes with Sponsor (includes HazMat Operations)	\$ 2,000.00
n/a	Firefighter I & II Classes without Sponsor (cost includes SCBA use and Turnout Gear use)	\$ 3,670.00
n/a	Continuing Education Credits (per credit)	\$ 10.00
n/a	Hazardous Materials Cleanup (on PI accident scene). Cost includes only oil, gasoline, and radiator fluid. All other HazMat is driver's responsibility)	\$ 200.00
n/a	Vehicle Fire Response	\$ 250.00
n/a	Consumers Energy Standby	\$ 304.00
n/a	False Alarm Response, 1st	\$ -
n/a	False Alarm Response, 2nd	\$ 100.00
n/a	False Alarm Response, 3rd	\$ 250.00
n/a	False Alarm Response, 4th	\$ 500.00
n/a	False Alarm Response, 5th	\$ 1,000.00
n/a	Extrication	\$ 565.00
n/a	Candle Watch Fee	\$ 70.00
n/a	DHS Inspection	\$ 139.00
n/a	Fire Prev Insp - Assembly	\$ 104.00
n/a	Fire Prev Insp - Business	\$ 125.00
n/a	Fire Prev Insp - Education	\$ 150.00
n/a	Fire Prev Insp - Factory/Industry	\$ 150.00
n/a	Fire Prev Insp - High Hazard	\$ 215.00
n/a	Fire Prev Insp - Institutional	\$ 215.00
n/a	Fire Prev Insp - Mercantile	\$ 215.00
n/a	Fire Prev Insp - Mixed Use	\$ 215.00
n/a	Group Fire Prev Insp - Reinspections	\$ 35.00

new

Now

increased from \$73. Scope of service materials included changed

Reduced from \$500
Increased from \$292

City of Flint Master Fee Schedule

Division	Service Name / Fee Type	Fee	
n/a	Medical Asst	\$ 45.00	
n/a	Group Home, Senior Care and Assisted Living Facilities	\$ 150.00	
n/a	Private Ambulance Assist, per call (up to 4 Fire personnel)	\$ 150.00	
n/a	Office Training Course	\$ 90.00	
n/a	Structure Fires	\$ 500.00	
n/a	Downed Power Line Security	\$ 300.00	Increased from \$200
n/a	Paramed Support for Private Amb.	\$ 100.00	
n/a	Paramed Response for Vehicle Injury Accident	\$ 100.00	
n/a	FF/EMT hourly rate	\$ 60.00	
n/a	Sergeant hourly rate	\$ 69.00	
n/a	Lieutenant hourly rate	\$ 79.00	Increase from \$69
n/a	Captain hourly rate	\$ 89.00	
n/a	Battalion Chief hourly rate	\$ 93.00	
n/a	Fire Apparatus Operator hourly rate	\$ 65.00	
n/a	Fire Pumper (Engine) hourly rate	\$ 100.00	New
n/a	Rescue Truck (Squad) hourly rate	\$ 100.00	New
n/a	Ladder Truck hourly rate	\$ 150.00	New
n/a	Rescue Boat (includes Squad, Pumper, and Manpower)	\$ 569.00	New
POLICE DEPARTMENT			
Patrol	Preliminary Breath Test	\$ 13.00	
Patrol	Prostitution Sting Fee (City Portion Only)	\$ 675.00	
Patrol	Prostitution Sting Fee (County Portion Only)	\$ 225.00	
Patrol	Drunk Driving OUID Arrest	\$ 471.00	
Patrol	Drunk Driving OUID Arrest With Accident	\$ 236.00	
Patrol	Drunk Driving Blood Test	\$ 314.00	
Patrol	Drunk Driving SOS Hearing	\$ 353.00	
Patrol	Drunk Driving Court Hearing	\$ 353.00	
Patrol	Police Officer (Overtime)	\$ 47.03	
Patrol	Sergeant (Overtime)	\$ 50.35	
Patrol	Police Lieutenant (Overtime)	\$ 58.92	
Patrol	Police Captain (Overtime)	\$ 65.40	
Records & Identification	Provision Center Employment Application Fee	\$ 150.00	
Records & Identification	Accident / Incident Reports	\$ 13.00	
Records & Identification	Copies of Complaints	\$ 13.00	
Records & Identification	Criminal Expungement	\$ 100.00	
Records & Identification	Fingerprinting (\$31 City, \$43.25 State of MI)	\$ 74.25	
Records & Identification	Notary Fee	\$ 10.00	
Records & Identification	Sex Offender Registration (City Portion only)	\$ 20.00	
Records & Identification	Sex Offender Registration (State Portion only)	\$ 30.00	
Records & Identification	Towing Fee (per tow)	\$ 100.00	
Records & Identification	Towing Fee (per large tow)	\$ 275.00	
Records & Identification	Towing Fee (motorcycle)	\$ 110.00	
Records & Identification	Storage Fees on Vehicles Towed (charge per day)	\$ 25.00	
Records & Identification	Administrative Cost on impound vehicle or motorcycle	\$ 50.00	
Records & Identification	Towing Fee (stolen vehicle/stolen motorcycle)	\$ 90.00	
Records & Identification	Record check	\$ 13.00	
CITY CLERK			
Licensing	Alcoholic Liquor Sales	\$ 1,000.00	
Licensing	Ambulance Company - per Vehicle	\$ 150.00	
Licensing	Ambulance Attendant New License	\$ 60.00	
Licensing	Ambulance Attendant - Renewal	\$ 40.00	
Licensing	Amusement Arcade	\$ 407.00	
Licensing	Amusement Ride Bond (cash)	\$ 1,000.00	
Licensing	Amusement Rides 1st Day	\$ 190.00	
Licensing	Amusement Rides Additional Day	\$ 73.00	
Licensing	Auctioneer (Daily <90 Days)	\$ 40.00	
Licensing	Auctioneer (Yearly)	\$ 135.00	
Licensing	Auto Body Shop/Mechanic Garages	\$ 425.00	Retitled
Licensing	Bowling Alleys	\$ 300.00	
Licensing	Cable Communications	3% of Gross	New
Licensing	Card Room 1st 3 Tables	\$ 65.00	
Licensing	Card Room Additional Tables	\$ 65.00	
Licensing	Club	\$ 468.00	
Licensing	Convenience Stores	\$ 400.00	
Licensing	Convenience Stores (Renewal)	\$ 200.00	
Licensing	Dance Hall	\$ 305.00	
Licensing	Dance (Public/Teen)	\$ 305.00	
Licensing	Dance Permit (Liquor)	\$ 347.00	
Licensing	Gasoline Station (1st 2 Pumps)	\$ 75.00	
Licensing	Gasoline Station (additional pumps)	\$ 10.00	
Licensing	Going Out Of Business Sale (30 Days)	\$ 100.00	

City of Flint Master Fee Schedule

Division	Service Name / Fee Type	Fee
Licensing	Hall For Hire	\$ 250.00
Licensing	Hotel (1st 100 Rooms)	\$ 208.00
Licensing	Hotel (each additional Room)	\$ 7.00
Licensing	Junk Dealer	\$ 500.00
Licensing	Junk Yard/Storage	\$ 400.00
City Clerk	Lobbyist Registration Form (charge for each form filed)	\$ 125.00
City Clerk	Supplement to Lobbyist Registration Form (each filing)	\$ 15.00
City Clerk	Quarterly Lobbyist Reports (for each completed form)	\$ 25.00
Licensing	Parking Lot 11-25 Spaces	\$ 147.00
Licensing	Parking Lot 26-50 Spaces	\$ 147.00
Licensing	Parking Lot 51-100 Spaces	\$ 147.00
Licensing	Parking Lot 101-150 Spaces	\$ 147.00
Licensing	Parking Lot 151-250 Spaces	\$ 154.00
Licensing	Parking Lot 251-350 Spaces	\$ 164.00
Licensing	Parking Lot >350 Spaces	\$ 370.00
Licensing	Pawnbroker	\$ 400.00
Licensing	Peddler Processing Fee	\$ 15.00
Licensing	Peddler Yearly	\$ 191.00
Licensing	Peddler 6 Months	\$ 191.00
Licensing	Peddler 3 Months	\$ 191.00
Licensing	Peddler 1 Month	\$ 191.00
Licensing	Peddler Daily	\$ 191.00
Licensing	Peddler w/Vehicle	\$ 248.00
Licensing	Pool Room 1st 4 Tables	\$ 296.00
Licensing	Pool Room Additional Tables	\$ 112.00
Licensing	Precious Metal & Gem Dealer	\$ 229.00
Licensing	Second Hand Dealer	\$ 350.00
Licensing	Sidewalk Contractor	\$ 250.00
Licensing	Sign Hanger	\$ 200.00
Licensing	Skating Rink	\$ 279.00
Licensing	Snow Removal Vehicle	\$ 175.00
Licensing	Theater (per seat, \$300 max)	\$ 0.58
Licensing	Use of Streets	\$ 242.00
Licensing	Adult Entertainment Establishment	\$ 886.00
City Clerk	Copy of City Charter	\$ 15.00
City Clerk	City of Flint Code Book	\$ 300.00
City Clerk	Code Supplements	\$ 33.00
Elections	Photocopies - letter (8 1/2 x 11)	\$ 2.00
Elections	Photocopies - legal (8 1/2 x 14)	\$ 3.00
Elections	Voter Info (by Ward) - Excel file	\$ 40.00
Elections	Voter Info (City Wide) - Excel file	\$ 140.00
Elections	Precinct Guides	\$ 15.00
Elections	Ward Maps - Large	\$ 25.00
ASSESSMENT OFFICE		
n/a	Record Reproduction (non FOIA)	\$ 3.00
n/a	Tax Maps	\$ 23.00
n/a	Tax Maps (Full Set)	\$ 1,590.00
n/a	Deed Certification	\$ 20.00
n/a	Research Hourly Rate (1 hr minimum) (non FOIA)	\$ 91.00
n/a	Creating or Combining 2 Platted Parcels	\$ 50.00
n/a	Each additional parcel	\$ 50.00
n/a	Failure to File Property Transfer Affidavit:	
n/a	Residential \$5 per day up to \$200, beginning after 45 days	\$ 5.00 per day
n/a	Commercial \$20 per day up to \$1,000 beginning after 45 days	\$ 20.00 per day
FINANCE & PAYROLL		
n/a	Copies of Paychecks	\$ 4.00
n/a	Copies of Other (non-Paycheck) materials	\$ 1.00
n/a	Duplicate 1099s	\$ 12.00
n/a	Duplicate W2s	\$ 12.00
n/a	Insurance Form Completion	\$ 20.00
LAW OFFICE		
n/a	FOIA per page copy charge	\$ 0.10
n/a	FOIA Labor Rates	\$ 23.53
n/a	Film Permit Fee	\$ 100.00
n/a	Student Film Permit Fee	\$ 25.00
TREASURER		
n/a	Mortgage Company Tax Roll	\$ 50.00
n/a	Research Fee (non FOIA)	\$ 53.00
n/a	Income Tax Admin Review Fee	\$ 28.00
n/a	School District Summer Tax Levy (Other Districts)	\$ 250.00

City of Flint Master Fee Schedule

Division	Service Name / Fee Type	Fee
n/a	Bounced Check Fee	\$ 50.00
n/a	Duplicate Bill	\$ 1.00
n/a	Affidavit Filing	\$ 25.00
n/a	Shutoff Posting Fee Single Account	\$ 25.00
n/a	Shutoff Posting Fee for Buildings with Multiple Accounts	\$ 40.00
PLANNING & ZONING		
n/a	Site Plan Review: Resid 3+ houses	\$ 1,002.00
n/a	Site Plan Review: Comm/Ind	\$ 1,002.00
n/a	PUD or Mixed Use Dvl: Preliminary	\$ 1,002.00
n/a	PUD or Mixed Use Dvl: Final	\$ 626.00
n/a	Revisions / Review	\$ 501.00
n/a	Special Approval / Conditional Use	\$ 1,002.00
n/a	Street or Alley Vacations	\$ 1,002.00
n/a	Street Name Change	\$ 1,002.00
n/a	Zoning Appeal/Variances/Interp: Comm	\$ 1,002.00
n/a	Zoning Appeal/Variances/Interp: Resid	\$ 626.00
n/a	Copies of Master Plan/ Zoning Ord/Large Format Maps	\$ 22.00
n/a	Zoning Change	\$ 1,253.00
n/a	Certificate of Zoning Compliance, per parcel	\$ 375.00
n/a	Signed Written Confirmation, per parcel	\$ 125.00
n/a	Zoning Lots: Resid prin parcel+ 1 parcel	\$ 188.00
n/a	Zoning Lots: Resid: each add'l parcel	\$ 251.00
n/a	Zoning Lots: Comm: prin parcel+ 1 parcel	\$ 251.00
n/a	Zoning Lots: Comm: each add'l parcel	\$ 376.00
n/a	Real Property Acquisition	\$ 501.00
n/a	Real Property Disposition Processing Fee	\$ 501.00
n/a	Real Property Disp. Fee: Comm/ Ind.	\$ 1,002.00
n/a	Master Plan Update Surcharge	\$ -
n/a	Zoning Review of Bldg Permit	\$ 31.00
CODE ENFORCEMENT		
n/a	Administrative Hearings Bureau Costs	\$ 250.00
n/a	State Justice System Assessment (required by State statute)	\$ 10.00
n/a	Default Fee	\$ 100.00
n/a	Motion Fee	\$ 20.00
n/a	Blight Violation Fine	\$ 250.00 - \$10,000.00
n/a	Cleanup Costs and Labor	\$ 35.00/hr
PLANNING & DEVELOPMENT - MARIHUANA		
Planning & Zoning	Background Check (expedited)	\$ 75.00
Planning & Zoning	Marihuana Location Confirmation Certificate (per parcel)	\$ 50.00
Planning & Zoning	Application (non refundable)	\$ 1,500.00
Planning & Zoning	Marihuana Site Plan Review Application	\$ 1,002.00
Planning & Zoning	Marihuana Site Plan Review Revisions	\$ 500.00
Planning & Zoning	Marihuana Zoning Board of Appeals Variance & Appeal Request	\$ 1,500.00
Planning & Zoning	Marihuana Zoning Violation (per offense)	\$ 500.00
Planning & Zoning	Marihuana Annual License	\$ 5,000.00
Police	Public Safety Quarterly Inspections - Police Dept.	\$ 250.00
Fire	Public Safety Quarterly Inspections - Fire Dept.	\$ 250.00
PARKS & RECREATION		
n/a	Park Rental Fee	\$ 40.00
STREET LIGHTING FEES		
n/a	Streetlighting Fee - FY24	\$ 72.18
WASTE COLLECTION FEES		
n/a	Collection Fee - FY24	\$ 202.56
WATER SERVICE CENTER		
n/a	Hourly Labor Rate	\$ 50.00
n/a	Meter Inspection	\$ 75.00
n/a	Meter Test Requested by Customer	\$ 150.00
n/a	Lost or Stolen Meter Charge 5/8" x 3/4", 1", 1.5", and 2"	Cost of Meter + \$75.00
n/a	Transponder	Cost of Transponder + \$50.00
n/a	3"	Cost of Meter + \$100.00
n/a	4"	Cost of Meter + \$150.00
n/a	6" S1000	Cost of Meter + \$200.00
n/a	8" Enduro 2800	Cost of Meter + \$300.00
n/a	VN Register	Cost of Meter + \$50.00
n/a	1.5" - 3/4" Line Reduction (meter reduction)	\$ 150.00

Increased/consolidated
reduced to match State court fees
Conform to Blight violation ordinance
Cleanup costs, inclusive of labor & ancillary costs

New

Increased from \$35 Deposit no longer required

No change

No change

City of Flint Master Fee Schedule

Division	Service Name / Fee Type	Fee	
n/a	1.5" - 1" Line Reduction (meter reduction)	\$ 275.00	
n/a	2" - 1" Line Reduction (meter reduction)	\$ 325.00	
n/a	Water Service Turn On or Off: Regular	\$ 75.00	
n/a	Water Service Turn Off: Emergency: Shop	\$ 100.00	
n/a	Water Service Turn-Off: Non Payment	\$ 75.00	
n/a	Water Service Turn-On: Non Payment Same Day	\$ 100.00	
n/a	Water Service Turn-On: Non Payment Next Day	\$ 75.00	
n/a	Water Service Turn On or Off: Regular: Shop	\$ 65.00	
n/a	Frozen Meter Charge	Cost of Meter + \$50.00	
n/a	Hydrant Meter Charge 5/8" (deposit \$779)	Deposit + \$50 install fee + \$50 monthly	
n/a	Hydrant Meter Charge 1" (deposit \$1,050)	service charge + \$50 removal fee + Cost	
n/a	Hydrant Meter Charge 3" (deposit \$2,323)	of Water.	
n/a	Hydrant Meter Late Fee (assessed each month not returned)	\$250 per month	
n/a	No Show Appointment	\$ 50.00	
n/a	Thaw Frozen Lines	\$ 325.00	
n/a	Cut & Plug 2" Water	\$ 506.00	
n/a	Main Taps & Tie Ins	T&M	
n/a	New Main and Service Line Inspection	T&M	
n/a	Seasonal Meter Installation or Removal	\$ 50.00	
n/a	Service Line Installation	\$ 200.00	
n/a	Cut & Plug 3" and larger, also includes sewer-charge	T&M	
n/a	Risor Repair 1.5" (deposit will be applied to T&M)	\$150 deposit plus T&M	
n/a	Risor Repair 2.0" (deposit will be applied to T&M)	\$150 deposit plus T&M	
n/a	Risor with Check & Waste Repair 3/4" Water	\$ 222.00	Increase from \$193
n/a	Crawl space entry	\$ 100.00	
n/a	Check and Waste Repair 3/4"	\$ 201.00	Increase from \$175
n/a	Check and Waste Repair 1"	\$ 213.00	Increase from \$185
n/a	Check and Waste Repair 1.5" (deposit applied to T&M)	\$150 deposit plus T&M	
n/a	Check and Waste Repair 2.0" (deposit applied to T&M)	\$150 deposit plus T&M	
n/a	Annual Fire Line 2" line or smaller	\$ 250.00	
n/a	Annual Fire Line 3" line or larger	\$ 500.00	
n/a	Bacteriological Sample Test Non Customers	\$ 72.00	
n/a	Make sure off meter room found on-turned off & stuffed curb box	\$ 75.00	
n/a	Blow Out for Turn On from MSO Stuffed Curb Box Shop	\$ 90.00	
n/a	Make sure off shop stuffed	\$ 90.00	
n/a	Excavation for Turn-On from Non-Pay Turn-off	T&M \$250 per hour	
n/a	Bacteriological Sample Test Customers	No Fee	
n/a	Water Deposit Fee for Renters	\$ 250.00	
WATER - SEWER BILL RATES			
	Metered Water-per 100 cubic feet (748 gallons)		
n/a	City - 0 to 35 CCF (one CCF =748 gallons)	\$6.19 per CCF	
n/a	City - 35 to 2,000 CCF (one CCF =748 gallons)	\$5.94 per CCF	
n/a	City - Over 2,000 CCF (one CCF =748 gallons)	\$4.76 per CCF	
n/a	NonCity - 0 to 35 CCF (one CCF =748 gallons)	\$9.29 per CCF	
n/a	NonCity - 35 to 2,000 CCF (one CCF =748 gallons)	\$8.94 per CCF	
n/a	NonCity - Over 2,000 CCF (one CCF =748 gallons)	\$7.14 per CCF	
	Water "Readiness to Serve" Service Charges		
n/a	Residential City - Meter Size 5/8"x3/4"	\$ 28.69	
n/a	Residential City - Meter Size 1"	\$ 58.15	
n/a	Residential City - Meter Size 1 1/2"	\$ 58.15	
n/a	Residential City - Meter Size 2"	\$ 58.15	
n/a	Residential Non-City - Meter Size 5/8"x3/4"	\$ 34.17	
n/a	Residential Non-City - Meter Size 3/4"	\$ 65.95	
n/a	Residential Non-City - Meter Size 1"	\$ 87.08	
n/a	Residential Non-City - Meter Size 1 1/2"	\$ 85.02	
n/a	Residential Non-City - Meter Size 2"	\$ 85.02	
n/a	Commercial-Indust. City - Meter Size 5/8"x3/4"	\$ 55.79	
n/a	Commercial-Indust. City - Meter Size 3/4"	\$ 69.37	
n/a	Commercial-Indust. City - Meter Size 1"	\$ 78.48	
n/a	Commercial-Indust. City - Meter Size 1 1/2"	\$ 112.60	
n/a	Commercial-Indust. City - Meter Size 2"	\$ 157.40	
n/a	Commercial-Indust. City - Meter Size 3"	\$ 310.83	
n/a	Commercial-Indust. City - Meter Size 4"	\$ 547.05	
n/a	Commercial-Indust. City - Meter Size 6"	\$ 1,075.75	
n/a	Commercial-Indust. City - Meter Size 8"	\$ 1,560.05	
n/a	Commercial-Indust. City - Meter Size 10"	\$ 2,153.48	
n/a	Commercial-Indust. City - Meter Size 12"	\$ 2,605.31	

City of Flint Master Fee Schedule

Division	Service Name / Fee Type	Fee
n/a	Commercial-Indust. City - Meter Size 16"	\$ 3,242.25
n/a	Commercial-Indust. City - Meter Size 20"	\$ 3,501.98
n/a	Comm.-Indust. Non-City - Meter Size 5/8"x3/4"	\$ 83.74
n/a	Comm.-Indust. Non-City - Meter Size 3/4"	\$ 95.84
n/a	Commercial-Indust. Non-City - Meter Size 1"	\$ 117.74
n/a	Commercial-Indust. Non-City - Meter Size 1 1/2"	\$ 169.06
n/a	Commercial-Indust. Non-City - Meter Size 2"	\$ 236.26
n/a	Commercial-Indust. Non-City - Meter Size 3"	\$ 468.65
n/a	Commercial-Indust. Non-City - Meter Size 4"	\$ 820.71
n/a	Commercial-Indust. Non-City - Meter Size 6"	\$ 1,613.34
n/a	Commercial-Indust. Non-City - Meter Size 8"	\$ 2,340.24
n/a	Commercial-Indust. Non-City - Meter Size 10"	\$ 3,247.30
n/a	Commercial-Indust. Non-City - Meter Size 12"	\$ 3,907.77
n/a	Commercial-Indust. Non-City - Meter Size 16"	\$ 4,863.28
n/a	Commercial-Indust. Non-City - Meter Size 20"	\$ 5,709.67
Sewage Flow per 100 cubic feet (748 gallons) - based on metered water		
n/a	Residential City - per CCF (one CCF =748 gallons)	\$4.312 per CCF
n/a	Residential Non-City - per CCF	\$4.735 per CCF
Sewer "Readiness to Serve" Service Charges		
n/a	Residential City - Meter Size 5/8"x3/4"	\$ 28.69
n/a	Residential City - Meter Size 1"	\$ 64.28
n/a	Residential City - Meter Size 1 1/2"	\$ 64.28
n/a	Residential City - Meter Size 2"	\$ 64.28
n/a	Residential Non-City - Meter Size 5/8"x3/4"	\$ 39.18
n/a	Residential Non-City - Meter Size 3/4"	\$ 60.35
n/a	Residential Non-City - Meter Size 1"	\$ 85.02
n/a	Residential Non-City - Meter Size 1 1/2"	\$ 85.02
n/a	Residential Non-City - Meter Size 2"	\$ 85.02
n/a	Commercial-Indust. City - Meter Size 5/8"x3/4"	\$ 55.90
n/a	Commercial-Indust. City - Meter Size 1"	\$ 91.20
n/a	Commercial-Indust. City - Meter Size 1 1/2"	\$ 148.40
n/a	Commercial-Indust. City - Meter Size 2"	\$ 211.19
n/a	Commercial-Indust. City - Meter Size 3"	\$ 471.62
n/a	Commercial-Indust. City - Meter Size 4"	\$ 777.14
n/a	Commercial-Indust. City - Meter Size 6"	\$ 1,571.80
n/a	Commercial-Indust. City - Meter Size 8"	\$ 2,312.79
n/a	Commercial-Indust. City - Meter Size 10"	\$ 3,141.97
n/a	Commercial-Indust. City - Meter Size 12"	\$ 3,688.72
n/a	Commercial-Indust. City - Meter Size 16"	\$ 4,870.53
n/a	Commercial-Indust. City - Meter Size 20"	\$ 5,734.96
n/a	Commercial-Indust. Non-City - Meter Size 5/8"	\$ 62.57
n/a	Commercial-Indust. Non-City - Meter Size 3/4"	\$ 79.26
n/a	Commercial-Indust. Non-City - Meter Size 1"	\$ 105.56
n/a	Commercial-Indust. Non-City - Meter Size 1 1/2"	\$ 177.43
n/a	Commercial-Indust. Non-City - Meter Size 2"	\$ 250.24
n/a	Commercial-Indust. Non-City - Meter Size 3"	\$ 562.93
n/a	Commercial-Indust. Non-City - Meter Size 4"	\$ 953.89
n/a	Commercial-Indust. Non-City - Meter Size 6"	\$ 1,805.74
n/a	Commercial-Indust. Non-City - Meter Size 8"	\$ 2,849.27
n/a	Commercial-Indust. Non-City - Meter Size 10"	\$ 3,792.41
n/a	Commercial-Indust. Non-City - Meter Size 12"	\$ 4,449.17
n/a	Commercial-Indust. Non-City - Meter Size 16"	\$ 5,919.11
n/a	Commercial-Indust. Non-City - Meter Size 20"	\$ 7,032.44
n/a	Back Billing Rate (can be adjusted by Consumers Energy readings for actual usage patterns)	
n/a	All charges per rate schedule in effect at 7 units/mo.	
n/a	including fee for emergency back up.	
n/a	Sanitary or Storm Sewer Tap Inspection	\$ 150
n/a	Sewer Inspection Fee	\$ 150
WASTEWATER RATES - COMMERCIAL/INDUSTRIAL CUSTOMERS		
n/a	INSIDE	
n/a	Volume	\$ 1.609
n/a	Suspended Solids	\$ 0.493
n/a	Biological/Chemical Oxygen Demand	\$ 1.048
n/a	Phosphorous	\$ 1.485
n/a	Industrial Charge	\$ 0.032
n/a	IPP Commercial	\$ 4.344
n/a	OUTSIDE	
n/a	Volume	\$ 1.829
n/a	Suspended Solids	\$ 0.489
n/a	Biological/Chemical Oxygen Demand	\$ 1.180
n/a	Phosphorous	\$ 1.509

City of Flint Master Fee Schedule

Division	Service Name / Fee Type	Fee	
n/a	Industrial Charge	\$	0 032
n/a	IPP Commercial	\$	4 767
CED			
n/a	Brownfield Plan Application Fee	\$	2 000.00
n/a	Tax Abatement Applications	\$	1,000.00
n/a	Section 108 Loan Application Fee	\$	2,000.00
n/a	Section 108 Processing Fee (should the application be approved, the \$2,000 application fee will be applied towards the processing fee)	\$	1% of approved loan amount
n/a	PILOT Application fee	\$	1,002.00
n/a	Specification Writing for Residential Rehabilitation	\$	300.00
SPECIAL EVENTS			
n/a	Event Application Fee	\$	50.00 New
n/a	Event Application Late Fee (less than 90 days before event)	\$	100.00 New
n/a	Inflatables, Bounce Houses, or Petting Zoo	\$	35.00 New
n/a	Noise Permit	\$	35.00 New
n/a	Tent permit (less than 120 sq. ft.)	\$	35.00 New
n/a	Tent permit (over 120 sq. ft.)	\$	50.00 New
n/a	Generators/Utility Use (per day)	\$	35.00 New
n/a	Food Trucks/Concessions, per vendor *food license required	\$	35.00 New
n/a	Carnival Rides	\$	100.00 New
n/a	Fireworks Permit	\$	125.00 New
n/a	Trash Removal (deposit)	\$	250.00 New
n/a	Commercial Event Without Admission Charges (exclusive of other fees such as the application fee, water usage, tents, etc.)	\$	500.00 New
n/a	Commercial Events with Admission Charge (exclusive of other fees such as the application fee, water usage, tents, etc.)	\$	1,000.00 New
Blight Court Ordered Evictions			
n/a	Trash Removal Fee	\$18 per cubic yard, plus labor and equipment costs	New

230153



RESOLUTION NO.: _____

PRESENTED: MAY 17 2023

ADOPTED: MAY 22 2023

**RESOLUTION APPROVING THE APPOINTMENT OF EMILY DOERR AS
DIRECTOR OF THE DEPARTMENT OF PLANNING AND DEVELOPMENT**

BY THE MAYOR:

Pursuant to §4-203(D) of the Flint City Charter and §2-91 of the Flint Code of Ordinances, the Mayor of the City of Flint hereby nominates Emily Doerr as the Director of Planning and Development, and recommends that her appointment be approved.

The Director of Planning and Development shall be paid a salary based on an annual compensation rate of \$110,000.00, paid from account 101-701.000-702.020, with an effective date of June 12, 2023.

Her resume is attached.

BE IT RESOLVED that the Flint City Council approves of the appointment of Emily Doerr as Director of Planning and Development.

APPROVED AS TO FORM:


William Kim (May 10, 2023 16:26 EDT)

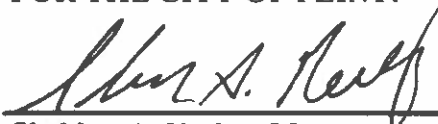
William Kim, City Attorney

APPROVED AS TO FINANCE:


Jane Mager (May 10, 2023 16:27 EDT)

Jane Mager, acting CFO

FOR THE CITY OF FLINT:


Sheldon A. Neeley, Mayor

APPROVED BY CITY COUNCIL:



EMILY DOERR

*Tenacious and compassionate public sector executive leader. Optimistic, honest, organized, and energetic.
Passionate Flint resident, entrepreneur and tour guide, and engaged nonprofit board member.*

CONTACT

LINKEDIN

www.linkedin.com/in/emilymdoerr

SKILLS

Writing and Management of RFQ and RFP process (both with and w/o federal funds)

Federal / State / County / Local / Foundation grants management (writing, data collection, programmatic and financial reporting)

Working with legal staff to develop templates and draft agreements in timely fashion

Creation of new processes and roles while respecting history and legacy

Reporting to Nonprofit and Government Boards of Directors

Staff management through program transition

ProForma and Budget Development

Construction Management (currently completing online 6-course certificate at Louisiana State University)

EDUCATION

Master of Business Administration,
University of Detroit Mercy
– August 2009 to Dec 2012

Bachelor of Science, Central Michigan
University - Economics and Political
Science, minor in History
– August 2003 to May 2007

June 2020: EPA RRP Certified Renovator

EXPERIENCE

HOUSING DEVELOPMENT / COMMUNITY DEVELOPMENT –
state-level real estate development finance and policy, asset
management, commercial redevelopment, single-family housing
renovation, HOME/CDBG oversight: 7 years

*Executive Director, Michigan State Land Bank • 10/2020 - present
VP Housing Development - Metro Community Development • 6/2018 - 10/2020
Community Econ Development Program Manager - City of Flint • 4/2016 - 6/2018*

KEY ACCOMPLISHMENTS

- Lead statewide agency in real estate development policy, advocacy, project finance (30+)
- Creation of new department at Metro and portfolio mgmt. strategy (54 housing units); led 25,000 SF commercial redevelopment project (both construction and tenant mgmt)
- Launch of a single-family acquisition/rehab/resale program that included the CDFI self-financing to help reset the market values in dis-invested neighborhoods
- Strategic and operational lead for \$3.5M annual cycle of City of Flint HOME and CDBG including staff management and Housing Investment Strategy creation
- Close-out of \$14M+ of housing-related HOME, CDBG, & NSP grants from 2009-2014

**ECONOMIC DEVELOPMENT – Business Attraction, Utilities Easement
Negotiation, Business Retention, Municipal Development Processes, and
Entrepreneurship: 5.5 years**

*Project Manager, Consumers Energy • 10/2015 - 3/2016
Business Attraction Manager, Michigan Economic Development Corporation • 8/2014 - 10/2015*

*Director, Community and Economic Development, City of Oak Park • 1/2013 - 5/2014
Detroit Small Business Initiatives Manager – Detroit Regional Chamber • 11/2011 - 1/2013
Founder, Hostel Detroit • 11/2010 - 11/2011; Board President November 2010 - Present*

KEY ACCOMPLISHMENTS

- Learned Right-of-Way real estate acquisition, sales, and negotiation tactics at Consumers Energy; took 40 hour Real Estate Sales course but left role prior to exam to work in leadership role at Flint City Hall during Water Crisis
- Attraction of new companies to Michigan totaling 329 new jobs and over \$20M new investment utilizing incentive packages with \$2.5M+ of incentive funds
- Passed bistro license ordinance through conservative Oak Park City Council allowing restaurants to sell beer/wine for the first time in the city's history; streamlined development process working with Planning Commission and ZBA
- Worked with City of Detroit staff to improve business permitting/licensing processes
- Founded Hostel Detroit in April 2011; with 2 FT staff it has had over 15,000 guests from 84 countries with an estimated \$3.5M local economic impact

**COMMUNITY DEVELOPMENT – County Grants Management and
Statewide Advocacy, Membership, and Training: 4 years**

*Grants Manager, Wayne Metro Community Action Agency • 1/2009 - 11/2010
Director of Membership and Special Projects, Community Economic Development Association of MI (CEDAM) • 11/2006 - 1/2009*

KEY ACCOMPLISHMENTS

- Managed 70 grants simultaneously - total Community Action Agency budget over \$25M including ARRA funds - liaison between COO, Controller, and funders
- Compiled reports and conducted meetings with over 40 different state legislators / staff about CEDAM member impact; coordinated Real Estate Development Trainings



RESOLUTION NO.:

230197

PRESENTED:

MAY 17 2023

ADOPTED:

MAY 22 2023

Resolution Approving Amendment to District Library Agreement to Change Library District Name

On October 1, 1998, the Flint Public Library was approved for establishment by the Library of Michigan as a legally established district library;

The Flint Public Library currently serves the Flint Public Library District comprised of the Flint Public Schools ("School District) and the City with the School District and the City as participating municipalities;

The Flint Public Library Board decided to proceed with a name change from "Flint Public Library" to "Gloria Coles Flint Public Library" to honor the work and legacy of Ms. Gloria Coles, the former and long-time director of the Library;

Pursuant to the Library's District Library Agreement ("District Library Agreement") and the District Library Establishment Act, 1989 PA 24, the Library is required to amend the Agreement to change the name;

Pursuant to the DLEA, consent of both of the legislative bodies of the participating municipalities will be required for any amendment to the District Library Agreement; and

As a participating municipality, the City desires to approve the amendment to the District Library Agreement.

BE IT RESOLVED that the Flint City Council

1. The City Council has determined that it is necessary and in the public's best interests to change the Library's name to the Gloria Coles Flint Public Library pursuant to the DLEA.
2. To that end, the City Council approves the Amendment to the District Library Agreement ("Amendment") attached as an Exhibit to this Resolution.
3. The City Council authorizes the appropriate City Officials to execute and deliver the Amendment and to execute and deliver any other certificates or documents as may be required by the Library of Michigan.
4. The City Council authorizes the Mayor to approve any non-substantive changes to the Amendment, or changes required by the Library of Michigan or State Librarian if required before the Amendment is approved by the State Librarian.
5. The Effective Date of the Amendment shall be the date the State Librarian approves the Amendment.

6. After the Effective Date of the Amendment, City Council authorizes the appropriate City Officials to take any action necessary to change the name on any necessary documentation in order to accomplish a smooth transition.

7. All resolutions or motions and parts of resolutions or motions in conflict with this resolution are hereby repealed to the extent of such conflict.

FOR THE CITY OF FLINT:

FOR THE CITY COUNCIL:

Sheldon A. Neeley, Mayor



APPROVED AS TO FORM:

William Y. Kim, City Attorney

Proposed Amendment

AMENDMENT TO THE
DISTRICT LIBRARY AGREEMENT

THIS AMENDMENT TO THE DISTRICT LIBRARY AGREEMENT is entered into as of the _____ day of _____, 2022 by and between the City of Flint ("City") and the Flint Public Schools ("School District"), County of Genesee, (collectively referred to as the "Participating Municipalities") pursuant to the District Library Establishment Act, 1989 PA 24, (the "DLEA").

WHEREAS, pursuant to the terms of the DLEA, the City and the School District originally established the Flint District Library ("Library") by agreement dated October 1, 1998 ("District Library Agreement");

WHEREAS, the Library has been operating under the name "Flint Public Library" since the Effective Date of the District Library Agreement; and

WHEREAS, the City, School District, and the Library Board now desire to change the name of the District Library.

Therefore, in consideration of the premises and other mutual obligations and promises, the Parties agree as follows:

1. **Amendment.** Paragraph 1 of the District Library Agreement is amended to read in its entirety as follows:
 - A. **Establishment/Name of Library.** The Parties hereby establish as of the Effective Date of this Agreement a district library pursuant to the Act to be known as the "Gloria Coles Flint Public Library," (the "District Library") having all powers granted to such district libraries by the Act and Michigan law.
2. **Governing Law.** This Amendment shall be governed by and construed in accordance with the laws of the State of Michigan.

3. **Severability.** If any clause, provision, or section of this Amendment shall be ruled invalid or unenforceable by any court of competent jurisdiction, the invalidity or unenforceability of such clause, provision, or section shall not affect any of the remaining clauses, provisions, or sections.
4. **Execution in Counterparts.** This Amendment may be executed in two or more counterparts, each of which shall be deemed and all of which shall constitute one and the same agreement, and the signature of any Party to any counterpart shall be deemed a signature to and may be appended to any other counterpart.
5. **Remaining Effectiveness of Amended Agreement; Conflict of Provisions.** Unless specifically amended by this Amendment, all other provisions of the District Library Agreement shall remain in full force and effect. In the event a conflict occurs, this Amendment shall govern.

THE CITY OF FLINT

Dated: _____

By: _____

(Print Name)

Its: _____

FLINT PUBLIC SCHOOLS

Dated: _____

By: _____

(Print Name)

Its: _____

GLORIA COLES FLINT PUBLIC LIBRARY
(f/k/a FLINT PUBLIC LIBRARY)

Dated: _____

By: _____

(Print Name)

Its: _____

Information Packet from Flint Public Library



Renaming Flint Public Library Information Packet March 7, 2023

LEARN FOR LIFE

1026 E. Kearsley Street | Flint, MI 48503 | 810 232 7111 | fpl.info

LIST OF ENCLOSURES

- Letter to City dated September 6, 2022
- Press release from Flint Public Library
- Draft Amendment to the District Library Agreement
- District Library Agreement with State approval dated October 1, 1998
- Resolution 22-387 of Flint Public Library Board of Trustees to Amend the District Library Agreement to Change Name with Exhibit
- Draft Resolution to Change Library Name for review and adoption by the City (prepared by the Library's attorney)

September 6, 2022

Ms. Allie Herkenroder
Vice President and Ward 7 Representative
Flint City Council
1101 S. Saginaw St.
Flint, MI 48502

Re: Amendment to District Library Agreement

Dear Ms. Herkenroder:

Flint Public Library's Board of Trustees is pleased to announce that, in response to a compelling grassroots effort, our Board voted unanimously to rename Flint Public Library to Gloria Coles Flint Public Library in honor of longtime Director Gloria Coles. After some thoughtful consideration, Ms. Coles has agreed to accept this honor.

Ms. Coles was Director of the Library from 1984 to her retirement in 2004 and was the first African American woman to hold that position. She led the transition of the Library from being a department of Flint Community Schools to becoming a District Library, with independent millage funding firmly secured in 2002 by vote of the people of Flint. We have enclosed a press release with more detail.

To finalize this name change, the two members of the District Library Agreement must approve an amendment, since the Agreement sets the official legal name of the library. The two members of the District Library agreement are the City of Flint and the Flint Public Schools.

We have attached the following as well as some other background information:

- Resolution 22-387 unanimously adopted by the Flint Public Library Board of Trustees on September 1, 2022, authorizing amendment of the District Library Agreement to change the library's name.
- Amended District Library Agreement prepared by our attorney. The only change proposed to this agreement is to change the name "Flint Public Library" to "Gloria Coles Flint Public Library." If adopted and signed by both the City and the Public Schools, this document would initiate the name change for consideration by the State Library.
- Draft Resolution prepared by our attorney that could be adopted by the City of Flint to adopt the Amended District Library Agreement.

LEARN FOR LIFE

We hope that the Flint City Council and the Mayor will look upon this change with favor and with pride in the accomplishments of Gloria Coles as Library Director that set the Library on a path leading to its recent renewal and renovation.

The Board of Trustees of Flint Public Library respectfully requests that the City of Flint approve and sign the Amended District Library Agreement reflecting the name change.

We are sending letters like this one to others who are parties to this decision:

Hon. Sheldon Neeley, Mayor, City of Flint
Ms. Carol McIntosh, President of the Flint Board of Education
Mr. Kevelin Jones, Superintendent of Flint Community Schools

I will be happy to answer any questions you, City Council or Mr. Neeley may have as you consider this matter, or you can contact Kay Schwartz, Executive Director of the library. Our contact information is below.

If it is helpful, we can also put your attorney in touch with ours to review the legal aspects of this transactions.

Sincerely,

Reta Stanley
President
Flint Public Library Board of Trustees

Encl.

Contact information:

Reta Stanley
retavee@aol.com
Cell: 810-610-5447

Kay Schwartz
kschwartz@fpl.info
Desk: 810-249-2038
Cell: 810-275-4642

LEARN FOR LIFE

Flint Public Library Will Honor Former Director through Name Change

Flint, MI – September 7, 2022: In response to a grassroots initiative, Flint Public Library Board of Trustees has unanimously voted to embark on a process that will rename the Library. Once the legal groundwork is in place, the new name will be the Gloria Coles Flint Public Library.

Gloria Coles became the Director of Flint Public Library in April 1984. She was the first African American woman to hold that position, and she spent the next 20 years living into her vision of what a library should be and do for the community.

Under her leadership, the Library raised funds and built an 8,750 sq. ft. two-story addition to the main building in 1990. This was the first (and last) significant building project from the time the building was constructed in 1958 until the renovation began in 2020. She also guided the Library during its transition from Board of Education governance to its status as an independent district library in 1999. Working with a supportive Board of Trustees, Coles spearheaded a successful millage campaign in 2002 that provided the Library with 2 mills of funding in perpetuity, in addition to renewable millages that have been approved by voters ever since.

"Ms. Coles led the Library through a significant funding transition," says Norm Bryant, a member of the grassroots Gloria Coles Initiative. "I think it's fair to say that without her hard work to secure public funding through the millages, the Library would not be here today. That is part of her legacy, and one of the primary reasons we wanted to name the building in her honor."

During Ms. Coles' tenure, Flint Public Library won the prestigious John Cotton Dana Award for outstanding public relations. It also received the 2004 National Medal for Museum and Library Service from the Institute of Museum and Library Services, the highest honor conferred upon museums or libraries for "above and beyond" service to the community.

"Ms. Coles was an inspiring leader, a tireless advocate, and a force for change," says Board President Reta Stanley. "She retired in 2004 but has been actively involved in the community and with the Library ever since. We often choose to honor significant



Contact Kay Schwartz
810.275.4642 mobile, 810.249.2038 office
kschwartz@fpl.info

people after they have passed away, but it is far better to do so while they are alive. Therefore, the Board of Trustees was pleased to vote unanimously in favor of this name change."

"I am truly humbled by this proposal coming from members of the community," said Ms. Coles. "After much thought and some soul-searching, I agreed to the renaming. The possibility that the name of an African American woman on a revered institution might be encouraging to subsequent generations of Flint youth and shine a light on the contributions of African Americans to the City. was persuasive."

About Flint Public Library: Flint Public Library has served this community since 1851. Our vision is to be Flint's go-to place to learn for life. We encourage formal and informal learning for all ages, in all mediums, for all of life. Learn more at www.fpl.info.

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**AMENDMENT TO THE
DISTRICT LIBRARY AGREEMENT**

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2. **Governing Law.** This Amendment shall be governed by and construed in accordance with the laws of the State of Michigan.

3. **Severability.** If any clause, provision, or section of this Amendment shall be ruled invalid or unenforceable by any court of competent jurisdiction, the invalidity or unenforceability of such clause, provision, or section shall not affect any of the remaining clauses, provisions, or sections.
4. **Execution in Counterparts.** This Amendment may be executed in two or more counterparts, each of which shall be deemed and all of which shall constitute one and the same agreement, and the signature of any Party to any counterpart shall be deemed a signature to and may be appended to any other counterpart.
5. **Remaining Effectiveness of Amended Agreement; Conflict of Provisions.** Unless specifically amended by this Amendment, all other provisions of the District Library Agreement shall remain in full force and effect. In the event a conflict occurs, this Amendment shall govern.

THE CITY OF FLINT

Dated: _____

By: _____

(Print Name)

Its: _____

FLINT PUBLIC SCHOOLS

Dated: _____

By: _____

(Print Name)

Its: _____

GLORIA COLES FLINT PUBLIC LIBRARY
(f/k/a FLINT PUBLIC LIBRARY)

Dated: _____

By: _____

(Print Name)

Its: _____



P.O. Box 30007
717 West Allegan St.
Lansing, MI 48909

October 1, 1998

Ms. Gloria Coles, Director
Flint Public Library
1026 E. Kearsley Street
Flint, MI 48503

Re: Flint Public Library

Dear Gloria:

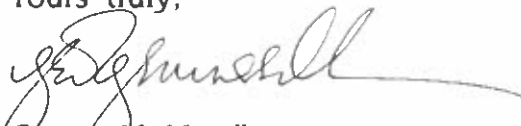
The Flint Public Library is recognized by the Library of Michigan as a legally established district library pursuant to the District Library Establishment Act, 1989 PA 24 (MCL 397.171 et seq.)

The District Library Agreement, effective this date, and the resolutions are hereby approved as follows:

- (1) The participating municipalities include the City of Flint and the School District of the City of Flint.
- (2) The district library board is a seven-member appointed board.
- (3) The district library district is comprised of all that territory located within the City of Flint and that territory within the jurisdictional limits of the Flint Public schools as of the effective date of the district library agreement.

Congratulations on the establishment of the new district library. If you have any questions regarding your new status or district library law, please feel free to contact me or Ellen J. Richardson, Library Law Specialist, at the Library of Michigan.

Yours truly,


George M. Needham
State Librarian

GMN/tld

cc: James E. Ray, Flint School District Superintendent
Inez Brown, Flint City Clerk
Woodrow Stanley, City of Flint Mayor
Cynthia B. Faulhaber, Esq.
Ellen J. Richardson, Library Law Specialist

A Legislative Council Service

Administration: 517-373-1580
Information: 517-373-5400

981264
PRESENTED: SEP 14 1998

ADOPTED: SEP 14 1998

**Resolution Authorizing an Agreement
Between the City of Flint and the Flint Public Schools
For a District Library**

BY THE MAYOR:

WHEREAS, the Flint Public Schools (the "School District") and the City of Flint (the "City") (the "Parties") each desire to establish a district library pursuant to the District Library Establishment Act (M.C.L. 397.17 et seq.) ("the Act") in order to provide adequate and improved library services to the City of Flint residents and the Flint Public Schools, and

WHEREAS, the governing boards of each of the parties have determined that it is in the best interests of the residents of their respective communities to provide library services by establishing a district library, and

WHEREAS, the Parties have agreed that the library shall be named the "Flint Public Library" (the "District Library") and shall have all of the powers granted to such district libraries by the Act and shall be governed by a board (the "Board") which shall consist of 4 members appointed by the School District and 3 members appointed by the City, and

WHEREAS, after June 30, 1998, funds necessary for the operation of the District Library shall be derived from state aid, penal fines, donations and bequests, if any, and

WHEREAS, any and all other terms of agreement between the parties shall be governed by the formal agreement, a copy of which is attached hereto, as Attachment "A".

NOW, THEREFORE, BE IT RESOLVED, that the appropriate officials be and are hereby authorized to enter into an agreement to establish a district library pursuant to the District Library Establishment Act.

APPROVED AS TO FORM:

Karen E. McDonald
Karen E. McDonald
Chief Legal Officer

APPROVED BY
CITY COUNCIL

SEP 14 1998

H. Gervais

attachment

m0914.15

15.1 District Library Agreement

Under current State law, forming a separate District Library requires an agreement between the existing governing Board and one other municipality. In the case of the Flint Board of Education, the City Council of the City of Flint has expressed its willingness to enter into such an agreement that would result in the establishment of an independent Flint District Library.

Key elements of the agreement include:

The setting of the new public library's boundaries as the jurisdictional limits of the City of Flint and the Flint Public Schools as of the effective date of the agreement.

The establishment of a new District Library Board to which the School District shall appoint four (4) members and the City Council shall appoint three (3) members for staggered terms beginning September 30, 1999. The agreement also provides that the School District will continue funding through June 30, 1999 after which time all funds necessary for the operation of the District Library shall be derived from State Aid penal fines, donations, grants and bequests, if any; and a district-wide millage, if any, authorized to be levied upon all taxpayers of the District. Until July 1, 1999, the School District will act as fiscal agent for the District Library in accordance with a contract to be negotiated between the School District and the District Library Board.

As of July 1, 1999 all library funds on hand with the School District designated as Public Library funds will transfer to the District Library. The School District will transfer all property related to the former Flint Public Library to the District Library under the condition that it will require the District Library to offer employment to those School personnel working at the Flint Public Library on June 30, 1999.

On the basis of the preceding information, the following resolution is proposed:

Be it Resolved, That

The Flint Board of Education

- a. Reaffirms the action it took on November 5, 1997 and adopts the attached District Library Agreement
- b. Authorizes the President to sign the proposed District Library Agreement on behalf of the Board of Education and the School District of the City of Flint.
- c. Authorizes the Superintendent or his designee to forward the signed document to the City Council of the City of Flint for their agreement.

Adoption of the foregoing resolution 15.1 moved by Helen R. Williams,
supported by Chris Martin:

Ayes:	Evans	Tipper
	Tamez-Kehoe	Williams
	Wells	Martin
	Haviland	Lewis
	Talifarro	

Nays:

Resolution declared adopted.

DISTRICT LIBRARY AGREEMENT

THIS DISTRICT LIBRARY AGREEMENT is entered into as of the ____ day of _____, 1998 (the "Effective Date of the Agreement"), by and between the School District of the City of Flint (the "School District") and the City of Flint (the "City") pursuant to the District Library Establishment Act (MCL 397.171 et seq.) (the "Act").

PREMISES

The School District and the City (the "Parties"), each desire to establish a district library pursuant to the Act in order to provide adequate and improved library services to the area described on Exhibit A attached hereto and made a part hereof. The governing boards of each of the Parties have determined that it is in the best interests of the residents of their respective communities to provide library services by establishing a district library. The governing body of the former Flint Public Library, being the Board of Education of the School District and the only public library recognized by the Library of Michigan as a legally established public library currently located in the proposed district has approved the establishment of a district library under this Agreement.

Therefore, in consideration of the premises and other mutual obligations and promises, the Parties agree as follows:

1. Establishment/Name of Library. The Parties hereby establish as of the Effective Date of this Agreement a district library pursuant to the Act, to be known as the "Flint Public Library," (the "District Library") having all of the powers granted to such district libraries by the Act.

2. Territory. The territory of the Parties included within the District Library district shall be as described in Exhibit A (the "District").

3. Board. The District Library shall be governed by a board (the "Board") which shall consist of seven (7) members, three (3) of whom shall be appointed by the City and four (4) of whom shall be appointed by the School District. An individual appointed as a member of the Board shall be a qualified elector of the Party which appoints the member on the date the appointment is made and a resident of the District Library district. The terms of the initial appointees shall begin the Effective Date and shall end on September 30 of the year shown below. Thereafter, each appointee shall serve for a term of three (3) years beginning on an October 1 and ending on the September 30 occurring three calendar years later.

Terms of Initial Appointees

APPOINTING PARTY	TERM ENDING SEPTEMBER 30
School District appointee #1	1999
School District appointee #2	2000

School District appointee #3	2001
School District appointee #4	2001
City appointee #1	1999
City appointee #2	2000
City appointee #3	2001

In accordance with Section 8(2) of the Act, the Governor of the State of Michigan shall have the power to remove a member for cause, pursuant to the provisions of Section 10 of Article V of the State Constitution of 1963, as amended. Vacancies shall arise in the event of the removal by the Governor, resignation, death, conviction of a felony, in the event a member ceases to be a resident of the District, or ceases to be a resident of the Party which appointed the member, or otherwise as provided by law. So long as the Board consists of appointed members, in the event of a vacancy, the Party which appointed the member whose position has become vacant shall appoint a replacement therefor within 2 months of the vacancy. In the event no such replacement shall have been appointed by the appropriate Party at the end of such 2-month period, the Board shall have the power to appoint such replacement, whose term shall extend to the end of the term of the former member of the Board or until a replacement has been appointed by the appropriate party.

4. Funding. Until July 1, 1999, the School District will continue to support the operations of the Library from the funds already appropriated for the 1998-99 School District fiscal year. After June 30, 1999, funds necessary for the operation of the District Library shall be derived from state aid, penal fines, donations, grants and bequests, if any, and a districtwide millage, if any, authorized to be levied upon all taxpayers of the District. The School District agrees that, subject to agreement by the District Library Board to satisfy certain conditions relating to the smooth transition of public library services from the School District to the District Library, including the transfer of those employees of the School District providing public library services, the School District will transfer any funds remaining on hand with the School District on June 30, 1999, and designated as Public Library Funds, to the District Library. The School District further agrees that, until July 1, 1999, it will act as fiscal agent for the District Library in accordance with a contract to be negotiated between the School District and the District Library Board.

5. Real and Personal Property.

The School District hereby represents that the property listed at Exhibit B is property of the School District related to the former Flint Public Library as of the Effective Date of this Agreement (the "Library Property"). The School District agrees that it will make all Library Property, including the Main Library and all its branch facilities, available to the District Library Board so long as the District Library Board agrees to offer public library services to the residents of the School District. The School District further agrees that, based on terms and

conditions mutually agreed upon between the School District and the District Library Board, the School District will transfer all tangible and intangible personal property currently recognized as property of the Flint Public Library to the District Library Board by bill of sale.

6. Employee Complement and Transfer.

Until June 30, 1999, the School employees currently working at the Flint Public Library and its branches shall remain employees of the School District, subject to School Board personnel policies and contracts, payable from Library funds. The School District agrees that, as a condition precedent to transfer of any real and personal property to the District Library, it will require the District Library to offer employment to those School personnel working at the Flint Public Library on June 30, 1999.

7. Indemnification. The District Library shall be required to indemnify the Parties against all claims arising from or relating to the operation by the Board of the District Library. The Board shall obtain insurance coverage in amounts reasonably determined by the Board to be adequate to meet such liabilities, and such insurance policies shall name the Parties as additional insured parties.

8. Dissolution of District Library and Distribution of Assets. The District Library may be dissolved and this District Library Agreement may be terminated if all but one of the Parties withdraw. Upon dissolution, all tangible and intangible assets of the District Library, other than the Main Library building, shall be conveyed to the Party which agrees to provide library services to the highest number of residents of the former District (hereinafter the "Successor Library"). The Main Library building shall be reconveyed to the School District.

9. Withdrawal. Any Party may withdraw from the District Library subject to the following conditions:

(a) No Party may adopt a resolution authorizing its withdrawal prior to one year following the Effective Date of the Agreement.

(b) The Party withdrawing shall have made payment or provision for payment to District Library or its creditors of all obligations of the Party.

(c) The governing body of the Party withdrawing shall furnish to the Library of Michigan a plan for continuing, after the Party no longer receives library services from the District Library, public library services for all residents of the jurisdiction of the Party.

(d) In the event the withdrawal of any Party would cause the dissolution of District Library, such withdrawal and dissolution shall be subject to the requirements specified in Section 8 of this Agreement. If no such dissolution results, the assets of the District Library shall remain with the District Library.

10. Addition of a Participating Municipality. Any city, village, township or county (a "Municipality") may become a party to this District Library Agreement upon satisfaction of the following conditions:

(a) The governing body of the municipality resolves by majority vote that the Municipality become a Party to this District Library Agreement and that all or a portion of the territory of the Municipality be added to the District.

(b) The governing body of the Municipality files a certified copy of its resolution with the chairperson of the Board.

(c) The Board adopts a resolution authorizing amendments to this District Library Agreement reflecting the addition of the Municipality and the territory of the Municipality to the District, and specifying the changes in board representation or the percentage of funds necessary for the establishment and operation of the District Library to be provided by the Municipality within six (6) months of the date of receipt of the resolution of the Municipality.

(d) The electors of the Municipality or the portion of the territory of the Municipality to be added to the District shall have approved the levy of the districtwide millage, if any, by majority of the electors voting on the question.

11. Enforcement. In the event of failure by any of the Parties to perform its obligations under this District Library Agreement, the other Parties, and each of them separately, shall have the power to seek such remedies as shall be available to them at law or in equity, including actions for mandamus.

12. Amendment. This District Library Agreement may be amended in writing upon the consent of the governing bodies of each of the Parties.

13. Governing Law. This District Library Agreement shall be governed by and construed in accordance with the laws of the State of Michigan.

14. Severability. If any clause, provision or section of this District Library Agreement shall be ruled invalid or unenforceable by any court of competent jurisdiction, the invalidity or unenforceability of such clause, provision or section shall not affect any of the remaining clauses, provisions or sections.

15. Counterparts. This Agreement may be executed in two or more counterparts, each of which shall be deemed and all of which shall constitute one and the same agreement, and the signature of any party to any counterpart shall be deemed a signature to and may be appended to any other counterpart.

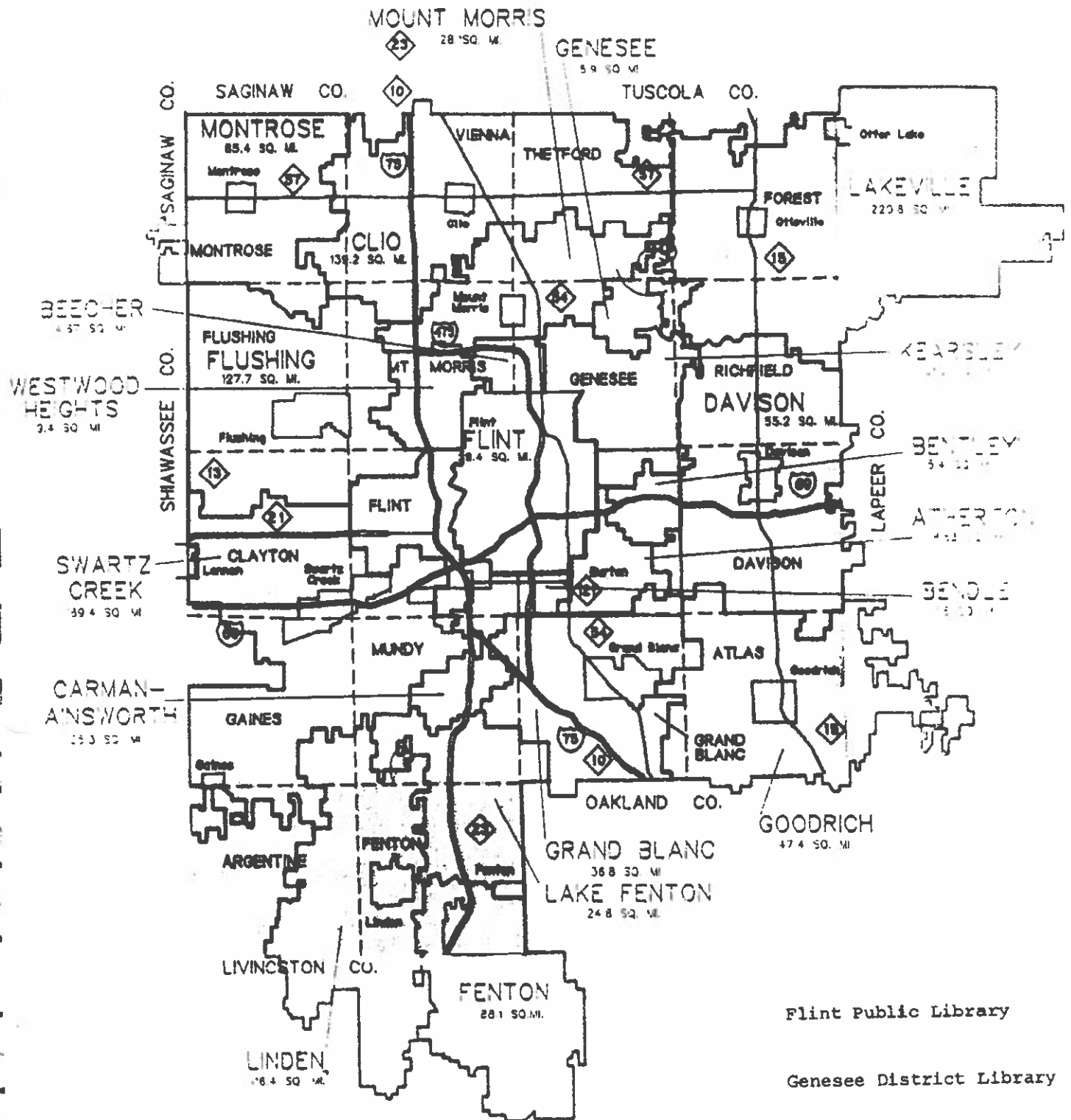
IN WITNESS WHEREOF, the Parties have caused this District Library Agreement to be duly executed as of the date first written above.

SCHOOL DISTRICT OF THE CITY OF FLINT

By Randall H. Talano
Its Board President

CITY OF FLINT

By Scott Kincaid
Its Council President



Genesee Co.

EXHIBIT A

The District Library District shall be comprised of all that territory located in the City of Flint and that territory in the jurisdictional limits of the Flint Public Schools as of the Effective Date of this Agreement.

EXHIBIT B

The following property is owned or controlled by the Flint Public Schools and held for public library purposes as of August 19, 1998.

Main Library building and its contents at 1026 East Kearsley Street, bookmobile, and the Library contents at the following leased locations:

Cody Branch, 3519 Fenton Road

North Flint Branch, 5005 Cloverlawn Drive

West Flint Branch, 3601 Beecher Road

LAFS1\536571-A\103672-00001

**FLINT PUBLIC LIBRARY
RESOLUTION # 22-387
TO AMEND DISTRICT LIBRARY AGREEMENT
TO CHANGE LIBRARY NAME**

At a meeting of the Library Board of the Flint Public Library ("Library") Genesee County, Michigan, held at the Library on the 1st day of September, 2022, at 5:30 p.m.

PRESENT: Reta Stanley, Heather Kale, Brian Larkin, Vivian Kao, Kathy Jackson,
Dean Yeotis, Audrey Young-Muhammad.

ABSENT: None

The following Resolution was offered by Ms. Jackson and seconded by Mr. Larkin.

WHEREAS, on October 1, 1998, the Flint Public Library was approved for establishment by the Library of Michigan as a legally established district library; and

WHEREAS, the Library currently serves the Flint Public Library District comprised of the Flint Public Schools ("School District") and the City of Flint ("City") with the School District and the City as participating municipalities; and

WHEREAS, on July 7, 2022, the Flint Public Library Board decided to proceed with a name change from "Flint Public Library" to "Gloria Coles Flint Public Library" to honor the work and legacy of Ms. Gloria Coles, the former and long-time director of the Library; and

WHEREAS, pursuant to the Library's District Library Agreement ("Agreement") and the District Library Establishment Act, 1989 PA 24, the Library is required to amend the Agreement to change the name; and

WHEREAS, pursuant to the DLEA, consent of both legislative bodies of the participating municipalities will be required for any amendment to the Agreement; and

WHEREAS, the Library has determined that it will formally request that the School District and the City approve an amendment to the Agreement to change the name.

NOW, THEREFORE, BE IT RESOLVED that the Library Board of the Flint Public Library as follows:

1. The Library Board has determined that it is necessary and in the public's best interests to change the Library's name to the Gloria Coles Flint Public Library pursuant to the DLEA.
2. To that end, the Library Board approves the Amendment to the District Library Agreement ("Amendment") attached as an Exhibit to this Resolution.
3. The Library Board authorizes the Director and/or President to execute and deliver the Amendment to the School District and the City for their consideration of the Amendment.
4. The Library Board authorizes the Executive Director and/or President to execute and deliver the Amendment and to execute and deliver any other certificates or documents as may be required by the Library of Michigan.
5. The Library Board authorizes the Executive Director and/or President to approve any non-substantive changes to the Amendment, or changes required by the Library of Michigan or State Librarian if required before the Amendment is approved by the State Librarian.
6. The Effective Date of the Amendment shall be the date the State Librarian approves the Amendment.
7. After the Effective Date of the Amendment, the Library authorizes the Executive Director and/or President to take any action necessary to change the name on any necessary documentation in order to accomplish a smooth transition.
8. All resolutions or motions and parts of resolutions or motions in conflict with this resolution are hereby repealed to the extent of such conflict.

STATE OF MICHIGAN)
) ss.
COUNTY OF GENESEE)

I, the undersigned, the duly qualified and acting Secretary of the Flint Public Library, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Library Board of said Library at a meeting held on the 1st day of September, 2022, and that the meeting was conducted in full compliance with the Open Meetings

Act, 1976 PA 267, as amended, and that the minutes of the meeting were kept and will be or have been made available as required under the Open Meetings Act.

A handwritten signature in cursive script, appearing to read "Vivian Kao", is written over a horizontal line.

Vivian Kao, Secretary
Flint Public Library

22114:00001-873397-1

EXHIBIT TO RESOLUTION 22-387

AMENDMENT TO THE DISTRICT LIBRARY AGREEMENT

THIS AMENDMENT TO THE DISTRICT LIBRARY AGREEMENT is entered into as of the _____ day of _____, 2022 by and between the City of Flint ("City") and the Flint Public Schools ("School District"), County of Genesee, (collectively referred to as the "Participating Municipalities") pursuant to the District Library Establishment Act, 1989 PA 24, (the "DLEA").

WHEREAS, pursuant to the terms of the DLEA, the City and the School District originally established the Flint District Library ("Library") by agreement dated October 1, 1998 ("District Library Agreement");

WHEREAS, the Library has been operating under the name "Flint Public Library" since the Effective Date of the District Library Agreement; and

WHEREAS, the City, School District, and the Library Board now desire to change the name of the District Library.

Therefore, in consideration of the premises and other mutual obligations and promises, the Parties agree as follows:

1. **Amendment.** Paragraph 1 of the District Library Agreement is amended to read in its entirety as follows:
 - A. **Establishment/Name of Library.** The Parties hereby establish as of the Effective Date of this Agreement a district library pursuant to the Act to be known as the "Gloria Coles Flint Public Library," (the "District Library") having all powers granted to such district libraries by the Act and Michigan law.
2. **Governing Law.** This Amendment shall be governed by and construed in accordance with the laws of the State of Michigan.

3. **Severability.** If any clause, provision, or section of this Amendment shall be ruled invalid or unenforceable by any court of competent jurisdiction, the invalidity or unenforceability of such clause, provision, or section shall not affect any of the remaining clauses, provisions, or sections.
4. **Execution in Counterparts.** This Amendment may be executed in two or more counterparts, each of which shall be deemed and all of which shall constitute one and the same agreement, and the signature of any Party to any counterpart shall be deemed a signature to and may be appended to any other counterpart.
5. **Remaining Effectiveness of Amended Agreement; Conflict of Provisions.** Unless specifically amended by this Amendment, all other provisions of the District Library Agreement shall remain in full force and effect. In the event a conflict occurs, this Amendment shall govern.

THE CITY OF FLINT

Dated: _____

By: _____

(Print Name)

Its: _____

FLINT PUBLIC SCHOOLS

Dated: _____

By: _____

(Print Name)

Its: _____

GLORIA COLES FLINT PUBLIC LIBRARY
(f/k/a FLINT PUBLIC LIBRARY)

Dated: _____

By: _____

(Print Name)

Its: _____

CITY OF FLINT

**RESOLUTION TO AMEND DISTRICT LIBRARY AGREEMENT
TO CHANGE LIBRARY NAME**

At a meeting of the City Council of the City of Flint ("City"), Genesee County, Michigan, held at the City Hall in said City on the _____ day of _____, 2022, at _____ p.m.

PRESENT: _____

ABSENT: _____

The following Resolution was offered by _____ and
seconded by _____.

WHEREAS, on October 1, 1998, the Flint Public Library was approved for establishment by the Library of Michigan as a legally established district library;

WHEREAS, the Flint Public Library currently serves the Flint Public Library District comprised of the Flint Public Schools ("School District) and the City with the School District and the City as participating municipalities;

WHEREAS, on _____, the Flint Public Library Board decided to proceed with a name change from "Flint Public Library" to "Gloria Coles Flint Public Library" to honor the work and legacy of Ms. Gloria Coles, the former and long-time director of the Library;

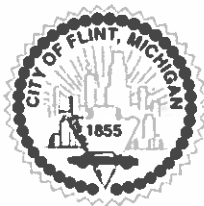
WHEREAS, pursuant to the Library's District Library Agreement ("District Library Agreement") and the District Library Establishment Act, 1989 PA 24, the Library is required to amend the Agreement to change the name;

I, the undersigned, the duly qualified and acting Clerk of the City of Flint, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the City Council at a meeting held on the ____ day of _____, 2022, and the meeting was conducted in full compliance with the Open Meetings Act, 1976 PA 267, as amended, and that the minutes of said meeting were kept and will be or have been made available as required under the Open Meetings Act.

Inez M. Brown, Clerk
City of Flint

22114.00001 873397-1

230161



RESOLUTION NO.: _____

PRESENTED: 5-22-2023

ADOPTED: MAY 22 2023

**RESOLUTION AUTHORIZING THE MAYOR TO FILE A CLAIM FOR A GRANT
PAYMENT FROM THE PROTECTING MI PENSION GRANT PROGRAM AND
ACCEPTING ANY AWARD ARISING FROM THAT APPLICATION**

Section 979a(1) of Public Act 166 of 2022 directs the Michigan department of treasury ("Treasury") to establish a municipal pension principal payment grant program to help underfunded municipal pension systems meeting certain qualifications; and

Pursuant to Article 5 part 1 Section 108(15) & Article 5 part 2 Section 979a(1) of Public Act 166 of 2022, the State of Michigan has earmarked seven hundred and fifty million dollars (\$750,000,000.00) for a grant fund to aid the retirement systems of municipalities considered underfunded according to Section 5 of the Protecting Local Government Retirement and Benefits Act, Public Act 202 of 2017, MCL 38.2805; and

Treasury established such a program under Section 979a of Public Act 166 of 2022, deemed the Protecting MI Pension Grant (any award amount thereunder, the "Grant"); and

The City of Flint's Municipal Employee Retirement System ("MERS") pension system ("System") is underfunded according to Section 5 of the Protecting Local Government Retirement and Benefits Act, Public Act 202 of 2017, MCL 38.2805; and

In order to apply for and receive the Grant, the City Council wishes to authorize the City and the System to make the commitments provided in Section 979a(2)(a)-(f) of Public Act 166 of 2022 and any other commitments required under Section 979a of Public Act 166 of 2022 or by Treasury for the receipt of the Grant; and

The Mayor of the City is the City's chief administrative officer, as the term is defined in Section 2b of the Uniform Budgeting and Accounting Act, Public Act 2 of 1968, as amended, MCL 141.422b; and

Pursuant to this Resolution, the City by and through the Mayor, or his designee, wishes to authorize the preparation, execution and submission of an application for the Grant, including any necessary supporting documents (collectively, the "Application"), as well as to authorize the preparation of any documentation in order to accept and receive the Grant; and

It is anticipated that, upon receipt and processing of the Application, Treasury will confirm the Grant in favor of the City, conditioned on the execution of a grant award agreement.

BE IT RESOLVED that the City authorizes the application for and acceptance of the terms of the Grant as stipulated by Treasury, and the City, by the Mayor, or his designee, as authorized

representatives, authorizes the negotiation and execution of any and all documents, including an affidavit, on behalf of the City or the System, relating to the Application.

BE IT FURTHER RESOLVED that the appropriate City officials are authorized to negotiate and execute any documents needed to accept any grant award resulting from this Application and to accept any funds disbursed, to be allocated towards the City's municipal pension system.

FOR THE CITY OF FLINT:



Sheldon A. Neeley, Mayor

APPROVED BY CITY COUNCIL:



APPROVED AS TO FORM:


William Kim (May 19, 2023 09:39 EDT)

William Kim, City Attorney

APPROVED AS TO FINANCE:


Jane Mager (May 19, 2023 09:43 EDT)

Jane Mager, acting Chief Financial Officer



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 5/19//2023

BID/PROPOSAL#: N/A

AGENDA ITEM TITLE: RESOLUTION AUTHORIZING THE MAYOR TO FILE A CLAIM FOR A GRANT PAYMENT FROM THE PROTECTING MI PENSION GRANT PROGRAM AND ACCEPTING ANY AWARD ARISING FROM THAT APPLICATION

PREPARED BY: Jane Mager, Finance Department
(Please type name and Department)

VENDOR NAME: N/A

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Background

The Protecting MI Pension Program was created to help Michigan's underfunded municipal pension systems. Under the State's Fiscal Year 2022-2023 budget, the Michigan Department of Treasury was appropriated \$750 million to establish and operate a local unit municipal pension principal payment grant program for qualified retirement systems with a funded ratio below 60%. The State is basing the grant awarded to a city, county, township, village or road commission based on the funded ratio of a qualified retirement system as of December 31, 2021. The City's MERS pension system likely qualifies for this program and the City is projected to be eligible for a grant of approximately \$170 million. The City will need to file a claim using Michigan's eSignature Solution, and the Chief Administrative Officer ("CAO") of the City – defined in the Uniform Budgeting & Accounting Act, Act 2 of the Michigan Public Acts of Michigan, 1968 as amended – must sign and date the Protecting MI Pension Application.

Required Information to Submit a Grant Award

The following needs to be completed on or before 06/15/2023 and provided to be considered to have a full and complete application:

- ☐ Protecting MI Pension Grant Application (Form 5886)
- ☐ A copy of certified MI Pension Grant Affidavit (Form 5887)
- ☐ A copy of certified resolution authorizing the CAO to file a claim for the grant
- ☐ Copy of actuarial valuations used in FY2022 Audited Financial Statements and used to complete Form 5572 submitted as of 12/31/2021
- ☐ Copy of most recent actuarial valuation as of 12/31/2022 for qualified retirement systems that are requesting grant awards

Timeline

Date	Event
05/22/2023 5:30pm ET	City Council reviews Resolution to submit Grant Application & accept Grant Award and moves it for approval
05/23/23 to 06/15/2023	Window to submit MI Pension Grant Application



CITY OF FLINT

07/12/2023

08/07/2023

08/30/2023

- Chief Administrative Officer Signs Grant Application
 - Submission of Application, Affidavit, and Required Documents
- Grant Payment Award Notification Period
- City Returns Grant Award Agreement to the Michigan Department of Treasury
- Michigan Department of Treasury Disburses Grant to City's Employees Retirement System

FINANCIAL IMPLICATIONS: Securing state grant funding is critical to bringing the City's pension plans to the 60% funding level needed.

BUDGETED EXPENDITURE? YES ☐ NO ☒

IF NO, PLEASE EXPLAIN: No spending implications.

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:

Jane Mager
Jane Mager (May 19, 2023 09:43 EDT)

Jane Mager, acting Chief Financial Officer