


OFFICE OF THE CITY COUNCIL



MEMORANDUM

TO: Whom It May Concern
FROM: Davina Donahue – City Clerk 
DATE: February 14, 2024
RE: CITY COUNCIL APPROVED RESOLUTIONS/ORDINANCES
(February 12, 2024)

The attached copies of City Council APPROVED resolutions (listed below) are being distributed to you as a matter of record. If applicable, ordinances as approved by council are also detailed below.

Agenda items that were FAILED and/or DROPPED by council are noted here as well. Thank you.

RESOLUTIONS (as ADOPTED by City Council – February 12, 2024)

240020	240021.1	240023	240024	240025	240027
240028	240029	240030	240031	240032	240033
240034	240035	240036	240037	240038	240040
240041	240042.1	240044	240046	240047	240049
240050					

NOTE: Reso No. 240021.1 was amended to add information regarding the “financial impact” of observing the noted holiday; Reso No. 240042.1 was amended to remove “2024”.

ORDINANCES (as ADOPTED by City Council – February 12, 2024)

NOTE: Ordinance abstracts only outline what was approved by the City Council during this meeting, as every adopted ordinance is subject to veto by the Mayor.

MISC AGENDA ITEMS (as FAILED/DROPPED by City Council – February 12, 2024)

FAILED – Reso No. 240043 (Failed in 2/12/24 Special Affairs); Reso No. 240053 (Failed in 2/12/24 Special Affairs)

POSTPONED INDEFINITELY –

MUNICIPAL CENTER

1101 S. SAGINAW STREET FLINT, MICHIGAN 48502 (810) 766-7418 FAX (810) 766-7032



RESOLUTION NO.: 240020
PRESENTED: JAN 22 2024
ADOPTED: FEB 12 2024

**RESOLUTION TO RESPOND TO THE DISPARITIES IN CANCER SCREENING IN
THE CITY OF FLINT**

BY THE CITY ADMINISTRATOR:

WHEREAS, the City of Flint is a duly created and validly existing political subdivision of the State of Michigan under the Constitution and laws of the state of Michigan, and;

WHEREAS, on March 11, 2021, the President of the United States of America signed into law the “American Rescue Plan Act of 2021”, also known as House Resolution 1319, an Act approved by the Congress of the United States, and which authorized the Treasury of the United States to disburse certain funds to local governments, including the City of Flint, which could be used for specific and defined purposes, and;

WHEREAS, in accordance with the American Rescue Plan Act of 2021, the City of Flint wishes to exercise its right to extend and disseminate assistance to impacted households tied to specific criteria, as authorized by the Act, and;

WHEREAS, the President and First Lady reignited the Biden Cancer Moonshot program to mobilize a national effort to end cancer as we know it. The Cancer Moonshot is mobilizing efforts toward achieving two clear goals that the President and First Lady set: To prevent more than 4 million cancer deaths by 2047 and to improve the experience of people who are touched by cancer, and;

WHEREAS, many people for whom cancer screening is recommended do not get screened, including a disproportionate number of individuals who are part of U.S. population groups that experience cancer health disparities such as racial and ethnic minority groups and underserved populations, and;

WHEREAS, the administration recommends funding \$50,000 in support of this program which will allow for the purchase of early detection cancer kits to be used for the most vulnerable and underserved residents of the City of Flint, and;

Account Number	Account Name	Amount
101-729.009-801.000	ARPA -Cancer Moonshot Prog. - Rev. Rep.	\$50,000.00
	Total	\$50,000.00

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to amend the FY24 budget to provide funding to purchase early detection cancer kits through the Biden Cancer Moonshot program.

Approved as to Form:



William Kim (Jan 22, 2024 15:50 EST)

William Kim, Chief Legal Officer

CLYDE D EDWARDS
CLYDE D EDWARDS (Jan 22, 2024 15:52 EST)

Clyde D. Edwards, City Administrator

Approved as to Finance:


Philip Moore (Jan 22, 2024 15:13 EST)

Philip Moore, Chief Financial Officer


Flint City Council

RESOLUTION STAFF REVIEW

Date: January 14th, 2024

Agenda Item Title:

RESOLUTION TO RESPOND TO THE DISPARITIES IN CANCER SCREENING IN THE CITY OF FLINT

Prepared by:

Seamus Bannon, Grants Management Officer

Background/Summary of Proposed Action:

The President and First Lady reignited the Biden Cancer Moonshot program to mobilize a national effort to end cancer as we know it. The Cancer Moonshot is mobilizing efforts toward achieving two clear goals that the President and First Lady set: To prevent more than 4 million cancer deaths by 2047 and to improve the experience of people who are touched by cancer. Many people for whom cancer screening is recommended do not get screened, including a disproportionate number of individuals who are part of U.S. population groups that experience cancer health disparities such as racial and ethnic minority groups and underserved populations. The administration recommends funding \$50,000 in support of this program which will allow for the purchase of early detection cancer kits to be used for the most vulnerable and underserved residents of the City of Flint, and;

Account Number	Account Name	Amount
101-729.009-801.000	ARPA -Cancer Moonshot Prog. - Rev. Rep.	\$50,000.00
	Total	\$50,000.00

Financial Implications:

There will be no significant financial implications as resolution 230464.1 moved the remaining ARPA funds to the general fund and these were added to the FY24 budget. This resolution moves funds from unallocated to allocated for a specific purpose.

Budgeted Expenditure: Yes ___ No X **Please explain, if no:**

Pre-encumbered: Yes ___ No x **Requisition #:** _____

Other Implications: No other implications are known at this time.

Staff Recommendation: Staff recommends approval of this resolution.

APPROVAL

Shelly Sparks-Green

Shelly Sparks-Green (Jan 22, 2024 14:59 EST)

240021.1

RESOLUTION NO: _____

PRESENTED: FEB 12 2024

ADOPTED: FEB 12 2024

**RESOLUTION AMENDING THE CONTRACT WITH PRIORITY WASTE COMPANY
TO HONOR M.L. KING DAY AS A HOLIDAY**

This resolution is requesting the Administration, Priority Waste Company and City of Flint Law Department to do all things necessary to explore the financial impact of honoring M.L. King Day and observing that day as a holiday with Priority Garbage Company that will allow workers who are employed with the company to have a day off.

In addition, we are requesting that all future contracts with any Garbage Company have in the contract a provision that will honor M. L. King Day as a holiday.

BE IT RESOLVED that the Flint City Council hereby adopt this resolution to support the Priority Waste Company making the necessary amendments to honor Marting Luther King Day as a National Holiday and allow all employees who are contracted with the City of Flint to have a day off.

APPROVED CITY COUNCIL:





RESOLUTION NO.:

240023

PRESENTED:

FEB - 7 2024

ADOPTED:

FEB 12 2024

**Resolution to Cancel Spending Authority and Revenue Recognition of Unspent
Community Development Block Grant(CDBG) Funds and Reprogram Such Funds to
Communities First, Inc for the Development of Orchard Manor Apartments and COF
Blight Department for Code Enforcement**

BY THE CITY ADMINISTRATOR:

WHEREAS, The City of Flint received Title I Community Development Block Grant (CDBG) entitlement funds in the amount of \$3,984,460 2021-22 Program year and initially awarded \$180,000 to the following agencies by resolution 210370 adopted August 10th, 2021.

WHEREAS, The City of Flint received Title I Community Development Block Grant (CDBG) entitlement funds in the amount of \$4,005,344.00 2022-23 Program year and initially awarded \$666,633 to the following agencies by resolution 220190.1 adopted June 27th, 2022.

WHEREAS, The City of Flint received Title I Community Development Block Grant (CDBG) entitlement funds in the amount of \$4,019,588 2023-24 Program year and initially awarded \$566,380 to the following agencies by resolution 230151 adopted June 5th 2023.

WHEREAS, The Division of Community Services has identified Community Development Block Grant (CDBG) funds totaling \$1,050,080.53, previously allocated to agencies as per the resolutions adopted in the corresponding program years outlined above and are now available for reprogramming. This is due to the original activities for which the funds were designated no longer being relevant or the awarded agencies being unable to expend the funds. and;

WHEREAS, To spend the funds timely for relevant activities and the Housing and Blight Elimination Projects outlined in the 2023-24 Annual Action Plan, spending authority and revenue recognition needs to be cancelled for expense and revenue accounts associated with existing activities as identified below:



REPROGRAM SOURCES				
Account Name	Account Number	Grant Code	Amount Awarded	Amount Reprogrammed
United Way of Genesee County -Youth Recreation 21-047	279-737.512-522.748	FHUD-CDBG21	40,000.00	28,658.00
United Way of Genesee County -Youth Recreation 21-047	279-737.512-805.105	FHUD-CDBG21	40,000.00	28,658.00
Sylvester Broome Empowerment Village Demolition for Sportsplex 21-123	279-737.499-502.748	FHUD-CDBG22	85,000.00	85,000.00
Sylvester Broome Empowerment Village Demolition for Sportsplex 21-123	279-737.499-805.076	FHUD-CDBG22	85,000.00	85,000.00
Flint Genesee County Literacy Network 21-108	279-737.445-522.748	FHUD-CDBG22	35,000.00	35,000.00
Flint Genesee County Literacy Network 21-108	279-737.445-805.101	FHUD-CDBG22	35,000.00	35,000.00
COF Blight – Demolition 22-042	279-737.150-522.748	FHUD-CDBG23	370,352.00	370,352.08
COF Blight – Demolition 22-042	279-737.150-805.076	FHUD-CDBG23	370,352.00	370,352.08
Ferris Wheel Innovation 100k Ideas 22-032	279-737.467-522.748	FHUD-CDBG23	31,744.46	153.25
Ferris Wheel Innovation 100k Ideas 22-032	279-737.467-805.428	FHUD-CDBG23	31,744.46	153.25
GCCARD Emergency Home Repair 22-040	279-737.365-522.748	FHUD-CDBG23	264,537.20	264,537.20
GCCARD Emergency Home Repair 22-040	279-737.365-805.327	FHUD-CDBG23	264,537.20	264,537.20
COF Blight Division – Demolition 23-049	279-737.150-522.748	FHUD-CDBG24	400,000.00	100,000.00
COF Blight Division – Demolition 23-049	279-737.150-805.076	FHUD-CDBG24	400,000.00	100,000.00
Carriage Town Ministries – Liberty House Ramp 23-037	279-737.498-522.748	FHUD-CDBG24	16,380.00	16,380.00
Carriage Town Ministries – Liberty House Ramp 23-037	279-737.498-805.054	FHUD-CDBG24	16,380.00	16,380.00
COF Planning - St. John Park Kayak Launch 23-032	279-737.214-522.748	FHUD-CDBG24	150,000.00	150,000.00
COF Planning - St. John Park Kayak Launch 23-032	279-737.214-805.057	FHUD-CDBG24	150,000.00	150,000.00

THEREFORE BE IT RESOLVED, That City Officials are authorized to do all thing necessary to cancel spending authority and revenue recognition for the purpose of reprogramming the \$1,050,080.53 of unspent Community Development Block Grant funds and allocate to Communities First for Housing Development in alignment with the 2023-24 Annual Action Plan adopted by council on June 5th 2023.



IT IS RESOLVED, that City

Officials approve the funding amounts and projects and authorize entering into contracts for the agencies listed below for the City's FY 2023-24 Community Development Block Grant program in the amount of \$1,015,038.00 FY 2023-24 and include any program income which might become available as a result of receipt of these funds.

REPROGRAMMED COMMUNITY DEVELOPMENT BLOCK GRANT(CDBG) USES

HOUSING and BLIGHT

Communities First – Orchard Manor Apartments.	\$ 944,680.00
COF Blight Department – Code Enforcement	\$ 70,358.00
TOTAL CDBG USES	\$1,015,038.00

IT IS RESOLVED, that all sub recipient agencies shall conform to the standards and bidding procedures maintained by the City of Flint and such bid processes shall be approved as to form by the Chief Legal Officer of the City of Flint. Sub recipients may not obligate any funds, incur any costs, nor implement any physical activities until the Division of Community Development has completed the Environmental Review Record and/or received a release of funds from the U.S. Department of HUD and has issued a written notice to proceed to the subrecipient.

FURTHER RESOLVED, following notification that HUD has approved the following activity through release of funds notification, the appropriate City Officials are authorized to do all things necessary to enter into sub-grantee agreements with the various agencies listed above.

FURTHER RESOLVED, that the appropriate officials are hereby authorized to do all things necessary including budget adjustments to make funds available in the appropriate accounts as identified below;

REPROGRAM USES			
Account Name	Account Number	Grant Code	Amount Awarded
Communities First - Orchard Manor Apartments	279-737.276-522.748	FHUD-CDBG21	\$28,658.00
Communities First - Orchard Manor Apartments	279-737.276-805.276	FHUD-CDBG21	\$28,658.00
Communities First - Orchard Manor Apartments	279-737.276-522.748	FHUD-CDBG22	\$120,000.00
Communities First - Orchard Manor Apartments	279-737.276-805.276	FHUD-CDBG22	\$120,000.00




Communities First - Orchard Manor Apartments	279-737.276-522.748	FHUD-CDBG23	\$600,000.00
Communities First - Orchard Manor Apartments	279-737.276-805.276	FHUD-CDBG23	\$600,000.00
Communities First - Orchard Manor Apartments	279-737.276-522.748	FHUD-CDBG24	\$196,022.00
Communities First - Orchard Manor Apartments	279-737.276-805.276	FHUD-CDBG24	\$196,022.00
COF Blight - Code Enforcement Increase 23-040	279-737.140-522.748	FHUD-CDBG24	\$70,358.00
COF Blight - Code Enforcement Increase 23-040	279-737.140-963.000	FHUD-CDBG24	\$70,358.00
Uncommitted for another use	279-737.101-522.748	FHUD-CDBG23	\$35,042.53
Uncommitted for another use	279-737.101-963.000	FHUD-CDBG23	\$35,042.53

APPROVED AS TO FORM:


William Kim (Feb 1, 2024 10:19 EST)

William Kim, City Attorney

APPROVED AS TO FINANCES:


Phillip Moore (Feb 1, 2024 11:28 EST)

Phillip Moore
Chief Financial Officer

BY THE CITY ADMINISTRATOR:


CLYDE D EDWARDS (Feb 2, 2024 10:17 EST)

Clyde D. Edwards, City Administrator

APPROVED BY CITY COUNCIL:


Flint City Council



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 01/30/2024

BID/PROPOSAL n/a

AGENDA ITEM TITLE:

Resolution to Cancel Spending Authority and Revenue Recognition of Unspent Community Development Block Grant(CDBG) Funds and Reprogram Such Funds to Communities First, Inc for the Development of Orchard Manor Apartments and COF Blight Department for Code Enforcement

PREPARED BY Ashly Harris, Deputy Director of Community Services, Business and Community Services., 810.766.7426 x3002

VENDOR NAME: N/A

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The City of Flint received Title I Community Development Block Grant (CDBG) entitlement funds in the amount of \$3,984,460 2021-22 Program year and initially awarded \$180,000 to Sylvester Broome Empowerment Village Demolition for Sportsplex, Flint Genesee County Literacy Network and United Way Genesee County by resolution 210370 adopted August 10th, 2021.

The City of Flint received Title I Community Development Block Grant (CDBG) entitlement funds in the amount of \$4,005,344.00 2022-23 Program year and initially awarded \$666,633 to COF Blight – Demolition, Ferris Wheel Innovation 100k Ideas, and GCCARD Emergency Home Repair by resolution 220190.1 adopted June 27th, 2022.

The City of Flint received Title I Community Development Block Grant (CDBG) entitlement funds in the amount of \$4,019,588 2023-24 Program year and initially awarded \$566,380 to Carriage Town Ministries – Liberty House Ramp and COF Planning – St John Kayak launch by resolution 230151 adopted June 5th 2023.

To comply with HUD's timeliness and spending requirements, the Division of Community Services has identified \$1,050,080.53 in CDBG funds from prior allocations that are now available for reprogramming. The funds were originally allocated to agencies through resolutions in the specified program years. The selected projects for reprogramming are due to the original activities becoming irrelevant or the agencies' inability to utilize the funds.

The proposed resolution is to cease funding for the listed activities and accounts, redirecting the resources to support the Communities First Orchard Manor Apartment project and the City of Flint Blight Department's Code Enforcement initiatives.



CITY OF FLINT

REPROGRAM SOURCES				
Account Name	Account Number	Grant Code	Amount Awarded	Amount Reprogrammed
United Way of Genesee County -Youth Recreation 21-047	279-737.512-522.748	FHUD-CDBG21	40,000.00	28,658.00
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Sylvester Broome Empowerment Village Demolition for Sportsplex 21-123	279-737.499-502.748	FHUD-CDBG22	85,000.00	85,000.00
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COF Blight – Demolition 22-042	279-737.150-805.076	FHUD-CDBG23	370,352.00	370,352.08
Ferris Wheel Innovation 100k Ideas 22-032	279-737.467-522.748	FHUD-CDBG23	31,744.46	153.25
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GCCARD Emergency Home Repair 22-040	279-737.365-522.748	FHUD-CDBG23	264,537.20	264,537.20
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COF Blight Division – Demolition 23-049	279-737.150-522.748	FHUD-CDBG24	400,000.00	100,000.00
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REPROGRAM USES			
Account Name	Account Number	Grant Code	Amount Awarded
Communities First - Orchard Manor Apartments	279-737.276-522.748	FHUD-CDBG21	\$28,658.00
Communities First - Orchard Manor Apartments	279-737.276-805.276	FHUD-CDBG21	\$28,658.00
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Communities First - Orchard Manor Apartments	279-737.276-522.748	FHUD-CDBG23	\$600,000.00
Communities First - Orchard Manor Apartments	279-737.276-805.276	FHUD-CDBG23	\$600,000.00



CITY OF FLINT

Communities First - Orchard Manor Apartments	279-737.276-522.748	FHUD-CDBG24	\$196,022.00
Communities First - Orchard Manor Apartments	279-737.276-805.276	FHUD-CDBG24	\$196,022.00
COF Blight - Code Enforcement Increase 23-040	279-737.140-522.748	FHUD-CDBG24	\$70,358.00
COF Blight - Code Enforcement Increase 23-040	279-737.140-963.000	FHUD-CDBG24	\$70,358.00
Uncommitted for another use	279-737.101-522.748	FHUD-CDBG23	\$35,042.53
Uncommitted for another use	279-737.101-963.000	FHUD-CDBG23	\$35,042.53

FINANCIAL IMPLICATIONS:

The city will be using federal funds for the CDBG uses. If funds are not reprogrammed the City of Flint will not meet its Federal CDBG timeliness test.

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO:

ACCOUNTING/FINANCE APPROVAL: Carissa Dotson
Carissa Dotson (Feb 1, 2024 09:29 EST)

Date: 02/01/2024



CITY OF FLINT

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

(If yes, please indicate how many years for the contract) 1 YEAR

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

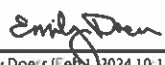
BUDGET YEAR 1 : 1,049,946

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

STAFF RECOMMENDATION: *(PLEASE SELECT)*: ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: 
Emily Doerr (filed 2024 10 13 EST)
(Emily Doerr, Director of Business and Community Services)



240024

RESOLUTION NO.: _____

PRESENTED: FEB - 7 2024

ADOPTED: FEB 12 2024

**RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO AWARD ARPA FUNDS
TO MOTT COMMUNITY COLLEGE IN RESPONDING TO THE IMPACTS OF THE
PANDEMIC ON BLIGHT**

In 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all of the ARPA funding received, of which approximately \$40 million was obligated as "revenue replacement" on December 20, 2023;

City Administration recommends reallocating \$25,000 of ARPA funds, previously obligated for revenue replacement, to provide funding for the category of Neighborhood Improvement (\$13,735,000 total) consisting of \$9,660,000 to be funded, including \$1,210,000 for neighborhood cleanup to provide blight removal assistance to Flint communities. The administration recommends funding \$25,000 for Mott Community College to provide blight removal assistance.

Reallocated funds will be moved from Acct #101-287.000-963.000 as follows:

Account	Description	Amount
101 - 729 003 - 801 000	Clark Commons Garden and Park	\$25,000

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary, **including executing any necessary agreements**, to appropriate funding from the funding source account #101-729.008-801.000 to Mott Community College in the amount of \$25,000. Based on review and validation of the appropriate fund use by the **City's compliance firm**, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

For the City:

CLYDE D EDWARDS
CLYDE D EDWARDS (Feb 7, 2024 12:11 EST)

Clyde D. Edwards, City Administrator

For the City Council:

Approved as to Form:

William Kim
William Kim (Feb 7, 2024 09:32 EST)

William Kim, City Attorney

Approved as to Finance:

Phillip Moore
Phillip Moore (Feb 7, 2024 10:06 EST)

Phillip Moore, Chief Financial Officer

RESOLUTION STAFF REVIEW

Date: January 17, 2024

Agenda Item Title:

RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO AWARD ARPA FUNDS TO MOTT COMMUNITY COLLEGE IN RESPONDING TO THE IMPACTS OF THE PANDEMIC ON BLIGHT

Prepared by: Latrese Brown, Community Liaison

Background/Summary of Proposed Action:

Mott Community College: *Funding request and purpose:* **Requesting \$25,000 for Clark Commons Garden and Park Project.**

MiBlock810 will serve the residents of Clark Commons and Smith Village neighborhoods which currently consists of approximately 165 households with an additional 48 units near completion. These funds will be used to make improvements to enhance the neighborhood and strengthen relationships between residents as well. They will identify resident advocates and develop work groups that will come together to complete projects for the vacant land, which includes the following: Develop a community garden (including fruit trees), Create a small park, which can include recreational space, seating and art. Develop an outdoor exercise area for outdoor yoga (exercise) during weather permitting months. Create a walking path. Establish pollinating spaces, plant flowers and trees. This project will benefit the residents of Smith Village/Clark Commons, in a number of ways, it will help offset the cost of vegetables, it will allow for them, space to relax in their neighborhood, and will help their overall mental well being. It will also give the residents a place to go for an opportunity to get to know their neighbors better. This will help create a sense of community which is a key factor in people feeling safe and comfortable in their neighborhoods.

History: The mission of Mott Community College is to provide high quality, accessible, and affordable educational opportunities and services that cultivate student success and individual development and improve the overall quality of life in a multicultural community

Account	Description	Amount
101 - 729 003 - 801 000	Clark Commons Garden and Park	\$25,000

Financial Implications:

American Rescue Plan Act funds must be fully expended by 12/31/26.

Budgeted Expenditure: Yes ☐ No ☒ **Please explain, if no:**
Pre-encumbered: Yes ☐ No ☒ **Requisition #:** N/A
Other Implications: No other implications are known at this time.
Staff Recommendation: Staff recommends approval of this resolution.

APPROVAL

Shelly Sparks-Green
Shelly Sparks-Green (Feb 7, 2024 11:11 EST)

Shelly Sparks-Green, Chief Resilience Officer

RESOLUTION NO.: 240025PRESENTED: FEB - 7 2024ADOPTED: FEB 12 2024

**RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO AWARD ARPA FUNDS
TO NEIGHBORHOOD ENGAGEMENT HUB TO SERVE AS THE FIDUCIARY FOR
CARRIAGE TOWN NEIGHBORHOOD ASSOCIATION IN RESPONDING TO IMPACTS OF
THE PANDEMIC ON
BLIGHT**

In 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all of the ARPA funding received, of which approximately \$40 million was obligated as "revenue replacement" on December 20, 2023;

City Administration recommends reallocating \$50,000 of ARPA funds, previously obligated for revenue replacement, to provide funding for the category of Neighborhood Improvement (\$13,735,000 total) consisting of \$9,660,000 to be funded, including \$1,210,000 for neighborhood cleanup to provide blight removal assistance to Flint communities. The administration recommends funding \$50,000 for the Neighborhood Engagement Hub to provide blight removal assistance to serve as the fiduciary for the Carriage Town Neighborhood Association.

Reallocated funds will be moved from Acct #101-287.000-963.000 as follows:

Account	Description	Amount
101-729 002-801 000	Carriage Town Structure Demo & Clean-Up	\$50,000

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-729 002-801 000 to Neighborhood Engagement Hub (Carriage Town Neighborhood Association) in the amount of \$50,000. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

For the City:

CLYDE D EDWARDS
CLYDE D EDWARDS (Feb 1, 2024 12:28 EST)

Clyde D. Edwards, City Administrator

For the City Council:

[Signature]

Approved as to Form:

[Signature]
William Kim (Feb 1, 2024 09:22 EST)
William Kim, City Attorney

Approved as to Finance:

Philly Moore
Phillip Moore (Feb 1, 2024 11:33 EST)
Phillip Moore, Chief Financial Officer

RESOLUTION STAFF REVIEW

Date: January 17, 2024

Agenda Item Title:

RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO AWARD ARPA FUNDS TO NEIGHBORHOOD ENGAGEMENT HUB TO SERVE AS THE FIDUCIARY FOR CARRIAGE TOWN NEIGHBORHOOD ASSOCIATION IN RESPONDING TO IMPACTS OF THE PANDEMIC ON BLIGHT

Prepared by: Latrese Brown, Community Liaison

Background/Summary of Proposed Action:

Carriage Town Neighborhood Association: *Funding request and purpose:* **Requesting \$50,000 for project to close open foundations and tear down burned houses funded through Neighborhood Engagement Hub as the fiduciary;** This project will occur within the Historic Carriage Town Neighborhood. At this time, only a few sub-standard structures remain in Carriage Town. The structural blight is primarily two fire-damaged structures and three basements from prior fire damage. The fire-damaged structures are on Garland near 5th Ave. and Grand Traverse near 5th Avenue. The open basements are located on Stone and Lyon Streets. These structures impact the quality of life for residents and visitors, especially because a few of the identified sites are near the Durant-Dort Carriage Factory and offices and Riverbank Park.

Project Activities: They plan to hire a contractor to remove three open and unsafe foundations left behind from structure fires and two half-burned-out structures, all located within the boundaries of Carriage Town. After removing the foundations, they would fill the void with aggregate and topsoil, plant grass seed/clover, and add minimal landscaping. The two burned-out structures would be leveled, and debris would be removed.

Project Outcomes: This project would remove the last major blight in Carriage Town. The area would be safer for residents and visitors. These sites could be potential lots for in-fill development to restore the neighborhood's density and provide attainable housing options and types of housing for Flint residents.

History: The Carriage Town Historic District's boundaries are the Flint River on the south, Fifth Avenue on the north, Begole Street and Atwood Stadium on the west, and North Saginaw Street on the east. This area is rich in Flint history. It is here that early Native Americans camped and Flint's first settler, Jacob Smith made his home in 1819. Carriage Town has been part of the MotorCities-Automobile National Heritage Area under the National Park Service since 1998. Carriage Town

Neighborhood Association was founded in 1982 when residents and business people united to protect and reclaim their deteriorating historic neighborhood. The Carriage Town Neighborhood Association's mission is "to revitalize Carriage Town as a desirable, quality residential neighborhood."

Account	Description	Amount
101-729 002-801 000	Carriage Town Structure Demo & Clean-Up	\$50,000

Financial Implications:

American Rescue Plan Act funds must be fully expended by 12/31/26.

Budgeted Expenditure: Yes ☐ No ☒ **Please explain, if no:**
Pre-encumbered: Yes ☐ No ☒ **Requisition #:** N/A
Other Implications: No other implications are known at this time.
Staff Recommendation: Staff recommends approval of this resolution.

APPROVAL Shelly Sparks-Green
Shelly Sparks-Green (Feb 1, 2024 12:23 EST)
Shelly Sparks-Green, Chief Resilience Officer



240027

RESOLUTION NO.: _____

PRESENTED: FEB - 7 2024

ADOPTED: FEB 12 2024

**RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO THE
LEAD-BASED PAINT HAZARD CONTROL GRANT MATCHING FUNDS**

In 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all of the ARPA funding received, of which approximately \$40 million was obligated as "revenue replacement;"

City Administration recommends reallocating \$252,080.00 of ARPA funds, previously obligated for revenue replacement, to provide funding for match on the 2021 Lead-Based Paint and Hazard Control grant, abide by the terms and conditions of the HUD grant, authorize the use of ARPA funds in the amount of \$252,080.00 for the period of November 15, 2021, the date of the adopted ARPA allocation plan, through May 15, 2025, the end of the 2021 Lead Based Paint and Hazard Control grant.

Reallocated funds will be moved from 101-287.000-963.000 as follows:

Fund	Account Name / Grant Code	Amount
Professional Services	296-171.530-801.000 FHUD-LBPHC21	\$252,080.00

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-729.002-801.000 to the Lead-Based Paint Hazard Control Match. Based on review and validation of appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

For the City:

CLYDE D EDWARDS
CLYDE D EDWARDS (Jan 30, 2024 17:00 EST)

Clyde D. Edwards, City Administrator

For the City Council:

[Signature]

Approved as to Form:

[Signature]
William Kim (Jan 30, 2024 12:55 EST)

William Kim, City Attorney

Approved as to Finance:

Phillip Moore
Phillip Moore (Jan 30, 2024 13:22 EST)

Phillip Moore, Chief Financial Officer

RESOLUTION STAFF REVIEW

Date: 01/18/2024

Agenda Item Title: RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO THE LEAD-BASED PAINT HAZARD CONTROL GRANT MATCHING FUNDS

Prepared by: Michael O.D. Carpenter - Lead-Based Paint Hazard Control Program Manager

Background/Summary of Proposed Action:

Use of ARPA funds, previously obligated for revenue replacement, to provide funding requested in the amount of \$252,080.00 from the Neighborhood Improvement section of the allocation plan adopted by council on 10/24/2022 in resolution 220464.1. The contingency portion of ARPA included an allocation of \$5,000,000; of the \$5,000,000, \$4,500,000 remains. Ernst & Young, managing partner for this grant, recognizes this as eligible funding.

Funding is needed due to the loss of CDBG match funding in the second (2021) Lead Based Paint and Hazard Control grant meant for lead abatement of houses within the city. Originally, CDBG was written into the grant award as the match partner, however, the City was not awarded those matching funds. This funding will fill that gap.

Financial Implications:

American Rescue Plan Act funds must be fully expended by 12/31/26.

Budgeted Expenditure:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Please explain, if no:
Pre-encumbered:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Requisition #: <u>N/A</u>
<u>Other Implications:</u>	No other implications are known at this time.	
<u>Staff Recommendation:</u>	Staff recommends approval of this resolution.	

APPROVAL Shelly Sparks-Green
Shelly Sparks-Green (Jan 30, 2024 21:50 EST)
Shelly Sparks-Green, Chief Resilience Officer



RESOLUTION NO.: 240028

PRESENTED: FEB - 7 2024

ADOPTED: FEB 12 2024

RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO DISABILITY NETWORK \$275,000

In 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all ARPA funding received, of which approximately \$40 million was obligated as “revenue replacement;”

The City Administration recommends reallocating \$275,000 of ARPA funds, previously obligated for revenue replacement, to provide funding to The Disability Network for leveraging existing community investment, infrastructure and expertise to sustainably provide community resources and supports at The Disability Network for generations of Flint’s underserved, marginalized and historically high population of people with disabilities whose health and independence were disproportionately negatively impacted by COVID (denied healthcare, trapped in nursing homes, delayed vaccines, etc.).

Reallocated funds will be moved from [FUND #] as follows:

Account	Description	Amount
101-612.009-801.000	Disability Network to sustain services and provide resources	\$275,000

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-612.009-801.000 to the Disability Network Center in the amount of \$275,000. Based on review and validation of the appropriate fund use by the City’s compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

For the City:


Clyde Edwards (Feb 2, 2024 07:50 EST)

Clyde D. Edwards, City Administrator

For the City Council:




Approved as to Form:


William Kim (Feb 1, 2024 14:31 EST)

William Kim, City Attorney

Approved as to Finance:


Phillip Moore (Feb 1, 2024 16:14 EST)

Phillip Moore, Chief Financial Officer

RESOLUTION STAFF REVIEW

Date: 1/29/2024

Agenda Item Title:

RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO DISABILITY NETWORK \$275,000

Prepared by: Shelly Sparks-Green

Background/Summary of Proposed Action:

The Disability Network (TDN) is a 30-year-old, nationally recognized disability organization that is run by, led by, and governed by people with disabilities. TDN serves as a catalyst for personal and social change to empower persons with disabilities to reach and maintain the highest level of independence to which each aspires. TDN focuses on services and systems advocacy in healthcare, employment, education, housing, transportation and technology and inclusion for the 86,000 residents with disabilities in Genesee County.

TDN has struggled for the past decade with maintaining an accessible community facility to serve the rapidly growing population of people with disabilities in Flint due to the Flint Water Crisis who were disproportionately impacted by COVID. TDN was approached by and worked with local, state, and federal government agencies to assist with vaccine distribution and supports but were limited due to our building. One of the factors has been the physical location, dimensions, and rapid deteriorations of TDN's current leased facility at the Dort Mall. Our current facility limits options for safe service delivery, innovation of new services, community engagement, partnerships, and diversification of long-term sustainable revenues.

Our current location has numerous challenges:

- Limited accessibility for people with disabilities using public transportation (bus stop is over 200 yards away across a dangerous, broken up parking lot)
- Lack of safe, usable office space for service delivery space in current offices due to design limitations.
- General difficulty in finding the location. TDN office is tucked in the back-northwest corner of the Dort Mall business annex behind a dumpster and closed Subway. No other business or nonprofit operates in the business annex to draw additional activity.

With support of MTA and the Mott Foundation, TDN purchased a building for \$1 on MTA's Transportation Campus building (former \$20M state-of-art Baker College Transportation Center) on the corner of Lapeer and Dort with plans to convert the space to our accessible community impact forever TDN home. The renovated building will increase access to critical resources and supports for healthcare and independence for people with disabilities and provide collaborative community trainings on disability awareness, accommodations, and bias to remove systemic barriers in healthcare, employment and community. In efforts to put a spotlight on the disability

community and disability pride, the new building will be named after longtime local, state and national disability leader Mike Zelley who passed away in 2022.

The Mott Foundation will match funds up to \$250,000 for the required \$500,000 renovation project. TDN has been awarded over \$2M in grants, demonstrated strong fiscal controls and decades of experience in Federal rules and regulations (2CFR 200).

Note: Only 2.9% of grant and research funds go to programs serving people with disabilities (Foundation Center).

Account	Description	Amount
101-612.009-801.000	Disability Network to sustain services and provide resources	\$275,000

Financial Implications:

American Rescue Plan Act funds must be fully expended by 12/31/26.

Budgeted Expenditure: Yes ☐ No ☒ **Please explain, if no:**
Pre-encumbered: Yes ☐ No ☒ **Requisition #:** N/A
Other Implications: No other implications are known at this time.
Staff Recommendation: Staff recommend approval of this resolution.

APPROVAL Shelly Sparks-Green
Shelly Sparks-Green (Feb 1, 2024 18:26 EST)
Shelly Sparks-Green, Chief Resilience Officer



RESOLUTION NO.: 240029

PRESENTED: FEB - 7 2024

ADOPTED: FEB 12 2024

RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS FOR PUBLIC HEALTH TO THE SALVATION ARMY \$650,000

In 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all of the ARPA funding received, of which approximately \$40 million was obligated as "revenue replacement;"

The City Administration recommends reallocating \$650,000 of ARPA funds, previously obligated for revenue replacement, to provide funding for The Salvation Army seeks support to establish a 50-bed medical respite program at Hurley's Dutcher Center. Medical Respite is a short-term specialized program focused on individuals who are homeless, imminently homeless, and/or lack a stable recovery environment needing recuperative services.

Reallocated funds will be moved from [FUND #] as follows:

Account	Account Name / Grant Code	Amount
101-612.009-801.000	The Salvation Army	\$650,000

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-612.009-801.000 to The Salvation Army in the amount of \$650,000. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

For the City:



Clyde Edwards (Feb 2, 2024 07:50 EST)

Clyde D. Edwards, City Administrator

For the City Council:




Approved as to Form:


William Kim (Feb 1, 2024 14:29 EST)

William Kim, City Attorney

Approved as to Finance:


Phillip Moore (Feb 1, 2024 16:13 EST)

Phillip Moore, Chief Financial Officer

RESOLUTION STAFF REVIEW

Date: 1/29/2024

Agenda Item Title:

RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO SALVATION ARMY
\$650,000

Prepared by: Shelly Sparks-Green

Background/Summary of Proposed Action:

The population of Flint is among the poorest and least healthy in the state, and many of the most vulnerable are the roughly 4,000 people experiencing homelessness. Homeless people are in poorer health and have higher mortality rates than those with stable housing. Homeless individuals are at increased risk of infection with COVID-19 due to lack of safe housing conditions in shelter and drop-in facilities. The homeless population infected with COVID has a higher frequency of hospitalization and readmissions, and longer lengths of stay compared with the general population.

For homeless persons who become hospitalized, there are significant challenges in discharge planning and recovery. Basic requirements for recuperation, such as a warm, clean, and safe place to rest and healthy food, may not be available. Homeless shelters offer a place to sleep, but do not provide space during the day, and are not equipped to handle residents' medical needs. Without stable housing, it's difficult to arrange for the type of follow-up care that a home health nurse or trained family member could provide. Patients either stay in the hospital longer than would otherwise be necessary, or are discharged to the streets, and are more likely to end up back in the hospital.

The Salvation Army seeks support to establish a 50-bed medical respite program at Hurley's Dutcher Center. Medical Respite is a short-term specialized program focused on individuals who are homeless, imminently homeless, and/or lack a stable recovery environment needing recuperative services. Medical Respite provides specialized care for recuperation, medication and discharge compliance, primary care physician engagement, self-care, coordination of care, and advocacy, providing a safe place to recover with medical monitoring and supportive services. Medical Respite reduces hospitalizations or shortens the length of stay, reduces readmissions, and improves health, access to care, and social determinates of health outcomes.

We have secured a 30-year lease on the Dutcher Building on the Hurley Medical Center Campus for \$1.00 per year. We have also secured, since submitting our application for this funding, 2 million dollars from MDHHS. We are currently continuing to meet with area partners and funders to ensure we will serve the City of Flint residents for many years to come.

Account	Description	Amount
101-612.009-801.000	The Salvation Army	650,000

Financial Implications:

American Rescue Plan Act funds must be fully expended by 12/31/26.

Budgeted Expenditure: Yes ☐ No ☒ **Please explain, if no:**
Pre-encumbered: Yes ☐ No ☒ **Requisition #:** N/A
Other Implications: No other implications are known at this time.
Staff Recommendation: Staff recommend approval of this resolution.

APPROVAL Shelly Sparks-Green
Shelly Sparks-Green (Feb 1, 2024 18:27 EST)
Shelly Sparks-Green, Chief Resilience Officer



RESOLUTION NO.: 240030

PRESENTED: FEB - 7 2024

ADOPTED: FEB 12 2024

RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO DISABILITY NETWORK TO PERFORM SENIOR AND DISABLED HOME REPAIR

In 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all the ARPA funding received, of which approximately \$40 million was obligated as “revenue replacement;”

City Administration recommends \$1,000,000 of ARPA funds, previously obligated for revenue replacement, to provide funding for City Administration recommends reallocating funding up to 1,000,000 to the Disability Network to provide home repair resources to Senior residents age 55 and older who were the most impacted during the pandemic with disabilities and/or not able to return to work because illness.

According to the City of Flint ARPA plan, the desired outcomes for this category are:

- Decreased blighted structures.
- Decrease migration out of Flint.
- Increased property values.
- More diverse housing options.

Reallocated funds will be moved from account number 101-287.000-963.000 as follows:

Account	Description	Amount
101-729.008-801.000	Senior and Disabled Home Repair	\$1,000,000

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary, **including executing any necessary agreements**, to appropriate funding from the funding source account #101-729.008-801.000 to the Disability Network Center in the amount of \$1,000,000. Based on review and validation of the appropriate fund use by the **City’s compliance firm**, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

For the City:

CLYDE D EDWARDS
CLYDE D EDWARDS (Feb 1, 2024 11:31 EST)

Clyde D. Edwards, City Administrator

For the City Council:



Approved as to Form:

William Kim
William Kim (Jan 31, 2024 13:21 EST)

William Kim, City Attorney

Approved as to Finance:

Phillip Moore
Phillip Moore (Feb 1, 2024 08:38 EST)

Phillip Moore, Chief Financial Officer

RESOLUTION STAFF REVIEW

Date: January 22, 2024

Agenda Item Title:

RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO DISABILITY NETWORK TO PERFORM SENIOR AND DISABLED HOME REPAIR

Prepared by:

Latrese Brown, Community Liaison

Background/Summary of Proposed Action:

The Disability Network: *Project and Purpose: Requesting \$1,000,000 (\$15,000 per household)* for home repair for residents 55 and older who are considered disabled and cannot return to work. Funding for home repair is aimed at improving the safety and accessibility of homes for elderly and disabled residents. The repairs covered under this funding may include fixing electrical and plumbing issues, installing wheelchair ramps, modifying bathrooms and kitchens, and repairing roofs and foundations. The program is being funded through ARPA funds and is being administered by The Disability Network.

For residents to qualify for funding, they must have proof of disability, receive a pension, and cannot work due to sickness or disability. In addition, to be eligible for this grant the homeowner needs to have been in their house for at least one (1) year, be considered disabled through the state, and must provide proof of disability, and be in good standing with the City of Flint (e.g. water bills and property taxes paid). Residents who meet the eligibility criteria can apply for funding through the Disability Network's application process.

History: The Disability Network (TDN) is a nonprofit center for independent living that partners with people with disabilities so they can live as independently in the community as possible. Since 1992, TDN has worked with thousands of individuals in the areas of independent living skills development, information and referral, peer counseling, youth, and adult transitional living, and advocacy. TDN is a Center for Independent Living serving individuals in the Flint & Genesee County area. Their mission is to revolutionize communities to be inclusive and accepting, where all people thrive in the quality of life they create.

Account	Description	Amount
101-729.008-801.000	Senior and Disabled Home Repair	\$1,000,000

Financial Implications:

American Rescue Plan Act funds must be fully expended by 12/31/26.

Budgeted Expenditure: Yes ☐ No ☒ **Please explain, if no:**
Pre-encumbered: Yes ☐ No ☒ **Requisition #:** N/A
Other Implications: No other implications are known at this time.
Staff Recommendation: Staff recommends approval of this resolution.

APPROVAL Shelly Sparks-Green
Shelly Sparks-Green (Feb 1, 2024 08:48 EST)
Shelly Sparks-Green, Chief Resilience Officer



RESOLUTION NO.: 240031
PRESENTED: FEB - 7 2024
ADOPTED: FEB 12 2024

**RESOLUTION AUTHORIZING A BUDGET AMENDMENT FOR THE CITY OF FLINT
POLICE DEPARTMENT**

BY THE CITY ADMINISTRATOR:

The Flint Police Department wishes to amend its FY 2024 budget line item in the 265 Drug Law Enforcement Fund to cover needed Police and Fire Department training complex; and

In accordance with Budget Ordinance #3856 adopted 1-25-15, budget amendments more than \$25,000 shall be submitted to City Council for its approval; and

The Flint Police Department is requesting the authorization to appropriate an additional \$257,655.00 budget to professional service expenses in account 265-310.206-801.000

Account Number	Account Name	Amount
265-310.206-801.000	Professional Service	\$257,655.00

IT IS RESOLVED upon City Council's approval, that the appropriate City officials, are hereby authorized to do all things necessary to amend the FY24 budget of the City of Flint to appropriate an additional \$257,655.00 in the Flint Police Department equipment account.

APPROVED AS TO FORM:


William Kim (Jan 29, 2024 17:17 EST)
William Kim, Chief Legal Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Jan 30, 2024 11:27 EST)
Clyde Edwards, City Administrator

APPROVED AS TO FINANCE:


Phillip Moore (Jan 30, 2024 10:22 EST)
Phillip Moore, Chief Financial Officer

APPROVED BY CITY COUNCIL:





CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 01/29/2024

BID/PROPOSAL#

AGENDA ITEM TITLE: RESOLUTION AUTHORIZING AN FY2024 BUDGET AMENDMENT FOR THE CITY OF FLINT POLICE DEPARTMENT

PREPARED BY: Angela Amerman Finance/Police

VENDOR NAME: HUBBLE, ROTH & CLARK INC.

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Flint Police Department is requesting a Budget Amendment to their FY24 Budget for needed Police and Fire training complex. The funds would come from the 265 Drug Law Enforcement Fund.

FINANCIAL IMPLICATIONS: Reduction in Fund Balance

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN: The need was determined after the FY24 budget was adopted.

Dept.	Name of Account	Account Number	Grant Code	Amount
Police	Professional Services	26-310.206-801.000		\$257,655.00
		FY24 GRAND TOTAL		\$257,655.00

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO:

ACCOUNTING APPROVAL: Angela Amerman Date: _____
Angela Amerman (Jan 29, 2024 16:05 EST)

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐
(If yes, please indicate how many years for the contract) 2 YEARS

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Terence Green
Terence Green (Jan 29, 2024 17:10 EST)
(Terence Green, Police Chief)



RESOLUTION NO.:

240032

PRESENTED:

FEB - 7 2024

ADOPTED:

FEB 12 2024

MIDEAL CONTRACT #00885

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO HUBBELL, ROTH & CLARK, INC FOR PRELIMINARY & CONCEPTUAL DESIGN OF
THE FLINT FIRE AND POLICE DEPARTMENT TRAINING COMPLEX**

WHEREAS, The City of Flint Police and Fire Departments utilized the State of Michigan's MIDEAL contract #00885 for Hubbell, Roth & Clark, Inc. for the conceptual and preliminary design as well as the construction document design of a new Police and Fire Department Training Complex.

WHEREAS, The new training complex will be home to a state-of-the-art gun range as well as a fire training and response facility. This new complex will provide additional safety for residents and businesses within the city, as well as support fire and police recruitment, training and retaining efforts making public safety for the City more effective. This complex can also become a revenue generator to invite outside law enforcement and fire response teams' growth opportunities, as there is a lack of a complex of this nature in any close geographical proximity.

WHEREAS, Hubbell, Roth & Clark will work with both Department's teams to ensure conceptual and schematic design of this project as well as the design for the bid process of the construction of these facilities. This contract is to be funded by both the Police and Fire Departments.

The Funds will come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
101-337.000-976.000	FIRE BUILDING ADDITIONS & IMPROVEMENTS	\$266,500.00
265-310.206-801.000	POLICE PROFESSIONAL SERVICES	\$257,655.00
	FY24 GRAND TOTAL	\$ 524,155.00


IT IS RESOLVED, That the Appropriate City Officials, upon City Council's approval, are hereby authorized to enter into a contract with Hubbell, Roth & Clark, Inc. to provide preliminary & conceptual design of the Flint Police and Fire Department(s) training complex in an amount not-to-exceed \$524,155.00 for FY24 (07/01/23-06/30/24).

APPROVED AS TO FORM:


William Kim (Jan 30, 2024 10:21 EST)

William Kim, City Attorney

APPROVED AS TO FINANCE:


Phillip Moore (Jan 30, 2024 10:15 EST)

Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:


CLYDE D EDWARDS (Jan 30, 2024 11:26 EST)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:



APPROVED AS TO PURCHASING:



Lauren Rowley, Purchasing Manager



CITY OF FLINT

STAFF REVIEW FORM

DATE: January 25, 2024

BID/PROPOSAL#

AGENDA ITEM TITLE: Flint Fire and Police Department Training Complex Design and Construction

PREPARED BY: Karen Shim, Fire Department

VENDOR NAME: Hubbell, Roth & Clark Consulting Engineers

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Flint Fire Department is requesting approval of a purchase order in the amount of \$266,500.00 to Hubbell, Roth and Clark Consulting Engineers (HRC), a MiDeal Contract #00885 to begin Phase I Schematic Design and Phase II Construction Document Design as outlined in the Request for Proposal dated 11/6/2023 (HRC Job No. 20230821) to create the joint Fire and Police Training Facility Complex located at 4309 Industrial Avenue (formerly Flint Fire Station #4).

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
FIRE	Building Additions & Improvements	101-337.000-976.000		\$266,500.00
		FY24 GRAND TOTAL		\$266,500.00

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 240008161

ACCOUNTING APPROVAL: Karen Shim Date: 1/25/2024

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

(If yes, please indicate how many years for the contract) _____ YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1:

BUDGET YEAR 2:

BUDGET YEAR 3:



CITY OF FLINT

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: _____

Theron S. Wiggins
Theron S. Wiggins (2015-2017)

Theron S. Wiggins, Fire Chief



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 01/25/2024

BID/PROPOSAL#: MI DEAL CONTRACT #00885

AGENDA ITEM TITLE: FIRE AND POLICE DEPARTMENT TRAINING COMPLEX

PREPARED BY: Candice Smith - Police Department

VENDOR NAME: HUBBLE, ROTH & CLARK INC.

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Police Department is requesting the approval for a Purchase Order in the amount of \$257,655.00 to Hubble, Roth and Clark for a proposed Fire and Police Training Complex. The City of Flint Fire and Police Departments wish to create a joint training facility complex located around Fire Station #4, northwest of the former Buick City complex. This proposal is to include renovations/additions to the existing building and construction of a new training building to include meeting/training rooms, bathrooms, shooting range, possible substation, training tower/controlled burn structure and such other civil improvements as needed. These funds will be coming from the Police Department's 265 Fund.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Police	Professional Services	265-310.206-801.000		\$257,655.00
		FY-24 GRAND TOTAL		\$257,655.00

PRE-ENCUMBERED? YES ☐ NO ☒ **REQUISITION NO:** 24-0008161

ACCOUNTING APPROVAL: Candice Smith
Candice Smith (Jan 25, 2024 14:51 EST) **Date:** _____

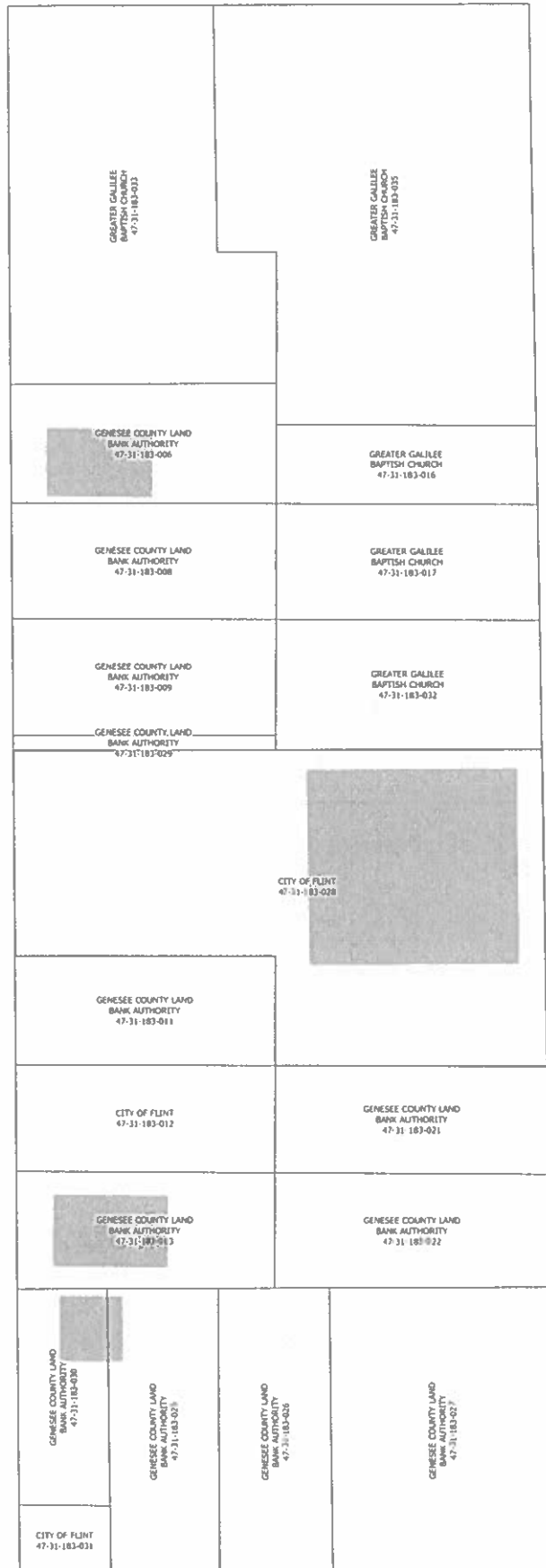
WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

OTHER IMPLICATIONS (i.e., collective bargaining): NONE

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Terence Green
Terence Green (Jan 25, 2024 14:58 EST)
(Terence Green - Chief of Police)

Fire Training Center



City Parcels

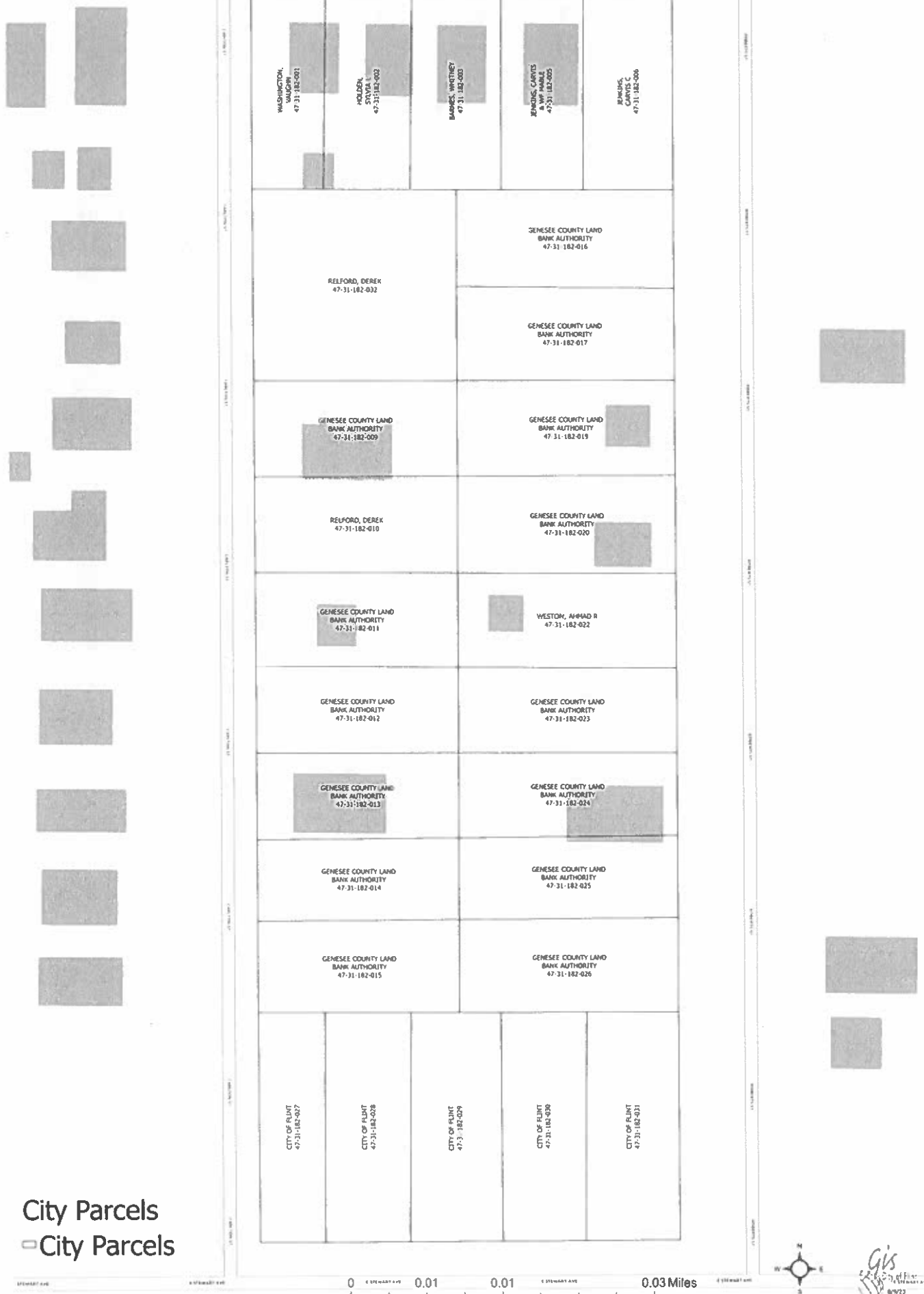
Fire Building Parcel

Parcels



City of Flint
6/9/22

Police Shooting Range





November 6, 2023

City of Flint Fire Station #1
310 E. 5th Street
City of Flint, MI 48502

Attn: Chief Theron Wiggins, Flint Fire Chief
Building Official

Re: Request for Proposal
Flint Fire and Police Department Training Complex
Preliminary/Conceptual Design and Construction Document Design

HRC Job No. 20230821
MiDEAL Contract #00885

Dear Chief Wiggins:

In accordance with your request, Hubbell, Roth & Clark, Inc. (HRC) is pleased to provide this proposal for Design Engineering of the proposed Joint Fire and Police Department Training Complex, located on City owned parcels around the existing abandoned Fire Station at 4221 Industrial Avenue. HRC is excited to include Redstone Architects, Inc., a nationally recognized leader in law enforcement and fire station designs, as a subconsultant.

Initial concept drawings, prepared by Gazall, Lewis & Associates, as well as our October 10, 2023 site visit, will be used as the starting point for design. We are proposing two (2) Design Phases:

- **Phase 1** – Preliminary and conceptual design phase during which Police and Fire personnel will provide feedback about their departments' wants and needs for the facility. Additionally, a preliminary cost estimate will be developed for budgeting purposes.
- **Phase 2** – Construction Document Design phase where construction documents will be created which the City will use to obtain competitive construction quotes from qualified contractors.

Project Understanding:

The City of Flint Fire and Police Departments wish to create a joint training facility complex located at and around the abandoned Fire Station #4, northwest of the former Buick City complex at Industrial and Stewart Avenues. Preliminary site improvements could include:

- Renovations/addition to the 1960's era Fire Station #4 to accommodate training rooms, toilet and shower facilities, offices, storage and possible third party EMS vehicle staging.
- Construction of a new Police Training Building to include meeting/training rooms, toilet facilities, shooting range, storage and a possible police substation.
 - The police training facility is intended to be designed such that it could be "rented" to third party organizations for training.
- Construct a new Fire/Police training tower/controlled burn structure.
- Site civil improvements such as: screening walls, security fencing & gates, storm water management, sanitary and watermain improvements, site lighting, parking lots/paved surfaces, access drives, etc.
- Possible elimination of Roberts Street right-of-way to provide a secure site with no thru public traffic.
- Possible emergency generator backup for both buildings.

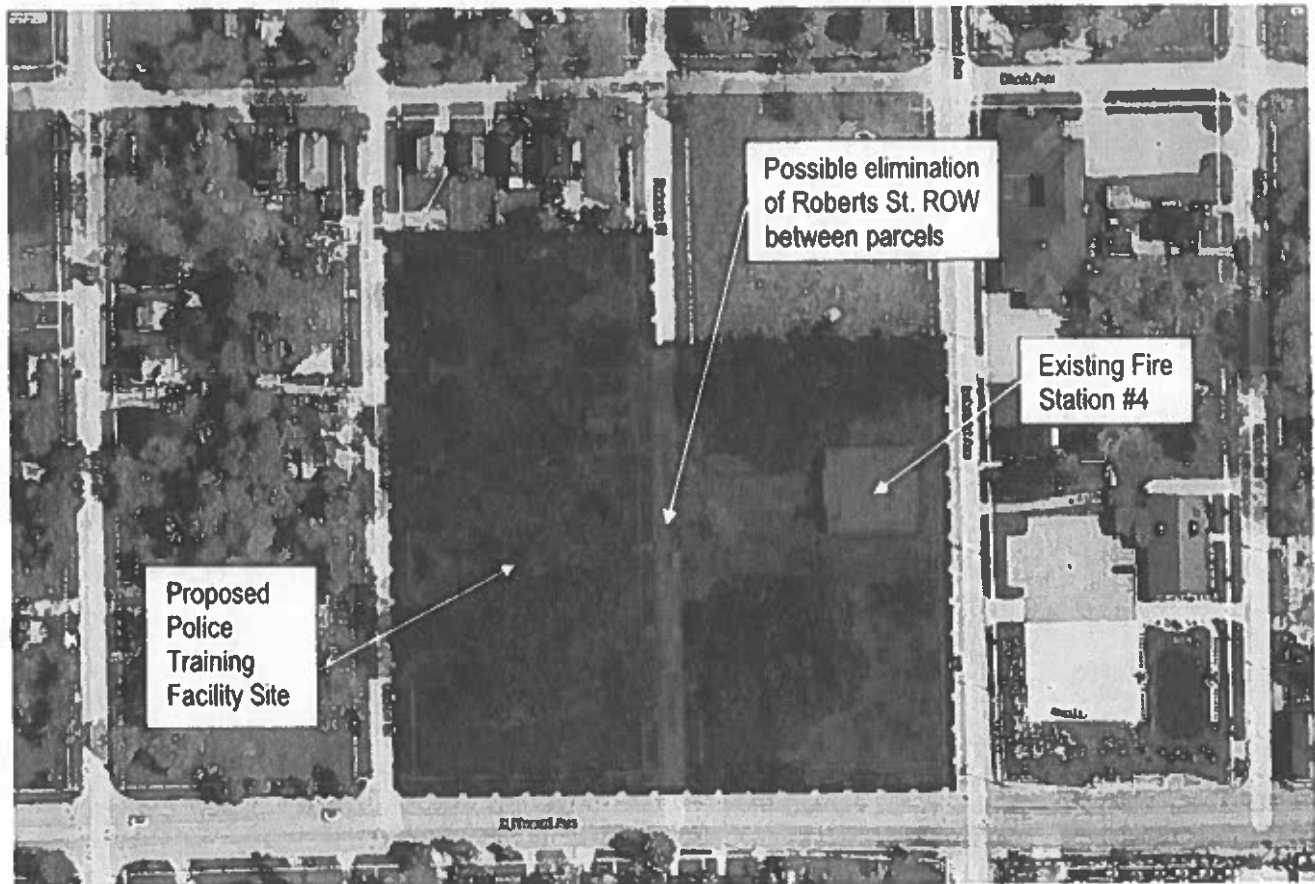


Figure 1: Proposed Site Location

Scope of Services:

HRC will provide the following Professional Design Services for this project:

Phase I – Schematic Design

1. Needs Assessment Questionnaire – Project stakeholders will participate in a Needs Assessment Questionnaire that will be distributed to gather relevant information for incorporation into the concept plans.
2. Needs Assessment Meeting with City Staff – The HRC Team and City staff will meet to review the Questionnaire and determine basic spatial needs and space/task adjacency relationships for both renovation and new plan components. The Team will also visit the existing Fire Station #4 to document existing conditions and collect reference photographs and information.
3. Floor Plan Options – The HRC Team will provide up to (3) site & building plan option sketches for each building based on the information established in the Needs Assessment document and meeting.
4. Develop Preliminary Construction Cost Estimate (with Contingency) for budgetary purposes.

5. **1st Review Discussion Meeting** – The HRC Team will review Conceptual Plan Options with City Staff in order to finalize proposed improvements and present Preliminary Construction Cost Estimate. At this meeting HRC will assist City staff with value engineering efforts to make sure the cost of the project aligns with your budgetary constraints.
6. Provide finalized conceptual site & building plans, exterior elevations and color 2-D renderings based on feedback from review meeting.
7. Update Preliminary Construction Cost Estimate (with Contingency) for budgetary purposes.
8. **2nd Review Discussion Meeting** – The HRC Team will meet with City Staff to discuss final conceptual plan and Updated Preliminary Construction Cost Estimate. At this meeting HRC will assist City staff with value engineering efforts to make sure the cost of the project aligns with your budgetary constraints.
9. The following efforts will be completed in conjunction with the above listed tasks:
 - a. Complete hazardous materials survey of existing Fire Station, to include both lead and asbestos inventory. The survey will be performed by a qualified Third-Party Testing Agency as a subconsultant to HRC.
 - b. Obtain Soil Borings for the proposed site(s) which will be used to determine and evaluate the general subsurface conditions at the site and to develop related foundation recommendations for the support of the proposed structures and construction considerations as they relate to the proposed project.
 - c. Complete a site topographic/boundary survey to include:
 - i. Locate property monuments/corners, structure drops, limited laser scanning, easement, and right-of-way establishment.
 - ii. Create existing parcels boundary drawing.
 - iii. Create exhibit for road vacation, if needed.
 - iv. Create legal description and documents for combination of City owned parcels.
 - d. Contact manufacturers of prefabricated Training Tower Structures and engage them in preliminary planning efforts.
 - e. Initial electrical and gas coordination with DTE/Consumers.
 - f. As needed, discuss project objectives with Zoning Board of Appeals, City Engineering Staff, Building Department, Site Plan Review process.

Phase II – Construction Document Design

1. Includes attendance at up to six (6) meetings:
 - a. Kick off Meeting to start Phase II.
 - b. Interior Design Review Meeting.
 - c. If requested, conduct one (1) presentation to City Staff and/or Council.
 - d. Hold Design Review Meetings at the 50% and 90% Level (for Phase II).
 - e. Conduct one (1) public outreach meeting.
2. Develop Concept Documents into complete set of Construction Bid Plans & Specifications to include: demolition and site clearing, site civil, landscape design, architectural building design, firing range design, structural, electrical, mechanical/plumbing, water service lead, storm, security, sanitary and fire suppression.

3. Provide interior and exterior finish selections & interior design.
4. Develop bid package for Training Tower Structure.
5. Provide updated cost estimates for discussion at Phase II 50% and 95% review meetings.
6. Submit plans for ZBA (if required), building department and site plan review processes.
7. If needed, assist with vacation of a portion of Roberts Street ROW between E. Stewart and Black Ave.
8. Assist Owner with Bidding, including attendance at Pre-Bid meeting, responding to contractor clarification questions, issuing an addendum (as needed), evaluation of bidder qualifications, bid tab creation, unit pricing check, and verification of contractor references.

Clarifications:

HRC includes this section so as to clarify the expectations both for the Owner and HRC.

1. HRC has included provisions for providing colored 2-D renderings of the proposed building(s). 3-D renderings and additional views are able to be provided for an additional fee if desired.
2. Our effort does not include a circulation or traffic impact study or other traffic related studies or data collection.
3. It is our understanding that public comment on the proposed Fire Station is not required as part of Phase I.
4. Our effort for combining of parcels is based on City ownership of all parcels and will not require assessment or fee take of any adjacent parcels or additional right-of-way needs.
5. The Training Tower Structure is assumed to be a shipping container style structure to be designed and manufactured by others. As part of our scope, we would provide coordination for any necessary foundations and utilities.
6. It is assumed that Fire Station 4 is in a condition that will allow for its' remodeling. Services related to demolishing and rebuilding this building are not included in the scope of this proposal.
7. Construction Administration services are not being provided as part of this scope of work. In order to better accommodate the exact construction work scope planned, a separate Construction Administration proposal will be provided, if requested, once the design documents and bidding phases of work are complete.
8. It is assumed that the existing site utilities are of the appropriate size and condition to supply the new building(s), i.e., sanitary, water, gas, electrical and voice/data. If changes to City owned mainline infrastructure are required, HRC will provide an additional proposal for these design efforts.
9. Our scope does not include additional meetings beyond what is noted above. Attendance at ZBA, Council, and other meetings related to Site Plan Review process are not included in our scope but can be provided as an additional service if desired.

Fee:

The Lump Sum Fees associated with the Scope of Work outlined in this Proposal are broken down below:

Phase I – Schematic Design

Task 1 – Needs Assessment, Meetings, Project Admin & Utility Coordination	\$ 32,980.00
Task 2 – Topographic Survey, Geotech Investigation & Fire Station #4 Hazardous Materials Survey	\$ 34,070.00
Task 3 – Preliminary Site Plan, Building Concept Plans and Cost Estimates	\$ 56,240.00
Subtotal Phase I	\$ 123,290.00

Phase II – Construction Document Design

Task 4 – Progress Meetings (6), Project Administration & Construction Cost Estimates	\$ 29,830.00
Task 5 – Site Civil, Security, Fencing & Roberts Street ROW Abandonment	\$ 99,880.00
Task 6 – Fire Station #4 Remod, New Police Training Facility & Assistance with Training Tower	\$ 238,950.00
Task 7 – ZBA, Building Department and Site Plan Approval Process	\$ 15,030.00
Task 8 – Construction Bidding Assistance	\$ 8,330.00
Subtotal Phase II	\$ 392,020.00

Total Lump Sum Fee for Professional Engineering Services **\$ 515,310.00**

Thank you very much for the opportunity to work with you on this important project. Should you have any questions regarding this Proposal, or require any additional information, please do not hesitate to contact the undersigned.

Very truly yours,

HUBBELL, ROTH & CLARK, INC.



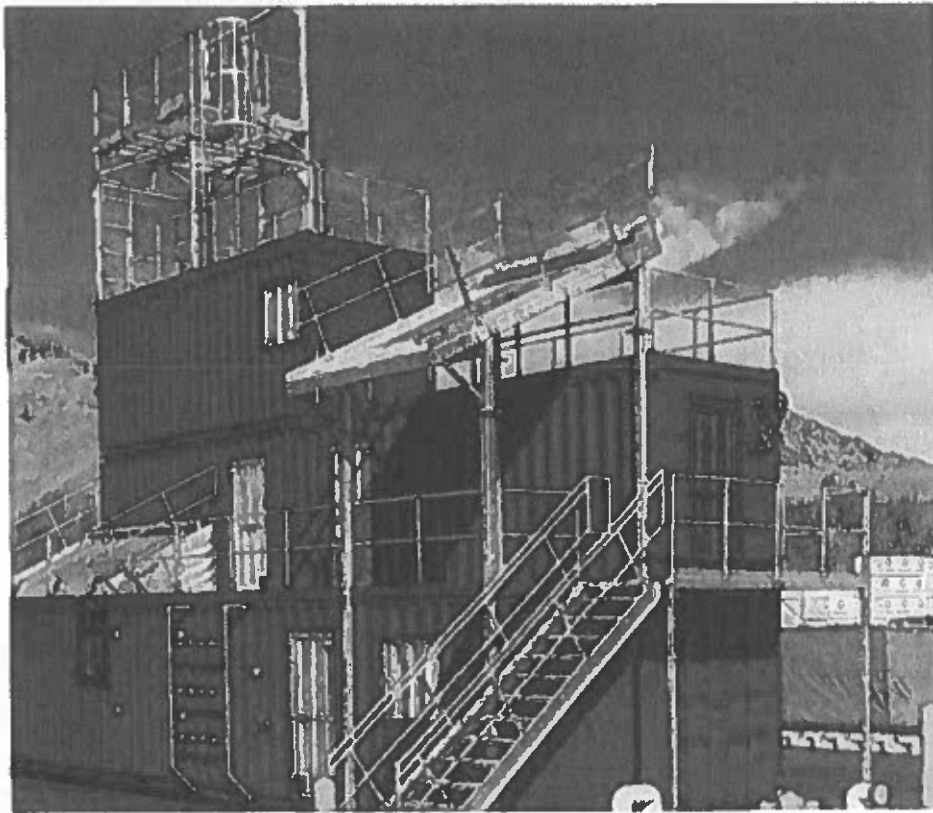
Roland N. Alix, P.E.
Principal / Vice President



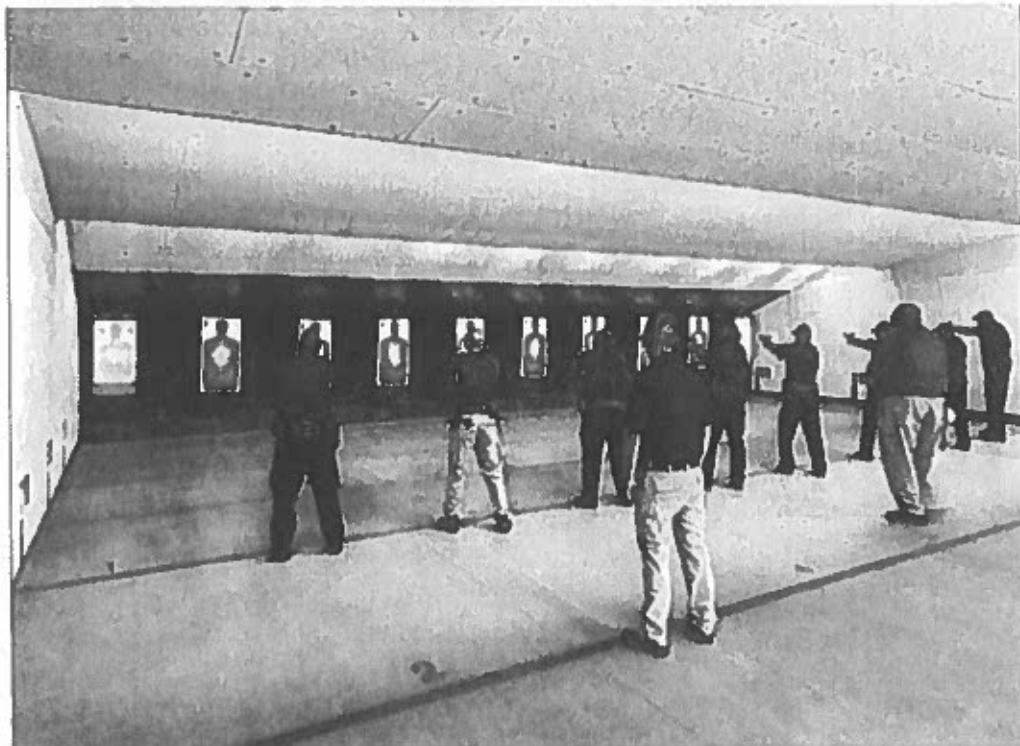
Adrianna Melchior, AIA, LEED AP
Associate

Attachment: Redstone Architects Firm Profile
HRC Terms and Conditions

pc: HRC; File
City of Flint; R. Dixon, J. Antcliff



Example Training Tower Structure Image



Example Shooting Range Image



REDSTONE ARCHITECTS INC.

Specialists in Law Enforcement, Justice, and Public Safety Architecture

ESTABLISHED 1937



Redstone Architects: Firm Overview

October 31, 2023

City of Flint, MI

REDSTONE ARCHITECTS FIRM PROFILE



Redstone Architects, Inc.
Public Safety -- Police -- Fire -- Justice

A Michigan S-Corporation
E.I.N. 38-1618558

30700 Telegraph Road, Suite 1677
Bingham Farms, MI 48025
Telephone: (248) 418-0990
Facsimile: (248) 418-0999

Email: dredstone@redstonearchitects.com
Website: www.redstonearchitects.com

Authorized Representative: Daniel A. Redstone, FAIA,
NCARB, LEED AP, President and CEO

Overview

For 80 years, the firm has understood the importance of providing design solutions that embrace functionality and client needs, as well as pleasing and appropriate aesthetics. We provide strong design leadership and technical expertise in a world where change is occurring at breakneck speed. We emphasize the importance of satisfying all of our clients' needs, including security, functionality & workflow, quality, sustainability, aesthetics, and budget.

The firm maintains open communications with our clients throughout our engagement, helping to insure a successful Project. We listen to our clients and to their users. Your buildings and facilities are a result of collaborate effort.

The firm was established in 1937, and was incorporated in Michigan in January, 1960. Daniel Redstone, FAIA, joined the firm in 1967, became President in 1987, and has been Chairman and Chief Executive Officer since 1996.

We specialize in public safety, law enforcement, justice and municipal projects. We offer a full range of traditional architectural and professional services, including master planning, programming and schematic design, as well as non-traditional consulting services such as strategic planning and financial planning.

Our firm has become an expert in its field by developing a thorough understanding of the specialized, operational needs of our clients. We regularly attend national conferences focusing on our specialties.

We develop state-of-the-art solutions for our clients, and help clients and agencies maximize their facilities while staying within budget.



Fire Department Monroe, MI

Redstone Architects works directly with agencies and as consultants to architects throughout the United States.

By being a consultant to a local architect, local firms can continue to serve their community on specialized projects by augmenting their knowledge and use of local engineering consultants with our specialized expertise.



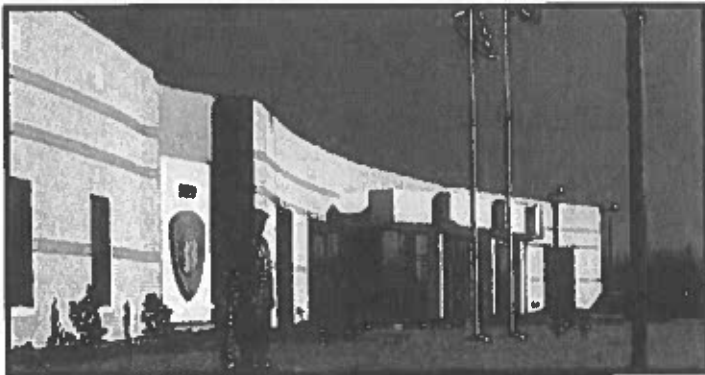
Select Market Expertise

Redstone Architects provides specialized services to select markets, including:

- LAW ENFORCEMENT
- JUSTICE
- PUBLIC SAFETY
- MUNICIPAL
- PUBLIC SAFETY CONSOLIDATION

At Redstone Architects, we work with our clients throughout the programming, schematic design, contract documents and administration to achieve success.

We maintain a high level of expertise for new construction, renovation, adaptive re-use, historic rehabilitation and building additions. We understand the unique nature of our municipal clients' various needs. This enables us to provide our municipal clients with timely responses and solutions.



Police Department
Waterford, MI



Oklahoma City Public Safety

Professional Services

We offer a full range of services, including:

- PROGRAM MANAGEMENT
- STRATEGIC PLANNING
- NEEDS ASSESSMENT
- PROGRAMMING & SPACE PLANNING
- SITE PLANNING
- ARCHITECTURAL SERVICES
- INTERIOR DESIGN SERVICES
- PUBLIC SAFETY CONSOLIDATION STUDIES
- PROJECT COST ESTIMATING
- DESIGN/BUILD PROJECT DELIVERY
- OTHER CONSULTING SERVICES

Our understanding of public safety related operational, procedural, and regulatory issues, combined with our specialized experience, creativity, imagination, and managerial skills, is your assurance that you may rely on Redstone Architects and Redstone Public Safety Consulting Group to make your Project a success.

Professional by Discipline

Redstone Architects maintains a professional staff of between four and ten employees. Our firm is in full compliance with the architectural registration statutes of the State of Michigan. Daniel Redstone is licensed in Michigan and 12 other states, and is NCARB certified.

	Current Staff	LEED-AP & Green Assoc.
Licensed Architects	3	3
Designer/CAD	1	
Administrative/Clerical	2	



Fire Operations
 Fire Station Study
 Fire Station Study
 Fire Station Study
 Fire Station Replacement Study
 Fire Station
 Fire Station & DPW Study
 Fire Station #1
 Fire Station #4 Replacement
 Fire Department Renovations
 Fire Station Study
 Fire Station #1 Study
 Fire Station #3
 Central Fire Station

Quincy, MI
 Comstock Twp, MI
 Port Huron, MI
 Cascade Twp, MI
 Cedar Springs, MI
 Grand Blanc, MI
 Monroe, MI
 Troy, MI
 Auburn Hills, MI
 Lyon Twp, MI
 West Bloomfield, MI
 White Lake Twp, MI
 Waterford Twp, MI

Fire Operations Consulting
 Fire Station
 Fire Station & ESO
 Fire Department
 Fire Station

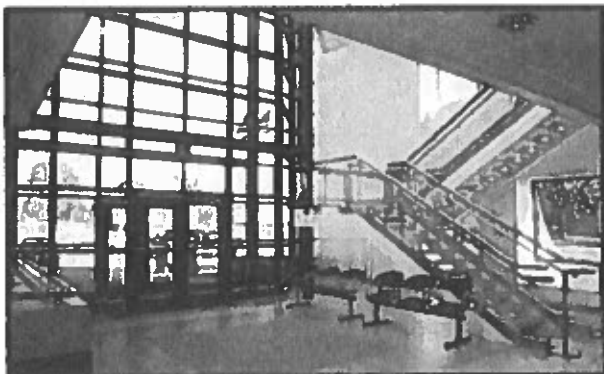
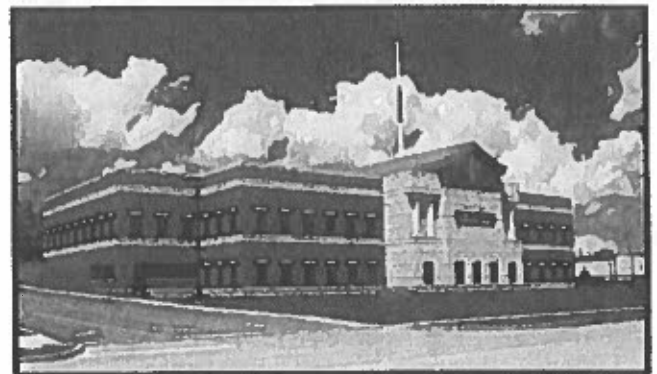
Warr Acres, OK
 Upper Providence Twp, PA
 Perkins Twp., OH
 Warrington Twp, PA

Justice
 Juvenile Justice Center
 62-B District Court
 54-A District Court Study
 Justice Center Study

Genesee County, MI
 Kentwood, MI
 Lansing, MI
 Lincoln Park, MI

Justice Consulting
 Court/Jail/Police Station
 Municipal Court
 Justice Center

Cape Girardeau, MO
 Mt. Pleasant, SC
 Hancock County, OH



Municipal
 Dept. of Public Works
 Pontiac Housing Commission
 McGregor Library
 DMC Rouge Facility

Waterford Twp, MI
 Pontiac, MI
 Highland Park, MI
 Detroit, MI

Municipal Consulting
 Brunswick Community College

Brunswick, NC



We are known nationally for our knowledge of law enforcement, public safety, and justice facilities. We strive to help keep clients, users, and "customers" safe by designing buildings that recognize the need for collaborative work flows with appropriate security separations.

The following is a partial listing of our firm's recent and current client-agencies:

Law Enforcement

Sheriff Department Study

Police Headquarters

Regional Law Enforcement Ctr.

Firearms Training Center

Livingston County, MI

Battle Creek, MI

Marshall, MI

Novi, MI



Law Enforcement Consulting

Police Department Study

Police Department

Police Department

Police Headquarters

Police Department

Police Department Consultation

Police Headquarters/Court

Sheriff Department

Valdes Gun Range

Police Department

Police Department

Police Department

Police Station

Police Station

City Hall & Police Facility Study

Pelham, NY

Warrington, PA

Ponca City, OK

Oklahoma City, OK

Jacksonville, NC

Medford, OR

Cape Girardeau, MO

St. Mary's, MD

Orland Park, IL

Upper Dublin Twp., PA

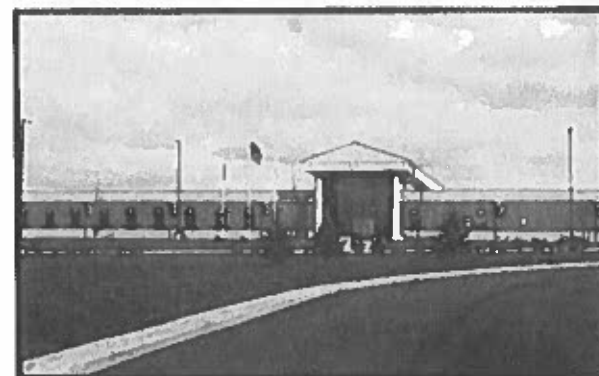
Mt. Pleasant, SC

Windsor, CO

Edina, MN

Sauk Prairie, WI

Mission, KS



Public Safety (Police and Fire Facility)

Public Safety Study

Public Safety Building

Public Safety Building

Public Safety Building

Quincy, MI

Monroe, MI

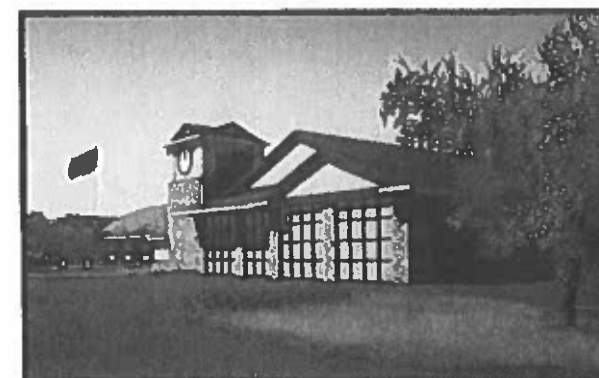
Novi, MI

White Lake Twp., MI

Public Safety Consulting

Public Safety Department

Parsons, KS





Daniel A. Redstone, FAIA, NCARB, LEED AP

Redstone Architects - Law Enforcement & Public Safety Specialist



For over 30 years Mr. Redstone has led the programming and design efforts for numerous law enforcement, justice, and public safety agencies. As Principal-in-Charge, Dan works directly with architects, agencies, and command staffs throughout the country. He has gained valuable insight on the spectrum and variety of public safety services offered nationally, as well as having worked with a variety of public-safety, organizational structures.

Mr. Redstone was the author of Chapter 28 -Fire Station and Facility Design – in the 7th Edition of the **Fire Chiefs Handbook**, published in 2015. Mr. Redstone was also a member of the Team that wrote the new **IACP's Planning Facilities Planning Guidelines**, published in 2019. The Guidelines was accompanied by case studies, which included the Marshal Regional Law Enforcement Center, designed by Redstone Architects.

Relevant Public Safety Project Experience (*Current Project: 2023)

Education

University of Michigan-MBA
University of Michigan-B. Arch

Professional Registration

Michigan plus 12 states
NCARB Certificate Holder

Professional Associations

MI Board of Professional Surveyors
2003-2011
MI Board of Architects
1992-2002, 2003-2011
Zoning Board of Appeals,
West Bloomfield, MI 2015-18

International Assoc. of Chiefs of Police
International Assoc. of Fire Chiefs
MI Assoc. of Chiefs of Police
MI Assoc. of Fire Chiefs
SE Michigan Assoc. of Chiefs of Police

American Arbitration Association,
Panel Member
National Architectural Accrediting Board
Accreditation Team Member (8)
Team Chair: 2010-2013, 2016

Conferences

AIA Academy of Architecture for Justice,
2006-2010; 2015
Law Enforcement Track Leader 2006
AAJ Jurist 2017
IACP Annual Conf. and Exposition
1993-2016; Exhibitor 2002-2019

Honors

2007 AIA Detroit, Gold Medal
2002 Fellow (FAIA), American Institute
of Architects
1995 AIA Michigan, Robert Hastings
Award
1992 AIA Board Member of the Year

FIRE

*Fire Station #3, White Lake Township, MI
Fire Station #1 & #3 Modernization, Auburn Hills, MI
Comstock Fire Department Study, Galesburg, MI
Fire Station Study, Cascade Township, MI (Fire Consultant)
Fire Department Station Study, Port Huron, MI
Fire Station, Warr Acres, OK (Fire Consultant)
Fire Station, Upper Providence Twp, PA (Fire Consultant)
Central Fire Station, Monroe, MI
Fire Station #4 Replacement, Troy, MI
Central Fire Station, Waterford Township, MI
Fire Station, Bridgeport, WV

POLICE / COURT

*Police Station, Edina, MN (Law Enforcement Consultant)
*Gun Range/EOC, Orland Park, IL (Law Enforcement Consultant)
*County Sheriff's Department Headquarters, St. Mary's, MD (Law Enforcement Consultant)
*Police Headquarters, Ponca City, OK
Police Station, Sauk Prairie, WI (Law Enforcement Consultant)
Police Station, Warr Acres, PA (Law Enforcement Consultant)
Police Department, Warrington, PA (Law Enforcement Consultant)
City Hall and Police Facility Study, Mission, KS (Law Enforcement Consultant)
Police Headquarters, Cape Girardeau, MO (Law Enforcement Consultant)
Police Headquarters, Battle Creek, MI
Police Headquarters, Medford, OR (Law Enforcement Consultant)
Police Department Headquarters, Town of Mt. Pleasant, SC (Law Enforcement Consultant)
Police Department and City Hall, Saline, MI
Tri-City Post, Michigan State Police, Freeland City, MI
Police Headquarters, Waterford Township, MI
Marshall Regional Law Enforcement Center, Marshall, MI
Firearms Training Center, City of Novi, MI
Police Headquarters, Oklahoma City, OK (Law Enforcement Consultant)
63rd District Court, Kent County, MI
23rd District Court, Taylor, MI

PUBLIC SAFETY

*Public Safety Building, Monroe, MI
*Public Safety Building, Novi, MI
*Public Safety Building Study, Quincy, MI
*Public Safety Building (Police & Fire), White Lake Township, MI
*Public Safety Building Study, Parsons, KS (Public Safety Consultant)
*Genesee County Juvenile Justice Center, Flint, MI
Public Safety Building, Clive, IA (Law Enforcement Consultant)
Center for Public Safety, Jacksonville, NC (Law Enforcement Consultant)



REDSTONE ARCHITECTS EXPERIENCE

Battle Creek, Michigan Police Headquarters (2014-2018)

Size: 46,000sf
Scope: Full Architectural Services
Project Budget: \$15,000,000, including Range
Location: Battle Creek, MI
Completion Date (Study): Spring 2015
Final Completion Date (Facility): Summer, 2018
Client Contact: Jim Blocker, Public Safety Director (269) 966-3375
Number of Staff: 240



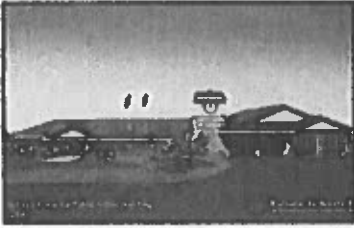
Redstone Architects was chosen to develop a Space Needs Analysis and phasing plan to allow the City of Battle Creek to plan for a new Police Headquarters Building. The analysis determined that a new facility, to be built across the street from the current headquarters, would be the most cost-effective solution.

The new, 46,000SF, two-story facility is more than double the size of the current facility. By planning for a new facility, all police operations remained intact while the new facility was constructed. The site was designed to provide secure parking facilities for the department, a well-defined and welcoming public entry, and the facility includes a 24/7 Fusion Center and EOC. A Firearms Training Range was added to the Department's secondary site.

Redstone Architects was the Architect of Record for the new facility and worked with Schweitzer Construction, Inc., the Design Builder.



White Lake Township, MI Public Safety Building 2020 - Current



Size: 45,000 sf (Police, Fire & Community Functions)
 Scope: Architect of Record
 Owner Contact: Rik Kowall, Township Supervisor
 248-698-3300
 Dan Keller, Chief of Police
 248-698-1042
 John Holland, Fire Chief
 248-698-3993

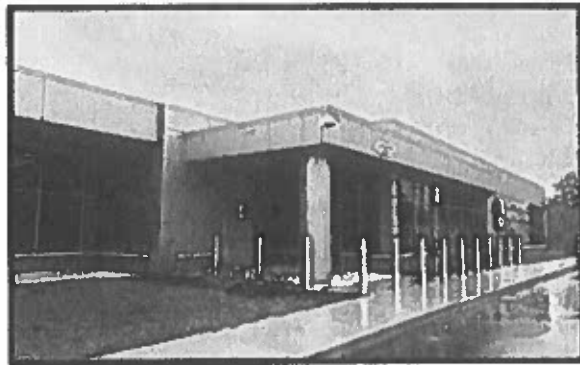


Number of Staff: 23

Redstone Architects was initially engaged by White Lake Township, MI., to develop a new Public Safety Building on the Townships new Civic Center site. The study included developing a space needs assessment, creating block and conceptual plans and elevations, conceptual site diagrams, assisting with cost estimating, and coordinating the building with other developments on site. The new facility will include Administrative suites for Police and Fire Departments, as well as 24/7 facilities for fire operations. The design includes Hot-Warm-Cold Zone separations to minimize fire fighter exposure to carcinogens. The project is currently in the Design Phase, with bidding anticipated in spring of 2024.



Genesee County Juvenile Justice Center, MI (2019-2022)



Size: 54,000 sf
 Scope: Full Architectural Services
 Location: Genesee County, MI
 Est. Completion Date: October 2023
 Redstone Personnel: Dan Redstone, FAIA, Principal
 Joel Galanty, RA,
 Project Manager
 Peggy Matta, AIA,
 Project Architect

Number of Staff: 50

The new juvenile detention facility will be designed upon an Evidence Based Model and will include day treatment and detention components. The facility will consist of classroom and therapy spaces, full-service prep kitchen/cafeteria, gymnasium and exterior recreation space, shared administration and clerical area, Central Security Control and three separate housing pods. Each pod will include a classroom, day room, meeting and office spaces along with 16 beds.

The new facility will be located adjacent to the existing GVRC to the west on Pasadena and is expected to be completed in October of 2023.

Monroe, Michigan Fire Station #1 (2004-2006; 2013-2015; 2017-2019)

Size: 15,500sf
Scope: Architect of Record
Estimated Project Cost: \$6,000,000 including construction, soft costs, land
Final Construction Cost: \$5,276,601
Location: Monroe, MI
Est. Completion Date: Fall 2019
Final Completion Date: Sept. 2019
Client Contact: Patrick Lewis, P.E., DPW Director (734) 384-9124
Number of Staff: Approximately 25

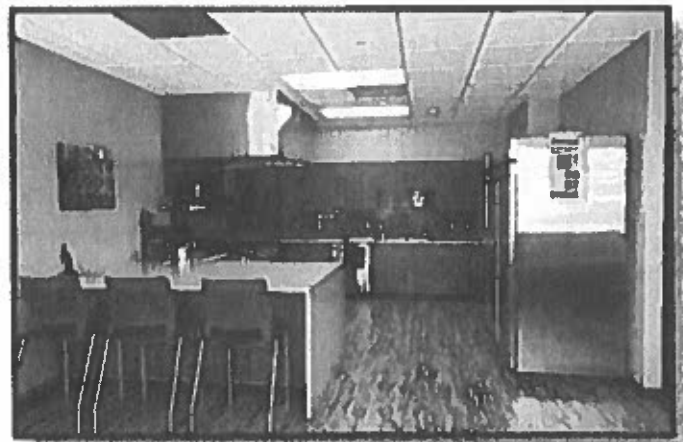


Redstone Architects was engaged by the City of Monroe to identify the space needs for the City's new Public Safety Department.

In late 2014, Redstone began Schematic Design for the first phase of the new facility to house fire operations only. In November 2015 voters approved a bond issue for this project. At this point the City was confronted with a major tax revenue reduction, resulting in the elimination of almost \$1,000,000 from the project budget. Scope was reduced and the reduced design continued. Ground breaking was held on September 5, 2018. Substantial completion of the building was September 5, 2019.

"It has been my honor and privilege to work with Dan and his staff over the past few years and I would highly recommend his firm for any projects he may be under consideration. He and his staff have brought innovation and value added features to our station and I am very excited for what our future holds."

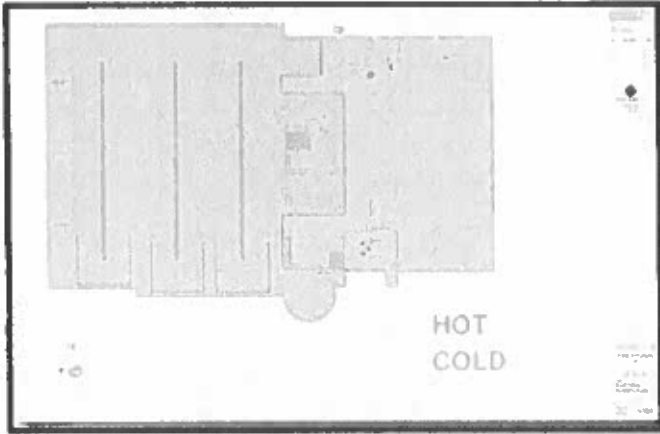
-Fire Chief Robert Wight



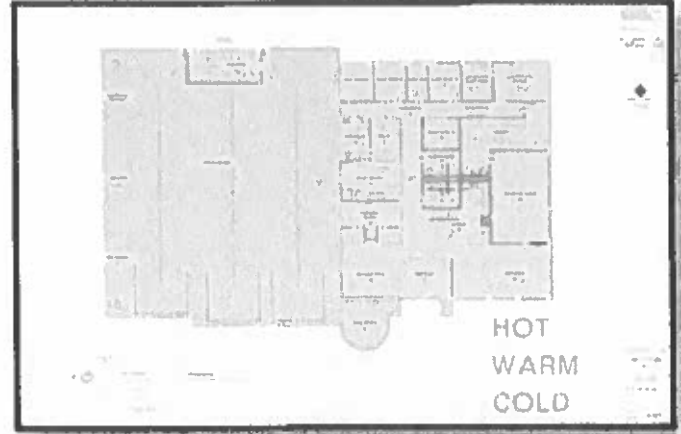


Auburn Hills, MI Fire Station #1 & #2 Renovation (2022 - Current)

Location: Fire Station #1 Fire Station #3	Size: 8,939 sf 8,049 sf	Scope: Architects of Record
Client Contact: Steve Baldante, Director of Public Work 248-364-6902		Number of Staff: 41



EXISTING STATION #1 PLAN



STATION #1 RENOVATION

The City of Auburn Hills, MI engaged Redstone Architects to assist with the renovation of two of its fire stations. Both stations were built in the early 90's and are functionally outdated. When the stations were constructed, the City had an on call fire department, but have since switched operations to full time staffing.

Redstone worked with the City to create a project scope and plan that would work within the City's tight budget, and provide the stations with the necessary spaces to work efficiently and safely for now and in the future. The project scope includes the addition of sleep rooms and Hot, Warm, and Cold spaces. The Hot, Warm, and Cold spaces have been separated with not only walls and doors, but with the mechanical systems that allow these spaces to be free of harmful carcinogens. In addition, the male and female locker rooms have been converted to unisex shower rooms to better provide for staffing regardless of gender or sexual orientation. As of the summer of 2023, the projects are awaiting funding.



FIRE STATION TRENDS: HOT-WARM-COLD ZONES

As more research is conducted concerning Firefighter health and carcinogens, Fire Station design is evolving to provide the safest environment for the Fire Fighters and staff. The most important new design standard is to provide fire stations with Hot-Warm-Cold zones. The zones separate the building functions thus limiting the spread of carcinogens throughout the station.

The **Hot Zone** represents the Apparatus Bay and support spaces and contains the highest level of carcinogens.

The **Warm Zone** refers to the spaces that have positive pressure and are separated from the Hot Zone. The Warm Zone personal decon space allows firefighters to shower and change, removing any carcinogens, as they transition between the Hot and Cold Zones. This transition space aims to minimize the transmission of carcinogens into the Cold Zone.

These spaces may include:

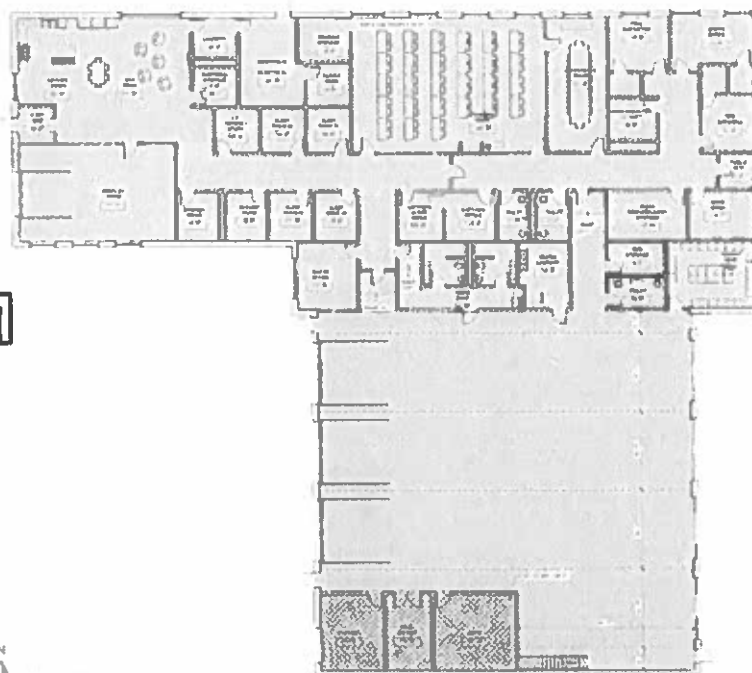
- Personnel Decon
- Turnout Gear Room
- Gear Decon/Laundry Room
- EMS Storage Room

The **Cold Zone** includes suppression living areas and administrative functions that should have no exposure to carcinogens.

COLD

WARM

HOT



AGREEMENT BETWEEN OWNER AND HUBBELL, ROTH & CLARK, INC. (HRC) FOR PROFESSIONAL SERVICES

THIS IS AN AGREEMENT effective as of _____ ("Effective Date") between

City of Flint _____ ("Owner")

and Hubbell, Roth & Clark, Inc. (HRC) _____ ("Engineer")

HRC agrees to provide the services described below to Owner for Flint Fire and Police Department Training Complex

Preliminary/Conceptual Design and Construction Document Design _____ ("Project").

Description of HRC's Services: See HRC Proposal Dated November 6, 2023

Owner and HRC further agree as follows:

1.01 Basic Agreement

A. HRC shall provide, or cause to be provided, the services set forth in this Agreement, and Owner shall pay HRC for such Services as set forth in Paragraph 9.01.

2.01 Payment Procedures

A. *Preparation of Invoices.* HRC will prepare a monthly invoice in accordance with HRC's standard invoicing practices and submit the invoice to Owner.

B. *Payment of Invoices.* Invoices are due and payable within 30 days of receipt. If Owner fails to make any payment due HRC for services and expenses within 30 days after receipt of HRC's invoice, the amounts due HRC will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day. In addition, HRC may, without liability, after giving seven days written notice to Owner, suspend services under this Agreement until HRC has been paid in full all amounts due for services, expenses, and other related charges. Payments will be credited first to interest and then to principal.

3.01 Additional Services

A. If authorized by Owner, or if required because of changes in the Project, HRC shall furnish services in addition to those set forth above.

B. Owner shall pay HRC for such additional services as follows: For additional services of HRC's employees engaged directly on the Project an amount equal to the cumulative hours charged to the Project by each class of HRC's employees times standard hourly rates for each applicable billing class; plus reimbursable expenses and HRC's consultants' charges, if any.

4.01 Termination

A. The obligation to provide further services under this Agreement may be terminated:

1. For cause,

- a. By either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the Agreement's terms through no fault of the terminating party.

2. By HRC:

- a. Upon seven days written notice if HRC believes that HRC is being requested by Owner to furnish or perform services contrary to HRC's responsibilities as a licensed professional; or
- b. Upon seven days written notice if the HRC's services for the Project are delayed or suspended for more than 90 days for reasons beyond HRC's control.

HRC shall have no liability to Owner on account of such termination.

Notwithstanding the foregoing, this Agreement will not terminate as a result of a substantial failure under paragraph 4.01.A.1.a if the party receiving such notice begins, within seven days of receipt of such notice, to correct its failure and proceeds diligently to cure such failure within no more than 30 days of receipt of notice; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days after the date of receipt of the notice.

3. For convenience,

- a. By Owner effective upon the receipt of notice by HRC.

B. The terminating party under paragraphs 4.01.A.1 or 4.01.A.2 may set the effective date of termination at a time up to 30 days later than otherwise provided to allow HRC to demobilize personnel and equipment from the Project site, to complete tasks whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble Project materials in orderly files.

5.01 Controlling Law

A. This Agreement is to be governed by the law of the state in which the Project is located.

6.01 Successors, Assigns, and Beneficiaries

A. Owner and HRC each is hereby bound and the partners, successors, executors, administrators, and legal representatives of Owner and HRC (and to the extent permitted by paragraph 6.01.B the assigns of Owner and HRC) are hereby bound to the other party to this Agreement and to the partners, successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.

B. Neither Owner nor HRC may assign, sublet, or transfer any rights under or interest (including, but without limitation, moneys that are due or may become due) in this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

7.01 General Considerations

A. The standard of care for all professional engineering and related services performed or furnished by HRC under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. HRC makes no warranties, express or implied, under this Agreement or otherwise, in connection with HRC's services. HRC and its consultants may use or rely upon the design services of others provided by or through the Owner, including, but not limited to, contractors, manufacturers, and suppliers.

B. HRC shall not at any time supervise, direct, or have control over any contractor's work, nor shall HRC have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, for safety precautions and programs incident to a contractor's work progress, nor for any failure of any contractor to comply with laws and regulations applicable to contractor's work. HRC shall not have authority to stop the contractor's work.

C. HRC neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform its work in accordance with the contract between Owner and such contractor.

D. HRC shall not be responsible for the acts or omissions of any contractor, subcontractor, or supplier, or of any contractor's agents or employees or any other persons (except HRC's own employees) at the Project site

or otherwise furnishing or performing any of construction work; or for any decision made on interpretations or clarifications of the construction contract given by Owner without consultation and advice of HRC.

E. The general conditions for any construction contract documents prepared hereunder are to be the "Standard General Conditions of the Construction Contract.

F. If this contract results in a construction project, the Owner agrees to cause the General Contractor and its subcontractors to indemnify and name HRC and its sub-consultants as Additional Insured's on their General Liability policies on a primary and non-contributory basis.

G. In an effort to resolve any conflicts that arise during the design and construction of the Project or following the completion of the Project, the Owner and the Engineer agree that all disputes between them arising out of or relating to this Agreement or the Project shall be submitted to nonbinding mediation unless the parties mutually agree otherwise.

The Owner and the Engineer further agree to include a similar mediation provision in all agreements with independent contractors and consultants retained for the Project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with their subcontractors, sub-consultants, suppliers and fabricators, thereby providing for mediation as the primary method for dispute resolution between the parties to all those agreements.

H. All design documents prepared or furnished by HRC are instruments of service, and HRC retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed.

I. To the fullest extent permitted by law, Owner and HRC (1) waive against each other, and the other's employees, officers, directors, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to the Project, and (2) agree that HRC's total liability to Owner under this Agreement shall be limited to \$50,000 or the total amount of compensation received by HRC, whichever is greater. This limitation shall apply regardless of the cause of action or legal theory plead or asserted.

J. The parties acknowledge that HRC's scope of services does not include any services related to a Hazardous Environmental Condition (the presence of asbestos, PCBs, petroleum, hazardous substances or waste, and radioactive materials). If HRC or any other party encounters a Hazardous Environmental Condition, HRC may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the Project affected thereby until Owner: (i) retains appropriate specialist consultants or contractors to identify and, as appropriate, abate, remediate, or remove the Hazardous Environmental Condition; and (ii) warrants that the Site is in full compliance with applicable Laws and Regulations.

8.01 Total Agreement

A. This Agreement (consisting of pages 1 to 4 inclusive together with HRC Proposal Dated 11/03/2023 and any expressly incorporated appendix), constitutes the entire agreement between Owner and HRC and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

9.01 Payment (Lump Sum Basis)

A. Using the procedures set forth in paragraph 2.01, Owner shall pay HRC as follows:

1. A Lump Sum amount of \$ 515,310.00

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which is indicated on page 1.

OWNER:

HRC:

By: _____

By: _____

Title: _____

Title: _____

Date Signed: _____

Date Signed: _____

Address for giving notices:

Address for giving notices:

Hubbell, Roth & Clark, Inc.
555 Hulet Drive
Bloomfield Hills MI, 48302



RESOLUTION NO.:

240033

PRESENTED:

FEB - 7 2024

ADOPTED:

FEB 12 2024

MHEC CONTRACT #04152022

BY THE CITY ADMINISTRATOR:

RESOLUTION TO AVALON TECHNOLOGIES INC. FOR IT DATA CENTER STORAGE UPDATE

WHEREAS, The City of Flint Department of Information Systems is in need of upgrading its aging storage system in its Data Center. This upgrade will ensure that a data system failure is less likely to occur which will prevent security issues and equipment failure for the City of Flint.

WHEREAS, Avalon Technologies is a Dell Platinum partner which has provided a quote to the city through the Midwestern Higher Education Compact co-op contract utilized by Michigan Legislature to complete this upgrade to the SAN Compellent Component and provide support for these services.

WHEREAS, The Department of Information Systems is requesting \$143,486.00 to complete this project for FY2024. This funding was approved by City Council during the FY2024 First Quarter Budget Amendment on October 4, 2023. (Resolution #230341)


The Funds will come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
636-228.000-977.000	COMPUTER EQUIPMENT	\$126,386.00
636-228.000-801.000	PROFESSIONAL SERVICES	\$17,100.00
	FY24 GRAND TOTAL	\$ 143,486.00


IT IS RESOLVED, That the Appropriate City Officials, upon City Council's approval, are hereby authorized to enter into a contract with Avalon Technologies, to update the SAN component/aging storage systems and provide support with this project in an amount not-to-exceed \$143,486.00 for FY24 (07/01/23-06/30/24).

APPROVED AS TO FORM:
William Kim (Jan 22, 2024 10:31 EST)

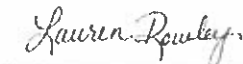
William Kim, City Attorney

APPROVED AS TO FINANCE:
Phillip Moore (Jan 22, 2024 10:30 EST)

Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:
CLYDE D EDWARDS (Jan 22, 2024 10:48 EST)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:**APPROVED AS TO PURCHASING:**

Lauren Rowley, Purchasing Manager



CITY OF FLINT

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \$143,486.00

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:


Jeff Keen Dec 28, 2023 08:15 EST

Jeff Keen, IT Director
(PLEASE TYPE NAME, TITLE)

DEPARTMENT HEAD MUST SIGN

Avalon Technologies, Inc.

39533 Woodward Avenue Suite 125
Bloomfield Hills, MI 48304
(800)720-3811
avalontech.net



We have prepared a quote for you

City of Flint - SAN Replacement Project

QUOTE # JPG004077 V1

PREPARED FOR

City of Flint

PREPARED BY

Avalon Sales Team

Hardware

Description			Price	Qty	Ext. Price
PowerStore 500T All Flash SAN			\$125,386.00	1	\$125,386.00
210-AXXJ	PowerStore 500T Customer Rack	1			
370-AFXQ	192GB Appliance DIMM 96GB Per Node	1			
528-BTZK	PowerStore Base SW	1			
406-BBOO	25GBE OPTICAL 4 PORT CARD PAIR	1			
450-AKHM	1450 WATT POWER SUPPLY PAIR	1			
343-BBMR	BASE UNIT CONFIG KIT	1			
876-3702	Prosupport Plus Mission Critical 4-Hour 7x24 Onsite Service with Emergency Dispatch 3 Years	1			
876-3704	Prosupport Plus Mission Critical 4-Hour 7x24 Onsite Service with Emergency Dispatch 2 Years Extended	1			
876-3707	Prosupport Plus Mission Critical 7x24 Technical Support and Assistance 5 Years	1			
400-BGGM	P1 25X2.5 NVME SED SSD 3.84TB	17			
407-BCGF	10GBE OPTICAL SFP PAIR	4			
828-4829	ProSupport Plus: Mission Critical 4-Hour 7x24 On-Site Low Capacity SSD Add-On, 5 Years	17			
210-ATXO	AppSync for PowerStore	1			
828-5778	ProSupport Plus Mission Critical for AppSync Starter Pack Software Support Contract 5 Years	1			
528-BYHF	AppSync Str Pk for PowerStore=CB	1			
828-5734	ProSupport Plus Mission Critical for AppSync Starter Pack Software Support Maintenance 5 Years	1			
<ul style="list-style-type: none"> Usable Capacity: 50TBu Effective Capacity: 100TBu 					
Prosupport Plus Mission Critical 4-Hour 7x24 Onsite Service with Emergency Dispatch 5 Years			\$3,420.00	5	\$17,100.00
Pricing based on Dell's MHEC Contract: please reference the Midwestern Higher Education Commission (MHEC) Contract No. MHEC-04152022 for Dell Computers, on your purchase order			\$0.00	1	\$0.00
Avalon Professional Services - SAN Deployment Services Avalon Professional Services: (City of Flint to use current block hours for SAN deployment) <u>Statement of Work (SOW)</u>			\$0.00	1	\$0.00
Dell EMC SC SAN Deployment - Primary & DR <ul style="list-style-type: none"> Unbox, rack and cable of SAN components Initial configuration of SAN 					

Hardware

Description	Price	Qty	Ext. Price
<ul style="list-style-type: none"> ○ Update of SAN components to the latest stable firmware and software ○ Dell Support Health Check of SAN ○ Failover, redundancy and performance verification testing ○ Network integration with iSCSI switches ○ Presentation of storage to up to nine (9) servers via iSCSI ○ Installation and configuration of SAN Manager 			
Knowledge Transfer <ul style="list-style-type: none"> ● Administration and operations knowledge transfer covering: <ul style="list-style-type: none"> ○ Dell SAN 			
Assumptions <ul style="list-style-type: none"> ● Some project tasks will be performed remotely ● Project may not commence until any necessary hardware or software has been delivered. ● Any tasks not specifically included in this statement of work must be agreed to in a written change order by all parties involved. ● Avalon Technologies and customer will determine a mutually convenient project start date and timeline. ● Avalon Technologies and customer will provide a project-lead to be the single point of contact for project coordination. ● The above statement of work is based upon the bill of materials (if applicable) and details collected by Avalon from the customer during scoping. Should the bill of materials or details of the project change, the statement of work will require revision and additional cost may apply ● Customer will sign a Customer Acceptance Form (CAF) after the completion of each milestone and/or project completion 			
Customer Responsibilities <ul style="list-style-type: none"> ● Customer to provide secure remote access to facilitate remote work (e.g. VPN) ● Customer to provide all software licenses and software license keys as required for implementation ● Customer to provide engagement and availability of customer personnel resources to assist with coordination of services or completion of customer dependent tasks ● Customer to provide administrator, root or adequate privileged access to systems involved in the implementation ● Customer will provide all hardware and software required to ensure a successful implementation including those stated in any associated bill of materials and also any ancillary items such as any required cables, optics, software etc. ● Customer will maintain a backup of all data and programs on affected systems prior to Avalon performing the Services and during the term of the Statement of Work (SOW). Avalon will have no liability for loss or recovery of data, programs or loss of use of 			

Hardware

Description	Price	Qty	Ext. Price
<p>system(s) arising out of or in connection with the Services provided under this SOW.</p> <ul style="list-style-type: none"> Customer will maintain recent (i.e. released within the last year) & stable firmware and/or operating system on equipment with which the project will be integrating or connecting e.g. switch firmware The Customer will ensure the Avalon personnel have reasonable and safe access to the Project site, a safe working environment, an adequate office space, and parking as required. The customer will maintain active support agreements for any hardware or software involved in the project included, but not limited to servers, storage, networking equipment and software 			
<p>Outside of Project Scope</p> <ul style="list-style-type: none"> Any services, tasks or activities other than those specifically noted in the section titled "Statement of Work" Configuration or remediation of any server or workstation operating system or application software affected or unaffected by the services performed under the statement of work Configuration or remediation of any networking components affected or unaffected by services performed under the statement of work Post-implementation support Disposal or recycling of customer equipment, new equipment boxes or any other items Installation of software or hardware firmware updates, service packs patches or new version that are released after services commence Updating or reconfiguration of 3rd party applications that integrate with existing environment (e.g. Anti-virus, backup, email relay services, fax/voicemail to email, etc.) Transportation of equipment between customer sites 			
Subtotal			\$142,486.00

Cables/Misc.

Description	Price	Qty	Ext. Price
Cables/Misc.	\$1,000.00	1	\$1,000.00
Subtotal			\$1,000.00

(800)720-3811
avasales@avalontech.net
avalontech.net



City of Flint - SAN Replacement Project



Prepared by:
Avalon Technologies, Inc.

Avalon Sales Team
(800)720-3811
avasales@avalontech.net

Prepared for/Ship To:
City of Flint

1101 S Saginaw St
Flint, MI 48502-1420
Zach Smith
(810) 766-7161
zsmith@cityofflint.com

Quote Information:

Quote #: JPG004077

Version: 1
Delivery Date:
09/06/2023
Expiration Date:
10/06/2023

Department:

1101 S Saginaw St
Flint, MI 48502-1420

Quote Summary

Description	Amount
Hardware	\$142,486.00
Cables/Misc.	\$1,000.00
Total:	\$143,486.00

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.
Terms: Net 30 after equipment ships.
Avalon's full terms can be found at:

Terms & Conditions:
<https://tinyurl.com/yja6vgob>

In executing this Quote, the customer acknowledges and agrees to the following:
An enforceable contract is being entered into with Avalon Technologies, Inc. and that Avalon's terms and conditions are incorporated by reference;
Avalon's terms and conditions may change from time to time upon notice and that such notice will be included on Avalon's invoices or other writings by Avalon.
The customer referenced above represents and warrants to Avalon that the person signing this quote is authorized to execute same and bind the customer to the terms thereof.

Avalon Technologies, Inc.

City of Flint [Customer]

Signature: _____

Name: Avalon Sales Team

Title: Business Development Manager

Date: 09/06/2023

Signature: _____

Name: Zach Smith

Date: _____

240034



RESOLUTION NO.: _____

PRESENTED: FEB - 7 2024

ADOPTED: FEB 12 2024

**RESOLUTION AUTHORIZING CITY OFFICIALS TO ENTER INTO AN AGREEMENT
WITH PLAY ENVIRONMENT DESIGN IN THE AMOUNT OF \$315,826.00 FOR
PLAYGROUND INSTALLATION IN THE CHOICE NEIGHBORHOOD AREA
BY THE CITY ADMINISTRATOR:**

WHEREAS, the City of Flint was awarded a \$30 million grant from the U.S. Department of Housing and Urban Development from the Choice Neighborhood Implementation (CNI) Grant program for the purpose of revitalizing the area surrounding Atherton East and South Flint, as well as the location of new proposed housing; and

WHEREAS, the program entails implementing the approved Transformation Plan through the demolition and replacement of the obsolete Atherton East public housing development (Housing), implementation of several neighborhood strategies to revitalize the area (Neighborhoods), and ensuring that residents in the Choice Neighborhood areas are comprehensively assisted with improved access to basic services (People); and

WHEREAS, the Neighborhoods component of the CNI Grant was allocated HUD resources in the amount of \$4,200,000 dollars, and the specific activities are detailed in the HUD-approved Critical Community Improvements (CCI) Plan; and

WHEREAS, Play Environment Design has proposed a project to design and install a playground along with accompanying swing sets on Parcel 1230 Avenue B, identified by PIN 40-12-276-052; and

WHEREAS, funding is available in the following accounts and upon adoption of this resolution a Budget Adjustment will be completed to move funds to new accounts specified below:

From:

TO:

P&D	Professional Services	296-704.801-801.000	FHUD18CHOICE	\$315,826.00
-----	-----------------------	---------------------	--------------	--------------

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to implement the activities spelled out in the Choice Neighborhoods Implementation Grant Critical Community Improvements Plan and enter into a contract with Play Environment Design in the amount of \$315,826.00 for the purpose of constructing a new playground in the Choice Neighborhoods area, to appropriate revenue and expenditure amounts using grant code FHUD18CHOICE


funds are available in the current grant accounts 296-704.801-801.000 and for any subsequent fiscal years that funding continues to remain available by the grantor.

APPROVED AS TO FORM:


William Kim (Jan 30, 2024 11:35 EST)

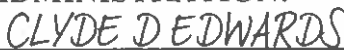
William Kim, City Attorney

APPROVED AS TO FINANCE:


Phillip Moore (Jan 30, 2024 13:23 EST)

Phil Moore, CFO

ADMINISTRATION:


CLYDE D EDWARDS (Jan 30, 2024 14:29 EST)

Clyde Edwards, City Administrator

CITY COUNCIL:





CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 01/29/2024

BID/PROPOSAL# 24000521

AGENDA ITEM TITLE: Professional Services with Play Environment Design

PREPARED BY Gavin Bodnar, Planning and Development Dept., 810.766.7426
x3005 (*Please type Name, Department, Phone Number*)

VENDOR NAME: Play Environment Design

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The scope of this project is to design and install a playground for children aged 2-12, along with accompanying swing sets. The project is expected to be completed in the early summer of 2024. The playground should be unique, aesthetically pleasing, safe, and ADA accessible. Play Environment Design offered the lowest bid with the best quality design for our location.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
P&D	Professional Services	296-704.801- 801.000	FHUD18CHOICE	\$315,826.00
		FY23/24 GRAND TOTAL	\$315,826.00	

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 240008170

ACCOUNTING/ FINANCE APPROVAL: Carissa Dotson

Date: 01/30/24



CITY OF FLINT

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

(If yes, please indicate how many years for the contract) 1 YEAR

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 - \$315,826.00

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

STAFF RECOMMENDATION: *(PLEASE SELECT)*: ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:


Emily Doerr (Jan 30, 2024 11:29 EST)

(PLEASE TYPE NAME, TITLE)

240035
RESOLUTION NO.: _____

PRESENTED: FEB - 7 2024 _____

ADOPTED: FEB 12 2024 _____

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO SIEMENS MOBILITY, INC. FOR CHANGE ORDER #1
FOR ADDITIONAL EAGLE SIGNAL REPAIR PARTS AND SUPPLIES**

On July 31, 2023, the Division of Purchases & Supplies were authorized to issue a purchase order per resolution #230212 to Siemens Mobility, Inc., 44425 Phoenix Dr., Sterling Heights, Michigan for Eagle Signal repair parts and supplies used for traffic lights, in an amount not to exceed \$200,000.00 and

The Traffic Engineering Division is requesting additional funding to cover parts and supplies used for emergency intersection knockdowns to cover the remainder of the FY24 period, in an amount not to exceed \$50,000.00. Funding for said services will come from the following account:

Account Number	Account Name	Amount
202-447.201-752.000	Major Street Fund	\$50,000.00
	FY24 GRAND TOTAL	\$50,000.00

IT IS RESOLVED, that the Division of Purchases & Supplies, upon City Council approval, are hereby authorized to issue change order #1 to the purchase order with Siemens Mobility, Inc. for additional repair parts and supplies, in an amount not to exceed \$50,000.00 and a revised total of \$250,000.00.

APPROVED AS TO FORM:



William Kim
Chief Legal Officer

APPROVED AS TO FINANCE:



Phillip Moore
Chief Finance Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS

CLYDE D EDWARDS (Jan 22, 2024 10:54 EST)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:



APPROVED AS TO PURCHASING:



Lauren Rowley, Purchasing Manager



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: January 19, 2024

BID/PROPOSAL#

AGENDA ITEM TITLE: Eagle signal repair parts and services

PREPARED BY Kathryn Neumann for Rodney McGaha, Director of Transportation

VENDOR NAME: Siemens Mobility

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Traffic Engineering Division, electrical side, uses Eagle signal parts for City of Flint traffic lights. Siemens Mobility is the current exclusive distributor and sole source of said parts. These parts are used for replacement parts, emergency knock down of intersections replacement parts and supplies, as well as the ongoing project of upgrading the signals. There have been several intersection knock downs this fiscal year and Traffic Engineering is requesting additional funds to cover needed parts through the period ending June 30, 2024.

FINANCIAL IMPLICATIONS: There is money in the account listed below.

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
202	Major Street Fund	447.201-752.000		\$50,000.00
		FY24 GRAND TOTAL		\$50,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 240008105

ACCOUNTING APPROVAL: Kathryn Neumann Kathryn Neumann (Jan 19, 2024 14:16 EST) **Date:** _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) YEARS

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:

Rodney McGaha
Rodney McGaha (Jan 22, 2024 06:06 EST)

(Rodney McGaha, Director of Transportation)

240036

RESOLUTION NO.: _____
PRESENTED: FEB - 7 2024
ADOPTED: FEB 12 2024

**RESOLUTION APPROVING PROFESSIONAL CONSTRUCTION
ENGINEERING SERVICES FOR THE CEDAR STREET PUMP STATION
AND RESERVOIR REHABILITATION**

BY THE CITY ADMINISTRATOR

DLZ completed the engineering and architecture designs and assisted in bidding for the Cedar Street Pump Station and Reservoir Rehabilitation construction projects. DLZ will provide professional construction engineering services which will include contract administration and inspection for both projects through final completion.

The cost for professional services is not to exceed \$835,700.00, with funding coming from Water Infrastructure Improvements for the Nation (WIIN) grant account **496-536.802-802.058 FEPA18 WIIN-1.**


IT IS RESOLVED, that the appropriate City Officials do all things necessary to authorize a purchase order to DLZ for Cedar Street pump station and reservoir rehabilitation professional construction engineering services in an amount not to exceed \$835,700.00 with funding available from 496-536.802-802.058 FEPA18WIIN-1.

APPROVED AS TO FORM:


William Kim (Jan 23, 2024 14:40 EST)

William Kim, Chief Legal Officer

APPROVED AS TO FINANCE:


Phillip Moore (Jan 24, 2024 16:24 EST)

Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Jan 25, 2024 18:41 EST)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:





CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: January 23, 2024

AGENDA ITEM TITLE: Resolution Approving Professional Construction Engineering Services For The Cedar Street Pump Station and Reservoir Rehabilitation

PREPARED BY: Yolanda Gray, Department of Public Works & Utilities

VENDOR NAME: DLZ

BACKGROUND/SUMMARY OF PROPOSED ACTION:

DLZ completed engineering and architectural designs, coordinated state agencies for permits and funding, and assisted in bidding for the Cedar Street pump station and reservoir construction projects. The Cedar Street Pump Station and Cedar Street Reservoir have been awarded construction contracts. DLZ will provide professional construction engineering services that will include contract administration and inspections for both projects. The total cost for professional construction engineering services is not to exceed \$835,700.00. Funding will be made available from the WIIN (Water Infrastructure Improvement for the Nation) grant account 496-536.802-802.058 FEPA18WIIN-1

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
	Cedar Street Pump Station	496-536.802-802.058	FEPA18WIIN-1	\$835,700.00
FY24 GRAND TOTAL				\$835,700.00

PRE-ENCUMBERED? YES ☐ NO ☒ **REQUISITION NO:**

ACCOUNTING APPROVAL: Yolanda Gray

Date: 1-23-24

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐

(If yes, please indicate how many years for the contract) YEARS

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: _____

(PLEASE TYPE NAME, TITLE)



INNOVATIVE IDEAS
EXCEPTIONAL DESIGN
UNMATCHED CLIENT SERVICE

January 9, 2024

Mr. Clyde Edwards, City Administrator
City of Flint
1101 S. Saginaw St.
Flint, MI 48502

Re: Proposal for Cedar Street Pump Station & Reservoir Rehabilitation – Construction Engineering Services

Dear Mr. Edwards:

DLZ Michigan, Inc. (DLZ) is pleased to submit this proposal to the City of Flint (CITY) to perform professional engineering services for construction administration of the Cedar Street Pump Station & Reservoir Rehabilitation projects.

BACKGROUND

Both the Cedar Street Pump Station Rehabilitation project and the Cedar Street Reservoir Rehabilitation project have been awarded to contractors for construction to begin first quarter 2024. DLZ completed the engineering and architectural designs, coordinated with state agencies for permits and DWSRF funding, and assisted in bidding for both projects. Professional construction engineering services will include contract administration and inspection for both projects from initiation through final completion.

SCOPE OF SERVICES

- DLZ will perform full time on-site construction inspection for both the reservoir and pump station. There will be an individual for each project conducting inspections.
- DLZ will document construction activities daily and provide those reports to the CITY.
- DLZ will review all submittals for materials and equipment per the contract specifications.
- DLZ will review and approve all pay applications and submit a recommendation to the CITY for processing.
- DLZ will coordinate field issues and respond to requests for information and change order request submittals.
- DLZ will coordinate progress meetings on a regular basis as agreed upon with the CITY. Special field meetings will also be held on an as-needed basis.
- DLZ will provide final survey after construction has finished and provide as built drawings for the CITY records.

MATTERS OF UNDERSTANDING

- It is DLZ's understanding that the CITY wishes to have full time construction inspection and construction administration services for the Cedar Street Reservoir Rehabilitation and the Cedar Street Pump Station Rehabilitation projects.
- DLZ will follow all applicable local and federal laws while conducting official professional services on behalf of the CITY.
- DLZ will provide confined space entry equipment and training for our personnel in relation to the reservoir rehabilitation project. Equipment will include fall arrest harnesses and air monitors.
- Truck and equipment fees for inspection and survey are included in this proposal.
- The construction contract for the reservoir were anticipated to run from late August 2023 through March 18, 2024 and the pump station contract will run from late August 2023 through December 30, 2024. Extensions beyond these contractual dates may require a contract amendment to extend construction engineering services. Note that due to delays in contract approvals, new start and completion dates will be established upon final contract approvals.
- DLZ's proposal includes the following professional services:
 - Inspection

4494 Elizabeth Lake Rd, Waterford Township, MI 48328 | OFFICE 248.681.7800 | ONLINE WWW.DLZ.COM

Akron Bellefontaine Bridgeville Burns Harbor Chicago Cincinnati Cleveland Columbus Detroit Flint Fort Wayne Indianapolis Joliet
Kalamazoo Lansing Lexington Louisville Madison Melvindale Munster Muskegon Pittsburgh Port Huron Saint Joseph South Bend Toledo
Waterford



INNOVATIVE IDEAS
EXCEPTIONAL DESIGN
UNMATCHED CLIENT SERVICE

The City of Flint
Cedar Street PS & Reservoir CE Services Proposal
January 9, 2024
Page 2 of 2

- o Professional Civil Engineering
- o Professional Structural Engineering
- o Registered Architecture
- o Professional Electrical Engineering through DSD as a subconsultant
- o Professional Surveying
- o Computer Aided Drafting Technicians

RESPONSIBILITIES OF THE CITY

- The CITY will provide access to the site during all normal construction activity periods and on special request to assist in construction inspection and administration.
- The CITY will provide support in progress meeting and program coordination to ensure DLZ and the contractors are meeting the CITY's needs.

Additional Services

The following items are not included within the Scope of Services and shall be considered as Additional Services (if required, Additional Services may be provided and negotiated separately):

- Any redesigns of the current bid documents. Minor changes and field coordination will be included in this proposal, but scope changes to include additional elements not included in the original design may require a contract amendment.
- Site staking.
- Environmental Analysis/ Hazardous Material Testing and Abatement
- Material testing. Material testing is the responsibility of each contractor.

STANDARD TERMS AND CONDITIONS

The Standard Terms and Conditions, as set forth as attached Exhibit A, are incorporated here into and made a part of this Work Order Proposal. The Client referred to in the Standard Terms and Conditions means the City of Flint.

PROFESSIONAL FEE

For services described in the **SCOPE OF SERVICES**, DLZ proposes to charge, and the CITY agrees to pay Lump Sum Fee of **\$835,700.00** for professional construction engineering services.

If you approve and accept this Proposal, please sign, date, and return one copy of this Proposal for our records. Should you prefer to issue a Purchase Order as your official acceptance, we request that you reference this Proposal in your paperwork.

DLZ appreciates the opportunity to submit this Letter Agreement for professional services. This offer will remain open for acceptance for 60 days. If for any reason you should have questions, please do not hesitate to call Brian Bachler, P.E. at (248) 836-4068.

Sincerely,
DLZ MICHIGAN, INC.

Manoj Sethi, P.E.
President

Attachments:
Exhibit A: Standard Terms and Conditions

Approved and Accepted

Signature _____

Printed Name _____

Title _____

Date _____



RESOLUTION NO.:

240037

PRESENTED:

FEB - 7 2024

ADOPTED:

FEB 12 2024

RESOLUTION TO UTILIZE FLINT RECAST CARRY-OVER FUNDS FROM YEARS ONE AND TWO FOR INCREASED PROGRAMMATIC ACTIVITY AT GREATER FLINT HEALTH COALITION

BY THE CITY ADMINISTRATOR:

WHEREAS, in July 2021, the City of Flint was awarded grant number: 1 H79 SM084918-01, for \$5,000,000.00, over a five-year period. The funding is allocated for the Flint Resiliency in Communities After Stress and Trauma (ReCAST) (Performance period September 30, 2021 – September 29, 2026).

WHEREAS, the primary strategy of Flint ReCAST is to assist high-risk youth and families in the City of Flint, impacted by the Flint Water Emergency, by promoting resilience and equity through implementation of evidence-based programming as well as linkages to trauma-informed behavioral health services.

WHEREAS, the Greater Flint Health Coalition mission is to improve the health status of residents and improve the quality and cost effectiveness of the health care system in the City of Flint.

WHEREAS, the Greater Flint Health Coalition is the established Flint ReCAST community implementation program manager as approved by the Substance Abuse and Mental Health Service Administration (SAMHSA) authorized work plan, with an established role as convener of the ReCAST Community Advisory Board and a track-record of success designing and implementing effective community based recovery strategies in response to the Flint Water Crisis among community agencies, residents, and institutional partners participating in ReCAST's Community Initiated Trauma Informed Program Strategy.

WHEREAS, the Greater Flint Health Coalition will enter a performance-based MOU over the duration of the grant program, providing program implementation, serve as the neutral convener of the Flint ReCAST Community Advisory Board, and coordinate integration and collaboration with community-based partners.

Account Number	Grant Code Account Name	Amount
296-649.700-801.000	FHHS21RECAST Professional Services	\$150,000.00

IT IS RESOLVED that the appropriate City Officials are authorized to do all things necessary to enter into a contract with the Greater Flint Health Coalition in the amount not-to-exceed \$150,000.00 over the third 12-month grant period, September 30, 2023 – September 29, 2024.

750048

Approved as to Form:


William Kim (Jan 30, 2024 10:02 EST)

William Kim, Chief Legal Officer

Approved as to Finance:


Phillip Moore (Jan 30, 2024 10:17 EST)


Phillip Moore, Chief Financial Officer

For the City of Flint:

CLYDE D. EDWARDS
CLYDE D EDWARDS (Jan 30, 2024 11:28 EST)

Clyde D. Edwards, City Administrator

Approved by Council:



RESOLUTION STAFF REVIEW

Date: January 30, 2024

Agenda Item Title:

RESOLUTION TO UTILIZE FLINT RECAST CARRY-OVER FUNDS FROM YEARS ONE AND TWO FOR INCREASED PROGRAMMATIC ACTIVITY AT GREATER FLINT HEALTH COALITION

Prepared by:

Latrese Brown - Community Liaison, Mayor's Office

Background/Summary of Proposed Action:

The purpose of this resolution is to award a contract to Greater Flint Health Coalition for increased program activity utilizing carry-over funds from year one (1) and year (2).

Included in this process:

- GFHC will oversee the process of adding an additional program manager
- GFHC will oversee the planning and execution of the second annual STRONG (Supporting Togetherness, Resiliency, Opportunity, Networking and Growth) Summit in May of 2024
- GFHC will oversee the administration of funding for STRONG Summit
- GFHC will oversee GFHC staff to ensure success of STRONG Summit
- GFHC will oversee the addition of a program manager to the ReCAST program
- GFHC will oversee the distribution of 'Sponsorship dollars' to multiple community-serving organizations.
- GFHC will oversee the contract with the Power Initiative to assist with ReCAST mini-grant program
- Oversee data collection and reporting from the collective of community-implementation partners.

Excluded from this process:

- No known exclusions

Financial Implications:

The \$150,000.00 will be encumbered from the Professional Services line in the Flint ReCAST budget:
1 H79 SM084918-01

Budgeted Expenditure: Yes X No _____ **Please explain, if no:**

Pre-encumbered: Yes X No **Requisition #:** _____ **Other Implications:** No

other implications are known at this time.

Staff Recommendation: Staff recommends approval of this resolution.

APPROVAL Shelly Sparks-Green
Shelly Sparks-Green (Jan 30, 2024 10:24 EST)

Shelly Sparks-Green, Chief Resilience Officer

Account Number	Grant Code Account Name	Amount
296-649.700-801.000	FHHS21RECAST Professional Services	\$150,000.00

Administration 03/06/2020



Sole Source

24003B

RESOLUTION NO.: _____
PRESENTED: FEB - 7 2024
ADOPTED: FEB 12 2024

**RESOLUTION TO DUPERON CORPORATION FOR
WATER POLLUTION CONTROL, EAST PUMP STATION REPAIR PARTS**

BY THE CITY ADMINISTRATOR:

Duperon Corporation is the sole source of the Water Pollution Control, East Pump Station Barscreens inclusive of all parts. Water Pollution Control, a Division of Public Works, is Publicly Owned Treatment Works facility and is responsible for processing the City's wastewater.

The East Pump Station Barscreens are used to remove large and inorganic materials from the wastewater prior to treatment. This purchase of repair parts for this critical equipment will prevent imminent failure. Estimated costs (quotation attached) are stated on the table below:

Description	Account Number	Total
Building Repairs/Additions, Parts	590-550.300-976.000	\$96,434.80
Professional Services, Shipping	590-550.100-801.000	\$7,500.00
FY 2024 Amount		\$103,934.80


IT IS RESOLVED, that the Proper City Officials, are authorized to do all things necessary to approve a purchase order with Duperon Corporation, 1200 Leon Scott CT, Saginaw, MI 48601-1273 for the purchase of Water Pollution Control Barscreen repair parts and services in the FY 2024 not to exceed amount of \$103,934.80.

APPROVED AS TO FORM:


William Kim (Jan 30, 2024 14:20 EST)


William Kim, Chief Legal Officer

APPROVED AS TO FINANCE:


Phillip Moore (Jan 31, 2024 08:11 EST)

Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:

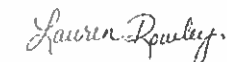

CLYDE D EDWARDS (Jan 31, 2024 08:28 EST)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:



APPROVED AS TO PURCHASING:



Lauren Rowley, Purchasing Manager



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: 01/30/2024

BID/PROPOSAL: Sole Source, (Letter Attached)

ITEM TITLE: WPC Duperon Barscreen Repair Parts

PREPARED BY: John Florshinger, Utilities SCADA and Maintenance Supervisor

VENDOR NAME: Duperon Corporation

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Duperon Barscreens collect and convey debris, rags, and larger inorganic materials in the sewage system. Without maintenance and repair, these units will fail. They are essential in reducing and preventing pump, filter press, and other process equipment damage and failures. The south barscreen at the East Pumping Station is in urgent need of replacement parts. A failure of this screen is imminent and will result in diminished pumping capacity, sanitary sewer overflows and increased operational and maintenance costs.

I recommend that the sole source vendor, Duperon Corporation, be awarded the purchase order for FY 2024 for Duperon repair parts.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
DPW - WPC	Building additions & Improvements	590-550.300-976.000		\$96,434.80
DPW - WPC	Prof Services	590-550.100.801.000		\$7,500.00
			FY24 TOTAL	\$103,934.80

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 240008173

ACCOUNTING APPROVAL: *[Signature]* Date: 01/30/2024

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) YEARS

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☐ APPROVED ☐ NOT APPROVED

AUTHORIZED SIGNATURE: *[Signature]*
(Jeanette M. Best, DPW/WPC Manager)



01.24.2024

Flint MI

To Whom It May Concern,

Per your request, the intent of this letter is to confirm that Duperon Corporation® is the sole source for the Duperon® service parts and all associated accessories in Michigan. These products were patented by Duperon Corporation and are not made under license or other arrangement by any other manufacturer.

If you have any further questions or concerns, please do not hesitate to contact me at 800.383.8479 or rclor.@duperon.com

Thank you,

Duperon Corporation

Ron Clor

Mr. Ron Clor

Service Manager



ISSUE PO TO

Duperon Corporation
1200 Leon Scott Ct
Saginaw, MI 48601-1273

Phone: 800-383-8479
Fax: 989-754-2175

QUOTE

NUMBER: S3473
REVISION: -
DATE: 1/19/2024

BILL TO

City of Flint
accountspayable@cityofflint.co
, MI US
ATTENTION: John Florshinger

SHIP TO

Flint WWTP
4652 Beecher Rd
Flint, MI 48532

CUST. NO	FOB SHIPMENT	ROUTING	TERMS	SALES PERSON
2970	DUPERON		Net 30 Days	Ron Clor

ITEM	PART NUMBER	EXPECTED SHIP DATE	QUANTITY	UNIT PRICE	UOM	TOTAL PRICE
	DESCRIPTION					
001	2632D512		1	\$6,854.55	EA	\$6,854.55
	DRIVE: WELDED A36					
002	FR K SCM1 001		20	\$6.50	EA	\$130.00
	KIT: MOUNTING, SCRAPER					
003	3816NY 5		200	\$0.41	EA	\$82.00
	NUT: 3/8-16 NYLOCK					
004	38W 5S		200	\$0.15	EA	\$30.00
	WASHER, FLAT: 3/8 SAE					
005	38161.75FTFS 5		200	\$1.75	EA	\$350.00
	FHCS: 3/8-16 x 1 3/4" LG FULL THD					
007	FR D 013.16.0.0		30	\$0.55	EA	\$16.50
	SMALLEY SNAP RING #FSE-0075-S02 302SSTL					
008	FR T T001		2	\$150.00	EA	\$300.00
	TOOL: SNAP RING					
009	FR D 093 5 0 0		10	\$8.60	EA	\$86.00
	PIN, CLEVIS: 3/4" DIA. x 2.520" L 304SS					
010	2632 S ST6 5 0 0		1	\$7,470.00	EA	\$7,470.00
	DB: FP/FPFS					
012	113G0215		1	\$758.25	EA	\$758.25
	TAPER GRIP BUSHING, 2-15/16 SCT - STDCBOX					
013	TECH SUPPORT-TR		1	\$1,600.00	EA	\$1,600.00
	Tech Support - Travel plus expenses					
014	BRGROY20060215		1	\$1,844.70	EA	\$1,844.70
	BEARING: ROYERSFORD 20-06-0215					
015	FR S CHS1 5 0 58		2	\$24,705.50	EA	\$49,411.00
	SUB-ASSY: CHAIN STRAND 304SS					
016	FR S CHS1 5 0 7		2	\$6,445.00	EA	\$12,890.00
	SUB-ASSY: CHAIN STRAND 304SS					
017	FR K WK2 5 0 1		4	\$100.95	EA	\$403.80
	MOUNTING: WHEEL 304SS					
018	2632D063		20	\$710.40	EA	\$14,208.00
	UHMW Scraper					

240040

RESOLUTION NO.: _____

PRESENTED: _____ FEB - 7 2024

ADOPTED: _____ FEB 12 2024

RESOLUTION TO INCREASE ELECTION WORKER PAY

BY THE CLERK:

In the FY2023-2024 City Clerk Election Division budget, funding in the amount of \$300,000.00 was allocated to cover election worker pay and associated costs for 2023 and 2024 elections; and

Funding has been made available to increase the election day pay for election workers, as follows:

Technical Supervisors – \$235.00 (NO INCREASE);
Chairpersons – Increase from \$225.00 to \$275.00;
Laptop Specialists – Increase from \$225.00 to \$275.00;
Election Inspectors – Increase from \$200.00 to \$225.00.

In addition, funding has been made available to pay for Early Voting workers, as follows:

Early Voting Workers - \$120.00 per day (9 days of Early Voting).

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to process the election worker pay increases. Funds for said increases have been approved and will come from the FY23-24 City Clerk Election Division – Election Workers Acct. No. 101-262.110-707.000.

APPROVED AS TO FORM:

APPROVED AS TO FINANCE:

William Kim, Chief Legal Officer

Phillip Moore, Chief Financial Officer

APPROVED BY CITY COUNCIL:



340041

RESOLUTION NO.: _____

PRESENTED: FEB - 7 2024

ADOPTED: FEB 12 2024

RESOLUTION TO INCREASE BOARD OF REVIEW WORKER PAY

BY THE CLERK:

Per the Flint City Code of Ordinances, a Board of Review of the City of Flint shall consist of nine (9) qualified registered electors and freeholders of the City, with members appointed by the City Council; and

The Board of Review shall examine and review the assessment roll for any given year and may add to said assessment roll any names of persons or property which should be added thereto, strike therefrom any names or property which in its judgment should be stricken, correct all errors in the names or descriptions of property, correct any assessment in any such manner as in its judgment shall make the assessed valuation relatively just and equal, and shall do whatever else may be necessary to make said roll comply with the general property tax laws of the State of Michigan; and

In the FY2023-2024 City Clerk Board of Review budget, funding in the amount of \$10,500.00 was allocated to cover Board of Review worker pay; and

Funding has been made available to increase the pay for Board of Review workers, as follows:

Board of Review Workers – Increase from \$11.88/hour to \$15.00/hour.

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to process the Board of Review worker pay increase. Funds for said increase have been approved and will come from the FY23-24 City Clerk Board of Review – Temporary and Seasonal Employees Acct. No. 101-215.247-707.000.

APPROVED AS TO FORM:

APPROVED AS TO FINANCE:

William Kim, Chief Legal Officer

Phillip Moore, Chief Financial Officer

APPROVED BY CITY COUNCIL:



240042.1



RESOLUTION NO.: _____

PRESENTED: FEB 12 2024

ADOPTED: FEB 12 2024

Resolution Recognizing February as Black History Month in the City of Flint

Since 1926, the achievements and contributions of African-Americans have been recognized across the country each February; and

The achievements and contributions of African-Americans are not just Black history, but are a critical and important part of American history;

African-Americans have played key roles in the City of Flint's history, as educators, doctors, lawyers, judges, clergy, community activists, public servants, sports, and the arts.

From trailblazers like Dr. Jesse Leach, jazz musician Betty Carter, and Mayor Floyd McCree, to the leaders upholding and building upon that legacy today, African-Americans have been a vital part of the City of Flint's past and continue to be a key part of the City's future.

Mayor Sheldon Neeley and the Flint City Council recognize and honor the contributions, large and small, of the many African Americans who have cared for, educated, inspired, and led our community and nation.

THEREFORE, BE IT RESOLVED that the month of February is hereby recognized as Black History Month in the City of Flint, and that all residents are encouraged to learn about and commemorate the vital roles played by African-Americans in building City of Flint and our Nation

FOR THE MAYOR

FOR THE CITY COUNCIL

APPROVED AS TO FORM:

William Y. Kim, City Attorney



240044

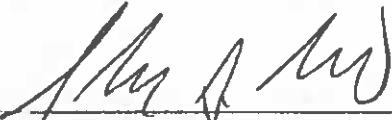
RESOLUTION NO.: _____
PRESENTED: FEB - 7 2024
ADOPTED: FEB 12 2024

**RESOLUTION APPROVING APPOINTMENT OF TRACY FOUNTAIN TO THE FLINT
HOUSING COMMISSION**

Mayor Sheldon A. Neeley appoints Tracy Fountain, of 2301 E. Second St, Flint, MI 48503, to the Flint Housing Commission, to replace Phillip Schmitter, whose term expired on 8.31.2023.


BE IT RESOLVED that the Flint City Council approves the appointment of Tracy Fountain of 2301 E. Second St Flint, MI 48503, to the Flint Housing Commission, to fill the remainder of the term ending on August 31, 2028.

FOR THE CITY OF FLINT:



Sheldon A. Neeley, Mayor

APPROVED BY CITY COUNCIL:



APPROVED AS TO FORM:



William Kim (Jan 22, 2024 15:49 EST)
William Kim, City Attorney

TRACEY FOUNTAIN

STATE OF MICHIGAN-MDHHS
STATE BUREAU ADMINISTRATOR

2301 E. Second St.
Flint, MI 49503

(810) 820-0074

FountainT@michigan.gov
Tfountain1969@gmail.com

OBJECTIVE

To obtain a challenging position that will provide an opportunity to apply my knowledge, education, and skills, as well as offer opportunities for personal and professional growth.

EDUCATION

The University of Michigan

- Master of Public Administration – 2003

The University of Michigan

- Bachelor of Arts: Sociology – 1997

MDHHS Leadership Academy – 2009

- Certificate of Completion- August 2012

Cultural Intelligence Center

- Trainer Certification- 2022

University of South Florida
Muma College of Business

- Certification-Diversity, Equity, and Inclusion in the Workplace-2022

EXPERIENCE

Michigan Disability Determination Services, Lansing, MI

- State Bureau Administrator, 2023-Present

Kent County Department of Health and Human Service, Flint, MI

- Director, 2017-2023

Genesee County Department of Health and Human Service

- District Manager, 2013-2017

Genesee County Department of Human Services, Flint, MI

- Acting Program Manager, 2011-2013

Genesee County Department of Human Services, Flint, MI

- Family Independence Manager, 2008-2011

Shiawassee County Department of Human Services, Owosso, MI

- Family Independence Manager, 2006-2008

Genesee County Department of Human Services, Flint, MI

- Departmental Analyst- Payment Accuracy Specialist, 2005-2006

Genesee County Department of Human Services, Flint, MI

- Family Independence Specialist/Family Resource Specialist, 2001-2005

Huron Valley Center, Ypsilanti, MI

- Forensic Security Aide, 1994-2001

AFFILIATIONS —

Kent County Housing Stability Alliance, Member

- 2022-2023

Heart of West Michigan United Way, Board Member

- 2020-Present

Essential Needs Task Force, Board Member

- 2017-2023

Kent School Services Network, Board Member

- 2017-2023

Kent County Family and Child Coordinating Council, Executive Member

- 2017-Present

Kent County Human Services Committee, Member

- 2017-2023

Kent County School/Justice Partnership, Board Member

- 2017-2022

Kent County Emergency Operations Committee, Member

- 2017-2023

Kent County Community Health Advisory, Alternate Member

- 2017-2023

Kent County Lead Taskforce, Member

- 2017-2019

Regional Indian State Partnership, Member

- 2017-2023

Workforce Development Board, Alternate Member

- 2015-2017

QUALIFICATIONS —

Bureau Director (2023-Present). Provide leadership and direction of the productivity and activities of the Disability Determination Services agency for the State of Michigan in partnership with the Social Security Administration. Responsible for the successful leadership of a large organization of 600+ public servants and 5 Area Offices across the state of Michigan. Maintains the financial operations to ensure the effective execution of the organization's annual spending plan. Oversees the implementation of the human resource policies, practices, and procedures.

County Director (2017-Present). Provided leadership and direction of the productivity and activities of the Assistance Payments program for the county. Responsible for the successful leadership of a large organization of 260 public servants. Represents the agency in developing community partnerships that will further advance the department's mission to address the needs of the citizens. Maintains the financial operations to ensure the effective execution of the organization's strategic plan. Oversees the implementation of the human resource policies, practices, and procedures. Established a culture of excellence.

District Manager (01/2013-2017). Built a strong team of 180 high performing public servants. Ensured proper implementation of policy and procedure. Administered programs to assist clients to reach self-sufficiency and ensure safety for vulnerable adults with the Assistance Payments and Adult Services programs. Strategized to use district funds and resources to optimize the quality of customer service provided. Set a standard of excellence and cultivated a workforce of dynamic leaders. Provided continuous training and staff development to establish a winning team. Established a culture of excellence.

Program Manager (03/2011-01/2013). Oversight of the daily functioning and program implementation of both the North District, and when reassigned, the larger McCree District. Monitored all payment programs and staff of 120-180. Assured that all processes functioned efficiently to provide quality customer service. Greatly improved processes and performance in both districts.

Family Independence Manager (06/2006-03/2011). Managed the implementation of policy and procedure for our various programs by a staff of 12-25 ES and FIS specialists. Monitored reports and data in an effort to establish the necessary supports needed to assist staff in achieving success. Interfaced with the community as a representative of the Department of Human Services.

**Midwest Partners Committee,
Member**

- 2015-2018

Flint Mission Team-Water Crisis

- 2016-2017

Urban 14 Committee, Member

- 2013-2015

**Equal Opportunity and Diversity
Inclusion Advisory Committee,
Member**

- 2014

**Flint Board of Education, Board
Trustee**

- 2006 & 2008

Shiawassee Hunger Network,

- 2006-2008

**The Neighborhood Supporting
Kids of Shiawassee County,**

- 2006-2007

RECOGNITION —

**Crain's Grand Rapids Notable
West Michigan Leader-2023**

**MDHHS Diversity, Equity, and
Inclusion Champion-2023**

Program/Administrative Experience:

Departmental Analyst (10/2005-06/2006). Gathered and analyzed data related to the Food Assistance Program. Coordinated activities that would reduce FAP error rate. Developed corrective action plans and procedures. Acted as consultant to the County Director and District Managers. Trained best practices and policy that would result in the improvement of payment accuracy.

TRACEY FOUNTAIN

STATE OF MICHIGAN-MDHHS
STATE BUREAU ADMINISTRATOR

2301 E. Second St.
Flint, MI 49503

(810) 820-0074

FountainT@michigan.gov
Tfountain1969@gmail.gov

REFERENCES

Dwayne Haywood

Senior Deputy Director
Economic Stability Administration
235 S. Grand Ave.
Lansing, MI 48933
(313) 518-7371
HaywoodD2@michigan.gov

Emersond Jean-Baptiste

BSC3 Director
800 Water Tower Rd.
Big Rapids, MI 49307
(269) 363-1668
Jeanbaptistee@michigan.gov

Bruce McCoy

Chair
Kent County-MDHHS Board
121 Franklin St. SE #200
Grand Rapids, MI 49501
(616) 813-5432
bamccoybom@cs.com

Kathy Miller

BSC3 Director (Retired)
1555 Nichols Rd.
Benton Harbor, MI 49022
(269) 861-0776
Kamiller95@gmail.com

Sheryl Thompson

Deputy Director (Retired)
Field Operations
(810) 874-9419
Etania2@comcast.net





240046

RESOLUTION NO.: _____

PRESENTED: FEB - 7 2024


ADOPTED: FEB 12 2024

**RESOLUTION APPROVING RE-APPOINTMENT OF CAROL-ANNE BLOWER
TO THE FLINT PLANNING COMMISSION**

Mayor Sheldon A. Neeley re-appoints Carol-Anne Blower, of 3323 Holly Ave, Flint, MI 48506, to the Flint Planning Commission, to serve a three-year term beginning on April 1, 2024 and ending on March 31, 2027, filling the 4th Ward seat on that body.

BE IT RESOLVED that the Flint City Council approves the reappointment of Carol-Anne Blower, of 3323 Holly Ave, Flint, MI 48506, to the Flint Planning Commission, to serve a three-year term beginning on April 1, 2024 and ending on March 31, 2027, filling the 4th Ward seat on that body.

FOR THE CITY OF FLINT:


Sheldon A. Neeley, Mayor

APPROVED BY CITY COUNCIL:



APPROVED AS TO FORM:


William Kim, City Attorney

CAROL-ANNE BLOWER

Flint, MI 48506 • 517-980-4363 • carolanneelise@gmail.com

Professional Summary

Committed and highly-motivated professional, with a background in marketing/photography, city planning and non-profit leadership, seeking a role where skills can be put to use in the public sphere. Uses independent decision-making skills and sound judgement to positively impact community success.

Skills

Decisive problem solver

Exceptional multi-tasker

Organized and efficient

Motivated team player

Public speaking

Citizen engagement

Effective communicator

Community development

Media relations

Computer literate

Work History

Planning Commissioner, 08/2012 to Current

City Of Flint – Flint, MI

Works directly with staff, consultants, and community stakeholders to produce, edit and implement guiding documents like the Comprehensive Plan, Zoning Code, Marihuana Ordinance and Capital Improvement Plan;

Review rezoning requests, site plans, special use and other land use applications;

Assist in the current efforts to certify Flint as a Redevelopment Ready Community;

Attend and contribute to executive meetings, communicating directly with staff on current applications and projects.

Freelance Photographer, 01/2008 to Current

Carol Anne Elise Photography – Flint, MI

Photograph high-quality images for various clients seeking portrait and event content;

Edit images and format for social media and print;

Manage photography business including fostering clientele relationships to promote work and attract new clients

Zoning Board of Appeals Representative, 05/2015 to 04/2022

City Of Flint – Flint, MI

Only Planning Commission member to simultaneously serve on the Zoning Board of Appeals as the Planning Commission Representative and serve as formal liaison between the two bodies;
Assisted in granting variances and resolving disputes regarding decisions of the zoning department;
Provided information and summaries between the two bodies for consideration and review;
Worked directly with staff to assure applications and meeting minutes were consistent.

Interim Executive Director, 08/2009 to 09/2010

Flint Club – Flint, MI

Represented organization to local public by giving presentations and speeches and participating in community events;
Maintained a membership of over 3000 former Flint residents in 22 states, and provided them with opportunities for local civic engagement;
Developed and maintained operational and programming budget of over \$100,000 and created new revenue streams through grants and fund raising;
Developed and published a monthly membership newsletter;
Made recommendations to Executive Board for budget, vision and programming needs.

Program and Membership Director, 01/2006 to 07/2009

Flint Club – Flint, MI

Created and maintained databases for over 1000 local members and 3000 non local members;
Authored and distributed press releases for organization;
Updated organization website and social media sites;
Collaborated with community leaders and organizations to promote community service projects;
Created and organized Flint's first young professionals networking organization;
Developed and reviewed programming, including monthly networking breakfasts focused on topics relevant to Flint's revitalization.

Education

Flint Central High School - Flint, MI

Interdisciplinary Social Science

Michigan State University - East Lansing, MI

240047



RESOLUTION NO.: _____
PRESENTED: FEB - 7 2024
ADOPTED: FEB 12 2024

**RESOLUTION APPROVING RE-APPOINTMENT OF MONA MUNROE-YOUNIS
TO THE FLINT PLANNING COMMISSION**

Mayor Sheldon A. Neeley re-appoints Mona Munroe-Younis, of 2721 Indian Bow Trail, Flint, MI 48507, to the Flint Planning Commission, to serve a three-year term beginning on April 1, 2024 and ending on March 31, 2027, for the 9th Ward seat on that body.

BE IT RESOLVED that the Flint City Council approves the reappointment of Mona Munroe-Younis, of 2721 Indian Bow Trail, Flint, MI 48507, to the Flint Planning Commission, to serve a three-year term beginning on April 1, 2024 and ending on March 31, 2027, for the 9th Ward seat on that body.

FOR THE CITY OF FLINT:

APPROVED BY CITY COUNCIL:

Sheldon A. Neeley, Mayor

APPROVED AS TO FORM:

William Kim, City Attorney

Mona Munroe-Younis

810.845.4633 | mona.munroe.younis@gmail.com | 2721 Indian Bow Trail, Flint, MI 48507

SKILLS : EXPERIENCE

Community Engagement	Founder and Executive Director (April 2018-present)
Project Management	<i>Environmental Transformation Movement of Flint / Flint, MI</i>
Partnership Development	<ul style="list-style-type: none">Lead and develop multiple environmental justice-related community education and issue advocacy programs, fundraising and financial management, partnerships and coalition-building, and strategy development
Group/Coalition Facilitation	<ul style="list-style-type: none">Current projects include: addressing air quality & climate change, environmental sustainability & equity planning
Event Creation/Promotion	<ul style="list-style-type: none">Developed and piloted curriculum for grassroots environmental justice community leader development program
Grant/Report Writing	
Budget/Fund Management	
Training Development	
Policy Development	
Relationship Building	Neighborhood Planner (Aug. 2019-March 2022)
	<i>Department of Planning & Development, City of Flint / Flint, MI</i>
	<ul style="list-style-type: none">Lead coordinator for planning and developing \$4.2 million of transformational neighborhood improvements around new HUD-sponsored Choice Neighborhoods Initiative (CNI) housing
	<ul style="list-style-type: none">Organized large-scale community member/partner engagement and composed equity-focused plan for prioritized neighborhood improvements
	<ul style="list-style-type: none">Co-developed/implemented community group capacity-building, including for neighborhood groups and Truth, Racial Healing & Transformation facilitation to undo urban renewal and create strong relationships between neighbors
	Program Manager for Flint Initiatives (Nov. 2016-Aug. 2019)
	<i>School of Public Health (SPH), University of Michigan / Ann Arbor, MI</i>
	<ul style="list-style-type: none">Liaison between the Flint, MI community and the U-M SPH Flint Task Force for the Flint water crisis response, including applied learning, education and policy change partnerships & programs.
	<ul style="list-style-type: none">Composed/implemented "See for Yourself: What's In Your Water?" curriculum for over 100 middle schoolers, 600 adult residents, and video series for general public & deaf residents.
	<ul style="list-style-type: none">Secured over \$26,000 to organize 2018 UM Public Health Flint Task Force Water Summit and Flint grassroots policy change advocacy training for water quality and affordability.
	<ul style="list-style-type: none">Initiated multi-school partnership to fundraise and organize 15+ water distributions, repeatedly reaching over 1,000 residents.

EDUCATION

Master of Science,
Environ. Justice & Policy
University of Michigan
Ann Arbor / 2008 - 2011
Highlight: Successful team
project adapting
place-based education
program for U.S. Forest
Service Urban Connections

Bachelor of Science,
Environ. Science & Planning
University of Michigan-Flint
Flint / 1999-2006

Mona Munroe-Younis

810.845.4633 | mona.munroe.younis@gmail.com | 2721 Indian Bow Trail, Flint, MI 48507

CERTIFICATIONS : EXPERIENCE (CONTINUED)

- Graduate Certificate in Restorative Practices International Institute for Restorative Practices (IIRP) Bethlehem, PA / March 2019
- Leadership, Excellence, Achievement and Development (LEAD) University of Michigan-Flint Flint, MI / September 2012
- Certificate in Public Participation International Institute for Public Participation (IAP2) Tempe, AZ / January 2012
- Adjunct Lecturer (September-December 2016)**
Department of Geography, Planning & Environment, University of Michigan-Flint / Flint, MI
- Developed and taught "Healthy Planet, Healthy People: Shaping a Sustainable, Healthy Future" (ESS/URP 140) course on sustainable urbanism, environmental justice and health with four real-world service-learning projects.
- Program Manager (February 2013-November 2016)**
Office of University Outreach, University of Michigan-Flint / Flint, MI
- Cultivated university-community partnerships for teaching, research, internships and co-curricular programs, including *Impact Circle for Imagine Flint Master Plan Implementation* to catalyze investment in underserved neighborhoods.
 - Created and implemented a scaffolded, holistic support system for faculty and departments to use pedagogical innovations and best practices for community-based teaching, research and service. Secured and managed \$50,000 from the Provost.
- Administrative/Project Coordinator (August 2006-February 2013)**
Office of University Outreach, University of Michigan-Flint (Flint, MI)
- Brought national recognition as lead writer of UM-Flint's 2010 Carnegie Classification for Community Engagement application.
 - Rebuilt the Center for Civic Engagement and all of its initiatives from marginally productive to a highly recognized and utilized center for institutional priority-setting and capacity-building. Initiated internal partnerships for systematic tracking and promotion of community-engaged courses.
 - Coordinated the Flint River Corridor Alliance (FRCA) Board of Directors and FRCA Hamilton Dam Committee and co-led the Center for Applied Environmental Research (CAER).
- Business Administrator Associate/Administrative Associate (September 2002-August 2006)**
Office of Research, University of Michigan-Flint / Flint, MI
- Managed 11 internal faculty and student grant programs, federal and other sponsored grants including regulatory compliance, and the Office of Research annual budget of over \$1 million.

Mona Munroe-Younis

810.845.4633 | mona.munroe.younis@gmail.com | 2721 Indian Bow Trail, Flint, MI 48507

AWARDS · SELECTED COMMUNITY SERVICE

- Community Leadership Award for Environ. Justice Michigan United Virtual / December 2021
- Community Leadership Award for Environ. Justice Michigan United Dearborn, MI / December 2019
- Bunyan Bryant Environmental Justice Leadership Award Sierra Club Michigan Lansing, MI / January 2019
- Staff Impact Award University of Michigan Ann Arbor, MI / May 2018 Highlight: \$2,500 for community reinvestment
- U.S. President's Volunteer Service Award - Bronze, collectively for Flint & Genesee Literacy Network Action Team Co-Leaders / September 2016
- Genesee County Historical Society Heritage Day Award for UM-Flint partnership facilitation / May 2011
- University of Michigan-Flint Maize & Blue Distinguished Scholar Highlight: highest undergraduate honor / December 2006
- Michigan Advisory Council for Environmental Justice Member (Apr. 2018-present)
- Racial Healing Practitioner for Truth, Racial Healing & Transformation Flint initiative (Sept. 2018-present)
- Sierra Club Michigan Environmental Justice Action Group Chairperson (Aug. 2017-present); Sierra Club Michigan Executive Committee ex-officio member (Jan. 2018-present)
- M.A.D.E. Institute Board Member supporting residents in rebuilding their lives after incarceration (Oct. 2017-Oct. 2020)
- City of Flint Zoning Board of Appeals Commissioner (Oct. 2017-August 2019) (stepped down to accept City staff position)
- Flint Environmental Justice Summit Co-Organizer (Dec.-Mar. 2017, 2018, 2019)
- Michigan Environmental Justice Summit Co-Organizer (July-Sept. 2014 & 2018)
- Raise It Up! Youth Arts & Awareness Board (Member July 2013-Oct. 2017, Vice President June 2015-October 2017)
- Co-Leader of the Flint & Genesee Literacy Network Family Literacy Action Team (June 2015-Sept. 2016)
- City of Flint Imagine Flint Master Plan Implementation Steering Committee (March 2014-March 2016); Implementation Task Group Co-Leader for Natural Resources, Open Space and Conservation (July 2014-Aug. 2015)
- City of Flint Imagine Flint Master Plan Group Facilitator/Member for Natural Resources, Open Space & Conservation (Advisory Oct. 2012-July 2013, Implementation Aug. 2013-Nov. 2015)
- U.S. Social Forum Flint Team Organizer/workshop organizer for Flint Urban Revitalization session (Dec. 2009-June 2010)
- Co-Organizer and environmental justice workshop presenter for the Social Justice Now Symposium in Flint (Feb.-Mar. 2010)
- Applewood Initiative for Urban Gardening and Community, Piper Avenue Community Garden technical assistant (Sept. 2007-July 2008)
- Leadership Development in Interethnic Relations (LDIR) Program healthy school food access project (Jan.-April 2007)

240049

RESOLUTION:

PRESENTED: FEB - 7 2024

ADOPTED: FEB 12 2024

**RESOLUTION APPROVING THE APPOINTMENT OF
JON KINGEN TO THE ZONING BOARD OF APPEALS**

BY THE CLERK:

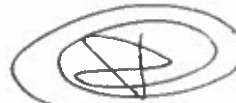
3rd Ward Flint City Councilmember Quincy Murphy recommends the appointment of Jon Kingen (2432 Beta Lane, Flint, MI 48506 – Ward 3) to the Zoning Board of Appeals.

IT IS RESOLVED, the Flint City Council approves the appointment of Jon Kingen to the Zoning Board of Appeals for the remainder of a 3-year term commencing immediately upon adoption of this resolution and expiring August 31, 2024.

APPROVED AS TO FORM:

APPROVED BY FLINT CITY COUNCIL:

William Kim, Chief Legal Officer



Jon Kingen

2432 Beta Lane, Flint MI 48506 | 810-259-4660 | JonKingen56@gmail.com

Objective

To obtain a Leadership position supported by a background in Retail Management, Supervision, Inventory Control, and Customer Service.

Summary of Qualifications

- Dynamic Leader and Team Builder with proven success at driving superior customer service and profitability
- Managed many teams of Assistant Store Managers, Department Supervisors, and hundreds of Associates
- Excellent at maintaining store appearance, maximizing space for greater product exposure, and sales, all guided by customer voice, and company core values
- Formulated daily and weekly sales and activities reports
- Consistently collaborated with Department Supervisors/Managers in promoting marketing mix, achieving greater sales volume
- Provided disciplined leadership while setting clear expectations, and held teams/self accountable for results
- Responsible for new store set-up (Big Lots, Alpena MI, and Sault Ste. Marie MI), involved staff hires, building store fixtures, and set-up of original merchandise
- Managed merchandising, ordering, and maintenance features, along with cash and inventory control
- Performed all recruitment, training, and coordination of store personnel
- Initiated and managed the Inventory Control Specialist (ICS) Teams for Wal-Mart

Education

Northwood University, Midland MI

Bachelor of Business Administration, Management

May 2012

Charles Stewart Mott Community College, Flint MI

Associates Degree in General Studies – High Honors

December 2010

Associates Degree in Arts – High Honors

December 2010

Certificate of Achievement – Entrepreneurship – High Honors

December 2010

Associates Degree in Business Management – High Honors

May 2012

Employment History

Shift Supervisor	Rite-Aid Pharmacy, Flint MI	01/15/06 – 04/17/08
Machine Operator	Qualified Staffing, Lapeer MI	12/07/05 – 01/14/06
Department Manager	Wal-Mart, Troy MI	03/03/03 – 12/05/05
Assistant Store Manager	Big Lots, Sault Ste. Marie MI	10/16/01 – 01/10/03
Asst Customer Service Manager	Neiman's Family Market, Alpena MI	12/04/00 – 07/28/01
Support Manager	Wal-Mart, Burton MI	01/16/98 – 11/27/00
Asst Customer Service Manager	Kessel Foods, Burton MI	*1981 – 1985

Student Leadership

Dean's Choice as Student Representative, Campus Life Enhancement Fund (CLEF)

Vice-President of Leadership, Phi Theta Kappa

Dean's List Every Term

Active Member, Student Government

2010 Recipient of Robert Mogford Award for Campus & Community Civic Activities

Member, Mayor's Student Advisory Committee



November 1, 2011

Letter of Recommendation: Jon Kingen

To Whom It May Concern:

Jon Kingen is a graduate of Mott Community College and a former student representative on our College Life Enhancement Fund Committee (CLEF). It is my pleasure to write this letter of recommendation for him as he makes application for acceptance in graduate school. Jon has indicated to me that he plans to pursue a MBA degree. I can recommend him without reservation, for this program of study and any other that he chooses to pursue. Jon has the intelligence, discipline and commitment needed for advanced study.

While here at Mott Community College, he took challenging courses and a full load each semester. He earned mostly 4.0 grades, graduating with a 3.85 grade point average—high honors. His academic ability is well documented by his transcript.

Jon's interpersonal and social skills cannot be assessed by his academic record. However, I feel that I got to know him quite well. I appointed Jon to the CLEF Committee as my representative. We kept in close contact as he served on the committee and wrestled with difficult decisions and managing the interpersonal dynamics of the Committee. He was a strong, outspoken advocate for students and brought to the committee the perspective of a mature, goal oriented student. He was not intimidated by the seasoned faculty leaders around the table; however he was open to learning from them and from me. This committee consists of students, faculty and administrators who make decisions to award over \$200,000.00 a year to student clubs and others wishing to hold events and programs to enhance college life. Any committee managing that amount of money will undoubtedly face tough decisions which tests ones character and values. Jon stood the test very well and made the sacrifice to self-educate on issues before attending meetings and standing in judgment of others' ideas. He will take graduate studies seriously and will not be overwhelmed by the work. His fellow students will appreciate his dry humor and will appreciate his willingness to actively work in group situations. Quite simply, he is ready for graduate work and worthy of the opportunity.

Sincerely,

Delores Deen,
Executive Dean, Student Services

Charles Stewart Mott Community College

1401 East Court Street • Flint, Michigan 48503-2089 • (810) 762-0200
AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

240050

RESOLUTION:

PRESENTED:

FEB - 7 2024

ADOPTED:

FEB 12 2024

**RESOLUTION APPROVING THE REAPPOINTMENT OF
JERRY DAVID KEA TO THE ZONING BOARD OF APPEALS**

BY THE CLERK:

Tonya Burns, 6th Ward Flint City Councilmember, recommends the reappointment of Jerry David Kea (1012 Freemont St., Flint, MI 48504) to the Zoning Board of Appeals.

IT IS RESOLVED, the Flint City Council approves the reappointment of Jerry David Kea to the Zoning Board of Appeals for the remainder of a 3-year term commencing immediately, and expiring August 31, 2026.

APPROVED AS TO FORM:

APPROVED BY FLINT CITY COUNCIL:

William Kim, Chief Legal Officer



Cel. (810) 919 6233

Residence: 810.235.4373

EDUCATIONAL BACKGROUND

University of the District of Columbia
Bachelor of Science - Electrical Engineering
1979 - 1982

1994 - 1997 BUICK CITY ASSEMBLY CENTER, GENERAL MOTORS
Superintendent ~ Quality Engineering
 Responsibilities: Provide supervision, direction, and support to Buick City Assembly Center's Quality Engineering group in business goals attainment. As a member of the Quality Engineering Management Team, assist in identifying and implementing departmental policy and procedures to attain quality improvements and problem resolution.

1993 - 1994 VEHICLE ENGINEERING CENTER, GENERAL MOTORS
Staff Project Engineer – Quality Engineering

Responsibilities: Lead Divisional Quality Engineering Team in analyzing quality indicators, to identify quality concerns. Lead and support the utilization of statistical Process Control methodology to establish process stability and improve process capability at all Assembly Centers.

1992 - 1993 VEHICLE ENGINEERING CENTER, GENERAL MOTORS
Quality Engineer – Electrical

Responsibilities: Analyze key quality indicators to identify quality concerns; utilize systematic methods and performance measurements to establish statistical process controls and capability at assembly centers; organize and facilitate quality improvement / problem solving teams; integrate and institutionalize process control methods in engineering and manufacturing.

1989 - 1992 VEHICLE ENGINEERING CENTER, GENERAL MOTORS
Systems Engineer - Electrical

Responsibilities: Develop / maintain vehicular electrical architecture; write / publish appearance specifications for displays and switches; coordinate electrical subsystem activities; provide interface with marketing groups and support proto-type vehicle build activities.

1988 - 1989 VEHICLE ENGINEERING CENTER, GENERAL MOTORS
Senior Project Engineer – Audio Systems

Responsibilities: Defining Audio Systems for luxury vehicles from conceptual development stage to production implementation; releasing of all speakers, plastic mounting hardware and assembly process for building production automobiles.

1986 - 1988 VEHICLE ENGINEERING CENTER, GENERAL MOTORS
Project Engineer – Audio Systems

Responsibilities: Designing, packaging, releasing of all speaker systems for C / H vehicles.

1983 - 1986 VEHICLE ENGINEERING CENTER, GENERAL MOTORS
Validation Engineer

Responsibilities: Establishing test programs for digital clusters, audio systems, and antennas that would encompass all EMC / EMI, durability, thermal shock and reliability projections; identification and resolution of design problems; establishing product specifications.

1981 - 1983 ENVIRONMENTAL PROTECTION AGENCY
Fellowship Recipient

Special training fellowship from EPA to train in Engineering techniques and procedures. This included the maintenance of all departmental equipment such as oscilloscopes, power supplies, meters, computer terminals and systems.

EXTRACURRICULAR ACTIVITIES AND HONORS

- Member of the Society of Automotive Engineers
- Society of Audio Engineers
- Mott Park Neighborhood Association
- Member and past Lead Communication Officer – GM African Ancestry Network