

OFFICE OF THE CITY COUNCIL



MEMORANDUM

To: Whom It May Concern
From: Jasmine Green - City Council Secretary 
Date: February 11, 2025
RE: **CITY COUNCIL APPROVED RESOLUTIONS/ORDINANCES**
(February 10, 2025)

The attached copies of City Council APPROVED resolutions, and Ordinances (as listed below) are being distributed to you as a matter of record.

Agenda items that were FAILED, and/or POSTPONED INDEFINITELY/DROPPED by council are noted here as well. Thank you.

RESOLUTIONS (as ADOPTED by City Council – February 10, 2025)

240341.1	250033-T	250034-T	250035-T	250037.1-T	250038-T
250039-T	250040-T	250041-T	250042-T	250043-T	

NOTE:

ORDINANCES (as ADOPTED by City Council – February 10, 2025)

NOTE: (Every adopted ordinance is subject to veto by the Mayor)

MISC AGENDA ITEMS (as FAILED, or POSTPONED INDEFINITELY/DROPPED by City Council – February 10, 2025)

FAILED –

POSTPONED INDEFINITELY –



CITY OF FLINT

240341.1

RESOLUTION NO.: _____

PRESENTED: 11-11-2024

ADOPTED: EEB 10 2025

RESOLUTION RECOMMENDING THE VACATION OF ROBERTS STREET BETWEEN EAST STEWART AVENUE AND THE NORTH LOT LINES OF LOT 234 (4401 ROBERTS ST) AND LOT 285 (4402 ROBERTS ST) OF THE MAPLEWOOD PLAT

BY THE CITY ADMINISTRATOR:

Whereas, due notice has been given to all persons interested as to the time and place of a hearing in respect to the proposed action of this body to vacate Roberts Street between E. Stewart Ave and the North lot lines of Lot 234 (4401 Roberts St) and Lot 285 (4402 Roberts St) of the Maplewood Plat.

Whereas, pursuant to the requirements of section 42-25 of the Flint City Code, a public hearing was held so that members of the Flint Planning Commission could meet and hear objections to the proposed vacation and discontinuance of the above-described street, alley or public ground.

IT IS RESOLVED, that Roberts Street between E. Stewart Ave and the North lot lines of Lot 234 (4401 Roberts St) and Lot 285 (4402 Roberts St) of the Maplewood Plat is hereby vacated and discontinued forever as a public street, alley, or public ground; public utilities will remain in place.

FURTHER RESOLVED, the City Clerk shall, within thirty (30) days of this action, record a certified copy of this resolution with the Register of Deeds of Genesee County and forward a certified copy of said resolution to the State Treasurer.

ADMINISTRATION:

APPROVED AS TO FINANCE

Clyde D. Edwards / A0339
Clyde D. Edwards / A0339 (Nov 7, 2024 12:43 EST)

Clyde Edwards, City Administrator

Phillip Moore
Phillip Moore (Nov 7, 2024 09:36 EST)

Phillip Moore, Chief Financial Officer

APPROVED AS TO FORM:

CITY COUNCIL:

97134
Joseph Kuptz (Nov 7, 2024 09:39 EST)

Joseph Kuptz, Acting City Attorney

[Signature]
Flint City Council



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: November 6, 2024

BID/PROPOSAL# N/A

AGENDA ITEM TITLE: RESOLUTION RECOMMENDING THE VACATION OF ROBERTS STREET BETWEEN EAST STEWART AVENUE AND THE NORTH LOT LINES OF LOT 234 (4401 ROBERTS ST) AND LOT 285 (4402 ROBERTS ST) OF THE MAPLEWOOD PLAT

PREPARED BY: Administration

VENDOR NAME: N/A

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

This street vacation is in support of the construction of a new City of Flint Police and Fire training facility. The Planning Commission's positive recommendation for this street vacation was based on the assurance that all affected properties are owned by the City of Flint. This has been reviewed by the Zoning function of the city for recommendations about landscaping and screening to ensure this project has a positive effect on the surrounding neighborhood.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution

N/A

Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The construction of a new Police and Fire Training Facility will benefit Flint residents through increased abilities of city staff to meet the ever-changing needs of public safety around the community. This facility will allow staff to continuously update training protocol as new requirements are added for continuing education / licensure. Finally, this facility's construction is part of larger redevelopment efforts in North Flint including the Flint Commerce Center, the Berston Field House addition, and the Sacred Heart Veteran's Village.



CITY OF FLINT

Section IV: FINANCIAL IMPLICATIONS: N/A

IF ARPA related Expenditure: No

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

There are no financial implications to the vacation of Roberts Street – all affected parcels are owned by the City of Flint and the existing public utilities will stay in place. If an easement is necessary with Consumers Energy, that will be provided by them at no cost.

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN: N/A

Dept.	Name of Account	Account Number	Grant Code	Amount
		FY25 GRAND TOTAL		

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal) No

OTHER IMPLICATIONS (i.e., collective bargaining): No

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO:

ACCOUNTING APPROVAL:  Date: 11/07/2024

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

Section V: RESOLUTION DEFENSE TEAM:

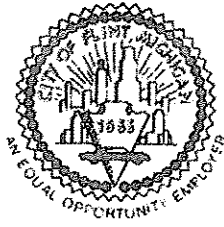
(Places of the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Chief Wiggins	
2	Chief Green	
3	Ed Taylor	

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Theron S. Wiggins
Theron S. Wiggins (Nov 6, 2024 16:28 EST)
Chief Wiggins, Fire Department

ADMINISTRATION APPROVAL: Clyde D. Edwards / A0339
Clyde D. Edwards / A0339 (Nov 7, 2024 12:43 EST)



CITY OF FLINT
DEPARTMENT OF BUSINESS & COMMUNITY SERVICES
Planning & Zoning Division

Sheldon Neeley,
Mayor

Staff Report

Board / Commission:	City of Flint Planning Commission
Meeting Date:	Tuesday, July 9, 2024
Location:	1101 S Saginaw St, Flint, MI 48502
File Number:	PC 24-16
Petition Type:	Street Vacation
Applicant:	City of Flint
Location:	Roberts St, between E Stewart Ave and the North lot lines of Lot 234 (4401 Roberts St) and Lot 285 (4402 Roberts St) of the Plat of Maplewood
Parcel ID (PID)	N/A
Ward:	2
Current Zoning:	Public Right-of-Way
Future Zoning:	OS, Open Space

Property Background:

The segment of Roberts St subject to the partial vacation petition is a local two-way street located between E. Stewart Ave St and Black Ave, Northwest adjacent to the Flint Commerce Center (Buick City) and is part of the Plat of Maplewood subdivision (see **Exhibit B**).

The character of the proximal area of the subject segment of Roberts Street has transitioned from a traditional residential neighborhood, with adjacent civic, commercial and industrial uses to vacant properties that have been purchased by the Genesee County Landbank for demolition; the Flint Commerce Center (Buick City) is adjacent southeast of the subject segment of Roberts St.

Planning Overview:

The City of Flint (City) is seeking a positive recommendation from the Planning Commission to City Council for approval by resolution, to partially vacate Roberts St, between E Stewart Ave and the North lot lines of Lot 234 (4401 Roberts St) and Lot 285 (4402 Roberts St) of the Plat of Maplewood (see **Exhibits A&B**).

The petition to vacate Robert St is related to the proposed development of a City of Flint Fire Department and Police Department Training Center Annex (see **Exhibit B**). The vacated street will be remain as limited access of vehicular ingress and egress for authorized personnel who will be utilizing and operating at the proposed Fire Department and Police Department Training Center Annex; combination of the parcels that make up the block that is bound by Black Ave, Industrial Ave, E. Stewart Ave, and Carlton St into a single parcel that contain will occur once site control has been secured by the City (see **Exhibit B**).



CITY OF FLINT
DEPARTMENT OF BUSINESS & COMMUNITY SERVICES
Planning & Zoning Division

Sheldon Neeley,
Mayor

Public access to Roberts St, south from Black Ave, terminating at the North Lot Lines of 4401 & 4402 Roberts St, will remain allowing the property owners of 405 Roberts St, 47-31-183-033 Roberts St, and 914 & 918 Black Ave to access their properties (see **Exhibit B**).

Public Utility Infrastructure

Currently there exists water, sanitary sewer, and storm sewer infrastructure along Roberts St that will remain in place prior to the vacation petition (see **Exhibit F**); if necessary and required by the City of Flint DPW and Engineering Department, a utility easement will be retained from between E Stewart Ave and the North lot lines of Lot 234 (4401 Roberts St) and Lot 285 (4402 Roberts St) of the Plat of Maplewood.

Private Utility Infrastructure

Based on the provided concept site plan (**Exhibit D**) the only private utility that exists are electrical assets; correspondence with the private utility company that owns said electrical assets within the proposed vacated area and the City will occur throughout the development process to ensure that any easement to said private utility company that is needed, will be provided.

Department Reviews:

Department	Status	Comments
Zoning	Approved	None
Water Department	Pending	
Sewer Department	Pending	
Traffic Engineering	Approved	None

Staff Recommendation

The Plan Commission's duty on a street vacation is to make a recommendation to City Council for approval by resolution based on the merits of the application, planning principles, input from various City departments, utility companies, and transportation agencies.

Staff finds that the petition to partially vacate Roberts St, PC 24-16, has satisfied the applicable review criteria to make a positive recommendation for approval to City Council.

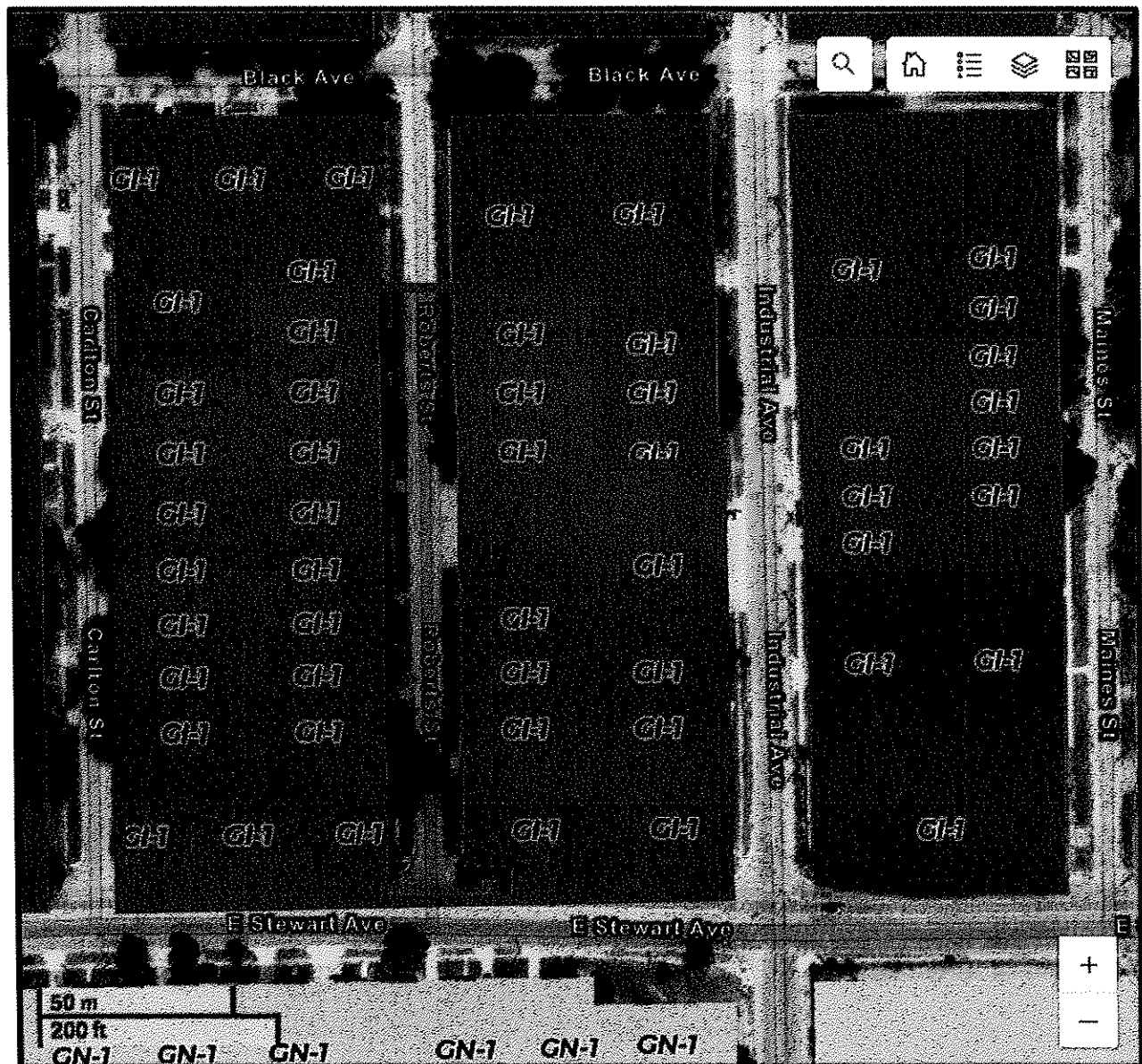


CITY OF FLINT
DEPARTMENT OF BUSINESS & COMMUNITY SERVICES
Planning & Zoning Division

Sheldon Neeley,
Mayor

Land Use/ Compatibility: The property is currently City of Flint owned public right-of-way and is surrounded by the following zoning districts:

- GI-1, Green Innovation – Low Intensity
- GN-1, Green Neighborhood
- CE, Commerce & Employment





CITY OF FLINT
DEPARTMENT OF BUSINESS & COMMUNITY SERVICES
Planning & Zoning Division

Sheldon Neeley,
Mayor

Exhibits Attached to this Report:

Exhibit A – Vacation Application

Exhibit B – Area to be Vacated

Exhibit C – Existing Conditions

Exhibit D – Fire Department & Police Department Training Center Annex Concept Site Plan

Exhibit E – Plat of Maplewood Subdivision

Exhibit F – Roberts Street Utilities

[this space intentionally left blank]




CITY OF FLINT
DEPARTMENT OF BUSINESS & COMMUNITY SERVICES
Planning & Zoning Division

Sheldon Neeley,
Mayor

Plan Commission Action – PC 24-16 | Roberts St Partial Vacation

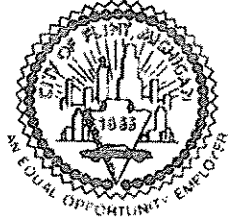
The City of Flint Planning Commission is hereby making a Positive Recommendation with conditions to the City of Flint, City Council, to approve by resolution, petition PC 24-16, to partially vacate Roberts St, between E. Stewart Ave and the North lot lines of Lot 234 (4401 Roberts St) and Lot 285 (4402 Roberts St) of the Plat of Maplewood, on this 9 day of July of 2024.



Robert Wesley
Plan Commission President



Brian Acheff
Zoning Coordinator



CITY OF FLINT
DEPARTMENT OF BUSINESS & COMMUNITY SERVICES
Planning & Zoning Division

Sheldon Neeley,
Mayor

Positive Recommendation:

I motion to make a positive recommendation to City Council for approval by resolution regarding the partial vacation of Roberts St between E Stewart Ave and the North lot lines of Lot 234 (4401 Roberts St) and Lot 285 (4402 Roberts St) of the Plat of Maplewood, as the subject vacation petition, PC 24-16, **has satisfied** the applicable review criteria.

Postponement:

I motion to postpone the hearing of requested petition, PC 24-16, regarding the partial vacation of Roberts St between E Stewart Ave and the North lot lines of Lot 234 (4401 Roberts St) and Lot 285 (4402 Roberts St) of the Plat of Maplewood till the next regularly scheduled meeting, as the subject vacation petition, PC 24-16, **has not satisfied** the applicable review criteria and further information is needed as follows:

1. ...
2. ...
3. ...
4. ...

[this space intentionally left blank]

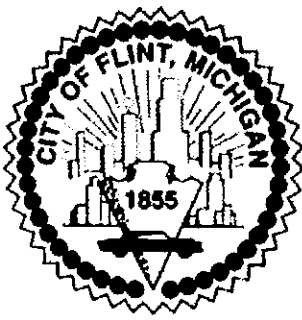


Exhibit A

City of Flint
Department of Business and Community Services
1101 S Saginaw Street Room S105, Flint, MI 48502
Phone: (810)766-7426
<https://www.cityofflint.com/departments/bcs/>

Fee: ~~\$1002~~
Date Rec'd: 6/20/2024
Application #: PC 24-16
Meeting Date: 7/9/2024

Application for Street, Alley, or Other Public Ground Vacation

☒ Street Vacation

☐ Alley Vacation

☐ Other Public
Ground Vacation

Property Information

Street/Alley/Other Public Ground to be Vacated:

Roberts St

Nearest Cross Streets:

Located between:

Black Ave

(street)

&

E Stewart Ave

(street)

Legal Description:

All the vacated Roberts Street from E Stewart Ave to the North lot lines of Lot 234 and Lot 285 Maplewood.

Acreage:

≈ 0.67 acres

Address(es) & Parcel I.D. Number(s) (if applicable):

N/A

Zoning District (if applicable): None

Reason for Vacation

The City of Flint is seeking to partially vacate Roberts Street in order to utilized the vacated section of the street as a means of vehicular ingress and egress to a proposed Fire & Police Training Center Annex (Annex); the vacation will allow for limited access to the Annex for authorized personnel only.

Exhibit A

Applicant Information

Applicant	Name:			
	Firm/Entity:	City of Flint		
	Address:	1101 S Saginaw St		
	City:	Flint		
	State:	MI	Zip Code:	48502
	Phone:	(810) 766-7426	Email:	
	Applicant Signature:	<u>Theron S. Wiggins</u> Theron S. Wiggins (Nov 6, 2024 16:28 EST)		

Applicant Notarization

The above information and attached exhibits, to my knowledge and belief, are true and correct.

Theron S. Wiggins

Printed Name of Applicant

Theron S. Wiggins

Theron S. Wiggins (Nov 6, 2024 16:28 EST)

Signature of Applicant

Notary Public's Name (printed)

Theron S. Wiggins

Theron S. Wiggins (Nov 6, 2024 16:28 EST)

Signature of Notary

My Commission Expires

State; County

Subscribed and sworn to before me this _____ day of _____,
(Day) (Month)

(Year)

Exhibit A

Owner Information

Property Owner <input checked="" type="checkbox"/> Same as applicant	Name:			
	Firm/Entity:			
	Address:			
	City:			
	State:		Zip Code:	
	Phone:		Email:	
	Designee of Agency Authorizing Vacation:			
	Designee Signature:	<u>Theron S. Wiggins</u> Theron S. Wiggins (Nov 6, 2024 16:28 EST)		

Please note:

The non-refundable fee made payable to the City of Flint must accompany your application.

For fees, please reference the City of Flint Master Fee Schedule.

[this space intentionally left blank]



City of Flint
Department of Business and Community Services
1101 S Saginaw Street Room S105, Flint, MI 48502
Phone: (810)766-7426
<https://www.cityofflint.com/departments/bcs/>

Exhibit A

Affidavit & Consent of Owner

Project Police and Fire Training Facility

Docket _____
(If Applicable)

Complete and submit if applicant is different from the property owner.

I (we) _____
NAME(S)

After being first duly sworn, depose and say:

1. That I/we are the owner(s) of the real estate located at _____
(Please include the Address(es) and Parcel Identification Number(s) (PID))
(For requests that appertain to multiple parcels of real property attach (a) notarized exhibit(s) to this affidavit)
2. That I/we have read and examined the Application, and are familiar with its contents.
3. That I/we have no objection to, and consent to such request as set forth in the application.
4. Such request being made by the applicant (☐ is) (☐ is not) a condition to the sale or lease of the above reference property.

(AFFIANT)

STATE OF MICHIGAN)

) SS:

COUNTY OF _____)

Subscribed and sworn to before me this _____ day of _____, _____
(Day) (Month) (Year)

Seal:

(Print)

_____, Notary Public
(Signature)

My Commission expires: _____

County of Residence: _____

Exhibit A

VACATION OF STREET, ALLEY, OR PUBLIC GROUNDS

APPLICATION PROCEDURES

- 1) Prior to application, please contact the City of Flint Zoning Division staff to discuss the vacation request to ensure that the applicant is aware of the effects the vacation may have and any responsibilities that may apply to the applicant should the vacation be approved.
- 2) Submit application to City of Flint Zoning Division; include with the application:
 - a) The associated non-refundable \$1002 fee made payable to the "City of Flint";
 - b) A survey with legal description of the requested vacation;
 - c) A copy of the original plat map identifying the subject area and adjoining properties
 - d) Any letters from all the applicable utility companies indicating no objection to the vacation;
 - e) If applicable, the attached petition form with names, addresses and signatures of abutting property owners of the requested vacation for verification of concurrence with the requested vacation.
 - f) Any other information you feel necessary for the Planning Commission to review your request.
- 3) Notice of Public Hearing:
 - a) Legal Notice: No less than 15 days before the public hearing, Zoning staff will prepare a public notice to be published in the Flint Journal, giving notice of the public hearing, and outlining the applicant's request.
 - b) Public Notice: No less than 15 days before the public meeting, Zoning Staff will send a mailed notice, via USPS, to property owners within 300 feet of the subject site to inform them of the request and when and where the public hearing will take place.

VACATION OF STREET, ALLEY, OR PUBLIC GROUNDS
APPLICATION PROCEDURES

Exhibit A

4) Application Review

- a) Zoning staff reviews the application, any additional materials submitted, and conducts a site visit. A staff report is generated and submitted to the Planning Commission summarizing the merits of the application, planning principals, input from various City departments, utility companies, transportation agencies, and any other relevant background information.
- b) Prior to the public hearing, the Planning Commission reviews all application materials, the staff review, and conducts a site visit of the subject site.

5) Planning Commission

- a) During the public hearing portion of the Planning Commission meeting, the applicant has the opportunity to address the Commission regarding the vacation request. In addition, anyone with interest in the case is also given an opportunity to address the Commission, either for or against the requested vacation. The Planning Commission considers all public input prior to rendering a recommendation.
- b) After public comment is given, the Commission will deliberate on the merits of the case and vote on a recommendation to forward to the Flint City Council. The application is then forwarded to City Council with the Planning Commission's recommendation.

6) City Council

- a) The Flint City Council will schedule a public hearing, publish a notice of said public hearing and hold the public hearing at one of their regularly scheduled meetings. The Flint City Council renders the final decision to approve or deny the application for the requested vacation.
- b) A vacation and discontinuance of street, alley, or public ground requires approval of City Council and adoption by Resolution. Should the vacation be approved, the city property shall cease to be part of the city public system and the land will become the property of the adjoining landowner and placed on the assessment rolls for the purpose of taxation. The city may reserve an easement for public utility purposes. It becomes the new owner's responsibility to maintain the property they have acquired.

Exhibit A

VACATION OF STREET, ALLEY, OR PUBLIC GROUNDS **APPLICATION PROCEDURES**

- 7) Upon approval, within 30 days the City Clerk shall record a certified copy of the resolution with the Register of Deeds for Genesee County and forward a certified copy of the resolution to the State Treasurer.

Please use the following link below in **BLUE**, to review the City of Flint, City Code language for the vacation of streets, alleys, or other public grounds:
City of Flint City Code Chapter 50, §42-25

[this space intentionally left blank]

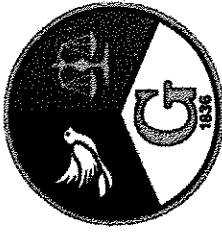


Exhibit B Roberts St

Area To Be Vacated



Map Publication:
06/19/2024 12:33 PM



powered by
FetchGIS

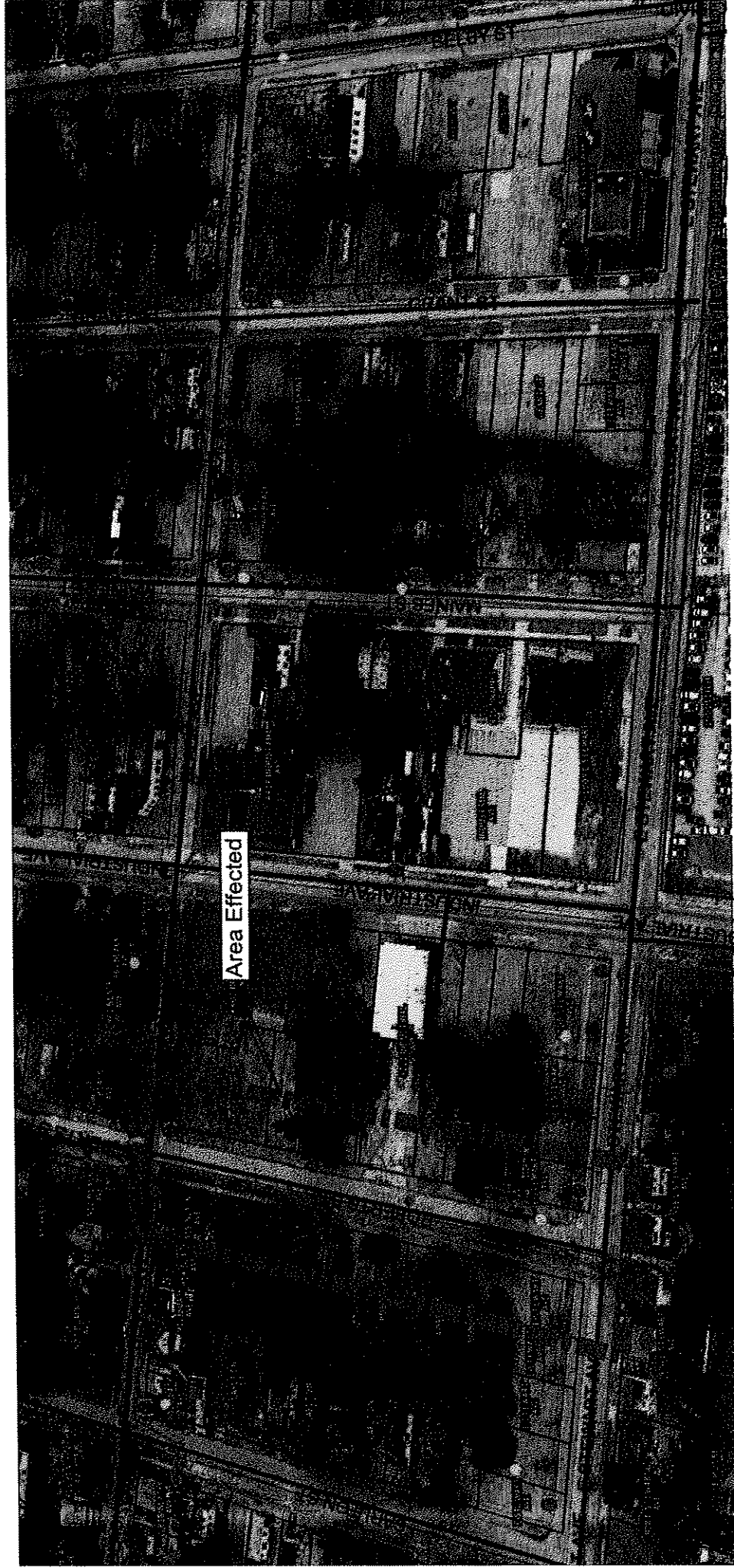
Disclaimer: This map does not represent a survey or legal document and is provided on an "as is" basis. Genesee County expresses no warranty for the information displayed on this map document.





Roberts St Utilities

Exhibit F



04/02/2022



City of Flint
Department of Business and Community Services
1101 S Saginaw Street Room S105, Flint, MI 48502
Phone: (810)766-7426
<https://www.cityofflint.com/departments/bcs/>

Affidavit & Consent of Owner

Project Police and Fire Training Facility

Docket _____
(If Applicable)

Complete and submit if applicant is different from the property owner.

I (we) _____
NAME(S)

After being first duly sworn, depose and say:

1. That I/we are the owner(s) of the real estate located at _____
(Please include the Address(es) and Parcel Identification Number(s) (PID))
(For requests that appertain to multiple parcels of real property attach (a) notarized exhibit(s) to this affidavit)
2. That I/we have read and examined the Application, and are familiar with its contents.
3. That I/we have no objection to, and consent to such request as set forth in the application.
4. Such request being made by the applicant (☐ is) (☐ is not) a condition to the sale or lease of the above reference property.

(AFFIANT)

STATE OF MICHIGAN)

) SS:

COUNTY OF _____)

Subscribed and sworn to before me this _____ day of _____, _____
(Day) (Month) (Year)

Seal:

(Print)

_____, Notary Public
(Signature)

My Commission expires: _____

County of Residence: _____



CITY OF FLINT

FLINT PLANNING COMMISSION
ROBERT WESLEY, CHAIRMAN

Action Notification

7/11/2024

To:

Ed Taylor
Deputy Chief of Staff
City of Flint
1101 S Saginaw St
Flint, MI 48502

CC:

Emily Doerr
Director of Business and Community Services
City of Flint
1101 S Saginaw St
Flint, MI 48502

CC:

City of Flint – City Council
1101 Saginaw St, Room #310
Flint, MI 48502

RE: PC 24-16 Roberts St Vacation Petition

Request

The City of Flint is seeking a positive recommendation from the City of Flint Planning Commission to the City of Flint City Council for approval to partially vacate Roberts St, between E Stewart Ave and the North lot lines of Lot 234 (4401 Roberts St) and Lot 285 (4402 Robert St) of the Maplewood Plat.

Decision

At its meeting on July 9, 2024, the City of Flint Planning Commission made **Positive Recommendation with Condition**, to the City of Flint City Council regarding PC 24-16; please see the recommended condition of approval below.

Condition(s)

A designee of City of Flint (City) shall provide proof of site control of the subject properties that comprise the site of the proposed City of Flint Fire Department and Police Department Training Center Annex; please provide the Zoning Coordinator with proof of site control in the form of a signed and notarized Affidavit of Consent of Property Owner and/or (a) purchase agreement(s).

Forward

The City of Flint, City Council will take action to approve, deny, or table PC 24-16, while paying regard to the City of Flint Planning Commission's positive recommendation with condition regarding PC 24-16; if PC 24-16 is approved with the recommended condition, the City shall furnish proof of site control regarding the properties that comprise the proposed City of Flint Fire Department and Police Department Training Center Annex as stated in the aforementioned Conditions section of this letter.



CITY OF FLINT

FLINT PLANNING COMMISSION
ROBERT WESLEY, CHAIRMAN

If you have any questions, please contact me directly at bacheff@cityofflint.com or (810) 382-9299.

Respectfully,

Brian Acheff
Zoning Coordinator
City of Flint - Planning & Zoning Division
1101 S. Saginaw St. Rm. S105

[this space intentionally left blank]



Sheldon Neeley
Mayor

CITY OF FLINT

FLINT PLANNING COMMISSION

Draft Meeting Minutes
July 9th, 2024

Commissioners Present

Robert Wesley, Chair
Carol-Anne Blower, Vice-Chair
Lynn Sorenson, Secretary
Joshua Brown
Robert Jewell
Mona Munroe-Younis
Jeffrey Curtis Horton

Staff Present

Shannon Morris, Assistant City Attorney
Brian Acheff, Zoning Coordinator
Max Lester, Int. Zoning Coordinator
Dalton Castle, Planner I
Tyler Bailey, Deputy Director of Business Services
Montel Meniffee, Marihuana Licensing Coordinator

Absent:

Nadia Rodriguez

ROLL CALL:

Chairperson Wesley called the meeting to order at 6:23 p.m. Roll was taken, and a quorum was present.

The meeting was held both in-person in the Dome at City Hall and via Zoom conferencing as approved.

Roll Call:

Commissioner Brown: Present
Commissioner Blower: Present
Commissioner Jewell: Present
Commissioner Rodriguez: Absent

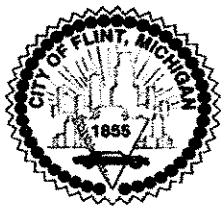
Commissioner Sorenson: Present
Commissioner Munroe-Younis: Present
Commissioner Horton: Present
Chairperson Wesley: Present

ADDITIONS/CHANGES TO THE AGENDA:

Commissioner Jewell requested that SPR 24-08 be heard directly after PC 24-08 as both items pertain to the same project.

Commissioner Jewell recommended that SPR 24-09 to the July 23rd, 2024, Planning Commission meeting to align with the public hearing set to be held on that same date from the same applicant.

Commissioner Jewell made a motion to postpone SPR 24-09 to the July 23rd, 2024, Planning Commission meeting. Commissioner Munroe-Younis seconded the motion.



Sheldon Neeley
Mayor

CITY OF FLINT

FLINT PLANNING COMMISSION

Roll Call:

Commissioner Brown: Yes
Commissioner Blower: Yes
Commissioner Jewell: Yes
Commissioner Rodriguez: Absent

Commissioner Sorenson: Yes
Commissioner Munroe-Younis: Yes
Commissioner Horton: Yes
Chairperson Wesley: Yes

M/S – Jewell/Munroe-Younis

7 yes, 0 no, 0 abstain

The motion carried.

ADOPTION OF THE AGENDA:

Commissioner Wesley asked for a motion to approve the agenda. Commissioner Jewell motioned to accept the agenda with the discussed amendments. Commissioner Munroe-Younis seconded the motion.

M/S – Jewell/Munroe-Younis

Unanimously carried by voice vote

MINUTES OF PREVIOUS MEETINGS:

Commissioner Jewell asked for a line to be added on page 6 noting that the Planning Commission has been the approving body for components of RRC certification.

Commissioner Brown made a motion to approve the minutes of June 11, 2024 as amended.
Commissioner Horton supported this motion.

M/S – Brown/Horton

8 yes – 0 no – 0 abstain

Unanimously carried by voice vote

PUBLIC FORUM:

Chairperson Wesley opened the floor for public forum. Barbara Smith via Zoom requested that since the citizens are “lay-people” that action by the Planning Commission be restated to be easier understood. She asked if SPR 24-09 has been rescheduled. Chairperson Wesley clarified that SPR 24-09 was pushed to the July 23rd, 2024, Planning Commission agenda and would not be discussed.

PUBLIC HEARINGS:

PC 24-08: Applicant Todd Stamper / 5125 N Dort Hwy, LLC, DBA Priority Waste, request approval of a Planned Sign Program regarding the proposed Solid Waste Transfer Station & Materials Recovery Facility located at 1420 E. Pierson Rd (PID #47-32-101-033), 5125 N. Dort Highway (PID #47-32-101-032), and 47-31-226-005 Thetford Rd.



Sheldon Neeley
Mayor

CITY OF FLINT

FLINT PLANNING COMMISSION

Brian read the staff report. Staff recommendation is conditional approval for PC 24-08 pending conditional approval of SPR 24-08 and receipt of manufacturing and installation notes for the proposed signage.

Giovanni Lavigne, the project architect, presented the application. Commissioner Jewell asked if Mr. Lavigne is approved to speak on behalf of the applicant. Brian pointed to the application with applicant Todd Stamper's signature which lists Mr. Lavigne as the primary contact. Mr. Lavigne explained that the restrictions on signage are not conducive to the nature of the site, as truck drivers would be unable to see the signage if they were to meet all height and sizing requirements.

Commissioner Jewell asked Mr. Lavigne to walk him through the site. Mr. Lavigne explained there are eight entry points to the site with very specific routes a given truck would have to take to be weighed, dump, and then park or exit. He further explained that there would be one entrance dedicated to civilians and stressed the importance of controlling traffic flow on the site.

Commissioner Sorenson asked how many entrances to the site there are and their locations. Mr. Lavigne explained there are three gates on Pierson as well as an entrance and exit along Dort Hwy.

Matt Allen, Public Relations Director for Priority Waste, spoke about the benefits of the facility creating jobs in the City of Flint and assisting in waste management for Genesee County.

Commissioner Jewell asked staff if there had been any additional communications regarding PC 24-08. Brian said there had not been any additional communications.

Commissioner Blower made a motion to conditionally approve PC 24-08 PC 24-08 pending conditional approval of SPR 24-08 and receipt of manufacturing and installation notes for the proposed signage. Commissioner Brown seconded the motion.

Roll Call:

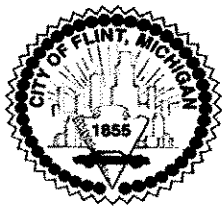
Commissioner Brown: Yes
Commissioner Blower: Yes
Commissioner Jewell: Yes
Commissioner Rodriguez: Absent

Commissioner Sorenson: Yes
Commissioner Munroe-Younis: Yes
Commissioner Horton: Yes
Chairperson Wesley: Yes

M/S – Blower/Brown

8 yes – 0 no – 0 abstain

Unanimously carried by voice vote



Sheldon Neeley
Mayor

CITY OF FLINT

FLINT PLANNING COMMISSION

PC 24-12: Applicant Christopher Ascencio / Souls of Aztecas, Inc requests approval of a Special Land Use application to operate a Charitable Organization / Social Service Club regarding the property located at 2902 Richfield Rd (PID #47-33-352-001).

Max read the staff report. Staff recommendation is approval of PC 24-12 as presented or with optional conditions. The applicant noted on their application that hours of operation would be 12 PM to 12 AM, this may be considered as a condition of approval, though a slightly earlier time than 12 PM may be appropriate.

Christopher Ascencio presented his application. He spoke about how Souls of Aztecas had cleaned the building and maintained the property. Commissioner Horton asked what their impact is expected to be on the community. Mr. Ascencio explained they have already had a positive impact by giving away toys and bikes to children as well as hosting other community events.

Commissioner Jewell commented that he appreciates receiving the before and after photos of the building. He asked if there was interest in operating earlier than 12 PM and if so, how much earlier. Mr. Ascencio said there is interest, a time of 7 AM would allow additional time to prepare for events as well as allow for community breakfasts. Max clarified that the only limitation to what hours of operation the Planning Commission can allow is that operation between 12 AM and 6 AM in the TN-2 zoning district is not permitted.

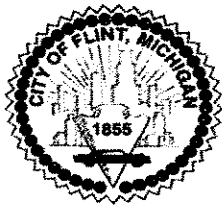
Commissioner Blower raised the concern of noise and impact on neighbors. Mr. Ascencio explained their operation has been limited thus far, but they do not foresee themselves disturbing their neighbors. He added that all interactions they have had thus far with their neighbors have been positive.

Commissioner Sorenson asked if alcohol would be served. Mr. Ascencio said there would not.

Kevin Duran, a member of Souls of Aztecas, expressed his support for PC 24-12. Max read an email from Jessica McCullen who asked several questions, whether or not alcohol would be served, the hours of operation, and if those operating out of the building are a gang.

Commissioner Blower asked the applicant if the hours of operation of 7 AM to midnight would be appropriate for their purposes. Mr. Ascencio said that those hours would be sufficient.

Commissioner Blower made a motion to approve PC 24-12 with the hours of operation of 7 AM to 12 PM. Commissioner Sorenson seconded the motion.



Sheldon Neeley
Mayor

CITY OF FLINT

FLINT PLANNING COMMISSION

Roll Call:

Commissioner Brown: Yes
Commissioner Blower: Yes
Commissioner Jewell: Yes
Commissioner Rodriguez: Absent

Commissioner Sorenson: Yes
Commissioner Munroe-Younis: Yes
Commissioner Horton: Yes
Chairperson Wesley: Yes

M/S – Blower/Sorenson

8 yes – 0 no – 0 abstain

Unanimously carried by voice vote

PC 24-13: Applicant Samir Shango / Star Budz Flint, LLC requests approval of a Complete Transfer of Ownership & Marihuana Facilities License regarding the “Group E”, Marihuana Retail Facility, “The Sweet Leaf”, located at 400 S. Dort Highway, Flint, MI 48503 (PID #41-08-434-033).

Brian read the staff report.

Commissioner Jewell asked if the application is just for approval of a transfer of ownership. Brian and Montel confirmed that yes, the application is only for a transfer of ownership and a background check on the new owner has been completed.

Attorney Bruce Leach presented the application. He explained there are no proposed changes to the site or business aside from a name change. Mr. Shango explained that in Mt. Morris he has donated turkeys at Christmas time and held coat drives, saying he would support the Flint community in similar ways.

Commissioner Jewell asked the applicant if anything in his background would cause alarm. Mr. Shango said there is nothing in his background to cause alarm.

Commissioner Munroe-Younis asked the applicant if they had spoken with the neighbors by the facility. Mr. Shango said he had not, as he had been waiting for approval first.

Commissioner Horton noted that an individual had communicated their opposition to opening a marihuana facility at 400 S Dort Hwy, however the facility is already operational.

Commissioner Jewell asked staff if there had been any additional communications regarding PC 24-13. Brian directed the commission to see the letter previously referenced by Commissioner Horton.

Commissioner Blower made a motion to approve PC 24-13 as presented. Commissioner Jewell seconded the motion.



Sheldon Neeley
Mayor

CITY OF FLINT

FLINT PLANNING COMMISSION

Roll Call:

Commissioner Brown: Yes
Commissioner Blower: Yes
Commissioner Jewell: Yes
Commissioner Rodriguez: Absent

Commissioner Sorenson: Yes
Commissioner Munroe-Younis: Yes
Commissioner Horton: Yes
Chairperson Wesley: Yes

M/S – Blower/Jewell

8 yes – 0 no – 0 abstain

Unanimously carried by voice vote

PC 24-14: Applicant Mark Savaya / MS Industries, LLC requests approval of a Complete Transfer of Ownership & Marihuana Facilities License regarding the “Group E”, Marihuana Retail Facility, “Leaf & Bud”, located at 1227 James P. Cole Blvd, Flint, MI 48503 (PID #41-07-134-030).

Brian read the staff report.

Commissioner Jewell asked if the application is just for approval of a transfer of ownership. Brian and Montel confirmed that yes, the application is only for a transfer of ownership.

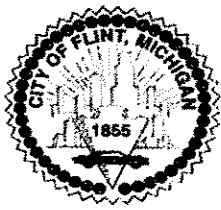
Attorney Scott Roberts, representing Mr. Savaya, presented the application, speaking on donations MS Industries has made to benefit the community.

Commissioner Horton referred to an email from the University Park Estates Homeowner’s Association speaking against allowing the marihuana facility to continue operation citing an incident of breaking and entering at the facility. Attorney Roberts stated he was not aware of this issue and deferred to the current owner’s attorney Elliot Choi. Attorney Choi said he does not currently have any information regarding the break in and that Leaf & Bud has already vacated the premises.

Commissioner Horton asked what the new security plan would be. Attorney Roberts explained that there would be security both in and outside the building.

Commissioner Jewell asked if there has been authorization from Mr. Savaya to allow Attorney Roberts to speak on his behalf. Montel explained that the authorization is on the application.

Commissioner Blower asked for clarification on the timeline of the building being operational. Attorney Roberts said that to his knowledge the business was operational then ceased operation approximately 2 months prior. He then deferred to Attorney Choi for additional clarification. Attorney Choi explained that yes, the business had ceased operation approximately one to two months ago. Commissioner Blower asked staff if the license had lapsed due to inactivity. Montel explained that to his knowledge the business is not open and have not paid fees to his to his department.



Sheldon Neeley
Mayor

CITY OF FLINT

FLINT PLANNING COMMISSION

Commissioner Blower clarified that the applicants have said they ceased all function at the property including security and asked if that would make the license invalid. Montel said that it would.

Attorney Roberts said that these issues may be result of PC 24-14 being pushed from the prior Planning Commission agenda due to a lack of quorum.

Chairperson Wesley asked if this item was prepared for presentation for the Planning Commission. Brian said that now that staff are aware the business has ceased operation for an excess of thirty days, they will need reapproval for the license permit. Attorney Choi said that to his knowledge the security system has been turned off but not removed.

Commissioner Blower made a motion to postpone PC 24-14 to a later date to receive additional information. Commissioner Munroe-Younis seconded the motion.

Roll Call:

Commissioner Brown: Yes
Commissioner Blower: Yes
Commissioner Jewell: Yes
Commissioner Rodriguez: Absent

Commissioner Sorenson: Yes
Commissioner Munroe-Younis: Yes
Commissioner Horton: Yes
Chairperson Wesley: Yes

M/S – Blower/Munroe-Younis

8 yes – 0 no – 0 abstain

Unanimously carried by voice vote

The meeting was temporarily suspended at 9:19 PM and began again at 9:24 PM.

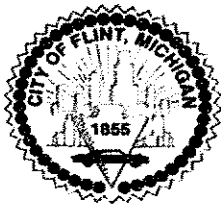
Commissioner Horton was excused at 9:24 PM.

PC 24-16: The City of Flint is seeking a positive recommendation from the City of Flint Planning Commission to the City of Flint City Council for approval to partially vacate Roberts St, between E Stewart Ave and the North lot lines of Lot 234 (4401 Roberts St) and Lot 285 (4402 Robert St) of the Maplewood Plat.

Brian read the staff report.

Commissioner Sorenson expressed concern that the city would need to acquire four separate land bank parcels all in a row. Brian said he would have to defer Tyler for that concern and explained the right of first refusal.

Commissioner Blower asked if their approval would go into effect prior to or after attaining the privately owned homes. Brian clarified that the Planning Commission is sending a recommendation to the City Council, not approving the application.



Sheldon Neeley
Mayor

CITY OF FLINT

FLINT PLANNING COMMISSION

Commissioner Blower made a motion to submit a recommendation of approval to the City Council for PC 24-16. Commissioner Brown seconded the motion.

Commissioner Munroe-Younis asked that the motion be amended to include a recommended condition of the City of Flint acquiring all privately owned properties affected by the vacation.

Commissioner Blower amended her motion to submit a recommendation of approval to the City Council for PC 24-16 to recommend the condition of approval that the City of Flint acquire an affidavit of consent from the private property owners affected by the proposed street vacations. Commissioner Brown accepted the amendment.

Roll Call:

Commissioner Brown: Yes
Commissioner Blower: Yes
Commissioner Jewell: Yes
Commissioner Rodriguez: Absent

Commissioner Sorenson: Yes
Commissioner Munroe-Younis: Yes
Commissioner Horton: Excused
Chairperson Wesley: Yes

M/S – Blower/Brown

7 yes – 0 no – 0 abstain

Unanimously carried by voice vote

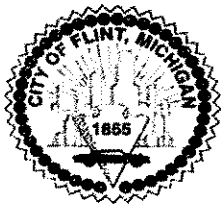
SITE PLAN REVIEW:

SPR 24-08: Applicant Todd Stamper / 5125 N Dort Hwy, LLC, DBA Priority Waste, requests approval of a Site Plan Review application regarding the proposed Solid Waste Transfer Station & Materials Recovery Facility located at 1420 E. Pierson Rd (PID #47-32-101-033), 5125 N. Dort Highway (PID #47-32-101-032), and 47-31-226-005 Thetford Rd.

Brian read the staff report. Brian explained that approval of SPR 24-08 would be conditional on approval of a variance allowing relief from the 500 ft distance requirement for a facility utilizing heavy machinery from a residentially zoned district or use. Another condition of approval would be City Council approval of a street vacation of Thetford Rd which was partially vacated in the 80's.

Commissioner Jewell asked for additional clarification regarding the requested waiver from parking lot interior zone landscaping. Brian explained that the ordinance requires that for every 15 spaces a landscape island would be required, which the applicant found to be too burdensome given the nature of large trucks needing to maneuver the property on a daily basis.

Mr. Lavigne commented that parking lot island landscaping requirements in general exist to improve the user experience of a property. He went on to say that in the case of the Priority Waste parking lot, the primary users will be truck drivers who would likely be inconvenienced by the existence of island landscaping.



Sheldon Neeley
Mayor

CITY OF FLINT

FLINT PLANNING COMMISSION

Commissioner Blower asked what portion of work is done inside versus outside. Mr. Lavigne explained that all work is performed inside the building. Commissioner Blower asked what the intent was as far as combining the parcels. Mr. Lavigne explained there was no intent to combine the parcels as that would require them to reapply to EGLE for their waste management license.

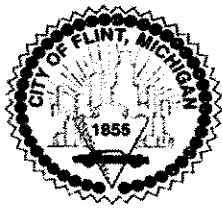
Commissioner Sorenson asked if the "DIY" trash drop off extended to recyclables as well. Mr. Lavigne said that the "DIY" drop off would not include recyclables, which would be limited to pick up only. Commissioner Sorenson asked if they would be handling hazardous waste at the property. Mr. Lavigne said they would not.

Commissioner Munroe-Younis asked the reasoning behind providing twice as much parking on the proposed site plan than the required minimum. Mr. Lavigne explained there is one space for every truck driver such that they may leave their personal vehicle on site when taking a truck as well as one space for each of their 90 employees.

Commissioner Munroe-Younis asked what the hours of operation would be. Mr. Allen explained that the facility operates from 6 AM to 6 PM. Commissioner Munroe-Younis expressed concern that the facility may cause excess noise and asked if any measures had been taken to avoid that. Mr. Lavigne explained that all work will be performed inside and that no stamping would be performed on site. He went on to note that any noise dampening material would also be soil absorbing which would cause issues in maintaining the cleanliness of the site. Mr. Allen explained that the dozers running on top of the waste pile actually has a self-sound dampening effect.

Commissioner Blower made a motion to approve the application, as well as the requested waiver from Article 13 Section 50-156(C) Parking Lot Interior Zone Landscaping with the following conditions:

1. The applicant shall receive approval of a non-use variance from the Zoning Board of Appeals providing relief from **Article 9, §50-103(E)** of the Zoning Ordinance before issuance of final site plan approval.
2. The vacation of the two sections of City of Flint owned right-of-way, needed for site control, if necessary, shall occur before disposition of said sections of City of Flint owned right-of-way (see **Exhibit C**).
3. The disposition of the two sections of City of Flint owned right-of-way, needed for site control shall occur before the issuance of the final Certificate of Occupancy (see **Exhibit C**).
4. The combination of the two sections of City of Flint owner right-of-way with the respective



Sheldon Neeley
Mayor

CITY OF FLINT

FLINT PLANNING COMMISSION

- adjacent parcels shall occur before the issuance of the final Certificate of Occupancy (see Exhibit C).
5. Before issuance of the final Certificate of Occupancy, the final parcel boundaries of the subject development shall be conveyed on the final submittal of revised plans that will be approved and signed by the Planning Commission President
 6. If necessary, a survey and legal instrument regarding the perpetual Utility Easement regarding any City of Flint owned utilities under the vacated Thetford Rd shall be provided to the City of Flint Zoning Division before issuance of the final certificate of occupancy.
 7. The applicant shall submit revised plans that convey the reconfigured access limitations for Gate #2 along E. Pierson Rd, satisfying the requested change from Traffic Engineering.
 8. The applicant shall receive City Engineering approval before final site plan approval.
 9. The applicant shall provide copies of all Environmental and Michigan Department of Transportation (MDOT) permits before issuance of the final Certificate of Occupancy
 10. 11. A Haul Route Map delineating the haul route for the proposed operation shall be submitted to the Zoning Coordinator before final Site Plan approval is granted.

Commissioner Sorenson seconded the motion.

Roll Call:

Commissioner Brown: Yes
Commissioner Blower: Yes
Commissioner Jewell: Yes
Commissioner Rodriguez: Absent

Commissioner Sorenson: Yes
Commissioner Munroe-Younis: Yes
Commissioner Horton: Yes
Chairperson Wesley: Yes

M/S – Brown/Horton

8 yes – 0 no – 0 abstain

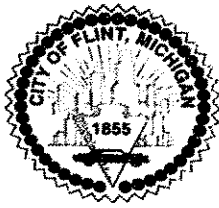
Motion Carried

Commissioner Jewell made a motion to postpone the remainder of the agenda to the July 23rd, 2024, Planning Commission meeting. Commissioner Brown supported the motion.

M/S – Brown/Horton

8 yes – 0 no – 0 abstain

Unanimously carried by voice vote



Sheldon Neeley
Mayor

CITY OF FLINT

FLINT PLANNING COMMISSION

CASE REVIEW:

Postponed to the July 23rd, 2024, Planning Commission meeting.

REPORTS:

Postponed to the July 23rd, 2024, Planning Commission meeting.

RESOLUTIONS:

Postponed to the July 23rd, 2024, Planning Commission meeting.

OLD BUSINESS:

Postponed to the July 23rd, 2024, Planning Commission meeting.

NEW BUSINESS:

Postponed to the July 23rd, 2024, Planning Commission meeting.

ADJOURNMENT:

M/S – Jewell/Munroe-Younis

Unanimously carried by voice vote.

Meeting adjourned at 9:49 PM.



RESOLUTION NO.:

250033-T

PRESENTED:

2-5-2025

FEB 10 2025

ADOPTED:

RESOLUTION TO ACCEPT AN ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT AND TO PURCHASE EV CHARGING STATIONS**BY THE CITY ADMINISTRATOR:**

Whereas, the Office of State and Community Energy Programs ("SCEP"), and Energy Efficiency and Conservation Block Grant Program ("EECBG"), an office within the United States Department of Energy ("DOE") has awarded the city a grant through their equipment rebate voucher program; and

Whereas, the total amount of funding is up to \$144,050; and

Whereas, the funding shall be used to install six new electric vehicle charging stations to support the transition to a more sustainable city fleet; and

Whereas, two charging stations will be installed at City Hall for public use, while two will be dedicated for police vehicles and two for fire department vehicles to support increasing fleet electrification; and

Whereas, Weinstein Electric Company is the City's current vendor for as needed electrical services via the award of Proposal #24000538 solicited by the Division of Purchases & Supplies for FY25-FY27.

Dept.	Name of Account	Account Number	Grant Code	Amount
Mayor's Office	Equipment	296-171.728-977.000	FDOE-EECDG25	\$144,050.00
		FY25 GRAND TOTAL		\$144,050.00

The funding for the purchase of these EV Charging Stations will come from the following account:

Dept.	Name of Account	Account Number	Grant Code	Amount
Mayor's Office	Equipment	296-171.728-977.000	FDOE-EECDG25	\$92,233.00
		FY25 GRAND TOTAL		\$92,233.00



RESOLUTION NO.: _____

PRESENTED:


ADOPTED:

IT IS RESOLVED

that the appropriate City officials are authorized to do all things necessary to accept the grant funds and amend the FY25 budget set forth in the grant from the United States Department of Energy in the amount of up to \$144,050.00 to appropriate revenue and expenditure amounts and to make the grant funds available from January 1st, 2025 through December 31st, 2025.

BE IT FURTHER RESOLVED, that the division of purchases and supplies is hereby authorized to issue a purchase order to for a total not to exceed the amount of \$92,233.00 to Weinstein Electric Company

Approved as to Form:



JoAnne Gurley (Jan 17, 2025 16:55 EST)

JoAnne Gurley, Chief Legal Officer



Clyde D. Edwards / A0376
Clyde D. Edwards (Jan 23, 2025 12:43 EST)

Clyde D. Edwards, City Administrator

Approved as to Finance:


Phillip Moore (Jan 21, 2025 09:51 EST)

Philip Moore, Chief Financial Officer


Flint City Council



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9, 2024

TODAY'S DATE: 1/09/25

BID/PROPOSAL#

AGENDA ITEM TITLE: RESOLUTION TO ACCEPT AN ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT AND TO PURCHASE EV CHARGING STATIONS

PREPARED BY: Seamus Bannon

VENDOR NAME: Weinstein Electric Company

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

The City of Flint is installing six new electric vehicle charging stations to support the transition to a more sustainable city fleet. Two charging stations will be installed at City Hall for public use, while two will be dedicated for police vehicles and two for fire department vehicles to support increasing fleet electrification. The City of Flint, like many older industrial cities, faces challenges with air quality and socioeconomic disparities. The installation of EV charging stations through the EECBG voucher rebate program will directly benefit Flint in the following ways:

Improved Air Quality: Flint has a history of environmental concerns, and by promoting the use of electric vehicles, this project will help reduce harmful emissions and improve local air quality. This is particularly beneficial for areas with high concentrations of low-income residents and communities of color, who often bear a disproportionate burden of environmental pollution.

Increased Access to EV Charging: The strategic placement of charging stations at public facilities like the police and fire departments, as well as City Hall, will increase accessibility to charging infrastructure for residents who may not have access to private charging options. This is especially crucial for apartment dwellers and those in multi-family housing units, who are more likely to be from disadvantaged communities.

Economic Development: The availability of public EV charging infrastructure can attract businesses and investment in the community, leading to job creation and economic growth. This can help revitalize economically distressed areas and provide opportunities for residents in disadvantaged communities.

Reduced Transportation Costs: By making it easier for residents to switch to electric vehicles, the project can help lower transportation costs for low-income households. Electric vehicles have significantly lower operating and maintenance costs compared to gasoline-powered cars, which can free up much-needed funds for other essential needs. The installation of EV charging stations through the EECBG voucher rebate program will have a positive impact on disadvantaged communities in Flint by improving air quality, increasing access to EV charging, promoting economic development, reducing transportation costs



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9, 2024

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

Improved Air Quality: Flint has a history of environmental concerns, and by promoting the use of electric vehicles, this project will help reduce harmful emissions and improve local air quality. This is particularly beneficial for areas with high concentrations of low-income residents and communities of color, who often bear a disproportionate burden of environmental pollution.

Increased Access to EV Charging: The strategic placement of charging stations at public facilities like the police and fire departments, as well as City Hall, will increase accessibility to charging infrastructure for residents who may not have access to private charging options. This is especially crucial for apartment dwellers and those in multi-family housing units, who are more likely to be from disadvantaged communities.

Economic Development: The availability of public EV charging infrastructure can attract businesses and investment in the community, leading to job creation and economic growth. This can help revitalize economically distressed areas and provide opportunities for residents in disadvantaged communities.

Reduced Transportation Costs: By making it easier for residents to switch to electric vehicles, the project can help lower transportation costs for low-income households. Electric vehicles have significantly lower operating and maintenance costs compared to gasoline-powered cars, which can free up much-needed funds for other



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9, 2024

essential needs. the installation of EV charging stations through the EECBG voucher rebate program will have a positive impact on disadvantaged communities in Flint by improving air quality, increasing access to EV charging, promoting economic development, reducing transportation costs

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Mayor's Office	Equipment	296-171.728-977.000	FDOE-EEC DG25	\$144,050.00
		FY25 GRAND TOTAL		\$144,050.00

The funding for the purchase of these EV Charging Stations will come from the following account:

Dept.	Name of Account	Account Number	Grant Code	Amount
Mayor's Office	Equipment	296-171.728-977.000	FDOE-EECDG25	\$92,233.00
		FY25 GRAND TOTAL		\$92,233.00

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9, 2024

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES ☐ NO ☐ REQUISITION NO:

ACCOUNTING APPROVAL:  Date:


WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	<u>NAME</u>	<u>PHONE NUMBER</u>
1	Ed Taylor	
2	Marquita Blair	
3	Chief Green / Chief Wiggins	

STAFF RECOMMENDATION: (PLEASE SELECT): ☐ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:  Jan 17, 2025 15:53 EST]
(Name, Title)

ADMINISTRATION APPROVAL: Clyde D. Edwards / A0376
Clyde D. Edwards / A0376 (Jan 23, 2025 12:43 EST)
(for \$20,000 or above spending authorizations)



705 Kelso Street • Flint, Michigan 48506
Tel. (810) 232-5934 • Fax (810) 232-3218

September 9, 2024

City of Flint
1101 Saginaw St.
Flint Mi. 48502

Attention: Lee Osborne

Email/Fax: LOsborne@cityofflint.com

Subject: Proposal for Car Chargers
Flint Michigan
Weinstein Electric Estimate No. 24-612

Ladies and Gentlemen:

Weinstein Electric is pleased to provide you with our proposal to furnish and install electrical components for the above-mentioned project. We have based our proposal on the following:

- Per site walk thru and conversations with city of flint about their current car charger needs

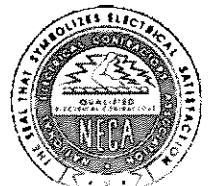
In addition to the item(s) listed above, the following notes summarize key elements that form the basis of our proposal and reflect our interpretation of the project specifications and requirements:

A. FIRE STATION #1 CAR CHARGERS

- Furnish and install the following items
 - (4) Leviton EV320 Car chargers and mounting brackets
 - Charging cord management and hooks for cables
 - (4) 40-Amp 208 Volt circuits to be fed from inside fire station. All conduit and wire as needed.
- These chargers will be mounted to the backside of the retaining wall so they will be protected by the wall. And easily accessible for use.
- Leviton Chargers are operated by swiping a key fob. We will provide enough fobs for all employees that will need access.
- These chargers do not have a networking fee, so there are no yearly costs associated.
- Electrical permit
- Paint parking spaces to Say "EV Charging Only" with exterior green paint.



Rev. 0,
04/02/01





705 Kelso Street • Flint, Michigan 48506
Tel. (810) 232-5934 • Fax (810) 232-3218

B. POLICE STATION CAR CHARGERS

- Furnish and install the following items
 - (4) Leviton EV320 Car chargers and mounting brackets
 - (2) pedestals mounted to concrete bases.
 - (4) 40-Amp 208 Volt circuits to be fed from exterior mounted panels on police station.
 - 100 ft of directional bore underneath parking lot.
 - All conduit and wire as needed
- These chargers will be mounted to Leviton Pedestals that have cord management to keep the charging cords off the ground.
- (2) Concrete bollards will be installed in front of each pedestal to protect them from vehicle damage
- Leviton Chargers are operated by swiping a key fob. We will provide enough fobs for all employees that will need access.
- These chargers do not have a networking fee, so there are no yearly costs associated.
- Electrical permit
- Paint parking spaces to Say "EV Charging Only" with exterior green paint.

C. CHARGEPOINT CHARGERS IN FRONT OF CITY HALL

- Furnish and install the following items
 - (1) 200-Amp 120/208Volt 3-Phase feed.
 - Conduit and wire from electrical panel located in basement parking garage.
 - This panel is large enough to handle the electrical loads.
 - New circuit breaker
 - (1) 200-Amp Outdoor rated electrical panel to be located outside by car chargers.
 - 300ft of directional bore from building to charger location.
 - Installation of ChargePoint car chargers. This includes the concrete base, mounting the pedestal and installing the chargers on the pedestal.
- ChargePoint stations are to be purchased by city of Flint.
 - All programming of car chargers is included by Weinstein Electric
- We will remove sections of the sidewalk to run out conduit and install concrete bases for the charging station. All backfill is also included
- (2) Steel bollards will be located in front of each charging station to protect them from vehicle damage
- Electrical permit
- All networking fees will be handled through the city of flint. We will assist with setup but will not be involved in billing.
- Paint parking spaces to Say "EV Charging Only" with exterior green paint.



Rev. 0,
04/02/01



D. PRICING

Based on the aforementioned, the price of our proposal is as follows:

- TOTAL FIRE STATION #1\$13,578.00
- TOTAL POLICE STATION\$25,895.00
- TOTAL CITY HALL\$52,760.00
- GRAND TOTAL\$92,233.00

4 chargers
4 chargers

E. PAYMENT TERMS

Our terms are net 30 days.

Accounts 30 days and over will be subject to a finance charge of 1.5% per month, which is an annual percentage rate of 18.0% to be applied to the unpaid balance.

We reserve the right to assess the cumulative impact of change orders on this project.

Weinstein Electric appreciates the opportunity to provide you with this proposal and looks forward to continued involvement with your future projects. If you have any questions after you review the proposal or if we may be of further assistance, please feel free to contact our office at (810) 232-5934.

Sincerely,
WEINSTEIN ELECTRIC COMPANY


Kyle Chappelle
Lead Project Manager



Seamus Bannon <sbannon@cityofflnt.com>

Department of Energy EECBG Voucher Preapproval Pending T&C - Flint

EECBG Vouchers <EECBGVouchers@emailicf.com>

To: "sbannon@cityofflnt.com" <sbannon@cityofflnt.com>

Fri, Dec 20, 2024 at 7:31 PM

The U.S. Department of Energy has approved your Energy Efficiency and Conservation Block Grant (EECBG) Program Equipment Rebate Voucher application. To accept your award, you must first review and sign the Terms and Conditions of your award.

You will find attached:

- **EECBG Program Voucher Terms & Conditions: Review this document, sign, and return by email reply. Equipment may not be purchased until after DOE receives the signed document.**
- **Attachment 1 - Federal Assistance Reporting Checklist (FARC):** Review this document for reporting requirements. Additional information can be found in the **Reporting** tab of the Voucher Portal or on DOE's Equipment Voucher Reporting webinar recording and slides.
- **Attachment 2 – NEPA Determination:** Review and retain for your reference.

If you need additional assistance or have any questions, please get in touch with us at this email address (EECBGVouchers@icf.com) and reference your application number below:

Application Number: IA-0000001306

Thank you,

EECBG Rebate & Portal Administrator

ICF – Supporting DOE's Energy Efficiency and Conservation Block Grant (EECBG) Program

Email: EECBGVouchers@icf.com

Portal: <https://doerebates.my.site.com/eecbgvouchers>

2 attachments

FARC 6.17.24.pdf
336K

Post-Installation User Guide.pdf
1029K

RESOLUTION NO.: 250034-TPRESENTED: 2-5-2025ADOPTED: FEB 10 2025

BY THE CITY ADMINISTRATOR:

RESOLUTION AUTHORIZING SECOND QUARTER 2025 BUDGET AMENDMENT

WHEREAS, the City of Flint's operating budget is monitored on an ongoing basis by the Finance Department and City department heads and changes to an approved operating budget are required from time to time. And;

WHEREAS, the Department of Finance is recommending certain fiscal appropriation amendments to the FY2025 City of Flint operating budget as follows in accordance with State Public Act 2 of 1968 as amended. And;

FY2025 Proposed Second Quarter Budget Amendments	Amended FY2025 Budget as of 12/31/2024	Proposed Amendments for FY2025 Q2 End	Proposed Amended FY2025 Budget	Estimated Ending Fund Balance
General Fund 101 Expenditures	\$100,844,381	\$232,044	\$101,076,425	\$54,856,597
Drug Law Enforcement Fund 265 Expenditures	\$632,752	\$150,000	\$782,752	\$120,924
Total Amendment	\$101,477,133	\$382,044	\$101,859,177	\$54,977,521

IT IS RESOLVED, that the appropriate officials are hereby authorized to do all things necessary to incorporate the approved appropriation changes into the FY2025 operating budget of the City of Flint.

APPROVED AS TO FORM:

JoAnne Gurley
JoAnne Gurley (Jan 31, 2025 10:42 EST)
Joanne Gurley, City Attorney

APPROVED AS TO FINANCE:

Phillip Moore
Phillip Moore (Jan 22, 2025 07:33 EST)
Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:

Clyde D. Edwards / A0380
Clyde D. Edwards / A0380 (Jan 22, 2025 16:45 EST)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

[Signature]



CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

TODAY'S DATE: 01/14/25

BID/PROPOSAL# N/A

AGENDA ITEM TITLE: Request for \$282,043.21 from General Fund Balance to be moved to the Planning General Fund Professional Services account.

PREPARED BY: Mary Jarvis

VENDOR NAME: N/A

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Funds had been encumbered into purchase order #24-007010 for A/E Collaborative, LLC. This purchase order is for enhancements to the St. John Park and the river trail. Due to the work not being completed by 06/24/24 and the funds not being requested in the FY25 budget the Planning General Fund Professional Services account is overbudget by the amount (\$232,043.21) in this account that is still encumbered under the purchase order for A/E Collaborative, LLC. Requesting to make funds available from the City's General Fund Balance in order to fund the unspent Planning General Fund Professional Services funds that are encumbered in the A/E Collaborative, LLC purchase order. Resolution number 240079.1 authorized the Department of Business and Community Services to enter into an agreement with A/E Collaborative to complete St. John Memorial Site Enhancement Project. That resolution authorized the funds in account number 101-701.000-801.000 to be used for the A/E Collaborative, LLC purchase order and these funds leverage \$500,000 in ARPA funds that were awarded in reso 200439 for St John Park/Trail improvements. There will also be 1M dollars in SMDNR-SPRK23 grant that will be added to the contract via a change order however, reso 240079.1 authorized the 1M to be used for A/E Collaborative. The total contract amount including the 3 funding sources will be 1,750,000.00. The SPARKS grant will be added to 24-022 via change order.



CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
2024	101-701.000-801.000	\$250,000.00	\$750,000.00	\$17,956.79	240079.1
2024	287-751.720-801.000	\$500,000.00	\$750,000.00	\$77,,661.05	240079.1

The funds described above are encumbered in purchase order number 24-007010. There is a total of \$654,382.16 remaining in the purchase order that has not been spent. Since the work had not been completed as of 06/30/24 this is the reason for this request for a budget amendment from General Fund to be moved to the Planning General Fund Professional Services account (101-701.000-801.000)

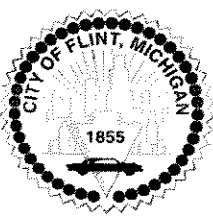
Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

Moving the funds that were encumbered in a purchase order for enhancements to the St. John Park & River Trail are important to the residents that have been looking forward to the enhancements to this site. It will improve the City by providing a beautiful park and trail to be enjoyed by the residents.

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☐ NO ☒ IF NO, PLEASE EXPLAIN:



CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN: Work encumbered in FY24 had not been completed by 06/30/24 and was not included in the FY25 budget.

Dept.	Name of Account	Account Number	Grant Code	Amount
Planning	Professional Services	101-701.100-801.000	N/A	\$232,043.21
		FY25 GRAND TOTAL		\$232,043.21

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO:

ACCOUNTING APPROVAL: Mary Jarvis Date: 01/15/25

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

STAFF RECOMMENDATION: *(PLEASE SELECT)*: ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Emily Doerr
Emily Doerr (Jan 13, 2025 11:31 EST)
Emily Doerr, Director, Planning and Development

CITY ADMINISTRATOR SIGNATURE: Clyde D. Edwards
Clyde D. Edwards (Jan 15, 2025 16:22 EST)
Clyde Edwards, City Administrator



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9 , 2024

TODAY'S DATE: 1/6/2025

BID/PROPOSAL#

AGENDA ITEM TITLE: RESOLUTION AUTHORIZING AN FY2024 BUDGET AMENDMENT FOR THE CITY OF FLINT POLICE DEPARTMENT

PREPARED BY: Angela Amerman

VENDOR NAME:

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Flint Police Department is requesting a Budget Amendment to their FY25 Budget for additional overtime funds. The funds would come from the 265 Drug Law Enforcement Fund.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
2020	Overtime	\$74,918.07		\$65,670.32	
2021	Overtime	\$45,000.00		\$13,982.07	
2022	Overtime	\$91,831.74		\$91,831.74	
2023	Overtime	\$120,000.00		\$67,623.25	
2024	Overtime	\$120,000.00		\$107,627.00	

In previous years there were Byrne Justice Assistance grant funds available for overtime assignments. There are no funds for FY25.

FY2020 \$9,906.85 from FDOJ-JAG19

FY2021 \$41,061.63 from FDOJ-JAG19

FY2022 \$4,289.16 from FDOJ-JAG19

FY2023 \$54,934.02 from FDOJ-JAG20 and \$13,040.58 from FDOJ-JAG22

FY2024 \$26,959.42 from FDOJ-JAG22



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9, 2024

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The benefit to the City of Flint residents includes additional police presence during events in the city, to perform traffic enforcement, special details assignments and to assist overall safety for the residents.

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

N/A

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Police	Overtime	265-310.206-703.000		\$150,000.00
		FY25 GRAND TOTAL		\$150,000.00

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO:



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9 , 2024

ACCOUNTING APPROVAL: Angela Amerman
Angela Amerman (Jan 7, 2025 12:11 EST) Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Terence Green	
2	Jeff Antcliff	
3		

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Terence Green
Terence Green (Jan 7, 2025 12:21 EST)
(Terence Green, Police Chief)

ADMINISTRATION APPROVAL: Clyde D. Edwards
Clyde D. Edwards (Jan 9, 2025 17:50 EST)
(for \$20,000 or above spending authorizations)



RESOLUTION NO.:

250035-T

PRESENTED:

2-5-2025

ADOPTED:

FEB 10 2025

**RESOLUTION TO ENTER CONTRACT WITH GENESEE HEALTH SYSTEM FOR FLINT
RECAST FOR COMMUNITY BASED TRAININGS**

BY THE CITY ADMINISTRATOR:

WHEREAS, in July 2021, the City of Flint was awarded grant number: 1 H79 SM084918-01, for \$5,000,000.00, over a five-year period. The funding is allocated for the Flint Resiliency in Communities After Stress and Trauma (ReCAST) (Performance period September 30, 2021 – September 29, 2026).

WHEREAS, the primary strategy of Flint ReCAST is to assist high-risk youth and families in the City of Flint, impacted by the Flint Water Emergency, by promoting resilience and equity through implementation of evidence-based programming as well as linkages to trauma-informed behavioral health services.

WHEREAS, the Genesee Health System's mission is to support recovery, prevention, health, and wellness of the body, the mind, and the community.

WHEREAS, the Genesee Health System will enter a performance-based contract over the duration of the grant program, providing mental health training as a partner on Flint ReCAST in collaboration with the City of Flint administration.

Dept.	Name of Account	Account Number	Grant Code	Amount
Mayor	Professional Services	296-649.700-801.000	FHHS21RECAST	\$153,755.00
		FY25 GRAND TOTAL		\$153,755.00

IT IS RESOLVED that the appropriate City Officials are authorized to do all things necessary to enter into a contract with Genesee Health System in the amount not-to-exceed \$153,755.00.



RESOLUTION NO.: _____

PRESENTED:

ADOPTED:

Approved as to Form:

JoAnne Gurley (Jan 23, 2025 17:16 EST)

Approved as to Finance:

Philip Moore (Jan 22, 2025 07:28 EST)

JoAnne Gurley, Chief Legal Officer

Philip Moore, Chief Financial Officer

Clyde D. Edwards / A0377 (Jan 23, 2025 11:02 EST)

Clyde D. Edwards, City Administrator

Flint City Council



CITY OF FLINT
**** STAFF REVIEW FORM ****
October 9 , 2024

TODAY'S DATE: November 29,2024

BID/PROPOSAL#

AGENDA ITEM TITLE: RESOLUTION TO ENTER CONTRACT WITH GENESEE HEALTH SYSTEM FOR FLINT RECAST FOR COMMUNITY BASED TRAININGS

PREPARED BY: Michelle Scott,Community Liaison, Mayor's Office

VENDOR NAME: Greater Flint Health Coalition

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

The purpose of this resolution is to award a contract to Genesee Health System (GHS) for behavioral health training for Flint ReCAST. GHS will provide contracted services associated with the delivery of a variety of community-based trainings, including mental health, first aid (multiple settings), skills for psychological recovery, family strengthening and resilience, trauma focused treatment delivery for clinicians, and trauma-informed practices for first responders and youth serving agencies. Funding will support GHS to provide community training for mental health promotion programs. Funding will also support the capacity of the Mobile Mental Health Unit and Virtual Behavioral Health Center to engage the priority population. GHS will conduct outreach to engage youth, families, and community members to participate in training and skill-building to advance the Flint ReCAST project objectives.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

2024	296-649.700-801.00 0	\$1,450,179.6 8	\$150,022 24-006824	\$99,230.53	230338
2023	296-649.700-801.00 0	\$1,198,866.0 0	\$150,000 23-005543	\$150,000	220409
2022	296-649.700-801.00 0	\$1,885,117.00	\$150,000 22-004495	\$102,104.4 5	210562



CITY OF FLINT
**** STAFF REVIEW FORM ****
October 9, 2024

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The primary strategy of Flint ReCAST is to assist high-risk youth and families in the City of Flint, impacted by the Flint Water Emergency, by promoting resilience and equity through implementation of evidence-based programming, as well as linkages to trauma-informed behavioral health services.

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
-------	-----------------	----------------	------------	--------



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9, 2024

DEPARTMENT HEAD SIGNATURE:

Sheila Sparks-Green
Sheila Sparks-Green (Jan 16, 2025 10:45 EST)

(Name, Title)

ADMINISTRATION APPROVAL:

Clyde D. Edwards / A0377
Clyde D. Edwards / A0377 (Jan 23, 2025 11:02 EST)

(for \$20,000 or above spending authorizations)

RESOLUTION: 250037.1-T

PRESENTED: 2-10-2025

ADOPTED: FEB 10 2025

**RESOLUTION APPROVING THE APPOINTMENT OF JOYCE ELLIS MCNEAL
TO THE CITY-WIDE ADVISORY COUNCIL – 8TH WARD REPRESENTATIVE**

BY THE CLERK:

8th Ward Councilmember Dennis Pfeiffer has recommended the appointment of Joyce Ellis-McNeal (4021 Greenbrook Lane, Flint, Michigan, 48507) to fill the 8th Ward seat on the City-Wide Advisory Council (CWAC);

The term for Ms. Ellis-McNeal's appointment will be from March 1, 2025, through February 28, 2028.

IT IS RESOLVED, that the Flint City Council approves the appointment of Joyce Ellis-McNeal (4021 Greenbrook Lane, Flint, Michigan, 48507) to fill the 8th Ward seat on the City-Wide Advisory Council (CWAC), as requested by 8th Ward Flint City Councilmember Dennis Pfeiffer, for a term of March 1, 2025, to February 28, 2028.

APPROVED AS TO FORM:

APPROVED BY CITY COUNCIL:

JoAnne Gurley, Chief Legal Officer



Innovative * Revolutionary * Versatile * Team Oriented

SENIOR ENTREPRENEURS AND OPERATIONS EXECUTIVE

- Community Grassroot Ambassador
- Extensive and diversified experience in manufacturing, early childhood education and operational management.; event coordinator and planner
- Expert initiator and strategic thinker with effective leadership, organizational, analytical and communication skills. Expertise in Monthly budget planning and preparation, Procurement Operations Planning, Information Technology experience (Microsoft Suite), Marketing Expertise, Budget Analysis, as well as Meal Pattern skills in writing and planning daily menu. Research Proposal: Food Desert
- Successful in planning and implementing new projects, service expansion and start up business experience. Program Analyst for government contract and Human Resources.

PROFESSIONAL ACHIEVEMENTS

Judson Center – Supervisor – Bridging Community Partner (BCP)

2023 – Present

BCP program is designed to provide supportive services to clients and families who are either current or prospective resource parents (foster parents, fictive kin or relative care), birth families, youth and children who are involved in the child welfare. Role is to locate existing and develop new support services, activities, and resources that meet the specific needs of the client and families served. Including, but not limited to; after school programs; extracurricular activities in conjunction with local schools; Fatherhood involvement activities, grandparent raising grandchildren support, children's workshops, recreational activities for youth and children involved in the child welfare system.

Michigan United – Public Health Navigator – Supervisor

2021-2022

Supervise the Michigan United grassroots Public Health Navigator program which has been in partnership with the Genesee County Health department since inception in May 2020. The work of our Navigators is incredibly important as we enter the second year of the COVID-19 pandemic, particularly in light of the urgent need for large-scale vaccination to overcome the virus. Many of the communities that are most vulnerable to COVID-19 have the least access to information and resources to protect themselves and their families.

Mobile Notary Signing Agent –

2019- Present.

Duties include making sure legal documents are authentic, checking the identity of the person signing the document, serving as a witness for the document being signed, collaborating with the buyer and seller, and notarizing all required signatures.

Executive Program Director

2016-

Round 2 Educational & Research Center

Manage 501©3 organization which promotes Bridging the Digital Divide Gap.

- Market and developing self-sufficient programs and mobile tutoring services.
- Provide Grant Proposal Writing 101 Workshops
- Entrepreneurship Workshops
- Computer Literacy Job Readiness Workshops
- The Forgotten Art of Hospitality
- Leadership Instructor

Program Development Director /CEO

2001 – 2014

Bundles of Luv

Burton, MI

- Marketed, developed, and grew business revenue
- Overseer of education and care for 75 – 120 children per day
- Hired, oriented, managed, developed and trained approximately 100 employees
- Managed annually budget
- Developed quality systems and process essentials
- Managed day-to-day operations: Employee's Scheduling; Payroll, Quarterly Reports, W2s, etc.
- Employee Workshop Training, PowerPoint Presentation
- Wrote and implemented employee manual, policies, and procedures

First Line Supervisor/Coordinator

1997 – 2001

General Motors Flint, MI

- Supervised, trained and developed a staff of approximately 125 employees
- Performed and instructed employees on technical procedures and operation of equipment
- Developed and wrote employee training manuals
- Monitored employee performance and processed grievances
- Responsible for internal control audits and monitoring safety procedures

EDUCATION

- **Master Public Administration-Public Management (NASPAA Accreditation) -CMU**
- **Bachelor of Science in Organizational Management, Central Michigan University, Mt. Pleasant, M PhD, Doctor of Philosophy in Christian Leadership, Ministry and Leadership, Biblical Studies and Theology, Bethlehem Bible Institute**
- **Master Bible Theology, Destiny College International, Springfield, FL**
- **Associate in Computer Information Systems, Lewis College of Business, Detroit, MI**
- **Associate in Business Accounting, Detroit College of Business, Detroit, MI**

CERTIFICATIONS AND ACCOMPLISHMENTS

Affiliations/Membership

- **Flint Community School Board Member – President**

- **Michigan United** – Community Pandemic Health Navigator - Supervisor
- National Association for Schools of Public Affair and Administration (**NASPAA**) accreditation
- International Research Society for Public Management (**IRSPM**) –University of Tor Vergata-Rome, Italy and Central Michigan University, since 2012.

Certification

- National Notary Association – Mobile Signing Agent
- Flint & Genesee Chamber of Commerce - Shared Leadership Alliance Services
- Citizen Planner Certification (Planning & Zoning) - Michigan State University Extension
- Volunteer Task Force Member - City of Flint's Master Plan - Education /Economic Development
- Certificates from Global Compliance Training (GBN), sponsored by Professional Education Services Group (PESG):
- (1) A Guide for Substitute Teachers, (2) ADAAA, (3) Allergy Management/Food Allergies, (4) Bloodborne Pathogens, (5) Bullying, (6) FERPA, (7) Hazard Communication, (8) Sexual Harassment, and (9) State and Federal Laws K12 MI International Third World Leaders, Member
- International Leadership Training Institute, Member
- American Association of Christian Counselors, Member
- Wayne County, Volunteer Tax Preparer for low income communities
- Genesis House, Volunteer Counselor for substance abuse clientele
- Junior Achievement Society, Volunteer
- Community Grassroots Leadership Conference - Washington, DC
- Hollywood Golf for Kids - Detroit, Michigan
- National Literacy Board Member
- Task Force Team Member for the City of Flint's Master Plan - Education/Finance Development
- Peer Recovery Coach

250038-T



RESOLUTION NO.: _____

PRESENTED: 2-5-2025

ADOPTED: FEB 10 2025

RESOLUTION APPROVING APPOINTMENT OF EDQUAN DANTZLER TO THE FLINT PLANNING COMMISSION

Mayor Sheldon A. Neeley appoints Edquan N. Dantzler, of 6702 Sally Court, Flint MI 48505, to the 1st Ward seat on the Flint Planning Commission, to fill the current 1st Ward Commissioner's term that will expire on March 31, 2025. The new term for Mr. Dantzler will be from April 1, 2025 to March 31, 2028.

BE IT RESOLVED that the Flint City Council approves the appointment of Edquan N. Dantzler, of 66702 Sally Court, Flint MI 48505, to the 1st Ward seat on the Planning Commission, to serve a term from April 1, 2025 to March 31, 2028.

FOR THE CITY OF FLINT:

APPROVED BY CITY COUNCIL:

Sheldon A. Neeley, Mayor

APPROVED AS TO FORM:

JoAnne Gurley (Jan 31, 2025 10:05 EST)
Joanne Gurley, City Attorney

Edquan N. Dantzler

6702 SALLY CT
FLINT, MI 48505
8104718099
edquand4gp@gmail.com

SUMMARY OF QUALIFICATIONS

- Over 20 years of experience in Production Management and the Auto Production Industry.
- Proven track record of efficiently scheduling, staffing, and managing production operations to meet tight deadlines.
- Strong background in training and evaluating employee performance, ensuring high-quality standards and compliance with safety regulations.
- Skilled in conducting time studies, process improvements, and inventory management.
- Adept at leading teams, coordinating with multiple departments, and implementing process enhancements to boost productivity and efficiency.
- **Experienced in property management, real estate investment, and business operations.**

EXPERIENCE

Owner/Operator

God's Property Investment Solutions, Flint, MI
2017 - Present

- Operated a lawn care service for over 15 years, providing high-quality landscaping and maintenance services.
- Created an LLC to formalize the business operations and expand service offerings.
- Acquired and managed investment properties, including self-managing two rental properties for five years.
- Successfully wholesaled properties, demonstrating strong negotiation and deal-making skills.
- Conducted market research and property analysis to identify profitable real estate investment opportunities.
- Coordinated property maintenance, tenant relations, and financial management for rental properties.

Lineworker

Amazon.com Services, Inc, Pontiac, Michigan

10/2022 to 07/2024

- Packaged Items efficiently and accurately for shipment to meet tight deadlines.
- Operated sorting and packaging stations, ensuring correct item identification and processing.
- Utilized a computerized system to receive orders, locate items, and select appropriate packaging.
- Maintained high standards of quality control by building and sealing boxes, adding dunnage to secure items, and affixing required identifying labels.

Production Manager

ASI Packaging Co., Flint, MI

08/2008 to 09/2018

- Scheduled daily work assignments for employees based on order size, average parts per hour, and parts per person to meet company needs.
- Ensured proper staffing for each job to meet completion dates.
- Maintained availability and enforcement of required safety equipment usage by employees.
- Documented and reported daily production metrics to upper management.
- Conducted routine time studies to validate and update production standards.
- Evaluated and documented employee performance metrics for bonus qualifications.
- Trained new workers and maintained records of job-specific training.
- Inventoried and ordered safety equipment for the shop.
- Oversaw quality checks performed and documented by team leaders.

Team Lead

Johnson Controls, Inc, Mt. Clemons, MI

04/1995 to 05/2006

- Oversaw the assembly of Interior seats for Chrysler vehicles, ensuring adherence to quality and safety standards.
- Led a team of assembly workers, providing guidance and support to meet production goals.
- Coordinated with other departments to ensure seamless production flow and timely completion of orders.
- Conducted regular performance evaluations and provided feedback to team members.
- Implemented process improvements to enhance efficiency and reduce production time.
- Ensured compliance with company policies and safety regulations.
- Ensured each station was stocked with necessary supplies before and during production.
- Repaired or tore down seats that did not pass final inspection.

EDUCATION & TRAINING

- Diploma, General, Flint Northwestern High School, Flint, MI, 1992

CERTIFICATES & LICENSES

- Certified Home Inspector, Michigan Institute of Real Estate, MI, 2021
- EPA Lead Renovator, Environmental & Occupational Services, MI, 2024
- Certificate of Completion, City of Flint Civic Leadership Academy Training, 2022

250039-T



RESOLUTION NO.: _____

PRESENTED: 2-5-2025

ADOPTED: FEB 10 2025

**RESOLUTION APPROVING APPOINTMENT OF RODRICK L. GREEN TO THE FLINT
PLANNING COMMISSION**

Mayor Sheldon A. Neeley appoints Rodrick L. Green, of 1183 E. Holbrook Ave, Flint, MI 48505, to the 3rd Ward seat on the Flint Planning Commission, to fill the current vacancy. The new term for Mr. Green will be from March 1, 2025 to February 28, 2028.

BE IT RESOLVED that the Flint City Council approves the appointment of Rodrick L. Green, of 1183 E. Holbrook Ave, Flint, MI 48505, to the 3rd Ward seat on the Planning Commission, to serve a term from March 1, 2025 to February 28, 2028.

FOR THE CITY OF FLINT:

APPROVED BY CITY COUNCIL:

Sheldon A. Neeley, Mayor

APPROVED AS TO FORM:

JoAnne Gurley (Jan 31, 2025 15:02 EST)
Joanne Gurley, City Attorney

Rodrick L. Green
1183 E. Holbrook Ave
Flint, MI, 48505
Cell:(810)-336-8434 or
Cell:(810)309:6322

Professional Summary

Coaching students and support at McMonagle's Elementary School, Holmes 3-6 Stem Academy, and Middle School, and Hamady Middle and High School.

Skills

Team management Community Outreach Experience Goal getting, Expertise in Long-term athletic Development

Work History

Track Coach / McMonagle's Elementary School

Pushing athletic training skills. Following practice schedule enforcing appropriate exertion levels. Nutrition and hydration help athletic performance. Led stretching exercises to improve athletic flexibility while reducing injury during competition, promoting sportsmanship values among athletes. Boosted player's confidence and collaborated with other coaches to share best practices and techniques.

Title One Paraprofessional, Flint Committee Schools

several schools in the past, but in the present Holme 7th & 8th grade middle school. Support lead teachers, Enforce rules oversee students in the classroom. Enhanced student support by delivering one-on-one and small-group assistance.

Education

Graduation from Northwestern High in 1974, Also attended Mott College.

Veteran, United States Navy

1978 to 1988

I served on The Ship Eisenhower sailing to verse countries, one being Egypt and more.

Volunteer Work

Doing clean-up working with young people in gardening. I'm head of the Foss Avenue Community Garden.

I enjoyed working with people in my community and others.

I'm helping students improve their understanding of core subjects such as Math, English, Science, and Social Studies. A member of The North Flint Action Council (NFAC)

President Patrick McNeal. I enjoy helping others and giving back to my community enjoy, working with The Foss Avenue Block Club, Cutting grass in the area. Work with the Foss Avenue Committee Graden.

Deacon of Foss Avenue Baptist Church, Director of the Mans Choir, and combine choir.



RESOLUTION NO.: 250040-T
PRESENTED: 2-5-2025
ADOPTED: FEB 10 2025

**RESOLUTION AUTHORIZING DEARBORN LIFE INSURANCE COMPAY AS THE
PROVIDER OF LIFE AND SHORT-TERM DISABILITY INSURANCE**

BY THE CITY ADMINISTRATOR:

WHEREAS, Dearborn National Life Insurance Company began providing the City of Flint with life insurance and short-term disability insurance in February 2018 and continued to do so through March 1, 2025; and

WHEREAS, based on price, customer service, and its strategic relationship with Blue Cross Blue Shield which will allow the City additional savings, the Department of Human Resources is recommending that Dearborn National Life Insurance Company be retained to continue providing coverage to the City of Flint through March 1, 2026. Funding for this request will come from account number 627-000.029-718.300;

Department/Fund	Name of Account	Account Number	Amount
Fringe Benefit Fund	Fringe Benefit-Insurance	627-000.029-718.300	\$210,000.00

BE IT RESOLVED, that the appropriate officials are hereby authorized to do all things necessary to enter into an agreement with Dearborn National Life Insurance Company to continue providing the City with its short-term disability and life insurance coverage for the remainder of FY25 for the amount of \$70,000.00, and \$140,000 for the period July 1, 2025-March 1, 2026, pending adoption of the FYE2026 budget, for a total amount not to exceed \$210,000.00.

APPROVED AS TO FORM:

JoAnne Gurley
JoAnne Gurley (Jan 30, 2025 23:22 EST)
Joanne Gurley, City Attorney

APPROVED AS TO FINANCE:

Phillip Moore
Phillip Moore (Jan 30, 2025 07:59 EST)
Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:

Clyde D. Edwards / A0382
Clyde D. Edwards / A0382 (Jan 31, 2025 14:45 EST)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

CS



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9, 2024

TODAY'S DATE: 1/24/2025

BID/PROPOSAL#

AGENDA ITEM TITLE: Short-term disability and life insurance

PREPARED BY: V. Foster for Eddie Smith, HR Director

VENDOR NAME: Dearborn National Life Insurance Company

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

As a result of collective bargaining negotiations, the City of Flint provides short-term disability and life insurance for its active employees. Manquen Vance acts as the City's third-party administrator for those benefits and is recommending the City extend the agreement with Dearborn National Life Insurance Company through March 1, 2026. The current carrier is offering a renewal at an increase of 3.3%.

Life Insurance Coverage - Since the start of 2020, Dearborn National has paid just over \$400k in total life claims with premiums paid totaling just over \$100k, for a loss ratio of greater than 400%. Disability premiums are based on actual payroll.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
FY22	627.000-029-718.300	\$155,291.92		\$155,291.92	210120
FY23	627-000.029-718.300	\$155,858.91		\$155,858.91	210120
FY24	627-000.029-718.300	\$169,288.55		\$169,288.55	230101
FY25	627-000.029-718.300	\$109,997.74		\$109,997.74	230101

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

Acquiring life and disability insurance protects the City's finances and ensures the City is compliant with collective bargaining agreements. Due to the high losses paid out, it is beneficial for the city to maintain these coverages.



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9, 2024

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☐ NO ☒ IF NO, PLEASE EXPLAIN:

N/A

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
HR	Fringe Benefits-Insurance	627-000.029-718.300	N/A	80,000.00
		FY25 GRAND TOTAL		\$80,000.00

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$70,000

BUDGET YEAR 2 \$140,000

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO:

ACCOUNTING APPROVAL: V. Foster

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒



CITY OF FLINT

** STAFF REVIEW FORM **

October 9, 2024

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Eddie Smith	810.766.7280
2	Phillip Moore	810.766.7268

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Eddie L. Smith
Eddie Smith, Human Resources and Labor Relations Director

ADMINISTRATION APPROVAL: CA
Clyde D. Edwards (Jan 27, 2025 10:26 EST)
(for \$20,000 or above spending authorizations) Clyde Edwards, City Administrator

City of Flint

Summary Life/AD&D Insurance Cost

Annual Cost - Dearborn National		STD	Total	Dollar Increase	Percentage Increase
Life/AD&D					
Current	\$29,161	\$165,319	\$194,481		
Renewal	\$35,674	\$165,319	\$200,993	\$6,512	3.3%

Note: Rates are guaranteed for 1 year. Next renewal will be March 2026.

250041-T

RESOLUTION NO: _____

PRESENTED: 2-5-2025

ADOPTED: FEB 10 2025

**RESOLUTION APPROVING THE APPOINTMENT OF SHIRLEY WILSON JOHNSON
TO THE BOARD OF REVIEW**

BY THE CLERK:

A vacancy exists on the Board of Review for a 9th Ward representative; and

9th Ward City Councilmember Jonathan Jarrett recommends the appointment of Shirley Wilson Johnson (2715 Lakewood Drive, Flint, Michigan, 48507) as 9th Ward representative on the Board of Review.

IT IS RESOLVED, that the Flint City Council approves the appointment of Shirley Wilson Johnson (2715 Lakewood Drive, Flint, Michigan, 48507) to the Board of Review, as 9th Ward representative, for a three-year term commencing upon adoption of this resolution and expiring December 31, 2028.

APPROVED AS TO FORM:

APPROVED BY CITY COUNCIL:

JoAnne Gurley, Chief Legal Officer



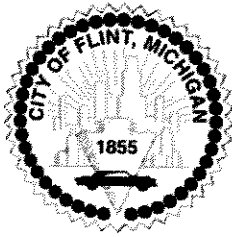
Shirley Wilson Johnson
2715 Lakewood Dr.
Flint, MI 48507
Email shirleywilsonj@aol.com
810-742-0918, Mobile 810-252-7003

I hold a Bachelor of Science degree in Accounting from the University of South Alabama and a master's in administration from Central Michigan University. I am retired from General Motors Corporation, North America Operations. While at General Motors, I held positions in both administration and supervision.

I am a life member of Alpha Kappa Alpha, Sorority and I am affiliated with Zeta Beta Omega Chapter where I have served as President, Vice President, Treasurer, Parliamentarian, and Graduate Advisor. I am a member of The Links Incorporated, Flint Area (MI) Chapter where I am the Immediate Past President. I have held the offices of Financial Secretary and Treasurer. I have served on the board of directors of the Friends of the Flint Public Library where I held the office of President; board of directors of the League of Women Voters and is currently serving as the Treasurer of the board of directors of The Ivy House where I have served since inception.

I am a member of the Bristol RD. Church of Christ-A Family of Faith where I serve on the Ladies Ministry committee, the community services committee and The Finance committee.

My husband Booker is deceased, and I am the mother of Guieskai and Tyshon and grandmother of Guieskai, Jr., E'ana , Inarie, and Karma Johnson.



RESOLUTION NO.:

250042-T

PRESENTED:

2-5-2025

ADOPTED:

FEB 10 2025

RESOLUTION TO REALLOCATE \$50,000.00 OF ARPA FUNDING TO BETHEL UNITED METHODIST CHURCH'S FOOD PANTRY FOR FOOD ACCESS AND FOOD SUPPORT SYSTEM

BY THE CITY COUNCIL:

WHEREAS, The City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be utilized by the City for defined purposes. In 2023, the City of Flint obligated all of ARPA funding received, of which approximately \$40 million was obligated as "revenue replacement"; and


WHEREAS, City Council recommends reallocating \$50,000.00 in ARPA funding, previously obligated for revenue replacement, to provide funding to Bethel United Methodist Church; and

WHEREAS, The funding is to be utilized by Bethel United Methodist Church for their Food Pantry in providing Food Access and Food System Support for the residents of Flint; therefore funding is to come from the following account:

Account Number	Account Name	Subrecipient	Amount
101-612.004-801.000	General Fund	Bethel United Methodist Church	\$50,000.00

IT IS RESOLVED that the appropriate City Officials are hereby authorized to do all things necessary, including executing any necessary agreements, to appropriate \$50,000.00 in funding to Bethel United Methodist Church for their Food Pantry program. Before the funds are spent, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules.

For the City Council:



Approved as to Form:

Joanne Gurley, City Attorney

Approved as to Finance:

Phillip Moore, Chief Financial Officer



RESOLUTION #:

PRESENTED:

ADOPTED:

050043-T
2-5-2025
FEB 10 2025

RESOLUTION TO CITY COUNCIL TO ACCEPT THE HUD LEAD-BASED PAINT HAZARD CONTROL GRANT FOR \$3,059,006.68 AND AMEND TO 2024-25 BUDGET TO ACCOMMODATE THESE FUNDS

BY THE CITY ADMINISTRATOR:

Whereas, In November 2024, the City of Flint was awarded a grant in the amount of \$3,059,006.68 over a 48-month period from The Department of Housing and Urban Development (HUD), Grant number MILHB0802-24. The funding is allocated for the Lead Based Paint Hazard Control Program (LBPHC).
(Performance period November 15, 2024 – November 15, 2028).

Whereas, the primary strategy of LBPHC program is to increase the capacity to address lead based paint hazards in 60 homes where children under the age of six reside or visit.

Whereas, this grant will provide lead exposure prevention outreach to families.

Whereas, this grant will require a matching portion of \$350,000 to secure funding as stated in the grant agreement.

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to, accept the Lead-Based Paint and Hazard Control grant, amend the 2024-25 budget, appropriate grant funding for revenue and expenditures in future fiscal years as long as funds are available from the funder, and abide by the terms and conditions of the grant from The Department of Housing and Urban Development, in the amount not to exceed \$3,059,006.68 over the 48-month grant period, from November 15, 2024- November 15, 2028.

Approved as to Form:

Joanne Gurley, Chief Legal Officer

Clyde D. Edwards, City Administrator

Approved as to Finance:

Phil Moore, Chief Financial Officer

Council



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9, 2024

TODAY'S DATE: 2/5/2025

BID/PROPOSAL#

AGENDA ITEM TITLE: RESOLUTION TO CITY COUNCIL TO ACCEPT THE HUD LEAD-BASED PAINT HAZARD CONTROL GRANT FOR \$3,059,006.68 AND AMEND THE 2024-2025 BUDGET TO ACCOMMODATE THESE FUNDS.

PREPARED BY: Michael Carpenter, LBPHC Program Manager, Office of Public Health

VENDOR NAME: N/A

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

This is a part of the Federal Lead Action Plan put forth by The Department of Housing and Urban Development in effort to reduce lead exposure through collaboration among federal agencies to diminish childhood exposure to lead from lead-based paint and other sources.

Provided through HUD's Lead Based Paint Hazard Control grant program, grant number MILHB0802-24. These grants identify and clean up dangerous lead in low-income housing.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

N/A

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

These investments will protect families and children by targeting health hazards in approximately 60 homes with significant lead and health hazards while providing Healthy Home services in 50 homes. HUD's lead hazard control grant programs have successfully filled critical needs for remediating housing hazards, focusing on the most vulnerable residents of communities with limited resources to address these hazards.



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9, 2024

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure: Not ARPA

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ **IF NO, PLEASE EXPLAIN:**

A grant will be received in the amount of \$3,059,006.68 for 48 months for the Lead Based Paint Hazard Control program. As a condition of the award, the City shall commit to provide \$350,000.00 of matching funds towards the program.

BUDGETED EXPENDITURE? YES ☐ NO ☒ **IF NO, PLEASE EXPLAIN:** Resolution establishes budget in the General Ledger.

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES ☐ NO ☒ **REQUISITION NO:**



CITY OF FLINT

** STAFF REVIEW FORM **

October 9, 2024

Account Number	Account Name	Amount
296-171.711-702.010	WAGES	\$ 314,917.44
296-171.711-702.020	SALARIED EMPLOYEE (EXEMPT)	\$ 87,060.69
296-171.711-703.000	OVERTIME	\$ 3,425.94
296-171.711-704.000	WAGES - PART TIME EMPLOYEES	\$ 39,519.01
296-171.711-705.000	SICK, VACATION AND ACCRUED LEAVE PAY	\$ 8,564.80
296-171.711-706.000	HOLIDAY PAY	\$ 8,564.85
296-171.711-710.100	UNEMPLOYMENT COMPENSATION (SUTA)	\$ 3,708.48
296-171.711-710.200	FICA (SOCIAL SECURITY)	\$ 16,490.63
296-171.711-710.300	MEDICARE	\$ 3,856.78
296-171.711-713.000	WORKERS COMPENSATION	\$ 10,574.98
296-171.711-714.300	EMPLOYER HEALTH CARE SAVINGS PLAN (HCSP)	\$ 7,391.76
296-171.711-716.100	MERS HYBRID DEFINED CONTRIBUTION PENSION	\$ 9,504.54
296-171.711-717.010	MERS DEFINED BENEFIT PENSION	\$ 13,939.56
296-171.711-717.100	MERS HYBRID DEFINED BENEFIT PENSION	\$ 13,547.93
296-171.711-718.010	HEALTH INSURANCE PREMIUMS	\$ 21,115.21
296-171.711-718.300	LIFE INSURANCE	\$ 349.34
296-171.711-718.400	OPTICAL INSURANCE	\$ 88.05
296-171.711-718.500	DENTAL INSURANCE	\$ 625.40
296-171.711-719.100	ACCRUED ABSENCES	\$ 2,329.34
296-171.711-752.000	SUPPLIES	\$ 2,472.69
296-171.711-902.000	POSTAGE	\$ 563.95
296-171.711-801.000	PROFESSIONAL SERVICES	\$ 2,206,081.00
296-171.711-805.176	08 RELOCATION	\$ 104,992.96
296-171.711-900.000	PRINTING & PUBLISHING	\$ 281.86
296-171.711-900.100	MARKETING	\$ 4,698.87
296-171.711-861.000	TRANSPORTATION - MILEAGE REIMBURSEMENT	\$ 900.28
296-171.711-958.000	EDUCATION, TRAINING, & CONFER	\$ 10,913.09
296-171.711-963.000	UNALLOCATED BUDGET APPROPRIATIONS	\$ 55.66
296-171.711-969.100	INDIRECT COST ALLOCATION	\$ 162,471.62
	Total	\$ 3,059,006.68

ACCOUNTING APPROVAL:

Date: 2/05/2025

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

Section V: RESOLUTION DEFENSE TEAM:



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9, 2024

(Places of the names of those who can defend this resolution at City Council)

	<u>NAME</u>	<u>PHONE NUMBER</u>
1	Seamus Bannon	810-237-2014
2	Michael Carpenter	810-938-7486
3	Clyde Edwards	

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: _____

(Name, Title)

ADMINISTRATION APPROVAL: _____

Assistance Award/Amendment

U.S. Department of Housing and Urban Development Office of Administration

1. Assistance Instrument <input type="checkbox"/> Cooperative Agreement <input checked="" type="checkbox"/> Grant		2. Type of Action <input checked="" type="checkbox"/> Award <input type="checkbox"/> Amendment	
3. Instrument Number MILHB0802-24	4. Amendment Number	5. Effective Date of this Action See Block #20	6. Control Number
7. Name and Address of Recipient City of Flint 1101 S. Saginaw St. Flint, MI 48502-1420		8. HUD Administering Office HUD, Office of Lead Hazard Control and Healthy Homes 451 Seventh Street, SW Room 8236 Washington, DC 20410	
		8a. Name of Administrator Valerie Holzherr Valerie.Holzherr@hud.gov	8b. Telephone Number 202-402-2441
10. Recipient Project Manager Shelly Sparks-Green, ssgreen@cityofflint.com, 810-880-3404		9. HUD Government Technical Representative Sasheen Scott, Sasheen.S.Scott@hud.gov, 202-402-4370	
11. Assistance Arrangement <input checked="" type="checkbox"/> Cost Reimbursement <input type="checkbox"/> Cost Sharing <input type="checkbox"/> Fixed Price	12. Payment Method <input type="checkbox"/> Treasury Check Reimbursement <input type="checkbox"/> Advance Check <input checked="" type="checkbox"/> Automated Clearinghouse	13. HUD Payment Office U.S. Dept. of HUD CFO Accounting Center, 6AF 801 Cherry St., Unit #45 Ste. 2500 Fort Worth, TX 76102	
14. Assistance Amount Previous HUD Amount \$0.00		15. HUD Accounting and Appropriation Data 8622/240174 22LRLH/LRLHR LR1 00/98 - \$3,059,006.68	15b. Reservation number LBPHC-06
HUD Amount this action \$3,059,006.68		Amount Previously Obligated \$0.00	
Total HUD Amount \$3,059,006.68		Obligation by this action \$3,059,006.68	
Recipient Amount \$350,000.00		Total Obligation \$3,059,006.68	
Total Instrument Amount \$3,409,006.68			

16. Description

Employer Identification: 38-6004611

UEI: G2XM HBJC HKX5

Program: LR1

This instrument sets forth the agreement between the parties as to all terms and conditions and provisions herein. By signing this award document, the Grantee certifies that it is in compliance with all administrative and financial provisions of this award. This grant instrument consists of the following, some of which are incorporated by reference: **Please see attached HUD Continuation Addendum.**

- Cover Page, HUD 1044
- FY 2024 Terms and Conditions
- Statement of Work/Work Plan/Benchmark Standards
- Grantee's financial and technical proposal
- Mutually agreed and negotiated proposal changes
- Abstract of grant activities
- Lead Hazard Control Program Policy Guidance Issuances "PGI-2015-01- Clarification of Costs for LHRD and LBPHC Grant Programs"
- TITLE 2: GRANTS AND AGREEMENTS - PART 200—UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS FOR FEDERAL AWARDS** <https://www.ecfr.gov/current/title-2/part-200>
- Notice of Grant Opportunity announced in FR-6800-N-13 Posted date: 6/21/2024

Period of Performance: Novemeber 15, 2024 to November 15, 2028 months – 48 months

17. <input checked="" type="checkbox"/> Recipient is required to sign and return three (3) copies of this document to the HUD Administering Office		18. <input type="checkbox"/> Recipient is not required to sign this document.	
19. Recipient (By Name)		20. HUD (By Name) Jeffrey R. Heuwinkel, Grant Officer	
Signature & Title	Date (mm/dd/yyyy)	Signature & Title KATINA JORDAN <small>Digitally signed by KATINA JORDAN DN: CN = KATINA JORDAN C = US O = U.S. Government OU = Department of Housing and Urban Development, Office of Healthy Homes and Lead Hazard Control Date: 2024.09.24 21:02:50 -0400</small>	Date (mm/dd/yyyy)