



City of Flint, Michigan

Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com

Meeting Agenda – FINAL Monday, February 10, 2025 5:30 PM

City Council Chambers

CITY COUNCIL

Ladel Lewis, President, Ward 2
Candice Mushatt, Vice President, Ward 7

Leon El-Alamin, Ward 1	VACANT, Ward 3
Judy Priestley, Ward 4	Jerri Winfrey-Carter, Ward 5
Tonya Burns, Ward 6	Dennis Pfeiffer, Ward 8
Jonathan Jarrett, Ward 9	

Davina Donahue, City Clerk

CALL TO ORDER

City Clerk Davina Donahue shall informally call this City Council meeting to order for the purpose of electing a City Council President, in accordance with Section 3-201(B) of the Flint City Charter.

ROLL CALL

ORGANIZATION OF THE CITY COUNCIL (Council President)

The City Council shall elect from its members a presiding officer who shall be known as the President of the Council.

CALL TO ORDER (President-Elect)

The President-Elect shall formally call this City Council meeting to order.

ORGANIZATION OF THE CITY COUNCIL (Council Vice President)

The City Council shall elect from its members an officer who shall be known as the Vice President of the Council.

ORGANIZATION OF THE CITY COUNCIL (Other Officers and Committees)

The City Council may elect such other officers as it deems necessary.

The President-Elect of the City Council may appoint committee officers (Finance, Legislative, and Governmental Operations) and sub-committees as deemed necessary.

CONSIDERATION OF APPLICANTS (CANDIDATES) – 3RD WARD COUNCILMEMBER

Consideration of Applicants/Candidates Regarding the Vacancy in the Office of 3rd Ward Council Member, per Flint City Charter Section 2-410(B).

CURRENT APPLICANTS/CANDIDATES:

1. *Beverly L. Biggs-Leavy*
2. *AC Dumas*
3. *Richard F. Jones*
4. *Kerry L. Nelson*

PLEDGE OF ALLEGIANCE

PRAYER OR BLESSING

READING OF DISORDERLY PERSONS CITY CODE SUBSECTION

Any person that persists in disrupting this meeting will be in violation of Flint City Code Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to

arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators will be removed from the meetings.

REQUEST FOR AGENDA CHANGES/ADDITIONS

PUBLIC HEARING

240341.6 Public Hearing/Roberts Street Vacation

A Public Hearing to consider the vacation of Roberts Street, between E. Stewart Avenue and the North Lot Lines of Lot 234 (4401 Roberts St) and Lot 285 (4402 Roberts St) of the Maplewood Plat, for the purpose of receiving comments from all interested parties.

PUBLIC COMMENT

Members of the public who wish to address the City Council or its committees must register before the meeting begins. A box will be placed at the entrance to the Council Chambers for collection of registrations. No additional speakers or slips will be accepted after the meeting begins.

Members of the public shall have no more than three (3) minutes per speaker during public comment, with only one speaking opportunity per speaker.

COUNCIL RESPONSE

Councilmembers may respond once to all public speakers only after all public speakers have spoken. An individual Councilmember's response shall be limited to two (2) minutes.

CONSENT AGENDA

Per the amended Rules Governing Meetings of the Flint City Council (as adopted by the City Council on Monday, April 22, 2024), the Chair may request the adoption of a "Consent Agenda". After a motion to adopt a Consent Agenda is made and seconded, the Chair shall ask for separations. Any agenda item on a Consent Agenda shall be separated at the request of any Councilmember. After any separations, there is no debate on approving the Consent Agenda – it shall be voted on or adopted without objection.

PRESENTATION OF MINUTES

250029-T DRAFT/PROPOSED Summary Minutes/ Special City Council Meeting /January 22, 2025

DRAFT/PROPOSED Summary Minutes of the Special City Council Meeting held Wednesday, January 22, 2025, at 5:06 p.m., in the Council Chambers, 3rd Floor, City Hall.

250030-T DRAFT/PROPOSED Summary Minutes/Flint City Council/Finance Committee Meeting/January 22, 2025

DRAFT/PROPOSED Summary Minutes of the Flint City Finance Committee Meeting held Wednesday, January 22, 2025, at 6:21 p.m., in the Council Chambers, 3rd Floor, City Hall.

250031-T DRAFT/PROPOSED Summary Minutes/Flint City Council/Legislative Committee Meeting/January 22, 2025

DRAFT/PROPOSED Summary Minutes of the Flint City Legislative Committee Meeting held Wednesday, January 22, 2025, at 6:48 p.m., in the Council Chambers, 3rd Floor, City Hall.

250032-T DRAFT/PROPOSED Summary Minutes/Flint City Council/Governmental Operations Committee Meeting/January 22, 2025,

DRAFT/PROPOSED Summary Minutes of the Flint City Governmental Operations Committee Meeting held Wednesday, January 22, 2025, at 7:02 p.m., in the Council Chambers, 3rd Floor, City Hall.

250044-T DRAFT/PROPOSED Summary Minutes/Flint City Council/Special Affairs Committee Meeting/January 27, 2025

DRAFT/PROPOSED Summary Minutes of the Flint City Special Affairs Committee Meeting held Wednesday, January 27, 2025, at 4:45 p.m., in the Council Chambers, 3rd Floor, City Hall.

250045-T DRAFT/PROPOSED Summary Minutes/Flint City Council/Regular Meeting/January 27, 2025

DRAFT/PROPOSED Summary Minutes of the Flint City Regular Meeting held Wednesday, January 27, 2025, at 5:52 p.m., in the Council Chambers, 3rd Floor, City Hall.

APPOINTMENTS

2500038-T Appointment/Flint Planning Commission/Edquan Dantzler/1st Ward

Resolution resolving that the Flint City Council approves the appointment of Edquan N. Dantzler, of 6702 Sally Court, Flint MI 48505, to the 1st Ward seat on the Planning Commission, to serve a term from April 1, 2025 to March 31, 2028.

APPOINTMENTS (May Be Referred from Special Affairs)

2500037-T Appointment/Community-Wide Advisory Council/Joyce Ellis McNeal/8th Ward

Resolution resolving that the Flint City Council approves the appointment of Joyce Ellis-McNeal, of 4021 Greenbrook Lane, Flint MI 48507, to the 8th Ward seat on the Citywide Advisory Council, to serve a term from March 1, 2025 to February 28, 2028.

2500039-T Appointment/Flint Planning Commission/Rodrick L. Green/3rd Ward

Resolution resolving that the Flint City Council approves the appointment of Rodrick L. Green, of 1183 E. Holbrook Ave., Flint, MI 48505, to the 3rd Ward seat on the Planning Commission, to serve a term from March 1, 2025 to February 28, 2028.

250041-T Appointment/Board of Review/Shirley Wilson Johnson/9th Ward

Resolution resolving that the Flint City Council approves the appointment of Shirley Wilson Johnson (2715 Lakewood Drive, Flint, Michigan, 48507) as 9th Ward representative, for a three-year term commencing upon adoption of this resolution and expiring December 31, 2028.

RESOLUTIONS

- 240341.1** Recommending Vacation of Roberts Street/between East Stewart Avenue/North Lot Lines of Lot 234 (4401 Roberts St.) and Lot 285 (4402 Roberts St.) of the Maplewood Plat

Resolution resolving that Robert Street between E. Stewart Ave and the North lot lines of Lot 234 (4401 Roberts St) and Lot 285 (4402 Roberts St) of the Maplewood Plat is hereby vacated and discontinued forever as a public street, alley, or public ground; public utilities will remain in place. AND, further resolving that the City Clerk shall, within (30) days of this action, record a certified copy of said resolution to the State Treasurer.

- 250033-T** Grant Acceptance/ Energy Efficiency and Conservation Block Grant/Purchase EV Charging Stations

Resolution resolving that the appropriate City officials are authorized to do all things necessary to accept the grant funds and amend the FY25 budget set forth in the grant from the United States Department of Energy in the amount of up to \$144,050.00 to appropriate revenue and expenditure amounts and to make the grant funds available from January 1st, 2025 through December 31st, 2025. AND further resolved that the division of purchases and supplies is hereby authorized to issue a purchase order to for a total NOT-TO-EXCEED the amount of \$92,233.00 to Weinstein Electric Company.

- 250034-T** Budget Amendment/Second Quarter 2025

Resolution resolving that the appropriate officials are hereby authorized to do all things necessary to incorporate the approved appropriation changes into the FY 2025 operating budget of the City of Flint.

- 250035-T** Contract/Genesee Health System/Flint RECAST Community Based Trainings

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to enter into a contract with Genesee Health System in the amount NOT-TO-EXCEED \$153,755.00. [NOTE: Flint Re-Cast for Community Based Trainings]

250040-T Dearborn Life Insurance Company/Life and Short-Term Disability Insurance

Resolution resolving that the appropriate officials are hereby authorized to do all things necessary to enter into an agreement with Dearborn National Life Insurance Company to continue providing the City with its short-term disability and life insurance coverage for the remainder of FY2025 for the amount of \$70,000.00, and \$140,000 for the period July 1, 2025-March 1, 2026, pending adoption of the FYE2026 budget, for a total amount NOT-TO-EXCEED \$210,000.00.

250043-T Grant Acceptance/The Department of Housing and Urban Development (HUD) Lead-Based Paint Hazard Control/Amend to 2024-25 Budget

Resolution resolving that the appropriate City officials are authorized to do all things necessary to, accept the Lead-Based Paint and Hazard Control grant, amend the 204-25 budget, appropriate grant funding for revenue and expenditures in future fiscal years as long as funds are available from the funder, and abide by the terms and conditions of the grant from The Department of Housing and Urban Development, in the amount NOT-TO-EXCEED \$3,059,006.68 over the 48-month grant period, from November 15, 2024-November 15, 2028.

RESOLUTION (May Be Referred from Special Affairs)

250042-T Reallocation of ARPA Funds/Bethel United Methodist church's Food Pantry/Food access and Food Support System

Resolution resolving that the appropriate City Officials are hereby authorized to do all things necessary, including executing any necessary agreements, to appropriate \$50,000.00 in funding to Bethel United Methodist Church for their Food Pantry program. Before the funds are spent, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules.

INTRODUCTION AND FIRST READING OF ORDINANCES

240426.2-T Second Amendment/Amended Ordinance/Code Amendment/Ordinance/Chapter 24 (Housing)/Article IV (Fair Chance Access to Rental Housing)/Sections 24-114 to 24-127

An amended ordinance to amend the Flint City Code of Ordinances by amending Chapter 24, Housing, by the addition of Article IV, Fair Chance Access to Rental Housing, Sections 24-114 to 24-127. [NOTE: This ordinance to become effective 30 days after adoption.]. [NOTE: ordinance amended to add specific information under Section 24-119(B)(2) with regard to criminal sexual conduct.] [NOTE: Second Amendment to Ordinance amended to change some adverse action or conviction dates from 10 to 5 years to 3 years.]

INTRODUCTION AND FIRST READING OF ORDINANCES (May Be Referred from Special Affairs)

240430.1-T Amended Ordinance/Code Amendment/Ordinance/Chapter 25 (Community Development)/Article I (Community Benefits Agreements)/Sections 25-1 to 25-7

An amended ordinance to amend the Flint City Code of Ordinances by amending Chapter 25, Community Development, by the addition of Article I, Community Benefits Agreements. [NOTE: This Ordinance to become effective 30 days after adoption.]. [NOTE: Ordinance amended to add Developer definition information, Tier Project estimations and public hearing details, agreement specifications, and community engagement processes.]

FINAL COUNCIL COMMENTS

Final Council Comments shall be limited to two (2) minutes.

ADJOURNMENT



City of Flint, Michigan

Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com

Meeting Minutes – FINAL

Wednesday, January 22, 2025

5:06 PM

City Council Chambers

SPECIAL CITY COUNCIL

Ladel Lewis, President, Ward 2

Candice Mushatt, Vice President, Ward 7

Leon El-Alamin, Ward 1

Judy Priestley, Ward 4

Tonya Burns, Ward 6

VACANT, Ward 3

Jerri Winfrey-Carter, Ward 5

Dennis Pfeiffer, Ward 8

Jonathan Jarrett, Ward 9

Davina Donahue, City Clerk

This Special City Council Meeting was called by Council President Ladel Lewis and Finance Chairperson Judy Priestley for the following purpose(s): To Consider the Following Proposed/Draft 2024 and 2025 City Council Meeting Minutes for Approval (For Committee, Regular and/or Special Meetings Held on November 6th, December 4th, December 9th, and December 16th, 2024, and January 8th and January 13th, 2025); and, To Consider the Following Ordinance for Introduction and First Reading: [1] Ord No. 240459-T (An Ordinance to Amend the Flint City Code of Ordinances, Chapter 50, Zoning Ordinance); and, To Consider the Following Resolutions for Approval: [1] Reso No. 240496-T (Resolution Awarding Contract to Aero Filter for Filter Changes Throughout the City Hall Complex); [2] Reso No. 240498-T (Resolution

to AIS Construction Equipment for the Purchase of a New Broce RJT350 Self-Propelled Sweeper); [3] Reso No. 240506-T (Resolution for an Additional Voters Not Politicians Education Fund Grant Award to the Flint City Clerk's Office to Support Communications and Public Relations for the November 5, 2024 General Election); [4] Reso No. 240513-T (Resolution Reappointing Vivian Kao to the Gloria Coles Flint Public Library District Board); [5] Reso No. 240514-T (Resolution Approving Appointment of Emily Doerr to the Board of the Downtown Development Authority); [6] Reso No. 240522-T (Resolution Approving Appointment of Marsu Hussey to the Board of the Flint Housing Commission); [7] Reso No. 240523-T (Resolution Approving Appointment of Tredale Kennedy to the Board of the Flint Housing Commission); [8] Reso No. 240546-T (Resolution Recommending Setting a Public Hearing Regarding the Resolution to Approve Amendment #1 to Flint Commerce Center Brownfield Plan to Add Eligible Property, Remove Former Parcel 9, and Decrease Total Approved Eligible Activity Cost for Reimbursement); and, To Consider the Following License for Approval: [1] Reso No. 240547-T (Resolution for Approval of a Group F Special Regulated Use Class C Grow License for Evergrow, LLC Located at 3420 St. John St.); and, To Consider the Following Resolutions for Approval: [9] Reso No. 240553.1-T (Amended Resolution Authorizing the Allocation of Choice Funds to Clark Commons III, LDHA Contract in the Amount of \$2,090,045 for the Choice Neighborhoods Redevelopment Housing Project); [10] Reso No. 240578-T (Resolution to Michigan State University for Flint ReCAST Program Evaluation); [11] Reso No. 240582-T (Resolution Authorizing Appropriate City of Flint Officials to Do All Things Necessary to Enter into Change Order #2 with MDOT Contract 22-5153, Job No. 130632CON for the Reconstruction of the Saginaw Street Bricks); [12] Reso No. 240583-T (Resolution to Transfer \$530,000.00 from BSI Development Fund Balance to BS/ Professional Services); [13] Reso No. 240585-T (Resolution Authorizing First Quarter 2025 Budget Amendment); [14] Reso No. 250000-T (Resolution to Accept a Grant from Bloomberg Philanthropies and Amend FY25 Budget); [15] Reso No. 250001-T (Resolution to Wade Trim Contract to Prepare a Transportation Asset Management Plan (TAMP)); and [16] Reso No. 250002-T (Resolution to Greater Flint Health Coalition for Flint ReCAST Program Implementation Using Carry-Over Funds).

CALL TO ORDER

President Lewis Called this Special City Council Meeting to Order at 5:06 p.m.

ROLL CALL

Present: Councilmembers El-Alamin, Lewis, Priestley, Mushatt, and Jarrett

Absent: Councilmembers Winfrey-Carter, Burns, and Pfeiffer

PLEDGE OF ALLEGIANCE

Led by Councilmember Jarrett

PRAYER OR BLESSING

Prayer or Blessing led by Councilmember Priestley

READING OF DISORDERLY PERSON CITY CODE SUBSECTION

Read Into Record

PUBLIC COMMENT

8 Public Speakers

COUNCIL RESPONSE

Councilmembers to respond (El-Alamin, Mushatt, Priestley, and Lewis).

CONSENT AGENDA

PRESENTATION OF MINUTES

250009-T DRAFT/PROPOSED Summary Minutes/Flint City Council/Finance Committee Meeting/November 6, 2024

DRAFT/PROPOSED Summary Minutes of the Flint City Finance Committee Meeting held Wednesday, November 6, 2024, at 5:13 p.m., in City Council Chambers, 3rd Floor, City Hall.

This Matter PASSED on the Consent Agenda

250010-T DRAFT/PROPOSED Summary Minutes/Flint City Council/Legislative Committee Meeting/November 6, 2024

DRAFT/PROPOSED Summary Minutes of the Flint City Legislative Committee Meeting held Wednesday, November 6, 2024, at 10:18 p.m., in City Council Chambers, 3rd Floor, City Hall.

This Matter PASSED on the Consent Agenda

250011-T DRAFT/PROPOSED Summary Minutes/Flint City Council/Governmental Committee Meeting/November 6, 2024

DRAFT/PROPOSED Summary Minutes of the Flint City Governmental Operations Committee Meeting held Wednesday, November 6, 2024, at 10:36 p.m., in City Council Chambers, 3rd Floor, City Hall.

This Matter PASSED on the Consent Agenda

250012-T DRAFT/PROPOSED Summary Minutes/Flint City Council/Special City Council Meeting/December 4, 2024

DRAFT/PROPOSED Summary Minutes of the Flint City Special City Meeting held Wednesday, December 4, 2024, at 5:03 p.m., in City Council Chambers, 3rd Floor, City Hall.

This Matter PASSED on the Consent Agenda

250013-T DRAFT/PROPOSED Summary Minutes/Flint City Council/Special City Council Meeting/December 9, 2024

DRAFT/PROPOSED Summary Minutes of the Flint City Council Special Meeting held Monday, December 9, 2024, at 4:19 p.m., in City Council Chambers, 3rd Floor, City Hall.

This Matter PASSED on the Consent Agenda

250014-T DRAFT/PROPOSED Summary Minutes/Flint City Council/Regular Meeting/December 9, 2024

DRAFT/PROPOSED Summary Minutes of the Flint City Regular Meeting held Monday, December 9, 2024, at 11:03 p.m., in City Council Chambers, 3rd Floor, City Hall.

This Matter PASSED on the Consent Agenda

250015-T DRAFT/PROPOSED Summary Minutes/Flint City Council/Special City Council Meeting/December 16, 2024

DRAFT/PROPOSED Summary Minutes of the Flint City Special Meeting held Monday, December 16, 2024, at 4:59 p.m., in City Council Chambers, 3rd Floor, City Hall.

This Matter PASSED on the Consent Agenda

250016-T DRAFT/PROPOSED Summary Minutes/Flint City Council/Governmental Operations Committee/December 16, 2024

DRAFT/PROPOSED Summary Minutes of the Flint City Governmental Operations Committee held Monday, December 16, 2024, at 10:40 p.m., in City Council Chambers, 3rd Floor, City Hall.

This Matter PASSED on the Consent Agenda

250017-T DRAFT/PROPOSED Summary Minutes/Flint City Council/Finance Committee Meeting/December 16, 2024

DRAFT/PROPOSED Summary Minutes of the Flint City Council Finance Committee Meeting held Monday, December 16, 2024, at 12:19 a.m., in City Council Chambers, 3rd Floor, City Hall.

This Matter PASSED on the Consent Agenda

250018-T DRAFT/PROPOSED Summary Minutes/Flint City Council/Legislative Committee Meeting/December 16, 2024

DRAFT/PROPOSED Summary Minutes of the Flint City Council Legislative Committee Meeting held Monday, December 16, 2024, at 1:19 a.m., in City Council Chambers, 3rd Floor, City Hall.

This Matter PASSED on the Consent Agenda

250019-T DRAFT/PROPOSED Summary Minutes/Flint City Council/Regular Meeting/December 16, 2024

DRAFT/PROPOSED Summary Minutes of the Flint City Council Regular Meeting held Monday, December 16, 2024, at 1:25 a.m., in City Council Chambers, 3rd Floor, City Hall.

This Matter PASSED on the Consent Agenda

250020-T DRAFT/PROPOSED Summary Minutes/Flint City Council/Special City Council Meeting/January 8, 2025

DRAFT/PROPOSED Summary Minutes of the Flint City Council Special City Council Meeting held Wednesday, January 8, 2025, at 4:58 p.m., in City Council Chambers, 3rd Floor, City Hall.

This Matter PASSED on the Consent Agenda

250021-T DRAFT/PROPOSED Summary Minutes/Flint City Council/Finance Committee Meeting/January 8, 2025

DRAFT/PROPOSED Summary Minutes of the Flint City Council Finance Committee Meeting held Wednesday, January 8, 2025, at 8:54 p.m., in City Council Chambers, 3rd Floor, City Hall.

This Matter PASSED on the Consent Agenda

250022-T DRAFT/PROPOSED Summary Minutes/Flint City Council/Legislative Committee Meeting/January 8, 2025

DRAFT/PROPOSED Summary Minutes of the Flint City Council Legislative Committee Meeting held Wednesday, January 8, 2025, at 10:06 p.m., in City Council Chambers, 3rd Floor, City Hall.

This Matter PASSED on the Consent Agenda

250023-T DRAFT/PROPOSED Summary Minutes/Flint City Council/Governmental Operations Committee Meeting/January 8, 2025

DRAFT/PROPOSED Summary Minutes of the Flint City Council Governmental Operations Committee Meeting held Wednesday, January 8, 2025, at 10:32 p.m., in City Council Chambers, 3rd Floor, City Hall.

This Matter PASSED on the Consent Agenda

250024-T DRAFT/PROPOSED Summary Minutes/Flint City Council/Special Affairs Committee Meeting/January 13, 2025

DRAFT/PROPOSED Summary Minutes of the Flint City Council Special Affairs Committee Meeting held Monday, January 13, 2025, at 4:54 p.m., in City Council Chambers, 3rd Floor, City Hall.

This Matter PASSED on the Consent Agenda

250025-T DRAFT/PROPOSED Summary Minutes/Flint City Council/Regular Meeting/January 13, 2025

DRAFT/PROPOSED Summary Minutes of the Flint City Council Regular Meeting held Monday, January 13, 2025, at 7:58 p.m., in City Council Chambers, 3rd Floor, City Hall.

This Matter PASSED on the Consent Agenda

INTRODUCTION AND FIRST READING OF ORDINANCES

240459-T Code Amendment/Ordinance/Chapter 50/Zoning Ordinance

An ordinance to amend the Flint City Code of Ordinances by amending Chapter 50, Zoning Ordinance, Section 50-23 Permitted Uses, 50-25 General Residential Zoning District Requirements, 50-30 Permitted Uses, 50-37 Permitted Uses, 50-39 Additional Criteria and Requirements for Review of Uses in Green Innovation Districts, 50-43 Permitted Uses, 50-81 Adult Foster Care and Adult Day Care, 50-90 Child Care Center, 50-111 Residential Rehabilitation Facilities, and 50-184 Definitions.

This Matter PASSED on the Consent Agenda

RESOLUTIONS

240496-T Contract/ AERO Filter /Filter Changes for City Hall Complex

Resolution resolving that the appropriate City Officials are authorized to do all things necessary, including executing any necessary agreements, to Aero Filter, Inc. for air filter unit changes in an amount NOT-TO-EXCEED \$18,750.00. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

This Matter PASSED on the Consent Agenda

240498-T AIS Construction Equipment/Purchase New Broce RJT350 Self-Propelled Sweeper

Resolution resolving that the Division of Purchases and Supplies, upon City Council's approval, is hereby authorized to issue a purchase order to AIS Construction Equipment for the purchase of a new Broce RJT350 self-propelled sweeper in an amount NOT-TO-EXCEED \$89,841.00 for FY25.

This Matter PASSED on the Consent Agenda

240506-T Additional Voters Not Politicians Education Fund Grant Award/Flint City Clerk's Office/Support Communications and Public Relations/November 5, 2024 General Election

Resolution resolving that the appropriate City officials authorize to do all things necessary to accept and appropriate grant award funding from the Count MI Vote Education Fund, dba Voters Not Politicians Education Fund, to the Flint City Clerk's Office of support communications and public relations efforts for the November 5, 2024 General Election, and to abide by the terms and conditions of the grant award agreement, in the amount of \$5,500.00, for a total grant award amount of \$19,500.00, AND, further resolving that the City Clerk be authorized as signatory and representative for all activities associated with the grant award.

This Matter PASSED on the Consent Agenda

APPOINTMENTS

240513-T Reappointment/Gloria Coles Flint Public Library District Board/Vivian Kao

Resolution resolving that the Flint City Council approves the reappointment of Vivian Kao, of 1213 Beard St., Flint, MI 48503, to the Gloria Coles Flint Public Library District Board, to serve a three-year term that commenced on October 1, 2023, and [expires] on September 30, 2026, as recommended by Mayor Sheldon Neeley.

This Matter PASSED on the Consent Agenda

240514-T Appointment/Downtown Development Authority/Emily Doerr

Resolution resolving that the Flint City Council approves the appointment of Emily Doerr to serve a three-year term on the Board of the Downtown Development Authority, with such term commencing immediately and expiring on February 28, 2028, as recommended by Mayor Sheldon Neeley.

SEPARATED FROM THE MASTER RESOLUTION

240522-T Appointment/Marsu Hussey/Flint Housing Commission/Resident Commissioner

Resolution resolving that the Flint City Council approves the appointment of Marsu Hussey to serve a three [four]-year term on the Board of the Flint Housing Commission [as Resident Commissioner], with such term commencing immediately and expiring on November 30, 2028. [NOTE: Marsu Hussey will complete a 4-year term as a Resident Commissioner and fill the 5th seat on the board which has been vacant]

SEPARATED FROM THE MASTER RESOLUTION

240523-T Appointment/Tredale Kennedy/Flint Housing Commission

Resolution resolving that the Flint City Council approves the appointment of Tredale Kennedy to serve [the remainder of] a three-year term on the Board of the Flint Housing Commission, with such term commencing immediately and expiring on August 31, 2026. [NOTE: Tredale Kennedy will complete a [3]-year term replacing Leon El-Alamin, who resigned due to being elected to serve on the Flint City Council.]

SEPARATED FROM THE MASTER RESOLUTION

RESOLUTIONS (Continued)

240546-T Recommending/Setting Public Hearing/ Approve Amendment #1/Flint Commerce Center Brownfield Plan/Add Eligible Property/Remove Parcel 9/Decrease Total Approved Eligible Activity Cost for Reimbursement

Resolution resolving that a public hearing to consider the approval of Amendment #1 of the Brownfield Plan for the Flint Commerce Center shall be held on the ____ day of _____ 2024 at 5:30 p.m., in the City Council Chambers, 3rd Floor, City Hall, 1101 S. Saginaw St., Flint, Michigan. AND, further resolving that the City Clerk shall cause notice of such hearing to be published in an official paper of general circulation not less than fifteen (15) days prior to said hearing.

This Matter PASSED on the Consent Agenda

LICENSES

240547-T Approve/Group F Special Regulated Use/Class C Grow License for Evergrow, LLC/Located at 3420 St. John St.

Resolution resolving that the appropriate City officials are hereby authorized to do all things necessary to issue a license to applicant Frank Sallaku, of Evergrow, LLC, located at 3420 St. John St.

SEPARATED FROM THE MASTER RESOLUTION

RESOLUTIONS (Continued)

240553.1-T Amended Resolution/Choice Funds Allocation/Clark Commons III, LDHA Contract/Choice Neighborhoods Redevelopment Housing Project

An amended resolution resolving the appropriate City officials are authorized to do all things necessary to make additional grand funds available to RCS, Clark Commons III LDHA and allocate using Business and Community Services accounts in the amount of \$2,090,045.00, per the previously approved HUD Choice Neighborhoods Budget, to increase the total contract amount to \$20,191,735. [NOTE: The City was awarded grant funding from the U.S. Department of Housing & Urban Development in the amount of \$30,000,000.00 for the implementation of the Imagine Flint South Flint Community Plan Choice Neighborhoods Initiative. Resolution No. 180620 adopted 12/18/18 authorized City officials to enter into contract with Norstar, Clark Commons LDHA in the amount of \$18,324,000.00 under FHUDI9CHOICE. HUD authorized the use of funds from Choice -Critical Community Improvement category in the amount of \$628,134 to fund the remaining housing development with the approval of budget amendment #8 and additional resident relocation cost. Resolution 230111 adopted 4/24/23 authorized the acceptance of grant funding from the U.S. Department of Housing & Urban Development in the amount of \$1,421,911 in supplemental dollars to support the redevelopment of housing for the Imagine Flint South Flint Community Plan Choice Neighborhoods Initiative. The City of Flint Business and Community Services wishes to increase Clark Commons III LDHA's contract to fund the remaining housing development with funds originally allocated for Choice - Critical Community Improvements and supplemental grant award in the amount of \$2,090,045.00.] [NOTE: Amended to correct the total contract amount from \$20,191,735.00 to \$20,414,045.00.]

This Matter PASSED on the Consent Agenda

240578-T Michigan State University/Flint Recast Program Evaluation

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to accept the ReCAST award dollars. AND, further resolving to award ReCAST funding to Michigan State University. The City of Flint will enter into a contract with Michigan State University for the 12-month grant period September 30, 2024- September 29, 2025. This amount will NOT-EXCEED \$99,999.00.

This Matter PASSED on the Consent Agenda

240582-T CO#2/MDOT Contract 22-5153/Job No. 130632CON/Reconstruction of Saginaw Street Bricks

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to enter into change order #2 to MDOT Contract No. 22-5153 for additional work on the rehabilitation of the Saginaw Street bricks, in the amount of \$473,543.00 for a total of \$3,965,139.00. (Major Street Fund).

SEPARATED FROM THE MASTER RESOLUTION

240583-T Transfer \$530,000.00 from BSI Development Fund Balance/BSI Professional Services

Resolution resolving that the appropriate City officials, upon City Council's approval, are hereby authorized to transfer \$530,000.00 from 249-000.000-390.000 to 249-371.100-801.000.

This Matter PASSED on the Consent Agenda

240585-T Authorization/First Quarter 2025 Budget Amendment

Resolution resolving that the appropriate officials are hereby authorized to do all things necessary to incorporate the approved appropriation changes into the FY2025 operating budget of the City of Flint.

This Matter PASSED on the Consent Agenda

250000-T Accept Grant from Bloomberg Philanthropies/Amend FY25 Budget

Resolving that the appropriate City officials are authorized to do all things necessary to accept the grant funds and amend the FY25 budget set forth in the

grant from Bloomberg Philanthropies in the amount of \$100,000.00 to appropriate revenue and expenditure amounts and to make the grant funds available from January 1st, 2025 through December 31st, 2025.

This Matter PASSED on the Consent Agenda

250001-T Wade Trim Contract/Prepare Transportation Asset Management Plan (TAMP)

Resolution resolving that upon approval from the Proper City Officials, The City of Flint's Transportation Division is hereby authorized to enter into a contract with Wade Trim to complete a Transportation Asset Management Plan (TAMP) in the amount not to exceed \$126,400.00 for FY25 (07-01-2024 to 06-30-25).

This Matter PASSED on the Consent Agenda

250002-T Greater Flint Health Coalition/Flint Recast Program/ Implementation Carry-Over Funds

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to enter into a contract with the Greater Flint Health Coalition in the amount not-to-exceed \$635,285.00.

This Matter PASSED on the Consent Agenda

CONSENT AGENDA VOTE

Councilmember Priestley, seconded by Councilmember El-Alamin, made a motion to Approve the Consent Agenda with any separations (All minutes, Reso. # 240459-T, 240496-T, 240498-T, 240506-T, 240513-T, 240546-T, 240553.1-T, 240578-T, 240583-T, 240585-T, 250000-T, 250001-T, and 250002-T is a part of the Consent Agenda). This Motion PASSED by the following vote:

Aye: 5 – Councilmember El-Alamin, Councilmember Lewis, Councilmember Priestley, Councilmember, Councilmember Mushatt, and Councilmember Jarrett

No: 0 –

Absent: Councilmember Winfrey-Carter, Burns, and Pfeiffer

SEPARATED FROM MASTER RESOLUTION (CONSENT AGENDA)

240514-T Appointment/Downtown Development Authority/Emily Doerr

Resolution resolving that the Flint City Council approves the appointment of Emily Doerr to serve a three-year term on the Board of the Downtown Development Authority, with such term commencing immediately and expiring on February 28, 2028, as recommended by Mayor Sheldon Neeley.

**A motion was made by Councilmember Priestley, seconded by Councilmember Mushatt, that this matter be APPROVED. This motion PASSED by the following vote:*

Aye: 5 – Councilmember Lewis, Councilmember Priestley, Councilmember Mushatt, Councilmember Jarrett, and Councilmember El-Alamin

No: 0 –

Absent: Councilmember Winfrey-Carter, Councilmember Burns, and Councilmember Pfeiffer

240522-T Appointment/Marsu Hussey/Flint Housing Commission/Resident Commissioner

Resolution resolving that the Flint City Council approves the appointment of Marsu Hussey to serve a three [four]-year term on the Board of the Flint Housing Commission [as Resident Commissioner], with such term commencing immediately and expiring on November 30, 2028. [NOTE: Marsu Hussey will complete a 4-year term as a Resident Commissioner and fill the 5th seat on the board which has been vacant]

**A motion was made by Councilmember Mushatt, seconded by Councilmember Priestley, that this matter be APPROVED. This motion PASSED by the following vote:*

Aye: 5 – Councilmember Priestley, Councilmember Mushatt, Councilmember Jarrett, Councilmember El-Alamin, and Councilmember Lewis

No: 0 –

Absent: Councilmember Winfrey-Carter, Councilmember Burns, and Councilmember Pfeiffer

240523-T Appointment/Tredale Kennedy/Flint Housing Commission

Resolution resolving that the Flint City Council approves the appointment of Tredale Kennedy to serve [the remainder of] a three-year term on the Board of the Flint Housing Commission, with such term commencing immediately and expiring on August 31, 2026. [NOTE: Tredale Kennedy will complete a [3]-year term replacing Leon El-Alamin, who resigned due to being elected to serve on the Flint City Council.]

**A motion was made by Councilmember Priestley, seconded by Councilmember El-Alamin, that this matter be APPROVED. No Votes Taken.*

**A motion was made by Councilmember Jarrett, that this matter stay in COUNCIL. This motion Dies for a Lack of Support.*

**A motion was made by Councilmember Priestley, seconded by Councilmember El-Alamin, that this matter be APPROVED. This motion FAILED by the following vote:*

Aye: 4 – Councilmember Mushatt, Councilmember El-Alamin, Councilmember Lewis, and Councilmember Priestley

No: 1 – Councilmember Jarrett

Absent: Councilmember Winfrey-Carter, Councilmember Burns, and Councilmember Pfeiffer

240547-T Approve/Group F Special Regulated Use/Class C Grow License for Evergrow, LLC/Located at 3420 St. John St.

Resolution resolving that the appropriate City officials are hereby authorized to do all things necessary to issue a license to applicant Frank Sallaku, of Evergrow, LLC, located at 3420 St. John St.

**A motion was made by Councilmember Priestley, seconded by Councilmember Mushatt, that this matter be APPROVED. This motion PASSED by the following vote:*

Aye: 5 – Councilmember Mushatt, Councilmember Jarrett, Councilmember El-Alamin, Councilmember Lewis, and Councilmember Priestley

No: 0 –

Absent: Councilmember Winfrey-Carter, Councilmember Burns, and Councilmember Pfeiffer

240582-T CO#2/MDOT Contract 22-5153/Job No. 130632CON/Reconstruction of Saginaw Street Bricks

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to enter into change order #2 to MDOT Contract No. 22-5153 for additional work on the rehabilitation of the Saginaw Street bricks, in the amount of \$473,543.00 for a total of \$3,965,139.00. (Major Street Fund).

**A motion was made by Councilmember Priestley, seconded by Councilmember El-Alamin, that this matter be APPROVED. This motion PASSED by the following vote:*

Aye: 5 – Councilmember Mushatt, Councilmember Jarrett, Councilmember El-Alamin, Councilmember Lewis, and Councilmember Priestley

No: 0 –

Absent: Councilmember Winfrey-Carter, Councilmember Burns, and Councilmember Pfeiffer

FINAL COUNCIL COMMENTS

ADJOURNMENT

Councilmember Priestley, seconded by Councilmember Mushatt, made a motion to Adjourn. This Special Meeting Adjourned at 6:20 p.m.

This Motion PASSED by a VOTE of 5:0

Absent (Winfrey-Carter, Burns, and Pfeiffer)

Respectfully transcribed and submitted,

Jasmine Green

City Council Secretary



City of Flint, Michigan

Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com

Meeting Minutes – FINAL

Wednesday, January 22, 2025

6:21 PM

City Council Chambers

FINANCE COMMITTEE

Judy Priestley, Chairperson, Ward 4

Leon El-Alamin, Ward 1

VACANT, Ward 3

Tonya Burns, Ward 6

Dennis Pfeiffer, Ward 8

Ladel Lewis, Ward 2

Jerri Winfrey-Carter, Ward 5

Candice Mushatt, Ward 7

Jonathan Jarrett, Ward 9

Davina Donahue, City Clerk

ROLL CALL

Present: Councilmembers El-Alamin, Lewis, Priestley, Mushatt, and Jarrett

Absent: Councilmembers Winfrey-Carter, Burns, and Pfeiffer

REQUEST FOR AGENDA CHANGES/ADDITIONS

NONE

PUBLIC COMMENT

2 Public Speakers

COUNCIL RESPONSE

Councilmember to respond (Lewis)

CONSENT AGENDA

RESOLUTIONS

250026-T Grant Agreement for Auto Theft Enforcement Program/Genesee Auto Interface Network (G.A.I.N.)/Amend the FY25 Budget in the Amount of \$105,100.00

Resolving that the appropriate City Officials, upon City Council approval, are authorized to do all things necessary to accept the State of Michigan Auto Theft Prevention Authority GAIN grant, amend the FY25 budget, appropriate funding for future fiscal years, for as long as funds are available from the funder, and abide by the terms and conditions of the grant agreement, in the amount of \$105,101.00, to grant code SATPA-GAIN25 with a City of Flint match of \$70,067.00.

SEPARATED FROM THE MASTER RESOLUTION

250027-T Authorizing Arrowhead Upfitters, Inc./Upfitting of (6) PSV and (6) SSV Police Vehicles

Resolving that the Division of Purchases and Supplies is hereby authorized to issue a purchase order to Arrowhead Upfitters, Inc., for upfitting of 12 Patrol units going into service for the Flint Police Department in an amount not to exceed \$172,902.00 using the SLEOCS24 grant funding.

SEPARATED FROM THE MASTER RESOLUTION

CONSENT AGENDA VOTE

Councilmember Mushatt, seconded by Councilmember El-Alamin, made a motion to Approve the Consent Agenda with any separations. Councilmember Mushatt requested complete separations. No Votes Taken.

SEPARATED FROM MASTER RESOLUTION (CONSENT AGENDA)

250026-T Grant Agreement for Auto Theft Enforcement Program/Genesee Auto Interface Network (G.A.I.N.)/Amend the FY25 Budget in the Amount of \$105,100.00

Resolving that the appropriate City Officials, upon City Council approval, are authorized to do all things necessary to accept the State of Michigan Auto Theft Prevention Authority GAIN grant, amend the FY25 budget, appropriate funding

for future fiscal years, for as long as funds are available from the funder, and abide by the terms and conditions of the grant agreement, in the amount of \$105,101.00, to grant code SATPA-GAIN25 with a City of Flint match of \$70,067.00.

**A motion was made by Councilmember Lewis, seconded by Councilmember El-Alamin, that this matter be sent to COUNCIL. No Votes were Taken.*

**A motion was made by Councilmember Mushatt, seconded by Councilmember El-Alamin, that this matter be sent to SPECIAL AFFAIRS COMMITTEE. This motion PASSED by the following vote:*

Aye: 5 – Councilmember El-Alamin, Councilmember Lewis, Councilmember Priestley, Councilmember Mushatt, and Councilmember Jarrett

No: 0 –

Absent: Councilmember Winfrey-Carter, Councilmember Burns, and Councilmember Pfeiffer

250027-T Authorizing Arrowhead Upfitters, Inc./Upfitting of (6) PSV and (6) SSV Police Vehicles

Resolving that the Division of Purchases and Supplies is hereby authorized to issue a purchase order to Arrowhead Upfitters, Inc., for upfitting of 12 Patrol units going into service for the Flint Police Department in an amount not to exceed \$172,902.00 using the SLEOCS24 grant funding.

**A motion was made by Councilmember Mushatt, seconded by Councilmember El-Alamin, that this matter be sent to COUNCIL. This motion PASSED by the following vote:*

Aye: 5 – Councilmember Lewis, Councilmember Priestley, Councilmember Mushatt, Councilmember Jarrett, and Councilmember El-Alamin

No: 0 –

Absent: Councilmember Winfrey-Carter, Councilmember Burns, and Councilmember Pfeiffer

ADJOURNMENT

Councilmember Mushatt, seconded by Councilmember El-Alamin, made a motion to Adjourn. This Finance Committee Meeting Adjourned at 6:48 p.m.

This Motion PASSED by a VOTE of 5:0

Absent (Winfrey-Carter, Burns, and Pfeiffer)

Respectfully transcribed and submitted,

*Jasmine Green
City Council Secretary*

250031-T



City of Flint, Michigan

Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com

Meeting Minutes – FINAL

Wednesday January 22, 2025

6:48 PM

City Council Chambers

LEGISLATIVE COMMITTEE

VACANT, Chairperson

Leon El-Alamin, Ward 1

Ladel Lewis, Ward 2

VACANT, Ward 3

Judy Priestley, Ward 4

Jerri Winfrey-Carter, Ward 5

Tonya Burns, Ward 6

Candice Mushatt, Ward 7

Dennis Pfeiffer, Ward 8

Jonathan Jarrett, Ward 9

Davina Donahue, City Clerk

ROLL CALL

Present: Councilmembers El-Alamin, Lewis, Priestley, Mushatt, and Jarrett

Absent: Councilmembers Winfrey-Carter, Burns, and Pfeiffer

REQUEST FOR AGENDA CHANGES/ADDITIONS

NONE.

PUBLIC COMMENT

1 Public Speaker

COUNCIL RESPONSE

NONE.

CONSENT AGENDA

ORDINANCES

240426.1-T Amended Ordinance/Code Amendment/Ordinance/Chapter 24 (Housing)/Article IV (Fair Chance Access to Rental Housing)/Sections 24-114 to 24-127

An amended ordinance to amend the Flint City Code of Ordinances by amending Chapter 24, Housing, by the addition of Article IV, Fair Chance Access to Rental Housing, Sections 24-114 to 24-127. [NOTE: This ordinance to become effective 30 days after adoption.]. [NOTE: ordinance amended to add specific information under Section 24-119(B)(2) with regard to criminal sexual conduct.]

SEPARATED FROM THE MASTER RESOLUTION

240430.1-T Amended Ordinance/Code Amendment/Ordinance/Chapter 25 (Community Development)/Article I (Community Benefits Agreements)/Sections 25-1 to 25-7

An amended ordinance to amend the Flint City Code of Ordinances by amending Chapter 25, Community Development, by the addition of Article I, Community Benefits Agreements. [NOTE: This ordinance to become effective 30 days after adoption.]. [NOTE: Ordinance amended to add Developer definition information, Tier Project estimations and public hearing details, agreement specifications, and community engagement processes.]

SEPARATED FROM THE MASTER RESOLUTION

CONSENT AGENDA VOTE

Councilmember Lewis, seconded by Councilmember El-Alamin, made a motion to Approve the Consent Agenda with any separations. Councilmember Lewis requested a complete separation. No Votes were taken.

SEPARATED FROM MASTER RESOLUTION (CONSENT AGENDA)

240426.1-T Amended Ordinance/Code Amendment/Ordinance/Chapter 24 (Housing)/Article IV (Fair Chance Access to Rental Housing)/Sections 24-114 to 24-127

An amended ordinance to amend the Flint City Code of Ordinances by amending Chapter 24, Housing, by the addition of Article IV, Fair Chance Access to Rental Housing, Sections 24-114 to 24-127. [NOTE: This ordinance to become effective 30 days after adoption.]. [NOTE: ordinance amended to add specific information under Section 24-119(B)(2) with regard to criminal sexual conduct.]

**A motion was made by Councilmember Lewis, seconded by Councilmember Jarrett, that this matter be kept in LEGISLATIVE COMMITTEE. This motion PASSED by the following vote:*

Aye: 5 – Councilmember El-Alamin, Councilmember Lewis, Councilmember Priestley, Councilmember Mushatt, and Councilmember Jarrett

No: 0 –

Absent: Councilmember Winfrey-Carter, Councilmember Burns, and Councilmember Pfeiffer

240430.1-T Amended Ordinance/Code Amendment/Ordinance/Chapter 25 (Community Development)/Article I (Community Benefits Agreements)/Sections 25-1 to 25-7

An amended ordinance to amend the Flint City Code of Ordinances by amending Chapter 25, Community Development, by the addition of Article I, Community Benefits Agreements. [NOTE: This ordinance to become effective 30 days after adoption.]. [NOTE: Ordinance amended to add Developer definition information, Tier Project estimations and public hearing details, agreement specifications, and community engagement processes.]

**A motion was made by Councilmember Priestley, seconded by Councilmember Lewis, that this matter be sent to COUNCIL. No Votes Taken.*

**A motion was made by Councilmember Jarrett, that this matter be POSTPONED INDEFINITELY. This motion Dies for a Lack of Support.*

**A motion was made by Councilmember Priestley, seconded by Councilmember El-Alamin, that this matter stay in LEGISLATIVE COMMITTEE. This motion PASSED by the following vote:*

Aye: 5 – Councilmember Lewis, Councilmember Priestley, Councilmember Mushatt, Councilmember Jarrett, and Councilmember El-Alamin

No: 0 –

Absent: Councilmember Winfrey-Carter, Councilmember Burns, and Councilmember Pfeiffer

ADJOURNMENT

Councilmember Priestley, seconded by Councilmember El-Alamin, made a motion to Adjourn. This Legislative Committee Meeting Adjourned at 7:02 p.m.

This Motion PASSED by a VOTE of 5:0.

Absent (Winfrey-Carter, Burns, and Pfeiffer)

Respectfully transcribed and submitted,

*Jasmine Green
City Council Secretary*



City of Flint, Michigan

Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com

Meeting Minutes – FINAL

Wednesday, January 22, 2025

7:02 PM

City Council Chambers

GOVERNMENTAL OPERATIONS COMMITTEE

VACANT, Chairperson

Leon El-Alamin, Ward 1

VACANT, Ward 3

Jerri Winfrey-Carter, Ward 5

Candice Mushatt, Ward 7

Jonathan Jarrett, Ward 9

Ladel Lewis, Ward 2

Judy Priestley, Ward 4

Tonya Burns, Ward 6

Dennis Pfeiffer, Ward 8

Davina Donahue, City Clerk

ROLL CALL

Present: Councilmembers El-Alamin, Lewis, Priestley, Mushatt, and Jarrett

Absent: Councilmembers Winfrey-Carter, Burns, and Pfeiffer

REQUEST FOR AGENDA CHANGES/ADDITIONS

NONE

PUBLIC COMMENT

2 Public Speakers

COUNCIL RESPONSE

NONE

CONSENT AGENDA

DISCUSSION ITEM

250028-T Discussion Item/2024 Neighborhood Safety Officers (NSO) Report

A Discussion Item as requested by 2nd Ward Councilmember Lewis, re: the 2024 NSO Report.

**A motion was made by Councilmember Lewis, seconded by Councilmember El-Alamin, that this 20-minute discussion item be sent to SPECIAL AFFAIRS COMMITTEE. The presence of the NSO Supervisors, and all necessary parties are being requested. No votes were taken. Per the Clerk, this item can be added to the Special Affairs Committee Agenda without a vote.*

ADJOURNMENT

Councilmember Priestley, seconded by Councilmember Lewis, made a motion to Adjourn. This Governmental Operations Committee Meeting Adjourned at 7:14 p.m.

This Motion PASSED by a VOTE of 5:0

Absent (Winfrey-Carter, Burns, and Pfeiffer)

Respectfully transcribed and submitted,

*Jasmine Green
City Council Secretary*



250044-T

City of Flint, Michigan

Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com

MEETING MINUTES – FINAL

Monday, January 27, 2025

4:45 PM

City Council Chambers

SPECIAL AFFAIRS COMMITTEE

Candice Mushatt, Vice President, Ward 7

Leon El-Alamin, Ward 1

VACANT, Ward 3

Jerri Winfrey-Carter, Ward 5

Dennis Pfeiffer, Ward 8

Ladel Lewis, Ward 2

Judy Priestley, Ward 4

Tonya Burns, Ward 6

Jonathan Jarrett, Ward 9

Davina Donahue, City Clerk

ROLL CALL

Present: Councilmembers Lewis, Priestley, Winfrey-Carter, Burns, Mushatt, Pfeiffer, and Jarrett

Absent: Councilmember El-Alamin

Also Present: Joanne Gurley-City Attorney, Terence Green-Police Chief, Marquita Blair-Fleet Administrator, Clyde Edwards-City Administrator, and Ed Taylor-Chief of Staff

(Councilmember Winfrey-Carter arrived in her seat at approximately 4:46 p.m., just after Roll Call)

READING OF DISORDERLY PERSON CITY CODE SUBSECTION

Read Into Record

REQUEST FOR AGENDA CHANGES/ADDITIONS

None

PUBLIC COMMENT

4 Public Speakers

COUNCIL RESPONSE

Councilmembers to respond (Mushatt)

CONSENT AGENDA

RESOLUTIONS

250026-T Grant Agreement for Auto Theft Enforcement Program/Genesee Auto Interface Network (G.A.I.N.)/Amend the FY25 Budget in the Amount of \$105,100.00

Resolving that the appropriate City Officials, upon City Council approval, are authorized to do all things necessary to accept the State of Michigan Auto Theft Prevention Authority GAIN grant, amend the FY25 budget, appropriate funding for future fiscal years, for as long as funds are available from the funder, and abide by the terms and conditions of the grant agreement, in the amount of \$105,101.00, to grant code SATPA-GAIN25 with a City of Flint match of \$70,067.00.

SEPARATED FROM THE MASTER RESOLUTION

CONSENT AGENDA VOTE

Councilmember Pfeiffer, seconded by Councilmember Priestley, made a motion to Approve the Consent Agenda with any separations. Councilmember Pfeiffer requested complete separations. No Votes Taken.

SEPARATED FROM MASTER RESOLUTION (CONSENT AGENDA)

250026-T Grant Agreement for Auto Theft Enforcement Program/Genesee Auto Interface Network (G.A.I.N.)/Amend the FY25 Budget in the Amount of \$105,100.00

Resolving that the appropriate City Officials, upon City Council approval, are authorized to do all things necessary to accept the State of Michigan Auto Theft Prevention Authority GAIN grant, amend the FY25 budget, appropriate funding for future fiscal years, for as long as funds are available from the funder, and abide by the terms and conditions of the grant agreement, in the amount of \$105,101.00, to grant code SATPA-GAIN25 with a City of Flint match of \$70,067.00.

**A motion was made by Councilmember Pfeiffer, seconded by Councilmember Priestley, that this matter be Sent to COUNCIL. This motion PASSED by the following vote:*

Aye: 7 – Councilmember Lewis, Councilmember Priestley, Councilmember Winfrey-Carter, Councilmember Burns, Councilmember Mushatt, Councilmember Pfeiffer, and Councilmember Jarrett

No: 0 –

Absent: Councilmember El-Alamin

DISCUSSION ITEM

250028-T Discussion Item/2024 Neighborhood Safety Officers (NSO) Report

Allow for a 20-minute Discussion Item as requested by 2nd Ward Councilmember Lewis, re: the 2024 NSO Report.

HELD

ADJOURNMENT

Councilmember Burns, seconded by Councilmember Priestley, made a motion to Adjourn. This Special Affairs Committee Meeting Adjourned at 5:39 p.m.

This Motion PASSED by a VOTE of 7:0.

Absent (El-Alamin)

Respectfully transcribed and submitted,

Jasmine Green

City Council Secretary



250045-T

City of Flint, Michigan

Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com

Meeting Minutes -FINAL

Monday, January 27, 2025
5:52 PM

City Council Chambers

CITY COUNCIL

Ladel Lewis, President, Ward 2
Candice Mushatt, Vice President, Ward 7

Leon El-Alamin, Ward 1
Judy Priestley, Ward 4
Tonya Burns, Ward 6

VACANT, Ward 3
Jerri Winfrey-Carter, Ward 5
Dennis Pfeiffer, Ward 8

Jonathan Jarrett, Ward 9

Davina Donahue, City Clerk

CALL TO ORDER

City Clerk Davina Donahue called this City Council meeting back to order at 5:52 pm. for the purpose of electing a City Council President, in accordance with Section 3-201(B) of the Flint City Charter.

ROLL CALL

Present: Councilmembers Lewis, Priestley, Winfrey-Carter, Burns, Mushatt, Pfeiffer, and Jarrett

Absent: Councilmember El-Alamin

Also Present: Joanne Gurley-City Attorney, Terence Green-Police Chief, Marquita Blair-Fleet Administrator, Clyde Edwards-City Administrator, and Ed Taylor-Chief of Staff

COUNCIL MOTION

Councilmember Priestley, seconded by Councilmember Lewis, made a motion to move the Organization of the City Council (Council President, Vice President, and Other Officers and Committees) vote to the end of Agenda. This motion PASSED by the following vote:

Aye: 5 – Councilmember Lewis, Councilmember Priestley, Councilmember Winfrey-Carter, Councilmember Burns, and Councilmember Mushatt

No: 2 – Councilmember Pfeiffer, and Councilmember Jarrett

Absent: Councilmember El-Alamin

PLEDGE OF ALLEGIANCE

Led by Councilmember Pfeiffer

PRAYER OR BLESSING

Prayer or Blessing led by Councilmember Jarrett

READING OF DISORDERLY PERSON CITY CODE SUBSECTION

Read Into Record

PUBLIC COMMENT

7 Public Speakers

COUNCIL RESPONSE

Councilmembers to respond (Burns, Pfeiffer, and Winfrey-Carter).

RECONSIDERATION (Appointments)

250008-T Appointment/Hurley Board of Hospital Managers/Jalil Carter

Resolution resolving that the Flint City Council approves the appointment of Jalil Carter (Flint MI 48507) to serve a five-year term on the Hurley Board of Hospital Managers, with such term commencing immediately and expiring on April 30, 2028. [NOTE: Mr. Carter will fill the open vacancy for Robert Jones.]

**A motion was made by Councilmember Mushatt, that this matter be RECONSIDERED. This motion Dies for a Lack of Support.*

RECONSIDERATION (Resolutions)

240548-T Reallocation of ARPA Funds/St. Mark Missionary Baptist Church/Community Outreach Center/Food Access and Food Support System

Resolution resolving that the appropriate City Officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate \$50,000.00 in funding to St Mark Baptist Church's Community Outreach Center [to provide Food Access and Food System Support for the residents of Flint]. Before the funds are spent, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules.

**A motion was made by Councilmember Pfeiffer, seconded by Councilmember Burns, that this matter be RECONSIDERED. This motion FAILED by the following vote:*

Aye: 4 – Councilmember Winfrey-Carter, Councilmember Burns, Councilmember Pfeiffer, and Councilmember Jarrett

No: 3 – Councilmember Lewis, Councilmember Priestley, and Councilmember Mushatt

Absent: Councilmember El-Alamin

CONSENT AGENDA

APPOINTMENTS

250006-T Appointment/Philip W. Shaltz/The Hurley Board of Hospital Managers

Resolution resolving that the Flint City Council approves the appointment of Philip W. Shaltz (Fenton MI, 48430) to serve a five-year term on the Board of Hospital Managers, with such term commencing immediately and expiring on April 30, 2028. [NOTE: Mr. Shaltz term on the Hurley Board of Hospital Managers expired April 30, 2023, although he continued to serve.]

SEPARATED FROM THE MASTER RESOLUTION

250007-T Appointment/Hurley Board of Hospital Managers/ Dr. Khalid M. Ahmed

Resolution resolving that the Flint City Council approves the appointment of Dr. Khalid M. Ahmed (Flint MI 48503) to serve a five-year term on the Hurley Board of Hospital Managers, with such term commencing immediately and expiring on April 30, 2029. [NOTE: Dr. Ahmed is replacing Jason Caya whose term expired April 30, 2024.]

SEPARATED FROM THE MASTER RESOLUTION

RESOLUTIONS

240341.1 Recommending Vacation of Roberts Street/between East Stewart Avenue/North Lot Lines of Lot 234 (4401 Roberts St.) and Lot 285 (4402 Roberts St.) of the Maplewood Plat

Resolution resolving that Robert Street between E. Stewart Ave and the North lot lines of Lot 234 (4401 Roberts St) and Lot 285 (4402 Roberts St) of the Maplewood Plat is hereby vacated and discontinued forever as a public street, alley, or public ground; public utilities will remain in place. AND, further resolving that the City Clerk shall, within (30) days of this action, record a certified copy of said resolution to the State Treasurer.

SEPARATED FROM THE MASTER RESOLUTION

240577-T Utilize \$30,000.00 ARPA Funding/University Park Estates Homeowners' Association/First Church of Brethren/Fiduciary for Metawanenee Hills Neighborhood Association/Crossover Outreach for 5th Ward Priorities

Resolution resolving that the appropriate City Officials are hereby authorized to do all things necessary, including executing any necessary agreements, to appropriate funding to University Park Estates Homeowners' Association in the amount of \$10,000.00, Grand Traverse District Neighborhood Association in the

amount of \$8,000.00, First Church of Brethren, as fiduciary for Metawanenee Hills Neighborhood Association , in the amount of \$7,000.00, and Crossover Outreach in the amount of \$5,000.00, in accordance with 5th Ward Priorities. Before the funds are spent, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules.

This Matter PASSED on the Consent Agenda

250027-T Authorizing Arrowhead Upfitters, Inc./Upfitting of (6) PSV and (6) SSV Police Vehicles

Resolving that the Division of Purchases and Supplies is hereby authorized to issue a purchase order to Arrowhead Upfitters, Inc., for upfitting of 12 Patrol units going into service for the Flint Police Department in an amount not to exceed \$172,902.00 using the SLEOCS24 grant funding.

This Matter PASSED on the Consent Agenda

RESOLUTION (May Be Referred from Special Affairs)

250026-T Grant Agreement for Auto Theft Enforcement Program/Genesee Auto Interface Network (G.A.I.N.)/Amend the FY25 Budget in the Amount of \$105,100.00

Resolving that the appropriate City Officials, upon City Council approval, are authorized to do all things necessary to accept the State of Michigan Auto Theft Prevention Authority GAIN grant, amend the FY25 budget, appropriate funding for future fiscal years, for as long as funds are available from the funder, and abide by the terms and conditions of the grant agreement, in the amount of \$105,101.00, to grant code SATPA-GAIN25 with a City of Flint match of \$70,067.00.

This Matter PASSED on the Consent Agenda

CONSENT AGENDA VOTE

Councilmember Priestley, seconded by Councilmember Lewis, made a motion to Approve the Consent Agenda with any separations (Reso. # 240577-T, 250027-T, and 250026-T is a part of the Consent Agenda). This Motion PASSED by the following vote:

Aye: 7 – Councilmember Lewis, Councilmember Priestley, Councilmember Winfrey-Carter, Councilmember Burns, Councilmember Mushatt, Councilmember Pfeiffer, and Councilmember Jarrett

No: 0 –

Absent: Councilmember El-Alamin

SEPARATED FROM MASTER RESOLUTION (CONSENT AGENDA)

250006-T Appointment/Philip W. Shaltz/The Hurley Board of Hospital Managers

Resolution resolving that the Flint City Council approves the appointment of Philip W. Shaltz (Fenton MI, 48430) to serve a five-year term on the Board of Hospital Managers, with such term commencing immediately and expiring on April 30, 2028. [NOTE: Mr. Shaltz term on the Hurley Board of Hospital Managers expired April 30, 2023, although he continued to serve.]

**A motion was made by Councilmember Priestley, seconded by Councilmember Lewis, that this matter be POSTPONED INDEFINITELY. This motion FAILED by the following vote:*

Aye: 2 – Councilmember Lewis, and Councilmember Priestley

No: 4 – Councilmember Winfrey-Carter, Councilmember Burns, Councilmember Mushatt, and Councilmember Jarrett

Absent: Councilmember El-Alamin, and Councilmember Pfeiffer

**A motion was made by Councilmember Burns, seconded by Councilmember Pfeiffer, that this matter be APPROVED. No Votes were taken.*

**A motion was made by Councilmember Priestley, seconded by Councilmember Lewis, that this matter be POSTPONED to the Next Council Meeting (2-10-2025). This motion PASSED by the following vote:*

Aye: 7 – Councilmember Winfrey-Carter, Councilmember Burns, Councilmember Mushatt, Councilmember Pfeiffer, Councilmember Jarrett, Councilmember Lewis, and Councilmember Priestley

No: 0 –

Absent: Councilmember El-Alamin

250007-T Appointment/Hurley Board of Hospital Managers/ Dr. Khalid M. Ahmed

Resolution resolving that the Flint City Council approves the appointment of Dr. Khalid M. Ahmed (Flint MI 48503) to serve a five-year term on the Hurley Board of Hospital Managers, with such term commencing immediately and expiring on April 30, 2029. [NOTE: Dr. Ahmed is replacing Jason Caya whose term expired April 30, 2024.]

**A motion was made by Councilmember Mushatt, seconded by Councilmember Priestley, that this matter be POSTPONED to the Next Council Meeting (2-10-2025). This motion PASSED by the following vote:*

Aye: 6 – Councilmember Mushatt, Councilmember Pfeiffer, Councilmember Jarrett, Councilmember Lewis, Councilmember Priestley, and Councilmember Winfrey-Carter

No: 0 –

Absent: Councilmember El-Alamin, Councilmember Burns

240341.1 Recommending Vacation of Roberts Street/between East Stewart Avenue/North Lot Lines of Lot 234 (4401 Roberts St.) and Lot 285 (4402 Roberts St.) of the Maplewood Plat

Resolution resolving that Robert Street between E. Stewart Ave and the North lot lines of Lot 234 (4401 Roberts St) and Lot 285 (4402 Roberts St) of the Maplewood Plat is hereby vacated and discontinued forever as a public street, alley, or public ground; public utilities will remain in place. AND, further resolving that the City Clerk shall, within (30) days of this action, record a certified copy of said resolution to the State Treasurer.

**A motion was made by Councilmember Priestley, seconded by Councilmember Pfeiffer, that this matter be POSTPONED to the Next Council Meeting (2-10-2025). This motion PASSED by the following vote:*

Aye: 6 – Councilmember Mushatt, Councilmember Pfeiffer, Councilmember Jarrett, Councilmember Lewis, Councilmember Priestley, and Councilmember Winfrey-Carter

No: 0 –

Absent: Councilmember El-Alamin, Councilmember Burns

ORGANIZATION OF THE CITY COUNCIL (Council President)

The City Council shall elect from its members a presiding officer who shall be known as the President of the Council.

Clerk Donahue stated as explained in previous Rounds that Councilmembers' names would be called in voting order, and that each member should then state the name of the individual that they want to elect as Council President. The rounds proceeded as follows:

ROUND #708

- ☐ El-Alamin @ NOT IN
- ☐ Lewis @ Mushatt
- ☐ Priestley @ Mushatt
- ☒ Winfrey-Carter @ Winfrey-Carter
- ☐ Burns @ NOT IN
- ☐ Mushatt @ Mushatt
- ☐ Pfeiffer @ Winfrey-Carter
- ☐ Jarrett @ Winfrey-Carter

ROUND #709

- ☐ El-Alamin @ NOT IN
- ☐ Lewis @ Mushatt
- ☐ Priestley @ Mushatt
- ☐ Winfrey-Carter @ Winfrey-Carter
- ☒ Burns @ NOT IN
- ☐ Mushatt @ Mushatt
- ☐ Pfeiffer @ Winfrey-Carter
- ☐ Jarrett @ Winfrey-Carter

ROUND #710

- ☐ El-Alamin @ NOT IN
- ☐ Lewis @ Mushatt
- ☐ Priestley @ Mushatt
- ☐ Winfrey-Carter @ Winfrey-Carter
- ☐ Burns @ NOT IN
- ☒ Mushatt @ Mushatt
- ☐ Pfeiffer @ Winfrey-Carter
- ☐ Jarrett @ Winfrey-Carter

FINAL COUNCIL COMMENTS

ADJOURNMENT

Councilmember Pfeiffer, seconded by Councilmember Priestley, made a motion to Adjourn. This City Council Meeting Adjourned at 6:59 p.m.

This Motion PASSED by a VOTE of 6:0.

Absent (El-Alamin, and Burns)

Respectfully transcribed and submitted,

*Jasmine Green
City Council Secretary*

250038-T



RESOLUTION NO.: _____

PRESENTED: 2-5-2025

ADOPTED: _____

**RESOLUTION APPROVING APPOINTMENT OF EDQUAN DANTZLER TO THE FLINT
PLANNING COMMISSION**

Mayor Sheldon A. Neeley appoints Edquan N. Dantzler, of 6702 Sally Court, Flint MI 48505, to the 1st Ward seat on the Flint Planning Commission, to fill the current 1st Ward Commissioner's term that will expire on March 31, 2025. The new term for Mr. Dantzler will be from April 1, 2025 to March 31, 2028.


BE IT RESOLVED that the Flint City Council approves the appointment of Edquan N. Dantzler, of 66702 Sally Court, Flint MI 48505, to the 1st Ward seat on the Planning Commission, to serve a term from April 1, 2025 to March 31, 2028.

FOR THE CITY OF FLINT:

APPROVED BY CITY COUNCIL:

Sheldon A. Neeley, Mayor

APPROVED AS TO FORM:



JoAnne Gurley (Jan 31, 2025 10:05 EST)
Joanne Gurley, City Attorney

Edquan N. Dantzler

6702 SALLY CT

FLINT, MI 48505

8104718099

edquand4gp@gmail.com

SUMMARY OF QUALIFICATIONS

- Over 20 years of experience in Production Management and the Auto Production Industry.
- Proven track record of efficiently scheduling, staffing, and managing production operations to meet tight deadlines.
- Strong background in training and evaluating employee performance, ensuring high-quality standards and compliance with safety regulations.
- Skilled in conducting time studies, process improvements, and inventory management.
- Adept at leading teams, coordinating with multiple departments, and implementing process enhancements to boost productivity and efficiency.
- **Experienced in property management, real estate investment, and business operations.**

EXPERIENCE

Owner/Operator

God's Property Investment Solutions, Flint, MI

2017 - Present

- Operated a lawn care service for over 15 years, providing high-quality landscaping and maintenance services.
- Created an LLC to formalize the business operations and expand service offerings.
- Acquired and managed investment properties, including self-managing two rental properties for five years.
- Successfully wholesaled properties, demonstrating strong negotiation and deal-making skills.
- Conducted market research and property analysis to identify profitable real estate investment opportunities.
- Coordinated property maintenance, tenant relations, and financial management for rental properties.

Lineworker

Amazon.com Services, Inc, Pontiac, Michigan

10/2022 to 07/2024

- Packaged Items efficiently and accurately for shipment to meet tight deadlines.
- Operated sorting and packaging stations, ensuring correct item identification and processing.
- Utilized a computerized system to receive orders, locate items, and select appropriate packaging.
- Maintained high standards of quality control by building and sealing boxes, adding dunnage to secure items, and affixing required identifying labels.

Production Manager

ASI Packaging Co., Flint, MI

08/2008 to 09/2018

- Scheduled daily work assignments for employees based on order size, average parts per hour, and parts per person to meet company needs.
- Ensured proper staffing for each job to meet completion dates.
- Maintained availability and enforcement of required safety equipment usage by employees.
- Documented and reported daily production metrics to upper management.
- Conducted routine time studies to validate and update production standards.
- Evaluated and documented employee performance metrics for bonus qualifications.
- Trained new workers and maintained records of job-specific training.
- Inventoried and ordered safety equipment for the shop.
- Oversaw quality checks performed and documented by team leaders.

Team Lead

Johnson Controls, Inc, Mt. Clemons, MI

04/1995 to 05/2006

- Oversaw the assembly of Interior seats for Chrysler vehicles, ensuring adherence to quality and safety standards.
- Led a team of assembly workers, providing guidance and support to meet production goals.
- Coordinated with other departments to ensure seamless production flow and timely completion of orders.
- Conducted regular performance evaluations and provided feedback to team members.
- Implemented process improvements to enhance efficiency and reduce production time.
- Ensured compliance with company policies and safety regulations.
- Ensured each station was stocked with necessary supplies before and during production.
- Repaired or tore down seats that did not pass final inspection.

EDUCATION & TRAINING

- Diploma, General, Flint Northwestern High School, Flint, MI, 1992

CERTIFICATES & LICENSES

- Certified Home Inspector, Michigan Institute of Real Estate, MI, 2021
- EPA Lead Renovator, Environmental & Occupational Services, MI, 2024
- Certificate of Completion, City of Flint Civic Leadership Academy Training, 2022



CITY OF FLINT

240341.1

RESOLUTION NO.: _____

PRESENTED: 11-11-2024

ADOPTED: _____

RESOLUTION RECOMMENDING THE VACATION OF ROBERTS STREET BETWEEN EAST STEWART AVENUE AND THE NORTH LOT LINES OF LOT 234 (4401 ROBERTS ST) AND LOT 285 (4402 ROBERTS ST) OF THE MAPLEWOOD PLAT

BY THE CITY ADMINISTRATOR:

Whereas, due notice has been given to all persons interested as to the time and place of a hearing in respect to the proposed action of this body to vacate Roberts Street between E. Stewart Ave and the North lot lines of Lot 234 (4401 Roberts St) and Lot 285 (4402 Roberts St) of the Maplewood Plat.

Whereas, pursuant to the requirements of section 42-25 of the Flint City Code, a public hearing was held so that members of the Flint Planning Commission could meet and hear objections to the proposed vacation and discontinuance of the above-described street, alley or public ground.

IT IS RESOLVED, that Roberts Street between E. Stewart Ave and the North lot lines of Lot 234 (4401 Roberts St) and Lot 285 (4402 Roberts St) of the Maplewood Plat is hereby vacated and discontinued forever as a public street, alley, or public ground; public utilities will remain in place.

FURTHER RESOLVED, the City Clerk shall, within thirty (30) days of this action, record a certified copy of this resolution with the Register of Deeds of Genesee County and forward a certified copy of said resolution to the State Treasurer.

ADMINISTRATION:

APPROVED AS TO FINANCE

Clyde D. Edwards / A0339
Clyde D. Edwards / A0339 (Nov 7, 2024 12:43 EST)

Clyde Edwards, City Administrator

Philip Moore
Philip Moore (Nov 7, 2024 02:26 EST)

Philip Moore, Chief Financial Officer

APPROVED AS TO FORM:

CITY COUNCIL:

Joseph Kuptz
Joseph Kuptz (Nov 7, 2024 09:29 EST)

Joseph Kuptz, Acting City Attorney

Flint City Council



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: November 6, 2024

BID/PROPOSAL: N/A

AGENDA ITEM TITLE: RESOLUTION RECOMMENDING THE VACATION OF ROBERTS STREET BETWEEN EAST STEWART AVENUE AND THE NORTH LOT LINES OF LOT 234 (4401 ROBERTS ST) AND LOT 285 (4402 ROBERTS ST) OF THE MAPLEWOOD PLAT

PREPARED BY: Administration

VENDOR NAME: N/A

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

This street vacation is in support of the construction of a new City of Flint Police and Fire training facility. The Planning Commission's positive recommendation for this street vacation was based on the assurance that all affected properties are owned by the City of Flint. This has been reviewed by the Zoning function of the city for recommendations about landscaping and screening to ensure this project has a positive effect on the surrounding neighborhood.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution

N/A

Section III: POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The construction of a new Police and Fire Training Facility will benefit Flint residents through increased abilities of city staff to meet the ever-changing needs of public safety around the community. This facility will allow staff to continuously update training protocol as new requirements are added for continuing education / licensure. Finally, this facility's construction is part of larger redevelopment efforts in North Flint including the Flint Commerce Center, the Berston Field House addition, and the Sacred Heart Veteran's Village.



CITY OF FLINT

Section IV: FINANCIAL IMPLICATIONS: N/A

IF ARPA related Expenditure: No

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

There are no financial implications to the vacation of Roberts Street – all affected parcels are owned by the City of Flint and the existing public utilities will stay in place. If an easement is necessary with Consumers Energy, that will be provided by them at no cost.

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN: N/A

Dept.	Name of Account	Account Number	Grant Code	Amount
		FY25 GRAND TOTAL		

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal) No

OTHER IMPLICATIONS (i.e., collective bargaining): No

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO:

ACCOUNTING APPROVAL: [Signature] Date: 11/07/2024

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

Section V: RESOLUTION DEFENSE TEAM:

(Places of the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Chief Wiggins	
2	Chief Green	
3	Ed Taylor	

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Theron S. Wiggins
Theron S. Wiggins / 907.616.2857
Chief Wiggins, Fire Department

ADMINISTRATION APPROVAL: Clyde D. Edwards / A0339
Clyde D. Edwards / A0339 (Nov 7, 2024 12:43 EST)



CITY OF FLINT
DEPARTMENT OF BUSINESS & COMMUNITY SERVICES
Planning & Zoning Division

Sheldon Neeley,
Mayor

Staff Report

Board / Commission:	City of Flint Planning Commission
Meeting Date:	Tuesday, July 9, 2024
Location:	1101 S Saginaw St, Flint, MI 48502
File Number:	PC 24-16
Petition Type:	Street Vacation
Applicant:	City of Flint
Location:	Roberts St, between E Stewart Ave and the North lot lines of Lot 234 (4401 Roberts St) and Lot 285 (4402 Roberts St) of the Plat of Maplewood
Parcel ID (PID)	N/A
Ward:	2
Current Zoning:	Public Right-of-Way
Future Zoning:	OS, Open Space

Property Background:

The segment of Roberts St subject to the partial vacation petition is a local two-way street located between E. Stewart Ave St and Black Ave, Northwest adjacent to the Flint Commerce Center (Buick City) and is part of the Plat of Maplewood subdivision (see Exhibit B).

The character of the proximal area of the subject segment of Roberts Street has transitioned from a traditional residential neighborhood, with adjacent civic, commercial and industrial uses to vacant properties that have been purchased by the Genesee County Landbank for demolition; the Flint Commerce Center (Buick City) is adjacent southeast of the subject segment of Roberts St.

Planning Overview:

The City of Flint (City) is seeking a positive recommendation from the Planning Commission to City Council for approval by resolution, to partially vacate Roberts St, between E Stewart Ave and the North lot lines of Lot 234 (4401 Roberts St) and Lot 285 (4402 Roberts St) of the Plat of Maplewood (see Exhibits A&B).

The petition to vacate Robert St is related to the proposed development of a City of Flint Fire Department and Police Department Training Center Annex (see Exhibit B). The vacated street will be remain as limited access of vehicular ingress and egress for authorized personnel who will be utilizing and operating at the proposed Fire Department and Police Department Training Center Annex; combination of the parcels that make up the block that is bound by Black Ave, Industrial Ave, E. Stewart Ave, and Carlton St into a single parcel that contain will occur once site control has been secured by the City (see Exhibit B).



CITY OF FLINT
DEPARTMENT OF BUSINESS & COMMUNITY SERVICES
Planning & Zoning Division

Sheldon Neasey,
Mayor

Public access to Roberts St, south from Black Ave, terminating at the North Lot Lines of 4401 & 4402 Roberts St, will remain allowing the property owners of 405 Roberts St, 47-31-183-033 Roberts St, and 914 & 918 Black Ave to access their properties (see Exhibit B).

Public Utility Infrastructure

Currently there exists water, sanitary sewer, and storm sewer infrastructure along Roberts St that will remain in place prior to the vacation petition (see Exhibit F); if necessary and required by the City of Flint DPW and Engineering Department, a utility easement will be retained from between E Stewart Ave and the North lot lines of Lot 234 (4401 Roberts St) and Lot 285 (4402 Roberts St) of the Plat of Maplewood.

Private Utility Infrastructure

Based on the provided concept site plan (Exhibit D) the only private utility that exists are electrical assets; correspondence with the private utility company that owns said electrical assets within the proposed vacated area and the City will occur throughout the development process to ensure that any easement to said private utility company that is needed, will be provided.

Department Reviews:

Department	Status	Comments
Zoning	Approved	None
Water Department	Pending	
Sewer Department	Pending	
Traffic Engineering	Approved	None

Staff Recommendation

The Plan Commission's duty on a street vacation is to make a recommendation to City Council for approval by resolution based on the merits of the application, planning principles, input from various City departments, utility companies, and transportation agencies.

Staff finds that the petition to partially vacate Roberts St, PC 24-16, has satisfied the applicable review criteria to make a positive recommendation for approval to City Council.

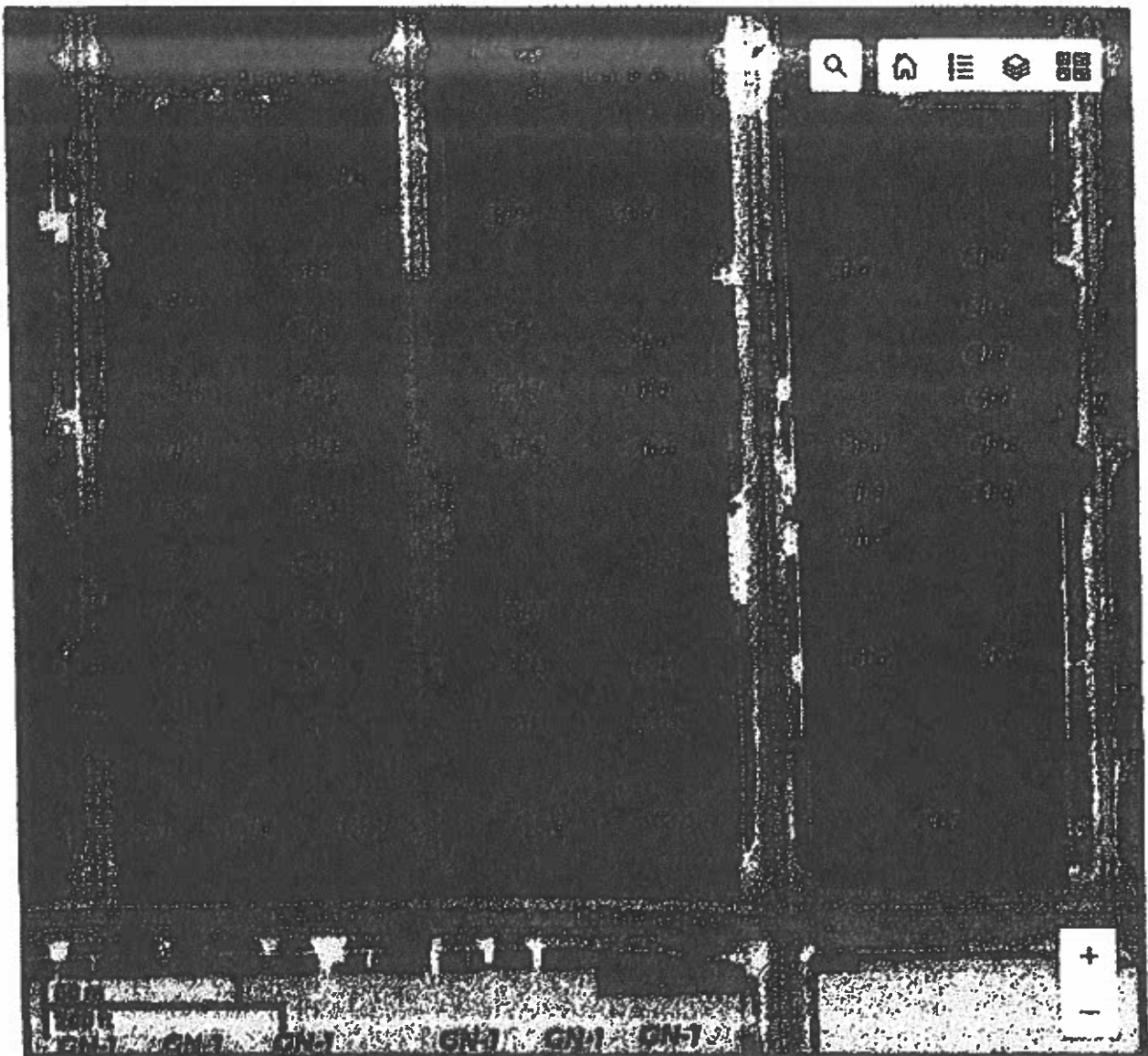


CITY OF FLINT
DEPARTMENT OF BUSINESS & COMMUNITY SERVICES
Planning & Zoning Division

Sheldon Nealey,
Mayor

Land Use Compatibility: The property is currently City of Flint owned public right-of-way and is surrounded by the following zoning districts:

- GI-1, Green Innovation – Low Intensity
- GN-1, Green Neighborhood
- CE, Commerce & Employment





CITY OF FLINT
DEPARTMENT OF BUSINESS & COMMUNITY SERVICES
Planning & Zoning Division

Sheldon Neeley,
Mayor

Exhibits Attached to this Report:

Exhibit A – Vacation Application

Exhibit B – Area to be Vacated

Exhibit C – Existing Conditions

Exhibit D – Fire Department & Police Department Training Center Annex Concept Site Plan

Exhibit E – Plat of Maplewood Subdivision

Exhibit F – Roberts Street Utilities

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CITY OF FLINT
DEPARTMENT OF BUSINESS & COMMUNITY SERVICES
Planning & Zoning Division

Sheldon Neasey,
Mayor

Plan Commission Action – PC 24-16 | Roberts St Partial Vacation

The City of Flint Planning Commission is hereby making a Positive Recommendation with conditions to the City of Flint, City Council, to approve by resolution, petition PC 24-16, to partially vacate Roberts St. between E. Stewart Ave and the North lot lines of Lot 234 (4401 Roberts St) and Lot 285 (4402 Roberts St) of the Plat of Maplewood, on this 9 day of July of 2024.


Robert Wesley
Plan Commission President


Brian Acheff
Zoning Coordinator



CITY OF FLINT
DEPARTMENT OF BUSINESS & COMMUNITY SERVICES
Planning & Zoning Division

Sheldon Neesley,
Mayor

Positive Recommendation:

I motion to make a positive recommendation to City Council for approval by resolution regarding the partial vacation of Roberts St between E Stewart Ave and the North lot lines of Lot 234 (4401 Roberts St) and Lot 285 (4402 Roberts St) of the Plat of Maplewood, as the subject vacation petition, PC 24-16, has satisfied the applicable review criteria.

Postponement:

I motion to postpone the hearing of requested petition, PC 24-16, regarding the partial vacation of Roberts St between E Stewart Ave and the North lot lines of Lot 234 (4401 Roberts St) and Lot 285 (4402 Roberts St) of the Plat of Maplewood till the next regularly scheduled meeting, as the subject vacation petition, PC 24-16, has not satisfied the applicable review criteria and further information is needed as follows:

1. ...
2. ...
3. ...
4. ...

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Exhibit A

Fem 64002
Date Rec'd: 6/20/2024
Application #: PC 24-16
Meeting Date: 7/9/2024

City of Flint
Department of Business and Community Services
1101 S Saginaw Street Room 8105, Flint, MI 48502
Phone: (810)766-7426
<https://www.cityofflint.com/departments/bcs/>

Application for Street, Alley, or Other Public Ground Vacation		
<input checked="" type="checkbox"/> Street Vacation	<input type="checkbox"/> Alley Vacation	<input type="checkbox"/> Other Public Ground Vacation
Property Information	Street/Alley/Other Public Ground to be Vacated:	
	Roberts St	
	Nearest Cross Streets:	
	Located between:	Black Ave (street) & E Stewart Ave (street)
	Legal Description:	
	All the vacated Roberts Street from E Stewart Ave to the North lot lines of Lot 234 and Lot 285 Maplewood.	
	Acreage:	
	≈ 0.67 acres	
Reason for Vacation	Address(es) & Parcel I.D. Number(s) (if applicable):	
	N/A	
	Zoning District (if applicable): None	
The City of Flint is seeking to partially vacate Roberts Street in order to utilized the vacated section of the street as a means of vehicular ingress and egress to a proposed Fire & Police Training Center Annex (Annex); the vacation will allow for limited access to the Annex for authorized personnel only.		

Exhibit A

Applicant Information				
Applicant	Name:			
	Firm/Entity:	City of Flint		
	Address:	1101 S Saginaw St		
	City:	Flint		
	State:	MI	Zip Code:	48502
	Phone:	(810) 766-7426	Email:	
	Applicant Signature:	<u>Theron S. Wiggins</u> Theron S. Wiggins (Nov 6, 2024 16:28 EST)		
Applicant Notarization				
The above information and attached exhibits, to my knowledge and belief, are true and correct.				
<u>Theron S. Wiggins</u> Printed Name of Applicant		<u>Theron S. Wiggins</u> Theron S. Wiggins (Nov 6, 2024 16:28 EST) Signature of Applicant		
 <u>Notary Public's Name (printed)</u>		 <u>Theron S. Wiggins</u> Theron S. Wiggins (Nov 6, 2024 16:28 EST) Signature of Notary		
 <u>My Commission Expires</u>		 <u>State; County</u>		
Subscribed and sworn to before me this _____ day of _____, _____ (Day) (Month) (Year)				

Exhibit A

Owner Information				
Property Owner or Owner's applicant	Name:			
	Firm/Entity:			
	Address:			
	City:			
	State:		Zip Code:	
	Phone:		Email:	
	Designee of Agency Authorizing Vacation:			
Designee Signature:	<i>Theron S. Wiggins</i> <small>Theron S. Wiggins (Nov 6, 2014 16:28 EST)</small>			

Please note:
The non-refundable fee made payable to the City of Flint must accompany your application.
For fees, please reference the City of Flint Master Fee Schedule.

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City of Flint
Department of Business and Community Services
1101 S Saginaw Street Room S105, Flint, MI 48502
Phone: (810)766-7426
<https://www.cityofflint.com/departments/bcs/>

Exhibit A

Affidavit & Consent of Owner

Project Police and Fire Training Facility

Docket _____
(If Applicable)

Complete and submit if applicant is different from the property owner.

I (we) _____
NAME(S)

After being first duly sworn, depose and say:

1. That I/we are the owner(s) of the real estate located at _____
(Please include the Address(es) and Parcel Identification Number(s) (PID))
(For requests that appertain to multiple parcels of real property attach (a) notarized exhibit(s) to this affidavit)
2. That I/we have read and examined the Application, and are familiar with its contents.
3. That I/we have no objection to, and consent to such request as set forth in the application.
4. Such request being made by the applicant (☐ is) (☐ is not) a condition to the sale or lease of the above reference property.

(AFFIANT)

STATE OF MICHIGAN)
) SS:
COUNTY OF _____)

Subscribed and sworn to before me this _____ day of _____, _____
(Day) (Month) (Year)

Seal:

(Print)

_____, Notary Public
(Signature)

My Commission expires: _____

County of Residence: _____

Exhibit A

VACATION OF STREET, ALLEY, OR PUBLIC GROUNDS

APPLICATION PROCEDURES

- 1) Prior to application, please contact the City of Flint Zoning Division staff to discuss the vacation request to ensure that the applicant is aware of the effects the vacation may have and any responsibilities that may apply to the applicant should the vacation be approved.
- 2) Submit application to City of Flint Zoning Division; include with the application:
 - a) The associated non-refundable \$1002 fee made payable to the "City of Flint";
 - b) A survey with legal description of the requested vacation;
 - c) A copy of the original plat map identifying the subject area and adjoining properties
 - d) Any letters from all the applicable utility companies indicating no objection to the vacation;
 - e) If applicable, the attached petition form with names, addresses and signatures of abutting property owners of the requested vacation for verification of concurrence with the requested vacation.
 - f) Any other information you feel necessary for the Planning Commission to review your request.
- 3) Notice of Public Hearing:
 - a) Legal Notice: No less than 15 days before the public hearing, Zoning staff will prepare a public notice to be published in the Flint Journal, giving notice of the public hearing, and outlining the applicant's request.
 - b) Public Notice: No less than 15 days before the public meeting, Zoning Staff will send a mailed notice, via USPS, to property owners within 300 feet of the subject site to inform them of the request and when and where the public hearing will take place.

Exhibit A

VACATION OF STREET, ALLEY, OR PUBLIC GROUNDS **APPLICATION PROCEDURES**

4) Application Review

- a) Zoning staff reviews the application, any additional materials submitted, and conducts a site visit. A staff report is generated and submitted to the Planning Commission summarizing the merits of the application, planning principals, input from various City departments, utility companies, transportation agencies, and any other relevant background information.**
- b) Prior to the public hearing, the Planning Commission reviews all application materials, the staff review, and conducts a site visit of the subject site.**

5) Planning Commission

- a) During the public hearing portion of the Planning Commission meeting, the applicant has the opportunity to address the Commission regarding the vacation request. In addition, anyone with interest in the case is also given an opportunity to address the Commission, either for or against the requested vacation. The Planning Commission considers all public input prior to rendering a recommendation.**
- b) After public comment is given, the Commission will deliberate on the merits of the case and vote on a recommendation to forward to the Flint City Council. The application is then forwarded to City Council with the Planning Commission's recommendation.**

6) City Council

- a) The Flint City Council will schedule a public hearing, publish a notice of said public hearing and hold the public hearing at one of their regularly scheduled meetings. The Flint City Council renders the final decision to approve or deny the application for the requested vacation.**
- b) A vacation and discontinuance of street, alley, or public ground requires approval of City Council and adoption by Resolution. Should the vacation be approved, the city property shall cease to be part of the city public system and the land will become the property of the adjoining landowner and placed on the assessment rolls for the purpose of taxation. The city may reserve an easement for public utility purposes. It becomes the new owner's responsibility to maintain the property they have acquired.**

Exhibit A

VACATION OF STREET, ALLEY, OR PUBLIC GROUNDS **APPLICATION PROCEDURES**

- 7) Upon approval, within 30 days the City Clerk shall record a certified copy of the resolution with the Register of Deeds for Genesee County and forward a certified copy of the resolution to the State Treasurer.

Please use the following link below in BLUE, to review the City of Flint, City Code language for the vacation of streets, alleys, or other public grounds:
City of Flint City Code Chapter 50, §42-25

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Exhibit B Roberts St

Area To Be Vacated

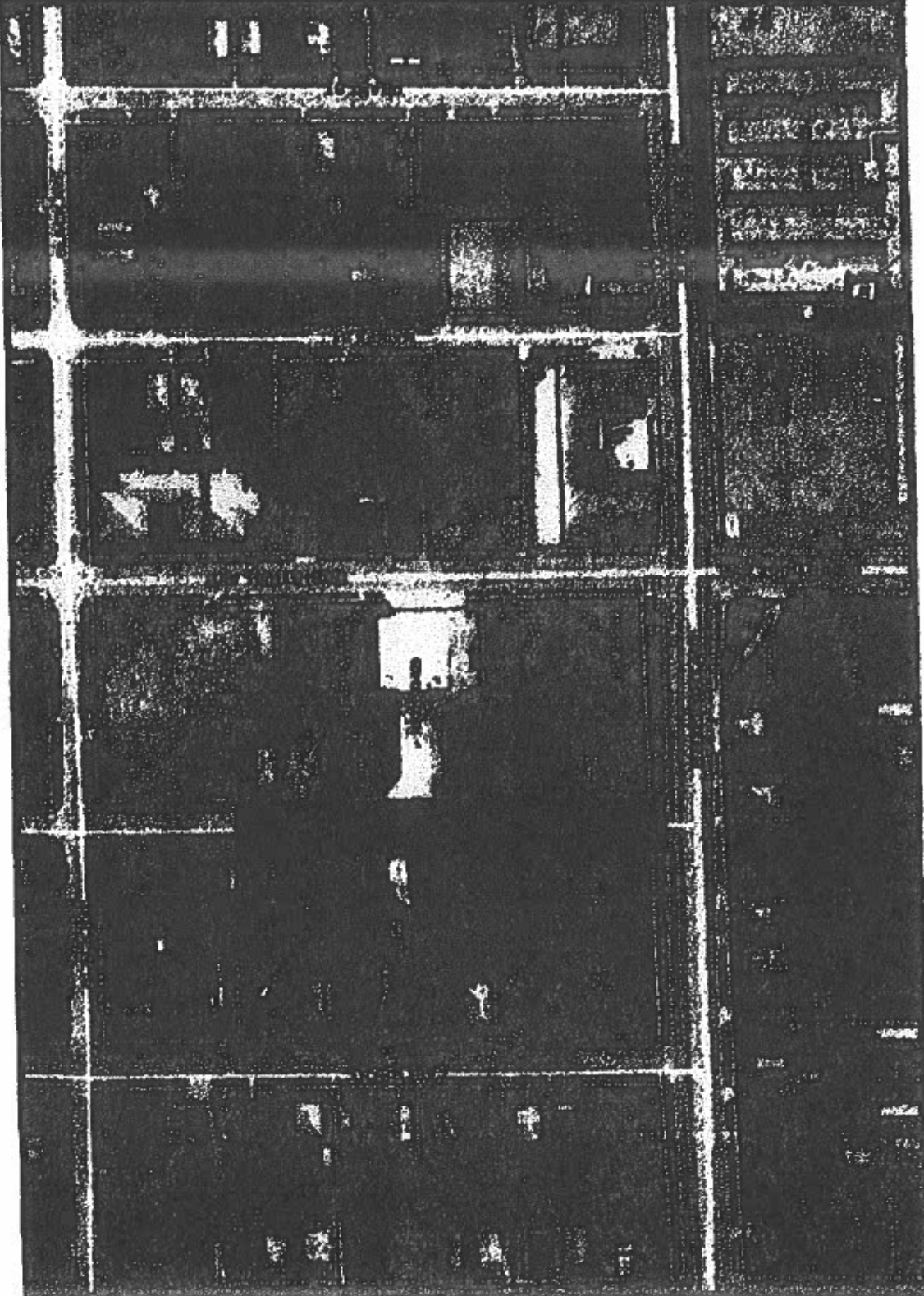


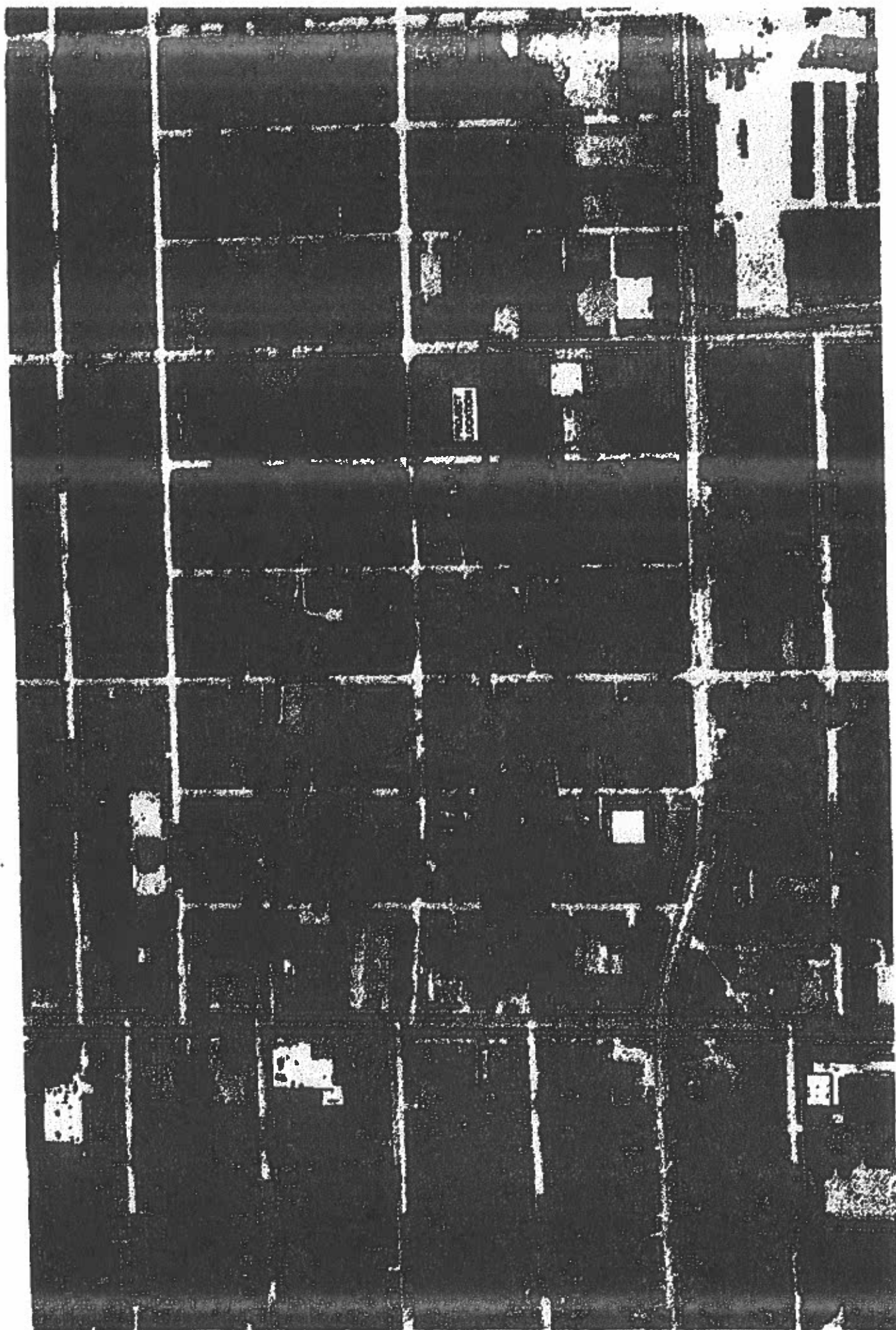
Map Publication:
06/19/2024 12:30 PM



powered by
FetchGIS

Disclaimer: This map does not represent a survey or legal document and is provided on an "as is" basis. Outsource County expresses no warranty for the information displayed on this map document.







FBI
FEDERAL BUREAU OF INVESTIGATION
U.S. DEPARTMENT OF JUSTICE
WASHINGTON, D.C. 20535
TELEPHONE (202) 344-3111
FACSIMILE (202) 344-3111

REPORT OF INVESTIGATION
TITLE
DATE
BY
TO

REPORT OF INVESTIGATION
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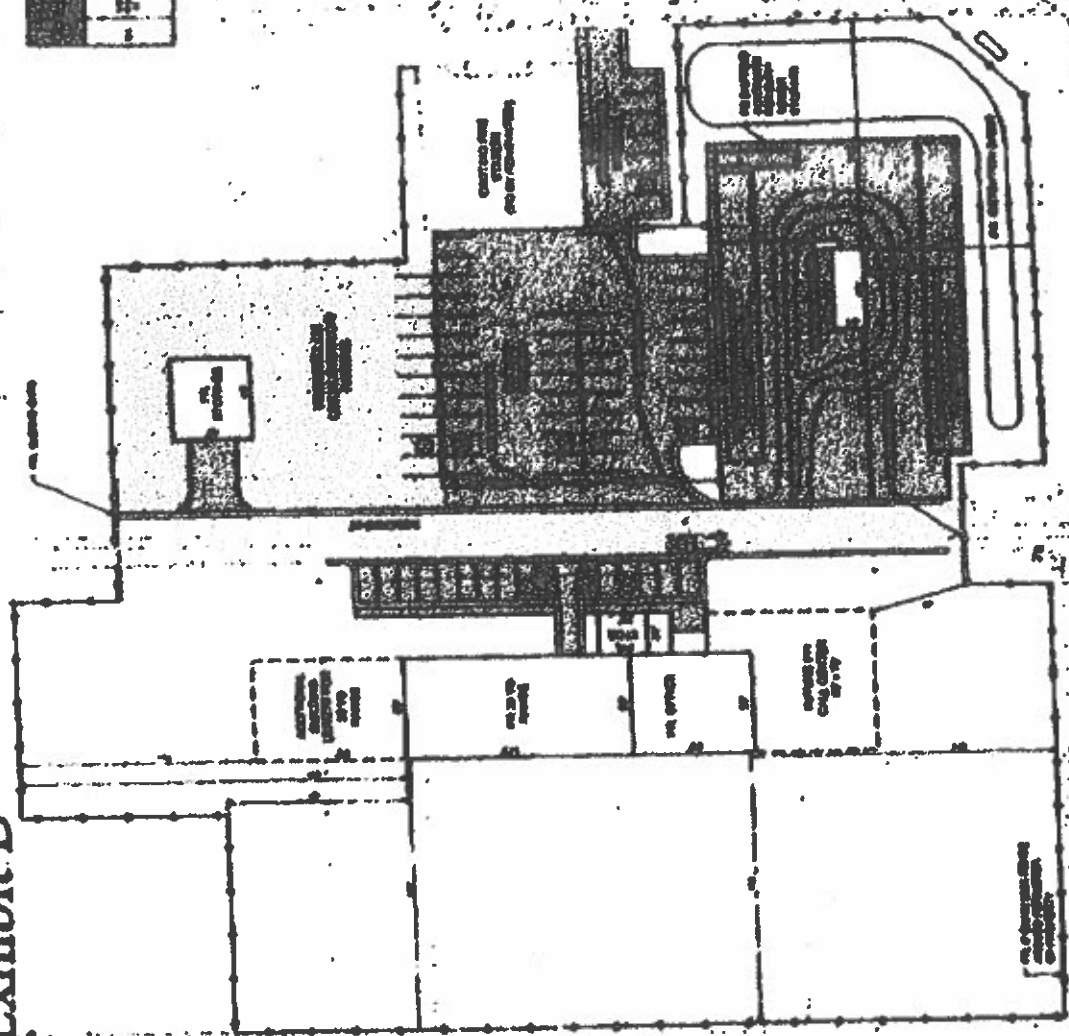
REPORT OF INVESTIGATION
TITLE
DATE
BY
TO



1	2	3	4	5	6	7	8	9	10	11	12
1	2	3	4	5	6	7	8	9	10	11	12

LEGEND
1. BUILDING
2. DRIVE
3. PARKING LOT
4. GROUND
5. FENCE
6. GATE
7. ROAD
8. RAILROAD
9. AIRPORT
10. WATER
11. MOUNTAIN
12. PLANTATION

Exhibit D

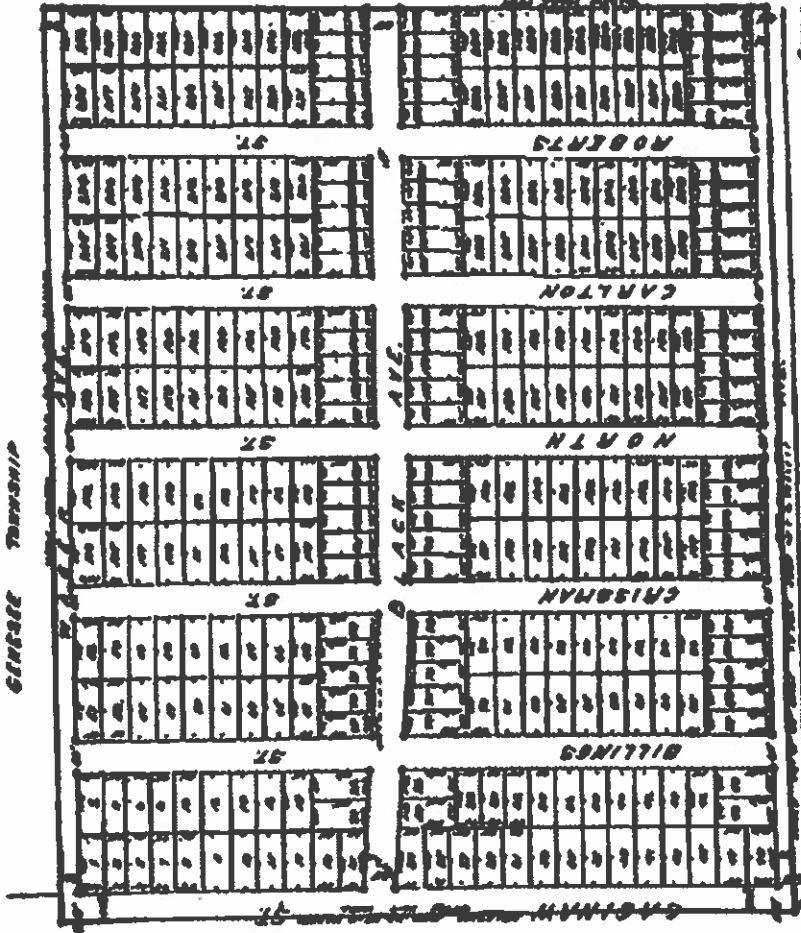


1. BUILDING
2. DRIVE
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8. WATER
9. MOUNTAIN
10. PLANTATION

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MAPLEWOOD

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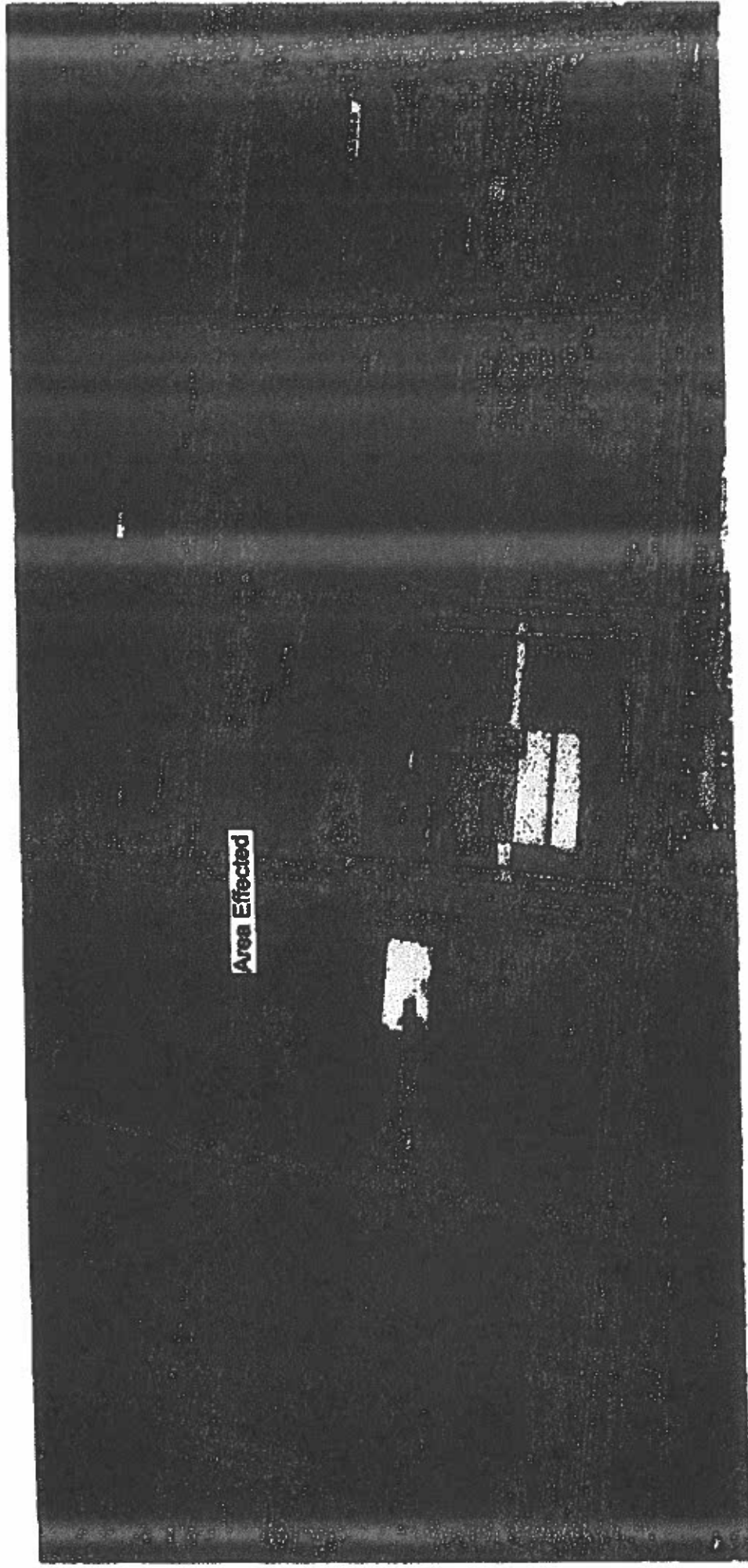
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Roberts St Utilities

Exhibit F



04/02/2022



City of Flint
Department of Business and Community Services
1101 S Saginaw Street Room S105, Flint, MI 48502
Phone: (810)766-7426
<https://www.cityofflint.com/departments/bcs/>

Affidavit & Consent of Owner

Project Police and Fire Training Facility

Docket _____
(If Applicable)

Complete and submit if applicant is different from the property owner.

I (we) _____
NAME(S)

After being first duly sworn, depose and say:

1. That I/we are the owner(s) of the real estate located at _____
(Please include the Address(es) and Parcel Identification Number(s) (PID))
(For requests that appertain to multiple parcels of real property attach (a) notarized exhibit(s) to this affidavit)
2. That I/we have read and examined the Application, and are familiar with its contents.
3. That I/we have no objection to, and consent to such request as set forth in the application.
4. Such request being made by the applicant (☐ is) (☐ is not) a condition to the sale or lease of the above reference property.

(AFFIANT)

STATE OF MICHIGAN)
) SS:
COUNTY OF _____)

Subscribed and sworn to before me this _____ day of _____, _____
(Day) (Month) (Year)

Seal:

(Print)

_____, Notary Public
(Signature)

My Commission expires: _____

County of Residence: _____



CITY OF FLINT

FLINT PLANNING COMMISSION
ROBERT WESLEY, CHAIRMAN

Action Notification

7/11/2024

To:

Ed Taylor
Deputy Chief of Staff
City of Flint
1101 S Saginaw St
Flint, MI 48502

CC:

Emily Doerr
Director of Business and Community Services
City of Flint
1101 S Saginaw St
Flint, MI 48502

CC:

City of Flint – City Council
1101 Saginaw St, Room #310
Flint, MI 48502

RE: PC 24-16 Roberts St Vacation Petition

Request

The City of Flint is seeking a positive recommendation from the City of Flint Planning Commission to the City of Flint City Council for approval to partially vacate Roberts St, between E Stewart Ave and the North lot lines of Lot 234 (4401 Roberts St) and Lot 285 (4402 Robert St) of the Maplewood Plat.

Decision

At its meeting on July 9, 2024, the City of Flint Planning Commission made **Positive Recommendation with Condition**, to the City of Flint City Council regarding PC 24-16; please see the recommended condition of approval below.

Condition(s)

A designee of City of Flint (City) shall provide proof of site control of the subject properties that comprise the site of the proposed City of Flint Fire Department and Police Department Training Center Annex; please provide the Zoning Coordinator with proof of site control in the form of a signed and notarized Affidavit of Consent of Property Owner and/or (a) purchase agreement(s).

Forward

The City of Flint, City Council will take action to approve, deny, or table PC 24-16, while paying regard to the City of Flint Planning Commission's positive recommendation with condition regarding PC 24-16; If PC 24-16 is approved with the recommended condition, the City shall furnish proof of site control regarding the properties that comprise the proposed City of Flint Fire Department and Police Department Training Center Annex as stated in the aforementioned Conditions section of this letter.



CITY OF FLINT

FLINT PLANNING COMMISSION
ROBERT WESLEY, CHAIRMAN

If you have any questions, please contact me directly at bacheff@cityofflint.com or (810) 382-9299.

Respectfully,

Brian Acheff

Brian Acheff
Zoning Coordinator
City of Flint - Planning & Zoning Division
1101 S. Saginaw St. Rm. S105

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Sheldon Neesley
Mayor

CITY OF FLINT

FLINT PLANNING COMMISSION

Draft Meeting Minutes
July 9th, 2024

Commissioners Present

Robert Wesley, Chair
Carol-Anne Blower, Vice-Chair
Lynn Sorenson, Secretary
Joshua Brown
Robert Jewell
Mona Munroe-Younis
Jeffrey Curtis Horton

Staff Present

Shannon Morris, Assistant City Attorney
Brian Acheff, Zoning Coordinator
Max Lester, Int. Zoning Coordinator
Dalton Castle, Planner I
Tyler Bailey, Deputy Director of Business Services
Montel Menifee, Marijuana Licensing Coordinator

Absent:

Nadia Rodriguez

ROLL CALL:

Chairperson Wesley called the meeting to order at 6:23 p.m. Roll was taken, and a quorum was present.

The meeting was held both in-person in the Dome at City Hall and via Zoom conferencing as approved.

Roll Call:

Commissioner Brown: Present
Commissioner Blower: Present
Commissioner Jewell: Present
Commissioner Rodriguez: Absent

Commissioner Sorenson: Present
Commissioner Munroe-Younis: Present
Commissioner Horton: Present
Chairperson Wesley: Present

ADDITIONS/CHANGES TO THE AGENDA:

Commissioner Jewell requested that SPR 24-08 be heard directly after PC 24-08 as both items pertain to the same project.

Commissioner Jewell recommended that SPR 24-09 to the July 23rd, 2024, Planning Commission meeting to align with the public hearing set to be held on that same date from the same applicant.

Commissioner Jewell made a motion to postpone SPR 24-09 to the July 23rd, 2024, Planning Commission meeting. Commissioner Munroe-Younis seconded the motion.



Sheldon Neesley
Mayor

CITY OF FLINT

FLINT PLANNING COMMISSION

Roll Call:

Commissioner Brown: Yes
Commissioner Blower: Yes
Commissioner Jewell: Yes
Commissioner Rodriguez: Absent

Commissioner Sorenson: Yes
Commissioner Munroe-Younis: Yes
Commissioner Horton: Yes
Chairperson Wesley: Yes

M/S – Jewell/Munroe-Younis

7 yes, 0 no, 0 abstain

The motion carried.

ADOPTION OF THE AGENDA:

Commissioner Wesley asked for a motion to approve the agenda. Commissioner Jewell motioned to accept the agenda with the discussed amendments. Commissioner Munroe-Younis seconded the motion.

M/S – Jewell/Munroe-Younis

Unanimously carried by voice vote

MINUTES OF PREVIOUS MEETINGS:

Commissioner Jewell asked for a line to be added on page 6 noting that the Planning Commission has been the approving body for components of RRC certification.

Commissioner Brown made a motion to approve the minutes of June 11, 2024 as amended.
Commissioner Horton supported this motion.

M/S – Brown/Horton

8 yes – 0 no – 0 abstain

Unanimously carried by voice vote

PUBLIC FORUM:

Chairperson Wesley opened the floor for public forum. Barbara Smith via Zoom requested that since the citizens are “lay-people” that action by the Planning Commission be restated to be easier understood. She asked if SPR 24-09 has been rescheduled. Chairperson Wesley clarified that SPR 24-09 was pushed to the July 23rd, 2024, Planning Commission agenda and would not be discussed.

PUBLIC HEARINGS:

PC 24-08: Applicant Todd Stamper / 5125 N Dort Hwy, LLC, DBA Priority Waste, request approval of a Planned Sign Program regarding the proposed Solid Waste Transfer Station & Materials Recovery Facility located at 1420 E. Pierson Rd (PID #47-32-101-033), 5125 N. Dort Highway (PID #47-32-101-032), and 47-31-226-005 Thetford Rd.



**Sheldon Neeley
Mayor**

CITY OF FLINT

FLINT PLANNING COMMISSION

Brian read the staff report. Staff recommendation is conditional approval for PC 24-08 pending conditional approval of SPR 24-08 and receipt of manufacturing and installation notes for the proposed signage.

Giovanni Lavigne, the project architect, presented the application. Commissioner Jewell asked if Mr. Lavigne is approved to speak on behalf of the applicant. Brian pointed to the application with applicant Todd Stamper's signature which lists Mr. Lavigne as the primary contact. Mr. Lavigne explained that the restrictions on signage are not conducive to the nature of the site, as truck drivers would be unable to see the signage if they were to meet all height and sizing requirements.

Commissioner Jewell asked Mr. Lavigne to walk him through the site. Mr. Lavigne explained there are eight entry points to the site with very specific routes a given truck would have to take to be weighed, dump, and then park or exit. He further explained that there would be one entrance dedicated to civilians and stressed the importance of controlling traffic flow on the site.

Commissioner Sorenson asked how many entrances to the site there are and their locations. Mr. Lavigne explained there are three gates on Pierson as well as an entrance and exit along Dort Hwy.

Matt Allen, Public Relations Director for Priority Waste, spoke about the benefits of the facility creating jobs in the City of Flint and assisting in waste management for Genesee County.

Commissioner Jewell asked staff if there had been any additional communications regarding PC 24-08. Brian said there had not been any additional communications.

Commissioner Blower made a motion to conditionally approve PC 24-08 PC 24-08 pending conditional approval of SPR 24-08 and receipt of manufacturing and installation notes for the proposed signage. Commissioner Brown seconded the motion.

Roll Call:

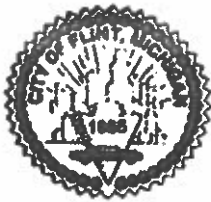
Commissioner Brown: Yes
Commissioner Blower: Yes
Commissioner Jewell: Yes
Commissioner Rodriguez: Absent

Commissioner Sorenson: Yes
Commissioner Munroe-Younis: Yes
Commissioner Horton: Yes
Chairperson Wesley: Yes

M/S – Blower/Brown

8 yes – 0 no – 0 abstain

Unanimously carried by voice vote



**Sheldon Nealey
Mayor**

CITY OF FLINT

FLINT PLANNING COMMISSION

PC 24-12: Applicant Christopher Ascencio / Souls of Aztecas, Inc requests approval of a Special Land Use application to operate a Charitable Organization / Social Service Club regarding the property located at 2902 Richfield Rd (PID #47-33-352-001).

Max read the staff report. Staff recommendation is approval of PC 24-12 as presented or with optional conditions. The applicant noted on their application that hours of operation would be 12 PM to 12 AM, this may be considered as a condition of approval, though a slightly earlier time than 12 PM may be appropriate.

Christopher Ascencio presented his application. He spoke about how Souls of Aztecas had cleaned the building and maintained the property. Commissioner Horton asked what their impact is expected to be on the community. Mr. Ascencio explained they have already had a positive impact by giving away toys and bikes to children as well as hosting other community events.

Commissioner Jewell commented that he appreciates receiving the before and after photos of the building. He asked if there was interest in operating earlier than 12 PM and if so, how much earlier. Mr. Ascencio said there is interest, a time of 7 AM would allow additional time to prepare for events as well as allow for community breakfasts. Max clarified that the only limitation to what hours of operation the Planning Commission can allow is that operation between 12 AM and 6 AM in the TN-2 zoning district is not permitted.

Commissioner Blower raised the concern of noise and impact on neighbors. Mr. Ascencio explained their operation has been limited thus far, but they do not foresee themselves disturbing their neighbors. He added that all interactions they have had thus far with their neighbors have been positive.

Commissioner Sorenson asked if alcohol would be served. Mr. Ascencio said there would not.

Kevin Duran, a member of Souls of Aztecas, expressed his support for PC 24-12. Max read an email from Jessica McCullen who asked several questions, whether or not alcohol would be served, the hours of operation, and if those operating out of the building are a gang.

Commissioner Blower asked the applicant if the hours of operation of 7 AM to midnight would be appropriate for their purposes. Mr. Ascencio said that those hours would be sufficient.

Commissioner Blower made a motion to approve PC 24-12 with the hours of operation of 7 AM to 12 PM. Commissioner Sorenson seconded the motion.



**Sheldon Neeley
Mayor**

CITY OF FLINT

FLINT PLANNING COMMISSION

Roll Call:

Commissioner Brown: Yes
Commissioner Blower: Yes
Commissioner Jewell: Yes
Commissioner Rodriguez: Absent

Commissioner Sorenson: Yes
Commissioner Munroe-Younis: Yes
Commissioner Horton: Yes
Chairperson Wesley: Yes

M/S – Blower/Sorenson

8 yes – 0 no – 0 abstain

Unanimously carried by voice vote

PC 24-13: Applicant Samir Shango / Star Budz Flint, LLC requests approval of a Complete Transfer of Ownership & Marihuana Facilities License regarding the "Group E", Marihuana Retail Facility, "The Sweet Leaf", located at 400 S. Dort Highway, Flint, MI 48503 (PID #41-08-434-033).

Brian read the staff report.

Commissioner Jewell asked if the application is just for approval of a transfer of ownership. Brian and Montel confirmed that yes, the application is only for a transfer of ownership and a background check on the new owner has been completed.

Attorney Bruce Leach presented the application. He explained there are no proposed changes to the site or business aside from a name change. Mr. Shango explained that in Mt. Morris he has donated turkeys at Christmas time and held coat drives, saying he would support the Flint community in similar ways.

Commissioner Jewell asked the applicant if anything in his background would cause alarm. Mr. Shango said there is nothing in his background to cause alarm.

Commissioner Munroe-Younis asked the applicant if they had spoken with the neighbors by the facility. Mr. Shango said he had not, as he had been waiting for approval first.

Commissioner Horton noted that an individual had communicated their opposition to opening a marihuana facility at 400 S Dort Hwy, however the facility is already operational.

Commissioner Jewell asked staff if there had been any additional communications regarding PC 24-13. Brian directed the commission to see the letter previously referenced by Commissioner Horton.

Commissioner Blower made a motion to approve PC 24-13 as presented. Commissioner Jewell seconded the motion.



**Sheldon Neeley
Mayor**

CITY OF FLINT

FLINT PLANNING COMMISSION

Roll Call:

Commissioner Brown: Yes
Commissioner Blower: Yes
Commissioner Jewell: Yes
Commissioner Rodriguez: Absent

Commissioner Sorenson: Yes
Commissioner Munroe-Younis: Yes
Commissioner Horton: Yes
Chairperson Wesley: Yes

MS – Blower/Jewell

8 yes – 0 no – 0 abstain

Unanimously carried by voice vote

PC 24-14: Applicant Mark Savaya / MS Industries, LLC requests approval of a Complete Transfer of Ownership & Marihuana Facilities License regarding the "Group E", Marihuana Retail Facility, "Leaf & Bud", located at 1227 James P. Cole Blvd, Flint, MI 48503 (PID #41-07-134-030).

Brian read the staff report.

Commissioner Jewell asked if the application is just for approval of a transfer of ownership. Brian and Montel confirmed that yes, the application is only for a transfer of ownership.

Attorney Scott Roberts, representing Mr. Savaya, presented the application, speaking on donations MS Industries has made to benefit the community.

Commissioner Horton referred to an email from the University Park Estates Homeowner's Association speaking against allowing the marihuana facility to continue operation citing an incident of breaking and entering at the facility. Attorney Roberts stated he was not aware of this issue and deferred to the current owner's attorney Elliot Choi. Attorney Choi said he does not currently have any information regarding the break in and that Leaf & Bud has already vacated the premises.

Commissioner Horton asked what the new security plan would be. Attorney Roberts explained that there would be security both in and outside the building.

Commissioner Jewell asked if there has been authorization from Mr. Savaya to allow Attorney Roberts to speak on his behalf. Montel explained that the authorization is on the application.

Commissioner Blower asked for clarification on the timeline of the building being operational. Attorney Roberts said that to his knowledge the business was operational then ceased operation approximately 2 months prior. He then deferred to Attorney Choi for additional clarification. Attorney Choi explained that yes, the business had ceased operation approximately one to two months ago. Commissioner Blower asked staff if the license had lapsed due to inactivity. Montel explained that to his knowledge the business is not open and have not paid fees to his to his department.



**Sheldon Neeley
Mayor**

CITY OF FLINT

FLINT PLANNING COMMISSION

Commissioner Blower clarified that the applicants have said they ceased all function at the property including security and asked if that would make the license invalid. Montel said that it would.

Attorney Roberts said that these issues may be result of PC 24-14 being pushed from the prior Planning Commission agenda due to a lack of quorum.

Chairperson Wesley asked if this item was prepared for presentation for the Planning Commission. Brian said that now that staff are aware the business has ceased operation for an excess of thirty days, they will need reapproval for the license permit. Attorney Choi said that to his knowledge the security system has been turned off but not removed.

Commissioner Blower made a motion to postpone PC 24-14 to a later date to receive additional information. Commissioner Munroe-Younis seconded the motion.

Roll Call:

Commissioner Brown: Yes
Commissioner Blower: Yes
Commissioner Jewell: Yes
Commissioner Rodriguez: Absent

Commissioner Sorenson: Yes
Commissioner Munroe-Younis: Yes
Commissioner Horton: Yes
Chairperson Wesley: Yes

M/S – Blower/Munroe-Younis

8 yes – 0 no – 0 abstain

Unanimously carried by voice vote

The meeting was temporarily suspended at 9:19 PM and began again at 9:24 PM.

Commissioner Horton was excused at 9:24 PM.

PC 24-16: The City of Flint is seeking a positive recommendation from the City of Flint Planning Commission to the City of Flint City Council for approval to partially vacate Roberts St, between E Stewart Ave and the North lot lines of Lot 234 (4401 Roberts St) and Lot 285 (4402 Robert St) of the Maplewood Plat.

Brian read the staff report.

Commissioner Sorenson expressed concern that the city would need to acquire four separate land bank parcels all in a row. Brian said he would have to defer Tyler for that concern and explained the right of first refusal.

Commissioner Blower asked if their approval would go into effect prior to or after attaining the privately owned homes. Brian clarified that the Planning Commission is sending a recommendation to the City Council, not approving the application.



**Sheldon Neesley
Mayor**

CITY OF FLINT

FLINT PLANNING COMMISSION

Commissioner Blower made a motion to submit a recommendation of approval to the City Council for PC 24-16. Commissioner Brown seconded the motion.

Commissioner Munroe-Younis asked that the motion be amended to include a recommended condition of the City of Flint acquiring all privately owned properties affected by the vacation.

Commissioner Blower amended her motion to submit a recommendation of approval to the City Council for PC 24-16 to recommend the condition of approval that the City of Flint acquire an affidavit of consent from the private property owners affected by the proposed street vacations. Commissioner Brown accepted the amendment.

Roll Call:

Commissioner Brown: Yes
Commissioner Blower: Yes
Commissioner Jewell: Yes
Commissioner Rodriguez: Absent

Commissioner Sorenson: Yes
Commissioner Munroe-Younis: Yes
Commissioner Horton: Excused
Chairperson Wesley: Yes

M/S – Blower/Brown

7 yes – 0 no – 0 abstain

Unanimously carried by voice vote

SITE PLAN REVIEW:

SPR 24-08: Applicant Todd Stamper / 5125 N Dort Hwy, LLC, DBA Priority Waste, requests approval of a Site Plan Review application regarding the proposed Solid Waste Transfer Station & Materials Recovery Facility located at 1420 E. Pierson Rd (PID #47-32-101-033), 5125 N. Dort Highway (PID #47-32-101-032), and 47-31-226-005 Thetford Rd.

Brian read the staff report. Brian explained that approval of SPR 24-08 would be conditional on approval of a variance allowing relief from the 500 ft distance requirement for a facility utilizing heavy machinery from a residentially zoned district or use. Another condition of approval would be City Council approval of a street vacation of Thetford Rd which was partially vacated in the 80's.

Commissioner Jewell asked for additional clarification regarding the requested waiver from parking lot interior zone landscaping. Brian explained that the ordinance requires that for every 15 spaces a landscape island would be required, which the applicant found to be too burdensome given the nature of large trucks needing to maneuver the property on a daily basis.

Mr. Lavigne commented that parking lot island landscaping requirements in general exist to improve the user experience of a property. He went on to say that in the case of the Priority Waste parking lot, the primary users will be truck drivers who would likely be inconvenienced by the existence of island landscaping.



**Sheldon Neesley
Mayor**

CITY OF FLINT

FLINT PLANNING COMMISSION

Commissioner Blower asked what portion of work is done inside versus outside. Mr. Lavigne explained that all work is performed inside the building. Commissioner Blower asked what the intent was as far as combining the parcels. Mr. Lavigne explained there was no intent to combine the parcels as that would require them to reapply to EGLE for their waste management license.

Commissioner Sorenson asked if the "DIY" trash drop off extended to recyclables as well. Mr. Lavigne said that the "DIY" drop off would not include recyclables, which would be limited to pick up only. Commissioner Sorenson asked if they would be handling hazardous waste at the property. Mr. Lavigne said they would not.

Commissioner Munroe-Younis asked the reasoning behind providing twice as much parking on the proposed site plan than the required minimum. Mr. Lavigne explained there is one space for every truck driver such that they may leave their personal vehicle on site when taking a truck as well as one space for each of their 90 employees.

Commissioner Munroe-Younis asked what the hours of operation would be. Mr. Allen explained that the facility operates from 6 AM to 6 PM. Commissioner Munroe-Younis expressed concern that the facility may cause excess noise and asked if any measures had been taken to avoid that. Mr. Lavigne explained that all work will be performed inside and that no stamping would be performed on site. He went on to note that any noise dampening material would also be soil absorbing which would cause issues in maintaining the cleanliness of the site. Mr. Allen explained that the dozers running on top of the waste pile actually has a self-sound dampening effect.

Commissioner Blower made a motion to approve the application, as well as the requested waiver from Article 13 Section 50-156(C) Parking Lot Interior Zone Landscaping with the following conditions:

1. The applicant shall receive approval of a non-use variance from the Zoning Board of Appeals providing relief from Article 9, §50-103(E) of the Zoning Ordinance before issuance of final site plan approval.
2. The vacation of the two sections of City of Flint owned right-of-way, needed for site control, if necessary, shall occur before disposition of said sections of City of Flint owned right-of-way (see Exhibit C).
3. The disposition of the two sections of City of Flint owned right-of-way, needed for site control shall occur before the issuance of the final Certificate of Occupancy (see Exhibit C).
4. The combination of the two sections of City of Flint owner right-of-way with the respective



Sheldon Neeley
Mayor

CITY OF FLINT

FLINT PLANNING COMMISSION

adjacent parcels shall occur before the issuance of the final Certificate of Occupancy (see Exhibit C).

5. Before issuance of the final Certificate of Occupancy, the final parcel boundaries of the subject development shall be conveyed on the final submittal of revised plans that will be approved and signed by the Planning Commission President
6. If necessary, a survey and legal instrument regarding the perpetual Utility Easement regarding any City of Flint owned utilities under the vacated Thetford Rd shall be provided to the City of Flint Zoning Division before issuance of the final certificate of occupancy.
7. The applicant shall submit revised plans that convey the reconfigured access limitations for Gate #2 along E. Pierson Rd, satisfying the requested change from Traffic Engineering.
8. The applicant shall receive City Engineering approval before final site plan approval.
9. The applicant shall provide copies of all Environmental and Michigan Department of Transportation (MDOT) permits before issuance of the final Certificate of Occupancy
10. 11. A Haul Route Map delineating the haul route for the proposed operation shall be submitted to the Zoning Coordinator before final Site Plan approval is granted.

Commissioner Sorenson seconded the motion.

Roll Call:

Commissioner Brown: Yes
Commissioner Blower: Yes
Commissioner Jewell: Yes
Commissioner Rodriguez: Absent

Commissioner Sorenson: Yes
Commissioner Munroe-Younis: Yes
Commissioner Horton: Yes
Chairperson Wesley: Yes

M/S – Brown/Horton

8 yes – 0 no – 0 abstain

Motion Carried

Commissioner Jewell made a motion to postpone the remainder of the agenda to the July 23rd, 2024, Planning Commission meeting. Commissioner Brown supported the motion.

M/S – Brown/Horton

8 yes – 0 no – 0 abstain

Unanimously carried by voice vote



Sheldon Neeley
Mayor

CITY OF FLINT

FLINT PLANNING COMMISSION

CASE REVIEW:

Postponed to the July 23rd, 2024, Planning Commission meeting.

REPORTS:

Postponed to the July 23rd, 2024, Planning Commission meeting.

RESOLUTIONS:

Postponed to the July 23rd, 2024, Planning Commission meeting.

OLD BUSINESS:

Postponed to the July 23rd, 2024, Planning Commission meeting.

NEW BUSINESS:

Postponed to the July 23rd, 2024, Planning Commission meeting.

ADJOURNMENT:

M/S – Jewell/Munroe-Younis

Unanimously carried by voice vote.

Meeting adjourned at 9:49 PM.



250033-T

RESOLUTION NO.:

PRESENTED: 2-5-2025

ADOPTED:

RESOLUTION TO ACCEPT AN ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT AND TO PURCHASE EV CHARGING STATIONS**BY THE CITY ADMINISTRATOR:**

Whereas, the Office of State and Community Energy Programs ("SCEP"), and Energy Efficiency and Conservation Block Grant Program ("EECBG"), an office within the United States Department of Energy ("DOE") has awarded the city a grant through their equipment rebate voucher program; and

Whereas, the total amount of funding is up to \$144,050; and

Whereas, the funding shall be used to install six new electric vehicle charging stations to support the transition to a more sustainable city fleet; and

Whereas, two charging stations will be installed at City Hall for public use, while two will be dedicated for police vehicles and two for fire department vehicles to support increasing fleet electrification; and

Whereas, Weinstein Electric Company is the City's current vendor for as needed electrical services via the award of Proposal #24000538 solicited by the Division of Purchases & Supplies for FY25-FY27.

| Dept. | Name of Account | Account Number | Grant Code | Amount |
|----------------|-----------------|-------------------------|--------------|---------------------|
| Mayor's Office | Equipment | 296-171.728-977.000 | FDOE-EECDG25 | \$144,050.00 |
| | | FY25 GRAND TOTAL | | \$144,050.00 |

The funding for the purchase of these EV Charging Stations will come from the following account:

| Dept. | Name of Account | Account Number | Grant Code | Amount |
|----------------|-----------------|-------------------------|--------------|--------------------|
| Mayor's Office | Equipment | 296-171.728-977.000 | FDOE-EECDG25 | \$92,233.00 |
| | | FY25 GRAND TOTAL | | \$92,233.00 |



RESOLUTION NO.: _____

PRESENTED:

ADOPTED:

IT IS RESOLVED

that the appropriate City officials are authorized to do all things necessary to accept the grant funds and amend the FY25 budget set forth in the grant from the United States Department of Energy in the amount of up to \$144,050.00 to appropriate revenue and expenditure amounts and to make the grant funds available from January 1st, 2025 through December 31st, 2025.

BE IT FURTHER RESOLVED, that the division of purchases and supplies is hereby authorized to issue a purchase order to for a total not to exceed the amount of \$92,233.00 to Weinstein Electric Company

Approved as to Form:

Jo Anne Gurley
JoAnne Gurley (Jan 17, 2025 16:55 EST)

JoAnne Gurley, Chief Legal Officer

Approved as to Finance:

Philip Moore
Philip Moore (Jan 21, 2025 09:51 EST)

Philip Moore, Chief Financial Officer

Clyde D. Edwards / A0376
Clyde D. Edwards / A0376 (Jan 23, 2025 12:43 EST)

Clyde D. Edwards, City Administrator

Flint City Council



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9 , 2024

TODAY'S DATE: 1/09/25

BID/PROPOSAL#

AGENDA ITEM TITLE: RESOLUTION TO ACCEPT AN ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT AND TO PURCHASE EV CHARGING STATIONS

PREPARED BY: Seamus Bannon

VENDOR NAME: Weinstein Electric Company

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

The City of Flint is installing six new electric vehicle charging stations to support the transition to a more sustainable city fleet. Two charging stations will be installed at City Hall for public use, while two will be dedicated for police vehicles and two for fire department vehicles to support increasing fleet electrification. The City of Flint, like many older industrial cities, faces challenges with air quality and socioeconomic disparities. The installation of EV charging stations through the EECBG voucher rebate program will directly benefit Flint in the following ways:

Improved Air Quality: Flint has a history of environmental concerns, and by promoting the use of electric vehicles, this project will help reduce harmful emissions and improve local air quality. This is particularly beneficial for areas with high concentrations of low-income residents and communities of color, who often bear a disproportionate burden of environmental pollution.

Increased Access to EV Charging: The strategic placement of charging stations at public facilities like the police and fire departments, as well as City Hall, will increase accessibility to charging infrastructure for residents who may not have access to private charging options. This is especially crucial for apartment dwellers and those in multi-family housing units, who are more likely to be from disadvantaged communities.

Economic Development: The availability of public EV charging infrastructure can attract businesses and investment in the community, leading to job creation and economic growth. This can help revitalize economically distressed areas and provide opportunities for residents in disadvantaged communities.

Reduced Transportation Costs: By making it easier for residents to switch to electric vehicles, the project can help lower transportation costs for low-income households. Electric vehicles have significantly lower operating and maintenance costs compared to gasoline-powered cars, which can free up much-needed funds for other essential needs. the installation of EV charging stations through the EECBG voucher rebate program will have a positive impact on disadvantaged communities in Flint by improving air quality, increasing access to EV charging, promoting economic development, reducing transportation costs



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9, 2024

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

| Fiscal Year | Account | FY GL Allocation | FY PO Amount | FY Expensed | Resolution |
|-------------|---------|------------------|--------------|-------------|------------|
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

Improved Air Quality: Flint has a history of environmental concerns, and by promoting the use of electric vehicles, this project will help reduce harmful emissions and improve local air quality. This is particularly beneficial for areas with high concentrations of low-income residents and communities of color, who often bear a disproportionate burden of environmental pollution.

Increased Access to EV Charging: The strategic placement of charging stations at public facilities like the police and fire departments, as well as City Hall, will increase accessibility to charging infrastructure for residents who may not have access to private charging options. This is especially crucial for apartment dwellers and those in multi-family housing units, who are more likely to be from disadvantaged communities.

Economic Development: The availability of public EV charging infrastructure can attract businesses and investment in the community, leading to job creation and economic growth. This can help revitalize economically distressed areas and provide opportunities for residents in disadvantaged communities.

Reduced Transportation Costs: By making it easier for residents to switch to electric vehicles, the project can help lower transportation costs for low-income households. Electric vehicles have significantly lower operating and maintenance costs compared to gasoline-powered cars, which can free up much-needed funds for other



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9, 2024

essential needs. the installation of EV charging stations through the EECBG voucher rebate program will have a positive impact on disadvantaged communities in Flint by improving air quality, increasing access to EV charging, promoting economic development, reducing transportation costs

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

| Dept. | Name of Account | Account Number | Grant Code | Amount |
|----------------|-----------------|-------------------------|------------------|---------------------|
| Mayor's Office | Equipment | 296-171.728-977.000 | FDOE-EEC
DG25 | \$144,050.00 |
| | | | | |
| | | | | |
| | | FY25 GRAND TOTAL | | \$144,050.00 |

The funding for the purchase of these EV Charging Stations will come from the following account:

| Dept. | Name of Account | Account Number | Grant Code | Amount |
|----------------|-----------------|-------------------------|--------------|--------------------|
| Mayor's Office | Equipment | 296-171.728-977.000 | FDOE-EECDG25 | \$92,233.00 |
| | | FY25 GRAND TOTAL | | \$92,233.00 |

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)



CITY OF FLINT
**** STAFF REVIEW FORM ****
October 9 , 2024

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES ☐ NO ☐ REQUISITION NO:

ACCOUNTING APPROVAL: *[Signature]* Date:

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

| | <u>NAME</u> | <u>PHONE NUMBER</u> |
|---|-----------------------------|---------------------|
| 1 | Ed Taylor | |
| 2 | Marquita Blair | |
| 3 | Chief Green / Chief Wiggins | |

STAFF RECOMMENDATION: (PLEASE SELECT): ☐ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: *[Signature]* (Jan 17, 2025 15:53 EST)
(Name, Title)

ADMINISTRATION APPROVAL: *Clyde D. Edwards / A0376*
Clyde D Edwards / A0376 (Jan 23, 2025 12:43 EST)
(for \$20,000 or above spending authorizations)



705 Kelso Street • Flint, Michigan 48506
Tel. (810) 232-5934 • Fax (810) 232-3218

September 9, 2024

City of Flint
1101 Saginaw St.
Flint Mi. 48502

Attention: Lee Osborne
Email/Fax: LOsborne@cityofflint.com

Subject: Proposal for Car Chargers
Flint Michigan
Weinstein Electric Estimate No. 24-612

Ladies and Gentlemen:

Weinstein Electric is pleased to provide you with our proposal to furnish and install electrical components for the above-mentioned project. We have based our proposal on the following:

- Per site walk thru and conversations with city of flint about their current car charger needs

In addition to the item(s) listed above, the following notes summarize key elements that form the basis of our proposal and reflect our interpretation of the project specifications and requirements:

A. FIRE STATION #1 CAR CHARGERS

- Furnish and install the following items
 - (4) Leviton EV320 Car chargers and mounting brackets
 - Charging cord management and hooks for cables
 - (4) 40-Amp 208 Volt circuits to be fed from inside fire station. All conduit and wire as needed.
- These chargers will be mounted to the backside of the retaining wall so they will be protected by the wall. And easily accessible for use.
- Leviton Chargers are operated by swiping a key fob. We will provide enough fobs for all employees that will need access.
- These chargers do not have a networking fee, so there are no yearly costs associated.
- Electrical permit
- Paint parking spaces to Say "EV Charging Only" with exterior green paint.



Rev. 0,
04/02/01





705 Kelso Street • Flint, Michigan 48506
Tel. (810) 232-5934 • Fax (810) 232-3218

B. POLICE STATION CAR CHARGERS

- Furnish and install the following items
 - (4) Leviton EV320 Car chargers and mounting brackets
 - (2) pedestals mounted to concrete bases.
 - (4) 40-Amp 208 Volt circuits to be fed from exterior mounted panels on police station.
 - 100 ft of directional bore underneath parking lot.
 - All conduit and wire as needed
- These chargers will be mounted to Leviton Pedestals that have cord management to keep the charging cords off the ground.
- (2) Concrete bollards will be installed in front of each pedestal to protect them from vehicle damage
- Leviton Chargers are operated by swiping a key fob. We will provide enough fobs for all employees that will need access.
- These chargers do not have a networking fee, so there are no yearly costs associated.
- Electrical permit
- Paint parking spaces to Say "EV Charging Only" with exterior green paint.

C. CHARGEPOINT CHARGERS IN FRONT OF CITY HALL

- Furnish and install the following items
 - (1) 200-Amp 120/208Volt 3-Phase feed.
 - Conduit and wire from electrical panel located in basement parking garage.
 - This panel is large enough to handle the electrical loads.
 - New circuit breaker
 - (1) 200-Amp Outdoor rated electrical panel to be located outside by car chargers.
 - 300ft of directional bore from building to charger location.
 - Installation of ChargePoint car chargers. This includes the concrete base, mounting the pedestal and installing the chargers on the pedestal.
- ChargePoint stations are to be purchased by city of Flint.
 - All programming of car chargers is included by Weinstein Electric
- We will remove sections of the sidewalk to run out conduit and install concrete bases for the charging station. All backfill is also included
- (2) Steel bollards will be located in front of each charging station to protect them from vehicle damage
- Electrical permit
- All networking fees will be handled through the city of flint. We will assist with setup but will not be involved in billing.
- Paint parking spaces to Say "EV Charging Only" with exterior green paint.



Rev. 0,
04/02/01



D. PRICING

Based on the aforementioned, the price of our proposal is as follows:

- TOTAL FIRE STATION #1\$13,578.00
- TOTAL POLICE STATION\$25,895.00
- TOTAL CITY HALL\$52,760.00
- GRAND TOTAL\$92,233.00

4 chargers =
4 chargers

E. PAYMENT TERMS

Our terms are net 30 days.

Accounts 30 days and over will be subject to a finance charge of 1.5% per month, which is an annual percentage rate of 18.0% to be applied to the unpaid balance.

We reserve the right to assess the cumulative impact of change orders on this project.

Weinstein Electric appreciates the opportunity to provide you with this proposal and looks forward to continued involvement with your future projects. If you have any questions after you review the proposal or if we may be of further assistance, please feel free to contact our office at (810) 232-5934.

Sincerely,
WEINSTEIN ELECTRIC COMPANY



Kyle Chappelle
Lead Project Manager



Seamus Bannon <sbannon@cityofflint.com>

Department of Energy EECBG Voucher Preapproval Pending T&C - Flint

Fri, Dec 20, 2024 at 7:31 PM

EECBG Vouchers <EECBGVouchers@emailicf.com>

To: "sbannon@cityofflint.com" <sbannon@cityofflint.com>

The U.S. Department of Energy has approved your Energy Efficiency and Conservation Block Grant (EECBG) Program Equipment Rebate Voucher application. To accept your award, you must first review and sign the Terms and Conditions of your award.

You will find attached:

- **EECBG Program Voucher Terms & Conditions:** Review this document, sign, and return by email reply. Equipment may not be purchased until after DOE receives the signed document.
- **Attachment 1 - Federal Assistance Reporting Checklist (FARC):** Review this document for reporting requirements. Additional information can be found in the Reporting tab of the Voucher Portal or on DOE's Equipment Voucher Reporting webinar recording and slides.
- **Attachment 2 - NEPA Determination:** Review and retain for your reference.

If you need additional assistance or have any questions, please get in touch with us at this email address (EECBGVouchers@icf.com) and reference your application number below:

Application Number: 1A-0000001306

Thank you,

EECBG Rebate & Portal Administrator

ICF - Supporting DOE's Energy Efficiency and Conservation Block Grant (EECBG) Program

Email: EECBGVouchers@icf.com

Portal: <https://doerebates.mysite.com/eecbgvouchers>

2 attachments

FARC 6.17.24.pdf
336K

Post-Installation User Guide.pdf
1029K

RESOLUTION NO.: 250034-TPRESENTED: 2-5-2025

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

RESOLUTION AUTHORIZING SECOND QUARTER 2025 BUDGET AMENDMENT

WHEREAS, the City of Flint's operating budget is monitored on an ongoing basis by the Finance Department and City department heads and changes to an approved operating budget are required from time to time. And;

WHEREAS, the Department of Finance is recommending certain fiscal appropriation amendments to the FY2025 City of Flint operating budget as follows in accordance with State Public Act 2 of 1968 as amended. And;

| FY2025 Proposed
Second Quarter
Budget Amendments | Amended
FY2025
Budget as
of
12/31/2024 | Proposed
Amendments
for FY2025 Q2
End | Proposed
Amended
FY2025
Budget | Estimated
Ending
Fund Balance |
|---|---|--|---|--|
| General Fund
101 Expenditures | \$100,844,381 | \$232,044 | \$101,076,425 | \$54,856,597 |
| Drug Law Enforcement Fund
265 Expenditures | \$632,752 | \$150,000 | \$782,752 | \$120,924 |
| Total Amendment | \$101,477,133 | \$382,044 | \$101,859,177 | \$54,977,521 |

IT IS RESOLVED, that the appropriate officials are hereby authorized to do all things necessary to incorporate the approved appropriation changes into the FY2025 operating budget of the City of Flint.

APPROVED AS TO FORM:

JoAnne Gurley (Jan 01, 2025 10:42 EST)
Joanne Gurley, City Attorney

APPROVED AS TO FINANCE:

Phillip Moore (Jan 27, 2025 07:33 EST)
Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:

Clyde D. Edwards / A0380 (Jan 22, 2025 16:45 EST)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:



CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

TODAY'S DATE: 01/14/25

BID/PROPOSAL# N/A

AGENDA ITEM TITLE: Request for \$282,043.21 from General Fund Balance to be moved to the Planning General Fund Professional Services account.

PREPARED BY: Mary Jarvis

VENDOR NAME: N/A

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Funds had been encumbered into purchase order #24-007010 for A/E Collaborative, LLC. This purchase order is for enhancements to the St. John Park and the river trail. Due to the work not being completed by 06/24/24 and the funds not being requested in the FY25 budget the Planning General Fund Professional Services account is overbudget by the amount (\$232,043.21) in this account that is still encumbered under the purchase order for A/E Collaborative, LLC. Requesting to make funds available from the City's General Fund Balance in order to fund the unspent Planning General Fund Professional Services funds that are encumbered in the A/E Collaborative, LLC purchase order. Resolution number 240079.1 authorized the Department of Business and Community Services to enter into an agreement with A/E Collaborative to complete St. John Memorial Site Enhancement Project. That resolution authorized the funds in account number 101-701.000-801.000 to be used for the A/E Collaborative, LLC purchase order and these funds leverage \$500,000 in ARPA funds that were awarded in reso 200439 for St John Park/Trail improvements. There will also be 1M dollars in SMDNR-SPRK23 grant that will be added to the contract via a change order however, reso 240079.1 authorized the 1M to be used for A/E Collaborative. The total contract amount including the 3 funding sources will be 1,750,000.00. The SPARKS grant will be added to 24-022 via change order.



CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

| Fiscal Year | Account | FY GL Allocation | FY PO Amount | FY Expensed | Resolution |
|-------------|---------------------|------------------|--------------|--------------|------------|
| 2024 | 101-701.000-801.000 | \$250,000.00 | \$750,000.00 | \$17,956.79 | 240079.1 |
| 2024 | 287-751.720-801.000 | \$500,000.00 | \$750,000.00 | \$77,,661.05 | 240079.1 |
| | | | | | |
| | | | | | |
| | | | | | |

The funds described above are encumbered in purchase order number 24-007010. There is a total of \$654,382.16 remaining in the purchase order that has not been spent. Since the work had not been completed as of 06/30/24 this is the reason for this request for a budget amendment from General Fund to be moved to the Planning General Fund Professional Services account (101-701.000-801.000)

Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

Moving the funds that were encumbered in a purchase order for enhancements to the St. John Park & River Trail are important to the residents that have been looking forward to the enhancements to this site. It will improve the City by providing a beautiful park and trail to be enjoyed by the residents.

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☐ NO ☒ IF NO, PLEASE EXPLAIN:



CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

BUDGETED EXPENDITURE? YES ☐ NO ☒ **IF NO, PLEASE EXPLAIN:** Work encumbered in FY24 had not been completed by 06/30/24 and was not included in the FY25 budget.

| Dept. | Name of Account | Account Number | Grant Code | Amount |
|----------|-----------------------|-------------------------|------------|---------------------|
| Planning | Professional Services | 101-701.100-801.000 | N/A | \$232,043.21 |
| | | | | |
| | | | | |
| | | FY25 GRAND TOTAL | | \$232,043.21 |

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:**

ACCOUNTING APPROVAL: Mary Jarvis **Date:** 01/15/25

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Emily Doerr
Emily Doerr (Jan 14, 2025 11:31 EST)
Emily Doerr, Director, Planning and Development

CITY ADMINISTRATOR SIGNATURE: Clyde D. Edwards
Clyde D. Edwards (Jan 15, 2025 16:22 EST)
Clyde Edwards, City Administrator



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9 , 2024

TODAY'S DATE: 1/6/2025

BID/PROPOSAL#

AGENDA ITEM TITLE: RESOLUTION AUTHORIZING AN FY2024 BUDGET AMENDMENT FOR THE CITY OF FLINT POLICE DEPARTMENT

PREPARED BY: Angela Amerman

VENDOR NAME:

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Flint Police Department is requesting a Budget Amendment to their FY25 Budget for additional overtime funds. The funds would come from the 265 Drug Law Enforcement Fund.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

| Fiscal Year | Account | FY GL Allocation | FY PO Amount | FY Expensed | Resolution |
|-------------|----------|------------------|--------------|--------------|------------|
| 2020 | Overtime | \$74,918.07 | | \$65,670.32 | |
| 2021 | Overtime | \$45,000.00 | | \$13,982.07 | |
| 2022 | Overtime | \$91,831.74 | | \$91,831.74 | |
| 2023 | Overtime | \$120,000.00 | | \$67,623.25 | |
| 2024 | Overtime | \$120,000.00 | | \$107,627.00 | |

In previous years there were Byrne Justice Assistance grant funds available for overtime assignments. There are no funds for FY25.

FY2020 \$9,906.85 from FDOJ-JAG19

FY2021 \$41,061.63 from FDOJ-JAG19

FY2022 \$4,289.16 from FDOJ-JAG19

FY2023 \$54,934.02 from FDOJ-JAG20 and \$13,040.58 from FDOJ-JAG22

FY2024 \$26,959.42 from FDOJ-JAG22



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9, 2024

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The benefit to the City of Flint residents includes additional police presence during events in the city, to perform traffic enforcement, special details assignments and to assist overall safety for the residents.

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

N/A

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN:

| Dept. | Name of Account | Account Number | Grant Code | Amount |
|--------|-----------------|-------------------------|------------|---------------------|
| Police | Overtime | 265-310.206-703.000 | | \$150,000.00 |
| | | | | |
| | | | | |
| | | FY25 GRAND TOTAL | | \$150,000.00 |

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES ☐ NO ☒ **REQUISITION NO:**



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9, 2024

ACCOUNTING APPROVAL: Angela Amerman
Angela Amerman | Jan 7, 2025 12:11 EST Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

| | NAME | PHONE NUMBER |
|---|---------------|--------------|
| 1 | Terence Green | |
| 2 | Jeff Antcliff | |
| 3 | | |

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Terence Green
Terence Green | Jan 7, 2025 12:21 EST
(Terence Green, Police Chief)

ADMINISTRATION APPROVAL: Clyde D. Edwards
Clyde D. Edwards | Jan 9, 2025 17:50 EST
(for \$20,000 or above spending authorizations)



RESOLUTION NO.:

250035-T

PRESENTED:

2-5-2025

ADOPTED:

**RESOLUTION TO ENTER CONTRACT WITH GENESEE HEALTH SYSTEM FOR FLINT
RECAST FOR COMMUNITY BASED TRAININGS**

BY THE CITY ADMINISTRATOR:

WHEREAS, in July 2021, the City of Flint was awarded grant number: 1 H79 SM084918-01, for \$5,000,000.00, over a five-year period. The funding is allocated for the Flint Resiliency in Communities After Stress and Trauma (ReCAST) (Performance period September 30, 2021 – September 29, 2026).

WHEREAS, the primary strategy of Flint ReCAST is to assist high-risk youth and families in the City of Flint, impacted by the Flint Water Emergency, by promoting resilience and equity through implementation of evidence-based programming as well as linkages to trauma-informed behavioral health services.

WHEREAS, the Genesee Health System's mission is to support recovery, prevention, health, and wellness of the body, the mind, and the community.

WHEREAS, the Genesee Health System will enter a performance-based contract over the duration of the grant program, providing mental health training as a partner on Flint ReCAST in collaboration with the City of Flint administration.

| Dept. | Name of Account | Account Number | Grant Code | Amount |
|-------|-----------------------|---------------------|--------------|--------------|
| Mayor | Professional Services | 296-649.700-801.000 | FHHS21RECAST | \$153,755.00 |
| | | FY25 GRAND TOTAL | | \$153,755.00 |

IT IS RESOLVED that the appropriate City Officials are authorized to do all things necessary to enter into a contract with Genesee Health System in the amount not-to-exceed \$153,755.00.



RESOLUTION NO.: _____

PRESENTED:

ADOPTED:

Approved as to Form:



JoAnne Gurley (Jan 21, 2025 17:16 EST)

Approved as to Finance:



Philip Moore (Jan 22, 2025 07:28 EST)

JoAnne Gurley, Chief Legal Officer

Philip Moore, Chief Financial Officer



Clyde D. Edwards / A0377 (Jan 23, 2025 11:02 EST)

Clyde D. Edwards, City Administrator

Flint City Council



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9, 2024

TODAY'S DATE: November 29, 2024

BID/PROPOSAL#

AGENDA ITEM TITLE: RESOLUTION TO ENTER CONTRACT WITH GENESEE HEALTH SYSTEM FOR FLINT RECAST FOR COMMUNITY BASED TRAININGS

PREPARED BY: Michelle Scott, Community Liaison, Mayor's Office

VENDOR NAME: Greater Flint Health Coalition

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

The purpose of this resolution is to award a contract to Genesee Health System (GHS) for behavioral health training for Flint ReCAST. GHS will provide contracted services associated with the delivery of a variety of community-based trainings, including mental health, first aid (multiple settings), skills for psychological recovery, family strengthening and resilience, trauma focused treatment delivery for clinicians, and trauma-informed practices for first responders and youth serving agencies. Funding will support GHS to provide community training for mental health promotion programs. Funding will also support the capacity of the Mobile Mental Health Unit and Virtual Behavioral Health Center to engage the priority population. GHS will conduct outreach to engage youth, families, and community members to participate in training and skill-building to advance the Flint ReCAST project objectives.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

| | | | | | |
|------|-------------------------|--------------------|------------------------|------------------|--------|
| 2024 | 296-649.700-801.00
0 | \$1,450,179.6
8 | \$150,022
24-006824 | \$99,230.53 | 230338 |
| 2023 | 296-649.700-801.00
0 | \$1,198,866.0
0 | \$150,000
23-005543 | \$150,000 | 220409 |
| 2022 | 296-649.700-801.00
0 | \$1,885,117.00 | \$150,000
22-004495 | \$102,104.4
5 | 210562 |



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9, 2024

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The primary strategy of Flint ReCAST is to assist high-risk youth and families in the City of Flint, impacted by the Flint Water Emergency, by promoting resilience and equity through implementation of evidence-based programming, as well as linkages to trauma-informed behavioral health services.

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

| Dept. | Name of Account | Account Number | Grant Code | Amount |
|-------|-----------------|----------------|------------|--------|
| | | | | |



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9 , 2024

DEPARTMENT HEAD SIGNATURE:

Sparks Green
Sparks Green | Jan 16, 2025 10:45 EST

(Name, Title)

ADMINISTRATION APPROVAL:

Clyde D. Edwards / A0377
Clyde D. Edwards | A0377 | Jan 23, 2025 11:02 EST

(for \$20,000 or above spending authorizations)



RESOLUTION NO.: 250040-T

PRESENTED: 2-5-2025

ADOPTED: _____

RESOLUTION AUTHORIZING DEARBORN LIFE INSURANCE COMPAY AS THE PROVIDER OF LIFE AND SHORT-TERM DISABILITY INSURANCE

BY THE CITY ADMINISTRATOR:

WHEREAS, Dearborn National Life Insurance Company began providing the City of Flint with life insurance and short-term disability insurance in February 2018 and continued to do so through March 1, 2025; and

WHEREAS, based on price, customer service, and its strategic relationship with Blue Cross Blue Shield which will allow the City additional savings, the Department of Human Resources is recommending that Dearborn National Life Insurance Company be retained to continue providing coverage to the City of Flint through March 1, 2026. Funding for this request will come from account number 627-000.029-718.300;

| Department/Fund | Name of Account | Account Number | Amount |
|---------------------|--------------------------|---------------------|--------------|
| Fringe Benefit Fund | Fringe Benefit-Insurance | 627-000.029-718.300 | \$210,000.00 |

BE IT RESOLVED, that the appropriate officials are hereby authorized to do all things necessary to enter into an agreement with Dearborn National Life Insurance Company to continue providing the City with its short-term disability and life insurance coverage for the remainder of FY25 for the amount of \$70,000.00, and \$140,000 for the period July 1, 2025-March 1, 2026, pending adoption of the FYE2026 budget, for a total amount not to exceed \$210,000.00.

APPROVED AS TO FORM:

JoAnne Gurley
JoAnne Gurley (Jan 30, 2025 23:27 EST)

Joanne Gurley, City Attorney

APPROVED AS TO FINANCE:

Phillip Moore
Phillip Moore (Jan 30, 2025 07:59 EST)

Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:

Clyde D. Edwards / A0382
Clyde D. Edwards / A0382 (Jan 31, 2025 14:45 EST)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9, 2024

TODAY'S DATE: 1/24/2025

BID/PROPOSAL#

AGENDA ITEM TITLE: Short-term disability and life insurance

PREPARED BY: V. Foster for Eddie Smith, HR Director

VENDOR NAME: Dearborn National Life Insurance Company

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

As a result of collective bargaining negotiations, the City of Flint provides short-term disability and life insurance for its active employees. Manquen Vance acts as the City's third-party administrator for those benefits and is recommending the City extend the agreement with Dearborn National Life Insurance Company through March 1, 2026. The current carrier is offering a renewal at an increase of 3.3%.

Life Insurance Coverage - Since the start of 2020, Dearborn National has paid just over \$400k in total life claims with premiums paid totaling just over \$100k, for a loss ratio of greater than 400%. Disability premiums are based on actual payroll.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

| Fiscal Year | Account | FY GL Allocation | FY PO Amount | FY Expensed | Resolution |
|-------------|---------------------|------------------|--------------|--------------|------------|
| FY22 | 627.000-029-718.300 | \$155,291.92 | | \$155,291.92 | 210120 |
| FY23 | 627-000.029-718.300 | \$155,858.91 | | \$155,858.91 | 210120 |
| FY24 | 627-000.029-718.300 | \$169,288.55 | | \$169,288.55 | 230101 |
| FY25 | 627-000.029-718.300 | \$109,997.74 | | \$109,997.74 | 230101 |

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

Acquiring life and disability insurance protects the City's finances and ensures the City is compliant with collective bargaining agreements. Due to the high losses paid out, it is beneficial for the city to maintain these coverages.



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9, 2024

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☐ NO ☒ IF NO, PLEASE EXPLAIN:

N/A

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

| Dept. | Name of Account | Account Number | Grant Code | Amount |
|-------|---------------------------|---------------------|------------|-------------|
| HR | Fringe Benefits-Insurance | 627-000.029-718.300 | N/A | 80,000.00 |
| | | | | |
| | | FY25 GRAND TOTAL | | \$80,000.00 |

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$70,000

BUDGET YEAR 2 \$140,000

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO:

ACCOUNTING APPROVAL: V. Foster

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9, 2024

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

| | NAME | PHONE NUMBER |
|---|---------------|--------------|
| 1 | Eddie Smith | 810.766.7280 |
| 2 | Phillip Moore | 810.766.7268 |

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:

Eddie L. Smith

Eddie Smith, Human Resources and Labor Relations Director

ADMINISTRATION APPROVAL:

CE
Clyde D. Edwards (Jan 27, 2025 10:26 EST)

(for \$20,000 or above spending authorizations)

Clyde Edwards, City Administrator

City of Flint
Summary Life/AD&D Insurance Cost

| Annual Cost - Dearborn National | | | | Percentage Increase |
|---------------------------------|-----------|-----------|-----------|---------------------|
| | Life/AD&D | STD | Total | |
| Current | \$29,161 | \$165,319 | \$194,481 | |
| Renewal | \$35,674 | \$165,319 | \$200,993 | |
| | | | \$6,512 | 3.3% |

Note: Rates are guaranteed for 1 year. Next renewal will be March 2026.



RESOLUTION #: 050043-T

PRESENTED: 2-5-2025

ADOPTED: _____

RESOLUTION TO CITY COUNCIL TO ACCEPT THE HUD LEAD-BASED PAINT HAZARD CONTROL GRANT FOR \$3,059,006.68 AND AMEND TO 2024-25 BUDGET TO ACCOMMODATE THESE FUNDS

BY THE CITY ADMINISTRATOR:

Whereas, In November 2024, the City of Flint was awarded a grant in the amount of \$3,059,006.68 over a 48-month period from The Department of Housing and Urban Development (HUD), Grant number MILHB0802-24. The funding is allocated for the Lead Based Paint Hazard Control Program (LBPHC).
(Performance period November 15, 2024 – November 15, 2028).

Whereas, the primary strategy of LBPHC program is to increase the capacity to address lead based paint hazards in 60 homes where children under the age of six reside or visit.

Whereas, this grant will provide lead exposure prevention outreach to families.

Whereas, this grant will require a matching portion of \$350,000 to secure funding as stated in the grant agreement.

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to, accept the Lead-Based Paint and Hazard Control grant, amend the 2024-25 budget, appropriate grant funding for revenue and expenditures in future fiscal years as long as funds are available from the funder, and abide by the terms and conditions of the grant from The Department of Housing and Urban Development, in the amount not to exceed \$3,059,006.68 over the 48-month grant period, from November 15, 2024- November 15, 2028.

Approved as to Form:


Joanne Gurley, Chief Legal Officer


Clyde D. Edwards, City Administrator

Approved as to Finance:


Phil Moore, Chief Financial Officer

Ladel Lewis, Council President



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9, 2024

TODAY'S DATE: 2/5/2025

BID/PROPOSAL#

AGENDA ITEM TITLE: RESOLUTION TO CITY COUNCIL TO ACCEPT THE HUD LEAD-BASED PAINT HAZARD CONTROL GRANT FOR \$3,059,006.68 AND AMEND THE 2024-2025 BUDGET TO ACCOMMODATE THESE FUNDS.

PREPARED BY: Michael Carpenter, LBPHC Program Manager, Office of Public Health

VENDOR NAME: N/A

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

This is a part of the Federal Lead Action Plan put forth by The Department of Housing and Urban Development in effort to reduce lead exposure through collaboration among federal agencies to diminish childhood exposure to lead from lead-based paint and other sources.

Provided through HUD's Lead Based Paint Hazard Control grant program, grant number MILHB0802-24. These grants identify and clean up dangerous lead in low-income housing.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

N/A

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

These investments will protect families and children by targeting health hazards in approximately 60 homes with significant lead and health hazards while providing Healthy Home services in 50 homes. HUD's lead hazard control grant programs have successfully filled critical needs for remediating housing hazards, focusing on the most vulnerable residents of communities with limited resources to address these hazards.



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9, 2024

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure: Not ARPA

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

A grant will be received in the amount of \$3,059,006.68 for 48 months for the Lead Based Paint Hazard Control program. As a condition of the award, the City shall commit to provide \$350,000.00 of matching funds towards the program.

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN: Resolution establishes budget in the General Ledger.

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO:



CITY OF FLINT

** STAFF REVIEW FORM **

October 9, 2024

| Account Number | Account Name | Amount |
|---------------------|--|-----------------|
| 296-171.711-702.010 | WAGES | \$ 314,917.44 |
| 296-171.711-702.020 | SALARIED EMPLOYEE (EXEMPT) | \$ 87,060.69 |
| 296-171.711-703.000 | OVERTIME | \$ 3,425.94 |
| 296-171.711-704.000 | WAGES - PART TIME EMPLOYEES | \$ 39,519.01 |
| 296-171.711-705.000 | SICK, VACATION AND ACCRUED LEAVE PAY | \$ 8,564.80 |
| 296-171.711-706.000 | HOLIDAY PAY | \$ 8,564.85 |
| 296-171.711-710.100 | UNEMPLOYMENT COMPENSATION (SUTA) | \$ 3,708.48 |
| 296-171.711-710.200 | FICA (SOCIAL SECURITY) | \$ 16,490.63 |
| 296-171.711-710.300 | MEDICARE | \$ 3,856.78 |
| 296-171.711-713.000 | WORKERS COMPENSATION | \$ 10,574.98 |
| 296-171.711-714.300 | EMPLOYER HEALTH CARE SAVINGS PLAN (HCSP) | \$ 7,391.76 |
| 296-171.711-716.100 | MERS HYBRID DEFINED CONTRIBUTION PENSION | \$ 9,504.54 |
| 296-171.711-717.010 | MERS DEFINED BENEFIT PENSION | \$ 13,939.56 |
| 296-171.711-717.100 | MERS HYBRID DEFINED BENEFIT PENSION | \$ 13,547.93 |
| 296-171.711-718.010 | HEALTH INSURANCE PREMIUMS | \$ 21,115.21 |
| 296-171.711-718.300 | LIFE INSURANCE | \$ 349.34 |
| 296-171.711-718.400 | OPTICAL INSURANCE | \$ 88.05 |
| 296-171.711-718.500 | DENTAL INSURANCE | \$ 625.40 |
| 296-171.711-719.100 | ACCRUED ABSENCES | \$ 2,329.34 |
| 296-171.711-752.000 | SUPPLIES | \$ 2,472.69 |
| 296-171.711-902.000 | POSTAGE | \$ 563.95 |
| 296-171.711-801.000 | PROFESSIONAL SERVICES | \$ 2,206,081.00 |
| 296-171.711-805.176 | 08 RELOCATION | \$ 104,992.96 |
| 296-171.711-900.000 | PRINTING & PUBLISHING | \$ 281.86 |
| 296-171.711-900.100 | MARKETING | \$ 4,698.87 |
| 296-171.711-861.000 | TRANSPORTATION - MILEAGE REIMBURSEMENT | \$ 900.28 |
| 296-171.711-958.000 | EDUCATION, TRAINING, & CONFER | \$ 10,913.09 |
| 296-171.711-963.000 | UNALLOCATED BUDGET APPROPRIATIONS | \$ 55.66 |
| 296-171.711-969.100 | INDIRECT COST ALLOCATION | \$ 162,471.62 |
| | Total | \$ 3,059,006.68 |

ACCOUNTING APPROVAL:

Date: 2/05/2025

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

Section V: RESOLUTION DEFENSE TEAM:



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9, 2024

(Places of the names of those who can defend this resolution at City Council)

| | <u>NAME</u> | <u>PHONE NUMBER</u> |
|---|-------------------|---------------------|
| 1 | Seamus Bannon | 810-237-2014 |
| 2 | Michael Carpenter | 810-938-7486 |
| 3 | Clyde Edwards | |

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE:

(Name, Title)

ADMINISTRATION APPROVAL: _____

Assistance Award/Amendment

U.S. Department of Housing and
Urban Development
Office of Administration

| | | | |
|---|--|--|--------------------------------------|
| 1. Assistance Instrument
<input type="checkbox"/> Cooperative Agreement <input checked="" type="checkbox"/> Grant | | 2. Type of Action
<input checked="" type="checkbox"/> Award <input type="checkbox"/> Amendment | |
| 3. Instrument Number
MILHB0802-24 | 4. Amendment Number | 5. Effective Date of this Action
See Block #20 | 6. Control Number |
| 7. Name and Address of Recipient
City of Flint
1101 S. Saginaw St.
Flint, MI 48502-1420 | | 8. HUD Administering Office
HUD, Office of Lead Hazard Control and Healthy Homes
451 Seventh Street, SW
Room 8236
Washington, DC 20410 | |
| | | 8a. Name of Administrator
Valerie Holzherr
Valerie.Holzherr@hud.gov | 8b. Telephone Number
202-402-2441 |
| 10. Recipient Project Manager
Shelly Sparks-Green, ssgreen@cityofflint.com, 810-880-3404 | | 9. HUD Government Technical Representative
Sasheen Scott, Sasheen.S.Scott@hud.gov, 202-402-4370 | |
| 11. Assistance Arrangement
<input checked="" type="checkbox"/> Cost Reimbursement
<input type="checkbox"/> Cost Sharing
<input type="checkbox"/> Fixed Price | 12. Payment Method
<input type="checkbox"/> Treasury Check Reimbursement
<input type="checkbox"/> Advance Check
<input checked="" type="checkbox"/> Automated Clearinghouse | 13. HUD Payment Office
U.S. Dept. of HUD
CFO Accounting Center, 6AF
801 Cherry St., Unit #45 Ste. 2500
Fort Worth, TX 76102 | |
| 14. Assistance Amount
Previous HUD Amount \$0.00 | | 15. HUD Accounting and Appropriation Data
8622/240174 22LRLH/LRLHR LRI 00/98 -
\$3,059,006.68 | 15b. Reservation number
LBPHC-06 |
| HUD Amount this action \$3,059,006.68 | | Amount Previously Obligated \$0.00 | |
| Total HUD Amount \$3,059,006.68 | | Obligation by this action \$3,059,006.68 | |
| Recipient Amount \$350,000.00 | | Total Obligation \$3,059,006.68 | |
| Total Instrument Amount \$3,409,006.68 | | | |

16. Description

Employer Identification: 38-6004611

UEI: G2XM HBJC HKX5

Program: LRI

This instrument sets forth the agreement between the parties as to all terms and conditions and provisions herein. By signing this award document, the Grantee certifies that it is in compliance with all administrative and financial provisions of this award. This grant instrument consists of the following, some of which are incorporated by reference: **Please see attached HUD Continuation Addendum.**

- Cover Page, HUD 1044
- FY 2024 Terms and Conditions
- Statement of Work/Work Plan/Benchmark Standards
- Grantee's financial and technical proposal
- Mutually agreed and negotiated proposal changes
- Abstract of grant activities
- Lead Hazard Control Program Policy Guidance Issuances "PGI-2015-01- Clarification of Costs for LHRD and LBPHC Grant Programs"
- TITLE 2: GRANTS AND AGREEMENTS - PART 200—UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS FOR FEDERAL AWARDS** <https://www.ecfr.gov/current/title-2/part-200>
- Notice of Grant Opportunity announced in FR-6800-N-13 Posted date: 6/21/2024

Period of Performance: Novemeber 15, 2024 to November 15, 2028 months – 48 months

| | | | |
|--|-------------------|--|-------------------|
| 17. <input checked="" type="checkbox"/> Recipient is required to sign and return three (3) copies of this document to the HUD Administering Office | | 18. <input type="checkbox"/> Recipient is not required to sign this document | |
| 19. Recipient (By Name) | | 20. HUD (By Name)
Jeffrey R. Heuwinkel, Grant Officer | |
| Signature & Title | Date (mm/dd/yyyy) | Signature & Title
KATINA JORDAN | Date (mm/dd/yyyy) |

Digitally signed by KATINA JORDAN
DN: cn = KATINA JORDAN, o = U.S. Government OU =
Department of Housing and Urban Development, Office of Healthy
Homes and Lead Hazard Control
Date: 2024.09.24 21:02:50 -0400

ORDINANCE NO. _____

An Ordinance to amend the Flint City Code of Ordinances by amending Chapter 24, Housing.

IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF FLINT:

Sec. 1. An Ordinance to amend the Flint City Code of Ordinances by amending Chapter 24, Housing, by adding Article IV. Fair Chance Access to Rental Housing, Sections 24-114 to 24-127, which shall read in its entirety as follows:

§24-114 PURPOSE.

THE PURPOSE OF THIS ARTICLE IS TO ENHANCE THE HEALTH, SAFETY AND GENERAL WELFARE OF THE PUBLIC BY ENSURING CITIZENS WITH ARREST AND CONVICTION RECORDS HAVE A FAIR OPPORTUNITY TO SECURE HOUSING BY REGULATING THE USE OF CRIMINAL BACKGROUND CHECKS AS PART OF THE TENANT SCREENING PROCESS, THEREBY FACILITATING RE-INTEGRATION INTO SOCIETY, REDUCING RECIDIVISM AND ITS ASSOCIATED CRIMINAL JUSTICE AND SOCIETAL COSTS. BARRIERS TO OPPORTUNITIES FOR PEOPLE WITH ARREST OR CONVICTION RECORDS INCREASE RECIDIVISM AND JEOPARDIZE THE SAFETY OF THE PUBLIC, DISRUPT THE FINANCIAL AND OVERALL STABILITY OF AFFECTED FAMILIES AND COMMUNITIES, AND IMPEDE THE CITY FROM ACHIEVING ITS MAXIMUM POTENTIAL OF ECONOMIC GROWTH.

§24-115 SCOPE.

- (A) THIS ARTICLE DOES NOT INTEND, AND SHALL NOT BE CONSTRUED, TO REQUIRE A HOUSING PROVIDER TO GIVE PREFERENCE TO ANYONE OR TO RENT TO AN UNQUALIFIED TENANT WITH AN ARREST OR CONVICTION RECORD. MOREOVER, THIS ARTICLE SHALL NOT BE CONSTRUED TO LIMIT A HOUSING PROVIDER'S ABILITY TO CHOOSE THE MOST QUALIFIED AND APPROPRIATE CANDIDATE FROM APPLICANTS FOR HOUSING.**
- (B) THIS ARTICLE DOES NOT INTEND, AND SHALL NOT BE CONSTRUED, TO CREATE OR IMPOSE A DUTY, OR TO CREATE A PRIVATE CAUSE OF ACTION AGAINST THE CITY, ITS ELECTED OFFICIALS, APPOINTEES, OFFICERS, AGENTS, OR EMPLOYEES.**

§24-116 DEFINITIONS.

FOR THE PURPOSES OF THIS ARTICLE, THE FOLLOWING WORDS AND PHRASES SHALL HAVE THE MEANING RESPECTIVELY ASCRIBED TO THEM BY THIS SECTION:

***ADMINISTERING AGENCY* MEANS THE OFFICE OF THE OMBUDSPERSON.**

***ADVERSE ACTION* MEANS TO EVICT AN INDIVIDUAL, FAIL OR REFUSE TO RENT OR LEASE REAL PROPERTY TO AN INDIVIDUAL, FAIL OR REFUSE TO CONTINUE TO RENT OR LEASE REAL PROPERTY TO AN INDIVIDUAL, FAIL OR REFUSE TO ADD A HOUSEHOLD MEMBER TO AN EXISTING LEASE, OR TO REDUCE ANY TENANT SUBSIDY. THE ADVERSE ACTION MUST RELATE TO REAL PROPERTY LOCATED IN THE CITY OF FLINT.**

***APPLICANT* MEANS AN INDIVIDUAL APPLYING TO RENT OR LEASE ELIGIBLE HOUSING. IT ALSO INCLUDES AN INDIVIDUAL APPLYING TO BE ADDED TO AN EXISTING LEASE FOR ELIGIBLE HOUSING.**

***ARREST* MEANS A RECORD FROM ANY JURISDICTION THAT DOES NOT RESULT IN A CONVICTION AND INCLUDES INFORMATION INDICATING THAT A PERSON HAS BEEN QUESTIONED, APPREHENDED, TAKEN INTO CUSTODY OR DETAINED, OR HELD FOR INVESTIGATION BY A LAW ENFORCEMENT, POLICE OR A PROSECUTORIAL AGENCY, OR CHARGED WITH, INDICTED, OR TRIED AND ACQUITTED FOR ANY FELONY, MISDEMEANOR, OR OTHER CRIMINAL OFFENSE. ARREST IS A TERM THAT IS SEPARATE AND DISTINCT FROM, AND THAT DOES NOT INCLUDE, UNRESOLVED ARREST AS DEFINED IN THIS SECTION.**

***BACKGROUND CHECK REPORT* MEANS ANY CRIMINAL HISTORY REPORT ACCESSIBLE THROUGH THE MICHIGAN STATE POLICE INTERNET CRIMINAL HISTORY ACCESS TOOL (I-CHAT), COURTS, OR BY ANY CONSUMER REPORTING, OR TENANT SCREENING, AGENCY OR BUSINESS.**

***CONVICTION* MEANS A RECORD FROM ANY JURISDICTION, WHICH INCLUDES INFORMATION INDICATING THAT A PERSON HAS BEEN CONVICTED OF A FELONY OR MISDEMEANOR, PROVIDED, THAT THE CONVICTION IS ONE FOR WHICH THE PERSON HAS BEEN PLACED ON PROBATION, FINED, IMPRISONED OR PAROLED. THOSE MATTERS IDENTIFIED IN SECTION 24-118, WHICH A HOUSING PROVIDER MAY NOT MAKE AN INQUIRY AND WHICH THEY MAY NOT BASE AN ADVERSE ACTION, ARE NOT CONSIDERED CONVICTIONS FOR PURPOSES OF THIS ARTICLE.**

***CONVICTION HISTORY* MEANS INFORMATION REGARDING ONE OR MORE CONVICTIONS OR UNRESOLVED ARRESTS, TRANSMITTED ORALLY OR IN WRITING OR BY ANY OTHER MEANS, AND OBTAINED FROM ANY SOURCE, INCLUDING, BUT NOT LIMITED TO, THE INDIVIDUAL TO WHOM THE INFORMATION PERTAINS OR A BACKGROUND CHECK REPORT.**

***DIRECTLY RELATED CONVICTION* MEANS THAT THE CONDUCT FOR WHICH THE PERSON WAS CONVICTED OR THAT IS THE SUBJECT OF AN UNRESOLVED ARREST THAT HAS A DIRECT AND SPECIFIC NEGATIVE BEARING ON THE HEALTH, SAFETY, OR RIGHT TO PEACEFUL ENJOYMENT OF THE PREMISES BY PERSONS AND INCLUDES ONE OR MORE OF THE OFFENSES LISTED IN SECTION 24-119(B) OF THIS CODE. IN DETERMINING WHETHER THE**

CONVICTION OR UNRESOLVED ARREST IS DIRECTLY RELATED TO THE HOUSING, THE HOUSING PROVIDER SHALL CONSIDER WHETHER THE HOUSING OFFERS THE OPPORTUNITY FOR THE SAME OR SIMILAR OFFENSE TO OCCUR, WHETHER CIRCUMSTANCES LEADING TO THE CONDUCT FOR WHICH THE PERSON WAS CONVICTED WILL RECUR IN THE HOUSING, AND WHETHER SUPPORTIVE SERVICES THAT MIGHT REDUCE THE LIKELIHOOD OF A RECURRENCE OF SUCH CONDUCT ARE AVAILABLE ON-SITE. THOSE MATTERS IDENTIFIED IN SECTION 24-118(A)(2) OF THIS CODE, WHICH A HOUSING PROVIDER MAY NOT MAKE AN INQUIRY AND WHICH THEY MAY NOT BASE AN ADVERSE ACTION, MAY NOT QUALIFY AS A DIRECTLY RELATED CONVICTIONS.

DWELLING OR DWELLING UNIT MEANS A SINGLE UNIT PROVIDING COMPLETE, INDEPENDENT LIVING FACILITIES OCCUPIED, OR INTENDED TO BE OCCUPIED, IN WHOLE OR IN PART BY ONE OR MORE PERSONS, INCLUDING PERMANENT SPACE AND PROVISIONS FOR LIVING, COOKING, EATING, SANITATION, AND SLEEPING.

ELIGIBLE HOUSING MEANS ANY RENTAL PROPERTY IN THE CITY OF FLINT AVAILABLE FOR RENT OR LEASE WHERE A SINGLE STRUCTURE CONTAINS MORE THAN FOUR DWELLING UNITS OR MORE THAN FOUR RENTAL PROPERTIES ARE OWNED BY THE SAME PERSON.

ENFORCING AGENCY MEANS THE POLICE DEPARTMENT.

EVIDENCE OF REHABILITATION OR OTHER MITIGATING FACTORS MEANS, BUT SHALL NOT BE LIMITED TO, A PERSON'S SATISFACTORY COMPLIANCE WITH ALL TERMS AND CONDITIONS OF PAROLE OR PROBATION, EXCEPT INABILITY TO PAY FINES, FEES, AND RESTITUTION DUE TO INDIGENCE SHALL NOT BE CONSIDERED NONCOMPLIANCE WITH TERMS AND CONDITIONS OF PAROLE OR PROBATION OR BOTH; EMPLOYER RECOMMENDATIONS, ESPECIALLY CONCERNING A PERSON'S POST-CONVICTION EMPLOYMENT; EDUCATIONAL ATTAINMENT OR VOCATIONAL OR PROFESSIONAL TRAINING SINCE THE CONVICTION, INCLUDING TRAINING RECEIVED WHILE INCARCERATED; COMPLETION OR ACTIVE PARTICIPATION IN REHABILITATIVE TREATMENT, FOR EXAMPLE, ALCOHOL OR DRUG TREATMENT; LETTERS OF RECOMMENDATION FROM COMMUNITY ORGANIZATIONS, COUNSELORS OR CASE MANAGERS, TEACHERS, COMMUNITY LEADERS OR PROBATION OR PAROLE OFFICERS WHO HAVE OBSERVED THE APPLICANT SINCE HIS OR HER CONVICTION(S); AND THE AGE OF THE PERSON AT THE TIME OF THE CONVICTION. SUCCESSFUL COMPLETION OF PAROLE, PROBATION, MANDATORY SUPERVISION, OR POST-RELEASE COMMUNITY SUPERVISION SHALL CREATE A PRESUMPTION OF REHABILITATION. EXAMPLES OF MITIGATING FACTORS THAT ARE OFFERED VOLUNTARILY BY THE PERSON MAY INCLUDE, BUT ARE NOT LIMITED TO, EXPLANATION OF THE PRECEDENT COERCIVE CONDITIONS, INTIMATE PHYSICAL OR EMOTIONAL ABUSE, OR UNTREATED SUBSTANCE ABUSE OR MENTAL ILLNESS THAT CONTRIBUTED TO THE CONVICTION.

HOUSING PROVIDER MEANS ANY ENTITY THAT OWNS, MASTER LEASES, MANAGES, OR RENTS ELIGIBLE HOUSING IN THE CITY OF FLINT. ANY AGENT, SUCH AS A PROPERTY MANAGEMENT COMPANY, WHICH MAKES TENANCY DECISIONS ON BEHALF OF THE AFOREMENTIONED ENTITIES, SHALL ALSO BE CONSIDERED A HOUSING PROVIDER.

INQUIRE MEANS ANY DIRECT OR INDIRECT CONDUCT INTENDED TO GATHER INFORMATION FROM OR ABOUT AN APPLICANT, OR A POTENTIAL APPLICANT OR CANDIDATE, USING ANY MODE OF COMMUNICATION, INCLUDING, BUT NOT LIMITED TO, APPLICATION FORMS, INTERVIEWS, AND BACKGROUND CHECK REPORTS.

PERSON MEANS ANY INDIVIDUAL, PARTNERSHIP, FIRM, COMPANY, CORPORATION, ASSOCIATION, SOLE PROPRIETORSHIP, LIMITED-LIABILITY COMPANY, JOINT VENTURE, ESTATE, TRUST, OR ANY OTHER LEGAL ENTITY.

RENTAL PROPERTY MEANS A NON-OWNER-OCCUPIED DWELLING UNIT OR UNITS THAT:

- (1) IS OR ARE LET, OR OCCUPIED, BY PERSONS, INCLUDING A FAMILY MEMBER OF THE OWNER, PURSUANT TO AN ORAL OR WRITTEN RENTAL CONTRACT, OR LEASE, OR OTHER ORAL OR WRITTEN AGREEMENT OR UNDERSTANDING FOR OCCUPATION, WITH OR WITHOUT, MONETARY COMPENSATION; OR
- (2) WILL BE OFFERED FOR OCCUPANCY UNDER AN ORAL OR WRITTEN RENTAL CONTRACT OR LEASE, OR OTHER ORAL OR WRITTEN AGREEMENT OR UNDERSTANDING FOR OCCUPATION, WITH OR WITHOUT, MONETARY COMPENSATION TO ANY PERSON; OR
- (3) IS OR ARE CONTAINED WITHIN A BUILDING WITH TWO OR MORE DWELLING UNITS THAT ARE NOT OCCUPIED BY THE OWNER; OR
- (4) HAS OR HAVE BEEN ADVERTISED TO THE PUBLIC OR PREVIOUSLY REGISTERED WITH THE CITY AS RENTAL PROPERTY.

UNRESOLVED ARREST MEANS AN ARREST THAT IS UNDERGOING AN ACTIVE PENDING CRIMINAL INVESTIGATION OR TRIAL THAT HAS NOT YET BEEN RESOLVED. AN ARREST HAS BEEN RESOLVED IF THE ARRESTEE WAS RELEASED AND NO ACCUSATORY PLEADING WAS FILED CHARGING HIM OR HER WITH AN OFFENSE, OR IF THE CHARGES HAVE BEEN DISMISSED OR DISCHARGED BY THE PROSECUTING ATTORNEY OR THE COURT.

§24-117 APPLICABILITY; ELIGIBLE HOUSING.

THIS ARTICLE SHALL APPLY TO ALL HOUSING PROVIDERS WITH ELIGIBLE HOUSING AS DEFINED IN THIS ARTICLE AVAILABLE FOR RENT OR LEASE LOCATED IN THE CITY OF FLINT.

§24-118 PROHIBITION ON HOUSING PROVIDER INQUIRING INTO CRIMINAL CONVICTIONS OF APPLICANTS AND THEIR HOUSEHOLD MEMBERS UNTIL BEING INTERVIEWED OR QUALIFIED; BASIS FOR ADVERSE ACTION.

(A) EXCEPT AS PROVIDED IN SECTION 24-119 OF THIS CODE, HOUSING PROVIDERS SHALL NOT:

(1) INQUIRE ABOUT OR REQUIRE APPLICANTS TO DISCLOSE CONVICTION HISTORY AS PART OF TENANT SCREENING PROCESS UNTIL THE HOUSING PROVIDER:

A. HAS DETERMINED THE APPLICANT IS QUALIFIED TO RENT THE HOUSING UNIT UNDER ALL OF THE HOUSING PROVIDER'S CRITERIA NOT RELATED TO POTENTIAL PAST CRIMINAL CONVICTIONS OR AN UNRESOLVED ARREST; AND

B. HAS PROVIDED TO THE APPLICANT A CONDITIONAL LEASE AGREEMENT THAT COMMITS THE UNIT TO THE APPLICANT AS LONG AS THE APPLICANT PASSES THE CONVICTION HISTORY REVIEW.

(2) BASE AN ADVERSE ACTION IN WHOLE OR IN PART:

A. ON AN UNRESOLVED ARREST OR AN ARREST NOT LEADING TO A CONVICTION;

B. ON PARTICIPATION IN OR COMPLETION OF A DIVERSION OR A DEFERRAL OF JUDGMENT PROGRAM;

C. ON A CONVICTION THAT HAS BEEN JUDICIALLY DISMISSED, EXPUNGED, VOIDED, INVALIDATED OR OTHERWISE RENDERED INOPERATIVE BY A COURT OF LAW OR BY EXECUTIVE PARDON.

D. ON A CONVICTION OR ANY OTHER DETERMINATION OR ADJUDICATION IN THE JUVENILE JUSTICE SYSTEM, OR INFORMATION REGARDING A MATTER CONSIDERED IN OR PROCESSED THROUGH THE JUVENILE JUSTICE SYSTEM;

E. ON A MISDEMEANOR CONVICTION THAT IS MORE THAN FIVE THREE YEARS OLD, CALCULATED FROM THE DATE OF SENTENCING; OR

F. ON INFORMATION PERTAINING TO AN OFFENSE OR VIOLATION OTHER THAN A FELONY OR MISDEMEANOR, SUCH AS A CIVIL INFRACTION.

(3) A HOUSING PROVIDER SHALL NOT INCLUDE QUESTIONS REGARDING OR REQUIRE APPLICANTS TO DISCLOSE ON ANY HOUSING APPLICATION THE FACTS OR DETAILS OF ANY CONVICTION HISTORY OR ANY MATTER IDENTIFIED IN SUBSECTION (2) OF THIS SECTION.

(B) IT IS THE RESPONSIBILITY OF A HOUSING PROVIDER TO ENSURE THAT ITS EMPLOYEES AND AGENTS COMPLY WITH THIS ARTICLE.

§24-119 EXCEPTIONS TO PROHIBITION.

(A) THIS ARTICLE DOES NOT LIMIT THE RIGHT OF A HOUSING PROVIDER TO TAKE ANY OF THE FOLLOWING ACTIONS:

(1) CONDUCT CONVICTION HISTORY OR OBTAIN BACKGROUND CHECK REPORTS ON APPLICANTS WHERE THERE IS A STATUTORY DUTY TO DO SO; OR

(2) NOTIFY APPLICANTS THAT APPLICABLE LAWS, INCLUDING THOSE SET FORTH IN SUBSECTION (B) OF THIS SECTION WILL DISQUALIFY AN INDIVIDUAL WITH A PARTICULAR CONVICTION HISTORY FROM ELIGIBILITY FOR TENANCY.

(B) REGARDING APPLICANTS AND THEIR HOUSEHOLD MEMBERS, A HOUSING PROVIDER MAY BASE AN ADVERSE ACTION IN WHOLE OR IN PART ON DIRECTLY RELATED CONVICTIONS THAT INCLUDES ONE OR MORE OF THE FOLLOWING:

(1) ANY CONVICTION WHERE STATE OR FEDERAL LAW PROHIBITS THE APPLICANT FROM BEING ELIGIBLE FOR PUBLIC HOUSING; OR

(2) ANY CONVICTION UNDER MCL 750.520B (CRIMINAL SEXUAL CONDUCT IN THE FIRST DEGREE), 750.520C (CRIMINAL SEXUAL CONDUCT IN THE SECOND DEGREE), 750.520D (CRIMINAL SEXUAL CONDUCT IN THE THIRD DEGREE), 750.520E (CRIMINAL SEXUAL CONDUCT IN THE FOURTH DEGREE), OR THAT OTHERWISE LEADS TO THE APPLICANT BECOMING A LIFETIME REGISTERED SEX OFFENDER; OR

(3) ANY CONVICTION FOR VIOLENT OR DRUG-RELATED FELONIES; OR

(4) CONVICTION FOR FELONIES COMMITTED WITHIN THE LAST ~~TEN~~ THREE YEARS OR IMPRISONMENT FOR FELONIES WITHIN THE LAST ~~FIVE~~ THREE YEARS; OR

(5) ANY CONVICTION FOR CRIMES AGAINST LANDLORDS, MANAGEMENT AGENTS, THEIR EMPLOYEES OR AGENTS, OR OTHER TENANTS OR REAL PROPERTY; OR

(6) ANY CONVICTION OR PLEA TO ANY CRIME INVOLVING ARSON; OR

(7) ANY CONVICTION OR PLEA TO ANY CRIME INVOLVING METAL THEFT, VANDALIZING, OR OTHERWISE DAMAGING REAL PROPERTY.

§24-120 PROCEDURES FOR USE OF EVIDENCE OF REHABILITATION OR OTHER MITIGATING FACTORS IN HOUSING DECISIONS; REQUIREMENT FOR INDIVIDUALIZED ASSESSMENT.

(A) CONSISTENT WITH THE PROCEDURES IN THIS SECTION AND SUBJECT TO STATE AND FEDERAL LAW, A HOUSING PROVIDER SHALL OFFER THE APPLICANT A REASONABLE OPPORTUNITY TO PRESENT EVIDENCE OF REHABILITATION OR OTHER MITIGATING FACTORS RELATED TO CONVICTIONS WITHIN THE PREVIOUS ~~FIVE~~ THREE YEARS.

(B) IN REVIEWING AN APPLICANT'S CRIMINAL HISTORY AND MAKING A DECISION RELATED TO ELIGIBLE HOUSING BASED ON SUCH HISTORY, A HOUSING PROVIDER SHALL CONDUCT AN INDIVIDUALIZED ASSESSMENT, CONSIDERING ONLY:

(1) CONVICTIONS THAT WARRANT DENIAL BASED ON LOCAL, STATE, OR FEDERAL LAW; AND

(2) TIME THAT HAS ELAPSED SINCE THE CONVICTION; AND

(3) WHETHER IT IS A DIRECTLY RELATED CONVICTION, AS DEFINED IN SECTION 24-116 OF THIS CODE, THAT HAS DIRECT AND SPECIFIC NEGATIVE BEARING ON THE SAFETY OF PERSONS OR REAL PROPERTY; AND

(4) ANY EVIDENCE OF INACCURACY OR EVIDENCE OF REHABILITATION OR OTHER MITIGATING FACTORS PRESENTED BY THE APPLICANT.

(C) IF A HOUSING PROVIDER INTENDS TO BASE AN ADVERSE ACTION RELATED TO ELIGIBLE HOUSING ON AN ITEM OR ITEMS IN THE APPLICANT'S CONVICTION HISTORY, PRIOR TO TAKING ANY ADVERSE ACTION THE HOUSING PROVIDER SHALL PROVIDE THE APPLICANT WITH A COPY OF THE BACKGROUND CHECK REPORT AND SHALL NOTIFY THE APPLICANT OF THE PROSPECTIVE ADVERSE ACTION AND THE ITEMS FORMING THE BASIS FOR THE PROSPECTIVE ADVERSE ACTION.

(D) IF, WITHIN 14 CALENDAR DAYS OF THE DATE THAT THE NOTICE DESCRIBED IN SUBSECTION (C) OF THIS SECTION IS PROVIDED BY THE HOUSING PROVIDER TO THE APPLICANT, THE APPLICANT GIVES THE HOUSING PROVIDER NOTICE IN WRITING OF EVIDENCE OF THE INACCURACY OF THE ITEM OR ITEMS OF CONVICTION HISTORY OR EVIDENCE OF REHABILITATION OR OTHER MITIGATING FACTORS SET FORTH IN THIS SECTION, THE HOUSING PROVIDER SHALL DELAY ANY ADVERSE ACTION FOR A REASONABLE PERIOD OF NOT LESS THAN FIVE CALENDAR DAYS AFTER RECEIPT OF THE INFORMATION. DURING THAT TIME THE HOUSING PROVIDER SHALL RECONSIDER THE PROSPECTIVE ADVERSE ACTION IN LIGHT OF THE INFORMATION PROVIDED BY THE APPLICANT OR POTENTIAL APPLICANT.

(E) THE HOUSING PROVIDER SHALL PROMPTLY NOTIFY THE APPLICANT OF ANY FINAL ADVERSE ACTION BASED UPON THEIR CONVICTION HISTORY OR CONTENTS OF THE CRIMINAL BACKGROUND CHECK.

(F) IT SHALL BE UNLAWFUL FOR ANY HOUSING PROVIDER TO ENGAGE IN ANY COMMUNICATION, INCLUDING THE PRODUCTION OR DISSEMINATION OF ADVERTISEMENTS, RELATED TO ELIGIBLE HOUSING, WHICH EXPRESSES, DIRECTLY OR INDIRECTLY, THAT ANY PERSON WITH AN ARREST OR CONVICTION RECORD WILL NOT BE CONSIDERED FOR THE RENTAL OR LEASE OF REAL PROPERTY OR THAT MAY NOT APPLY FOR THE RENTAL OR LEASE OF REAL PROPERTY, EXCEPT AS REQUIRED BY LOCAL, STATE, OR FEDERAL LAW. FOR PURPOSES OF THIS SUBSECTION, ENGAGING IN A COMMUNICATION INCLUDES, BUT IS NOT LIMITED TO, MAKING A VERBAL STATEMENT OR PRODUCING OR DISSEMINATING ANY SOLICITATION, ADVERTISEMENT, OR SIGNAGE.

§24-121 NOTICE AND POSTING REQUIREMENTS FOR HOUSING PROVIDERS.

(A) A HOUSING PROVIDER SHALL STATE IN ALL SOLICITATIONS OR ADVERTISEMENTS FOR THE RENTAL OR LEASE OF ELIGIBLE HOUSING, OR MADE ON THEIR BEHALF, THAT THE HOUSING PROVIDER SHALL CONSIDER QUALIFIED APPLICANTS CONSISTENT WITH THIS ARTICLE. THIS LANGUAGE SHALL INCLUDE, AT MINIMUM, THE FOLLOWING STATEMENT:

"THE RENTAL OR LEASE OF THIS PROPERTY MUST COMPLY WITH CHAPTER 24, ARTICLE IV OF THE FLINT CITY CODE OF ORDINANCES REGULATING THE USE OF CRIMINAL BACKGROUND CHECKS AS PART OF THE TENANT SCREENING PROCESS TO PROVIDE CITIZENS WITH CRIMINAL BACKGROUNDS A FAIR OPPORTUNITY. FOR ADDITIONAL INFORMATION, PLEASE CONTACT THE CITY OF FLINT OFFICE OF THE OMBUDSPERSON."

(B) THE ADMINISTERING AGENCY SHALL PUBLISH AND MAKE AVAILABLE TO HOUSING PROVIDERS, IN ALL LANGUAGES SPOKEN BY MORE THAN FIVE PERCENT OF THE CITY'S POPULATION, A NOTICE SUITABLE FOR POSTING THAT INFORMS APPLICANTS FOR ELIGIBLE HOUSING OF THEIR RIGHTS UNDER THIS ARTICLE. THIS NOTICE SHALL BE UPDATED ON OR BEFORE DECEMBER 1ST OF ANY YEAR WHEN THERE IS A CHANGE IN THE LANGUAGES SPOKEN BY MORE THAN FIVE PERCENT OF THE CITY'S POPULATION.

(C) IN ADDITION TO THE REQUIREMENTS FOR SOLICITATIONS OR ADVERTISEMENTS IN SUBSECTION (A) OF THIS SECTION, HOUSING PROVIDERS SHALL POST A NOTICE PROMINENTLY ON THEIR WEBSITE AND AT ANY LOCATION UNDER THEIR CONTROL THAT IS FREQUENTLY VISITED BY APPLICANTS OR POTENTIAL APPLICANTS FOR THE RENTAL OR LEASE OF ELIGIBLE HOUSING IN THE CITY. IN ADDITION, THIS NOTICE SHALL BE AVAILABLE TO APPLICANTS IN HARD COPY AND PROVIDED WITH AN APPLICATION. THE NOTICE REQUIREMENTS IN THIS SECTION SHALL CONTAIN THE FOLLOWING ADDITIONAL INFORMATION, WHICH MAY BE SUMMARIZED BY THE HOUSING PROVIDER OR AVAILABLE FROM THE ADMINISTERING AGENCY PURSUANT TO SECTION 24-127(A)(1) OF THIS CODE:

(1) A DESCRIPTION OF THOSE MATTERS IDENTIFIED IN SECTION 24-118 OF THIS CODE THAT MAY NOT BE CONSIDERED BY THE HOUSING PROVIDER;

(2) A DESCRIPTION OF THE RESTRICTIONS AND REQUIREMENTS THAT SECTION 24-118 OF THIS CODE IMPOSES ON HOUSING PROVIDERS WHEN INQUIRING ABOUT CONVICTION HISTORY IN CONNECTION WITH AN APPLICATION FOR THE RENTAL OR LEASE OF ELIGIBLE HOUSING IN THE CITY;

(3) THE CIRCUMSTANCES AND TIMELINE UNDER WHICH THE APPLICANT OR POTENTIAL APPLICANT HAS A RIGHT TO PROVIDE EVIDENCE OF REHABILITATION AND OTHER MITIGATING FACTORS AS PROVIDED IN SECTION 24-120 OF THIS CODE; AND

(4) THE TELEPHONE NUMBER, EMAIL ADDRESS, AND MAILING ADDRESS OF THE ADMINISTERING AGENCY THAT THE APPLICANT OR POTENTIAL APPLICANT MAY USE TO MAKE A REPORT WHERE HE OR SHE BELIEVES THE HOUSING PROVIDER HAS VIOLATED THIS ARTICLE IN THEIR INTERACTIONS WITH THE APPLICANT OR POTENTIAL APPLICANT.

§24-122 HOUSING PROVIDER RECORDS.

(A) UNLESS PROHIBITED BY FEDERAL OR STATE LAW, A HOUSING PROVIDER SHALL MAINTAIN AND RETAIN RECORDS OF TENANT APPLICATION FORMS, AND OTHER PERTINENT DATA AND RECORDS REQUIRED UNDER THIS ARTICLE, FOR A MINIMUM OF ONE YEAR FROM THE DATE OF APPLICATION, AND SHALL ALLOW THE ADMINISTERING OR ENFORCING AGENCIES ACCESS TO SUCH RECORDS, WITH APPROPRIATE NOTICE AND AT A MUTUALLY AGREEABLE TIME, TO MONITOR OR VERIFY COMPLIANCE WITH THE REQUIREMENTS OF THIS ARTICLE.

(B) AT NO TIME SHALL THE ADMINISTERING OR ENFORCING AGENCIES REQUIRE A HOUSING PROVIDER TO PROVIDE THE DISCLOSURE OF ANY INFORMATION OR DOCUMENTS, WHICH WOULD VIOLATE STATE OR FEDERAL LAW, OR THIS CODE.

(C) WHERE A HOUSING PROVIDER DOES NOT MAINTAIN OR PROVIDE ADEQUATE RECORDS DOCUMENTING COMPLIANCE WITH THIS ARTICLE OR DOES NOT ALLOW REASONABLE ACCESS TO SUCH RECORDS, THE OFFICE OF THE CHIEF FINANCIAL OFFICER OR OTHER CITY DEPARTMENT OR AGENCY SHALL HAVE THE AUTHORITY TO PROVIDE ALL NON-FINANCIAL INFORMATION NECESSARY TO FULFILL THE ADMINISTERING OR ENFORCING AGENCIES RESPONSIBILITIES UNDER THIS ARTICLE SUBJECT TO CONFIDENTIALITY PROVISIONS OF THIS ARTICLE AND ALL APPLICABLE LAWS.

§24-123 EXERCISE OF PROTECTED RIGHTS; RETALIATION PROHIBITED.

(A) IT SHALL BE UNLAWFUL FOR A HOUSING PROVIDER OR ANY OTHER PERSON TO INTERFERE WITH, RESTRAIN, OR DENY THE EXERCISE OF, OR THE ATTEMPT TO EXERCISE, ANY RIGHT PROVIDED UNDER THIS ARTICLE.

(B) IT SHALL BE UNLAWFUL FOR A HOUSING PROVIDER TO INTERRUPT, TERMINATE, OR FAIL OR REFUSE TO INITIATE OR CONDUCT A TRANSACTION INVOLVING THE RENTAL OR LEASE OF ELIGIBLE HOUSING, INCLUDING FALSELY REPRESENTING THAT SUCH PROPERTY IS NOT AVAILABLE FOR RENTAL OR LEASE, OR OTHERWISE TAKE ADVERSE ACTION AGAINST A PERSON IN RETALIATION FOR EXERCISING RIGHTS PROTECTED UNDER THIS ARTICLE. SUCH RIGHTS INCLUDE BUT ARE NOT LIMITED TO:

(1) THE RIGHT TO FILE A COMPLAINT OR INFORM ANY PERSON ABOUT A HOUSING PROVIDER'S ALLEGED VIOLATION OF THIS ARTICLE;

(2) THE RIGHT TO INFORM THE ADMINISTERING AGENCY ABOUT A HOUSING PROVIDER'S ALLEGED VIOLATION OF THIS ARTICLE;

(3) THE RIGHT TO COOPERATE WITH THE ADMINISTERING OR ENFORCING AGENCIES OR OTHER PERSONS IN THE INVESTIGATION OR PROSECUTION OF ANY ALLEGED VIOLATION OF THIS ARTICLE; OR

(4) THE RIGHT TO INFORM ANY PERSON OF HIS OR HER RIGHTS UNDER THIS ARTICLE.

(C) PROTECTIONS OF THIS SECTION SHALL APPLY TO ANY PERSON WHO MISTAKENLY, BUT IN GOOD FAITH, ALLEGES VIOLATIONS OF THIS ARTICLE.

(D) TAKING ADVERSE ACTION AGAINST A PERSON WITHIN 90 CALENDAR DAYS OF THE EXERCISE OF ONE OR MORE OF THE RIGHTS DESCRIBED IN THIS SECTION SHALL CREATE A REBUTTABLE PRESUMPTION IN THE ADMINISTERING AGENCY'S INVESTIGATION THAT SUCH ADVERSE ACTION WAS TAKEN IN RETALIATION FOR THE EXERCISE OF THOSE RIGHTS.

§24-124 COMMUNITY OUTREACH.

(A) THE ADMINISTERING AGENCY MAY ESTABLISH A COMMUNITY-BASED OUTREACH PROGRAM TO CONDUCT EDUCATION AND OUTREACH TO APPLICANTS AND POTENTIAL APPLICANTS FOR HOUSING REGARDING RIGHTS AND PROCEDURES UNDER THIS ARTICLE. THE PROGRAM MAY BE TARGETED AT INDIVIDUALS OR COMMUNITIES WHERE, IN THE JUDGMENT OF THE ADMINISTERING AGENCY, THE NEED FOR EDUCATION AND OUTREACH IS GREATEST.

(B) IN ESTABLISHING AN OUTREACH PROGRAM PURSUANT TO SUBSECTION (A) OF THIS SECTION, THE ADMINISTERING AGENCY MAY PARTNER WITH COMMUNITY-BASED ORGANIZATIONS. NOTHING IN THIS SECTION SHALL PRECLUDE THE ADMINISTERING AGENCY, BY CONTRACT OR GRANT, AND CONSISTENT WITH OTHER PROVISIONS OF LOCAL LAWS, FROM ENGAGING THE SERVICES OF SUCH ORGANIZATIONS IN ESTABLISHING SUCH COMMUNITY-BASED OUTREACH PROGRAMS, PARTICIPATING IN SUCH PROGRAMS, OR DEVELOPING MATERIALS FOR SUCH PROGRAMS. NOTHING IN THIS SECTION SHALL PRECLUDE THE ADMINISTERING AGENCY FROM COMBINING THE OUTREACH PROGRAMS REQUIRED BY SUBSECTION (A) OF THIS SECTION WITH OTHER RELATED COMMUNITY OUTREACH PROGRAMS.

§24-125 CONFIDENTIALITY

THE CITY SHALL KEEP CONFIDENTIAL, TO THE EXTENT PERMITTED BY APPLICABLE LAWS, ANY IDENTIFYING INFORMATION OR OTHER DATA PERTAINING TO AN APPLICANT'S CRIMINAL HISTORY.

§24-126 IMPLEMENTATION AND ENFORCEMENT; PENALTIES

(A) THE ADMINISTERING AGENCY SHALL INVESTIGATE COMPLAINTS REGARDING A HOUSING PROVIDER'S ALLEGED VIOLATION OF THIS ARTICLE. THE ADMINISTRATIVE AGENCY MAY ENGAGE THIRD-PARTY ASSISTANCE TO CONDUCT ITS INVESTIGATION.

(1) WHERE THE DIRECTOR OF THE ADMINISTERING AGENCY DETERMINES THAT A VIOLATION HAS NOT OCCURRED, HE OR SHE SHALL ISSUE A DETERMINATION THAT A HOUSING PROVIDER IS NOT IN VIOLATION OF THIS ARTICLE. THIS DETERMINATION SHALL BE PROVIDED TO THE HOUSING PROVIDER AND THE COMPLAINANT.

(2) WHERE THE DIRECTOR OF THE ADMINISTERING AGENCY DETERMINES THAT A VIOLATION HAS OCCURRED, HE OR SHE SHALL ISSUE A DETERMINATION THAT A HOUSING PROVIDER IS IN VIOLATION OF THIS ARTICLE, PROVIDED, HOWEVER, FOR A FIRST VIOLATION, OR FOR ANY VIOLATION DURING THE FIRST 12 MONTHS FOLLOWING THE EFFECTIVE DATE OF THIS ARTICLE, THE DIRECTOR MUST ISSUE WARNINGS AND NOTICES TO CORRECT, AND OFFER THE HOUSING PROVIDER TECHNICAL ASSISTANCE ON HOW TO COMPLY WITH THE REQUIREMENTS OF THIS ARTICLE. FOR A SECOND VIOLATION, THE ADMINISTERING AGENCY SHALL REFER ITS DETERMINATION FOR EACH APPLICANT TO WHOM THE VIOLATION OCCURRED, OR IS CONTINUING, TO THE ENFORCING AGENCY FOR ACTION, TO THE HOUSING PROVIDER, AND TO THE COMPLAINANT.

(3) WHERE THE DIRECTOR OF THE ADMINISTERING AGENCY DETERMINES THAT A VIOLATION HAS OCCURRED, HE OR SHE SHALL FORWARD A COPY OF THE DETERMINATION TO THE MICHIGAN DEPARTMENT OF CIVIL RIGHTS FOR CONSIDERATION.

(B) THE ADMINISTERING AGENCY IS AUTHORIZED TO TAKE APPROPRIATE STEPS TO ASSIST IN THE ENFORCEMENT OF THIS

ARTICLE, INCLUDING THE INVESTIGATION OF ANY POSSIBLE VIOLATIONS OF THIS ARTICLE. THE ADMINISTERING OR ENFORCING AGENCIES SHALL NOT FIND A VIOLATION BASED ON A HOUSING PROVIDER'S DECISION THAT AN APPLICANT'S CONDUCT IS A DIRECTLY-RELATED CONVICTION, AS DEFINED IN SECTION 24-116 OF THIS CODE, UNLESS THE HOUSING PROVIDER FAILED TO CONDUCT THE INDIVIDUALIZED ASSESSMENT AS REQUIRED UNDER SECTION 24-120 OF THIS CODE.

(C) IF MULTIPLE APPLICANTS ARE IMPACTED BY THE SAME VIOLATION AT THE SAME TIME, FOR EXAMPLE, ALL APPLICANTS FOR A CERTAIN HOUSING UNIT ARE ASKED FOR THEIR CONVICTION HISTORY ON THE INITIAL APPLICATION, EACH VIOLATION SHALL BE TREATED AS A SEPARATE VIOLATION.

(d) IN ACCORDANCE WITH SECTION 4I(K) OF THE MICHIGAN HOME RULE CITIES ACT, BEING MCL 117.4I(K), THE PENALTY UPON CONVICTION FOR VIOLATION OF THIS ARTICLE SHALL BE IMPRISONMENT FOR NOT MORE THAN 90 DAYS OR A FINE OF NOT MORE THAN \$500.00, OR BOTH, FOR EACH SUCH VIOLATION, IN THE DISCRETION OF THE COURT.

(E) AN APPLICANT OR POTENTIAL APPLICANT MAY REPORT TO THE ADMINISTERING AGENCY ANY SUSPECTED VIOLATION OF THIS ARTICLE WITHIN 60 CALENDAR DAYS OF THE DATE THE SUSPECTED VIOLATION OCCURRED. THE CITY SHALL ENCOURAGE REPORTING PURSUANT TO THIS SUBSECTION BY KEEPING CONFIDENTIAL, TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW; THE NAME AND OTHER IDENTIFYING INFORMATION OF THE APPLICANT OR POTENTIAL APPLICANT REPORTING THE VIOLATION, PROVIDED, HOWEVER, THAT WITH THE AUTHORIZATION OF SUCH PERSON, THE CITY MAY DISCLOSE HIS OR HER NAME AND IDENTIFYING INFORMATION AS NECESSARY TO ENFORCE THIS ARTICLE OR FOR OTHER APPROPRIATE PURPOSES, WHICH SHALL INCLUDE ENABLING THE HOUSING PROVIDER TO RESPOND TO THE ALLEGED VIOLATION AS PART OF AN INVESTIGATION BY THE ADMINISTERING AGENCY.

§24-127 IMPLEMENTATION AND ENFORCEMENT; ADMINISTRATIVE RULES AND ANNUAL REPORTING REQUIREMENTS.

(A) WITHIN 120 CALENDAR DAYS AFTER THE EFFECTIVE DATE OF THIS ARTICLE, THE ADMINISTERING AGENCY SHALL PROMULGATE ADMINISTRATIVE RULES PURSUANT TO SECTION 1-801 OF THE FLINT CITY CHARTER. THESE RULES SHALL INCLUDE, AT MINIMUM, PROCEDURES FOR THE FOLLOWING:

(1) PREPARING STANDARDIZED LANGUAGE FOR THE NOTICE IN SECTION 24-121(C) OF THIS CODE THAT HOUSING PROVIDERS MAY USE TO SATISFY THE REQUIREMENTS OF THAT SUBSECTION.

(2) TIMEFRAME AND PROCESS, INCLUDING NOTIFICATION, FOR THE FOLLOWING:

A. TO HOUSING PROVIDERS THAT A COMPLAINT HAS BEEN FILED ALLEGING VIOLATION OF THIS ARTICLE AND THAT AN INVESTIGATION WILL OCCUR;

B. TO PROVIDE THE HOUSING PROVIDER A RIGHT TO RESPOND TO THE ALLEGATIONS IN THE COMPLAINT;

C. TO OBTAIN VERIFICATION FROM THE BUILDING & SAFETY INSPECTIONS DIVISION THAT THE ELIGIBLE HOUSING IS IN COMPLIANCE WITH THE REGISTRATION OF RESIDENTIAL RENTAL PROPERTIES IN ACCORDANCE WITH SECTION 24-4, *ET SEQ.* OF THIS CODE;

D. TO OBTAIN VERIFICATION FROM THE BUILDING & SAFETY INSPECTIONS DIVISION THAT THE ELIGIBLE HOUSING HAS A VALID CERTIFICATE OF COMPLIANCE REQUIRED BY SECTION 24-4, *ET SEQ.* OF THIS CODE OR BY OTHER PROVISIONS OF THIS CODE;

E. RECEIPT AND CONSIDERATION BY THE ADMINISTERING AGENCY OF ANY RESPONSE AND SUPPORTING INFORMATION FROM A HOUSING PROVIDER REGARDING THE ALLEGED VIOLATION; AND

F. DISSEMINATION OF THE ADMINISTERING AGENCY'S DETERMINATION OF WHETHER AN ALLEGED VIOLATION IN THE COMPLAINT WAS SUBSTANTIATED TO THE HOUSING PROVIDER AND COMPLAINANT. IF A VIOLATION IS SUBSTANTIATED, DISSEMINATION TO THE ENFORCING AGENCY AND MICHIGAN DEPARTMENT OF CIVIL RIGHTS.

(B) THE ADMINISTERING AND ENFORCING AGENCIES SHALL PREPARE AND JOINTLY SUBMIT AN ANNUAL REPORT TO THE MAYOR AND CITY COUNCIL THAT INCLUDES, AT A MINIMUM, THE FOLLOWING INFORMATION FOR THE PRECEDING YEAR:

(1) THE NUMBER AND TYPES OF COMPLAINTS RECEIVED ALLEGING VIOLATIONS OF THIS ARTICLE;

(2) THE NUMBER AND TYPES OF VIOLATIONS OF THIS ARTICLE REPRESENTED BY THE NUMBER OF DETERMINATIONS ISSUED BY THE DIRECTOR OF THE ADMINISTERING AGENCY SUBSTANTIATING THE ALLEGED VIOLATIONS;

3) THE NUMBER AND TYPES OF VIOLATIONS OF THIS ARTICLE REPRESENTED BY THE NUMBER OF DETERMINATIONS ISSUED BY THE DIRECTOR OF THE ADMINISTERING AGENCY WHERE THE ALLEGATIONS OF VIOLATIONS OF THIS ARTICLE WERE UNSUBSTANTIATED;

(4) THE NUMBER AND TYPES OF DETERMINATIONS FORWARDED TO THE MICHIGAN DEPARTMENT OF CIVIL RIGHTS;

(5) THE NUMBER AND TYPES OF TICKETS BY THE ENFORCING AGENCY;

(6) DATA REGARDING THE JUDICIAL DISPOSITION OF TICKETS ISSUED BY THE ENFORCING AGENCY ITEMIZING THE NUMBER OF DISMISSALS, CONVICTIONS OR PLEA ARRANGEMENTS, INCLUDING THE PENALTIES ASSESSED; AND

(7) THE COSTS ASSOCIATED WITH THE IMPLEMENTATION AND ADMINISTRATION OF THIS ARTICLE.

Sec. 2. This Ordinance shall become effective this _____ day of _____, 2024, A.D.

Adopted this _____ day of _____, 2024, A.D.

FOR THE CITY:

For the City Council

Sheldon A. Neeley, Mayor

APPROVED AS TO FORM:

JoAnne Gurley, Chief Legal Officer