

OFFICE OF THE CITY COUNCIL



MEMORANDUM

To: Whom It May Concern
From: Jasmine Green - City Council Secretary 
Date: January 24, 2025
RE: **CITY COUNCIL APPROVED RESOLUTIONS/ORDINANCES**
(January 22, 2025)

The attached copies of City Council APPROVED resolutions, and Ordinances (as listed below) are being distributed to you as a matter of record.

Agenda items that were FAILED, and/or POSTPONED INDEFINITELY/DROPPED by council are noted here as well. Thank you.

RESOLUTIONS (as ADOPTED by City Council – January 22, 2025)

240496-T	240498-T	240506-T	240513-T	240514-T	240522-T
240547-T	240553.1-T	240578-T	240582-T	240583-T	240585-T
250000-T	250001-T	250002-T			

NOTE:

ORDINANCES (as ADOPTED by City Council – January 22, 2025)

NOTE: (Every adopted ordinance is subject to veto by the Mayor)

MISC AGENDA ITEMS (as FAILED, or POSTPONED INDEFINITELY/DROPPED by City Council – January 22, 2025)

FAILED – Reso. No. 240523-T – Appointment/Tredale Kennedy/Flint Housing Commission (FAILED in Special City Council).

POSTPONED INDEFINITELY –

MUNICIPAL CENTER

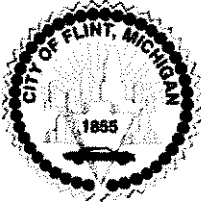
1101 S. SAGINAW STREET

FLINT, MICHIGAN 48502

(810) 766-7418

FAX (810) 766-7032

TDD (810) 766-7120



240496-T

RESOLUTION NO.: _____

PRESENTED: 11-6-24ADOPTED: JAN 22, 2025

BY THE CITY ADMINISTRATOR:

**RESOLUTION AWARDING CONTRACT TO AERO FILTER FOR FILTER CHANGES
THROUGHOUT THE CITY HALL COMPLEX**

On October 24, 2022, the Flint City Council allocated funding of American Rescue Plan Act (ARPA) funds for environmental remediation at City Hall, via Resolution 230149.

To implement that resolution, Aero Filter, 1604 East Avis Dr., Madison Heights, MI submitted a quote to replace the air filters throughout City Hall and the Police Department as requested by the Department of Finance, Maintenance Division.

Account Number	Account Name	Amount
287-230.200-801.000	Professional Services	\$ 18,750.00
	FY25 GRAND TOTAL	\$ 18,750.00

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary, including executing any necessary agreements, to Aero Filter, Inc. for air filter unit changes in an amount not to exceed \$18,750.00. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

FOR THE CITY OF FLINT:

CLYDE D EDWARDS / A0327
CLYDE D EDWARDS / A0327 (Oct 25, 2024 13:25 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO FORM:

JK
Joseph Kuptz (Oct 25, 2024 13:11 EDT)

Joseph Kuptz, Acting City Attorney

APPROVED AS TO FINANCE:

PM
Phillip Moore (Oct 25, 2024 12:33 EDT)

Phillip Moore, Chief Financial Officer

APPROVED AS TO PURCHASING:

Lauren Rowley

Lauren Rowley, Purchasing Manager

CITY OF FLINT



STAFF REVIEW FORM

Revised October 9, 2024

TODAY'S DATE: October 23, 2024

BID/PROPOSAL#

AGENDA ITEM TITLE: Filter changes at City Hall

PREPARED BY: Kathryn Neumann for Lee Osborne, Facilities Maintenance Operations Manager

VENDOR NAME: Aero Filter, Inc.

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Maintenance Division hires a company to change the filters in the heating units. This is done to promote healthier working conditions and to enhance energy usage. Aero Filter is the only company that Maintenance knows will move the furniture around to get to the filters and they have held the same price for several years. Two years we asked our HVAC vendor, William E. Walter, if they would make the filter changes and they told us it was going to be a lot more than \$20,000.00. The Maintenance Division has used Aero Filter for filter changes since 2013.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
FY13	101-230.200-801.000		\$30,450	\$30,450	None
FY14	101-230.200-801.00		\$16,450	\$16,450	None
FY15	101-230.200-801.000		\$18,750	\$18,750	None
FY20	101-230.200-801.000		\$18,750	\$18,750	None
FY24	287-230.200-801.000	\$500,000	\$18,750	\$18,750	None

This service has not been done every year.

Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

Revised October 9, 2024

- It Improve air quality: A clean filter removes dust and allergens from the air.
- Improve system performance: A clean filter prevents blockages that can make the HVAC system work harder and reduce energy efficiency.
- Prevents clogged filters: A clogged filter can release pollutants into the air and causes the HVAC system to fail.
- Prevents allergies: An older filter can become saturated with allergens that can negatively affect employee's health.

Has this request been reviewed by E&Y Firm: YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

CDE/ authorized administration version

CITY OF FLINT



STAFF REVIEW FORM

Revised October 9, 2024

OTHER IMPLICATIONS (*i.e., collective bargaining*):

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO:

ACCOUNTING APPROVAL: Kathryn Neumann Date: _____
Kathryn Neumann (Oct 23, 2024 17:13 EDT)

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

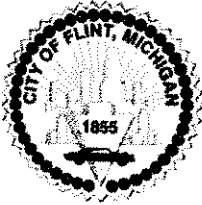
Section V: RESOLUTION DEFENSE TEAM:

(Places of the names of those who can defend this resolution at City Council)

	<u>NAME</u>	<u>PHONE NUMBER</u>
1	Lee Osborne	810 691-6786
2	Phillip Moore	
3		

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: lee osborne
lee osborne (Oct 25, 2024 10:46 EDT)
(Lee Osborne, Facilities Maintenance Operations Manager)



240498-T

RESOLUTION NO.: _____

PRESENTED: 11-6-24

ADOPTED: JAN 22 2025

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO AIS CONSTRUCTION EQUIPMENT FOR
THE PURCHASE OF A NEW BROCE RJT350 SELF-PROPELLED SWEEPER**

The City of Flint, Department of Public Works, Street Maintenance Division, is requesting a purchase order be issued to AIS Construction Equipment, 4600 AIS Drive, Bridgeport, MI for the purchase of a new Broce RJT350 Self-Propelled Sweeper.

This is a qualified purchase under MiDeal State Contract #240000000158. There is adequate funding for said purchases from the listed accounts:

Account Number	Account Name	Amount
202-449.201-977.000	Equipment	\$ 10,000.00
203-449.201-977.000	Equipment	\$ 79,841.00
	FY25 GRAND TOTAL	\$ 89,841.00

IT IS RESOLVED, that The Division of Purchases and Supplies, upon City Council's approval, is hereby authorized to issue a purchase order to AIS Construction Equipment for the purchase of a new Broce RJT350 self-propelled sweeper in an amount not to exceed \$89,841.00 for FY25.

FOR THE CITY OF FLINT:

CLYDE D EDWARDS / A0328
CLYDE D EDWARDS / A0328 (Oct 25, 2024 11:32 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO FORM:

JK
Joseph Kuptz (Oct 25, 2024 10:29 EDT)

Joseph Kuptz, Acting City Attorney

APPROVED AS TO FINANCE:

PM
Phillip Moore (Oct 25, 2024 08:52 EDT)

Phillip Moore, Chief Financial Officer

APPROVED AS TO PURCHASING:

Lauren Rowley

Lauren Rowley, Purchasing Manager

CITY OF FLINT



STAFF REVIEW FORM

Revised October 9, 2024

TODAY'S DATE: October 23, 2024

BID/PROPOSAL#

AGENDA ITEM TITLE: Broce Self Propelled Sweeper

PREPARED BY: Kathryn Neumann for Rodney McGaha, Director of Transportation

VENDOR NAME: AIS Construction

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Street Maintenance currently rents a sweeper that is used for milling and prepping streets before they are paved. The rental company also makes the City pay for a person to operate the sweeper, which makes the rental very costly. Street Maintenance is requesting to purchase a self-propelled sweeper because it will be more efficient (and cost conscious) to buy one. This equipment will be used on a daily basis during street paving months.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution

This is the first purchase of a self-propelled sweeper. The City of Flint has used AIS for the last few decades for the rental and purchase of equipment. The City bought the paver from AIS several years ago and they also do the repairs. The City rents sweepers and the dump trucks used for fall leaf clean up season.

Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

CITY OF FLINT



STAFF REVIEW FORM

Revised October 9, 2024

This sweeper will be used when milling/prepping roads for paving. There is a possibility that it may be used in winter to blow snow off bridges. The benefit to residents is more efficient paving of streets and better use of taxpayers funds.

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Streets	Equipment	202-449.201-977.000		\$10,000
Streets	Equipment	203-449.201-977.000		\$79,841
		FY25 GRAND TOTAL		\$89,841.00

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 250009402

ACCOUNTING APPROVAL: Kathryn Neumann Date: _____
Kathryn Neumann (Oct 23, 2024 17:18 EDT)

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

CITY OF FLINT



STAFF REVIEW FORM

Revised October 9, 2024

Section V: RESOLUTION DEFENSE TEAM:

(Places of the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Rodney McGaha	810 691-3106
2	Don Thompson	810 240-4180
3	Dan Schiller	810 691-4788

STAFF RECOMMENDATION: (PLEASE SELECT):



APPROVED



NOT APPROVED

DEPARTMENT HEAD SIGNATURE: _____

Rodney McGaha

Rodney McGaha (Oct 24, 2024 05:05 EDT)

(Rodney McGaha, Director of Transportation)

240506-T

RESOLUTION: _____

PRESENTED: 11-11-2024

ADOPTED: 1-22-2025

**RESOLUTION FOR AN ADDITIONAL VOTERS NOT POLITICIANS EDUCATION
FUND GRANT AWARD TO THE FLINT CITY CLERK'S OFFICE TO SUPPORT
COMMUNICATIONS AND PUBLIC RELATIONS FOR THE NOVEMBER 5, 2024
GENERAL ELECTION**

BY THE CITY CLERK:

Count MI Vote Education Fund, dba Voters Not Politicians Education Fund, is a Michigan non-profit, grassroots pro-democracy organization that engages with Michigan's state legislators to pass good-governance reforms to protect voting rights; and

The Voters Not Politicians Education Fund awarded the Flint City Clerk's Office a grant, in the amount of \$14,000.00, to support its communications and public relations efforts for the November 5, 2024 General Election. An additional grant, in the amount of \$5,500.00, has been awarded for the same purpose. The grant period for this award begins upon receipt of the funding and continuing through November 6, 2024; and

The Grant Code for this grant award is OCMIV-VNP24, and the Account Number is 296-101.024-850.000.

IT IS RESOLVED, that the appropriate City Officials authorize to do all things necessary to accept and appropriate grant award funding from the Count MI Vote Education Fund, dba Voters Not Politicians Education Fund, to the Flint City Clerk's Office to support communications and public relations efforts for the November 5, 2024 General Election, and to abide by the terms and conditions of the grant award agreement, in the amount of \$5,500.00, for a total grant award amount of \$19,500.00.

FURTHER RESOLVED, that the City Clerk be authorized as signatory and representative for all activities associated with the grant award.

APPROVED AS TO FORM:

Joseph Kuptz, Acting City Attorney

FOR THE CITY OF FLINT:

Clyde Edwards, City Administrator

APPROVED AS TO FINANCE:

Phillip Moore, Chief Financial Officer

APPROVED BY CITY COUNCIL:

CS

VOTERS NOT POLITICIANS EDUCATION FUND 2024 SUBGRANT AGREEMENT

This subgrant agreement ("Agreement") is entered into between Count MI Vote Education Fund d/b/a Voters Not Politicians Education Fund, a Michigan non-profit corporation ("Grantor") and City of Flint - City Clerk's Office ("Grantee") (collectively, the "Parties"). Grantee agrees to provide services ("Services") supporting Communications/Public Relations ("Project") upon the terms and conditions set forth in Schedule A.

1. **Grant Period:** The subgrant period shall commence on the Date of Execution and expire on ~~(November 8, 2024)~~, unless terminated by one of the parties in accordance with Paragraph 6 of this Agreement. The Date of Execution is the date as of which both Parties have executed the Agreement.

2. **Grant Funds:**

a. The Voters Not Politicians Education Fund shall grant ~~\$25,000.00~~ to [City of Flint - City Clerk's Office] for the services and fees in Schedule A.

b. Subgrant funds shall be used by Grantee for the sole purpose of furnishing Services during the Grant Period. Grantee agrees to repay any portion of unused funds remaining at the end of the Grant Period.

c. Grantee shall not use any of the subgrant funds to engage in lobbying activities, to influence any election, to engage in any political activity or any other activity that is prohibited by Section 501(c)(3) of the Internal Revenue Code, or to support any person or organization engaged in terrorist activity.

3. **Compliance:** Grantee agrees to comply with all applicable laws, rules and regulations. Grantee represents to Grantor that (i) It has obtained all licenses, permits, and/or approvals necessary for the performance of the Services, and (ii) the provision of the Services under this Agreement is not a violation of any such licenses, permits, or approvals or in violation of any applicable law or regulation.

4. **No Liability for Grantor:** Grantee shall furnish evidence to Grantor of adequate insurance coverage for all activities identified in Schedule A. Grantee shall release, indemnify, and forever hold harmless Grantor for any liabilities arising out of Grantee's activities in relation to this Agreement.

5. **Reporting:** Grantee agrees to submit within thirty (30) days after the end of the

Grant Period, a report on Services performed, which includes (1) a certification that all uses of grant funds were and are consistent with charitable purposes as set forth in Section 501(c)(3) of the Internal Revenue Code; and (2) an accounting of how grant funds were used.

6. Confidential Information: During or after the Grant Period, Grantor or third parties may disclose to the Grantee, or the Grantee may otherwise encounter, certain confidential, non-public information relating to the Grantor ("Confidential Information"). The term "Confidential Information" means any information or material which is proprietary to the Grantor, whether or not owned or developed by the Grantor, which is not generally known other than by the Grantor, and which the Grantee may obtain through any direct or indirect contact with the Owner or third parties. Notwithstanding any other provision of this Agreement, no formal identification of written information or other materials as Confidential Information shall be required to protect the same as Confidential Information hereunder. Grantee agrees to use Grantor's Confidential Information solely to carry out its duties in accordance with this Agreement, and not for any other purpose. Grantee shall hold the Confidential Information in confidence and will not disclose the Confidential Information to any person or entity without the prior written consent of the Grantor. This provision shall remain in force in perpetuity, notwithstanding the expiration or termination of this Agreement.

7. Termination: This Agreement may be terminated (1) prior to the start of the Grant Period, by either party, in writing, with or without cause, at any time; or (2) during the Grant Period by either party, with or without cause, with thirty (30) days written notice sent to jamil@votersnotpoliticians.com on behalf of Grantor or [Darius Donahue, City Clerk](#) on behalf of Grantee, respectively. Grantee will be responsible for rendering Services through the expiration or termination date, whichever occurs first. Grantor shall not be obligated to compensate Grantee for any Services rendered or costs or expenses incurred after the termination or expiration of this Agreement. Grantee shall be entitled only to a pro rata share of the Grant Funds for partial performance of Services during the Grant Period.

8. Independent Contractor: The relationship between Grantor and Grantee intended to be created by this Agreement is that of client and independent contractor, and nothing herein contained shall be construed as creating a relationship of employer and employee or principal and agent between them. Grantee shall neither act nor make any representation that it is authorized to act as an employee, agent, or officer of Grantor. Neither party shall have any right, power or authority to create any obligation, express or implied, on behalf of the other party.

- 9. Materials & Information.** Grantor is responsible for furnishing all pertinent information, and for furnishing accurate, truthful, and complete information necessary for Grantee to perform the Services. Grantee acknowledges that Grantee shall not acquire any intellectual property rights to any materials furnished by Grantor or any and all content and visual designs created, produced, delivered, or managed by Grantee on behalf of Grantor pursuant to this Agreement, except the limited, non-exclusive right to use such materials in furtherance of Grantee's provision of Services, even if suggestions, comments or ideas made by Grantee are incorporated into the materials.
- 10. Publicity: Limited License to Use.** Grantee agrees to acknowledge "Voters Not Politicians Education Fund" at Grantor's discretion, in all press releases, news conferences and other media contacts concerning Services funded by the Grant Funds. Grantor reserves all rights to its service marks, logos and branding, registered or unregistered ("Marks"), and the right to revoke permission to use any Marks for any reason.
- 11. Conflicts of Interest.** Grantee shall immediately disclose any other clients that may pose a conflict of interest with Grantor. Grantee agrees that it shall not convey to, or use in connection with any work for, any other client of Grantee, any information whatsoever about the strategy, plans, projects, activities or needs of Grantor, or any other information obtained from and/or used in connection with providing services to Grantor hereunder. Grantee agrees that it shall not convey to, or use in connection with any work for, Grantor, any information whatsoever about the strategy, plans, projects, activities or needs of any other client of Grantee, or any other information obtained from and/or used in connection with providing services to such other client. Grantee represents and warrants that neither Grantee nor any affiliate of Grantee shall, without the express, written agreement of Grantor: (a) pay any portion of any payment made hereunder to any third party, or (b) receive any payment from any third party in the form of a subcontracting fee, referral commission, finder's fee or other similar arrangement in connection with any work for Grantor. Grantee agrees to cooperate in good faith with any reasonable request made by Grantor to confirm the accuracy of the representations and warranties made hereunder. Grantee further agrees to indemnify Grantor for any breach of the representations and warranties made hereunder. The foregoing covenants shall survive termination of this Agreement.
- 12. Additional Provisions.** This Agreement shall be construed, interpreted, and applied in accordance with the laws of the State of Michigan without regard to its conflict

of law principles. Neither party may assign this Agreement, in whole or in part, without the other party's prior written consent, and any attempted assignment without such consent will be void. The waiver of either party of a breach of this agreement shall not be construed as a waiver of any subsequent breach, nor shall any delay or omission on the part of a party to exercise or avail itself of any right or remedy operate as a waiver of any right or remedy.

13. Entire Agreement and Savings Clause. This Agreement embodies the entire understanding of the parties and there are no other Agreements or understandings, oral or written, between the parties relating to the subject matter thereof. No amendment or modification of this Agreement shall be valid or binding upon the parties unless made in writing and signed on behalf of each of such parties by their respective representatives. In the event any part of this Agreement is adjudicated to be invalid, the remaining provisions of this Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized agents on the date(s) written below. This Agreement shall not be binding until it is signed by Grantor and Grantee.

Grantor Voters Not Politicians Education Fund

By: _____ Date: _____
Jamie Lyons-Eddy, Executive Director

[Grantee]

By:  Date: 10/21/2024

Name: DAVINA DONAHUE

Position: City Clerk

Organization: City of Flint/Elections

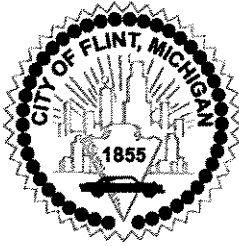
Schedule A

Program & Deliverables

Funds will be utilized to buy radio ads related to the November 2024 Election, as directed by the Clerk of the City of Flint.

Payment Schedule

100% within 10 days of the Effective Date, upon Grantor's receipt of Form W-9 and invoice sent to votersnotpoliticians@vnp.com and jemie@votersnotpoliticians.com.



240513-T

RESOLUTION NO.: _____

PRESENTED: 11-20-2024

ADOPTED: JAN 22 2025

**RESOLUTION REAPPOINTING VIVIAN KAO
TO THE GLORIA COLES FLINT PUBLIC LIBRARY DISTRICT BOARD**

BY THE MAYOR:

Paragraph 3 of the District Library Agreement of the Gloria Coles Flint Public Library District Board provides that three of the members of the board shall be appointed by the City. Pursuant to that authority, Mayor Sheldon A. Neeley reappoints Vivian Kao, of 1213 Beard St., Flint, MI 48503, to the Gloria Coles Flint Public Library District Board, to serve a three-year term that commenced on October 1, 2023 and expiring on September 30, 2026.

BE IT RESOLVED that the Flint City Council approves the reappointment of Vivian Kao, of 1213 Beard St., Flint, MI 48503, to the Gloria Coles Flint Public Library District Board, to serve a three-year term that commenced on October 1, 2023 and expiring on September 30, 2026.

FOR THE CITY OF FLINT:

APPROVED BY CITY COUNCIL:

Sheldon A. Neeley, Mayor

APPROVED AS TO FORM:

Joseph Kuptz (Nov 13, 2024 09:23 EST)
Joseph N. Kuptz, Acting City Attorney



CITY OF FLINT
**** STAFF REVIEW FORM ****

October 9 , 2024

TODAY'S DATE: November 12, 2024

BID/PROPOSAL# N/A

AGENDA ITEM TITLE: Resolution Reappointing Vivian Kao to the Gloria Coles Flint Public Library District Board

PREPARED BY: Joseph N. Kuptz, Acting City Attorney

VENDOR NAME: N/A

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Reappointment of Vivian Kao to the Gloria Coles Flint Public Library Board, to serve a three-year term that commenced on October 1, 2023 and expiring on September 30, 2026.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
NA	NA	NA	NA	NA	NA

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The appointment (and reappointment) of qualified individuals to the Gloria Coles Flint Public Library Board ensures its continued operation for the residents of Flint.



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9 , 2024

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

NONE.

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
		FY25 GRAND TOTAL		

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (*This will depend on the term of the bid proposal*)

BUDGET YEAR 1 \$NONE

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (*i.e., collective bargaining*):

PRE-ENCUMBERED? YES ☐ NO ☐ REQUISITION NO:

ACCOUNTING APPROVAL: _____ Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐



CITY OF FLINT

**** STAFF REVIEW FORM ****


October 9 , 2024

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Clyde Edwards	810.766.7346
2		
3		

STAFF RECOMMENDATION: (PLEASE SELECT): ☐ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: 
Clyde D. Edwards (Nov 13, 2024 09:34 EST)
Clyde Edwards, City Administrator

ADMINISTRATION APPROVAL: _____
(for \$20,000 or above spending authorizations)

VIVIAN Y. KAO

**Department of Humanities, Social Sciences,
and Communication
Lawrence Technological University
21000 West Ten Mile Road
Southfield, MI 48075**

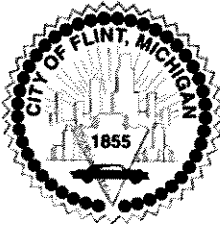
**1213 Beard Street
Flint, MI 48503
253.432.0098
vkao@ltu.edu
vivianykao1@gmail.com**

Dr. Vivian Kao was born in Houston, Texas, and grew up in the Tacoma, Washington area. She attended the University of Washington, Tacoma, where she received her B.A. in Arts, Media, and Culture; and Rutgers University, where she received her M.A. and Ph.D. in English Literature. Vivian is a first-generation American born to Chinese parents who fled to Taiwan during China's Communist Revolution in 1949 and later immigrated to the United States. As a child, Vivian spent countless hours in libraries and reading library books at home. She developed a love for literature and books of all sorts that continues to the present day. She currently holds the position of Assistant Professor of Composition at Lawrence Technological University. She teaches courses in world literature, academic writing, and the humanities.

Vivian moved to Flint in 2015. She was a founding member of the Flint Montessori Parent Advisory Group in 2017 and helped to establish the Flint Public Montessori Program at Durant-Tuuri-Mott Elementary. She hopes to become more involved with local literacy initiatives and service organizations.

Vivian resides in Flint with her husband, Dr. Benjamin Pauli, and their two small humans, Julian (age 8) and Flynn (age 2).

2405/4-T



RESOLUTION NO.: _____

PRESENTED: 11-20-2024

ADOPTED: JAN 22 2025

**RESOLUTION APPROVING APPOINTMENT OF EMILY DOERR TO THE BOARD OF THE
DOWNTOWN DEVELOPMENT AUTHORITY**


Mayor Sheldon A. Neeley appoints Emily Doerr, resident of and business owner within Flint, MI 48503, to the Board of the Downtown Development Authority to serve a three-year term ending on 2/28/2028.

BE IT RESOLVED that the Flint City Council approves the appointment of Emily Doerr to serve a three-year term on the Board of the Downtown Development Authority, with such term commencing immediately and expiring on February 28, 2028.


FOR THE CITY OF FLINT:

CLYDE D EDWARDS/A0346
CLYDE D EDWARDS /A0346 (Nov 17, 2024 22:53 EST)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:



APPROVED AS TO FORM:


Joseph Kuptz (Nov 15, 2024 13:24 EST)
Joseph Kuptz, Acting City Attorney

EMILY DOERR

Tenacious and compassionate public sector executive that enjoys tackling tough problems / complex systems that need fixing. Optimistic, direct, organized, and energetic. Experienced brick-and-mortar entrepreneur.

CONTACT	EXPERIENCE
<p>PHONE 313.515.1179</p> <p>EMAIL doerr.emily@gmail.com</p> <p>LINKEDIN www.linkedin.com/in/emilymdoerr</p>	<p>HOUSING DEVELOPMENT / COMMUNITY DEVELOPMENT – local and state-level real estate development finance and policy, asset management, commercial redevelopment, single-family housing renovation, HOME/CDBG oversight: 8.5 years</p> <p><i>Director, Dept of Planning & Development - City of Flint • 6/2023 - present</i> <i>Executive Director, Michigan State Land Bank • 10/2020 - 5/2023</i> <i>VP, Housing Development - Metro Community Development • 6/2018 - 10/2020</i> <i>Housing / Grants Program Manager - City of Flint • 4/2016 - 6/2018</i></p> <p>KEY ACCOMPLISHMENTS</p> <ul style="list-style-type: none"> • Leading reorganization of Flint's P&D Dept (42 FT, 2 PT employees); have hired or promoted 23 people to successfully dig out of 12 month backlog of federal HUD grant (Choice, CDBG, HOME, ESG) contracts, zoning, and building inspections; create ARPA compliance team within City for \$94M allocation; kick off 10-year Comprehensive Plan Update process; fully staff PC, ZBA, HDC, EDC, and BRA boards; and secured multiple housing dev / rehab grants • Opened Queens' Provisions (wine/beer/charcuterie shop and lounge) in Flint's historic CarriageTown neighborhood in a historic building in August 2023 (6 PT employees) • Led statewide agency (8 FT employees) focused on land banking policy, real estate development finance, community development advocacy and \$75M blight elimination program • Oversaw acquisition of / created asset management function for 8 commercial and 54 affordable residential units while managing renovation of 15,000 SF new office for nonprofit • Close-out of \$14M+ HOME, CDBG, & NSP grants; underwrote \$5M new housing grants
SKILLS	
<p>Writing and Management of RFQ and RFP process (both with and w/o federal funds)</p> <p>Federal / State / County / Local / Foundation grants management (writing, data collection, programmatic and financial reporting)</p> <p>Working with legal staff to develop templates and draft agreements in timely fashion</p> <p>Creation of new processes and roles while respecting history and legacy</p> <p>Reporting to Nonprofit and Government Boards of Directors</p> <p>Staff management through program transition</p> <p>ProForma and Budget Development</p> <p>Business Plan Creation for brick-and-mortar retail in challenging markets</p> <p>Construction Management (currently completing online 6-course certificate at Louisiana State University)</p>	<p>ECONOMIC DEVELOPMENT – Statewide Business Attraction, City-level Business Attraction and Retention, Small Business Support: 5.5 years</p> <p><i>Project Manager, Consumers Energy • 10/2015 - 3/2016</i> <i>Business Attraction Manager, MI Economic Development Corp. • 8/2014 - 10/2015</i> <i>Director, Community and Economic Development, City of Oak Park • 1/2013 - 5/2014</i> <i>Detroit Small Business Initiatives Manager – Detroit Regional Chamber • 11/2011 - 1/2013</i> <i>Founder, Hostel Detroit • 11/2010 - 11/2011; Board President Nov. 2010 - Present</i></p> <p>KEY ACCOMPLISHMENTS</p> <ul style="list-style-type: none"> • Learned Right-of-Way real estate acquisition, sales, and negotiation processes at Consumers Energy but left role to work at Flint City Hall during Water Crisis • Attraction of new technology companies to Michigan totaling 329 new jobs and over \$20M new investment utilizing incentive packages with \$2.5M+ of incentive funds • Created CED function for City of Oak Park; passed bistro license ordinance through conservative City Council allowing restaurants to sell beer/wine for the first time in the city's history; streamlined development process through staffing PC and ZBA • Worked with City of Detroit staff to improve business permitting/licensing processes • Founded Hostel Detroit in April 2011; with 2 FT / 4 PT staff it has had over 35,000 guests from 98 countries with an estimated \$10.5M local economic impact
EDUCATION	
<p>Master of Business Administration, University of Detroit Mercy – August 2009 to Dec 2012</p> <p>Bachelor of Science, Central Michigan University - Economics and Political Science, minor in History – August 2003 to May 2007</p> <p>June 2020: EPA RRP Certified Renovator</p>	<p>COMMUNITY DEVELOPMENT – County Grants Management and Statewide Advocacy, Membership, and Training: 4 years</p> <p><i>Grants Manager, Wayne Metro Community Action Agency • 1/2009 - 11/2010</i> <i>Director of Membership and Special Projects, Community Economic Development Association of MI (CEDAM) • 11/2006 - 1/2009</i></p> <p>KEY ACCOMPLISHMENTS</p> <ul style="list-style-type: none"> • Supported Chief Operating Officer in management of 70 social service grants simultaneously (proposal / program creation / data collection / financial tracking) • Compiled reports and conducted meetings with over 40 different state legislators / staff about CEDAM member impact; coordinated Real Estate Development Trainings

240522-T



RESOLUTION NO.: _____

PRESENTED: 11-25-2024

ADOPTED: 1-22-2025

**RESOLUTION APPROVING APPOINTMENT OF MARSU HUSSEY TO THE BOARD OF THE
FLINT HOUSING COMMISSION**

Mayor Sheldon A. Neeley appoints Marsu Hussey, Flint resident, to the Board of the Flint Housing Commission to complete a 4-year term as a Resident Commissioner and filling the 5th seat on the board which has been vacant.

BE IT RESOLVED that the Flint City Council approves the appointment of Marsu Hussey to serve a three-year term on the Board of the Flint Housing Commission, with such term commencing immediately and expiring on November 30, 2028.

FOR THE CITY OF FLINT:

APPROVED BY CITY COUNCIL:

Sheldon A. Neeley, Mayor

CS

APPROVED AS TO FORM:

Joseph Kuptz, Acting City Attorney



CITY OF FLINT

240547-T

PRESENTED: 12-4-2024

ADOPTED: JAN 22 2025

**Resolution for Approval of a Group F Special Regulated Use
Class C Grow License for Evergrow, LLC
Located at 3420 St. John St.**

BY THE CITY ADMINISTRATOR:

WHEREAS, Frank Sallaku is the owner/operator of Evergrow, LLC.; and

WHEREAS, Evergrow, LLC has received approval for Group F – Class C Grow License for this location;
and

WHEREAS, Flint City Ordinance 50-80, Marihuana Facilities Ordinance requires that Planning
Commission make a recommendation to the City Council for the issuing of a license to the applicant.

IT IS RESOLVED, Pursuant to 50-80.6(A0(2)) that the appropriate City officials are hereby authorized to do
all things necessary to issue a license to applicant Frank Sallaku, of Evergrow, LLC, located at 3420 St.
John St.

APPROVED AS TO FORM:



Joseph Kuptz (Nov 22, 2024 12:13 EST)

Joseph Kuptz, Acting City Attorney

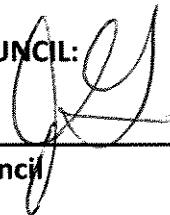
ADMINISTRATION:



CLYDE D EDWARDS (Nov 25, 2024 10:45 EST)

Clyde D. Edwards, City Administrator

CITY COUNCIL:



City Council



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 11/18/24

BID/PROPOSAL# n/a

AGENDA ITEM TITLE: Resolution for Approval of a Group F Special Regulated Use Class C – Adult Use Grow and Processing License for Evergrow, LLC (PID # 47-31-487-015).

PREPARED BY: Montel Menifee, Cannabis Facilities Licensing Coordinator

VENDOR NAME: Evergrow, LLC.

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Evergrow, LLC (CEO Frank Sallaku) has received approval from the Flint Planning Commission for a Group E Special Regulated Use Permit for an adult-use marihuana retail facility located at 3420 St. John St. (PID# 47-31-487-015).

Flint City Ordinance 50-80, Marihuana Facilities Ordinance requires that the Planning Commission make a recommendation to the City Council for the issuing of a license to the applicant. In order to be compliant with the ordinance and to make a recommendation to the State of Michigan Licensing and Regulatory Affairs (LARA), it is necessary that City Council approve the license for Frank Sallaku's, Evergrow, LLC, located at 3420 St. John St.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN: n/a

Dept.	Name of Account	Account Number	Grant Code	Amount
		FY 24/25 Grand Total		

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:**

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal) n/a



CITY OF FLINT

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., *collective bargaining*): n/a

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Montel Menifee, Cannabis Facilities Licensing Coordinator

(PLEASE TYPE NAME, TITLE)

RESOLUTION NO.: _____



RESOLUTION NO.: 240553.1-T
PRESENTED: 1-08-2025
ADOPTED: JAN 22 2025

AMENDED RESOLUTION AUTHORIZING THE ALLOCATION OF CHOICE FUNDS TO CLARK COMMONS III, LDHA CONTRACT IN THE AMOUNT OF \$2,090,045 FOR THE CHOICE NEIGHBORHOODS REDEVELOPMENT HOUSING PROJECT

BY THE MAYOR:

WHEREAS The City was awarded grant funding from the U.S. Department of Housing & Urban Development in the amount of \$30,000,000.00 for the implementation of the *Imagine Flint* South Flint Community Plan Choice Neighborhoods Initiative; and

WHEREAS Resolution 180620 adopted 12/18/18 authorized City officials to enter into contract with Norstar, Clark Commons LDHA in the amount of \$18,324,000.00 under FHUD19CHOICE; and

WHEREAS, HUD authorized the use of funds from Choice -Critical Community Improvement category in the amount of \$628,134 to fund the remaining housing development with the approval of budget amendment #8 and additional resident relocation cost; and

WHEREAS Resolution 230111 adopted 4/24/23 authorized the acceptance of grant funding from the U.S. Department of Housing & Urban Development in the amount of \$1,421,911 in supplemental dollars to support the redevelopment of housing for the *Imagine Flint* South Flint Community Plan Choice Neighborhoods Initiative; and

WHEREAS, the City of Flint Business and Community Services wishes to increase Clark Commons III LDHA's contract to fund the remaining housing development with funds originally allocated for Choice -Critical Community Improvements and supplemental grant award in the amount of \$2,090,045.00

Dept.	Name of Account	Account Number	Grant Code	Amount
B& C Services	Professional Services	296-704.801-801.000	FHUD18CHOICE	\$668,134.00
B& C Services	Uncommitted	296-704.801-963.000	FHUD22CHOICE	\$1,421,911.00
Total	Professional Services	296-704.803-801.000	FHUD18CHOICE	\$2,090,045.00

IT IS RESOLVED that appropriate City officials are authorized to do all things necessary to make additional grant funds available to RCS, Clark Commons III LDHA and allocate using the aforementioned accounts in the amount of \$2,090,045.00 per the previously approved HUD Choice Neighborhoods Budget to increase the total contract amount to \$20,414,045.

For the City:

Clyde D. Edwards, City Administrator

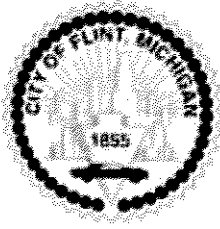
For the City Council:

Approved as to Form:

Joseph Kuptz, Acting City Attorney

Approved as to Finance:

Phillip Moore, Chief Financial Officer



RESOLUTION NO.: 240578-T
PRESENTED: 12-16-2024
ADOPTED: JAN 22 2025

**RESOLUTION TO MICHIGAN STATE UNIVERSITY FOR FLINT RECAST PROGRAM
EVALUATION**

BY THE CITY ADMINISTRATOR:

WHEREAS, in July 2021, the City of Flint was awarded grant number: 1 H79 SM084918-01, for \$5,000,000.00, over a five-year period. The funding is allocated for the Flint Resiliency in Communities After Stress and Trauma (ReCAST) (Performance period September 30, 2021 – September 29, 2026).

WHEREAS, the primary strategy of Flint ReCAST is to assist high-risk youth and families in the City of Flint, impacted by the Flint Water Emergency, by promoting resilience and equity through implementation of evidence-based programming as well as linkages to trauma-informed behavioral health services.

WHEREAS, the Michigan State University's mission includes conducting research of the highest caliber that seeks to answer questions and create solutions in order to expand human understanding and make a positive difference, both locally and globally.


WHEREAS, the Michigan State University will enter a performance-based contract over the duration of the grant program, providing program evaluation, as required by SAMHSA, not to exceed 10% of the total grant.

Account Number & Grant Code Account Name	Amount
296-649.700-801.000 FHHS21RECAST Professional Services	\$99,999.00

IT IS RESOLVED that the appropriate City Officials are authorized to do all things necessary to accept the ReCAST award dollars.

IT IS RESOLVED to award ReCAST funding to Michigan State University. The City of Flint will enter into a contract with Michigan State University for the 12-month grant period September 30, 2024 – September 29, 2025. This amount will not exceed \$99,999.00.


Approved as to Form:



Joseph Kuptz (Nov 29, 2024 11:59 EST)

Joseph Kuptz, Chief Legal Officer


Approved as to Finance:



Phillip Moore (Dec 6, 2024 12:00 EST)

Phillip Moore, Chief Financial Officer


For the City of Flint:



Clyde D. Edwards / A0355 (Dec 9, 2024 15:43 EST)

Clyde D. Edwards, City Administrator

Approved by Council:





CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9 , 2024

TODAY'S DATE: 10/30/2024

BID/PROPOSAL# A0355

AGENDA ITEM TITLE: RESOLUTION TO MICHIGAN STATE UNIVERSITY FOR FLINT RECAST PROGRAM EVALUATION YEAR 4

PREPARED BY: Latrese Brown

VENDOR NAME: Michigan State University

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

The purpose of this resolution is to award a contract to Michigan State University for program evaluation of Flint ReCAST. Program evaluation, at 10% of the annual grant budget is a requirement of the grant. Included in this process:

- Michigan State University will serve at the Flint ReCAST Project external evaluator
- Michigan State University will be monitored through monthly communication with the City of Flint, including progress and data reports consistent with project milestones
- Michigan State University will collaborate with Flint ReCAST to identify the best metrics for evaluating program success and execute necessary

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
2024	296-649.700-801.000	\$1,450,179.68	\$109,80724-006815	\$74,972.67	230337



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9, 2024

2023	296-649.700- 801.000	\$1,198,866.0 0	\$100,000 23-005583	\$100,000	220410
2022	296-649.700- 801.000	\$1,885,117.00	\$100,000 22-004496	\$100,000	210511

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The MSU Evaluation team will help provide insight on best practices and how to better implement the Flint ReCAST grant within the Flint community. The evaluation will help to improve the mental health of Flint residents as well as improve overall health outcomes of Flint residents.

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure: **NOT ARPA**

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

The \$99,999.00 will be encumbered from the Professional Services line in the Flint ReCAST budget: 1 H79 SM084918-01



CITY OF FLINT
**** STAFF REVIEW FORM ****
October 9, 2024

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Mayors	Professional Services	296-649.700-801.000	FHHS21RECAST	\$99,999.00
		FY25 GRAND TOTAL		\$99,999.00

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (*This will depend on the term of the bid proposal*)

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (*i.e., collective bargaining*):

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO:

ACCOUNTING APPROVAL: Phillip Moore Date: 12/06/2024
Phillip Moore (Dec 6, 2024 12:00 EST)

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

Section V: RESOLUTION DEFENSE TEAM:

(Places of the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Seamus Bannon	810-237-2014
2	Latrese Brown	810-410-2020 ext. 2047
3		

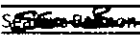


CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9, 2024

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:  Scott Gibson (Dec 9, 2024 14:09 EST)
(Name, Title)

ADMINISTRATION APPROVAL: Clyde D. Edwards / A0355
Clyde D. Edwards / A0355 (Dec 9, 2024 15:43 EST)



240582-T

RESOLUTION NO.: _____

PRESENTED: 12-16-2024

ADOPTED: JAN 22 2025

Resolution Authorizing Appropriate City of Flint Officials to Do All Things Necessary to enter into change order #2 with MDOT Contract 22-5153, Job No. 130632CON for the reconstruction of the Saginaw Street bricks

BY THE CITY ADMINISTRATOR:

On March 13, 2023, the Proper City Officials authorized change order #1 to MDOT Contract 22-5153, Job No. 130632CON for the rehabilitation of the Saginaw St. bricks, along with necessary related work, in the amount not to exceed \$683,000.00 and a revised total of \$3,491,596.00.

Due to many factors, including replacing poor soil and additional work that was the result of replacing the water main (which was not originally included in the plans), MDOT increased the contract amount, which increased our local share by \$473,543.00. Funding is available in the following account:

202-450.202-801.000	Major Street Fund	\$473,543.00
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IT IS RESOLVED, that appropriate City Officials are authorized to do all things necessary to enter into change order #2 to MDOT Contract No. 22-5153 for additional work on the rehabilitation of the Saginaw Street bricks, in the amount of \$473,543.00 for a total of \$3,965,139.00. (Major Street Fund)

FOR THE CITY OF FLINT:

Clyde D. Edwards / A0341
Clyde D. Edwards / A0341 (Dec 8, 2024 22:06 EST)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

[Signature]

APPROVED AS TO FORM:

[Signature]
Joseph Kuptz (Dec 6, 2024 12:20 EST)
Joseph Kuptz, Acting City Attorney

APPROVED AS TO FINANCE:

[Signature]
Phillip Moore (Dec 6, 2024 11:57 EST)
Phillip Moore, Chief Financial Officer

2024 – KRN



CITY OF FLINT
**** STAFF REVIEW FORM ****
October 9 , 2024

TODAY'S DATE: November 4, 2024

BID/PROPOSAL#

AGENDA ITEM TITLE: Saginaw Street Brick Reconstruction – c.o. #2

PREPARED BY: Kathryn Neumann for Rodney McGaha, Director of Transportation

VENDOR NAME: State of Michigan (MDOT)

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

In 2022, City Council authorized the contract to reconstruct the Saginaw St. bricks from Court St. to the Flint River. The project started in 2023 and ended in 2024. The original amount requested by the Transportation Division was based on an MDOT estimate and the actual bids came back higher than the estimate. Also, since this is an MDOT project, they approved several change orders and it is the City's responsibility to pay our local share.

The areas that increased costs were areas of poor soil that caused instability. A trench was dug when the water line was replaced and sporadic poor soil areas were encountered. The trench then had to be dug up and the poor soil replaced with granular material. By using granular material to replace poor soil, it saved additional steps to stabilize the trench.

The City is responsible for the projected cost after deduction of Federal aid. MDOT has the authority under Public Act 51 of 1951 to request the Treasurer to withhold City's MTF payment to secure the City's participation in the project.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
FY20	202-450.202-801.000		\$43,273.99	0	
FY21	202-450.202-801.000		\$284,212	\$151,632.23	200426
FY21	202-450.202-801.000		\$1,226.57	\$1,226.57	



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9, 2024

FY22	202-450.202-801.000		\$1,459,398	\$906,044.53	210394
FY22	202-450.202-801.000		\$36,112.00	0	
FY22	202-450.202-801.000		\$332.37	\$332.37	
FY23	202-450.202-801.000		\$30,000	\$21,679.02	
FY23	202-450.202-801.000		\$173,610	\$148,174	230064
FY23	202-450.202-801.000		\$474,690.84	\$474,690.84	230148
FY24	202-450.202-801.000		\$100,140.00	\$96,364.31	230333
FY24	202-450.202-801.000		\$247,300	\$41,412.46	240072

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Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

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Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

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BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Trans.	Professional Services	202-450.202-801.000		\$473,543.00
		FY25 GRAND TOTAL		\$473,543.00



CITY OF FLINT

** STAFF REVIEW FORM **

October 9, 2024

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 250009522

ACCOUNTING APPROVAL: Kathryn Neumann Date: _____
Kathryn Neumann (Dec 4, 2024 07:10 EST)

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

Section V: RESOLUTION DEFENSE TEAM:

(Places of the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Abdul Khandker	810 766-7135
2	Jo Janiski	810 766-7266
3	Rod McGaha	810 691-3106

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Rodney McGaha
Rodney McGaha (Dec 5, 2024 06:32 EST)
(Rodney McGaha, Director of Transportation)

ADMINISTRATION APPROVAL: Clyde D. Edwards / A0341
Clyde D. Edwards / A0341 (Dec 8, 2024 22:06 EST)



RESOLUTION NO.: **220173**

PRESENTED: **MAY - 4 2022**

ADOPTED: **MAY - 9 2022**

Resolution Authorizing Appropriate City of Flint Officials to Do All Things Necessary to enter into MDOT Contract 22-5153, Job No. 130632CON for the purpose of fixing the rights and obligations of the parties in agreeing to the following: brick pavement reconstruction, concrete pavement, curb and gutter, sidewalk and sidewalk ramps, storm sewer, permanent signing and pavement markings along Saginaw Street from the Flint River to Court Street; and all together with necessary related work.

BY THE CITY ADMINISTRATOR:

MDOT has submitted to the City of Flint Contract 22-5153, Job No. 130632CON for the purpose of fixing the rights and obligations of the parties in agreeing to the following: brick pavement reconstruction, concrete pavement, curb and gutter, sidewalk and sidewalk ramps, storm sewer, permanent signing and pavement markings along Saginaw Street from the Flint River to Court Street; and all together with necessary related work.

The present estimated project cost is \$5,254,100.00, with a Federal share of \$2,455,504.00 and the local share of \$2,798,596.00 (City of Flint), which is the project cost after a deduction of Federal aid. The State of Michigan allows overruns without City of Flint authorization, so the City of Flint has allowed an additional \$10,000 to be used if necessary. Funding is available in the following account:

202-450.202-801.000	Major Street Fund	\$2,808,596.00
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IT IS RESOLVED, that appropriate City Officials are authorized to do all things necessary to enter into MDOT Contract No. 22-5153, including local contribution of \$2,798,596.00 plus potential overruns in the amount of \$10,000.00 for a total of \$2,808,596.00. (Major Street Fund)

IT IS FURTHER RESOLVED, I, Sheldon A. Neeley, Mayor, am the duly authorized City official authorized to sign MDOT Contract 22-5153 on behalf of the City of Flint.

APPROVED AS TO FINANCE:

Robert J. F. Widigan

Robert J. F. Widigan
Chief Financial Officer

CLYDE D EDWARDS

CLYDE D EDWARDS (Apr 25, 2022 10:51 EDT)

Clyde Edwards, City Administrator

APPROVED AS TO FORM:

William Kim
William Kim (Apr 27, 2022 14:51 EDT)

William Kim
City Attorney

APPROVED BY
CITY COUNCIL

MAY - 9 2022



RESOLUTION NO.:

230063

MAR - 8 2023

PRESENTED:

ADOPTED:

MAR 13 2023

Resolution Authorizing Appropriate City of Flint Officials to Do All Things Necessary to enter into a change order with MDOT Contract 22-5153, Job No. 130632CON for the reconstruction of the Saginaw Street bricks

BY THE CITY ADMINISTRATOR:

On May 9, 2022, the Proper City Officials authorized MDOT Contract 22-5153, Job No. 130632CON for the rehabilitation of the Saginaw St. bricks, along with necessary related work in the amount not to exceed \$2,808,596.00.

Due to construction delays and increased costs to labor and materials, MDOT has increased the contract amount, which increased our local share by \$683,000.00. Funding is available in the following account:

202-450.202-801.000	Major Street Fund	\$683,000.00
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IT IS RESOLVED, that appropriate City Officials are authorized to do all things necessary to enter into change order #1 to MDOT Contract No. 22-5153 for the rehabilitation of the Saginaw Street bricks, in the amount of \$683,000.00 for a total of \$3,491,596.00. (Major Street Fund)

APPROVED AS TO FINANCE

APPROVED AS TO FORM:

Robert J.F. Widigan

Robert J.F. Widigan (Feb 24, 2023 11:18 EST)

Robert J. F. Widigan
Chief Financial Officer

William Kim

William Kim (Feb 24, 2023 11:22 EST)
William Kim
City Attorney

Clyde Edwards

Clyde Edwards (Feb 27, 2023 10:19 EST)

Clyde Edwards, City Administrator

2023 KRN

William Kim

MAR 13 2023



240583-T

RESOLUTION NO.: _____

PRESENTED: 12-16-2024

ADOPTED: JAN 22 2025

**RESOLUTION TO TRANSFER \$530,000.00 FROM BSI DEVELOPMENT FUND
BALANCE TO BSI PROFESSIONAL SERVICES**

BY THE CITY ADMINISTRATOR:

Due to short staffing in the Building and Safety Inspection Division for Plumbing and Mechanical inspections, there is a need to outsource the plumbing and mechanical inspections. We have posted positions for Plumbing and Mechanical inspectors but have not had any success in getting qualified people to apply. Contracting with a company to perform these inspections seems like the best solution to getting the needed inspections done.


In order to have funds to be able enter into a contract, the Building and Safety Division would need to move \$530,000 from their fund balance into the Professional Services account.

The total amount requested for transfer from the BSI Development Fund Balance to Professional Services is \$530,000.00. The accounts for this fund transfer are as follows:


Dept.	Name of Account	Account Number	Grant Code	Amount
BSI	Development Fund	Fund Equity:249-000.000-390.000	N/A	\$530,000.00
BSI	Professional Services	Expense: 249-371.100-801.000		\$530,000.00

IT IS RESOLVED that the appropriate City officials, upon City Council's approval, are hereby authorized to transfer \$530,000.00 from 249-000.000-390.000 to 249-371.100-801.000 .

APPROVED AS TO FORM:


Joseph Kuptz (Oct 22, 2024 14:02 EDT)
Joseph Kuptz
Acting City Attorney

APPROVED AS TO FINANCES:


Phillip Moore (Oct 22, 2024 12:56 EDT)
Phillip Moore,
Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS / A0325
CLYDE D EDWARDS / A0325 (Oct 24, 2024 12:41 EDT)
Clyde Edwards,
City Administrator

CITY COUNCIL:





CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

TODAY'S DATE: 10/04/24

BID/PROPOSAL#

AGENDA ITEM TITLE: Request for a budget amendment to move funds from the Development fund balance to the Professional Services account.

PREPARED BY: Mary Jarvis

VENDOR NAME: N/A

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Requesting a budget amendment to move funds from the Development fund balance to the Professional Services account. Due to short staffing in the Building and Safety Inspection Division for Plumbing and Mechanical inspections, there is a need to outsource the plumbing and mechanical inspections. We have posted positions for Plumbing and Mechanical inspectors but have not had any success in getting qualified people to apply. Contracting with a company to perform these inspections seems like the best solution to getting the needed inspections done. In order to have funds to be able enter into a contract, the Building and Safety Division would need to move \$530,000 from their fund balance into the Professional Services account.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
2023	249-371.100-810.000	\$13,409.48	\$5,034.48	\$5,034.48	N/A
2024	249-371.100-801.000	\$10,000.00	\$9,999.00	\$9,740.43	N/A
2025	249-371.100-801.000	\$10,000.00	\$9,500.00	YTD \$956.03	N/A



CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

Getting the budget amendment approved so that funds can be available to contract out services for plumbing and mechanical inspections will help residents and businesses obtain their inspections in a more timely manner. Michael Reiter and Jack Hippe will be the liasons between the contractor and the City of Flint.

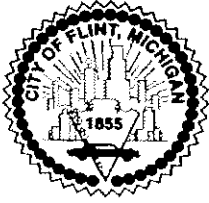
Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN: This was not a planned budgeted expenditure, due to employee illnesses, a death & failure to hire new employees BSI has fallen behindin needed inspections.

Dept.	Name of Account	Account Number	Grant Code	Amount
DEV	Building Department Fund Balance	249-000.000-390.000	N/A	\$530,000.00
DEV	Professional Services	249-371.100-810.000	N/A	\$530,000.00
		FY25 GRAND TOTAL		\$530,000.00



CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

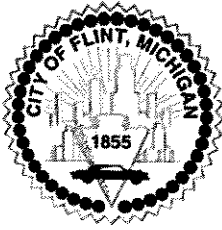
PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO:

ACCOUNTING APPROVAL: Mary Jarvis Date: 10/04/24

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE Emily Doerr
Emily Doerr (October 2, 2024 11:02 EDT)
Emily Doerr, Director, Business and Community Services



RESOLUTION NO.: 240585-T
PRESENTED: 12-16-2024
ADOPTED: JAN 22 2025

BY THE CITY ADMINISTRATOR:

RESOLUTION AUTHORIZING FIRST QUARTER 2025 BUDGET AMENDMENT


WHEREAS, the City of Flint's operating budget is monitored on an ongoing basis by the Finance Department and City department heads and changes to an approved operating budget are required from time to time. And;

WHEREAS, the Department of Finance is recommending certain fiscal appropriation amendments to the FY2025 City of Flint operating budget as follows in accordance with State Public Act 2 of 1968 as amended. And;

FY2025 Proposed First Quarter Budget Amendments	Amended FY2025 Budget as of 9/30/2024	Proposed Amendments for FY2025 Q1 End	Proposed Amended FY2025 Budget	Estimated Ending Fund Balance
GENERAL FUND 101 Expenditures	\$100,811,881	\$246,708	\$101,058,589	\$55,541,995
WATER FUND 591 Expenditures	\$38,134,848	\$1,045,500	\$39,180,348	\$53,928,269
Total Amendment	\$138,946,729	\$1,292,208	\$140,238,937	\$109,470,264

IT IS RESOLVED, that the appropriate officials are hereby authorized to do all things necessary to incorporate the approved appropriation changes into the FY2025 operating budget of the City of Flint.


APPROVED AS TO FORM:


Joseph Kuptz (Oct 16, 2024 11:40 EDT)
Joseph Kuptz, City Attorney


APPROVED AS TO FINANCE:


Phillip Moore (Dec 6, 2024 12:01 EST)
Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:


Clyde D. Edwards / A0324
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:



CITY OF FLINT



STAFF REVIEW FORM

Revised October 9, 2024

TODAY'S DATE: *October 10, 2024*

BID/PROPOSAL#

AGENDA ITEM TITLE: First Quarter Budget Amendment DPW/Utilities Water Plant

PREPARED BY: Yolanda Gray

VENDOR NAME: DPW/Utilities Water Plant

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

First quarter budget amendment to request amendment to request additional funding for DPW/Utilities Water Plant accounts from Water Fund Balance in order to cover necessary FY25 requisitions, professional work agreements, and mandated State of Michigan projects. Due to insufficient funding for the current FY25 the Water Plant and Utilities can't encumber funds for upcoming professional services, water plant operations and lab services, repairs/maintenance, and capital improvements.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution

CITY OF FLINT



STAFF REVIEW FORM

Revised October 9, 2024

**Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS)
INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

This budget amendment is necessary to protect the public health and provide control over the public water supply as mandated by the Department of Environment, Great Lakes, and Energy (EGLE).

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
	Professional Services	591-536.100-801.000		\$30,000.00
	Depreciation -Amortization	591-536.100-968.000		\$60,000.00
	Professional Services	591-545.200-801.000		\$736,000.00
	Lab Operation Supplies	591-545.200-757.000		\$17,500.00
	Building Additions/Improvements	591-545.203-976.000		\$102,000.00
	Compliance Permit Fees	591-536.100-956.110		\$25,000.00
	Professional Legal Services	591-545.200-812.000		\$75,000.00
		FY25 GRAND TOTAL		\$1,045,500.00

CITY OF FLINT



STAFF REVIEW FORM

Revised October 9, 2024

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

PRE-ENCUMBERED? YES ☐ NO ☐ REQUISITION NO:

ACCOUNTING APPROVAL: Yolanda Gray
Yolanda Gray (Oct 11, 2024 10:41 FC) Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐

Section V: RESOLUTION DEFENSE TEAM:

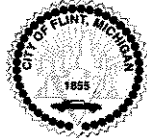
(Places of the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Yolanda Gray	810-787-6537 ext 3503
2	Scott Dungee	810-787-6537 ext 3506
3	Kenneth Miller	810-766-7155 ext 2601

STAFF RECOMMENDATION: (PLEASE SELECT): ☐ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Kenneth Miller
(Name, Title)

CITY OF FLINT



STAFF REVIEW FORM

Revised October 9, 2024

TODAY'S DATE: 10/13/24

BID/PROPOSAL#

AGENDA ITEM TITLE: RESOLUTION AUTHORIZING AN FY2025 BUDGET AMENDMENT FOR THE CITY OF FLINT POLICE DEPARTMENT

PREPARED BY: Angela Amerman Finance/Police

VENDOR NAME: Tyler Technologies

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

The City was cyberattacked on August 14th causing a disruption in the services of the Police Department. Due to the cyberattack, it was determined that a cloud-based service was needed for the Police Department. Since this was an emergency Chief Finance Officer Phillip Moore approved the new cloud-based service with Tyler Technologies. To migrate to the cloud-based service was \$75,000.00 and one full year of service is \$157,923.00 for a total of \$232,923.00. The Police department has budgeted \$80,000.00 for Tyler Technologies for FY25 and the City Council adopted resolution 240283 on July 22, 2024. The Police Department is requesting a budget amendment of \$246,708.07.

Tyler Technologies is the largest company in the United States solely dedicated to serving the public sector with integrated software and technology services. Cloud computing is the use of computing resources (hardware and software) that deliver a service over a network (typically the Internet). Tyler has been offering cloud-related services since 1999. Tyler took the best features and functionality of cloud computing to develop a cloud-based offering designed specifically for the unique needs of the public sector.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
FY25	101-301.000-931.000	\$82,710.55	\$82,710.55	\$82,710.55	240283
FY24	101-303.200-931.000	\$78,082.72	\$78,082.72	\$78,082.72	230216

CITY OF FLINT



STAFF REVIEW FORM

Revised October 9, 2024

FY23	101-303.200-931.000	\$74,311.63	\$74,311.63	\$74,311.63	
FY22	101-303.200-931.000	\$70,773.12	\$70,773.12	\$70,773.12	
FY21	101-303.200-931.000	\$68,050.80	\$68,050.80	\$68,050.80	

Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

Tyler partners with clients to empower the public sector to become more efficient, more accessible, and more responsive to the needs of their constituents. Some of the benefits to the residents of the City of Flint and city operations are improved data security, disaster recovery, remote access, cost savings, and 24/7 monitoring. Tyler controls user access and secures data in certified data centers. Tyler's solutions also use market-leading authentication platforms to secure connectivity to applications. Disaster recovery is a standard feature, not an add-on. Tyler moves the burden of backups, restoring software, and data shifts from the client to Tyler. Remote access cloud-based services enable secure and flexible work arrangements from any internet connection. Cloud-based services can reduce the cost of purchasing and maintaining on-site servers. Tyler's employees provide 24/7 monitoring for infrastructure, performance, and security.

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

This is not an ARPA related expenditure.

Invoice 130-146747 for non-cloud-based service for FY25 7/01/24 – 6/30/25 was \$82,710.55. The invoice was paid on September 9th, 2024. Tyler Technologies sent credit memo 130-150731 for \$68,925.48. A difference of \$13,785.07 for service provided from 7/01/24 through 8/31/24. Migration to cloud-based service invoice 130-150704 is \$75,000.00. Invoice 130-150703 for cloud-based service 9/1/24 – 8/31/25 is for \$157,923.00. The Police department will need \$246,707.71 from the general fund.

CITY OF FLINT

**STAFF REVIEW FORM**

Revised October 9, 2024

BUDGETED EXPENDITURE? YES ☒ NO ☒ **IF NO, PLEASE EXPLAIN:** There was \$80,000 budgeted for FY25. The cyberattack has shown a need a cloud-based service which was not budgeted for.

Dept.	Name of Account	Account Number	Grant Code	Amount
Police	Maintenance Agreements	101-301.000-931.000		\$82,710.55
Police	Maintenance Agreements	101-301.000-931.000		(\$68,925.84)
Police	Maintenance Agreements	101-301.000-931.000		\$75,000.00
Police	Maintenance Agreements	101-301.000-931.000		\$157,923.00
		FY25 GRAND TOTAL		\$246,707.71

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \$246,707.71

BUDGET YEAR 2 \$165,820.00 estimated

BUDGET YEAR 3 \$174,111.00 estimated

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES ☐ NO ☒ **REQUISITION NO:**

ACCOUNTING APPROVAL: Angela Amerman
Angela Amerman (Oct 15, 2024 15:38 EDT) **Date:** _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐

Section V: RESOLUTION DEFENSE TEAM:

(Places of the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Police Chief Terence Green	(810) 766-7266 ext 6810

CITY OF FLINT



STAFF REVIEW FORM

Revised October 9, 2024

2	Jeff Keen	(810) 766-7266 ext 2218
3	Phillip Moore	(810) 766-7266 ex 2301

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Terence Green
Terence Green (Oct 15, 2024 18:05 EDT)
(Terence Green, Police Chief)



RESOLUTION NO.: 250000-T

PRESENTED: 1-8-2025

ADOPTED: JAN 22 2025

**RESOLUTION TO ACCEPT A GRANT FROM BLOOMBERG PHILANTHROPIES AND
AMEND FY25 BUDGET**

BY THE CITY ADMINISTRATOR:

Whereas, Bloomberg Philanthropies in partnership with United Cities and Local Government and the Bloomberg Center for Public Innovation at Johns Hopkins University has awarded funding to the City through their Youth Climate Action Fund Initiative; and

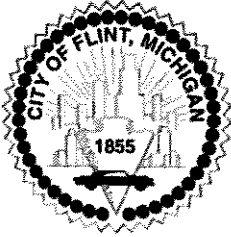
Whereas, the total amount of funding is \$100,000; and

Whereas, the funding shall be used to support youth-led climate projects through the distribution of US\$1,000-5,000 micro-grants; and

Whereas, the City has a 12 month time period from receiving funds to fully utilize;

Dept.	Name of Account	Account Number	Grant Code	Amount
Mayor's Office	Salaries	296-171.726-702.020	PBLMB-YCAF24	\$12,000
Mayor's Office	Communications	296-171.726-702.010	PBLMB-YCAF24	\$3,000
Mayor's Office	Professional Services	296-171.726-801.000	PBLMB-YCAF24	\$85,000
		FY25 GRAND TOTAL		\$100,000

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to accept the grant funds and amend the FY25 budget set forth in the grant from Bloomberg Philanthropies in the amount of \$100,000.00 to appropriate revenue and expenditure amounts and to make the grant funds available from January 1st, 2025 through December 31st, 2025.




RESOLUTION NO.: _____

PRESENTED:

ADOPTED:

Approved as to Form:



JoAnne Gurley (Dec 30, 2024 16:22 EST)

JoAnne Gurley, Chief Legal Officer

Clyde D. Edwards / A0365
Clyde D. Edwards / A0365 (Jan 2, 2025 10:20 EST)

Clyde D. Edwards, City Administrator

Approved as to Finance:


Phillip Moore (Dec 30, 2024 16:30 EST)

Philip Moore, Chief Financial Officer


Flint City Council



CITY OF FLINT
**** STAFF REVIEW FORM ****

October 9, 2024

TODAY'S DATE: December 19th, 2024

BID/PROPOSAL#

AGENDA ITEM TITLE: RESOLUTION TO ACCEPT A GRANT FROM BLOOMBERG PHILANTHROPIES

PREPARED BY: Seamus Bannon

VENDOR NAME: Bloomberg Philanthropies

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Bloomberg Philanthropies in partnership with United Cities and Local Government and the Bloomberg Center for Public Innovation at Johns Hopkins University has awarded funding to the City through their Youth Climate Action Fund Initiative. The total amount of funding is \$100,000.00. The funding shall be used to support youth-led climate projects through the distribution of US\$1,000-5,000 micro-grants. The City has a 12 month time period from receiving funds to fully utilize the dollars. The application process and eligibility to receive a micro-grant will be determined post receiving funds

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
24	296-171.726-702.020	\$6000	\$6000	\$6000	240129
24	296-171.726-702.010	\$1000	\$1000	\$1000	240129
24	296-171.726-752.000	\$1000	\$1000	\$1000	240129



CITY OF FLINT
**** STAFF REVIEW FORM ****

October 9, 2024

24	296-171.726-801.000	\$42000	\$42000	\$42000	240129
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Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The funding shall be used to support youth-led climate projects through the distribution of US\$1,000-5,000 micro-grants.

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

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BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN: The FY25 budget was set before this award was given

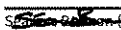


CITY OF FLINT
**** STAFF REVIEW FORM ****

October 9, 2024

2		
3		

STAFF RECOMMENDATION: (PLEASE SELECT): X **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:  (Dec 23, 2024 11:39 EST)
(Name, Title)

ADMINISTRATION APPROVAL: _____
(for \$20,000 or above spending authorizations)



RESOLUTION NO.: 250001
PRESENTED: 1-8-2025
ADOPTED: JAN 22 2025

BY THE CITY ADMINISTRATOR:

Resolution to Wade Trim Contract to Prepare a Transportation Asset Management Plan (TAMP)

WHEREAS, Per PA 325 of 2018, the Michigan State Legislature and the Transportation Asset Management Council (TAMC) requires the completion and submission of a Transportation Asset Management Plan (TAMP) of any local agencies responsible for 100 miles or more certified roadway. The Transportation Asset Management Plan will address City Pavement and Bridge Funding Needs and create an attainable, actionable plan for the City's Transportation Networks. The TAMC has provided a Template that requires the use of an updated Roadsoft software.

WHEREAS, The City of Flint, Transportation Division, will contract Wade Trim via MIDEAL Cooperative Contract #00837, to complete (1) An Updated, Useable, City-Owned Roadsoft Application, (2) A Capital Improvement Plan with Various Road Analyses completed, and (3) a completed Transportation Asset Management Plan (TAMP).

The Funding will come from the following accounts:

Fiscal Year	Account	Account Name	FY PO Amount
FY25	202-450.202-801.000	Professional Services	\$107,440.00
FY25	203-449.201-801.000	Professional Services	\$18,960.00
Grand Total			\$126,400.00

IT IS RESOLVED, that upon approval from the Proper City Officials, the City of Flint's Transportation Division is hereby authorized to enter into a contract with Wade Trim to complete a Transportation Asset Management Plan (TAMP) in the amount not to exceed \$126,400.00 for FY25 (07-01-2024 to 06-30-25).

FOR THE CITY OF FLINT:

C. Edwards
Clyde D. Edwards (Dec 20, 2024 14:58 EST)
Clyde Edwards, City Administrator

APPROVED AS TO FORM:

Joseph Kuptz
Joseph Kuptz (Dec 20, 2024 10:39 EST)
Joseph Kuptz, Acting City Attorney

APPROVED AS TO FINANCE:

Phillip Moore
Phillip Moore (Dec 20, 2024 10:27 EST)
Phillip Moore, Chief Financial Officer

APPROVED BY CITY COUNCIL:

[Signature]

APPROVED AS TO PURCHASING:

Lauren Rowley
Lauren Rowley, Purchasing Manager



CITY OF FLINT
**** STAFF REVIEW FORM ****
October 9 , 2024

TODAY'S DATE: 12-16-2024

BID/PROPOSAL#

AGENDA ITEM TITLE: Transportation Asset Management Plan and Roadsoft Software Set-Up

PREPARED BY: Jo Janiski, Transportation Accounting Coordinator for Rodney McGaha, Director of Transportation

VENDOR NAME: Wade Trim

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

The City of Flint is pending to approve a proposal to complete a comprehensive Transportation Asset Management Plan (TAMP) in compliance with PA 325 of 2018. This initiative, completed by Wade Trim, encompasses three key phases to enhance road asset management and long-term planning:

1. Roadsoft (Transportation GIS Software) Update and Data Collection:

Wade Trim, in coordination with City Staff, will update and implement a City-owned Roadsoft GIS Program to serve as a functional asset management and project management tool.
Wade Trim, in coordination with City Staff, will collaborate with neighboring municipalities on shared borders.
Wade Trim, in coordination with City Staff, collect and upload missing PASER ratings, Average Daily Traffic (ADT) data, and other essential road data into Roadsoft.

2. Road Analysis and Capital Improvement Planning:

Wade Trim will conduct Criticality, Risk, and Gap Analyses to prioritize roads based on PASER ratings, ADT, safety considerations, and proximity to infrastructure improvements.
Wade Trim, in coordination with City Staff, develop a 5-year Capital Improvement Plan (CIP) targeting roads with the highest criticality and need for improvements.

3. Completion of the Transportation Asset Management Plan:

Wade Trim, in coordination with City Staff, utilize the updated Roadsoft framework to meet the TAMC-provided template requirements for a TAMP.
Wade Trim will ensure the completed TAMP is owned and managed by the City of Flint for ongoing road asset management.

Deliverables from Wade Trim include:

- A fully functional, City-managed Roadsoft GIS Program.



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9, 2024

- A detailed analysis and prioritization of Flint's roads for capital improvements, in the form of a 5-Year Capital Improvement Plan
- A compliant TAMP that is in the acceptable TAMC Template aligning with PA 325 of 2018.

The implementation of Roadsoft and the complete TAMP will cover all Major and Local Roads under the City of Flint's Jurisdiction, so the cost will be split between 202 and 203 accordingly. 85% of the cost will be covered by the Major Road Fund, and the remaining 15% of the cost will be covered by the Local Road Fund

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution

This is the first time the City has implemented such a program.

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The approved Transportation Asset Management Plan (TAMP) and associated updates to Flint's Roadsoft GIS Program will significantly benefit the City of Flint, its residents, and city operations. The TAMP, compliant with PA 325 of 2018, ensures data-driven decision-making for prioritizing road repairs and capital improvements. Residents will experience smoother, safer roads, improved connectivity, and enhanced transparency as the city optimizes public funds for critical infrastructure needs. With a detailed 5-year Capital Improvement Plan (CIP), the city will focus on high-criticality areas identified through PASER ratings, traffic data, and safety metrics, improving overall quality of life and supporting neighborhood revitalization.

For city operations, the TAMP and updated Roadsoft framework provide a centralized, city-owned system for managing and planning road projects efficiently. Collaborations with neighboring municipalities and



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9, 2024

road commissions will reduce redundancies and enhance coordination for shared border maintenance, while partnerships with Wade Trim and the Transportation Asset Management Council (TAMC) ensure expert analyses and compliance. These efforts position Flint to secure additional state and federal funding, enhance interdepartmental coordination, and create a scalable, sustainable infrastructure strategy for long-term success.

Partnership with Wade Trim, Genesee County Road Commission, City of Burton, and TAMC (Transportation Asset Management Council).

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Transportation	Professional Services	202-450.202-801.000		\$107,440.00
Street Maint	Professional Services	203-449.201-801.000		\$18,960.00
		FY25 GRAND TOTAL		\$126,400.00

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3



CITY OF FLINT

** STAFF REVIEW FORM **

October 9, 2024

OTHER IMPLICATIONS (i.e., collective bargaining): Per PA 235 of 2018: TAMP update required every Three Years: Wade Trim estimated that this update to the TAMP would cost less than \$10,000.00 once, every three years.

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 250009627

ACCOUNTING APPROVAL: Jo Janiski
Jo Janiski (Dec 19, 2024 09:16 EST) **Date:** _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

Section V: RESOLUTION DEFENSE TEAM:

(Places of the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Jo Janiski	810-210-9889
2	Rod McGaha	810-691-3106
3	Kevin Cook (Wade Trim Employee)	810-730-4905

STAFF RECOMMENDATION: (PLEASE SELECT): YES ☒ NO ☐

DEPARTMENT HEAD SIGNATURE: Rodney McGaha
Rodney McGaha (Dec 20, 2024 06:47 EST)
(Rodney McGaha, Director of Transportation)

ADMINISTRATION APPROVAL: CDE
Clyde D. Edwards (Dec 20, 2024 14:58 EST)



Wade Trim, Inc.

555 S. Saginaw Street, Suite 201 • Flint, MI 48502
810.235.2555 • www.wadetrim.com

November 7, 2024
December 13, 2024 (Revised)

City of Flint – Department of Public Works
1101 South Saginaw Street
Flint, MI 48502

Attention: Jo Janiski
Transportation Accounting Coordinator

Re: Transportation Asset Management Plan Proposal
City of Flint, Genesee County, Michigan

Dear Jo Janiski:

Pursuant to your request, Wade Trim is pleased to submit the following proposal to prepare a Transportation Asset Management Plan (TAMP) for the City of Flint (City) streets *through the MiDEAL Extended Purchasing Program*. As you know, Wade Trim is a registered MiDEAL member (MI Deal #00837). As outlined in PA 325, the Transportation Asset Management Council (TAMC) developed a template for an asset management plan for use by local road agencies responsible for 100 or more certified miles of roadways.

PROJECT UNDERSTANDING

The basic reporting requirements outlined in the report template include the following items:

1. Establish an inventory of roadways (local streets and major streets) and bridges and perform a condition assessment of the defined assets. The framework of the Pavement Asset Management System will be the Roadsoft software (provided by the Center for Technology and Training (CTT) at Michigan Technological University) and will be used for pavement ratings. This study will utilize the current Pavement Surface Evaluation Rating (PASER) road condition data that has been collected by Genesee County. It is important to note that inclusion of culverts and signals is not required at this time.
2. Review performance goals, including the desired conditions and performance of the assets as determined by the City.
3. Conduct a risk of failure analysis, including the identification of the probability and criticality of failure of the most critical assets and contingency plans as defined by the City.
4. Perform an evaluation of the funding sources available to operate and maintain the system for the period covered by the plan. This summary is to provide a description of all revenue sources and anticipated receipts for the period covered by the plan, including expected infrastructure repair and replacement expenditures, planned improvements and capital reconstruction. Assistance from the City will be required for this task to verify our understanding of the initiatives.
5. Prepare a desired performance outcome which includes a determination of how the City's investment strategy will achieve the desired levels of service and performance goals and the steps necessary to achieve the desired outcomes. An explanation will be required for any noted gaps in the assessment and plan.

6. The plan will include a discussion as to how the City will achieve the desired levels of service and performance goals and provide a description relative to minimizing duplication of effort with neighboring jurisdictions and utilities.

SCOPE OF SERVICES AND FEE

Task 1 – Review of RoadSoft Framework and Database Analysis

As you know, Wade Trim has been provided access to the City's RoadSoft framework from CTT. Our effort will begin with a thorough analysis of the RoadSoft framework, traffic counts data, and PASER information. A data analysis will be conducted to determine what information is either missing or outdated relative to the required reporting standards and to validate jurisdictional boundaries. Again, the existing PASER rating data will be utilized for our analysis and no new roadway ratings will be completed as part of our effort.

Task 2 – Desktop Review of Recent Capital Improvements and RoadSoft Update

We understand that several roadway improvement and reconstruction projects have been completed since the last RoadSoft updates were input by City transportation staff. Wade Trim will work with City staff to review the various roadway improvement projects and update RoadSoft accordingly.

Task 3 – Genesee County Road Commission Coordination and RoadSoft Update

Over the past several years, numerous roadway improvement projects have been completed by the Genesee County Road Commission (GCRC) and the City of Burton (Burton) on common boundaries with adjacent Cities and Townships. Wade Trim will meet with GCRC and Burton officials to gather information for each roadway improvement and update RoadSoft.

Task 4 – Field Collection of Missing Data and RoadSoft Update

After the initial data review and capital improvement project inputs, a second analysis will be completed to assess what additional information is needed to meet the TAMC reporting requirements. Wade Trim will develop a list of outstanding items and complete visual site visits of needed locations to assess and quantify the missing data. A final update will be made to Roadsoft.

Task 5 – Criticality Analysis

The criticality analysis will consider the impact on the City transportation system due to the failure of an asset as compared to failures of other assets in the system. For example, a failure on a local cul-de-sac road will severely impact those residents who live on that road but will not affect the remainder of the transportation system. In comparison, a failure on a major collector street will impact numerous residents, businesses, and may affect the City's ability to render emergency services. In this example, the large collector street failure is classified as more critical than the local street failure.

Many of the factors that go into evaluating the importance of a roadway can vary from community to community; therefore, Wade Trim will meet with the City to discuss and determine the rating scale that will be used for the criticality analysis. Once established, the criticality factors will be applied to all roadway segments. The purpose of the criticality analysis is to help the City focus limited resources into maintenance activities that will have the most positive effect on the system as a whole.

Task 6 - Capital Improvement Plan

The results of the condition assessment and the criticality analysis will be combined to form the basis of a roadway Capital Improvement Plan (CIP). Fixes will be assigned to the chosen roads based on budget and City input. A three-to-five-year CIP will be developed. Improvements will either be preventative maintenance (PM) such as crack sealing or seal coating, rehabilitation (including milling/overlay or crush and reshape), or reconstruction. Projects will then be prioritized in the Capital Improvement Plan based on criticality, available funding, and coordination with other infrastructure needs such as sanitary sewer, water main, or drainage projects that are planned (as determined through input with the City). The Capital Improvement Plan should also be prioritized such that cost sharing opportunities from either State or County sources can be fully utilized.

Discussion with the City will be required as to determining a methodology as to how the City will work towards achieving the desired levels of services and performance goals. Anticipated planning coordination effort with adjacent jurisdictions and utilities will further need to be discussed. Following this effort, the report will be prepared to include a summary of the initiatives and direction.

Task 7 – Funding Source Identification

The funding sources evaluation will look at the current overall ranking of street condition. The City will need to consider if the goal is to maintain the streets at their current condition level, or if the overall condition of the streets needs to be improved. The evaluation will determine what level of funding is necessary to achieve the pavement condition goal. The analysis is capable of considering several different levels of investment in the system and projecting the overall condition of the roadway network for each level of funding. We will analyze up to three funding scenarios and assist the City in selecting the funding level that best accomplishes the goals for the system.

Task 8 – Transportation Asset Management Plan

Wade Trim will present and review the draft TAMP, including the condition assessment, criticality analysis, capital improvement plan, and funding source analysis, with City staff. Comments taken from this meeting will be incorporated into the final draft of the TAMP. In addition, we will prepare a Resolution for City Council consideration that will serve as “proof of acceptance, certification, or adoption by the local road agency’s governing body”. Concurrent with this submittal will be an electronic copy of the draft plan for Council review. Finally, upon adoption of the by City Council, Wade Trim will provide an electronic copy of the Final TAMP and assist the City in uploading the finalized plan to meet reporting requirements.

DELIVERABLES

Deliverables will include an electronic copy of the adopted TAMP along with the updated RoadSoft database for the City’s future use.

FEE AND INVOICING PROCEDURES

Wade Trim will provide above-described scope of services for an estimated fee of **\$126,400**. All labor and expenses will be invoiced monthly in accordance with our current, hourly rate schedule.

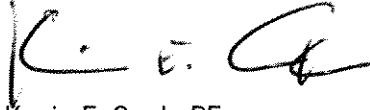
Services not specifically listed in the above-described Scope of Services are not included. Should the need arise for additional preliminary engineering services, Wade Trim will provide a detailed cost estimate and obtain approval from the City before proceeding.

If this proposal meets with your approval, we will await the City’s standard form agreement. Our receipt of the executed Agreement will serve as our authorization to proceed.

We appreciate the opportunity to be of service to the City of Flint and look forward to partnering with you on this project. If you have questions, please contact me at 810.235.2555.

Very truly yours,

Wade Trim, Inc.

A handwritten signature in black ink, appearing to read 'K. E. Cook', with a stylized flourish at the end.

Kevin E. Cook, PE
Project Manager

A handwritten signature in black ink, appearing to read 'Brian C. Sousa', with a long horizontal flourish extending to the right.

Brian C. Sousa, PE
Vice President

KEC:BCS:efa

AAA817-024

20241213_Janiski-Ltr Proposal - Transportation AMP.docx

Enclosure



RESOLUTION NO.: 250002

PRESENTED: 1-8-2025

ADOPTED: JAN 22 2025

**RESOLUTION TO GREATER FLINT HEALTH COALITION FOR FLINT RECAST PROGRAM
IMPLEMENTATION USING CARRY-OVER FUNDS**

BY THE CITY ADMINISTRATOR:

WHEREAS, in July 2021, the City of Flint was awarded grant number: 1 H79 SM084918-01, for \$5,000,000.00, over a five-year period. The funding is allocated for the Flint Resiliency in Communities After Stress and Trauma (ReCAST) (Performance period September 30, 2021 – September 29, 2026).

WHEREAS, the Greater Flint Health Coalition was awarded \$258,445.09 in September 2022 - September 2023.

WHEREAS, the Greater Flint Health Coalition was awarded \$406,842.43 in September 2023 - September 2024.

WHEREAS, the Greater Flint Health Coalition was awarded \$150,000.00 in carry-over funds in December 2023 - September 2024.

WHEREAS, the primary strategy of Flint ReCAST is to assist high-risk youth and families in the City of Flint, impacted by the Flint Water Emergency, by promoting resilience and equity through implementation of evidence-based programming as well as linkages to trauma-informed behavioral health services.

WHEREAS, the Greater Flint Health Coalition mission is to improve the health status of residents and improve the quality and cost effectiveness of the health care system in the City of Flint.


WHEREAS, the Greater Flint Health Coalition is the established Flint ReCAST community implementation program manager as approved by the Substance Abuse and Mental Health Service Administration (SAMHSA) authorized work plan, with an established role as convener of the ReCAST Community Advisory Board and a track-record of success designing and implementing effective community based recovery strategies in response to the Flint Water Crisis among community agencies, residents, and institutional partners participating in ReCAST's Community Initiated Trauma Informed Program Strategy.

WHEREAS, the Greater Flint Health Coalition will enter a performance-based MOU over the duration of the grant program, providing program implementation, serve as the neutral convener of the Flint ReCAST Community Advisory Board, and coordinate integration and collaboration with community-based partners.

Account Number	Grant Code Account Name	Amount
296-649.700-801.000	FHHS21RECAST Professional Services	\$485,285.00
296-649.700-801.000	FHHS21RECAST Professional Services	\$150,000.00

IT IS RESOLVED that the appropriate City Officials are authorized to do all things necessary to enter into a contract with the Greater Flint Health Coalition in the amount not-to-exceed \$635,285.00.


Approved as to Form:



Joseph Kuptz (Nov 26, 2024 09:41 EST)

Joseph Kuptz, Chief Legal Officer


Approved as to Finance:



Phillip Moore (Dec 12, 2024 09:36 EST)

Phillip Moore, Chief Financial Officer


For the City of Flint:



Clyde D. Edwards / A0356 (Dec 17, 2024 11:54 EST)

Clyde D. Edwards, City Administrator

Approved by Council:





CITY OF FLINT
**** STAFF REVIEW FORM ****

October 9, 2024

TODAY'S DATE: 10/30/2024

BID/PROPOSAL# A0356

AGENDA ITEM TITLE: RESOLUTION TO GREATER FLINT HEALTH COALITION FOR FLINT RECAST PROGRAM IMPLEMENTATION AND USE OF CARRY-OVER FUNDS

PREPARED BY: Latrese Brown

VENDOR NAME: The Greater Flint Health Coalition

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

The purpose of this resolution is to award a contract to Greater Flint Health Coalition for program implementation of Flint ReCAST

Included in this process:

- Lead the implementation of Flint ReCAST in collaboration with the City of Flint administration
- Serve as the neutral convener of the expanded Flint ReCAST Community Advisory Board
- Assist with the integration of Flint ReCAST community-based implementation partners, promoting collective impact work with youth and families to advance the project's goals and objectives
- Grant funds to community-based implementation partners as decided upon by the residents of Flint through community participatory budgeting
- Oversee data collection and reporting from the collective of community-implementation partners

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
2024	296-649.700-801.000	\$1,450,179.68	\$485,285.00 24-006817	\$438,301.55	230340



CITY OF FLINT
**** STAFF REVIEW FORM ****

October 9, 2024

2023	296-649.700-801.000	\$1,198,866.0 0	\$506,991.6 7 23-006099	\$406,842.4 3	220411
2022	296-649.700-801.000	\$1,885,117.00	\$509,934.1 3 22-004347	\$258,445.0 9	210512

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

ReCAST Flint is a beneficial program for the City of Flint residents because it addresses various needs and challenges faced by the community. It focuses on improving behavioral health by increasing access to trauma-informed services and empowering residents through community engagement. It also focuses on ways to reduce trauma by implementing evidence-based violence prevention programs and strengthening relationships between law enforcement and residents. These initiatives overall increase positive health outcomes.

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure: NOT ARPA

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

The \$635,285.00 will be encumbered from the Professional Services line in the Flint ReCAST budget: 1 H79 SM084918-01, Grant Code: FHHS21RECAST.



CITY OF FLINT

** STAFF REVIEW FORM **

October 9, 2024

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Mayors	FHHS21RECAST Professional Services			\$485,285.00
Mayors	FHHS21RECAST Professional Services			\$150,000.00
		FY25 GRAND TOTAL		\$635,285.00

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (*This will depend on the term of the bid proposal*)

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (*i.e., collective bargaining*):

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO:

ACCOUNTING APPROVAL: Phillip Moore Date: 12/12/2024
Phillip Moore (Dec 12, 2024 09:36 EST)

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

Section V: RESOLUTION DEFENSE TEAM:

(Places of the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Seamus Bannon	810-237-2014



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9, 2024

2	Latrese Brown	810-410-2020 ext. 2047
3		

STAFF RECOMMENDATION: (PLEASE SELECT): x **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: ~~Latrese Brown~~ (Dec 16, 2024 15:44 EST)
(Name, Title)

Clyde D. Edwards / A0356
ADMINISTRATION APPROVAL: Clyde D. Edwards / A0356 (Dec 17, 2024 11:54 EST)