

## OFFICE OF THE CITY COUNCIL



### MEMORANDUM

To: Whom It May Concern  
From: Jasmine Green - City Council Secretary   
Date: December 18, 2024  
RE: **CITY COUNCIL APPROVED RESOLUTIONS/ORDINANCES**  
**(December 16, 2024)**

The attached copies of City Council APPROVED resolutions, and Ordinances (as listed below) are being distributed to you as a matter of record.

Agenda items that were FAILED, and/or POSTPONED INDEFINITELY/DROPPED by council are noted here as well. Thank you.

#### RESOLUTIONS (as ADOPTED by City Council – December 16, 2024)

|          |          |          |          |          |          |
|----------|----------|----------|----------|----------|----------|
| 240449-T | 240452-T | 240484-T | 240495-T | 240503-T | 240549-T |
| 240550-T | 240552-T | 240570-T | 240571-T | 240572-T | 240573-T |
| 240574-T | 240575-T | 240576-T |          |          |          |

#### NOTE:

#### ORDINANCES (as ADOPTED by City Council – December 16, 2024)

*NOTE: (Every adopted ordinance is subject to veto by the Mayor)*

#### MISC AGENDA ITEMS (as FAILED, or POSTPONED INDEFINITELY/DROPPED by City Council – December 16, 2024)

**FAILED – Reso. No. 240548-T- Reallocation of ARPA Funds/St. Mark Missionary Baptist Church/Community Outreach Center/Food Access and Food Support System (FAILED in Finance Committee); Reso. No. 240485-T- Mayoral Appointment/City Attorney/JoAnne Gurley (FAILED in Governmental Operations Committee).**

**POSTPONED INDEFINITELY – Reso. No. 240591-T – Appointment/The Gloria Coles Flint Public Library District Board/Darrell E. Fair, II (POSTPONED INDEFINITELY in Governmental Operations Committee); Reso. No. 240424-T - Appointment/Water System Advisory Council/Dr. Richard Sadler (POSTPONED INDEFINITELY in Governmental Operations Committee).**

#### MUNICIPAL CENTER



RESOLUTION NO.:

240449-T

PRESENTED:

10-9-2024

ADOPTED:

DEC 16 2024

**RESOLUTION TO UTILIZE ARPA FUNDS FOR MENTAL HEALTH SERVICES  
SUPPORT TO INVOLVED DAD FOR \$36,000.00**

**WHEREAS**, The City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be utilized by the City for defined purposes. In 2023, the City of Flint obligated all of ARPA funding received, of which approximately \$40 million was obligated as "revenue replacement"; and

**WHEREAS**, Flint City Council recommends reallocating \$36,000.00 in ARPA funding, previously obligated for revenue replacement, for InvolvedDad for Mental Health and Services Support; and

**WHEREAS**, InvolvedDad has utilized its resources to assist the citizenry of the City of Flint by providing fatherhood courses, domestic violence classes, therapeutic sessions, and helping to create a safer and more supportive family environment; therefore

Funding is to come from the following account:

| Account Number      | Account Name / Grant Code                    | Amount      |
|---------------------|--|-------------|
| 101-612.005-801.000 | Mental Health Referrals and Services Support | \$36,000.00 |

**IT IS RESOLVED** that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to allocate ARPA funding to InvolvedDad in the amount of \$36,000.00 to be used for Mental Health Services Support. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with the US Department of Treasury requirements and previously approved authorizations.

For the City:

CLYDE D EDWARDS / A0316

CLYDE D EDWARDS / A0316 (Oct 1, 2024 13:30 EDT)

Clyde D. Edwards, City Administrator

For the City Council:

Approved as to Form:

9224

Joseph Kuptz (Oct 1, 2024 12:25 EDT)

Joseph Kuptz, Acting City Attorney

Approved as to Finance:

PHM

Phillip Moore (Oct 1, 2024 12:40 EDT)

Phillip Moore, Chief Financial Officer



# CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

**TODAY'S DATE:** September 23, 2024

**BID/PROPOSAL#** N/A

**AGENDA ITEM TITLE:** RESOLUTION TO UTILIZE ARPA FUNDS FOR MENTAL HEALTH SERVICES SUPPORT TO INVOLVEDDAD FOR \$36,000.00

**PREPARED BY:** Nicholas Byard

**VENDOR NAME:** InvolvedDad

## **Section 1: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

As a fatherhood organization, InvolvedDad sees it as their responsibility to educate men/fathers about the harmful thinking and behaviors that negatively affect women and children. InvolvedDad has utilized its resources to assist the citizenry of the City of Flint by providing fatherhood courses, domestic violence classes, therapeutic sessions, and helping to create a safer and more supportive family environment.

## **Section 2: PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

| Fiscal Year | Account | FY GL Allocation | FY PO Amount | FY Expensed | Resolution |
|-------------|---------|------------------|--------------|-------------|------------|
|             |         |                  |              |             |            |
|             |         |                  |              |             |            |
|             |         |                  |              |             |            |
|             |         |                  |              |             |            |
|             |         |                  |              |             |            |

No known previous allocations for this project.



# CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

## Section III. POSSIBLE IMPACT TO THE CITY OF FLINT (DEPENDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

One of InvolvedDad's priorities is to provide additional support and therapeutic services to men who cause harm. As a fatherhood agency, they are deeply committed to family reunification, with a strong focus on restoring relationships between fathers, father figures, and their children. Through their holistic approach, they engage in conversations with mothers, female caregivers, and the courts. These discussions have revealed that many mothers leave these abusive men due to harmful living conditions. InvolvedDad attempts to reunify these families in a way that's healthy and supportive for both the parents and the children.

InvolvedDad's mission of cultivating a strong family unit is both beneficial to the community and to the City.

## Section IV. FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

| Dept. | Name of Account       | Account Number      | Grant Code   | Amount      |
|-------|-----------------------|---------------------|--------------|-------------|
| ARPA  | Professional Services | 101-612.005-801.000 | General Fund | \$36,000.00 |
|       |                       |                     |              |             |
|       |                       |                     |              |             |
|       |                       | FY25 GRAND TOTAL    |              | \$36,000.00 |

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bld proposal)

BUDGET YEAR 1 \$36,000.00

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): None



# CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO:

ACCOUNTING APPROVAL: *[Signature]* Date: 09/20/20

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: *Emily Doerr*  
Emily Doerr (Oct 1, 2024 12:18 EDT)  
(Name, Title)



240452-T

RESOLUTION NO.: \_\_\_\_\_

PRESENTED: 10-9-2024ADOPTED: DEC 16 2024**RESOLUTION TO SPEND ARPA FUNDING TO PURCHASE FIRE AND LIFE SAFETY AND RESCUE EQUIPMENT FOR THE FLINT FIRE DEPARTMENT****BY THE CITY ADMINISTRATOR:**

WHEREAS, In 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA) which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all of the ARPA funding received, of which approximately \$40 million was obligated as "revenue replacement" on December 20, 2023; and

WHEREAS, City Administration recommends reallocating \$711,570.30 of ARPA funds, previously obligated for revenue replacement, to the Flint Fire Department to purchase various fire and life safety and rescue equipment, including but not limited to water rescue equipment, operating and emergency response equipment, generators, etc.

Reallocated funds will be moved from Acct #101-287.000-963.000 as follows:

| Account Number & Grant Code | Account Name        | Amount       |
|-----------------------------|---------------------|--------------|
| 101-337.701-977.000         | Fire Equipment-ARPA | \$711,570.30 |

IT IS RESOLVED, that the appropriate City Officials are hereby authorized to do all things necessary, including executing any necessary agreements, to appropriate from the funding source account# 101-287.000-963.000 in the amount of \$711,570.30 to the Flint Fire Department to purchase various Fire and Life Safety and Rescue Equipment. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

BE IT FURTHER RESOLVED, that the Division of Purchases and Supplies is hereby authorized to issue Purchase Orders to Fire Department approved vendors for the purchase of various Fire and Life Safety and Rescue Equipment in an amount not-to-exceed \$711,570.30.

**FOR THE CITY:**Clyde D. Edwards / AD318  
Clyde D. Edwards / AD318 (Oct 1, 2024 10:12 EDT)

Clyde D. Edwards, City Administrator

**FOR THE CITY COUNCIL:****APPROVED AS TO FORM:**Joseph Kuptz  
Joseph Kuptz (Oct 1, 2024 10:44 EDT)

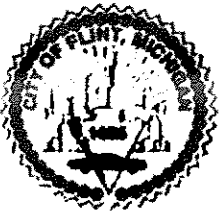
Joseph Kuptz, Acting City Attorney

**APPROVED AS TO FINANCE:**Phillip Moore  
Phillip Moore (Oct 1, 2024 08:35 EDT)

Phillip Moore, Chief Financial Officer

**APPROVED AS TO PURCHASING:**Lauren Rowley

Lauren Rowley, Purchasing Manager



# CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

**TODAY'S DATE:** September 30, 2024

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** Equipment for Fire Operations

**PREPARED BY:** Karen Shim, Flint Fire Department

**VENDOR NAME:** Municipal Emergency Services (MES)

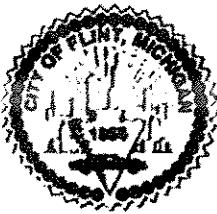
## **Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

The Flint Fire Department is requesting to use ARPA funding to purchase much needed equipment that is used in fire operations. Equipment to be purchased are as follows:

1. Self-contained breathing apparatus (SCBAs), cylinders and RIT-Paks. SCBAs are devices worn to provide breathable air in environments with oxygen deficiency, smoke and other hazardous environments that is dangerous to breathe. The SCBA cylinder is a compressed air tank that provides breathing air to the firefighter through a hose and valve. An RIT-Pak (Rapid Intervention Team) is a portable emergency air supply system for firefighters in distress. The RIT is assigned to a fire team to rescue a firefighter if needed.
2. Air Compressor System (Cascade System) used to refill the SCBA bottles. Our current system is over 20 years old and when the system is in need of repair, there are long wait times due to difficulty locating older parts. Having an outdated system violates National Fire Protection Association (NFPA) guidelines.
3. Large Intake Ball Valves (Jaffreys) allow for versatility in establishing water supply, ease and speed of deployment to get water to a fire scene. It provides for maximum flow performance.
4. Water Rescue Equipment to be replaced due to our current boat being heavy and outdated. The terrains of the Flint River and lakes are different, and the Flint Fire Department can respond quicker with newer water rescue equipment to save and rescue lives.

## **Section II: PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

| Fiscal Year | Account             | FY GL Allocation | FY PO Amount | FY Expensed | Resolution |
|-------------|---------------------|------------------|--------------|-------------|------------|
| 2023        | 287-337.701-977.100 | \$11,340.00      | \$11,340.00  | \$10,684.24 | 230170     |



# CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

|      |                     |              |              |              |        |
|------|---------------------|--------------|--------------|--------------|--------|
| 2023 | 287-337.701-977.100 | \$14,340.00  | \$14,340.00  | \$14,340.00  | 230171 |
| 2023 | 287-337.701-977.100 | \$18,000.00  | \$18,000.00  | 13,025.95    | 230172 |
| 2023 | 287-337.701-977.100 | \$44,749.70  | \$44,749.70  | \$44,347.80  | 230173 |
| 2024 | 101-000.000-389.287 | \$200,000.00 | \$200,000.00 | \$200,000.00 | 240304 |

The Flint Fire Department is requesting approval of a purchase order to Municipal Emergency Services (MES) Sourcewell Contract #010424-MES and #020124-MES, in the amount of \$520,372.00 to purchase much needed equipment to be used in fire operations.

Municipal Emergency Services (MES), a reliable vendor used over many years by the Flint Fire Department, offers a range of quality equipment to meet the needs of the Flint Fire Department.

Municipal Emergency Services is headquartered in Sandy Hook, CT, and employs a team of over 500 dedicated employees to serve communities throughout the United States. MES was established in the year 2001 and has quickly grown to be the largest supplier of Scott Air-Paks, Fire-Dex, Seek Thermal Imagers, Hurst Jaws of Life, Matex Hose, 5.11 Tactical and Akron Brass to first responders in North America. With over 180 sales representatives, 110+ mobile service technicians, and 18 in-house service centers strategically located locally around the United States they can assure that customers are purchasing quality name brand equipment that remains functioning to the appropriate NFPA and manufacturer's specifications throughout the life of the product.

MES sales representatives have over 1,300+ years of combined experience in first responder service and 8,000+ hours of certified training which adds up to better product knowledge, service, and training for their customers. MES supplies equipment for Firefighting, Law Enforcement, Hazmat, Confined Space, Urban Search and Rescue, and Emergency Medical Services to Municipal, Volunteer and Federal government sectors. MES is built on three distinct business platforms giving first responders the opportunity to fulfill their equipment needs through their 290+ strong first responder focused sales and service team, an extensive online store or through our Federal Government division which caters to the specific needs of military and federal agency first responders. (source: mesfire.com)

### Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The benefit is to provide safety protection to our fire suppression personnel as they perform the duties of their jobs as firefighters, EMTs and Medical First Responders. Having updated equipment gives peace of mind to firefighters to efficiently and successfully perform their job and keep the community safe while performing life and safety rescues.

### Section IV. FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:



# CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

Has this request been reviewed by E&Y Firm: YES ☐ NO ☒ IF NO, PLEASE EXPLAIN:

This is an ARPA related Expenditure. This Expenditure will be considered "reviewed by E&Y Firm" after Flint City Council approves, and a Resolution Number is assigned to use ARPA funds.

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

| Dept. | Name of Account     | Account Number      | Grant Code | Amount       |
|-------|---------------------|---------------------|------------|--------------|
| FIRE  | FIRE EQUIPMENT-ARPA | 101-337.701-977.000 |            | \$520,372.00 |
|       |                     |                     |            |              |
|       |                     | FY25 GRAND TOTAL    |            | \$520,372.00 |

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: \_\_\_\_\_

ACCOUNTING APPROVAL: Karen Shim Date: 9/30/2024

ACCOUNTING APPROVAL: \_\_\_\_\_ Date: \_\_\_\_\_

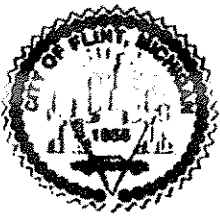
Chay Lineman, Finance Department

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: \_\_\_\_\_

Theron S. Wiggins, Fire Chief



# CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

**TODAY'S DATE:** September 30, 2024

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** Generators for Fire Stations 3, 5, 6 and 8

**PREPARED BY:** Karen Shlm, Flint Fire Department

**VENDOR NAME:** Cummins Sales and Service

## **Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

The Flint Fire Department is requesting to use ARPA funding to purchase generators for Fire Stations 3, 5, 6 and 8. Presently, these fire stations are without generators. The selected vendor will be Cummins Sales and Service.

Cummins Sales and Service, Sourcewell Contract 092222-CMM, provided contract pricing at a reasonable cost for four generators at 45kW, 60Hz, Standby, Natural Gas/Propane Genset and U.S. EPA, Stationary Emergency Application, Listing – UL2200, NFPA (National Fire Protection) 110.

Cummins Sales and Service has a Mission of why they exist "Making people's lives better by powering a more prosperous world". Their Vision is "Innovating for our customers to power their success" and have values that include "Integrity, Diversity and Inclusion, Caring, Excellence and Teamwork".

Cummins is a reputable vendor with many locations and distribution service centers throughout the United States and Canada. They offer integrated and reliable power systems used in critical applications globally. Whether for data centers, on rugged job sites such as oil and gas fields, or as backup power for our homes, Cummins technologies are trusted around the corner and around the world and are engineering the next generation of power. (Source: cummins.com)

Cummins was established on February 3, 1919, in Columbus Indiana. Clessie Lyle Cummins built his first steam engine at the age of 11 in rural Indiana. Passionate about engines, he left his family's farm as a young man and began working as a mechanic to support himself.

In 1911, Ray Harroun, a race car driver who learned of Cummins' reputation, asked him to join his pit crew for a local auto race. Cummins made some suggestions to help improve speed, and that car won the first-ever Indianapolis 500.

In 1919, with backing from banker William G. Irwin, Cummins founded Cummins Engine Co. in Columbus. Together, the two men built a company that was one of the first to take advantage of the groundbreaking technology developed by German engineer Rudolf Diesel in the late 1800s. Within three years, the company had earned its first profit; in three more, it offered the industry's first 100,000-mile warranty.



## CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

In the years that followed, Clessie Cummins' passion for quality and reliability, guided by the visionary leadership of Irwin's great-nephew, J. Irwin Miller, helped Cummins Engine Co. grow rapidly. Miller became general manager in 1934 and went on to lead the company to international prominence over the next four decades. Within three years, the company had earned its first profit; in three more, it offered the industry's first 100,000-mile warranty.

In 1954, Miller established the Cummins Foundation, and three years later it offered to pay architect's fees for construction of new public buildings — leading to designs by leading architects from around the world gracing the streets of Columbus.

In 1956, under Miller's leadership, the company had opened a manufacturing facility in Scotland. By the 1960s, Cummins had a presence in 98 countries. This global presence has been key to growth; in the past three years, half of the company's sales have been from outside the United States. For instance, Cummins has a headquarters in Beijing, where the company is the largest foreign investor in China's diesel engine sector, with more than 9,000 employees and \$3 billion in sales.

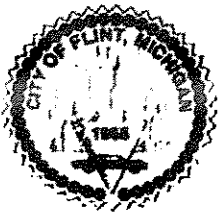
Today, Cummins Inc. is a multinational Fortune 500 company, serving customers worldwide in the areas of engines, power generation, components and distribution. Although they now have approximately 54,600 employees worldwide, they still remain true to their Indiana roots and to the vision of two outstanding individuals. — Cummins Inc. (Source: [columbus.in.us/cummins-history](http://columbus.in.us/cummins-history))

### Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

There are no previous allocations that the Flint Fire Department purchased generators.

| Fiscal Year | Account | FY GL Allocation | FY PO Amount | FY Expensed | Resolution |
|-------------|---------|------------------|--------------|-------------|------------|
|             |         |                  |              |             |            |
|             |         |                  |              |             |            |
|             |         |                  |              |             |            |

The Flint Fire Department is requesting approval of a purchase order to Cummins Sales and Service, Sourcewell Contract #092222-CMM, in the amount of \$133,135.91 to purchase generators for Fire Station 3, 1525 M L King Avenue, Fire Station 5, 3402 Western Road, Fire Station 6, 716 W. Plerson Road and Fire Station 8, 202 E. Atherton Road. Presently, these fire stations are without a generator and will be needed in case of a weather disaster to safely and quickly leave the station to respond to emergencies.



# CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

## Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The benefit is to provide continued fire protection throughout the Flint community. If a severe weather emergency occurs and there is a power outage, having generators installed at our fire stations allow for fire apparatus to safely leave the fire station and respond quickly to emergency scenes to rescue and save lives. It also provides for the Flint Fire Department to assist other public safety agencies, resulting in quicker response times in a weather-related emergency.

## Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☐ NO ☒ IF NO, PLEASE EXPLAIN:

This is an ARPA related Expenditure. This Expenditure will be considered "reviewed by E&Y Firm" after Flint City Council approves, and a Resolution Number is assigned to use ARPA funds.

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

| Dept. | Name of Account     | Account Number      | Grant Code | Amount       |
|-------|---------------------|---------------------|------------|--------------|
| FIRE  | FIRE EQUIPMENT-ARPA | 101-337.701-977.000 |            | \$133,135.91 |
|       |                     |                     |            |              |
|       |                     | FY25 GRAND TOTAL    |            | \$133,135.91 |

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH  
BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \$

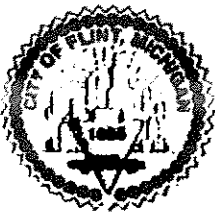
BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: \_\_\_\_\_

ACCOUNTING APPROVAL: Karen Shim Date: 9/30/2024



# CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

ACCOUNTING APPROVAL: \_\_\_\_\_ Date: \_\_\_\_\_

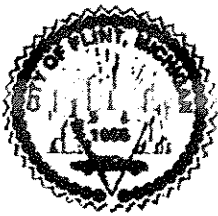
Chay Lineman, Finance Department

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: \_\_\_\_\_

Theron S. Wiggins, Fire Chief



# CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

**TODAY'S DATE:** October 1, 2024

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** Pickup Truck Purchase

**PREPARED BY:** Karen Shim, Flint Fire Department

**VENDOR NAME:** LaFontaine Automotive Group

## **Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

The Flint Fire Department is requesting to use ARPA funding to purchase a pickup truck to tow our water rescue boat trailer. Large pickup trucks have a stronger frame and a powerful engine which provides low-end torque needed for towing a boat trailer. A heavy-duty pickup truck towing a boat trailer and water rescue equipment will provide the Flint Fire Department a quicker response time to water rescue emergencies.

LaFontaine Automotive Group, MI Deal Contract No. 240000000098, has a "mission to build lifelong relationships that connect families, strengthen communities and personalize the automotive experience." Their mission "reflects the manifestation of six core values: Accountability, Respect, Teamwork, Passion, Communication, and Responsibility."

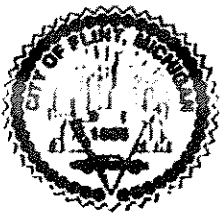
Founded in 1980 by Michael Sr. and Maureen LaFontaine, the nationally recognized LaFontaine Automotive Group now includes 54 retail franchises, 9 collision centers and 34 Michigan retail locations. The Group employs nearly 2,600 individuals.

In addition, founded by siblings, Ryan and Kelley LaFontaine, it is the ongoing mission of the U CAN-CER VIVE Foundation to provide vital funding and support for local cancer research grants. Operated solely by passionate volunteers, they are proudly to be able to donate 100% of profits to their cause to continue to make an impact in the world of cancer research. The goal of this foundation is: Cancer Free World.

The promise of the LaFontaine family and their team members is a combination of both their mission and core values which provides the basic foundation of their promise, to treat every customer like they are members of their family. From sales, to service, body shop, to parts, LaFontaine Automotive Group are able to meet any customer's specific needs. (Source: familydeal.com)

## **Section II: PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

There are no previous allocations the Flint Fire Department purchased a pickup truck.



# CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

| Fiscal Year | Account | FY GL Allocation | FY PO Amount | FY Expensed | Resolution |
|-------------|---------|------------------|--------------|-------------|------------|
|             |         |                  |              |             |            |
|             |         |                  |              |             |            |
|             |         |                  |              |             |            |

The Flint Fire Department is requesting approval of a purchase order to LaFontaine Automotive Group, MI Deal Contract No. 240000000098, in the amount of \$52,080.00 to purchase a 2025 GMC SIERRA 2500HD Pro Double Cab Std Box 4WD Pickup Truck. LaFontaine Automotive Group is a vendor also used by Fleet and Water/Sewer Departments.

### Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The benefit is that having a reliable pickup truck allows firefighters to safely and quickly leave the station to respond to water rescue emergencies with faster response times to search, save and rescue a life or lives of any person in the Flint River or lakes.

### Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

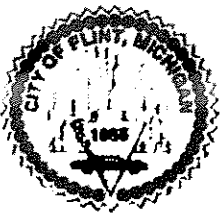
Has this request been reviewed by E&Y Firm: YES ☐ NO ☒ IF NO, PLEASE EXPLAIN:

This is an ARPA related Expenditure. This Expenditure will be considered "reviewed by E&Y Firm" after Flint City Council approves, and a Resolution Number is assigned to use ARPA funds.

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

| Dept. | Name of Account     | Account Number      | Grant Code | Amount      |
|-------|---------------------|---------------------|------------|-------------|
| FIRE  | FIRE EQUIPMENT-ARPA | 101-337.701-977.000 |            | \$52,080.00 |
|       |                     |                     |            |             |
|       |                     | FY25 GRAND TOTAL    |            | \$52,080.00 |

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)



# CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: \_\_\_\_\_

ACCOUNTING APPROVAL: Karen Shim Date: October 1, 2024

ACCOUNTING APPROVAL: \_\_\_\_\_ Date: \_\_\_\_\_

*Chay Llanseman, Finance Department*

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: \_\_\_\_\_

*Theron S. Wiggins, Fire Chief*



240484-T

RESOLUTION NO.: \_\_\_\_\_

PRESENTED: 10-23-2024

ADOPTED: DEC 16 2024

**RESOLUTION FOR ACCEPT \$472,000 FROM MICHIGAN STATE HOUSING DEVELOPMENT  
AUTHORITY IN SUPPORT OF ACCESSIBILITY MODIFICATIONS FOR RENTERS, AND  
BUDGET AMENDMENT AUTHORIZATION TO RECOGNIZE REVENUE AND APPROPRIATE  
FUNDS**

**WHEREAS**, the council adopted resolution no. 230404 on November 17<sup>th</sup>, 2023 accepting \$440,000.00 from MSHDA for their Investing in Community Housing Program which has been transitioned into the MI Neighborhood Program where the city of Flint was awarded an additional \$32,000.00;

**WHEREAS**, the City was awarded \$472,000 from Michigan State Housing Development Authority (MSHDA) MI Neighborhood Program; and

**WHEREAS**, this award will the City of Flint to make accessibility modifications for renters; and

**WHEREAS**, this program is an effort led by the City of Flint Department of Business and Community Services in support of other housing repair efforts; and

**IT IS RESOLVED** that appropriate City Officials are authorized to do all things necessary to process a budget amendment recognizing grant revenue and corresponding appropriations of funds under the following account:

| Account Number      | Account Name / Grant Code | Amount       |
|---------------------|---------------------------|--------------|
| 296-704.735-569.000 | SMSHD-MICH23 Revenue      | \$472,000.00 |
| 296-704.735-963.000 | SMSHD-MICH23 Expense      | \$472,000.00 |

**For the City:**

\_\_\_\_\_  
**Clyde D. Edwards, City Administrator**

**Approved as to Form:**

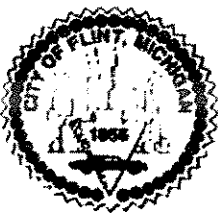
\_\_\_\_\_  
**Joe Kuptz, City Attorney**

**For the City Council:**

\_\_\_\_\_

**Approved as to Finance:**

\_\_\_\_\_  
**Phillip Moore, Interim Chief Finance Officer**



## CITY OF FLINT STAFF REVIEW FORM

**TODAY'S DATE:** 10/21/2024

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** Resolution For Accept \$472,000 From Michigan State Housing Development Authority In Support Of Accessibility Modifications For Renters, And Budget Amendment Authorization To Recognize Revenue And Appropriate Funds

**PREPARED BY:** Shelby Bader, Department of Business and Community Service, ext. 3009

**VENDOR NAME:**

**BACKGROUND/SUMMARY OF PROPOSED ACTION:**

The city council authorized the acceptance of a \$440,000 grant from MSHDA for housing rehabilitations throughout the city of Flint. Since the acceptance of the award the grantor(MSHDA) has changed the program to a Community Housing Program which allows an additional \$32,000 in funds to be added to the original grant amount. This resolution allows the City of Flint to accept a total of \$472,000.00 from MSHDA for their MI Neighborhood Program which will allow the City to perform housing rehab for renters with disabilities across the city.

**PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE  
RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

Resolution# 230404 Authorized the acceptance of \$440,000 of MSHDA funds to this program before MSHDA redid the program and allocated an additional \$32,000.00 to the City of Flint.

**POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE  
PARTNERSHIPS AND COLLABORATIONS:**

This program creates a unique opportunity for disabled renters across the city to complete upgrades to their homes that will allow their homes to better suit their needs.

**FINANCIAL IMPLICATIONS:**

These funds will be required to be spent within 24 months of the grant date.





RESOLUTION NO.: \_\_\_\_\_

PRESENTED: \_\_\_\_\_

ADOPTED: \_\_\_\_\_

240495-T

11-6-24  
DEC 16 2024

**Resolution of Support for MDOT's Submission of the Transportation Alternatives Program (TAP)  
Project Proposal for the Second Street Pedestrian Bridge and Path along Chavez**

BY THE CITY ADMINISTRATOR:

The City of Flint acknowledges the proposed pedestrian structure at Second Street and the path along Chavez, which will provide a critical connection for bicycles and pedestrians across I-475.

The Michigan Department of Transportation (MDOT) Bay Region Office has committed to sponsoring the project through the Transportation Alternatives Program (TAP) on behalf of the I-475 MDOT Project, including providing the necessary matching funds. MDOT will own and maintain the bridge structure in perpetuity, while the City of Flint will coordinate with the Downtown Development Authority (DDA) to oversee routine maintenance.

MDOT Bay Region Office will manage all costs of project construction, including aspects related to engineering, permits, administration, potential cost overruns, and any non-participating costs. Once the pedestrian bridge is completed, it will be entered into the MDOT bridge inventory, with MDOT responsible for inspections and structural repairs. Certain surface maintenance, such as sweeping and debris removal will remain the responsibility of the City of Flint.

**IT IS RESOLVED**, The City of Flint authorizes support for MDOT's TAP grant application for the Second Street pedestrian bridge and the pedestrian path along Chavez, designates Rod McGaha, Transportation Director, to represent and coordinate with MDOT for the grant award, and commits to managing snow and debris removal in collaboration with the DDA for these projects.

**IT IS FURTHER RESOLVED**, That this resolution attests the City's support for MDOT's TAP grant application for the Second Street pedestrian bridge and the pedestrian path along Chavez.

APPROVED AS TO FINANCE:

Philip Moore  
Philip Moore (Oct 31, 2024 09:31 EDT)  
Phillip Moore, Chief Financial Officer  
Chief Financial Officer

APPROVED AS TO FORM:

Joseph Kuptz  
Joseph Kuptz (Oct 31, 2024 11:09 EDT)  
Joseph Kuptz  
Chief Legal Officer

Clyde D. Edwards / A0333  
Clyde D. Edwards / A0333 (Oct 31, 2024 12:14 EDT)  
Clyde Edwards, City Administrator

CITY COUNCIL:

[Signature]



# STAFF REVIEW FORM

Revised October 9, 2024

**TODAY'S DATE:** October 16th, 2024

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** Resolution of Support for MDOT's Submission of the TAP Project Proposal for the Second Street Pedestrian Bridge and Path along Chavez

**PREPARED BY:** Jo Janiski, Transportation Accounting Coordinator

**VENDOR NAME:** Michigan Department of Transportation (MDOT)

## Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

The City of Flint is proposing a resolution of support for the Michigan Department of Transportation (MDOT) Bay Region Office's submission of a Transportation Alternatives Program (TAP) project proposal. This project includes the construction of a pedestrian bridge at Second Street and an accompanying path along Chavez. The bridge and path will provide a critical connection for bicycles and pedestrians to safely cross I-475, enhancing accessibility and connectivity within the community. MDOT will sponsor the project, covering all necessary engineering, permits, administration, and maintenance of the bridge structure in perpetuity. The City of Flint will coordinate with the Downtown Development Authority (DDA) to manage routine maintenance tasks such as snow and debris removal.

## Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

| Fiscal Year | Account | FY GL Allocation | FY PO Amount | FY Expensed | Resolution |
|-------------|---------|------------------|--------------|-------------|------------|
|             |         |                  |              |             |            |
|             |         |                  |              |             |            |
|             |         |                  |              |             |            |
|             |         |                  |              |             |            |



# STAFF REVIEW FORM

Revised October 9, 2024

## Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The proposed pedestrian bridge and path will greatly enhance the safety and connectivity of the City of Flint's infrastructure for pedestrians and cyclists, providing a safe crossing over I-475. This project aligns with the City's goals for improved transportation alternatives and supports active transportation. The collaboration with MDOT ensures long-term maintenance and safety oversight, while the City's partnership with the Downtown Development Authority (DDA) will enable effective coordination of routine surface maintenance.

## Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

There are no financial obligations related to the construction of this project. This resolution solely expresses support for the TAP Grant application for the Second Street pedestrian bridge and the accompanying pedestrian path along Chavez.

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

| Dept. | Name of Account | Account Number   | Grant Code | Amount |
|-------|-----------------|------------------|------------|--------|
|       |                 |                  |            |        |
|       |                 |                  |            |        |
|       |                 |                  |            |        |
|       |                 | FY25 GRAND TOTAL |            |        |

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

## CITY OF FLINT



# STAFF REVIEW FORM

Revised October 9, 2024

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3

**OTHER IMPLICATIONS (i.e., collective bargaining):** There are no financial obligations related to the construction of this project.

PRE-ENCUMBERED? YES ☐ NO ☐ REQUISITION NO:

ACCOUNTING APPROVAL: Jo Janiski Date: 10/29/2024  
Jo Janiski (Oct 29, 2024 09:44 EDT)

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

**Section V: RESOLUTION DEFENSE TEAM:**

(Places of the names of those who can defend this resolution at City Council)

|   | NAME                        | PHONE NUMBER |
|---|-----------------------------|--------------|
| 1 | Rod McGaha                  | 810-691-3106 |
| 2 | Jo Janiski                  | 810-210-9889 |
| 3 | Jay Reithel (MDOT Employee) | 989-573-1433 |

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Rodney McGaha  
Rodney McGaha (Oct 29, 2024 11:15 EDT)  
(Name, Title)



RESOLUTION NO. \_\_\_\_\_

**240503-T**

PRESENTED: 11-6-2024

ADOPTED: DEC 16 2024

**RESOLUTION APPROVING REALLOCATION OF \$25,000 IN ARPA FUNDS TO  
CATHOLIC CHARITIES**

**BY THE CITY COUNCIL:**

**Whereas**, in 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all of the ARPA funding received, of which approximately \$40 million was obligated as "revenue replacement" on December 20, 2023, and

**Whereas**, Catholic Charities of Flint Michigan provides assistance with basic needs like food, personal care items, and counseling. They may also refer low-income families to programs for rent help, heating bill assistance, and other needs. The organization offers limited direct financial aid and helps people regardless of their faith or background, and

**Whereas**, Catholic Charities is experiencing a high demand for personal hygiene items like toilet paper, deodorant, and shampoo, and

**Whereas**, City Council recommends reallocating \$25,000 in ARPA funds, originally intended for revenue replacement, to Catholic Charities to help address the growing need for personal hygiene items; and

Reallocated funds will be moved from Acct #101-287,000-963,000 follows

| Account             | Description        | Amount   |
|---------------------|--------------------|----------|
| 101-612,009-801,000 | Catholic Charities | \$25,000 |

**IT IS RESOLVED** that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-612,009-801,000 to Catholic Charities in the amount of \$25,000. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.



## CITY OF FLINT

For the City Council

A handwritten signature in dark ink, appearing to be "JK", is written over a horizontal line.

Approved as to Form:

A handwritten signature in dark ink, appearing to be "JK", is written over a horizontal line.

Joseph Kuptz, City Attorney

Approved as to Finance:

A handwritten signature in dark ink, appearing to be "Philly M", is written over a horizontal line.

Phillip Moore, Chief Financial Officer



## CITY OF FLINT

**TODAY'S DATE:** 11/6/2024

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** RESOLUTION APPROVING REALLOCATION OF \$25,000 IN ARPA FUNDS TO CATHOLIC CHARITIES

**VENDOR NAME:** Catholic Charities

**Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

Catholic Charities of Flint Michigan provides assistance with basic needs like food, personal care items, and counseling. They may also refer low-income families to programs for rent help, heating bill assistance, and other needs. The organization offers limited direct financial aid and helps people regardless of their faith or background. Catholic Charities is experiencing a high demand for personal hygiene items like toilet paper, deodorant, and shampoo. City Council recommends reallocating \$25,000 in ARPA funds, originally intended for revenue replacement, to Catholic Charities to help address the growing need for personal hygiene items.

**Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/  
PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

| Fiscal Year | Account             | FY GL Allocation | FY PO Amount | FY Expensed | Resolution |
|-------------|---------------------|------------------|--------------|-------------|------------|
| 25          | 101-612.005-801.000 | \$150,000        | \$150,000    | 25          | 240239     |
| 24          | 287 723.100-801.000 | \$400,000        | \$400,000    | 24          | 230400     |
|             |                     |                  |              |             |            |
|             |                     |                  |              |             |            |
|             |                     |                  |              |             |            |

|  |
|--|
|  |
|--|



## CITY OF FLINT

### Section III.

#### POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

##### Benefits to Flint Residents:

- **Improved Quality of Life:** By providing essential hygiene items, the allocation can help improve the overall quality of life for vulnerable Flint residents
- **Reduced Public Health Risks:** Access to hygiene products can contribute to better public health outcomes, reducing the spread of illness and disease
- **Enhanced Community Well-being:** Supporting a local organization like Catholic Charities can foster a stronger sense of community and well-being among Flint residents

Ultimately, this reallocation can lead to a more resilient and healthier Flint community.

### Section IV: FINANCIAL IMPLICATIONS:

| Account             | Description        | Amount   |
|---------------------|--------------------|----------|
| 101-612.009-801.000 | Catholic Charities | \$25,000 |

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO:

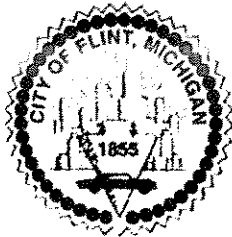
ACCOUNTING APPROVAL: \_\_\_\_\_

Date: \_\_ \_\_



## CITY OF FLINT

*(Name, Title)*



RESOLUTION NO.: **240549-T**  
PRESENTED: **12-4-2024**  
ADOPTED: **DEC 16 2024**

**RESOLUTION TO ACCEPT THE FLINT POLICE FOUNDATION GRANT AND AMEND THE  
FY25 BUDGET IN THE AMOUNT OF \$127,000**

**BY THE CITY ADMINISTRATOR:**

**WHEREAS**, the Flint Police Foundation has awarded the City of Flint \$127,000.00 for Neighborhood Safety Officers and Police Department Data Analyst wages and fringe benefits; and

**WHEREAS**, the Flint Police Foundation received funding to award this grant in October 2024; and

**WHEREAS**, the grant period is from April 1, 2024, through March 31, 2025.

| Account Number      | Grant Code   | Account Name                             | Amount     |
|---------------------|--------------|--|------------|
| 296-315.703-581.300 | PFPF-NSODA24 | Flint Police Foundation                  | \$127,000  |
| 296-315.703-702.010 | PFPF-NSODA24 | Wages – Full Time                        | 73,337.00  |
| 296-315.703-706.000 | PFPF-NSODA24 | Holiday Pay                              | 3,250.00   |
| 296-315.703-710.100 | PFPF-NSODA24 | Unemployment Compensation                | 1,264.00   |
| 296-315.703.710.200 | PFPF-NSODA24 | FICA (Social Security)                   | 5,805.00   |
| 296-315.703-710.300 | PFPF-NSODA24 | Medicare                                 | 1,357.00   |
| 296-315.703-713.000 | PFPF-NSODA24 | Worker's Compensation                    | 7,065.00   |
| 296-315.703-714.300 | PFPF-NSODA24 | MERS Hybrid Defined Contribution Pension | 900.00     |
| 296-315-703.717.100 | PFPF-NSODA24 | MERS Hybrid Defined Benefit Pension      | \$8,000.00 |
| 296-315.703-718.010 | PFPF-NSODA24 | Health Insurance Premiums                | 19,200.00  |
| 296-315.703-718.300 | PFPF-NSODA24 | Life Insurance                           | 200.00     |
| 296-315.703-718.400 | PFPF-NSODA24 | Optical Insurance                        | 100.00     |
| 296-315.703-718.500 | PFPF-NSODA24 | Dental Insurance                         | 500.00     |
| 296-315.703-719.100 | PFPF-NSODA24 | Accrued Absences                         | 1,522.00   |

**IT IS RESOLVED** that the appropriate City Officials, upon City Council's approval, are now hereby authorized to accept the Flint Police Foundation Grant, amend the FY25 budget, appropriate funding for future fiscal years for as long as the funds are available from the funder, and abide by the terms and conditions of the grant, in the amount of \$127,000.00 to grant budget code PFPF-NSODA24



APPROVED AS TO FORM:

*JK*  
Joseph Kuptz (Nov 25, 2024 17:18 EST)

Joseph Kuptz, City Attorney

APPROVED AS TO FINANCE:

*Phil Moore*  
Phillip Moore (Nov 25, 2024 19:03 EST)

Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT

*CLYDE D EDWARDS / A0348*  
CLYDE D EDWARDS / A0348 (Nov 25, 2024 19:36 EST)

Clyde D. Edwards, City Administrator

APPROVED BY CITY COUNCIL:

*[Signature]*



**CITY OF FLINT**

**\*\* STAFF REVIEW FORM \*\***

*October 9, 2024*

**TODAY'S DATE:** 11/15/24

**BID/PROPOSAL#** N/A

**AGENDA ITEM TITLE:** RESOLUTION TO ACCEPT THE FLINT POLICE FOUNDATION GRANT  
AND AMEND THE FY25 BUDGET IN THE AMOUNT OF \$127,000

**PREPARED BY:** Seamus Bannon

**VENDOR NAME:** N/A

**Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

The Police foundation has granted \$127,000.00 to the Flint Police Department for the period April 1, 2021, through March 31, 2022. The foundation received funding to award this grant in October 2021. The grant is to be expended for (1) NSO staffing expenses and (2) Flint Police Department Data Analyst staffing expenses, as detailed in the budget. This grant is being awarded to the Flint Police Department on a reimbursable basis. Payments will be issued to the Flint Police Department upon receipt of proof of expenditures.

**Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE  
RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

| Fiscal<br>Year | Account | FY GL<br>Allocation | FY PO<br>Amount | FY<br>Expensed | Resolution |
|----------------|---------|---------------------|-----------------|----------------|------------|
|                |         |                     |                 |                |            |
|                |         |                     |                 |                |            |
|                |         |                     |                 |                |            |
|                |         |                     |                 |                |            |



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

October 9, 2024

#### Section III.

**POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

The grant is to be expended for NSO staffing expenses and Flint Police Department Data Analyst staffing expenses, as detailed in the budget. This grant is being awarded to the Flint Police Department on a reimbursable basis. Payments will be issued to the Flint Police Department upon receipt of proof of expenditures.

#### Section IV: FINANCIAL IMPLICATIONS:

**IF ARPA related Expenditure:**

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

N/A

**BUDGETED EXPENDITURE?** YES ☐ NO ☒ IF NO, PLEASE EXPLAIN: *The budget was set before receiving this award letter*

| Account Number      | Grant Code   | Account Name                             | Amount     |
|---------------------|--------------|--|------------|
| 296-315.703-581.300 | PFPP-NSODA24 | Flint Police Foundation                  | \$127,000  |
| 296-315.703-702.010 | PFPP-NSODA24 | Wages -- Full Time                       | 73,337.00  |
| 296-315.703-706.000 | PFPP-NSODA24 | Holiday Pay                              | 3,250.00   |
| 296-315.703-710.100 | PFPP-NSODA24 | Unemployment Compensation                | 1,264.00   |
| 296-315.703.710.200 | PFPP-NSODA24 | FICA (Social Security)                   | 5,805.00   |
| 296-315.703-710.300 | PFPP-NSODA24 | Medicare                                 | 1,357.00   |
| 296-315.703-713.000 | PFPP-NSODA24 | Worker's Compensation                    | 7,065.00   |
| 296-315.703-714.300 | PFPP-NSODA24 | MERS Hybrid Defined Contribution Pension | 900.00     |
| 296-315-703.717.100 | PFPP-NSODA24 | MERS Hybrid Defined Benefit Pension      | \$8,000.00 |
| 296-315.703-718.010 | PFPP-NSODA24 | Health Insurance Premiums                | 19,200.00  |
| 296-315.703-718.300 | PFPP-NSODA24 | Life Insurance                           | 200.00     |
| 296-315.703-718.400 | PFPP-NSODA24 | Optical Insurance                        | 100.00     |
| 296-315.703-718.500 | PFPP-NSODA24 | Dental Insurance                         | 500.00     |
| 296-315.703-719.100 | PFPP-NSODA24 | Accrued Absences                         | 1,522.00   |



## CITY OF FLINT

### \*\* STAFF REVIEW FORM \*\*

October 9, 2024

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO:

ACCOUNTING APPROVAL: Chy Date: \_\_\_\_\_

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐

#### Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

|   | NAME          | PHONE NUMBER |
|---|---------------|--------------|
| 1 | Seamus Bannon |              |
| 2 | Chief Green   |              |
| 3 |               |              |

STAFF RECOMMENDATION: (PLEASE SELECT): X APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Terence Green  
Terence Green (Buy 25, 2024 16:34 EST)  
\_\_\_\_\_  
(Name, Title)



Flint Police Foundation  
540 S. Saginaw Street  
Flint, Michigan 48502

October 31, 2024

Chief Terence Green  
Flint Police Department  
210 E. 5<sup>th</sup> Street  
Flint, Michigan 48502

Dear Chief Green,

I am pleased to inform you that the Flint Police Foundation has granted \$127,000 to the Flint Police Department for the period April 1, 2024, through March 31, 2025. This grant is possible due to funding received by the Flint Police Foundation on October 8, 2024.

This grant is to be expended for (1) NSO expenses and (2) Flint Police Department data analysis expenses, as detailed in the budget below. This grant is being awarded to the Flint Police Department on a reimbursable basis. Payments will be issued to the Flint Police Department upon receipt of proof of expense expenditures.

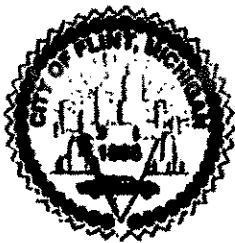
| <b>Budget</b>    |                  |
|------------------|------------------|
| <b>Line Item</b> | <b>Amount</b>    |
| NSO Expenses     | \$97,000         |
| Data Analysis    | \$30,000         |
| <b>Total</b>     | <b>\$127,000</b> |

Thank you for your work and commitment towards improving public health and safety in Flint. It has been a pleasure to support this work and we are confident that it will continue to positively impact the quality of life of Flint residents.

Sincerely,

A handwritten signature in black ink, appearing to read "Natalie Pruett", with a long horizontal flourish extending to the right.

Natalie Pruett  
Executive Director



RESOLUTION NO.:

240449-T

PRESENTED:

10-9-2024

ADOPTED:

**RESOLUTION TO UTILIZE ARPA FUNDS FOR MENTAL HEALTH SERVICES  
SUPPORT TO INVOLVED DAD FOR \$36,000.00**

**WHEREAS,** The City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be utilized by the City for defined purposes. In 2023, the City of Flint obligated all of ARPA funding received, of which approximately \$40 million was obligated as "revenue replacement"; and

**WHEREAS,** Flint City Council recommends reallocating \$36,000.00 in ARPA funding, previously obligated for revenue replacement, for InvolvedDad for Mental Health and Services Support; and

**WHEREAS,** InvolvedDad has utilized its resources to assist the citizenry of the City of Flint by providing fatherhood courses, domestic violence classes, therapeutic sessions, and helping to create a safer and more supportive family environment; therefore

Funding is to come from the following account:

| Account Number      | Account Name / Grant Code                    | Amount      |
|---------------------|--|-------------|
| 101-612.005-801.000 | Mental Health Referrals and Services Support | \$36,000.00 |

**IT IS RESOLVED** that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to allocate ARPA funding to InvolvedDad in the amount of \$36,000.00 to be used for Mental Health Services Support. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with the US Department of Treasury requirements and previously approved authorizations.

For the City:

CLYDE D EDWARDS / AD316

CLYDE D EDWARDS / AD316 (Oct 1, 2024 12:30 EDT)

Clyde D. Edwards, City Administrator

For the City Council:

Approved as to Form:

JK

Joseph Kaptz (Oct 1, 2024 12:25 EDT)

Joseph Kaptz, Acting City Attorney

Approved as to Finance:

PM

Phillip Moore (Oct 1, 2024 12:40 EDT)

Phillip Moore, Chief Financial Officer



# CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

**TODAY'S DATE:** September 23, 2024

**BID/PROPOSAL:** N/A

**AGENDA ITEM TITLE:** RESOLUTION TO UTILIZE ARPA FUNDS FOR MENTAL HEALTH SERVICES SUPPORT TO INVOLVEDDAD FOR \$36,000.00

**PREPARED BY:** Nicholas Byard

**VENDOR NAME:** InvolvedDad

## **Section I. BACKGROUND/SUMMARY OF PROPOSED ACTION:**

As a fatherhood organization, InvolvedDad sees it as their responsibility to educate men/fathers about the harmful thinking and behaviors that negatively affect women and children. InvolvedDad has utilized its resources to assist the citizenry of the City of Flint by providing fatherhood courses, domestic violence classes, therapeutic sessions, and helping to create a safer and more supportive family environment.

## **Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

| Fiscal Year | Account | FY GL Allocation | FY PO Amount | FY Expensed | Resolution |
|-------------|---------|------------------|--------------|-------------|------------|
|             |         |                  |              |             |            |
|             |         |                  |              |             |            |
|             |         |                  |              |             |            |
|             |         |                  |              |             |            |
|             |         |                  |              |             |            |

No known previous allocations for this project.



# CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

## **Section III: FORMS RELATED TO THE CITY OF FLINT (DESIGNERS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS**

One of InvolvedDad's priorities is to provide additional support and therapeutic services to men who cause harm. As a fatherhood agency, they are deeply committed to family reunification, with a strong focus on restoring relationships between fathers, father figures, and their children. Through their holistic approach, they engage in conversations with mothers, female caregivers, and the courts. These discussions have revealed that many mothers leave these abusive men due to harmful living conditions. InvolvedDad attempts to reunify these families in a way that's healthy and supportive for both the parents and the children.

InvolvedDad's mission of cultivating a strong family unit is both beneficial to the community and to the City.

## **Section IV: FINANCIAL IMPLICATIONS**

**IF ARPA related Expenditure:**

Has this request been reviewed by E&Y Firm: YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

**BUDGETED EXPENDITURE?** YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

| Dept. | Name of Account       | Account Number          | Grant Code   | Amount             |
|-------|-----------------------|-------------------------|--------------|--------------------|
| ARPA  | Professional Services | 101-612.005-801.000     | General Fund | \$36,000.00        |
|       |                       |                         |              |                    |
|       |                       |                         |              |                    |
|       |                       | <b>FY25 GRAND TOTAL</b> |              | <b>\$36,000.00</b> |

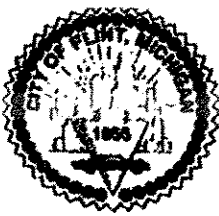
**WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)**

**BUDGET YEAR 1** \$36,000.00

**BUDGET YEAR 2**

**BUDGET YEAR 3**

**OTHER IMPLICATIONS (i.e., collective bargaining):** None



# CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

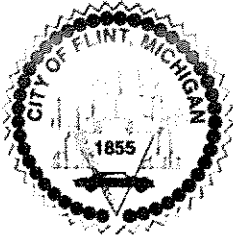
PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO:

ACCOUNTING APPROVAL: *[Signature]* Date: 09/20/20

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: *Emily Doerr*  
Emily Doerr (Oct 1, 2024 12:18 EDT)  
(Name, Title)



RESOLUTION NO.:

**240550-T**

PRESENTED:

**12-4-2024**

ADOPTED:

**DEC 16 2024**

**RESOLUTION TO ACCEPT A GRANT FROM C.S. MOTT FOUNDATION FOR EVENT  
POLICING AND PUBLIC SAFETY AND AMEND THE FY25 BUDGET IN THE AMOUNT OF  
\$120,000**

**BY THE CITY ADMINISTRATOR:**

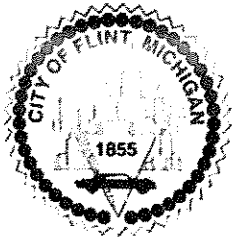
**WHEREAS**, the Charles Stewart Mott Foundation has awarded the City of Flint \$120,000.00; and

**WHEREAS**, these funds are to be used for public safety coverage at downtown events including traffic redirection and street closures; and

**WHEREAS**, the grant period is July 1 2024 - June 30 2025; and

| Account Number      | Grant Code   | Account Name                    | Amount              |
|---------------------|--------------|---------------------------------|---------------------|
| 296-315.000-801.900 | PCSM-EVENT24 | Professional Service Intracity  | \$70,000.00         |
| 296-447.201-801.900 | PCSM-EVENT24 | Professional Service Intracity  | \$30,000.00         |
| 296-315.000-801.901 | PCSM-EVENT24 | Professional Service Intrastate | \$20,000.00         |
|                     |              | <b>Total</b>                    | <b>\$120,000.00</b> |

**IT IS RESOLVED** that the appropriate City Officials, upon City Council's approval, are now hereby authorized to accept the Charles Stewart Mott Foundation nGrant, amend the FY25 budget, appropriate funding for future fiscal years for as long as the funds are available from the funder, and abide by the terms and conditions of the grant, in the amount of \$120,000.00 to grant budget code PCSM-EVENT24.



APPROVED AS TO FORM:

JK  
Joseph Kuptz (Nov 25, 2024 17:26 EST)

Joseph Kuptz, City Attorney

APPROVED AS TO FINANCE:

Phil Moore  
Phillip Moore (Nov 25, 2024 19:09 EST)

Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT

CLYDE D EDWARDS / A0350  
CLYDE D EDWARDS / A0350 (Nov 25, 2024 19:36 EST)

Clyde D. Edwards, City Administrator

APPROVED BY CITY COUNCIL:

[Signature]



## **CITY OF FLINT**

# **\*\* STAFF REVIEW FORM \*\***

*October 9, 2024*

**TODAY'S DATE:** 11/19/24

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** RESOLUTION TO ACCEPT A GRANT FROM C.S. MOTT FOUNDATION FOR EVENT POLICING AND PUBLIC SAFETY AND AMEND THE FY25 BUDGET IN THE AMOUNT OF \$120,000

**PREPARED BY:** Seamus Bannon

**VENDOR NAME:** Charles Stewart Mott Foundation

### **Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

The Charles Stewart Mott Foundation has awarded the City of Flint a grant in the amount of \$120,000.00 for the public safety coverage at downtown events, including traffic redirection and street closures.  
The City received a \$120,000.00 grant in 2023 for the same funding purposes.  
The City received a \$100,000.00 grant in 2022 for the same funding purposes.

The City of Flint is home to a wide variety of events each year. In line with the previous year's practices, and continuing into this year, we require all event organizers to comply with the State of Michigan's outdoor event regulations effective on their event date. Part of the application process mandates the submission of a plan that confirms compliance with all prevailing regulations at the time of the event. Organizers are also informed about the City's authority to cancel events if deemed necessary for public safety.

10 Year Flint WaterCrisis  
Genesee County Premier Cinco De Mayo  
Flint 6K  
Healing Hands 5K Run/Walk  
Jaziah 2nd Birthday  
Silence The Violence Walk  
Beats x BBQ  
Corpus Christi Procession  
Eucharistic Procession  
Flint Soap Box Derby  
Crim Festival of Races  
Crim - Marti Austin Kids Classic  
YWCA Juneteenth Block Party  
Golden Memories Car Show - Sloan Museum Juneteenth Celebration - Sloan Museum



## **CITY OF FLINT**

### **\*\* STAFF REVIEW FORM \*\***

*October 9, 2024*

Traditional Flint Juneteenth  
Juneteenth Fireworks  
Unity March Against Violence  
Sloan Museum Auto Fair - Sloan Museum  
Flint Pride Festival  
9th Annual Flint Water Fest and 4th of July Celebration July 4th Fireworks  
Scoop De Loop 5K  
Alley Fest 2024  
Porchfest  
Crim - Kettering University's Atwood Stadium Races Martin Luther King Business District Community  
Street Fair Bauman's Charity Race  
Wayne The Barber - Back 2 School Rally  
Antidote Fest 3  
Flint Drop Fest  
Genesee Community Health Center Patient Appreciation Day Great Pizza Challenge 5K  
Queens Provisions 1st Year Anniversary Block Party Hotdogs and Hot Rods  
Back to the Bricks  
HAP Caresource Crim Festival of Races  
Gus Macker  
Flint Jazz Festival  
Job Corp's 60th Anniversary  
Movies Under the Stars - Communities First Inc Bikes on the Bricks  
Dinner Under the Lights  
Sharp Manor Porchfest  
Porchfest - Brownell/Holmes  
Canniff Street Porchfest - F.R.O.G NAC  
Powers Catholic High School Parade  
YMCA of Greater Flint Santa Run  
810 Day  
Renea Boyd Birthday Event



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

October 9, 2024

**Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

| Fiscal Year | Account | FY GL Allocation | FY PO Amount | FY Expensed | Resolution |
|-------------|---------|------------------|--------------|-------------|------------|
|             |         |                  |              |             |            |
|             |         |                  |              |             |            |
|             |         |                  |              |             |            |
|             |         |                  |              |             |            |

**Section III.**

**POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

The goals for this funding proposal include:

Ensuring a strong public safety presence to safeguard festival-goers and special event participants.

Supporting event organizers in conducting activities that adhere to state safety protocols, while being accessible to everyone without charge

Guaranteeing that festivals and special events prioritize the safety and health of all participants.

Maintaining police vigilance during off-hours in the flat lot area.

**Section IV: FINANCIAL IMPLICATIONS:**

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

N/A



**CITY OF FLINT**

**\*\* STAFF REVIEW FORM \*\***

October 9 , 2024

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN: *The budget was set before receiving this award letter*

| Account Number      | Grant Code   | Account Name                    | Amount       |
|---------------------|--------------|---------------------------------|--------------|
| 296-315.000-801.900 | PCSM-EVENT24 | Professional Service Intracity  | \$70,000.00  |
| 296-447.201-801.900 | PCSM-EVENT24 | Professional Service Intracity  | \$30,000.00  |
| 296-315.000-801.901 | PCSM-EVENT24 | Professional Service Intrastate | \$20,000.00  |
| Total               |              |                                 | \$120,000.00 |

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO:

ACCOUNTING APPROVAL:  Date:                     

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐



**CITY OF FLINT**

**\*\* STAFF REVIEW FORM \*\***

*October 9 , 2024*

**Section V: RESOLUTION DEFENSE TEAM:**

(Place the names of those who can defend this resolution at City Council)

|   | <u>NAME</u>   | <u>PHONE NUMBER</u> |
|---|---------------|---------------------|
| 1 | Seamus Bannon |                     |
| 2 | Chief Green   |                     |
| 3 |               |                     |

STAFF RECOMMENDATION: (PLEASE SELECT):    ☒ **APPROVED**    ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Terence Green  
Terence Green (Nov 25, 2024 16:33 EST)

(Name, Title)



CHARLES STEWART  
MOTT FOUNDATION

October 15, 2024

The Honorable Sheldon Neeley  
Mayor, City of Flint  
1101 S. Saginaw Street  
Flint, MI 48502-1420

Project: Event Policing and Public Safety  
(Grant No. 2022-10170)

Dear Mayor Neeley:

We are pleased to inform you that the Charles Stewart Mott Foundation has approved a grant in the amount of \$120,000 to the City of Flint for the above-referenced project for the period July 1, 2024, through June 30, 2025.

Grant Payments

This grant will be paid upon receipt of your acceptance.

This letter or your proposal may set forth specific goals or objectives that your organization expects to achieve during the grant period. For accounting purposes, the Mott Foundation is not requiring that your organization achieve any specific goal or objective as a condition (or barrier) to your receipt and retention of the grant funds, except for the following:

- No conditions.

The Mott Foundation reserves the right to discontinue, modify, or withhold any payments that might otherwise be due under this grant or any other outstanding grant, to require a refund of any unexpended grant funds, or both, if, in the Mott Foundation's judgment, any of the following occur with respect to this grant or any other grant from the Mott Foundation to your organization:

1. Grant funds have been used for purposes other than those contemplated by this commitment letter.
2. Such action is necessary to comply with the requirements of any law or regulation affecting either your organization's or the Mott Foundation's responsibilities under the grant.

The Honorable Sheldon Neeley  
October 15, 2024  
Page 2 (Grant No. 2022-10170)

3. Your organization ceases to conduct this project, or circumstances change such that it becomes impractical or impossible for you to carry out this project.
4. Your organization's performance under this grant has not been satisfactory, as determined by the Mott Foundation in its reasonable discretion. Although the Mott Foundation expects your organization to work toward achieving the goals and objectives described in your proposal, unless a specific condition (or barrier) is identified above, the failure to obtain any specific goal or objective will not, alone, be cause for the Mott Foundation to determine that your organization's performance has not been satisfactory, but may be relevant in determining whether your overall performance has (or has not) been satisfactory.
5. The Mott Foundation has not received and approved all reports due from your organization prior to the payment date.

The Mott Foundation's judgment on these matters will be final and binding.

#### Mott Foundation Contact Person and Resources

Please direct all correspondence and questions relating to this grant to Jennifer Acree, Program Officer.

For general information regarding Mott Foundation grant procedures and other grant related questions, we encourage you to visit the Grantee Resources section of our website at [www.mott.org/grantee-resources](http://www.mott.org/grantee-resources).

Another resource available to grantees is the Grantee Portal. The Grantee Portal provides real-time information on your grant's reporting requirements and due dates. By using the Grantee Portal, you may view a copy of this commitment letter, download copies of forms, and upload required reports directly to the Mott Foundation. For more information about the Grantee Portal, contact your program officer or login at <https://mott.fluxx.io>. The grant's primary project contact, Seamus Bannon, can login at <https://mott.fluxx.io> with their registered email address.

#### Use of Grant

Under United States law, Mott Foundation grant funds may be expended only for charitable, scientific, literary, religious, or educational purposes, as specified in section 170(c)(2)(B) of the Internal Revenue Code of 1986, as amended. This grant is to be expended solely in support of the objectives detailed in your proposal submitted August 20, 2024.

Your organization shall not, directly or indirectly, engage in, support or promote violence or terrorist activities.



The Honorable Sheldon Neeley  
October 15, 2024  
Page 3 (Grant No. 2022-10170)

Your organization confirms that this project is under its complete control. Your organization further confirms that it has and will exercise control over the process of selecting any consultant, that the decision made or that will be made on any such selection is completely independent of the Mott Foundation, and further, that there does not exist an agreement, written or oral, under which the Mott Foundation has caused or may cause the selection of a consultant.

Mott Foundation grant funds may not be used for lobbying expenditures.

Mott Foundation grant funds may not be used for re-granting to secondary organizations.

Your organization may charge this grant only for expenditures incurred or services performed during the grant period specified in this letter.

Your organization may charge this grant only for line item expenditures that were included in your approved budget as referenced in the "Reports" section of this letter. The addition of new line items must have the prior written approval of the Mott Foundation.

Expenditures may not exceed the approved budget amount for the following line item:

- Admin -- 4.16%.

#### Grant Accounting

Your organization is required to maintain financial records for expenditures and receipts relating to this grant, retaining these records and other supporting documentation for five years after the grant's termination date.

Your organization is also required to permit the Mott Foundation to have reasonable access to your files, records and personnel during the term of this grant and for five years thereafter for the purpose of making financial audits, verifications, or program evaluations.

Unless a specific condition (or barrier) is listed in the "Grant Payments" section of this letter, the Mott Foundation does not intend, in its own financial statements, to treat this grant as a "conditional contribution" described under Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2018-08. Your organization should make its own determination as to how to account for this grant in your financial statements and is not required (under FASB ASU 2018-08) to adopt the same accounting treatment as the Mott Foundation.

#### Reports

**The Mott Foundation requires the following report to be submitted for this grant:**

**Report Type:**  
Final Report

**For Period Ending:**  
June 30, 2025

**Due on or Before:**  
August 1, 2025



The Honorable Sheldon Neeley  
October 15, 2024  
Page 4 (Grant No. 2022-10170)

**The report must include the following parts, which must be submitted together:**

1. A **narrative report** summarizing what was accomplished by the expenditure of funds during the reporting period. Your grant proposal indicated that your organization will work toward achieving certain goals and objectives during the grant period, and the narrative report should include a description of progress made toward achieving the following reporting objectives:
  - Number of festivals and events supported by the grant.
  - Data on increase of public safety presence for events and festivals due to grant support, including officer presence.
  - Evidence of maintenance of safe environment for festival goers and participants, including communication and coordination with other public safety departments working in the city.
2. A **financial report** showing the approved budget, expenditures against each line item since the start of the grant, and balances remaining (or overruns) for each line item. For the final report, you must explain all overrun variances that exceed both one thousand dollars (\$1,000) and 10% of the budgeted line item amount.

**Your organization must report against the approved budget of \$120,000 submitted on August 20, 2024** (which may be greater than the amount of the Mott Foundation grant). If the approved budget covers multiple years, each report should include cumulative expenditures since the beginning of the grant period. The report must also include a summary of all funding received for this project (listed by source and grant period).

Unless a specific condition (or barrier) is listed in the “Grant Payments” section of this letter, the Mott Foundation is not requiring that your organization achieve any of the reporting objectives listed above as a condition (or barrier) to your receipt and retention of the grant funds. Rather, the reporting objectives are meant to capture your progress in achieving the goals and objectives identified in your grant proposal.

Reports and other grant requirements should be submitted online via the Mott Foundation’s Grantee Portal. A default portal account has been setup for the primary project contact. The project contact can login at <https://mott.fluxx.io> with their registered email address. Please contact your program officer if you need assistance or to change the project contact. Standard reporting templates and other forms are available for download via the Grantee Portal.



The Honorable Sheldon Neeley  
October 15, 2024  
Page 5 (Grant No. 2022-10170)

### Undisbursed Funds

Your organization is required to return any undisbursed project funds on a prorata basis to the Mott Foundation within two months after the end of this grant. The prorata refund is computed by multiplying the total undisbursed project funds by the ratio of Mott Foundation funding to total funding received for this project for the grant period. Any refund of less than \$100 will be waived.

### Compliance with Laws

Your organization may not use any portion of the grant funds to undertake any activity for any purpose other than one specified in section 170(c)(2)(B) of the Internal Revenue Code. Further, the Mott Foundation reserves the right to discontinue, modify, or withhold any payments that might otherwise be due under this grant or to require a refund of any unexpended grant funds if, in the Mott Foundation's judgment, such action is necessary to comply with the requirements of any law or regulation.

### Public Information

The Mott Foundation will include information on this grant in its periodic public reports. The Mott Foundation also welcomes grantees to make announcements of grants upon return of this signed commitment letter. A copy of any release should be sent to the Mott Foundation's Communications Department prior to its dissemination. The department is available to provide assistance in your communications efforts.

### Acceptance

This letter contains the entire agreement between your organization and the Charles Stewart Mott Foundation, and there are no conditions or stipulations, oral or written, governing the use of the grant funds other than those contained in this letter.

If your organization agrees to the grant conditions as stated, please **sign and return, via DocuSign**, one complete copy of this letter **with an electronic signature** of an appropriate representative of your organization in the space provided. In countersigning this letter, this individual represents to the Mott Foundation that he/she has the authority to sign this letter on the organization's behalf.

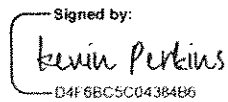
This grant may be withdrawn if the Mott Foundation has not received your acceptance within one month from the date of this letter.



The Honorable Sheldon Neeley  
October 15, 2024  
Page 6 (Grant No. 2022-10170)

On behalf of the Mott Foundation, I would like to extend our best wishes for the success of this endeavor.

Sincerely,

Signed by:  
  
D4F6BC5C04384B6

Kevin Perkins  
Vice President-Administration and Secretary/Treasurer

KP:sc

Our organization acknowledges that appropriate personnel have read and understand this letter, that its terms and conditions are acceptable to us, and that we will comply with those terms and conditions.

Name of Grantee: City of Flint

Printed Name of Authorized Signer: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_  
*(This must be an original signature of an authorized representative of the organization.)*

Title: \_\_\_\_\_

Date Signed: \_\_\_\_\_





240552-T

RESOLUTION NO.: \_\_\_\_\_

PRESENTED: 12-4-2024

ADOPTED: DEC 16 2024

MIDEAL Contract #00832

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO SPALDING DEDECKER FOR PROJECT MANAGEMENT SERVICES FOR  
THE FLINT RIVER CROSSING AND JAMES P COLE WATER MAIN REPLACEMENT  
PROJECTS**

**WHEREAS**, The Department of Public Works, Water Department, has utilized the State of Michigan's DTMB MiDEAL #00832 to solicit a quote from Spalding DeDecker, 905 South Blvd. East, Rochester Hills, MI for project management services for the replacement of an 18-inch water main on James P. Cole and a water main replacement for the Flint River crossing, and

**WHEREAS**, Spaulding DeDecker aided in the competitive bid process and scope of work for the construction services of this J.P. Cole Water Main Replacement project. They will essentially be overseeing the awarded bidder throughout the entirety of the project through completion.

**WHEREAS**, The City of Flint Water Department, Utilities Division, is requesting the amount of \$279,261.00 for this service. Funding will come from the following account:

| Account Number      | Account Name/Grand Code | Amount              |
|---------------------|-------------------------|---------------------|
| 591-540.300-801.000 | Capital Improvement     | \$279,261.00        |
|                     |                         |                     |
|                     | <b>FY25 GRAND TOTAL</b> | <b>\$279,261.00</b> |

**IT IS RESOLVED**, that the Proper City Officials, upon City Council's approval, are hereby authorized to enter into a contract with Spalding DeDecker for project management services for the replacement of an 18-inch water main on James P. Cole and water main replacement for the Flint River crossing in the amount not to exceed \$279,261.00.

**APPROVED AS TO FORM:**

Joseph Kuptz  
Joseph Kuptz (Nov 19, 2024 11:30 EST)

**Joseph Kuptz, Acting City Attorney**

**APPROVED AS TO FINANCE:**

Phillip Moore  
Phillip Moore (Nov 19, 2024 11:45 EST)

**Phillip Moore, Chief Finance Officer**

**FOR THE CITY OF FLINT:**

Clyde D Edwards  
CLYDE D EDWARDS (Nov 20, 2024 12:50 EST)  
**Clyde Edwards, City Administrator**

**APPROVED BY CITY COUNCIL:**

[Signature]

**APPROVED AS TO PURCHASING:**

Lauren Rowley  
**Lauren Rowley, Purchasing Manager**



**CITY OF FLINT**  
**\*\* STAFF REVIEW FORM \*\***

*October 9, 2024*

**TODAY'S DATE:** 11/7/2024

**BID/PROPOSAL#** P25-504

**AGENDA ITEM TITLE:** Flint Water Main Replacement Engineering Services

**PREPARED BY:** Cheri Priest for Paul Simpson, Water Distribution Supervisor

**VENDOR NAME:** Spalding DeDecker

**Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

The City of Flint Water Department has solicited bids for the replacement of the Flint River crossing water main and the James P Cole water main. Spalding DeDecker has provided the design services for both projects. Spalding DeDecker has compiled the bid requirements for these projects and vetted the contractors that have responded. The vendor will also be responsible for overseeing the project to make sure all involved parties meet and adhere to all construction aspects of these projects. The City of Flint has used Spalding DeDecker for various other engineering projects with positive outcomes. See the attached letter detailing the project scope of service utilizing DTMB MDeal #00832.

**Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

| Fiscal Year | Account             | FY GL Allocation | FY PO Amount | FY Expensed  | Resolution |
|-------------|---------------------|------------------|--------------|--------------|------------|
| 2025        | 591-540.300-801.000 | \$5,200,000.00   | Pending      | -0-          | Pending    |
| 2024        | 591-540.300-801.000 | \$125,000.00     | \$125,000.00 | \$125,000.00 | 230444     |
| 2024        | 591-540.300-801.000 | \$36,500.00      | \$36,500.00  | \$36,500.00  | N/A        |
| N/A         |                     |                  |              |              |            |
| N/A         |                     |                  |              |              |            |



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

October 9, 2024

#### Section III.

**POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

The Flint River crossing repair is a 16inch transmission line that has a water main break on it in the middle of the Flint River. It has been broken for 6 years and it needs to be addressed. The break has been isolated with minimal flow which restricts supply to the smaller distribution lines that the transmission line feeds.

The James P Cole water main replacement currently runs north and south through the old Buick City property (AKA Ashley Capital). This line needs to be rerouted so that any new construction at this location will not block access to the water main.

#### Section IV: FINANCIAL IMPLICATIONS:

**IF ARPA related Expenditure:**

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

**BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:**

| Dept. | Name of Account     | Account Number          | Grant Code | Amount              |
|-------|---------------------|-------------------------|------------|---------------------|
| 2493  | Capital Improvement | 591-540.300-801.000     | N A        | \$279,261.00        |
|       |                     |                         |            |                     |
|       |                     |                         |            |                     |
|       |                     | <b>FY25 GRAND TOTAL</b> |            | <b>\$279,261.00</b> |



## CITY OF FLINT

### \*\* STAFF REVIEW FORM \*\*

October 9, 2024

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 25-0009542

ACCOUNTING APPROVAL Cheri Priest

Cheri Priest Nov 17, 2024 14:29 EST

Date: 11/12/2024

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

#### Section V: RESOLUTION DEFENSE TEAM:

(Places of the names of those who can defend this resolution at City Council)

|   | NAME           | PHONE NUMBER        |
|---|----------------|---------------------|
| 1 | Paul Simpson   | 810-397-7247        |
| 2 | Abdul Khandker | 810-766-7135 x 2602 |
| 3 | Kenneth Miller | 810-766-7136 x 2601 |

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Paul Simpson

Paul Simpson (Nov 12, 2024 14:38 EST)

Paul Simpson, Water Distribution Supervisor

ADMINISTRATION APPROVAL: Clyde D Edwards

Clyde D Edwards (Nov 14, 2024 08:36 EST)

September 11, 2024

Abdul Khandker, PE  
City Engineer  
City of Flint  
1101 Saginaw Street  
Flint, Michigan 48502

**RE: Proposal for Construction Engineering Professional Services for the 2025 Water System Improvements Project (Flint River Crossing and James P Cole Blvd)  
SD Job# FL23002 & FL23003**

Dear Mr. Khandker:

Spalding DeDecker (SD) is pleased to provide the following proposal for the construction phase of the above referenced 2025 Water System Improvements Project combining the Flint River Crossing Water Main Replacement and the James P Cole Blvd Water Main Replacement.

#### **PROJECT UNDERSTANDING**

SD has completed the initial project phases, via the original proposals that included data gathering and topographic survey, and construction plans for the replacement of aging water main and other related work for the following locations:

- The Flint River water main crossing from James P Cole Blvd to Hamilton Avenue
- James P Cole Blvd from Garfield Avenue to Massachusetts Avenue
- Massachusetts Avenue from James P Cole Blvd to St. John Street

In addition to the above services, we understand the City of Flint is requesting those for construction engineering (CE). Below is our anticipated scope for that phase of the project.

#### **CONSTRUCTION ENGINEERING SCOPE OF SERVICES**

As part of the construction engineering services, Spalding DeDecker will provide the following major items associated with this phase:

- Conduct a pre-construction meeting with all necessary parties to discuss schedule, construction issues, documentation requirements, construction layout and staking, materials testing, and construction means and methods with the Contractor. In addition, SD will prepare the meeting agenda, send invitations, and provide a summary of the meeting to all attendees.
- Setup and maintain the contract electronically using the City's construction project management system, Field Manager.
- Review and approve material source lists, shop drawings, material certifications and other submittals for conformance to the specifications.



Engineering & Surveying Excellence since 1954

- Coordinate with the contractor to provide qualified surveying personnel to layout and stake the project at the request of the contractor in accordance with the construction plans and drawings.
- Provide qualified field inspection personnel to monitor daily progress of the project at the site, help maintain schedules and resolve conflicts (estimated at sixteen weeks at 55 hours per week for budgeting purposes).
- Preparation of inspector's daily reports (IDRs) by field inspection personnel and other necessary correspondence to document the project work.
- Coordinate and/or perform field checks and material testing. Material testing services will be coordinated with our testing subconsultant, for subbase and aggregate base gradations and proctor values; backfill and hot mix asphalt (HMA) density; concrete and HMA mixture parameters; and concrete compression strength. Materials will be sampled and tested to meet the minimum frequency as identified by ASTM, AASHTO, Manual for Michigan Test Methods, Michigan Sample Source Guide, and all other applicable guidelines. The work will include collecting samples, performing laboratory testing, and review and analysis of test results and inspections.
- Throughout the project duration SD will document electronically, IDRs, construction activities, contract pay items, change orders, and construction pay estimates.
- During construction, coordinate and communicate with stakeholders including other City departments, private utilities, affected property owners, businesses, and residents.
- SD will locate appurtenances via GPS data collector for use in updating the City's GIS information and as-built information.
- Coordinate, conduct, and document progress meetings with the contractor, subcontractors, materials testing consultants, and approving agencies on a biweekly basis, or as needed.
- Conduct in-house meetings and project reviews with the project team on a weekly basis, or as needed.
- Prepare construction pay estimate reports/invoices and associated engineer certificates and other items necessary to satisfy the payment to the contractor.
- Review and approval contractor and subcontractor certified payrolls and address any delinquencies and/or deficiencies.
- Draft and generate contract change orders, as necessary.
- Review and recommend contract extension of time requests, as necessary.
- Following completion of the construction activities, Spalding DeDecker will provide contract closeout services. This will include balancing all work items with the Contractor for work.



Engineering & Surveying Excellence since 1954

**Assumptions:**

1. SD will work with City crews for water system shut-off coordination and notification of affected businesses and residents.

**REVISED/EXPANDED SCHEDULE**

|   |                                  |
|---|----------------------------------|
| Council Approval to Award Construction Contract | October 9, 2024                  |
| Pre-Construction Meeting                        | October 23, 2024                 |
| Construction                                    | November 4, 2024 – March 4, 2024 |
| Restoration (weather depending)                 | April, 2025                      |
| Contract Closeout                               | June, 2025                       |

**FEE**

Spalding DeDecker will provide the above-listed services for an hourly not-to-exceed total of \$279,261.00 based on the attached breakdown of staff hours. Thank you for the opportunity to submit this proposal, and we look forward to working with the City. If you wish to discuss this proposal or require additional information, please feel free to contact me directly at [tmeadows@sda-eng.com](mailto:tmeadows@sda-eng.com) or (248) 762-5116.

Regards,  
**SPALDING DEDECKER**

Ted Meadows  
Vice President/Director of Construction Engineering

Email cc: Jeremy Schrot, Spalding DeDecker  
Mike DeDecker, Spalding DeDecker



**SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES**  
**FLINT RIVER WATERMAIN CROSSING & JP COLE**  
**BID# 25000504**  
 Approximate Annual Quantities – Not Guaranteed

**VENDOR REQUIREMENT CHECKLIST**

| <b>VENDOR NAME</b>          | <b>ALL ITEMS<br/>BID</b> | <b>ADDITIONA<br/>L HARD<br/>COPY<br/>RECEIVED</b> | <b>ELECTRONIC BID<br/>SUBMITTED VIA<br/>EMAIL</b> | <b>PRE-BID<br/>ATTENDANCE</b> |
|-----------------------------|--------------------------|---|---|-------------------------------|
| LA Construction Co.         | ✓                        | ✓   | ✓   | ✓                             |
| Zito Construction           | X                        | X   | ✓   | ✓                             |
| Superior Construction       | X                        | ✓   | ✓   | ✓                             |
| Diponio Contracting         | ✓                        | ✓   | ✓   | ✓                             |
| Murphy Pipeline Contractors | ✓                        | X   | ✓   | X                             |
| Inner City Contracting, LLC | ✓                        | ✓   | ✓   | ✓                             |
| LGC Global, Inc.            | ✓                        | ✓   | ✓   | ✓                             |

**A SPECIAL NOTE FROM THE PURCHASING DIVISION**

*Bid results posted are before evaluation team review and award recommendation.*

# CONSTRUCTION ENGINEERING FEE ESTIMATE

|  |  |                                       |
|--|--|---------------------------------------|
| PROJECT NAME: 5025 Water System Improvements |  | DATE PREPARED: 10/29/24               |
| CLIENT: City of Pitt                         |  | Current Cost estimate: \$3,917,700.00 |
| PROJECT NUMBER: PL230025P020003              |  | PREPARED BY: JAP/LJM                  |

| TASK     | CONSTRUCTION LAYOUT                                | PROJECT EXECUTIVE  | SR PROJECT MANAGER | SR PROJECT SURVEYOR     | PROJECT SURVEYOR       | TWO PERSON SURVEY CREW    | MAPPING SPECIALIST        | TOTAL (LABOR) | SUBCONSULTANT | REIMBURSABLE EXPENSES | TASK FEE     |
|----------|--|--------------------|--------------------|-------------------------|------------------------|---------------------------|---------------------------|---------------|---------------|-----------------------|--------------|
| 100      | SUB-TASK DESCRIPTION                               | \$223.00           |                    | \$200.00                | \$160.00               | \$140.00                  | \$125.00                  |               |               |                       |              |
|          | Construction Layout Services As-Built              | 4                  | 12                 | \$2,400.00              | 8                      | \$1,320.00                | 28                        | \$3,500.00    | 212           | \$40,112.00           |              |
|          |  |                    | 4                  | \$800.00                | 4                      | \$800.00                  | 16                        | \$2,000.00    | 40            | \$6,600.00            |              |
|          | CONSTRUCTION LAYOUT                                | 4                  | 16                 | \$2,200.00              | 12                     | \$1,992.00                | 44                        | \$4,890.00    | 282           | \$46,772.00           | \$46,772.00  |
| TASK 800 | CONSTRUCTION ADMINISTRATION                        | PROJECT EXECUTIVE  | PROJECT MANAGER    | SENIOR PROJECT ENGINEER | OFFICE TECH            | CONSTRUCTION TECHNICIAN 3 | CONSTRUCTION TECHNICIAN 1 | TOTAL (LABOR) | SUBCONSULTANT | REIMBURSABLE EXPENSES | TASK FEE     |
|          | SUB-TASK DESCRIPTION                               | \$223.00           |                    | \$160.00                | \$150.00               | \$115.00                  | \$98.00                   |               |               |                       |              |
|          | Pre-Construction Meeting                           |                    | 10                 | \$1,600.00              | 30                     | \$4,500.00                |                           | 70            | \$10,300.00   |                       |              |
|          | Constructability/Shop Drawing Review               | 2                  | 24                 | \$4,392.00              |                        |                           |                           | 26            | \$4,536.00    |                       |              |
|          | Attend Bi-weekly Progress Meetings (assume 8)      |                    | 40                 | \$7,320.00              |                        |                           |                           | 40            | \$7,320.00    |                       |              |
|          | Review pay app (assume 5)                          |                    | 25                 | \$4,375.00              | 25                     | \$3,750.00                |                           | 50            | \$8,325.00    |                       |              |
|          | Project Management                                 | 20                 | 200                | \$36,000.00             | 120                    | \$18,000.00               |                           | 420           | \$71,080.00   |                       |              |
|          | Project Closeout Documentation                     |                    | 40                 | \$7,320.00              | 40                     | \$8,000.00                |                           | 80            | \$13,320.00   |                       |              |
|          | As-Built   |                    | 12                 | \$2,196.00              |                        |                           |                           | 32            | \$5,796.00    |                       |              |
|          | CONSTRUCTION ADMINISTRATION                        | 22                 | 351                | \$64,233.00             | 215                    | \$32,280.00               |                           | 738           | \$122,483.00  |                       | \$122,483.00 |
| TASK 810 | CONSTRUCTION INSPECTION                            | SR PROJECT MANAGER | PROJECT MANAGER    | PROJECT ENGINEER        | CONTRACT ADMINISTRATOR | CONSTRUCTION TECHNICIAN 3 | CONSTRUCTION TECHNICIAN 1 | TOTAL (LABOR) | SUBCONSULTANT | REIMBURSABLE EXPENSES | TASK FEE     |
|          | SUB-TASK DESCRIPTION                               | \$200.00           |                    | \$163.00                | \$125.00               | \$110.00                  | \$88.00                   |               |               |                       |              |
|          | Lead Construction Technician (18 wks @ \$5 hrs/wk) |                    |                    |                         |                        | 800                       | \$88,000.00               | 800           | \$88,000.00   |                       |              |
|          | CONSTRUCTION INSPECTION                            |                    |                    |                         |                        | 800                       | \$88,000.00               | 800           | \$88,000.00   |                       | \$88,000.00  |

| TASK | MATERIAL TESTING               | SR PROJECT MANAGER | PROJECT MANAGER | PROJECT ENGINEER | CONTRACT ADMINISTRATOR | CONSTRUCTION TECHNICIAN 3 | CONSTRUCTION TECHNICIAN 1 | TOTAL (LABOR) | SUBCONSULTANT | REIMBURSABLE EXPENSES | TASK FEE    |
|------|--------------------------------|--------------------|-----------------|------------------|------------------------|---------------------------|---------------------------|---------------|---------------|-----------------------|-------------|
| 900  | SUB-TASK DESCRIPTION           | \$200.00           |                 | \$163.00         | \$125.00               | \$115.00                  | \$88.00                   |               |               |                       |             |
|      | Construction Materials Testing |                    |                 |                  |                        |                           |                           |               | \$22,000.00   |                       |             |
|      | MATERIAL TESTING               |                    |                 |                  |                        |                           |                           |               | \$22,000.00   |                       | \$22,000.00 |

# 240570-T



RESOLUTION NO.:

PRESENTED: 12-16-2024

ADOPTED: DEC 16 2024

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO ARROWHEAD UPFITTERS, INC. FOR UPFITTING (10) POLICE  
DEPARTMENT SSV VEHICLES**

**WHEREAS**, The Fleet Division, along with the City of Flint Fire Department has purchased (10) Chevrolet PPV Police vehicles. Upfitting is required to get these vehicles patrol ready, in which upfitting includes gear, radios, computers, restraint devices, safety equipment, lights, sirens, etc.

**WHEREAS**, Arrowhead is the sole source upfitter vendor utilized by the Police Department for installation services for this equipment. The cost to upfit these ten (10) 2024 Chevrolet PPVs will be \$178,476.00 being requested by the Fleet Maintenance and Police departments.

Funding will come from the following account(s):

| Account Number      | Account Name/Grand Code    | Amount              |
|---------------------|----------------------------|---------------------|
| 296-301.200-977.000 | Police Equipment/SLEOCSR24 | \$178,476.00        |
|                     |                            |                     |
|                     | <b>FY25 GRAND TOTAL</b>    | <b>\$178,476.00</b> |

**IT IS RESOLVED**, that the Division of Purchases and Supplies is hereby authorized to issue a Purchase Order to Arrowhead Upfitters, Inc. for the upfitting of (10) PPV Vehicles for the Police Department in an amount not to exceed \$178,476.00 using the SLEOCSR24 grant funding.

APPROVED AS TO FORM:

JK  
Joseph Kuptz (Nov 29, 2024 09:40 EST)

Joseph Kuptz, Acting City Attorney

APPROVED AS TO FINANCE:

PM  
Phillip Moore (Nov 27, 2024 15:51 EST)

Phillip Moore, Chief Finance Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS / A0360  
CLYDE D EDWARDS / A0360 (Dec 8, 2024 17:21 EST)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

[Signature]

APPROVED AS TO PURCHASING:

Lauren Rowley

Lauren Rowley, Purchasing Manager



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

October 9, 2024

|      |                     |             |             |             |     |
|------|---------------------|-------------|-------------|-------------|-----|
| FY24 | 296-301.797.977.000 | \$49,059.00 | \$49,059.00 | \$49,059.00 | n/a |
|      |                     |             |             |             |     |

IN FY17 and FY18 The City used Canfield Equipment Services.

In FY19 the City used SF Mobile-Vision for the equipment and a city employee installed the equipment per the staff review.

#### **Section III.**

#### **POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

Arrowhead Upfitters was chosen due to the fact that all installations are covered by hassle-free warranties with on-site repairs that ensure all unnecessary downtime of the vehicles is avoided whenever possible. This company also allows agencies to complete their vehicle in acquisition with one person, speed up delivery and simply the purchasing process on their end.

Police cruisers are equipped with a variety of equipment to make police work safer and more efficient. Police cars are equipped with the essential items an officer needs to do on the job as an officer's car functions as their office.

**Communication:** Police cruisers are equipped with two-way radios, antennas, and other communication tools to help officers stay connected with dispatch and other officers.

**Safety:** Police cruisers are equipped with technology to help keep officers safe, such as blind spot sensors, keyless entry, and push-button start.

**Computers:** Police cruisers are equipped with computers that can connect directly to databases and capture data.

**Recording:** Police cruisers are equipped with recording equipment

**Weapon storage:** Police cruisers are equipped with weapon storage.

**Rescue equipment:** Police cruisers are equipped with rescue equipment, such as first aid kits, tourniquets, and life jackets.

**Scene equipment:** Police cruisers are equipped with scene equipment

**Spotlights:** Police cruisers are equipped with spotlights.

**Printers:** Police cruisers are equipped with portable printers that use thermal or thermal transfer printing technology.

#### **Section IV: FINANCIAL IMPLICATIONS:**



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

October 9, 2024

**TODAY'S DATE:** 11/25/2024

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** Upfitting 10 PPV Chevy Tahoe's for Flint Police Department

**PREPARED BY:** Marquita Blair, Fleet Administrator

**VENDOR NAME:** Arrowhead Upfitters Inc.

#### **Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

The City of Flint Police Department was approved for a public safety grant totaling \$2,750,000. The City used the grant funds to procure and cover the outfitting cost for a total of 16 patrol vehicles and 6 undercover vehicles.

The vehicles will be equipped with essential police gear, including radios, computers, restraint devices, safety equipment, lights, sirens, and other features, all aimed at enhancing public safety and policing effectiveness in the City of Flint.

Arrowhead Upfitters is a more than just an installer, they are a one-stop-shop for police package installation needs. There were utilized to upfit the first order of 10 Chevy PPV model year 2024 units.

There are two vehicles for \$17,238.00 each and the remaining 8 vehicles are estimated to cost \$18,000.00 per vehicle with a grand total price of \$178,476.00 to complete the project.

#### **Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

| Fiscal Year | Account             | FY GL Allocation | FY PO Amount | FY Expensed  | Resolution |
|-------------|---------------------|------------------|--------------|--------------|------------|
| FY17        | 661-229.000-977.500 | \$68,810.00      | \$68,810.00  | \$49,298.60  | n/a        |
| FY18        | 661-229.000-977.500 | \$80,788.38      | \$80,788.38  | \$58,203.01  | CA5032017  |
| FY20        | 661-000.000-101.114 | \$155,509.00     | \$155,509.00 | \$150,509.00 |            |



# CITY OF FLINT

## \*\* STAFF REVIEW FORM \*\*

October 9 , 2024

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☐ NO ☒ IF NO, PLEASE EXPLAIN:

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

| Dept.  | Name of Account | Account Number      | Grant Code  | Amount       |
|--------|-----------------|---------------------|-------------|--------------|
| Police | Equipment       | 296-301.200-977.000 | SLEO-CRSR24 | \$178,476.00 |
|        |                 |                     |             |              |
|        |                 |                     |             |              |
|        |                 | FY25 GRAND TOTAL    |             | 178,476.00   |

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$178,476.00

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO:

ACCOUNTING APPROVAL: *[Signature]* Date: 11/25/2024

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒



**CITY OF FLINT**  
**\*\* STAFF REVIEW FORM \*\***  
*October 9 , 2024*


**Section V: RESOLUTION DEFENSE TEAM:**

**(Places of the names of those who can defend this resolution at City Council)**

|          | <u>NAME</u>           | <u>PHONE NUMBER</u>   |
|----------|-----------------------|-----------------------|
| <b>1</b> | <b>Marquita Blair</b> | <b>(810) 423-5650</b> |
| <b>2</b> |                       |                       |
| <b>3</b> |                       |                       |

**STAFF RECOMMENDATION: (PLEASE SELECT):** ☒ **APPROVED** ☐ **NOT APPROVED**

**DEPARTMENT HEAD SIGNATURE:**

  
Marquita Blair (Nov 25, 2024 13:31 EST)

*(Marquita Blair, Fleet Administrator)*

**ADMINISTRATION APPROVAL:**

**CLYDE D EDWARDS**  
CLYDE D EDWARDS (Nov 26, 2024 11:53 EST)

Arrowhead Upfitters, Inc.  
5431 Davison Road Suite A  
Lapeer, MI 48446  
September 29, 2023

City of Flint Police Department  
210 E. Fifth St.  
Flint, MI 48502

Dear City of Flint Police Department:

Thank you for your interest in Arrowhead Upfitters as a vendor for the City of Flint. We are beyond excited for the opportunity to work with the City. Arrowhead Upfitters is Michigan's premier emergency vehicle upfitter, providing top quality products, installations, and customer service to public and private organizations all over the state. Our owner and team leads are all first responders – making us the best people to build your emergency vehicles.

We are confident that we can be the best singular source for the City of Flint's upfitting and vehicle equipment needs, across all the departments. The key items that set us apart from our competitors are our customer service and the quality of our workmanship. Our experienced team takes multiple steps to ensure all vehicles are built with care and quality from the moment it arrives on site, until the moment it is delivered. All our installations are covered by hassle-free warranties with on-site repairs that ensure all unnecessary downtime of the vehicles is avoided whenever possible. Furthermore, we offer extremely competitive pricing and lead times for all our clients.

We are also thrilled to introduce you to our one-stop-shop program that we offer to our government clients. With this program, agencies can purchase the vehicle, the upfits, graphics, and equipment all in one directly from us. The vehicle would be delivered turn-key, to spec, and there would be one invoice. This new program will allow agencies to complete their vehicle acquisition with one person, speed up delivery, and simplify the purchasing process on their end.

Thank you again for the opportunity to earn the City's business. We look forward to working with you.

Sincerely,

Arrowhead Upfitters, Inc.



240571-T

RESOLUTION NO.: \_\_\_\_\_  
PRESENTED: 12-16-2024  
ADOPTED: DEC 16 2024

**Resolution Objecting to the Transfer of Tax Reverted Properties from Genesee County to the City of Flint**

**BY THE MAYOR**

Public Act 123 of 1999 requires that any tax reverted parcels not sold at the mandatory yearly auctions automatically revert back to the local unit of government in which the property is located unless written objection is received by the Foreclosing Governmental Unit (Genesee County); and

Public Act 123 requires the Treasurer of Genesee County to give a list to the Clerk of the City of Flint which shall contain all the property in the City on which the Treasurer has foreclosed that has not been sold prior to December 1 of the year in which it is foreclosed upon; and

The City of Flint does not wish to obtain from the Treasurer of Genesee County certain property upon which the Treasurer may foreclose because the cost of maintaining such property will exceed any benefit that will be obtained.

**IT IS RESOLVED**, that the City of Flint wishes to exercise its option under Public Act 123 to object to the transfer of property foreclosed upon by the Treasurer of Genesee County but not sold with the exception of the following properties:

|               |                  |
|---------------|------------------|
| 41-07-401-039 | ROBERT T LONGWAY |
| 40-11-127-008 | 2839 MALLERY ST  |
| 40-11-131-010 | 2823 CLEMENT ST  |
| 40-11-231-011 | 2219 BEGOLE ST   |
| 40-13-427-005 | 921 DAVIS ST     |
| 40-14-389-004 | 2823 REYNOLDS ST |
| 40-14-461-008 | 2501 GIBSON ST   |
| 40-23-126-014 | 1114 HUGHES AVE  |

|               |                     |
|---------------|---------------------|
| 40-24-454-018 | 1513 PETTIBONE AVE  |
| 40-24-481-005 | 1125 LINCOLN AVE    |
| 40-24-485-020 | 1122 W ATHERTON RD  |
| 40-25-233-033 | 1012 ALVoRD AVE     |
| 41-04-102-030 | 2933 WYOMING AVE    |
| 41-04-102-036 | 3017 WYOMING AVE    |
| 41-07-278-014 | 1388 WASHINGTON AVE |
| 41-08-153-023 | 1465 POPLAR ST      |
| 41-17-378-030 | 2046 WINANS AVE     |
| 41-17-379-003 | 2005 WINANS AVE     |
| 41-21-326-065 | 3214 CHAMBERS ST    |
| 41-29-204-033 | 629 MC KINLEY AVE   |
| 46-26-380-032 | 5311 FLEMING RD     |
| 46-35-126-046 | 4816 MIAMI LN       |
| 46-35-354-009 | 3814 SENECA ST      |
| 46-35-407-023 | 4125 LAWNDALe AVE   |
| 46-36-102-013 | 609 W PULASKI ST    |
| 47-28-358-069 | 2735 EATON PL       |
| 40-12-180-010 | 421 W WOOD ST       |
| 40-01-156-032 | 422 W RANKIN ST     |
| 40-01-176-004 | 221 W GENESEE ST    |
| 40-01-176-016 | W GENESEE ST        |
| 40-01-226-004 | 412 SPENCER ST      |

|               |                     |
|---------------|---------------------|
| 40-01-232-018 | LEITH ST            |
| 40-01-233-013 | LEITH ST            |
| 40-01-327-035 | 126 WHITE ST        |
| 40-01-327-036 | WHITE ST            |
| 40-01-431-030 | 409 E NEWALL ST     |
| 40-01-456-007 | DELIA ST            |
| 40-01-457-007 | 1802 M L KING AVE   |
| 40-01-457-020 | 1807 ADAMS AVE      |
| 40-01-458-007 | ADAMS AVE           |
| 40-01-462-017 | PAGE ST             |
| 40-01-487-009 | PAGE ST             |
| 40-02-126-072 | 3110 TRUMBULL AVE   |
| 40-02-153-017 | 2301 W DARTMOUTH ST |
| 40-02-231-008 | 819 W JAMIESON ST   |
| 40-02-276-007 | W GENESEE ST        |
| 40-02-476-005 | 2156 PROCTOR AVE    |
| 40-02-476-006 | 2152 PROCTOR AVE    |
| 40-02-479-018 | 2006 MT ELLIOTT AVE |
| 40-11-404-038 | 2112 BERKLEY ST     |
| 40-11-479-013 | 1020 DUPONT ST      |
| 40-12-282-052 | ROOT ST             |
| 40-12-456-007 | 610 STONE ST        |

|               |                     |
|---------------|---------------------|
| 40-14-226-008 | 1905 CADILLAC ST    |
| 40-23-176-010 | 1606 HUGHES AVE     |
| 40-24-431-010 | EDITH AVE           |
| 41-04-335-005 | WOODROW AVE         |
| 41-04-379-012 | HOLLY AVE           |
| 41-04-460-007 | 3540 CHURCHILL AVE  |
| 41-05-356-023 | 1517 BROADWAY BLVD  |
| 41-05-377-026 | 1725 BENNETT AVE    |
| 41-05-452-024 | MAPLEWOOD AVE       |
| 41-06-104-011 | 730 E MC CLELLAN ST |
| 41-07-204-001 | NELSON ST           |
| 41-07-204-002 | NELSON ST           |
| 41-07-204-003 | NELSON ST           |
| 41-07-204-005 | NELSON ST           |
| 41-08-131-020 | WISCONSIN AVE       |
| 41-08-177-020 | 1731 MISSOURI AVE   |
| 41-08-177-021 | 1733 MISSOURI AVE   |
| 41-08-206-011 | 1506 N FRANKLIN AVE |
| 41-08-229-029 | N MEADE ST          |
| 41-09-230-014 | IVANHOE AVE         |
| 41-17-153-015 | KENNELWORTH AVE     |
| 41-17-307-002 | FERN ST             |

|               |                       |
|---------------|-----------------------|
| 41-17-307-013 | MAGNOLIA AVE          |
| 41-18-484-013 | 2018 CLIFFORD ST      |
| 41-19-208-030 | BEACH ST              |
| 41-19-210-023 | MONROE ST             |
| 41-19-278-032 | 129 E OAKLEY ST       |
| 41-19-429-014 | 3102 COLLINGWOOD PKWY |
| 41-19-429-031 | E BELVIDERE AVE       |
| 41-19-429-032 | E BELVIDERE AVE       |
| 41-19-437-058 | E LAKEVIEW AVE        |
| 41-20-129-007 | 2225 AITKEN AVE       |
| 41-20-131-027 | 2110 MAYBURY AVE      |
| 41-20-131-037 | MAYBURY AVE           |
| 41-20-131-039 | MAYBURY AVE           |
| 41-21-378-009 | CHAMBERS ST           |
| 41-29-178-020 | MENTON AVE            |
| 46-25-158-009 | 429 W AUSTIN AVE      |
| 46-25-184-024 | 205 W RUSSELL AVE     |
| 46-25-207-015 | 250 E HOLBROOK AVE    |
| 46-25-207-030 | 249 E FOSS AVE        |
| 46-25-254-014 | 348 E LORADO AVE      |
| 46-25-257-026 | E RUSSELL AVE         |
| 46-25-355-023 | 602 W PIERSON RD      |

|               |                      |
|---------------|----------------------|
| 46-35-128-026 | 4909 GREENLAWN DR    |
| 46-35-277-002 | 913 W BALTIMORE BLVD |
| 46-35-378-027 | LE ERDA AVE          |
| 46-35-379-013 | 3710 LE ERDA AVE     |
| 46-35-431-020 | 4137 RACE ST         |
| 46-35-432-029 | 4109 DUPONT ST       |
| 46-35-432-032 | 4101 DUPONT ST       |
| 46-36-204-063 | 349 E BALTIMORE BLVD |
| 46-36-276-024 | E FLINT PARK BLVD    |
| 46-36-279-024 | E ELDRIDGE AVE       |
| 46-36-283-014 | 650 E STEWART AVE    |
| 47-29-127-029 | E CARPENTER RD       |
| 47-29-201-014 | 6826 WEBSTER RD      |
| 47-30-104-024 | 717 E HOLBROOK AVE   |
| 47-30-127-059 | 1053 E BUNDY AVE     |
| 47-30-129-052 | E BUNDY AVE          |
| 47-30-177-036 | E LORADO AVE         |
| 47-30-354-038 | E RIDGEWAY AVE       |
| 47-30-454-021 | 1079 E RIDGEWAY AVE  |
| 47-31-101-018 | E PIERSON RD         |
| 47-31-127-006 | 5100 INDUSTRIAL AVE  |
| 47-31-182-032 | CARLTON ST           |
| 47-31-185-009 | MAINES ST            |

|               |                     |
|---------------|---------------------|
| 47-31-326-028 | E MOORE ST          |
| 47-31-353-035 | 745 E GILLESPIE AVE |
| 47-31-353-039 | 761 E GILLESPIE AVE |

**BE IT RESOLVED,**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**Joseph Kuptz, Acting City Attorney**

**FOR THE CITY OF FLINT**


\_\_\_\_\_  
**Clyde Edwards, City Administrator**

\_\_\_\_\_  
**Sheldon Neely, Mayor**

**APPROVED AS TO FINANCE:**

\_\_\_\_\_  
**Phillip Moore, Chief Financial Officer**

**CITY COUNCIL:**

\_\_\_\_\_  




**GENESEE COUNTY**  
**TREASURER**  
**DEB CHERRY**

(810) 257-3054

(810) 257-3885

**DATE:** November 25, 2024

**TO:** Local Unit Clerk

**FROM:** Deborah L. Cherry  
Genesee County Treasurer

**SUBJECT:** Tax Reverted Property Disposition

MCL 211.78 m(6) states that a list of properties in your unit not previously sold by the foreclosing governmental unit (Genesee County) at the mandatory yearly auctions shall be provided to the clerk of the city, village or township in which the property is located. This list is attached. The law also allows that your unit (city, village, or township) may object in writing to the transfer of one or more of the properties set forth on this list. **On or before December 30, all property on this list shall be transferred (revert) to your unit (city, village, or township) unless a written objection is made by your unit (city, village, or township).**

If your unit wishes to obtain these properties, then you do not have to do anything as the reversion is automatic. However, we are requesting an email be sent to Callie at [cstover@geneseecountymi.gov](mailto:cstover@geneseecountymi.gov) stating your unit will be accepting the properties. This will allow for the deed(s) to be issued more efficiently.

If you wish to object to the transfer of one or more properties, please obtain board authority in the form of: 1) a specific resolution rejecting the listed property, or 2) a resolution directing an individual to write the objection with the same authority as the board. The written objection should be sent to the attention of Callie and received by the Genesee County Treasurer's Office by **December 19, 2024**. If it will be difficult for you to meet this deadline, please contact Callie to discuss your options. Extending this deadline may be difficult due to the timing of the holidays. Your cooperation in this matter is appreciated.

If you have questions, please feel free to contact Callie at the email address noted above or at (810) 257-3481.

Thank You

CC: Local Unit Treasurer, Assessor, and Mayor/Supervisor

| <b>PARCEL</b> | <b>ADDRESS</b>         |
|---------------|------------------------|
| 07-03-527-108 | 2434 BERTHA AVE        |
| 07-10-501-014 | 3441 FLUSHING RD       |
| 07-36-527-061 | 1097 WHITTEMORE AVE    |
| 11-06-502-007 | 8460 N SAGINAW ST      |
| 11-06-502-008 | 8450 N SAGINAW ST      |
| 11-18-501-038 | 1166 DUNKIRK AVE       |
| 11-18-551-058 | TEMPLE AVE             |
| 11-18-551-103 | 1086 MORRIS HILLS PKWY |
| 11-18-551-104 | 1078 MORRIS HILLS PKWY |
| 11-18-551-231 | 1133 TERRY AVE         |
| 11-18-551-257 | 1074 TERRY AVE         |
| 11-19-551-020 | 1144 E JULIAH AVE      |
| 11-20-502-007 | 5439 N DORT HWY        |
| 14-01-551-007 | 1472 W MT MORRIS RD    |
| 14-13-552-006 | 6187 PALMETTO DR       |
| 14-13-552-008 | 6201 PALMETTO DR       |
| 14-13-555-083 | 6141 PENWOOD RD        |
| 14-13-576-018 | 1276 W COLDWATER RD    |
| 14-24-529-039 | 1290 KURTZ AVE         |
| 14-24-551-037 | 1229 W CASS AVE        |
| 14-24-576-072 | CARPENTER RD           |
| 14-24-576-093 | 1487 TREMONT AVE       |
| 14-24-576-148 | 1127 TREMONT AVE       |
| 14-24-577-118 | 1491 W JULIAH AVE      |
| 14-24-578-026 | 1231 W DOWNEY AVE      |
| 14-24-578-048 | 1087 W DOWNEY AVE      |
| 14-27-551-055 | 3296 RIDGEWAY AVE      |
| 14-27-553-090 | 3408 W PARKWAY AVE     |
| 14-27-553-096 | 3435 W LYNDON AVE      |
| 14-27-553-101 | 4085 BERYL RD          |
| 14-27-576-024 | 3025 W PARKWAY AVE     |
| 14-34-577-058 | 3020 RAYWOOD ST        |
| 14-34-577-101 | 3016 MCCULLUM AVE      |
| 40-01-128-038 | 3111 M L KING AVE      |
| 40-01-153-011 | 401 W DARTMOUTH ST     |
| 40-01-153-033 | 2803 MASON ST          |
| 40-01-156-025 | 320 W RANKIN ST        |
| 40-01-156-032 | 422 W RANKIN ST        |
| 40-01-176-004 | 221 W GENESEE ST       |
| 40-01-176-016 | W GENESEE ST           |

|               |                      |
|---------------|----------------------|
| 40-01-180-022 | 214 W BAKER ST       |
| 40-01-180-024 | 206 W BAKER ST       |
| 40-01-181-012 | 133 W BAKER ST       |
| 40-01-226-004 | 412 SPENCER ST       |
| 40-01-228-004 | 3212 BUICK ST        |
| 40-01-231-054 | 614 E JAMIESON ST    |
| 40-01-232-018 | LEITH ST             |
| 40-01-233-013 | LEITH ST             |
| 40-01-255-028 | 127 E TAYLOR ST      |
| 40-01-259-008 | 126 E BAKER ST       |
| 40-01-326-002 | 232 W DAYTON ST      |
| 40-01-327-035 | 126 WHITE ST         |
| 40-01-327-036 | WHITE ST             |
| 40-01-359-027 | 1706 DUPONT ST       |
| 40-01-431-030 | 409 E NEWALL ST      |
| 40-01-453-024 | 1931 OREN AVE        |
| 40-01-456-007 | DELIA ST             |
| 40-01-457-007 | 1802 M L KING AVE    |
| 40-01-457-020 | 1807 ADAMS AVE       |
| 40-01-458-007 | ADAMS AVE            |
| 40-01-461-018 | 225 PAGE ST          |
| 40-01-462-017 | PAGE ST              |
| 40-01-487-009 | PAGE ST              |
| 40-02-108-017 | 2910 WISNER ST       |
| 40-02-126-072 | 3110 TRUMBULL AVE    |
| 40-02-151-023 | 2643 CLIO RD         |
| 40-02-153-017 | 2301 W DARTMOUTH ST  |
| 40-02-154-023 | 2635 KELLAR AVE      |
| 40-02-231-008 | 819 W JAMIESON ST    |
| 40-02-258-001 | 1217 W RANKIN ST     |
| 40-02-276-007 | W GENESEE ST         |
| 40-02-451-013 | 1510 W PATERSON ST   |
| 40-02-476-005 | 2156 PROCTOR AVE     |
| 40-02-476-006 | 2152 PROCTOR AVE     |
| 40-02-477-011 | 2102 MILBOURNE AVE   |
| 40-02-479-014 | 2018 MT ELLIOTT AVE  |
| 40-02-479-016 | 2014 MT ELLIOTT AVE  |
| 40-02-479-017 | 2010 MT ELLIOTT AVE  |
| 40-02-479-018 | 2006 MT ELLIOTT AVE  |
| 40-11-105-025 | 2926 PROSPECT ST     |
| 40-11-127-008 | 2839 MALLERY ST      |
| 40-11-131-010 | 2823 CLEMENT ST      |
| 40-11-227-047 | 817 STOCKDALE ST     |
| 40-11-229-033 | 1601 N CHEVROLET AVE |

|               |                       |
|---------------|-----------------------|
| 40-11-231-011 | 2219 BEGOLE ST        |
| 40-11-233-020 | 2306 CONCORD ST       |
| 40-11-276-024 | 2018 CONCORD ST       |
| 40-11-280-013 | 2001 MACKIN RD        |
| 40-11-328-023 | 1129 N CHEVROLET AVE  |
| 40-11-328-024 | 1125 N CHEVROLET AVE  |
| 40-11-402-008 | 2419 RASKOB ST        |
| 40-11-402-013 | 2532 SLOAN ST         |
| 40-11-404-038 | 2112 BERKLEY ST       |
| 40-11-479-013 | 1020 DUPONT ST        |
| 40-12-103-016 | 1615 PONTIAC ST       |
| 40-12-104-026 | 608 COPEMAN BLVD      |
| 40-12-180-010 | 421 W WOOD ST         |
| 40-12-282-052 | ROOT ST               |
| 40-12-301-036 | 1201 VINCENT AVE      |
| 40-12-304-002 | 1525 PROSPECT ST      |
| 40-12-455-019 | 621 STONE ST          |
| 40-12-456-007 | 610 STONE ST          |
| 40-13-128-031 | 518 FROST ST          |
| 40-13-403-002 | 1225 W SECOND ST      |
| 40-13-427-005 | 921 DAVIS ST          |
| 40-14-226-008 | 1905 CADILLAC ST      |
| 40-14-351-006 | 929 S BALLENGER HWY   |
| 40-14-378-010 | 2925 MANNHALL AVE     |
| 40-14-389-004 | 2823 REYNOLDS ST      |
| 40-14-389-034 | 2724 CORUNNA RD       |
| 40-14-452-011 | 2509 LESTER ST        |
| 40-14-461-008 | 2501 GIBSON ST        |
| 40-14-463-005 | 2525 CORUNNA RD       |
| 40-15-432-032 | 3811 W KEARSLEY ST    |
| 40-15-479-008 | 917 JOHNSON AVE       |
| 40-15-482-018 | 1002 DARLING ST       |
| 40-22-279-007 | 3625 HERRICK ST       |
| 40-22-282-028 | 3822 HOGARTH AVE      |
| 40-23-108-020 | 1402 MANN AVE         |
| 40-23-109-023 | 1402 STOCKER AVE      |
| 40-23-126-014 | 1114 HUGHES AVE       |
| 40-23-160-003 | 3521 HOGARTH AVE      |
| 40-23-176-010 | 1606 HUGHES AVE       |
| 40-23-251-022 | 2726 BRANDON ST       |
| 40-24-226-013 | 1708 FENTON RD        |
| 40-24-376-187 | 1907 CARMANBROOK PKWY |
| 40-24-431-010 | EDITH AVE             |
| 40-24-454-018 | 1513 PETTIBONE AVE    |

|               |                     |
|---------------|---------------------|
| 40-24-481-005 | 1125 LINCOLN AVE    |
| 40-24-481-033 | 1024 PETTIBONE AVE  |
| 40-24-483-015 | 1011 PETTIBONE AVE  |
| 40-24-485-020 | 1122 W ATHERTON RD  |
| 40-25-227-033 | 1031 W ATHERTON RD  |
| 40-25-231-004 | 4021 TUXEDO AVE     |
| 40-25-231-022 | 1036 CRAWFORD ST    |
| 40-25-233-033 | 1012 ALVORD AVE     |
| 40-25-276-007 | 1233 ALVORD AVE     |
| 40-25-276-033 | 1206 HURON ST       |
| 40-25-278-017 | 1314 INGLESIDE AVE  |
| 41-04-102-030 | 2933 WYOMING AVE    |
| 41-04-102-036 | 3017 WYOMING AVE    |
| 41-04-330-002 | 2514 BRANCH RD      |
| 41-04-331-011 | 3205 RISEDORPH AVE  |
| 41-04-335-005 | WOODROW AVE         |
| 41-04-379-012 | HOLLY AVE           |
| 41-04-385-017 | 3116 CHURCHILL AVE  |
| 41-04-460-005 | 3520 CHURCHILL AVE  |
| 41-04-460-007 | 3540 CHURCHILL AVE  |
| 41-05-105-007 | 1522 WYOMING AVE    |
| 41-05-182-018 | 1601 DELAWARE AVE   |
| 41-05-276-012 | 2502 THOM ST        |
| 41-05-351-002 | 2218 LEWIS ST       |
| 41-05-356-023 | 1517 BROADWAY BLVD  |
| 41-05-377-026 | 1725 BENNETT AVE    |
| 41-05-428-001 | 2620 COOK ST        |
| 41-05-430-024 | 2427 HOFF ST        |
| 41-05-452-024 | MAPLEWOOD AVE       |
| 41-05-458-023 | 2125 DAVISON RD     |
| 41-06-104-011 | 730 E MC CLELLAN ST |
| 41-06-128-030 | 837 E JAMIESON ST   |
| 41-07-204-001 | NELSON ST           |
| 41-07-204-002 | NELSON ST           |
| 41-07-204-003 | NELSON ST           |
| 41-07-204-005 | NELSON ST           |
| 41-07-278-014 | 1388 WASHINGTON AVE |
| 41-07-401-039 | ROBERT T LONGWAY    |
| 41-08-131-020 | WISCONSIN AVE       |
| 41-08-135-031 | 1810 ILLINOIS AVE   |
| 41-08-153-022 | 1459 POPLAR ST      |
| 41-08-153-023 | 1465 POPLAR ST      |
| 41-08-177-020 | 1731 MISSOURI AVE   |
| 41-08-177-021 | 1733 MISSOURI AVE   |

|               |                       |
|---------------|-----------------------|
| 41-08-203-023 | 2114 COLLADAY CT      |
| 41-08-204-008 | 1712 N VERNON AVE     |
| 41-08-206-011 | 1506 N FRANKLIN AVE   |
| 41-08-208-025 | 2127 WISCONSIN AVE    |
| 41-08-229-029 | N MEADE ST            |
| 41-08-255-017 | 2114 NEBRASKA AVE     |
| 41-08-485-028 | 2707 E COURT ST       |
| 41-09-226-009 | 3707 MARMION AVE      |
| 41-09-228-010 | 1711 N VIRGINIA ST    |
| 41-09-230-014 | IVANHOE AVE           |
| 41-16-379-003 | 1915 TEBO ST          |
| 41-17-153-015 | KENNELWORTH AVE       |
| 41-17-307-002 | FERN ST               |
| 41-17-307-013 | MAGNOLIA AVE          |
| 41-17-355-011 | 2033 WARNER AVE       |
| 41-17-356-025 | 2034 DWIGHT AVE       |
| 41-17-357-009 | 2023 DWIGHT AVE       |
| 41-17-378-030 | 2046 WINANS AVE       |
| 41-17-379-003 | 2005 WINANS AVE       |
| 41-17-454-002 | 1905 BARKS ST         |
| 41-17-454-003 | 1909 BARKS ST         |
| 41-18-354-012 | 737 FENTON RD         |
| 41-18-484-013 | 2018 CLIFFORD ST      |
| 41-19-159-002 | 2615 FENTON RD        |
| 41-19-208-030 | BEACH ST              |
| 41-19-210-023 | MONROE ST             |
| 41-19-278-032 | 129 E OAKLEY ST       |
| 41-19-302-008 | 828 BLOOR AVE         |
| 41-19-303-027 | 902 BARRIE AVE        |
| 41-19-332-010 | 725 SIMCOE AVE        |
| 41-19-333-024 | 618 VICTORIA AVE      |
| 41-19-333-034 | 622 VICTORIA AVE      |
| 41-19-334-017 | 705 VICTORIA AVE      |
| 41-19-429-014 | 3102 COLLINGWOOD PKWY |
| 41-19-429-031 | E BELVIDERE AVE       |
| 41-19-429-032 | E BELVIDERE AVE       |
| 41-19-433-011 | 136 W LAKEVIEW AVE    |
| 41-19-434-016 | 115 E LAKEVIEW AVE    |
| 41-19-435-028 | 213 E LAKEVIEW AVE    |
| 41-19-437-058 | E LAKEVIEW AVE        |
| 41-20-103-004 | 714 LIPPINCOTT BLVD   |
| 41-20-129-007 | 2225 AITKEN AVE       |
| 41-20-131-027 | 2110 MAYBURY AVE      |
| 41-20-131-037 | MAYBURY AVE           |

|               |                    |
|---------------|--------------------|
| 41-20-131-039 | MAYBURY AVE        |
| 41-21-151-002 | 2418 MITCHELL ST   |
| 41-21-151-017 | S DORT HWY         |
| 41-21-326-065 | 3214 CHAMBERS ST   |
| 41-21-378-009 | CHAMBERS ST        |
| 41-29-102-023 | 317 BURROUGHS AVE  |
| 41-29-178-020 | MENTON AVE         |
| 41-29-204-033 | 629 MC KINLEY AVE  |
| 41-29-258-028 | 617 E HEMPHILL RD  |
| 41-30-102-037 | 814 CAMPBELL ST    |
| 41-30-104-004 | 3913 BRUNSWICK AVE |
| 41-30-109-026 | 4202 BRUNSWICK AVE |
| 41-30-126-024 | 710 CAMPBELL ST    |
| 46-25-104-021 | 506 W YORK AVE     |
| 46-25-107-010 | 613 W ALMA AVE     |
| 46-25-158-009 | 429 W AUSTIN AVE   |
| 46-25-158-010 | 425 W AUSTIN AVE   |
| 46-25-176-013 | 117 W FOSS AVE     |
| 46-25-179-027 | 137 E RUTH AVE     |
| 46-25-184-024 | 205 W RUSSELL AVE  |
| 46-25-207-015 | 250 E HOLBROOK AVE |
| 46-25-207-030 | 249 E FOSS AVE     |
| 46-25-253-004 | 214 E LORADO AVE   |
| 46-25-254-014 | 348 E LORADO AVE   |
| 46-25-257-026 | E RUSSELL AVE      |
| 46-25-281-028 | 6317 N SAGINAW ST  |
| 46-25-301-046 | 540 W HOME AVE     |
| 46-25-302-028 | 305 W HOME AVE     |
| 46-25-332-039 | 125 SHERMAN AVE    |
| 46-25-333-002 | 106 SHERMAN AVE    |
| 46-25-353-013 | 5411 GRANVILLE AVE |
| 46-25-355-023 | 602 W PIERSON RD   |
| 46-25-404-022 | 313 E HOME AVE     |
| 46-25-483-001 | 5212 FULTON ST     |
| 46-26-153-009 | 6410 VALORIE LN    |
| 46-26-178-015 | 1705 BARBARA DR    |
| 46-26-202-035 | 6725 PARKBELT DR   |
| 46-26-352-007 | 5505 CLOVERLAWN DR |
| 46-26-352-024 | 5713 CLOVERLAWN DR |
| 46-26-380-032 | 5311 FLEMING RD    |
| 46-35-126-046 | 4816 MIAMI LN      |
| 46-35-128-026 | 4909 GREENLAWN DR  |
| 46-35-153-033 | 2206 CANNIFF ST    |
| 46-35-230-006 | 5110 EDWARDS AVE   |

|               |                       |
|---------------|-----------------------|
| 46-35-277-002 | 913 W BALTIMORE BLVD  |
| 46-35-277-003 | 909 W BALTIMORE BLVD  |
| 46-35-352-022 | 3901 WISNER ST        |
| 46-35-354-009 | 3814 SENECA ST        |
| 46-35-378-027 | LE ERDA AVE           |
| 46-35-379-013 | 3710 LE ERDA AVE      |
| 46-35-404-013 | 4025 BURGESS ST       |
| 46-35-407-023 | 4125 LAWNSDALE AVE    |
| 46-35-428-031 | 4025 MILBOURNE AVE    |
| 46-35-430-011 | 4102 DONNELLY ST      |
| 46-35-431-020 | 4137 RACE ST          |
| 46-35-432-012 | 4030 RACE ST          |
| 46-35-432-029 | 4109 DUPONT ST        |
| 46-35-432-032 | 4101 DUPONT ST        |
| 46-35-453-005 | 3902 FOREST HILL AVE  |
| 46-35-479-007 | 3810 KEYES ST         |
| 46-35-481-023 | 3505 MILBOURNE AVE    |
| 46-35-485-009 | 3506 RACE ST          |
| 46-36-102-013 | 609 W PULASKI ST      |
| 46-36-102-017 | 545 W PULASKI ST      |
| 46-36-127-026 | 111 W PULASKI ST      |
| 46-36-130-068 | 313 W BALTIMORE BLVD  |
| 46-36-151-027 | 518 W BISHOP AVE      |
| 46-36-203-002 | 4914 M L KING AVE     |
| 46-36-203-022 | 302 E MARENGO AVE     |
| 46-36-204-063 | 349 E BALTIMORE BLVD  |
| 46-36-227-025 | 642 E PULASKI ST      |
| 46-36-230-075 | 651 E BISHOP AVE      |
| 46-36-276-024 | E FLINT PARK BLVD     |
| 46-36-276-026 | 409 E FLINT PARK BLVD |
| 46-36-279-024 | E ELDRIDGE AVE        |
| 46-36-283-014 | 650 E STEWART AVE     |
| 46-36-380-006 | 3710 CASSIUS ST       |
| 46-36-403-008 | 116 E MOORE ST        |
| 47-28-152-019 | 6507 BRANCH RD        |
| 47-28-358-069 | 2735 EATON PL         |
| 47-29-102-007 | 1520 E CARPENTER RD   |
| 47-29-127-029 | E CARPENTER RD        |
| 47-29-129-005 | 1718 POLLY ST         |
| 47-29-180-019 | 6217 HILLCROFT DR     |
| 47-29-201-014 | 6826 WEBSTER RD       |
| 47-29-476-004 | 2701 WILTON PL        |
| 47-30-102-004 | 722 E BUNDY AVE       |
| 47-30-102-031 | 761 E YORK AVE        |

|               |                          |
|---------------|--------------------------|
| 47-30-104-024 | 717 E HOLBROOK AVE       |
| 47-30-127-059 | 1053 E BUNDY AVE         |
| 47-30-129-052 | E BUNDY AVE              |
| 47-30-177-036 | E LORADO AVE             |
| 47-30-206-001 | 1150 E YORK AVE          |
| 47-30-353-004 | 5414 N SAGINAW ST        |
| 47-30-354-038 | E RIDGEWAY AVE           |
| 47-30-454-021 | 1079 E RIDGEWAY AVE      |
| 47-31-101-018 | E PIERSON RD             |
| 47-31-102-021 | 709 E MARENGO AVE        |
| 47-31-127-006 | 5100 INDUSTRIAL AVE      |
| 47-31-133-010 | 1030 E PHILADELPHIA BLVD |
| 47-31-134-028 | 909 WAGER AVE            |
| 47-31-185-009 | MAINES ST                |
| 47-31-185-030 | 1055 E STEWART AVE       |
| 47-31-304-020 | 725 EDMUND ST            |
| 47-31-326-028 | E MOORE ST               |
| 47-31-329-014 | 906 DAMON ST             |
| 47-31-353-035 | 745 E GILLESPIE AVE      |
| 47-31-353-039 | 761 E GILLESPIE AVE      |
| 47-31-378-002 | 806 CARTON ST            |
| 47-33-103-026 | 2805 EPSILON TR          |
| 57-01-576-011 | 12003 N SAGINAW ST       |
| 57-01-581-014 | 11869 HIGHLAND AVE       |
| 59-28-501-034 | 3158 LUDWIG ST           |
| 59-28-528-016 | 3331 BUCKINGHAM AVE      |
| 59-30-578-100 | 1358 DONOVAN ST          |
| 59-32-501-267 | 2214 WHITTEMORE AVE      |
| 59-32-501-275 | 2164 WHITTEMORE AVE      |

240572-T



RESOLUTION NO.: \_\_\_\_\_

PRESENTED: 12-16-2024

ADOPTED: DEC 16 2024

**RESOLUTION APPROVING SETTLEMENT OF EVANS, ET AL V CITY OF FLINT  
POLICE DEPARTMENT, ET AL, 67<sup>TH</sup> DISTRICT COURT CASE NO. C23G5057-GZ**

Although the City of Flint admits no liability regarding the claims made throughout litigation, including those by Complete Auto and Truck Parts, Inc., during the pending case and related appeal in *Tonya Evans and Kenneth Scott v Complete Auto and Truck Parts, Inc., City of Flint Police Department, and Flint Board of Education*, 67<sup>th</sup> District Court Case No. C23G5057-GZ, the Law Department recommends settlement of that case on the terms presented in closed session on December 16, 2024.

**IT IS RESOLVED** that the City Council approves settlement in the matter of *Tonya Evans and Kenneth Scott v Complete Auto and Truck Parts, Inc., City of Flint Police Department, and Flint Board of Education*, 67<sup>th</sup> District Court Case No. C23G5057-GZ in the amount of \$1,850.00, in satisfaction of any and all claims against the City arising out of said matter. Payment shall be drawn from appropriated funds in the Litigation and Suits line item 677-266.200-956.300.

**IT IS FURTHER RESOLVED** that the appropriate City officials are authorized to do all things necessary to finalize the aforementioned settlement as appropriate.

**FOR THE CITY OF FLINT:**

Clyde D. Edwards / A0362

Clyde D. Edwards / A0362 (Dec 11, 2024 17:07 EST)

**Clyde Edwards, City Administrator**

**FOR THE CITY COUNCIL:**

[Signature]

**APPROVED AS TO FORM:**

[Signature]

Joseph Kuptz (Dec 11, 2024 16:08 EST)

**Joseph N. Kuptz, Acting City Attorney**



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

December 11, 2024

**TODAY'S DATE:** December 11, 2024

**BID/PROPOSAL#** N/A

**AGENDA ITEM TITLE:** Resolution to approve settlement of *Tonya Evans and Kenneth Scott vs. Complete Auto and Truck Parts, Inc., City of Flint Police Department, and Flint Board of Education* Case No. C23G5057-GZ.

**PREPARED BY:** Zachary Huckabay / Legal Department

**VENDOR NAME:** N/A

#### **Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

Resolution authorizing settlement of *Tonya Evans and Kenneth Scott vs. Complete Auto and Truck Parts, Inc., City of Flint Police Department, and Flint Board of Education*, Appeal in the 67<sup>th</sup> District Court Case No. C23G5057-GZ, on the terms presented in closed session on December 16, 2024.

#### **Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

| Fiscal Year | Account | FY GL Allocation | FY PO Amount | FY Expensed | Resolution |
|-------------|---------|------------------|--------------|-------------|------------|
|             | NONE    |                  |              |             |            |

#### **Section III.**

#### **POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

Resolution of pending litigation.



# CITY OF FLINT

## \*\* STAFF REVIEW FORM \*\*

December 11, 2024

### Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

None, settlement to be paid from appropriated funds.

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

| Dept. | Name of Account              | Account Number      | Grant Code | Amount     |
|-------|------------------------------|---------------------|------------|------------|
| LAW   | Law Office-Suits/Settlements | 677-266.200-956.300 |            | \$1,850.00 |
|       |                              | FY25 GRAND TOTAL    |            | \$1,850.00 |

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (*This will depend on the term of the bid proposal*)

BUDGET YEAR 1 \$N/A

BUDGET YEAR 2 N/A

BUDGET YEAR 3 N/A

OTHER IMPLICATIONS (*i.e., collective bargaining*):

PRE-ENCUMBERED? YES ☐ NO ☐ REQUISITION NO:

ACCOUNTING APPROVAL: \_\_\_\_\_ Date: \_\_\_\_\_

WILL YOUR DEPARTMENT NEED A CONTRACT? YES X NO ☐



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*December 11, 2024*

#### **Section V: RESOLUTION DEFENSE TEAM:**

(Place the names of those who can defend this resolution at City Council)

|   | NAME                                  | PHONE NUMBER |
|---|---------------------------------------|--------------|
| 1 | Joseph N. Kuptz, Acting City Attorney | 810-766-7146 |
| 2 |                                       |              |
| 3 |                                       |              |

STAFF RECOMMENDATION: (PLEASE SELECT): ☐ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: \_\_\_\_\_

*Joseph N. Kuptz, Acting City Attorney*

240573-T



RESOLUTION NO.: \_\_\_\_\_

PRESENTED: 12-16-2024

ADOPTED: DEC 16 2024

**RESOLUTION APPROVING SETTLEMENT OF JEWELL V CITY OF FLINT,  
GENESEE COUNTY CIRCUIT COURT CASE NO. 22-117809-CD**

Although the City of Flint admits no liability regarding the claims made by the Plaintiff in *Jewell v City of Flint*, Genesee County Circuit Court Case No. 22-117809-CD, the Law Department recommends settlement of that case on the terms presented in closed session on December 16, 2024.

**IT IS RESOLVED** that the City Council approves settlement with Plaintiff in the matter of *Jewell v City of Flint*, Genesee County Circuit Court Case No. 22-117809-CD in the amount of \$41,500.00, in satisfaction of any and all claims against the City arising out of said matter. Payment shall be drawn from appropriated funds in the Litigation and Suits line item 677-266.200-956.300.

**IT IS FURTHER RESOLVED** that the appropriate City officials are authorized to do all things necessary to finalize the aforementioned settlement as appropriate.

**FOR THE CITY OF FLINT:**

Clyde D. Edwards / A0363

Clyde D. Edwards / A0363 (Dec 11, 2024 17:07 EST)

Clyde Edwards, City Administrator

**FOR THE CITY COUNCIL:**

[Signature]

**APPROVED AS TO FORM:**

92294

Joseph Kuptz (Dec 11, 2024 16:09 EST)

Joseph N. Kuptz, Acting City Attorney



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

October 9 , 2024

**TODAY'S DATE:** December 11, 2024

**BID/PROPOSAL#** N/A

**AGENDA ITEM TITLE:** Resolution Approving Settlement of *Jewell v City of Flint*, Genesee County Circuit Court Case No. 22-117809-CD

**PREPARED BY:** Joseph N. Kuptz, Acting City Attorney

**VENDOR NAME:** N/A

#### **Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

Resolution authorizing settlement of *Jewell v City of Flint*, Genesee County Circuit Court Case No. 22-117809-CD, on the terms presented in closed session on December 16, 2024.

#### **Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

| Fiscal Year | Account | FY GL Allocation | FY PO Amount | FY Expensed | Resolution |
|-------------|---------|------------------|--------------|-------------|------------|
|             | NONE    |                  |              |             |            |

#### **Section III.**

#### **POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

Resolution of pending litigation.



**CITY OF FLINT**

**\*\* STAFF REVIEW FORM \*\***

October 9 , 2024

**Section IV: FINANCIAL IMPLICATIONS:**

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

None, settlement to be paid from appropriated funds.

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

| Dept.            | Name of Account              | Account Number      | Grant Code | Amount      |
|------------------|------------------------------|---------------------|------------|-------------|
| LAW              | Law Office-Suits/Settlements | 677-266.200-956.300 |            | \$41,500.00 |
| FY25 GRAND TOTAL |                              |                     |            | \$41,500.00 |

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$N/A

BUDGET YEAR 2 N/A

BUDGET YEAR 3 N/A

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

PRE-ENCUMBERED? YES ☐ NO ☐ REQUISITION NO:

ACCOUNTING APPROVAL: \_\_\_\_\_ Date: \_\_\_\_\_

WILL YOUR DEPARTMENT NEED A CONTRACT? YES X NO ☐



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

October 9, 2024

#### Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

|   | NAME                                  | PHONE NUMBER |
|---|---------------------------------------|--------------|
| 1 | Joseph N. Kuptz, Acting City Attorney | 810-766-7146 |
| 2 |                                       |              |
| 3 |                                       |              |

STAFF RECOMMENDATION: (PLEASE SELECT): ☐ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: \_\_\_\_\_

A handwritten signature in black ink, appearing to read "J. N. Kuptz", written over a horizontal line.

Joseph N. Kuptz, Acting City Attorney



240574-T

RESOLUTION NO.:

PRESENTED: 12-16-2024

ADOPTED:

**RESOLUTION TO ACCEPT A GRANT FROM CHARLES STEWART MOTT  
FOUNDATION & THE CITY OF FLINT ENTERING INTO A PARK PARTNERSHIP  
AGREEMENT WITH THE GENESEE COUNTY PARKS AND RECREATION  
COMMISSION**

**BY THE CITY ADMINISTRATOR:**

**WHEREAS**, the City was awarded grant funding from the Charles Stewart Mott Foundation in the amount of \$620,000.00; and

**WHEREAS**, these funds will be used for the purpose of weekly mowing and trash removal as well as small-scale maintenance of all the City's parks plus additional maintenance and security at 4 of the bigger parks and trails; and

**WHEREAS**, this grant has been awarded to help maintain and secure City of Flint parks as outlined in the Partnership Agreement entered into between the City of Flint and Genesee County Parks and Recreation Commission; and

**WHEREAS**, Pursuant to the mutual covenants contained in the Park Partnership Agreement adopted on June 27, 2014 and maintained since, the City of Flint and the Genesee County Parks and Recreation Commission seek to enter into a Park Partnership Agreement to transfer funds granted by the Charles Stewart Mott Foundation to the Commission; and

| Dept. | Name of Account      | Account Number      | Grant Code   | Amount       |
|-------|----------------------|---------------------|--------------|--------------|
| Parks | Professional Service | 296-704.807-801.000 | PCSM-PARKS24 | \$620,000.00 |

**IT IS RESOLVED** that the appropriate City officials are authorized to do all things necessary to abide by the terms of the C.S. Mott Grant in the amount of \$620,000.00, to appropriate revenue and expenditure amounts using grant code PCSM-PARKS24, and to make the grant funds available in the current and any subsequent fiscal years that funding continues to remain available by the grantor.

**BE IT FURTHER RESOLVED** that the appropriate City Officials are authorized to do all things necessary to enter into a Parks Partnership Agreement with the Genesee County Parks and Recreation Commission in the amount of \$620,000.00 using funds available in PCSM-PARKS24 296-704.807-801.000.



Approved as to Form:

JK  
Joseph Kuptz (Dec 11, 2024 10:35 EST)

Joseph Kuptz, Acting Chief Legal Officer

Approved as to Finance:

PM  
Philip Moore (Dec 12, 2024 09:31 EST)

Philip Moore, Chief Financial Officer

For the City of Flint:

Clyde D. Edwards / AD361  
Clyde D. Edwards (Dec 12, 2024 16:35 EST)

Clyde D. Edwards, City Administrator

Approved by City Council

[Signature]



## **CITY OF FLINT**

### **\*\* STAFF REVIEW FORM \*\***

*October 9, 2024*

**TODAY'S DATE:** 11/19/24

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** RESOLUTION AUTHORIZING CITY OFFICIALS TO ACCEPT \$620,000.00 GRANT FROM C.S. MOTT FOUNDATION FOR THE MAINTENANCE OF CITY PARKS IN FLINT AND AMEND FY25 BUDGET

**PREPARED BY:** Seamus Bannon

**VENDOR NAME:** Charles Stewart Mott Foundation

#### **Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

The City was awarded a grant from the Charles Stewart Mott Foundation in the amount of \$620,000.00. These funds will be used for the purpose of weekly mowing and trash removal as well as small-scale maintenance of all the City's parks plus additional maintenance and security at 4 of the bigger parks and trails. Genesee County Parks and Recreation Commission (GCPRC) currently maintains over 1,800 acres of park land in the City of Flint. Through a Partnership Agreement with the City of Flint, funded this grant from the C.S. Mott Foundation, GCPRC maintains the following City of Flint Parks and provides police coverage to:

Flint Park Lake  
Flint River Trail and Parkway  
Lewis Street Park  
Max Brandon Park  
McKinley Park  
Riverside Forest Preserve  
Riverside Park East  
Thread Lake Park  
West Boulevard Park

GCPRC Ranger Division patrols the 9 City of Flint Parks daily by driving through on routine patrols, executing foot patrols, and using a moped to access patrons along the riverfront and Flint River Trail.

In the spring of 2022, the C.S. Mott Foundation increased the original \$336,200 grant for the partnership parks to include light maintenance and trash removal in the 54 neighborhood parks. Starting July 1, 2023, the City of Flint allocated funding for mowing of the 54 neighborhood parks. GCPRC Maintenance functions include grass mowing, trash and litter pick up, and brush removal.

Aldrich Gerholz



## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

*October 9, 2024*

|                      |                         |                 |
|----------------------|-------------------------|-----------------|
| Amos                 | Hamilton                | Ogema Triangle  |
| Atherton             | Hardenbrook             | Ophelia Bonner  |
| Bassett              | Hasselbring             | Pierce          |
| Brennan              | Park Iroquois           | Polk            |
| Broome Bundy         | J Dallas                | Ramona          |
| Burroughs            | Dort                    | Rollingwood     |
| Clara Hilborn        | Kearsley                | Sarginson       |
| Commonwealth T 1     | Park Kellar             | Sarvis          |
| Commonwealth T 2     | Longway                 | Whaley          |
| Cook                 | Greenway Mann           | Wilkins         |
| Cronin Derby Downs   | Hall                    | Williams Durant |
| Delaware Dewey       | Marn McCallum McClellan | Windiate        |
| Dougherty E Street   | McFarlan                | Woodlawn        |
| Eldorado Vista       | Veterans Memorial       |                 |
| Farunwood            | Metawanenec             |                 |
| Fleming              | Mobley                  |                 |
| Genesee Valley Trail | Mott                    |                 |

The City of Flint received \$321,000 from CS Mott Foundation in 2020 for the maintenance of patrol of 9 City of Flint parks

The City of Flint received \$336,200 from CS Mott Foundation in in 2021 for the maintenance of patrol of 9 City of Flint parks

The City of Flint received \$500,000 from CS Mott Foundation in 2022 for the maintenance of patrol of 9 City of Flint parks and 54 neighborhood parks.

The City of Flint received \$620,000 from CS Mott Foundation in 2023 for the maintenance of patrol of 9 City of Flint parks and 54 neighborhood parks.



## **CITY OF FLINT**

### **\*\* STAFF REVIEW FORM \*\***

October 9 , 2024

**Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

| Fiscal Year | Account             | FY GL Allocation | FY PO Amount | FY Expensed  | Resolution |
|-------------|---------------------|------------------|--------------|--------------|------------|
| 2023        | 296-704.807-801.000 | \$620,000.00     | \$620,000.00 | \$620,000.00 | 230458     |
| 2022        | 296-704.807-801.000 | \$500,000.00     | \$500,000.00 | \$500,000.00 | 220037     |
| 2021        | 296-704.807-801.000 | \$336,200.00     | \$336,200.00 | \$336,200.00 |            |
| 2020        | 296-704.807-801.000 | \$321,000.00     | \$321,000.00 | \$321,000.00 |            |

**Section III.**

**POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

There is continued interest by both the City of Flint and Genesee County Parks in continuing the important work occurring with the Flint Riverfront Restoration Project as well as the improved maintenance, mowing, trash pickup/removal, and security occurring in parks. This helps to address inequity / disparity between parks in the city and provides for services not currently offered in City parks due to budget constraints. By way of reference, in 2007 The City of Flint Parks Department employed 27 FTEs (Full Time Equivalent) in the facility maintenance and grounds division. GCPRC is currently utilizing 5 FTEs to maintain the City of Flint Parks at a basic level.

**Section IV: FINANCIAL IMPLICATIONS:**

**IF ARPA related Expenditure:**

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN: *The budget was set before receiving this award letter*



**CITY OF FLINT**

**\*\* STAFF REVIEW FORM \*\***

October 9 , 2024

| Account Number      | Grant Code   | Account Name          | Amount       |
|---------------------|--------------|-----------------------|--------------|
| 296-704.807-801.000 | PCSM-PARKS24 | Professional Services | \$620,000.00 |

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

PRE-ENCUMBERED? YES ☐ NO ☐ REQUISITION NO:

ACCOUNTING APPROVAL:

Date: \_\_\_\_\_

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐

**Section V: RESOLUTION DEFENSE TEAM:**

**(Place the names of those who can defend this resolution at City Council)**

|   | NAME          | PHONE NUMBER |
|---|---------------|--------------|
| 1 | Seamus Bannon |              |
| 2 | Emily Doerr   |              |
| 3 |               |              |

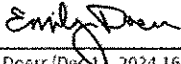


## CITY OF FLINT

### **\*\* STAFF REVIEW FORM \*\***

October 9 , 2024

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:   
Emily Doerr (December 11, 2024 16:22 EST)  
(Name, Title)

**ADMINISTRATION APPROVAL:** \_\_\_\_\_  
(for \$20,000 or above spending authorizations)



CHARLES STEWART  
MOTT FOUNDATION

November 14, 2024

The Honorable Sheldon Neeley  
Mayor, City of Flint  
1101 S. Saginaw Street  
Flint, MI 48502-1420

Project: Maintenance of City Parks  
(Grant No. 2022-10388)

Dear Mayor Neeley:

We are pleased to inform you that the Charles Stewart Mott Foundation has approved a grant in the amount of \$620,000 to the City of Flint for the above-referenced project for the period October 1, 2024, through September 30, 2025.

Grant Payments

This grant will be paid upon receipt of your acceptance.

This letter or your proposal may set forth specific goals or objectives that your organization expects to achieve during the grant period. For accounting purposes, the Mott Foundation is not requiring that your organization achieve any specific goal or objective as a condition (or barrier) to your receipt and retention of the grant funds, except for the following:

- No conditions.

The Mott Foundation reserves the right to discontinue, modify, or withhold any payments that might otherwise be due under this grant or any other outstanding grant, to require a refund of any unexpended grant funds, or both, if, in the Mott Foundation's judgment, any of the following occur with respect to this grant or any other grant from the Mott Foundation to your organization:

1. Grant funds have been used for purposes other than those contemplated by this commitment letter.
2. Such action is necessary to comply with the requirements of any law or regulation affecting either your organization's or the Mott Foundation's responsibilities under the grant.

The Honorable Sheldon Neeley  
November 14, 2024  
Page 2 (Grant No. 2022-10388)

3. Your organization ceases to conduct this project, or circumstances change such that it becomes impractical or impossible for you to carry out this project.
4. Your organization's performance under this grant has not been satisfactory, as determined by the Mott Foundation in its reasonable discretion. Although the Mott Foundation expects your organization to work toward achieving the goals and objectives described in your proposal, unless a specific condition (or barrier) is identified above, the failure to obtain any specific goal or objective will not, alone, be cause for the Mott Foundation to determine that your organization's performance has not been satisfactory, but may be relevant in determining whether your overall performance has (or has not) been satisfactory.
5. The Mott Foundation has not received and approved all reports due from your organization prior to the payment date.

The Mott Foundation's judgment on these matters will be final and binding.

#### Mott Foundation Contact Person and Resources

Please direct all correspondence and questions relating to this grant to Jamii Tata, Program Officer.

For general information regarding Mott Foundation grant procedures and other grant related questions, we encourage you to visit the Grantee Resources section of our website at [www.mott.org/grantee-resources](http://www.mott.org/grantee-resources).

Another resource available to grantees is the Grantee Portal. The Grantee Portal provides real-time information on your grant's reporting requirements and due dates. By using the Grantee Portal, you may view a copy of this commitment letter, download copies of forms, and upload required reports directly to the Mott Foundation. For more information about the Grantee Portal, contact your program officer or login at <https://mott.fluxx.io>. The grant's primary project contact, Emily Doerr, can login at <https://mott.fluxx.io> with their registered email address.

#### Use of Grant

Under United States law, Mott Foundation grant funds may be expended only for charitable, scientific, literary, religious, or educational purposes, as specified in section 170(c)(2)(B) of the Internal Revenue Code of 1986, as amended. This grant is to be expended solely in support of the objectives detailed in your proposal submitted September 17, 2024.

Your organization shall not, directly or indirectly, engage in, support or promote violence or terrorist activities.



The Honorable Sheldon Nectey  
November 14, 2024  
Page 3 (Grant No. 2022-10388)

Your organization confirms that this project is under its complete control. Your organization further confirms that it has and will exercise control over the process of selecting any consultant, that the decision made or that will be made on any such selection is completely independent of the Mott Foundation, and further, that there does not exist an agreement, written or oral, under which the Mott Foundation has caused or may cause the selection of a consultant.

Mott Foundation grant funds may not be used for lobbying expenditures.

Mott Foundation grant funds may not be used for re-granting to secondary organizations.

Your organization may charge this grant only for expenditures incurred or services performed during the grant period specified in this letter.

Your organization may charge this grant only for line item expenditures that were included in your approved budget as referenced in the "Reports" section of this letter. The addition of new line items must have the prior written approval of the Mott Foundation.

#### Grant Accounting

Your organization is required to maintain financial records for expenditures and receipts relating to this grant, retaining these records and other supporting documentation for five years after the grant's termination date.

Your organization is also required to permit the Mott Foundation to have reasonable access to your files, records and personnel during the term of this grant and for five years thereafter for the purpose of making financial audits, verifications, or program evaluations.

Unless a specific condition (or barrier) is listed in the "Grant Payments" section of this letter, the Mott Foundation does not intend, in its own financial statements, to treat this grant as a "conditional contribution" described under Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2018-08. Your organization should make its own determination as to how to account for this grant in your financial statements and is not required (under FASB ASU 2018-08) to adopt the same accounting treatment as the Mott Foundation.

#### Reports

**The Mott Foundation requires the following report to be submitted for this grant:**

| <b>Report Type:</b> | <b>For Period Ending:</b> | <b>Due on or Before:</b> |
|---------------------|---------------------------|--------------------------|
| Final Report        | September 30, 2025        | November 1, 2025         |



The Honorable Sheldon Neeley  
November 14, 2024  
Page 4 (Grant No. 2022-10388)

**The report must include the following parts, which must be submitted together:**

1. A **narrative report** summarizing what was accomplished by the expenditure of funds during the reporting period. Your grant proposal indicated that your organization will work toward achieving certain goals and objectives during the grant period, and the narrative report should include a description of progress made toward achieving the following reporting objectives:
  - Provide adequate maintenance, equipment repair and debris removal in 64 parks and adjacent park properties.
  - Mow parks and properties as outlined in the partnership agreement.
  - Patrol parks and properties as outlined in the partnership agreement.
  - Explore additional partnerships and opportunities to maintain and program parks.
2. A **financial report** showing the approved budget, expenditures against each line item since the start of the grant, and balances remaining (or overruns) for each line item. For the final report, you must explain all overrun variances that exceed both one thousand dollars (\$1,000) and 10% of the budgeted line item amount.

**Your organization must report against the approved budget of \$620,000 submitted on September 17, 2024** (which may be greater than the amount of the Mott Foundation grant). If the approved budget covers multiple years, each report should include cumulative expenditures since the beginning of the grant period. The report must also include a summary of all funding received for this project (listed by source and grant period).

Unless a specific condition (or barrier) is listed in the "Grant Payments" section of this letter, the Mott Foundation is not requiring that your organization achieve any of the reporting objectives listed above as a condition (or barrier) to your receipt and retention of the grant funds. Rather, the reporting objectives are meant to capture your progress in achieving the goals and objectives identified in your grant proposal.

Reports and other grant requirements should be submitted online via the Mott Foundation's Grantee Portal. A default portal account has been setup for the primary project contact. The project contact can login at <https://mott.fluxx.io> with their registered email address. Please contact your program officer if you need assistance or to change the project contact. Standard reporting templates and other forms are available for download via the Grantee Portal.

**Undisbursed Funds**

Your organization is required to return any undisbursed project funds on a prorata basis to the Mott Foundation within two months after the end of this grant. The prorata refund is computed by multiplying the total undisbursed project funds by the ratio of Mott Foundation funding to total funding received for this project for the grant period. Any refund of less than \$100 will be waived.



The Honorable Sheldon Neeley  
November 14, 2024  
Page 5 (Grant No. 2022-10388)

#### Compliance with Laws

Your organization may not use any portion of the grant funds to undertake any activity for any purpose other than one specified in section 170(c)(2)(B) of the Internal Revenue Code. Further, the Mott Foundation reserves the right to discontinue, modify, or withhold any payments that might otherwise be due under this grant or to require a refund of any unexpended grant funds if, in the Mott Foundation's judgment, such action is necessary to comply with the requirements of any law or regulation.

#### Public Information

The Mott Foundation will include information on this grant in its periodic public reports. The Mott Foundation also welcomes grantees to make announcements of grants upon return of this signed commitment letter. A copy of any release should be sent to the Mott Foundation's Communications Department prior to its dissemination. The department is available to provide assistance in your communications efforts.

#### Acceptance

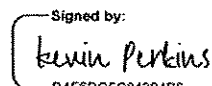
This letter contains the entire agreement between your organization and the Charles Stewart Mott Foundation, and there are no conditions or stipulations, oral or written, governing the use of the grant funds other than those contained in this letter.

If your organization agrees to the grant conditions as stated, please **sign and return, via DocuSign**, one complete copy of this letter **with an electronic signature** of an appropriate representative of your organization in the space provided. In countersigning this letter, this individual represents to the Mott Foundation that he/she has the authority to sign this letter on the organization's behalf.

This grant may be withdrawn if the Mott Foundation has not received your acceptance within one month from the date of this letter.

On behalf of the Mott Foundation, I would like to extend our best wishes for the success of this endeavor.

Sincerely,

Signed by:  
  
D4F6BC5C04384B6

Kevin Perkins  
Vice President-Administration and Secretary/Treasurer

KP:sc



The Honorable Sheldon Neeley  
November 14, 2024  
Page 6 (Grant No. 2022-10388)

Our organization acknowledges that appropriate personnel have read and understand this letter, that its terms and conditions are acceptable to us, and that we will comply with those terms and conditions.

Name of Grantee: City of Flint

Printed Name of Authorized Signer: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_  
*(This must be an original signature of an authorized representative of the organization.)*

Title: \_\_\_\_\_

Date Signed: \_\_\_\_\_



**2024 – 2027 PARK PARTNERSHIP AGREEMENT  
with CITY OF FLINT**

This agreement (hereinafter "Agreement") is entered into between the City of Flint, a municipal corporation (hereinafter "City") and Genesee County Parks and Recreation Commission (hereinafter "Commission"); collectively referred to herein as the "Parties".

WHEREAS, the City of Flint Master Plan sets goals to provide and maintain a balanced and equitable system of parks and recreation; and

WHEREAS, the Commission is dedicated to providing affordable, quality recreational facilities and programs to all citizens of Genesee County; and

THEREFORE, in consideration of the mutual covenants contained herein, the consideration of which is hereby stipulated to, the Parties agree as follows:

1. This Agreement shall be for Capital Improvements and Fund Sourcing for the following Parks:
  - a. Berston Park (specifically applications to the Natural Resources Trust Fund)
  - b. Grand Traverse Greenway Trail Project

The City grants the Commission the authority and responsibility for seeking grant funding for capital improvements to the construction of the Grand Traverse Greenway Trail Project (hereinafter "Project"), authority to construct the Project, and grant the Genesee County Road Commission authority to act as the Act 51 Agency for the construction of the Project. The Commission will be responsible to seek funding, whether through grants or otherwise, for the long-term operation and maintenance of the Project. The City also grants the Commission the authority and responsibility for seeking grant funding for capital improvements to the construction and operation of Berston Park. The Commission will be responsible for managing and administering all grants and any funding received from any agency. The Commission will administer the bidding of all construction contracts associated with the grants, as well as management and oversight of all general contractors retained. The Commission will be required to apply for and obtain all applicable City building and Safety permits necessary to the Project.

The City reserves the right to ensure public participation and engagement occurs during all phases of planning and design for capital improvements for the properties listed in this agreement. Capital improvements will follow the goals and objectives in the City of Flint's Master Plan and Capital Improvements Plan.

The Commission agrees to work with the Community, and City as necessary, to ensure public access to the properties listed within this agreement and to work with event planners to come to reasonable accommodations to ensure that Flint community events are permitted to continue.

2. This Agreement shall be for the Maintenance and Operation of the following parks:
  1. Max Brandon Park
  2. McKinley Park
  3. Thread Lake Park
  4. Flint Park Lake Park

5. Flint River Trail & Parkway
  6. Lewis Street Park
  7. West Boulevard Park
  8. Riverside Forest Preserve
  9. Riverside Park East
- Collectively, 1-9 are hereinafter referred to as the "Parks"

3. This Agreement (and attached C.S. Mott Foundation funding) shall be for the Limited Maintenance, trash pick-up, playground safety inspection and maintenance, and miscellaneous park equipment repair for the following Parks:

1. Aldrich Park
2. Amos Park
3. Atherton Park
4. Avenue Green Space
5. Bassett Park
6. Brennan Park
7. Broome Park
8. Bundy Park
9. Burroughs Park
10. Clara Hilborn Park
11. Common Wealth Triangle 1
12. Common Wealth Triangle 2
13. Cook Park
14. Cronin Derby Downs
15. Dayton Park
16. Delaware Park
17. Dewey Park
18. Dougherty Park
19. East Street Park
20. Eldorado Vista Park
21. Farnumwood Park
22. Fleming Park
23. Genesee Valley Trail
24. Gerholz Park
25. Hamilton Park
26. Hardenbrook Park
27. Hasselbring Park
28. Iroquois Park
29. J. Dallas Dort Park
30. Kearsley Park
31. Kellar Park
32. Longway Greenway
33. Longway Park
34. Mann Hall Park
35. Martin Park
36. McCallum Park
37. McClellan Park

38. McFarlan Veteran Memorial Park
39. Metawanenee Park
40. Mobley Park
41. Mott Park
42. Oak Park
43. Ogema Triangle
44. Ophelia Bonner Park
45. Pierce Park
46. Polk Park
47. Ramona Park
48. Rollingwood Park
49. Sarginson Park
50. Sarvis Park
51. Whaley Park
52. Wilkins Park
53. William Durant Park
54. Windiate Park
55. Woodlawn park

Collectively, 1-55 are hereinafter referred to as "Neighborhood Parks". These parks are mowed through City of Flint Parks Mileage funding which was approved from 2016-2026 and will hopefully be renewed. This amount will be adjusted annually to keep with the cost of inflation and/or cost-of-living increases.

The Neighborhood Parks limited maintenance efforts are in conjunction with efforts of Keep Genesee County Beautiful (KGCB), a program of the Commission, that provides in-kind program support to volunteers in parks and public spaces throughout the City of Flint, to achieve sustainable community improvement.

4. **Mowing Schedule:** The Commission shall provide a start and end date for lawn services on park property. The Commission shall also provide a list of personnel providing services. Prior to mowing, the Commission shall do a light pickup of garbage in the Parks and Neighborhood Parks.
5. **Parks As-Is:** The City is providing the use of the Parks and Neighborhood Parks AS IS, with all faults, and makes no representations regarding the condition of the Parks or usability for any purpose. The Commission shall inspect Parks and make all determinations as to their usability for any purpose prior to use of the Parks.
6. **Compliance with Laws, Regulations, and Park Rules: Enforcement:** The Parties agree to comply with all federal, state, and local laws, regulations, and permitting requirements in the performance of this Agreement. The Commission will apply rules consistent with those of non-City parks operated by the Commission, and Commission Park Rangers will have the authority to enforce these rules at the Parks. Notwithstanding, this Agreement shall not in any manner limit law enforcement authority of the Flint Police Department within the Parks. Commission representatives will meet with City of Flint Police representatives regularly to develop and coordinate plan to patrol the Parks and review law enforcement activities within the Parks, as agreed upon by the Parties. This Agreement does not include patrol of Neighborhood Parks.
7. **Parks Reservations and Special Events:** The Commission will coordinate facility reservations and

special events at the Parks and Neighborhood Parks utilizing Commission equipment and software, a permit process and fee schedule, as needed. Fees collected will be in accordance with the City of Flint's Master Fee Schedule. Additionally, The City will pay to the Commission a 5% fee on all credit card transactions for reservations and Special Events, and a 25% administrative fee. Fees will be settled on a quarterly basis.

8. **Employment of Flint Residents:** To the extent practicable, the Commission will seek to employ individuals who are residents of the City of Flint. All employees of the Commission are solely employees of Genesee County and are subject to Genesee County employment rules.
9. **Marketing and Promotion:** The Parties will work collectively to design all signage that is placed on agreement properties as well as all marketing for the properties listed in this agreement.
10. **Coordination:** The Staff of the Commission and City will meet biannually to review the status of Parks and Neighborhood Parks operations and all other issues arising under this Agreement. Staff required to attend includes the City Administrator, Director of Business and Community Services, Genesee County Parks and Recreation Director, and Keep Genesee County Beautiful Director. Additionally, the City may form and manage a Citizen Advisory Committee, which the Commission agrees to meet with biannually to receive input therefrom, to address issues specifically related to the Parks.
11. **Deliverables:** The Commission shall provide a quarterly report to the City on the status of programs, projects, and partnerships related to the agreement properties. These reports shall include a full accounting of the revenue generated pursuant to this Agreement. Fee associated with the collection of pavilion rentals will be settled on the quarterly basis.
12. **Temporary Suspension:** The Commission acknowledges that this Agreement and the rights granted hereunder are subordinate to the necessity of the City to serve its residents due to acts of God or other emergencies; and, in such an event, the Commission agrees to surrender, immediately upon demand, the use of the Parks or Neighborhood Parks (or any individual park) to the City for the purpose of managing such events for the pendency of such events. Determination of such events shall be made by the Chief of Police of the Flint Police Department.
13. **Liability:** Each party to this Agreement will remain responsible for any claims arising out of that party's performance of this Agreement, as provided for in this Agreement or by law. This Agreement is not intended to either increase or decrease either party's liability to or immunity from tort claims. This Agreement is not intended to give, nor will it be interpreted as giving, either party a right of indemnification either by contract or at law for claims arising out of the performance of this Agreement.
14. **Cost:** For the services set forth herein, the City shall pay the Commission. The Commission will analyze expenses and with consideration for inflation submit a cost proposal to the City for the following budget year by the second Wednesday of May for consideration by the City. Cost analysis will include staff wages, equipment and vehicles, fuel, grounds, contract services, trash services, and equipment repair.

15. Term: This Agreement shall be for a three (3) year term, effective October 1, 2024 through September 30, 2027, to determine the feasibility and costs between the Parties. If philanthropic and/or mileage funding discontinues or changes, either party can nullify or amend this agreement with a 30-day written notice.

General Terms and Conditions: This Agreement represents the entire agreement between the Parties with respect to the subject matter hereto, and supersedes all prior agreements, conversations, and understandings with respect hereto. Any amendment to this Agreement shall be in writing and signed by the Parties. Failure of the City to require performance of any provision herein shall not affect the City's right to require performance of any provision thereafter, nor shall such a waiver constitute a waiver of any subsequent breach of this Agreement. If any provision of this Agreement is found to be invalid or unenforceable, the remainder of the Agreement shall remain in full force and effect as though the invalid or unenforceable provision had never been included. This Agreement is valid and enforceable with electronic or facsimile signatures, and may be executed in multiple counterparts, all of which together shall form one agreement.

WHEREFORE, the Parties have executed this Agreement by affixing their signatures below:

GENESEE COUNTY PARKS AND  
RECREATION COMMISSION:

CITY OF FLINT:

BY: \_\_\_\_\_

BY: \_\_\_\_\_

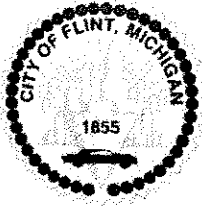
ITS: \_\_\_\_\_

ITS: \_\_\_\_\_

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

240575-T



RESOLUTION NO.: \_\_\_\_\_

PRESENTED: 12-16-2024

ADOPTED: DEC 16 2024

**RESOLUTION APPROVING APPOINTMENT OF SHARON REEVES TO THE  
FLINT HOUSING COMMISSION**

Mayor Sheldon A. Neeley appoints Sharon Reeves, Flint resident, to the Board of the Flint Housing Commission to complete a 4-year term filling the vacancy from the resignation of Chelesia Brown whose term goes until 8/31/25.

**BE IT RESOLVED** that the Flint City Council approves the appointment of Sharon Reeves to serve a three-year term on the Board of the Flint Housing Commission, with such term commencing immediately and expiring on August 31, 2025.

**FOR THE CITY OF FLINT:**

**Approved BY CITY COUNCIL:**

\_\_\_\_\_  
Sheldon A. Neeley

\_\_\_\_\_  
A handwritten signature in dark ink, appearing to be "JG", is written over a horizontal line.

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Joseph N. Kuptz, Acting City Attorney

## **Sharon P. Reeves**

1601 Woodslea Dr Flint, MI 48507// 810.610.6913 //sharonpreeves67@gmail.com

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### **Experience**

#### **Legislative Director/Policy Advisor**

Oversee state house representatives daily functions. Provide and implement project management of strategic planning for self and staff. Research and create bill ideas and drafts. Assist state representative in providing dialogue in areas of interest of political policies and procedures.

#### **Materials Technician**

General Motors Corporation, Lansing, MI

May, 2012-Current (LOA)

Manage logistics and movement of material components for automotive production facility; Coordinate moving, delivering, storing and controlling materials in an optimum manner to keep assembly production lines functioning at minimum cost.

#### **Education/Outreach Coordinator**

Salem Housing, Flint, MI

November, 2007-May, 2012

Coordinated outcome-focused educational initiatives and programming geared towards preparing clients to become homeowners; developed five-year plans and instructed courses for financial literacy, renter's rights, and homeowners responsibilities; Successfully assisted in writing grants to fund family self-sufficiency and property beautification programs.

#### **Property Manager**

Redevelopment Services Corp, Flint, MI

October, 1997-November, 2007

Coordinated all phases of residential and commercial property management; Maintained financial records and staffing budget; Handled all phases of management for administrative team; Completed all phases of hiring and training for administrative team.

**Education**

**Associates Applied Science**

**Associates Business Management**

Program completed with honors

June, 2015

**Certifications**

Notary Public, State of Michigan

**Community Involvement**

MTA Board Member

Genesee County Board of Canvassers-Current-Flint, MI

Co Chair Womens Council UAW Region 1D-Flint, MI

Chair, Ruben Burks, Women's Council UAW Region 1D-Flint, MI

Past Secretary, Civil and Human Rights Committee UAW Local 652--Lansing, MI

Past Executive Board Member, Neighborhood Engagement Hub-Flint, MI

Field Director, 2012 Presidential Campaign-North End Campaign Headquarters-Flint, MI

**References available upon request**

240576-T

RESOLUTION: \_\_\_\_\_

PRESENTED: 12-16-2024

ADOPTED: \_\_\_\_\_

**RESOLUTION APPROVING THE APPOINTMENT OF BRENDA ANDERSON TO  
THE BOARD OF REVIEW**

**BY THE CLERK:**

Wendell Jackson's term on the Board of Review is set to expire December 31, 2024, and

2<sup>nd</sup> Ward City Councilmember Ladel Lewis recommends the appointment of Brenda Anderson (4119 Comstock Avenue, Flint, MI) as 2<sup>nd</sup> Ward representative on the Board of Review.

**IT IS RESOLVED**, the Flint City Council approves the appointment of Brenda Anderson to the Board of Review for a three-year term, commencing January 1, 2025, and expiring December 31, 2028.

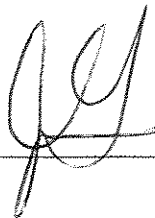
**APPROVED AS TO FORM:**

\_\_\_\_\_

Joseph Kuptz,

Acting Chief Legal Officer

**APPROVED BY CITY COUNCIL:**

  
\_\_\_\_\_

# Brenda Anderson

## Contact Information

810-449-8887

Pa1918@aol.com

4119 Comstock Avenue

Flint, Michigan 48504

Dr. Ladel Lewis

City of Flint

Second Ward Council

1101 S, Saginaw St.

Flint, Michigan 48502

Dear Ms. Lewis,

I am excited to apply for a Board of Review position and others mentioned with the City of Flint. I have 4 years direct experience as Secretary on the Board of Directors for a non-profit organization. I am currently President for my own non non-profit organization. I believe my skills in office management, organization, and communication will be valuable to your organization.

I believe that my abilities to collaborate with others, develop positive working relationships and fundraising experience will be beneficial to your organization. Additionally, my ability to be flexible, work under pressure and to multitask effectively will enable me to handle the demands that will be required of me.

Thank you for the opportunity and consideration of my application. If you have any questions and/or concerns, please feel free to contact me. I look forward to discussing my qualifications with you.

Sincerely,

Brenda Anderson

# Brenda Anderson

## OBJECTIVE

To support the function and operation of the business. Create a positive and productive work environment by communicating with team members. Helping to set goals and to monitor the results.

## REFERENCES

Available upon request.

## ADDRESS

4119 Comstock Avenue  
Flint, Michigan 48504

## PHONE

810-449-8887

## EMAIL

Pa1918@aol.com

## EXPERIENCE

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**JUNE 2023-FEBRUARY 29, 2024**

Community Engagement Coordinator

Donation With Love Foundation, Inc.

Flint, Michigan, 48504

**JULY 2019-JUNE 2023**

Secretary, The Board of Directors

James-Moorehouse, Inc.

Flint, Michigan 48504

**JUNE 2006-March 2011**

Human Resource Management

Walmart

Clio, Michigan 48420

## EDUCATION

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Davenport University 1980-1984

Bachelor's Degree in Business Administration

Mott Community College 2011-2014

Associates Degree in Science

Associates Degree in Art

## COMMUNICATION

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Networked with churches, non-profits organizations, public officials and schools. Developed positive relationships with others. Developed letters, contracts, proposals and flyers. Collaborated with board members in the planning of events and fundraisers. Maintained and secured business records. Responsible for assessment and write-ups. Advocating for others.

## LEADERSHIP

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## Leadership

1. 2017-2018

Initiated new programs and upgrades to the payroll systems. Initiated and rolled out new programs, guidelines, benefits and insurances. Resolved payroll issues. Managed recruitment, resourcing, hiring and on-boarding and training of associates for a Fortune 500 Corporation. Managed training of managerial staff. Mediated conflicts, and concerns involving associates, supervision and other managerial staff members. Conducted performance appraisals and reviews. Initiated and conducted exit interview of associates. Researched and Investigations on customer and/or associate incidents and/or accidents. Managed and reviewed unemployment applications of separated associates for updates, status and qualifications. Maintained and secured the personnel record of the hourly associate, pharmacists, and management staff. Maintained Integrity and Confidentiality. Coordinated, researched and secured necessary documentation for the asset protection and legal department.