



City of Flint, Michigan

Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com

Meeting Agenda Wednesday, December 4, 2024 5:00 PM

City Council Chambers

FINANCE COMMITTEE

Judy Priestley, Chairperson, Ward 4

Leon El-Alamin, Ward 1

VACANT, Ward 3

Tonya Burns, Ward 6

Dennis Pfeiffer, Ward 8

Ladel Lewis, Ward 2

Jerri Winfrey-Carter, Ward 5

Candice Mushatt, Ward 7

Jonathan Jarrett, Ward 9

Davina Donahue, City Clerk

ROLL CALL

REQUEST FOR AGENDA CHANGES/ADDITIONS

PUBLIC COMMENT

Members of the public who wish to address the City Council or its committees must register before the meeting begins. A box will be placed at the entrance to the Council Chambers for collection of registrations. No additional speakers or slips will be accepted after the meeting begins.

Members of the public shall have no more than three (3) minutes per speaker during public comment, with only one speaking opportunity per speaker.

COUNCIL RESPONSE

Councilmembers may respond once to all public speakers only after all public speakers have spoken. An individual Councilmember's response shall be limited to two (2) minutes.

CONSENT AGENDA

Per the amended Rules Governing Meetings of the Flint City Council (as adopted by the City Council on Monday, April 22, 2024), the Chair may request the adoption of a "Consent Agenda". After a motion to adopt a Consent Agenda is made and seconded, the Chair shall ask for separations. Any agenda item on a Consent Agenda shall be separated at the request of any Councilmember. After any separations, there is no debate on approving the Consent Agenda – it shall be voted on or adopted without objection.

RESOLUTIONS

240548-T Reallocation of ARPA Funds/St. Mark Missionary Baptist Church/Community Outreach Center /Food Access and Food Support System

Resolution resolving that the appropriate City Officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate \$50,000.00 in funding to St Mark Baptist Church's Community Outreach Center [to provide Food Access and Food System Support for the residents of Flint]. Before the funds are spent, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules.

240549-T Grant Acceptance/Flint Police Foundation Grant/Amend FY25 Budget

Resolution resolving that the appropriate City Officials are authorized to accept the Flint Police Foundation Grant, amend the FY25 budget, appropriate funding for future fiscal years for as long as the funds are available from the funder, and abide by the terms and conditions of the grant, in the amount of \$127,000.00 to grant budget code PFPF-NSODA24. [NOTE: The Flint Police Foundation has awarded the City

of Flint \$127,000.00 for Neighborhood Safety Officers and Police Department Data Analyst wages and fringe benefits.]

240550-T Grant Acceptance/C.S. Mott Foundation/Event Policing and Public Safety/Amend the FY25 Budget

Resolution resolving that the appropriate City Officials are authorized to accept the Charles Stewart Mott Foundation Grant, amend the FY25 budget, appropriate funding for future fiscal years for as long as the funds are available from the funder, and abide by the terms and conditions of the grant, in the amount of \$120,000.00 to grant budget code PCSM-EVENT24. [NOTE: The Charles Stewart Mott Foundation has awarded the City of Flint \$120,000.00 to be used for public safety coverage at downtown events, including traffic redirection and street closures. The grant period is July 1, 2024 through June 30, 2025.]

240551-T Manquen Vance/Employee and Retiree Healthcare Consulting and Benefit Administration

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to extend the agreement with Manquen Vance for two additional years, for FYE25 and FYE26, pending budget adoption, for a total amount of \$210,000.00. [NOTE: On June 28, 2021, the Flint City Council approved a three-year contract authorizing Manquen Vance as the third-party administrator for the City of Flint's Employee and Retiree Healthcare Consulting and Benefits Administrator (Resolution No. 210299). The agreement was for fiscal years FYE22, FYE23, and FYE24. The contract includes extension options for up to three additional years. The cost for each additional year is \$105,000.00. The Human Resources and Labor Relations Division requests to extend the current agreement by an additional two years, through June 30, 2026.]

240552-T Contract/Spalding Dedecker/Project Management Services/Flint River Crossing and James P. Cole Water Main Replacement Projects

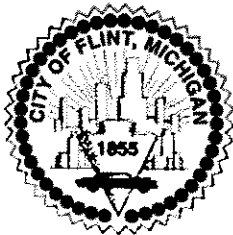
Resolution resolving the proper City Officials are authorized to enter into a contract with Spalding DeDecker for project management services

for the replacement of an 18-inch water main on James P. Cole [Boulevard] and water main replacement for the Flint River crossing, in the amount NOT-TO-EXCEED \$279,261.00.

240553-T Choice Funds Allocation/Clark Commons III, LDHA Contract/Choice Neighborhoods Redevelopment Housing Project

Resolution resolving the appropriate City officials are authorized to do all things necessary to make additional grand funds available to RCS, Clark Commons III LDHA and allocate using Business and Community Services accounts in the amount of \$2,090,045.00, per the previously approved HUD Choice Neighborhoods Budget, to increase the total contract amount to \$20,191,735. [NOTE: The City was awarded grant funding from the U.S. Department of Housing & Urban Development in the amount of \$30,000,000.00 for the implementation of the *Imagine Flint* South Flint Community Plan Choice Neighborhoods Initiative. Resolution No. 180620 adopted 12/18/18 authorized City officials to enter into contract with Norstar, Clark Commons LDHA in the amount of \$18,324,000.00 under FHUD19CHOICE. HUD authorized the use of funds from Choice -Critical Community Improvement category in the amount of \$628,134 to fund the remaining housing development with the approval of budget amendment #8 and additional resident relocation cost. Resolution 230111 adopted 4/24/23 authorized the acceptance of grant funding from the U.S. Department of Housing & Urban Development in the amount of \$1,421,911 in supplemental dollars to support the redevelopment of housing for the Imagine Flint South Flint Community Plan Choice Neighborhoods Initiative. The City of Flint Business and Community Services wishes to increase Clark Commons III LDHA's contract to fund the remaining housing development with funds originally allocated for Choice - Critical Community Improvements and supplemental grant award in the amount of \$2,090,045.00.]

ADJOURNMENT



RESOLUTION NO.:

240548-T

PRESENTED:

12-4-2024

ADOPTED:

**RESOLUTION TO REALLOCATE \$50,000.00 OF ARPA FUNDING TO ST. MARK
MISSIONARY BAPTIST CHURCH'S COMMUNITY OUTREACH CENTER FOR FOOD
ACCESS AND FOOD SUPPORT SYSTEM**

BY THE CITY COUNCIL:

WHEREAS, The City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be utilized by the City for defined purposes. In 2023, the City of Flint obligated all of ARPA funding received, of which approximately \$40 million was obligated as "revenue replacement"; and

WHEREAS, City Administration recommends reallocating \$50,000.00 in ARPA funding, previously obligated for revenue replacement, to provide funding to St. Mark Missionary Baptist Church; and

WHEREAS, The funding is to be utilized by St. Mark Missionary Baptist Church for their Community Outreach Center in providing Food Access and Food System Support for the residents of Flint; therefore

Funding is to come from the following account:

Account Number	Account Name	Subrecipient	Amount
101-612.004-801.000	General Fund	St. Mark Missionary Baptist Church	\$50,000.00

IT IS RESOLVED that the appropriate City Officials are hereby authorized to do all things necessary, including executing any necessary agreements, to appropriate \$50,000.00 in funding to St. Mark Missionary Baptist Church's Community Outreach Center. Before the funds are spent, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules.

For the City:

CLYDE D EDWARDS / A0344

CLYDE D EDWARDS / A0344 (Nov 22, 2024 14:19 EST)

Clyde D. Edwards, City Administrator

For the City Council:

Approved as to Form:

9224

Joseph Kuptz (Nov 22, 2024 12:07 EST)

Joseph Kuptz, Acting City Attorney

Approved as to Finance:

Phillip Moore

Phillip Moore (Nov 22, 2024 10:40 EST)

Phillip Moore, Chief Financial Officer



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9, 2024

TODAY'S DATE: November 12, 2024

BID/PROPOSAL#: N/A

AGENDA ITEM TITLE: Resolution Approving Reallocation of ARPA Funds to St. Mark Missionary Baptist Church's Community Outreach Center

PREPARED BY: Emily Doerr

VENDOR NAME: St. Mark Missionary Baptist Church

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

St. Mark Missionary Baptist Church's Community Center Outreach program will provide local families with supplemental food access to Flint residents with limited resources and opportunities. The Community Center Outreach program will allow the citizens to have a choice in selecting their food options, which reduces waste and gives dignity back to the individuals and families in need of this resource.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
2021	296-649.700-880.100 FHHS17ReCAST	\$5,000.00	\$5,000.00	\$5,000.00	N/A

No previous allocations have been made to St. Marks for their food pantry program. The only funds given to them by the city are listed ReCAST Grant (Mental Health Services) for \$5,000.00, which has been fully expended.

Section III.



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9, 2024

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The St. Marks Community Outreach Program will provide Flint residents with healthy food options and help to bridge the gap for families in need of nutritious meals. This food pantry pays \$1000/week to the Food Bank for Eastern Michigan in order to get food to giveaway that includes meat.

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☒ NO ☐ **IF NO, PLEASE EXPLAIN:**

Reviewed and approved by E&Y

BUDGETED EXPENDITURE? YES ☐ NO ☒ **IF NO, PLEASE EXPLAIN:**

Dept.	Name of Account	Account Number	Grant Code	Amount
ARPA	General Fund	101-612.004-801.000	\$50,000.00	ARPA
		FY25 GRAND TOTAL		

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal): N/A

BUDGET YEAR 1 \$50,000

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

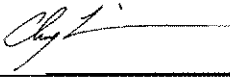


CITY OF FLINT

** STAFF REVIEW FORM **

October 9, 2024

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO:

ACCOUNTING APPROVAL:  Date: 11/22/2024


WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Carl Davis	carldavis1c21@aol.com
2	Jordan Brown – SIPI	810.240.4804
3		

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: 
Emily Doerr (Nov 22, 2024 12:38 EST)
(Name, Title)

ADMINISTRATION APPROVAL: CLYDE D EDWARDS / A0344
CLYDE D EDWARDS / A0344 (Nov 22, 2024 14:19 EST)
(for \$20,000 or above spending authorizations)



RESOLUTION NO.: 240549-T
PRESENTED: 12-4-2024
ADOPTED: _____

**RESOLUTION TO ACCEPT THE FLINT POLICE FOUNDATION GRANT AND AMEND THE
FY25 BUDGET IN THE AMOUNT OF \$127,000**

BY THE CITY ADMINISTRATOR:

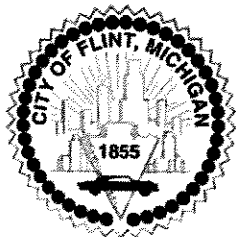
WHEREAS, the Flint Police Foundation has awarded the City of Flint \$127,000.00 for Neighborhood Safety Officers and Police Department Data Analyst wages and fringe benefits; and

WHEREAS, the Flint Police Foundation received funding to award this grant in October 2024; and

WHEREAS, the grant period is from April 1, 2024, through March 31, 2025.

Account Number	Grant Code	Account Name	Amount
296-315.703-581.300	PFPP-NSODA24	Flint Police Foundation	\$127,000
296-315.703-702.010	PFPP-NSODA24	Wages – Full Time	73,337.00
296-315.703-706.000	PFPP-NSODA24	Holiday Pay	3,250.00
296-315.703-710.100	PFPP-NSODA24	Unemployment Compensation	1,264.00
296-315.703.710.200	PFPP-NSODA24	FICA (Social Security)	5,805.00
296-315.703-710.300	PFPP-NSODA24	Medicare	1,357.00
296-315.703-713.000	PFPP-NSODA24	Worker's Compensation	7,065.00
296-315.703-714.300	PFPP-NSODA24	MERS Hybrid Defined Contribution Pension	900.00
296-315-703.717.100	PFPP-NSODA24	MERS Hybrid Defined Benefit Pension	\$8,000.00
296-315.703-718.010	PFPP-NSODA24	Health Insurance Premiums	19,200.00
296-315.703-718.300	PFPP-NSODA24	Life Insurance	200.00
296-315.703-718.400	PFPP-NSODA24	Optical Insurance	100.00
296-315.703-718.500	PFPP-NSODA24	Dental Insurance	500.00
296-315.703-719.100	PFPP-NSODA24	Accrued Absences	1,522.00

IT IS RESOLVED that the appropriate City Officials, upon City Council's approval, are now hereby authorized to accept the Flint Police Foundation Grant, amend the FY25 budget, appropriate funding for future fiscal years for as long as the funds are available from the funder, and abide by the terms and conditions of the grant, in the amount of \$127,000.00 to grant budget code PFPP-NSODA24

**RESOLUTION NO.:**

PRESENTED:

ADOPTED:

APPROVED AS TO FORM:

92.94
Joseph Kuptz (Nov 25, 2024 17:18 EST)

Joseph Kuptz, City Attorney

APPROVED AS TO FINANCE:

Philly Man
Phillip Moore (Nov 25, 2024 19:09 EST)

Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT

CLYDE D EDWARDS / A0348
CLYDE D EDWARDS / A0348 (Nov 25, 2024 19:36 EST)

Clyde D. Edwards, City Administrator

APPROVED BY CITY COUNCIL:

City Council



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9, 2024

TODAY'S DATE: 11/15/24

BID/PROPOSAL# N/A

AGENDA ITEM TITLE: RESOLUTION TO ACCEPT THE FLINT POLICE FOUNDATION GRANT
AND AMEND THE FY25 BUDGET IN THE AMOUNT OF \$127,000

PREPARED BY: Seamus Bannon

VENDOR NAME: N/A

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Police foundation has granted \$127,000.00 to the Flint Police Department for the period April 1, 2021, through March 31, 2022. The foundation received funding to award this grant in October 2021. The grant is to be expended for (1) NSO staffing expenses and (2) Flint Police Department Data Analyst staffing expenses, as detailed in the budget. This grant is being awarded to the Flint Police Department on a reimbursable basis. Payments will be issued to the Flint Police Department upon receipt of proof of expenditures.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9, 2024

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The grant is to be expended for NSO staffing expenses and Flint Police Department Data Analyst staffing expenses, as detailed in the budget. This grant is being awarded to the Flint Police Department on a reimbursable basis. Payments will be issued to the Flint Police Department upon receipt of proof of expenditures.

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

N/A

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN: *The budget was set before receiving this award letter*

Account Number	Grant Code	Account Name	Amount
296-315.703-581.300	PFPF-NSODA24	Flint Police Foundation	\$127,000
296-315.703-702.010	PFPF-NSODA24	Wages -- Full Time	73,337.00
296-315.703-706.000	PFPF-NSODA24	Holiday Pay	3,250.00
296-315.703-710.100	PFPF-NSODA24	Unemployment Compensation	1,264.00
296-315.703.710.200	PFPF-NSODA24	FICA (Social Security)	5,805.00
296-315.703-710.300	PFPF-NSODA24	Medicare	1,357.00
296-315.703-713.000	PFPF-NSODA24	Worker's Compensation	7,065.00
296-315.703-714.300	PFPF-NSODA24	MERS Hybrid Defined Contribution Pension	900.00
296-315-703.717.100	PFPF-NSODA24	MERS Hybrid Defined Benefit Pension	\$8,000.00
296-315.703-718.010	PFPF-NSODA24	Health Insurance Premiums	19,200.00
296-315.703-718.300	PFPF-NSODA24	Life Insurance	200.00
296-315.703-718.400	PFPF-NSODA24	Optical Insurance	100.00
296-315.703-718.500	PFPF-NSODA24	Dental Insurance	500.00
296-315.703-719.100	PFPF-NSODA24	Accrued Absences	1,522.00



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9, 2024

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

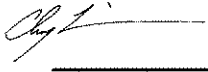
BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO:

ACCOUNTING APPROVAL:  Date:

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Seamus Bannon	
2	Chief Green	
3		

STAFF RECOMMENDATION: *(PLEASE SELECT)*: X ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Terence Green
Terence Green (Nov 25, 2024 16:34 EST)

(Name, Title)



Flint Police Foundation
540 S. Saginaw Street
Flint, Michigan 48502

October 31, 2024

Chief Terence Green
Flint Police Department
210 E. 5th Street
Flint, Michigan 48502

Dear Chief Green,

I am pleased to inform you that the Flint Police Foundation has granted \$127,000 to the Flint Police Department for the period April 1, 2024, through March 31, 2025. This grant is possible due to funding received by the Flint Police Foundation on October 8, 2024.

This grant is to be expended for (1) NSO expenses and (2) Flint Police Department data analysis expenses, as detailed in the budget below. This grant is being awarded to the Flint Police Department on a reimbursable basis. Payments will be issued to the Flint Police Department upon receipt of proof of expense expenditures.

<i>Budget</i>	
Line Item	Amount
NSO Expenses	\$97,000
Data Analysis	\$30,000
Total	\$127,000

Thank you for your work and commitment towards improving public health and safety in Flint. It has been a pleasure to support this work and we are confident that it will continue to positively impact the quality of life of Flint residents.

Sincerely,

A handwritten signature in black ink, appearing to read "Natalie Pruett", with a long horizontal stroke extending to the right.

Natalie Pruett
Executive Director



RESOLUTION NO.:

240550-T

PRESENTED:

12-4-2024

ADOPTED:

**RESOLUTION TO ACCEPT A GRANT FROM C.S. MOTT FOUNDATION FOR EVENT
POLICING AND PUBLIC SAFETY AND AMEND THE FY25 BUDGET IN THE AMOUNT OF
\$120,000**

BY THE CITY ADMINISTRATOR:

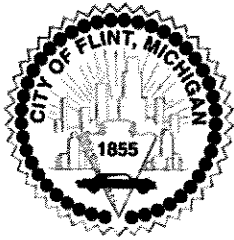
WHEREAS, the Charles Stewart Mott Foundation has awarded the City of Flint \$120,000.00; and

WHEREAS, these funds are to be used for public safety coverage at downtown events including traffic redirection and street closures; and

WHEREAS, the grant period is July 1 2024 - June 30 2025; and

Account Number	Grant Code	Account Name	Amount
296-315.000-801.900	PCSM-EVENT24	Professional Service Intracity	\$70,000.00
296-447.201-801.900	PCSM-EVENT24	Professional Service Intracity	\$30,000.00
296-315.000-801.901	PCSM-EVENT24	Professional Service Intrastate	\$20,000.00
		Total	\$120,000.00

IT IS RESOLVED that the appropriate City Officials, upon City Council's approval, are now hereby authorized to accept the Charles Stewart Mott Foundation nGrant, amend the FY25 budget, appropriate funding for future fiscal years for as long as the funds are available from the funder, and abide by the terms and conditions of the grant, in the amount of \$120,000.00 to grant budget code PCSM-EVENT24.



RESOLUTION NO.:

PRESENTED:

ADOPTED:

APPROVED AS TO FORM:

J. Kuptz
Joseph Kuptz (Nov 25, 2024 17:26 EST)

Joseph Kuptz, City Attorney

APPROVED AS TO FINANCE:

Phillip Moore
Phillip Moore (Nov 25, 2024 19:09 EST)

Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT

CLYDE D EDWARDS / A0350
CLYDE D EDWARDS / A0350 (Nov 25, 2024 19:36 EST)

Clyde D. Edwards, City Administrator

APPROVED BY CITY COUNCIL:

City Council



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9, 2024

TODAY'S DATE: 11/19/24

BID/PROPOSAL#

AGENDA ITEM TITLE: RESOLUTION TO ACCEPT A GRANT FROM C.S. MOTT FOUNDATION FOR EVENT POLICING AND PUBLIC SAFETY AND AMEND THE FY25 BUDGET IN THE AMOUNT OF \$120,000

PREPARED BY: Seamus Bannon

VENDOR NAME: Charles Stewart Mott Foundation

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Charles Stewart Mott Foundation has awarded the City of Flint a grant in the amount of \$120,000.00 for the public safety coverage at downtown events, including traffic redirection and street closures. The City received a \$120,000.00 grant in 2023 for the same funding purposes. The City received a \$100,000.00 grant in 2022 for the same funding purposes.

The City of Flint is home to a wide variety of events each year. In line with the previous year's practices, and continuing into this year, we require all event organizers to comply with the State of Michigan's outdoor event regulations effective on their event date. Part of the application process mandates the submission of a plan that confirms compliance with all prevailing regulations at the time of the event. Organizers are also informed about the City's authority to cancel events if deemed necessary for public safety.

10 Year Flint WaterCrisis

Genesee County Premier Cinco De Mayo

Flint 6K

Healing Hands 5K Run/Walk

Jaziah 2nd Birthday

Silence The Violence Walk

Beats x BBQ

Corpus Christi Procession

Eucharistic Procession

Flint Soap Box Derby

Crim Festival of Races

Crim - Marti Austin Kids Classic

YWCA Juneteenth Block Party

Golden Memories Car Show - Sloan Museum Juneteenth Celebration - Sloan Museum



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9, 2024

Traditional Flint Juneteenth
Juneteenth Fireworks
Unity March Against Violence

Sloan Museum Auto Fair - Sloan Museum

Flint Pride Festival

9th Annual Flint Water Fest and 4th of July Celebration July 4th Fireworks
Scoop De Loop 5K
Alley Fest 2024
Porchfest
Crim - Kettering University's Atwood Stadium Races Martin Luther King Business District Community
Street Fair Bauman's Charity Race
Wayne The Barber - Back 2 School Rally
Antidote Fest 3
Flint Drop Fest
Genesee Community Health Center Patient Appreciation Day Great Pizza Challenge 5K
Queens Provisions 1st Year Anniversary Block Party Hotdogs and Hot Rods
Back to the Bricks
HAP Caresource Crim Festival of Races
Gus Macker
Flint Jazz Festival
Job Corp's 60th Anniversary
Movies Under the Stars - Communities First Inc Bikes on the Bricks
Dinner Under the Lights

Sharp Manor Porchfest
Porchfest - Brownell/Holmes
Canniff Street Porchfest - F.R.O.G NAC
Powers Catholic High School Parade
YMCA of Greater Flint Santa Run
810 Day
Renea Boyd Birthday Event



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9, 2024

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The goals for this funding proposal include:

Ensuring a strong public safety presence to safeguard festival-goers and special event participants.

Supporting event organizers in conducting activities that adhere to state safety protocols, while being accessible to everyone without charge

Guaranteeing that festivals and special events prioritize the safety and health of all participants.

Maintaining police vigilance during off-hours in the flat lot area.

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

N/A



CITY OF FLINT

** STAFF REVIEW FORM **

October 9, 2024

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN: *The budget was set before receiving this award letter*

Account Number	Grant Code	Account Name	Amount
296-315.000-801.900	PCSM-EVENT24	Professional Service Intracity	\$70,000.00
296-447.201-801.900	PCSM-EVENT24	Professional Service Intracity	\$30,000.00
296-315.000-801.901	PCSM-EVENT24	Professional Service Intrastate	\$20,000.00
		Total	\$120,000.00

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (*This will depend on the term of the bid proposal*)

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (*i.e., collective bargaining*):

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO:

ACCOUNTING APPROVAL:  Date:

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9, 2024

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	<u>NAME</u>	<u>PHONE NUMBER</u>
1	Seamus Bannon	
2	Chief Green	
3		

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Terence Green
Terence Green (Nov 25, 2024 16:33 EST)

(Name, Title)



CHARLES STEWART
MOTT FOUNDATION

October 15, 2024

The Honorable Sheldon Neeley
Mayor, City of Flint
1101 S. Saginaw Street
Flint, MI 48502-1420

Project: Event Policing and Public Safety
(Grant No. 2022-10170)

Dear Mayor Neeley:

We are pleased to inform you that the Charles Stewart Mott Foundation has approved a grant in the amount of \$120,000 to the City of Flint for the above-referenced project for the period July 1, 2024, through June 30, 2025.

Grant Payments

This grant will be paid upon receipt of your acceptance.

This letter or your proposal may set forth specific goals or objectives that your organization expects to achieve during the grant period. For accounting purposes, the Mott Foundation is not requiring that your organization achieve any specific goal or objective as a condition (or barrier) to your receipt and retention of the grant funds, except for the following:

- No conditions.

The Mott Foundation reserves the right to discontinue, modify, or withhold any payments that might otherwise be due under this grant or any other outstanding grant, to require a refund of any unexpended grant funds, or both, if, in the Mott Foundation's judgment, any of the following occur with respect to this grant or any other grant from the Mott Foundation to your organization:

1. Grant funds have been used for purposes other than those contemplated by this commitment letter.
2. Such action is necessary to comply with the requirements of any law or regulation affecting either your organization's or the Mott Foundation's responsibilities under the grant.

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3. Your organization ceases to conduct this project, or circumstances change such that it becomes impractical or impossible for you to carry out this project.
4. Your organization's performance under this grant has not been satisfactory, as determined by the Mott Foundation in its reasonable discretion. Although the Mott Foundation expects your organization to work toward achieving the goals and objectives described in your proposal, unless a specific condition (or barrier) is identified above, the failure to obtain any specific goal or objective will not, alone, be cause for the Mott Foundation to determine that your organization's performance has not been satisfactory, but may be relevant in determining whether your overall performance has (or has not) been satisfactory.
5. The Mott Foundation has not received and approved all reports due from your organization prior to the payment date.

The Mott Foundation's judgment on these matters will be final and binding.

Mott Foundation Contact Person and Resources

Please direct all correspondence and questions relating to this grant to Jennifer Acree, Program Officer.

For general information regarding Mott Foundation grant procedures and other grant related questions, we encourage you to visit the Grantee Resources section of our website at www.mott.org/grantee-resources.

Another resource available to grantees is the Grantee Portal. The Grantee Portal provides real-time information on your grant's reporting requirements and due dates. By using the Grantee Portal, you may view a copy of this commitment letter, download copies of forms, and upload required reports directly to the Mott Foundation. For more information about the Grantee Portal, contact your program officer or login at <https://mott.fluxx.io>. The grant's primary project contact, Seamus Bannon, can login at <https://mott.fluxx.io> with their registered email address.

Use of Grant

Under United States law, Mott Foundation grant funds may be expended only for charitable, scientific, literary, religious, or educational purposes, as specified in section 170(c)(2)(B) of the Internal Revenue Code of 1986, as amended. This grant is to be expended solely in support of the objectives detailed in your proposal submitted August 20, 2024.

Your organization shall not, directly or indirectly, engage in, support or promote violence or terrorist activities.



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Your organization confirms that this project is under its complete control. Your organization further confirms that it has and will exercise control over the process of selecting any consultant, that the decision made or that will be made on any such selection is completely independent of the Mott Foundation, and further, that there does not exist an agreement, written or oral, under which the Mott Foundation has caused or may cause the selection of a consultant.

Mott Foundation grant funds may not be used for lobbying expenditures.

Mott Foundation grant funds may not be used for re-granting to secondary organizations.

Your organization may charge this grant only for expenditures incurred or services performed during the grant period specified in this letter.

Your organization may charge this grant only for line item expenditures that were included in your approved budget as referenced in the “Reports” section of this letter. The addition of new line items must have the prior written approval of the Mott Foundation.

Expenditures may not exceed the approved budget amount for the following line item:

- Admin – 4.16%.

Grant Accounting

Your organization is required to maintain financial records for expenditures and receipts relating to this grant, retaining these records and other supporting documentation for five years after the grant’s termination date.

Your organization is also required to permit the Mott Foundation to have reasonable access to your files, records and personnel during the term of this grant and for five years thereafter for the purpose of making financial audits, verifications, or program evaluations.

Unless a specific condition (or barrier) is listed in the “Grant Payments” section of this letter, the Mott Foundation does not intend, in its own financial statements, to treat this grant as a “conditional contribution” described under Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2018-08. Your organization should make its own determination as to how to account for this grant in your financial statements and is not required (under FASB ASU 2018-08) to adopt the same accounting treatment as the Mott Foundation.

Reports

The Mott Foundation requires the following report to be submitted for this grant:

Report Type:	For Period Ending:	Due on or Before:
Final Report	June 30, 2025	August 1, 2025



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The report must include the following parts, which must be submitted together:

1. A **narrative report** summarizing what was accomplished by the expenditure of funds during the reporting period. Your grant proposal indicated that your organization will work toward achieving certain goals and objectives during the grant period, and the narrative report should include a description of progress made toward achieving the following reporting objectives:
 - Number of festivals and events supported by the grant.
 - Data on increase of public safety presence for events and festivals due to grant support, including officer presence.
 - Evidence of maintenance of safe environment for festival goers and participants, including communication and coordination with other public safety departments working in the city.
2. A **financial report** showing the approved budget, expenditures against each line item since the start of the grant, and balances remaining (or overruns) for each line item. For the final report, you must explain all overrun variances that exceed both one thousand dollars (\$1,000) and 10% of the budgeted line item amount.

Your organization must report against the approved budget of \$120,000 submitted on August 20, 2024 (which may be greater than the amount of the Mott Foundation grant). If the approved budget covers multiple years, each report should include cumulative expenditures since the beginning of the grant period. The report must also include a summary of all funding received for this project (listed by source and grant period).

Unless a specific condition (or barrier) is listed in the “Grant Payments” section of this letter, the Mott Foundation is not requiring that your organization achieve any of the reporting objectives listed above as a condition (or barrier) to your receipt and retention of the grant funds. Rather, the reporting objectives are meant to capture your progress in achieving the goals and objectives identified in your grant proposal.

Reports and other grant requirements should be submitted online via the Mott Foundation’s Grantee Portal. A default portal account has been setup for the primary project contact. The project contact can login at <https://mott.fluxx.io> with their registered email address. Please contact your program officer if you need assistance or to change the project contact. Standard reporting templates and other forms are available for download via the Grantee Portal.



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Undisbursed Funds

Your organization is required to return any undisbursed project funds on a prorata basis to the Mott Foundation within two months after the end of this grant. The prorata refund is computed by multiplying the total undisbursed project funds by the ratio of Mott Foundation funding to total funding received for this project for the grant period. Any refund of less than \$100 will be waived.

Compliance with Laws

Your organization may not use any portion of the grant funds to undertake any activity for any purpose other than one specified in section 170(c)(2)(B) of the Internal Revenue Code. Further, the Mott Foundation reserves the right to discontinue, modify, or withhold any payments that might otherwise be due under this grant or to require a refund of any unexpended grant funds if, in the Mott Foundation's judgment, such action is necessary to comply with the requirements of any law or regulation.

Public Information

The Mott Foundation will include information on this grant in its periodic public reports. The Mott Foundation also welcomes grantees to make announcements of grants upon return of this signed commitment letter. A copy of any release should be sent to the Mott Foundation's Communications Department prior to its dissemination. The department is available to provide assistance in your communications efforts.

Acceptance

This letter contains the entire agreement between your organization and the Charles Stewart Mott Foundation, and there are no conditions or stipulations, oral or written, governing the use of the grant funds other than those contained in this letter.

If your organization agrees to the grant conditions as stated, please **sign and return, via DocuSign**, one complete copy of this letter **with an electronic signature** of an appropriate representative of your organization in the space provided. In countersigning this letter, this individual represents to the Mott Foundation that he/she has the authority to sign this letter on the organization's behalf.

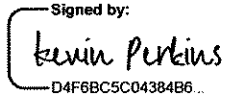
This grant may be withdrawn if the Mott Foundation has not received your acceptance within one month from the date of this letter.



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On behalf of the Mott Foundation, I would like to extend our best wishes for the success of this endeavor.

Sincerely,

Signed by:

D4F6BC5C04384B6...

Kevin Perkins
Vice President-Administration and Secretary/Treasurer

KP:sc

Our organization acknowledges that appropriate personnel have read and understand this letter, that its terms and conditions are acceptable to us, and that we will comply with those terms and conditions.

Name of Grantee: City of Flint

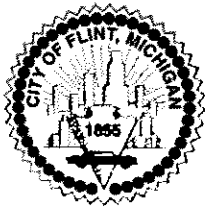
Printed Name of Authorized Signer: _____

Authorized Signature: _____
(This must be an original signature of an authorized representative of the organization.)

Title: _____

Date Signed: _____





240551-T

RESOLUTION NO.: _____

PRESENTED: 12-4-2024

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

**RESOLUTION AUTHORIZING MANQUEN VANCE FOR EMPLOYEE AND RETIREE
HEALTHCARE CONSULTING AND BENEFIT ADMINISTRATION**

On June 28, 2021, the Flint City Council approved a three-year contract authorizing Manquen Vance as the third-party administrator for the City of Flint's Employee and Retiree Healthcare Consulting and Benefits Administrator (resolution 210299). The agreement was for fiscal years FYE22, FYE23, and FYE24. The contract includes extension options for up to three additional years. The cost for each additional year is \$105,000.00.

The Human Resources and Labor Relations Division requests to extend the current agreement by an additional two years, through June 30, 2026. The cost for FYE25 will be \$105,000.00 and FYE26 \$105,000.00, for a total change order amount of \$210,000.00. Funding will come from the general ledger account numbers #627-000.105-723.000 for \$60,000.00 and #627-853.250-801.000 for \$45,000.00 for both years, FYE25 and FYE26.

Dept.	Name of Account	Account Number	Grant Code	Amount
HR	Fringe Benefit Fund-Retiree Healthcare	627-000.019-714.010	n/a	\$60,000.00
HR	Fringe Benefit Fund-Hospitalization Ins.	627-000.023-801.000	n/a	\$45,000.00
		FY25 GRAND TOTAL		\$105,000.00

Dept.	Name of Account	Account Number	Grant Code	Amount
HR	Fringe Benefit Fund-Retiree Healthcare	627-000.019-714.010	n/a	\$60,000.00
HR	Fringe Benefit Fund-Hospitalization Ins.	627-000.023-801.000	n/a	\$45,000.00
		FY26 GRAND TOTAL		\$105,000.00

IT IS RESOLVED that the appropriate City Officials are authorized to do all things necessary to extend the agreement with Manquen Vance for two additional years, for FYE25 and FYE26, pending budget adoption, for a total amount of \$210,000.00 as outlined above.

APPROVED AS TO FORM:

APPROVED AS TO FINANCE:

JK

Joseph Kuptz (Nov 25, 2024 16:54 EST)

Joseph Kuptz, Acting City Attorney

Phillip Moore

Phillip Moore (Nov 25, 2024 16:45 EST)

Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:

APPROVED BY CITY COUNCIL:

CLYDE D EDWARDS / A0357

CLYDE D EDWARDS / A0357 (Nov 25, 2024 19:38 EST)

Clyde Edwards, City Administrator



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9 , 2024

TODAY'S DATE: November 20, 2024

BID/PROPOSAL#

AGENDA ITEM TITLE: Resolution Authorizing Manquen Vance, Inc.

PREPARED BY: V. Foster

VENDOR NAME: Manquen Vance

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

On June 28, 2021, Flint City Council adopted resolution #210299 approving a contract with Manquen Vance to act on behalf of the City as the third-party administrator for management and consulting of healthcare benefits for the period 7/1/21-7/1/24 for \$90,000 per year. Manquen Vance specializes in key strategic benefits administration, human resources support, compliance guidance, and healthcare analytics.

The current agreement with Manquen Vance includes a 3-year renewal option of \$105,000 for each additional year through 2027. Based on the past performance of Manquen Vance, the HR Department requests a 2-year extension of the agreement for two years through 7/31/26. The services of Manquen Vance have been invaluable in managing the City's active employee benefits programs.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
FYE22	Fringe Benefit Fund-Personnel	627-000.019-714.010	\$90,000	\$45,000	210299
		627-000.023-801.000		\$45,000	
FYE23	Fringe Benefit Fund-Personnel	627-000.019-714.010	\$90,000	\$45,000	210299
		627-000.023-801.000		\$45,000	
FYE24	Fringe Benefit Fund-Personnel	627-000.019-714.010	\$90,000	\$45,000	210299
		627-000.023-801.000		\$45,000	



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9, 2024

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

Manquen Vance is a leading expert in their field. They are highly trained at keeping within federal and state regulatory requirements, which protects the City of Flint.

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
HR	Fringe Benefit Fund-Retiree Healthcare	627-000.019-714.010	n/a	\$60,000
HR	Fringe Benefit Fund-Hospitalization Ins.	627-000.023-801.000	n/a	\$45,000
		FY25 GRAND TOTAL		\$105,000.00

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$105,000

BUDGET YEAR 2 \$105,000

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 250009556

ACCOUNTING APPROVAL: V. Foster Date: _____



CITY OF FLINT

** STAFF REVIEW FORM **

October 9, 2024

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Eddie Smith	810-766-7280
2	Phillip Moore	810-766-7266
3	Paul Borle	810-766-7266

STAFF RECOMMENDATION: (PLEASE SELECT): ☐ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Eddie L. Smith
Eddie Smith, HR & LR Director

ADMINISTRATION APPROVAL: CLYDE D EDWARDS / A0357
CLYDE D EDWARDS / A0357 (Nov 25, 2024 19:38 EST)
(for \$20,000 or above spending authorizations) Clyde Edwards, City Administrator



PROPOSAL# 22000704

RESOLUTION NO.: 210299
PRESENTED: JUN 28 2021
ADOPTED: JUN 28 2021

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO MANQUEN VANCE FOR
EMPLOYEE AND RETIREE HEALTHCARE CONSULTING AND BENEFIT ADMINISTRATION**

WHEREAS, working in conjunction with the Human Resources Department, the Department of Finance developed the proposal to solicit bids to combine the consulting agreements for both active employees and retirees. The Finance and Human Resources recommends the lowest qualified bidder Manquen Vance be awarded the bid for employee and retiree healthcare consulting and benefit administration services in the amount of \$90,000 for each of the next three fiscal years FY2022, FY2023, and FY2024, totaling \$270,000.

Account Number	Account Name	Amount
627-000.105-723.000	Retiree Healthcare	\$45,000.00
627-853.250-801.000	Professional Services	\$45,000.000
	FY2022 GRAND TOTAL	\$90,000.00

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to enter into a contract with Manquen Vance to provide employee and retiree healthcare consulting and benefit administration services for FY2022, FY2023, and FY2024, pending budget adoption, for the amount of \$90,000.00 per year, totaling \$270,000.00.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Jun 22, 2021 10:56 EDT)
Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Shelbi Frayer
Shelbi Frayer (Jun 22, 2021 11:11 EDT)
Shelbi Frayer, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Jun 22, 2021 11:17 EDT)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields
Kate Fields, City Council President

APPROVED AS TO PURCHASING:

Jennifer Ryan
Jennifer Ryan (Jun 22, 2021 10:39 EDT)
Jennifer Ryan, Deputy Finance Director



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: 06/04/2021

BID/PROPOSAL# 22000704 - Employee/Retiree Healthcare Consulting & Benefit Administration

AGENDA ITEM TITLE: Resolution for Manquen Vance, Inc.

PREPARED BY: V. Foster, Dept. of Finance

VENDOR NAME: Manquen Vance, Inc.

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Manquen Vance has provided fringe benefit consulting and management services since March 2012 (previously known as Cornerstone Municipal Group). Manquen Vance currently manages the City's active employee benefit programs. The current contract for managing the benefit program was extended through June 30, 2021 by Council on July 13, 2020 (reso #200287).

Working in conjunction with the Human Resources Department, the Department of Finance developed the RFP to solicit bids to combine the consulting agreements for both active employees and retirees (which for the last several years were separate and provided by two different firms). Bids were opened publicly by way of a virtual opening and read aloud on Friday, May 14, 2021. Bids were received from six different firms and three other firms declined to submit. Several members of the Finance and HR Staff analyzed each of the proposals and rated each of them.

Manquen Vance was the unanimous choice of the reviewers and is being recommended for a three-year contract. The recommendation includes annual renewals at a price not to exceed \$90,000 per year for a three-year agreement. Approval of Manquen Vance would result in a minimum savings of \$30,000 per year over what the City is currently paying along with the combining of two consulting agreements into one. The contract includes a three-year renewal option of \$105,000 for each additional year (2024, 2025, and 2026). The services of Manquen Vance have been invaluable in managing the City's active employee benefits programs.

Based upon their past performance and the fact that combining the two consulting agreements will save the City a minimum of \$30,000 each year. Both the Human Resource and Finance Department recommends approval of this contract.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES

Name of Account	Account Number	Amount
Fringe Benefit Fund-Hospital Insurance	627-000.105-723.000	45,000.00
Fringe Benefit Fund-Professional Services	627-853.250-801.000	45,000.00

PRE-ENCUMBERED? YES ☐ NO ☒ **REQUISITION NO:**

Staff Review – Manquen Vance (Employee/Retiree Healthcare Consulting & Benefit Administration)



CITY OF FLINT

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

(If yes, please indicate how many years for the contract) 3 YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \$90,000

BUDGET YEAR 2 \$90,000

BUDGET YEAR 3 \$90,000

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

It is the recommendation of the Department of Finance that the City of Flint enter into a 3-year agreement with Manquen Vance for employee and retiree health care consulting and benefit administration with the option to extend an additional three years.

DEPARTMENT HEAD SIGNATURE: Shelbi Frayer
Shelbi Frayer (Jun 8, 2021 14:13 EDT)

Shelbi Frayer, Chief Financial Officer

DEPARTMENT HEAD SIGNATURE: Eddie L. Smith
Eddie L. Smith (Jun 9, 2021 14:38 EDT)

Eddie Smith, Human Resources Director



Employee & Retiree Healthcare Consulting and Benefit Administration Services Agreement

This Consulting Agreement, hereinafter referred to as "Agreement" is between the **City of Flint**, hereinafter referred to as "Client" and **Cornerstone Municipal Advisory Group, LLC (dba Manquen Vance)** hereinafter referred to as "Consultant" or "We."

WHEREAS, Client wishes to obtain the assistance of Consultant with strategic benefit planning, design, funding, administration, and communication with respect to its employee/retiree benefit programs;

WHEREAS, Consultant has superior knowledge and expertise in assisting employers with designing and servicing employee benefit plans; and

WHEREAS, the parties wish to set forth their respective expectations;

Now, therefore, for good and valuable consideration, the receipt and sufficiency of which is hereby mutually acknowledged, the parties hereby agree as follows:

1. Scope of Services to be Provided by Consultant

Consultant will provide Client with consulting, communication, and brokerage services in the following areas and consistent with the following:

- A. Strategic Benefit Planning.** Consultant will provide assistance in developing overall plan strategies in accordance with Client's healthcare program goals. Additionally, Consultant will present Client with savings options/alternatives on an annual basis for both active employee and retiree plans.
- B. Benefit Plan Design.** Consultant will help to ensure that benefit designs are consistent with the strategic benchmarks and targets set forth in the strategic benefit planning process.
- C. Administration.** Consultant will assess vendor performance and manage vendor relationships to provide appropriate program administration.
- D. Funding.** Consultant will advise and counsel regarding program funding alternatives, including review proposals, recommend budget rates, employee contribution rates, and COBRA rates; select and procure appropriate stop loss; and monitor program costs against expectations.
- E. Retiree Consultation and Benefit Design.** Consultant presents strategic retiree benefit solutions and assists public sector organizations in identifying plan changes that result in meaningful reductions to retiree healthcare plan costs and OPEB liabilities. Consultant is proactive in implementing and managing cost savings programs and services focus on transition strategies, consensus building, and managing change in contentious union and retiree populations. Consultant will also keep Client up to date on the evolving legislative and legal landscape, providing advice and guidance. Consultant is an expert in the evaluation of alternative Medicare programs including Medicare Supplemental plans, Medicare Advantage, RDS, EGWP, defined contribution / RMSA, and buy out strategies.
- F. Collective Bargaining Support Services.** Consultant will perform such tasks and services with respect to collective bargaining support as requested by Client.
- G. RFQ / RFP Services.** Consultant will work within Client's purchasing policies to release a Request for Proposal to the marketplace to review your healthcare vendor options as necessary. Consultant will evaluate, negotiate, and make recommendations regarding insurers and providers.
- H. Compliance & Legislative Oversight.** Consultant will provide Client with advice and guidance on legislative developments impacting benefit plans. Topics include FMLA, COBRA, HIPAA, Section 125, PA 106, PA 54, PA 152, PA 202, and PPACA.

- I. Account Management and Communications.** Client will receive support from an Account Manager and Group Benefits Coordinator who will oversee the implementation of plan changes/vendors, custom employee/retiree communication materials, open enrollment support, review benefit documents, open enrollment meetings, client support, and problem solving.
 - J. Meetings with Client and Vendors.** Consultant will attend and facilitate meetings with Client and vendors as needed to facilitate program management. Consultant shall meet with Client at least quarterly to discuss review of the program, state of the marketplace, progress made toward achieving objectives of the strategic plan, and developments and changes within Client's organization.
 - K. Data Analysis.** Upon receipt of acceptable claims data, Consultant will provide Client with a summary of healthcare costs and utilization statistics. Data is provided to the Client annually at Client's carrier renewal, quarterly through a budget tracking document, prior to collective bargaining to support strategic decisions, and ad hoc as needed.
 - L. Benefit Administration.** Consultant will provide Client with benefit administration support as detailed in the 2021 Manquen Vance RFP response, including communications, call support, claim/eligibility assistance, oversight of the benefit administration online system for actives, and oversight of the benefit administration online system for retirees once system access is transferred to Consultant. Client will assist Consultant in the transfer of the retiree database from the prior Consultant to Manquen Vance. Furthermore, Consultant will work with Client on periodic audits, including a Medicare A/B audit each February and August.
 - M. Health and Wellness Program Review.** Consultant will assist Client in developing customized solutions for furthering efforts towards making membership healthier, happier, and more productive. Consultant will work with Client to learn its wellness history, budget, and philosophies. Consultant will use this information to guide Client towards the implementation of a wellness program that meets Client's goals and objectives.
- 2. Disclosure and Record Keeping**
 - A. Full Disclosure.** Client has the right to approve any arrangements and/or the utilization of any intermediaries in connection with, or arising out of, or in any way related to Client's insurance program. Consultant must seek approval from Client prior to the use of any of the above in connection with the Client's insurance program.
 - B. Record Keeping.** Consultant will maintain accurate and current files including, but not limited to, insurance policies and correspondence with insurers in accordance with industry standard record retention practice or as otherwise directed by Client.
 - 3. Term & Termination**
 - A. Term.** The term of this Agreement shall be three years, with three additional one-year renewals pending satisfactory performance by the Consultant for a total possible length of six years. The initial three-year term is effective August 1, 2021. Upon mutual written agreement of the parties, the term of this Agreement may be extended.
 - B. Termination.** This Agreement may be terminated by either party effective upon 180 days advance written notice to the other party.
 - 4. Cost of Services**
 - **August 1, 2021 – July 31, 2022:** \$90,000 consulting fee plus assignment of all commissions (including Medicare commissions) to Consultant through Agent of Record letters. No other charges for core services listed in this agreement or for the BenXpress online system or benefit administration services detailed in the 2021 RFP response. The \$90,000 consulting fee plus commissions will cover all consulting and benefit administration support services listed in this agreement and our RFP response. * **
 - **August 1, 2022 – July 31, 2023:** Same compensation details as 2021/2022
 - **August 1, 2023 – July 31, 2024:** Same compensation details as 2021/2022

- **August 1, 2024 – July 31, 2025 (renewal option 1):** Same compensation details as 2021/2022, but consulting fee increases to \$105,000
- **August 1, 2025 – July 31, 2026: (renewal option 2):** Same compensation details as 2024/2025
- **August 1, 2026 – July 31, 2027 (renewal option 3):** Same compensation details as 2024/2025

*Manquen Vance agrees to subject the above annual consulting fee to an “at-risk” amount equal to 5% for failure to perform to a service level that meets the expectation of the City of Flint. Within 60 days following the end of each contract year, an assessment will be made by Flint, at Flint’s sole discretion and opinion, as to whether Manquen Vance met the performance standards expected. This “at-risk” provision applies to each year of the contract.

** Commissions received from the City’s carriers will be standard commissions per each individual carrier/vendor. Additionally, if the Client chooses to change carriers, funding levels, or eliminate certain healthcare programs in the future, and commissions are eliminated or reduced, Client agrees to re-negotiate in good-faith with Consultant a fee commensurate with the scope of work listed herein.

5. Personnel

Consultant will assign its personnel according to the needs of Client and according to the disciplines required to complete the appointed task in a professional manner. Consultant retains the right to substitute personnel with reasonable cause subject to Client’s right to request replacement of any assigned personnel for reasonable cause. The Account Team consists of the following individuals:

Primary Service Team:	Mark A. Manquen, President
	John Vance, Account Director / Principal
	Kim Kulas, Account Director
	Meribeth Rains, Sr. Account Manager
	Craig Kuenzer, Sr. Plan Analyst
	Rita Williams, Group Benefits Coordinator
	Annette Kavulich, Co Group Benefits Coordinator

6. Client's Responsibilities

Client will make available such reasonable information as required for Consultant to conduct its services. Such data will be made available as promptly as possible. It is understood by Consultant that the time of Client’s personnel is limited, and judicious use of that time is a requirement of this Agreement.

7. Notices

All notices, demands and requests required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed given (a) when personally delivered or sent by facsimile transmission to the party to be given the notice or other communication, (b) on the third business day following the day such notice was sent certified mail, return receipt requested, with postage prepaid, and (c) on the business day following the day such notice or other communication is sent by overnight courier, to the following:

If to Consultant:	Cornerstone Municipal Advisory Group, LLC (dba Manquen Vance) 50 W. Big Beaver Rd., Ste 220 Troy, Michigan 48084 Attention: Mark A. Manquen, President, Phone: 248-878-2112
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If to the City:	City of Flint 1101 S. Saginaw Street Flint, MI 48502 Attention: Shelbi Frayer, Chief Financial Officer
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8. Records and Information

Consultant understands and agrees to limit its use and disclosure of protected health information as described in the HIPAA Business Associate Agreement currently on file between Consultant and Client.

9. Independent Contractor

It is understood and agreed that Consultant is engaged by Client to perform services under this Agreement as an independent contractor. Consultant shall use its best efforts to follow written, oral, or electronically transmitted (i.e., sent via facsimile or e-mail) instructions from Client as to policy and procedure.

10. Fiduciary Responsibility.

Client acknowledges that: (i) Consultant shall have no discretionary authority or discretionary control respecting the management of any of the employee benefit plans; (ii) Consultant shall exercise no authority or control with respect to management or disposition of the assets of Client's employee benefit plans; and (iii) Consultant shall perform services pursuant to this Agreement in a non-fiduciary capacity. Client agrees to notify Consultant as soon as possible of any proposed amendments to the plans' legal documents to the extent that the amendments would affect Consultant in the performance of its obligations under this Agreement. Client agrees to submit (or cause its agent, consultants, or vendors to submit) all information in its (or their) control reasonably necessary for Consultant to perform the services covered by this Agreement.

11. Liability Insurance.

Consultant agrees to procure and maintain during the term of this agreement, professional liability / errors & omissions coverage, with minimum occurrence limits of \$1,000,000, and to provide evidence of such coverage to Client. Additionally, per the RFP, Consultant will procure and maintain commercial automobile insurance of not less than \$1,000,000. Consultant's RFP response includes a certificate of liability insurance per the Client's requested specifications in the 2021 RFP.

12. Disputes: The parties agree that any disputes may be resolved in a court of competent jurisdiction within the State of Michigan.

13. Entire Agreement

This constitutes the entire Agreement between the parties, and any other warranties or agreements are hereby superseded. Subsequent amendments to this Agreement shall only be in writing signed by both parties.

City of Flint

CLYDE D EDWARDS
CLYDE D EDWARDS (Jul 5, 2021 14:04 EDT)

Signature

07/05/2021

Date

City Administrator

Title

Cornerstone Municipal Advisory Group, LLC (dba Manquen Vance)

John Vance
John Vance (Jul 6, 2021 16:49 EDT)

Signature

07/06/2021

Date

Principal

Title



240552-T

RESOLUTION NO.: _____

PRESENTED: 12-4-2024

ADOPTED: _____

MIDEAL Contract #00832

BY THE CITY ADMINISTRATOR:

RESOLUTION TO SPALDING DEDECKER FOR PROJECT MANAGEMENT SERVICES FOR THE FLINT RIVER CROSSING AND JAMES P COLE WATER MAIN REPLACEMENT PROJECTS

WHEREAS, The Department of Public Works, Water Department, has utilized the State of Michigan's DTMB MiDEAL #00832 to solicit a quote from Spalding DeDecker, 905 South Blvd. East, Rochester Hills, MI for project management services for the replacement of an 18-inch water main on James P. Cole and a water main replacement for the Flint River crossing, and


WHEREAS, Spaulding DeDecker aided in the competitive bid process and scope of work for the construction services of this J.P. Cole Water Main Replacement project. They will essentially be overseeing the awarded bidder throughout the entirety of the project through completion.

WHEREAS, The City of Flint Water Department, Utilities Division, is requesting the amount of \$279,261.00 for this service. Funding will come from the following account:

Account Number	Account Name/Grand Code	Amount
591-540.300-801.000	Capital Improvement	\$279,261.00
	FY25 GRAND TOTAL	\$279,261.00


IT IS RESOLVED, that the Proper City Officials, upon City Council's approval, are hereby authorized to enter into a contract with Spalding DeDecker for project management services for the replacement of an 18-inch water main on James P. Cole and water main replacement for the Flint River crossing in the amount not to exceed \$279,261.00.

APPROVED AS TO FORM:


Joseph Kuptz (Nov 19, 2024 11:30 EST)

Joseph Kuptz, Acting City Attorney

APPROVED AS TO FINANCE:


Phillip Moore (Nov 19, 2024 11:45 EST)

Phillip Moore, Chief Finance Officer

FOR THE CITY OF FLINT:


CLYDE D EDWARDS (Nov 20, 2024 12:50 EST)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

City Council President

APPROVED AS TO PURCHASING:



Lauren Rowley, Purchasing Manager



CITY OF FLINT
**** STAFF REVIEW FORM ****

October 9, 2024

TODAY'S DATE: 11/7/2024

BID/PROPOSAL# P25-504

AGENDA ITEM TITLE: Flint Water Main Replacement Engineering Services

PREPARED BY: Cheri Priest for Paul Simpson, Water Distribution Supervisor

VENDOR NAME: Spalding DeDecker

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

The City of Flint Water Department has solicited bids for the replacement of the Flint River crossing water main and the James P Cole water main. Spalding DeDecker has provided the design services for both projects. Spalding DeDecker has compiled the bid requirements for these projects and vetted the contractors that have responded. The vendor will also be responsible for overseeing the project to make sure all involved parties meet and adhere to all construction aspects of these projects. The City of Flint has used Spalding DeDecker for various other engineering projects with positive outcomes. See the attached letter detailing the project scope of service utilizing DTMB MiDeal #00832.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
2025	591-540.300-801.000	\$5,200,000.00	Pending	-0-	Pending
2024	591-540.300-801.000	\$125,000.00	\$125,000.00	\$125,000.00	230444
2024	591-540.300-801.000	\$36,500.00	\$36,500.00	\$36,500.00	N/A
N/A					
N/A					

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CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9, 2024

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The Flint River crossing repair is a 16inch transmission line that has a water main break on it in the middle of the Flint River. It has been broken for 6 years and it needs to be addressed. The break has been isolated with minimal flow which restricts supply to the smaller distribution lines that the transmission line feeds.

The James P Cole water main replacement currently runs north and south through the old Buick City property (AKA Ashley Capital). This line needs to be rerouted so that any new construction at this location will not block access to the water main.

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
2493	Capital Improvement	591-540.300-801.000	N/A	\$279,261.00
		FY25 GRAND TOTAL		\$279,261.00



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9, 2024

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 25-0009542

ACCOUNTING APPROVAL Cheri Priest

Cheri Priest (Nov 12, 2024 11:29 EST)

Date: 11/12/2024

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

Section V: RESOLUTION DEFENSE TEAM:

(Places of the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Paul Simpson	810-397-7247
2	Abdul Khandker	810-766-7135 x 2602
3	Kenneth Miller	810-766-7136 x 2601

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Paul Simpson

Paul Simpson (Nov 12, 2024 14:38 EST)

Paul Simpson, Water Distribution Supervisor

ADMINISTRATION APPROVAL: Clyde D Edwards

Clyde D Edwards (Nov 14, 2024 08:36 EST)

September 11, 2024

Abdul Khandker, PE
City Engineer
City of Flint
1101 Saginaw Street
Flint, Michigan 48502

**RE: Proposal for Construction Engineering Professional Services for the 2025 Water System Improvements Project (Flint River Crossing and James P Cole Blvd)
SD Job# FL23002 & FL23003**

Dear Mr. Khandker:

Spalding DeDecker (SD) is pleased to provide the following proposal for the construction phase of the above referenced 2025 Water System Improvements Project combining the Flint River Crossing Water Main Replacement and the James P Cole Blvd Water Main Replacement.

PROJECT UNDERSTANDING

SD has completed the initial project phases, via the original proposals that included data gathering and topographic survey, and construction plans for the replacement of aging water main and other related work for the following locations:

- The Flint River water main crossing from James P Cole Blvd to Hamilton Avenue
- James P Cole Blvd from Garfield Avenue to Massachusetts Avenue
- Massachusetts Avenue from James P Cole Blvd to St. John Street

In addition to the above services, we understand the City of Flint is requesting those for construction engineering (CE). Below is our anticipated scope for that phase of the project.

CONSTRUCTION ENGINEERING SCOPE OF SERVICES

As part of the construction engineering services, Spalding DeDecker will provide the following major items associated with this phase:

- Conduct a pre-construction meeting with all necessary parties to discuss schedule, construction issues, documentation requirements, construction layout and staking, materials testing, and construction means and methods with the Contractor. In addition, SD will prepare the meeting agenda, send invitations, and provide a summary of the meeting to all attendees.
- Setup and maintain the contract electronically using the City's construction project management system, Field Manager.
- Review and approve material source lists, shop drawings, material certifications and other submittals for conformance to the specifications.



Engineering & Surveying Excellence since 1954

- Coordinate with the contractor to provide qualified surveying personnel to layout and stake the project at the request of the contractor in accordance with the construction plans and drawings.
- Provide qualified field inspection personnel to monitor daily progress of the project at the site, help maintain schedules and resolve conflicts (estimated at sixteen weeks at 55 hours per week for budgeting purposes).
- Preparation of inspector's daily reports (IDRs) by field inspection personnel and other necessary correspondence to document the project work.
- Coordinate and/or perform field checks and material testing. Material testing services will be coordinated with our testing subconsultant, for subbase and aggregate base gradations and proctor values; backfill and hot mix asphalt (HMA) density; concrete and HMA mixture parameters; and concrete compression strength. Materials will be sampled and tested to meet the minimum frequency as identified by ASTM, AASHTO, Manual for Michigan Test Methods, Michigan Sample Source Guide, and all other applicable guidelines. The work will include collecting samples, performing laboratory testing, and review and analysis of test results and inspections.
- Throughout the project duration SD will document electronically, IDRs, construction activities, contract pay items, change orders, and construction pay estimates.
- During construction, coordinate and communicate with stakeholders including other City departments, private utilities, affected property owners, businesses, and residents.
- SD will locate appurtenances via GPS data collector for use in updating the City's GIS information and as-built information.
- Coordinate, conduct, and document progress meetings with the contractor, subcontractors, materials testing consultants, and approving agencies on a biweekly basis, or as needed.
- Conduct in-house meetings and project reviews with the project team on a weekly basis, or as needed.
- Prepare construction pay estimate reports/invoices and associated engineer certificates and other items necessary to satisfy the payment to the contractor.
- Review and approval contractor and subcontractor certified payrolls and address any delinquencies and/or deficiencies.
- Draft and generate contract change orders, as necessary.
- Review and recommend contract extension of time requests, as necessary.
- Following completion of the construction activities, Spalding DeDecker will provide contract closeout services. This will include balancing all work items with the Contractor for work.

Assumptions:

1. SD will work with City crews for water system shut-off coordination and notification of affected businesses and residents.

REVISED/EXPANDED SCHEDULE

Council Approval to Award Construction Contract	October 9, 2024
Pre-Construction Meeting	October 23, 2024
Construction	November 4, 2024 – March 4, 2024
Restoration (weather depending)	April, 2025
Contract Closeout	June, 2025

FEE

Spalding DeDecker will provide the above-listed services for an hourly not-to-exceed total of **\$279,261.00** based on the attached breakdown of staff hours. Thank you for the opportunity to submit this proposal, and we look forward to working with the City. If you wish to discuss this proposal or require additional information, please feel free to contact me directly at tmeadows@sda-eng.com or (248) 762-5116.

Regards,
SPALDING DEDECKER



Ted Meadows
Vice President/Director of Construction Engineering

Email cc: Jeremy Schrot, Spalding DeDecker
Mike DeDecker, Spalding DeDecker



SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES
FLINT RIVER WATERMAIN CROSSING & JP COLE
BID# 25000504
 Approximate Annual Quantities – Not Guaranteed

VENDOR REQUIREMENT CHECKLIST

VENDOR NAME	ALL ITEMS BID	ADDITIONA L HARD COPY RECEIVED	ELECTRONIC BID SUBMITTED VIA EMAIL	PRE-BID ATTENDANCE
LA Construction Co.	✓	✓	✓	✓
Zito Construction	X	X	✓	✓
Superior Construction	X	✓	✓	✓
Diponio Contracting	✓	✓	✓	✓
Murphy Pipeline Contractors	✓	X	✓	X
Inner City Contracting, LLC	✓	✓	✓	✓
LGC Global, Inc.	✓	✓	✓	✓

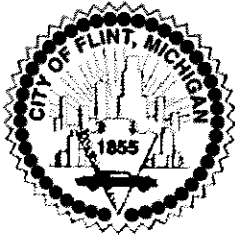
A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.

PROJECT NAME:	2025 Water System Improvements	DATE PREPARED:	10/20/24
CLIENT:	City of Flint	Current Cost estimate:	\$2,917,709.85
PROJECT NUMBER:	FL23002JF23063	PREPARED BY:	JAP/LTB

TASK 900	MATERIAL TESTING	SR PROJECT MANAGER	PROJECT MANAGER	PROJECT ENGINEER	CONTRACT ADMINISTRATOR	CONSTRUCTION TECHNICIAN 3	CONSTRUCTION TECHNICIAN 1	TOTAL (LABOR)	SUBCONSULTANT	REIMBURSABLE EXPENSES	TASK FEE
	SUB-TASK DESCRIPTION		\$193.00	\$130.00	\$125.00	\$115.00	\$88.00				
	Construction Materials Testing								\$22,000.00		
	MATERIAL TESTING								\$22,000.00		\$22,000.00

APL 10/28/2024



RESOLUTION NO.:

240553-T

PRESENTED:

12-4-2024

ADOPTED: _____

**RESOLUTION AUTHORIZING THE ALLOCATION OF CHOICE FUNDS TO CLARK COMMONS
III, LDHA CONTRACT IN THE AMOUNT OF \$2,090,045 FOR THE CHOICE NEIGHBORHOODS
REDEVELOPMENT HOUSING PROJECT**

BY THE MAYOR:

WHEREAS The City was awarded grant funding from the U.S. Department of Housing & Urban Development in the amount of \$30,000,000.00 for the implementation of the *Imagine Flint* South Flint Community Plan Choice Neighborhoods Initiative; and

WHEREAS Resolution 180620 adopted 12/18/18 authorized City officials to enter into contract with Norstar, Clark Commons LDHA in the amount of \$18,324,000.00 under FHUD19CHOICE; and

WHEREAS, HUD authorized the use of funds from Choice -Critical Community Improvement category in the amount of \$628,134 to fund the remaining housing development with the approval of budget amendment #8 and additional resident relocation cost; and

WHEREAS Resolution 230111 adopted 4/24/23 authorized the acceptance of grant funding from the U.S. Department of Housing & Urban Development in the amount of \$1,421,911 in supplemental dollars to support the redevelopment of housing for the Imagine Flint South Flint Community Plan Choice Neighborhoods Initiative; and

WHEREAS, the City of Flint Business and Community Services wishes to increase Clark Commons III LDHA's contract to fund the remaining housing development with funds originally allocated for Choice -Critical Community Improvements and supplemental grant award in the amount of \$2,090,045.00

Dept.	Name of Account	Account Number	Grant Code	Amount
B& C Services	Professional Services	296-704.801-801.000	FHUD18CHOICE	\$668,134.00
B& C Services	Uncommitted	296-704.801-963.000	FHUD22CHOICE	\$1,421,911.00
Total	Professional Services	296-704.803-801.000	FHUD18CHOICE	\$2,090,045.00

IT IS RESOLVED that appropriate City officials are authorized to do all things necessary to make additional grant funds available to RCS, Clark Commons III LDHA and allocate using the aforementioned accounts in the amount of \$2,090,045.00 per the previously approved HUD Choice Neighborhoods Budget to increase the total contract amount to \$20,191,735.

For the City:**CLYDE D EDWARDS / A0343**

CLYDE D EDWARDS / A0343 (Nov 22, 2024 11:53 EST)

Clyde D. Edwards, City Administrator**For the City Council:****Approved as to Form:****Joseph Kuptz**

Joseph Kuptz (Nov 21, 2024 09:55 EST)

Joseph Kuptz, Acting City Attorney**Approved as to Finance:****Phillip Moore**

Phillip Moore (Nov 21, 2024 15:43 EST)

Phillip Moore, Chief Financial Officer



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9 , 2024

TODAY'S DATE: 11/7/24

BID/PROPOSAL# N/A

AGENDA ITEM TITLE: RESOLUTION AUTHORIZING THE ALLOCATION OF CHOICE FUNDS TO CLARK COMMONS III, LDHA CONTRACT IN THE AMOUNT OF \$2,090,045 FOR THE CHOICE NEIGHBORHOODS REDEVELOPMENT HOUSING PROJECT

PREPARED BY: Ashly Harris

VENDOR NAME: Clark Commons III LDHA (RCS) Rad Conversion Specialist

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

In 2017, the City of Flint was awarded \$30 million from HUD for the Choice Grant. Of this amount, \$18 million was allocated for housing, supplemented by other leveraged funds. The total budget for housing development across Phases I-III is \$46 million. Additional funding sources include MSDHA, COF HOME 2022/2023, and ARPA. The specific goals of the Choice Grant are to address historic challenges facing the Atherton East public housing development and the surrounding community by utilizing assets at the South Saginaw Corridor. The grant aims to improve safety, increase educational opportunities, and enhance the health of residents in the City of Flint.

RAD Conversion Specialist (RCS) joined the Choice team in 2023/24 as the developer to complete the Clark Commons Phase III Housing Development. Phases I and II were completed by Norstar Development, a partner in the original grant application. Since RCS joined, construction has progressed rapidly. The first set of units is scheduled for completion in February 2025, with the remaining units expected to be ready by Fall 2025. A total of 96 housing units are being constructed, including 24 in an apartment building and 72 townhouses, distributed throughout the North Choice site.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

***Includes all accounts used for Phase III only**

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
2023	296-704.803-801.000	\$7,495,540.00	\$7,495,540.00	\$7,495,510.00	230111
2022	287-752.705-801.000	\$2,000,000.00	\$2,000,000.00	\$698,027.87	220425
2023	279-735.447-805.276	\$650,000.00	\$650,000.00	\$650,000.00	230151
2022	279-735.447-805.276	\$708,865.75	\$708,865.75	\$708,865.75	220190.1



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9, 2024

The original housing development budget was for a total of \$18,324,000 to Norstar Development, Clark Commons LDHA. Phase I and II are complete. The above table includes all accounts associated with Phase III development. All original Choice funds are expended in addition to HOME 2022 and 2023 funds that were awarded. The next funding source to be expended will be \$2 million of ARPA funds..

This request is to fund the remaining budget for phase III with a supplemental grant that was awarded to the city in 2023 and funds from the Choice - Critical Community Improvements Budget.

Section III.

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

This program is an initiative led by the Department of Business and Community Services, in collaboration with the Flint Housing Commission, to relocate the Atherton East public housing development, enhance access to services, and implement stabilization efforts throughout the South Flint neighborhood. In this phase, a total of 96 new housing units will be developed, 24 homes in the Choice area will receive façade improvements, 12 demolitions have been completed, and a new park is scheduled to be installed.

Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES ☐ NO ☒ IF NO, PLEASE EXPLAIN: not ARPA

This resolution will allow the department to continue processing payment request from the developer and prevent any delays in the project.

FHUD22CHOICE funds must be spent on housing. CHOICE expiring, need to allocate and spend ASAP.

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
B& C Services	Professional Services	296-704.801-801.000	FHUD18CHOICE	\$668,134.00
B& C Services	Uncommitted Acct.	296-704.801-963.000	FHUD22CHOICE	\$1,421,911.00
FY25 GRAND TOTAL				\$2,090,045.00



CITY OF FLINT

**** STAFF REVIEW FORM ****

October 9, 2024

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \$ 2,090,045.00

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 240008122 and 24-006848 (merge)

ACCOUNTING APPROVAL: Carissa Dotson Date: _____
Carissa Dotson (Nov 21, 2024 06:57 EST)

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐

Section V: RESOLUTION DEFENSE TEAM:

(Places of the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Emily Doerr	810.880.3371
2	Ashly Harris	810.219.9914
3		

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Emily Doerr
Emily Doerr (Nov 2, 2024 09:35 EST)
(Name, Title)

ADMINISTRATION APPROVAL: _____