

City of Flint, Michigan

*Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com*



Meeting Agenda - FINAL

Monday, March 18, 2024

5:30 PM

CITY COUNCIL CHAMBERS

SPECIAL CITY COUNCIL

*Ladel Lewis, President, Ward 2
Candice Mushatt, Vice President, Ward 7*

*VACANT, Ward 1
Judy Priestley, Ward 4
Tonya Burns, Ward 6*

*Quincy Murphy, Ward 3
Jerri Winfrey-Carter, Ward 5
Dennis Pfeiffer, Ward 8*

Eva L. Worthing, Ward 9

Alicia Brown, Deputy City Clerk

Davina Donahue, City Clerk

This Special City Council meeting was called for the following purpose:

The Reconsideration of Resolution No. 240073 (Resolution Approving Reallocation of ARPA Funds Healthcare Equity, and Research to Genesee Health Plan \$300,000); To Consider Any Unfinished Business from the Monday, March 11, 2024 Special Affairs Committee and Regular City Council Meetings (i.e. All Resolutions as Moved, Postponed and/or Referred); and To Consider the Following Resolutions for Approval: [1] Resolution Approving Reallocation of ARPA Funds to Award ARPA Funds to Mott Community College in responding to the Impacts of the Pandemic on Blight (Resolution No. TBD) and [2] Resolution Approving Appointment of Candice Mushatt to the Mass Transportation Authority Board.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PRAYER OR BLESSING

READING OF DISORDERLY PERSONS CITY CODE SUBSECTION

Any person that persists in disrupting this meeting will be in violation of Flint City Code Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators shall be removed from meetings.

PUBLIC SPEAKING

Members of the public shall have no more than three (3) minutes per speaker during public comment. Only one speaking opportunity per speaker. Numbered speaker slips will be provided prior to the start of the meeting to those wishing to speak during this portion of the agenda. No additional speakers or slips will be accepted after the meeting begins.

COUNCIL RESPONSE

Councilmembers may respond once to all public speakers only after all public speakers have spoken. An individual Councilmember's response shall be limited to two (2) minutes and is subject to all rules.

RECONSIDERATION

[NOTE: Resolution 240073 (a Resolution Approving Reallocation of ARPA Funds to Genesee Health Plan) FAILED 4:0:3 (Abstention: Winfrey-Carter, Burns, Pfeiffer) during the March 11, 2024 Special Affairs Committee Meeting. It is presented here for Council's (re)consideration.]

240073

Reallocation of ARPA Funds/Genesee Health Plan

Resolution resolving that the appropriate City officials are authorized to do all

things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-287.000-963.000 to Genesee Health Plan in the amount of \$300,000. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

CONSENT AGENDA

Per the amended Rules Governing Meetings of the Flint City Council (as adopted by the City Council on Monday, February 27, 2023), the Presiding Officer or Chair may request the adoption of a "Consent Agenda". After a motion to adopt a Consent Agenda is made and seconded, the Presiding Officer or Chair shall ask for separations. Any agenda item on a Consent Agenda shall be separated at the request of any Councilmember. After any separations, there is no debate on approving the Consent Agenda - it shall be voted on or adopted without objection.

RESOLUTIONS

240068 The Lighthouse Group/2022-2023 High-Value Vehicle and Equipment Policy

Resolution resolving that the appropriate City officials are authorized to make a final payment of \$19,770.20 to the Lighthouse Group for the remaining premium owed for the Hi-Value Vehicle and Equipment policy ended 12/25/23 to the Starr Surplus Lines Insurance Company. Funding is to come from account 677-267.651-955.000.

240069 Reallocation/SBA Grant Funds

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to execute a budget amendment within the grant, in an amount not to exceed \$43,190.85 to correct all budget overages and to balance all accounts.

240070 Reallocation of ARPA Funds/Michigan Breastfeeding Network

Resolution resolving that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-287.000-963.000 to the Michigan Breastfeeding Network in the amount of \$115,000. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

240071 Reallocation of ARPA Funds/The Good Church

Resolution resolving that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-287.000-963.000 to the Good Church in the amount of \$145,000. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these

funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

240072 MDOT Contract No. 23-5500/Culvert Replacement/Bridge 25072

Resolution resolving that appropriate City Officials are authorized to do all things necessary to enter into MDOT Contract No. 23-5500, including local contribution of \$224,800.00 plus potential overruns in the amount of \$22,500.00 for a total of \$247,300.00. (Major Street Fund), AND, resolving that Sheldon A. Neeley, Mayor, is the duly authorized City official authorized to sign MDOT Contract 23-5500 on behalf of the City of Flint.

240074 Lutz Roofing Company/Water Plant Roof

Resolution resolving that the appropriate City Officials, upon City Council's approval, are hereby authorized to enter into a contract with Lutz Roofing Company for the Water Plant roof replacement project, in an amount not-to-exceed of \$436,236.00 for FY24 (07/01/23-06/30/24). This total amount includes the base bid total as well as a 10% contingency cost for the overall project.

240076 Rosenbauer South Dakota, LLC/Rosenbauer Fire Apparatus

Resolution resolving that the Division of Purchases & Supplies is hereby authorized to issue a Purchase Order to Rosenbauer South Dakota, LLC for the acquisition of a 2023 Rosenbauer Stock Pumper and equipment/accessories r this apparatus in an overall total not to exceed \$863,600.00 for FY2024 (07/01/23-06/30/24).

240077 D&N Development LLC/Residential Facade Improvements/Choice Neighborhood Critical Community Improvement Program

Resolution resolving that that appropriate City Officials are authorized to do all things necessary to enter into a contract with D&N Development LLC in the amount not to exceed, \$1,123,200 over the 12-month grant period.

240080 Lurvey Construction, LLC/BSI-Development Department Renovations

Resolution resolving that the appropriate City Officials, upon City Council's approval, are hereby authorized to enter into a contract with Lurvey Construction, LLC to complete the BSI/Development interior renovations to the South Building of City Hall in a total contract cost not-to-exceed \$2,186,230.00 for FY24 (07/01/23-06/30/24) from the 249-371.100-976.000 account.

240082 Setting a Public Hearing/Obsolete Property Rehabilitation Exemption Certificate (OPRA)/2957 Carr Street

Resolution resolving that a public hearing to consider the approval of the Obsolete Property Rehabilitation Exemption Certificate [OPRA] Application for Waterfront Capital LLC Located at 2957 Carr Street shall be held on the

_____ day of _____, 2024 at _____ p.m., in the City Council Chambers, 3rd Floor, City Hall, 1101 S.Saginaw St., Flint, Michigan, AND. further resolving that the City Clerk shall cause notice of such hearing to be published in an official paper of general circulation not less than fifteen (15) days prior to said hearing.

240083 Budget Amendment/Planning and Development Department/Printing & Publishing

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to process a budget amendment to the 101-701.000 (General Fund – Planning) Fund and Department Activity for Public Notices in the Planning Printing & Publishing account [\$14,637.25] and for the return of NSP Program Income in the Planning Grant Ineligible expense account [\$8,225.34] for FY24.

240084 Verizon Wireless/Amendment/Land Lease Agreement/935 Stevens Street

Resolution resolving that the Flint City Council approves the amended Land Lease Agreement between the City of Flint and Verizon Wireless. [NOTE: Verizon Wireless has a long-term lease of property from the City of Flint, approximately 250 square feet located at an estimated address of 935 Stevens Street, City of Flint, Genesee County, Michigan, 48503, for the purposes of constructing and operating a cellular communications tower at that location.]

240085 Jack Doheny Supply/Repair of the Water Service Center (WSC) VAC and TV CCTV Vehicles

Resolution resolving that the Proper City Officials, upon City Council's approval, are hereby authorized to approve the additional funding request for the amount of \$70,000 for an overall total not to exceed \$140,000.00 for FY24 (07/01/23-06/30/2024). [NOTE: The City of Flint Water Service Center, Utilities Division, is requesting additional funds be added to their existine purchase order for the repairs of their jet-vac and CCTV vehicles.]

240086 Grant Agreement/Patrick Leahy Bulletproof Vest Partnership Program

Resolution resolving that the appropriate City officials, upon City Council's approval, are hereby authorized to do all things necessary to enter into the grant agreement with the Patrick Leahy Bulletproof Vest Partnership Program, amend the FY24 budget, appropriate award funding for revenue and expenditures in future fiscal years as long as the funds are available from the funder, and abide by the terms and conditions of the award from the Patrick Leahy Bulletproof Vest Partnership Program, in the amount of \$44,115.00.00, to grant code FDOJ-BVP23.

240087 CO#1/Contract/Metron-Farnier, LLC/Additional Residential Water Meters

Resolution resolving that the Division of Purchases & Supplies, upon City Council's approval, is hereby authorized to issue additional purchase orders to Metron Farnier, in the amount not to exceed \$173,600.00 for a revised

aggregate total of \$573,600.00 for FY2024 (07/01/23-06/30/24).

240090 CO#1/Contract/Tetra Tech of Michigan/Battery B-Grit and Primary Tanks Improvements

Resolution resolving that the Proper City Officials, are authorized to do all things necessary to approve an increase to the purchase order with Tetra Tech of Michigan, PC, 1136 Oak Valley Drive, Suite 100, Ann Arbor, MI 48108 for the additional time needed to execute the final engineering tasks and oversight of the CWSRF Battery-B Grit and Primary Tanks Improvements project in the FY 2024 not to exceed amount of \$186,000.00, a revised contract not to exceed amount of \$1,548,600.00.

240091 Reallocation of ARPA Funds/Office of Blight Elimination

Resolution resolving that the appropriate City officials are authorized to do all things necessary including to execute any agreements to appropriate funding from the funding source account #101-729.002-801.000 to the Office of Blight Elimination. Based on review and validation of appropriate fund use by Ernst and Young, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations. [NOTE: City Administration recommends reallocating \$941,606.00 of ARPA funds, previously obligated for revenue replacement, to provide funding for the City's Office of Blight Elimination.]

240092 Contract/Genesee County Youth Corporation/Street Outreach Activity

Resolution resolving that the appropriate City officials are authorized to process any necessary budget adjustments and to enter into a Contract with Genesee County Youth Corporation for a Street Outreach Activity using Emergency Solutions Grant (ESG) Funds in the Amount of \$54,939.19

240093 Rezoning of Parcels/W. Fifth Avenue/Genesee County Land Bank (GCLB)

Resolution resolving that the appropriate City officials are hereby authorized to do all things necessary to act on the recommendation of the Planning Commission. [NOTE: The proposed rezoning of two parcels from MR-3 to MR-2 will provide for future proposed residential development of duplexes and triplexes on six contiguous lots all bordering W. Fifth Avenue between Mason St. and Garland St, and the rezoning of these two parcels would align them all to an MR-2 designation and allow the applicants to combine the parcels.]

APPOINTMENTS

240045 Appointment/Flint Planning Commission/Nadia Rodriguez

Resolution resolving that the Flint City Council approves the appointment of Nadia Rodriguez, of 1604 Court St, Flint, MI 48503, to the 7th Ward seat on the Flint Planning Commission, to fill the remainder of the three-year term ending on March 31, 2025.

240048 Reappointment/City-Wide Advisory Committee/Mezon Green-Martin

Resolution resolving that the Flint City Council approves the appointment of Mezon Green-Martin, of 2110 Crocker St., Flint, MI 48503, to an at-large seat on the City-Wide Advisory Committee, to fill the remainder of a three-year term ending on May 31, 2026.

RESOLUTIONS (Continued)**240108** Reallocation of ARPA Funds/Mott Community College/Responding to the Impacts of the Pandemic on Blight

Resolution resolving that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-729.008-801.000 to Mott Community College in the amount of \$20,000. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

APPOINTMENTS (Continued)**240109** Appointment/Mass Transportation Authority Board/Candice Mushatt

Resolution resolving that the Flint City Council approves the appointment of Councilmember Candice Mushatt, of Rangely St., Flint, MI 48503, to the Board of the Mass Transportation Authority, to fill the remainder of a four-year term expiring on March 31, 2026, to fill the seat previously held by Joseph King, whose term expired on March 31, 2022.

ADJOURNMENT



840073

RESOLUTION NO.: _____

PRESENTED: FEB 21 2024

ADOPTED: _____

**RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS HEALTHCARE
EQUITY, AND RESEARCH TO GENESEE HEALTH PLAN \$300,000**

In 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all ARPA funding received, of which approximately \$40 million was obligated as "revenue replacement;"

The City Administration recommends reallocating \$300,000 of ARPA funds, previously obligated for revenue replacement, to provide funding to Genesee Health Plan for (GHP) will be the Applicant/Lead Agency and Fiduciary and will use funds to match current dollars being granted to the following organizations: 1) Communication Access Center (CAC) for the Deaf and Hard of Hearing; 2) Genesee County Free Medical Clinic (GCFMC); 3) Motherly Intercession; 4) R.L. Jones Community Outreach Center (COC).

Reallocated funds will be moved from Fund #101-287.000-963.000 as follows:

Account	Description	Amount
101-612.009-801.000	Genesee Health Plan as the Lead Organization /Fiduciary	\$300,000

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-287.000-963.000 to Genesee Health Plan in the amount of \$300,000. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

For the City:

CLYDE D. EDWARDS
CLYDE D. EDWARDS (Feb 16, 2024 09:43 EST)

Clyde D. Edwards, City Administrator

For the City Council:

Approved as to Form:

William Kim
William Kim (Feb 16, 2024 08:20 EST)

William Kim, City Attorney

Approved as to Finance:

Phillip Moore
Phillip Moore (Feb 16, 2024 05:55 EST)

Phillip Moore, Chief Financial Officer

RESOLUTION STAFF REVIEW

Date: 02/02/2024

Agenda Item Title:

RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO GENESEE HEALTH PLAN \$300,000

Prepared by: Shelly Sparks-Green

Background/Summary of Proposed Action:

Genesee Health Plan (GHP) will be the Applicant/Lead Agency and Fiduciary and will use funds to match current dollars being granted to the following organizations: 1) Communication Access Center (CAC) for the Deaf and Hard of Hearing; 2) Genesee County Free Medical Clinic (GCFMC); 3) Motherly Intercession; 4) R.L. Jones Community Outreach Center (COC).

GHP has 20 years' experience as a fiduciary for grant projects. For this project, funds will be matched to current GHP grantees to enhance current services/programs and increase capacity for services provided to uninsured and underserved City of Flint residents. For an expanded project description please see Appendix A in "Optional Document Upload".

The CAC will enhance their current programs and services by enabling Deaf and Hard of Hearing and Deaf/Blind individuals and their families to have access to health-related information, services, and programs that is linguistically accessible and to reduce health disparities that are experienced by this specific population.

The GCFMC will increase behavioral health to twice a month to help those who will be losing Medicaid with the end of the PHE. They will also add access to a psychologist once a month for current patients of the GCFMC.

Motherly Intercession will enhance their Family Wellness Village Community Navigator Program, improving the care as the incarcerated client transitions back into the community. Their staff will work with clients to help them understand the benefits of having health care coverage, COVID-19 prevention, and the importance of having a medical home.

RL Jones COC will enhance their current services for families and children by providing greater access for health care enrollment during Thursday HELP Center distributions, information on healthcare prevention, nutrition and education on preventive medicine including vaccines and colorectal cancer screenings. RL Jones COC will also expand services to seniors who are raising their grandchildren.

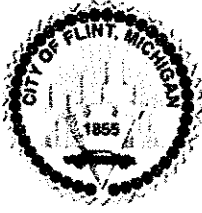
Account	Description	Amount
101-612.009-801.000	Genesee Health Plan as the Lead Organization /Fiduciary	\$300,000

Financial Implications:

American Rescue Plan Act funds must be fully expended by 12/31/26.

Budgeted Expenditure: Yes ☐ No ☒ **Please explain, if no:**
Pre-encumbered: Yes ☐ No ☒ **Requisition #:** N/A
Other Implications: No other implications are known at this time.
Staff Recommendation: Staff recommend approval of this resolution.

APPROVAL Shelly Sparks-Green
Shelly Sparks-Green (Feb 15, 2024 16:31 EST)
Shelly Sparks-Green, Chief Resilience Officer



RESOLUTION NO.:

240068

PRESENTED:

FEB 21 2024

ADOPTED:

**RESOLUTION AUTHORIZING FINAL PAYMENT TO THE LIGHTHOUSE GROUP
FOR THE 2022-2023 HIGH-VALUE VEHICLE AND EQUIPMENT POLICY**

BY THE MAYOR:

WHEREAS, on December 19, 2022, the Flint City Council approved the Lighthouse Group to secure coverage through the Starr Surplus Lines Insurance Group for high-valued vehicles and equipment insurance for the period 12/25/22-12/25/23 on resolution 220544 for the amount of \$168,861.58; and

WHEREAS, a final audit of the policy by the Starr Surplus Lines Insurance Company has revealed an additional \$19,770.20 is owed to cover the premium for \$3,857,000 valued equipment and vehicles added to the policy between 12/25/22-12/25/23. This brings the total amount of the policy for that period to \$188,631.78; and

WHEREAS, the Department of Finance is requesting authorization to make a \$19,770.20 payment to Lighthouse Group from Insurance Fund GL #677-267.651-955.000;


IT IS RESOLVED, that the appropriate City officials are authorized to make a final payment of \$19,770.20 to the Lighthouse Group for the remaining premium owed for the Hi-Value Vehicle and Equipment policy ended 12/25/23 to the Starr Surplus Lines Insurance Company. Funding is to come from account 677-267.651-955.000.

APPROVED AS TO FORM:


William Kim (Feb 9, 2024 17:33 EST)


William Kim
City Attorney

APPROVED AS TO FINANCE:


Phillip Moore (Feb 9, 2024 18:01 EST)

Phillip Moore
Chief Financial Officer

FOR THE CITY OF FLINT:


CLYDE D EDWARDS (Feb 13, 2024 11:29 EST)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

RESOLUTION STAFF REVIEW

DATE: February 9, 2024

Agenda Item Title: Lighthouse Group – High-Value Vehicle Property Insurance Coverage 2022-2023 Final Invoice \$19,770.20

Prepared By: V. Foster, Department of Finance

Background/Summary of Proposed Action:

Starr Surplus Lines Insurance Company through the Lighthouse Group provided the City with its High-Valued Vehicle and Contractor's Equipment insurance coverage for the period 12/25/22-12/25/23.

During the term of the policy, the City added \$3,857,000 in high-valued vehicles and equipment to the policy. This resulted in an additional premium of \$19,770.20 owed.


The original policy for \$168,861.58 for the period 12/25/22-12/25/23 was approved by resolution #220544 on 12/19/22.

Budgeted Expenditure? X Yes No Please explain if no:

Account No.: 677-267.651-955.000

Pre-encumbered? Yes X No Requisition #

Staff Recommendation: The Finance Department is requesting to make a final payment of \$19,770.20 to finalize the high-value vehicle and equipment policy for the period ending 12/25/23.

Recommendation: 
Phillip Moore (Feb 9, 2024 18:01 EST)
Phillip Moore, Chief Financial Officer



Lighthouse

AN ALERA GROUP COMPANY

City Of Flint
Finance Department
1101 S Saginaw St
Room 203
Flint, MI 48602

Customer	City Of Flint
Acct #	156582
Date	12/27/2023
Customer Service	Cort Niemi Meghan Koster
Page	1 of 1

Payment Information	
Invoice Summary	\$ 19,770.20
Payment Amount	
Payment for	Invoice#4239850
ITC11819022	

Thank You

Please detach and return with payment.

Customer: City Of Flint

Invoice	Effective	Termination	Description	Amount
4239850	10/17/2023	Policy change	Policy #ITC11819022 12/25/2022-12/25/2023 Starr Surplus Lines Insurance Co Inland Marine - Add 2023 John Deere SLT-Brokerage Pays - Add 2023 John Deere Due Date: 1/1/2024	19,288.00 482.20
				Total
				\$ 19,770.20

Thank You

Lighthouse Group Now Accepts Digital Payments!

Access the ePayPolicy portal at lighthousegroup.epaypolicy.com
It's fast, simple, and secure! Easily pay your premiums via ACH or credit card!

Lighthouse, an Alera Group Company
56 Cesar E Chavez Ave SW Ste 300
Grand Rapids, MI 49503

(800)344-3631

Date

12/27/2023



Vickie Foster <vfoster@cityofflint.com>

FW: City of Flint Invoices

1 message

Cort Niemi <CNIEMI@lighthousegroup.com>

Tue, Feb 6, 2024 at 11:26 AM

To: Vickie Foster <vfoster@cityofflint.com>

Cc: Carly Sullivan <CSullivan@lighthousegroup.com>

Good Morning Vickie,

I wanted to give you a quick follow up to this invoice. Basically, this is an "audit" for units we added during the 2022-2023 term ending on 12/25/23. The carrier doesn't charge us additional premium for mid-term additions.

The calculation they provided is below for your reference.

Just so you have it handy, here's how it was calculated:

Expiring TIV - \$13,643,325

Renewal TIV - \$17,500,875

Difference - \$3,857,500

Expiring Rate -- \$1.15 per \$100 of TIV

Adjustment Rate -- Annual Reporting with Annual Adjustment at \$0.50 per \$100 of TIV

Audit Premium Calculation - $\$3,857,500 \times .50/\$100 = \$19,287.75$

Also, here's the premium/rate as defined in the policy for reference:

Premium/Rates:

Vehicle Physical Damage:	\$13,643,325.00 Deposit and Minimum Annual (Excluding TRIA)
Rate(s):	\$1.15 per \$100 of total insurable values
Reporting:	Annual Reporting / Annual Adjustment (Depreciation of values mid-term is not permitted).
Adjustment Rate(s):	\$0.50 per \$100 of total insurable values
TIV at Policy Inception:	\$13,643,325 as per the Schedule on file with us.

2/9/24, 5:07 PM

City of Flint Mail - FW: City of Flint Invoices

Cort J. Niemi, CPCU, CAWC | Vice President
D 810.579.5112
C 810.965.1818

CA License #6003856
www.lighthousegroup.com


$$x_1, x_2, \dots, x_n \in \mathbb{R}^n, \text{ and } \mathbf{A} = \begin{bmatrix} a_{11} & a_{12} & \dots & a_{1n} \\ a_{21} & a_{22} & \dots & a_{2n} \\ \vdots & \vdots & \ddots & \vdots \\ a_{n1} & a_{n2} & \dots & a_{nn} \end{bmatrix} \text{ is a } n \times n \text{ matrix. Then } \mathbf{A}^{-1} = \frac{1}{\det(\mathbf{A})} \text{adj}(\mathbf{A}), \text{ where } \det(\mathbf{A}) = \sum_{\sigma \in S_n} \text{sgn}(\sigma) a_{1\sigma(1)} a_{2\sigma(2)} \dots a_{n\sigma(n)} \text{ and } \text{adj}(\mathbf{A}) = [\text{adj}_{ij}(\mathbf{A})]_{i,j=1}^n, \text{ with } \text{adj}_{ij}(\mathbf{A}) = (-1)^{i+j} \det(\mathbf{A}_{ji}) \text{ and } \mathbf{A}_{ji} \text{ is the } (n-1) \times (n-1) \text{ matrix obtained by deleting the } j\text{-th row and } i\text{-th column of } \mathbf{A}.$$


 **City of Flint - Annual Adjustment.pdf**
359K



RESOLUTION NO.: 220544
PRESENTED: DEC 19 2022
ADOPTED: DEC 19 2022

**RESOLUTION AUTHORIZING LIGHTHOUSE GROUP TO
PROVIDE HIGH VALUED VEHICLE AND EQUIPMENT COVERAGE**

BY THE MAYOR:

WHEREAS, the City of Flint's High-value Vehicle and Equipment coverage is currently provided by Starr Surplus Lines Insurance through the City's insurance broker, The Lighthouse Group; and

WHEREAS, the Lighthouse Group, in consultation with the Department of Finance, has evaluated the current coverage amounts and updated the necessary vehicle and equipment list. The Lighthouse Group is recommending the current coverage be continued with the Starr Surplus Lines Insurance Company for total premium not to exceed \$168,861.58. This amount includes terrorism coverage and surplus lines tax. Funding is budgeted in account 677-267.651-955.000; and

Account Number	Account Name	Amount
677-267.651-955.000	Risk & Benefit Insurance	168,861.58

IT IS RESOLVED, that the appropriate City officials are authorized to enter into a contract with The Lighthouse Group to provide High-Valued Vehicle and Equipment coverage through Starr Surplus Lines Insurance at a cost not to exceed \$168,861.58.

APPROVED AS TO FORM:

William Kim
William Kim (Dec 13, 2022 17:31 EST)
William Kim, City Attorney

APPROVED AS TO FINANCE:

Robert J.F. Widigan
Robert J.F. Widigan (Dec 14, 2022 08:35 EST)
Robert J.F. Widigan, Chief Financial Officer

ADMINISTRATION:

CLYDE D EDWARDS
CLYDE D EDWARDS (Dec 16, 2022 12:32 EST)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED BY
CITY COUNCIL
DEC 19 2022



RESOLUTION NO.:

240069

PRESENTED:

FEB 21 2024

ADOPTED:

RESOLUTION TO REALLOCATE SBA GRANT FUNDS

BY THE CITY ADMINISTRATOR:

WHEREAS, in November 2021, the City of Flint was awarded grant number: SBAHQ22CNP0021, for \$1,000,000.00, over a two-year period. The funding is allocated through the Small Business Administration for the Community Navigator Pilot Program (Performance period December 1, 2021 – November 30, 2023), and

WHEREAS, city council adopted resolution 210594 to accepted the Community Navigator Pilot Program grant, and

WHEREAS, as of February of 2024, funds in the amount of \$69,067.88 remain unspent, and

WHEREAS, the City of Flint will require the reallocation of \$43,190.85 in excess funds from professional services into wages and fringes to balance budget lines within the grant prior to closing.

Account Number	Grant Code - Account Name	Amount
282-172.730-702.020	FSBA-ARPA21 - Salaried Employee	\$29,291.66
282-172.730-705.000	FSBA-ARPA21 - Sick, Vacation, & Accrued Leave	\$1,246.30
282-172.730-706.000	FSBA-ARPA21 - Holiday Pay	\$806.36
282-172.730-707.000	FSBA-ARPA21 - Temp. & Seasonal Employee	\$1,214.96
282-172.730-710.100	FSBA-ARPA21 - Unemployment Compensation	\$176.51
282-172.730-710.200	FSBA-ARPA21 - FICA(Social Security)	\$1,565.41
282-172.730-710.300	FSBA-ARPA21 - Medicare	\$270.90
282-172.730-713.000	FSBA-ARPA21 - Workers Compensation	\$875.52
282-172.730-714.300	FSBA-ARPA21 - Employer HCSP	\$718.32
282-172.730-716.100	FSBA-ARPA21 - MERS Hybrid DC Pension	\$1,004.36
282-172.730-717.100	FSBA-ARPA21 - MERS Hybrid DB Pension	\$2,098.24
282-172.730-718.010	FSBA-ARPA21 - Health Insurance Premiums	\$163.03
282-172.730-719.100	FSBA-ARPA21 - Accrued Absences	\$40.97

282-172.730-801.000	FSBA-ARPA21 Professional Services	(\$43,190.85)
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IT IS RESOLVED that the appropriate City Officials are authorized to do all things necessary to execute a budget amendment within the grant, in an amount not to exceed \$43,190.85 to correct all budget overages and to balance all accounts.

Approved as to Form:


William Kim (Feb 13, 2024 17:15 EST)

William Kim, Chief Legal Officer

Approved as to Finance:


Phillip Moore (Feb 13, 2024 20:14 EST)

Phillip Moore, Chief Financial Officer

For the City of Flint:


CLYDE D EDWARDS (Feb 14, 2024 08:10 EST)

Clyde D. Edwards, City Administrator

Approved by Council:

RESOLUTION STAFF REVIEW

Date: February 13, 2024

Agenda Item Title:

RESOLUTION TO REALLOCATE SBA GRANT FUNDS

Prepared by:

Steven Filary – Administration Grant Finance Coordinator

Background/Summary of Proposed Action:

The purpose of this resolution is to amend the budget for grant number SBAHQ22CNP0021 to reallocate excess funds in the amount of \$43,190.85 from professional services into wage and fringe lines.

Included in this process:

- A budget amendment

Excluded from this process:

- No known exclusions

Financial Implications:


The \$43,190.85 will be transferred from the Professional Services line to the wage and fringe lines listed below.

Budgeted Expenditure: Yes ☒ No ☐ Please explain, if no:

Pre-encumbered: Yes ☐ No ☒ **Requisition #:** _____ **Other Implications:** No

other implications are known at this time.

Staff Recommendation: Staff recommends approval of this resolution.

APPROVAL 
Steven Filary (Feb 13, 2024 16:58 EST)

Account Number	Grant Code Account Name	Amount
282-172.730-702.020	Grant Code - Account Name	\$29,291.66
282-172.730-705.000	FSBA-ARPA21 - Salaried Employee	\$1,246.30
282-172.730-706.000	FSBA-ARPA21 - Sick, Vacation, & Accrued Leave	\$806.36
282-172.730-707.000	FSBA-ARPA21 - Holiday Pay	\$1,214.96
282-172.730-710.100	FSBA-ARPA21 - Temp. & Seasonal Employee	\$176.51
282-172.730-710.200	FSBA-ARPA21 - Unemployment Compensation	\$1,565.41

282-172.730-710.300	FSBA-ARPA21 - FICA(Social Security)	\$270.90
282-172.730-713.000	FSBA-ARPA21 - Medicare	\$875.52
282-172.730-714.300	FSBA-ARPA21 - Workers Compensation	\$718.32
282-172.730-716.100	FSBA-ARPA21 - Employer HCSP	\$1,004.36
282-172.730-717.100	FSBA-ARPA21 - MERS Hybrid DC Pension	\$2,098.24
282-172.730-718.010	FSBA-ARPA21 - MERS Hybrid DB Pension	\$163.03
282-172.730-719.100	FSBA-ARPA21 - Health Insurance Premiums	\$40.97
282-172.730-801.000	FSBA-ARPA21 – Accrued Absences	(\$43,190.85)

Administration 03/06/2020



240070

RESOLUTION NO.: _____

PRESENTED: FEB 21 2024

ADOPTED: _____

**RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS FROM
HEALTHCARE EQUITY, AND RESEARCH TO MICHIGAN BREASTFEEDING
NETWORK \$115,000**

In 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all of the ARPA funding received, of which approximately \$40 million was obligated as "revenue replacement;"

The City Administration recommends reallocating \$115,000 of ARPA funds, previously obligated for revenue replacement, to provide funding to the Michigan Breastfeeding Network for the YOLO clinic model to continue creating a medical home that integrates continuity of care with equitable access to clinical interventions such as prenatal screening for both physical and mental health conditions.

Reallocated funds will be moved from Acct #101-287.000-963.000 as follows:

Account #	Description	Amount
101-612.009-801.000	Michigan Breastfeeding Network	\$115,000

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-287.000-963.000 to the Michigan Breastfeeding Network in the amount of \$115,000. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

For the City:

For the City Council:

CLYDE D. EDWARDS
CLYDE D. EDWARDS (Feb 16, 2024 09:42 EST)

Clyde D. Edwards, City Administrator

Approved as to Form:

Approved as to Finance:

William Kim
William Kim (Feb 16, 2024 08:12 EST)

William Kim, City Attorney

Phillip Moore
Phillip Moore (Feb 16, 2024 05:53 EST)

Phillip Moore, Chief Financial Officer

RESOLUTION STAFF REVIEW

Date: 2/08/2024

Agenda Item Title:

RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO MICHIGAN
BREASTFEEDING NETWORK \$400,000

Prepared by: Shelly Sparks-Green

Background/Summary of Proposed Action:

YOLO Lactation and Doula Services is founded and owned by Shonte' Terhune-Smith who has been dedicated to improving maternal and infant health for BIPOC families in Flint for close to a decade. Shonte' serves as a childbirth educator, lactation professional, and birth and postpartum doula for care from conception through postpartum. Within the City of Flint, the YOLO clinic specifically addresses Black maternal health concerns such as preeclampsia, postpartum mood disorders, and postpartum hemorrhage in order to provide comprehensive care that is otherwise overlooked for many Black women.

The YOLO Clinic is a hub for serving those that have been impacted by COVID-19 during pregnancy and postpartum and at greater risk for high blood pressure, preeclampsia, and postpartum hemorrhage all of which have increased during and after COVID-19 infection. The YOLO clinic model creates a medical home that integrates continuity of care with equitable access to clinical interventions such as prenatal screening for both physical and mental health conditions.

Activities:

1. Develop prenatal birth and breastfeeding plans with families.
2. Monitor blood pressure during the prenatal and postpartum period to prevent postpartum preeclampsia
3. Make referrals to culturally concordant providers
4. Provide postpartum care support within 48 hours after discharge, specifically geared towards women that lack access to postpartum care.
5. Screening for postpartum depression with referrals
6. Provide prenatal and postpartum, education and mental support for fathers

Outcomes:

1. Grow and sustain a developing model within Flint that centers Black maternal health and the prevention of Black maternal mortality through a lens of early and frequent clinic visits, screening, and referrals for intervention as needed
2. Support equitable access to skilled, culturally relevant prenatal and postpartum care to address ongoing health disparities for Black families in Flint, especially for those disproportionately affected by COVID-19
3. Reduce maternal and infant mortality rates in the city of Flint.

Account #	Description	Amount
101-612.009-801.000	Michigan Breastfeeding Network	\$115,000

Financial Implications:

American Rescue Plan Act funds must be fully expended by 12/31/26.

Budgeted Expenditure: Yes ☐ No ☒ **Please explain, if no:**
Pre-encumbered: Yes ☐ No ☒ **Requisition #:** N/A
Other Implications: No other implications are known at this time.
Staff Recommendation: Staff recommend approval of this resolution.

APPROVAL Shelly Sparks-Green
Shelly Sparks-Green (Feb 15, 2024 10:20 EST)
Shelly Sparks-Green, Chief Resilience Officer



240071

RESOLUTION NO.: _____

PRESENTED: FEB 21 2024

ADOPTED: _____

**RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS HEALTHCARE
EQUITY, AND RESEARCH TO THE GOOD CHURCH \$145,000**

In 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all of the ARPA funding received, of which approximately \$40 million was obligated as "revenue replacement,"

The City Administration recommends reallocating \$145,000 of ARPA funds, previously obligated for revenue replacement, to provide funding to the Good Church to offset the cost of operating the Good Laundry laundromat for the first year, a full-service laundromat housed in the basement of Good Church. Good Landry will be a low-cost laundry service for the community, specifically targeting residents within a 3-mile radius. It is our passion to eliminate Hygiene Poverty and its terrible effects from our immediate community.

Reallocated funds will be moved from Acct #101-287.000-963.000 as follows:

Account #	Description	Amount
101-612.009-801.000	Good Church	\$145,000

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-287.000-963.000 to the Good Church in the amount of \$145,000. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

For the City:

CLYDE D. EDWARDS
CLYDE D. EDWARDS (Feb 16, 2024 09:43 EST)

Clyde D. Edwards, City Administrator

For the City Council:

Approved as to Form:

William Kim
William Kim (Feb 16, 2024 08:19 EST)

William Kim, City Attorney

Approved as to Finance:

Phillip Moore
Phillip Moore (Feb 16, 2024 05:54 EST)

Phillip Moore, Chief Financial Officer

RESOLUTION STAFF REVIEW

Date: 2/08/2024

Agenda Item Title:

RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO THE GOOD CHURCH FOR \$145,000

Prepared by: Shelly Sparks-Green

Background/Summary of Proposed Action:

Background: Many don't have any idea how COVID -19 impacted cities like Flint when dealing with access to clean clothing. Our guess is that not very many people, if any, thought about this during the pandemic. The reality is that many families on the North Side of Flint don't have washers and dryers in their homes. Already facing the challenges of Hygiene Poverty, they were faced with isolation, social distancing, and for many, loss of income during the pandemic making it even more impossible to do laundry stress free.

This brings to the surface a few issues for families dealing with hygiene poverty, lack of transportation, traveling cost and the cost of washing for a family unit. Parents who cannot provide hygiene essentials for their children feel an elevated level of emotional strain. Studies show that having access to clean clothes builds a person's sense of self-worth and dignity. When a family has access to laundry facilities, chances of securing steady employment and reducing their children's absenteeism from school boost. Wearing clean clothes provides children and youth with confidence and defends against bullying, stigmatizing, ridicule, and rejection. Clean clothes can mean the difference between a family's sense of confidence or feelings of defeat. Parents who cannot provide hygiene essentials for their children feel an elevated level of emotional strain. Studies show that having access to clean clothes builds a person's sense of self-worth and dignity.

It is our passion to eliminate Hygiene Poverty and its terrible effects from our immediate community. Hygiene poverty is not being able to afford many everyday hygiene essentials. It is a growing crisis, however often overlooked. It is running rampant in the United States. The reality is that it restricts people's options, leaving them to decide between paying bills or paying for hygiene essentials. Many residents on the North side of Flint experience this type of poverty particularly related to laundry. Hygiene Poverty affects health as well as the capacity of millions of Americans to succeed at school, work, or virtually anyplace. Many residents in the north Flint area do not have laundry units in their homes and often must travel well over 4 miles to get to the nearest Laundromat.

Project: Good Laundry will be a full-service laundromat housed in the basement of Good Church. This much needed service will be a welcome addition to the commitment of the Good Church to provide the impoverished community with services that promote a healthy community. Good Landry will be a low-cost laundry service for the community, specifically targeting residents within a 3-mile radius. The Good Church family expressed that when a family has access to laundry facilities, chances of securing steady employment and reducing their children's absenteeism from school boost. Wearing clean clothes provides children and youth with

confidence and defends against bullying, stigmatizing, ridicule, and rejection. Clean clothes can mean the difference between a family's sense of confidence or feelings of defeat. Good Laundry is looking to service that exact population. While it will be open to the public, we are targeting the families who have been directly impacted by health crisis such as COVID-19 and The Flint Water Crisis.

Funding Purpose: The funds will be used to purchase 17 machines (washers and dryers) for the facility. The machines normally would cost \$10,000 each but through a partnership Good Laundry will be able to purchase them for \$6,000 each for a total of \$102,000. The remaining balance of \$43,000 will go toward card readers, water lines and any other additional installation charges. Laundry services cost an average of \$3 - \$4 a load and the Good Laundry, being housed in the church facility with no additional rental cost, will allow Good Church the ability to provide these services to the community at a lower cost of \$1.50 - \$2.00 a load. The profits from the laundry services will pay for any additional utilities and support programming to the community.

History: Good Church is a multicultural community that impacts as many lives as we can with the life-giving message and love of Jesus. As a People and as a multicultural church, they are seeking to enrich the lives of others that we encounter daily. Over the past two years they have purchased several properties and have impacted the community through their Serve Flint program, with over 400 volunteers completing major community blight problems and home repairs for community homeowners, free of charge impacting 20 neighborhood homes, and 30 vacant lots. We have received over 100,000 in private donations in the past two years. However, in-kind donations have been a major contributor to getting this project complete.

+Mission Carpentry 120,000 In kind
Gordan Draper (Consultant) 75,000
Jackson Colin Associates (Construction Management) 250,000 In Kind
Jackson Colin Associates (Project Manager) 100,000 In Kind
Good Church 75,000 In Kind
Communities First 20,000 In Kind
50+ Construction Volunteers 200,000 In Kind
Financial Planning/Development Volunteer services \$160,000

Account #	Description	Amount
101-612.009-801.000	Good Church	\$145,000

Financial Implications:

American Rescue Plan Act funds must be fully expended by 12/31/26.

Budgeted Expenditure: Yes ☐ No ☒ **Please explain, if no:**
Pre-encumbered: Yes ☐ No ☒ **Requisition #:** N/A
Other Implications: No other implications are known at this time.
Staff Recommendation: Staff recommend approval of this resolution.

APPROVAL Shelly Sparks-Green
Shelly Sparks-Green Feb 15 2024 16:21 EST
Shelly Sparks-Green, Chief Resilience Officer



240072

RESOLUTION NO.: _____

PRESENTED: 2-21-2024

ADOPTED: _____

Resolution Authorizing Appropriate City of Flint Officials to Do All Things Necessary to enter into MDOT Contract 23-5500, culvert replacement on C02 of bridge 25072 (2568) which carries Highway M-54 (Dort Hwy) over Gilkey Creek

BY THE CITY ADMINISTRATOR:

MDOT has submitted to the City of Flint Contract 23-5500, Job No. 202002CON, 202002PE/PES; 202002ROW for the purpose of fixing the rights and obligations of the parties in agreeing to the following: culvert replacement on C02 of 25072 (2568) which carries Highway M-54 (Dort Hwy) over Gilkey Creek, including watermain, sanitary sewer, embankment, earth excavation, erosion control, drainage, curb and gutter, hot mix asphalt paving, turf establishment, underdrain, steel sheet piling, riprap, reinforced concrete, and maintaining traffic; all together with necessary related work, located within the corporate limits of the City of Flint.

The present estimated project cost is \$9,906,200.00, with a Federal share of \$8,108,200.00, Michigan Department of Transportation (MDOT) \$1,573,200.00 and the local share of \$224,800.00 (City of Flint), which is the project cost after a deduction of Federal aid and State aid. The State of Michigan allows overruns without City of Flint authorization, so the City of Flint has allowed an additional \$22,500.00 to be used if necessary. Funding is available in the following account:

202-450.202-801.000	Major Street Fund	\$247,300.00
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IT IS RESOLVED, that appropriate City Officials are authorized to do all things necessary to enter into MDOT Contract No. 23-5500, including local contribution of \$224,800.00 plus potential overruns in the amount of \$22,500.00 for a total of \$247,300.00. (Major Street Fund)

IT IS FURTHER RESOLVED, I, Sheldon A. Neeley, Mayor, am the duly authorized City official authorized to sign MDOT Contract 23-5500 on behalf of the City of Flint.

APPROVED AS TO FINANCE:

Philip Moore
Philip Moore (Feb 7, 2024 14:56 EST)
Philip Moore, Chief Financial Officer

APPROVED AS TO FORM:

William Kim
William Kim (Feb 7, 2024 16:01 EST)
William Kim, City Attorney

CLYDE D. EDWARDS
CLYDE D. EDWARDS (Feb 13, 2024 11:39 EST)
Clyde Edwards, City Administrator

2024-KRN

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: February 7, 2024

BID/PROPOSAL# N/A

AGENDA ITEM TITLE: MDOT Contract 23-5500, Job No. 202002CON, 202002PE/PES, 202002ROW – Culvert replacement work on highway M-54 (Dort Hwy)

PREPARED BY Kathryn Neumann for Rodney McGaha, Director of Transportation

VENDOR NAME: State of Michigan (MDOT)

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The purpose of this resolution is for fixing the rights and obligations of the parties in agreeing to the following: culvert replacement on C02 of 25072 (2568) which carries Highway M-54 (Dort Hwy) over Gilkey Creek, including watermain, sanitary sewer, embankment, earth excavation, erosion control, drainage, curb and gutter, hot mix asphalt paving, turf establishment, underdrain, steel sheet piling, riprap, reinforced concrete, and maintaining traffic; all together with necessary related work, located within the corporate limits of the City of Flint

FINANCIAL IMPLICATIONS: The city is responsible for the projected cost after deduction of Federal aid. MDOT has the authority under Public Act 51 of 1951 to request the Treasurer to withhold City's MTF payment to secure the City's participation in the project.

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
202	Major Street Fund	450.202-801.000		\$ 247,300.00
		FY24 GRAND TOTAL		\$ 247,300.00

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 240008221

ACCOUNTING APPROVAL: Kathryn Neumann
Kathryn Neumann (Feb 7, 2024 13:59 EST) Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

(If yes, please indicate how many years for the contract)

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE:

Rodney McGaha
Rodney McGaha (Feb 7, 2024 14:53 EST)
Rodney McGaha, Director of Transportation

	<u>TOTAL ESTIMATED COST</u>	<u>FEDERAL AID</u>	<u>BALANCE AFTER FEDERAL AID</u>	<u>DEPT'S SHARE</u>	<u>CITY'S SHARE</u>
Constr. & CE	\$8,099,700	\$6,629,600	\$1,470,100	\$1,286,300	\$183,800
PE	\$1,056,500	\$ 864,700	\$ 191,800	\$ 167,800	\$ 24,000
ROW	<u>\$ 750,000</u>	<u>\$ 613,900</u>	<u>\$ 136,100</u>	<u>\$ 119,100</u>	<u>\$ 17,000</u>
TOTAL	\$9,906,200	\$8,108,200	\$1,798,000	\$1,573,200	\$224,800

The PE costs will be apportioned in the same ratio as the actual construction award and the CE costs will be apportioned in the same ratio as the actual direct construction costs.

Participation, if any, by the CITY in the acquisition of trunkline right-of-way shall be in accordance with 1951 P.A. 51 Subsection 1d, MCL 247.651d. An amount equivalent to the federal highway funds for acquisition of right-of-way, as would have been available if application had been made thereof and approved by the Federal government, shall be deducted from the total PROJECT COST prior to determining the CITY'S share. Such deduction will be established from the applicable Federal-Aid matching ratio current at the time of acquisition.

6. The DEPARTMENT shall maintain and keep accurate records and accounts relative to the cost of the PROJECT. The DEPARTMENT may submit progress billings to the CITY on a monthly basis for the CITY'S share of the cost of work performed to date, less all payments previously made by the CITY. No monthly billings of a lesser amount than \$1,000 shall be made unless it is a final or end of fiscal year billing. All billings will be labeled either "Progress Bill Number _____", or "Final Billing". Payment is due within 30 days of receipt of invoice. Upon completion of the PROJECT, payment of all items of PROJECT COST and receipt of all Federal Aid, the DEPARTMENT shall make a final billing and accounting to the CITY.

7. In order to fulfill the obligations assumed by the CITY under the provisions of this contract, the CITY shall make prompt payments of its share of the PROJECT COST upon receipt of progress billings from the DEPARTMENT as herein provided. The CITY shall be billed for their share of the preliminary engineering costs upon award of the PROJECT. All payments will be made within 30 days of receipt of billings from the DEPARTMENT. Billings to the CITY will be based upon the CITY'S share of the actual costs incurred less Federal Aid earned as the work on the PROJECT progresses.

8. Pursuant to the authority granted by law, the CITY hereby irrevocably pledges a sufficient amount of funds received by it from the Michigan Transportation Fund to meet its obligations as specified herein. If the CITY shall fail to make any of its required payments when due, as specified herein, the DEPARTMENT shall immediately notify the CITY of the fact of such default and the amount thereof, and, if such default is not cured by payment within ten (10) days, the DEPARTMENT is then authorized and directed to withhold from the first of such monies thereafter allocated by law to the CITY from the Michigan Transportation Fund



PROPOSAL: P24000529
BY THE CITY ADMINISTRATOR:

RESOLUTION NO.: 240074

PRESENTED: FEB 21 2024

ADOPTED: _____

RESOLUTION TO LUTZ ROOFING COMPANY FOR WATER PLANT ROOF

WHEREAS, The City of Flint Division of Purchases and Supplies solicited proposals for Roof Replacement for the City of Flint Water Plant. Of the (5) proposals received, Lutz Roofing Company was the lowest qualified bidder for this project with a base bid of \$396,600.00.


WHEREAS, The City of Flint Department of Public Works, Water Plant Division, is requesting to enter into contract with Lutz Roofing Company for the replacement of the Water Plant roof as it is in desperate need of repair, for a total contract amount not to exceed \$436,236.00 for FY24 which includes the Lutz Roofing base bid of \$396,600.00 plus a 10% contingency of \$39,660.00 for any vapor barrier replacements or unforeseeable repairs needed to complete the project.

Funding is to come from the following account(s):


Account Number	Account Name/ Grant Code	Amount
591-545.300-801.000	PROFESSIONAL SERVICES	\$436,236.00
	FY24 GRAND TOTAL	\$436,236.00

IT IS RESOLVED, That the Appropriate City Officials, upon City Council's approval, are hereby authorized to enter into a contract with Lutz Roofing Company for the Water Plant roof replacement project, in an amount not-to-exceed of \$436,236.00 for FY24 (07/01/23-06/30/24). This total amount includes the base bid total as well as a 10% contingency cost for the overall project.

APPROVED AS TO FORM:


William Kim (Feb 13, 2024 09:07 EST)
William Kim, City Attorney

APPROVED AS TO FINANCE:

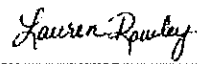

Phillip Moore (Feb 12, 2024 14:47 EST)
Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Feb 13, 2024 11:26 EST)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO PURCHASING:


Lauren Rowley, Purchasing Manager



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: February 8, 2024

AGENDA ITEM TITLE: Resolution to Lutz Roofing Company for Water Plant Roof Replacement

PREPARED BY: Yolanda Gray, Department of Public Works & Utilities

VENDOR NAME: Lutz Roofing Company

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Department of Purchases & Supplies received proposals for the Water Plant roof replacement. Bids were received from five (5) contractors. Lutz Roofing Company proposal was the lowest qualified. The Department of Public Works & Utilities – Water Plant is requesting a total amount of \$436,260.00 to complete the roofing project. This total includes the proposal bid of \$396,600.00 and an additional 10 percent of \$39.660.00 to cover potential vapor barrier repair costs. Funding is available in the account 591-545.300-801.000.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
	Professional Services	591-545.300-801.000		\$436,260.00
		FY24 GRAND TOTAL		\$436,260.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 240008171

ACCOUNTING APPROVAL: Yolanda Gray **Date:** 2-8-24

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐
(If yes, please indicate how many years for the contract) YEARS

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Scott Dungee 2-8-24
(PLEASE TYPE NAME, TITLE)

Bid Results

1/8/2024

City of Flint - Water Treatment
Roof Section: Dort Campus (Various Sections)

Contractor	Emailed Pre-Bid Invoice	Received Roof Plan / Specs.	Bid Compliance Form	Pre-Bid Attendance	Received Add'l Info	Base Bid	Add'l Att. #61	Add'l Att. #2	Vapor Barrier Repair	Drain Repair
Royal Roofing	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$444,600	\$1,140,900	\$439,800	\$3	N/A
Lutz Roofing	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$396,600	\$1,005,000	\$439,000	\$5	N/A
Schreiber Roofing	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$536,145	\$1,050,411	\$595,524	\$7	N/A
Schena Roofing	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$417,471	\$1,900,018	\$541,139	\$4.50	\$1,800
National Roofing	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$694,553	\$1,362,482	\$832,623	\$5.50	\$2,800

Special Notes:

Notes:



Sheldon Neeley
Mayor

CITY OF FLINT, MICHIGAN
Department of Public Works
Water Plant

Clyde Edwards
City Administrator

Scott Dungee
Water Plant Supervisor

February 8, 2024

To: Lauren Rowley, Purchasing

From: Scott Dungee, Water Plant Supervisor

RE: Proposal #24000529 Flint Water Plant Roof Replacement

I have carefully reviewed the bid received for the Water Plant Roof Replacement. I am recommending Lutz Roofing Company be awarded the contract. Lutz Roofing Company was the lowest most qualified bidder. The total complete proposal is \$396,600.00. It would be beneficial to add 10 percent contingency of \$39,660.00 to cover any vapor barrier repair costs. The total amount of the contract with contingency is \$436,260.00.

If you have any questions or concerns, feel free to contact me at 787-6537 ext. 3506.

BID FORM B

City of Flint

Roof Replacement – Water Treatment Plant Priority Roof Sections

To: Lauren Rowley
City of Flint
1101 Saginaw St
Flint, MI 48502

Bid Due Date: Wednesday, January 3, 2024 at 10:00am EST.

Sealed bids are to be submitted to the above address by the time and date listed above. Bids received after the Due Date and Time will not be considered.

Pursuant to notices given, the undersigned proposes to furnish all materials and labor necessary to complete the replacement as described below and in strict accordance to the plans and specifications dated 11-15-23. I, the undersigned, having familiarized myself with the attached Contract Documents do hereby propose to furnish all labor, equipment, materials, drayage, tolls, supervision, etc. and to complete all work as specified in these Documents and Specifications. By my submission of this Bidding Proposal, I acknowledge the receipt of the Package containing the following: General Conditions & Requirements, General Instructions to Builders, Detailed Specifications, Detailed Rooftop Diagrams, and Detailed Specification Drawings. To provide supervision, labor, materials and equipment for roof repairs of the following items, per the attached:

Base Bid: Priority #1: Sections D, I, J & Q

The base bid shall include the removal and replacement of the existing roofing system in its entirety. New roof system is to consist of a redundant layer, SBS rubber modified roofing system per specifications provided. This shall include all necessary flashings, copings, pitch pockets, and necessary materials in accordance with the specifications, scope of work, and details provided in the bid documents. Work is to be completed by June 30th, 2024.

All labor, materials, services and equipment necessary for completion of the work shown on the drawings and in the specifications.

The Bid Price is Three Thousand One Hundred and Sixty Six DOLLARS (\$ 3,166.00)

Add Alt. #1: Priority #2: Sections C, F, G, H, N & O

The base bid shall include the removal and replacement of the existing roofing system in its entirety. New roof system is to consist of a redundant layer, SBS rubber modified roofing system per specifications provided. This shall include all necessary flashings, copings, pitch pockets, and necessary materials in accordance with the specifications, scope of work, and details provided in the bid documents. Work is to be completed by June 30th, 2024.

All labor, materials, services and equipment necessary for completion of the work shown on the drawings and in the specifications.

The Bid Price is One Million Five Thousand and 00/100 DOLLARS (\$ 1,005,000.00)

Company Name URS Roofing

Add Alt. #2: Priority #3: Sections A

The base bid shall include the removal and replacement of the existing roofing system in its entirety. New roof system is to consist of a redundant layer, SBS rubber modified roofing system per specifications provided. This shall include all necessary flashings, eopings, pitch pockets, and necessary materials in accordance with the specifications, scope of work, and details provided in the bid documents. Work is to be completed by June 30th, 2024.

All labor, materials, services and equipment necessary for completion of the work shown on the drawings and in the specifications.

Four Hundred Thirty Nine Thousand & 00/100 DOLLARS (\$ 439,000.00)

*****Note: Important Info**

5% Bid Bond

100% Performance Bond

Bid Compliance Form Completion Required

Extra work may be necessary other than required by the plans and specifications, extra work will be completed according to the written instructions of the Owner for the following unit prices

Unit Cost Items: Repair to existing vapor barrier - \$5.00 per sq. ft.

Addenda Numbers #1 dated 12/26/2023 are hereby acknowledged

Respectfully Submitted,

SIGNATURE:



TITLE:

Project Manager

BUSINESS NAME:

Lutz Roofing

CONTRACTOR ADDRESS:

4421 22 Mile Shelby, OH 43317

DATE: 01/09/2024

ROOF REPLACEMENT SPECIFICATIONS

ROOF PROJECT 2023/24

**City of Flint – Water Plant
Priority Roof Sections**

Note:

Pre-bid:	Wednesday, December 20, 2023 at 10:00am EST 4500 Dort Hwy. Flint, Mi 48506
Questions By:	Thursday, December 21, 2023 at 10:00am EST Lauren Rowley LRowley@cityofflint.com
Quotes Due:	Wednesday, January 3, 2024 at 1:00pm EST Sealed Bid, hard-copy; Bid Form and Bid Compliance Form

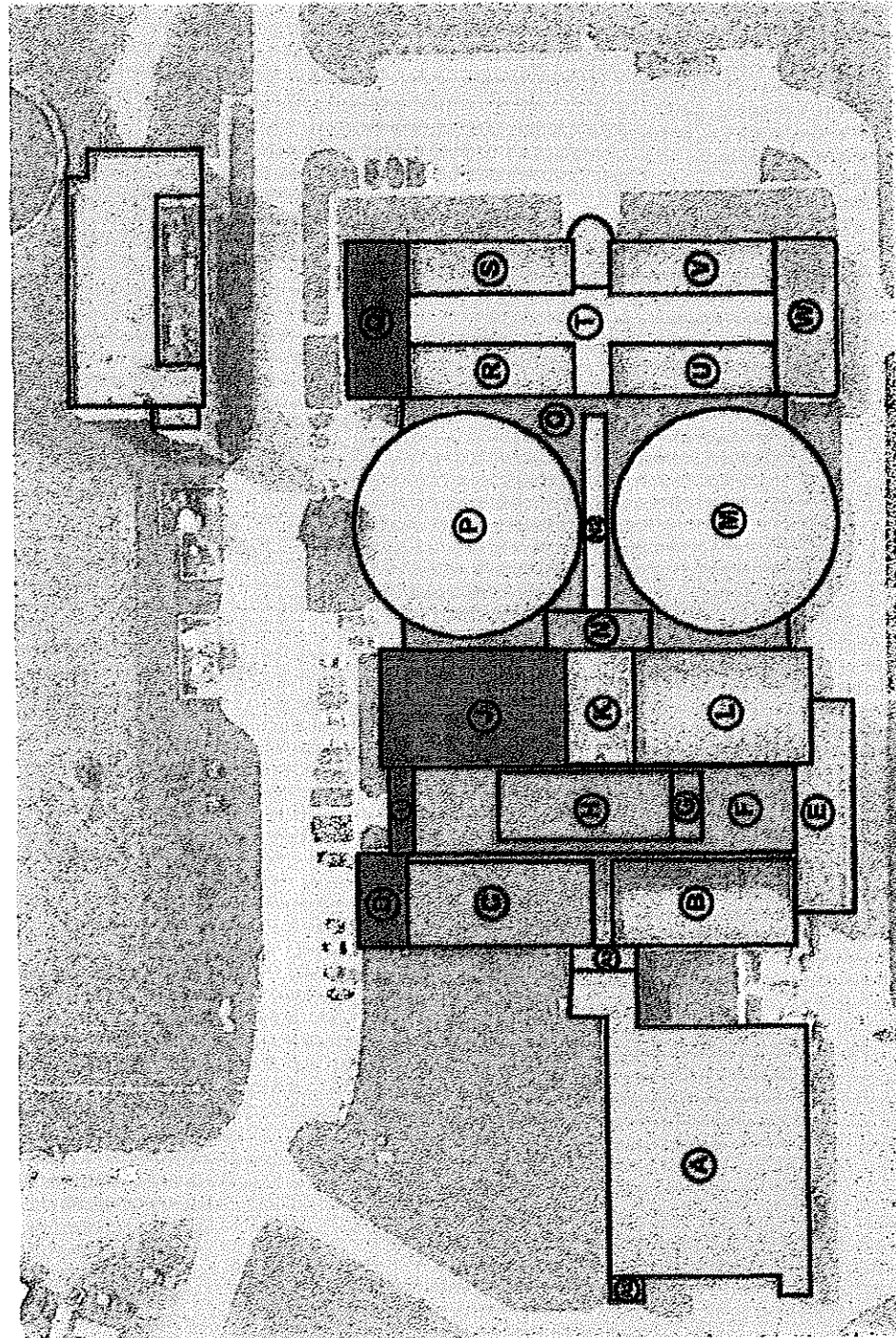
Hard-copy, sealed bids will be accepted by:

Lauren Rowley, Purchasing
City of Flint

CITY OF FLINT



- PRIORITY #1
D, I, J, Q
- PRIORITY #2
C, F, G, H, N, S, D
- PRIORITY #3
A



SECTION		DATE	BY
WATER TREATMENT PLANT		10/1/2023	10/1/2023

10/1/2023 10/1/2023
10/1/2023 10/1/2023
10/1/2023 10/1/2023



Sourcwell Contract #:113021

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO ROSENBAUER SOUTH DAKOTA, LLC FOR THE PURCHASE OF A ROSENBAUER
FIRE APPARATUS**

WHEREAS, The City of Flint Fire Department and Fleet Division have utilized Sourcwell cooperative contract # 113021 for the purchase of a Rosenbauer Fire apparatus through Front Line Services, Inc., Freeland Michigan, an OEM dealer for Rosenbauer fire apparatuses and related equipment.

WHEREAS, The Flint City Council adopted Resolution #230151 on June 5th, 2023, approving the 2023-2025 City Consolidated Plan which accepted \$863,600.00 in CDBG funding for the acquisition of a fire apparatus for the City of Flint Fire Department.

WHEREAS, The Fleet Division and Fire Department are requesting the use of these CDBG funds in an amount not to exceed \$863,600.00 for FY24 for the acquisition of a new 2023 Rosenbauer Stock Pumper and all needed additional equipment for said apparatus for operation by the Fire Department.

Funding is to come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
*279-737.160-977.500	VEHICLE/FHUD-CDBG24	\$863,600.00
	FY2024 TOTAL	\$863,600.00


IT IS RESOLVED, that the Division of Purchases & Supplies is hereby authorized to issue a Purchase Order to Rosenbauer South Dakota, LLC for the acquisition of a 2023 Rosenbauer Stock Pumper and equipment/accessories for this apparatus in an overall total not to exceed \$863,600.00 for FY2024 (07/01/23-06/30/24).

APPROVED AS TO FORM:


William Kim (Feb 8, 2024 14:41 EST)

William Kim, City Attorney

APPROVED AS TO FINANCE:


Phillip Moore (Feb 8, 2024 14:30 EST)

Phillip Moore, Chief Financial Officer

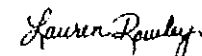
FOR THE CITY OF FLINT:


CLYDE D. EDWARDS (Feb 8, 2024 14:53 EST)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO PURCHASING:



Lauren Rowley, Purchasing Manager



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: 1/30/2024

BID/PROPOSAL# Sourcwell Contract

AGENDA ITEM TITLE: Fire Apparatus - Pumper

PREPARED BY Christine Tagg, Fleet Services

VENDOR NAME: Front Line Services, Inc.

BACKGROUND/SUMMARY OF PROPOSED ACTION:

After discussion with the Flint Fire Department, Fleet Services is requesting a Purchase Order be issued with Front Line Services, Inc. in the amount of \$863,600.00 for the purchase of Rosenbauer Stock Pumper #18669 apparatus commonly known as a "Pumper". This selection was made based on the following criteria:

Availability | Price

This apparatus is currently complete, pending customization options selected by the Flint Fire Department. The apparatus has many features preferred by the Fire Department.

Front Line Services is a Freeland, Michigan-based dealer of Rosenbauer Fire Apparatus that also provides OEM parts, maintenance, and repairs if necessary.

FINANCIAL IMPLICATIONS: \$863,600.00

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
3331	Vehicle	279-737.160-977.500		\$863,600.00
		FY23 GRAND TOTAL		\$863,600.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 240008160

ACCOUNTING APPROVAL: Christine Tagg
Christine Tagg (Jan 30, 2024 07:25 ES*) **Date:** January 30, 2024



CITY OF FLINT

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \$863,600.00

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Marquita Blair
Marquita Blair (Jan 30, 2024 08:19 EST)
(Marquita Blair, Fleet Administrator)



Proposal For Fire Apparatus

City of Flint
Fleet Director Marquita Blair
Fire Chief Theron Wiggins

January 25, 2024

Per your request, I am pleased to offer the following:

Rosenbauer Stock Pumper # 18669. Unit is completed per the enclosed specification. Price for the truck as is with \$ 20,000 allowance for storage (shelves, roll out trays, etc) is \$ 685,000

Pricing for Requested Changes to the Above (See attached lists)

- 1) Full Equipment List (includes equipment, brackets and installation). \$ 9,186
- 2) Loose Equipment List (items to be shipped loose) \$ 22,829
- 3) Service List (items requested to be added or changed) \$ 63,817
- 4) Misc Allowances (items to be purchased from another vendor. These will be recalculated with actual prices and any difference refunded. \$ 79,800

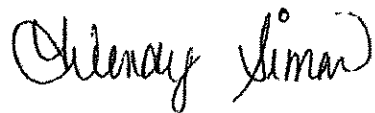
TOTAL FOR ALL \$ 860,632

COMPLETION: Once accepted (by Sourcewell Contract or City of Flint Purchase Order), all parties shall meet and review the Requested Changes Lists for final placement, overall design, part number, etc. All requests will be documented and signed off by the City of Flint. Once completed, the vehicle will take 90-120 days to be completed and delivered to the City.

All warranties shall commence when the truck is delivered to the City of Flint.

The amount named in this proposal shall remain firm for a period of 30 days from the date of same. However, being a stock unit, it is being offered subject to prior sale.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Wendy Simon". The script is cursive and fluid, with the first name "Wendy" written in a larger, more prominent style than the last name "Simon".

Wendy Simon



EQUIPMENT LIST TO SUPPLY AND INSTALL

Qty	Vendor	Part Number	Description
2	Kochek	KS34-P18-P09	Storz Wrenches Set w/ - Combo NST & Storz
2	Kochek	K05-P18	Square hydrant wrenches - Long
1	Elkhart	00453002	Gated Wye 2.5" x (2) 1.5"
2	Kochek	36R2525-H52	Double Male - 2.5"
2	Kochek	35R2525-H52	Double Female 2.5"
2	Leatherhead	PA*-6	Pick head axe
2	Leatherhead	FA*-6	Flat head axe
2	Leatherhead	LB-36	36" Halligan bar
1	Firehooks	BC-18	Small bolt cutters
1	Firehooks	BC-36	Large Bolt cutters
1	Firehooks	CM-2	Rubber mallet
2	Firehooks	NH-6'	6ft Pike pole -wood
1	Firehooks	NH-8'	8ft pike pole (one additional, 1 on truck already)
1	Firehooks	NH-10'	10ft pike pole (one additional, 1 on truck already)
1	Firehooks	SHV-S27	scoop shovel



EQUIPMENT LIST (Ship Loose, No Installation Needed)

Qty	Vendor	Part Number	Description
8	Snap-tite	DJ600	100"ft sect. of 4 inch w/ 4" Storz
14	Snap-tite	8D	50"ft sect. of 1.75"
8	Snap-tite	8D	50"ft sect. of 2.5"
4	Elkhart	USE CONFIGURATOR	1.75" Nozzles per Existing
1	Elkhart	USE CONFIGURATOR	2.5" Nozzle - same as above
2	TFT	AB1SP-NX -Not a PN AX1SP-NX	Intake Valve - 6" NST (F) RL x 4" Storz
1	Kochek	SS4L445	Hydrant adapter - 4.5" (F) LH NST x 4" storz
6			Traffic vest
1			200ft Water Life safety rope - w/ bag
4			PFD
2			Throw Rings



SERVICE CHANGES

Qty	Description
1	Add Vista Screen to Officer
2	Underslung Steps for Running Board
1	Set of Breakaway Strirup steps for under cab
1	Add plates to the 4 steps on the pass side
1	Add 4 steps to D/S front face with handrails
1	Add 4 steps on rear of truck, to the right of the ladders to get to hosebed
1	Strirrup step under rear tailboard, right side
1	Horizontal handrail above the ladder compartment @rear
2	Angled handrails on rear crew doors, 1 per side. To be red powder coated to match existing.
1	Manual DeckGun w/ Manual Extend a gun w/ Stacked Tips
1	Add Dunnage around deck gun w/o lid
1	Make Crosslay floor a solid piece (not slotted)
1	Make hosebed floor a solid piece (not slotted)
1	Add reflective tape to the front bumper - Colors TBD
1	Add lids to both the hard suction compartments

- 1 Brow Light to front chassis - FRC 20k 12v Spectra
- 2 SM/Bottom Raise FRC pole lights to the BOC - 20k lumens w/ Remote switching on pump panel
- 2 Corner hose bed lights - at the front of the hard suction compartments, hold the new top doors short of the front of the body and put some pedestal lights there

- 1 New Raised lid on front bumper

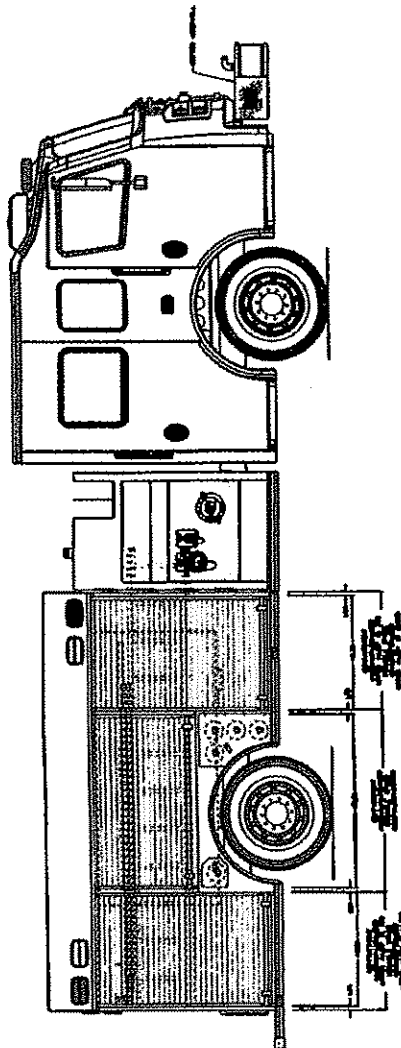
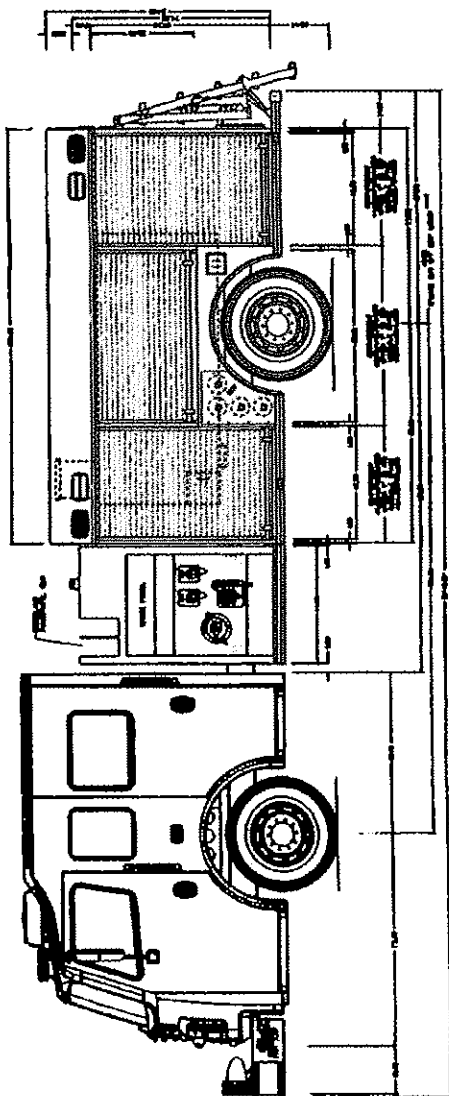
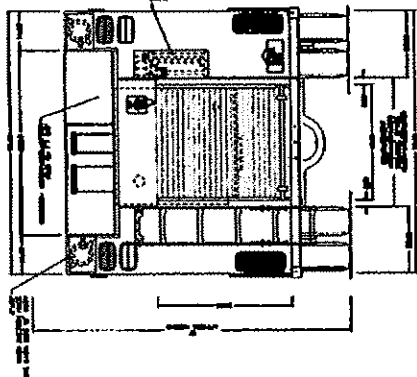
- 1 Configure hose bed for hose load



ALLOWANCES

4	Scott SCBA's each with an extra cylinder	\$36,800
1	Gear Washer/Dryer from MES	\$43,000

1. DETAILS SHOWN & DIMENSIONS GIVEN ARE APPROXIMATE. UNLESS OTHERWISE SPECIFIED, ALL DIMENSIONS ARE IN INCHES.
2. DO NOT SCALE DRAWING.
3. ALL DIMENSIONS ARE APPROXIMATE AND SUBJECT TO ENGINEERING CHANGES.
4. DIMENSIONS MAY BE VARYING DUE TO ALL DIMENSIONS ARE APPROXIMATE AND SUBJECT TO ENGINEERING CHANGES.
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APPROVED BY: _____
DATE: _____

APPROVED BY: _____
DATE: _____

PRODUCTION APPROVED

APPROVED BY: _____

CHASSIS	CONQUEROR 8011
PUMP	WATERLOO 1800 GPM
TANK	POLY/750/230TAM
PANEL MATE	LINE X
COMP INTERIOR	SPATIAL COAT
MAXIMUM HEIGHT	NONE
MAXIMUM LENGTH	NONE
BOOT WIDTH	96"

R-SERIES FXR DEMO

R-SERIES FXR 3/16"



1-800-FOR-CONCRETE 800 528 790



240077

RESOLUTION NO.: _____

PRESENTED: FEB 21 2024

ADOPTED: _____

**RESOLUTION TO ENTER CONTRACT WITH D&N DEVELOPMENT LLC FOR
RESIDENTIAL FAÇADE IMPROVEMENTS PROVIDED TO FAMILIES PARTICIPATING IN
THE CHOICE NEIGHBORHOOD CRITICAL COMMUNITY IMPROVEMENT PROGRAM**

BY THE CITY ADMINISTRATOR:

WHEREAS, the City of Flint was awarded a \$30 million grant from the U.S. Department of Housing and Urban Development from the Choice Neighborhood Implementation (CNI) Grant program to revitalize the area surrounding Atherton East and South Flint, as well as the location of new proposed housing;

WHEREAS, the primary strategy of the City of Flint's CNI grant is to implement the approved Transformation Plan through the demolition and replacement of the obsolete Atherton East public housing development (Housing), implementation of several neighborhood strategies to revitalize the area (Neighborhoods), and ensuring that residents in the Choice Neighborhood areas are comprehensively assisted with improved access to basic services (People);

WHEREAS, D&N Development LLC was awarded the BID for the Residential Façade Improvements and is a Service Disabled Veteran Small Business located in Flint, MI.


WHEREAS, D&N Development's mission is to provide oversight and implementation of the Choice Residential Façade Improvement program. This program will focus on exterior improvements to privately owned properties.

WHEREAS, D&N Development will enter a performance-based contract throughout twelve (12) months, to complete property assessments, collaborate consultations with homeowners as well as implementation of exterior improvements and repairs to include sourcing materials, oversee construction, and adhere to HUD Choice regulatory standards.

Account Code	Description	Amount
296-704.801- 963.00	Professional Services: Residential Façade Improvements	\$1,123,200

IT IS RESOLVED that appropriate City Officials are authorized to do all things necessary to enter into a contract with D&N Development LLC in the amount not to exceed, \$1,123,200 over the 12-month grant period.

Approved as to Form:


William Kim (Feb 14, 2024 16:17 EST)
William Kim, Chief Legal Officer

Approved as to Finance:


Phillip Moore (Feb 15, 2024 15:18 EST)
Phillip Moore, Chief Financial Officer

For the City of Flint:

CLYDE D EDWARDS
CLYDE D EDWARDS (Feb 15, 2024 16:58 EST)
Clyde D. Edwards, City Administrator

Approved by Council:



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

RESOLUTION STAFF REVIEW

Date: February 6, 2024

Agenda Item Title:

RESOLUTION TO ENTER CONTRACT WITH D&N DEVELOPMENT LLC FOR RESIDENTIAL FAÇADE IMPROVEMENTS PROVIDED TO FAMILIES PARTICIPATING IN THE CHOICE NEIGHBORHOOD CRITICAL COMMUNITY IMPROVEMENT PROGRAM

Prepared by:

Mikesha Loring, Business and Community Services

Background/Summary of Proposed Action:

The purpose of this resolution is to award a contract to D&N Development for the Choice Neighborhood Critical Community Improvement Residential Façade Improvement. D&N Development was awarded the BID through the RFP process.

Included in this process:

- Exterior improvements to privately owned properties.
- Provide a detailed property assessment in collaboration with homeowners.
- Sourcing materials and overseeing construction.

Excluded from this process:

- No known exclusions

Financial Implications:

FUNDS ARE AVAILABLE IN 296-704.801-963.000 FHUD18CHOICE and will be made available in 296-704.801-801.000 FHUD18CHOICE upon adoption.

Budgeted Expenditure: Yes X No Please explain, if no:

Pre-encumbered: Yes X No Requisition #: _____

Other Implications: No other implications are known at this time.

Staff Recommendation: Staff recommend approval of this resolution.

APPROVAL _____



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: 02 / 05 / 2024

BID/PROPOSAL# P24-530

AGENDA ITEM TITLE: Choice Neighborhood Critical Community Improvement (CCI) Residential Façade Improvement

PREPARED BY: Mikesha Loring, Business and Community Services
(Please type name and Department)

VENDOR NAME: D & N Development LLC

BACKGROUND/SUMMARY OF PROPOSED ACTION:

D & N Development is a Service-Disabled Veteran Small Business located in Flint, MI that specializes in many contract services from interior design to industrial demolition & environmental rehabilitation. This project will provide oversight and implementation of the Choice Residential Façade Improvement program. The CCI program will focus on exterior improvements to privately owned properties. The contractor will be responsible for detailed property assessments and collaborative consultations with homeowners as well as the implementation of exterior improvements and repairs to include sourcing materials, overseeing construction, and adhering to HUD Choice- regulatory standards.

BLI 1480 Critical Community Improvements, necessary component of the Choice Implementation Grant.

FINANCIAL IMPLICATIONS: \$1,123,200.

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

FUNDS ARE AVAILABLE IN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Business & Community Services	Uncommitted	296-704.801-963.000	FHUD18CHOICE	\$1,123,200

TO BE MOVED TO:

Dept.	Name of Account	Account Number	Grant Code	Amount
Business & Community Services	Professional Services	296-704.801-801.000	FHUD18CHOICE	\$1,123,200



CITY OF FLINT

		FY24 GRAND TOTAL	\$1,123,200
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PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: **8400000**

ACCOUNTING: Carissa Dotson Date: 02/14/2024
Carissa Dotson (Feb 14, 2024 15:55 EST)

FINANCE APPROVAL: [Signature] Date: 02/14/2024

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐
(If yes, please indicate how many years for the contract) 1 YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \$1,123,200

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☐ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: [Signature]
Emily Doerr (Feb 14, 2024 16:15 EST)
(PLEASE TYPE NAME, TITLE)

DEPARTMENT HEAD MUST SIGN

240079

RESOLUTION NO.:
PRESENTED: FEB 21 2024
ADOPTED:

PROPOSAL #: 24000517



RESOLUTION AUTHORIZING DEPARTMENT OF BUSINESS AND COMMUNITY SERVICES TO ENTER INTO AGREEMENT WITH A/E COLLABORATIVE TO COMPLETE ST JOHN MEMORIAL SITE ENHANCEMENT PROJECT

BY THE CITY ADMINISTRATOR:

WHEREAS, The City of Flint Division of Purchases & Supplies solicited proposals for St. John Memorial Site Enhancement project. A/E Collaborative, LLC Detroit, MI was the lowest qualified bidder for this proposal.

WHEREAS, Business and Community Services is requesting to proceed into contract with A/E Collaborative, LLC for architectural services and construction administration to complete this project. The project scope consists of a walking trail along the Flint River, a new playground, a parking lot, and the restoration of several river overlooks, enhancing the area's natural beauty and historical significance within the former St. John Neighborhood.

WHEREAS, Funds from the sale of the City-owned property at 3420 St. John St. have been allocated to the City of Flint's General Fund balance. The amount of \$250,000 was made available pursuant to Resolution 220433, which was adopted on October 10, 2022.

WHEREAS, reallocated funds will be moved from 101-729.007-801.000 as follows:

Account Number	Account Name/ Grant Code	Amount
296-751.719-801.000	MDNR SPARK /SMDNR-SPRK23	\$1,000,000
101-729.007-801.000	ARPA / FUDST-CSLFRF	\$500,000
	TBD-Resolution 220433	\$250,000
	FY24 GRAND TOTAL	\$ 1,750,000.00

IT IS RESOLVED, That the Appropriate City Officials are authorized to do all things necessary to enter into a contract with A/E Collaborative, LLC, and appropriate funding for revenue and expenditures in the current and future fiscal years, for as long as funds are available, in order to complete the St. John Street Neighborhood Memorial Park Site Enhancement Project.

APPROVED AS TO FORM: William Kim, City Attorney
William Kim, Feb 5, 2024 16:59 EST

APPROVED AS TO FINANCE: Phillip Moore, Chief Financial Officer
Phillip Moore, Feb 7, 2024 09:27 EST

FOR THE CITY OF FLINT:
Clyde D Edwards
Clyde D Edwards, Feb 7, 2024 15:15 EST

APPROVED AS TO PURCHASING: Lauren Rowley, Purchasing Manager



SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES
St. John Memorial Site Enhancement Project - REBID
P24-S17
Approximate Annual Quantities – Not Guaranteed
Furnish as requested for the period 7/1/23 – 6/30/24

Bidder #1: Weinstein Electric
Flint, MI

Grand Total	\$1,831,912.00
Alternate 1: Tree Trimming	\$75,000.00

Bidder #2: Great Lakes Recreation
Holland, MI

Grand Total	\$753,778.00
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Bidder #3: A/E Collaborative
Detroit, MI

Grand Total	\$2,009,862.96
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Bidder #4: Grissim Metz Andriese Assoc.
Plymouth, MI

Grand Total	\$2,369,750.00 (With recommended funding sources)
Total known cost for infrastructure improvements	\$6,952,000
Bidding and Construction Phase	\$168,000.00

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



TASKS		TOTAL		TOTAL SIGNAGE AND EQUIPMENT		TOTAL DESIGN		GRAND TOTAL	
Flint River Trail	\$	395,923.20	\$	153,069.36	\$	134,527.36	\$	683,519.92	
Parking Lot	\$	66,300.00	\$		\$	6,600.00	\$	72,900.00	
River Overlook Restoration and Kayak/Canoe Launch	\$	121,380.00	\$		\$	11,000.00	\$	132,380.00	
Historically Themed Playground*	\$		\$	218,535.00			\$	218,535.00	
Pavilion Design & Construction	\$	102,000.00	\$	366,486.00	\$	5,060.00	\$	473,546.00	
Lighting	\$	158,100.00	\$		\$	42,900.00	\$	201,000.00	
Permitting, including soil erosion	\$	33,660.00	\$				\$	33,660.00	
Bonding	\$	25,196.04	\$				\$	25,196.04	
Construction Administration at (\$75/hour, est. full time over 6 months)	\$	73,440.00	\$				\$	73,440.00	
TOTAL	\$	975,999.24	\$	738,090.36	\$	200,087.36	\$	1,914,176.96	
Contingency	\$	95,686.00					\$	95,686.00	
Total with Contingency	\$	1,071,685.24					\$	2,009,862.96	
Renderings									Additional: 2,000 each

* Includes Installation



Tentative schedule:

Initial Community Engagement, historical research, and stakeholder discussions.	1 month
Outlook assessments	
Design Development	2 months
Construction Documents	1.5 months
Plan Review and Permits	1.5 months
Construction	8 – 10 months
TOTAL	14 – 16 months

It is our privilege to be considered for this transformative project, and we look forward to the opportunity to bring the St. John Street Neighborhood Memorial to life. Together, we can create a space that not only celebrates the past but also paves the way for a more inclusive and vibrant future for the City of Flint.

ASSUMPTIONS

- A recent Land Survey will be provided by the City of Flint indicating boundaries, topography and other relevant site information.
- Existing signage and trail standards will be provided by the City of Flint for review and reference.
- Relevant historical information will be accessible to the AEC team: printed materials during normal business hours (or at agreed upon appointment times) and website and storage links will be provided for information stored in a digital format.
- AEC and designated team members will participate in up to three (3) community engagement sessions hosted by the City of Flint or their designate. AEC will be notified of session dates at least 30 days prior to the event. AEC can share in leading these sessions, as appropriate.
- The St. Johns Street Historical Committee provides historical expertise and provides feedback and approval at predetermined steps through the research and design processes to assure accuracy and appropriate approach.





CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 01/31/24

BID/PROPOSAL# 24000517

AGENDA ITEM TITLE: RESOLUTION AUTHORIZING DEPARTMENT OF BUSINESS AND COMMUNITY SERVICES TO ENTER INTO AGREEMENT WITH A/E COLLABORATIVE TO COMPLETE ST JOHN MEMORIAL SITE ENHANCEMENT PROJECT

PREPARED BY: Ashly Harris, Business and Community Services Dept., 810.766.7426 x3002

VENDOR NAME: A/E Collaborative, LLC

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The St. John Street Neighborhood Memorial represents a significant undertaking by the City of Flint to honor the history and culture of a community deeply impacted by past urban renewal policies. This memorial is designed to acknowledge the past while fostering truth, racial healing, and transformation within the city. The City of Flint Parks Division is committed to preserving heritage, promoting community engagement, and integrating public art and educational elements into the memorial. The project will feature a walking trail along the Flint River, a new playground, a parking lot, and the restoration of several river overlooks, enhancing the area's natural beauty and historical significance.

Following the completion of our procurement process, A/E Collaborative, LLC has emerged as the lowest and most qualified bidder for the St. John Street Neighborhood Memorial Park Project. Their proposal aligns with our objectives and demonstrates a clear understanding of the project's importance to the Flint community. In light of this, the Business and Community Services Department is requesting authorization to formalize a contract with A/E Collaborative. The contract will encompass architectural services and construction, ensuring the project's vision is realized with the highest level of professional expertise.

Granting approval for this resolution will allow the City of Flint to establish a formal agreement with A/E Collaborative. Upon execution of the agreement, A/E Collaborative will engage with the community to finalize architectural plans and specifications, with construction slated to begin in spring 2025.

Total cost of the proposal by A/E Collaborative: \$2,009,862 and secured funding to date: \$1,750,000. The department will actively pursue additional funding sources to secure the remaining \$259,862 necessary to fully finance the project and revise the scope if necessary. This effort will ensure that the project is not further delayed and can proceed as planned. Redevelopment work and most major scope items can be started prior to securing the additional gap funding.



CITY OF FLINT

FINANCIAL IMPLICATIONS: NONE

BUDGETED EXPENDITURES? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN: N/A

[illegible]

PRE-ENCUMBERED? ☐ YES ☐ NO REQUISITION NO: N/A

ACCOUNTING APPROVAL: Carissa Dotson (w/Chay's help) (Feb 6, 2024 13:35 EST)
Date: 02/06/2024

FINANCE APPROVAL: Philip Moore (Feb 7, 2024 09:27 EST)

Date: 02/07/2024

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐
(If yes, please indicate how many years for the contract): Estimated timeframe of 2 years.

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR (This will depend on the term of the bid proposal)

BUDGET YEAR 1: \$250,000

BUDGET YEAR 2: \$1,500,000

BUDGET YEAR 3:

OTHER IMPLICATIONS (i.e., collective bargaining): N/A

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: _____

 (Emily Doerr, Director of Business and Community Services)

(Emily Doerr, Director of Business and Community Services)



PROPOSAL #: 24000525
BY THE CITY ADMINISTRATOR:

RESOLUTION NO.: 240080
PRESENTED: FEB 21 2024
ADOPTED: _____

**RESOLUTION TO LURVEY CONSTRUCTION, LLC FOR BSI/DEVELOPMENT DEPARTMENT
RENOVATIONS**

WHEREAS, The City of Flint Division of Purchases & Supplies solicited proposals for BSI Department Renovations in the South Building of City Hall. Lurvey Construction, LLC, Flint, Michigan was the lowest qualified bidder for this proposal.

WHEREAS, BSI and Development are requesting to proceed into contract with Lurvey Construction, LLC. to complete an extensive interior renovation to the BSI/Development area within City Hall. The upgrades will improve conditions for employees, City of Flint residents and business owners to provide a safer, more energy efficient and customer-service-like atmosphere in this outdated area of the South Building City Hall.

WHEREAS, the total cost of the project \$2,186,230.00 will include design, engineering and construction of interior of the South Building as outlined in the Proposal.

The funding will come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
249-371.100-976.000	BUILDING ADDITIONS & IMPROVEMENTS	\$2,186,230.00
	FY24 GRAND TOTAL	\$ 2,186,230.00

IT IS RESOLVED, that the Appropriate City Officials, upon City Council's approval, are hereby authorized to enter into a contract with Lurvey Construction, LLC to complete the BSI/Development interior renovations to the South Building of City Hall in a total contract cost not-to-exceed \$2,186,230.00 for FY24 (07/01/23-06/30/24) from the 249-371.100-976.000 account.

APPROVED AS TO FORM:

William Kim
William Kim (Feb 13, 2024 09:07 EST)

William Kim, City Attorney

APPROVED AS TO FINANCE:

Phillip Moore
Phillip Moore (Feb 12, 2024 14:52 EST)

Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:

Clyde D Edwards
CLYDE D EDWARDS (Feb 13, 2024 11:27 EST)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO PURCHASING:

Lauren Rowley

Lauren Rowley, Purchasing Manager



CITY OF FLINT

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

(If yes, please indicate how many years for the contract)

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE:


Emily Doerr, Director, Planning and Development

Emily Doerr, Director, Planning and Development



SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES

BSI Renovations

P24-525

Approximate Annual Quantities – Not Guaranteed
Furnish as requested for the period 7/1/23 – 6/30/24

Bidder #1: Lurvey Construction
Flint, MI

Interior Renovations	\$2,186,230
Exterior Renovations	\$798,180
Bid Alternative (Exterior)	\$1,534,200
Total (for both)	\$2,984,410
Total with alternative	\$4,518,610

Bidder #2: Sorensen Gross
Flint, MI

Interior Renovations	\$2,621,410
Exterior Renovations	\$940,300
Bid Alternative (Exterior)	\$1,780,000
Total	\$3,561,710
Total with alternative	\$5,341,710

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.

LURVEY CONSTRUCTION - THE BELOW BREAKDOWN IS FOR ACCOUNTING PURPOSES ONLY.

HUBBELL, ROTH & CLARK, INC
CONSULTING ENGINEERS SINCE 1913

First Building & Safety Division - Building Renovations Scoping Report

October 20, 2023

HRC Job Number 20230606

Page 7 of 14

SUMMARY OF PRICING - BID FORM**TASK #1 - INTERIOR RENOVATIONS**

Item	Quantity	Unit Price	Total Cost
DESIGN			
1. <u>Schematic Design Phase</u>			
Architectural/Engineering Design Fees	1 @	Lump Sum =	\$ <u>13,400</u>
General Contractor Admin Fees	1 @	Lump Sum =	\$ <u>No Cost</u>
2. <u>Design Development Phase</u>			
Architectural/Engineering Design Fees	1 @	Lump Sum =	\$ <u>23,500</u>
General Contractor Admin Fees	1 @	Lump Sum =	\$ <u>No Cost</u>
3. <u>Construction Documents Phase</u>			
Architectural/Engineering Design Fees	1 @	Lump Sum =	\$ <u>47,200</u>
General Contractor Admin Fees	1 @	Lump Sum =	\$ <u>No Cost</u>

CONSTRUCTION

4. GC Construction General Conditions	1 @	Lump Sum =	\$ <u>217,960</u>
Includes supervision, quality control, temporary facilities, temporary utilities, temporary protection, construction equipment, safety, SWPPP, daily cleanup and final clean, dumpsters, surveying, building lay-out, start up and close out costs, site and building testing, general liability and builder's risk insurance, performance and payment bonds.			
5. Architectural/Engineering Construction Services	1 @	Lump Sum =	\$ <u>Included</u>
6. Demolition & Hazardous Material Abatement	1 @	Lump Sum =	\$ <u>226,200</u>
7. Walls & Ceilings	1 @	Lump Sum =	\$ <u>260,400</u>
8. Doors & Windows	1 @	Lump Sum =	\$ <u>161,000</u>
9. Millwork	1 @	Lump Sum =	\$ <u>87,500</u>
10. Finishes	1 @	Lump Sum =	\$ <u>236,950</u>
11. Electrical (Incl. Fixture Allowance)	1 @	Lump Sum =	\$ <u>225,220</u>
12. Mechanical	1 @	Lump Sum =	\$ <u>252,700</u>
13. Plumbing	1 @	Lump Sum =	\$ <u>124,100</u>
13. IT, Security, Card Access, & Phones	1 @	Lump Sum =	\$ <u>56,800</u>
14. Miscellaneous: Paint, Caulk, Toilet Accessories, And Signage	1 @	Lump Sum =	\$ <u>62,500</u>
15. FF&E: Window Treatments, Furniture, and Display Monitors	1 @	Lump Sum =	\$ <u>140,800</u>
16. Contingency (Mandatory)	1 @	Lump Sum =	\$ <u>50,000.00</u>

Total Amount of Bid - TASK #1

\$ 2,186,230

SEE ATTACHED CLARIFICATION SHEET.

TASK #2 – EXTERIOR RENOVATIONS

Item	Quantity	Unit Price	Total Cost
DESIGN			
1. <u>Schematic Design Phase</u>			
Architectural/Engineering Design Fees	1	@ Lump Sum =	\$ 2,200
General Contractor Admin Fees	1	@ Lump Sum =	\$ No Cost
2. <u>Design Development Phase</u>			
Architectural/Engineering Design Fees	1	@ Lump Sum =	\$ 3,400
General Contractor Admin Fees	1	@ Lump Sum =	\$ No Cost
3. <u>Construction Documents Phase</u>			
Architectural/Engineering Design Fees	1	@ Lump Sum =	\$ 16,900
General Contractor Admin Fees	1	@ Lump Sum =	\$ No Cost
CONSTRUCTION			
4. GC Construction General Conditions	1	@ Lump Sum =	\$ 58,680
Includes supervision, quality control, temporary facilities, temporary utilities, temporary protection, construction equipment, safety, SWPPP, daily cleanup and final clean, dumpsters, surveying, building layout, start up and close out costs, site and building testing, general liability and builder's risk insurance, performance and payment bonds.			
5. Architectural/Engineering Construction Services	1	@ Lump Sum =	\$ Included
6. Remove and Replace Bridge	1	@ Lump Sum =	\$ 311,900
7. Remove & Replace Exterior Doors	1	@ Lump Sum =	\$ 30,400
8. Window Repairs	1	@ Lump Sum =	\$ 232,200
7. Marble Wall Panel Repairs	1	@ Lump Sum =	\$ 56,200
9. Miscellaneous: Caulk	1	@ Lump Sum =	\$ 11,300
16. Contingency (Mandatory)	1	@ Lump Sum =	\$ 75,000.00

Total Amount of Bid – TASK #2 **\$ 798,180**

Bid Alternate #1-2 (Add to Task #2 Base Bid Amount)

Replace all windows and enamel panels at the entire building – appearance and configuration to match existing. New windows and panels are to comply with Michigan Energy Code requirements. **\$1,534,200**

Contingency: The contingency allowances included within the bid document are to be utilized at the discretion of the City to cover unforeseen work that was not included in the project scope. The successful bidder shall obtain prior approval from the City, or its designee, prior to completing work using contingency funds.

SEE ATTACHED CLARIFICATION SHEET.

BILLABLE HOURLY WAGE RATE TABLE

Provide separate rate tables for Prime Contractor and all Subcontractors

Company: Lurvey Construction - Industry Standard Rates to be provided upon clarification and award.

Position	Hourly Rate
Principal in Charge	\$ _____
Project Superintendent	\$ _____
Project Manager	\$ _____
Registered Architect	\$ _____
Professional Engineer	\$ _____
Field Representative	\$ _____
Structural Engineer	\$ _____
Mechanical/Electrical Engineer	\$ _____
CAD/Draftsperson	\$ _____
Clerical	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

Reimbursables:

Provide a list of items for which you would require reimbursement and the percentage mark-up, if any, which you would add to reimbursable expenses. Please refer to AIA B133-2014 as amended, Article 11 for clarifications on allowable reimbursable expenses.

Percentage Markup 6 %

Not-To-Exceed Cost of Reimbursable Expenses \$ 304,300*

* Above represents current general condition costs and reimbursables plus 10% contingency for schedule extensions based on our review of AIA B133-2014 there are multiple items not applicable or need to be agreed to based on the contractual relationship.



CITY OF FLINT

240082

RESOLUTION NO.: _____

PRESENTED: 3-06-2024

ADOPTED: _____

RESOLUTION TO SET A PUBLIC HEARING REGARDING THE OBSOLETE PROPERTY REHABILITATION EXEMPTION CERTIFICATE (PA 146 OF 2000 AS AMENDED) APPLICATION FOR 2957 CARR STREET

BY THE CITY ADMINISTRATOR:

The City of Flint desires to provide due notice to all persons interested as to the time and place of a hearing in respect to the proposed action of this body to approve the Obsolete Property Rehabilitation Exemption Certificate Application for Waterfront Capital LLC Located at 2957 Carr Street.


Pursuant to the requirements of section 42-25 of the Flint City Code, a public hearing is required so that members of the Flint City Council may meet and hear objections to the proposed Obsolete Property Rehabilitation Exemption Certificate Application for Waterfront Capital LLC Located at 2957 Carr Street.

IT IS RESOLVED, that a public hearing to consider the approval of the Obsolete Property Rehabilitation Exemption Certificate Application for Waterfront Capital LLC Located at 2957 Carr Street shall be held on the _____ day of _____, 2024 at _____ p.m., in the City Council Chambers, 3rd Floor, City Hall, 1101 S. Saginaw St., Flint, Michigan.

IT IS FURTHER RESOLVED, that the City Clerk shall cause notice of such hearing to be published in an official paper of general circulation not less than fifteen (15) days prior to said hearing.

APPROVED AS TO FORM:

APPROVED AS TO FINANCE


William Kim (Feb 22, 2024 13:34 EST)

William Kim, City Attorney


Phillip Moore (Feb 22, 2024 07:36 EST)

Phillip Moore, Chief Financial Officer

ADMINISTRATION:

CITY COUNCIL:

CLYDE D EDWARDS
CLYDE D EDWARDS (Feb 23, 2024 11:14 EST)

Clyde Edwards, City Administrator

Flint City Council



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: February 20, 2024

BID/PROPOSAL# n/a

AGENDA ITEM TITLE: RESOLUTION TO SET A PUBLIC HEARING REGARDING THE OBSOLETE PROPERTY REHABILITATION EXEMPTION CERTIFICATE (PA 146 OF 2000 AS AMENDED) APPLICATION FOR 2957 CARR STREET

PREPARED BY Emily Doerr Director, Department of Business and Community Services (formerly known as Planning and Development)

VENDOR NAME: n/a

BACKGROUND/SUMMARY OF PROPOSED ACTION:

This resolution is for City Council to set a public hearing regarding the Obsolete Property Rehabilitation Exemption Certificate (PA 146 of 2000 as Amended – referred to as "OPRA") application for 2957 Carr Street.

The application was submitted by owner Waterfront Capital LLC for a 4-year tax abatement. All proper steps have been followed. This tax abatement is an economic development tool to encourage redevelopment which will increase commercial activity and create employment.

The resolution requesting Council approval is a separate packet which includes: the resolution creating the OPRA District approved by City Council on 5/13/19; the minutes from the City of Flint Zoning Board of Appeals meeting on March 15, 2022 during which a zoning variance for 2957 Carr Street was approved; the application submitted by Waterfront Capital LLC for the August 8th 2023 City of Flint Economic Development Corporation meeting; and the approved minutes of the City of Flint EDC from August 8th.

FINANCIAL IMPLICATIONS: The applicant will invest atleast \$450,000 and atleast 5 jobs will be created or retained in the northeast part of the city.

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN: n/a

Dept.	Name of Account	Account Number	Grant Code	Amount
		FY23/24 GRAND TOTAL		



CITY OF FLINT

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO:

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal) n/a

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): n/a

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: 
Emily Doerr (Feb 21, 2024 18:36 EST)

(PLEASE TYPE NAME, TITLE)

RESOLUTION NO.: 240083PRESENTED: 3-06-2024

ADOPTED: _____

**RESOLUTION AUTHORIZING APPROPRIATE CITY OFFICIALS TO PROCESS A
BUDGET ADMENDMENT TO THE PLANNING PRINTING & PUBLISHING ACCOUNT
AND THE PLANNING GRANT INELIGIBLE EXPENSE ACCOUNT**


BY THE CITY ADMINISTRATOR:

The Planning and Development Department is requesting a budget amendment to the Planning Printing & Publishing account in the amount of \$14,637.25 and the Planning Grant Ineligible Expense account in the amount of \$8,225.34. The City of Flint received checks totaling \$47,321.00 from Cinnaire Title Services on behalf of Clark Commons parcel purchases. The revenue was entered into account number 101-701.000-673.100, Sale of City Land on 02/01/24. The Planning and Development Department would like to make some of the funds available for Public Notices in the Planning Printing & Publishing account and for the return of NSP Program Income in the Planning Grant Ineligible Expense account with a budget amendment to these accounts. The increased budget will have no effect on the FY24 fund balance as it will be using the revenue from the sale of property.

YEAR	FUND	DEPT/ACTIVITY	EXPENSE	DESCRIPTION	AMOUNT	
					Dr.	Cr.
2024	101	701.000	900.000	PRINTING & PUBLISHING		14,637.25
2024	101	701.000	964.100	GRANT INELIGIBLE EXPENSE		8,225.34

IT IS RESOLVED, that appropriate City Officials are authorized to do all things necessary to process a budget amendment to the 101-701.000 (General Fund – Planning) Fund and Department Activity as listed above for FY24.

APPROVED AS TO FORM:


William Kim (Feb 21, 2024 13:35 EST)
William Kim, City Attorney

APPROVED AS TO FINANCE:


Phillip Moore (Feb 21, 2024 12:17 EST)
Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Feb 21, 2024 13:45 EST)
Clyde D. Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Flint City Council



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 02/21/2024

BID/PROPOSAL#:

AGENDA ITEM TITLE: Request for a budget amendment to the Planning Printing & Publishing account and the Planning Grant Ineligible Expense account.

PREPARED BY: Mary Jarvis, Planning and Development Accounting Coordinator

VENDOR NAME: N/A

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Request for a budget amendment to the Planning Printing & Publishing account in the amount of \$14,637.25 and the Planning Grant Ineligible Expense account in the amount of \$8,225.34. The City received checks totaling \$47,321.00 from Cinnaire Title Services on behalf of Clark Commons. The revenue was entered in to account number 101-701.000-673.100, Sale of City Land ON 02/01/24. The Planning and Development Department would like to make some of the funds available for Public Notices in the Planning Printing & Publishing account and for the return of NSP Program Income in the Planning Grant Ineligible Expense account with a budget amendment to these accounts. The increased budget will have no effect on the FY24 fund balance as it will be using the revenue from the sale of property.

FINANCIAL IMPLICATIONS: A budget amendment to move funds from the Revenue account for the Sale of City Land to the Planning Printing & Publishing account and the Planning Grant Ineligible Expense account (return of program income).

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
PLAN	Printing & Publishing	101-701.000-900.000	N/A	\$8,225.34
PLAN	Grant Ineligible Expense for return of PI	101-701.000-964.100	N/A	\$14,637.25
		FY23/24 GRAND TOTAL		\$22,862.59

PRE-ENCUMBERED? YES ☐ NO ☒ **REQUISITION NO:**

ACCOUNTING APPROVAL: Carissa Dotson Carissa Dotson Feb 21, 2024 10:15 EST **Date:** 02/21/2024



CITY OF FLINT

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

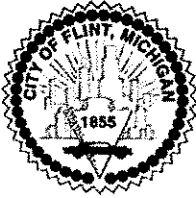
STAFF RECOMMENDATION: *(PLEASE SELECT)*: ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:


Emily Doerr (Feb 24, 2024 11:56 EST)

Emily Doerr, Planning and Development, Director

240084



RESOLUTION NO.: _____

PRESENTED: 3-06-2024

ADOPTED: _____

**RESOLUTION APPROVING LAND LEASE AGREEMENT WITH VERIZON
WIRELESS FOR 935 STEVENS STREET**

BY THE MAYOR:

WHEREAS, Verizon Wireless seeks to enter into a long-term lease of property from the City of Flint, approximately 250 square feet located at an estimated address of 935 Stevens Street, City of Flint, Genesee County, Michigan, 48503, for the purposes of constructing and operating a cellular communications tower at that location; and

WHEREAS, Verizon Wireless and the City of Flint have agreed to amend the terms of a Land Lease Agreement, attached here by reference, by which the City shall be paid \$1,100/mon. commencing on January 1, 2024, with that amount increasing by 5% each year for a period of ten (10) additional five (5) year renewal terms; and

IT IS RESOLVED, that the Flint City Council approves the amended Land Lease Agreement between the City of Flint and Verizon Wireless.

APPROVED BY CITY COUNCIL:

Flint City Council

APPROVED BY THE MAYOR:

CLYDE D EDWARDS
CLYDE D EDWARDS (Feb 23, 2024 17:03 EST)
Clyde Edwards, City Administrator

APPROVED AS TO FORM:

William Kim
William Kim (Feb 23, 2024 12:40 EST)
William Kim, City Attorney



RESOLUTION STAFF REVIEW FORM

AGENDA ITEM TITLE:	VERIZON WIRELESS LEASE AGREEMENT FOR 935 STEVENS STREET	BID/PROPOSAL #:	N/A		
PREPARED BY: (NAME & DEPARTMENT)	LEGAL DEPARTMENT	DATE:	02/21/2024		
VENDOR NAME:	VERIZON WIRELESS				
BACKGROUND/SUMMARY OF PROPOSED ACTION/FINANCIAL IMPLICATIONS:					
This resolution seeks to amend an existing long-term lease between the City and Verizon Wireless wherein the City will receive a starting rate of \$13,200 with a 5% increase each year over a period of 10 five-year renewal terms.					
BUDGETED EXPENDITURE?	Yes	No	PRE-ENCUMBERED?	Yes	No
	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input checked="" type="checkbox"/>
IS A CONTRACT NEEDED?	Yes	No	LENGTH OF CONTRACT	JANUARY 2024- JANUARY 2029	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
IF APPLICABLE, ESTIMATE AMOUNT BY BUDGET YEAR:	N/A				
OTHER IMPLICATIONS (I.E. COLLECTIVE BARGAINING)	N/A				

STAFF RECOMMENDS APPROVAL

DEPARTMENT HEAD SIGNATURE:


William Kim (Feb 23, 2024 12:40 EST)

FIRST AMENDMENT TO LAND LEASE AGREEMENT

This First Amendment to Land Lease Agreement ("First Amendment") is made, and shall be effective, as of the last date of the signatures below ("Effective Date"), between City of Flint ("LESSOR"), and Cellco Partnership d/b/a Verizon Wireless ("LESSEE"). LESSOR and LESSEE (or their predecessors in interest) entered into that certain Land Lease Agreement dated April 3, 2018, as may have been previously amended and/or assigned, (the "Agreement"), pursuant to which LESSEE is leasing or licensing from LESSOR a portion of that certain property located at 935 Stevens Street, Flint, Michigan 48503, as more particularly described in the Agreement. LESSOR and LESSEE may be referenced in this First Amendment individually as a "Party" or collectively as the "Parties."

In consideration of the mutual covenants and promises contained in this First Amendment, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the Parties, the Parties agree to amend the Agreement as follows:

1. Term. Notwithstanding anything contained in the Agreement to the contrary, the Agreement shall expire on December 31, 2023. Commencing on January 1, 2024, the Agreement shall be extended for 5 years ("Initial Extension Term"). The term of the Agreement shall thereafter automatically extend for 10 additional terms of 5 years each (each, an "Additional Extension Term"), unless LESSEE terminates the Agreement by giving LESSOR notice of such termination at least 30 days prior to the expiration of the Initial Extension Term or then-current Additional Extension Term.

2. Rent. Commencing on January 1, 2024, the monthly rent during the Initial Extension Term shall be \$1,100.00 to be paid on the first day of the month in advance to LESSOR or such other person as LESSOR may designate in writing at least 30 days in advance of any rental payment date. Thereafter, commencing on January 1, 2029, monthly rent for each Additional Extension Term shall increase by 5% upon commencement of each Additional Extension Term.

3. Rent Credit. This First Amendment provides for a reduction in rent, effective January 1, 2024. The Parties acknowledge and agree that LESSEE shall be entitled to a credit in the event of any overpayment of rent resulting from said reduction in rent. Such credit shall be applied against LESSEE's rent due under the Agreement.

4. Continued Effect. Except as amended hereby, all of the other terms and conditions of the Agreement shall remain in full force and effect. In the event of a conflict between any term and provision of the Agreement and this First Amendment, the terms and provisions of this First Amendment shall control. In addition, except as otherwise stated in this First Amendment, all initially capitalized terms shall have the same respective defined meaning stated in the Agreement. All captions are for reference purposes only and shall not be used in the construction or interpretation of this First Amendment.

5. Ratification and Reaffirmation. LESSOR and LESSEE do hereby ratify, reaffirm, adopt, contract for and agree to be, or continue to be, bound by all of the terms and conditions of the above-referenced Agreement. Except as modified by this First Amendment, all of the terms and conditions of the Agreement are incorporated by reference herein as if set forth at length. It is



acknowledged and agreed that the execution of this First Amendment by the Parties is not intended to and shall not constitute a release of either Party from any obligation or liability which said Party has to the other pursuant to the Agreement.

[SIGNATURE PAGE TO FOLLOW]



IN WITNESS WHEREOF, this First Amendment is effective and entered into as of the date last written below.

LESSOR:

The City of Flint

APPROVED AS TO FORM:

FOR THE CITY OF FLINT:

William Kim, City Attorney

Sheldon A. Neeley, Mayor

APPROVED BY CITY COUNCIL:

LESSEE:

**Cellco Partnership
d/b/a Verizon Wireless**

By: _____

Name: Sergei Mislevy

Title: Executive Director-Network Engineering/Real Estate

Date: _____

✓



RESOLUTION NO.: _____

PRESENTED: 3/6/2024

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

RESOLUTION TO JACK DOHENY SUPPLY FOR ADDITIONAL FUNDS FOR THE REPAIR OF THE WSC VAC AND TV CCTV VEHICLES

WHEREAS, The City of Flint Water Service Center, Utilities Division, is requesting additional funds be added to their existing purchase order for the repairs of their jet-vac and CCTV vehicles. These repairs are made in conjunction with the Fleet Administrator. This vendor is the current authorized dealer for these vehicles and should be considered a sole source. Our current repair needs are much greater than anticipated.

WHEREAS, The City of Flint Water Service Center, Utilities Division, is requesting the proposed amount of \$70,000.00 for these services for a revised Water Service Center total of \$140,000.00. Funding for said services will come from the following accounts:

590-540.208-977.000	Equipment	\$55,000.06
591-540.202-977.000	Equipment	\$15,000.00

IT IS RESOLVED, that the Proper City Officials, upon City Council's approval, are hereby authorized to approve the additional funding request for the amount of \$70,000 for an overall total not to exceed \$140,000.00 for FY24 (07/01/23-06/30/2024).

APPROVED AS TO FORM:

William Kim
William Kim (Feb 22, 2024 15:56 EST)

William Kim, City Attorney**APPROVED AS TO FINANCE:**

Phillip Moore
Phillip Moore (Feb 23, 2024 08:54 EST)

Phillip Moore, Chief Financial Officer**FOR THE CITY OF FLINT:**

CLYDE D EDWARDS
CLYDE D EDWARDS (Feb 23, 2024 11:05 EST)

Clyde Edwards, City Administrator**APPROVED BY CITY COUNCIL:****APPROVED AS TO PURCHASING:**

Lauren Rowley
Lauren Rowley, Purchasing Manager



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 02/17/24

BID/PROPOSAL#

AGENDA ITEM TITLE: Vactor Repairs and Accessories

PREPARED BY: Cheri Priest, Utilities - Water Service Center

VENDOR NAME: Jack Doheny Supply

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The WSC requests additional funds be added to our existing purchase order. The repairs on our vactors and TV truck have been much more than anticipated. These vehicles are highly specialized and we are limited to facilities that can handle these repairs.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
2493	Equipment	591-540.202-977.000	N/A	15,000.00
2496	Equipment	590-540.208-977.000	N/A	55,000.00
FY24 GRAND TOTAL				70,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 24-0008252

ACCOUNTING APPROVAL: Cheri Priest Date: 02/20/2024
Cheri Priest (Feb 20, 2024 12:48 EST)

STAFF RECOMMENDATION: (PLEASE SELECT): X APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Entrice Mitchell
Entrice Mitchell, Sewer Maintenance Supervisor



240086

RESOLUTION NO.: _____

PRESENTED: 3-6-2024

ADOPTED: _____

**Resolution Authorizing Entering into a Grant Agreement with Patrick Leahy
Bulletproof Vest Partnership Program Funded by the Department of Justice**

BY THE CITY ADMINISTRATOR:

WHEREAS, The City of Flint Police Department has been awarded grant funds, in the amount of \$44,115.00, from the Patrick Leahy Bulletproof Vest Partnership Program for the purpose of purchasing bulletproof vests; and

WHEREAS, The Patrick Leahy Bulletproof Vest Partnership (BVP) Program, funded by the Department of Justice, with a local match required, the federal portion of the costs for body armor purchased under the BVP Program may not exceed 50 percent; and

WHEREAS, Funding from this grant allows for National Institute of Justice compliant armored vests for the City of Flint Police Department, the objective is to protect the lives of law enforcement officers;

Account Number	Grant Code	Account Name	Amount
296-301.736-977.000	FDOJ-BVP23	Equipment	\$44,115.00
101-315.000-977.000		Equipment	\$44,115.00

IT IS RESOLVED, that the appropriate City officials, upon City Council's approval, are hereby authorized to do all things necessary to enter into the grant agreement with the Patrick Leahy Bulletproof Vest Partnership Program. Amend the FY24 budget, appropriate award funding for revenue and expenditures in future fiscal years as long as the funds are available from the funder, and abide by the terms and conditions of the award from the Patrick Leahy Bulletproof Vest Partnership Program, in the amount of \$44,115.00.00, to grant code FDOJ-BVP23

APPROVED AS TO FORM:


William Kim (Feb 20, 2024 14:33 EST)

William Kim, Chief Legal Officer

APPROVED AS TO FINANCE:


Phillip Moore (Feb 20, 2024 14:28 EST)

Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:


CLYDE D. EDWARDS (Feb 20, 2024 16:47 EST)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

, City Council President

 An official website of the United States government, Department of Justice.

[Here's how you know](#) ✓



BJA
Bureau of Justice Assistance
U.S. Department of Justice

[Home](#) / [Patrick Leahy Bulletproof Vest Partnership \(BVP\) Program](#)

Patrick Leahy Bulletproof Vest Partnership (BVP) Program

Overview

Created by the Bulletproof Vest Partnership Grant Act of 1998, the Patrick Leahy Bulletproof Vest Partnership (BVP) Program, administered by the Bureau of Justice Assistance (BJA), reimburses states, units of local government, and federally recognized Indian tribes for up to 50 percent of the cost of body armor vests purchased for law enforcement officers. See the [BVP Fact Sheet](#) for additional information.



Funding

The annual BVP application period typically begins in April and closes six weeks from the opening date.

NEW: The fiscal year 2023 BVP awards have been announced. See the complete list of [FY 2023 BVP awards](#). BVP award history can be found at [BVP Award History by Jurisdiction](#).

Learn More

See the [main BVP website](#) for additional information about this program, to access the [application system](#), for [answers to frequently asked questions](#), and more.

Date Modified: September 29, 2023

Date Created: March 2, 2012



U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

MI	BATTLE CREEK CITY	\$12,790.00
MI	BAY CITY	\$10,596.00
MI	BAY COUNTY	\$469.88
MI	BELDING CITY	\$1,251.00
MI	BENZIE COUNTY	\$1,639.00
MI	BERKLEY CITY	\$7,225.00
MI	BERRIEN COUNTY	\$1,668.06
MI	BEVERLY HILLS VILLAGE	\$1,275.00
MI	BIRCH RUN VILLAGE	\$685.86
MI	BIRMINGHAM CITY	\$12,307.50
MI	BLOOMFIELD TOWNSHIP	\$2,205.00
MI	BRIDGMAN CITY	\$1,250.00
MI	BRIGHTON CITY	\$2,015.00
MI	BROWN CITY	\$1,840.00
MI	BROWNSTOWN CHARTER TOWNSHIP	\$4,800.00
MI	CALHOUN COUNTY	\$768.70
MI	CANTON CHARTER TOWNSHIP	\$10,560.00
MI	CAPAC VILLAGE	\$2,562.50
MI	CASS COUNTY	\$6,265.00
MI	CENTER LINE CITY	\$4,356.00
MI	CHARLEVOIX CITY	\$1,850.00
MI	CHARLOTTE CITY	\$1,934.00
MI	CHELSEA CITY	\$2,975.00
MI	CLARE COUNTY	\$2,695.00
MI	CLAWSON CITY	\$2,337.50
MI	CLINTON CHARTER TOWNSHIP	\$3,725.00
MI	CLINTON COUNTY	\$7,600.00
MI	COLUMBIA TOWNSHIP	\$850.00
MI	CROSWELL CITY	\$2,520.00
MI	DEARBORN CITY	\$2,044.20
MI	DELTA COUNTY	\$6,347.50
MI	DEWITT CHARTER TOWNSHIP	\$3,150.00
MI	DICKINSON COUNTY	\$9,608.00
MI	DRYDEN TOWNSHIP	\$1,757.78
MI	DURAND CITY	\$3,400.00
MI	EAST GRAND RAPIDS CITY	\$1,102.50
MI	EAST LANSING CITY	\$5,175.00
MI	EATON COUNTY	\$533.95
MI	EATON RAPIDS CITY	\$309.50
MI	EMMET COUNTY	\$3,723.50
MI	EMMETT CHARTER TOWNSHIP	\$1,130.02
MI	ERIE TOWNSHIP	\$475.00
MI	ESSEXVILLE CITY	\$3,400.00
MI	EVART CITY	\$1,212.50
MI	FARMINGTON CITY	\$7,212.50
MI	FARMINGTON HILLS CITY	\$6,450.00
MI	FLAT ROCK CITY	\$1,437.50
MI	FLINT CITY	\$44,115.00
MI	FRANKLIN VILLAGE	\$2,037.50

Dear BVP applicant,

The Bureau of Justice Assistance (BJA) is pleased to inform you that your jurisdiction will receive an award under the Fiscal Year (FY) 2023 Patrick Leahy Bulletproof Vest Partnership (BVP) program. These funds have been posted to your account in the BVP System. A complete list of FY 2023 BVP awards is now available at the following link: <https://bja.ojp.gov/funding/fy23-bvp-awards.pdf>.

Important: Jurisdictions must be registered and include updated banking information in the System for Award Management (SAM) (<https://www.sam.gov/SAM/>) to receive reimbursement. For more information about renewing and updating your existing SAM registration, or registering in SAM as a new entity, please visit: <https://sam.gov/content/help>. The SAM Helpdesk can be reached at 866-606-8220.

The FY 2023 award may be used for National Institute of Justice (NIJ) compliant armored vests which were ordered after April 1, 2023. The deadline to request payments from the FY 2023 award is August 31, 2025, or until all available funds have been requested. Awards will not be extended past that date, and any unused funds will be forfeited.

As a reminder, body armor vests purchased with BVP funds must have been tested through the National Institute of Justice (NIJ) Compliance Testing Program and found to comply with the most current NIJ body armor standards, appear on the NIJ Compliant Products List as of the date the body armor was ordered, be uniquely fitted, and be made in the United States. In addition, applicants must have a written mandatory wear policy for uniformed patrol officers in place at the time of application.

In addition, the federal portion of the costs for body armor vests purchased under the BVP Program may not exceed 50 percent. However, jurisdictions may request a financial or natural disaster hardship waiver during the payment request process and receive up to 100 percent of the cost of each body armor vest submitted for reimbursement. Additional information regarding match waivers can be found in the BVP FAQs, and detailed instructions on the process for requesting a waiver and the documentation required can be found in the Submitting Payment Requests in BVP User Guide.

Please contact the BVP Helpdesk at 1-877-758-3787 or email vests@usdoj.gov if you have any questions regarding the above information. Please also visit the BVP website for additional information regarding the BVP Program.

In addition, please visit BJA's Officer Robert Wilson III Preventing Violence Against Law Enforcement Officers and Ensuring Officer Resilience and Survivability (VALOR) Initiative website to obtain other information regarding officer safety: VALOR Officer Safety and

Wellness Initiative | Overview | Bureau of Justice Assistance (ojp.gov). The VALOR Initiative is a comprehensive set of programs that deliver no-cost officer safety, wellness, resilience training, resources, and technical assistance to law enforcement throughout the country. VALOR brings together the latest research and practices to address current and emerging officer safety and wellness issues/threats. Please see the VALOR Initiative Overview-Booklet for a detailed synopsis of this important initiative: **BJA VALOR INITIATIVE (ojp.gov)**.

Sincerely, BVP Program Support Team

Bureau of Justice Assistance



BJA offers many resources, training and technical assistance, and policy development services to support local, state, and tribal governments in achieving safer communities.



Connect With Us



www.bja.ojp.gov

240087



RESOLUTION NO.: _____

PRESENTED: 3/6/2024

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO METRON-FARNIER, LLC, CHANGE ORDER #1 FOR ADDITIONAL
RESIDENTIAL WATER METERS**

WHEREAS, The City of Flint Water Service Center, Utilities Division, is requesting additional funds be added to their existing purchase order for the purchase of residential water meters. Metron-Farnier (which is already in place in the meter reading system) is the sole source vendor of Metron water meters utilized and distributed by the City of Flint Water Service Center.

WHEREAS, On July 19, 2023, Resolution # 230210 was adopted authorizing a purchase order in an amount not to exceed \$400,000.00 for the purchase of Metron-Farnier water meters. The Water Service Center is requesting an additional \$173,600.00 in this change order to replenish our Metron meter stock for the remainder of this fiscal year.

Funding for said purchases will come from the following account:

591-540.200-752.000	Supplies	\$76,600.00
590-540.207-752.000	Supplies	\$97,000.00
FY2024 GRAND TOTAL:		\$173,600.00

IT IS RESOLVED, that the Division of Purchases & Supplies, upon City Council's approval, is hereby authorized to issue additional purchase orders to Metron Farnier, in the amount not to exceed \$173,600.00 for a revised aggregate total of \$573,600.00 for FY2024 (07/01/23-06/30/24)

APPROVED AS TO FORM:

William Kim
William Kim (Feb 22, 2024 13:34 EST)

William Kim, City Attorney

APPROVED AS TO FINANCE:

Phillip Moore
Phillip Moore (Feb 23, 2024 08:52 EST)

Phillip Moore, Chief Finance Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Feb 23, 2024 13:06 EST)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO PURCHASING:

Lauren Rowley

Lauren Rowley, Purchasing Manager



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: 02/20/24

BID/PROPOSAL#

AGENDA ITEM TITLE: WATER METERS

PREPARED BY: Cheri Priest, Utilities-Water Service Center

VENDOR NAME: Metron-Farnier LLC

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Water Service Center is requesting additional funds be added to our existing purchase order for the purchase of residential water meters. We prefer to keep the current vendor as they have provided excellent services and products and changing vendors will require an additional meter reading system in addition to what is currently in use. We have had issues with meter failures in our latest meter change out program with the vendor (Badger Meter) being unable to advise what the failure issue is.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Sewer	Supplies	590-540.207-752.000		97,000.00
Water	Supplies	591-540.200-752.000		76,600.00
FY24 GRAND TOTAL				\$173,600.00

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 24-0008265

ACCOUNTING APPROVAL: Cheri Priest Date: 02/20/2024
Cheri Priest (Feb 20, 2024 12:57 EST)

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Paul Simpson
Paul Simpson (Feb 20, 2024 1:50Z EST)
Paul Simpson, Water Distribution Supervisor



230810

RESOLUTION NO.: _____

PRESENTED: JUL 19 2023

ADOPTED: JUL 31 2023

Proposal #23000525

BY THE CITY ADMINISTRATOR:

RESOLUTION TO PURCHASE RESIDENTIAL AND COMMERCIAL WATER METERS

WHEREAS, The Division of Purchases and Supplies requests a purchase order be issued to Metron-Farnier, LLC, 5661 Airport Blvd., Suite B, Boulder, CO 80301 for the purchase of water meters, as requested by the Department of Public Works, and:

WHEREAS, Metron-Farnier, LLC is the most responsible vendor for this product. Funding for said purchases will come from the following account:

591-540.200-752.000	Supplies	\$200,000.00
590-540.207-752.000	Supplies	\$200,000.00

IT IS RESOLVED, that the Proper City Officials, upon City Council's approval, are hereby authorized to issue a purchase order to Metron-Farnier, LLC for water meter purchases in an amount not to exceed \$400,000.00.

APPROVED AS TO FORM:

William Kim
William Kim (Jul 13, 2023 15:23 EDT)
William Kim, City Attorney

APPROVED AS TO FINANCE:

Jane Mager
Jane Mager (Jul 18, 2023 18:44 EDT)
Jane Mager, Acting Chief Financial Officer

FOR THE CITY OF FLINT:

Clyde D. Edwards
Clyde D. Edwards (Jul 13, 2023 20:56 EDT)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

[Signature]

APPROVED AS TO PURCHASING:

Christopher Mumby
Christopher Mumby, Acting Purchasing Manager



Sole Source

240090
RESOLUTION NO.: _____

PRESENTED: 3-06-2024

ADOPTED: _____

**RESOLUTION TO TETRA TECH OF MICHIGAN FOR
WATER POLLUTION CONTROL ENGINEERING OF THE
BATTERY B-GRIT AND PRIMARY TANKS IMPROVEMENTS CHANGE ORDER 1**

BY THE CITY ADMINISTRATOR:


Tetra Tech of Michigan is the sole source of the Water Pollution Control, CWSRF Battery-B Grit and Primary Tanks Improvements engineering. Water Pollution Control, a Division of Public Works, is Publicly Owned Treatment Works facility and is responsible for processing the City's wastewater.

City Council approved to enter into contract for the purpose of engineering the CWSRF Battery-B Grit and Primary Tanks Improvements on December 14, 2020, Resolution 200506. Worldwide material shortages produced the difficulty in procuring replacement parts of the Battery-B Grit and Primary Tanks Improvements thus caused the work to progress at a delayed pace. Estimated costs (quotation attached) for the additional time needed to execute the final engineering tasks and oversight are stated on the table below:

Description	Account Number	Total
CWSRF Engineering (Clean Water State Revolving Fund)	590-550.421-802.078	\$186,000.00
	Original Contract Amount	\$1,362,600.00
	Revised Contract Amount	\$1,548,600.00


IT IS RESOLVED, that the Proper City Officials, are authorized to do all things necessary to approve an increase to the purchase order with Tetra Tech of Michigan, PC, 1136 Oak Valley Drive, Suite 100, Ann Arbor, MI 48108 for the additional time needed to execute the final engineering tasks and oversight of the CWSRF Battery-B Grit and Primary Tanks Improvements project in the FY 2024 not to exceed amount of \$186,000.00, a revised contract not to exceed amount of \$1,548,600.00.

APPROVED AS TO FORM:


William Kim (Feb 21, 2024 17:15 EST)

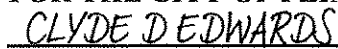
William Kim, Chief Legal Officer

APPROVED AS TO FINANCE:


Phillip Moore (Feb 21, 2024 17:28 EST)

Phillip Moore, Chief Financial Officer

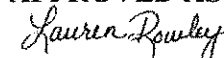
FOR THE CITY OF FLINT:


CLYDE D EDWARDS (Feb 23, 2024 11:15 EST)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO PURCHASING:



Lauren Rowley, Purchasing Manager



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: 02/20/24

BID/PROPOSAL: Sole Source

ITEM TITLE: WPC Battery-B Grit and Primary Tanks Improvements Engineering Services

PREPARED BY: Krystal Wallace, DPW-Water Pollution Control

VENDOR NAME: Tetra Tech Michigan PC

BACKGROUND/SUMMARY OF PROPOSED ACTION:

WPC experienced unforeseen supply chain delays due to worldwide material shortages. The difficulty in procuring replacement parts of the Battery-B Grit and Primary Tanks Improvements caused the work to progress at a delayed pace. The contract has engineering oversight provided by Tetra Tech of Michigan. Their approved amount for this project will require additional funds for the extension of time to oversee the completion of the construction portion of the project inclusive of creating as-built drawings and verifying the execution of the punch list.

It is recommended that Tetra Tech Michigan PC the sole source engineer for the WPC Battery-B Grit and Primary Tanks Improvements be awarded an additional amount of not to exceed \$186,000.00 for the purpose state above.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN: Adequate funding available

Dept.	Name of Account	Account Number	Grant Code	Amount
DPW-WPC	CWSRF Engineering Services	590-550.421-802.078		\$186,000.00
Additional FY 2024 TOTAL				\$186,000.00

PRE-ENCUMBERED? YES ☐ NO ☒ **REQUISITION NO:** 240008206

ACCOUNTING APPROVAL: Krystal Wallace **Date:** 02/20/2024

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

OTHER IMPLICATIONS (i.e., collective bargaining): None.

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Jeanette M. Best
(Jeanette M. Best, WPC/DPW Manager)



TETRA TECH, INC.

1136 Oak Valley Drive, Suite 100, Ann Arbor, MI 48108
Telephone: 810.956.9300
Fax: 810.956.9281

REQUEST TO CHANGE AUTHORIZATION (RCA)

PROJECT NAME:	Flint WPC Grit Battery B System and Primary Tank Improvements	DATE:	February 7, 2024
PROJECT NUMBER:	200-156238-21001	RCA NO.:	1
PROJECT MANAGER:	John Y. Barber		
PERSON INITIATING REQUEST:	John Y. Barber		

DESCRIPTION OF ADDITIONAL WORK ITEM

Project delays due to supply chain issues and Battery A Grit gate failure. The updated construction schedule submitted by Sorensen Gross Company at the January 2024 progress meeting has a revised final completion date of July 1, 2024. Final completion date extended by 166 days (115 working days) from January 18, 2024, to July 1, 2024.

We have assumed the following work tasks will be required due to the extension of the final completion date.

1. Contract Administration/Project Management/Construction Administration – 258 hours
2. Monthly progress meetings (5) – 20 hours
3. RFI's, Work Change Directives, Change Orders (4) – 32 hours
4. Resident Project Representative (RPR) (115 working days at 8 hrs/day) – 920 hours plus vehicle costs
5. Additional RPR services. Original budget for RPR services was 2200 hours. New budget for RPR services with time extension is 4,500 hours plus additional vehicle travel costs

REASON(S) FOR ADDITIONAL WORK

Final Completion date extended from January 18, 2024, to July 1, 2024.

REFERENCE

Contract 20-051 between Tetra Tech, Inc. and the City of Flint dated December 21, 2020.

ESTIMATED ENGINEERING FEE

Not to Exceed Amount of \$186,000.00.

AUTHORIZING TT UNIT OFFICER

DATE February 7, 2024

CUSTOMER CONCURRENCE:

DATE:



240091

RESOLUTION NO.: _____

PRESENTED: 3-06-2024

ADOPTED: _____

**RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS FOR OFFICE OF
BLIGHT ELIMINATION**

In 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all of the ARPA funding received, of which approximately \$40 million was obligated as "revenue replacement" on December 20, 2023;

City Administration recommends reallocating \$941,606.00 of ARPA funds, previously obligated for revenue replacement, to provide funding for the City's Office of Blight Elimination.

Account Code	Description	Amount
101-729.002-801.000	Neighborhood Clean-up: Office of Blight Elimination	\$941,606.00

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary including to execute any agreements to appropriate funding from the funding source account #101-729.002-801.000 to the Office of Blight Elimination. Based on review and validation of appropriate fund use by Ernst and Young, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

For the City:

CLYDE D EDWARDS

CLYDE D EDWARDS (Jan 30, 2024 11:30 EST)

Clyde D. Edwards, City Administrator

For the City Council:

Approved as to Form:

William Kim

William Kim (Jan 30, 2024 10:07 EST)

William Kim, City Attorney

Approved as to Finance:

Phillip Moore

Phillip Moore (Jan 30, 2024 10:49 EST)

Phillip Moore, Chief Financial Officer

RESOLUTION STAFF REVIEW

Date: 1/16/24

**Agenda Item Title: RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS
FOR OFFICE OF BLIGHT ELIMINATION**

Prepared by: Emily Doerr

Background/Summary of Proposed Action:

Neighborhood Clean-up – Blight Elimination: \$941,606 to the City's Office of Blight Elimination to perform environmental reviews, demolish condemned properties, disposal of material from demolitions, and order additional soil testing as necessary. This is the amount remaining after budgeted funds have previously been utilized for blight removal equipment (resolutions 220391 and 220392).

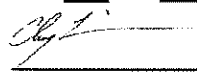
Financial Implications:

American Rescue Plan Act funds must be fully expended by 12/31/26.

Budgeted Expenditure: Yes ☐ No ☒ Please explain, if no:

Pre-encumbered: Yes ☐ No ☒ Requisition #: N/A

Finance Signature:



Chay Linseman, Budgets and Grants Administrator

Other Implications: No other implications are known at this time.

Staff Recommendation: Staff recommends approval of this resolution.



APPROVAL Emily Doerr (Jan 30, 2024 10:05 EST)

Emily Doerr, Director, Planning and Development



CITY OF FLINT

240092

RESOLUTION NO.: _____

PRESENTED: 3-06-2024

ADOPTED: _____

Resolution to Authorize Entering into a Contract with Genesee County Youth Corporation for a Street Outreach Activity using Emergency Solutions Grant (ESG) Funds in the Amount of \$54,939.19

BY THE CITY ADMINISTRATOR:

WHEREAS, The City of Flint is a recipient of Emergency Solutions Grant (ESG) in the amount of \$334,935.00 approximately. These funds must be used to aid individuals and families who are homeless or receiving homeless assistance, and to support additional homeless assistance and homelessness prevention activities.

WHEREAS, At its meeting on June 27, 2022, the Flint City Council authorized allocations to several agencies (Resolution #221090.1), including \$37,897.68 to Genesee County Youth Corporation for shelter operations.

WHEREAS, Genesee County Youth Corporation has indicated a need for additional funds. Staff are recommending an additional \$54,939.19 be awarded to Genesee County Youth Corporation for street outreach activities.

WHEREAS, ESG funding is available to be allocated to eligible agencies/activities.

WHEREAS, Per the requirements of CPD Notice 21-08, issued July 19, 2021, by the U.S. Department of Housing and Urban Development, The Community and Economic Development Division will publish on the City's website, a notification of ESG Award to Genesee County Youth Corporation and how funds will be used.

WHEREAS, Funding is available in the following accounts:


Dept.	Name of Account	Account Number	Grant Code	Amount
P&D	ESG	279-733.101-531.000	FHUD-ESG23	\$54,939.19
P&D	ESG	279-733.101-805.101	FHUD-ESG23	\$54,939.19



CITY OF FLINT


IT IS RESOLVED, That the appropriate City officials are authorized to process any necessary budget adjustments and to enter into a Contract with Genesee County Youth Corporation for a Street Outreach Activity using Emergency Solutions Grant (ESG) Funds in the Amount of \$54,939.19

APPROVED AS TO FORM:


William Kim (Feb 21, 2024 10:51 EST)

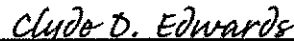
William Kim, City Attorney 02/21/2024

APPROVED AS TO FINANCES:


Phillip Moore (Feb 22, 2024 12:49 EST)

Phillip Moore, Chief Financial Officer 02/22/2024

ADMINISTRATION:


Clyde D. Edwards (Feb 23, 2024 17:13 EST)

Clyde Edwards, City Administrator 02/23/2024

CITY COUNCIL:



CITY OF FLINT

RESOLUTION STAFF REVIEW

February 7, 2024

AGENDA ITEM TITLE: Resolution to Authorize Entering into a Contract with Genesee County Youth Corporation for a Street Outreach Activity using Emergency Solutions Grant (ESG) Funds in the Amount of \$54,939.19

PREPARED BY: Department of Planning and Development – Community Development Division – K. L. Miller

VENDOR NAME: Reach Resource Services

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The City of Flint is a recipient of Emergency Solutions Grant (ESG) in the amount of \$334,935.00 approximately. These funds must be used to aid individuals and families who are homeless or receiving homeless assistance, and to support additional homeless assistance and homelessness prevention activities.

At its meeting on June 27, 2022, the Flint City Council authorized allocations to several agencies (Resolution #221090.1), including \$37,897.68 to Genesee County Youth Corporation for shelter operations. The City has been working with shelter agencies to identify uses for these funds and Genesee County Youth Corporation has indicated a need for additional funds. Staff are recommending an additional \$54,939.19 be awarded to Genesee County Youth Corporation for street outreach activities.

Per the requirements of CPD Notice 21-08, issued July 19, 2021, by the U.S. Department of Housing and Urban Development, the City has published on its website, on the Community and Economic Development page, how it is using its ESG funds.

FINANCIAL IMPLICATIONS: Funds for this purpose are reserved to provide services to the homeless population in Flint and serve to prevent, prepare for, or respond to coronavirus. Funds determined to be ineligible, paid and drawn, must be repaid using general fund dollars.



CITY OF FLINT

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN: N/A

***** Upon Adoption BA will be completed to move from uncommitted accounts to Shelter of Flint specific accounts. *****

Dept.	Name of Account	Account Number	Grant Code	Amount
P&D	ESG	279-733.101-531.000	FHUD-ESG23	\$54,939.19
P&D	ESG	279-733.101-805.101	FHUD-ESG23	\$54,939.19
P&D	GCCY	279-733.390-531.000	FHUD-ESG23	\$54,939.19
P&D	GCCY	279-733.390-801.101	FHUD-ESG23	\$54,939.19

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 240008271

ACCOUNTING APPROVAL: *Carissa Dotson* Date: 2/20/24

FINANCE APPROVAL: *[Signature]* Date: 02/21/2024

ENVIRONMENTAL APPROVAL: *[Signature]* Date: 02/21/2024

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

(If yes, please indicate how many years for the contract) 1 YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal) n/a

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): N/A

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE:

Emily Doerr
Emily Doerr (Feb 21, 2024 09:43 EST)

02/21/2024

Emily Doerr, Director



240093

RESOLUTION NO.: _____

PRESENTED: 3-06-2024

ADOPTED: _____

RESOLUTION FOR APPROVAL OF RECOMMENDED REZONING OF TWO PARCELS ON W. FIFTH AVENUE (OWNED BY GCLB) IN SUPPORT OF HOUSING DEVELOPMENT

WHEREAS, the City of Flint Planning Commission opened a public hearing on September 26th, 2023 and made a final motion for recommending approval of the proposed rezoning to City Council at the same meeting on September 26th, 2023; and

WHEREAS, the proposed rezoning of two parcels from MR-3 to MR-2 will provide for future proposed residential development of duplexes and triplexes on six contiguous lots all bordering W. Fifth Avenue between Mason St. and Garland St, and the rezoning of these two parcels would align them all to an MR-2 designation and allow the applicants to combine the parcels; and

WHEREAS, maintaining the current MR-3 zoning would require multiple variances for lot width and lot area by the housing developers without any additional benefit to the city; and

WHEREAS, the request is consistent with the Imagine Flint Comprehensive Plan; and

IT IS RESOLVED, that the appropriate City officials are hereby authorized to do all things necessary to act on the recommendation of the Planning Commission.

For the City:

CLYDE D. EDWARDS

CLYDE D. EDWARDS (Feb 20, 2024 16:45 EST)

Clyde D. Edwards, City Administrator

For the City Council:

Approved as to Form:

William Kim

William Kim (Feb 20, 2024 14:02 EST)

William Kim, City Attorney

Approved as to Finance:

Phillip Moore

Phillip Moore (Feb 20, 2024 14:01 EST)

Phillip Moore, Chief Finance Officer

RESOLUTION STAFF REVIEW

Date: February 20, 2024

Agenda Item Title:

RESOLUTION FOR APPROVAL OF RECOMMENDED REZONING OF TWO PARCELS ON W. FIFTH AVENUE (OWNED BY GCLB) IN SUPPORT OF HOUSING DEVELOPMENT

Prepared by:

Emily Doerr, Director of Business and Community Services (previously called Planning and Development)

Background/Summary of Proposed Action:

The City of Flint Planning Commission opened a public hearing on September 26th, 2023 and made a final motion for recommending approval of the proposed rezoning of parcels 40-12-430-006 and 40-12-430-007 from MR-3 to MR-2 to City Council at the same meeting on September 26th, 2023.

The request is consistent with the Imagine Flint Comprehensive Plan and will provide for future proposed residential development of duplexes and triplexes on six contiguous lots all bordering W. Fifth Avenue between Mason St. and Garland St, and the rezoning of these two parcels would align them all to an MR-2 designation and allow the applicants to combine the parcels. Maintaining the current MR-3 zoning would require multiple variances for lot width and lot area by the housing developers without any additional benefit to the city. More information can be found in the staff report to the Planning Commission on the subsequent pages.

This rezoning resolution is now being moved forward because City Council has approved the Brownfield Plan necessary for this housing development to proceed.

Financial Implications: N/A

Budgeted Expenditure: Yes ___ No X **Please explain, if no:**

Pre-encumbered: Yes ___ No x **Requisition #:** _____

Other Implications: No other implications are known at this time.

Staff Recommendation: Staff recommends approval of this resolution.

APPROVAL 
Emily Doerr (Feb 20, 2024 13:21 EST)

Emily Doerr, Director, Business and Community Services



CITY OF FLINT

FLINT PLANNING COMMISSION
ROBERT WESLEY, CHAIRMAN

PC 23-11 STAFF REPORT

DATE: September 20, 2023

TO: City of Flint Planning Commission

STAFF REPORT BY: Max Lester, Int. Zoning Coordinator

ADMINISTRATIVE DEPT: Department of Planning and Development

SUBJECT: PC 23-11: The Genesee County Land Bank requests the rezoning of two parcels on W. Fifth Ave. between Garland St. and Mason St., with PIDs 40-12-430-006 and 40-12-430-007, from MR-3: Mixed Residential High Density to MR-2: Mixed Residential Medium Density.

LOCATION: W. Fifth Avenue between Mason and Garland.
Subject Parcels – (No street addresses)
40-12-430-006
40-12-430-007

AFFECTED WARD: Subject parcels are located in Ward 5.

PERTINENT SECTION OF THE ORDINANCE:
Sections 50-21 MR-2 Mixed Residential-Medium Density
Section 50-22 MR-3 Mixed Residential-High Density
Section 50-191 Map (Rezoning) and Text Amendment Procedure.

EXISTING LAND USE PATTERNS:
Both parcels requesting to be rezoned are currently vacant.
Surrounding Uses:
North: Commercial
East: Commercial
South: Residential, Institutional and Cultural
West: Vacant

EXISTING ZONING PATTERNS:
Subject Properties: MR-3
North: MR-3, UC
East: MR-3
South: MR-2, MR-3
West: MR-2

BACKGROUND

The applicant is requesting the rezoning of two of the properties from MR-3 to MR-2 to provide for future proposed residential development of duplexes and triplexes on six contiguous lots all bordering W. Fifth Avenue between Mason St. and Garland St. The rezoning of these two parcels would align them all to an MR-2 designation and allow the applicants to combine the parcels.

APPLICANT REQUEST:

The applicant is requesting a rezoning from an MR-3 designation to MR-2. Key differences between the two districts in the zoning ordinance are:

- MR-2 permits single family dwellings by special land use and two-family dwellings by-right. Neither are permitted in MR-3.
- MR-2 permits several agricultural uses as an accessory use that are not permitted in MR-3.
- The MR-2 district requires commercial, retail, and office uses to be located on the ground floor of a mixed-use building. MR-3 permits these as standalone uses.

STAFF COMMENTS

The subject parcels are in an area where an increase in intensity of use beyond single-family residential is appropriate and encouraged by the City's Comprehensive Plan and current zoning. However, a rezoning from MR-3 to MR-2 removes the current transition provided by the step-down from Downtown Edge zoning on Garland Street to the MR-3 zoning designation which permits a greater range of commercial uses.

The applicant states their intent is to "build a total of 4 triplexes and 2 duplexes for a total of 16 units of townhomes." As discussed with staff, the proposal would designate the duplexes under a Two-Family Dwelling use and the triplexes under the Multi-Family use.

Depending on the internal configuration of the residential units, they could also be classified as Single-Family Attached Dwellings, which are permitted in both MR-2 and MR-3 districts, if they are located on separate parcels. However, to have Single-Family Attached Dwellings in separate MR-3 designated parcels, the current six parcels would need to be split into sixteen parcels. Bulk standards for MR-3 districts require minimum lot widths of 40 ft. and minimum lot areas of 10,000 s.f. This approach would likely require multiple variances for lot width and lot area for all sixteen parcels.

Overall, the request is not significant and is consistent with the Comprehensive Plan. While staff has concerns regarding the requirements for commercial uses in MR-2 zone districts as compared to MR-3 zone districts, the request for MR-2 would create far less of a burden on the applicant as it relates to their intended use for these properties. For these reasons, staff recommends approval of the request, to be forwarded to City Council as a recommendation of approval. Future review of MR-2 and MR-3 district standards may be appropriate at a later date, separate from this request.

DEFINITIONS AND FIGURES:

Table 50-24D Bulk Site Standards: MR-2 and MR-3 Districts

District	Height		Lot Area			Max Impervious Lot Coverage	Front /Setback (F)	Min. Corner Side Setback (C)	Min. Interior Side Setback		Min. Rear Setback (R)
			Min. Lot Width (W)	Min. Lot Area	Min. Lot Area per Dwelling Unit				Width of Smaller Side Yard (S1)	Aggregate width of Both Side Yards (S1+S2)	
MR-2											
Detached Single-Family or Two-Family	Max. 2 ½ stories/35'		30'	3,000 sq. ft.	1,500 sq. ft.	80%	10' min. w/ ground floor residential, 20' max. 0' min. w/ ground floor commercial, 10' max.	5' residential, 0' w/ground floor commercial	2'	5'	20'
Attached Housing	Max. 4 stories/45'		20'	1,500 sq. ft.					0'	5'	20'
Multifamily/ Mixed use			20'	2,000 sq. ft.					1,000 sq. ft.	0'	5'
MR-3	Max. 100'	Min. 2 stories	40'	10,000 sq. ft.	800 sq. ft. per efficiency or one bedroom apartment; 1,000 sq. ft. per two or more bedroom apartment	90%	0' min., 15' max.	10' residential, 0' w/ ground floor commercial	0'	0'	20'

Attached single-family - a single-family dwelling attached to one (1) or more other single-family dwellings by a common vertical wall, with each dwelling located on a separate lot; this term includes town houses and row houses.

Detached single-family - a principal residence intended for occupancy by a single household, located on a separate lot or parcel, and not sharing common structural elements with any other structure intended for occupation by another household.

Two-family - a building designed originally for residential occupancy by two (2) families living independently of each other, which contains two (2), legally complete, dwelling units. Each unit in a two-family dwelling is completely separated from the other by either; a) an unpierced wall extending from ground to roof; or, b) an unpierced ceiling and floor extending from exterior wall to exterior wall, except for a common stairwell exterior to both dwelling units. Also known as a duplex.

Multi-family - a building for residential purposes with three (3) or more dwelling units, having common or party walls, on a single lot. Each unit is totally separated from the other by an unpierced wall extending from ground to roof or an unpierced ceiling and floor extending from exterior wall to exterior wall, except for a common or individual stairwell(s) exterior to any dwelling unit(s).

PC 23-11 W. Fifth Ave Rezoning Request

40-12-409-014 UC

40-12-426-010
MR-3

Lyon Street

40-12-409-024 UC

West Fifth Avenue

West 5th
Avenue
C

40-12-430-007
MR-2

40-12-430-006
MR-2

40-12-430-024
MR-2

40-12-430-003
MR-2

40-12-430-002
MR-2

40-12-430-001
MR-2

40-12-430-011
MR-2

40-12-430-018
MR-2

40-12-430-020
MR-2

40-12-430-013
MR-2

40-12-430-019
MR-2

40-12-430-014
MR-2 40-12-430-015
MR-2

40-12-430-016
MR-2 40-12-430-017 MR-2

40-12-476-009
MR-1

40-12-476-008
MR-1 09/30/23

0 0.01 0.01 Miles





Sheldon Neeley
Mayor

CITY OF FLINT

FLINT PLANNING COMMISSION

Meeting Minutes
September 26th, 2023

Commissioners Present

Robert Wesley, Chair
Carol-Anne Blower, Vice-Chair
Harry Ryan
Robert Jewell
Mona Munroe-Younis
Jeffrey Curtis Horton

Staff Present

Joanne Gurley, Assistant City Attorney
Max Lester, Int. Zoning Coordinator

Absent:

Leora Campbell
April Cook-Hawkins
Lynn Sorenson, Secretary

ROLL CALL:

Chairperson Wesley called the meeting to order at 5:34 p.m. Roll was taken, and a quorum was present.

The meeting was held both in-person in the Council Chambers and via Zoom and phone conferencing as approved.

Roll Call:

Commissioner Ryan: appearing in-person
Commissioner Campbell: absent
Commissioner Blower: appearing in-person
Commissioner Jewell: appearing in-person
Commissioner Cook-Hawkins: absent

Commissioner Sorenson: absent
Commissioner Munroe-Younis: appearing in-person
Commissioner Horton: appearing in-person
Chairperson Wesley: appearing in-person

ADDITIONS/CHANGES TO THE AGENDA:

None.

ADOPTION OF THE AGENDA:

Commissioner Wesley asked for a motion to approve the agenda. Commissioner Blower motioned to accept the agenda as presented. Commissioner Munroe-Younis seconded the motion.

M/S – Blower/Munroe-Younis

Unanimously carried by voice vote



Sheldon Neeley
Mayor

CITY OF FLINT

FLINT PLANNING COMMISSION

MINUTES OF PREVIOUS MEETINGS:

Meeting minutes for August 8th, 2023, August 22nd, 2023, and September 12th, 2023, were not prepared in time for review at this meeting.

PUBLIC FORUM:

Chairman Wesley opened the Public Forum. No one spoke.

PUBLIC HEARINGS:

PC 23-11: The Genessee County Land Bank requested the rezoning of two parcels on W. Fifth Ave. between Garland St. and Mason St., with PIDs 40-12-430-006 and 40-12-430-007, from MR-3: Mixed Residential High Density to MR-2: Mixed Residential Medium Density.

Max Lester presented the Staff Report on this application. Staff recommended approval of this request. Staff also noted that a future review of MR-2 and MR-3 standards may be appropriate at a later date.

Chairperson Wesley asked if MR-2 parcels cannot be joined. Max clarified that two of the parcels are MR-3 and four are MR-2 and you cannot join parcels of different types.

Chairperson Wesley asked for clarification on the differences between MR-2 and MR-3. Max explained that MR-2 permits single family dwellings by special land use and two-family dwellings by right. Neither are permitted in MR-3. MR-2 permits several agricultural uses as an accessory use that are not permitted in MR-3. And the MR-2 district requires commercial, retail, and office uses to be located on the ground floor of a mixed-use building while MR-3 permits these as standalone uses.

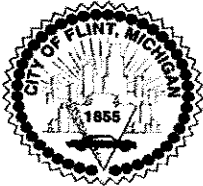
Commissioner Horton asked if the Genessee County Land Bank will be the developer of this project. Max recommended holding the question for the applicant. Commissioner Horton asked about the disadvantages of rezoning the parcel. Max said the only disadvantage is MR-2 does not allow standalone commercial, retail, and office uses. Commissioner Horton's last question was on the intended timeline of development. Max does not have this information.

Commissioner Ryan expressed concerns that the Genessee County Land Bank may have a conflict of interest in developing this land, alleging they collect tax money from it how can they also develop and sell it. Chairperson Wesley has no knowledge of this.

Applicant Travis Gilbert, Development Manager for the Land Bank, presents.

Commissioner Ryan asked the applicant about legality, referring to his previous discussion. Travis Gilbert said as far as he is aware the Land Bank's actions are legal and common in most counties. Commissioner Jewell clarified that the Genessee County Land Bank is the title owner of the 2 parcels.

Mr. Gilbert explained the intent to construct condos to be sold at or below market rate. Mr. Gilbert is also a member of the Carriage Town Neighborhood Association, which has expressed its approval of



Sheldon Neeley
Mayor

CITY OF FLINT

FLINT PLANNING COMMISSION

the construction. The Historic District Commission has also been largely in favor of the development.

Chairman Wesley opened the floor for public comment in favor of the proposal. Melissa [Last Name Inaudible] asked for clarification of the location of the lots and their proximity to Lion St. Mr. Gilbert clarified it is next to La Familia. No one else spoke.

Chairman Wesley opened the floor for public comment opposing the proposal. No one spoke.

Commissioner Blower motions to approve PC 23-11. Commissioner Munroe-Younis supported the motion.

Roll Call:

Commissioner Ryan: yes
Commissioner Campbell: absent
Commissioner Blower: yes
Commissioner Jewell: yes
Commissioner Cook-Hawkins: absent

Commissioner Sorenson: absent
Commissioner Munroe-Younis: yes
Commissioner Horton: yes
Chairman Wesley: yes

M/S – Blower/Munroe-Younis

6 yes, 0 no, 0 abstain

The motion carried.

Zoning Code Map Amendments (Continued): A hearing will be held before the Flint Planning Commission at this meeting to consider the adoption of a new zoning map with a focus on rezoning parcels along commercial corridors such as Saginaw St., Dort Hwy., Davison Rd., Franklin Ave., ML King Ave., Clio Rd., and Fenton Rd.

Max went over the proposal and lists the following changes:

The first focus area with changes is “Davison Rd, Arlington to Dort, Branch to Dexter.” The new materials leave a row of residential properties as TN-2 between N. Averill Ave. and N. Dexter St. The Northeast corner of N. Averill Ave. and Davison Rd. was left with the proposed CC designation for a commercial property and its parking lot which is spread across multiple parcels.

The second focus area with changes is “Lewis St., Davison Rd. to Leith St.” The new materials extend the proposed NC designated areas into the area along Lewis St. between E. Hamilton Ave. and Bennett Ave.

Chairman Wesley opened the floor for public comment regarding the changes. No one spoke.

Commissioner Blower moved to accept these changes to the proposal. Commissioner Jewell supported.



**Sheldon Neeley
Mayor**

CITY OF FLINT

FLINT PLANNING COMMISSION

Roll Call:

Commissioner Ryan: yes
Commissioner Campbell: absent
Commissioner Blower: yes
Commissioner Jewell: yes
Commissioner Cook-Hawkins: absent

Commissioner Sorenson: absent
Commissioner Munroe-Younis: yes
Commissioner Horton: yes
Chairman Wesley: yes

M/S – Blower/Munroe-Younis

6 yes, 0 no, 0 abstain

The motion carried.

Chairman Wesley opened the floor for public comment regarding the proposal. No one spoke.

Commissioner Blower motioned to recommend the proposed map amendments to be forwarded to City Council for review and final approval. Commissioner Munroe-Younis supported the motion.

Roll Call:

Commissioner Ryan: yes
Commissioner Campbell: absent
Commissioner Blower: yes
Commissioner Jewell: yes
Commissioner Cook-Hawkins: absent

Commissioner Sorenson: absent
Commissioner Munroe-Younis: yes
Commissioner Horton: yes
Chairman Wesley: yes

M/S – Blower/ Munroe-Younis

6 yes, 0 no, 0 abstain

The motion carried.

SITE PLAN REVIEW:

None

CASE REVIEW:

1901 S. Dort Hwy., Memo and Materials PID: 41-16-251-020 CE – Commerce & Employment:

Max read the staff report. There were unapproved changes made to the wall signs and a banner was put over the existing EMC cabinet. The applicant has since complied with the request to cover the signing pending approval. Staff has reviewed the proposed signage and recommends approval of the application. The temporary banner complies with the standards for temporary signs and the existing pylon structure is eligible for a reface under the section for nonconforming signs. The proposed signage is intended to be in place under the maximum allowed time period while an EMC sign which was approved under the previous ordinance is delivered for installation.



Sheldon Neeley
Mayor

CITY OF FLINT

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Commissioner Blower stated they have seen lights on the building and wondered if that is listed under the application. Max stated the lights are not on the applications and they were not aware of changes to the façade aside from the banner signs.

Commissioner Jewell expressed interest in having an investigation to confirm existence of all changes to the building that may not have been reported. Recommended the chair to send the application back to staff for investigation.

Chairman Wesley moved the hearing to October 10th pending staff investigation.

Green Skies Healing Tree, LLC – 3401 Corunna Rd:

Attorney Gurley provided an update. They currently have one outstanding requirement for the adult recreational permit, the specifications of certain equipment.

Chairman Wesley moved the hearing to October 10th pending the outstanding requirement.

PC-23-7: Alpine Development Group, LLC-2502 S. Dort Hwy:

Staff met with the chair on September 22nd and provided an update.

They agreed that the LED lights must be turned off until an opaque sign face material is put over them per the ordinance.

Chairman Wesley will keep the hearing for this application on the October 10th meeting agenda.

City Council Action on Planning Commission Recommendations

No updates at this time.

Zoning Board of Appeals

ZBA 23-15: Jeffrey Ferweda, represented Carman Hills Pointe, LLC, requests a Use Variance to allow for an Art Gallery in a TN-2 zoned district at 2000 Corunna Rd. Flint, MI 48503 (PID # 40-13-351-005)

- ZBA 23-15 was approved by a unanimous vote. This property is located within the Corunna Rd. focus area within the proposed map amendment.

The committee had no questions at this time.

REPORTS:

Redevelopment Ready Communities (RRC)



Sheldon Neeley
Mayor

CITY OF FLINT

FLINT PLANNING COMMISSION

The joint meeting is expected to take place in October. Staff are also making sure completed items are submitted to RRC staff for review and confirmation.

Commissioner Jewell expressed that the information of who is on the various commissions and boards and their duties should be more publicly available. Including the agenda for the upcoming joint meeting.

No other questions or comments.

Planning Commission Expired Terms

No new information at this time. Staff are aware of redrawn ward lines, the effects they will have are not fully known at this time.

Commissioner Jewell asked for the record the open-ended question of "When?". He stated it has been over a year since the Ward Map was altered and the repercussions on the Planning Commission are still not resolved.

Chairman Wesley stated they are waiting on City Council.

10 Year City of Flint Comprehensive Plan Review

This process is expected to be a focus once map and text amendments are through. Planning and Development Staff will be meeting in early October to discuss the Comprehensive Plan review process.

Commissioner Jewell continued to reiterate the open-ended question of "When?".

Chairman Wesley stated it is not in their hands.

Staffing Update

An interview was held for the second zoning coordinator position.

Commissioner Jewell stressed the importance of being properly staffed.

Text Amendments

The text amendments that were reviewed and motioned for recommendation to City Council are currently being prepared and are planned to be moved forward along with the recommendation for map amendments once it is made and materials are ready.

No questions or comments.

RESOLUTIONS:

No resolutions at this time.



Sheldon Neeley
Mayor

CITY OF FLINT

FLINT PLANNING COMMISSION

OLD BUSINESS:

No old business at this time.

NEW BUSINESS:

No new business at this time.

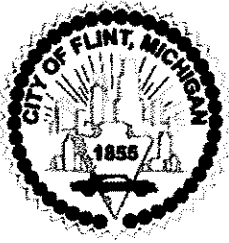
ADJOURNMENT:

M/S – Blower/Munroe-Younis

Unanimously carried by voice vote.

Meeting adjourned at 6:52 PM.

240045



RESOLUTION NO.: _____

PRESENTED: _____

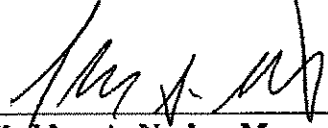
ADOPTED: _____

**RESOLUTION APPROVING APPOINTMENT OF NADIA RODRIGUEZ
TO THE FLINT PLANNING COMMISSION**

Mayor Sheldon A. Neeley appoints Nadia Rodriguez, of 1604 Court St, Flint, MI 48503, to the 7th Ward seat on the Flint Planning Commission, to fill the remainder of the three-year term ending on March 31, 2025.

BE IT RESOLVED that the Flint City Council approves the appointment of Nadia Rodriguez, of 1604 Court St, Flint, MI 48503, to the 7th Ward seat on the Flint Planning Commission, to fill the remainder of the three-year term ending on March 31, 2025.

FOR THE CITY OF FLINT:



Sheldon A. Neeley, Mayor

APPROVED BY CITY COUNCIL:

APPROVED AS TO FORM:



William Kfm, City Attorney

Nadia Rodriguez

Flint, MI | (857) 719-3258 | nadiagrodriguez@yahoo.com

Summary

I have worked in a variety of settings, all providing experiences necessary to be an outstanding and well-rounded employee. I have been formally educated in the college classroom, and continue to pursue professional development opportunities to keep current with strategies and technology. I am passionate about my work and understand that each situation is unique and I must adapt accordingly. I am an effective communicator. I work well with others. I am a professional. It would be my privilege to be afforded the opportunity to use my skills.

Education

Bachelor of Science in Elementary Education

September 2010 – December 2013

University of Michigan, Flint MI

- *Emphasis: Language Arts, Social Studies, and Early Childhood Development*
- *GPA: 3.66, Graduated with Honors*
- *Teaching Certificate with ZA endorsement*

Experience

RXO Logistics, Freight Claims Examiner

June 2023 - Current

- Conduct claims investigations, including recording statements, securing public records, and analyzing report findings
- Review and audit estimates and settle claims within prescribed limits of authority
- Issue payments or deny claims in a timely manner, in accordance with policy conditions

Flint Community Schools, Lead Kindergarten - Third Grade Montessori Teacher

July 2018 - June 2023

- Oversee student activities throughout the day by problem solving, time management, and adaptability.
- Coordinate individualized educational experiences for up to 25 students using data analysis and prioritization to deliver appropriate content for students' educational levels.
- Work with parents and district staff to design, adjust, and apply IEPs for students with special needs.

Holy Family Catholic Elementary School, First Grade Teacher/Athletic Director

August 2014 - June 2018

- Designed and implemented science, social studies, and cultural lessons aligned with state first grade standards.
- Coordinated scheduling for all sports within the Genesee County Catholic School League.
- Effectively communicated with partner schools to resolve conflicts and ensure reliability at each partner site.

24004B



RESOLUTION NO.: FEB 7 2024

PRESENTED: _____

ADOPTED: _____

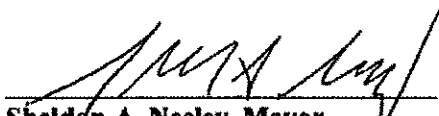
**RESOLUTION APPROVING REAPPOINTMENT OF MEZON GREEN-MARTIN
TO THE CITY-WIDE ADVISORY COMMITTEE**

Mayor Sheldon A. Neeley appoints Mezon Green-Martin, of 2110 Crocker St., Flint, MI 48503, to an at-large seat on the City-Wide Advisory Committee, to fill the remainder of a three-year term ending on May 31, 2026.

BE IT RESOLVED that the Flint City Council approves the appointment of Mezon Green-Martin, of 2110 Crocker St., Flint, MI 48503, to an at-large seat on the City-Wide Advisory Committee, to fill the remainder of a three-year term ending on May 31, 2026.

FOR THE CITY OF FLINT:

APPROVED BY CITY COUNCIL:


Sheldon A. Neeley, Mayor

APPROVED AS TO FORM:


William Kim, City Attorney

Mezon M. Green

Flint, MI 48503

(810) 610-2553

mezjim0422@yahoo.com

Upholding Cultural Humility, Cultural Competency, and the Code of Ethics for the field Social Work. Doing the right thing because it is the right thing to do.

Professional Experience

Genesee Health Systems, Flint, MI

Targeted Case Manager /Support Coordinator

November 2018 – Present

- Prepared and interpret reports
- Worked directly, or indirectly, with person with severe mental illness or developmental disabilities
- Assess needs of persons served through utilization of a strength assessment
- Develop, prepare Implement, and monitor an Individual Plan of Service (IPOS)
- Comply with federal, state, county and agency regulation governing Targeted Case Management and Support & Service Coordination
- Monitor all services received, review cases, meet with family and significant others professional and consultant staff and other interested parties according to signed release of information and IPOS
- Attend client-related meetings in or out of the office including with psychiatric and medical prescribers as necessary
- Ensure face-to-face contact with persons served in sufficient intensity to monitor and achieve goals
- Maintained a minimum monthly requirement of hours of service per month
- Maintain a minimum requirement of contact hours per day
- Complete all progress notes and related encounter entries within 24 hours of service delivery
- Participated in regular clinical supervision with the Professional Development Mentor or other clinical professionals, per licensing requirements, or under the direction of the department supervisor
- Ensure persons served and their caregivers are knowledge of 24-hour crisis service
- Operate a computer in the office or in the field in order to efficiently and effectively utilize an electronic medical record.

Crossroads For Youth, Oxford, MI

Treatment Specialist

May 2018 – November 2018

- Created Individual Life-Skills and Social Skills Plan
- One on One Mentoring with youth
- Administered assessments and evaluations
- Research, schedule, chaperone culturally inspiring recreational activities and field trips
- Provided organizational charts for activities
- Provide Transportation for youth to and from visitations
- Dispersed medications
- Provide transportation for appointments

- Research, schedule and chaperone motivationally enriching workshops
- Demonstrate and model appropriate behavior in varied settings

Unified Sisters, Flint, MI
Founder/Mentor/Advisor

January 2000 – July 2018

- Supervised and trained all assistant advisors in;
 - Educational profile for youth
 - Sex Education Classes and Workshops
 - Enrichment Workshops
 - Self-Improvement Workshops
 - Grant Writing
 - Basic Case Noting
 - Cultural Awareness
- Created assessment and evaluations for children and parent participants
- Administered assessments and evaluations
- Mentor young women in the development of personal, educational, employment and spiritual life skills
- Provide Grant Writing for programming
- Provide payroll for operation of program
- Research, schedule, chaperone culturally inspiring field trips
- Build and maintain community resource network
- Schedule, monitor, and chaperone developmental enriching community service activities
- Research, schedule and chaperone motivationally enriching workshops
- Demonstrate and model appropriate behavior in varied settings

Shelter of Flint

Resident Assistant / Front Desk Associate

January 2015 - May 2017

- Assist Case Managers with Assessment – Completed assessment case note after in-take process
- In-take Specialist – Assessed clients with proper forms during the intake process.
- Assist Clients with housing Searches– Researched for proper available housing for clients to apply.
- Prepared with Meal - Meal Prep and service to clients
- Service Prioritization Decision Assistance Tool (SPADAT) Certified

Educational and Professional Development

University of Michigan-Flint GPA 3.700

Major-Social Work~April 2018

Mott Community College, Flint, MI

Social Work Tech~High Honors
Associate in Arts~High Honors
General Studies~High Honors
2016

Mr. David's School of Cosmetology, Flint, MI

Cosmetology Instructor
1996

School of Cosmetology, Flint, MI

Cosmetology License
1993

Professional Business School, Flint, MI

Executive Secretarial Training
1988

Affiliations/Associations/Committees

Mayoral Blue-Ribbon Task Force
CWAC (City Wide Advisory Council)
NASW Member (National Association of Social Workers)
University of Michigan Alumni
Phi Alpha Honor Society
Phi Theta Kappa Honor Society
Social Work Club
Amicae Auxiliary ~ Zeta Phi Beta Sorority Inc.

Awards and Achievements

Education

- Dean's List 2014-2018
- University Honors – University of Michigan - Flint
- University Honors – University of Michigan - Ann Arbor

Community Achievements

- Sisters United Leadership Award
- City of Flint, Excellence Award
- Alpha Kappa Alpha Leadership Award

Additional Education Training & Licensure

Lippincott Beauty Salon, Salon in Season, Jireh's Salon, Shear Heaven Salon Flint, MI
Cosmetologist/Nail Technician ***1995 – Present***

- Develop and maintain rapport with regular customer base seeking hair and nail services
- Prep hair patrons for a wide range of requested services
- Professionally perform hairstyle requests of customers
- Excellently prepare and complete varied chemical nail techniques requested by customers
- Schedule clientele appointments
- Ensure total customer satisfaction
- Maintain safe, sanitary and organized conditions

Strengths

- Purposeful
- Integrity
- Quick Learner/Good Listener

- Strong Intellect
- Responsible
- Skilled at bringing out the best in others
- Competent Team Player

- *CPR Certified*
- *CPI Certified (Crisis Prevention Certified)*
- *SPADAT Certified (Service Prioritization Decision Assistance Tool)*
- *NPI Number (National Provider Number)*
- *Recipient Right Certificate*
- *SUD Certificate*

<https://www.linkedin.com/in/mezon-green-249853102>



240108

RESOLUTION NO.: _____

PRESENTED: 3-18-2024

ADOPTED: _____

RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO AWARD ARPA FUNDS TO MOTT COMMUNITY COLLEGE IN RESPONDING TO THE IMPACTS OF THE PANDEMIC ON BLIGHT

In 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all of the ARPA funding received, of which approximately \$40 million was obligated as "revenue replacement" on December 20, 2023;

City Administration recommends reallocating \$20,000 of ARPA funds, previously obligated for revenue replacement, to provide funding for the category of Neighborhood Improvement (\$13,735,000 total) consisting of \$9,660,000 to be funded, including \$1,210,000 for neighborhood cleanup to provide blight removal assistance to Flint communities. The administration recommends funding \$20,000 for Mott Community College to provide blight removal assistance.

Reallocated funds will be moved from Acct #101-287.000-963.000 as follows:

Account	Description	Amount
101 - 729 003 - 801 000	Clark Commons Garden and Park	\$20,000

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-729.008-801.000 to Mott Community College in the amount of \$20,000. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

For the City:


Clyde D. Edwards, City Administrator

For the City Council:

Approved as to Form:


William Kim, City Attorney

Approved as to Finance:

Phillip Moore, Chief Financial Officer

A0121

RESOLUTION STAFF REVIEW

Date: January 17, 2024

Agenda Item Title:

RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO AWARD ARPA FUNDS TO MOTT COMMUNITY COLLEGE IN RESPONDING TO THE IMPACTS OF THE PANDEMIC ON BLIGHT

Prepared by: Latresc Brown, Community Liaison

Background/Summary of Proposed Action:

Mott Community College: *Funding request and purpose:* **Requesting \$20,000 for Clark Commons Garden and Park Project.**

MiBlock810 will serve the residents of Clark Commons and Smith Village neighborhoods which currently consists of approximately 165 households with an additional 48 units near completion. These funds will be used to make improvements to enhance the neighborhood and strengthen relationships between residents as well. They will identify resident advocates and develop work groups that will come together to complete projects for the vacant land, which includes the following: Develop a community garden (including fruit trees), Create a small park, which can include recreational space, seating and art. Develop an outdoor exercise area for outdoor yoga (exercise) during weather permitting months. Create a walking path. Establish pollinating spaces, plant flowers and trees. This project will benefit the residents of Smith Village/Clark Commons, in a number of ways, it will help offset the cost of vegetables, it will allow for them, space to relax in their neighborhood, and will help their overall mental well being. It will also give the residents a place to go for an opportunity to get to know their neighbors better. This will help create a sense of community which is a key factor in people feeling safe and comfortable in their neighborhoods.

History: The mission of Mott Community College is to provide high quality, accessible, and affordable educational opportunities and services that cultivate student success and individual development and improve the overall quality of life in a multicultural community

Account	Description	Amount
101 - 729 003 - 801 000	Clark Commons Garden and Park	\$20,000

Financial Implications:

American Rescue Plan Act funds must be fully expended by 12/31/26.

Budgeted Expenditure: Yes ___ No X **Please explain, if no:**
Pre-encumbered: Yes ___ No X **Requisition #:** N/A
Other Implications: No other implications are known at this time.
Staff Recommendation: Staff recommends approval of this resolution.

APPROVAL

Shelly Sparks-Green, Chief Resilience Officer

A0121

240109



RESOLUTION NO.: _____

PRESENTED: 3-18-2024

ADOPTED: _____

**RESOLUTION APPROVING APPOINTMENT OF CANDICE MUSHATT TO THE MASS
TRANSPORTATION AUTHORITY BOARD**


Article IV of the Articles of Incorporation of the Mass Transportation Authority specifies that its Board shall consist of, among others, "[o]ne Flint resident appointed by the Flint City Council."

Pursuant to that authority, the Flint City Council appoints Councilmember Candice Mushatt, of Rangely St., Flint, MI 48503, to the Board of the Mass Transportation Authority, to fill the remainder of a four-year term expiring on March 31, 2026, to fill the seat previously held by Joseph King, whose term expired on March 31, 2022.

BE IT RESOLVED that the Flint City Council approves the appointment of Councilmember Candice Mushatt, of Rangely St., Flint, MI 48503, to the Board of the Mass Transportation Authority, to fill the remainder of a four-year term expiring on March 31, 2026, to fill the seat previously held by Joseph King, whose term expired on March 31, 2022.

APPROVED BY CITY COUNCIL:

APPROVED AS TO FORM:


William Kim (Mar 15, 2024 17:03 EDT)

William Kim, City Attorney