

# **City of Flint, Michigan**

*Third Floor, City Hall  
1101 S. Saginaw Street  
Flint, Michigan 48502  
[www.cityofflint.com](http://www.cityofflint.com)*



## **Meeting Agenda - FINAL**

**Monday, February 19, 2024**

**6:00 PM**

**CITY COUNCIL CHAMBERS**

### **SPECIAL CITY COUNCIL**

*Ladel Lewis, President, Ward 2  
Candice Mushatt, Vice President, Ward 7*

*Eric Mays, Ward 1  
Judy Priestley, Ward 4  
Tonya Burns, Ward 6*

*Quincy Murphy, Ward 3  
Jerri Winfrey-Carter, Ward 5  
Dennis Pfeiffer, Ward 8*

*Eva L. Worthing, Ward 9*

*Davina Donahue, City Clerk*

*This Special City Council meeting was called by Council President Lewis and Finance Chairperson Priestley for the purpose of considering the following: Resolution Setting Public Hearing on Amending Council Rules (Resolution No. 230466.1); Amended Resolution Approving City of Flint Brownfield Redevelopment Authority Brownfield Plan for Carriage Town Neighborhood Project (Resolution No. 230476.2); Resolution to Hire a City Council Parliamentarian (Resolution No. 240012); Resolution Approving Reallocation of ARPA Funds to Award ARPA Funds to James E. Kennedy Family Life Center in Responding to the Impacts of the Pandemic on Blight [Kennedy Center Chalets Village] (Resolution No. 240026); Resolution Approving Reallocation of ARPA Funds to Award ARPA Funds to James E. Kennedy Family Life Center in Responding to the Impacts of the Pandemic on Blight [Kennedy Center Cleaners Project] (Resolution No. TBD); Resolution Approving Reallocation of ARPA Funds to Award ARPA Funds to Flint Innovative Solutions Serving as the Fiduciary for Friends of Hasselbring Volunteer Group in Responding to the Impacts of the Pandemic on Blight (Resolution No. TBD); Resolution Approving Reallocation of ARPA Funds to Award ARPA Funds to Neighborhood Engagement Hub to Serve as the Fiduciary for Southside Neighborhood Coalition in Responding to the Impacts of the Pandemic on Blight (Resolution No. TBD); Resolution Approving Reallocation of ARPA Funds to Award ARPA Funds to Mott Community College in Responding to the Impacts of the Pandemic on Blight (Resolution No. TBD); Resolution Approving Reallocation of ARPA Funds to Award ARPA Funds to Safe & Just Michigan in Responding to the Impacts of the Pandemic on Blight (Resolution No. TBD); Resolution Approving Reallocation of ARPA Funds to Award ARPA Funds to Neighborhood Engagement Hub to Serve as the Fiduciary for Sarvis Park Neighborhood Association in Responding to the Impacts of the Pandemic on Blight (Resolution No. TBD); Resolution Approving Reallocation of ARPA Funds to Award ARPA Funds to Metro Community Development in Responding to the Impacts of the Pandemic on Blight (Resolution No. TBD); Resolution Approving Reallocation of ARPA Funds to Award ARPA Funds to Communities First in Responding to the Impacts of the Pandemic on Blight (Resolution No. TBD); Resolution Approving the Appointment of Carol-Anne Blower to the Zoning Board of Appeals as the Planning Commission Representative (Resolution No. TBD); Resolution Approving the Appointment of Christopher Frye to the Human Relations Commission (Resolution No. 240051); An Amendment to the Flint City Code of Ordinances, Chapter 33 (Parks), Article I (In General), Section 33-16.1 (Hours; exceptions); and Resolution to Trio Paint for General Contractor Services - Change Order #4 (Resolution No. 240039).*

## **CALL TO ORDER**

## **ROLL CALL**

## **PLEDGE OF ALLEGIANCE**

## **PRAYER OR BLESSING**

## **READING OF DISORDERLY PERSONS CITY CODE SUBSECTION**

*Any person that persists in disrupting this meeting will be in violation of Flint City Code Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators shall be removed from meetings.*

## PUBLIC SPEAKING

*Members of the public shall have no more than three (3) minutes per speaker during public comment. Only one speaking opportunity per speaker. Numbered speaker slips will be provided prior to the start of the meeting to those wishing to speak during this portion of the agenda. No additional speakers or slips will be accepted after the meeting begins.*

## COUNCIL RESPONSE

*Councilmembers may respond once to all public speakers only after all public speakers have spoken. An individual Councilmember's response shall be limited to two (2) minutes and is subject to all rules.*

## CONSENT AGENDA

*Per the amended Rules Governing Meetings of the Flint City Council (as adopted by the City Council on Monday, February 27, 2023), the Presiding Officer or Chair may request the adoption of a "Consent Agenda". After a motion to adopt a Consent Agenda is made and seconded, the Presiding Officer or Chair shall ask for separations. Any agenda item on a Consent Agenda shall be separated at the request of any Councilmember. After any separations, there is no debate on approving the Consent Agenda - it shall be voted on or adopted without objection.*

## RESOLUTIONS

### **230466.1** Amended Resolution/Setting a Public Hearing/Amended Council Rules/Implementation of Amended Council Rules with Immediate Effect

An amended resolution resolving that that the appropriate City Officials are authorized to do all things necessary to conduct a public hearing on the attached proposed amended Rules Governing Meetings of the Flint City Council, to be held at the meeting of the Flint City Council on January 8, 2024, or at any subsequent meeting of the Flint City Council as circumstances may warrant, AND, resolving that the proposed amended Rules Governing Meetings of the Flint City Council are adopted, on an emergency basis with immediate effect, for a period not to exceed sixty (60) days, pending completion of the required procedure. [NOTE: Resolution amended to remove the immediate implementation of the Amended Council Rules, as well as to remove the 3rd Paragraph that speaks to emergency implementation.]

### **230476.2** Approval/City of Flint Brownfield Redevelopment Authority/Brownfield Plan/Carriage Town Neighborhood Project/309 W. Fifth Avenue, Flint, Michigan, 48503

Resolution resolving that Definitions. Where used in this Resolution, the terms set forth below shall have the following meaning unless the context clearly requires otherwise: "Eligible Activities or "eligible activity" shall have the meaning described in Act 381. "Eligible Property" means the property designated in the Plan as the Eligible Property, as described in Act 381. "Plan" means the Plan prepared by the Authority, as transmitted to the City Council by the Authority for approval, copies of which Plan are on file in the office of the City Clerk. "Taxing Jurisdiction" shall mean each unit of government levying an

ad valorem property tax on the Eligible Property.

1. Public Purpose. The City Council hereby determines that the Plan constitutes a public purpose. 2. Best Interest of the Public. The City Council hereby determines that it is in the best interests of the public to promote the revitalization of environmentally distressed areas in the City to proceed with the Plan. 3. Review Considerations. As required by Act 381, the City Council has in reviewing the Plan

taken into account the following considerations: i. Portions of the property designated in the Plan meets the definition of Eligible

Property, as described in Act 381, including consideration of the criteria of "blighted" as defined in Act 381; ii. The Plan meets the requirements set forth in section 13 of Act 381. iii. The proposed method of financing the costs of eligible activities is feasible and the Authority has the ability to arrange the financing. iv. The costs of eligible activities proposed are reasonable and necessary to carry out the purposes of Act 381. v. The amount of captured taxable value estimated to result from adoption of the Plan is reasonable. 4.

Approval and Adoption of Plan. The Plan as submitted by the Authority is hereby approved and adopted. A copy of the Plan and all amendments thereto shall be maintained on file in the City Clerk's office. 5. Establishment of Project Fund: Approval of Depositary. The Authority shall establish a separate fund for the Eligible Property subject to this Plan, which shall be kept in a depositary bank account or accounts in a bank or banks approved by the Treasurer of the City. All monies received by the Authority pursuant to the Plan shall be deposited in the Project Fund for the Eligible Property. All monies in the Project Fund and earnings thereon shall be used only in accordance with the Plan and Act 381. 6. Use of Monies in the Project Fund. The monies credited to the Project Fund and on hand

therein from time to time shall be used annually to first make those payments authorized by and in accordance with the Plan and any development. 7.

Payment of Tax Increment Revenues to Authority. The municipal and the county treasurers shall, as ad valorem and specific local taxes are collected (I') the Eligible Property, pay the Tax Increment Revenues to the Authority for deposit in the Project Fund. The payments shall be made not more than 30 days after the Tax Increment Revenues are collected. 8. Disclaimer. By adoption of this Resolution and approval of the Plan, the City assumes no obligation or liability to the owner, developer, lessee or lessor of the Eligible Property for any loss or damage that may result to such persons from the adoption of this Resolution and Plan. The City makes no guarantees or representations as to the determinations of the

appropriate state officials regarding the ability of the Authority to capture tax increment revenues from the State and local school district taxes for the Plan.

9. Repealer. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution shall be rescinded. [NOTE: Pursuant to the resolution establishing the Authority and the bylaws of the Authority, the COF Brownfield Redevelopment Authority has approved a proposed brownfield plan for the Carriage Town Neighborhood Project

(the "Plan") at their meeting on August 8th, 2023. The required notice of the public hearing on the proposed Plan was given in accordance with Section 13 of Act 381, and such hearing will be held by City Council on October 4th, 2023. Once approved, the brownfield plan will allow for the reimbursement of eligible project expenses from the additional tax revenue realized as a result of the

redevelopment.

The reimbursement can occur over the life of the plan which is normally 30 years. The eligible reimbursable expenses are estimated at around \$1.7M.]

**240012**      Parliamentarian/Flint City Council

Resolution resolving that the appropriate City Officials do all things necessary to enter into an agreement with Professional Registered Parliamentarian Maurice S. Henderson to provide training and parliamentary services to the Flint City Council, at an hourly rate of \$175.00, for a total of up to sixteen (16) hours, and a total expense of up to \$2,800.00, with funding to come from Acct. No. 101-101.000-958.000.

**240026**      Reallocation of ARPA Funds/James E. Kennedy Life Center/Impacts of the Pandemic on Blight

Resolution resolving that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101 - 729 003 - 801 000 to James E. Kennedy Life Center in the amount of \$25,000. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations. Approved

## **APPOINTMENTS**

**240062**      Appointment/Zoning Board of Appeals/Carol-Anne Blower/Planning Commission Representative

Resolution approving the appointment of Carol-Anne Blower (3323 Holly Avenue, Flint, Michigan, 48506) to the Zoning Board of Appeals, as the Planning Commission Representative, for a one-year term expiring February 19, 2024.

**240051**      Appointment/Human Relations Commission/Christopher Frye

Resolution resolving that the Flint City Council approves the appointment of Christopher Frye to the Human Relations Commission for the remainder of a 3-year term commencing immediately upon adoption of this resolution and expiring October 28, 2025.

## **RESOLUTIONS (Continued)**

**240039**      CO#4/Contract/Trio Paint/General Contractor Services

Resolution resolving that the Appropriate City Officials, upon City Council's approval, are hereby authorized to enter into a contract change order and issue additional Purchase Orders to Trio Paint for additional Contractor Services in an amount not-to-exceed \$286,302.43 for FY24

(07/01/23-06/30/24) for an overall FY23-FY25 contract total not to exceed \$1,065,140.43. Before ARPA funds are distributed, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of the Treasury final rules. Funding for Brennan's portion of this resolution shall come from the American Rescue Plan Act fund (287).

## **FINAL COUNCIL COMMENTS**

*Final Council Comments shall be limited to two (2) minutes and are subject to all rules.*

## **ADJOURNMENT**

230466.1



RESOLUTION NO.: \_\_\_\_\_

PRESENTED: JAN 22 2024

ADOPTED: \_\_\_\_\_

### RESOLUTION SETTING PUBLIC HEARING ON AMENDING COUNCIL RULES

Section 3-103(B) of the Flint City Charter empowers the City Council to determine its own rules of procedure. Section 1-801 of the Flint City Charter requires before such rules may be adopted, a public hearing must be held, with notice containing the title and an abstract of proposed rule of that public hearing given at least two weeks in advance, while Section 1-801(H) of the Flint City Charter also provides that a proposed rule may be given immediate effective for a period not to exceed sixty (60) days, pending completion of the required procedure;

In the past year, despite meetings that often last for eight or more hours, the Flint City Council and its committees have failed to complete all business listed on its agendas. Arguments about parliamentary procedure have predominated over substantive items of City business. Multiple special meetings have been called in order to address time-sensitive items of City business that were not addressed during regularly scheduled meetings, creating additional burdens on Councilmembers, City staff, and the public;

**IT IS RESOLVED** that the appropriate City Officials are authorized to do all things necessary to conduct a public hearing on the attached proposed amended Rules Governing Meetings of the Flint City Council, to be held at the meeting of the Flint City Council on February 12, 2024, or at any subsequent meeting of the Flint City Council as circumstances may warrant.

**APPROVED BY CITY COUNCIL:**

\_\_\_\_\_

**APPROVED AS TO FORM:**

\_\_\_\_\_  
William Kim, City Attorney



## RESOLUTION STAFF REVIEW FORM

<b>AGENDA ITEM TITLE:</b>	Resolution setting public hearing about amending Council Rules and implementing amended Council Rules with immediate effect				<b>BID / PROP #:</b>	N/A			
<b>PREPARED BY:</b>	William Kim, City Attorney				<b>DATE:</b>	11/30/2023			
<b>VENDOR NAME:</b>	N/A								
<b>BACKGROUND/SUMMARY OF PROPOSED ACTION/FINANCIAL IMPLICATIONS:</b>									
<p>The substantive changes in the attached proposed amended Council Rules are listed below:</p> <ul style="list-style-type: none"> <li>Rule 1.3: Only speakers on an appeal are appellant and Chair, limited to 1 minute each. Explicitly incorporating Roberts Rules of Order provision prohibiting appeal while appeal is pending.</li> <li>Rule 5.5 &amp; 5.6: Specifying what Council can do without quorum, and automatically recessing the meeting if quorum is lost.</li> <li>Rule 6.2: Clarifying how additions/changes to the agenda are addressed/processed.</li> <li>Rule 6.3: Clarifying ability of Council to take up any item in a committee.</li> <li>Rule 6.8: Authorizing clerk to cancel committee meetings with nothing on the agenda.</li> <li>Rule 8.2: Clarifying powers of Chair by explicitly incorporating Roberts Rules of Order provision allowing Chair to rule on whether motion is in order.</li> <li>Rule 11.1: Clarifying how procedural motions may be raised.</li> <li>Rule 11.3: Clarifying debate on procedural motions.</li> <li>Rule 11.4: Clarifying Chair's authority to interpret motions to fit within the rules.</li> <li>Rule 14.1: Specifying allowable recesses of up to 36 hours (as allowed under the OMA).</li> <li>Rule 14.3: Authorizing Chair to order recess of up to 15 minutes.</li> <li>Rule 16.1: Clarifying requirement to vote immediately.</li> <li>Rule 17.1: Clarifying that a motion to limit or extend debate is always in order.</li> <li>Rule 18.2: Limiting debate to 1 minute per councilmember on motion to postpone definitely.</li> <li>Rule 20: Clarifying how to amend underlying an agenda item.</li> <li>Rule 25.2: Prohibiting using points of order to take the floor.</li> <li>Rule 25.4: Requiring explanation of the point of order in 10 seconds with citation to specific rules.</li> <li>Rule 26.2: Clarifying improper requests for information.</li> <li>Rule 27.2: Explicitly incorporating Roberts Rules of Order provision empowering Chair to call members to order.</li> <li>Rule 28.4: Limiting default debate on main motions to 2 rounds of 3 minutes.</li> <li>Rule 28.5: Clarifying pausing of the debate clock.</li> <li>Rule 29.3: Extending the registration requirement for public comment at City Council meetings to all committees.</li> <li>Rules 30.2-30.4: Code of conduct for councilmembers during debate.</li> </ul>									
<b>BUDGETED EXPENDITURE?</b>	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	<b>PRE-ENCUMBERED?</b>	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
<b>IS A CONTRACT NEEDED?</b>	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	<b>CONTRACT LENGTH</b>	N/A			
<b>EST. AMT. BY BUDGET YEAR:</b>	N/A				<b>OTHER IMPLICATIONS</b>	None			

## **Proposed Amended Council Rules (clean)**

## **RULES GOVERNING MEETINGS OF THE FLINT CITY COUNCIL**

	PREAMBLE
RULE 1	PARLIAMENTARY AUTHORITY
RULE 2	SUSPENSION AND AMENDMENT OF RULES
RULE 3	COUNCIL PRESIDENT; PRESIDING AT MEETINGS
RULE 4	APPOINTMENT OF COMMITTEES
RULE 5	TIME AND PLACE OF MEETINGS AND SPECIAL MEETINGS
RULE 6	AGENDA AND ORDER OF BUSINESS
RULE 7	CLOSED SESSIONS
RULE 8	FORM OF ACTION AND CONSENT AGENDA
RULE 9	VOTING
RULE 10	INTRODUCTION AND ENACTMENT OF ORDINANCES AND RESOLUTIONS
RULE 11	CONSIDERATION OF PROCEDURAL MOTIONS
RULE 12	SUPPORT FOR MOTIONS
RULE 13	MOTION TO ADJOURN
RULE 14	MOTION TO RECESS
RULE 15	MOTION TO POSTPONE TEMPORARILY
RULE 16	MOTION TO VOTE IMMEDIATELY
RULE 17	MOTION TO LIMIT OR EXTEND DEBATE
RULE 18	MOTION TO POSTPONE DEFINITELY
RULE 19	MOTION TO REFER (COMMIT)
RULE 20	MOTION TO AMEND
RULE 21	MOTION TO POSTPONE INDEFINITELY
RULE 22	MOTION TO RECONSIDER
RULE 23	MOTION TO RESCIND
RULE 24	REQUEST TO WITHDRAW A MOTION
RULE 25	INCIDENTAL MOTIONS – POINT OF ORDER
RULE 26	INCIDENTAL MOTIONS – REQUEST FOR INFORMATION
RULE 27	MAINTENANCE OF ORDER AND DEBATE
RULE 28	RIGHT TO SPEAK IN DEBATE
RULE 29	PARTICIPATION BY THE PUBLIC
RULE 30	STANDARDS OF CONDUCT
RULE 31	ETHICS
RULE 32	DISCIPLINARY ACTIONS
RULE 33	ANNUAL REVIEW OF CITY COUNCIL RULES

## **PREAMBLE**

These rules govern the orderly conduct of Flint City Council meetings. Meetings of the Flint City Council are subject to the Open Meetings Act, Public Act 267 of 1976, MCL 15.261 through 15.275. All documents of the meetings of the Flint City Council (i.e. agendas, minutes, attachments, transcripts, recordings) are public documents subject to the FOIA, MCL 15.231 *et seq.*, unless otherwise exempt under that statute.

## **PARLIAMENTARY AUTHORITY**

- Rule 1.1 All matters of procedure not specifically addressed by the Council Rules, state, or local law, shall be governed by Robert's Rules of Order 12<sup>th</sup> Ed. If a conflict arises between Council Rules and Robert's Rules of Order, Council Rules shall take precedence.
- Rule 1.2 The Chair shall preserve order and decorum, may call other Councilmembers to order, and may speak to points of order in preference to other Councilmembers. The Chair shall decide all questions arising under these rules and general parliamentary practice and may seek the advice of others at the Chair's discretion.
- Rule 1.3 After the Chair decides on a question, any member may "appeal from the decision," except that no appeal may be made while another appeal is pending. If the appeal is seconded, the member making the appeal has up to 1 minute to state the reason for the appeal. The Chair then has up to 1 minute to state the reason for the decision.
- Rule 1.4 The Chair then states the question as: "Shall the decision of the Chair be reversed?" There shall be no further debate on the appeal and no other member shall participate in the discussion. Unless a majority of Councilmembers-elect vote to overturn the Chair's ruling, the Chair's ruling stands.
- Rule 1.5 City Council may appoint a person to serve as Parliamentarian. At the request of any Councilmember, the parliamentarian shall rule on questions of parliamentary procedure. The Parliamentarian's ruling may be appealed. An appeal of a Parliamentarian's ruling must be seconded and is undebatable. Overturning a Parliamentarian's ruling requires a two-thirds vote of the Councilmembers-elect.

## **SUSPENSION AND AMENDMENT OF RULES**

- Rule 2.1 Any individual rule may be suspended on the vote of two-thirds of the Councilmembers-elect, to allow for consideration of business that would not otherwise be allowed under the rules. A motion to suspend a rule is not debatable.
- Rule 2.2 The rules may be amended in accordance with Section 1-801 of the Flint City Charter.

## **COUNCIL PRESIDENT; PRESIDING AT MEETINGS**

- Rule 3.1 The Council shall have a President and a Vice-President, chosen by a majority of the Councilmembers-elect for a term which shall end on the second Monday in November, or until a successor is elected.
- Rule 3.2 The President shall preside at meetings of the Council as Chair and, in the absence of the President, the Vice-President shall preside. If both the President and Vice-

President are absent, a chairperson from a Council committee shall preside in the following order: Finance, Governmental Operations, Legislative.

### **COMMITTEES**

- Rule 4.1 The President shall appoint all committee chairs and vice-chairs for a one-year term which shall end on the second Monday in November or until a successor is appointed.
- Rule 4.2 The standing committees of the City Council are Finance, Governmental Operations, Legislative, and Special Affairs.
- Rule 4.3 Finance Committee - Business conducted consists of all matters relating to City finances (e.g. spending, revenue, contracts, fees, budgets, audits, etc.).
- Rule 4.4 Governmental Operations Committee - Business conducted consists of all matters relating to governmental function (e.g. multi-member bodies, policies and procedures, matters related to City government and City departments, etc.).
- Rule 4.5 Legislative Committee - Business conducted consists of all matters relating to City legislation (e.g. ordinances, policies, etc.).
- Rule 4.6 Special Affairs Committee - Reserved for any standing committee agenda item needing additional discussion or information, as well as for any emergency agenda submission. Special Affairs Committee shall meet at 4:30 p.m. right before regular Council meetings on the 2nd and 4th Mondays of the month.
- Rule 4.7 All standing committees of Council shall be comprised of all members of Council who are not under disciplinary actions/restrictions.
- Rule 4.8 The President, at their discretion, may create ad hoc committees and appoint those committees' chairs and members. The President shall determine the number of Councilmembers comprising these committees.

### **TIME AND PLACE OF MEETINGS AND SPECIAL MEETINGS**

- Rule 5.1 All meetings of the City Council and all committees of the Council shall take place in the Council Chambers on the third floor of City Hall or at such other places as the Council may determine.
- Rule 5.2 The regular meetings of the City Council are 5:30 p.m. on the second and fourth Monday of every month, and regular meetings of the finance, governmental operations, and legislative committees shall be at 5:00 PM the Wednesday preceding.
- Rule 5.3 The Clerk shall notify Councilmembers and the public, as required by the Open Meetings Act, of special meetings or a change in the time or place of meetings.
- Rule 5.4 The Mayor shall be notified of all meetings of the City Council.
- Rule 5.5 Without a quorum, the City Council may take no action except to convene or adjourn.

- Rule 5.6 Once a meeting has been convened, quorum is not lost so long as sufficient members are present in the Council Chambers. If quorum is lost during a meeting, the Chair shall immediately recess the meeting for up to 15 minutes.
- Rule 5.7 City Council may, by resolution, adjourn all meetings for a two-week period. A pro-forma meeting of the City Council shall be scheduled immediately preceding the other Council committee meeting in that month.

### **AGENDA AND ORDER OF BUSINESS**

- Rule 6.1 Matters shall be placed on the agenda of any meeting of the City Council by action of the Council President any chairperson of any committee of the Council, or by the Mayor, prior to the start of the meeting.
- Rule 6.2 Any agenda items that require official Council action at the meeting for final adoption (i.e., resolutions, budget amendments, grant acceptances, etc.) must be accompanied by appropriate documentation and signed by the required signatories.
- Rule 6.5 The deadline for contacting City Council staff for the purpose of adding matters to an agenda shall be by 12:00 pm (noon) on Thursdays.
- Rule 6.6 The Chair shall choose a person to lead the Pledge of Allegiance.
- Rule 6.7 Opening Ceremonies will consist of the Pledge of Allegiance, a short prayer or blessing, and may include requests for moments of silence. Spiritual leaders (of many faiths) may be invited and scheduled to offer a short prayer after the Pledge of Allegiance. The City Clerk will be responsible for making these arrangements.
- Rule 6.8 Items denoted with \*\* will only appear on an agenda if necessary. If there is no such matter to be addressed, then it will not appear on the agenda. If there are no items on a committee agenda, the committee meeting will be cancelled by the Clerk.
- Rule 6.8a Finance Committee Agenda - Roll Call, Request for Agenda Changes/Additions, \*\*Closed Session, Public Comment, \*\*Consent Agenda, \*\*Presentation of Quarterly Financial Reports, Resolutions, \*\*Special Orders/Discussion Items, Adjournment
- Rule 6.8b Legislative Committee Agenda - Roll Call, Request for Agenda Changes/Additions, Public Comment, \*\*Consent Agenda, \*\*Resolutions, Ordinances, \*\*Special Orders/Discussion Items, Adjournment
- Rule 6.8c Governmental Operations Committee Agenda - Roll Call, Request for Agenda Changes/Additions, Public Comment, \*\*Consent Agenda, \*\*Licenses, Resolutions, Appointments, \*\*Special Orders/Discussion Items, Adjournment
- Rule 6.8d Special Affairs Agenda - Roll Call, Request for Agenda Changes/Additions, \*\*Closed Session, Public Comment, \*\*Consent Agenda, Resolutions, Appointments, Ordinances, \*\*Special Orders/Discussion Items, Adjournment
- Rule 6.9 Rules 6.2, 6.3 and 6.4 also apply to Committee meetings, as does section 31.10 of the Flint Code of Ordinances, the disorderly persons ordinance.

Rule 6.10 Items may be placed on the agenda of any committee agenda by request of any Councilmember, the Mayor, or the Clerk. Special orders must be approved by the Council President or the Committee Chair for a committee meeting. The Clerk may reassign items to an appropriate committee at his or her discretion.

Rule 6.11 The order of business at Regular Meetings of the City Council shall be as follows:

- I Call to Order, Roll Call and Opening Ceremonies
- II Disorderly Persons Warning
- III Request for Agenda Changes/Additions
- IV \*\*Public Hearings
- V Public Speaking
- VI Consent Agenda
- VII Presentation of Minutes
- VIII \*\*Petitions and Communications
- IX \*\*Appointments
- X \*\*Resolutions
- XI \*\*Licenses
- XII \*\*Introduction and First Reading of Ordinances
- XIII \*\*Second Reading and Enactment of Ordinances
- XIV \*\*Special Orders/Discussion Items
- XV Final Council Comments
- XVI Adjournment

#### **CLOSED SESSIONS**

Rule 7.1 Pursuant to the Open Meetings Act, the Flint City Council may meet in Closed Session for one or more of the following purposes:

- (1) To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named person requests a closed hearing.
- (2) For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing.
- (3) To consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained.
- (4) To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body.
- (5) To review and consider the contents of an application for employment or appointment to a public office if the candidate requests that the application remain confidential. However, all interviews by a public body for employment or appointment to a public office shall be held in an open meeting pursuant to this act.

(6) To consider material exempt from discussion or disclosure by state or federal statute.

Rule 7.2 GOING INTO CLOSED SESSION – A 2/3 roll call vote of the Councilmembers-Elect is required to meet in closed session for purposes (3) through (6), as listed in Rule 7.2. A majority vote of the Councilmembers-Elect is sufficient for purposes (1) and (2), as listed in Rule 7.2. The roll call vote and the purpose or purposes for meeting in closed session shall be recorded in the minutes of the meeting at which the vote is taken.

Rule 7.3 LEAVING CLOSED SESSION – The City Council may leave a closed session upon a majority vote of the Councilmembers-elect.

Rule 7.4 All determinations, actions, votes, or dispositions of motions, proposals, recommendations, resolutions, orders, ordinances, bills, or measures by which the City Council effectuate or formulates public policy must be made during an open session.

Rule 7.5 All matters discussed in closed session are privileged and not to be shared with any person outside of the closed session.

### **FORM OF ACTION AND CONSENT AGENDA**

Rule 8.1 All official action of the Council shall be by ordinance or resolution, but decisions on parliamentary procedure may be made upon motion. Other action may be made by motion, including decisions on parliamentary procedure.

Rule 8.2 The Chair has the duty to determine whether a motion is in order and may do so at any time before restating the question.

Rule 8.3 No motion may be debated by the Council until it has been restated by the Chair and it must be reduced to writing if requested by any Councilmember. All resolutions and ordinances must be in writing.

Rule 8.4 The Chair may request the adoption of a "Consent Agenda" consisting of, as listed on the agenda, (a) approval of minutes; (b) accepting and placing on file communications, (c) approving appointments, resolutions, and licenses; (d) approving ordinances for introduction and first reading or second reading and enactment.

Rule 8.5 After a motion to adopt a Consent Agenda is made and seconded, the Presiding Officer or Chair shall ask for separations. Any agenda item on the Consent Agenda shall be separated at the request of any Councilmember. After separations, there is no debate on approving the Consent Agenda - it shall be voted on or adopted without objection.

### **VOTING**

Rule 9.1 The determination of any question at a regular City Council meeting shall require a roll call vote, unless there is unanimous consent of the members present.

Rule 9.2 The determination of any question at a committee meeting shall be by voice vote unless a member objects, in which case a roll call vote shall be taken.

Rule 9.3 The voting on all roll calls shall be rotated so that the Councilmember representing the First Ward shall cast the first vote on the first roll call of any meeting, the



Councilmember from the Second Ward shall cast the first vote on the second roll call at any meeting, and so on throughout the meeting so that the first vote on a roll call shall be solicited from the succeeding Councilmember. Following the first vote on any roll call, the remaining Councilmembers shall be called in consecutive order until all nine Councilmembers have been afforded an opportunity to vote on any question.

- Rule 9.4 A Councilmember must be seated at their designated seating place to vote. Proxy votes are not allowed.
- Rule 9.5 INTERRUPTION OF VOTES – Interruptions during the taking of a vote are permitted only before any member has actually voted, unless, as sometimes occurs in ballot voting, other business is being transacted during voting or tabulating.
- Rule 9.6 RULE AGAINST EXPLANATION BY MEMBERS DURING VOTING - A member has no right to “explain his vote” during voting.
- Rule 9.7 CHANGING ONE'S VOTE – A member has a right to change his vote up to the time the result is announced by the Chair. A request to change a vote after the Chair’s announcement requires the unanimous consent of the body, without debate, and may only be made immediately after the Chair’s announcement.
- Rule 9.8 ABSTAINING VOTES – To “abstain” means to not vote at all. Any explanation of an abstention may not exceed 10 seconds.
- Rule 9.9 ABSTAINING FROM VOTING ON A QUESTION OF DIRECT PERSONAL INTEREST – No member should vote on a question in which he/she has a direct personal or pecuniary interest not common to the other members of the organization. This rule does not mean that a member should not vote for him/herself for an office or other position to which members generally are eligible, or should not vote when other members are included with him in a motion.

### **INTRODUCTION AND ENACTMENT OF ORDINANCES AND RESOLUTIONS**

- Rule 10.1 Upon the introduction of any ordinance or resolution, the City Clerk shall proceed as directed in Section 3-301 *et seq* of the Flint City Charter.
- Rule 10.2 After completing a public hearing for a resolution or ordinance, any Councilmember may move to enact the resolution or ordinance.
- Rule 10.3 If the ordinance or resolution is amended to the extent that there has been inadequate notice to the public of the content of the ordinance, it shall not be enacted until the procedures of Section 3-301 *et seq* of the Flint City Charter are complied with.
- Rule 10.4 Every ordinance must state the date that it becomes effective. After the vote on the enactment of the ordinance, any Councilmember may move that it be given immediate effect upon publication, rather than the date stated. Any effective date earlier than thirty days after enactment requires a two-thirds vote of the Councilmembers-elect.
- Rule 10.5 Every ordinance shall be submitted to the City Attorney for review and approval as to form prior to enactment.

## **CONSIDERATION OF PROCEDURAL MOTIONS**

Rule 11.1 Unless otherwise stated, until debate on a main motion (i.e. to approve or move to Council) regarding an agenda item has begun, the following motions are not in order. Otherwise, the following motions may be made by a member holding the floor:

Rule 13	to adjourn	Rule 19	to refer to committee
Rule 14	to recess	Rule 20	to amend
Rule 15	to postpone temporarily	Rule 21	to postpone indefinitely
Rule 16	to vote immediately	Rule 22	to reconsider
Rule 17	to limit debate	Rule 25	point of order
Rule 18	to postpone definitely	Rule 26	request for information

Rule 11.2 If more than one of the above motions are made, they shall be considered in the order listed, and if the same motion is made by multiple Councilmembers, the chair may address those motions at the chair's discretion.

Rule 11.3 Unless otherwise stated, there is no debate on any of these motions.

Rule 11.4 If the substance of a motion made by a Councilmember has the purpose of a motion listed above, the chair shall address it according to its purpose, regardless of how the motion is named by the Councilmember making it.

## **SUPPORT FOR MOTIONS**

Rule 12.1 No motion may be considered or debated unless it has been seconded by at least one other Councilmember and has been properly stated by the Chair. The Chair does not have to recognize a member before that member may second a motion.

Rule 12.2 Nominations need not be seconded.

## **MOTION TO ADJOURN**

Rule 13.1 A motion to adjourn is always in order. If it is made during a vote, it will not be considered until after the vote is announced.

Rule 13.2 The Chair may order an adjournment, without objection.

## **MOTION TO RECESS**

Rule 14.1 A motion to recess is always in order and shall state the recess length, which may be up to 36 hours.

Rule 14.2 When a recess is taken while any question is pending, the consideration of the question shall be resumed upon the reassembling of the Council.

Rule 14.3 The Chair may order a recess of up to 15 minutes at any time.

## **MOTION TO POSTPONE TEMPORARILY/RESUME CONSIDERATION**

Rule 15.1 The Council may postpone temporarily any pending matter. This motion postpones the question, all amendments, and other adhering motions, until later in the meeting.

- Rule 15.2 If a decision is made to resume consideration of a matter, it shall return in the same form as when it was postponed temporarily.
- Rule 15.3 A motion to resume consideration must be made at the same meeting that the matter was postponed. If a motion to resume consideration fails or is not made, the pending matter shall be added to the next meeting agenda.

#### **MOTION TO VOTE IMMEDIATELY**

- Rule 16.1 Any Councilmember may move to vote immediately. If the motion is supported, debate will cease immediately.

#### **MOTION TO LIMIT OR EXTEND DEBATE**

- Rule 17.1 A motion to limit or extend debate is always in order. Any Councilmember may move to limit or determine the time for discussion of a pending motion or to modify or remove limitations already imposed. This motion must include a time limit for each Councilmember.
- Rule 17.2 If each Councilmember has a limited time to speak, this time limit shall include any questions asked and/or answered at the Councilmembers request.

#### **MOTION TO POSTPONE DEFINITELY**

- Rule 18.1 Any Councilmember may move to put off consideration of a pending main motion and to set a definite date/time for its consideration.
- Rule 18.2 If a date/time is not set by the maker of the motion, debate on the motion to postpone definitely shall be limited to one round of discussion, 1 minute per councilmember, and shall be limited to the date/time the main motion shall be taken up,.

#### **MOTION TO REFER TO COMMITTEE**

- Rule 19.1 Any Councilmember may move to refer an agenda item from a City Council meeting to a committee.

#### **MOTION TO AMEND**

- Rule 20.1 Any Councilmember may move to amend the underlying agenda item (i.e. resolution or ordinance) that is subject to the main motion.
- Rule 20.2 There is no limit on the number of times an underlying agenda item may be amended. At the Chair's discretion, or at the request of a Councilmember, the chair shall solicit proposed amendments to an underlying agenda item during debate on the main motion, followed by a vote on each proposed amendment after debate has been exhausted, and concluding with a vote on the finalized agenda item as amended.

#### **MOTION TO POSTPONE INDEFINITELY**

- Rule 21.1 The Council may decide to postpone consideration of a matter indefinitely.

- Rule 21.2 A matter that has been postponed indefinitely cannot come up again at the same meeting. If it is reintroduced at a later meeting, it shall be treated as a new matter.

### **MOTION TO RECONSIDER**

- Rule 22.1 A motion to reconsider any decision on an agenda item that failed may be made, at the same City Council meeting, by any Councilmember who voted in the affirmative, or at any subsequent City Council meeting, if reconsideration is placed on the agenda at the request of any Councilmember who voted in the affirmative or by the Mayor.
- Rule 22.2 No question may be reconsidered more than once at any given meeting.
- Rule 22.3 If a Council decision has gone into effect, the motion to reconsider is not in order.

### **RESCINDING/REPEALING PRIOR ACTION**

- Rule 23.1 Action to rescind, repeal or annul a previous action may be by resolution unless the previous action is an ordinance. Action to repeal a published ordinance may only be by ordinance regardless of whether the ordinance has gone into effect.
- Rule 23.2 Notice of intention to rescind a previous action must be given to the Clerk at least two days prior to the meeting at which resolution or ordinance rescinding or repealing the prior action is introduced. However, the Council may vote by two-thirds of Councilmembers-elect to waive the notice requirement.
- Rule 23.3 Debate on a rescinding or repealing an action is as for any main motion.

### **WITHDRAWAL OF MOTIONS**

- Rule 24.1 Any Councilmember may withdraw his or her motion before it has been restated by the Chair. A request to withdraw a motion does not require a second.
- Rule 24.2 After the motion has been restated by the Chair, it may only be withdrawn by majority consent of the Councilmembers present. A request to withdraw is undebatable.
- Rule 24.3 No request to withdraw may be made after the vote on the motion has commenced.

### **POINT OF ORDER**

- Rule 25.1 The purpose of a point of order is to correct a breach in the rules when the Chair does not correct it, or when the Chair breaches the rules.
- Rule 25.2 A point of order should not be used for minor infractions that do not affect the substantive rights of the City Council or its members, or to improperly take the floor. Multiple violations of this rule shall be cause for disciplinary action.
- Rule 25.3 A point of order does not need a second, can interrupt a speaker, is not debatable, and is decided by the chair, subject to an appeal pursuant to Rule 1.3.
- Rule 25.4 The member making a point of order must explain their point of order in 10 seconds or less, and must cite the specific provision in Council Rules, Robert's rules, or the Flint City Charter that has allegedly been violated.

- Rule 25.5 A point of order cannot be ignored by the Chair. A ruling of “agree – out of order” or “disagree – denied” must be given. All debate and/or talking shall cease immediately when a point of order is raised, so the Chair can rule.

### **REQUEST FOR INFORMATION**

- Rule 26.1 A request for information requests information from the member holding the floor. Its purpose is to help the member making the request for information understand the process and the potential consequences of the next vote.
- Rule 26.2 A request for information that asks a question for which the requestor already knows the answer (i.e. “isn’t it true that...”, “do you realize that...”) is improper. A request for information seeking information about the speaker’s knowledge or state of mind (“do you know that...” or “why do think/feel/believe that...”) is also improper.
- Rule 26.3 A request for information cannot be ignored by the Chair, but the Chair may decide whether the request is legitimate or whether the speaker is misleadingly utilizing this motion to secure the floor for other purposes. The Chair must rule with either “Proceed” or “Denied”.
- Rule 26.4 Using a request for information as an opportunity to gain the floor is not allowed. Multiple abuses of use of requests for information is cause for disciplinary action.

### **MAINTENANCE OF ORDER AND DEBATE**

- Rule 27.1 When a member is called to order, the Chair shall determine if he or she is in order.
- Rule 27.2 The Chair does not have to wait for a point of order to be raised but may rule a councilmember out of order on the Chair’s initiative.
- Rule 27.3 Councilmembers may not engage in any type of argumentative discourse with members of the audience, at any time, for any reason.
- Rule 27.4 Only the Chair may call an individual up to speak or answer questions. Other Councilmembers must petition the presiding officer to make this request.
- Rule 27.5 Mobile devices shall be set to silent mode prior to any meeting being called to order.

### **RIGHT TO SPEAK IN DEBATE**

- Rule 28.1 Every Councilmember and every person granted the privilege of speaking to the City Council, on any matter, and shall address all remarks to the Chair.
- Rule 28.2 When two or more Councilmembers address the Chair at the same time, the Chair shall name the Councilmember who is first to speak.
- Rule 28.3 A Councilmember who desires to speak must first obtain the floor by being recognized by the Chair. A Councilmember must be in their seat to request the floor.
- Rule 28.4 Unless otherwise specified by these rules, each member has the right to speak up to twice on the same main motion, for 3 minutes during each round, but cannot make a

second speech on the same question so long as any member who has not spoken on that question desires the floor.

- Rule 28.5 The Clerk shall utilize a timer and track members' time. There is no right to "sum up" or "conclude" after the expiration of a members' allotted time. Once the timer has started, only the Chair may order that the timer be paused or adjusted, and only if a subsidiary motion has been properly made and seconded.
- Rule 28.6 Councilmembers may request, from the presiding Chair, the opportunity to ask questions of staff or others during debate on any agenda item. Any such questions and responses shall count against the Councilmember's allotted time.

### **PARTICIPATION BY THE PUBLIC**

- Rule 29.1 All meetings of the Council shall be open to the public in accordance with law.
- Rule 29.2 If a member of the public wishes to address the City Council or its committees, they may do so during the time designated for public comment.
- Rule 29.3 Members of the public who wish to address the City Council or its committees must register before the meeting begins. A box will be placed at the entrance to the Council Chambers for collection of registrations. No additional speakers or slips will be accepted after the meeting begins.
- Rule 29.4 Members of the public shall have no more than 2 minutes per speaker during public comment, with only one speaking opportunity per speaker.
- Rule 29.5 Councilmembers may respond once to all public speakers only after all public speakers have spoken. An individual Councilmember's response shall be limited to 2 minutes. Final Council comments shall be limited to 2 minutes.
- Rule 29.6 Members of the public shall have no more than 3 minutes to speak during a public hearing. A member of the public shall stand to obtain recognition by the President at the opening of the hearing or at the conclusion of the remarks of the previous speaker. Comments during a public hearing must be germane to the public hearing.
- Rule 29.7 Councilmembers may not speak during public hearings nor respond to speakers.
- Rule 29.8 Any person at a Council meeting may be called to order by the President or any Councilmember for failure to be germane, for vulgarity, or for speaking in excess of the allotted time, or any other violation of these rules.
- Rule 29.8 Any person who is called to order shall yield the floor until the Chair shall have determined whether he or she is in order. If a person is determined to be out of order, that person must yield the floor and forfeit any remaining time.

### **STANDARDS OF CONDUCT**

- Rule 30.1 Every Councilmember is subject to the established rules or general conduct and the standards of conduct as may be adopted by the City Council.

- Rule 30.2      Speakers should address their remarks to the chair, maintain a courteous tone, and avoid interjecting a personal note into debate.
- Rule 30.3      During meetings of the City Council, Councilmembers should refer to each other only as “Councilmember from the [number] Ward” and in a respectful manner.
- Rule 30.4      The Chair may require Councilmembers to yield the floor for failure to follow these standards, failure to be germane, for excessive repetition, for remaining silent while having the floor, or for failure to follow any other Council rule.

### **ETHICS**

- Rule 31.1      Every Councilmember is subject to the established ethics rules of the City of Flint Charter and Ethics Ordinance.

### **DISCIPLINARY ACTIONS**

- Rule 32.1      Every Councilmember is subject to the established rules and disciplinary actions for violations of rules and city ordinances.
- Rule 32.2      For any repeated violation of these rules, the Chair may order discipline up to and including removal from a meeting. Any discipline issued is subject to an appeal raised pursuant to Rule 1.3. If a Councilmember is removed from a meeting, they may not return to participate in any other committee or Council meetings held on the same day.

### **REVIEW OF CITY COUNCIL RULES**

- Rule 33.1      Once a year, the City Council shall place an item on the Special Affairs Committee agenda for a review of these rules.
- Rule 33.2      At his/her own discretion, the Council President may appoint a committee to review and offer revisions of City Council Rules.

**RULES ORIGINALLY ADOPTED: MAY 10, 1976**

**1<sup>ST</sup> AMENDMENT ADOPTED: MAY 24, 2010**

**2<sup>ND</sup> AMENDMENT ADOPTED: APRIL 27, 2015**

**3<sup>RD</sup> AMENDMENT ADOPTED: JUNE 12, 2017**

**4<sup>TH</sup> AMENDMENT ADOPTED: FEBRUARY 27, 2023**

## **Proposed Amended Council Rules (redline)**

# **RULES GOVERNING MEETINGS OF THE FLINT CITY COUNCIL**

## **GENERAL**

PREAMBLE

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### **MOTIONS #2**

RULE 18 MOTION TO POSTPONE DEFINITELY

RULE 19 MOTION TO REFER (COMMIT)

RULE 20 MOTION TO AMEND

RULE 21 MOTION TO POSTPONE INDEFINITELY

RULE 22 MOTION TO RECONSIDER

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RULE 24 REQUEST TO WITHDRAW A MOTION

### **MOTIONS #3**

RULE 25 INCIDENTAL MOTIONS – POINT OF ORDER

RULE 26 INCIDENTAL MOTIONS – REQUEST FOR INFORMATION

## **PUBLIC PARTICIPATION AND MAINTENANCE OF ORDER**

RULE 27 MAINTENANCE OF ORDER AND DEBATE

RULE 28 RIGHT TO SPEAK IN DEBATE

RULE 29 ~~PUBLIC MEETINGS AND PARTICIPATION BY THE PUBLIC~~

## **CONDUCT, ETHICS AND DISCIPLINARY ACTIONS**

RULE 30 ~~GENERAL CONDUCT AND STANDARDS OF CONDUCT~~

RULE 31 ETHICS

RULE 32 DISCIPLINARY ACTIONS

DRAFT

## GENERAL

### PREAMBLE

These are rules governing the orderly conduct of Flint City Council meetings in accordance with Robert's Rules of Order and certain laws.

#### OPEN MEETINGS ACT (OMA)

City Council Meetings of the Flint City Council are subject to the Open Meetings Act, Public Act 267 of 1976, MCL 15.261 through 15.275.

#### FREEDOM OF INFORMATION ACT (FOIA)

All documents of the meetings of the Flint City Council (i.e. agendas, minutes, attachments, transcripts, recordings) are public documents subject to the FOIA, MCL 15.231 *et seq.*, unless otherwise exempt under that statute.

### PARLIAMENTARY AUTHORITY

- Rule 1.1 All matters of procedure not covered specifically addressed by the Council Rules, State, or Local law, shall be governed by Robert's Rules of Order 12<sup>th</sup> Ed. If a conflict arises between Council Rules and Robert's Rules of Order, Council Rules shall take precedence.
- Rule 1.2 The Chair shall preserve order and decorum, may call other Councilmembers to order, and may speak to points of order in preference to other Councilmembers. The Chair shall decide all questions arising under these rules and general parliamentary practice and may seek the advice of others at the Chair's discretion.
- Rule 1.3 After the Chair decides on a question, any member may "appeal from the decision," except that no appeal may be made while another appeal is pending. If the appeal is seconded, the member making the appeal has up to 1 minute to state the reason for the appeal. The Chair then has up to 1 minute to state the reason for the decision.
- Rule 1.4 The Chair then states the question as: "Shall the decision of the Chair be reversed?" There shall be no further debate on the appeal and no other member shall participate in the discussion. Unless a majority of Councilmembers-elect vote to overturn the Chair's ruling, the Chair's ruling stands.
- Rule 1.2 The President or Chair (Presiding Officer) shall decide all questions arising under these rules and general parliamentary practice, subject to appeal. The Chair shall first decide the question, and any member may "appeal from the decision." If the appeal is seconded, the Chair shall state their decision, that it has been appealed from, and then states the question as: "Shall the decision of the Chair be reversed?" The Chair can then state the reasons for their decision, after which it is open to debate. Beginning with the member who made the appeal and concluding with the Chair, each member may speak once regarding the appeal for three (3) minutes per Councilmember. Unless a majority of Councilmembers-elect vote to overturn the Chair's ruling, the Chair's ruling stands.

- Rule 1.35 City Council may appoint a person to serve as its Parliamentarian. At the request of any member of the City Council Councilmember, the parliamentarian shall rule on questions of parliamentary procedure. ~~If a Parliamentarian so rules, the~~ The Parliamentarian's ruling may be appealed. An appeal of a Parliamentarian's ruling must be seconded and is undebatable. Overturning a Parliamentarian's ruling requires a two-thirds vote of the Councilmembers-elect.

### **SUSPENSION AND AMENDMENT OF RULES**

- Rule 2.1 Any individual rule may be suspended on the vote of two-thirds of the Councilmembers-elect, to allow for consideration of business that would not otherwise be allowed under the rules. A motion to suspend a rule is not debatable.
- Rule 2.2 The rules may be amended in accordance with Section 1-801 of the Flint City Charter.

### **ORGANIZATION #1**

#### **COUNCIL PRESIDENT; PRESIDING AT MEETINGS**

- Rule 3.1 The Council shall have a President and a Vice-President, ~~each~~ chosen by a majority of the Councilmembers-elect for a term which shall end on the second Monday in November, or until a successor is elected.
- Rule 3.2 The President shall preside at the meetings of the Council ~~as Chair~~ and, in the absence of the President, the Vice-President shall preside. If both the President and Vice-President are absent, a ~~c~~Chairperson from a Council ~~c~~Committee shall preside in the following order: Finance, Governmental Operations, Legislative.

### **COMMITTEES**

- Rule 4.1 The President, ~~unless otherwise directed by the Council,~~ shall appoint all committee chairs and vice-chairs for a one-year term which shall end on the second Monday in November or until a successor is appointed.
- Rule 4.2 The standing committees of the City Council are Finance, Governmental Operations, Legislative, and Special Affairs. The Council President may determine in which order they are addressed.
- Rule 4.3 Finance Committee - Business conducted consists of all matters relating to City finances (e.g. spending, revenue, contracts, fees, budgets, audits, etc.). ~~Finance Committee shall meet at 5:00 pm on the Wednesdays a week before regular Council meetings.~~ [Note - see Rule 6.8a]
- Rule 4.4 Governmental Operations Committee - Business conducted consists of all matters relating to governmental function (e.g. multi-member bodies, policies and procedures, matters related to City government and City departments, etc.).
- Rule 4.54 Legislative Committee - Business conducted consists of all matters relating to City legislation (e.g. ordinances, policies, etc.). ~~Legislative Committee shall meet after Finance Committee.~~ [Note - see Rule 6.8b]

- Rule 4.5 ~~Governmental Operations Committee - Business conducted consists of all matters relating to governmental function (e.g. multi-member bodies, policies and procedures, matters related to City government and City departments, etc.). Governmental Operations Committee shall meet after Legislative Committee. [Note - see Rule 6.8c]~~
- Rule 4.6 Special Affairs Committee - Reserved for any standing committee agenda item needing additional discussion or information, as well as for any emergency agenda submission. Special Affairs Committee shall meet at 4:30 p.m. right before regular Council meetings on the 2nd and 4th Mondays of the month. ~~[Note - see Rule 6.8d]~~
- Rule 4.7 All standing committees of Council shall be comprised of all members of Council who are not under disciplinary actions/restrictions.
- Rule 4.8 The President, at their discretion, may create ad hoc committees and ~~shall~~ appoint ~~those~~ committees' chairs and members. The President shall determine the number of Councilmembers comprising these committees.

## ORGANIZATION #2

### TIME AND PLACE OF MEETINGS AND SPECIAL MEETINGS

- Rule 5.1 All meetings of the City Council and all committees of the Council shall take place in the Council Chambers on the third floor of City Hall or at such other places as the Council may determine.
- Rule 5.2 ~~The regular meetings of the City Council is are 5:30 p.m. on the second and fourth Monday of every month, and regular meetings of the finance, governmental operations, and legislative committees shall be at 5:00 PM the Wednesday preceding.~~
- Rule 5.3 ~~The Flint City Council may schedule other committee meetings as deemed necessary.~~
- Rule 5.4 ~~In the event of a call for a special meeting or a change in the time or place of a meeting, the Clerk shall be notified and shall see that each Councilmembers and the public, are informed as is required by the Open Meetings Act, of special meetings or a change in the time or place of meetings.-~~
- Rule 5.54 The Mayor shall be notified of all meetings of the City Council.
- Rule 5.5 ~~Without a quorum, the City Council may take no action except to convene or adjourn.~~
- Rule 5.6 ~~Once a meeting has been convened, quorum is not lost so long as sufficient members are present in the Council Chambers. If quorum is lost during a meeting, the Chair shall immediately recess the meeting for up to 15 minutes.~~
- Rule 5.76 City Council may, by resolution, adjourn all meetings for a two-week period. A special, pro-forma meeting of the City Council shall be scheduled immediately preceding the other Council committee meeting in that month.

## AGENDA FOR REGULAR MEETINGS OF COUNCIL AND ORDER OF BUSINESS

- Rule 6.1 Matters shall be placed on the agenda of any meeting of the City Council by action of the Council President ~~or any presiding Chair chairperson~~ of any committee of the Council, or at the request of ~~by~~ the Mayor ~~or Clerk~~, prior to the start of the meeting. After roll call, the ~~presiding officer~~ shall ask for "any additions or changes to the agenda". Agenda changes or additions need to be approved by the presiding officer, and any unopposed agenda changes or additions may be adopted by consent.
- Rule 6.2 Any agenda ~~matters~~ items that require official Council action at the meeting for final adoption (i.e., resolutions, budget amendments, grant acceptances, etc.) must be accompanied by the appropriate documentation ~~such as staff review reports, etc., and must be signed by the required signatories.~~
- Rule 6.53 The deadline for contacting City Council staff for the purpose of adding matters to an agenda shall be by 12:00 pm (noon) on Thursdays.
- Rule 6.64 The ~~Cpresiding officer~~ chair shall choose a person to lead the Pledge of Allegiance.
- Rule 6.75 Opening Ceremonies will consist of the Pledge of Allegiance, a short prayer or blessing, and may include requests for moments of silence ~~for deceased or ailing individuals~~. Spiritual leaders (of many faiths) may be invited and scheduled to offer a short prayer after the Pledge of Allegiance. The City Clerk will be responsible for making these arrangements.

## AGENDAS FOR COMMITTEE MEETINGS

- Rule 6.8 Items denoted with \*\* will only appear on an committee agenda if necessary. If there is no such matter to be addressed, then it will not appear on the agenda. If there are no items on a committee agenda, the committee meeting will be cancelled by the Clerk.
- Rule 6.8a Finance Committee Agenda - Roll Call, Request for Agenda Changes/-and/or Additions to Agenda, ~~\*\*Closed Session [Executive Session]~~, Public Comment, ~~\*\*Consent Agenda~~, ~~\*\*Presentation of Quarterly Financial Reports, Resolutions, \*\*Special Orders/Discussion Items, Adjournment~~
- Rule 6.8b Legislative Committee Agenda - Roll Call, Request for Agenda Changes/-and/or Additions to Agenda, Public Comment, ~~\*\*Consent Agenda~~, ~~\*\*Resolutions, Ordinances, \*\*Special Orders/Discussion Items, Adjournment~~
- Rule 6.8c Governmental Operations Committee Agenda - Roll Call, Request for Agenda Changes-and/or-/Additions to Agenda, Public Comment, ~~\*\*Consent Agenda~~, ~~\*\*Licenses, Resolutions, Appointments, \*\*Special Orders/Discussion Items, Adjournment~~
- Rule 6.8d Special Affairs Agenda - Roll Call, Request for Agenda Changes/-and/or Additions to Agenda, ~~\*\*Closed Session [Executive Session]~~, Public Comment, ~~\*\*Consent Agenda~~, ~~, Resolutions, Appointments, Ordinances, \*\*Special Orders/Discussion Items, Adjournment~~

Rule 6.9 Rules ~~6.1, 6.2, 6.3 and 6.4 concerning regular Council meetings~~ also apply to Committee meetings, as does ~~Section 31.10 of the Flint Code of Ordinances, 2 of the dDisorderly Ppersons Oordinance~~ applies to all committee meetings.

Rule 6.10 Items may be placed on the agenda of any committee agenda by request of any Councilmember, the Mayor, or the Clerk. Special orders must be approved by the Council President or the Committee Chair for a committee meeting. The Clerk may reassign items to an appropriate committee at his or her discretion.

### **ORDER OF BUSINESS FOR REGULAR MEETINGS OF COUNCIL**

Rule ~~6~~7.11 The order of business at Regular Meetings of the City Council shall be as follows:

- I Call to Order, Roll Call and Opening Ceremonies
- II Reading of Disorderly Persons Section Warning
- III Request for Agenda Changes/and/or Additions to Agenda
- ~~IV~~ Consent Agenda
- ~~V~~ Presentation of Minutes
- ~~VHIV~~ \*\*Public Hearings
- VH Public Speaking
- ~~VI~~ Consent Agenda
- ~~VII~~ Presentation of Minutes
- ~~VIIIIX~~ \*\*Petitions and Unofficial Communications
- ~~X~~ Official Communications From Mayor and Other City Officials
- ~~XI~~ Additional Communications
- ~~IXH~~ \*\*Appointments
- ~~XHH~~ \*\*Resolutions
- ~~XHIV~~ \*\*Liquor Licenses
- ~~XV~~ Other Licenses
- ~~XIIVI~~ \*\*Introduction and First Reading of Ordinances
- ~~XIIIVH~~ \*\*Second Reading and Enactment of Ordinances
- ~~XIVHH~~ \*\*Special Orders/Discussion Items
- (Any Councilmember may request that a Special Order be placed on the agenda, but it must first be approved by the Council President, or the Committee Chair if raised during a Committee meeting.)
- ~~XVIX~~ Final Council Comments
- ~~XVIX~~ Adjournment

### **ORGANIZATION #3**

### **CLOSED SESSIONS**

Rule 7.21 Pursuant to the Open Meetings Act, the Flint City Council may meet in Closed Session for one or more of the following purposes:

- (1) To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named person requests a closed hearing.

- (2) For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing.
- (3) To consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained.
- (4) To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body.
- (5) To review and consider the contents of an application for employment or appointment to a public office if the candidate requests that the application remain confidential. However, all interviews by a public body for employment or appointment to a public office shall be held in an open meeting pursuant to this act.
- (6) To consider material exempt from discussion or disclosure by state or federal statute.

Rule 7.23 GOING INTO CLOSED SESSION – A 2/3 roll call vote of the Councilmembers-Elect is required to meet in closed session for purposes (3) through (6), as listed in Rule 7.2. A majority vote of the Councilmembers-Elect is sufficient for purposes (1) and (2), as listed in Rule 7.2. The roll call vote and the purpose or purposes for meeting in closed session shall be recorded in the minutes of the meeting at which the vote is taken.

Rule 7.34 LEAVING CLOSED SESSION – The City Council may leave a closed session upon a majority vote of the Councilmembers-elect.

Rule 7.45 DECISIONS ON MATTERS DISCUSSED IN CLOSED SESSION TO BE MADE DURING OPEN SESSION – All determinations, actions, votes, or dispositions of motions, proposals, recommendations, resolutions, orders, ordinances, bills, or measures by which the City Council effectuate or formulates public policy must be made during an open session.

Rule 7.56 All matters discussed in closed session are privileged and not to be shared with any person outside of the closed session.

#### ACTION BY COUNCIL

#### FORM OF ACTION AND ADOPTION OF A CONSENT AGENDA

Rule 8.1 All official action of the Council as required by the City Charter shall be by ordinance or resolution, but decisions on parliamentary procedure may be made upon motion. Other action may be made ~~by~~ upon motion, including decisions on parliamentary procedure.

Rule 8.2 The Chair has the duty to determine whether a motion is in order and may do so at any time before restating the question.

Rule 8.3 No motion may be debated by the Council until it has been restated by the presiding officer Chair and it must be reduced to writing if requested by the presiding officer or any Councilmember. All resolutions and ordinances must be in writing.

Rule 8.43 The ~~Presiding Officer or Chair~~ may request the adoption of a "Consent Agenda" consisting of, as applicable listed on the agenda, (a) approval of minutes ~~listed on the agenda~~; (b) accepting and placing on file all communications ~~listed on the agenda~~; (c) approving all appointments, resolutions, and licenses ~~listed on the agenda~~; (d) approving ordinances for introduction and first reading or second reading and enactment, ~~as listed on the agenda~~.

Rule 8.54 After a motion to adopt a Consent Agenda is made and seconded, the Presiding Officer or Chair shall ask for separations. Any agenda item on a the Consent Agenda shall be separated at the request of any Councilmember. After any separations, there is no debate on approving the Consent Agenda - it shall be voted on or adopted without objection.

### VOTING

Rule 9.1 The determination of any question at a regular City Council meeting shall require a roll call vote, unless there is unanimous consent of the members present. ~~Any request for unanimous consent by the Chair shall include two calls for objections to the request for unanimous consent.~~

Rule 9.2 The determination of any question at a committee meeting shall be by voice vote unless a member objects, in which case a roll call vote shall be taken.

Rule 9.3 The voting on all roll calls shall be rotated so that the Councilmember representing the First Ward shall cast the first vote on the first roll call of any meeting, the Councilmember from the Second Ward shall cast the first vote on the second roll call at any meeting, and so on throughout the meeting so that the first vote on a roll call shall be solicited from the succeeding Councilmember. Following the first vote on any roll call, the remaining Councilmembers shall be called in consecutive order until all nine Councilmembers have been afforded an opportunity to vote on any question.

Rule 9.4 A Councilmember must be seated at their designated seating place to vote. Proxy votes are not allowed.

Rule 9.5 INTERRUPTION OF VOTES – Interruptions during the taking of a vote are permitted only before any member has actually voted, unless, as sometimes occurs in ballot voting, other business is being transacted during voting or tabulating.

Rule 9.6 RULE AGAINST EXPLANATION BY MEMBERS DURING VOTING - A member has no right to "explain his vote" during voting, ~~which would be the same as debate at such a time.~~

Rule 9.7 CHANGING ONE'S VOTE – A member has a right to change his vote up to the time the result is announced by the Chair. A request to change a vote after the Chair's announcement requires the unanimous consent of the body, without debate, and may only be made immediately after the Chair's announcement.

Rule 9.8      ABSTAINING VOTES – To “abstain” means to not vote at all. Any explanation of an abstention may not exceed 10 seconds.

Rule 9.9      ABSTAINING FROM VOTING ON A QUESTION OF DIRECT PERSONAL INTEREST – No member should vote on a question in which he/she has a direct personal or pecuniary interest not common to the other members of the organization. ~~Voting on questions which affect oneself—the~~ This rule on abstaining from voting on a question of direct personal interest does not mean that a member should not vote for him/herself for an office or other position to which members generally are eligible, or should not vote when other members are included with him in a motion.

## INTRODUCTION AND ENACTMENT OF ORDINANCES AND RESOLUTIONS

\_\_\_\_\_  
~~(Any City Councilmember or the Mayor may introduce an Ordinance)~~

Rule 10.1      Upon the introduction of any ordinance or resolution, the City Clerk shall proceed as directed in Section 3-301 *et seq* of the Flint City Charter.

Rule 10.2      After ~~completing a public hearing for a resolution or ordinance has been completed~~, any Councilmember may move to enact the resolution or ordinance.

Rule 10.3      If the ordinance or resolution is amended to the extent that there has been inadequate notice to the public of the content of the ordinance, it shall not be enacted until the procedures of Section 3-301 *et seq* of the Flint City Charter are complied with.

Rule 10.4      Every ordinance must state the date that it becomes effective. After the vote on the enactment of the ordinance, any Councilmember may move that it be given immediate effect upon publication, rather than the date stated. Any effective date earlier than thirty days after enactment requires a two-thirds vote of the Councilmembers-elect.

Rule 10.5      Every ordinance shall be submitted to the ~~Chief Legal Officer~~ City Attorney for review and approval as to form prior to enactment.

## MOTIONS

### CONSIDERATION OF PROCEDURAL MOTIONS

Rule 11.1      Unless otherwise stated, until debate on a main motion (i.e. to approve or move to Council) regarding an agenda item has begun, the following motions are not in order. When a question is under Otherwisedebate,, the Chair will receive only the following motions may be made by a member holding the floor:

\_\_\_\_Rule 13      to adjourn \_\_\_\_\_ Rule 19      to      refer      to  
committee

\_\_\_\_Rule 14      to recess \_\_\_\_\_ Rule 20      to amend

\_\_\_\_Rule 15      to postpone temporarily \_\_\_\_\_ Rule 21      to      postpone  
indefinitely

(lay on the table)

\_\_\_\_Rule 16      to vote immediately (previous question) \_\_\_\_\_ Rule 22  
to reconsider

\_\_\_\_Rule 17      to limit debate \_\_\_\_\_ Rule 25      point of order

- ~~\_\_\_\_\_~~ Rule 18 to postpone definitely ~~\_\_\_\_\_~~ Rule 26 request ~~\_\_\_\_\_~~ for information
- ~~\_\_\_\_\_~~ Rule 19 to refer (commit)
- ~~\_\_\_\_\_~~ Rule 20 to amend
- ~~\_\_\_\_\_~~ Rule 21 to postpone indefinitely
- ~~\_\_\_\_\_~~ Rule 22 to reconsider
- ~~\_\_\_\_\_~~ Rule 23 to rescind
- ~~\_\_\_\_\_~~ Rule 24 to withdraw a motion
- ~~\_\_\_\_\_~~ Rule 25 point of order
- ~~\_\_\_\_\_~~ Rule 26 request for information

Rule 11.2 If more than one of the above motions are made, they shall be considered in the order listed, and if the same motion is made by multiple Councilmembers, the chair may address those motions at the chair's discretion.

Rule 11.3 Unless otherwise stated, there is no debate on any of these motions.

Rule 11.4 If the substance of a motion made by a Councilmember has the purpose of a motion listed above, the chair shall address it according to its purpose, regardless of how the motion is named by the Councilmember making it.

### **SUPPORT FOR MOTIONS**

Rule 12.1 No motion may be considered or debated unless it has been seconded by at least one other Councilmember and has been properly stated by the Chair. The Chair does not have to recognize a member before that member may second a motion.

Rule 12.2 Nominations need not be seconded.

### **MOTIONS #1**

### **MOTION TO ADJOURN**

Rule 13.1 A motion to adjourn is always in order. If it is made during the count of a vote, it will not be considered until after the vote is announced.

Rule 13.2 A motion to adjourn is not debatable. However, the issue of the time to reconvene may be debated if it is introduced by the maker of the motion or by amendment.

Rule 13.23 The Chair may order an adjournment, without objection.

### **MOTION TO RECESS**

Rule 14.1 A motion to recess is always in order and shall state the length of the recess length, which may be up to 36 hours and is not debatable

Rule 14.2 When a recess is taken while any question is pending, the consideration of the question shall be resumed upon the reassembling of the Council.

Rule 14.3 The Chair may order a recess of up to 15 minutes at any time without objection.

## **MOTION TO LAY ON THE TABLE POSTPONE TEMPORARILY/RESUME CONSIDERATION**

- Rule 15.1     ~~The Council may decide to postpone temporarily any pending matter pending before it. A decision to lay upon the table. This motion postpones the question involved, all pending amendments, and other adhering motions, until later in that the meeting.~~
- Rule 15.2     ~~If a decision is made to resume consideration of a matter or to take up from the table, it shall return in exactly the same form as when it was postponed temporarily. A motion to resume consideration must be made at the same meeting.~~
- Rule 15.3     A motion to resume consideration must be made at the same meeting that the matter was postponed. If a motion to resume consideration fails or is not made, the pending matter shall be added to the next meeting agenda.
- Rule 15.4     ~~A motion to postpone temporarily or to resume consideration is not debatable~~

## **MOTION TO VOTE IMMEDIATELY (CALL THE QUESTION)**

- Rule 16.1     ~~Any Councilmember may move to vote immediately. If the motion is supported, debate will cease immediately. A two-thirds vote of the Councilmembers present (but no less than a majority of the Councilmembers Elect) is required for the motion to carry.~~
- Rule 16.2     ~~A motion to vote immediately is not debatable.~~

## **MOTION TO LIMIT OR EXTEND DEBATE**

- Rule 17.1     A motion to limit or extend debate is always in order. Any Councilmember may move  
~~The Council may decide, by majority vote, to limit or determine the time for discussion of a pending motion or to modify or remove limitations already imposed. This may motion must include a a limit of time limit for each Councilmember to speak to the issue.~~
- Rule 17.2     ~~If each Councilmember has a limited time to speak, this time limit shall include any questions asked and/or answered at the Councilmembers request.~~
- Rule 17.3     ~~A motion to limit or extend debate is not debatable.~~

## **MOTIONS #2**

## **MOTION TO POSTPONE DEFINITELY**

- Rule 18.1     Any Councilmember may move  
~~The Council may decide to put off consideration of a pending main motion and to fix set a definite date/time for its consideration.~~
- Rule 18.2     If a date/time is not set by the maker of the motion, Debate on the motion to postpone definitely shall be limited to one round of discussion, 13 minutes per councilmember, and shall be limited to the reasons for the postponement and the date/time the main motion shall be taken up.

### **MOTION TO REFER (TO COMMITTEE)**

- Rule 19.1 ~~If a motion to refer a matter to a committee or other agency has been made, the Council shall proceed to decide the question of the referral. Any Councilmember may move to refer an agenda item from a City Council meeting to a committee.~~
- Rule 19.2 ~~There shall be no further debate on the merits of the main motion or amendments to the main motion until the referral motion is decided.~~
- Rule 19.3 ~~Debate on the motion to refer shall be limited to one round of discussion, 3 minutes per councilmember~~

### **MOTION TO AMEND**

- Rule 20.1 ~~Any Councilmember may move to A motion to amend must be germane to the main motion.~~ amend the underlying agenda item (i.e. resolution or ordinance) that is subject to the main motion.
- Rule 20.2 ~~An amendment may be amended but an amendment to an amendment may not be amended.~~ Rule 20.2 ~~There is no limit on the number of times an underlying agenda item may be amended. At the Chair's discretion, or at the request of a Councilmember, the chair shall solicit proposed amendments to an underlying agenda item during debate on the main motion, followed by a vote on each proposed amendment after debate has been exhausted, and concluding with a vote on the finalized agenda item as amended.~~

### **MOTION TO POSTPONE INDEFINITELY**

- Rule 21.1 ~~The Council may decide to prevent further discussion on a question by voting to postpone consideration of a matter it indefinitely.~~
- Rule 21.2 ~~A motion matter that has been postponed indefinitely cannot come up again at the same meeting. If it is reintroduced at a later meeting, it shall be treated as a new motionmatter.~~
- Rule 21.3 ~~Debate on the motion to postpone indefinitely shall be limited to one round of discussion, 3 minutes per councilmember.~~

### **MOTION TO RECONSIDER**

- Rule 22.1 ~~A motion to reconsider any decision of the City Council decision on an agenda item that failed may be made, at the same City Council meeting, by any Councilmember who voted in the affirmative, or at any subsequent City Council meeting may be made by any Councilmember that voted in the affirmative on the motion in question, if reconsideration is placed on the agenda at the request of any Councilmember who voted in the affirmative or by the Mayor.;~~
- Rule 22.2 ~~A motion to reconsider may be made at the same meeting or not later than the next succeeding regular meeting of the Council if notice has been given to the Council prior to the start of the meeting.~~

- Rule 22.23 No question may be reconsidered more than once at any given meeting.
- Rule 22.43 If a Council decision of the Council has gone into effect, the motion to reconsider shall is not be in order.

### **MOTION TO RESCINDING/REPEALING PRIOR ACTION**

- Rule 23.1 Action to rescind, repeal or annul a previous action may be by resolution unless the previous action is an ordinance. Action to repeal a published ordinance may only be by ordinance regardless of whether the ordinance has gone into effect.
- Rule 23.2 Notice of intention ~~a motion~~ to rescind a previous action must be given to the Clerk at least two days prior to the meeting at which ~~the motion is to be made~~ resolution or ordinance rescinding or repealing the prior action is introduced. However, the Council may vote by two-thirds of Councilmembers-elect to waive the notice requirement.
- Rule 23.3 ~~Motions to rescind may be reconsidered regardless of whether the vote was affirmative or negative.~~ Debate on a rescinding or repealing an action is as for any main motion.

### **MOTIONS #3**

#### **REQUEST TO WITHDRAWAL OF A MOTIONS**

- Rule 24.1 Any Councilmember may withdraw his or her motion before it has been restated by the Chair ~~and placed before the assembly. The Councilmember~~ A request to withdraw a motion does not require a second. need not obtain concurrence of any other person.
- Rule 24.2 After the motion has been placed ~~before the assembly~~ restated by the Chair, it may only be withdrawn by majority consent of all ~~the~~ Councilmembers present. A request to withdraw is undebatable.
- Rule 24.3 No request to withdraw ~~a motion~~ may be made after the vote on the motion has commenced.

#### **INCIDENTAL MOTIONS — POINT OF ORDER**

- Rule 25.1 The purpose of a point of order is to correct a breach in the rules when the ~~presiding officer~~ Chair does not correct it, or when the ~~presiding officer~~ Chair ~~makes a breaches~~ of the rules.
- Rule 25.2 A point of order should not be used for minor infractions that do not affect the substantive rights of the City Council or its members, or to improperly take the floor. Multiple violations of this rule shall be cause for disciplinary action.
- Rule 25.3 A point of order does not need a second, can interrupt a speaker, is not debatable, and is decided by the chair, subject to an appeal pursuant to Rule 1.3.
- Rule 25.4 The member making a point of order must explain their point of order in 10 seconds or less, and must cite the specific provision in Council Rules, Robert's rules, or the Flint City Charter that has allegedly been violated.

Rule 25.54 A point of order cannot be ignored by the ~~presiding officer~~Chair. A ruling of "agreement – out of order" or "disagree – denied" must be given. All debate and/or talking shall cease immediately when a point of order is raised, so the ~~presiding officer~~Chair can rule.

Rule 25.5 ~~Any member has the right to appeal the presiding officer's decision on a point of order as set forth in Rule 1.2. Another member must second the appeal, or the appeal fails.~~

### **INCIDENTAL MOTIONS – REQUEST FOR INFORMATION**

Rule 26.1 A request for information requests information from the member holding the floor. Its purpose is to help the member making the request for information understand the process and the potential consequences of the next vote.

Rule 26.2 ~~Its purpose is to help the member making the request for information understand the process and the potential consequences of the next vote.~~ A request for information that asks a question for which the requestor already knows the answer (i.e. "isn't it true that...", "do you realize that...") is improper. A request for information seeking information about the speaker's knowledge or state of mind ("do you know that..." or "why do think/feel/believe that...") is also improper. (i.e. an answer in the form of a question) is improper.

Rule 26.3 A request for information cannot be ignored by the ~~presiding officer~~Chair, but the ~~presiding officer~~Chair ~~upon hearing the request~~ may decide whether the request is legitimate and ~~can proceed~~, or whether the speaker is misleadingly utilizing this motion to secure the floor for other purposes. The ~~Presiding Officer~~Chair must rule with either "Proceed" or "Denied".

Rule 26.4 Using a request for information as an opportunity to gain the floor is not allowed. Multiple abuses of use of requests for information is cause for disciplinary action.

### **PUBLIC PARTICIPATION AND MAINTENANCE OF ORDER**

#### **MAINTENANCE OF ORDER AND DEBATE**

~~(The public and City Council are both subject to the disorderly persons ordinance section 31-11 and the general code of conduct. Additionally, the Chair or Presiding Officer has a responsibility and duty to enforce these rules and sanctions for the purpose of maintenance of order. Only the Chair or Presiding Officer may determine and rule on who/what is in or out of order.)~~

Rule 27.1 When a member ~~has been~~is called to order, the Chair shall determine whether ~~if~~ he or she is in order. Every question of order shall be decided by the Chair subject to an appeal.

Rule 27.2 The Chair does not have to wait for a point of order to be raised but may rule a councilmember out of order on the Chair's initiative.

Rule 27.32 During any portion of any meeting, Councilmembers may not engage in any type of argumentative discourse with members of the audience, at any time, for any reason.

- Rule 27.43 Only the ~~presiding officer~~Chair may call an individual up to the podium (and/or table) to speak or answer questions. Other Councilmembers would have to must petition the presiding officer to make this request.
- Rule 27.54 Mobile devices shall be set to silent mode prior to any meeting being called to order.

### **RIGHT TO SPEAK IN DEBATE**

- Rule 28.1 Every Councilmember and every person granted the privilege of speaking to the City Council, on any matter ~~before the City Council~~, and shall address all remarks to ~~members of the Council~~ the Chair and shall not speak until recognized.
- Rule 28.2 When two or more Councilmembers address the Chair at the same time, the Chair shall name the Councilmember who is first to speak.
- Rule 28.3 A Councilmember who desires to speak, ~~on any matter before the City Council~~, must first obtain the floor by being recognized by the ~~presiding~~ Chair. A Councilmember must be in their seat when requesting to be recognized request the floor.
- Rule 28.4 Unless otherwise specified by these rules, each member has the right to speak up to twice on the same question ~~on the same day~~ main motion, for 3 5-minutes during each round, but cannot make a second speech on the same question so long as any member who has not spoken on that question desires the floor. ~~A member who has spoken twice on a particular question on the same day or who has exhausted their allocated time has exhausted his/her right to debate on that question for that day.~~
- Rule 28.5 The Clerk shall utilize a timer and track members' time. There is no right to "sum up" or "conclude" after the expiration of a members' allotted time. Once the timer has started, only the Chair may order that the timer be paused or adjusted, and only if a subsidiary motion has been properly made and seconded.
- Rule 28.64 Councilmembers may request, from the presiding Chair, the opportunity to ask questions of ~~Administrative staff~~Staff, etc. or others, during debate on any agenda item. Any such questions and responses shall be incorporated as part count against of the Councilmember's allotted time.

### **PUBLIC MEETINGS AND PARTICIPATION BY THE PUBLIC**

- Rule 29.1 All meetings of the Council shall be open to the public in accordance with law.
- Rule 29.2 If a member of the public wishes to address the City Council or its committees, they may do so at the ~~regular City Council meeting~~ during the time designated for public comment.
- Rule 29.3 Members of the public who wish to address the City Council or its committees must register before the meeting begins. A box will be placed at the entrance to the Council Chambers for collection of registrations. No additional speakers or slips will be accepted after the meeting begins. He or she shall submit, prior to the start of the meeting, a statement in writing containing his or her name and address and the topic

to be covered. A box will be placed at the entrance to the Council Chambers for the collection of the statements.

- Rule 29.43 Members of the public shall have no more than 23 minutes per speaker during public comment, with 0. Only one speaking opportunity per speaker. Numbered speaker slips will be provided prior to the start of a meeting to those wishing to speak during this portion of the agenda. No additional speakers or slips will be accepted after the meeting begins. City Councilmembers may not speak as a member of the public at this time. Public speakers may not allocate or "donate" their allotted time to another person.
- Rule 29.59 Councilmembers may respond once to all public speakers only after all public speakers have spoken. An individual Councilmember's response shall be limited to 2 minutes and is subject to all rules. Final Council comments shall be limited to 2 minutes and are subject to all rules.
- Rule 29.64 Members of the public shall have no more than 3 minutes to speak during a public hearing. If a member of the public is addressing the Council at a scheduled public hearing, he or she shall stand to obtain recognition by the President at the opening of the hearing or at the conclusion of the remarks of the previous speaker. Comments during a public hearing must be germane to the public hearing.
- Rule 29.75 Members of the public shall have no more than 3 minutes to address the City Council during a public hearing.
- Rule 29.6 Councilmembers may not speak during public hearings nor may they respond to speakers.
- Rule 29.87 Any person speaking at a Council meeting may be called to order by the President or any Councilmember for failure to be germane, for vulgarity, or for speaking in excess of the allotted time, or any other violation of these rules.
- Rule 29.8 Any person who is called to order shall thereupon yield the floor until the President Chair shall have determined whether he or she is in order. Every question of order shall be decided by the President subject to an appeal by any Councilmember to the Council. If a person so engaged in presentation shall is be determined by the Council to be out of order, that person must yield the floor and forfeit shall not be permitted to continue at the same meeting except on special leave of the Council any remaining time.
- Rule 29.9 Councilmembers may respond once to all public speakers only after all public speakers have spoken. An individual Councilmember's response shall be limited to 2 minutes and is subject to all rules. Final Council comments shall be limited to 2 minutes and are subject to all rules.

### CONDUCT, ETHICS AND DISCIPLINARY ACTIONS

#### GENERAL CONDUCT AND STANDARDS OF CONDUCT

- Rule 30.1 Every Councilmember is subject to the established rules or general conduct and the standards of conduct as may be adopted by the City Council.

- Rule 30.2 Speakers should address their remarks to the chair, maintain a courteous tone, and avoid interjecting a personal note into debate.
- Rule 30.3 During meetings of the City Council, Councilmembers should refer to each other only as "Councilmember from the [number] Ward" and in a respectful manner.
- Rule 30.4 The Chair may require Councilmembers to yield the floor for failure to follow these standards, failure to be germane, for excessive repetition, for remaining silent while having the floor, or for failure to follow any other Council rule.

### **ETHICS**

- Rule 31.1 Every Councilmember is subject to the established ethics rules of the City of Flint Charter and Ethics Ordinance.

### **DISCIPLINARY ACTIONS**

- Rule 32.1 Every Councilmember is subject to the established rules and disciplinary actions for violations of rules and city ordinances.
- Rule 32.2 For any repeated violation of these rules, ~~the Presiding Officer or Chair~~ may order discipline up to and including removal from a meeting. Any discipline issued is subject to an appeal raised pursuant to Rule 1.32. If a Councilmember is removed from a meeting, they may not return to participate in any other committee or Council meetings held on the same day.

### **REVIEW OF CITY COUNCIL RULES**

- Rule 33.1 ~~Every December~~ Once a year, the City Council shall place an item on the Special Affairs Committee agenda for a review of these rules.
- Rule 33.2 At his/her own discretion, the Council President may ~~at any time~~ appoint a committee and its members to review and offer revisions of City Council Rules.
- Rule 33.3 ~~It is the responsibility and duty of the Council President, Vice President, and all the Committee Chairs to ensure that these rules are adhered to and to apply the recommended disciplinary actions if they are not. Failure to do so is itself a violation of the rules and can subject the violator to disciplinary actions.~~

RULES ORIGINALLY ADOPTED: MAY 10, 1976

1<sup>ST</sup> AMENDMENT ADOPTED: MAY 24, 2010

2<sup>ND</sup> AMENDMENT ADOPTED: APRIL 27, 2015

3<sup>RD</sup> AMENDMENT ADOPTED: JUNE 12, 2017

4<sup>TH</sup> AMENDMENT ADOPTED: FEBRUARY 27, 2023

230476.2



RESOLUTION NO.: FEB - 7 2024

PRESENTED: \_\_\_\_\_

ADOPTED: \_\_\_\_\_

**Amended Resolution Approving City of Flint Brownfield Redevelopment Authority Brownfield Plan for Carriage Town Neighborhood Project**

On July 28, 1997, the Flint City Council adopted a resolution establishing the Brownfield Redevelopment Authority ("Authority") of the City of Flint pursuant to the Brownfield Redevelopment Financing Act 381 of the Public Acts ("Act") of 1996, to promote the revitalization, redevelopment and reuse of certain blighted, tax reverted and functionally obsolete properties.

Under Act 381, the Authority is authorized to develop and propose for adoption by City Council a brownfield plan for one (1) or more parcels of eligible property.

Pursuant to the resolution establishing the Authority and the bylaws of the Authority, the Authority has approved a proposed brownfield plan for the Carriage Town Neighborhood Project (the "Plan") at their meeting on August 8<sup>th</sup>, 2023.

The required notice of the public hearing on the proposed Plan was given in accordance with Section 13 of Act 381, and such hearing will be held by City Council on February 12, 2024.

Once approved, the brownfield plan will allow for the reimbursement of eligible project expenses from the additional tax revenue realized as a result of the redevelopment.

The reimbursement can occur over the life of the plan which is normally 30 years. The eligible reimbursable expenses are estimated at around \$1.7M.

**IT IS RESOLVED, THAT:**

Definitions. Where used in this Resolution, the terms set forth below shall have the following meaning unless the context clearly requires otherwise:

"Eligible Activities or "eligible activity" shall have the meaning described in Act 381.

"Eligible Property" means the property designated in the Plan as the Eligible Property, as described in Act 381.

"Plan" means the Plan prepared by the Authority, as transmitted to the City Council by the Authority for approval, copies of which Plan are on file in the office of the City Clerk.

"Taxing Jurisdiction" shall mean each unit of government levying an ad valorem property tax on the Eligible Property.

1. Public Purpose. The City Council hereby determines that the Plan constitutes a public purpose.
2. Best Interest of the Public. The City Council hereby determines that it is in the best interests of the public to promote the revitalization of environmentally distressed areas in the City to proceed with the Plan.
3. Review Considerations. As required by Act 381, the City Council has in reviewing the Plan taken into account the following considerations:
  - i. Portions of the property designated in the Plan meets the definition of Eligible Property, as described in Act 381, including consideration of the criteria of "blighted" as defined in Act 381;
  - ii. The Plan meets the requirements set forth in section 13 of Act 381.
  - iii. The proposed method of financing the costs of eligible activities is feasible and the Authority has the ability to arrange the financing.
  - iv. The costs of eligible activities proposed are reasonable and necessary to carry out the purposes of Act 381.
  - v. The amount of captured taxable value estimated to result from adoption of the Plan is reasonable.
4. Approval and Adoption of Plan. The Plan as submitted by the Authority is hereby approved and adopted. A copy of the Plan and all amendments thereto shall be maintained on file in the City Clerk's office.
5. Establishment of Project Fund: Approval of Depositary. The Authority shall establish a separate fund for the Eligible Property subject to this Plan, which shall be kept in a depositary bank account or accounts in a bank or banks approved by the Treasurer of the City. All monies received by the Authority pursuant to the Plan shall be deposited in the Project Fund for the Eligible Property. All monies in the Project Fund and earnings thereon shall be used only in accordance with the Plan and Act 381.
6. Use of Monies in the Project Fund. The monies credited to the Project Fund and on hand therein from time to time shall be used annually to first make those payments authorized by and in accordance with the Plan and any development.
7. Payment of Tax Increment Revenues to Authority. The municipal and the county treasurers shall, as ad valorem and specific local taxes are collected on the Eligible Property, pay the Tax Increment Revenues to the Authority for deposit in the Project Fund. The payments shall be made not more than 30 days after the Tax Increment Revenues are collected.

8. Disclaimer. By adoption of this Resolution and approval of the Plan, the City assumes no obligation or liability to the owner, developer, lessee or lessor of the Eligible Property for any loss or damage that may result to such persons from the adoption of this Resolution and Plan. The City makes no guarantees or representations as to the determinations of the appropriate state officials regarding the ability of the Authority to capture tax increment revenues from the State and local school district taxes for the Plan.
9. Repealer. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution shall be rescinded.

**ADMINISTRATION:**

**CITY COUNCIL:**

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**Clyde Edwards, City Administrator**

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**Flint City Council**

**APPROVED AS TO FORM:**

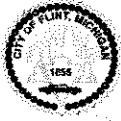
**APPROVED AS TO FINANCE**

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**William Kim, Chief Legal Officer**

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**Phillip Moore, Chief Finance Officer**



## CITY OF FLINT

### RESOLUTION STAFF REVIEW FORM

**TODAY'S DATE:** 8/28/23

**BID/PROPOSAL#** [REDACTED]

**AGENDA ITEM TITLE:** GCLBA - Carriage Town Neighborhood Project Brownfield

**PREPARED BY** Ashly Harris, Deputy Director, Planning and Development  
(Please type name and Department)

**VENDOR NAME:** Genesee County Land Bank

#### BACKGROUND/SUMMARY OF PROPOSED ACTION:

This resolution is for City Council to approve the Brownfield Plan from Genesee County Land Bank Authority(GCLBA) for the Carriage Town Neighborhood Project. This is for GCLBA to acquire, develop, and sell six adjacent vacant parcels located at 309 W. Fifth Ave. This plan includes (16) residential market-rate units located at 309 W. Fifth Ave. The (16) for sale residential units will consist of four 2-3 bedroom triplexes and two 2-bedroom duplexes. A small condo association will be formed to manage common area maintenance, including shared landscaping elements. Each triplex is anticipated to appraise for a market-rate value of \$219,000 and each duplex at a value of \$199,000, which is affordable to a buyer earning \$62,500 – \$63,802 annually. This Brownfield subsidy is necessary to continue to build appraisal comparatives for other similar developments which will allow for the appraised value to gradually increase to the cost of construction.

This project is a pioneering one! It's an infill, market-rate, homeownership project that could be replicated - if this phase of development is supported, GCLBA plans to expand redevelopment to other priority neighborhoods that they have identified as development-ready.

The total investment is estimated at \$5.6M. The total eligible activities are \$1.89M including BRA administration fees and State Brownfield Revolving Fund. The tax capture proposed to repay the upfront costs is 100% for 30 years.

The BRA packet also includes the Property Location Map, Eligible Boundary Map, Brownfield Eligible Activities, Tax Increment Revenue Capture Estimates, Tax Increment Revenue Reimbursement Allocation Table, and Reimbursement Agreement.

**FINANCIAL IMPLICATIONS:** Because of the proposed 60/40 split, there will be new taxes collected by the City but the full amount will not be collected for up to 30 years until the Brownfield Bridge Loan is repaid for upfront redevelopment costs that would otherwise make the project unfeasible.

**BUDGETED EXPENDITURE?** YES ☐ NO ☐ IF NO, PLEASE EXPLAIN: NO FINANCIAL OUTPUT



## CITY OF FLINT

Dept.	Name of Account	Account Number	Grant Code	Amount
		FY24 GRAND TOTAL		

PRE-ENCUMBERED? YES ☐ NO ☐ REQUISITION NO:

ACCOUNTING APPROVAL: \_\_\_\_\_ Date: \_\_\_\_\_

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐

(If yes, please indicate how many years for the contract) \_\_\_\_\_ YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: APPROVED

DEPARTMENT HEAD SIGNATURE:

Emily Doerr (Aug 1, 2023 10:06 EDT)

Emily Doerr, Director, Planning and Development

**CITY OF FLINT  
BROWNFIELD REDEVELOPMENT AUTHORITY**

***BROWNFIELD PLAN***

**Carriage Town Neighborhood Project  
309 W. Fifth Avenue  
Flint, Michigan 48503**

City of Flint Brownfield Redevelopment Authority  
1101 S. Saginaw Street  
Flint, Michigan 48502  
Contact Person: Tyler Bailey  
[TBailey@cityofflint.com](mailto:TBailey@cityofflint.com)  
Phone: 810-766-7426

Prepared By:  
Triterra  
1375 S. Washington Avenue, Suite 100  
Lansing, Michigan 48910  
Contact: Dave Van Haaren  
[dave.vanhaaren@triterra.us](mailto:dave.vanhaaren@triterra.us)  
Phone: 517-853-2152

August 1, 2023

Approved by the City of Flint BRA on \_\_\_\_\_, 2023  
Approved by the City of Flint City Council on \_\_\_\_\_, 2023

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Table 3: Tax Increment Revenue Reimbursement Allocation Table

## **PROJECT SUMMARY**

<b>Project Name:</b>	309 W. Fifth Avenue Redevelopment
<b>Developer:</b>	Genesee County Land Bank Authority (the "GCLBA" or the "Developer") 452 S. Saginaw Street, 2 <sup>nd</sup> Floor Flint, Michigan 48502 Michael Freeman
<b>Property Location:</b>	309 W. Fifth Avenue, Flint, Michigan 48503
<b>Parcel Information:</b>	40-12-430-(001, 002, 003, 024, 006, 007)
<b>Type of Eligible Property:</b>	"Blighted"
<b>Project Description:</b>	<p>The Genesee County Land Bank Authority's mission is "to restore value to the community by acquiring, developing and selling vacant and abandoned properties in cooperation with stakeholders who value responsible land ownership." The GCLBA with the help of developers have transformed parcels and other vacant or blighted properties in the city of Flint.</p> <p>This is an infill project focusing on six parcels located in the Carriage Town Neighborhood. The project proposes the construction of four triplexes and two duplexes at 309 W. Fifth Avenue for a total of sixteen (16) for-sale residential units. It is planned that three triplexes will be 3-bedroom, one will be 2-bedroom, and that the duplexes will be 2-bedroom. These will be walk-up, two-story homes, approximately 2,127 square feet each.</p> <p>Brownfield eligible activities include environmental assessment activities, GCLBA capture of 50% of available state and local taxes for 5 years, seller concessions related to assistance to the GCLBA in selling or conveying property owned or under control of the GCLBA, and preparation of a Brownfield Plan.</p>
<b>Total Capital Investment:</b>	Total capital investment is estimated at \$5,660,766 of which \$1,785,417 is proposed for Brownfield reimbursement to the Developer.

**Estimated Job**

**Creation/Retention:**

This redevelopment will not create any full-time equivalent jobs. Although this is a housing project, this is also an economic development activity to encourage additional private investment in both income producing and owner-occupied properties in the surrounding district as well as attract and retain higher earning workers.

**Duration of Plan:**

The duration of this Brownfield Plan is 30 years.

**Total Captured Tax Increment Revenue:** \$1,898,417

<b>Distribution of New Taxes Captured</b>	
Developer Reimbursement	\$1,785,417
<b><i>Sub-Total Developer Reimbursement</i></b>	<b><i>\$1,785,417</i></b>
State Brownfield Revolving Fund	\$22,730
BRA Administrative Fees	\$90,248
Local Brownfield Revolving Fund (LBRF)	\$0
<b><i>Sub-Total Administrative Fees, Fund Deposits</i></b>	<b><i>\$112,978</i></b>
<b>Grand Total</b>	<b><i>\$1,898,395</i></b>

## **1.0 INTRODUCTION**

The City of Flint Brownfield Redevelopment Authority (the "Authority" or "BRA"), duly established by resolution of the City Council of the City of Flint (the "City"), pursuant to the Brownfield Redevelopment Financing Act, Michigan Public Act 381 of 1996, MCLA 125.2651 et. seq., as amended ("Act 381"), is authorized to exercise its powers within the City of Flint, Michigan.

The Brownfield Plan was prepared to allow for the capture of tax increment revenues from local taxes to reimburse the Genesee County Land Bank Authority (the "GCLBA" or the "Developer") for the cost of eligible activities in accordance with Act 381.

The proposed redevelopment will only be economically viable with the support and approval of the brownfield redevelopment incentives described herein.

### **1.1 Proposed Redevelopment and Future Use for Each Eligible Property**

The GCLBA have identified parcels and other vacant or blighted properties in the city of Flint that are redevelopment ready. The first phase focuses on the Carriage Town Neighborhood, but if supported, will expand to all priority neighborhoods in the city of Flint.

The objective of this project is multifaced:

- redevelop vacant/blighted, non-tax paying land,
- create new, market-rate home ownership opportunities in the city of Flint, and
- reinforce vitality of neighborhood by infilling lots with homes that are cohesive with existing architecture, improve public infrastructure and increase home-owning residents

#### **309 W. Fifth Avenue**

The project proposes the construction of four triplexes and two duplexes at 309 W. Fifth Avenue for a total of sixteen (16) for-sale units. It is planned the triplexes will include three 3-bedroom units and one 2-bedroom unit while the two duplexes will be 2-bedroom. These units will be walk-up, two-story homes, approximately 729 square feet each. The homes will be slab-on grade, stick-built construction, using high quality materials. Each unit will have separate entrances and a 22-car parking lot, including two handicapped spaces, at the rear (south) of the property. A small condo association will be formed to manage common area maintenance, including shared landscaping elements. Each triplex is anticipated to appraise for a market-rate value of \$219,000 and each duplex at a value of \$199,000, which is affordable to a buyer earning \$62,500 – \$63,802 annually.

The total anticipated investment into the development project is estimated at \$5,660,766.

This redevelopment will not create any full-time equivalent jobs. Although this is a housing project, this is also an economic development activity to encourage additional private investment in both income producing and owner-occupied properties in the surrounding district as well as attract and retain higher earning workers.

The improvements to the Property will be permanent and significantly increase the taxable value of the Property. The Project would not be possible without financial support through Brownfield tax increment financing (TIF).

## 1.2 Eligible Property Information

This Brownfield Plan is presented to support the Developer in the redevelopment of the subject property situated along the south side of W. Fifth Avenue, between Mason Street and Garland Street in the Carriage Town Neighborhood in the city of Flint, Genesee County, Michigan (the "Property"). The location of the Property is depicted on Figure 1.

The Property consist of six parcels of land totally approximately 1.10-acres. The Property is fully defined in the following table and Section 2.8 of this Brownfield Plan.

Eligible Property		
Address	Tax ID	Basis of Eligibility
309 W. Fifth Avenue	40-12-430-001	"Blighted"
309 W. Fifth Avenue	40-12-430-002	"Blighted"
309 W. Fifth Avenue	40-12-430-003	"Blighted"
309 W. Fifth Avenue	40-12-430-024	"Blighted"
309 W. Fifth Avenue	40-12-430-006	"Blighted"
309 W. Fifth Avenue	40-12-430-007	"Blighted"

The boundary of the eligible property is depicted on Figure 2.

*Brownfield Plan  
309 W. Fifth Avenue  
August 1, 2023*

The Property is considered an "eligible property" as defined by Section 2 of Act 381 because: (a) the Property was previously utilized as a residential property; (b) is located within the City of Flint, a qualified local governmental unit under MCL 125.2782(k); (c) is tax reverted property owned by and under control of a land bank authority under Section 2(p)(iii); and (d) is therefore, blighted as defined in Section 2 (c)(vi) of Act 381.

## **2.0 INFORMATION REQUIRED BY SECTION 13(2) OF THE STATUTE**

### **2.1 Description of Costs to Be Paid with Tax Increment Revenues**

The Developer will be reimbursed with the new local and state taxes levied by the Project for the costs of eligible activities necessary to support redevelopment of the Property. The activities that are intended to be carried out at the Property are considered "eligible activities" as defined by Section 2 of Act 381. Brownfield eligible activities proposed by the Developer include environmental activities, seller concessions related to the GCLBA selling or conveying property owned or under control of the GCLBA and preparation of a Brownfield Plan.

The costs of eligible activities included in, and authorized by, this Brownfield Plan will be reimbursed with incremental local and state tax revenues generated by the Property and captured by the BRA, subject to any limitations and conditions described in this Brownfield Plan and the terms of a Reimbursement Agreement between the Developer and the Authority (the "Reimbursement Agreement").

### **2.2 Summary of Eligible Activities**

As previously stated, eligible activities include environmental activities, seller concessions related to the GCLBA selling or conveying property owned or under control of the GCLBA, and preparation of a Brownfield Plan. In many communities in Michigan, including Flint, housing costs more to develop than what it will be worth once completed. Construction costs are based on preliminary construction estimates and assumes a hard construction cost of approximately \$98.41/square foot. Although home values are improving in Flint, the appraised value of high-quality, new construction homes is significantly lower than the cost to develop in the city.

The total cost of activities eligible for Developer reimbursement from tax increment revenues is projected to be \$1,785,417. The eligible activities are summarized below:

<b>Summary of Eligible Activities</b>	
<b>Eligible Activities</b>	<b>Cost</b>
<b>Pre-Approved Environmental Activities</b>	
Phase I Environmental Site Assessment	\$2,400
Phase II Site Investigation	\$11,360
<b>Subtotal Environmental Activities</b>	<b>\$13,760</b>
<b>A Land Bank Authority (LBFTA)</b>	
<b>Selling or otherwise conveying property owned by or under the control of a LBFTA</b>	
Cost of Sale - Triplexes	\$1,212,328
Cost of Sale - Duplexes	\$355,638
<b>Subtotal Assistance to a Land Bank Authority</b>	<b>\$1,567,966</b>
<b>Land Bank Authority (LBFTA) (5/50 Capture)</b>	
Genesee County LBFTA – Eligible Capture of 50% of Available Taxes for 5 years	\$191,691
<b>Subtotal LBFTA Eligible Capture</b>	<b>\$191,691</b>
Contingency (0%) *	\$0
Brownfield Plan	\$12,000
<b>Total Eligible Cost for Reimbursement</b>	<b>\$1,785,417</b>

\* Contingency calculation excludes costs for Brownfield Plan preparation.

A detailed breakdown in eligible activities is provided in Table 1, Brownfield Eligible Activities.

The costs listed above are estimated and may increase or decrease depending on the nature and extent of unknown conditions encountered on the Property. The actual cost of those eligible activities encompassed by this Brownfield Plan that will qualify for reimbursement from tax increment revenues captured by the BRA shall be governed by the terms of a Reimbursement Agreement. No costs of eligible activities will be qualified for reimbursement except to the extent permitted in accordance with the terms and conditions of the Reimbursement Agreement and Section 2 of Act 381 of 1996, as amended (MCL 125.2652).

The Reimbursement Agreement and this Brownfield Plan will dictate the total cost of eligible activities subject to payment. As long as the total cost limit described in this Brownfield Plan is not exceeded, line-item costs of eligible activities may be adjusted within Environmental eligible activities and Non-Environmental eligible activities after the date this Brownfield Plan is approved by the City Council of the City of Flint City.

### **2.3 Estimate of Captured Taxable Value and Tax Increment Revenues**

The costs of eligible activities included in, and authorized by, this Brownfield Plan will be reimbursed with incremental local tax revenues generated by the Property and captured by the BRA.

The 2023 taxable value of the Property is \$0, and this is the initial taxable value for this Brownfield Plan.

The estimated new taxable value is \$1,231,570 in 2025. The actual taxable value will be determined by the Assessor after the project is complete.

It is projected that the BRA will capture tax increment revenues from 2025 through 2054 to allow for reimburse the Developer for eligible activity costs and BRA capture to administer the Brownfield Plan.

The estimated taxable value and estimated tax increment revenue by year and in aggregate for this Project are presented in Table 2, Tax Increment Revenue Capture Estimates, and Table 3, Tax Increment Revenue Allocation Table.

The captured incremental taxable value and associated tax increment revenue will be based on the actual increased taxable value from all real and personal taxable improvements on the Property as determined by the local assessor and the actual millage rates levied by the various taxing jurisdictions during each year of the plan. The actual tax increment captured will be based on taxable value set through the property assessment process by the local unit of government and the millage rates set each year by the taxing jurisdictions.

### **2.4 Method of Financing Plan Costs and Description of Advances by the Municipality**

The Developer is ultimately responsible for financing the costs of its specific eligible activities included in this Brownfield Plan. The BRA will not advance any funds to finance the Developer eligible activities described in this Brownfield Plan. All financing commitments and activities and cost reimbursements authorized under this Brownfield Plan shall be governed by the Reimbursement Agreement. The inclusion of eligible activities and estimates of costs to be reimbursed in this Brownfield Plan is intended to authorize the BRA to fund such reimbursements. The amount and source of any tax increment revenues that will be used for purposes authorized by this Brownfield Plan, and the terms and conditions for such use and upon any reimbursement of the expenses permitted by the Brownfield Plan, will be provided solely under the Reimbursement Agreement contemplated by this Brownfield Plan.

Reimbursements under the Reimbursement Agreement shall not exceed the cost of eligible activities and reimbursement limits described in this Brownfield Plan.

## 2.5 Maximum Amount of Note or Bonded Indebtedness

Eligible activities are to be financed by the Developer. The BRA will not incur any note or bonded indebtedness to finance Brownfield eligible activities outlined in this Brownfield Plan.

## 2.6 Duration of Brownfield Plan

The duration of this Brownfield Plan is projected to be 30 years after the first year of tax capture anticipated as 2025.

In no event shall the duration of the Brownfield Plan exceed 35 years following the date of the resolution approving the Brownfield Plan, nor shall the duration of the tax capture exceed the lesser of the period authorized under subsections (4) and (5) of Section 13 of Act 381 or 30 years, except as authorized by those subsections or other provisions of Act 381. Further, in no event shall the beginning date of the capture of tax increment revenues be later than five years after the date of the resolution approving the Brownfield Plan.

## 2.7 Impact of Tax Increment Financing on Revenues of Taxing Jurisdictions

The following table presents a summary of the new tax revenues generated by the taxing jurisdictions whose millage is subject to capture by the BRA under this Brownfield Plan. These are estimations based on the components of the proposed redevelopment.

Projected Impact to Taxing Jurisdictions			
Taxing Unit	New Taxes to Taxing Units	New Taxes Captured for Developer Reimbursement, SBRF Deposits, and BRA Administration	Total New Taxes
SCHOOL OPERATING	\$714,579	\$56,540	\$771,119
FLINT OPERATING		\$321,300	\$321,300
STATE EDUCATION TAX	\$247,616	\$9,423	\$257,040
PUBLIC SAFETY		\$257,040	\$257,040
COUNTY OPERATING		\$230,997	\$230,997
FLINT PUB LIBRARY		\$171,360	\$171,360
PUB IMPROVEMENT		\$107,100	\$107,100
GISD SPEC ED		\$100,734	\$100,734
POLICE SERVICES		\$85,680	\$85,680
C S MOTT OPER		\$83,272	\$83,272
MASS TRANSIT		\$51,815	\$51,815

Projected Impact to Taxing Jurisdictions			
Taxing Unit	New Taxes to Taxing Units	New Taxes Captured for Developer Reimbursement, SBRF Deposits, and BRA Administration	Total New Taxes
FL SINKING FUND		\$50,551	\$50,551
HEALTH CARE		\$41,940	\$41,940
CULTURE		\$40,342	\$40,342
GISD VOC ED		\$40,270	\$40,270
MENTAL HEALTH		\$40,004	\$40,004
COUNTY PARKS		\$32,130	\$32,130
SENIOR CITIZENS		\$29,354	\$29,354
PUBLIC TRANS		\$25,704	\$25,704
PARKS AND REC		\$21,420	\$21,420
PARAMEDIC SERV		\$20,319	\$20,319
AIRPORT AUTH		\$20,319	\$20,319
GISD ALLOCATED		\$17,290	\$17,290
ANIMAL C		\$8,384	\$8,384
VETERANS		\$4,215	\$4,215
MSU EXT		\$3,427	\$3,427
FLINT SCHOOL DEBT / SINKING FUND	\$120,809		\$120,809
PUB LIB DEBT	\$67,687		\$67,687
CS MOTT DEBT	\$25,704		\$25,704
<b>Total</b>	<b>\$1,176,395 (38.6%)</b>	<b>\$1,870,930 (61.4%)</b>	<b>\$3,047,325</b>

\*This Brownfield Plan includes the capture of tax increment revenue from available local taxes only. Tax increment revenue from School Operating millage is based on 100% of the residential lots are subject to the Principal Residence Exemption (PRE).

Impact to specific taxing jurisdictions is further presented in Table 2, Tax Increment Revenue Capture Estimates, and a schedule of tax increment revenue is presented in Table 3, Tax Increment Revenue Allocation Table.

## 2.8 Legal Description, Property Map, Statement of Qualifying Characteristics and Personal Property

The legal description of the eligible property is:

Eligible Property		
Address	Tax ID	Legal Description
309 W. Fifth Avenue	40-12-430-001	VILLAGE OF GRAND TRAVERSE W 1/2 OF LOT 5 AND W 1/2 OF LOT 4 EXC S 40 FT, BLK 49.
309 W. Fifth Avenue	40-12-430-002	VILLAGE OF GRAND TRAVERSE E 1/2 OF LOT 5; E 1/2 OF LOT 4 EXC W 24 FT OF S 40 FT; ALSO WLY 14.75 FT OF LOT 6, AND WLY 14.75 FT OF LOT 7, BLK 49.
309 W. Fifth Avenue	40-12-430-003	VILLAGE OF GRAND TRAVERSE ELY 50 FT OF WLY 64.75 FT OF LOTS 6 AND 7, BLK 49
309 W. Fifth Avenue	40-12-430-024	VILLAGE OF GRAND TRAVERSE. PART OF LOTS 6 & 7, BLK 49 DESC AS: BEG AT A PT ON S LINE OF FIFTH AVE, N 56 DEG 30 MIN E, 196.75 FT FROM NW COR OF SD BLK 49; TH S 33 DEG 56 MIN E, 132.24 FT TO S LINE OF SD LOT 7; TH N 56 DEG 30 MIN E ALG SD S LINE TO SELY COR OF SD LOT 7 AS ORIGINALLY PLATTED; TH NWLY ALG ELY LINE OF SD LOTS TO NELY COR OF SD LOT 6 AS ORIGINALLY PLATTED; TH SWLY ALG S LINE OF FIFTH AVE TO POB.
309 W. Fifth Avenue	40-12-430-006	VILLAGE OF GRAND TRAVERSE LOTS 4 AND 5, BLK 48, EXC ELY 132 FT; ALSO LOTS 6 AND 7 BLK 49, EXC WLY 132 FT.
309 W. Fifth Avenue	40-12-430-007	VILLAGE OF GRAND TRAVERSE WLY 66 FT OF ELY 132 FT OF LOTS 4 AND 5. BLK 48

The general Property location and characteristics are described in Section 3.0 and depicted on Figures 1 and 2.

The Property is considered an "eligible property" as defined by Section 2 of Act 381 because: (a) the Property was previously utilized as a residential property; (b) is located within the City of Flint, a qualified local governmental unit under MCL 125.2782(k); (c) is tax reverted property owned by and under control of a land bank authority under Section 2(p)(iii); and (d) is therefore, blighted as defined in Section 2 (c)(vi) of Act 381.

The subject Property includes all tangible personal property that now or in the future comes to be owned or installed on the Property by the Developer or occupants.

## 2.9 Estimates of Residents and Displacement of Families

No occupied residences are involved in the redevelopment, no persons reside at the Property, and no families or individuals will be displaced as a result of this development.

## **2.10 Plan for Relocation of Displaced Persons**

No persons will be displaced as a result of this development. Therefore, a plan for relocation of displaced persons is not applicable and is not needed for this Brownfield Plan.

## **2.11 Provisions for Relocation Costs**

No persons will be displaced as result of this development, and no relocation costs will be incurred. Therefore, provision for relocation costs is not applicable and is not needed for this Brownfield Plan.

## **2.12 Strategy for Compliance with Michigan's Relocation Assistance Law**

No persons will be displaced as result of this development. Therefore, no relocation assistance strategy is needed for this Brownfield Plan.

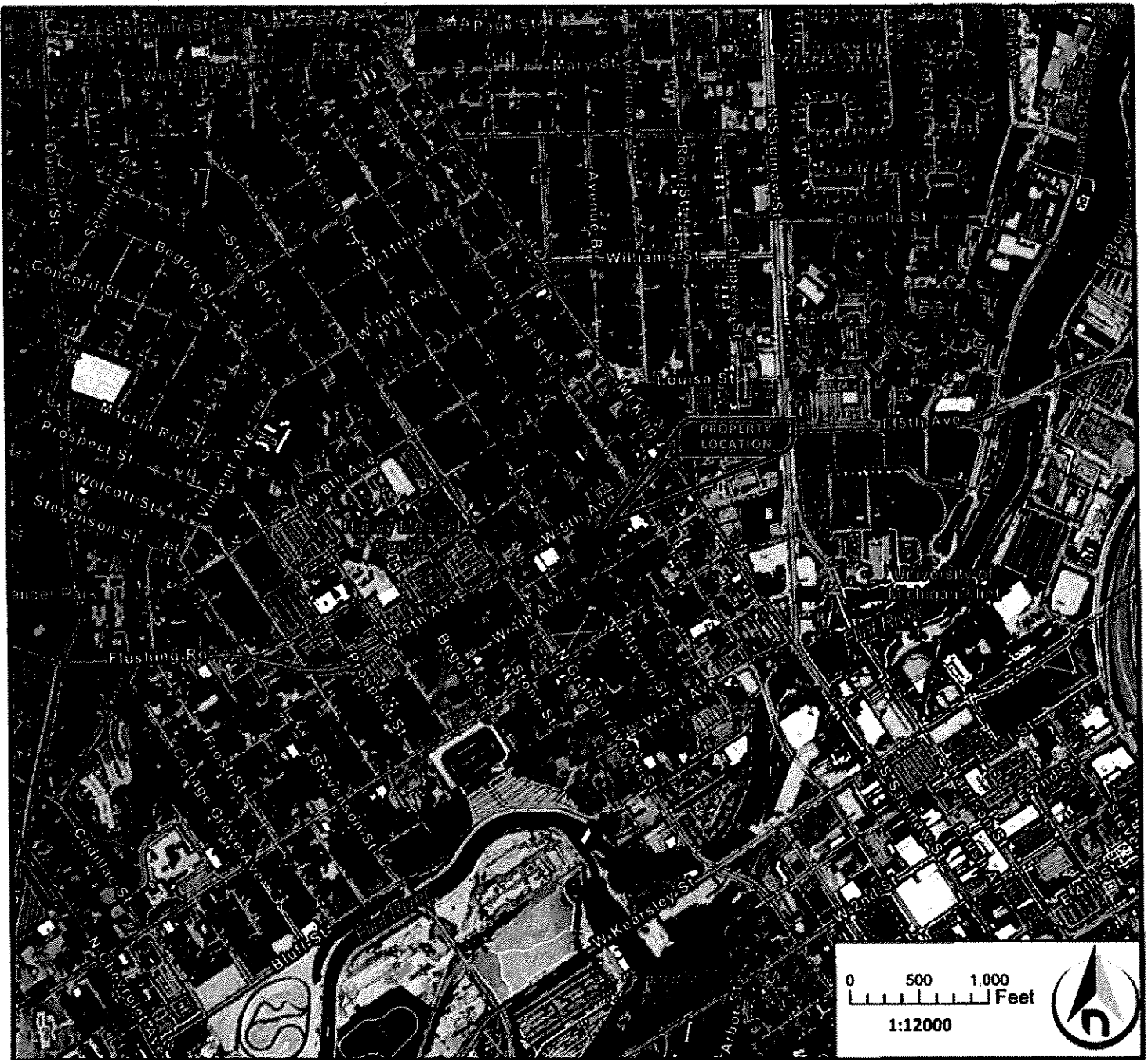
## **2.13 Other Material that the Authority or Governing Body Considers Pertinent**

The Authority and the City, as the governing body, in accordance with the Act, may amend this Brownfield Plan in the future in order to fund additional eligible activities associated with the Project or subject property described herein.

## **FIGURES**

**Figure 1: Property Location Map**

**Figure 2: Eligible Property Boundary Map**



# TRIOTERRA

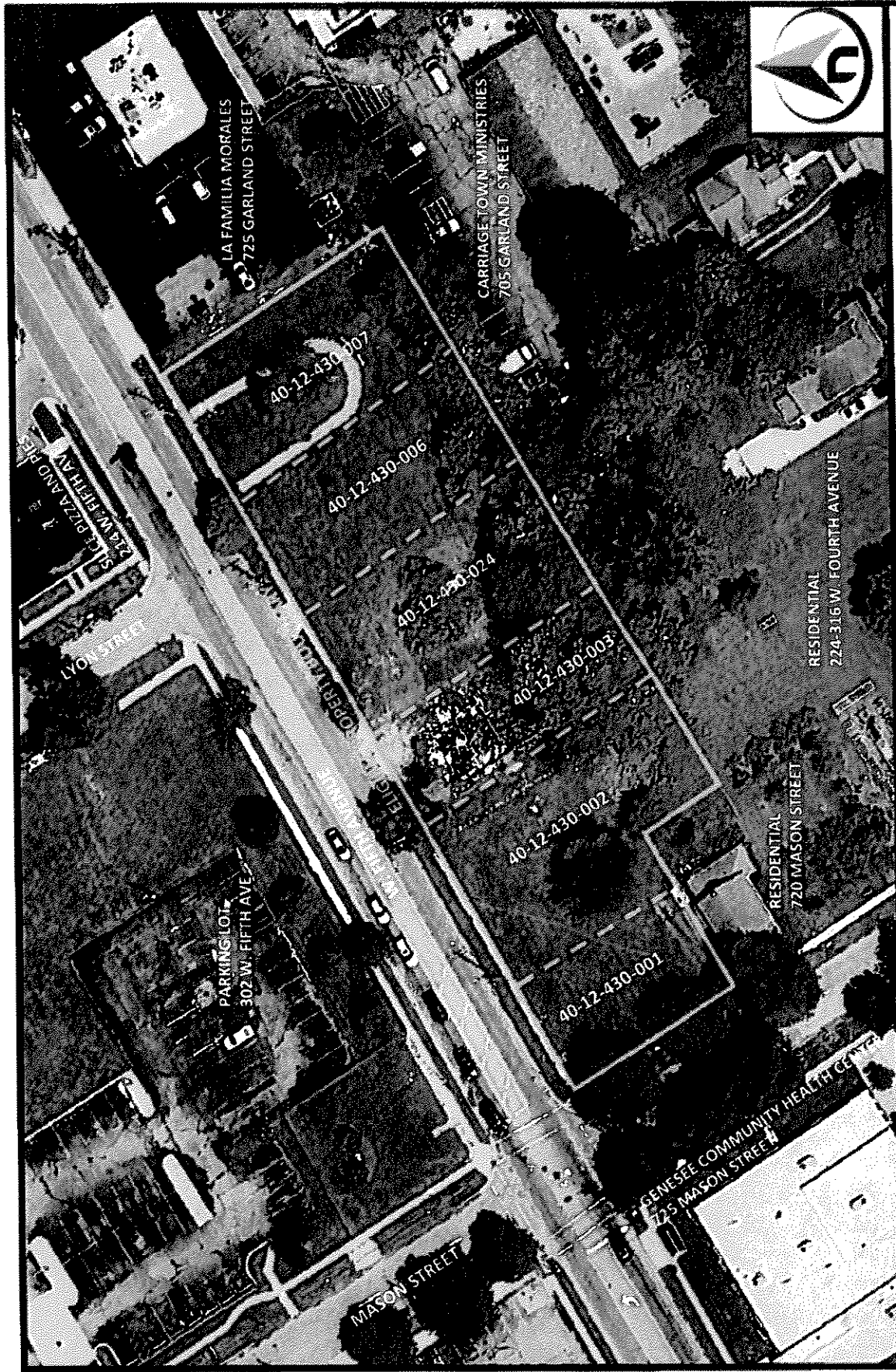
## FIGURE 1 SUBJECT PROPERTY LOCATION

309 W. FIFTH AVENUE  
FLINT, MICHIGAN 48503

GENESEE COUNTY  
T07N, R06E, SECTION 12

PROJECT NUMBER 23-3252





<b>TRIOTERRA</b>	<b>FIGURE 2</b>		<b>309 W. FIFTH AVENUE (ADJACENT PARCELS)</b> <b>FLINT, MICHIGAN 48503</b>
	<b>ELIGIBLE PROPERTY BOUNDARY MAP</b>		<b>CREATED BY: CIZ</b> <b>8/1/2023</b>
	<b>PROJECT NUMBER 22-3252</b>		

## **TABLES**

**Table 1: Brownfield Eligible Activities**

**Table 2: Tax Increment Revenue Capture Estimates**

**Table 3: Tax Increment Revenue Reimbursement Allocation Table**

Table 1  
Brownfield Eligible Activities  
309 W. Fifth Avenue  
Flint, MI

ELIGIBLE ACTIVITIES					REIMBURSEMENT ALLOCATION		
	NO. OF UNITS	UNIT TYPE	UNIT RATE	ESTIMATED TOTAL COST	EGLA ACTIVITIES	LBFTA 5/50 CAPTURE	LOCAL-ONLY ACTIVITIES
EGLA ELIGIBLE ACTIVITIES							
Pre-Approved Activities							
Phase I Environmental Site Assessment	1	LS	\$ 2,400	\$ 2,400	\$ 2,400	\$ -	
Phase II Site Investigation	1	LS	\$ 11,360	\$ 11,360	\$ 11,360	\$ -	
				\$ 13,760			
Subtotal Pre-Approved Activities				\$ 13,760			
Subtotal EGLA Eligible Activities				\$ 13,760			
Assistance to a Land Bank Fast Track Authority							
Selling or otherwise conveying property owned by or under the control of a LBFTA	4	EA	\$ 303,082	\$ 1,212,328			\$ 1,212,328
Cost of Sale - Triplexes	2	EA	\$ 177,819	\$ 355,638			\$ 355,638
Cost of Sale - Duplexes				\$ 1,567,966			
Subtotal Assistance to a Land Bank Fast Track Authority				\$ 1,567,966			
Land Bank Fast Track Authority (LBFTA) (5/50 Capture)	1	LS	\$ 191,691	\$ 191,691		\$ 191,691	\$ -
Genesee County LBFTA - Eligible Capture of 50% of Available Taxes for 5 years				\$ 191,691			
Subtotal LBFTA Eligible Capture				\$ 191,691			
MSF AND EGLA ELIGIBLE ACTIVITIES SUB-TOTAL				\$ 1,773,417	\$ 13,760	\$ 191,691	\$ 1,567,966
			\$ -	\$ -	\$ -	\$ -	\$ -
Contingency (0%)				\$ -	\$ -	\$ -	\$ -
Brownfield Plan	1	LS	\$ 12,000	\$ 12,000	\$ 12,000	\$ -	\$ 12,000
Interest (0%)	1	LS		\$ -	\$ -	\$ -	\$ -
TOTAL ELIGIBLE COST FOR REIMBURSEMENT				\$ 1,785,417	\$ 13,760	\$ 191,691	\$ 1,579,966
State Brownfield Revolving Fund				\$ 22,730			
BRA Administrative Fees				\$ 90,248			
Local Brownfield Revolving Fund (LBRF)				\$ -			
GRAND TOTAL				\$ 1,898,395			
					0.7%	10.34%	88.96%

NOTES  
These costs and revenue projections should be considered approximate estimates based on expected conditions and available information. It cannot be guaranteed that the costs and revenue projections will not vary from these estimates.  
Costs for Phase I ESAs, Assessment Surveys, Brownfield Plan and Act 381 Work Plan are excluded from contingency calculation.  
Interest calculation is based on 5% simple interest on principal eligible activities only.

**Figure 2**  
**Figure 3**

1. The first step is to identify the problem or question that needs to be answered. This involves understanding the context and the specific requirements of the task.



Table 1  
Tax Incremental Revenue Reimbursement Allocation Table  
309 W. Fifth Avenue  
Pitts, ME

Developer	Estimated Total Years of Plan
30	

Developer	Proportionality	Estimated Total Years of Plan	Total
State	4.0%	10,000	\$ 20,000
Local	96.0%	1,176,218	\$ 1,216,218
TOTAL		1,186,218	\$ 1,236,218

Year	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040
State Tax Available for BTA (50% Capture)	\$ 12,931	\$ 13,061	\$ 13,191	\$ 13,321	\$ 13,451	\$ 13,581	\$ 13,711	\$ 13,841	\$ 13,971	\$ 14,101	\$ 14,231	\$ 14,361	\$ 14,491	\$ 14,621	\$ 14,751	\$ 14,881	\$ 15,011	\$ 15,141	\$ 15,271	\$ 15,401	\$ 15,531	\$ 15,661	\$ 15,791	\$ 15,921	\$ 16,051
Local Tax Available for BTA (50% Capture)	\$ 12,931	\$ 13,061	\$ 13,191	\$ 13,321	\$ 13,451	\$ 13,581	\$ 13,711	\$ 13,841	\$ 13,971	\$ 14,101	\$ 14,231	\$ 14,361	\$ 14,491	\$ 14,621	\$ 14,751	\$ 14,881	\$ 15,011	\$ 15,141	\$ 15,271	\$ 15,401	\$ 15,531	\$ 15,661	\$ 15,791	\$ 15,921	\$ 16,051
TOTAL	\$ 25,862	\$ 26,122	\$ 26,382	\$ 26,642	\$ 26,902	\$ 27,162	\$ 27,422	\$ 27,682	\$ 27,942	\$ 28,202	\$ 28,462	\$ 28,722	\$ 28,982	\$ 29,242	\$ 29,502	\$ 29,762	\$ 30,022	\$ 30,282	\$ 30,542	\$ 30,802	\$ 31,062	\$ 31,322	\$ 31,582	\$ 31,842	\$ 32,102

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Year	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040
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Table 3  
Tas Incremental Revenue Rebalancing Allocation Table  
309 W Fifth Avenue  
5th Fl, 401

DEVELOPER	2041	2042	2043	2044	2045	2046	2047	2048	2049	2050	2051	2052	2053	2054	2055	2056	2057	2058	2059	2060	2061	2062	2063	2064	2065	2066	2067	2068	2069	2070	2071	2072	2073	2074	2075	2076	2077	2078	2079	2080	2081	2082	2083	2084	2085	2086	2087	2088	2089	2090	2091	2092	2093	2094	2095	2096	2097	2098	2099	2100	2101	2102	2103	2104	2105	2106	2107	2108	2109	2110	2111	2112	2113	2114	2115	2116	2117	2118	2119	2120	2121	2122	2123	2124	2125	2126	2127	2128	2129	2130	2131	2132	2133	2134	2135	2136	2137	2138	2139	2140	2141	2142	2143	2144	2145	2146	2147	2148	2149	2150	2151	2152	2153	2154	2155	2156	2157	2158	2159	2160	2161	2162	2163	2164	2165	2166	2167	2168	2169	2170	2171	2172	2173	2174	2175	2176	2177	2178	2179	2180	2181	2182	2183	2184	2185	2186	2187	2188	2189	2190	2191	2192	2193	2194	2195	2196	2197	2198	2199	2200	2201	2202	2203	2204	2205	2206	2207	2208	2209	2210	2211	2212	2213	2214	2215	2216	2217	2218	2219	2220	2221	2222	2223	2224	2225	2226	2227	2228	2229	2230	2231	2232	2233	2234	2235	2236	2237	2238	2239	2240	2241	2242	2243	2244	2245	2246	2247	2248	2249	2250	2251	2252	2253	2254	2255	2256	2257	2258	2259	2260	2261	2262	2263	2264	2265	2266	2267	2268	2269	2270	2271	2272	2273	2274	2275	2276	2277	2278	2279	2280	2281	2282	2283	2284	2285	2286	2287	2288	2289	2290	2291	2292	2293	2294	2295	2296	2297	2298	2299	2300	2301	2302	2303	2304	2305	2306	2307	2308	2309	2310	2311	2312	2313	2314	2315	2316	2317	2318	2319	2320	2321	2322	2323	2324	2325	2326	2327	2328	2329	2330	2331	2332	2333	2334	2335	2336	2337	2338	2339	2340	2341	2342	2343	2344	2345	2346	2347	2348	2349	2350	2351	2352	2353	2354	2355	2356	2357	2358	2359	2360	2361	2362	2363	2364	2365	2366	2367	2368	2369	2370	2371	2372	2373	2374	2375	2376	2377	2378	2379	2380	2381	2382	2383	2384	2385	2386	2387	2388	2389	2390	2391	2392	2393	2394	2395	2396	2397	2398	2399	2400	2401	2402	2403	2404	2405	2406	2407	2408	2409	2410	2411	2412	2413	2414	2415	2416	2417	2418	2419	2420	2421	2422	2423	2424	2425	2426	2427	2428	2429	2430	2431	2432	2433	2434	2435	2436	2437	2438	2439	2440	2441	2442	2443	2444	2445	2446	2447	2448	2449	2450	2451	2452	2453	2454	2455	2456	2457	2458	2459	2460	2461	2462	2463	2464	2465	2466	2467	2468	2469	2470	2471	2472	2473	2474	2475	2476	2477	2478	2479	2480	2481	2482	2483	2484	2485	2486	2487	2488	2489	2490	2491	2492	2493	2494	2495	2496	2497	2498	2499	2500	2501	2502	2503	2504	2505	2506	2507	2508	2509	2510	2511	2512	2513	2514	2515	2516	2517	2518	2519	2520	2521	2522	2523	2524	2525	2526	2527	2528	2529	2530	2531	2532	2533	2534	2535	2536	2537	2538	2539	2540	2541	2542	2543	2544	2545	2546	2547	2548	2549	2550	2551	2552	2553	2554	2555	2556	2557	2558	2559	2560	2561	2562	2563	2564	2565	2566	2567	2568	2569	2570	2571	2572	2573	2574	2575	2576	2577	2578	2579	2580	2581	2582	2583	2584	2585	2586	2587	2588	2589	2590	2591	2592	2593	2594	2595	2596	2597	2598	2599	2600	2601	2602	2603	2604	2605	2606	2607	2608	2609	2610	2611	2612	2613	2614	2615	2616	2617	2618	2619	2620	2621	2622	2623	2624	2625	2626	2627	2628	2629	2630	2631	2632	2633	2634	2635	2636	2637	2638	2639	2640	2641	2642	2643	2644	2645	2646	2647	2648	2649	2650	2651	2652	2653	2654	2655	2656	2657	2658	2659	2660	2661	2662	2663	2664	2665	2666	2667	2668	2669	2670	2671	2672	2673	2674	2675	2676	2677	2678	2679	2680	2681	2682	2683	2684	2685	2686	2687	2688	2689	2690	2691	2692	2693	2694	2695	2696	2697	2698	2699	2700	2701	2702	2703	2704	2705	2706	2707	2708	2709	2710	2711	2712	2713	2714	2715	2716	2717	2718	2719	2720	2721	2722	2723	2724	2725	2726	2727	2728	2729	2730	2731	2732	2733	2734	2735	2736	2737	2738	2739	2740	2741	2742	2743	2744	2745	2746	2747	2748	2749	2750	2751	2752	2753	2754	2755	2756	2757	2758	2759	2760	2761	2762	2763	2764	2765	2766	2767	2768	2769	2770	2771	2772	2773	2774	2775	2776	2777	2778	2779	2780	2781	2782	2783	2784	2785	2786	2787	2788	2789	2790	2791	2792	2793	2794	2795	2796	2797	2798	2799	2800	2801	2802	2803	2804	2805	2806	2807	2808	2809	2810	2811	2812	2813	2814	2815	2816	2817	2818	2819	2820	2821	2822	2823	2824	2825	2826	2827	2828	2829	2830	2831	2832	2833	2834	2835	2836	2837	2838	2839	2840	2841	2842	2843	2844	2845	2846	2847	2848	2849	2850	2851	2852	2853	2854	2855	2856	2857	2858	2859	2860	2861	2862	2863	2864	2865	2866	2867	2868	2869	2870	2871	2872	2873	2874	2875	2876	2877	2878	2879	2880	2881	2882	2883	2884	2885	2886	2887	2888	2889	2890	2891	2892	2893	2894	2895	2896	2897	2898	2899	2900	2901	2902	2903	2904	2905	2906	2907	2908	2909	2910	2911	2912	2913	2914	2915	2916	2917	2918	2919	2920	2921	2922	2923	2924	2925	2926	2927	2928	2929	2930	2931	2932	2933	2934	2935	2936	2937	2938	2939	2940	2941	2942	2943	2944	2945	2946	2947	2948	2949	2950	2951	2952	2953	2954	2955	2956	2957	2958	2959	2960	2961	2962	2963	2964	2965	2966	2967	2968	2969	2970	2971	2972	2973	2974	2975	2976	2977	2978	2979	2980	2981	2982	2983	2984	2985	2986	2987	2988	2989	2990	2991	2992	2993	2994	2995	2996	2997	2998	2999	3000
DEVELOPER																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																

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### FIGURES

Figure 1: Property Location Map

Figure 2: Eligible Property Boundary Map

### TABLES

Table 1: Brownfield Eligible Activities

Table 2: Tax Increment Revenue Capture Estimates

Table 3: Tax Increment Revenue Reimbursement Allocation Table

## **PROJECT SUMMARY**

<b>Project Name:</b>	309 W. Fifth Avenue Redevelopment
<b>Developer:</b>	Genesee County Land Bank Authority (the "GCLBA" or the "Developer") 452 S. Saginaw Street, 2 <sup>nd</sup> Floor Flint, Michigan 48502 Michael Freeman
<b>Property Location:</b>	309 W. Fifth Avenue, Flint, Michigan 48503
<b>Parcel Information:</b>	40-12-430-(001, 002, 003, 024, 006, 007)
<b>Type of Eligible Property:</b>	"Blighted"
<b>Project Description:</b>	<p>The Genesee County Land Bank Authority's mission is "to restore value to the community by acquiring, developing and selling vacant and abandoned properties in cooperation with stakeholders who value responsible land ownership." The GCLBA with the help of developers have transformed parcels and other vacant or blighted properties in the city of Flint.</p> <p>This is an infill project focusing on six parcels located in the Carriage Town Neighborhood. The project proposes the construction of four triplexes and two duplexes at 309 W. Fifth Avenue for a total of sixteen (16) for-sale residential units. It is planned that three triplexes will be 3-bedroom, one will be 2-bedroom, and that the duplexes will be 2-bedroom. These will be walk-up, two-story homes, approximately 2,127 square feet each.</p> <p>Brownfield eligible activities include environmental assessment activities, GCLBA capture of 50% of available state and local taxes for 5 years, seller concessions related to assistance to the GCLBA in selling or conveying property owned or under control of the GCLBA, and preparation of a Brownfield Plan.</p>
<b>Total Capital Investment:</b>	Total capital investment is estimated at \$5,660,766 of which \$1,785,417 is proposed for Brownfield reimbursement to the Developer.

**Estimated Job**

**Creation/Retention:**

This redevelopment will not create any full-time equivalent jobs. Although this is a housing project, this is also an economic development activity to encourage additional private investment in both income producing and owner-occupied properties in the surrounding district as well as attract and retain higher earning workers.

**Duration of Plan:**

The duration of this Brownfield Plan is 30 years.

**Total Captured Tax Increment Revenue:** \$1,898,417

<b>Distribution of New Taxes Captured</b>	
Developer Reimbursement	\$1,785,417
<b><i>Sub-Total Developer Reimbursement</i></b>	<b><i>\$1,785,417</i></b>
State Brownfield Revolving Fund	\$22,730
BRA Administrative Fees	\$90,248
Local Brownfield Revolving Fund (LBRF)	\$0
<b><i>Sub-Total Administrative Fees, Fund Deposits</i></b>	<b><i>\$112,978</i></b>
<b>Grand Total</b>	<b><i>\$1,898,395</i></b>

## 1.0 INTRODUCTION

The City of Flint Brownfield Redevelopment Authority (the "Authority" or "BRA"), duly established by resolution of the City Council of the City of Flint (the "City"), pursuant to the Brownfield Redevelopment Financing Act, Michigan Public Act 381 of 1996, MCLA 125.2651 et. seq., as amended ("Act 381"), is authorized to exercise its powers within the City of Flint, Michigan.

The Brownfield Plan was prepared to allow for the capture of tax increment revenues from local taxes to reimburse the Genesee County Land Bank Authority (the "GCLBA" or the "Developer") for the cost of eligible activities in accordance with Act 381.

The proposed redevelopment will only be economically viable with the support and approval of the brownfield redevelopment incentives described herein.

### 1.1 Proposed Redevelopment and Future Use for Each Eligible Property

The GCLBA have identified parcels and other vacant or blighted properties in the city of Flint that are redevelopment ready. The first phase focuses on the Carriage Town Neighborhood, but if supported, will expand to all priority neighborhoods in the city of Flint.

The objective of this project is multifaced:

- redevelop vacant/blighted, non-tax paying land,
- create new, market-rate home ownership opportunities in the city of Flint, and
- reinforce vitality of neighborhood by infilling lots with homes that are cohesive with existing architecture, improve public infrastructure and increase home-owning residents

#### 309 W. Fifth Avenue

The project proposes the construction of four triplexes and two duplexes at 309 W. Fifth Avenue for a total of sixteen (16) for-sale units. It is planned the triplexes will include three 3-bedroom units and one 2-bedroom unit while the two duplexes will be 2-bedroom. These units will be walk-up, two-story homes, approximately 729 square feet each. The homes will be slab-on grade, stick-built construction, using high quality materials. Each unit will have separate entrances and a 22-car parking lot, including two handicapped spaces, at the rear (south) of the property. A small condo association will be formed to manage common area maintenance, including shared landscaping elements. Each triplex is anticipated to appraise for a market-rate value of \$219,000 and each duplex at a value of \$199,000, which is affordable to a buyer earning \$62,500 – \$63,802 annually.

The total anticipated investment into the development project is estimated at \$5,660,766.

This redevelopment will not create any full-time equivalent jobs. Although this is a housing project, this is also an economic development activity to encourage additional private investment in both income producing and owner-occupied properties in the surrounding district as well as attract and retain higher earning workers.

The improvements to the Property will be permanent and significantly increase the taxable value of the Property. The Project would not be possible without financial support through Brownfield tax increment financing (TIF).

## 1.2 Eligible Property Information

This Brownfield Plan is presented to support the Developer in the redevelopment of the subject property situated along the south side of W. Fifth Avenue, between Mason Street and Garland Street in the Carriage Town Neighborhood in the city of Flint, Genesee County, Michigan (the "Property"). The location of the Property is depicted on Figure 1.

The Property consist of six parcels of land totally approximately 1.10-acres. The Property is fully defined in the following table and Section 2.8 of this Brownfield Plan.

Eligible Property		
Address	Tax ID	Basis of Eligibility
309 W. Fifth Avenue	40-12-430-001	"Blighted"
309 W. Fifth Avenue	40-12-430-002	"Blighted"
309 W. Fifth Avenue	40-12-430-003	"Blighted"
309 W. Fifth Avenue	40-12-430-024	"Blighted"
309 W. Fifth Avenue	40-12-430-006	"Blighted"
309 W. Fifth Avenue	40-12-430-007	"Blighted"

The boundary of the eligible property is depicted on Figure 2.

*Brownfield Plan  
309 W. Fifth Avenue  
August 1, 2023*

The Property is considered an "eligible property" as defined by Section 2 of Act 381 because: (a) the Property was previously utilized as a residential property; (b) is located within the City of Flint, a qualified local governmental unit under MCL 125.2782(k); (c) is tax reverted property owned by and under control of a land bank authority under Section 2(p)(iii); and (d) is therefore, blighted as defined in Section 2 (c)(vi) of Act 381.

## **2.0 INFORMATION REQUIRED BY SECITON 13(2) OF THE STATUTE**

### **2.1 Description of Costs to Be Paid with Tax Increment Revenues**

The Developer will be reimbursed with the new local and state taxes levied by the Project for the costs of eligible activities necessary to support redevelopment of the Property. The activities that are intended to be carried out at the Property are considered "eligible activities" as defined by Section 2 of Act 381. Brownfield eligible activities proposed by the Developer include environmental activities, seller concessions related to the GCLBA selling or conveying property owned or under control of the GCLBA and preparation of a Brownfield Plan.

The costs of eligible activities included in, and authorized by, this Brownfield Plan will be reimbursed with incremental local and state tax revenues generated by the Property and captured by the BRA, subject to any limitations and conditions described in this Brownfield Plan and the terms of a Reimbursement Agreement between the Developer and the Authority (the "Reimbursement Agreement").

### **2.2 Summary of Eligible Activities**

As previously stated, eligible activities include environmental activities, seller concessions related to the GCLBA selling or conveying property owned or under control of the GCLBA, and preparation of a Brownfield Plan. In many communities in Michigan, including Flint, housing costs more to develop than what it will be worth once completed. Construction costs are based on preliminary construction estimates and assumes a hard construction cost of approximately \$98.41/square foot. Although home values are improving in Flint, the appraised value of high-quality, new construction homes is significantly lower than the cost to develop in the city.

The total cost of activities eligible for Developer reimbursement from tax increment revenues is projected to be \$1,785,417. The eligible activities are summarized below:

<b>Summary of Eligible Activities</b>	
<b>Eligible Activities</b>	<b>Cost</b>
<b>Pre-Approved Environmental Activities</b>	
Phase I Environmental Site Assessment	\$2,400
Phase II Site Investigation	\$11,360
<b>Subtotal Environmental Activities</b>	<b>\$13,760</b>
<b>A Land Bank Authority (LBFTA)</b>	
<b>Selling or otherwise conveying property owned by or under the control of a LBFTA</b>	
Cost of Sale - Triplexes	\$1,212,328
Cost of Sale - Duplexes	\$355,638
<b>Subtotal Assistance to a Land Bank Authority</b>	<b>\$1,567,966</b>
<b>Land Bank Authority (LBFTA) (5/50 Capture)</b>	
Genesee County LBFTA – Eligible Capture of 50% of Available Taxes for 5 years	\$191,691
<b>Subtotal LBFTA Eligible Capture</b>	<b>\$191,691</b>
Contingency (0%) *	\$0
Brownfield Plan	\$12,000
<b>Total Eligible Cost for Reimbursement</b>	<b>\$1,785,417</b>

\* Contingency calculation excludes costs for Brownfield Plan preparation.

A detailed breakdown in eligible activities is provided in Table 1, Brownfield Eligible Activities.

The costs listed above are estimated and may increase or decrease depending on the nature and extent of unknown conditions encountered on the Property. The actual cost of those eligible activities encompassed by this Brownfield Plan that will qualify for reimbursement from tax increment revenues captured by the BRA shall be governed by the terms of a Reimbursement Agreement. No costs of eligible activities will be qualified for reimbursement except to the extent permitted in accordance with the terms and conditions of the Reimbursement Agreement and Section 2 of Act 381 of 1996, as amended (MCL 125.2652).

The Reimbursement Agreement and this Brownfield Plan will dictate the total cost of eligible activities subject to payment. As long as the total cost limit described in this Brownfield Plan is not exceeded, line-item costs of eligible activities may be adjusted within Environmental eligible activities and Non-Environmental eligible activities after the date this Brownfield Plan is approved by the City Council of the City of Flint City.

### **2.3 Estimate of Captured Taxable Value and Tax Increment Revenues**

The costs of eligible activities included in, and authorized by, this Brownfield Plan will be reimbursed with incremental local tax revenues generated by the Property and captured by the BRA.

The 2023 taxable value of the Property is \$0, and this is the initial taxable value for this Brownfield Plan.

The estimated new taxable value is \$1,231,570 in 2025. The actual taxable value will be determined by the Assessor after the project is complete.

It is projected that the BRA will capture tax increment revenues from 2025 through 2054 to allow for reimburse the Developer for eligible activity costs and BRA capture to administer the Brownfield Plan.

The estimated taxable value and estimated tax increment revenue by year and in aggregate for this Project are presented in Table 2, Tax Increment Revenue Capture Estimates, and Table 3, Tax Increment Revenue Allocation Table.

The captured incremental taxable value and associated tax increment revenue will be based on the actual increased taxable value from all real and personal taxable improvements on the Property as determined by the local assessor and the actual millage rates levied by the various taxing jurisdictions during each year of the plan. The actual tax increment captured will be based on taxable value set through the property assessment process by the local unit of government and the millage rates set each year by the taxing jurisdictions.

### **2.4 Method of Financing Plan Costs and Description of Advances by the Municipality**

The Developer is ultimately responsible for financing the costs of its specific eligible activities included in this Brownfield Plan. The BRA will not advance any funds to finance the Developer eligible activities described in this Brownfield Plan. All financing commitments and activities and cost reimbursements authorized under this Brownfield Plan shall be governed by the Reimbursement Agreement. The inclusion of eligible activities and estimates of costs to be reimbursed in this Brownfield Plan is intended to authorize the BRA to fund such reimbursements. The amount and source of any tax increment revenues that will be used for purposes authorized by this Brownfield Plan, and the terms and conditions for such use and upon any reimbursement of the expenses permitted by the Brownfield Plan, will be provided solely under the Reimbursement Agreement contemplated by this Brownfield Plan.

Reimbursements under the Reimbursement Agreement shall not exceed the cost of eligible activities and reimbursement limits described in this Brownfield Plan.

## 2.5 Maximum Amount of Note or Bonded Indebtedness

Eligible activities are to be financed by the Developer. The BRA will not incur any note or bonded indebtedness to finance Brownfield eligible activities outlined in this Brownfield Plan.

## 2.6 Duration of Brownfield Plan

The duration of this Brownfield Plan is projected to be 30 years after the first year of tax capture anticipated as 2025.

In no event shall the duration of the Brownfield Plan exceed 35 years following the date of the resolution approving the Brownfield Plan, nor shall the duration of the tax capture exceed the lesser of the period authorized under subsections (4) and (5) of Section 13 of Act 381 or 30 years, except as authorized by those subsections or other provisions of Act 381. Further, in no event shall the beginning date of the capture of tax increment revenues be later than five years after the date of the resolution approving the Brownfield Plan.

## 2.7 Impact of Tax Increment Financing on Revenues of Taxing Jurisdictions

The following table presents a summary of the new tax revenues generated by the taxing jurisdictions whose millage is subject to capture by the BRA under this Brownfield Plan. These are estimations based on the components of the proposed redevelopment.

Projected Impact to Taxing Jurisdictions			
Taxing Unit	New Taxes to Taxing Units	New Taxes Captured for Developer Reimbursement, SBRF Deposits, and BRA Administration	Total New Taxes
SCHOOL OPERATING	\$714,579	\$56,540	\$771,119
FLINT OPERATING		\$321,300	\$321,300
STATE EDUCATION TAX	\$247,616	\$9,423	\$257,040
PUBLIC SAFETY		\$257,040	\$257,040
COUNTY OPERATING		\$230,997	\$230,997
FLINT PUB LIBRARY		\$171,360	\$171,360
PUB IMPROVEMENT		\$107,100	\$107,100
GISD SPEC ED		\$100,734	\$100,734
POLICE SERVICES		\$85,680	\$85,680
C S MOTT OPER		\$83,272	\$83,272
MASS TRANSIT		\$51,815	\$51,815

Projected Impact to Taxing Jurisdictions			
Taxing Unit	New Taxes to Taxing Units	New Taxes Captured for Developer Reimbursement, SBRF Deposits, and BRA Administration	Total New Taxes
FL SINKING FUND		\$50,551	\$50,551
HEALTH CARE		\$41,940	\$41,940
CULTURE		\$40,342	\$40,342
GISD VOC ED		\$40,270	\$40,270
MENTAL HEALTH		\$40,004	\$40,004
COUNTY PARKS		\$32,130	\$32,130
SENIOR CITIZENS		\$29,354	\$29,354
PUBLIC TRANS		\$25,704	\$25,704
PARKS AND REC		\$21,420	\$21,420
PARAMEDIC SERV		\$20,319	\$20,319
AIRPORT AUTH		\$20,319	\$20,319
GISD ALLOCATED		\$17,290	\$17,290
ANIMAL C		\$8,384	\$8,384
VETERANS		\$4,215	\$4,215
MSU EXT		\$3,427	\$3,427
FLINT SCHOOL DEBT / SINKING FUND	\$120,809		\$120,809
PUB LIB DEBT	\$67,687		\$67,687
CS MOTT DEBT	\$25,704		\$25,704
<b>Total</b>	<b>\$1,176,395 (38.6%)</b>	<b>\$1,870,930 (61.4%)</b>	<b>\$3,047,325</b>

\*This Brownfield Plan includes the capture of tax increment revenue from available local taxes only. Tax increment revenue from School Operating millage is based on 100% of the residential lots are subject to the Principal Residence Exemption (PRE)

Impact to specific taxing jurisdictions is further presented in Table 2, Tax Increment Revenue Capture Estimates, and a schedule of tax increment revenue is presented in Table 3, Tax Increment Revenue Allocation Table.

## 2.8 Legal Description, Property Map, Statement of Qualifying Characteristics and Personal Property

The legal description of the eligible property is:

Eligible Property		
Address	Tax ID	Legal Description
309 W. Fifth Avenue	40-12-430-001	VILLAGE OF GRAND TRAVERSE W 1/2 OF LOT 5 AND W 1/2 OF LOT 4 EXC S 40 FT, BLK 49.
309 W. Fifth Avenue	40-12-430-002	VILLAGE OF GRAND TRAVERSE E 1/2 OF LOT 5, E 1/2 OF LOT 4 EXC W 24 FT OF S 40 FT; ALSO WLY 14.75 FT OF LOT 6, AND WLY 14.75 FT OF LOT 7, BLK 49.
309 W. Fifth Avenue	40-12-430-003	VILLAGE OF GRAND TRAVERSE ELY 50 FT OF WLY 64.75 FT OF LOTS 6 AND 7, BLK 49
309 W. Fifth Avenue	40-12-430-024	VILLAGE OF GRAND TRAVERSE. PART OF LOTS 6 & 7, BLK 49 DESC AS: BEG AT A PT ON S LINE OF FIFTH AVE, N 56 DEG 30 MIN E, 196.75 FT FROM NW COR OF SD BLK 49; TH S 33 DEG 56 MIN E, 132.24 FT TO S LINE OF SD LOT 7; TH N 56 DEG 30 MIN E ALG SD S LINE TO SELY COR OF SD LOT 7 AS ORIGINALLY PLATTED, TH NWLY ALG ELY LINE OF SD LOTS TO NELY COR OF SD LOT 6 AS ORIGINALLY PLATTED; TH SWLY ALG S LINE OF FIFTH AVE TO POB.
309 W. Fifth Avenue	40-12-430-006	VILLAGE OF GRAND TRAVERSE LOTS 4 AND 5, BLK 48, EXC ELY 132 FT; ALSO LOTS 6 AND 7 BLK 49, EXC WLY 132 FT.
309 W. Fifth Avenue	40-12-430-007	VILLAGE OF GRAND TRAVERSE WLY 66 FT OF ELY 132 FT OF LOTS 4 AND 5. BLK 48.

The general Property location and characteristics are described in Section 3.0 and depicted on Figures 1 and 2.

The Property is considered an "eligible property" as defined by Section 2 of Act 381 because: (a) the Property was previously utilized as a residential property; (b) is located within the City of Flint, a qualified local governmental unit under MCL 125.2782(k); (c) is tax reverted property owned by and under control of a land bank authority under Section 2(p)(iii); and (d) is therefore, blighted as defined in Section 2 (c)(vi) of Act 381.

The subject Property includes all tangible personal property that now or in the future comes to be owned or installed on the Property by the Developer or occupants.

## 2.9 Estimates of Residents and Displacement of Families

No occupied residences are involved in the redevelopment, no persons reside at the Property, and no families or individuals will be displaced as a result of this development.

## **2.10 Plan for Relocation of Displaced Persons**

No persons will be displaced as a result of this development. Therefore, a plan for relocation of displaced persons is not applicable and is not needed for this Brownfield Plan.

## **2.11 Provisions for Relocation Costs**

No persons will be displaced as result of this development, and no relocation costs will be incurred. Therefore, provision for relocation costs is not applicable and is not needed for this Brownfield Plan.

## **2.12 Strategy for Compliance with Michigan's Relocation Assistance Law**

No persons will be displaced as result of this development. Therefore, no relocation assistance strategy is needed for this Brownfield Plan.

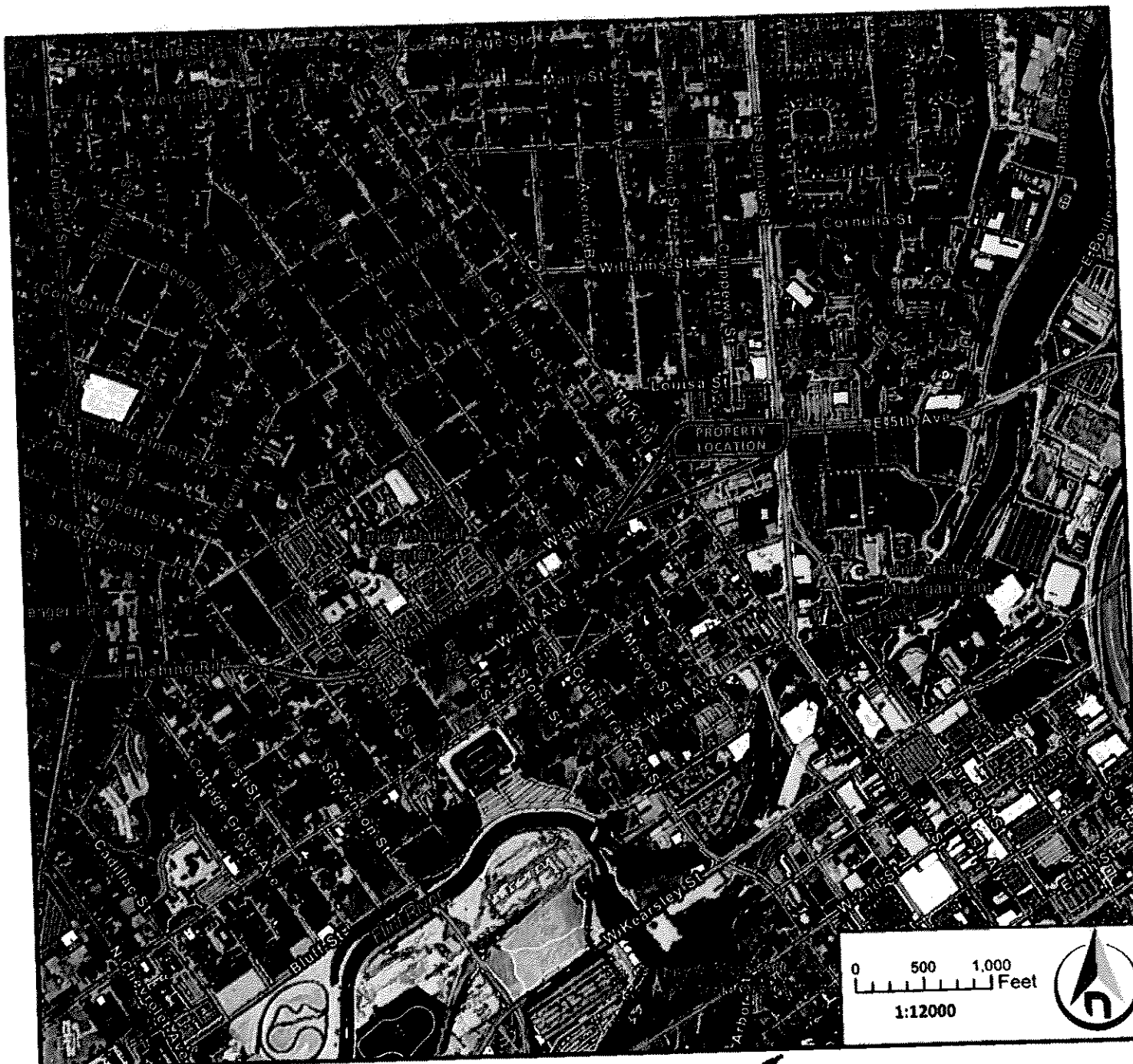
## **2.13 Other Material that the Authority or Governing Body Considers Pertinent**

The Authority and the City, as the governing body, in accordance with the Act, may amend this Brownfield Plan in the future in order to fund additional eligible activities associated with the Project or subject property described herein.

## **FIGURES**

**Figure 1: Property Location Map**

**Figure 2: Eligible Property Boundary Map**



# TRIOTERRA

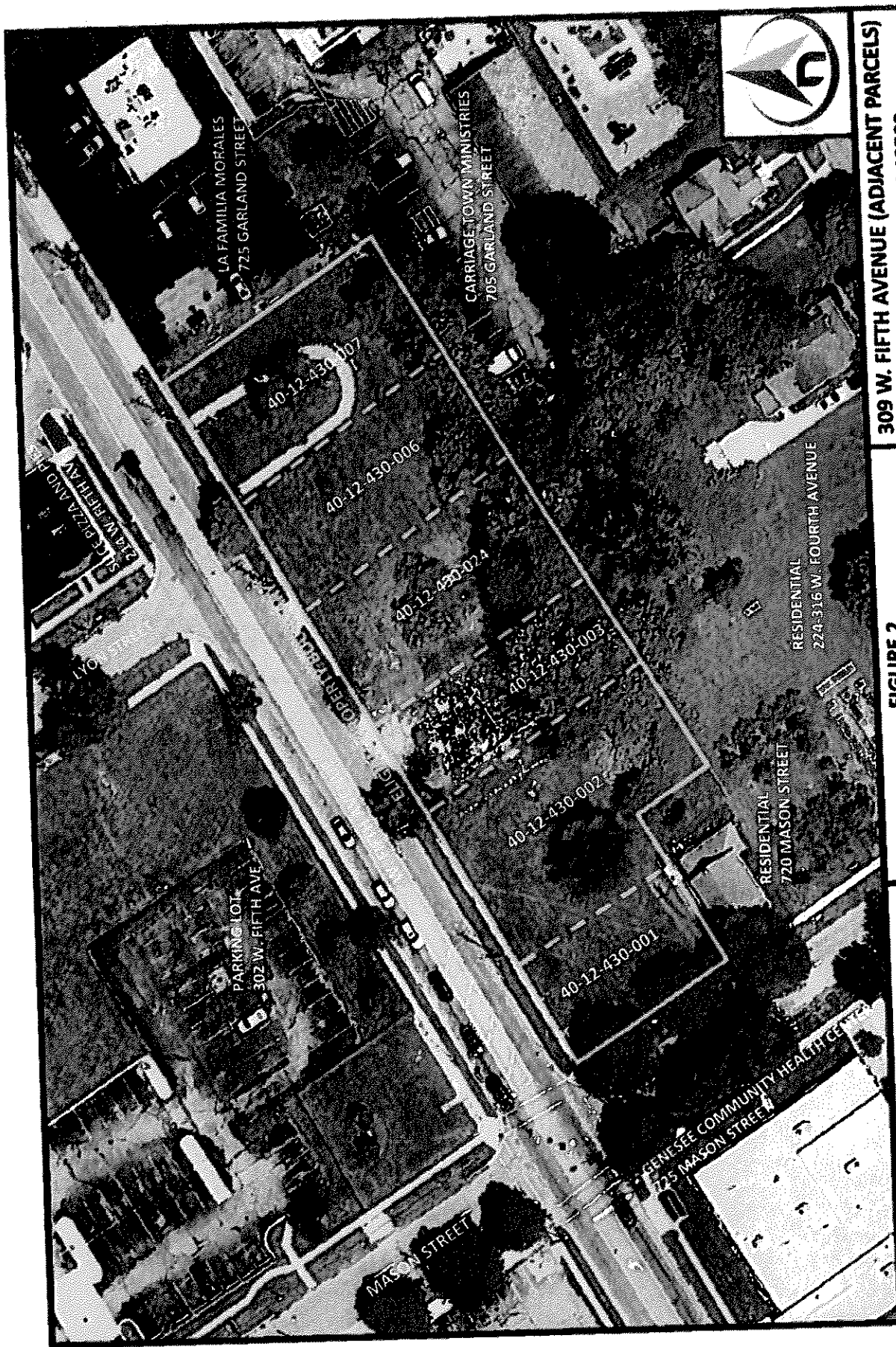
## FIGURE 1 SUBJECT PROPERTY LOCATION

309 W. FIFTH AVENUE  
FLINT, MICHIGAN 48503

GENESEECOUNTY  
T07N, R06E, SECTION 12

PROJECT NUMBER 23-3252





**TRIO**TERRA

**FIGURE 2**

**ELIGIBLE PROPERTY BOUNDARY MAP**

**PROJECT NUMBER 22-3252**

**309 W. FIFTH AVENUE (ADJACENT PARCELS)  
FLINT, MICHIGAN 48503**

**CREATED BY: CJZ  
8/1/2023**

## **TABLES**

**Table 1: Brownfield Eligible Activities**

**Table 2: Tax Increment Revenue Capture Estimates**

**Table 3: Tax Increment Revenue Reimbursement Allocation Table**

Table 1  
Brownfield Eligible Activities  
309 W. Fifth Avenue  
Flint, MI

ELIGIBLE ACTIVITIES					ESTIMATED TOTAL COST	REIMBURSEMENT ALLOCATION		
NO. OF UNITS	UNIT TYPE	UNIT RATE	EGLA ACTIVITIES	LBFTA 5/50 CAPTURE		LOCAL-ONLY ACTIVITIES		
EGLA ELIGIBLE ACTIVITIES								
Pre-Approved Activities								
Phase I Environmental Site Assessment	1	LS	\$ 2,400	\$ 2,400	\$ 2,400	\$ -		
Phase II Site Investigation	1	LS	\$ 11,360	\$ 11,360	\$ 11,360	\$ -		
Subtotal Pre-Approved Activities				\$ 13,760				
Subtotal EGLA Eligible Activities				\$ 13,760				
Assistance to a Land Bank Fast Track Authority								
Selling or otherwise conveying property owned by or under the control of a LBFTA								\$ 1,212,328
Cost of Sale - Triplexes	4	EA	\$ 303,082	\$ 1,212,328				\$ 355,638
Cost of Sale - Duplexes	2	EA	\$ 177,819	\$ 355,638				
Subtotal Assistance to a Land Bank Fast Track Authority				\$ 1,567,966				
Land Bank Fast Track Authority (LBFTA) (5/50 Capture)								
Genesee County LBFTA - Eligible Capture of 50% of Available Taxes for 5 years	1	LS	\$ 191,691	\$ 191,691		\$ 191,691	\$ -	
Subtotal LBFTA Eligible Capture				\$ 191,691				
MSF AND EGLA ELIGIBLE ACTIVITIES SUB-TOTAL				\$ 1,773,417	\$ 13,760	\$ 191,691	\$ 1,567,966	
				\$ -	\$ -	\$ -	\$ -	
Contingency (0%)	1	LS	\$ 12,000	\$ 12,000	\$ 12,000	\$ -	\$ -	\$ 12,000
Brownfield Plan	1	LS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL ELIGIBLE COST FOR REIMBURSEMENT				\$ 1,785,417	\$ 13,760	\$ 191,691	\$ 1,579,966	
				\$ 22,730				
				\$ 90,248				
				\$ -				
GRAND TOTAL				\$ 1,898,395				
State Brownfield Revolving Fund								
BRA Administrative Fees								
Local Brownfield Revolving Fund (LBRF)								

NOTES:  
These costs and revenue projections should be considered approximate estimates based on expected conditions and available information. It cannot be guaranteed that the costs and revenue projections will not vary from these estimates.  
Costs for Phase I ESAs, Asbestos Surveys, Brownfield Plan and Act 201 Work Plan are excluded from contingency calculation.  
Interest calculation is based on 5% simple interest on principal eligible activities only.

**TABLE 2**

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Table 2  
An Increment Revenue Capable Scenario  
403 W. Fifth Avenue  
Floral, NJ

Account Name	12/31/00	12/31/01	12/31/02	12/31/03	12/31/04	12/31/05	12/31/06	12/31/07	12/31/08	12/31/09	12/31/10	12/31/11	12/31/12	12/31/13	12/31/14	12/31/15	12/31/16	12/31/17	12/31/18	12/31/19	12/31/20	12/31/21	12/31/22	12/31/23	12/31/24	12/31/25	12/31/26	12/31/27	12/31/28	12/31/29	12/31/30	12/31/31	12/31/32	12/31/33	12/31/34	12/31/35	12/31/36	12/31/37	12/31/38	12/31/39	12/31/40	12/31/41	12/31/42	12/31/43	12/31/44	12/31/45	12/31/46	12/31/47	12/31/48	12/31/49	12/31/50	12/31/51	12/31/52	12/31/53	12/31/54	12/31/55	12/31/56	12/31/57	12/31/58	12/31/59	12/31/60	12/31/61	12/31/62	12/31/63	12/31/64	12/31/65	12/31/66	12/31/67	12/31/68	12/31/69	12/31/70	12/31/71	12/31/72	12/31/73	12/31/74	12/31/75	12/31/76	12/31/77	12/31/78	12/31/79	12/31/80	12/31/81	12/31/82	12/31/83	12/31/84	12/31/85	12/31/86	12/31/87	12/31/88	12/31/89	12/31/90	12/31/91	12/31/92	12/31/93	12/31/94	12/31/95	12/31/96	12/31/97	12/31/98	12/31/99	12/31/100	12/31/101	12/31/102	12/31/103	12/31/104	12/31/105	12/31/106	12/31/107	12/31/108	12/31/109	12/31/110	12/31/111	12/31/112	12/31/113	12/31/114	12/31/115	12/31/116	12/31/117	12/31/118	12/31/119	12/31/120	12/31/121	12/31/122	12/31/123	12/31/124	12/31/125	12/31/126	12/31/127	12/31/128	12/31/129	12/31/130	12/31/131	12/31/132	12/31/133	12/31/134	12/31/135	12/31/136	12/31/137	12/31/138	12/31/139	12/31/140	12/31/141	12/31/142	12/31/143	12/31/144	12/31/145	12/31/146	12/31/147	12/31/148	12/31/149	12/31/150	12/31/151	12/31/152	12/31/153	12/31/154	12/31/155	12/31/156	12/31/157	12/31/158	12/31/159	12/31/160	12/31/161	12/31/162	12/31/163	12/31/164	12/31/165	12/31/166	12/31/167	12/31/168	12/31/169	12/31/170	12/31/171	12/31/172	12/31/173	12/31/174	12/31/175	12/31/176	12/31/177	12/31/178	12/31/179	12/31/180	12/31/181	12/31/182	12/31/183	12/31/184	12/31/185	12/31/186	12/31/187	12/31/188	12/31/189	12/31/190	12/31/191	12/31/192	12/31/193	12/31/194	12/31/195	12/31/196	12/31/197	12/31/198	12/31/199	12/31/200	12/31/201	12/31/202	12/31/203	12/31/204	12/31/205	12/31/206	12/31/207	12/31/208	12/31/209	12/31/210	12/31/211	12/31/212	12/31/213	12/31/214	12/31/215	12/31/216	12/31/217	12/31/218	12/31/219	12/31/220	12/31/221	12/31/222	12/31/223	12/31/224	12/31/225	12/31/226	12/31/227	12/31/228	12/31/229	12/31/230	12/31/231	12/31/232	12/31/233	12/31/234	12/31/235	12/31/236	12/31/237	12/31/238	12/31/239	12/31/240	12/31/241	12/31/242	12/31/243	12/31/244	12/31/245	12/31/246	12/31/247	12/31/248	12/31/249	12/31/250	12/31/251	12/31/252	12/31/253	12/31/254	12/31/255	12/31/256	12/31/257	12/31/258	12/31/259	12/31/260	12/31/261	12/31/262	12/31/263	12/31/264	12/31/265	12/31/266	12/31/267	12/31/268	12/31/269	12/31/270	12/31/271	12/31/272	12/31/273	12/31/274	12/31/275	12/31/276	12/31/277	12/3
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Table 1

Administrative Fees & Loans Fund <sup>10</sup>	
State Refrainfield Revolving Fund	\$ 22,130
State Administrative Fees	\$ 90,248
Local Refrainfield Revolving Fund	\$

## THE QUEST FOR THE ME OF THE MAN

Submitted Twenty Years of Plans

Subsidiary Property Accounting Element	Proportional Share of Earnings	Proportional Share of Losses	Attributable Share of Earnings	Attributable Share of Losses	Total
Share	4.0%	2	20,000	\$	20,000
Loss	40.0%	2	2,400	\$	2,400
TOTAL			22,400	\$	22,400
Equity	6.7%	0	1,360	\$	1,360
Loss	10.7%	2	19,040	\$	19,040
Loss Dis.	48.5%	2	3,275.00	\$	3,275.00

	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003	2002	2001	2000	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Plan Year	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36		
Available for Development Revenue (AV)																																						
State Tax Capture Available	\$ 25,558	\$ 17,833	\$ 30,234	\$ 38,453	\$ 62,784	\$ 21,263	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$		
State Tax Revenue	\$ 1,477	\$ 7,748	\$ 7,792	\$ 1,901	\$ 1,807	\$ 3,881	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$		
State Tax Revenue (Net of 10% State Tax)	\$ 11,981	\$ 10,085	\$ 22,442	\$ 36,552	\$ 60,977	\$ 17,382	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$		
State Tax Revenue (Net of 10% State Tax) (10% State Tax)	\$ 3,792	\$ 1,663	\$ 7,792	\$ 2,341	\$ 2,986	\$ 6,500	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$		
State Tax Revenue (Net of 10% State Tax) (10% State Tax) (10% State Tax)	\$ 2,320	\$ 1,000	\$ 4,940	\$ 1,400	\$ 1,888	\$ 3,900	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$		
State Tax Revenue (Net of 10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax)	\$ 1,368	\$ 600	\$ 2,940	\$ 860	\$ 1,100	\$ 2,400	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$		
State Tax Revenue (Net of 10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax)	\$ 76,440	\$ 29,496	\$ 25,143	\$ 25,196	\$ 26,444	\$ 33,810	\$ 52,416	\$ 52,416	\$ 52,416	\$ 52,416	\$ 52,416	\$ 52,416	\$ 52,416	\$ 52,416	\$ 52,416	\$ 52,416	\$ 52,416	\$ 52,416	\$ 52,416	\$ 52,416	\$ 52,416	\$ 52,416	\$ 52,416	\$ 52,416	\$ 52,416	\$ 52,416	\$ 52,416	\$ 52,416	\$ 52,416	\$ 52,416	\$ 52,416	\$ 52,416	\$ 52,416	\$ 52,416	\$ 52,416			
State Tax Revenue (Net of 10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax)	\$ 51,489	\$ 2,408	\$ 51,921	\$ 58,462	\$ 53,996	\$ 54,336	\$ 55,002	\$ 56,119	\$ 56,751	\$ 57,318	\$ 57,891	\$ 58,470	\$ 59,054	\$ 59,644	\$ 60,234	\$ 60,824	\$ 61,414	\$ 62,004	\$ 62,594	\$ 63,184	\$ 63,774	\$ 64,364	\$ 64,954	\$ 65,544	\$ 66,134	\$ 66,724	\$ 67,314	\$ 67,904	\$ 68,494	\$ 69,084	\$ 69,674	\$ 70,264	\$ 70,854	\$ 71,444	\$ 72,034			
State Tax Revenue (Net of 10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax)	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440			
State Tax Revenue (Net of 10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax)	\$ 24,640	\$ 24,640	\$ 24,640	\$ 24,640	\$ 24,640	\$ 24,640	\$ 24,640	\$ 24,640	\$ 24,640	\$ 24,640	\$ 24,640	\$ 24,640	\$ 24,640	\$ 24,640	\$ 24,640	\$ 24,640	\$ 24,640	\$ 24,640	\$ 24,640	\$ 24,640	\$ 24,640	\$ 24,640	\$ 24,640	\$ 24,640	\$ 24,640	\$ 24,640	\$ 24,640	\$ 24,640	\$ 24,640	\$ 24,640	\$ 24,640	\$ 24,640	\$ 24,640	\$ 24,640	\$ 24,640			
State Tax Revenue (Net of 10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax)	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440			
State Tax Revenue (Net of 10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax)	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440			
State Tax Revenue (Net of 10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax)	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440			
State Tax Revenue (Net of 10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax)	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440			
State Tax Revenue (Net of 10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax)	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440			
State Tax Revenue (Net of 10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax)	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440			
State Tax Revenue (Net of 10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax)	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440			
State Tax Revenue (Net of 10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax)	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440			
State Tax Revenue (Net of 10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax)	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440			
State Tax Revenue (Net of 10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax)	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440			
State Tax Revenue (Net of 10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax)	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440			
State Tax Revenue (Net of 10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax)	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440			
State Tax Revenue (Net of 10% State Tax) (10% State Tax)	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440			
State Tax Revenue (Net of 10% State Tax) (10% State Tax)	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440			
State Tax Revenue (Net of 10% State Tax) (10% State Tax)	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440			
State Tax Revenue (Net of 10% State Tax) (10% State Tax)	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440			
State Tax Revenue (Net of 10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (10% State Tax) (																																						

3400/2

RESOLUTION: \_\_\_\_\_

PRESENTED: JAN 22 2024

ADOPTED: \_\_\_\_\_

**RESOLUTION TO HIRE A CITY COUNCIL PARLIAMENTARIAN**

**BY CITY COUNCIL:**

The Flint City Council desires to hire a parliamentarian to provide training and assist the Council with order and procedures during its meetings; and

Maurice S. Henderson, a Professional Registered Parliamentarian, has the experience to work with the City Council in this capacity; and

The City Council wishes to enter into an agreement with Maurice S. Henderson to provide training to the Council in parliamentary procedures and rules of order, as well as to work as a parliamentarian during City Council meetings. This agreement will include a four (4) hour training date, as well as parliamentarian services for three (3) council meeting dates at four (4) hours per council meeting. Mr. Henderson's hourly rate is \$175.00, for a total agreement amount up to \$2,800.00. Funding will come from Acct. No. 101-101.000-958.000.

**IT IS RESOLVED**, that the appropriate City Officials do all things necessary to enter into an agreement with Professional Registered Parliamentarian Maurice S. Henderson to provide training and parliamentary services to the Flint City Council, at an hourly rate of \$175.00, for a total of up to sixteen (16) hours, and a total expense of up to \$2,800.00, with funding to come from Acct. No. 101-101.000-958.000.

**APPROVED AS TO FORM:**

**APPROVED AS TO FINANCE:**

\_\_\_\_\_  
William Kim, City Attorney

\_\_\_\_\_  
Phillip Moore, Chief Financial Officer

**APPROVED BY CITY COUNCIL:**

\_\_\_\_\_

## INDEPENDENT CONTRACTOR AGREEMENT

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This Independent Contractor Agreement ("Agreement") is made and effective between:

**BETWEEN:** **MAURICE S. HENDERSON** (the "Independent Contractor"), an individual sole proprietor, with its place of business located at:  
**14067 DIXIE**  
**REDFORD, MI 48239**

**AND:** The Flint City Council (the "Company"), a corporation, located and doing business at:  
**1101 S. SAGINAW STREET**  
**FLINT, MI 48502**

**CONCERNING:**

### 1. TERMS

This Agreement shall be effective commencing **1/24/2024**, and shall continue until terminated at the completion of the Scope of Work which shall occur no later than **2/2/2024** or by either party as otherwise provided herein.

### 2. COMPENSATION

- A. Independent Contractor shall be entitled to compensation for performing those tasks and duties related to the Scope of Work as follows:
- (1) **\$175 per hour for tasks and duties performed on February 2, 2024. Billing will be by the hour and in 15-minute increments, billed immediately following the completion of the tasks and duties and paid within 30 days of invoice.**
  - (2) **In addition to the above, Independent Contractor will be reimbursed (or advanced, upon request):**
    - (a) **"Desk expenses" such as photocopying, faxing, postage, etc.**
    - (b) **Mileage reimbursed at the current federal mileage reimbursement rate**
    - (c) **Meals reimbursed at the current rate according to the General Services Administration**
- B. Such compensation shall become due and payable to Independent Contractor in the following time, place, and manner:

#### **ON INVOICE**

Independent Contractor shall not have the right to assign said compensation payments from Company. Company shall not be responsible for expenses of any type incurred by Independent Contractor in the performance of services for Company under this Agreement unless approved in advance in writing by an authorized representative of Company.

### 3. TASKS, DUTIES, AND SCOPE OF WORK

- A. Independent Contractor agrees to devote as much time, attention, and energy as necessary to complete or achieve the following:
  - (1) Provide 4-hour parliamentary procedure training for the City Council for the City of Flint
  - (2) Any additional time extended beyond the 4-hour training indicated in item 3A(1) above will be invoiced at the compensation rate indicated in item 2A(1).
- B. The above to be referred to in this Agreement as the "Scope of Work". It is expected that the Scope of Work will be completed by 2/2/2024.
- C. Independent Contractor's primary contact with the Company shall be: Ladel Lewis.
- D. Independent Contractor shall not commit any act or do anything which might tend to bring the Company into public disrepute, contempt, scandal, or ridicule, or which might tend to reflect unfavorably on the Company, its officers, employees, representatives, or any ministry thereof.
- E. Independent Contractor shall provide to Company a fully-executed W-9 prior to any compensation being paid to Independent Contractor.

### 4. STATUS OF INDEPENDENT CONTRACTOR

This Agreement does not constitute a hiring by either party. It is the parties' intentions that Independent Contractor shall have an independent contractor status and not be an employee for any purposes. Independent Contractor shall retain sole and absolute discretion in the manner and means of carrying out their activities and responsibilities under this Agreement. This Agreement shall not be considered or construed to be a partnership or joint venture, and the Company shall not be liable for any obligations incurred by Independent Contractor unless specifically authorized in writing. Independent Contractor shall not act as an agent of the Company, ostensibly or otherwise, nor bind the Company in any manner, unless specifically authorized to do so in writing. Nothing in this Agreement shall be construed as giving Independent Contractor any rights as a partner in, member, shareholder or owner of the business of the Company or entitling Independent Contractor to control in any manner the conduct of the Company's business.

### 5. NOTICE CONCERNING WITHHOLDING OF TAXES

Independent Contractor recognizes and understands that it will receive a 1099-MISC form and related tax statements, and will be required to file corporate and/or individual tax returns and to pay taxes in accordance with all provisions of applicable Federal and State law. Independent Contractor hereby promises and agrees to indemnify the Company for any damages or expenses, including attorney's fees, and legal expenses, incurred by the Company as a result of independent contractor's failure to make such required payments.

### 6. AGREEMENT TO WAIVE RIGHTS TO BENEFITS

- A. Independent Contractor hereby waives and foregoes the right to receive any benefits given by Company to its regular employees, including, but not limited to, health benefits, vacation and sick leave benefits, profit sharing plans, etc. This waiver is applicable to all non-salary benefits which might otherwise be found to accrue to the Independent Contractor by virtue of their

services to Company, and is effective for the entire duration of Independent Contractor's agreement with Company. This waiver is effective independently of Independent Contractor's employment status as adjudged for taxation purposes or for any other purpose.

- B. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the consent of the other.

## **7. TERMINATION**

- A. This Agreement may be terminated prior to the completion or achievement of the Scope of Work by either party giving 30 days written notice to the other. Such termination shall not prejudice any other remedy to which the terminating party may be entitled, either by law, in equity, or under this Agreement. In the event of termination prior the original termination date, the financial obligation of the Company under this Agreement shall be limited to the value of the entire compensation contemplated herein to the Independent Contractor, prorated by the length of the contractual term served prior to termination.
- B. This Agreement may be terminated immediately by the Company if Independent Contractor commits any serious breach of this Agreement or of any other Agreement with the Company, or any serious act of misconduct, including (but not limited to) an act of dishonesty, theft or misappropriation of Company property, moral turpitude, insubordination, or any act injuring, abusing, or endangering others.
- C. This Agreement shall be terminated by the death of Independent Contractor operating as a sole proprietor, sole member, sole shareholder, or as a partner in a partnership. If Independent Contractor operating as a sole proprietor, sole member, sole shareholder, or as a partner in a partnership becomes permanently disabled during the term of engagement, this Agreement shall terminate as of the date such permanent disability is determined. Independent Contractor's right to compensation, if any, provided for under Section 4 hereof shall cease upon his or her death or permanent disability, it being understood that Independent Contractor shall be entitled to his or her compensation, if any, for services performed as of the date of termination of this Agreement.

## **8. NON-DISCLOSURE OF TRADE SECRETS, CUSTOMER LISTS AND OTHER PROPRIETARY INFORMATION**

- A. Independent Contractor agrees not to disclose or communicate, in any manner, either during or after Independent Contractor's agreement with Company, information about Company, its operations, clientele, or any other information, that relate to the business of Company including, but not limited to, the names of its customers, its marketing strategies, operations, or any other information of any kind which would be deemed confidential, a trade secret, a customer list, or other form of proprietary information of Company. Independent Contractor acknowledges that the above information is material and confidential and that it affects the profitability of Company.
- B. Independent Contractor understands that any breach of this provision, or that of any other Confidentiality and Non-Disclosure Agreement, is a material breach of this Agreement. To the extent Independent Contractor feels they need to disclose confidential information, they may do so only after obtaining written authorization from the General Secretary of the Company.

## **9. REMEDIES**

Independent Contractor acknowledges that irreparable damage would result to the Company if the provisions of this contract were breached by Independent Contractor, and the Company would not have an adequate remedy by law for such a breach or threatened breach. In the event of such a breach or threatened breach by Independent Contractor, Independent Contractor agrees that the Company may, notwithstanding anything to the contrary herein contained, and in addition to the other remedies which may be available, enjoin Independent Contractor, together with all those persons associated with it, from the breach or threatened breach of such covenants.

## **10. RETURN OF PROPERTY**

On termination of this Agreement, or whenever requested by the parties, each party shall immediately deliver to the other party all property in its possession, or under its care and control, belonging to the other party to them, including but not limited to, proprietary information, customer lists, trade secrets, intellectual property, computers, equipment, tools, documents, plans, recordings, software, and all related records or accounting ledgers.

## **11. EXPENSE ACCOUNTS**

Independent Contractor and the Company agree to maintain separate accounts in regards to all expenses related to performing the Scope of Work. Independent Contractor is solely responsible for payment of expenses incurred pursuant to this Agreement unless provided otherwise in writing by the Company. Independent Contractor agrees to execute and deliver any agreements and documents prepared by Company and to do all other lawful acts required to establish document and protect such rights.

## **12. LEGAL COMPLIANCE**

Independent Contractor and its agents and employees are required to comply with all laws, ethical codes and company policies, procedures, rules or regulations, including those forbidding sex harassment, discrimination, and unfair business practices.

## **13. LICENSING, WORKERS' COMPENSATION AND GENERAL LIABILITY INSURANCE**

Independent Contractor agrees to immediately supply the Company with proof of any licensing status required to perform the Scope of Work pursuant to this Agreement, Workers' Compensation Coverage where required by law and General Liability Insurance (including malpractice insurance, if warranted), upon request of the Company.

## **14. PERSONS HIRED BY INDEPENDENT CONTRACTOR**

All persons hired by Independent Contractor to assist in performing the tasks and duties necessary to complete the Scope of Work shall be the employees of Independent Contractor unless specifically indicated otherwise in an agreement signed by all parties. Independent Contractor shall immediately provide proof of Workers' Compensation insurance and General Liability insurance covering said employees, upon request of the Company.

## **15. NOTICES**

Any notice to be given hereunder by any party to the other may be affected either by personal delivery in writing, or by mail, registered or certified, postage pre-paid with return receipt requested, or by electronic mail transmission. Mailed notices shall be addressed to the parties at the addresses appearing in the introductory paragraphs of this Agreement, or to the following electronic mail addresses: If to the Company then to [llewis@cityofflint.com](mailto:llewis@cityofflint.com) and if to the Independent Contractor then to [mauricehenderson1911@gmail.com](mailto:mauricehenderson1911@gmail.com), each party may change their address by written notice in accordance with this paragraph. Notices delivered personally shall be deemed communicated as of actual receipt; mailed notices shall be deemed communicated as of five (5) calendar days after mailing and notices sent by electronic mail transmission shall be deemed communicated the day such notice or communication is sent electronically, provided that the sender has received a confirmation of such electronic transmission. Independent Contractor agrees to keep Company current as to their business and mailing addresses, as well as telephone, facsimile, email and contact information.

## **16. ATTORNEY'S FEES AND COSTS**

If any action at law or in equity is necessary to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees, costs and necessary disbursements incurred both before or after judgment in addition to any other relief to which such party may be entitled.

## **17. MEDIATION AND ARBITRATION**

Any controversy between the parties to this Agreement involving the construction or application of any of the terms, provisions, or conditions of this Agreement, shall on written request of either party served on the other, be submitted first to mediation and then if still unresolved to binding arbitration. The parties shall each appoint one person to hear and determine the dispute and, if they are unable to agree, then the two persons so chosen shall select a third impartial arbitrator whose decision shall be final and conclusive upon both parties. The attorneys' fees and costs of arbitration shall be borne by the losing party, as set forth herein, unless the Parties stipulate otherwise, or in such proportions as the arbitrator shall decide.

## **18. REPRESENTATION**

Each party of this Agreement acknowledges that no representations, inducements, promises or agreements, orally or otherwise, have been made by any party hereto, or anyone acting on behalf of any party hereto, which are not embodied herein, and that no other agreement, statement or promise not contained in this Agreement shall be valid or binding. Any modification of this Agreement shall be effective only if it is in writing, signed and dated by all parties hereto.

## **19. INDEMNIFICATION**

Independent Contractor agrees to indemnify and hold harmless Company from any and all damages, expenses or liability resulting from or arising out of, any negligence or misconduct on Independent Contractor's part, or from any breach or default of this Agreement which is caused or occasioned by the acts of Independent Contractor. Independent Contractors shall insure that its employees and affiliates take all actions necessary to comply with the terms and conditions set forth in this Agreement. Independent Contractor shall name Company as an additional insured on all related insurance policies including workers compensation, and general liability.

## 20. CONTAINMENT OF ENTIRE AGREEMENT

This Agreement is an independent document and supersedes any and all other Agreements, either oral or in writing, between the parties hereto, except any Confidentiality, Trade Secret, Non-Compete, Non-Disclosure, Indemnification or Arbitration Agreement. This Agreement contains all of the covenants and Agreements between the parties, except for those set forth in any Confidentiality, Trade Secret, Non-Compete, Non-Disclosure, or Arbitration Agreement. This Agreement may be amended or modified only by a written instrument executed by Independent Contractor and the Company. This Agreement may be executed in several counterparts, each of which shall be deemed an original, but all together shall constitute one and the same instrument.

## 21. PARTIAL INVALIDITY

If any provision of this Agreement is held by a Court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall nevertheless continue in full force and effect without being impaired or invalidated in any way. This Agreement shall not be terminated by the merger or consolidation of the Company into or with any other entity.

## 22. GOVERNING LAW

This Agreement shall be governed by, and construed under, the laws of the State of Michigan.

## 23. NON-SOLICITATION OF EMPLOYEES

Each of the parties agree not to hire or engage in any attempt to hire employees of the other party during the term of this Agreement and for a period of three (3) months following expiration or termination of this Agreement, except as may be mutually agreed in writing. Likewise, the parties agree not to engage or attempt to engage the other party's independent contractors during that time period.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.

COMPANY

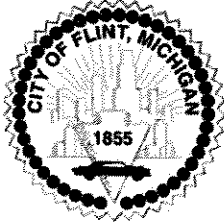
INDEPENDENT CONTRACTOR

\_\_\_\_\_  
Ladel Lewis  
City Council, City of Flint

\_\_\_\_\_  
Maurice S. Henderson  
Professional Registered Parliamentarian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



RESOLUTION NO.:

240026  
FEB - 7 2024

PRESENTED:

ADOPTED:

**RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO AWARD ARPA FUNDS  
TO JAMES E. KENNEDY FAMILY LIFE CENTER IN RESPONDING TO THE IMPACTS OF  
THE PANDEMIC ON BLIGHT**

In 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all of the ARPA funding received, of which approximately \$40 million was obligated as "revenue replacement" on December 20, 2023;

City Administration recommends reallocating \$25,000 of ARPA funds, previously obligated for revenue replacement, to provide funding for the category of Neighborhood Improvement (\$13,735,000 total) consisting of \$9,660,000 to be funded, including \$1,210,000 for neighborhood cleanup to provide blight removal assistance to Flint communities. The administration recommends funding \$25,000 for the James E. Kennedy Family Life Center to provide blight removal assistance.

Reallocated funds will be moved from Acct #101-287.000-963.000 as follows:

Account	Description	Amount
101 - 729 003 - 801 000	Kennedy Center Chalets Village	\$25,000

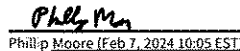
**IT IS RESOLVED** that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101 - 729 003 - 801 000 to James E. Kennedy Life Center in the amount of \$25,000. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

Approved as to Form:

  
William Kim (Feb 7, 2024 09:33 EST)

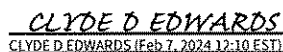
William Kim, Chief Legal Officer

Approved as to Finance:

  
Phillip Moore (Feb 7, 2024 10:05 EST)

Phillip Moore, Chief Financial Officer

For the City:

  
CLYDE D. EDWARDS (Feb 7, 2024 12:10 EST)

Clyde D. Edwards, City Administrator

For the City Council:

Flint City Council

## **RESOLUTION STAFF REVIEW**

**Date:** January 22, 2024

### **Agenda Item Title:**

#### **RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO AWARD ARPA FUNDS TO JAMES E. KENNEDY FAMILY LIFE CENTER IN RESPONDING TO THE IMPACTS OF THE PANDEMIC ON BLIGHT**

### **Prepared by:**

Latrese Brown, Community Liaison

### **Background/Summary of Proposed Action**

James E. Kennedy Family Life Center: Requesting \$25,000 for Kennedy Center Chalets Village Project- Kennedy Center Chalets Village Project- is a project to repurpose vacant land acquired by our Kennedy Center to become an economic development and entrepreneur hub for the city. This hub will include chalets where youth and adults could sell their products, it will also include a food truck area and pavilion for entertainment and entrepreneurs in the food industry to expand business reach, as well as have a walking track and kids park to create health and family environment with life-size chess court to teach strategy to the Flint community on repurposed vacant land.

### **History:**

The James E. Kennedy Family Life Center has been in existence for over 40 years being a beacon of light in the Pierson Road Corridor of North Flint. The Kennedy Center continues to provide programs to empower, entertain, educate and create entrepreneur opportunities for our entire community. We continue to offer programs for entire families. Some programs offered past and present, Safe Place for Kid, Open Gym recreational program, Reading with Pastor Read (K-3) Literacy program, Job Readiness and Placement Program, ages (16-24), Dunking with Deacons recreational and mentoring program, Voting knowledge Seminars. We also provide Robotics partnering with the STEM, and spaces for opportunities to meet and congregate. Our latest program goal is the Kennedy Center Chalets to promote entrepreneurship and a workers space for youth and adults. The Chalet Village will contain a food truck spots opportunity in addition, the chalet vendor merchandising spot, a pavilion for entertainment, this village will also include a walking trail for fitness.

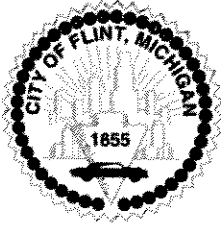
<b>Account</b>	<b>Description</b>	<b>Amount</b>
101 - 729 003 - 801 000	Kennedy Center Chalets Village	\$25,000

### **Financial Implications:**

American Rescue Plan Act funds must be fully expended by 12/31/26.

**Budgeted Expenditure:** Yes ☐ No ☒ **Please explain, if no:**  
**Pre-encumbered:** Yes ☐ No ☒ **Requisition #:** N/A  
**Other Implications:** No other implications are known at this time.  
**Staff Recommendation:** Staff recommends approval of this resolution.

**APPROVAL** Shelly Sparks-Green  
Shelly Sparks-Green (Feb 7, 2024 11:11 EST)  
Shelly Sparks-Green, Chief Resilience Officer



24 0054  
RESOLUTION NO.: \_\_\_\_\_

PRESENTED: FEB 19 2024 \_\_\_\_\_

ADOPTED: \_\_\_\_\_

**RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO AWARD ARPA FUNDS  
TO JAMES E. KENNEDY FAMILY LIFE CENTER IN RESPONDING TO THE IMPACTS OF  
THE PANDEMIC ON BLIGHT**

**BY THE CITY ADMINISTRATION:**

In 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all of the ARPA funding received, of which approximately \$40 million was obligated as “revenue replacement” on December 20, 2023.


City Administration recommends reallocating \$50,000 of ARPA funds, previously obligated for revenue replacement, to provide funding for the category of Neighborhood Improvement (\$13,735,000 total) consisting of \$9,660,000 to be funded, including \$1,210,000 for neighborhood cleanup to provide blight removal assistance to Flint communities. The administration recommends funding \$50,000 for the James E. Kennedy Family Life Center to provide blight removal assistance.

Reallocated funds will be moved from Acct #101-287.000-963.000 as follows:

Account	Description	Amount
101 - 729 002 - 801 000	Kennedy Center Cleaners Project	\$50,000


**IT IS RESOLVED** that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-287.000-963.000 to James E. Kennedy Life Center in the amount of \$50,000. Based on review and validation of the appropriate fund use by the City’s compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

**Approved as to Form:**

  
William Kim (Feb 16, 2024 08:19 EST)


**William Kim, Chief Legal Officer**

**Approved as to Finance:**

  
Phillip Moore (Feb 16, 2024 05:54 EST)

**Phillip Moore, Chief Financial Officer**

**For the City:**

  
CLYDE D EDWARDS (Feb 16, 2024 09:42 EST)

**Clyde D. Edwards, City Administrator**

**For the City Council:**

**Flint City Council**

## **RESOLUTION STAFF REVIEW**

**Date:** February 15, 2024

### **Agenda Item Title:**

#### **RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO AWARD ARPA FUNDS TO JAMES E. KENNEDY FAMILY LIFE CENTER IN RESPONDING TO THE IMPACTS OF THE PANDEMIC ON BLIGHT \$50,000**

### **Prepared by:**

Latrese Brown, Community Liaison

### **Background/Summary of Proposed Action**

James E. Kennedy Family Life Center: *Requesting \$50,000 for Kennedy Center Cleaners Project-*

Kennedy Center Cleaners- is a project for neighborhood beautification of elderly, physically challenged, impoverished, areas and lots, properties and homes around the city and center. We will do all season beautification to lawns including branch removal, garbage removal, mowing lawns, and removing snow in the winter. Kennedy Center cleaners will utilize youth, young adults, and returning citizens of the community to create a beautiful neighborhood. In addition, planting, gardening, and painting will be a part of the Kennedy Center cleaners at the owner's request.

This project is important because it serves the most vulnerable population, the seniors. Seniors are on a fixed income and suffer from ailments that impede them from doing physical activities. The cost of lawn care and snow removal services can cost at minimum \$70.00 a week equaling \$280 per month. This extra burden on seniors is astronomical when most receive \$1,500 monthly in social security pay and the cost of beautification and home maintenance will deplete the money available for medicines and healthcare cost. Most neighborhoods in the city of Flint are impoverished and the Seniors comprise a great percentage of homeownership. If these properties are not maintained then the property values decrease, the tax base declines, and the neighborhood becomes uninhabitable.

The Kennedy Center Cleaners project will not only help the seniors, but will also employ young adults, returning citizens, and people who desire to own a lawn care business. This project creates employment opportunities, year-round neighborhood beautification, and the promotion of the health and wealth of our seniors. The project is a simple concept that promotes sweat equity and neighborhood pride.

### **History:**

The James E. Kennedy Family Life Center has been in existence for over 40 years, being a beacon of light in the Pierson Road Corridor of North Flint. The Kennedy Center continues to provide programs to empower, entertain, educate, and create entrepreneur opportunities for our entire community. We continue to offer programs for entire families. Some programs offered past and present, Safe Place for youth, Open Gym recreational program, Reading with Pastor Read (K-3) Literacy program, Job Readiness and Placement Program, ages (16-24), Dunking with Deacons recreational and mentoring program, Voting knowledge Seminars. They also provide Robotics partnering with the STEM, and spaces for opportunities to meet and congregate. Their future program goal is the creation of the Kennedy Center Chalets to promote entrepreneurship and a worker's space for youth and adults. The Chalet Village will contain a food truck

spots opportunity in addition, the chalet vendor merchandising spot, a pavilion for entertainment, this village will also include a walking trail for fitness.

Account	Description	Amount
101 - 729 002 - 801 000	Kennedy Center Cleaners Project	\$50,000

**Financial Implications:**

American Rescue Plan Act funds must be fully expended by 12/31/26.

**Budgeted Expenditure:** Yes ☐ No ☒ **Please explain, if no:**  
**Pre-encumbered:** Yes ☐ No ☒ **Requisition #:** N/A  
**Other Implications:** No other implications are known at this time.  
**Staff Recommendation:** Staff recommends approval of this resolution.

**APPROVAL** Shelly Sparks-Green  
Shelly Sparks-Green Feb 15, 2024 10:27 EST  
**Shelly Sparks-Green, Chief Resilience Officer**



240055

RESOLUTION NO.: \_\_\_\_\_

PRESENTED: FEB 19 2024

ADOPTED: \_\_\_\_\_

**RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO AWARD ARPA FUNDS  
TO FLINT INNOVATIVE SOLUTIONS SERVING AS THE FIDUCIARY FOR FRIENDS OF  
HASSELBRING VOLUNTEER GROUP IN RESPONDING TO THE IMPACTS OF THE  
PANDEMIC ON BLIGHT**

In 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all of the ARPA funding received, of which approximately \$40 million was obligated as "revenue replacement" on December 20, 2023;

City Administration recommends reallocating \$17,315 of ARPA funds, previously obligated for revenue replacement, to provide funding for the category of Neighborhood Improvement (\$13,735,000 total) consisting of \$9,660,000 to be funded, including \$1,210,000 for neighborhood cleanup to provide blight removal assistance to Flint communities. The administration recommends funding \$17,315 for Flint Innovative Solutions serving as the fiduciary for the Friends of Hasselbring Park volunteer group.

Reallocated funds will be moved from Acct #101-287.000-963.000 as follows:

Fund	Project Purpose	Account Name / Grant Code	Amount
Flint Innovative Solutions	Utility Vehicle	101 - 729 002 - 801 000	\$17,315

**IT IS RESOLVED** that the appropriate City officials are authorized to do all things and execute any agreements necessary to Flint Innovative Solutions (Friends of Hasselbring Park) and appropriate funding in the current and future fiscal years in the amount of \$17,315, as described above, for as long as the funds are available. Prior to any disbursement of funds, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury rules.

For the City:

CLYDE D EDWARDS  
CLYDE D EDWARDS (Feb 13, 2024 14:28 EST)

Clyde D. Edwards, City Administrator

For the City Council:

Approved as to Form:

William Kim  
William Kim (Feb 13, 2024 09:15 EST)  
William Kim, City Attorney

Approved as to Finance:

Phillip Moore  
Phillip Moore (Feb 13, 2024 12:00 EST)  
Phillip Moore, Chief Financial Officer

## **RESOLUTION STAFF REVIEW**

**Date:** January 17, 2024

**Agenda Item Title:**

**RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO AWARD ARPA FUNDS TO FLINT INNOVATIVE SOLUTIONS SERVING AS THE FIDUCIARY FOR FRIENDS OF HASSELBRING VOLUNTEER GROUP IN RESPONDING TO THE IMPACTS OF THE PANDEMIC ON BLIGHT**

**Prepared by:** Latrese Brown, Community Liaison

**Background/Summary of Proposed Action:**

Flint Innovative Solutions: *Funding request and purpose:* **Requesting \$17,315 for Utility Vehicle.** Requesting funding to purchase a utility vehicle that will be used within the park to assist with park clean-ups and events. The utility vehicle will also be used during park events to transport equipment. The current volunteer base is older and the utility vehicle will help them manage park activities. In addition, a trailer will be purchased to transport the vehicle to and from the park. Additional funding has been sought to purchase items for volunteers, shirts, food, and gardening equipment. The requested ATV will assist members of the Friends of Hasselbring Park to better serve community groups and members who chose to utilize the park for events.

The Friends of the Hasselbring Park (FHP) manage the ongoing maintenance of Hasselbring Park and coordinate park programming including concerts, food giveaways, back to school events for youth, sporting events, family reunions and the famous “Hasselbring Hustlers”, a group of snazzy seniors who enjoy sharing their love of dance with the community!

The leader of FHP is Bonnie Grass. She manages maintenance efforts and has sought funding for park maintenance and upkeep through grant applications. There is a dedicated group of volunteers that support Ms. Grass in executing programming.

**History:**

Friends of Hasselbring Park was established in 2017 with the purpose of serving the nearby community by providing inclusive programming that engages youth to seniors. The mission of the organization is to rebuild and restore opportunities for community engagement in north Flint.

Programming includes events that incorporate the baseball diamonds, soccer fields, a playground, senior citizen community center, and picnic areas. Past events included food giveaways, trunk or treat Halloween activities and sport tournaments. The community group helped staff COVID-related programming in 2020 and 2021.

An estimated 6 formal events have been held each year serving a minimum of 300 people per year. The number of served people does not include outside community groups who have utilized Hasselbring Park for programming purposes.

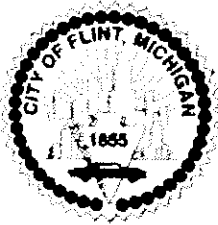
<b>Fund</b>	<b>Project Purpose</b>	<b>Account Name / Grant Code</b>	<b>Amount</b>
Flint Innovative Solutions	Utility Vehicle	<b>101 - 729 002 - 801 000</b>	\$17,315

**Financial Implications:**

American Rescue Plan Act funds must be fully expended by 12/31/26.

**Budgeted Expenditure:**      Yes ☐ No ☒      Please explain, if no:  
**Pre-encumbered:**            Yes ☐ No ☒      Requisition #: N/A  
**Other Implications:**        No other implications are known at this time.  
**Staff Recommendation:**    Staff recommends approval of this resolution.

**APPROVAL** Shelly Sparks-Green  
Shelly Sparks-Green (Feb 13, 2024 13:53 EST)  
**Shelly Sparks-Green, Chief Resilience Officer**



240056

RESOLUTION NO.: \_\_\_\_\_

PRESENTED: FEB 19 2024

ADOPTED: \_\_\_\_\_

**RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO AWARD ARPA FUNDS  
TO NEIGHBORHOOD ENGAGEMENT HUB TO SERVE AS THE FIDUCIARY FOR  
SOUTHSIDE NEIGHBORHOOD COALITION IN RESPONDING TO IMPACTS OF THE  
PANDEMIC ON  
BLIGHT**

In 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all of the ARPA funding received, of which approximately \$40 million was obligated as "revenue replacement" on December 20, 2023;

City Administration recommends reallocating \$50,000 of ARPA funds, previously obligated for revenue replacement, to provide funding for the category of Neighborhood Improvement (\$13,735,000 total) consisting of \$9,660,000 to be funded, including \$1,210,000 for neighborhood cleanup to provide blight removal assistance to Flint communities. The administration recommends funding \$50,000 for the Neighborhood Engagement Hub to provide blight removal assistance to serve as the fiduciary for Southside Neighborhood Coalition.

Reallocated funds will be moved from Acct #101-287.000-963.000 follows:

Fund	Project Purpose	Account Name / Grant Code	Amount
NEH - Southside Neighborhood Coalition	Neighborhood Beautification	101-729 002-801 000	\$50,000

**IT IS RESOLVED** that the appropriate City officials are authorized to do all things and execute any agreements necessary to Neighborhood Engagement Hub (Southside Neighborhood Coalition) and appropriate funding in the current and future fiscal years in the amount of \$50,000, as described above, for as long as the funds are available. Prior to any disbursement of funds, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury rules.

For the City:

For the City Council:

CLYDE D EDWARDS

CLYDE D EDWARDS (Feb 13, 2024 14:28 EST)

Clyde D. Edwards, City Administrator

Approved as to Form:

Approved as to Finance:

William Kim  
William Kim (Feb 13, 2024 09:15 EST)

Phillip Moore  
Phillip Moore (Feb 13, 2024 12:00 EST)

**William Kim, City Attorney**

**Phillip Moore, Chief Financial Officer**

## RESOLUTION STAFF REVIEW

Date: January 17, 2024

**Agenda Item Title:**

**RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO AWARD ARPA FUNDS TO NEIGHBORHOOD ENGAGEMENT HUB TO SERVE AS THE FIDUCIARY FOR SOUTHSIDE NEIGHBORHOOD COALITION IN RESPONDING TO IMPACTS OF THE PANDEMIC ON BLIGHT**

**Prepared by:** Latrese Brown, Community Liaison

**Background/Summary of Proposed Action:**

**Southside Neighborhood Coalition:** *Funding request and purpose:* Requesting \$50,000 for project to beautify neighborhoods in the southside of Flint funded through Neighborhood Engagement Hub as the fiduciary; This project will occur in south Flint. The South Flint Neighborhood Coalition (SNC) members are Brennan Senior Center, Sugar Hill, Floral Park, Kent Park, Evergreen Valley, McKinley Park, Circle Neighborhood, Atherton East, Midway Square Townhomes, Windiate Park, and Eastgate. This is an opportunity for all neighborhood associations, block clubs, businesses, and organizations to unite to tackle blight and engage in beautification projects.

**Project Activities Include:**

- Renting dumpsters and other cleanup supplies for blight elimination in the eight South Flint neighborhoods.
- Implement beautification projects such as pocket parks, vacant lots, homes needing facade improvements, etc.
- Install new signage for the eight neighborhoods.
- Install cameras in dumping hotspots.
- Participate in a community celebration in one of the south Flint parks.

**Project Outcomes:** This project would remove blight in Wards 7 and 9. The area would be safer for residents. This project would also create more unity within the South Flint neighborhoods working together to create beautiful landscapes and scenery.

<b>Fund</b>	<b>Project Purpose</b>	<b>Account Name / Grant Code</b>	<b>Amount</b>
NEH - Southside Neighborhood Coalition	Neighborhood Beautification	101-729 002-801 000	\$50,000

**Financial Implications:**

American Rescue Plan Act funds must be fully expended by 12/31/26.

**Budgeted Expenditure:** Yes \_\_\_ No X      **Please explain, if no:**  
**Pre-encumbered:** Yes \_\_\_ No X      **Requisition #:** N/A  
**Other Implications:** No other implications are known at this time.  
**Staff Recommendation:** Staff recommends approval of this resolution.

**APPROVAL** Shelly Sparks-Green  
Shelly Sparks-Green (Feb 13, 2024 13:50 EST)  
**Shelly Sparks-Green, Chief Resilience Officer**

240062

RESOLUTION NO: \_\_\_\_\_

FEB 19 2024

PRESENTED: \_\_\_\_\_

ADOPTED: \_\_\_\_\_

**RESOLUTION APPROVING THE APPOINTMENT OF CAROL-ANNE BLOWER  
TO THE ZONING BOARD OF APPEALS  
AS THE PLANNING COMMISSION REPRESENTATIVE**

**BY THE CITY COUNCIL:**

Section 50-155 of the Flint Code of Ordinances provides for the appointment of a member of the Flint Planning Commission to the Flint Zoning Board of Appeals – as required by the Michigan Zoning Enabling Act, PA 110, effective July 1, 2006 – for a term of one year; and

The Planning Commission currently has no representation on the Zoning Board of Appeals; and

The Planning Commission has requested the appointment of Ms. Carol-Anne Blower (3323 Holly Avenue, 48506) to serve as the Planning Commission Representative on the Zoning Board of Appeals for a one-year term expiring on February 19, 2025.

**IT IS RESOLVED**, that the Flint City Council approves the appointment of Ms. Carol-Anne Blower (3323 Holly Avenue, 48506) to the Zoning Board of Appeals, as the Planning Commission Representative, for a one-year term expiring on February 19, 2025.

**APPROVED AS TO FORM:**

**APPROVED BY CITY COUNCIL:**

\_\_\_\_\_

\_\_\_\_\_

# CAROL-ANNE BLOWER

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Flint, MI 48506 • 517-980-4363 • carolanneelise@gmail.com

## Professional Summary

Committed and highly-motivated professional, with a background in marketing/photography, city planning and non-profit leadership, seeking a role where skills can be put to use in the public sphere. Uses independent decision-making skills and sound judgement to positively impact community success.

## Skills

Decisive problem solver  
Exceptional multi-tasker  
Organized and efficient  
Motivated team player  
Public speaking

Citizen engagement  
Effective communicator  
Community development  
Media relations  
Computer literate

## Work History

**Planning Commissioner, 08/2012 to Current**

**City Of Flint – Flint, MI**

Works directly with staff, consultants, and community stakeholders to produce, edit and implement guiding documents like the Comprehensive Plan, Zoning Code, Marihuana Ordinance and Capital Improvement Plan;

Review rezoning requests, site plans, special use and other land use applications;

Assist in the current efforts to certify Flint as a Redevelopment Ready Community;

Attend and contribute to executive meetings, communicating directly with staff on current applications and projects.

**Freelance Photographer, 01/2008 to Current**

**Carol Anne Elise Photography – Flint, MI**

Photograph high-quality images for various clients seeking portrait and event content;

Edit images and format for social media and print;

Manage photography business including fostering clientele relationships to promote work and attract new clients

**Zoning Board of Appeals Representative, 05/2015 to 04/2022**

**City Of Flint – Flint, MI**

Only Planning Commission member to simultaneously serve on the Zoning Board of Appeals as the Planning Commission Representative and serve as formal liaison between the two bodies;  
Assisted in granting variances and resolving disputes regarding decisions of the zoning department;  
Provided information and summaries between the two bodies for consideration and review;  
Worked directly with staff to assure applications and meeting minutes were consistent.

**Interim Executive Director, 08/2009 to 09/2010**

**Flint Club – Flint, MI**

Represented organization to local public by giving presentations and speeches and participating in community events;  
Maintained a membership of over 3000 former Flint residents in 22 states, and provided them with opportunities for local civic engagement;  
Developed and maintained operational and programming budget of over \$100,000 and created new revenue streams through grants and fund raising;  
Developed and published a monthly membership newsletter;  
Made recommendations to Executive Board for budget, vision and programming needs.

**Program and Membership Director, 01/2006 to 07/2009**

**Flint Club – Flint, MI**

Created and maintained databases for over 1000 local members and 3000 non local members;  
Authored and distributed press releases for organization;  
Updated organization website and social media sites;  
Collaborated with community leaders and organizations to promote community service projects;  
Created and organized Flint's first young professionals networking organization;  
Developed and reviewed programming, including monthly networking breakfasts focused on topics relevant to Flint's revitalization.

**Education**

**Flint Central High School - Flint, MI**

Interdisciplinary Social Science

Michigan State University - East Lansing, MI

240051

**RESOLUTION:**

**PRESENTED:** FEB - 7 2024

**ADOPTED:**

**RESOLUTION APPROVING THE APPOINTMENT OF  
CHRISTOPHER FRYE TO THE HUMAN RELATIONS COMMISSION**

**BY THE CLERK:**

Per the City Charter that went into effect on Jan. 1, 2018, the Human Relations Commission shall be comprised of nine members, one from each ward in the City of Flint ; and

Each Council member shall appoint one resident of his or her ward to serve on the Commission, which aims to assist in the elimination of prejudice, hate and discrimination and promote equality in the treatment of all residents; and

Judy Priestley, 4th Ward Flint City Councilmember, recommends the appointment of Christopher Frye (1309 Kearsley Park Blvd., Flint, MI 48506) to the Human Relations Commission.

**IT IS RESOLVED**, that the Flint City Council approves the appointment of Christopher Frye to the Human Relations Commission for the remainder of a 3-year term commencing upon adoption of this resolution, and expiring October 28, 2025.

**APPROVED AS TO FORM:**

**APPROVED BY FLINT CITY COUNCIL:**

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William Kim, Chief Legal Officer

**Resume of:**

# **Christopher Frye**

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## **EXPERIENCE**

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1975-1978

Director, photographer – WWTV, Cadillac MI

1978-1979

Director/graphic artist/photographer – WILX-TV, Jackson, MI

1979-1999

Director/Producer – WJRT-TV, Flint, MI

1999-2001

Creative Services Director – WSMH-TV, Flint, MI

2001-2009

Account Executive/Ad Sales – Comcast, Flint, MI

2009-2013

Self-employed Online Marketing Consultant

2009-PRESENT

Free Lance Marketing Consultant/Media Buyer

2018-PRESENT

Editor-Flint: Our Community, Our Voice, Monthly Community  
Newspaper

## **EDUCATION**

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Wayne State University, Detroit, MI

Bachelor of Fine Arts/Speech Communication and Theater

## **COMMUNICATION**

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The ability to communicate with clients, coworkers, friends, family to consider options to problems and issues to come to an equitable solution to most situations.

## **LEADERSHIP**

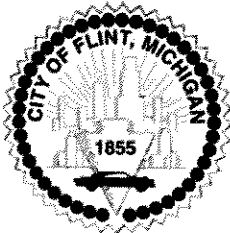
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While I have never aspired to be a "leader," my choice of career required that I be one. I am not afraid to take on a chore when it is necessary. I rely on my team and colleagues to work together to achieve the best results. Former President, current Treasurer of Flint Neighborhoods United. Block Club President for 15+ years. Past Governor of the 6th District of the American Advertising Federation. Former Union Steward. Volunteer for multiple community projects in my adopted hometown of Flint.

## **REFERENCES**

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Available upon request.



RESOLUTION NO.: 240039  
PRESENTED: FEB - 7 2024  
ADOPTED: \_\_\_\_\_

PROPOSAL #:  
BY THE CITY ADMINISTRATOR:

**RESOLUTION TO TRIO PAINT FOR GENERAL CONTRACTOR SERVICES- CHANGE ORDER #4**

**WHEREAS**, The City of Flint Division of Purchases & Supplies solicited proposals for General Contractor services for FY23-FY25 on behalf of the Facilities Maintenance Division. Trio Paint was the sole qualified and awarded bidder for this 3-year contract.

**WHEREAS**, Trio Paint has completed various projects within city-owned facilities. The most recent change order for the contract was Change order #3 for additional Council Chamber improvements approved by City Council on August 28, 2023 via the adoption of Resolution #230297.

**WHEREAS**, Facilities Maintenance is requesting an additional \$108,190.00 for quotes for additional work for the remainder of FY2024. These projects include but are not limited to City Hall lobby rehabilitation, Legal department renovations, asbestos remediation, ceiling tile replacements, painting and other services.

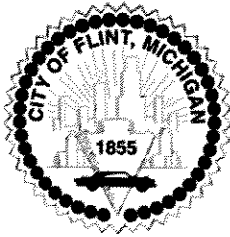
**WHEREAS**, Flint City Council adopted Resolution #220347 on August 22, 2022 allocating \$150,000.00 of American Rescue Plan Act (ARPA) funding towards each Brennan and Hasselbring Senior Centers. Trio has provided a quote for Brennan Center kitchen upgrades, handrail replacement and bathroom renovations totaling \$73,135.43 of ARPA funding. *(Because this has been previously allocated, no additional ARPA-related allocation is needed.)*

**WHEREAS**, Hasselbring Senior Center is requesting similar upgrades to be completed by Trio Paint using the quoted amount of \$70,479.90 of CS Mott grant funding and \$34,497.10 of ARPA funding to include bathroom renovations and kitchen upgrades and ballroom floor rehabilitation. *(Because this has been previously allocated, no additional ARPA-related allocation is needed.)* The overall total for Hasselbring Senior Center upgrades is not-to-exceed \$105,435.00.

The funding will come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
444-230.200-976.000	BUILDING ADDITIONS & IMPROVEMENTS	\$108,190.00
*287-752.120-801.000	PROF. SERVICES BRENNAN CC/FUSDT-CSLFRF	\$73,135.43
*296-752.161-801.000	PROF. SERVICES HASSELBRING/PCSM-HSCI22	\$70,479.90
*287-752.160-801.000	PROF. SERVICES HASSELBRING/FUSDT-CSLFRF	\$34,497.10
	<b>FY24 GRAND TOTAL</b>	<b>\$286,302.43</b>

**IT IS RESOLVED**, That the Appropriate City Officials, upon City Council's approval, are hereby authorized to enter into a contract change order and issue additional Purchase Orders to Trio Paint for additional Contractor Services in an amount not-to-exceed \$286,302.43 for FY24 (07/01/23-06/30/24) for an overall FY23-FY25 contract total not to exceed \$1,065,140.43. Before ARPA funds are distributed, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of the Treasury final rules. Funding for Brennan's portion of this resolution shall come from the American Rescue Plan Act fund (287).




RESOLUTION NO.: \_\_\_\_\_

PRESENTED: \_\_\_\_\_

ADOPTED: \_\_\_\_\_

**APPROVED AS TO FORM:**

  
William Kim (Jan 26, 2024 15:24 EST)


**William Kim, City Attorney**

**FOR THE CITY OF FLINT:**

CLYDE D EDWARDS  
CLYDE D EDWARDS (Jan 29, 2024 10:42 EST)


**Clyde Edwards, City Administrator**

**APPROVED AS TO PURCHASING:**



**Lauren Rowley, Purchasing Manager**

**APPROVED AS TO FINANCE:**

  
Phillip Moore (Jan 26, 2024 14:22 EST)

**Phillip Moore, Chief Financial Officer**

**APPROVED BY CITY COUNCIL:**

\_\_\_\_\_



## CITY OF FLINT

### RESOLUTION STAFF REVIEW FORM

**TODAY'S DATE:** January 19, 2024

**BID/PROPOSAL#** P23000507

**AGENDA ITEM TITLE:** Additional general contractor services

**PREPARED BY** Kathryn Neumann for Lee Osborne, Facilities Maintenance Supervisor

**VENDOR NAME:** Trio Paint

**BACKGROUND/SUMMARY OF PROPOSED ACTION:**

Trio Paint is the City's General Contractor through the competitive bid process. They submitted quotes for three projects: first floor lobby renovations, cafeteria improvements and renovations in the Legal Dept.

**FINANCIAL IMPLICATIONS:** There is money in the account listed below.

**BUDGETED EXPENDITURE?** YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
444	Public Improvement Fund	230.200-976.000		\$ 108,190.00
FY24 GRAND TOTAL				\$ 108,190.00

**PRE-ENCUMBERED?** YES ☒ NO ☐ **REQUISITION NO:** 240008140

**ACCOUNTING APPROVAL:** Kathryn Neumann Kathryn Neumann (Jan 19, 2024 15:11 EST) **Date:** \_\_\_\_\_

**WILL YOUR DEPARTMENT NEED A CONTRACT?** YES ☐ NO ☒

*(If yes, please indicate how many years for the contract)*

**OTHER IMPLICATIONS (i.e., collective bargaining):**

**STAFF RECOMMENDATION: (PLEASE SELECT):** ☒ **APPROVED** ☐ **NOT APPROVED**

**DEPARTMENT HEAD SIGNATURE:** Lee Osborne lee osborne (Jan 22, 2024 08:32 EST)  
(Lee Osborne, Facilities Maintenance Supervisor)

Attn  
Lee. D.



G-4172 S. Saginaw St. Burton MI. Ph. (810) 742-5491 Fax 810-339-6546 Triopaint.com

City of Flint: 1st Floor Lobby. 1-2-27

<u>Item Name</u>	<u>Product</u>	<u>Quantity</u>	<u>Price per Gallon</u>	<u>Extension</u>
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Prep prime paint 2 coat  
Flat Black Ceiling.

P-1, P-2 wall finish

Black trim. (2) 1st Floor Both  
Bonding prime paint 2 coats

1st Floor hallway, 2nd Floor hallway.

2 Columns wrapped to cover misc.

\$39,864

Quote  
ATTN Lee!



11-23-23

G-4172 S. Saginaw St. Burton MI. Ph. (810) 742-5491 Fax 810-339-6546 Triopaint.com

# Caterers Project Basement Level.

Item Name	Product	Quantity	Price per Gallon	Extension
* Asbestos Remediation				\$ 8,250
2 Layers 9x9 - Topper 12x12				
① Prep: Apply 1 coat Moisture Barrier Membrane				
Zephyr. #				
② Install 1,500 sq ft Carpet Series / LVP.				
With 4" Rubber Base F-1				
F-2				\$ 14,874
③ Install 2x2 Ceiling Grid system				
Kitchen Grade Dura Clean Smooth steel Grid.				
				\$ 9,360
④ Prep: Paint all walls Dura trim				
2 coats walls, trim, etc.				
P-1 P-2 Acft color.				\$ 4,968
⑤ Misc Demo, clean up moving etc.				\$ 2,500
				\$ 40,005.12

Quote:  
Att: Lee. O.



G-4172 S. Saginaw St. Burton MI. Ph. (810) 742-5491 Fax 810-339-6546 Triopaint.com

City of Flint: Legal Dept 3rd floor. 1524

Item Name	Product	Quantity	Price per Gallon	Extension
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South side  
Legal suite!

Revised! From (52.22)

Prep:

Surfaces to be painted, Caulk, patch,  
Clean, spot prime

Paint:

Walls, hectors, Doors: trim misc partitions.  
p-1, p-2 Ceramic essshell satin trim.

Finish Touch ups Clean Job site 2.4 Man hrs Final Touch ups.

Flooring.

Remove 12" Glue down in each Base.  
(city Dumpster) prep floor patch smooth  
Vac clean. Apply 1 coat (MB)  
Zephyr glue down carpet 5245 (7240.07) F-1

\$28,326<sup>10</sup>



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G-4172 S. Saginaw St. Burton MI. Ph. (810) 742-5491 Fax 810-339-6546 Triopaint.com

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**Attn: Lee**

## **Brennan Senior Center Phase II**

### **1. Kitchen.**

- **Demo and Install LVP Glue Down Flooring Approx. 1150 Sqft.**
- **F-1 Per Lee.**
- **Build 3ft x 10ft x36in Island, Install New Countertop.**
- **Prep, Prime and Paint Cabinets Approx 50 LnFt**
- **Specs to Follow** **\$24,675.00**

### **2. Exterior Hand Rails.**

- **Build and Install 42in ADA. Black Aluminum Westbury**
- **Approx. 65 LnFt .** **\$12,780.00**

### **3. Bathrooms Qty 5**

- **Demo 2 Bathroom Floors.**
- **Prep, Prime, Epoxy, Full Flake, Clear Coat All 5.**
- **Boding Primer Required On All Walls.** **\$34540.00**

### **4. Miscellaneous Incidentals. Not To Exceed** **\$1140.43**

**\$73,135.43**





## CITY OF FLINT

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**WILL YOUR DEPARTMENT NEED A CONTRACT? NO (already prepared)**

**WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)***

**OTHER IMPLICATIONS *(i.e., collective bargaining)*:**

**STAFF RECOMMENDATION: *(PLEASE SELECT)*:** ☒ **APPROVED** ☐ **NOT APPROVED**

**DEPARTMENT HEAD SIGNATURE:** Clyde D. Edwards  
Clyde D. Edwards (Jan 26, 2024 10:47 EST)

*(PLEASE TYPE NAME, TITLE)*



RESOLUTION NO.: 220347  
PRESENTED: AUG 17 2022  
ADOPTED: AUG 22 2022

**RESOLUTION TO RESPOND TO THE PUBLIC HEALTH AND NEGATIVE ECONOMIC  
IMPACTS OF THE PANDEMIC BY FUNDING CAPITAL IMPROVEMENTS TO COMMUNITY SENIOR CENTERS**

**By the Mayor:**

**WHEREAS**, the City of Flint is a duly created and validly existing political subdivision of the State of Michigan under the Constitution and laws of the state of Michigan, and;

**WHEREAS**, on March 11, 2021, the President of the United States of America signed into law the "American Rescue Plan Act of 2021", also known as House Resolution 1319, an Act approved by the Congress of the United States, and which authorized the Treasury of the United States to disburse certain funds to local governments, including the City of Flint, which could be used for specific and defined purposes, and;

**WHEREAS**, in accordance with the American Rescue Plan Act of 2021, the City of Flint wishes to exercise its right to extend and disseminate assistance to impacted households tied to specific criteria, as authorized by the Act, to assist citizens who may have been impacted financially by the ongoing COVID-19 Pandemic.

**WHEREAS**, the Administration recommends funding be provided, as indicated in the Mayor's American Rescue Plan Act Recovery Plan presented to Council on June 14, 2022, up to \$300,000.00 total, \$150,000.00 each, for capital improvements to the Brennan Senior Center and the Hasselbring Senior Center (Senior Centers) in order to better equip their building spaces to be a reliable hub for promoting the health and wellbeing of the City of Flint's senior citizens.

**WHEREAS**, examples of repairs and improvements for the Brennan Senior Center include:

- Roof repair
- Electrical
- Mechanical/Plumbing
- Fire Alarm System
- Flooring

**WHEREAS**, examples of repairs and improvements for the Hasselbring Senior Center include:

- Roof repair
- Electrical
- Mechanical
- Driveway Repaving
- Paint and Flooring


**WHEREAS**, funding for capital improvements to our City's Senior Centers will ensure space for the City of Flint's senior citizens to age confidently, comfortably, and creatively. This funding will also guarantee programs, activities, and services are provided to promote the health, safety, and dignity of seniors and enable them to remain independent in the Community. Overall, our Senior Centers strive to serve the community's seniors with quality, excellence, and a warmth that embraces all who walk through the door.

**WHEREAS**, this funding will leverage grant dollars received from Charles Stewart Mott Foundation grants with funds earmarked from the Mayor's American Rescue Plan Act Recovery Plan Recovery Plan, presented to Council on June 14, 2022.

**IT IS RESOLVED**, that the appropriate City Officials are authorized to do all things necessary to make funding available for capital improvements to the Brennan Senior Center and the Hasselbring Senior Center, not to exceed \$300,000.00 total.

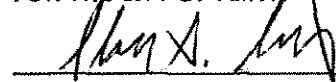
Before funds are distributed, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of the Treasury final rules. Funds will be paid from the American Rescue Plan Act fund (287).

**APPROVED AS TO FORM:**

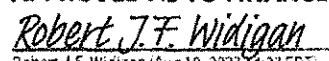
  
William Kim (Aug 10, 2022 15:05 EDT)

William Kim  
Chief Legal Officer

**FOR THE CITY OF FLINT:**

  
Mayor Sheldon A. Neeley

**APPROVED AS TO FINANCE:**

  
Robert J.F. Widigan (Aug 10, 2022 14:37 EDT)

Robert J.F. Widigan  
Chief Financial Officer

**APPROVED BY CITY COUNCIL:**

APPROVED BY  
CITY COUNCIL

AUG 22 2022

**RESOLUTION STAFF REVIEW FORM**

**TODAY'S DATE:** 1/24/2024

**BID/PROPOSAL# N/A**

**AGENDA ITEM TITLE:** Kitchen and bath remodel for Hasselbring.

**PREPARED BY:** Steven Filary

**VENDOR NAME:** Trio Paint

**BACKGROUND/SUMMARY OF PROPOSED ACTION:** This requisition is to fund the preparation and installation and painting of epoxy flooring, ceiling tiles, and support walls for countertops for the bathroom at Hasselbring Senior Center. In addition, new locks and kitchen countertops will be installed in the kitchen.

**FINANCIAL IMPLICATIONS:** This expenditure is fully covered with CS Mott grant funds.

**BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:**

Dept.	Name of Account	Account Number	Grant Code	Amount
Mayor	Professional Services	*296-752.161-801.000	PCSM-HSCI22	<del>\$70,478.00</del>
Mayor	Professional Services	*287-752.160-801.000	FUSDT- CSLFRF	<del>\$34,497.70</del>
		FY GRAND TOTAL		\$104,977.00

**PRE-ENCUMBERED?**    YES    NO ☒    **REQUISITION NO: 240008057**

**ACCOUNTING APPROVAL:** Steven Filary (Jan 26, 2024 07:53 EST) **Date:** 01/26/2024

**FINANCE APPROVAL:**  **Date:** 01/26/2024

**WILL YOUR DEPARTMENT NEED A CONTRACT? NO (already prepared)**



## CITY OF FLINT

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**WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)***

**OTHER IMPLICATIONS *(i.e., collective bargaining)*:**

**STAFF RECOMMENDATION: *(PLEASE SELECT)*:** ☒ **APPROVED** ☐ **NOT APPROVED**

**DEPARTMENT HEAD SIGNATURE:** Clyde D. Edwards  
Clyde D. Edwards (Jan 26, 2024 10:47 EST)

*(PLEASE TYPE NAME, TITLE)*



G-4172 S. Saginaw St. Burton MI. Ph. (810) 742-5491 Fax 810-339-6546 Triopaint.com

Attn: Lee

## City of Flint: Hasselbring Senior Center Phase II

### 1: Ballroom Floor

- Demo and Install LVP Glue Down. Approx. 6000 Sqft
- F-1 Flooring. Per Lee
- Specs to Follow. **\$54,540.00**

### 2: Bathroom Floors. Qty 4

- Prep, Prime, Epoxy Flooring, Color Chips, Clear Coat. New 4in Cove Black Base.
- 2X2 Ceiling Tiles.
- Build Support Walls for Countertop.
- Specs to Follow. **\$32,650.00**

### 3: Kitchen: Prep and Finish Cabinets.

- Install Locks On All.
- New Countertops and Backsplash.
- Specs to Follow. **\$18,245.00**

**Total \$105,435.00**