

City of Flint, Michigan

*Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com*



Meeting Agenda – FINAL

Monday, February 12, 2024

5:30 PM

CITY COUNCIL CHAMBERS

CITY COUNCIL

*Ladel Lewis, President, Ward 2
Candice Mushatt, Vice President, Ward 7*

*Eric Mays, Ward 1
Judy Priestley, Ward 4
Tonya Burns, Ward 6*

*Quincy Murphy, Ward 3
Jerri Winfrey-Carter, Ward 5
Dennis Pfeiffer, Ward 8
Eva L. Worthing, Ward 9*

Davina Donahue, City Clerk

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PRAYER OR BLESSING

READING OF DISORDERLY PERSONS CITY CODE SUBSECTION

Any person that persists in disrupting this meeting will be in violation of Flint City Code Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators shall be removed from meetings.

REQUEST FOR CHANGES AND/OR ADDITIONS TO THE AGENDA

PUBLIC HEARINGS

Members of the public shall have no more than three (3) minutes to address the City Council during a public hearing.

230476.6 Public Hearing/Brownfield Redevelopment Plan/Carriage Town Neighborhood Project

A Public Hearing on a Brownfield Redevelopment Plan for a Carriage Town Neighborhood Project, for the purpose of receiving comments from interested persons.

PUBLIC SPEAKING

Members of the public shall have no more than three (3) minutes per speaker during public comment. Only one speaking opportunity per speaker. Numbered speaker slips will be provided prior to the start of the meeting to those wishing to speak during this portion of the agenda. No additional speakers or slips will be accepted after the meeting begins.

COUNCIL RESPONSE

Councilmembers may respond once to all public speakers only after all public speakers have spoken. An individual Councilmember's response shall be limited to two (2) minutes and is subject to all rules.

RECONSIDERATION

[NOTE: Resolution 230319.1 (a Resolution Awarding ARPA Funds to Assist James E. Kennedy Family Life Center in Responding to Impacts of the Pandemic on Blight in Ward 1) FAILED 3:2 (Yes: Lewis, Priestley, Mushatt) (No: Burns, Pfeiffer) (Absent: Mays [Suspended], Murphy, Winfrey-Carter, Worthing) during the January 22, 2024 City Council Meeting. It is presented here for Council's (re)consideration.]

230319.1 Amended Resolution/ARPA Funds Award/James E. Kennedy Family Life Center/Impacts of the Pandemic on Blight/Ward 1

An amended resolution resolving that the appropriate City officials are authorized to do all things necessary to provide funding to the James E. Kennedy Family Life Center and appropriate funding for revenue and expenditures in future fiscal years, for as long as funds are available from the funder. Before funds are spent, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules. [NOTE: In the amount of \$50,000.00; for the "Kennedy Center Cleaners" Project.] [NOTE: Resolution amended to remove "Funds will be paid from the American Rescue Plan Act fund (287)" from the Resolved paragraph.]

CONSENT AGENDA

Per the amended Rules Governing Meetings of the Flint City Council (as adopted by the City Council on Monday, February 27, 2023), the Presiding Officer or Chair may request the adoption of a "Consent Agenda". After a motion to adopt a Consent Agenda is made and seconded, the Presiding Officer or Chair shall ask for separations. Any agenda item on a Consent Agenda shall be separated at the request of any Councilmember. After any separations, there is no debate on approving the Consent Agenda - it shall be voted on or adopted without objection.

APPOINTMENTS (May Be Referred from Special Affairs)

240043 Appointment/Hurley Board of Hospital Managers/Dr. Christopher E. Martin

Resolution resolving that the Flint City Council approves the appointment of Dr. Christopher E. Martin (6031 Dupont St. Flint MI 48505) to serve a five-year term on the Hurley Board of Hospital Managers, with such term commencing immediately and expiring on April 30, 2028.

240044 Appointment/Flint Housing Commission/Tracy Fountain

Resolution resolving that the Flint City Council approves the appointment of Tracy Fountain of 230 I E. Second St Flint, MI 48503, to the Flint Housing Commission, to fill the remainder of the term ending on August 31, 2028.

240045 Appointment/Flint Planning Commission/Nadia Rodriguez

Resolution resolving that the Flint City Council approves the appointment of Nadia Rodriguez, of 1604 Court St, Flint, MI 48503, to the 7-h Ward seat on the Flint Planning Commission, to fill the remainder of the three-year term ending on March 31, 2025.

240046 Reappointment/Flint Planning Commission/Carol-Anne Blower

Resolution resolving that the Flint City Council approves the reappointment of Carol-Anne Blower, of 3323 Holly Ave, Flint, MI 48506, to the Flint Planning

Commission, to serve a three-year term beginning on April 1, 2024 and ending on March 31, 2027, filling the 4th Ward seat on that body.

240047 Reappointment/Flint Planning Commission/Mona Munroe-Younis

Resolution resolving that the Flint City Council approves the reappointment of Mona Munroe-Younis, of 2721 Indian Bow Trail, Flint, MI 48507, to the Flint Planning Commission, to serve a three-year term beginning on April 1, 2024 and ending on March 31, 2027, for the 9th Ward seat on that body.

240048 Reappointment/City-Wide Advisory Committee/Mezon Green-Martin

Resolution resolving that the Flint City Council approves the appointment of Mezon Green-Martin, of 2110 Crocker St., Flint, MI 48503, to an at-large seat on the City-Wide Advisory Committee, to fill the remainder of a three-year term ending on May 31, 2026.

240049 Appointment/Zoning Board of Appeals/Jon Kingen

Resolution resolving that the Flint City Council approves the appointment of Jon Kingen to the Zoning Board of Appeals for the remainder of a 3-year term commencing immediately upon adoption of this resolution and expiring August 31, 2024.

240050 Reappointment/Zoning Board of Appeals/Jerry David Kea

Resolution resolving that the Flint City Council approves the reappointment of Jerry David Kea to the Zoning Board of Appeals for the remainder of a 3-year term commencing immediately upon adoption of this resolution and expiring August 31, 2026.

240051 Appointment/Human Relations Commission/Christopher Frye

Resolution resolving that the Flint City Council approves the appointment of Christopher Frye to the Human Relations Commission for the remainder of a 3-year term commencing immediately upon adoption of this resolution and expiring October 28, 2025.

RESOLUTIONS

230466.1 Amended Resolution/Setting a Public Hearing/Amended Council Rules/Implementation of Amended Council Rules with Immediate Effect

An amended resolution resolving that that the appropriate City Officials are authorized to do all things necessary to conduct a public hearing on the attached proposed amended Rules Governing Meetings of the Flint City Council, to be held at the meeting of the Flint City Council on January 8, 2024, or at any subsequent meeting of the Flint City Council as circumstances may warrant, AND, resolving that the proposed amended Rules Governing Meetings of the Flint City Council are adopted, on an emergency basis with

immediate effect, for a period not to exceed sixty (60) days, pending completion of the required procedure. [NOTE: Resolution amended to remove the immediate implementation of the Amended Council Rules, as well as to remove the 3rd Paragraph that speaks to emergency implementation.]

230476.2

Approval/City of Flint Brownfield Redevelopment Authority/Brownfield Plan/Carriage Town Neighborhood Project/309 W. Fifth Avenue, Flint, Michigan, 48503

Resolution resolving that Definitions. Where used in this Resolution, the terms set forth below shall have the following meaning unless the context clearly requires otherwise: "Eligible Activities or "eligible activity" shall have the meaning described in Act 381. "Eligible Property" means the property designated in the Plan as the Eligible Property, as described in Act 381. "Plan" means the Plan prepared by the Authority, as transmitted to the City Council by the Authority for approval, copies of which Plan are on file in the office of the City Clerk. "Taxing Jurisdiction" shall mean each unit of government levying an ad valorem property tax on the Eligible Property.

1. Public Purpose. The City Council hereby determines that the Plan constitutes a public purpose. 2. Best Interest of the Public. The City Council hereby determines that it is in the best interests of the public to promote the revitalization of environmentally distressed areas in the City to proceed with the Plan. 3. Review Considerations. As required by Act 381, the City Council has in reviewing the Plan

taken into account the following considerations: i. Portions of the property designated in the Plan meets the definition of Eligible Property, as described in Act 381, including consideration of the criteria of "blighted" as defined in Act 381; ii. The Plan meets the requirements set forth in section 13 of Act 381. iii. The proposed method of financing the costs of eligible activities is feasible and the Authority has the ability to arrange the financing. iv. The costs of eligible activities proposed are reasonable and necessary to carry out the purposes of Act 381. v. The amount of captured taxable value estimated to result from adoption of the Plan is reasonable. 4. Approval and Adoption of Plan. The Plan as submitted by the Authority is hereby approved and adopted. A copy of the Plan and all amendments thereto shall be maintained on file in the City Clerk's office. 5. Establishment of Project Fund: Approval of Depositary. The Authority shall establish a separate fund for the Eligible Property subject to this Plan, which shall be kept in a depositary bank account or accounts in a bank or banks approved by the Treasurer of the City. All monies received by the Authority pursuant to the Plan shall be deposited in the Project Fund for the Eligible Property. All monies in the Project Fund and earnings thereon shall be used only in accordance with the Plan and Act 381. 6. Use of Monies in the Project Fund. The monies credited to the Project Fund and on hand therein from time to time shall be used annually to first make those payments authorized by and in accordance with the Plan and any development. 7. Payment of Tax Increment Revenues to Authority. The municipal and the county treasurers shall, as ad valorem and specific local taxes are collected (I') the Eligible Property, pay the Tax Increment Revenues to the Authority for deposit in the Project Fund. The payments shall be made not more than 30 days after the Tax Increment Revenues are collected. 8. Disclaimer. By adoption of this Resolution and approval of the Plan, the City assumes no

obligation or liability to the owner, developer, lessee or lessor of the Eligible Property for any loss or damage that may result to such persons from the adoption of this Resolution and Plan. The City makes no guarantees or representations as to the determinations of the appropriate state officials regarding the ability of the Authority to capture tax increment revenues from the State and local school district taxes for the Plan.

9. Repealer. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution shall be rescinded. [NOTE: Pursuant to the resolution establishing the Authority and the bylaws of the Authority, the COF Brownfield Redevelopment Authority has approved a proposed brownfield plan for the Carriage Town Neighborhood Project (the "Plan") at their meeting on August 8th, 2023. The required notice of the public hearing on the proposed Plan was given in accordance with Section 13 of Act 381, and such hearing will be held by City Council on October 4th, 2023. Once approved, the brownfield plan will allow for the reimbursement of eligible project expenses from the additional tax revenue realized as a result of the redevelopment.

The reimbursement can occur over the life of the plan which is normally 30 years. The eligible reimbursable expenses are estimated at around \$1.7M.]

240012 Parliamentarian/Flint City Council

Resolution resolving that the appropriate City Officials do all things necessary to enter into an agreement with Professional Registered Parliamentarian Maurice S. Henderson to provide training and parliamentary services to the Flint City Council, at an hourly rate of \$175.00, for a total of up to sixteen (16) hours, and a total expense of up to \$2,800.00, with funding to come from Acct. No. 101-101.000-958.000.

240020 City of Flint/Disparities in Cancer Screenings

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to amend the FY24 budget to provide funding to purchase early detection cancer kits through teh Biden Cancer Moonshot program.

240023 Cancel Spending Authority/Community Development Block Grants (CDBG)/Reprogramming/Communities First, Inc.

Resolution resolving that City Officials are authorized to do all thing necessary to cancel spending authority and revenue recognition for the purpose of reprogramming the \$1,050,080.53 of unspent Community Development Block Grant funds and allocate to Communities First for Housing Development in alignment with the 2023-24 Annual Action Plan adopted by council on June 5th 2023, AND, resolving that City Officials approve the funding amounts and projects and authorize entering into contracts for the agencies listed below for the City's FY 2023-24 Community Development Block Grant program in the amount of \$1,015,038.00 FY 2023-24 and include any program income which might become available as a result of receipt of these funds.

240024 Reallocation of ARPA Funds/Mott Community College/Impacts of the Pandemic on Blight

Resolution resolving that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-729.008-801.000 to Mott Community College in the amount of \$25,000. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

240025 Reallocation of ARPA Funds/Neighborhood Engagement Hub/Impacts of the Pandemic on Blight

Resolution resolving that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-729 002-801 000 to Neighborhood Engagement Hub (Carriage Town Neighborhood Association) in the amount of \$50,000. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

240026 Reallocation of ARPA Funds/James E. Kennedy Life Center/Impacts of the Pandemic on Blight

Resolution resolving that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101 - 729 003 - 801 000 to James E. Kennedy Life Center in the amount of \$25,000. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations. Approved

240027 Reallocation of ARPA Funds/Lead-Based Paint Hazard Control/Grant Matching Funds

Resolution resolving that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-729.002-801.000 to the Lead-Based Paint Hazard Control Match. Based on review and validation of appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations [Amount: \$252,080.00].

240028 Reallocation of ARPA Funds/Disability Network

Resolution resolving that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-612.009-801.000 to the Disability Network Center in the amount of \$275,000. Based on review and

validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

240029 Reallocation of ARPA Funds/Salvation Army

Resolution resolving that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-612.009-801.000 to The Salvation Army in the amount of \$650,000. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

240030 Reallocation of ARPA Funds/Disability Network/Senior and Disabled Home Repair

Resolution resolving that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-729.008-801.000 to the Disability Network Center in the amount of \$1,000,000. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

240031 Budget Amendment/Police Department

Resolution resolving that the appropriate City officials, are hereby authorized to do all things necessary to amend the FY24 budget of the City of Flint to appropriate an additional \$257,655.00 in the Flint Police Department equipment account.

240032 Hubbell, Roth & Clark, Inc/Preliminary ad conception Design/Flint Fire and Police Department Training Complex

Resolution resolving that the Appropriate City Officials, upon City Council's approval, are hereby authorized to enter into a contract with Hubbell, Roth & Clark, Inc. to provide preliminary & conceptual design of the Flint Police and Fire Department(s) training complex in an amount not-to-exceed \$524,155.00 for FY24 (07/01/23-06/30/24).

240033 Avalon Technologies, Inc./IT Data Center Storage Update

Resolution resolving that the appropriate City Officials, upon City Council's approval, are hereby authorized to enter into a contract with Avalon Technologies, to update the SAN component/aging storage systems and provide support with this project in an amount not-to-exceed \$143,486.00 for FY24 (07/01/23-06/30/24).

240034 Play Environment Design/Playground Installation

Resolution resolving that the appropriate City officials are authorized to do all things necessary to implement the activities spelled out in the Choice Neighborhoods Implementation Grant Critical Community Improvements Plan and enter into a contract with Play Environment Design in the amount of \$315,826.00 for the purpose of constructing a new playground in the Choice Neighborhoods area, to appropriate revenue and expenditure amounts using grant code FHUD18CHOICE funds are available in the current grant accounts 296-704.801-801.000 and for any subsequent fiscal years that funding continues to remain available by the grantor.

240035 CO#1/Contract/Siemens Mobility, Inc./Additional Eagle Signal Repair Parts and Supplies

Resolution resolving that the Division of Purchases & Supplies, upon City Council approval, are hereby authorized to issue change order #1 to the purchase order with Siemens Mobility, Inc. for additional repair parts and supplies, in an amount not to exceed \$50,000.00 and a revised total of \$250,000.00.

240036 Construction Engineering Services/Cedar Street Pump Station

Resolution resolving that the appropriate City Officials do all things necessary to authorize a purchase order to DLZ for Cedar Street pump station and reservoir rehabilitation professional construction engineering services in an amount not to exceed \$835,700.00 with funding available from 496-536.802-802.058 FEPA18WIIN-I.

240037 Flint ReCAST Carry-Over Funds/Greater Flint Health Coalition

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to enter into a contract with the Greater Flint Health Coalition in the amount not-to-exceed \$150,000.00 over the third 12-month grant period, September 30, 2023 – September 29, 2024.

240038 Duperon Corporation/East Pump Station Repair Parts

Resolution resolving that the Proper City Officials, are authorized to do all things necessary to approve a purchase order with Duperon Corporation, 1200 Leon Scott CT, Saginaw, MI 48601-1273 for the purchase of Water Pollution Control Barscreen repair parts and services in the FY 2024 not to exceed amount of \$103,934.80.

240039 CO#4/Contract/Trio Paint/General Contractor Services

Resolution resolving that the Appropriate City Officials, upon City Council's approval, are hereby authorized to enter into a contract change order and issue additional Purchase Orders to Trio Paint for additional Contractor Services in an amount not-to-exceed \$286,302.43 for FY24 (07/01/23-06/30/24) for an overall FY23-FY25 contract total not to exceed \$1,065,140.43. Before ARPA funds are distributed, the City of Flint's

ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of the Treasury final rules. Funding for Brennan's portion of this resolution shall come from the American Rescue Plan Act fund (287).

240040 Increase/Election Worker Pay

Resolution resolving that that the appropriate City Officials are authorized to do all things necessary to process the election worker pay increases. Funds for said increases have been approved and will come from the FY23-24 City Clerk Election Division - Election Workers Acct. No. 101-262.110-707.000. [NOTE: Technical Supervisors - \$235.00 (NO INCREASE); Chairpersons - Increase from \$225.00 to \$275.00; Laptop Specialists - Increase from \$225.00 to \$275.00; Election Inspectors - Increase from \$200.00 to \$225.00, and, Early Voting Workers - \$120.00 per day (9 days of Early Voting).]

240041 Increase/Board of Review Woker Pay

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to process the Board of Review worker pay increase. Funds for said increase have been approved and will come from the FY23-24 City Clerk Board of Review - Temporary and Seasonal Employees Acct. No. 101-215.247-707.000. [NOTE: Board of Review Workers - Increase from \$11.88/hour to \$15.00/hour.]

RESOLUTIONS (May Be Referred from Special Affairs)

240021 Amendment/Contract/Priority Waste/Observed Holidays

Resolution resolving that the Flint City Council adopts this resolution to support the Priority Waste Company making the necessary amendments to honor Martin Luther King Day as a National Holiday and allow all employees who are contracted with the City of Flint to have a day off.

240042 Recognition/February as Black History Month

Resolution resolving that that the month of February, 2024, is hereby recognized as Black History Month in the City of Flint, and that all residents are encouraged to learn about and commemorate the vital roles played by African-Americans in building City of Flint and our Nation.

240053 Management and Maintenance Agreement/Flint City Golf, LLC/Operation of Swartz Creek and Kearsley Golf Courses

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to enter into a management and maintenance agreement with Flint City Golf, LLC for the operation of Swartz Creek Golf Course for the period ending December 15, 2024, in the amount of \$42,500 per year.

INTRODUCTION AND FIRST READING OF ORDINANCES (May Be Referred from Special Affairs)

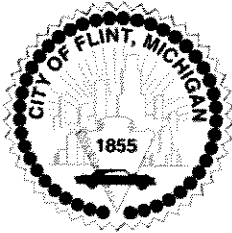
240052 Amendment/Ordinance/Chapter 35 (Personnel)/Section 35-112.04 (Job Description and Qualifications)/Director of Department of Public Works (DPW)

An ordinance to amend the Flint City Code of Ordinances by amending Chapter 35 (Personnel); Section 35-112.04 (Job Description and Qualifications - Director of Department of Public Works).

FINAL COUNCIL COMMENTS

Final Council Comments shall be limited to two (2) minutes and are subject to all rules.

ADJOURNMENT



RESOLUTION NO.: 230319.1

PRESENTED: JAN 22 2024

ADOPTED: _____

RESOLUTION AWARDING ARPA FUNDS TO ASSIST JAMES E. KENNEDY FAMILY LIFE CENTER IN RESPONDING TO IMPACTS OF THE PANDEMIC ON BLIGHT IN WARD 1

BY THE MAYOR:

WHEREAS, On March 11, 2021, the President of the United States of America signed into law the "American Rescue Plan Act of 2021", an Act approved by the Congress of the United States, and which authorized the Treasury of the United States to disburse certain funds to local governments, including the City of Flint, which could be used for specific and defined purposes;

In accordance with the American Rescue Plan Act of 2021, the City of Flint wishes to exercise its right to extend and disseminate assistance to impacted households tied to specific criteria, as authorized by the Act, to assist citizens who may have been impacted by the COVID-19 pandemic;

On October 24, 2022, the Flint City Council adopted an ARPA Allocation Plan for allocating the \$60,351,968.00 of the City's remaining ARPA funding. The category of Neighborhood Improvement (\$13,735,000 total) consisted of \$9,660,000 to be funded, including \$1,210,000 for neighborhood cleanup to provide blight removal assistance to Flint communities. The administration recommends funding \$50,000 to the James E. Kennedy Family Life Center for their "Kennedy Center Cleaners" Project. Funding is to come from the following account:

Account Number	Account Name / Grant Code	Amount
101-729.002-801.000	FUSDT-CSLFRF	\$50,000

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to provide funding to the James E. Kennedy Family Life Center and appropriate funding for revenue and expenditures in future fiscal years, for as long as funds are available from the funder. Before funds are spent, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules.

Approved as to Form:

Approved as to Finance:

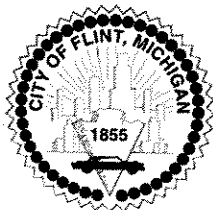
William Kim, Chief Legal Officer

Phillip Moore, Interim Chief Financial Officer

Clyde D. Edwards, City Administrator

Flint City Council

230466.1



RESOLUTION NO.: _____

JAN 22 2024

PRESENTED: _____

ADOPTED: _____

RESOLUTION SETTING PUBLIC HEARING ON AMENDING COUNCIL RULES

Section 3-103(B) of the Flint City Charter empowers the City Council to determine its own rules of procedure. Section 1-801 of the Flint City Charter requires before such rules may be adopted, a public hearing must be held, with notice containing the title and an abstract of proposed rule of that public hearing given at least two weeks in advance, while Section 1-801(H) of the Flint City Charter also provides that a proposed rule may be given immediate effective for a period not to exceed sixty (60) days, pending completion of the required procedure;

In the past year, despite meetings that often last for eight or more hours, the Flint City Council and its committees have failed to complete all business listed on its agendas. Arguments about parliamentary procedure have predominated over substantive items of City business. Multiple special meetings have been called in order to address time-sensitive items of City business that were not addressed during regularly scheduled meetings, creating additional burdens on Councilmembers, City staff, and the public;

IT IS RESOLVED that the appropriate City Officials are authorized to do all things necessary to conduct a public hearing on the attached proposed amended Rules Governing Meetings of the Flint City Council, to be held at the meeting of the Flint City Council on February 12, 2024, or at any subsequent meeting of the Flint City Council as circumstances may warrant.

APPROVED BY CITY COUNCIL:

APPROVED AS TO FORM:

William Kim, City Attorney



RESOLUTION STAFF REVIEW FORM

AGENDA ITEM TITLE:	Resolution setting public hearing about amending Council Rules and implementing amended Council Rules with immediate effect				BID / PROP #:	N/A			
PREPARED BY:	William Kim, City Attorney				DATE:	11/30/2023			
VENDOR NAME:	N/A								
BACKGROUND/SUMMARY OF PROPOSED ACTION/FINANCIAL IMPLICATIONS:									
<p>The substantive changes in the attached proposed amended Council Rules are listed below:</p> <ul style="list-style-type: none"> • Rule 1.3: Only speakers on an appeal are appellant and Chair, limited to 1 minute each. Explicitly incorporating Roberts Rules of Order provision prohibiting appeal while appeal is pending. • Rule 5.5 & 5.6: Specifying what Council can do without quorum, and automatically recessing the meeting if quorum is lost. • Rule 6.2: Clarifying how additions/changes to the agenda are addressed/processed. • Rule 6.3: Clarifying ability of Council to take up any item in a committee. • Rule 6.8: Authorizing clerk to cancel committee meetings with nothing on the agenda. • Rule 8.2: Clarifying powers of Chair by explicitly incorporating Roberts Rules of Order provision allowing Chair to rule on whether motion is in order. • Rule 11.1: Clarifying how procedural motions may be raised. • Rule 11.3: Clarifying debate on procedural motions. • Rule 11.4: Clarifying Chair's authority to interpret motions to fit within the rules. • Rule 14.1: Specifying allowable recesses of up to 36 hours (as allowed under the OMA). • Rule 14.3: Authorizing Chair to order recess of up to 15 minutes. • Rule 16.1: Clarifying requirement to vote immediately. • Rule 17.1: Clarifying that a motion to limit or extend debate is always in order. • Rule 18.2: Limiting debate to 1 minute per councilmember on motion to postpone definitely. • Rule 20: Clarifying how to amend underlying an agenda item. • Rule 25.2: Prohibiting using points of order to take the floor. • Rule 25.4: Requiring explanation of the point of order in 10 seconds with citation to specific rules. • Rule 26.2: Clarifying improper requests for information. • Rule 27.2: Explicitly incorporating Roberts Rules of Order provision empowering Chair to call members to order. • Rule 28.4: Limiting default debate on main motions to 2 rounds of 3 minutes. • Rule 28.5: Clarifying pausing of the debate clock. • Rule 29.3: Extending the registration requirement for public comment at City Council meetings to all committees. • Rules 30.2-30.4: Code of conduct for councilmembers during debate. 									
BUDGETED EXPENDITURE?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	PRE-ENCUMBERED?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
IS A CONTRACT NEEDED?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	CONTRACT LENGTH	N/A			
EST. AMT. BY BUDGET YEAR:	N/A				OTHER IMPLICATIONS	None			

Proposed Amended Council Rules (clean)

RULES GOVERNING MEETINGS OF THE FLINT CITY COUNCIL

	PREAMBLE
RULE 1	PARLIAMENTARY AUTHORITY
RULE 2	SUSPENSION AND AMENDMENT OF RULES
RULE 3	COUNCIL PRESIDENT; PRESIDING AT MEETINGS
RULE 4	APPOINTMENT OF COMMITTEES
RULE 5	TIME AND PLACE OF MEETINGS AND SPECIAL MEETINGS
RULE 6	AGENDA AND ORDER OF BUSINESS
RULE 7	CLOSED SESSIONS
RULE 8	FORM OF ACTION AND CONSENT AGENDA
RULE 9	VOTING
RULE 10	INTRODUCTION AND ENACTMENT OF ORDINANCES AND RESOLUTIONS
RULE 11	CONSIDERATION OF PROCEDURAL MOTIONS
RULE 12	SUPPORT FOR MOTIONS
RULE 13	MOTION TO ADJOURN
RULE 14	MOTION TO RECESS
RULE 15	MOTION TO POSTPONE TEMPORARILY
RULE 16	MOTION TO VOTE IMMEDIATELY
RULE 17	MOTION TO LIMIT OR EXTEND DEBATE
RULE 18	MOTION TO POSTPONE DEFINITELY
RULE 19	MOTION TO REFER (COMMIT)
RULE 20	MOTION TO AMEND
RULE 21	MOTION TO POSTPONE INDEFINITELY
RULE 22	MOTION TO RECONSIDER
RULE 23	MOTION TO RESCIND
RULE 24	REQUEST TO WITHDRAW A MOTION
RULE 25	INCIDENTAL MOTIONS – POINT OF ORDER
RULE 26	INCIDENTAL MOTIONS – REQUEST FOR INFORMATION
RULE 27	MAINTENANCE OF ORDER AND DEBATE
RULE 28	RIGHT TO SPEAK IN DEBATE
RULE 29	PARTICIPATION BY THE PUBLIC
RULE 30	STANDARDS OF CONDUCT
RULE 31	ETHICS
RULE 32	DISCIPLINARY ACTIONS
RULE 33	ANNUAL REVIEW OF CITY COUNCIL RULES

PREAMBLE

These rules govern the orderly conduct of Flint City Council meetings. Meetings of the Flint City Council are subject to the Open Meetings Act, Public Act 267 of 1976, MCL 15.261 through 15.275. All documents of the meetings of the Flint City Council (i.e. agendas, minutes, attachments, transcripts, recordings) are public documents subject to the FOIA, MCL 15.231 *et seq.*, unless otherwise exempt under that statute.

PARLIAMENTARY AUTHORITY

- Rule 1.1 All matters of procedure not specifically addressed by the Council Rules, state, or local law, shall be governed by Robert's Rules of Order 12th Ed. If a conflict arises between Council Rules and Robert's Rules of Order, Council Rules shall take precedence.
- Rule 1.2 The Chair shall preserve order and decorum, may call other Councilmembers to order, and may speak to points of order in preference to other Councilmembers. The Chair shall decide all questions arising under these rules and general parliamentary practice and may seek the advice of others at the Chair's discretion.
- Rule 1.3 After the Chair decides on a question, any member may "appeal from the decision," except that no appeal may be made while another appeal is pending. If the appeal is seconded, the member making the appeal has up to 1 minute to state the reason for the appeal. The Chair then has up to 1 minute to state the reason for the decision.
- Rule 1.4 The Chair then states the question as: "Shall the decision of the Chair be reversed?" There shall be no further debate on the appeal and no other member shall participate in the discussion. Unless a majority of Councilmembers-elect vote to overturn the Chair's ruling, the Chair's ruling stands.
- Rule 1.5 City Council may appoint a person to serve as Parliamentarian. At the request of any Councilmember, the parliamentarian shall rule on questions of parliamentary procedure. The Parliamentarian's ruling may be appealed. An appeal of a Parliamentarian's ruling must be seconded and is undebatable. Overturning a Parliamentarian's ruling requires a two-thirds vote of the Councilmembers-elect.

SUSPENSION AND AMENDMENT OF RULES

- Rule 2.1 Any individual rule may be suspended on the vote of two-thirds of the Councilmembers-elect, to allow for consideration of business that would not otherwise be allowed under the rules. A motion to suspend a rule is not debatable.
- Rule 2.2 The rules may be amended in accordance with Section 1-801 of the Flint City Charter.

COUNCIL PRESIDENT; PRESIDING AT MEETINGS

- Rule 3.1 The Council shall have a President and a Vice-President, chosen by a majority of the Councilmembers-elect for a term which shall end on the second Monday in November, or until a successor is elected.
- Rule 3.2 The President shall preside at meetings of the Council as Chair and, in the absence of the President, the Vice-President shall preside. If both the President and Vice-

President are absent, a chairperson from a Council committee shall preside in the following order: Finance, Governmental Operations, Legislative.

COMMITTEES

- Rule 4.1 The President shall appoint all committee chairs and vice-chairs for a one-year term which shall end on the second Monday in November or until a successor is appointed.
- Rule 4.2 The standing committees of the City Council are Finance, Governmental Operations, Legislative, and Special Affairs.
- Rule 4.3 Finance Committee - Business conducted consists of all matters relating to City finances (e.g. spending, revenue, contracts, fees, budgets, audits, etc.).
- Rule 4.4 Governmental Operations Committee - Business conducted consists of all matters relating to governmental function (e.g. multi-member bodies, policies and procedures, matters related to City government and City departments, etc.).
- Rule 4.5 Legislative Committee - Business conducted consists of all matters relating to City legislation (e.g. ordinances, policies, etc.).
- Rule 4.6 Special Affairs Committee - Reserved for any standing committee agenda item needing additional discussion or information, as well as for any emergency agenda submission. Special Affairs Committee shall meet at 4:30 p.m. right before regular Council meetings on the 2nd and 4th Mondays of the month.
- Rule 4.7 All standing committees of Council shall be comprised of all members of Council who are not under disciplinary actions/restrictions.
- Rule 4.8 The President, at their discretion, may create ad hoc committees and appoint those committees' chairs and members. The President shall determine the number of Councilmembers comprising these committees.

TIME AND PLACE OF MEETINGS AND SPECIAL MEETINGS

- Rule 5.1 All meetings of the City Council and all committees of the Council shall take place in the Council Chambers on the third floor of City Hall or at such other places as the Council may determine.
- Rule 5.2 The regular meetings of the City Council are 5:30 p.m. on the second and fourth Monday of every month, and regular meetings of the finance, governmental operations, and legislative committees shall be at 5:00 PM the Wednesday preceding.
- Rule 5.3 The Clerk shall notify Councilmembers and the public, as required by the Open Meetings Act, of special meetings or a change in the time or place of meetings.
- Rule 5.4 The Mayor shall be notified of all meetings of the City Council.
- Rule 5.5 Without a quorum, the City Council may take no action except to convene or adjourn.

- Rule 5.6 Once a meeting has been convened, quorum is not lost so long as sufficient members are present in the Council Chambers. If quorum is lost during a meeting, the Chair shall immediately recess the meeting for up to 15 minutes.
- Rule 5.7 City Council may, by resolution, adjourn all meetings for a two-week period. A pro-forma meeting of the City Council shall be scheduled immediately preceding the other Council committee meeting in that month.

AGENDA AND ORDER OF BUSINESS

- Rule 6.1 Matters shall be placed on the agenda of any meeting of the City Council by action of the Council President any chairperson of any committee of the Council, or by the Mayor, prior to the start of the meeting.
- Rule 6.2 Any agenda items that require official Council action at the meeting for final adoption (i.e., resolutions, budget amendments, grant acceptances, etc.) must be accompanied by appropriate documentation and signed by the required signatories.
- Rule 6.5 The deadline for contacting City Council staff for the purpose of adding matters to an agenda shall be by 12:00 pm (noon) on Thursdays.
- Rule 6.6 The Chair shall choose a person to lead the Pledge of Allegiance.
- Rule 6.7 Opening Ceremonies will consist of the Pledge of Allegiance, a short prayer or blessing, and may include requests for moments of silence. Spiritual leaders (of many faiths) may be invited and scheduled to offer a short prayer after the Pledge of Allegiance. The City Clerk will be responsible for making these arrangements.
- Rule 6.8 Items denoted with ** will only appear on an agenda if necessary. If there is no such matter to be addressed, then it will not appear on the agenda. If there are no items on a committee agenda, the committee meeting will be cancelled by the Clerk.
- Rule 6.8a Finance Committee Agenda - Roll Call, Request for Agenda Changes/Additions, **Closed Session, Public Comment, **Consent Agenda, **Presentation of Quarterly Financial Reports, Resolutions, **Special Orders/Discussion Items, Adjournment
- Rule 6.8b Legislative Committee Agenda - Roll Call, Request for Agenda Changes/Additions, Public Comment, **Consent Agenda, **Resolutions, Ordinances, **Special Orders/Discussion Items, Adjournment
- Rule 6.8c Governmental Operations Committee Agenda - Roll Call, Request for Agenda Changes/Additions, Public Comment, **Consent Agenda, **Licenses, Resolutions, Appointments, **Special Orders/Discussion Items, Adjournment
- Rule 6.8d Special Affairs Agenda - Roll Call, Request for Agenda Changes/Additions, **Closed Session, Public Comment, **Consent Agenda, Resolutions, Appointments, Ordinances, **Special Orders/Discussion Items, Adjournment
- Rule 6.9 Rules 6.2, 6.3 and 6.4 also apply to Committee meetings, as does section 31.10 of the Flint Code of Ordinances, the disorderly persons ordinance.

Rule 6.10 Items may be placed on the agenda of any committee agenda by request of any Councilmember, the Mayor, or the Clerk. Special orders must be approved by the Council President or the Committee Chair for a committee meeting. The Clerk may reassign items to an appropriate committee at his or her discretion.

Rule 6.11 The order of business at Regular Meetings of the City Council shall be as follows:

- I Call to Order, Roll Call and Opening Ceremonies
- II Disorderly Persons Warning
- III Request for Agenda Changes/Additions
- IV **Public Hearings
- V Public Speaking
- VI Consent Agenda
- VII Presentation of Minutes
- VIII **Petitions and Communications
- IX **Appointments
- X **Resolutions
- XI **Licenses
- XII **Introduction and First Reading of Ordinances
- XIII **Second Reading and Enactment of Ordinances
- XIV **Special Orders/Discussion Items
- XV Final Council Comments
- XVI Adjournment

CLOSED SESSIONS

Rule 7.1 Pursuant to the Open Meetings Act, the Flint City Council may meet in Closed Session for one or more of the following purposes:

- (1) To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named person requests a closed hearing.
- (2) For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing.
- (3) To consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained.
- (4) To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body.
- (5) To review and consider the contents of an application for employment or appointment to a public office if the candidate requests that the application remain confidential. However, all interviews by a public body for employment or appointment to a public office shall be held in an open meeting pursuant to this act.

(6) To consider material exempt from discussion or disclosure by state or federal statute.

Rule 7.2 **GOING INTO CLOSED SESSION** – A 2/3 roll call vote of the Councilmembers-Elect is required to meet in closed session for purposes (3) through (6), as listed in Rule 7.2. A majority vote of the Councilmembers-Elect is sufficient for purposes (1) and (2), as listed in Rule 7.2. The roll call vote and the purpose or purposes for meeting in closed session shall be recorded in the minutes of the meeting at which the vote is taken.

Rule 7.3 **LEAVING CLOSED SESSION** – The City Council may leave a closed session upon a majority vote of the Councilmembers-elect.

Rule 7.4 All determinations, actions, votes, or dispositions of motions, proposals, recommendations, resolutions, orders, ordinances, bills, or measures by which the City Council effectuate or formulates public policy must be made during an open session.

Rule 7.5 All matters discussed in closed session are privileged and not to be shared with any person outside of the closed session.

FORM OF ACTION AND CONSENT AGENDA

Rule 8.1 All official action of the Council shall be by ordinance or resolution, but decisions on parliamentary procedure may be made upon motion. Other action may be made by motion, including decisions on parliamentary procedure.

Rule 8.2 The Chair has the duty to determine whether a motion is in order and may do so at any time before restating the question.

Rule 8.3 No motion may be debated by the Council until it has been restated by the Chair and it must be reduced to writing if requested by any Councilmember. All resolutions and ordinances must be in writing.

Rule 8.4 The Chair may request the adoption of a “Consent Agenda” consisting of, as listed on the agenda, (a) approval of minutes; (b) accepting and placing on file communications, (c) approving appointments, resolutions, and licenses; (d) approving ordinances for introduction and first reading or second reading and enactment.

Rule 8.5 After a motion to adopt a Consent Agenda is made and seconded, the Presiding Officer or Chair shall ask for separations. Any agenda item on the Consent Agenda shall be separated at the request of any Councilmember. After separations, there is no debate on approving the Consent Agenda - it shall be voted on or adopted without objection.

VOTING

Rule 9.1 The determination of any question at a regular City Council meeting shall require a roll call vote, unless there is unanimous consent of the members present.

Rule 9.2 The determination of any question at a committee meeting shall be by voice vote unless a member objects, in which case a roll call vote shall be taken.

Rule 9.3 The voting on all roll calls shall be rotated so that the Councilmember representing the First Ward shall cast the first vote on the first roll call of any meeting, the

Councilmember from the Second Ward shall cast the first vote on the second roll call at any meeting, and so on throughout the meeting so that the first vote on a roll call shall be solicited from the succeeding Councilmember. Following the first vote on any roll call, the remaining Councilmembers shall be called in consecutive order until all nine Councilmembers have been afforded an opportunity to vote on any question.

- Rule 9.4 A Councilmember must be seated at their designated seating place to vote. Proxy votes are not allowed.
- Rule 9.5 INTERRUPTION OF VOTES – Interruptions during the taking of a vote are permitted only before any member has actually voted, unless, as sometimes occurs in ballot voting, other business is being transacted during voting or tabulating.
- Rule 9.6 RULE AGAINST EXPLANATION BY MEMBERS DURING VOTING - A member has no right to “explain his vote” during voting.
- Rule 9.7 CHANGING ONE'S VOTE – A member has a right to change his vote up to the time the result is announced by the Chair. A request to change a vote after the Chair’s announcement requires the unanimous consent of the body, without debate, and may only be made immediately after the Chair’s announcement.
- Rule 9.8 ABSTAINING VOTES – To “abstain” means to not vote at all. Any explanation of an abstention may not exceed 10 seconds.
- Rule 9.9 ABSTAINING FROM VOTING ON A QUESTION OF DIRECT PERSONAL INTEREST – No member should vote on a question in which he/she has a direct personal or pecuniary interest not common to the other members of the organization. This rule does not mean that a member should not vote for him/herself for an office or other position to which members generally are eligible, or should not vote when other members are included with him in a motion.

INTRODUCTION AND ENACTMENT OF ORDINANCES AND RESOLUTIONS

- Rule 10.1 Upon the introduction of any ordinance or resolution, the City Clerk shall proceed as directed in Section 3-301 *et seq* of the Flint City Charter.
- Rule 10.2 After completing a public hearing for a resolution or ordinance, any Councilmember may move to enact the resolution or ordinance.
- Rule 10.3 If the ordinance or resolution is amended to the extent that there has been inadequate notice to the public of the content of the ordinance, it shall not be enacted until the procedures of Section 3-301 *et seq* of the Flint City Charter are complied with.
- Rule 10.4 Every ordinance must state the date that it becomes effective. After the vote on the enactment of the ordinance, any Councilmember may move that it be given immediate effect upon publication, rather than the date stated. Any effective date earlier than thirty days after enactment requires a two-thirds vote of the Councilmembers-elect.
- Rule 10.5 Every ordinance shall be submitted to the City Attorney for review and approval as to form prior to enactment.

CONSIDERATION OF PROCEDURAL MOTIONS

Rule 11.1 Unless otherwise stated, until debate on a main motion (i.e. to approve or move to Council) regarding an agenda item has begun, the following motions are not in order. Otherwise, the following motions may be made by a member holding the floor:

Rule 13	to adjourn	Rule 19	to refer to committee
Rule 14	to recess	Rule 20	to amend
Rule 15	to postpone temporarily	Rule 21	to postpone indefinitely
Rule 16	to vote immediately	Rule 22	to reconsider
Rule 17	to limit debate	Rule 25	point of order
Rule 18	to postpone definitely	Rule 26	request for information

Rule 11.2 If more than one of the above motions are made, they shall be considered in the order listed, and if the same motion is made by multiple Councilmembers, the chair may address those motions at the chair's discretion.

Rule 11.3 Unless otherwise stated, there is no debate on any of these motions.

Rule 11.4 If the substance of a motion made by a Councilmember has the purpose of a motion listed above, the chair shall address it according to its purpose, regardless of how the motion is named by the Councilmember making it.

SUPPORT FOR MOTIONS

Rule 12.1 No motion may be considered or debated unless it has been seconded by at least one other Councilmember and has been properly stated by the Chair. The Chair does not have to recognize a member before that member may second a motion.

Rule 12.2 Nominations need not be seconded.

MOTION TO ADJOURN

Rule 13.1 A motion to adjourn is always in order. If it is made during a vote, it will not be considered until after the vote is announced.

Rule 13.2 The Chair may order an adjournment, without objection.

MOTION TO RECESS

Rule 14.1 A motion to recess is always in order and shall state the recess length, which may be up to 36 hours.

Rule 14.2 When a recess is taken while any question is pending, the consideration of the question shall be resumed upon the reassembling of the Council.

Rule 14.3 The Chair may order a recess of up to 15 minutes at any time.

MOTION TO POSTPONE TEMPORARILY/RESUME CONSIDERATION

Rule 15.1 The Council may postpone temporarily any pending matter. This motion postpones the question, all amendments, and other adhering motions, until later in the meeting.

Rule 15.2 If a decision is made to resume consideration of a matter, it shall return in the same form as when it was postponed temporarily.

Rule 15.3 A motion to resume consideration must be made at the same meeting that the matter was postponed. If a motion to resume consideration fails or is not made, the pending matter shall be added to the next meeting agenda.

MOTION TO VOTE IMMEDIATELY

Rule 16.1 Any Councilmember may move to vote immediately. If the motion is supported, debate will cease immediately.

MOTION TO LIMIT OR EXTEND DEBATE

Rule 17.1 A motion to limit or extend debate is always in order. Any Councilmember may move to limit or determine the time for discussion of a pending motion or to modify or remove limitations already imposed. This motion must include a time limit for each Councilmember.

Rule 17.2 If each Councilmember has a limited time to speak, this time limit shall include any questions asked and/or answered at the Councilmembers request.

MOTION TO POSTPONE DEFINITELY

Rule 18.1 Any Councilmember may move to put off consideration of a pending main motion and to set a definite date/time for its consideration.

Rule 18.2 If a date/time is not set by the maker of the motion, debate on the motion to postpone definitely shall be limited to one round of discussion, 1 minute per councilmember, and shall be limited to the date/time the main motion shall be taken up,.

MOTION TO REFER TO COMMITTEE

Rule 19.1 Any Councilmember may move to refer an agenda item from a City Council meeting to a committee.

MOTION TO AMEND

Rule 20.1 Any Councilmember may move to amend the underlying agenda item (i.e. resolution or ordinance) that is subject to the main motion.

Rule 20.2 There is no limit on the number of times an underlying agenda item may be amended. At the Chair's discretion, or at the request of a Councilmember, the chair shall solicit proposed amendments to an underlying agenda item during debate on the main motion, followed by a vote on each proposed amendment after debate has been exhausted, and concluding with a vote on the finalized agenda item as amended.

MOTION TO POSTPONE INDEFINITELY

Rule 21.1 The Council may decide to postpone consideration of a matter indefinitely.

Rule 21.2 A matter that has been postponed indefinitely cannot come up again at the same meeting. If it is reintroduced at a later meeting, it shall be treated as a new matter.

MOTION TO RECONSIDER

Rule 22.1 A motion to reconsider any decision on an agenda item that failed may be made, at the same City Council meeting, by any Councilmember who voted in the affirmative, or at any subsequent City Council meeting, if reconsideration is placed on the agenda at the request of any Councilmember who voted in the affirmative or by the Mayor.

Rule 22.2 No question may be reconsidered more than once at any given meeting.

Rule 22.3 If a Council decision has gone into effect, the motion to reconsider is not in order.

RESCINDING/REPEALING PRIOR ACTION

Rule 23.1 Action to rescind, repeal or annul a previous action may be by resolution unless the previous action is an ordinance. Action to repeal a published ordinance may only be by ordinance regardless of whether the ordinance has gone into effect.

Rule 23.2 Notice of intention to rescind a previous action must be given to the Clerk at least two days prior to the meeting at which resolution or ordinance rescinding or repealing the prior action is introduced. However, the Council may vote by two-thirds of Councilmembers-elect to waive the notice requirement.

Rule 23.3 Debate on a rescinding or repealing an action is as for any main motion.

WITHDRAWAL OF MOTIONS

Rule 24.1 Any Councilmember may withdraw his or her motion before it has been restated by the Chair. A request to withdraw a motion does not require a second.

Rule 24.2 After the motion has been restated by the Chair, it may only be withdrawn by majority consent of the Councilmembers present. A request to withdraw is undebatable.

Rule 24.3 No request to withdraw may be made after the vote on the motion has commenced.

POINT OF ORDER

Rule 25.1 The purpose of a point of order is to correct a breach in the rules when the Chair does not correct it, or when the Chair breaches the rules.

Rule 25.2 A point of order should not be used for minor infractions that do not affect the substantive rights of the City Council or its members, or to improperly take the floor. Multiple violations of this rule shall be cause for disciplinary action.

Rule 25.3 A point of order does not need a second, can interrupt a speaker, is not debatable, and is decided by the chair, subject to an appeal pursuant to Rule 1.3.

Rule 25.4 The member making a point of order must explain their point of order in 10 seconds or less, and must cite the specific provision in Council Rules, Robert's rules, or the Flint City Charter that has allegedly been violated.

- Rule 25.5 A point of order cannot be ignored by the Chair. A ruling of “agree – out of order” or “disagree – denied” must be given. All debate and/or talking shall cease immediately when a point of order is raised, so the Chair can rule.

REQUEST FOR INFORMATION

- Rule 26.1 A request for information requests information from the member holding the floor. Its purpose is to help the member making the request for information understand the process and the potential consequences of the next vote.
- Rule 26.2 A request for information that asks a question for which the requestor already knows the answer (i.e. “isn’t it true that...”, “do you realize that...”) is improper. A request for information seeking information about the speaker’s knowledge or state of mind (“do you know that...” or “why do think/feel/believe that...”) is also improper.
- Rule 26.3 A request for information cannot be ignored by the Chair, but the Chair may decide whether the request is legitimate or whether the speaker is misleadingly utilizing this motion to secure the floor for other purposes. The Chair must rule with either “Proceed” or “Denied”.
- Rule 26.4 Using a request for information as an opportunity to gain the floor is not allowed. Multiple abuses of use of requests for information is cause for disciplinary action.

MAINTENANCE OF ORDER AND DEBATE

- Rule 27.1 When a member is called to order, the Chair shall determine if he or she is in order.
- Rule 27.2 The Chair does not have to wait for a point of order to be raised but may rule a councilmember out of order on the Chair’s initiative.
- Rule 27.3 Councilmembers may not engage in any type of argumentative discourse with members of the audience, at any time, for any reason-
- Rule 27.4 Only the Chair may call an individual up to speak or answer questions. Other Councilmembers must petition the presiding officer to make this request.
- Rule 27.5 Mobile devices shall be set to silent mode prior to any meeting being called to order.

RIGHT TO SPEAK IN DEBATE

- Rule 28.1 Every Councilmember and every person granted the privilege of speaking to the City Council, on any matter, and shall address all remarks to the Chair.
- Rule 28.2 When two or more Councilmembers address the Chair at the same time, the Chair shall name the Councilmember who is first to speak.
- Rule 28.3 A Councilmember who desires to speak must first obtain the floor by being recognized by the Chair. A Councilmember must be in their seat to request the floor.
- Rule 28.4 Unless otherwise specified by these rules, each member has the right to speak up to twice on the same main motion, for 3 minutes during each round, but cannot make a

second speech on the same question so long as any member who has not spoken on that question desires the floor.

Rule 28.5 The Clerk shall utilize a timer and track members' time. There is no right to "sum up" or "conclude" after the expiration of a members' allotted time. Once the timer has started, only the Chair may order that the timer be paused or adjusted, and only if a subsidiary motion has been properly made and seconded.

Rule 28.6 Councilmembers may request, from the presiding Chair, the opportunity to ask questions of staff or others during debate on any agenda item. Any such questions and responses shall count against the Councilmember's allotted time.

PARTICIPATION BY THE PUBLIC

Rule 29.1 All meetings of the Council shall be open to the public in accordance with law.

Rule 29.2 If a member of the public wishes to address the City Council or its committees, they may do so during the time designated for public comment.

Rule 29.3 Members of the public who wish to address the City Council or its committees must register before the meeting begins. A box will be placed at the entrance to the Council Chambers for collection of registrations. No additional speakers or slips will be accepted after the meeting begins.

Rule 29.4 Members of the public shall have no more than 2 minutes per speaker during public comment, with only one speaking opportunity per speaker.

Rule 29.5 Councilmembers may respond once to all public speakers only after all public speakers have spoken. An individual Councilmember's response shall be limited to 2 minutes. Final Council comments shall be limited to 2 minutes.

Rule 29.6 Members of the public shall have no more than 3 minutes to speak during a public hearing. A member of the public shall stand to obtain recognition by the President at the opening of the hearing or at the conclusion of the remarks of the previous speaker. Comments during a public hearing must be germane to the public hearing.

Rule 29.7 Councilmembers may not speak during public hearings nor respond to speakers.

Rule 29.8 Any person at a Council meeting may be called to order by the President or any Councilmember for failure to be germane, for vulgarity, or for speaking in excess of the allotted time, or any other violation of these rules.

Rule 29.8 Any person who is called to order shall yield the floor until the Chair shall have determined whether he or she is in order. If a person is determined to be out of order, that person must yield the floor and forfeit any remaining time.

STANDARDS OF CONDUCT

Rule 30.1 Every Councilmember is subject to the established rules or general conduct and the standards of conduct as may be adopted by the City Council.

- Rule 30.2 Speakers should address their remarks to the chair, maintain a courteous tone, and avoid interjecting a personal note into debate.
- Rule 30.3 During meetings of the City Council, Councilmembers should refer to each other only as “Councilmember from the [number] Ward” and in a respectful manner.
- Rule 30.4 The Chair may require Councilmembers to yield the floor for failure to follow these standards, failure to be germane, for excessive repetition, for remaining silent while having the floor, or for failure to follow any other Council rule.

ETHICS

- Rule 31.1 Every Councilmember is subject to the established ethics rules of the City of Flint Charter and Ethics Ordinance.

DISCIPLINARY ACTIONS

- Rule 32.1 Every Councilmember is subject to the established rules and disciplinary actions for violations of rules and city ordinances.
- Rule 32.2 For any repeated violation of these rules, the Chair may order discipline up to and including removal from a meeting. Any discipline issued is subject to an appeal raised pursuant to Rule 1.3. If a Councilmember is removed from a meeting, they may not return to participate in any other committee or Council meetings held on the same day.

REVIEW OF CITY COUNCIL RULES

- Rule 33.1 Once a year, the City Council shall place an item on the Special Affairs Committee agenda for a review of these rules.
- Rule 33.2 At his/her own discretion, the Council President may appoint a committee to review and offer revisions of City Council Rules.

RULES ORIGINALLY ADOPTED: MAY 10, 1976

1ST AMENDMENT ADOPTED: MAY 24, 2010

2ND AMENDMENT ADOPTED: APRIL 27, 2015

3RD AMENDMENT ADOPTED: JUNE 12, 2017

4TH AMENDMENT ADOPTED: FEBRUARY 27, 2023

Proposed Amended Council Rules (redline)

RULES GOVERNING MEETINGS OF THE FLINT CITY COUNCIL

GENERAL

PREAMBLE

~~OPEN MEETINGS ACT (OMA)~~

~~FREEDOM OF INFORMATION ACT (FOIA)~~

RULE 1 PARLIAMETARY AUTHORITY

RULE 2 SUSPENSION AND AMENDMENT OF RULES

ORGANIZATION #1

RULE 3 COUNCIL PRESIDENT; PRESIDING AT MEETINGS

RULE 4 APPOINTMENT OF COMMITTEES

ORGANIZATION #2

RULE 5 TIME AND PLACE OF MEETINGS AND SPECIAL MEETINGS

RULE 6 ~~AGENDA FOR REGULAR MEETINGS OF COUNCIL AND ; ORDER OF BUSINESS AGENDAS FOR COMMITTEE MEETINGS~~

RULE 7 ~~ORDER OF BUSINESS FOR REGULAR MEETINGS OF COUNCIL~~

ORGANIZATION #3

~~EXECUTIVE OR CLOSED SESSIONS~~

ACTION BY COUNCIL

RULE 8 FORM OF ACTION AND ADOPTION OF A CONSENT AGENDA

RULE 9 VOTING; ~~VOTING~~ ABSTAINING VOTES

RULE 10 INTRODUCTION AND ENACTMENT OF ORDINANCES AND RESOLUTIONS

MOTIONS #1

RULE 11 CONSIDERATION OF PROCEDURAL MOTIONS

RULE 12 SUPPORT FOR MOTIONS

RULE 13 MOTION TO ADJOURN

RULE 14 MOTION TO RECESS

RULE 15 MOTION TO POSTPONE TEMPORARILY (~~LAY ON THE TABLE~~)

RULE 16 MOTION TO VOTE IMMEDIATELY (~~CALL THE QUESTION~~)

RULE 17 MOTION TO LIMIT OR EXTEND DEBATE

MOTIONS #2

RULE 18 MOTION TO POSTPONE DEFINITELY

RULE 19 MOTION TO REFER (COMMIT)

RULE 20 MOTION TO AMEND

RULE 21 MOTION TO POSTPONE INDEFINITELY

RULE 22 MOTION TO RECONSIDER

RULE 23 MOTION TO RESCIND

RULE 24 REQUEST TO WITHDRAW A MOTION

MOTIONS #3

RULE 25 INCIDENTAL MOTIONS – POINT OF ORDER

RULE 26 INCIDENTAL MOTIONS – REQUEST FOR INFORMATION

PUBLIC PARTICIPATION AND MAINTENANCE OF ORDER

RULE 27 MAINTENANCE OF ORDER AND DEBATE

RULE 28 RIGHT TO SPEAK IN DEBATE

RULE 29 ~~PUBLIC MEETINGS AND PARTICIPATION BY THE PUBLIC~~

CONDUCT, ETHICS AND DISCIPLINARY ACTIONS

RULE 30 GENERAL CONDUCT AND STANDARDS OF CONDUCT

RULE 31 ETHICS

RULE 32 DISCIPLINARY ACTIONS

REVIEW OF CITY COUNCIL RULES

RULE 33

ANNUAL REVIEW OF CITY COUNCIL RULES

DRAFT

GENERAL

PREAMBLE

These are rules governing the orderly conduct of Flint City Council meetings in accordance with Robert's Rules of Order and certain laws.

OPEN MEETINGS ACT (OMA)

City Council Meetings of the Flint City Council are subject to the Open Meetings Act, Public Act 267 of 1976, MCL 15.261 through 15.275.

FREEDOM OF INFORMATION ACT (FOIA)

All documents of the meetings of the Flint City Council (i.e. agendas, minutes, attachments, transcripts, recordings) are public documents subject to the FOIA, MCL 15.231 *et seq.*, unless otherwise exempt under that statute.

PARLIAMENTARY AUTHORITY

Rule 1.1 All matters of procedure not covered specifically addressed by the Council Rules, State, or Local law, shall be governed by Robert's Rules of Order 12th Ed. If a conflict arises between Council Rules and Robert's Rules of Order, Council Rules shall take precedence.

Rule 1.2 The Chair shall preserve order and decorum, may call other Councilmembers to order, and may speak to points of order in preference to other Councilmembers. The Chair shall decide all questions arising under these rules and general parliamentary practice and may seek the advice of others at the Chair's discretion.

Rule 1.3 After the Chair decides on a question, any member may "appeal from the decision," except that no appeal may be made while another appeal is pending. If the appeal is seconded, the member making the appeal has up to 1 minute to state the reason for the appeal. The Chair then has up to 1 minute to state the reason for the decision.

Rule 1.4 The Chair then states the question as: "Shall the decision of the Chair be reversed?" There shall be no further debate on the appeal and no other member shall participate in the discussion. Unless a majority of Councilmembers-elect vote to overturn the Chair's ruling, the Chair's ruling stands.

Rule 1.2 The President or Chair (Presiding Officer) shall decide all questions arising under these rules and general parliamentary practice, subject to appeal. The Chair shall first decide the question, and any member may "appeal from the decision." If the appeal is seconded, the Chair shall state their decision, that it has been appealed from, and then states the question as: "Shall the decision of the Chair be reversed?" The Chair can then state the reasons for their decision, after which it is open to debate. Beginning with the member who made the appeal and concluding with the Chair, each member may speak once regarding the appeal for three (3) minutes per Councilmember. Unless a majority of Councilmembers-elect vote to overturn the Chair's ruling, the Chair's ruling stands.

Rule 1.35 City Council may appoint a person to serve as its-Parliamentarian. At the request of any member of the City Council Councilmember, the parliamentarian shall rule on questions of parliamentary procedure. If a Parliamentarian so rules, ~~t~~The Parliamentarian's ruling may be appealed. An appeal of a Parliamentarian's ruling must be seconded and is undebatable. Overturning a Parliamentarian's ruling requires a two-thirds vote of the Councilmembers-elect.

SUSPENSION AND AMENDMENT OF RULES

Rule 2.1 Any individual rule may be suspended on the vote of two-thirds of the Councilmembers-elect, to allow for consideration of business that would not otherwise be allowed under the rules. A motion to suspend a rule is not debatable.

Rule 2.2 The rules may be amended in accordance with Section 1-801 of the Flint City Charter.

ORGANIZATION #1

COUNCIL PRESIDENT; PRESIDING AT MEETINGS

Rule 3.1 The Council shall have a President and a Vice-President, each chosen by a majority of the Councilmembers-elect for a term which shall end on the second Monday in November, or until a successor is elected.

Rule 3.2 The President shall preside at the meetings of the Council as Chair and, in the absence of the President, the Vice-President shall preside. If both the President and Vice-President are absent, a cChairperson from a Council cCommittee shall preside in the following order: Finance, Governmental Operations, Legislative.

COMMITTEES

Rule 4.1 The President, ~~unless otherwise directed by the Council,~~ shall appoint all committee chairs and vice-chairs for a one-year term which shall end on the second Monday in November or until a successor is appointed.

Rule 4.2 The standing committees of the City Council are Finance, Governmental Operations, Legislative, and Special Affairs. ~~The Council President may determine in which order they are addressed.~~

Rule 4.3 Finance Committee - Business conducted consists of all matters relating to City finances (e.g. spending, revenue, contracts, fees, budgets, audits, etc.). ~~Finance Committee shall meet at 5:00 pm on the Wednesdays a week before regular Council meetings. [Note - see Rule 6.8a]~~

Rule 4.4 Governmental Operations Committee - Business conducted consists of all matters relating to governmental function (e.g. multi-member bodies, policies and procedures, matters related to City government and City departments, etc.).

Rule 4.54 Legislative Committee - Business conducted consists of all matters relating to City legislation (e.g. ordinances, policies, etc.). ~~Legislative Committee shall meet after Finance Committee. [Note - see Rule 6.8b]~~

~~Rule 4.5 Governmental Operations Committee Business conducted consists of all matters relating to governmental function (e.g. multi-member bodies, policies and procedures, matters related to City government and City departments, etc.). Governmental Operations Committee shall meet after Legislative Committee. [Note see Rule 6.8c]~~

Rule 4.6 Special Affairs Committee - Reserved for any standing committee agenda item needing additional discussion or information, as well as for any emergency agenda submission. Special Affairs Committee shall meet at 4:30 p.m. right before regular Council meetings on the 2nd and 4th Mondays of the month. [~~Note see Rule 6.8d~~]

Rule 4.7 All standing committees of Council shall be comprised of all members of Council who are not under disciplinary actions/restrictions.

Rule 4.8 The President, at their discretion, may create ad hoc committees and shall appoint those committees' chairs and members. The President shall determine the number of Councilmembers comprising these committees.

ORGANIZATION #2

TIME AND PLACE OF MEETINGS AND SPECIAL MEETINGS

Rule 5.1 All meetings of the City Council and all committees of the Council shall take place in the Council Chambers on the third floor of City Hall or at such other places as the Council may determine.

Rule 5.2 ~~The regular meetings of the City Council is~~ are 5:30 p.m. on the second and fourth Monday of every month, and regular meetings of the finance, governmental operations, and legislative committees shall be at 5:00 PM the Wednesday preceding.

Rule 5.3 ~~The Flint City Council may schedule other committee meetings as deemed necessary.~~

Rule 5.4 ~~In the event of a call for a special meeting or a change in the time or place of a meeting, the Clerk shall be notified and shall see that each Councilmembers and the public, are informed as is required by the Open Meetings Act, of special meetings or a change in the time or place of meetings.~~

Rule 5.54 The Mayor shall be notified of all meetings of the City Council.

Rule 5.5 Without a quorum, the City Council may take no action except to convene or adjourn.

Rule 5.6 Once a meeting has been convened, quorum is not lost so long as sufficient members are present in the Council Chambers. If quorum is lost during a meeting, the Chair shall immediately recess the meeting for up to 15 minutes.

Rule 5.76 City Council may, by resolution, adjourn all meetings for a two-week period. A special, pro-forma meeting of the City Council shall be scheduled immediately preceding the other Council committee meeting in that month.

AGENDA FOR REGULAR MEETINGS OF COUNCIL AND ORDER OF BUSINESS

- Rule 6.1 Matters shall be placed on the agenda of any meeting of the City Council by action of the Council President ~~or any presiding Chair chairperson~~ of any committee of the Council, or at the request of ~~by~~ the Mayor ~~or Clerk~~, prior to the start of the meeting. After roll call, the ~~presiding officer~~ shall ask for "any additions or changes to the agenda". Agenda changes or additions need to be approved by the ~~presiding officer~~, and any unopposed agenda changes or additions may be adopted by consent.
- Rule 6.2 Any agenda ~~matters~~ items that require official Council action at the meeting for final adoption (i.e., resolutions, budget amendments, grant acceptances, etc.) must be accompanied by the appropriate documentation ~~such as staff review reports, etc.,~~ and must be signed by the required signatories.
- Rule 6.53 The deadline for contacting City Council staff for the purpose of adding matters to an agenda shall be by 12:00 pm (noon) on Thursdays.
- Rule 6.64 The ~~C~~ presiding officer ~~hair~~ shall choose a person to lead the Pledge of Allegiance.
- Rule 6.75 Opening Ceremonies will consist of the Pledge of Allegiance, a short prayer or blessing, and may include requests for moments of silence ~~for deceased or ailing individuals~~. Spiritual leaders (of many faiths) may be invited and scheduled to offer a short prayer after the Pledge of Allegiance. The City Clerk will be responsible for making these arrangements.

AGENDAS FOR COMMITTEE MEETINGS

- Rule 6.8 Items denoted with ** will only appear on an committee agenda if necessary. If there is no such matter to be addressed, then it will not appear on the agenda. If there are no items on a committee agenda, the committee meeting will be cancelled by the Clerk.
- Rule 6.8a Finance Committee Agenda - Roll Call, Request for Agenda Changes/and/or Additions to Agenda, ~~**Closed Session [Executive Session]~~, Public Comment, ~~**Consent Agenda~~, ~~**Presentation of Quarterly Financial Reports, Resolutions, **Special Orders/Discussion Items, Adjournment~~
- Rule 6.8b Legislative Committee Agenda - Roll Call, Request for Agenda Changes/and/or Additions to Agenda, Public Comment, ~~**Consent Agenda~~, ~~**Resolutions, Ordinances, **Special Orders/Discussion Items, Adjournment~~
- Rule 6.8c Governmental Operations Committee Agenda - Roll Call, Request for Agenda Changes and/or /Additions to Agenda, Public Comment, ~~**Consent Agenda~~, ~~**Licenses, Resolutions, Appointments, **Special Orders/Discussion Items, Adjournment~~
- Rule 6.8d Special Affairs Agenda - Roll Call, Request for Agenda Changes/and/or Additions to Agenda, ~~**Closed Session [Executive Session]~~, Public Comment, ~~**Consent Agenda~~, ~~, Resolutions, Appointments, Ordinances, **Special Orders/Discussion Items, Adjournment~~

- Rule 6.9 ~~Rules 6.1, 6.2, 6.3 and 6.4 concerning regular Council meetings also apply to Committee meetings, as does: sSection 31.10 of the Flint Code of Ordinances, 2 of the dDisorderly Ppersons Oordinance applies to all committee meetings.~~
- Rule 6.10 ~~Items may be placed on the agenda of any committee agenda by request of any Councilmember, the Mayor, or the Clerk. Special orders must be approved by the Council President or the Committee Chair for a committee meeting. The Clerk may reassign items to an appropriate committee at his or her discretion.~~

ORDER OF BUSINESS FOR REGULAR MEETINGS OF COUNCIL

Rule ~~6.7.11~~ The order of business at Regular Meetings of the City Council shall be as follows:

- ~~I~~ Call to Order, Roll Call and Opening Ceremonies
 - ~~II~~ ~~Reading of Disorderly Persons Section Warning~~
 - ~~III~~ Request for Agenda Changes/ and/or Additions to Agenda
 - ~~IV~~ Consent Agenda
 - ~~V~~ Presentation of Minutes
 - ~~VHIV~~ ****Public Hearings**
 - ~~VH~~ Public Speaking
 - ~~VI~~ Consent Agenda
 - ~~VII~~ Presentation of Minutes
 - ~~VIIIIX~~ ****Petitions and Unofficial Communications**
 - ~~X~~ Official Communications From Mayor and Other City Officials
 - ~~XI~~ Additional Communications
 - ~~IXH~~ ****Appointments**
 - ~~XH~~ ****Resolutions**
 - ~~XHIV~~ ****Liquor Licenses**
 - ~~XV~~ Other Licenses
 - ~~XIIVI~~ ****Introduction and First Reading of Ordinances**
 - ~~XIIIVH~~ ****Second Reading and Enactment of Ordinances**
 - ~~XIVH~~ ****Special Orders/Discussion Items**
- ~~(Any Councilmember may request that a Special Order be placed on the agenda, but it must first be approved by the Council President, or the Committee Chair if raised during a Committee meeting.)~~
- ~~XVIX~~ Final Council Comments
 - ~~XVIX~~ Adjournment

ORGANIZATION #3

CLOSED SESSIONS

Rule 7.~~21~~ Pursuant to the Open Meetings Act, the Flint City Council may meet in Closed Session for one or more of the following purposes:

- (1) To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named person requests a closed hearing.

- (2) For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing.
- (3) To consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained.
- (4) To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body.
- (5) To review and consider the contents of an application for employment or appointment to a public office if the candidate requests that the application remain confidential. However, all interviews by a public body for employment or appointment to a public office shall be held in an open meeting pursuant to this act.
- (6) To consider material exempt from discussion or disclosure by state or federal statute.

Rule 7.23 GOING INTO CLOSED SESSION – A 2/3 roll call vote of the Councilmembers-Elect is required to meet in closed session for purposes (3) through (6), as listed in Rule 7.2. A majority vote of the Councilmembers-Elect is sufficient for purposes (1) and (2), as listed in Rule 7.2. The roll call vote and the purpose or purposes for meeting in closed session shall be recorded in the minutes of the meeting at which the vote is taken.

Rule 7.34 LEAVING CLOSED SESSION – The City Council may leave a closed session upon a majority vote of the Councilmembers-elect.

Rule 7.45 DECISIONS ON MATTERS DISCUSSED IN CLOSED SESSION TO BE MADE DURING OPEN SESSION – All determinations, actions, votes, or dispositions of motions, proposals, recommendations, resolutions, orders, ordinances, bills, or measures by which the City Council effectuate or formulates public policy must be made during an open session.

Rule 7.56 All matters discussed in closed session are privileged and not to be shared with any person outside of the closed session.

ACTION BY COUNCIL

FORM OF ACTION AND ADOPTION OF A CONSENT AGENDA

Rule 8.1 All official action of the Council as required by the City Charter shall be by ordinance or resolution, but decisions on parliamentary procedure may be made upon motion. Other action may be made ~~by~~ upon motion, including decisions on parliamentary procedure.

Rule 8.2 The Chair has the duty to determine whether a motion is in order and may do so at any time before restating the question.

Rule 8.3 No motion may be debated by the Council until it has been restated by the presiding officer ~~Chair~~ and it must be reduced to writing if requested by the presiding officer or any Councilmember. All resolutions and ordinances must be in writing.

Rule 8.43 The Presiding Officer or Chair may request the adoption of a "Consent Agenda" consisting of, as applicable listed on the agenda, (a) approval of minutes listed on the agenda; (b) accepting and placing on file all communications listed on the agenda; (c) approving all appointments, resolutions, and licenses listed on the agenda; (d) approving ordinances for introduction and first reading or second reading and enactment, as listed on the agenda.

Rule 8.54 After a motion to adopt a Consent Agenda is made and seconded, the Presiding Officer or Chair shall ask for separations. Any agenda item on a the Consent Agenda shall be separated at the request of any Councilmember. After any separations, there is no debate on approving the Consent Agenda - it shall be voted on or adopted without objection.

VOTING

Rule 9.1 The determination of any question at a regular City Council meeting shall require a roll call vote, unless there is unanimous consent of the members present. Any request for unanimous consent by the Chair shall include two calls for objections to the request for unanimous consent.

Rule 9.2 The determination of any question at a committee meeting shall be by voice vote unless a member objects, in which case a roll call vote shall be taken.

Rule 9.3 The voting on all roll calls shall be rotated so that the Councilmember representing the First Ward shall cast the first vote on the first roll call of any meeting, the Councilmember from the Second Ward shall cast the first vote on the second roll call at any meeting, and so on throughout the meeting so that the first vote on a roll call shall be solicited from the succeeding Councilmember. Following the first vote on any roll call, the remaining Councilmembers shall be called in consecutive order until all nine Councilmembers have been afforded an opportunity to vote on any question.

Rule 9.4 A Councilmember must be seated at their designated seating place to vote. Proxy votes are not allowed.

Rule 9.5 INTERRUPTION OF VOTES – Interruptions during the taking of a vote are permitted only before any member has actually voted, unless, as sometimes occurs in ballot voting, other business is being transacted during voting or tabulating.

Rule 9.6 RULE AGAINST EXPLANATION BY MEMBERS DURING VOTING - A member has no right to "explain his vote" during voting, which would be the same as debate at such a time.

Rule 9.7 CHANGING ONE'S VOTE – A member has a right to change his vote up to the time the result is announced by the Chair. A request to change a vote after the Chair's announcement requires the unanimous consent of the body, without debate, and may only be made immediately after the Chair's announcement.

Rule 9.8 ABSTAINING VOTES – To “abstain” means to not vote at all. Any explanation of an abstention may not exceed 10 seconds.

Rule 9.9 ABSTAINING FROM VOTING ON A QUESTION OF DIRECT PERSONAL INTEREST – No member should vote on a question in which he/she has a direct personal or pecuniary interest not common to the other members of the organization. ~~Voting on questions which affect oneself—the~~ This rule on abstaining from voting on a question of direct personal interest does not mean that a member should not vote for him/herself for an office or other position to which members generally are eligible, or should not vote when other members are included with him in a motion.

INTRODUCTION AND ENACTMENT OF ORDINANCES AND RESOLUTIONS

~~(Any City Councilmember or the Mayor may introduce an Ordinance)~~

Rule 10.1 Upon the introduction of any ordinance or resolution, the City Clerk shall proceed as directed in Section 3-301 *et seq* of the Flint City Charter.

Rule 10.2 After completing a public hearing for a resolution or ordinance ~~has been completed~~, any Councilmember may move to enact the resolution or ordinance.

Rule 10.3 If the ordinance or resolution is amended to the extent that there has been inadequate notice to the public of the content of the ordinance, it shall not be enacted until the procedures of Section 3-301 *et seq* of the Flint City Charter are complied with.

Rule 10.4 Every ordinance must state the date that it becomes effective. After the vote on the enactment of the ordinance, any Councilmember may move that it be given immediate effect upon publication, rather than the date stated. Any effective date earlier than thirty days after enactment requires a two-thirds vote of the Councilmembers-elect.

Rule 10.5 Every ordinance shall be submitted to the ~~Chief Legal Officer~~ City Attorney for review and approval as to form prior to enactment.

MOTIONS

CONSIDERATION OF PROCEDURAL MOTIONS

Rule 11.1 Unless otherwise stated, until debate on a main motion (i.e. to approve or move to Council) regarding an agenda item has begun, the following motions are not in order. When a question is under Otherwise debate, the Chair will receive only the following motions may be made by a member holding the floor:

———Rule 13 to adjourn _____ Rule 19 to refer to
committee

———Rule 14 to recess _____ Rule 20 to amend

———Rule 15 to postpone temporarily _____ Rule 21 to postpone
indefinitely

(lay on the table)

———Rule 16 to vote immediately (previous question) _____ Rule 22

_____ to reconsider

———Rule 17 to limit debate _____ Rule 25 point of order

- ~~Rule 18~~ to postpone definitely ~~Rule 26~~ request for information
- ~~Rule 19~~ to refer (commit)
- ~~Rule 20~~ to amend
- ~~Rule 21~~ to postpone indefinitely
- ~~Rule 22~~ to reconsider
- ~~Rule 23~~ to rescind
- ~~Rule 24~~ to withdraw a motion
- ~~Rule 25~~ point of order
- ~~Rule 26~~ request for information

Rule 11.2 If more than one of the above motions are made, they shall be considered in the order listed, and if the same motion is made by multiple Councilmembers, the chair may address those motions at the chair's discretion.

Rule 11.3 Unless otherwise stated, there is no debate on any of these motions.

Rule 11.4 If the substance of a motion made by a Councilmember has the purpose of a motion listed above, the chair shall address it according to its purpose, regardless of how the motion is named by the Councilmember making it.

SUPPORT FOR MOTIONS

Rule 12.1 No motion may be considered or debated unless it has been seconded by at least one other Councilmember and has been properly stated by the Chair. The Chair does not have to recognize a member before that member may second a motion.

Rule 12.2 Nominations need not be seconded.

MOTIONS #1

MOTION TO ADJOURN

Rule 13.1 A motion to adjourn is always in order. If it is made during the count of a vote, it will not be considered until after the vote is announced.

~~Rule 13.2 A motion to adjourn is not debatable. However, the issue of the time to reconvene may be debated if it is introduced by the maker of the motion or by amendment.~~

Rule 13.23 The Chair may order an adjournment, without objection.

MOTION TO RECESS

Rule 14.1 A motion to recess is always in order and shall state the length of the recess length, which may be up to 36 hours and is not debatable

Rule 14.2 When a recess is taken while any question is pending, the consideration of the question shall be resumed upon the reassembling of the Council.

Rule 14.3 The Chair may order a recess of up to 15 minutes at any time without objection.

**MOTION TO LAY ON THE TABLE/POSTPONE TEMPORARILY/RESUME
CONSIDERATION**

- Rule 15.1 ~~The Council may decide to postpone temporarily any pending matter pending before it. A decision to lay upon the table~~ This motion postpones the question involved, all pending amendments, and other adhering motions, until later in ~~that the~~ meeting.
- Rule 15.2 If a decision is made to resume consideration of a matter ~~or to take up from the table,~~ it shall return in ~~exactly the same form as when it was postponed temporarily. A motion to resume consideration must be made at the same meeting.~~
- Rule 15.3 A motion to resume consideration must be made at the same meeting that the matter was postponed. If a motion to resume consideration fails or is not made, the pending matter shall be added to the next meeting agenda.
- Rule 15.4 ~~A motion to postpone temporarily or to resume consideration is not debatable~~

MOTION TO VOTE IMMEDIATELY (CALL THE QUESTION)

- Rule 16.1 Any Councilmember may move to vote immediately. If the motion is supported, debate will cease immediately. ~~A two-thirds vote of the Councilmembers present (but no less than a majority of the Councilmembers Elect) is required for the motion to carry.~~
- Rule 16.2 ~~A motion to vote immediately is not debatable.~~

MOTION TO LIMIT OR EXTEND DEBATE

- Rule 17.1 A motion to limit or extend debate is always in order. Any Councilmember may move ~~The Council may decide, by majority vote, to limit or determine the time for discussion of a pending motion or to modify or remove limitations already imposed. This may motion must include a a limit of time limit for each Councilmember to speak to the issue.~~
- Rule 17.2 If each Councilmember has a limited time to speak, this time limit shall include any questions asked and/or answered at the Councilmembers request.
- Rule 17.3 ~~A motion to limit or extend debate is not debatable.~~

MOTIONS #2

MOTION TO POSTPONE DEFINITELY

- Rule 18.1 Any Councilmember may move ~~The Council may decide to put off consideration of a pending main motion and to fix set a definite date/time for its consideration.~~
- Rule 18.2 If a date/time is not set by the maker of the motion, Debate on the motion to postpone definitely shall be limited to one round of discussion, 13 minutes per councilmember, and shall be limited to the reasons for the postponement and the date/time the main motion shall be taken up.

MOTION TO REFER (TO COMMITTEE)

- Rule 19.1 ~~If a motion to refer a matter to a committee or other agency has been made, the Council shall proceed to decide the question of the referral. Any Councilmember may move to refer an agenda item from a City Council meeting to a committee.~~
- Rule 19.2 ~~There shall be no further debate on the merits of the main motion or amendments to the main motion until the referral motion is decided.~~
- Rule 19.3 ~~Debate on the motion to refer shall be limited to one round of discussion, 3 minutes per councilmember~~

MOTION TO AMEND

- Rule 20.1 ~~Any Councilmember may move to~~ A motion to amend must be germane to the main motion. amend the underlying agenda item (i.e. resolution or ordinance) that is subject to the main motion.
- Rule 20.2 ~~An amendment may be amended but an amendment to an amendment may not be amended.~~ Rule 20.2 There is no limit on the number of times an underlying agenda item may be amended. At the Chair's discretion, or at the request of a Councilmember, the chair shall solicit proposed amendments to an underlying agenda item during debate on the main motion, followed by a vote on each proposed amendment after debate has been exhausted, and concluding with a vote on the finalized agenda item as amended.

MOTION TO POSTPONE INDEFINITELY

- Rule 21.1 ~~The Council may decide to prevent further discussion on a question by voting to postpone consideration of a matter indefinitely.~~
- Rule 21.2 ~~A motion matter that has been postponed indefinitely cannot come up again at the same meeting. If it is reintroduced at a later meeting, it shall be treated as a new motion matter.~~
- Rule 21.3 ~~Debate on the motion to postpone indefinitely shall be limited to one round of discussion, 3 minutes per councilmember.~~

MOTION TO RECONSIDER

- Rule 22.1 ~~A motion to reconsider any decision of the City Council decision on an agenda item that failed may be made, at the same City Council meeting, by any Councilmember who voted in the affirmative, or at any subsequent City Council meeting may be made by any Councilmember that voted in the affirmative on the motion in question, if reconsideration is placed on the agenda at the request of any Councilmember who voted in the affirmative or by the Mayor.~~
- Rule 22.2 ~~A motion to reconsider may be made at the same meeting or not later than the next succeeding regular meeting of the Council if notice has been given to the Council prior to the start of the meeting.~~

- Rule 22.23 No question may be reconsidered more than once at any given meeting.
- Rule 22.43 If a Council decision of the Council has gone into effect, the motion to reconsider shall is not be in order.

MOTION TO RESCINDING/REPEALING PRIOR ACTION

- Rule 23.1 Action to rescind, repeal or annul a previous action may be by resolution unless the previous action is an ordinance. Action to repeal a published ordinance may only be by ordinance regardless of whether the ordinance has gone into effect.
- Rule 23.2 Notice of intention ~~a motion~~ to rescind a previous action must be given to the Clerk at least two days prior to the meeting at which ~~the motion is to be made~~ resolution or ordinance rescinding or repealing the prior action is introduced. However, the Council may vote by two-thirds of Councilmembers ~~elect~~ to waive the notice requirement.
- Rule 23.3 Motions to rescind may be reconsidered ~~regardless of whether the vote was affirmative or negative.~~ Debate on a rescinding or repealing an action is as for any main motion.

MOTIONS #3

REQUEST TO WITHDRAWAL OF A MOTIONS

- Rule 24.1 Any Councilmember may withdraw his or her motion before it has been restated by the Chair ~~and placed before the assembly.~~ The Councilmember A request to withdraw a motion does not require a second, need not obtain concurrence of any other person.
- Rule 24.2 After the motion has been placed ~~before the assembly~~ restated by the Chair, it may only be withdrawn by majority consent of ~~all the~~ Councilmembers present. A request to withdraw is undebatable.
- Rule 24.3 No request to withdraw ~~a motion~~ may be made after the vote on the motion has commenced.

INCIDENTAL MOTIONS — POINT OF ORDER

- Rule 25.1 The purpose of a point of order is to correct a breach in the rules when the ~~presiding officer~~ Chair does not correct it, or when the ~~presiding officer~~ Chair ~~makes a breaches~~ of the rules.
- Rule 25.2 A point of order should not be used for minor infractions that do not affect the substantive rights of the City Council or its members, or to improperly take the floor. Multiple violations of this rule shall be cause for disciplinary action.;
- Rule 25.3 A point of order does not need a second, can interrupt a speaker, is not debatable, and is decided by the chair, subject to an appeal pursuant to Rule 1.3.;
- Rule 25.4 The member making a point of order must explain their point of order in 10 seconds or less, and must cite the specific provision in Council Rules, Robert's rules, or the Flint City Charter that has allegedly been violated.

Rule 25.54 A point of order cannot be ignored by the ~~presiding officer~~Chair. A ruling of “agreement – out of order” or “disagree – denied” must be given. All debate and/or talking shall cease immediately when a point of order is raised, so the ~~presiding officer~~Chair can rule.

Rule 25.5 ~~Any member has the right to appeal the presiding officer’s decision on a point of order as set forth in Rule 1.2. Another member must second the appeal, or the appeal fails.~~

INCIDENTAL MOTIONS – REQUEST FOR INFORMATION

Rule 26.1 A request for information requests information from the member holding the floor. Its purpose is to help the member making the request for information understand the process and the potential consequences of the next vote.

Rule 26.2 ~~Its purpose is to help the member making the request for information understand the process and the potential consequences of the next vote.~~ A request for information that asks a question for which the requestor already knows the answer (i.e. “isn’t it true that...”, “do you realize that...”) is improper. A request for information seeking information about the speaker’s knowledge or state of mind (“do you know that...” or “why do think/feel/believe that...”) is also improper. (i.e. an answer in the form of a question) is improper.

Rule 26.3 A request for information cannot be ignored by the ~~presiding officer~~Chair, but the ~~presiding officer~~Chair ~~upon hearing the request~~ may decide whether the request is legitimate and can proceed, or whether the speaker is misleadingly utilizing this motion to secure the floor for other purposes. The ~~Presiding Officer~~Chair must rule with either “Proceed” or “Denied”.

Rule 26.4 Using a request for information as an opportunity to gain the floor is not allowed. Multiple abuses of use of requests for information is cause for disciplinary action.

PUBLIC PARTICIPATION AND MAINTENANCE OF ORDER

MAINTENANCE OF ORDER AND DEBATE

~~(The public and City Council are both subject to the disorderly persons ordinance section 31-11 and the general code of conduct. Additionally, the Chair or Presiding Officer has a responsibility and duty to enforce these rules and sanctions for the purpose of maintenance of order. Only the Chair or Presiding Officer may determine and rule on who/what is in or out of order.)~~

Rule 27.1 When a member ~~has been~~is called to order, the Chair shall determine whether ~~if~~ he or she is in order. ~~Every question of order shall be decided by the Chair subject to an appeal.~~

Rule 27.2 The Chair does not have to wait for a point of order to be raised but may rule a councilmember out of order on the Chair’s initiative.

Rule 27.32 ~~During any portion of any meeting, Councilmembers may not engage in any type of argumentative discourse with members of the audience, at any time, for any reason.~~

- Rule 27.43 Only the ~~presiding officer~~ Chair may call an individual up to the podium (and/or table) to speak or answer questions. Other Councilmembers ~~would have to~~ must petition the presiding officer to make this request.
- Rule 27.54 Mobile devices shall be set to silent mode prior to any meeting being called to order.

RIGHT TO SPEAK IN DEBATE

- Rule 28.1 Every Councilmember and every person granted the privilege of speaking to the City Council, on any matter ~~before the City Council~~, and shall address all remarks to members of the Council ~~the Chair and shall not speak until recognized~~.
- Rule 28.2 When two or more Councilmembers address the Chair at the same time, the Chair shall name the Councilmember who is first to speak.
- Rule 28.3 A Councilmember who desires to speak, ~~on any matter before the City Council~~, must first obtain the floor by being recognized by the presiding Chair. A Councilmember must be in their seat when requesting to be recognized ~~request the floor~~.
- Rule 28.4 Unless otherwise specified by these rules, each member has the right to speak up to twice on the same ~~question on the same day~~ main motion, for 3 5-minutes during each round, but cannot make a second speech on the same question so long as any member who has not spoken on that question desires the floor. ~~A member who has spoken twice on a particular question on the same day or who has exhausted their allocated time has exhausted his/her right to debate on that question for that day.~~
- Rule 28.5 The Clerk shall utilize a timer and track members' time. There is no right to "sum up" or "conclude" after the expiration of a members' allotted time. Once the timer has started, only the Chair may order that the timer be paused or adjusted, and only if a subsidiary motion has been properly made and seconded.
- Rule 28.64 Councilmembers may request, from the presiding Chair, the opportunity to ask questions of ~~Administrative staff~~ Staff, etc. or others; during debate on any agenda item. Any such questions and responses shall be incorporated as part count against of the Councilmember's allotted time.

PUBLIC MEETINGS AND PARTICIPATION BY THE PUBLIC

- Rule 29.1 All meetings of the Council shall be open to the public in accordance with law.
- Rule 29.2 If a member of the public wishes to address the City Council or its committees, they may do so at the regular City Council meeting during the time designated for public comment.
- Rule 29.3 Members of the public who wish to address the City Council or its committees must register before the meeting begins. A box will be placed at the entrance to the Council Chambers for collection of registrations. No additional speakers or slips will be accepted after the meeting begins. He or she shall submit, prior to the start of the meeting, a statement in writing containing his or her name and address and the topic

to be covered. A box will be placed at the entrance to the Council Chambers for the collection of the statements.

Rule 29.43 Members of the public shall have no more than 23 minutes per speaker during public comment, with 0. Only one speaking opportunity per speaker. Numbered speaker slips will be provided prior to the start of a meeting to those wishing to speak during this portion of the agenda. No additional speakers or slips will be accepted after the meeting begins. City Councilmembers may not speak as a member of the public at this time. Public speakers may not allocate or "donate" their allotted time to another person.

~~Rule 29.59 Councilmembers may respond once to all public speakers only after all public speakers have spoken. An individual Councilmember's response shall be limited to 2 minutes and is subject to all rules. Final Council comments shall be limited to 2 minutes and are subject to all rules.~~

Rule 29.64 Members of the public shall have no more than 3 minutes to speak during a public hearing. If a member of the public is addressing the Council at a scheduled public hearing, he or she shall stand to obtain recognition by the President at the opening of the hearing or at the conclusion of the remarks of the previous speaker. Comments during a public hearing must be germane to the public hearing.

~~Rule 29.75 Members of the public shall have no more than 3 minutes to address the City Council during a public hearing.~~

~~Rule 29.6 Councilmembers may not speak during public hearings nor may they respond to speakers.~~

Rule 29.87 Any person speaking at a Council meeting may be called to order by the President or any Councilmember for failure to be germane, for vulgarity, or for speaking in excess of the allotted time, or any other violation of these rules.;

Rule 29.8 Any person who is called to order shall thereupon yield the floor until the President Chair shall have determined whether he or she is in order. Every question of order shall be decided by the President subject to an appeal by any Councilmember to the Council. If a person so engaged in presentation shall be determined by the Council to be out of order, that person must yield the floor and forfeit shall not be permitted to continue at the same meeting except on special leave of the Council any remaining time.

~~Rule 29.9 Councilmembers may respond once to all public speakers only after all public speakers have spoken. An individual Councilmember's response shall be limited to 2 minutes and is subject to all rules. Final Council comments shall be limited to 2 minutes and are subject to all rules.~~

CONDUCT, ETHICS AND DISCIPLINARY ACTIONS

GENERAL CONDUCT AND STANDARDS OF CONDUCT

Rule 30.1 Every Councilmember is subject to the established rules or general conduct and the standards of conduct as may be adopted by the City Council.

- Rule 30.2 Speakers should address their remarks to the chair, maintain a courteous tone, and avoid interjecting a personal note into debate.
- Rule 30.3 During meetings of the City Council, Councilmembers should refer to each other only as “Councilmember from the [number] Ward” and in a respectful manner.
- Rule 30.4 The Chair may require Councilmembers to yield the floor for failure to follow these standards, failure to be germane, for excessive repetition, for remaining silent while having the floor, or for failure to follow any other Council rule.

ETHICS

- Rule 31.1 Every Councilmember is subject to the established ethics rules of the City of Flint Charter and Ethics Ordinance.

DISCIPLINARY ACTIONS

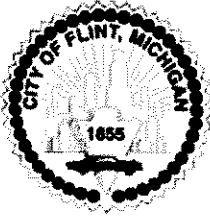
- Rule 32.1 Every Councilmember is subject to the established rules and disciplinary actions for violations of rules and city ordinances.
- Rule 32.2 For any repeated violation of these rules, the ~~Presiding Officer or Chair~~ may order discipline up to and including removal from a meeting. Any discipline issued is subject to an appeal raised pursuant to Rule 1.32. If a Councilmember is removed from a meeting, they may not return to participate in any other committee or Council meetings held on the same day.

REVIEW OF CITY COUNCIL RULES

- Rule 33.1 ~~Every December~~ Once a year, the City Council shall place an item on the Special Affairs Committee agenda for a review of these rules.
- Rule 33.2 At his/her own discretion, the Council President may ~~at any time~~ appoint a committee ~~and its members~~ to review and offer revisions of City Council Rules.
- Rule 33.3 ~~It is the responsibility and duty of the Council President, Vice President, and all the Committee Chairs to ensure that these rules are adhered to and to apply the recommended disciplinary actions if they are not. Failure to do so is itself a violation of the rules and can subject the violator to disciplinary actions.~~

RULES ORIGINALLY ADOPTED: MAY 10, 1976
 1ST AMENDMENT ADOPTED: MAY 24, 2010
 2ND AMENDMENT ADOPTED: APRIL 27, 2015
 3RD AMENDMENT ADOPTED: JUNE 12, 2017
 4TH AMENDMENT ADOPTED: FEBRUARY 27, 2023

230476.2



RESOLUTION NO.: _____
FEB - 7 2024

PRESENTED: _____

ADOPTED: _____

Amended Resolution Approving City of Flint Brownfield Redevelopment Authority Brownfield Plan for Carriage Town Neighborhood Project

On July 28, 1997, the Flint City Council adopted a resolution establishing the Brownfield Redevelopment Authority ("Authority") of the City of Flint pursuant to the Brownfield Redevelopment Financing Act 381 of the Public Acts ("Act") of 1996, to promote the revitalization, redevelopment and reuse of certain blighted, tax reverted and functionally obsolete properties.

Under Act 381, the Authority is authorized to develop and propose for adoption by City Council a brownfield plan for one (1) or more parcels of eligible property.

Pursuant to the resolution establishing the Authority and the bylaws of the Authority, the Authority has approved a proposed brownfield plan for the Carriage Town Neighborhood Project (the "Plan") at their meeting on August 8th, 2023.

The required notice of the public hearing on the proposed Plan was given in accordance with Section 13 of Act 381, and such hearing will be held by City Council on February 12, 2024.

Once approved, the brownfield plan will allow for the reimbursement of eligible project expenses from the additional tax revenue realized as a result of the redevelopment.

The reimbursement can occur over the life of the plan which is normally 30 years. The eligible reimbursable expenses are estimated at around \$1.7M.

IT IS RESOLVED, THAT:

Definitions. Where used in this Resolution, the terms set forth below shall have the following meaning unless the context clearly requires otherwise:

"Eligible Activities or "eligible activity" shall have the meaning described in Act 381.

"Eligible Property" means the property designated in the Plan as the Eligible Property, as described in Act 381.

"Plan" means the Plan prepared by the Authority, as transmitted to the City Council by the Authority for approval, copies of which Plan are on file in the office of the City Clerk.

"Taxing Jurisdiction" shall mean each unit of government levying an ad valorem property tax on the Eligible Property.

1. **Public Purpose.** The City Council hereby determines that the Plan constitutes a public purpose.
2. **Best Interest of the Public.** The City Council hereby determines that it is in the best interests of the public to promote the revitalization of environmentally distressed areas in the City to proceed with the Plan.
3. **Review Considerations.** As required by Act 381, the City Council has in reviewing the Plan taken into account the following considerations:
 - i. Portions of the property designated in the Plan meets the definition of Eligible Property, as described in Act 381, including consideration of the criteria of "blighted" as defined in Act 381;
 - ii. The Plan meets the requirements set forth in section 13 of Act 381.
 - iii. The proposed method of financing the costs of eligible activities is feasible and the Authority has the ability to arrange the financing.
 - iv. The costs of eligible activities proposed are reasonable and necessary to carry out the purposes of Act 381.
 - v. The amount of captured taxable value estimated to result from adoption of the Plan is reasonable.
4. **Approval and Adoption of Plan.** The Plan as submitted by the Authority is hereby approved and adopted. A copy of the Plan and all amendments thereto shall be maintained on file in the City Clerk's office.
5. **Establishment of Project Fund: Approval of Depository.** The Authority shall establish a separate fund for the Eligible Property subject to this Plan, which shall be kept in a depository bank account or accounts in a bank or banks approved by the Treasurer of the City. All monies received by the Authority pursuant to the Plan shall be deposited in the Project Fund for the Eligible Property. All monies in the Project Fund and earnings thereon shall be used only in accordance with the Plan and Act 381.
6. **Use of Monies in the Project Fund.** The monies credited to the Project Fund and on hand therein from time to time shall be used annually to first make those payments authorized by and in accordance with the Plan and any development.
7. **Payment of Tax Increment Revenues to Authority.** The municipal and the county treasurers shall, as ad valorem and specific local taxes are collected on the Eligible Property, pay the Tax Increment Revenues to the Authority for deposit in the Project Fund. The payments shall be made not more than 30 days after the Tax Increment Revenues are collected.

8. Disclaimer. By adoption of this Resolution and approval of the Plan, the City assumes no obligation or liability to the owner, developer, lessee or lessor of the Eligible Property for any loss or damage that may result to such persons from the adoption of this Resolution and Plan. The City makes no guarantees or representations as to the determinations of the appropriate state officials regarding the ability of the Authority to capture tax increment revenues from the State and local school district taxes for the Plan.
9. Repealer. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution shall be rescinded.

ADMINISTRATION:

CITY COUNCIL:

Clyde Edwards, City Administrator

Flint City Council

APPROVED AS TO FORM:

APPROVED AS TO FINANCE

William Kim, Chief Legal Officer

Phillip Moore, Chief Finance Officer



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 8/28/23

BID/PROPOSAL# [REDACTED]

AGENDA ITEM TITLE: GCLBA - Carriage Town Neighborhood Project Brownfield

PREPARED BY Ashly Harris, Deputy Director, Planning and Development
(Please type name and Department)

VENDOR NAME: Genesee County Land Bank

BACKGROUND/SUMMARY OF PROPOSED ACTION:

This resolution is for City Council to approve the Brownfield Plan from Genesee County Land Bank Authority(GCLBA) for the Carriage Town Neighborhood Project. This is for GCLBA to acquire, develop, and sell six adjacent vacant parcels located at 309 W. Fifth Ave. This plan includes (16) residential market-rate units located at 309 W. Fifth Ave. The (16) for sale residential units will consist of four 2-3 bedroom triplexes and two 2-bedroom duplexes. A small condo association will be formed to manage common area maintenance, including shared landscaping elements. Each triplex is anticipated to appraise for a market-rate value of \$219,000 and each duplex at a value of \$199,000, which is affordable to a buyer earning \$62,500 – \$63,802 annually. This Brownfield subsidy is necessary to continue to build appraisal comparatives for other similar developments which will allow for the appraised value to gradually increase to the cost of construction.

This project is a pioneering one! It's an infill, market-rate, homeownership project that could be replicated - if this phase of development is supported, GCLBA plans to expand redevelopment to other priority neighborhoods that they have identified as development-ready.

The total investment is estimated at \$5.6M. The total eligible activities are \$1.89M including BRA administration fees and State Brownfield Revolving Fund. The tax capture proposed to repay the upfront costs is 100% for 30 years.

The BRA packet also includes the Property Location Map, Eligible Boundary Map, Brownfield Eligible Activities, Tax Increment Revenue Capture Estimates, Tax Increment Revenue Reimbursement Allocation Table, and Reimbursement Agreement.

FINANCIAL IMPLICATIONS: Because of the proposed 60/40 split, there will be new taxes collected by the City but the full amount will not be collected for up to 30 years until the Brownfield Bridge Loan is repaid for upfront redevelopment costs that would otherwise make the project unfeasible.

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN: NO FINANCIAL OUTPUT



CITY OF FLINT

Dept.	Name of Account	Account Number	Grant Code	Amount
		FY24 GRAND TOTAL		

PRE-ENCUMBERED? YES NO REQUISITION NO:

ACCOUNTING APPROVAL: _____ Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: APPROVED

DEPARTMENT HEAD SIGNATURE:

Emily Doerr (Aug 2, 2023 10:06 EDT)

Emily Doerr, Director, Planning and Development

**CITY OF FLINT
BROWNFIELD REDEVELOPMENT AUTHORITY**

BROWNFIELD PLAN

**Carriage Town Neighborhood Project
309 W. Fifth Avenue
Flint, Michigan 48503**

City of Flint Brownfield Redevelopment Authority
1101 S. Saginaw Street
Flint, Michigan 48502
Contact Person: Tyler Bailey
TBailey@cityofflint.com
Phone: 810-766-7426

Prepared By:
Triterra
1375 S. Washington Avenue, Suite 100
Lansing, Michigan 48910
Contact: Dave Van Haaren
dave.vanhaaren@triterra.us
Phone: 517-853-2152

August 1, 2023

Approved by the City of Flint BRA on _____, 2023
Approved by the City of Flint City Council on _____, 2023

TABLE OF CONTENTS

PROJECT SUMMARY1

1.0 INTRODUCTION3

 1.1 Proposed Redevelopment and Future Use for Each Eligible Property 3

 1.2 Eligible Property Information 4

2.0 INFORMATION REQUIRED BY SECITON 13(2) OF THE STATUTE.....6

 2.1 Description of Costs to Be Paid with Tax Increment Revenues 6

 2.2 Summary of Eligible Activities..... 6

 2.3 Estimate of Captured Taxable Value and Tax Increment Revenues 8

 2.4 Method of Financing Plan Costs and Description of Advances by the Municipality . 8

 2.5 Maximum Amount of Note or Bonded Indebtedness 9

 2.6 Duration of Brownfield Plan 9

 2.7 Impact of Tax Increment Financing on Revenues of Taxing Jurisdictions 9

 2.8 Legal Description, Property Map, Statement of Qualifying Characteristics and
 Personal Property 11

 2.9 Estimates of Residents and Displacement of Families 11

 2.10 Plan for Relocation of Displaced Persons 12

 2.11 Provisions for Relocation Costs..... 12

 2.12 Strategy for Compliance with Michigan’s Relocation Assistance Law 12

 2.13 Other Material that the Authority or Governing Body Considers Pertinent..... 12

FIGURES

- Figure 1: Property Location Map
- Figure 2: Eligible Property Boundary Map

TABLES

- Table 1: Brownfield Eligible Activities
- Table 2: Tax Increment Revenue Capture Estimates
- Table 3: Tax Increment Revenue Reimbursement Allocation Table

PROJECT SUMMARY

Project Name: 309 W. Fifth Avenue Redevelopment

Developer: Genesee County Land Bank Authority
(the "GCLBA" or the "Developer")
452 S. Saginaw Street, 2nd Floor
Flint, Michigan 48502
Michael Freeman

Property Location: 309 W. Fifth Avenue, Flint, Michigan 48503

Parcel Information: 40-12-430-(001, 002, 003, 024, 006, 007)

Type of Eligible Property: "Blighted"

Project Description: The Genesee County Land Bank Authority's mission is "to restore value to the community by acquiring, developing and selling vacant and abandoned properties in cooperation with stakeholders who value responsible land ownership." The GCLBA with the help of developers have transformed parcels and other vacant or blighted properties in the city of Flint.

This is an infill project focusing on six parcels located in the Carriage Town Neighborhood. The project proposes the construction of four triplexes and two duplexes at 309 W. Fifth Avenue for a total of sixteen (16) for-sale residential units. It is planned that three triplexes will be 3-bedroom, one will be 2-bedroom, and that the duplexes will be 2-bedroom. These will be walk-up, two-story homes, approximately 2,127 square feet each.

Brownfield eligible activities include environmental assessment activities, GCLBA capture of 50% of available state and local taxes for 5 years, seller concessions related to assistance to the GCLBA in selling or conveying property owned or under control of the GCLBA, and preparation of a Brownfield Plan.

Total Capital Investment: Total capital investment is estimated at \$5,660,766 of which \$1,785,417 is proposed for Brownfield reimbursement to the Developer.

Estimated Job

Creation/Retention:

This redevelopment will not create any full-time equivalent jobs. Although this is a housing project, this is also an economic development activity to encourage additional private investment in both income producing and owner-occupied properties in the surrounding district as well as attract and retain higher earning workers.

Duration of Plan:

The duration of this Brownfield Plan is 30 years.

Total Captured Tax Increment Revenue: \$1,898,417

Distribution of New Taxes Captured	
Developer Reimbursement	\$1,785,417
<i>Sub-Total Developer Reimbursement</i>	<i>\$1,785,417</i>
State Brownfield Revolving Fund	\$22,730
BRA Administrative Fees	\$90,248
Local Brownfield Revolving Fund (LBRF)	\$0
<i>Sub-Total Administrative Fees, Fund Deposits</i>	<i>\$112,978</i>
Grand Total	\$1,898,395

1.0 INTRODUCTION

The City of Flint Brownfield Redevelopment Authority (the “Authority” or “BRA”), duly established by resolution of the City Council of the City of Flint (the “City”), pursuant to the Brownfield Redevelopment Financing Act, Michigan Public Act 381 of 1996, MCLA 125.2651 et. seq., as amended (“Act 381”), is authorized to exercise its powers within the City of Flint, Michigan.

The Brownfield Plan was prepared to allow for the capture of tax increment revenues from local taxes to reimburse the Genesee County Land Bank Authority (the “GCLBA” or the “Developer”) for the cost of eligible activities in accordance with Act 381.

The proposed redevelopment will only be economically viable with the support and approval of the brownfield redevelopment incentives described herein.

1.1 Proposed Redevelopment and Future Use for Each Eligible Property

The GCLBA have identified parcels and other vacant or blighted properties in the city of Flint that are redevelopment ready. The first phase focuses on the Carriage Town Neighborhood, but if supported, will expand to all priority neighborhoods in the city of Flint.

The objective of this project is multifaced:

- redevelop vacant/blighted, non-tax paying land,
- create new, market-rate home ownership opportunities in the city of Flint, and
- reinforce vitality of neighborhood by infilling lots with homes that are cohesive with existing architecture, improve public infrastructure and increase home-owning residents

309 W. Fifth Avenue

The project proposes the construction of four triplexes and two duplexes at 309 W. Fifth Avenue for a total of sixteen (16) for-sale units. It is planned the triplexes will include three 3-bedroom units and one 2-bedroom unit while the two duplexes will be 2-bedroom. These units will be walk-up, two-story homes, approximately 729 square feet each. The homes will be slab-on grade, stick-built construction, using high quality materials. Each unit will have separate entrances and a 22-car parking lot, including two handicapped spaces, at the rear (south) of the property. A small condo association will be formed to manage common area maintenance, including shared landscaping elements. Each triplex is anticipated to appraise for a market-rate value of \$219,000 and each duplex at a value of \$199,000, which is affordable to a buyer earning \$62,500 – \$63,802 annually.

The total anticipated investment into the development project is estimated at \$5,660,766.

This redevelopment will not create any full-time equivalent jobs. Although this is a housing project, this is also an economic development activity to encourage additional private investment in both income producing and owner-occupied properties in the surrounding district as well as attract and retain higher earning workers.

The improvements to the Property will be permanent and significantly increase the taxable value of the Property. The Project would not be possible without financial support through Brownfield tax increment financing (TIF).

1.2 Eligible Property Information

This Brownfield Plan is presented to support the Developer in the redevelopment of the subject property situated along the south side of W. Fifth Avenue, between Mason Street and Garland Street in the Carriage Town Neighborhood in the city of Flint, Genesee County, Michigan (the "Property"). The location of the Property is depicted on Figure 1.

The Property consist of six parcels of land totally approximately 1.10-acres. The Property is fully defined in the following table and Section 2.8 of this Brownfield Plan.

Eligible Property		
Address	Tax ID	Basis of Eligibility
309 W. Fifth Avenue	40-12-430-001	"Blighted"
309 W. Fifth Avenue	40-12-430-002	"Blighted"
309 W. Fifth Avenue	40 12-430-003	"Blighted"
309 W. Fifth Avenue	40-12-430-024	"Blighted"
309 W. Fifth Avenue	40-12-430-006	"Blighted"
309 W. Fifth Avenue	40-12-430-007	"Blighted"

The boundary of the eligible property is depicted on Figure 2.

*Brownfield Plan
309 W. Fifth Avenue
August 1, 2023*

The Property is considered an "eligible property" as defined by Section 2 of Act 381 because: (a) the Property was previously utilized as a residential property; (b) is located within the City of Flint, a qualified local governmental unit under MCL 125.2782(k); (c) is tax reverted property owned by and under control of a land bank authority under Section 2(p)(iii); and (d) is therefore, blighted as defined in Section 2 (c)(vi) of Act 381.

2.0 INFORMATION REQUIRED BY SECTION 13(2) OF THE STATUTE

2.1 Description of Costs to Be Paid with Tax Incremental Revenues

The Developer will be reimbursed with the new local and state taxes levied by the Project for the costs of eligible activities necessary to support redevelopment of the Property. The activities that are intended to be carried out at the Property are considered "eligible activities" as defined by Section 2 of Act 381. Brownfield eligible activities proposed by the Developer include environmental activities, seller concessions related to the GCLBA selling or conveying property owned or under control of the GCLBA and preparation of a Brownfield Plan.

The costs of eligible activities included in, and authorized by, this Brownfield Plan will be reimbursed with incremental local and state tax revenues generated by the Property and captured by the BRA, subject to any limitations and conditions described in this Brownfield Plan and the terms of a Reimbursement Agreement between the Developer and the Authority (the "Reimbursement Agreement").

2.2 Summary of Eligible Activities

As previously stated, eligible activities include environmental activities, seller concessions related to the GCLBA selling or conveying property owned or under control of the GCLBA, and preparation of a Brownfield Plan. In many communities in Michigan, including Flint, housing costs more to develop than what it will be worth once completed. Construction costs are based on preliminary construction estimates and assumes a hard construction cost of approximately \$98.41/square foot. Although home values are improving in Flint, the appraised value of high-quality, new construction homes is significantly lower than the cost to develop in the city.

The total cost of activities eligible for Developer reimbursement from tax increment revenues is projected to be \$1,785,417. The eligible activities are summarized below:

Summary of Eligible Activities	
Eligible Activities	Cost
Pre-Approved Environmental Activities	
Phase I Environmental Site Assessment	\$2,400
Phase II Site Investigation	\$11,360
Subtotal Environmental Activities	\$13,760
A Land Bank Authority (LBFTA)	
Selling or otherwise conveying property owned by or under the control of a LBFTA	
Cost of Sale - Triplexes	\$1,212,328
Cost of Sale - Duplexes	\$355,638
Subtotal Assistance to a Land Bank Authority	\$1,567,966
Land Bank Authority (LBFTA) (5/50 Capture)	
Genesee County LBFTA – Eligible Capture of 50% of Available Taxes for 5 years	\$191,691
Subtotal LBFTA Eligible Capture	\$191,691
Contingency (0%) *	\$0
Brownfield Plan	\$12,000
Total Eligible Cost for Reimbursement	\$1,785,417

* Contingency calculation excludes costs for Brownfield Plan preparation.

A detailed breakdown in eligible activities is provided in Table 1, Brownfield Eligible Activities.

The costs listed above are estimated and may increase or decrease depending on the nature and extent of unknown conditions encountered on the Property. The actual cost of those eligible activities encompassed by this Brownfield Plan that will qualify for reimbursement from tax increment revenues captured by the BRA shall be governed by the terms of a Reimbursement Agreement. No costs of eligible activities will be qualified for reimbursement except to the extent permitted in accordance with the terms and conditions of the Reimbursement Agreement and Section 2 of Act 381 of 1996, as amended (MCL 125.2652).

The Reimbursement Agreement and this Brownfield Plan will dictate the total cost of eligible activities subject to payment. As long as the total cost limit described in this Brownfield Plan is not exceeded, line-item costs of eligible activities may be adjusted within Environmental eligible activities and Non-Environmental eligible activities after the date this Brownfield Plan is approved by the City Council of the City of Flint City.

2.3 Estimate of Captured Taxable Value and Tax Increment Revenues

The costs of eligible activities included in, and authorized by, this Brownfield Plan will be reimbursed with incremental local tax revenues generated by the Property and captured by the BRA.

The 2023 taxable value of the Property is \$0, and this is the initial taxable value for this Brownfield Plan.

The estimated new taxable value is \$1,231,570 in 2025. The actual taxable value will be determined by the Assessor after the project is complete.

It is projected that the BRA will capture tax increment revenues from 2025 through 2054 to allow for reimburse the Developer for eligible activity costs and BRA capture to administer the Brownfield Plan.

The estimated taxable value and estimated tax increment revenue by year and in aggregate for this Project are presented in Table 2, Tax Increment Revenue Capture Estimates, and Table 3, Tax Increment Revenue Allocation Table.

The captured incremental taxable value and associated tax increment revenue will be based on the actual increased taxable value from all real and personal taxable improvements on the Property as determined by the local assessor and the actual millage rates levied by the various taxing jurisdictions during each year of the plan. The actual tax increment captured will be based on taxable value set through the property assessment process by the local unit of government and the millage rates set each year by the taxing jurisdictions.

2.4 Method of Financing Plan Costs and Description of Advances by the Municipality

The Developer is ultimately responsible for financing the costs of its specific eligible activities included in this Brownfield Plan. The BRA will not advance any funds to finance the Developer eligible activities described in this Brownfield Plan. All financing commitments and activities and cost reimbursements authorized under this Brownfield Plan shall be governed by the Reimbursement Agreement. The inclusion of eligible activities and estimates of costs to be reimbursed in this Brownfield Plan is intended to authorize the BRA to fund such reimbursements. The amount and source of any tax increment revenues that will be used for purposes authorized by this Brownfield Plan, and the terms and conditions for such use and upon any reimbursement of the expenses permitted by the Brownfield Plan, will be provided solely under the Reimbursement Agreement contemplated by this Brownfield Plan.

Reimbursements under the Reimbursement Agreement shall not exceed the cost of eligible activities and reimbursement limits described in this Brownfield Plan.

2.5 Maximum Amount of Note or Bonded Indebtedness

Eligible activities are to be financed by the Developer. The BRA will not incur any note or bonded indebtedness to finance Brownfield eligible activities outlined in this Brownfield Plan.

2.6 Duration of Brownfield Plan

The duration of this Brownfield Plan is projected to be 30 years after the first year of tax capture anticipated as 2025.

In no event shall the duration of the Brownfield Plan exceed 35 years following the date of the resolution approving the Brownfield Plan, nor shall the duration of the tax capture exceed the lesser of the period authorized under subsections (4) and (5) of Section 13 of Act 381 or 30 years, except as authorized by those subsections or other provisions of Act 381. Further, in no event shall the beginning date of the capture of tax increment revenues be later than five years after the date of the resolution approving the Brownfield Plan.

2.7 Impact of Tax Increment Financing on Revenues of Taxing Jurisdictions

The following table presents a summary of the new tax revenues generated by the taxing jurisdictions whose millage is subject to capture by the BRA under this Brownfield Plan. These are estimations based on the components of the proposed redevelopment.

Projected Impact to Taxing Jurisdictions			
Taxing Unit	New Taxes to Taxing Units	New Taxes Captured for Developer Reimbursement, SBRF Deposits, and BRA Administration	Total New Taxes
SCHOOL OPERATING	\$714,579	\$56,540	\$771,119
FLINT OPERATING		\$321,300	\$321,300
STATE EDUCATION TAX	\$247,616	\$9,423	\$257,040
PUBLIC SAFETY		\$257,040	\$257,040
COUNTY OPERATING		\$230,997	\$230,997
FLINT PUB LIBRARY		\$171,360	\$171,360
PUB IMPROVEMENT		\$107,100	\$107,100
GISD SPEC ED		\$100,734	\$100,734
POLICE SERVICES		\$85,680	\$85,680
C S MOTT OPER		\$83,272	\$83,272
MASS TRANSIT		\$51,815	\$51,815

Projected Impact to Taxing Jurisdictions			
Taxing Unit	New Taxes to Taxing Units	New Taxes Captured for Developer Reimbursement, SBRF Deposits, and BRA Administration	Total New Taxes
FL SINKING FUND		\$50,551	\$50,551
HEALTH CARE		\$41,940	\$41,940
CULTURE		\$40,342	\$40,342
GISD VOC ED		\$40,270	\$40,270
MENTAL HEALTH		\$40,004	\$40,004
COUNTY PARKS		\$32,130	\$32,130
SENIOR CITIZENS		\$29,354	\$29,354
PUBLIC TRANS		\$25,704	\$25,704
PARKS AND REC		\$21,420	\$21,420
PARAMEDIC SERV		\$20,319	\$20,319
AIRPORT AUTH		\$20,319	\$20,319
GISD ALLOCATED		\$17,290	\$17,290
ANIMAL C		\$8,384	\$8,384
VETERANS		\$4,215	\$4,215
MSU EXT		\$3,427	\$3,427
FLINT SCHOOL DEBT / SINKING FUND	\$120,809		\$120,809
PUB LIB DEBT	\$67,687		\$67,687
CS MOTT DEBT	\$25,704		\$25,704
Total	\$1,176,395 (38.6%)	\$1,870,930 (61.4%)	\$3,047,325

*This Brownfield Plan includes the capture of tax increment revenue from available local taxes only. Tax increment revenue from School Operating millage is based on 100% of the residential lots are subject to the Principal Residence Exemption (PRE).

Impact to specific taxing jurisdictions is further presented in Table 2, Tax Increment Revenue Capture Estimates, and a schedule of tax increment revenue is presented in Table 3, Tax Increment Revenue Allocation Table.

2.8 Legal Description, Property Map, Statement of Qualifying Characteristics and Personal Property

The legal description of the eligible property is:

Eligible Property		
Address	Tax ID	Legal Description
309 W. Fifth Avenue	40-12-430-001	VILLAGE OF GRAND TRAVERSE W 1/2 OF LOT 5 AND W 1/2 OF LOT 4 EXC S 40 FT, BLK 49.
309 W. Fifth Avenue	40-12-430-002	VILLAGE OF GRAND TRAVERSE E 1/2 OF LOT 5; E 1/2 OF LOT 4 EXC W 24 FT OF S 40 FT; ALSO WLY 14.75 FT OF LOT 6, AND WLY 14.75 FT OF LOT 7, BLK 49.
309 W. Fifth Avenue	40-12-430-003	VILLAGE OF GRAND TRAVERSE ELY 50 FT OF WLY 64.75 FT OF LOTS 6 AND 7, BLK 49
309 W. Fifth Avenue	40-12-430-024	VILLAGE OF GRAND TRAVERSE. PART OF LOTS 6 & 7, BLK 49 DESC AS: BEG AT A PT ON S LINE OF FIFTH AVE, N 56 DEG 30 MIN E, 196.75 FT FROM NW COR OF SD BLK 49; TH S 33 DEG 56 MIN E, 132.24 FT TO S LINE OF SD LOT 7; TH N 56 DEG 30 MIN E ALG SD S LINE TO SELY COR OF SD LOT 7 AS ORIGINALLY PLATTED; TH NWLY ALG ELY LINE OF SD LOTS TO NELY COR OF SD LOT 6 AS ORIGINALLY PLATTED; TH SWLY ALG S LINE OF FIFTH AVE TO POB.
309 W. Fifth Avenue	40-12-430-006	VILLAGE OF GRAND TRAVERSE LOTS 4 AND 5, BLK 48, EXC ELY 132 FT; ALSO LOTS 6 AND 7 BLK 49, EXC WLY 132 FT.
309 W. Fifth Avenue	40-12-430-007	VILLAGE OF GRAND TRAVERSE WLY 66 FT OF ELY 132 FT OF LOTS 4 AND 5. BLK 48

The general Property location and characteristics are described in Section 3.0 and depicted on Figures 1 and 2.

The Property is considered an “eligible property” as defined by Section 2 of Act 381 because: (a) the Property was previously utilized as a residential property; (b) is located within the City of Flint, a qualified local governmental unit under MCL 125.2782(k); (c) is tax reverted property owned by and under control of a land bank authority under Section 2(p)(iii); and (d) is therefore, blighted as defined in Section 2 (c)(vi) of Act 381.

The subject Property includes all tangible personal property that now or in the future comes to be owned or installed on the Property by the Developer or occupants.

2.9 Estimates of Residents and Displacement of Families

No occupied residences are involved in the redevelopment, no persons reside at the Property, and no families or individuals will be displaced as a result of this development.

2.10 Plan for Relocation of Displaced Persons

No persons will be displaced as a result of this development. Therefore, a plan for relocation of displaced persons is not applicable and is not needed for this Brownfield Plan.

2.11 Provisions for Relocation Costs

No persons will be displaced as result of this development, and no relocation costs will be incurred. Therefore, provision for relocation costs is not applicable and is not needed for this Brownfield Plan.

2.12 Strategy for Compliance with Michigan's Relocation Assistance Law

No persons will be displaced as result of this development. Therefore, no relocation assistance strategy is needed for this Brownfield Plan.

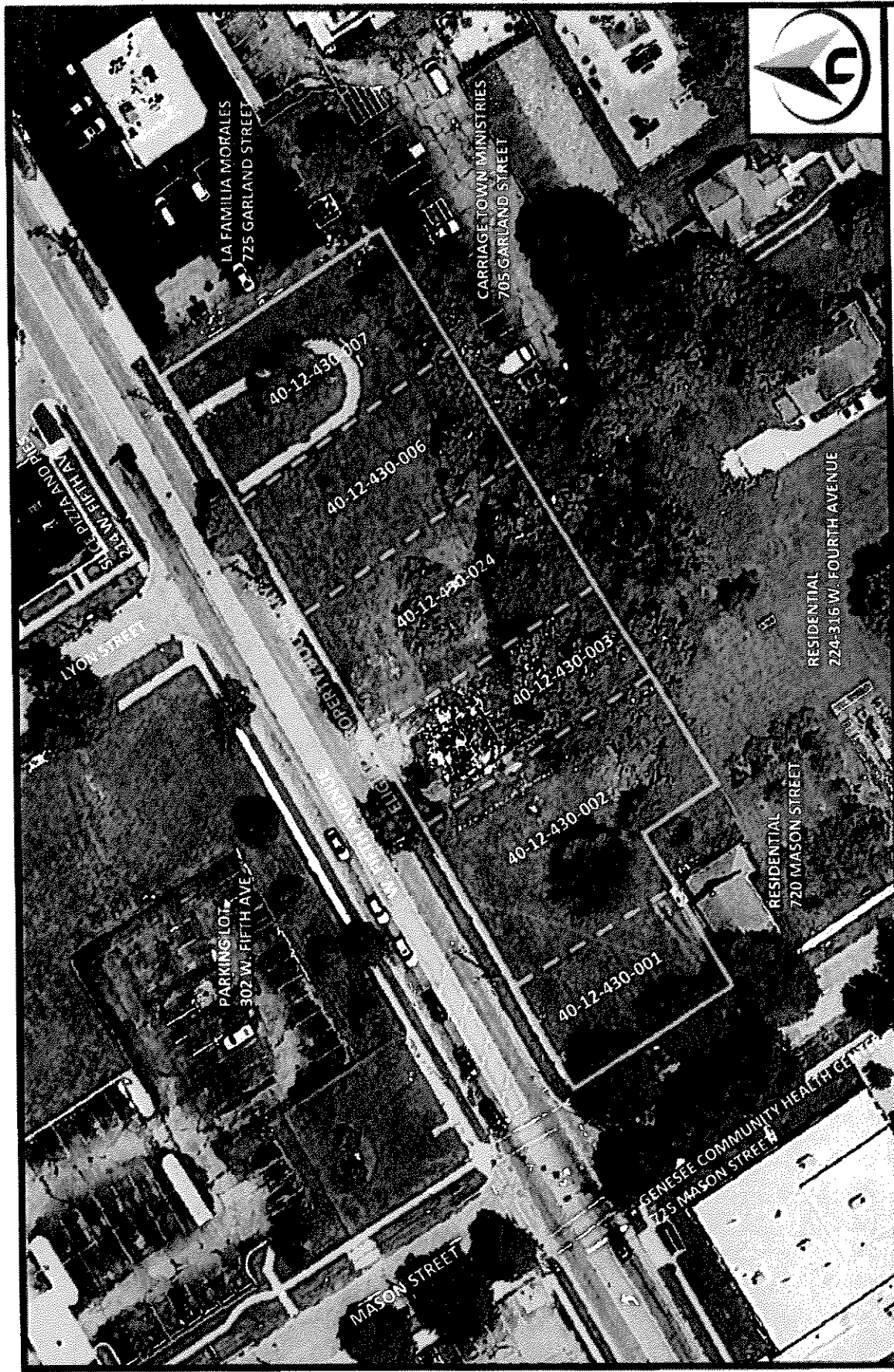
2.13 Other Material that the Authority or Governing Body Considers Pertinent

The Authority and the City, as the governing body, in accordance with the Act, may amend this Brownfield Plan in the future in order to fund additional eligible activities associated with the Project or subject property described herein.

FIGURES

Figure 1: Property Location Map

Figure 2: Eligible Property Boundary Map



309 W. FIFTH AVENUE (ADJACENT PARCELS)
FLINT, MICHIGAN 48503
 CREATED BY: CJZ
 8/1/2023

FIGURE 2
ELIGIBLE PROPERTY BOUNDARY MAP
 PROJECT NUMBER 22-3252

TRIOTERRA

TABLES

Table 1: Brownfield Eligible Activities

Table 2: Tax Increment Revenue Capture Estimates

Table 3: Tax Increment Revenue Reimbursement Allocation Table

Table 1
Brownfield Eligible Activities
309 W. Fifth Avenue
Flint, MI

ELIGIBLE ACTIVITIES				REIMBURSEMENT ALLOCATION			
NO. OF UNITS	UNIT TYPE	UNIT RATE	ESTIMATED TOTAL COST	EGLE ACTIVITIES	LBFTA 5/50 CAPTURE	LOCAL-ONLY ACTIVITIES	
EGLE ELIGIBLE ACTIVITIES							
Pre-Approved Activities							
1	LS	\$ 2,400	\$ 2,400	\$ 2,400	\$ -	\$ -	
Phase I Environmental Site Assessment							
1	LS	\$ 11,360	\$ 11,360	\$ 11,360	\$ -	\$ -	
Phase II Site Investigation							
Subtotal Pre-Approved Activities				\$ 13,760			
Subtotal EGLE Eligible Activities				\$ 13,760			
Assistance to a Land Bank Fast Track Authority							
Selling or otherwise conveying property owned by or under the control of a LBFTA							
4	EA	\$ 303,082	\$ 1,212,328			\$ 1,212,328	
Cost of Sale - Triplexes							
2	EA	\$ 177,819	\$ 355,638			\$ 355,638	
Cost of Sale - Duplexes							
Subtotal Assistance to a Land Bank Fast Track Authority				\$ 1,567,966			
Land Bank Fast Track Authority (LBFTA) (5/50 Capture)							
Genesee County LBFTA - Eligible Capture of 50% of Available Taxes for 5 years							
1	LS	\$ 191,691	\$ 191,691		\$ 191,691	\$ -	
Subtotal LBFTA Eligible Capture				\$ 191,691			
MSF AND EGLE ELIGIBLE ACTIVITIES SUB-TOTAL				\$ 1,773,417	\$ 191,691	\$ 1,567,966	
Contingency (0%)							
Brownfield Plan							
1	LS	\$ 12,000	\$ 12,000			\$ 12,000	
Interest (0%)							
1	LS					\$ 1,579,966	
TOTAL ELIGIBLE COST FOR REIMBURSEMENT				\$ 1,785,417	\$ 191,691	\$ 1,579,966	
State Brownfield Revolving Fund							
BRA Administrative Fees				\$ 22,750			
Local Brownfield Revolving Fund (LBRF)				\$ 90,248			
GRAND TOTAL				\$ 1,898,395	\$ 191,691	\$ 1,579,966	
				8.77%	20.78%	68.45%	

NOTES:
These cost and revenue projections should be considered approximate estimates based on expected conditions and available information. It cannot be guaranteed that the costs and revenue projections will not vary from these estimates.
Costs for Phase I ESAs, Address Surveys, Brownfield Plan and Act 311 Work Plan are excluded from contingency calculation.
Interest calculation is based on 5% simple interest on principal eligible activities only.

Table 3
Tax Increment Revenue Reimbursement Allocation Table
209 W. Fifth Avenue
Ann Arbor, MI

Year	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Administrative Fee (3.00% Fee)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
State Reimbursement	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Local Reimbursement	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Total Reimbursement	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$

Example Total Years of Plan: 30

Year	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
State	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Local	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
TOTAL	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$

Year	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
State	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Local	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
TOTAL	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$

Year	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
State	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Local	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
TOTAL	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$

Year	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
State	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Local	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
TOTAL	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$

Year	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
State	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Local	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
TOTAL	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$

TOTAL ANNUAL DEVELOPER REIMBURSEMENT

Table 3
 Tax Incremental Revenue Reimbursement Allocation Table
 300 W Fifth Avenue
 Flint, MI

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	TOTAL
Available Tax Incremental Revenue (TIR)															
- Total State Tax Authority Available	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
- Capitalize State Investment Redeeming Fund (Total of SCLL 2011)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
- State TIR Available for ISTPA S250 Capital	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
- Remaining State TIR Available for Reimbursement (EGLE Reimburse)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Total TIR Available	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
- Local TIR Available for Reimbursement (EGLE Reimburse)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
- Local TIR Available for ISTPA S250 Capital	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
- Remaining Local TIR Available for Reimbursement	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
DEVELOPER	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
- State Tax Reimbursement	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
- Local Tax Reimbursement	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
- EGLE (Health Advances)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
- State Tax Reimbursement	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
- Local Tax Reimbursement	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
- Local TIR Available	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
- Local TIR Available for Reimbursement	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
TOTAL ANNUAL DEVELOPER REIMBURSEMENT	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$

TOTALS

TOTALS

TABLE OF CONTENTS

PROJECT SUMMARY..... 1

1.0 INTRODUCTION 3

 1.1 Proposed Redevelopment and Future Use for Each Eligible Property..... 3

 1.2 Eligible Property Information 4

2.0 INFORMATION REQUIRED BY SECITON 13(2) OF THE STATUTE..... 6

 2.1 Description of Costs to Be Paid with Tax Increment Revenues..... 6

 2.2 Summary of Eligible Activities..... 6

 2.3 Estimate of Captured Taxable Value and Tax Increment Revenues..... 8

 2.4 Method of Financing Plan Costs and Description of Advances by the Municipality . 8

 2.5 Maximum Amount of Note or Bonded Indebtedness 9

 2.6 Duration of Brownfield Plan 9

 2.7 Impact of Tax Increment Financing on Revenues of Taxing Jurisdictions 9

 2.8 Legal Description, Property Map, Statement of Qualifying Characteristics and
 Personal Property 11

 2.9 Estimates of Residents and Displacement of Families 11

 2.10 Plan for Relocation of Displaced Persons 12

 2.11 Provisions for Relocation Costs..... 12

 2.12 Strategy for Compliance with Michigan’s Relocation Assistance Law 12

 2.13 Other Material that the Authority or Governing Body Considers Pertinent 12

FIGURES

Figure 1: Property Location Map

Figure 2: Eligible Property Boundary Map

TABLES

Table 1: Brownfield Eligible Activities

Table 2: Tax Increment Revenue Capture Estimates

Table 3: Tax Increment Revenue Reimbursement Allocation Table

PROJECT SUMMARY

Project Name: 309 W. Fifth Avenue Redevelopment

Developer: Genesee County Land Bank Authority
(the "GCLBA" or the "Developer")
452 S. Saginaw Street, 2nd Floor
Flint, Michigan 48502
Michael Freeman

Property Location: 309 W. Fifth Avenue, Flint, Michigan 48503

Parcel Information: 40-12-430-(001, 002, 003, 024, 006, 007)

Type of Eligible Property: "Blighted"

Project Description: The Genesee County Land Bank Authority's mission is "to restore value to the community by acquiring, developing and selling vacant and abandoned properties in cooperation with stakeholders who value responsible land ownership." The GCLBA with the help of developers have transformed parcels and other vacant or blighted properties in the city of Flint.

This is an infill project focusing on six parcels located in the Carriage Town Neighborhood. The project proposes the construction of four triplexes and two duplexes at 309 W. Fifth Avenue for a total of sixteen (16) for-sale residential units. It is planned that three triplexes will be 3-bedroom, one will be 2-bedroom, and that the duplexes will be 2-bedroom. These will be walk-up, two-story homes, approximately 2,127 square feet each.

Brownfield eligible activities include environmental assessment activities, GCLBA capture of 50% of available state and local taxes for 5 years, seller concessions related to assistance to the GCLBA in selling or conveying property owned or under control of the GCLBA, and preparation of a Brownfield Plan.

Total Capital Investment: Total capital investment is estimated at \$5,660,766 of which \$1,785,417 is proposed for Brownfield reimbursement to the Developer.

Estimated Job

Creation/Retention:

This redevelopment will not create any full-time equivalent jobs. Although this is a housing project, this is also an economic development activity to encourage additional private investment in both income producing and owner-occupied properties in the surrounding district as well as attract and retain higher earning workers.

Duration of Plan:

The duration of this Brownfield Plan is 30 years.

Total Captured Tax Increment Revenue: \$1,898,417

Distribution of New Taxes Captured	
Developer Reimbursement	\$1,785,417
<i>Sub-Total Developer Reimbursement</i>	<i>\$1,785,417</i>
State Brownfield Revolving Fund	\$22,730
BRA Administrative Fees	\$90,248
Local Brownfield Revolving Fund (LBRF)	\$0
<i>Sub-Total Administrative Fees, Fund Deposits</i>	<i>\$112,978</i>
Grand Total	\$1,898,395

1.0 INTRODUCTION

The City of Flint Brownfield Redevelopment Authority (the "Authority" or "BRA"), duly established by resolution of the City Council of the City of Flint (the "City"), pursuant to the Brownfield Redevelopment Financing Act, Michigan Public Act 381 of 1996, MCLA 125.2651 et. seq., as amended ("Act 381"), is authorized to exercise its powers within the City of Flint, Michigan.

The Brownfield Plan was prepared to allow for the capture of tax increment revenues from local taxes to reimburse the Genesee County Land Bank Authority (the "GCLBA" or the "Developer") for the cost of eligible activities in accordance with Act 381.

The proposed redevelopment will only be economically viable with the support and approval of the brownfield redevelopment incentives described herein.

1.1 Proposed Redevelopment and Future Use for Each Eligible Property

The GCLBA have identified parcels and other vacant or blighted properties in the city of Flint that are redevelopment ready. The first phase focuses on the Carriage Town Neighborhood, but if supported, will expand to all priority neighborhoods in the city of Flint.

The objective of this project is multifaced:

- redevelop vacant/blighted, non-tax paying land,
- create new, market-rate home ownership opportunities in the city of Flint, and
- reinforce vitality of neighborhood by infilling lots with homes that are cohesive with existing architecture, improve public infrastructure and increase home-owning residents

309 W. Fifth Avenue

The project proposes the construction of four triplexes and two duplexes at 309 W. Fifth Avenue for a total of sixteen (16) for-sale units. It is planned the triplexes will include three 3-bedroom units and one 2-bedroom unit while the two duplexes will be 2-bedroom. These units will be walk-up, two-story homes, approximately 729 square feet each. The homes will be slab-on grade, stick-built construction, using high quality materials. Each unit will have separate entrances and a 22-car parking lot, including two handicapped spaces, at the rear (south) of the property. A small condo association will be formed to manage common area maintenance, including shared landscaping elements. Each triplex is anticipated to appraise for a market-rate value of \$219,000 and each duplex at a value of \$199,000, which is affordable to a buyer earning \$62,500 – \$63,802 annually.

The total anticipated investment into the development project is estimated at \$5,660,766.

This redevelopment will not create any full-time equivalent jobs. Although this is a housing project, this is also an economic development activity to encourage additional private investment in both income producing and owner-occupied properties in the surrounding district as well as attract and retain higher earning workers.

The improvements to the Property will be permanent and significantly increase the taxable value of the Property. The Project would not be possible without financial support through Brownfield tax increment financing (TIF).

1.2 Eligible Property Information

This Brownfield Plan is presented to support the Developer in the redevelopment of the subject property situated along the south side of W. Fifth Avenue, between Mason Street and Garland Street in the Carriage Town Neighborhood in the city of Flint, Genesee County, Michigan (the "Property"). The location of the Property is depicted on Figure 1.

The Property consist of six parcels of land totally approximately 1.10-acres. The Property is fully defined in the following table and Section 2.8 of this Brownfield Plan.

Eligible Property		
Address	Tax ID	Basis of Eligibility
309 W. Fifth Avenue	40-12-430-001	"Blighted"
309 W. Fifth Avenue	40-12-430-002	"Blighted"
309 W. Fifth Avenue	40-12-430-003	"Blighted"
309 W. Fifth Avenue	40-12-430-024	"Blighted"
309 W. Fifth Avenue	40-12-430-006	"Blighted"
309 W. Fifth Avenue	40-12-430-007	"Blighted"

The boundary of the eligible property is depicted on Figure 2.

*Brownfield Plan
309 W. Fifth Avenue
August 1, 2023*

The Property is considered an "eligible property" as defined by Section 2 of Act 381 because: (a) the Property was previously utilized as a residential property; (b) is located within the City of Flint, a qualified local governmental unit under MCL 125.2782(k); (c) is tax reverted property owned by and under control of a land bank authority under Section 2(p)(iii); and (d) is therefore, blighted as defined in Section 2 (c)(vi) of Act 381.

2.0 INFORMATION REQUIRED BY SECITON 13(2) OF THE STATUTE

2.1 Description of Costs to Be Paid with Tax Increment Revenues

The Developer will be reimbursed with the new local and state taxes levied by the Project for the costs of eligible activities necessary to support redevelopment of the Property. The activities that are intended to be carried out at the Property are considered "eligible activities" as defined by Section 2 of Act 381. Brownfield eligible activities proposed by the Developer include environmental activities, seller concessions related to the GCLBA selling or conveying property owned or under control of the GCLBA and preparation of a Brownfield Plan.

The costs of eligible activities included in, and authorized by, this Brownfield Plan will be reimbursed with incremental local and state tax revenues generated by the Property and captured by the BRA, subject to any limitations and conditions described in this Brownfield Plan and the terms of a Reimbursement Agreement between the Developer and the Authority (the "Reimbursement Agreement").

2.2 Summary of Eligible Activities

As previously stated, eligible activities include environmental activities, seller concessions related to the GCLBA selling or conveying property owned or under control of the GCLBA, and preparation of a Brownfield Plan. In many communities in Michigan, including Flint, housing costs more to develop than what it will be worth once completed. Construction costs are based on preliminary construction estimates and assumes a hard construction cost of approximately \$98.41/square foot. Although home values are improving in Flint, the appraised value of high-quality, new construction homes is significantly lower than the cost to develop in the city.

The total cost of activities eligible for Developer reimbursement from tax increment revenues is projected to be \$1,785,417. The eligible activities are summarized below:

Summary of Eligible Activities	
Eligible Activities	Cost
Pre-Approved Environmental Activities	
Phase I Environmental Site Assessment	\$2,400
Phase II Site Investigation	\$11,360
Subtotal Environmental Activities	\$13,760
A Land Bank Authority (LBFTA)	
Selling or otherwise conveying property owned by or under the control of a LBFTA	
Cost of Sale - Triplexes	\$1,212,328
Cost of Sale - Duplexes	\$355,638
Subtotal Assistance to a Land Bank Authority	\$1,567,966
Land Bank Authority (LBFTA) (5/50 Capture)	
Genesee County LBFTA – Eligible Capture of 50% of Available Taxes for 5 years	\$191,691
Subtotal LBFTA Eligible Capture	\$191,691
Contingency (0%) *	\$0
Brownfield Plan	\$12,000
Total Eligible Cost for Reimbursement	\$1,785,417

* Contingency calculation excludes costs for Brownfield Plan preparation.

A detailed breakdown in eligible activities is provided in Table 1, Brownfield Eligible Activities.

The costs listed above are estimated and may increase or decrease depending on the nature and extent of unknown conditions encountered on the Property. The actual cost of those eligible activities encompassed by this Brownfield Plan that will qualify for reimbursement from tax increment revenues captured by the BRA shall be governed by the terms of a Reimbursement Agreement. No costs of eligible activities will be qualified for reimbursement except to the extent permitted in accordance with the terms and conditions of the Reimbursement Agreement and Section 2 of Act 381 of 1996, as amended (MCL 125.2652).

The Reimbursement Agreement and this Brownfield Plan will dictate the total cost of eligible activities subject to payment. As long as the total cost limit described in this Brownfield Plan is not exceeded, line-item costs of eligible activities may be adjusted within Environmental eligible activities and Non-Environmental eligible activities after the date this Brownfield Plan is approved by the City Council of the City of Flint City.

2.3 Estimate of Captured Taxable Value and Tax Increment Revenues

The costs of eligible activities included in, and authorized by, this Brownfield Plan will be reimbursed with incremental local tax revenues generated by the Property and captured by the BRA.

The 2023 taxable value of the Property is \$0, and this is the initial taxable value for this Brownfield Plan.

The estimated new taxable value is \$1,231,570 in 2025. The actual taxable value will be determined by the Assessor after the project is complete.

It is projected that the BRA will capture tax increment revenues from 2025 through 2054 to allow for reimburse the Developer for eligible activity costs and BRA capture to administer the Brownfield Plan.

The estimated taxable value and estimated tax increment revenue by year and in aggregate for this Project are presented in Table 2, Tax Increment Revenue Capture Estimates, and Table 3, Tax Increment Revenue Allocation Table.

The captured incremental taxable value and associated tax increment revenue will be based on the actual increased taxable value from all real and personal taxable improvements on the Property as determined by the local assessor and the actual millage rates levied by the various taxing jurisdictions during each year of the plan. The actual tax increment captured will be based on taxable value set through the property assessment process by the local unit of government and the millage rates set each year by the taxing jurisdictions.

2.4 Method of Financing Plan Costs and Description of Advances by the Municipality

The Developer is ultimately responsible for financing the costs of its specific eligible activities included in this Brownfield Plan. The BRA will not advance any funds to finance the Developer eligible activities described in this Brownfield Plan. All financing commitments and activities and cost reimbursements authorized under this Brownfield Plan shall be governed by the Reimbursement Agreement. The inclusion of eligible activities and estimates of costs to be reimbursed in this Brownfield Plan is intended to authorize the BRA to fund such reimbursements. The amount and source of any tax increment revenues that will be used for purposes authorized by this Brownfield Plan, and the terms and conditions for such use and upon any reimbursement of the expenses permitted by the Brownfield Plan, will be provided solely under the Reimbursement Agreement contemplated by this Brownfield Plan.

Reimbursements under the Reimbursement Agreement shall not exceed the cost of eligible activities and reimbursement limits described in this Brownfield Plan.

2.5 Maximum Amount of Note or Bonded Indebtedness

Eligible activities are to be financed by the Developer. The BRA will not incur any note or bonded indebtedness to finance Brownfield eligible activities outlined in this Brownfield Plan.

2.6 Duration of Brownfield Plan

The duration of this Brownfield Plan is projected to be 30 years after the first year of tax capture anticipated as 2025.

In no event shall the duration of the Brownfield Plan exceed 35 years following the date of the resolution approving the Brownfield Plan, nor shall the duration of the tax capture exceed the lesser of the period authorized under subsections (4) and (5) of Section 13 of Act 381 or 30 years, except as authorized by those subsections or other provisions of Act 381. Further, in no event shall the beginning date of the capture of tax increment revenues be later than five years after the date of the resolution approving the Brownfield Plan.

2.7 Impact of Tax Increment Financing on Revenues of Taxing Jurisdictions

The following table presents a summary of the new tax revenues generated by the taxing jurisdictions whose millage is subject to capture by the BRA under this Brownfield Plan. These are estimations based on the components of the proposed redevelopment.

Projected Impact to Taxing Jurisdictions			
Taxing Unit	New Taxes to Taxing Units	New Taxes Captured for Developer Reimbursement, SBRF Deposits, and BRA Administration	Total New Taxes
SCHOOL OPERATING	\$714,579	\$56,540	\$771,119
FLINT OPERATING		\$321,300	\$321,300
STATE EDUCATION TAX	\$247,616	\$9,423	\$257,040
PUBLIC SAFETY		\$257,040	\$257,040
COUNTY OPERATING		\$230,997	\$230,997
FLINT PUB LIBRARY		\$171,360	\$171,360
PUB IMPROVEMENT		\$107,100	\$107,100
GISD SPEC ED		\$100,734	\$100,734
POLICE SERVICES		\$85,680	\$85,680
C S MOTT OPER		\$83,272	\$83,272
MASS TRANSIT		\$51,815	\$51,815

Projected Impact to Taxing Jurisdictions			
Taxing Unit	New Taxes to Taxing Units	New Taxes Captured for Developer Reimbursement, SBRF Deposits, and BRA Administration	Total New Taxes
FL SINKING FUND		\$50,551	\$50,551
HEALTH CARE		\$41,940	\$41,940
CULTURE		\$40,342	\$40,342
GISD VOC ED		\$40,270	\$40,270
MENTAL HEALTH		\$40,004	\$40,004
COUNTY PARKS		\$32,130	\$32,130
SENIOR CITIZENS		\$29,354	\$29,354
PUBLIC TRANS		\$25,704	\$25,704
PARKS AND REC		\$21,420	\$21,420
PARAMEDIC SERV		\$20,319	\$20,319
AIRPORT AUTH		\$20,319	\$20,319
GISD ALLOCATED		\$17,290	\$17,290
ANIMAL C		\$8,384	\$8,384
VETERANS		\$4,215	\$4,215
MSU EXT		\$3,427	\$3,427
FLINT SCHOOL DEBT / SINKING FUND	\$120,809		\$120,809
PUB LIB DEBT	\$67,687		\$67,687
CS MOTT DEBT	\$25,704		\$25,704
Total	\$1,176,395 (38.6%)	\$1,870,930 (61.4%)	\$3,047,325

*This Brownfield Plan includes the capture of tax increment revenue from available local taxes only. Tax increment revenue from School Operating millage is based on 100% of the residential lots are subject to the Principal Residence Exemption (PRE)

Impact to specific taxing jurisdictions is further presented in Table 2, Tax Increment Revenue Capture Estimates, and a schedule of tax increment revenue is presented in Table 3, Tax Increment Revenue Allocation Table.

2.8 Legal Description, Property Map, Statement of Qualifying Characteristics and Personal Property

The legal description of the eligible property is:

Eligible Property		
Address	Tax ID	Legal Description
309 W. Fifth Avenue	40-12-430-001	VILLAGE OF GRAND TRAVERSE W 1/2 OF LOT 5 AND W 1/2 OF LOT 4 EXC S 40 FT, BLK 49.
309 W. Fifth Avenue	40-12-430-002	VILLAGE OF GRAND TRAVERSE E 1/2 OF LOT 5, E 1/2 OF LOT 4 EXC W 24 FT OF S 40 FT; ALSO WLY 14.75 FT OF LOT 6, AND WLY 14.75 FT OF LOT 7, BLK 49.
309 W. Fifth Avenue	40-12-430-003	VILLAGE OF GRAND TRAVERSE ELY 50 FT OF WLY 64.75 FT OF LOTS 6 AND 7, BLK 49
309 W. Fifth Avenue	40-12-430-024	VILLAGE OF GRAND TRAVERSE. PART OF LOTS 6 & 7, BLK 49 DESC AS: BEG AT A PT ON S LINE OF FIFTH AVE, N 56 DEG 30 MIN E, 196.75 FT FROM NW COR OF SD BLK 49; TH S 33 DEG 56 MIN E, 132.24 FT TO S LINE OF SD LOT 7; TH N 56 DEG 30 MIN E A; LG SD S LINE TO SELY COR OF SD LOT 7 AS ORIGINALLY PLATTED, TH NWLY ALG ELY LINE OF SD LOTS TO NELY COR OF SD LOT 6 AS ORIGINALLY PLATTED; TH SWLY ALG S LINE OF FIFTH AVE TO POB.
309 W. Fifth Avenue	40-12-430-006	VILLAGE OF GRAND TRAVERSE LOTS 4 AND 5, BLK 48, EXC ELY 132 FT; ALSO LOTS 6 AND 7 BLK 49, EXC WLY 132 FT.
309 W. Fifth Avenue	40-12-430-007	VILLAGE OF GRAND TRAVERSE WLY 66 FT OF ELY 132 FT OF LOTS 4 AND 5. BLK 48.

The general Property location and characteristics are described in Section 3.0 and depicted on Figures 1 and 2.

The Property is considered an "eligible property" as defined by Section 2 of Act 381 because: (a) the Property was previously utilized as a residential property; (b) is located within the City of Flint, a qualified local governmental unit under MCL 125.2782(k); (c) is tax reverted property owned by and under control of a land bank authority under Section 2(p)(iii); and (d) is therefore, blighted as defined in Section 2 (c)(vi) of Act 381.

The subject Property includes all tangible personal property that now or in the future comes to be owned or installed on the Property by the Developer or occupants.

2.9 Estimates of Residents and Displacement of Families

No occupied residences are involved in the redevelopment, no persons reside at the Property, and no families or individuals will be displaced as a result of this development.

2.10 Plan for Relocation of Displaced Persons

No persons will be displaced as a result of this development. Therefore, a plan for relocation of displaced persons is not applicable and is not needed for this Brownfield Plan.

2.11 Provisions for Relocation Costs

No persons will be displaced as result of this development, and no relocation costs will be incurred. Therefore, provision for relocation costs is not applicable and is not needed for this Brownfield Plan.

2.12 Strategy for Compliance with Michigan’s Relocation Assistance Law

No persons will be displaced as result of this development. Therefore, no relocation assistance strategy is needed for this Brownfield Plan.

2.13 Other Material that the Authority or Governing Body Considers Pertinent

The Authority and the City, as the governing body, in accordance with the Act, may amend this Brownfield Plan in the future in order to fund additional eligible activities associated with the Project or subject property described herein.

FIGURES

Figure 1: Property Location Map

Figure 2: Eligible Property Boundary Map



309 W. FIFTH AVENUE (ADJACENT PARCELS)
 FLINT, MICHIGAN 48503

CREATED BY: CJZ
 8/1/2023

FIGURE 2

ELIGIBLE PROPERTY BOUNDARY MAP

PROJECT NUMBER 22-3252

TRIOTERRA

TABLES

Table 1: Brownfield Eligible Activities

Table 2: Tax Increment Revenue Capture Estimates

Table 3: Tax Increment Revenue Reimbursement Allocation Table

Table 1
Brownfield Eligible Activities
309 W. Fifth Avenue
Flint, MI

ELIGIBLE ACTIVITIES				REIMBURSEMENT ALLOCATION		
NO. OF UNITS	UNIT TYPE	UNIT RATE	ESTIMATED TOTAL COST	EGL E ACTIVITIES	LBFTA 5/50 CAPTURE	LOCAL-ONLY ACTIVITIES
EGL E ELIGIBLE ACTIVITIES						
1	LS	\$ 2,400	\$ 2,400	\$ 2,400	\$ -	\$ -
1	LS	\$ 11,360	\$ 11,360	\$ 11,360	\$ -	\$ -
Subtotal Pre-Approved Activities				\$ 13,760		
Subtotal EGL E Eligible Activities				\$ 13,760		
Pre-Approved Activities						
Phase I Environmental Site Assessment						
Phase II Site Investigation						
Assistance to a Land Bank Fast Track Authority						
Selling or otherwise conveying property owned by or under the control of a LBFTA						
4	EA	\$ 303,082	\$ 1,212,328			\$ 1,212,328
2	EA	\$ 177,819	\$ 355,638			\$ 355,638
Subtotal Assistance to a Land Bank Fast Track Authority				\$ 1,567,966		
1	LS	\$ 191,691	\$ 191,691		\$ 191,691	\$ -
Land Bank Fast Track Authority (LBFTA) (5/50 Capture)				\$ 191,691		
Genesee County LBFTA - Eligible Capture of 50% of Available Taxes for 5 years				\$ 1,773,417	\$ 191,691	\$ 1,567,966
Subtotal LBFTA Eligible Capture				\$ -	\$ -	\$ -
MSF AND EGL E ELIGIBLE ACTIVITIES SUB-TOTAL				\$ 13,760	\$ 191,691	\$ 1,567,966
Contingency (0%)						
1	LS	\$ 12,000	\$ 12,000	\$ 12,000	\$ -	\$ 12,000
Brownfield Plan						
1	LS	\$ -	\$ -	\$ -	\$ -	\$ -
Interest (0%)				\$ -	\$ -	\$ -
TOTAL ELIGIBLE COST FOR REIMBURSEMENT				\$ 1,785,417	\$ 191,691	\$ 1,579,966
State Brownfield Revolving Fund						
BRA Administrative Fees						
Local Brownfield Revolving Fund (LBRF)				\$ 22,730		
GRAND TOTAL				\$ 1,808,147	\$ 191,691	\$ 1,616,456
				0.77%	10.74%	88.49%

NOTES:
These costs and revenue projections should be considered approximate estimates based on expected conditions and available information. It cannot be guaranteed that the costs and revenue projections will not vary from these estimates.
Costs for Phase I ESA, Asbestos Surveys, Brownfield Plan and Act 201 Work Plan are excluded from contingency calculation.
Interest calculation is based on 5% simple interest on principal eligible activities only.

Table 7
 An Incremental Revenue-Costs Estimate
 for the Proposed
 1984, 85

Category	1984												1985												Total
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20					
STATE OF NEW YORK	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	2,000,000		
FEDERAL GOVERNMENT	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	1,000,000		
LOCAL GOVERNMENTS	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	600,000		
... (Remaining rows follow similar pattern) ...																									
TOTAL	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	3,600,000		

STATE OF NEW YORK
 FEDERAL GOVERNMENT
 LOCAL GOVERNMENTS
 ... (Additional text and data) ...

240012

RESOLUTION: _____

PRESENTED: JAN 22 2024

ADOPTED: _____

RESOLUTION TO HIRE A CITY COUNCIL PARLIAMENTARIAN

BY CITY COUNCIL:

The Flint City Council desires to hire a parliamentarian to provide training and assist the Council with order and procedures during its meetings; and

Maurice S. Henderson, a Professional Registered Parliamentarian, has the experience to work with the City Council in this capacity; and

The City Council wishes to enter into an agreement with Maurice S. Henderson to provide training to the Council in parliamentary procedures and rules of order, as well as to work as a parliamentarian during City Council meetings. This agreement will include a four (4) hour training date, as well as parliamentarian services for three (3) council meeting dates at four (4) hours per council meeting. Mr. Henderson's hourly rate is \$175.00, for a total agreement amount up to \$2,800.00. Funding will come from Acct. No. 101-101.000-958.000.

IT IS RESOLVED, that the appropriate City Officials do all things necessary to enter into an agreement with Professional Registered Parliamentarian Maurice S. Henderson to provide training and parliamentary services to the Flint City Council, at an hourly rate of \$175.00, for a total of up to sixteen (16) hours, and a total expense of up to \$2,800.00, with funding to come from Acct. No. 101-101.000-958.000.

APPROVED AS TO FORM:

APPROVED AS TO FINANCE:

William Kim, City Attorney

Phillip Moore, Chief Financial Officer

APPROVED BY CITY COUNCIL:

INDEPENDENT CONTRACTOR AGREEMENT

This Independent Contractor Agreement ("Agreement") is made and effective between:

BETWEEN: MAURICE S. HENDERSON (the "Independent Contractor"), an individual sole proprietor, with its place of business located at:
14067 DIXIE
REDFORD, MI 48239

AND: The Flint City Council (the "Company"), a corporation, located and doing business at:
1101 S. SAGINAW STREET
FLINT, MI 48502

CONCERNING:

1. TERMS

This Agreement shall be effective commencing 1/24/2024, and shall continue until terminated at the completion of the Scope of Work which shall occur no later than 2/2/2024 or by either party as otherwise provided herein.

2. COMPENSATION

- A. Independent Contractor shall be entitled to compensation for performing those tasks and duties related to the Scope of Work as follows:
- (1) \$175 per hour for tasks and duties performed on February 2, 2024. Billing will be by the hour and in 15-minute increments, billed immediately following the completion of the tasks and duties and paid within 30 days of invoice.
 - (2) In addition to the above, Independent Contractor will be reimbursed (or advanced, upon request):
 - (a) "Desk expenses" such as photocopying, faxing, postage, etc.
 - (b) Mileage reimbursed at the current federal mileage reimbursement rate
 - (c) Meals reimbursed at the current rate according to the General Services Administration
- B. Such compensation shall become due and payable to Independent Contractor in the following time, place, and manner:

ON INVOICE

Independent Contractor shall not have the right to assign said compensation payments from Company. Company shall not be responsible for expenses of any type incurred by Independent Contractor in the performance of services for Company under this Agreement unless approved in advance in writing by an authorized representative of Company.

services to Company, and is effective for the entire duration of Independent Contractor's agreement with Company. This waiver is effective independently of Independent Contractor's employment status as adjudged for taxation purposes or for any other purpose.

- B. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the consent of the other.

7. TERMINATION

- A. This Agreement may be terminated prior to the completion or achievement of the Scope of Work by either party giving 30 days written notice to the other. Such termination shall not prejudice any other remedy to which the terminating party may be entitled, either by law, in equity, or under this Agreement. In the event of termination prior the original termination date, the financial obligation of the Company under this Agreement shall be limited to the value of the entire compensation contemplated herein to the Independent Contractor, prorated by the length of the contractual term served prior to termination.
- B. This Agreement may be terminated immediately by the Company if Independent Contractor commits any serious breach of this Agreement or of any other Agreement with the Company, or any serious act of misconduct, including (but not limited to) an act of dishonesty, theft or misappropriation of Company property, moral turpitude, insubordination, or any act injuring, abusing, or endangering others.
- C. This Agreement shall be terminated by the death of Independent Contractor operating as a sole proprietor, sole member, sole shareholder, or as a partner in a partnership. If Independent Contractor operating as a sole proprietor, sole member, sole shareholder, or as a partner in a partnership becomes permanently disabled during the term of engagement, this Agreement shall terminate as of the date such permanent disability is determined. Independent Contractor's right to compensation, if any, provided for under Section 4 hereof shall cease upon his or her death or permanent disability, it being understood that Independent Contractor shall be entitled to his or her compensation, if any, for services performed as of the date of termination of this Agreement.

8. NON-DISCLOSURE OF TRADE SECRETS, CUSTOMER LISTS AND OTHER PROPRIETARY INFORMATION

- A. Independent Contractor agrees not to disclose or communicate, in any manner, either during or after Independent Contractor's agreement with Company, information about Company, its operations, clientele, or any other information, that relate to the business of Company including, but not limited to, the names of its customers, its marketing strategies, operations, or any other information of any kind which would be deemed confidential, a trade secret, a customer list, or other form of proprietary information of Company. Independent Contractor acknowledges that the above information is material and confidential and that it affects the profitability of Company.
- B. Independent Contractor understands that any breach of this provision, or that of any other Confidentiality and Non-Disclosure Agreement, is a material breach of this Agreement. To the extent Independent Contractor feels they need to disclose confidential information, they may do so only after obtaining written authorization from the General Secretary of the Company.

15. NOTICES

Any notice to be given hereunder by any party to the other may be affected either by personal delivery in writing, or by mail, registered or certified, postage pre-paid with return receipt requested, or by electronic mail transmission. Mailed notices shall be addressed to the parties at the addresses appearing in the introductory paragraphs of this Agreement, or to the following electronic mail addresses: If to the Company then to llewis@cityofflint.com and if to the Independent Contractor then to mauricehenderson1911@gmail.com, each party may change their address by written notice in accordance with this paragraph. Notices delivered personally shall be deemed communicated as of actual receipt; mailed notices shall be deemed communicated as of five (5) calendar days after mailing and notices sent by electronic mail transmission shall be deemed communicated the day such notice or communication is sent electronically, provided that the sender has received a confirmation of such electronic transmission. Independent Contractor agrees to keep Company current as to their business and mailing addresses, as well as telephone, facsimile, email and contact information.

16. ATTORNEY'S FEES AND COSTS

If any action at law or in equity is necessary to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees, costs and necessary disbursements incurred both before or after judgment in addition to any other relief to which such party may be entitled.

17. MEDIATION AND ARBITRATION

Any controversy between the parties to this Agreement involving the construction or application of any of the terms, provisions, or conditions of this Agreement, shall on written request of either party served on the other, be submitted first to mediation and then if still unresolved to binding arbitration. The parties shall each appoint one person to hear and determine the dispute and, if they are unable to agree, then the two persons so chosen shall select a third impartial arbitrator whose decision shall be final and conclusive upon both parties. The attorneys' fees and costs of arbitration shall be borne by the losing party, as set forth herein, unless the Parties stipulate otherwise, or in such proportions as the arbitrator shall decide.

18. REPRESENTATION

Each party of this Agreement acknowledges that no representations, inducements, promises or agreements, orally or otherwise, have been made by any party hereto, or anyone acting on behalf of any party hereto, which are not embodied herein, and that no other agreement, statement or promise not contained in this Agreement shall be valid or binding. Any modification of this Agreement shall be effective only if it is in writing, signed and dated by all parties hereto.

19. INDEMNIFICATION

Independent Contractor agrees to indemnify and hold harmless Company from any and all damages, expenses or liability resulting from or arising out of, any negligence or misconduct on Independent Contractor's part, or from any breach or default of this Agreement which is caused or occasioned by the acts of Independent Contractor. Independent Contractors shall insure that its employees and affiliates take all actions necessary to comply with the terms and conditions set forth in this Agreement. Independent Contractor shall name Company as an additional insured on all related insurance policies including workers compensation, and general liability.



RESOLUTION NO.: 240020
 PRESENTED: JAN 22 2024
 ADOPTED: _____

RESOLUTION TO RESPOND TO THE DISPARITIES IN CANCER SCREENING IN THE CITY OF FLINT

BY THE CITY ADMINISTRATOR:

WHEREAS, the City of Flint is a duly created and validly existing political subdivision of the State of Michigan under the Constitution and laws of the state of Michigan, and;

WHEREAS, on March 11, 2021, the President of the United States of America signed into law the “American Rescue Plan Act of 2021”, also known as House Resolution 1319, an Act approved by the Congress of the United States, and which authorized the Treasury of the United States to disburse certain funds to local governments, including the City of Flint, which could be used for specific and defined purposes, and;

WHEREAS, in accordance with the American Rescue Plan Act of 2021, the City of Flint wishes to exercise its right to extend and disseminate assistance to impacted households tied to specific criteria, as authorized by the Act, and;

WHEREAS, the President and First Lady reignited the Biden Cancer Moonshot program to mobilize a national effort to end cancer as we know it. The Cancer Moonshot is mobilizing efforts toward achieving two clear goals that the President and First Lady set: To prevent more than 4 million cancer deaths by 2047 and to improve the experience of people who are touched by cancer, and;


WHEREAS, many people for whom cancer screening is recommended do not get screened, including a disproportionate number of individuals who are part of U.S. population groups that experience cancer health disparities such as racial and ethnic minority groups and underserved populations, and;

WHEREAS, the administration recommends funding \$50,000 in support of this program which will allow for the purchase of early detection cancer kits to be used for the most vulnerable and underserved residents of the City of Flint, and;

Account Number	Account Name	Amount
101-729.009-801.000	ARPA -Cancer Moonshot Prog. - Rev. Rep.	\$50,000.00
	Total	\$50,000.00

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to amend the FY24 budget to provide funding to purchase early detection cancer kits through the Biden Cancer Moonshot program.

Approved as to Form:

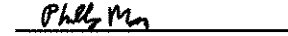

William Kim (Jan 22, 2024 15:50 EST)

William Kim, Chief Legal Officer

CLYDE D EDWARDS
CLYDE D EDWARDS (Jan 22, 2024 15:52 EST)

Clyde D. Edwards, City Administrator

Approved as to Finance:


Phillip Moore (Jan 22, 2024 15:13 EST)

Philip Moore, Chief Financial Officer

Flint City Council

RESOLUTION STAFF REVIEW

Date: January 14th, 2024

Agenda Item Title:

RESOLUTION TO RESPOND TO THE DISPARITIES IN CANCER SCREENING IN THE CITY OF FLINT

Prepared by:

Seamus Bannon, Grants Management Officer

Background/Summary of Proposed Action:

The President and First Lady reignited the Biden Cancer Moonshot program to mobilize a national effort to end cancer as we know it. The Cancer Moonshot is mobilizing efforts toward achieving two clear goals that the President and First Lady set: To prevent more than 4 million cancer deaths by 2047 and to improve the experience of people who are touched by cancer. Many people for whom cancer screening is recommended do not get screened, including a disproportionate number of individuals who are part of U.S. population groups that experience cancer health disparities such as racial and ethnic minority groups and underserved populations. The administration recommends funding \$50,000 in support of this program which will allow for the purchase of early detection cancer kits to be used for the most vulnerable and underserved residents of the City of Flint, and;

Account Number	Account Name	Amount
101-729.009-801.000	ARPA -Cancer Moonshot Prog. - Rev. Rep.	\$50,000.00
	Total	\$50,000.00

Financial Implications:

There will be no significant financial implications as resolution 230464.1 moved the remaining ARPA funds to the general fund and these were added to the FY24 budget. This resolution moves funds from unallocated to allocated for a specific purpose.

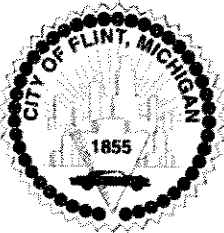
Budgeted Expenditure: Yes ___ No X **Please explain, if no:**

Pre-encumbered: Yes ___ No x **Requisition #:** _____

Other Implications: No other implications are known at this time.

Staff Recommendation: Staff recommends approval of this resolution.

APPROVAL Shelly Sparks-Green
Shelly Sparks-Green (Jan 22, 2024 14:59 EST)



RESOLUTION NO.: 240023
PRESENTED: FEB - 7 2024
ADOPTED: _____

Resolution to Cancel Spending Authority and Revenue Recognition of Unspent Community Development Block Grant(CDBG) Funds and Reprogram Such Funds to Communities First, Inc for the Development of Orchard Manor Apartments and COF Blight Department for Code Enforcement

BY THE CITY ADMINISTRATOR:

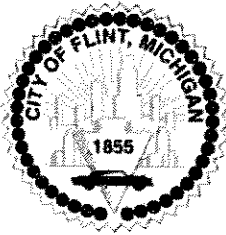
WHEREAS, The City of Flint received Title I Community Development Block Grant (CDBG) entitlement funds in the amount of \$3,984,460 2021-22 Program year and initially awarded \$180,000 to the following agencies by resolution 210370 adopted August 10th, 2021.

WHEREAS, The City of Flint received Title I Community Development Block Grant (CDBG) entitlement funds in the amount of \$4,005,344.00 2022-23 Program year and initially awarded \$666,633 to the following agencies by resolution 220190.1 adopted June 27th, 2022.

WHEREAS, The City of Flint received Title I Community Development Block Grant (CDBG) entitlement funds in the amount of \$4,019,588 2023-24 Program year and initially awarded \$566,380 to the following agencies by resolution 230151 adopted June 5th 2023.

WHEREAS, The Division of Community Services has identified Community Development Block Grant (CDBG) funds totaling \$1,050,080.53, previously allocated to agencies as per the resolutions adopted in the corresponding program years outlined above and are now available for reprogramming. This is due to the original activities for which the funds were designated no longer being relevant or the awarded agencies being unable to expend the funds. and;

WHEREAS, To spend the funds timely for relevant activities and the Housing and Blight Elimination Projects outlined in the 2023-24 Annual Action Plan, spending authority and revenue recognition needs to be cancelled for expense and revenue accounts associated with existing activities as identified below:



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

REPROGRAM SOURCES				
Account Name	Account Number	Grant Code	Amount Awarded	Amount Reprogrammed
United Way of Genesee County -Youth Recreation 21-047	279-737.512-522.748	FHUD-CDBG21	40,000.00	28,658.00
United Way of Genesee County -Youth Recreation 21-047	279-737.512-805.105	FHUD-CDBG21	40,000.00	28,658.00
Sylvester Broome Empowerment Village Demolition for Sportsplex 21-123	279-737.499-502.748	FHUD-CDBG22	85,000.00	85,000.00
Sylvester Broome Empowerment Village Demolition for Sportsplex 21-123	279-737.499-805.076	FHUD-CDBG22	85,000.00	85,000.00
Flint Genesee County Literacy Network 21-108	279-737.445-522.748	FHUD-CDBG22	35,000.00	35,000.00
Flint Genesee County Literacy Network 21-108	279-737.445-805.101	FHUD-CDBG22	35,000.00	35,000.00
COF Blight – Demolition 22-042	279-737.150-522.748	FHUD-CDBG23	370,352.00	370,352.08
COF Blight – Demolition 22-042	279-737.150-805.076	FHUD-CDBG23	370,352.00	370,352.08
Ferris Wheel Innovation 100k Ideas 22-032	279-737.467-522.748	FHUD-CDBG23	31,744.46	153.25
Ferris Wheel Innovation 100k Ideas 22-032	279-737.467-805.428	FHUD-CDBG23	31,744.46	153.25
GCCARD Emergency Home Repair 22-040	279-737.365-522.748	FHUD-CDBG23	264,537.20	264,537.20
GCCARD Emergency Home Repair 22-040	279-737.365-805.327	FHUD-CDBG23	264,537.20	264,537.20
COF Blight Division – Demolition 23-049	279-737.150-522.748	FHUD-CDBG24	400,000.00	100,000.00
COF Blight Division – Demolition 23-049	279-737.150-805.076	FHUD-CDBG24	400,000.00	100,000.00
Carriage Town Ministries – Liberty House Ramp 23-037	279-737.498-522.748	FHUD-CDBG24	16,380.00	16,380.00
Carriage Town Ministries – Liberty House Ramp 23-037	279-737.498-805.054	FHUD-CDBG24	16,380.00	16,380.00
COF Planning - St. John Park Kayak Launch 23-032	279-737.214-522.748	FHUD-CDBG24	150,000.00	150,000.00
COF Planning - St. John Park Kayak Launch 23-032	279-737.214-805.057	FHUD-CDBG24	150,000.00	150,000.00

THEREFORE BE IT RESOLVED, That City Officials are authorized to do all thing necessary to cancel spending authority and revenue recognition for the purpose of reprogramming the \$1,050,080.53 of unspent Community Development Block Grant funds and allocate to Communities First for Housing Development in alignment with the 2023-24 Annual Action Plan adopted by council on June 5th 2023.



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

IT IS RESOLVED, that City Officials approve the funding amounts and projects and authorize entering into contracts for the agencies listed below for the City’s FY 2023-24 Community Development Block Grant program in the amount of \$1,015,038.00 FY 2023-24 and include any program income which might become available as a result of receipt of these funds.

REPROGRAMMED COMMUNITY DEVELOPMENT BLOCK GRANT(CDBG) USES

HOUSING and BLIGHT

Communities First – Orchard Manor Apartments.	\$ 944,680.00
COF Blight Department – Code Enforcement	\$ 70,358.00
TOTAL CDBG USES	\$1,015,038.00

IT IS RESOLVED, that all sub recipient agencies shall conform to the standards and bidding procedures maintained by the City of Flint and such bid processes shall be approved as to form by the Chief Legal Officer of the City of Flint. Sub recipients may not obligate any funds, incur any costs, nor implement any physical activities until the Division of Community Development has completed the Environmental Review Record and/or received a release of funds from the U.S. Department of HUD and has issued a written notice to proceed to the subrecipient.

FURTHER RESOLVED, following notification that HUD has approved the following activity through release of funds notification, the appropriate City Officials are authorized to do all things necessary to enter into sub-grantee agreements with the various agencies listed above.

FURTHER RESOLVED, that the appropriate officials are hereby authorized to do all things necessary including budget adjustments to make funds available in the appropriate accounts as identified below;

REPROGRAM USES			
Account Name	Account Number	Grant Code	Amount Awarded
Communities First - Orchard Manor Apartments	279-737.276-522.748	FHUD-CDBG21	\$28,658.00
Communities First - Orchard Manor Apartments	279-737.276-805.276	FHUD-CDBG21	\$28,658.00
Communities First - Orchard Manor Apartments	279-737.276-522.748	FHUD-CDBG22	\$120,000.00
Communities First - Orchard Manor Apartments	279-737.276-805.276	FHUD-CDBG22	\$120,000.00



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

Communities First - Orchard Manor Apartments	279-737.276-522.748	FHUD-CDBG23	\$600,000.00
Communities First - Orchard Manor Apartments	279-737.276-805.276	FHUD-CDBG23	\$600,000.00
Communities First - Orchard Manor Apartments	279-737.276-522.748	FHUD-CDBG24	\$196,022.00
Communities First - Orchard Manor Apartments	279-737.276-805.276	FHUD-CDBG24	\$196,022.00
COF Blight - Code Enforcement Increase 23-040	279-737.140-522.748	FHUD-CDBG24	\$70,358.00
COF Blight - Code Enforcement Increase 23-040	279-737.140-963.000	FHUD-CDBG24	\$70,358.00
Uncommitted for another use	279-737.101-522.748	FHUD-CDBG23	\$35,042.53
Uncommitted for another use	279-737.101-963.000	FHUD-CDBG23	\$35,042.53

APPROVED AS TO FORM:

APPROVED AS TO FINANCES:

William Kim
 William Kim (Feb 1, 2024 10:19 EST)
 William Kim, City Attorney

Phillip Moore
 Phillip Moore (Feb 1, 2024 11:28 EST)
 Phillip Moore
 Chief Financial Officer

BY THE CITY ADMINISTRATOR:

APPROVED BY CITY COUNCIL:

CLYDE D EDWARDS
 CLYDE D EDWARDS (Feb 2, 2024 10:17 EST)
 Clyde D. Edwards, City Administrator

 Flint City Council



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 01/30/2024

BID/PROPOSAL n/a

AGENDA ITEM TITLE:

Resolution to Cancel Spending Authority and Revenue Recognition of Unspent Community Development Block Grant(CDBG) Funds and Reprogram Such Funds to Communities First, Inc for the Development of Orchard Manor Apartments and COF Blight Department for Code Enforcement

PREPARED BY Ashly Harris, Deputy Director of Community Services, Business and Community Services., 810.766.7426 x3002

VENDOR NAME: N/A

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The City of Flint received Title I Community Development Block Grant (CDBG) entitlement funds in the amount of \$3,984,460 2021-22 Program year and initially awarded \$180,000 to Sylvester Broome Empowerment Village Demolition for Sportsplex, Flint Genesee County Literacy Network and United Way Genesee County by resolution 210370 adopted August 10th, 2021.

The City of Flint received Title I Community Development Block Grant (CDBG) entitlement funds in the amount of \$4,005,344.00 2022-23 Program year and initially awarded \$666,633 to COF Blight – Demolition, Ferris Wheel Innovation 100k Ideas, and GCCARD Emergency Home Repair by resolution 220190.1 adopted June 27th, 2022.

The City of Flint received Title I Community Development Block Grant (CDBG) entitlement funds in the amount of \$4,019,588 2023-24 Program year and initially awarded \$566,380 to Carriage Town Ministries – Liberty House Ramp and COF Planning – St John Kayak launch by resolution 230151 adopted June 5th 2023.

To comply with HUD's timeliness and spending requirements, the Division of Community Services has identified \$1,050,080.53 in CDBG funds from prior allocations that are now available for reprogramming. The funds were originally allocated to agencies through resolutions in the specified program years. The selected projects for reprogramming are due to the original activities becoming irrelevant or the agencies' inability to utilize the funds.

The proposed resolution is to cease funding for the listed activities and accounts, redirecting the resources to support the Communities First Orchard Manor Apartment project and the City of Flint Blight Department's Code Enforcement initiatives.



CITY OF FLINT

REPROGRAM SOURCES				
Account Name	Account Number	Grant Code	Amount Awarded	Amount Reprogrammed
United Way of Genesee County -Youth Recreation 21-047	279-737.512-522.748	FHUD-CDBG21	40,000.00	28,658.00
United Way of Genesee County -Youth Recreation 21-047	279-737.512-805.105	FHUD-CDBG21	40,000.00	28,658.00
Sylvester Broome Empowerment Village Demolition for Sportsplex 21-123	279-737.499-502.748	FHUD-CDBG22	85,000.00	85,000.00
Sylvester Broome Empowerment Village Demolition for Sportsplex 21-123	279-737.499-805.076	FHUD-CDBG22	85,000.00	85,000.00
Flint Genesee County Literacy Network 21-108	279-737.445-522.748	FHUD-CDBG22	35,000.00	35,000.00
Flint Genesee County Literacy Network 21-108	279-737.445-805.101	FHUD-CDBG22	35,000.00	35,000.00
COF Blight – Demolition 22-042	279-737.150-522.748	FHUD-CDBG23	370,352.00	370,352.08
COF Blight – Demolition 22-042	279-737.150-805.076	FHUD-CDBG23	370,352.00	370,352.08
Ferris Wheel Innovation 100k Ideas 22-032	279-737.467-522.748	FHUD-CDBG23	31,744.46	153.25
Ferris Wheel Innovation 100k Ideas 22-032	279-737.467-805.428	FHUD-CDBG23	31,744.46	153.25
GCCARD Emergency Home Repair 22-040	279-737.365-522.748	FHUD-CDBG23	264,537.20	264,537.20
GCCARD Emergency Home Repair 22-040	279-737.365-805.327	FHUD-CDBG23	264,537.20	264,537.20
COF Blight Division – Demolition 23-049	279-737.150-522.748	FHUD-CDBG24	400,000.00	100,000.00
COF Blight Division – Demolition 23-049	279-737.150-805.076	FHUD-CDBG24	400,000.00	100,000.00
Carriage Town Ministries – Liberty House Ramp 23-037	279-737.498-522.748	FHUD-CDBG24	16,380.00	16,380.00
Carriage Town Ministries – Liberty House Ramp 23-037	279-737.498-805.054	FHUD-CDBG24	16,380.00	16,380.00
COF Planning - St. John Park Kayak Launch 23-032	279-737.214-522.748	FHUD-CDBG24	150,000.00	150,000.00
COF Planning - St. John Park Kayak Launch 23-032	279-737.214-805.057	FHUD-CDBG24	150,000.00	150,000.00

REPROGRAM USES			
Account Name	Account Number	Grant Code	Amount Awarded
Communities First - Orchard Manor Apartments	279-737.276-522.748	FHUD-CDBG21	\$28,658.00
Communities First - Orchard Manor Apartments	279-737.276-805.276	FHUD-CDBG21	\$28,658.00
Communities First - Orchard Manor Apartments	279-737.276-522.748	FHUD-CDBG22	\$120,000.00
Communities First - Orchard Manor Apartments	279-737.276-805.276	FHUD-CDBG22	\$120,000.00
Communities First - Orchard Manor Apartments	279-737.276-522.748	FHUD-CDBG23	\$600,000.00
Communities First - Orchard Manor Apartments	279-737.276-805.276	FHUD-CDBG23	\$600,000.00



CITY OF FLINT

Communities First - Orchard Manor Apartments	279-737.276-522.748	FHUD-CDBG24	\$196,022.00
Communities First - Orchard Manor Apartments	279-737.276-805.276	FHUD-CDBG24	\$196,022.00
COF Blight - Code Enforcement Increase 23-040	279-737.140-522.748	FHUD-CDBG24	\$70,358.00
COF Blight - Code Enforcement Increase 23-040	279-737.140-963.000	FHUD-CDBG24	\$70,358.00
Uncommitted for another use	279-737.101-522.748	FHUD-CDBG23	\$35,042.53
Uncommitted for another use	279-737.101-963.000	FHUD-CDBG23	\$35,042.53

FINANCIAL IMPLICATIONS:

The city will be using federal funds for the CDBG uses. If funds are not reprogrammed the City of Flint will not meet its Federal CDBG timeliness test.

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:

PRE-ENCUMBERED? YES NO REQUISITION NO:

ACCOUNTING/ FINANCE APPROVAL: Carissa Dotson
Carissa Dotson (Feb 1, 2024 09:29 EST)

Date: 02/01/2024



CITY OF FLINT

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO
(If yes, please indicate how many years for the contract) 1 YEAR

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*


BUDGET YEAR 1 : 1,049,946

BUDGET YEAR 2

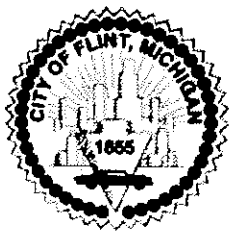
BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

STAFF RECOMMENDATION: *(PLEASE SELECT)*: APPROVED NOT APPROVED

DEPARTMENT HEAD SIGNATURE: 
Emily Doerr (Feb 2024 10:13 EST)
(Emily Doerr, Director of Business and Community Services)

240024



RESOLUTION NO.: _____

PRESENTED: FEB - 7 2024

ADOPTED: _____

RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO AWARD ARPA FUNDS TO MOTT COMMUNITY COLLEGE IN RESPONDING TO THE IMPACTS OF THE PANDEMIC ON BLIGHT

In 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all of the ARPA funding received, of which approximately \$40 million was obligated as “revenue replacement” on December 20, 2023;

City Administration recommends reallocating \$25,000 of ARPA funds, previously obligated for revenue replacement, to provide funding for the category of Neighborhood Improvement (\$13,735,000 total) consisting of \$9,660,000 to be funded, including \$1,210,000 for neighborhood cleanup to provide blight removal assistance to Flint communities. The administration recommends funding \$25,000 for Mott Community College to provide blight removal assistance.

Reallocated funds will be moved from Acct #101-287.000-963.000 as follows:

Account	Description	Amount
101-729 003-801 000	Clark Commons Garden and Park	\$25,000

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary, **including executing any necessary agreements**, to appropriate funding from the funding source account #101-729.008-801.000 to Mott Community College in the amount of \$25,000. Based on review and validation of the appropriate fund use by the **City’s compliance firm**, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

For the City:

For the City Council:

CLYDE D EDWARDS
CLYDE D EDWARDS (Feb 7, 2024 12:11 EST)
Clyde D. Edwards, City Administrator

Approved as to Form:

Approved as to Finance:

William Kim
William Kim (Feb 7, 2024 09:32 EST)
William Kim, City Attorney

Phillip Moore
Phillip Moore (Feb 7, 2024 10:06 EST)
Phillip Moore, Chief Financial Officer

RESOLUTION STAFF REVIEW

Date: January 17, 2024

Agenda Item Title:

RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO AWARD ARPA FUNDS TO MOTT COMMUNITY COLLEGE IN RESPONDING TO THE IMPACTS OF THE PANDEMIC ON BLIGHT

Prepared by: Latrese Brown, Community Liaison

Background/Summary of Proposed Action:

Mott Community College: *Funding request and purpose:* **Requesting \$25,000 for Clark Commons Garden and Park Project.**

MiBlock810 will serve the residents of Clark Commons and Smith Village neighborhoods which currently consists of approximately 165 households with an additional 48 units near completion. These funds will be used to make improvements to enhance the neighborhood and strengthen relationships between residents as well. They will identify resident advocates and develop work groups that will come together to complete projects for the vacant land, which includes the following: Develop a community garden (including fruit trees), Create a small park, which can include recreational space, seating and art. Develop an outdoor exercise area for outdoor yoga (exercise) during weather permitting months. Create a walking path. Establish pollinating spaces, plant flowers and trees. This project will benefit the residents of Smith Village/Clark Commons, in a number of ways, it will help offset the cost of vegetables, it will allow for them, space to relax in their neighborhood, and will help their overall mental well being. It will also give the residents a place to go for an opportunity to get to know their neighbors better. This will help create a sense of community which is a key factor in people feeling safe and comfortable in their neighborhoods.

History: The mission of Mott Community College is to provide high quality, accessible, and affordable educational opportunities and services that cultivate student success and individual development and improve the overall quality of life in a multicultural community

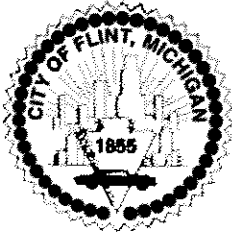
Account	Description	Amount
101 - 729 003 - 801 000	Clark Commons Garden and Park	\$25,000

Financial Implications:

American Rescue Plan Act funds must be fully expended by 12/31/26.

Budgeted Expenditure: Yes ___ No X **Please explain, if no:**
Pre-encumbered: Yes ___ No X **Requisition #:** N/A
Other Implications: No other implications are known at this time.
Staff Recommendation: Staff recommends approval of this resolution.

APPROVAL Shelly Sparks-Green
Shelly Sparks-Green (Feb 7, 2024 11:31 EST)
Shelly Sparks-Green, Chief Resilience Officer



240025

RESOLUTION NO.: _____

PRESENTED: FEB - 7 2024

ADOPTED: _____

RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO AWARD ARPA FUNDS TO NEIGHBORHOOD ENGAGEMENT HUB TO SERVE AS THE FIDUCIARY FOR CARRIAGE TOWN NEIGHBORHOOD ASSOCIATION IN RESPONDING TO IMPACTS OF THE PANDEMIC ON BLIGHT

In 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all of the ARPA funding received, of which approximately \$40 million was obligated as “revenue replacement” on December 20, 2023;

City Administration recommends reallocating \$50,000 of ARPA funds, previously obligated for revenue replacement, to provide funding for the category of Neighborhood Improvement (\$13,735,000 total) consisting of \$9,660,000 to be funded, including \$1,210,000 for neighborhood cleanup to provide blight removal assistance to Flint communities. The administration recommends funding \$50,000 for the Neighborhood Engagement Hub to provide blight removal assistance to serve as the fiduciary for the Carriage Town Neighborhood Association.

Reallocated funds will be moved from Acct #101-287.000-963.000 as follows:

Account	Description	Amount
101-729 002-801 000	Carriage Town Structure Demo & Clean-Up	\$50,000

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-729 002-801 000 to Neighborhood Engagement Hub (Carriage Town Neighborhood Association) in the amount of \$50,000. Based on review and validation of the appropriate fund use by the City’s compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

For the City:

CLYDE D. EDWARDS
CLYDE D EDWARDS (Feb 1, 2024 12:28 EST)
Clyde D. Edwards, City Administrator

For the City Council:

Approved as to Form:

William Kim
William Kim (Feb 1, 2024 09:22 EST)
William Kim, City Attorney

Approved as to Finance:

Phillip Moore
Phillip Moore (Feb 1, 2024 11:33 EST)
Phillip Moore, Chief Financial Officer

RESOLUTION STAFF REVIEW

Date: January 17, 2024

Agenda Item Title:

RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO AWARD ARPA FUNDS TO NEIGHBORHOOD ENGAGEMENT HUB TO SERVE AS THE FIDUCIARY FOR CARRIAGE TOWN NEIGHBORHOOD ASSOCIATION IN RESPONDING TO IMPACTS OF THE PANDEMIC ON BLIGHT

Prepared by: Latrese Brown, Community Liaison

Background/Summary of Proposed Action:

Carriage Town Neighborhood Association: *Funding request and purpose:* **Requesting \$50,000 for project to close open foundations and tear down burned houses funded through Neighborhood Engagement Hub as the fiduciary;** This project will occur within the Historic Carriage Town Neighborhood. At this time, only a few sub-standard structures remain in Carriage Town. The structural blight is primarily two fire-damaged structures and three basements from prior fire damage. The fire-damaged structures are on Garland near 5th Ave. and Grand Traverse near 5th Avenue. The open basements are located on Stone and Lyon Streets. These structures impact the quality of life for residents and visitors, especially because a few of the identified sites are near the Durant-Dort Carriage Factory and offices and Riverbank Park.

Project Activities: They plan to hire a contractor to remove three open and unsafe foundations left behind from structure fires and two half-burned-out structures, all located within the boundaries of Carriage Town. After removing the foundations, they would fill the void with aggregate and topsoil, plant grass seed/clover, and add minimal landscaping. The two burned-out structures would be leveled, and debris would be removed.

Project Outcomes: This project would remove the last major blight in Carriage Town. The area would be safer for residents and visitors. These sites could be potential lots for in-fill development to restore the neighborhood's density and provide attainable housing options and types of housing for Flint residents.

History: The Carriage Town Historic District's boundaries are the Flint River on the south, Fifth Avenue on the north, Begole Street and Atwood Stadium on the west, and North Saginaw Street on the east. This area is rich in Flint history. It is here that early Native Americans camped and Flint's first settler, Jacob Smith made his home in 1819. Carriage Town has been part of the MotorCities-Automobile National Heritage Area under the National Park Service since 1998. Carriage Town

Neighborhood Association was founded in 1982 when residents and business people united to protect and reclaim their deteriorating historic neighborhood. The Carriage Town Neighborhood Association’s mission is “to revitalize Carriage Town as a desirable, quality residential neighborhood.”

Account	Description	Amount
101-729 002-801 000	Carriage Town Structure Demo & Clean-Up	\$50,000

Financial Implications:

American Rescue Plan Act funds must be fully expended by 12/31/26.

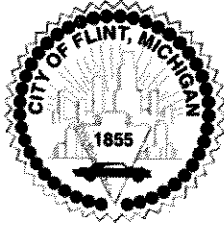
Budgeted Expenditure: Yes ___ No X **Please explain, if no:**

Pre-encumbered: Yes ___ No X **Requisition #:** N/A

Other Implications: No other implications are known at this time.

Staff Recommendation: Staff recommends approval of this resolution.

APPROVAL Shelly Sparks-Green
Shelly Sparks-Green (Feb 1, 2024 12:23 EST)
Shelly Sparks-Green, Chief Resilience Officer



RESOLUTION NO.: 240026
 FEB - 7 2024
 PRESENTED: _____
 ADOPTED: _____

RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO AWARD ARPA FUNDS TO JAMES E. KENNEDY FAMILY LIFE CENTER IN RESPONDING TO THE IMPACTS OF THE PANDEMIC ON BLIGHT

In 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all of the ARPA funding received, of which approximately \$40 million was obligated as “revenue replacement” on December 20, 2023;

City Administration recommends reallocating \$25,000 of ARPA funds, previously obligated for revenue replacement, to provide funding for the category of Neighborhood Improvement (\$13,735,000 total) consisting of \$9,660,000 to be funded, including \$1,210,000 for neighborhood cleanup to provide blight removal assistance to Flint communities. The administration recommends funding \$25,000 for the James E. Kennedy Family Life Center to provide blight removal assistance.

Reallocated funds will be moved from Acct #101-287.000-963.000 as follows:

Account	Description	Amount
101 - 729 003 - 801 000	Kennedy Center Chalets Village	\$25,000

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101 - 729 003 - 801 000 to James E. Kennedy Life Center in the amount of \$25,000. Based on review and validation of the appropriate fund use by the City’s compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

Approved as to Form:


 William Kim (Feb 7, 2024 09:33 EST)
 William Kim, Chief Legal Officer

Approved as to Finance:


 Phillip Moore (Feb 7, 2024 10:05 EST)
 Phillip Moore, Chief Financial Officer

For the City:


 CLYDE D. EDWARDS (Feb 7, 2024 12:10 EST)
 Clyde D. Edwards, City Administrator

For the City Council:

Flint City Council

RESOLUTION STAFF REVIEW

Date: January 22, 2024

Agenda Item Title:

RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO AWARD ARPA FUNDS TO JAMES E. KENNEDY FAMILY LIFE CENTER IN RESPONDING TO THE IMPACTS OF THE PANDEMIC ON BLIGHT

Prepared by:

Latrese Brown, Community Liaison

Background/Summary of Proposed Action

James E. Kennedy Family Life Center: Requesting \$25,000 for Kennedy Center Chalets Village Project- Kennedy Center Chalets Village Project- is a project to repurpose vacant land acquired by our Kennedy Center to become an economic development and entrepreneur hub for the city. This hub will include chalets where youth and adults could sell their products, it will also include a food truck area and pavilion for entertainment and entrepreneurs in the food industry to expand business reach, as well as have a walking track and kids park to create health and family environment with life-size chess court to teach strategy to the Flint community on repurposed vacant land.

History:

The James E. Kennedy Family Life Center has been in existence for over 40 years being a beacon of light in the Pierson Road Corridor of North Flint. The Kennedy Center continues to provide programs to empower, entertain, educate and create entrepreneur opportunities for our entire community. We continue to offer programs for entire families. Some programs offered past and present, Safe Place for Kid, Open Gym recreational program, Reading with Pastor Read (K-3) Literacy program, Job Readiness and Placement Program, ages (16-24), Dunking with Deacons recreational and mentoring program, Voting knowledge Seminars. We also provide Robotics partnering with the STEM, and spaces for opportunities to meet and congregate. Our latest program goal is the Kennedy Center Chalets to promote entrepreneurship and a workers space for youth and adults. The Chalet Village will contain a food truck spots opportunity in addition, the chalet vendor merchandising spot, a pavilion for entertainment, this village will also include a walking trail for fitness.

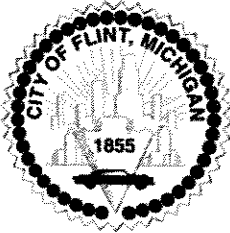
Account	Description	Amount
101 - 729 003 - 801 000	Kennedy Center Chalets Village	\$25,000

Financial Implications:

American Rescue Plan Act funds must be fully expended by 12/31/26.

Budgeted Expenditure: Yes ___ No X **Please explain, if no:**
Pre-encumbered: Yes ___ No X **Requisition #:** N/A
Other Implications: No other implications are known at this time.
Staff Recommendation: Staff recommends approval of this resolution.

APPROVAL Shelly Sparks-Green
Shelly Sparks-Green (Feb 7, 2024 11:11 EST)
Shelly Sparks-Green, Chief Resilience Officer



240027

RESOLUTION NO.: _____

PRESENTED: FEB - 7 2024

ADOPTED: _____

RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO THE LEAD-BASED PAINT HAZARD CONTROL GRANT MATCHING FUNDS

In 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all of the ARPA funding received, of which approximately \$40 million was obligated as “revenue replacement;”

City Administration recommends reallocating \$252,080.00 of ARPA funds, previously obligated for revenue replacement, to provide funding for match on the 2021 Lead-Based Paint and Hazard Control grant, abide by the terms and conditions of the HUD grant, authorize the use of ARPA funds in the amount of \$252,080.00 for the period of November 15, 2021, the date of the adopted ARPA allocation plan, through May 15, 2025, the end of the 2021 Lead Based Paint and Hazard Control grant.

Reallocated funds will be moved from 101-287.000-963.000 as follows:

Fund	Account Name / Grant Code	Amount
Professional Services	296-171.530-801.000 FHUD-LBPHC21	\$252,080.00

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-729.002-801.000 to the Lead-Based Paint Hazard Control Match. Based on review and validation of appropriate fund use by the City’s compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

For the City:

CLYDE D EDWARDS
CLYDE D EDWARDS (Jan 30, 2024 17:00 EST)
Clyde D. Edwards, City Administrator

For the City Council:

Approved as to Form:

William Kim
William Kim (Jan 30, 2024 12:55 EST)
William Kim, City Attorney

Approved as to Finance:

Phillip Moore
Phillip Moore (Jan 30, 2024 13:22 EST)
Phillip Moore, Chief Financial Officer

RESOLUTION STAFF REVIEW

Date: 01/18/2024

Agenda Item Title: RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO THE LEAD-BASED PAINT HAZARD CONTROL GRANT MATCHING FUNDS

Prepared by: Michael O.D. Carpenter - Lead-Based Paint Hazard Control Program Manager

Background/Summary of Proposed Action:

Use of ARPA funds, previously obligated for revenue replacement, to provide funding requested in the amount of \$252,080.00 from the Neighborhood Improvement section of the allocation plan adopted by council on 10/24/2022 in resolution 220464.1. The contingency portion of ARPA included an allocation of \$5,000,000; of the \$5,000,000, \$4,500,000 remains. Ernst & Young, managing partner for this grant, recognizes this as eligible funding.

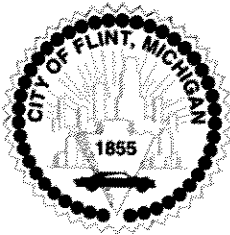
Funding is needed due to the loss of CDBG match funding in the second (2021) Lead Based Paint and Hazard Control grant meant for lead abatement of houses within the city. Originally, CDBG was written into the grant award as the match partner, however, the City was not awarded those matching funds. This funding will fill that gap.

Financial Implications:

American Rescue Plan Act funds must be fully expended by 12/31/26.

Budgeted Expenditure:	Yes <u> </u> No <u> X </u>	Please explain, if no:
Pre-encumbered:	Yes <u> </u> No <u> X </u>	Requisition #: <u> N/A </u>
<u>Other Implications:</u>	No other implications are known at this time.	
<u>Staff Recommendation:</u>	Staff recommends approval of this resolution.	

APPROVAL Shelly Sparks-Green
Shelly Sparks-Green (Jan 30, 2024 21:50 EST)
Shelly Sparks-Green, Chief Resilience Officer



240028

RESOLUTION NO.: _____

PRESENTED: FEB - 7 2024

ADOPTED: _____

RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO DISABILITY NETWORK \$275,000

In 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all ARPA funding received, of which approximately \$40 million was obligated as “revenue replacement;”

The City Administration recommends reallocating \$275,000 of ARPA funds, previously obligated for revenue replacement, to provide funding to The Disability Network for leveraging existing community investment, infrastructure and expertise to sustainably provide community resources and supports at The Disability Network for generations of Flint’s underserved, marginalized and historically high population of people with disabilities whose health and independence were disproportionately negatively impacted by COVID (denied healthcare, trapped in nursing homes, delayed vaccines, etc.).


Reallocated funds will be moved from [FUND #] as follows:

Account	Description	Amount
101-612.009-801.000	Disability Network to sustain services and provide resources	\$275,000

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-612.009-801.000 to the Disability Network Center in the amount of \$275,000. Based on review and validation of the appropriate fund use by the City’s compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.


For the City:

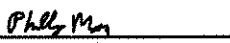
For the City Council:


Clyde Edwards (Feb 2, 2024 07:50 EST)
Clyde D. Edwards, City Administrator

Approved as to Form:

Approved as to Finance:


William Kim (Feb 1, 2024 14:31 EST)
William Kim, City Attorney


Phillip Moore (Feb 1, 2024 16:14 EST)
Phillip Moore, Chief Financial Officer

RESOLUTION STAFF REVIEW

Date: 1/29/2024

Agenda Item Title:

RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO DISABILITY NETWORK \$275,000

Prepared by: Shelly Sparks-Green

Background/Summary of Proposed Action:

The Disability Network (TDN) is a 30-year-old, nationally recognized disability organization that is run by, led by, and governed by people with disabilities. TDN serves as a catalyst for personal and social change to empower persons with disabilities to reach and maintain the highest level of independence to which each aspires. TDN focuses on services and systems advocacy in healthcare, employment, education, housing, transportation and technology and inclusion for the 86,000 residents with disabilities in Genesee County.

TDN has struggled for the past decade with maintaining an accessible community facility to serve the rapidly growing population of people with disabilities in Flint due to the Flint Water Crisis who were disproportionately impacted by COVID. TDN was approached by and worked with local, state, and federal government agencies to assist with vaccine distribution and supports but were limited due to our building. One of the factors has been the physical location, dimensions, and rapid deteriorations of TDN's current leased facility at the Dort Mall. Our current facility limits options for safe service delivery, innovation of new services, community engagement, partnerships, and diversification of long-term sustainable revenues.

Our current location has numerous challenges:

- Limited accessibility for people with disabilities using public transportation (bus stop is over 200 yards away across a dangerous, broken up parking lot)
- Lack of safe, usable office space for service delivery space in current offices due to design limitations.
- General difficulty in finding the location. TDN office is tucked in the back-northwest corner of the Dort Mall business annex behind a dumpster and closed Subway. No other business or nonprofit operates in the business annex to draw additional activity.

With support of MTA and the Mott Foundation, TDN purchased a building for \$1 on MTA's Transportation Campus building (former \$20M state-of-art Baker College Transportation Center) on the corner of Lapeer and Dort with plans to convert the space to our accessible community impact forever TDN home. The renovated building will increase access to critical resources and supports for healthcare and independence for people with disabilities and provide collaborative community trainings on disability awareness, accommodations, and bias to remove systemic barriers in healthcare, employment and community. In efforts to put a spotlight on the disability

community and disability pride, the new building will be named after longtime local, state and national disability leader Mike Zelle who passed away in 2022.

The Mott Foundation will match funds up to \$250,000 for the required \$500,000 renovation project. TDN has been awarded over \$2M in grants, demonstrated strong fiscal controls and decades of experience in Federal rules and regulations (2CFR 200).

Note: Only 2.9% of grant and research funds go to programs serving people with disabilities (Foundation Center).

Account	Description	Amount
101-612.009-801.000	Disability Network to sustain services and provide resources	\$275,000

Financial Implications:

American Rescue Plan Act funds must be fully expended by 12/31/26.

Budgeted Expenditure: Yes ___ No X Please explain, if no:

Pre-encumbered: Yes ___ No X Requisition #: N/A

Other Implications: No other implications are known at this time.

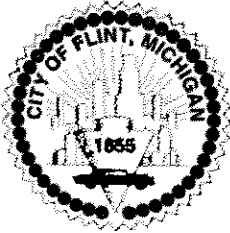
Staff Recommendation: Staff recommend approval of this resolution.

APPROVAL

Shelly Sparks-Green

Shelly Sparks-Green (Feb 1, 2024 18:26 EST)

Shelly Sparks-Green, Chief Resilience Officer



240029

RESOLUTION NO.: _____

PRESENTED: FEB - 7 2024

ADOPTED: _____

RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS FOR PUBLIC HEALTH TO THE SALVATION ARMY \$650,000

In 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all of the ARPA funding received, of which approximately \$40 million was obligated as “revenue replacement;”

The City Administration recommends reallocating \$650,000 of ARPA funds, previously obligated for revenue replacement, to provide funding for The Salvation Army seeks support to establish a 50-bed medical respite program at Hurley’s Dutcher Center. Medical Respite is a short-term specialized program focused on individuals who are homeless, imminently homeless, and/or lack a stable recovery environment needing recuperative services.

Reallocated funds will be moved from [FUND #] as follows:

Account	Account Name / Grant Code	Amount
101-612.009-801.000	The Salvation Army	\$650,000

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-612.009-801.000 to The Salvation Army in the amount of \$650,000. Based on review and validation of the appropriate fund use by the City’s compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

For the City:

Clyde D. Edwards (Feb 2, 2024 07:50 EST)
Clyde D. Edwards, City Administrator

For the City Council:

Approved as to Form:

William Kim (Feb 1, 2024 14:29 EST)
William Kim, City Attorney

Approved as to Finance:

Phillip Moore (Feb 1, 2024 16:13 EST)
Phillip Moore, Chief Financial Officer

RESOLUTION STAFF REVIEW

Date: 1/29/2024

Agenda Item Title:

RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO SALVATION ARMY
\$650,000

Prepared by: Shelly Sparks-Green

Background/Summary of Proposed Action:

The population of Flint is among the poorest and least healthy in the state, and many of the most vulnerable are the roughly 4,000 people experiencing homelessness. Homeless people are in poorer health and have higher mortality rates than those with stable housing. Homeless individuals are at increased risk of infection with COVID-19 due to lack of safe housing conditions in shelter and drop-in facilities. The homeless population infected with COVID has a higher frequency of hospitalization and readmissions, and longer lengths of stay compared with the general population.

For homeless persons who become hospitalized, there are significant challenges in discharge planning and recovery. Basic requirements for recuperation, such as a warm, clean, and safe place to rest and healthy food, may not be available. Homeless shelters offer a place to sleep, but do not provide space during the day, and are not equipped to handle residents' medical needs. Without stable housing, it's difficult to arrange for the type of follow-up care that a home health nurse or trained family member could provide. Patients either stay in the hospital longer than would otherwise be necessary, or are discharged to the streets, and are more likely to end up back in the hospital.

The Salvation Army seeks support to establish a 50-bed medical respite program at Hurley's Dutcher Center. Medical Respite is a short-term specialized program focused on individuals who are homeless, imminently homeless, and/or lack a stable recovery environment needing recuperative services. Medical Respite provides specialized care for recuperation, medication and discharge compliance, primary care physician engagement, self-care, coordination of care, and advocacy, providing a safe place to recover with medical monitoring and supportive services. Medical Respite reduces hospitalizations or shortens the length of stay, reduces readmissions, and improves health, access to care, and social determinates of health outcomes.

We have secured a 30-year lease on the Dutcher Building on the Hurley Medical Center Campus for \$1.00 per year. We have also secured, since submitting our application for this funding, 2 million dollars from MDHHS. We are currently continuing to meet with area partners and funders to ensure we will serve the City of Flint residents for many years to come.

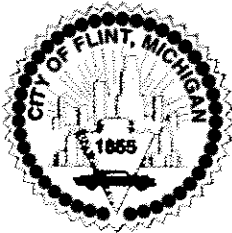
Account	Description	Amount
101-612.009-801.000	The Salvation Army	650,000

Financial Implications:

American Rescue Plan Act funds must be fully expended by 12/31/26.

Budgeted Expenditure: Yes ___ No X **Please explain, if no:**
Pre-encumbered: Yes ___ No X **Requisition #:** N/A
Other Implications: No other implications are known at this time.
Staff Recommendation: Staff recommend approval of this resolution.

APPROVAL Shelly Sparks-Green
Shelly Sparks-Green (Feb 1, 2024 18:27 EST)
Shelly Sparks-Green, Chief Resilience Officer



240030

RESOLUTION NO.: _____

PRESENTED: _____

FEB - 7 2024

ADOPTED: _____

RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO DISABILITY NETWORK TO PERFORM SENIOR AND DISABLED HOME REPAIR

In 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all the ARPA funding received, of which approximately \$40 million was obligated as “revenue replacement;”

City Administration recommends \$1,000,000 of ARPA funds, previously obligated for revenue replacement, to provide funding for City Administration recommends reallocating funding up to 1,000,000 to the Disability Network to provide home repair resources to Senior residents age 55 and older who were the most impacted during the pandemic with disabilities and/or not able to return to work because illness.

According to the City of Flint ARPA plan, the desired outcomes for this category are:

- Decreased blighted structures.
- Decrease migration out of Flint.
- Increased property values.
- More diverse housing options.

Reallocated funds will be moved from account number 101-287.000-963.000 as follows:

Account	Description	Amount
101-729.008-801.000	Senior and Disabled Home Repair	\$1,000,000


IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary, **including executing any necessary agreements**, to appropriate funding from the funding source account #101-729.008-801.000 to the Disability Network Center in the amount of \$1,000,000. Based on review and validation of the appropriate fund use by the **City’s compliance firm**, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

For the City:

CLYDE D EDWARDS
CLYDE D EDWARDS (Feb 1, 2024 11:31 EST)
Clyde D. Edwards, City Administrator

For the City Council:

Approved as to Form:


William Kim (Jan 31, 2024 13:21 EST)
William Kim, City Attorney

Approved as to Finance:

Philly Moo
Phillip Moore (Feb 1, 2024 08:38 EST)
Phillip Moore, Chief Financial Officer

RESOLUTION STAFF REVIEW

Date: January 22, 2024

Agenda Item Title:

RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO DISABILITY NETWORK TO PERFORM SENIOR AND DISABLED HOME REPAIR

Prepared by:

Latrese Brown, Community Liaison

Background/Summary of Proposed Action:

The Disability Network: *Project and Purpose: Requesting \$1,000,000 (\$15,000 per household)* for home repair for residents 55 and older who are considered disabled and cannot return to work. Funding for home repair is aimed at improving the safety and accessibility of homes for elderly and disabled residents. The repairs covered under this funding may include fixing electrical and plumbing issues, installing wheelchair ramps, modifying bathrooms and kitchens, and repairing roofs and foundations. The program is being funded through ARPA funds and is being administered by The Disability Network.

For residents to qualify for funding, they must have proof of disability, receive a pension, and cannot work due to sickness or disability. In addition, to be eligible for this grant the homeowner needs to have been in their house for at least one (1) year, be considered disabled through the state, and must provide proof of disability, and be in good standing with the City of Flint (e.g. water bills and property taxes paid). Residents who meet the eligibility criteria can apply for funding through the Disability Network’s application process.

History: The Disability Network (TDN) is a nonprofit center for independent living that partners with people with disabilities so they can live as independently in the community as possible. Since 1992, TDN has worked with thousands of individuals in the areas of independent living skills development, information and referral, peer counseling, youth, and adult transitional living, and advocacy. TDN is a Center for Independent Living serving individuals in the Flint & Genesee County area. Their mission is to revolutionize communities to be inclusive and accepting, where all people thrive in the quality of life they create.

Account	Description	Amount
101-729.008-801.000	Senior and Disabled Home Repair	\$1,000,000

Financial Implications:

American Rescue Plan Act funds must be fully expended by 12/31/26.

Budgeted Expenditure: Yes ___ No X **Please explain, if no:**
Pre-encumbered: Yes ___ No X **Requisition #:** N/A
Other Implications: No other implications are known at this time.
Staff Recommendation: Staff recommends approval of this resolution.

APPROVAL Shelly Sparks-Green
Shelly Sparks-Green (Feb 1, 2024 08:48 EST)

Shelly Sparks-Green, Chief Resilience Officer

240000

RESOLUTION NO: _____

PRESENTED: JAN - 8 2024

ADOPTED: _____

RESOLUTION TO ASSIST RESIDENTS WHO LOST OWNERSHIP OF THEIR PROPERTY DUE TO THE GENESEE COUNTY BULK FORECLOSURE PROCESS

BY THE CITY COUNCIL:

At the annual Genesee County public auction for foreclosed properties, 190 occupied homes located within the city of Flint were purchased by a single developer, leaving these residents at risk for eviction; and

The City Council understands there is a critical need for residents who may be in the process of paying rent or relocating, or who may be vulnerable to eviction due to said foreclosures and will work with Legal Services of Eastern Michigan to facilitate this assistance; and

The Flint City supports doing all things necessary to spend up to \$150,000.00 in ARPA Funding (Revenue Replacement), in an amount up to \$2,000.00 per household, in order to provide assistance to any resident who is facing eviction or is vulnerable to relocation due to this bulk property purchase, including – but not limited to – rental payments, down payments towards the reestablishment of homeownership, etc.

Account Number	FUSDT-Revenue Replacement/ARPA	\$150,000.00
TBD	FUSDT – CSLFRF/ARPA	\$150,000.00
	FY Grand Total	\$150,000.00

IT IS RESOLVED, that the appropriate City Officials are authorized to execute an agreement with Legal Servies of Eastern Michigan to provide assistance including – but not limited to – rental payments, down payments towards the reestablishment of homeownership, etc. to households facing foreclosure, eviction or relocation due to the Genesee County bulk property purchase, in an amount up to \$2,000.00 per household, for a total of \$150,000.00.

APPROVED AS TO FORM:

APPROVED AS TO FINANCE:

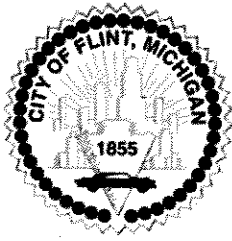
William Kim, City Attorney

Phillip Moore, Chief Financial Officer

FOR THE CITY:

APPROVED BY CITY COUNCIL:

Clyde Edwards, City Administrator



RESOLUTION NO.: 240031

PRESENTED: FEB - 7 2024

ADOPTED: _____

**RESOLUTION AUTHORIZING A BUDGET AMENDMENT FOR THE CITY OF FLINT
POLICE DEPARTMENT**

BY THE CITY ADMINISTRATOR:

The Flint Police Department wishes to amend its FY 2024 budget line item in the 265 Drug Law Enforcement Fund to cover needed Police and Fire Department training complex; and

In accordance with Budget Ordinance #3856 adopted 1-25-15, budget amendments more than \$25,000 shall be submitted to City Council for its approval; and

The Flint Police Department is requesting the authorization to appropriate an additional \$257,655.00 budget to professional service expenses in account 265-310.206-801.000

Account Number	Account Name	Amount
265-310.206-801.000	Professional Service	\$257,655.00

IT IS RESOLVED upon City Council’s approval, that the appropriate City officials, are hereby authorized to do all things necessary to amend the FY24 budget of the City of Flint to appropriate an additional \$257,655.00 in the Flint Police Department equipment account.

APPROVED AS TO FORM:

William Kim (Jan 29, 2024 17:17 EST)
William Kim, Chief Legal Officer

APPROVED AS TO FINANCE:

Phillip Moore (Jan 30, 2024 10:22 EST)
Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:
CLYDE D. EDWARDS
CLYDE D. EDWARDS (Jan 30, 2024 11:27 EST)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

, City Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 01/29/2024

BID/PROPOSAL#

AGENDA ITEM TITLE: RESOLUTION AUTHORIZING AN FY2024 BUDGET AMENDMENT FOR THE CITY OF FLINT POLICE DEPARTMENT

PREPARED BY: Angela Amerman Finance/Police

VENDOR NAME: HUBBLE, ROTH & CLARK INC.

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Flint Police Department is requesting a Budget Amendment to their FY24 Budget for needed Police and Fire training complex. The funds would come from the 265 Drug Law Enforcement Fund.

FINANCIAL IMPLICATIONS: Reduction in Fund Balance

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN: The need was determined after the FY24 budget was adopted.

Dept.	Name of Account	Account Number	Grant Code	Amount
Police	Professional Services	26-310.206-801.000		\$257,655.00
FY24 GRAND TOTAL				\$257,655.00

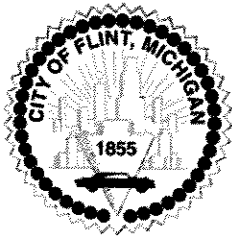
PRE-ENCUMBERED? YES NO REQUISITION NO:

ACCOUNTING APPROVAL: Angela Amerman
Angela Amerman (Jan 29, 2024 16:05 EST) Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO
(If yes, please indicate how many years for the contract) 2 YEARS

STAFF RECOMMENDATION: (PLEASE SELECT): **APPROVED** **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Terence Green
Terence Green (Jan 29, 2024 17:10 EST)
(Terence Green, Police Chief)



RESOLUTION NO.: 240032

PRESENTED: FEB - 7 2024

ADOPTED: _____

MIDEAL CONTRACT #00885
BY THE CITY ADMINISTRATOR:

RESOLUTION TO HUBBELL, ROTH & CLARK, INC FOR PRELIMINARY & CONCEPTUAL DESIGN OF THE FLINT FIRE AND POLICE DEPARTMENT TRAINING COMPLEX

WHEREAS, The City of Flint Police and Fire Departments utilized the State of Michigan’s MIDEAL contract #00885 for Hubbell, Roth & Clark, Inc. for the conceptual and preliminary design as well as the construction document design of a new Police and Fire Department Training Complex.

WHEREAS, The new training complex will be home to a state-of-the-art gun range as well as a fire training and response facility. This new complex will provide additional safety for residents and businesses within the city, as well as support fire and police recruitment, training and retaining efforts making public safety for the City more effective. This complex can also become a revenue generator to invite outside law enforcement and fire response teams’ growth opportunities, as there is a lack of a complex of this nature in any close geographical proximity.

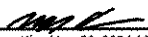
WHEREAS, Hubbell, Roth & Clark will work with both Department’s teams to ensure conceptual and schematic design of this project as well as the design for the bid process of the construction of these facilities. This contract is to be funded by both the Police and Fire Departments.

The Funds will come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
101-337.000-976.000	FIRE BUILDING ADDITIONS & IMPROVEMENTS	\$266,500.00
265-310.206-801.000	POLICE PROFESSIONAL SERVICES	\$257,655.00
	FY24 GRAND TOTAL	\$ 524,155.00


IT IS RESOLVED, That the Appropriate City Officials, upon City Council’s approval, are hereby authorized to enter into a contract with Hubbell, Roth & Clark, Inc. to provide preliminary & conceptual design of the Flint Police and Fire Department(s) training complex in an amount not-to-exceed \$524,155.00 for FY24 (07/01/23-06/30/24).

APPROVED AS TO FORM:


William Kim (Jan 30, 2024 10:21 EST)

William Kim, City Attorney

APPROVED AS TO FINANCE:


Phillip Moore (Jan 30, 2024 10:15 EST)

Phillip Moore, Chief Financial Officer


FOR THE CITY OF FLINT:


CLYDE D EDWARDS (Jan 30, 2024 11:26 EST)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO PURCHASING:



Lauren Rowley, Purchasing Manager



CITY OF FLINT

STAFF REVIEW FORM

DATE: January 25, 2024

BID/PROPOSAL#

AGENDA ITEM TITLE: Flint Fire and Police Department Training Complex Design and Construction

PREPARED BY: Karen Shim, Fire Department

VENDOR NAME: Hubbell, Roth & Clark Consulting Engineers

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Flint Fire Department is requesting approval of a purchase order in the amount of \$266,500.00 to Hubbell, Roth and Clark Consulting Engineers (HRC), a MiDeal Contract #00885 to begin Phase I Schematic Design and Phase II Construction Document Design as outlined in the Request for Proposal dated 11/6/2023 (HRC Job No. 20230821) to create the joint Fire and Police Training Facility Complex located at 4309 Industrial Avenue (formerly Flint Fire Station #4).

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES [X] NO [] IF NO, PLEASE EXPLAIN:

Table with 5 columns: Dept., Name of Account, Account Number, Grant Code, Amount. Row 1: FIRE, Building Additions & Improvements, 101-337.000-976.000, \$266,500.00. Row 2: FY24 GRAND TOTAL, \$266,500.00.

PRE-ENCUMBERED? YES [X] NO [] REQUISITION NO: 240008161

ACCOUNTING APPROVAL: Karen Shim Date: 1/25/2024

WILL YOUR DEPARTMENT NEED A CONTRACT? YES [] NO [X] (If yes, please indicate how many years for the contract) _____ YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1:
BUDGET YEAR 2:
BUDGET YEAR 3:



CITY OF FLINT

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): **APPROVED** **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Theron S. Wiggins
Theron S. Wiggins (Jan 25, 2024) 15:28 EST

Theron S. Wiggins, Fire Chief



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 01/25/2024

BID/PROPOSAL#: MI DEAL CONTRACT #00885

AGENDA ITEM TITLE: FIRE AND POLICE DEPARTMENT TRAINING COMPLEX

PREPARED BY: Candice Smith - Police Department

VENDOR NAME: HUBBLE, ROTH & CLARK INC.

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Police Department is requesting the approval for a Purchase Order in the amount of \$257,655.00 to Hubble, Roth and Clark for a proposed Fire and Police Training Complex. The City of Flint Fire and Police Departments wish to create a joint training facility complex located around Fire Station #4, northwest of the former Buick City complex. This proposal is to include renovations/additions to the existing building and construction of a new training building to include meeting/training rooms, bathrooms, shooting range, possible substation, training tower/controlled burn structure and such other civil improvements as needed. These funds will be coming from the Police Department's 265 Fund.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Police	Professional Services	265-310.206-801.000		\$257,655.00
FY-24 GRAND TOTAL				\$257,655.00

PRE-ENCUMBERED? YES NO REQUISITION NO: 24-0008161

ACCOUNTING APPROVAL: Candice Smith
Candice Smith (Jan 25, 2024 14:53 EST) Date: _____

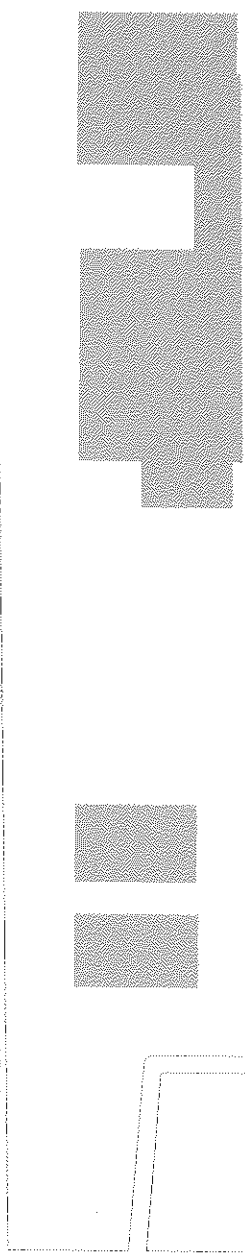
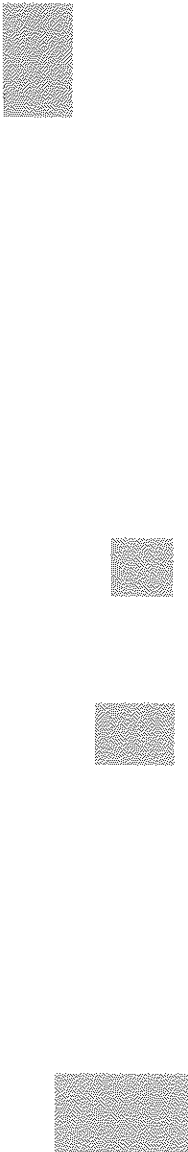
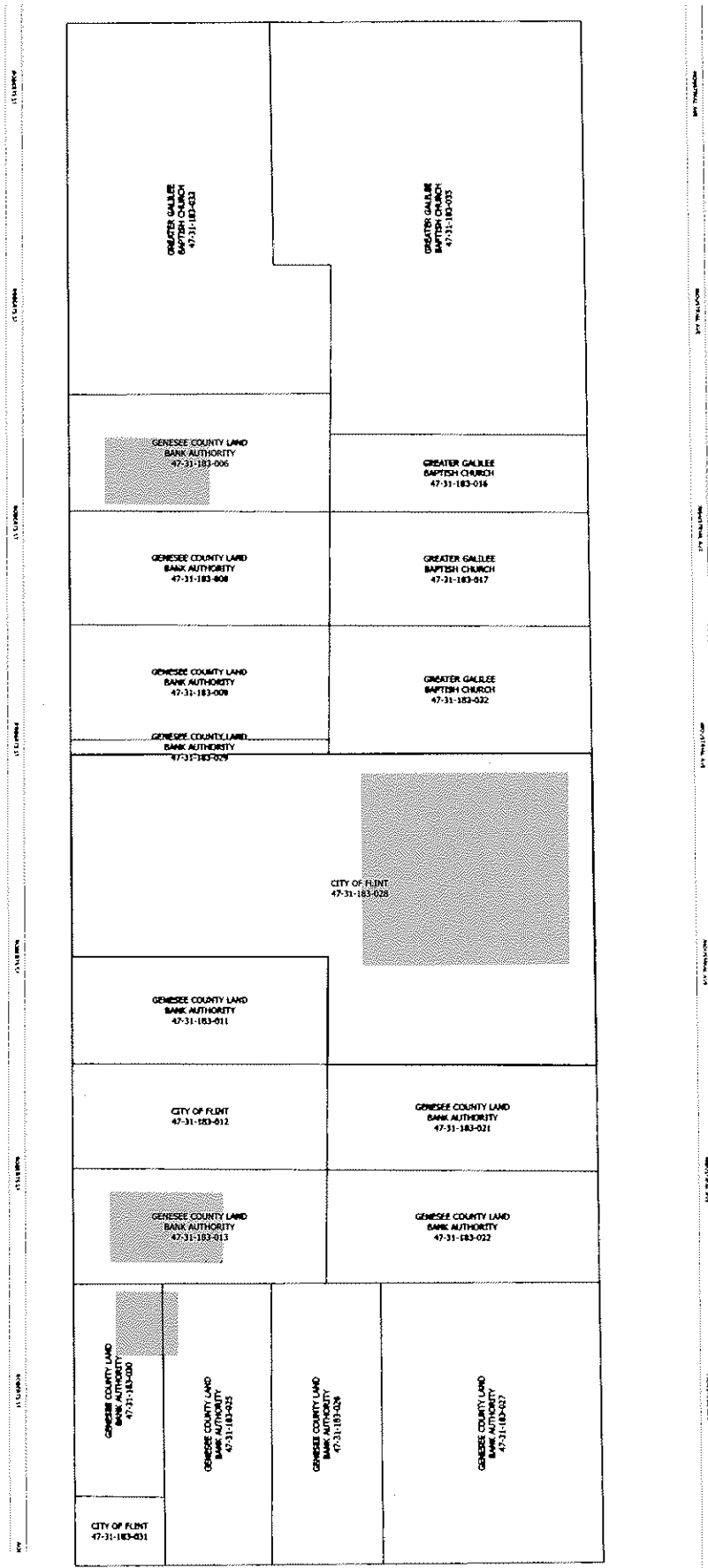
WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

OTHER IMPLICATIONS (i.e., collective bargaining): NONE

STAFF RECOMMENDATION: (PLEASE SELECT): APPROVED NOT APPROVED

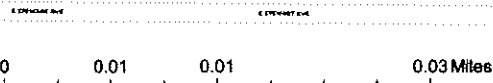
DEPARTMENT HEAD SIGNATURE: Terence Green
Terence Green (Jan 25, 2024 14:58 EST)
(Terence Green – Chief of Police)

Fire Training Center



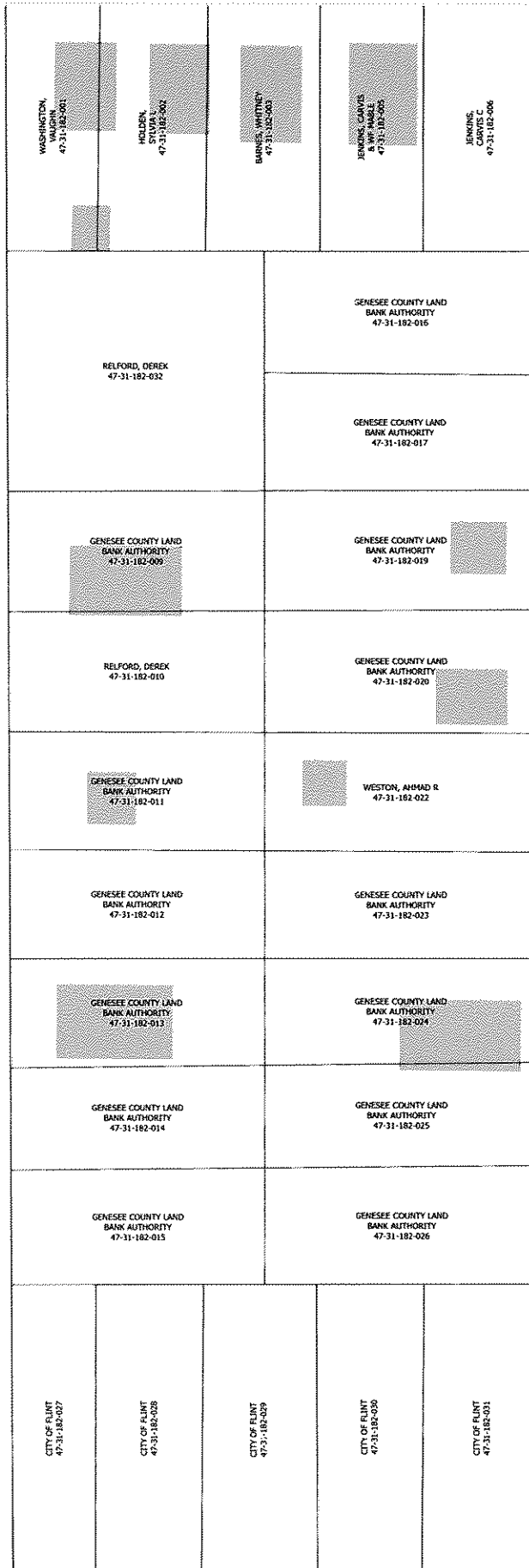
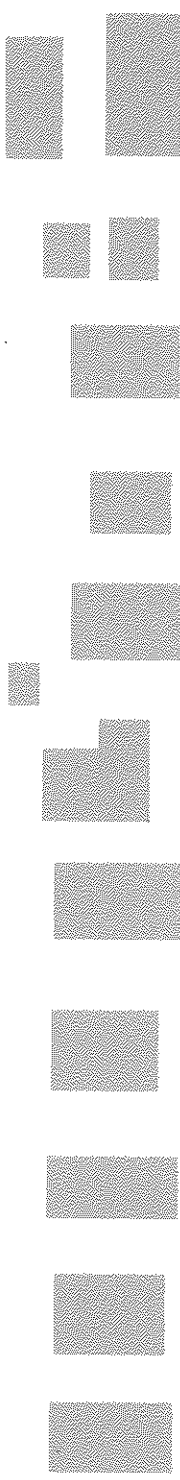
City Parcels

- ▣ Fire Building Parcel
- ▣ Parcels



City of Flint GIS 09/23

Police Shooting Range



City Parcels
 City Parcels





555 Hulet Drive
Bloomfield Hills, MI 48302-0360

248-454-6300

www.hrcengr.com



November 6, 2023

City of Flint Fire Station #1
310 E. 5th Street
City of Flint, MI 48502

Attn: Chief Theron Wiggins, Flint Fire Chief
Building Official

Re: Request for Proposal
Flint Fire and Police Department Training Complex
Preliminary/Conceptual Design and Construction Document Design

HRC Job No. 20230821
MIDEAL Contract #00885

Dear Chief Wiggins:

In accordance with your request, Hubbell, Roth & Clark, Inc. (HRC) is pleased to provide this proposal for Design Engineering of the proposed Joint Fire and Police Department Training Complex, located on City owned parcels around the existing abandoned Fire Station at 4221 Industrial Avenue. HRC is excited to include Redstone Architects, Inc., a nationally recognized leader in law enforcement and fire station designs, as a subconsultant.

Initial concept drawings, prepared by Gazall, Lewis & Associates, as well as our October 10, 2023 site visit, will be used as the starting point for design. We are proposing two (2) Design Phases:

- Phase 1 – Preliminary and conceptual design phase during which Police and Fire personnel will provide feedback about their departments' wants and needs for the facility. Additionally, a preliminary cost estimate will be developed for budgeting purposes.
- Phase 2 – Construction Document Design phase where construction documents will be created which the City will use to obtain competitive construction quotes from qualified contractors.

Project Understanding:

The City of Flint Fire and Police Departments wish to create a joint training facility complex located at and around the abandoned Fire Station #4, northwest of the former Buick City complex at Industrial and Stewart Avenues. Preliminary site improvements could include:

- Renovations/addition to the 1960's era Fire Station #4 to accommodate training rooms, toilet and shower facilities, offices, storage and possible third party EMS vehicle staging.
- Construction of a new Police Training Building to include meeting/training rooms, toilet facilities, shooting range, storage and a possible police substation.
 - The police training facility is intended to be designed such that it could be "rented" to third party organizations for training.
- Construct a new Fire/Police training tower/controlled burn structure.
- Site civil improvements such as: screening walls, security fencing & gates, storm water management, sanitary and watermain improvements, site lighting, parking lots/paved surfaces, access drives, etc.
- Possible elimination of Roberts Street right-of-way to provide a secure site with no thru public traffic.
- Possible emergency generator backup for both buildings.

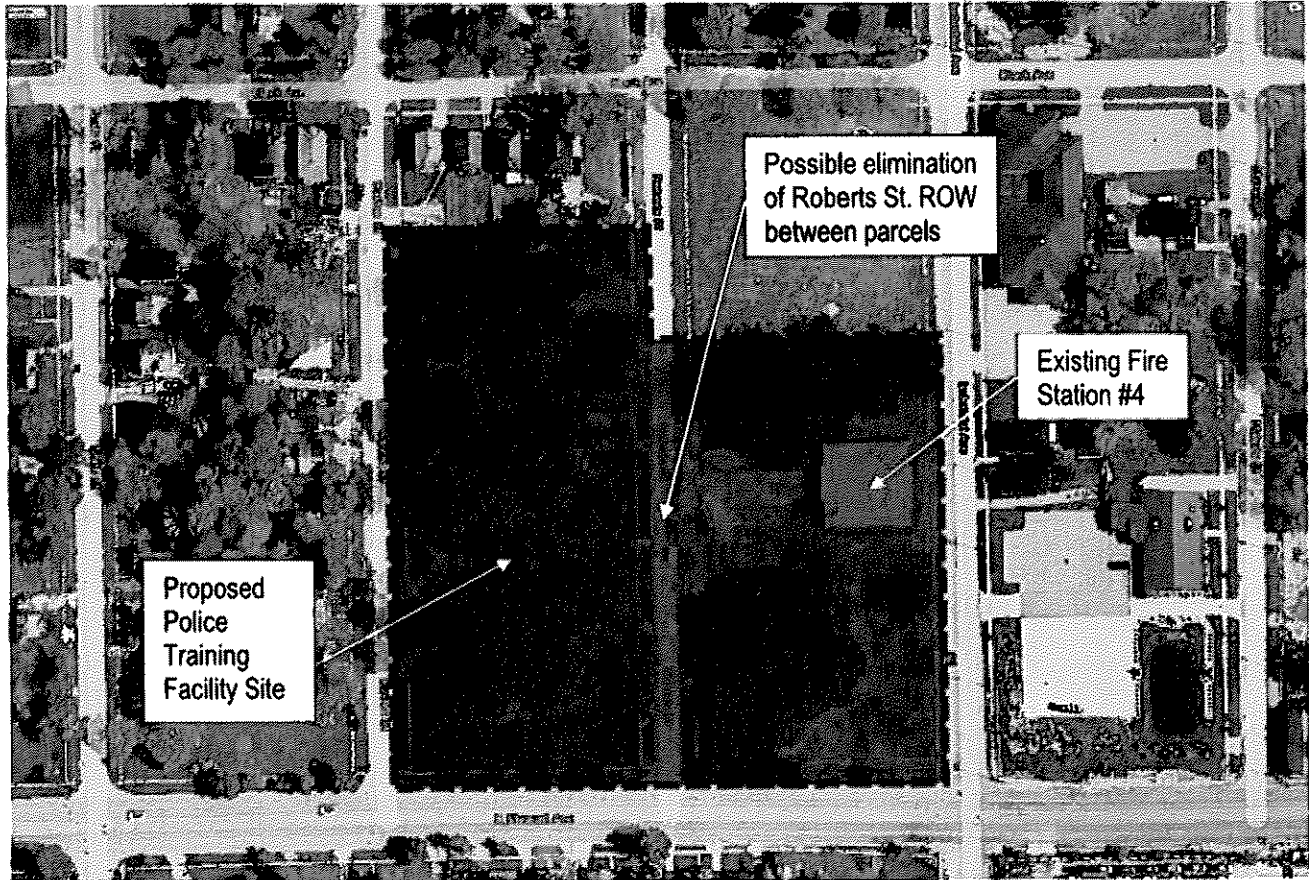


Figure 1: Proposed Site Location

Scope of Services:

HRC will provide the following Professional Design Services for this project:

Phase I – Schematic Design

1. Needs Assessment Questionnaire – Project stakeholders will participate in a Needs Assessment Questionnaire that will be distributed to gather relevant information for incorporation into the concept plans.
2. Needs Assessment Meeting with City Staff – The HRC Team and City staff will meet to review the Questionnaire and determine basic spatial needs and space/task adjacency relationships for both renovation and new plan components. The Team will also visit the existing Fire Station #4 to document existing conditions and collect reference photographs and information.
3. Floor Plan Options – The HRC Team will provide up to (3) site & building plan option sketches for each building based on the information established in the Needs Assessment document and meeting.
4. Develop Preliminary Construction Cost Estimate (with Contingency) for budgetary purposes.

5. 1st Review Discussion Meeting – The HRC Team will review Conceptual Plan Options with City Staff in order to finalize proposed improvements and present Preliminary Construction Cost Estimate. At this meeting HRC will assist City staff with value engineering efforts to make sure the cost of the project aligns with your budgetary constraints.
6. Provide finalized conceptual site & building plans, exterior elevations and color 2-D renderings based on feedback from review meeting.
7. Update Preliminary Construction Cost Estimate (with Contingency) for budgetary purposes.
8. 2nd Review Discussion Meeting – The HRC Team will meet with City Staff to discuss final conceptual plan and Updated Preliminary Construction Cost Estimate. At this meeting HRC will assist City staff with value engineering efforts to make sure the cost of the project aligns with your budgetary constraints.
9. The following efforts will be completed in conjunction with the above listed tasks:
 - a. Complete hazardous materials survey of existing Fire Station, to include both lead and asbestos inventory. The survey will be performed by a qualified Third-Party Testing Agency as a subconsultant to HRC.
 - b. Obtain Soil Borings for the proposed site(s) which will be used to determine and evaluate the general subsurface conditions at the site and to develop related foundation recommendations for the support of the proposed structures and construction considerations as they relate to the proposed project.
 - c. Complete a site topographic/boundary survey to include:
 - i. Locate property monuments/corners, structure drops, limited laser scanning, easement, and right-of-way establishment.
 - ii. Create existing parcels boundary drawing.
 - iii. Create exhibit for road vacation, if needed.
 - iv. Create legal description and documents for combination of City owned parcels.
 - d. Contact manufacturers of prefabricated Training Tower Structures and engage them in preliminary planning efforts.
 - e. Initial electrical and gas coordination with DTE/Consumers.
 - f. As needed, discuss project objectives with Zoning Board of Appeals, City Engineering Staff, Building Department, Site Plan Review process.

Phase II – Construction Document Design

1. Includes attendance at up to six (6) meetings:
 - a. Kick off Meeting to start Phase II.
 - b. Interior Design Review Meeting.
 - c. If requested, conduct one (1) presentation to City Staff and/or Council.
 - d. Hold Design Review Meetings at the 50% and 90% Level (for Phase II).
 - e. Conduct one (1) public outreach meeting.
2. Develop Concept Documents into complete set of Construction Bid Plans & Specifications to include: demolition and site clearing, site civil, landscape design, architectural building design, firing range design, structural, electrical, mechanical/plumbing, water service lead, storm, security, sanitary and fire suppression.

3. Provide interior and exterior finish selections & interior design.
4. Develop bid package for Training Tower Structure.
5. Provide updated cost estimates for discussion at Phase II 50% and 95% review meetings.
6. Submit plans for ZBA (if required), building department and site plan review processes.
7. If needed, assist with vacation of a portion of Roberts Street ROW between E. Stewart and Black Ave.
8. Assist Owner with Bidding, including attendance at Pre-Bid meeting, responding to contractor clarification questions, issuing an addendum (as needed), evaluation of bidder qualifications, bid tab creation, unit pricing check, and verification of contractor references.

Clarifications:

HRC includes this section so as to clarify the expectations both for the Owner and HRC.

1. HRC has included provisions for providing colored 2-D renderings of the proposed building(s). 3-D renderings and additional views are able to be provided for an additional fee if desired.
2. Our effort does not include a circulation or traffic impact study or other traffic related studies or data collection.
3. It is our understanding that public comment on the proposed Fire Station is not required as part of Phase I.
4. Our effort for combining of parcels is based on City ownership of all parcels and will not require assessment or fee take of any adjacent parcels or additional right-of-way needs.
5. The Training Tower Structure is assumed to be a shipping container style structure to be designed and manufactured by others. As part of our scope, we would provide coordination for any necessary foundations and utilities.
6. It is assumed that Fire Station 4 is in a condition that will allow for its' remodeling. Services related to demolishing and rebuilding this building are not included in the scope of this proposal.
7. Construction Administration services are not being provided as part of this scope of work. In order to better accommodate the exact construction work scope planned, a separate Construction Administration proposal will be provided, if requested, once the design documents and bidding phases of work are complete.
8. It is assumed that the existing site utilities are of the appropriate size and condition to supply the new building(s), i.e., sanitary, water, gas, electrical and voice/data. If changes to City owned mainline infrastructure are required, HRC will provide an additional proposal for these design efforts.
9. Our scope does not include additional meetings beyond what is noted above. Attendance at ZBA, Council, and other meetings related to Site Plan Review process are not included in our scope but can be provided as an additional service if desired.

Fee:

The Lump Sum Fees associated with the Scope of Work outlined in this Proposal are broken down below:

Phase I – Schematic Design

Task 1 – Needs Assessment, Meetings, Project Admin & Utility Coordination	\$ 32,980.00
Task 2 – Topographic Survey, Geotech Investigation & Fire Station #4 Hazardous Materials Survey	\$ 34,070.00
Task 3 – Preliminary Site Plan, Building Concept Plans and Cost Estimates	\$ 56,240.00
Subtotal Phase I	\$ 123,290.00

Phase II – Construction Document Design

Task 4 – Progress Meetings (6), Project Administration & Construction Cost Estimates	\$ 29,830.00
Task 5 – Site Civil, Security, Fencing & Roberts Street ROW Abandonment	\$ 99,880.00
Task 6 – Fire Station #4 Remod, New Police Training Facility & Assistance with Training Tower	\$ 238,950.00
Task 7 – ZBA, Building Department and Site Plan Approval Process	\$ 15,030.00
Task 8 – Construction Bidding Assistance	\$ 8,330.00
Subtotal Phase II	\$ 392,020.00

Total Lump Sum Fee for Professional Engineering Services **\$ 515,310.00**

Thank you very much for the opportunity to work with you on this important project. Should you have any questions regarding this Proposal, or require any additional information, please do not hesitate to contact the undersigned.

Very truly yours,

HUBBELL, ROTH & CLARK, INC.



Roland N. Alix, P.E.
Principal / Vice President



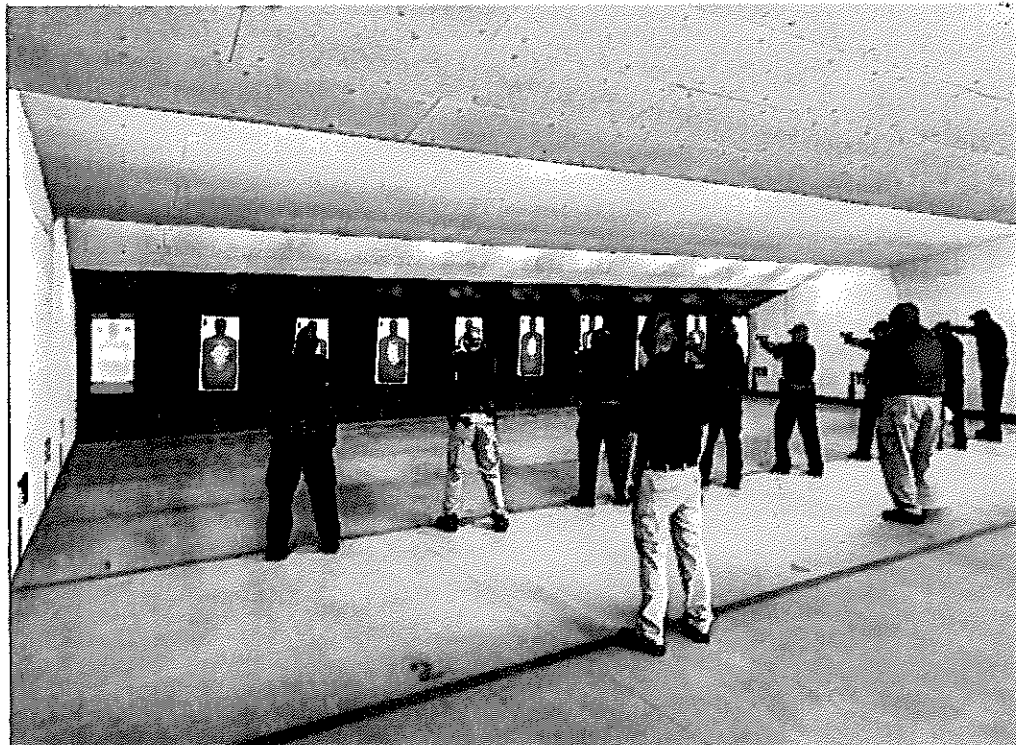
Adrianna Melchior, AIA, LEED AP
Associate

Attachment: Redstone Architects Firm Profile
HRC Terms and Conditions

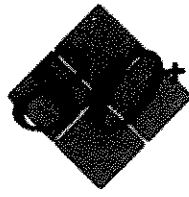
pc: HRC; File
City of Flint; R. Dixon, J. Antcliff



Example Training Tower Structure Image



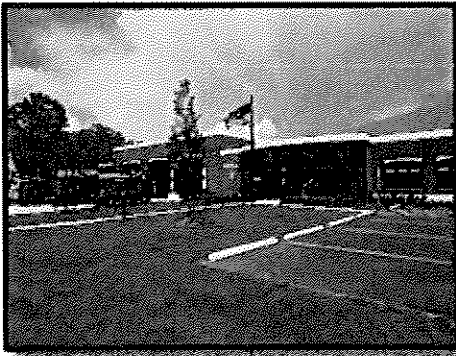
Example Shooting Range Image



REDSTONE ARCHITECTS INC.

Specialists in Law Enforcement, Justice, and Public Safety Architecture

ESTABLISHED 1937



Redstone Architects: Firm Overview

October 31, 2023

City of Flint, MI

REDSTONE ARCHITECTS FIRM PROFILE



Redstone Architects, Inc.
Public Safety -- Police -- Fire -- Justice

A Michigan S-Corporation
E.I.N. 38-1618558

30700 Telegraph Road, Suite 1677
Bingham Farms, MI 48025
Telephone: (248) 418-0990
Facsimile: (248) 418-0999

Email: dredstone@redstonearchitects.com
Website: www.redstonearchitects.com

Authorized Representative: Daniel A. Redstone, FAIA,
NCARB, LEED AP, President and CEO

Overview

For 80 years, the firm has understood the importance of providing design solutions that embrace functionality and client needs, as well as pleasing and appropriate aesthetics. We provide strong design leadership and technical expertise in a world where change is occurring at breakneck speed. We emphasize the importance of satisfying all of our clients' needs, including security, functionality & workflow, quality, sustainability, aesthetics, and budget.

The firm maintains open communications with our clients throughout our engagement, helping to insure a successful Project. We listen to our clients and to their users. Your buildings and facilities are a result of collaborate effort.

The firm was established in 1937, and was incorporated in Michigan in January, 1960. Daniel Redstone, FAIA, joined the firm in 1967, became President in 1987, and has been Chairman and Chief Executive Officer since 1996.

We specialize in public safety, law enforcement, justice and municipal projects. We offer a full range of traditional architectural and professional services, including master planning, programming and schematic design, as well as non-traditional consulting services such as strategic planning and financial planning.

Our firm has become an expert in its field by developing a thorough understanding of the specialized, operational needs of our clients. We regularly attend national conferences focusing on our specialties.

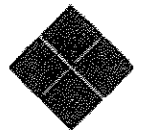
We develop state-of-the-art solutions for our clients, and help clients and agencies maximize their facilities while staying within budget.



Fire Department Monroe, MI

Redstone Architects works directly with agencies and as consultants to architects throughout the United States.

By being a consultant to a local architect, local firms can continue to serve their community on specialized projects by augmenting their knowledge and use of local engineering consultants with our specialized expertise.



Select Market Expertise

Redstone Architects provides specialized services to select markets, including:

- LAW ENFORCEMENT
- JUSTICE
- PUBLIC SAFETY
- MUNICIPAL
- PUBLIC SAFETY CONSOLIDATION

At Redstone Architects, we work with our clients throughout the programming, schematic design, contract documents and administration to achieve success.

We maintain a high level of expertise for new construction, renovation, adaptive re-use, historic rehabilitation and building additions. We understand the unique nature of our municipal clients' various needs. This enables us to provide our municipal clients with timely responses and solutions.



Oklahoma City Public Safety

Professional Services

We offer a full range of services, including:

- PROGRAM MANAGEMENT
- STRATEGIC PLANNING
- NEEDS ASSESSMENT
- PROGRAMMING & SPACE PLANNING
- SITE PLANNING
- ARCHITECTURAL SERVICES
- INTERIOR DESIGN SERVICES
- PUBLIC SAFETY CONSOLIDATION STUDIES
- PROJECT COST ESTIMATING
- DESIGN/BUILD PROJECT DELIVERY
- OTHER CONSULTING SERVICES

Our understanding of public safety related operational, procedural, and regulatory issues, combined with our specialized experience, creativity, imagination, and managerial skills, is your assurance that you may rely on Redstone Architects and Redstone Public Safety Consulting Group to make your Project a success.

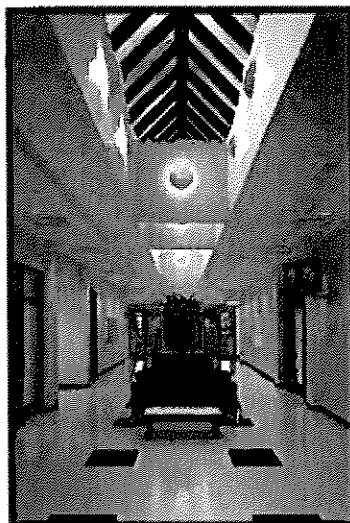
Professional by Discipline

Redstone Architects maintains a professional staff of between four and ten employees. Our firm is in full compliance with the architectural registration statutes of the State of Michigan. Daniel Redstone is licensed in Michigan and 12 other states, and is NCARB certified.

	Current Staff	LEED-AP & Green Assoc.
Licensed Architects	3	3
Designer/CAD	1	
Administrative/Clerical	2	



Police Department
Waterford, MI





Fire Operations
 Fire Station Study
 Fire Station Study
 Fire Station Study
 Fire Station Replacement Study
 Fire Station
 Fire Station & DPW Study
 Fire Station #1
 Fire Station #4 Replacement
 Fire Department Renovations
 Fire Station Study
 Fire Station #1 Study
 Fire Station #3
 Central Fire Station

Quincy, MI
 Comstock Twp, MI
 Port Huron, MI
 Cascade Twp, MI
 Cedar Springs, MI
 Grand Blanc, MI
 Monroe, MI
 Troy, MI
 Auburn Hills, MI
 Lyon Twp, MI
 West Bloomfield, MI
 White Lake Twp, MI
 Waterford Twp, MI



Fire Operations Consulting
 Fire Station
 Fire Station & ESO
 Fire Department
 Fire Station

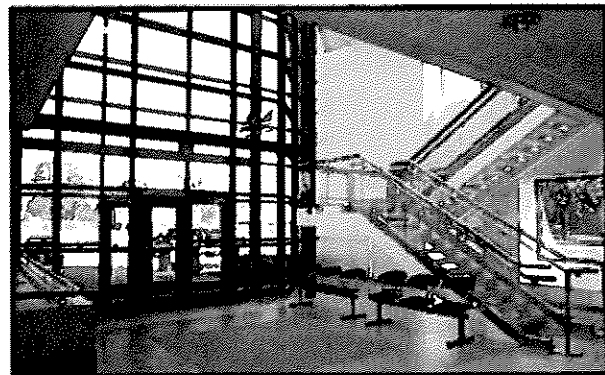
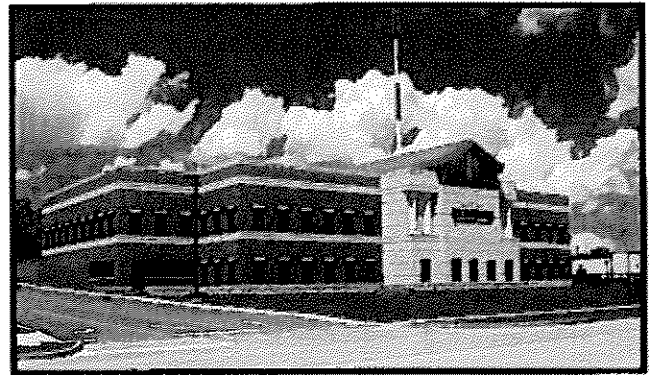
Warr Acres, OK
 Upper Providence Twp, PA
 Perkins Twp., OH
 Warrington Twp, PA

Justice
 Juvenile Justice Center
 62-B District Court
 54-A District Court Study
 Justice Center Study

Genesee County, MI
 Kentwood, MI
 Lansing, MI
 Lincoln Park, MI

Justice Consulting
 Court/Jail/Police Station
 Municipal Court
 Justice Center

Cape Girardeau, MO
 Mt. Pleasant, SC
 Hancock County, OH

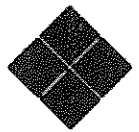


Municipal
 Dept. of Public Works
 Pontiac Housing Commission
 McGregor Library
 DMC Rouge Facility

Waterford Twp, MI
 Pontiac, MI
 Highland Park, MI
 Detroit, MI

Municipal Consulting
 Brunswick Community College

Brunswick, NC



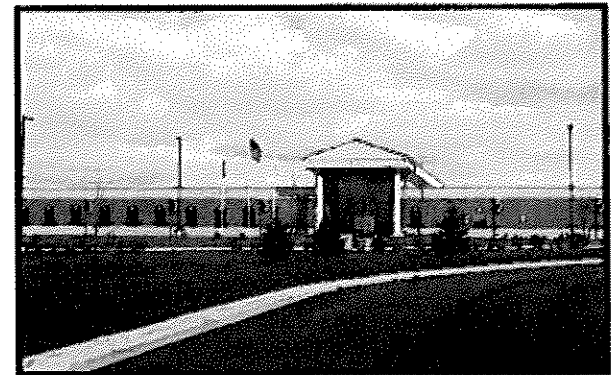
We are known nationally for our knowledge of law enforcement, public safety, and justice facilities. We strive to help keep clients, users, and "customers" safe by designing buildings that recognize the need for collaborative work flows with appropriate security separations.

The following is a partial listing of our firm's recent and current client-agencies:

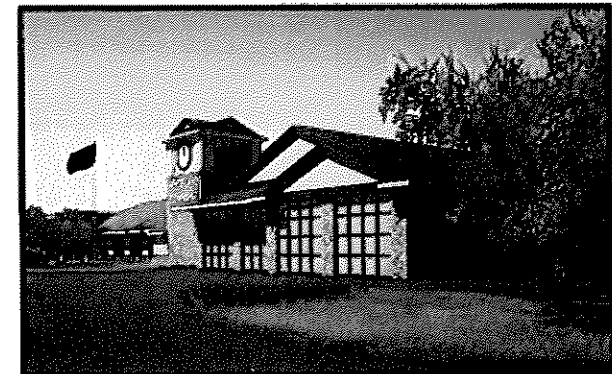
Law Enforcement	
Sheriff Department Study	Livingston County, MI
Police Headquarters	Battle Creek, MI
Regional Law Enforcement Ctr.	Marshall, MI
Firearms Training Center	Novi, MI



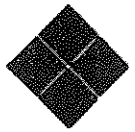
Law Enforcement Consulting	
Police Department Study	Pelham, NY
Police Department	Warrington, PA
Police Department	Ponca City, OK
Police Headquarters	Oklahoma City, OK
Police Department	Jacksonville, NC
Police Department Consultation	Medford, OR
Police Headquarters/Court	Cape Girardeau, MO
Sheriff Department	St. Mary's, MD
Valdes Gun Range	Orland Park, IL
Police Department	Upper Dublin Twp., PA
Police Department	Mt. Pleasant, SC
Police Department	Windsor, CO
Police Station	Edina, MN
Police Station	Sauk Prairie, WI
City Hall & Police Facility Study	Mission, KS



Public Safety (Police and Fire Facility)	
Public Safety Study	Quincy, MI
Public Safety Building	Monroe, MI
Public Safety Building	Novi, MI
Public Safety Building	White Lake Twp., MI

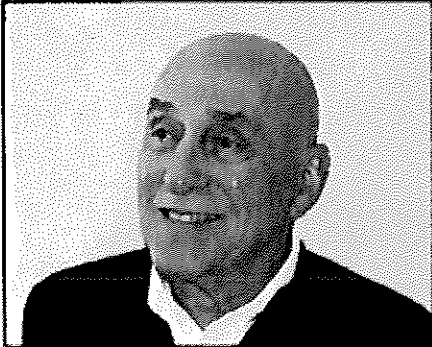


Public Safety Consulting	
Public Safety Department	Parsons, KS



Daniel A. Redstone, FAIA, NCARB, LEED AP

Redstone Architects - Law Enforcement & Public Safety Specialist



For over 30 years Mr. Redstone has led the programming and design efforts for numerous law enforcement, justice, and public safety agencies. As Principal-in-Charge, Dan works directly with architects, agencies, and command staffs throughout the country. He has gained valuable insight on the spectrum and variety of public safety services offered nationally, as well as having worked with a variety of public-safety, organizational structures.

Mr. Redstone was the author of Chapter 28 -Fire Station and Facility Design - in the 7th Edition of the **Fire Chiefs Handbook**, published in 2015. Mr. Redstone was also a member of the Team that wrote the new **IACP's Planning Facilities Planning Guidelines**, published in 2019. The Guidelines was accompanied by case studies, which included the Marshal Regional Law Enforcement Center, designed by Redstone Architects.

Relevant Public Safety Project Experience (*Current Project: 2023)

Education

University of Michigan-MBA
University of Michigan-B. Arch

Professional Registration

Michigan plus 12 states
NCARB Certificate Holder

Professional Associations

MI Board of Professional Surveyors
2003-2011
MI Board of Architects
1992-2002, 2003-2011
Zoning Board of Appeals,
West Bloomfield, MI 2015-18

International Assoc. of Chiefs of Police
International Assoc. of Fire Chiefs
MI Assoc. of Chiefs of Police
MI Assoc. of Fire Chiefs
SE Michigan Assoc. of Chiefs of Police

American Arbitration Association,
Panel Member
National Architectural Accrediting Board
Accreditation Team Member (8)
Team Chair: 2010-2013, 2016

Conferences

AIA Academy of Architecture for Justice,
2006-2010; 2015
Law Enforcement Track Leader 2006
AAJ Jurist 2017
IACP Annual Conf. and Exposition
1993-2016; Exhibitor 2002-2019

Honors

2007 AIA Detroit, Gold Medal
2002 Fellow (FAIA), American Institute
of Architects
1995 AIA Michigan, Robert Hastings
Award
1992 AIA Board Member of the Year

FIRE

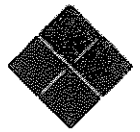
*Fire Station #3, White Lake Township, MI
Fire Station #1 & #3 Modernization, Auburn Hills, MI
Comstock Fire Department Study, Galesburg, MI
Fire Station Study, Cascade Township, MI (Fire Consultant)
Fire Department Station Study, Port Huron, MI
Fire Station, Warr Acres, OK (Fire Consultant)
Fire Station, Upper Providence Twp, PA (Fire Consultant)
Central Fire Station, Monroe, MI
Fire Station #4 Replacement, Troy, MI
Central Fire Station, Waterford Township, MI
Fire Station, Bridgeport, WV

POLICE / COURT

*Police Station, Edina, MN (Law Enforcement Consultant)
*Gun Range/EOC, Orland Park, IL (Law Enforcement Consultant)
*County Sheriff's Department Headquarters, St. Mary's, MD (Law Enforcement Consultant)
*Police Headquarters, Ponca City, OK
Police Station, Sauk Prairie, WI (Law Enforcement Consultant)
Police Station, Warr Acres, PA (Law Enforcement Consultant)
Police Department, Warrington, PA (Law Enforcement Consultant)
City Hall and Police Facility Study, Mission, KS (Law Enforcement Consultant)
Police Headquarters, Cape Girardeau, MO (Law Enforcement Consultant)
Police Headquarters, Battle Creek, MI
Police Headquarters, Medford, OR (Law Enforcement Consultant)
Police Department Headquarters, Town of Mt. Pleasant, SC (Law Enforcement Consultant)
Police Department and City Hall, Saline, MI
Tri-City Post, Michigan State Police, Freeland City, MI
Police Headquarters, Waterford Township, MI
Marshall Regional Law Enforcement Center, Marshall, MI
Firearms Training Center, City of Novi, MI
Police Headquarters, Oklahoma City, OK (Law Enforcement Consultant)
63rd District Court, Kent County, MI
23rd District Court, Taylor, MI

PUBLIC SAFETY

*Public Safety Building, Monroe, MI
*Public Safety Building, Novi, MI
*Public Safety Building Study, Quincy, MI
*Public Safety Building (Police & Fire), White Lake Township, MI
*Public Safety Building Study, Parsons, KS (Public Safety Consultant)
*Genesee County Juvenile Justice Center, Flint, MI
Public Safety Building, Clive, IA (Law Enforcement Consultant)
Center for Public Safety, Jacksonville, NC (Law Enforcement Consultant)



REDSTONE ARCHITECTS EXPERIENCE

Battle Creek, Michigan Police Headquarters (2014-2018)

Size: 46,000sf
Scope: Full Architectural Services
Project Budget: \$15,000,000, including Range
Location: Battle Creek, MI
Completion Date (Study): Spring 2015
Final Completion Date (Facility): Summer, 2018
Client Contact: Jim Blocker, Public Safety Director (269) 966-3375
Number of Staff: 240



Redstone Architects was chosen to develop a Space Needs Analysis and phasing plan to allow the City of Battle Creek to plan for a new Police Headquarters Building. The analysis determined that a new facility, to be built across the street from the current headquarters, would be the most cost-effective solution.

The new, 46,000SF, two-story facility is more than double the size of the current facility. By planning for a new facility, all police operations remained intact while the new facility was constructed. The site was designed to provide secure parking facilities for the department, a well-defined and welcoming public entry, and the facility includes a 24/7 Fusion Center and EOC. A Firearms Training Range was added to the Department's secondary site.

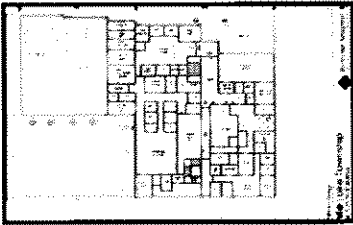
Redstone Architects was the Architect of Record for the new facility and worked with Schweitzer Construction, Inc., the Design Builder.



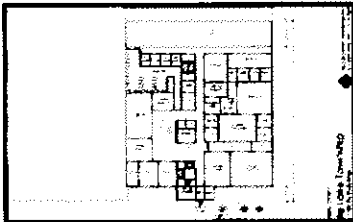
White Lake Township, MI Public Safety Building 2020 - Current



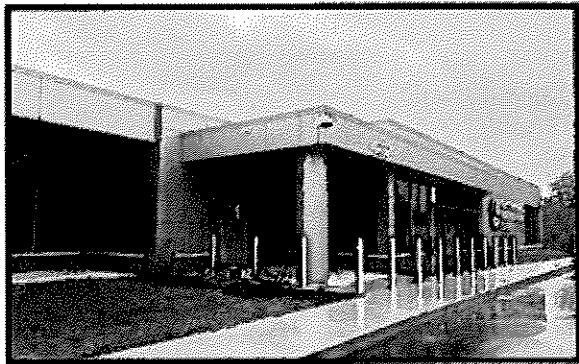
Size: 45,000 sf (Police, Fire & Community Functions)
Scope: Architect of Record
Owner Contact: Rik Kowall, Township Supervisor
 248-698-3300
 Dan Keller, Chief of Police
 248-698-1042
 John Holland, Fire Chief
 248-698-3993



Number of Staff: 23
 Redstone Architects was initially engaged by White Lake Township, MI., to develop a new Public Safety Building on the Townships new Civic Center site. The study included developing a space needs assessment, creating block and conceptual plans and elevations, conceptual site diagrams, assisting with cost estimating, and coordinating the building with other developments on site. The new facility will include Administrative suites for Police and Fire Departments, as well as 24/7 facilities for fire operations. The design includes Hot-Warm-Cold Zone separations to minimize fire fighter exposure to carcinogens. The project is currently in the Design Phase, with bidding anticipated in spring of 2024.



Genesee County Juvenile Justice Center, MI (2019-2022)



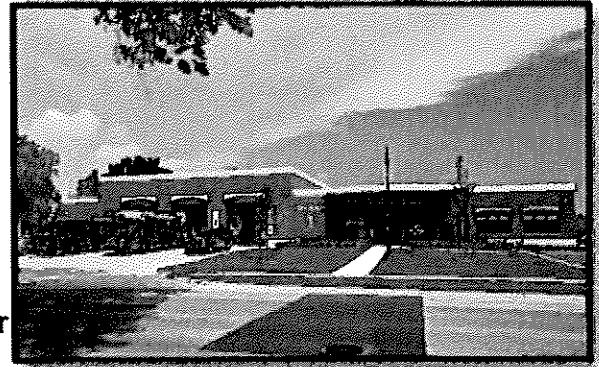
Size: 54,000 sf
Scope: Full Architectural Services
Location: Genesee County, MI
Est. Completion Date: October 2023
Redstone Personnel: Dan Redstone, FAIA, Principal
 Joel Galanty, RA, Project Manager
 Peggy Matta, AIA, Project Architect
Number of Staff: 50

The new juvenile detention facility will be designed upon an Evidence Based Model and will include day treatment and detention components. The facility will consist of classroom and therapy spaces, full-service prep kitchen/cafeteria, gymnasium and exterior recreation space, shared administration and clerical area, Central Security Control and three separate housing pods. Each pod will include a classroom, day room, meeting and office spaces along with 16 beds.

The new facility will be located adjacent to the existing GVRC to the west on Pasadena and is expected to be completed in October of 2023.

Monroe, Michigan Fire Station #1 (2004-2006; 2013-2015; 2017-2019)

Size: 15,500sf
Scope: Architect of Record
Estimated Project Cost: \$6,000,000 including construction, soft costs, land
Final Construction Cost: \$5,276,601
Location: Monroe, MI
Est. Completion Date: Fall 2019
Final Completion Date: Sept. 2019
Client Contact: Patrick Lewis, P.E., DPW Director (734) 384-9124
Number of Staff: Approximately 25

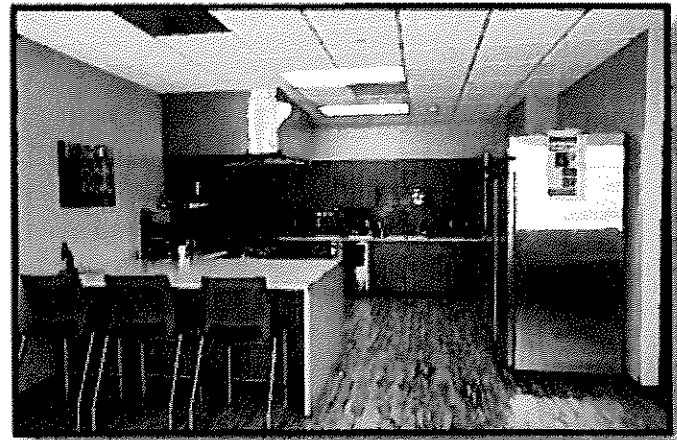
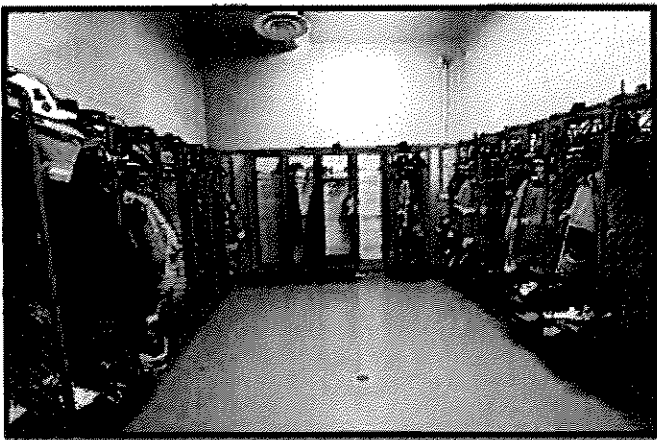


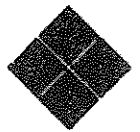
Redstone Architects was engaged by the City of Monroe to identify the space needs for the City's new Public Safety Department.

In late 2014, Redstone began Schematic Design for the first phase of the new facility to house fire operations only. In November 2015 voters approved a bond issue for this project. At this point the City was confronted with a major tax revenue reduction, resulting in the elimination of almost \$1,000,000 from the project budget. Scope was reduced and the reduced design continued. Ground breaking was held on September 5, 2018. Substantial completion of the building was September 5, 2019.

" It has been my honor and privilege to work with Dan and his staff over the past few years and I would highly recommend his firm for any projects he may be under consideration. He and his staff have brought innovation and value added features to our station and I am very excited for what our future holds."

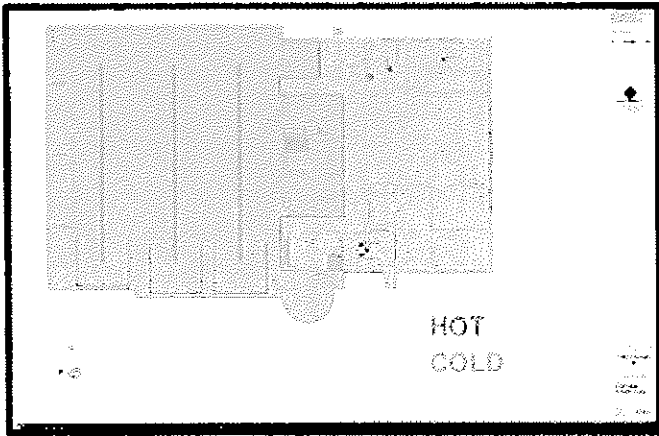
-Fire Chief Robert Wight



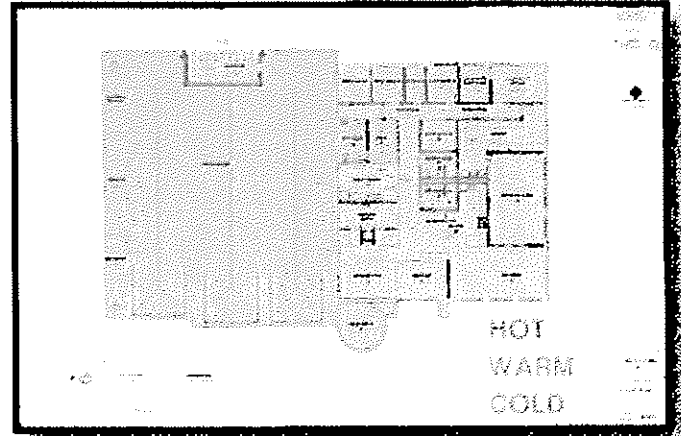


Auburn Hills, MI Fire Station #1 & #2 Renovation (2022 - Current)

Location: Fire Station #1 Fire Station #3	Size: 8,939 sf 8,049 sf	Scope: Architects of Record
Client Contact: Steve Baldante, Director of Public Work 248-364-6902		Number of Staff: 41



EXISTING STATION #1 PLAN

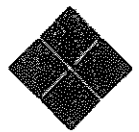


STATION #1 RENOVATION

The City of Auburn Hills, MI engaged Redstone Architects to assist with the renovation of two of its fire stations. Both stations were built in the early 90's and are functionally outdated. When the stations were constructed, the City had an on call fire department, but have since switched operations to full time staffing.

Redstone worked with the City to create a project scope and plan that would work within the City's tight budget, and provide the stations with the necessary spaces to work efficiently and safely for now and in the future. The project scope includes the addition of sleep rooms and Hot, Warm, and Cold spaces. The Hot, Warm, and Cold spaces have been separated with not only walls and doors, but with the mechanical systems that allow these spaces to be free of harmful carcinogens. In addition, the male and female locker rooms have been converted to unisex shower rooms to better provide for staffing regardless of gender or sexual orientation. As of the summer of 2023, the projects are awaiting funding.





FIRE STATION TRENDS: HOT-WARM-COLD ZONES

As more research is conducted concerning Firefighter health and carcinogens, Fire Station design is evolving to provide the safest environment for the Fire Fighters and staff. The most important new design standard is to provide fire stations with Hot-Warm-Cold zones. The zones separate the building functions thus limiting the spread of carcinogens throughout the station.

The **Hot Zone** represents the Apparatus Bay and support spaces and contains the highest level of carcinogens.

The **Warm Zone** refers to the spaces that have positive pressure and are separated from the Hot Zone. The Warm Zone personal decon space allows firefighters to shower and change, removing any carcinogens, as they transition between the Hot and Cold Zones. This transition space aims to minimize the transmission of carcinogens into the Cold Zone.

These spaces may include:

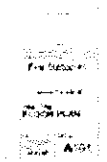
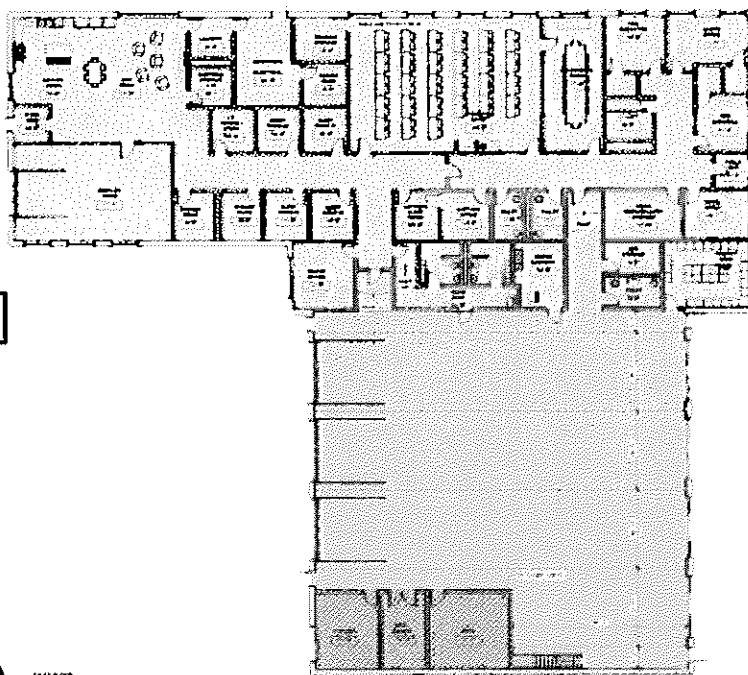
- Personnel Decon
- Turnout Gear Room
- Gear Decon/Laundry Room
- EMS Storage Room

The **Cold Zone** includes suppression living areas and administrative functions that should have no exposure to carcinogens.

COLD

WARM

HOT



**AGREEMENT
BETWEEN OWNER AND HUBBELL, ROTH & CLARK, INC. (HRC)
FOR
PROFESSIONAL SERVICES**

THIS IS AN AGREEMENT effective as of _____ (“Effective Date”) between

City of Flint (“Owner”)

and Hubbell, Roth & Clark, Inc. (HRC) (“Engineer”)

HRC agrees to provide the services described below to Owner for Flint Fire and Police Department Training Complex

Preliminary/Conceptual Design and Construction Document Design (“Project”).

Description of HRC’s Services: See HRC Proposal Dated November 6, 2023

Owner and HRC further agree as follows:

1.01 Basic Agreement

A. HRC shall provide, or cause to be provided, the services set forth in this Agreement, and Owner shall pay HRC for such Services as set forth in Paragraph 9.01.

2.01 Payment Procedures

A. *Preparation of Invoices.* HRC will prepare a monthly invoice in accordance with HRC’s standard invoicing practices and submit the invoice to Owner.

B. *Payment of Invoices.* Invoices are due and payable within 30 days of receipt. If Owner fails to make any payment due HRC for services and expenses within 30 days after receipt of HRC’s invoice, the amounts due HRC will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day. In addition, HRC may, without liability, after giving seven days written notice to Owner, suspend services under this Agreement until HRC has been paid in full all amounts due for services, expenses, and other related charges. Payments will be credited first to interest and then to principal.

3.01 Additional Services

A. If authorized by Owner, or if required because of changes in the Project, HRC shall furnish services in addition to those set forth above.

B. Owner shall pay HRC for such additional services as follows: For additional services of HRC’s employees engaged directly on the Project an amount equal to the cumulative hours charged to the Project by each class of HRC’s employees times standard hourly rates for each applicable billing class; plus reimbursable expenses and HRC’s consultants’ charges, if any.

4.01 Termination

A. The obligation to provide further services under this Agreement may be terminated:

1. For cause,
 - a. By either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the Agreement’s terms through no fault of the terminating party.

2. By HRC:

- a. Upon seven days written notice if HRC believes that HRC is being requested by Owner to furnish or perform services contrary to HRC's responsibilities as a licensed professional; or
- b. Upon seven days written notice if the HRC's services for the Project are delayed or suspended for more than 90 days for reasons beyond HRC's control.

HRC shall have no liability to Owner on account of such termination.

Notwithstanding the foregoing, this Agreement will not terminate as a result of a substantial failure under paragraph 4.01.A.1.a if the party receiving such notice begins, within seven days of receipt of such notice, to correct its failure and proceeds diligently to cure such failure within no more than 30 days of receipt of notice; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days after the date of receipt of the notice.

3. For convenience,

- a. By Owner effective upon the receipt of notice by HRC.

B. The terminating party under paragraphs 4.01.A.1 or 4.01.A.2 may set the effective date of termination at a time up to 30 days later than otherwise provided to allow HRC to demobilize personnel and equipment from the Project site, to complete tasks whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble Project materials in orderly files.

5.01 Controlling Law

A. This Agreement is to be governed by the law of the state in which the Project is located.

6.01 Successors, Assigns, and Beneficiaries

A. Owner and HRC each is hereby bound and the partners, successors, executors, administrators, and legal representatives of Owner and HRC (and to the extent permitted by paragraph 6.01.B the assigns of Owner and HRC) are hereby bound to the other party to this Agreement and to the partners, successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.

B. Neither Owner nor HRC may assign, sublet, or transfer any rights under or interest (including, but without limitation, moneys that are due or may become due) in this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

7.01 General Considerations

A. The standard of care for all professional engineering and related services performed or furnished by HRC under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. HRC makes no warranties, express or implied, under this Agreement or otherwise, in connection with HRC's services. HRC and its consultants may use or rely upon the design services of others provided by or through the Owner, including, but not limited to, contractors, manufacturers, and suppliers.

B. HRC shall not at any time supervise, direct, or have control over any contractor's work, nor shall HRC have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, for safety precautions and programs incident to a contractor's work progress, nor for any failure of any contractor to comply with laws and regulations applicable to contractor's work. HRC shall not have authority to stop the contractor's work.

C. HRC neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform its work in accordance with the contract between Owner and such contractor.

D. HRC shall not be responsible for the acts or omissions of any contractor, subcontractor, or supplier, or of any contractor's agents or employees or any other persons (except HRC's own employees) at the Project site

or otherwise furnishing or performing any of construction work; or for any decision made on interpretations or clarifications of the construction contract given by Owner without consultation and advice of HRC.

E. The general conditions for any construction contract documents prepared hereunder are to be the "Standard General Conditions of the Construction Contract.

F. If this contract results in a construction project, the Owner agrees to cause the General Contractor and its subcontractors to indemnify and name HRC and its sub-consultants as Additional Insured's on their General Liability policies on a primary and non-contributory basis.

G. In an effort to resolve any conflicts that arise during the design and construction of the Project or following the completion of the Project, the Owner and the Engineer agree that all disputes between them arising out of or relating to this Agreement or the Project shall be submitted to nonbinding mediation unless the parties mutually agree otherwise.

The Owner and the Engineer further agree to include a similar mediation provision in all agreements with independent contractors and consultants retained for the Project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with their subcontractors, sub-consultants, suppliers and fabricators, thereby providing for mediation as the primary method for dispute resolution between the parties to all those agreements.

H. All design documents prepared or furnished by HRC are instruments of service, and HRC retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed.

I. To the fullest extent permitted by law, Owner and HRC (1) waive against each other, and the other's employees, officers, directors, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to the Project, and (2) agree that HRC's total liability to Owner under this Agreement shall be limited to \$50,000 or the total amount of compensation received by HRC, whichever is greater. This limitation shall apply regardless of the cause of action or legal theory plead or asserted.

J. The parties acknowledge that HRC's scope of services does not include any services related to a Hazardous Environmental Condition (the presence of asbestos, PCBs, petroleum, hazardous substances or waste, and radioactive materials). If HRC or any other party encounters a Hazardous Environmental Condition, HRC may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the Project affected thereby until Owner: (i) retains appropriate specialist consultants or contractors to identify and, as appropriate, abate, remediate, or remove the Hazardous Environmental Condition; and (ii) warrants that the Site is in full compliance with applicable Laws and Regulations.

8.01 Total Agreement

A. This Agreement (consisting of pages 1 to 4 inclusive together with HRC Proposal Dated 11/03/2023 and any expressly incorporated appendix), constitutes the entire agreement between Owner and HRC and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

9.01 Payment (Lump Sum Basis)

A. Using the procedures set forth in paragraph 2.01, Owner shall pay HRC as follows:

1. A Lump Sum amount of \$ 515,310.00

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which is indicated on page 1.

OWNER:

HRC:

By: _____

By: _____

Title: _____

Title: _____

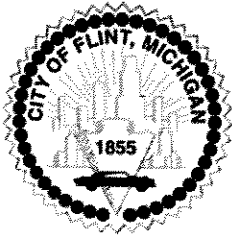
Date Signed: _____

Date Signed: _____

Address for giving notices:

Address for giving notices:

Hubbell, Roth & Clark, Inc.
555 Hulet Drive
Bloomfield Hills MI, 48302



RESOLUTION NO.: 240033

PRESENTED: FEB - 7 2024

ADOPTED: _____

MHEC CONTRACT #04152022

BY THE CITY ADMINISTRATOR:

RESOLUTION TO AVALON TECHNOLOGIES INC. FOR IT DATA CENTER STORAGE UPDATE

WHEREAS, The City of Flint Department of Information Systems is in need of upgrading its aging storage system in its Data Center. This upgrade will ensure that a data system failure is less likely to occur which will prevent security issues and equipment failure for the City of Flint.

WHEREAS, Avalon Technologies is a Dell Platinum partner which has provided a quote to the city through the Midwestern Higher Education Compact co-op contract utilized by Michigan Legislature to complete this upgrade to the SAN Compellent Component and provide support for these services.

WHEREAS, The Department of Information Systems is requesting \$143,486.00 to complete this project for FY2024. This funding was approved by City Council during the FY2024 First Quarter Budget Amendment on October 4, 2023. (Resolution #230341)

The Funds will come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
636-228.000-977.000	COMPUTER EQUIPMENT	\$126,386.00
636-228.000-801.000	PROFESSIONAL SERVICES	\$17,100.00
FY24 GRAND TOTAL		\$ 143,486.00


IT IS RESOLVED, That the Appropriate City Officials, upon City Council's approval, are hereby authorized to enter into a contract with Avalon Technologies, to update the SAN component/aging storage systems and provide support with this project in an amount not-to-exceed \$143,486.00 for FY24 (07/01/23-06/30/24).

APPROVED AS TO FORM:


William Kim (Jan 22, 2024 10:31 EST)

William Kim, City Attorney

APPROVED AS TO FINANCE:


Phillip Moore (Jan 22, 2024 10:30 EST)

Phillip Moore, Chief Financial Officer


FOR THE CITY OF FLINT:


CLYDE D EDWARDS (Jan 22, 2024 10:48 EST)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO PURCHASING:



Lauren Rowley, Purchasing Manager



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: 11/02/2023

BID/PROPOSAL#

AGENDA ITEM TITLE: Update Aging Storage Hardware

PREPARED BY Monique Cole, IS Administrative Support Technician, IT
(Please type name and Department)

VENDOR NAME: Avalon Technologies, Inc

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The purpose of this purchase is to update aging storage hardware in the data center. After a recent unexpected failure within the system, our analysis has determined it is time to replace this equipment expeditiously to prevent any further issues in the future.

Avalon Technologies is a Dell Platinum Partner who we have worked with before.

MHEC Pricing

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES [] NO [] IF NO, PLEASE EXPLAIN:

Table with 5 columns: Dept., Name of Account, Account Number, Grant Code, Amount. Rows include Computer Equipment (\$126,386.00) and Professional Services (17,100.00), with a total of \$143,486.00 for FY24.

PRE-ENCUMBERED? YES [X] NO [] REQUISITION NO: 24-0007901

ACCOUNTING APPROVAL: _____ Date: _____



CITY OF FLINT

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)


BUDGET YEAR 1 \$143,486.00

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): **APPROVED** **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: 
Jeff Keen (Dec 28, 2023 08:15 EST)
Jeff Keen, IT Director
(PLEASE TYPE NAME, TITLE)

DEPARTMENT HEAD MUST SIGN

Avalon Technologies, Inc.

39533 Woodward Avenue Suite 125
Bloomfield Hills, MI 48304
(800)720-3811
avalontech.net



We have prepared a quote for you

City of Flint - SAN Replacement Project

QUOTE # JPG004077 V1

PREPARED FOR

City of Flint

PREPARED BY

Avalon Sales Team

Hardware

Description	Price	Qty	Ext. Price
PowerStore 500T All Flash SAN	\$125,386.00	1	\$125,386.00
210-AXXJ PowerStore 500T Customer Rack		1	
370-AFXQ 192GB Appliance DIMM 96GB Per Node		1	
528-BTZK PowerStore Base SW		1	
406-BBOO 25GBE OPTICAL 4 PORT CARD PAIR		1	
450-AKHM 1450 WATT POWER SUPPLY PAIR		1	
343-BBMR BASE UNIT CONFIG KIT		1	
876-3702 Prosupport Plus Mission Critical 4-Hour 7x24 Onsite Service with Emergency Dispatch 3 Years		1	
876-3704 Prosupport Plus Mission Critical 4-Hour 7x24 Onsite Service with Emergency Dispatch 2 Years Extended		1	
876-3707 Prosupport Plus Mission Critical 7x24 Technical Support and Assistance 5 Years		1	
400-BGGM P1 25X2.5 NVME SED SSD 3.84TB		17	
407-BCGF 10GBE OPTICAL SFP PAIR		4	
828-4829 ProSupport Plus: Mission Critical 4-Hour 7x24 On-Site Low Capacity SSD Add-On, 5 Years		17	
210-ATXO AppSync for PowerStore		1	
828-5778 ProSupport Plus Mission Critical for AppSync Starter Pack Software Support Contract 5 Years		1	
528-BYHF AppSync Str Pk for PowerStore=CB		1	
828-5734 ProSupport Plus Mission Critical for AppSync Starter Pack Software Support Maintenance 5 Years		1	
<ul style="list-style-type: none"> • Usable Capacity: 50TBu • Effective Capacity: 100TBe 			
Prosupport Plus Mission Critical 4-Hour 7x24 Onsite Service with Emergency Dispatch 5 Years	\$3,420.00	5	\$17,100.00
Pricing based on Dell's MHEC Contract: please reference the Midwestern Higher Education Commission (MHEC) Contract No. MHEC-04152022 for Dell Computers, on your purchase order	\$0.00	1	\$0.00
Avalon Professional Services - SAN Deployment Services Avalon Professional Services: (City of Flint to use current block hours for SAN deployment) <u>Statement of Work (SOW)</u>	\$0.00	1	\$0.00
Dell EMC SC SAN Deployment - Primary & DR			
<ul style="list-style-type: none"> ○ Unbox, rack and cable of SAN components ○ Initial configuration of SAN 			

Hardware

Description	Price	Qty	Ext. Price
<p>○ Update of SAN components to the latest stable firmware and software</p> <p>○ Dell Support Health Check of SAN</p> <p>○ Failover, redundancy and performance verification testing</p> <p>○ Network integration with iSCSI switches</p> <p>○ Presentation of storage to up to nine (9) servers via iSCSI</p> <p>○ Installation and configuration of SAN Manager</p> <p>Knowledge Transfer</p> <ul style="list-style-type: none"> ● Administration and operations knowledge transfer covering: ○ Dell SAN <p>Assumptions</p> <ul style="list-style-type: none"> ● Some project tasks will be performed remotely ● Project may not commence until any necessary hardware or software has been delivered. ● Any tasks not specifically included in this statement of work must be agreed to in a written change order by all parties involved. ● Avalon Technologies and customer will determine a mutually convenient project start date and timeline. ● Avalon Technologies and customer will provide a project-lead to be the single point of contact for project coordination. ● The above statement of work is based upon the bill of materials (if applicable) and details collected by Avalon from the customer during scoping. Should the bill of materials or details of the project change, the statement of work will require revision and additional cost may apply ● Customer will sign a Customer Acceptance Form (CAF) after the completion of each milestone and/or project completion <p>Customer Responsibilities</p> <ul style="list-style-type: none"> ● Customer to provide secure remote access to facilitate remote work (e.g. VPN) ● Customer to provide all software licenses and software license keys as required for implementation ● Customer to provide engagement and availability of customer personnel resources to assist with coordination of services or completion of customer dependent tasks ● Customer to provide administrator, root or adequate privileged access to systems involved in the implementation ● Customer will provide all hardware and software required to ensure a successful implementation including those stated in any associated bill of materials and also any ancillary items such as any required cables, optics, software etc. ● Customer will maintain a backup of all data and programs on affected systems prior to Avalon performing the Services and during the term of the Statement of Work (SOW). Avalon will have no liability for loss or recovery of data, programs or loss of use of 			

Hardware

Description	Price	Qty	Ext. Price
<p>system(s) arising out of or in connection with the Services provided under this SOW.</p> <ul style="list-style-type: none"> Customer will maintain recent (i.e. released within the last year) & stable firmware and/or operating system on equipment with which the project will be integrating or connecting e.g. switch firmware The Customer will ensure the Avalon personnel have reasonable and safe access to the Project site, a safe working environment, an adequate office space, and parking as required. The customer will maintain active support agreements for any hardware or software involved in the project included, but not limited to servers, storage, networking equipment and software <p>Outside of Project Scope</p> <ul style="list-style-type: none"> Any services, tasks or activities other than those specifically noted in the section titled "Statement of Work" Configuration or remediation of any server or workstation operating system or application software affected or unaffected by the services performed under the statement of work Configuration or remediation of any networking components affected or unaffected by services performed under the statement of work Post-implementation support Disposal or recycling of customer equipment, new equipment boxes or any other items Installation of software or hardware firmware updates, service packs patches or new version that are released after services commence Updating or reconfiguration of 3rd party applications that integrate with existing environment (e.g. Anti-virus, backup, email relay services, fax/voicemail to email, etc.) Transportation of equipment between customer sites 			
Subtotal			\$142,486.00

Cables/Misc.

Description	Price	Qty	Ext. Price
Cables/Misc.	\$1,000.00	1	\$1,000.00
Subtotal			\$1,000.00

(800)720-3811
avasales@avalontech.net
avalontech.net



City of Flint - SAN Replacement Project



Prepared by:

Avalon Technologies, Inc.

Avalon Sales Team
(800)720-3811
avasales@avalontech.net

Prepared for/Ship To:

City of Flint

1101 S Saginaw St
Flint, MI 48502-1420
Zach Smith
(810) 766-7161
zsmith@cityofflint.com

Quote Information:

Quote #: JPG004077

Version: 1
Delivery Date:
09/06/2023
Expiration Date:
10/06/2023

Department:

1101 S Saginaw St
Flint, MI 48502-1420

Quote Summary

Description	Amount
Hardware	\$142,486.00
Cables/Misc.	\$1,000.00
Total:	\$143,486.00

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.
Terms: Net 30 after equipment ships.
Avalon's full terms can be found at:

Terms & Conditions:
<https://tinyurl.com/yja6vgob>

In executing this Quote, the customer acknowledges and agrees to the following:
An enforceable contract is being entered into with Avalon Technologies, Inc. and that Avalon's terms and conditions are incorporated by reference;
Avalon's terms and conditions may change from time to time upon notice and that such notice will be included on Avalon's invoices or other writings by Avalon.
The customer referenced above represents and warrants to Avalon that the person signing this quote is authorized to execute same and bind the customer to the terms thereof.



(800)720-3811
avasales@avalontech.net
avalontech.net

Avalon Technologies, Inc.

City of Flint [Customer]

Signature: _____

Signature: _____

Name: Avalon Sales Team

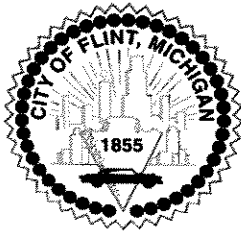
Name: Zach Smith

Title: Business Development Manager

Date: _____

Date: 09/06/2023

240034



RESOLUTION NO.: _____

PRESENTED: FEB - 7 2024

ADOPTED: _____

RESOLUTION AUTHORIZING CITY OFFICIALS TO ENTER INTO AN AGREEMENT WITH PLAY ENVIRONMENT DESIGN IN THE AMOUNT OF \$315,826.00 FOR PLAYGROUND INSTALLATION IN THE CHOICE NEIGHBORHOOD AREA BY THE CITY ADMINISTRATOR:

WHEREAS, the City of Flint was awarded a \$30 million grant from the U.S. Department of Housing and Urban Development from the Choice Neighborhood Implementation (CNI) Grant program for the purpose of revitalizing the area surrounding Atherton East and South Flint, as well as the location of new proposed housing; and

WHEREAS, the program entails implementing the approved Transformation Plan through the demolition and replacement of the obsolete Atherton East public housing development (Housing), implementation of several neighborhood strategies to revitalize the area (Neighborhoods), and ensuring that residents in the Choice Neighborhood areas are comprehensively assisted with improved access to basic services (People); and

WHEREAS, the Neighborhoods component of the CNI Grant was allocated HUD resources in the amount of \$4,200,000 dollars, and the specific activities are detailed in the HUD-approved Critical Community Improvements (CCI) Plan; and

WHEREAS, Play Environment Design has proposed a project to design and install a playground along with accompanying swing sets on Parcel 1230 Avenue B, identified by PIN 40-12-276-052; and

WHEREAS, funding is available in the following accounts and upon adoption of this resolution a Budget Adjustment will be completed to move funds to new accounts specified below:

From:


TO:

P&D	Professional Services	296-704.801-801.000	FHUD18CHOICE	\$315,826.00
-----	-----------------------	---------------------	--------------	--------------

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to implement the activities spelled out in the Choice Neighborhoods Implementation Grant Critical Community Improvements Plan and enter into a contract with Play Environment Design in the amount of \$315,826.00 for the purpose of constructing a new playground in the Choice Neighborhoods area, to appropriate revenue and expenditure amounts using grant code FHUD18CHOICE


funds are available in the current grant accounts 296-704.801-801.000 and for any subsequent fiscal years that funding continues to remain available by the grantor.

APPROVED AS TO FORM:


William Kim (Jan 30, 2024 11:35 EST)


William Kim, City Attorney

APPROVED AS TO FINANCE:


Phillip Moore (Jan 30, 2024 13:23 EST)

Phil Moore, CFO

ADMINISTRATION:


CLYDE D EDWARDS (Jan 30, 2024 14:29 EST)

Clyde Edwards, City Administrator

CITY COUNCIL:



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 01/29/2024

BID/PROPOSAL# 24000521

AGENDA ITEM TITLE: Professional Services with Play Environment Design

PREPARED BY Gavin Bodnar, Planning and Development Dept., 810.766.7426
x3005 *(Please type Name, Department, Phone Number)*

VENDOR NAME: Play Environment Design

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The scope of this project is to design and install a playground for children aged 2-12, along with accompanying swing sets. The project is expected to be completed in the early summer of 2024. The playground should be unique, aesthetically pleasing, safe, and ADA accessible. Play Environment Design offered the lowest bid with the best quality design for our location.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
P&D	Professional Services	296-704.801-801.000	FHUD18CHOICE	\$315,826.00
		FY23/24 GRAND TOTAL	\$315,826.00	

PRE-ENCUMBERED? YES NO **REQUISITION NO:** 240008170

ACCOUNTING/ FINANCE APPROVAL: Carissa Dotson

Date: 01/30/24



CITY OF FLINT

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO
(If yes, please indicate how many years for the contract) 1 YEAR

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 - \$315,826.00

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

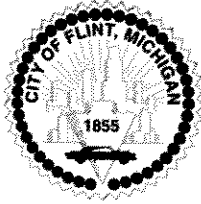
STAFF RECOMMENDATION: (PLEASE SELECT): **APPROVED** **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:

Emily Doerr

Emily Doerr (Jan 10, 2024 11:29 EST)

(PLEASE TYPE NAME, TITLE)



240035

RESOLUTION NO.: _____

PRESENTED: FEB - 7 2024

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO SIEMENS MOBILITY, INC. FOR CHANGE ORDER #1
FOR ADDITIONAL EAGLE SIGNAL REPAIR PARTS AND SUPPLIES**

On July 31, 2023, the Division of Purchases & Supplies were authorized to issue a purchase order per resolution #230212 to Siemens Mobility, Inc., 44425 Phoenix Dr., Sterling Heights, Michigan for Eagle Signal repair parts and supplies used for traffic lights, in an amount not to exceed \$200,000.00 and

The Traffic Engineering Division is requesting additional funding to cover parts and supplies used for emergency intersection knockdowns to cover the remainder of the FY24 period, in an amount not to exceed \$50,000.00. Funding for said services will come from the following account:

Account Number	Account Name	Amount
202-447.201-752.000	Major Street Fund	\$50,000.00
	FY24 GRAND TOTAL	\$50,000.00

IT IS RESOLVED, that the Division of Purchases & Supplies, upon City Council approval, are hereby authorized to issue change order #1 to the purchase order with Siemens Mobility, Inc. for additional repair parts and supplies, in an amount not to exceed \$50,000.00 and a revised total of \$250,000.00.

APPROVED AS TO FORM:

William Kim
William Kim (Jan 22, 2024 09:56 EST)
William Kim
Chief Legal Officer

APPROVED AS TO FINANCE:

Phillip Moore
Phillip Moore (Jan 22, 2024 09:41 EST)
Phillip Moore
Chief Finance Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Jan 22, 2024 10:54 EST)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Ladel Lewis, President

APPROVED AS TO PURCHASING:

Lauren Rowley
Lauren Rowley, Purchasing Manager



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: January 19, 2024

BID/PROPOSAL#

AGENDA ITEM TITLE: Eagle signal repair parts and services

PREPARED BY Kathryn Neumann for Rodney McGaha, Director of Transportation

VENDOR NAME: Siemens Mobility

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Traffic Engineering Division, electrical side, uses Eagle signal parts for City of Flint traffic lights. Siemens Mobility is the current exclusive distributor and sole source of said parts. These parts are used for replacement parts, emergency knock down of intersections replacement parts and supplies, as well as the ongoing project of upgrading the signals. There have been several intersection knock downs this fiscal year and Traffic Engineering is requesting additional funds to cover needed parts through the period ending June 30, 2024.

FINANCIAL IMPLICATIONS: There is money in the account listed below.

BUDGETED EXPENDITURE? YES [X] NO [] IF NO, PLEASE EXPLAIN:

Table with 5 columns: Dept., Name of Account, Account Number, Grant Code, Amount. Row 1: 202, Major Street Fund, 447.201-752.000, \$50,000.00. Row 2: FY24 GRAND TOTAL, \$50,000.00.

PRE-ENCUMBERED? YES [X] NO [] REQUISITION NO: 240008105

ACCOUNTING APPROVAL: Kathryn Neumann (Jan 19, 2024 14:16 EST) Date:

WILL YOUR DEPARTMENT NEED A CONTRACT? YES [] NO [X] (If yes, please indicate how many years for the contract) YEARS

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): [X] APPROVED [] NOT APPROVED

DEPARTMENT HEAD SIGNATURE:

Rodney McGaha (Jan 22, 2024 06:06 EST)

(Rodney McGaha, Director of Transportation)

240036

RESOLUTION NO.: _____

PRESENTED: FEB - 7 2024

ADOPTED: _____

**RESOLUTION APPROVING PROFESSIONAL CONSTRUCTION
ENGINEERING SERVICES FOR THE CEDAR STREET PUMP STATION
AND RESERVOIR REHABILITATION**

BY THE CITY ADMINISTRATOR


DLZ completed the engineering and architecture designs and assisted in bidding for the Cedar Street Pump Station and Reservoir Rehabilitation construction projects. DLZ will provide professional construction engineering services which will include contract administration and inspection for both projects through final completion.

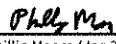
The cost for professional services is not to exceed \$835,700.00, with funding coming from Water Infrastructure Improvements for the Nation (WIIN) grant account 496-536.802-802.058 FEPA18 WIIN-1.

IT IS RESOLVED, that the appropriate City Officials do all things necessary to authorize a purchase order to DLZ for Cedar Street pump station and reservoir rehabilitation professional construction engineering services in an amount not to exceed \$835,700.00 with funding available from 496-536.802-802.058 FEPA18WIIN-1.

APPROVED AS TO FORM:

APPROVED AS TO FINANCE:


William Kim (Jan 23, 2024 14:40 EST)



Phillip Moore (Jan 24, 2024 16:24 EST)

William Kim, Chief Legal Officer

Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:

APPROVED BY CITY COUNCIL:


CLYDE D EDWARDS (Jan 25, 2024 18:41 EST)

Clyde Edwards, City Administrator



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: January 23, 2024

AGENDA ITEM TITLE: Resolution Approving Professional Construction Engineering Services For The Cedar Street Pump Station and Reservoir Rehabilitation

PREPARED BY: Yolanda Gray, Department of Public Works & Utilities

VENDOR NAME: DLZ

BACKGROUND/SUMMARY OF PROPOSED ACTION:

DLZ completed engineering and architectural designs, coordinated state agencies for permits and funding, and assisted in bidding for the Cedar Street pump station and reservoir construction projects. The Cedar Street Pump Station and Cedar Street Reservoir have been awarded construction contracts. DLZ will provide professional construction engineering services that will include contract administration and inspections for both projects. The total cost for professional construction engineering services is not to exceed \$835,700.00. Funding will be made available from the WIIN (Water Infrastructure Improvement for the Nation) grant account 496-536.802-802.058 FEPA18WIIN-1

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
	Cedar Street Pump Station	496-536.802-802.058	FEPA18WIIN-1	\$835,700.00
FY24 GRAND TOTAL				\$835,700.00

PRE-ENCUMBERED? YES NO **REQUISITION NO:**

ACCOUNTING APPROVAL: Yolanda Gray **Date:** 1-23-24

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO
(If yes, please indicate how many years for the contract) YEARS

STAFF RECOMMENDATION: (PLEASE SELECT): **APPROVED** **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: _____
(PLEASE TYPE NAME, TITLE)



INNOVATIVE IDEAS
EXCEPTIONAL DESIGN
UNMATCHED CLIENT SERVICE

January 9, 2024

Mr. Clyde Edwards, City Administrator
City of Flint
1101 S. Saginaw St.
Flint, MI 48502

Re: Proposal for Cedar Street Pump Station & Reservoir Rehabilitation – Construction Engineering Services

Dear Mr. Edwards:

DLZ Michigan, Inc. (DLZ) is pleased to submit this proposal to the City of Flint (CITY) to perform professional engineering services for construction administration of the Cedar Street Pump Station & Reservoir Rehabilitation projects.

BACKGROUND

Both the Cedar Street Pump Station Rehabilitation project and the Cedar Street Reservoir Rehabilitation project have been awarded to contractors for construction to begin first quarter 2024. DLZ completed the engineering and architectural designs, coordinated with state agencies for permits and DWSRF funding, and assisted in bidding for both projects. Professional construction engineering services will include contract administration and inspection for both projects from initiation through final completion.

SCOPE OF SERVICES

- DLZ will perform full time on-site construction inspection for both the reservoir and pump station. There will be an individual for each project conducting inspections.
- DLZ will document construction activities daily and provide those reports to the CITY.
- DLZ will review all submittals for materials and equipment per the contract specifications.
- DLZ will review and approve all pay applications and submit a recommendation to the CITY for processing.
- DLZ will coordinate field issues and respond to requests for information and change order request submittals.
- DLZ will coordinate progress meetings on a regular basis as agreed upon with the CITY. Special field meetings will also be held on an as-needed basis.
- DLZ will provide final survey after construction has finished and provide as-built drawings for the CITY records.

MATTERS OF UNDERSTANDING

- It is DLZ's understanding that the CITY wishes to have full time construction inspection and construction administration services for the Cedar Street Reservoir Rehabilitation and the Cedar Street Pump Station Rehabilitation projects.
- DLZ will follow all applicable local and federal laws while conducting official professional services on behalf of the CITY.
- DLZ will provide confined space entry equipment and training for our personnel in relation to the reservoir rehabilitation project. Equipment will include fall arrest harnesses and air monitors.
- Truck and equipment fees for inspection and survey are included in this proposal.
- The construction contract for the reservoir were anticipated to run from late August 2023 through March 18, 2024 and the pump station contract will run from late August 2023 through December 30, 2024. Extensions beyond these contractual dates may require a contract amendment to extend construction engineering services. Note that due to delays in contract approvals, new start and completion dates will be established upon final contract approvals.
- DLZ's proposal includes the following professional services:
 - Inspection

4494 Elizabeth Lake Rd, Waterford Township, MI 48328 | OFFICE 248.551.7800 | ONLINE WWW.DLZ.COM

Akron Bellefontaine Bridgeville Burns Harbor Chicago Cincinnati Cleveland Columbus Detroit Flint Fort Wayne Indianapolis Joliet
Kalamazoo Lansing Lexington Louisville Madison Melvindale Munster Muskegon Pittsburgh Port Huron Saint Joseph South Bend Toledo
Waterford



INNOVATIVE IDEAS
EXCEPTIONAL DESIGN
UNMATCHED CLIENT SERVICE

- o Professional Civil Engineering
- o Professional Structural Engineering
- o Registered Architecture
- o Professional Electrical Engineering through DSD as a subconsultant
- o Professional Surveying
- o Computer Aided Drafting Technicians

RESPONSIBILITIES OF THE CITY

- The CITY will provide access to the site during all normal construction activity periods and on special request to assist in construction inspection and administration.
- The CITY will provide support in progress meeting and program coordination to ensure DLZ and the contractors are meeting the CITY's needs.

Additional Services

The following items are not included within the Scope of Services and shall be considered as Additional Services (if required, Additional Services may be provided and negotiated separately):

- Any redesigns of the current bid documents. Minor changes and field coordination will be included in this proposal, but scope changes to include additional elements not included in the original design may require a contract amendment.
- Site staking.
- Environmental Analysis/ Hazardous Material Testing and Abatement
- Material testing. Material testing is the responsibility of each contractor.

STANDARD TERMS AND CONDITIONS

The Standard Terms and Conditions, as set forth as attached Exhibit A, are incorporated here into and made a part of this Work Order Proposal. The Client referred to in the Standard Terms and Conditions means the City of Flint.

PROFESSIONAL FEE

For services described in the **SCOPE OF SERVICES**, DLZ proposes to charge, and the CITY agrees to pay Lump Sum Fee of **\$835,700.00** for professional construction engineering services.

If you approve and accept this Proposal, please sign, date, and return one copy of this Proposal for our records. Should you prefer to issue a Purchase Order as your official acceptance, we request that you reference this Proposal in your paperwork.

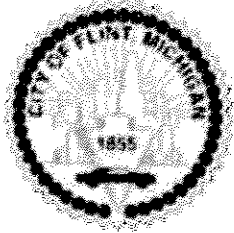
DLZ appreciates the opportunity to submit this Letter Agreement for professional services. This offer will remain open for acceptance for 60 days. If for any reason you should have questions, please do not hesitate to call Brian Bachler, P.E. at (248) 836-4068.

Sincerely,
DLZ MICHIGAN, INC.

Manoj Sethi, P.E.
President

Attachments:
Exhibit A: Standard Terms and Conditions

Approved and Accepted	
Signature
Printed Name
Title
Date



RESOLUTION NO.: 240037

PRESENTED: FEB - 7 2024

ADOPTED:

RESOLUTION TO UTILIZE FLINT RECAST CARRY-OVER FUNDS FROM YEARS ONE AND TWO FOR INCREASED PROGRAMMATIC ACTIVITY AT GREATER FLINT HEALTH COALITION

BY THE CITY ADMINISTRATOR:

WHEREAS, in July 2021, the City of Flint was awarded grant number: 1 H79 SM084918-01, for \$5,000,000.00, over a five-year period. The funding is allocated for the Flint Resiliency in Communities After Stress and Trauma (ReCAST) (Performance period September 30, 2021 – September 29, 2026).

WHEREAS, the primary strategy of Flint ReCAST is to assist high-risk youth and families in the City of Flint, impacted by the Flint Water Emergency, by promoting resilience and equity through implementation of evidence-based programming as well as linkages to trauma-informed behavioral health services.

WHEREAS, the Greater Flint Health Coalition mission is to improve the health status of residents and improve the quality and cost effectiveness of the health care system in the City of Flint.

WHEREAS, the Greater Flint Health Coalition is the established Flint ReCAST community implementation program manager as approved by the Substance Abuse and Mental Health Service Administration (SAMHSA) authorized work plan, with an established role as convener of the ReCAST Community Advisory Board and a track-record of success designing and implementing effective community based recovery strategies in response to the Flint Water Crisis among community agencies, residents, and institutional partners participating in ReCAST's Community Initiated Trauma Informed Program Strategy.


WHEREAS, the Greater Flint Health Coalition will enter a performance-based MOU over the duration of the grant program, providing program implementation, serve as the neutral convener of the Flint ReCAST Community Advisory Board, and coordinate integration and collaboration with community-based partners.

Account Number	Grant Code Account Name	Amount
296-649.700-801.000	FHHS21RECAST Professional Services	\$150,000.00

IT IS RESOLVED that the appropriate City Officials are authorized to do all things necessary to enter into a contract with the Greater Flint Health Coalition in the amount not-to-exceed \$150,000.00 over the third 12-month grant period, September 30, 2023 – September 29, 2024.


PEOPLE

Approved as to Form:


William Kim (Jan 30, 2024 10:02 EST)


William Kim, Chief Legal Officer

Approved as to Finance:


Phillip Moore (Jan 30, 2024 10:17 EST)

Phillip Moore, Chief Financial Officer

For the City of Flint:


CLYDE D EDWARDS (Jan 30, 2024 11:28 EST)

Clyde D. Edwards, City Administrator

Approved by Council:

RESOLUTION STAFF REVIEW

Date: January 30, 2024

Agenda Item Title:

RESOLUTION TO UTILIZE FLINT RECAST CARRY-OVER FUNDS FROM YEARS ONE AND TWO FOR INCREASED PROGRAMMATIC ACTIVITY AT GREATER FLINT HEALTH COALITION

Prepared by:

Latrese Brown - Community Liaison, Mayor's Office

Background/Summary of Proposed Action:

The purpose of this resolution is to award a contract to Greater Flint Health Coalition for increased program activity utilizing carry-over funds from year one (1) and year (2).

Included in this process:

- GFHC will oversee the process of adding an additional program manager
- GFHC will oversee the planning and execution of the second annual STRONG (Supporting Togetherness, Resiliency, Opportunity, Networking and Growth) Summit in May of 2024
- GFHC will oversee the administration of funding for STRONG Summit
- GFHC will oversee GFHC staff to ensure success of STRONG Summit
- GFHC will oversee the addition of a program manager to the ReCAST program
- GFHC will oversee the distribution of 'Sponsorship dollars' to multiple community-serving organizations.
- GFHC will oversee the contract with the Power Initiative to assist with ReCAST mini-grant program
- Oversee data collection and reporting from the collective of community-implementation partners.

Excluded from this process:

- No known exclusions

Financial Implications:

The \$150,000.00 will be encumbered from the Professional Services line in the Flint ReCAST budget: 1 H79 SM084918-01

Budgeted Expenditure: Yes No Please explain, if no:

Pre-encumbered: Yes No **Requisition #:** _____ **Other Implications:** No

other implications are known at this time.

Staff Recommendation: Staff recommends approval of this resolution.

APPROVAL Shelly Sparks-Green
Shelly Sparks-Green (Jan 30, 2024 10:24 EST)

Shelly Sparks-Green, Chief Resilience Officer

Account Number	Grant Code Account Name	Amount
296-649.700-801.000	FHHS21RECAST Professional Services	\$150,000.00

Administration 03/06/2020

240038



Sole Source

RESOLUTION NO.: _____

PRESENTED: FEB - 7 2024

ADOPTED: _____

RESOLUTION TO DUPERON CORPORATION FOR WATER POLLUTION CONTROL, EAST PUMP STATION REPAIR PARTS

BY THE CITY ADMINISTRATOR:

Duperon Corporation is the sole source of the Water Pollution Control, East Pump Station Barscreens inclusive of all parts. Water Pollution Control, a Division of Public Works, is Publicly Owned Treatment Works facility and is responsible for processing the City's wastewater.

The East Pump Station Barscreens are used to remove large and inorganic materials from the wastewater prior to treatment. This purchase of repair parts for this critical equipment will prevent imminent failure. Estimated costs (quotation attached) are stated on the table below:


Description	Account Number	Total
Building Repairs/Additions, Parts	590-550.300-976.000	\$96,434.80
Professional Services, Shipping	590-550.100-801.000	\$7,500.00
FY 2024 Amount		\$103,934.80

IT IS RESOLVED, that the Proper City Officials, are authorized to do all things necessary to approve a purchase order with Duperon Corporation, 1200 Leon Scott CT, Saginaw, MI 48601-1273 for the purchase of Water Pollution Control Barscreen repair parts and services in the FY 2024 not to exceed amount of \$103,934.80.

APPROVED AS TO FORM:


William Kim (Jan 30, 2024 14:20 EST)
William Kim, Chief Legal Officer

APPROVED AS TO FINANCE:


Phillip Moore (Jan 31, 2024 08:11 EST)
Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Jan 31, 2024 08:28 EST)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO PURCHASING:


Lauren Rowley, Purchasing Manager



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: 01/30/2024

BID/PROPOSAL: Sole Source, (Letter Attached)

ITEM TITLE: WPC Duperon Barscreen Repair Parts

PREPARED BY: John Florshinger, Utilities SCADA and Maintenance Supervisor

VENDOR NAME: Duperon Corporation

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Duperon Barscreens collect and convey debris, rags, and larger inorganic materials in the sewage system. Without maintenance and repair, these units will fail. They are essential in reducing and preventing pump, filter press, and other process equipment damage and failures. The south barscreen at the East Pumping Station is in urgent need of replacement parts. A failure of this screen is imminent and will result in diminished pumping capacity, sanitary sewer overflows and increased operational and maintenance costs.

I recommend that the sole source vendor, Duperon Corporation, be awarded the purchase order for FY 2024 for Duperon repair parts.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
DPW - WPC	Building additions & Improvements	590-550.300-976.000		\$96,434.80
DPW - WPC	Prof Services	590-550.100.801.000		\$7,500.00
			FY24 TOTAL	\$103,934.80

PRE-ENCUMBERED? YES NO **REQUISITION NO:** 240008173

ACCOUNTING APPROVAL: *L. Helder* **Date:** 01/30/2024

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO
(If yes, please indicate how many years for the contract) YEARS

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): **APPROVED** **NOT APPROVED**

AUTHORIZED SIGNATURE: *Jeanette M. Best*
(Jeanette M. Best, DPW/WPC Manager)



01.24.2024
Flint MI

To Whom It May Concern,

Per your request, the intent of this letter is to confirm that Duperon Corporation® is the sole source for the Duperon® service parts and all associated accessories in Michigan. These products were patented by Duperon Corporation and are not made under license or other arrangement by any other manufacturer.

If you have any further questions or concerns, please do not hesitate to contact me at 800.383.8479 or rclor.@duperon.com

Thank you,

Duperon Corporation

Ron Clor

Mr. Ron Clor
Service Manager



ISSUE PO TO

Duperon Corporation
 1200 Leon Scott Ct
 Saginaw, MI 48601-1273

Phone: 800-383-8479
Fax: 989-754-2175

QUOTE

NUMBER: S3473
 REVISION: -
 DATE: 1/19/2024

BILL TO

City of Flint
 accountspayable@cityofflint.co
 , MI US
 ATTENTION: John Florshinger

SHIP TO

Flint WWTP
 4652 Beecher Rd
 Flint, MI 48532

CUST. NO.	FOB SHIPMENT	ROUTING	TERMS	SALES PERSON
2970	DUPERON		Net 30 Days	Ron Clor

ITEM	PART NUMBER	EXPECTED SHIP DATE	QUANTITY	UNIT PRICE	UOM	TOTAL PRICE
	DESCRIPTION					
001	2632D512		1	\$6,854.55	EA	\$6,854.55
002	DRIVE: WELDED A36 FR.K.SCM1.001		20	\$6.50	EA	\$130.00
003	KIT: MOUNTING, SCRAPER 3816NY.5		200	\$0.41	EA	\$82.00
004	NUT: 3/8-16 NYLOCK 38W.5S		200	\$0.15	EA	\$30.00
005	WASHER, FLAT: 3/8 SAE 38161.75FTFS.5		200	\$1.75	EA	\$350.00
007	FHCS: 3/8-16 x 1 3/4" LG FULL THD FR.D.013.16.0.0		30	\$0.55	EA	\$16.50
008	SMALLEY SNAP RING #FSE-0075-S02 302SSTL FR.T.T001		2	\$150.00	EA	\$300.00
009	TOOL: SNAP RING FR.D.093.5.0.0		10	\$8.60	EA	\$86.00
010	PIN, CLEVIS: 3/4" DIA. x 2.520" L 304SS 2632.S.ST6.5.0.0		1	\$7,470.00	EA	\$7,470.00
012	DB: FP/FPFS 113G0215		1	\$758.25	EA	\$758.25
013	TAPER GRIP BUSHING, 2-15/16 SCT - STDCBOX TECH SUPPORT-TR		1	\$1,600.00	EA	\$1,600.00
014	Tech Support - Travel plus expenses BRGROY20060215		1	\$1,844.70	EA	\$1,844.70
015	BEARING: ROYERSFORD 20-06-0215 FR.S.CHS1.5.0.58		2	\$24,705.50	EA	\$49,411.00
016	SUB-ASSY: CHAIN STRAND 304SS FR.S.CHS1.5.0.7		2	\$6,445.00	EA	\$12,890.00
017	SUB-ASSY: CHAIN STRAND 304SS FR.K.WK2.5.0.1		4	\$100.95	EA	\$403.80
018	MOUNTING: WHEEL 304SS 2632D063		20	\$710.40	EA	\$14,208.00
	UHMW Scraper					



ISSUE PO TO

Duperon Corporation
1200 Leon Scott Ct
Saginaw, MI 48601-1273

Phone: 800-383-8479
Fax: 989-754-2175

QUOTE

NUMBER: S3473
REVISION: -
DATE: 1/19/2024

BILL TO

City of Flint
accountspayable@cityofflint.co
, MI US
ATTENTION: John Florshinger

SHIP TO

Flint WWTP
4652 Beecher Rd
Flint, MI 48532

CUST. NO.	FOB SHIPMENT	ROUTING	TERMS	SALES PERSON
2970	DUPERON		Net 30 Days	Ron Clor

<p>- Shipping and Taxes Not Included</p> <ul style="list-style-type: none">- Quote Effective for 60 days- Returns are subject to a 20% restocking fee<ul style="list-style-type: none">- Custom fabricated parts are not returnable- Electronic parts are not returnable unless unopened and unprogrammed- Credit Card Transactions carry a 3% Surcharge- Right of Refusal: Due to volatility in supplier markets, Duperon Corporation reserves the right to revise, withdraw, or negotiate this quote at any time prior to acceptance.						
TOTAL FOR QUOTE in USD: \$96,434.80						



RESOLUTION NO.: 240039
 PRESENTED: FEB - 7 2024
 ADOPTED: _____

PROPOSAL #:
 BY THE CITY ADMINISTRATOR:

RESOLUTION TO TRIO PAINT FOR GENERAL CONTRACTOR SERVICES- CHANGE ORDER #4

WHEREAS, The City of Flint Division of Purchases & Supplies solicited proposals for General Contractor services for FY23-FY25 on behalf of the Facilities Maintenance Division. Trio Paint was the sole qualified and awarded bidder for this 3-year contract.

WHEREAS, Trio Paint has completed various projects within city-owned facilities. The most recent change order for the contract was Change order #3 for additional Council Chamber improvements approved by City Council on August 28,2023 via the adoption of Resolution #230297.

WHEREAS, Facilities Maintenance is requesting an additional \$108,190.00 for quotes for additional work for the remainder of FY2024. These projects include but are not limited to City Hall lobby rehabilitation, Legal department renovations, asbestos remediation, ceiling tile replacements, painting and other services.

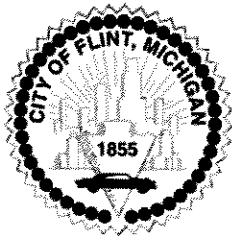
WHEREAS, Flint City Council adopted Resolution #220347 on August 22, 2022 allocating \$150,000.00 of American Rescue Plan Act (ARPA) funding towards each Brennan and Hasselbring Senior Centers. Trio has provided a quote for Brennan Center kitchen upgrades, handrail replacement and bathroom renovations totaling \$73,135.43 of ARPA funding. *(Because this has been previously allocated, no additional ARPA-related allocation is needed.)*

WHEREAS, Hasselbring Senior Center is requesting similar upgrades to be completed by Trio Paint using the quoted amount of \$70,479.90 of CS Mott grant funding and \$34,497.10 of ARPA funding to include bathroom renovations and kitchen upgrades and ballroom floor rehabilitation. *(Because this has been previously allocated, no additional ARPA-related allocation is needed.)* The overall total for Hasselbring Senior Center upgrades is not-to-exceed \$105,435.00.

The funding will come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
444-230.200-976.000	BUILDING ADDITIONS & IMPROVEMENTS	\$108,190.00
*287-752.120-801.000	PROF. SERVICES BRENNAN CC/FUSDT-CSLFRF	\$73,135.43
*296-752.161-801.000	PROF. SERVICES HASSELBRING/PCSM-HSCI22	\$70,479.90
*287-752.160-801.000	PROF. SERVICES HASSELBRING/FUSDT-CSLFRF	\$34,497.10
	FY24 GRAND TOTAL	\$286,302.43

IT IS RESOLVED, That the Appropriate City Officials, upon City Council’s approval, are hereby authorized to enter into a contract change order and issue additional Purchase Orders to Trio Paint for additional Contractor Services in an amount not-to-exceed \$286,302.43 for FY24 (07/01/23-06/30/24) for an overall FY23-FY25 contract total not to exceed \$1,065,140.43. Before ARPA funds are distributed, the City of Flint’s ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of the Treasury final rules. Funding for Brennan’s portion of this resolution shall come from the American Rescue Plan Act fund (287).



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

APPROVED AS TO FORM:

William Kim
William Kim (Jan 26, 2024 15:24 EST)
William Kim, City Attorney

APPROVED AS TO FINANCE:

Phillip Moore
Phillip Moore (Jan 26, 2024 14:22 EST)
Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Jan 29, 2024 10:42 EST)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO PURCHASING:

Lauren Rowley
Lauren Rowley, Purchasing Manager



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: January 19, 2024

BID/PROPOSAL# P23000507

AGENDA ITEM TITLE: Additional general contractor services

PREPARED BY Kathryn Neumann for Lee Osborne, Facilities Maintenance Supervisor

VENDOR NAME: Trio Paint

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Trio Paint is the City's General Contractor through the competitive bid process. They submitted quotes for three projects: first floor lobby renovations, cafeteria improvements and renovations in the Legal Dept.

FINANCIAL IMPLICATIONS: There is money in the account listed below.

BUDGETED EXPENDITURE? YES [X] NO [] IF NO, PLEASE EXPLAIN:

Table with 5 columns: Dept., Name of Account, Account Number, Grant Code, Amount. Row 1: 444, Public Improvement Fund, 230.200-976.000, \$ 108,190.00. Row 2: FY24 GRAND TOTAL, \$ 108,190.00.

PRE-ENCUMBERED? YES [X] NO [] REQUISITION NO: 240008140

ACCOUNTING APPROVAL: Kathryn Neumann (signature) Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES [] NO [X] (If yes, please indicate how many years for the contract)

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): [X] APPROVED [] NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Lee Osborne (signature) (Lee Osborne, Facilities Maintenance Supervisor)

ATHW
Lee O.



G-4172 S. Saginaw St. Burton MI. Ph. (810) 742-5491 Fax 810-339-6546 Triopaint.com

City of Flint: 1st Floor Lobby. 1-2-24

Item Name	Product	Quantity	Price per Gallon	Extension
-----------	---------	----------	------------------	-----------

Prep prime paint 2 coat
Flat Bleck Ceiling.

P-1, P-2 Well Finish

Bleck trim. (2) 1st Floor Beth's
Bonding prime paint 2 coats

1st Floor hallway, 2nd Floor hallway.

2 Columns wrapped. to cover. Misc.

\$ 39,864

Quote
ATTN Lee!



11-23-23



G-4172 S. Saginaw St. Burton MI. Ph. (810) 742-5491 Fax 810-339-6546 Triopaint.com

Cafeteria Project Basement Level.

<u>Item Name</u>	<u>Product</u>	<u>Quantity</u>	<u>Price per Gallon</u>	<u>Extension</u>
* ①	Asbestos Remediation 2 Layers 9x9 - Topped 12x12			\$ 8,250
②	Prep: Apply 1 coat Moisture Barrier Membrane Zephyr. #			
③	Install 1,500 sq ft Carpet Tiles / LVP. With 4" Rubber Base	F-1	F-2	\$ 14,874
④	Install 2x2 Ceiling Grid system Kitchen Grade Pure Clean Smooth steel Grid.			\$ 9,360
⑤	Prep: Paint all walls doors trim 2 coats walls, trim, etc. P-1 P-2 Acft color.			\$ 4,968
⑥	Misc Demo, clean up masonry etc.			\$ 2,500
				\$ 40,005.18

Quote
Attw Lee. O.



G-4172 S. Saginaw St. Burton MI. Ph. (810) 742-5491 Fax 810-339-6546 Triopaint.com

City of Flint : Legal Dept 3rd floor. 1524

<u>Item Name</u>	<u>Product</u>	<u>Quantity</u>	<u>Price per Gallon</u>	<u>Extension</u>
------------------	----------------	-----------------	-------------------------	------------------

South side
Legal suite!

Revised! From (52.22)

Prep:

Surfaces to be painted, Caulk, patch,
Clean, spot prime

Paint:

Walls, hectors, Doors: trim misc partitions.
p-1, p-2 Ceramic eggshell satin trim.

Finish Touch ups Clean Job site 2.4 Man hrs Final Touch ups.

Flooring.

Remove 1/2" Glue down in Och Base.
(city Dumpster) prep floor patch smooth
Vcc clean. Apply 1 coat (MB)
Zephyr glue down carpet 5215. (7240.07)F-1

\$ 28,326¹⁰



G-4172 S. Saginaw St. Burton MI. Ph. (810) 742-5491 Fax 810-339-6546 Triopaint.com

Attn: Lee

Brennan Senior Center Phase II

1. Kitchen.

- **Demo and Install LVP Glue Down Flooring Approx. 1150 Sqft.**
- **F-1 Per Lee.**
- **Build 3ft x 10ft x36in Island, Install New Countertop.**
- **Prep, Prime and Paint Cabinets Approx 50 LnFt**
- **Specs to Follow \$24,675.00**

2. Exterior Hand Rails.

- **Build and Install 42in ADA. Black Aluminum Westbury**
- **Approx. 65 LnFt . \$12,780.00**

3. Bathrooms Qty 5

- **Demo 2 Bathroom Floors.**
- **Prep, Prime, Epoxy, Full Flake, Clear Coat All 5.**
- **Boding Primer Required On All Walls. \$34540.00**

4. Miscellaneous Incidentals. Not To Exceed \$1140.43

\$73,135.43



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 1/24/2024

BID/PROPOSAL# N/A

AGENDA ITEM TITLE: Kitchen and bath remodel for Brennan Senior Center.

PREPARED BY: Steven Filary

VENDOR NAME: Trio Paint

BACKGROUND/SUMMARY OF PROPOSED ACTION: This requisition is to fund the preparation, installation, and painting of 1150 sq. ft. of flooring and new island and countertop for the kitchen at Brennan Senior Center. Cabinetry will be primed and painted. In addition, walls will be painted, and new epoxy flooring installed in two bathrooms.

FINANCIAL IMPLICATIONS: The cost of this expenditure is fully covered by ARPA grant funds.

BUDGETED EXPENDITURE? YES X NO IF NO, PLEASE EXPLAIN:

Table with 5 columns: Dept., Name of Account, Account Number, Grant Code, Amount. Row 1: Mayor, Professional Services, *287-752.120-801.000, FUSDT-CSLFRF, \$73,135.43. Row 2: FY GRAND TOTAL, \$73,135.43.

PRE-ENCUMBERED? YES NO REQUISITION NO: 240008075

ACCOUNTING APPROVAL: [Signature] Date: 01/26/2024

FINANCE APPROVAL: [Signature] Date: 01/26/2024



CITY OF FLINT

WILL YOUR DEPARTMENT NEED A CONTRACT? NO (already prepared)

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): **APPROVED** **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Clyde D. Edwards
Clyde D. Edwards (Jan 26, 2024 10:47 EST)

(PLEASE TYPE NAME, TITLE)



RESOLUTION NO.: 220347

PRESENTED: AUG 17 2022

ADOPTED: AUG 22 2022

RESOLUTION TO RESPOND TO THE PUBLIC HEALTH AND NEGATIVE ECONOMIC IMPACTS OF THE PANDEMIC BY FUNDING CAPITAL IMPROVEMENTS TO COMMUNITY SENIOR CENTERS

By the Mayor:

WHEREAS, the City of Flint is a duly created and validly existing political subdivision of the State of Michigan under the Constitution and laws of the state of Michigan, and;

WHEREAS, on March 11, 2021, the President of the United States of America signed into law the "American Rescue Plan Act of 2021", also known as House Resolution 1319, an Act approved by the Congress of the United States, and which authorized the Treasury of the United States to disburse certain funds to local governments, including the City of Flint, which could be used for specific and defined purposes, and;

WHEREAS, in accordance with the American Rescue Plan Act of 2021, the City of Flint wishes to exercise its right to extend and disseminate assistance to impacted households tied to specific criteria, as authorized by the Act, to assist citizens who may have been impacted financially by the ongoing COVID-19 Pandemic.

WHEREAS, the Administration recommends funding be provided, as indicated in the Mayor's American Rescue Plan Act Recovery Plan presented to Council on June 14, 2022, up to \$300,000.00 total, \$150,000.00 each, for capital improvements to the Brennan Senior Center and the Hasselbring Senior Center (Senior Centers) in order to better equip their building spaces to be a reliable hub for promoting the health and wellbeing of the City of Flint's senior citizens.

WHEREAS, examples of repairs and improvements for the Brennan Senior Center include:

- Roof repair
- Electrical
- Mechanical/Plumbing
- Fire Alarm System
- Flooring

WHEREAS, examples of repairs and improvements for the Hasselbring Senior Center include:

- Roof repair
- Electrical
- Mechanical
- Driveway Repaving
- Paint and Flooring


WHEREAS, funding for capital improvements to our City's Senior Centers will ensure space for the City of Flint's senior citizens to age confidently, comfortably, and creatively. This funding will also guarantee programs, activities, and services are provided to promote the health, safety, and dignity of seniors and enable them to remain independent in the Community. Overall, our Senior Centers strive to serve the community's seniors with quality, excellence, and a warmth that embraces all who walk through the door.

WHEREAS, this funding will leverage grant dollars received from Charles Stewart Mott Foundation grants with funds earmarked from the Mayor's American Rescue Plan Act Recovery Plan Recovery Plan, presented to Council on June 14, 2022.

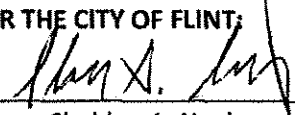
IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to make funding available for capital improvements to the Brennan Senior Center and the Hasselbring Senior Center, not to exceed \$300,000.00 total.

Before funds are distributed, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of the Treasury final rules. Funds will be paid from the American Rescue Plan Act fund (287).

APPROVED AS TO FORM:




William Kim (Aug 19, 2022 15:05 EDT)
William Kim
Chief Legal Officer

FOR THE CITY OF FLINT:



Mayor Sheldon A. Neeley

APPROVED AS TO FINANCE:



Robert J.F. Widigan (Aug 19, 2022 14:37 EDT)
Robert J.F. Widigan
Chief Financial Officer

APPROVED BY CITY COUNCIL:

APPROVED BY
CITY COUNCIL
AUG 22 2022 



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 1/24/2024

BID/PROPOSAL# N/A

AGENDA ITEM TITLE: Kitchen and bath remodel for Hasselbring.

PREPARED BY: Steven Filary

VENDOR NAME: Trio Paint

BACKGROUND/SUMMARY OF PROPOSED ACTION: This requisition is to fund the preparation and installation and painting of epoxy flooring, ceiling tiles, and support walls for countertops for the bathroom at Hasselbring Senior Center. In addition, new locks and kitchen countertops will be installed in the kitchen.

FINANCIAL IMPLICATIONS: This expenditure is fully covered with CS Mott grant funds.

BUDGETED EXPENDITURE? YES X NO [] IF NO, PLEASE EXPLAIN:

Table with 5 columns: Dept., Name of Account, Account Number, Grant Code, Amount. Includes rows for Mayor Professional Services and a final row for FY GRAND TOTAL.

PRE-ENCUMBERED? YES NO [X] REQUISITION NO: 240008057

ACCOUNTING APPROVAL: [Signature] Date: 01/26/2024

FINANCE APPROVAL: [Signature] Date: 01/26/2024

WILL YOUR DEPARTMENT NEED A CONTRACT? NO (already prepared)



CITY OF FLINT

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

STAFF RECOMMENDATION: *(PLEASE SELECT)*: **APPROVED** **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Clyde D. Edwards
Clyde D. Edwards (Jan 26, 2024 10:47 EST)

(PLEASE TYPE NAME, TITLE)



G-4172 S. Saginaw St. Burton MI. Ph. (810) 742-5491 Fax 810-339-6546 Triopaint.com

Attn: Lee

City of Flint: Hasselbring Senior Center Phase II

1: Ballroom Floor

- Demo and Install LVP Glue Down. Approx. 6000 Sqft
- F-1 Flooring. Per Lee
- Specs to Follow. **\$54,540.00**

2: Bathroom Floors. Qty 4

- Prep, Prime, Epoxy Flooring, Color Chips, Clear Coat. New 4in Cove Black Base.
- 2X2 Ceiling Tiles.
- Build Support Walls for Countertop.
- Specs to Follow. **\$32,650.00**

3: Kitchen: Prep and Finish Cabinets.

- Install Locks On All.
- New Countertops and Backsplash.
- Specs to Follow. **\$18,245.00**

Total \$105,435.00

240040

RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

RESOLUTION TO INCREASE ELECTION WORKER PAY

BY THE CLERK:

In the FY2023-2024 City Clerk Election Division budget, funding in the amount of \$300,000.00 was allocated to cover election worker pay and associated costs for 2023 and 2024 elections; and

Funding has been made available to increase the election day pay for election workers, as follows:

- Technical Supervisors – \$235.00 (NO INCREASE);**
- Chairpersons – Increase from \$225.00 to \$275.00;**
- Laptop Specialists – Increase from \$225.00 to \$275.00;**
- Election Inspectors – Increase from \$200.00 to \$225.00.**

In addition, funding has been made available to pay for Early Voting workers, as follows:

Early Voting Workers - \$120.00 per day (9 days of Early Voting).

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to process the election worker pay increases. Funds for said increases have been approved and will come from the FY23-24 City Clerk Election Division – Election Workers Acct. No. 101-262.110-707.000.

APPROVED AS TO FORM:

APPROVED AS TO FINANCE:

William Kim, Chief Legal Officer

Phillip Moore, Chief Financial Officer

APPROVED BY CITY COUNCIL:

240041

RESOLUTION NO.: _____

PRESENTED: FEB - 7 2024

ADOPTED: _____

RESOLUTION TO INCREASE BOARD OF REVIEW WORKER PAY

BY THE CLERK:

Per the Flint City Code of Ordinances, a Board of Review of the City of Flint shall consist of nine (9) qualified registered electors and freeholders of the City, with members appointed by the City Council; and

The Board of Review shall examine and review the assessment roll for any given year and may add to said assessment roll any names of persons or property which should be added thereto, strike therefrom any names or property which in its judgment should be stricken, correct all errors in the names or descriptions of property, correct any assessment in any such manner as in its judgment shall make the assessed valuation relatively just and equal, and shall do whatever else may be necessary to make said roll comply with the general property tax laws of the State of Michigan; and

In the FY2023-2024 City Clerk Board of Review budget, funding in the amount of \$10,500.00 was allocated to cover Board of Review worker pay; and

Funding has been made available to increase the pay for Board of Review workers, as follows:

Board of Review Workers – Increase from \$11.88/hour to \$15.00/hour.

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to process the Board of Review worker pay increase. Funds for said increase have been approved and will come from the FY23-24 City Clerk Board of Review – Temporary and Seasonal Employees Acct. No. 101-215.247-707.000.

APPROVED AS TO FORM:

APPROVED AS TO FINANCE:

William Kim, Chief Legal Officer

Phillip Moore, Chief Financial Officer

APPROVED BY CITY COUNCIL:
