

City of Flint, Michigan

*Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com*



Meeting Agenda - FINAL

Monday, January 22, 2024

4:30 PM

CITY COUNCIL CHAMBERS

SPECIAL AFFAIRS COMMITTEE

Candice Mushatt, Vice President, Ward 7

*Eric Mays, Ward 1
Quincy Murphy, Ward 3
Jerri Winfrey-Carter, Ward 5
Dennis Pfeiffer, Ward 8*

*Ladel Lewis, Ward 2
Judy Priestley, Ward 4
Tonya Burns, Ward 6
Eva L. Worthing, Ward 9*

Davina Donahue, City Clerk

ROLL CALL**REQUEST FOR CHANGES AND/OR ADDITIONS TO THE AGENDA****PUBLIC SPEAKING**

Members of the public shall have no more than three (3) minutes to address the City Council on any subject.

COUNCIL RESPONSE

Councilpersons may respond to any public speaker, but only one response and only when all public speakers have been heard. Individual council response is limited to two (2) minutes.

CONSENT AGENDA

Per the amended Rules Governing Meetings of the Flint City Council (as adopted by the City Council on Monday, February 27, 2023), the Presiding Officer or Chair may request the adoption of a "Consent Agenda". After a motion to adopt a Consent Agenda is made and seconded, the Presiding Officer or Chair shall ask for separations. Any agenda item on a Consent Agenda shall be separated at the request of any Councilmember. After any separations, there is no debate on approving the Consent Agenda - it shall be voted on or adopted without objection.

RESOLUTIONS**230319** ARPA Funds Award/James E. Kennedy Family Life Center/Impacts of the Pandemic on Blight/Ward 1

Resolution resolving that the appropriate City officials are authorized to do all things necessary to provide funding to the James E. Kennedy Family Life Center and appropriate funding for revenue and expenditures in future fiscal years, for as long as funds are available from the funder. Funds will be paid from the American Rescue Plan Act fund (287). Before funds are spent, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules. [NOTE: In the amount of \$50,000.00; for the "Kennedy Center Cleaners" Project.]

230466 Setting a Public Hearing/Amended Council Rules/Implementation of Amended Council Rules with Immediate Effect

Resolution resolving that that the appropriate City Officials are authorized to do all things necessary to conduct a public hearing on the attached proposed amended Rules Governing Meetings of the Flint City Council, to be held at the meeting of the Flint City Council on January 8, 2024, or at any subsequent meeting of the Flint City Council as circumstances may warrant, AND, resolving that the proposed amended Rules Governing Meetings of the Flint City Council are adopted, on an emergency basis with immediate effect, for a period not to exceed sixty (60) days, pending completion of the

required procedure.

230479 Contract/Eastern Asphalt/Resurfacing of City Park Parking Lots

Resolution resolving that the appropriate City Officials, upon City Council's approval, are hereby authorized to enter into a contract with Eastern Asphalt for the resurfacing of (4) City Park Parking Lots, in an amount not to-exceed \$263,897.61 for FY24 (07/01/23-06/30/24). Before funds are distributed, the City of Flint's ARPA administration, compliance and implementation firm shall review and ensure compliance with the latest US Department of Treasury final Rules. Funding for this project shall come from the American Rescue Plan Act fund (287).

230480 Contact/Nationwide Construction Group/Installation of Bollards in City Parks

Resolution resolving that the appropriate City Officials, upon City Council's approval, are hereby authorized to enter into a contract with Nationwide Construction Group for Installation of Bollards in (11) parks in an amount not-to-exceed \$890,971.61 for FY24 (07/01/23-06/30/24). Before funds are distributed, the City of Flint's ARPA administration, compliance and implementation firm shall review and ensure compliance with the latest US Department of Treasury final Rules. Funding for this project shall come from the American Rescue Plan Act fund (287).

240000 Assistance/City of Flint Residents/Foreclosures and Possible Evictions

Resolution resolving that the appropriate City Officials are authorized to execute an agreement with Legal Servies of Eastern Michigan to provide assistance including - but not limited to - rental payments, down payments towards the reestablishment of homeownership, etc. to households facing foreclosure, eviction or relocation due to the Genesee County bulk property purchase, in an amount up to \$2,000.00 per household, for a total of \$150,000.00.

240007 Flock Safety/Public Safety Surveillance Cameras

Resoluiton resolving that the appropriate City officials are hereby authorized to do all things necessary to enter into a five year agreement with Flock Group Inc. for the use of their cameras in an annual amount of \$180,000.00 and pending adoption of FY25 (07/01/2024-06/30/25), FY26 (07/01/2025-06/30/26), FY27 (07/01/2026-06/30/27), FY28 (07/01/2027-06/30/28) and FY29 (07/01/2028-06/30/29) budgets for a combined five and a half (5.5) year total of \$990,000.00.

240010 Charitable Gaming License/Back to the Bricks

Resolution resolving that Back to the Bricks is recongnized as a non-profit organization operating in the city of Flint for the purpose of obtaining a charitable gaming license, issued by the State of Michigan Charitable Gaming Division, relative to conducting charity and fundraising events, as allowed by Act 382 of Public Act 1972, as amended.

240012 Parliamentarian/Flint City Council

Resolution resolving that the appropriate City Officials do all things necessary to enter into an agreement with Professional Registered Parliamentarian Maurice S. Henderson to provide training and parliamentary services to the Flint City Council, at an hourly rate of \$175.00, for a total of up to sixteen (16) hours, and a total expense of up to \$2,800.00, with funding to come from Acct. No. 101-101.000-958.000.

240014 ARPA Funds Reallocation/College Cultural Neighborhood Association/Neighborhood Engagement Hub as Fiduciary

Resolution resolving that the appropriate City officials are authorized to do all things and execute any agreements necessary to Neighborhood Engagement Hub (Cultural College Neighborhood Coalition) and appropriate funding in the current and future fiscal years in the amount of \$50,000, as described above, for as long as the funds are available. Prior to any disbursement of funds, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury rules.

240015 Serenity House Communities (SHC)/Recovery Support Services Expansion

Resolution resolving the appropriate City officials are authorized to do all things necessary to allocate Opioid Settlement Funds to fund Serenity House expansion of our recovery support services, designed to assist individuals grappling with substance use disorders (SUDs) within Flint and Lapeer counties in Michigan and to appropriate the funding for revenue and expenditure in future fiscal years' budgets, in the amount of \$50,000, grant code ONOS-OPDST22, with the ability to roll over any funds remaining to subsequent fiscal years through Dec. 31st, 2026.

APPOINTMENTS**240011** Reappointment/Board of Review/Susaye L. Brewer/Ward 5

Resolution resolving that the Flint City Council approves the reappointment of Susaye L. Brewer (421 Garland Street, Apt. 302, Flint, Michigan, 48503) to serve on the Board of Review for a three-year term, commencing upon resolution approval and expiring December 31, 2026, as requested by 5th Ward Councilperson Jerri Winfrey-Carter.

240013 Appointment/Board of Review/Kathy Moore

Resolution resolving that the Flint City Council approves the appointment of Kathy Moore to the Board of Review for a three year term, commencing upon approval of this resolution and expiring December 31, 2026.

ADJOURNMENT



230319

RESOLUTION NO.: _____

PRESENTED: _____ SEP 20 2023

ADOPTED: _____

RESOLUTION AWARDING ARPA FUNDS TO ASSIST JAMES E. KENNEDY FAMILY LIFE CENTER IN RESPONDING TO IMPACTS OF THE PANDEMIC ON BLIGHT IN WARD 1

BY THE MAYOR:

WHEREAS, On March 11, 2021, the President of the United States of America signed into law the "American Rescue Plan Act of 2021", an Act approved by the Congress of the United States, and which authorized the Treasury of the United States to disburse certain funds to local governments, including the City of Flint, which could be used for specific and defined purposes;


In accordance with the American Rescue Plan Act of 2021, the City of Flint wishes to exercise its right to extend and disseminate assistance to impacted households tied to specific criteria, as authorized by the Act, to assist citizens who may have been impacted by the COVID-19 pandemic;

On October 24, 2022, the Flint City Council adopted an ARPA Allocation Plan for allocating the \$60,351,968.00 of the City's remaining ARPA funding. The category of Neighborhood Improvement (\$13,735,000 total) consisted of \$9,660,000 to be funded, including \$1,210,000 for neighborhood cleanup to provide blight removal assistance to Flint communities. The administration recommends funding \$50,000 to the James E. Kennedy Family Life Center for their "Kennedy Center Cleaners" Project. Funding is to come from the following account:

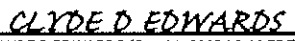
Account Number	Account Name / Grant Code	Amount
287-732.718-801.000	FUSDT-CSLFRF	\$50,000

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to provide funding to the James E. Kennedy Family Life Center and appropriate funding for revenue and expenditures in future fiscal years, for as long as funds are available from the funder. Funds will be paid from the American Rescue Plan Act fund (287). Before funds are spent, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules.

Approved as to Form:


William Kim (Sep 13, 2023 17:26 EDT)

William Kim, Chief Legal Officer


CLYDE D EDWARDS (Sep 14, 2023 10:46 EDT)

Clyde D. Edwards, City Administrator

Approved as to Finance:


Phillip Moore (Sep 14, 2023 09:43 EDT)

Phillip Moore, Interim Chief Financial Officer

Flint City Council

RESOLUTION STAFF REVIEW

Date: September 13, 2023

Agenda Item Title:

RESOLUTION AWARDING ARPA FUNDS TO ASSIST JAMES E. KENNEDY FAMILY LIFE CENTER IN RESPONDING TO IMPACTS OF THE PANDEMIC ON BLIGHT IN WARD 1

Prepared by:

Latrese Brown, Community Liaison and Emily Doerr, Director – Planning and Development

Background/Summary of Proposed Action

On October 24, 2022, the Flint City Council adopted an ARPA Allocation Plan for allocating the remaining \$60,351,968.00 of the City's remaining ARPA funding. The category of Neighborhood Improvement (\$13,735,000 total) consisted of \$9,660,000 to be funded, including \$1,210,000 for neighborhood cleanup funding to provide blight removal assistance to neighborhood organizations. A Notice of Funds Available was put out to the community and 15 applications for such programs were received with the total requests valuing \$793,815.00.

Through the utilization of a specific rubric and review/scoring process, 7 of the 15 applications have been chosen by the Mayor for recommendation for funding. 3 of those applications are being recommended for direct funding while the other 4 would be funded through Neighborhood Engagement Hub as the fiduciary as well as projects to be determined in 2 wards. These selected organizations address community priorities, meet eligibility requirements, are backed by evidence of effectiveness, promote equitable outcomes, leverage other dollars, and are financially sustainable.

Financial Implications:

American Rescue Plan Act funds must be obligated by 12/31/24 and fully expended by 12/31/26.

Budgeted Expenditure: Yes ___ No X Please explain, if no:

Account Number	Account Name / Grant Code	Amount
287-732.718-801.000	FUSDT-CSLFRF	\$50,000

Pre-encumbered: Yes ___ No X

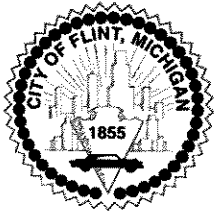
Requisition #: _____

Other Implications: No other implications are known at this time.

Staff Recommendation: Staff recommends approval of this resolution.

APPROVAL 
Emily Doerr (Sep 13, 2023 15:08 EDT)

230466



RESOLUTION NO.: _____

PRESENTED: _____ DEC 18 2023

ADOPTED: _____

**RESOLUTION SETTING PUBLIC HEARING ON AMENDING COUNCIL RULES
AND IMPLEMENTING AMENDED COUNCIL RULES WITH IMMEDIATE EFFECT**

Section 3-103(B) of the Flint City Charter empowers the City Council to determine its own rules of procedure. Section 1-801 of the Flint City Charter requires before such rules may be adopted, a public hearing must be held, with notice containing the title and an abstract of proposed rule of that public hearing given at least two weeks in advance, while Section 1-801(H) of the Flint City Charter also provides that a proposed rule may be given immediate effective for a period not to exceed sixty (60) days, pending completion of the required procedure;

In the past year, despite meetings that often last for eight or more hours, the Flint City Council and its committees have failed to complete all business listed on its agendas. Arguments about parliamentary procedure have predominated over substantive items of City business. Multiple special meetings have been called in order to address time-sensitive items of City business that were not addressed during regularly scheduled meetings, creating additional burdens on Councilmembers, City staff, and the public;

Attached are proposed amendments to the Rules Governing Meetings of the Flint City Council, and adoption of these rules on an emergency basis is required to address the ensure that City business is addressed in a timely, efficient, and effective manner.

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to conduct a public hearing on the attached proposed amended Rules Governing Meetings of the Flint City Council, to be held at the meeting of the Flint City Council on January 8, 2024, or at any subsequent meeting of the Flint City Council as circumstances may warrant.

IT IS FURTHER RESOLVED, that the attached proposed amended Rules Governing Meetings of the Flint City Council are adopted, on an emergency basis with immediate effect, for a period not to exceed sixty (60) days, pending completion of the required procedure.

APPROVED BY CITY COUNCIL:

APPROVED AS TO FORM:

William Kim, City Attorney



RESOLUTION STAFF REVIEW FORM

AGENDA ITEM TITLE:	Resolution setting public hearing about amending Council Rules and implementing amended Council Rules with immediate effect				BID / PROP #:	N/A			
PREPARED BY:	William Kim, City Attorney				DATE:	11/30/2023			
VENDOR NAME:	N/A								
BACKGROUND/SUMMARY OF PROPOSED ACTION/FINANCIAL IMPLICATIONS:									
<p>The substantive changes in the attached proposed amended Council Rules are listed below:</p> <ul style="list-style-type: none"> Rule 1.3: Only speakers on an appeal are appellant and Chair, limited to 1 minute each. Explicitly incorporating Roberts Rules of Order provision prohibiting appeal while appeal is pending. Rule 5.5 & 5.6: Specifying what Council can do without quorum, and automatically recessing the meeting if quorum is lost. Rule 6.2: Clarifying how additions/changes to the agenda are addressed/processed. Rule 6.3: Clarifying ability of Council to take up any item in a committee. Rule 6.8: Authorizing clerk to cancel committee meetings with nothing on the agenda. Rule 8.2: Clarifying powers of Chair by explicitly incorporating Roberts Rules of Order provision allowing Chair to rule on whether motion is in order. Rule 11.1: Clarifying how procedural motions may be raised. Rule 11.3: Clarifying debate on procedural motions. Rule 11.4: Clarifying Chair's authority to interpret motions to fit within the rules. Rule 14.1: Specifying allowable recesses of up to 36 hours (as allowed under the OMA). Rule 14.3: Authorizing Chair to order recess of up to 15 minutes. Rule 16.1: Clarifying requirement to vote immediately. Rule 17.1: Clarifying that a motion to limit or extend debate is always in order. Rule 18.2: Limiting debate to 1 minute per councilmember on motion to postpone definitely. Rule 20: Clarifying how to amend underlying an agenda item. Rule 25.2: Prohibiting using points of order to take the floor. Rule 25.4: Requiring explanation of the point of order in 10 seconds with citation to specific rules. Rule 26.2: Clarifying improper requests for information. Rule 27.2: Explicitly incorporating Roberts Rules of Order provision empowering Chair to call members to order. Rule 28.4: Limiting default debate on main motions to 2 rounds of 3 minutes. Rule 28.5: Clarifying pausing of the debate clock. Rule 29.3: Extending the registration requirement for public comment at City Council meetings to all committees. Rules 30.2-30.4: Code of conduct for councilmembers during debate. 									
BUDGETED EXPENDITURE?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	PRE-ENCUMBERED?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
IS A CONTRACT NEEDED?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	CONTRACT LENGTH	N/A			
EST. AMT. BY BUDGET YEAR:	N/A				OTHER IMPLICATIONS	None			

Proposed Amended Council Rules (clean)

RULES GOVERNING MEETINGS OF THE FLINT CITY COUNCIL

	PREAMBLE
RULE 1	PARLIAMENTARY AUTHORITY
RULE 2	SUSPENSION AND AMENDMENT OF RULES
RULE 3	COUNCIL PRESIDENT; PRESIDING AT MEETINGS
RULE 4	APPOINTMENT OF COMMITTEES
RULE 5	TIME AND PLACE OF MEETINGS AND SPECIAL MEETINGS
RULE 6	AGENDA AND ORDER OF BUSINESS
RULE 7	CLOSED SESSIONS
RULE 8	FORM OF ACTION AND CONSENT AGENDA
RULE 9	VOTING
RULE 10	INTRODUCTION AND ENACTMENT OF ORDINANCES AND RESOLUTIONS
RULE 11	CONSIDERATION OF PROCEDURAL MOTIONS
RULE 12	SUPPORT FOR MOTIONS
RULE 13	MOTION TO ADJOURN
RULE 14	MOTION TO RECESS
RULE 15	MOTION TO POSTPONE TEMPORARILY
RULE 16	MOTION TO VOTE IMMEDIATELY
RULE 17	MOTION TO LIMIT OR EXTEND DEBATE
RULE 18	MOTION TO POSTPONE DEFINITELY
RULE 19	MOTION TO REFER (COMMIT)
RULE 20	MOTION TO AMEND
RULE 21	MOTION TO POSTPONE INDEFINITELY
RULE 22	MOTION TO RECONSIDER
RULE 23	MOTION TO RESCIND
RULE 24	REQUEST TO WITHDRAW A MOTION
RULE 25	INCIDENTAL MOTIONS – POINT OF ORDER
RULE 26	INCIDENTAL MOTIONS – REQUEST FOR INFORMATION
RULE 27	MAINTENANCE OF ORDER AND DEBATE
RULE 28	RIGHT TO SPEAK IN DEBATE
RULE 29	PARTICIPATION BY THE PUBLIC
RULE 30	STANDARDS OF CONDUCT
RULE 31	ETHICS
RULE 32	DISCIPLINARY ACTIONS
RULE 33	ANNUAL REVIEW OF CITY COUNCIL RULES

PREAMBLE

These rules govern the orderly conduct of Flint City Council meetings. Meetings of the Flint City Council are subject to the Open Meetings Act, Public Act 267 of 1976, MCL 15.261 through 15.275. All documents of the meetings of the Flint City Council (i.e. agendas, minutes, attachments, transcripts, recordings) are public documents subject to the FOIA, MCL 15.231 *et seq.*, unless otherwise exempt under that statute.

PARLIAMENTARY AUTHORITY

- Rule 1.1 All matters of procedure not specifically addressed by the Council Rules, state, or local law, shall be governed by Robert's Rules of Order 12th Ed. If a conflict arises between Council Rules and Robert's Rules of Order, Council Rules shall take precedence.
- Rule 1.2 The Chair shall preserve order and decorum, may call other Councilmembers to order, and may speak to points of order in preference to other Councilmembers. The Chair shall decide all questions arising under these rules and general parliamentary practice and may seek the advice of others at the Chair's discretion.
- Rule 1.3 After the Chair decides on a question, any member may "appeal from the decision," except that no appeal may be made while another appeal is pending. If the appeal is seconded, the member making the appeal has up to 1 minute to state the reason for the appeal. The Chair then has up to 1 minute to state the reason for the decision.
- Rule 1.4 The Chair then states the question as: "Shall the decision of the Chair be reversed?" There shall be no further debate on the appeal and no other member shall participate in the discussion. Unless a majority of Councilmembers-elect vote to overturn the Chair's ruling, the Chair's ruling stands.
- Rule 1.5 City Council may appoint a person to serve as Parliamentarian. At the request of any Councilmember, the parliamentarian shall rule on questions of parliamentary procedure. The Parliamentarian's ruling may be appealed. An appeal of a Parliamentarian's ruling must be seconded and is undebatable. Overturning a Parliamentarian's ruling requires a two-thirds vote of the Councilmembers-elect.

SUSPENSION AND AMENDMENT OF RULES

- Rule 2.1 Any individual rule may be suspended on the vote of two-thirds of the Councilmembers-elect, to allow for consideration of business that would not otherwise be allowed under the rules. A motion to suspend a rule is not debatable.
- Rule 2.2 The rules may be amended in accordance with Section 1-801 of the Flint City Charter.

COUNCIL PRESIDENT; PRESIDING AT MEETINGS

- Rule 3.1 The Council shall have a President and a Vice-President, chosen by a majority of the Councilmembers-elect for a term which shall end on the second Monday in November, or until a successor is elected.
- Rule 3.2 The President shall preside at meetings of the Council as Chair and, in the absence of the President, the Vice-President shall preside. If both the President and Vice-

President are absent, a chairperson from a Council committee shall preside in the following order: Finance, Governmental Operations, Legislative.

COMMITTEES

- Rule 4.1 The President shall appoint all committee chairs and vice-chairs for a one-year term which shall end on the second Monday in November or until a successor is appointed.
- Rule 4.2 The standing committees of the City Council are Finance, Governmental Operations, Legislative, and Special Affairs.
- Rule 4.3 Finance Committee - Business conducted consists of all matters relating to City finances (e.g. spending, revenue, contracts, fees, budgets, audits, etc.).
- Rule 4.4 Governmental Operations Committee - Business conducted consists of all matters relating to governmental function (e.g. multi-member bodies, policies and procedures, matters related to City government and City departments, etc.).
- Rule 4.5 Legislative Committee - Business conducted consists of all matters relating to City legislation (e.g. ordinances, policies, etc.).
- Rule 4.6 Special Affairs Committee - Reserved for any standing committee agenda item needing additional discussion or information, as well as for any emergency agenda submission. Special Affairs Committee shall meet at 4:30 p.m. right before regular Council meetings on the 2nd and 4th Mondays of the month.
- Rule 4.7 All standing committees of Council shall be comprised of all members of Council who are not under disciplinary actions/restrictions.
- Rule 4.8 The President, at their discretion, may create ad hoc committees and appoint those committees' chairs and members. The President shall determine the number of Councilmembers comprising these committees.

TIME AND PLACE OF MEETINGS AND SPECIAL MEETINGS

- Rule 5.1 All meetings of the City Council and all committees of the Council shall take place in the Council Chambers on the third floor of City Hall or at such other places as the Council may determine.
- Rule 5.2 The regular meetings of the City Council are 5:30 p.m. on the second and fourth Monday of every month, and regular meetings of the finance, governmental operations, and legislative committees shall be at 5:00 PM the Wednesday preceding.
- Rule 5.3 The Clerk shall notify Councilmembers and the public, as required by the Open Meetings Act, of special meetings or a change in the time or place of meetings.
- Rule 5.4 The Mayor shall be notified of all meetings of the City Council.
- Rule 5.5 Without a quorum, the City Council may take no action except to convene or adjourn.

- Rule 5.6 Once a meeting has been convened, quorum is not lost so long as sufficient members are present in the Council Chambers. If quorum is lost during a meeting, the Chair shall immediately recess the meeting for up to 15 minutes.
- Rule 5.7 City Council may, by resolution, adjourn all meetings for a two-week period. A pro-forma meeting of the City Council shall be scheduled immediately preceding the other Council committee meeting in that month.

AGENDA AND ORDER OF BUSINESS

- Rule 6.1 Matters shall be placed on the agenda of any meeting of the City Council by action of the Council President any chairperson of any committee of the Council, or by the Mayor, prior to the start of the meeting.
- Rule 6.2 Any agenda items that require official Council action at the meeting for final adoption (i.e., resolutions, budget amendments, grant acceptances, etc.) must be accompanied by appropriate documentation and signed by the required signatories.
- Rule 6.5 The deadline for contacting City Council staff for the purpose of adding matters to an agenda shall be by 12:00 pm (noon) on Thursdays.
- Rule 6.6 The Chair shall choose a person to lead the Pledge of Allegiance.
- Rule 6.7 Opening Ceremonies will consist of the Pledge of Allegiance, a short prayer or blessing, and may include requests for moments of silence. Spiritual leaders (of many faiths) may be invited and scheduled to offer a short prayer after the Pledge of Allegiance. The City Clerk will be responsible for making these arrangements.
- Rule 6.8 Items denoted with ** will only appear on an agenda if necessary. If there is no such matter to be addressed, then it will not appear on the agenda. If there are no items on a committee agenda, the committee meeting will be cancelled by the Clerk.
- Rule 6.8a Finance Committee Agenda - Roll Call, Request for Agenda Changes/Additions, **Closed Session, Public Comment, **Consent Agenda, **Presentation of Quarterly Financial Reports, Resolutions, **Special Orders/Discussion Items, Adjournment
- Rule 6.8b Legislative Committee Agenda - Roll Call, Request for Agenda Changes/Additions, Public Comment, **Consent Agenda, **Resolutions, Ordinances, **Special Orders/Discussion Items, Adjournment
- Rule 6.8c Governmental Operations Committee Agenda - Roll Call, Request for Agenda Changes/Additions, Public Comment, **Consent Agenda, **Licenses, Resolutions, Appointments, **Special Orders/Discussion Items, Adjournment
- Rule 6.8d Special Affairs Agenda - Roll Call, Request for Agenda Changes/Additions, **Closed Session, Public Comment, **Consent Agenda, Resolutions, Appointments, Ordinances, **Special Orders/Discussion Items, Adjournment
- Rule 6.9 Rules 6.2, 6.3 and 6.4 also apply to Committee meetings, as does section 31.10 of the Flint Code of Ordinances, the disorderly persons ordinance.

Rule 6.10 Items may be placed on the agenda of any committee agenda by request of any Councilmember, the Mayor, or the Clerk. Special orders must be approved by the Council President or the Committee Chair for a committee meeting. The Clerk may reassign items to an appropriate committee at his or her discretion.

Rule 6.11 The order of business at Regular Meetings of the City Council shall be as follows:

- I Call to Order, Roll Call and Opening Ceremonies
- II Disorderly Persons Warning
- III Request for Agenda Changes/Additions
- IV **Public Hearings
- V Public Speaking
- VI Consent Agenda
- VII Presentation of Minutes
- VIII **Petitions and Communications
- IX **Appointments
- X **Resolutions
- XI **Licenses
- XII **Introduction and First Reading of Ordinances
- XIII **Second Reading and Enactment of Ordinances
- XIV **Special Orders/Discussion Items
- XV Final Council Comments
- XVI Adjournment

CLOSED SESSIONS

Rule 7.1 Pursuant to the Open Meetings Act, the Flint City Council may meet in Closed Session for one or more of the following purposes:

- (1) To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named person requests a closed hearing.
- (2) For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing.
- (3) To consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained.
- (4) To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body.
- (5) To review and consider the contents of an application for employment or appointment to a public office if the candidate requests that the application remain confidential. However, all interviews by a public body for employment or appointment to a public office shall be held in an open meeting pursuant to this act.

(6) To consider material exempt from discussion or disclosure by state or federal statute.

Rule 7.2 GOING INTO CLOSED SESSION – A 2/3 roll call vote of the Councilmembers-Elect is required to meet in closed session for purposes (3) through (6), as listed in Rule 7.2. A majority vote of the Councilmembers-Elect is sufficient for purposes (1) and (2), as listed in Rule 7.2. The roll call vote and the purpose or purposes for meeting in closed session shall be recorded in the minutes of the meeting at which the vote is taken.

Rule 7.3 LEAVING CLOSED SESSION – The City Council may leave a closed session upon a majority vote of the Councilmembers-elect.

Rule 7.4 All determinations, actions, votes, or dispositions of motions, proposals, recommendations, resolutions, orders, ordinances, bills, or measures by which the City Council effectuate or formulates public policy must be made during an open session.

Rule 7.5 All matters discussed in closed session are privileged and not to be shared with any person outside of the closed session.

FORM OF ACTION AND CONSENT AGENDA

Rule 8.1 All official action of the Council shall be by ordinance or resolution, but decisions on parliamentary procedure may be made upon motion. Other action may be made by motion, including decisions on parliamentary procedure.

Rule 8.2 The Chair has the duty to determine whether a motion is in order and may do so at any time before restating the question.

Rule 8.3 No motion may be debated by the Council until it has been restated by the Chair and it must be reduced to writing if requested by any Councilmember. All resolutions and ordinances must be in writing.

Rule 8.4 The Chair may request the adoption of a “Consent Agenda” consisting of, as listed on the agenda, (a) approval of minutes; (b) accepting and placing on file communications, (c) approving appointments, resolutions, and licenses; (d) approving ordinances for introduction and first reading or second reading and enactment.

Rule 8.5 After a motion to adopt a Consent Agenda is made and seconded, the Presiding Officer or Chair shall ask for separations. Any agenda item on the Consent Agenda shall be separated at the request of any Councilmember. After separations, there is no debate on approving the Consent Agenda - it shall be voted on or adopted without objection.

VOTING

Rule 9.1 The determination of any question at a regular City Council meeting shall require a roll call vote, unless there is unanimous consent of the members present.

Rule 9.2 The determination of any question at a committee meeting shall be by voice vote unless a member objects, in which case a roll call vote shall be taken.

Rule 9.3 The voting on all roll calls shall be rotated so that the Councilmember representing the First Ward shall cast the first vote on the first roll call of any meeting, the

Councilmember from the Second Ward shall cast the first vote on the second roll call at any meeting, and so on throughout the meeting so that the first vote on a roll call shall be solicited from the succeeding Councilmember. Following the first vote on any roll call, the remaining Councilmembers shall be called in consecutive order until all nine Councilmembers have been afforded an opportunity to vote on any question.

- Rule 9.4 A Councilmember must be seated at their designated seating place to vote. Proxy votes are not allowed.
- Rule 9.5 INTERRUPTION OF VOTES – Interruptions during the taking of a vote are permitted only before any member has actually voted, unless, as sometimes occurs in ballot voting, other business is being transacted during voting or tabulating.
- Rule 9.6 RULE AGAINST EXPLANATION BY MEMBERS DURING VOTING - A member has no right to “explain his vote” during voting.
- Rule 9.7 CHANGING ONE'S VOTE – A member has a right to change his vote up to the time the result is announced by the Chair. A request to change a vote after the Chair’s announcement requires the unanimous consent of the body, without debate, and may only be made immediately after the Chair’s announcement.
- Rule 9.8 ABSTAINING VOTES – To “abstain” means to not vote at all. Any explanation of an abstention may not exceed 10 seconds.
- Rule 9.9 ABSTAINING FROM VOTING ON A QUESTION OF DIRECT PERSONAL INTEREST – No member should vote on a question in which he/she has a direct personal or pecuniary interest not common to the other members of the organization. This rule does not mean that a member should not vote for him/herself for an office or other position to which members generally are eligible, or should not vote when other members are included with him in a motion.

INTRODUCTION AND ENACTMENT OF ORDINANCES AND RESOLUTIONS

- Rule 10.1 Upon the introduction of any ordinance or resolution, the City Clerk shall proceed as directed in Section 3-301 *et seq* of the Flint City Charter.
- Rule 10.2 After completing a public hearing for a resolution or ordinance, any Councilmember may move to enact the resolution or ordinance.
- Rule 10.3 If the ordinance or resolution is amended to the extent that there has been inadequate notice to the public of the content of the ordinance, it shall not be enacted until the procedures of Section 3-301 *et seq* of the Flint City Charter are complied with.
- Rule 10.4 Every ordinance must state the date that it becomes effective. After the vote on the enactment of the ordinance, any Councilmember may move that it be given immediate effect upon publication, rather than the date stated. Any effective date earlier than thirty days after enactment requires a two-thirds vote of the Councilmembers-elect.
- Rule 10.5 Every ordinance shall be submitted to the City Attorney for review and approval as to form prior to enactment.

CONSIDERATION OF PROCEDURAL MOTIONS

Rule 11.1 Unless otherwise stated, until debate on a main motion (i.e. to approve or move to Council) regarding an agenda item has begun, the following motions are not in order. Otherwise, the following motions may be made by a member holding the floor:

Rule 13	to adjourn	Rule 19	to refer to committee
Rule 14	to recess	Rule 20	to amend
Rule 15	to postpone temporarily	Rule 21	to postpone indefinitely
Rule 16	to vote immediately	Rule 22	to reconsider
Rule 17	to limit debate	Rule 25	point of order
Rule 18	to postpone definitely	Rule 26	request for information

Rule 11.2 If more than one of the above motions are made, they shall be considered in the order listed, and if the same motion is made by multiple Councilmembers, the chair may address those motions at the chair's discretion.

Rule 11.3 Unless otherwise stated, there is no debate on any of these motions.

Rule 11.4 If the substance of a motion made by a Councilmember has the purpose of a motion listed above, the chair shall address it according to its purpose, regardless of how the motion is named by the Councilmember making it.

SUPPORT FOR MOTIONS

Rule 12.1 No motion may be considered or debated unless it has been seconded by at least one other Councilmember and has been properly stated by the Chair. The Chair does not have to recognize a member before that member may second a motion.

Rule 12.2 Nominations need not be seconded.

MOTION TO ADJOURN

Rule 13.1 A motion to adjourn is always in order. If it is made during a vote, it will not be considered until after the vote is announced.

Rule 13.2 The Chair may order an adjournment, without objection.

MOTION TO RECESS

Rule 14.1 A motion to recess is always in order and shall state the recess length, which may be up to 36 hours.

Rule 14.2 When a recess is taken while any question is pending, the consideration of the question shall be resumed upon the reassembling of the Council.

Rule 14.3 The Chair may order a recess of up to 15 minutes at any time.

MOTION TO POSTPONE TEMPORARILY/RESUME CONSIDERATION

Rule 15.1 The Council may postpone temporarily any pending matter. This motion postpones the question, all amendments, and other adhering motions, until later in the meeting.

- Rule 15.2 If a decision is made to resume consideration of a matter, it shall return in the same form as when it was postponed temporarily.
- Rule 15.3 A motion to resume consideration must be made at the same meeting that the matter was postponed. If a motion to resume consideration fails or is not made, the pending matter shall be added to the next meeting agenda.

MOTION TO VOTE IMMEDIATELY

- Rule 16.1 Any Councilmember may move to vote immediately. If the motion is supported, debate will cease immediately.

MOTION TO LIMIT OR EXTEND DEBATE

- Rule 17.1 A motion to limit or extend debate is always in order. Any Councilmember may move to limit or determine the time for discussion of a pending motion or to modify or remove limitations already imposed. This motion must include a time limit for each Councilmember.
- Rule 17.2 If each Councilmember has a limited time to speak, this time limit shall include any questions asked and/or answered at the Councilmembers request.

MOTION TO POSTPONE DEFINITELY

- Rule 18.1 Any Councilmember may move to put off consideration of a pending main motion and to set a definite date/time for its consideration.
- Rule 18.2 If a date/time is not set by the maker of the motion, debate on the motion to postpone definitely shall be limited to one round of discussion, 1 minute per councilmember, and shall be limited to the date/time the main motion shall be taken up,.

MOTION TO REFER TO COMMITTEE

- Rule 19.1 Any Councilmember may move to refer an agenda item from a City Council meeting to a committee.

MOTION TO AMEND

- Rule 20.1 Any Councilmember may move to amend the underlying agenda item (i.e. resolution or ordinance) that is subject to the main motion.
- Rule 20.2 There is no limit on the number of times an underlying agenda item may be amended. At the Chair's discretion, or at the request of a Councilmember, the chair shall solicit proposed amendments to an underlying agenda item during debate on the main motion, followed by a vote on each proposed amendment after debate has been exhausted, and concluding with a vote on the finalized agenda item as amended.

MOTION TO POSTPONE INDEFINITELY

- Rule 21.1 The Council may decide to postpone consideration of a matter indefinitely.

- Rule 21.2 A matter that has been postponed indefinitely cannot come up again at the same meeting. If it is reintroduced at a later meeting, it shall be treated as a new matter.

MOTION TO RECONSIDER

- Rule 22.1 A motion to reconsider any decision on an agenda item that failed may be made, at the same City Council meeting, by any Councilmember who voted in the affirmative, or at any subsequent City Council meeting, if reconsideration is placed on the agenda at the request of any Councilmember who voted in the affirmative or by the Mayor.
- Rule 22.2 No question may be reconsidered more than once at any given meeting.
- Rule 22.3 If a Council decision has gone into effect, the motion to reconsider is not in order.

RESCINDING/REPEALING PRIOR ACTION

- Rule 23.1 Action to rescind, repeal or annul a previous action may be by resolution unless the previous action is an ordinance. Action to repeal a published ordinance may only be by ordinance regardless of whether the ordinance has gone into effect.
- Rule 23.2 Notice of intention to rescind a previous action must be given to the Clerk at least two days prior to the meeting at which resolution or ordinance rescinding or repealing the prior action is introduced. However, the Council may vote by two-thirds of Councilmembers-elect to waive the notice requirement.
- Rule 23.3 Debate on a rescinding or repealing an action is as for any main motion.

WITHDRAWAL OF MOTIONS

- Rule 24.1 Any Councilmember may withdraw his or her motion before it has been restated by the Chair. A request to withdraw a motion does not require a second.
- Rule 24.2 After the motion has been restated by the Chair, it may only be withdrawn by majority consent of the Councilmembers present. A request to withdraw is undebatable.
- Rule 24.3 No request to withdraw may be made after the vote on the motion has commenced.

POINT OF ORDER

- Rule 25.1 The purpose of a point of order is to correct a breach in the rules when the Chair does not correct it, or when the Chair breaches the rules.
- Rule 25.2 A point of order should not be used for minor infractions that do not affect the substantive rights of the City Council or its members, or to improperly take the floor. Multiple violations of this rule shall be cause for disciplinary action.
- Rule 25.3 A point of order does not need a second, can interrupt a speaker, is not debatable, and is decided by the chair, subject to an appeal pursuant to Rule 1.3.
- Rule 25.4 The member making a point of order must explain their point of order in 10 seconds or less, and must cite the specific provision in Council Rules, Robert's rules, or the Flint City Charter that has allegedly been violated.

- Rule 25.5 A point of order cannot be ignored by the Chair. A ruling of “agree – out of order” or “disagree – denied” must be given. All debate and/or talking shall cease immediately when a point of order is raised, so the Chair can rule.

REQUEST FOR INFORMATION

- Rule 26.1 A request for information requests information from the member holding the floor. Its purpose is to help the member making the request for information understand the process and the potential consequences of the next vote.
- Rule 26.2 A request for information that asks a question for which the requestor already knows the answer (i.e. “isn’t it true that...”, “do you realize that...”) is improper. A request for information seeking information about the speaker’s knowledge or state of mind (“do you know that...” or “why do think/feel/believe that...”) is also improper.
- Rule 26.3 A request for information cannot be ignored by the Chair, but the Chair may decide whether the request is legitimate or whether the speaker is misleadingly utilizing this motion to secure the floor for other purposes. The Chair must rule with either “Proceed” or “Denied”.
- Rule 26.4 Using a request for information as an opportunity to gain the floor is not allowed. Multiple abuses of use of requests for information is cause for disciplinary action.

MAINTENANCE OF ORDER AND DEBATE

- Rule 27.1 When a member is called to order, the Chair shall determine if he or she is in order.
- Rule 27.2 The Chair does not have to wait for a point of order to be raised but may rule a councilmember out of order on the Chair’s initiative.
- Rule 27.3 Councilmembers may not engage in any type of argumentative discourse with members of the audience, at any time, for any reason.
- Rule 27.4 Only the Chair may call an individual up to speak or answer questions. Other Councilmembers must petition the presiding officer to make this request.
- Rule 27.5 Mobile devices shall be set to silent mode prior to any meeting being called to order.

RIGHT TO SPEAK IN DEBATE

- Rule 28.1 Every Councilmember and every person granted the privilege of speaking to the City Council, on any matter, and shall address all remarks to the Chair.
- Rule 28.2 When two or more Councilmembers address the Chair at the same time, the Chair shall name the Councilmember who is first to speak.
- Rule 28.3 A Councilmember who desires to speak must first obtain the floor by being recognized by the Chair. A Councilmember must be in their seat to request the floor.
- Rule 28.4 Unless otherwise specified by these rules, each member has the right to speak up to twice on the same main motion, for 3 minutes during each round, but cannot make a

second speech on the same question so long as any member who has not spoken on that question desires the floor.

Rule 28.5 The Clerk shall utilize a timer and track members' time. There is no right to "sum up" or "conclude" after the expiration of a members' allotted time. Once the timer has started, only the Chair may order that the timer be paused or adjusted, and only if a subsidiary motion has been properly made and seconded.

Rule 28.6 Councilmembers may request, from the presiding Chair, the opportunity to ask questions of staff or others during debate on any agenda item. Any such questions and responses shall count against the Councilmember's allotted time.

PARTICIPATION BY THE PUBLIC

Rule 29.1 All meetings of the Council shall be open to the public in accordance with law.

Rule 29.2 If a member of the public wishes to address the City Council or its committees, they may do so during the time designated for public comment.

Rule 29.3 Members of the public who wish to address the City Council or its committees must register before the meeting begins. A box will be placed at the entrance to the Council Chambers for collection of registrations. No additional speakers or slips will be accepted after the meeting begins.

Rule 29.4 Members of the public shall have no more than 2 minutes per speaker during public comment, with only one speaking opportunity per speaker.

Rule 29.5 Councilmembers may respond once to all public speakers only after all public speakers have spoken. An individual Councilmember's response shall be limited to 2 minutes. Final Council comments shall be limited to 2 minutes.

Rule 29.6 Members of the public shall have no more than 3 minutes to speak during a public hearing. A member of the public shall stand to obtain recognition by the President at the opening of the hearing or at the conclusion of the remarks of the previous speaker. Comments during a public hearing must be germane to the public hearing.

Rule 29.7 Councilmembers may not speak during public hearings nor respond to speakers.

Rule 29.8 Any person at a Council meeting may be called to order by the President or any Councilmember for failure to be germane, for vulgarity, or for speaking in excess of the allotted time, or any other violation of these rules.

Rule 29.8 Any person who is called to order shall yield the floor until the Chair shall have determined whether he or she is in order. If a person is determined to be out of order, that person must yield the floor and forfeit any remaining time.

STANDARDS OF CONDUCT

Rule 30.1 Every Councilmember is subject to the established rules or general conduct and the standards of conduct as may be adopted by the City Council.

- Rule 30.2 Speakers should address their remarks to the chair, maintain a courteous tone, and avoid interjecting a personal note into debate.
- Rule 30.3 During meetings of the City Council, Councilmembers should refer to each other only as “Councilmember from the [number] Ward” and in a respectful manner.
- Rule 30.4 The Chair may require Councilmembers to yield the floor for failure to follow these standards, failure to be germane, for excessive repetition, for remaining silent while having the floor, or for failure to follow any other Council rule.

ETHICS

- Rule 31.1 Every Councilmember is subject to the established ethics rules of the City of Flint Charter and Ethics Ordinance.

DISCIPLINARY ACTIONS

- Rule 32.1 Every Councilmember is subject to the established rules and disciplinary actions for violations of rules and city ordinances.
- Rule 32.2 For any repeated violation of these rules, the Chair may order discipline up to and including removal from a meeting. Any discipline issued is subject to an appeal raised pursuant to Rule 1.3. If a Councilmember is removed from a meeting, they may not return to participate in any other committee or Council meetings held on the same day.

REVIEW OF CITY COUNCIL RULES

- Rule 33.1 Once a year, the City Council shall place an item on the Special Affairs Committee agenda for a review of these rules.
- Rule 33.2 At his/her own discretion, the Council President may appoint a committee to review and offer revisions of City Council Rules.

RULES ORIGINALLY ADOPTED: MAY 10, 1976

1ST AMENDMENT ADOPTED: MAY 24, 2010

2ND AMENDMENT ADOPTED: APRIL 27, 2015

3RD AMENDMENT ADOPTED: JUNE 12, 2017

4TH AMENDMENT ADOPTED: FEBRUARY 27, 2023

Proposed Amended Council Rules (redline)

RULES GOVERNING MEETINGS OF THE FLINT CITY COUNCIL

GENERAL

PREAMBLE

~~OPEN MEETINGS ACT (OMA)~~

~~FREEDOM OF INFORMATION ACT (FOIA)~~

RULE 1 PARLIAMENTARY AUTHORITY

RULE 2 SUSPENSION AND AMENDMENT OF RULES

ORGANIZATION #1

RULE 3 COUNCIL PRESIDENT; PRESIDING AT MEETINGS

RULE 4 APPOINTMENT OF COMMITTEES

ORGANIZATION #2

RULE 5 TIME AND PLACE OF MEETINGS AND SPECIAL MEETINGS

RULE 6 ~~AGENDA FOR REGULAR MEETINGS OF COUNCIL AND ; ORDER OF
BUSINESS AGENDAS FOR COMMITTEE MEETINGS~~

RULE 7 ~~ORDER OF BUSINESS FOR REGULAR MEETINGS OF COUNCIL~~

ORGANIZATION #3

~~EXECUTIVE OR CLOSED SESSIONS~~

ACTION BY COUNCIL

RULE 8 FORM OF ACTION AND ADOPTION OF A CONSENT AGENDA

RULE 9 ~~VOTING; VOTING — ABSTAINING VOTES~~

RULE 10 INTRODUCTION AND ENACTMENT OF ORDINANCES AND RESOLUTIONS

MOTIONS #1

RULE 11 CONSIDERATION OF PROCEDURAL MOTIONS

RULE 12 SUPPORT FOR MOTIONS

RULE 13 MOTION TO ADJOURN

RULE 14 MOTION TO RECESS

RULE 15 MOTION TO POSTPONE TEMPORARILY (~~LAY ON THE TABLE~~)

RULE 16 MOTION TO VOTE IMMEDIATELY (~~CALL THE QUESTION~~)

RULE 17 MOTION TO LIMIT OR EXTEND DEBATE

MOTIONS #2

RULE 18 MOTION TO POSTPONE DEFINITELY

RULE 19 MOTION TO REFER (COMMIT)

RULE 20 MOTION TO AMEND

RULE 21 MOTION TO POSTPONE INDEFINITELY

RULE 22 MOTION TO RECONSIDER

RULE 23 MOTION TO RESCIND

RULE 24 REQUEST TO WITHDRAW A MOTION

MOTIONS #3

RULE 25 INCIDENTAL MOTIONS – POINT OF ORDER

RULE 26 INCIDENTAL MOTIONS – REQUEST FOR INFORMATION

PUBLIC PARTICIPATION AND MAINTENANCE OF ORDER

RULE 27 MAINTENANCE OF ORDER AND DEBATE

RULE 28 RIGHT TO SPEAK IN DEBATE

RULE 29 ~~PUBLIC MEETINGS AND PARTICIPATION BY THE PUBLIC~~

CONDUCT, ETHICS AND DISCIPLINARY ACTIONS

RULE 30 GENERAL CONDUCT AND STANDARDS OF CONDUCT

RULE 31 ETHICS

RULE 32 DISCIPLINARY ACTIONS

DRAFT

GENERAL

PREAMBLE

These are rules governing the orderly conduct of Flint City Council meetings in accordance with Robert's Rules of Order and certain laws.

OPEN MEETINGS ACT (OMA)

City Council Meetings of the Flint City Council are subject to the Open Meetings Act, Public Act 267 of 1976, MCL 15.261 through 15.275.

FREEDOM OF INFORMATION ACT (FOIA)

All documents of the meetings of the Flint City Council (i.e. agendas, minutes, attachments, transcripts, recordings) are public documents subject to the FOIA, MCL 15.231 *et seq.*, unless otherwise exempt under that statute.

PARLIAMENTARY AUTHORITY

Rule 1.1 All matters of procedure not covered specifically addressed by the Council Rules, State, or Local law, shall be governed by Robert's Rules of Order 12th Ed. If a conflict arises between Council Rules and Robert's Rules of Order, Council Rules shall take precedence.

Rule 1.2 The Chair shall preserve order and decorum, may call other Councilmembers to order, and may speak to points of order in preference to other Councilmembers. The Chair shall decide all questions arising under these rules and general parliamentary practice and may seek the advice of others at the Chair's discretion.

Rule 1.3 After the Chair decides on a question, any member may "appeal from the decision," except that no appeal may be made while another appeal is pending. If the appeal is seconded, the member making the appeal has up to 1 minute to state the reason for the appeal. The Chair then has up to 1 minute to state the reason for the decision.

Rule 1.4 The Chair then states the question as: "Shall the decision of the Chair be reversed?" There shall be no further debate on the appeal and no other member shall participate in the discussion. Unless a majority of Councilmembers-elect vote to overturn the Chair's ruling, the Chair's ruling stands.

Rule 1.2 The President or Chair (Presiding Officer) shall decide all questions arising under these rules and general parliamentary practice, subject to appeal. The Chair shall first decide the question, and any member may "appeal from the decision." If the appeal is seconded, the Chair shall state their decision, that it has been appealed from, and then states the question as: "Shall the decision of the Chair be reversed?" The Chair can then state the reasons for their decision, after which it is open to debate. Beginning with the member who made the appeal and concluding with the Chair, each member may speak once regarding the appeal for three (3) minutes per Councilmember. Unless a majority of Councilmembers-elect vote to overturn the Chair's ruling, the Chair's ruling stands.

- Rule 1.35 City Council may appoint a person to serve as its Parliamentary. At the request of any member of the City Council Councilmember, the parliamentary shall rule on questions of parliamentary procedure. If a Parliamentary so rules, the Parliamentary's ruling may be appealed. An appeal of a Parliamentary's ruling must be seconded and is undebatable. Overturning a Parliamentary's ruling requires a two-thirds vote of the Councilmembers-elect.

SUSPENSION AND AMENDMENT OF RULES

- Rule 2.1 Any individual rule may be suspended on the vote of two-thirds of the Councilmembers-elect, to allow for consideration of business that would not otherwise be allowed under the rules. A motion to suspend a rule is not debatable.
- Rule 2.2 The rules may be amended in accordance with Section 1-801 of the Flint City Charter.

ORGANIZATION #1

COUNCIL PRESIDENT; PRESIDING AT MEETINGS

- Rule 3.1 The Council shall have a President and a Vice-President, each chosen by a majority of the Councilmembers-elect for a term which shall end on the second Monday in November, or until a successor is elected.
- Rule 3.2 The President shall preside at the meetings of the Council as Chair and, in the absence of the President, the Vice-President shall preside. If both the President and Vice-President are absent, a Chairperson from a Council Committee shall preside in the following order: Finance, Governmental Operations, Legislative.

COMMITTEES

- Rule 4.1 The President, unless otherwise directed by the Council, shall appoint all committee chairs and vice-chairs for a one-year term which shall end on the second Monday in November or until a successor is appointed.
- Rule 4.2 The standing committees of the City Council are Finance, Governmental Operations, Legislative, and Special Affairs. The Council President may determine in which order they are addressed.
- Rule 4.3 Finance Committee - Business conducted consists of all matters relating to City finances (e.g. spending, revenue, contracts, fees, budgets, audits, etc.). Finance Committee shall meet at 5:00 pm on the Wednesdays a week before regular Council meetings. [Note - see Rule 6.8a]
- Rule 4.4 Governmental Operations Committee - Business conducted consists of all matters relating to governmental function (e.g. multi-member bodies, policies and procedures, matters related to City government and City departments, etc.).
- Rule 4.54 Legislative Committee - Business conducted consists of all matters relating to City legislation (e.g. ordinances, policies, etc.). Legislative Committee shall meet after Finance Committee. [Note - see Rule 6.8b]

- Rule 4.5 ~~Governmental Operations Committee Business conducted consists of all matters relating to governmental function (e.g. multi-member bodies, policies and procedures, matters related to City government and City departments, etc.). Governmental Operations Committee shall meet after Legislative Committee. [Note see Rule 6.8c]~~
- Rule 4.6 Special Affairs Committee - Reserved for any standing committee agenda item needing additional discussion or information, as well as for any emergency agenda submission. Special Affairs Committee shall meet at 4:30 p.m. right before regular Council meetings on the 2nd and 4th Mondays of the month. ~~[Note see Rule 6.8d]~~
- Rule 4.7 All standing committees of Council shall be comprised of all members of Council who are not under disciplinary actions/restrictions.
- Rule 4.8 The President, at their discretion, may create ad hoc committees and ~~shall~~ appoint ~~those~~ committees' chairs and members. The President shall determine the number of Councilmembers comprising these committees.

ORGANIZATION #2

TIME AND PLACE OF MEETINGS AND SPECIAL MEETINGS

- Rule 5.1 All meetings of the City Council and all committees of the Council shall take place in the Council Chambers on the third floor of City Hall or at such other places as the Council may determine.
- Rule 5.2 The regular meetings of the City Council ~~is~~ are 5:30 p.m. on the second and fourth Monday of every month, and regular meetings of the finance, governmental operations, and legislative committees shall be at 5:00 PM the Wednesday preceding.
- Rule 5.3 ~~The Flint City Council may schedule other committee meetings as deemed necessary.~~
- Rule 5.4 ~~In the event of a call for a special meeting or a change in the time or place of a meeting, the Clerk shall be notified and shall see that each Councilmembers and the public, are informed as is required by the Open Meetings Act, of special meetings or a change in the time or place of meetings.~~
- Rule 5.54 The Mayor shall be notified of all meetings of the City Council.
- Rule 5.5 ~~Without a quorum, the City Council may take no action except to convene or adjourn.~~
- Rule 5.6 ~~Once a meeting has been convened, quorum is not lost so long as sufficient members are present in the Council Chambers. If quorum is lost during a meeting, the Chair shall immediately recess the meeting for up to 15 minutes.~~
- Rule 5.76 City Council may, by resolution, adjourn all meetings for a two-week period. A special, pro-forma meeting of the City Council shall be scheduled immediately preceding the other Council committee meeting in that month.

AGENDA FOR REGULAR MEETINGS OF COUNCIL AND ORDER OF BUSINESS

- Rule 6.1 Matters shall be placed on the agenda of any meeting of the City Council by action of the Council President ~~or any presiding Chair chairperson~~ of any committee of the Council, or ~~at the request of by~~ the Mayor ~~or Clerk~~, prior to the start of the meeting. After roll call, the presiding officer shall ask for "any additions or changes to the agenda". Agenda changes or additions need to be approved by the presiding officer, and any unopposed agenda changes or additions may be adopted by consent.
- Rule 6.2 Any agenda ~~matters~~ items that require official Council action at the meeting for final adoption (i.e., resolutions, budget amendments, grant acceptances, etc.) must be accompanied by the appropriate documentation ~~such as staff review reports, etc.,~~ and must be signed by the required signatories.
- Rule 6.53 The deadline for contacting City Council staff for the purpose of adding matters to an agenda shall be by 12:00 pm (noon) on Thursdays.
- Rule 6.64 The ~~C~~presiding officer ~~hair~~ shall choose a person to lead the Pledge of Allegiance.
- Rule 6.75 Opening Ceremonies will consist of the Pledge of Allegiance, a short prayer or blessing, and may include requests for moments of silence ~~for deceased or ailing individuals~~. Spiritual leaders (of many faiths) may be invited and scheduled to offer a short prayer after the Pledge of Allegiance. The City Clerk will be responsible for making these arrangements.

AGENDAS FOR COMMITTEE MEETINGS

- Rule 6.8 Items denoted with ** will only appear on an committee agenda if necessary. If there is no such matter to be addressed, then it will not appear on the agenda. If there are no items on a committee agenda, the committee meeting will be cancelled by the Clerk.
- Rule 6.8a Finance Committee Agenda - Roll Call, Request for Agenda Changes/~~and/or Additions to Agenda~~, **Closed Session [Executive Session], Public Comment, **Consent Agenda, **Presentation of Quarterly Financial Reports, Resolutions, **Special Orders/Discussion Items, Adjournment
- Rule 6.8b Legislative Committee Agenda - Roll Call, Request for Agenda Changes/~~and/or Additions to Agenda~~, Public Comment, **Consent Agenda, **Resolutions, Ordinances, **Special Orders/Discussion Items, Adjournment
- Rule 6.8c Governmental Operations Committee Agenda - Roll Call, Request for Agenda Changes~~and/or /Additions to Agenda~~, Public Comment, **Consent Agenda, **Licenses, Resolutions, Appointments, **Special Orders/Discussion Items, Adjournment
- Rule 6.8d Special Affairs Agenda - Roll Call, Request for Agenda Changes/~~and/or Additions to Agenda~~, **Closed Session [Executive Session], Public Comment, **Consent Agenda, Resolutions, Appointments, Ordinances, **Special Orders/Discussion Items, Adjournment

Rule 6.9 Rules 6.1, 6.2, 6.3 and 6.4 concerning regular Council meetings also apply to Committee meetings, as does ~~Section 31.10 of the Flint Code of Ordinances, 2 of the~~
~~Disorderly Persons Ordinance~~ applies to all committee meetings.

Rule 6.10 Items may be placed on the agenda of any committee agenda by request of any Councilmember, the Mayor, or the Clerk. Special orders must be approved by the Council President or the Committee Chair for a committee meeting. The Clerk may reassign items to an appropriate committee at his or her discretion.

ORDER OF BUSINESS FOR REGULAR MEETINGS OF COUNCIL

Rule ~~6.7.11~~ The order of business at Regular Meetings of the City Council shall be as follows:

- I Call to Order, Roll Call and Opening Ceremonies
 - II ~~Reading of Disorderly Persons Section~~ Warning
 - III Request for Agenda Changes and/or Additions to Agenda
 - ~~IV~~ Consent Agenda
 - ~~V~~ Presentation of Minutes
 - ~~VHIV~~ ****Public Hearings**
 - VH Public Speaking
 - VI Consent Agenda
 - VII Presentation of Minutes
 - ~~VIII~~ ****Petitions and Unofficial Communications**
 - ~~X~~ Official Communications From Mayor and Other City Officials
 - ~~XI~~ Additional Communications
 - ~~IXH~~ ****Appointments**
 - ~~XHI~~ ****Resolutions**
 - ~~XIIV~~ ****Liquor Licenses**
 - ~~XV~~ Other Licenses
 - ~~XIIVI~~ ****Introduction and First Reading of Ordinances**
 - ~~XIIIVH~~ ****Second Reading and Enactment of Ordinances**
 - ~~XIVH~~ ****Special Orders/Discussion Items**
- (Any Councilmember may request that a Special Order be placed on the agenda, but it must first be approved by the Council President, or the Committee Chair if raised during a Committee meeting.)
- ~~XVIX~~ Final Council Comments
 - ~~XVIX~~ Adjournment

ORGANIZATION #3

CLOSED SESSIONS

Rule 7.21 Pursuant to the Open Meetings Act, the Flint City Council may meet in Closed Session for one or more of the following purposes:

- (1) To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named person requests a closed hearing.

- (2) For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing.
- (3) To consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained.
- (4) To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body.
- (5) To review and consider the contents of an application for employment or appointment to a public office if the candidate requests that the application remain confidential. However, all interviews by a public body for employment or appointment to a public office shall be held in an open meeting pursuant to this act.
- (6) To consider material exempt from discussion or disclosure by state or federal statute.

Rule 7.23 GOING INTO CLOSED SESSION – A 2/3 roll call vote of the Councilmembers-Elect is required to meet in closed session for purposes (3) through (6), as listed in Rule 7.2. A majority vote of the Councilmembers-Elect is sufficient for purposes (1) and (2), as listed in Rule 7.2. The roll call vote and the purpose or purposes for meeting in closed session shall be recorded in the minutes of the meeting at which the vote is taken.

Rule 7.34 LEAVING CLOSED SESSION – The City Council may leave a closed session upon a majority vote of the Councilmembers-elect.

Rule 7.45 DECISIONS ON MATTERS DISCUSSED IN CLOSED SESSION TO BE MADE DURING OPEN SESSION – All determinations, actions, votes, or dispositions of motions, proposals, recommendations, resolutions, orders, ordinances, bills, or measures by which the City Council effectuate or formulates public policy must be made during an open session.

Rule 7.56 All matters discussed in closed session are privileged and not to be shared with any person outside of the closed session.

ACTION BY COUNCIL

FORM OF ACTION AND ADOPTION OF A CONSENT AGENDA

Rule 8.1 All official action of the Council as required by the City Charter shall be by ordinance or resolution, but decisions on parliamentary procedure may be made upon motion. Other action may be made by upon motion, including decisions on parliamentary procedure.

Rule 8.2 The Chair has the duty to determine whether a motion is in order and may do so at any time before restating the question.

Rule 8.3 No motion may be debated by the Council until it has been restated by the presiding officer Chair and it must be reduced to writing if requested by the presiding officer or any Councilmember. All resolutions and ordinances must be in writing.

Rule 8.43 The ~~Presiding Officer or Chair~~ may request the adoption of a "Consent Agenda" consisting of, as applicable listed on the agenda, (a) approval of minutes ~~listed on the agenda~~; (b) accepting and placing on file all communications ~~listed on the agenda~~; (c) approving all appointments, resolutions, and licenses ~~listed on the agenda~~; (d) approving ordinances for introduction and first reading or second reading and enactment, ~~as listed on the agenda~~.

Rule 8.54 After a motion to adopt a Consent Agenda is made and seconded, the Presiding Officer or Chair shall ask for separations. Any agenda item on a the Consent Agenda shall be separated at ~~the~~ the request of any Councilmember. After any separations, there is no debate on approving the Consent Agenda - it shall be voted on or adopted without objection.

VOTING

Rule 9.1 The determination of any question at a regular City Council meeting shall require a roll call vote, unless there is unanimous consent of the members present. ~~Any request for unanimous consent by the Chair shall include two calls for objections to the request for unanimous consent.~~

Rule 9.2 The determination of any question at a committee meeting shall be by voice vote unless a member objects, in which case a roll call vote shall be taken.

Rule 9.3 The voting on all roll calls shall be rotated so that the Councilmember representing the First Ward shall cast the first vote on the first roll call of any meeting, the Councilmember from the Second Ward shall cast the first vote on the second roll call at any meeting, and so on throughout the meeting so that the first vote on a roll call shall be solicited from the succeeding Councilmember. Following the first vote on any roll call, the remaining Councilmembers shall be called in consecutive order until all nine Councilmembers have been afforded an opportunity to vote on any question.

Rule 9.4 A Councilmember must be seated at their designated seating place to vote. Proxy votes are not allowed.

Rule 9.5 INTERRUPTION OF VOTES – Interruptions during the taking of a vote are permitted only before any member has actually voted, unless, as sometimes occurs in ballot voting, other business is being transacted during voting or tabulating.

Rule 9.6 RULE AGAINST EXPLANATION BY MEMBERS DURING VOTING - A member has no right to "explain his vote" during voting, ~~which would be the same as debate at such a time.~~

Rule 9.7 CHANGING ONE'S VOTE – A member has a right to change his vote up to the time the result is announced by the Chair. A request to change a vote after the Chair's announcement requires the unanimous consent of the body, without debate, and may only be made immediately after the Chair's announcement.

- Rule 9.8 ABSTAINING VOTES – To “abstain” means to not vote at all. Any explanation of an abstention may not exceed 10 seconds.
- Rule 9.9 ABSTAINING FROM VOTING ON A QUESTION OF DIRECT PERSONAL INTEREST – No member should vote on a question in which he/she has a direct personal or pecuniary interest not common to the other members of the organization. ~~Voting on questions which affect oneself—the~~ This rule on abstaining from voting on a question of direct personal interest does not mean that a member should not vote for him/herself for an office or other position to which members generally are eligible, or should not vote when other members are included with him in a motion.

INTRODUCTION AND ENACTMENT OF ORDINANCES AND RESOLUTIONS

- ~~—————~~ (Any City Councilmember or the Mayor may introduce an Ordinance)
- Rule 10.1 Upon the introduction of any ordinance or resolution, the City Clerk shall proceed as directed in Section 3-301 *et seq* of the Flint City Charter.
- Rule 10.2 After completing a public hearing for a resolution or ordinance ~~has been completed~~, any Councilmember may move to enact the resolution or ordinance.
- Rule 10.3 If the ordinance or resolution is amended to the extent that there has been inadequate notice to the public of the content of the ordinance, it shall not be enacted until the procedures of Section 3-301 *et seq* of the Flint City Charter are complied with.
- Rule 10.4 Every ordinance must state the date that it becomes effective. After the vote on the enactment of the ordinance, any Councilmember may move that it be given immediate effect upon publication, rather than the date stated. Any effective date earlier than thirty days after enactment requires a two-thirds vote of the Councilmembers-elect.
- Rule 10.5 Every ordinance shall be submitted to the ~~Chief Legal Officer~~ City Attorney for review and approval as to form prior to enactment.

MOTIONS

CONSIDERATION OF PROCEDURAL MOTIONS

- Rule 11.1 Unless otherwise stated, until debate on a main motion (i.e. to approve or move to Council) regarding an agenda item has begun, the following motions are not in order. When a question is under Otherwise debate, the Chair will receive only the following motions may be made by a member holding the floor:

- | | | | | | |
|----------------------|---|---------|----------------|----------|----|
| —————Rule 13 | to adjourn | Rule 19 | to | refer | to |
| <u>committee</u> | | | | | |
| —————Rule 14 | to recess | Rule 20 | to | amend | |
| —————Rule 15 | to postpone temporarily | Rule 21 | to | postpone | |
| <u>indefinitely</u> | | | | | |
| (lay on the table) | | | | | |
| —————Rule 16 | to vote immediately (previous question) | Rule | 22 | | |
| <u>to reconsider</u> | | | | | |
| —————Rule 17 | to limit debate | Rule 25 | point of order | | |

- ~~_____ Rule 18 to postpone definitely _____ Rule 26 request _____ for information~~
- ~~_____ Rule 19 to refer (commit)~~
- ~~_____ Rule 20 to amend~~
- ~~_____ Rule 21 to postpone indefinitely~~
- ~~_____ Rule 22 to reconsider~~
- ~~_____ Rule 23 to rescind~~
- ~~_____ Rule 24 to withdraw a motion~~
- ~~_____ Rule 25 point of order~~
- ~~_____ Rule 26 request for information~~

Rule 11.2 If more than one of the above motions are made, they shall be considered in the order listed, and if the same motion is made by multiple Councilmembers, the chair may address those motions at the chair's discretion.

Rule 11.3 Unless otherwise stated, there is no debate on any of these motions.

Rule 11.4 If the substance of a motion made by a Councilmember has the purpose of a motion listed above, the chair shall address it according to its purpose, regardless of how the motion is named by the Councilmember making it.

SUPPORT FOR MOTIONS

Rule 12.1 No motion may be considered or debated unless it has been seconded by at least one other Councilmember and has been properly stated by the Chair. The Chair does not have to recognize a member before that member may second a motion.

Rule 12.2 Nominations need not be seconded.

MOTIONS #1

MOTION TO ADJOURN

Rule 13.1 A motion to adjourn is always in order. If it is made during the count of a vote, it will not be considered until after the vote is announced.

Rule 13.2 A motion to adjourn is not debatable. However, the issue of the time to reconvene may be debated if it is introduced by the maker of the motion or by amendment.

Rule 13.23 The Chair may order an adjournment, without objection.

MOTION TO RECESS

Rule 14.1 A motion to recess is always in order and shall state the length of the recess length, which may be up to 36 hours, and is not debatable

Rule 14.2 When a recess is taken while any question is pending, the consideration of the question shall be resumed upon the reassembling of the Council.

Rule 14.3 The Chair may order a recess of up to 15 minutes at any time without objection.

**MOTION TO LAY ON THE TABLE/POSTPONE TEMPORARILY/RESUME
CONSIDERATION**

- Rule 15.1 The Council may decide to postpone temporarily any pending matter pending before it. ~~A decision to lay upon the table~~ This motion postpones the question involved, all ~~pending amendments~~, and other adhering motions, until later in ~~that the~~ meeting.
- Rule 15.2 If a decision is made to resume consideration of a matter ~~or to take up from the table~~, it shall return in ~~exactly the same form as when it was postponed temporarily~~. ~~A motion to resume consideration must be made at the same meeting.~~
- Rule 15.3 A motion to resume consideration must be made at the same meeting that the matter was postponed. If a motion to resume consideration fails or is not made, the pending matter shall be added to the next meeting agenda.
- Rule 15.4 ~~A motion to postpone temporarily or to resume consideration is not debatable~~

MOTION TO VOTE IMMEDIATELY (CALL THE QUESTION)

- Rule 16.1 Any Councilmember may move to vote immediately. If the motion is supported, debate will cease immediately. ~~A two-thirds vote of the Councilmembers present (but no less than a majority of the Councilmembers Elect) is required for the motion to carry.~~
- Rule 16.2 ~~A motion to vote immediately is not debatable.~~

MOTION TO LIMIT OR EXTEND DEBATE

- Rule 17.1 A motion to limit or extend debate is always in order. Any Councilmember may move ~~The Council may decide, by majority vote, to limit or determine the time for discussion of a pending motion or to modify or remove limitations already imposed. This may~~ motion must include a limit of time limit ~~for each Councilmember to speak to the issue.~~
- Rule 17.2 If each Councilmember has a limited time to speak, this time limit shall include any questions asked and/or answered at the Councilmembers request.
- Rule 17.3 ~~A motion to limit or extend debate is not debatable.~~

MOTIONS #2

MOTION TO POSTPONE DEFINITELY

- Rule 18.1 Any Councilmember may move ~~The Council may decide to put off consideration of a pending main motion and to fix set~~ a definite date/time for its consideration.
- Rule 18.2 If a date/time is not set by the maker of the motion, ~~Debate on the motion to postpone~~ definitely shall be limited to one round of discussion, 13 minutes per councilmember, and shall be limited to the ~~reasons for the postponement and the date/time the main~~ motion shall be taken up.

MOTION TO REFER (TO COMMITTEE)

- Rule 19.1 ~~If a motion to refer a matter to a committee or other agency has been made, the Council shall proceed to decide the question of the referral. Any Councilmember may move to refer an agenda item from a City Council meeting to a committee.~~
- Rule 19.2 ~~There shall be no further debate on the merits of the main motion or amendments to the main motion until the referral motion is decided.~~
- Rule 19.3 ~~Debate on the motion to refer shall be limited to one round of discussion, 3 minutes per councilmember~~

MOTION TO AMEND

- Rule 20.1 ~~Any Councilmember may move to~~ A motion to amend must be germane to the main motion, amend the underlying agenda item (i.e. resolution or ordinance) that is subject to the main motion.
- Rule 20.2 ~~An amendment may be amended but an amendment to an amendment may not be amended.~~ Rule 20.2 There is no limit on the number of times an underlying agenda item may be amended. At the Chair's discretion, or at the request of a Councilmember, the chair shall solicit proposed amendments to an underlying agenda item during debate on the main motion, followed by a vote on each proposed amendment after debate has been exhausted, and concluding with a vote on the finalized agenda item as amended.

MOTION TO POSTPONE INDEFINITELY

- Rule 21.1 ~~The Council may decide to prevent further discussion on a question by voting to postpone consideration of a matter it indefinitely.~~
- Rule 21.2 ~~A motion-matter that has been postponed indefinitely cannot come up again at the same meeting. If it is reintroduced at a later meeting, it shall be treated as a new motionmatter.~~
- Rule 21.3 ~~Debate on the motion to postpone indefinitely shall be limited to one round of discussion, 3 minutes per councilmember.~~

MOTION TO RECONSIDER

- Rule 22.1 ~~A motion to reconsider any decision of the City Council decision on an agenda item that failed may be made, at the same City Council meeting, by any Councilmember who voted in the affirmative, or at any subsequent City Council meeting may be made by any Councilmember that voted in the affirmative on the motion in question, if reconsideration is placed on the agenda at the request of any Councilmember who voted in the affirmative or by the Mayor.:~~
- Rule 22.2 ~~A motion to reconsider may be made at the same meeting or not later than the next succeeding regular meeting of the Council if notice has been given to the Council prior to the start of the meeting.~~

- Rule 22.23 No question may be reconsidered more than once at any given meeting.
- Rule 22.43 If a Council decision ~~of the Council~~ has gone into effect, the motion to reconsider shall is not be in order.

MOTION TO RESCINDING/REPEALING PRIOR ACTION

- Rule 23.1 Action to rescind, repeal or annul a previous action may be by resolution unless the previous action is an ordinance. Action to repeal a published ordinance may only be by ordinance regardless of whether the ordinance has gone into effect.
- Rule 23.2 Notice of intention ~~a motion~~ to rescind a previous action must be given to the Clerk at least two days prior to the meeting at which ~~the motion is to be made~~ resolution or ordinance rescinding or repealing the prior action is introduced. However, the Council may vote by two-thirds of Councilmembers-elect to waive the notice requirement.
- Rule 23.3 ~~Motions to rescind may be reconsidered regardless of whether the vote was affirmative or negative. Debate on a rescinding or repealing an action is as for any main motion.~~

MOTIONS #3

REQUEST TO WITHDRAWAL OF A MOTIONS

- Rule 24.1 Any Councilmember may withdraw his or her motion before it has been restated by the Chair ~~and placed before the assembly. The Councilmember~~ A request to withdraw a motion does not require a second. need not obtain concurrence of any other person.
- Rule 24.2 ~~After the motion has been placed before the assembly~~ restated by the Chair, it may only be withdrawn by majority consent of ~~all the~~ Councilmembers present. A request to withdraw is undebatable.
- Rule 24.3 ~~No request to withdraw a motion~~ may be made after the vote on the motion has commenced.

INCIDENTAL MOTIONS — POINT OF ORDER

- Rule 25.1 The purpose of a point of order is to correct a breach in the rules when the ~~presiding officer~~ Chair does not correct it, or when the ~~presiding officer~~ Chair ~~makes a breaches~~ of the rules.
- Rule 25.2 A point of order should not be used for minor infractions that do not affect the substantive rights of the City Council or its members, or to improperly take the floor. Multiple violations of this rule shall be cause for disciplinary action.
- Rule 25.3 A point of order does not need a second, can interrupt a speaker, is not debatable, and is decided by the chair, subject to an appeal pursuant to Rule 1.3.:
- Rule 25.4 The member making a point of order must explain their point of order in 10 seconds or less, and must cite the specific provision in Council Rules, Robert's rules, or the Flint City Charter that has allegedly been violated.

Rule 25.54 A point of order cannot be ignored by the ~~presiding officer~~Chair. A ruling of "agreement – out of order" or "disagree – denied" must be given. All debate and/or talking shall cease immediately when a point of order is raised, so the ~~presiding officer~~Chair can rule.

Rule 25.5 Any member has the right to appeal the ~~presiding officer's~~ decision on a point of order as set forth in Rule 1.2. Another member must second the appeal, or the appeal fails.

INCIDENTAL MOTIONS – REQUEST FOR INFORMATION

Rule 26.1 A request for information requests information from the member holding the floor. Its purpose is to help the member making the request for information understand the process and the potential consequences of the next vote.

Rule 26.2 ~~Its purpose is to help the member making the request for information understand the process and the potential consequences of the next vote.~~ A request for information that asks a question for which the requestor already knows the answer (i.e. "isn't it true that...", "do you realize that...") is improper. A request for information seeking information about the speaker's knowledge or state of mind ("do you know that..." or "why do think/feel/believe that...") is also improper. (i.e. an answer in the form of a question) is improper.

Rule 26.3 A request for information cannot be ignored by the ~~presiding officer~~Chair, but the ~~presiding officer~~Chair ~~upon hearing the request~~ may decide whether the request is legitimate and ~~can proceed~~, or whether the speaker is misleadingly utilizing this motion to secure the floor for other purposes. The ~~Presiding Officer~~Chair must rule with either "Proceed" or "Denied".

Rule 26.4 Using a request for information as an opportunity to gain the floor is not allowed. Multiple abuses of use of requests for information is cause for disciplinary action.

PUBLIC PARTICIPATION AND MAINTENANCE OF ORDER

MAINTENANCE OF ORDER AND DEBATE

~~(The public and City Council are both subject to the disorderly persons ordinance section 31-11 and the general code of conduct. Additionally, the Chair or Presiding Officer has a responsibility and duty to enforce these rules and sanctions for the purpose of maintenance of order. Only the Chair or Presiding Officer may determine and rule on who/what is in or out of order.)~~

Rule 27.1 When a member has been is called to order, the Chair shall determine whether if he or she is in order. ~~Every question of order shall be decided by the Chair subject to an appeal.~~

Rule 27.2 The Chair does not have to wait for a point of order to be raised but may rule a councilmember out of order on the Chair's initiative.

Rule 27.32 ~~During any portion of any meeting, Councilmembers may not engage in any type of argumentative discourse with members of the audience, at any time, for any reason.~~

Rule 27.43 Only the ~~presiding officer~~Chair may call an individual up to the podium (and/or table) to speak or answer questions. Other Councilmembers ~~would have to~~must petition the presiding officer to make this request.

Rule 27.54 Mobile devices shall be set to silent mode prior to any meeting being called to order.

RIGHT TO SPEAK IN DEBATE

Rule 28.1 Every Councilmember and every person granted the privilege of speaking to the City Council, on any matter ~~before the City Council, and~~ shall address all remarks to ~~members of the Council~~the Chairand shall not speak until recognized.

Rule 28.2 When two or more Councilmembers address the Chair at the same time, the Chair shall name the Councilmember who is first to speak.

Rule 28.3 A Councilmember who desires to speak, ~~on any matter before the City Council,~~ must first obtain the floor by being recognized by the ~~presiding~~ Chair. A Councilmember must be in their seat ~~when requesting to be recognized~~request the floor.

Rule 28.4 Unless otherwise specified by these rules, each member has the right to speak up to twice on the same question ~~on the same day~~main motion, for 3 5-minutes during each round, but cannot make a second speech on the same question so long as any member who has not spoken on that question desires the floor. A member who has spoken twice ~~on a particular question on the same day or who has exhausted their allocated time~~ has exhausted his/her right to debate on that question for that day.

Rule 28.5 The Clerk shall utilize a timer and track members' time. There is no right to "sum up" or "conclude" after the expiration of a members' allotted time. Once the timer has started, only the Chair may order that the timer be paused or adjusted, and only if a subsidiary motion has been properly made and seconded.

Rule 28.64 Councilmembers may request, from the presiding Chair, the opportunity to ask questions of ~~Administrative staff~~Staff, etc. or others, during debate on any agenda item. Any such questions and responses shall be ~~incorporated as part~~count against of the Councilmember's allotted time.

PUBLIC MEETINGS AND PARTICIPATION BY THE PUBLIC

Rule 29.1 All meetings of the Council shall be open to the public in accordance with law.

Rule 29.2 If a member of the public wishes to address the City Council or its committees, they may do so at the ~~regular City Council meeting~~during the time designated for public comment.

Rule 29.3 Members of the public who wish to address the City Council or its committees must register before the meeting begins. A box will be placed at the entrance to the Council Chambers for collection of registrations. No additional speakers or slips will be accepted after the meeting begins. ~~He or she shall submit, prior to the start of the meeting, a statement in writing containing his or her name and address and the topic~~

to be covered. A box will be placed at the entrance to the Council Chambers for the collection of the statements.

- Rule 29.43 Members of the public shall have no more than 23 minutes per speaker during public comment, with 0. Only one speaking opportunity per speaker. Numbered speaker slips will be provided prior to the start of a meeting to those wishing to speak during this portion of the agenda. No additional speakers or slips will be accepted after the meeting begins. City Councilmembers may not speak as a member of the public at this time. Public speakers may not allocate or "donate" their allotted time to another person.
- ~~Rule 29.59 Councilmembers may respond once to all public speakers only after all public speakers have spoken. An individual Councilmember's response shall be limited to 2 minutes and is subject to all rules. Final Council comments shall be limited to 2 minutes and are subject to all rules.~~
- Rule 29.64 Members of the public shall have no more than 3 minutes to speak during a public hearing. If aA member of the public is addressing the Council at a scheduled public hearing, he or she shall stand to obtain recognition by the President at the opening of the hearing or at the conclusion of the remarks of the previous speaker. Comments during a public hearing must be germane to the public hearing.
- Rule 29.75 ~~Members of the public shall have no more than 3 minutes to address the City Council during a public hearing.~~
- ~~Rule 29.6 Councilmembers may not speak during public hearings nor may they respond to speakers.~~
- Rule 29.87 Any person speaking at a Council meeting may be called to order by the President or any Councilmember for failure to be germane, for vulgarity, or for speaking in excess of the allotted time, or any other violation of these rules.
- Rule 29.8 Any person who is called to order shall ~~thereupon~~ yield the floor until the President Chair shall have determined whether he or she is in order. Every question of order shall be decided by the President subject to an appeal by any Councilmember to the Council. If a person so engaged in presentation shall is be determined by the Council to be out of order, that person must yield the floor and forfeit shall not be permitted to continue at the same meeting except on special leave of the Council any remaining time.
- ~~Rule 29.9 Councilmembers may respond once to all public speakers only after all public speakers have spoken. An individual Councilmember's response shall be limited to 2 minutes and is subject to all rules. Final Council comments shall be limited to 2 minutes and are subject to all rules.~~

CONDUCT, ETHICS AND DISCIPLINARY ACTIONS

GENERAL CONDUCT AND STANDARDS OF CONDUCT

- Rule 30.1 Every Councilmember is subject to the established rules or general conduct and the standards of conduct as may be adopted by the City Council.

- Rule 30.2 Speakers should address their remarks to the chair, maintain a courteous tone, and avoid interjecting a personal note into debate.
- Rule 30.3 During meetings of the City Council, Councilmembers should refer to each other only as "Councilmember from the [number] Ward" and in a respectful manner.
- Rule 30.4 The Chair may require Councilmembers to yield the floor for failure to follow these standards, failure to be germane, for excessive repetition, for remaining silent while having the floor, or for failure to follow any other Council rule.

ETHICS

- Rule 31.1 Every Councilmember is subject to the established ethics rules of the City of Flint Charter and Ethics Ordinance.

DISCIPLINARY ACTIONS

- Rule 32.1 Every Councilmember is subject to the established rules and disciplinary actions for violations of rules and city ordinances.
- Rule 32.2 For any repeated violation of these rules, ~~the Presiding Officer or~~ Chair may order discipline up to and including removal from a meeting. Any discipline issued is subject to an appeal raised pursuant to Rule 1.32. If a Councilmember is removed from a meeting, they may not return to participate in any other committee or Council meetings held on the same day.

REVIEW OF CITY COUNCIL RULES

- Rule 33.1 ~~Every December~~Once a year, the City Council shall place an item on the Special Affairs Committee agenda for a review of these rules.
- Rule 33.2 At his/her own discretion, the Council President may ~~at any time~~ appoint a committee and its members to review and offer revisions of City Council Rules.
- Rule 33.3 ~~It is the responsibility and duty of the Council President, Vice President, and all the Committee Chairs to ensure that these rules are adhered to and to apply the recommended disciplinary actions if they are not. Failure to do so is itself a violation of the rules and can subject the violator to disciplinary actions.~~

RULES ORIGINALLY ADOPTED: MAY 10, 1976

1ST AMENDMENT ADOPTED: MAY 24, 2010

2ND AMENDMENT ADOPTED: APRIL 27, 2015

3RD AMENDMENT ADOPTED: JUNE 12, 2017

4TH AMENDMENT ADOPTED: FEBRUARY 27, 2023



PROPOSAL: P24000511

BY THE CITY ADMINISTRATOR:

RESOLUTION NO.:

230479

PRESENTED:

JAN - 3 2024

ADOPTED:

RESOLUTION TO EASTERN ASPHALT FOR THE RESURFACING OF (4) PARKS PARKING LOTS

WHEREAS, The City of Flint Division of Purchases and Supplies solicited proposals for Resurfacing (16) City of Flint Parks Parking Lots on behalf of the Department of Planning and Economic Development. Eastern Asphalt was the awarded qualified bidder for this solicitation, but due to cost constraints at this time, (4) parking lots will be completed.

WHEREAS, Flint City Council allocated funding of the American Rescue Plan Act dollars (ARPA) to (3) parks projects including the parks parking lot resurfacing project, via Resolution #230426 on November 17, 2023.


WHEREAS, The Administration is requesting \$263,897.61 (which includes a 19% contingency) in parks-allocated ARPA funding to complete the parks parking lot resurfacing project in (4) city parks for FY24 (07/01/23-06/30/24).

The Funds will come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
*287-738.001-801.000	PROFESSIONAL SERVICES/FUSDT-CSLFRF	\$263,897.61
	FY24 GRAND TOTAL	\$263,897.61

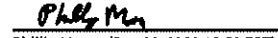
IT IS RESOLVED, That the Appropriate City Officials, upon City Council's approval, are hereby authorized to enter into a contract with Eastern Asphalt for the resurfacing of (4) City Park Parking Lots, in an amount not-to-exceed \$263,897.61 for FY24 (07/01/23-06/30/24). Before funds are distributed, the City of Flint's ARPA administration, compliance and implementation firm shall review and ensure compliance with the latest US Department of Treasury final Rules. Funding for this project shall come from the American Rescue Plan Act fund (287).

APPROVED AS TO FORM:


William Kim (Dec 20, 2023 14:38 EST)

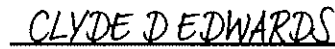
William Kim, City Attorney

APPROVED AS TO FINANCE:


Phillip Moore (Dec 20, 2023 13:55 EST)

Phillip Moore, Chief Financial Officer

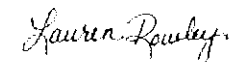
FOR THE CITY OF FLINT:


CLYDE D EDWARDS (Dec 21, 2023 13:24 EST)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO PURCHASING:



Lauren Rowley, Purchasing Manager



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 12/18/23

BID/PROPOSAL# P#24000511

AGENDA ITEM TITLE: Resolution Authorizing the Division of Community Development to Enter into an agreement with Eastern Asphalt to repair 4 city parks within the City of Flint.

PREPARED BY Emily Doerr, Director of Planning and Development

VENDOR NAME: Eastern Asphalt

BACKGROUND/SUMMARY OF PROPOSED ACTION:

On March 11, 2021, the President of the United States of America signed into law the "American Rescue Plan Act of 2021", also known as House Resolution 1319, an Act approved by the Congress of the United States, and which authorized the Treasury of the United States to disburse certain funds to local governments, including the City of Flint, which could be used for specific and defined purposes.

Eastern Asphalt to provide parking lot improvements for Clara Hilborn, Ophelia Bonner, Cook, and Durant Parks.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Planning and Development	Professional Services	287-738.001-801.000	FUSDT-CSLFRF	\$263,897.91
		FY23/24 GRAND TOTAL		

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 240007999

ACCOUNTING APPROVAL: Carissa Dotson **Date:** 12/19/2023

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)



CITY OF FLINT

OTHER IMPLICATIONS (i.e., collective bargaining): none

STAFF RECOMMENDATION: (PLEASE SELECT): ☐ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Emily Doerr Director, Dept of Planning and Development
(PLEASE TYPE NAME, TITLE)



CITY OF FLINT
DEPARTMENT OF PLANNING AND DEVELOPMENT
DIVISION OF COMMUNITY AND ECONOMIC DEVELOPMENT

Sheldon A. Neeley
Mayor

Emily Doerr
Director

Memo

From: Emily Doerr, Planning and Development

To: Lauren Rowley, Purchasing Manager:

Date: October 11th, 2023

Re: Bid Recommendation – Parking Lot Resurfacing for City Parking Lots

Based on the bid tabulation for proposals received, Eastern Asphalt is the best bidder based on recommendations and bid responses. I recommend proceeding with the approval of Eastern Asphalt, to complete the base bid of \$221,350.50. In addition, given the shape of the parks, it would be beneficial to add a contingency of 19 percent, or \$42,547.11, to cover any unexpected cost, as needed. The total amount of the contract with the contingency is \$263,897.61.

I understand material pricing and labor rates are on the rise yet again. So, the sooner we can lock in the pricing and ensure a spot on the contractor's schedule, the better. I've attached the bid tabulation for reference.



SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES

Parking Lot Resurfacing Project – 16 Parks

P24-511

Approximate Annual Quantities – Not Guaranteed
Furnish as requested for the period 7/1/23 – 6/30/24

**Bidder #1: Asphalt Specialists
Pontiac, MI**

Total: \$600,500.00

**Bidder #2: Chippewa Asphalt
Flint, MI**

Total: \$598,000

**Bidder #3: Eastern Asphalt
Flint, MI**

Total: \$1,088,404.25

**Bidder #4: LGC Global
Detroit, MI**

Total (with Option 1 for Broome Park)	\$1,518,683
Total (with Option 2 for Broome Park)	\$1,255,902
Total (with Option 3 for Broome Park)	\$1,248,097

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



G-5172 N. Dort Hwy.
Flint, MI 48505
(810) 787-5500 (810) 787-8222

Project: #1 - Clara Hilborn Park
Job Address:
Client:
Client Contact:
Billing Address:
(if not same as above)
Phone #:
E-mail:

September 25, 2023

Line Item cost breakdown:		Qty:	Unit:	Unit Prices:		Total:
Scope of Work						
1	Remove substandard existing asphalt	9,000	SF	\$	1.05	\$ 9,450.00
	* Removal is based on a 4 inch maximum asphalt depth.					
2	Clear brush and debris 5 feet back from edge of lot	1	LS	\$	1,500.00	\$ 1,500.00
3	Installation of new asphalt leveling course	1,000	SY	\$	19.85	\$ 19,850.00
	* Asphalt cross section to be 2.5" of MDOT 3C					
4	Installation of new asphalt wearing course	1,000	SY	\$	14.50	\$ 14,500.00
	* Asphalt cross section to be 1.5" of MDOT 13A					
5	Pavement Marking	1	LS	\$	600.00	\$ 600.00
	* As per original layout					
Total Job:				\$	45,900.00	

*** Job is based on completing project in 1 continuous phase unless noted.**

** This Proposal is good for 30 days after date of submission. Supplier requires us to sign quote on asphalt within 30 days to hold their prices.*

Non Job Specific Exclusions: Alligator cracks, designed contraction or expansion joints. Concrete repair or remediation. Excavation or replacement of base course or sub-base material unless noted. Engineering, removal or relocation of any existing utilities, permits & fees (except those listed), hazardous materials, gas utilities, phone utilities, cable, temporary utilities, backwater valves, meters, retaining/screen walls and/or excavation/backfill of retaining walls, weed or vegetation removal, export of any fill material unless noted, landscaping, slope re-vegetation, fence, wall or barricade removal, Local municipality ROW permit, landscape pathway, seal. All items of work required to complete the sitework on this project which are not specifically included in this proposal, are exclude:

Respectfully Submitted,

Accepted by:

Date:

Tod L. Molesworth

Tod L. Molesworth, Estimator
Office: 810-787-5500
Cell: 810-367-3457
Email: tod@easternasphalt.com



G-5172 N. Dort Hwy.
Pont, MI 48505
(810) 787-5500 (810) 787-8222

Project: #11 - Durant Park
Job Address:
Client:
Client Contact:
Billing Address:
(if not same as above)
Phone #:
E-mail:

September 25, 2023

Line Item cost breakdown:		Qty:	Unit:	Unit Prices:		Total:
Scope of Work						
1	Remove substandard existing asphalt	8,775	SF	\$	0.75	\$ 6,581.25
	* Removal is based on a 4 inch maximum asphalt depth.					
2	Remove and replace concrete entrance	325	SF	\$	24.00	\$ 7,800.00
	* New concrete to be 6" in depth					
3	Installation of new asphalt leveling course	975	SY	\$	18.09	\$ 17,637.75
	* Asphalt cross section to be 2.5" of MDOT 3C					
4	Installation of new asphalt wearing course	975	SY	\$	13.23	\$ 12,899.25
	* Asphalt cross section to be 1.5" of MDOT 13A					
5	Pavement Marking	1	LS	\$	600.00	\$ 600.00
	* As per original layout					
Total Job:				\$		45,518.25

*** Job is based on completing project in 1 continuous phase unless noted.**

** This Proposal is good for 30 days after date of submission. Supplier requires us to sign quote on asphalt within 30 days to hold their prices.*

Non Job Specific Exclusions: Alligator cracks, designed contraction or expansion joints. Concrete repair or remediation. Excavation or replacement of base course or sub-base material unless noted. Engineering, removal or relocation of any existing utilities, permits & fees (except those listed), hazardous materials, gas utilities, phone utilities, cable, temporary utilities, backwater valves, meters, retaining/screen walls and/or excavation/backfill of retaining walls, weed or vegetation removal, export of any fill material unless noted, landscaping, slope re-vegetation, fence, wall or barricade removal, Local municipality ROW permit, landscape pathway, seal. All items of work required to complete the sitework on this project which are not specifically included in this proposal, are excluded.

Respectfully Submitted,

Accepted by;

Date:

Tod L. Molesworth

Tod L. Molesworth, Estimator
Office: 810-787-5500
Cell: 810-357-3457
Email: tod@easternasphalt.com



G-5172 N. Dort Hwy.
 Flint, MI 48505
 (810) 787-5500 (810) 787-8222

Project: #6 - Ophelia Bonner
 Job Address:
 Client:
 Client Contact:
 Billing Address:
 (if not same as above)
 Phone #:
 E-mail:

September 25, 2023

Line item cost breakdown:		Qty:	Unit:	Unit Prices:		Total:
Scope of Work						
1	Pulverize existing deteriorated asphalt	3,005	SY	\$ 7.30	\$	21,936.50
	★ Pulverize (grind) existing asphalt, balance, grade and compact for paving.					
2	Installation of new asphalt leveling course	3,005	SY	\$ 14.86	\$	44,654.30
	★ Asphalt cross section to be 2.5" of MDOT 3C					
3	Installation of new asphalt wearing course	3,005	SY	\$ 10.33	\$	31,041.65
	★ Asphalt cross section to be 1.5" of MDOT 13A					
4	Pavement Marking	1	LS	\$ 858.55	\$	858.55
	★ As per original layout					
Total Job:				\$		98,491.00

* Job is based on completing project in 1 continuous phase unless noted.
 * Proposal above does NOT include any curb replacement as old asphalt curb will not survive the construction process.

Alternate

1	Installation of new mountable concrete curb	815	LF	\$ 31.25	\$	25,468.75
	* Mountable concrete curb is best for snow removal.					

* This Proposal is good for 30 days after date of submission. Supplier requires us to sign quote on asphalt within 30 days to hold their prices.

Non Job Specific Exclusions: Alligator cracks, designed contraction or expansion joints. Concrete repair or remediation. Excavation or replacement of base course or sub-base material unless noted. Engineering, removal or relocation of any existing utilities, permits & fees (except those listed), hazardous materials, gas utilities, phone utilities, cable, temporary utilities, backwater valves, meters, retaining/screen walls and/or excavation/backfill of retaining walls, weed or vegetation removal, export of any fill material unless noted, landscaping, slope re-vegetation, fence, wall or barricade removal, Local municipality ROW permit, landscape pathway, seal. All items of work required to complete the sitework on this project which are not specifically included in this proposal, are excluded.

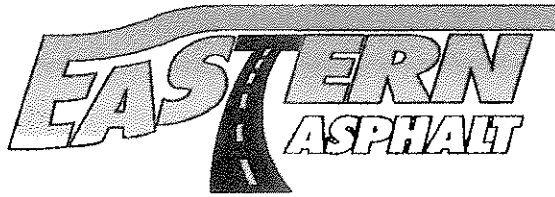
Respectfully Submitted,

Accepted by:

Date:

Tod L. Molesworth

Tod L. Molesworth, Estimator
 Office: 810-787-5500
 Cell: 810-357-3457
 Email: tod@easternasphalt.com



G-5172 N. Dort Hwy.
Flint, MI 48505
(810) 787-5500 (810) 787-8222

Project: #12 - Cook Park
Job Address:
Client:
Client Contact:
Billing Address:
(if not same as above)
Phone #:
E-mail:

September 25, 2023

Line Item cost breakdown:		Qty:	Unit:	Unit Prices:		Total:
Scope of Work						
1	Remove and replace concrete entrance * New concrete to be 6" in depth	375	SF	\$ 28.00	\$	10,500.00
2	Rebuild catch basin and adjust manhole set in the entrance * Asphalt cross section to be 2.5" of MDOT 3C	2	EA	\$ 2,000.00	\$	4,000.00
3	Installation of new asphalt wearing course * Asphalt cross section to be 2.0" of MDOT 13A	925	SY	\$ 17.45	\$	16,141.25
4	Pavement Marking * As per original layout	1	LS	\$ 800.00	\$	800.00
Total Job:				\$		31,441.25

*** Job is based on completing project in 1 continuous phase unless noted.**

** This Proposal is good for 30 days after date of submission. Supplier requires us to sign quote on asphalt within 30 days to hold their prices.*

Non Job Specific Exclusions: Alligator cracks, designed contraction or expansion joints. Concrete repair or remediation. Excavation or replacement of base course or sub-base material unless noted. Engineering, removal or relocation of any existing utilities, permits & fees (except those listed), hazardous materials, gas utilities, phone utilities, cable, temporary utilities, backwater valves, meters, retaining/screen walls and/or excavation/backfill of retaining walls, weed or vegetation removal, export of any fill material unless noted, landscaping, slope re-vegetation, fence, wall or barricade removal, Local municipality ROW permit, landscape pathway, seal. All items of work required to complete the sitework on this project which are not specifically included in this proposal, are excluded.

Respectfully Submitted,

Accepted by;

Date:

Tod L. Molesworth

Tod L. Molesworth, Estimator
Office: 810-787-5500
Cell: 810-357-3457
Email: tod@eastemasphalt.com



RESOLUTION NO.: 230480

PRESENTED: JAN - 3 2024

ADOPTED: _____

PROPOSAL: P24000509

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO NATIONWIDE CONSTRUCTION GROUP FOR THE INSTALLATION OF BOLLARDS
IN (11) PARKS**

WHEREAS, The City of Flint Division of Purchases and Supplies solicited proposals for the Installation of Bollards in (11) City of Flint Parks on behalf of the Department of Planning and Economic Development. Nationwide Construction Group was awarded the lowest responsive bidder for this solicitation.

WHEREAS, Flint City Council allocated funding of the American Rescue Plan Act dollars (ARPA) to (3) parks projects including the bollard installation, via Resolution #230426 on November 17, 2023.

WHEREAS, The Administration is requesting \$890,970. (which includes a 5% contingency) in parks-allocated ARPA funding to complete the bollard installation project for FY24 (07/01/23-06/30/24).

The Funds will come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
*287-738.001-801.000	PROFESSIONAL SERVICES/FUSDT-CSLFRF	\$890,970.61
	FY24 GRAND TOTAL	\$ 890,971.61

IT IS RESOLVED, That the Appropriate City Officials, upon City Council's approval, are hereby authorized to enter into a contract with Nationwide Construction Group for Installation of Bollards in (11) parks in an amount not-to-exceed \$890,971.61 for FY24 (07/01/23-06/30/24). Before funds are distributed, the City of Flint's ARPA administration, compliance and implementation firm shall review and ensure compliance with the latest US Department of Treasury final Rules. Funding for this project shall come from the American Rescue Plan Act fund (287).

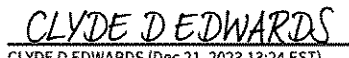
APPROVED AS TO FORM:


William Kim (Dec 20, 2023 14:37 EST)
William Kim, City Attorney

APPROVED AS TO FINANCE:



Phillip Moore (Dec 20, 2023 13:54 EST)
Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:


CLYDE D EDWARDS (Dec 21, 2023 13:24 EST)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO PURCHASING:


Lauren Rowley, Purchasing Manager



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 12/18/23

BID/PROPOSAL# P#24000509

AGENDA ITEM TITLE: Resolution Authorizing the Division of Community Development to Enter into an agreement with Nationwide Construction Group to prepare install bollards in 11 city parks.

PREPARED BY Emily Doerr, Director of Planning and Development

VENDOR NAME: Nationwide Construction Group

BACKGROUND/SUMMARY OF PROPOSED ACTION:

On March 11, 2021, the President of the United States of America signed into law the "American Rescue Plan Act of 2021", also known as House Resolution 1319, an Act approved by the Congress of the United States, and which authorized the Treasury of the United States to disburse certain funds to local governments, including the City of Flint, which could be used for specific and defined purposes.

Nationwide Construction Group agrees to provide bollard installation services for the protection of parks located at Clara Hilborn, Bassett, Iroquois, Ophelia Bonner, Dewey, Longway, Polk, Dort, Broome, Sarvis, and Thread Lake Parks (collectively referred to as the "Parks").

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Planning and Development	Professional Services	287-738.001-801.000	FUSDT-CSLFRF	\$890,970.61
		FY23/24 GRAND TOTAL		

PRE-ENCUMBERED? YES ☐ NO ☐ **REQUISITION NO:** 240007997

ACCOUNTING APPROVAL: Carissa Dotson **Date:** 12/19/2023

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐
(If yes, please indicate how many years for the contract) YEARS



CITY OF FLINT

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (*This will depend on the term of the bid proposal*)

OTHER IMPLICATIONS (*i.e., collective bargaining*): none

STAFF RECOMMENDATION: (PLEASE SELECT): ☐ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Emily Doerr Director, Dept of Planning and Development
(PLEASE TYPE NAME, TITLE)



CITY OF FLINT
DEPARTMENT OF PLANNING AND DEVELOPMENT
DIVISION OF COMMUNITY AND ECONOMIC DEVELOPMENT

Sheldon A. Neeley
Mayor

Emily Doerr
Director

Memo

From: Emily Doerr, Planning and Development

To: Lauren Rowley, Purchasing Manager:

Date: September 14, 2023

Re: Bid Recommendation – Installation of Bollards for Eleven Parks

Based on the bid tabulation for proposals received, Nationwide Construction Group is the apparent low bidder. I recommend proceeding with the approval of Nationwide Construction Group, to complete the base bid of \$848,543.44. In addition, given the shape of the parks, it would be beneficial to add a contingency of 5 percent, or \$42,427.17, to cover any unexpected cost, as needed. The total amount of the contract with the contingency is \$890,970.61.

I understand material pricing and labor rates are on the rise yet again. So, the sooner we can lock in the pricing and ensure a spot on the contractor's schedule, the better. I've attached the bid tabulation for reference.



NATIONWIDE
CONSTRUCTION GROUP
An RMD Holdings, Ltd. Company
An Equal Opportunity Employer

Corporate Office - 69951 Lowe Plank Road, Richmond, MI 48062
Mailing Address - PO Box 458, Richmond MI 48062
Phone (586) 749-6900 (Fax (586) 749-6900
www.nationwide-companies.com

September 11, 2023

Re: City of Flint – Installation of Bollards for 11 Parks - RFP #24000509

Nationwide Construction Group respectfully submits the following quote to furnish and install the following at the above referenced location:

Sheet	Total Sell	COUNT	PER EA
Clara Hilborn	\$101,385.13	594	\$170.68
Bassett	\$40,898.02	219	\$186.75
Martin	\$14,100.29	82	\$171.95
Iroquois	\$45,331.80	276	\$164.25
Whaley	\$53,291.22	326	\$163.47
Delaware	\$26,988.20	190	\$142.04
Longway	\$237,918.69	1430	\$166.38
Polk	\$20,847.34	120	\$173.73
Dort	\$20,241.15	114	\$177.55
Broome	\$257,128.63	1450	\$177.33
Thread Lake	\$12,180.69	63	\$193.34
Totals	\$848,543.44	4,864	\$174.45

- 6" x 8" x 8'; #1 Southern Yellow Pine; Smooth four Sides; .15 CA-C; Band Route / Chamfer Top; Earth Driven or Earth Set and Tamped.

TOTAL BASE BID: \$848,543.44; \$174.45 per Each.

Terms and Conditions:

1. Nationwide Const. Group is not responsible for locating, repairing or replacing any private underground utilities, sprinkler lines etc.
2. Any clearing, grading or staking of fence and or property line to be done by others.
3. All material, tax and labor included.
4. Any unforeseen conditions below grade which hinders post driving/digging operations will be subject to additional hourly rates.
5. This proposal does not include allowances for any bonds or dues.
6. This proposal is based on (Open Shop/Base Wages), if different please advise.
7. Spoils from posts holes to be spread on site

Thank you for letting us quote your project needs, if there are any questions, please do not hesitate to call me at (586) 206-9587.
Respectfully Submitted

S Wasik

Scott Wasik
Project Manager
RMD Holdings/dba/Nationwide Construction Group - 69951 Lowe Plank Rd



SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES

Installation of Bollards – 11 Parks

P24-511

Approximate Annual Quantities – Not Guaranteed
Furnish as requested for the period 7/1/23 – 6/30/24

**Bidder #1: Ingram Roofing
Rochester, MI**

**Price per Bollard Install w/ pea gravel: \$300
Quantity: 6775
Total Price: \$2,032,500.00**

**Bidder #2: Nationwide Construction Group
Richmond, MI**

**Price per Bollard Install: \$174.45
Quantity: 4,864
Total Price: \$848,533.44**

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.

240000

RESOLUTION NO: _____

PRESENTED: JAN - 8 2024

ADOPTED: _____

**RESOLUTION TO ASSIST RESIDENTS WHO LOST OWNERSHIP OF THEIR PROPERTY DUE
TO THE GENESEE COUNTY BULK FORECLOSURE PROCESS**

BY THE CITY COUNCIL:

At the annual Genesee County public auction for foreclosed properties, 190 occupied homes located within the city of Flint were purchased by a single developer, leaving these residents at risk for eviction; and

The City Council understands there is a critical need for residents who may be in the process of paying rent or relocating, or who may be vulnerable to eviction due to said foreclosures and will work with Legal Services of Eastern Michigan to facilitate this assistance; and

The Flint City supports doing all things necessary to spend up to \$150,000.00 in ARPA Funding (Revenue Replacement), in an amount up to \$2,000.00 per household, in order to provide assistance to any resident who is facing eviction or is vulnerable to relocation due to this bulk property purchase, including – but not limited to – rental payments, down payments towards the reestablishment of homeownership, etc.

Account Number	FUSDT-Revenue Replacement/ARPA	\$150,000.00
TBD	FUSDT – CSLFRE/ARPA	\$150,000.00
	FY Grand Total	\$150,000.00

IT IS RESOLVED, that the appropriate City Officials are authorized to execute an agreement with Legal Services of Eastern Michigan to provide assistance including – but not limited to – rental payments, down payments towards the reestablishment of homeownership, etc. to households facing foreclosure, eviction or relocation due to the Genesee County bulk property purchase, in an amount up to \$2,000.00 per household, for a total of \$150,000.00.

APPROVED AS TO FORM:

William Kim, City Attorney

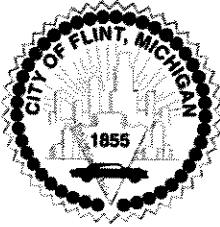
FOR THE CITY:

Clyde Edwards, City Administrator

APPROVED AS TO FINANCE:

Phillip Moore, Chief Financial Officer

APPROVED BY CITY COUNCIL:



240007
RESOLUTION NO.: _____

PRESENTED: JAN 17 2024

ADOPTED: _____

RESOLUTION TO FLOCK SAFETY FOR PUBLIC SAFETY SURVEILLANCE CAMERAS

BY THE CITY ADMINISTRATOR:


WHEREAS, The Flint Police Department is requesting approval of the use of Flock Group Inc. cameras for May 2023 through December of 2023 in the amount of \$90,000.00. Flock Group Inc. is the sole source utilized by the Flint Police Department as they can view, search and archive footage and receive notifications. The system has patented "Shot spotter technology" and the system is a useful tool for investigations.

WHEREAS, The Flint Police Department is requesting approval to enter into a five year agreement with Flock Safety Services to acquire the use of their cameras. The agreement would start in December of 2023 and end in December of 2028, the amount of each year would be \$180,000.00.

Account Number	Account Name/Grant Code	Amount
101-315.000-801.000	Professional Services	\$180,000.00
265-310.206-801.000	Professional Services	\$90,000.00


IT IS RESOLVED, that the appropriate City officials are hereby authorized to do all things necessary, upon City Council's approval, to enter into a five year agreement with Flock Group Inc. for the use of their cameras in an annual amount of \$180,000.00 and pending adoption of FY25 (07/01/2024-06/30/25), FY26 (07/01/2025-06/30/26), FY27 (07/01/2026-06/30/27), FY28 (07/01/2027-06/30/28) and FY29 (07/01/2028-06/30/29) budgets for a combined five and a half (5.5) year total of \$990,000.00.

APPROVED AS TO FORM:


William Kim (Jan 4, 2024 12:25 EST)


William Kim, Chief Legal Officer

APPROVED AS TO FINANCE:


Phillip Moore (Jan 4, 2024 16:30 EST)

Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:

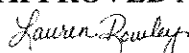

CLYDE D EDWARDS (Jan 5, 2024 10:38 EST)

Clyde D. Edwards, City Administrator

APPROVED BY CITY COUNCIL:

City Council

APPROVED AS TO PURCHASING:



Lauren Rowley, Purchasing Manager



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 01/03/2024

BID/PROPOSAL#:

AGENDA ITEM TITLE: FLOCK FALCON SURVEILLANCE CAMERA RENEWAL

PREPARED BY: Candice Smith - Police Department

VENDOR NAME: FLOCK GROUP INC.

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Police Department is requesting the approval of a purchase order for Flock Group Inc. for the renewal of the service from May 2023 through December 2023 (\$90,000.00). Flock Safety is a public safety operating system that helps communities and law enforcement in over 1,500 cities working together to eliminate crime, protect privacy and mitigate bias. The Police Department has been using the Flock Group since April 2021 and is the Sole Source utilized by the Police Department. The Police Department is also requesting approval to enter into a five-year agreement with Flock for the use of the cameras from December 2023 through December 2028 (\$180,000.00) bringing the total amount to \$270,000.00

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Police	Professional Services	101-315.000-801.000		\$180,000.00
Police	Professional Services	265-310.206-801.000		\$90,000.00
		FY-24 GRAND TOTAL		\$270,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 24-0008088

ACCOUNTING APPROVAL: Candice Smith
Candice Smith (Jan 3, 2024 15:07 EST) **Date:** _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

OTHER IMPLICATIONS (i.e., collective bargaining): NONE

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Terence Green
Terence Green (Jan 3, 2024 17:19 EST)
(Terence Green – Chief of Police)

Flock Safety + MI - Flint PD

Flock Group Inc.
1170 Howell Mill Rd, Suite 210
Atlanta, GA 30318

MAIN CONTACT:
Alex Graber
alex.graber@flocksafety.com
414-881-9494

flock safety

flock safety

EXHIBIT A ORDER FORM

Customer: MI - Flint PD
 Legal Entity Name: MI - Flint PD
 Accounts Payable Email: tgreen@cityofflint.com
 Address: 1101 S Saginaw Flint, Michigan 48502

Initial Term: 60 Months
 Renewal Term: 24 Months
 Payment Terms: Net 30
 Billing Frequency: Annual Plan - First Year Invoiced at Signing.
 Retention Period: 30 Days

Hardware and Software Products

Annual recurring amounts over subscription term

Item	Cost	Quantity	Total
Flock Safety Platform			\$180,000.00
Flock Safety Flock OS			
FlockOS™	Included	1	Included
Flock Safety LPR Products			
Flock Safety Falcon #	Included	62	Included
Flock Safety Audio Products			
Flock Safety Raven # - 1mi	Included	1	Included

Professional Services and One Time Purchases

Item	Cost	Quantity	Total
One Time Fees			

Subtotal Year 1: \$180,000.00
 Annual Recurring Subtotal: \$180,000.00
 Discounts: \$205,000.00
 Estimated Tax: \$0.00
 Contract Total: \$900,000.00

Taxes shown above are provided as an estimate. Actual taxes are the responsibility of the Customer. This Agreement will automatically renew for successive renewal terms of the greater of one year or the length set forth on the Order Form (each, a "Renewal Term") unless either Party gives the other Party notice of non-renewal at least thirty (30) days prior to the end of the then-current term.

Billing Schedule

Billing Schedule	Amount (USD)
Year 1	
At Contract Signing	\$180,000.00
Annual Recurring after Year 1	\$180,000.00
Contract Total	\$900,000.00

*Tax not included

Discounts

Discounts Applied	Amount (USD)
Flock Safety Platform	\$205,000.00
Flock Safety Add-ons	\$0.00
Flock Safety Professional Services	\$0.00

Product and Services Description

Flock Safety Platform Items	Product Description	Terms
Flock Safety Falcon ®	An infrastructure-free license plate reader camera that utilizes Vehicle Fingerprint® technology to capture vehicular attributes.	The Term shall commence upon first installation and validation of Flock Hardware.
Flock Safety Raven®	An audio detection device that provides real-time alerting to law enforcement based on programmed audio events.	The Term shall commence upon first installation and validation of Flock Hardware.

One-Time Fees	Service Description
Installation on existing infrastructure	One-time Professional Services engagement. Includes site & safety assessment, camera setup & testing, and shipping & handling in accordance with the Flock Safety Advanced Implementation Service Brief.
Professional Services - Standard Implementation Fee	One-time Professional Services engagement. Includes site and safety assessment, camera setup and testing, and shipping and handling in accordance with the Flock Safety Standard Implementation Service Brief.
Professional Services - Advanced Implementation Fee	One-time Professional Services engagement. Includes site & safety assessment, camera setup & testing, and shipping & handling in accordance with the Flock Safety Advanced Implementation Service Brief.

FlockOS Features & Description**Package: Essentials**

FlockOS Features	Description
Community Cameras (Full Access)	Access to all privately owned Flock devices within your jurisdiction that have been shared with you.
Unlimited Users	Unlimited users for FlockOS
State Network (LP Lookup Only)	Allows agencies to look up license plates on all cameras opted in to the statewide Flock network.
Nationwide Network (LP Lookup Only)	Allows agencies to look up license plates on all cameras opted in to the nationwide Flock network.
Direct Share - Surrounding Jurisdiction (Full Access)	Access to all Flock devices owned by law enforcement that have been directly shared with you. Have ability to search by vehicle fingerprint, receive hot list alerts, and view devices on the map.
Time & Location Based Search	Search full, partial, and temporary plates by time at particular device locations
License Plate Lookup	Look up specific license plate location history captured on Flock devices
Vehicle Fingerprint Search	Search footage using Vehicle Fingerprint™ technology. Access vehicle type, make, color, license plate state, missing / covered plates, and other unique features like bumper stickers, decals, and roof racks.
Flock Insights Analytics page	Reporting tool to help administrators manage their LPR program with device performance data, user and network audits, plate read reports, hot list alert reports, event logs, and outcome reports
ESRI Based Map Interface	Flock Safety's maps are powered by ESRI, which offers the ability for 3D visualization, viewing of floor plans, and layering of external GIS data, such as City infrastructure (i.e., public facilities, transit systems, utilities), Boundary mapping (i.e., precincts, county lines, beat maps), and interior floor plans (i.e., hospitals, corporate campuses, universities)
Real-Time NCIC Alerts on Flock ALPR Cameras	Alert sent when a vehicle entered into the NCIC crime database passes by a Flock camera
Unlimited Custom Hot Lists	Ability to add a suspect's license plate to a custom list and get alerted when it passes by a Flock camera

By executing this Order Form, Customer represents and warrants that it has read and agrees all of the terms and conditions contained in the Terms of Service located at <https://www.flocksafety.com/terms-and-conditions>

The Parties have executed this Agreement as of the dates set forth below.

FLOCK GROUP, INC.

Customer: MI - Flint PD

By: _____

By:  _____

Name: James LaCamp Mark Smith

Name: Terence Green

Title: _____

Title: Chief of Police

Date: _____

Date: 12-20-23

PO Number: _____

240010



RESOLUTION NO.: _____

PRESENTED: JAN 17 2024

ADOPTED: _____

RESOLUTION RECOGNIZING BACK TO THE BRICKS, AS A NONPROFIT ORGANIZATION OPERATING IN THE CITY OF FLINT FOR THE PURPOSE OF OBTAINING A CHARITABLE GAMING LICENSE, ISSUED BY THE MICHIGAN LOTTERY CHARITABLE GAMING ORGANIZATION.

Back to the Bricks Inc., a non-profit organization, whose purpose is to keep produce family - focused events the educate the public about Flint, Michigan's automobile heritage and its impact upon the global automotive industry.

The City of Flint, being the local governing body with authority to grant local charitable gaming licenses that also conform to requirements set forth by the State of Michigan, Edible Flint., a non-profit organization, having made proper application for a Charitable Gaming License to conduct a raffle Feb 8, 2024 thru Feb. 11, 2024 at the Dort Financial Center 3501 Lapeer Road, Flint, MI 48503. Ticket prices are \$20.00 for 1 ticket. This resolution is submitted in accordance with the qualification process pursuant to the State of Michigan, Bureau of State Lottery, as allowed by Act 382 of the Public Act of 1972, as amended.

NOW THEREFORE BE IT RESOLVED, that Back to the Bricks Inc., is recognized as a non-profit organization operating in the City of Flint for the purpose of obtaining a charitable gaming license, issued by the State of Michigan Lottery Charitable Gaming Division, relative to conducting charity and fundraising events, as allowed by Act 382 of the Public Act of 1972, as amended.

FOR THE CITY:

FOR THE CITY COUNCIL:

Clyde D. Edwards

Clyde D. Edwards (Jan 17, 2024 13:18 EST)

Clyde Edwards, City Administrator

APPROVED AS TO FORM:

William Kim

William Kim (Jan 17, 2024 12:37 EST)

William Kim, City Attorney

340012

RESOLUTION: _____

PRESENTED: JAN 22 2024

ADOPTED: _____

RESOLUTION TO HIRE A CITY COUNCIL PARLIAMENTARIAN

BY CITY COUNCIL:

The Flint City Council desires to hire a parliamentarian to provide training and assist the Council with order and procedures during its meetings; and

Maurice S. Henderson, a Professional Registered Parliamentarian, has the experience to work with the City Council in this capacity; and

The City Council wishes to enter into an agreement with Maurice S. Henderson to provide training to the Council in parliamentary procedures and rules of order, as well as to work as a parliamentarian during City Council meetings. This agreement will include a four (4) hour training date, as well as parliamentarian services for three (3) council meeting dates at four (4) hours per council meeting. Mr. Henderson's hourly rate is \$175.00, for a total agreement amount up to \$2,800.00. Funding will come from Acct. No. 101-101.000-958.000.

IT IS RESOLVED, that the appropriate City Officials do all things necessary to enter into an agreement with Professional Registered Parliamentarian Maurice S. Henderson to provide training and parliamentary services to the Flint City Council, at an hourly rate of \$175.00, for a total of up to sixteen (16) hours, and a total expense of up to \$2,800.00, with funding to come from Acct. No. 101-101.000-958.000.

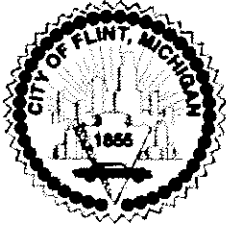
APPROVED AS TO FORM:

APPROVED AS TO FINANCE:

William Kim, City Attorney

Phillip Moore, Chief Financial Officer

APPROVED BY CITY COUNCIL:



240014

RESOLUTION NO.: _____

PRESENTED: JAN 22 2024

ADOPTED: _____

RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO AWARD ARPA FUNDS TO NEIGHBORHOOD ENGAGEMENT HUB TO SERVE AS THE FIDUCIARY FOR COLLEGE CULTURAL NEIGHBORHOOD ASSOCIATION IN RESPONDING TO IMPACTS OF THE PANDEMIC ON BLIGHT & HOUSING

In 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all of the ARPA funding received, of which approximately \$40 million was obligated as “revenue replacement” on December 20, 2023;

City Administration recommends reallocating \$50,000 of ARPA funds, previously obligated for revenue replacement, to provide funding for the category of Neighborhood Improvement (\$13,735,000 total) consisting of \$9,660,000 to be funded, including \$1,210,000 for neighborhood cleanup to provide blight removal assistance to Flint communities. The administration recommends funding \$50,000 for the Neighborhood Engagement Hub to provide blight removal assistance to serve as the fiduciary for the College Cultural Neighborhood Coalition.

Reallocated funds will be moved from Acct #**101-287.000-963.000** as follows:

Fund	Project Purpose	Account Name / Grant Code	Amount
NEH - Cultural College Neighborhood Coalition	Park Restoration	101-729 002-801 000	\$50,000

IT IS RESOLVED that the appropriate City officials are authorized to do all things and execute any agreements necessary to Neighborhood Engagement Hub (Cultural College Neighborhood Coalition) and appropriate funding in the current and future fiscal years in the amount of \$50,000, as described above, for as long as the funds are available. Prior to any disbursement of funds, the City of Flint’s ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury rules.

For the City:

For the City Council:

CLYDE D EDWARDS
CLYDE D EDWARDS (Jan 22, 2024 14:33 EST)

Clyde D. Edwards, City Administrator

Approved as to Form:

Approved as to Finance:

William Kim
William Kim (Jan 22, 2024 13:04 EST)

William Kim, City Attorney

Phillip Moore
Phillip Moore (Jan 22, 2024 13:34 EST)

Phillip Moore, Chief Financial Officer

RESOLUTION STAFF REVIEW

Date: January 17, 2024

Agenda Item Title:

RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO AWARD ARPA FUNDS TO NEIGHBORHOOD ENGAGEMENT HUB TO SERVE AS THE FIDUCIARY FOR COLLEGE CULTURAL NEIGHBORHOOD ASSOCIATION IN RESPONDING TO IMPACTS OF THE PANDEMIC ON BLIGHT

Prepared by: Latrese Brown, Community Liaison

Background/Summary of Proposed Action:

College Cultural Neighborhood Association: *Funding request and purpose:* **Requesting \$50,000 for Park Restoration Project funded through Neighborhood Engagement Hub as the fiduciary;** This project is one component of a 5-year plan for the former Pierce Park Golf Course. The 5-year goal is the ecological restoration of the 80-acre public park. The natural green space offers passive recreation opportunities to impact 80,000 City of Flint, residents. It features 1.5 miles of nature trails through meadows, forests, wetlands, and two creeks. Unpaid volunteers invest hundreds of hours and donate thousands in equipment yearly to remove overgrown non-native invasive plants.

The volunteers of Pierce Park Nature Preserve recently requested funding for ecological restoration of the former golf course. Pending funding, restoration projects will help address poor engineering decisions made in the past century, in which Gilkey Creek and Robinson Drain were channelized, causing residential flooding downstream in rain events.

Residents who live within the 100-year floodplain of the two waterways are required to pay astronomical flood insurance in addition to their home insurance. For instance, 2511 Hills Street is within 100 feet of the creek. The homeowner pays \$6,000 in house insurance each year, \$3000 of which is federal flood insurance. History is multiplied scores of times well into the neighborhood. Paying \$3000 for flood insurance is a real burden for many area residents, and in fact, numerous homes along the creek are falling into disrepair, or are abandoned.

During the pandemic, trail use increased as people looked for nearby places to walk and train for sports. Thorny bushes loomed over the trail and blocked sightlines and made it unsafe for residents to exercise and enjoy the scenery. Native flowers, butterflies and birds were choked out by invasive weeds and the dumping of trash, and the increase in illicit activity made the park unfit for residents to exercise.

Project Activities: The activities will include an increase in the native pollinator plants and trees, enhanced wetlands, improve nature trails, and create a beautiful meadow alive with flowers in Flint for people to enjoy, exercise, and rejuvenate. The ARPA funds will be used to complete comprehensive blight removal and treatment of non-native invasive plants. The College Cultural

Neighborhood Association works with professionals specializing in ecological restoration to make the trails safer and prepare the terrain for wetland and meadow repair.

Project Outcomes:

- Removal of invasive species to protect the trails and wetlands
- Increase usage of Pierce Park for recreational use
- Reduction in illegal dumping due to increased positive use of the park.

History: 2023 rain events have been a wake-up call, as flooding around the confluence of the Gilkey and Robinson have become. Among other things, the College Cultural Neighborhood Association holds meetings with city officers and elected officials about issues affecting the neighborhood and city and actively promotes neighborhood beautification.

According to the US Census, median household income in Flint is \$32,358. In the College Cultural Neighborhood where Pierce Park is located, 48 percent of the residents are at or below median household income. In the zip code 48503, where Pierce Park is located, 61% of the 9,609 households are below the Asset Limited, Income Constrained, Employed (ALICE) threshold compiled by the Michigan Association of United Way. Compared to the “working poor” statistics compiled for Michigan. Flint is one of the most challenged areas of the state.

Enhancing wetlands and restoration of the green spaces in Pierce Park are expected to help mitigate these flooding events, all the way downstream and into the Flint River. Michigan State University estimated that wetland enhancement in Phase 1 will retain 2.7 million gallons of water, allowing rainwater to gradually seep into the ground rather than flood the creek. In Phase 2, another .75 million gallons would be absorbed and released over a longer period of time. Together, removing 3.5 million gallons of storm water from the burden of the waterways and storm drains will go a long way toward relieving flooding downstream.

Restoring the natural terrain of the park will help the City of Flint demonstrate to FEMA, and to the Michigan Department of Environment, Great Lakes and Energy, that park wetland enhancement can be a solution to discharges of storm water and sewage into the Flint River. Updated FEMA maps are expected to lower the astronomical flood insurance rates of homeowners who live in the floodplain area.

Fund	Project Purpose	Account Name / Grant Code	Amount
NEH - Cultural College Neighborhood Coalition	Park Restoration	101-729 002-801 000	\$50,000

Financial Implications:

American Rescue Plan Act funds must be fully expended by 12/31/26.

Budgeted Expenditure: Yes ☐ No ☒ **Please explain, if no:**
Pre-encumbered: Yes ☐ No ☒ **Requisition #:** N/A
Other Implications: No other implications are known at this time.

Staff Recommendation: Staff recommends approval of this resolution.

APPROVAL Shelly Sparks-Green
Shelly Sparks-Green (Jan 22, 2024 13:36 EST)

Shelly Sparks-Green, Chief Resilience Officer



240015

RESOLUTION NO.: _____

PRESENTED: JAN 22 2024

ADOPTED: _____

RESOLUTION APPROVING \$50,000 FROM OPIOID FUNDS TO SERENITY HOUSE COMMUNITIES (SHC) FOR EXPANSION OF RECOVERY SUPPORT SERVICES

BY THE MAYOR:

Whereas, The City of Flint received funding from the State of Michigan from lawsuits against McKesson, Cardinal Health, AmerisourceBergen, Janssen Pharmaceuticals, Inc., and its parent company Johnson & Johnson (award no.: ACOGP2340048-00), and

Whereas, the amount allocated is \$50,000, and

Whereas, the amount received will be given to Serenity House Communities (SHC), known in the local community as Serenity House of Flint, is earnestly seeking your invaluable support for the expansion of our recovery support services, designed to assist individuals grappling with substance use disorders (SUDs) within Flint and Lapeer counties in Michigan.

BY THE CITY ADMINSTRATOR

Whereas, The City of Flint is a duly created and validly existing political subdivision of the State of Michigan under the Constitution and laws of the state of Michigan; and

OPIOID SETTLEMENT FUNDS				
Account Number	Grant Code	Organization	Purpose	Funded Amount
<u>296-266.210-801.000</u>	ONOS-OPDST22	Serenity House Communities	The expansion of our recovery support services, designed to assist individuals grappling with substance use disorders (SUDs) within Flint and Lapeer counties in Michigan.	\$50,000

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to allocate Opioid Settlement Funds to fund Serenity House expansion of our recovery support

services, designed to assist individuals grappling with substance use disorders (SUDs) within Flint and Lapeer counties in Michigan and to appropriate the funding for revenue and expenditure in future fiscal years' budgets, in the amount of \$50,000, grant code ONOS-OPDST22, with the ability to roll over any funds remaining to subsequent fiscal years through Dec. 31st, 2026.

For the City:


CLYDE D EDWARDS

CLYDE D EDWARDS (Jan 22, 2024 14:44 EST)

Clyde D. Edwards, City Administrator

For the City Council:

Approved as to Form:


William Kim (Jan 22, 2024 13:43 EST)

William Kim, City Attorney

Approved as to Finance:

Philly M
Phillip Moore (Jan 22, 2024 13:45 EST)

Phillip Moore, Chief Financial Officer

RESOLUTION STAFF REVIEW

Date: January 22, 2024

Agenda Item Title:

RESOLUTION APPROVING \$50,000 FROM OPIOID FUNDS TO SERENITY HOUSE COMMUNITIES (SHC) FOR EXPANSION OF RECOVERY SUPPORT SERVICES

Prepared by: Shelly Sparks-Green, Chief Resilience Officer

Background/Summary of Proposed Action:

Substance use disorder is a pervasive and escalating issue, adversely affecting countless lives within our communities. This crisis indiscriminately targets individuals across all demographic groups, and recent global events such as the COVID-19 pandemic have further aggravated the situation. The fallout from the pandemic - elevated stress levels, feelings of isolation, and economic instability - have contributed to soaring rates of SUDs.

Flint is among the areas significantly impacted by this escalating crisis. The imminent need for our service within these counties is evident, and we believe that expanding our services will substantially address this burgeoning demand. Flint and Lapeer counties are currently in dire need of comprehensive, recovery-oriented support for people struggling with SUDs. Historically, SHC primarily served white women between the ages of 30 - 40. However, over 2020-2021, there was a significant shift in demographics with an increase in the diversity of our clientele.

Our current participants include Black or White women around the age of 35 with poly-substance use behavior & co-occurring mental health issues living in Genesee County. Our research shows that 15% of the women we serve have been previously incarcerated and have children, 35% are single mothers with multiple mental health diagnoses, and 90% of our entire population served had been diagnosed with more than one mental health disorder.

Considering these issues, SHC has created an equity statement and prioritized marketing and outreach into communities of color. We aim to raise awareness about our work and services using both online and offline methods, including social media optimization, billboards, poster distribution, and community event presence. In addition, we will allocate a portion of the grant to increase the efficiency of our operations. This includes investments in staff training, technology, and other resources that will enhance our ability to deliver services and demonstrate their effectiveness. These improvements will not only benefit our current programs but also make our organization more competitive for future funding opportunities. By making these strategic investments, we are confident that we can continue to serve our community for many years to come.

Proposed Program: Given the circumstances, SHC proposes to expand its services to include Flint, Michigan. We aim to provide recovery support services that include all recovery meetings, art for recovery and holistic options like Acudetox, Reiki, Meditation & Sound Healing, building upon our experience and success in Genesee County. Our proposed program focuses on increasing access to holistic modalities proven to boost resilience, enabling us to build stronger

relationships within the community. The requested funds from the Opioid Settlement Dollars would facilitate the delivery of recovery support services to those who may otherwise lack access due to financial constraints or lack of insurance. The funds would also allow SHC to leverage existing relationships within the community to better serve this underserved population. This will include our previous experience and successes in community partnerships, such as the one with Berston Field House, Hasselbring Senior Center & Job Corps, to provide recovery support services. These partnerships are instrumental delivering services to those who need them the most, and we will seek to establish similar partnerships in Flint.

SHC will utilize non-tech-based outreach methods like billboards, poster distribution, and community events. SHC plans to increase the visibility of our services, especially for those without reliable internet access – a significant issue in Flint where only 61.2% of households have an internet subscription (2020 US Census). We will also work with Communication Consultants to optimize our paid and organic reach on social media and navigate algorithm suppression. This dual approach will ensure that both offline and online communities are aware.

Organization Background:

Serenity House was born out of Founder and Executive Director Tara Moreno-Wallen personal journey to recovery. Having experienced firsthand the multifaceted and intricate nature of recovery, Moreno-Wallen felt inspired to establish Serenity House as a haven offering various pathways to recovery for those struggling with SUDs. We are a peer-led organization, committed to offering a gamut of services that include recovery coaching, support groups, systems navigation, recovery resource dissemination, life skills training, and social recovery activities - a truly holistic approach to address the needs of those in recovery.

Past Performance and Successes:

Serenity House has a track record of successful projects and partnerships. In 2021, we collaborated with the Genesee County Corrections/Sobriety Court & Drug Court to serve men and women with felonies, offering holistic recovery pathways for those with felony convictions or on probation. We also received our fourth grant from the Community Foundation of Greater Flint to provide recovery support services for the BIPOC communities in Flint and Genesee County. SHC is also the recipient of three awards from MDDHS with a recent transportation grant. A unique feature of our approach is the incorporation of holistic healing methods such as Reiki and Acudetox. Our success with these methods was validated by a 2014 literature review by the Journal of the American Society of Pain Management Nurses (1), which found Reiki to be effective in treating pain and anxiety in patients.

OPIOID SETTLEMENT FUNDS				
Account Number	Grant Code	Organization	Purpose	Funded Amount
<u>296-266.210-801.000</u>	ONOS-OPDST22	Serenity House Communities	The expansion of our recovery support services, designed to	\$50,000

			assist individuals grappling with substance use disorders (SUDs) within Flint and Lapeer counties in Michigan.	
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Financial Implications:

American Rescue Plan Act funds must be fully expended by 12/31/26.

Budgeted Expenditure: Yes ☐ No ☒ Please explain, if no:
Pre-encumbered: Yes ☐ No ☒ Requisition #: N/A
Other Implications: No other implications are known at this time.
Staff Recommendation: Staff recommends approval of this resolution.

APPROVAL Shelly Sparks-Green
Shelly Sparks-Green (Jan 22, 2024 13:49 EST)
Shelly Sparks-Green, Chief Resilience Officer

Title: Expansion of Recovery Support Services for Substance Use Disorders in Flint

I. Executive Summary:

Serenity House Communities (SHC), known in the local community as Serenity House of Flint, is earnestly seeking your invaluable support for the expansion of our recovery support services, designed to assist individuals grappling with substance use disorders (SUDs) within Flint and Lapeer counties in Michigan. Since our inception in 2015, we have consistently served over 1,900 people annually, providing them and their families with empowering tools to navigate the arduous journey of recovery from SUDs, co-dependency, and trauma. With your endorsement, we aspire to broaden our reach and make our comprehensive, peer-based recovery support services accessible to an increasing number of community members.

II. Background and Needs:

Substance use disorder is a pervasive and escalating issue, adversely affecting countless lives within our communities. This crisis indiscriminately targets individuals across all demographic groups, and recent global events such as the COVID-19 pandemic have further aggravated the situation. The fallout from the pandemic - elevated stress levels, feelings of isolation, and economic instability - have contributed to soaring rates of SUDs.

Flint is among the areas significantly impacted by this escalating crisis. The imminent need for our services within these counties is evident, and we believe that expanding our services will substantially address this burgeoning demand. Flint and Lapeer counties are currently in dire need of comprehensive, recovery-oriented support for people struggling with SUDs. Historically, SHC primarily served white women between the ages of 30 - 40. However, over 2020-2021, there was a significant shift in demographics with an increase in the diversity of our clientele. Our current participants include Black or White women around the age of 35 with poly-substance use behavior & co-occurring mental health issues living in Genesee County. Our research shows that 15% of the women we serve have been previously incarcerated and have children, 35% are single mothers with multiple mental health diagnoses, and 90% of our entire population served had been diagnosed with more than one mental health disorder.

Flint is a community that has been profoundly affected by nationally recognized environmental injustice. The water crisis that began in 2014, combined with the socio-emotional and mental health impacts of the COVID-19 pandemic, have created deep scars and amplified disparities in healthcare, particularly among BIPOC populations. 2020 research by the Addiction Policy Forum revealed that 34% of respondents reported a decrease in access to treatment & recovery support services (Addiction Policy Forum, 2020). Adding to this grim picture, Genesee County, where Flint is located, is ranked 81st out of 83 counties in Michigan for health risk & protective factors (Johnson Foundation, R. W., 2021).

Amid these challenges, financial insecurity is also prevalent, especially among women who face higher rates of unemployment than their male counterparts. The unemployment rate in Genesee County is higher than the state average, and the median income is significantly lower (United

States Census Bureau, 2021). The interplay of these factors results in heightened stress levels and other negative health outcomes, contributing to a greater need for recovery support services.

In light of these issues, SHC has created an equity statement and prioritized marketing and outreach into communities of color. We aim to raise awareness about our work and services using both online and offline methods, including social media optimization, billboards, poster distribution, and community event presence.

III. Organization Background:

Serenity House was born out of Founder and Executive Director Tara Moreno-Wallen's personal journey to recovery. Having experienced firsthand the multifaceted and intricate nature of recovery, Moreno-Wallen felt inspired to establish Serenity House as a haven offering various pathways to recovery for those struggling with SUDs.

We are a peer-led organization, committed to offering a gamut of services that include recovery coaching, support groups, systems navigation, recovery resource dissemination, life skills training, and social recovery activities - a truly holistic approach to address the needs of those in recovery.

IV. Past Performance and Successes:

Serenity House has a track record of successful projects and partnerships. In 2021, we collaborated with the Genesee County Corrections/Sobriety Court & Drug Court to serve men and women with felonies, offering holistic recovery pathways for those with felony convictions or on probation. We also received our fourth grant from the Community Foundation of Greater Flint to provide recovery support services for the BIPOC communities in Flint and Genesee County. SHC is also the recipient of three awards from MDDHS with a recent transportation grant.

A unique feature of our approach is the incorporation of holistic healing methods such as Reiki and Acudetox. Our success with these methods was validated by a 2014 literature review by the Journal of the American Society of Pain Management Nurses (1), which found Reiki to be effective in treating pain and anxiety in patients.

V. Proposed Program:

Given the circumstances, SHC proposes to expand its services to include Flint, Michigan. We aim to provide recovery support services that include all recovery meetings, art for recovery and holistic options like Acudetox, Reiki, Meditation & Sound Healing, building upon our experience and success in Genesee County.

Our proposed program focuses on increasing access to holistic modalities proven to boost resilience, enabling us to build stronger relationships within the community. The requested funds from the Opioid Settlement Dollars would facilitate the delivery of recovery support services to those who may otherwise lack access due to financial constraints or lack of insurance. The funds

would also allow SHC to leverage existing relationships within the community to better serve this underserved population. This will include we will our previous experience and successes in community partnerships, such as the one with Berston Field House, Hasselbring Senior Center & Job Corps, to provide recovery support services. These partnerships are instrumental in delivering services to those who need them the most, and we will seek to establish similar partnerships in Flint.

SHC will utilize non-tech-based outreach methods like billboards, poster distribution, and community events. SHC plans to increase the visibility of our services, especially for those without reliable internet access – a significant issue in Flint where only 61.2% of households have an internet subscription (2020 US Census). We will also work with Communication Consultants to optimize our paid and organic reach on social media and navigate algorithm suppression. This dual approach will ensure that both offline and online communities are aware of our services.

Goals and Objectives

- (1) Direct Services: We aim to have our coaches provide direct services to 30 participants per coach every 90 days. We expect a 10% increase in recovery capital within the first 60 days of recovery coaching, maintaining that gain through the program's duration. We will measure this using intake and progress surveys administered to participants.
- (2) Navigating Recovery: We plan to assist participants by providing resources such as detox, treatment, recovery housing, support groups, and family support. Our objective is to increase referrals to outside community organizations by 20% over the grant period and maintain an updated list of community resources.
- (3) Increase Frequency of Recovery Activities: We aim to offer four weekly recovery support groups and host sober social nights to alleviate recovery stigma. Our targets are to attract 50 new participants with the groups and 70 new participants with the sober social nights.

Service Delivery

Our service model will continue to prioritize peer-based recovery support services, with activities designed to address symptoms of withdrawal, triggers, and cravings. This model has been successful in Genesee County and other regions, and we plan to adapt it to meet the unique needs of the communities in Flint and Lapeer counties. Equipped with your support, we propose to:

- (1) Expand our peer-based recovery support services into Flint.
- (2) Increase our capacity to serve more individuals affected by SUDs.
- (3) Continue our holistic recovery programs such as acudetox.
- (4) Provide training and support to our dedicated team to ensure the highest quality of service delivery.

Measurement and Evaluation

Serenity House Communities is committed to continually monitoring and evaluating the success and effectiveness of our services. We employ a combination of quantitative and qualitative methods to capture comprehensive data about our programs. SHC will continue to use intake and exit surveys to measure the efficacy of program elements. This data collection method, used successfully in previous initiatives, provides valuable feedback and insights into the effectiveness of our programs.

Our organization routinely administers intake and exit surveys to program participants. These surveys include various metrics that help us evaluate the efficacy of our interventions, including self-reported reductions in anxiety, stress, and pain. Moreover, we conduct follow-up interviews with past participants to assess long-term program outcomes.

In the past, data gathered through these methods has demonstrated statistically significant reductions in participants' anxiety, stress, and pain levels, providing strong evidence of our programs' effectiveness. As we expand our services in Flint and Lapeer counties, we plan to continue utilizing these evaluation tools to ensure our programs meet the needs of our service population and contribute to their recovery journey.

SHC is committed to demonstrating the effectiveness of our programs through rigorous performance measurement and evaluation. We use the Recovery Capital Index, a database that track participant demographics, recovery capital and survey data, to monitor our progress and make data-driven decisions.

We will measure our success based on a number of key performance indicators, including:

- The number of individuals served in our recovery programs.
- The increased capacity of our staff (in terms of numbers and skills).
- The increase in recovery capital for participants.
- The number of referrals made to outside community organizations.
- The number of recovery activities held, and participants reached.

We will regularly review our performance data and adjust our programs as needed to ensure we are effectively serving our community.

Impact:

The expected impact of this initiative is two-fold. First, it will increase the accessibility of recovery services for people living in Flint. Second, it will help build a more robust support network for these individuals by fostering partnerships with local community centers and organizations.

This initiative aligns with SHC's mission to offer multiple pathways to recovery and our ongoing commitment to support people living with SUD and their families. By leveraging existing

relationships and creating new ones, we aim to make recovery a reality for more people in Michigan.

Sustainability Plan:

The goal of this funding request is not only to enable the immediate continuation and expansion of the valuable work being performed by the Serenity House Communities (SHC), but also to position the organization for long-term sustainability and growth.

Part of the Opioid settlement funds will be used to enhance our capacity to seek and secure alternative funding streams. To ensure the longevity of our program, SHC has developed a comprehensive funding strategy that includes:

- (1) Leveraging existing relationships and developing new partnerships with local, state, and federal funders. Our strategic partnership with the Flint & Genesee Chamber will open up opportunities to connect with local businesses and philanthropists.
- (2) Applying for government grants at both the state and federal levels. We are well-positioned to apply for the forthcoming county opioid settlement dollars and the third Michigan Department of Health and Human Services Recovery Support Services-Competitive Grant. We also plan to submit a proposal for the federal Building Communities of Recovery (BCOR) annual grant.
- (3) Fundraising from individual and corporate donors. Our outreach and marketing plan includes efforts to raise public awareness and generate financial support from the community. We will hold events, conduct campaigns, and provide opportunities for businesses to sponsor our work.
- (4) Developing a revenue-generating program, such as a training or certification program, that aligns with our mission and utilizes our expertise.

We believe this multifaceted approach will enable us to diversify our funding sources, thereby reducing our reliance on any single funding stream and improving our financial stability.

In addition, we will allocate a portion of the grant to increase the efficiency of our operations. This includes investments in staff training, technology, and other resources that will enhance our ability to deliver services and demonstrate their effectiveness. These improvements will not only benefit our current programs but also make our organization more competitive for future funding opportunities.

By making these strategic investments, we are confident that we can continue to serve our community for many years to come.

Conclusion

With the requested funding from the Opioid Settlement Dollars, SHC will be in a position to extend its proven support services to Flint. The unique challenges faced by these communities underscore the need for the holistic and flexible recovery approach that SHC offers. Together, we can make a significant impact on those suffering from SUDs in these counties, helping them find a path to recovery and rebuilding their lives. This proposed expansion, we believe, will dramatically increase our impact and foster improved recovery outcomes within the Flint and Lapeer communities.

Serenity House Communities has a proven track record of providing essential recovery support services in our community. Our dedication to recovery support services including holistic healing methods and our unique community resiliency model have allowed us to effectively support individuals impacted by addiction, helping them regain control of their lives and achieve lasting recovery.

The requested funding will enable us to expand our reach, serve more individuals in need, and further our mission to eradicate suffering from addiction. We are committed to the careful stewardship of these funds and the rigorous evaluation of our programs to ensure their effectiveness. With your support, we can make a significant difference in the lives of individuals struggling with addiction in our community.

Thank you for considering our proposal. We look forward to the possibility of partnering with you to bring our vision of a stigma-free, recovery-ready community to life.

Attachment 1: Budget

Attachment 2: List of Board of Directors

Citations:

Journal of the American Society of Pain Management Nurses (2014). Literature review on effectiveness of Reiki in treating pain and anxiety in patients. [Link]

Addiction Policy Forum. (2020). Impact of COVID-19 on Patients & Treatment Providers. Addiction Policy Forum.

Johnson Foundation, R. W. (2021). County Health Rankings & Roadmaps. Robert Wood Johnson Foundation.

Thrane, S., & Cohen, S. M. (2014). Effect of Reiki therapy on pain & anxiety in adults: an in-depth literature review of randomized trials with effect size calculations. *Pain Management Nursing*, 15(4), 897–908. <https://doi.org/10.1016/j.pmn.2013.07.008>

United States Census Bureau. (2021). QuickFacts: Genesee County, Michigan; Michigan. U.S. Census Bureau.

Schulze, T. (2016). Community Commons.

2020 US Census. (2020). Internet Access.

SHC Current Board Members Contact Information

Dr. Taha Jamil, MD
4632 Genesys Parkway
Grand Blanc, Michigan, 48439
646-325-5574
tjamil@gmail.com
Term 2: December 2019, Chair
Medical Doctor

Michelle Ryder Secretary
5270 Mocerri Lane
Grand Blanc, Michigan, 48439
810-627-0948
Term: July 2023
Commissioner Dale Weighill's Assistant

Brittany Gustafson, LMSW
2402 West Farrand Road
Clio, MI, 48420
brittany@worthwhilewellnesspllc.com
Treasurer
Term 1: July 2023
Social Worker

Darcele Robison
3240 Bridle Path
Flint, MI, 48507
flintrobinson@comcast.net
Board member
Term: July 2023
Community Worker

Tiffany Quinn
2085 Crystal Wood Trail
Flushing, MI, 48433
810-449-8982
dr.tjquinn2020@gmail.com
Board member
Term: July 2023
Social Worker

240011

RESOLUTION:

PRESENTED: JAN 17 2024

ADOPTED:

**Resolution Approving the ReAppointment of
Susaye Brewer to the Board of Review**

BY THE CLERK:

Susaye Brewer's term on the Board of Review expired December 31, 2023; and

5th Ward City Councilmember Jerri Winfrey-Carter recommends the reappointment of Susaye Brewer (421 Garland St., Apt # 302, Flint, MI 48503) to the Board of Review.

IT IS RESOLVED, the Flint City Council approves the reappointment of Susaye Brewer to the Board of Review for a three-year term, commencing upon approval of this resolution, and expiring December 31, 2026.

APPROVED AS TO FORM:

APPROVED BY CITY COUNCIL:

William Kim, Chief Legal Officer

Susaye L. Brewer
PO Box #13586 Flint, MI 48501`
susayelynn@gmail.com (810)336-9897

Serving, engaging, advocating, and assisting my community is my mission and charge. It is my passion to uplift, anchor, bridge the gap, and build, or rebuild "community togetherness" with Families, Families with Special Needs, Residents, Young People, and Community Partners. Through community, collaborations it is my goal to help resource, restore, rebuild, and revitalize under-resourced and under-served communities. My action plan is to be the change that I desire to see by uplifting and transforming communities to be inclusive and accepting, where ALL PEOPLE bloom in the quality of life that they design. In addition, I am also an Activist Advocate (a voice) for issues such as discrimination against Disability Rights.

Project Manager
Independent Consultant

- Assists in setting visions and strategies.
- Take care of everything behind the scenes so "we" can focus on business.
- Manage project lifecycles and ensure that deliverables fall within the applicable scope and budget.
- Build long-term relationships.
- Volunteer management
- Organize, promote, and manage meetings and events.
- Identify and manage vendors, contracts, and sponsors.
- Coordinate events from innovative, execution to expiration
- Responsible for bringing "Community Togetherness" and "Impact."

Regional Parent Mentor (Genesee County), Michigan Alliance for Families
The ARC of Michigan, Lansing, Michigan

- Outreach reaching out to underserved families.
- Provide information, resources, and referrals to families and statewide partners.
- Provide informal support, mentoring, and links with the community to families of children with disabilities.
- Participate with and mentor families in the community in policy-making activities representing the collective parent voice and perspective.
- Coordinate, facilitate, and present learning opportunities in a wide variety of topics related to Early Intervention, Special Education, and Transition.
- Work in collaboration with staff and evaluators to document impact, make recommendations for improvement, and identify community needs
- Identify, recruit, and mentor parent leaders to serve on PAC's, LICC's, MICC, SEAC, or on other boards, committees, and/or parent support groups.

Interim Director/Administrative Assistant***I.M.P.A.C.T Pregnancy Resource Center, Kingdom of Heaven Ministries, Flint, Michigan***

- Started for 3 months as a volunteer Administrative Assistant in 2014
- Energetically I have overseen the operational aspects of the pregnancy resource site.
- Provided office management, data entry, and clerical duties.
- Responsible for providing compassionate and caring support services to clients (we call them friends) which included mentoring/training child-rearing activities, shared resources, and enrichment.
- Accountable for the overall mission, values, and goals of the center and responsible for maintaining and developing positive community relationships with site volunteers, community members, organizations, and churches. Additional responsibilities included spear-heading fund and friend raisers which included the planning and implementing church and donor-focused relations (hosted events, marketing, public relational duties)
- Provided peer counseling to expecting mothers in crisis and provided resources to meet the needs of those ladies who found refuge at the Impact Center.
- Provided outreach including parenting classes, material needs assistance, and referrals.
- Provided educational and emotional support during our client's (friend's) pregnancy.

Special Abilities Life & Mindset Coach***Jamia's Place, Swartz Creek Michigan***

- Assisted with the process of moving forward in life by setting goals and achieving them.
- Offered partnerships without being non-judgmental.
- Partnered with them in re-discovering themselves through understanding their passion, values, and goals, focusing on individual's strengths and gifts.
- Created tools and person-centered ways for individuals to think about their lives.

Awareness Advocate with the Deaf Community***Communication Access Center, Flint, Michigan***

- Facilitated services with the Deaf/Deafblind community.
- Assisted at grassroots levels on the redevelopment and rebranding of Mission.
- Created awareness, advocacy education, and community service.
- Promoted communication, access, and opportunity for persons Deaf, Hard of Hearing, or Deafblind.
- Responsible for overseeing the organization's activities and financial policies.

Employment Specialist for the Deaf/Job Developer, Job Coach for Disabled and Special Needs***New Horizons Rehabilitation Services of Flint and Auburn Hills, Michigan***

- Provided job placements specializing in customized placements.
- Assisted employers with placement including group or individual job placements.
- Oversee school-to-work programs for high school and/or transition students.
- Facilitated interviews, provided job readiness skills, and assessed skills and abilities.
- Assist with finding and keeping a job.
- Recruited, screened & trained, and provided follow-up services to ensure satisfaction.

Certified:

- Leadership in Policy Advocacy by The Michigan Developmental Disability Council & Administration, by ARC Michigan - 2017
- Job Customization and Job Coaching for people with Disabilities and Special Needs by Michigan State University & New Horizons Rehabilitation Services
-

Attributes Include:

Facilitator- Love presenting learning opportunities, and cultivating partnerships, relationships, and friendships.

People-oriented- Enjoy interacting with adults and young people.

Dependable - Appreciates and values taking on tasks, problem-solving, and making positive differences.

Fluent in Second Languages (Bilingual/Bicultural): ASL Sign Language / BSL Sign Language

Affiliations:

- The Oatmeal Club – Youth Group - January 2017 – Currently Serving
- Communication Access Center- Executive Board Member - December 2010-2014
- Genesee County Literacy Coalition - September 2019 - Currently Serving
- Michigan Alliance for Families PTI – December 2022 - December 2023
- Uplifting Journey – 2017-Currently Serving

340013

RESOLUTION:

PRESENTED: JAN 22 2024

ADOPTED:

**Resolution Approving the Appointment of
Kathy Moore to the Board of Review**

BY THE CLERK:

1st Ward City Councilmember Eric Mays recommends the appointment of Kathy Moore (5908 Leslie Drive, Flint, MI 48504) to the Board of Review.

IT IS RESOLVED, the Flint City Council approves the appointment of Kathy Moore to the Board of Review for a three-year term, commencing upon approval of this resolution, and expiring December 31, 2026.

APPROVED AS TO FORM:

APPROVED BY CITY COUNCIL:

William Kim, Chief Legal Officer

KATHY MOORE

(810) 308-4045
KATHYMOOREGIRAFFE@GMAIL.COM
FLINT, MI 48504

OBJECTIVE

Secure a career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the community. Looking to become more involved in community politics through service and due diligence.

SKILLS & ABILITIES

Expertise in enforcing administration policy and protocols. The ability to gather information through research and effective listening.

EXPERIENCE

2003 - Present

Election Inspector
City Of Flint

Assist in the voting process by helping voters using the proper protocols and guidelines.

1993 - 2020

Paraprofessional
Flint Community Schools

Assisting children in a classroom setting to help them master assignments and to reinforce general learning concepts.

EDUCATION

June 1978

Diploma
Flint Northern High School

COMMUNICATION

Strong written and verbal communication skills, including the ability to provide constructive feedback and collaborate effectively.

LEADERSHIP

Ability to manage multiple projects simultaneously and meet tight deadlines, while maintaining the highest standards of quality.