

City of Flint, Michigan

*Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com*



Meeting Agenda –

Wednesday, November 8, 2023

5:00 PM

CITY COUNCIL CHAMBERS

FINANCE COMMITTEE

Judy Priestley, Chairperson, Ward 4

*Eric Mays, Ward 1
Quincy Murphy, Ward 3
Tonya Burns, Ward 6
Dennis Pfeiffer, Ward 8*

*Ladel Lewis, Ward 2
Jerri Winfrey-Carter, Ward 5
Candice Mushatt, Ward 7
Eva L. Worthing, Ward 9*

Davina Donahue, City Clerk

ROLL CALL**REQUEST FOR CHANGES AND/OR ADDITIONS TO THE AGENDA****PUBLIC SPEAKING**

Members of the public shall have no more than three (3) minutes to address the City Council on any subject. Only one speaking opportunity per speaker.

COUNCIL RESPONSE

Councilpersons may respond to any public speaker, but only one response and only when all public speakers have been heard. Individual council response is limited to two (2) minutes.

CONSENT AGENDA

Per the amended Rules Governing Meetings of the Flint City Council (as adopted by the City Council on Monday, February 27, 2023), the Presiding Officer or Chair may request the adoption of a "Consent Agenda". After a motion to adopt a Consent Agenda is made and seconded, the Presiding Officer or Chair shall ask for separations. Any agenda item on a Consent Agenda shall be separated at the request of any Councilmember. After any separations, there is no debate on approving the Consent Agenda - it shall be voted on or adopted without objection.

RESOLUTIONS**230404**

Grant Acceptance/Michigan State Housing Development Authority (MSHDA)/Accessibility Modifications for Homeowners and Renters

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to process a budget amendment recognizing grant revenue and corresponding appropriations of funds [in the amount of \$440,000.00]. [NOTE: The City was awarded \$440,000 from Michigan State Housing Development Authority (MSHDA) Investing in Community Housing (MICH) Program; and this award will the City of Flint to make accessibility modifications for homeowners and renters.]

230405

Charitable Gaming License/Mercedes Kitchen Cooking Up Success

Resolution resolving that Mercedes Kitchen Cooking Up Success is recognized as an non-profit organization operating in the City of Flint for the purpose of obtaining a charitable gaming license issued by the Michigan Lottery Charitable Gaming Division. [NOTE: Raffle Events on November 22nd and December 22nd, 2023.]

230406

Sonitol Great Lakes/New Camera Installation/City Hall Complex Interior/Phase II

Resolution resolving that the proper City officials, upon City Council's approval, are hereby authorized to enter into contract with Sonitol Great Lakes for the

installation and maintaining of the phase II interior cameras installed during FY24 at City Hall, in a project amount not to exceed \$336,484.53 for FY24 (07/01/23 – 06/30/24). This Resolution is for all the funds to come from the Contingency Funds.

230407 Grant Agreement/Genesee Auto County Network (G.A.I.N.)/Auto Theft Enforcement Program

Resolution resolving that the appropriate City Officials, upon City Council approval, are authorized to do all things necessary to accept the State of Michigan Auto Theft Prevention Authority GAIN grant, amend the FY24 budget, appropriate funding for future fiscal years, for as long as funds are available from the funder, and abide by the terms and conditions of the grant agreement, in the amount of \$157,309.00, to grant code SATPA-GAIN24.

230408 State of Michigan/MCOLES Public Safety Academy Assistance Program

Resolution resolving that the appropriate City officials, upon the City Council approval, are authorized to do all things necessary to accept the program funds set forth in the program agreement of the State of Michigan in the amount of \$192,000.00, amend the FY24 budget, appropriate award funding to appropriate revenue and expenditure in future years as long as the funds are available from the funder, and abide by the terms and conditions of the award from the State of Michigan.

230409 Lighthouse Group/Excess General Liability Insurance Coverage

Resolution resolving that the appropriate City officials are authorized to enter into a contract with the Lighthouse Group to provide the City with its general liability and terrorism coverage through the Old Republic Union Insurance Company at a premium not to exceed \$635,510.00 for a 12-month period beginning 11/23/2023 to 11/23/2024. Funding for these services will come from account 677-267.651-955.000.

230410 Flint Police Foundation Grant/Flint Police Department

Resolution resolving that the appropriate City Officials, upon City Council's approval, are now hereby authorized to accept the Flint Police Foundation Grant, amend the FY24 budget, appropriate funding for future fiscal years for as long as the funds are available from the funder, and abide by the terms and conditions of the grant, in the amount of \$127,000.00 to grant budget code PFPF-NSODA23.

230411 LaFontaine Automotive Group/Six 96) 2024 Pickup Trucks

Resolution resolving that the Proper City Officials, upon City Council's approval, are hereby authorized to approve this purchase in the amount of \$315,308.00. [NOTE: The City of Flint Water and Sewer Departments (WSC) is requesting the purchase of six (6) 2024 pickup trucks. These vehicles will be replacing six older truck models.]

- 230412** Memorandum of Understanding (MOU)/State of Michigan/Income Tax Administration for the City of Flint
- Resolution resolving that the appropriate City officials are authorize execute a Memorandum of Understanding with the State of Michigan Department of Treasury, to administer income taxes for the City of Flint beginning with tax year 2024 and through December 31, 2032.
- 230413** Intra-City ARPA-Funded Contracts/Blight Elimination, Economic Development and Administration
- Resolution resolving that the appropriate City officials are authorized to do all things necessary to provide funding to specific city departments and appropriate funding for revenue and expenditures in future fiscal years, for as long as funds are available from the funder. Funds will be paid from the American Rescue Plan Act fund (287). The City of Flint's ARPA compliance firm Ernst and Young has reviewed and approved compliance with the latest US Department of Treasury final rules. [Total Amount: \$4,280,376.00]
- 230414** ARPA Funds/Flint Odyssey House, Inc./Mental Heal Referrals and Services Support
- Reesolution resolving that the appropriate City officials are authorized to do all things necessary to provide funding to Hispanic Technology & Community Center. Funds will be paid from the American Rescue Plan Act fund (287). Before funds are spent, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules. [Funding Amount: \$36,000.00.]
- 230415** ARPA Funds/Active Boys in Christ/Alternative Use of Vacant Lots
- Resolution resolving that the appropriate City officials are authorized to do all things necessary to provide funding to Active Boys in Christ. Funds will be paid from the American Rescue Plan Act fund (287). Before funds are spent, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules. [Funding Amount: \$25,000.00]
- 230416** ARPA Funds/Latinx Technology and Community Center/Alternative Use of Vacant Lots
- Resolution resolving that the appropriate City officials are authorized to do all things necessary to provide funding to Hispanic Technology & Community Center. Funds will be paid from the American Rescue Plan Act fund (287). Before funds are spent, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules. [Funding Amount: \$25,000.00]
- 230417** ARPA Funds/Franklin Avenue Mission/Increased Food Access

Resolution resolving that the appropriate City officials are authorized to do all things necessary to provide funding to the Voices of Children Advocacy Center. Funds will be paid from the American Rescue Plan Act fund (287). Before funds are spent, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules. [Funding Amount: \$22,000.00]

230418 ARPA Funds/Neighborhood Engagement Hub/Fiduciary/Historic Carriage Town Neighborhood Association

Resolution resolving that the appropriate City officials are authorized to do all things necessary to provide funding to the Neighborhood Engagement Hub as the fiduciary for the Historic Carriage Town Neighborhood Association. Funds will be paid from the American Rescue Plan Act fund (287). Before funds are spent, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules. [Funding Award: \$25,000.00]

SPECIAL ORDERS/DISCUSSION ITEMS

230419 Special Order/Veterans Tiny Home Project

A Special Order as requested by Vice President Ladel Lewis to allow for a discussion about the Veterans Tiny Home Project.

230420 Special Order/Catholic Charities

A 15-Minute Special Order as requested by 4th Ward Councilmember Judy Priestley to allow for a discussion with Catholic Charities regarding Sacred Heart Village.

ADJOURNMENT



230404

RESOLUTION NO.: _____

PRESENTED: _____ NOV - 8 2023

ADOPTED: _____

**RESOLUTION FOR ACCEPT \$440,000 FROM MICHIGAN STATE HOUSING DEVELOPMENT
AUTHORITY IN SUPPORT OF ACCESSIBILITY MODIFICATIONS FOR HOMEOWNERS
AND RENTERS, AND BUDGET AMENDMENT AUTHORIZATION TO RECOGNIZE
REVENUE AND APPROPRIATE FUNDS**

WHEREAS, the City was awarded \$440,000 from Michigan State Housing Development Authority (MSHDA) Investing in Community Housing (MICH) Program; and

WHEREAS, this award will the City of Flint to make accessibility modifications for homeowners and renters; and

WHEREAS, this program is an effort led by the City of Flint Department of Planning and Development in support of other housing repair efforts; and

IT IS RESOLVED that appropriate City Officials are authorized to do all things necessary to process a budget amendment recognizing grant revenue and corresponding appropriations of funds under the following account:

Account Number	Account Name / Grant Code	Amount
296-704.735-569.000	SMSHD-MICH23	\$440,000
296-704.735-963.000	SMSHD-MICH23	\$440,000

For the City:

CLYDE D EDWARDS

CLYDE D EDWARDS (Oct 25, 2023 12:18 EDT)

Clyde D. Edwards, City Administrator

For the City Council:

Approved as to Form:

William Kim

William Kim (Oct 16, 2023 09:53 EDT)

William Kim, City Attorney

Approved as to Finance:

Phillip Moore

Phillip Moore (Oct 16, 2023 10:25 EDT)

Phillip Moore, Interim Chief Finance Officer

RESOLUTION STAFF REVIEW

Date: October 10, 2023

Agenda Item Title:

**RESOLUTION FOR ACCEPT \$440,000 FROM MICHIGAN STATE HOUSING DEVELOPMENT
AUTHORITY IN SUPPORT OF ACCESSIBILITY MODIFICATIONS FOR HOMEOWNERS
AND RENTERS, AND BUDGET AMENDMENT AUTHORIZATION TO RECOGNIZE
REVENUE AND APPROPRIATE FUNDS**

Prepared by:

Emily Doerr, Director of Planning and Development

Background/Summary of Proposed Action:

The City of Flint Department of Planning and Development was awarded \$440,000 from Michigan State Housing Development Authority (MSHDA) Investing in Community Housing (MICH) Program to make accessibility modifications for homeowners and renters. The City will be responsible for the grant but will be subcontracting to the Disability Network to oversee the contractors doing the accessibility modifications to the homes. \$200,000 of the funds are set aside for homeowners and \$200,000 of the funds are set aside for renters; landlord approval will be required for those recipients to be approved.

Financial Implications: N/A

Budgeted Expenditure: Yes ___ No X **Please explain, if no: Reso authorizes acceptance and appropriations**

Account Number	Account Name / Grant Code	Amount
296-704.735-569.000	SMSHD-MICH23	\$440,000
296-704.735-963.000	SMSHD-MICH23	\$440,000

Pre-encumbered: Yes ___ No x

Requisition #: Not applicable

Accounting Approval:

Carissa Dotson
Carissa Dotson (Oct 13, 2023 10:07 EDT)

Finance Approval:

[Signature]

Other Implications: No other implications are known at this time.

Staff Recommendation: Staff recommend approval of this resolution.

APPROVAL

Emily Doerr
Emily Doerr (Oct 13, 2023 16:22 EDT)
Emily Doerr, Director, Planning and Development

230405

RESOLUTION NO.: _____

PRESENTED: NOV - 8 2023

ADOPTED: _____

**RESOLUTION RECOGNIZING MERCEDES KITCHEN COOKING UP SUCCESS
FOR THE PURPOSE OF OBTAINING A MICHIGAN CHARITABLE GAMING LICENSE**

BY THE MAYOR:

Mercedes Kitchen Cooking Up Success is a culinary program for beginner, intermediate, and advanced specialized training and employment opportunities for individuals who demonstrate an aptitude for a career in the professional cooking arena.

The City of Flint, being the local governing body with authority to grant local charitable gaming licenses that also conform to requirements set forth by the State of Michigan, recognizes Mercedes Kitchen Cooking Up Success as a non-profit organization, having made proper application for Charitable Gaming Licenses to conduct the following raffles:

1. On November 22, 2023, 1:00 p.m., at Luigi's Restaurant, 2132 Davison Road, Flint, MI 48506. Ticket prices are \$50.00 for 1 ticket (3 cheesecake giveaway).
2. On December 22, 2023 at 12:00 p.m., at 2838 E. Court Street, Flint, MI 48506. Ticket prices are \$100.00 for 1 ticket (automobile giveaway).

This resolution is submitted in accordance with the qualification process pursuant to the State of Michigan, Bureau of State Lottery, as allowed by Act 382 of the Public Act of 1972, as amended.

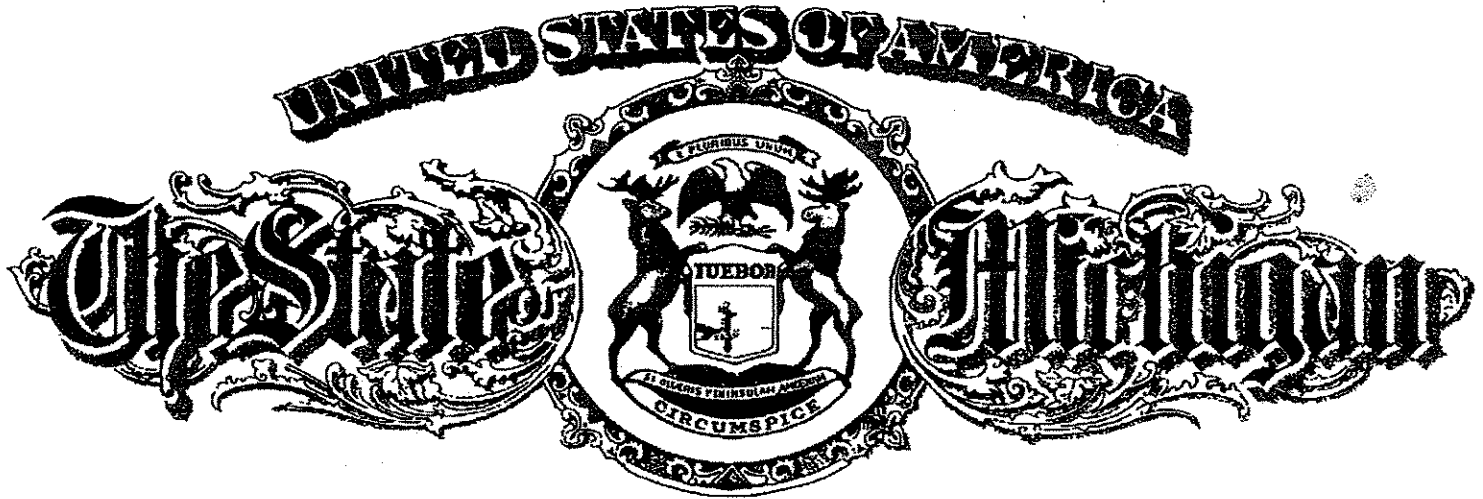
IT IS RESOLVED, that Mercedes Kitchen Cooking Up Success is recognized as a non-profit organization operating in the City of Flint for the purpose of obtaining a charitable gaming license, issued by the Michigan Lottery Charitable Gaming Division, as allowed by ACR 382 of the Public Acts of 1972, as amended.

APPROVED AS TO FORM:

APPROVED BY CITY COUNCIL:



William Kim, City Attorney



Department of Licensing and Regulatory Affairs

Lansing, Michigan

This is to Certify That

MERCEDES KITCHEN

was validly incorporated on March 22, 2006, as a Michigan nonprofit corporation, and said corporation is validly in existence under the laws of this state.

This certificate is issued pursuant to the provisions of 1982 PA 162, as amended, to attest to the fact that the corporation is in good standing in Michigan as of this date and is duly authorized to conduct affairs in Michigan and for no other purpose.

This certificate is in due form, made by me as the proper officer, and is entitled to have full faith and credit given it in every court and office within the United States.

In testimony whereof, I have hereunto set my hand, in the City of Lansing, this 25th day of January, 2012.

Director

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **SEP 18 2007**

MERCEDES KITCHEN
C/O MERCEDES KINNEE
1101 S SAGINAW ST
FLINT, MI 48502

Employer Identification Number:
01-0862483
DLN:
307072025
Contact Person:
SHERRY Q WAN ID# 31052
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
August 27, 2007
Contribution Deductibility:
Yes
Advance Ruling Ending Date:
December 31, 2011
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. During your advance ruling period, you will be treated as a public charity. Your advance ruling period begins with the effective date of your exemption and ends with advance ruling ending date shown in the heading of the letter.

Shortly before the end of your advance ruling period, we will send you Form 8734, Support Schedule for Advance Ruling Period. You will have 90 days after the end of your advance ruling period to return the completed form. We will then notify you, in writing, about your public charity status.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

NON-PROFIT ARTICLES OF INCORPORATION

PREPARED

BY

MERCEDES KINNEE

FOR

Mercedes Kitchen Cooking up Success, org.

organization or organizations number section 501(c)(3).

BY-LAWS OF
MERCEDES KITCHEN, COOKING UP SUCCESS
501(c)(3) A Nonprofit

Article 1: Purpose: To help provide an eight week Culinary Arts program which is targeted towards hard to place Urban Youth Individuals. Talented individuals who shows an interest in the Culinary Arts, yet feels not ready for a college classroom setting. Mercedes Kitchen, Cooking up Success, offers them a feeling of belonging , yet we push to attain our goals in a non-institutional college setting.

These purposes will be accomplished through: A eight weeks Culinary Arts Course, with emphases on culinary, baking, recipe reading , measuring and most of all preparing to sell themselves to the public, not necessary their products first.

ARTICLE 11: Location: 1651 Woodlawn Park Drive, Flint, MI.48503

ARTICLE 111: Board of Directors :

1. Virginia Smith, 8384 Oak Shade Court, Davison, MI. 48423
2. Trachelle C. Young, 1612 Crescent Street, Flint, MI. 48503.

Certification: Participants who complete the entire 12-week program will receive certificates stating the skills they have obtained in the program. It is hoped that the certificates will come to have great merit with employers who are looking for exceptional, well-trained employees. In addition, participants will receive assistance in developing a portfolio. The portfolio will contain pictures of their baking creations and any awards they may win from baking contests.

Provision of the Articles

- A. Purpose
- B. Non-Profit Capitalization
- C. Member Liability
- D. Activities Prohibited
- E. Recruitment
- F. Assessment
- G. Selection
- H. Compensations Salaries and Stipend
- I. Article of Incorporation/State of Michigan
- J. Department of the Treasury, Internal Revenue Service
- K.
- L. Accolades
- M. Selective Service

PROVISION OF THE ARTICLES

Purpose: Mercedes Kitchen, cooking up Success, was organized exclusively for charitable, educational purpose in training hard to place urban youth in the culinary arts field.

Nonprofit Capitalization: No grant money received by the corporation shall benefit any member, trustee, officer or director of the corporation, or any private individual (except that reasonable compensation may be paid for services rendered to or for the corporation in connection with furtherance of its purpose).

Member Liability: The private property of this corporation's members, directors or officers shall not be *subject to the payment of corporation debts to any extent* whatsoever. No director or officer shall be liable for any relying in good faith upon the books or accounts or reports made to the corporation by any of its officials, members or independent accountant selected by the board of Directors.

Activities Prohibited: Attempting to influence legislation, participate in or intervene in publishing or distribution of statements, participating in political campaign on behalf of any candidate for public office.

Recruitment: The target population for this program will be inner-city and out-county individuals who are potential bakers and cooks, but are presently unemployed. All individuals be chosen by Mercedes Kinnee

Assessment: Assessment will be a part of the participant selection process. These type of assessment (baking knowledge, people skills, work ethics and artistic skills) are essential to ensure that the individuals selected have the potential to succeed.

Selection: Upon meeting funding, individuals will be interviewed for one of the 6 opening each quarter for the four quarter per calendar year in Mercedes Culinary Program for Beginners, evaluated on the following: mature, career plans, eagerness to learn, culinary skills, artistic ability and commitment.

Preamble: The following Articles of Incorporation shall be subject to and governed by the incorporation laws of Michigan.

Organization: Mercedes Kitchen Cooking up Success, a non-profit and non-stock corporation shall operate under the said name and shall be referred to as the "Non-Profit Organization". It shall have its headquarters and principal office in Flint, Michigan.

Purpose: Mercedes Kitchen Cooking up Success, a Non-Profit Organization shall exist and operate solely for charitable and non-profit purposes.

Incorporators: Mercedes Kitchen Cooking up Success, a non-profit was formed on August 07, 2007, by Mercedes Kinnee hereby shall be referred to as "incorporator".

The incorporator hereby outline the Articles of Incorporation as provided henceforth.

Articles Of Incorporation

Assets: All assets of "said organization" shall appropriate all its assets for non-profit and charitable organization purposes only.

Board of Directors: The board of directors shall have the rights, privileges, powers and limited liability as permitted by law.

Officers: The officers shall be drawn exclusively from the members of the board and the organization.

Corporate Instruments: The Board of Directors shall have the power to execute corporate instruments.

Records Keeping: The Non-Profit Organization shall keep and maintain organization and financial records.

Fiscal Year: The fiscal year for this Non-Profit Organization shall end on December 1st.

Registral Agent: Mercedes Kinnee, 1651 Woodlawn Park Drive, Flint, Michigan, Phones 810-223-8454, email mercedeskitchen@yahoo.com

See Articles Department of Treasury, IRS EIN 01-0862483

Corporate State of Michigan, ID: 800907654

JPMorgan Chase, Account # 00002940439645 Business Account

Amount Requested \$.00

ACCOLADES and MEMBERSHIPS

- Flint Chamber of Commerce-Board Member.
- Zonta 1, Flint, Michigan, Member.
- Eastern Star Willie Charter Chapter # 160
- Genesee County Rotery Club, Member.
- Flint Housing Commission/President.
- Burton Glen Academy /President
- Silent Majority Club/President.
- Selective Service System/ 20 years member.
- Wall Street Journal: Never Say Never.
- Letter from President George W. Bush.

Email address: mercedeskitchen@yahoo.com

Phone Number: 810-233-8649 Line Number

Cell Number: 810-223-8454



Charitable Gaming Division
Box 30023, Lansing, MI 48909
OVERNIGHT DELIVERY:
101 E. Hillsdale, Lansing MI 48933
(517) 335-5780
www.michigan.gov/cg

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES

(Required by MCL 432.103(K)(ii))

At a _____ meeting of the _____
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by _____ on _____
DATE

at _____ a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from _____ of _____
NAME OF ORGANIZATION CITY

county of _____, asking that they be recognized as a
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for _____
APPROVAL/DISAPPROVAL

APPROVAL

Yeas: _____

Nays: _____

Absent: _____

DISAPPROVAL

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the _____ at a _____
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on _____
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

COMPLETION: Required.
PENALTY: Possible denial of application.
BSL-CG-1153(R6/09)



230406

RESOLUTION NO.: _____

PRESENTED: _____ NOV - 8 2023

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO SONITROL GREAT LAKES, PHASE II OF NEW CAMERA INSTILATION
CITY HALL COMPLEX INTERIOR**

WHEREAS, The City of Flint has indoor and outdoor cameras throughout the police department and city hall complex that were installed and are maintained by Sonitrol Great Lakes, 7241 Fenton Rd., Grand Blanc, MI. The police department has utilized the services of Sonitrol for many years for security related cameras and access controls.

WHEREAS, Sonitrol Great Lakes has provided a proposal that will provide interior cameras that will tie into the existing system, as well as maintain the system for phase Two of new cameras to be installed throughout the police department and City Hall complex interior for safety and monitoring purposes.

GL/ACCOUNT #	ACCOUNT NAME /GRANT CODE	AMOUNT REQUESTED
287-305.701-977.810	EQUIPMENT/FUSDT-CSLFRF	\$336,484.53
	FY-2024 TOTAL:	\$336,484.53

IT IS RESOLVED, That the proper City officials, upon City Council's approval, are hereby authorized to enter into contract with Sonitrol Great Lakes for the installation and maintaining of the phase II interior cameras installed during FY24 at City Hall, in a project amount not to exceed \$336,484.53 for FY24 (07/01/23 – 06/30/24). This Resolution is for all the funds to come from the Contingency Funds.

APPROVED AS TO FORM:


William Kim (Oct 16, 2023 11:44 EDT)


William Kim, City Attorney

APPROVED AS TO FINANCE:


Phillip Moore (Oct 16, 2023 13:54 EDT)

Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:


CLYDE D EDWARDS (Oct 24, 2023 17:40 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

City Council President

APPROVED AS TO PURCHASING:



Lauren Rowley, Purchasing Manager



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 10/05/2023

BID/PROPOSAL#:

AGENDA ITEM TITLE: Internal Camera Project – Phase II

PREPARED BY: Candice Smith - Police Department

VENDOR NAME: Sonitrol

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Police Department is requesting that Purchasing approve a request for Sonitrol in the amount of \$336,484.53 to update the internal cameras. Sonitrol has submitted a proposal that will expand their existing network to provide new and updated cameras inside the City Hall complex. This is Phase II of the camera project.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Police	Equipment	287-305.701-977.810	FUSDT-CSLFRF	\$336,484.53
		FY-24 GRAND TOTAL		\$336,484.53

PRE-ENCUMBERED? YES ☐ NO ☒ **REQUISITION NO:** 24-0007837

ACCOUNTING APPROVAL: Candice Smith
Candice Smith (Oct 12, 2023 14:19 EDT) **Date:** _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

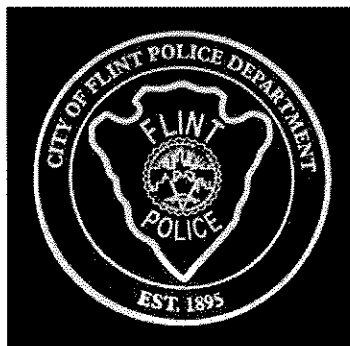
OTHER IMPLICATIONS (i.e., collective bargaining): NONE

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Terence Green
Terence Green (Oct 12, 2023 15:00 EDT)
(Terence Green – Chief of Police)



Sonitrol Great Lakes



QTY	Description
1	Avigilon AI NVR Premium
64	4MP Indoor Dome Cameras
48	Avigilon Dual Head Camera
1	Avigilon 6MP Camera
9	12MP Fisheye Dome Cameras
1	Avigilon 8MP PTZ Camera
1	Avigilon 12MP Fisheye Camera
1	Dome Bubble & Cover
1	Avigilon Surface Mount Adapter
124	Enterprise Edition camera channel

Video Surveillance Total	\$334,169.53
Monthly Professional Services Total	\$2,315.00

PRODUCT AND SERVICE GUARANTEE:

- Phone App for Off-Site Viewing
- 24-Hour Monitoring by Our Internal Central Station
- Lifetime Equipment & Service Warranty
- Loaner Guarantee
- Annual Preventative Maintenance
- HealthCheck
- Software Upgrade Service
- Emergency Service Guarantee
- Lifetime Support & Training
- Lifetime Technical Assistance

Notes:

- The above price does not include applicable taxes, permits or the labor to pull permits if permits are needed.
- The above price is subject to a 50% deposit, with balance due upon completion of installation.
- This proposal is good for 30 days from above date.

	LIFETIME EQUIPMENT & SERVICE WARRANTY	LOANER GUARANTEE	ANNUAL PREVENTATIVE MAINTENANCE (VSI)	SOFTWARE UPGRADE SERVICE	EMERGENCY SERVICE GUARANTEE	LIFETIME SUPPORT & TRAINING	LIFETIME TECHNICAL ASSISTANCE
SONITROL	✓	✓	✓	✓	✓	✓	✓
NATIONAL COMPANIES							
TELEPHONE & CABLE COMPANIES							
DO-IT-YOURSELF (DIY)							
SMALL RETAIL PROVIDERS							
IT & ELECTRICAL CONTRACTORS							

***Benefits listed above are only available with enrollment in a monthly service plan

Total Proposal Amount	\$334,169.53
Monthly Professional Services	\$2,315.00

The above price excludes tax.



Shonte Crafts
Customer Account Specialist

scrafts@sonitrolgreatlakes.com
Phone: (248) 473-9400 Ext. 1160





230407

RESOLUTION NO.: _____

PRESENTED: _____ NOV - 8 2023

ADOPTED: _____

**RESOLUTION AUTHORIZING ENTERING INTO A GRANT AGREEMENT FOR THE
AUTO THEFT ENFORCEMENT PROGRAM WITH THE GENESEE AUTO INTERFACE
NETWORK (G.A.I.N.) AND TO AMEND THE FY24 BUDGET IN THE AMOUNT OF
\$157,309.00**

BY THE CITY ADMINISTRATOR:

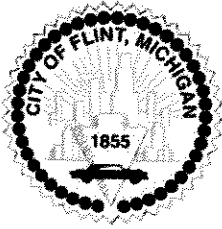
WHEREAS, the City of Flint, through its Police Department, has been awarded grant funds through the Automobile Theft Prevention Authority Genesee Auto Interface Network (G.A.I.N.) grant program, a multijurisdictional auto theft enforcement unit organized as an interagency approach to detecting and apprehending persons involved in auto theft and related crimes across jurisdictional boundaries; and

WHEREAS, the City has been notified that the Flint Police Department is eligible to receive \$93,785.00 through this program for the period of October 1, 2023, through September 30, 2024, and that a City match in the amount of \$63,524.00 is required for the purpose of dedicating a sergeant to the Gain grant program; and

Funding is to come from the following accounts(s):

Grant Account Number	Account Name	Match Account Number
296-305.500-702.010	Wages – Full Time	101-305.000-702.010
296-305.500-706.000	Holiday Pay	101-305.000-706.000
296-305.500-710.100	Unemployment Compensation	101-305.000-710.100
296-305.500-710.300	Medicare	101-305.000-710.300
296-305.500-713.000	Worker's Compensation	101-305.000-713.000
296-305.500-717.010	MERS Defined Benefit Pension	101-305.000-717.010
296-305.500-718.010	Health Insurance Premiums	101-305.000-718.010
296-305.500-718.300	Life Insurance	101-305.000-718.300
296-305.500-718.400	Optical Insurance	101-305.000-718.400
296-305.500-718.500	Dental Insurance	101-305.000-718.500
296-305.500-719.100	Accrued Absences	101-305.000-719.100

IT IS FURTHER RESOLVED, that the appropriate City Officials, upon City Council approval, are authorized to do all things necessary to accept the State of Michigan Auto Theft Prevention Authority GAIN grant, amend the FY24 budget, appropriate funding for future fiscal years, for as long as funds are available from the funder, and abide by the terms and conditions of the grant agreement, in the amount of \$157,309.00, to grant code SATPA-GAIN24.




RESOLUTION NO.: _____

PRESENTED: _____


ADOPTED: _____

APPROVED AS TO FORM:


William Kim (Oct 31, 2023 10:53 EDT)

William Kim, City Attorney

APPROVED AS TO FINANCE:


Phillip Moore (Oct 31, 2023 16:12 EDT)

Phillip Moore, Interim Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Oct 31, 2023 16:36 EDT)

Clyde D. Edwards, City Administrator

APPROVED BY CITY COUNCIL:

City Council



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 10/30/2023

AGENDA ITEM TITLE:

RESOLUTION AUTHORIZING ENTERING INTO A GRANT AGREEMENT FOR THE AUTO THEFT ENFORCEMENT PROGRAM WITH THE GENESEE AUTO INTERFACE NETWORK (G.A.I.N.) AND TO AMEND THE FY23 BUDGET IN THE AMOUNT OF \$157,309.00

PREPARED BY:

Angela Amerman - Finance Accounting Coordinator – Finance Department

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The City has been awarded grant funds through the Automobile Theft Prevention Authority Genesee Auto Interface Network (G.A.I.N.) grant

The grant is to be expended for motor vehicle theft prevention. This grant is awarded to the Flint Police Department on a reimbursable basis. Payments will be issued upon receipt of proof of expenditures.

FINANCIAL IMPLICATIONS:

The \$93,785.00 will be added to the budget in department 296-305.500 with grant code SATPA-GAIN24

BUDGETED EXPENDITURE: YES ☐ NO ☒

IF NO, PLEASE EXPLAIN: This is a grant that was not awarded when the budget was created.

Grant Account Number	Account Name	Match Account Number
296-305.500-702.010	Wages – Full Time	101-305.000-702.010
296-305.500-706.000	Holiday Pay	101-305.000-706.000
296-305.500-710.100	Unemployment Compensation	101-305.000-710.100
296-305.500-710.300	Medicare	101-305.000-710.300
296-305.500-713.000	Worker's Compensation	101-305.000-713.000
296-305.500-717.010	MERS Defined Benefit Pension	101-305.000-717.010
296-305.500-718.010	Health Insurance Premiums	101-305.000-718.010
296-305.500-718.300	Life Insurance	101-305.000-718.300
296-305.500-718.400	Optical Insurance	101-305.000-718.400
296-305.500-718.500	Dental Insurance	101-305.000-718.500
296-305.500-719.100	Accrued Absences	101-305.000-719.100



CITY OF FLINT

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO:

FINANCE APPROVAL: *Cheryl* Date: _____

OTHER IMPLICATIONS: No other implications are known at this time.

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

APPROVAL: *Terence Green*
Terence Green (Oct 31, 2023 10:51 EDT)



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF STATE POLICE
AUTOMOBILE THEFT PREVENTION AUTHORITY
LANSING

COL. JOSEPH M. GASPER
DIRECTOR

September 1, 2023

Sheriff Christopher Swanson
Genesee County Sheriff's Department
1002 South Saginaw Street
Flint, Michigan 48502

RE: 02-24 GAIN

Dear Sheriff Swanson:

I am pleased to inform you that your application to the Michigan State Police, Grants and Community Services Division, Auto Theft Prevention Authority (ATPA), has been selected to receive grant funding. With a focus on innovative programs that address auto theft and fraud, your efforts are valued and appreciated. The award for your team/project, pending the finalization of the Grant Agreement (contract), is \$1,089,858. The ATPA portion of your award is \$747,466, and the match requirement is \$342,392. **Please note that the ATPA Board of Directors has approved your request for both equipment and training at 100 percent, and that amount is reflected in your ATPA award.** Further details regarding allowable expenditures is contained in the enclosed grant contract.

It is crucial that you read through the entire contract to be sure you and your financial officer are aware of and able to abide by the grant requirements. Contract requirements will be enforced. Non-compliance of contract requirements may result in grant suspension and financial penalties. The deadline for returning your signed contract is September 30, 2023.

If you have any questions or concerns regarding your award, please contact Mr. Chris Baldwin, ATPA Executive Director, at Baldwinc8@michigan.gov or 517-582-4480. We look forward to working with you.

Sincerely,

Christopher J. Baldwin

Mr. Chris Baldwin, Executive Director
Automobile Theft Prevention Authority

Enclosures

Mr. Daniel Pfannes – Chair
Director Steve Cooper, Lt. Col. Chris Kelenske – Representing Law Enforcement
Mr. Christopher Helmick, Mr. William Patterson – Representing Automobile Insurers
Ms. Nicole Quisenberry, Dr. Christopher Melde – Representing Purchasers of Automobile Insurance

MICHIGAN STATE POLICE HEADQUARTERS • 7150 HARRIS DRIVE • DIMONDALE, MICHIGAN 48821
MAILING ADDRESS • P.O. BOX 30634 • LANSING, MICHIGAN 48909
www.michigan.gov/msp • 517-284-3193

AGREEMENT
for
PARTICIPATION IN GAIN AND RECEIPT OF ATPA GRANT FUNDS
between
Genesee County (Genesee County Sheriff's Office)
and
Metro Police Authority (Metro Police Authority)
and
Flushing City Police (Flushing Police Department)
and
Flint Township (Flint Township Police Department)
and
Flint City Police (Flint City Police Department)
and
Burton City Police (Burton City Police Department)

I. PARTIES

This Agreement is made between Genesee County (Genesee County Sheriff's Office), Metro Police Authority (Metro Police Authority), Flushing City Police (Flushing Police Department), Flint Township (Flint Township Police Department), Flint City Police (Flint City Police Department), Burton City Police (Burton City Police Department)

This Agreement will be performed by the parties' law enforcement agencies. Each party may be referred to in this Agreement by its respective law enforcement agency.

Genesee County may also be referred to in this Agreement as the "Grant Administrator." The parties are collectively referred to in this Agreement as the Genesee Auto Theft Investigation Network (GAIN).

II. PURPOSE

The purpose of this Agreement is to set forth the relationship and responsibilities of the members of GAIN.

III. EXHIBITS

The following exhibits are part of this Agreement:

Exhibit A: FY 2024 Automobile Theft Prevention Authority (ATPA) Grant Application.

Exhibit B: FY 2024 ATPA Grant Contract.

IV. RESPONSIBILITIES

GAIN agrees to accomplish the following objectives, which are more fully outlined in Exhibit A and Exhibit B:

Genesee County (Genesee County Sheriff's Office) will:

- Work to reduce the number of automobile thefts in the grant coverage area, as defined in the ATPA Grant Application (Exhibit A), by investigating cases that have the highest potential for reducing the demand for stolen vehicles, arresting individuals who are involved in auto theft-related activities and reducing false auto theft reports.
- Comply with ATPA guidelines, policies, and Uniform Crime Reporting (UCR) requirements for submission of data.
- Maintain clear and reliable documentation of performance activity and financial expenditures.
- Attend regular meetings for area detectives and insurance investigators, including participation in the monthly anti-car theft meetings.
- Following forfeited property auctions, report to the ATPA the dollar amount deposited into the designated forfeiture account on progress reports.
- Receive quarterly progress reports and reimbursement requests from GAIN participating law enforcement agencies, compile received reports, and submit compiled data with supporting documentation to the ATPA by the due dates designated in the ATPA Grant Contract (Exhibit B).

Metro Police Authority (Metro Police Authority) will:

- Work to reduce the number of automobile thefts in the grant coverage area, as defined in the ATPA Grant Application (Exhibit A), by investigating cases that have the highest potential for reducing the demand for stolen vehicles, arresting individuals who are involved in auto theft-related activities and reducing false auto theft reports.
- Comply with ATPA guidelines, policies, and Uniform Crime Reporting (UCR) requirements for submission of data.
- Maintain clear and reliable documentation of performance activity and financial expenditures.
- Attend regular meetings for area detectives and insurance investigators, including participation in the monthly anti-car theft meetings.
- Following forfeited property auctions, report to the Grant Administrator the dollar amount deposited into the designated forfeiture account on progress reports.
- Submit quarterly progress reports and reimbursement requests to the Grant Administrator by the due dates set by the Grant Administrator.

Flushing City Police (Flushing Police Department) will:

- Work to reduce the number of automobile thefts in the grant coverage area, as defined in the ATPA Grant Application (Exhibit A), by investigating cases that have the highest potential for reducing the demand for stolen vehicles, arresting individuals who are involved in auto theft-related activities and reducing false auto theft reports.
- Comply with ATPA guidelines, policies, and Uniform Crime Reporting (UCR) requirements for submission of data.
- Maintain clear and reliable documentation of performance activity and financial expenditures.
- Attend regular meetings for area detectives and insurance investigators, including participation in the monthly anti-car theft meetings.
- Following forfeited property auctions, report to the Grant Administrator the dollar amount deposited into the designated forfeiture account on progress reports.

- Submit quarterly progress reports and reimbursement requests to the Grant Administrator by the due dates set by the Grant Administrator.

Flint Township (Flint Township Police Department) will:

- Work to reduce the number of automobile thefts in the grant coverage area, as defined in the ATPA Grant Application (Exhibit A), by investigating cases that have the highest potential for reducing the demand for stolen vehicles, arresting individuals who are involved in auto theft-related activities and reducing false auto theft reports.
- Comply with ATPA guidelines, policies, and Uniform Crime Reporting (UCR) requirements for submission of data.
- Maintain clear and reliable documentation of performance activity and financial expenditures.
- Attend regular meetings for area detectives and insurance investigators, including participation in the monthly anti-car theft meetings.
- Following forfeited property auctions, report to the Grant Administrator the dollar amount deposited into the designated forfeiture account on progress reports.
- Submit quarterly progress reports and reimbursement requests to the Grant Administrator by the due dates set by the Grant Administrator.

Flint City Police (Flint City Police Department) will:

- Work to reduce the number of automobile thefts in the grant coverage area, as defined in the ATPA Grant Application (Exhibit A), by investigating cases that have the highest potential for reducing the demand for stolen vehicles, arresting individuals who are involved in auto theft-related activities and reducing false auto theft reports.
- Comply with ATPA guidelines, policies, and Uniform Crime Reporting (UCR) requirements for submission of data.
- Maintain clear and reliable documentation of performance activity and financial expenditures.
- Attend regular meetings for area detectives and insurance investigators, including participation in the monthly anti-car theft meetings.
- Following forfeited property auctions, report to the Grant Administrator the dollar amount deposited into the designated forfeiture account on progress reports.
- Submit quarterly progress reports and reimbursement requests to the Grant Administrator by the due dates set by the Grant Administrator.

Burton City Police (Burton City Police Department) will:

- Work to reduce the number of automobile thefts in the grant coverage area, as defined in the ATPA Grant Application (Exhibit A), by investigating cases that have the highest potential for reducing the demand for stolen vehicles, arresting individuals who are involved in auto theft-related activities and reducing false auto theft reports.
- Comply with ATPA guidelines, policies, and Uniform Crime Reporting (UCR) requirements for submission of data.
- Maintain clear and reliable documentation of performance activity and financial expenditures.
- Attend regular meetings for area detectives and insurance investigators, including participation in the monthly anti-car theft meetings.
- Following forfeited property auctions, report to the Grant Administrator the dollar amount deposited into the designated forfeiture account on progress reports.
- Submit quarterly progress reports and reimbursement requests to the Grant Administrator by the due dates set by the Grant Administrator.

The Parties mutually agree:

- To make all reasonable efforts to ensure that all reports are submitted to the Grant Administrator, compiled, and forwarded to the ATPA by the due dates designated in the ATPA Grant Contract (Exhibit B).
- To work cooperatively to fulfill all grant requirements as stated in the ATPA Grant Contract (Exhibit B).
- To use the Michigan High Intensity Drug Trafficking Areas' Deconfliction Center on all cases, when applicable.

V. LIABILITY

Each Party shall be responsible for its own acts and the acts of its employees and agents, the costs associated with those acts, and the defense of those acts.

VI. ASSURANCES

- Each party certifies that it and its principals:
- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department or agency.
- Have not within a three-year period preceding this Agreement been convicted of or had a civil judgment rendered against them and are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) for commission of fraud or criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes; commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, on making false statements, or receiving stolen property;
- Have not within a two-year period preceding this Agreement been convicted of a felony criminal violation under any federal law; and
- Have not within a three-year period preceding this Agreement had one or more public transactions (federal, state, or local) terminated for cause or default.

VII. CORRESPONDENCE

All notices or other written communications shall be addressed as indicated in this section, or as specified, by a subsequent written notice delivered by the party whose address or authorized representative has changed.

Notices or other communications required by, or related to, this Agreement shall be in writing and shall be delivered in one of the following manners:

- a. In person.
- b. By certified registered mail, return receipt requested, with all postage or charges prepaid; or,
- c. By email to the email address identified for the authorized representative.

Genesee County:

Contact:
Address:
City, State, Zip:
Telephone:
Email:

Metro Police Authority:

Contact:
Address:
City, State, Zip:
Telephone:
Email:

Flushing:

Contact:
Address:
City, State, Zip:
Telephone:
Email:

Flint Township:

Contact:
Address:
City, State, Zip:
Telephone:
Email:

Flint City:

Contact:
Address:
City, State, Zip:
Telephone:
Email:

Burton:

Contact:
Address:
City, State, Zip:
Telephone:
Email:

VIII. TERM

This Agreement is contingent upon funds being awarded by the ATPA for auto-theft prevention activities. This Agreement is effective when signed by the Parties, by and through their duly authorized representatives, for a period beginning October 1, 2023 through September 30, 2024, unless terminated early, as hereinafter set forth.

IX. TERMINATION

Any party may terminate this Agreement for any reason, provided that at least 30 days advance written notice of termination is given to the non-terminating parties by the terminating party.

X. ENTIRE AGREEMENT AND AMENDMENT

This Agreement is the complete and exclusive Agreement between the Parties with respect to the subject matter thereof, and supersedes all prior negotiations, representations, proposals, and other communications between the Parties either oral or written. This Agreement may only be amended by a written document signed by the Parties after receiving approval from their governing bodies. However, a Party may change its Correspondence information without amending the Agreement in accordance with Section VII; it is not necessary to amend this Agreement for the sole purpose of changing the Correspondence information.

XI. COUNTERPARTS

This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall be deemed to be one and the same agreement. A signed copy of this Agreement delivered by facsimile, email, or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

XII. SIGNATURES

Each Party certifies that it has received approval from its governing body via resolution to enter into this Agreement. The person signing this Agreement on behalf of each Party certifies that he or she has the necessary approval and authority to sign this Agreement on behalf of the Party and bind the Party to the terms and conditions contained herein.

Genesee County (Genesee County Sheriff's Office)

By: [Signature] Date: 9-18-23

Printed Name: Christopher R. Jones

Title: Sheriff

Metro Police Authority (Metro Police Authority)

By: [Signature] Date: 9/13/23

Printed Name: Matthews Bode

Title: Chief of Police

Flushing City Police (Flushing Police Department)

By: [Signature] Date: 9/12/23

Printed Name: Steve Colosky

Title: Police Chief

Flint Township (Flint Township Police Department)

By: [Signature] Date: 9/17/23

Printed Name: Kerry R. Saltin

Title: Chief of Police

Flint City Police (Flint City Police Department)

By: [Signature] Date: 9-13-23

Printed Name: Jeff Anteliff

Title: Deputy Chief

Burton City Police (Burton City Police Department)

By: [Signature] Date: 9-18-23

Printed Name: Brian Ross

Title: Chief

GENESEE COUNTY SHERIFF DEPARTMENT
GENESEE AUTO-THEFT INTERFACE NETWORK (GAIN)
BUDGET DETAIL
G-2-24

					Percent
	2023		2024		60%
	BUDGET	APPLICATION	BUDGET	ATPA STAFF	ATPA
		BUDGET	MODIFICATION	RECOMM	SHARE
SWORN EMPLOYEES					
Salaries & Wages:					
(1) Genesee Co. SD-Lt	\$ 74,861	\$ 84,266		\$ 84,266	\$ 50,560
Fringe Benefits	\$ 66,305	\$ 54,009		\$ 54,009	\$ 32,405
Overtime	\$ 1,000	\$ 2,000		\$ 2,000	\$ 1,200
(1) Metro Authority-Office	\$ 71,250	\$ 73,029		\$ 73,029	\$ 43,817
Fringe Benefits	\$ 33,537	\$ 43,631		\$ 43,631	\$ 26,179
Overtime	\$ -	\$ -		\$ -	\$ -
(1) Flushing City PD-Officer	\$ 23,046	\$ 72,468		\$ 72,468	\$ 43,481
Fringe Benefits	\$ 2,669	\$ 17,576		\$ 17,576	\$ 10,546
Overtime	\$ -	\$ -		\$ -	\$ -
(1) Flint Twp PD-Officer	\$ 67,102	\$ 68,889		\$ 68,889	\$ 41,333
Fringe Benefits	\$ 20,510	\$ 29,352		\$ 29,352	\$ 17,611
Overtime	\$ -	\$ -		\$ -	\$ -
(1) Burton City PD-Officer	\$ 65,770	\$ 67,756		\$ 67,756	\$ 40,654
Fringe Benefits	\$ 85,392	\$ 91,156		\$ 91,156	\$ 54,694
Overtime	\$ -	\$ -		\$ -	\$ -
(1) Flint City PD-Officer	\$ 61,360	\$ 62,629		\$ 62,629	\$ 37,577
Fringe Benefits	\$ 105,258	\$ 93,680		\$ 93,680	\$ 56,208
Overtime	\$ -	\$ -		\$ -	\$ -
TOTAL SWORN EMPLOYEES	\$ 678,060	\$ 760,441		\$ 760,441	\$ 456,265
VEHICLES					
(6) Lease vehicle from					
Genesee Co.	\$ 60,000	\$ 80,000		\$ 80,000	\$ 48,000
TOTAL VEHICLES	\$ 60,000	\$ 80,000		\$ 80,000	\$ 48,000
FIELD OPERATIONS					
Investigative supplies	\$ -	\$ -		\$ -	\$ -
MAVTI/IAATI dues	\$ 120	\$ 120		\$ 120	\$ 72
IAATI Conf Travel	\$ 15,000	\$ -		\$ -	\$ -
TOTAL FIELD OPERATIONS	\$ 15,120	\$ 120		\$ 120	\$ 72
OFFICE OPERATIONS					
Office Rental	\$ 6,500	\$ 6,500		\$ 6,500	\$ 3,900
Phone Usage	\$ 10,100	\$ 3,250		\$ 3,250	\$ 1,950
Office Supplies	\$ 1,000	\$ 1,000		\$ 1,000	\$ 600
Internet and Printing		\$ 4,670		\$ 4,670	\$ 2,802
TOTAL OFFICE OPERATIONS	\$ 17,600	\$ 15,420		\$ 15,420	\$ 9,252
GRAND TOTAL	\$ 770,780	\$ 855,981		\$ 855,981	\$ 513,589
REIMBURSEMENT PERCENT	50%				60%
EQUIPMENT AT 100%					
81 Flock Cameras/3 GPS Trackers	\$ 167,750	\$ 228,497		\$ 228,497	\$ 228,497
TRAINING AT 100%					
Training Conferences/Travel	\$ -	\$ 5,380		\$ 5,380	\$ 5,380
TOTAL GRANT AWARD	\$ 938,530	\$ 1,089,858		\$ 1,089,858	\$ 747,466

GAIN Officer Cost – Chad Baldwin

<u>WAGES:</u>	<u>RATE</u>	<u>Per Year (2080 Hours)</u>
WAGE	\$30.1100/Hr	\$62,628.800
Overtime	\$45.1650/Hr	O.T. Rate x O.T. Hours Worked
<u>FRINGES:</u>		
SUTA	1.35%	(Wage + O.T.) x Rate
Medicare	1.45%	(Wage + O.T.) x Rate
Healthcare	\$684.52/Pay	\$17,797.52/Year
Dental	\$19.28/Pay	\$501.26/Yr
Optical	\$2.09/Pay	\$54.34/Yr
Pension	\$2,631.12/Pay	\$68,409.12/Yr
Accrued Absences	\$18.04/Pay	\$469.04/Yr
Worker's Comp	\$4.75 + 78.92/Pay	\$2,051.92/Yr
Life Insurance	\$3.69/Pay	\$95.94/Yr



RESOLUTION NO.:

230408

PRESENTED:

NOV - 8 2023

ADOPTED:

**RESOLUTION TO ACCEPT THE STATE OF MICHIGAN'S MCOLES
PUBLIC SAFETY ACADEMY ASSISTANCE PROGRAM**

BY THE CITY ADMINISTRATOR:


WHEREAS, the State of Michigan has awarded the City of Flint for City of Flint Basic Law Enforcement Training Academy scholarships and salaries for employed recruits.

WHEREAS, the City of Flint had been awarded in the amount of \$192,000 for the City of Flint Police department to use for Basic Law Enforcement Training Academy scholarships and salaries for employed recruits.

WHEREAS, the funds will be utilized in compliance with the program agreement and approved program budget through the end of the program;


IT IS RESOLVED, that the appropriate City officials, upon the City Council approval, are authorized to do all things necessary to accept the program funds set forth in the program agreement of the State of Michigan in the amount of \$192,000.00, amend the FY24 budget, appropriate award funding to appropriate revenue and expenditure in future years as long as the funds are available from the funder, and abide by the terms and conditions of the award from the State of Michigan.

APPROVED AS TO FORM:


William Kim (Oct 31, 2023 09:44 EDT)

William Kim, Chief Legal Officer

APPROVED AS TO FINANCE:


Phillip Moore (Oct 31, 2023 16:13 EDT)

Phillip Moore, Interim Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Oct 31, 2023 16:35 EDT)

Clyde D. Edwards, City Administrator

APPROVED BY CITY COUNCIL:

City Council

CITY OF FLINT



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
MICHIGAN COMMISSION ON LAW ENFORCEMENT STANDARDS
LANSING

TIMOTHY BOURGEOIS
EXECUTIVE DIRECTOR

October 9, 2023

Sergeant Dominic Tefft
Flint Police Department
210 E. 5th St.
Flint, MI 48502

Re: MCOLES Public Safety Academy Assistance Program

Dear Sgt. Tefft,

This letter is to advise you that the Michigan Commission on Law Enforcement Standards (MCOLES) has completed a review of the application for Recruits James Bryant, Ricki Cantu, Jordan Friend, Marcus Garvin, Sheikh Mukoma, Adriel Musson, Jason Myers, and Aaron Stilwell for the MCOLES Public Safety Academy Assistance Program. We have determined that these employed recruits meet the criteria to qualify for the program. The following payment to the agency has been initiated:

<u>Recruit Name</u>	<u>Agency Stipend for Salary/Wages</u>	<u>Additional Allowable Expenses</u>	<u>Total Tuition</u>	<u>TOTAL Approved Payment</u>	<u>Document #</u>
James Bryant	\$18,954.09	\$0.00	\$6,665.00	\$24,000.00	GAX 24*4304
Ricki Canty	\$18,954.09	\$0.00	\$6,665.00	\$24,000.00	GAX 24*4304
Jordan Friend	\$18,954.09	\$0.00	\$6,665.00	\$24,000.00	GAX 24*4304
Marcus Garvin	\$18,954.09	\$0.00	\$6,665.00	\$24,000.00	GAX 24*4304
Sheikh Mukoma	\$18,954.09	\$0.00	\$6,665.00	\$24,000.00	GAX 24*4304
Adriel Musson	\$18,954.09	\$0.00	\$6,665.00	\$24,000.00	GAX 24*4304
Jason Myers	\$18,954.09	\$0.00	\$6,665.00	\$24,000.00	GAX 24*4304
Aaron Stilwell	\$18,954.09	\$0.00	\$6,665.00	\$24,000.00	GAX 24*4304

Sheriff Gregory Zybur, Chair • Director Kimberly Koster, Vice-Chair • Lt. Col. Michael Krumm representing Colonel James Grady • Tpr. Nate Johnson
Deputy Matthew Hartig • Mr. Michael Wendling • Mr. David Tanay representing Attorney General Dana Nessel • Officer Linda Broden
Mr. Arthur Weiss • Assistant Chief David Levalley representing Chief James E. White • Ms. Chianté Lymon • Dr. Lisa R. Jackson • Lt. Michael Hawkins
Mr. Kenneth Grabowski • Mr. Michael Sauger • Sheriff Matthew Saxton • Mr. James Stachowski • Deputy Director Ronald Wiles • Chief Issa Shahin
Pastor Tellis J. Chapman • Pastor Jeffery A. Hawkins • Sheriff Anthony Wickersham • Mr. Anthony D. Lewis representing Mr. John E. Johnson

927 Centennial Way
Lansing, MI 48913
www.michigan.gov/mcoles
517-636-7864

<u>TOTAL</u>	\$192,000.00
---------------------	---------------------

This payment is for the agency stipend for the employed recruit's salary, any additional allowable expenses included in the application, academy tuition, and \$75 for the licensing exam fee, *up to* \$24,000, as allowed through the program. If the recruit withdraws from the academy session or resigns from the agency prior to expending the full \$24,000.00, the balance shall be returned to MCOLES and applied back to the scholarship fund.

Following this application approval by MCOLES, the basic law enforcement training program will invoice your agency directly for the eligible expenses related to the recruit's academy session.

Please note that agencies would not also receive Training to Locals (TTL) reimbursements for employed recruits funded through this program.

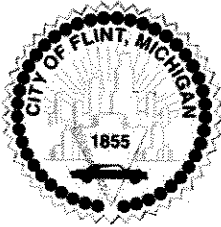
If you have any questions, please contact MCOLES at MSP-MCOLES-Grants@michigan.gov.

Sincerely,



Digitally signed by Cristina
Dowker
Date: 2023.10.09 15:48:17
-04'00'

Cristina Dowker
Grants and Contracts Manager



RESOLUTION NO.:

230409

PRESENTED:

NOV - 8 2023

ADOPTED:

**RESOLUTION AUTHORIZING RETAINING LIGHTHOUSE TO PROVIDE EXCESS
GENERAL LIABILITY INSURANCE COVERAGE**

BY THE CITY ADMINISTRATOR:


WHEREAS, the City of Flint through the, The Lighthouse Group, its current broker, solicited proposals for general liability coverage; and

WHEREAS, the Department is recommending that the Lighthouse Group be retained to provide the City with general liability insurance coverage through the Old Republic Union Insurance Company for the period 11/23/2023-11/23/2024 at a cost of \$632,755.00. The option to include Terrorism coverage is an additional \$2,755.00 for a total combined cost of \$635,510.00;


IT IS RESOLVED, that the appropriate City officials are authorized to enter into a contract with the Lighthouse Group to provide the City with its general liability and terrorism coverage through the Old Republic Union Insurance Company at a premium not to exceed \$635,510.00 for a 12-month period beginning 11/23/2023 to 11/23/2024. Funding for these services will come from account 677-267.651-955.000.

APPROVED AS TO FORM:

APPROVED AS TO FINANCE:


William Kim (Oct 31, 2023 15:14 EDT)


William Kim
City Attorney


Phillip Moore (Oct 31, 2023 15:22 EDT)

Phillip Moore
Chief Financial Officer

FOR THE CITY OF FLINT:

APPROVED BY CITY COUNCIL:


CLYDE D EDWARDS (Oct 31, 2023 15:33 EDT)

Clyde Edwards, City Administrator



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: 10/31/23

AGENDA ITEM TITLE: Resolution Authorizing Retaining the Lighthouse Group to Provide Excess General Liability Insurance Coverage

PREPARED BY: V Foster - Department of Finance (Risk and Insurance Fund)

VENDOR NAME: Lighthouse Agency

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Lighthouse Group, the city's insurance broker, solicited quotes for its excess general liability policy. Of the seven carriers to respond, six declined. Old Republic Union Insurance Company, the city's current provider, was the only market willing to offer terms.

Old Republic Union Insurance Company responded with a formal quote of \$632,755.00. It is the recommendation of the Lighthouse Group and the Chief Financial Officer to add terrorism coverage for an additional \$2,755.00. The total premium for all coverage will be \$635,510.00.

The premium quoted represents an increase of 15%. This increase is due to several factors, including past claims activity, large liability awards across the county, municipalities being a targeted class of business for liability claims, and an increase in lawsuits in the United States.

FINANCIAL IMPLICATIONS: n/a

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Finance/Risk	Insurance	677-267.651-955.000	n/a	\$423,673.00
Finance/Risk	Prepaid	677-000.000-123.000	n/a	\$211,837.00
			Total	\$635,510.00

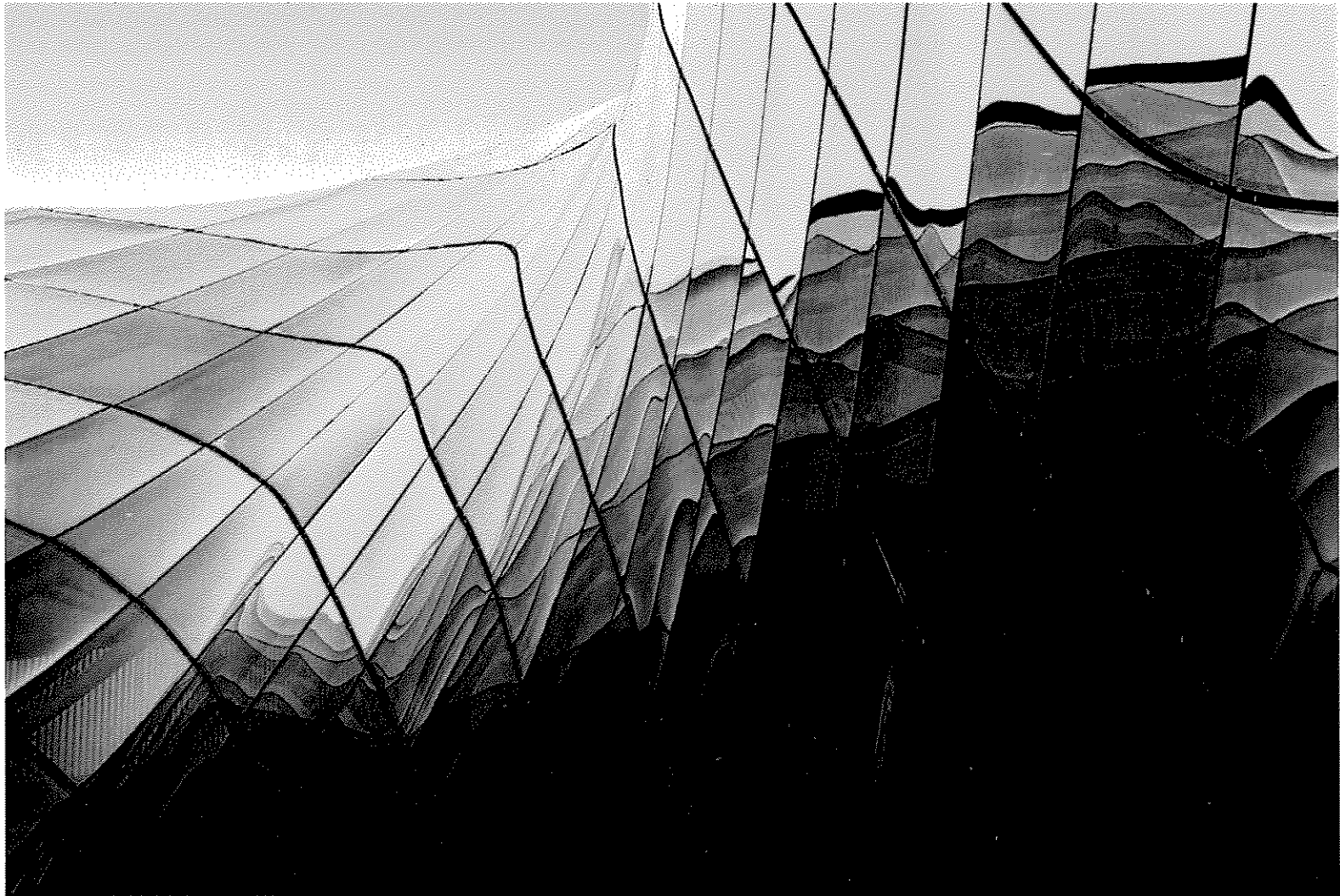
PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:**

ACCOUNTING APPROVAL: V. Foster **Date:** 10/30/23

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

The Department of Finance is recommending coverage through the Lighthouse Group with Old Republic Insurance Company for a 12-month policy at a cost of \$632,755.00 for liability coverage and an additional \$2,755.00 for terrorism coverage for a total combined cost of \$635,510.00.

DEPARTMENT HEAD SIGNATURE: Phillip Moore
Phillip Moore (Oct 31, 2023 15:22 EDT)
Phillip Moore, Chief Financial Officer



Insurance Proposal Prepared For
City of Flint

Effective 11-23-2023 to 11-23-2024

Lighthouse, An Alera Group Company

Our mission at Lighthouse, an Alera Group Company is the profitable and ethical delivery of innovative insurance solutions for the protection of our clients.

We are well positioned to provide excellent service for all your business and personal insurance needs including:

- Commercial Insurance
- Personal Insurance
- Employee Benefits
- Individual Insurance/Medicare
- Financial Services

Along with these business units, Lighthouse provides seminars for clients and the public on relevant issues. These are done in conjunction with several insurance companies, with which we have solid, long-term relationships.

We have multiple locations throughout Michigan and sister agencies across the nation to serve your needs. Our investment in technology has allowed Lighthouse to provide exemplary response time, as well as comprehensive claims and risk management services.

We have active memberships with local chambers of commerce, various industry associations, and serve on advisory boards of several insurance companies. We also have many industry-specific programs tailored to give specialized coverages when they are needed.

Named Insureds

- City of Flint

Location Schedule

Loc #	Address	City	State	Zip
001	1101 S. Saginaw St. Room 203	Flint	MI	48502
002	210 E Fifth St.	Flint	MI	48502
004	3420 St John St	Flint	MI	48502
011	4535 M L King Ave	Flint	MI	48503
012	310 E Fifth St	Flint	MI	48502
014	4309 Industrial	Flint	MI	48505
018	202 E Atherton	Flint	MI	48507
020	3310 East Ct St	Flint	MI	48502
022	4500 N Dort Hwy	Flint	MI	48506
023	2800 Hammerburg Rd	Flint	MI	48507
024	1614 Dupont	Flint	MI	48504
025	G-12233 E Potter Rd	Flint	MI	48507
030	G-4652 Beecher Rd	Flint	MI	48507
031	Avon St	Flint	MI	48503
034	6625 Fleming Rd	Flint	MI	48504
035	5629 Fleming Rd	Flint	MI	48504
036	2420 Brownel	Flint	MI	48504
038	2300 Branch	Flint	MI	48506
041	1106 S Averill St	Flint	MI	48506
042	930 East Blvd Dr.	Flint	MI	48502
044	4266 E Pierson Rd	Flint	MI	48506
046	2401 Nolen Dr.	Flint	MI	48503
047	1221 S Vernon	Flint	MI	48506
048	1901 Hammerburg Rd	Flint	MI	48507
049	3300-3400 N Saginaw	Flint	MI	48502
050	2201 Forest Hill	Flint	MI	48504
051	1301-09 Pingree St	Flint	MI	48505
052	1002 W Horne	Flint	MI	48504

This proposal is a summation of the limits, terms, coverages, and conditions all of which are superseded by the actual issued policy.

053	249 Peer Ave	Flint	MI	48504
055	M L King Ave/2 E Pierson	Flint	MI	48505
057	Damon/N Saginaw St	Flint	MI	48501
058	E Hamilton/Ave A	Flint	MI	48505
061	1101 Kearsley Park Blvd	Flint	MI	48503
065	Harrison St	Flint	MI	48502
066	Chicago Blvd / Clancy	Flint	MI	48502
069	3201 Hammerburg Rd	Flint	MI	48507
070	3821 N Franklin	Flint	MI	48506
072	Morningside Dr	Flint	MI	48504
073	702 W 12th St	Flint	MI	48503
074	420 East Blvd	Flint	MI	48502
077	251 East Blvd Dr	Flint	MI	48503
092	1525 M L King Ave	Flint	MI	48502
093	716 W Pierson Rd	Flint	MI	48502
098	630 S Saginaw St	Flint	MI	48507
099	4000 S Saginaw St	Flint	MI	48507
100	121 E 7th St	Flint	MI	48502
104	3402 Western Rd	Flint	MI	48506
105	1100 S Cedar St	Flint	MI	48502
109	G-4662 Beecher Rd	Flint	MI	48507
110	1524 Mackin Rd & 1416 Dupont	Flint	MI	48503
111	2305 W GL Ave	Flint	MI	48503
112	Averill/I-69 Expy	Flint	MI	48506
113	3310 East Ct St	Flint	MI	48506

This proposal is a summation of the limits, terms, coverages, and conditions all of which are superseded by the actual issued policy.

Commercial General Liability

Coverage Form Used

Coverage	Occurrence/Claims Made	Retroactive Date
General Liability	Occurrence	NA
Employee Benefits Liability	Claims Made	8/22/2013
Errors And Omissions Liability	Claims Made	8/22/2013
Employment Practices Liability	Claims Made	8/22/2013
Sexual Harassment Liability	Claims Made	8/22/2013
Sexual Abuse Liability	Claims Made	11/23/2016

General Liability

Coverage	Limit	Retention
General Aggregate	10,000,000	
Each Occurrence	10,000,000	3,000,000
Damage to Premises Rented to You	Included	Included
Incidental Medical Malpractice	Included	Included
Liquor Liability	Included	Included

Automotive Liability

Coverage	Limit	Retention
Each Accident	10,000,000	3,000,000
Garagekeepers' Legal Liability Per Accident	1,000,000	3,000,000

Law Enforcement Liability

Coverage	Limit	Retention
General Aggregate	10,000,000	
Each Occurrence	10,000,000	3,000,000
Incidental Medical Services	Included	Included

This proposal is a summation of the limits, terms, coverages, and conditions all of which are superseded by the actual issued policy.

Errors and Omissions Liability

Coverage	Limit	Retention
General Aggregate	10,000,000	
Each Claim	10,000,000	3,000,000
Employment Practices	Included	Included
Sexual Harassment Liability	Included	Included

Sexual Abuse Liability

Coverage	Limit	Retention
General Aggregate	10,000,000	
Each Claim	10,000,000	3,000,000

Employee Benefits Liability

Coverage	Limit	Retention
General Aggregate	10,000,000	
Each Claim	10,000,000	3,000,000

This proposal is a summation of the limits, terms, coverages, and conditions all of which are superseded by the actual issued policy.

Premium Summary

City of Flint

Coverage	Carrier	Expiring Premium	Renewal Premium	Premium Difference
General Liability	Old Republic Union	\$546,300.00	\$632,755.00	\$86,455.00
Total Program		\$546,300.00	\$632,755.00	\$86,455.00

All quoted premiums are annual estimates.

Underwriting Notes

- Completed and signed terrorism acceptance/rejection form.

Markets Approached

- Ambridge Partners - Declined, max limit of \$5M.
- Berkely Public Entity - Declined, max limit of \$5M.
- Risk Specialists - Declined, claims history.
- Great American - Declined, not in carrier appetite.
- Liberty Mutual - Declined, don't offer monoline GL/XS - max \$5M on XS.
- Safety National - Declined, max limit of \$5M.

This insurance proposal is based upon your insurance history and the information that you have provided. It is your responsibility to review each item to make sure that you have all the coverages that you need, and that the limits of liability are appropriate.

This proposal is a summation of the limits, terms, coverages, and conditions all of which are superseded by the actual issued policy.

Agreement and Acceptance

The undersigned insured acknowledges that they have read and understood the Insurance Proposal as presented by Lighthouse Group, an Alera Group Agency LLC and authorizes them to bind coverage.

Effective Date: 11/23/2023

Policy Type: General Liability

PROPOSED COVERAGE HAS BEEN REJECTED/MODIFIED AS OUTLINED:

- 1.
- 2.
- 3.
- 4

Named Insured: City of Flint

Title: _____

Signature: _____ Date: _____

RETURN TO THE ATTENTION OF: Cort Niemi
EMAIL: cniemi@lighthousegroup.com
MAIL: Lighthouse, an Alera Group Company
56 Grandville Ave, Ste 300
Grand Rapids, MI 49503

This proposal is a summation of the limits, terms, coverages, and conditions all of which are superseded by the actual issued policy.

Electronic Delivery Authorization

Your insurer may be required by law to obtain consent from insureds prior to engaging in any electronic delivery of insurance policies and/or other supporting documents in connection with the policy. You have the right to:

- Select electronic delivery;
- Reject electronic delivery;
- Withdraw your consent if you decide you no longer want to receive electronic delivery of your insurance policy and/or other supporting documents in connection with your insurance policy.

☐ **Election of electronic insurance policy delivery option**

I select the option to receive the following documents in connection with my insurance policy electronically, for myself and all those covered under the policy. I acknowledge I may no longer receive paper copies of my insurance policy, unless I advise my insurer to continue to provide paper copies in addition to electronic copies.

- ☐ Insurance Policy
- ☐ Identification Card
- ☐ Notices of Cancellation
- ☐ Notices of Nonrenewal
- ☐ Other supporting documents in connection with my insurance policy

☐ **Rejection of electronic delivery option**

I reject the option to receive my insurance policy and/or other supporting documents in connection with my insurance policy electronically, for myself and all those covered under the policy. I will continue to receive paper copies of such documents.

☐ **Withdrawal of consent of electronic delivery**

I withdraw my previous consent of electronic delivery of my insurance policy and/or other supporting documents in connection with my insurance policy, for myself and all those covered under the policy. I elect to receive paper copies of such documents in the future.

Lighthouse Invoice Preference

Invoice made out to: _____

Invoice by:

☐ Mail | Address: _____

☐ Email | Email Address: _____

This proposal is a summation of the limits, terms, coverages, and conditions all of which are superseded by the actual issued policy.

Electronic Delivery Disclosure

The policyholder who elects to allow for insurance policy and/or other supporting documents in connection with the insurance policy to be sent to the electronic mail address provided should be diligent in updating the electronic mail address provided to the insurer in the event that the address should change.

Client and Lighthouse have caused this Agreement to be signed by authorized individuals.

Client

Name of recipient to receive policy documents via email

Relationship to Insured

Applicant/Name Insured Signature

Date

Email address of recipient

This proposal is a summation of the limits, terms, coverages, and conditions all of which are superseded by the actual issued policy.

Commercial Coverage Options

In addition to the below coverage options, there may be more insurance products available for your consideration.

Property

We do not determine property values, as we do not have any specific expertise in making this evaluation. It is in your best interest to evaluate the amount of your contents to determine the appropriate limits. Additionally, it is in your best interest to seek a building valuation survey to determine the appropriate construction cost of any building coverage.

- Off Premises Power Failure
- Spoilage Coverage
- Business Income & Extra Expense
- Ordinance or Law
- Vacancy Permit
- Builders Risk
- Mfg Selling Price
- Property of Others
- Leased or Rented Property
- Peak Season Coverage
- Equipment Breakdown
- Earthquake
- Flood
- Dependent Property

General Liability

Higher limits may also be available for General Liability coverages.

- Employment Practices Liability
- Liquor Liability
- Employee Benefits Liability
- Product Recall Coverage
- Pollution Liability

Inland Marine

- Installation Floater
- Replacement Cost
- Miscellaneous Tools / Equipment
- Leased or Rented Equipment
- Sign Coverage
- Scheduled Equipment / Tools
- Valuable Papers / Accounts Receivable
- Bailee Liability
- Patterns, Dies, Molds

This proposal is a summation of the limits, terms, coverages, and conditions all of which are superseded by the actual issued policy.

Crime

- Employee Dishonesty
- Forgery / Alterations
- Money & Securities

Business Auto

- Drive Other Car
- Hired & Non-Owned Auto Liability
- Hired Car Physical Damage

Miscellaneous

- Umbrella Liability / Higher Limits on Current Umbrella
- Professional Liability
- Data Breach / Cyber Liability
- Directors & Officers Coverage
- Fiduciary Liability
- Bonds
- Trade Credit Insurance

This proposal is a summation of the limits, terms, coverages, and conditions all of which are superseded by the actual issued policy.

Cyber Liability Quiz

What is your Internet Privacy and/or Security Risk?

Take this quick quiz to determine your level of risk.

1. Are you involved in any of the following industries:
 - Education
 - Healthcare
 - Financial Services
 - Retail
2. Do you provide services to clients on your website?
3. Do you collect, receive, transmit or store personally identifiable information or personal health information? For example, Social Security numbers, driver's license numbers, email addresses, bank account numbers, credit/debit card numbers, etc.
4. Do you need to develop or update procedures to comply with privacy legislation? For Example, Health Insurance Portability and Accountability Act - HIPPA, The Gramm-Leach Bliley Act or other legislation with respect to the protection of other confidential information?
5. Do your employees use laptops, cell phones, smart phones, or tablets?
6. Do you store sensitive data on your network in the cloud or even in paper files?
7. Do you manage the content of your website and/or host the infrastructure yourself instead of using a third party?
8. Do you have a Written Information Security Plan?

Your Score:

2 or less answered yes:

Your risk is low. However, Cyber Liability coverage is worth considering.

3 to 4 answered yes:

Your risk is great and obtaining Cyber Liability should be a priority.

5 or more answered yes:

Your risk is significant! Without proper coverage afforded by Cyber Liability, the financial wellbeing of your company is at risk!

This proposal is a summation of the limits, terms, coverages, and conditions all of which are superseded by the actual issued policy.

Life Insurance Review and Audit Program

For individuals and families

- Life insurance
- Return of premium life insurance
- Annuities
- Disability income protection
- Long-term care
- Life insurance review and audit program
- Individual mortgage pay-off in event of death

For business owners

- Business continuation planning (life and disability insurance)
- Key person coverage (life and disability insurance)
- Debt coverage or life insurance required by bank
- Estate analysis - legacy trust
- Executive owner premier audit program
- Voluntary products

As a client of Lighthouse, an Alera Group Company, you are eligible to take advantage of our Life Insurance Review and Audit Program free of charge. An evaluation of your personal and business life insurance policies can provide the reassurance your plans are set to meet your needs when and how you expect them to.

Our seasoned Life Insurance and Executive Benefits team will provide an in-depth and objective review of the life insurance you have in place today. With direct access to more than 30 insurance carriers, we will propose only the best alternatives directly in line with your goals and budget. Life insurance coverage can change over time, therefore we recommend policies be reviewed every three years.

Since over 80% of life insurance policies don't live up to client expectations due to overpriced premiums, incorrect design, or early termination, this review is of tremendous value by providing peace of mind and protection for what matters most.

If you are interested in Lighthouse's life insurance services, contact your sales executive to get started.



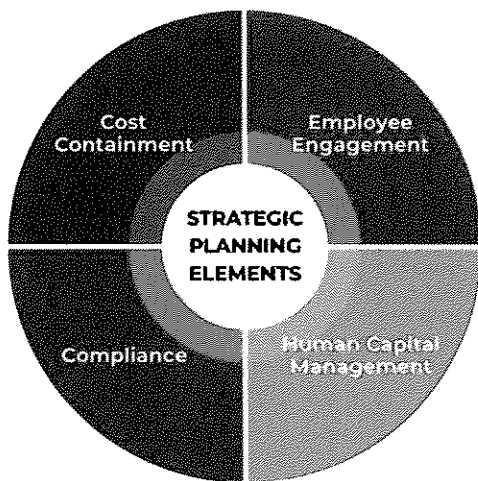
Strategic Employee Benefits Planning

INNOVATIVE STRATEGIES. ACTIONABLE POWERFUL RESULTS.

The key to a successful and sustainable employer-sponsored health plan is being proactive. An employer's value perception is maximized when employees receive benefits that meet their unique needs.

Our innovative approach to strategic benefits planning helps employers evaluate their current needs, explore new opportunities, and identify goals for the future - all while keeping their employees front and center. The end result of this process? A custom Playbook - a clear, multi-year strategic plan with actionable steps to take your benefits plan from where it is today to where it needs to be in the future.

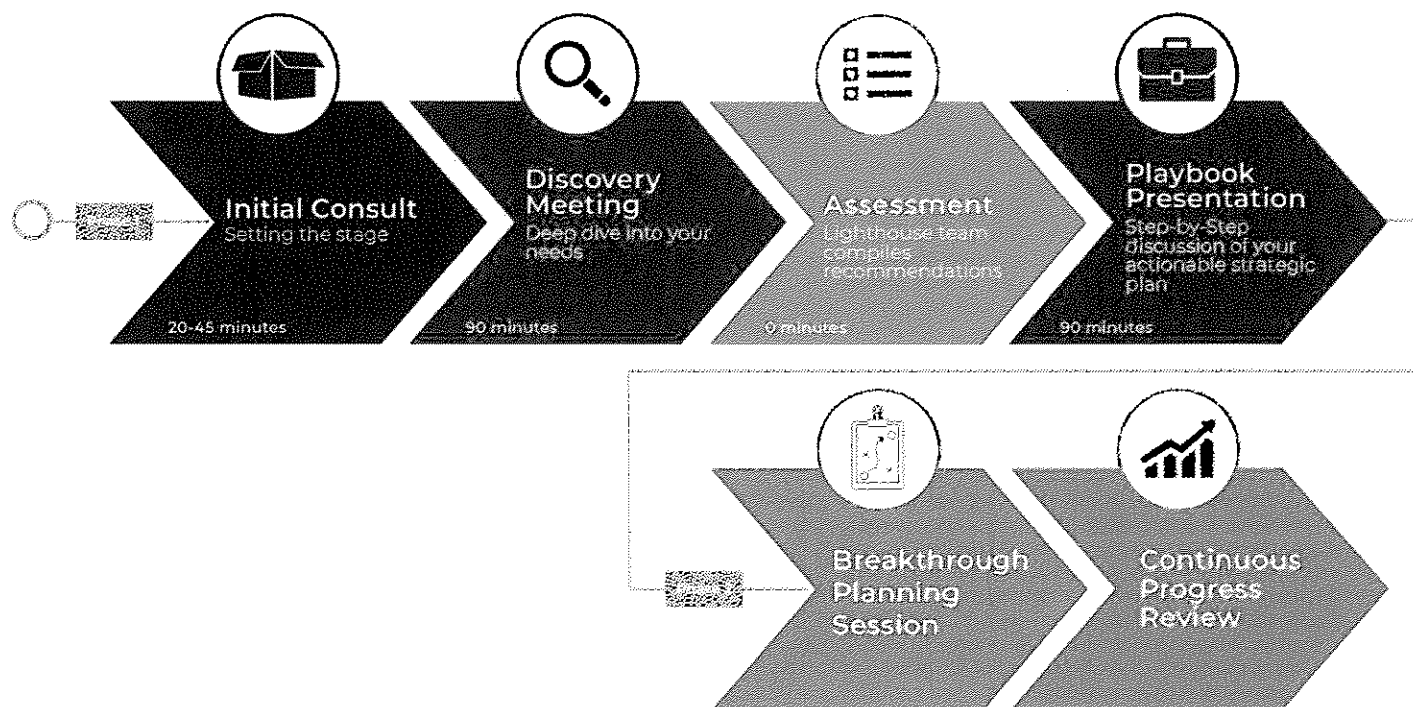
Moving forward, your Playbook will guide your organization's benefit decisions, ultimately resulting in a greater return on investment for every dollar spent on your employee benefit programs.



YOUR PLAYBOOK WILL HELP:

- Create a high-value perception of benefit programs
- Educate and engage employees in healthcare
- Improve administrative procedures
- Control costs through creative plan design
- Maintain organizational compliance

The Lighthouse Playbook process creates a roadmap to help achieve each client's perfect vision of their benefit programs and platform.



56 Grandville Ave SW | STE 300 | Grand Rapids, MI 49503
800-344-3531 | www.lighthouse.aleragroup.com

Old Republic Union Insurance Company

POLICYHOLDER DISCLOSURE NOTICE OF TERRORISM INSURANCE COVERAGE

You are hereby notified that under the Terrorism Risk Insurance Act as amended, you have a right to purchase insurance coverage for losses resulting from acts of terrorism, *as defined in Section 102(1) of the Act*: The term "act of terrorism" means any act that is certified by the Secretary of the Treasury – in consultation with the Secretary of Homeland Security, and the Attorney General of the United States – to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

YOU SHOULD KNOW THAT WHERE COVERAGE IS PROVIDED BY THIS POLICY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM, SUCH LOSSES MAY BE PARTIALLY REIMBURSED BY THE UNITED STATES GOVERNMENT UNDER A FORMULA ESTABLISHED BY FEDERAL LAW. HOWEVER, YOUR POLICY MAY CONTAIN OTHER EXCLUSIONS WHICH MIGHT AFFECT YOUR COVERAGE, SUCH AS AN EXCLUSION FOR NUCLEAR EVENTS. UNDER THE FORMULA, THE UNITED STATES GOVERNMENT GENERALLY REIMBURSES 80% OF COVERED TERRORISM LOSSES EXCEEDING THE STATUTORILY ESTABLISHED DEDUCTIBLE PAID BY THE INSURANCE COMPANY PROVIDING THE COVERAGE. THE PREMIUM CHARGED FOR THIS COVERAGE IS PROVIDED BELOW AND DOES NOT INCLUDE ANY CHARGES FOR THE PORTION OF LOSS THAT MAY BE COVERED BY THE FEDERAL GOVERNMENT UNDER THE ACT.

YOU SHOULD ALSO KNOW THAT THE TERRORISM RISK INSURANCE ACT, AS AMENDED, CONTAINS A \$100 BILLION CAP THAT LIMITS U.S. GOVERNMENT REIMBURSEMENT AS WELL AS INSURERS' LIABILITY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM WHEN THE AMOUNT OF SUCH LOSSES IN ANY ONE CALENDAR YEAR EXCEEDS \$100 BILLION. IF THE AGGREGATE INSURED LOSSES FOR ALL INSURERS EXCEED \$100 BILLION, YOUR COVERAGE MAY BE REDUCED.

Acceptance or Rejection of Terrorism Insurance Coverage

FAILURE TO RETURN THIS SIGNED FORM, PRIOR TO POLICY INCEPTION, INDICATING AN ELECTION TO PURCHASE TERRORISM COVERAGE, AS DEFINED BY THE ACT, WILL BE DEEMED YOUR REJECTION OF TERRORISM COVERAGE. HOWEVER, PAYMENT OF THE TERRORISM PREMIUM PRIOR TO POLICY INCEPTION WILL BE DEEMED AN ACCEPTANCE OF THIS OFFER OF TERRORISM COVERAGE.

Please indicate your selection by an ☒:

- ☐ I hereby elect to purchase terrorism coverage for a prospective premium of \$ 2,755.00.
- ☐ I hereby decline to purchase terrorism coverage for certified acts of terrorism. I understand that I will have no coverage for losses resulting from certified acts of terrorism.

City of Flint

Name of Insured

Policyholder/Applicant's Signature

Old Republic Union Insurance Company

Name of Insurer

Print Name

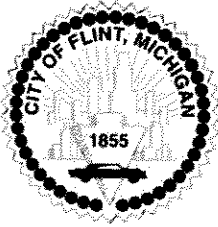
TO BE DETERMINED

Policy Number

Date

11/23/2023

Effective Date



RESOLUTION NO.:

230410

PRESENTED:

NOV - 8 2023

ADOPTED:

**RESOLUTION TO ACCEPT THE FLINT POLICE FOUNDATION GRANT TO THE
FLINT POLICE DEPARTMENT, AND AMEND THE FY 24 BUDGET IN THE AMOUNT
OF \$127,000**

BY THE CITY ADMINISTRATOR:

WHEREAS, The Flint Police Foundation has awarded the City of Flint \$127,000.00 for Neighborhood Safety Officers and Police Department Data Analyst wages and fringe benefits and data analysis; and

WHEREAS, this grant is possible due to funding awarded by the Flint Police Foundation on October 9, 2023, and;

WHEREAS, the grant period is from April 1, 2023, through March 31, 2024, and;

Grant Account Number	Grant Code	Account Name	Amount
296-315.703-581.300	PFPF-NSODA23	Other Grants	127,000.00
296-315.703-702.010	PFPF-NSODA23	Wages – Full Time	73,337.00
296-315.703-706.000	PFPF-NSODA23	Holiday Pay	3,250.00
296-315.703-710.100	PFPF-NSODA23	Unemployment Compensation	1,264.00
296-315.703.710.200	PFPF-NSODA23	FICA (Social Security)	5,805.00
296-315.703-710.300	PFPF-NSODA23	Medicare	1,357.00
296-315.703-713.000	PFPF-NSODA23	Worker's Compensation	7,065.00
296-315.703-714.300	PFPF-NSODA23	Employer Health Care Savings Plan	4,500.00
296-315.703-716.100	PFPF-NSODA23	MERS Hybrid Defined Contribution Pension	900.00
296-315-703.717.100	PFPF-NSODA23	MERS Hybrid Defined Benefit Pension	8,000.00
296-315.703-718.010	PFPF-NSODA23	Health Insurance Premiums	19,200.00
296-315.703-718.300	PFPF-NSODA23	Life Insurance	200.00
296-315.703-718.400	PFPF-NSODA23	Optical Insurance	100.00
296-315.703-718.500	PFPF-NSODA23	Dental Insurance	500.00
296-315.703-719.100	PFPF-NSODA23	Accrued Absences	1,522.00

IT IS RESOLVED, that the appropriate City Officials, upon City Council's approval, are now hereby authorized to accept the Flint Police Foundation Grant, amend the FY24 budget, appropriate funding for future fiscal years for as long as the funds are available from the funder, and abide by the terms and conditions of the grant, in the amount of \$127,000.00 to grant budget code PFPF-NSODA23.




RESOLUTION NO.: _____

PRESENTED: _____


ADOPTED: _____

APPROVED AS TO FORM:


William Kim (Oct 20, 2023 16:28 EDT)

William Kim, City Attorney

APPROVED AS TO FINANCE:


Phillip Moore (Oct 31, 2023 16:10 EDT)

Phillip Moore, Interim Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Oct 31, 2023 16:37 EDT)

Clyde D. Edwards, City Administrator

APPROVED BY CITY COUNCIL:

City Council



Flint Police Foundation
540 S. Saginaw Street
Flint, Michigan 48502

October 12, 2023

Chief Terence Green
Flint Police Department
210 E. 5th Street
Flint, Michigan 48502

Dear Chief Green,

I am pleased to inform you that the Flint Police Foundation has granted \$127,000 to the Flint Police Department for the period April 1, 2023, through March 31, 2024. This grant is possible due to funding received by the Flint Police Foundation on October 9, 2023.

This grant is to be expended for (1) NSO expenses and (2) Flint Police Department data analysis expenses, as detailed in the budget below. This grant is being awarded to the Flint Police Department on a reimbursable basis. Payments will be issued to the Flint Police Department upon receipt of proof of expense expenditures.

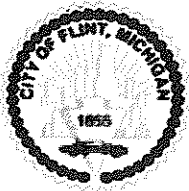
<i>Budget</i>	
Line Item	Amount
NSO Expenses	\$97,000
Data Analysis	\$30,000
Total	\$127,000

Thank you for your work and commitment towards improving public health and safety in Flint. It has been a pleasure to support this work and we are confident that it will continue to positively impact the quality of life of Flint residents.

Sincerely,

A handwritten signature in black ink, appearing to read "Natalie Pruett", with a long horizontal flourish extending to the right.

Natalie Pruett
Executive Director



230411

RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____


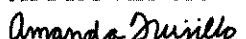

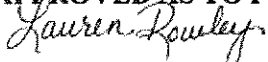
BY THE CITY ADMINISTRATOR:**RESOLUTION TO LAFONTAINE AUTOMOTIVE GROUP FOR THE PURCHASE OF SIX (6)
2024 PICKUP TRUCKS**

WHEREAS, The City of Flint Water and Sewer Departments (WSC) is requesting the purchase of six (6) 2024 pickup trucks. These vehicles will be replacing six older truck models. The current vehicles will either be repurposed for use at the WSC or auctioned off in accordance with established City of Flint disposal policies. LaFontaine Automotive Group is a pre-qualified dealer evaluated by the State of Michigan Department of Technology, Management & Budget. This MiDeal Vehicle Purchasing Program evaluated participating vendors based on experience, qualifications, service & delivery to ensure fair pricing and quality contracts. Dealer advises that the vehicles are currently in stock. See attached specifications for each vehicle.

WHEREAS, The City of Flint Water and Sewer Departments, Utilities Division, is requesting the amount of \$315,308.00 for this vehicle purchase. Funding for said purchases will come from the following accounts:

Account Number	Name of Account	Amount
591-540.100-977.000	Vehicle and Equipment Charges	157,654.00
590-540.100-977.000	Vehicle and Equipment Charges	157,654.00
	FY24 GRAND TOTAL	\$315,308.00

IT IS RESOLVED, that the Proper City Officials, upon City Council's approval, are hereby authorized to approve this purchase in the amount of \$315,308.00.

APPROVED AS TO FORM:
William Kim (Sep 12, 2023 15:10 EDT)**William Kim, City Attorney****APPROVED AS TO FINANCE:**
Amanda Trujillo (Sep 13, 2023 09:04 EDT)**Amanda Trujillo, Acting Chief Financial Officer****FOR THE CITY OF FLINT:**
CLYDE D EDWARDS (Sep 14, 2023 10:48 EDT)**Clyde Edwards, City Administrator****APPROVED BY CITY COUNCIL:****APPROVED AS TO PURCHASING:****Lauren Rowley, Purchasing Manager**



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 9/6/23

BID/PROPOSAL#

AGENDA ITEM TITLE: Pickup Truck Purchases

PREPARED BY: Cheri Priest, Utilities - Water Service Center

VENDOR NAME: LaFontaine Automotive Group

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Water Service Center requests the purchase of (6) 2023 pickup trucks. Three vehicles each will be assigned to the Sewer and Water Departments. These vehicles will replace 6 older pickup up trucks which will be auctioned, if not repurposed for WSC use, at a later time in compliance with the City's disposal policy. Lafontaine Automotive Group is a pre-qualified dealer evaluated by the State of Michigan Department of Technology, Management & Budget. The Lafontaine contract option was exercised and effective 10/13/2022. This MiDeal Vehicle Purchasing Program evaluated participating vendors based on experience, qualifications, service & delivery to ensure fair pricing and quality contracts. See attached specifications for details.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
2496	Equipment	590-540.100-977.000	N/A	157,654.00
2493	Equipment	591-540.100-977.000	N/A	157,654.00
FY24 GRAND TOTAL				\$315,308.00

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 24-00007760

ACCOUNTING APPROVAL: Cheri Priest

Date: 09/12/2023

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

STAFF RECOMMENDATION: (PLEASE SELECT): X ☒ APPROVED ☐ NOT APPROVED

FLEET SIGNATURE:

Aaron Cottrell

Aaron Cottrell, Fleet Administrator

DEPARTMENT HEAD SIGNATURE:

Entrice Mitchell

Entrice Mitchell, Sewer Systems Supervisor

kmartin@lafontaine.com

Signed: Kim Martín

LaFontaine Automotive Group
4000 W Highland Rd
Highland, MI 48357
248-714-1071-Office
517-795-9834-Cell

kmartin@lafontaine.com

QUOTATION

Name: City Of Flint (For Water Department)
Address: 702 W 12th Street
City: Flint State: MI Zip: 48503
Contact: Aaron Cottrell
Phone: 810-766-7499 Ext 2811
Email: acottrell@cityofflint.com

Date: 7/20/2023
Quote: 72023

24GC88	2024 GMC Sierra 2500 PRO Double Cab Long Box 4WD Sterling Metallic	\$51,918.00
24GC165	2024 GMC Sierra 2500 PRO Double Cab Long Box 4WD Sterling Metallic	\$51,918.00
24GC166	2024 GMC Sierra 2500 PRO Double Cab Long Box 4WD Sterling Metallic	\$51,918.00
24GC292	2024 GMC Sierra 2500 PRO Double Cab Long Box 4WD Sterling Metallic	\$51,918.00
Each vehicle price includes Michigan \$15 Title Fee		
Each vehicle price includes General Motors \$3,200 Municipal Discount		
Note per contract delivery is available @ \$2.00 per one way mileage.		
Total Cost:		\$207,672.00

Signed: Kim Martin

230412



RESOLUTION NO.: _____

PRESENTED: NOV - 8 2023

ADOPTED: _____

**Resolution Approving Memorandum of Understanding to Administer Income Taxes for
the City of Flint**

The State of Michigan, Department of Treasury, City Taxes Division has been administering income tax collection for the City of Detroit since tax year 2015. The City of Flint and the Michigan Department of Treasury have engaged in discussions to create a similar arrangement between the City of Flint and the Michigan Department of Treasury, under which the Michigan Department of Treasury would administer income tax collection for the City of Flint.

Under the proposed Memorandum of Understanding (MOU), the Michigan Department of Treasury would assume responsibility for administering the collection of City of Flint income taxes beginning in tax year 2024 through December 31, 2032 (tax year 2031). Initial implementation costs will be funded by the State of Michigan, and ongoing administrative costs will be paid out of funds collected.

IT IS RESOLVED that the appropriate City officials are authorized to execute a Memorandum of Understanding with the State of Michigan Department of Treasury, to administer income taxes for the City of Flint beginning with tax year 2024 and through December 31, 2032, on terms substantially similar to the attached draft MOU.

FOR THE CITY:CLYDE D EDWARDS

CLYDE D EDWARDS (Oct 12, 2023 17:50 EDT)

Clyde Edwards, City Administrator**FOR THE CITY COUNCIL:**

APPROVED AS TO FORM:William Kim

William Kim (Oct 11, 2023 16:53 EDT)

William Y. Kim, City Attorney**APPROVED AS TO FINANCE:**Phillip Moore

Phillip Moore (Oct 12, 2023 09:46 EDT)

Phillip Moore, interim Chief Financial Officer



RESOLUTION STAFF REVIEW FORM

AGENDA ITEM TITLE:	Resolution Approving Memorandum of Understanding to Administer Income Taxes for the City of Flint	BID/PROPOSAL #:	N/A
PREPARED BY: (NAME & DEPARTMENT)	William Kim, City Attorney	DATE:	10/10/2023
VENDOR NAME:	N/A		
BACKGROUND/SUMMARY OF PROPOSED ACTION/FINANCIAL IMPLICATIONS:			
<p>The Michigan Department of Treasury agrees to:</p> <ol style="list-style-type: none">1.) Accept and process city income tax returns and send appropriate correspondence to affected taxpayers for the periods agreed to in the MOU. *This includes working with software developers to coordinate the filing of city returns as composites of Michigan income tax returns.2.) Issue refunds and assessments related to income tax returns it receives. *This involves operating in a manner that is efficient and effective at working within the statute of limitations.3.) Offer taxpayers a 'free' opportunity to appeal any Intent to Assess the state issues on the city's behalf.4.) Engage in the city's annual financial audit to the extent that it is a custodian of city information and engages in the city's revenue processes.5.) Provide the necessary reporting to assist city officials with making financial decisions on behalf of their constituents.6.) Use all of the tools that it has available to collect tax debts on behalf of the city for periods administered by the department.7.) Answer taxpayers' and preparers' phone inquiries and respond to all written correspondence received for tax periods administered by the Department.8.) Actively seek opportunities to improve taxpayer compliance on behalf of the city.9.) Respond to technical tax inquiries and provide written advice (upon specific request) related to income tax matters for periods administered by the Department.10.) Engage attorneys at the Office of the Attorney General as needed to represent city tax matters for periods administered by the Department.11.) Transfer excess funds from the established city tax trust account to the city using electronic means on a weekly basis. <p>The City of Flint agrees to:</p> <ol style="list-style-type: none">1.) Establish its reporting needs within the MOU and submit any subsequent requests in writing with the understanding that business operations and system limitations may delay or prohibit time-sensitive deliveries.2.) Transfer withholding collected to the Department to cover the potential individual income tax refund claims.3.) Refer all questions or concerns regarding income tax administration/collection to the Department's designated call center.			

- 4.) Remain informed but outside the tax administration, compliance and collection processes upon the commencement of the contract for all periods included in the agreement.
- 5.) Reimburse the Department for services provided on a monthly basis by way of withholding an administration fee from the weekly wire transfers.

Michigan Department of Treasury City Taxes Division Goals and Metrics:

- *Respond to all incoming phone calls within 4 minutes of receipt.
- *Respond to 90% of all written correspondence within 60 days of receipt.
- *Process all returns in the same year received.

The State of Michigan Department of Treasury has access to information not available to the City of Flint, and which cannot legally be provided to the City of Flint. Utilizing this information, the State of Michigan Department of Treasury increased the tax revenues collected by the City of Detroit, even after ongoing administrative costs were deducted. Based on the increase in tax revenues experienced by the City of Detroit, the City of Flint's tax revenues are projected to increase in a similar fashion.

BUDGETED EXPENDITURE?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	PRE-ENCUMBERED?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
IS A CONTRACT NEEDED?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	LENGTH OF CONTRACT	9 years			
IF APPLICABLE, ESTIMATE AMT BY BUDGET YEAR:	\$0								
OTHER IMPLICATIONS (I.E. COLLECTIVE BARGAINING):	None.								

STAFF RECOMMENDS APPROVAL

DEPARTMENT HEAD SIGNATURE: Phillip Moore
Phillip Moore (Oct 12, 2023 09:46 EDT)
Phillip Moore, interim Chief Financial Officer

AGREEMENT

TO ADMINISTER THE CITY OF FLINT INCOME TAX

INTRODUCTION

To increase effectiveness, optimize revenue and improve the efficiency of city income tax administration, the City of Flint (City) and the Michigan Department of Treasury (Treasury) enter into this Agreement dated _____, 2023, for the administration of City income tax operations.

The Agreement is contingent upon approval by the Flint City Council by resolution pursuant to section 3-311(b) of the Flint City Charter, said section adopted August 7, 2017, and effective January 1, 2018.

The Agreement benefits the City by decreasing revenue loss through improved accuracy of e-filed returns and through reducing fraudulent refunds by expanding compliance and enforcement services provided by Treasury. The Agreement benefits City taxpayers by allowing the taxpayer to e-file the City return as part of the State return. The combined e-filing of the State and City returns benefits many City taxpayers by:

- A. Improving the accuracy of the returns.
- B. Providing faster refunds.
- C. Increasing taxpayer filing options as more software developers support a City return as a schedule to the State return.
- D. Allowing access to Treasury's on-line services to confirm receipt of the return and the date a refund is issued.
- E. Providing access to responsive customer service through a multitude of channels, including phone and web services.

TERM OF THE AGREEMENT

1. **Term of Agreement and renewal.** In preparation for the assumption of income tax operations, Treasury will incur implementation costs that will not be reimbursed by the City. In consideration of Treasury's substantial commitment of personnel and other resources to the assumption of City income tax operations under this Agreement, the City and Treasury agree that they will not terminate this Agreement prior to December 31, 2032, except for the events enumerated in paragraph 48 that are not resolved through the process set forth in paragraph 47.

GOVERNING LAW

2. **Governing law.** The City's income tax will be administered in compliance with Chapter 18, Article V of the Flint City Code and the City Income Tax Act, (ACT) PA 284 of 1964, MCL 141.501 et. seq. If the ACT is amended, then the ACT will govern even if the City does not amend its code to adopt the provisions of the ACT unless the amendments to the ACT are clearly elective alternative provisions.

DUTY OF CARE

3. Treasury will use its best efforts to administer the City income tax and will use the same diligence, competence and care that are employed in administering the Michigan income tax. The City will use its best efforts to provide timely and complete information and otherwise cooperate with Treasury to ensure the efficient administration of the City income tax.

ADMINISTRATOR

4. **Administrator.** The Administrator of Treasury's City Tax Division will be responsible for managing all aspects of tax administration, including processing, policy, collections and compliance. The Administrator will serve as the City's main point of contact and will have authority and responsibility over the entire City Tax process, regardless of the Treasury Bureau or office that performs the service.

RESPONSIBILITY

5. **Treasury's responsibilities.** Treasury is responsible for the effective administration of City Income Taxes in a culture of compliance with the goal of treating taxpayers fairly and respectfully while optimizing revenue to the City of Flint. This includes return processing, compliance and audit activities, collections of delinquencies and policy support.
6. **City's responsibilities.** The City is responsible for monitoring Treasury's performance and collaborating with Treasury on policy and procedures as they relate to City income tax administration. The corresponding Service Level Agreement (SLA's) shall determine how decisions that impact revenue to the City are made.

RETURNS PROCESSING

7. **2024 Tax year: returns processing.** Beginning January 1, 2025, Treasury will process individual and corporate income tax returns filed for tax years beginning on or after January 1, 2024. The remittance and processing of 4th quarter estimated payments, extension payments for tax year 2024 and employer withholding returns reporting and paying tax for calendar year 2024 payroll will be determined through consultation with the City Treasurer and will be memorialized through a jointly signed Memorandum of Understanding signed by the City Treasurer and a designated Deputy State Treasurer. Fiduciary, unincorporated business information returns, unincorporated business returns with an election to pay the tax under code section 18-10-6(c) ("composite returns") will be processed beginning January 1, 2026, for returns filed for tax years beginning on or after January 1, 2025. If Treasury receives city income tax forms of any kind related to periods prior to 2025 and not covered under the MOU as envisioned in this paragraph, the returns will be sent to an address provided by the City for processing.

8. Tax forms.

- a. Tax return forms will be prescribed by Treasury and will have a common format (applicable to all jurisdictions under State income tax administration). Treasury will implement income tax form changes requested by the City to the extent they are not cost prohibitive and are applicable to all jurisdictions for which the State administers income taxes.
- b. Printed forms may be sent to individual taxpayers who have not e-filed a Michigan income tax return. Mailings will be based on the best available name and address for taxpayers. Forms and instructions will be available digitally on the Treasury website and on the City website. For tax years beginning after 2024, Treasury will determine, after consultation with the City, the extent to which the distribution of individual income tax printed forms is necessary based on its contribution to the efficient administration of the tax.
- c. For corporate income tax years beginning in 2025, annual returns will be available on the Treasury and City websites. Treasury will print and mail the corporate return to a taxpayer upon request.

9. Paper and e-filed returns. Treasury will accept returns for the following tax years in the following manner:

- a. Paper or e-filed income tax returns for residents, non-residents and part-year residents for tax years beginning January 1, 2025. In any given filing season e-file only allows the current tax year and the two immediately preceding tax years.
- b. Paper or e-filed corporate income tax returns for tax years beginning on or after January 1, 2025. In any given filing season e-file only allows the current tax year and the two immediately preceding tax years.
- c. Paper filed unincorporated business information returns, composite returns and fiduciary income tax returns for tax years beginning on or after January 1, 2025. In any given filing season e-file only allows the current tax year and the two immediately preceding tax years.
- d. Paper or e-filed employer withholding tax returns for tax years beginning on or after January 1, 2025. In any given filing season e-file only allows the current tax year and the two immediately preceding tax years.

10. Refunds. If a taxpayer's annual income tax return, or annual income tax withholding return, reflects an overpayment of the tax, a refund will be issued by Treasury on a State of Michigan warrant and shall be paid from the City Income Tax Trust Fund, as defined in paragraph 34.

11. **Refund offsets.** Treasury will offset a taxpayer's City of Flint refund for the following purposes and in the following order of satisfaction:

- a. Delinquent City tax liability including any penalty and interest.
- b. Delinquent State Tax liability including any penalty and interest.
- c. Other debts for which Treasury is served with a writ of garnishment under the Michigan Court Rules, MCR 3.101(G) and (H)(1).

12. **Returns retention schedule.** Treasury will maintain images and records of taxpayer returns information for the year the return is filed plus 6 years. However, images and records will be retained for any taxpayer with an outstanding tax liability until that liability is resolved or satisfied. Treasury shall not retain copies of returns in paper form.

13. **Return information.** With regard to return information:

- a. Treasury will provide return information to the City in aggregate form as outlined in Reports and Service Level Agreement section, or as otherwise agreed to by the parties. Treasury is subject to the confidentiality provisions of section 74 of the City Income Tax Act, MCL 141.674(2), as well as all other state and federal law covering non-disclosure of tax information as applicable.
- b. The City agrees to strictly comply with the requirements of Michigan Department of Treasury Safeguard Requirements of Confidential Tax Data attached as Exhibit C (Data Sharing Agreement), as well as the requirements of MCL 205.28(1)(f), and all federal tax information confidentiality requirements as applicable. All City personnel having access to confidential tax data must complete the Treasury Disclosure training before being granted access to Treasury information.
- c. Information regarding a person's return will be provided to the taxpayer at no charge or disclosed to the taxpayer's authorized representative for a fee that is the same as the fee charged by Treasury for state tax information. Requests for a taxpayer's return information received by the City must be sent to Treasury for processing.
- d. Treasury will provide the taxpayer a form for appointment of an authorized representative.
- e. Taxpayers may request a copy of a City return from Treasury using form 5440, or similar form that will be provided by Treasury.
- f. Treasury may require proof of identity in addition to the signature of the taxpayer for purposes of releasing information.

- g. Disclosure to persons not authorized by a taxpayer must be by court order signed by a judge served upon Treasury or as otherwise provided by law. If certification of the return is required, Treasury will certify the return.
 - h. If a court order is served upon the City for a tax document, the City shall not forward the order to Treasury but instead inform the court that Treasury has possession of any document that may be subject to a court order and that the City cannot supply the requested document.
 - i. Incidents handling: Treasury will maintain the confidentiality of City tax information for which it is responsible. Treasury will handle any unauthorized use or disclosure of confidential City tax information, whether suspected or actual, immediately after becoming aware of the unauthorized use or disclosure according to applicable state and federal statutes. Treasury agrees to contain the breach immediately if it is determined ongoing. Treasury's Office of Privacy and Security will determine if breach notification is required when personal information has been misrouted, lost, or stolen. Treasury will notify the City Tax Administrator of any breach and provide the City with information regarding the content of any notice that may be sent.
 - j. To the extent that there are costs associated with the services listed in subparagraphs a through f, the cost will be subject to cost reimbursement under paragraph 34 unless the costs are the result of gross negligence or willful misconduct on the part of Treasury employees or agents.
14. **Renaissance Zones.** A list of qualified Renaissance Zone applicants will be provided to Treasury in a format agreed upon by the parties. The City will also maintain a City income tax schedule RZ and make it available to taxpayers for computation of a renaissance zone deduction.
15. **Required reports from the City for implementation and administration of processing.** The City will supply reports for 2024 withholding payments, estimated payments and extension payments remitted to the City. In addition to payments for 2024 that are subject to a Memorandum of Agreement under paragraph 3, the City will report and remit to Treasury any tax payments received by the City for tax years after 2024 that are remitted to the City. Ordinance amendments regarding tax rate, personal exemptions and special exemptions will be communicated to Treasury by April 1st of the tax year.

TAXPAYER ANNUAL EXTENSION AND ESTIMATED PAYMENTS

16. **Notice to taxpayers.** Based on information received, Treasury will provide notice to individual, corporate, composite and fiduciary filers who reported estimated payments on their 2024 income tax return that they must remit 2025 tax year estimated taxes to Treasury. The City will provide similar information on its city income tax website no earlier than a date agreed upon by the parties.

17. **Payments credited to the city income tax trust fund.** All annual payments, extension payments and estimated payments shall be credited to the city income tax trust fund discussed below in paragraph ___, net of any refunds issued or administrative fees/costs withheld for Treasury's operations.

TAX COMPLIANCE, ENFORCEMENT AND DUE PROCESS HEARINGS

18. **Treasury compliance services.** As part of the administration of the tax, Treasury will provide compliance services and conduct compliance initiatives similar to the services and initiatives conducted for the State of Michigan. To enhance these efforts, the City will provide Treasury with additional data. Treasury will use the same type of cost/benefit analysis that it uses for its own tax compliance activities. Treasury will provide the cost/benefit analysis to the City for review and consultation. The Treasury Tax Compliance Bureau Discovery Administrator will consult actively and as necessary with the City Income Tax Administrator or designee who has commensurate duties on compliance and enforcement services on any noncompliance risk factors or trends identified. Consultation may cause disclosure of Treasury compliance initiatives. Examples of the types of enforcement and compliance services that may be performed by Treasury are:
- a. Conduct screening of paper and e-filed City returns to identify and stop returns filed using fraudulent schemes, using the same process used for Michigan returns.
 - b. Conduct delinquent State matches to identify non-filed City of Flint Resident returns using State data provided to Treasury.
 - c. Conduct adjusted gross income (AGI) matches to identify individuals who understated their adjusted gross income on their City return.
 - d. Conduct delinquent matches to identify non-filers for withholding returns or corporate income tax returns.
 - e. In regards to discovery and when appropriate, use all enforcement mechanisms allowable by law to obtain necessary taxpayer records in order to issue an assessment and collect taxes due.
 - f. The parties have entered into a Memorandum of Understanding regarding compliance and enforcement activities which is included as Exhibit D to this Agreement.
19. **Proposed Adjustment of a Return.** Treasury will provide a taxpayer with correspondence and notices of adjustments to a return as required by the City Income Tax Act and the City ordinances.
20. **Administrative hearings for intents to assess.** Treasury will provide an administrative hearing as required by the City Income Tax Act and the City ordinances for intents to assess.

21. **Final assessments.** Treasury will issue final assessments as required by the City Income Tax Act and the City ordinances.
22. **Appeals to the City Board of Review.** Within six months of the execution of this agreement, the City will establish, commence and maintain for the agreement's duration an Income Tax Board of Review to hear contested final assessments as required by the City Income Tax Act and the City ordinances.

COLLECTION AND OTHER SERVICES

23. **Collection Efforts.** Treasury will use all powers afforded in the statute to collect City income tax debts and do so in a manner that is consistent with how it collects the State's income tax debts. This may include liens, levies and refund offsets.
24. **Installment Agreements.** Treasury may enter into installment agreements with taxpayers on behalf of the City for the payment of assessed tax liabilities; provided, that they are consistent with the terms and conditions of those agreements entered into by Treasury for the collection of state debts.
25. **Bankruptcy claims.** Treasury will file bankruptcy claims that include City income tax assessments.
26. **Write-offs.** Treasury will follow the statute consistent with the State's policy and procedure for write offs.
27. **Reporting.** Treasury will provide reports to the City in accordance with Exhibit A.
28. **Third Party Collection Services.** Treasury may contract with a third party third-party collection service to provide collection of taxpayers' City income tax debts after the expiration of appeal rights. The cost of third party collection services is in addition to the projected costs in paragraph 38 and shall be reimbursed under the terms of paragraph 38 and shall be subject to reconciliation under that same paragraph. A representative of the City will participate in the negotiation of a third party contract for collection of the tax. Vendor selection is solely at the discretion of Treasury.
29. **Tax Clearances.** Treasury will use its best efforts to provide City income tax taxpayer information to the City within 5 business days for tax clearance certificates and enforcement of the escrow provisions related to the sale of a business. The City will issue any tax clearance certificates and enforce any escrow provisions as required by the City Income Tax Act and the City ordinances.
30. **Corporate officer liability.** Treasury will enforce corporate officer liability as part of collection services as required by the City Income Tax Act and the City ordinances.
31. **Purchaser and successor liability.** Treasury will enforce purchaser and successor liability as required by the City Income Tax Act and the City ordinances.

DISTRIBUTION OF TAX REVENUE TO THE CITY BY TREASURY

32. **Distribution of tax revenue.** Treasury will daily transfer through the electronic funds transfer system the tax revenue due the City, net of sufficient funds for tax refunds and Treasury cost reimbursement, subject to check clearing by Treasury's depository bank and provided available funds total of at least \$25,000. The schedule for transfer of funds will be determined by the parties based on projected cash flows and minimum threshold transfer amounts that may not be less than an amount determined through consultation with the City Treasurer. The daily net tax revenue will be deposited at a bank designated by the City. Distribution of tax revenue to the City will not be offset by non-income tax obligations owed to the State.
33. **Reports.** Treasury will provide a daily, monthly and year-to-date tax receipt report to the City as set forth in Exhibit A.

CITY INCOME TAX TRUST FUND

34. **City Income Tax Trust Fund.** Treasury will maintain a fund to account for all City income tax collections and disbursements. Disbursements will include distributions to the City, Treasury's allowed costs associated with collection and administration, and refunds.
35. **Minimum balance in the City Income Tax Trust Fund.** The City agrees to maintain a minimum monthly balance in the City Income Tax Trust Fund that shall equal the amount of outstanding refunds. The amount of outstanding refunds shall be calculated as the sum of refunds pending administering, refunds pending approval and refunds outstanding.
36. **Annual audit.** Treasury acknowledges that the activities and balances of the City Income Tax Trust Fund are components of the financial statements of the City and the City will need to obtain reasonable assurance about the effectiveness of controls over the City Income Tax Trust Fund under the American Institute of Certified Public Accountants (AICPA) standards for service organization controls reports (SOC1/SOC2). To facilitate the City audit, Treasury will seek the cooperation of its auditor with the City auditor to obtain independent assurances regarding the effectiveness of key controls over the City Income Tax Trust Fund.

TREASURY COST REIMBURSEMENT FROM THE CITY INCOME TAX TRUST FUND

37. **City obligations for operational costs.**
- a. The City agrees to reimburse Treasury for the actual costs of administering the City income tax, including employee wages, insurances, fringe benefits and related employment costs, Department of Technology, Management and Budget (DTMB) expenses, plus contractual services, supplies and maintenance directly related to the processing, enforcement and collection of the City returns.
 - b. In fulfillment of this Agreement, Treasury shall make all employment decisions and shall control all aspects of staffing, including staffing levels and staff qualifications, selection,

work hours, and training; provided, however, that such decisions and control shall be commercially reasonable. To the extent that any such costs are not commercially reasonable, Treasury shall bear such costs. Treasury may, at its discretion, contract with third parties to provide services, including technological enhancements; provided, however, that such decisions and control shall be commercially reasonable and that the cost of services in excess of \$400,000 is authorized by the City. In the event, the City does not agree to cost of services, Treasury will work to terminate the agreement. Vendor selection is solely the responsibility of Treasury. Treasury will transfer funds for cost reimbursement from the City Income Tax Trust Fund to the State's General Fund.

- c. If the City Income Tax Trust Fund has insufficient funds to cover the costs of this agreement, the City will pay Treasury upon demand for costs not covered by the City Income Tax Trust Fund; or at the election of Treasury, the costs may be recovered from future deposits into the City Income Tax Trust Fund.
- d. If initial cash flows for January and February 2025 are projected to be insufficient to cover operational costs and tax refunds for the period, the City shall pay to Treasury an agreed upon payment for each month, payable on January 2, 2025 and February 1, 2025.

38. Annual reconciliation and budget.

- a. Treasury will prepare an annual reconciliation of the City Income Tax Trust Fund. The reconciliation will include actual cost reimbursement payments to Treasury, tax refunds to taxpayers, tax revenue receipts, revenue disbursement to the City and any City deposits as of June 30 each year. The City will be given an opportunity to review the reconciliation and suggest adjustments, but may not delay any cost reimbursement under the terms of this section. If the City objects to any portion of the reimbursement, the City may seek resolution under the process set forth in paragraph ___. The final report shall be delivered to the City no later than August 15 of each year.
- b. Treasury will also prepare a reconciliation of the City Income Tax Trust Fund for purposes of the September 30th fiscal year end of the State of Michigan. The reconciliation will be completed by November 15th and cost settlement will occur by December 15th. The City will be given an opportunity to review the reconciliation and suggest adjustments but may not delay any cost reimbursement if it is properly supported and commercially reasonable under the terms of this section. If the City objects to any portion of the reimbursement, the City may seek resolution under the process set forth in paragraph 47.
- c. When Treasury's actual annual costs exceed the reimbursement payments for the reconciled year, Treasury will transfer the underpaid costs from the City Income Tax Trust Fund to the State's General Fund as part of the next monthly cost reimbursement transfer. Treasury shall not reimburse underpaid costs from any source other than the City Income Tax Trust Fund and shall not divert, reduce, or withhold any non-income tax obligation owed to the City by

the State as the result of any underpaid or disputed costs. The City will deposit additional money to the City Income Tax Trust Fund if any cost reimbursement reduces the City Income Tax Trust Fund below the required minimum monthly balance.

- d. When Treasury's actual annual costs are less than the reimbursed payments for the reconciled year, Treasury will reduce the next monthly cost reimbursement transfer from the City Income Tax Trust Fund by the amount of the overpayment.
- e. Each year, by December 15th, Treasury will provide the City with a projected annual administrative cost budget for the City's following fiscal year. The parties will confirm and agree to the budget by January 31st of each year.

39. **Initial implementation costs are not subject to reimbursement.** Initial implementation costs approved by the legislature and incurred from the date of this agreement are not subject to monthly reimbursement.

40. **Future technological enhancements.** Technological enhancements, including hardware and software platforms and applications, shall be implemented at the sole discretion of Treasury. Prior to implementation, Treasury will consult with the City and will consider factors such as best practices, improved customer service, efficiency and future costs savings. However, the implementation of technological enhancements is solely Treasury's decision. Treasury shall demonstrate any enhancement's benefits over the enhancement's useful life. Treasury will provide monthly cost reimbursement projections for a project one year in advance of the date such cost reimbursement would begin. However, any significant enhancement that will increase costs to the City shall be reviewed with and agreed to by the City, unless such enhancement is mandated. The cost of future operational enhancements incurred after December 31, 2024, will be included in the monthly cost reimbursement as incurred.

41. **Reduction in Cost Reimbursement Based on Participation of Other Cities in Treasury's Administration of City Income Tax.** If other cities enter into agreements for administration of city income tax by Treasury, the participating cities will bear the proportional cost of technological enhancements based on a ratio of the number of returns processed for each City over the total number of returns processed for all city taxpayers. Operational enhancements do not include system changes to accommodate year-to-year changes that are required for processing new tax years such as date, rate, or personal exemption changes. Annual system changes are operational costs charged to the City under paragraph 37. In no case will the addition of other cities increase the total operational cost to the City of Flint.

REPORTS AND SERVICE LEVEL AGREEMENTS

42. **Treasury Reports to the City.** The reports that Treasury will provide to the City are set forth in Exhibit A of this Agreement.

43. **City Reports to Treasury.** The reports that the City will provide to Treasury are set forth in Exhibit B.

44. **Service Level Agreement (SLA's).** Treasury and the City will mutually agree upon SLAs to guide the goals and expectations associated with the investigation, audit, compliance, collection and data exchange activities of City Income Tax administration. These SLAs will be reviewed and amended as mutually agreed upon on an annual basis. The SLAs between the City and the Treasury on these processes are set forth in Exhibit C. Treasury will maintain or improve upon current metrics for return processing and customer service.

ANCILLARY MEMORANDA

45. The parties may from time to time enter into ancillary memoranda of understanding (MOU) of data sharing agreements (DSA) regarding the details and mechanisms necessary for the administering the tax under this Agreement. An MOU or DSA may not conflict with the terms of this Agreement. An MOU or DSA may be signed by a person who holds a position of deputy treasurer with the Treasury and by a person designated by the Mayor.

TERMINATION

46. **“At will” termination limitation.** Pursuant to paragraph 1 of this Agreement, the City and Treasury agree that that they will not terminate this agreement prior to December 31, 2032, and during any renewal period, except for reasons enumerated in paragraph 47, and only after engaging in the resolution process in paragraph 47.
47. **Termination of the Agreement for cause.** Either party may terminate this agreement by giving the other party written notice of termination following the occurrence of any of the enumerated events in paragraph __. and an opportunity to resolve the matter. The Agreement will terminate on December 31st of the year following the year in which notice is given unless the parties agree to a different effective date. A written notice of termination may only be issued after a party first provides written notice to the other party of the occurrence of the enumerated event and the Treasurer and the Mayor or their designees have held a meeting at which the parties have made a good faith attempt to resolve the matter. The City's designee must be the City Chief Financial Officer (CFO), or the Chief Deputy CFO. The Treasury's designee must be an individual of commensurate executive position in the Treasury.
48. **Enumerated events that may cause termination.** The following events may cause termination of the Agreement if not resolved as provided for under paragraph 47.
- a. A report identified as a critical report in Exhibits A and B has not been provided in a timely manner.
 - b. The City Income Tax Trust Fund falls below the minimum required monthly balance and such deficiency is not cured within 7 days.
 - c. Treasury fails to properly distribute tax revenue to the City.
 - d. Treasury or the City fails to use its best efforts, diligence, competence and care to comply with paragraphs 23,38,39,40, and 42.

e. Barring force majeure, Treasury fails to process City tax returns on a schedule that is materially similar to the processing of state tax returns for that tax year.

49. **Returns processed after termination.** Returns received by Treasury prior to the effective date of termination will be processed by Treasury.
50. **Other services.** All tax compliance and enforcement services will cease as of the effective date of termination.
51. **Balance in the City Income Tax Trust Fund.** Treasury will retain tax receipts and other deposits in the City Income Tax Fund sufficient to cover processing, refunds and cost reimbursements after the termination of the Agreement. Any remaining balance after completion of the winding up of operations will be transferred to the City within 30 days after administration activities cease.

INTERPRETATION OF THE CODE AND THE ACT

52. **Interpretation of the Code and the Act.** For disputes regarding interpretation of the Flint Code and the City Income Tax Act, PA 284 of 1964, MCL 141.501 et. seq. Treasury's Tax Policy Division will provide Treasury's interpretation. If the City disagrees with the interpretation provided by the Tax Policy Division and the parties agree that the issue will have a substantial effect on tax revenues, the Treasurer will request a division level opinion from the Revenue and Tax Division of the Attorney General as it relates to the City Income Tax Act, PA 284 of 1964, MCL 141.501 et. seq. The division level opinion from the Attorney General will be conclusive unless the Michigan Court of Appeals issues a binding opinion on the issue.

LEGISLATION

53. **Amendments to statute.** Treasury will make reasonable efforts to support amendments to the City Income Tax Act which will enhance compliance and administration.
54. **Implementation of legislative changes.** Treasury will timely implement any legislative changes.
55. **Statutory changes for withholding.** Treasury will implement the amendment to the City Income Tax Act which requires employers not located within the City to withhold on compensation paid to all employees who are City residents where withholding of any one employee is undertaken.

ACCEPTANCE

MICHIGAN DEPARTMENT OF TREASURY

Rachael Eubanks, State Treasurer

Date_____

ACCEPTANCE PURSUANT TO CITY COUNCIL RESOLUTION (ATTACHED)

CITY OF FLINT

Sheldon Neeley, Mayor

Date_____



230413

RESOLUTION NO.: _____

PRESENTED: _____ NOV - 8 2023

ADOPTED: _____

**RESOLUTION TO PROCEED WITH INTRA-CITY ARPA-FUNDED CONTRACTS FOR
BLIGHT ELIMINATION, ECONOMIC DEVELOPMENT, and ADMINISTRATION**

The City of Flint is a duly created and validly existing political subdivision of the State of Michigan under the Constitution and laws of the state of Michigan, and;

On March 11, 2021, the President of the United States of America signed into law the “American Rescue Plan Act of 2021”, also known as House Resolution 1319, an Act approved by the Congress of the United States, and which authorized the Treasury of the United States to disburse certain funds to local governments, including the City of Flint, which could be used for specific and defined purposes, and;

In accordance with the American Rescue Plan Act of 2021, the City of Flint wishes to exercise its right to extend and disseminate assistance to impacted households tied to specific criteria, as authorized by the Act, to assist citizens who may have been impacted financially by the ongoing COVID-19 Pandemic.

The administration recommends funding the intra-city Neighborhood Improvement, Economic Development, and Administrative contracts that were approved as part of the allocation plan listed in City Council Resolution 220464.1 on October 24, 2022 with each item description written by departmental staff and included in the E&Y Presentation published on the City of Flint website homepage on May 16, 2023.

Funding is to come from the following accounts:

Account Number	Account Name / Grant Code	Sub-category Amount	Total Amount
287-738.000- xxx.xxx	Neighborhood Improvement		\$941,606.00
	Neighborhood Clean-Up – Blight Elimination Dept	\$941,606.00	
287-728.000- xxx.xxx	Economic Development		\$1,373,800.00
	Loans to BIPOC businesses / small scale developers	\$375,000.00	
	Property Disposition Staffing	\$175,000.00	
	Improved Technology and Building Access for Economic Development	\$600,000.00	
	Reactivate Oak Business Center – fire suppression installation	\$223,800.00	

Account Number	Account Name / Grant Code	Sub-category Amount	Total Amount
287-172.xxx- xxx.xxx	Administration		\$1,964,970.00
	3 internal administrative staff for 3 years to process external payment requests and do quarterly reporting	\$800,000	
	Portion of Management and Finance oversight of 3 internal administrative staff	\$150,000	
	Grants and Budgets Coordinator x 3 years	\$250,000	
	Procurement Coordinator x 3 years	\$250,000	
	E&Y compliance	\$514,970	
	TOTAL		\$4,280,376.00

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to provide funding to specific city departments and appropriate funding for revenue and expenditures in future fiscal years, for as long as funds are available from the funder. Funds will be paid from the American Rescue Plan Act fund (287). The City of Flint's ARPA compliance firm Ernst and Young has reviewed and approved compliance with the latest US Department of Treasury final rules.

For the City:

CLYDE D EDWARDS
CLYDE D EDWARDS (Oct 31, 2023 10:10 EDT)

Clyde D. Edwards, City Administrator

For the City Council:

Approved as to Form:

William Kim
William Kim (Oct 30, 2023 15:50 EDT)

William Kim, Chief Legal Officer

Approved as to Finance:

Phillip Moore
Phillip Moore (Oct 31, 2023 08:40 EDT)

Phillip Moore, Chief Financial Officer

RESOLUTION STAFF REVIEW

Date: October 30, 2023

Agenda Item Title:

RESOLUTION TO PROCEED WITH INTRA-CITY ARPA-FUNDED CONTRACTS FOR BLIGHT ELIMINATION, ECONOMIC DEVELOPMENT, and ADMINISTRATION

Prepared by:

Emily Doerr, Director of Planning and Development

Background/Summary of Proposed Action:

Neighborhood Clean-up – Blight Elimination: \$941,606 to the City's Blight Elimination Department to perform environmental reviews, demolish condemned properties, disposal of material from demolitions, and order additional soil testing as necessary. This is the amount remaining after budgeted funds have previously been utilized for blight removal equipment (resolutions 220391 and 220392).

Loans to BIPOC businesses / small scale developers: \$375,000 to the City's Department of Planning and Development to create a revolving loan fund at LISC for small businesses and small-scale developers overlaid with a small-scale developer training program.

Property Disposition Staffing: \$175,000 to the City's Department of Planning and Development to pay for 3 years salary for a property disposition staff person to manage city-owned properties and other administrative tasks for the department. These properties will be sold to new homeowners, adjacent homeowners, or for community use or business use through a transparent and well-communicated process.

Improved Technology and Building Access for Economic Development: \$600,000 to the City's Department of Planning and Development for

- a customized customer resource management (CRM) subscription that will launch as part of new business concierge initiative to track entrepreneur path through city zoning, property acquisition, economic development incentives, permits/inspections, and licensing;
- ongoing subscription access to NeoGov to ensure city can continue to streamline hiring to maintain staffing levels as part of improved customer service focus
- repair of the pedestrian bridge from 7th Street into the South Building and adjacent South Building renovations to support the city's focus on being development-friendly.

Reactivate Oak Business Center: \$223,800 to the City's Economic Development Corporation for installation of fire suppression as part of making this city-owned business incubator more sustainable in its tenant rent being able to pay for its operating expenses as well as being able to qualify for a regular commercial insurance policy instead of only catastrophic coverage. This is the remaining amount from the original \$875,000 budget – resolution 230061 approved \$651,200 for a full roof replacement – that work has begun by Royal Roofing.

Internal Administrative staff wage/fringe for 2024, 2025, and 2026: \$800,000 for the Department of Planning and Development to hire/maintain 3 exempt employees for 3 years to handle setting up contracts and processing payment requests to ensure all ARPA external grants are spent by agencies on eligible expenses.

Internal Administrative Management / Accounting wage/fringe for 2024, 2025, and 2026: \$150,000 to the Department of Planning and Development to pay portion for 3 years of Program Manager and Financial oversight of setting up contracts and processing payment requests to ensure all ARPA external grants are spent by agencies on eligible expenses.

Grants and Budgets Coordinator wage/fringe for 2024, 2025, and 2026: \$250,000 to the Department of Finance to support a new Grants and Budgets Coordinator position for 3 years to increase capacity of overall ARPA grant reporting and managing internal city ARPA contracts.

Procurement Coordinator wage/fringe for 2024, 2025, and 2026: \$250,000 to the Department of Finance to support a new Procurement Coordinator position for 3 years to increase capacity for bidding out internal city ARPA contracts.

Ernst and Young compliance role for 2024 to confirm eligible projects put under obligation: \$514,970 to the Department of Finance for extension of the Ernst and Young contract to have their time to provide oversight while funds are being obligated prior to the 12/31/24 obligation deadline.

Financial Implications: ARPA funds must be obligated by 12/31/24 and fully expended by 12/31/26.

Budgeted Expenditure: Yes ___ No X **Please explain, if no:**

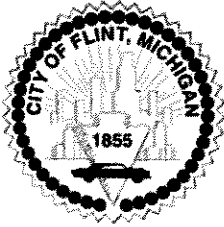
Pre-encumbered: Yes ___ No x **Requisition #:** _____

Finance Signature: _____

Other Implications: No other implications are known at this time.

Staff Recommendation: Staff recommends approval of this resolution.

APPROVAL 
Emily Doerr (Oct 30, 2023 15:45 EDT)
Emily Doerr, Director, Planning and Development



230414

RESOLUTION NO.: _____

PRESENTED: NOV - 8 2023

ADOPTED: _____

**RESOLUTION TO UTILIZE ARPA FUNDS TO RESPOND TO THE IMPACTS OF THE
PANDEMIC FOR MENTAL HEALTH REFERRALS AND SERVICES SUPPORT – FLINT
ODYSSEY HOUSE, INC**

The City of Flint is a duly created and validly existing political subdivision of the State of Michigan under the Constitution and laws of the state of Michigan, and;

On March 11, 2021, the President of the United States of America signed into law the “American Rescue Plan Act of 2021”, also known as House Resolution 1319, an Act approved by the Congress of the United States, and which authorized the Treasury of the United States to disburse certain funds to local governments, including the City of Flint, which could be used for specific and defined purposes, and;

In accordance with the American Rescue Plan Act of 2021, the City of Flint wishes to exercise its right to extend and disseminate assistance to impacted households tied to specific criteria, as authorized by the Act, to assist citizens who may have been impacted by the COVID-19 Pandemic.

The Flint City Council recommends funding up to \$36,000 for Flint Odyssey House Inc for Peer Recovery Coach Services.

Funding is to come from the following account:

Account Number	Account Name / Grant Code	Amount
287-721.150-801.000	FUSDT-CSLFRF	\$36,000

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to provide funding to Hispanic Technology & Community Center. Funds will be paid from the American Rescue Plan Act fund (287). Before funds are spent, the City of Flint’s ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules.

For the City:

For the City Council:

Clyde D. Edwards, City Administrator

Approved as to Form:

Approved as to Finance:

William Kim, City Attorney

Phillip Moore, Chief Financial Officer

RESOLUTION REVIEW

Date: October 6, 2023

Agenda Item Title:

RESOLUTION TO UTILIZE ARPA FUNDS TO RESPOND TO THE IMPACTS OF THE PANDEMIC FOR MENTAL HEALTH REFERRALS AND SERVICES SUPPORT – FLINT ODYSSEY HOUSE, INC

Project Description:

Peer recovery coach services will be provided to a person beginning a personal journey of recovery from active substance use disorders and co-occurring mental health disorders into Flint Odyssey House Inc. (FOH) full continuum of care (COC) or another licensed SUD/Concurring Mental Health provider. A peer recovery coach can relate to active substance user based on a shared background but offers personal knowledge of recovery based on minimum 1 year lived experience of recovery knowledge.

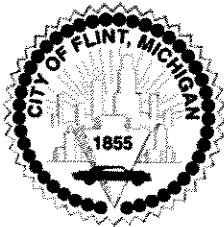
Peer recovery coach are currently restricted to Flint residents actively enrolled in a licensed substance use disorder facility, this project seeks to expand recovery coaching services outside of facility, to the Flint community. FOH peer recovery coach will support a person seeking to initiate a personal recovery journey toward abstinence, harm reduction, and whole person care by creating and sustaining networks of formal and informal services and supports while role modeling the many pathways to recovery as each individual determines their own way.

The community based peer recovery coach helps to remove barriers and obstacles, assists with practices of abstinence or harm reduction, and links residents to resources in the recovery community.

In FY 2022 FOH clients reported primary drugs of choice was alcohol (40.98%), heroin (16.94%), and other opiates (5.46%) and a community based recovery coach may reduce readmissions and increase access and referral across our COC.

Peer recovery coaching services will be fully integrated into our FOH COC program located at 529 Martin Luther King Boulevard, Flint, Michigan 48502.

In 2022, FOH withdrawal management (WM) program served 1026 persons total with 815 persons unduplicated, therefore 211 individual were readmitted. Assignment of a community based peer recovery coach will focus on reducing readmissions to WM program and assist with access and referral substance use disorder and co-occurring mental health across the FOH COC or another licensed SUD/Concurring Mental Health provider.



230415

RESOLUTION NO.: _____

PRESENTED: _____ NOV - 8 2023

ADOPTED: _____

RESOLUTION TO UTILIZE ARPA FUNDS TO RESPOND TO THE IMPACTS OF THE PANDEMIC FOR ALTERNATIVE USE OF VACANT LOTS ACTIVE BOYS IN CHRIST

The City of Flint is a duly created and validly existing political subdivision of the State of Michigan under the Constitution and laws of the state of Michigan, and;

On March 11, 2021, the President of the United States of America signed into law the "American Rescue Plan Act of 2021", also known as House Resolution 1319, an Act approved by the Congress of the United States, and which authorized the Treasury of the United States to disburse certain funds to local governments, including the City of Flint, which could be used for specific and defined purposes, and;

In accordance with the American Rescue Plan Act of 2021, the City of Flint wishes to exercise its right to extend and disseminate assistance to impacted households tied to specific criteria, as authorized by the Act, to assist citizens who may have been impacted by the COVID-19 Pandemic.

The Flint City Council recommends funding up to \$25,000 for Active Boys in Christ (aka ABC Youth) to revitalize the vacant lot at 2701 Branch Rd to develop the outdoor space of a youth training center for ages 7-17

Funding is to come from the following account:

Account Number	Account Name / Grant Code	Amount
287-721.150-801.000	FUSDT-CSLFRF	\$25,000

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to provide funding to Active Boys in Christ. Funds will be paid from the American Rescue Plan Act fund (287). Before funds are spent, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules.

For the City:

For the City Council:

Clyde D. Edwards, City Administrator

Approved as to Form:

Approved as to Finance:

William Kim, City Attorney

Phillip Moore, Chief Financial Officer

RESOLUTION REVIEW

Date: October 6, 2023

Agenda Item Title:

RESOLUTION TO UTILIZE ARPA FUNDS TO RESPOND TO THE IMPACTS OF THE PANDEMIC FOR ALTERNATIVE USE OF VACANT LOTS ACTIVE BOYS IN CHRIST

Project Description:

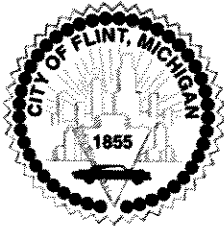
ABC Youth non-profit organization plans to use 2701 Branch Rd. vacant lot to develop the outdoor space of a youth training center for ages 7-17. The center would be used as a workspace to help eliminate blight in our neighborhood, as students will explore careers in skilled trades, academic tutoring, and enrichment activities.

This property was formerly a mobile home park that has been a dumping site for several years. We purchased this property in February 2022 and cleared all the debris that was dumped over several years. We demolished a dilapidated building, removed 30 concrete mobile home pads, and cleared all the brush.

ABC Youth plans to develop a portion of the property into a community garden, outdoor play area, and a full outdoor basketball court. This project would help develop the whole child by creating a healthy and safe environment for youth to explore and engage in activities. Children who have access to healthy food are more likely to have higher levels of academic achievement, better mental health outcomes, and improved physical health outcomes. (Source: Centers for Disease Control and Prevention, <https://www.cdc.gov/healthyschools/nutrition/facts.htm>). Furthermore, children who are physically active are more likely to have higher levels of academic achievement, improved cognitive function, and better mental health outcomes. (Source: Centers for Disease Control and Prevention, <https://www.cdc.gov/healthyschools/physicalactivity/facts.htm>). According to the MiSchool Data, 94% of the children in Flint, MI are not proficient in ELA in fourth grade, as compared to the state average of 36%. In addition, 94% of children are not proficient in Mathematics in third grade, as compared to the state average of 58%. Thus, this project will contribute to improved physical health and well-being of community members, access to healthy food, reduced violence, scholastic competence, academic success, and safe community engagement.

ABC Youth skilled trades participants interviews video:

<https://www.youtube.com/watch?v=E2SZ4N0YRbQ>



230416

RESOLUTION NO.: _____

PRESENTED: _____ NOV - 8 2023

ADOPTED: _____

**RESOLUTION TO UTILIZE ARPA FUNDS TO RESPOND TO THE IMPACTS OF THE
PANDEMIC FOR ALTERNATIVE USE OF VACANT LOTS LATINX TECHNOLOGY &
COMMUNITY CENTER**

The City of Flint is a duly created and validly existing political subdivision of the State of Michigan under the Constitution and laws of the state of Michigan, and;

On March 11, 2021, the President of the United States of America signed into law the "American Rescue Plan Act of 2021", also known as House Resolution 1319, an Act approved by the Congress of the United States, and which authorized the Treasury of the United States to disburse certain funds to local governments, including the City of Flint, which could be used for specific and defined purposes, and;

In accordance with the American Rescue Plan Act of 2021, the City of Flint wishes to exercise its right to extend and disseminate assistance to impacted households tied to specific criteria, as authorized by the Act, to assist citizens who may have been impacted by the COVID-19 Pandemic.

The Flint City Council recommends funding up to \$25,000 for Hispanic Technology & Community Center (aka Latinx Technology & Community Center) to leverage the momentum of their recent "Community Playground" development project with the addition of a shelter, commercial picnic table(s) and community grill in their adjacent vacant lot.

Funding is to come from the following account:

Account Number	Account Name / Grant Code	Amount
287-721.150-801.000	FUSDT-CSLFRF	\$25,000

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to provide funding to Hispanic Technology & Community Center. Funds will be paid from the American Rescue Plan Act fund (287). Before funds are spent, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules.

For the City:

For the City Council:

Clyde D. Edwards, City Administrator

Approved as to Form:

Approved as to Finance:

William Kim, City Attorney

Phillip Moore, Chief Financial Officer

RESOLUTION REVIEW

Date: October 6, 2023

Agenda Item Title:

RESOLUTION TO UTILIZE ARPA FUNDS TO RESPOND TO THE IMPACTS OF THE PANDEMIC FOR ALTERNATIVE USE OF VACANT LOTS LATINX TECHNOLOGY & COMMUNITY CENTER

Project Description:

Throughout the last decade, the Latinx Technology & Community Center (LTCC) has been engaged with neighbors and community leaders on the Eastside of Flint to support blight elimination and productive reuse of vacant spaces. LTCC has been a long-time participant in the Land Bank's Clean & Green Program and have purchased and revitalized several vacant lots near the LTCC building.

In 2018, LTCC completed a revitalization of two adjacent vacant lots, creating a neighborhood pocket-park and revitalizing a busy bus stop used by many LTCC clients and the community. This project launched a greater interest and commitment from the LTCC Board of Directors and community in pursuing more significant revitalization of the surrounding area—with a long-term vision of transforming Lewis Street into Flint's Latinx District.

As a first step in this process, LTCC engaged the Neighborhood Engagement Hub (NEH) to support a community engagement process to work with residents to identify projects and priorities to pursue through an Action Plan.

Utilizing the initial results from the neighborhood engagement meeting, LTCC identified priority projects to enhance the neighborhood in ways that respect the community's wishes and create new economic opportunities and improve quality of life through supporting authentic Latinx businesses, organizations, and stakeholders in the community.

In 2021 LTCC leveraged funds to purchase a highly desired development project for a community playground to the lot immediately adjacent to LTCC's Resource Center and "Berlanga" building. The playground installation was completed in November 2022 with an anticipated Spring 2023 ribbon cutting ceremony.

The Grants For Alternative Uses Of Vacant Lots project proposal leverages the momentum of the recent "Community Playground" development project with the addition of a shelter, commercial picnic table(s) and community grill in the adjacent vacant lot.



230417

RESOLUTION NO.: _____

PRESENTED: NOV - 8 2023

ADOPTED: _____

RESOLUTION TO UTILIZE ARPA FUNDS TO RESPOND TO THE IMPACTS OF THE PANDEMIC FOR INCREASED FOOD ACCESS FRANKLIN AVENUE MISSION

The City of Flint is a duly created and validly existing political subdivision of the State of Michigan under the Constitution and laws of the state of Michigan, and;

On March 11, 2021, the President of the United States of America signed into law the "American Rescue Plan Act of 2021", also known as House Resolution 1319, an Act approved by the Congress of the United States, and which authorized the Treasury of the United States to disburse certain funds to local governments, including the City of Flint, which could be used for specific and defined purposes, and;

In accordance with the American Rescue Plan Act of 2021, the City of Flint wishes to exercise its right to extend and disseminate assistance to impacted households tied to specific criteria, as authorized by the Act, to assist citizens who may have been impacted by the COVID-19 Pandemic.

The Flint City Council recommends funding up to \$22,000 for Franklin Avenue Mission, Client Choice Pantry to provide increased access to supplemental food.

Funding is to come from the following account:

Account Number	Account Name / Grant Code	Amount
287-721.150-801.000	FUSDT-CSLFRF	\$22,000

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to provide funding to the Voices of Children Advocacy Center. Funds will be paid from the American Rescue Plan Act fund (287). Before funds are spent, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules.

For the City:

For the City Council:

Clyde D. Edwards, City Administrator

Approved as to Form:

Approved as to Finance:

William Kim, City Attorney

Phillip Moore, Chief Financial Officer

RESOLUTION REVIEW

Date: October 6, 2023

Agenda Item Title:

RESOLUTION TO UTILIZE ARPA FUNDS TO RESPOND TO THE IMPACTS OF THE PANDEMIC FOR INCREASED FOOD ACCESS FRANKLIN AVENUE MISSION

Project Description:

The Client Choice Pantry at Franklin Avenue Mission will provide local families with supplemental food and personal items, emphasizing health and nutrition and assisting with ideas and basics for a well-balanced meal. The pantry will offer an additional location for residents in a neighborhood with limited resources and opportunities. Finances and transportation are continual roadblocks, and the market will provide another site to help overcome these obstacles.

Unlike many pantries with prepackaged boxes of food, a client-choice pantry allows individuals to choose the food they like, and what they know they will use. The choice of food reduces food waste and gives dignity back to the individuals needing this resource. Likewise, some individuals need tailored meal options for specific health needs, and a client-choice pantry allows them to choose the nutrition they need.

To ensure individuals and families have the best access to this pantry, it will be open three times a week during convenient hours for the neighborhood. The pantry will be open Tuesday and Thursday from 2-5:30 pm, Wednesday from 3-6 pm, and on Saturdays once a month from 12-3 pm. These dates and times have been selected because the facility is already filled with other programs, and most are off work during the evening hours.

The pantry will be set up like a grocery store to encourage healthy eating choices. This setup displays nutritious food prominently, leading to healthier choices. Likewise, recipe cards will be available for individuals to see a healthy meal option using food in the pantry.

Food will be received from the Food Bank of Eastern Michigan. This will ensure that costs for the pantry stay relatively low, making it a no-cost pantry for families and individuals. Individuals coming to the pantry will get an assigned number of points depending on the family size they can use on the available food items. The more nutritious the food, the fewer points it will cost, encouraging healthy choices.



230418

RESOLUTION NO.: _____

PRESENTED: NOV - 8 2023

ADOPTED: _____

RESOLUTION TO UTILIZE ARPA FUNDS TO RESPOND TO THE IMPACTS OF THE PANDEMIC FOR ALTERNATIVE USE OF VACANT LOTS NEIGHBORHOOD ENGAGEMENT HUB AS FIDUCIARY FOR HISTORIC CARRIAGE TOWN NEIGHBORHOOD ASSOCIATION

The City of Flint is a duly created and validly existing political subdivision of the State of Michigan under the Constitution and laws of the state of Michigan, and;

On March 11, 2021, the President of the United States of America signed into law the "American Rescue Plan Act of 2021", also known as House Resolution 1319, an Act approved by the Congress of the United States, and which authorized the Treasury of the United States to disburse certain funds to local governments, including the City of Flint, which could be used for specific and defined purposes, and;

In accordance with the American Rescue Plan Act of 2021, the City of Flint wishes to exercise its right to extend and disseminate assistance to impacted households tied to specific criteria, as authorized by the Act, to assist citizens who may have been impacted by the COVID-19 Pandemic.

The Flint City Council recommends funding up to \$25,000 for the Neighborhood Engagement Hub as the fiduciary for the Historic Carriage Town Neighborhood Association to install playground equipment at a vacant lot to create a welcoming space for families with small children.

Funding is to come from the following account:

Account Number	Account Name / Grant Code	Amount
287-721.150-801.000	FUSDT-CSLFRF	\$25,000

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to provide funding to the Neighborhood Engagement Hub as the fiduciary for the Historic Carriage Town Neighborhood Association. Funds will be paid from the American Rescue Plan Act fund (287). Before funds are spent, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules.

For the City:

For the City Council:

Clyde D. Edwards, City Administrator

Approved as to Form:

Approved as to Finance:

William Kim, City Attorney

Phillip Moore, Chief Financial Officer

RESOLUTION REVIEW

Date: October 6, 2023

Agenda Item Title:

RESOLUTION TO UTILIZE ARPA FUNDS TO RESPOND TO THE IMPACTS OF THE PANDEMIC FOR ALTERNATIVE USE OF VACANT LOTS NEIGHBORHOOD ENGAGEMENT HUB AS FIDUCIARY FOR HISTORIC CARRIAGE TOWN NEIGHBORHOOD ASSOCIATION

Project Description:

Project Partners: Historic Carriage Town Neighborhood Association (Project Manager) & Neighborhood Engagement Hub (Fiduciary)

Project Title: Carriage Town Playground.

Project Detail: This project will occur within the Historic Carriage Town Neighborhood on the block's interior bounded by 2nd Ave. (north), 1st Ave. (south), Grand Traverse (west), and Mason St. (east). The interior of this block is home to an informal pocket park where residents and neighborhood association members host pop-up events during the year. 3,574 people live within a 10-minute walk of this block. While numerous parks are near the neighborhood, none offer play equipment for children and families. During the covid-19 pandemic, residents created this pop-up space to support social gatherings with live music, games, and local vendors.

Project Activities: Carriage Town residents and the association seek to further enhance the space by constructing wooden playground amenities and installing benches, trash cans, and picnic tables.

Project Outcomes: The Carriage Town pocket park is an ideal space between well-maintained and recently restored homes. The pocket park adds value to the neighborhood and makes the newly rehabbed homes even more attractive. Children and families that live in the area will have a well-maintained public space for leisure and play.