

# **City of Flint, Michigan**

*Third Floor, City Hall  
1101 S. Saginaw Street  
Flint, Michigan 48502  
www.cityofflint.com*



## **Meeting Agenda – DRAFT**

**Wednesday, August 9, 2023**

**5:00 PM**

**DOME AUDITORIUM**

### **GOVERNMENTAL OPERATIONS COMMITTEE**

*Dennis Pfeiffer, Chairperson, Ward 8*

*Eric Mays, Ward 1  
Quincy Murphy, Ward 3  
Jerri Winfrey-Carter, Ward 5  
Candice Mushatt, Ward 7*

*Ladel Lewis, Ward 2  
Judy Priestley, Ward 4  
Tonya Burns, Ward 6  
Eva L. Worthing, Ward 9*

*Davina Donahue, City Clerk*

## ROLL CALL

## REQUEST FOR CHANGES AND/OR ADDITIONS TO THE AGENDA

## PUBLIC SPEAKING

*Members of the public shall have no more than two (2) minutes to address the City Council on any subject. Only one speaking opportunity per speaker.*

## COUNCIL RESPONSE

*Councilpersons may respond to any public speaker, but only one response and only when all public speakers have been heard. Individual council response is limited to two (2) minutes.*

## CONSENT AGENDA

*Per the amended Rules Governing Meetings of the Flint City Council (as adopted by the City Council on Monday, February 27, 2023), the Presiding Officer or Chair may request the adoption of a "Consent Agenda". After a motion to adopt a Consent Agenda is made and seconded, the Presiding Officer or Chair shall ask for separations. Any agenda item on a Consent Agenda shall be separated at the request of any Councilmember. After any separations, there is no debate on approving the Consent Agenda - it shall be voted on or adopted without objection.*

## RESOLUTIONS

### 230271 Performance Resolution/Michigan Department of Transportation (MDOT)

Resolution resolving that in consideration of the DEPARTMENT granting such PERMIT, the City agrees that: (1) Each party to this Resolution shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Resolution, as provided by law. This Resolution is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement; (2) If any of the work performed for the City is performed by a contractor, the City shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, MDOT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of MDOT, until the contractor achieves final acceptance of the City. Failure of the City to require its contractor to indemnify MDOT, as set forth above, shall be considered a breach of its duties to MDOT; (3) Any work performed for the City by a contractor or subcontractor will be solely as a contractor for the City and not as a contractor or agent of MDOT. MDOT shall not be subject to any obligations or liabilities by vendors and contractors of the City, or their subcontractors or any other person not a party to the PERMIT without MDOT's specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims

by any contractor or subcontractor will be the sole responsibility of the City; (4) The City shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, MDOT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for MDOT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, MDOT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages; (5) The City will, by its own volition and/or request by MDOT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the City's facilities according to a PERMIT issued by MDOT; (6) With respect to any activities authorized by a PERMIT, when the City requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, MDOT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for MDOT and all officers, agents, and employees thereof, pursuant to a maintenance contract; (7) The incorporation by MDOT of this Resolution as part of a PERMIT does not prevent MDOT from requiring additional performance security or insurance before issuance of a PERMIT; (8) This Resolution shall continue in force from this date until cancelled by the City or MDOT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the City with regard to any PERMIT which has already been issued or activity which has already been undertaken; AND, Further Resolving that the appropriate City officials in the Department of Public Works, including but not limited to, the Transportation Director and Director of the Department of Public Works, as well as the City Administrator, are authorized to apply to MDOT for the necessary permit to work within the State Highway Right of Way on behalf of the Municipality. [NOTE: The Michigan Department of Transportation (MDOT) requires that municipalities, prior to issuance of an "Individual Permit for Use of State Highway Right of Way", and/or an "Annual Application and Permit for Miscellaneous Operations within State Highway Right of Way," that municipalities enact a performance resolution.]

## APPOINTMENTS

**230230** Appointment/Ethics and Accountability Board/Joseph King

Resolution resolving that the Flint City Council approves the reappointment of Joseph King (2401 Lawndale Avenue, Flint, MI, 48504 - 2nd Ward) to the Ethics and Accountability Board for the remainder of a six (6) year term, with such term commencing immediately and expiring June 25, 2028.

**230272** Appointment/Flint Planning Commission/Jeffrey Curtis Horton

Resolution resolving that the Flint City Council approves the appointment of Jeffrey Curtis Horton, of 763 Leith St Flint, Flint, MI 48505, to the Flint Planning Commission, to fill the remainder of the three-year term ending on March 31, 2026.

**230273** Reappointment/Local Officers Compensation Commission/Martin J. Banks

Resolution resolving that the Flint City Council approves the appointment of Martin J. Banks (4512 Maines Str, Flint, MI 48505), to serve the remainder of the seven-year term on the Local Officers Compensation Commission, with such term commencing immediately and expiring on August 7, 2026.

**230275** Appointment/Board of Review/Wendell Jackson/Ward 2

Resolution resolving that the Flint City Council approves the appointment of Wendell Jackson (2501 Brownell Boulevard, Flint, Michigan, 48504 - Ward 2) to the Board of Review for a three-year term, commencing upon approval of this resolution and expiring December 31, 2024, as recommended by 2nd Ward Councilmember Ladel Lewis. [NOTE: Robert L. Stamps' term on the Board of Review expired January 1, 2016, although he continued to serve. Mr. Stamps no longer resides in the 2nd Ward due to redistricting.]

## ADJOURNMENT

230271



RESOLUTION NO.: \_\_\_\_\_

PRESENTED: AUG - 9 2023

ADOPTED: \_\_\_\_\_

### MDOT Performance Resolution

The Michigan Department of Transportation (MDOT) requires that municipalities, prior to issuance of an "Individual Permit for Use of State Highway Right of Way", and/or an "Annual Application and Permit for Miscellaneous Operations within State Highway Right of Way," that municipalities enact a performance resolution.

The City of Flint periodically applies to MDOT for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;

**IT IS RESOLVED** that, in consideration of the DEPARTMENT granting such PERMIT, the City agrees that:

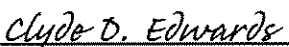
1. Each party to this Resolution shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Resolution, as provided by law. This Resolution is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.
2. If any of the work performed for the City is performed by a contractor, the City shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, MDOT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of MDOT, until the contractor achieves final acceptance of the City. Failure of the City to require its contractor to indemnify MDOT, as set forth above, shall be considered a breach of its duties to MDOT.
3. Any work performed for the City by a contractor or subcontractor will be solely as a contractor for the City and not as a contractor or agent of MDOT. MDOT shall not be subject to any obligations or liabilities by vendors and contractors of the City, or their subcontractors or any other person not a party to the PERMIT without MDOT's specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the City.
4. The City shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, MDOT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for

MDOT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, MDOT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.

5. The City will, by its own volition and/or request by MDOT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the City's facilities according to a PERMIT issued by MDOT.
6. With respect to any activities authorized by a PERMIT, when the City requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, MDOT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for MDOT and all officers, agents, and employees thereof, pursuant to a maintenance contract.
7. The incorporation by MDOT of this Resolution as part of a PERMIT does not prevent MDOT from requiring additional performance security or insurance before issuance of a PERMIT.
8. This Resolution shall continue in force from this date until cancelled by the City or MDOT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the City with regard to any PERMIT which has already been issued or activity which has already been undertaken.

**IT IS FURTHER RESOLVED** that the appropriate City officials in the Department of Public Works, including but not limited to, the Transportation Director and Director of the Department of Public Works, as well as the City Administrator, are authorized to apply to MDOT for the necessary permit to work within the State Highway Right of Way on behalf of the Municipality.

**FOR THE CITY:**


  
Clyde D. Edwards (Jul 21, 2023 12:34 EDT)

**Clyde Edwards, City Administrator**

**FOR THE CITY COUNCIL:**

\_\_\_\_\_  
**Flint City Council**

**APPROVED AS TO FORM:**

  
William Kim (Jul 21, 2023 10:16 EDT)

**William Kim, City Attorney**



## RESOLUTION STAFF REVIEW FORM

|  |   |  |   |
|--|---|--|---|
| <b>AGENDA ITEM TITLE:</b>  | MDOT Permits                            | <b>BID/PROPOSAL #:</b>                 |   |
| <b>PREPARED BY:<br/>(NAME &amp; DEPARTMENT)</b>  | Kathryn Neumann,<br>Transportation      | <b>DATE:</b>                           | 7/20/23   |
| <b>VENDOR NAME:</b>  | MDOT (Michigan Dept. of Transportation) |  |   |
| <b>BACKGROUND/SUMMARY OF PROPOSED ACTION/FINANCIAL IMPLICATIONS:</b>   |   |  |   |
| <p>MDOT requires every municipality to enact a performance resolution that allows them to issue permits. The City of Flint periodically applies to MDOT for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits.</p> <p>Whenever the City of Flint works on a trunkline, a permit must be requested from MDOT. An example is when streets are shut down for Back to the Bricks or for the Crim, an MDOT permit must be pulled.</p> |   |  |   |
| <b>BUDGETED EXPENDITURE?</b>   | Yes <input type="checkbox"/>            | No <input checked="" type="checkbox"/> | <b>IF NO, PLEASE EXPLAIN:</b><br>No money is required |
| <b>PRE-ENCUMBERED?</b>   | Yes <input type="checkbox"/>            | No <input checked="" type="checkbox"/> | <b>REQUISITION NUMBER:</b>                            |
| <b>IS A CONTRACT NEEDED?</b>   | Yes <input type="checkbox"/>            | No <input checked="" type="checkbox"/> | <b>LENGTH OF CONTRACT</b><br><br>YEARS                |
| <b>IF APPLICABLE, ESTIMATE AMOUNT BY BUDGET YEAR:</b>  |   |  |   |
| <b>OTHER IMPLICATIONS (I.E. COLLECTIVE BARGAINING)</b>   |   |  |   |

### STAFF RECOMMENDS APPROVAL

**DEPARTMENT HEAD SIGNATURE:**

*Rodney McGaha*

Rodney McGaha (Jul 21, 2023 10:16 EDT)

Rodney McGaha, Director of Transportation

230230

RESOLUTION NO.: \_\_\_\_\_

PRESENTED: JUL 19 2023

ADOPTED: \_\_\_\_\_

**RESOLUTION OF REAPPOINTMENT TO THE ETHICS  
AND ACCOUNTABILITY BOARD**

**BY THE CITY COUNCIL:**

Pursuant to §3-502 of the Flint City Charter (effective January 1, 2018), the Ethics and Accountability Board shall consist of eleven (11) members, with two at-large members appointed by the Mayor, and each Councilperson appointing one resident from their respective ward.

Joseph King's appointment to the Ethics and Accountability Board expired effective June 25, 2022, although he continued to serve.

2<sup>nd</sup> Ward Flint City Councilmember Ladel Lewis recommends the reappointment of Joseph King (2401 Lawndale Avenue, Flint, MI, 48504 – 2<sup>nd</sup> Ward) to the Ethics and Accountability Board for the remainder of a six (6) year term, with such term commencing immediately and expiring June 25, 2028.

**IT IS RESOLVED**, that the Flint City Council approves the reappointment of Joseph King (2401 Lawndale Avenue, Flint, MI, 48504 – 2<sup>nd</sup> Ward) to the Ethics and Accountability Board for the remainder of a six (6) year term, with such term commencing immediately and expiring June 25, 2028.

**APPROVED AS TO FORM:**

**APPROVED BY CITY COUNCIL:**

\_\_\_\_\_  
William Kim, Chief Legal Officer

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# Joseph King

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2401 Lawndale ave  
Flint mi 48504

Phone:810 577 4770  
Fax: 810 789 9997  
E-mail: bluemax223@yahoo.com

## Work History

1966 to 1968  
Work at Yankee store on receiving dock  
1966 to 1967  
Work at top hat car wash  
Washing cars  
1967 to 1998  
Work at ac spark plug  
Hourly—retire 1998

1968 to 1970  
Serve in united army (honorable discharge as E5)

1993  
Started JL King construction company  
Owner/manger and worker

1998 to 2005  
Became 50 per cent partner travel dynasty  
A full serve travel agency  
My duty were to manger the day to day operation

2005  
Started magnum express tour and charter llc  
Charter bus company  
Duty manger operation and driver

## Education

1963 to 1966  
Attend mcts-shield high school Beatrice al  
High school diploma

1970 to 1972  
Attend baker college flint mi  
Study business management (23 cr hr) no degree

1973 to 1974  
Attend Detroit college of business flint mi  
Study business marketing (14 cr hr) no degree

# Joseph King

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## Volunteer Experience

2004 to present

Appointed to Genesee county land bank citizens advisor board

2004 to present

Join north east village citizens district council

Elected vice chairman in 2007

Elected chairman in 2009 to present

2006 to present

Join north Saginaw st. business association

Elected vice chair in 2007

Elected chairman 2009 to present

2009 to present

Flint neighborhood restoration group

Flint police volunteers

2010 to present

Flint police blue badge volunteers

1984

Vietnam veteran of American chapter

## Licenses and Certificates

1993—residential builder license state of mi.

1993—lead risk assessment and lead inspection certificate of completion from univ. of cinn.

1994—bathroom remodeling

Kitchen remodeling

Home inspection

Certificates from Oakland builders institute of Rochester hills mi.

1996—home inspection certificate from Mott community college

1996—real estate salesman license state of Michigan

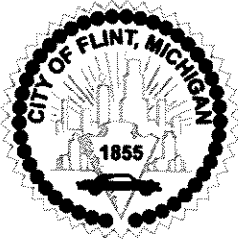
1998—limited real estate appraisers license state of mi.

2001—lead abatement supervisor license state of mi.

1982 to 2003 masa umpire

1984 to 2007 Michigan high school football, basketball, softball and baseball official

230272



RESOLUTION NO.: \_\_\_\_\_

PRESENTED:                     AUG - 9 2023                    

ADOPTED: \_\_\_\_\_


**RESOLUTION APPROVING APPOINTMENT OF JEFFREY CURTIS HORTON  
TO THE FLINT PLANNING COMMISSION**

Mayor Sheldon A. Neeley appoints Jeffrey Curtis Horton, of 763 Leith St Flint, Flint, MI 48505, to the Flint Planning Commission, to fill the remainder of the three-year term ending on March 31, 2026.

**BE IT RESOLVED** that the Flint City Council approves the appointment of Jeffrey Curtis Horton, of 763 Leith St Flint, Flint, MI 48505, to the Flint Planning Commission, to fill the remainder of the three-year term ending on March 31, 2026.

**FOR THE CITY OF FLINT:**

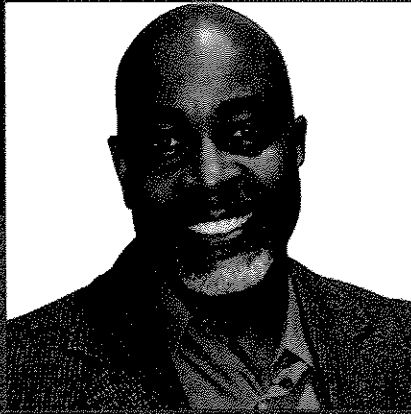
**APPROVED BY CITY COUNCIL:**

  
\_\_\_\_\_  
**Sheldon A. Neeley, Mayor**

\_\_\_\_\_

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
**William Kim, City Attorney**



# Jeffrey Curtis Horton

📍 Flint, MI 48505  
📞 833-611-9111  
✉️ done@jeffthecloser.com

## SUMMARY

Dedicated and focused Project Management Specialist with over 25 years of experience excelling at prioritizing, completing multiple tasks simultaneously, and following through to achieve project goals. Flexible, detail-oriented and adaptive team leader with expertise in operations, development, and implementation. Exceptional group motivator versed in all aspects of project and personnel management who excels at assisting team members in discovering their internal purpose. Results-oriented, high-energy professional with talent for leading by example and inspiring peak performance. Dedicated to fostering strong effective team relationships.

## SKILLS

- Strategic Planning
- Compliance Monitoring
- Conflict Management
- Risk Management
- Systems Implementation
- Account Development and Networking
- Staff Training and Mentoring
- Financial Administration

## EXPERIENCE

February 2023 - Current

**Project Manager COOL FINANCIALLY LLC | Flint, MI**

- Build and establish strong partnerships with teams, vendors and contractors. Create team objectives and roles with specific goals.
- Review project risks and devise proactive strategies to avoid potential roadblocks. Provide strong and dedicated leadership.
- Identify needs and coordinate resource allocation to deliver quality standards on time and within budget.
- Develop solutions to project risks and issues. Forecast, schedule and monitor project timelines for performance and cost efficiency.

June 2004 - Current

**Co-Founder & Broker REALSYS USA | Atlanta, GA**

- Monitor and analyze short- and long-term performance of investments against targets in identified cities and communities.
- Contribute to research and help create, implement and optimize risk management tools for continuous evaluation.
- Coordinate deal financing by gathering resources from financial institutions, public agencies or private companies.

## EDUCATION AND TRAINING

June 1982

**High School Diploma**

Flint Central HS, Flint, MI

## CERTIFICATIONS

- Real Estate Brokers License - National Association of Realtors - 2004
- Licensed Life Insurance Agent MI | GA | MS | FL - 2022
- Northeast Atlanta Metro Association of Realtors - 2008
- Certified Financial Profile Evaluator - 2013

## ACCOMPLISHMENTS

- Created highly effective new programs that significantly impact efficiency and improve operations.
- Boosted company growth consistently through innovative impact strategies that enhance long term development & progress.
- Moved the family's net worth from zero to approximately 2MM.
- Dedicated husband of over 30 years.
- Proud dad to five (5) college graduates.

230273



RESOLUTION NO.: \_\_\_\_\_  
PRESENTED: AUG - 9 2023  
ADOPTED: \_\_\_\_\_

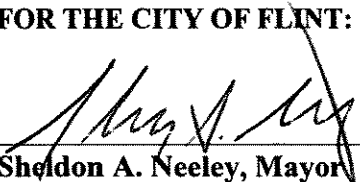
**RESOLUTION APPROVING REAPPOINTMENT OF MARTIN J. BANKS TO THE LOCAL OFFICER COMPENSATION COMMISSION**

Mayor Sheldon A. Neeley reappoints Martin J. Banks, of 4512 Maines Str, Flint, MI 48505, to the Local Officers Compensation Commission, to fill the remainder of the term ending on August 7, 2026.

**BE IT RESOLVED** that the Flint City Council approves the appointment of Martin J. Banks (4512 Maines Str, Flint, MI 48505), to serve the remainder of the seven-year term on the Local Officers Compensation Commission, with such term commencing immediately and expiring on August 7, 2026.

**FOR THE CITY OF FLINT:**

**APPROVED BY CITY COUNCIL:**

  
\_\_\_\_\_  
Sheldon A. Neeley, Mayor

\_\_\_\_\_

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
William Kim, City Attorney

# MARTIN J. BANKS

 FUNERAL DIRECTOR

 FLINT

[CONTACT ME](#)

## SUMMARY

Insightful Manager with experience directing and improving operations through effective employee motivational strategies and strong policy enforcement.

Proficient in best practices, market trends and regulatory requirements of industry operations. Talented leader with analytical approach to business planning and day-to-day problem-solving.

## OVERVIEW

**26**

YEARS OF PROFESSIONAL EXPERIENCE



## WORK HISTORY



**Manager**

The Banks Group, Inc.

2009-09 - Current

[Show Description](#)



**Certified Guest Teacher**

Flint Community Schools

2001-02 - 2012-09

[Show Description](#)



**Manager**

Serenity Funeral Chapel

2008-12 - 2009-08

[Show Description](#)

## EDUCATION



**Bachelor of Science - Mortuary Science**

Wayne State University



**MBA - Strategic Management**

Regis University



**High School Diploma**

Beecher High School

## SKILLS

Verbal and Written Communication

Business Planning

Customer Relationship Management

Brand Management

## TIMELINE

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**Manager**

The Banks Group, Inc.

2009-09 - Current



**Manager**

Serenity Funeral Chapel

2008-12 - 2009-08



**Certified Guest Teacher**

Flint Community Schools

2001-02 - 2012-09



**Bachelor of Science - Mortuary  
Science**

Wayne State University



**MBA - Strategic Management**

Regis University



**High School Diploma**

Beecher High School

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**RESOLUTION:**

230275

**PRESENTED: 8-9-2023**

**ADOPTED:**

**Resolution Approving the Appointment of  
Wendell Jackson to the Board of Review**

**BY THE CLERK:**

Robert L. Stamps' term on the Board of Review expired January 1, 2016, although he continued to serve; and

Mr. Stamps is no longer a resident of the 2<sup>nd</sup> Ward due to redistricting; and

2<sup>nd</sup> Ward City Councilmember Ladel Lewis recommends the appointment of Wendell Jackson (2501 Brownell Blvd, Flint, MI 48504) to fill the 2<sup>nd</sup> Ward vacancy.

**IT IS RESOLVED**, the Flint City Council approves the appointment of Wendell Jackson to the Board of Review for a three-year term, commencing upon approval of this resolution, and expiring December 31, 2024.

**APPROVED AS TO FORM:**

**APPROVED BY CITY COUNCIL:**

\_\_\_\_\_  
William Kim, Chief Legal Officer

\_\_\_\_\_

# Wendell Jackson

7458 Cell

2501 Brownell Blvd. Flint Michigan 48504 | 903-305-  
[jacksonwj@yahoo.com](mailto:jacksonwj@yahoo.com)

Accomplished leader with general management skills developed through cross-functional leadership positions, enhanced team execution, employee development, and driving best practices to achieve desired results.

Case Management • Change Management • Results Driven • Employee Relations • Training and Development  
•CADC-Development Plan • Microsoft Office Suite (Word, PowerPoint and Excel)

## Professional Skills

- Interview clients and patients to obtain biopsychosocial information as needed.
- Initiate and develop treatment plans as assessed to ensure the quality of the process for the persons served.
- Promote positive decision making and coping skills to persons served.
- Establish and promote collaborative relationships with team members, providers and other agency partners.
- Continually conduct phone calls based on the clients needs and referral options.
- Demonstrate leadership by taking on special project roles as assigned.
- Provide verbal and written reports to District and Circuit Courts as needed.
- Preserve an open line of communication with all upper level supervisors and executive director; and prepare status reports/on client assessments.
- Ensure all documentation is legible and accurate according to standard practice.

## Work History and Education

|                |                          |                       |              |
|----------------|--------------------------|-----------------------|--------------|
| 2022 - Present | Social Service Worker    | Genesee County        | Flint, MI    |
| 2021 - 2022    | Therapist/Counselor      | New Paths, Inc.       | Flint, MI    |
| 2017 – 2021    | MDOC Program Specialist  | New Paths, Inc.       | Flint, MI    |
| 2003 – 2017    | Assistant Store Mgr.     | Walgreens             | Flint, MI    |
| 1999 – 2003    | Educator (Special Needs) | Dallas ISD            | Dallas, TX   |
| 2021 - Current | MBA Graduate Student     | University of Phoenix | Phoenix, AZ  |
| 1998 Graduate  | B.S, Hotel & Rest Mgmt.  | Wiley College         | Marshall, TX |